

## **PUBLIC NOTICE**

**PLEASE TAKE NOTICE:** The Board of County Commissioners of the County of Passaic adopted Resolution No. R20210001 at its January 7, 2021 meeting setting the regular meeting schedule for calendar year 2021 in compliance with N.J.S.A. 10:4-18. On August 11, 2021, the Board of County Commissioners of the County of Passaic adopted Resolution No. R20210724 authorizing the resumption of in-person meetings of the Board, at the following dates, times, and locations:

<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
September 8, 2021	5:30 PM	300 Oldham Road, Wayne, New Jersey 07470
September 28, 2021	5:30 PM	401 Grand Street, Paterson, New Jersey 07505
October 26, 2021	5:30 PM	401 Grand Street, Paterson, New Jersey 07505
November 9, 2021	5:30 PM	401 Grand Street, Paterson, New Jersey 07505
November 23, 2021	5:30 PM	401 Grand Street, Paterson, New Jersey 07505
December 14, 2021	5:30 PM	401 Grand Street, Paterson, New Jersey 07505
December 28, 2021	10:00 AM	401 Grand Street, Paterson, New Jersey 07505

Members of the public can attend the meetings in-person in compliance with the COVID-19 safety protocol practices in place at all County facilities. Additionally, a member of the public may submit a comment electronically during the public portion of the meeting by submitting same by no later than 5:30 PM to [public@passaiccountynj.org](mailto:public@passaiccountynj.org) of the date of the scheduled meeting, and include his/her name, address, and matter to be addressed by the Board. The Clerk of the Board shall include the comment in the meeting minutes kept pursuant to N.J.S.A. 10:4-12 and it will become an official part of the record. This notice is being issued pursuant to the Open Public Meetings Act, P.L. 1975, Chapter 231, N.J.S.A. 10:4-06, et seq. Official action will be taken.

### **BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS**

---

Louis E. Imhof III, Clerk of the Board

Dated: August 25, 2021

Published in: Herald News  
Bergen Record

On File with the Passaic County Clerk

**Louis E. Imhof III**  
**Clerk of the Board**  
**Board of County Commissioners**  
**County of Passaic**  
**(973) 881-4412 or [Louisi@passaiccountynj.org](mailto:Louisi@passaiccountynj.org)**

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Meeting Venue

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

### A. Roll Call:

1. Akhter
2. Bartlett
3. Best
4. Duffy
5. Lazzara
6. Deputy Director James
7. Director Lepore

### B. Announcement of the Open Public Meeting Law

### C. Invocation:

### D. Pledge of Allegiance

### E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces and all who have died from COVID-19, especially the 1,742 residents of Passaic County.

### F. Approval of Minutes: August 10, 2021

G. Approval of Proclamation:

1. Passaic County Board of County Commissioners would like to extend a very Happy 100th Birthday to Mr. Thomas Nakashian.

H. Administrator's Report:

1. The Passaic County Board of County Commissioner 9/11 Memorial Ceremony held at the Passaic County 9/11 Monument.
2. Update on County of Passaic response to the Covid-19 Pandemic by Dr. Charlene Gungil, Director & Health Officer.

I. County Commissioner Reports:

1. Commissioner Director Pasquale "Pat" Lepore
2. Commissioner Deputy Director Bruce James
3. Commissioner Assad R. Akhter
4. Commissioner John W. Bartlett
5. Commissioner Theodore O. Best, Jr.
6. Commissioner Terry Duffy
7. Commissioner Cassandra "Sandi" Lazzara

J. Communications: None

K. Oral Portion:

1. Motion to Open the Public Portion of the meeting\_\_\_\_\_
2. Motion to Close the Public Portion of the meeting\_\_\_\_\_

L. Consent Agenda:

**ADMINISTRATION AND FINANCE**

1. REQUESTING APPROVAL FOR THE INSERTION OF ASPECIAL ITEM OF REVENUE IN THE 2021 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter159 P.L. 148) EPID22RTK19L, ALL AS NOTED IN THE RESOLUTION.
2. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OFREVENUE IN THE 2021 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) OLPH22CLP023, ALLAS NOTED IN THE RESOLUTION.

3. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2021 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) OLP22VSF026, ALL AS NOTED IN THE RESOLUTION.

#### **ADMINISTRATION AND FINANCE**

4. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2021 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2021 EVGP, ALL AS NOTED IN THE RESOLUTION.
5. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2021 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 21-BWC-342, ALL AS NOTED IN THE RESOLUTION.
6. RESOLUTION AUTHORIZING A COVID-19 VACCINATION AND TESTING POLICY APPLICABLE TO ALL EMPLOYEES, CONTRACTORS, INTERNS, AND VOLUNTEERS, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.
7. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT SOE SOFTWARE CORPORATION TO PROVIDE ELECTION DAY SERVICES TO THE OFFICE OF THE COUNTY CLERK, PURSUANT TO N.J.S.A. 40A:11-5(1), ALL AS NOTED IN THE RESOLUTION.
8. RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEE AUTHORIZATION FOR OUTSIDE COUNSEL IN VARIOUS MATTERS, PURSUANT TO N.J.A.C. 5:30-11.6, ALL AS NOTED IN THE RESOLUTION.
9. RESOLUTION RETAINING OUTSIDE LEGAL COUNSEL FOR PENDING LITIGATION RELATED TO THE PASSAIC COUNTY JAIL, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
10. RESOLUTION RETAINING MARINIELLO & MARINIELLO, PC FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF WALTON V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-2296-21, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
11. RESOLUTION AUTHORIZING AN APPROPRIATION FOR VAULT MEDICAL SERVICES OF NEW JERSEY, P.C. FOR THE PERFORMANCE OF ADMINISTERING COVID-19 VACCINATIONS IN PASSAIC COUNTY, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6, ALL AS NOTED IN THE RESOLUTION.
12. RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED DURAN AND AYALA V. COUNTY OF PASSAIC, DOCKET NO. PAS-L-3396-19, PENDING IN THE SUPERIOR COURT OF NEW JERSEY, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

13. RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED NORTHEAST REMSCO CONSTRUCTION, INC. V. COUNTY OF PASSAIC AND DEWBERRY ENGINEERS, DOCKET NO. PAS-L-336-17, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

#### **ADMINISTRATION AND FINANCE**

14. RESOLUTION AUTHORIZING AN AGREEMENT WITH CONCORD ENGINEERING GROUP, INC. TO PROVIDE ENERGY ADVISORY AND COMMODITY PROCUREMENT CONSULTING FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ, ALL AS NOTED IN THE RESOLUTION.
15. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO UNIVERSAL MAILING SERVICES, INC. FOR MAILING SERVICES OF SAMPLE BALLOTS FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (I), ALL AS NOTED IN THE RESOLUTION.
16. RESOLUTION AUTHORIZING AN AWARD OF CONTRACTS TO VARIOUS VENDORS FOR PRINTING SERVICES, PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION AUTHORIZING THE PURCHASE OF SOFTWARE AND EQUIPMENT FOR COUNTY DEPARTMENTS; AMENDING RESOLUTION NO. R20201152 AND RESOLUTION NO. R20210033, PURSUANT TO N.J.S.A. 40A: 11-12, ET SEQ. AND N.J.S.A. 40A:11-10, ET SEQ, ALL AS NOTED IN THE RESOLUTION.
18. RESOLUTION RENEWING THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM #203PCERCPS FOR A FIVE-YEAR TERM EFFECTIVE NOVEMBER 1, 2021 TO OCTOBER 31, 2026, PURSUANT TO N.J.A.C. 5:34-7.5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
19. RESOLUTION WELCOMING AFGHAN REFUGEES TO RELOCATE TO PASSAIC COUNTY FOLLOWING THE UNITED STATES TROOP WITHDRAWAL FROM AFGHANISTAN ON AUGUST 31, 2021, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.
20. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ELECTION SYSTEMS & SOFTWARE, LLC FOR THE PURCHASE OF VOTING MACHINES AND AFFILIATED SOFTWARE AND EQUIPMENT FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (I)
21. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TENEX SOFTWARE SOLUTIONS, INC. FOR THE PURCHASE OF E-POLL BOOKS AND AFFILIATED SOFTWARE AND LICENSES FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (I)

#### **HEALTH & HUMAN SERVICES**

22. RESOLUTION AUTHORIZING THE RECYCLING AND NATURAL RESOURCES DIVISION TO APPLY FOR AND ACCEPT THE 2021 NEW JERSEY CLEAN COMMUNITIES ENTITLEMENT, PURSUANT TO N.J.S.A. 13:1E-213 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

### **HEALTH & HUMAN SERVICES**

23. RESOLUTION AUTHORIZING THE DEPARTMENT OF HEALTH TO ENTER INTO A CLINICAL AFFILIATION AGREEMENT WITH RAMAPO COLLEGE OF NEW JERSEY, TO IMPLEMENT A NURSING FIELD WORK PROGRAM, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
24. RESOLUTION AUTHORIZING THE PURCHASE OF FOOD PRODUCTS FROM METROPOLITAN FOODS D/B/A/ DRISCOLL FOODS FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-12, ALL AS NOTED IN THE RESOLUTION.
25. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO AAA METAL & GLASS, INC. TO INSTALL SAFETY GLASS ENCLOSURES AT PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-3, ALL AS NOTED IN THE RESOLUTION.
26. RESOLUTION INCREASING APPROPRIATION AND APPROVING A ONE MONTH EXTENSION IN CONTRACT TERM TO THE VARIOUS VENDORS UNDER SB-20-035, TO BE USED ON AN AS-NEEDED BASIS BY PREAKNESS HEALTHCARE CENTER FOR MEDICAL AND DENTAL SUPPLIES, PURSUANT TO N.J.S.A. 40A:11-15, ALL AS NOTED IN THE RESOLUTION.
27. RESOLUTION EXERCISING THE SECOND ONE-YEAR OPTION TO DRGS, INC. FOR MEDICAL RECORD CONSULTING SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4.1, ALL AS NOTED IN THE RESOLUTION.
28. RESOLUTION AMENDING GRANT AGREEMENT DOAS21AAA012 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR 2021, REFLECTING AN AWARD INCREASE AS AUTHORIZED BY 42 U.S.C.A. SEC.3001, ET. SEQ., ALL AS NOTED IN THE RESOLUTION.
29. RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO CATHOLIC FAMILY & COMMUNITY SERVICES TO PROVIDE TEMPORARY RELOCATION SERVICES THROUGH THE DIVISION OF WEATHERIZATION'S LEAD REMEDIATION PROGRAM, PURSUANT TO N.J.A.C. 5:30-11.6, ALL AS NOTED IN THE RESOLUTION.
30. RESOLUTION EXERCISING THE FIRST ONE-YEAR OPTION TO PASSAIC COUNTY WORKFORCE DEVELOPMENT CENTER FOR ONE STOP OPERATIONS MANAGEMENT SERVICES FOR THE DEPARTMENT OF HUMAN SERVICES, PURSUANT TO N.J.S.A. 40A:11-4.1, ALL AS NOTED IN THE RESOLUTION.

## HEALTH & HUMAN SERVICES

31. RESOLUTION AUTHORIZING POLICIES & PROCEDURES FOR THE PASSAIC COUNTY EMERGENCY RENTAL ASSISTANCE PROGRAM, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

## PUBLIC WORKS

32. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KIMBERLY CALLAS ARTWORK FOR THE DESIGN, FABRICATION, AND INSTALLATION OF A CARTOUCHE AND PORTRAIT AT LAMBERT CASTLE, PURSUANT TO N.J.S.A. 40A:11-5(k), ALL AS NOTED IN THE RESOLUTION.
33. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ETM ASSOCIATES, LLC FOR DESIGN CONSULTING SERVICES RELATED TO THE LAMBERT TOWER HISTORIC LANDSCAPE RESTORATION AND SITE IMPROVEMENTS PROJECT, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
34. RESOLUTION AUTHORIZING CHANGE ORDER NO. 3 TO JOHN O'HARA COMPANY INC. FOR THE LAMBERT CASTLE RESTORATION & REHABILITATION PROJECT, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
35. RESOLUTION AUTHORIZING CHANGE ORDER NO. 4 TO THOMAS & SONS BUILDERS, LLC, FOR THE WEASEL BROOK PARK PHASE II IMPROVEMENTS PROJECT IN THE CITY OF CLIFTON PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
36. RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 1 TO ALAIMO GROUP FOR THE HIGHLANDS RAIL TRAIL-PHASE II BICYCLE & PEDESTRIAN IMPROVEMENTS PROJECT IN THE BOROUGH OF WANAQUE, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
37. RESOLUTION AUTHORIZING A CONTRACT MODIFICATION #3 TO T&M ASSOCIATES FOR DUE DILIGENCE SERVICES RELATED TO 495 RIVER STREET, PATERSON, NEW JERSEY, PURSUANT TO N.J.A.C 5:30-11.6 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
38. RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY AND PUBLIC SERVICE ELECTRIC AND GAS FOR THE INSTALLTION OF NEW SITE LIGHTING AT THE PASSAIC COUNTY DEPARTMENT OF PUBLIC WORKS (DPW) FACILITY IN THE TOWNSHIP OF WAYNE, NEW JERSEY, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

39. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEY TECH FOR ON-CALL GEOTECHNICAL TESTING SERVICES FOR THE REPLACEMENT OF THE RATZER ROAD BRIDGE NO. 1600-367 IN THE TOWNSHIP OF WAYNE, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

**PUBLIC WORKS**

40. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ON LINE CONTRACTING FOR ON-CALL DRAINAGE REPAIRS FOR RECONSTRUCTION OF MANHOLE ON LAKEVIEW AVENUE AND EAST 8TH STREET IN THE CITY OF CLIFTON, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
41. RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 FOR RIFLE CAMP PARK PHASE I IMPROVEMENT PROJECT IN THE PASSAIC COUNTY PARK SYSTEM, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
42. RESOLUTION AUTHORIZING THE CHANGE ORDER NO. 2 FOR THE 2020 ROADWAY RESURFACING ROAD PROJECT TO SMITH SONDY ASPHALT CONSTRUCTION, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
43. RESOLUTION AUTHORIZING CHANGE ORDER NO. 5 TO C.J. VANDERBECK AND SON, INC., FOR THE TWO PASSAIC COUNTY BOILER REPLACEMENT AT 77 HAMILTON STREET, 80 HAMILTON STREET AND 401 GRAND STREET, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
44. RESOLUTION AUTHORIZING RIGHT OF WAY ENCROACHMENT PERMIT FOR INSTALLATION OF DIGITAL FIBER OPTIC COMMUNICATION CABINETS FOR ALTICE/CABLEVISION AT VARIOUS LOCATIONS, PURSUANT TO N.J.S.A.40:20-1, ALL AS NOTED IN THE RESOLUTION.
45. RESOLUTION CONSENTING TO ORDINANCE 2300-21 BY THE CITY OF PASSAIC, NEW JERSEY APPROVING A LOADING ZONE AT 11-13 CENTRAL AVENUE IN THE CITY OF PASSAIC, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 39:4-197.2, ALL AS NOTED IN THE RESOLUTION.
46. RESOLUTION AUTHORIZING ENCROACHMENT AGREEMENT BY AND BETWEEN THE COUNTY AND ST. JOSEPH UNIVERSITY MEDICAL CENTER, INC., NEW JERSEY, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.
47. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO STONE INDUSTRIES, INC., TO PROVIDE COUNTY OF PASSAIC ROAD MATERIALS FOR DISTRICT TWO (2), PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

48. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TILCON NEW YORK, INC., TO PROVIDE COUNTY OF PASSAIC ROAD MATERIALS FOR DISTRICT ONE (1), PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

**PUBLIC WORKS**

49. RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION TO JESCO TRACTOR SERVICE INC., PURSUANT TO N.J.S.A 40A: 11-10, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
50. RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION TO RUSSELL REID FOR REMOVAL & CARTING OF SEWER SERVICES IN THE PASSAIC COUNTY PARKS SYSTEM, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
51. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FISHER & SON COMPANY, PLANT FOOD CO., INC., AND SITEONE LANDSCAPE SUPPLY FOR FERTILIZER CHEMICAL MATERIALS FOR THE PASSAIC COUNTY GOLF COURSE, PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
52. RESOLUTION AUTHORIZING COMPETITIVE CONTRACTING FOR 2022 PREAKNESS VALLEY GOLF COURSE CLUBHOUSE AND REFRESHMENT STAND CONCESSION, PURSUANT TO N.J.S.A. 40A:11-4.1(j), ALL AS NOTED IN THE RESOLUTION.
53. RESOLUTION ACKNOWLEDGING THE VENDOR NAME CHANGE FROM CLEAN RENTAL TO CINTAS, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

**LAW AND PUBLIC SAFETY**

54. RESOLUTION AMENDING RESOLUTION NUMBER 2021-0574 DATED JUNE 8, 2021, WHICH AUTHORIZED THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR OPERATION HELPING HAND GRANT PROGRAM, ALL AS NOTED IN THE RESOLUTION.
55. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO AWARD A CONTRACT TO MORRIS COUNTY PREVENTION IS KEY, INC. FOR CASE MANAGEMENT SERVICES, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
56. RESOLUTION AUTHORIZING THE PURCHASE OF A SAVIN IM 6500 COLOR COPIER TO BE USED BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
57. RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S REGIONAL MEDICAL CENTER FOR DENTAL SERVICES FOR INMATES AT THE PASSAIC COUNTY JAIL, ALL AS NOTED IN THE RESOLUTION.

## **LAW AND PUBLIC SAFETY**

58. RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S EMERGENCY PHYSICIANS FOR SERVICES FOR INMATES AT THE PASSAIC COUNTY JAIL IN 2020, ALL AS NOTED IN THE RESOLUTION.
59. RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S EMERGENCY PHYSICIANS FOR SERVICES FOR INMATES AT THE PASSAIC COUNTY JAIL IN 2021, ALL AS NOTED IN THE RESOLUTION.
60. RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S REGIONAL MEDICAL CENTER FOR DENTAL SERVICES FOR INMATES AT THE PASSAIC COUNTY JAIL, ALL AS NOTED IN THE RESOLUTION.
61. RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S EMERGENCY PHYSICIANS FOR HOSPITAL SERVICES FOR INMATES AT THE PASSAIC COUNTY JAIL IN 2020 AND 2021, ALL AS NOTED IN THE RESOLUTION.
62. RESOLUTION AUTHORIZING THE TRANSFER OF A SURPLUS VEHICLE FROM THE PASSAIC COUNTY SHERIFF'S OFFICE FLEET TO PROSPECT PARK, PURSUANT TO N.J.S.A. 40A:11-36(2), ALL AS NOTED IN THE RESOLUTION.
63. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO AWARD A CONTRACT TO GD CORRECTIONAL SERVICES, LLC. FOR FOOD SERVICE AND FOOD MANAGEMENT AT THE PASSAIC COUNTY JAIL, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
64. RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) ROBOTS AND ASSOCIATED EQUIPMENT FOR BOMB SQUAD TRAINING BY THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

## **PLANNING AND ECONOMIC DEVELOPMENT**

65. RESOLUTION AUTHORIZING AN ADDITIONAL NO-COST TIME EXTENSION TO 2017 ROUND OF MUNICIPAL AND NON-PROFIT GRANTS FROM THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND PROGRAM TO THE TOWNSHIP OF WAYNE FOR THE CAPTAIN KILROY SPRAY PARK GRANT UNTIL DECEMBER 31, 2021 DUE TO CONSTRUCTION DELAYS., ALL AS NOTED IN THE RESOLUTION.
66. RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO MULLIN & LONERGAN ASSOCIATES, NOW KNOWN AS M & L ASSOCIATES, FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT CV2 AND CV3 PROGRAM FOR CONSULTING SERVICES IN THE AMOUNT OF \$100,000.00 AND EXTENSION OF CONTRACT TO OCTOBER 31, 2023, PURSUANT TO N.J.A.C. 5:30-11.6, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

67. RESOLUTION ACCEPTING GRANT AWARD FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY-2021, ALL AS NOTED IN THE RESOLUTION.

**LATE STARTERS**

68. RESOLUTION RETAINING WATERS MCPHERSON MCNEILL, P.C. FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF MCFARLANE V. PASSAIC COUNTY COMMUNITY COLLEGE, ET AL., DOCKET NO. PAS-L-2746-21, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
69. RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT FROM GLOBAL EQUIPMENT COMPANY, INC. FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (1), ALL AS NOTED IN THE RESOLUTION.
70. RESOLUTION AUTHORIZING A SECOND EXTENSION OF THE LEASE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND PATERSON PARKING AUTHORITY FOR PARKING SPACES AT VARIOUS LOCATIONS, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
71. RESOLUTION AUTHORIZING PURCHASE OF ITEMS FOR THE SWAT TEAM BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
72. RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF PASSAIC AND NEW JERSEY DEPARTMENT OF STATE, DIVISION OF ELECTIONS, EARLY VOTING 2021 ELECTION REIMBURSEMENT, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.
73. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO APPLY FOR THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY'S BOLSTERING POLICE-YOUTH TRUST PROGRAM, ALL AS NOTED IN THE RESOLUTION.

M. New Business:

1. Personnel:
2. Bills:

N. Adjournment:

**PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS  
MINUTES FOR REGULAR MEETING HELD ON**

**August 10<sup>th</sup>, 2021**

A regular meeting of the Passaic County Board of County Commissioners was held this day via WebEx at 5:30 PM.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

**Roll Call:**

1. Akhter
2. Bartlett
3. Best
4. Duffy
5. Lazzara
6. Deputy Director James
7. Director Lepore

**Invocation:** Louis E. Imhof, III

**Pledge of Allegiance**

**Approval of Minutes:**

Motion made by Deputy Director James, second by County Commissioner Duffy, that the minutes for July 20<sup>th</sup>, 2021, be approved which the motion was carried on a roll call of six (6) votes in the affirmative, with County Commissioner Bartlett abstaining.

**Proclamations:**

Motion made by County Commissioner Duffy, second by County Commissioner Bartlett, that the proclamations be approved which the motion was carried on a roll call of seven (7) votes in the affirmative.

**Administrator's Report:**

**Presentation of Proclamation to Ringwood Health Officer Kathleen Skrobala for her Outstanding Service in responding to the COVID-19 Pandemic:**

**COVID-19 Update:** At this time Passaic County Health officer Dr. Charlene Gungil gave an update on the COVID-19 testing results for the County of Passaic.

At this time Director Lepore, asked if there were any County Commissioner Reports.

1. County Commissioner Director Pasquale "Pat" Lepore
2. County Commissioner Deputy Director Bruce James
3. County Commissioner Assad R. Akhter
4. County Commissioner John W. Bartlett
5. County Commissioner Theodore O. Best, Jr.
6. County Commissioner Terry Duffy
7. County Commissioner Cassandra "Sandi" Lazzara

**COMMUNICATION:**

County Commissioner Director Lepore pulled communication C-1 from the consent agenda.

**ORAL PORTION:**

Bartlett: Motion to open the public portion.

Akhter: Second.

ROLL CALL: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes:  
Director Lepore, Yes: Lazzara, Yes:

At this time no one appeared before the Board.

Duffy: Motion to close the Public Portion of the Meeting.

Akhter: Second

ROLL CALL: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes:  
Director Lepore, Yes: Lazzara, Yes:**Consent Agenda Resolutions:**

A motion was made by County Commissioner Duffy, seconded by County Commissioner Lazzara to add L-61 and L-62 to the consent agenda, and the motion was carried on roll call with seven (7) votes in the affirmative.

A motion was made by Deputy Director James, seconded by County Commissioner Akhter to adopt resolutions L-1 through L-62, and the motion was carried on roll call with seven (7) votes in the affirmative.

**“End of Consent Agenda”****New Business:****Personnel:**

A motion was made by Deputy Director James, Second by County Commissioner Lazzara, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

**Bills:**

Motion made by Deputy Director James, seconded by County Commissioner Lazzara, that:

Current Fund	0-01	509,177.95
Current Fund	1-01	2,660,040.23
HUD Budget Expenditures	1-25	<u>5,563.47</u>
	<b>Year Total:</b>	<b>2,665,603.70</b>
General Capital Fund Budget	C-04	2,268,664.36
State/Federal Grant Fund	G-01	4,748,868.34
Open Space Trust	O-20	2,372.00
Open Space Trust	O-21	39,419.40
	<b>Year Total:</b>	<b>41,791.40</b>
Register of Deeds Trust	T-17	2,284.20
Professional Liability Trust	T-19	80,783.06
Trust Fund Other	T-20	7,080.16
Para Transit Fund	T-24	362.67
	<b>Year Total:</b>	<b>90,510.09</b>

Private Industry Council	Z-81	8,461.66
<b>Total of All Funds</b>		<b>\$10,333,077.50</b>

Current Fund	0-01	26,693.84
Current Fund	1-01	13,326,692.08
Payroll Agency Deductions	1-05	3,560,027.69
HUD Budget Expenditures	1-25	13,249.58
General Capital Fund Budget	C-04	925.00
State/Federal Grant Fund	G-01	865,046.72
Open Space Trust	O-21	775.00
Confiscated Trust Fund	T-15	5,561.00
Professional Liability Trust	T-19	3,856.25
Trust Fund Other	T-20	424.66
Private Industry Council	Z-81	10,152.13
<b>Total All Funds:</b>		<b>\$17,813,403.95</b>

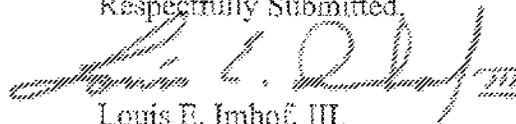
Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

Adjournment

Motion made County Commissioner Duffy, seconded by County Commissioner Lazzara that the regular meeting be adjourned at 6:26 PM, and the motion was carried on roll call with seven (7) votes in the affirmative.

(The proceedings of this meeting were both audio and video taped recorded)

Respectfully Submitted,



Louis E. Imhof, III  
Clerk of the Board

Prepared by: Zeana Moulayes

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF ASPECIAL ITEM OF REVENUE IN THE 2021 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter159 P.L. 148) EPID22RTK19L, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210779</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-1							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS the County is desirous at this time to anticipate and appropriate a sum of \$15,213.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2021

In the sum of \$15,213.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Right to Know Program (2022-RTK-LOA) (EPID22RTK19L)

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$15,213.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health and Senior Services, Right to Know Program (2022-RTK-LOA) (EPID22RTK19L)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2021 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) OLPH22CLP023, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210780</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-2							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS the County is desirous at this time to anticipate and appropriate a sum of \$212,050.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2021

In the sum of \$212,050.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health, Office of Local Public Health, Childhood Lead Grant FY2022 [OLPH22CLP023]

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$212,050.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health, Office of Local Public Health, Childhood Lead Grant FY2022 [OLPH22CLP023]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2021 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) OLPH22VSF026, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210781</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-3							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS the County is desirous at this time to anticipate and appropriate a sum of \$450,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2021

In the sum of \$450,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health, Office of Local Public Health, COVID-19 Vaccination Supplemental Grant [OLPH22VSF026]

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$450,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health, Office of Local Public Health, COVID-19 Vaccination Supplemental Grant [OLPH22VSF026]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF ASPECIAL ITEM OF REVENUE IN THE 2021 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter159 P.L. 148) 2021 EVGP, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210782</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-4							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS the County is desirous at this time to anticipate and appropriate a sum of \$1,250,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2021

In the sum of \$1,250,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of State, Division of Elections, Early Voting Grant Program

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$1,250,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of State, Division of Elections, Early Voting Grant Program

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2021 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 21-BWC-342, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210783</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-5							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS the County is desirous at this time to anticipate and appropriate a sum of \$489,120.00 for the program noted below, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2021

In the sum of \$489,120.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law and Public Safety, Body-Worn Camera Grant Program (21-BWC-342)

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$489,120.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law and Public Safety, Body-Worn Camera Grant Program (21-BWC-342)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING A COVID-19 VACCINATION AND TESTING POLICY APPLICABLE TO ALL EMPLOYEES, CONTRACTORS, INTERNS, AND VOLUNTEERS, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY COUNSEL

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210784</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-6							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING A COVID-19 VACCINATION AND TESTING POLICY  
APPLICABLE TO ALL EMPLOYEES, CONTRACTORS, INTERNS, AND VOLUNTEERS,  
PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, Coronavirus disease 2019 (hereafter “COVID-19”) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

**WHEREAS**, to protect the health, welfare, and safety of County employees, and visitors to County facilities, the Board is authorizing the COVID-19 Vaccination and Testing Policy, attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic authorizes the COVID-19 Vaccination and Testing Policy, attached to and made part of this Resolution, effective October 1, 2021 for all County employees, including staff employed by constitutional officers and gubernatorial appointees, and contractors, interns, and volunteers.

**LET IT BE FURTHER RESOLVED** that the County Administrator, County Counsel, and Director of Human Resources are authorized to take any and all action to carry out the purposes of this Resolution.

MPJ

September 8, 2021

**TO:** All County Employees

**FROM:** Anthony J. DeNova, III  
County Administrator

**RE:** COVID-19 Vaccination and Testing Policy

**DATE:** September 9, 2021

---

**Article I. Introduction.**

Pursuant to Resolution No. [INSERT] approved by the Board of County Commissioners, of the County of Passaic (hereafter "County") is implementing a COVID-19 Vaccination and Testing Policy (hereafter "Vaccine and Testing Policy"). The Vaccine and Testing Policy is being implemented to protect the health, welfare, and safety of employees and visitors to County facilities by reducing the risk of exposure to COVID-19.

**Article II. Scope.**

The Vaccine and Testing Policy applies to all County employees, including staff employed by constitutional officers and gubernatorial appointees. It also extends to all contractors, interns, and volunteers. It does not apply to vendors or visitors. Additionally, the Vaccine and Testing Policy is not applicable to employees at Preakness Healthcare Center (hereafter "Preakness"). Preakness employees are subject to a COVID-19 vaccine mandate as determined by applicable state and federal laws and regulations. Employees, contractors, interns, and volunteers shall be allowed to choose from the options outlined below, and non-compliance with at least one of the options can result in disciplinary action, up to and including termination.

**Article III. Option I: Proof of COVID-19 Vaccination.**

On or before October 1, 2021, an employee must submit to the Department of Human Resources proof of full vaccination against the COVID-19 coronavirus.

**Section 3.01 Full Vaccination.**

"Full vaccination" is defined by the Centers for Disease Control and Prevention (hereafter "CDC") as an individual meeting one of the following criteria: (1) It has been at least two weeks since the individuals receipt of the second vaccination dose in a 2-dose series (such as the Pfizer or Moderna vaccines); or (2) It has been at least two weeks since the individuals receipt of a single-dose vaccine, such as the Johnson & Johnson vaccine.

**Section 3.02 Proof of Vaccination.**

Proof of Vaccination is to be submitted through a secure online application maintained by the County. Human Resources will be issuing a memorandum on the procedures for using the online application and submitting proof of vaccination to the County. An employee's health information will be maintained in a confidential manner in accordance with all applicable laws and regulations.

**Article IV. Option II: Weekly Testing for COVID-19.**

Any employee who does not submit proof of full vaccination on or before October 1, 2021, as outlined in Option I, must comply with the following ongoing conditions, unless or until proof of full vaccination is submitted.

**Section 4.01 Weekly Viral Tests for COVID-19.**

Beginning October 1, 2021, an employee who does not submit proof of full vaccination to the Department of Human Resources must comply with the following ongoing, weekly, mandate to undergo and submit the results of viral tests for COVID-19, pursuant to the following conditions:

- (a) The weekly viral test must be either a polymerase chain reaction (PCR) test or a rapid antigen test for COVID-19 (hereafter "COVID-19 Tests").
- (b) The COVID-19 Tests must be conducted by an approved testing facility. Information on free testing is available through the New Jersey Department of Health. Home tests are strictly prohibited. If you need information about COVID-19 Tests, please contact the County's Department of Health Services via email at [COVID19Test@passaiccountynj.org](mailto:COVID19Test@passaiccountynj.org).
- (c) Any employee that is undergoing testing during County business hours must use sick leave or request the use of vacation or compensatory leave. An employee should strive to schedule COVID-19 testing appointments outside of working hours.
- (d) The County's Health Officer is authorized to increase the frequency of COVID-19 Testing for unvaccinated employees, depending on her professional expertise in protecting the health, safety, and welfare of the County's employees and visitors to County facilities.

**Section 4.02 Submission of Test Results to Human Resources.**

An employee is required to submit the results of the COVID-19 Test on weekly basis through the same secure online application maintained by the County. As with proof of vaccination, an employee's health information will be maintained in a confidential manner in accordance with all applicable laws and regulations. An employee must adhere to the following procedures:

- (a) An employee must electronically submit the COVID-19 test before their regular scheduled shift begins on Friday. By way of example, an employee will be required to submit the COVID-19 test result by before their regular scheduled shift begins on October 1, 2021 to be eligible to attend work for the rest of the day and on October 4, 2021.
- (b) An employee who does not submit the test result before their regular scheduled shift begins on Friday shall be excluded from County facilities immediately without pay until such time as a COVID-19 test result is submitted. Once submitted, the employee shall be eligible to return on the next scheduled workday. An employee who has not submitted a COVID-19 test result for five (5) consecutive days shall be considered to have abandoned his or her position and shall be recorded as a resignation not in good standing. See N.J.A.C. 4A:6-2(b).

- (c) Under no circumstances may an employee who is excluded from the worksite based on the failure to submit COVID-19 test be allowed to work remotely. Any absence for failure to submit COVID-19 test results will be considered unauthorized and unpaid.
- (d) Repeated failure to submit a COVID-19 test results by the Friday deadline shall be grounds for disciplinary action, up to and including termination.

Section 4.03 Expense for COVID-19 Testing.

The County will not provide, schedule, or reimburse employees for COVID-19 Tests.

**Article V. Public Health Measures.**

All other public health measures instituted by the County, including, but not limited to, social distancing and mask requirements in public and shared office areas remain in effect.

**Article VI. Availability of COVID-19 Leave for Vaccination.**

An employee will be afforded COVID-19 leave time for one (1) day for the purposes of either: (1) obtaining a COVID-19 vaccine; (2) recovering from any symptoms because of the vaccination.

**Article VII. Termination for Submission of Falsified Documents.**

An employee who submits falsified COVID-19 Test Results and/or falsified proof of vaccination shall be terminated.

**Article VIII. Accommodations.**

An employee who is requesting an accommodation from the Vaccine and Testing Policy must contact the Department of Human Resources to discuss potential options and/or accommodations from same.

**Article IX. Questions Regarding Policy.**

If there are any questions or concerns related to the COVID-19 Vaccination and Testing Policy, please contact to the Department of Human Resources.

**Article X. Effective Date.**

The Vaccine and Testing Policy shall take effect October 1, 2021.

\*\*\*

cc: Matthew P. Jordan, Esq., County Counsel  
Chanda Curtis, SHRM-CP, Director of Human Resources  
Passaic County Sheriff Richard Berdnik  
Passaic County Prosecutor Camelia Valdes  
Passaic County Clerk Danielle Ireland-Imhof  
Passaic County Surrogate Bernice Toledo

All Department Heads

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

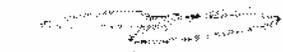
Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT SOE SOFTWARE CORPORATION TO PROVIDE ELECTION DAY SERVICES TO THE OFFICE OF THE COUNTY CLERK, PURSUANT TO N.J.S.A. 40A:11-5(l), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY CLERK

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210785</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-7							
CAF #	T-20-56-880-003-801							
Purchase Req. #	R1-14028							
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT SOE SOFTWARE CORPORATION TO PROVIDE ELECTION DAY SERVICES TO THE OFFICE OF THE COUNTY CLERK, PURSUANT TO N.J.S.A. 40A:11-5(l)**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County Clerk has certain statutory duties related to conducting elections in the County, and, as a public service, reports in real time election results on Election Day, which requires the purchase of certain software, as set forth herein; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(l), any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding thereof and shall be awarded by resolution of the Board if, it is goods and services required to conduct an election; and

**WHEREAS**, the County Clerk is recommending to the Board to authorize a contract to SOE Software Corporation for software, maintenance, and training, that allows the reporting of results on Election Day, in an amount not to exceed seventeen thousand eighty one dollars (\$17,081.00); and

**WHEREAS**, SOE Software Corporation executed and notarized the County’s Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this resolution; and

**WHEREAS**, funds are available in Account No. T-20-56-880-003-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(l) that the Board of County Commissioners of the County of Passaic authorizes an award of contract to SOE Software Corporation for software, maintenance, and training, that allows the reporting of results on Election Day, in an amount not to exceed seventeen thousand eighty one dollars (\$17,081.00).

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to SOE Software Corporation, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

September 8, 2021



# BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS  
Required Pursuant To N.J.S.A. 19:44A-20.8  
**COUNTY OF PASSAIC**

**Part I - Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the SOE Software Corporation dba Seytl has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq, that pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period proceeding 09/08/2021 to any of the following name candidates committee, joint candidates committees and political party committees representing the elected officials of the Passaic County Board of Commissioners as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r)

Bruce James for Freeholder	Sandi Lazzara for Freeholder
Friends of Assad Akther	Friends of Danielle Ireland-Imhof
Friends of John Bartlett for Freeholder	Friends of Toledo for Surrogate
Friends of Terry Duffy	Friends of Berdnik for Sheriff
Friends of Theodore Best for Freeholder	
Passaic County Democratic Committee	

**Part II - Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership     
  Corporation     
  Sole Proprietorship     
  Subchapter S Corporation  
 Limited Partnership     
  Limited Liability Corporation     
  Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Seytl USA	1111 N. Westshore Blvd., Suite 450 Tampa, FL 33607

**Part 3 - Signature and Attestation**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: SOE Software Corporation dba Seytl  
 Signed: [Signature] Title: GM/President  
 Printed Name: Jonathan E. Brill Date: 08/10/2021

Subscribed and sworn before me this 10<sup>th</sup> day of August, 2021.  
[Signature]  
 (Affiant)  
Jonathan E. Brill, GM/President  
 (Print name & title of affiant) (Corporate Seal)



COUNTY OF PASSAIC  
 COUNTY CLERK, CO. OF PASSAIC  
 (O) 973-881-4784  
 401 GRAND ST. ROOM 130  
 PATERSON, NJ 07505

REQUISITION	
NO.	R1-14028

S H I P  T O	
V E N D O R	VENDOR #: 13883 SOE SOFTWARE CORPORATION D/B/A SCYTI 1111 N WESTSHORE BLVD STE 450 TAMPA, FL 33607

ORDER DATE: 08/05/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	HOSTING AND INSTALLATION OF ELECTION SOFTWARE MAINTENANCE, TRAINING AND SUPPORT ARE ALSO INCLUDED.  PENDING RESOLUTION	T-20-56-880-003-801	17,081.0000	17,081.00
			TOTAL	17,081.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210785

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

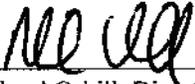
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,081.00

APPROPRIATION: T-20-56-880-003-801

PURPOSE: Authorizing award of contract to SOE Software Corporation to provide Election Day services to the Office of the County Clerk.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEE AUTHORIZATION FOR OUTSIDE COUNSEL IN VARIOUS MATTERS, PURSUANT TO N.J.A.C. 5:30-11.6, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY COUNSEL

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210786</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-8							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEE AUTHORIZATION FOR  
OUTSIDE COUNSEL IN VARIOUS MATTERS, PURSUANT TO N.J.A.C. 5:30-11.6**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County is a named party in the following matters: (1) Weston v. County of Passaic, et al., Docket No. BER-L-5012-21, pending in the Superior Court of New Jersey (hereafter “Weston Matter”); and (2) Davis v. County of Passaic, et al., Docket No. PAS-L-2454-20, pending in the Superior Court of New Jersey (hereafter “Davis Matter”); and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-21-001, seeking qualifications for a pool of outside legal counsel for calendar year 2021, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of outside legal counsel for calendar year 2021 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on November 16, 2020, the Board approved Resolution No. R20200937 qualifying a pool of outside legal counsel and for calendar year 2021, as recommended by the Passaic County Counsel, to be hired on an as-needed basis, which included Buglione Hutton Deyoe, LLC and Wisniewski & Associates, LLC; and

**WHEREAS**, on March 9, 2021, the Board approved Resolution No. R20210189 retaining Buglione Hutton & Deyoe, LLC to provide legal representation to Richard Berdnik in his capacity as the Passaic County Sheriff in the Weston Matter; and

**WHEREAS**, on December 8, 2020, the Board approved Resolution No. R20201059 retaining Wisniewski & Associates, LLC to provide outside legal services in the Davis Matter; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is within the scope of activities of the original contract, and not for the purpose of undertaking new or different work or projects; and

**WHEREAS**, the Passaic County Counsel is recommending to the Board to increase the legal fee authorizations in the pending matters as follows: (1) an amount not to exceed fifteen thousand dollars (\$15,000.00) for Buglione Hutton & Deyoe, LLC in the Weston Matter; and (2) an amount not to exceed twenty thousand dollars (\$20,000.00) for Wisniewski & Associates, LLC in the Davis Matter; and

**WHEREAS**, funds are available in Account No. T-19-56-850-000-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.6, that the Board of County Commissioners of the County of Passaic authorizes an increase the legal fee authorizations in the pending matters as follows: (1) an amount not to exceed fifteen thousand dollars (\$15,000.00) for Buglione Hutton & Deyoe, LLC in the Weston Matter; and (2) an amount not to exceed twenty thousand dollars (\$20,000.00) for Wisniewski & Associates, LLC in the Davis Matter.

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modifications awarded herein, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contracts and take any other steps necessary to carry out the purpose of this Resolution.

MPJ

September 8, 2021



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Authorize additional legal fees for Buglione Hutton & Deyo, LLC in the Weston Matter and Wisniewski & Associates, LLC in the Davis matter.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

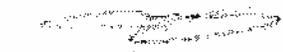
Agenda: RESOLUTION RETAINING OUTSIDE LEGAL COUNSEL FOR PENDING LITIGATION RELATED TO THE PASSAIC COUNTY JAIL, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY COUNSEL

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210787</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-9							
CAF #	T-19-56-850-000-801							
Purchase Req. #	R1-14392							
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION RETAINING OUTSIDE LEGAL COUNSEL FOR PENDING LITIGATION RELATED TO THE PASSAIC COUNTY JAIL, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County is a named defendant in the following matters: (1) Snipes v. County of Passaic, et al., Docket No. 2:21-cv-14149-KSH-MAH pending in the United States District Court (hereafter “Snipes Matter”); and (2) Rocklacy v. County of Passaic, et al., Docket No. 2:21-cv-13833-ES-MAH; McKinney v. County of Passaic, et al., Docket No. 2:21-cv-13826-KM-ESK; Finley v. County of Passaic, et al., Docket No. 2:21-cv-13831-KM-MAH; Barden v. County of Passaic, et al., Docket No. 2:21-cv-13835-BRM-LDW; Cromartie v. County of Passaic, et al., Docket No. 2:21-cv-13832-JMV-CLW, pending in the United States District Court (hereafter “PCJ Matters”); and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-21-001, seeking qualifications for a pool of outside legal counsel for calendar year 2021, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of outside legal counsel for calendar year 2021 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on November 16, 2020 the Board passed Resolution No. R20200937 qualifying a pool of outside legal counsel for calendar year 2021, as recommended by the County Counsel, to be hired on an as-needed basis, which included McCusker, Anselmi, Rosen & Carvelli, PC and Hoagland, Longo, Moran, Dunst & Doukas, LLP; and

**WHEREAS**, the Passaic County Counsel is recommending to the Board to retain outside legal counsel as follows: (1) McCusker, Anselmi, Rosen & Carvelli, PC for an amount not to exceed two hundred and fifty thousand dollars (\$250,000.00) in the Snipes Matter; and (2) Hoagland, Longo, Moran, Dunst & Doukas, LLP for an amount not to exceed three hundred and fifty thousand dollars (\$350,000.00) in the PCJ Matters; and

**WHEREAS**, funds are available in Account No. T-19-56-850-000-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Board of County Commissioners of the County of Passaic is retaining outside legal counsel as follows: (1) McCusker, Anselmi, Rosen & Carvelli, PC for an amount not to exceed two hundred and fifty thousand dollars (\$250,000.00) in the Snipes Matter; and (2) Hoagland, Longo, Moran, Dunst & Doukas, LLP for an amount not to exceed three hundred and fifty thousand dollars (\$350,000.00) in the PCJ Matters.

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contracts awarded herein, and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this Resolution.

MPJ

September 8, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$600,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Authorize retaining McCusker, Anselmi, Rosen & Carvelli, PC and Hoagland, Longo, Moran, Dunst & Doukas, LLP for outside legal counsel for pending litigations related to the Passaic County Jail.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION RETAINING MARINIELLO & MARINIELLO, PC FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF WALTON V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-2296-21, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY COUNSEL

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210788</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-10							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION RETAINING MARINIELLO & MARINIELLO, PC FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF WALTON V. COUNTY OF PASSAIC, ET AL., DOCKET NO. PAS-L-2296-21, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County is a named defendant in Walton v. County of Passaic, et al., Docket No. PAS-L-2296-21 pending in Superior Court, requiring the retention of outside legal counsel; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-21-001, seeking qualifications for a pool of outside legal counsel for calendar year 2021, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of outside legal counsel for calendar year 2021 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on November 16, 2020 the Board passed Resolution No. R20200937 qualifying a pool of outside legal counsel for calendar year 2021, as recommended by the County Counsel, to be hired on an as-needed basis, which included Mariniello & Mariniello, PC; and

**WHEREAS**, the Passaic County Counsel is recommending to the Board to retain Mariniello & Mariniello, PC for an amount not to exceed seventeen thousand five hundred dollars (\$17,500.00), to provide outside legal counsel in this matter; and

**WHEREAS**, funds are available in Account No. T-19-56-850-000-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Board of County Commissioners of the County of Passaic is retaining Mariniello & Mariniello, PC to provide outside legal counsel in the matter of Walton v. County of Passaic, et al., Docket No. PAS-L-2296-21 pending in Superior Court, for an amount not to exceed seventeen thousand five hundred dollars (\$17,500.00).

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contracts to Mariniello & Mariniello, PC and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this Resolution.

MPJ

September 8, 2021

COUNTY OF PASSAIC  
 COUNTY COUNSEL, CO of Passaic  
 (Q) 973-881-4466  
 401 GRAND ST. ROOM 214  
 PATERSON, NJ 07505

REQUISITION	
NO.	RI-14231

S H I P  T O	
V E N D O R	VENDOR #: L1206 MARINIELLO & MARINIELLO, P.C. 265 COLUMBIA AVENUE FORT LEE, NJ 07024

ORDER DATE: 08/18/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Outside legal services In the matter of Walton v. County of Passaic, et al. Docket No. PAS-L-2296-21	T-19-56-850-000-801	25,000.0000	25,000.00
	DO NOT SEND PO TO VENDOR			
			TOTAL	25,000.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210788

REQUESTING DEPARTMENT

DATE

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Authorize retaining Marinello & Marinello, PC for outside legal services.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN APPROPRIATION FOR VAULT MEDICAL SERVICES OF NEW JERSEY, P.C. FOR TH PERFORMANCE OF ADMINISTERING COVID-19 VACCINATIONS IN PASSAIC COUNTY, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210789</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-11							
CAF #	G-01-41-964-021-V02							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN APPROPRIATION FOR VAULT MEDICAL SERVICES OF NEW JERSEY, P.C. FOR TH PERFORMANCE OF ADMINISTERING COVID-19 VACCINATIONS IN PASSAIC COUNTY, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey, and subsequent executive orders extending same; and

**WHEREAS**, Governor Murphy signed Assembly Bill No. 5820, allowing for the continuation of certain State agencies to modify and issue new emergency orders for certain purposes that can continue after the Public Health Emergency declared in Executive Order No. 103 is terminated to avoid disruption in New Jersey’s emergency response; and

**WHEREAS**, in light of this legislation becoming law, Governor Murphy signed Executive Order No. 244, that, among other items, lifted the Public Health Emergency in New Jersey, but left in place the State of Emergency declared in same pursuant to N.J.S.A. App. A.: 9-33, et seq., to allow for the continued management of New Jersey’s recovery and response to the COVID-19 pandemic; and

**WHEREAS**, N.J.S.A. 40A:11-6 provides that during times of emergency, any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

**WHEREAS**, in accordance with the Section 5.3 of the Passaic County Administrative Code which sets forth emergency powers, the County Administrator is empowered to enter into contracts for goods or services needed to preserve the health, safety and welfare of the public, subject to ratification of the Board; and

**WHEREAS**, on December 30, 2020, the County Administrator, pursuant to the authority stated herein, executed a COVID-19 Vaccine Administration Agreement by and between the County of Passaic and Vault Medical Services of New Jersey, P.C. (hereafter “Vault”), to assist the Department of Health in managing and operating COVID-19 Vaccination Sites in Passaic County, which is attached to and made part of this Resolution; and

**WHEREAS**, on June 22, 2021, the Board approved Resolution No. R20210594 authorizing the COVID-19 Vaccine Administration Agreement by and between the County and Vault Medical Services of New Jersey, P.C. and appropriated monies for same; and

**WHEREAS**, Sections 602(b) and 603(b) of the Social Security Act as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorized the United States Department of Treasury to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund (hereafter “American Rescue Plan”); and

**WHEREAS**, the County received ninety-seven million three hundred thirty thousand dollars (\$97,330,000.00) from the American Rescue Plan, to be used for eligible activities, as defined thereunder, including the administration of COVID-19 vaccines to Passaic County residents; and

**WHEREAS**, the Chief Financial Officer is recommending that the Board appropriate an additional six hundred thousand dollars (\$600,000.00) from the American Rescue Plan funds to be used on an as-needed basis to fund COVID-19 Vaccination Sites in Passaic County being operated in partnership by and between the County and Vault; and

**WHEREAS**, funds are available in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Administration and Finance Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-6 and Section 5.3 of the Passaic County Administrative Code that the Board of County Commissioners of the County of Passaic authorizes the Chief Financial Officer to appropriate six hundred thousand dollars (\$600,000.00) from the American Rescue Plan funds received by the County to fund the COVID-19 Vaccination Sites in Passaic, on an as-needed basis, for services provided by Vault Medical Services of New Jersey, P.C.

**LET IT BE FURTHER RESOLVED**, that all payments for the goods provided and services performed under this contract shall be paid in accordance with N.J.S.A. 40A:11-6(b).

**LET IT BE FURTHER RESOLVED**, that the Chief Financial Officer, County Administrator, County Counsel, and Purchasing Agent are hereby authorized to take any action necessary to carry out the purpose of this Resolution.

MPJ

September 8, 2021

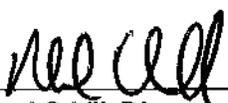
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$600,000.00

APPROPRIATION: G-01-41-964-021-V02

PURPOSE: Authorize appropriation for Vault Medical Services of New Jersey, P.C. for the performance of administering COVID-19 vaccinations.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

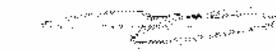
Agenda: RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED DURAN AND AYALA V. COUNTY OF PASSAIC, DOCKET NO. PAS-L-3396-19, PENDING IN THE SUPERIOR COURT OF NEW JERSEY, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
INSURANCE DIVISION

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210790</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-12							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED DURAN AND AYALA V. COUNTY OF PASSAIC, DOCKET NO. PAS-L-3396-19, PENDING IN THE SUPERIOR COURT OF NEW JERSEY, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County is a named defendant in the lawsuit entitled Duran and Ayala v. County of Passaic., Docket No. PAS-L-3396-19, filed in the Superior Court of New Jersey; and

**WHEREAS**, the County and Plaintiffs amicably resolved the dispute, and same is being recommended for approval by the County’s outside counsel and County Counsel; and

**WHEREAS**, funds are available in Account No. T-19-56-850-000-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the September 2, 2021 meeting of the Insurance Commission and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic authorizes the settlement of the litigation entitled Duran and Ayala v. County of Passaic, Docket No. PAS-L-3396-19, filed in the Superior Court of New Jersey, pursuant to the terms and conditions as set forth in a Settlement Agreement and Release as approved by the County Counsel.

**LET IT BE FURTHER RESOLVED** that the County Administrator, County Counsel, Clerk of the Board, Chief Financial Officer, and Director of the Board are authorized to take all necessary action to carry out the purpose of this resolution.

MPJ

September 8, 2021

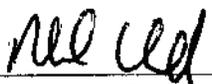
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$200,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Authorize settlement of litigation entitled Duran and Ayala v. County of Passaic, Docket no. PAS-L-3396-19.

  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED NORTHEAST REMSCO CONSTRUCTION, INC. V. COUNTY OF PASSAIC AND DEWBERRY ENGINEERS, DOCKET NO. PAS-L-336-17, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
INSURANCE DIVISION

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210791</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-13							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED  
NORTHEAST REMSCO CONSTRUCTION, INC. V. COUNTY OF PASSAIC AND  
DEWBERRY ENGINEERS, DOCKET NO. PAS-L-336-17, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County are is a named defendant in the lawsuit entitled Northeast Remsco Construction, Inc. v. County of Passaic and Dewberry Engineers, Docket No. PAS-L-336-17, filed in the Superior Court of New Jersey; and

**WHEREAS**, the County, Northeast Remsco and Dewberry Engineer amicably resolved the dispute related only to the claims against Dewberry Engineers, and same is being recommended for approval by the County’s outside counsel and County Counsel; and

**WHEREAS**, this matter was discussed at the September 2, 2021 meeting of the Insurance Commission and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic authorizes the settlement of the litigation entitled Northeast Remsco Construction, Inc. v. County of Passaic and Dewberry Engineers, Docket No. PAS-L-336-17 related only to the claims against Dewberry Engineers, filed in the Superior Court of New Jersey, pursuant to the terms and conditions as set forth in a Settlement Agreement and Release as approved by the County Counsel.

**LET IT BE FURTHER RESOLVED** that the County Administrator, County Counsel, Clerk of the Board, Chief Financial Officer, and Director of the Board are authorized to take all necessary action to carry out the purpose of this resolution.

MPJ

September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AGREEMENT WITH CONCORD ENGINEERING GROUP, INC. TO PROVIDE ENERGY ADVISORY AND COMMODITY PROCUREMENT CONSULTING FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210792</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-14							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN AGREEMENT WITH CONCORD ENGINEERING GROUP, INC. TO PROVIDE ENERGY ADVISORY AND COMMODITY PROCUREMENT CONSULTING FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., the County issued RFQ-21-009 seeking qualifications for a pool of engineers, architects, land surveyors, planners, landscape architects, environmental health and safety/engineering consultants to be hired on an as-needed basis to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, environmental health and safety/engineering consultants is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on December 14, 2020 the Board passed Resolution No. R20201102 qualifying a pool of engineers, architects, land surveyors, planners, landscape architects, environmental health and safety/engineering consultants for calendar year 2021, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included Concord Engineering Group, Inc.; and

**WHEREAS**, on August 5, 2021, Concord Engineering Group, Inc. provided a proposal to the Purchasing Agent to provide energy advisory and commodity procurement consulting for the County, which is being recommended for approval; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Administration and Finance Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5 et seq. that the Board of County Commissioners of the County of Passaic authorizes the agreement by and between the County of Passaic and Concord Engineering Group, Inc. to provide energy advisory and commodity procurement consulting.

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the award of contract herein, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Director of Board of County Commissioners, and Purchasing Agent are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO UNIVERSAL MAILING SERVICES, INC. FOR MAILING SERVICES OF SAMPLE BALLOTS FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (I), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SUPERINTENDENT OF ELECTIONS

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210793</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-15							
CAF #	1-01-22-141-001-E01							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO UNIVERSAL MAILING SERVICES, INC. FOR MAILING SERVICES OF SAMPLE BALLOTS FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (l)**

**WHEREAS**, pursuant to N.J.S.A. 19:32-1, et seq., the Office of the Superintendent of Elections (hereafter "Superintendent") is responsible for the supervision of all elections in Passaic County, the custody and maintenance of voter records, voter registration, and the custody and maintenance of voting machines; and

**WHEREAS**, pursuant to N.J.S.A. 19:32-4, the Board of County Commissioners of the County of Passaic (hereafter "Board") shall provide suitable room or rooms for the transaction of business of the Superintendent and procure suitable furniture thereof and any books, stationary, fuel and supplies that may be necessary; and

**WHEREAS**, the Superintendent requires certain services required to carry out its statutory functions and duties related to the supervision of the November General Election; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5 (l), the Purchasing Agent issued RFQ-21-096: Mailing Services of Sample Ballots for the Passaic County Superintendent of Elections (hereafter "RFQ-21-096"), to provide these goods and services necessary and required to prepare and conduct on election; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the qualification pursuant to RFQ-21-096 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, in a memorandum dated August 5, 2021, the Superintendent is recommending that Universal Mail Services, Inc. is qualified pursuant to RFQ-21-096, as the only responsive vendor, and an award of contract for a period beginning retroactively on September 1, 2021 through August 31, 2023, for the following amounts: (1) an amount not to exceed twenty five thousand dollars (\$25,000.00) for September 1, 2021 through December 31, 2021; (2) an amount not to exceed sixty-one thousand dollars (\$61,000.00) for calendar year 2022; and (3) an amount not to exceed forty-five thousand dollars (\$45,000.00) for calendar year 2023; and

**WHEREAS**, funds are available in Account No. 1-01-22-141-001-E01, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Administration and Finance Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1), that the following is authorized and approved: (1) Universal Mail Services, Inc. is qualified pursuant to RFQ-21-096 to provide mailing services of sample ballots in Passaic County; (2) an award of contract to Universal Mailing Services, Inc. for a period beginning retroactively on September 1, 2021 through August 31, 2023, for the following amounts: (1) an amount not to exceed twenty five thousand dollars (\$25,000.00) for September 1, 2021 through December 31, 2021; (2) an amount not to exceed sixty-one thousand dollars (\$61,000.00) for calendar year 2022; and (3) an amount not to exceed forty-five thousand dollars (\$45,000.00) for calendar year 2023, all to be used on an as-needed basis.

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Universal Mail Services, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Passaic County Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this Resolution.



## County of Passaic

Superintendent of Elections

501 River Street • Paterson, New Jersey 07524

**Shona Mack-Pollock**

*Superintendent of Elections*

TEL: (973) 881-4516

FAX: (973) 881-1634

*e-mail: [SOElections@passaiccountynj.org](mailto:SOElections@passaiccountynj.org)*

TO: Sherry Arvanitakis, Purchasing Agent  
From: Shona Mack-Pollock, Superintendent of Elections  
Date: August 5, 2021  
Re: RFQ Mailing Services of Sample Ballots

---

A request of qualification for the mailing services of Sample Ballots was advertised and responses were received from the following vendors per your office:

- Universal Mailing

It is our recommendation to qualify and award the contract to Universal Mailing Services 10 New England Avenue Piscataway, NJ 08854 in the amount 25,000.00 for the remainder of 2021 and \$ 61,000.00 for the year 2022 and \$45,000.00 for the year 2023.

Should you have any questions, please feel free to contact me at (973) 881-4515.

*[www.passaiccountynj.org](http://www.passaiccountynj.org)*

Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210793

COUNTY OF PASSAIC  
 SUPERINTENDENT OF ELECTIONS  
 CO OF PASSAIC, (Q)973-881-4515  
 501 River Street  
 PATERSON, NJ 07524

REQUISITION	
NO.	R1-14008

S H I P T O	
V E N D O R	VENDOR #: 09411 UNIVERSAL MAILING SRVCS, INC. 10 NEW ENGLAND AVENUE PISCATAWAY, NJ 08854-5975

ORDER DATE: 08/05/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Mailing of sample ballots for the remainder of 2021.	1-01-22-141-001-E01	25,000.0000	25,000.00
			TOTAL	25,000.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210793

REQUESTING DEPARTMENT

DATE

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$131,000.00

APPROPRIATION: 1-01-22-141-001-E01 - \$25,000.00  
(\$106,000 is dependent upon inclusion and adoption of future years' budgets)

PURPOSE: Award contract to Universal Mailing Services, Inc. for mailing services for the Superintendent of Elections.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

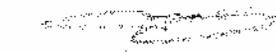
Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACTS TO VARIOUS VENDORS FOR PRINTING SERVICES, PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210794</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-16							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACTS TO VARIOUS VENDORS  
FOR PRINTING SERVICES, PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on July 15, 2021, the Purchasing Agent issued Bid No. SB-21-046: Printing Bid for Passaic County and Institutions (hereafter "SB-21-046"), seeking sealed proposals from qualified respondents to provide printing services; and

**WHEREAS**, on August 5, 2021, bids were unsealed by the Purchasing Agent, with five (5) qualified respondents, with the Purchasing Agent recommending an award of contracts on a line item basis as set forth in SB-21-046 specifications, for a period beginning October 1, 2021 through September 23, 2023, as follows:

<b>VENDOR</b>	<b>LINE ITEM</b>	<b>APPROPRIATION</b>
Parsell's Printing	2-1; 2-2; 2-12; 13-3; 13-5; 14-21; 14-30	\$7,000.00
Concept Printing	1-1; 1-2; 1-3; 1-4; 1-6; 2-9; 2-10; 2-11; 6-2; 11-3; 11-5; 11-6; 11-9; 11-10; 11-11; 11-12; 11-13; 11-14; 11-15; 11-16; 11-17; 11-25; 11-26; 12-1; 12-2; 13-2; 13-4; 13-7; 13-9; 14-7; 14-8; 14-15; 14-29	\$55,000.00
Envelopes & Printed Products	10-1; 11-4	\$18,000.00
Office Penny	4-1; 7-1; 8-1; 8-2; 9-1; 11-1; 11-2; 11-22; 11-27; 12-3; 14-1; 14-2; 14-3; 14-4; 14-5; 14-6; 14-9; 14-10; 14-11; 14-12; 14-13; 14-14; 14-16; 14-17; 14-18; 14-19; 14-20; 14-22; 14-23; 14-24; 14-25; 14-26; 14-27; 14-28; 14-31; 14-32; 14-33; 14-34; 14-35; 14-36; 14-37	\$300,000.00
Hawk Graphics, Inc.	1-5; 1-7; 2-3; 2-4; 2-5; 2-6; 2-7; 2-8; 3-1; 5-1; 5-2; 6-1; 11-7; 11-8; 11-18; 11-19; 11-20; 11-21; 11-23; 11-24; 12-4; 12-5; 12-6; 13-1; 13-6; 13-8; 13-10; 13-11; 13-12; 13-13	\$50,000.00
	<b>TOTAL =</b>	<b>\$430,000.00</b>

**WHEREAS**, the County complied with the legal requirements as set forth under N.J.S.A. 40A:11-23 and the County is making the award of contract within sixty (60) days of the bid opening, as required under N.J.S.A. 40A:11-24(a); and

**WHEREAS**, funds are available in any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 Administration and Finance Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-1, et seq. the Board of County Commissioners of the County of Passaic authorizes an award of contract the following vendors on a line item basis, as set forth above: (1) Parsell's Printing; (2) Concept Printing; (3) Envelopes & Printing Products; (4) Office Penny; and (5) Hawk Graphics, Inc., for a period beginning October 1, 2021 through September 23, 2023.

**LET IT BE FURTHER RESOLVED**, that the Chief Financial Officer is authorized to appropriate four hundred and thirty thousand dollars (\$430,000.00), as set forth in this Resolution, for printing services to be used by various County departments on an as-needed basis.

**LET IT BE FURTHER RESOLVED**, hat the Clerk of the Board, County Counsel, Director of the Board of County Commissioners, and Purchasing Agent are authorized to take any steps necessary to carry out the purposes of this Resolution.

MPJ

September 8, 2021



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$430,000.00

APPROPRIATION: Various accounts on an as-needed basis

PURPOSE: Authorizing award of contract to the various vendors listed on the attached resolution to provide printing services on an as-needed basis.



Richard Cahill, Director of Finance

DATED: September 8, 2021

2021-2023 Printing Bid for Passaic County and Institutions  
SB-21-046

VENDOR	Total Number of Items to be Awarded	Lowest Bid to be Awarded	Awarded Agency by Titles (Casting of Lots)	Total Money to be Awarded
Parcells Printing	7	2-1, 2-2, 2-12, 13-3, 13-5, 14-21, 14-30		\$7,000.00
Concept Printing	33	1-1, 1-2, 1-3, 1-4, 1-6, 2-9, 2-10, 2-11, 6-2, 11-3, 11-5, 11-6, 11-9, 11-10, 11-11, 11-12, 11-13, 11-14, 11-15, 11-16, 11-17, 11-25, 11-26, 12-1, 12-2, 13-2, 13-4, 13-7, 13-9, 14-7, 14-8, 14-15,	14-29	\$55,000.00
Envelopes & Printed Products	2	10-1, 11-4		\$18,000.00
Office Penny	41	4-1, 7-1, 8-1, 8-2, 9-1, 11-1, 11-2, 11-22, 11-27, 12-3, 14-1, 14-2, 14-3, 14-4, 14-5, 14-6, 14-9, 14-10, 14-11, 14-12, 14-13, 14-14, 14-16, 14-17, 14-18, 14-19, 14-20, 14-22, 14-23, 14-24, 14-25, 14-26, 14-27, 14-28, 14-31, 14-32, 14-33, 14-34, 14-35, 14-36, 14-37		\$390,000.00
Hawk Graphics Inc.	30	1-5, 1-7, 2-3, 2-4, 2-5, 2-6, 2-7, 2-8, 3-1, 5-1, 5-2, 6-1, 11-7, 11-8, 11-13, 11-19, 11-20, 11-23, 11-24, 12-4, 12-5, 12-6, 13-1, 13-5, 13-8, 13-10, 13-11, 13-12, 13-13	11-21	\$50,000.00

2021-2023 PRINTING BID FOR PASSAIC COUNTY AND INSTITUTIONS SB-21-046  
 Contract Period: October 1, 2021 through September 30, 2023

Note to Vendors: County Seal to be utilized by all Passaic County Departments and Institutions. No other seal is to be utilized unless otherwise approved by the Passaic County Purchasing Department. For envelopes and business cards, vendors shall be provided with samples. Prices are based on the entire lot regardless of the number of departments involved.

Category	Description	Quantity	Unit/Lot	Vendor	Price/Lot	Total	App'd by	Comments
1-1	Real Property Tax Appeal Form, size 8-1/2" x 11", 4 Pages NCR, White Perforated Top. Proof required as per sample	12,000	500	Parsec's Printing	\$95.00	\$2,160.00		
				Concept Printing	\$65.00	\$1,560.00	LS	
				Envelopes & Printed Products	\$79.00	\$1,896.00		
				Office Penny	No Bid			
				Hawk Graphics Inc.	No Bid			
				Parsec's Printing	\$34.00	\$680.00		
				Concept Printing	\$25.00	\$500.00	LS	
				Envelopes & Printed Products	\$119.00	\$2,380.00		
				Office Penny	No Bid			
				Hawk Graphics Inc.	\$50.00	\$600.00		
				Parsec's Printing	\$325.00	\$1,300.00		
				Concept Printing	\$245.00	\$980.00	LS	
				Envelopes & Printed Products	\$735.00	\$3,140.00		
				Office Penny	No Bid			
				Hawk Graphics Inc.	\$310.00	\$1,240.00		
				Parsec's Printing	\$170.00	\$340.00		
				Concept Printing	\$99.50	\$199.00	LS	
				Envelopes & Printed Products	\$945.00	\$1,090.00		
				Office Penny	No Bid			
				Hawk Graphics Inc.	\$125.00	\$250.00		
				Parsec's Printing	\$59.00	\$100.00		
				Concept Printing	\$45.00	\$90.00		
				Envelopes & Printed Products	\$545.00	\$1,090.00		
				Office Penny	No Bid			
				Hawk Graphics Inc.	\$50.00	\$50.00	LS	
				Parsec's Printing	No Bid			
				Concept Printing	\$25.00	\$25.00	LS	
				Envelopes & Printed Products	\$345.00	\$4,830.00		
				Office Penny	No Bid			
				Hawk Graphics Inc.	\$35.00	\$490.00		
				Parsec's Printing	No Bid			
				Concept Printing	\$495.00	\$990.00		
				Envelopes & Printed Products	\$795.00	\$1,590.00		
				Office Penny	No Bid			
				Hawk Graphics Inc.	\$245.00	\$490.00	LS	



2-10	Amendment 3-Part Form White/Yellow/Pink as per sample	5,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny Hawk Graphics Inc.	\$79.00 \$65.00 \$149.00 No Bid \$75.00	\$790.00 \$650.00 \$1,490.00 \$750.00	LS
2-11	Trade Name 3-Part White/Yellow/Pink as per sample	5,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	\$79.00 \$65.00 \$149.00 No Bid	\$790.00 \$650.00 \$1,490.00	LS
2-12	Attorney at Law Certification Form Yellow Post-It, size 5-3/4" x 4" as per sample	5,000	500	Hawk Graphics Inc. Parsells Printing Concept Printing Envelopes & Printed Products Office Penny Hawk Graphics Inc.	\$75.00 \$36.90 \$45.00 \$395.00 No Bid No Bid	\$750.00 \$369.00 \$450.00 \$3,950.00	LS
3-1	Adhesive Self-Stick Return Address Labels as per sample	2,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny Hawk Graphics Inc.	No Bid \$65.00 \$249.00 \$41.50 \$30.00	\$260.00 \$996.00 \$166.00 \$120.00	LS
4-1	Multicolored Flyers, size 8-1/2" x 11" as per samples	5,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny Hawk Graphics Inc.	\$759.00 \$45.00 \$179.00 \$41.00 \$50.00	\$7,590.00 \$450.00 \$1,790.00 \$410.00 \$500.00	LS 7 different flyers, 500 per flyer = 3500 total sheets per unit.
5-1	Retail Food Inspection Report, 3 Page Carbon Copy, size 8-1/2" x 11", White/Yellow/Pink as per sample	100 pads		Parsells Printing Concept Printing Envelopes & Printed Products Office Penny Hawk Graphics Inc.	No Bid \$6.05 \$895.00 No Bid \$50.00	\$605.00 \$895.00 \$50.00	LS *minimum 100 pads
5-2	Continuation Sheet (For Inspections, Surveys, Audits, etc.) 3 Page Carbon Copy, size 8-1/2" x 11", White/Yellow/Pink as per sample	100 pads		Parsells Printing Concept Printing Envelopes & Printed Products Office Penny Hawk Graphics Inc.	No Bid \$6.05 \$895.00 No Bid \$50.00	\$605.00 \$895.00 \$50.00	LS *minimum 100 pads
5-1	Gummed Label, size 3" x 4", Matte Finish with Blue Border as per sample	2,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny Hawk Graphics Inc.	\$54.00 \$105.00 \$149.00 \$49.00 \$45.00	\$716.00 \$420.00 \$596.00 \$196.00 \$180.00	LS

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210794



Item No.	Description	Quantity	Unit Price	Total Price	Supplier	Notes
11-2	#9 Envelope Business Reply Mail Permit No. 1222 as per sample	80,000	500	\$4,000.00	No Bid	
11-3	Political Party Affiliation Declaration Form, Black Ink, English/Spanish, Front and Back, size 8-1/2" x 5-1/2" Index Cards as per sample	1,000	500	\$190.00	No Bid	
11-4	Voter Registration Cards Printed in Red and Black Ink, 2 Colors Horizontal and Vertical Perforations and Printed on Both Sides as per sample	30,000	500	\$15,000.00	No Bid	
11-5	Challenger Affidavit NCR Copies White/Yellow/Pink in English as per sample	5,000	500	\$2,490.00	No Bid	
11-6	Challenger Affidavit NCR Copies White/Yellow/Pink in Spanish as per sample	5,000	500	\$2,490.00	No Bid	
11-7	Voter Complaint Affidavit 2-Part Carbon Copies White/Yellow English Perforated Top as per sample	5,000	500	\$2,490.00	No Bid	
11-8	Voter Complaint Affidavit 2-Part Carbon Copies White/Yellow Spanish Perforated Top	5,000	500	\$2,490.00	No Bid	
11-9	Information for Challenged Voters All Carbon Copies English 3-Part White/Yellow/Pink as per sample	5,000	500	\$2,490.00	No Bid	
11-10	Information for Challenged Voters All Carbon Copies Spanish 3-Part White/Yellow/Pink as per sample	5,000	500	\$2,490.00	No Bid	

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210794

11-11	Investigators Dog Tag, Bright Fluorescent Pink Stock Die Cut as per sample	1,000	500	Parsells Printing	\$105.00	\$210.00	LS
				Concept Printing	\$95.00	\$190.00	LS
				Envelopes & Printed Products	\$889.00	\$4,778.00	
				Office Penny	No Bid		
				Hawk Graphics Inc	\$200.00	\$400.00	
				Parsells Printing	No Bid		
				Concept Printing	\$495.00	\$4,950.00	LS
11-12	Laminated District Sign (must be color) as per sample	5,000	500	Envelopes & Printed Products	\$545.00	\$5,450.00	
				Office Penny	\$549.00	\$5,490.00	
				Hawk Graphics Inc.	\$635.00	\$6,350.00	
				Parsells Printing	\$620.00	\$6,200.00	
				Concept Printing	\$95.00	\$950.00	LS
11-13	Vote Here Sign in Color as per sample	5,000	500	Envelopes & Printed Products	\$545.00	\$5,450.00	
				Office Penny	\$555.00	\$5,550.00	
				Hawk Graphics Inc.	\$160.00	\$1,600.00	
				Parsells Printing	No Bid		
				Concept Printing	\$105.00	\$1,050.00	LS
11-14	Laminated Challengers Sign in English, Black Ink, size 11" x 11"	5,000	500	Envelopes & Printed Products	\$545.00	\$5,450.00	
				Office Penny	\$540.00	\$5,400.00	
				Hawk Graphics Inc.	\$771.00	\$7,710.00	
				Parsells Printing	No Bid		
				Concept Printing	\$105.00	\$1,050.00	LS
11-15	Laminated Challengers Sign in Spanish, Red Ink, size 11" x 11" as per sample	5,000	500	Envelopes & Printed Products	\$545.00	\$5,450.00	
				Office Penny	\$548.00	\$5,480.00	
				Hawk Graphics Inc.	\$833.00	\$8,330.00	
				Parsells Printing	No Bid		
				Concept Printing	\$136.00	\$1,360.00	LS
11-16	Thick Laminated Attention Voters Signs, size 8-1/2" x 11" Yellow, in Spanish	5,000	500	Envelopes & Printed Products	\$545.00	\$5,450.00	
				Office Penny	\$546.00	\$5,460.00	
				Hawk Graphics Inc	\$600.00	\$6,000.00	
				Parsells Printing	No Bid		
				Concept Printing	\$150.00	\$1,500.00	LS
11-17	Thick Laminated Attention Voters Signs, size 8-1/2" x 11" White, in English	5,000	500	Envelopes & Printed Products	\$545.00	\$5,450.00	
				Office Penny	\$546.00	\$5,460.00	
				Hawk Graphics Inc.	\$600.00	\$6,000.00	
				Parsells Printing	No Bid		
				Concept Printing	No Bid		
11-18	Laminated Voter Complaint for Signs, Black and Red Ink with Base	5,000	500	Envelopes & Printed Products	\$1,995.00	\$19,950.00	
				Office Penny	\$1,175.00	\$11,750.00	
				Hawk Graphics Inc.	\$635.00	\$6,350.00	LS
				Parsells Printing	No Bid		
				Concept Printing	No Bid		
11-19	Laminated Voter Assistance Sign, Black Ink, White Card Stock with Base Stand in English as per sample	5,000	500	Envelopes & Printed Products	\$1,995.00	\$19,950.00	
				Office Penny	\$1,175.00	\$11,750.00	
				Hawk Graphics Inc.	\$635.00	\$6,350.00	LS
				Parsells Printing	No Bid		
				Concept Printing	No Bid		
				Envelopes & Printed Products	\$1,995.00	\$19,950.00	
				Office Penny	\$1,175.00	\$11,750.00	
				Hawk Graphics Inc.	\$635.00	\$6,350.00	LS

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210794



Item	Description	Quantity	Unit	Manufacturer	Unit Price	Total Price	Notes
12-1	Blue Certificate Holders, size 8-1/2" x 11" with Gold Lettering as per sample	2,000	500	Parsells Printing	No Bid	\$2,200.00	LS
				Concept Printing	\$110.00	\$2,200.00	
				Envelopes & Printed Products	\$95.00	\$1,900.00	
				Office Penny	No Bid		
				Hawk Graphics Inc.	\$1,122.00	\$4,488.00	
12-2	Blue Proclamations Folders, size 8-1/2" x 14" with Gold Writing as per sample	2,000	500	Parsells Printing	No Bid	\$2,360.00	LS
				Concept Printing	\$376.00	\$752.00	
				Envelopes & Printed Products	\$1,495.00	\$2,990.00	
				Office Penny	No Bid		
				Hawk Graphics Inc.	\$1,125.00	\$4,500.00	
12-3	Letterhead 8-1/2" x 14", Cream Stationery Paper with Black Lettering as per sample	40,000	500	Parsells Printing	\$199.00	\$7,960.00	Per addendum 9-1/2 x 14
				Concept Printing	\$80.00	\$3,200.00	
				Envelopes & Printed Products	\$89.00	\$3,560.00	
				Office Penny	\$34.50	\$1,380.00	LS
				Hawk Graphics Inc.	\$180.00	\$7,200.00	
12-4	Cardstock 5" x 7" with Blue Frame and Blue and Gold Ink as per sample	1,000	500	Parsells Printing	\$120.00	\$1,200.00	
				Concept Printing	\$150.00	\$1,500.00	
				Envelopes & Printed Products	\$492.00	\$1,968.00	
				Office Penny	No Bid		
				Hawk Graphics Inc.	\$50.00	\$500.00	LS
12-5	Blue Certificate, 5-1/2" x 8-1/2" with County Seal as per sample	1,000	500	Parsells Printing	\$65.00	\$650.00	
				Concept Printing	\$105.00	\$1,050.00	
				Envelopes & Printed Products	\$195.00	\$1,950.00	
				Office Penny	\$70.00	\$700.00	
				Hawk Graphics Inc.	\$45.00	\$450.00	LS
12-6	Color Copies/Prints 8-1/2" x 11" Certificate with Blue Frame as per sample	1,000	500	Parsells Printing	\$95.00	\$950.00	
				Concept Printing	\$90.00	\$900.00	
				Envelopes & Printed Products	\$245.00	\$2,450.00	
				Office Penny	\$108.00	\$1,080.00	
				Hawk Graphics Inc.	\$65.00	\$650.00	LS
13-1	Resident Incident Report, 2-Part, NCR, 8-1/2" x 11" White and Yellow Glued as per sample	1,500	500	Parsells Printing	\$59.00	\$885.00	
				Concept Printing	\$80.00	\$1,200.00	
				Envelopes & Printed Products	\$198.00	\$2,970.00	
				Office Penny	No Bid		
				Hawk Graphics Inc.	\$50.00	\$750.00	LS
13-2	Visitation Badge, Peel Off Sticker, 2-Part, with Carbon NCR Receipt Back Seal as per sample	45,000	500	Parsells Printing	\$88.90	\$3,999.00	
				Concept Printing	\$85.00	\$3,825.00	LS
				Envelopes & Printed Products	\$294.00	\$13,230.00	\$500/Book
				Office Penny	No Bid		
				Hawk Graphics Inc.	No Bid		

13-3	Twenty-Four Hour Nursing Report, 2-Part, NCR, White/Yellow as per sample	15,000	500	Parsells Printing	\$37.50	\$1,125.00	LS	Per addendum quantity change - 15,000 quantity 500 lot
				Concept Printing	\$12.50	\$1,250.00		11.50/Pad
				Envelopes & Printed Products	\$1,495.00	\$1,495.00		
				Office Penny	\$64.00	\$1,920.00		Quantity 15,000 - Lot 500/Crossed out 100 pads and wrote 30
				Hawk Graphics Inc.	No Bid			
13-4	Special Events Request, 5-Part, NCR, White/Pink/Green/Blue/Gold 8-1/2" x 11" as per sample	2,000	500	Parsells Printing	\$414.00	\$828.00	LS	Per addendum 5 part
				Concept Printing	\$85.00	\$340.00		
				Envelopes & Printed Products	\$189.00	\$756.00		
				Office Penny	No Bid			
				Hawk Graphics Inc.	No Bid			
				Parsells Printing	\$59.00	\$117.80	LS	
13-5	Over-time Slip, 3-Part, NCR, 8-1/2" x 7-3/4", Scrap-Off Top as per sample	1,000	500	Concept Printing	\$125.00	\$750.00		
				Envelopes & Printed Products	\$198.00	\$396.00		
				Office Penny	No Bid			
				Hawk Graphics Inc.	\$50.00	\$200.00		
				Parsells Printing	\$90.00	\$180.00		per addendum 8-1/2 x 7
13-6	Dietician's Recommendation, 3-Part, NCR, White/Yellow/Pink, 8-1/2" x 7" as per sample	1,000	500	Concept Printing	\$75.00	\$150.00		
				Envelopes & Printed Products	\$198.00	\$396.00		
				Office Penny	No Bid			
				Hawk Graphics Inc.	\$90.00	\$180.00	LS	
13-7	Resident Transportation Data Sheet, 2-Part, NCR, 8-1/2" x 11" as per sample	1,000	500	Parsells Printing	\$99.00	\$198.00		3 parts per sample
				Concept Printing	\$85.00	\$170.00	LS	
				Envelopes & Printed Products	\$198.00	\$396.00		
				Office Penny	No Bid			
				Hawk Graphics Inc.	No Bid			
				Parsells Printing	\$61.50	\$246.00		
13-8	Request for Time Off, 2-Part, NCR, White/Pink/Yellow, Cloned Top as per sample	2,000	500	Concept Printing	\$85.00	\$340.00		
				Envelopes & Printed Products	\$198.00	\$792.00		
				Office Penny	No Bid			
				Hawk Graphics Inc.	\$50.00	\$200.00	LS	
13-9	Central Supply Master Order List, 2-Part, NCR, White/Yellow, 11-1/2" x 17", 50 Sheets/Book as per sample	50 pads		Parsells Printing	\$25.00	\$715.00		
				Concept Printing	\$25.00	\$1,250.00	LS	
				Envelopes & Printed Products	\$2,495.00	\$2,495.00		
				Office Penny	No Bid			
				Hawk Graphics Inc.	No Bid			
				Parsells Printing	\$94.00	\$168.00		
13-10	Resident Pass, 2-Part, NCR, White/Yellow/Pink, 8-1/2" x 11" as per sample	1,000	500	Concept Printing	\$105.00	\$210.00		
				Envelopes & Printed Products	\$198.00	\$396.00		
				Office Penny	No Bid			
				Hawk Graphics Inc.	\$75.00	\$150.00	LS	
13-11	Treatment Healthcare Center Newsletter 8-1/2" x 11 in Color with Pictures as per sample	3,000	500	Parsells Printing	\$395.00	\$2,370.00		
				Concept Printing	\$620.00	\$3,720.00		
				Envelopes & Printed Products	\$595.00	\$3,570.00		
				Office Penny	\$695.00	\$4,170.00		
				Hawk Graphics Inc.	\$200.00	\$1,200.00	LS	

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210794

13-12	Compliance and Ethics Program, Acknowledgment of Receipt 1st Page on Green Paper, 14 pages Back to Back on White Paper as per sample	2,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny Hawk Graphics Inc.	No Bid \$550.00 \$1,495.00 No Bid \$275.00	\$2,200.00 \$3,980.00 \$1,100.00	LS
13-13	Prescription Blanks 100/pack, 5 pack to 1 Pack as per sample	100 packs		Parsells Printing Concept Printing Envelopes & Printed Products Office Penny Hawk Graphics Inc.	No Bid \$80.00 \$995.00 No Bid \$100.00	\$880.00 \$895.00 \$180.00	LS
Passaic County Department & Institutions							
14-1	New County Seal to be utilized by all Passaic County Departments and Institutions. No other seal is to be utilized unless otherwise approved by the Passaic County Purchasing Department, along with Workmark New Imposition must be utilized for all County Printed Forms requesting Seal. Please see bid for all samples and colors.	80,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny Hawk Graphics Inc.	No Bid \$39.50 \$49.00 \$73.00 \$50.00	\$6,320.00 \$7,840.00 \$3,680.00 \$8,000.00	LS
14-2	Letterhead 8-1/2" x 11", 24# White Atlas Bond B&W, County Seal as per sample	80,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny Hawk Graphics Inc.	No Bid \$40.00 \$69.00 \$24.00 \$50.00	\$6,400.00 \$11,040.00 \$9,840.00 \$8,000.00	LS
14-3	Letterhead 8-1/2" x 11", 24# White Atlas Bond, with Gold County Seal as per sample	60,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny Hawk Graphics Inc.	No Bid \$45.00 \$69.00 \$27.00 \$50.00	\$5,400.00 \$8,280.00 \$3,240.00 \$8,000.00	LS
14-4	Letterhead 8-1/2" x 11", 24# White Atlas Bond, Typewriter Font, Black Ink, with County Seal as per sample-Clarke Office	40,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny Hawk Graphics Inc.	No Bid \$40.00 \$79.00 \$18.50 \$50.00	\$3,200.00 \$6,520.00 \$2,280.00 \$4,000.00	LS
14-5	Letterhead 8-1/2" x 11", 24# White Atlas Bond, Black Ink with Colored County Seal as per sample	60,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny Hawk Graphics Inc.	No Bid \$49.50 \$119.00 \$49.50 \$50.00	\$5,940.00 \$14,280.00 \$3,540.00 \$7,200.00	LS

Introduced on: September 6, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210794



14-14	Brown Kraft Envelope 288 Side Flap, 9" x 12" Peel Flap and County Seal, Return Address as per sample	80,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid \$90.00 \$114.00 \$65.00 No Bid	\$14,400.00 \$18,240.00 \$10,400.00	
14-15	Brown Kraft Envelope 288, 10" x 15" Peel and Seal, Return Address with County Seal as per sample	80,000	500	Hawk Graphics Inc. Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$95.00 \$134.00 \$95.50 No Bid	\$15,200.00 \$21,440.00 \$15,286.00	
14-16	White Kraft Envelope 288 10" x 13" Return Address Peel Flap on Side as per sample	80,000	500	Hawk Graphics Inc. Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$95.00 \$124.00 \$63.50 No Bid	\$13,600.00 \$19,840.00 \$10,224.00	
14-17	White Envelope Kraft #28, size 9" x 12" with Return Address Side Peel Flap and Updated County Seal as per sample	80,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$90.00 \$114.00 \$89.50 No Bid	\$14,400.00 \$18,240.00 \$14,330.00	
14-18	Brown Kraft Envelope 288 12" x 15-1/2" Return Address with County Seal, Glued Flap Side as per sample	80,000	500	Hawk Graphics Inc. Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$105.00 \$245.00 \$105.00 No Bid	\$16,800.00 \$9,200.00 \$16,480.00	
14-19	#10 Envelope, Return Address with County Seal as per sample	80,000	500	Hawk Graphics Inc. Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$23.50 \$30.60 \$29.40 \$21.50 No Bid	\$3,760.00 \$4,800.00 \$4,640.00 \$3,440.00	
14-20	#10 Envelope Return Address with Gold County Seal as per sample	40,000	500	Hawk Graphics Inc. Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$85.00 \$29.80 \$28.50 No Bid	\$1,400.00 \$6,800.00 \$3,170.00 \$2,280.00	
14-21	#10 Window Envelope, Return Address with County Seal as per sample	20,000	500	Hawk Graphics Inc. Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$35.00 \$34.00 \$29.50 No Bid	\$1,400.00 \$1,360.00 \$11,800.00	

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210794

14-22	Brown Kraft Envelope 28# 11-1/2" x 14-1/2" Return Address Gummed Side as per sample	80,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid \$105.00 \$245.00 \$82.00	\$16,800.00 \$39,200.00 \$13,420.00	LS
14-23	White Kraft Envelope 28# 9" x 12" Glued Flap and Updated County Seal with Return Address as per sample	80,000	500	Hawk Graphics Inc. Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$95.00 \$104.00 \$42.90	\$15,200.00 \$16,640.00 \$6,854.00	LS
14-24	White Window Envelope, 6" x 9-1/2", with Return Address as per sample - Prosecutor's Office	60,000	500	Hawk Graphics Inc. Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$98.00 \$79.00 \$42.50	\$5,100.00	LS
14-25	Brown Envelope 12" x 15-1/2", Red Lettering for Superintendent of Elections as per sample	80,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$140.80 \$295.00 \$96.00	\$22,400.00 \$47,200.00 \$15,360.00	LS
14-26	Brown Kraft Envelope 28# 9-1/2" x 12-1/2" Clap Return Address Black Ink as per sample	80,000	500	Hawk Graphics Inc. Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$150.00 \$189.00 \$81.00	\$24,000.00 \$30,240.00 \$12,960.00	LS
14-27	Brown Kraft Envelope, 5" x 11-1/2", with Return Address and Updated County Seal, Gummed as per sample	80,000	500	Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$65.00 \$98.00 \$46.00	\$10,400.00 \$15,680.00 \$7,360.00	LS
14-28	Brown Kraft Envelope 9-7/8" x 13" Top Flap with Clap Special Information in Front of Envelope with County Seal for Superintendent of Elections as per sample	80,000	500	Hawk Graphics Inc. Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$150.00 \$249.00 \$72.00	\$27,480.00 \$39,840.00 \$11,520.00	LS
14-29	Business Cards for all Pasco County Departments and Initiatives New County Seal, Wordmark as per bid sample	20,000	500	Hawk Graphics Inc. Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid \$40.00 \$40.00 \$89.00 \$542.00	\$800.00 \$800.00 \$1,780.00 \$2,940.00	Casting of Ink LS
14-30	Business Card for Department of Weatherization and Home Energy, Matched with County Seal and 3 Locations, Print on Both Back and Front as per sample	20,000	500	Hawk Graphics Inc. Parsells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid \$40.00 \$45.00 \$89.00 \$129.00	\$1,600.00 \$1,800.00 \$3,560.00 \$5,160.00	LS

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210794

14-31	Brown Kraft Envelope 28# 5 1/2" x 12" Return Address County Seal, Glued Flap as per sample	80,000	500	Parcells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid \$95.00 \$94.00 \$79.00	\$18,608.00 \$15,040.00 \$12,640.00	LS
14-31	810 Window Envelope Return Address with Gold County Seal as per sample	20,000	500	Hawk Graphics Inc. Parcells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$90.00 \$39.00 \$35.00	\$3,600.00 \$1,560.00 \$1,400.00	LS
14-33	480 Envelope 24# Bond Gold Star PC Sheriff Dept. Return Address on Flap - PC Sheriff as per sample	80,000	500	Parcells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$80.00 \$39.00 \$30.00	\$12,800.00 \$6,240.00 \$4,944.00	LS
14-34	Brown Kraft Envelope 28# 5 1/2" x 12" Return Address with County Seal as per sample	80,000	500	Hawk Graphics Inc. Parcells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$95.00 \$129.00 \$61.00	\$13,200.00 \$20,640.00 \$12,960.00	LS
14-35	White Invitation Envelope 5-1/2" x 7-1/2" with Return Address and Blue and Gold Ink and Symbols, Quipped as per sample	40,000	500	Hawk Graphics Inc. Parcells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid \$98.00 \$125.00 \$89.00 \$55.00	\$7,840.00 \$10,000.00 \$7,120.00 \$4,400.00	LS
14-36	Brown Kraft Envelope 28# 10" x 15" with County Seal Return Address Side Glued Flap as per sample	80,000	500	Hawk Graphics Inc. Parcells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$90.00 \$114.00 \$62.50	\$14,400.00 \$18,240.00 \$10,160.00	LS
14-37	Brown Kraft Envelope 28# 9-1/2" x 12-1/2" Return Address Side Flap as per sample	80,000	500	Hawk Graphics Inc. Parcells Printing Concept Printing Envelopes & Printed Products Office Penny	No Bid No Bid \$90.00 \$114.00 \$49.00	\$14,400.00 \$18,240.00 \$7,840.00	LS

NUMBER OF ITEMS BID UPON:

TOTAL AMOUNT FOR TWO (2) YEARS:

TOTAL AMOUNT IN WORDS FOR TWO (2) YEARS:

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210794



# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

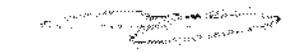
Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF SOFTWARE AND EQUIPMENT FOR COUNTY DEPARTMENTS; AMENDING RESOLUTION NO. R20201152 AND RESOLUTION NO. R20210033, PURSUANT TO N.J.S.A. 40A: 11-12, ET SEQ. AND N.J.S.A. 40A:11-10, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210795</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-17							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE PURCHASE OF SOFTWARE AND EQUIPMENT FOR COUNTY DEPARTMENTS; AMENDING RESOLUTION NO. R20201152 AND RESOLUTION NO. R20210033, PURSUANT TO N.J.S.A. 40A: 11-12, ET SEQ. AND N.J.S.A. 40A:11-10, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, et seq., the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury;

**WHEREAS**, on December 29, 2020, the Board authorized Resolution No. R20201152 authorizing an appropriation for the purchase of various equipment and services for Verizon Wireless, pursuant to Master Blanket Purchase Order No. 82583, to the State of New Jersey, Division of Purchase of Property in the Department of Treasury, in compliance with N.J.S.A. 40A:11-12, et seq.; and

**WHEREAS**, the Purchasing Agent is requesting that this appropriation be increased by an amount not to exceed three hundred thousand dollars (\$300,000.00), to be used on an as-need basis, by various County departments and institutions; and

**WHEREAS**, N.J.S.A. 40A:11-10, et seq. the governing bodies of two or more contracting units may provide by joint agreement for the provision and performance of goods and services for use by their respective jurisdictions; and

**WHEREAS**, the County is a member of Bergen County Cooperative Contract Purchasing System, Coop No. 11BCCPS (hereafter “BCCPS”) a joint cooperative pricing system offering competitive pricing for various goods and services; and

**WHEREAS**, in compliance with the law, BCCPS issued and awarded a contract to various vendors, Computer Equipment & Peripherals, NJCPA Coop BC-Bid 19-34, which included SHI International Corp.; and

**WHEREAS**, SHI International Corp. submitted competitive pricing to for Data Communications Product and Services, Master Blanket Purchase Order No. 01506, to the State of New Jersey, Division of Purchase of Property in the Department of Treasury, in compliance with N.J.S.A. 40A:11-12, et seq.; and

**WHEREAS**, the Director of the Department of Management and Information Systems is seeking authorization to award a contract pursuant to SHI International, Corp. pursuant to BC-Bid 19-34 and Master Blanket Purchase Order No. 01506 for various software services, in an amount not to exceed nineteen thousand four hundred sixty-nine dollars and ninety four cents (\$19,469.94); and

**WHEREAS**, upon notice from the BCCPS, the Purchasing Agent was informed that certain contract number previously awarded by the Board pursuant to Resolution No. R20201152 and Resolution No. R20210033 were changed to Contract No. #21-43, requiring an amendment to the previously authorized resolutions; and

**WHEREAS**, funds are available in any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 Administration and Finance Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-12, et seq. and N.J.S.A. 40A:11-10, et seq. that the Board of County Commissioners of the County of Passaic authorizes the following:

1. An increase in the appropriation to Verizon Wireless in an amount not to exceed three hundred thousand dollars (\$300,000.00), to be used on an as-need basis, by various County departments and institutions, to be paid from various accounts as designated by the Chief Financial Officer.
2. An award of contract to SHI International, Corp. pursuant to BC-Bid 19-34 and Master Blanket Purchase Order No. 01506 for various software services, in an amount not to exceed nineteen thousand four hundred sixty-nine dollars and ninety four cents (\$19,469.94), to be paid from Account No. 1-01-20-111-003-219.
3. Amend Resolution No. R20201152 and Resolution No. R20210033 that authorized contracts from Bergen County Cooperative Contract Purchasing System, Coop No. 11BCCPS to the new Contract No. #21-43.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Chief Financial Officer, and Purchasing Agent are authorized to take any action necessary to carry out the purposes of this Resolution.

MPJ

September 8, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$19,469.94

APPROPRIATION: 1-01-20-111-003-219

PURPOSE: Authorizing award of contract to SHI International Corp, for various software services.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION RENEWING THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM #203PCERCPS FOR A FIVE-YEAR TERM EFFECTIVE NOVEMBER 1, 2021 TO OCTOBER 31, 2026, PURSUANT TO N.J.A.C. 5:34-7.5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210796</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-18							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION RENEWING THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM #203PCERCPS FOR A FIVE-YEAR TERM EFFECTIVE NOVEMBER 1, 2021 TO OCTOBER 31, 2026, PURSUANT TO N.J.A.C. 5:34-7.5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-10, et seq. the governing bodies of two or more contracting units may provide by joint agreement for the provision and performance of goods and services for use by their respective jurisdictions; and

**WHEREAS**, on July 19, 2011 the Board approved Resolution No. R11501 authorizing the County to create a cooperative purchasing system for the purpose of procuring the bulk purchase of energy as a commodity; and for the County to serve as both the lead agency and participating of the Passaic County Energy Regional Cooperative Pricing System ID# 203PCERCPS; and

**WHEREAS**, pursuant to N.J.A.C. 5:34-7.5(f), approval of a cooperative purchasing system shall be for a period not to exceed five years, and shall be limited to the terms, participants, and scope of services presented for approval, with any subsequent changes submitted to the Director of the Division of Local Government Services on Form CP-2001; and

**WHEREAS**, on August 11, 2015 the Board approved Resolution No. R20160506 renewing the Passaic County Energy Regional Cooperative Pricing System ID# 203PCERPS for a five-year term expiring on October 31, 2021; and

**WHEREAS**, the Purchasing Agent is recommending that the Passaic County Energy Regional Cooperative Pricing System ID# 203PCERPS be renewed for a five-year term effective beginning November 1, 2021 and expiring on October 31, 2026, as set forth under the law; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:34-7.5(f), the Board of County Commissioners of the County of Passaic is authorizing the renewal of the Passaic County Energy Regional Cooperative Pricing System ID# 203PCERPS be renewed for a five-year term effective beginning November 1, 2021 and expiring on October 31, 2026, as set forth under the law.

**LET IT BE FURTHER RESOLVED**, that the Passaic County Purchasing Agent is authorized to take all necessary action to carry out the purpose of this Resolution and renew the Passaic County Energy Regional Cooperative Pricing System ID# 203PCERPS including but not limited to submitting a completed Form CP-2001 to the Director of the Division of Local Government Services.

**LET IT BE FURTHER RESOLVED**, that the County Administrator, County Counsel, Clerk of the Board, and Chief Financial Officer are authorized to take all necessary action to carry out the purpose of this Resolution.

MPJ

September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION WELCOMING AFGHAN REFUGEES TO RELOCATE TO PASSAIC COUNTY FOLLOWING THE UNITED STATES TROOP WITHDRAWAL FROM AFGHANISTAN ON AUGUST 31, 2021, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY ADMINISTRATOR

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20210797</b>						
Meeting Date		09/08/2021						
Introduced Date		09/08/2021						
Adopted Date		09/08/2021						
Agenda Item		I-19						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION WELCOMING AFGHAN REFUGEES TO RELOCATE TO PASSAIC COUNTY FOLLOWING THE UNITED STATES TROOP WITHDRAWAL FROM AFGHANISTAN ON AUGUST 31, 2021, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, on July 8, 2021, President Joseph Biden announced that the U.S. military operation in Afghanistan would conclude on August 31, 2021; and

**WHEREAS**, Afghan allies provided vast support to members of the U.S. armed forces during military operations in Afghanistan over the last twenty years, and aided our soldiers in innumerable ways; and

**WHEREAS**, the incoming Taliban regime poses a severe threat to Afghan allies who supported the United States, and under President Biden’s leadership, over 110,000 Afghan allies have been relocated to date, and will need to be resettled across the world; and

**WHEREAS**, Passaic County has a long history of welcoming immigrant groups, and is a diaspora for people of every race, religion, ethnicity, and background; and

**WHEREAS**, in keeping with that tradition, the Board of County Commissioners wants to express to the United States government and President Joseph Biden that Passaic County will welcome and help relocate eligible Afghan refugees, as needed, and requested; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic declares that Passaic County shall welcome, harbor, and relocate eligible Afghan refugees that provided vast support to members of the U.S. armed forces during military operations in Afghanistan over the last twenty years, and aided our soldiers in innumerable ways.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board shall send a certified copy of this Resolution to all federal representatives for Passaic County, the Secretary of Defense, Secretary of State, and President Joseph Biden.

**LET IT BE FURTHER RESOLVED**, that all appropriate County officials are authorized to take any action necessary to carry out the purposes of this Resolution and assist in relocating Afghan refugees to Passaic County.

MPJ

September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ELECTION SYSTEMS & SOFTWARE, LLC FOR THE PURCHASE OF VOTING MACHINES AND AFFILIATED SOFTWARE AND EQUIPMENT FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (l)

THIS RESOLUTION WAS REQUESTED BY:  
SUPERINTENDENT OF ELECTIONS

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210798</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-20							
CAF #	C-04-55-170-001-901							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ELECTION SYSTEMS & SOFTWARE, LLC FOR THE PURCHASE OF VOTING MACHINES AND AFFILIATED SOFTWARE AND EQUIPMENT FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (1)**

**WHEREAS**, pursuant to N.J.S.A. 19:32-1, et seq., the Office of the Superintendent of Elections (hereafter "Superintendent") is responsible for the supervision of all elections in Passaic County, the custody and maintenance of voter records, voter registration, and the custody and maintenance of voting machines; and

**WHEREAS**, pursuant to N.J.S.A. 19:32-4, the Board of County Commissioners of the County of Passaic (hereafter "Board") shall provide suitable room or rooms for the transaction of business of the Superintendent and procure suitable furniture thereof and any books, stationary, fuel and supplies that may be necessary; and

**WHEREAS**, the Superintendent requires certain equipment required to carry out its statutory functions and duties related to the supervision of the November General Election; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5 (1), any contract amount that exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding therefor and shall be awarded by resolution of the Board, if those goods or services are necessary or required to prepare and conduct an election; and

**WHEREAS**, the Superintendent of recommending an award of contract to Election Systems & Software, LLC for the purchase of voting machines and affiliated software and equipment necessary to conduct an election in Passaic County, for an amount not to exceed eight million seven hundred four thousand nine hundred forty eight dollars and seventy five cents (\$8,704,948.75); and

**WHEREAS**, Election Systems & Software, LLC executed and notarized the County's Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this Resolution; and

**WHEREAS**, funds are available in Account No. C-04-55-170-001-901, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Administration and Finance Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1), that a contract is approved with Election Systems & Software, LLC for the purchase of voting machines and affiliated software and equipment necessary to conduct an election in Passaic County, for an amount not to exceed eight million seven hundred four thousand nine hundred forty eight dollars and seventy five cents (\$8,704,948.75).

**LET IT BE FURTHER RESOLVED** the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Election Systems & Software, LLC, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and Director of the Passaic County Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this Resolution.

MPJ

September 8, 2021



## BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS  
Required Pursuant To N.J.S.A. 19:44A-20.8  
**COUNTY OF PASSAIC**

**Part I - Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the Election Systems & Software, LLC has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq, that pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period proceeding September 8, 2021 to any of the following name candidates committee, joint candidates committees and political party committees representing the elected officials of the Passaic County Board of Commissioners as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r)

Bruce James for Freeholder	Sandi Lazzara for Freeholder
Friends of Assad Akther	Friends of Danielle Ireland-Imhof
Friends of John Bartlett for Freeholder	Friends of Toledo for Surrogate
Friends of Perry Duffy	Friends of Berdnik for Sheriff
Friends of Theodore Best for Freeholder	
Passaic County Democratic Committee	

**Part II - Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership     
  Corporation     
  Sole Proprietorship     
  Subchapter S Corporation  
 Limited Partnership     
  Limited Liability Corporation     
  Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Government Systems, Software & Services, Inc. (owns 10% or more of Election Systems & Software, LLC)	1128 John Galt Blvd., Suite 200, Omaha, NE 68137
McCarthy Group (owns 10% or more of Government Systems, Software & Services, LLC)	1601 Dodge Street #3800, Omaha, NE 68102
Nancy McCarthy (owns 10% or more of McCarthy Group)	2801 County Rd. P40, Omaha, NE 68112

**Part 3 - Signature and Attestation**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Election Systems & Software, LLC

Signed: [Signature]

Printed Name: Richard J. Jablonski

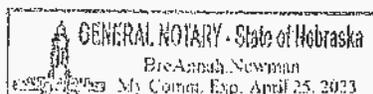
Title: VP of Finance

Date: September 8, 2021

Subscribed and sworn before me this 8th day of September, 2021.

My Commission expires: April 25, 2023

[Signature]  
 (Affiant)  
Richard Jablonski, VP of Finance  
 (Print name & title of affiant)      (Corporate Seal)



# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TENEX SOFTWARE SOLUTIONS, INC. FOR THE PURCHASE OF E-POLL BOOKS AND AFFILIATED SOFTWARE AND LICENSES FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (I)

THIS RESOLUTION WAS REQUESTED BY:  
SUPERINTENDENT OF ELECTIONS

---

REVIEWED BY:

---

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

---

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance

---

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210799</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-21							
CAF #	C-04-55-170-001-901							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TENEX SOFTWARE SOLUTIONS, INC. FOR THE PURCHASE OF E-POLL BOOKS AND AFFILIATED SOFTWARE AND LICENSES FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (1)**

**WHEREAS**, pursuant to N.J.S.A. 19:32-1, et seq., the Office of the Superintendent of Elections (hereafter "Superintendent") is responsible for the supervision of all elections in Passaic County, the custody and maintenance of voter records, voter registration, and the custody and maintenance of voting machines; and

**WHEREAS**, pursuant to N.J.S.A. 19:32-4, the Board of County Commissioners of the County of Passaic (hereafter "Board") shall provide suitable room or rooms for the transaction of business of the Superintendent and procure suitable furniture thereof and any books, stationary, fuel and supplies that may be necessary; and

**WHEREAS**, the Superintendent requires certain equipment required to carry out its statutory functions and duties related to the supervision of the November General Election; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5 (1), any contract amount that exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding therefor and shall be awarded by resolution of the Board, if those goods or services are necessary or required to prepare and conduct an election; and

**WHEREAS**, the Superintendent of recommending an award of contract to Tenex Software Solutions, Inc. for the purchase of e-poll books and affiliated software and licenses necessary to conduct an election in Passaic County, for an amount not to exceed one million three hundred seventy-six thousand and thirty-eight dollars (\$1,376,038.00); and

**WHEREAS**, Tenex Software Solutions, Inc. executed and notarized the County's Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this Resolution; and

**WHEREAS**, funds are available in Account No. C-04-55-170-001-901, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Administration and Finance Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1), that a contract is approved with Tenex Software Solutions, Inc. for the purchase of e-poll books and affiliated software and licenses necessary to conduct an election in Passaic County, for an amount not to exceed one million three hundred seventy-six thousand and thirty-eight dollars (\$1,376,038.00).

**LET IT BE FURTHER RESOLVED** the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Tenex Software Solutions, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and Director of the Passaic County Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this Resolution.

MPJ

September 8, 2021



**TENEX**  
SOFTWARE SOLUTIONS

5021 W. Laurel Street Tampa, FL 33607  
(813) 618-3639 | info@tenexsolutions.com

## Passaic County, NJ Precinct Central EPB Quote

Date: August 4, 2021

To: Passaic County, NJ

From: Tenex Software Solutions, Inc.

Item #	Product Description	Quantity	Unit Price	Total
1	Hardware - 8th-Generation iPad (10.2" screen, 32 GB, with charging block & 3' lightning cable)	650	\$ 329.00	\$ 213,850.00
2	Hardware - Flip & Share Stand (includes stylus & cleaning cloth)	650	\$ 100.00	\$ 65,000.00
3	Hardware - 10' Apple Certified Lightning Cable	650	\$ 18.00	\$ 11,700.00
4	Hardware - Epson TM-M30 Bluetooth Thermal Printer	650	\$ 300.00	\$ 195,000.00
5	Hardware - ExpressLink Print Server (ES&S Voting System)	650	\$ 150.00	\$ 97,500.00
6	Hardware - XLarge Carrying Case & Luggage Tag (holds 2 Touchpads, 2 ExpressLink & Epson printers & accessories)	325	\$ 300.00	\$ 97,500.00
7	Hardware - Large iPad Charging Cart (holds 75 iPads)	9	\$ 1,500.00	\$ 13,500.00
8	Software - Precinct Central EPB Software License & Maintenance (includes Touchpad, Console, & Data Studio)	650	\$ 575.00	\$ 373,750.00
9	Software - Apple DEP/Cisco MDM Registration & Management	650	\$ 25.00	\$ 16,250.00
10	Software - ES&S ExpressLink Printer Integration Yearly License Fee (ES&S Voting System)	1	\$ 10,000.00	\$ 10,000.00
11	Service - Shipping & Configuration	650	\$ 48.00	\$ 31,200.00
12	Service - Online Train-the-Trainer	3	Included	Included
13	Service - Onsite Train-the-Trainer or Support (per day)	15	\$ 2,200.00	\$ 33,000.00
14	Consumable - Color Coding Stickers	650	\$ 4.00	\$ 2,600.00

**Year 1 - Total Purchase Price: \$ 1,160,850.00**

Item #	Annual Software License & Maintenance Fees (after year 1)	Quantity	Unit Price	Total
15	Software - Precinct Central EPB Software License & Support (per unit, after year 1)	650	\$ 100.00	\$ 65,000.00
16	Software - Apple DEP/Cisco MDM Registration & Management (per unit, after year 1)	650	\$ 25.00	\$ 16,250.00
17	Software - ES&S ExpressLink Printer Integration Yearly License Fee (after year 1)	1	\$ 10,000.00	\$ 10,000.00

**Estimated Recurring Annual License & Maintenance Fees: \$ 91,250.00**

Item #	Optional Add-On Items	Quantity	Unit Price	Total
18	Consumable - Epson TM-M30 Thermal Paper (50 rolls per case)		\$ 60.00	\$

### Terms:

This quote is valid for 90 days and subject to change based upon contract terms and conditions or any change in configuration.

Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210799



**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
 FOR NON-FAIR AND OPEN CONTRACTS  
 Required Pursuant To N.J.S.A. 19:44A-20.8  
**COUNTY OF PASSAIC**

**Part I - Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the Tenex Software Solutions, Inc. has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period proceeding September 8, 2021 to any of the following name candidates committee, joint candidates committees and political party committees representing the elected officials of the Passaic County Board of Commissioners as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r)

Bruce James for Freeholder	Sandi Lazzara for Freeholder
Friends of Assad Akther	Friends of Danielle Ireland-Imhof
Friends of John Bartlett for Freeholder	Friends of Taleda for Surrrogate
Friends of Terry Duffy	Friends of Berdnik for Sheriff
Friends of Theodore Best for Freeholder	
Passaic County Democratic Committee	

**Part II - Ownership Disclosure Certification**

✓ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership                       Corporation                       Sole Proprietorship                       Subchapter S Corporation  
 Limited Partnership                       Limited Liability Corporation                       Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Ravi Kallem	1415 Jutana Loop Rd Apollo Beach FL 33572
Alka Gupta	1415 Jutana Loop Rd Apollo Beach FL 33572

**Part 3 - Signature and Attestation**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Tenex Software Solutions, Inc.

Signed: Ravi Kallem Title: President  
 Printed Name: Ravi Kallem Date: September 8, 2021

Subscribed and sworn before me this 8th day of September, 2021

Ashley Ellison My Commission expires   

Ravi Kallem (Affiant)  
 Print name & title of affiant (Corporate Seal)

COUNTY OF PASSAIC  
 SUPERINTENDENT OF ELECTIONS  
 CO OF PASSAIC, (Q)973-881-4515  
 501 River Street  
 PATERSON, NJ 07524

REQUISITION	
NO.	RI-14014

S H I P T O	COUNTY OF PASSAIC SUPERINTENDENT OF ELECTIONS 501 River Street PATERSON, NJ 07524
V E N D O R	VENDOR #: 13879 TENEX SOFTWARE SOLUTIONS, INC. 5021 W LAUREL STREET TAMPA, FL 33607-3360

ORDER DATE: 08/05/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
650.00 EA	Hardware 8th Generation Ipad	C-04-55-170-001-901	329.0000	213,850.00
650.00 EA	Hardware- Flip & Share Stand	C-04-55-170-001-901	100.0000	65,000.00
650.00 EA	Hardware-10' Apple certified Lightening Cable	C-04-55-170-001-901	18.0000	11,700.00
650.00 EA	Hardware-Epson TM-M30 bluetooth Thermal Printer	C-04-55-170-001-901	300.0000	195,000.00
650.00 EA	Hardware -Express link printer server	C-04-55-170-001-901	150.0000	97,500.00
325.00 EA	Hardware-xlarge carrying case & luggage tag	C-04-55-170-001-901	300.0000	97,500.00
9.00 EA	Hardware- Large Ipad charging cart	C-04-55-170-001-901	1,500.0000	13,500.00
650.00 EA	Software-Precinct Central EPB software license & maintenance	C-04-55-170-001-901	575.0000	373,750.00
650.00 EA	Software-Apple DEP/Cisco MDM registration & managment	C-04-55-170-001-901	25.0000	16,250.00
1.00 EA	Software-ES&S Express Link Printer integration yearly license fee	C-04-55-170-001-901	10,000.0000	10,000.00
650.00 EA	Service- Shipping & configuration	C-04-55-170-001-901	48.0000	31,200.00
15.00 EA	Service-Online Train-the- trainer	C-04-55-170-001-901	2,200.0000	33,000.00
650.00 EA	Consumable-Color Coding stickers	C-04-55-170-001-901	4.0000	2,600.00
650.00 EA	Software Precinct Central EPB software license & support ( per	C-04-55-170-001-901	100.0000	65,000.00

REQUESTING DEPARTMENT

DATE

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210799

COUNTY OF PASSAIC  
 SUPERINTENDENT OF ELECTIONS  
 CO OF PASSAIC, (Q)973-881-4515  
 501 River Street  
 PATERSON, NJ 07524

REQUISITION	
NO.	R1-14014

Page # 2

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
650.00 EA	unit, after 1 year) Software-Apple DEP/isco MDM registration & Management ( per unit, after year 1)	C-04-55-170-001-901	25.0000	16,250.00
1.00 EA	Software-ES&S Express link printer integration yearly license fee (after year 1)	C-04-55-170-001-901	10,000.0000	10,000.00
3.00 EA	Service-online train the trainer	C-04-55-170-001-901	0.0000	0.00
			TOTAL	1,252,100.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021

Official Resolution#: R20210799

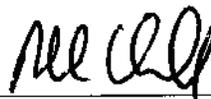
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,376,038.00

APPROPRIATION: C-04-55-170-001-901

PURPOSE: Award contract to Tenex Software Solutions, Inc. for purchase of e-poll books, software and licensing for the Superintendent of Elections.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

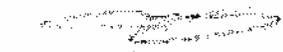
Agenda: RESOLUTION AUTHORIZING THE RECYCLING AND NATURAL RESOURCES DIVISION TO APPLY FOR AND ACCEPT THE 2021 NEW JERSEY CLEAN COMMUNITIES ENTITLEMENT, PURSUANT TO N.J.S.A. 13:1E-213 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
RECYCLING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210800</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-22							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE RECYCLING AND NATURAL RESOURCES DIVISION TO APPLY FOR AND ACCEPT THE 2021 NEW JERSEY CLEAN COMMUNITIES ENTITLEMENT, PURSUANT TO N.J.S.A. 13:1E-213 ET SEQ.**

**WHEREAS**, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, the Passaic County Department of Health, Recycling and Natural Resources Division (hereafter “Division”) coordinates all solid waste and recycling planning functions on behalf of the County and its municipalities; and

**WHEREAS**, established pursuant to N.J.S.A. 13:1E-213 et seq., the New Jersey Clean Communities Program is a statewide litter abatement program that provides funds to municipalities, assisting in implementing litter abatement programs; and

**WHEREAS**, the New Jersey Clean Communities program has informed the Division that it is eligible to apply for and accept the 2021 New Jersey Clean Communities Entitlement funds in the amount of eighty-three thousand seven hundred eighty-two dollars (\$83,782.00); and

**WHEREAS**, there is no dollar match to accept this grant; and

**WHEREAS**, this matter was discussed at the August 25, 2021 Health and Human Services Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that pursuant to N.J.S.A. 13:1E-213 et seq. that the Board of Commissioners of the County of Passaic authorizes the Recycling and Natural Resources Division to apply for and accept the 2021 New Jersey Clean Communities Entitlement funds in the amount of eighty-three thousand seven hundred eighty-two dollars (\$83,782.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this Resolution.

KJB

September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HEALTH TO ENTER INTO A CLINICAL AFFILIATION AGREEMENT WITH RAMAPO COLLEGE OF NEW JERSEY, TO IMPLEMENT A NURSING FIELD WORK PROGRAM, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20210801</b>						
Meeting Date		09/08/2021						
Introduced Date		09/08/2021						
Adopted Date		09/08/2021						
Agenda Item		I-23						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE DEPARTMENT OF HEALTH TO ENTER INTO A CLINICAL AFFILIATION AGREEMENT WITH RAMAPO COLLEGE OF NEW JERSEY, TO IMPLEMENT A NURSING FIELD WORK PROGRAM, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic are vested with decision making powers on behalf of the County; and

**WHEREAS**, the Department of Health (hereafter “Department”) is responsible for protecting and promoting the health of the approximately 510,000 residents of the County; and

**WHEREAS**, Ramapo College of New Jersey (hereafter “Ramapo College”) operates bachelor and masters level nursing programs, training the next generation of nurses in New Jersey, and an important component to the Ramapo College nursing curriculum is field work experience; and

**WHEREAS**, the Department and Ramapo College desire to enter into a Clinical Affiliation Agreement, for a three (3) year period, commencing on August 1, 2021, and expiring July 31, 2024, with one three (3) year option to renew, whereby nursing students at Ramapo College obtain field work experience with the Department; and

**WHEREAS**, there is no cost due from the County to enter into this Clinical Affiliation Agreement; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Health and Human Services Committee and being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that pursuant to N.J.S.A. 40:20-1 et seq., the Board of County Commissioners of the County of Passaic, hereby authorizes the Department of Health to enter into a Clinical Affiliation Agreement with Ramapo College of New Jersey, implementing a nursing field work program to the benefit of the County and the students of Ramapo College of New Jersey for a three (3) year period, commencing on August 1, 2021, and expiring July 31, 2024, with one three (3) year option to renew.

**LET IT BE FURTHER RESOLVED**, that the Director of the Board of County Commissioners for the County of Passaic, the Health Officer, the County Counsel, and Clerk of the Board of County Commissioners are hereby authorized to take the necessary actions to enter into the Clinical Affiliation Agreement authorized on behalf of the County of Passaic.

KJB

September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF FOOD PRODUCTS FROM METROPOLITAN FOODS D/B/A/ DRISCOLL FOODS FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-12, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services

---

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210802</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-24							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE PURCHASE OF FOOD PRODUCTS FROM  
METROPOLITAN FOODS D/B/A/ DRISCOLL FOODS FOR PREAKNESS  
HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-12**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, by virtue of Resolution No. R20201152 dated December 29, 2020, the Board authorized a state contract with Metropolitan Foods d/b/a/ Driscoll Foods in an amount not to exceed two hundred thousand dollars (\$200,000.00) to provide food products to Preakness; and

**WHEREAS**, Metropolitan Foods d/b/a/ Driscoll Foods submitted competitive pricing for T1097 - FOODS: PERISHABLE, CHEESES & OLEOMARGARINE - DSS, Master Blanket Purchase Order 41612, to the State of New Jersey, Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, the Executive Director of Preakness desires to increase the appropriation under the contract with Metropolitan Foods d/b/a/ Driscoll Foods by seventy-five thousand dollars (\$75,000.00), to provide items under State Contract T1097 - FOODS: PERISHABLE, CHEESES & OLEOMARGARINE – DSS, Master Blanket Purchase Order 41612, because the original contract did all provide all items needed by Preakness; and

**WHEREAS**, funds are available in Account No. 1-01-27-172-001-207 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that pursuant to N.J.S.A. 40A:11-12, the Board of County Commissioners of the County of Passaic hereby authorizes the increase in appropriation in the amount of seventy-five thousand dollars (\$75,000.00) for Preakness to purchase additional food products from Metropolitan Foods d/b/a/ Driscoll Foods under the above-described state contract.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners of the County of Passaic are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

September 8, 2021

# **SCHEDULE A**

COUNTY OF PASSAIC  
 PREAKNESS HEALTH, Co of Passaic  
 (Q) 973-585-1493  
 305 OLDHAM RD - WYKENA GREEN  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-14270

S H I P T O	COUNTY OF PASSAIC PREAKNESS HEALTHCARE CENTER 305 OLDHAM ROAD WAYNE, NJ 07470
V E N D O R	VENDOR #: 02842 DRISCOLL FOODS 174 DELAWANNA AVENUE CLIFTON, NJ 07014

ORDER DATE: 08/19/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Milk Dairy Products and Prepared Salads  Resolution: _____ Date: _____	1-01-27-172-001-F04	75,000.0000	75,000.00
			TOTAL	75,000.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210802

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO AAA METAL & GLASS, INC. TO INSTALL SAFETY GLASS ENCLOSURES AT PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-3, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210803</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-25							
CAF #	G-01-41-964-021-H02							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO AAA METAL & GLASS, INC. TO INSTALL SAFETY GLASS ENCLOSURES AT PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-3**

**WHEREAS**, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter "Board") is vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter "Preakness") is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, Coronavirus disease 2019 (hereafter "COVID-19") is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, to mitigate and stop the spread of COVID-19 within Preakness, the Executive Director desires to install safety glass enclosures within various areas of Preakness; and

**WHEREAS**, the Executive Director of Preakness is recommending the award of a non-fair and open contract to AAA Metal & Glass, Inc. in the amount of seven thousand one hundred dollars (\$7,100.00) to install safety glass enclosures in various spaces of Preakness; and

**WHEREAS**, AAA Metal & Glass, Inc. has executed a Business Entity Disclosure Certification for Non-Fair and Open Contracts pursuant to N.J.S.A. 19:44A-20.8, stating that AAA Metal & Glass, Inc. has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1, et seq. that would bar award of this contract, which is attached hereto and made part of this resolution; and

**WHEREAS**, funds are available in Account No. 1-01-27-172-001-207 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-3, that the Board of County Commissioners of the County of Passaic authorizes a non-fair and open contract to AAA Metal & Glass, Inc. in the amount of seven thousand one hundred dollars (\$7,100.00) to install safety glass enclosures in various spaces of Preakness.

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to AAA Metal & Glass, Inc. and keep the same on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners of the County of Passaic are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

September 8, 2021

COUNTY OF PASSAIC  
 PREAKNESS HEALTH, Co of Passaic  
 (Q) 973-585-1493  
 305 OLDHAM RD - WYKENA GREEN  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-14027

SHIP TO	COUNTY OF PASSAIC PREAKNESS HEALTHCARE CENTER 305 OLDHAM ROAD WAYNE, NJ 07470: Scott P.
VENDOR	VENDOR #: 03591 AAA METAL & GLASS INC. 786 EAST 27TH STREET PATERSON, NJ 07504

ORDER DATE: 08/05/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Social Services: Furnish And install 3/8" clear tempered safety glass mount to floor with brushed stainless steel channel and one corner mount clip. Size will be 31"x48"x72". Four desks will be completed.  Bank: Furnish and install 1/4" clear tempered safety glass will pass through. Glass will be held with two clear anodized vertical posts. Approximate sizes 58"x40".  Attn: Scott Pinto  Resolution: _____ Date: _____	1-01-27-172-001-207	7,100.0000	7,100.00
			TOTAL	7,100.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210803

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,100.00

APPROPRIATION: G-01-41-964-021-H02

PURPOSE: Award of contract to AAA Metal & Glass, Inc. to install safety glass enclosures at Preakness Healthcare Center.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION INCREASING APPROPRIATION AND APPROVING A ONE MONTH EXTENSION IN CONTRACT TERM TO THE VARIOUS VENDORS UNDER SB-20-035, TO BE USED ON AN AS-NEEDED BASIS BY PREAKNESS HEALTHCARE CENTER FOR MEDICAL AND DENTAL SUPPLIES, PURSUANT TO N.J.S.A. 40A:11-15, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210804</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-26							
CAF #	1-01-27-172-001-M01							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION INCREASING APPROPRIATION AND APPROVING A ONE MONTH EXTENSION IN CONTRACT TERM TO THE VARIOUS VENDORS UNDER SB-20-035, TO BE USED ON AN AS-NEEDED BASIS BY PREAKNESS HEALTHCARE CENTER FOR MEDICAL AND DENTAL SUPPLIES, PURSUANT TO N.J.S.A. 40A:11-15**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Passaic County Board of Chosen Freeholders (hereafter “Board”); and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, by virtue of Resolution No. R20200840 dated October 13, 2020, the Board appropriated six hundred ninety-five thousand dollars (\$695,000.00) to be spent on various products to be purchased from various vendors under SB-20-035, Medical and Dental Supplies Catalog Discount Pricing for the County of Passaic Departments and Institutions (hereafter “SB-20-035”) for the period beginning September 1, 2020, through August 31, 2021; and

**WHEREAS**, by virtue of Resolution No. R20210354 dated April 13, 2021, the Board increased the award amount to the vendors under SB-20-035, to purchase additional products such as gloves, KN95 masks, and other personal protective equipment from said vendors in an amount not to exceed two hundred thousand dollars (\$200,000.00) to be awarded on an as-needed basis; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-15, a contract may be extended by mutual agreement of the parties to the contract when a contracting unit has commenced rebidding prior to the time the contract expires; and

**WHEREAS**, Preakness desires to extend the contracts with the various vendors under SB-20-035 for an additional one (1) month, commencing on September 1, 2021 through September 30, 2021 for a total increase in appropriation not to exceed two hundred thirty-one thousand six hundred seventy dollars (\$231,670.00); and

**WHEREAS**, Preakness desires to extend the contracts with vendors under SB-20-035, respectively, for a one (1) month term because, pursuant to N.J.S.A. 40A:11-15 Preakness has commenced the rebidding process prior to the expiration of said contracts; and

**WHEREAS**, funds are available in Account No. 1-01-27-172-001-M01 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-15, that the Board of County Commissioners of the County of Passaic hereby approves increasing the contract term of the various vendors under SB-20-035 by an additional one (1) month, and further approves increasing the appropriation thereunder in an not to exceed two hundred thirty-one thousand six hundred seventy dollars (\$231,670.00) for the purchase of medical and dental supplies on an as-needed basis during the extended contract term of September 1, 2021 through September 30, 2021 by Preakness Healthcare Center.

**LET IT BE FURTHER RESOLVED**, that Resolution No. R20210740 dated August 10, 2021 shall be and hereby is repealed.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

September 8, 2021

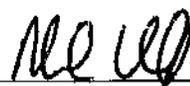
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$231,670.00

APPROPRIATION: 1-01-27-172-001-M01

PURPOSE: Authorize and approve a one month extension in contract term to the various vendors under SB-20-035 to be used on an as-need basis by Preakness Healthcare Center for medical and dental supplies.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION EXERCISING THE SECOND ONE-YEAR OPTION TO DRGS, INC. FOR MEDICAL RECORD CONSULTING SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4.1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210805</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-27							
CAF #	1-01-27-172-001-233							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION EXERCISING THE SECOND ONE-YEAR OPTION TO DRGS, INC. FOR  
MEDICAL RECORD CONSULTING SERVICES FOR PREAKNESS HEALTHCARE  
CENTER, PURSUANT TO N.J.S.A. 40A:11-4.1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Board; and

**WHEREAS**, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-4.1(h) specifically authorizes the County to utilize competitive contracting to procure services related to the performance of patient care services by contracted medical staff at county hospitals, correctional facilities, and long-term care facilities; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution No. R20180686 dated September 11, 2018, authorizing the use of competitive contracting to procure services related to the performance of medical record consulting services; and

**WHEREAS**, on October 10, 2018, the Purchasing Agent unsealed responses to Medical Records Consulting Services for Preakness Healthcare Center, RFP-18-013 (hereafter “RFP-18-013”); and

**WHEREAS**, on November 20, 2018, the Board approved Resolution No. R20180895 authorizing an award of contract to DRGS, Inc. for a two (2) year term, commencing on November 1, 2020 and expiring October 31, 2020 for an amount not to exceed fifty-five thousand dollars (\$85,400.00), with the County retaining three (3) one (1) year options to extend the agreement; and

**WHEREAS**, by virtue of Resolution No. R20200708 dated September 9, 2020, the Board exercised the first one-year option to DRGS, Inc., for a term commencing on November 1, 2020 and expiring on October 31, 2021, for an amount not to exceed forty-two thousand seven hundred dollars (\$42,700.00)

**WHEREAS**, the Executive Director of Preakness is now requesting that the second one-year option in the contract to DRGS, Inc. under RFP-18-013 be exercised for the contract year commencing on November 1, 2021, through October 31, 2022 with an award amount of forty-two thousand seven hundred dollars (\$42,700.00); and

**WHEREAS**, funds are available in Account No. 1-01-27-172-001-233 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4.1, that the Board of County Commissioners of the County of Passaic exercises the second of three one-year option to DRGS, Inc. under RFP-18-013, for medical records consultant services, for the contract year commencing on November 1, 2021, through October 31, 2022 with an award amount of forty-two thousand seven hundred dollars (\$42,700.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Purchasing Agent, Chief Financial Officer, and Director of the Board of County Commissioners of the County of Passaic are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

September 8, 2021

COUNTY OF PASSAIC  
 PREAKNESS HEALTH, Co of Passaic  
 (Q) 973-585-1493  
 305 OLDHAM RD -- WYKENA GREEN  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-14204

SHIP TO	COUNTY OF PASSAIC PREAKNESS HEALTHCARE CENTER 305 OLDHAM ROAD WAYNE, NJ 07470
VENDOR	VENDOR #: 02944 D.R.G.S., INC. 221 NORTH AVENUE EAST CRANFORD, NJ 07016

ORDER DATE: 08/18/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Medical Records Effective 11/1/2021-10/31/2021  Resolution: _____ Date: _____	1-01-27-172-001-233	7,116.6700	7,116.67
			TOTAL	7,116.67

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210805

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$42,700.00

APPROPRIATION: 1-01-27-172-001-233 - \$7,116.66  
Dependent upon inclusion and adoption of future  
years budget - \$35,583.34

PURPOSE: Resolution authorizing the second one-year option  
contract to DRGS, Inc. for medical records consultant  
services for Preakness Healthcare Center.

  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

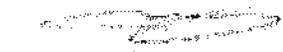
Agenda: RESOLUTION AMENDING GRANT AGREEMENT DOAS21AAA012 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR 2021, REFLECTING AN AWARD INCREASE AS AUTHORIZED BY 42 U.S.C.A. SEC.3001, ET. SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
OFFICE ON AGING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210806</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-28							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AMENDING GRANT AGREEMENT DOAS21AAA012 FROM THE  
NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING  
SERVICES FOR 2021, REFLECTING AN AWARD INCREASE  
AS AUTHORIZED BY 42 U.S.C.A. SEC.3001, ET. SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, the County, through its Department of Senior Services, provides assistance with senior benefit programs, including home and community services to senior citizens throughout Passaic County; and

**WHEREAS**, by virtue of Resolution No. R20200899, dated October 27, 2020, the County accepted the final allocation of grant funds pursuant to DOAS20AAA014 (hereafter “the 2020 Area Plan Contract”) in the total amount of \$5,654,246.00; and

**WHEREAS**, by virtue of Resolution No. R20200959, dated November 16, 2020, the County accepted the initial allocation of grant funds pursuant to Grant Agreement No. DOAS21AAA012 (hereafter “the 2021 Area Plan Contract”) in the total amount of \$2,716,737.00; and

**WHEREAS**, by virtue of Resolution No. R20210200 dated March 9, 2021, the County authorized an amendment to the 2021 Area Plan Contract, carrying over funds from the 2020 Area Plan Contract and accepting additional funding under the Adult Protective Services grant; and

**WHEREAS**, on August 12, 2021, the State of New Jersey, Department of Human Services, Division of Aging Services, released Policy Memorandum 2021-11, I-11, setting forth the midyear amendments to the 2021 Area Plan Contract; and

**WHEREAS**, pursuant to Policy Memorandum 2021-11, I-11, the grant under Title IIB is being increased by \$327,275.00, for a new grant amount of \$623,269.00, the grant under Title IIC1 is being increased by \$384,494.00, for a new grant amount of \$731,971.00, the grant under Title IIC2 is being increased by \$234,624.00 for a new grant amount of \$442,124.00, the grant under Title IID is being increased by \$19,531.00, for a new grant amount of \$38,104.00, the grant under Title IIE is being increased by \$150,808.00, for a new grant amount of \$290,250.00, the State Match funds are being increased by \$96,379.00, for a new grant amount of \$184,247.00; and

**WHEREAS**, pursuant to Policy Memorandum 2021-11, I-11, the County is entitled to receive additional funding under the Aging and Disability Resource Center/No Wrong Door System grant in the amount of \$34,684.00, and the VAC5 COVID grant in the amount of \$79,727.00; and

**WHEREAS**, while the service period under the 2021 Area Plan Contract remains unchanged, the service period under the Aging and Disability Resource Center/No Wrong Door System grant and the VAC5 COVID grant shall begin April 1, 2021 and expire September 30, 2022; and

**WHEREAS**, the balance of Title III, State Match and NSIP funds will be distributed to Department of Senior Services in the midyear and final amendments once the notice of grant award is received from the Administration on Aging; and

**WHEREAS**, the dollar match under the 2021 Area Plan Contract remains unchanged; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Health and Human Services Committee and being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, the Board of County Commissioners of the County of Passaic, pursuant to the terms and conditions set forth above and in the 2021 Area Plan Contract, hereby authorizes an amendment to the 2021 Area Plan Grant Agreement

No. DOAS21AAA012 for the Passaic County Area Agency on Aging, as authorized by 42 U.S.C.A. SEC.3001, et. seq., increasing the total award amount from \$3,230,224.00 to \$4,972,813.00, in the manner set forth above.

**LET IT BE FURTHER RESOLVED**, that the Director of the Board of County Commissioners, the County Counsel, and Clerk of the Board are hereby authorized to take the necessary actions to accept the changes authorized on behalf of the County of Passaic.

KJB

September 8, 2021



Medicaid Match FY20	June 30, 2021
Medicaid Match FY21	June 30, 2022

\*All State funds (with the exception of State Match) must be expended by the end of each contract year. Unspent State funds are subject to recoupment by the Division.

#### Non-Title III

This includes 100% of the following funding sources: State Weekend Home Delivered Meals (SWHDM), Safe Housing and Transportation (SHTP), Adult Protective Services (APS), Supplemental Aging Supportive Services (SASS), Supplemental Home Delivered Meals (SHDM), Care Management Quality Assurance (CMQA), Community Based Senior Program (CBSP), Medicaid Match and Supportive Funds, which was formerly known as the State Cost of Living Adjustment (COLA).

The second installment of each AAA's 2021 NSIP allocation, currently 100% of funds received from the Administration for Community Living, is included in this midyear amendment. The NSIP midyear allocations are based upon the FFY20 NAPIS meal counts submitted to the Administration on Aging in February 2021. Any balance of NSIP funds will be included in the final amendment.

Allowable carry-over balances from the 2020 APC for NSIP and Medicaid Match are included in this midyear amendment at 100%.

#### Maintenance of Effort (MOE) Requirement (Attachment B)

The 2021 MOE requirement for each AAA is included in Attachment B. It is the responsibility of each AAA to ensure that the required MOE is met for each APC per policy memo 2006-9, III-7. The required MOE must be included in the midyear amendment.

#### Reconciliation of Final Expenditure Reports for Contract Year 2020

Final expenditure data for contract year 2020 that was reviewed by the Division and allowed carry-over is included in this midyear amendment. This information is based on the agreement during the pre-closeout process. Each AAA shall receive a 2020 closeout letter detailing the final expenditure and fund balance information. Once these letters are issued and verified by the AAA Executive Directors, no further adjustments will be considered.

The Division of Local Government Services is aware of these authorizations and shall approve corresponding county budget appropriations for those counties receiving funds under this Policy Memorandum.

#### Grant Allocation Codes:

The following codes are for Grant reporting:

- 59 VAC5 Expanding Access to COVID-19 Vaccines via the Aging Network (4/1/2021 – 9/30/2022)
- 60 ADRC COVID-19 Supplemental Funding - Vaccine Access Expansion Program

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210806

(4/1/2021 – 9/30/2022)

Grant Amendment Procedure:

**SAGE**

In order to incorporate the additional funds into the 2021 APC, a Grant Amendment/Budget Revision Request shall be initiated in SAGE.

In order to complete any additional modifications to Integrated Program Summary (IPS) documents, please include a detailed justification as to what is being amended. If the request is approved, Division staff shall open up the IPS documents and any additional requested pages to enable the AAA to officially change the grant documents. Please note that no changes can be made to an IPS, or any document in the application, until approved by the Division, AAA Administration fiscal and program staff.

**The midyear amendment request is due to the Division by August 17, 2021. Please complete all revisions and submit back to Division no later than August 31, 2021.**

- Open the 2021 APC and change the status to "Grant Amendment/Budget Revision Request Initiated."
- Agree to change the status of the APC.
- To initiate the amendment, fill out the "Grant Amendment/Budget Revision Request" form (in red) in the forms section of the grant.
- If adding or deleting a service or a provider, be sure to also complete the program amendment request for the addition or deletion of a service or service provider form(s), if applicable.
- Complete the Grant Amendment/Budget Revision request form.
- Start the title with the date of the request. This will enable the Division to differentiate between the different amendment requests and expedite the review process. For example, the title of the request can be "August 17, 2021 – Midyear Amendment."
- Since this amendment is adding additional funds to the grant, select the top radio button for "grant amendment."
- In the justification section, indicate that the amendment is requested in order to incorporate the midyear allocations, ADRC/NWD COVID-19 Vaccine Access Supplemental Funding, VACS COVID-19 Grant. Save the request.

*NOTE: If any additional changes to the APC are proposed (i.e. revise organizational chart or revise funds on an IPS for equipment), include a detailed justification of what is requested to be amended.*

- Submit the amendment request by changing the status of the grant to "Grant Amendment/Budget Revision Request Submitted."
- Agree to the status change.
- Upon approval, the Division shall return the APC in SAGE to the status of "Grant in Amendment."
- To add the funds into the APC, in the forms menu open the form "Additional Project Type Selection." Select Vaccine COVID19 ADRC Supplement, VACS COVID19 Vaccine

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210806

and save the page.

- After saving this form, IPSs will be available with the two additional funding types on the main forms menu.
- Complete the IPS and all other revisions and save the Agency Budget Plan.
- Submit the completed APC to the Division no later than August 31, 2021.

*NOTE: No changes can be made to any IPS or any document in the application unless requested by the AAA in the Grant Amendment/Budget Revision Request and approved by the Division.*

#### Reporting Requirements

##### SAMS Reporting:

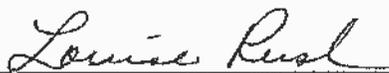
Once each program is approved through the APC amendment process, the new funding will be added to your selected service providers with the associated service. At that time, you will receive an email from Harold Shomo to inform you that SAMS Administrator has been updated with the appropriate funding and services.

A service contract for each new program/allocation shall be created in SAMS.

The applicable COVID-19 subservices shall be added in the service contract for each program funded under the ADRC/NWD COVID-19 Vaccine Access Supplemental Funding and the VAC5 COVID-19 Grant. Please follow the guidance in the document SAMS Service Contract – Updating for COVID-19 Subservices that was included with PM 2020-5, 1-5 dated May 5, 2020. It was also emailed out separately. You will need to follow the subservice logic outlined in Part 2. Your contracts will be set up to require the use of a COVID-19 subservice in SAMS. The applicable COVID-19 subservices shall be added in the service contract.

AAAs shall submit quarterly expenditure (QPR-A) and program (QPR-B) reports to the Division. The next quarterly reports are due October 22, 2021.

**CONTACTS:** Tina Zsenak, Assistant Division Director; [Tina.Zsenak@dhs.nj.gov](mailto:Tina.Zsenak@dhs.nj.gov)  
 Andrea Mancini, ADRC Coordinator; [Andrea.Mancini@dhs.nj.gov](mailto:Andrea.Mancini@dhs.nj.gov)  
 Warren Clanton, Grants Management Officer; [Warren.Clanton@dhs.nj.gov](mailto:Warren.Clanton@dhs.nj.gov)



Louise Rush  
 Division Director

TZ/  
 Attachments

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO CATHOLIC FAMILY & COMMUNITY SERVICES TO PROVIDE TEMPORARY RELOCATION SERVICES THROUGH THE DIVISION OF WEATHERIZATION'S LEAD REMEDIATION PROGRAM, PURSUANT TO N.J.A.C. 5:30-11.6, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
WEATHERIZATION

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210807</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-29							
CAF #	G-01-41-711-021-213							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO CATHOLIC FAMILY & COMMUNITY SERVICES TO PROVIDE TEMPORARY RELOCATION SERVICES THROUGH THE DIVISION OF WEATHERIZATION'S LEAD REMEDIATION PROGRAM, PURSUANT TO N.J.A.C. 5:30-11.6**

**WHEREAS**, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter "Board") is vested with decision making powers on behalf of the County; and

**WHEREAS**, the County, through its Division of Weatherization and Home Energy (hereafter "Division") of the Department of Senior Services administers various programs to reduce energy costs for low-income residents in Passaic County by improving energy efficiency; and

**WHEREAS**, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-4.1(b) specifically authorizes the County to utilize competitive contracting to operate, manage, or administer social service programs, under which this program falls; and

**WHEREAS**, on February 21, 2020, the Purchasing Agent unsealed responses to Proposal for Various Projects to be Funded Under the Passaic County's Social Services for the Homeless and Transportation Grants Administered by the County Department of Human Services Project, RFP-19-021 (hereafter "RFP-19-021"); and

**WHEREAS**, on October 22, 2019, the Board approved Resolution No. R20190950 authorizing a one (1) year contract with three (3) options to renew to Catholic Family & Community Services, as well as other agencies; and

**WHEREAS**, on April 28, 2020, the Board approved Resolution No. R20200342 exercising the first of three options to renew the contracts with Catholic Family & Community Services, as well as other agencies; and

**WHEREAS**, on April 13, 2021, the Board approved Resolution No. R20210351 exercising the second of three options to renew the contracts with Catholic Family & Community Services, as well as other agencies; and

**WHEREAS**, the Division desires to modify the contract to provide temporary relocation services to eligible clients facing extensive lead remediation and abatement in an amount not to exceed ten thousand dollars (\$10,000.00); and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is within the scope of activities of the original contract, and not for the purpose of undertaking new or different work or projects; and

**WHEREAS**, the temporary relocation services sought by the Division is within the scope of activities of the original contract, and not for the purpose of undertaking new or different work or projects; and

**WHEREAS**, funds are available in G-01-41-711-021-213 and G-01-41-712-021-213 or any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Health and Human Services Committee and being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that pursuant to N.J.A.C. 5:30-11.6, the Board of County Commissioners of the County of Passaic hereby authorizes the contract modification to the Catholic Family & Community Services in the amount of ten thousand dollars (\$10,000.00).

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contracts to the Catholic Family & Community Services and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED**, that the Director of the Board of County Commissioners, County Counsel, and Clerk of the Board are hereby authorized to take the necessary actions to accept the grant application authorized on behalf of the County of Passaic.

KJB

September 8, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: G-01-41-711-021-213 - \$5,000.00  
G-01-41-712-021-213 - \$5,000.00

PURPOSE: Resolution authorizing a contract modification to Catholic Family & Community Services to provide temporary relation services through the Division of Weatherization's Lead Remediation Program.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION EXERCISING THE FIRST ONE-YEAR OPTION TO PASSAIC COUNTY WORKFORCE DEVELOPMENT CENTER FOR ONE STOP OPERATIONS MANAGEMENT SERVICES FOR THE DEPARTMENT OF HUMAN SERVICES, PURSUANT TO N.J.S.A. 40A:11-4.1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
WORKFORCE DEVELOPMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210808</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-30							
CAF #	G-01-41-721-021-213,							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION EXERCISING THE FIRST ONE-YEAR OPTION TO PASSAIC COUNTY  
WORKFORCE DEVELOPMENT CENTER FOR ONE STOP OPERATIONS MANAGEMENT  
SERVICES FOR THE DEPARTMENT OF HUMAN SERVICES, PURSUANT TO N.J.S.A.  
40A:11-4.1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq., and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, the Department of Human Services (hereafter “Department”) is an umbrella social service agency concerned with planning and funding services for the County’s disadvantaged and homeless citizens; and

**WHEREAS**, the mission of the Workforce Development Board is to ensure that occupational investments are made in Passaic County to support workforce development, training and job preparation for residents; and

**WHEREAS**, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-4.1(b)(b) specifically authorizes the County to utilize competitive contracting to procure services related to the operation, management, or administration of social services programs; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution No. R20170370, dated May 9, 2017, authorizing competitive contracting for one-stop operation management services; and

**WHEREAS**, on October 21, 2020, the Purchasing Agent unsealed responses to New Jersey One-Stop Operations Management Services for the Passaic County Workforce Development Board, RFP-20-022 (hereafter “RFP-20-022”); and

**WHEREAS**, on November 16, 2020, the Board approved Resolution No. R20200963, authorizing an award of contract to Passaic County Workforce Development for a one (1) year term, commencing on November 1, 2020 and expiring October 31, 2021, in the amount of one hundred twenty-four thousand seven hundred three dollars (\$124,703.00), with three (3) one-year options to renew; and

**WHEREAS**, the Director of the Department is now requesting that the first one-year option in the contract to Passaic County Workforce Development under RFP-20-022 be exercised for the contract year commencing November 1, 2021 and expiring October 31, 2022, with an award amount of one hundred twenty-four thousand seven hundred three dollars (\$124,703.00); and

**WHEREAS**, funds are available in Account Nos. G-01-41-721-021-213, G-01-41-722-021-213, G-01-41-723-021-213, G-01-41-725-021-213, G-01-41-726-021-213, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Health and Human Services Committee and being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic hereby exercises the first one-year option to Passaic County Workforce Development under RFP-20-022, for One Stop Operations Management Services, for the contract year commencing on November 1, 2021 and expiring on October 31, 2022, with an award amount of one hundred twenty-four thousand seven hundred three dollars (\$124,703.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Purchasing Agent, Chief Financial Officer, and Director of the Board of County Commissioners of the County of Passaic are authorized to take any other steps necessary to carry out the purpose of this resolution.

KJB

September 8, 2021

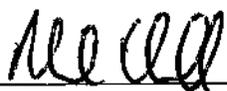
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$124,703.00

APPROPRIATION: G-01-41-721-021-213 - \$14,005.11  
G-01-41-722-021-213 - \$8,753.20  
G-01-41-723-021-213 - \$27,362.70  
G-01-41-725-021-213 - \$43,670.03  
G-01-41-726-021-213 - \$30,911.96

PURPOSE: Resolution exercising the first one-year option to Passaic County Workforce Development Center for One Stop Operations Management Services for the Department of Human Services.

  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING POLICIES & PROCEDURES FOR THE PASSAIC COUNTY EMERGENCY RENTAL ASSISTANCE PROGRAM, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HUMAN SERVICES

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210809</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-31							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING POLICIES & PROCEDURES FOR THE PASSAIC COUNTY  
EMERGENCY RENTAL ASSISTANCE PROGRAM, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, Coronavirus disease 2019 (hereinafter “COVID-19”) is a contagious, and at times fatal respiratory disease caused by SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, Governor Murphy signed Assembly Bill No. 5820, allowing for the continuation of certain State agencies to modify and issue new emergency orders for certain purposes that can continue after the Public Health Emergency declared in Executive Order No. 103 is terminated to avoid disruption in New Jersey’s emergency response; and

**WHEREAS**, in light of this legislation becoming law, Governor Murphy signed Executive Order No. 244, that, among other items, lifted the Public Health Emergency in New Jersey, but left in place the State of Emergency declared in same pursuant to N.J.S.A. App. A.: 9-33, et seq., to allow for the continued management of New Jersey’s recovery and response to the COVID-19 pandemic; and

**WHEREAS**, in response to the Public Health Emergency and State of Emergency caused by COVID-19, the County established the Emergency Rental Assistance Program (hereafter “ERAP”) as an emergency rental assistance program to mitigate the housing crisis in Passaic County; and

**WHEREAS**, on April 13, 2021 the Board approved Resolution No. R20210337 retaining Solix, Inc. (hereafter “Solix”) to administer the ERAP, on behalf of the County; and

**WHEREAS**, the Director of the Department of Human Services is recommending the approval of policies and procedures for the ERAP, as set forth herein; and

**WHEREAS**, the matter has been reviewed by the Health and Human Services Committee and is being recommended to the Board for ratification; and

**NOW, THEREFORE, LET BE IT RESOLVED**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic authorizes the following policies and procedures related to the administration of the Emergency Rental Assistance Program:

**Section 1. Incorporation of Recitals.**

The recitals as set forth above are incorporated herein by reference.

**Section 2. Payment Procedures.**

- (a) Solix will receive applications and is responsible for processing, reviewing, and approving applications from eligible tenants. Application information is collected from both the tenant and the landlord.
- (b) The approval of emergency rental assistance is subject to guidelines as issued by the United States Department of Treasury.
- (c) Solix is responsible for ensuring that non-corporate landlords, and landlords with fewer housing units, have equitable access to the benefits of the ERAP as those corporate and landlords owning multiple housing units.

- (d) Solix shall verify that all the information collected from landlords and tenants is correct and accurate and begin the process to disperse ERAP funding.
- (e) Solix shall calculate sixty percent (60%) of the back rent owed for the eligible time period, up to a total of twenty thousand dollars (\$20,000.00) per household for a period not to exceed eighteen (18) months. On a weekly basis, Solix shall send disbursement requests, including all approved and signed applications, the County's Department of Finance for payment to the landlord for approved amount.

**Section 3. Payment Procedures for Applications Received After September 1, 2021.**

- (a) Beginning September 1, 2021, all applicants shall be eligible to receive up to one hundred percent (100%) of back rent owed for the eligible time period, up to a total of twenty thousand dollars (\$20,000.00) of back rent owed for the eligible time period.
- (b) Any applicant who was previously paid sixty percent (60%) of the back rent owed shall be eligible to receive an additional payment up to one hundred percent (100%) of back rent owed for the eligible time period up to twenty thousand dollars (\$20,000.00).

**Section 4. Authority of Director of the Department of Human Services.**

The Director of the Department of Human Services, upon approval of the County Administrator, shall be authorized to adjust the policies and procedures, as necessary, to effectively administer the ERAP.

**Section 5. United States Treasury Guidelines Related to Emergency Rental Assistance Programs.**

All applications processed and monies dispersed as part of the ERAP shall be done in compliance with any rules, regulations, or guidance issued by the United States Treasury Department.

**Section 6. Effective Date.**

This Resolution shall take effective immediately.

**LET IT BE FURTHER RESOLVED** that the County Administrator, County Counsel, Director of the Department of Human Resources, Chief Financial Officer, and Purchasing Agent are authorized to take any and all action necessary to carry out the administration of the Emergency Rental Assistance Program.

MPJ

September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KIMBERLY CALLAS ARTWORK FOR THE DESIGN, FABRICATION, AND INSTALLATION OF A CARTOUCHE AND PORTRAIT AT LAMBERT CASTLE, PURSUANT TO N.J.S.A. 40A:11-5(k), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HISTORICAL SOCIETY

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210810</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-32							
CAF #	C-04-55-162-001-901							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KIMBERLY CALLAS ARTWORK FOR THE DESIGN, FABRICATION, AND INSTALLATION OF A CARTOUCHE AND PORTRAIT AT LAMBERT CASTLE, PURSUANT TO N.J.S.A. 40A:11-5(k)**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, on December 8, 2020, the Board approved Resolution No. R20201118 awarding a contract to John O’Hara for the Lambert Castle Restoration & Rehabilitation Project (hereafter “Project”), pursuant to N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(k), any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding thereof and shall be awarded by resolution of the Board if, it is the acquisition of artifacts or other items of unique intrinsic, artistic, or historical character; and

**WHEREAS**, in furtherance of the Project, the Director of the Department of Cultural & Historic Affairs is recommending an award of contract to Kimberly Callas Artwork, for the design, fabrication, and installation of a cartouche and portrait at Lambert Castle, for an amount not to exceed thirty-eight thousand four hundred dollars (\$38,400.00); and

**WHEREAS**, Kimberly Callas Artwork executed and notarized the County’s Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this Resolution; and

**WHEREAS**, funds are available in Account No. C-04-55-162-001-901, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(k) that the Board of County Commissioners of the County of Passaic authorizes an award of contract to Kimberly Callas Artwork, for the design, fabrication, and installation of a cartouche and portrait at Lambert Castle, for an amount not to exceed thirty-eight thousand four hundred dollars (\$38,400.00).

**LET IT BE FURTHER RESOLVED** the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Kimberly Callas Artwork, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

September 8, 2021



**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
 FOR NON-FAIR AND OPEN CONTRACTS  
 Required Pursuant To N.J.S.A. 19:44A-20.8  
**COUNTY OF PASSAIC**

**Part I - Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the \_\_\_\_\_ has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period proceeding \_\_\_\_\_ to any of the following name candidates committee, joint candidates committees and political party committees representing the elected officials of the Passaic County Board of Commissioners as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r)

Bruce James for Freeholder	Sandi Lazzara for Freeholder
Friends of Assad Akther	Friends of Danielle Ireland-Imhof
Friends of John Bartlett for Freeholder	Friends of Toledo for Surrogate
Friends of Terry Duffy	Friends of Berdnik for Sheriff
Friends of Theodore Best for Freeholder	
Passaic County Democratic Committee	

**Part II - Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership     
  Corporation     
  Sole Proprietorship     
  Subchapter S Corporation  
 Limited Partnership     
  Limited Liability Corporation     
  Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Kimberly Callas	309 Jersey Ave. - Long Branch, NJ 07740

**Part 3 - Signature and Attestation**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Kimberly Callas Artwork

Signed: Kimberly Callas Title: Owner

Printed Name: Kimberly Callas Date: 8.25.21

Subscribed and sworn before me this 25 day of August, 2021

My Commission expires: Jane A. McLaughlin Jane A. McLaughlin - Notary Public  
 Notary Public - Maine My Commission Expires July 31, 2023 (Print name & title of affiant) (Corporate Seal)

County Counsel: Business Entity Disclosure - 02/13/2020

# KIMBERLY CALLAS ARTWORK

## LAMBERT CASTLE CARTOUCHE AND RELIEF PORTRAIT RE-IMAGINED

RE: Please find attached my proposal for the Lambert Castle Cartouche and Relief Portrait.

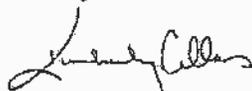
### Description of Artistic Interpretation

Since we are working from photos, I propose to call this project a 'reimagining' of the historic Lambert Castle Cartouche and Relief Portrait, rather than a 'replication'. We will not be able to exactly replicate the work based on the photos, but we can imagine its design and intent based on photos and historic research.

After my initial research, I believe the original cartouche was made out of carved marble or shaped and carved wood that was then plastered and/or painted to match the wall. We intend to make it look like a cream/white carved marble, as the proposal requests. It has some thin gilded line accents that will appear as aged gold. The cartouche will then be decorated with more scrolling and flowers that were originally cast bronze. Diamond-shaped, possibly a pink marble, was added at the bottom and behind the portrait relief for accents. We will propose to make this finish as rose marble.

The cartouche is an ornate frame for the carved marble portrait. Based on Catholina Lambert's art collection, his love of Italian and French art, and what we can see in the existing photographs, it's probable that the bust was an Italian or French carved marble. There looks to be a fecundity of hair, and possibly grapes, with floral decoration around the bust. I propose to reimagine the carved relief as a memorial portrait of the eldest daughter, Florence Dexter Lambert, (note the side flowers are hanging upside down as in a memorial). This portrait will be based on family photographs. Due to the importance of her name, one that possibly references the Italian and American silk industries, as well as the Dexter company, this would be a proper tribute to the family heritage and mark the prominent role the Lambert's and the Lambert Castle's has played in the history of New Jersey and the Silk industry in the United States.

Thank you for your consideration.



Kimberly Callas, Sculptor



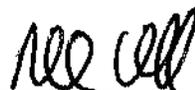
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$38,400.00

APPROPRIATION: C-04-55-162-001-901

PURPOSE: Authorize award of contract to Kimberly Callas  
Artwork for the design, fabrication, and installation of  
a cartouche and portrait at Lambert Castle.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ETM ASSOCIATES, LLC FOR DESIGN CONSULTING SERVICES RELATED TO THE LAMBERT TOWER HISTORIC LANDSCAPE RESTORATION AND SITE IMPROVEMENTS PROJECT, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HISTORICAL SOCIETY

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210811</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-33							
CAF #	C-04-55-166-002-920							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ETM ASSOCIATES, LLC FOR DESIGN CONSULTING SERVICES RELATED TO THE LAMBERT TOWER HISTORIC LANDSCAPE RESTORATION AND SITE IMPROVEMENTS PROJECT, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., the County issued RFQ-21-081 seeking qualifications for a pool of qualified preservation architects, architectural historians, archeologists, and cultural resource management consultants for calendar year 2021 to be hired on an as-needed basis to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of qualified preservation architects, architectural historians, archeologists, and cultural resource management consultants for calendar year 2021 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on February 23, 2021 the Board passed Resolution No. R20210183 qualifying a pool of qualified preservation architects, architectural historians, archeologists, and cultural resource management consultants for calendar year 2021, as recommended by the Director of the Department Cultural & Historic Affairs, to be hired on an as-needed basis, which included ETM Associates, LLC; and

**WHEREAS**, the Director of the Department of Cultural & Historic Affairs is recommending to the Board to award a contract to ETM Associates, LLC., for an amount not to exceed one hundred thousand dollars (\$100,000.00) for the preparation of the first phase of design documents for the Lambert Tower Historic Landscape Restoration and Site Improvements Project; and

**WHEREAS**, funds are available in Account No. C-04-55-166-002-920, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021 meeting of the Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5 et seq., that the Board of County Commissioners of the County of Passaic authorizes an award of contract to ETM Associates, LLC., for an amount not to exceed one hundred thousand dollars (\$100,000.00) for the preparation of the first phase of design documents for the Lambert Tower Historic Landscape Restoration and Site Improvements Project.

**LET IT BE FURTHER RESOLVED** the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to ETM Associates, LLC and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this Resolution.

MPJ

September 8, 2021



**ETM ASSOCIATES, L.L.C.**

PUBLIC SPACE MANAGEMENT  
PROJECT MANAGEMENT  
PUBLIC SPACE DESIGN

Kelly C. Ruffel  
Director, Department of Cultural & Historic Affairs,  
County of Passaic  
199 Totowa Road,  
Wayne, New Jersey 07470

**Re: Design Services for Site and Architectural Improvements at Lambert Tower**

Dear Ms. Ruffel,

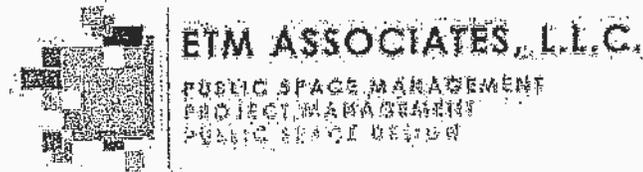
Please accept this letter and proposal as evidence of our interest in preparation of design development drawings, construction documents, bidding oversight and support, and construction administration for the Lambert Tower improvements project. As per the County's request, the proposed scope includes improvements to the tower structure and surrounding landscape.

In order to meet the project goals, we will team with the historical architecture firm of Connolly and Hickey and their Engineering consultant Derisier Engineering. Connolly and Hickey have provided a complete proposal (included within) to address improvements and repairs associated with the tower structure. We have also included Hunter Research Inc. (HRI) as a team member to develop interpretive signage within the tower structure (complete proposal included within).

Thank you for considering ETM Associates and our team for the project. We look forward to hearing from you soon. If you have any questions or need additional information, please feel free to contact me either by email, [tim@etmassociatesllc.com](mailto:tim@etmassociatesllc.com) or by phone at 732.572.6626. You may also contact Dave Sitler by email at [dave@etmassociatesllc.com](mailto:dave@etmassociatesllc.com) or by phone at the same number.

Regards,

Timothy Marshall  
Principal  
ETM Associates, LLC



## Introduction

The proposed services delivered by ETM Associates include scope to prepare design development drawings, construction documents, bidding oversight and support, and construction administration/oversight of the various proposed Lambert Tower landscape improvements as requested by the Passaic County Department of Cultural and Historic Affairs. The proposed landscape improvements include the following:

### Landscape Improvements

**Site Landscape and Perimeter Woodland Planting** – Improve upon current landscape planting scheme within cleared site and perimeter woodland surrounding the tower. Design will focus on shade tree and flowering plantings (to address aging tree canopy/dying trees), ornamental shrub and tree plantings, as well as ground cover/flowering meadow areas.

**Tree Removals and Tree Canopy Pruning** – Several trees within the cleared area around the tower and in the perimeter wooded areas will be evaluated for removal and/or canopy pruning. Many trees appear to be in poor health.

**Viewshed clearing** - Low stone wall along west side of the tower. Clearing of invasive and overgrown/dead/dying tree and brush + herbicide application.

**Picnic and Program Areas** – Open areas near pathway leading to Lambert Castle as well as the area adjacent to the tower visitor center/comfort station. – Opportunity for several picnic tables and other site amenities.

### Site Safety and Access Improvements

**Stone masonry walls** – Site-wide repair and repointing of damaged stone masonry walls. Viewed as primarily minor repointing in most areas with some smaller areas requiring more repair work.

**Tower Structure Railing and Paving** – Some existing stone masonry walls near the tower structure are too low, presenting potential fall hazards. Paved areas adjacent to the structure are also unfinished with rough gravel. Railings and improved paving to increase safety will be explored. Existing wrought iron fencing at arbor structure repairs will also be addressed

**Pedestrian Site Lighting** – Lighting options along pathways leading to and around tower. ETM will explore hard-wired as well as solar lighting options for the areas around the tower.

**ADA Access** - The site is currently not handicap accessible due to steep grades and stairways. ETM will explore paving the existing access drive (aggregate path leading from loop road to Tower) to allow mobility device access. Note: this does not address access to the tower structure, surrounding landscape only (and could accommodate access to lower-level restrooms).

**Programming/Pedestrian Area** – The open flat area near the proposed visitor center/restrooms could be formalized with a small, paved area and seating to accommodate visitor use and programming. This area would provide access to the proposed restrooms and connect with proposed ADA access drive.

### Wayfinding Signage

Small wayfinding signs at several locations throughout the project area to direct visitors to nearby park features (Auto Overlook, Lambert Castle, restrooms/visitor center, Tower Picnic Area, etc.). Signage locations may extend out of the immediate tower site as needed. County to provide signage standard for development of sign types.

Adopted on: September 8, 2021  
 Official Resolution#: R20210811



## ETM ASSOCIATES, L.L.C.

PUBLIC SPACE MANAGEMENT  
PROJECT MANAGEMENT  
PUBLIC SPACE DESIGN

### Lambert Castle Pathway and Stair Improvements

The pathway leading from Lambert Castle to Lambert Tower is very steep in several areas, presenting some safety concerns. Potential improvements include:

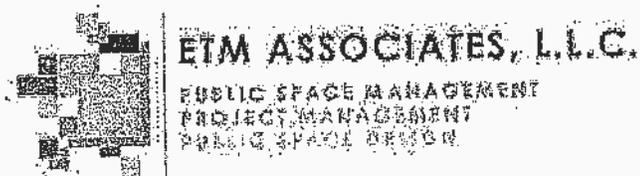
- Adding steps at the uppermost section of the pathway leading from Lambert Tower. Recommend adding two short sections of stairway (and railing) to decrease extreme pathway slope and improve safety. Currently both single steps in this area are badly degraded.
- Lower stairway – The initial pathway section near Lambert Castle includes a mix of steep asphalt paving/steps and stone masonry steps. Recommend replacing the asphalt section with stone masonry steps, repairing stone masonry steps, and installing handrails along length.
- Pathway Railing: The majority of the asphalt pathway features safety fencing (black extruded aluminum/plastic). Repair or replacement work is recommended for this area and two options will be explored:
  - Option 1 - Remove existing safety fencing (black extruded aluminum/plastic) along pathway. Repair existing stone masonry wall and install more suitable black handrail (see material used around Tower) or decorative wood rail (likely the original construction/detailing as evidenced by voids in masonry wall).
  - Option 2 - Repair damaged sections of existing safety fencing
- Installing pedestrian lighting along pathway: ETM will explore the potential to install lighting along the pathway to allow for evening use (solar lighting is likely preferred option due to site constraints).
- Selective tree canopy pruning, tree removals, and invasive groundcover clearing along hillside adjacent to pathway sections. Viewsheds of the Castle will emerge along the pathway and increased light levels will make the use of solar lighting possible. Planting opportunities will also be explored in this area (trees, shrubs, groundcover).

### Coordination with Architectural Improvements Work

ETM will coordinate with Connolly and Hickey to develop appropriate access to new program usage at the visitor center/restroom doorways located at ground level. Coordination for any landscape work needed to incorporate alternative solutions associated with restroom improvements will also be addressed as needed.

Our approach to delivering these services will include:

- 1.0 Existing Conditions Survey and Research
- 2.0 Design Development
- 3.0 Construction Documents
- 4.0 Bidding Support
- 5.0 Construction Administration/Inspection/Oversight



The following work plan presents the detailed methodology we envision for the improvement projects.

## Meetings

ETM will initially meet with key County staff to:

- Confirm project goals and issues
- Identify the involvement of any other key stakeholders
- Collaborate with client
- Confirm the project schedule and deliverables
- Tour the proposed project site with county staff

It will be important that the Team meet regularly with the client for review (virtually or in person). During the kick-off meeting we would like to develop a preliminary calendar that outlines a schedule of meetings and project deliverables. We have accounted for several progress meetings during the course of the project.

### 1.0 Existing Conditions Survey and Research

ETM will further investigate the project site with key County personnel to discuss any specific issues that need to be addressed. The pathway leading from Lambert Castle as well as the proposed ADA access pathway are of particular interest. To complete this phase of work, ETM will collaborate with the County with the goal of identifying any key issues or concerns, and determine design preferences. Existing conditions will be surveyed and an existing conditions survey base file will be prepared and an initial assessment will be provided.

ETM will also research and review any historical design materials in order to facilitate a thorough understanding of the project background. This will include research of historical Olmsted Brothers design drawings or other archival materials pertaining to the Lambert Castle pathway or other features.

### 2.0 Design Development

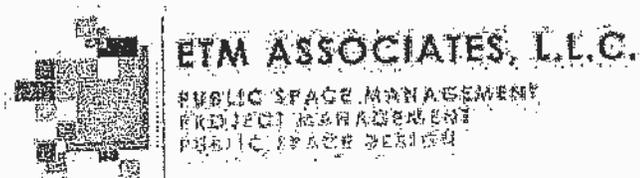
After completion of all preliminary research and site investigations, ETM will develop design options for the proposed landscape improvements. ETM will prepare a design development package for the proposed improvements for presentation and review by the County. The design submission will consist of a site plan, detailed material selections, design detailing for specific site features including seating, paving and pathway improvements, and signage options. The final design development package will also include an initial cost estimate for construction of the proposed improvements.

### 3.0 Construction Documents

After presenting design development materials and design approval, ETM will develop a full set of construction plans and specifications for construction. ETM will submit a set of 90% completion drawings to the County for review prior to a complete cost estimate for all proposed improvements. The Contract Documents for the project area will include:

- Existing conditions site plans showing existing structures, trees and vegetation, hardscapes, and site features
- Detailed site plans for materials, layout, planting, structures, etc.
- Project quantities, construction detail sheets, etc.
- Itemized quantities sheet with final quantities for review and approval

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210811



- Technical specifications and final estimate, utilizing the NJDOT format

It is envisioned that no Soil Erosion and Sediment Control plans will be needed as the project limit of disturbance will remain below soil disturbance limits.

After review of the 90% submission, the County will provide written authorization for preparation of Final Contract Documents. ETM will finalize 90% contract drawings and specifications and submit a 100% set of final bid documents.

At this point Connolly and Hickey will prepare and submit the formal Application for Project Authorization. ETM is prepared to provide landscape improvement components as needed to support Connolly and Hickey in this application.

The final 100% Bid Documents will include:

- One (1) set of 24" x 36" reproducible plans prepared in CADD (AutoCAD) and submitted on CD-ROM or jump drive
- Five (5) sets of signed and sealed plans (ETM to print/sign/seal)
- Five (5) sets of signed and sealed Specifications on 8 1/2" x 11" sheets (ETM to print/sign/seal). Specifications will also be provided in Adobe PDF format on CD-ROM
- One (1) set of signed and sealed Cost Estimates

#### 4.0 Bidding Support (ETM)

ETM will support the county in the bidding process. This includes preparation and execution of the pre-bid meeting and site visit with potential bidders and the County. We will perform all customary professional services in obtaining and evaluating bids; being present at the bid opening to explain project and answer questions, answer written contractor questions, assist with negotiation of bids, review and tabulate contractor bids; and make recommendations concerning the award of the contract.

#### 5.0 Construction Administration/Inspection/Oversight

ETM will provide Construction Inspection Services to include the following:

- Attend pre-construction meeting with County and selected contractor
- Ensure compliance with funder requirements
- Manage all construction administration duties
- Attend construction progress meetings
- Conduct periodic site visits (weekly, as needed) to review contractor work
- Review and approve contractor submittals (shop drawings and cut sheets)
- Review and recommend for approval contractor's payment application
- Review and recommend for approval contractor's change orders, if applicable
- Prepare final punch list
- Confirm final as-built drawings as prepared by contractor
- Provide final completion certificate



**ETM ASSOCIATES, L.L.C.**

PUBLIC SPACE MANAGEMENT  
PROJECT MANAGEMENT  
PUBLIC SPACE DESIGN

### Consultant Fee Proposal

We understand that the project will require design development, contract documents, specifications, bid process support, and construction administration services.

We have allocated sufficient in-house time to complete the requested services including: design development, cost estimating at the design development and construction documentation levels, as well as costs associated with printing/signing/sealing 5 sets of contract documents associated with the bidding process.

Based on the scale of the proposed improvements, we estimate construction of the project (including architectural improvements) to include an 4 month design process followed by bidding and construction administration/oversight; we have allocated sufficient time to support up to 6 months of construction administration/inspection services. We have prepared a fee proposal for the Lambert Tower site improvements which meets those schedules and provides comprehensive design services, bidding oversight, and construction administration. The following page includes a detailed fee proposal with hourly rates for all staff associated with the project.

Thank you for your consideration of our qualifications and proposal. We are highly enthusiastic about providing the consulting services that will produce the results you seek. Dave Sitler will be the primary contact for this project and can be reached at 732.572.6626 or at [dave@etmassociatesllc.com](mailto:dave@etmassociatesllc.com).

Thank you for the opportunity to submit this proposal.

Sincerely,

A handwritten signature in black ink that reads "E. Timothy Marshall". The signature is written in a cursive, flowing style.

E. Timothy Marshall  
ETM ASSOCIATES, LLC

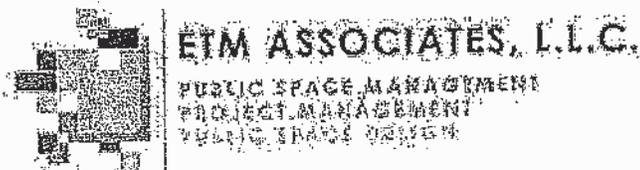


**ETM ASSOCIATES, L.L.C.**

PUBLIC SPACE MANAGEMENT  
PROJECT MANAGEMENT  
PUBLIC SPACE DESIGN

Lambert Tower Site Improvements						
ETM Associates, L.L.C						
July 19th, 2021						
Amounts below are hours x rate x multiplier + profit						
Title	Principal	Project Manager	Lead Landscape Designer	Landscape Designer		
RATE	\$ 315.00	\$ 165.00	\$ 130.00	\$ 90.00		
						TOTAL
<b>Design Concept Development Phase</b>						
A - Meetings and Coordination	Hours	2	15			17
	Amount	\$ 630.00	\$ 2,475.00	\$ -	\$ -	\$ 3,105.00
B - Existing Conditions Survey and Research	Hours		12	6	20	38
	Amount	\$ -	\$ 1,980.00	\$ 780.00	\$ 1,800.00	\$ 4,560.00
C - Design Development Documents	Hours	3	24	32	56	115
	Amount	\$ 945.00	\$ 3,960.00	\$ 4,160.00	\$ 5,040.00	\$ 14,105.00
D - Construction Documents (90%)	Hours	3	32	38	72	145
	Amount	\$ 945.00	\$ 5,280.00	\$ 4,940.00	\$ 6,480.00	\$ 17,645.00
E - Bid Documents (100%)	Hours	1	4	12	26	43
	Amount	\$ 315.00	\$ 660.00	\$ 1,560.00	\$ 2,340.00	\$ 4,875.00
F - Bid Assistance	Hours	1	16			17
	Amount	\$ 315.00	\$ 2,640.00	\$ -	\$ -	\$ 2,955.00
G - Construction Administration and Inspection Services	Hours	4	150		28	182
	Amount	\$ 1,260.00	\$ 24,750.00	\$ -	\$ 2,520.00	\$ 28,530.00
<b>Personnel Total</b>						<b>\$ 15,775.00</b>
<b>Out-of-Pocket Expenses</b>						
Travel Reimbursement		\$549				
Photographs						
Printing/mailling		\$1,600				
						<b>Total</b>
<b>Total Cost</b>						<b>\$77,924</b>

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210811



**Project Team Total Cost Proposal**

A total project team cost proposal is provided below that includes all costs associated with each consultant:

ETM Associates - Landscape Site Improvements	\$77,924
Connolly & Hickey - Tower Architectural Improvements (w/Engineer)	\$78,600
Hunter Research - Interpretive Signage	\$68,230
<b>Total Project Cost</b>	<b>\$224,754</b>

The sub-consultant proposals for architectural and interpretive signage scopes are included in the following pages with detailed scope outlines and associated costs per task.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: C-04-55-166-002-920

PURPOSE: Award contract to ETM Associates, LLC for design consulting services related to the Lambert Tower Historic Landscape Restoration and Site Improvement Project.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

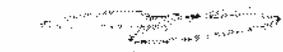
Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 3 TO JOHN O'HARA COMPANY INC. FOR THE LAMBERT CASTLE RESTORATION & REHABILITATION PROJECT, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HISTORICAL SOCIETY

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210812</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-34							
CAF #	C-04-55-162-001-901							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 3 TO JOHN O'HARA COMPANY  
INC. FOR THE LAMBERT CASTLE RESTORATION & REHABILITATION PROJECT,  
PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize change orders pursuant to the conditions as set forth therein for work performed, services rendered, materials, supplies or equipment delivered or provided shall be authorized, permitted, or accepted except by the procedures established therein; and

**WHEREAS**, on December 8, 2020, the Board approved Resolution No. R20201118 awarding a contract to John O'Hara for the Lambert Castle Restoration & Rehabilitation Project (hereafter "Project") for an amount not to exceed six million seven hundred ninety-two thousand four hundred and fifteen dollars (\$6,792,415.00) pursuant to N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, on August 10, 2021, the Board approved Resolution No. R20210747 authorizing Change Order No. 2 for the Project in the amount of three thousand seven hundred sixty three dollars (\$3,763.00), which increased the contract award to six million eight hundred thousand six hundred and sixty-three dollars (\$6,800,663.00); and

**WHEREAS**, the Director of the Department of Cultural & Historic Affairs is recommending that the Board approved Change Order No. 3 for various work necessary to complete the Project, in an amount not to exceed thirty seven thousand four hundred thirty-three dollars (\$37,433.00), which will increase the contract award to six million eight hundred thirty eight and ninety-six dollars (\$6,838,096.00); and

**WHEREAS**, funds are available in Account No. C-04-55-162-001-901 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed on August 25, 2021, by the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.3, et seq., the Board of County Commissioners of the County of Passaic approves Change Order No. 3 in an amount not to exceed thirty seven thousand four hundred thirty-three dollars (\$37,433.00) to John O'Hara Company, Inc. for the Lambert Castle Restoration & Rehabilitation Project, as recommended by the Director of Cultural and Historic Affairs.

**LET IT BE FURTHER RESOLVED**, that the Director of Cultural and Historic Affairs is authorized and directed to comply with the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Engineer, and Director of the Board of County Commissioners are authorized to execute and take any other action necessary to carry out the purpose of this Resolution.

MPJ

September 8, 2021

## JOHN O'HARA COMPANY, INC.

25 Kearney St., East Orange NJ 07019  
PHONE (973) 673-4676 FAX (973) 673-7141

### ADDITIONAL WORK AUTHORIZATION

Project: Restoration & Rehabilitation of Lambert Castle	Date:	08/12/21
	Job #	PAS00010
Paterson, NJ	CO #	6
Ref: Fireplace Mantle		

The following is a summary of additional costs required to complete work on the above referenced project which is above and beyond our current scope of work.

This price is based off the document SK-02 attached. Installation of replica fireplace includes all framing, cement board, metal work, and cermaic tile work. With the exclusion of the cartouche.

All work will be done in accordance with:

Discussion with Architect

The Following is a breakdown of costs for this work:

Carpentry Work (2 Men for 3 Days @ \$98 per Hour)		4,704
Carpentry Material		250
John O'Hara Company Overhead	10%	495
Metal Work Fabrication and Installation		3,323
Cermaic Tile Work (see attached breakdown)		23,898
	<b>SUBTOTAL</b>	<b>32,670</b>
John O'Hara Company Profit	5.0%	1,634
<b>TOTAL COST</b>		<b>34,304</b>

The Following work is excluded:

OT, Cartouche

Please indicate your approval of the above costs and your authorization to proceed by signing a copy of this correspondence and returning it to the sender.

Approved by: \_\_\_\_\_ Dated \_\_\_\_\_  
Clarke Caton Hintz

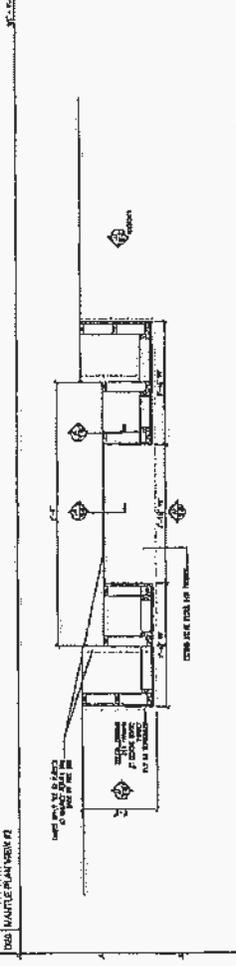
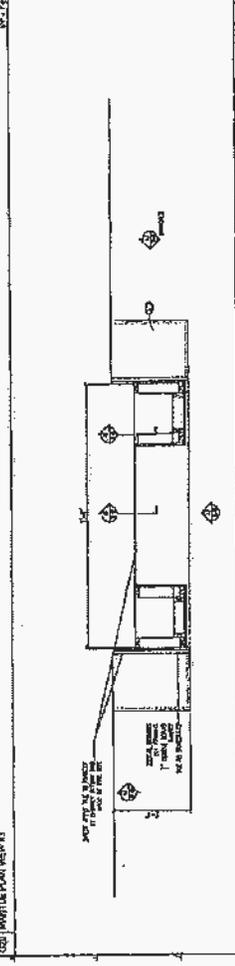
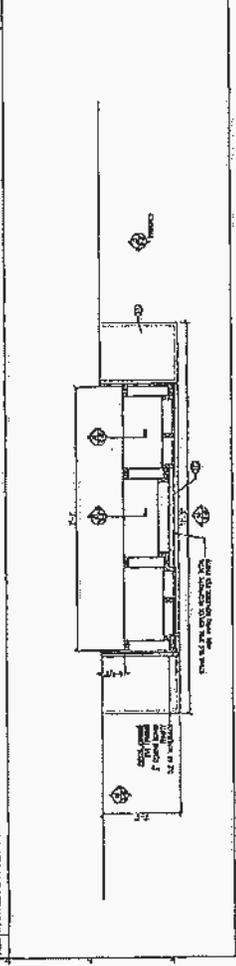
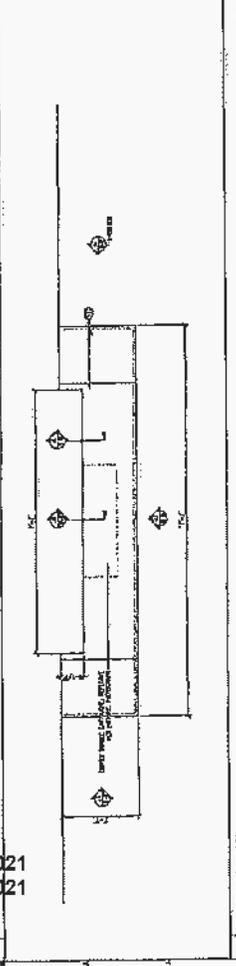
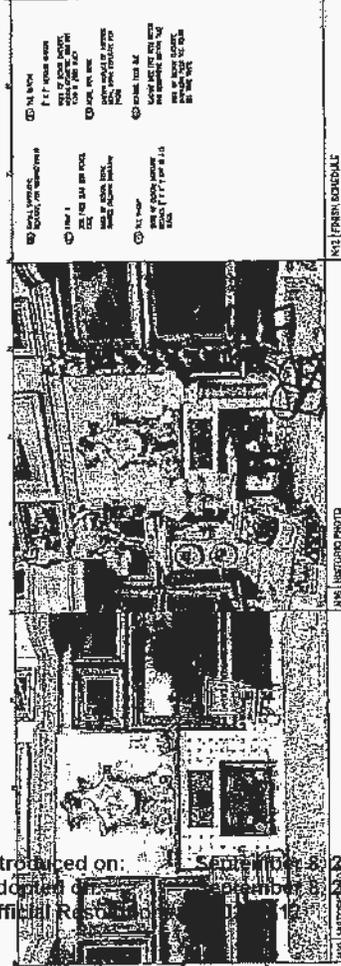
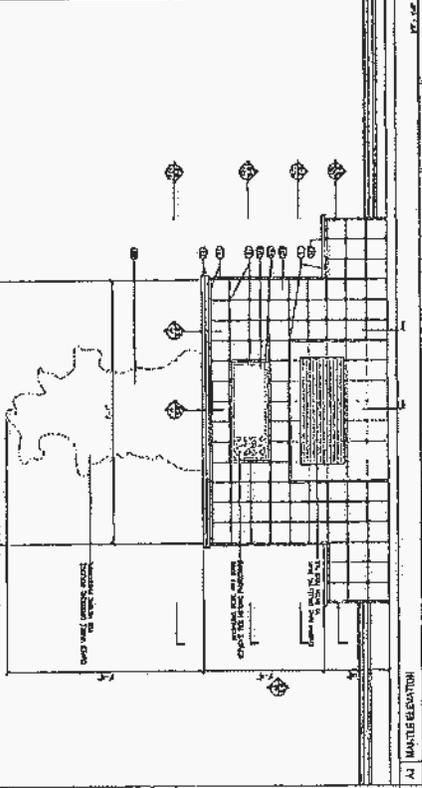
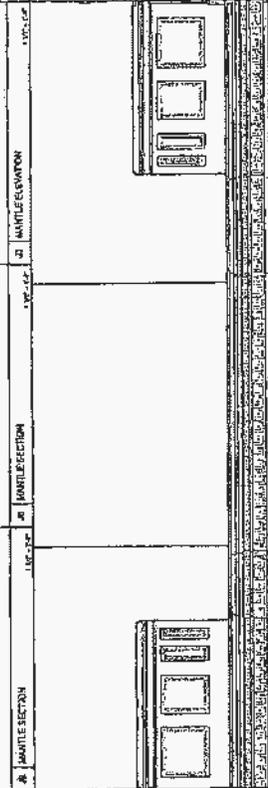
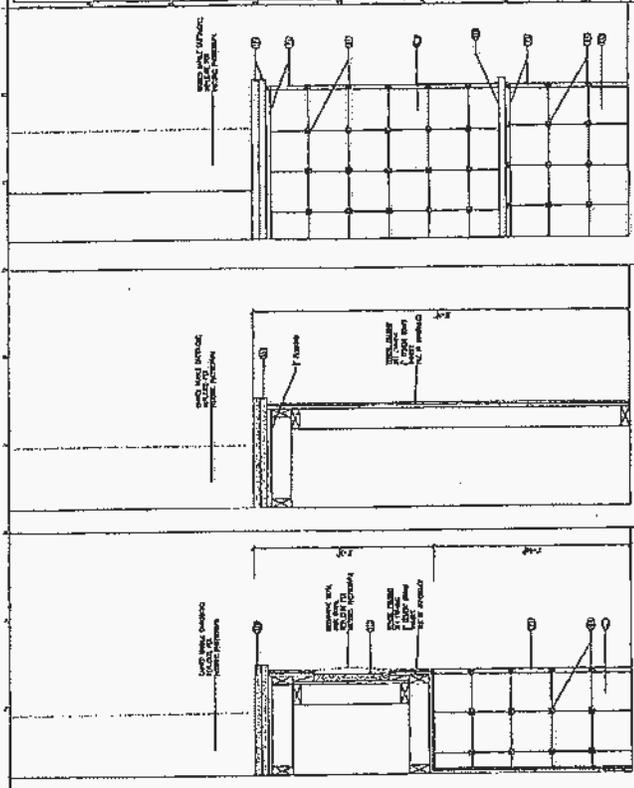
Approved by: \_\_\_\_\_ Dated \_\_\_\_\_  
County of Passaic

RESTORATION AND REHABILITATION OF LAMBERT CASTLE

DATE	10/12/2017
PROJECT NO.	17-001
PROJECT NAME	GALLERY 101 - PREPLACE MANTLE
PROJECT LOCATION	PHOENIX, AZ
PROJECT OWNER	SK-02
PROJECT ARCHITECT	CLARKE CATON HINTZ

Clarke Caton Hintz

CLARKE CATON HINTZ  
 1000 N. CENTRAL AVENUE, SUITE 100  
 PHOENIX, ARIZONA 85004  
 PHONE: (602) 462-1000  
 FAX: (602) 462-1001  
 WWW.CC-H.COM



Introduced on: 10/12/2017  
 Adopted on: 10/12/2017  
 Official Record

Established 1910

**Del Turco Bros., Inc.****Ceramic Tile and Marble****25 Verona Avenue****Newark, NJ 07104**

(973) 483-5770

(212) 267-8246

FAX (973) 483-5773

**Budget Proposal for Tile Work**

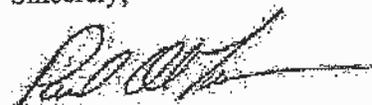
August 11, 2021

For Work At: Lambert Castle  
Fireplace SK-02

We propose to furnish and install ceramic tile and stone work @ the fireplace for the sum of:

Material						
100	sf	CT-1 Field Tile	@	\$24.99	/sf	= \$2,499.00
130	pcs	B1 Dots	@	\$0.95	/ea	= \$123.50
90	pcs	V1 V-Cap Corner	@	\$19.95	/ea	= \$1,795.50
100	pcs	V1 V-Cap	@	\$12.59	/ea	= \$1,259.00
1	ea	Tile Shipping Charges	@	\$400.00	/ea	= \$400.00
1	ea	Marble Mantle/Seats	@	\$11,060.00	/ea	= \$11,060.00
1	ea	Setting & Grout	@	\$100.00	/ea	= \$100.00
Sub Total Material						\$17,237.00
Labor						
24	hrs	Tile Setter	@	\$116.21	/hr	= \$2,789.04
8	hrs	Tile Finisher	@	\$94.29	/hr	= \$754.32
Subtotal Labor						\$3,543.36
Total Labor & Material						\$20,780.36
O&P 15%						\$3,117.05
Total						\$23,897.41

Sincerely,



Paul Del Turco

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210812



June 17, 2021

Jack Velella  
John O'Hara Company, Inc.  
Address  
City, State Zip

Ref: Lambert Castle  
Paterson NJ  
Estimate No. 21-40

Gentlemen,

We are pleased to quote you to furnish and deliver only the replacement scroll panel frame to match the historic photos. The frame will consist of 1-1/2x1-1/2 angle. We have included square rivets and rosettes at the corners. The panel frame will receive a black finish coat. We have priced the infill panel and frame two ways:

Option #1 - Infill Panel to be made from a plasma cut sheet of steel - \$1,909.00

Option #2 - Infill Panel to be made from formed scroll and welded together - \$2,931.00

We appreciate the opportunity to quote you and look forward to being of service to you on this and future projects.

All prices are valid for 30 days.

Thank you,  
Edward McDonough  
*Edward McDonough*  
Owner

**JOHN O'HARA COMPANY, INC.**

25 Kearney St., East Orange NJ 07019  
 PHONE (973) 673-4676 FAX (973) 673-7141

**ADDITIONAL WORK AUTHORIZATION**

Project: Restoration & Rehabilitation of Lambert Castle	Date:	08/18/21
	Job #	PAS00010
Paterson, NJ	CO #	7
Ref: D101 Repair		

The following is a summary of additional costs required to complete work on the above referenced project which is above and beyond our current scope of work.

This price reflects removal, repair and reinstallation of D101 door located in room 107 (entrance).

All work will be done in accordance with:

Discussion with Architect

The Following is a breakdown of costs for this work:

Door removal, repair and reinstallation		2,980
	<b>SUBTOTAL</b>	<b>2,980</b>
John O'Hara Company Profit	5.0%	149
<b>TOTAL COST</b>		<b>3,129</b>

The Following work is excluded:

OT

Please indicate your approval of the above costs and your authorization to proceed by signing a copy of this correspondence and returning it to the sender.

Approved by: \_\_\_\_\_ Dated \_\_\_\_\_  
 Clarke Caton Hintz

Approved by: \_\_\_\_\_ Dated \_\_\_\_\_  
 County of Passaic

# Empire

## LUMBER & MILLWORK CO.

ARCHITECTURAL MILLWORK - BUILDING MATERIALS

FAX OUR OFFICES AS FOLLOWS:  
 MAIN FAX • 973-242-3970  
 DOOR DEPT. FAX • 973-242-4049  
 MILLWORK DEPT. FAX • 973-242-2309

377 Frelinghuysen Avenue • P.O. Box 2070 • Newark, N.J. 07114 • Tel: (973) 242-2700

Arch. Millwork Co.

QUOTATION

Quotation No: 27281  
 Date: 08/18/21  
 Account: DHARA  
 Page No: 1

[Empty box]

[Empty box]

Customer:

Ship to:

JOHN DHARA COMPANY  
 25 KEARNEY STREET  
 EAST ORANGE, NJ 07017

LAMBERT CASTLE  
 PATERSON, N.J.

Salesperson: CS		Freight:	Terms: 2% 10 NET	
Qty	Description	Ship Via:	Unit Price	Extension
1	LUMP SUM COST TO REMOVE, REPAIR, AND REINSTALL EXISTING DOOR ALSO INCLUDES HANGING A TEMP DOOR WHILE REPAIRS ARE BEING MADE		2,980.00	2,980.00
DOES NOT INCLUDE CHANGING THE DOOR SWING OR ANY WORK TO EXISTING JAMB				
Product Sub-total				2,980.00
TAX EXEMPT				
Total				2,980.00

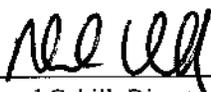
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$37,433.00

APPROPRIATION: C-04-55-162-001-901

PURPOSE: Authorize Change Order No. 3 to John O'Hara Company Inc. for the Lambert Castle Restoration & Rehabilitation Project.

  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 4 TO THOMAS & SONS BUILDERS, LLC, FOR THE WEASEL BROOK PARK PHASE II IMPROVEMENTS PROJECT IN THE CITY OF CLIFTON PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210813</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-35							
CAF #	C-04-55-157-008-901							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 4 TO THOMAS & SONS BUILDERS, LLC, FOR THE WEASEL BROOK PARK PHASE II IMPROVEMENTS PROJECT IN THE CITY OF CLIFTON PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, on May 28, 2019, the Board approved Resolution No. 20190492 awarding a contract to Thomas & Sons Builders, LLC as the lowest responsible bidder for the Weasel Brook Park Phase II Improvements Project (hereafter "Project") for a contract price of one million six hundred eight-one thousand six hundred twelve dollars (\$1,681,612.00), in compliance with N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize change orders pursuant to the conditions as set forth therein for work performed, services rendered, materials, supplies or equipment delivered or provided shall be authorized, permitted, or accepted except by the procedures established therein; and

**WHEREAS**, in compliance with N.J.A.C. 5:30-11.3, et seq., the Board has approved the following change orders for the Project to date:

<b>CHANGE ORDER</b>	<b>AMOUNT</b>	<b>ADJUSTED CONTRACT</b>	<b>RESOLUTION</b>
Change Order No. 1	\$3,234.71	\$1,678,377.30	R20190845
Change Order No. 2	\$435.00	\$1,677,941.46	R20200351
Change Order No. 3	\$3,530.89	\$1,674,410.57	R20201192

**WHEREAS**, the County Engineer is recommending approval of Change Order No. 4 in the amount of five hundred twenty-five dollar and eighty cents (\$525.80), reducing the Project contract price to one million six hundred seventy-three thousand eight hundred eighty-four dollars and seventy-seven cents (\$1,673,884.77); and

**WHEREAS**, funds are available in Account No. C-04-55-157-008-901 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget (s), which is attached to and made part of this Resolution.

**WHEREAS**, this matter was discussed at the August 25, 2021, meeting of the Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.3 et seq. the Board of County Commissioners of the County of Passaic authorizes Change Order No. 4 for the Weasel Brook Park Phase II Improvements Project in in the amount of five hundred twenty-five dollars and eight cents (\$525.80), reducing the contract price to one million six hundred seventy-three thousand eight hundred eighty-four dollars and seventy-seven cents (\$1,673,884.77); and

**LET IT BE FURTHER RESOLVED**, that the County Engineer is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Engineer, and Director of the Board of County Commissioners are authorized to execute an agreement and Form SA-1 for New Jersey Department of Transportation Change Orders and take any other action necessary to carry out the purpose of this Resolution.

NDA

September 8, 2021

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 4 & FINAL

DATE: August 20, 2021

PROJECT TITLE:  
 Weasel Brook Park Improvements - Phase II

LOCATION: Weasel Brook Park, City of Clifton  
 DATE OF CONTRACT: June 26, 2019  
 OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS  
 CONTRACTOR: Thomas & Sons Builders, LLC

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
34	Concrete Sidewalk, 4" Thick	(83)	SY	\$100.00	(\$8,300.00)
37	Hot Mix Asphalt Walkway, 4" Thick	(162)	SY	\$36.00	(\$5,832.00)
44	Bench, 6' Long	(1)	UNIT	\$2,600.00	(\$2,600.00)
56	Timber Fence, including Gates	(100)	LF	\$50.00	(\$5,000.00)
A-2	Allowance for Repairs to Existing Abutment	(1)	ALLOW	\$7,500.00	(\$7,500.00)
S-3	Hot Mix Asphalt Base Repairs	(30)	SY	\$30.00	(\$900.00)
TOTAL DEDUCTIONS					<u>(\$30,132.00)</u>
<u>ADDITIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
17	Hot Mix Asphalt 9.5M84 Surface Course, 2" Thick	53.14	TON	\$180.00	\$9,565.20
24	Drainage Manhole, 4' Diameter	3	UNIT	\$3,500.00	\$10,500.00
26	Inlet, Type B, Double	1	UNIT	\$3,500.00	\$3,500.00
TOTAL ADDITIONS					<u>\$23,565.20</u>
<u>ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS</u>					
S-8	Inlet, Type E	1	UNIT	\$3,500.00	\$3,500.00
S-9	Additional Structural Repairs for New Pedestrian Bridge Railing	1	LS	\$2,541.00	\$2,541.00
TOTAL SUPPLEMENTAL					<u>\$6,041.00</u>
NET CHANGE ORDER (DEDUCTION)					<u>(\$525.80)</u>

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

DEDUCTION FROM THE AMOUNT OF CONTRACT.....		(\$525.80)
ORIGINAL TIME FOR COMPLETION.....	120 Calendar Days	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		
NEW DATE FOR COMPLETION IS.....	<u>October 15, 2019</u>	

2. REASON FOR CHANGE

Base Contract Pay Items: Final field quantity adjustments.

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210813

*Supplemental Item No. S-8 - Inlet, Type E:* The Contractor was directed to install an additional inlet to control stormwater runoff and reduce erosion. This resulted in establishing a new pay item for Inlet Type E.

*Supplemental Item No. S-9 - Additional Structural Repairs for New Pedestrian Bridge Railing:* The Contractor was directed to install additional structural supports for the replacement railing on the pedestrian bridge. This resulted in establishing a new pay item for Additional Structural Repairs for New Pedestrian Bridge Railing.

3. STATEMENT OF CONTRACT AMOUNT	
ORIGINAL CONTRACT AMOUNT.....	\$1,681,612.00
PREVIOUS ADDITIONS.....	\$0.00
TOTAL.....	\$1,681,612.00
PREVIOUS DEDUCTIONS.....	(\$7,201.43)
NET PRIOR TO THIS CHANGE.....	\$1,674,410.57
AMOUNT OF THIS CHANGE.....DEDUCTION.....	(\$525.80)
CONTRACT AMOUNT TO DATE.....	\$1,673,884.77

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of County Commissioners, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR - Thomas & Sons Builders, LLC

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ (County Inspector) Date: \_\_\_\_\_

Reviewed By and Recommended for Processing By: \_\_\_\_\_ (Project Engineer) Date: \_\_\_\_\_

Recommend for Approval By: \_\_\_\_\_ (County Engineer) Date: \_\_\_\_\_

ACCEPTED BY: BOARD OF COUNTY COMMISSIONERS OF PASSAIC COUNTY

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_  
Pasquale "Pat" Lepore, Director

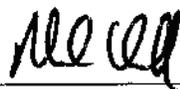
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$525.80

APPROPRIATION: C-04-55-157-008-901

PURPOSE: Authorize Change Order No. 4 to Thomas & Sons Builders LLC for the Weasel Brook Park Phase II Improvements Project.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 1 TO ALAIMO GROUP FOR THE HIGHLANDS RAIL TRAIL-PHASE II BICYCLE & PEDESTRIAN IMPROVEMENTS PROJECT IN THE BOROUGH OF WANAQUE, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210814</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-36							
CAF #	C-04-55-166-001-920							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING CONTRACT MODIFICATION NO. 1 TO ALAIMO GROUP FOR THE HIGHLANDS RAIL TRAIL-PHASE II BICYCLE & PEDESTRIAN IMPROVEMENTS PROJECT IN THE BOROUGH OF WANAQUE, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County has been working on a Project known as the Highlands Rail Trail – Phase II which requires qualified consulting engineer design services to provide engineering services in calendar year 2021; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., the County issued RFQ-21-009 seeking qualifications for a pool of engineers, architects, land surveyors, planners, landscape architects, environmental health and safety/engineering consultants to be hired on an as-needed basis to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, environmental health and safety/engineering consultants is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on December 8, 2020 the Board passed Resolution No. R20201102 qualifying a pool of engineers, architects, land surveyors, planners, landscape architects, environmental health and safety/engineering consultants for calendar year 2021, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included the Alaimo Group; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is within the scope of activities of the original contract, and not for the purpose of undertaking new or different work or projects; and

**WHEREAS**, the Passaic County Engineer is recommending to the Board to increase the engineering services by an amount not to exceed seventeen thousand dollars (\$17,000.00) for Alaimo Group to provide design engineering services for the Highlands Rail Trail – Phase II Bicycle & Pedestrian Improvements Project per their proposal dated August 13, 2021 attached hereto and made a part hereof; and

**WHEREAS**, funds are available in Account No. C-04-55-166-001-920 or C-04-55-166-002-920 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed on August 25, 2021, by the Public Works Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.6 that the Board of County Commissioners of the County of Passaic authorizes a contract modification for the Alaimo Group in an amount not to exceed seventeen thousand dollars (\$17,000.00) for the design engineering services for the Highlands Rail Trail – Phase II Bicycle & Pedestrian Improvements Project.

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modification herein, and maintain a copy of the resolution on file and available for public inspection at the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this resolution.

NDA

September 8, 2021



## Alaimo Group

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-845-0300  
 2 Market Street, Paterson, New Jersey 07501 Tel: 973-523-6200 Fax: 973-523-1765

August 13, 2021

Mr. Nordan Murphy, P.E., P.P.  
 Assistant County Engineer  
 County of Passaic  
 Department of Engineering  
 401 Grand Street, Room 524  
 Paterson, New Jersey 07505

Re: Proposed Survey Services  
 Passaic County Rail Trail in Wanaque  
 Provide Metes and Bounds Descriptions,  
 and Exhibits for Tracts 1, 2 & 3  
 Wanaque Township  
 Passaic County, New Jersey  
Alaimo File No. A-0160-0035-000

Dear Mr. Murphy:

Alaimo Group is pleased to submit our proposal for survey services to prepare proposed easement metes and bounds descriptions and proposed easement plans for the properties that are owned by Pulte Homes. These properties are known as Project Tracts 1, 2 and 3 and are better known as Block 249, Lot 1, Block 249.01, Lot 1.02 and Block 301, Lot 1.01 on the Wanaque Township Tax Map.

Our price to prepare the above listed proposed easement plans and proposed easement metes and bounds descriptions will be \$17,000. We believe the plans and metes and bounds descriptions can be completed in approximately two (2) weeks from the time we receive the authorization to proceed. If the price is acceptable, please sign in the area provided below and return a copy of this letter back to us.

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210814

- Consulting Engineers -

Civil • Structural • Mechanical • Electrical • Environmental • Planners

Mr. Nordan Murphy,  
Assistant County Engineer

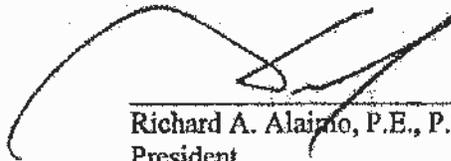
- 2 -

August 13, 2021

Thank you for this opportunity to serve you. If you have any question, do not hesitate to call

Very truly yours,

ALAIMO GROUP



Richard A. Alaimo, P.E., P.P., P.L.S.  
President

RAA/SFL/dal

- c: Miles Powell, II, Director of Business Development, Alaimo Group
- Erik C. Svensen, P.E., Associate, Alaimo Group
- Scott F. Lopert, PLS, Chief of Survey, Alaimo Group

**ACCEPTED:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,000.00

APPROPRIATION: C-04-55-166-002-920

PURPOSE: Authorize contract modification No. 1 to Alaimo Group for the Highlands Rail Trail-Phase II Bicycle & Pedestrian Improvements Project.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

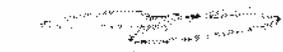
Agenda: RESOLUTION AUTHORIZING A CONTRACT MODIFICATION #3 TO T&M ASSOCIATES FOR DUE DILIGENCE SERVICES RELATED TO 495 RIVER STREET, PATERSON, NEW JERSEY, PURSUANT TO N.J.A.C 5:30-11.6 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210815</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-37							
CAF #	0-01-20-112-001-213							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING A CONTRACT MODIFICATION #3 TO T&M ASSOCIATES FOR DUE DILIGENCE SERVICES RELATED TO 495 RIVER STREET, PATERSON, NEW JERSEY, PURSUANT TO N.J.A.C 5:30-11.6 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., the County issued RFQ-21-0009 seeking qualifications for a pool of engineers, architects, land surveyors, planners, landscape architects, environmental health and safety/engineering consultants to be hired on an as-needed basis to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2021 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on December 8, 2020 the Board passed Resolution No. R20201136 awarding a contract to T&M Associates in the amount of seventy-one thousand two hundred dollars (\$71,200.00) for due diligence services in relation to the County’s acquisition of the property located at 495-501 River Street, Paterson (hereafter “495 River Street”); and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services when the change is within the scope of activities of the original contract, and not for the purpose of undertaking new or different work or projects; and

**WHEREAS**, on January 26, 2021, the Board passed Resolution No. 20210071, authorizing contract modification #1 to add an exterior lighting assessment and a revised full survey of 495 River Street, in an amount not to exceed ten thousand six hundred dollars (\$10,600.00) for a new total contract amount of eighty-one thousand eight hundred dollars (\$81,800.00); and

**WHEREAS**, on April 27, 2021, the Board passed Resolution No. 20210439, authorizing contract modification #2 to provide Phase II environmental/site investigation services such as a Health and Safety Plan, Non-Invasive Geophysical Survey and Soil Investigation for 495 River Street in an amount not to exceed thirty-five thousand five hundred dollars (\$35,500.00) for a new total contract amount of one hundred seventeen thousand three hundred dollars (\$117,300.00); and

**WHEREAS**, the Passaic County Engineer is recommending to the Board to increase the engineering services by an amount not to exceed nineteen thousand three hundred fifty dollars (\$19,350.00) for additional services such as an Updated Health and Safety Plan, UST Removal Oversight, Additional Investigation and Remediation Oversight, and Technical Support and Project Management, bringing the total amount awarded to T&M for due diligence services to be one hundred thirty-six thousand six hundred fifty dollars (\$136,650.00); and

**WHEREAS**, funds are available in Account No. 0-01-20-112-001-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed on August 25, 2021 by the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.6 that the Passaic County Board of Commissioners authorizes a contract modification #3 to T&M Associates for an amount not to exceed nineteen thousand three hundred fifty dollars (\$19,350.00) for additional due diligence services benefitting the acquisition of 495-501 River Street, Paterson, bringing the total amount awarded to T&M for due diligence services to be one hundred thirty-six thousand six hundred fifty dollars (\$136,650.00)

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print in the official newspaper a brief notice stating the nature, duration, service, and amount of the contract modification to T&M Associates and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Passaic County Board of County Commissioners are authorized to execute the contract modification and take any other steps necessary to carry out the purpose of this resolution.

NDA

April 27, 2021



PASCOH 16002

August 4, 2021

County of Passaic  
 401 Grand Street, Room 214  
 Paterson, New Jersey 07505

Attn: Nadege D. Allwaters, ESQ. Deputy County Counsel

**RE: PROPOSAL FOR PROFESSIONAL SERVICES  
 ENVIRONMENTAL AND LSRP OVERSIGHT SERVICES  
 495 RIVER STREET (467-517) BLOCK 2903, LOT 25  
 PATERSON, NJ**

Dear Ms. Allwaters:

We appreciate this opportunity to submit this Proposal for Professional Services for the referenced project to provide environmental and Licensed Site Remediation Professional (LSRP) oversight on behalf of the County during the removal of the underground storage tanks (UST) and further investigation and remediation of impacted soil by the current Site Owner. T&M Associates (T&M) will provide oversight during the further investigation and remediation to be performed by the Site Owner's environmental consultant to confirm and verify that the work we observe is completed in accordance with the applicable New Jersey Department of Environmental Protection (NJDEP) regulations and to meet the County's needs with respect to further investigating and addressing the underground storage tanks (USTs), subsurface anomalies and impacted soil found during our prior investigation (i.e., Site Investigation).

The following Areas of Concern (AOC) were initially identified by T&M and presented in the Phase I Environmental Site Assessment / Preliminary Assessment (ESA) report, dated March 2021 and in the ESA Addendum Letter dated April 2021. T&M recommended further evaluation and/or investigation of these AOCs:

- **AOC-1-A: 1,000-gallon gasoline UST**
- **AOC-1-B: Two (2) 5,000-gallon heating fuel oil USTs**
- **AOC-6-A: Circular floor drains warehouse – Original Wing**
- **AOC-6-B: Trench floor drains warehouse – Original Wing**
- **AOC-6-D: Floor drain trough and pit – Original Wing**
- **AOC-8: Historic fill or other fill material**
- **AOC-11: Elevator**

Further evaluation and investigation of the above-mentioned AOC, confirmed the present of three (3) USTs (AOC-1-A and AOC-1-B) at the Site. The non-invasive geophysical survey identified two (2) anomalies (B and C), which T&M recommended an exploratory test pit investigation to confirm the nature of the anomalies. In addition, soil impacts above the applicable NJDEP remediation standards were identified associated with anomaly B and AOC-8 (historic fill), which T&M recommended further investigation is required to determine the horizontal and vertical extent of the impacted soil.

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210815



PASCOH-16002

August 4, 2021

Page | 2

To: County of Passaic

Re: Environmental and LSRP Oversight Services, 495 River Street, Paterson, NJ

On June 30, 2021, a conference call was held with representatives from the County, T&M and the Site Owner's environmental consultant Mr. Rakesh Ganta from RLG Environmental Inc., to discuss the scope of services proposed by Lombardo Environmental, Inc. (LEI) to address USTs (AOC-1-A and AOC-1-B), the two (2) anomalies (B and C) detected, and the impacted soil associated with anomaly B and AOC-8. Based on our review of the LEI proposal and discussion with Mr. Ganta, it was our opinion that the scope of services in LEI proposal was appropriate to meet the County's needs with respect to further investigating and addressing the AOC found during our prior investigation.

### SCOPE OF SERVICES

The following is our Scope of Services for the project:

***NOTE:*** *The estimated man-hours for each Task may increase or decrease based on the level of environmental activities being performed at the Site by the Owner's environmental consultant during further investigation and remediation, or as a result of unforeseen environmental issues during the same. This is an estimate and will be billed on a Time and Expenses basis. If additional man-hours are required beyond the estimated man-hours provided in each Task below, T&M will prepare and submit an agreement modification for review and approval by the County.*

#### TASK 1: UPDATED HEALTH AND SAFETY PLAN

In accordance with 29 CFR 1910.120, T&M will prepare and implement an updated Health and Safety Plan (HASP) to address the safety of T&M on-site personnel during the investigation and remediation activities at the Site.

#### TASK 2: UST REMOVAL OVERSIGHT

It is our understanding that the Owner of the Site has retained a certified UST Contractor and Environmental Consultant to remove the 1,000-gallon gasoline UST and two (2) 5,000-gallon heating oil USTs. T&M will provide a qualified person to provide on-Site observation during the course of the UST removals to confirm that the Environmental Consultant and Contractor follow appropriate procedures as required by NJDEP, including:

- Visual observation of the USTs and any associated piping during and subsequent to removal to verify the integrity of these structures in order to evaluate the potential that previous leaks and/or uncontrolled product discharges may have occurred.
- Observe and document the collection of post-closure soil samples to confirm no soil impacts are present associated with the USTs.

For the purpose of budgeting man-hours, it is anticipated that the removal of the three (3) USTs will take up to 3 days to complete. T&M estimates a total twelve (12) LSRP and thirty-six (36) field staff man-hours for

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210815



PASCOH-16002

August 4, 2021

Page | 3

To: County of Passaic

Re: Environmental and LSRP Oversight Services, 495 River Street, Paterson, NJ

the duration of this task.

### **TASK 3: ADDITIONAL INVESTIGATION AND REMEDIATION OVERSIGHT**

It is our understanding that the Site Owner's Environmental Consultant will be performing further investigation activities to determine the nature of the two (2) anomalies (B and C) and to attempt to delineate the horizontal and vertical extent of the impacted soil identified associated with anomaly B and AOC-8. T&M will provide a qualified person to provide oversight during the course of the additional investigation activities to verify that the Environmental Consultant and Contractor's work is in accordance with applicable NJDEP regulations and technical guidance, including:

- Visual observation of the advancement of soil borings and/or test pits to further investigate the soil conditions in order to evaluate the potential additional discharge(s).
- Observe and document the collection of soil samples to attempt to delineate the extent of the impacted soil.
- Observe and document any soil remediation (i.e., excavation and off-site disposal) and post-excavation soil sampling to confirm the remediation is complete.

For the purpose of budgeting man-hours, it is anticipated that the additional investigation will take up to 2 days to complete. T&M estimates a total eight (8) LSRP and twenty-four (24) field staff man-hours for the duration of this task.

For the purpose of budgeting man-hours, it is anticipated that the remediation of the impacted soil could take up to 5 days to complete. T&M estimates a total twenty (20) LSRP and sixty (60) field staff man-hours for the duration of this task.

### **TASK 4: TECHNICAL SUPPORT AND PROJECT MANAGEMENT**

T&M will provide technical support and project management services throughout the duration of these proposed items, which will include coordination with the County, Site Owner's environmental consultant and scheduling of field personnel. At the completion of the additional investigation and remediation proposed by LEI, T&M will prepare a letter report which will present a detail summary of:

- our observations regarding the field activities performed,
- our review of the results of the laboratory analytical for samples collected and
- recommendations/requirements to the County for additional investigation or remediation activities, if necessary.

T&M estimates a total of forty (40) man-hours to provide technical support and project management and prepare a letter report for the duration of this task.



PASCOH-16002

August 4, 2021

Page | 4

To: County of Passaic

Re: Environmental and LSRP Oversight Services, 495 River Street, Paterson, NJ

**INFORMATION TO BE PROVIDED BY THE CLIENT/RESPONSIBILITIES OF CLIENT**

The County will be fully responsible for obtaining the necessary authorization to allow T&M, its agents, and representatives to have access to the Site during the additional investigation and remediation activities to be performed by the Site Owner's environmental consultant.

**SCHEDULE OF FEES**

All professional services described in Scope of Services Tasks shown above will be performed for the corresponding estimated time and material budget indicated on the table below. Budget Fee Items will be compensated at an amount determined using an hourly billing rate for each job title multiplied by the time expended, including travel time, plus an amount equal to 115% of the cost of contracted services, plus direct expenses at cost, all in accordance with the Schedule of Miscellaneous Charges attached.

TASK #	DESCRIPTION OF TASK	Budgeted Fee	Task Authorization
1.	Updated Health and Safety Plan (HASP)	\$ 550.00	
2.	UST Removal Oversight	\$ 7,500.00	
3.	Additional Investigation and Remediation Oversight	\$ 4,900.00	
4.	Technical Support and Project Management	\$ 6,400.00	

Our Fee includes the necessary services, as defined and/or excluded. All professional services identified in the Scope of Services will be invoiced in accordance with the attached conditions. Should additional services be required by the Client outside the scope as identified above, T&M will provide a subsequent proposal.

**TERMS AND CONDITIONS**

This proposal is subject to the Standard Terms & Conditions from our original agreement with the County.

We thank you for the opportunity to submit this proposal. Please feel free to contact me directly with any questions regarding our scope, sequence or fees. I can be reached at 848-218-2135, or via email to [PSweetwood@tandmassociates.com](mailto:PSweetwood@tandmassociates.com).



PASCOH-16002  
August 4, 2021  
Page | 5

To: County of Passaic

Re: Environmental and LSRP Oversight Services, 495 River Street, Paterson, NJ

Very truly yours,

T & M ASSOCIATES

PAUL C. SWEETWOOD, PE, DGCP  
VICE PRESIDENT

CC: Jonathan Pera, PE, Passaic County Engineer  
Kevin J. Bloom, Esq., Assistant County Counsel  
Don Dizuzio, PMP, Senior Vice President, T&M Associates  
Michael Heumiller, LSRP, Group Manager, T&M Associates

---

The undersigned, having power to bind the Client, has read, understood and hereby accepts this proposal.

---

(CLIENT NAME)

---

DATE

G:\Projects\PASCOH\Proposals\16002\Craft Materials\PASCOH-16002 LSRP Oversight Services\_495 River Street\_Paterson\_NJ - 8-4-21.doc

Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210815





CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$19,350.00

APPROPRIATION: 0-01-20-112-001-213

PURPOSE: Authorize contract modification #3 to T&M Associates for due diligence services related to 495 River Street, Paterson, New Jersey.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY AND PUBLIC SERVICE ELECTRIC AND GAS FOR THE INSTALLTION OF NEW SITE LIGHTING AT THE PASSAIC COUNTY DEPARTMENT OF PUBLIC WORKS (DPW) FACILITY IN THE TOWNSHIP OF WAYNE, NEW JERSEY, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210816</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-38							
CAF #	C-04-55-155-001-901							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY AND PUBLIC SERVICE ELECTRIC AND GAS FOR THE INSTALLTION OF NEW SITE LIGHTING AT THE PASSAIC COUNTY DEPARTMENT OF PUBLIC WORKS (DPW) FACILITY IN THE TOWNSHIP OF WAYNE, NEW JERSEY, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, PSE&G has agreed to install and provide site lighting, at the New Department of Public Works (hereafter “DPW) facility for an upfront construction cost of twenty-nine thousand four hundred sixty dollars and ninety cents (\$29,460.92) and a monthly service charge of one thousand one hundred eighty-five dollars and ninety-four cents (\$1,182.94); and

**WHEREAS**, the County Engineer is requesting authorization to enter into an agreement with Public Service Electric and Gas (hereafter “PSE&G”) for the installation of utility poles, wires, brackets and luminaires at the Department of Public Works; and

**WHEREAS**, funds are available in Account No. C-04-55-155-001-901 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021, meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic authorizes an agreement with PSE&G for site lighting at the DPW and the upfront cost of construction in the amount of twenty-nine thousand four hundred sixty dollars and ninety cents (\$29,460.92) and a monthly service charge of one thousand one hundred eighty-five dollars and ninety-four cents (\$1,182.94).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, Chief Financial Officer, County Counsel, County Engineer, and Director of the Board are authorized to take any other steps necessary to carry out the purpose of this Resolution.

NDA

September 8, 2021

COUNTY OF PASSAIC  
 ENGINEERING DEPT, CO OF PASSAIC  
 (Q) 973-881-4450  
 401 GRAND ST. ROOM 524  
 PATERSON, NJ 07505

REQUISITION	
NO.	R1-12908

S H I P  T O	
V E N D O R	VENDOR #: 02192 P. S. E. G. CO. - PATERSON ATTN: ANGEL FIGUEROA P.O. BOX 709 - 15TH FLOOR NEWARK, NJ 07101-0709

ORDER DATE: 05/24/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 AT	NEW DEPARTMENT OF PUBLIC WORKS FACILITY 1300 ROUTE 23, WAYNE UPGRADE ELECTRICAL SERVICE AS PER RESOLUTION R2021- , DATED 9 /21	C-04-55-155-001-901	29,460.9200	29,460.92
			TOTAL	29,460.92

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210816

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



Estimated Cost Summary - PSEG Confidential

Outdoor Lighting

Project Name: Passaic County, 1300 Rt 23, Wayne (Installs) Contract Account # 7343283308

Customer Name: Passaic County

For Service at Address: 1300 Rt 23, Wayne

CostType	Product	Qty	Amount
Install	Bracket	9	\$30.24
	Pole	21	\$156.30
	Luminaire	41	\$999.40
<b>Monthly Install Totals</b>			<b>71 \$1,185.94</b>
Upfront	Cost of Construction	1	\$29,460.92
<b>Upfront Totals</b>			<b>1 \$29,460.92</b>

This is Not an INVOICE



**Request for Lighting Service - PSEG Confidential**

*We work things out for you.*

**Project Name:** Passaic County, 1300 Rt 23, Wayne (Install) **Project Status:** Agreement **Presented Date:** 9/4/2020  
**Customer Name:** Passaic County **BP#:** 1001813291 **Contract Account #:** 7343283308  
**Service Address:** 1300 Rt 23, Wayne **Effective Date:** 9/4/2020 **Service Date:** 3/31/2021  
**Contracting Name:** Nordan Murphy **Contract Term:** 1 Year **Distribution:** OH  
**Cell Phone:** (973) 617-7187 **Email:** NordanM@passaiccountynj.org **Fax:** \_\_\_\_\_  
 Office Record **Purchase Order #:** \_\_\_\_\_

**STANDARD**  
**Installation #:** 4003847689 **DWMS LD #:** 500836846 **DWMS E1 #:** 500877535 **CIAC E1 #:** 500877535  
**Installation2 #:** 4003847704 **DWMS Customer #:** 6519621

**Rates and Costs Details**

Product	Amt	ReVal	Rate	New Pole or Pole #	Free Pole	Pole Pre-paid	Second Available	Action Type	Sales Type	Order Type	Mthly Install Rate	Mthly Remove Rate	Upfnt Rate	Access Product Qty	Access Product Code	Access Upfnt Rate	Found Credit Qty	Found Credit Amt	ID
Bracket	9	EX050129BB	BPL					Install	New	Set Exist	3.36	0.00	0.00			0.00	0.00	1162	
Bracket	14	EX050215LB	6PL_NC					Install	New	Set Exist	0.00	0.00	0.00			0.00	0.00	1319	
Bracket	18	EX050178LB	8PL_NC					Install	New	Set Exist	0.00	0.00	0.00			0.00	0.00	1163	
Luminaire	9	EX053289BL	8PL					Install	New	Set Exist	23.08	0.00	0.00			0.00	0.00	1160	
Luminaire	32	EX051095BL	BPL	New				Install	New	Set Exist	24.74	0.00	0.00			0.00	0.00	1161	
Pole	6	ES0403028P	BPL					Install	New	Set Exist	9.95	0.00	0.00			0.00	0.00	1621	
Pole	15	EX040124BP	BPL					Install	New	Set Exist	6.48		0.00			0.00	0.00	1563	

**Rates and Costs Summary**

<b>Grand Total One Time Upfront Cost</b>		\$29,460.92
<b>Installs: Monthly Service Charge Totals</b>		
Luminaire Mth Svc Charge Total	\$999.40	
Pole Mthly Service Charge Total	\$156.30	
Bracket Mthly Serv Chrg Total	\$30.24	
<b>Mthly Service Charge Totals</b>	<b>\$1,185.94</b>	
<b>Removes: Prior Charges (No Charge to Remove)</b>		
Luminaires: Prior Monthly Charges	\$0.00	
Poles: Prior Monthly Charges	\$0.00	
Brackets: Prior Monthly Charges	\$0.00	
<b>Prior Monthly Charge Totals</b>	<b>\$0.00</b>	
<b>One-Time Cost Totals</b>		<b>\$29,460.92</b>
Cost for Construction (CIAC)	\$29,460.92	
Foundation Credit Total	\$0.00	
Pole Upfront Cost Total	\$0.00	
Bracket Upfront Cost Total	\$0.00	
Accessory Upfront Cost Total	\$0.00	
Lumin Upfront Cost Total	\$0.00	

Comments

RepEmail: Patrick.Buck@pseg.com **Print Signatory Name/Title:** Nordan Murphy / County Engineer  
 Phone (609) 510-1982 **\*Authorized Signature:** \_\_\_\_\_  
 PSEG Representative: Pat Buck

Accepting this Proposal and Service Agreement, Customer: (1) accepts the Proposal for Dusk to Dawn Lighting Service; (2) acknowledges and agrees that this is an agreement for lighting services only and that Customer in receiving Service hereunder does not acquire any right, title or interest in any of the equipment used to provide such Lighting Services and that such right, title or interest shall be vested exclusively in PSE&G; (3) will provide PSE&G with reasonable access in order to enable PSE&G to maintain, replace or remove such equipment; (4) and (5) acknowledges and agrees that, in addition to these terms, Service is subject to the terms and conditions set forth in the Service Agreement - Standard Terms and Conditions - PSE&G Street Lighting Service, which are printed on the back of this Proposal and Agreement.

September 8, 2021  
September 8, 2021

Attachment#: R20210816

**STANDARD TERMS CONDITIONS**  
**PSEG Street and Area Lighting Service**

Introduced on:  
Adopted on:  
Official Resolution:

**SECTION 1 - SCOPE OF WORK, PRICE, AND TAXES.** PSEG shall perform the services, as set forth in the Form of Proposal (the "Services") for the price specified therein. Any terms or conditions other than those stated in the Street and Area Lighting Services Agreement shall be null and void, including any preprinted terms and conditions contained in any of the Customer's purchase order forms. Customer shall be responsible for and shall pay the amount of any tax applicable to the Services. Except in cases of emergency, no extra or different Services shall be done unless written approval is issued authorizing such Services prior to the performance thereof. Any extra or different work performed by PSEG on an emergency basis shall be performed by the terms and conditions which incorporates by reference the provisions of PSEG's Tariff for Electric Service.

**SECTION 2 - TERMS OF PAYMENT.** Monthly payment for the Services shall be included in Customer's bill. Upfront payments for the Services as identified in the Form of Proposal is required before the start of work, unless otherwise indicated.

**SECTION 2.1 - TERM OF AGREEMENT.** Please reference the Lighting Rate Schedule section of the Tariff regarding provisions for:  
BPL Original sheet No. 189-191 BPL-POF: Original sheet No. 199-200 PSAL: Original sheet No. 212-214

**SECTION 3 - WARRANTY AND REMEDIES**

A. PSEG warrants that for the period of twelve (12) months after the completion of the Services, the Services will reflect competent professional knowledge, judgment and workmanship and will be performed in accordance with generally accepted professional standards and work practices applicable at the time the Services are performed. PSEG warrants that any goods (e.g. lights, brackets and poles) installed shall be free from defects in material or workmanship for one year from the date of installation or provision, whichever occurs first.

B. PSEG does not warrant and shall have no liability for any nonconformance or defects in the performance of the finish on painted street lighting equipment. Customer shall pursue all claims for nonconformance or defects in the performance of the finish on painted street lighting equipment against the manufacturer and PSEG shall take commercially reasonable efforts to support and assist Customer.

C. Conditions Applying to Warranties.

1. PSEG shall have no liability or obligation for any manufacturing, construction or design defects in the Customer's facilities and equipment, hidden hazardous conditions, or the Customer's failure to comply with all applicable codes, standards, laws, and regulations.
2. Customer shall provide PSEG with any pertinent facts or information concerning the Customer's facilities and equipment which could affect the Services to be performed therein which are known or accessible only to the Customer or not reasonably discoverable by PSEG.
3. Customer will provide written notice to PSEG specifying nonconforming Services or Goods upon discovery thereof, and in any event, any such notice of warranty nonconformance shall be given no later than forty-five (45) days after the expiration of the applicable warranty period.
4. Customer will provide PSEG with a reasonable opportunity to perform corrective work to comply with warranties herein. All corrective work will be performed on a schedule to be mutually agreed upon. Customer shall be responsible to remove and replace any equipment or structure in order to provide PSEG with access to perform warranty work.

5. PSEG shall have no liability or obligation for anything arising out of these terms, in the event that the Customer breaches any of the requirements of Paragraph C of this Article.  
D. **Exclusivity of Warranties and Remedies.** The warranties set forth in these terms are exclusive and are in lieu of all other warranties, whether statutory, express or implied, including, but not limited to, any warranties or merchantability, fitness for a particular purpose or arising out of any course of dealing or usage of trade. The remedies set forth in these terms are the exclusive remedies of Customer for any breach, defect or anything arising out of the performance or nonperformance of these terms.

**SECTION 4 - INDEMNIFICATION AND LIABILITY**

PSEG shall indemnify and hold Customer harmless for any claims, suits, costs, damages, losses, or judgments arising out of PSEG's negligent acts or omissions in connection with these terms. Customer shall indemnify and hold PSEG harmless for any claims, suits, costs, damages, losses, or judgments arising out of Customer's negligent acts or omissions in connection with these terms. However, the parties' entire liability and obligation under these terms shall not exceed the dollar amount of the Contract Price, as set forth in "Form of Proposal", and under no circumstances shall the parties be liable to each other for any special, incidental, indirect, punitive, or consequential losses or damages whatsoever (including for lost profits, time, or revenue) for anything arising out of the performance or nonperformance of these terms, whether claims for said losses or damages are premised on warranty, negligence, strict liability, contract, or otherwise.

**SECTION 5 - DELAYS AND FORCE MAJEURE.** Other than the obligation to pay money, the parties shall not be liable to each other for failure to perform or for delay in performance due to any cause beyond their reasonable control: or fire; flood, strike, or other labor difficulty; acts of God; mandates, directives, orders, or restraints of any governmental, regulatory, or judicial body or agency; riot; embargo; fuel or energy shortage; delays in transportation; inability to obtain necessary labor, materials or manufacturing facilities from usual sources; or act of omission of any of the persons or entities employed by the parties. In the event of delay in performance due to any such cause, the date of performance or time for completion will be extended by a period of time reasonably necessary to overcome the effect of such delay.

**STANDARD TERMS CONDITIONS**

**PSEG Street and Area Lighting Service (continued)**

**SECTION 6 - RELATIONSHIP.** The relationship of PSEG and Customer to each other shall be that of parties to a contract, and neither these terms or anything done pursuant to these terms shall be deemed to create any partnership, joint venture, or agency relationship between the two parties. There are no third party beneficiaries to these terms.

**SECTION 7 - COMPLIANCE WITH LAW.** The Parties shall comply with all applicable laws and regulations.

**SECTION 8 - WAIVERS.** No term or condition of these terms shall be deemed to have been waived and no breach excused unless such waiver or breach is in writing signed by the party intended to have waived or consented to excuse. Either parties' failure to demand or insist, in any one or more instances, upon strict performance of these terms, or to exercise any rights conferred under these terms, shall not be construed as a waiver or relinquishment of its right to assert or rely upon any such terms or rights in the future.

**SECTION 9 - APPLICABILITY OF TARIFF.** The PSEG Tariff For Electric Service on file with the New Jersey Board Of Public Utilities is hereby incorporated in its entirety by reference, and any conflict or inconsistency between the terms and conditions of these terms and said Tariff shall be resolved in favor of the Tariff.

**SECTION 10 - HEADINGS.** The headings assigned to the sections of these terms are for convenience only and shall not limit the scope and applicability of the sections.

**SECTION 11 - ENTIRE AGREEMENT.** These terms, which includes the "Form of Proposal", constitutes the final, complete, and entire Agreement between the parties, and all prior discussions, negotiations, communications, proposals, or agreements, whether oral or written, are hereby superseded. Any statements, representations, terms or conditions, whether express or implied, other than those set forth in these terms may not be modified, altered, or amended in any way except in writing signed by duly authorized representatives of both the Customer and PSEG. These terms shall be governed and construed by the laws of the State of New Jersey.

**SECTION 12 - CANCELLATION PRIOR TO RECEIPT OF SERVICE.** Termination of this Agreement by the Customer prior to completion of installation and receipt of service shall be done by written notice. The Customer shall be liable for cost incurred by PSEG between date of the Agreement and the date written notice for cancellation is received.

Introduced on: [blank]  
 Adopted on: [blank]  
 Official Resolution: [blank]

**APPENDIX A: STREET AND LOCATION DETAIL INFORMATION**

RecordID	Street	Location:	Pole#:	Products:
1160	Route 23	PP 5 PWO dead end	49422	Luminaire
1160	Route 23	PP 4 PWO dead end	69423	Luminaire
1160	Route 23	PP 3 PWO dead end	69424	Luminaire
1160	Route 23	PP 2 PWO dead end	69425	Luminaire
1160	Route 23	PP 2 PWO dead end	69425	Luminaire
1160	Route 23	PP down driveway 1st pole on retaining wall	08062	Luminaire
1160	Route 23	pp end of driveway	08081	Luminaire
1160	Route 23	pp end of driveway	08082	Luminaire
1160	Route 23	PP 6 PWO dead end	49421	Luminaire
1161	Route 23	PP down driveway 6th	08067	Luminaire

1161	Route 23	PP down driveway 7th	08068	Luminaire
1161	Route 23	PP down driveway 2nd	08063	Luminaire
1161	Route 23	PP down driveway 3rd	08064	Luminaire
1161	Route 23	PP down driveway 4th	08065	Luminaire
1161	Route 23	PP down driveway 5th	08066	Luminaire
1161	Route 23	PP down driveway 6th	08067	Luminaire
1161	Route 23	PP down driveway 7th	08068	Luminaire
1161	Route 23	PP down driveway 8th	08069	Luminaire
1161	Route 23	PP down driveway 9th	08069	Luminaire
1161	Route 23	PP down driveway 9th	08070	Luminaire
1161	Route 23	PP down driveway 10t	08070	Luminaire
1161	Route 23	PP down driveway 10t	08071	Luminaire
1161	Route 23	PP down driveway 10t	08071	Luminaire
1161	Route 23	PP down driveway 11t	08072	Luminaire
1161	Route 23	PP down driveway 11t	08072	Luminaire
1161	Route 23	PP down driveway 12t	08073	Luminaire
1161	Route 23	PP down driveway 12t	08073	Luminaire
1161	Route 23	PP down driveway 12t	08074	Luminaire
1161	Route 23	PP down driveway sec	08074	Luminaire
1161	Route 23	PP down driveway sec	08075	Luminaire
1161	Route 23	PP down driveway eso	08075	Luminaire
1161	Route 23	PP down driveway eso	08075	Luminaire
1161	Route 23	pp down driveway nec	08076	Luminaire
1161	Route 23	pp down driveway nec	08076	Luminaire
1161	Route 23	pp down driveway 1st	08077	Luminaire
1161	Route 23	pp down driveway 1st	08077	Luminaire
1161	Route 23	pp down driveway 2nd	08078	Luminaire
1161	Route 23	pp down driveway 2nd	08078	Luminaire
1161	Route 23	pp down driveway 3rd	08079	Luminaire
1161	Route 23	pp down driveway 3rd	08079	Luminaire
1161	Route 23	pp down driveway 4th	08080	Luminaire
1161	Route 23	pp down driveway 4th	08080	Luminaire
1162	Route 23	PP 6 PWO dead end	49421	Bracket
1162	Route 23	PP 5 PWO dead end	49422	Bracket

Adopted on: September 8, 2021  
 Official Resolution#: R20210816

1162	Route 23	PP 4 PWO dead end	69423	Bracket
1162	Route 23	PP 3 PWO dead end	69424	Bracket
1162	Route 23	PP 2 PWO dead end	69425	Bracket
1162	Route 23	PP 2 PWO dead end	69425	Bracket
1162	Route 23	PP down driveway 1st	08062	Bracket
1162	Route 23	pp end of driveway	08081	Bracket
1162	Route 23	pp end of driveway	08082	Bracket
1163	Route 23	pp down driveway 1st	08077	Bracket
1163	Route 23	pp down driveway 2nd	08078	Bracket
1163	Route 23	pp down driveway 3rd	08079	Bracket
1163	Route 23	pp down driveway 4th	08080	Bracket
1163	Route 23	PP down driveway 2nd	08063	Bracket
1163	Route 23	PP down driveway 3rd	08064	Bracket
1163	Route 23	PP down driveway 4th	08065	Bracket
1163	Route 23	PP down driveway 5th	08066	Bracket
1163	Route 23	PP down driveway 6th	08067	Bracket
1163	Route 23	PP down driveway 7th	08068	Bracket
1163	Route 23	PP down driveway 8th	08069	Bracket
1163	Route 23	PP down driveway 9th	08070	Bracket
1163	Route 23	PP down driveway 10t	08071	Bracket
1163	Route 23	PP down driveway 11t	08072	Bracket
1163	Route 23	PP down driveway 12t	08073	Bracket
1163	Route 23	PP down driveway sec	08074	Bracket
1163	Route 23	PP down driveway eso	08075	Bracket
1163	Route 23	pp down driveway nec	08076	Bracket
1319	Route 23	PP down driveway 6th pole on retaining wall	08067	Bracket
1319	Route 23	PP down driveway 7th pole on retaining wall	08068	Bracket
1319	Route 23	PP down driveway 8th pole on retaining wall	08069	Bracket
1319	Route 23	PP down driveway 9th pole on retaining wall	08070	Bracket
1319	Route 23	PP down driveway 10t pole on retaining wall	08071	Bracket
1319	Route 23	PP down driveway 11t pole on retaining wall	08072	Bracket
1319	Route 23	PP down driveway 12t pole on retaining wall	08073	Bracket
1319	Route 23	PP down driveway sec	08074	Bracket

Introduced on September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210816

1319	Route 23	pp down driveway asc lot	08075	Bracket
1319	Route 23	pp down driveway neco lot	08076	Bracket
1319	Route 23	pp down driveway 1st pole on retaining wall	08077	Bracket
1319	Route 23	pp down driveway 3rd pole on retaining wall	08079	Bracket
1319	Route 23	pp down driveway 4th pole on retaining wall	08080	Bracket
1319	Route 23	pp down driveway 2nd pole on retaining wall	08078	Bracket

Introduction: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210816

COUNTY OF PASSAIC  
 ENGINEERING DEPT, CO OF PASSAIC  
 (Q) 973-881-4450  
 401 GRAND ST. ROOM 524  
 PATERSON, NJ 07505

REQUISITION	
NO.	R1-12908

S H I P  T O	
V E N D O R	VENDOR #: 02192 P. S. E. G. CO. - PATERSON ATTN: ANGEL FIGUEROA P.O. BOX 709 - 15TH FLOOR NEWARK, NJ 07101-0709

ORDER DATE: 05/24/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 AT	NEW DEPARTMENT OF PUBLIC WORKS FACILITY 1300 ROUTE 23, WAYNE UPGRADE ELECTRICAL SERVICE AS PER RESOLUTION R2021- , DATED 9 /21	C-04-55-155-001-901	29,460.9200	29,460.92
			TOTAL	29,460.92

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210816

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



**Estimated Cost Summary - PSEG Confidential**

**Outdoor Lighting**

Project Name: Passaic County, 1300 Rt 23, Wayne (Installs) Contract Account # 7343283308  
 Customer Name: Passaic County  
 For Service at Address: 1300 Rt 23, Wayne

CostType	Product	Qty	Amount
Install	Bracket	9	\$30.24
	Pole	21	\$156.30
	Luminaire	41	\$999.40
<b>Monthly Install Totals</b>			<b>71 \$1,185.94</b>
Upfront	Cost of Construction	1	\$29,460.92
<b>Upfront Totals</b>			<b>1 \$29,460.92</b>

**This is Not an INVOICE**



**Request for Lighting Service - PSEG Confidential**

*We work things out for you.*

**Project Name:** Passaic County, 1300 Rt 23, Wayne (Install) | **Project Status:** Agreement | **Presented Date:** 9/4/2020  
**Customer Name:** Passaic County | **BP#:** 1001813291 | **Contract Account #:** 7343283308  
**Service Address:** 1300 Rt 23, Wayne | **Effective Date:** 9/4/2020 | **Service Date:** 3/31/2021  
**Contracting Name:** Nordan Murphy | **Contract Term:** 1 Year | **Distribution:** OH  
**Cell Phone:** (973) 617-7187 | **Email:** NordanM@passaiccountynj.org | **Fax:** \_\_\_\_\_  
 Office Record | **Purchase Order #:** \_\_\_\_\_

**STANDARD** | **Installation #:** 4003847689 | **DWMS LD #:** 500836846 | **DWMS E1 #:** 500877535 | **CIAC E1 #:** 500877535  
**SPECIAL** | **Installation2 #:** 4003847704 | **DWMS Customer #:** 6519621

**Rates and Costs Details**

Product	Amt	ReVal	Rate	New Pole or Pole #	Free Pole	Pole Pre-paid	Second Available	Action Type	Sales Type	Order Type	Mthly Install Rate	Mthly Remove Rate	Upfnt Rate	Access Product Qty	Access Product Code	Access Upfnt Rate	Found Credit Qty	Found Credit Amt	ID
Bracket	9	EX050129BB	BPL					Install	New	Set Exist	3.36	0.00	0.00			0.00	0.00	1162	
Bracket	14	EX050215LB	6PL_NC					Install	New	Set Exist	0.00	0.00	0.00			0.00	0.00	1319	
Bracket	18	EX050178LB	8PL_NC					Install	New	Set Exist	0.00	0.00	0.00			0.00	0.00	1163	
Luminaire	9	EX053289BL	8PL					Install	New	Set Exist	23.08	0.00	0.00			0.00	0.00	1160	
Luminaire	32	EX051095BL	BPL	New				Install	New	Set Exist	24.74	0.00	0.00			0.00	0.00	1161	
Pole	6	ES040302BP	BPL					Install	New	Set Exist	9.95	0.00	0.00			0.00	0.00	1621	
Pole	15	EX040124BP	BPL					Install	New	Set Exist	6.48		0.00			0.00	0.00	1563	

**Rates and Costs Summary**

<b>Grand Total One Time Upfront Cost</b>		\$29,460.92
<b>One-Time Cost Totals</b>		\$29,460.92
Cost for Construction (CIAC)	Foundation Credit Total	\$0.00
	Pole Upfront Cost Total	\$0.00
	Bracket Upfront Cost Total	\$0.00
	Accessory Upfront Cost Total	\$0.00
	Lumin Upfront Cost Total	\$0.00

Comments

**Installs: Monthly Service Charge Totals**  
 Luminaire Mth Svc Charge Total: \$999.40  
 Pole Mthly Service Charge Total: \$156.30  
 Bracket Mthly Serv Chrg Total: \$30.24  
 Mthly Service Charge Totals: \$1,185.94

**Removes: Prior Charges (No Charge to Remove)**  
 Luminaires: Prior Monthly Charges: \$0.00  
 Poles: Prior Monthly Charges: \$0.00  
 Brackets: Prior Monthly Charges: \$0.00  
 Prior Monthly Charge Totals: \$0.00

RepEmail: Patrick.Buck@pseg.com | Phone (609) 510-1982  
 PSEG Representative: Pat Buck | \*Authorized Signature: \_\_\_\_\_  
 Print Signatory Name/Title: Nordan Murphy / County Engineer

By executing this Proposal and Service Agreement, Customer: (1) accepts the Proposal for Dusk to Dawn Lighting Service; (2) acknowledges and agrees that this is an agreement for lighting services only and that Customer in receiving Service hereunder does not acquire any right, title or interest in any of the equipment used to provide such lighting Services and that such right, title or interest shall be vested exclusively in PSE&G; (3) will provide PSE&G with reasonable access in order to enable PSE&G to maintain, replace or remove such equipment; (4) and (5) acknowledges and agrees that, in addition to these terms, Service is subject to the terms and conditions set forth in the Service Agreement - Standard Terms and Conditions - PSE&G Street Lighting Service, which are printed on the back of this Proposal and Agreement.

September 8, 2021  
September 8, 2021

Attachment#: R20210816

**STANDARD TERMS CONDITIONS**  
**PSEG Street and Area Lighting Service**

Introduced on:  
Adopted on:  
Official Resolution:

**SECTION 1 - SCOPE OF WORK, PRICE, AND TAXES.** PSEG shall perform the services, as set forth in the Form of Proposal (the "Services") for the price specified therein. Any terms or conditions other than those stated in the Street and Area Lighting Services Agreement shall be null and void, including any preprinted terms and conditions contained in any of the Customer's purchase order forms. Customer shall be responsible for and shall pay the amount of any tax applicable to the Services. Except in cases of emergency, no extra or different Services shall be done unless written approval is issued authorizing such Services prior to the performance thereof. Any extra or different work performed by PSEG on an emergency basis shall be performed by the terms and conditions which incorporates by reference the provisions of PSEG's Tariff for Electric Service.

**SECTION 2 - TERMS OF PAYMENT.** Monthly payment for the Services shall be included in Customer's bill. Upfront payments for the Services as identified in the Form of Proposal is required before the start of work, unless otherwise indicated.

**SECTION 2.1 - TERM OF AGREEMENT.** Please reference the Lighting Rate Schedule section of the Tariff regarding provisions for:  
BPL Original sheet No. 189-191 BPL-POF: Original sheet No. 199-200 PSAL: Original sheet No. 212-214

**SECTION 3 - WARRANTY AND REMEDIES**

A. PSEG warrants that for the period of twelve (12) months after the completion of the Services, the Services will reflect competent professional knowledge, judgment and workmanship and will be performed in accordance with generally accepted professional standards and work practices applicable at the time the Services are performed. PSEG warrants that any goods (e.g. lights, brackets and poles) installed shall be free from defects in material or workmanship for one year from the date of installation or provision, whichever occurs first.

B. PSEG does not warrant and shall have no liability for any nonconformance or defects in the performance of the finish on painted street lighting equipment. Customer shall pursue all claims for nonconformance or defects in the performance of the finish on painted street lighting equipment against the manufacturer and PSEG shall take commercially reasonable efforts to support and assist Customer.

C. Conditions Applying to Warranties.

1. PSEG shall have no liability or obligation for any manufacturing, construction or design defects in the Customer's facilities and equipment, hidden hazardous conditions, or the Customer's failure to comply with all applicable codes, standards, laws, and regulations.  
2. Customer shall provide PSEG with any pertinent facts or information concerning the Customer's facilities and equipment which could affect the Services to be performed therein which are known or accessible only to the Customer or not reasonably discoverable by PSEG.

3. Customer will provide written notice to PSEG specifying nonconforming Services or Goods upon discovery thereof, and in any event, any such notice of warranty nonconformance shall be given no later than forty-five (45) days after the expiration of the applicable warranty period.  
4. Customer will provide PSEG with a reasonable opportunity to perform corrective work to comply with warranties herein. All corrective work will be performed on a schedule to be mutually agreed upon. Customer shall be responsible to remove and replace any equipment or structure in order to provide PSEG with access to perform warranty work.

5. PSEG shall have no liability or obligation for anything arising out of these terms, in the event that the Customer breaches any of the requirements of Paragraph C of this Article.  
D. **Exclusivity of Warranties and Remedies.** The warranties set forth in these terms are exclusive and are in lieu of all other warranties, whether statutory, express or implied, including, but not limited to, any warranties or merchantability, fitness for a particular purpose or arising out of any course of dealing or usage of trade. The remedies set forth in these terms are the exclusive remedies of Customer for any breach, defect or anything arising out of the performance or nonperformance of these terms.

**SECTION 4 - INDEMNIFICATION AND LIABILITY**

PSEG shall indemnify and hold Customer harmless for any claims, suits, costs, damages, losses, or judgments arising out of PSEG's negligent acts or omissions in connection with these terms. Customer shall indemnify and hold PSEG harmless for any claims, suits, costs, damages, losses, or judgments arising out of Customer's negligent acts or omissions in connection with these terms. However, the parties' entire liability and obligation under these terms shall not exceed the dollar amount of the Contract Price, as set forth in "Form of Proposal", and under no circumstances shall the parties be liable to each other for any special, incidental, indirect, punitive, or consequential losses or damages whatsoever (including for lost profits, time, or revenue) for anything arising out of the performance or nonperformance of these terms, whether claims for said losses or damages are premised on warranty, negligence, strict liability, contract, or otherwise.

**SECTION 5 - DELAYS AND FORCE MAJEURE.** Other than the obligation to pay money, the parties shall not be liable to each other for failure to perform or for delay in performance due to, any cause beyond their reasonable control: or fire; flood, strike, or other labor difficulty; acts of God; mandates, directives, orders, or restraints of any governmental, regulatory, or judicial body or agency; riot or energy shortage; delays in transportation; inability to obtain necessary labor, materials or manufacturing facilities from usual sources; or act of omission of any of the persons or entities employed by the parties. In the event of delay in performance due to any such cause, the date of performance or time for completion will be extended by a period of time reasonably necessary to overcome the effect of such delay.

**STANDARD TERMS CONDITIONS**  
**PSEG Street and Area Lighting Service (continued)**

**SECTION 6 - RELATIONSHIP.** The relationship of PSEG and Customer to each other shall be that of parties to a contract, and neither these terms or anything done pursuant to these terms shall be deemed to create any partnership, joint venture, or agency relationship between the two parties. There are no third party beneficiaries to these terms.

**SECTION 7 - COMPLIANCE WITH LAW.** The Parties shall comply with all applicable laws and regulations.

**SECTION 8 - WAIVERS.** No term or condition of these terms shall be deemed to have been waived and no breach excused unless such waiver or breach is in writing signed by the party to be waived or consented to excuse. Either parties' failure to demand or insist, in any one or more instances, upon strict performance of these terms, or to exercise any rights conferred under these terms, shall not be construed as a waiver or relinquishment of its right to assert or rely upon any such terms or rights in the future.

**SECTION 9 - APPLICABILITY OF TARIFF.** The PSEG Tariff For Electric Service on file with the New Jersey Board Of Public Utilities is hereby incorporated in its entirety by reference, and any conflict or inconsistency between the terms and conditions of these terms and said Tariff shall be resolved in favor of the Tariff.

**SECTION 10 - HEADINGS.** The headings assigned to the sections of these terms are for convenience only and shall not limit the scope and applicability of the sections.

**SECTION 11 - ENTIRE AGREEMENT.** These terms, which includes the "Form of Proposal", constitutes the final, complete, and entire Agreement between the parties, and all prior discussions, negotiations, communications, proposals, or agreements, whether oral or written, are hereby superseded. Any statements, representations, terms or conditions, whether express or implied, other than those set forth in these terms may not be modified, altered, or amended in any way except in writing signed by duly authorized representatives of both the Customer and PSEG. These terms shall be governed and construed by the laws of the State of New Jersey.

**SECTION 12 - CANCELLATION PRIOR TO RECEIPT OF SERVICE.** Termination of this Agreement by the Customer prior to completion of installation and receipt of service shall be done by written notice. The Customer shall be liable for cost incurred by PSEG between date of the Agreement and the date written notice for cancellation is received.

**APPENDIX A: STREET AND LOCATION DETAIL INFORMATION**

RecordID	Street	Location:	Pole#:	Products:
1160	Route 23	PP 5 PWO dead end	49422	Luminaire
1160	Route 23	PP 4 PWO dead end	69423	Luminaire
1160	Route 23	PP 3 PWO dead end	69424	Luminaire
1160	Route 23	PP 2 PWO dead end	69425	Luminaire
1160	Route 23	PP 2 PWO dead end	69425	Luminaire
1160	Route 23	PP down driveway 1st pole on retaining wall	08062	Luminaire
1160	Route 23	pp end of driveway	08081	Luminaire
1160	Route 23	pp end of driveway	08082	Luminaire
1160	Route 23	PP 6 PWO dead end	49421	Luminaire
1161	Route 23	PP down driveway 6th	08067	Luminaire

Introduced on: 06/01/2008  
 Adopted on: 06/01/2008  
 Official Resolution: 2008-002

1161	Route 23	PP down driveway 7th	08068	Luminaire
1161	Route 23	PP down driveway 2nd	08063	Luminaire
1161	Route 23	PP down driveway 3rd	08064	Luminaire
1161	Route 23	PP down driveway 4th	08065	Luminaire
1161	Route 23	PP down driveway 5th	08066	Luminaire
1161	Route 23	PP down driveway 6th	08067	Luminaire
1161	Route 23	PP down driveway 7th	08068	Luminaire
1161	Route 23	PP down driveway 8th	08069	Luminaire
1161	Route 23	PP down driveway 9th	08069	Luminaire
1161	Route 23	PP down driveway 9th	08070	Luminaire
1161	Route 23	PP down driveway 10t	08070	Luminaire
1161	Route 23	PP down driveway 10t	08071	Luminaire
1161	Route 23	PP down driveway 10t	08071	Luminaire
1161	Route 23	PP down driveway 11t	08072	Luminaire
1161	Route 23	PP down driveway 11t	08072	Luminaire
1161	Route 23	PP down driveway 12t	08073	Luminaire
1161	Route 23	PP down driveway 12t	08073	Luminaire
1161	Route 23	PP down driveway 12t	08074	Luminaire
1161	Route 23	PP down driveway sec	08074	Luminaire
1161	Route 23	PP down driveway sec	08075	Luminaire
1161	Route 23	PP down driveway eso	08075	Luminaire
1161	Route 23	PP down driveway eso	08075	Luminaire
1161	Route 23	pp down driveway nec	08076	Luminaire
1161	Route 23	pp down driveway nec	08076	Luminaire
1161	Route 23	pp down driveway 1st	08077	Luminaire
1161	Route 23	pp down driveway 1st	08077	Luminaire
1161	Route 23	pp down driveway 2nd	08078	Luminaire
1161	Route 23	pp down driveway 2nd	08078	Luminaire
1161	Route 23	pp down driveway 3rd	08079	Luminaire
1161	Route 23	pp down driveway 3rd	08079	Luminaire
1161	Route 23	pp down driveway 4th	08080	Luminaire
1161	Route 23	pp down driveway 4th	08080	Luminaire
1162	Route 23	PP 6 PWO dead end	49421	Bracket
1162	Route 23	PP 5 PWO dead end	49422	Bracket

Adopted on: September 8, 2021  
 Official Resolution#: R20210816

1162	Route 23	PP 4 PWO dead end	69423	Bracket
1162	Route 23	PP 3 PWO dead end	69424	Bracket
1162	Route 23	PP 2 PWO dead end	69425	Bracket
1162	Route 23	PP 2 PWO dead end	69425	Bracket
1162	Route 23	PP down driveway 1st	08062	Bracket
1162	Route 23	pp end of driveway	08081	Bracket
1162	Route 23	pp end of driveway	08082	Bracket
1163	Route 23	pp down driveway 1st	08077	Bracket
1163	Route 23	pp down driveway 2nd	08078	Bracket
1163	Route 23	pp down driveway 3rd	08079	Bracket
1163	Route 23	pp down driveway 4th	08080	Bracket
1163	Route 23	PP down driveway 2nd	08063	Bracket
1163	Route 23	PP down driveway 3rd	08064	Bracket
1163	Route 23	PP down driveway 4th	08065	Bracket
1163	Route 23	PP down driveway 5th	08066	Bracket
1163	Route 23	PP down driveway 6th	08067	Bracket
1163	Route 23	PP down driveway 7th	08068	Bracket
1163	Route 23	PP down driveway 8th	08069	Bracket
1163	Route 23	PP down driveway 9th	08070	Bracket
1163	Route 23	PP down driveway 10t	08071	Bracket
1163	Route 23	PP down driveway 11t	08072	Bracket
1163	Route 23	PP down driveway 12t	08073	Bracket
1163	Route 23	PP down driveway sec	08074	Bracket
1163	Route 23	PP down driveway eso	08075	Bracket
1163	Route 23	pp down driveway nec	08076	Bracket
1319	Route 23	PP down driveway 6th pole on retaining wall	08067	Bracket
1319	Route 23	PP down driveway 7th pole on retaining wall	08068	Bracket
1319	Route 23	PP down driveway 8th pole on retaining wall	08069	Bracket
1319	Route 23	PP down driveway 9th pole on retaining wall	08070	Bracket
1319	Route 23	PP down driveway 10t pole on retaining wall	08071	Bracket
1319	Route 23	PP down driveway 11t pole on retaining wall	08072	Bracket
1319	Route 23	PP down driveway 12t pole on retaining wall	08073	Bracket
1319	Route 23	PP down driveway sec	08074	Bracket

Introduced on September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210816

1319	Route 23	pp down driveway asc lot	08075	Bracket
1319	Route 23	pp down driveway neco lot	08076	Bracket
1319	Route 23	pp down driveway 1st pole on retaining wall	08077	Bracket
1319	Route 23	pp down driveway 3rd pole on retaining wall	08079	Bracket
1319	Route 23	pp down driveway 4th pole on retaining wall	08080	Bracket
1319	Route 23	pp down driveway 2nd pole on retaining wall	08078	Bracket

Introduction: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210816

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$29,460.92

APPROPRIATION: C-04-55-155-001-901

PURPOSE: Authorizing an agreement with PSE&G for site lighting at the DPW Facility.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEY TECH FOR ON-CALL GEOTECHNICAL TESTING SERVICES FOR THE REPLACEMENT OF THE RATZER ROAD BRIDGE NO. 1600-367 IN THE TOWNSHIP OF WAYNE, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210817</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-39							
CAF #	C-04-55-163-002-920							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEY TECH FOR ON-CALL GEOTECHNICAL TESTING SERVICES FOR THE REPLACEMENT OF THE RATZER ROAD BRIDGE NO. 1600-367 IN THE TOWNSHIP OF WAYNE, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter "Board") is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, the County received Bid SB-21-003 on January 12, 2021 for Construction and Geotechnical On-Call Testing Services for the County on an as-needed basis for the period March 1, 2021 to December 31, 2022; and

**WHEREAS**, on February 9, 2021, the Board passed Resolution No. R20210123 approving the pool of qualified testing companies and their unit prices; and

**WHEREAS**, Passaic County Engineer is recommending the award of contract to Key Tech in the amount of thirteen thousand four hundred twenty dollars (\$13,420.00) for On-Call Geotechnical Testing Services for the Replacement of the Ratzer Road Bridge No. 1600-367 in the Township of Wayne; and

**WHEREAS**, funds are available in Account No. C-04-55-163-002-920 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed on August 25, 2021, by the Public Works Committee and is being recommended to the Board for approval

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-1, et seq., Passaic County Board of County Commissioners hereby authorizes an award of contract to Key Tech in the amount of thirteen thousand four hundred twenty dollars (\$13,420.00) for On-Call Geotechnical Testing Services for the Replacement of the Ratzer Road Bridge No. 1600-367 in the Township of Wayne, as recommended by the Passaic County Engineer.

**LET IT BE FURTHER RESOLVED**, that the Chief Financial Officer is authorized to appropriate thirteen thousand four hundred four twenty dollars (\$13,420.00) to be used by the Engineering Department for On-Call Geotechnical Testing Services for the Replacement of the Ratzer Road Bridge No. 1600-367 by Key Tech, to be used on an as-needed basis

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent, County Engineer and all other necessary officers be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

NDA

September 8, 2021

COUNTY OF PASSAIC  
 ENGINEERING DEPT, CO OF PASSAIC  
 (Q) 973-881-4450  
 401 GRAND ST. ROOM 524  
 PATERSON, NJ 07505

REQUISITION	
NO.	R1-14239

S H I P  T O	
V E N D O R	VENDOR #: 03039  KEY-TECH. 210 MAPLE PLACE P.O. BOX 48 KEYPORT, NJ 07735

ORDER DATE: 08/18/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 AT	On Call Geotechnical Testing for the Ratzer Road Bridge over Tributary to Pompton River as per Resolution R2021- , dated September 2021	C-04-55-163-002-920	13,420.0000	13,420.00
			TOTAL	13,420.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210817

REQUESTING DEPARTMENT

DATE

REPLACEMENT OF RAIZER ROAD BRIDGE OVER TRIBUTARY TO POMPTON RIVER  
 STRUCTURE 1600-367  
 2021-22 On-Call Testing Services

	TECTONIC		FRENCH & PARRELLO		KEY-TECH		MASER	
	Unit Price	Subtotal	Unit Price	Subtotal	Unit Price	Subtotal	Unit Price	Subtotal
Test Borings								
Field Inspector (1/2 Day)	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$425.00	\$0.00
Field Inspector (Full Day)	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$625.00	\$0.00
Senior Field Inspector (1/2 Day)	4	\$520.00	\$2,080.00	\$1,320.00	\$330.00	\$1,320.00	\$475.00	\$1,900.00
Senior Field Inspector (Full Day)	14	\$520.00	\$7,280.00	\$8,400.00	\$450.00	\$6,300.00	\$675.00	\$9,450.00
<b>Field Borings Total</b>		\$9,360.00	\$9,720.00	\$7,620.00				\$11,350.00
<b>Lab Testing</b>								
Concrete Test Cylinders, cap, cure, test, report	120	\$18.00	\$2,160.00	\$2,400.00	\$20.00	\$2,400.00	\$18.00	\$2,160.00
Transportation of Cylinders	14	\$155.00	\$2,170.00	\$2,800.00	\$100.00	\$1,400.00	\$75.00	\$1,050.00
<b>Concrete Testing Subtotal</b>		\$4,330.00	\$5,200.00	\$3,800.00				\$3,210.00
<b>Concrete Totals</b>								
Allowance for additional Testing		\$2,000.00	\$2,000.00	\$2,000.00				\$2,000.00
<b>Total</b>		\$15,590.00	\$16,920.00	\$13,420.00				\$16,560.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210817

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,420.00

APPROPRIATION: C-04-55-163-002-920

PURPOSE: Award contract to Key Tech for on-call geotechnical testing services for the replacement of the Ratzler Road Bridge No. 1600-367 in the Township of Wayne.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ON LINE CONTRACTING FOR ON-CALL DRAINAGE REPAIRS FOR RECONSTRUCTION OF MANHOLE ON LAKEVIEW AVENUE AND EAST 8TH STREET IN THE CITY OF CLIFTON, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210818</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-40							
CAF #	C-04-55-163-002-906							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ON LINE CONTRACTING FOR ON-CALL DRAINAGE REPAIRS FOR RECONSTRUCTION OF MANHOLE ON LAKEVIEW AVENUE AND EAST 8<sup>TH</sup> STREET IN THE CITY OF CLIFTON, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Passaic Board of County Commissioners (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, the County received Bid C-19-026 on January 7, 2021, for County Wide Miscellaneous Drainage Repairs for the County on an as-needed basis for the period January 1, 2020 to December 31, 2021; and

**WHEREAS**, on January 28, 2021, the Board passed Resolution No. R20200081 approving the pool of qualified drainage companies and their unit prices; and

**WHEREAS**, Passaic County Engineer is recommending the award of contract to On-Line Contracting in the amount of thirteen thousand one hundred four dollars (\$13,104.00) for the reconstruction of a manhole at the intersection of Lakeview Avenue and East 8<sup>th</sup> Street and the repair of collapsed pipe at an inlet on Lakeview Avenue between East 8<sup>th</sup> Street and East 9<sup>th</sup> Street in the City of Clifton; and

**WHEREAS**, funds are available in Account No. C-04-55-163-002-906 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed on August 25, 2021, by the Public Works Committee and is being recommended to the Board for approval

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-1, et seq., Passaic County Board of County Commissioners hereby authorizes an award of contract to On-Line Contracting in the amount of thirteen thousand one hundred four dollars (\$13,104.00) for the reconstruction of a manhole at the intersection of Lakeview Avenue and East 8<sup>th</sup> Street and the repair of collapsed pipe at an inlet on Lakeview Avenue between East 8<sup>th</sup> Street and East 9<sup>th</sup> Street in the City of Clifton, as recommended by the Passaic County Engineer.

**LET IT BE FURTHER RESOLVED**, that the Chief Financial Officer is authorized to appropriate thirteen thousand one hundred four dollars (\$13,104.00) to be used by the Engineering Department for On-Call drainage repairs of a manhole at the intersection of Lakeview Avenue and East 8<sup>th</sup> Street by On Line Contracting, to be used on an as-needed basis.

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent, County Engineer and all other necessary officers be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

NDA

September 8, 2021

**ONLINE CONTRACTING, INC.**

EXCAVATION, GRADING &amp; LANDSCAPE DESIGN

JOSEPH J. VENITO II  
PRESIDENT  
272 MYRTLE AVENUE,  
BOONTON, NJ 07005PHONE: (973) 263-9717  
FAX: (973) 263-9717  
EMAIL:  
ONLINECONTRACTING@OPTONLINE.NET**INVOICE**

**Customer:** County of Passaic      **Date:** August 23, 2021  
**Address:** 401 Grand street, room 524      **Job Site:** 327 Lakeview  
 Paterson, New Jersey 07505      Clifton  
**Attention:** Fred, Jose, & kenneth      **LICENSE #** 13VH02447700  
**Cell #** 1 (973) 617- 7187      **PWC #** # 653211  
**Phone:** (973) 881-4455      **Terms:** See Payment schedule  
**E-Mail:** nordanm@passaiccountynj.org      **B-4UDIG #**

**EMERGENCY REPAIR August 19,2021**

**327 lakeview Clifton: Roadway collapse near catch basin Pipe  
& Basin repair, pour new wall under grate and fill in where  
as needd.**

- Provide Cones and signage for roadwork
- Pick up & transport Concrete, Mortar and wood forms.
- Remove and dispose of asphalt as needed
- Excavate and remove fill material as needed.
- Excavate around existing outlet pipe.
- Remove and dispose of debris.
- **Pipe repair- Inlet & Outlet Pipe** create & install forms on the inside of Pipe, install forms on the inside of Basin, pour concrete around pipe.
- Re-construct existing catch basin, Back of frame was not sitting on anything hanging in mid air against curb line.
- Installed forms and poured concrete under existing frame as well as curbing and sidewalk. Large voids under curb & sidewalk.
- Repaired basin on all 4 sides and around inlet and outlet pipe, plastered all 3 sides as needed.
- Repaved area as needed with intermediate base asphalt approximately 4" thick compact & roll.
- Stripped and removed forms disposed of wood debris.

Item	Quantity	On Line	Extended Amt.	item
Mobilization	1/2	\$ 3,200.00	\$ 1,600.00	1
Excavate remove and dispose of asphalt debris around pipes	1	\$ 300.00	\$ 300.00	
Pipe repair, create & install forms pour concrete around pipes Inlet & outlet	1	\$ 450.00	\$ 350.00	
Reconstruct Inlet with existing casting	1	\$ 2,800.00	\$ 2,800.00	23
HMA intermediat course 12.5 M64	1 Ton	\$ 160.00	\$ 160.00	
		<b>Total \$</b>	<b>5,210.00</b>	

**Total amount Due: \$ 5,210.00**

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210818

*ONLINE CONTRACTING, INC.*

EXCAVATION, GRADING &amp; LANDSCAPE DESIGN

JOSEPH J. VENITO II  
PRESIDENT  
272 MYRTLE AVENUE,  
BOONTON, NJ 07005PHONE: (973) 263-9717  
FAX: (973) 263-9717  
EMAIL:  
ONLINECONTRACTING@OPTONLINE.NET**INVOICE**

<b>Customer:</b>	County of Passaic	<b>Date:</b>	August 23, 2021
<b>Address:</b>	401 Grand street, room 524 Paterson, New Jersey 07505	<b>Job Site:</b>	East Eighth street & Lakeview Ave Clifton
<b>Attention:</b>	Nordan	<b>LICENSE</b>	# 13VH02447700
<b>Cell #</b>	1 (973) 617- 7187	<b>PWC #</b>	# 653211
<b>Phone:</b>	(973) 881-4455	<b>Terms:</b>	See Payment schedule
<b>E-Mail:</b>	nordanm@passaiccountynj.org	<b>B-4UDIG #</b>	

East Eighth street & Lakeview Ave. Clifton NJ: Install new top cover for existing manhole***INVOICE/CHANGE ORDER:***

- Provide Cones and signage for roadwork
- Provide Pick up & transport 8" thick reinforced concrete lid 5'x 5'
- Saw cut roadway as needed approximately 10x10 square area around manhole
- Remove and dispose of asphalt up to approximately 6"
- Jack hammer, Remove & dispose of concrete around existing manhole.
- Excavate and remove fill material as needed.
- Excavate around existing lid.
- Remove and dispose of existing manhole frame and cover.
- Remove and dispose of existing concrete lid, cut loose from existing basin.
- Remove and dispose of existing failing steel beams under concrete lid.
- **Repair existing pipe**, form and pour concrete.
- Re-construct existing Manhole as needed.
- Install new 8" thick concrete lid as needed.
- Pick up and supply 4" rise manhole frame and cover
- Install frame and cover/ mortar into place.
- Replace concrete roadbase as needed with concrete 8" thick around existing cover.
- Install mid base asphalt approximately 5" thick compact & roll.

*ONLINE CONTRACTING, INC.*  
INVOICE

Item	Quantity	On Line	Extended Amt.	item
Mobilization	1/2	\$ 3,200.00	\$ 1,600.00	1
Saw cut remove and dispose of asphalt	100 sqft	\$ 9.00	\$ 900.00	
Jack hammer Removal & disposal of concrete road base around existing manhole 6"	40 sqft	\$ 14.00	\$ 560.00	
Remove and dispose of existing manhole frame & cover	1	\$ 150.00	\$ 150.00	
Remove and dispose of existing concrete lid	36 sqft	\$ 14.00	\$ 504.00	
Remove & dispose of existing steel beams		\$ 200.00	\$ 200.00	
Reconstruct man hole w/ new casting	1	\$ 3,200.00	\$ 3,200.00	
Replace concrete road base 8" thick	36 sqft	\$ 15.00	\$ 540.00	
HMA intermediat course 12.5 M64	1.5 Ton	\$ 160.00	\$ 240.00	
		<b>Total \$</b>	<b>7,894.00</b>	

**Total amount Due: \$ 7,894.00**

Introduced on: In the September 8, 2021 Resolution IS NOT MADE FOR SERVICES RENDERED BY THE CONTRACTOR WITHIN 15 DAYS OF THE BILLING  
 Adopted on: September 8, 2021 A CHANGE OF 1.5% PER MONTH OR 18% ANNUM WILL BE ADDED TO THE BALANCE DUE.  
 Official Resolution#: R20210818

COUNTY OF PASSAIC  
 ENGINEERING DEPT, CO OF PASSAIC  
 (Q) 973-881-4450  
 401 GRAND ST. ROOM 524  
 PATERSON, NJ 07505

REQUISITION	
NO.	R1-14319

S H I P  T O	
V E N D O R	VENDOR #: 12608 ON-LINE CONTRACTING, INC. 272 MYRTLE AVENUE BOONTON, NJ 07005-1780

ORDER DATE: 08/24/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 AT	On Line Drainage Repairs of a manhole at the intersection of Lakeview Avenue and East 8th Street and repair of collapsed pipe at an inlet on Lakeview Avenue between East 8th Street and East 9th Street in the City of Clifton as per Resolution R2021 -, dated September 2021	C-04-55-163-002-906	13,104.0000	13,104.00
			TOTAL	13,104.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210818

REQUESTING DEPARTMENT

DATE

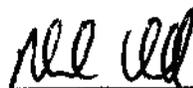
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,104.00

APPROPRIATION: C-04-55-163-002-906

PURPOSE: Award contract to On Line Contracting for on-call drainage repairs of a manhole at the intersection of Lakeview Avenue and East 8<sup>th</sup> Street in the City of Clifton.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

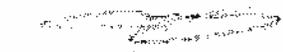
Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 FOR RIFLE CAMP PARK PHASE I IMPROVEMENT PROJECT IN THE PASSAIC COUNTY PARK SYSTEM, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210819</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-41							
CAF #	C-04-55-166-002-904							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 FOR RIFLE CAMP PARK  
PHASE I IMPROVEMENT PROJECT IN THE PASSAIC COUNTY PARK SYSTEM,  
PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, on September 22, 2020, the Board approved Resolution No. R20200787 awarding a contract to Rochelle Contracting Company, Inc., for the Rifle Camp Park Improvement Project (hereafter “Project”) in the amount of two million two hundred sixty-one thousand nine hundred twenty- nine dollars (\$2,261,929.00), pursuant to N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize change orders pursuant to the conditions as set forth therein for work performed, services rendered, materials, supplies or equipment delivered or provided shall be authorized, permitted, or accepted except by the procedures established therein; and

**WHEREAS**, in compliance with N.J.A.C. 5:30-11.3, et seq., the Board passed Resolution R202105183 on May 25, 2021, approving Change Order No. 1 for the Project in the amount of seventy-two thousand one hundred sixty-five dollars and eighty-six cents (\$72,165.86); and

**WHEREAS**, the Passaic County Engineer is recommending that Change Order No. 2 be authorized for a net addition to the contract for the Project in the amount of sixty-eight thousand five hundred seven dollars and ninety cents (\$68,507.90), due to the addition and deletion of as-built quantities need to complete this project and two additional supplemental pay items, which will result in an increase of the original contract to two million four hundred two thousand six hundred two dollars and seventy-six cents (\$2,402,602.76); and

**WHEREAS**, funds are available in Account No. C-04-55-166-002-904 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this Project is partially funded by a \$500,000.00 grant from the NJDEP Green Acres and \$81,460.00 grant in Community Development Block Grant (hereafter “CDBG”) Funding; and

**WHEREAS**, this matter was discussed on August 25, 2021 by the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.3, et seq., the Board of County Commissioners of the County of Passaic approves Change Order No. 2 for sixty-eight thousand five hundred seven dollars and ninety cents (\$68,507.90) to Rochelle Contracting Company, Inc., for the Rifle Camp Park Phase I Improvements in the Borough of Woodland Park, New Jersey as recommended by the County Engineer.

**LET IT BE FURTHER RESOLVED**, that the County Engineer is authorized and directed to comply with all the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Engineer, and Director of Board of County Commissioners are authorized to execute an agreement and take any other action necessary to carry out the purpose of this Resolution.

NDA

September 8, 2021

## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 2

DATE: August 18, 2021

## PROJECT TITLE:

Rifle Camp Park Improvements - Phase I

LOCATION: Rifle Camp Park, Woodland Park

OWNER: PASSAIC COUNTY BOARD OF COMMISSIONERS  
CONTRACTOR: Rochelle Contracting Co., Inc., PO Box 8553, Landing, NJ 07850

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM No.</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
<u>Deduct</u>					
7	DENSE GRADED AGGREGATE BASE COURSE, 6" THICK	(70)	SY	\$6.75	(\$472.50)
8	HOT MIX ASPHALT 9.5M64 SURFACE COURSE	(7)	TON	\$157.00	(\$1,099.00)
9	HOT MIX ASPHALT 19M84 BASE COURSE	(16)	TON	\$155.00	(\$2,480.00)
10	STONE AGGREGATE SURFACE COURSE, 4" THICK	(341)	SY	\$5.60	(\$1,909.60)
14	8" X 18" CONCRETE VERTICAL CURB	(52)	LF	\$21.00	(\$1,092.00)
15	GRANITE CURB	(15)	LF	\$23.00	(\$345.00)
18	CHAIN-LINK FENCE, THERMALLY FUSED PVC-COATED STEEL, 8' HIGH	(1,080)	LF	\$58.00	(\$62,640.00)
22	10" HIGH DENSITY POLYETHYLENE PIPE, PERFORATED	(34)	LF	\$29.00	(\$986.00)
79	ACER RUBRUM, RED MAPLE, 2"-2.5" CAL., B&B (IF AND WHERE DIRECTED)	(10)	UN	\$610.00	(\$6,100.00)
80	CORNUS FLORIDA 'CHROKEE BRAVE', CHEROKEE BRAVE DOGWOOD, 6-8 FT., B&B (IF AND WHERE DIRECTED)	(10)	UN	\$750.00	(\$7,500.00)
81	CARPINUS CAROLINIANA, AMERICAN HORNBEAM, 2"-2.5" CAL., B&B (IF AND WHERE DIRECTED)	(10)	UN	\$700.00	(\$7,000.00)
82	NYSSA SYLVATICA 'WILDFIRE', WILDFIRE BLACK GUM, 2"-2.5" CAL., B&B (IF AND WHERE DIRECTED)	(10)	UN	\$700.00	(\$7,000.00)
83	PLATANUS OCCIDENTALIS, SYCAMORE, 2"-2.5" CAL., B&B (IF AND WHERE DIRECTED)	(10)	UN	\$600.00	(\$6,000.00)
TOTAL DEDUCTIONS					(\$104,624.10)
<u>Add</u>					
17	CHAIN-LINK FENCE, THERMALLY FUSED PVC-COATED STEEL, 5' HIGH	931	LF	\$49.00	\$45,619.00
20	GATE, CHAIN-LINK FENCE, THERMALLY FUSED PVC-COATED STEEL, 10' WIDE	2	UN	\$2,400.00	\$4,800.00
64	EXCAVATION, ROCK (IF AND WHERE DIRECTED)	300	CY	\$300.00	\$90,000.00
TOTAL ADDITIONS					\$140,419.00
<u>Supplemental</u>					

Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210819

S-08	CARNIE BRAGG COMFORT STATION UNDERGROUND ELECTRICAL SERVICE EXTENSION	1	LS	\$25,113.00	\$25,113.00
S-09	ALTERNATE BATHROOM PARTITIONS	1	LS	\$7,600.00	\$7,600.00
TOTAL ADDITIONS (SUPPLEMENTAL)					\$32,713.00
NET CHANGE ORDER (ADDITION)					\$68,507.90

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)					
ADDITION TO THE AMOUNT OF CONTRACT.....					\$68,507.90
ORIGINAL COMPLETION DATE.....		February 18, 2021			
ADD TO OR DEDUCT FROM THE PRESENT CONTRACT TIME.....		0			
NEW DATE FOR COMPLETION IS.....		February 18, 2021			

2. REASON FOR CHANGE

Base Contract Pay Items- Final field quantity adjustments for base contract pay items.

Supplemental Item No. S-08 - *Carnie Bragg Comfort Station Underground Electrical Service Extension*: In order to reduce tree removal and reduce the overall length of overhead electrical wiring, the Contractor will install an extended underground electrical service for the Carnie Bragg comfort station. This resulted in establishing a new pay item for Carnie Bragg Comfort Station Underground Electrical Service Extension.

Supplemental Item No. S-09 - *Alternate Bathroom Partitions*: The specified metal bathroom doors were replaced with plastic partitions to improve ventilation, security and durability. This resulted in establishing a new pay item for Alternate Bathroom Partitions.

3. STATEMENT OF CONTRACT AMOUNT

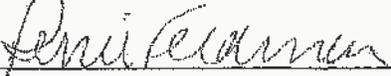
ORIGINAL CONTRACT AMOUNT.....	\$2,261,929.00
PREVIOUS ADDITIONS.....	\$72,165.86
TOTAL.....	\$2,334,094.86
PREVIOUS DEDUCTIONS.....	\$0.00
NET PRIOR TO THIS CHANGE.....	\$2,334,094.86
AMOUNT OF THIS CHANGE.....	\$68,507.90
CONTRACT AMOUNT TO DATE.....	\$2,402,602.76

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of County Commissioners, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR - Rochelle Contracting Co., Inc.

SIGNATURE:  Date: 8/18/21

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed and Prepared By: \_\_\_\_\_ Date: \_\_\_\_\_  
(County Inspector)

Reviewed and Recommended for Processing By:  Date: 8/18/21  
(Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date: \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_  
Pasquale "Pat" Lepore, Director



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$68,507.90

APPROPRIATION: C-04-55-166-002-904

PURPOSE: Authorize Change Order No. 2 for Rifle Camp Park  
Phase I Improvement Project.

  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE CHANGE ORDER NO. 2 FOR THE 2020 ROADWAY RESURFACING ROAD PROJECT TO SMITH SONDY ASPHALT CONSTRUCTION, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210820</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-42							
CAF #	G-01-45-700-020-911							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE CHANGE ORDER NO. 2 FOR THE 2020 ROADWAY RESURFACING ROAD PROJECT TO SMITH SONDY ASPHALT CONSTRUCTION, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, on June 30, 2020, the Board approved Resolution R20200527 awarding a contract to Smith SONDY Asphalt Construction for the 2020 Roadway Resurfacing Road Project (hereafter “Project”) in the amount of two million ninety-two thousand one hundred eighty-nine dollars and fifteen cents (\$2,092,189.15), pursuant to N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.3, et seq. the Board can authorize change orders pursuant to the conditions as set forth therein for work performed, services rendered, materials, supplies or equipment delivered or provided shall be authorized, permitted, or accepted except by the procedures established therein; and

**WHEREAS**, in compliance with N.J.A.C. 5:30-11.3, et seq., the Board passed Resolution R20210373 on April 13, 2021, approving Change Order No. 1 for the Project in the amount of thirty-six thousand seven hundred seventy-six dollars (\$36,776.00); and

**WHEREAS**, the Passaic County Engineer is recommending that Change Order No. 2 be authorized for a net addition to the contract for the Project in the amount of three hundred forty-nine thousand five hundred forty-five dollars and eight-eight cents (\$349,545.88), which reflects final field quantity adjustments needed to complete the Project which will result in an increase of the original contract to two million four hundred seventy-eight thousand five hundred eleven dollars and three cents (\$2,478,511.03); and

**WHEREAS**, funds are available in Account No. G-01-45-700-020-911 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this Project is being funded by the 2020 New Jersey Department of Transportation (hereafter “NJDOT”) County Aid Funding; and

**WHEREAS**, this matter was discussed on August 25, 2021, by the Public Works Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.3, et seq., the Board of County Commissioners of the County of Passaic approve Change Order No. 2 in the amount of three hundred forty-nine thousand five hundred forty-five dollars and eight-eight cents (\$349,545.88), to Smith SONDY Asphalt Construction for the 2020 Roadway Resurfacing Road Project, as recommended by the County Engineer.

**LET IT BE FURTHER RESOLVED**, that the County Engineer is authorized and directed to comply with all of the general requirements for change orders as set forth in N.J.A.C. 5:30-11.3, et seq.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Engineer, and Director of Board of County Commissioners are authorized to execute an agreement and Form SA-1 for NJDOT Change Orders and take any other action necessary to carry out the purpose of this Resolution.

NDA

September 8, 2021

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 2

DATE: August 19, 2021

PROJECT TITLE:  
2020 Road Resurfacing Program

LOCATION: Various

OWNER: PASSAIC COUNTY BOARD OF COMMISSIONERS  
CONTRACTOR: Smith-Sondy Asphalt Construction Co., 150 Anderson Ave., Wallington, NJ 07507

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<b>Deduct</b>					
7	SILT FENCE (IF & WHERE DIRECTED)	(300)	LF	\$1.00	(\$300.00)
8	EXCAVATION, UNCLASSIFIED (IF & WHERE DIRECTED)	(65)	CY	\$1.00	(\$65.00)
11	ASPHALT PRICE ADJUSTMENT	(1,3211)	ALLOW	\$60,000.00	(\$79,267.75)
12	HOT MIX ASPHALT 19M64 BASE COURSE, 2" THICK	(100)	TON	\$1.00	(\$100.00)
13	EXCAVATION, TEST PIT (IF & WHERE DIRECTED)	(60)	CY	\$1.00	(\$60.00)
14	TEMPORARY INLET SEDIMENT TRAP (IF & WHERE DIRECTED)	(7)	UN	\$1.00	(\$7.00)
16	HOT MIX ASPHALT BASE REPAIR	(6,495)	SY	\$0.10	(\$649.50)
17	CONCRETE BASE COURSE, 9" THICK (IF & WHERE DIRECTED)	(106)	SY	\$1.00	(\$106.00)
20	DENSE GRADED AGGREGATE BASE COURSE, 6" THICK (IF & WHERE DIRECTED)	(400)	SY	\$0.01	(\$4.00)
21	2 1/2" CRUSHED STONE	(165.55)	CY	\$191.00	(\$31,820.05)
23	RECONSTRUCTED INLET, USING NEW CASTING	(35)	UN	\$9.40	(\$329.00)
24	RECONSTRUCTED INLET, USING EXISTING CASTING	(5)	UN	\$1,940.00	(\$9,700.00)
26	RECONSTRUCTED MANHOLE, USING EXISTING CASTING	(7)	UN	\$9.40	(\$66.80)
29	INLET, TYPE B	(3)	UN	\$9.40	(\$28.20)
30	INLET, TYPE E	(2)	UN	\$9.40	(\$18.80)
31	INLET, TYPE D	(2)	UN	\$9.40	(\$18.80)
33	SET INLET TYPE A, CASTING	(19)	UN	\$9.40	(\$178.60)
34	SET INLET TYPE B, CASTING	(24)	UN	\$9.40	(\$225.60)
36	SET NEW MANHOLE CASTING, SUPPLIED BY OTHERS	(15)	UN	\$9.40	(\$141.00)
41	REMOVE EXISTING INLET (IF & WHERE DIRECTED)	(2)	UN	\$9.40	(\$18.80)
43	CONCRETE SIDEWALK, 4" THICK	(32.40)	SY	\$105.00	(\$3,402.00)
46	DETECTABLE WARNING SURFACE, TRUNCATED DOMES, CAST IN PLACE	(4.60)	SY	\$177.00	(\$814.20)
48	9" X 18" CONCRETE VERTICAL CURB	(54)	LF	\$51.35	(\$2,772.80)
50	SET MANHOLE CASTING	(8)	UN	\$9.40	(\$75.20)
51	MANHOLE, 36" DIAMETER	(3)	UN	\$9.40	(\$28.20)
56	CENTERLINE RUMBLESTRIP WITH FOG SEAL	(3,715)	LF	\$2.67	(\$9,919.05)
58	TRAFFIC STRIPES, THERMOPLASTIC, 8"	(4,968)	LF	\$1.00	(\$4,968.00)
62	TRAFFIC MARKINGS, SYMBOLS, THERMOPLASTIC	(39)	SF	\$6.36	(\$248.04)
63	RPM, MONO-DIRECTIONAL, WHITE LENS	(1)	UN	\$32.10	(\$32.10)
64	RPM, MONO-DIRECTIONAL, AMBER LENS	(74)	UN	\$32.10	(\$2,375.40)
69	REPLACE HOT MIX ASPHALT CURB	(47)	LF	\$11.00	(\$517.00)
77	REPLACE GUIDERAIL	(330)	LF	\$49.40	(\$16,302.00)

Introduced on:

Adopted on:

Official Resolution#: R20210820

78	TANGENT GUIDE RAIL TERMINAL	(1)	UN	\$4,937.00	(\$4,937.00)
86	RECONSTRUCTED MANHOLE, USING NEW CASTINGS	(15)	UN	\$9.40	(\$141.00)
87	RECONSTRUCTED MANHOLE, USING NEW CASTINGS SUPPLIED BY OTHERS	(5)	UN	\$9.40	(\$47.00)
89	BORROW TOPSOIL (IF & WHERE DIRECTED)	(50)	CY	\$1.00	(\$50.00)
TOTAL DEDUCTIONS					<u>(\$169,532.99)</u>
<b>Add</b>					
9	TRAFFIC DIRECTOR, FLAGGER (IF & WHERE DIRECTED)	471.84	MH	\$75.53	\$35,638.08
15	HMA MILLING, 3" OR LESS	8,467	SY	\$3.76	\$31,835.92
19	HOT MIX ASPHALT 9.5M84 SURFACE COURSE	3,029.41	TON	\$79.50	\$240,838.10
32	RESET EXISTING CASTING	39	UN	\$995.00	\$38,805.00
35	SET INLET TYPE D, CASTING	2	UN	\$940.00	\$1,880.00
39	BICYCLE SAFE GRATE (IF & WHERE DIRECTED)	8	UN	\$940.00	\$7,520.00
40	CURB PIECE, TYPE N-ECO (IF & WHERE DIRECTED)	9	UN	\$940.00	\$8,460.00
42	CLEAN DRAINAGE STRUCTURE (IF & WHERE DIRECTED)	36	UN	\$250.00	\$9,000.00
54	12" DUCTILE IRON, PIPE, CLASS 56	121	LF	\$153.00	\$18,513.00
57	TRAFFIC STRIPES, THERMOPLASTIC, 4"	2,547	LF	\$0.55	\$1,400.85
59	TRAFFIC MARKINGS, LINES, THERMOPLASTIC, 6"	5,024	LF	\$1.10	\$6,626.40
61	TRAFFIC MARKINGS, LINES, THERMOPLASTIC, 24"	281	SF	\$3.87	\$1,087.47
66	REGULATORY AND WARNING SIGNS WITH POST	41.50	SF	\$44.30	\$1,838.45
73	TOPSOILING SPREADING, 4" THICK (IF & WHERE DIRECTED)	97	SY	\$13.30	\$1,290.10
74	FERTILIZING AND SEEDING, TYPE A-3 (IF & WHERE DIRECTED)	97	SY	\$1.00	\$97.00
75	STRAW MULCHING (IF & WHERE DIRECTED)	97	SY	\$0.50	\$48.50
84	REPAIR INLET (IF & WHERE DIRECTED)	85	UN	\$1,040.00	\$88,400.00
TOTAL ADDITIONS					<u>\$493,278.87</u>
<b>Supplemental</b>					
S-02	RE-MOBILIZATION FOR ADA CURB RAMP INSTALLATION	1	LS	\$7,900.00	\$7,900.00
S-03	SKYLINE DRIVE SMA PAVEMENT REPAIRS	1	LS	\$17,900.00	\$17,900.00
TOTAL ADDITIONS (SUPPLEMENTAL)					<u>\$25,800.00</u>
NET CHANGE ORDER (ADDITION)					<b>\$349,545.88</b>

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

ADDITION TO THE AMOUNT OF CONTRACT	\$349,545.88
ORIGINAL COMPLETION DATE	February 6, 2021
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME	0
NEW DATE FOR COMPLETION IS	February 6, 2021

2. REASON FOR CHANGE

Base Contract Pay Items - Final field quantity adjustments.

Supplemental Item No. S-02 - *Re-Mobilization for ADA Curb Ramp Installation*: The Contractor was directed to install an additional ADA curb ramp within the project limits, after substantial completion of the project. This resulted in establishing a new pay item for Re-Mobilization for ADA Curb Ramp Installation.

3. STATEMENT OF CONTRACT AMOUNT

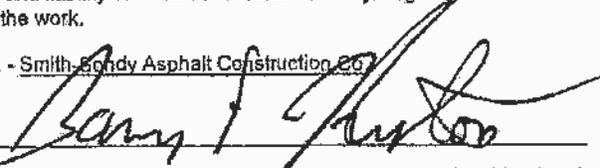
ORIGINAL CONTRACT AMOUNT .....	\$2,092,189.15
PREVIOUS ADDITIONS .....	\$36,776.00
TOTAL .....	\$2,128,965.15
PREVIOUS DEDUCTIONS .....	\$0.00
NET PRIOR TO THIS CHANGE .....	\$2,128,965.15
AMOUNT OF THIS CHANGE .....	ADD \$349,545.88
CONTRACT AMOUNT TO DATE .....	\$2,478,511.03

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of County Commissioners, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR - Smith, Bondy Asphalt Construction, Co

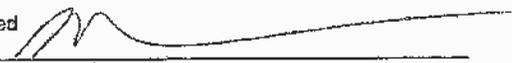
SIGNATURE: 

Date: 8-23-21

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed and Prepared By:   
(County Inspector)

Date: 8/23/21

Reviewed and Recommended for Processing By:   
(Project Engineer)

Date: 8/23/21

Recommend for Approval By: \_\_\_\_\_  
(County Engineer)

Date: \_\_\_\_\_

ACCEPTED BY: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS

SIGNATURE: \_\_\_\_\_  
Pasquale "Pat" Lepore, Director

Date: \_\_\_\_\_

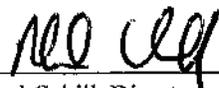
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$349,545.88

APPROPRIATION: G-01-45-700-020-911

PURPOSE: Authorize Change Order No. 2 for the 2020 Roadway Resurfacing Road Project to Smith Soudy Asphalt Construction.

  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

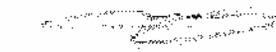
Agenda: RESOLUTION AUTHORIZING CHANGE ORDER NO. 5 TO C.J. VANDERBECK AND SON, INC., FOR THE TWO PASSAIC COUNTY BOILER REPLACEMENT AT 77 HAMILTON STREET, 80 HAMILTON STREET AND 401 GRAND STREET, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210821</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-43							
CAF #	C-04-55-148-001-920							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 5 TO C.J. VANDERBECK AND SON, INC., FOR THE TWO PASSAIC COUNTY BOILER REPLACEMENT AT 77 HAMILTON STREET, 80 HAMILTON STREET AND 401 GRAND STREET, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, on June 11, 2019, the Board approved Resolution No. 20190522 awarding a contract to C.J. Vanderbeck as the lowest responsible bidder for the Passaic County Boiler Replacement Project (hereafter “Project”) for a contract price of one million four hundred twenty-two thousand (\$1,422,000.00), in compliance with N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.3, et seq., the Board can authorize change orders pursuant to the conditions as set forth therein for work performed, services rendered, materials, supplies or equipment delivered or provided shall be authorized, permitted, or accepted except by the procedures established therein; and

**WHEREAS**, in compliance with N.J.A.C. 5:30-11.3, et seq., the Board has approved the following change orders for the Project to date:

<b>CHANGE ORDER</b>	<b>AMOUNT</b>	<b>ADJUSTED CONTRACT</b>	<b>RESOLUTION</b>
Change Order No. 1	\$39,223.00	\$1,337,773.00	R20190905
Change Order No. 2	\$14,994.00	\$1,352,767.00	R20200135
Change Order No. 3	\$400,900.00	\$1,753,667.00	R20200586
Change Order No. 4	\$39,000.00	\$1,792,667.00	R20210707

**WHEREAS**, the County Engineer is recommending approval of Change Order No. 5 in the amount of sixty five thousand six hundred forty dollars (\$65,640.00), increasing the Project contract price to one million eight hundred fifty eight thousand three hundred seven dollars (\$1,858,307.00); and

**WHEREAS** pursuant to N.J.A.C. 5:30-11.9, change orders in excess of twenty percent (20%) of the contract amount are permitted as long as the following is present: (1) a written certification by the contractor containing an explanation of the factual circumstances which necessitate issuance of the change order; a statement indicating why these circumstances could not have been foreseen; a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules; and if the nature of the change order is technical, the certification shall include a certified statement from contractor’s appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order; and (2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the Board requesting the change order and explaining why this change order may be allowed pursuant to this provision; and

**WHEREAS** the Office of the County Engineer has also submitted a letter to the Board dated August 30, 2021, and a letter to the Passaic County Administrator dated August 30, 2021, requesting the adoption of Change Order No. 5, copies of which are attached to and made part of this Resolution, in compliance with N.J.A.C. 5:30-11.9; and

**WHEREAS** the Passaic County Administrator has filed a letter with the Board of County Commissioners dated September 1, 2021, requesting that the Board review this matter and consider adopting Change Order No. 5, which is attached to and made part of this Resolution, in compliance with N.J.A.C. 5:30-11.9; and

**WHEREAS**, funds are available in Account No. C-04-55-148-001-920 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021, meeting of the Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.3 et seq. the Board of County Commissioners of the County of Passaic authorizes Change Order No. 5 for the Passaic County Boiler Replacement Project in in the amount of sixty-five thousand six hundred forty dollars (\$65, 640.00), increasing the contract price to one million eight hundred fifty-eight thousand three hundred seven dollars (\$1,858,307.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board shall cause to be printed once, in the County's official newspaper, a brief notice indicating the additional amount to be expended by way of Change Order No. 5, the original contract price, the nature of the original and additional work and why it is necessary to expend the additional funds, and maintain a copy of the advertisement on file in the Office of the Clerk of the Board and be available for inspection by the public.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Engineer, and Director of the Board of County Commissioners are authorized to execute an agreement and Form SA-1 for New Jersey Department of Transportation Change Orders and take any other action necessary to carry out the purpose of this Resolution.

NDA

September 8, 2021

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
 PROJECT No.

5 (ADD)

DATE: August 20, 2021

PROJECT TITLE: PASSAIC COUNTY BOILERS REPLACEMENT PROJECT  
 LOCATION: 401 Grand St., 80 Hamilton St. 77 Hamilton St. Paterson, 30 King Road Totowa  
 DATE OF CONTRACT: 27-Dec-18  
 OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS  
 CONTRACTOR: C.J. VANDERBECK AND SON INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Additions</b>					
<u>1</u>	Phase 1- Removal, clean up and disposable of 4 LF of ACPI in 77 Hamilton boiler room. Labor, materials, equipment, and insurance necessary to perform the following project. Please note that all work will be completed in accordance with all local city and state regulations. (Overhead and Profit Incl)	1	EA	\$ 7,800.00	\$ 7,800.00
<u>2</u>	Phase 2 (April 2022)- Removal, clean up and disposable of 95 LF of ACPI in the basement level of 77 Hamilton- boiler room (Overhead and Profit Incl)	1	EA	\$ 57,840.00	\$ 57,840.00

Deductions

**Total Net Increase** \$ 65,640.00

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....  
 ORIGINAL DATE FOR COMPLETION..... December 30, 2019  
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 0 Calendar Days  
 NEW DATE FOR COMPLETION IS..... December 30, 2019

2. REASON FOR CHANGE

**This change order addresses the need to remove asbestos containing material in boiler room of 77 Hamilton. Project will need to be done in two phases as one existing boiler must operate during heating season 2021-2022**

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210821

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 5 (ADD)  
 PROJECT No.  
 DATE: August 20, 2021

PROJECT TITLE: PASSAIC COUNTY BOILERS REPLACEMENT PROJECT  
 LOCATION: 401 Grand St. 80 Hamilton St. 77 Hamilton St. Paterson, 30 King Road Totowa  
 DATE OF CONTRACT: 27-Dec-18  
 OWNER: PASSAIC COUNTY BOARD OF COUNTY COMMISSIONERS  
 CONTRACTOR: C.J. VANDERBECK AND SON INC.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 1,299,550.00
PREVIOUS ADDITIONS.....	\$ 493,117.00
TOTAL.....	\$ 1,792,667.00
PREVIOUS DEDUCTIONS.....	\$ -
NET PRIOR TO THIS CHANGE.....	\$ 1,792,667.00
AMOUNT OF THIS CHANGE (Add).....	\$ 65,640.00
AMOUNT OF THIS CHANGE (Deduct).....	
CONTRACT AMOUNT TO DATE.....	<u>\$ 1,858,307.00</u>

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR -C.J. VANDERBECK AND SONS INC.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
 (County Architect)

Reviewed By and Recommended  
 for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
 (County Architect)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
 (County Engineer)

ACCEPTED BY: BOARD OF COUNTY COMMISSIONERS OF PASSAIC COUNTY

Introduced on: September 8, 2021 DATE: \_\_\_\_\_  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210821 Pat Lepore, Commissioner - Director

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$65,640.00

APPROPRIATION: C-04-55-148-001-920

PURPOSE: Authorize Change Order #5 to C.J. Vanderbeck and Son, Inc. for two Passaic County Boiler Replacements.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING RIGHT OF WAY ENCROACHMENT PERMIT FOR INSTALLATION OF DIGITAL FIBER OPTIC COMMUNICATION CABINETS FOR ALTICE/CABLEVISION AT VARIOUS LOCATIONS, PURSUANT TO N.J.S.A.40:20-1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210822</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-44							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING RIGHT OF WAY ENCROACHMENT PERMIT FOR INSTALLATION OF DIGITAL FIBER OPTIC COMMUNICATION CABINETS FOR ALTICE/CABLEVISION AT VARIOUS LOCATIONS, PURSUANT TO N.J.S.A.40:20-1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the County has a policy which prohibits the placement of encroachments on rights-of-way of the County; and

**WHEREAS**, the Altice/Cablevision submitted Right-of-Way encroachment permit applications for the following locations: across from 615 Lackawanna Avenue (hereafter “ROLT 65) and across from 109 New Street (hereafter “ROLT22”) in the Borough of Woodland Park as required and are attached hereto and made a part hereof; and

**WHEREAS**, the encroachment consists of installation of fiber optic digital communication cabinets at various locations in the Township of Wayne within the County Right-of-Way which shall be reviewed by the Applicant’s licensed engineer or architect; and

**WHEREAS**, Altice/Cablevision (hereafter “Property Owner”), shall hold the County and its agents and employees harmless for any damages incurred as a result of this encroachment. All equipment shall be located outside of the minimum required clear zone for the adjacent roadway. Upon proper notice from the County, the Property Owner is to remove the encroachment at its expense should the County requires the use of the Right-of-Way for any other reason as may be required by the County of Passaic in the future; and

**WHEREAS**, should the Property Owner modify or abandon the need for this encroachment, the part containing the encroachment of the structures shall be removed and, thus, this encroachment permission within the County right-of-way shall cease to exist; and

**WHEREAS**, this matter was discussed at the August 25, 2021, meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic authorizes the encroachment permit for property located across from 615 Lackawanna Avenue (ROLT 65) and across from 209 New Street (ROLT 22) in the Borough of Woodland Park, subject to the above-stated terms and conditions.

**BE IT FURTHER RESOLVED**, that the aforesaid encroachment permit is not to be considered a change of policy by the County of Passaic and future requests for encroachment permit shall be considered on a case-to-case basis.

**BE IT FURTHER RESOLVED**, the Director, Clerk of the Board and County Counsel are hereby authorized to execute an Encroachment Agreement on behalf of Passaic County.

NDA

September 8, 2021



## County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

August 19, 2021

Passaic County Board of Commissioners  
401 Grand Street  
Paterson, NJ 07505

RE: Encroachment Permit Applications  
Applicant: Altice/Cablevision  
Address: Various Locations  
Municipality: Borough of Woodland Park

Dear Members of the Board:

This office has received and reviewed Right-of-Way Encroachment Permit Applications for the installation of digital communication cabinets at the following locations within the Wayne Township:

- Across from 615 Lackawanna Avenue (ROLT 65)
- Across from 209 New Street (ROLT 22)

The encroachments pose no adverse effect on vehicular or pedestrian traffic at the locations as designed.

The conditions of the permit shall include:

1. All equipment shall be located outside of the minimum required clear zone for the adjacent roadway.
2. The applicant/owner agrees to hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of the granted encroachment.
3. Upon proper notice from the County of Passaic, the owner agrees to remove all or any of the encroachments at his expense for any reason as may be required by the County of Passaic in the future.
4. Should the owner modify or abandon the need for the encroachments, the portion(s) containing the encroachment of this structure or other feature shall be removed by the owner at his expense; and thus said encroachment permission within the County's right-of-way shall cease to exist.

Our office recommends the Encroachment Permits be approved and issued to the applicant, with the conditions noted above.

Very truly yours,

Nordan Murphy, P.E.  
Assistant County Engineer

**Attachment**

cc: Jonathan Pera, PE, County Engineer  
Matthew Jordan, Esq., County Counsel  
Anthony DeNova, County Administrator

Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210822



**County of Passaic**  
**Administration Building**  
 401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER  
 Room 524  
 TEL: (973) 881-4456  
 FAX: (973) 742-3936  
 TDD: (973) 270-9786  
[roadpermits@passaiccounty.nj.org](mailto:roadpermits@passaiccounty.nj.org)

**APPLICATION FOR RIGHT-OF-WAY ENCROACHMENT PERMIT**

SCOTT DODGEMAN AUGUST 10, 2021  
Name of Applicant Date

Owner \_\_\_\_\_ Partner \_\_\_\_\_ Authorized Corporate Official X

ALTICE/CABLEVISION  
Name of Company (if applicable)

Partnership \_\_\_\_\_ Corporation X

ROLT 65 - ACROSS FROM 615 LACKAWANA AVE.  
Street Address of Encroachment

WOODLAND PARK, NJ 125 2.01  
Municipality Block(s) Lots(s)

Type of Encroachment (check all that apply): New X Existing \_\_\_\_\_

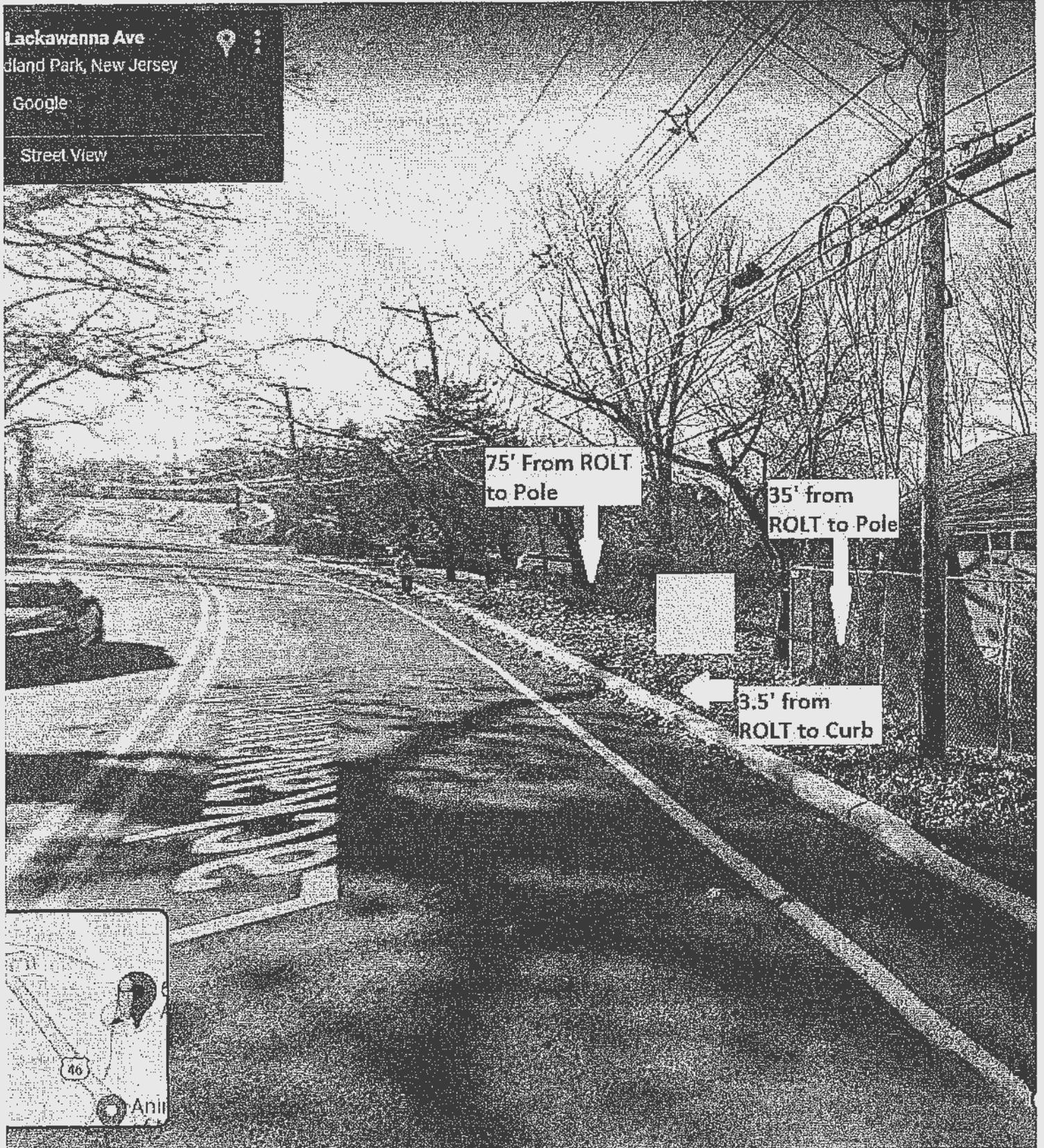
Canopy(s) \_\_\_\_\_ Sign(s) \_\_\_\_\_  
 Building Structure (1<sup>st</sup> Floor) \_\_\_\_\_ Building Structure (2<sup>nd</sup> Floor or higher) \_\_\_\_\_  
 Cellar Door(s) \_\_\_\_\_ Roof Overhang \_\_\_\_\_  
 Window Overhang \_\_\_\_\_ Door Opens into County Right-of-way \_\_\_\_\_  
 Fence \_\_\_\_\_ Retaining Wall \_\_\_\_\_

Other X Describe: INSTALL FIBER OPTIC CABINET IN UTILITY R.O.W.

40 POTASH RD. DAKOTA NJ 07436  
Address of Applicant City State Zip  
646-772-0284 (SHAUN) S.MAXWELL@CABLEVISION.COM  
Telephone Number Email

The following must accompany the application:

- Four (4) copies of the property survey/site plan showing and describing in detail the encroachment with dimensions and outside boundaries; and the County of Passaic Right-of-Way Line.
- Photographs clearly showing the existing encroachment. The center of the picture should be oriented along the Right-of-Way line. Note: If any excavation is required in the road or right of way, in addition to this permit please submit a completed Highway Opening and Use Permit Application (FORM: ROAD-HWYOPENPERMITAPP).



Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210822



**County of Passaic**  
**Administration Building**  
 401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER  
 Room 524  
 TEL: (973) 881-4456  
 FAX: (973) 742-3936  
 TDD: (973) 279-9786  
 roadpermits@passaiccountynj.org

**APPLICATION FOR RIGHT-OF-WAY ENCROACHMENT PERMIT**

SCOTT DOWNMAN AUGUST 10, 2021  
 Name of Applicant Date

Owner \_\_\_\_\_ Partner \_\_\_\_\_ Authorized Corporate Official X

ALTICE/CABLEVISION  
 Name of Company (if applicable)

Partnership \_\_\_\_\_ Corporation X

ROUT 22 - ACROSS FROM 209 NEW ST  
 Street Address of Encroachment

WOODLAND PARK, NJ 32 3  
 Municipality Block(s) Lot(s)

Type of Encroachment (check all that apply): Now X Existing \_\_\_\_\_

Canopy(s) \_\_\_\_\_ Sign(s) \_\_\_\_\_

Building Structure (1<sup>st</sup> Floor) \_\_\_\_\_ Building Structure (2<sup>nd</sup> Floor or higher) \_\_\_\_\_

Cellar Door(s) \_\_\_\_\_ Roof Overhang \_\_\_\_\_

Window Overhang \_\_\_\_\_ Door Opens into County Right-of-way \_\_\_\_\_

Fence \_\_\_\_\_ Retaining Wall \_\_\_\_\_

Other X Describe: INSTALL FIBER OPTIC CABINET IN UTILITY R.O.W.

40 POTASH RD. DAKAWD NJ 07436  
 Address of Applicant City State Zip  
646-772-0284 (SHAUN) SMAXWELL@CABLEVISION.COM  
 Telephone Number Email

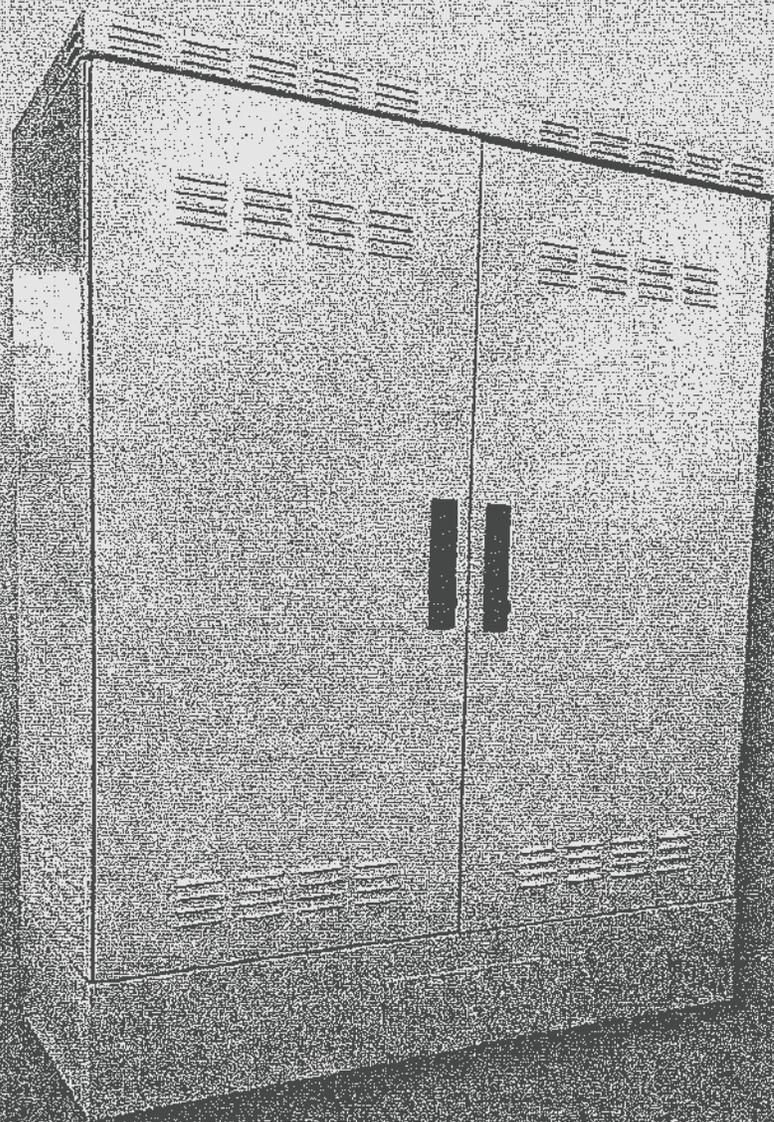
- The following must accompany the application:
- Four (4) copies of the property survey/site plan showing and describing in detail the encroachment with dimensions and outside boundaries; and the County of Passaic Right-of-Way Line.
  - Photographs clearly showing the existing encroachment. The center of the picture should be oriented along the Right-of-Way line. Note: If any excavation is required in the road or right of way, in addition to this permit please submit a completed Highway Opening and Use Permit Application (FORM: ROAD-IHWYOPENPERMITAPP).



Introduced on: Sep  
Adopted on: Sep  
Official Resolution#: R20

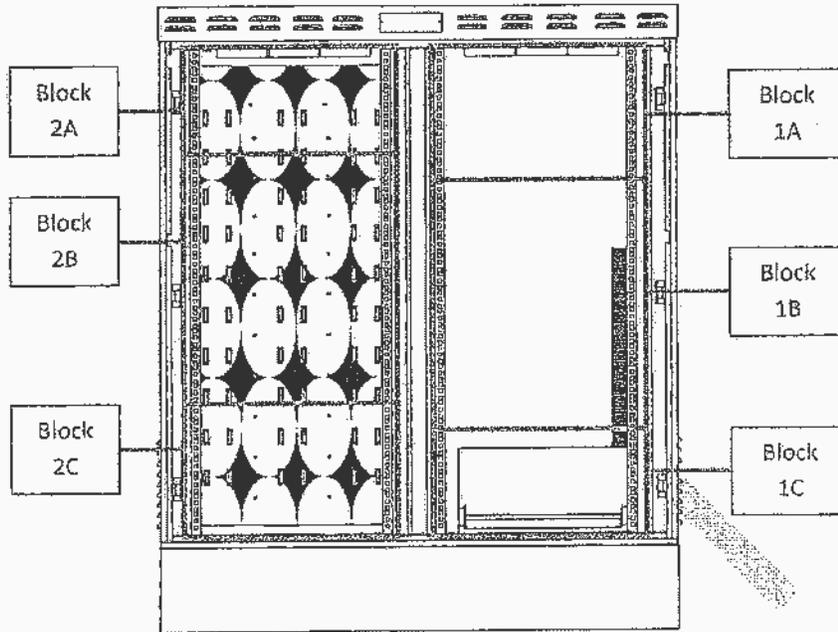


# GPON OUTDOOR CABINET 6000

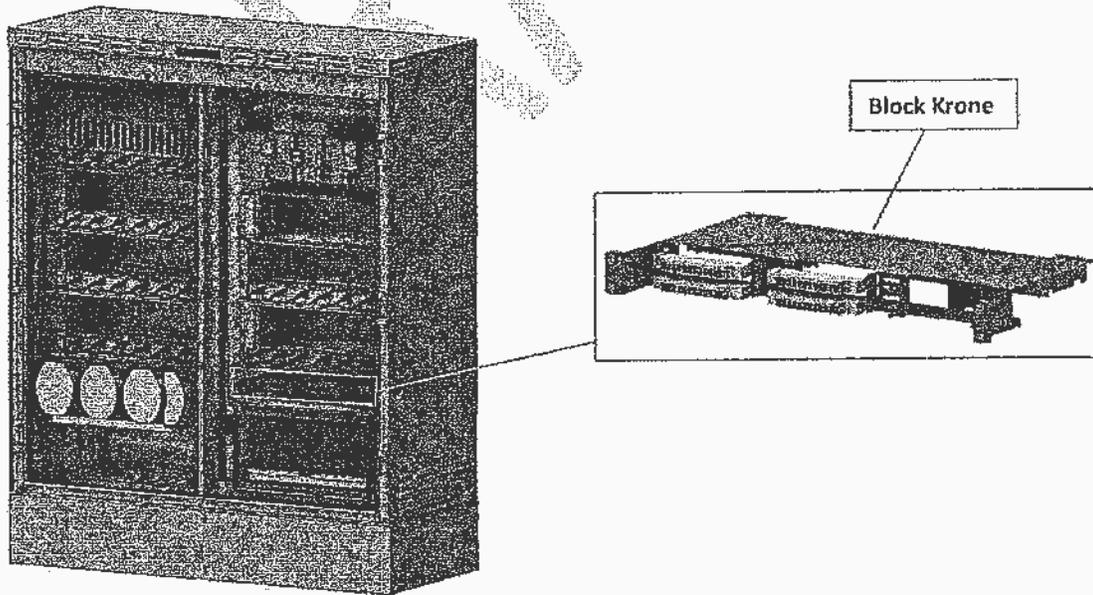


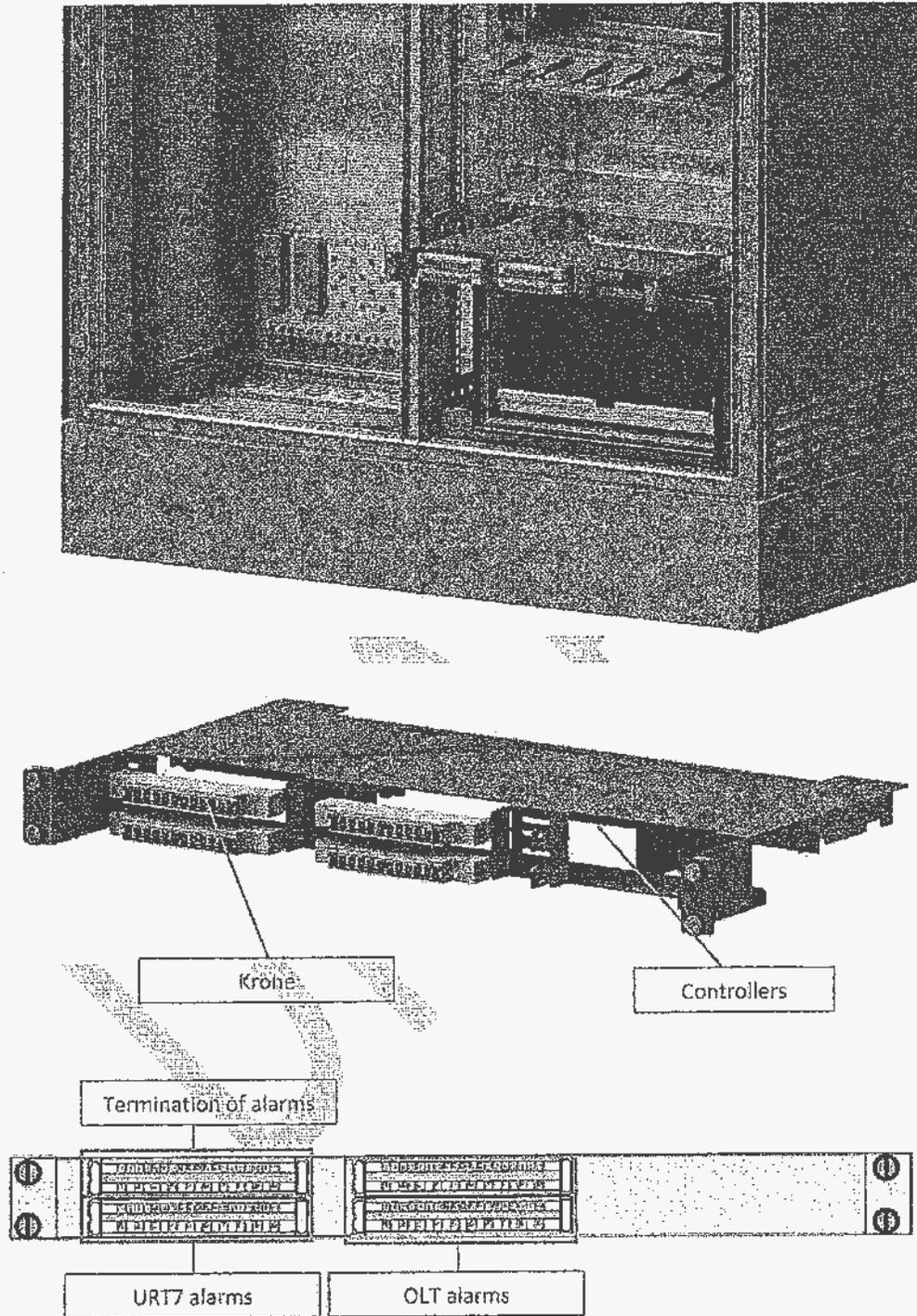
Installation Manual v1.0

Views of the cabinet GPON Outdoor Cabinet 6000

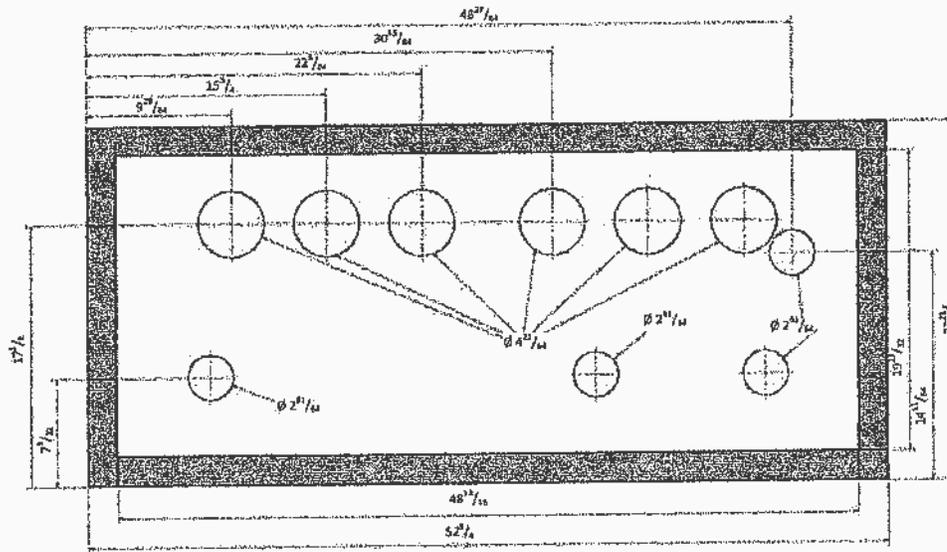


Krone position inside the cabinet.

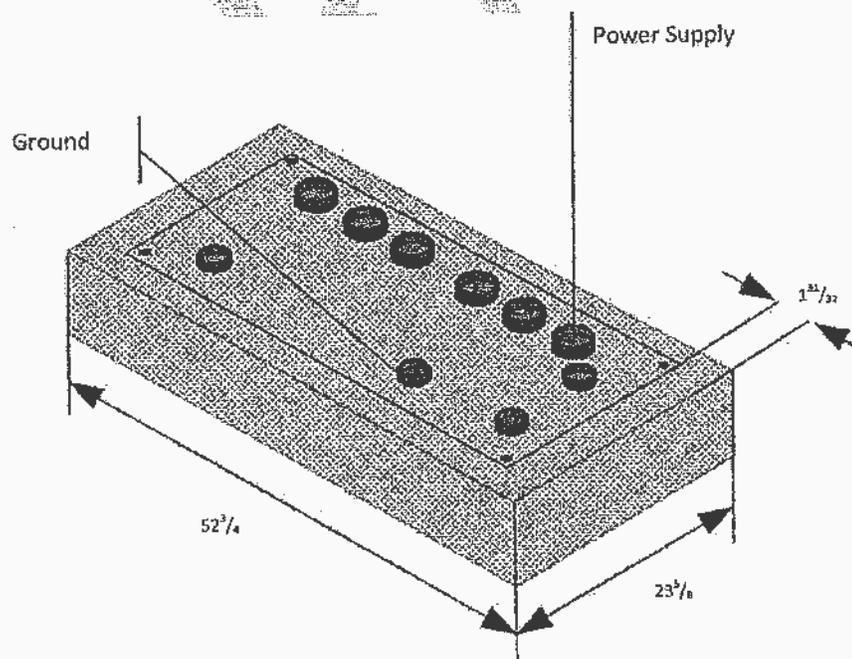




Pedestal installation in solid cement and massive

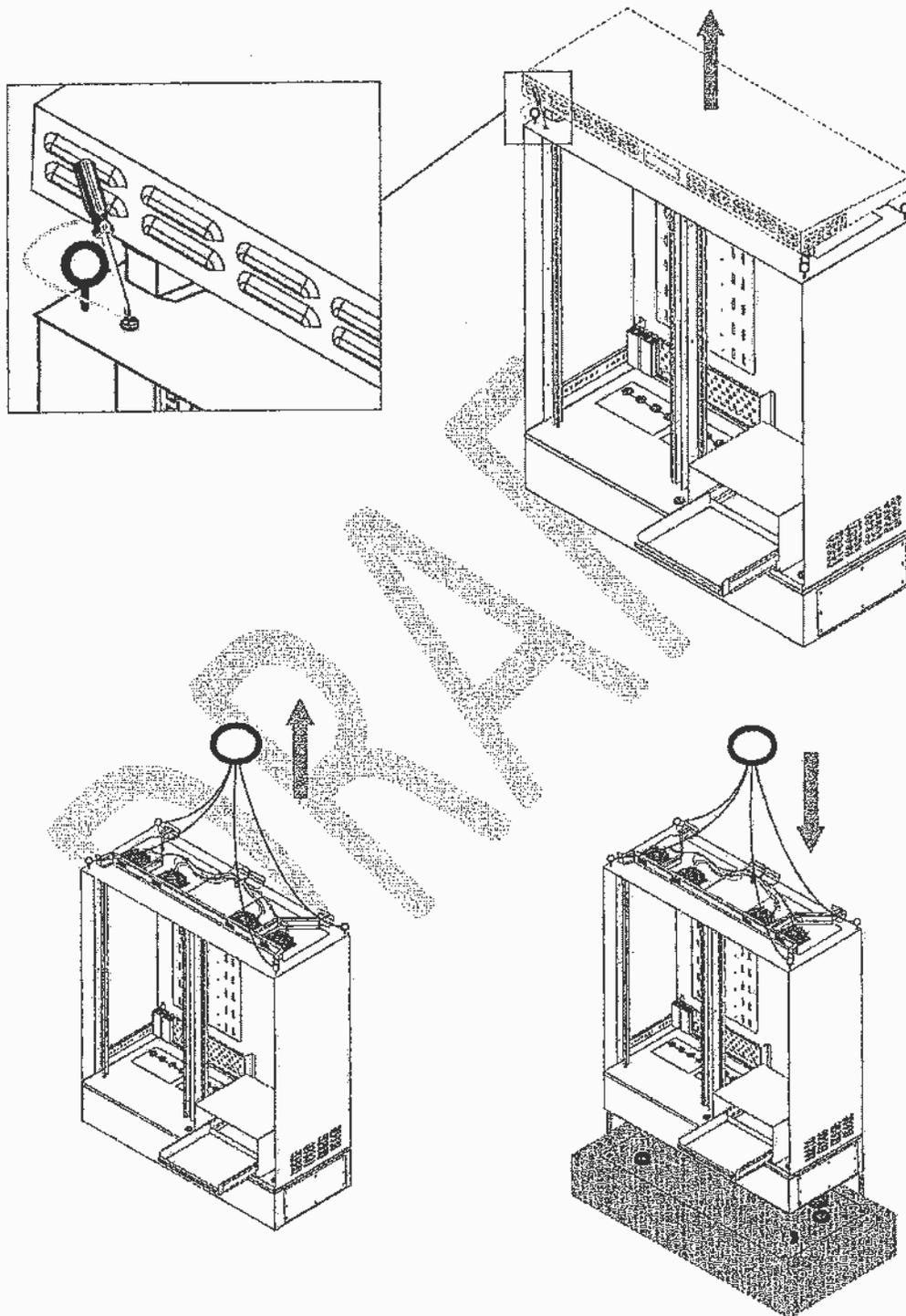


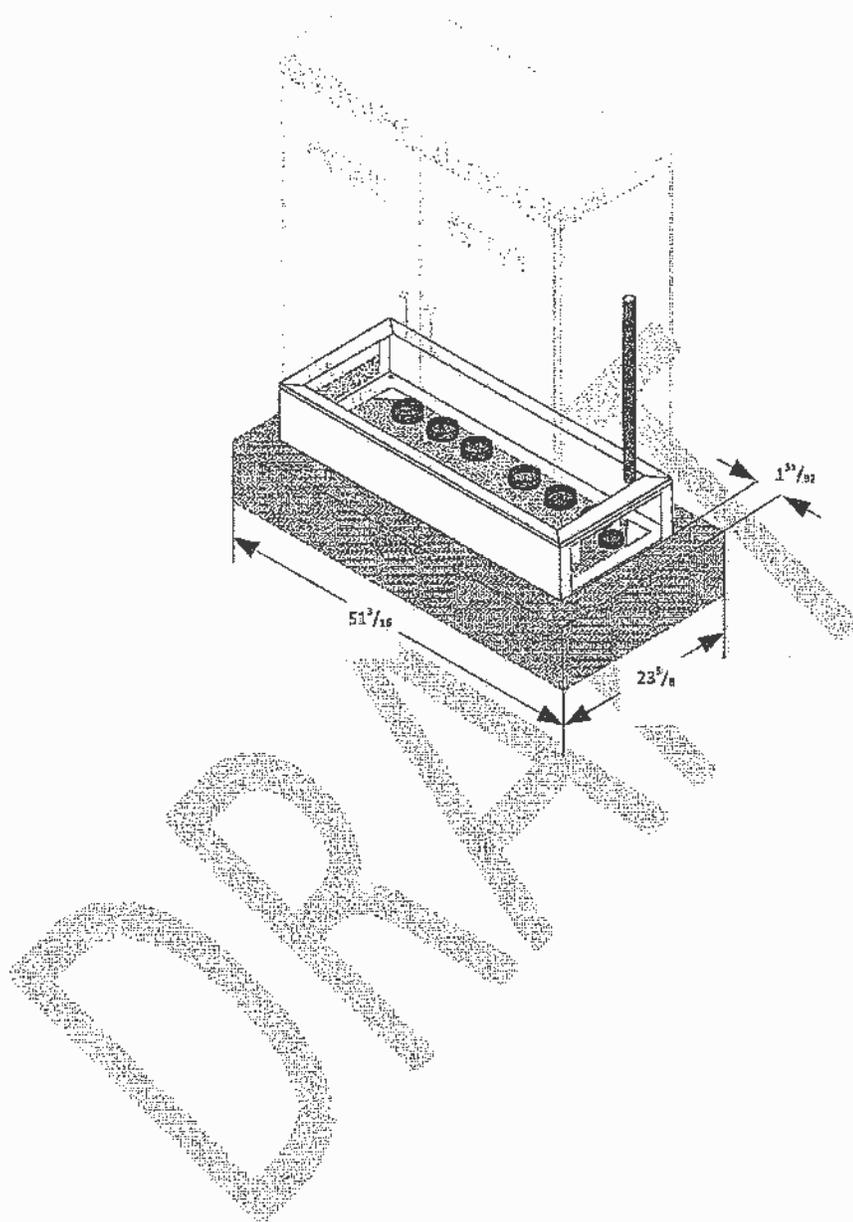
Dimensions of the cabinet (in): 49<sup>7</sup>/<sub>32</sub> (W) X 51<sup>3</sup>/<sub>16</sub> (H) X 19<sup>11</sup>/<sub>16</sub> (D)

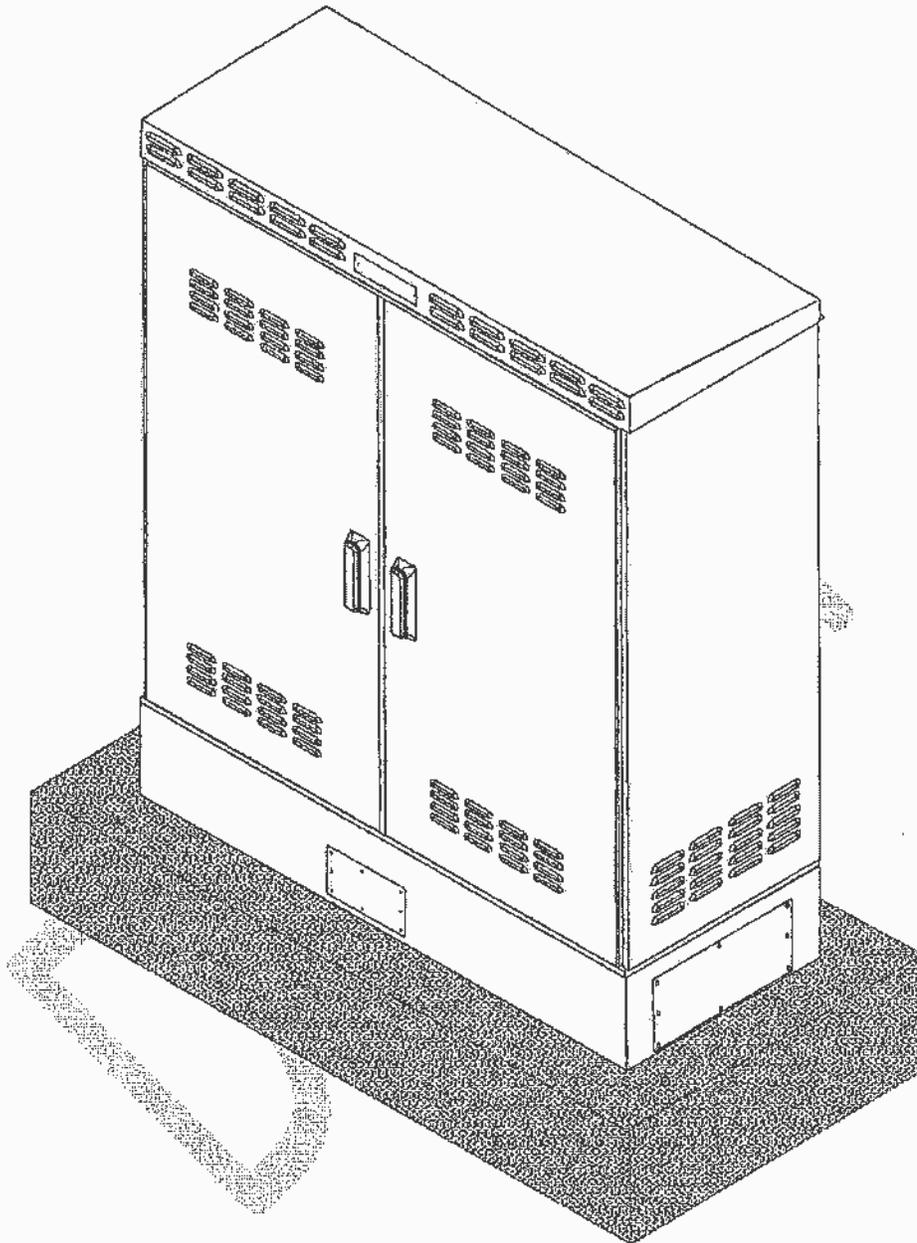


GPON OUTDOOR CABINET 6000 V1.0 / Installation Manual v1.0

### Mounting the pedestal in the "gabarit"







# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION CONSENTING TO ORDINANCE 2300-21 BY THE CITY OF PASSAIC, NEW JERSEY APPROVING A LOADING ZONE AT 11-13 CENTRAL AVENUE IN THE CITY OF PASSAIC, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 39:4-197.2, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210823</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-45							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION CONSENTING TO ORDINANCE 2300-21 BY THE CITY OF PASSAIC, NEW JERSEY APPROVING A LOADING ZONE AT 11-13 CENTRAL AVENUE IN THE CITY OF PASSAIC, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 39:4-197.2**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 39:4-197.2, any municipality, which maintains a paid police force, may, by ordinance, resolution, or regulation, pursuant to R.S. 39:4-197 and with the consent of the governing body of the county, regulate traffic and parking along and upon any county road or part thereof, lying within its corporate limits, in the same manner and to the same extent that it is authorized by law to regulate the same upon municipal roads and streets; and

**WHEREAS**, the City of Passaic adopted Ordinance 2300-21, approving a Loading Zone at 11-13 Central Avenue in the City of Passaic for the construction of a 7-Eleven Store; and

**WHEREAS**, the Passaic County Planning Board approved the Site Plan Application No. SP-20-041, and the County’s Department of Engineering is in receipt of a request for a consenting resolution because Central Avenue is a County road, which the County Engineer is recommending for approval; and

**WHEREAS**, this matter was discussed on August 25, 2021 by the Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 39:4-197.2 that the Board of County Commissioners of the County of Passaic, pursuant to the terms and conditions set forth above, hereby consent to Ordinance No. 2300-21 as approved by the governing body of the City of Passaic.

**LET IT BE FURTHER RESOLVED**, that the County Engineer, County Administrator, and County Council are authorized to take any and all action necessary to carry out the purposes of this Resolution.

NDA

September 8, 2021



**CITY OF PASSAIC**

330 PASSAIC STREET  
PASSAIC, NEW JERSEY 07055

OFFICE OF THE MAJOR  
**HECTOR C. LORA**

TELEPHONE: (973) 365-5510  
FAX NUMBER: (973) 472-2639

August 5, 2021

**VIA REGULAR MAIL & EMAIL**

Passaic County Board of County Commissioners  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Request for County Resolution of Support**

Dear County Commissioners,

I write this correspondence on behalf of the Administration of Mayor Hector C. Lora of the City of Passaic. On the municipal level, our City has adopted an Ordinance approving a loading zone at the location commonly known as 11-13 Central Avenue in the City of Passaic for a 7-Eleven convenient store that is to be constructed. Attached herewith is a copy of that Ordinance for your review and reference.

As such concurrently relates to a county road, the City hereby respectfully requests that the Board of County Commissioners additionally place a Resolution of support for this project on the next available agenda, as per the direction of the County Planner.

It is the City's hope that the County determines that the proposed project is mutually suitable and that a Resolution of support be eventually adopted by the County so that this project may proceed further.

Please do not hesitate to contact my office with any questions or concerns. Thank you for your attention to this matter.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Hector C. Lora".

Hector C. Lora  
Mayor

Enc. Ordinance Amending Chapter 295-36 of the City Code Loading Zones

cc. Matthew P. Jordan, Esq., County Counsel (via email only)

Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210823

**CITY OF PASSAIC**

ORDINANCE NO# 2300-21

**ORDINANCE AMENDING CHAPTER 295-36 OF THE CITY CODE**  
**LOADING ZONES**

BE IT ORDAINED by the City Council of the City of Passaic and State of New Jersey that:

**SECTION I**

Chapter 295 of the Code of the City of Passaic be amended by the inclusion of the following descriptions of loading zone location:

<u>NAME OF STREET</u>	<u>SIDE</u>	<u>LOCATION</u>
11-13 Central Avenue	West	Beginning at a point 254 feet south of the southerly curblineline of Monroe Street and extending to a point 42 feet southerly therefrom

**SECTION II**

BE IT FURTHER ORDAINED that the loading zone locations referenced in this ordinance shall be added to the existing list of loading zone locations designated and be included in the Code of Passaic Chapter 295 (Part 4 - Art XV, Section 295-36).

**SECTION III**

This ORDINANCE shall take effect based upon the provisions of law regarding final passage and required publication.

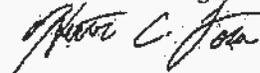
INTRODUCED BY COUNCILPERSON: Terrence Love

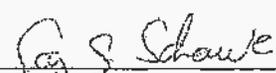
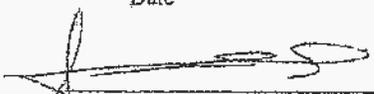
SECONDED BY COUNCILPERSON: Daniel Schwartz

Record of Council Vote on Final Passage	Aye	Nay	Abstain	Absent
GARCIA, J.	X			
LOVE, T.	X			
MELO, T.	X			
MUNK, C.				X
PATEL, S.				X
SCHWARTZ, D.	X			
SCHAER, G.	X			

Adoption of first reading at a meeting of the Council of the City of Passaic, NJ on Apr 11 27, 2021

Adopted on the second and final reading after the hearing on May 13, 2021

APPROVED:  5/21/2021  
Hector C. Lora, Mayor Date

   
Daniel Schwartz, Council President Amada D. Curling, City Clerk

Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210823

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING ENCROACHMENT AGREEMENT BY AND BETWEEN THE COUNTY AND ST. JOSEPH UNIVERSITY MEDICAL CENTER, INC., NEW JERSEY, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210824</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-46							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING ENCROACHMENT AGREEMENT BY AND BETWEEN THE COUNTY AND ST. JOSEPH UNIVERSITY MEDICAL CENTER, INC., NEW JERSEY, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, St. Joseph University Medical Center, Inc., is seeking permission to install two (2) digital signage boards on the County Right-of-Way in the City of Paterson, New Jersey, pursuant to the terms and conditions as set forth in the Encroachment Agreement, attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021, meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic authorizes the encroachment agreement by and between the County of Passaic and St. Joseph University Medical Center, Inc., for the installation of two (2) digital signage boards on County Road in the City of Paterson, New Jersey.

**LET IT BE FURTHER RESOLVED**, the Director of the Board of County Commissioners, Clerk of the Board, and County Counsel are hereby authorized to execute an Encroachment Agreement on behalf of Passaic County and take any other steps to carry out the purpose of this Resolution.

NDA

September 8, 2021

## Digital Message Board Agreement

This Digital Message Board Agreement ("Agreement") is hereby entered into by and between St. Joseph's University Medical Center, Inc., a New Jersey not for profit corporation located at 703 Main Street, Paterson, New Jersey 07503 ("SJUMC") and County of Passaic("County"), with an address of \_\_\_\_\_ (each a "Party" and collectively the "Parties") as of \_\_\_\_\_, 2021 (the "Effective Date"). In consideration of the mutual obligations set forth in this Agreement, each Party agrees to the terms and conditions below and represents that this Agreement is executed by duly authorized representatives:

### 1. General

SJUMC owns and operates two digital signage boards that display the speed of a vehicle traveling in areas frequented by pedestrians. The County hereby permits SJUMC to place these signs on the street located at \_\_\_\_\_, subject to the terms and conditions indicated herein.

### 2. SJUMC RESPONSIBILITIES

SJUMC shall obtain appropriate local and/or county Department of engineering approval before placing signage on any road. SJUMC agrees to remove the signage in the event of inclement weather and/or as requested by local and/or County officials. SJUMC

### 3. TERM AND TERMINATION

3.1 **Term of Agreement.** This Agreement commences on the Effective Date indicated above and continues until unless it is terminated pursuant to section 3.2 below.

3.2 **Termination.** Either Party may terminate this Agreement for any reason upon 30 days written notice to the other party.

### 4. GENERAL PROVISIONS

4.1 **Notice.** Any notice, demand or communication required, permitted or desired to be given must be in writing and served on the parties at the following respective addresses:

**If to SJUMC:**

St. Joseph's University Medical Center, Inc.  
703 Main Street  
Paterson, New Jersey 07503  
Attention: President and Chief Executive Officer  
With a copy to: Senior Vice President and General Counsel -- same address

**If to County:**

Notice shall be sent either: (a) by hand delivery, in which case notice is deemed received when actually delivered; (b) by prepaid certified or registered mail, return receipt

requested, in which case notice is deemed received five (5) calendar days after deposit, postage prepaid in the United States Mail; or (c) by nationally recognized overnight courier, in which case notice is deemed received one (1) business day after deposit with such courier

4.2 **Choice of Law.** This Agreement and any action related thereto shall be governed by and construed in accordance with the substantive laws of the State of New Jersey, without regard to conflicts of law principles that require the application of the law of a different state.

4.3 **Assignment.** County may not assign any the rights or obligations granted hereunder, whether by operation of law or otherwise, without SJUMC's prior written consent (which shall not be unreasonably withheld). Subject to the foregoing, this Agreement will bind and inure to the benefit of the Parties, their respective successors and permitted assigns.

4.4 **Independent Contractor.** The Parties are independent contractors. In no event shall the Parties be considered employees, servants or agents of the other Party while performing duties pursuant to this Agreement; nor will County be entitled to any payment from Center in the nature of wages or other compensation, fringe benefits, any insurance benefits or retirement plans/programs, worker's compensation or disability benefits under any state statute by reason of any accidental, illness or occurrence relating to the performance of any duties pursuant to this Agreement.

4.5 **Third-Party Beneficiaries.** The provisions of this Agreement are intended solely for the benefit of the Parties and shall create no rights or obligations enforceable by any third party.

4.6 **Severability.** If any provision of this Agreement is held invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired thereby, and will be interpreted, to the extent possible, to achieve the purposes as originally expressed in the invalid, illegal or unenforceable provision.

4.7 **Entire Agreement.** This Agreement and the accompanying Exhibits constitute the entire agreement between the Parties regarding the subject matter hereof and supersedes all prior and contemporaneous agreements, proposals or representations, whether written or oral. All payment obligations hereunder are non-cancelable and fees paid are non-refundable. No modification, amendment, or waiver of any provision of this Agreement will be effective unless in writing and signed by the Party against whom the modification, amendment or waiver is to be asserted. The rule of construction that any ambiguities are to be resolved against the drafting party will not be employed in the interpretation of this Agreement or of any amendments or exhibits to this Agreement.

4.8 **Signatures.** This Agreement may be executed via electronic signature, in counterparts or by facsimile, each of which shall be deemed an original, and all of which together shall constitute one and the same agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of dates set forth below their signatures.

By:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

ST. JOSEPH'S UNIVERSITY MEDICAL CENTER, INC.

Signature: \_\_\_\_\_

Name: Kevin J. Slavin  
President and Chief Executive Officer

Date: \_\_\_\_\_

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

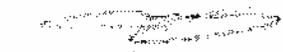
Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO STONE INDUSTRIES, INC., TO PROVIDE COUNTY OF PASSAIC ROAD MATERIALS FOR DISTRICT TWO (2), PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210825</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-47							
CAF #	1-01-26-151-001-238							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO STONE INDUSTRIES, INC., TO PROVIDE COUNTY OF PASSAIC ROAD MATERIALS FOR DISTRICT TWO (2), PURSUANT TO N.J.S.A. 40A: 11-1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on July 14, 2021, the Purchasing Agent issued Bid No. SB-21-055 County of Passaic Road Material District Two (2) (hereafter “Bid No. SB-21-056”) seeking sealed proposals from qualified bidders for Road materials for District two (2); and

**WHEREAS**, on July 27, 2021, bids were unsealed for Bid No. SB-21-056 by the Purchasing Agent and a total of one (1) response was received; and

**WHEREAS**, the Supervisor of Roads is recommending an award of contract to Stone Industries, Inc. to provide road materials for District Two (2) in an amount not to exceed one hundred sixty-nine thousand one hundred sixty dollars and fifty cents (\$169,160.50) which includes the materials below; and

Item #2	Bituminous Concrete Stabilized Surface Course	Mix I-4	65 Tons	\$4,972.50
Item #3	Bituminous Concrete Stabilized Surface Course	Mix I-3	65 Tons	\$4,972.50
Item #4	Bituminous Concrete Stabilized Surface Course	Mix I-5	1,500 Tons	\$118,125.00
Item #5	Bituminous Concrete Stabilized Surface Course	Mix I-6	50 Tons	\$4,800.00
Item #6	#2 Broken Stone	n/a	100 Tons	\$1,700.00
Item #7	#3 Broken Stone	n/a	100 Tons	\$1,700.00
Item #8	#57 Broken Stone	n/a	10 Tons	\$170.00
Item #11	Riprap	n/a	74 Tons	\$1,905.50
Item #12	Dense Graded Aggregate Base Course	n/a	200 Tons	\$3,150.00
Item #13	RRM-RC Tack Coat (5gallon Pails)	n/a	200 Gal	\$3,840.00
Item #15	Winter Mix I/ABC	I-5	200 Tons	\$22,400.00
Item #16	Incoming Broken Asphalt (Tandem Load)	n/a	n/a	\$450.00
Item #17	Incoming Broken Asphalt (Single Axle Load)	n/a	n/a	\$400.00
Item #18	Incoming Broken Asphalt (Tandem Load)	n/a	n/a	\$325.00
Item #19	Incoming Broken Asphalt (Single Axle Load)	n/a	n/a	\$250.99

**Total Award District II \$169,160.50**

**WHEREAS**, the County complied with the legal requirements as set forth under N.J.S.A. 40A:11-23 and the County is making the award of contract within sixty (60) days of the bid opening, as required under N.J.S.A. 40A:11-24(a); and

**WHEREAS**, funds are available in Account No. 1-01-26-151-001-238 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021, Public Works Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-1, et seq. the Board of County Commissioners of the County of Passaic authorizes an award of contract to Stone Industries, Inc. for road materials for District Two (2) for a term beginning November 1, 2021 and expiring October 31, 2022, as set forth herein.

**LET IT BE FURTHER RESOLVED**, that the Chief Financial Officer is authorized to appropriate one hundred sixty-nine thousand one hundred sixty dollars and fifty cents (\$169,160.50) to be used by the Roads Department for road materials for District Two (2) to be used on an as-needed basis.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Director of the Board of County Commissioners, and Purchasing Agent are authorized to execute an agreement with the Stone Industries and take any other steps necessary to carry out the purpose of this Resolution.

NDA

September 8, 2021



## County of Passaic

Road Department  
1310 Route 23 North • Wayne, New Jersey 07470

Kenneth A. Simpson, CPWM  
Supervisor of Roads

Tel: (973) 881-4500

FAX: (973) 742-2498

E-Mail: kenneths@passaiccountynj.org

August 2, 2021

Ms. Sherry Arvanitakis, QPA, Purchasing Director  
Passaic County Procurement Center  
495 River Street  
Paterson, New Jersey 07524

Re: Road Materials Bid, District II, for November 1, 2021 thru October 31, 2022-SB21-056

Dear Ms. Arvanitakis:

I have reviewed the bids received by your Department for Road Materials, District II, for maintenance and repair of Passaic County roadways for a one-year period beginning on November 1, 2021 and ending on October 31, 2022 with an option to extend the bid for one (1) year. I recommend the awarding of the following items to the only responsible bidder who meets the time and distance element, Stone Industries, Inc., 400 - 402 Central Avenue, P.O. Box 8310, Haledon, New Jersey 07538:

Item #2 - Bituminous Concrete Surface Course, Mix I-4	65 Tons	\$ 4,972.50
Item #3 - Bituminous Concrete Surface Course, Mix I-3	65 Tons	4,972.50
Item #4 - Bituminous Concrete Surface Course, Mix I-5	1,500 Tons	118,125.00
Item #5 - Bituminous Concrete Surface Course, Mix I-6	50 Tons	4,800.00
Item #6 - #2 Broken Stone	100 Tons	1,700.00
Item #7 - #3 Broken Stone	100 Tons	1,700.00
Item #8 - #57 Broken Stone	10 Tons	170.00
Item #11- Riprap	74 Tons	1,905.50
Item #12- Dense Graded Aggregate Base Course	200 Tons	3,150.00
Item #13- RRM-RC Tack Coat (5 gallon pails)	200 Gals	3,840.00
Item #15- Winter Mix FABC I-5	200 Tons	22,400.00
Item #16- Incoming Broken Asphalt (Tandem Load)		450.00
Item #17- Incoming Broken Asphalt (Single Axle Load)		400.00
Item #18- Incoming Broken Concrete (Tandem Load)		325.00
Item #19- Incoming Broken Concrete (Single Axle Load)		250.00
<b>Total Award District II .....</b>		<b>\$169,160.50*</b>

If you should have any questions, or I can be of additional assistance, please feel free to contact me at 973-881-4500.

Very truly yours,

*Kenneth A. Simpson*

Kenneth A. Simpson, CPWM  
Supervisor of Roads/Operations

KAS/esc

## PASSAIC COUNTY -- NOVEMBER 1, 2021 THRU OCTOBER 31, 2022

FOR MAINTENANCE &amp; REPAIR

ROAD MATERIALS FOR ROAD DEPARTMENT - DISTRICT II - SB21-056

STONE INDUSTRIES, INC.  
P.O. BOX 8310  
400 - 402 CENTRAL AVENUE  
HALEDON, NEW JERSEY 07538

<u>ITEM NO.</u>	<u>APPROXIMATE QUANTITIES</u>	<u>DESCRIPTION OF MATERIALS</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
2	65 TONS	BITUMINOUS CONCRETE SURFACE COURSE - MIX I-4	\$ 76.50	\$ 4,972.50
3	65 TONS	BITUMINOUS CONCRETE SURFACE COURSE - MIX I-3	\$ 76.50	\$ 4,972.50
4	1500 TONS	BITUMINOUS CONCRETE SURFACE MIX - I-5	\$ 78.75	\$118,125.00
5	50 TONS	BITUMINOUS CONCRETE SURFACE MIX - I-6	\$ 96.00	\$ 4,800.00
6	100 TONS	#2 BROKEN STONE F.O.B. QUARRY	\$ 17.00	\$ 1,700.00
7	100 TONS	#3 BROKEN STONE F.O.B. QUARRY	\$ 17.00	\$ 1,700.00
8	10 TONS	#57 BROKEN STONE F.O.B. QUARRY	\$ 17.00	\$ 170.00
11	74 TONS	RIP-RAP	\$ 25.75	\$ 1,905.50
12	200 TONS	DENSE GRADED AGGREGATE BASE COURSE	\$ 15.75	\$ 3,150.00
13	40 5 GALLON PAILS	RRM-C-70 TACK COAT	\$ 96.00	\$ 3,840.00
15	200 TONS	WINTER MIX FABC I-5	\$ 112.00	\$ 22,400.00
16	INCOMING BROKEN ASPHALT (DISPOSAL)	TANDEM LOAD		\$ 450.00
17	INCOMING BROKEN ASPHALT (DISPOSAL)	SINGLE AXLE LOAD		\$ 400.00
	INCOMING BROKEN CONCRETE (DISPOSAL)	TANDEM LOAD		\$ 325.00

Introduced on: September 8, 2021

Adopted on: September 9, 2021

Official Resolution: R20210826

Sherry Arvanitakis, Q.P.A.  
Purchasing Agent

**COUNTY OF PASSAIC**  
**BID TALLY SHEET**  
**Straight Bids**

Matthew Jordan, Esq.  
County Counsel  
Nadege Alwatters, Esq.  
Deputy County Counsel

Taker for Jessica Kao  
Taker for Nicola Naumov

**PURCHASING DEPARTMENT**

Bids received **JULY 27, 2021** at 10:30 a.m. on at the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524  
**SB-21-056 COUNTY OF PASSAIC ROAD MATERIALS FOR DISTRICT #2**

Vendor	Ask of Addenda	Disc. Shm.	Non-COL Aff.	Disc. VA Leas.	Business Ref. Cert.	Avail to Co-Op	Bid Total
Tilcon New York, Inc. 9 Eatin Road Parlisspany, NJ 07054	X	SUBJECT TO REVIEW	X	X	X	YES	13 ITEMS \$178,374.20
Stone Industries 400-402 Central Avenue Haledon, NJ 07508	X	X	X	X	X	NO	15 ITEMS \$169,160.50



**County of Passaic**  
**Division of Roads**  
 1310 Route 23 North, Wayne, New Jersey 07470

TEL: (973) 881-4500  
 FAX: (973) 742-2498  
 Inspections: (973) 881-4503  
[roadpermits@passaiccountynj.org](mailto:roadpermits@passaiccountynj.org)

**APPLICATION FOR HIGHWAY OPENING PERMIT**

New Jersey American Water		August 5, 2021	
Name of Applicant (Owner or Contractor)		Date	
167 JFK Parkway	Short Hills	NJ	07078
Applicant's Address		City	State      Zip Code
(973) 924-2267	(201) 320-4025	Savino.Carlucci@amwater.com	
Phone	24-Hour Emergency Number	Email	
Main Street Starting at Montclair ave Ending at U.S Route 23		LITTLE FALLS	
Address of proposed Work		Municipality	
Anticipated Start Date:	August 30, 2021		
Is this Site Plan or Subdivision?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Number <input type="text"/>
This work requires:	Lane Shift <input type="checkbox"/>	Alternating Traffic <input type="checkbox"/>	Detours <input checked="" type="checkbox"/>
Detailed description and purpose of work:	Upgrade Existing 6" Water Main to New 12" Ductile Iron Water Main.		
Anticipated duration of work within the Right-of-way (full or partial work days)	60 Working Days		
4,000	3'		
Total Linear Feet of Opening	Width of Opening		

FORM: ROAD-HWYOPENAPP

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210825

- The applicant agrees to restore the final pavement to a satisfactory condition within no earlier than 90 days nor more than 120 days from the day the county accepts the completed work. For roads with concrete bases, this period shall be no earlier than 30 days nor more than 90 days.
- The applicant agrees to return to the site at least once every 30 days until the final pavement is restored to repair any settlement in the trench that during the period or more often if required by the Supervisor of Roads.
- The applicant agrees to be responsible for maintaining and repairing the opening for a period of not less than 2 years after final restoration is accepted by the Supervisor of Roads.
- The applicant agrees that no work will be started on this project prior to calling for and receiving utility mark outs, establishing the approved Traffic Control Plan, and meeting all other requirements of the Passaic County Highway Opening and Use Resolution dated 12/30/2015.

	
Signature of Applicant	Permit Number
Savino Carlucci	
Print Name of Applicant	Date Issued
Approved	
Supervisor of Roads	

**Passaic County Highway Opening Permit**  
General Notes

1. Projects exceeding 1,000 linear feet of total length or work in the travel way while under moratorium (7 years from last resurfacing) will require review by the Freeholder Public Works, Buildings and Grounds Committee at its next scheduled meeting.
2. Any application for work in the travel way or sidewalk must be accompanied by a Traffic Control Plan, developed in accordance with the current Manual for Uniform Traffic Control Devices (MUTCD). This plan must be reviewed and approved by the County Traffic Engineer prior to issuance of any permit.
3. All applications must be accompanied by a dimensioned drawing showing the location of work to be done, the centerline of the road, curb or edge of the road, sidewalk if any, other utilities in the road, and the size and location of the work in reference at least two permanent structures.
4. The Applicant will have five (5) working days from issuance of the permit or permits to start work or the permit(s) will be deemed void.
5. If the project exceeds 30 calendar days, the applicant/contractor shall be required to renew the permit.
6. The applicant or contractor must notify the Supervisor of Roads prior to any work stoppage exceeding 5 consecutive working days or the permit will expire.
7. Lane closures shall only occur between 9:00 AM and 3:00 PM.
8. Any work on weekends or County holidays must be approved by the Supervisor of Roads.
9. No work shall take place on County Highways on any General Election day.
10. No work other than valid emergencies shall take place on County Highways from November 15<sup>th</sup> to April 1<sup>st</sup> of each year.

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210825

**De Jesus, Gladys**

---

**From:** Savino S Carlucci <Savino.Carlucci@amwater.com>  
**Sent:** Thursday, August 5, 2021 11:36 AM  
**To:** Road Permits; De Jesus, Gladys; Silverstein, Charles; Simpson, Kenneth; CCuccia@ifnj.com; rcampbell@ifnj.com  
**Cc:** Kenneth P Taylor; Savino S Carlucci  
**Subject:** Main Street Little Falls Road Opening Permit for New Jersey American Water  
**Attachments:** Main Street Little Falls NJ Traffic Control Plan.pdf; Main Street County Road Opening Permit Little Falls NJ.pdf; Main St Little Falls Plan.pdf

Warning! This message was sent from outside the County and we were unable to verify the sender.

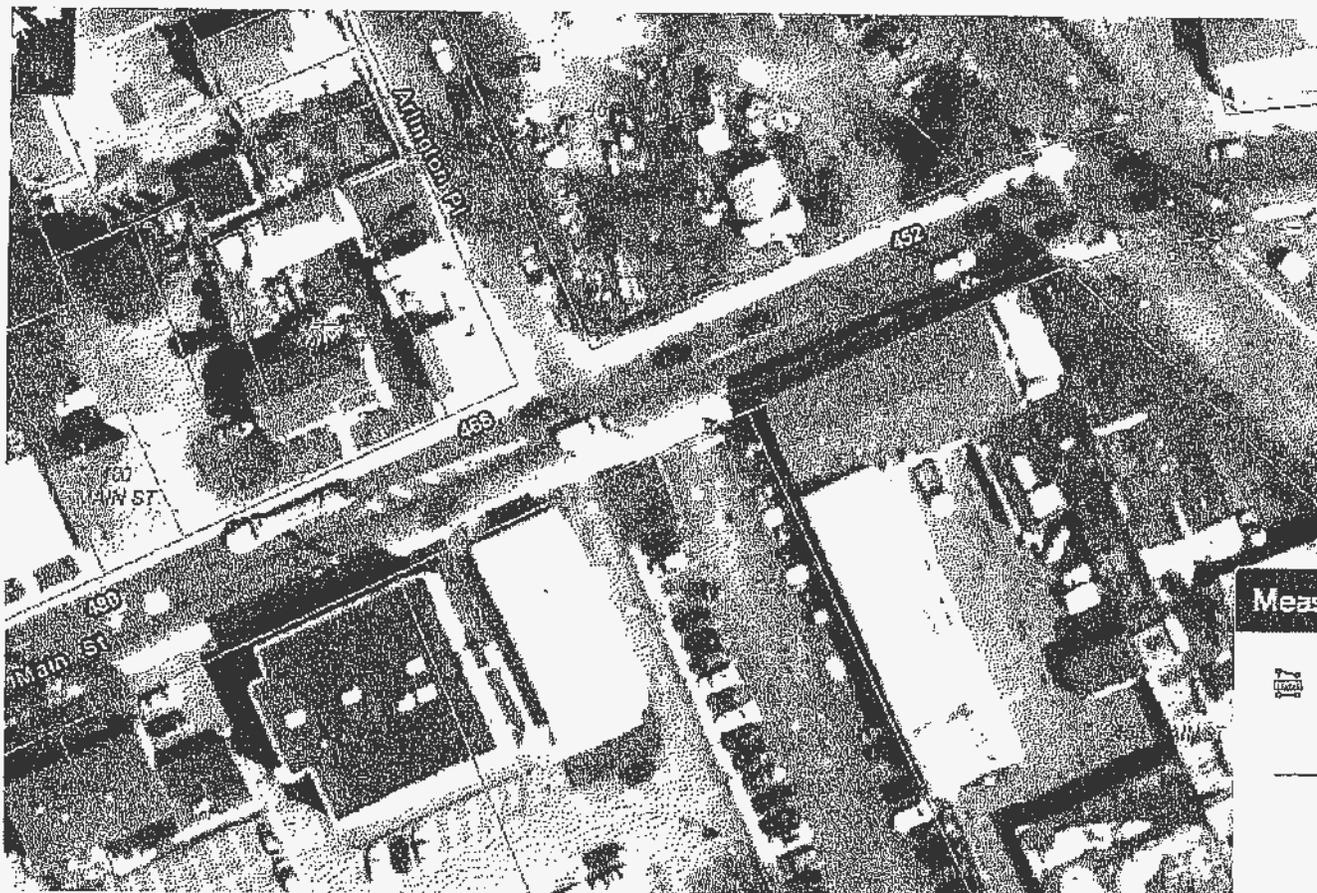
[Allow sender](#) | [Block sender](#)

Reason for detour rather than alternating traffic - With the road being only 30' wide and us going about 6 feet off curb in the west bound lane, between the excavator & dump truck it leaves less than 10' for a traffic lane. You can't put the dump truck behind because you can't swing around the near side due to overhead utilities and poles the first 2000' from Montclair Ave to William Street and buildings not far off the curb part of the rest of the way along with trees, etc. and obviously can't swing around over traffic lanes without stopping traffic every bucket.

The dump truck can quickly move for emergency vehicles to pass.

The Township has already decided on night work, most likely 8 PM to 6 AM, so it should be reduced traffic.

We are contacting Essex County & Cedar Grove regarding the detour thru Montclair Ave and applying for NJDOT permits for the detour signage on Route 23.



Savino Carlucci  
Construction Inspector  
NJ American Water Short Hills Division  
Office: 973-924-2267  
Cell: 201-320-4025  
Email: Savino.Carlucci@amwater.com

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error, please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of American Water Works Company Inc. or its affiliates. The recipient should check this email and any attachments for the presence of viruses. American Water accepts no liability for any damages caused by any virus transmitted by this email. American Water Works Company Inc., 1 Water Street, Camden, NJ 08102  
www.amwater.com

Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210825

COUNTY OF PASSAIC  
 ROADS DEPT, CO OF PASSAIC  
 (Q) 973-881-4500  
 1310 ROUTE 23 NORTH  
 WAYNE, NJ 07470

REQUISITION	
NO.	RI-13950

SHIP TO	
VENDOR	VENDOR #: 01830 STONE INDUSTRIES, INC. 400 CENTRAL AVENUE HALEDON, NJ 07508

ORDER DATE: 08/02/21  
 DELIVERY DATE: 08/02/21  
 STATE CONTRACT:  
 F.D.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROAD DEPARTMENT - DISTRICT II FOR ROAD MATERIALS FOR DISTRICT II FOR CONTRACT 2021 THRU 2022  PLEASE SET UP FOR PARTIAL PAYMENTS  AS PER PASSAIC COUNTY CONTRACT PER BID NO. SB21-056 RESOLUTION NO.	1-01-26-151-001-238	10,000.0000	10,000.00
			TOTAL	10,000.00

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210825

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$169,160.50

APPROPRIATION: 1-01-26-151-001-238 - \$10,000.00  
Dependent upon inclusion and adoption of future  
years budget - \$159,160.50

PURPOSE: Authorizing award of contract to Stone Industries, Inc.  
to provide the County of Passaic road materials for  
District Two (2).



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

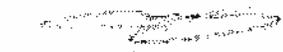
Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TILCON NEW YORK, INC., TO PROVIDE COUNTY OF PASSAIC ROAD MATERIALS FOR DISTRICT ONE (1), PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210826</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-48							
CAF #	1-01-26-151-001-238							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TILCON NEW YORK, INC., TO PROVIDE COUNTY OF PASSAIC ROAD MATERIALS FOR DISTRICT ONE (1), PURSUANT TO N.J.S.A. 40A: 11-1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, in accordance with N.J.S.A. 40A:11-11, et seq., the County of Passaic is the lead public agency for #38PCCP New Jersey Cooperative; and

**WHEREAS**, on July 14, 2021, the Purchasing Agent issued Bid No. SB-21-055 County of Passaic Road Material District One (1) (hereafter “Bid No. SB-21-055”) seeking sealed proposals from qualified bidders for Road materials for District One (1); and

**WHEREAS**, on July 27, 2021, bids were unsealed for Bid No. SB-21-055 by the Purchasing Agent and a total of two (2) responses were received; and

**WHEREAS**, the Supervisor of Roads is recommending an award of contract to Tilcon New York to provide road materials for District One (1) in an amount not to exceed one hundred seventy-eight thousand three hundred seventy-four dollars and twenty cents (\$178,374.20) which includes the materials below; and

Item#1	UPM Cold Mix, Bituminous Concrete	N/A	100 Tons	\$18,500.00
Item #2	Bituminous Stabilized Surface Course	Mix 1-4	65 Tons	\$4,633.320
Item #4	Bituminous Stabilized Surface Course	Mix 1-5	1,500 Tons	\$106,920.00
Item #5	Bituminous Stabilized Surface Course	Mix 1-6	50 Tons	\$4,427.50
Item #6	#2 Broken Stone	N/A	100 Tons	\$1,595.00
Item #7	#3 Broken Stone	N/A	100 Tons	\$1,595.00
Item #8	#57 Broken Stone	N/A	10 Tons	\$159.00
Item #9	#8 Broken Stone	N/A	10 Tons	\$314.50
Item #10	#9 Broken Stone	N/A	10 Tons	\$314.50
Item #11	Riprap	N/A	74 Tons	\$2,775.00
Item #12	Dense Graded Aggregate Base Course	N/A	200 Tons	\$2,640.00
Item #13	RRM-RC Tack Coat (5-gallon Pails)	N/A	200 Gals	\$6,000.00
Item #15	Winter Mix 1/ABC	1-5	200 Tons	\$28,500.00

**WHEREAS**, the County complied with the legal requirements as set forth under N.J.S.A. 40A:11-23 and the County is making the award of contract within sixty (60) days of the bid opening, as required under N.J.S.A. 40A:11-24(a); and

**WHEREAS**, funds are available in Account No. 1-01-26-151-001-238 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at the August 25, 2021, Public Works Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-1, et seq. the Board of County Commissioners of the County of Passaic authorizes an award of contract to Tilcon New York for road materials for District One (1) for a term beginning November 1, 2021 and expiring October 31, 2022, as set forth herein.

**LET IT BE FURTHER RESOLVED**, that the Chief Financial Officer is authorized to appropriate one hundred seventy-eight thousand three hundred seventy-four dollars and twenty cents (\$178,374.20) to be used by the Roads Department for road materials for District #1 to be used on an as-needed basis.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Director of the Board of County Commissioners, and Purchasing Agent are authorized to execute an agreement with the Tilcon New York and take any other steps necessary to carry out the purpose of this Resolution.

NDA

September 8, 2021



# County of Passaic

Road Department  
1310 Route 23 North • Wayne, New Jersey 07470

Kenneth A. Simpson, CPWM  
Supervisor of Roads

TEL: (973) 881-4500  
FAX: (973) 742-2498

E-Mail: kenneths@passaiccounty.nj.org

August 2, 2021

Ms. Sherry Arvanitakis, QPA, Purchasing Director  
Passaic County Procurement Center  
495 River Street  
Paterson, New Jersey 07524

Re: Road Materials Bid, District I, for November 1, 2021 thru October 31, 2022-SB21-055

Dear Ms. Arvanitakis:

I have reviewed the bids received by your Department for Road Materials, District I, for maintenance and repair of Passaic County roadways for a one-year period beginning on November 1, 2021 and ending on October 31, 2022 with an option to extend the bid for one (1) year. I recommend the awarding of the following items to the only responsible bidder who meets the time and distance element, Tilcon New York, Inc., 9 Entin Road, Parsippany, New Jersey 07054:

Item #1 - UPM Cold Mix, Bituminous Concrete	100 Tons	\$18,500.00
Item #2 - Bituminous Stabilized Surface Course, Mix I-4	65 Tons	4,633.20
Item #4 - Bituminous Concrete Surface Course, Mix I-5	1,500 Tons	106,920.00
Item #5 - Bituminous Concrete Surface Course, Mix I-6	50 Tons	4,427.50
Item #6 - #2 Broken Stone	100 Tons	1,595.00
Item #7 - #3 Broken Stone	100 Tons	1,595.00
Item #8 - #57 Broken Stone	10 Tons	159.50
Item #9 - #8 Broken Stone	10 Tons	314.50
Item #10- #9 Broken Stone	10 Tons	314.50
Item #11- Riprap	74 Tons	2,775.00
Item #12- Dense Graded Aggregate Base Course	200 Tons	2,640.00
Item #13- RRM-RC Tack Coat ( 5 gallon pails)	200 Gals	6,000.00
Item #15- Winter Mix FABC I-5	200 Tons	28,500.00
<b>Total Award District I .....</b>		<b>\$178,374.20*</b>

If you should have any questions, or I can be of additional assistance, please feel free to contact me at 973-881-4500.

Very truly yours,

*Kenneth A. Simpson*  
Kenneth A. Simpson, CPWM  
Supervisor of Roads/Operations

KAS/esc

Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210826

## PASSAIC COUNTY – NOVEMBER 1, 2021 THRU OCTOBER 31, 2022

FOR MAINTENANCE &amp; REPAIR

ROAD MATERIALS FOR ROAD DEPARTMENT – DISTRICT I - SB21-055

TILCON NEW YORK, INC.  
9 ENTIN ROAD  
PARSIPPANY, NJ 07054

ITEM NO.	APPROXIMATE QUANTITIES	DESCRIPTION OF MATERIALS	UNIT PRICE	AMOUNT
1	100 TONS	UPM COLD MIX BITUMINOUS CONCRETE WINTER MIX-PATCH	\$ 185.00	\$ 18,500.00
2	65 TONS	BITUMINOUS CONCRETE MIX SURFACE COURSE MIX I-4	\$ 71.28	\$ 4,633.20
4	1500 TONS	BITUMINOUS CONCRETE MIX SURFACE COURSE MIX I-5	\$ 71.28	\$106,920.00
5	50 TONS	BITUMINOUS CONCRETE SURFACE SURFACE COURSE MIX I-6	\$ 88.55	\$ 4,427.50
6	100 TONS	#2 BROKEN STONE F.O.B QUARRY	\$ 15.95	\$ 1,595.00
7	100 TONS	#3 BROKEN STONE F.O.B. QUARRY	\$ 15.95	\$ 1,595.00
8	10 TONS	#57 BROKEN STONE F.O.B. QUARRY	\$ 15.95	\$ 159.50
9	10 TONS	#8 BROKEN STONE F.O.B. QUARRY	\$ 31.45	\$ 314.50
10	10 TONS	#9 BROKEN STONE F.O.B. QUARRY	\$ 31.45	\$ 314.50
11	74 TONS	RIP-RAP F.O.B. QUARRY	\$ 37.50	\$ 2,775.00
12	200 TONS	DENSE GRADED AGGREGATE BASE COURSE (FORMERLY TYPE 5, CLASS A)	\$ 13.20	\$ 2,640.00
13	200 GAL.	RRM – RC70 TACK COAT (FIVE GALLON PAILS)	\$ 150.00	\$ 6,000.00
	200 TONS	WINTER MIX	\$ 142.50	\$ 28,500.00

Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210826

Sherry Arvanitakis, Q.P.A.  
Purchasing Agent

COUNTY OF PASSAIC  
BID TALLY SHEET  
Straight Bids

Matthew Jordan, Esq.  
County Counsel  
Nadege Alwaters, Esq.  
Deputy County Counsel

Taken by: Jessica Kao  
Taken by: Nicole Naumov  
Typed by: Tiffany Brown

PURCHASING DEPARTMENT

Bids received July 27, 2021, at 10:30 a.m. on at the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524  
SB-21-055 COUNTY OF PASSAIC ROAD MATERIALS DISTRICT #1

Vendor	At of Address	Disc. Sbn.	Non-Call Ag.	Disc I/A Term	Business Ref. Cert.	Avail to Co-Op	Bid Total
Thicon New York, Inc. 9 Entin Road Parsippany, NJ 07054	X	X	X	X	X	YES	13 ITEMS \$178,374.20
Stone Industries 400-402 Central Avenue Haledon, NJ 07508	X	X	X	X	X	NO	15 ITEMS \$169,160.50

COUNTY OF PASSAIC  
 ROADS DEPT, CO OF PASSAIC  
 (Q) 973-881-4500  
 1310 ROUTE 23 NORTH  
 WAYNE, NJ 07470

REQUISITION	
NO.	RI-13949

S H I P  T O	
V E N D O R	VENDOR #: 01104 TILCON NEW YORK INC. A CRH COMPANY 9 ENTIN ROAD PARSIPPANY, NJ 07054

ORDER DATE: 08/02/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROAD DEPARTMENT - DISTRICT I FOR ROAD MATERIALS FOR DISTRICT I FOR CONTRACT 2021 THRU 2022  PLEASE SET UP FOR PARTIAL PAYMENTS  AS PER PASSAIC COUNTY CONTRACT PER BID NO. 5B21-055 RESOLUTION NO.	1-01-26-151-001-238	10,000.0000	10,000.00
			TOTAL	10,000.00

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210826

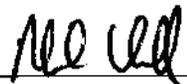
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$178,374.20

APPROPRIATION: 1-01-26-151-001-238 - \$10,000.00  
Dependent upon inclusion and adoption of future  
years budget - \$168,374.20

PURPOSE: Authorizing award of contract to Tilcon New York,  
Inc. to provide the County of Passaic road materials  
for District One (1)..

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION TO JESCO TRACTOR SERVICE INC., PURSUANT TO N.J.S.A 40A: 11-10, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PARKS & RECREATION DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210827</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-49							
CAF #	1-01-28-198-001-219							
Purchase Req. #	R1-14240							
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION TO JESCO TRACTOR SERVICE INC., PURSUANT TO N.J.S.A. 40A: 11-10, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-10, et seq., the governing bodies of two or more contracting units may provide by joint agreement for the provision and performance of goods and services for use by their respective jurisdiction; and

**WHEREAS**, the County is a member of the Essex County Co-Operative, (hereafter “Essex Co-Op”), a joint cooperative pricing system offering competitive pricing for various goods and services, established pursuant to N.J.S.A. 40A:11-10, et seq.; and

**WHEREAS**, in compliance with the law, Essex Co-Op issued and awarded a contract to various vendors pursuant Contract No. Essex County 18-19-25, which includes Jesco Tractor Service; and

**WHEREAS**, the Director of Parks and Recreation is seeking authorization for an additional appropriation for Jesco Tractor Service in an amount not to exceed eight thousand five hundred dollars (\$8,500.00) to be used by Parks and Recreation and Roads Department, on an as-needed basis; and

**WHEREAS**, funds are available in Account No. 1-01-28-198-001-219 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed on August 25, 2021, by the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-10 et seq., that the Board of County Commissioners of the County of Passaic authorizes an increase in the appropriation to Jesco Tractor Service in an amount not to exceed eight thousand five hundred dollars (\$8,500.00), to be used on an as-needed basis.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Chief Financial Officer, Director of the Board of County Commissioners, and Purchasing Agent are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this Resolution.

NDA

September 8, 2021

COUNTY OF PASSAIC  
 CO OF PASSAIC, PARKS DEPT  
 (O) 973-881-4832  
 1310 ROUTE 23 NORTH  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-14240

SHIP TO	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
VENDOR	VENDOR #: 00126 JESCO TRACTOR SERVICE, INC ATTN: KAREN REA 1260 CENTENNIAL AVENUE PISCATAWAY, NJ 08854

ORDER DATE: 08/18/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PARTS AND SERVICES FOR PARKS DEPARTMENT THROUGH 2021  ESCNJ 18/19-25	1-01-28-198-001-219	3,500.0000	3,500.00
			TOTAL	3,500.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210827

REQUESTING DEPARTMENT

DATE

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,500.00

APPROPRIATION: 1-01-28-198-001-219 - \$3,500.00  
1-01-26-151-001-219 - \$5,000.00

PURPOSE: Authorizing an increase in award to Jesco Tractor Service, Inc. to be used by Parks and Recreation and the Roads Department on an as-needed basis.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION TO RUSSELL REID FOR REMOVAL & CARTING OF SEWER SERVICES IN THE PASSAIC COUNTY PARKS SYSTEM, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PARKS & RECREATION DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210828</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-50							
CAF #	1-01-28-198-001-213							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION TO RUSSELL REID FOR REMOVAL & CARTING OF SEWER SERVICES IN THE PASSAIC COUNTY PARKS SYSTEM, PURSUANT TO N.J.S.A 40A: 11-4, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on February 12, 2021 the Purchasing Agent issued Removal and Carting of Sewerage Services, Bid No. SB-21-019 (hereafter “SB-21-019”) seeking sealed proposals from qualified bidders; and

**WHEREAS**, on April 13, 2021, the Board approved Resolution No. R20210380 authorizing an award of contract to Russell Reid in the amount of thirty-three thousand seventy hundred-fifty dollars (\$33,750.00), to be used by various departments; and

**WHEREAS**, the Director of the Department of Parks and Recreation is seeking authorization for an additional appropriation for Russell Reid in an amount not to exceed sixty thousand dollars (\$60,000.00) to be used by the Parks and Recreation Department on an as-needed basis; and

**WHEREAS**, funds are available in Account No. 1-01-28-198-001-213 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed on August 25, 2021, by the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4 et seq., that the Board of County Commissioners of the County of Passaic authorizes an increase in the appropriation to Russell Reid in an amount not to exceed sixty thousand dollars (\$60,000.00), to be used on an as-needed basis.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Chief Financial Officer, Director of the Board of County Commissioners, and Purchasing Agent are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this Resolution.

NDA

September 8, 2021

COUNTY OF PASSAIC  
 CO OF PASSAIC, PARKS DEPT  
 (Q) 973-881-4832  
 1310 ROUTE 23 NORTH  
 WAYNE, NJ 07470

REQUISITION	
NO.	RI-14151

S H I P T O	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
V E N D O R	RUSSELL REID WASTE D/B/A MR. JOHN, INC. P.O. BOX 130 - 200 SMITH ST. KEASBEY, NJ 08832-0130

VENDOR #: 04203

ORDER DATE: 08/16/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PARTIAL PAYMENTS FOR SEPTIC PUMPING SERVICES IN COUNTY PARKS THROUGH DECEMBER 2021	1-01-28-198-001-213	60,000.0000	60,000.00
			TOTAL	60,000.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210828

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$60,000.00

APPROPRIATION: 1-01-28-198-001-213

PURPOSE: Authorize increase of award to Russell Reid for removal and carting of sewer services in the Passaic County Parks System on an as needed basis.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FISHER & SON COMPANY, PLANT FOOD CO., INC., AND SITEONE LANDSCAPE SUPPLY FOR FERTILIZER CHEMICAL MATERIALS FOR THE PASSAIC COUNTY GOLF COURSE, PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ.ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PARKS & RECREATION DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210829</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-51							
CAF #	1-01-28-198-002-F05							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FISHER & SON COMPANY, PLANT FOOD CO., INC., AND SITEONE LANDSCAPE SUPPLY FOR FERTILIZER CHEMICAL MATERIALS FOR THE PASSAIC COUNTY GOLF COURSE, PURSUANT TO N.J.S.A 40A: 11-1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County, for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold [40A:11-3], shall be awarded only by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on June 16, 2021, the Purchasing Agent issued SB-21-051 Re- Bid Fertilizer, Chemical and Material for the Passaic County Golf Course Project, Re-Bid No. SB-21-051 (hereafter “SB-21-051”) seeking sealed proposals from qualified bidders to provide fertilizer, chemical and materials for the Passaic County Golf Course, to be used on an as-needed basis; and

**WHEREAS**, on June 29, 2021, bids were unsealed for SB-21-051 by the Purchasing Agent with a total of three (3) responses from qualified bidders received; and

**WHEREAS**, the Director of Parks and Recreation is recommending an award of contract to Fisher & Son Company, Plant Food Company Inc., and SiteOne Landscaping Supply in an amount not to exceed one hundred twenty-six thousand one hundred forty-two dollars and twelve cents(\$126,142.12) on an as-need basis to be paid as follows:

Fisher & Son Company	4 Items	1 year estimate	\$50,842.00	Line items: 26, 27, 28 & 29
Plant Food Company Inc.	24 Items	1 year estimate	\$74,890.60	Line items 1, 2, 3, 4,5,6,7,8,9,10,11,12,13,14,15,16,17,18,19,20,21,22,23,24,25 & 31
SiteOne Landscape Supply	2 Items	1 year estimate	\$409.52	Line Items: 1, 2, 3, 4,5,6,8,9,11,13,18,20,25,26,32,39,43,50,51 & 52
No Bids submitted	1 Item			Line items:7

**WHEREAS**, the County complied with the legal requirements as set forth under N.J.S.A. 40A:11-23 and the County is making the award of contract within sixty (60) days of the bid opening, as required under N.J.S.A. 40A:11-24(a); and

**WHEREAS**, funds are available in Account No.1-01-28-198-002-F05 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget (s), which is attached to and made part of this Resolution.

**WHEREAS**, this matter was discussed at the August 25, 2021, Public Works Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-1, et seq. the Board of County Commissioners of the County of Passaic authorizes an award of contract to Fisher & Son Company, Plant Food Company Inc., and SiteOne Landscaping Supply for fertilizer, chemical and materials for the Passaic County Golf Course, to be used on an as-needed basis.

**LET IT BE FURTHER RESOLVED**, that the Chief Financial Officer is authorized to appropriate one hundred twenty-six thousand one hundred forty-two dollars and twelve cents

(\$126,142.12) on an as-need basis to be used by the Director of Parks and Recreation for the fertilizer, chemical and materials for the Passaic County Golf Course Project, to be used on an as-needed basis.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, Director of the Board of County Commissioners, and Purchasing Agent are authorized to execute an agreement with the above vendors and take any other steps necessary to carry out the purpose of this Resolution.

NDA

September 8, 2021

COUNTY OF PASSAIC  
 CO OF PASSAIC, PARKS DEPT  
 (Q) 973-881-4832  
 1310 ROUTE 23 NORTH  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-14124

S H I P T O	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
	V E N D O R

ORDER DATE: 08/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SB-21-051 BID ITEM #'S 27 & 28	1-01-26-198-002-F05	5,916.0000	5,916.00
			TOTAL	5,916.00

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

2021 \*Re-bid Fertilizers/Chemicals/Materials for the Passaic County Golf Course

Project SB-21-051

VENDOR	TOTAL NUMBER OF ITEMS AWARDED	AWARDED BY LOW BID	AWARDED AGENCY OR TIES	TOTAL MONEY AWARDED
FISHER AND SON	4	26, 27, 28, 29	N/A	\$50,842
PLANT FOOD	24	2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 31	N/A	\$74,890.6
SITE ONE	2	1, 30	N/A	\$409.52
SEETON DBA NOBLE TURF	0	N/A	N/A	\$0

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210829

\*No bid for Item #7

**COUNTY OF PASSAIC**  
**BID TALLY SHEET**  
Straight Bids

Matthew Jordan, Esq.  
 County Counsel  
 Nadège Allwaters, Esq.  
 Deputy County Counsel

Sherry Arvanitakis, Q.P.A.  
 Purchasing Agent

Taken by: Kevin McDuffie  
 Typed by: Lisa Stacevich  
 Typed by: Tiffany Brown

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on at the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524  
**SB-21-051 RP-BID FERTILIZERS/CHEMICALS/MATERIALS FOR THE PASSAIC COUNTY GOLF COURSE**

Vendor	Ask of Addenda	Disc. Stat.	Non-Call. Aff.	Disc. I/A Item	Business Reg. Cert.	Avail to Co-Op	Bid Total
NOBLE TURF 25 ROLAND AVENUE MOUNT LAUREL, NJ 08054	X	X	X	X	X	NO	\$ 37, 618.00

**COUNTY OF PASSAIC  
BID TALLY SHEET  
Straight Bids**

Matthew Jordan, Esq.  
 County Counsel  
 Nadège Allwaters, Esq.  
 Deputy County Counsel

Sherry Arvanitakis, Q.P.A.  
 Purchasing Agent

Taken by: Kevin McDuffie  
 Taken by: Lisa Stacevicz  
 Typed by: Tiffany Brown

PURCHASING DEPARTMENT

Bids received June 29, 2021 at 10:30 a.m. on at the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524  
**SB-21-051 RE-BID FERTILIZERS/CHEMICALS/MATERIALS FOR THE PASSAIC COUNTY GOLF COURSE**

Vendor	Ask of Addenda	Disc. Stmt.	Non-Coll. Aff.	Disc. I/A Item	Business Reg. Cert.	Avail to Co-Op	Bid Total
FISHER & SON COMPANY INC 118 SUMMIT DRIVE ENTON, PA 19341	X	X	X	X	X	NO	\$ 50,842.00
PLANT FOOD COMPANY INC 30 HIGHTSTOWN-CRANBURY STATION RD CRANBURY NEW JERSEY 08512	X	X	X	X	X	NO	\$ 74,890.60
STRONE LANDSCAPE SUPPLY 1355 EAST 16TH STREET CLEVELAND OHIO 44114	X	X	X	X	X	NO	\$ 19,734.28

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$126,142.12

APPROPRIATION: 1-01-28-198-002-F05 - \$5,916.00  
(As requisitioned, various accounts as needed and future funds are dependent upon inclusion & adoption of the 2022 Budget)

PURPOSE: Authorizing award of contract to the vendors listed on the attached resolution for fertilizer, chemical and materials at the Passaic County Golf Course.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING COMPETITIVE CONTRACTING FOR 2022 PREAKNESS VALLEY GOLF COURSE CLUBHOUSE AND REFRESHMENT STAND CONCESSION, PURSUANT TO N.J.S.A. 40A:11-4.1(j), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PARKS & RECREATION DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210830</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-52							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING COMPETITIVE CONTRACTING FOR 2022 PREAKNESS VALLEY GOLF COURSE CLUBHOUSE AND REFRESHMENT STAND CONCESSION, PURSUANT TO N.J.S.A. 40A:11-4.1(j)**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, N.J.S.A. 40A:11-4.1, et seq. authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-4.1(j) specifically allows the County to use competitive contracting for the operation and management of concession stand; and

**WHEREAS**, N.J.S.A. 40A:11-4.3 requires that the County pass a resolution authorizing the use of competitive contracting each time specialized goods or services enumerated in section 1 of P.L. 1999, c.440 (C.40A:11-4.1) are desired to be contracted; and

**WHEREAS**, this matter was discussed at the August 25, 2021, meeting of the Public Works Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4.1(j), the Board of County Commissioners of the County of Passaic is authorizing competitive contracting to retain a qualified and licensed vendor to operate the Preakness Valley Golf Course Clubhouse and Refreshment Stand Concession.

**LET IT BE FURTHER RESOLVED**, that the Passaic County Purchasing Agent is authorized to take all necessary action to carry out the purpose of this resolution and initiate the competitive contracting process in compliance with N.J.S.A. 40A:11-1, et seq.

**LET IT BE FURTHER RESOLVED**, that the County Administrator, County Counsel, Clerk to the Board, and Chief Financial Officer for the County of Passaic are authorized to take all necessary action to carry out the purpose of this resolution and the County’s efforts to secure a licensed auctioneer.

NDA

September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

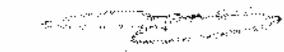
Agenda: RESOLUTION ACKNOWLEDGING THE VENDOR NAME CHANGE FROM CLEAN RENTAL TO CINTAS, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PARKS & RECREATION DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210831</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-53							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION ACKNOWLEDGING THE VENDOR NAME CHANGE FROM CLEAN RENTAL TO CINTAS, PURSUANT TO N.J.S.A. 40:20-1 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners for the County of Passaic (hereafter “Board”) is vested with decision making powers on behalf of the County; and

**WHEREAS**, on July 20,2021, Board passed Resolution R20210692 awarding a contract to Clean Rental for the Passaic County Uniform bid # SB-21-048 to provide uniforms for all Passaic County; and

**WHEREAS**, the County has been advised that Clean Rental has been acquired by Cintas and they are requesting that the County sign a Novation Agreement acknowledging that all existing contracts shall be between the County of Passaic and Cintas effective August 15 2021; and

**WHEREAS**, in light of the fact that the County has a current contractual agreement with Clean Rental, this name change must be acknowledged by the County of Passaic for procurement and purchasing purposes; and

**WHEREAS**, this matter was discussed at the August 25, 2021, meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET BE IT RESOLVED**, by the Passaic County Board of County Commissioners that it hereby acknowledges the company name change of Clean Rental to Cintas and execute the Novation Agreement acknowledging all existing contracts shall be between the County of Passaic and Colliers Engineering & Design Inc., August 15, 2021.

**LET IT BE FURTHER RESOLVED**, that the County Commissioners Director, Clerk to the Board, County Counsel and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and execute such documents as are required to effectuate the purpose of this resolution.

NDA

September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

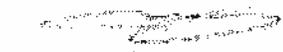
Agenda: RESOLUTION AMENDING RESOLUTION NUMBER 2021-0574 DATED JUNE 8, 2021, WHICH AUTHORIZED THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR OPERATION HELPING HAND GRANT PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210832</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-54							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AMENDING RESOLUTION NUMBER 2021-0574 DATED JUNE 8, 2021,  
WHICH AUTHORIZED THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR  
OPERATION HELPING HAND GRANT PROGRAM**

**WHEREAS**, the County of Passaic (hereinafter the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioner of the County of Passaic (hereinafter the "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Prosecutor's Office (hereinafter "PCPO") was granted permission to apply for the Governor Phil Murphy State Fiscal Year (SFY) 2021 Budget – Operation Helping Hand (OHH) by Resolution number 2021-0574 on June 8, 2021;

**WHEREAS**, the PCPO would be eligible to receive funding of up to \$90,476.19 for the period is from September 1, 2021 to August 31, 2022 through the SFY 2021 OHH Grant Program; and

**WHEREAS**, the original Resolution failed to include the subaward number, SFYOHH-16-2021, which is a requirement for eligibility; and

**WHEREAS**, this matter was discussed by the Law and Public Safety Committee at its June 1, 2021 meeting and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic hereby amends it's original resolution, R-202109574, which granted the Passaic County Prosecutor's Office permission to apply for the Governor Phil Murphy State Fiscal Year 2021 Budget – Operation Helping Hands Grant Program which would make it eligible to receive funding of up to \$90,476.19 for the period of September 1, 2021 to August 31, 2022 to include subaward number SFYOHH-16-2021.

**LET IT BE FURTHER RESOLVED**, that the Passaic County Prosecutor's Office shall use the funds received for the purposes described in the application submitted for same.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, County Administrator, and Director of the Board of County Commissioners are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

I.SP

September 8, 2021



**NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY  
OFFICE OF THE ATTORNEY GENERAL  
SUBAWARD**

<b>PROJECT TITLE</b> State Fiscal Year (SFY) 2021 Governor Phil Murphy Budget – Operation Helping Hand Grant Program	<b>SUBAWARD AMOUNT</b> State     \$ 90,476.19 Match     \$ 0 Total     \$ 90,476.19
<b>IMPLEMENTING AGENCY</b> State of New Jersey, Department of Law and Public Safety, Office of the Attorney General	<b>DATE OF AWARD</b> May 14, 2021
<b>SUBRECIPIENT</b> Passaic County Prosecutor's Office	<b>STATE ACCOUNT NO.</b> 21-100-066-1000-215

In accordance with the provisions of applicable state and federal laws and based upon the project application, the Department of Law and Public Safety hereby awards to the above named Subrecipient, a subaward in the amount specified for the purposes set forth in the approved application.

This subaward is subject to all applicable federal and state statutes, as well as the requirements set forth in the application authorization, the approved project narrative and timeline, required certifications, and any general conditions, assurances, and special conditions attached to the grant program. This subaward is also subject to all applicable statutes of the State of New Jersey and all Federal, State, and Local financial accounting requirements, including the filing of single audits, as required under 2 C.F.R. Part 200, Subpart F, Audit Requirements (2 C.F.R. §200.500, et seq.) and State Circular Letters 15-08-OMB and 07-05-OMB (if applicable).

This subaward incorporates all conditions and representations contained or made in the application and notice of availability of funds (if applicable).

**FOR THE SUBRECIPIENT:**


---

 Signature of Authorizing Official

Anthony J. DeNova, Passaic County Administrator

---

 Typed Name of Authorizing Official and Title

Date

6/17/21

 Subaward Number: SFYOHH-16-2021

 Subaward Period: 09/01/2021 - 8/31/2022

 Subrecipient Fiscal Year Start Date: FY2022
**FOR THE STATE OF NEW JERSEY  
DEPARTMENT OF LAW AND PUBLIC SAFETY:**


---

 Attorney General or Designee

---

 Date
**Contact:**
 Kelly Levy, Deputy Attorney General  
 Office of the Attorney General  
 Department of Law and Public Safety  
 609-433-4864  
 levyk@njdcj.org

 Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210832

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO AWARD A CONTRACT TO MORRIS COUNTY PREVENTION IS KEY, INC. FOR CASE MANAGEMENT SERVICES, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210833</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-55							
CAF #	G-01-41-871-021-213							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO AWARD A CONTRACT TO MORRIS COUNTY PREVENTION IS KEY, INC. FOR CASE MANAGEMENT SERVICES, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Prosecutor's Office (hereinafter "PCPO") desires to contract with an outside vendor to provide Case Management services for the PCPO; and

**WHEREAS**, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-4.1(b)(2) specifically authorizes the County to utilize competitive contracting to hire a for-profit or a not-for-profit entity for the purposes of managing or administering social service programs; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.3, the Board of County Commissioners of the County of Passaic (hereinafter "Board") approved Resolution No. R20191070, authorizing competitive contracting for case management services to track the data required by the Operating Helping Hand Grant; and

**WHEREAS**, thereafter the Passaic County Purchasing Agent issued RFP-21-023, Case Management Services for PC Prosecutor's Office (hereinafter "RFP-21-023"), responses which were opened on July 22, 2021; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.5(d), in a memorandum dated August 24, 2021, which is attached to and made part of this resolution, the proposal submitted by Morris County Prevention is Key, Inc. as the only bidder was reviewed and ranked based on a methodology for the awarding of competitive contracts, which included management, technical and costs; and

**WHEREAS**, the August 24, 2021 memorandum is recommending an award of contract to County Prevention is Key, Inc., for a one (1) year term from September 1, 2021 through August 31, 2022, in an amount not to exceed fifty thousand dollars (\$50,000.00); and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County's request for proposals is a fair and open process, specifically, the request for proposals case management services was publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, funds are available in Account No G-01-41-871-021-213, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-23 the County issued bid RFP 21-023 advertisement for bids which was published in advance of the date fixed for receiving the bids to promote competitive bidding; the County received bids for RFP 21-023 on July 22, 2021; and

**WHEREAS**, this matter has been reviewed by the Law and Public Safety Committee at its August 31, 2021, meeting and is being recommended to the Board of for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4.1 et seq., the Board of County Commissioners of the County of Passaic is authorizing a contract award to Morris County Prevention is Key, Inc. for Case Management Services for the Passaic County Prosecutor's Office, for one year from September 1, 2021 through August 31, 2022 for an amount not to exceed fifty thousand dollars (\$50,000.00).

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Morris County Prevention is Key, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Board of County Commissioners of the County of Passaic are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

LSP

September 8, 2021

COUNTY OF PASSAIC  
 PROSECUTOR'S OFFICE-T.STANLEY  
 CO OF PASSAIC, (Q)973-881-4584  
 401 GRAND STREET - 7TH FLOOR  
 PATERSON, NJ 07505

REQUISITION	
NO.	RI-14326

S H I P  T O	
V E N D O R	VENDOR #: 13299 MORRIS CO. PREVENTION IS KEY 25 WEST MAIN STREET, SUITE A ROCKAWAY, NJ 07866

ORDER DATE: 08/24/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Case Management Services as per RFP # 21-023, dated 7/22/21  Grant # SFYOHH 16-2021  Encumbrance Only - To be Paid in Partial Payments	G-01-41-871-021-213	50,000.0000	50,000.00
			TOTAL	50,000.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210833

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



## County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

### Passaic County Prosecutor's Office

(973) 881-4800

CAMELIA M. VALDES  
*Passaic County Prosecutor*

NEIL J. CLEARY  
*First Assistant Prosecutor*

#### Memorandum

**TO:** Law and Public Safety Committee

**FROM:** Todd Stanley, Fiscal Officer, Passaic County Prosecutor's Office

**RE:** RFP-21-023 Management Information Systems Support

**DATE:** August 24, 2021

#### Background and Scoring Criteria

On August 18, 2021, Todd Stanley, Prosecutor's Office Fiscal Officer, Capt. Marla Saracino, Captain of Detectives, Passaic County Prosecutor's Office, and Passaic County Prosecutor's Office Senior Assistant Prosecutor Allan Nawrocki (hereafter "Review Committee") met via telephone to review and score responses to RFP-21-023, Case Management Services for the County of Passaic Prosecutor's Office (hereafter "RFP") in conformance with the requirements of N.J.S.A. 40A:11-4.1. Pursuant to the RFP, the proposals were scored using the following weighted scoring criteria: (1) Management, 40/100; (2) Technical 40/100; and (3) Cost, 20/100.

#### Scoring of Respondents

One qualified firm responded to the RFP: Morris County Prevention is Key, Inc. After reviewing the one response, the Review Committee scored the proposals as follows.

#### **Morris County Prevention is Key, Inc.**

- a. **Management.** Morris County Prevention is Key set forth a strong team of qualified staff members with the skills, expertise, ability, and experience to execute all the goals and needs for the County as set forth in the RFP., (38/40)
- b. **Technical.** Morris County Prevention is Key provided a coherent narrative outlining how each of the goals and requirements as set forth in the RFP would be accomplished. (38/40).
- c. **Cost.** Morris County Prevention is Key pricing structure is in line with the projected budgeted costs for the services provided. (18/40)

**TOTAL = 94/100**

Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210833



# County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505

---

## Passaic County Prosecutor's Office

(973) 881-4800

CAMELIA M. VALDES  
*Passaic County Prosecutor*

NEIL J. CLEARY  
*First Assistant Prosecutor*

### Review Committee Recommendation

Based upon the scoring of the Review Committee, it is recommended that the RFP be awarded to Morris County Prevention is Key for an agreement covering the period of September 1, 2021, through August 31, 2022, for a total value of fifty-thousand dollars (\$ 50,000).

Cc: Prosecutor Cameia M. Valdes  
First Assistant Prosecutor Neil Cleary  
Matthew Jordan, Passaic County Counsel  
Sherry Arvanitakis, Passaic County Procurement Director

Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210833

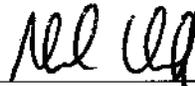
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: G-01-41-871-021-213

PURPOSE: Award contract to Morris County Prevention is Key, Inc. for case management services.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF A SAVIN IM 6500 COLOR COPIER TO BE USED BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210834</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-56							
CAF #	T-23-56-850-000-803							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE PURCHASE OF A SAVIN IM 6500 COLOR COPIER TO BE USED BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Prosecutor's Office (hereinafter the "PCPO") has requested to purchase a Savin IM 6500 Color Copier; and

**WHEREAS**, said goods and services are being procured through State Contract as permitted N.J.S.A. 40A:11-12 et seq. and as specified below; and

**WHEREAS**, the Board is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS**, funds are available in Account No T-23-56-850-000-803, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter has been reviewed by the Law and Public Safety Committee at its August 31, 2021, meeting and is being recommended to the Board of for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to and N.J.S.A. 40A:11-12 et seq., that the Board of County Commissioners of the County of Passaic hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract:

Description:	Savin IM 6500 Color Copier
Using Agency:	PCPO
Purchase Price:	\$13,990.00
Vendor:	Atlantic Tomorrow's Office
Master P.O. #:	40467

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

LSP

September 8, 2021



AUG 4, 2021

PASSAIC COUNTY PROSECUTOR  
401 GRAND STREET  
PATERSON, NJ 07505  
ATTENTION: TODD STANLEY / CPA

**SAVIN IM C6500**(STATE CONTRACT# G40467)

\*STATE CONTRACT PURCHASE PRICE: \$16,051.00

\*TRADE-IN ALLOWANCE: \$2,061.00

\*FINAL COST: \$13,990.00

INCLUDES: DUAL SCAN DOCUMENT FEEDER, DUPLEX, FINISHER,  
3,600 SHEET THREE DRAW PAPER SUPPLY, 100 SHEET BYPASS,  
THREE HOLE PUNCH, USB/SD PORT, OCR, NETWORK PRINTING,  
SCANNING AND FAX BOARD

**MAINTENANCE & SUPPLY**(STATE CONTRACT# G40467)

-ADD TO FLEET @:

\*BLACK CPC: \$.0075 PER COPY

\*COLOR CPC: \$.0650 PER COPY

I HOPE THIS MEETS WITH YOUR APPROVAL.  
SINCERELY, MICHAEL BERARDINELLI  
ATLANTIC TOMORROW'S OFFICE

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,990.00

APPROPRIATION: T-23-56-850-000-803

PURPOSE: Authorizing purchase of a Savin IM 6500 color copier to be used by the Prosecutor's Office.

  
\_\_\_\_\_

Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S REGIONAL MEDICAL CENTER FOR DENTAL SERVICES FOR INMATES AT THE PASSAIC COUNTY JAIL, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210835</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-57							
CAF #	1-01-25-157-005-M01							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S  
REGIONAL MEDICAL CENTER FOR DENTAL  
SERVICES FOR INMATES AT THE PASSAIC COUNTY JAIL**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 30:8-17, the County Sheriff has the care, custody and control of the jail and all prisoners therein; and

**WHEREAS**, Corizon Health of New Jersey, LLC, (hereinafter "Corizon") is the contracted medical care provider for services at the Passaic County Jail; and

**WHEREAS**, in 2013 Corizon negotiated a Letter of Agreement with St. Joseph's Regional Medical Center (hereinafter "St. Joe's") with respect to the rates to be charged for Passaic County Jail inmates who had to be treated for emergency and short-term acute care at St. Joe's; and

**WHEREAS**, by resolution R-2016-0951, dated November 22, 2016, the Board of County Commissioners of the County of Passaic (hereinafter the "Board") ratified the Letter of Agreement established between St. Joe's and Corizon as establishing the rates for its inmate population receiving treatment at St. Joe's; and

**WHEREAS**, St. Joseph's has recently submitted request for payment of charges incurred during 2020 and 2021 for dental services received by inmates at St. Joes totaling seven thousand two-hundred and thirty dollars (\$7,230.00); and

**WHEREAS**, funds are available in Account Nos. 0-01-25-157-005-M01 (\$410.00) and 1-01-25-157-005-M01 (\$6,820.00) or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at Law and Public Safety Committee meeting on August 3, 2021 and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, the Board of County Commissioners of the County of Passaic authorizes payment in the amount of seven thousand two-hundred and thirty dollars (\$7,230.00) to Saint Joseph's Regional Medical Center for dental services received by inmates at the facility during 2020 and 2021; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Purchasing Agent, Chief Financial Officer and Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this resolution.

LSP

September 8, 2021

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-10838

S H I P  T O	
V E N D O R	VENDOR #: 07431 ST. JOSEPH'S DENTAL GROUP PRACTICE - BUILDING 275 11 GETTY AVENUE PATERSON, NJ 07503

ORDER DATE: 02/16/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	VANESSA ESPINOZA 11/5/20	0-01-25-157-005-401	410.0000	410.00
			TOTAL	410.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210835

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13835

S H I P  T O	
V E N D O R	VENDOR #: 07431 ST. JOSEPH'S DENTAL GROUP PRACTICE - BUILDING 275 11 GETTY AVENUE PATERSON, NJ 07503

ORDER DATE: 07/23/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	QUADRIYYAH HILL 5/6/21	1-01-25-157-005-M01	935.0000	935.00
1.00	TREMAINE JONES 6/3/21	1-01-25-157-005-M01	635.0000	635.00
1.00	ISAAC MCCUTCHEN 6/3/21	1-01-25-157-005-M01	785.0000	785.00
1.00	ERIN MICCO 5/20/21	1-01-25-157-005-M01	935.0000	935.00
1.00	ANTHONY GOWNS 5/20/21	1-01-25-157-005-M01	335.0000	335.00
1.00	DAVID CARDONA 5/20/21	1-01-25-157-005-M01	335.0000	335.00
			TOTAL	3,960.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210835

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12360

SHIP TO	
VENDOR	VENDOR #: 07431 ST. JOSEPH'S DENTAL GROUP PRACTICE - BUILDING 275 11 GETTY AVENUE PATERSON, NJ 07503

ORDER DATE: 04/26/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SAMI ANTHONY 2/4/21	1-01-25-157-005-M01	585.0000	585.00
1.00	CHRISTOPHER FIELD 2/4/21	1-01-25-157-005-M01	985.0000	985.00
1.00	RAYMOND REYES 2/4/21	1-01-25-157-005-M01	335.0000	335.00
1.00	QUASHAWN MCCLAM 2/18/21	1-01-25-157-005-M01	185.0000	185.00
1.00	DIJON SELLOW 2/18/21	1-01-25-157-005-M01	435.0000	435.00
1.00	NAZIER BALMER 2/18/21	1-01-25-157-005-M01	335.0000	335.00
			TOTAL	2,860.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210835

REQUESTING DEPARTMENT

DATE

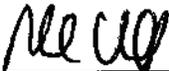
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,230.00

APPROPRIATION: 0-01-25-157-005-M01 - \$410.00  
1-01-25-157-005-M01 - \$6,820.00

PURPOSE: Resolution authorizing payment to St. Joseph's  
Regional Medical Center for dental services for  
inmates at the Passaic County Jail.

  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S EMERGENCY PHYSICIANS FOR SERVICES FOR INMATES AT THE PASSAIC COUNTY JAIL IN 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210836</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-58							
CAF #	0-01-25-157-005-M01							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S  
EMERGENCY PHYSICIANS FOR SERVICES  
FOR INMATES AT THE PASSAIC COUNTY JAIL IN 2020**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 30:8-17, the County Sheriff has the care, custody and control of the jail and all prisoners therein; and

**WHEREAS**, Corizon Health of New Jersey, LLC, (hereinafter "Corizon") is the contracted medical care provider for services at the Passaic County Jail; and

**WHEREAS**, in 2013 Corizon negotiated a Letter of Agreement with St. Joseph's Regional Medical Center (hereinafter "St. Joe's") with respect to the rates to be charged for Passaic County Jail inmates who had to be treated for emergency and short-term acute care at St. Joe's; and

**WHEREAS**, by resolution R-2016-0951, dated November 22, 2016, the Board of County Commissioners of the County of Passaic (hereinafter the "Board") ratified the Letter of Agreement established between St. Joe's and Corizon as establishing the rates for its inmate population receiving treatment at St. Joe's; and

**WHEREAS**, St. Joseph's Emergency Physicians have recently submitted request for payment of charges incurred during 2020 for emergency services received by inmates at St. Joe's totaling four thousand five-hundred and thirty-one dollars and ninety-two cents (\$4,531.92); and

**WHEREAS**, funds are available in Account No. 0-01-25-157-005-M01 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at Law and Public Safety Committee meeting on August 3, 2021 and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, the Board of County Commissioners of the County of Passaic authorizes payment in the amount of four thousand five-hundred and thirty-one dollars and ninety-two cents (\$4,531.92) to Saint Joseph's Emergency Physicians for services received by inmates at the facility during 2020; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Purchasing Agent, Chief Financial Officer and Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this resolution.

LSP

September 8, 2021

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-06401

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 11/18/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	URIEL BEN-DAVID 8/10/20	0-01-25-157-005-M01	187.5000	187.50
1.00	SUNDAY ALSTON 8/17/20	0-01-25-157-005-M01	129.2000	129.20
1.00	URIEL BEN-DAVID 8/27/20	0-01-25-157-005-M01	187.5000	187.50
1.00	RHAJHSON HAWKINS 10/2/20	0-01-25-157-005-M01	182.1800	182.18
1.00	FERNANDO RAMIREZ-QUIRIN 10/12	0-01-25-157-005-M01	129.2000	129.20
1.00	JONATHAN VELEZ-SANTIAGO 10/13	0-01-25-157-005-M01	129.2000	129.20
1.00	ANDREW MENDEZ 10/21/20	0-01-25-157-005-M01	129.2000	129.20
			TOTAL	1,073.98

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210836

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-06308

S H I P  T O	
V E N D O R	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 11/13/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ANDRE WHITE 10/20/20	0-01-25-157-005-M01	187.5000	187.50
1.00	JASMINE ALLEN 10/22/20	0-01-25-157-005-M01	129.2000	129.20
			TOTAL	316.70

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210836

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (O) 973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-05958

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 10/23/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SCOTT CUSKADEN 9/24/20	0-01-25-157-005-M01	187.5000	187.50
			TOTAL	187.50

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210836

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	RD-06017

S H I P T O	
V E N D O R	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 10/28/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	BREANNE MACKAY 10/11/20	0-01-25-157-005-M01	271.8100	271.81
			TOTAL	271.81

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210836

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-11743

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 03/29/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	MESSIAH BRONSON 4/25/20.	0-01-25-157-005-M01	47.1700	47.17
1.00	CHARLES TREMBLAY 8/21/20	0-01-25-157-005-M01	129.2000	129.20
1.00	JONATHAN LASKI 11/23/20	0-01-25-157-005-M01	187.5000	187.50
			TOTAL	363.87

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210836

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-11759

S H I P  T O	
V E N D O R	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 03/29/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ERICK RODRIGUEZ 7/11/20	0-01-25-157-005-M01	179.3200	179.32
1.00	BRIAN ROCHESTER 9/20/20	0-01-25-157-005-M01	129.2000	129.20
1.00	JOSE COLON-SANTOS 10/11/20	0-01-25-157-005-M01	47.1700	47.17
1.00	LUIS RODRIGUEZ 8/2/20	0-01-25-157-005-M01	142.8000	142.80
			TOTAL	498.49

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210836

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-11320

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 03/10/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	QUASHAWN MCCLAIM 12/28/20	0-01-25-157-005-M01	187.5000	187.50
1.00	FAHIM SCUDDER 12/30/20	0-01-25-157-005-M01	129.2000	129.20
			TOTAL	316.70

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210836

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-10073

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 01/19/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	TAQUNE ELLIOT 10/28/20	0-01-25-157-005-M01	187.5000	187.50
1.00	HECTOR GUTIERREZ 10/29/20	0-01-25-157-005-M01	187.5000	187.50
1.00	MHANNA ALSHAMMARY 10/30/20	0-01-25-157-005-M01	129.2000	129.20
1.00	TAQUNE ELLIOT 10/30/20	0-01-25-157-005-M01	187.5000	187.50
1.00	WILLIE GRICE 11/18/20	0-01-25-157-005-M01	129.2000	129.20
			TOTAL	820.90

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210836

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12477

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 04/29/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SHAQUOR WILLIAMS 12/28/20	0-01-25-157-005-M01	357.8700	357.87
1.00	ROBERT YORK 3/4/21	0-01-25-157-005-M01	131.9200	131.92
1.00	RASHONE JAMES 3/12/21	0-01-25-157-005-M01	192.1800	192.18
			TOTAL	681.97

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210836

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

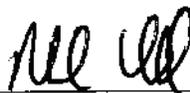
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,531.92

APPROPRIATION: 0-01-25-157-005-M01

PURPOSE: Resolution authorizing payment to St. Joseph's  
Emergency Physicians for services received by  
inmates at the Passaic County Jail.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S EMERGENCY PHYSICIANS FOR SERVICES FOR INMATES AT THE PASSAIC COUNTY JAIL IN 2021, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210837</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-59							
CAF #	1-01-25-157-005-M01							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S  
EMERGENCY PHYSICIANS FOR SERVICES  
FOR INMATES AT THE PASSAIC COUNTY JAIL IN 2021**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 30:8-17, the County Sheriff has the care, custody and control of the jail and all prisoners therein; and

**WHEREAS**, Corizon Health of New Jersey, LLC, (hereinafter "Corizon") is the contracted medical care provider for services at the Passaic County Jail; and

**WHEREAS**, in 2013 Corizon negotiated a Letter of Agreement with St. Joseph's Regional Medical Center (hereinafter "St. Joe's") with respect to the rates to be charged for Passaic County Jail inmates who had to be treated for emergency and short-term acute care at St. Joe's; and

**WHEREAS**, by resolution R-2016-0951, dated November 22, 2016, the Board of County Commissioners of the County of Passaic (hereinafter the "Board") ratified the Letter of Agreement established between St. Joe's and Corizon as establishing the rates for its inmate population receiving treatment at St. Joe's; and

**WHEREAS**, St. Joseph's Emergency Physicians have recently submitted request for payment of charges incurred during 2021 for emergency services received by inmates at St. Joes totaling nine-thousand two-hundred and twenty-seven dollars and seventy-eight cents (\$9,227.78); and

**WHEREAS**, funds are available in Account No. 1-01-25-157-005-M01 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at Law and Public Safety Committee meeting on August 3, 2021 and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, the Board of County Commissioners of the County of Passaic authorizes payment in the amount of nine-thousand two-hundred and twenty-seven dollars and seventy-eight cents (\$9,227.78) to Saint Joseph's Emergency Physicians for services received by inmates at the facility during 2021; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Purchasing Agent, Chief Financial Officer and Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this resolution.

LSP

September 8, 2021

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13624

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 07/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ALEJANDRO AROTOMA-CHAVEZ 3/26	1-01-25-157-005-M01	131.9200	131.92
1.00	MARQUISE MCCOY 3/25/21	1-01-25-157-005-M01	192.1800	192.18
1.00	LAREESE EVANS 4/3/21	1-01-25-157-005-M01	192.1800	192.18
1.00	RAMIR WILLIAMS 4/7/21	1-01-25-157-005-M01	192.1800	192.18
			TOTAL	708.46

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210837

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13625

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 07/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	JAKERE RUSHING 4/10/21	1-01-25-157-005-M01	180.6600	180.66
1.00	NASIR NEWSOME 4/14/21	1-01-25-157-005-M01	192.1800	192.18
1.00	HAKHEEM SIBERT 4/22/21	1-01-25-157-005-M01	131.9200	131.92
			TOTAL	504.76

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210837

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13692

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 07/16/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROBERT KOROSKI 5/21/21	1-01-25-157-005-M01	205.8200	205.82
			TOTAL	205.82

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210837

REQUESTING DEPARTMENT

DATE

**COUNTY OF PASSAIC**

SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-14059

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 08/09/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	GAUDENCIO HERRERA 5/22/21	1-01-25-157-005-M01	77.7200	77.72
1.00	GLEN CAMPBELL 6/12/21	1-01-25-157-005-M01	131.9200	131.92
1.00	WILFREDO GARCIA 6/28/21	1-01-25-157-005-M01	131.9200	131.92
1.00	ANDREW MENDEZ 7/8/21	1-01-25-157-005-M01	136.1900	136.19
			TOTAL	477.75

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210837

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-14060

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 08/09/21  
 DELIVERY DATE:  
 STATE CONTRACT;  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	RAMIR WILLIAMS 5/3/21	1-01-25-157-005-M01	131.9200	131.92
1.00	ERIC DEGROAT 6/10/21	1-01-25-157-005-M01	192.1800	192.18
1.00	MIGUEL MEDINA 6/28/21	1-01-25-157-005-M01	131.9200	131.92
1.00	AMET ESCATE 7/1/21	1-01-25-157-005-M01	192.1800	192.18
1.00	TRACEY JONES 7/19/21	1-01-25-157-005-M01	131.9200	131.92
			TOTAL	780.12

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210837

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

**COUNTY OF PASSAIC**

SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-10837

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 02/16/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	JOSE VASQUEZ 1/5/21	1-01-25-157-005-M01	194.7500	194.75
1.00	FRANK CARFANGNO 1/7/21	1-01-25-157-005-M01	157.6400	157.64
1.00	MIGUEL JACKSON 1/7/21	1-01-25-157-005-M01	192.1800	192.18
			TOTAL	544.57

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210837

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13175

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 06/09/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CARLOS SAEZ 3/2/21	1-01-25-157-005-M01	202.6500	202.65
1.00	CARLOS SANTIAGO 4/22/21	1-01-25-157-005-M01	131.9200	131.92
1.00	JOSHUA DUMENG 5/12/21	1-01-25-157-005-M01	131.9200	131.92
			TOTAL	466.49

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210837

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13361

S H I P  T O	
V E N D O R	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 06/22/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	JOSE SARITA 4/18/21	1-01-25-157-005-M01	131.9200	131.92
1.00	BRANDON ADAMS 5/17/21	1-01-25-157-005-M01	131.9200	131.92
			TOTAL	263.84

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210837

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12903

S H I P T O	
V E N D O R	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 05/24/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	KEVIN BOYLE 3/6/21	1-01-25-157-005-M01	199.6800	199.68
1.00	ANDRE WHITE 3/11/21	1-01-25-157-005-M01	192.1800	192.18
1.00	MHANNA ALSHAMMARY 3/16/21	1-01-25-157-005-M01	163.2700	163.27
1.00	ALEJANDRO AROTOMA-CHAVEZ 3/21	1-01-25-157-005-M01	131.9200	131.92
1.00	ANDRE WHITE 3/26/21	1-01-25-157-005-M01	199.6800	199.68
1.00	BREANNE MACKAY 4/30/21	1-01-25-157-005-M01	46.1700	46.17
			TOTAL	932.90

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210837

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12057

S H I P  T O	
V E N D O R	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 04/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	JERONIMO TORRES 2/10/21	1-01-25-157-005-M01	199.6800	199.68
1.00	SIMON NORWOOD 3/12/21	1-01-25-157-005-M01	138.5600	138.56
1.00	JUAN RODRIGUEZ 3/18/21	1-01-25-157-005-M01	192.1800	192.18
1.00	ALBERTO CORTEGOSO 3/22/21	1-01-25-157-005-M01	192.1800	192.18
1.00	LAREESE EVANS 3/22/21	1-01-25-157-005-M01	131.9200	131.92
1.00	ISRAEL ROSADO 3/17/21	1-01-25-157-005-M01	131.9200	131.92
1.00	KHALIL BAKHO 3/25/21	1-01-25-157-005-M01	195.1500	195.15
1.00	ROBERT BORGES 3/27/21	1-01-25-157-005-M01	223.0600	223.06
			TOTAL	1,404.65

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210837

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12024

S H I P  T O	
V E N D O R	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 04/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	STEPHEN WILLIAMS 2/13/21	1-01-25-157-005-M01	131.9200	131.92
1.00	JAROD RIETH 2/17/21	1-01-25-157-005-M01	131.9200	131.92
1.00	BRITTANY WESLER 2/23/21	1-01-25-157-005-M01	131.9200	131.92
1.00	TYSHONA KENNEDY 2/25/21	1-01-25-157-005-M01	131.9200	131.92
1.00	RAHEEM LATTIMORE 3/1/21	1-01-25-157-005-M01	192.1800	192.18
1.00	HECTOR SANTIAGO 3/2/21	1-01-25-157-005-M01	131.9200	131.92
1.00	NASIR NEWSOME 3/15/21	1-01-25-157-005-M01	192.1800	192.18
			TOTAL	1,043.96

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210837

REQUESTING DEPARTMENT

DATE

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12832

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 05/18/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	TAQUNE ELLIOT 2/21/21	1-01-25-157-005-M01	199.6800	199.68
1.00	LUIS SIERRA 4/20/21	1-01-25-157-005-M01	131.9200	131.92
			TOTAL	331.60

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210837

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12359

SHIP TO	
VENDOR	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 04/26/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	LUIS ROMERO 1/13/21	1-01-25-157-005-M01	131.9200	131.92
1.00	NASIR NEWSOME 3/30/21	1-01-25-157-005-M01	131.9200	131.92
			TOTAL	263.84

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210837

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (O)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12385

S H I P  T O	
V E N D O R	VENDOR #: 11429 SAINT JOSEPH'S EMERGENCY PHYS. P.O. BOX 36278 NEWARK, NJ 07188

ORDER DATE: 04/27/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	MIGUEL JACKSON 1/7/21	1-01-25-157-005-M01	131.9200	131.92
1.00	LYVENS EVARISTE 1/12/21	1-01-25-157-005-M01	131.9200	131.92
1.00	AGUSTON MCLEOD 1/15/21	1-01-25-157-005-M01	192.1800	192.18
1.00	HECTOR SANTIAGO 1/15/21	1-01-25-157-005-M01	180.6600	180.66
1.00	LYVENS EVARISTE 1/15/21	1-01-25-157-005-M01	192.1800	192.18
1.00	JOSE VARGAS 1/15/21	1-01-25-157-005-M01	138.5600	138.56
1.00	HAKHEEM SIBERT 1/18/21	1-01-25-157-005-M01	199.6800	199.68
1.00	ELLIOT TAQUNE 1/27/21	1-01-25-157-005-M01	131.9200	131.92
			TOTAL	1,299.02

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210837

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

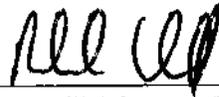
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$9,227.78

APPROPRIATION: 1-01-25-157-005-M01

PURPOSE: Resolution authorizing payment to St. Joseph's  
Emergency Physicians for services received by  
inmates at the Passaic County Jail.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*

Matthew P. Jordan, Esq.  
*County Counsel*

Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S REGIONAL MEDICAL CENTER FOR DENTAL SERVICES FOR INMATES AT THE PASSAIC COUNTY JAIL, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210838</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-60							
CAF #	1-01-25-157-005-M01							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S  
REGIONAL MEDICAL CENTER FOR DENTAL  
SERVICES FOR INMATES AT THE PASSAIC COUNTY JAIL**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 30:8-17, the County Sheriff has the care, custody and control of the jail and all prisoners therein; and

**WHEREAS**, Corizon Health of New Jersey, LLC, (hereinafter "Corizon") is the contracted medical care provider for services at the Passaic County Jail; and

**WHEREAS**, in 2013 Corizon negotiated a Letter of Agreement with St. Joseph's Regional Medical Center (hereinafter "St. Joe's") with respect to the rates to be charged for Passaic County Jail inmates who had to be treated for emergency and short-term acute care at St. Joe's; and

**WHEREAS**, by resolution R-2016-0951, dated November 22, 2016, the Board of County Commissioners of the County of Passaic (hereinafter the "Board") ratified the Letter of Agreement established between St. Joe's and Corizon as establishing the rates for its inmate population receiving treatment at St. Joe's; and

**WHEREAS**, St. Joseph's Health Care has recently submitted request for payment of charges incurred during 2021 for services received by inmates at St. Joe's totaling eight-thousand four-hundred and seventeen dollars and seventy-seven cents (\$8,417.77); and

**WHEREAS**, funds are available in Account No. 1-01-25-157-005-M01 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at Law and Public Safety Committee meeting on August 3, 2021 and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, the Board of County Commissioners of the County of Passaic authorizes payment in the amount of eight-thousand four-hundred and seventeen dollars and seventy-seven cents (\$8,417.77) to Saint Joseph's Health Care for services received by inmates at the facility during 2021; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Purchasing Agent, Chief Financial Officer and Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this resolution.

LSP

September 8, 2021

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13173

SHIP TO	
VENDOR	VENDOR #: 02846 ST. JOSEPH'S HEALTH CARE P.O. BOX 36276 NEWARK, NJ 07188

ORDER DATE: 06/09/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	BREANNE MACKAY 4/30/21	1-01-25-157-005-M01	53.4000	53.40
1.00	DAVIS GONZALEZ 5/2/21	1-01-25-157-005-M01	97.6200	97.62
1.00	CHARLES TREMBLAY 4/27/21	1-01-25-157-005-M01	113.5000	113.50
			TOTAL	264.52

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210838

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-14057

SHIP TO	
VENDOR	VENDOR #: 02846 ST. JOSEPH'S HEALTH CARE P.O. BOX 36276 NEWARK, NJ 07188

ORDER DATE: 08/09/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	MIGUEL MEDINA 6/28/21	1-01-25-157-005-M01	9.0700	9.07
1.00	QUALIL MOORE 7/6/21	1-01-25-157-005-M01	75.0000	75.00
1.00	QUALIL MOORE 7/9/21	1-01-25-157-005-M01	7.6000	7.60
			TOTAL	91.67

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210838

REQUESTING DEPARTMENT

DATE

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13360

SHIP TO	
VENDOR	VENDOR #: 02846 ST. JOSEPH'S HEALTH CARE P.O. BOX 36276 NEWARK, NJ 07188

ORDER DATE: 06/22/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	JOSHUA DUMENG 5/12/21	1-01-25-157-005-M01	21.6100	21.61
1.00	KARON SIMS 5/25/21	1-01-25-157-005-M01	73.9400	73.94
1.00	BRANDON ADAMS 5/17/21	1-01-25-157-005-M01	89.8600	89.86
1.00	PHILLIP LORUSSO 6/1/21	1-01-25-157-005-M01	73.9400	73.94
			TOTAL	259.35

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210838

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12722

S H I P  T O	
V E N D O R	VENDOR #: 02846 ST. JOSEPH'S HEALTH CARE P.O. BOX 36276 NEWARK, NJ 07188

ORDER DATE: 05/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	JUAN RODRIGUEZ 3/18/21	1-01-25-157-005-M01	39.1000	39.10
1.00	ALEJANDRO AROTONA-CHAVEZ 3/23	1-01-25-157-005-M01	75.0000	75.00
1.00	ANDRE WHITE 3/26/21	1-01-25-157-005-M01	38.3300	38.33
1.00	JAMAR RAMOS 3/30/21	1-01-25-157-005-M01	113.5000	113.50
1.00	NASIR NEWSOME 3/30/21	1-01-25-157-005-M01	22.6400	22.64
1.00	ANDRE WHITE 4/1/21	1-01-25-157-005-M01	38.6300	38.63
1.00	RAMIR WILLIAMS 4/7/21	1-01-25-157-005-M01	39.7700	39.77
1.00	LAREESE EVANS 4/9/21	1-01-25-157-005-M01	75.0000	75.00
1.00	QUICSON MCLEOD 4/12/21	1-01-25-157-005-M01	73.9400	73.94
1.00	JONATHAN VELEZ-SANTIAGO 4/15	1-01-25-157-005-M01	166.6000	166.60
1.00	ELISAUL MARTE 4/20/21	1-01-25-157-005-M01	113.5000	113.50
1.00	LAREESE EVANS 4/23/21	1-01-25-157-005-M01	103.2300	103.23
			TOTAL	899.24

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210838

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12767

S H I P T O	
V E N D O R	VENDOR #: 02846 ST. JOSEPH'S HEALTH CARE P.O. BOX 36276 NEWARK, NJ 07188

ORDER DATE: 05/13/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	KOSHAWN JAMES 1/20/21	1-01-25-157-005-401	180.6600	180.66
1.00	BRYON RENTAS 3/25/21	1-01-25-157-005-401	192.1800	192.18
			TOTAL	372.84

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210838

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12847

S H I P  T O	
V E N D O R	VENDOR #: 02846 ST. JOSEPH'S HEALTH CARE P.O. BOX 36276 NEWARK, NJ 07188

ORDER DATE: 05/19/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	TAQUNE ELLIOT 1/27/21	1-01-25-157-005-M01	280.5900	280.59
1.00	ELISAUL MARTE 2/9/21	1-01-25-157-005-M01	54.2100	54.21
1.00	WALTER WILLIAMS 4/9/21	1-01-25-157-005-M01	75.0000	75.00
1.00	LAREESE EVANS 4/13/21	1-01-25-157-005-M01	1,120.3800	1,120.38
1.00	WALTER WILLIAMS 4/13/21	1-01-25-157-005-M01	589.8900	589.89
1.00	LAREESE EVANS 4/14/21	1-01-25-157-005-M01	7.6000	7.60
1.00	WALTER WILLIAMS 4/14/21	1-01-25-157-005-M01	7.6000	7.60
1.00	MARQUISE MCCOY 4/16/21	1-01-25-157-005-M01	75.0000	75.00
1.00	ALEJANDRO ARDOMA-CHAVEZ 4/23	1-01-25-157-005-M01	75.0000	75.00
1.00	FAHIM SCUDDER 4/27/21	1-01-25-157-005-M01	73.9400	73.94
1.00	ALEJANDRO ARDOMA-CHAVEZ 4/27	1-01-25-157-005-M01	589.8900	589.89
1.00	LAREESE EVANS 4/13/21	1-01-25-157-005-M01	6.5600	6.56
			TOTAL	2,955.66

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210838

REQUESTING DEPARTMENT

DATE

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13174

S H I P  T O	
V E N D O R	VENDOR #: 02846 ST. JOSEPH'S HEALTH CARE P.O. BOX 36276 NEWARK, NJ 07188

ORDER DATE: 06/09/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ISAAC MCCUTCHEN 5/17/21	1-01-25-157-005-M01	202.9100	202.91
1.00	ENRIQUE CRUZ 5/18/21	1-01-25-157-005-M01	113.5000	113.50
			TOTAL	316.41

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210838

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12902

SHIP TO	
VENDOR	VENDOR #: 02846 ST. JOSEPH'S HEALTH CARE P.O. BOX 36276 NEWARK, NJ 07188

ORDER DATE: 05/24/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	TAQUNE ELLIDT 2/22/21	1-01-25-157-005-M01	181.5100	181.51
1.00	SHARIF ABDULLAH 4/18/21	1-01-25-157-005-M01	86.6900	86.69
1.00	NASIR NEWSOME 4/14/21	1-01-25-157-005-M01	22.6400	22.64
1.00	HAKHEEM SIBERT 4/22/21	1-01-25-157-005-M01	25.2200	25.22
1.00	RAMIR WILLIAMS 5/3/21	1-01-25-157-005-M01	18.3300	18.33
1.00	ALEJANDRO AROTOMA-CHAVEZ 4/29	1-01-25-157-005-M01	12.5700	12.57
1.00	ANDRE WHITE 5/13/21	1-01-25-157-005-M01	73.9400	73.94
1.00	DESHAWN THOMAS 5/10/21	1-01-25-157-005-M01	73.9400	73.94
			TOTAL	494.84

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210838

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-14058

SHIP TO	
VENDOR	VENDOR #: 02846 ST. JOSEPH'S HEALTH CARE P.O. BOX 36276 NEWARK, NJ 07188

ORDER DATE: 08/09/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	FRANCISCO DEJESUS 2/17/21	1-01-25-157-005-M01	73.9400	73.94
1.00	JOSEPH HOLMAN 6/28/21	1-01-25-157-005-M01	73.9400	73.94
1.00	QUALIL MOORE 7/7/21	1-01-25-157-005-M01	506.7800	506.78
1.00	JODI DEVITA 7/16/21	1-01-25-157-005-M01	54.2100	54.21
1.00	WILLIAM SUTTON 7/20/21	1-01-25-157-005-M01	103.5400	103.54
1.00	FAHIM SCUDDER 7/20/21	1-01-25-157-005-M01	103.5400	103.54
			TOTAL	915.95

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210838

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13628

SHIP TO	
VENDOR	VENDOR #: 02846 ST. JOSEPH'S HEALTH CARE P.O. BOX 36276 NEWARK, NJ 07188

ORDER DATE: 07/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	MARQUISE MCCOY 3/26/21	1-01-25-157-005-M01	149.3000	149.30
1.00	MARQUISE MCCOY 3/26/21	1-01-25-157-005-M01	109.2700	109.27
1.00	JALESSA DENNISON 6/11/21	1-01-25-157-005-M01	39.4300	39.43
1.00	CARLOS NUNEZ 6/15/21	1-01-25-157-005-M01	73.9400	73.94
1.00	RAMIR WILLIAMS 6/16/21	1-01-25-157-005-M01	166.6000	166.60
1.00	ENRIQUE CRUZ 6/15/21	1-01-25-157-005-M01	113.5000	113.50
1.00	JORGE ROSARIO 6/15/21	1-01-25-157-005-M01	113.5000	113.50
			TOTAL	765.54

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210838

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (O)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13630

SHIP TO	
VENDOR	VENDOR #: 02846 ST. JOSEPH'S HEALTH CARE P.O. BOX 36276 NEWARK, NJ 07188

ORDER DATE: 07/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ERIC DEGROAT 6/11-6/13	1-01-25-157-005-M01	297.9300	297.93
1.00	BRIANNA HALL 6/22/21	1-01-25-157-005-M01	106.2600	106.26
1.00	MARCUS JOHNSON 6/14/21	1-01-25-157-005-M01	73.9400	73.94
1.00	QUALIL MOORE 6/14/21	1-01-25-157-005-M01	91.6100	91.61
			TOTAL	569.74

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210838

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13627

SHIP TO	
VENDOR	VENDOR #: 02846 ST. JOSEPH'S HEALTH CARE P.O. BOX 36276 NEWARK, NJ 07188

ORDER DATE: 07/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROBERT KOROSKI 5/22/21	1-01-25-157-005-M01	232.8000	232.80
1.00	ROBERT KOROSKI 5/21/21	1-01-25-157-005-M01	9.0700	9.07
1.00	PHILLIP LORUSSO 6/8/21	1-01-25-157-005-M01	103.5400	103.54
1.00	DEVON WILLIAMS 6/10/21	1-01-25-157-005-M01	166.6000	166.60
			TOTAL	512.01

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210838

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,417.77

APPROPRIATION: 1-01-25-157-005-M01

PURPOSE: Resolution authorizing payment to St. Joseph's Health Care for services received by inmates at the Passaic County Jail.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S EMERGENCY PHYSICIANS FOR HOSPITAL SERVICES FOR INMATES AT THE PASSAIC COUNTY JAIL IN 2020 AND 2021, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210839</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-61							
CAF #	0-01-25-157-005-M01;							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S  
EMERGENCY PHYSICIANS FOR HOSPITAL SERVICES  
FOR INMATES AT THE PASSAIC COUNTY JAIL IN 2020 AND 2021**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 30:8-17, the County Sheriff has the care, custody and control of the jail and all prisoners therein; and

**WHEREAS**, Corizon Health of New Jersey, LLC, (hereinafter "Corizon") is the contracted medical care provider for services at the Passaic County Jail; and

**WHEREAS**, in 2013 Corizon negotiated a Letter of Agreement with St. Joseph's Regional Medical Center (hereinafter "St. Joe's") with respect to the rates to be charged for Passaic County Jail inmates who had to be treated for emergency and short-term acute care at St. Joe's; and

**WHEREAS**, by resolution R-2016-0951, dated November 22, 2016, the Board of County Commissioners of the County of Passaic (hereinafter the "Board") ratified the Letter of Agreement established between St. Joe's and Corizon as establishing the rates for its inmate population receiving treatment at St. Joe's; and

**WHEREAS**, St. Joseph's Hospital has recently submitted request for payment of charges incurred during 2021 for emergency services received by inmates at St. Joes totaling three-hundred and fifty-nine thousand two-hundred and eighty-two dollars and fifty-three cents (\$359,282.53); and

**WHEREAS**, funds are available in Account Nos. 0-01-25-157-005-M01 (\$76,481.99) and 1-01-25-157-005-M01 (\$282,800.54) or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed at Law and Public Safety Committee meeting on August 3, 2021 and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, the Board of County Commissioners of the County of Passaic authorizes payment in the amount of three-hundred and fifty-nine thousand two-hundred and eighty-two dollars and fifty-three cents (\$359,282.53) to Saint Joseph's Hospital for services received by inmates at the facility during 2020 and 2021; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Purchasing Agent, Chief Financial Officer and Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this resolution.

LSP

September 8, 2021

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12363

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 04/26/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

*Handwritten:* 4/26/21  
 4/26/21

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	JAMES MCCLAIN 5/7/21	0-01-25-157-005-M01	1,673.0500	1,673.05
1.00	ELISAUL MARTE 12/8/20	0-01-25-157-005-M01	163.6600	163.66
1.00	LUIS ROMERO 1/13/21-1/14/21	1-01-25-157-005-M01	1,344.6800	1,344.68
1.00	MIGUEL JACKSON 1/7/21	1-01-25-157-005-M01	547.1600	547.16
1.00	JALESSA DENNISON 2/25/21	1-01-25-157-005-M01	347.0300	347.03
1.00	ALBERTO CORTEGOSO 3/22/21	1-01-25-157-005-M01	6,403.9400	6,403.94
1.00	KHALIL BAKHD 3/25/21	1-01-25-157-005-M01	2,408.0200	2,408.02
1.00	NASIR NEWSOME 3/30/21	1-01-25-157-005-M01	1,567.9100	1,567.91
1.00	SHAQUAN HARRELL 10/7/20	0-01-25-157-005-M01	5,563.7900	5,563.79
1.00	RAMIR WILLIAMS 3/29/21	1-01-25-157-005-M01	133.9300	133.93
1.00	QUICSON MCLEOD 3/29/21	1-01-25-157-005-M01	115.5600	115.56
1.00	MARK HOLDBROOKS 4/5/21	1-01-25-157-005-M01	158.9800	158.98
1.00	MESSIAH BRONSON 4/6/21	1-01-25-157-005-M01	338.3400	338.34
1.00	QUICSON MCLEOD 4/5/21	1-01-25-157-005-M01	2,349.6900	2,349.69
			TOTAL	23,115.74

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT

DATE

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12478

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 04/29/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SMAQUOR WILLIAMS 12/28-12/29	0-01-25-157-005-M01	1,670.2800	1,670.28
1.00	HECTOR SANTIAGO 3/2/21	1-01-25-157-005-M01	2,399.5000	2,399.50
1.00	HECTOR SANTIAGO 3/2/21	1-01-25-157-005-M01	1,373.4500	1,373.45
1.00	ELISAUL MARTE 3/9/21	1-01-25-157-005-M01	290.2500	290.25
1.00	SIMON NORWOOD 3/12/21	1-01-25-157-005-M01	754.9100	754.91
1.00	ISRAEL ROSADO 3/17/21	1-01-25-157-005-M01	830.0600	830.06
1.00	RASHONE JAMES 3/12-3/18	1-01-25-157-005-M01	15,669.2600	15,669.26
1.00	JOHNNY ZEAGARAY 3/24/21	1-01-25-157-005-M01	695.3900	695.39
1.00	ELISAUL MARTE 3/5-3/30	1-01-25-157-005-M01	1,018.3800	1,018.38
1.00	ANDRE WHITE 4/1/21	1-01-25-157-005-M01	4,450.4300	4,450.43
1.00	WALTER WILLIAMS 4/13/21	1-01-25-157-005-M01	4,953.7300	4,953.73
1.00	LAREESE EVANS 4/13/21	1-01-25-157-005-M01	8,773.7400	8,773.74
1.00	ISRAEL ROSADO 4/13/21	1-01-25-157-005-M01	228.7900	228.79
1.00	DESHAWN THOMAS 4/12/21	1-01-25-157-005-M01	158.9800	158.98
1.00	LAREESE EVANS 4/9/21	1-01-25-157-005-M01	125.2500	125.25
			TOTAL	40,645.50

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-10774

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 02/10/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	MIGUEL JACKSON 1/7/21-1/8/21	1-01-25-157-005-M01	2,734.4900	2,734.49
1.00	LYVENS EVARISTE 1/12/21	1-01-25-157-005-M01	1,059.1000	1,059.10
1.00	FAHIM SCUDDER 1/19/21	1-01-25-157-005-M01	88.1800	88.18
1.00	ANDREW MENDEZ 12/10/20	0-01-25-157-005-M01	133.9300	133.93
1.00	MALIK PATTERSON 12/28/20	0-01-25-157-005-M01	140.2800	140.28
			TOTAL	4,155.98

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-10065

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 01/19/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PETER PICARIELLO 10/13-10/29	0-01-25-157-005-M01	555.7700	555.77
1.00	STEPHON WILLIAMS 10/26/20	0-01-25-157-005-M01	300.2600	300.26
1.00	ANTHONY ROSARIO 11/4/20	0-01-25-157-005-M01	661.3200	661.32
1.00	MHANNA ALSHAMMARY 11/5-11/6	0-01-25-157-005-M01	843.4100	843.41
1.00	GERARDO SANCHEZ-MATED 11/9/20	0-01-25-157-005-M01	158.9800	158.98
1.00	FAHIMI SCUDDER 11/10/20	0-01-25-157-005-M01	189.0400	189.04
1.00	DANIEL WENDT 11/10/20	0-01-25-157-005-M01	608.9500	608.95
1.00	MHANNA ALSHAMMARY 11/13/20	0-01-25-157-005-M01	1,178.0000	1,178.00
1.00	JORDAN WHITE 11/17/20	0-01-25-157-005-M01	272.2100	272.21
1.00	RALPH RIVERA 11/12/20	0-01-25-157-005-M01	158.9800	158.98
1.00	SAUL OJEDA 11/13/20	0-01-25-157-005-M01	1,009.6800	1,009.68
1.00	PETER PICARIELLO 11/17/20	0-01-25-157-005-M01	66.4700	66.47
1.00	WILLIE GRICE 11/18/20	0-01-25-157-005-M01	691.7100	691.71
			TOTAL	6,694.78

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT

DATE

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-11749

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 03/29/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SHAMAR HUNTLEY 11/12/20	0-01-25-157-005-M01	129.9300	129.93
1.00	STEPHON WILLIAMS 11/23/20	0-01-25-157-005-M01	140.2800	140.28
1.00	RAYMOND REYES 12/3/20	0-01-25-157-005-M01	989.2900	989.29
1.00	JORDAN WHITE 12/8/20	0-01-25-157-005-M01	266.5300	266.53
1.00	MESSIAH BRONSON 4/25/20	0-01-25-157-005-M01	1,121.2900	1,121.29
1.00	RAKEEM LATTIMORE 4/30/20	0-01-25-157-005-M01	122.2400	122.24
			TOTAL	2,769.56

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12387

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 04/27/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CHARLES TREMBLAY 10/13/20	0-01-25-157-005-M01	239.4800	239.48
1.00	CHARLES TREMBLAY 10/13/20	0-01-25-157-005-M01	75.1500-	75.15-
1.00	MUJTABAA MUHAMMAD 12/3/20	0-01-25-157-005-M01	129.9300	129.93
1.00	CHARLES THOMPSON 12/10/20	0-01-25-157-005-M01	129.9300	129.93
1.00	CHARLES TREMBLAY 12/14/20	0-01-25-157-005-M01	195.7200	195.72
1.00	FAHIM SCUDDER 12/4-12/28	0-01-25-157-005-M01	782.8800	782.88
1.00	QUASHAWN MCCLAN 12/28/20	0-01-25-157-005-M01	2,565.0900	2,565.09
1.00	FAHIM SCUDDER 12/30/20	0-01-25-157-005-M01	2,374.1000	2,374.10
1.00	SHAMAR HUNTLEY 12/30/20	0-01-25-157-005-M01	195.7200	195.72
1.00	VINCENT SULLIVAN 1/1/21	1-01-25-157-005-M01	979.1500	979.15
1.00	JOSE VARGAS 1/2/21	1-01-25-157-005-M01	952.2200	952.22
1.00	LAREESE EVANS 1/4/21	1-01-25-157-005-M01	4,970.7100	4,970.71
			TOTAL	13,439.78

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT

DATE

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13619

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 07/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ALEJANDRO AROTOMA-CHAVEZ 3/26	1-01-25-157-005-M01	19.4600	19.46
1.00	LAREESE EVANS 4/3/21	1-01-25-157-005-M01	3,061.1500	3,061.15
1.00	RAMIR WILLIAMS 4/7/21	1-01-25-157-005-M01	2,214.5400	2,214.54
1.00	MARCUS JOHNSON 6/9/21	1-01-25-157-005-M01	768.2000	768.20
1.00	PHILLIP LORUSSO 6/12/21	1-01-25-157-005-M01	330.3300	330.33
1.00	PHILLIP LORUSSO 6/8/21	1-01-25-157-005-M01	305.6100	305.61
1.00	ELISAU MARTI 6/7-6/11	1-01-25-157-005-M01	446.2200	446.22
1.00	ENRIQUE CRUZ 6/15/21	1-01-25-157-005-M01	201.7400	201.74
1.00	CARLOS NUNEZ 6/15/21	1-01-25-157-005-M01	140.2800	140.28
1.00	JORGE ROSARIO 6/15/21	1-01-25-157-005-M01	290.2500	290.25
1.00	DEVON WILLIAMS 6/10/21	1-01-25-157-005-M01	133.9300	133.93
			TOTAL	7,911.71

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13620

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 07/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	JAKERE RUSHING 4/10/21	1-01-25-157-005-M01	979.2200	979.22
1.00	NASIR NEWSOME 4/14/21	1-01-25-157-005-M01	1,333.1200	1,333.12
1.00	MARQUISE MCCOY 4/20/21	1-01-25-157-005-M01	8,244.8300	8,244.83
1.00	CARLOS SANTIAGO 4/22/21	1-01-25-157-005-M01	1,345.9600	1,345.96
1.00	HAKHEEM SYBERT 4/22/21	1-01-25-157-005-M01	2,235.6700	2,235.67
1.00	RAMIR WILLIAMS 6/16/21	1-01-25-157-005-M01	133.9300	133.93
1.00	ERIC DEGROAT 6/10/21	1-01-25-157-005-M01	9,514.3200	9,514.32
1.00	MARCUS JOHNSON 6/14/21	1-01-25-157-005-M01	140.2800	140.28
			TOTAL	23,927.33

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	RI-13622

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 07/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.D.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	MHANNA ALSHAMMARY 3/16-3/17	1-01-25-157-005-M01	837.6500	837.65
			TOTAL	837.65

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	RI-13691

S H I P  T O	
V E N D O R	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 07/16/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	QUALIL MOORE 6/14/21	1-01-25-157-005-M01	158.9800	158.98
1.00	ENRIQUE CRUZ 6/30/21	1-01-25-157-005-M01	186.7100	186.71
			TOTAL	345.69

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13833

S H I P  T O	
V E N D O R	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 07/23/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	QUALIL MOORE 6/14/21	1-01-25-157-005-M01	158.9800	158.98
1.00	ENRIQUE CRUZ 6/30/21	1-01-25-157-005-M01	186.7100	186.71
1.00	PHILLIP LORUSSO 6/4-6/9	1-01-25-157-005-M01	1,663.6300	1,663.63
1.00	JOHNNY ZEAGARAY 6/29/21	1-01-25-157-005-M01	115.5600	115.56
1.00	JOSEPH HOLMAN 6/29/21	1-01-25-157-005-M01	508.3500	508.35
1.00	AMET ESCATE 7/1/21	1-01-25-157-005-M01	3,875.7300	3,875.73
1.00	JERMAINE WILLIAMS 6/28/21	1-01-25-157-005-M01	3,265.9600	3,265.96
1.00	CARLOS NUNEZ 6/22/21	1-01-25-157-005-M01	140.2800	140.28
1.00	PHILLIP LORUSSO 7/6/21	1-01-25-157-005-M01	354.3800	354.38
1.00	QUALIL MOORE 7/6/21	1-01-25-157-005-M01	125.2500	125.25
			TOTAL	10,394.83

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-14068

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 08/09/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	GLEN CAMPBELL 6/12/21	1-01-25-157-005-M01	3,199.6900	3,199.69
1.00	QUALIL MOORE 7/7/21	1-01-25-157-005-M01	5,879.4900	5,879.49
1.00	MARCUS JOHNSON 7/8/21	1-01-25-157-005-M01	158.9800	158.98
1.00	ANDREW MENDEZ 7/13/21	1-01-25-157-005-M01	896.4600	896.46
			TOTAL	10,134.62

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-14069

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 08/09/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	FRANCISCO DEJESUS 7/17/21	1-01-25-157-005-M01	140.2800	140.28
1.00	MIGUEL MEDINA 6/28/21	1-01-25-157-005-M01	2,152.9700	2,152.97
1.00	WILFREDO GARCIA 6/28/21	1-01-25-157-005-M01	1,518.3100	1,518.31
1.00	ANDREW MENDEZ 7/8/21	1-01-25-157-005-M01	1,753.1600	1,753.16
1.00	JODI DEVITA 7/16/21	1-01-25-157-005-M01	1,299.5900	1,299.59
1.00	FAHIM SCUDDER 7/20/21	1-01-25-157-005-M01	292.2500	292.25
1.00	WILLIAM SUTTON 7/20/21	1-01-25-157-005-M01	217.4300	217.43
1.00	ELISAUL MARTE 7/20/21	1-01-25-157-005-M01	115.5600	115.56
			TOTAL	7,489.55

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-11321

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 03/10/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	JOSE VASQUEZ 1/5/21	1-01-25-157-005-M01	522.3700	522.37
1.00	JOSE VARGAS 1/11/21	1-01-25-157-005-M01	158.9800	158.98
			TOTAL	681.35

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12901

S H I P T O	
V E N D O R	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 05/24/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	KEVIN BOYLE 3/6-3/7	1-01-25-157-005-M01	2,351.8300	2,351.83
1.00	ALEJANDRO AROTOMA-CHAVEZ 3/21	1-01-25-157-005-M01	1,547.1700	1,547.17
1.00	DESHAWN THOMAS 5/10/21	1-01-25-157-005-M01	140.2800	140.28
			TOTAL	4,039.28

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13167

S H I P  T O	
V E N D O R	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 06/09/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	TAQUNE ELLIOTT 2/21-2/22	1-01-25-157-005-M01	6,714.5800	6,714.58
1.00	ANDRE WHITE 3/11/21	1-01-25-157-005-M01	2,560.1000	2,560.10
1.00	BRYON RENTAS 3/25-3/26	1-01-25-157-005-M01	14,234.2900	14,234.29
1.00	JOSHUA DUMENG 5/12/21	1-01-25-157-005-M01	1,529.0500	1,529.05
1.00	ANDRE WHITE 5/13/21	1-01-25-157-005-M01	140.2800	140.28
			TOTAL	25,178.30

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13165

S H I P  T O	
V E N D O R	VENDOR #: 09745  ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 06/09/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ISAAC MCCUTCHEN 5/17/21	1-01-25-157-005-M01	258.1800	258.18
1.00	BRANDON ADAMS 5/17/21	1-01-25-157-005-M02	1,881.1800	1,881.18
1.00	ENRIQUE CRUZ 5/18/21	1-01-25-157-005-M01	1,092.6900	1,092.89
1.00	QUALIL MOORE 5/19/21	1-01-25-157-005-M01	1,009.6800	1,009.68
			TOTAL	4,241.93

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-13359

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 06/22/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CARLOS SAEZ 3/2/21	1-01-25-157-005-M01	2,865.4200	2,865.42
1.00	ROBERT KROSKI 5/21/21	1-01-25-157-005-M01	3,754.4600	3,754.46
1.00	KARON SIMS 5/25/21	1-01-25-157-005-M01	227.1200	227.12
1.00	PHILLIP LORUSSO 5/18 & 5/26	1-01-25-157-005-M01	382.4300	382.43
1.00	ELISAUL MARTE 5/3-5/26	1-01-25-157-005-M01	892.4400	892.44
			TOTAL	8,121.87

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12868

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 05/20/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	KOSHAWN JAMES 1/20/21	1-01-25-157-005-M01	939.8100	939.81
1.00	JAMAR RAMOS 3/30/21	1-01-25-157-005-M01	201.7400	201.74
1.00	BRYON RENTAS 3/29/21	1-01-25-157-005-M01	754.1500	754.15
1.00	JOHNNY ZEAGARAY 3/31/21	1-01-25-157-005-M01	186.7100	186.71
1.00	JOHNNY ZEAGARAY 3/31/21	1-01-25-157-005-M01	129.9300	129.93
1.00	SHANDALE GRADY 2/5/21	1-01-25-157-005-M01	4.0700	4.07
1.00	WALTER WILLIAMS 4/9/21	1-01-25-157-005-M01	125.2500	125.25
1.00	ELISAUL MARTE 4/20/21	1-01-25-157-005-M01	379.0900	379.09
1.00	QUICSON MCLEOD 4/12/21	1-01-25-157-005-M01	140.2800	140.28
1.00	ELISAUL MARTE 2/9/21	1-01-25-157-005-M01	122.2400	122.24
			TOTAL	2,983.27

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12043

S H I P T O	
V E N D O R	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 04/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	MARK HOLDBROOKS 2/17/21	1-01-25-157-005-M01	158.9800	158.98
1.00	JAROD RIETH 2/17/21-2/18/21	1-01-25-157-005-M01	7,062.1800	7,062.18
1.00	BRITTANY WESLER 2/23/21	1-01-25-157-005-M01	1,433.8400	1,433.84
1.00	TYSHONA KENNEDY 2/25/21	1-01-25-157-005-M01	1,019.9200	1,019.92
1.00	RAHEEM LATTIMORE 3/1/21	1-01-25-157-005-M01	2,318.3500	2,318.35
1.00	HECTOR SANTIAGO 3/2/21	1-01-25-157-005-M01	1,373.4500	1,373.45
1.00	ROBERT YORK 3/4/21	1-01-25-157-005-M01	899.4400	899.44
1.00	NASIR NEWSOME 3/15/21	1-01-25-157-005-M01	1,964.9800	1,964.98
1.00	EDWIN DIAZ 3/15/21	1-01-25-157-005-M01	126.5900	126.59
1.00	FAHIM SCUDDER 3/15/21	1-01-25-157-005-M01	140.2800	140.28
1.00	JOHNNY ZEAGARAY 3/16/21	1-01-25-157-005-M01	501.3300	501.33
1.00	MARK HOLDBROOKS 3/22/21	1-01-25-157-005-M01	1,086.8100	1,086.81
1.00	LAREESE EVANS 3/22/21	1-01-25-157-005-M01	3,455.2100	3,455.21
1.00	LAREESE EVANS 3/22/21	1-01-25-157-005-M01	140.2800	140.28
			TOTAL	21,681.64

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12042

S H I P  T O	
V E N D O R	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 04/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ELISAUH MARTE 1/22/21	1-01-25-157-005-M01	125.2500	125.25
1.00	ANDREW MENDEZ 1/22/21	1-01-25-157-005-M01	125.2500	125.25
1.00	ANDREW MENDEZ 1/26/21	1-01-25-157-005-M01	125.2500	125.25
1.00	ELISAUH MARTE 1/26/21	1-01-25-157-005-M01	125.2500	125.25
1.00	JALESSA DENNISON 2/3/21	1-01-25-157-005-M01	128.5900	128.59
1.00	MESSIAH BRONSON 2/5/21-2/22/21	1-01-25-157-005-M01	1,370.0800	1,370.08
1.00	MUJTABAA MUHAMMAD 2/8-2/22	1-01-25-157-005-M01	880.7400	880.74
1.00	KARON SIMS 2/9/21	1-01-25-157-005-M01	352.3700	352.37
1.00	KARON SIMS 2/10/21	1-01-25-157-005-M01	3,950.2300	3,950.23
1.00	JORDAN WHITE 2/11/21-2/17/21	1-01-25-157-005-M01	391.4400	391.44
1.00	ANDREW MENDEZ 2/17/21	1-01-25-157-005-M01	1,666.9900	1,666.99
1.00	JONATHAN VELEZ-SANTIAGO 2/19	1-01-25-157-005-M01	828.6500	828.65
1.00	ALEJANDRO AROTDMA-CHAVEZ 2/22	1-01-25-157-005-M01	158.9800	158.98
1.00	EDWIN DIAZ 3/1/21	1-01-25-157-005-M01	158.9800	158.98
1.00	FAHIM SCUDDER 3/8/21	1-01-25-157-005-M01	125.2500	125.25
1.00	LAREESE EVANS 3/12/21	1-01-25-157-005-M01	125.2500	125.25
1.00	LAREESE EVANS 3/15/21	1-01-25-157-005-M01	1,112.7500	1,112.75
1.00	JALESSA DENNISON 3/3/21	1-01-25-157-005-M01	170.0100	170.01
			TOTAL	11,921.31

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12392

S H I P  T O	
V E N D O R	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 04/27/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CHARLES THOMPSON 1/12/21	1-01-25-157-005-M01	223.1100	223.11
1.00	JORDAN WHITE 1/13/21	1-01-25-157-005-M01	186.7100	186.71
1.00	JAMAR RAMOS 1/24-1/25	1-01-25-157-005-M01	2,472.7600	2,472.76
1.00	MUJTABAA MUHAMMAD 1/12-1/26	1-01-25-157-005-M01	752.4900	752.49
1.00	CHARLES TREMBLAY 1/15-1/26	1-01-25-157-005-M01	537.4000	537.40
1.00	TAQUNE ELLIOT 1/27/21	1-01-25-157-005-M01	2,087.5500	2,087.55
1.00	ANDREW MENDEZ 1/27/21	1-01-25-157-005-M01	313.6300	313.63
1.00	ELISAUL MARTE 1/27/21	1-01-25-157-005-M01	8,462.8400	8,462.84
1.00	MESSIAH BRONSON 1/8-1/29	1-01-25-157-005-M01	325.6500	325.65
			TOTAL	15,362.14

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	RI-12397

S H I P  T O	
	V E N D O R
	VENDOR #: 09745
	ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 04/27/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	TRYSAL LOZADA 1/7-1/8	1-01-25-157-005-M01	9,828.2300	9,828.23
1.00	AUGUSTON MCCLEDD 1/15-1/16	1-01-25-157-005-M01	5,811.5300	5,811.53
1.00	LYVENS EVARISTE 1/15/21	1-01-25-157-005-M01	2,430.2000	2,430.20
1.00	ELISAUL MARTE 2/16-2/23	1-01-25-157-005-M01	224.7900	224.79
1.00	MARK HOLDBROOKS 3/19/21	1-01-25-157-005-M01	125.2500	125.25
1.00	WALTER WILLIAMS 3/22/21	1-01-25-157-005-M01	158.9800	158.98
1.00	ALEJANDRO AROTOMA-CHAVEZ 3/23	1-01-25-157-005-M01	125.2500	125.25
1.00	ALEJANDRO AROTOMA-CHAVEZ 3/26	1-01-25-157-005-M01	3,882.7400	3,882.74
1.00	ISRAEL ROSADO 3/30/21	1-01-25-157-005-M01	115.5600	115.56
1.00	MESSIAH BRONSON 3/19-3/31	1-01-25-157-005-M01	685.0400	685.04
1.00	JORDAN WHITE 3/2-3/30	1-01-25-157-005-M01	782.8800	782.88
			TOTAL	24,170.45

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12859

S H I P  T O	
V E N D O R	VENDOR #: 09745  ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 05/19/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	FAHIM SCUDDER 2/9/21	1-01-25-157-005-M01	782.8800	782.88
1.00	STEPHEN WILLIAMS 2/13/21	1-01-25-157-005-M01	2,282.2000	2,282.20
1.00	MARQUISE MCCOY 3/25/21	1-01-25-157-005-M01	7,415.9800	7,415.98
1.00	LUIS SIERRA 4/20/21	1-01-25-157-005-M01	1,552.7400	1,552.74
1.00	ALEJANDRO AROTOMA-CHAVEZ 4/23	1-01-25-157-005-M01	125.2500	125.25
1.00	JONATHAN VELEZ-SANTIAGO 4/15	1-01-25-157-005-M01	133.9300	133.93
1.00	MARCUS JOHNSON 4/19/21	1-01-25-157-005-M01	158.9800	158.98
1.00	FAHIM SCUDDER 4/27/21	1-01-25-157-005-M01	228.4600	228.46
1.00	CHARLES TREMBLAY 4/27/21	1-01-25-157-005-M01	290.2500	290.25
1.00	JOHNNY ZEAGARAY 4/9-4/23	1-01-25-157-005-M01	880.7700	880.77
1.00	MARQUISE MCCOY 4/16/21	1-01-25-157-005-M01	125.2500	125.25
1.00	ALEJANDRO AROTOMA-CHAVEZ 4/27	1-01-25-157-005-M01	3,921.7900	3,921.79
1.00	BREANNE MACKAY 4/30/21	1-01-25-157-005-M01	1,001.4000	1,001.40
1.00	ELISAUL MARTE 4/8-4/30	1-01-25-157-005-M01	1,308.2700	1,308.27
1.00	JONATHAN VELEZ-SANTIAGO 4/27	1-01-25-157-005-M01	186.7100	186.71
1.00	ISRAEL ROSADO 4/27/21	1-01-25-157-005-M01	186.7100	186.71
1.00	PHILLIP LORUSSO 5/4/21	1-01-25-157-005-M01	330.3300	330.33
1.00	RAMIR WILLIAMS 5/3/21	1-01-25-157-005-M01	3,190.7600	3,190.76
			TOTAL	24,102.66

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-12860

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 05/19/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	JUAN RODRIGUEZ 3/18/21	1-01-25-157-005-M01	4,885.8000	4,885.80
1.00	ANDRE WHITE 3/26/21	1-01-25-157-005-M01	2,339.5800	2,339.58
1.00	ROBERT BORGES 3/27/21	1-01-25-157-005-M01	3,699.1200	3,699.12
1.00	JAMAR RAMOS 4/20/21	1-01-25-157-005-M01	140.2800	140.28
1.00	JOSE SARITA 4/18/21	1-01-25-157-005-M01	2,580.1500	2,580.15
1.00	JORDAN WHITE 4/22/21	1-01-25-157-005-M01	195.7200	195.72
			TOTAL	13,840.65

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-06015

S H I P  T O	
V E N D O R	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 10/28/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	TRYSAL LOZADA 10/9/20	0-01-25-157-005-M01	164.3300	164.33
1.00	SAUL OJEDA 10/9/20	0-01-25-157-005-M01	8,056.1200	8,056.12
1.00	THOMAS HALLEY 10/12/20	0-01-25-157-005-M01	253.5000	253.50
1.00	BREANNE MACKAY 10/11/20	0-01-25-157-005-M01	1,006.9900	1,006.99
			TOTAL	9,480.94

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-06399

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 11/18/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	TAQUNE ELLIOT 10/28/20	0-01-25-157-005-M01	2,280.0300	2,280.03
1.00	HECTOR GUTIERREZ 10/29/20	0-01-25-157-005-M01	1,952.4500	1,952.45
1.00	MHANNA ALSHAMMARY 10/30/20	0-01-25-157-005-M01	901.7800	901.78
1.00	CHARLES TREMBLAY 10/20/20	0-01-25-157-005-M01	195.7200	195.72
1.00	JERMAIN SWINDELL 10/30/20	0-01-25-157-005-M01	129.9300	129.93
1.00	TAQUNE ELLIOT 10/30/20	0-01-25-157-005-M01	3,266.9900	3,266.99
1.00	SUNDAY ALSTON 10/15/20	0-01-25-157-005-M01	158.9800	158.98
			TOTAL	8,885.88

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	RD-06249

S H I P  T O	
V E N D O R	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 11/10/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ANDRAY GLOVER 7/6/20	0-01-25-157-005-M01	140.2800	140.28
1.00	ANDRAY GLOVER 7/30/20	0-01-25-157-005-M01	103.8700	103.87
1.00	KAREEM MCLEOD 8/13/20	0-01-25-157-005-M01	6,830.4000	6,830.40
1.00	ANDRAY GLOVER 8/27/20	0-01-25-157-005-M01	171.6800	171.68
1.00	FERNANDO RAMIREZ-QUIRIN 10/12	0-01-25-157-005-M01	2,087.1600	2,087.16
1.00	JONTHAN VELEZ-SANTIAGO 10/13	0-01-25-157-005-M01	2,979.5700	2,979.57
3.00	ELISAUL MARTE 10/13/20	0-01-25-157-005-M01	163.6600	163.66
1.00	CHARLES TREMBLAY 10/13/20	0-01-25-157-005-M01	75.1500	75.15
1.00	JAMAR RAMOS 10/15/20	0-01-25-157-005-M01	971.6300	971.63
1.00	ANDRE WHITE 10/20/20	0-01-25-157-005-M01	1,292.2300	1,292.23
1.00	ANDREW MENDEZ 10/21/20	0-01-25-157-005-M01	2,590.7200	2,590.72
1.00	JASMINE ALLEN 10/22/20	0-01-25-157-005-M01	722.0900	722.09
1.00	DAVID CARDONA 10/2-10/22	0-01-25-157-005-M01	669.3300	669.33
1.00	JORDAN WHITE 10/28/20	0-01-25-157-005-M01	5,138.3200	5,138.32
			TOTAL	23,936.09

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY OF PASSAIC  
 SHERIFF'S DEPT. ATTN: CAITLIN  
 CO OF PASSAIC, (Q)973-247-3310  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	RO-05961

SHIP TO	
VENDOR	VENDOR #: 09745 ST. JOSEPH'S HOSPITAL ATTN: DANNETTE PRITCHETT 703 MAIN STREET, DEPT C PATERSON, NJ 07503

ORDER DATE: 10/23/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	DAVID CARDONA 9/4-9/25	0-01-25-157-005-M01	1,308.2700	1,308.27
1.00	TRYSAL LOZADA 9/30/20	0-01-25-157-005-M01	449.5700	449.57
1.00	FERNANDO IRBY 10/1/20	0-01-25-157-005-M01	100.2000	100.20
1.00	RHAJHSON HAWKINS 10/2/20	0-01-25-157-005-M01	594.5900	594.59
1.00	JAMAR RAMOS 9/9/20	0-01-25-157-005-M01	129.9300	129.93
1.00	ROGER GULBRANDSEN 9/15/20	0-01-25-157-005-M01	186.7100	186.71
1.00	CHARLES TREMBLAY 9/29/20	0-01-25-157-005-M01	186.7100	186.71
1.00	PETER PICARIELLO 9/25/20	0-01-25-157-005-M01	129.9300	129.93
1.00	ERIN DOCKRAY 10/2/20	0-01-25-157-005-M01	1,282.3600	1,282.36
1.00	ROGER GULBRANDSEN 9/22/20	0-01-25-157-005-M01	75.1500	75.15
1.00	SCOTT CUSKADEN 9/24-9/25	0-01-25-157-005-M01	4,165.5200	4,165.52
1.00	FERNANDO MARTINEZ 9/1/20	0-01-25-157-005-M01	223.1100	223.11
			TOTAL	8,832.05

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210839

REQUESTING DEPARTMENT

DATE

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$359,282.53

APPROPRIATION: 0-01-25-157-005-M01 - \$76,481.99  
1-01-25-157-005-M01 - \$282,800.54

PURPOSE: Resolution authorizing payment to St. Joseph's  
Emergency Physicians for services received by  
inmates at the Passaic County Jail.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

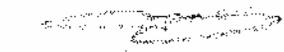
Agenda: RESOLUTION AUTHORIZING THE TRANSFER OF A SURPLUS VEHICLE FROM THE PASSAIC COUNTY SHERIFF'S OFFICE FLEET TO PROSPECT PARK, PURSUANT TO N.J.S.A. 40A:11-36(2), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210840</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-62							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE TRANSFER OF A SURPLUS VEHICLE FROM THE PASSAIC COUNTY SHERIFF'S OFFICE FLEET TO PROSPECT PARK, PURSUANT TO N.J.S.A. 40A:11-36(2)**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-36 any contracting unit by resolution of its governing body may authorize by sealed bid or public auction the sale of its personal property not needed for public use; and

**WHEREAS**, more specifically, pursuant to N.J.S.A. 40A:11-36(2) whenever the transfer of such surplus property is to another contracting unit, the law does not require the use of a sealed bid or public auction; and

**WHEREAS**, Prospect Park, as another contracting unit, has inquired about the availability of any surplus vehicles that may be available from the Passaic County Sheriff's Office ("PCSO") for transfer in accordance with N.J.S.A. 40A:11-36(2); and

**WHEREAS**, the PCSO has identified a 2008 Dodge Charger, vin # 2B3KA43H08H320149, which is available for said transfer, and now seeks approval of the Board to accomplish same; and

**WHEREAS**, this matter has been reviewed by the Law and Public Safety Committee at its August 31, 2021 meeting and is being recommended to the Board of for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of County Commissioners of the County of Passaic hereby authorizes the Passaic County Sheriff's Office to transfer its surplus vehicle, namely a 2008 Dodge Charger, vin # 2B3KA43H08H320149, to Prospect Park pursuant to N.J.S.A. 40A:11-36(2).

**LET IT BE FURTHER RESOLVED**, that the Sheriff or his designee, Director of the Board of County Commissioners, County Administrator, County Counsel, Clerk of the Board, Chief Financial Officer, and any other employee for the County of Passaic may take any action necessary to effectuate the purpose of this resolution.

LSP

September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO AWARD A CONTRACT TO GD CORRECTIONAL SERVICES, LLC. FOR FOOD SERVICE AND FOOD MANAGEMENT AT THE PASSAIC COUNTY JAIL, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210841</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-63							
CAF #	1-01-25-157-001-F04							
Purchase Req. #	R1-14358							
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO AWARD  
A CONTRACT TO GD CORRECTIONAL SERVICES, LLC. FOR FOOD SERVICE AND  
FOOD MANAGEMENT AT THE PASSAIC COUNTY JAIL,  
PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereinafter the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereinafter the "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Sheriff's Office (hereinafter "PCSO") desires to contract with an outside vendor to provide Food Service and Food Management for the Passaic County Jail; and

**WHEREAS**, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-4.1(g) specifically authorizes the County to utilize competitive contracting to hire a vendor for contracted food services; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution No. R20100779, authorizing competitive contracting for food services at the Passaic County Jail; and

**WHEREAS**, thereafter the Purchasing Agent issued RFP-21-024 Food Services and Food Management for the Passaic County Jail (hereinafter "RFP-21-024"), responses which were opened on August 5, 2021; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.5(d), in a memorandum dated August 23, 2021, which is attached to and made part of this Resolution, the proposal submitted by GD Correctional Services, LLC. as the only bidder was reviewed and ranked based on a methodology for the awarding of competitive contracts, which included management, technical and costs; and

**WHEREAS**, the August 23, 2021, memorandum is recommending an award of contract to GD Correctional Services, LLC for a two (2) year term from October 1, 2021, through September 30, 2023, in an amount not to exceed three hundred and fifty-three thousand dollars (\$353,000.00); and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County's request for proposals is a fair and open process, specifically, the request for proposals case management services was publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, funds are available in Account No. 1-01-25-157-001-F04, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was reviewed by the Law and Public Safety Committee at its August 31, 2021, meeting and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4.1 et seq., the Passaic County Sheriff's Office is authorizing a contract award to GD Correctional, LLC. for Food Service and Food Management at the Passaic County for two (2) years from October 1, 2021, through September 30, 2023, in an amount not to exceed three hundred and fifty-three thousand dollars (\$353,000.00).

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to GD

Correctional, LLC., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

I.SP

September 8, 2021

COUNTY OF PASSAIC  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-14358

SHIP TO	PASSAIC COUNTY SHERIFFS DEPT 11 MARSHALL STREET ATTN: KITCHEN PATERSON, NJ 07505
VENDOR	VENDOR #: 09475 GD CORRECTIONAL, LLC 461 WATCHUNG AVENUE WATCHUNG, NJ 07069

ORDER DATE: 08/26/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	FOOD SERVICE & MANAGEMENT FOR THE PASSAIC COUNTY JAIL. INMATE & OFFICER MEALS  CONTRACT PERIOD OCTOBER 1, 2021 - SEPTEMBER 30, 2023.  RFP-21-024 TAKEN ON 8/5/2021  ESTIMATED COST FOR THIS TIME FRAME BASED ON INMATE POPULATION  TO BE PAID IN PARTIAL PAYMENTS  PENDING RESOLUTION	1-01-25-157-001-F04	353,000.0000	353,000.00
			TOTAL	353,000.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210841

REQUESTING DEPARTMENT

DATE

**COUNTY OF PASSAIC**  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-14358

SHIP TO	PASSAIC COUNTY SHERIFFS DEPT 11 MARSHALL STREET ATTN: KITCHEN PATERSON, NJ 07505
VENDOR	VENDOR #: 09475 GD CORRECTIONAL, LLC 461 WATCHUNG AVENUE WATCHUNG, NJ 07069

ORDER DATE: 08/26/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	FOOD SERVICE & MANAGEMENT FOR THE PASSAIC COUNTY JAIL. INMATE & OFFICER MEALS  CONTRACT PERIOD OCTOBER 1, 2021 - SEPTEMBER 30, 2023.  RFP-21-024 TAKEN ON 8/5/2021  ESTIMATED COST FOR THIS TIME FRAME BASED ON INMATE POPULATION  TO BE PAID IN PARTIAL PAYMENTS  PENDING RESOLUTION	1-01-25-157-001-F04	353,000.0000	353,000.00
			TOTAL	353,000.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210841

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$353,000.00

APPROPRIATION: 1-01-25-157-001-F04 - \$44,125.00  
(308,875.00 is dependent upon inclusion and adoption of future years' budgets)

PURPOSE: Authorize award to GD Correctional Services, LLC for food service and food management at the Passaic County Jail.

  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) ROBOTS AND ASSOCIATED EQUIPMENT FOR BOMB SQUAD TRAINING BY THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210842</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-64							
CAF #	C-04-55-166-001-901							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) ROBOTS AND ASSOCIATED EQUIPMENT FOR BOMB SQUAD TRAINING BY THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Sheriffs's Office (hereinafter the "PCSO") has requested to purchase two (2) robots and associated equipment for use by the Bomb Squad for training purposes; and

**WHEREAS**, said goods and services are being procured through State Contract as permitted N.J.S.A. 40A:11-12 et seq. and as specified below; and

**WHEREAS**, the Board is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS**, funds are available in Account No C-04-55-166-001-901, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter has been reviewed by the Law and Public Safety Committee at its August 31, 2021, meeting and is being recommended to the Board of for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to and N.J.S.A. 40A:11-12 et seq., that the Board of County Commissioners of the County of Passaic hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract:

Description:	Robots and associated equipment
Using Agency:	PCSO
Purchase Price:	\$347,967.00
Vendor:	ICOR Technology
Master P.O. #:	17-FLEET-00742

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

LSP

September 8, 2021



935 Ages Drive  
Ottawa, ON K1G 6L3  
CANADA

P: 613.745.3600  
F: 613.745.3590  
TF: 877.483.7978

www.icortechnology.com  
sales@icortechnology.com

# QUOTE

**To**  
Guy Perez  
Passaic County Sheriff's Office (NJ)  
435 Hamburg Turnpike  
Wayne, NJ 07470

**QUOTE NO.:** QUO-04616-Y7D0-1  
**EFFECTIVE FROM:** 8/6/2021  
**EFFECTIVE TO:** 11/6/2021

Tel: 201-895-4332  
Fax:  
Mobile: 973-632-5594  
Email: gperez@pcsheriff.org

**CURRENCY:** US Dollar  
**SHIPPING METHOD:** Ground  
**SHIPPING TERMS:** FOB - DESTINATION  
**DELIVERY DATE:** 24 - 28 Weeks APO  
**PAYMENT TERMS:** Net 30

**T0106 17DPP00046 -- Law Enforcement Firearms Equipment and Supplies**

**New Jersey State Contract: ICOR Technology Inc., 17-FLEET-00742**

QTY	P/N	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL
2.0	FLEX-111	<p><b>CAUBER® FLEX w/ COFDM IP Radios &amp; Dual PAN Disrupter Mount</b></p> <p>System includes: Multi-Function Command &amp; Control Unit (CCU) with 15" capacitive touch screen, 3D real time position avatar, Picture-In-picture (PIP), Pre-set configuration controls, game pad controller with advanced multi-axis control + Walk along handheld controller + Wireless COFDM IP Radio System + 360° Rotating Claw mounted to a 5 axis Robotic Arm with 5 axes of movement (including: turret, shoulder, elbow, wrist &amp; rotate) + 1 x Color Claw camera with LED light + 2 x Disrupter/Weapon cameras with LED lights + 1 x Color Pan-Tilt-Zoom (PTZ) Camera with 36x Zoom and 360° Continuous Rotation with LED light, mounted on a motorized telescoping mast + 1 x Front-Drive Color/IR camera + 1 x Rear-Drive Color/IR camera + Disrupter Mounting bracket for 2 recoilless disrupters, with LIDAR distance measuring device and 4 green lasers + 1 x Claw-Mounted 24V DC Firing Circuit + 2 x 24V DC Firing Circuit on Disrupter Mount + 2 x Deck-mounted 24V DC Firing Circuits + 2 x 24V DC Battery Packs (1x onboard; 1x spare) + 1x 24V DC 110 Battery Charger + 12 V DC/110 Battery Charger + Rubber tracks with front and rear flippers + 2-way Audio + 500' Hard-Wire Tether + 2 year warranty</p>		6.00	\$175,000.00	\$329,000.00
2.0	13903	<p><b>FLEX - Arm Extension Kit</b></p> <p>Increases FLEX vertical reach up to 105" (267cm) for inspection of overhead compartments on buses, trains, and planes; and for undervehicle retrieval.</p>		6.00	\$6,975.00	\$13,113.00
2.0	451-RM2	<p><b>DUKE PRO - FOR MK3/FLEX</b></p> <p>Duke Pro, 2-Channel Shock Tube Initiator with Mount for CAUBER® MK3/FLEX</p>		6.00	\$1,550.00	\$2,914.00
1.0	CAI-TTC-FLEX	<p><b>CAUBER® FLEX ROBOT ON-SITE TRAINING</b> at Customer Location</p> <p>2-Day Operation, Maintenance and Troubleshooting course of the CAUBER® FLEX, includes travel and accommodations for ICOR Technician (CANADA and CONUS and one robot only) Consists of hands-on instruction for up to ten operators, and a classroom presentation for unlimited participants.</p>		40.00	\$4,900.00	\$2,940.00
<b>TOTAL</b>						<b>\$347,967.00</b>

This is a quotation on the goods named, subject to the conditions noted below. Unless otherwise provided this quote is in US Dollars. Shipping terms are EX WORKS for commercial and recreational equipment. All prices are exclusive of shipping costs, insurance, custom clearance and any applicable taxes of any kind, or price quotes (our only valid for 90 days). Published list prices are subject to change without notice. Due to a policy of continuous product improvement, ICOR reserves the right to change specifications and appearance without notice. Please reference the model number on your purchase order and email to ICOR Technology Inc. 935 Ages Drive, Ottawa, ON K1G 6L3 Canada. The CAUBER® Robot (including the MK3, 15, MK4, and MK4) contains up to 35% US-source materials and are 100% export license free and not subject to RECA or EAR regulations. The CAUBER® Robot is a Controlled Good, and requires an Export Permit for international shipping in accordance with the Export and Import Permit Act of S.C. 1985, c. 77 (1985, c. 77). Failure to perform due to the action or inaction of the Government of Canada will be considered force majeure, and ICOR is not responsible for any penalties, fees, liquidated damages, etc. Items or all of the quoted items are eligible for purchase through GSA's Enterprise Purchasing Program and 3322 Program for State and Local Law Enforcement. Please consult with your purchasing department to determine the optimal purchasing vehicle and notify your ICOR sales representative to make any changes necessary. ICOR's GSA Contract Number is: 65-077-0430V

**DISCLAIMER REGARDING DISRUPTER MOUNT CONFIGURATIONS:** ICOR Technology is a robot manufacturer and does not make disrupters. The end-user must consult with the disrupter manufacturer for complete instructions on loading, operation, maintenance and firing procedures. ICOR recommends that the end-user takes appropriate liability from the manufacturer before using the weapon off the robot. USA AT OWN RISK. ANY POTENTIAL DAMAGES TO THE ROBOT AS A RESULT OF USING A DISRUPTER ARE NOT COVERED UNDER WARRANTY. AS PER ICOR'S LIMITED WARRANTY, WARNING AND LIMITATION OF LIABILITY DOCUMENT, ICOR SHALL BE HELD HARMLESS TO ANY LOSS OR INJURY AS RESULT OF USING DISRUPTER ON THE ROBOT.

To accept this quotation, sign here and return:

Signature

Date

Introduced on: September 8, 2021  
Adopted on: September 8, 2021  
Official Resolution#: R20210842



PRICE LIST - April 20, 2021 - BPO# 17-FLEET-00742

Effective from: April 20, 2021 -  
April 20, 2022**CALIBER Robots**

CAL-MK3	MK3 CALIBER ROBOT with Standard Video	Ea.	\$ 85,500.00	\$ 82,935.00
CAL-T5	CALIBER T5 with Standard Video	Ea.	\$ 87,500.00	\$ 84,875.00
CAL-MINI	Mini-CALIBER with Claw Arm and Flippers	Ea.	\$ 48,500.00	\$ 47,045.00
CAL-MK4	MK4 CALIBER Robot and Standard Accessories	Ea.	\$ 258,000.00	\$ 250,260.00
	OPTIONAL FLEX W/ COPDMIP Radios & DV	EA		

**Robot Options / Accessories**

10001	MINI arm Picatinny Rail Assembly	EA	\$ 350.00	\$ 339.50
10002	K3150 Robot Disruptor Sleeve	EA	\$ 2,850.00	\$ 2,764.50
10003	Mini Claw Kit - 2ND Generation	Ea.	\$ 4,150.00	\$ 4,025.50
10004	MK3/ T5 / FLEX Claw Kit - 2ND Generation	Ea.	\$ 4,500.00	\$ 4,365.00
10059	MPTZ Mast Upgrade Kit for MK3	EA	\$ 5,675.00	\$ 5,504.75
10255	T5 Universal Disruptor Mount Kit	EA	\$ 3,150.00	\$ 3,055.50
10257	MK3 Universal Disruptor Mount Kit	EA	\$ 3,150.00	\$ 3,055.50
10458	Claw Auxiliary Camera - Mini	EA	\$ 1,400.00	\$ 1,358.00
10478	Extended Warranty - Mini	EA	\$ 5,250.00	\$ 5,092.50
10922	MPTZ Mast Upgrade Kit for T5	EA	\$ 4,675.00	\$ 4,534.75
10923	Dual CTS Lance Mount for MK3 w/o FAS	Ea.	\$ 3,750.00	\$ 3,637.50
10927	MK4 CLAW KIT - 3RD GENERATION	Ea.	\$ 4,750.00	\$ 4,607.50
11298	MK4 Claw Auxiliary Camera	EA	\$ 2,150.00	\$ 2,083.50
11704	MK3/T5 Quick Release Colour IR Camera	EA	\$ 950.00	\$ 921.50
12627	MINI Quick Release Color IR Camera	EA	\$ 950.00	\$ 921.50
13153	Mini-CALIBER* RF Range Extender (Video/Data)	EA	\$ 5,950.00	\$ 5,771.50
13895	500' Tether Reel kit - Mini RF Range Extender	EA	\$ 3,950.00	\$ 3,831.50
03A0615	CALIBER T5 Track Replacement	Ea.	\$ 2,100.00	\$ 2,037.00
03A0651	MK3 CALIBER Track Replacement	Ea.	\$ 2,100.00	\$ 2,037.00
ABP_DM-MK4	AB Precision Disruptor Mount - MK4	Ea.	\$ 3,500.00	\$ 3,395.00
ACC1001	MODULAR 20MM RAM BODY ASSEMBLY	Ea.	\$ 4,335.00	\$ 4,204.95
ACC1004	USTI-ECD - Duke Pro Single Channel Shock Tube Initiator	Ea.	\$ 1,070.00	\$ 1,037.90
ADT-3020-640	Needle (Plus) Disruptor	Ea.	\$ 5,390.00	\$ 5,228.30
ASY-000-001	Mini-CALIBER* Window Breaker	EA	\$ 1,385.00	\$ 1,343.45
BATS1-CAL	Block Accessory Tool System (BATS) - 1 Block - MK3/T5	Ea.	\$ 5,220.00	\$ 5,063.40
BATS1-MINI	Block Accessory Tool System (BATS) - 1 Block - Mini-CALIBER	Ea.	\$ 5,220.00	\$ 5,063.40
BATS3-REM-ANDROS	Block Accessory Tool System (BATS) - 3 Block - Remotec Andros	Ea.	\$ 6,360.00	\$ 6,169.20
CAL-125RC	24V DC Firing Circuit AND Mount for Needle Plus Disruptor	Ea.	\$ 2,680.00	\$ 2,599.60
CAL-ALO	Aluminium Folding Ramps (SET OF 2)	Ea.	\$ 520.00	\$ 504.40
CAL-APC	Auxiliary Pole Camera MK3 or T5	Ea.	\$ 960.00	\$ 931.20
CAL-APM	CALIBER Annual Preventative Maintenance (MK3/T5/MINI)	Ea.	\$ 15,000.00	\$ 14,550.00
CAL-BC0	Extra CALIBER 24V Battery Charger	Ea.	\$ 365.00	\$ 354.05
CAL-BC1	CCU Battery Charger - MK3/T5	Ea.	\$ 290.00	\$ 281.30
CAL-BC2	CCU Battery Charger - Mini	Ea.	\$ 300.00	\$ 291.00
CAL-BC3	Robot Battery Charger - Mini	Ea.	\$ 195.00	\$ 189.15
CAL-BC4	48V DC Battery Charger - MK4	Ea.	\$ 2,275.00	\$ 2,206.75
CAL-BSG-MK3	MK3 Tool Mount	Ea.	\$ 2,580.00	\$ 2,502.60
CAL-BSG-T5	T5 Tool Mount	Ea.	\$ 4,950.00	\$ 4,801.50
CAL-CCU15	MK3/T5 CCU Upgrade	Ea.	\$ 28,745.00	\$ 27,882.65
CAL-CCUPP	CCU POWER PACK	EA	\$ 2,635.00	\$ 2,555.95
CAL-CCUST	Folding CCU Stand	Ea.	\$ 350.00	\$ 339.50
	OPTIONAL 900MHz Video Transmitter	Ea.	\$ 5,950.00	\$ 5,771.50

Introduced on: September 9, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210842

CAL-DCPP	MK4 14V DC CCU Power Pack	Ea	\$ 2,600.00	\$ 2,522.00
CAL-DVR	Digital Video Recorder	Ea.	\$ 2,050.00	\$ 1,988.50
CAL-DVU1	Digital COFDM Video Upgrade	Ea.	\$ 26,118.00	\$ 25,334.46
CAL-EB0	24V DC Battery Pack - MK3	Ea.	\$ 1,195.00	\$ 1,159.15
CAL-EB1	24V DC Battery Pack - T5	Ea.	\$ 1,195.00	\$ 1,159.15
CAL-EB2	24V DC Battery Pack - Mini	Ea.	\$ 625.00	\$ 606.25
CAL-EB3	CCU Battery - Mini	Ea.	\$ 155.00	\$ 150.35
CAL-EB4	48V DC Battery Pack - MK4	Ea.	\$ 5,250.00	\$ 5,092.50
CAL-EXA	T5 - Arm Extension Kit	Ea.	\$ 4,970.00	\$ 4,820.90
CAL-EXT	CCU RF EXTENSION CABLE 15 FT SET	Ea.	\$ 270.00	\$ 261.90
CAL-EXWAR	CALIBER Robot Extended Warranty (3rd Year)	Ea.	\$ 6,800.00	\$ 6,596.00
CAL-EXWAR.MK4	MK4 Extended Warranty	EA	\$ 20,400.00	\$ 19,788.00
CAL-FLMK4	FLIR Thermal Camera - MK4	EA	\$ 10,550.00	\$ 10,233.50
CAL-FRO	Fiber Optic Spooler	Ea.	\$ 9,190.00	\$ 8,914.30
CAL-FR1	Fiber-Optic Tether - MK4	EA	\$ 10,150.00	\$ 9,845.50
CAL-HCU	HANDHELD CONTROLLER UNIT	Ea.	\$ 1,650.00	\$ 1,600.50
CAL-HCUB	CALIBER Wireless Hand Held Control Unit (Bluetooth)	Ea.	\$ 3,100.00	\$ 3,007.00
CAL-K100	PAN DISRUPTER UNIT (12 GA)	Ea.	\$ 2,915.00	\$ 2,827.55
CAL-K1000	PAN RECOIL REDUCTION KIT	Ea.	\$ 2,505.00	\$ 2,429.85
CAL-K1000-ACME	T3 Recoil Reduction Kit (ACME)	EA	\$ 2,505.00	\$ 2,429.85
CAL-K1090	Electric Breech Kit - PAN (fine thread)	EA	\$ 2,350.00	\$ 2,279.50
CAL-K4300	T3 Disrupter Unit	EA	\$ 3,825.00	\$ 3,710.25
CAL-K4300-12IC	Tactical-Swat Disrupter Kit	EA	\$ 4,500.00	\$ 4,365.00
CAL-MC8K	Mini-CALIBER® Backpack	Ea.	\$ 795.00	\$ 771.15
CAL-MDVR	Digital Video Recorder (DVR) for Mini-CALIBER	Ea.	\$ 1,950.00	\$ 1,891.50
CAL-MPT2	Motorized PTZ Mast (Mast Only)	Ea.	\$ 4,675.00	\$ 4,534.75
CAL-OPD01	24V DC Firing Circuit for Mini-CALIBER® Robot	Ea.	\$ 1,050.00	\$ 1,018.50
CAL-OPD02	24V DC Firing Circuit AND Duke Pro Single Channel Shock Tube Initiator	Ea.	\$ 2,260.00	\$ 2,192.20
CAL-OPD09	Motorized PTZ Mast and Camera	Ea.	\$ 10,500.00	\$ 10,185.00
CAL-OP014	Mini-CALIBER case	Ea.	\$ 1,570.00	\$ 1,522.90
CAL-OP015	Quick Release PTZ Upgrade	Ea.	\$ 3,565.00	\$ 3,458.05
CAL-OP016	Quick Release FLIR Camera	Ea.	\$ 7,550.00	\$ 7,323.50
CAL-PIP	Picture-in-Picture functionality	Ea.	\$ 3,675.00	\$ 3,564.75
CAL-PSA	Portable Screen for Mini CALIBER Only	Ea.	\$ 4,045.00	\$ 3,923.65
CAL-PSD	Portable Screen for MK3/T5 Only	Ea.	\$ 5,620.00	\$ 5,451.40
CAL-SLO	MK3 Power Switch Lock	Ea.	\$ 185.00	\$ 179.45
CAL-SL1	T5 Power Switch Lock	Ea.	\$ 185.00	\$ 179.45
CAL-SP0	CALIBER Basic Spare Parts Kit (MK3)	Ea.	\$ 2,380.00	\$ 2,308.60
CAL-SP1	CALIBER Basic Spare Parts Kit (T5)	Ea.	\$ 2,380.00	\$ 2,308.60
CAL-SP2	Mini Basic Spare Parts Kit	Ea.	\$ 1,575.00	\$ 1,527.75
CAL-SP3	MK4 Basic Spare Parts Kit	Ea.	\$ 11,750.00	\$ 11,397.50
CAL-TK0	External truck brackets for RF system (Client installs)	Ea.	\$ 895.00	\$ 868.15
CAL-TRC	Heavy Duty Hard Shell Transit Case (set of 2)	set	\$ 4,425.00	\$ 4,292.25
CAL-TTC	CALIBER ROBOT ONSITE TRAINING (MK3/T5)	Ea.	\$ 1,950.00	\$ 1,891.50
CAL-TTC-MINI	CALIBER ROBOT ONSITE TRAINING (Mini)	Ea.	\$ 3,000.00	\$ 2,910.00
CAL-TTC-MK4	CALIBER ROBOT ONSITE TRAINING (MK4)	Ea.	\$ 4,900.00	\$ 4,753.00
CAL-UDMMK4	Universal Disruptor Mount - MK4	EA	\$ 8,050.00	\$ 7,808.50
CAL-VEX	VIDEO RF RANGE EXTENDER FOR CALIBER ROBOT	Ea.	\$ 2,160.00	\$ 2,095.20
CAL-XR1	VIDISCO XRAY MOUNT FOR XR-200 OR XR-300	Ea.	\$ 1,185.00	\$ 1,149.45
	DUKE F	Ea.	\$	\$ 1,503.50
ESI-RM2-MK4C	MK4 ST Initiator Claw Arm Assembly	EA	\$ 1,550.00	\$ 1,503.50
ESI-RM2-MK4W	MK4 ST Initiator Weapon Arm Assembly	EA	\$ 1,550.00	\$ 1,503.50
ETS-ICR-001	Individual Gripper Block - MK3/T5	Ea.	\$ 495.00	\$ 480.15
ETS-ICR-002	Individual Gripper Block - Mini	Ea.	\$ 495.00	\$ 480.15
ETS-ICR-001	Individual Gripper Block - Remotec Andros	Ea.	\$ 495.00	\$ 480.15

HEC0016	Replacement 12V DC Battery	EA	\$ 192.50	\$ 186.73
MAFB-MK3/T5	Motorized Anti-Flip Bar (MK3/T5)	EA	\$ 4,675.00	\$ 4,534.75
13365	Claw Auxiliary Camera - FLEX	EA	\$ 1,900.00	\$ 1,843.00
		EA	\$	\$ 6,765.75
13901	FLEX Auxiliary Pole Camera	EA	\$ 1,765.00	\$ 1,712.05
13910	RF Extender - CALIBER® FLEX	EA	\$ 3,225.00	\$ 3,128.25
13902	FLEX Bulkhead Truck Kit	EA	\$ 1,800.00	\$ 1,746.00
13900	FLEX Quick Release FLIR Camera	EA	\$ 7,925.00	\$ 7,687.25
CAL-CCUSTND	Folding CCU Stand - T5, MK3, MK4 & FLEX	EA	\$ 350.00	\$ 339.50
13477	FLEX Fiber-Optic Tether	EA	\$ 9,250.00	\$ 8,972.50
13899	FLEX Basic Spare Parts Kit	EA	\$ 5,240.00	\$ 5,082.80
EXWAR-FLEX	Extended Warranty - CALIBER® FLEX	EA	\$ 7,500.00	\$ 7,275.00
	CALIBER® FLEX 3 Year Parts/Labor Warranty (Depot)	EA	\$	\$ 4,753.00
<b>Stealth Search Products</b>				
M1000	UNDER VEHICLE SEARCH MIRROR	Ea.	\$ 675.00	\$ 654.75
M2000	5-SECTION SEARCH MIRROR	Ea.	\$ 480.00	\$ 465.60
M3000	3 SECTION SEARCH MIRROR	Ea.	\$ 190.00	\$ 184.30
M4000	Carbon Fiber Tactical Search Mirror	Ea.	\$ 495.00	\$ 480.15
PSM-H&L	POCKET SEARCH MIRROR	Ea.	\$ 200.00	\$ 194.00
TSPC - IR	TSPC - IR for UDC	Ea.	\$ 800.00	\$ 776.00
TSPC-Audio	TSPC - Audio Out for UDC	EA	\$ 1,100.00	\$ 1,067.00
TSPC-Aud-PP	TSPC - Audio Out - Post Purchase	EA	\$ 1,800.00	\$ 1,746.00
TSPC-BasePkg	TSPC with Quick Disc and Audio Out Port	EA	\$ 4,565.00	\$ 4,428.05
TSPC-Batt	TSPC - Backup Battery	EA	\$ 325.00	\$ 315.25
TSPC-DualCam	TSPC - Dual Camera for UDC	EA	\$ 3,600.00	\$ 3,492.00
TSPC-LCD 7IN	TSPC - Hand-held 7IN LCD Monitor	EA	\$ 895.00	\$ 868.15
TSPC-Shield	TSPC - Sunshield	EA	\$ 45.00	\$ 43.65
TSPC-Sling	TSPC - Tactical Rifle Sling	EA	\$ 145.00	\$ 140.65
TSPC-UDC-IR	TSPC - Under Door Camera with IR	EA	\$ 5,400.00	\$ 5,238.00
TSPC-WAR3	TSPC - 3 Year Parts/ Labor Warranty (Depot)	EA	\$ 650.00	\$ 630.50
<b>Hook &amp; Line Rigging Kits</b>				
06A0021	SWIVEL RELEASE PULLEY ASSY REV 7	Ea.	\$ 265.00	\$ 257.05
06A0645	CUTABINEER	Ea.	\$ 75.00	\$ 72.75
06A0699	'T' ANCHOR ASSY REV 1	Ea.	\$ 14.95	\$ 14.50
ESHLO1	ESSENTIAL HOOK & LINE KIT	Ea.	\$ 4,125.00	\$ 4,001.25
ESHLO3	ESSENTIAL HOOK & LINE KIT WITH BACKPACK	Ea.	\$ 4,125.00	\$ 4,001.25
ULHLO2	ULTIMATE HOOK AND LINE KIT	Ea.	\$ 6,480.00	\$ 6,285.60
<b>EOO Tools</b>				
10785	168001 - Remote Firing Devices Controller	EA	\$ 2,250.00	\$ 2,182.50
10786	168002 - Remote Firing Devices Remote	EA	\$ 2,250.00	\$ 2,182.50
10787	A700-900-00 - 900 MHz 1680 Antenna	EA	\$ 50.00	\$ 48.50
10788	8168-092-00 - Ultimate AAA Lithium Battery	EA	\$ 1.75	\$ 1.70
10789	168003 - Shock Tube Firing Adapter	EA	\$ 37.00	\$ 35.89
10790	C799-800-00 - MK4 Igniter Tip 1680	EA	\$ 55.00	\$ 53.35
10791	168005 - Carry Case (Holds up to 9 Units)	EA	\$ 475.00	\$ 460.75
10792	168050 - Pairing Cable	EA	\$ 80.00	\$ 77.60
10793	168412-A - ShieldTenna (shield w/antenna)	EA	\$ 700.00	\$ 679.00
FR300	300 METER FIRING LINE AND REEL	Ea.	\$ 1,110.00	\$ 1,076.70
RFD1649-15	Test Light	Ea.	\$ 35.00	\$ 33.95
RFD1670-04	Automotive DC Adaptor Cable	Ea.	\$ 170.00	\$ 164.90
RFD1678-1	1678 - 8-Position Controller	Ea.	\$ 4,700.00	\$ 4,559.00
RFD1678-10	1678 - Smart Charger, 3 Position	Ea.	\$ 1,000.00	\$ 970.00
RFD1678-13	1678 - Tactical Case w/insert	Ea.	\$ 675.00	\$ 654.75
RFD1678-18	1678 - Full Case	Ea.	\$ 950.00	\$ 921.50
RFD1678-2	1678 - 15 Remote Initiator	Ea.	\$ 4,100.00	\$ 3,977.00

Introduced on September 8, 2021  
 Adopted on September 15, 2021

Official Resolution#: R20210842

RFD1678-3	1678 - Remote Shock Tube Initiator (RSTI)	Ea.	\$ 4,750.00	\$ 4,607.50
RFD1678-4	1678 - Test Box (Optional)	Ea.	\$ 2,800.00	\$ 2,716.00
RFD1678-6	1678 - Mini Controller	Ea.	\$ 4,700.00	\$ 4,559.00
RFD1678-8	1678 - Conditioning Charger, 3 position	Ea.	\$ 2,250.00	\$ 2,182.50
RFD1678-KIT01	1678 - System w/ 1 Electric & 1 RSTI Remote	Ea.	\$ 16,350.00	\$ 15,859.50
RFD1678-KIT02	1678 - System with 2 Electric & 2 RSTI Remotes	Ea.	\$ 25,325.00	\$ 24,565.25
RFD1678-KIT03	1678 - System with 4 Electric Remotes	Ea.	\$ 24,025.00	\$ 23,304.25
RFD1678-KIT04	1678 - System with 4 RSTI Shock Tube Remotes	Ea.	\$ 26,625.00	\$ 25,826.25
RFDC930-400-00	1678 - Orange Cover (remotes only)	Ea.	\$ 75.00	\$ 72.75

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210842

COUNTY OF PASSAIC  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R1-14294

S H I P T O	PASSAIC COUNTY SHERIFFS DEPT 11 MARSHALL STREET ATTN: COMMANDER PEREZ PATERSON, NJ 07505	
	V E N D O R	VENDOR #: 12060 ICOR TECHNOLOGY 935 AGES DRIVE OTTAWA ONTARIO, K1G6L3 CANADA

ORDER DATE: 08/23/21  
 DELIVERY DATE:  
 STATE CONTRACT: 17-FLEET-00742  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00 EA	CALIBER FLEX W/COFDM IP RADIO'S & DUAL PAN DISRUPTER MOUNT WITH ALL EQUIPMENT AND ACCESSORIES AS NOTED IN QUOTE. Catalog #: FLEX-111	C-04-55-166-001-901	164,500.0000	329,000.00
2.00 EA	FLEX ARM EXTENSION KIT Catalog #: 13903	C-04-55-166-001-901	6,556.5000	13,113.00
2.00 EA	DUKE-PRO FOR MK3/FLEX Catalog #: ESI-RM2	C-04-55-166-001-901	1,457.0000	2,914.00
1.00	CALIBER FLEX ROBOT ONSITE TRAINING AT CUSTOMER LOCATION.  EQUIPMENT FOR THE PCSO BOMB SQUAD  AS PER QUOTE # QUO-04616-Y700-1 DATED 8/6/2021  AS PER STATE CONTRACT # 17-FLEET-00742  PENDING RESOLUTION Catalog #: CAL-TTC-FLEX	C-04-55-166-001-901	2,940.0000	2,940.00
			TOTAL	347,967.00

Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210842

REQUESTING DEPARTMENT

DATE

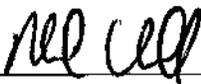
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$347,967.00

APPROPRIATION: C-04-55-166-001-901

PURPOSE: Authorizing purchase of two (2) robots and associated equipment for Bomb Squad Training from ICOR Technology for the Passaic County Sheriff's Office.

  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AN ADDITIONAL NO-COST TIME EXTENSION TO 2017 ROUND OF MUNICIPAL AND NON-PROFIT GRANTS FROM THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND PROGRAM TO THE TOWNSHIP OF WAYNE FOR THE CAPTAIN KILROY SPRAY PARK GRANT UNTIL DECEMBER 31, 2021 DUE TO CONSTRUCTION DELAYS., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PLANNING BOARD

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210843</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-65							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING AN ADDITIONAL NO-COST TIME EXTENSION TO 2017 ROUND OF MUNICIPAL AND NON-PROFIT GRANTS FROM THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND PROGRAM TO THE TOWNSHIP OF WAYNE FOR THE CAPTAIN KILROY SPRAY PARK GRANT UNTIL DECEMBER 31, 2021 DUE TO CONSTRUCTION DELAYS.**

**WHEREAS**, the Board of County Commissioners of the County of Passaic (hereafter "Board") created an Open Space, Farmland and Historic Preservation Trust Fund Program (hereafter "Program") in conformity with the will of the voters in the 1996 election, as authorized by N.J.S.A. 40:12-15.2; and

**WHEREAS**, the purpose and goals of the above is to achieve, in partnership with others, a system of interconnected open spaces, whose protection will preserve and enhance New Jersey's natural environment and its historic, scenic, and recreational resources for public use and enjoyment; and

**WHEREAS**, pursuant to Resolution R2017-0862, dated October 10, 2017, the Board awarded funding under the 2017 round of Municipal and Non-Profit grants from the Program for the Township of Wayne for the Captain Kilroy Spray Park (hereafter "Kilroy"); and

**WHEREAS**, pursuant to the Program Rules and Regulations (hereafter "Rules") promulgated by the Board, specifically Chapter 11, Paragraph 1(a), the Project Agreement requires a two (2) year project term whereby all Program monies must be distributed; and

**WHEREAS**, pursuant to the said Rules, the date of execution of the Project Agreement shall begin the two (2) year clock on the project, and the time period was subsequently extended until November 1, 2020, pursuant to Resolution R2019-1083, dated November 18, 2019; and

**WHEREAS**, pursuant to Resolution R2021-0536, dated May 25, 2021, the time period was again extended to June 30, 2021, due to the impacts of COVID-19 on administration and construction activities; and

**WHEREAS**, the Director of Parks and Recreation of the Township of Wayne, by August 11, 2021, communication, has requested an additional project extension for the Kilroy project; and

**WHEREAS**, the reason for the additional project extension is that obtaining PSE & G approval to move underground utility lines took several months, and the project is now moving forward and expected to be completed by December 31, 2021; and

**WHEREAS**, the Board is desirous of authorizing a no-cost extension to the Kilroy project grant from the Program until December 31, 2021 due to the aforesaid construction delays; and

**WHEREAS**, this matter was reviewed and discussed at the August 26, 2021 meeting of the Planning and Economic Development Committee and being recommended to the Board for approval; and

**NOW THEREFORE, LET IT BE RESOLVED** that the Board of County Commissioners of the County of Passaic authorizes an extension to the 2017 round of Municipal and Non-Profit grants from the Open Space, Farmland, and Historic Preservation Trust Fund to the Township of Wayne for the Captain Kilroy Spray Park Grant until December 31, 2021 to account for construction delays; and

**LET IT BE FURTHER RESOLVED** that the Director and Clerk are hereby authorized to execute the necessary agreements to effectuate the extension referenced above.

JDP

Dated: September 8, 2021.

# township of wayne

***Parks & Recreation***

475 Valley Road  
Wayne, New Jersey 07470  
[www.waynetownship.com](http://www.waynetownship.com)  
Phone: 973-694-1800  
Fax: 973-694-9100

August 11, 2021

Ms. Jessie Woods Summers, Open Space Coordinator  
County of Passaic  
Department of Planning and Economic Development  
401 Grand Street, Room 417  
Paterson, NJ 07505

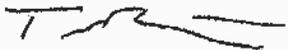
Dear Ms. Summers,

On behalf of the Township of Wayne, I would like to formally request a time extension until December 31, 2021 to complete the capital improvement project at Captain Kilroy Park in Wayne, NJ that was awarded a Passaic County Open Space grant in 2017.

In 2020 this project was delayed due to COVID-19 related facility closures. Once bids were received in December 2020, inclement weather prevented this project from beginning until March of 2021. It is currently in progress. While the original project timeline called for completion by July of 2021, the contractor has been delayed in completing the scope of work due to the discovery of underground utility lines. The Township had to wait for PSE&G approval to move the lines which took several months. The project is now moving forward and scheduled for completion in the fall of 2021.

We thank you for your continued patience and understanding of our efforts to complete this capital improvement project and grant closeout. We hope the County Commissioners will continue to support this project. If you have any questions at any time, I can be reached at 973-694-1800 x 3376 or by email [roetmant@waynetownship.com](mailto:roetmant@waynetownship.com).

Sincerely,



Tim Roetman  
Director of Parks and Recreation

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO MULLIN & LONERGAN ASSOCIATES, NOW KNOWN AS M & L ASSOCIATES, FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT CV2 AND CV3 PROGRAM FOR CONSULTING SERVICES IN THE AMOUNT OF \$100,000.00 AND EXTENSION OF CONTRACT TO OCTOBER 31, 2023, PURSUANT TO N.J.A.C. 5:30-11.6, ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ECONOMIC DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210844</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-66							
CAF #	G-01-41-772-020-233,							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO MULLIN & LONERGAN ASSOCIATES, NOW KNOWN AS M & L ASSOCIATES, FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT CV2 AND CV3 PROGRAM FOR CONSULTING SERVICES IN THE AMOUNT OF \$100,000.00 AND EXTENSION OF CONTRACT TO OCTOBER 31, 2023, PURSUANT TO N.J.A.C. 5:30-11.6, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to Resolution R-2018-0532 dated June 26, 2018, the Board authorized the use of competitive contracting pursuant to N.J.S.A. 40A:11-4.3 for the use of a consultant in connection with administering the Passaic County Community Development Block Grant (hereafter “CDBG”); and

**WHEREAS**, the County Purchasing Agent issued Passaic County Community Development Block Grant Consulting Services RFP-20-013 (hereafter “RFP-20-013”); and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for proposals is a fair and open process, specifically, the request for proposals for the services stated herein is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on October 27, 2020, the Board approved Resolution R-2020-0932 authorizing an award of contract to Mullin & Lonergan Associates, now known as M & L Associates (hereafter “M & L Associates”), for the period of September 1, 2020 to August 31, 2022, pursuant to the terms and conditions in RFP-20-013 and the response to same for FY 2020 AND 2021; and

**WHEREAS**, The US Department of Housing and Urban Development has awarded the County additional funding under CDBG-CV3 of \$881,057.00 to assist the County in preparing, preventing and responding to the coronavirus pandemic; and

**WHEREAS**, in order to implement the aforesaid grant activities, it is necessary to engage M & L Associates to provide technical assistance with grant compliance; invoicing; monitoring of sub-recipient agencies, etc. The fee for service is \$50,000.00; and

**WHEREAS**, The NJ Department of Community Affairs has awarded the County funding under CDBG-CV2 of \$2,287,345.00 to the County, and the Board adopted Resolution R-2020-0796 on September 22, 2020, accepting the grant to assist the County in preparing, preventing, and responding to the coronavirus pandemic; and

**WHEREAS**, in order to implement the aforesaid grant activities, it is necessary to engage M & L Associates to provide technical assistance with grant compliance; invoicing; monitoring of sub-recipient agencies, etc. The fee for service is \$50,000.00; and

**WHEREAS**, M & L Associates has indicated that they are willing to provide these additional CDBG-CV2 and CDBG-CV3 services for the amount of \$100,000.00; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-11.6, the County can authorize contract modifications for professional services and extraordinary unspecifiable services, when the change is within the scope of activities of the original contract, and not for the purpose of undertaking new or different work or projects; and

**WHEREAS**, the Board desires to amend the existing Contract with M & L Associates pursuant to N.J.A.C. 5:30-11.6 for CDBG grant consulting services to assist in the implementation and compliance with the scope of services for the new CDBG-CV2 and CDBG-CV3 grants to the County of Passaic and extending the current contract until October 31, 2023, in order to comply with the terms of both grants at the recommendation of the Passaic County Economic Development Director; and

**WHEREAS**, funds are available for CDBG-CV2 \$50,000.00 in Account No. G-01-41-772-020-233 and CDBG-CV3 \$50,000.00 in Account No. G-01-41-773-020-233 or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, the matter was discussed at the August 26, 2021, meeting of the Planning and Economic Development Committee and is being recommended to the Board for approval; and

**NOW THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 5:30-11.6, the Board of County Commissioners of the County of Passaic authorizes a contract modification to Mullin & Lonergan Associates, now known as M & L Associates, for consulting and technical services in connection with the Passaic County Community Development Block Grants CV2 and CV3 for an additional amount of \$100,000.00 with an extension of contract to October 31, 2023; and

**LET IT BE FURTHER RESOLVED**, that the County of Passaic Commissioner Director and Director of Economic Development are hereby authorized to execute any necessary documents and certifications on behalf of the County of Passaic to effectuate the above.

JDP

Dated: September 8, 2021

October , 2020

Ms. Deborah Hoffman  
Director  
County of Passaic  
Division of Economic Development  
930 Riverview Drive Suite 250  
Totowa, NJ 07512

**RE: Proposal to provide services related to CDBG-CV 2**

Dear Ms. Hoffman:

This letter is a follow-up to your discussions with Karen Parish of our firm concerning a price quote to provide support for the County's allocation of CDBG-CV2 funds from NJDCA.

We will assist the County with the administration and management of this grant, including but not limited to:

- Preparation of an application for CDBG-CV2 funds from NJDCA detailing the planned activities and providing for public comment
- Preparation of the required environmental review
- Technical services required to provide guidance in administration of the grant. The grant program implementation may extend through October 2023. Services to be included are preparation of subrecipient program application and evaluation of applications; preparation of subrecipient agreements; quarterly and annual reports to NJDCA; and monitoring of subrecipients.

We propose a not-to-exceed fee of \$50,000 payable for services on an hourly basis, billable monthly, consistent with the CDBG contract awarded to Mullin & Lonergan Associates by the County in October 2020.



INCORPORATED  
Fax 412.323.1969

800 Vinial Street, Suite B-414, Pittsburgh, PA 15212 Phone 412.323.1950

Our fee does not include the publication of any required notices in the local newspapers.

We would begin work on this assignment upon receipt of a signed work order. If you agree with the above, please sign in the acceptance portion of this document below and email it to my attention.

Best regards,

Marjorie Willow, AICP  
Principal

---

**ACCEPTANCE**

Agreed this \_\_\_\_\_ day of \_\_\_\_\_, 2020

ATTEST:

PASSAIC COUNTY, NJ:

---

---

October , 2020

Ms. Deborah Hoffman,  
Director  
County of Passaic  
Division of Economic Development  
930 Riverview Drive Suite 250  
Totowa, NJ 07512

**RE: Proposal to provide services related to CDBG-CV 3**

Dear Ms. Hoffman:

This letter is a follow-up to your discussions with Karen Parish of our firm concerning a price quote to provide support for the County's allocation of CDBG-CV3 funds from HUD.

We will assist the County with the administration and management of this grant, including but not limited to:

- Preparation of an application for CDBG-CV 3 funds from HUD detailing the planned activities and providing for public comment
- Preparation of the required environmental review
- Technical services required to provide guidance in administration of the grant. The grant program implementation may extend through October 2023. Services to be included are preparation of subrecipient program application and evaluation of applications; subrecipient agreements; quarterly and annual reports to HUD and monitoring of subrecipients.

We propose a not-to-exceed fee of \$50,000 payable for services on an hourly basis, billable monthly, consistent with the CDBG contract awarded to Mullin & Lonergan Associates by the County in October 2020.



INCORPORATED 800 Vinial Street, Suite B-414, Pittsburgh, PA 15212 Phone 412.323.1950 Fax 412.323.1969

Our fee does not include the publication of any required notices in the local newspapers.

We would begin work on this assignment upon receipt of a signed work order. If you agree with the above, please sign in the acceptance portion of this document below and email it to my attention.

Best regards,

Marjorie Willow, AICP  
Principal

---

**ACCEPTANCE**

Agreed this \_\_\_\_\_ day of \_\_\_\_\_, 2020

ATTEST:

PASSAIC COUNTY, NJ:

---

---

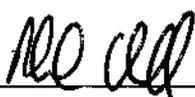
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: G-01-41-772-020-233 - \$50,000.00  
G-01-41-773-020-233 - \$50,000.00

PURPOSE: Resolution authorizing a contract modification to M & L Associates for the Community Development Block Grant CV2 and CV3 Program for consulting services.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION ACCEPTING GRANT AWARD FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY-2021, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ECONOMIC DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210845</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-67							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
 MOVE= moved SEC= seconded  
 AYE= yes NAY= no ABST.= abstain  
 RECU.= recuse

Dated: September 9, 2021

**RESOLUTION ACCEPTING GRANT AWARD FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FY-2021**

**WHEREAS**, the County of Passaic submitted the Five Year Consolidated Plan for the period of FY 2018-2022 to the US Department of Housing and Urban Development (hereafter “USHUD”); and

**WHEREAS**, the Passaic County Board of County Commissioners adopted Resolution R-2021- 0624 on June 22, 2021 authorizing the Planning and Economic Development Department to submit an application to the USHUD for financial assistance in the amount of \$891,398.00 to fund the Passaic County Community Development Block Grant Program for FY 2021; and

**WHEREAS**, the Board of County Commissioners (hereafter “the Board”) is desirous of accepting the aforesaid grant funds; and

**WHEREAS**, this matter was discussed at the August 26, 2021 meeting of the Planning and Economic Development Committee and is being recommended to the Board for approval;

**NOW, THEREFORE, BE IT RESOLVED**, that the Passaic County Board of County Commissioners hereby accepts from the US Department of Housing and Urban Development the grant award in the amount of \$891,398.00, for the Passaic County FY 2021 Community Development Block Grant Program; and

**LET IT BE FURTHER RESOLVED**, that the County Commissioner Director and Clerk to the Board, as well as the Director of Economic Development, are hereby authorized to act as the authorized representatives of the County of Passaic and to execute all necessary documents and certifications on behalf of the County of Passaic.

Dated: September 8, 2021

JDP

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION RETAINING WATERS MCPHERSON MCNEILL, P.C. FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF MCFARLANE V. PASSAIC COUNTY COMMUNITY COLLEGE, ET AL., DOCKET NO. PAS-L-2746-21, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY COUNSEL

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210846</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-68							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION RETAINING WATERS MCPHERSON MCNEILL, P.C. FOR OUTSIDE  
LEGAL SERVICES IN THE MATTER OF McFARLANE V. PASSAIC COUNTY  
COMMUNITY COLLEGE, ET AL., DOCKET NO. PAS-L-2746-21, PURSUANT TO N.J.S.A.  
40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Community College and Linda Gayton are a named defendants in McFarlane v. Passaic County Community College, et al., Docket No. PAS-L-2746-21 pending in Superior Court, requiring the retention of outside legal counsel; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-21-001, seeking qualifications for a pool of outside legal counsel for calendar year 2021, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the qualification for the pool of outside legal counsel for calendar year 2021 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on November 16, 2020 the Board passed Resolution No. R20200937 qualifying a pool of outside legal counsel for calendar year 2021, as recommended by the County Counsel, to be hired on an as-needed basis, which included Waters McPherson McNeill, P.C.; and

**WHEREAS**, the Passaic County Counsel is recommending to the Board to retain Waters McPherson McNeill, P.C. for an amount not to seventy five thousand dollars (\$75,000.00), to provide outside legal counsel in this matter; and

**WHEREAS**, funds are available in Account No. T-19-56-850-000-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed by the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) that the Board of County Commissioners of the County of Passaic is retaining Waters McPherson McNeill, P.C. to provide outside legal counsel in the matter of McFarlane v. Passaic County Community College, et al., Docket No. PAS-L-2746-21 pending in Superior Court, for an amount not to exceed seventy five thousand dollars (\$75,000.00).

**LET IT BE FURTHER RESOLVED**, the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contracts to Waters McPherson McNeill, P.C and maintain a copy of the Resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this Resolution.

MPJ

September 8, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Authorize retaining Waters McPherson McNeill, PC  
for outside legal services.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT FROM GLOBAL EQUIPMENT COMPANY, INC. FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (I), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SUPERINTENDENT OF ELECTIONS

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210847</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-69							
CAF #	C-04-55-170-001-901							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT FROM GLOBAL EQUIPMENT COMPANY, INC. FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (1)**

**WHEREAS**, pursuant to N.J.S.A. 19:32-1, et seq., the Office of the Superintendent of Elections (hereafter "Superintendent") is responsible for the supervision of all elections in Passaic County, the custody and maintenance of voter records, voter registration, and the custody and maintenance of voting machines; and

**WHEREAS**, pursuant to N.J.S.A. 19:32-4, the Board of County Commissioners of the County of Passaic (hereafter "Board") shall provide suitable room or rooms for the transaction of business of the Superintendent and procure suitable furniture thereof and any books, stationary, fuel and supplies that may be necessary; and

**WHEREAS**, the Superintendent requires certain equipment required to carry out its statutory functions and duties related to the supervision of the November General Election; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5 (1), any contract amount that exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding therefor and shall be awarded by resolution of the Board, if those goods or services are necessary or required to prepare and conduct an election; and

**WHEREAS**, the Superintendent of recommending an award of contract to Global Equipment Company, Inc. for certain equipment necessary to prepare and conduct the November General Election, in an amount not to exceed fifty thousand dollars (\$50,000.00); and

**WHEREAS**, Global Equipment Company, Inc. executed and notarized the County's Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this Resolution; and

**WHEREAS**, funds are available in any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed by the Administration and Finance Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1), that a contract is approved with Global Equipment Company, Inc. for certain equipment necessary to prepare and conduct the November General Election, in an amount not to exceed fifty thousand dollars (\$50,000.00).

**LET IT BE FURTHER RESOLVED** the Clerk of the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Global Equipment Company, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk of the Board.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and Director of the Passaic County Board of County Commissioners are authorized to execute the contract and take any other steps necessary to carry out the purpose of this Resolution.

MPJ

September 8, 2021



# BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS  
Required Pursuant To N.J.S.A. 19:44A-20.8  
**COUNTY OF PASSAIC**

**Part I - Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the Global Equipment Company Inc. has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq, that pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period proceeding September 8, 2021 to any of the following name candidates committee, joint candidates committees and political party committees representing the elected officials of the Passaic County Board of Commissioners as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r)

Bruce James for Freeholder	Sandi Lazzara for Frecholder
Friends of Assad Akther	Friends of Danielle Ireland-Imhof
Friends of John Bartlett for Freeholder	Friends of Toledo for Surrogate
Friends of Terry Duffy	Friends of Berdnik for Sheriff
Friends of Theodore Best for Freeholder	
Passaic County Democratic Committee	

**Part II - Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership     
  Corporation     
  Sole Proprietorship     
  Subchapter S Corporation  
 Limited Partnership     
  Limited Liability Corporation     
  Limited Liability Partnership

Name of Stock or Shareholder	Home Address

**Part 3 - Signature and Attestation**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Global Equipment Company Inc.  
 Signed: *Christopher Solomon* Title: Vice President Government Programs  
 Printed Name: Christopher Solomon Date: September 8, 2021

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_  
 \_\_\_\_\_  
 (Affiant)  
 \_\_\_\_\_  
 (Print name & title of affiant)      (Corporate Seal)

My Commission expires:  
 Introduced on: September 8, 2021  
 Adopted on: September 8, 2021  
 Official Resolution#: R20210817  
**See Attached**

**CALIFORNIA JURAT WITH AFFIANT STATEMENT**

**GOVERNMENT CODE § 8202**

- See Attached Document (Notary to cross out lines 1-6 below)
- See Statement Below (Lines 1-6 to be completed only by document signer[s], not Notary)

~~\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_~~

Signature of Document Signer No. 1

Signature of Document Signer No. 2 (if any)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

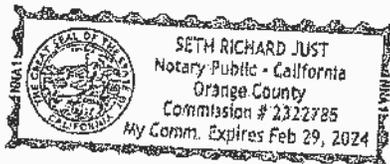
State of California  
County of Orange

Subscribed and sworn to (or affirmed) before me  
on this 8<sup>th</sup> day of Sep, 2021.  
by Christopher Solomon  
(1) \_\_\_\_\_

(and) (2) \_\_\_\_\_  
Name(s) of Signer(s)

proved to me on the basis of satisfactory evidence  
to be the person(s) who appeared before me.

Signature Seth Just  
Signature of Notary Public



Seal  
Place Notary Seal Above

**OPTIONAL**

*Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.*

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_ Document Date: \_\_\_\_\_

Number of Pages: \_\_\_\_\_ Signer(s) Other Than Named Above: \_\_\_\_\_

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: C-04-55-170-001-901

PURPOSE: Authorize purchase of equipment from Global Equipment Company, Inc. for the November General Election.

  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING A SECOND EXTENSION OF THE LEASE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND PATERSON PARKING AUTHORITY FOR PARKING SPACES AT VARIOUS LOCATIONS, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY ADMINISTRATOR

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210848</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-70							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING A SECOND EXTENSION OF THE LEASE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND PATERSON PARKING AUTHORITY FOR PARKING SPACES AT VARIOUS LOCATIONS, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, Paterson Parking Authority (hereafter “PPA”) is a parking authority in the State of New Jersey, established pursuant to N.J.S.A. 40:11A-1, et seq., that owns and operates various parking facilities in the City of Paterson; and

**WHEREAS**, on June 30, 2020, the Board approved Resolution No. R20200517 authorizing a lease agreement by and between the County and PPA, for a term beginning retroactively on June 1, 2020 and expiring May 31, 2021, for parking spaces at various locations owned by the PPA; and

**WHEREAS**, on July 20, 2021, the Board approved Resolution No. R20210655 authorizing a short term lease extension with the PPA, expiring on August 31, 2021; and

**WHEREAS**, the County Administrator is recommending approval of a second short term lease extension with the PPA, for a term beginning retroactively on September 1, 2021 and expiring on November 30, 2021, pursuant to the same terms and conditions as set forth in the September 2, 2021 correspondence from the Executive Director of the PPA, which is attached to and made part of this Resolution; and

**WHEREAS**, funds are available in any account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years’ County budget(s), which is attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed by the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, et seq., that the Board of County Commissioners of the County of Passaic hereby authorizes an extension of the lease by and between the County of Passaic and Paterson Parking Authority for a term beginning retroactively on September 1, 2021 and expiring on November 30, 2021, pursuant to the same terms and conditions as set forth in the September 2, 2021 correspondence from the Executive Director of the PPA, which is attached to and made part of this Resolution.

**LET IT BE FURTHER RESOLVED** that the Chief Financial Officer, Clerk of the Board, County Administrator, County Counsel, and the Director of the Board of County Commissioners are authorized to take any other steps necessary to carry out the purpose of this Resolution.

MPJ

September 8, 2021

CITY OF PATERSON  
PARKING AUTHORITY



September 2, 2021

DWAYNE COX  
Chairman

ASHLEY TURNBULL  
Vice Chairman

JENNY M. FORMENTIN  
Secretary

REV. FABIAN A. HERAH  
Asst. Secretary

REV. KENNETH CLAYTON  
Treasurer

VENTURA PADILLA  
Asst. Treasurer

REV. WILFREDO CARRILLO  
Commissioner

TONY PEREZ  
Executive Director

GLENN F. SCOTLAND  
General Counsel

Dear Mr. DeNova:

The Paterson Parking Authority would like to propose extending Sections 2,3, and 4 of the Parking Lease between the County and the Authority from September 1, 2021 to November 30, 2021. During that extension period, we look forward to discussing the broader issues regarding a long term mutually beneficial relationship between the Parties. If you agree to the terms of the extension, please execute the acknowledgement set forth below. Thank you.

Sincerely,

  
Tony Perez  
Executive Director

The County of Passaic hereby agrees to the extension terms set forth herein.

By: Anthony DeNova III, County Administrator

Introduced on: September 8, 2021

Adopted on: September 8, 2021

Official Resolution#: R20210848 125 BROADWAY SUITE 100 • PATERSON, NEW JERSEY 07505

(973) 977-3999 • Fax: (973) 977-8039 • Toll Free: 1-877-250-3255 • Email: patersonparking@msn.com

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$88,320.00

APPROPRIATION: 1-25-56-899-001-813 - \$2,940.00  
G-01-41-706-021-235 - \$3,780.00  
1-01-20-112-002-P02 - \$81,600.00

PURPOSE: Extension of Lease Agreement.

  
Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING PURCHASE OF ITEMS FOR THE SWAT

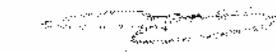
TEAM BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210849</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-71							
CAF #	1-01-25-157-001-223							
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING PURCHASE OF ITEMS FOR THE SWAT  
TEAM BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT,  
PURSUANT TO N.J.S.A. 40A:11-10 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Sheriff's Office (hereafter "PCSO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its administrative objectives; and

**WHEREAS**, said goods and services are being procured through Cooperative Purchasing Agreements in which the County of Passaic is a member, as permitted by N.J.S.A. 40A:11-10 and as specified below; and

**WHEREAS**, this matter was discussed at the August 31, 2021 meeting of the Law and Public Safety Committee and is being recommended to the Board for approval; and

**WHEREAS**, the Board is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS**, funds are available in the account 1-01-25-157-001-223, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2021 and/or subsequent years' County budget(s), which is attached to and made part of this Resolution; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-10, et. seq. the Board of County Commissioners of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable cooperative agreement:

Description:	Equipment for the SWAT Team
Using Agency:	"PCSO"
Purchase Price:	\$17,652.12
Vendor:	Aramsco, Inc.
Authority:	Bergen County Cooperative Contract Purchasing System
Contract #:	NJCPA COOP BC BID 18-69

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

LSP

Dated: September 8, 2021

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,652.12

APPROPRIATION: 1-01-25-157-001-223

PURPOSE: Authorize purchase of equipment for the Passaic County Sheriff's SWAT team for use during special operations.



Richard Cahill, Director of Finance

DATED: September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF PASSAIC AND NEW JERSEY DEPARTMENT OF STATE, DIVISION OF ELECTIONS, EARLY VOTING 2021 ELECTION REIMBURSEMENT, PURSUANT TO N.J.S.A. 40:20-1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210850</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-72							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF PASSAIC AND NEW JERSEY DEPARTMENT OF STATE, DIVISION OF ELECTIONS, EARLY VOTING 2021 ELECTION REIMBURSEMENT, PURSUANT TO N.J.S.A. 40:20-1**

**WHEREAS**, the County of Passaic (hereafter “County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioners of the County of Passaic (hereafter “Board”) is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:32-1, et seq., the Office of the Superintendent of Elections (hereafter “Superintendent”) is responsible for the supervision of all elections in Passaic County, the custody and maintenance of voter records, voter registration, and the custody and maintenance of voting machines; and

**WHEREAS**, on March 30, 2021, the Senate and General Assembly of the State of New Jersey enacted P.L2021, c.40 (C.19:15A-1 et al.), an act requiring early voting to be available for certain elections, amending various parts of the statutory law, supplementing Title 19 of the revised Statutes, and making an appropriation (hereafter the “Act”), which included a grant to the County from the New Jersey Department of State, Division of Elections (hereafter “Division of Elections”); and

**WHEREAS**, the Division of Elections, has determined that it is in the best interests of the State to use a portion of its budgeted funds to provide advance funding to county election offices to implement the Act, as set forth in the Memorandum of Understanding between the County and Division of Elections, attached to and made part of this Resolution; and

**WHEREAS**, this matter was discussed by the Administration and Finance Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, that the Board of County Commissioners of the County of Passaic approves the Memorandum of Understanding between the County of Passaic and New Jersey Department of State, Division of Elections, on early voting 2021 election reimbursement.

**LET IT BE FURTHER RESOLVED** that the Clerk of the Board, County Counsel, and Chief Financial Officer are authorized to take any action in furtherance of the Resolution, including executing the Memorandum of Understanding.

MPJ

September 8, 2021

MEMORANDUM OF UNDERSTANDING  
 BETWEEN  
 PASSAIC COUNTY OF THE STATE OF NEW JERSEY  
 AND  
 THE NEW JERSEY DEPARTMENT OF STATE  
 FOR  
 DIVISION OF ELECTIONS -- EARLY VOTING 2021 ELECTION REIMBURSEMENT

This MEMORANDUM OF UNDERSTANDING ("MOU") made by and between PASSAIC COUNTY a county of the state of New Jersey, ("County"), and the NEW JERSEY DEPARTMENT OF STATE, ("Department"), an instrumentality of the State of New Jersey (the "State"). The Department and the County may sometimes hereinafter be collectively referred to as the "Parties" and individually as a "Party."

**WHEREAS**, on March 30, 2021, the Senate and General Assembly of the State of New Jersey enacted P.L.2021, c.40 (C.19:15A-1 et al.), an act requiring early voting to be available for certain elections, amending various parts of the statutory law, supplementing Title 19 of the revised Statutes, and making an appropriation (the "Act"); and

**WHEREAS**, certain provisions of the Act provide for reimbursement by the State for the additional direct expenditures incurred by the County under the provisions of the Act upon application and approval; and

**WHEREAS**, the upcoming election on November 2, 2021 will include in-person early voting as specified in the Act and the Parties will therefore require certain revisions and changes to elections procedures to implement the requirements of the Act; and

**WHEREAS**, the Act increases expenses for county election offices that may not be staffed or funded for such increased expenses; and

**WHEREAS**, the increased costs include voting machines and e-poll books, as well as training equipment and support, postage, printing, publications, supplies and additional staff resources in the form of overtime for both current staff and temporary staff, poll workers, rent and early voting site needs, transportation, PPE, and network support, required to implement the measures necessary to implement early voting for the election scheduled for November 2, 2021 and for primary and general elections going forward; and

**WHEREAS**, the Department has determined that it is in the best interests of the State to use a portion of its budgeted funds to provide advance funding to county election offices to implement the measures necessary pursuant to the Act (the "Program"), subject to final reconciliation for purposes of reimbursement pursuant to section 6 of P.L.2021, c.40 (C.19:15A-6); and

**WHEREAS**, pursuant to this MOU, the Parties wish to set forth their understandings with respect to providing funding for the Early Voting Program; and

NOW, THEREFORE, the County and the Department agree as follows:

### Section 1. Grant Award Funding

Subject to the terms and conditions of this MOU, the county may receive grant funds as follows:

1.1 The Department will issue an advance payment to the County in the amount of \$2,500,000 (the "Advance Payment") for the purpose of funding the implementation of the Act for amounts that the County has informed the Department cannot reasonably expend prior to receipt of final reimbursement due to a lack of available funds in the County budget. The County shall set forth in an itemized format the item and the cost of the item to be funded by the Department, with the total aggregate amount of the Advance Payment subject to approval by the Department. The County shall submit all pertinent documents : (e.g. grant application, PO, invoice, and proof of payment) to document the manner in which the advance payment will be and was spent in accordance with section 2 of this MOU.

1.2 The Advance Payment shall be subject to final reconciliation upon approval by the Department of the Application for Reimbursement submitted to the Department pursuant to section 1.4 of this MOU. As such, funds provided pursuant to the Advance are subject rescission in accordance with the approval of the Application for Reimbursement.

1.3 To receive additional funds hereunder, the initial advance payment must be spent before additional funds will be transmitted. The county will be required to submit an application and other required documentation, on a rolling basis as Grant Funds are expended or by the due date in Section 2 of this MOU.

1.4 The County shall submit to the Department an Application for Reimbursement, in a form to be determined by the Department, consistent with section 6 of P.L.2021, c.40 (C.19:15A-6). The Application shall include any items submitted under the Application for Advance Payment and shall be consistent with the Early Voting 2021 Grant Program Application Guidelines.

### Section 2. Terms of the Grant Awards

2.1 The Department will provide an advance on amounts subject to reimbursement as grants under the Program Guidelines, as set forth in Exhibit A, attached hereto and made a part hereof, for the items that have been approved therefor by the Department and listed in the attached schedule. Any material changes to the County's use of Advance or other State funds for implementation of the Act must be approved by the Department in writing prior to implementation of any such changes. The Application for Advance Payment shall be submitted on or before October 20, 2021.

2.2 This MOU is primarily for the advance payment to the counties. However, please note that Grant applications for final reimbursement, as described in section 1.4 hereof, must be submitted by January 30, 2022. The Grant Application for Reimbursement must include all documentation for the advanced payment as well as, any request for additional reimbursement. The Department will notify the County of any deficiencies in the application. The County will have 15 days from the date of said notification to rectify

deficiencies.

2.3 The County shall adhere to all applicable State laws and regulations. The Department may conduct any necessary monitoring to determine such compliance.

### Section 3. Responsibilities of the Department

3.1 Prior to July 30, 2022, the Department shall provide a report to the State demonstrating actual disbursement of all funds related to the 2021 Program Guidelines.

3.2 The Department will provide reimbursement for the requisite staff and support of the County that are required to implement the Act, as determined necessary by the Department and subject to final approval by the Director of the Division of Budget and Accounting .

3.3 The Department will comply with P.L.2021, c.40 (C.19:15A-1 et al.)

### Section 4. General Provisions

4.1 Termination and Amendments. This MOU may be modified or extended only by prior written agreement by the Parties. This MOU may be terminated by either the Department or the County upon thirty (30) days prior written notice to the other Party, and upon agreement by the Department as to the result of such termination.

4.2 This MOU is being entered into for the sole purpose of evidencing the mutual understanding and intention of the Parties.

4.3 There are no third-party beneficiaries of this MOU.

4.4 The effective date ("Effective Date") of this MOU shall be the later of the date executed by the Parties below. The term of this MOU shall be for the period of July 1, 2021 through June 30, 2022 unless extended by agreement of the Parties.

4.5 The County and the Department shall retain all the powers, obligations and immunities provided by law.

4.6 The Parties acknowledge that the successful completion of each Party's duties hereunder will require cooperation between the Parties. The Parties agree to work cooperatively to achieve the goals of this MOU.

4.7 The recitals appearing before Section 1 are made part of this MOU and are specifically incorporated herein by reference.

IN WITNESS WHEREOF, the Parties have executed and delivered this MOU on the date set forth next to their respective signatures below, but effective as of the date set forth above. The Parties agree to accept electronic signatures.

New Jersey Department of State, Division of Elections

\_\_\_\_\_  
Robert Giles, Director

Passaic County

\_\_\_\_\_  
Richard Cahill, Chief Financial Officer

Attachment: Exhibit A - Program Guidelines

**EXHIBIT A  
PROGRAM GUIDELINES**

**Early Voting 2021 Grant Program  
Application Guidelines**

The State is pleased to announce it has established an Early Voting Grant Program to assist counties in procuring the necessary equipment, supplies and services to effectively implement in-person early voting. The goal of this program is to offset the additional direct expenditures required for the implementation of in-person early voting under P.L.2021, c.40 by reimbursing counties for necessary equipment, supplies, and services. Applications for reimbursement can be submitted on a rolling basis as the funds are expended. The guidelines and stipulations set forth below must be followed. All funding and expenditures will be subject to State audits. These guidelines will be updated as additional reimbursable expenditures are identified.

**Use of Grant Funds**

Grant funds can be used for one or more of the following:

**Early Voting Equipment**

Counties are eligible to be reimbursed for voting machines and e-poll books necessary to support the early voting period. The state will cover the cost of voting machines and e-poll books required for the number of the early voting sites outlined by the early voting law. The state will reimburse counties for the recommended amount of equipment to support a Presidential General Election based upon the attached equipment calculator. The breakdown of early voting sites by voter population is below.

- Tier 1 - Counties with over 300,000 registered voters are eligible to be reimbursed for voting machines and e-poll books for up to **10** early voting sites.
- Tier 2 - Counties with between 150,000 – 300,000 registered voters are eligible to be reimbursed for voting machines and e-poll books for up to **7** early voting sites
- Tier 3 - Counties with less than 150,000 registered voters are eligible to be reimbursed for voting machines and e-poll books for up to **5** early voting sites.

Counties are eligible to be reimbursed for expenses related to necessary early voting equipment. This includes, but is not limited to: ballot card stock, provisional ballot envelopes, provisional and emergency ballots, result tape paper rolls, seals, secrecy sleeves, smart cards, USB sticks, bags (ballot card bin bags, provisional bags, security bags). The quantities purchased must be directly related to the purpose for which the equipment will be used.

**Early Voting Spare Voting Machines**

Counties are eligible to be reimbursed for 1 spare voting machine per early voting site based on the requirements outlined below.

- Tier 1 - Counties with over 300,000 registered voters are eligible to be reimbursed for up to **10** voting machines designated as spare equipment.
- Tier 2 - Counties with between 150,000 – 300,000 registered voters are eligible to be reimbursed for up to **7** voting machines designated as spare equipment.

- Tier 3 - Counties with less than 150,000 registered voters are eligible to be reimbursed for up to 5 voting machines designated as spare equipment.

#### **Election Day E-Poll Books**

- Counties are eligible to be reimbursed for 2 e-poll books per election district for Election Day.

#### **Election Day Spare E-Poll Books**

- Counties are eligible to be reimbursed for an additional 5% of the total number of e-poll books for which they are eligible for reimbursement for Election Day voting (2 e-poll books per election district). The spare e-poll books may be used for early voting or Election Day, as needed.

#### **Training Equipment**

Training equipment is reimbursable based on voter registration tiers as outlined below.

- Tier 1 - Counties with over 300,000 registered voters are eligible to be reimbursed for 15 voting machines and 30 e-poll books for training purposes.
- Tier 2 - Counties with between 150,000 – 300,000 registered voters are eligible to be reimbursed for 10 voting machines and 25 e-poll books for training purposes.
- Tier 3 - Counties with less than 150,000 registered voters are eligible to be reimbursed for 5 voting machines and 20 e-poll books for training purposes.

#### **Additional Staff Hours and Overtime for Early Voting**

The State will reimburse the cost of any overtime hours reasonably incurred by the county election office staff for the preparation, implementation and maintenance of early voting. The cost of regular work hours will not be reimbursed by the State.

#### **Temporary Staff Hours and Overtime**

The State will reimburse the cost of any additional temporary staff reasonably necessary to assist the county election office in the preparation, implementation and maintenance of early voting.

#### **Early Voting Site Rental Fees**

A rental fee of \$100 per day, per early voting site (required by law), will be reimbursed. Rental fees exceeding \$100 per day must receive pre-approval from the Division of Elections.

#### **Early Voting Poll Worker Pay**

Counties are eligible to be reimbursed for poll worker salaries for the early voting period. The State will reimburse based on \$14.29 per hour worked for each poll worker. For this first year of implementation, the State will also reimburse counties who elect to pay poll workers for attendance at training this year, which reimbursement will be in the amount of \$30 for each poll worker who completes the required training and satisfies their working commitment. It should be noted that reimbursement of the additional \$30.00 for poll worker training only applies to training for the 2021 General Election.

Counties are also eligible to be reimbursed for Supervising Poll Workers for the early voting period. Counties will be reimbursed for one Supervising Poll Workers for each early voting site established within the maximum required by law. For this year only, should a county find it necessary to designate an additional individual to serve as a Supervising Poll Worker, the county will be eligible for reimbursement

for that individual, provided the county informs the Division of Elections of the need and the individual is of a different political party than the first person designated. County Boards of Elections in counties with Superintendents of Elections must coordinate with the Superintendent's office to ensure the Supervising Poll Workers are properly trained on the voting machines and e-poll books. The State will reimburse \$21.44 per hour for each of the two Supervising Poll Workers at each such early voting site.

#### **Ancillary Early Voting Site Expenses**

Counties are eligible to be reimbursed for ancillary items related to early voting sites. This category includes, but is not limited to: temporary ADA compliance measures, parking rental, security cages, binders, supply bags, privacy booths, surge protectors/UPS units, cable ties, signage, and cleaning needs.

#### **Warehouse**

Counties are eligible to be reimbursed for expenses related to warehouse accommodations for early voting equipment. This category includes, but is not limited to: rent, electrical upgrades, shelving, tables, surge protectors and retrofitting. Counties must obtain a pre-approval from the Division of Elections prior to entering into rental agreements and/or construction contracts.

#### **Transportation**

Counties are eligible to be reimbursed for expenses related to transportation needs for early voting. This category includes, but is not limited to: transportation of e-poll books, voting machines, storage cages, and all other early voting equipment and supplies. This includes staff mileage for personal vehicles and vehicle rental. This does not include the purchase of vehicles.

#### **PPE**

For the 2021 General Election Early Voting Period, counties are eligible to be reimbursed for expenses related to PPE needs for early voting. This category includes, but is not limited to: hand sanitizer, gloves, and masks.

#### **Printing**

Counties are eligible to be reimbursed for printing costs specific to early voting. This category includes, but is not limited to: ballots and signage.

#### **Publications**

Counties are eligible to be reimbursed for required publications and notices to voters informing them of early voting opportunities. This category includes but is not limited to: printing of notices and costs associated to publishing. This amount will be reimbursed on a pro-rata basis to the extent combined with other mailing requirements under the law.

#### **Network Support**

Counties are eligible to be reimbursed for expenses related to network support for early voting sites. This category includes, but is not limited to: IT staff hours or consulting support.

#### **Training Materials**

Counties are eligible to be reimbursed for expenses related to early voting training. This category includes, but is not limited to: supplies and printing expenses of training materials.

Atlantic County Estimated Early Voting Budget for Advance Payment

(Please provide an itemized list for each of the grant categories below that will be purchased with this advanced payment).

Category	Itemized Description	Cost
Early Voting Equipment & Spares	(i.e) voting machine	\$
Election Day E-Poll Books & Spares		
Training Equipment		
Additional Staff Hours and Overtime for Early Voting		
Temporary Staff Hours and Overtime		
Early Voting Site Rental Fees		
Early Voting Poll Worker Pay		
Early Voting Site Needs		
Ancillary Early Voting Site Expenses		
Warehouse		
Transportation		
PPE (Provide a break down i.e cost of mask, hand sanitizer, etc.		
Printing		
Publication		
Network Support		

<b>Training Materials</b>		

I. 73      **RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO APPLY FOR THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY'S BOLSTERING POLICE-YOUTH TRUST PROGRAM**

**WHEREAS**, the County of Passaic (hereinafter the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioner of the County of Passaic (hereinafter the "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Sheriff's Office (hereinafter "PCSO") seeks permission to apply for the New Jersey Department of Law and Public Safety's Bolstering Police-Youth Trust Program (hereinafter the "Grant") which would make the PCSO eligible to receive up to \$16,000 in funds to help host a large scale community event and promote interaction, mentorship and continued involvement for youth age 5-18 within Passaic County; and

**WHEREAS**, this matter was discussed by the Law and Public Safety Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED** that the Board of County Commissioners for the County of Passaic hereby authorizes the Passaic County Sheriff's Office to apply for New Jersey Department of Law and Public Safety's Bolstering Police-Youth Trust Program (hereinafter the "Grant") which would make the PCSO eligible to receive up to \$16,000 in funds to help host a large scale community event and promote interaction, mentorship and continued involvement for youth age 5-18 within Passaic County.

**LET IT BE FURTHER RESOLVED**, that the Passaic County Sheriff's Office shall use the funds received for the purposes described in the application submitted for same.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, County Administrator and Director of the Board of County Commissioners are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

LSP

September 8, 2021

# County of Passaic Board of County Commissioners

OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore  
Deputy Director Bruce James  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Cassandra "Sandi" Lazzara

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Sep 08, 2021 - 5:30 PM

Location: PCCC Public Safety Academy  
300 Oldham Road  
Wayne, NJ 07470

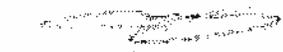
Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO APPLY FOR THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY'S BOLSTERING POLICE-YOUTH TRUST PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20210851</b>							
Meeting Date	09/08/2021							
Introduced Date	09/08/2021							
Adopted Date	09/08/2021							
Agenda Item	I-73							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lepore	✓				✓			
James	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.		✓						
Duffy	✓			✓	✓			
Lazzara	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: September 9, 2021

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO APPLY FOR THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY'S BOLSTERING POLICE-YOUTH TRUST PROGRAM**

**WHEREAS**, the County of Passaic (hereinafter the "County") is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of County Commissioner of the County of Passaic (hereinafter the "Board") is vested with managing the property, finances, and affairs of the County; and

**WHEREAS**, the Passaic County Sheriff's Office (hereinafter "PCSO") seeks permission to apply for the New Jersey Department of Law and Public Safety's Bolstering Police-Youth Trust Program (hereinafter the "Grant") which would make the PCSO eligible to receive up to \$16,000 in funds to help host a large scale community event and promote interaction, mentorship and continued involvement for youth age 5-18 within Passaic County; and

**WHEREAS**, this matter was discussed by the Law and Public Safety Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED** that the Board of County Commissioners for the County of Passaic hereby authorizes the Passaic County Sheriff's Office to apply for New Jersey Department of Law and Public Safety's Bolstering Police-Youth Trust Program (hereinafter the "Grant") which would make the PCSO eligible to receive up to \$16,000 in funds to help host a large scale community event and promote interaction, mentorship and continued involvement for youth age 5-18 within Passaic County.

**LET IT BE FURTHER RESOLVED**, that the Passaic County Sheriff's Office shall use the funds received for the purposes described in the application submitted for same.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, County Administrator and Director of the Board of County Commissioners are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

LSP

September 8, 2021

## **PUBLIC NOTICE**

**PLEASE TAKE NOTICE:** The Board of County Commissioners of the County of Passaic adopted Resolution No. R20210001 at its January 7, 2021 meeting setting the regular meeting schedule for calendar year 2021 in compliance with N.J.S.A. 10:4-18. On August 11, 2021, the Board of County Commissioners of the County of Passaic adopted Resolution No. R20210724 authorizing the resumption of in-person meetings of the Board, at the following dates, times, and locations:

<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
September 8, 2021	5:30 PM	300 Oldham Road, Wayne, New Jersey 07470
September 28, 2021	5:30 PM	401 Grand Street, Paterson, New Jersey 07505
October 26, 2021	5:30 PM	401 Grand Street, Paterson, New Jersey 07505
November 9, 2021	5:30 PM	401 Grand Street, Paterson, New Jersey 07505
November 23, 2021	5:30 PM	401 Grand Street, Paterson, New Jersey 07505
December 14, 2021	5:30 PM	401 Grand Street, Paterson, New Jersey 07505
December 28, 2021	10:00 AM	401 Grand Street, Paterson, New Jersey 07505

Members of the public can attend the meetings in-person in compliance with the COVID-19 safety protocol practices in place at all County facilities. Additionally, a member of the public may submit a comment electronically during the public portion of the meeting by submitting same by no later than 5:30 PM to [public@passaiccountynj.org](mailto:public@passaiccountynj.org) of the date of the scheduled meeting, and include his/her name, address, and matter to be addressed by the Board. The Clerk of the Board shall include the comment in the meeting minutes kept pursuant to N.J.S.A. 10:4-12 and it will become an official part of the record. This notice is being issued pursuant to the Open Public Meetings Act, P.L. 1975, Chapter 231, N.J.S.A. 10:4-06, et seq. Official action will be taken.

### **BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS**

---

Louis E. Imhof III, Clerk of the Board

Dated: August 25, 2021

Published in: Herald News  
Bergen Record

On File with the Passaic County Clerk

**Louis E. Imhof III**  
**Clerk of the Board**  
**Board of County Commissioners**  
**County of Passaic**  
**(973) 881-4412 or [Louisi@passaiccountynj.org](mailto:Louisi@passaiccountynj.org)**