



PASSAIC COUNTY, NJ

ANNUAL ACTION PLAN

FY 2020



Department of Planning and Economic Development
Deborah Hoffman, Director, Division of Economic Development
930 Riverview Drive, Suite 250
Totowa, NJ 07512
(973) 569-4040



PUBLIC DISPLAY PERIOD: June 12, 2020 – July 13, 2020

Amended April 2021 Public Display April 9, 2021-May 10, 2021

Substantial Amendment

Passaic County will use funds remaining from prior years to amend the funding for the Curb Ramp project in Ringwood.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Passaic County receives funding annually from the U.S. Department of Housing and Urban Development under the Community Development Block Grant (CDBG) Program. The Department of Planning and Economic Development is the County's designated department responsible for the federal grant program. One of the requirements for receiving these funds is the development of a five-year Consolidated Plan for Housing and Community Development (CP) to provide policy direction for the next five years of funding decisions. In general, the CP is guided by three overarching goals that are applied according to a community's needs. The goals are:

- To provide decent housing by preserving the affordable housing stock, increasing the availability of affordable housing, reducing discriminatory barriers, increasing the supply of supportive housing for those with special needs and transitioning homeless persons and families into housing.
- To provide a suitable living environment through safer, more livable neighborhoods, greater integration of low- and moderate- income residents throughout the cities, increased housing opportunities and reinvestment in deteriorating neighborhoods.
- To expand economic opportunities through more jobs paying self-sufficient wages, homeownership opportunities, development activities that promote long-term community viability and the empowerment of low- and moderate-income persons to achieve self-sufficiency.

The County prepared a new Five Year Consolidated Plan for FY 2018-2022. This plan is the basis for the allocation of priorities and actions for FY 2020. The federal funding resource for implementation of the plan is the Community Development Block Grant (CDBG) Program. The main objective of this program is to develop viable urban communities by providing decent housing, a suitable living environment, and economic opportunities, principally for persons of low and moderate-income levels. Funds can be used for a wide array of activities, including: housing rehabilitation, construction or rehabilitation of public facilities and infrastructure, removal of architectural barriers, public services, rehabilitation of commercial or industrial buildings and loans or grants to businesses.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In 2018, the County prepared a five-year plan for the fiscal years 2018 to 2022. This is the second annual plan that will implement the goals and objectives outlined in that plan.

2. Summarize the objectives and outcomes identified in the Plan

In 2018, the County prepared a five-year plan for the fiscal years 2018 to 2022. This is the second annual plan that will implement the goals and objectives outlined in that plan.

Goal Name	Description
Affordable Housing	Creation/preservation of affordable housing including housing rehabilitation assistance and preservation/expansion of homeless facilities.
Public Facility Improvements	Improvements to public facilities that serve low- and moderate-income clientele and/or are located in low- and moderate-income areas and demolition of vacant structures that pose a risk to the health and safety of residents in any area of the community.
Infrastructure Improvements	Improvements to public infrastructure that serve low- and moderate-income residents and/or are located in low- and moderate-income areas.
Public Services	Provision of public services to low- and moderate-income clientele.
Homelessness	Support the efforts of the PCICH to reduce the incidence of homelessness and reduce the length of time persons experience homelessness.
Planning and Administration	Administration and planning conducted to operate the CDBG program successfully.

During FY 2020, the County will use CDBG funds for activities in support of the goals for public facilities, infrastructure, public services and planning and administration.

AP -05 Goals and Objectives

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Passaic County is currently administering the FY 2019 grant program. The current program year runs from September 1, 2019 to August 31, 2020. The Comprehensive Annual Performance and Evaluation Report (CAPER) for this year will be available for public review during December, 2020. The last CAPER, for FY 2018, covered the period through August 31, 2019.

During FY 2018, Passaic County received \$849,041 in CDBG funds and spent a total of \$748,076. The County allocated the grant funds to 8 public facilities and infrastructure projects, and 2 public services projects. During 2018 there were 9 infrastructure and facilities projects completed that were funded in prior years.

During FY 2019, Passaic County received \$860,233 and funded nine municipal and two public service projects. One substantial amendment was undertaken to cancel a FY 2015 project in West Milford and apply the funds to the CDBG FY 2018 elevator project in the recreation center.

The County has been meeting the timeliness standard of no more than 1.5 times its annual allocation at the end of the 10th month of the program year. Municipal projects are often not ready to implement in the first year after funding. This is a situation that the County is seeking to address.

The County's Continuum of Care (Paterson/Passaic County CoC) utilizes McKinney-Vento funds from HUD to support permanent supportive housing, the Homeless Management Information System and a Rapid Re-housing program. The CoC received \$4,511,971 in funding for 13 projects including a new Supportive Housing program.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Passaic County CDBG program includes outreach to municipalities and organizations as described in full in the Annual Plan. Such outreach included:

1. Informing the municipalities and organizations of the availability of funds, application deadline, and first public hearing date. The County sends letters to every municipality in the Urban County as well as approximately 30 agencies and the COC to provide an opportunity for participation. Letters and emails, including a copy of the application, were sent out in early December 2019.

2. The first public meeting was held on February 7, 2020. The hearing was advertised in two local newspapers and a blast email reminded interested parties of the hearing.

3. The Action Plan was disseminated by email to all of the 12 participating jurisdictions as well as organizations that represent low- and moderate-income persons and those with limited English proficiency. This mailing included distribution to:

- Passaic County Department of Human Services
- Passaic County Interagency Council on Homelessness
- Catholic Family and Community Services, 24 DeGrasse Street, Paterson, NJ 07505
- NewBridge Services, 105 Hamburg Turnpike, Pompton Lakes, NJ 07442
- Home Care Options, 783 Riverview Dr. Box 287 Totowa NJ 07511-0287
- CASA, 415 Hamburg Turnpike, Suite B-1, Wayne NJ 07470
- William Paterson University Small Business Development Center, 131 Ellison Street, Paterson, NJ 07505
- The twelve (12) Participating municipalities in the Urban County were also notified and a request was made to post the public notice announcing the availability of the CAPER and to post the public notice on their web sites.

The second public hearing announcement was included in this communication. The Action Plan was also placed on the Passaic County website. Notice of the availability of the plan was also sent to surrounding counties.

4 A second **virtual** hearing was held on June 30, 2020 at 12:00 pm. The hearing was advertised with the availability of the Action Plan for display and disseminated through agencies that have contact with low- and moderate-income persons and those with limited English proficiency.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received

6. Summary of comments or views not accepted and the reasons for not accepting them

NONE

7. Summary

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PASSAIC COUNTY	Department of Planning and Economic Development

Table 1 – Responsible Agencies

Consolidated Plan Public Contact Information

Name: Deborah Hoffman, Director

Position: Division of Economic Development

Department of Planning and Economic Development

Telephone Number: 973-569-4721

Cell Number: 201-738-3039

Fax Number: 973-569-4725

Address: 930 Riverview Drive, Suite 250 Totowa, NJ 07512

Email: deborahh@passaiccountynj.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The following information provides an overview of Passaic County's efforts to consult with relevant agencies during the development of this Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Passaic County provides an array of services to special needs and low income persons across a variety of departments. This includes services to the elderly, persons with mental health, developmental disabilities and the homeless. The Passaic County Housing Agency is the public housing agency providing Section 8 vouchers that subsidize housing for low income persons. CDBG funds provide support to public service agencies that serve the elderly (Homecare Options) and advocacy services to abused youth living in foster care (CASA).

Passaic County is also the lead agency for the Continuum of Care, an umbrella organizations with approximately 30 agencies that provide a plethora of services to persons who are homeless or at risk of homelessness. The Continuum of Care (CoC) links to all mental health, homeless, services and health organizations.

Through the county's various departments, funds are distributed to many for-profit and not-for-profit agencies that provide direct services including housing to special needs populations. Bi-annual planning for human services funds is undertaken to coordinate the efforts of these many organizations to find housing solutions for those difficult to house.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Passaic County Department of Human Services facilitates the CoC process and was consulted on several occasions for input on the Five-Year plan and FY 2020 Annual Plan. The FY 2018 CoC application and comments from stakeholders in the CoC were referenced extensively throughout the 2018-2022 Consolidated Plan. The Director of Economic Development sits on the Board of the COC and regularly participates in discussions related to the COC funding. The COC meets quarterly and is active through committees during the intervening months. The committees span the topics of Centralized Intake and coordination of services, review of priority populations for permanent supportive housing, and discussions with health care and other systems of care about discharge policies.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Passaic County does not receive ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Passaic County Department of Human Services
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Through interviews with members of the Department of Human Services and attendance at the CoC meeting, information was obtained on homeless services, the special needs population and services provided by Passaic County. Opportunities to coordinate and utilize CDBG funding were discussed.
2	Agency/Group/Organization	Passaic County office of Emergency Management
	Agency/Group/Organization Type	Agency - Emergency Management Other government - County

	What section of the Plan was addressed by Consultation?	Emergency management
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion with Department staff and the Engineering Dept. as to projects underway that address needs within areas of low income concentration and persons with disabilities. Also any projects to address flooding or other disaster preparedness.
3	Agency/Group/Organization	Passaic County Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Passaic County Housing Agency was consulted by email and phone to obtain data about unit availability and site selection as well as waiting list information. The PCHA is a part of County government and is consulted regularly about its needs.
4	Agency/Group/Organization	PROSPECT PARK
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A focus group was held with municipal partners in the Urban County to discuss their long term needs, the housing needs and opportunities in their communities and service needs of their residents.

9	Agency/Group/Organization	PASSAIC COUNTY COMMUNITY COLLEGE FOUNDATION
	Agency/Group/Organization Type	Services-Education Civic Leaders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Dr Rose of the Community College is engaged in economic development initiatives to grow the local economy and provide training for local residents for family sustaining jobs. The students attending the community college are primarily disadvantaged residents. Collaboration strengthens the initiatives of the county to improve the local economy.
11	Agency/Group/Organization	NJCDC
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Mr. Guarasci, Executive Director of NJCDC, provided input at the hearing on the needs of persons with disabilities. NJCDC is a multi-purpose organization that provides education, housing, training and services for low income persons. Among many other achievements, NJCDC has developed housing for low income individuals and an education academy for low income youth.

12	Agency/Group/Organization	CASA
	Agency/Group/Organization Type	Services-Children Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CASA provides advocacy and oversight for services for youth that are engaged in foster care due to child abuse. CDBG funds have been provided to help to expand their services.
14	Agency/Group/Organization	Home Care
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Services to homebound elderly and disabled persons are provided. CDBG funds are used to expand services within the Urban County.
16	Agency/Group/Organization	WPU Small Business Development Center
	Agency/Group/Organization Type	Services-Education Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The William Paterson University Small Business Development Center trains entrepreneurs to develop business plans and secure funding to realize the creation of new businesses. Collaboration with the county improves the outcomes for business development and the local economy.

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted. The list above provides a summary of the types of agencies that are regularly contacted either through the Annual Planning process or other planning initiatives of the County.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Passaic County Department of Human Services	Annual goals and achievements of the CoC which align with the Countys Five Year Plan.
Comprehensive Economic Development Strategy (2015)	Passaic County Dept. of Planning and Economic Development	Strategic Plan goals align with the goals in the CEDS as funding allows, without duplication of activities.
Hazard Mitigation Plan (2015)	Passaic County Office of Emergency Management	Strategic Plan goals align with the goals in the Hazard Mitigation Plan as funding allows, without duplication of activities.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Passaic County CDBG program includes outreach to municipalities and organizations as described in full in the Annual Plan. Such outreach included:

1. Informing the municipalities and organizations of the availability of funds, application deadline, and first public hearing date. The County sends letters to every municipality in the Urban County as well as approximately 30 agencies and the COC to provide an opportunity for participation. Letters and emails, including a copy of the application, were sent out in early December 2019.2. The first public meeting was held on February 7, 2020. The hearing was advertised in two local newspapers and a blast email reminded interested parties of the hearing. 3. The Action Plan was disseminated by email to all of the 12 participating jurisdictions as well as organizations that represent low- and moderate-income persons and those with limited English proficiency. This mailing included distribution to:Passaic County Department of Human ServicesPassaic County Interagency Council on HomelessnessCatholic Family and Community Services, 24 DeGrasse Street, Paterson, NJ 07505NewBridge Services, 105 Hamburg Turnpike, Pompton Lakes, NJ 07442 Home Care Options, 783 Riverview Dr. Box 287 Totowa NJ 07511-0287The twelve (12) Participating municipalities in the Urban County were also notified and a request was made to post the public notice announcing the availability of the CAPER and to post the public notice on their web sites.The second public hearing announcement was included in this communication. The Action Plan was also placed on the Passaic County website. Notice of the availability of the plan was also sent to surrounding counties. 4 A second **virtual** hearing was held on June 30, 2020 at 12:00 pm. The hearing was advertised with the availability of the Action Plan for display and disseminated through agencies that have contact with low- and moderate-income persons and those with limited English proficiency.

Outreach, particularly to municipalities, establishes the local priorities for funding. Each municipality that has an eligible CDBG project is considered for funding.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	12	No comments were received.		
2	Newspaper Ad	Non-targeted/broad community	N/A	N/A	N/A	
3	Public Hearing	Non-targeted/broad community	Virtual public hearing - 3 people in attendance	none	N.A.	
4	Internet Outreach	Non-targeted/broad community	Approximately 30 agencies receive a blast email, including the application, inviting them to apply for CDBG as well as outreach to 12 municipalities.	17 applications received, 11 funded	Six apps not funded. No follow up response from agencies.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	914,518	0	88,000	994,518	1,635,482	Block grant from HUD to address housing, community development and economic development needs in Passaic County.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Each municipality will leverage the CDBG funds with community funds to provide engineering services for their projects. The County does not pay for engineering. In addition, the total project costs will require that some of the municipalities bond for the remainder of the funds needed to complete the project budget. In addition, some municipalities may have secured state grants to apply toward construction costs. However, there are no matching fund requirements for CDBG funding.

The projects that improve public facilities and infrastructure also leverage the existing assets of each community such as waterlines, sewer lines, streets, sidewalks, and the public library in Pompton Lakes.

The Passaic County Public Housing Agency expects to receive ongoing Section 8 Rental Assistance Funding from HUD to continue to provide 835 vouchers to low income renters in Passaic County, outside of the entitlement cities.

Passaic County administers the Continuum of Care (CoC) program serving all homeless persons in the County. The CoC expects to apply for funding under the 2020 CoC program later this summer.

The County has a Homeless Trust Fund that is generating support for homeless prevention and rapid re-housing activities.

The County may seek funding from other sources to accomplish its goals. Such funding may include:

- McKinney – Vento Funds under the HEARTH Act
- CDBG Disaster Recovery
- CDBG-CV
- CARES Act
- Low-Income Housing Tax Credits
- New Markets Tax Credits
- Economic Development Initiative
- Environmental Protection Agency
- Department of Transportation
- Department of Veterans Affairs

State funds may also be sought:

- NJHMFA Special Needs Housing Fund
- HOME funds provided through DCA
- Weatherization Assistance Program
- Office of Mental Health
- Office of Alcohol and Substance Abuse Services
- Department of Health
- Department of Welfare (Supportive Services for the Homeless)
- Work First New Jersey
- Department of Transportation

The County is not aware of any Low Income Housing Tax Credit (LIHTC) projects to be undertaken. However, should the occasion arise, the County would support a LIHTC application with a Certification of Consistency.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The County is exploring the feasibility of utilizing a county-owned site for affordable housing for elderly and veterans. This project would not involve CDBG funds however.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Facility Improvements	2018	2022	Non-Housing Community Development		Public Facility Improvements	CDBG: \$75,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 32963 Persons Assisted
2	Infrastructure Improvements	2018	2022	Non-Housing Community Development		Infrastructure Improvements	CDBG: \$621,614	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10108 Persons Assisted
3	Public Services	2018	2022	Non-Housing Community Development		Public Services	CDBG: \$35,000	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
4	Planning and Administration	2018	2022	Planning and Administration				Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Public Facility Improvements
	Goal Description	Improvements to public facilities that serve low- and moderate-income clientele and/or are located in low- and moderate-income areas. Two facilities to be improved benefiting 32,963 people
2	Goal Name	Infrastructure Improvements
	Goal Description	Improvements to public infrastructure that serve low- and moderate-income residents and/or are located in low- and moderate-income areas. 10,108 Persons Assisted
3	Goal Name	Public Services
	Goal Description	Provision of public services to low- and moderate-income clientele. 100 Persons Assisted
4	Goal Name	Planning and Administration
	Goal Description	Administration and planning conducted to operate the CDBG program successfully

Projects

AP-35 Projects – 91.220(d)

Introduction

The following project information for FY 2020 provides a comprehensive overview on the planned CDBG activities.

Projects

#	Project Name
1	Administration
2	Borough of Bloomingdale Water mains at Leary and Reeve Avenues
3	Borough of Hawthorne Construction of ADA Ramps
4	Borough of Pompton Lakes ADA Bathroom improvements at Library
5	Borough of Prospect Park Street Improvements
6	Borough of Totowa Sanitary Sewer
7	Borough of Wanaque - Waterline
8	Borough of Woodland Park Sidewalk Improvements On West 36th Street
9	County ADA Project
10	County Curb Ramp Project
11	County Court Appointed Special Advocates (CASA)
12	Home Care Options

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocations were selected based on eligibility of the activity, its ability to meet a national objective, and the evidence of need in the community. Further consideration was given to the past history of expenditure of CDBG funds by the community and whether the FY 2020 request was related to previously funded projects. The ability of the community to complete projects in a timely manner was given a high priority.

Passaic County allocated its entitlement funds to provide assistance with activities that meet the

underserved needs of the communities participating in the program.

Obstacles identified in the Five Year Plan included:

- Increasing costs to complete projects;
- Fragmented approach to local planning and lack of coordination in addressing infrastructure needs; and
- Limited inter-municipality communication in addressing public facility needs.

In the Five-Year CP, obstacles such as a lack of funding, NIMBYism, a lack of affordable housing, limited infrastructure in the community, , and Highlands designation which hinders development,

AP-38 Project Summary
Project Summary Information

1	Project Name	Administration
	Target Area	
	Goals Supported	Planning and Administration
	Needs Addressed	
	Funding	CDBG: \$182,904
	Description	Ongoing program management and public information
	Target Date	8/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	not applicable
	Location Description	
	Planned Activities	
2	Project Name	Borough of Bloomingdale Water mains at Leary and Reeve Avenues
	Target Area	
	Goals Supported	Infrastructure Improvements
	Needs Addressed	Infrastructure Improvements
	Funding	CDBG: \$65,000
	Description	Water main gate valves at the intersections of Reeve and Leary Avenues are no longer operational. Operational valves are required by the State of NJ Water Quality Accountability Act. Construct new gate valves to replace the existing nonfunctioning valves. New valves will allow for isolated shutdowns to perform maintenance or in the event of a break. The valve replacement will allow for reconfiguration of interconnections between 10", 6" and 8" mains.
	Target Date	11/14/2022
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 1,075 persons CT 1165.00 BG 3
	Location Description	Leary and Reeve Avenues
	Planned Activities	Water main value replacement
	Project Name	Borough of Hawthorne Construction of ADA Ramps

3	Target Area	
	Goals Supported	Infrastructure Improvements
	Needs Addressed	Infrastructure Improvements
	Funding	CDBG: \$80,000
	Description	Installation of 33 new ADA compliant curb ramps
	Target Date	11/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	33 Curb Ramps; 1,359 disabled people
	Location Description	Various locations
	Planned Activities	Sidewalk improvements – ADA curb ramps
	4	Project Name
Target Area		
Goals Supported		Public Facility Improvements
Needs Addressed		Public Facility Improvements
Funding		CDBG: \$60,000
Description		Install ADA bathrooms in the Emanuel Einstein Memorial Library. Removal of existing bathrooms and replacement with new ADA compliant bathrooms: installation of accessible doors, stalls, toilets, urinals and sinks.
Target Date		11/14/2022
Estimate the number and type of families that will benefit from the proposed activities		1 public facility; 11,155 people CT 20360.00 BG 1
Location Description		133 Wanaque Avenue, Pompton Lakes, NJ
Planned Activities		Rehabilitation of bathroom to meet accessibility requirements
5	Project Name	Borough of Prospect Park Street Improvements
	Target Area	
	Goals Supported	Infrastructure Improvements
	Needs Addressed	Infrastructure Improvements

	Funding	CDBG: \$90,000
	Description	North 12th Place, Prospect Park, NJ Between Planten Avenue and Struyk Avenue: Milling and paving of 0.1 miles of roadway, including pedestrian safety features, striping and regulatory signage. Including replacement of concrete curbs; concrete sidewalks and concrete driveway aprons. Installation of 7 ADA compliant detectable warning surfaces. Repairs/adjustments to manhole castings, water valve boxes, inlets and adjacent grass areas, as needed.
	Target Date	1/30/2030
	Estimate the number and type of families that will benefit from the proposed activities	1,690 Persons CT 2036000 BG 1
	Location Description	North 12th Place, Prospect Park, NJ Between Planten Avenue and Struyk Avenue
	Planned Activities	
6	Project Name	Borough of Totowa Sanitary Sewer
	Target Area	
	Goals Supported	Infrastructure Improvements
	Needs Addressed	Infrastructure Improvements
	Funding	CDBG: \$105,000
	Description	Lincoln Place between Franklin Place to Totowa Road: Installation of cured-in-place pipe liner and sealing of manholes, along the length of the sanitary sewer line to be rehabilitated. . Seal sanitary sewer lateral connections at the main, and rehab of sanitary manholes within the project limits. 70+ year old clay pipes, brick manholes.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	765 persons CT 223801 BG 1
	Location Description	
	Planned Activities	Lincoln Place from Franklin Place to Totowa Road
	Project Name	Borough of Wanaque - Waterline

7	Target Area	
	Goals Supported	Infrastructure Improvements
	Needs Addressed	Infrastructure Improvements
	Funding	CDBG: \$130,000
	Description	Haskell Avenue has a sub-standard 6 inch transite water main between Union and First Ave. It will be upgraded to an 8 inch ductile iron pipe. New house service will be installed. New pavement will be installed along with milling and paving of the road.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	985 persons
	Location Description	Haskell Ave. CT 223801 BG 1
	Planned Activities	Waterline improvements
	8	Project Name
Target Area		
Goals Supported		Infrastructure Improvements
Needs Addressed		Infrastructure Improvements
Funding		CDBG: \$96,614
Description		Replacement of deteriorated curbing along W. 36th Street and replacement of deteriorated asphalt sidewalk along Mary Avenue with a concrete sidewalk including a new ADA compliant curb ramp. Replacement of existing guide rails on Mary Avenue that separates the sidewalk from the traffic lanes.
Target Date		9/30/2022
Estimate the number and type of families that will benefit from the proposed activities		2,885 People. CT 2641.01 Blocks groups 1 and 4
Location Description		West 36th Street between McBride Avenue and Mary Avenue
Planned Activities		Sidewalk improvements: Sidewalk accesses pedestrian bridge over I-80 providing access to bus routes, commercial area and the public library.

9	Project Name	County ADA Door Actuator Project - CANCELED
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	
	Description	
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
10	Project Name	County Curb Ramp Project- Ringwood Avenue, Wanaque, NJ
	Target Area	
	Goals Supported	Infrastructure Improvements
	Needs Addressed	Infrastructure Improvements
	Funding	CDBG: \$158,000
	Description	Installation of ADA compliant ramps along Ringwood Avenue, Pompton Lakes, NJ
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	1,349 people
	Location Description	Pompton Lakes
	Planned Activities	Handicap barrier removal
11	Project Name	County Court Appointed Special Advocates (CASA)
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$20,000

	Description	Funds requested will be used to hire an advocacy coordinator who will recruit, train, screen and support CASA volunteers to provide court appointed advocacy service to foster youth from birth through age 21. (10 children assisted)
	Target Date	8/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 10 children will be assisted.
	Location Description	12 CDBG municipalities at client homes, schools and places of services. Headquarter: 415 Hamburg Turnpike, Wayne, NJ
	Planned Activities	Public Services
12	Project Name	Home Care Options
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	Field Social Worker: 10 home visits/month. Will enhance existing Volunteer Shopping Program which provides assistance to homebound seniors to maintain their independence through assistance with shopping and securing medications. The enhanced Visiting Shopper Plus Program will include a field social worker who will assess clients for activities of daily living health issues. Appropriate referrals will be made to secure support services to ensure that seniors can remain in their homes. Grant will pay for Field Social Worker \$9000 and Direct Costs: \$6,000
	Target Date	8/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 90 households will benefit.
	Location Description	12 CDBG municipalities at client homes
	Planned Activities	Public Service

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The areas of Passaic County that have a concentration of Non-White and Latino populations are limited but have increased since 2000. Census Block Groups in Haledon, Prospect Park, Wanaque, Pompton Lakes, and Woodland Park have higher concentrations of Non-White and Latino households in addition to concentrations of low- and moderate-income people. Projects were identified in Prospect Park, Pompton Lakes, Wanaque, and Woodland Park.

There were no target areas identified. The County funds projects based on demonstrated need for each activity. Maps showing the racial and ethnic composition of each community as well as the Low -mod areas are in the appendix.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The County does not receive HOME funds and CDBG funding is limited. Housing projects are not planned for FY2020. The CoC anticipates receiving new housing first vouchers as part of their application to HUD

One Year Goals for the Number of Households to be Supported	
Homeless	10
Non-Homeless	0
Special-Needs	0
Total	10

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	10
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	10

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The Passaic County Housing Agency does not own or manage public housing in Passaic County. The Passaic County Housing Agency administers Section 8 vouchers only.

Actions planned during the next year to address the needs to public housing

N/A – There is no public housing in the Urban County.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Passaic County Housing Agency has a family self-sufficiency program, including job training, development of employment skills, educational activities, and savings accounts for the development of economic self-sufficiency. This program serves approximately 80 families annually of a total of 835 Housing Agency Section 8 families.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A – Not a troubled agency.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Passaic County Continuum of Care (CoC) is supported by the staff of the Department of Human Services and administered by the Passaic County Interagency Council on Homelessness. The Passaic County Consolidated Plan relies on the work of the CoC to set policy and implement programs to prevent homelessness and assist persons who are homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The CoC plans and manages the homeless system's coordination through an ongoing collaboration of public and non-profit agencies, grantors, advocacy groups and formerly homeless individuals. The CoC has provided grant funding to NJ 2-1-1 to be the single point of entry for the coordinated assessment process. NJ-211 is the virtual Coordinated Assessment access point accessible to the community via telephone availability 24 hours a day 7 days a week. NJ211 strives to make materials and phone conversations accessible to persons with limited English proficiency through translation. NJ 2-1-1 is a key partner in conducting point of entry referrals into shelters, permanent housing, and services.

The CoC's Coordinated Assessment system covers the entire Passaic county geographic area through strategic outreach from PATH and SSVF partners. Strategic outreach covers the CoC's geography annually, but also proactively outreaches to the hardest to serve individuals who are not actively seeking services who are identified or staying in known locations. The PATH Program provides regular outreach at known locations. Further, through partnership with the eviction courts, PATH has addressed the needs of those at-risk of losing their housing. When families are removed from the welfare list, outreach is conducted to see if they have short-term places to live and long-term plans for permanent housing. Additional street outreach is conducted by "They Have A Name" to encourage people to move to shelter and services. The SSVF and Community Hope coordinate street outreach to homeless veterans.

As part of the coordinated system, the CoC has created a Housing Prioritization Tool (HPT) to assist the most vulnerable households in the Coordinated Assessment system. Using the tool ensures that people with the greatest needs will be prioritized when housing providers are seeking referrals for permanent supportive housing and rapid re-housing placements. The CoC tracks the length of time clients remain on the list and where clients are discharged to, ensuring the effectiveness of the CoC and the prioritization process. The CoC can monitor bed availability in real-time for housing projects using

Homeless Management Information System.

Addressing the emergency shelter and transitional housing needs of homeless persons

Shelter and transitional housing providers are moving toward rapid re-housing, housing first and limiting stays prior to permanent housing entry. Funds were reallocated from PSH programs to fund rapid re-housing through the CoC. The Passaic County Homeless Trust Fund has also funded rapid re-housing and services in support of rapid re-housing projects. The State DCA funded 500 state-wide rental assistance vouchers for chronically homeless to be matched by services provided by local agencies. NJCDC is administering 50 vouchers and matching with services funded from the County's Homeless Trust Fund.

The CoC is working to shorten the length of time persons are homeless. To this end, transitional housing is being phased out and more rapid-rehousing and permanent supportive housing created. The Hispanic Center Transitional Housing was restructured as a homeless shelter.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Coordinated referral and an extensive inventory of services provide an opportunity for persons who are homeless to make a successful transition to permanent housing. The CoC Priorities are: (1) ending chronic and veteran homelessness, (2) creating new low-barrier housing first-oriented permanent supportive housing and rapid re-housing projects, and (3) creating a systemic response to homelessness through coordinated entry and assessment

- To end chronic homelessness, the CoC is utilizing a Housing Prioritization Tool to prioritize chronically homeless persons for permanent housing opportunities systematically and is supporting projects that have low-barrier intake and termination criteria, this includes having had NJCDC sponsor 15 new Housing First vouchers for the chronically homeless utilizing State Rental Assistance from NJ DCA
- To end homelessness, PCICH members Catholic Family and Community Services and Community Hope provide SSVF outreach, services, and rental assistance and manage a by-name-list of identified veterans to connect them with veteran-specific and other community resources
- To create a systemic response to homelessness, the CoC has funded NJ 2-1-1 to cover the full geographic area with Coordinated Assessment access, and is holding monthly case conferencing meetings among outreach, housing providers and emergency shelter providers to prioritize resources for those who are longest time homeless and with the greatest severity of service

needs

Through partnerships with the Children's Inter-Agency Coordinating Council (CIACC), education system partners, homeless liaisons, the behavioral health care system, child protective services and the homeless services system, homeless students and their families are identified and service plans developed to meet their needs. CIACC offers cross-training on homeless definitions, compliance and requirements, support systems for the homeless and effective community service providers. CIACC has developed a standardized intervention model for use in school settings to effectively determine the service needs of homeless children and connect them to appropriate providers. The homeless liaison serves on the CoC board.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The CoC application to HUD indicated that the most effective way to decrease homelessness is through a single point of entry, assessment, expanded outreach, increased community awareness, coordination of efforts and expansion of housing opportunities and prevention services.

The Ten-Year Plan places a prevention emphasis on discharge planning and access to a safety net of services. The Coalition continues to:

- Work with the State of New Jersey and local public and private entities to establish an effective homelessness prevention program in Passaic County.
- Create a 'minimum standard' discharge policy to be adopted county-wide.
- Create affiliation agreements between various discharging agencies and shelters.
- Improve discharge planning policy for prisons and jails.
- Improve discharge planning for youth aging out of the DYFS system.

Partnerships with the school homeless liaisons will be strengthened through coordinated training sessions with providers. The Mainstream Committee of the CoC has incorporated education and early child care issues in their monthly meetings. The CoC works with the Children's Inter-Agency Coordinating Council (CIACC) to build partnerships with the healthcare system, child protective services and homeless services system to better identify homeless students and coordinate services.

The County has budgeted \$20,000 in FY20 CDBG funds for the County Court Appointed Special

Advocates (CASA) program which assists foster youth.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The County updated the Analysis of Impediments to Fair Housing in 2019. Barriers identified were:

- Limited housing choice results in Housing Choice vouchers concentration in older, lower cost communities
- Lack of public transit limits mobility and housing choice
- Based on housing complaints received by HUD, there is continued evidence of discrimination in housing on the basis of race, disability and familial status which limits housing choice
- Non-White households were less likely to be homeowners and are more likely to have been offered a high-cost loan than white households
- Members of protected classes have lower income and higher unemployment rates which limits housing choice
- Many of the municipal zoning ordinances in the Urban County are outdated, lack certain terms, definitions, and/or regulations, are not in alignment with Federal fair housing law.
- Newspaper advertising on line did not consistently use fair housing logo in Real Estate section

In the Five-Year CP, obstacles such as a lack of funding, NIMBYism, a lack of affordable housing, limited infrastructure in the community, Highlands development restrictions, and escalating costs to providing housing were cited as obstacles to providing affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The County will continue to conduct fair housing education and outreach. The county does not control land use, zoning, building codes or other actions with direct impact on land use. The County will continue to work in an advisory capacity to the local municipalities on land use issues.

During 2020 Passaic County will continue to promote fair housing. A housing conference was planned for April 2020 but due to the Corona Virus had to be canceled. We will promote the County's fair housing webpage as a place to get information on fair housing and plan a conference for 2021.

The Planning Department is collecting the court determinations for affordable housing to incorporate into a new housing element of the County's Master Plan. The county will promote housing options to

expand housing choice.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

The following information illustrates other actions that Passaic County will take to address its priority needs.

Actions planned to address obstacles to meeting underserved needs

The primary impediment to the County ability to meet underserved needs is the limited amount of CDBG funding to address identified priorities. The County will continue to seek public and private resources to leverage its entitlement funds in assisting with implementation of policies and programs.

The County Housing Agency provides rent vouchers to offset the high cost of rental housing in the County.

The Passaic County Human Services Department offers several programs to combat homelessness and is the administrator of the CoC in Passaic County. The County has a Homeless Trust Fund which will provide resources to address homelessness.

Actions planned to foster and maintain affordable housing

The County will continue to support its goals of maintaining and expanding affordable housing by supporting activities and programs funded by others by certifying these activities as consistent with the five - year plan.

The Passaic County Weatherization and Home Energy Division provides utility subsidies to low income individuals residing in Passaic County to permit them to stay in their homes and have adequate heating and electricity. In addition, the Division rehabilitates the homes of low income individuals to ensure that they are energy efficient. Rehabilitation includes insulation, new windows, new hot water heaters and new boilers.

Additionally, the County will continue to provide resources to help homeless and low-income persons obtain housing. For example, the Passaic County Housing Agency provides rent vouchers to offset the high cost of rental housing in the County.

Actions planned to reduce lead-based paint hazards

The County is a participant in the New Jersey Health Department Lead Abatement Initiative. When children are identified with an elevated blood lead level, the County provides oversight to ensure that the lead-based paint problem is addressed. The State recently announced its plans to reinstate funding

for lead-based paint remediation. The County will once again be able to refer owners to this program.

The U.S. EPA guideline for renovation, paint and repair, effective April 22, 2010, requires that all contractors notify owners of properties constructed prior to 1978 of the potential for lead-based paint hazards and to perform work in a lead safe manner. Contractors must be trained and registered with the U.S. EPA to do work in older homes that disturbs painted surfaces. Local building code offices will be made aware of these requirements.

Actions planned to reduce the number of poverty-level families

Through implementation of human services programs offered by or through funding provided by Passaic County, the County works to reduce the number of families with incomes below the poverty level. The County, in conjunction with the public and private agencies and institutions, provides lower-income households with the opportunity to gain the knowledge and skills as well as the motivation to become fully self-sufficient. Economic Development activities are directed toward the creation of new businesses and employment opportunities. The CDBG program provides the potential of generating jobs that may be filled by Section 3 residents or hire Section 3 businesses.

The county Workforce Development Board and Workforce Development Center develop training and provide job placement services for county residents.

Actions planned to develop institutional structure

The County Department of Planning and Economic Development is responsible for the administration of the CDBG program. All sub-recipient agreements are monitored on an ongoing basis. The County participates with other groups when appropriate, such as planning for the homeless, to facilitate cooperative problem solving in Passaic County.

Actions planned to enhance coordination between public and private housing and social service agencies

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

This section describes program specific requirements for CDBG funds.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

