

FRIENDS OF PASSAIC COUNTY PARKS, INC.
July 12, Meeting

MEETING MINUTES

Members Present:

1. Chairwoman Alice Szepietowski
2. Vice-Chairman George Silva
3. Director of Parks & Recreation Designee: Greg Moore
4. Director of Cultural & Historic Affairs Designee: Kelly C. Ruffel
5. Andrew Smith
6. Robert Spiotti
7. Kelly Pascrell

Members Absent:

1. Commissioner John W. Bartlett
2. County Administrator Designee: Marc E. Seemon
3. Jamie Dykes
4. Daryl Walton

A roll call brought the meeting to order at 6:03 PM.

Ruffel made the announcement of the Open Public Meetings Act.

A motion was made by Smith and seconded by Silva to open the public portion.

Motion passed unanimously.

No one from the public was present.

A motion was made by Silva and seconded by Smith to close the public portion.

Motion passed unanimously.

A motion was made by Smith and seconded by Pascrell to approve the minutes of the June 14, 2021, meeting.

Motion passed unanimously.

Under Old Business, Ruffel reported on events. The Food Truck Festival raised roughly over four thousand dollars. A full expense report will be shared by the next meeting. The event saw about 1200 visitors, and the staff are hoping for similiar turnout at the next food truck festival to be held in Weasel Brook Park in September. Ruffel noted that the Lambert Classic 8k was extended to the end of July for one

final push; and that the Shakespeare in the Park events must be restructured due to a cancellation of one of the theatre groups. It is hopeful that the program will commence in August.

Ruffel provided an update on the Highlands Preserve Athletic Field Improvement Project. Green Acres is requesting an amendment to our initial grant application resolution to reflect the actual dollar amount of the awarded contract to Thomas & Sons Builders, LLC. By doing so, the remaining grant documents will be satisfied for the Green Acres program monitors.

A motion was made by Pascrell and seconded by Spiotti to amend resolution 19-01 authorizing a grant application to the NJ Department of Environmental Protection Green Acres Program for the Highlands Preserves Athletic Field Improvements Project.

Motion passed unanimously.

Under Committee Reports, Ruffel provided an update on vendor submissions and sponsorships for the 2021 County Fair. Ruffel reported under Memorial Tree & Bench program that no applications came in however a bench ceremony for Craig Bacon's application is expected for Thursday, July 15th at 5:00pm.

Under Treasurer's Report, Ruffel gave an update on the state of the bank accounts.

No New Business was presented at the meeting. Some discussion was had on concerts in the parks. Ruffel noted that PSE&G will sponsor the NJ Symphony Orchestra for a fall concert, further details will be provided at a later date.

No correspondence was received.

A motion was made by Silva and seconded by Pascrell to adjourn.

The meeting adjourned at 6:25 PM.

/ s / Kelly C. Ruffel
Secretary, Friends of Passaic County Parks, Inc.