

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Meeting Venue

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 - 1. Bartlett
 - 2. Best
 - 3. Cotroneo
 - 4. Duffy
 - 5. Lepore
 - 6. Deputy Director James
 - 7. Director Lora
- C. Invocation by: Freeholder Lora
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: April 28, 2015
- G. Approval of Proclamation:

1. Passaic County Board of Chosen Freeholders wishes to recognize Stephen Tilton, Jr. for his contributions to Camp Hope.
2. Passaic County Board of Chosen Freeholders wishes to honor Schumacher Chevrolet Auto Group for receiving the Business Appreciation Award.

H. Motion to suspend the regular Order of Business:

I. Budget Matters:

1. Motion to adopt on First Reading 2015 "CAP" Resolution to Exceed Index Rate (N.J.S.A. 40A:4-45), all as noted in the resolution.
2. Motion for Resolution introducing the Passaic County Budget for FY 2015 and adopting same on first reading in accordance with the requirement of the Local Budget Law, all as noted in the resolution.

J. Motion to resume regular Order of Business:

K. Freeholder Reports:

1. Freeholder Director Hector C. Lora
2. Freeholder Deputy Director Bruce James
3. Freeholder John W. Bartlett
4. Freeholder Theodore O. Best Jr.
5. Freeholder Ronda Casson Cotroneo
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

L. Communications: None

M. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

N. Resolutions - Consent Agenda:

ADMINISTRATION AND FINANCE

1. RESOLUTION AWARDING A CONTRACT TO INTERVENTION STRATEGIES INC OF MIDLAND PARK, NJ FOR PSYCHOLOGIST FOR PASSAIC COUNTY'S EMPLOYEE ASSISTANCE & WELLNESS PROGRAM RFQ-15-070 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

2. RESOLUTION AWARDING A CONTRACT TO HOSPICE OF NEW JERSEY OF BLOOMFIELD, NJ FOR THE PASSAIC COUNTY PREAMNESS HEALTHCARE CENTER HOSPICE SERVICES EXPAND POOL RFQ-15-071 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

3. RESOLUTION QUALIFYING A POOL OF REAL ESTATE APPRAISER SERVICES FOR THE COUNTY OF PASSAIC PURSUANT TO REQUEST FOR QUALIFICATIONS RFQ-15-067 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

4. RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION

HEALTH AND COMMUNITY AFFAIRS

5. RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-2015-0235 (I-9) THE PUBLIC NOTICE FOR EMERGENCY RESPONSE AND COST RECOVERY ORDINANCE AS AMENDED, ALL AS NOTED IN THE RESOLUTION

HUMAN SERVICES

6. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; EVA'S VILLAGE APARTMENTS-NJ0329L2F111303, IN THE AMOUNT OF \$116,895.00, FOR HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED IN THE RESOLUTION

7. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; HOUSING FIRST PILOT PROJECT - NJ0387L2F111302, IN THE AMOUNT OF \$317,621.00, FOR HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED IN THE RESOLUTION

8. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; PASSAIC COUNTY HOUSING FIRST 2008-NJ0128L2F111301, IN THE AMOUNT OF \$258,007.00 HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED IN THE RESOLUTION

HUMAN SERVICES

9. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; PASSAIC COUNTY COC PLANNING- NJ04131L2F111300, IN THE AMOUNT OF \$32,741.00 HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED IN THE RESOLUTION

10. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; ST. JOE'S CDC + SC- NJ0328L2F111303, IN THE AMOUNT OF \$45,531.00, FOR HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED IN THE RESOLUTION

11. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; ST. PAULS CDC + SC NJ0330L2F111303, IN THE AMOUNT OF \$45,531.00 HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED IN THE RESOLUTION

12. RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO DEVELOP AND ADVERTISE A REQUEST FOR PROPOSAL (RFP) FOR THE PURPOSE OF ALLOCATING FUNDS THROUGH THE AREA PLAN CONTRACT FOR THE 2016-2018 THREE YEAR GRANT PERIOD, ALL AS NOTED IN THE RESOLUTION

13. RESOLUTION GRANTING AILYNE GENETA MEMBERSHIP OF NE PLACE OF EMPLOYMENT (WANAQUE CENTER) FOR THE REMAINING THREE (3) YEAR TERM WHICH WILL EXPIRE ON FEBRUARY 8, 2017, ALL AS NOTED IN THE RESOLUTION

14. RESOLUTION APPOINTING NICOLE MOODY TO THE PASSAIC COUNTY WORKFORCE INVESTMENT BOARD REPLACING THE UNEXPIRED TERM OF KENNETH MORRIS, TERM EXPIRING FEBRUARY 7, 2017, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

15. RESOLUTION FOR ENCROACHMENT PERMIT FOR CONTINUANCE OF EXISTING ENCROACHMENTS AT 474 SLOATSBURG ROAD IN THE BOROUGH OF RINGWOOD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

16. RESOLUTION AUTHORIZING ROAD SAFETY SYSTEMS, LLC TO INSTALL GUIDERAILS AT VARIOUS LOCATIONS THROUGHOUT PASSAIC COUNTY FOR THE SPRING 2015 GUIDE RAIL PROGRAM, ALL AS NOTED IN THE RESOLUTION

17. RESOLUTION AUTHORIZING THE NEW YORK SUSQUEHANNA AND WESTERN RAILROAD TO TEMPORARILY CLOSE THE PATERSON HAMBURG TURNPIKE IN ORDER TO RECONSTRUCT THE NYS&W TRACK CROSSING ON THAT ROADWAY, ALL AS NOTED IN THE RESOLUTION

18. RESOLUTION AWARDED CONTRACT TO LAN ASSOCIATES AS IT CONCERNS PREPARATION OF A PRELIMINARY ENVIRONMENTAL ASSESSMENT FOR THE PASSAIC COUNTY POMPTON GARAGE FACILITY AT 519 RINGWOOD AVENUE, POMPTON LAKES, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

19. RESOLUTION AWARDED CONTRACT TO BOSWELL ENGINEERING AS IT CONCERNS PREPARATION OF CONSTRUCTION PLANS AND SPECIFICATIONS FOR THE EMERGENCY REPLACEMENT OF STRUCTURE NO. 1600-452 WEASELDRIFT ROAD CULVERT OVER SLIPPERY ROCK BROOK IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

20. RESOLUTION FOR CHANGE ORDER #16 TO KAPPA CONSTRUCTION CO. AS IT PERTAINS TO THE PASSAIC COUNTY JAIL HVAC UPGRADES PHASE 2 IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

21. RESOLUTION FOR CHANGE ORDER #3 FOR CYPRECO INDUSTRIES INC. AS IT PERTAINS TO THE CONVERSION OF CAMP HOPE SWIMMING POOL AND WADING POOL TO A WATER SPRAY PARK IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

22. RESOLUTION FOR CHANGE ORDER #15 FOR KAPPA CONSTRUCTION CO. AS IT PERTAINS TO THE PASSAIC COUNTY JAIL HVAC UPGRADES PHASE 2 IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

23. APPROVING APPLICATION AND GRANT AGREEMENT FOR LOCAL BRIDGE FUTURE NEEDS FUNDING FOR THE 2015 CALENDAR YEAR, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

24. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE PROJECT KNOWN AS THE REPLACEMENT OF KINGSLAND ROAD BRIDGE OVER THIRD RIVER, STRUCTURE NO. 1600081 IN THE CITY OF CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

LAW AND PUBLIC SAFETY

25. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO TRANSFER SURPLUS OFFICE FURNISHINGS TO THE PATERSON POLICE DEPARTMENT, ALL AS NOTED IN THE RESOLUTION
26. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

PLANNING AND ECONOMIC DEVELOPMENT

27. RESOLUTION AWARDED CONTRACT TO HARRY L. SCHWARZ & CO. FOR PROFESSIONAL APPRAISAL CONSULTING SERVICES RELATING TO A .53 ACRE TRACT OF PROPERTY OFF OF LACKAWANNA AVENUE IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
28. RESOLUTION AUTHORIZING THE DEPARTMENT OF PLANNING APPROVAL TO APPLY FOR THE CORPORATE BUSINESS TAX (CBT) HISTORIC PRESERVATION FUND FY16, ALL AS NOTED IN THE RESOLUTION
29. RESOLUTION AUTHORIZING PROCUREMENT FROM A QUALIFIED PROFESSIONAL OF A URBAN AGRICULTURAL PLAN PURSUANT TO COMPETITIVE CONTRACTING, ALL AS NOTED IN THE RESOLUTION
30. RESOLUTION AUTHORIZING CONTRACT MODIFICATION TO LAN ASSOCIATES FOR SURVEYING SERVICES RELATING TO 310-338 LACKAWANNA AVENUE IN WOODLAND PARK, NJ, ALL AS NOTED IN THE RESOLUTION
31. RESOLUTION AUTHORIZING AN AMENDMENT TO THE FY 2014 ACTION PLAN FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, TO RE-ALLOCATE FUNDING FOR THE BOROUGH OF HALEDON TO FUND ROAD IMPROVEMENTS ON GEYER STREET AND JOHN STREET AND TO RE-ALLOCATE FUNDING FOR THE BOROUGH OF WANAQUE FOR WATER MAIN IMPROVEMENTS ON JENKINS AVENUE, LOCUST STREET AND STORMS PLACE, ALL AS NOTED IN THE RESOLUTION

LATE STARTERS

32. RESOLUTION AWARDING BID #C-15-011 CONTRACT TO SILVA'S MECHANICAL SERVICES FOR THE PASSAIC COUNTY WEATHERIZATION PROGRAM PROJECT – BOILER REPLACEMENT AT MONSIGNOR JOSEPH R. BRESTEL RESIDENCE LOCATED IN PASSAIC, NJ

O. 12. New Business:

1. Personnel
2. Bills
3. Certification of Payroll
4. Receipt of Departmental Reports

P. 13. Adjournment

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
MINUTES FOR REGULAR MEETING HELD ON**

April 28, 2015

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day at the Clifton Municipal Building, 900 Clifton Avenue at 6:42 p.m.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

Members Present

Bartlett

Cotroneo

Duffy

James

Best

Director Lora

Members Absent

Lepore

Invocation:

Pledge of Allegiance:

Approval of Minutes;

Motion made by Freeholder James, seconded by Freeholder Best, that the minutes for April 14, 2015 be approved which the motion was carried on a roll call of five votes in the affirmative with Freeholders Duffy and Cotroneo abstaining and Freeholder Lepore being absent.

Proclamation:

A Motion was made by Freeholder Duffy, seconded by Freeholder Bartlett, for approval of proclamations and the motion was carried on a roll call of six votes in the affirmative with Freeholder Lepore being absent.

Motion made by Freeholder Duffy, seconded by Freeholder James to suspend the regular order of business, which motion was carried on a roll call of six votes in the affirmative with Freeholder Lepore being absent.

Bond Ordinance 2015-03:

Director Lora reported that Bond Ordinance # 2015-03 together with notice of this hearing was published as required by law.

Motion made by Freeholder Best, seconded by Freeholder Bartlett, that the Public Hearing be opened, which motion was carried on a roll call of six votes in the affirmative with Freeholder Lepore being absent.

Director Lora asked, if there was anyone present who desired to be heard?

At this time, the following person appeared before the Board:

1. Ellen DeLosh

Motion made by Freeholder Best, seconded by Freeholder James, that the Public hearing be closed, which motion was carried on a roll call of six votes in the affirmative with Freeholder Lepore being absent.

Motion made by Freeholder Best, seconded by Freeholder James that Bond Ordinance #2015-03 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on a roll call with six votes in the affirmative with Freeholder Lepore being absent.

Bond Ordinance 2015-04:

Director Lora reported that Bond Ordinance # 2015-04 together with notice of this hearing was published as required by law.

Motion made by Freeholder James, seconded by Freeholder Best, that the Public Hearing be opened, which motion was carried on a roll call of six votes in the affirmative with Freeholder Lepore being absent.

Director Lora asked, if there was anyone present who desired to be heard?

At this time, the following person appeared before the Board:

1. Ellen DeLosh

Motion made by Freeholder Duffy, seconded by Freeholder James, that the Public hearing be closed, which motion was carried on a roll call of six votes in the affirmative with Freeholder Lepore being absent.

Motion made by Freeholder James, seconded by Freeholder Best that Bond Ordinance #2015-04 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on a roll call with six votes in the affirmative with Freeholder Lepore being absent.

Bond Ordinance 2015-05:

Director Lora reported that Bond Ordinance # 2015-05 together with notice of this hearing was published as required by law.

Motion made by Freeholder Best, seconded by Freeholder Duffy, that the Public Hearing be opened, which motion was carried on a roll call of six votes in the affirmative with Freeholder Lepore being absent.

Director Lora asked, if there was anyone present who desired to be heard?

At this time, no one appeared before the Board.

Motion made by Freeholder Duffy, seconded by Freeholder James, that the Public hearing be closed, which motion was carried on a roll call of six votes in the affirmative with Freeholder Lepore being absent.

Motion made by Freeholder Best, seconded by Freeholder James that Bond Ordinance #2015-05 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on a roll call with six votes in the affirmative with Freeholder Lepore being absent.

Bond Ordinance 2015-06:

Director Lora reported that Bond Ordinance # 2015-06 together with notice of this hearing was published as required by law.

Motion made by Freeholder Duffy, seconded by Freeholder Bartlett, that the Public Hearing be opened, which motion was carried on a roll call of six votes in the affirmative with Freeholder Lepore being absent.

Director Lora asked, if there was anyone present who desired to be heard?

At this time, the following person appeared before the Board:

1. Ellen DeLosh

Motion made by Freeholder Duffy, seconded by Freeholder Best, that the Public hearing be closed, which motion was carried on a roll call of six votes in the affirmative with Freeholder Lepore being absent.

Motion made by Freeholder Best, seconded by Freeholder James that Bond Ordinance #2015-06 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on a roll call with six votes in the affirmative with Freeholder Lepore being absent.

Bond Ordinance 2015-07:

Director Lora reported that Bond Ordinance # 2015-07 together with notice of this hearing was published as required by law.

Motion made by Freeholder Duffy, seconded by Freeholder Best, that the Public Hearing be opened, which motion was carried on a roll call of six votes in the affirmative with Freeholder Lepore being absent.

Director Lora asked, if there was anyone present who desired to be heard?

At this time, the following person appeared before the Board:

1. Ellen DeLosh

Motion made by Freeholder Best, seconded by Freeholder James, that the Public hearing be closed, which motion was carried on a roll call of six votes in the affirmative with Freeholder Lepore being absent.

Motion made by Freeholder James, seconded by Freeholder Best that Bond Ordinance #2015-07 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on a roll call with six votes in the affirmative with Freeholder Lepore being absent.

Motion made by Freeholder Duffy, seconded by Freeholder Cotroneo, to resume the regular order of business, which motion was carried on a roll call of six votes in the affirmative with Freeholder Lepore being absent.

At this time Director Lora asked if there were any Freeholder Reports.

1. Freeholder Director Hector C. Lora
2. Freeholder Deputy Director Bruce James
3. Freeholder John W. Bartlett
4. Freeholder Theodore O. Best, Jr.
5. Freeholder Ronda Casson Cotroneo
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

COMMUNICATION:

Motion made by Freeholder Best, seconded by Freeholder Cotroneo to approve Communication P-1, which the motion was carried on a roll call of six votes (6) in the affirmative with Freeholder Lepore being absent.

ORAL PORTION:

Duffy: Motion to open the public portion.
Cotroneo: Second.

ROLL CALL: Bartlett, Yes; Best, Yes; Cotroneo, Yes; Duffy, Yes; Lepore, Absent; James, Yes; Director Lora, Yes;

At this time the following persons appeared before the Board:

1. Ellen DeLosh
2. Joe Cupoli
3. Sami Merhi

Duffy: Motion to close the Public Portion of the Meeting.
Bartlett: Second

ROLL CALL: Bartlett, Yes; Best, Yes; Cotroneo, Yes; Duffy, Yes; Lepore, Absent; James, Yes ; Director Lora, Yes;

Resolution that require 2/3 Votes

A motion was made by Freeholder James, seconded by Freeholder Best to approve Resolution R-1 and R-2, which motion was carried on roll call with six (6) votes in the affirmative with Freeholder Lepore being absent.

Consent Agenda Resolutions:

A motion was made by Freeholder James, seconded by Freeholder Duffy to add Resolutions S-32, which the motion was carried on roll call with six (6) votes in the affirmative with Freeholder Lepore being absent.

A motion was made by James, seconded by Freeholder Bartlett that Resolution S-1 thru S-32 with the exception of Agenda Item S-12 being removed on the agenda be adopted, which the motion was carried on roll call with six (6) votes in the affirmative with Freeholder Lepore being absent.

"End of Consent Agenda"

New Business:

Personnel:

A motion was made by Freeholder Best, seconded by Freeholder James, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with six (6) votes in the affirmative with Freeholder Lepore being absent.

Bills:

Motion made by Freeholder James, seconded by Freeholder Bartlett, that

Current Fund	4-01	149,878.24
Current Fund	5-01	4,351,880.68
HUD Budget Expenditures	5-25	<u>7,845.17</u>

Year Total: 4,359,725.85

General Capital Fund Budget	C-04	1,171,430.33
State/Federal Grant Fund	G-01	284,747.97
Passaic Co Open Space Trst Fun	T-16	135,072.91
Professional Liability Trust	T-19	63,521.56
Trust Fund Other	T-20	4,338.23
Para Transit Trust Fund	T-24	<u>3,860.00</u>

Year Total: \$206,792.70

Total of All Funds: \$6,172,575.09

Current Fund	4-01	450.00
Current Fund	5-01	25,265,294.75
Payroll Agency Deductions	5-05	3,386,469.48
HUD Budget Expenditures	5-25	11,343.26
State/Federal Grant Fund	G-01	615,959.95
Ded Trust Empl Off Duty Police	T-13	55,282.46
Confiscated Trust Fund	T-15	4,625.00
Total All Funds:		\$29,339,424.90

Be approved which motion was carried on roll call with six (6) votes in the affirmative with Freeholder Lepore being absent.

Payroll Certification:

A motion was made by Freeholder James, seconded by Freeholder Bartlett, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with six (6) votes in the affirmative with Freeholder Lepore being absent.

Departmental Reports

Departmental Reports were received and filed in the Office of the Clerk of the Board.

Adjournment

Motion made by Freeholder Duffy, seconded by Freeholder Cotroneo that the regular meeting be adjourned at 7:27 p.m., and the motion was carried on roll call with six (6) votes in the affirmative with Freeholder Lepore being absent.

(The proceedings of this meeting were both audio and video taped recorded)

Respectfully Submitted,

Louis E. Imhof, III,
Clerk of the Board

Prepared by: Lily Bendezu

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III

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County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

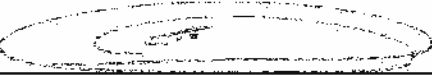
Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

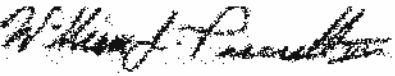
Agenda: Motion to adopt on First Reading 2015 "CAP" Resolution to Exceed Index Rate (N.J.S.A. 40A:4-45), all as noted in the resolution.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

COMMITTEE NAME

Official Resolution#	R20150306						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	i-1						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓				✓		
Bartlett	✓			✓	✓		
Best Jr	✓				✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

COUNTY OF PASSAIC

2015 "CAP" RESOLUTION TO EXCEED INDEX RATE
(N.J.S.A.40A:45:15)

WHEREAS, the Local Government Cap Law, N.J.S.40A:4-45.1 et seq., provides that in the preparation of its annual budget, a county shall limit any increase in said budget to .5% unless authorized by resolution to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a county may, when authorized by resolution, appropriate the difference between the amount of its final appropriation and the 2.0% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Board of Freeholders in the County of Passaic finds it advisable and necessary to increase its 2015 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Board of Chosen Freeholders hereby determines that a 2.0% increase in the budget for said year, amounting to \$4,499,169.74 in excess of the increase in the final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Board of Chosen Freeholders in the County of Passaic hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2015 budget year, the final appropriations of the County of Passaic shall, in accordance with this resolution and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$7,873,547.04 and that the 2015 county budget for the County of Passaic be approved and adopted in accordance with this resolution; and,

BE IT FURTHER RESOLVED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

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Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO INTERVENTION STRATEGIES INC OF MIDLAND PARK, NJ FOR PSYCHOLOGIST FOR PASSAIC COUNTY'S EMPLOYEE ASSISTANCE & WELLNESS PROGRAM RFQ-15-070 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
HUMAN RESOURCES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20150308						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-1						
CAF #	5-01-20-106-001-217						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

RESOLUTION AWARDING A CONTRACT TO INTERVENTION STRATEGIES INC OF MIDLAND PARK, NJ FOR PSYCHOLOGIST FOR PASSAIC COUNTY'S EMPLOYEE ASSISTANCE & WELLNESS PROGRAM RFQ-15-070 AS PER QUALIFICATION

WHEREAS, there exists a need for Psychologist for Passaic County Employee Assistance and Wellness Program; and

WHEREAS, the County issued public solicitation RFQ-15-070 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on April 9, 2015 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Intervention Strategies Inc of Midland Park, NJ is qualified to perform the necessary services, from June 1, 2015 through December 31, 2015 on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating that \$ 20,000.00 in funds are available in the budget account #5-01-20-106-001-217 and \$20,000.00 is available in various accounts for the within contemplated expenditure on an as-needed basis; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its April 29, 2015 meeting and recommended this resolution to the full Board of adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

May 12, 2015

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 40,000.00

APPROPRIATION:	5-01-20-106-001-217	\$20,000.000
	Various accounts	\$20,000.00

PURPOSE: To authorize award of contract Intervention Strategies Inc. of Midland Park from June 1, 2015 through December 15, 2015


Richard Cahill, Chief Financial Officer

DATED: May 12, 2015

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

DEPARTMENT OF HUMAN RESOURCES
ROOM 404

Barbara E. De Spirito
Director of Human Resources

TEL: (973) 881-4480
TEL: (973) 881-4489
FAX: (973) 881-4485

April 20, 2015

To Whom It May Concern,

Re: Recommendation for award Intervention Strategies

It is my recommendation that Intervention Strategies meets all of the professional requirements for services with employee training programs and supervisory training. The fee schedule of \$350.00 hourly for training and \$200.00 individual department training, has met the criteria.

A bid was received from Intervention Strategies for Psychologist for Passaic for Passaic County Employee Assistant & Wellness Program, RFQ-15-070.

Estimated amount of \$40000.00 annual used under various account numbers and various County Departments. Amount encumber by Human Resources \$20,000.00 annually.

Regards,

A handwritten signature in black ink, appearing to read "Barbara E. De Spirito".

Barbara E De Spirito
Director of Human Resources

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

- 1. NAME OF REQUESTER: Barbara E. De Spirito
Telephone #: 973-881-4480
Date: 04/20/2015

DESCRIPTION OF RESOLUTION :
Employee assistance program providing training and development to all county employees and individual department training

PROCUREMENT SOLICITATION #: _____

- 2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. **RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER**

- 3. AMOUNT OF EXPENDITURE: \$ 20,000-

REQUISITION # 5-01-20-106-001-217
ACCOUNT#

- 4. COMMITTEE REVIEW: DATE
- Administration & Finance _____
- Public Works / Buildings & Grounds _____
- Planning & Economic Development _____
- Health, Human Services & Community Affairs _____
- Law & Public Safety _____
- Energy _____
- Other Specify: _____ _____

- 5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150308

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO HOSPICE OF NEW JERSEY OF BLOOMFIELD, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER HOSPICE SERVICES EXPAND POOL RFQ-15-071 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20150309						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-2						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

RESOLUTION AWARDING A CONTRACT TO HOSPICE OF NEW JERSEY OF BLOOMFIELD, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER HOSPICE SERVICES EXPAND POOL RFQ-15-071 AS PER QUALIFICATION

WHEREAS, there exists a need for Hospice Services for the County of Passaic Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-15-071 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on April 21, 2015 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has reviewed the submittals and found that Hospice of New Jersey of Bloomfield, NJ is qualified to perform the necessary services, from January 1, 2015 through December 31, 2015 on an as-needed basis; and

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its April 29, 2015 meeting and recommended this resolution to the full Board of adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

May 12, 2015



Preakness Healthcare Center

A Legacy of Caring

TO: Michael Marinello, QPA, RFPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: April 27, 2015

RE: RFQ-15-071 Hospice Services

A Request for Qualification for Pool of Hospice Providers was issued to expand pool and a response was received by:

- Hospice of New Jersey

It is our recommendation to qualify and award contract to Hospice of New Jersey.

In order to ensure compliance with Federal and State Nursing Home Regulations, including Corporate Compliance, Hospice of New Jersey must sign the contract that was prepared by our healthcare attorneys, Garfunkel Wild, PC.

LC/jm

CC: Nick Naumov, Materials Management
 Carmen Santana, Principle Purchasing Assistant
 Joseph Barbieri, Assistant Purchasing Assistant
 Frecholder Hector Lora, Chair Human Services Committee

Introduced on: **175 Years** April 12, 2015
 Adopted on: **175 Years** April 12, 2015
 Official Resolution#: R20150309

305 Oldham Road, Wayne, NJ 07470
 Phone: (973) 904-5000 www.preaknesshealthcare.org

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract pursuant to RFQ to Hospice of New Jersey to expand a pool of Hospice Providers for Preakness Healthcare Center residents for the period of 1/1/15 to 12/31/15.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Fees are billed to resident or 3rd party insurance.

REQUISITION # _____
ACCOUNT# _____

4. COMMITTEE REVIEW:	<u>DATE</u>
___ Administration & Finance	_____
___ Public Works / Buildings & Grounds	_____
___ Planning & Economic Development	_____
___ Health, Human Services & Community Affairs	_____
___ Law & Public Safety	_____
___ Energy	_____
___ Other Specify: _____	_____

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Specify:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
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John W. Bartlett
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Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING A POOL OF REAL ESTATE APPRAISER SERVICES FOR THE COUNTY OF PASSAIC PURSUANT TO REQUEST FOR QUALIFICATIONS RFQ-15-067 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R20150310					
Meeting Date		05/12/2015					
Introduced Date		05/12/2015					
Adopted Date		05/12/2015					
Agenda Item		n-3					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

**RESOLUTION QUALIFYING A POOL OF REAL ESTATE
APPRAISER SERVICES FOR THE COUNTY OF PASSAIC
PURSUANT TO REQUEST FOR QUALIFICATIONS RFQ-15-067
AS PER QUALIFICATION**

WHEREAS, there exists a need for Real Estate Appraiser Services for the County of Passaic; and

WHEREAS, the County issued public solicitation RFQ-15-067 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on April 6, 2015 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following organizations are qualified to perform the necessary services, from January 1, 2015 through December 31, 2015 on an as-needed basis:

- Value Research Group, LLC
- Richard Mohr, Real Estate Appraiser
- Federal Appraisal and Consulting, LLC
- New Jersey Realty Advisory Group LLC
- PATJO Appraisal Services, Inc.

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its April 29, 2015 meeting and recommended this resolution to the full Board of adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

May 12, 2015

PASSAIC COUNTY COUNSEL

Memorandum

TO: Michael Marinello, Purchasing Director
FROM: Michael H. Glovin, Assistant County Counsel
RE: **Qualifying Real Estate Appraisers under Pay to Play For 2015**
DATE: April 14, 2015

In response to your submission to me of the Qualifications of Real Estate Appraisers that were taken by Purchasing on April 6, 2015, please be advised that I have reviewed all five (5) of the qualifications received and can report that all five firms/individuals are qualified to act as appraisers for the County of Passaic. They are as follows:

- 1) Value Research Group, LLC, 301 South Livingston Avenue, Livingston, NJ
- 2) Richard Mohr, Real Estate Appraiser, 51 Lexington Avenue, Paterson, NJ
- 3) Federal Appraisal and Consulting, LLC, 460 U.S. Highway 22 West, Suite 403, Whitehouse Station, NJ
- 4) New Jersey Realty Advisory Group, LLC, 333 State Street, Perth Amboy, NJ
- 5) PATJO Appraisal Services, Inc., 21 Crestview Drive, Kendall Park, NJ

All of the above-referenced firms have individuals or principal employees that have the educational qualifications/MIA and/or long experience in conducting real property appraisals in the State of New Jersey. I would appreciate your presenting this to your Freeholder committee for authorization to qualify these five (5) firms by a Resolution for 2015. Thank you.

Cc: Steve Edmond, County Engineer
Matthew Malfa, Assistant County Counsel

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150310

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20150311						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-4						
CAF #	5-01-28-198-002-219,						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

**RESOLUTION TO PURCHASE VIA STATE CONTRACT AND
COUNTY COOPERATIVES**

WHEREAS various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/services in accordance with the terms of the applicable State Contract described below:

Vendor	Northeastern Arborist
Supplies/Northeastern Associates	
State:	#76908
Description:	Parts and Repairs for Lawn/Grounds Equip
Using Agency:	Parks, B & G, Golf, Roads
Blanket PO:	15-00378
Amount:	\$15,000.00
Account:	\$3,400 in 5-01-28-198-002-219 & \$12,600 in various accounts to be determined by using department.

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such

further actions and sign such documents as are necessary **Res-Pg:n.4-3**

to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order

This resolution was requested by:

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 15,000.00

APPROPRIATION:	5-01-28-198-002-219	\$3,400.00
	Various accounts	\$12,600.00

PURPOSE: To authorize award of contract to Northeastern Arborist via State Contract for calendar year 2015


Richard Cahill, Chief Financial Officer

DATED: May 12, 2015

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-2015-0235 (I-9) THE PUBLIC NOTICE FOR EMERGENCY RESPONSE AND COST RECOVERY ORDINANCE AS AMENDED, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

Official Resolution#	R20150312						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-5						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

**RESOLUTION AUTHORIZING THE AMENDMENT OF
RESOLUTION R-2015-0235 (I-9) THE PUBLIC NOTICE FOR
EMERGENCY RESPONSE AND COST RECOVERY ORDINANCE
AS AMENDED**

WHEREAS the County of Passaic has established a County Health Department which has been certified as a Local Health Agency by the Department of Environmental Protection pursuant to the County Environmental Health Act, (N.J.S.A. 26:3A-2-22 et seq.); and

WHEREAS pursuant to the County Environmental Health Act; specifically, N.J.S.A. 26:3A-2-34, a governing body of a county with an approved certified Local Health Agency is permitted to formulate and adopt Emergency Response and Cost Recovery Ordinance to deal with the cost of Hazardous Materials incidents clean-up which may occur within the boundaries of the County in question; and

WHEREAS the Passaic County Health Department, pursuant to its Certification, is responsible for the handling of hazardous materials incidents that occur in Passaic County; and

WHEREAS the Passaic County Board of Chosen Freeholders has also designated the Passaic County Sheriff's Department as its agent to assist it in responding to Hazardous Materials incidents; and

WHEREAS in order to effectively handle hazardous material incidents that occur in this County, it is also desirable that the County be able to recover the costs incurred as a result of the clean-up of these incidents; and

WHEREAS this proposed amended Ordinance was reviewed by the Freeholders Committee for Health, Education and Community Services, at its meeting of March 9, 2015, who is recommending its adoption; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of amending said Emergency Response and Cost Recovery Ordinance; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Clerk to the Board to notify the public that the First Reading of the proposed Amendment to the Ordinance shall be on May 26, 2015 at 5:30 p.m., at the Freeholder Conference Agenda.

TSC:lc

Dated: May 12, 2015

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Charlene W. Gungil
Telephone #:

DESCRIPTION OF RESOLUTION: The Passaic County Department of Health is requesting a resolution for a Public Notice for Emergency Response and Cost Recovery Ordinance amended.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ No Funds Required

REQUISITION #
ACCOUNT#

4. COMMITTEE REVIEW:

DATE

___ Administration & Finance

___ Public Works / Buildings & Grounds

___ Planning & Economic Development

___ Health, Human Services & Community Affairs

___ Law & Public Safety

___ Energy

___ Other Specify: _____

5. DISTRIBUTION LIST:

___ Administration

___ Finance

___ Counsel

___ Clerk to the Board

___ Procurement

Specify:

PASSAIC COUNTY HEALTH DEPARTMENT
EMERGENCY RESPONSE AND COST RECOVERY AMENDED ORDINANCE
SUMMARY AND CHART ATTACHMENTS

This Ordinance is enacted pursuant to and consistent with the County Environmental Health Act, N.J.S.A. 26:3A2-21 et seq., and the Spill Compensation and Control Act N.J.S.A. 58:10-23.11 et seq. The purpose is to prohibit the unauthorized and/or unpermitted discharge of hazardous substances within the County of Passaic. The Ordinance also authorizes the Passaic County Department of Health to conduct emergency response actions and to establish the procedures and protocols for such actions. As such the Ordinance provides for the recovery of those costs incurred by the Passaic County Health Department and/or its agents in an emergency response action.

The original Ordinance was enacted pursuant to Resolution R-1 on June 23, 1998 and submitted to the Commissioner of the New Jersey Department of Environmental Protection pursuant to N.J.S.A. 26:3A2-27, corrections were required and a revised Ordinance was approved by the Freeholders on November 10, 1998 as Resolution R-10 and submitted to Commissioner Shinn on November 12, 1998 and on February 8, 1999 an Order was issued approving the Passaic County Health Department Emergency Response & Cost Recovery Ordinance as revised. The Ordinance became effective February 9, 2000.

This Amended Ordinance is for the purposes of bringing in line the cost for recovery to reflect the current salaries and fringe costs incurred by the County in responding to emergency environmental responses. Attached hereto are the charts reflective of the proposed recovery costs by the Health Department as well as the Sheriff's Department between whom there exist an Inter-Departmental Agreement to perform emergency response clean-up efforts.

Appendix

Investigators	Annual	Fringe	Total	Hourly Rate
Demirkol, Serhat	\$45,091	\$24,222.89	\$69,313.89	\$40.42
Dutta, Arvind	\$72,187	\$38,778.86	\$110,965.86	\$64.70
Fen, Paul	\$53,814	\$28,908.88	\$82,722.88	\$48.23
Newman, Michelle	\$57,190	\$30,722.47	\$87,912.47	\$51.26
Romero, Richard	\$45,091	\$24,222.89	\$69,313.89	\$40.42
Siano, James	\$52,079	\$27,976.84	\$80,055.84	\$46.68

Administrative costs	% of time
Pappas, Lynn	90%
Gungli, Charlene	75%

Support Staff Expenses	% of time
Lane, Nanuette	75%
Papaleo, Sherry	75%

Other Expenses	Duty Officer	Budget
\$57,800.00	\$33,800.00	\$24,000.00

Support Expenses	\$430,264.83
------------------	--------------

Percentage Per Investigator		
Each CEHA Investigator	17%	\$71,710.81

	PSC + Support Exp	Unit Rate	Indirect Cost	Unit Hourly Rate
Fen	\$154,433.69	\$90.05	\$30.30	\$120.35
Dutta	\$182,676.66	\$106.52	\$35.84	\$142.36
Siano	\$151,766.64	\$88.49	\$29.78	\$118.27
Romero	\$141,024.69	\$82.23	\$27.67	\$109.90
Newman	\$159,623.27	\$93.07	\$31.32	\$124.39
Demirkol	\$141,024.69	\$82.23	\$27.67	\$109.90

Total working hours	fringe	Indirect
1,715	53.72	33.65

Introduced on: May 12, 2015
 Adopted on: May 12, 2015
 Official Resolution#: R20150312

Appendix

Investigators	Annual	Fringe	Total	Hourly Rate
Demirkol, Sema	\$45,091	\$24,222.89	\$69,313.89	\$40.42
Dutta, Arvind	\$72,187	\$38,778.86	\$110,965.86	\$64.70
Fen, Paul	\$53,814	\$28,908.88	\$82,722.88	\$48.23
Newman, Michelle	\$57,190	\$30,722.47	\$87,912.47	\$51.26
Romero, Richard	\$46,091	\$24,222.89	\$69,313.89	\$40.42
Siano, James	\$52,079	\$27,976.84	\$80,055.84	\$46.68

Administrative costs	% of time
Pappas, Lynn	\$108,414.10 90% \$97,572.69
Gungli, Charlene	\$153,720.00 75% \$115,290.00

Support Staff Expenses	% of time
Lane, Nanuette	\$101,741.12 75% \$76,305.84
Papaleo, Sherry	\$65,995.07 75% \$49,496.30
	\$338,664.83

Other Expenses	Duty Officer	Budget
\$57,800.00	\$33,800.00	\$24,000.00

Support Expenses
\$430,264.83

Percentage Per Investigator

Each CEHA Investigator	17%	\$71,710.81
------------------------	-----	-------------

	PSC + Support Exp	Unit Rate	Indirect Cost	Unit Hourly Rate	Mean
Fen	\$154,433.69	\$90.05	\$30.30	\$120.35	\$120.86
Dutta	\$182,676.66	\$106.52	\$35.84	\$142.36	
Siano	\$151,766.64	\$88.49	\$29.78	\$118.27	
Romero	\$141,024.69	\$82.23	\$27.67	\$109.90	
Newman	\$159,623.27	\$93.07	\$31.32	\$124.39	
Demirkol	\$141,024.69	\$82.23	\$27.67	\$109.90	

Total working hours	fringe	indirect
1,715	53.72	33.65

Date of Incident:						
Responsible Party:						
DEP Incident Number:						
#	Responder Title	Dispatched	Cleared	Hours	Rate	Costs
1	On-Scene Incident Commander			0.00	\$75.00	\$ -
0	Hazmat Responder, Specialist			0.00	\$70.00	\$ -
1	Hazmat Responder, Technician			0.00	\$65.00	\$ -
0	Hazmat Responder, Operations			0.00	\$55.00	\$ -
0	Hazmat Responder, Awareness			0.00	\$50.00	\$ -
Total Responders						\$ -
	<u>Item</u>	<u>Unit Cost</u>	<u>Unit</u>	<u>Comment / ID</u>	<u>Quantity</u>	<u>Total</u>
SURVEY EQUIPMENT						\$ -
	APD 2000 WMD / Chemical Detector	\$ 250.00	Per Deployment			\$ -
	Canberra Radiation Personal Dosimeter	\$ 25.00	Each Per Deployment			\$ -
	MSA Combustible Gas Indicator / Multi-Gas Meter (CGI)	\$ 50.00	Per Deployment			\$ -
	MSA Combustible Gas Indicator / Multi-Gas Meter (CGI w/PID)	\$100.00	Per Deployment			\$ -
	RAE MiniRae PID	\$ 50.00	Per Deployment			\$ -
	Thermo Identifinder Isotope Identifying Gamma-Dose-Neutron Radiation Survey/ Spectrometer System	\$ 300.00	Per Deployment			\$ -
	GPS Navigaton System	\$ 30.00	Per Deployment			\$ -
	PROENGIN AP2C WMD Chemical Agent Flame Spectrophotometer	\$ 250.00	Per Deployment			\$ -
	Ludlum Radiation Survey White-box Kit	\$ 150.00	Per Deployment			\$ -
	Area-RAE Single PID/Multi Gas Detector	\$ 100.00	Per Deployment			\$ -

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<u>Item</u>	<u>Unit Cost</u>	<u>Unit</u>	<u>Comment / ID</u>	<u>Quantity</u>	<u>Total</u>
Area-RAE RDK PID/Multi Gas Detectors/Receiver	\$ 250.00	Per Deployment			\$ -
BADD BioWarfare Agent Detection Device	\$ 50.00	Each Test			\$ -
HazmatID FTIR Spectrophotometer	\$ 250.00	Mobilization			\$ -
Thermal Imaging Camera	\$ 100.00	Per Deployment			\$ -
					\$ -
SAMPLING RATES & EQUIPMENT					\$ -
					\$ -
Bailer - Disposable	\$ 10.00	Each			\$ -
CHLOR-N-OIL	\$ 25.00	Per Sample			\$ -
CoLiWaSa Glass Drum Sampling Tube	\$ 10.00	Each			\$ -
DRAGER Colorimetric Tubes	\$ 60.00	Per Chemical Per Box			\$ -
Electronic pH Tester	\$ 25.00	Per Sample			\$ -
HAZCAT Analysis	\$ 50.00	Per Sample			\$ -
M256A1 Chemical Agent Detector	\$ 250.00	Sample Event			\$ -
M8 Chemical Agent Detector	\$ 50.00	Sample Event			\$ -
M9 Chemical Agent Detector	\$ 50.00	Sample Event			\$ -
Draeger CDS WMD Colorimetric Tubes	\$ 100.00	Sample Event			\$ -
Draeger CMS Hazmat/WMD Colorimetric Chips	\$ 100.00	Sample Event			\$ -
Field Hydrocarbon Analysis	\$ 50.00	Per Sample			\$ -
pH Paper	\$ 5.00	Per Sample			\$ -
pH Paper	\$ 25.00	Per Box			\$ -
Sample Collection - Basic	\$ 10.00	Each			\$ -
Sample Collection - Advanced	\$ 25.00	Each			\$ -
Sample Collection - WMD	\$ 50.00	Each			\$ -
					\$ -
DRUMS & SORBENTS					\$ -
					\$ -
					\$ -
5-Gallon Pail Poly Overpack	\$ 25.00	Each			\$ -
30-Gallon Steel Overpack Drum	\$ 50.00	Each			\$ -
35 Gallon Poly Overpack Drum	\$ 75.00	Each			\$ -
55 Gallon Steel Overpack Drum	\$ 75.00	Each			\$ -
					\$ -
55 Gallon Poly Overpack Drum	\$ 100.00	Each			\$ -

Introduced on: May 12, 2015
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<u>Item</u>	<u>Unit Cost</u>	<u>Unit</u>	<u>Comment / ID</u>	<u>Quantity</u>	<u>Total</u>
85 Gallon Steel Overpack Drum	\$ 120.00	Each			\$ -
95 Gallon Poly Overpack Drum	\$ 200.00	Each			\$ -
Open Head Drum, 55 gal.	\$ 40.00	Each			\$ -
Sorbent Boom, 5"x10', Oil Only,	\$ 40.00	Per Link			\$ -
Sorbent Boom, 8"x10', Oil Only	\$ 40.00	Per Link			\$ -
Sorbent Pads, 18"x18", Oil Only	\$ 75.00	Bundle			\$ -
Sorbent Pads, 18"x18", Universal	\$ 100.00	Bundle		0.00	\$ -
Sorbent Sweep, 19"x100', Oil Only	\$ 85.00	Bundle			\$ -
Vinyl Containment Boom, 1'x100'	\$ 50.00	Per Day			\$ -
Vinyl Containment Boom, 1'x100'	\$ 1,500.00	Replacement cost, each			\$ -
Sorbent Clay	\$ 15.00	50 lb. Bag			\$ -
ENTRY RATES					\$ -
					\$ -
LEVEL A+ Flash Suit, Single Use Suit	\$ 1,500.00	Per Entry			\$ -
LEVEL A Tychem TK or BR, Single Use Suit	\$ 800.00	Per Entry			\$ -
LEVEL B+, Disposable Coverall Ensemble	\$ 150.00	Per Entry			\$ -
LEVEL B, Disposable Coverall Ensemble	\$ 100.00	Per Entry			\$ -
LEVEL C+, WMD Disposable Coverall Ensemble	\$ 125.00	Per Entry			\$ -
LEVEL C, Disposable Saran Coverall Ensemble	\$ 75.00	Per Entry			\$ -
LEVEL D, Poly-coated Coverall Ensemble	\$ 50.00	Per Entry			\$ -
FIRE TURN-OUT Gear w/ SCBA	\$ 150.00	Per Entry			\$ -
NOMEX Coveralls	\$ 250.00	Replacement Cost, Each			\$ -
ADDITIONAL PPE					\$ -
					\$ -
Respiratory					\$ -
Dust Masks	\$ 20.00	Dozen			\$ -

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<u>Item</u>	<u>Unit Cost</u>	<u>Unit</u>	<u>Comment / ID</u>	<u>Quantity</u>	<u>Total</u>
40mm CBRNE Canister	\$ 50.00	Each			\$ -
Spare Air Tanks	\$ 50.00	Per Bottle			\$ -
Cascade System	\$ 250.00	Per Use			
OV/Acid Gas Respirator Canister	\$ 50.00	Each			\$ -
P100 Respirator Canister	\$ 50.00	Each			\$ -
Gloves					\$ -
Butyl-STD Outer Tank Gloves	\$ 40.00	Per Pair			\$ -
Kevlar Outer Gloves	\$ 15.00	Per Pair			\$ -
Leather Palm Gloves	\$ 5.00	Per Pair			\$ -
Neoprene Outer Gloves	\$ 25.00	Per Pair			\$ -
Nitrile Inner Gloves	\$ 25.00	Per/ Box			\$ -
Nitrile Outer Gloves	\$ 25.00	Per Pair			\$ -
Silvershield Barrier Outer Gloves	\$ 10.00	Per Pair			\$ -
Viton Outer Gloves	\$ 50.00	Per/ Pair			\$ -
Boots					\$ -
Latex Boot Covers	\$ 5.00	Per/ Pair			\$ -
Haz-Max Boot, Bata	\$ 75.00	Per Pair, Replacement			\$ -
Hazmat Boot, Tingley	\$ 75.00	Per Pair, Replacement			\$ -
Steel-Toe Safety Boot	\$150.00	Per Pair, Replacement			\$ -
Miscellaneous					\$ -
Duct-Tape, Silver	\$ 10.00	Per Roll			\$ -
Chem-Tape	\$ 30.00	Per Roll			\$ -
Safety Glasses	\$ 5.00	Per Pair			\$ -
Goggles	\$ 5.00	Per Pair			\$ -
					\$ -
SERVICES					\$ -
					\$ -
Dye Tracing	\$ 40.00	Per Deployment			\$ -
Magnetometer	\$ 50.00	Per Survey			\$ -
Pipe and Cable Locator/ Tracer	\$ 100.00	Per Survey			\$ -
Tank Cutting		TBD			\$ -
Video Taping	\$ 75.00	Each Recording			\$ -
					\$ -
EQUIPMENT					\$ -
					\$ -

Introduced on: May 12, 2015
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 Official Resolution#: R20150312

<u>Item</u>	<u>Unit Cost</u>	<u>Unit</u>	<u>Comment / ID</u>	<u>Quantity</u>	<u>Total</u>
Response SUV (Avalanche)	\$ 50.00	Each, Per Deployment		0.00	\$ -
HazMat 1 Response Truck (Spartan/Rescue One)	\$ 200.00	Per Deployment		1.00	
HazMat 2 Response Truck (GMC/Rescue One)	\$ 100.00	Per Deployment			\$ -
SOD Van, SUV or Vehicle	\$ 25.00	Each, Per Deployment			\$ -
Pickup Truck or SUV, 4WD	\$ 35.00	Each, Per Deployment		1.00	
Mobile Command Unit (Farber)	\$ 450.00	Per Deployment			\$ -
Ambulance, w/ 2 EMTs	\$ 50.00	Per Hour			\$ -
Police Unit, traffic detail	\$ 50.00	Per Hour			
Winch	\$ 100.00	Per Deployment			\$ -
Hand Tools	\$ 35.00	Per Set			\$ -
Camera Digital	\$ 35.00	Per Day			\$ -
					\$ -
Decon Brush - Short or Long	\$ 6.00	Each			\$ -
Drum Upender	\$ 30.00	Replacement Cost, Each			\$ -
Bolt Cutter (Medium)	\$ 10.00	Each Deployment			\$ -
Fire Extinguisher - 2.5 Lbs	\$ 30.00	Each			\$ -
Fire Extinguisher - 5 Lbs	\$ 40.00	Each			\$ -
First Aid Kit	\$15.00	Per Use			\$ -
Garden Hose: 25'	\$15.00	Each			\$ -
Garden Hose: 50'	\$25.00	Each			\$ -
Generator w/ lights	\$ 100.00	Per Deployment			\$ -
Hudson Sprayer	\$ 35.00	Replacement Cost, Each			\$ -
Machete w/ Case	\$ 35.00	Replacement Cost, Each			\$ -
Man Hole Hook	\$ 25.00	Replacement Cost, Each			\$ -
Mercury Spill Kit	\$ 100.00	Each Kit			\$ -
Portable Decon Pool with Shower	\$ 300.00	Mobilization			\$ -
DECON Shelter & Equipment	\$ 500.00	Mobilization			\$ -
18" Cut Out Saw	\$ 200.00	Per Day			\$ -
Containment Pool	\$ 75.00	Each			\$ -

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150312

<u>Item</u>	<u>Unit Cost</u>	<u>Unit</u>	<u>Comment / ID</u>	<u>Quantity</u>	<u>Total</u>
Chlorine A Kit		Each Use			\$ -
Chlorine B Kit		Each Use			\$ -
Chlorine C Kit		Each Use			\$ -
Non-Spark Tool Kit		Each Use			\$ -
Power Tool Kit		Each Use			\$ -
Plug & Patch Kit		Each Use			\$ -
Gap-Seal, Universal	\$ 20.00	Each			\$ -
MISCELLANEOUS					\$ -
Alkonox Soap	\$ 30.00	Per Box			\$ -
Caution Tape	\$ 5.95	Roll			\$ -
	\$ 50.00				\$ -
Poly Sheeting - 6 mil., 12' x 100'		Roll			\$ -
Well Rope, 1/4", Polypropylene	\$ 5.00	50 Feet			\$ -
Mean Streak Markers	\$ 3.00	Each			\$ -
Trash Bags - 33 Gal.	\$ 5.00	Dozen		0.00	\$ -
Trash Bags - 55 Gal.	\$ 10.00	Dozen			\$ -
Class B AR-AFFF Foam 5 Gal	\$ 125.00	Per Pail			\$ -
Wood Stakes	\$ 3.00	Each			\$ -
Batteries AA (4)	\$ 6.50				\$ -
Batteries AAA (4)	\$ 6.50				\$ -
Batteries C (2)	\$ 6.50				\$ -
Batteries D (2)	\$ 6.50				\$ -
Batteries 9V (1)	\$ 6.00				\$ -
Flashlight (3D Cell)	\$ 7.76				\$ -
Fog Proof Solution	\$ 3.48				\$ -
Hand Cleaner (Waterless)	\$ 5.49				\$ -
Insect Repellant	\$ 3.00				\$ -
Kaydry - Delicate Wipes	\$ 6.10				\$ -
Lantern (6 volt)	\$ 7.42				\$ -
Lantern Battery	\$ 2.26				\$ -
Measuring Tape: 100'	\$ 24.38				\$ -
Measuring Tape: 200'	\$ 47.96				\$ -
Measuring Tape: 300'	\$ 70.60				\$ -
Measuring Wheel w/ Case	\$ 115.71				\$ -
Paper Towels - All purpose	\$ 4.91				\$ -
Plastic Bucket	\$ 4.49				\$ -
Poison Ivy Cleaner	\$ 2.75				\$ -
Poison Ivy Lotion	\$ 6.35				\$ -
Poly - Sm / Med / Lg / XL / 2X / 3X *	\$ 4.11				\$ -
Poly Sheeting - 12' x 100'	\$ 36.65				\$ -

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150312

Passaic County Sheriff's Department
 Hazardous Materials Team
 Costs Recovery Sheet

Res-Pg:n.5-14

<u>Item</u>	<u>Unit Cost</u>	<u>Unit</u>	<u>Comment / ID</u>	<u>Quantity</u>	<u>Total</u>
Respirator Wipes - 100 / box = \$10.70	\$ 0.11				\$ -
Rolls Plastic, 40 mil.	\$80.00				\$ -
Sun Block - SPF 30	\$ 5.35				\$ -
Survey Flags / per 100	\$ 6.60				\$ -
Survey Tape	\$ 0.60				\$ -
Tank Gauge Stick (folding)	\$ 15.18				\$ -
Teflon Tape	\$ 1.33				\$ -
Teflon Well Rope	\$ 98.00				\$ -
Tick Remover	\$ 2.51				\$ -
Tick Repellant	\$ 2.95				\$ -
Trash Bags - 33 Gal. / 125 case = \$24.79	\$0.20				\$ -
Trash Bags - 55 Gal. / each	\$ 0.60				\$ -
Trash Bags - 85 Gal. / each	\$ 1.05				\$ -
Water Level Indicator Paste	\$ 1.26				\$ -
Well Rope (Poly): 500'	\$ 14.85				\$ -
Well Rope (Poly): 1000'	\$ 28.25				\$ -
Well Rope (Poly): 500' / 1000'	\$ 28.25				\$ -
		Equipment	Sub Total		\$ -
		Responders	Sub Total		\$ -
			Total		\$ -

Introduced on: May 12, 2015
 Adopted on: May 12, 2015
 Official Resolution#: R20150312

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; EVA'S VILLAGE APARTMENTS-NJ0329L2F111303, IN THE AMOUNT OF \$116,895.00, FOR HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R20150313					
Meeting Date		05/12/2015					
Introduced Date		05/12/2015					
Adopted Date		05/12/2015					
Agenda Item		n-6					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; EVA'S VILLAGE APARTMENTS-NJ0329L2F111303, IN THE AMOUNT OF \$116,895.00, FOR HOUSING PROJECTS FOR THE HOMELESS

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Passaic County Human Services Department is desirous of accepting grant funding from the U.S. Department of Housing & Urban Development (HUD), under the Continuum of Care (COC) Program; Eva's Village Apartments-NJ0329L2F111303, in the amount of \$116,895.00, for Housing Projects for the homeless; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the acceptance of grant funding from the U.S. Department of Housing & Urban Development (HUD), under the Continuum of Care (COC) Program; Eva's Village Apartments-NJ0329L2F111303, in the amount of \$116,895.00, for Housing Projects for the homeless; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders hereby authorizes the Director, Clerk and Human Services Director to execute any necessary agreements to effectuate the above.

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER **PAMELA L. OWEN, ESQ.**
TELEPHONE #: **(973) 881-2834**

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO **ACCEPT** HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; EVA'S VILLAGE APARTMENTS-NJ0329L2F111303 IN THE AMOUNT OF \$116,895.00 FOR HOUSING PROJECTS FOR THE HOMELESS.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*.

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

- 3.

AMOUNT OF EXPENDITURE: **\$116,895.00**

REQUISITION # _____

4. COMMITTEE REVIEW:

DATE

_____ Administration & Finance	_____
_____ Public Works/Buildings & Grounds	_____
_____ Planning & Economic Development	_____
_____ Health, Human Services & Community Affairs	_____
_____ Law & Public Safety	_____
_____ Energy	_____
_____ Other Specify: _____	_____

5. DISTRIBUTION LIST:

_____ Administration	_____
_____ Finance	_____
_____ Counsel	_____
_____ Clerk to Board	_____
_____ Procurement	_____

Specify: _____



U.S. Department of Housing and Urban Development
Newark Field Office – Region II
One Newark Center, 13th Floor
Newark, New Jersey 07102-5260
Telephone: (973) 622-7900

NOV 24 2014

Ms. Pamela Owen, Esq., Director
Department of Human Services
County of Passaic
401 Grand Street
Paterson, New Jersey 07505

Dear Ms. Owen:

CoC Number/Name: NJ-511/Paterson - Passaic County
Project Name: Eva's Village Apartments
Grant Number: NJ0329L2F111303

Congratulations on the selection of your project for grant funding under the Continuum of Care (CoC) Program. This one year award will contribute to our national effort to end homelessness.

Upon execution of the Grant Agreement by you and HUD, HUD will obligate the total funds for this project in the amount of \$116,895.00.

Important Note:

The project applicant answered 'Yes' to the question 'Does the project follow a Housing First model?' on Form 3B of the Project Application. The CoC was scored to the extent in which project applicants responded yes to this question. Any project that indicated that it follows a Housing First model cannot place preconditions or eligibility requirements—beyond HUD's eligibility requirements—on persons entering housing, nor can it require program participants to participate in supportive service activities or make other rules, such as sobriety, a condition of housing. Recipients may offer and encourage program participants to participate in services, but there may be no time limit as to when he/she must do so.

Enclosed are two (2) copies of the Grant Agreement that constitutes the agreement between you and HUD. You must sign/date these two (2) copies and return one copy to this Office, retaining one copy of the Agreement for your records. **PLEASE NOTE:** The copy of the executed Grant Agreement that you retain in your files **MUST** have the regulations at 24CFR Part 578 attached.

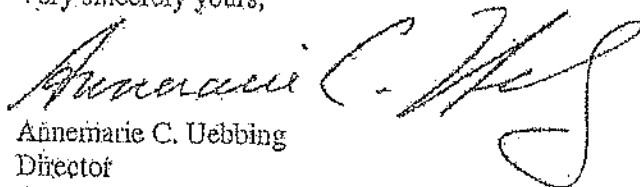
Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150313

-2-

The new LOCCS Voice Response Number for your grant will be generated and sent to you under separate cover. No funds can be disbursed to you until the Grant Agreement is fully executed.

Please contact the appropriate representative in this Office with any questions or concerns regarding the grant. We look forward to working with you.

Very sincerely yours,



Annemarie C. Uebbing
Director
Community Planning and
Development Division

Enclosures

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; HOUSING FIRST PILOT PROJECT- NJ0387L2F111302, IN THE AMOUNT OF \$317,621.00, FOR HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED IN THE RESOLUTUION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R20150314					
Meeting Date		05/12/2015					
Introduced Date		05/12/2015					
Adopted Date		05/12/2015					
Agenda Item		n-7					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; HOUSING FIRST PILOT PROJECT- NJ0387L2F111302, IN THE AMOUNT OF \$317,621.00, FOR HOUSING PROJECTS FOR THE HOMELESS

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Passaic County Human Services Department is desirous of accepting grant funding from the U.S. Department of Housing & Urban Development (HUD), under the Continuum of Care (COC) Program; Housing First Pilot Project- NJ0387L2F111302, in the amount of \$317,621.00, for Housing Projects for the homeless; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the acceptance of grant funding from the U.S. Department of Housing & Urban Development (HUD), under the Continuum of Care (COC) Program; Housing First Pilot Project- NJ0387L2F111302, in the amount of \$317,621.00, for Housing Projects for the homeless; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders hereby authorizes the Director, Clerk and Human Services Director to execute any necessary agreements to effectuate the above.

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER **PAMELA L. OWEN, ESQ.**
TELEPHONE #: **(973) 881-2834**

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO **ACCEPT** HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; HOUSING FIRST PILOT PROJECT-NJ0387L2F111302 IN THE AMOUNT OF \$317,621.00 FOR HOUSING PROJECTS FOR THE HOMELESS.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*.

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

- 3.

AMOUNT OF EXPENDITURE: \$317,621.00

REQUISITION # _____

4. COMMITTEE REVIEW:

DATE

_____ Administration & Finance	_____
_____ Public Works/Buildings & Grounds	_____
_____ Planning & Economic Development	_____
_____ Health, Human Services & Community Affairs	_____
_____ Law & Public Safety	_____
_____ Energy	_____
_____ Other Specify: _____	_____

5. DISTRIBUTION LIST:

_____ Administration	_____
_____ Finance	_____
_____ Counsel	_____
_____ Clerk to Board	_____
_____ Procurement	_____

Specify: _____



U.S. Department of Housing and Urban Development
Newark Field Office – Region II
One Newark Center, 13th Floor
Newark, New Jersey 07102-5260
Telephone: (973) 622-7900

NOV 24 2014

Ms. Pamela Owen, Esq., Director
Department of Human Services
County of Passaic
401 Grand Street
Paterson, New Jersey 07505

Dear Ms. Owen:

CoC Number/Name: NJ-511/Paterson - Passaic County
Project Name: Housing First Pilot Project
Grant Number: NJ0387L2F111302

Congratulations on the selection of your project for grant funding under the Continuum of Care (CoC) Program. This one year award will contribute to our national effort to end homelessness.

Upon execution of the Grant Agreement by you and HUD, HUD will obligate the total funds for this project in the amount of \$317,621.00.

Important Note:

The project applicant answered 'Yes' to the question 'Does the project follow a Housing First model?' on Form 3B of the Project Application. The CoC was scored to the extent in which project applicants responded yes to this question. Any project that indicated that it follows a Housing First model cannot place preconditions or eligibility requirements—beyond HUD's eligibility requirements—on persons entering housing, nor can it require program participants to participate in supportive service activities or make other rules, such as sobriety, a condition of housing. Recipients may offer and encourage program participants to participate in services, but there may be no time limit as to when he/she must do so.

Enclosed are two (2) copies of the Grant Agreement that constitutes the agreement between you and HUD. You must sign/date these two (2) copies and return one copy to this Office, retaining one copy of the Agreement for your records. **PLEASE NOTE:** The copy of the executed Grant Agreement that you retain in your files **MUST** have the regulations at 24CFR Part 578 attached.

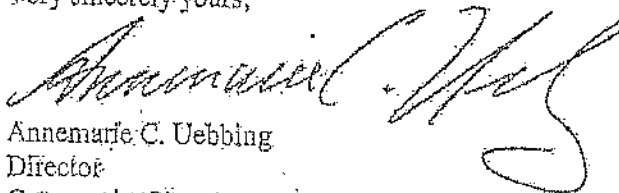
Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150314

-2-

The new LOCCS Voice Response Number for your grant will be generated and sent to you under separate cover. No funds can be disbursed to you until the Grant Agreement is fully executed.

Please contact the appropriate representative in this Office with any questions or concerns regarding the grant. We look forward to working with you.

Very sincerely yours,



Annemarie C. Uebbing
Director
Community Planning and
Development Division

Enclosures

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; PASSAIC COUNTY HOUSING FIRST 2008-NJ0128L2F111301, IN THE AMOUNT OF \$258,007.00 HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R20150315					
Meeting Date		05/12/2015					
Introduced Date		05/12/2015					
Adopted Date		05/12/2015					
Agenda Item		n-8					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; PASSAIC COUNTY HOUSING FIRST 2008-NJ0128L2F111301, IN THE AMOUNT OF \$258,007.00 HOUSING PROJECTS FOR THE HOMELESS

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Passaic County Human Services Department is desirous of accepting grant funding from the U.S. Department of Housing & Urban Development (HUD), under the Continuum of Care (COC) Program; Passaic County Housing First 2008-NJ0128l2f111301, in the amount of \$258,007.00 Housing Projects for the homeless; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the acceptance of grant funding from the U.S. Department of Housing & Urban Development (HUD), under the Continuum of Care (COC) Program; Passaic County Housing First 2008-NJ0128l2f111301, in the amount of \$258,007.00 Housing Projects for the homeless; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders hereby authorizes the Director, Clerk and Human Services Director to execute any necessary agreements to effectuate the above.

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER **PAMELA L. OWEN, ESQ.**
TELEPHONE #: **(973) 881-2834**

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO **ACCEPT** HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; PASSAIC COUNTY HOUSING FIRST 2008-NJ0128L2F111301 IN THE AMOUNT OF \$258,007.00 FOR HOUSING PROJECTS FOR THE HOMELESS.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*.

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3.

AMOUNT OF EXPENDITURE: **\$258,007.00**

REQUISITION # _____

4. COMMITTEE REVIEW: DATE

_____ Administration & Finance	_____
_____ Public Works/Buildings & Grounds	_____
_____ Planning & Economic Development	_____
_____ Health, Human Services & Community Affairs	_____
_____ Law & Public Safety	_____
_____ Energy	_____
_____ Other Specify: _____	_____

5. DISTRIBUTION LIST:

_____ Administration	_____
_____ Finance	_____
_____ Counsel	_____
_____ Clerk to Board	_____
_____ Procurement	_____

Specify: _____



U.S. Department of Housing and Urban Development
 Newark Field Office – Region II
 One Newark Center, 13th Floor
 Newark, New Jersey 07102-5260
 Telephone: (973) 622-7900

DEC 05 2014

Ms. Pamela Owen, Esq., Director
 Department of Human Services
 County of Passaic
 401 Grand Street
 Paterson, New Jersey 07505

Dear Ms. Owen:

CoC Number/Name: NJ-511/Paterson - Passaic County
 Project Name: Passaic County Housing First 2008
 Grant Number: NJ0128L2F111301

Congratulations on the selection of your project for grant funding under the Continuum of Care (CoC) Program. This one year award will contribute to our national effort to end homelessness.

Upon execution of the Grant Agreement by you and HUD, HUD will obligate the total funds for this project in the amount of \$258,007.00.

Important Note:

The project applicant answered 'Yes' to the question 'Does the project follow a Housing First model?' on Form 3B of the Project Application. The CoC was scored to the extent in which project applicants responded yes to this question. Any project that indicated that it follows a Housing First model cannot place preconditions or eligibility requirements—beyond HUD's eligibility requirements—on persons entering housing, nor can it require program participants to participate in supportive service activities or make other rules, such as sobriety, a condition of housing. Recipients may offer and encourage program participants to participate in services, but there may be no time limit as to when he/she must do so.

Enclosed are two (2) copies of the Grant Agreement that constitutes the agreement between you and HUD. You must sign/date these two (2) copies and return one copy to this Office, retaining one copy of the Agreement for your records. PLEASE NOTE: The copy of the executed Grant Agreement that you retain in your files **MUST** have the regulations at 24CFR Part 578 attached.

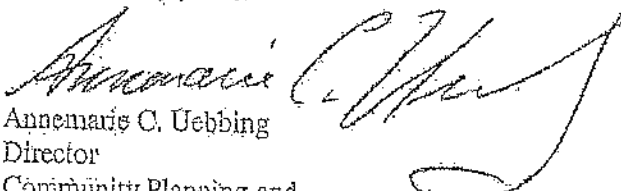
Introduced on: May 12, 2015
 Adopted on: May 12, 2015
 Official Resolution#: R20150315

-2-

The new LOCCS Voice Response Number for your grant will be generated and sent to you under separate cover. No funds can be disbursed to you until the Grant Agreement is fully executed.

Please contact the appropriate representative in this Office with any questions or concerns regarding the grant. We look forward to working with you.

Very sincerely yours,


Annemarie C. Uebbing
Director
Community Planning and
Development Division

Enclosures

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; PASSAIC COUNTY COC PLANNING-NJ04131L2F111300, IN THE AMOUNT OF \$32,741.00 HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R20150316					
Meeting Date		05/12/2015					
Introduced Date		05/12/2015					
Adopted Date		05/12/2015					
Agenda Item		n-9					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; PASSAIC COUNTY COC PLANNING- NJ04131L2F111300, IN THE AMOUNT OF \$32,741.00 HOUSING PROJECTS FOR THE HOMELESS

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Passaic County Human Services Department is desirous of accepting grant funding from the U.S. Department of Housing & Urban Development (HUD), under the Continuum of Care (COC) Program; Passaic County COC Planning- NJ04131L2F111300, in the amount of \$32,741.00, for Housing Projects for the homeless; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the acceptance of grant funding from the U.S. Department of Housing & Urban Development (HUD), under the Continuum of Care (COC) Program; Passaic County COC Planning- NJ04131L2F111300, in the amount of \$32,741.00, for Housing Projects for the homeless; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders hereby authorizes the Director, Clerk and Human Services Director to execute any necessary agreements to effectuate the above.

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER **PAMELA L. OWEN, ESQ.**
TELEPHONE #: **(973) 881-2834**

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO **ACCEPT** HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; PASSAIC COUNTY COC PLANNING-NJ0413L2F111300 IN THE AMOUNT OF \$32,741.00 FOR HOMELESS HOUSING PROJECTS PLANNING.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*.

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

- 3.

AMOUNT OF EXPENDITURE: \$32,741.00

REQUISITION # _____

4. COMMITTEE REVIEW:

DATE

_____ Administration & Finance	_____
_____ Public Works/Buildings & Grounds	_____
_____ Planning & Economic Development	_____
_____ Health, Human Services & Community Affairs	_____
_____ Law & Public Safety	_____
_____ Energy	_____
_____ Other Specify: _____	_____

5. DISTRIBUTION LIST:

_____ Administration	_____
_____ Finance	_____
_____ Counsel	_____
_____ Clerk to Board	_____
_____ Procurement	_____

Specify: _____



U.S. Department of Housing and Urban Development
 Newark Field Office - Region II
 One Newark Center, 13th Floor
 Newark, New Jersey 07102-5260
 Telephone: (973) 622-7900

DEC 18 2014

Ms. Pamela Owen, Esq., Director
 Department of Human Services
 County of Passaic
 401 Grand Street
 Paterson, New Jersey 07505

Dear Ms. Owen:

CoC Number/Name: NJ-511/Paterson - Passaic County
 Project Name: Passaic County CoC Planning Grant
 Grant Number: NJ0413L2F11300

Congratulations on the selection of your project for grant funding under the Continuum of Care (CoC) Program. This one year award will contribute to our national effort to end homelessness.

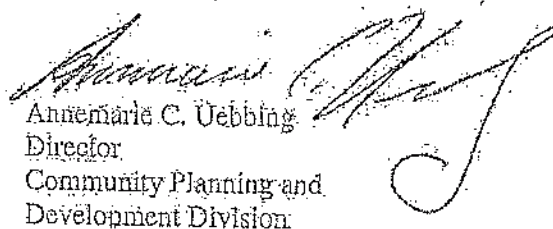
Upon execution of the Grant Agreement by you and HUD, HUD will obligate the total funds for this project in the amount of \$32,741.00.

Enclosed are two (2) copies of the Grant Agreement that constitutes the agreement between you and HUD. You must sign/date these two (2) copies and return one copy to this Office, retaining one copy of the Agreement for your records. **PLEASE NOTE:** The copy of the executed Grant Agreement that you retain in your files **MUST** have the regulations at 24CFR Part 578 attached.

The new LOCCS Voice Response Number for your grant will be generated and sent to you under separate cover. No funds can be disbursed to you until the Grant Agreement is fully executed.

Please contact the appropriate representative in this Office with any questions or concerns regarding the grant. We look forward to working with you.

Very sincerely yours,


 Annemarie C. Uebbing
 Director
 Community Planning and
 Development Division

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; ST. JOE'S CDC + SC-NJ0328L2F111303, IN THE AMOUNT OF \$45,531.00, FOR HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R20150317					
Meeting Date		05/12/2015					
Introduced Date		05/12/2015					
Adopted Date		05/12/2015					
Agenda Item		n-10					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; ST. JOE'S CDC + SC-NJ0328L2F111303, IN THE AMOUNT OF \$45,531.00, FOR HOUSING PROJECTS FOR THE HOMELESS

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Passaic County Human Services Department is desirous of accepting grant funding from the U.S. Department of Housing & Urban Development (HUD), under the Continuum of Care (COC) Program; St. Joe's CDC + SC-NJ0328L2F111303, in the amount of \$45,531.00, for Housing Projects for the homeless; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the acceptance of grant funding from the U.S. Department of Housing & Urban Development (HUD), under the Continuum of Care (COC) Program; St. Joe's CDC + SC-NJ0328L2F111303, in the amount of \$45,531.00, for Housing Projects for the homeless; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders hereby authorizes the Director, Clerk and Human Services Director to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: May 12, 2015

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER PAMELA L. OWEN, ESQ.
TELEPHONE #: (973) 881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO **ACCEPT** HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; ST. JOE'S CDC +SC-NJ0328L2F111303 IN THE AMOUNT OF \$45,531.00 FOR HOUSING PROJECTS FOR THE HOMELESS.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*.

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3.

AMOUNT OF EXPENDITURE: \$45,531.00

REQUISITION # _____

4. COMMITTEE REVIEW:

DATE

_____ Administration & Finance	_____
_____ Public Works/Buildings & Grounds	_____
_____ Planning & Economic Development	_____
_____ Health, Human Services & Community Affairs	_____
_____ Law & Public Safety	_____
_____ Energy	_____
_____ Other Specify: _____	_____

5. DISTRIBUTION LIST:

_____ Administration	_____
_____ Finance	_____
_____ Counsel	_____
_____ Clerk to Board	_____
_____ Procurement	_____

Specify: _____



U.S. Department of Housing and Urban Development
Newark Field Office - Region II
One Newark Center, 13th Floor
Newark, New Jersey 07102-5260
Telephone: (973) 622-7900

NOV 20 2014

Ms. Pamela Owen, Esq., Director
Department of Human Services
County of Passaic
401 Grand Street
Paterson, New Jersey 07505

Dear Ms. Owen:

CoC Number/Name: NJ-511/Paterson - Passaic County
Project Name: St. Joe's CDC S+C
Grant Number: NJ0328L2P111303

Congratulations on the selection of your project for grant funding under the Continuum of Care (CoC) Program. This one year award will contribute to our national effort to end homelessness.

Upon execution of the Grant Agreement by you and HUD, HUD will obligate the total funds for this project in the amount of \$45,531.00.

Important Note:

The project applicant answered 'Yes' to the question 'Does the project follow a Housing First model?' on Form 3B of the Project Application. The CoC was scored to the extent in which project applicants responded yes to this question. Any project that indicated that it follows a Housing First model cannot place preconditions or eligibility requirements—beyond HUD's eligibility requirements—on persons entering housing, nor can it require program participants to participate in supportive service activities or make other rules, such as sobriety, a condition of housing. Recipients may offer and encourage program participants to participate in services, but there may be no time limit as to when he/she must do so.

Enclosed are two (2) copies of the Grant Agreement that constitutes the agreement between you and HUD. You must sign/date these two (2) copies and return one copy to this Office, retaining one copy of the Agreement for your records. PLEASE NOTE: The copy of the executed Grant Agreement that you retain in your files **MUST** have the regulations at 24CFR Part 578 attached.

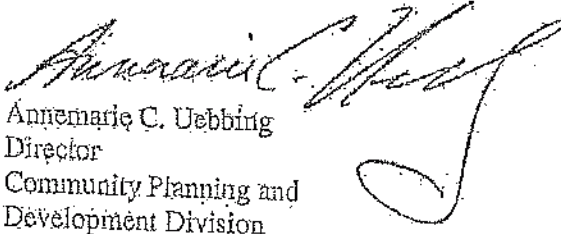
Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150317

-2-

The new LOCCS Voice Response Number for your grant will be generated and sent to you under separate cover. No funds can be disbursed to you until the Grant Agreement is fully executed.

Please contact the appropriate representative in this Office with any questions or concerns regarding the grant. We look forward to working with you.

Very sincerely yours,


Annemarie C. Uebbing
Director
Community Planning and
Development Division

Enclosures

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; ST. PAULS CDC + SC NJ0330L2F111303, IN THE AMOUNT OF \$45,531.00 HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R20150318					
Meeting Date		05/12/2015					
Introduced Date		05/12/2015					
Adopted Date		05/12/2015					
Agenda Item		n-11					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; ST. PAULS CDC + SC NJ0330L2F111303, IN THE AMOUNT OF \$45,531.00 HOUSING PROJECTS FOR THE HOMELESS

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Passaic County Human Services Department is desirous of accepting grant funding from the U.S. Department of Housing & Urban Development (HUD), under the Continuum of Care (COC) Program; St. Pauls + SC NJ0330L2F111303, in the amount of \$45,531.00 Housing Projects for the homeless; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the acceptance of grant funding from the U.S. Department of Housing & Urban Development (HUD), under the Continuum of Care (COC) Program; St. Pauls + SC NJ0330L2F111303, in the amount of \$45,531.00 Housing Projects for the homeless; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders hereby authorizes the Director, Clerk and Human Services Director to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: May 12, 2015

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER PAMELA L. OWEN, ESQ.
 TELEPHONE #: (973) 881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO **ACCEPT** HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE CONTINUUM OF CARE (COC) PROGRAM; ST. PAULS CDC +SC-NJ0330L2F111303 IN THE AMOUNT OF \$45,531.00 FOR HOUSING PROJECTS FOR THE HOMELESS.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*.

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3.

AMOUNT OF EXPENDITURE: \$45,531.00

REQUISITION # _____

4. COMMITTEE REVIEW:

DATE

<input type="checkbox"/> Administration & Finance	<input type="text"/>
<input type="checkbox"/> Public Works/Buildings & Grounds	<input type="text"/>
<input type="checkbox"/> Planning & Economic Development	<input type="text"/>
<input type="checkbox"/> Health, Human Services & Community Affairs	<input type="text"/>
<input type="checkbox"/> Law & Public Safety	<input type="text"/>
<input type="checkbox"/> Energy	<input type="text"/>
<input type="checkbox"/> Other Specify: _____	<input type="text"/>

5. DISTRIBUTION LIST:

<input type="checkbox"/> Administration	<input type="text"/>
<input type="checkbox"/> Finance	<input type="text"/>
<input type="checkbox"/> Counsel	<input type="text"/>
<input type="checkbox"/> Clerk to Board	<input type="text"/>
<input type="checkbox"/> Procurement	<input type="text"/>

Specify: _____



U.S. Department of Housing and Urban Development
Newark Field Office – Region II
One Newark Center, 13th Floor
Newark, New Jersey 07102-5260
Telephone: (973) 622-7900

NOV 24 2014

Ms. Pamela Owen, Esq., Director
Department of Human Services
County of Passaic
401 Grand Street
Paterson, New Jersey 07505

Dear Ms. Owen:

CoC Number/Name: NJ-511/Paterson - Passaic County
Project Name: St. Paul's CDC S+C
Grant Number: NJ0330L2F111303

Congratulations on the selection of your project for grant funding under the Continuum of Care (CoC) Program. This one year award will contribute to our national effort to end homelessness.

Upon execution of the Grant Agreement by you and HUD, HUD will obligate the total funds for this project in the amount of \$45,531.00.

Important Notes:

The project applicant answered 'Yes' to the question 'Does the project follow a Housing First model?' on Form 3B of the Project Application. The CoC was scored to the extent in which project applicants responded yes to this question. Any project that indicated that it follows a Housing First model cannot place preconditions or eligibility requirements—beyond HUD's eligibility requirements—on persons entering housing, nor can it require program participants to participate in supportive service activities or make other rules, such as sobriety, a condition of housing. Recipients may offer and encourage program participants to participate in services, but there may be no time limit as to when he/she must do so.

Your Project Application indicates that the project serves 3 units with 3 beds in them. On Form 4C (HMIS Participation), the Project Application indicates that clients are entered into HMIS; however, only 2 clients were identified with the project. This is an issue because the project applicant has indicated that it is not fulfilling its obligation to serve at least one client per unit. Either your

-2-

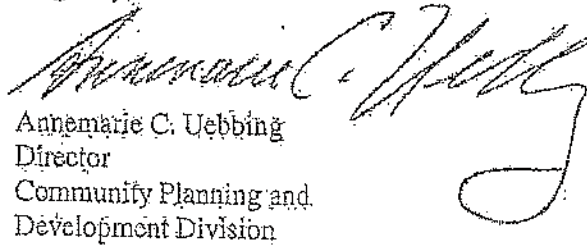
organization must improve its unit utilization or better record how many clients it serves. Although HUD is not requiring the applicant to correct this issue prior to Grant Agreement, HUD expects this issue to be corrected by the subsequent renewal and the applicant may be subject to monitoring based on this issue.

Enclosed are two (2) copies of the Grant Agreement that constitutes the agreement between you and HUD. You must sign/date these two (2) copies and return one copy to this Office, retaining one copy of the Agreement for your records. **PLEASE NOTE:** The copy of the executed Grant Agreement that you retain in your files **MUST** have the regulations at 24CFR Part 578 attached.

The new LOCCS Voice Response Number for your grant will be generated and sent to you under separate cover. No funds can be disbursed to you until the Grant Agreement is fully executed.

Please contact the appropriate representative in this Office with any questions or concerns regarding the grant. We look forward to working with you.

Sincerely,



Annemarie C. Uebbing
Director
Community Planning and
Development Division

Enclosures:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM


Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO DEVELOP AND ADVERTISE A REQUEST FOR PROPOSAL (RFP) FOR THE PURPOSE OF ALLOCATING FUNDS THROUGH THE AREA PLAN CONTRACT FOR THE 2016-2018 THREE YEAR GRANT PERIOD, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

OFFICE ON AGING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20150319						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-12						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO DEVELOP AND ADVERTISE A REQUEST FOR PROPOSAL (RFP) FOR THE PURPOSE OF ALLOCATING FUNDS THROUGH THE AREA PLAN CONTRACT FOR THE 2016-2018 THREE YEAR GRANT PERIOD

WHEREAS the Department of Senior Services is desirous of requesting permission to issue a RFP for the purpose of allocating funding through the Area Plan Contract for a three year grant period (2016-2018); and

WHEREAS pursuant to a recent change to the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq., public entities are required to do competitive contracting for the hiring operation and management for these types of services; and

WHEREAS the Freeholder Committee for Human Services is recommending that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

WHEREAS under this law, public entities are required to advertise their RFP at least twenty (20) days prior to the date they are to be received; and

WHEREAS the said Board of Chosen Freeholders is desirous of authorizing the request for proposal process and having the Department of Senior Services and the Purchasing Department prepare the necessary RFP and advertising same pursuant to law;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Purchasing Department in cooperation with the Department of Senior Services to develop

and advertise a request for proposal for the purpose of allocating funding through the Area Plan Contract for a three year grant period (2016-2018); and

BE IT FURTHER RESOLVED that the said Purchasing Department is hereby authorized to establish the appropriate dates for submission of proposals pursuant to this resolution.

JDP:lc

Dated: May 12, 2015

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

- 1. NAME OF REQUESTER: Mary Kuzinski (4/30/2015)
Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION: Resolution authorizing the Department of Senior Services to develop and advertise a request for proposal (RFP) for the purpose of allocating funds through the Area Plan Contract for the 2016-2018 three-year grant period.

- 2. Whereas the total sum to be paid are as follows:
CERTIFICATION INFORMATION

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

- 3. AMOUNT OF EXPENDITION:
 - 4. BUDGET ACCOUNT:
 - 5. COMMITTEE REVIEW: DATE
- | | |
|---|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

- 6. DISTRIBUTION LIST:
- Administration
 - Finance
 - Counsel
 - Clerk to the Board
 - Procurement

Specify:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505

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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION GRANTING AILYNE GENETA MEMBERSHIP OF NE PLACE OF EMPLOYMENT (WANAQUE CENTER) FOR THE REMAINING THREE (3) YEAR TERM WHICH WILL EXPIRE ON FEBRUARY 8, 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20150320						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-13						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

**RESOLUTION GRANTING AILYNE GENETA
MEMBERSHIP OF NE PLACE OF EMPLOYMENT
(WANAQUE CENTER) FOR THE REMAINING THREE (3)
YEAR TERM WHICH WILL EXPIRE ON FEBRUARY 8,
2017**

WHEREAS the Passaic County Workforce Development Center provides training for unemployed, unskilled and displaced individuals so they can effectively operate in the workplace; and

WHEREAS the Freeholder Board is desirous granting Ailyne Geneta membership of new place of employment (Wanaque Center) for the remaining three (3) year term which will expire on February 8, 2017; and

WHEREAS Ailyne Geneta is currently a member of the WIB Board; she now works for the Wanaque Center; and would like to continue her WIB membership for the remainder of three (3) years; and

WHEREAS this matter was reviewed and approved by the Freeholders Standing Committee of Human Services on April 30, 2015;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the membership of Ailyne Geneta to a new place of employment (Wanaque Center) for the remaining three (3) year term which will expire on February 8, 2017.

JDP: lc

Dated: May 12, 2015

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Christopher C. Irving, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to accept Ailyn Geneta membership of new place of employment, (Wanaque Center) for the remaining three (3) year term which will expire on 2/8/2017;

Please see attach resumes/biography.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS: N/A

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE:

REQUISITION #: N/A
ACCOUNT#: N/A

4. COMMITTEE REVIEW:

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

4/30/2015

Law & Public Safety

Energy

Other specify: _____

5. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to the Board

Procurement

specify: _____



200 Memorial Drive, Paterson, NJ 07505
PH 973-569-4020 – FAX 973-742-3030
Everton Scott, Chair
Christopher C. Irving, Executive Director

WIB Member Application

Thank you for applying to be a member of the Workforce Investment Board of Passaic County.
(WIB)

Please complete the following information and submit it to:

Workforce Investment Board of Passaic County
200 Memorial Drive
Paterson, NJ 07505
FAX 973-742-3030

Included in this packet is a fact sheet that provides an overview of the Workforce Investment Board and board member responsibilities. If you have any questions, please contact Dorothy Singletary, at 973-569-4020 or dorothys@passaiccountynj.org.

Date: 4/16/15

Name: ALLYNE GENETA

Home Address: 172 E. CLINTON AVENUE
BERGENFIELD, NJ 07621

Home Telephone: _____

Home Fax: _____

Home Email: ALLYNE-GENETA@YAHOO.COM

Cell Phone: (551) 795-1010

Place of Employment: THE WANAGUE CENTER

Occupation/Position: DIRECTOR OF ADMISSIONS & MARKETING

Work Address: 1433 RINGWOOD AVE, HASKELL, NJ 07420

Work Telephone: (973) 839-2119 ext. 137

Work Fax: (973) 839-3007

Work Email: ageneta@wanaquerehab.com

Do you prefer to be contacted at work , or at home ?



200 Memorial Drive, Paterson, NJ 07505
PH 973-569-4020 – FAX 973-742-3030
Everton Scott, Chair
Christopher C. Irving, Executive Director

Please answer all questions with as much pertinent information about yourself as possible. If you need more room for your answers, please attach an additional sheet of paper.

- 1. List past or present involvement in community-related activities (i.e., committees, volunteer work, boards, business organizations, chambers of commerce, etc.)

- WIB member
- Healthcare Committee

- 2. Explain your understanding of the purposes, responsibilities and services offered by the WIB.

- 3. List any experiences you feel would be advantageous to the WIB.

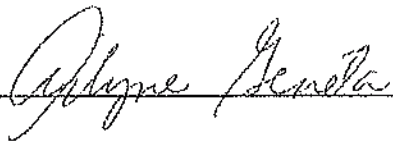
- 4. List any past experience in workforce development, economic development (e.g. Workforce Investment Board membership, youth employment/training committees).



200 Memorial Drive, Paterson, NJ 07505
PH 973-569-4020 -- FAX 973-742-3030
Everton Scott, Chair
Christopher C. Irving, Executive Director

5. References: Please provide two references who can attest to your ability to serve on the WIB. (Name, Address, Phone Number)

- ANTOINETTE ATKINS (201) 463-7510
- Anneliese Mendoza (973) 557-7079

Signature: 

Ailyne Geneta, MPA



172 E. Clinton Avenue, Bergenfield, NJ 07621. Phone: (551) 795-1010. Email: Ailyne_Geneta@yahoo.com

Objective

Dynamic leader accomplished in designing and implementing strategies that enhance organizational growth and sustainability. Driven professional with extensive expertise in development of organizational programs, services and projects along with supporting policies and procedures that maximizes business success.

Summary of Qualifications

Ability to provide problem solving skills, administrative support, multi-tasking skills and the following:

Attention to Detail	Microsoft Windows XP
Project Management	Spreadsheets
Great Communication Skills	Adobe Acrobat
Diligent Worker	Internet Research
Bilingual (fluent English/Tagalog)	60 wpm

Work Experience

January 2015 – present

The Wanaque Center

Haskell, New Jersey

Director of Admissions and Marketing

- Increase and stabilize census occupancy in the facility.
- Conducted outreach to the local community
- Built relationships with professional referral sources and networking groups
- Guided prospective residents through the move-in process, worked together with manager and staff to ensure excellent customer service.
- Maintained database to track leads and complete daily/weekly reports
- Championing and managing physician relationships for the facility as a priority; Ability to cold call in order to obtain new physician appointments and facility credentialing.
- Drives strong customer service to ensure that all clients concerns and issues are address in the timely manner for satisfaction purposes.
- Develops and executes tactics to maximize admissions of residents requiring a sub-acute level of care including regular contact with potential referral sources including hospitals, physicians, insurers, case management companies and health care agencies.

February 2014 – October 2014

Alaris Health (Passaic County)

Paterson, New Jersey

Director of Admissions and Marketing

- Develops and implements strategic marketing plans and sales plans and forecasts to achieve corporate objectives for products and services.
- Develops and executes tactics to maximize admissions of residents requiring a sub-acute level of care including regular contact with potential referral sources including hospitals, physicians, insurers, case management companies and health care agencies.
- Oversees and evaluates market research and adjusts marketing strategy to meet changing market and competitive conditions.
- Monitors competitor products, sales and marketing activities.
- Guides preparation of marketing activity reports and presents to executive management.
- Assumes overall responsibility for developing the annual marketing plan for the organization; for strategic market planning; market research programs; field force activities, and control of the marketing budget.
- Directs efforts to the managed care industry by setting up appointments with case managers and explaining the services provided.
- Championing and managing physician relationships for the facility as a priority; Ability to cold call in order to obtain new physician appointments and facility credentialing.
- Drives strong customer service to ensure that all clients concerns and issues are address in the timely manner for satisfaction purposes.
- Assists and implements admission goal and strategy, while working closely with the Regional Director of Marketing.

Introduced on: May 12, 2015
 Adopted on: May 12, 2015
 Official Resolution#: R20150320



June 2009 – February 2014

Alaris Health (Essex County)

New Jersey

Director of Admissions

- Develops and executes tactics to maximize admissions of residents requiring a sub-acute level of care including regular contact with potential referral sources including hospitals, physicians, insurers, case management companies and health care agencies.
- Directs efforts to the managed care industry by setting up appointments with case managers and explaining the services provided. Participates in contract closings and price negotiations with insurance companies, as assigned.
- Championing and managing physician relationships for the facility as a priority; Ability to cold call in order to obtain new physician appointments and facility credentialing.
- Abilities to easily adapt to changes; works independently; and prioritize tasks/responsibilities.
- Drives strong customer service to ensure that all clients concerns and issues are address in the timely manner for satisfaction purposes.
- Assists and implements admission goal and strategy, while working closely with the Regional Director of Marketing.
- Working closely with other departments to answer customer inquiries and resolve customer issues.
- Responding to customer email and telephone calls within a limited timeframe.

June 2009 – February 2014

Alaris Health (Essex County)

New Jersey

Clinical Liaison/ Patient Relations Representative

- Partnered as an integral part of the Marketing and Admissions team to increase facility census, screen and evaluate potential hospital referrals for clinical appropriateness and collaborated with the business office to financially screen the incoming patients.
- Generated new referral sources within the community while adhering to the monthly marketing plan and recommended budgets (i.e. physician relationships, social work support, community organizations).
- Demonstrated strategic marketing efforts to hospital social workers and physicians to increase referrals and communicate effectively the quality of care, available care services, and positive patient outcomes, provided by the facility, to patients and their families, as well as the hospital social workers and physicians.
- Assessed financial needs and payer source status of the patient prior to admission, which includes Medicare, NJ/NY Medicaid, managed care insurances, LTC policies, and private funds.
- Assisted with prospective clients and provided personal consultation to help transition them into clients.
- Implemented tools and programs designed to align client and company incentives by measuring outcomes and managing performance.
- Facilitated educational meetings for referral sources and assessing the needs for the target audience.
- Participated in community-based programs, trade shows, and networking events to develop and foster mutually beneficial relationships.

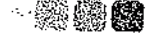
October 2008 – May 2009

CareOne at Valley

Westwood, NJ

Admissions Coordinator

- Partnered as an integral part of the Marketing and Admissions team to increase facility census, screen and evaluate potential hospital referrals for clinical appropriateness and collaborated with the business office to financially screen the incoming patients.
- Generated new referral sources within the community while adhering to the monthly marketing plan and recommended budgets (i.e. physician relationships, social work support, community organization).
- Demonstrated strategic marketing efforts to hospital social workers and physicians to increase referrals and communicate effectively the quality of care, available care services and positive patient outcomes provided by the facility.
- Assessed financial needs and payer source of the patient prior to admissions, which includes Medicare, NJ/NY Medicaid, managed care insurances, LTC policies and private funds.
- Drives strong customer service to ensure that all clients concerns and issues are address in the timely manner for satisfaction purposes.



October 2008 – May 2009

CareOne at Valley

Westwood, NJ

Intern Nursing Home Administrator

- Promoted practices that maintained high morale and staff retention, including effective communication, prompt problem resolution and positive reinforcement.
- Developed positive relationships on behalf of the company with the government regulators, families, area healthcare community and the community at large.
- Lead and monitored key departmental staffs and plays an active role in carrying out operational plans.
- Attended profit and loss meetings; oversee the quarterly meetings; assisted with preparation for annual state survey.

Education

Kean University

September 2008 – June 2010

Union, NJ

Masters in Public Administration

- Graduated with 3.874,00 GPA.
- A member of Phi Alpha – Public Administration Honor Society.
- Knowledge and information study on Public Health, Governmental Administration, Healthcare and Long term care Administration.
- Studies include Finance, Leadership, Healthcare and Long term care regulations, Organizational Structures, and clinical.

Felician College

September 2003 – May 2007

Rutherford, NJ

Bachelors in Psychology

- Graduated with 3.674,00 GPA.
- Major concentration of Developmental Psychology.
- Knowledge and information on Children, Adolescent and Adult Psychology.
- Studies include how different personalities evolve from birth to adult.

Reference

Furnish upon request

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING NICOLE MOODY TO THE PASSAIC COUNTY WORKFORCE INVESTMENT BOARD REPLACING THE UNEXPIRED TERM OF KENNETH MORRIS, TERM EXPIRING FEBRUARY 7, 2017, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20150321						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-14						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

RESOLUTION APPOINTING NICOLE MOODY TO THE PASSAIC COUNTY WORKFORCE INVESTMENT BOARD REPLACING THE UNEXPIRED TERM OF KENNETH MORRIS, TERM EXPIRING FEBRUARY 7, 2017

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is responsible for appointing members of the Passaic County Workforce Investment Board (the “WIB”); and

WHEREAS Kenneth Morris was appointed by the Passaic County Board of Chosen Freeholders for a term of three (3) years, from February 8, 2014 to February 7, 2017; and

WHEREAS Kenneth Morris is now resigning from that position; and

WHEREAS the Passaic County Board of Chosen Freeholders is desirous of appointing Nicole Moody, (see Resume attached) to replace Kenneth Morris, for the unexpired term of February 7, 2017; and

WHEREAS this matter was discussed at the Freeholder’s Human Services Committee meeting on April 30, 2015 and was recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Nicole Moody is hereby appointed to the Passaic County Workforce Investment Board, for the unexpired term of Kenneth Morris through February 7, 2017.

JDP:lc

Dated: May 12, 2015

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Christopher C. Irving, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to accept Nicole Moody as a replacement for Kenneth Morris, Jr. (St. Joseph's Hospital) three (3) year term which will expire on 2/8/2017;

Please see attach resumes/biography.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS: N/A

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE:

REQUISITION #: N/A
ACCOUNT#: N/A

4. COMMITTEE REVIEW:

DATE

___ Administration & Finance _____

___ Public Works / Buildings & Grounds _____

___ Planning & Economic Development _____

XX Health, Human Services & Community Affairs 4/30/2015

___ Law & Public Safety _____

___ Energy _____

___ Other specify: _____

5. DISTRIBUTION LIST:

___ Administration

___ Finance

___ Counsel

___ Clerk to the Board

___ Procurement specify: _____



200 Memorial Drive, Paterson, NJ 07505
PH 973-569-4020 -- FAX 973-742-3030
Everton Scott, Chair
Christopher C. Irving, Executive Director

WIB Member Application

Thank you for applying to be a member of the Workforce Investment Board of Passaic County.
(WIB)

Please complete the following information and submit it to:

Workforce Investment Board of Passaic County
200 Memorial Drive
Paterson, NJ 07505
FAX 973-742-3030

Included in this packet is a fact sheet that provides an overview of the Workforce Investment Board and board member responsibilities. If you have any questions, please contact Dorothy Singletary, at 973-569-4020 or dorothys@passaiccountynj.org.

Date: 4/16/2015

Name: __Nicole L. Moody__

Home Address: __743 Berkshire Valley Road__
__Wharton, New Jersey 07885__

Home Telephone: __973-601-7019__

Home Fax: _____

Home Email: __somood2@gmail.com__

Cell Phone: __201-618-3510__

Place of Employment: __St. Joseph's Healthcare System__

Occupation/Position: __Director Human Resources__

Work Address: __1135 Broad Street, Clifton, NJ 07013__

Work Telephone: __973-754-4619__

Work Fax: __973-754-4511__

Work Email: __nmoody@sjwh.org__

Do you prefer to be contacted at work or at home ?



200 Memorial Drive, Paterson, NJ 07505
PH 973-569-4020 – FAX 973-742-3030
Everton Scott, Chair
Christopher C. Irving, Executive Director

Please answer all questions with as much pertinent information about yourself as possible. If you need more room for your answers, please attach an additional sheet of paper.

- 1. List past or present involvement in community-related activities (i.e., committees, volunteer work, boards, business organizations, chambers of commerce, etc.)

PCTI Student Advisory Board, PCCC Multi-Skilled Healthcare Worker Training Initiative
CWEP New Jersey Industry Liaison Group, Workforce Investment Board Healthcare
Advisory Board, Advisory Board Workforce Development/WIRED Partnership Program

- 2. Explain your understanding of the purposes, responsibilities and services offered by the WIB.

To provide a partnership through leadership and direction that will leverage resources to assist the workforce in providing ideas and services by making them available to the clients of Passaic County

- 3. List any experiences you feel would be advantageous to the WIB.

Employment, Management, Training Leadership, Advisory, Project Management, Strategic Planning, Policy Development, Process Improvement, Team Building & Workforce Planning

- 4. List any past experience in workforce development, economic development (e.g. Workforce Investment Board membership, youth employment/training committees).

CWEP, Workforce Investment Board Healthcare Advisory Board, Workforce Development/WIRED Partnership, and PTCI Medical Arts Student Advisory Board

- 5. References: Please provide two references who can attest to your ability to serve on the WIB. (Name, Address, Phone Number)

NICOLE L. MOODY

somooddy2@gmail.com

Cell 201.618.3510

HR LEADERSHIP FOR THE ENTERPRISE

Accomplished Human Resource Executive Professional, with a successful track record of accomplishment and achievement by improving the performance of Human Capital for healthcare organizations with as many as 5200 professionals. Sixteen plus years as an HR professional with the last thirteen years in increasingly responsible leadership roles. Knowledgeable in all areas of HR, including, litigation, employee relations, talent acquisition and employee benefits. Well versed and up-to-date in state and federal laws regarding EEOC, DCR, DOL, W&H, OSHA, Workers Compensation, FMLA, ADA, ADAA ADEA, ERISA, DOH & ACA.

A proven team leader, manager, mentor and motivator to HR forces with as many as 18 professionals facilitating improvement in the delivery of healthcare services to as many as 2 million patients across hospitals, clinics and specialty operations.

CORE COMPETENCIES

Change Management • Project Management • Strategic Planning • Policy Development
Process Improvement • Team Leadership & Motivation • Compensation & Benefits Enrollment • Employee & Labor Relations
Training & Development • Recruiting Workforce Planning • Regulatory Compliance • Budgeting

PROFESSIONAL EXPERIENCE**St. Joseph's Healthcare System, Paterson, NJ**

2002 -- Present

A non-profit healthcare system with 5200 employees and the healthcare provider of choice for the residents of the region. The organization is comprised of St. Joseph's Regional Medical Center, St. Joseph's Children Hospital, St. Joseph's Wayne Hospital, St. Vincent's Nursing Home and Visiting Health Services of New Jersey.

System Director Recruitment/Retention & Employee Relations (2007 -- Present)**System Director Employee Relations (2005 -- 2007)****Interim HR Director Wayne Campus (2004 -- 2005)****HR Manager Wayne Campus (2002 -- 2004)**

Provide HR leadership for three sites in Passaic and Essex Counties, New Jersey. Drive continuing improvement in the development and implementation of HR policies, processes and procedures focused on improving the performance of the organization and its professionals.

Orchestrate the efforts of 18 direct reports tasked with driving delivery of core HR services including recruitment/retention, employee relations, employee health and day care. Steward a combined Human Resources and Employee Health Department budget of \$6M.

- *Played a key role in the successful completion of joint ventures* in Mental Health, Radiology, Cardiology and Dialysis.
- *Cut operating costs \$400K.* Renegotiated vendor contracts, consolidated services and implemented other cost saving measures.
- *Improved employee relations process* by implementing an employee relations system to track and retain all employee relations investigations, disputes, cases and disciplinary actions. This process allows the organization the ability to become more efficient. It also allows us the ability to do post hire and exit interviews.
- *Improved the funding of continuing education* and training of the workforce. Played a pivotal role in securing a \$4.5M grant utilized to fund continuing education within Passaic County.
- *Elevated employee morale while increasing employee engagement.* Drove the launch of a successful Employee Assistance Program and Employee Opinion Surveys.
- *Laid the groundwork for a workforce well versed in the organization's policies.*
 - Revised and rolled out new policies.
- *Laid the groundwork for better performance* by residents. Implemented a Medical Resident Training program.
- *Developed Training Programs* for residents, physicians, new managers, new hires and leaders.
- *Improved the handling of employee grievances.* Developed and implemented a reporting mechanism that promoted better tracking and trending of employee grievances and employment law cases. Resulting in a less than 1% DOL,DCR, EEOC and litigation claims throughout my tenure.
- *Formalized the audit process.* Created and launched a new system for regulatory audits. This enabled the organization to demonstrate 100% compliance with DNV, DOH and other regulatory entities as demonstrated by successful audits.

Introduced on: May 12, 2015Adopted on: May 12, 2015Official Resolution#: R20150321

NICOLE L. MOODY

PAGE TWO

- **Markedly improved the productivity and efficiency of the recruitment process while lowering advertising costs.**
 - Drove a comprehensive redesign and overhaul of the recruitment authorization process.
 - Developed and implemented new policies and tracking mechanisms that ensured compliance with the organization's policies related to annual physicals and licensing.
 - Created and designed web-based online applicant tracking system.
 - Negotiated and in the process of implementing self serve applicant tracking system.
 - Negotiated vendor and agency contracts.
 - Responsible for biannual Recruitment PI board presentations.
 - Reduced vacancy rates to 1.9% while elevating retention rates to 95.5%.
 - Exceeded industry standards in recruitment, retention, vacancy and time to fill.

Newark Beth Israel Medical Center, Newark, NJ

2000 – 2002

A 673-bed regional care, union, non-profit teaching hospital and an affiliate of Saint Barnabas Health Care System with more than 800 physicians, 3,200 employees and 150 volunteers.

HR Generalist

Directed the efforts of an HR Generalist while providing HR support in recruitment, retention, selection, leave of absences, benefits administration, new hire orientation and employee grievance remediation. Reviewed and updated HR policies as needed. Educated employees and management on organizational policies.

- **Dramatically improved recruitment and retention while setting the foundation necessary to attract the next generation of professionals.**
 - Reduced time to fill for hard to fill positions that included Perfusionists, Physician Assistants and RNs.
 - Abbreviated turnaround time from application to interview.
 - Conducted, monitored and tracked Exit/Stay Interviews to reduce turnover.
 - Implemented a community outreach with local teens that educated them on Healthcare professions, interview strategies and interviewing etiquette.

Wayne General Hospital, Wayne, NJ

1998 – 2000

A 229-bed acute-care community hospital with 1,200 employees formerly an affiliate of the St. Barnabas Healthcare System, now a division of St. Joseph's Regional Medical Center.

HR Generalist

Guided the efforts of two direct reports tasked with providing HR support in internships, volunteers, RN extern and intern programs, recruitment, employee relations, leave administration, pension, benefit enrollment, compensation, HRIS, payroll, training, and new hire orientation. Vetted delivery of scholarships, tuition reimbursement and tuition forgiveness programs as well as employee awards and employee event programs.

- **Raised the bar for exemplary performance in employee relations and employee retention.**
 - Maintained low turnover and vacancy rates.
 - Set a record for Zero EEOC, DCR, FMLA, ADA OSHA claims or law suits.
- **Laid the groundwork for a workforce well versed in the organization's policies and benefit offerings.**
 - Developed Employee Handbook. Revised and rolled out new policies.
 - Developed and conducted benefits orientation and training.
 - Enabled the organization to demonstrate 100% compliance with JCAHO, DOH and SH regulatory requirements as demonstrated by successful audits by all of these organizations.

NICOLE L. MOODY

PAGE THREE

EDUCATION & TRAINING

BS, Business Administration, William Paterson University, Wayne, NJ
Certificate – HR Professional Development/SHRM
Certificate – Basic Civil Mediation Program, William Paterson University, Wayne NJ
Certificate - SHRM Essentials of HR Management, William Paterson University, Wayne NJ

AFFILIATIONS

SHRM National Chapter & Morris County Chapter
National Association For Professional Women

BOARDS & COMMITTEES

Passaic County Technical Institute Medical Arts Student Advisory Board
Passaic County Community College Multi-Skilled Healthcare Worker Training Initiative
Passaic County Work First NJ-CWEP Community Work Experience Program
New Jersey Industry Liaison Group
Chair - Passaic County Workforce Investment Healthcare Advisory Board
WIB Executive Committee
Workforce Development/WIRED partnership program
New Jersey Hospital Association for Healthcare Recruiters

PROFESSIONAL FORUMS

2014 Panelist for the NJ State Bar Association Annual Meeting – Topic – Fundamentals For Employment Empowerment

REFERENCES AVAILABLE UPON REQUEST

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150321

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR ENCROACHMENT PERMIT FOR CONTINUANCE OF EXISTING ENCROACHMENTS AT 474 SLOATSBURG ROAD IN THE BOROUGH OF RINGWOOD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20150322					
Meeting Date		05/12/2015					
Introduced Date		05/12/2015					
Adopted Date		05/12/2015					
Agenda Item		n-15					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

**RESOLUTION FOR ENCROACHMENT PERMIT FOR
CONTINUANCE OF EXISTING ENCROACHMENTS AT 474
SLOATSBURG ROAD IN THE BOROUGH OF RINGWOOD, NEW
JERSEY**

WHEREAS the County of Passaic has a policy which prohibits the placement of encroachments on rights-of-way of the County of Passaic; and

WHEREAS the encroachment waiver application that is attached hereto and made a part hereof, has been made by Michael Cartwright on behalf of BHR Ringwood Real Estate, LLC, who is the owner of property located at 474 Sloatsburg Road, Block 1100, Lot 1 in the Borough of Ringwood, New Jersey; and

WHEREAS the aforesaid encroachment requests to permit existing encroachments consisting of a masonry wall and an iron fence in the Sloatsburg Road right-of-way; and

WHEREAS this matter was discussed and has been recommended for approval by the Public Works and Buildings & Grounds Committee at its meeting of April 27, 2015 with the conditions as noted in the letter prepared by the County Engineer dated April 28, 2015, which is attached hereto, subject to the following conditions:

1. The property owner shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of this encroachment;
2. Upon proper notice from the County of Passaic, the property owner is to remove the encroachment at its expense should the County of Passaic require the use of the right-of-way

any other reason as may be required by the County of Passaic in the future;

3. Should the property owner modify or abandon the need for this encroachment, the part containing the encroachment of the structures shall be removed and, thus, this encroachment permission within the County right-of-way shall cease to exist; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the above-mentioned encroachment waiver at 474 Sloatsburg Road, Block 1100, Lot 1 in the Borough of Ringwood, New Jersey subject to the above-stated terms and conditions; and

BE IT FURTHER RESOLVED that the aforesaid encroachment waiver is not to be considered a change of policy by the County of Passaic and future requests for encroachment waivers shall be considered on a case-to-case basis.

BE IT FURTHER RESOLVED the Director, Clerk of the Board and County Counsel are hereby authorized to execute an Encroachment Agreement on behalf of Passaic County.

May 12, 2015



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:n.15-4

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

April 28, 2015

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *Encroachment* into Existing Passaic County Right-of-Way
Borough of Ringwood, Block: 1100 Lot: 1

Dear Members of the Board:

This Office received the attached Encroachment Permit Application, requesting the continuance of existing encroachments at the property at 474 Sloatsburg Road in the Borough of Ringwood. The encroachments are detailed below.

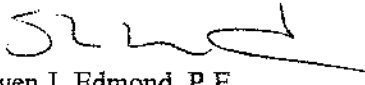
The encroaching features consist of the following:

- a) **Masonry Wall**
- b) **Iron Fence**

The Passaic County Planning Board issued a review letter on the site plan No. **SP 13-013** on December 8, 2014; one of the comments being that the applicant receive an encroachment permit. This request and the accompanying encroachment plan have been reviewed and recommended for approval by the Public Works Committee at its meeting of April 27, 2015.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary Resolution authorizing the establishment of an encroachment as described above at this location, with any restrictions as stipulated above and contained within the Conditions of Approval as noted on the Encroachment Permit Application, and that the Office of County Counsel prepare any necessary Agreements between the County of Passaic and the Owner for these encroachments.

Very truly yours,


Steven J. Edmond, P.E.
County Engineer

SJE:CSS:sl

cc: Public Works Committee Chair
County Administrator
William J. Pascrell III, County Counsel (*with application and plan*)
Passaic County Planning Board

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150322



Jacqueline N. Walton, Esq.
Email: jwalton@rsnvlaw.com

8965 South Eastern Avenue, Suite 382
Las Vegas, Nevada 89123
Phone: (702) 727-6258
Fax: (702) 446-6756

April 10, 2015

Via U.S. Certified Mail, return receipt requested, postage prepaid

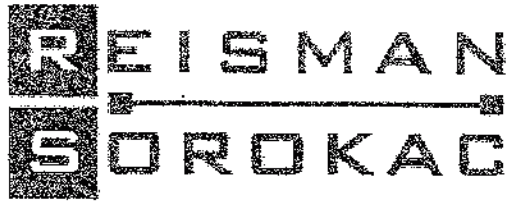
Board of Chosen Freeholders
c/o The Office of County Engineer
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

*Re: Encroachment Permit Application ("Application") on behalf of BHR
Ringwood Real Estate, LLC, a Delaware limited liability company ("BHR"), for
real property located at 474 Sloatsburg Road, Ringwood, NJ (Block 1100, Lot 1)
("Property")
SP-13-013*

To Whom It May Concern:

Enclosed please find the Application on behalf of BHR¹, including four (4) copies of the survey/site plan and photographs of such encroachment.

¹ American Addiction Centers, Inc., a Nevada corporation ("AAC"), assigned it rights in and to the Property to BHR, which is the record owner of the Property. AAC was the original applicant for SP-13-013 and is referenced on the survey/site plan and photographs.



Please contact me at (702) 727-6258 or jwalton@rsnvlaw.com if you have any questions or need any additional information or documentation.

Very Truly Yours,

REISMAN SOROKAC

Jacqueline N Walton, Esq.

Enclosure



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmund, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3956
TDD: (973) 279-5786

ENCROACHMENT PERMIT APPLICATION

| APPLICANT/OWNER: PLEASE ALLOW 10-15 BUSINESS DAYS FOR PROCESSING |

Completed Applications and Enclosures shall be forward to:

Board of Chosen Freeholders
c/o The Office of County Engineer
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

DATE March 3, 2015

Members of the Board:

I, the undersigned, Michael Captwright, acting as
(PLEASE PRINT OR TYPE YOUR NAME ABOVE)

Select One: -Applicant, -Owner, -Partner, or
-Authorized Corporate Official by a Resolution adopted
by the Board of Directors of

(FILL IN NAME OF COMPANY) Britt Ringwood Real Estate LLC
PLEASE CHECK ONE: PARTNERSHIP or CORPORATION IF APPLICABLE LLC

hereby submits formal application to the Board of Chosen Freeholders
of the County of Passaic to grant Approval to (me,us) for permission
to continue the existing or to establish the encroachment(s) as
indicated below and shown upon the Survey / Site Plan Map as attached
to this Application, which encroach upon the County of Passaic
Right-of-Way in front of:

STREET ADDRESS: 474 Sloatsburg Road

MUNICIPALITY: Ringwood BLOCK 1100 LOT(S) 1

TYPE OF ENCROACHMENT (DESCRIPTION) (PLEASE MARK [X] IN FRONT OF ALL TYPES OF ENCROACHMENT FOR WHICH YOU ARE APPLYING)	DATE/YEAR ENCROACHMENT FIRST INSTALLED
<input type="checkbox"/> 1. Canopy(s)	_____
<input type="checkbox"/> 2. Sign(s)	_____
<input type="checkbox"/> 3. Building Structure Encroachment (Ground/First Floor)	_____
<input type="checkbox"/> 4. Building Structure Encroachment (Second Floor or above, etc., Balcony)	_____
<input type="checkbox"/> 5. Cellar Door(s)	_____
<input type="checkbox"/> 6. Roof Overhang	_____
<input type="checkbox"/> 7. Window(s) Overhang	_____
<input type="checkbox"/> 8. Door(s) Opens into County Right-of-Way	_____
<input checked="" type="checkbox"/> 9. OTHER (Describe Below) <u>Masonry walls/pillars and fence</u>	<u>Prior to 1982</u>

The following information shall be submitted with the application:

- A. FOUR (4) copies of the Survey / Site Plan which shows the exact locations of the encroachments. Said Plan shall clearly show the Passaic County Right-of-Way Line, the description of the feature of the encroachment, and all dimensions of the encroachment boundaries or outside perimeters.
- B. Submit Photograph(s) showing clearly all encroachments into the County Right-of-Way. The Photograph(s) shall be taken in a manner so that the center of the picture is set on the property / right-of-way line.

Introduced on: May 12, 2015

Adopted on: 05/98 May 12, 2015 (APPLICANT/OWNER TO COMPLETE BOTH SIDES OF THIS FORM)
Official Resolution#: R20150322

COUNTY OF PASSAIC
ENCROACHMENT PERMIT APPLICATION (Cont)

c. This Development has or has not (CIRCLE ONE) been previously submitted to the Passaic County Planning Board for Approval as a Subdivision or a Site Plan. If Application has been submitted to said Board, provide the Passaic County Planning Board reference number:
Site Plan SP 13 - 013 Subdivision _____

CONDITIONS OF APPROVAL (ONLY IF PERMIT IS GRANTED)

Should the County of Passaic approve said Encroachment request, the Applicant and Owner agrees to accept and adhere to all of the following requirements:

1. The Applicant and Owner agrees to hold the County of Passaic and it's agents and employees, harmless for any damages incurred as a result of the granted encroachments.
2. Upon proper notice from the County of Passaic, the Owner agrees to remove all or any of the encroachments at his expense should Passaic County require the use of the Right-of-Way for the widening of the County Road or for any other reason as may be required by the County of Passaic in the future.
3. Should the Owner modify or abandon the need for these encroachments, the portion(s) containing the encroachment of the structure or other feature shall be removed by the Owner at his expense; and thus said encroachment permission within the County Right-of-Way shall cease to exist.

NOTE: Submission of this application form in no way guarantees approval of any encroachments.

Should the County of Passaic reject this application for encroachment, the Applicant and/or Owner shall immediately remove the encroachment at his own expense.

APPLICANT SECTION (To be completed by the Applicant)

[Signature]
(Signature of Applicant)

Mailing Address
(Please Print
OR Type)

BTR Ringwood Real Estate, LLC
115 East Park Drive, Second Floor

city Brentwood state TN zip code 37027

Phone Number

(615) - 642 - 6429 (Ext. _____)

PROPERTY OWNER CERTIFICATION (To be completed by the Owner)

[Signature]
(Signature of Property Owner)

Mailing Address
(Please Print
OR Type)

BTR Ringwood Real Estate LLC
(Print Name of Property Owner)
115 East Park Drive, Second Floor

city Brentwood state TN zip code 37027

Phone Number

(615) - 642 - 6429 (Ext. _____)

APPLICANT IS TO SUBMIT FOUR (4) COMPLETED AND ORIGINAL SIGNED COPIES OF THIS APPLICATION, ALONG WITH FOUR (4) COPIES OF THE SURVEY / SITE PLANS INDICATING THE ENCROACHMENTS LIMITS, AND THE PHOTOGRAPHS AS DESCRIBED ABOVE TO THE OFFICE OF THE COUNTY ENGINEER.

05/98 (APPLICANT/OWNER TO COMPLETE BOTH SIDES OF THIS FORM)

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)


Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

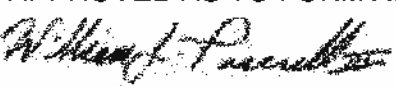
Agenda: RESOLUTION AUTHORIZING ROAD SAFETY SYSTEMS, LLC TO INSTALL GUIDERAILS AT VARIOUS LOCATIONS THROUGHOUT PASSAIC COUNTY FOR THE SPRING 2015 GUIDE RAIL PROGRAM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20150323					
Meeting Date		05/12/2015					
Introduced Date		05/12/2015					
Adopted Date		05/12/2015					
Agenda Item		n-16					
CAF #		C-04-55-112-201-901/					
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

Page 16-2

**RESOLUTION AUTHORIZING ROAD SAFETY SYSTEMS, LLC
TO INSTALL GUIDERAILS AT VARIOUS LOCATIONS
THROUGHOUT PASSAIC COUNTY
FOR THE SPRING 2015 GUIDE RAIL PROGRAM**

WHEREAS the County of Passaic is a member of the Morris County Cooperative Pricing Council (MCCPC) who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

WHEREAS Road Safety Systems, LLC was awarded the MCCPC contract for guide rail installation and the County Traffic Engineer has recommended engaging said in the sum of \$69,110.00 for this guide rail program as per the terms of the attached letter dated April 28, 2015; and

WHEREAS this matter was discussed at the April 27, 2015 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes Road Safety Systems, LLC to install guide rails at locations as set forth on the attached list for a total of \$69,110.00 in conformity with the terms and conditions as set forth in their bid with the Morris County Cooperative Pricing Council.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150323

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 69,110.00

APPROPRIATION:	C-04-55-112-201-901	68,542.24
	C-04-55-112-201-902	567.76

PURPOSE: To authorize award of contract to Road Safety Systems, LLC to install guiderails for the Spring 2015 Guide Rail Program.


Richard Cahill, Chief Financial Officer

DATED: May 12, 2015

RC:ft



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

April 28, 2015

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *2015 Spring Guide Rail Program - Contract Award*

Dear Members of the Board:

Passaic County is a member of the Morris County Cooperative Purchasing Council (MCCPC). Road Safety Systems, LLC. was awarded the MCCPC contract for guiderail installation for 2015. Our office has reviewed the unit prices for the various items, and found them to be comparable with those paid in previous Passaic County guiderail projects which were publicly bid. Therefore, we wish to award the 2015 Passaic County Spring Guiderail Program to Road Safety Systems, LLC for the installation of guide rails on County roads.

The awarded unit prices are enclosed. *The total estimated cost of the project is \$69,110 (cost estimate enclosed).*

This project has been reviewed and recommended for approval at the Public Works Committee meeting of April 27, 2015.

Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt the necessary Resolution, awarding the contract for the 2015 Spring Guide Rail Program to Road Safety Systems, LLC and that the County Counsel be authorized to execute the necessary agreement, subject to the availability of funds.

Very truly yours,

Charles S. Silverstein, P.E.
County Traffic Engineer

CSS/sl

cc: County Administrator
County Counsel
Director of Finance
Director of Purchasing
PWC Chair

2015 PASSAIC COUNTY GUIDERAIL PROGRAM (Spring 2015)

Road Safety Systems, LLC
 Morris County Cooperative Purchasing Council
 Contract #26 (Beam Guide Rail and Safety Ends - Installed)

Introduced on:
 Adopted on:
 Official Resolution:

Loc. No.	Municipality	Road	ITEM 1 BEAM GUIDE RAIL	ITEM 13 BEAM GUIDE RAIL (removal)	ITEM 5 SLOTTED GUIDE RAIL TERMINAL	ITEM 6 EXTRUDER TERMINAL	ITEM 10 BEAM GUIDE RAIL POSTS	ITEM 14 BEAM GUIDE RAIL ANCHORAGES	ITEM 15 BEAM GUIDE RAIL ELEMENT	COST PER LOCATION
1	May	Macopin Rd (#290)	25			1		1		\$2,575.00
2	Bloomington	Glenwild Ave, N. of W. Shore	25	100				1		\$2,525.00
3	Bloomington	Glenwild Ave at PRT	25			1		1		\$2,575.00
4	Bloomington	Union Ave at Avalon Bay	50		1		5	1		\$3,076.00
5	Clifton	Mountain Park Rd (#75)		50		1				\$1,400.00
6	Little Falls	Long Hill Rd at School	75			1		1		\$4,825.00
7	Paterson	Grand St at Int'l HS	25			1				\$2,075.00
8	Ringwood	Margaret King at Industrial Dr	150	100	2		5	25		\$8,552.00
9	Ringwood	Skyline Dr, 0.30 miles s. of Conkintown	50			1	5	1		\$3,750.00
10	Ringwood	Greenwood Lk Tpk at Skylands				1		1		\$1,450.00
11	Ringwood	Greenwood Lk Tpk East of Stonetown				1				\$950.00
12	Ringwood	Margaret King Ave at Daret				1		1		\$1,450.00
13	Ringwood	Margaret King at Sloatsburg	100	50		2	5	25		\$7,200.00
14	Ringwood	Sloatsburg Rd SB at New York Border				1				\$950.00
15	Totowa	Minisink Rd	50		1	1	5	25		\$3,826.00
16	Totowa	Riverview Dr near Norwood Terr	25			2				\$3,025.00
17	Wayne	1120 Alps Rd			1					\$276.00
18	Wayne	Terhune Dr N. of Indian Rd				1		1		\$1,450.00
19	Wayne	1097 Alps Rd				1				\$950.00
20	Wayne	Newark-Pompton Tpk at Vincent			1	2				\$2,176.00
21	West Milford	East Shore Rd at Awosting				1		1		\$1,450.00
22	West Milford	Union Valley rd at Gould			1			1		\$776.00
23	West Milford	Macopin Rd N. of West Brook Rd			1			1		\$776.00
24	West Milford	Macopin rd at Continental				1				\$950.00
25	West Milford	Macopin rd at Vreeland				2				\$1,900.00
26	West Milford	Echo Lake Rd at Macopin				1		1		\$1,450.00
27	West Milford	Union Valley rd at Stowaway			1					\$1,226.00
28	West Milford	Union Valley Rd N. of Rt 23				1		1		\$1,450.00
29	West Milford	Macopin rd at Gould				2				\$1,900.00
30	West Milford	Greenwood Lake Tpk at Awosting				2				\$1,900.00
31	Woodland Park	Lackawanna Ave at Condos			1					\$276.00
TOTALS										
			525	200	10	28	25	11	75	\$69,110.00
			L.F.	L.F.	UNITS	UNITS	L.F.	UNITS	L.F.	
			\$45.00	\$9.00	\$276.00	\$950.00	\$10.00	\$500.00	\$12.00	
			\$23,625.00	\$1,800.00	\$2,760.00	\$26,600.00	\$250.00	\$5,500.00	\$900.00	
TOTAL COST OF PROJECT =										
69,110.00										

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE NEW YORK SUSQUEHANNA AND WESTERN RAILROAD TO TEMPORARILY CLOSE THE PATERSON HAMBURG TURNPIKE IN ORDER TO RECONSTRUCT THE NYS&W TRACK CROSSING ON THAT ROADWAY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20150324					
Meeting Date		05/12/2015					
Introduced Date		05/12/2015					
Adopted Date		05/12/2015					
Agenda Item		n-17					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

**RESOLUTION AUTHORIZING THE NEW YORK SUSQUEHANNA
AND WESTERN RAILROAD TO TEMPORARILY CLOSE THE
PATERSON-HAMBURG TURNPIKE IN ORDER TO
RECONSTRUCT THE NYS&W TRACK CROSSING ON THAT
ROADWAY**

WHEREAS the New York Susquehanna & Western Railroad (NYS&W) has notified the Office of the Passaic County Engineer that it is planning to reconstruct its railroad crossing along its tracks which cross the Paterson-Hamburg Turnpike in West Milford, NJ, which is a Passaic County-owned roadway; and

WHEREAS as part of the project, said NYS&W is requesting that its contractor be able to close the Paterson-Hamburg Turnpike from Maple Lake Road to Apschawa Cross Road at that crossing from May 15, 2015 through May 19, 2015 in order to complete the reconstruction; and

WHEREAS said NYS&W has submitted a proposed Detour Plan to the Passaic County Engineer indicating that for each closure detour signs will be clearly posted along the detour route where necessary to aid in the flow of traffic; and

WHEREAS the Passaic County Traffic Engineer by letter dated April 28, 2015 is recommending that the Board of Chosen Freeholders of the County of Passaic authorize the temporary closing of the Paterson-Hamburg Turnpike from May 15, 2015 through May 19, 2015 (copy of letter attached hereto and made a part hereof); and

WHEREAS the Freeholder committee for Public Works and Buildings & Grounds at its April 27, 2015 meeting reviewed this

matter and is recommending that it be approved by the full

Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the New York Susquehanna & Western Railroad to temporarily close the Passaic County-owned Paterson-Hamburg Turnpike from Maple Lake Road to Apshawa Cross Road in the Township of West Milford on May 15, 2015 at 8:00 a.m. through May 19, 2015 at 8:00 p.m. in order to complete the reconstruction of the NYS&W track crossing on that roadway; and

BE IT FURTHER RESOLVED that this approval shall be subject to the said NYS&W and/or its contractor posting the necessary detours/signs in advance to minimize the interruption of traffic in that area.

May 12, 2015



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

April 28, 2015

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

**Re: Paterson-Hamburg Turnpike Closure – West Milford Township
New York Susquehanna and Western Railroad**

Dear Members of the Board:

The NYS&W Railroad will be reconstructing the railroad crossing where its tracks cross Paterson-Hamburg Turnpike in West Milford. To do this, the road must be closed for five days. We have reviewed the proposed detour route, and find it acceptable. This is the same detour route that was successfully used when the nearby bridge over the Pequannock River was reconstructed a few years ago. The proposed dates of closure are May 15 through May 19, 2015.

The Public Works Committee, at its meeting of April 27, 2015, approved the recommendation that the County of Passaic authorize this closure.

Therefore, it is recommended that the Board of Chosen Freeholders adopt a resolution authorizing the temporary closure of Paterson-Hamburg Turnpike in West Milford in accordance with the above.

Very truly yours,

Charles S. Silverstein, P.E.
County Traffic Engineer

CSS/si
cc: County Administrator
County Counsel
PWC Chair

file
ORIGINAL COPY
Res-Pg. n. 17-5
FILE

COUNTY OF PASSAIC
ENGINEERING DEPARTMENT
COUNTY ADMINISTRATION BUILDING
401 Grand Street
Paterson, NJ 07505
973-881-4450

COUNTY OF PASSAIC
ENGINEERING DEPARTMENT

15 APR 24 AM 9:15

Application for Street Closing

Date of Request 4-24-15

Applicant/Organization NYSW Railroad / NJ DOT

Contact Name and Phone Tom Charette 607-592-2894

Address Po Box #39 Butler NJ 07405

Reason for Closure Replace railroad tracks thru crossing / roadway

Street Name Hamburg TPK Municipality West Milford

Section of Roadway to be closed: From Maple Lake rd to Ashawa Cross rd

Direction(s) of traffic affected Both

Date(s) and time of Street Closing 5-15-15 08:00 to 5-19-15 20:00
8 AM 8 PM

NOTES

1. Traffic Control plan must be included, in accordance with the Federal Manual on Uniform Traffic Control Devices.
2. Advance Notice signs must be posted at least one week in advance of the closure.
3. Application must be submitted at least three (3) weeks in advance of the road closure.
4. If any streets other than County roads are proposed as a detour route, you must supply the concurrence of the agency having jurisdiction over the road.
5. Provide letter of approval from municipal police department.
6. Provide proof of liability insurance, naming Passaic County as an additional insured.

Approved by (signature required)

Charles Silverstein, P.E., County Traffic Engineer

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO LAN ASSOCIATES AS IT CONCERNS PREPARATION OF A PRELIMINARY ENVIRONMENTAL ASSESSMENT FOR THE PASSAIC COUNTY POMPTON GARAGE FACILITY AT 519 RINGWOOD AVENUE, POMPTON LAKES, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20150325						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-18						
CAF #	C-04-55-937-000-902						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

RES 18-2
Page 1

**RESOLUTION AWARDING CONTRACT TO LAN ASSOCIATES
AS IT CONCERNS PREPARATION OF A PRELIMINARY
ENVIRONMENTAL ASSESSMENT FOR THE PASSAIC COUNTY
POMPTON GARAGE FACILITY AT 519 RINGWOOD AVENUE,
POMPTON LAKES, NEW JERSEY**

WHEREAS there exists a need for Professional Consultant Engineering Services as it concerns the preparation of a preliminary environmental assessment for the Passaic County Pompton Garage Facility at 519 Ringwood Avenue, Pompton Lakes, New Jersey; and

WHEREAS the firm of LAN Associates, 445 Godwin Avenue, Midland Park, NJ 07432 has submitted a proposal for the necessary services for a fee of \$4,250.00 which is being recommended by the Passaic County Engineer in a letter to the Board dated April 30, 2015, a copy of which is attached hereto and made a part hereof; and

WHEREAS the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of April 27, 2015 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Boswell Engineering has been qualified as a pool professional engineer in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2015-0054 dated January 29, 2015; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

Chosen Freeholders of the County of Passaic that the Professional Consultant Engineering Services for the above-mentioned project be awarded to LAN Associates in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

May 12, 2015

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150325

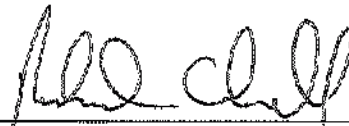
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 4,250.00

APPROPRIATION: C-04-55-937-000-902

PURPOSE: To authorize award of contract to Ian Associates for Preliminary Environmental Assessment for the PC Pompton Garage Facility at 519 Ringwood Ave, Pompton Lakes.



Richard Cahill, Chief Financial Officer

DATED: May 12, 2015

RC:ft



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

April 30, 2015

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re Passaic County Pompton Garage Facility
519 Ringwood Avenue, Pompton Lakes
Preliminary Environmental Assessment
Award of Consulting Services – LAN Associates

Members of the Board:

The County of Passaic requested proposals to prepare a Preliminary Assessment for Passaic County Pompton Garage at 519 Ringwood Avenue, Pompton Lakes. The work included under this proposal includes data gathering, determining historic and current operations, hazardous materials and substance uses, wastewater discharges, waste disposal areas, environmental permits and enforcement, potential areas of concerns, performing site inspections and preparing an assessment report of the site.

Three proposals were requested and received for the above referenced project. The proposals are as follows:

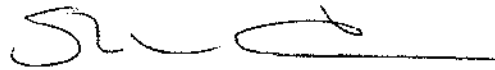
LAN Associates Midland Park, NJ	\$4,250.00
Langan Engineering Elmwood Park, NJ	\$5,750.00
Louis Berger Group Morristown, NJ	\$5,963.00

The above referenced matter was discussed at the Public Works Committee meeting of April 27, 2015 and an award of contract to LAN Associates is recommended to the full Board.

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150325

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to LAN Associates in the amount of \$4,250.00 for the Preliminary Assessment of 519 Ringwood avenue, Pompton Lakes subject to the availability of funds.

Very truly yours,

A handwritten signature in black ink, appearing to read 'S. Edmond', with a horizontal line extending to the right.

Steven J. Edmond, P.E.
County Engineer

SJE:ibm
Attachment

cc: County Administrator
County Counsel
Finance Director
PWC Chair
Economic & Development Director

COUNTY OF PASSAIC
ENGINEERING DEPARTMENT

15 APR 21 AM 11:21



LAN ASSOCIATES

SINCE 1965

ENGINEERING • PLANNING • ARCHITECTURE • SURVEYING, INC.
445 GODWIN AVENUE, MIDLAND PARK, NEW JERSEY 07432

P. 201-447-6400 • F. 201-447-1233 • WWW.LAN-NJ.COM

April 20, 2015

County of Passaic
401 Grand Street
Department of Engineering
Paterson, NJ 07505

Subject: Request for Quotations to Prepare a
Preliminary Assessment for 519 Ringwood
Avenue, Pompton Lakes, NJ
LAN Ref. #2.300.6-3596

To Whom It May Concern:

In accordance with your Request for Quotations, LAN Associates Engineering, Planning, Architecture, Surveying, Inc. (LAN) is pleased to submit this Quotation for preparing a Preliminary Assessment for the property identified by the mailing address 519 Ringwood Avenue, Pompton Lakes, New Jersey.

We believe we are uniquely qualified to perform the services requested in an efficient manner based on the depth of expertise of our in-house staff. With fifty years of experience in providing similar services to such clients as the Passaic County Brownfields Assessment Program, New Jersey Schools Development Authority, municipalities, boards of education, and private clients, we are confident that our team of professionals has the skills and experience necessary to contribute to the success of your projects.

We appreciate having this opportunity to present LAN's qualifications to you, and look forward to our continued relationship with the County of Passaic.

Respectfully submitted,

LAN Associates, Engineering, Planning
Architecture, Surveying, Inc.

Steven Ramiza, AIA, LEED AP BD+C
Vice President

PROJECT BUDGET

LAN proposes to prepare the Preliminary Assessment for the subject property for a lump sum fee of \$4,250. This fee includes the cost of acquiring historical aerial photography, fire insurance maps, historic topographical maps, and an environmental database search within a one-mile radius of the subject property.

Please note that the Preliminary Assessment is limited to the potential for soil and/or groundwater contamination on the subject site, and does not include such items as asbestos, radon, lead, drinking water, wetlands, regulatory compliance, cultural and historic resources, industrial hygiene, health and safety, ecological resources, endangered species, indoor air quality, biological agents, mold/mildew, mechanical and structural engineering, geotechnical or subsurface conditions, and/or zoning and land use. Should you wish to incorporate any of these items into the Preliminary Assessment process, LAN would be happy to provide you with an alternate proposal to address the additional costs incurred.

Please also note that this fee does not include the issuance of a Response Action Outcome (RAO) letter by a Licensed Site Remediation Professional (LSRP).

SUMMATION

Commitment of Our Team

LAN is organized to accommodate small and large projects alike, tackle complex tasks successfully, and provide principal-level attention. The depth of resources provided by our team enables flexibility in project staffing and the availability of specialists to meet project requirements.

Based on our history of providing similar services to both private clients and public agencies, the depth of our in-house expertise, and our ability to provide nearly all of the required services in-house, we are confident our team of professionals will contribute to the success of your project. LAN appreciates the opportunity to explain our capabilities and how they match your needs.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO BOSWELL ENGINEERING AS IT CONCERNS PREPARATION OF CONSTRUCTION PLANS AND SPECIFICATIONS FOR THE EMERGENCY REPLACEMENT OF STRUCTURE NO. 1600-452 WEASELDRIFT ROAD CULVERT OVER SLIPPERY ROCK BROOK IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20150326						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-19						
CAF #	C-04-55-952-000-902						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

Pg:n.19-2

**RESOLUTION AWARDING CONTRACT TO BOSWELL
ENGINEERING AS IT CONCERNS PREPARATION OF
CONSTRUCTION PLANS AND SPECIFICATIONS FOR THE
EMERGENCY REPLACEMENT OF STRUCTURE NO. 1600-452
WEASELDRIFT ROAD CULVERT OVER SLIPPERY ROCK
BROOK IN THE BOROUGH OF WOODLAND PARK, NEW
JERSEY**

WHEREAS there exists a need for Professional Consultant Engineering Services as it concerns the preparation of construction plans and specifications for the Emergency Replacement of Structure No. 1600-452 Weaseldrift Road Culvert over Slippery Rock Brook in the Borough of Woodland Park, NJ; and **WHEREAS** the firm of Boswell Engineering, 330 Phillips Avenue, P.O. Box 3152, South Hackensack, NJ 07606 has submitted a proposal for the necessary appraisal services for a fee of \$89,000.00 which is being recommended by the Passaic County Engineer in a letter to the Board dated April 29, 2015, a copy of which is attached hereto and made a part hereof; and

WHEREAS the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of April 27, 2015 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Boswell Engineering has been qualified as a pool professional engineer in a "Fair and Open" procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2015-0054 dated January 29, 2015; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

Chosen Freeholders of the County of Passaic that the Professional Consultant Engineering Services for the above-mentioned project be awarded to Boswell Engineering in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

May 12, 2015

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150326

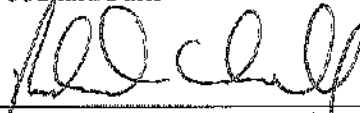
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 89,000.00

APPROPRIATION: C-04-55-952-000-902

PURPOSE: To authorize award of contract to Boswell Engineering as it concerns preparation of construction plans and specifications for the emergency replacement of Structure No. 1600-452 Weaseldrift Road in borough of Woodland Park



Richard Cahill, Chief Financial Officer

DATED: May 12, 2015

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:n.19-6

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 29, 2015

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**Re: Emergency Replacement of Weaseldrift Road Culvert,
Structure No. 1600-452, over Slippery Rock Brook
Borough of Woodland Park
Award of Consulting Services – Boswell Engineering**

Members of the Board.

The Public Works Committee requested proposals to design the emergency replacement of the partially failed Weaseldrift Road Culvert over Slippery Rock Brook, Structure No. 1600-452, in Woodland Park. Four proposals were requested and three were received for the above referenced project. The proposals are as follows:

Boswell Engineering South Hackensack, NJ	\$ 89,000.00
KS Engineers, P.C. Newark, NJ	\$140,502.00
Alaimo Group Mt. Holly, NJ	\$150,000.00
H2M Parsippany, NJ	Withdrawn. Unable to meet schedule

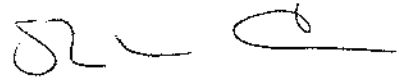
The above referenced matter was discussed at the Public Works Committee meeting on April 27, 2015, and an award of contract to Boswell Engineering is recommended to the full Board. Copy of Boswell Engineers proposal is attached.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract for design services to Boswell Engineering in the amount of \$89,000.00 for the design of the emergency replacement of Weaseldrift Road

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150326

Culvert, Structure No. 1600-452, over Slippery Rock Brook in Woodland Park, and authorize the Freeholder Director, County Counsel and Purchasing Director to execute the necessary Agreements subject to the to the availability of funds.

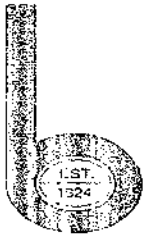
Very truly yours,



Steven J. Edmond, P.E.
County Engineer

JCP
Attachment

cc: County Administrator
County Counsel
Director of Finance
PWC Chair



BOSWELL ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

April 24, 2015

Mr. Steve Edmond, P.E.
 County Engineer
 Passaic County Engineering Department
 401 Grand Street, Room 524
 Paterson, New Jersey 07505-2023

Re: Emergency Replacement of Structure
 No.1600-452 Weaseldrift Road over
 Slippery Rock Brook
 Borough of Woodland Park
 Passaic County, New Jersey
 Our File No. PR-15-6600

Dear Mr. Edmond:

In accordance with your request, this letter will serve as Boswell Engineering's (Boswell's) proposal for the preparation of construction plans and specifications for the above referenced project. Boswell has visited the site, reviewed the available existing plans and draft inspection reports, and is prepared to meet all of the requirements listed in the Outline of Consultant Scope of Services as detailed below. After our initial investigation we are considering 48" X 76" reinforced concrete elliptical culvert pipe instead of twin 48" reinforced concrete culvert pipe. Due to the expected three month lead time on non-standard precast elements, we are approaching the design of the upstream pipe to either have a flared end section or just terminating the pipe and armoring the channel. Additionally, the downstream chamber will consist of a precast standard size "chamber" measuring 6' in width by 10' or 12' in length to accommodate the pipe size. This chamber will likely be located at the upstream end of the 90" steel pipe and therefore be located off the roadway in an easement. The double "B" inlet on the north side of Weaseldrift Road will be connected to the chamber. The low point may need to be shifted to optimize the positions of the chamber and the double inlet.

A. Structural Inspection

1. Boswell will perform a site inspection at the beginning of the Project to ascertain the existing conditions of the structure and adjacent transition chamber. Existing plans are available for review in the County Engineer's Office for the Culvert No. 1600-452. There is a draft culvert inspection reports available for this culvert.
2. Boswell will take and label photographs of the entire structure and project limits to establish a photo graphic record o f the p roject a rea duri ng the d esign p hase of the project. Boswell to submit a CD of these photographs.

Introduced on: May 12, 2015
 Adopted on: May 12, 2015
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3. The structural inspection may be a factor in determining the demolition/staging limits.

B. Field Survey

1. The Team Leader for the field survey work will be a New Jersey Licensed Professional Land Surveyor. The fieldwork will include a ground survey in sufficient scope to accomplish this project. The County will provide traffic control for the protection required to access the A inlet on the north side of Weaseldrift Road. The county will also remove and replace the A inlet grate. No other traffic control is anticipated for the survey work.
2. Boswell will provide for all and any survey work as may be required. Survey traverse and level runs will originate and terminate on Control Monuments and Bench Marks that have been established by an approved agency.
3. Horizontal control will be tied to the NAD 83 New Jersey Plane Coordinate System.
4. Vertical control will be tied to North American Vertical Datum – NAVD 1988. Please note, NJDEP permit drawings may require to be converted to the National Geodetic Vertical Datum (NGVD) and/or provide the conversion equation between the two vertical datums.
5. Establish control points as necessary to reference the project baseline
6. Topography will be 1 foot contour intervals.
7. Establishment of Project / Culvert Center Line (CL). Project CL should be ROW CL, when possible. Project CL will be Culvert CL. Project CL will be tied to ROW through station/offsets.
8. Base mapping will be prepared to depict existing site conditions, limits of work, and means of access. Field survey will be performed detailing planimetric features and right-of-way pertinent to the preparation of base mapping and right-of-way plans for the proposed project.
9. Boswell to perform a survey of existing features, including existing roadway elements, utility poles, drainage structures, guide rail, fences, signs, and limits of wooded areas. Individual trees and specimen shrubs will be located within the entire project survey area (including 25' from the edge of the roadway).
10. Station and offset from centerline to existing drainage structures will be shown on the plan. Type of structure, type of casting, size and types of pipes entering the structure, and inverts on accessible pipes will be recovered by field survey.

design. Cross sections will be provided at a *minimum* of 150' on each culvert approach, and 25' from the edge of existing pavement on each side of the roadway. The field survey will incorporate the limits of the various construction sequence alternatives. Additional cross section will be taken at 25' intervals adjacent to each side of the culvert within 100 feet of the culvert. A separate cross section will be taken at each driveway. Roadway cross sections will be taken at 50' intervals along the side streets.

12. Driveway profiles will be taken from the centerline extending 50' up the driveway. Spot grades will be taken to establish the centerline profile of the driveways.
13. The project baseline will be established in the field by placement of PKs at every 50 feet along the existing roadway. Ties will be established at the beginning and ending station, and PI of each curve. The project baseline will be established along the physical centerline alignment or at the centerline of the right-of-way after positions are ascertained.
14. The existing culvert will be detailed and measured as required for development of permit documents and for demolition/repair and construction plan purposes.
15. The existing water openings at culvert will be measured for flood hazard area purposes and for demolition plan purposes.
16. If required, for the hydraulic analysis, at a *minimum*, additional stream cross sections will be taken at 100' intervals for a distance of 500' upstream and downstream, 25' intervals for the first 100', and at the upstream and downstream faces of each culvert, and as necessary to develop the hydraulic model.
17. Wetland area limits will be located and mapped as delineated.
18. In performing the survey work, horizontal and vertical baseline control points will be established in the field for Contractor's reference during construction. One permanent benchmark will be established on each side of each culvert.

C. Utility Engineering

1. Boswell will determine the location (horizontal and vertical) of all utility facilities within the project limits. Utility mark-outs will be made through coordination with the individual utility companies. Utility locations, as field markup by the utility companies, will be recovered by survey and shown on the plans.
2. Boswell will contact the utility companies that may be affected by the construction to verify current facilities at the project site. Coordination with the respective the utility owners.



3. All copies of correspondence between Boswell and each utility will be submitted to the County Engineer in a timely manner.
4. No test pits are anticipated during the design phase.

D. Geotechnical Engineering

1. It was determined at the initial site meeting on April 21, 2015 that no geotechnical borings were going to be taken because the new culvert was going to replace the existing culvert at the same location and elevation. Also, standard pipe was most likely going to be used to replace the existing box culvert. The County has no site specific geotechnical data.

E. Right-of-Way

1. Existing right-of-way and property lines will be determined through deed and map research and field surveys of existing evidence. Front property corners will be located along the adjacent roadways extending 100 feet beyond the beginning and end of the project.

Boswell will determine if any additional ROW and/or Easements (temporary or permanent) are required due to the Project work. It is anticipated that up to three permanent easements may be required for this project.

F. Permits.

1. The project will be classified by the County Engineer as an emergency project due to the obvious dangerous condition of the culvert; therefore, the formal permitting will follow and/or coincide with the construction. The NJDEP permit will document the as-built condition. We anticipate obtaining design and construction approvals from the NJDEP and the Hudson-Essex-Passaic Soil Conservation District.
2. NJDEP – Freshwater Wetlands and Flood Hazard Area Permits
 - a. Boswell will notify the NJDEP, in writing, outlining the condition of the existing culvert, the County's intention to move forward with the emergency construction, Boswell's preliminary scope of work for the replacement, and a statement that all work will be in accordance to the NJDEP regulations.
 - b. **Boswell will be required to submit a formal NJDEP Flood Hazard Area and Freshwater Wetlands Permit – Emergency Permit.**
 - b. Boswell will include all work as required to provide NJDEP with complete application package(s) including, but not limited to all studies, reports and plans in compliance with NJDEP regulations.
 - c. A pre-application is not anticipated for this project (see "a" above).
 - d. Boswell will incorporate all surface water quality standards.



- e. Boswell is required to complete all hydrologic and hydraulic analysis as required for Flood Hazard Area Permits for this project.
 - f. Boswell will investigate presence of threatened and endangered species.
 - g. Boswell to submit a full draft copy of the permit application to the County at the time the DLUR form is requested to be signed by the County (i.e. prior to submission to NJDEP).
 - h. County signs the application as owner/applicant.
 - i. Boswell to submit to NJDEP and the County a CD of all of the submitted permit plans and supporting documents (PDF format).
 - j. County reimburses all permit review fees as out of contract, out of pocket expenses.
3. Historic Preservation Office (HPO)
 - a. HPO Approval / Cultural Investigation are not anticipated for this project.
 4. Highlands Permit
 - a. Highlands Permit is not anticipated for this project.
 5. Green Acres
 - a. Green Acres authorization is not anticipated for this project.
 6. Waterfront Development Permit
 - a. Waterfront Development Permit is not anticipated for this project.
 7. Coast Guard
 - a. Coast Guard Permit is not anticipated for this project.

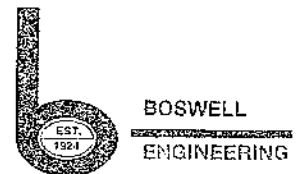
G. Cost Estimate

1. Boswell will prepare an Engineer's Estimate of Construction Cost estimate upon the completion of each phase. Two sets of the calculations used to derive the Estimate of Quantities will be submitted to the County with the final plans.
2. Two (2) sets of signed and sealed Engineer's Estimate will be furnished to the County Engineer. Additionally, two (2) sets and a digital MS-Excel copy of the Engineer's Estimate will be furnished to the County Engineer for County review prior to submittal of final documents.

H. Construction Contract Documents

1. A start-up meeting will be scheduled with the engineering staff of Passaic County to review and discuss the scope of work. Progress meetings will be held with the County for project status updates and discussion of issues to be expedited. Boswell will prepare the meeting(s) minutes.
2. Geotechnical borings are not anticipated for this project.
3. Concrete pylons/parapets will not be required for this project.

4. Boswell will provide the following Maintenance and Protection of Traffic drawings:
 - a. Complete detour plan (i.e. no traffic across the Weaseldrift Road Culvert 452).All proposed elements to be compliant with MUTCD and NJDOT guidelines for maintenance and protection of traffic. Access to all driveways is necessary.
5. The County Engineer will approve the proposed structure prior to preparing NJDEP applications and proceeding with the design.
6. Due to the fill over the existing culvert, standard NJDOT bridge approach slabs are not anticipated to be utilized for the culvert.
7. Permanent sheeting is not anticipated for this project.
8. Project to be design to be compliant with ADA standards and with NJDOT Complete Streets program, if feasible.
9. Bridge lighting is not anticipated for this project.
10. Boswell will include striping in the plan. All proposed elements to be compliant with MUTCD and NJDOT guidelines for Traffic Control. Proposed striping shown in bold, labeled with lane dimensions, taper lengths, and stripe width and color. Proposed signs shown in bold, labeled with MUTCD designation and offsets from plan elements.
11. Prepare final plans and specifications based upon the design criteria.
12. Final Structure Design Plans:
 - a. All plans will be prepared on 24 " x 36 " d rafting film. One (1) set of properly signed and sealed final plan sets along with one (1) set of mylars, archival quality mylar and ink plans, will be furnished to the County Engineer.
 - b. Two (2) CDs of all final documents in both pdf and native file formats, including CADD drawing files compatible with AutoCAD (Boswell will also supply appropriate drawing pen tables and fonts), Supplemental Technical Specifications, Estimate of Quantities, and Engineer's Estimate will be furnished to the County Engineer. Additionally, Boswell will provide electronic coordinate point files for the project. This file will include Point Number, N, E, Elevation, Description for all ROW/Easement points, Project CL points, Traverse Points, Base Points, Culvert Working points, and all other related project points required for layout.



- a. Final Estimate of Quantities will be included on the Plans as well as in the Bid Proposal. Two (2) sets of all calculations used to derive the Estimate of Quantities will be presented to the County Engineer.
- b. For the final documents, two (2) sets of properly signed and sealed Engineer's Estimates will be furnished to the County Engineer.
- c. Boswell will include Supplemental Technical Specifications to the NJDOT Standard Specifications for Road and Bridge Construction (2007 Edition with amendments and modifications) and the County's Standard Specifications for the culvert project. Two (2) copies of the Specifications will be furnished to the County Engineer for County review at the 90% and 100% progress level submissions prior to submittal of final documents. Two (2) sets of properly signed and sealed Technical Specifications will be furnished to the County Engineer.

14. Project Design Reports:

- a. Prepare and provide to the County an Engineering Report containing all structural calculations, if required.
- b. Prepare and provide to the County an Engineer's Certification and a QA/QC Certification.

L. Bidding Process & Award of Contract

Assist the County during the bidding phase, review of bids, and make a recommendation of an award of contract.

J. Construction Consultation and Inspection Services

1. Boswell to attend the pre-construction meeting, and prepare meeting minutes of construction meeting.
2. Boswell to attend utility meeting with the utilities, contractor, and County.
3. Boswell will include the cost of review and approval of all shop drawings and working drawings, as received from the Contractor or their representatives, after the award of construction contracts.
4. Boswell will include the cost of reviewing and addressing any Contractor's Request for Information (RFI) during the construction phase.
5. Boswell will provide consultation and periodic inspection services (approximate 1 site visit) during the construction phase as required by the County Engineer.
6. Boswell will perform a final inspection of the structure at the completion of the Contractor's work and file a Report with the County Engineer.



FEE PROPOSAL

Boswell will perform the services outlined in this proposal for an estimated lump sum fee of \$89,000.00. A breakdown of this fee by task can be seen on the attached cost sheet.

ITEMS NOT INCLUDED IN THE ENGINEERING FEE

The following items are not anticipated or have not been included in the outline of services and are therefore excluded:

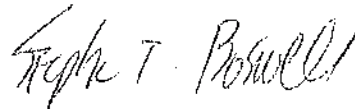
1. Structural plans (including retaining walls)
2. Material testing
3. As-built survey
4. Geotechnical borings
5. Construction inspection services

Additional work above and beyond what is outlined in the proposal will be performed as authorized by the County.

Thank you for the opportunity to submit this proposal. We look forward to providing Passaic County with our engineering services towards the successful completion of this project. Should you have any questions or require additional information, please do not hesitate to contact Christopher Nash, P.E., or me.

Very truly yours,

BOSWELL ENGINEERING



Stephen T. Boswell, Ph.D., P.E., P.P., SECB, LSRP

STB/REM

150421REM01.doc

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #16 TO KAPPA CONSTRUCTION CO. AS IT PERTAINS TO THE PASSAIC COUNTY JAIL HVAC UPGRADES PHASE 2 IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20150327						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-20						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

**RESOLUTION FOR CHANGE ORDER #16 TO KAPPA
CONSTRUCTION CO. AS IT PERTAINS TO THE PASSAIC
COUNTY JAIL HVAC UPGRADES PHASE 2 IN PATERSON,
NEW JERSEY**

WHEREAS a contract was awarded to Kappa
Construction Co. for the project known as the Passaic County
Jail HVAC Upgrades Phase 2 in Paterson, NJ; and

WHEREAS it is now necessary that a change order be
made reflecting decreases due to adjustments in the contract;
and

WHEREAS this matter was discussed and reviewed by
members of the Freeholder Public Works and Buildings &
Grounds Committee at the meeting of April 27, 2015 who
recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of
Chosen Freeholders of the County of Passaic that the following
proposed Change Order No. 16 in connection with the above-
mentioned project, and recommended for approval by the
Office of the Passaic County Engineer by letter dated April 28,
2015 and attached hereto, be and the same is hereby
approved:

CHANGE ORDER NO. 16

DESCRIPTION AND VALUE OF CHANGE

See letter April 28, 2015 attached hereto

Deduction	\$ 1,546.00
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REASON FOR CHANGE

See letter April 28, 2015 attached hereto

1. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$5,510,000.00
Previous Additions		388,014.41
Total		5,898,014.41
Previous Deductions		22,500.00
Net Prior to This Change		5,875,514.41
Amount of This Change	Deduct	1,546.00
Contract Amount to Date		5,873,968.41

May 12, 2015



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:n.20-4

OFFICE OF THE COUNTY ENGINEER
ROOM 524

April 28, 2015

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: County Of Passaic
PC Jail HVAC Upgrades Phase 2
Change Order #16 (deduct) – Kappa Construction

Members of the Board,

This Office is in receipt of Change Order #16 in the amount of \$1,546.00 deletion to the above referenced project. This Change Order is an adjustment to the contract and represents registers and grilles in areas located on the third floor Marshall St. wing and registers and grilles within the Former Trustees Cells located on the second floor Marshall St. wing that will not be replaced. The existing registers and grilles will remain in place. Costs include what would have been for the removal of the old unit, preparing the opening for the new unit, installation of the new unit and patching and painting of the surrounding wall area. The existing registers and grilles will remain in place and be cleaned to accept the new duct branch lines.

This Change Order was reviewed and discussed at the Public Works Committee meeting of April 27th 2015 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #16 in the amount of \$1,546.00 deduction.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

SJE:ibm
Attachment

cc: County Administrator
County Counsel

Director of Finance

Chair

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150327

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505

DATE: April 23, 2015

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2
LOCATION: Paterson, NJ
DATE OF CONTRACT: June 26, 2012
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Deductions</u>					
1	Registers and grilles within some Cells and Dormitories located on the Third floor Marshall St. wing that will not be replaced. The existing registers and grilles are a combination type "light w/register" and will remain in place. Costs include what would have been for the removal of the old unit, preparing the opening for the new unit, installation of the new unit and patching and painting of the surrounding wall area. (Proposal #39)	1.00	EA	\$ 206.00	\$ 206.00
2	Registers and grilles within the Former Trustees Cells located on the second floor Marshall St. wing that will not be replaced. The existing registers and grilles will remain in place and be cleaned to accept the new duct branch lines. Costs include what would have been for the removal of the old units, preparing the opening for the new units, installation of the new units and patching and painting of the surrounding wall areas. (Proposal #55)	1.00	1	\$ 1,340.00	\$ 1,340.00
Sub-Total					\$ 1,546.00

Supplementals

Total Deductions \$ **1,546.00**

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150327

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505

16 (Deduct)

DATE: April 23, 2015

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2
LOCATION: Paterson, NJ
DATE OF CONTRACT: June 26, 2012
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

Deduct to THE AMOUNT OF CONTRACT.....	\$	1,546.00
CURRENT DATE FOR COMPLETION.....		February 3, 2015
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0	Calendar Days
NEW DATE FOR COMPLETION IS.....		February 3, 2015

2. REASON FOR CHANGE

Item 1

Registers and grilles within some Cells and Dormitories located on the third floor Marshall St. wing that will not be replaced. The existing registers and grilles are a combination type "light w/register" and will remain in place. Costs include what would have been for the removal of the old unit, preparing the opening for the new unit, installation of the new unit and patching and painting of the surrounding wall area.

Item 2

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 16 (Deduct)
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: April 23, 2015

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2
 LOCATION: Paterson, NJ
 DATE OF CONTRACT: June 26, 2012
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Deductions</u>					
1	Registers and grilles within some Cells and Dormitories located on the Third floor Marshall St. wing that will not be replaced. The existing registers and grilles are a combination type "light w/register" and will remain in place. Costs include what would have been for the removal of the old unit, preparing the opening for the new unit, installation of the new unit and patching and painting of the surrounding wall area. (Proposal #39)	1.00	EA	\$ 206.00	\$ 206.00
2	Registers and grilles within the Former Trustees Cells located on the second floor Marshall St. wing that will not be replaced. The existing registers and grilles will remain in place and be cleaned to accept the new duct branch lines. Costs include what would have been for the removal of the old units, preparing the opening for the new units, installation of the new units and patching and painting of the surrounding wall areas. (Proposal #55)	1.00	1	\$ 1,340.00	\$ 1,340.00
Sub-Total					\$ 1,546.00

Supplementals

Introduced: March 18, 2015
 Adopted on: May 12, 2015
 Official Resolution#: R20150327

\$ 1,546.00

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 16 (Deduct)
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: April 23, 2015

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2
 LOCATION: Paterson, NJ
 DATE OF CONTRACT: June 26, 2012
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

1. DESCRIPTION AND VALUE OF CHANGE (Cont)

Deduct to THE AMOUNT OF CONTRACT.....	\$	1,546.00
CURRENT DATE FOR COMPLETION.....		February 3, 2015
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0	Calendar Days
NEW DATE FOR COMPLETION IS.....		February 3, 2015

2. REASON FOR CHANGE

Item 1

Registers and grilles within some Cells and Dormitories located on the third floor Marshall St. wing that will not be replaced. The existing registers and grilles are a combination type "light w/register" and will remain in place. Costs include what would have been for the removal of the old unit, preparing the opening for the new unit, installation of the new unit and patching and painting of the surrounding wall area.

Item 2

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 16 (Deduct)
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: April 23, 2015

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2
 LOCATION: Paterson, NJ
 DATE OF CONTRACT: June 26, 2012
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

Registers and grilles within the Former Trustees Cells located on the second floor Marshall St. wing that will not be replaced. The existing registers and grilles will remain in place and be cleaned to accept the new duct branch lines. This Credit Proposal includes costs that would have been for the removal of the old unit, preparing the opening for the new unit, installation of the new unit and patching and painting of the surrounding wall area.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$	5,510,000.00
PREVIOUS ADDITIONS.....	\$	388,014.41
TOTAL.....	\$	5,898,014.41
PREVIOUS DEDUCTIONS.....	\$	22,500.00
NET PRIOR TO THIS CHANGE.....	\$	5,875,514.41
AMOUNT OF THIS CHANGE..... DEDUCT.....	\$	1,546.00
CONTRACT AMOUNT TO DATE.....	\$	5,873,968.41

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

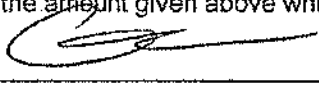
I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Kappa Construction Corp.

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By:  Date 4-28-15
 (County Architect)

Reviewed By and Recommended for Processing By: _____ Date 12/2/13
 (Consulting Engineer)

Recommend for Approval By: _____ Date _____
 (County Engineer)

Introduced on: May 12, 2015
 Adopted on: May 19, 2015
 ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY
 Official Resolution#: R20150327

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
PROJECT No.

16 (Deduct)

DATE: April 23, 2015

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2

LOCATION: Paterson, NJ

DATE OF CONTRACT: June 26, 2012

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

SIGNATURE _____ DATE: _____
Hector Lora, Freeholder - Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #3 FOR CYPRECO INDUSTRIES INC. AS IT PERTAINS TO THE CONVERSION OF CAMP HOPE SWIMMING POOL AND WADING POOL TO A WATER SPRAY PARK IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20150328						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-21						
CAF #	C-04-55-129-001-908						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

RESOLUTION FOR CHANGE ORDER #3 FOR CYPRECO INDUSTRIES INC. AS IT PERTAINS TO THE CONVERSION OF CAMP HOPE SWIMMING POOL AND WADING POOL TO A WATER SPRAY PARK IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY

WHEREAS a contract was awarded to Cypreco Industries Inc. for the project known as the Conversion of Camp Hope Swimming Pool and Wading Pool to a Water Spray Park in the Township of West Milford, NJ; and

WHEREAS it is now necessary that a change order be made due to numerous additional work items, as evidenced in attached letter dated April 28, 2015; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on April 27, 2015 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 3 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated April 28, 2015 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 3

1. DESCRIPTION AND VALUE OF CHANGE

See April 28, 2015 letter attached hereto

Addition	\$ 7,925.00
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REASON FOR CHANGE

See April 28, 2015 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 713,723.00
Previous Additions		\$ 31,550.00
Total		\$ 745,273.00
Previous Deductions		\$ -0-
Net Prior to This Change		\$ 745,273.00
Amount of This Change	Add	\$ 7,925.00
Contract Amount to Date		\$ 753,198.00

May 12, 2015

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 7,925.00

APPROPRIATION: C-04-55-129-001-908

PURPOSE: To authorize change order #3 for Cypreco Industries Inc., as it pertains to the conversion of Camp Hope Swimming Pool and Wading Pool to a water spray Park.


Richard Cahill, Chief Financial Officer

DATED: May 12, 2015

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

April 28, 2015

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Conversion of Camp Hope Swimming Pool and Wading Pool to a Water Spray Park
Township of West Milford, Passaic County
Change Order #3- Cypreco Industries Inc.

Members of the Board:

This Office is in receipt of Change Order #3 in the amount of \$7,925.00 addition to the above referenced project.

This Change Order addresses the following: replacement of the existing access chamber which houses active irrigation lines; dig test pits in the construction due to existence of sub surface electrical and water lines within the project boundaries, as excavating will be done for plumbing and other work; and painting a hopscotch design that will be in agreement with a rendering provided by Fastech Consulting after construction commenced.

This Change Order was reviewed and discussed at the Public Works Committee meeting of April 27th, 2015 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #3 in the amount of \$7,925.00 subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 3 (Add)
 PROJECT No.
 DATE: April 23, 2015

PROJECT TITLE: Camp Hope Swimming Pool and Spray Park Conversion
 LOCATION: Camp Hope West Milford NJ
 DATE OF CONTRACT: March 11, 2014
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: CYPRECO INDUSTRIES

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Increases</u>					
1	Demolish and dispose of existing access chamber originally used for irrigation lines on the side of the pool opposite the pavilion. Reconstruct new access chamber in place with casting, flush with new concrete. Disconnect existing plumbing connections within access chamber and reconnect in new chamber.				
1	Labor	1	1	\$2,035.00	\$2,035.00
1	Material and Equipment	1	1	\$1,665.00	\$1,665.00
4	Dig test pits on site to assist in locating sub grade electrical and plumbing lines prior to the commencement of major excavations to accommodate the installation of plumbing lines.	4	EA	\$350.00	\$1,400.00
5	"Hopscotch" layout and painting				
5	Labor	1	1	\$2,118.75	\$2,118.75
5	Material and Equipment	1	1	\$706.25	\$706.25

Total Increases \$ 7,925.00

Supplementals

Total Supplementals \$ -

Total Adds \$ 7,925.00

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

Adopted on: May 12, 2015
 Official Resolution#: R20150328
 ADD TO THE AMOUNT OF CONTRACT..... \$ 7,925.00

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
 PROJECT No.

3 (Add)

DATE: April 23, 2015

PROJECT TITLE: Camp Hope Swimming Pool and Spray Park Conversion
 LOCATION: Camp Hope West Milford NJ
 DATE OF CONTRACT: March 11, 2014
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: CYPRECO INDUSTRIES

ORIGINAL DATE FOR COMPLETION..... June 1, 2015
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 0 Calendar Days
 NEW DATE FOR COMPLETION IS..... June 1, 2015

2. REASON FOR CHANGE

- Item 1 The existing access chamber is shown on the blue prints to remain. After removing the concrete cap it was found that the chamber was crumbling and in a condition not suitable to remain, this was verified in the field with the consultant. The chamber is housing irrigation lines.
- Item 4 Due to existence of sub surface electrical and water lines within the project boundaries it is necessary to dig test pits in the area where excavating will be done for plumbing and other work.
- Item 4 Paint a hopscotch design that will be both symmetrical and in agreement with a rendering provided by Fastech Consulting after construction commenced as well as the plans and approved site layout shop drawings. An aquatic chlorinated rubber paint will be used and colors will be approved by the County prior to starting work. Based on the positioning of the footings, and the updated manifold dimensions, the "hop scotch" pattern will be painted over the nozzles of the spray cage to give a symmetrical hop scotch design in the location the water fence is shown on the drawings.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 3 (Add)
 PROJECT No.
 DATE: April 23, 2015

PROJECT TITLE: Camp Hope Swimming Pool and Spray Park Conversion
 LOCATION: Camp Hope West Milford NJ
 DATE OF CONTRACT: March 11, 2014
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: CYPRECO INDUSTRIES

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Increases</u>					
1	Demolish and dispose of existing access chamber originally used for irrigation lines on the side of the pool opposite the pavilion. Reconstruct new access chamber in place with casting, flush with new concrete. Disconnect existing plumbing connections within access chamber and reconnect in new chamber.				
1	Labor	1	1	\$2,035.00	\$2,035.00
1	Material and Equipment	1	1	\$1,665.00	\$1,665.00
4	Dig test pits on site to assist in locating sub grade electrical and plumbing lines prior to the commencement of major excavations to accommodate the installation of plumbing lines.	4	EA	\$350.00	\$1,400.00
5	"Hopscotch" layout and painting				
5	Labor	1	1	\$2,118.75	\$2,118.75
5	Material and Equipment	1	1	\$706.25	\$706.25
<u>Total Increases</u>					<u>\$ 7,925.00</u>
<u>Supplementals</u>					
<u>Total Supplementals</u>					<u>\$ -</u>
<u>Total Adds</u>					<u>\$ 7,925.00</u>

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

Introduced on: May 12, 2015
 Adopted on: May 12, 2015
 On the Resolution No. 2015020 OF CONTRACT..... \$ 7,925.00

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
 PROJECT No.

3 (Add)

DATE: April 23, 2015

PROJECT TITLE: Camp Hope Swimming Pool and Spray Park Conversion
 LOCATION: Camp Hope West Milford NJ
 DATE OF CONTRACT: March 11, 2014
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: CYPRECO INDUSTRIES

ORIGINAL DATE FOR COMPLETION..... June 1, 2015
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 0 Calendar Days
 NEW DATE FOR COMPLETION IS..... June 1, 2015

2. REASON FOR CHANGE

- Item 1 The existing access chamber is shown on the blue prints to remain. After removing the concrete cap it was found that the chamber was crumbling and in a condition not suitable to remain, this was verified in the field with the consultant. The chamber is housing irrigation lines.
- Item 4 Due to existence of sub surface electrical and water lines within the project boundaries it is necessary to dig test pits in the area where excavating will be done for plumbing and other work.
- Item 4 Paint a hopscotch design that will be both symmetrical and in agreement with a rendering provided by Fastech Consulting after construction commenced as well as the plans and approved site layout shop drawings. An aquatic chlorinated rubber paint will be used and colors will be approved by the County prior to starting work. Based on the positioning of the footings, and the updated manifold dimensions, the "hop scotch" pattern will be painted over the nozzles of the spray cage to give a symmetrical hop scotch design in the location the water fence is shown on the drawings.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 3 (Add)
PROJECT No.
DATE: April 23, 2015

PROJECT TITLE: Camp Hope Swimming Pool and Spray Park Conversion
LOCATION: Camp Hope West Milford NJ
DATE OF CONTRACT: March 11, 2014
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: CYPRECO INDUSTRIES

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 713,723.00
PREVIOUS ADDITIONS.....	\$ 31,550.00
TOTAL.....	\$ 745,273.00
PREVIOUS DEDUCTIONS.....	\$ -
NET PRIOR TO THIS CHANGE.....	\$ 745,273.00
AMOUNT OF THIS CHANGE (Add).....	\$ 7,925.00
CONTRACT AMOUNT TO DATE.....	\$ 753,198.00

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR CYPRECO INDUSTRIES

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: [Signature] Date 4-28-15
(County Architect)

Reviewed By and Recommended for Processing By: _____ Date _____
(County Architect)

Recommend for Approval By: _____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____

Introduced on: May 12, 2015 Hector Lora, Freeholder - Director
Adopted on: May 12, 2015
Official Resolution#: R20150328

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #15 FOR KAPPA CONSTRUCTION CO. AS IT PERTAINS TO THE PASSAIC COUNTY JAIL HVAC UPGRADES PHASE 2 IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20150329						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-22						
CAF #	C-04-55-991-007-901						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

RESOLUTION FOR CHANGE ORDER #15 FOR KAPPA CONSTRUCTION CO. AS IT PERTAINS TO THE PASSAIC COUNTY JAIL HVAC UPGRADES PHASE 2 IN PATERSON, NEW JERSEY

WHEREAS a contract was awarded to Kappa Construction Co. for the project known as the Passaic County Jail HVAC Upgrades Phase 2 in Paterson, NJ; and

WHEREAS it is now necessary that a change order be made which addresses work necessary to provide new ductwork, as evidenced in attached letter dated April 28, 2015; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on April 27, 2015 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 15 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated April 28, 2015 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 15

1. DESCRIPTION AND VALUE OF CHANGE

See April 28, 2015 letter attached hereto

Addition \$ 30,307.08

REASON FOR CHANGE

See April 28, 2015 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 5,510,000.00
Previous Additions		\$ 333,956.33
Total		\$ 5,843,956.33
Previous Deductions		\$ 22,500.00
Net Prior to This Change		\$ 5,821,456.33
Amount of This Change	Add	\$ 30,307.08
Contract Amount to Date		\$ 5,851,763.41

May 12, 2015

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 30,307.08

APPROPRIATION: C-04-55-991-007-901

PURPOSE: To authorize change order #15 for Kappa Construction Co. as it pertains to the Passaic County Jail HVAC Upgrades Phase 2 in Paterson



Richard Cahill, Chief Financial Officer

DATED: May 12, 2015

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.

County Engineer

April 28, 2015

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: County Of Passaic
PC Jail HVAC Upgrades Phase 2
Change Order #15 – Kappa Construction.

Members of the Board:

This Office is in receipt of Change Order #15 in the amount of \$30,307.08 addition to the above referenced project.

This Change Order addresses work necessary to provide for new ductwork scheduled to penetrate the wall between the Ice Room and Capias One. This requires a larger opening in the wall and piping was hidden within a metal soffit in Capias 1. It is necessary to remove and relocate the existing piping away from the new opening and the area of the ductwork. The pipes to be moved are comprised of three copper pipes, 3/4inch, 1-1/2 inch and 2 inch.

This Change Order also addresses provision of adapter curbs for units MAU -1, 2 and MAU-3 with 14 gauge galvanized steel in addition to steel reinforcements for the roof supporting MAU-4.

This Change Order was reviewed and discussed at the Public Works Committee meeting of April 27th, 2015 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #15 in the amount of \$30,307.08 subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/AET
Attachment

cc: County Administrator
County Counsel

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R2015-02 Chair

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505

DATE: April 23, 2015

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2
LOCATION: Paterson, NJ
DATE OF CONTRACT: June 26, 2012
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Additions					
1	Relocate existing piping that presently obstructs the routing of the proposed new ductwork in the area of the third floor Ice Room entering Capias 1. The pipes to be moved are comprised of three copper pipes, 3/4inch, 1-1/2 inch and 2 inch. Existing conduits and junction box located on the ceiling of Capias 1, that was previously concealed in a metal soffit is in the way of the new ductwork is being relocated. (Proposal #34 rev. 2)	1.00	1	\$ 6,335.00	\$ 6,335.00
2	Provide adapter curbs for units MAU -1, 2 and MAU-3 with 14 ga. galvanized steel in addition to steel reinforcements for the roof supporting MAU-4. (Proposal #51 rev.2)	1.00	1	\$ 17,416.00	\$ 17,416.00
3					
	Sub-Total				\$ 23,751.00

Supplementals

Total Supplemental

Payroll Burden (C.O.R. #34)	27%	\$	563.00
Overhead (C.O.R. #34)	10%	\$	836.00
Profit (C.O.R. #34)	10%	\$	920.00
Bond (C.O.R. #34)	1.25%	\$	126.00
Overhead (C.O.R. #51)	10%	\$	1,706.20
Profit (C.O.R. #51)	10%	\$	1,876.82
Bond (C.O.R. #51)	1.25%	\$	528.06

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150329

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.
 ENGINEERING DIVISION PROJECT No.
 1 GRAND STREET
 PATERSON, NEW JERSEY 07505

15(Add)

DATE: April 23, 2015

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2

LOCATION: Paterson, NJ

DATE OF CONTRACT: June 26, 2012

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

Total Additions \$ **30,307.08**

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

Add to THE AMOUNT OF CONTRACT.....	\$	54,058.08
CURRENT DATE FOR COMPLETION.....		January 29, 2015
ADD TO - THE PRESENT CONTRACT TIME.....	5	Calendar Days
NEW DATE FOR COMPLETION IS.....		February 3, 2015

2. REASON FOR CHANGE

Item 1

The new ductwork scheduled to penetrate the wall between the Ice Room and Capias 1 requires a larger opening in the wall. In addition, piping was hidden within a metal soffit in Capias 1. As a result of the larger opening and the hidden pipes, it is necessary to remove and relocate the existing piping away from the new opening and the area of the ductwork. The pipes to be moved are comprised of three copper pipes, 3/4inch, 1-1/2 inch and 2 inch.

Item 2

This proposal is to provide adapter curbs for units MAU -1, 2 and MAU-3 with 14 ga. galvanized steel (16 ga. is not available) in addition to steel reinforcements for the roof supporting MAU-4.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: April 23, 2015

15(Add)

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2

LOCATION: Paterson, NJDATE OF CONTRACT: June 26, 2012OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERSCONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Additions</u>					
1	Relocate existing piping that presently obstructs the routing of the proposed new ductwork in the area of the third floor Ice Room entering Capias 1. The pipes to be moved are comprised of three copper pipes, 3/4inch, 1-1/2 inch and 2 inch. Existing conduits and junction box located on the ceiling of Capias 1, that was previously concealed in a metal soffit is in the way of the new ductwork is being relocated. (Proposal #34 rev. 2)	1.00	1	\$ 6,335.00	\$ 6,335.00
2	Provide adapter curbs for units MAU -1, 2 and MAU-3 with 14 ga. galvanized steel in addition to steel reinforcements for the roof supporting MAU-4. (Proposal #51 rev.2)	1.00	1	\$ 17,416.00	\$ 17,416.00
3					
	Sub-Total				\$ 23,751.00
<u>Supplementals</u>					
	Total Supplemental				
	Payroll Burden (C.O.R. #34)		27%	\$	563.00
	Overhead (C.O.R. #34)		10%	\$	836.00
	Profit (C.O.R. #34)		10%	\$	920.00
	Bond (C.O.R. #34)		1.25%	\$	126.00
	Overhead (C.O.R. #51)		10%	\$	1,706.20
	Profit (C.O.R. #51)		10%	\$	1,876.82
	Bond (C.O.R. #51)		1.25%	\$	528.06

Introduced on: May 12, 2015
 Adopted on: May 12, 2015
 Official Resolution#: R20150329

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 15(Add)
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: April 23, 2015

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2
 LOCATION: Paterson, NJ
 DATE OF CONTRACT: June 26, 2012
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

Total Additions \$ 30,307.08

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

Add to THE AMOUNT OF CONTRACT.....	\$	30,307.08
CURRENT DATE FOR COMPLETION.....		January 29, 2015
ADD TO - THE PRESENT CONTRACT TIME.....	5	Calendar Days
NEW DATE FOR COMPLETION IS.....		February 3, 2015

2. REASON FOR CHANGE

Item 1

The new ductwork scheduled to penetrate the wall between the Ice Room and Capias 1 requires a larger opening in the wall. In addition, piping was hidden within a metal soffit in Capias 1. As a result of the larger opening and the hidden pipes, it is necessary to remove and relocate the existing piping away from the new opening and the area of the ductwork. The pipes to be moved are comprised of three copper pipes, 3/4inch, 1-1/2 inch and 2 inch.

Item 2

This proposal is to provide adapter curbs for units MAU -1, 2 and MAU-3 with 14 ga. galvanized steel (16 ga. is not available) in addition to steel reinforcements for the roof supporting MAU-4.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 15(Add)
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: April 23, 2015

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2
LOCATION: Paterson, NJ
DATE OF CONTRACT: June 26, 2012
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

3. STATEMENT OF CONTRACT AMOUNT

Table with 2 columns: Description and Amount. Rows include ORIGINAL CONTRACT AMOUNT, PREVIOUS ADDITIONS, TOTAL, PREVIOUS DEDUCTIONS, NET PRIOR TO THIS CHANGE, AMOUNT OF THIS CHANGE, and CONTRACT AMOUNT TO DATE.

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Kappa Construction Corp.

SIGNATURE DATE

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: [Signature] Date 4-28-15
(County Architect)

Reviewed By and Recommended for Processing By: Date
(Consulting Engineer)

Recommend for Approval By: Date
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE DATE:
Hector Lora, Freeholder - Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: APPROVING APPLICATION AND GRANT AGREEMENT FOR LOCAL BRIDGE FUTURE NEEDS FUNDING FOR THE 2015 CALENDAR YEAR, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20150330						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-23						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

Res. Prop. 23-2

**APPROVING APPLICATION AND GRANT AGREEMENT FOR
LOCAL BRIDGE FUTURE NEEDS FUNDING FOR THE 2015
CALENDAR YEAR**

WHEREAS the New Jersey Department of Transportation has recently notified the County of Passaic that it is eligible to apply for and receive the sum of One Million (\$1,000,000.00) Dollars for the 2015 Local Bridge Future Needs allotment; and

WHEREAS the NJDOT also reserves an additional Four Million (\$4,000,000.00) Dollars to be used at the discretion of the Commissioner; and

WHEREAS the Office of the Passaic County Engineer by letter dated May 6, 2015 has recommended that the County of Passaic apply for an additional \$500,000.00 in discretionary funding to allocate those funds plus the One Million (\$1,000,000.00) Dollars for the Superstructure Replacement of the Spruce Street Bridge over the Passaic River in the City of Paterson, NJ (County Structure #1600-018); and

WHEREAS by letter dated May 6, 2015 the Assistant County Engineer is requesting approval of the submitted application for NJDOT Local Bridge Future Needs Funding; and

WHEREAS the matter was discussed at the Public Works and Buildings & Grounds Committee meeting on April 27, 2015 and recommended to the entire Board for approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the application and request for additional discretionary funding for the 2015 Local Bridge Future Needs Funding from the New Jersey Department of Transportation.

BE IT FURTHER RESOLVED that the Director, Clerk of the ^{Res-Pg:n 23-3}

Board and County Counsel are authorized to execute said grant agreement on behalf of the County of Passaic.

May 12, 2015



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

May 6, 2015

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Application for NJDOT Local Bridge Future Needs - 2015
Passaic County

Members of the Board:

The New Jersey Department of Transportation has allocated \$1,000,000.00 for the 2015 Local Bridge Future Needs allotment. NJDOT also reserves and additional \$4,000,000.00 for the discretion of the Commissioner. The county will allocate the allotted funds and request an additional \$500,000.00 in Discretionary funds for the following Bridge Project:

Superstructure Replacement of Spruce Street Bridge over the Passaic River (1600-018), Paterson

The Public Works and Buildings & Grounds Committee, at their meeting of April 27, 2015, approved the recommendation that the County of Passaic apply to the New Jersey Department of Transportation for this Local Bridge Future Needs funding in the amount of \$1,000,000.00 and an additional Discretionary allotment in the amount of \$500,000.00.

Therefore, we recommended that the Board of Chosen Freeholders ADOPT a RESOLUTION directing the County Engineer to complete the applications for this Local Bridge Future Needs funding, and further authorize the Director of the Board and the Clerk to the Board to sign said application in behalf of the full Board.

Very truly yours

Timothy R. Metten, P.E.
Assistant County Engineer

TRM

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150330

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE PROJECT KNOWN AS THE REPLACEMENT OF KINGSLAND ROAD BRIDGE OVER THIRD RIVER, STRUCTURE NO. 1600081 IN THE CITY OF CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20150331					
Meeting Date		05/12/2015					
Introduced Date		05/12/2015					
Adopted Date		05/12/2015					
Agenda Item		n-24					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

Res. Pg. n.24-2

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT
OF BIDS FOR THE PROJECT KNOWN AS THE
REPLACEMENT OF KINGSLAND ROAD BRIDGE OVER
THIRD RIVER, STRUCTURE NO. 1600081 IN THE CITY OF
CLIFTON, NEW JERSEY**

WHEREAS the Passaic County Engineer's Office has received the Plans and Specifications for the Project known as the Replacement of Kingsland Road Bridge over Third River, Structure No. 1600081 in the City of Clifton, NJ; and

WHEREAS the Passaic County Engineer has reviewed the Plans and Specifications and finds them to be in conformance with Passaic County engineering standards; and

WHEREAS by letter dated May 6, 2015 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders approve said Plans and Specifications and authorize the Director of Purchasing to receive bids; and

WHEREAS this matter has been discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting on April 27, 2015 who are recommending approval by the entire Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the Plans and Specifications for the aforementioned project and authorizes the Director of Purchasing to advertise and receive bids for this project.

May 12, 2015



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

May 6, 2015

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

*Re: Replacement of Kingsland Road Bridge
Over Third River, Structure No. 1600081
City of Clifton
Passaic County
Approval of Plans and Specifications*

Dear Members of the Board:

This Office has reviewed the Construction Plans and Specifications for the above referenced project located in the City of Clifton as prepared by the County Consultant Boswell Engineering, and found them to be in accordance with the County Engineering Standards.

The project consists of the replacement of the existing structurally deficient bridge with a new structure.

The above referenced project was discussed at the Public Works Committee meeting of April 27, 2015 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt necessary resolution approving Plans and Specifications and authorizing the Department of Purchasing to advertise and receive bids.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

SJE:AM:am

Cc: County Administrator
County Counsel
Director of Finance
Director of Purchasing
PW Chair

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150331

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO TRANSFER SURPLUS OFFICE FURNISHINGS TO THE PATERSON POLICE DEPARTMENT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20150332						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-25						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY
PROSECUTOR'S OFFICE TO TRANSFER SURPLUS OFFICE
FURNISHINGS TO THE PATERSON POLICE DEPARTMENT**

WHEREAS the Passaic County Prosecutor's Office is in sole and exclusive possession of three desks and three desk chairs; and

WHEREAS by letter dated April 27, 2015 from Prosecutor Camelia M. Valdes to the Passaic County Counsel, the Passaic County Board of Chosen Freeholders has been advised that the desks and chairs have come to the end of their useful life and are now considered surplus property; and

WHEREAS the Paterson Police Department has previously made inquiry as to whether Passaic County has available surplus office furnishings for transfer to the Paterson Police Department so that it may use said furnishings in conjunction with its needs; and

WHEREAS pursuant to N.J.S.A. 40A: 11-36 (2), a contracting unit may dispose of personal property no longer needed for public use without public bidding when the sale is made to another government unit; and

WHEREAS the Law and Public Safety Committee has considered this matter at its May 5, 2015 meeting and recommended this resolution to the full board for adoption;

NOW THEREFORE IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves of transferring three desks and three office chairs; for a nominal consideration of One Dollar and No Cents (\$1.00) each; and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby are authorized to execute any agreements necessary to turn over said property.

Dated: May 12, 2015

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150332



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Passaic County Prosecutor's Office

CAMELIA M. VALDES
Passaic County Prosecutor

(973) 881-4800

ROBERT M. HOLMSEN
First Assistant Prosecutor

April 27, 2015

William J. Pascrell, III, Esquire
Passaic County Counsel
Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: Transfer of Office Furnishings Pursuant to N.J.S.A. 40A:11-36(2)

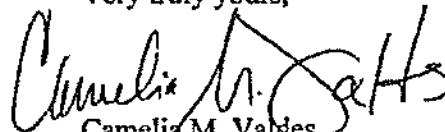
Dear County Counsel Pascrell:

The Passaic County Prosecutor's Office has three office desks and three office chairs that have come to the end of their useful life and are now considered surplus property.

The Paterson Police Department has previously made inquiry as whether Passaic County has available surplus office furnishings for transfer to the Paterson Police Department. The Passaic County Prosecutor's Office has identified three desks and three office chairs to transfer pursuant to N.J.S.A. 40A:11-36(2).

If you have any questions, please do not hesitate to call me.

Very truly yours,


Camelia M. Valdes
Passaic County Prosecutor

Enclosure

CMV/IF

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20150333						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-26						
CAF #	T-22-56-850-020-801,						
Purchase Req. #	R5-03246,R5-03311,R5-03256,R5-03257						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	<				<		
James	<		<		<		
Bartlett	<				<		
Best Jr	<			<	<		
Cotroneo		<					
Duffy		<					
Lepore	<				<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

WHEREAS the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS the Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description: Computer Software
 Using Agency: Wayne Police Department
 Purchase Price: \$ 15,824.16
 Vendor: SHI Inc.
 Authority: New Jersey State Contract
 Contract #: 77560
 Account: Wayne PD Federal Forfeiture Acct.
 Account #: T-22-56-850-028-802
 Requisition #: R5-03246

Description: Purchase of Seven 2015 Dodge Chargers
 Using Agency: Passaic City Police Department
 Purchase Price: \$ 191,817.00
 Vendor: Beyer of Morristown
 Authority: Morris County Purchasing Cooperative
 Contract #: Contract 15-A, Item 7
 Account: Passaic City PD Local Forfeiture Acct.
 Account #: T-22-56-850-020-801
 Requisition #: R5-03311

Description: Emergency Equipment for Vehicle(s)
 Using Agency: Passaic City Police Department
 Purchase Price: \$ 1,866.66
 Vendor: General Sales Administration
 Authority: New Jersey State Contract
 Contract #: 81330
 Account: Passaic City PD Local Forfeiture Acct.
 Account #: T-22-56-850-020-801
 Requisition #: R5-03256

Description: Emergency Equipment for Vehicle(s)
 Using Agency: Passaic City Police Department
 Purchase Price: \$ 59,290.38
 Vendor: General Sales Administration
 Authority: New Jersey State Contract
 Contract #: 81330
 Account: Passaic City PD Local Forfeiture Acct.
 Account #: T-22-56-850-020-801
 Requisition #: R5-03257

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: May 12, 2015

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 268,798.20

APPROPRIATION:	T-22-56-850-020-801	\$252,974.04
	T-22-56-850-028-802	\$ 15,824.16

PURPOSE: To authorize purchase of various items by the Passaic County Prosecutor's Office



Richard Cahill, Chief Financial Officer

DATED: May 12, 2015

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO HARRY L. SCHWARZ & CO. FOR PROFESSIONAL APPRAISAL CONSULTING SERVICES RELATING TO A .53 ACRE TRACT OF PROPERTY OFF OF LACKAWANNA AVENUE IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20150334						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-27						
CAF #	T-16-56-850-003-DPM						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

**RESOLUTION AWARDING CONTRACT TO HARRY L. SCHWARZ
& CO. FOR PROFESSIONAL APPRAISAL CONSULTING
SERVICES RELATING TO A .53 ACRE TRACT OF PROPERTY
OFF OF LACKAWANNA AVENUE IN THE BOROUGH OF
WOODLAND PARK, NEW JERSEY**

WHEREAS there exists a need for Professional Consultant Services as it concerns the preparation of an appraisal and market study pertaining to a .53 acre tract of property off of Lackawanna Avenue in the Borough of Woodland Park, New Jersey which the Borough of Woodland Park has offered to give to the County of Passaic; and

WHEREAS the County of Passaic is desirous of obtaining this property to be used as both a County park and to swap for certain County-owned open space property along Dey Road in the Township of Wayne adjacent to the Preakness Valley Golf Course that is encumbered by Green Acre restrictions; and

WHEREAS Harry L. Schwarz & Co. of Dover, New Jersey, a Green Acre-approved appraiser, has submitted a proposal dated April 17, 2015 for the necessary consulting services to be provided for a fee of Eighteen Hundred (\$1,800.00) Dollars; and

WHEREAS the aforesaid proposal was reviewed by the Freeholder Planning & Economic Development Committee and approved by the Freeholder Finance & Administration Committee at its April 29, 2015 meetings and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Harry L. Schwarz & Co. has been qualified as a pool professional appraiser in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2013-1042, dated December 30, 2013 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Appraisal Consulting Services for the above-mentioned project be awarded to Harry L. Schwarz & Co. in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150334

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 1,800.00

APPROPRIATION: T-16-56-850-003-DPM

PURPOSE: To award a contract to Harry L. Schwarz & Co. for professional appraisal consulting services relating to a .53 acre property off of Lackawanna Avenue, Woodland Park



Richard Cahill, Chief Financial Officer

DATED: May 12, 2015

RC:ft

HARRY L. SCHWARZ & CO.

Established 1897

Licensed Real Estate Broker - New Jersey
 Appraisals - Property Management - Consulting
 28-30 North Sussex Street
 P.O. Box 1008

Dover, New Jersey 07802-1008

Voice: (973) 366-5600 Fax: (973) 366-6594

Patricia A. Schwarz*President***Robert G. Schwarz, MAI, NJ-SCGREA***Chairman / Broker of Record (1967 to present)***Sidney M. Schwarz, MAI, SRPA, CPM***1935 to 2004***Harry L. Schwarz***1897 to 1965***BROKERAGE DIVISION:****S & R SCHWARZ & CO., INC., REALTORS**

Licensed Real Estate Broker - New Jersey

Robert G. Schwarz, MAI, NJ-SCGREA*President / Broker of Record*

April 17, 2015

Ms. Kathleen M. Caren

Open Space Coordinator

Passaic County Department of Planning & Economic Development

930 Riverview Drive, Suite 250

Totowa, New Jersey 07512

Re: Green Acres Appraisal
 Block 129, Lot 5
 Lackawanna Avenue
 Borough of Woodland Park, Passaic County, NJ

Dear Ms. Caren:

In accordance with your e-mail request dated April 14, 2015, and after reviewing available data, it is our understanding that the County of Passaic Planning Department requires an appraisal of the property referenced below to estimate its full fee simple value for a land swap being conducted under Green Acres purview.

Owner (per tax records)	Property Address	Block	Lot	Description of Parcel to be valued
Borough of Woodland Park	Lackawanna Avenue Woodland Park, NJ	129	5	.58+/- acre vacant lot; part of Old Morris Canal

Harry L. Schwarz & Co.

Ms. Kathleen M. Caren
Passaic County Dept of Planning & Economic Development

April 17, 2015

Purpose of the Appraisal

The purpose of this assignment is to provide the County of Passaic with an estimate of the Fee Simple Market Value of the property listed above, to aid the County of Passaic in a proposed land swap involving this property. This valuation assignment will estimate the value of the land, at its Highest and Best Use, in its "as is" condition as of the date of inspection.

Scope of Work

By acceptance of this assignment, we are acknowledging that we have the experience and knowledge to complete the assignment competently, in accordance with the competency provision in USPAP.

The value estimate will reflect our opinion of the market value of the subject property. The market value estimate is of the fee simple estate.

Prior to commencement of the assignment, the property owner will be notified in writing by certified mail, return receipt requested, offering them the opportunity to accompany us during the on-site inspection of the property. After an inspection of the subject property and the neighborhood, we will prepare an appraisal of the property and report our estimate of market value using our narrative summary format. Since the property is vacant land, the appraisal will consider those approaches to value appropriate for the type of assignment; namely, the Sales Comparison, also referred to as the Market Data Approach. The Cost Approach and the Income Approach to value may not be appropriate and may not be used in the final valuation for this assignment. This is not considered a departure from recognized valuation methodology according to the Uniform Standards of Professional Appraisal Practice.

The appraisal and report will be prepared in compliance with Standard 2.2(a) of the 2014-2015 Uniform Standards of Professional Appraisal Practice (USPAP) of the Appraisal Foundation and the Appraisal Institute, the Professional Code of Ethics of the Appraisal Institute and the Green Acres appraisal guidelines. The appraisal will adequately identify the real estate and property interests to be appraised. The purpose and the intended use of the appraisal will be considered, as well as the effect on use and value of existing land use regulations and any reasonable and probable modifications of the land use regulations.

The economic demand, physical adaptability of the real estate, the neighborhood trends and the Highest and Best Use will be analyzed and reported. The valuation process will include the collecting, verifying and analyzing of physical, functional and external market factors that may affect the value of the property under appraisal.

Harry L. Schwarz & Co.

Ms. Kathleen M. Caren
Passaic County Dept of Planning & Economic Development

April 17, 2015

The scope of the work will include, but not be limited to, meeting with the property owners or their representatives to inspect the subject property. The project maps prepared for the County of Passaic will be studied. The neighborhood will be evaluated and data gathered regarding state, county and local demographics and local area data. The Woodland Park Zoning ordinance, master plan and other mapped data will be analyzed, as well as the USGS and NJDEP prepared flood hazard, wetlands, NJ Highlands maps and data.

We will research the local real estate market for comparable data. This involves seeking sales of similar tracts in Woodland Park Borough and other nearby communities. Comparable real property sales will be collected from sources including, but not limited to, the local multiple listing service, Costar comparable data service, First American Corelogic data service, and the County Board of Taxation's SR-1A reports. Sales will be verified adequately and commensurate with the purpose of the assignment and analyzed. All data will be analyzed and conclusions as to market value will be based on our analysis of what might be expected in the local market for the subject property, as of the value date.

If the Cost Approach is used, the Marshall and Swift, the NJ Tax Assessors Manual or similar service will be utilized to estimate the replacement cost of any improvements. The valuation estimate will assume that municipal, county, state and/or federal regulations under which the property or the current use might be governed are in compliance and that there are no environmental problems or issues that affect the value, except, if applicable, the presence and effect of the Highlands Preservation Act, wetlands and transition buffers, soil conditions and flood hazard zones.

Extraordinary Assumptions

An extraordinary assumption is an assumption that is specific to this particular appraisal assignment, which, if found to be false, could alter the appraiser's opinions or conclusions. Extraordinary assumptions are made so as to bring clarity to the opinion of value and to make the conclusions more meaningful. The appraisal may mention other assumptions, either general or specific to this assignment, throughout the report. For this assignment no extraordinary assumptions will be made, unless based on an independent professional NRE report that might be prepared for and provided by the County of Passaic.

Harry L. Schwarz & Co.

Ms. Kathleen M. Caren
Passaic County Dept of Planning & Economic Development

April 17, 2015

Hypothetical Conditions

A hypothetical condition is one which is contrary to what actually exists, but is supposed for the purposes of analysis. These conditions could be with regard to physical, legal or economic characteristics of the Subject Property; or about conditions external to the property. Typically a hypothetical condition may be presented to the appraiser by the client for the purposes of specificity of value or may be utilized by the appraiser for illustrative purposes. For this appraisal, no hypothetical conditions will be assumed unless reported by an independent professional whose NRE report will be prepared for and provided by the County of Passaic prior to commencement of the assignment.

Intended User and Intended Use

The appraisal and report will be prepared for the County of Passaic as the intended user and it will be for the County of Passaic's sole and exclusive use in estimating market value for the purposes outlined herein. By acceptance of this proposal, the County of Passaic agrees to obtain written authorization from us before using the analyses or the written report for any other use or purpose other than to aid in establishing the market value of the property for the proposed land swap, which is the intended use of the appraisal, or before releasing the analyses or report for any other use, or before releasing the analyses or report to any other party or parties, except as required by law, or to parties with an equitable interest in the property, or to municipal, county or state officials, or any Federal and/or State agencies or courts involved with or reviewing this matter. It is specifically understood that the appraisal will not be utilized for sale brochures or marketing, tax assessment appeals or mortgage lending or underwriting purposes.

The possession of the appraisal report, or any copy or portion thereof, by any representative of the client or any third party does not include or confer any rights of publication or redistribution of the report other than to such persons or entities identified in this agreement who shall be advised in writing of Harry L. Schwarz & Co's rights under this agreement prior to their receipt of the appraisal report. All rights, title and interest in any data gathered in the course of preparing the appraisals and reports, excluding any data furnished by or on the client's behalf, and the content of the report prepared pursuant to this agreement shall be vested in Harry L. Schwarz & Co.

Subject to the foregoing, the representatives of the client shall have the right to possess a copy of the report and to disclose the conclusions to the client's attorneys, accountants or other professional advisors as related to the property that is the object of this assignment, provided that such attorneys, accountants or advisors are advised in writing of Harry L. Schwarz & Co's rights under this agreement prior to receipt of the appraisal report.

Harry L. Schwarz & Co.

Ms. Kathleen M. Caren
Passaic County Dept of Planning & Economic Development

April 17, 2015

Appraisal Fees, Payment and Delivery of Report

We will provide the County of Passaic with the appraisal and two (2) written reports and one electronic copy of the market value of the subject property that will meet the County's requirements. Our total fee for the preparation of the appraisal and the written report will be One Thousand Eight Hundred (\$1,800.00) Dollars.

Any invoice for services rendered pursuant to this agreement is based upon the fees specified in this agreement. Invoices are considered due upon receipt and will be deemed delinquent if not paid within 30 days of the date of the invoice. The client will be assessed a late charge of 1-1/2% per month if payments are not received prior to the date the invoice is deemed delinquent as defined herein. Additional late charges will be assessed each additional month thereafter that an invoice remains unpaid in whole or in part. In the event collection efforts are pursued to recover unpaid balances owed by the client, the client agrees to pay all costs of collection, including, but not limited to, attorneys' fees at trial or on appeal.

Cancellation

The client may cancel this agreement at any time prior to the delivery of the appraisal report upon written notification to us. The client agrees to pay us for work completed on assignment prior to our receipt of their written cancellation notice, unless otherwise agreed upon between us in writing.

Other Costs, Expenses and Services

The appraisal fee does not include the cost of certain expenses that may be necessary for the preparation of the report; for example, but not limited to, structural and engineering studies of the improvements, environmental and wetlands studies or survey work.

If requested that we hire professionals to provide these services, an itemized bill for these expenses plus 15% for overhead and coordination will be presented upon the completion of the report. Any additional expenses or work contracted must be confirmed in writing prior to expenditure or proceeding. Payment for additional expenses, if incurred, will be due in full upon delivery of the report.

Legal counsel is beyond the scope of our services and is neither implied nor included. Preparation of any appeal forms, income or estate tax forms and/or representation as an advocate before the IRS, any State's Department of Treasury or Department of Taxation, the County Board of Taxation or in the New Jersey Tax Court or in Superior Court is neither offered, implied, inferred nor included.

Harry L. Schwarz & Co.

Ms. Kathleen M. Caren
Passaic County Dept of Planning & Economic Development

April 17, 2015

Expert Testimony

The fee quoted does not include any depositions, completion of interrogatories, preparation for or expert valuation testimony in court or attendance before any board or agency of inquiry or any additional conferences and meetings regarding this matter after delivery of the appraisal and report.

After delivery of the appraisal and report should the client or the client's representatives wish us to testify in any proceeding, attend any conferences, prepare or complete interrogatories or depositions, or negotiate with any other party, an additional fee will be charged based on the number of hours spent for preparation, negotiating and/or testifying invoiced at the rate of \$800 per full day and \$500 per half day.

Any additional work requested will be invoiced on an hourly basis at the rates shown on the attached fee schedule. Payment terms are the same as for the written appraisal report.

Property Access

The client agrees to arrange or provide me or my staff with access to the property on 10-days prior notice. For this purpose only, notice must be given by certified mail, return receipt requested to the property owner.

Delivery of Appraisal Reports

Due to legal requirements for written notice to the property owner, the appraisal report can be delivered within about four (4) weeks of the date we are notified in writing that we have been retained to prepare the appraisal under the terms outlined above and receipt of any independent professional's NRE report, if prepared. The completion date can only be met if we receive any relevant information needed for the preparation of the appraisal in a timely manner; including, if available, surveys, wetlands, flood maps and environmental data, and engineering studies, and, if appropriate, a detailed 3-year history of the property's income and expenses and copies of all current or existing leases.

The foregoing estimated date of delivery or completion schedule does not constitute a guarantee that the assignment will be completed within such time periods; however, we will use commercially reasonable efforts to complete the assignment on or before the date of delivery or pursuant to the completion schedule. In the event we are unable to complete the assignment within the time set forth herein, we will provide the client's representatives with reasonable notice of any anticipated delays, and will in good faith agree with you upon an alternative date of delivery or completion schedule.

Harry L. Schwarz & Co.

Ms. Kathleen M. Caren
Passaic County Dept of Planning & Economic Development

April 17, 2015

Confidentiality

Neither I nor any of my employees will provide a copy of the written appraisal report to, or disclose the results of the appraisal that has been prepared for the client in accordance with this agreement, with any party other than your representatives unless the authorizes to disclose such results, except as stipulated in the "Confidentiality Section" of the "ETHICS RULE" of the Uniform Standards of Professional Appraisal Practice (USPAP).

General In formation

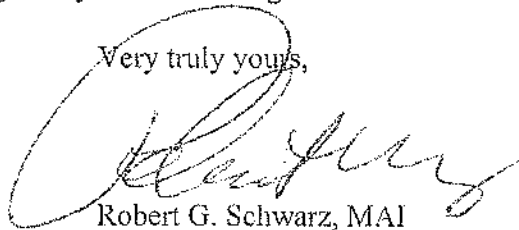
Additional printed copies of the summary appraisal report will be available at a cost of \$45.00 per copy plus delivery charges. The delivery method and delivery addresses for such additional copies must be specified by written notice.

For your review, herewith is included a copy of my **Professional Qualifications**, the **"Assumptions and Limiting Conditions"** and the **"Certification"** under which the appraisals will be prepared. Please review this proposal and the attachments.

Preparation of the appraisals will commence upon receipt of a signed copy of this letter, an initialed copy of the "Assumptions and Limiting Conditions", the "Certification" and the fee schedule.

Should you have any questions about any terms set forth in this letter or in the attachments, please contact me. I look forward to working with you on this assignment.

Very truly yours,



Robert G. Schwarz, MAI
NJ-SCGREA #42RG00017000

Attachments

Proposals\Passaic Co plan dept woodland pk bid
RGS:rs

Accepted by:

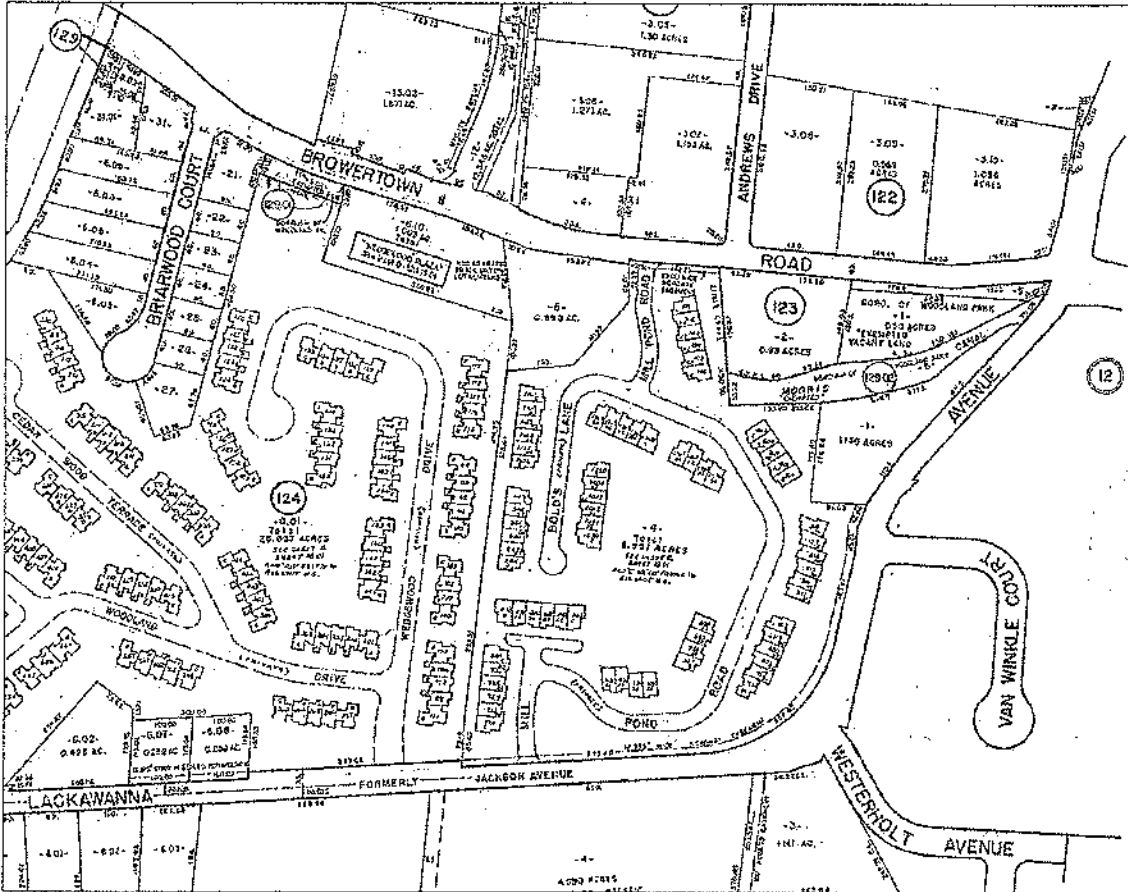
_____ Date _____
Kathleen M. Caren. for the County of Passaic

Harry L. Schwarz & Co.

Ms. Kathleen M. Caren
Passaic County Dept of Planning & Economic Development

April 17, 2015

Copy of Tax Map of Subject Property



Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150334

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

- 1. NAME OF REQUESTER & Tel # : Kathleen M. Caren 973-569-4049
- 2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Authorization to hire Harry L. Schwarz & Co. to prepare an appraisal report for a parcel in Woodland Park (Block 129, Lot 5), as part of a land-swap project.

- 3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$1800

BUDGET ACCOUNT # T-16-56-850-003-DPM

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

- 4. COMMITTEE REVIEW: DATE
- Administration & Finance 4/29/15
- Public Works / Buildings & Grounds _____
- Planning & Economic Development 4/29/15
- Health, Human Services & Community Affairs _____
- Law & Public Safety _____
- Energy _____
- Other Specify: _____ _____

- 5. DISTRIBUTION LIST:
- Administration
- Finance
- Counsel
- Clerk to Board
- Other(s)
- Specify: _____

April 29, 2015
12:02 PM

COUNTY OF PASSAIC
Detail Budget Account Status

Page No: 1

Range of Accounts: T-16-56-850-003-DPM to T-16-56-850-003-DPM Include Cap Accounts: Yes As Of: 04/29/15
Current Period: 04/01/15 to 04/29/15 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
T-16-56-850-003-DPM	OSTF - Discretionary/Administration Fund	675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		49,785.22		0.00	92,806.87-		
Control Total		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		49,785.22		0.00	92,806.87-		
Extd Total		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		49,785.22		0.00	92,806.87-		
Department Total		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		49,785.22		0.00	92,806.87-		
CAFR Total		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		49,785.22		0.00	92,806.87-		
Fund Budgeted		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		49,785.22		0.00	92,806.87-		
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund total		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		49,785.22		0.00	92,806.87-		
Final Budgeted		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		49,785.22		0.00	92,806.87-		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		49,785.22		0.00	92,806.87-		

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150334

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF PLANNING APPROVAL TO APPLY FOR THE CORPORATE BUSINESS TAX (CBT) HISTORIC PRESERVATION FUND FY16, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R20150335						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-28						
CAF #	T-16-56-850-003-DPM						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

**RESOLUTION AUTHORIZING THE DEPARTMENT OF
PLANNING APPROVAL TO APPLY FOR THE CORPORATE
BUSINESS TAX (CBT) HISTORIC PRESERVATION FUND FY16**

WHEREAS the Department of Planning is requesting approval to apply for the Corporate Business Tax (CBT) Historic Preservation Fund FY16; and

WHEREAS the grant would allow the County to stabilize and restore the historic Pompton Feeder Lock located in the Pompton Aquatic Park – Wayne. The site is part of the Morris Canal Greenway and is the only lock located within Passaic County; and

WHEREAS the project would allow for a transformation of the site, now in despair, into an attractive and functioning destination that will draw visitors as well as preserve the historical significance of the site for future generations; and

WHEREAS the consultant will undergo a schematic design phase which will include a site analysis and historical documentation that leads to a conceptual design and project scope with estimate of costs. From there the consultant will design the development documents such as site plans that will be used to prepare construction drawings sufficient to accurately bid and construct the project; and

WHEREAS the NJ Historic Trust CBT grant requires a 60/40 match with a max grant of \$150,000. To apply for the max award the County would have to bring a match of \$60,000 from the Discretionary Portion of the Open Space Recreation,

Farmland and Historic Trust Fund for a total of \$210,000 project monies for the restoration of the Pompton Feeder Lock, located in the Pompton Aquatic Park; and

WHEREAS the Planning and Economic Development Committee has considered this matter on April 29, 2015 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, the Department of Planning to apply for the Corporate Business Tax (CBT) Historic Preservation Fund FY16 Grant as set forth above; and

BE IT FURTHER RESOLVED that the appropriate County officials shall prepare or have prepared the necessary documents and grant application.

JRS:lc

Dated: May 12, 2015

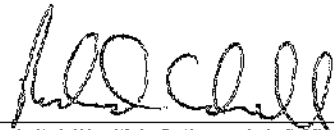
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 60,000.00

APPROPRIATION: T-16-56-850-003-DPM

PURPOSE: To authorize the Department of Planning to apply for the Corporate Business Tax (CBT) which requires a 40% match.



Richard Cahill, Chief Financial Officer

DATED: May 12, 2015

RC:ft

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Jason Simmons 973.569.4045 _____

2. DESCRIPTION OF RESOLUTION (PLEASE BE AS SPECIFIC AS POSSIBLE)

The Department of Planning is requesting approval to apply for the Corporate Business Tax (CBT) Historic Preservation Fund FY16. The grant would allow the County to stabilize and restore the historic Pompton Feeder Lock located in the Pompton Aquatic Park - Wayne. The site is part of the Morris Canal Greenway and is the only lock located within Passaic County.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$60,000 _____

BUDGET ACCOUNT #: _____

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED ON THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:	DATE
___ Administration & Finance	_____
___ Public Works / Buildings & Grounds	_____
<u>X</u> Planning & Economic Development	<u>April 29, 2015</u>
___ Health, Human Services & Community Affairs	_____
___ Law & Public Safety	_____
___ Energy & Sustainability	_____
___ Other(s) Specify: _____	_____

4. DISTRIBUTION LIST:

- X Administration
- X Finance
- X Counsel
- ___ Clerk to Board
- ___ Other(s) Specify: _____



County of Passaic

Department of Planning & Economic Development
930 Riverview Drive, Suite 250
Totowa, New Jersey 07512

www.passaiccountynj.org

MICHAEL LA PLACE AICP, PP
Director

(973) 569-4040
(973) 812-3450 fax

MEMORANDUM

TO: Freeholder Planning and Economic Development Committee
CC: Michael La Place, Director of Planning & Economic Development
FROM: Jason Simmons, Senior Environmental Planner
DATE: April 27, 2015

Re: Passaic County Park Development – Pompton Feeder Lock Restoration – Phase I

The Department of Planning is requesting approval to apply for the Corporate Business Tax (CBT) Historic Preservation Fund FY16. The grant would allow the County to stabilize and restore the historic Pompton Feeder Lock located in the Pompton Aquatic Park - Wayne. The site is part of the Morris Canal Greenway and is the only lock located within Passaic County.

The project would allow for a transformation of the site, now in disrepair, into an attractive and functioning destination that will draw visitors as well as preserve the historical significance of the site for future generations. The consultant will undergo a schematic design phase which will include a site analysis and historical documentation that leads to a conceptual design and project scope with estimate of costs. From there the consultant will design the development documents such as site plans that will be used to prepare construction drawings sufficient to accurately bid and construct the project.

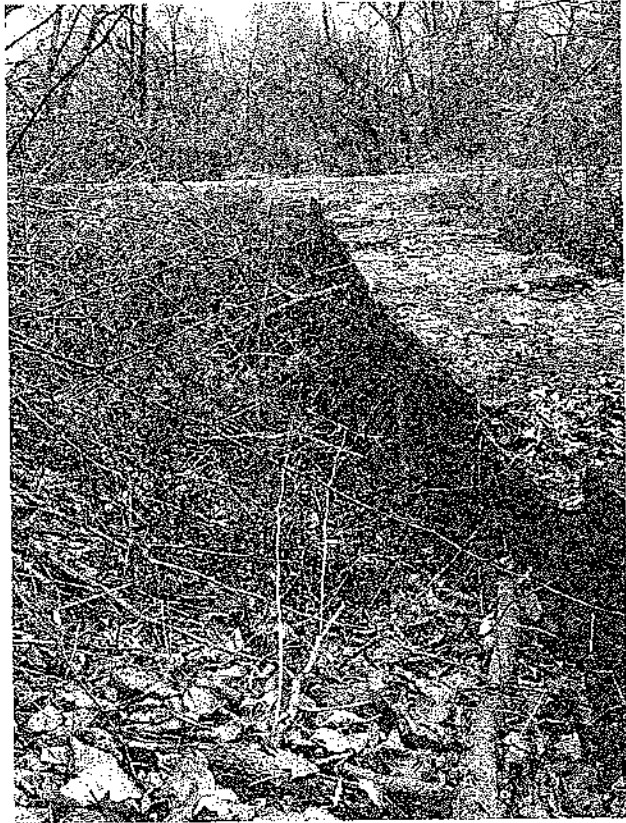
The NJ Historic Trust CBT grant requires a 60/40 match with a max grant award of \$150,000. To apply for the max award the County would have to bring a match of \$60,000 from the Discretionary Portion of the Open Space, Recreation, Farmland and Historic Trust Fund.

It is here by requested that the Planning Department is authorized to submit a grant application in the amount of \$150,000 with a \$60,000 match for a total of \$210,000 project monies for the restoration of the Pompton Feeder Lock, located in the Pompton Aquatic Park.

Sincerely,


Jason Simmons

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150335



Wharton Lock (Below) Pompton Feeder (Above)



Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150335

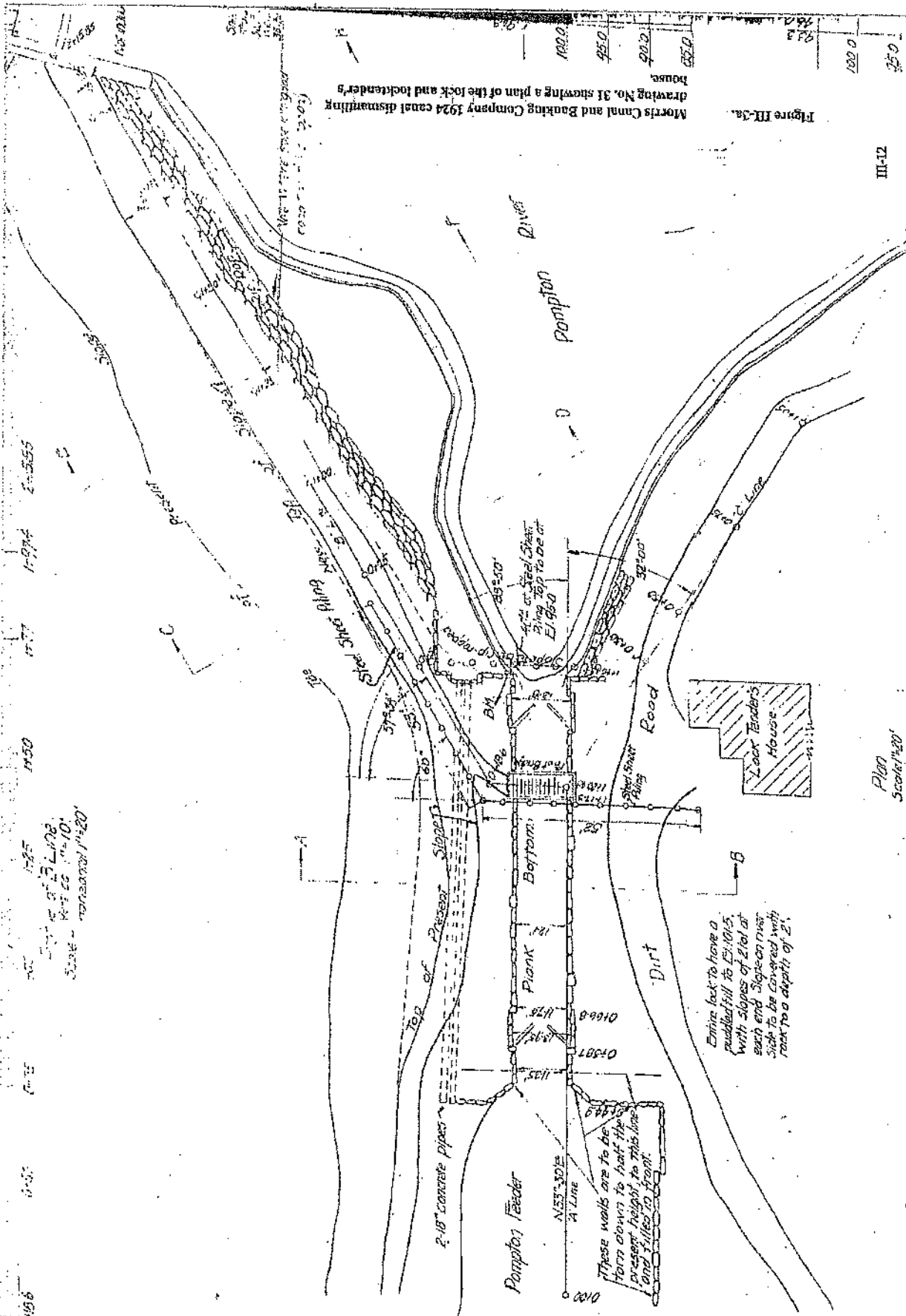


Figure III-3a.
 Morris Canal and Basking Company 1924 canal disambling house.
 Drawing No. 31 showing a plan of the lock and lock tender's house.

III-12

Plot 100
 Scale 1/4"=20'

Scale - 1/4"=20'
 Date - 10/15/20
 1785
 1974 2-355
 1977 177
 1980 150
 1985 125
 1990 100
 1995 75
 2000 50
 2005 25
 2010 0

COUNTY OF PASSAIC

Budget Account Status/Transaction Audit Trail

Introduced on: 04/17/2015
 Adopted on: 05/12/2015
 Official Resolution#: R20150335

Range of Accounts: T-16-56-850-003-DPM to T-16-56-850-003-DPM Include Cap Accounts: Yes As Of: 04/27/15

Current Period: 04/01/15 to 04/27/15

Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date

** Transaction is not included in Balance

BC = Blanket Control

BS = Blanket Sub

Account No	Description	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Cancelled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans balance	User
T-16-56-850-003-DPM	Discretionary/Administration Fund	675,299.74	0.00	0.00	675,299.74	768,106.61	14-	786,217.36	
		3,408,175.47	381,236.26	3,882,218.60	0.00	1,149,342.87		768,106.61	DJS
		38,110.75		0.00	92,806.87-			768,106.61	CEP
	Begin Balance: 04/01/15								
	04/09/15 Expenditure							18,110.75-	
	04/14/15 po 15-03433 1 Paid CK768138							20,000.00--	
									En 03/30/15
	Control Total	675,299.74	0.00	0.00	675,299.74	768,106.61	14-		
		3,408,175.47	381,236.26	3,882,218.60	0.00	1,149,342.87			
		38,110.75		0.00	92,806.87-				
	Extd Total	675,299.74	0.00	0.00	675,299.74	768,106.61	14-		
		3,408,175.47	381,236.26	3,882,218.60	0.00	1,149,342.87			
		38,110.75		0.00	92,806.87-				
	Department Total	675,299.74	0.00	0.00	675,299.74	768,106.61	14-		
		3,408,175.47	381,236.26	3,882,218.60	0.00	1,149,342.87			
		38,110.75		0.00	92,806.87-				
	CAFR Total	675,299.74	0.00	0.00	675,299.74	768,106.61	14-		
		3,408,175.47	381,236.26	3,882,218.60	0.00	1,149,342.87			
		38,110.75		0.00	92,806.87-				

COUNTY OF PASSAIC
Budget Account Status/Transaction Audit Trail

Introduced on: May 12, 2015
 Adopted on: May 12, 2015
 Official Resolution#: R20150335

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance user
Fund Budgeted		675,299.74 3,408,175.47 38,110.75	0.00 381,236.26 0.00	0.00 3,882,218.60 0.00	0.00 0.00 0.00	675,299.74 0.00 92,806.87-	768,106.61 1,149,342.87	14-
Fund Non-Budgeted		0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Fund Total		675,299.74 3,408,175.47 38,110.75	0.00 381,236.26 0.00	0.00 3,882,218.60 0.00	0.00 0.00 0.00	675,299.74 0.00 92,806.87-	768,106.61 1,149,342.87	14-
Final Budgeted		675,299.74 3,408,175.47 38,110.75	0.00 381,236.26 0.00	0.00 3,882,218.60 0.00	0.00 0.00 0.00	675,299.74 0.00 92,806.87-	768,106.61 1,149,342.87	14-
Final Non-Budgeted		0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Final Total		675,299.74 3,408,175.47 38,110.75	0.00 381,236.26 0.00	0.00 3,882,218.60 0.00	0.00 0.00 0.00	675,299.74 0.00 92,806.87-	768,106.61 1,149,342.87	14-

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PROCUREMENT FROM A QUALIFIED PROFESSIONAL OF A URBAN AGRICULTURAL PLAN PURSUANT TO COMPETITIVE CONTRACTING, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20150336						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-29						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

RESOLUTION AUTHORIZING PROCUREMENT FROM A QUALIFIED PROFESSIONAL OF A URBAN AGRICULTURAL PLAN PURSUANT TO COMPETITIVE CONTRACTING

WHEREAS the Passaic County Planning Department is desirous of soliciting proposals from qualified professionals to develop an Urban Agricultural Plan; and

WHEREAS pursuant to the provisions of the Local Public Contracts Law, specifically N.J.S.A. 40A:11-4.1, the County of Passaic is authorized to procure specified goods and services through competitive contracting as opposed to public bidding; and

WHEREAS pursuant to N.J.S.A. 40A:11-4.1 (i), at the option of the governing body any good or service that is exempt from bidding pursuant to NJSA 40A:11-5, such as a professional services contract, may be procured via competitive contracting if authorized by resolution of the governing body as provided in N.J.S.A. 40A:11-4.3; and

WHEREAS the Board is desirous of soliciting proposals under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1, et seq. to acquire the necessary goods and/or services as outlined above; and

WHEREAS Planning and Economic Development Committee has considered this matter on April 29, 2015 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.3, that the County utilize competitive contracting to acquire the necessary goods and/or services; and

BE IT FURTHER RESOLVED that the appropriate County officials shall prepare or have prepared a Request for Proposal for said services, in accordance with N.J.S.A. 40A:11-4.4.

JRS:lc

Dated: May 12, 2015

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Jason Simmons 973.569.4045

2. DESCRIPTION OF RESOLUTION (PLEASE BE AS SPECIFIC AS POSSIBLE)

Resolution authorizing the department to issue a RFP to develop an Urban Agricultural plan for the County of Passaic. Urban agriculture holds the promise of boosting food access in Passaic County's underserved communities, providing new opportunities for local business growth, and developing knowledge and education about healthy eating. Urban farms in Passaic County can be a source of fresh produce for neighborhoods, local restaurants and shops, as well as an opportunity for community supported enterprises to fill valuable educational and social roles

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$0.00

BUDGET ACCOUNT #: _____

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED ON THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:

DATE

- Administration & Finance _____
- Public Works / Buildings & Grounds _____
- Planning & Economic Development April 29 2015
- Health, Human Services & Community Affairs _____
- Law & Public Safety _____
- Energy & Sustainability _____
- Other(s) Specify: _____

4. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to Board
- Other(s) Specify: _____



County of Passaic

Department of Planning & Economic Development
930 Riverview Drive, Suite 250
Totowa, New Jersey 07512

www.passaiccountynj.org

MICHAEL LA PLACE AICP, PP
Director

(973) 569-4040
(973) 812-3450 fax

Planning and Economic Development Committee Proposed Urban Agricultural Plan

Urban agriculture holds the promise of boosting food access in Passaic County's underserved communities, providing new opportunities for local business growth, and developing knowledge and education about healthy eating. Urban farms in Passaic County can be a source of fresh produce for neighborhoods, local restaurants and shops, as well as an opportunity for community supported enterprises to fill valuable educational and social roles.

Based on Passaic County's unique landscape and urbanization the traditional farming method is limited within our community. Our 2008 Farmland Preservation plan was developed following standard SADC guidelines which make the County eligible for PIG money. However, most of the farms in Passaic County do not qualify for SADC cost share so the County has gone about preserving farms primarily on its own.

The intent of creating an Urban Agricultural Plan is to address this reality and to develop a new path forward that is both in keeping with the SADC yet fosters a new breed of farms and farmers.

The proposal for the plan update should include SADC guidelines and a new analysis that follows, at a minimum, the guidelines set forth below:

- Complete an urban agriculture assessment that conducts a market analysis
- Recommends ideal locations and specific potential sites for urban farming
- Identifies opportunities for different types of urban farming including community gardens, commercial, and private
- Identifies barriers to urban agriculture in municipal zoning codes, local ordinances and state regulations
- Recommends specific policy changes; and provides guidelines for urban agriculture on vacant properties and publicly owned facilities; and work with local community groups and nonprofit organizations to establish temporary and permanent urban farming operations on vacant lots, abandoned properties, rooftops, and public property (e.g. Adopt-a-lot programs)
- Evaluate funding mechanisms such as a re-granting program or the creation of a low interest loan program using Farmland Preservation funds

The Urban Agricultural plan should provide a framework for municipalities to take advantage of the economic and social capital that comes along with urban farming. The Urban Agricultural plan should assess setting up a granting opportunity to foster economic development through assisting with startup costs, expansion of existing businesses, and infrastructure improvements. As a result of these efforts the goal is make Passaic County an attractive location for entrepreneurs and existing urban agricultural activities to thrive.

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150336

The New York Times | <http://nyti.ms/1N4Pz9s>

COMMERCIAL REAL ESTATE

In Newark, a Vertical Indoor Farm Helps Anchor an Area's Revival

By C. J. HUGHES APRIL 7, 2015

NEWARK — Schools, sports arenas and apartment buildings have sprouted in recent years in this troubled city as part of efforts to revitalize it. Now, it's kale's turn to take root in a most unusual spot.

A former Grammer, Dempsey and Hudson steel plant in the Ironbound section of Newark is being razed by the RBH Group to make way for a giant custom-built complex for its sole tenant, AeroFarms, a company producing herbs and vegetables in an indoor, vertical environment. Instrumental in reviving parts of Newark, the RBH Group sees the venture as a way to create jobs, clear a shabby block and supply a healthy, locally grown food source.

The complex, a group of metal-block, low-slung buildings, some connected, some not, also has prominent backers. Through its Urban Investment Group, Goldman Sachs is picking up the bulk of the \$39 million cost for development of the AeroFarms Ironbound complex, using equity, debt and bridge financing. Prudential Financial, whose headquarters are now in Newark, is also an investor. The project has been awarded \$9 million in city and state money, in tax credits and grants.

The new 69,000-square-foot complex will also contain labs, offices and a cafe and is expected to be finished next year.

Unlike urban vegetable gardens of the past that took advantage of empty lots or evolved in rooftop greenhouses, AeroFarms employs so-called

Introduced on: May 12, 2015

Adopted on: May 12, 2015

Official Resolution#: R20150336

http://www.nytimes.com/2015/04/08/realestate/commercial/in-newark-a-vertical-indoor-farm-helps-anchor-an-areas-revival.html?_r=0

aeroponics and stacks its produce vertically, meaning plants are arrayed not in long rows but upward. Because the farming is completely indoors, it relies on LED bulbs, with crops growing in cloth and fed with a nutrient mist.

Critics of vertical farming have complained that taste can suffer when food is cultivated without soil or sun, while proponents say vertical farms are extremely efficient and have a small environmental impact. They take up minimal space, grow round the clock and are near the markets that sell their crops, reducing the need for long truck trips. Vertical farms are also far less susceptible to the vagaries of unpredictable weather like droughts or floods.

"We can deliver anything the plant wants, when it wants it, how it wants it and where it wants it," said David Rosenberg, chief executive of AeroFarms. The company has housed a smaller, temporary operation in an apparel store downtown.

Scheduled to open this fall inside the new Ironbound site, AeroFarms projects it will reap up to 30 harvests a year, or two million pounds of greens, including kale, arugula and romaine lettuce, Mr. Rosenberg said. At that output, AeroFarms would be among the most productive vertical farms in the country, analysts say.

But in an industry where profitability is elusive, success is hardly guaranteed. Indeed, AeroFarms is still lining up customers, which ideally will include grocery chains, schools and restaurants, company officials said. Not yet profitable, the company, which plans to expand to 70 employees, from 20, is also seeking venture capital funding.

Comparing vertical farms can be tricky. Unlike AeroFarms, some sell whole plants, or by-products like juice and salad dressing. Also, because the height of rooms in vertical farms is often more important than their width, floor measurements can be misleading, some farmers say.

Still, in real estate terms, the Ironbound operation would be among the country's largest. About two-thirds of the complex, or 46,000 square feet, will be dedicated to crops, according to the company, in rooms with lofty 30-foot ceilings.

In contrast, FarmedHere, an Illinois company, grows plants in about

Introduced on: May 12, 2015

Adopted on: May 12, 2015

Official Resolution#: R20150336

http://www.nytimes.com/2015/04/03/real-estate/commercial/in-newark-a-vertical-indoor-farm-helps-anchor-an-areas-revival.html?_r=0

47,000 square feet of a low-slung 93,000-square-foot former box factory near Chicago Midway International Airport. Founded in 2011, FarmedHere sells its produce to nearly 50 Whole Foods markets, plus other grocery stores, said Mark Thomann, the chief executive.

Mr. Thomann said he welcomed company in a small but growing sector. "We all need to collaborate, since we really are competing with traditional farms," which still control 95 percent of the market, he said. "We all need to work together to make this a viable category."

But in a sign of the risks inherent to the industry, other fledgling companies trying to grow crops in small spaces have sputtered and failed. For example, Alterrus Systems, maker of the shelflike VertiCrop system, with a greenhouselike farm on a sun-dappled roof of a parking garage in Vancouver, British Columbia, declared bankruptcy this year.

If the industry is nascent, it can still attract big backers.

Previously, both Goldman and Prudential teamed with RBH on Teachers Village in Newark, a \$160 million project that is creating a mix of schools, apartments and stores from a patchwork of warehouses and parking lots.

But brokers say that Newark, about 10 miles west of New York, also appeals to start-ups because of its dirt-cheap rents, which is especially true in the Ironbound's ragtag industrial section, where warehouses can be had for as little as \$5 a square foot. In comparison, rents for similar space in Brooklyn can be more than \$20.

"Companies are starting to realize that doing business in Newark is significantly cheaper," said Ron Beit, RBH's founding member.

One reason that Newark, and especially the Ironbound section, may be so affordable is its legacy of pollution. Crisscrossed by truck routes and flight paths, the Ironbound also was the home of a federal Superfund site where Agent Orange, the toxic defoliant, was manufactured in the mid-20th century; the site has since been cleaned up.

Similarly, over the years, toxins like lead have been discovered on the long block containing AeroFarms' new farm. In fact, the swimming pool in an athletic center there had to be constructed on an upper floor, over fears that

harmful chemicals could seep into the water, said Drew Curtis, a director of the Ironbound Community Corporation, a local nonprofit that has worked to remediate the area.

But while one parcel may still be a brownfield, most of the contaminated soil has been carted away, Mr. Curtis said. Besides, AeroFarms sits on land that has never been polluted, according to Mr. Beit, who added that its water supply would come from pipes, and not wells, anyway.

And because only four trucks will service the farm daily, AeroFarms is expected to have a light environmental footprint: "Every use at that site would have probably added truck traffic, but this will be far less than other uses," Mr. Curtis said.

The farm's construction is occurring during a flurry of activity in Newark. Besides Teachers Village, a high-rise apartment building with mostly market-rate units is planned for a former Ballantine brewery malt house near the Passaic River.

And Hahne & Company, a Beaux-Arts former department store that had been closed for decades, is now adding apartments, art studios for Rutgers University and a Whole Foods market.

In 2012, a Courtyard Marriott hotel opened by the Prudential Center arena, and the Hotel Indigo, a conversion of a Cass Gilbert-designed bank, officially cut its ribbon last month. A hotel is also planned for the Ironbound, its first.

In addition, Prudential, a major investor in Newark, is putting the finishing touches on a 20-story, \$444 million office tower, and, Panasonic relocated from Secaucus two years ago into one of the first major new office buildings in decades.

Jeff Kolodkin, a managing director with the brokerage firm Newmark Grubb Knight Frank, says that because so many projects are going at once, the city's rebound appears to have staying power. "This is probably the most legitimate chance that Newark has had to turn a corner in decades," he said.

A version of this article appears in print on April 8, 2015, on page B1 of the New York edition with the headline: Prime Newark Farmland, Inside an Old Steel Factory.

Introduced on: May 12, 2015

Adopted on: May 12, 2015

Official Resolution#: R20150336



Sustainable Ag Consulting Services Events Resources Media Video Advertising

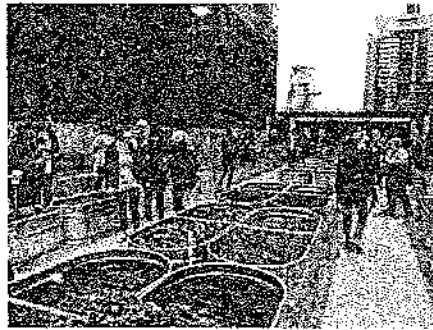
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U.S. to See More Urban Farming in 2015 as Economics Improve, Consumer Demand Increases and More Incentives are Added

December 10, 2014 | seedstock

Share 264 Tweet 45 Email More

Los Angeles, CA (PRWEB) December 10, 2014 – Urban agriculture is expected to maintain strong growth in the United States in 2015 as cities and states provide more incentives, more start-up farmers enter the field, smaller operations improve their profitability and consumer demand for locally grown food remains strong, according to Seedstock.com.



The growth outlook for land, production and jobs connected with urban farming was generated from Seedstock's recent annual conference at UCLA where more than 250 farmers, entrepreneurs, policy makers, investors and others gathered to hear experts discuss current factors driving robust local food systems in dozens of urban settings across the country.

"Urban agriculture will truly emerge as one of this country's most visible economic and cultural forces in 2015. We'll see strong job growth, continued innovation, more commercial-scale farming in cities and greater production numbers of locally grown food," said Robert Puro, co-founder of Seedstock, the nation's leading information, consulting and networking company promoting innovation in urban and sustainable agriculture.

Direct to consumer local food sales via community supported agriculture (CSA), farmers markets and farm stands increased from approximately \$600 million to \$1.2 billion from 1997 to 2007. USDA estimates that farm-level value of local food sales totaled about \$4.8 billion in 2008 (1.7 percent of revenue from all farm production) and are expected to continue double-digit growth into 2015 and beyond.

The top five trends or changes for urban and sustainable agriculture in the U.S. in 2015, according to Seedstock, are:

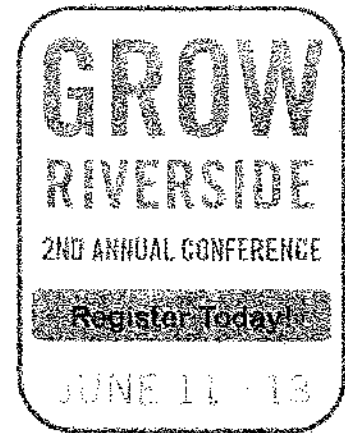
- More government incentives, primarily through land-use policy changes, job training and economic programs. For example, a new law in California authorizes tax breaks for land-owners who lend their property to urban farmers. Cities across the U.S. are approving similar policies to stimulate more commercial-scale urban farming.
- An increase in aggregation and distribution centers catering to smaller farm operations. The U.S. Department of Agriculture set aside millions of dollars in the last farm bill to support these efforts, mostly through marketing assistance.
- Demand for locally grown food will continue to increase among consumers. Grocers, such as Whole Foods Market, have already placed heavy emphasis on marketing locally grown produce. Locally sourced meats, seafood and produce will remain the top trends in 2015 among the nation's chefs, according to a survey by the National Restaurant Association.
- The rise of local food business incubators. Grocers and restaurants won't be the only buyers of locally grown produce. Consumers already are looking to buy more regionally produced food products, which is prompting more business start-ups. In 2015, Los Angeles will open its first food production business incubator to provide entrepreneurs a staging area to develop, market and scale their fledgling food

Introduced on: May 12, 2015
Adopted on: May 12, 2015

Official Resolution#: R20150336

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Urban Ag Organization Hopes to Get All Residents on Board to Keep Growing Detroit

4/27/2015

U.S. to See More Urban Farming in 2015 as Economics Improve, Consumer Demand Increases and More Incentives are Added

businesses.

- More controlled-environment farms. Hydroponic and aquaponic farming are increasing – driven by a scarcity of affordable land in urban areas, reductions in the costs of technology and local food demand. The popularity of an indoor-ag conference in Las Vegas, and government incentives to convert abandoned buildings to farms are two indicators this industry is taking off. Also, more rooftop gardens will appear in more urban areas.

“As start-up costs go down and consumer demand continues to climb, the U.S. will continue to see many more people enter the field of urban, sustainable farming,” Puro said. “You also can’t overlook the significant societal change we’re witnessing – more and more young people are abandoning the typical office job or changing their career search to do something good for the environment. They are discovering they can make a decent living by growing food in or near urban areas on smaller plots.”

Another key to continued growth in urban, sustainable farming is education. Groups like Seedstock have become necessary to new farmers who need resources and networking. As highlighted in one of Seedstock’s recent articles, a variety of factors will determine whether an individual urban agriculture operation will be profitable.

“Smaller farms can face greater financial risks because their liabilities are not spread over as large an area as an industrial-scale farm, or they don’t enjoy the same economies of scale when it comes to purchasing supplies,” Puro said. “Those obstacles are beginning to fade as technology improves, more small farms emerge and entrepreneurs figure out the right business model. As a result, financing is becoming more available and profits are being realized.”

Share Tweet Email



Nearly 250 Gather at UCLA to Discuss Economic Opportunity In Sustainable Agriculture

Agriculture Dep. Sec. Merrigan Announces Funding To Create Jobs and Strengthen Economic Foundation of Rural America



Vermont 'Farmer With a Conscience' Transforms Orchard Into Sustainable Farming Enterprise



10 American Cities Lead the Way With Urban Agriculture Ordinances

[View all Startup Profiles »](#)

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Add a comment...

Comment

Facebook social plugins

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Nonprofit Spinoff Looks to 'Bring Detroit Back' Via Food Entrepreneurship

NEXT STORY

Sustainable Ag + Food News: Seedstock's Weekly Roundup

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Two Farmers Seek to Create Educational Farm in Philadelphia, Pa by Cultivating a...
 05/02/2015 | Seedstock

Growing Up -- Is Vertical Farming the Way of the Future?...
 04/20/2015 | Seedstock

Startup Profile: Sustainable Agriculture: Coming Soon to a Supermarket Ne...
 May 5, 2015 | Entrepreneur

Q&A: Dr. Peggy A. Munk of UC Riverside Discusses Efforts to Strengthen Local...
 April 28, 2014 | Daily Seeds

Categories

Introduction / Urban May 12, 2015
 Adopted on: May 12, 2015
 Official Resolution#: R20150336

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION TO LAN ASSOCIATES FOR SURVEYING SERVICES RELATING TO 310-338 LACKAWANNA AVENUE IN WOODLAND PARK, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R20150337						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-30						
CAF #	T-16-56-850-003-DPM						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

Resolution 10-2

**RESOLUTION AUTHORIZING CONTRACT MODIFICATION TO
LAN ASSOCIATES FOR SURVEYING SERVICES RELATING TO
310-338 LACKAWANNA AVENUE IN WOODLAND PARK, NJ**

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-12-1020 dated December 28, 2012 authorized the purchase of property at 310-338 Lackawanna Avenue, Block 124, Lot 1, in Woodland Park, New Jersey consisting of 1.12 acres of land to be used as open space as part of a land swap in order to sell approximately one third of an acre of excess Passaic County open space property along Dey Road in Wayne, NJ; and

WHEREAS in furtherance of the proposed land swap the Borough of Woodland Park has graciously offered to give the County of Passaic an adjoining parcel to 310-338 Lackawanna Avenue consisting of approximately one half acre (Block 123, Lot 1) to be used with the other parcel as a Passaic County Pocket Park; and

WHEREAS in order to complete the transaction on both land parcels, it was necessary to have a survey completed on both parcels in accordance with New Jersey Department of Environmental Protection Green Acre standards; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-2014-185 authorized the retaining of LAN Associates of Midland Park, New Jersey to do boundary surveys on both properties for the sum of \$3,020.00 plus \$150.00 for a metes and bounds description in accordance with Green Acres standards; and

WHEREAS now that the County of Passaic is almost in a position to formally petition the New Jersey State House

above, it is necessary pursuant to Green Acre Regulation Res-Pg:n.30-3 (N.J.A.C. 7:36-26.9) to have corner markers set by a Green Acre-approved surveyor on the lands that are being offered as part of the land swap; and

WHEREAS said LAN Associates has submitted a proposal dated April 29, 2015 to complete the corner marking on both properties for a lump sum fee of \$1,500.00 (copy of proposal attached hereto and made a part hereof) as an amendment to their original survey contract; and

WHEREAS the Freeholder members of the Finance & Administration Committee have reviewed this proposal and is recommending that it be approved by the full Board; and

WHEREAS a certification is attached hereto indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original surveying contract given to LAN Associates to permit them to do the necessary corner marking for the County-owned property at 310-338 Lackawanna Avenue in Woodland Park, New Jersey and the adjoining parcel currently owned by the Borough of Woodland Park in conformity with their April 29, 2015 proposal.

BE IT FURTHER RESOLVED that the Director, Clerk to the Board and County Counsel are hereby authorized to execute the necessary contract modification on behalf of the County of Passaic.

May 12, 2015

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 1,500.00

APPROPRIATION: T-16-56-850-003-DPM

PURPOSE: To authorize a contract modification to Lan Associates
for Surveying services relating to 310-338
Lackawanna Avenue in Woodland Park.



Richard Cahill, Chief Financial Officer

DATED: May 12, 2015

RC:fr



LAN ASSOCIATES

SINCE 1965

ENGINEERING ■ PLANNING ■ ARCHITECTURE ■ SURVEYING, INC.

445 GODWIN AVENUE, MIDLAND PARK, NEW JERSEY 07432

P. 201-447-6400 ■ F. 201-447-1233 ■ WWW.LAN-NJ.COM

April 29, 2015

Sent Via Email: stevee@passaiccountynj.org

P: 973-881-4456

F: 973-742-3936

County of Passaic
Administration Building
401 Grand Street, Room 524
Paterson, NJ 07505-2023

Attn: Mr. Steve Edmond, PE,
Passaic County Engineer

Subject: Proposal for Surveying Services
310-338 Lackawanna Avenue
Block 124, Lot 1
Browertown Road
Block 123, Lot 1
Woodland Park, NJ
LAN Ref. #2.8810.0 - #3143

Dear Mr. Edmond:

In accordance with the finalization of the County's land swap, LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN) is pleased to submit this proposal for surveying services.

LAN, pursuant to NJAC 13:45-5.1, will furnish and set a corner marker on each of the property corners not otherwise found during the boundary survey. For the purposes of this proposal, a minimum of three the set corner markers will be either pre-cast or poured in place monuments, which will be set flush, but not more than 0.2 foot above the ground surface. Monuments will be constructed of reinforced concrete, detectable with a ferrous or magnetic locator, not less than 4 inches square on top, not less than 4 inches square on the bottom, not less than 30 inches in length, and displaying a standard 3-1/2 inch or 2-1/2 inch bronze or aluminum disk. All other corners shall be marked with 1/2 inch diameter rebar pins, not less than 24 inches in length. All rebar pins when set shall contain a standard 3-1/2 inch or 2-1/2 inch bronze or aluminum disk.

For the above referenced scope of services, the fee will be a lump sum of \$1,500.

LAN's corporate office, from which this project will be managed, has been performing task type services for the NJDEP Division of Parks & Forestry for nearly twelve years at site ranging from High Point State Park to Cape May Lighthouse. Our staff of approximately 75 is experienced and mobilized to perform task type services, and is capable of handling multiple projects at multiple sites in the contract project area.

The quality of service provided by LAN is demonstrated by the fact that we are currently celebrating our 50th year. A majority of the clients for which we provide services have been with us for many years. The majority of our work is brought in through referrals by our existing clients. Based on our long-term experience with the work effort required, LAN is capable of meeting the schedule and budgets prepared for these types of projects.

Introduced on: May 12, 2015

Adopted on: May 12, 2015

Official Resolution # R20150307

0810.0\Admin\Proposal\88100LP3143Edmond\88100LP3143Edmond.docx 4/29/2015 11:22:00 AM

LAN ASSOCIATES

2

We thank you for the opportunity to work with you on this project. Should this proposal be acceptable to you, please sign where indicated below and return a copy to LAN with a purchase order referencing same. Our proposal fees are good 60 days of the date of this letter.

Respectfully submitted,

LAN Associates, Engineering, Planning,
Architecture, Surveying, Inc.



Matthew M. Webb, PLS

Attachment: #1 – Standard Terms & Conditions.

MMW:ks/P:\800-Survey\8800-8899\8810\8810.0\Admin\Proposals\88100LP3143Edmond\88100LP3143Edmond.docx 4/29/2015 11:22:00 AM

cc: File #2.8810.0 - #3143, w/o att.

Accepted By:

Signature

Printed Name

Name of Organization

Title

Date

Introduced on: May 12, 2015

Adopted on: May 12, 2015

Official Resolution: R2015037
S:\800-Survey\8810\8810.0\Admin\Proposals\88100LP3143Edmond\88100LP3143Edmond.docx 4/29/2015 11:22:00 AM

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Michael Glovin
Telephone #: 973-881-4478

DESCRIPTION OF RESOLUTION: Authorization to hire LAN to place survey markers at two parcels in Woodland Park, as part of a land-swap for property in Wayne Township.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISTION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISTION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISTION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$1500

ACCOUNT # T-16-56-850-003-DPM

REQUISTION # _____

4. COMMITTEE REVIEW:

DATE

Administration & Finance 4/29/15 (polled by email)

Public Works / Buildings & Grounds _____

Planning & Economic Development 4/29/15 (polled by email)

Health, Human Services & Community Affairs _____

Law & Public Safety _____

Energy _____

Other Specify: Open Space Advisory Committee _____

5. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to the Board

Procurement

Introduced on: May 12, 2015 Specify: _____
Adopted on: May 12, 2015
Official Resolution#: R20150337

May 5, 2015
09:37 AM

COUNTY OF PASSAIC
Detail Budget Account Status

Page No: 1

Range of Accounts: T-16-56-850-003-DPM to T-16-56-850-003-DPM Include Cap Accounts: Yes As Of: 05/05/15
Current Period: 05/01/15 to 05/05/15 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
T-16-56-850-003-DPM	OSTF - Discretionary/Administration Fund	675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		0.00		0.00	92,806.87-		
Control Total		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		0.00		0.00	92,806.87-		
Extd Total		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		0.00		0.00	92,806.87-		
Department Total		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		0.00		0.00	92,806.87-		
CAFR Total		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		0.00		0.00	92,806.87-		
Fund Budgeted		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		0.00		0.00	92,806.87-		
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund Total		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		0.00		0.00	92,806.87-		
Final Budgeted		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		0.00		0.00	92,806.87-		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		675,299.74	0.00	0.00	675,299.74	768,106.61	14-
		3,419,849.94	369,561.79	3,882,218.60	0.00	1,137,668.40	
		0.00		0.00	92,806.87-		

Introduced on: May 12, 2015
Adopted on: May 12, 2015
Official Resolution#: R20150337

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO THE FY 2014 ACTION PLAN FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, TO RE-ALLOCATE FUNDING FOR THE BOROUGH OF HALEDON TO FUND ROAD IMPROVEMENTS ON GEYER STREET AND JOHN STREET AND TO RE-ALLOCATE FUNDING FOR THE BOROUGH OF WANAUKE FOR WATER MAIN IMPROVEMENTS ON JENKINS AVENUE, LOCUST STREET AND STORMS PLACE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R20150338						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-31						
CAF #	G-01-41-838-014-PE1						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE
FY 2014 ACTION PLAN FOR THE PASSAIC COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM,
TO RE-ALLOCATE FUNDING FOR THE BOROUGH OF
HALEDON TO FUND ROAD IMPROVEMENTS ON GEYER
STREET AND JOHN STREET AND TO RE-ALLOCATE FUNDING
FOR THE BOROUGH OF WANAQUE FOR WATER MAIN
IMPROVEMENTS ON JENKINS AVENUE, LOCUST STREET AND
STORMS PLACE**

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2013-464 on June 25, 2013, authorizing the submission of a Five (5) Year Consolidated Plan for the period of FY 2013-2017 to the US Department of Housing and Urban Development in compliance with the rules and regulations governing the Community Development Block Grant Program (CDBG); and

WHEREAS, the County of Passaic adopted Resolution R-2014-511 on June 24, 2014 authorizing the submission of the One Year FY 2014 Action Plan for a total grant amount of \$815,756.00; and

WHEREAS, the Department of Housing and Urban Development has notified the County of Passaic that it will receive additional funding in the amount of \$50,245.00 due to the reallocation of FY 2012 funding within the New York-Jersey City-White Plains, NY-NJ Metropolitan Division; and

WHEREAS, the total grant is now \$866,001.00; and

WHEREAS, the Board of Chosen Freeholders of Passaic County adopted Resolution R-2014-853 on October 28, 2014, allocating \$140,181.00 to the Borough of Haledon to pave and mill Ida Street, N. 12th Street, Post Street and Bernard Avenue; and

WHEREAS, the US Department of Housing and Urban Development (HUD) just issued revised census information that indicates that the above referenced streets are no longer located in a low/moderate income census tract which disqualifies the location from receiving CDBG funding; and

WHEREAS, the Borough of Haledon has requested that the County of Passaic amend the CDBG FY 2014 Action Plan to allocate the original \$140,181 in funding to mill, resurface, replace roadway base and install ADA curb ramps on John Street and Geyer Street; and

WHEREAS, John Street and Geyer Street are located in a low/moderate income census tract and therefore the location is eligible to receive CDBG funding; and

WHEREAS, the Board of Chosen Freeholders of Passaic County adopted Resolution R-2014-853 on October 28, 2014 allocating \$100,000 to the Borough of Wanaque to replace water mains in Milton Place and Jefferson Street; and

WHEREAS, the US Department of Housing and Urban Development (HUD) just issued revised census information that indicates that the above Milton Place and Jefferson Street are no longer located in a low/moderate income census tract which disqualifies the location from receiving CDBG funding; and

WHEREAS, the Borough of Wanaque has requested that the County of Passaic amend the CDBG FY 2014 Action Plan to allocate the original \$100,000.00 in funding to perform water main

improvements on Jenkins Avenue, Locust Street and Storms Place;
and

WHEREAS, Jenkins Avenue, Locust Street and Storms Place are located in a low/moderate income census tract and therefore the location is eligible to receive CDBG funding; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2015-0222 on March 24, 2015 authorizing the advertisement of the proposed amendment in the Record and the Herald News for a period of 30 days to solicit public comment (see attached); and

WHEREAS, no public comments were received on these proposed amendments to the CDBG FY 2014 Action Plan; and

WHEREAS, the County is cognizant of the conditions that are imposed in the undertaking and implementation of this Federal Assistance program; and

WHEREAS, the Passaic County Board of Chosen Freeholders considers this proposed amendment to the CDBG FY 2014 Action Plan to be beneficial to the public; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on April 29, 2015 and was recommended to the full Board for approval; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the CDBG FY 2014 Action Plan be amended to permit the Borough of Haledon to utilize the grant award of \$140,181.00 to mill, resurface, replace

roadway base and install ADA curb ramps on John Street and Geyer Street; and

BE IT FURTHER RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the CDBG FY 2014 Action Plan be amended to permit the Borough of Wanaque to allocate the original \$100,000 in funding to perform water main improvements on Jenkins Avenue, Locust Street and Storms Place; and

BE IT FURTHER RESOLVED that the Freeholder Director is hereby authorized to act as the authorized representative of the County of Passaic and execute all documents and certifications.

JRS/mcg

Dated: May 12, 2015

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 240,181.00

APPROPRIATION: G-01-41-838-014-PE1

PURPOSE: To authorize an amendment to the FY 2014 Action Plan for the CDBG.



Richard Cahill, Chief Financial Officer

DATED: May 12, 2015

RC:fr

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: **Deborah Hoffman, 973-569-4720**
2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

RESOLUTION

AUTHORIZING AN AMENDMENT TO THE FY 2014 ACTION PLAN FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, TO RE-ALLOCATE FUNDING FOR THE BOROUGH OF HALEDON TO FUND ROAD IMPROVMENTS ON GEYER STREET AND JOHN STREET AND TO RE-ALLOCATE FUNDING FOR THE BOROUGH OF WANAQUE FOR WATER MAIN IMPROVEMENTS ON JENKINS PLACE, LOCUST STREET AND STORMS PLACE

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: **Borough of Haledon: \$140,181;**
Borough of Wanaque: \$100,000
 BUDGET ACCOUNT: G-01-41-838-014-PE1

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW: DATE
- | | |
|---|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>4/29/2015</u> |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel

Introduced on: May 12, 2015 to Board
 Adopted on: May 12, 2015 (s)
 Official Resolution#: R20150338
 Specify: _____

NOTICE TO THE PUBLIC
Community Development Block Grant Program

Passaic County

Passaic County New Jersey intends to modify the FY 2014 Action Plan for the Community Development Block Grant (CDBG) Program. Due to changes in the designation of low-and moderate – income areas by HUD, the waterline improvement projects proposed by Wanaque and Haledon are no longer eligible. Instead, Wanaque Borough proposes to undertake water main improvements on Jenkins Avenue, Locust Street, and Storms Place; and the Borough of Haledon proposes to implement road improvements to Johns and Geyer Streets including milling, resurfacing, replacement of roadway base, and ADA curb ramp installation.

Copies of the modification to the FY 2014 Annual Action Plan are available for public inspection and review at the following locations for a thirty-day period from April 2, 2015 to May 4, 2015.

PASSAIC COUNTY DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT
930 Riverview Drive, Totowa, NJ, Suite 250
AND
OFFICE OF THE MUNICIPAL CLERK in
BOROUGH of WANAQUE and THE BOROUGH OF HALEDON
AND
<http://www.passaiccountynj.org>

Any individuals interested on commenting on this modification to the FY 2014 Action Plan may do so in writing to Passaic County Department of Planning and Economic Development, 930 Riverview Drive, Suite 250, Totowa, NJ 07512. All comments received by 4:00 pm on May 4, 2015 will be considered. La información será proporcionada en español a petición.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora
Deputy Director Bruce James
John W. Bartlett
Theodore O. Best, Jr.
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: May 12, 2015 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING BID #C-15-011 CONTRACT TO SILVA'S MECHANICAL SERVICES FOR THE PASSAIC COUNTY WEATHERIZATION PROGRAM PROJECT – BOILER REPLACEMENT AT MONSIGNOR JOSEPH R. BRESTEL RESIDENCE LOCATED IN PASSAIC, NJ

THIS RESOLUTION WAS REQUESTED BY:
WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20150339						
Meeting Date	05/12/2015						
Introduced Date	05/12/2015						
Adopted Date	05/12/2015						
Agenda Item	n-32						
CAF #	G-01-41-833-011-213						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓		✓		✓		
Bartlett	✓				✓		
Best Jr	✓			✓	✓		
Cotroneo		✓					
Duffy		✓					
Lepore	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: May 13, 2015

**RESOLUTION AWARDING BID #C-15-011 CONTRACT TO
SILVA'S MECHANICAL SERVICES FOR THE PASSAIC COUNTY
WEATHERIZATION PROGRAM PROJECT – BOILER
REPLACEMENT AT MONSIGNOR JOSEPH R. BRESTEL
RESIDENCE LOCATED IN PASSAIC, NJ**

WHEREAS bids for the Passaic County Weatherization Program-Boiler Replacement at Monsignor Joseph R. Brestel Residence, located in Passaic, NJ, were received on May 8, 2015; and

WHEREAS the bids were reviewed and tabulated by the Office of the Passaic County Weatherization; and

WHEREAS Silva's Mechanical Services, Inc., submitted a bid for the above-mentioned project and the Passaic County Weatherization has recommended an award in the sum of \$433,800.00 as per the terms of the attached letter dated May 11, 2015; and

WHEREAS a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract to Silva's Mechanical Services, Inc., for the Boiler Replacement at Monsignor Joseph R. Brestel Residence, located in Passaic, NJ, in the amount of \$433,800.00; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

JDP:lc

Dated: May 12, 2015

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: **Mary Kuzinski**
Telephone #: **973-569-4070**

DESCRIPTION OF RESOLUTION: **Resolution awarding Bid# C-15-011 contract to Silva's Mechanical Services for the Passaic County Weatherization Program project – Boiler Replacement at Monsignor Joseph R. Brestel Residence located in Passaic.**

- Whereas the total sum to be paid are as follows:
2. CERTIFICATION INFORMATION Account: **G-01-41-833-011-213**

ATTACH A COPY OF *THE REQUISITION FROM EDMUND: R5-03560*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITION:

4. BUDGET ACCOUNT:

5. COMMITTEE REVIEW: DATE
- | | |
|---|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

6. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: _____

Colon, Larilin

From: Kuzinski, Mary
Sent: Tuesday, May 12, 2015 1:47 PM
To: Colon, Larilin
Subject: FW: Late Starter Request
Attachments: SILVA REQUISITION.pdf

As per your request

From: Yodice, Samuel
Sent: Monday, May 11, 2015 3:55 PM
To: Kuzinski, Mary
Subject: Late Starter Request

Committee Members,

REQUEST TO AWARD VENDOR:

BID# C-15-011 - Passaic County Weatherization Program - Boiler Replacement At Monsignor Joseph R. Brestel Residence Located in Passaic NJ

Bids for the above subject project were opened at the County of Passaic Procurement Department on Friday, May 8, 2015 at 10:30 a.m. A total of three (3) bids were received.

Based on the above, I am recommending to award the contract to "Silva's Mechanical" after verification of their documentation. "Silva's Mechanical Services" was the low bidder. In addition our project Engineer, LAN Associates Engineering, Planning, Architecture, Surveying, Inc. (LAN) having previously worked with Silva's Mechanical Services also provided a recommendation as a company in good standing.

In regards to "Fund Certification" – a requisition has been prepared pending your approval: (see attached requisition)

- REQUISITION: R5-03560
- ACCOUNT: G-01-41-833-011-213
- GRANT: HIP 2011

The urgency of this request has to do with the grant deadline which requires the weatherization Division to complete this project by August 31 2015. Waiting two weeks until the following board meeting will delay the start of the project significantly and the lead time to order and manufacture the boilers is 6-8 weeks.

I am asking to prepare a resolution so the Board of Chosen Freeholders may award the contract at the 5/12/15 Board meeting.

Sam Yodice

Director, Division of Weatherization & Home Energy

930 Riverview Drive, Suite 250

Totowa, NJ 07512

P: 973.569.4710

Introduced on: May 12, 2015
 Adopted on: May 12, 2015
 Official Resolution#: R20150339

COUNTY OF PASSAIC
 ENERGY & WEATHERIZATION/SENIOR
 CO OF PASSAIC, (Q)973-569-4060
 930 RIVERVIEW DR SUITE 200
 TOTOWA, NJ 07512

REQUISITION	
NO.	R5-03560

S H I P T O	
V E N D O R	VENDOR #: 09501 SILVAS MECHANICAL SRVCS, INC. 171 MIDLAND PARK KEARNEY, NJ 07032

ORDER DATE: 05/11/15
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	BOILER REPLACEMENT AT MONSIGNOR JOSEPH R. BRESTEL RESIDENCE PROPOSAL #2: FURNISH & INSTALL (1) NEW STEAM BOILER AND (2) NEW HOT WATER HEATERS	G-01-41-833-011-213	373,000.0000	373,000.00
1.00	PROPOSAL #3 REPLACEMENT OF EXISTING VACUUM CONDENSATE RECEIVER UNIT	G-01-41-833-011-213	32,000.0000	32,000.00
1.00	PROPOSAL #4 PAINTING OF BOILER ROOM	G-01-41-833-011-213	8,800.0000	8,800.00
1.00	PROPOSAL #5 REPLACEMENT OF EXISTING LIGHT FIXTURES AND SWITCHING IN BOILER ROOM	G-01-41-833-011-213	13,500.0000	13,500.00
1.00	PROPOSAL #6 INSTALL NEW CHEMICAL FEEDER TANK ON EXISTING HOT WATER HEATING SYSTEM AND ONE TIME CHEMICAL WATER TREATMENT	G-01-41-833-011-213	6,500.0000	6,500.00
	HIP 2011 HEATING GRANT #R20150189 3/10/15 AS PER BID SPECIFICATIONS			
			TOTAL	433,800.00

Introduced on: May 12, 2015
 Adopted on: May 12, 2015
 Official Resolution#: R20150339


 REQUESTING DEPARTMENT _____ DATE _____

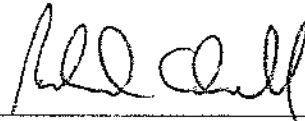
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 433,800.00

APPROPRIATION: G-01-41-833-011-213

PURPOSE: To authorize award of Bid # C-15-011 contract to Silva's Mechanical Services for the Boiler Replacement at Monsignor Joseph R. Brestel Residence located in Passaic.



Richard Cahill, Chief Financial Officer

DATED: May 12, 2015

RC:fr