

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Dir. Pasquale "Pat" Lepore

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402

Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Meeting Venue

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 1. Akhter
 2. Bartlett
 3. Best
 4. Duffy
 5. James
 6. Deputy Director Lepore
 7. Director Lazzara
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: January 28, 2020
- G. Approval of Proclamation:

1. The Passaic County Board of Chosen Freeholders wishes to recognize Michael H. Glovin, Esq on his retirement.
2. The Passaic County Board of Chosen Freeholders wishes to recognize Helen Willis on her retirement.
3. The Passaic County Board of Chosen Freeholders wishes to recognize The Poetry Center at the Passaic County Community College celebrating their 40th anniversary.

H. Motion to suspend the regular order of business:

I. Budget Matters:

1. Motion to adopt on First Reading 2020 "CAP" Resolution to Exceed Index Rate N.J.S.A40A:45:15, All as noted in the resolution.
2. Motion for Resolution introducing the Passaic county Budget for FY 2020 and adopting same on first reading in accordance with the requirement of the Local Budget Law, all as noted in the resolution.

J. Motion to resume the regular order of business:

K. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Pat Lepore
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Bruce James

L. Communications: None

M. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

N. 2/3 Vote Resolution:

1. TEMPORARY GRANT EMERGENCY BUDGET FOR 2020, ALL AS NOTED IN THE RESOLUTION

O. Resolutions - Consent Agenda

ADMINISTRATION AND FINANCE

1. TEMPORARY CAPITAL BUDGET FOR 2020, ALL AS NOTED IN THE RESOLUTION.
2. RESOLUTION APPOINTING JOSEPH METLZER AS A MEMBER OF THE PASSAIC COUNTY PLANNING BOARD FOR A TERM PURSUANT TO N.J.S.A. 40:27-1, ALL AS NOTED IN THE RESOLUTION.
3. RESOLUTION APPOINTING STEVE EDMOND AS ALTERNATE MEMBER NO. 1 OF THE PASSAIC COUNTY PLANNING BOARD FOR A TERM PURSUANT TO N.J.S.A. 40:27-1.1, ALL AS NOTED IN THE RESOLUTION.
4. RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE LEAP CHALLENGE GRANT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, ALL AS NOTED IN THE RESOLUTION.
5. RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE LEAP COUNTY COORDINATOR FELLOWSHIP GRANT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, ALL AS NOTED IN THE RESOLUTION.
6. RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR BUGLIONE, HUTTON & DEYOE IN THE MATTER OF BENWAY V. OFFICE OF THE PASSAIC COUNTY SHERIFF, ET AL. ALL AS NOTED IN THE RESOLUTION.
7. RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF RINGWOOD ALLOWING THE COUNTY OF PASSAIC TO FUEL CERTAIN VEHICLES AT FUELING FACILITIES IN THE BOROUGH OF RINGWOOD, NEW JERSEY IN ACCORDANCE WITH N.J.S.A. 40A:65-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
8. RESOLUTION RATIFYING THE PASSAIC COUNTY COUNSEL'S ACTION EXECUTING AGREEMENT WITH LEXISNEXIS FOR LEGAL RESEARCH SOFTWARE ALL AS NOTED IN THE RESOLUTION.
9. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO VITAL COMMUNICATIONS INC., FOR COMPUTER SERVICES FOR THE PASSAIC COUNTY BOARD OF TAXATION ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

10. RESOLUTION AWARDED CONTRACT FOR AUTO BODY REPAIR AND REFINISHING FOR THE COUNTY OF PASSAIC YEAR 2020 TO MULTIPLE VENDORS ALL AS NOTED IN THE RESOLUTION.
11. RESOLUTION AUTHORIZING AND APPROVING NEGOTIATED OFFER OF PURCHASE FOR THE ACQUISITION OF PROPERTY OWNED BY A PRIVATE PARTY IN ORDER TO UNDERTAKE THE RECONSTRUCTION OF THE INTERSECTION OF PATERSON HAMBURG TURNPIKE & ALPS ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY IN ACCORDANCE WITH N.J.S.A. 20:3-6, ALL AS NOTED IN THE RESOLUTION.
12. RESOLUTION AUTHORIZING CONTRACT MODIFICATION FOR THE COMPREHENSIVE NEEDS ASSESSMENT PROVIDED BY PERSELY ASSOCIATES, INC. FOR THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES, ALL AS NOTED IN THE RESOLUTION.
13. RESOLUTION RATIFYING THE MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC, PASSAIC COUNTY SHERIFF, AND POLICE BENEVOLENT ASSOCIATION, LOCAL NO. 286, SUPERIOR OFFICERS ASSOCIATION, REPRESENTING SUPERIOR OFFICERS IN THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, PURSUANT TO N.J.S.A. 34:13A-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

HEALTH & HUMAN SERVICES

14. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDOR LISTED BELOW, FOR MEDICAL AND DENTAL SUPPLIES, FOR THE PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS, FOR THE PERIOD OF SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2020, PURSUANT TO N.J.S.A. 40A:11-4, AND AS PER RE-BID SB-19-064, ALL AS NOTED IN THE RESOLUTION.
15. RESOLUTION TO ACCEPT THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL HEALTH & PROTECTION GRANT FOR THE MONITORING AND ENFORCEMENT OF ENVIRONMENTAL AND HAZMAT SERVICES IN PASSAIC COUNTY IN THE AMOUNT OF \$353,136.00.00 FOR FISCAL YEAR 2020, PURSUANT TO N.J.S.A. 26:3A2-21 ET SEQ. ALL AS NOTED IN THE RESOLUTION.
16. RESOLUTION AUTHORIZING THE FILING OF SPENDING PLAN AND ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$530,284.00 IN ACCORDANCE WITH THE RECYCLING ENHANCEMENT ACT TAX FUND, N.J.S.A. 13:1E-99.6.B.(3), FOR THE PURPOSE OF CONDUCTING PASSAIC COUNTY'S SOLID WASTE AND RECYCLING PROGRAM ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION AUTHORIZING THE CHANGE OF DEFINITION OF "CODE BLUE ALERT" IN THE PASSAIC COUNTY CODE BLUE ALERT PLAN PURSUANT TO N.J.S.A. A:9-43.18 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

HEALTH & HUMAN SERVICES

18. RESOLUTION AUTHORIZING THE FIRST ONE YEAR OPTION TO RENEW TO NEWARK YMCA FOR THE PERIOD OF JANUARY 1, 2020 TO DECEMBER 31, 2020 TO PROVIDE YOUTH SHELTER BEDS FOR PASSAIC COUNTY AT RISK JUVENILES, IN ACCORDANCE WITH CONTRACT AWARD PURSUANT TO N.J.S.A. 40A:11-4.5 ALL AS NOTED IN THE RESOLUTION.
19. RESOLUTION AUTHORIZING THE AMENDMENT OF R-2020-0056, DATED JANUARY 28, 2020, TO REFLECT THE CORRECT AMOUNT OF \$2,070,000.00 ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

20. RESOLUTION AWARDED CONTRACT TO DENVILLE LINE PAINTING, INC. FOR THE 2019 PAVEMENT MARKING PROGRAM ALL AS NOTED IN THE RESOLUTION.
21. RESOLUTION FOR ENCROACHMENT PERMIT FOR THE CONTINUANCE OF EXISTING ENCROACHMENTS 449 EAST 18TH STREET IN THE CITY OF PATERSON, NJ ALL AS NOTED IN THE RESOLUTION.
22. RESOLUTION FOR CHANGE ORDER #2 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2019 ROADWAY RESURFACING PROJECT ALL AS NOTED IN THE RESOLUTION.
23. RESOLUTION AUTHORIZING CONTRACT MODIFICATION #3 FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS PREPARATION OF CONSTRUCTION DOCUMENTS FOR ROADWAY SAFETY IMPROVEMENTS ON SKYLINE DRIVE IN THE BOROUGH OF RINGWOOD, NJ IN CONNECTION WITH THE 2019 ROADWAY RESURFACING PROGRAM ALL AS NOTED IN THE RESOLUTION.
24. RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS THE PASSAIC COUNTY 2020 ROAD RESURFACING PROGRAM ALL AS NOTED IN THE RESOLUTION.
25. RESOLUTION AUTHORIZING FINAL PAYMENT TO SPARWICK CONTRACTING, INC. FOR THE PASSAIC COUNTY EMPLOYEE PARKING GARAGE REPAIRS ON GRAND STREET IN PATERSON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.
26. RESOLUTION FOR CHANGE ORDER #2 FOR C.J. VANDERBECK AND SON, INC. AS IT PERTAINS TO THE BOILER REPLACEMENT PROJECTS AT 77 HAMILTON STREET, 80 HAMILTON STREET AND 401 GRAND STREET IN PATERSON, NJ AND AT 30 KING ROAD IN TOTOWA, NJ ALL AS NOTED IN THE RESOLUTION.

27. RESOLUTION AUTHORIZING THE SECOND-YEAR OPTION TO RENEW THE CONTRACT WITH PREFERRED OUTDOOR EXPERIENCE, LLC d/b/a GEESE CHASERS NORTH JERSEY ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

28. RESOLUTION AMENDING R-2019-0685 DATED AUGUST 13, 2019 TO AUTHORIZE INCREASE OF TOTAL ESTIMATED RENTAL/PURCHASE AMOUNT OF UNIFORMS FOR VARIOUS COUNTY DEPARTMENTS AND INSTITUTIONS FROM AMERICAN WEAR FOR REMAINDER OF CONTRACT PERIOD THROUGH MAY 31, 2021 IN ACCORDANCE WITH N.J.A.C. 5:30-11.10(a)(1) ALL AS NOTED IN THE RESOLUTION.
29. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE COLLECTIONS ASSESSMENT FOR PRESERVATION (CAP) PROGRAM ALL AS NOTED IN THE RESOLUTION.
30. RESOLUTION FOR AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC. FOR REMOVAL AND DISPOSAL OF TWO UNDERGROUND STORAGE TANKS AND ALL OTHER COMPONENTS OF THE EXISTING FUEL DEPOT IN CONNECTION WITH THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY PROJECT AT 1310 ROUTE 23 NORTH IN THE TOWNSHIP OF WAYNE, NEW JERSEY AS PER STATE CONTRACT ALL AS NOTED IN THE RESOLUTION.
31. RESOLUTION AWARDED CONTRACT TO WADE APPRAISAL, LLC FOR THE APPRAISAL OF TWO CONSTRUCTION AND MAINTENANCE EASEMENTS REQUIRED FOR THE REPLACEMENT OF THE HIGH MOUNTAIN ROAD CULVERT 1600-338 OVER SQUAW BROOK PROJECT IN THE BOROUGH OF NORTH HALEDON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.
32. RESOLUTION TO AMEND R-2018-0251 DATED MARCH 27, 2018 FOR AWARD OF MAINTENANCE/REPAIR CONTRACT TO CARRIER CORP. TO REFLECT ORIGINAL LANGUAGE FROM BID DOCUMENT, AUTHORIZE ADDITIONAL MONEY SET ASIDE FOR AN INCREASE TO EXISTING PURCHASE ORDER #19-01043, AND ALLOCATE FUNDS TO THE PASSAIC COUNTY SHERIFF'S DEPARTMENT FOR HVAC REPAIRS ALL AS NOTED IN THE RESOLUTION.
33. RESOLUTION FOR CHANGE ORDER #3 (FINAL) FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2018 ROADWAY RESURFACING PROJECT, ALL AS NOTED IN THE RESOLUTION.
34. RESOLUTION AWARDED A CONTRACT TO CHA FOR CONSULTING DESIGN ENGINEERING SERVICES AS IT PERTAINS TO THE GOFFLE BROOK PARK - REA AVENUE ATHLETIC FIELD IMPROVEMENTS IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

35. RESOLUTION AUTHORIZING FINAL PAYMENT TO NEW PRINCE CONCRETE CONSTRUCTION COMPANY, INC. FOR THE REPLACEMENT OF TERRACE AVENUE CULVERT OVER TRIBUTARY TO MOLLY ANN BROOK, STRUCTURE 1600-421, NORTH HALEDON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

36. RESOLUTION FOR AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC. TO PROVIDE LEVEL "A" OPERATOR SEMI-ANNUAL SITE SERVICES FOR PASSAIC COUNTY FUELING STATIONS AND PROVIDE TRAINING FOR PASSAIC COUNTY'S LEVEL "C" OPERATORS TO COMPLY WITH NJDEP REGULATIONS AS PER STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

LAW AND PUBLIC SAFETY

37. RESOLUTION AUTHORIZING PURCHASE OF GOODS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE THROUGH STATE CONTRACT PURSUANT TO N.J.S.A 40A:11-12, ALL AS NOTED IN THE RESOLUTION.

38. RESOLUTION AUTHORIZING PURCHASE OF VEHICLE EQUIPMENT BY THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT PURSUANT TO N.J.S.A 40A:11-12, ALL AS NOTED IN THE RESOLUTION.

39. RESOLUTION AUTHORIZING THE PURCHASE OF MAINTENACE CONTRACT FOR COMPUTER SERVERS FROM COUNTY BUSINESS SYSTEMS, INC. FOR THE PASSAIC COUNTY SHERIFF'S OFFICE PURSUANT TO N.J.S.A. 40A:11-3, ALL AS NOTED IN THE RESOLUTION.

40. RESOLUTION AUTHORIZING THE PURCHASE OF A MAINTENACE CONTRACT FOR LIVESCAN FROM IDEMIA IDENTITY & SECURITY USA, LLC FOR THE PASSAIC COUNTY SHERIFF'S OFFICE PURSUANT TO N.J.S.A. 40A:11-3, ALL AS NOTED IN THE RESOLUTION.

PLANNING AND ECONOMIC DEVELOPMENT

41. RESOLUTION AUTHORIZING GRANT PROJECT COMPLETION EXTENSIONS FOR A COUNTY OPEN SPACE GRANT AWARDS MADE TO THE TOWNSHIP OF WEST MILFORD, ALL AS NOTED IN THE RESOLUTION.

42. RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THEFY 2015 ACTION PLAN FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, TO RE-ALLOCATE A TOTAL OF \$50,000 IN FUNDING TO REHABILITATE THE EXISTING ELEVATOR AT THE TOWNSHIP OF WEST MILFORD RECREATION CENTER, LOCATED AT 66 CAHILL CROSS ROAD, WEST MILFORD, NJ, AND EXTEND THE PERFORMANCE OF THE SCOPE OF WORK UNTIL AUGUST 31, 2020, ALL AS NOTED IN THE RESOLUTION.

43. RESOLUTION APPROVING A GRANT APPLICATION TO THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY (NJEDA) 21st CENTURY REDEVELOPMENT PROGRAM GRANT FOR \$50,000, ALL AS NOTED IN THE RESOLUTION.

PLANNING AND ECONOMIC DEVELOPMENT

44. RESOLUTION AUTHORIZING THE AWARD OF A SUB-GRANT FROM THE DOS2020C3-CTY GRANT PROGRAM – NJ 2020 CENSUS TO ASSIST THE CITY OF PASSAIC IN ORGANIZING COMPLETE COUNT ACTIVITIES TO ENSURE HIGHEST PARTICIPATION IN THE UPCOMING 2020 DECENNIAL CENSUS ALL AS NOTED IN THE RESOLUTION.
45. RESOLUTION AUTHORIZING THE AWARD OF A SUB-GRANT FROM THE DOS2020C3-CTY GRANT PROGRAM – NJ 2020 CENSUS TO ASSIST THE CITY OF PATERSON IN ORGANIZING COMPLETE COUNT ACTIVITIES TO ENSURE HIGHEST PARTICIPATION IN THE UPCOMING 2020 DECENNIAL CENSUS, ALL AS NOTED IN THE RESOLUTION.

P. 12. New Business:

1. Receipt of the filed Supplemental Debt Statement from the CFO.
2. Bond Ordinance 2020-01:
3. BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW ADDITIONAL FURNISHINGS, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND NEW INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS EQUIPMENT IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$10,000,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.
4. Motion to approve Bond Ordinance 2020-01 on first reading. _____
5. Bond Ordinance 2020-02:
6. BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS PUBLIC IMPROVEMENTS FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$3,200,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.
7. Motion to approve Bond Ordinance 2020-02 on first reading. _____
8. Bond Ordinance 2020-03:

9. BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS EQUIPMENT, NEW ADDITIONAL FURNISHINGS, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND A NEW AUTOMOTIVE VEHICLE AND A NEW FIRE TRUCK, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,390,452 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

10. Motion to approve Bond Ordinance 2020-03 on first reading._____

11. Personnel

12. Bills

Q. 13. Adjournment

PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

MINUTES FOR REGULAR MEETING HELD ON

January 28, 2020

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Board Room at the Passaic County Administration building, 401 Grand St. Paterson, NJ at 6:40pm.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

1. Akhter
2. Bartlett
3. Best
4. Duffy
5. James
6. Deputy Director Lepore
7. Director Lazzara

Invocation: Louis E. Imhof III., Clerk to of the Board

Pledge of Allegiance: Lead by Freeholder Duffy

Approval of Minutes:

Motion made by Freeholder James, seconded by Freeholder Akhter, that the minutes for December 30, 2019 and January 6, 2020, be approved which motion was carried on a roll call of six (6) votes in the affirmative with Freeholder Duffy abstaining.

Proclamation: None

At this time Director Lazzara asked if there were any Frecholder Reports

1. Freeholder Director Cassandra “ Sandi” Lazzara
2. Freeholder Dcputy Director Pasquale “Pat” Lepore
3. Frecholder Assad Akhter
4. Freeholder John Bartlett
5. Freeholder Theodore “TJ” Best
6. Freeholder Terry Duffy
7. Frecholder Bruce James

Communications: None

Oral Portion:

Akhter: Motion to open public portion

Bartlett: Second

Roll Call: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Deputy Director Lepore, Yes: Director Lazzara, Yes.

At this time the following people appeared before the Board:

1. Michael Jackson, Paterson, NJ
2. Corey Teague, Paterson, NJ
3. Chanel J., Scranton, PA
4. Chandra Frazier, Prospect Park, NJ
5. Waheedah Muhammed, Paterson, NJ

Duffy: Motion to close public portion of the meeting

Lepore: Second

Roll Call: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Deputy Director Lepore, Yes: Director Lazzara, Yes

Consent Agenda:

A motion was made by Freeholder Lepore, seconded by Freeholder Bartlett to amend Resolutions K-40 and K-71. The motion was carried on roll call with seven (7) votes in the affirmative.

A motion was made by Freeholder Bartlett, second by Freeholder Akhter to add Resolution K-86 to the consent agenda and the motion was carried on roll call with seven (7) votes in the affirmative.

A motion was made by Freeholder Lepore, second by Freeholder Akhter to adopt Resolutions K-1 thru K-86 and the motion was carried on a roll call of seven (7) votes in the affirmative.

“End of Consent Agenda”

New Business

Personnel:

A motion was made by Freeholder James, second by Freeholder Lepore, that all Personnel matters be approved were submitted by the Office of Human Resources. Then the Office of Human Resources shall directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

Bills:

A motion was made by Freeholder James, second by Freeholder Lepore,

Current Fund	8-01	3,423.53
Current Fund	9-01	8,915,339.42
Current Fund	0-01	10,848,024.59
Payroll Agency Deduction	9-05	2,634,850.61
HUD Budget Expenditure	9-25	13,518.27
Payroll Agency Deductions	0-05	2,768,922.20
HUD Budget Expenditures	0-25	13,634.88
State/Federal Grant Fund	G-01	1,378,343.86
DED Trust Empl Off Duty Police	T-13	2,110.00
Confiscated Trust Fund	T-15	17,007.90
Professional Liability	T-19	12,690.76
Trust Fund Other	T-20	551.25
Para Transit Trust Fund	T-24	405.70
Private Industry Council	Z-81	20,583.96
		\$ 26,629,451.93
Current Fund	0-01	1,541,167.64
Hud Budget Expenditures	0-25	175.00
		Year Total: 1,541,342.67
Current Fund	9-01	1,502,771.32
Hud Budget Expenditures	9-25	9,212.50

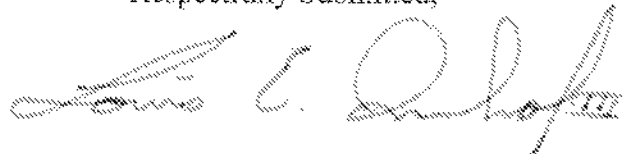
		Year Total: 1,511,983.82
General Capital Fund	C-04	1,350,739.91
State / Federal G	G-01	1,143,448.77
Open Space Trust	O-16	9,400.00
Open Space Trust	O-17	74,190.00
Open Space Trust	O-18	1,300.00
Open Space Trust	O-19	13,490.00
		Year Total: 98,380.00
Passaic Co Open Space Trst Fun	T-16	103,642.41
Professional Liability Trust	T-19	42,311.25
Trust Fund Other	T-20	16,204.91
Motor Vehicle Tru	T-21	50,907.24
Municipal Forfeiture Fund	T-22	250,365.19
Prosecutor's Confiscated Funds	T-23	63,646.87
Para Transit Trus	T-24	841.00
		Year Total: 527,918.87
Private Industry Council	Z-81	11,296.87
		Total of All Funds: 6,185,110.88

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

Adjournment:

Motion made by Freeholder Duffy, seconded by Freeholder Lepore that the regular meeting be adjourned at 7:07pm, and the motion was carried on roll call with seven (7) votes in the affirmative.

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by: Marqweesha Guthrie

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: Motion to adopt on First Reading 2020 "CAP" Resolution to Exceed Index Rate N.J.S.A40A:45:15, All as noted in the resolution.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

COUNTY COUNSEL

COMMITTEE NAME

Official Resolution#								
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date								
Agenda Item	i-1							
CAF #								
Purchase Req. #								
Result								
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

COUNTY OF PASSAIC

2020 "CAP" RESOLUTION TO EXCEED INDEX RATE
(N.J.S.A40A:45:15)

WHEREAS, the Local Government Cap Law, N.J.S.40A:4-45.1 et seq., provides that in the preparation of its annual budget, a county shall limit any increase in said budget to 2.5% unless authorized by resolution to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a county may, when authorized by resolution, appropriate the difference between the amount of its final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Board of Freeholders in the County of Passaic finds it advisable and necessary to increase its 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Board of Chosen Freeholders hereby determines that a 1.0% increase in the budget for said year, amounting to \$2,606,536.80 in excess of the increase in the final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Board of Chosen Freeholders in the County of Passaic hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2020 budget year, the final appropriations of the County of Passaic shall, in accordance with this resolution and N.J.S.A. 40A:4-45.14, be increased by 1.0%, amounting to \$2,606,536.80 and that the 2020 county budget for the County of Passaic be approved and adopted in accordance with this resolution; and,

BE IT FURTHER RESOLVED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

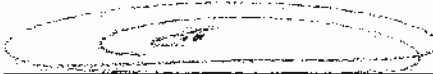
Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

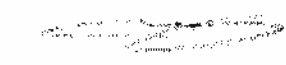
Agenda: TEMPORARY GRANT EMERGENCY BUDGET FOR 2020, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200109							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	n-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓			✓	✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

COUNTY OF PASSAIC

STATE OF NEW JERSEY

RESOLUTION

WHEREAS, an emergent condition has arisen in that the County is expected to enter in contracts, commitments or payments prior to the 2020 Adopted budget and no adequate provision has been made in the 2020 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total

\$ 9,765,891.00

NOW, THEREFORE, BE IT RESOLVED by the County of Passaic, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of
\$ 3,334,520.00 as follows:

2020 TEMPORARY GRANT EMERGENCY**Cultural & Historic Affairs**

Historic Preservation Plan	84,500.00
Westervelt - Vanderhoef Historic Landscape	455,800.00
Rifle Camp Park Improvements	500,000.00

Total Historic:	1,040,300.00
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Health

Strengthening Local Public Health Capacity Program-Operations	95,000.00
CLHA Grant Award Fiscal Year	183,020.00

Total Health:	278,020.00
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Human Services

Job Access & Reverse Commute Funding (JARC)	(200,000.00)
Juvenile Detention Alternatives Initiative	120,000.00
Transportation and Tip	404,913.00
Family Court Services	278,149.00
State Community Partnership (JJC)	500,656.00
Alcohol/Drug Abuse Grant	818,419.00

Total Human Services:	1,922,137.00
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Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200109

Police Academy

Law Enfremt Off Training & Equip Fund	31,563.00
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Total Police Academy:	31,563.00
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Prosecutors

Operation Helping Hand	62,500.00
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Total Prosecutors:	62,500.00
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TOTAL TEMPORARY GRANT BUDGET	3,334,520.00
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2. Said emergency temporary appropriations will be provided for the 2020 budget.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505


Agenda: TEMPORARY CAPITAL BUDGET FOR 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200110							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

TOTAL ALL PROJECTS

\$ 18,590,452

\$ 3,000,000

\$ 477,000

\$ 15,113,452

6 YEAR CAPITAL PROGRAM 2020 - 2025
 ANTICIPATED PROJECT SCHEDULE AND FUND REQUIREMENT

1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 ESTIMATED COMPLETION TIME	5 FUNDING AMOUNTS PER YEAR					
				Budget Year 2020	2021	2022	2023	2024	2025
Various Improvements and Acquisitions		\$ 10,000,000		\$ 10,000,000					
Various Improvements-PCCC-Chp.12		3,200,000		3,200,000					
Various Improvements-PCCC		2,390,452		2,390,452					
Various Improvements and Acquisitions		3,000,000		3,000,000					
TOTAL ALL PROJECTS		\$ 18,590,452		\$ 18,590,452					

6 YEAR CAPITAL PROGRAM 2020 - 2025

SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid And Other Funds	7 BONDS AND NOTES			
		Current Year 2020	Future Years				General	Self Liquidating	Assessment	School
Various Improvements and Acquisitions	\$ 10,000,000			\$ 477,000			\$ 9,523,000			
Various Improvements-PCCC-Chp.12	3,200,000						3,200,000			
Various Improvements-PCCC	2,390,452						2,390,452			
Various Improvements and Acquisitions	3,000,000	\$ 3,000,000								
TOTAL ALL PROJECTS	\$ 18,590,452	\$ 3,000,000		\$ 477,000			\$ 15,113,452			

It is hereby certified that this is a true copy of a resolution creating the temporary capital budget section adopted by the Board of Chosen Freeholders, County of Passaic on the 11th day of February, 2020.

Certified by me

(DATE)

CLERK OF THE BOARD

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING JOSEPH METLZER AS A MEMBER OF THE PASSAIC COUNTY PLANNING BOARD FOR A TERM PURSUANT TO N.J.S.A. 40:27-1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200111							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION APPOINTING JOSEPH METLZER AS A MEMBER OF THE PASSAIC COUNTY PLANNING BOARD FOR A TERM PURSUANT TO N.J.S.A. 40:27-1

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter “Board”) established the Passaic County Planning Board (hereafter “Planning Board”) pursuant to N.J.S.A. 40:27-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40:27-1, the Board can appoint public members, for terms not to exceed three (3) years; and

WHEREAS, Joseph Metzler of Hawthorne, New Jersey, was previously appointed to the Planning Board, for a term that expired on December 31, 2019; and

WHEREAS, it is being recommended that Mr. Metzler is reappointed to the Planning Board for a three (3) year term, as prescribed under the law, retroactively starting January 1, 2020 and expiring December 31, 2022; and

WHEREAS, this appointment was discussed at the January 29, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Passaic County Board of Chosen Freeholders pursuant to the authority in N.J.S.A. 40:27-1, that Joseph Metzler of Hawthorne, New Jersey is appointed to a three (3) year term to the Passaic County Planning Board; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board shall be authorized to take all other action necessary to carry out the purpose of this resolution, and mail a certified copy of same to Joseph Metzler.

MPJ

February 11, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING STEVE EDMOND AS ALTERNATE MEMBER NO. 1 OF THE PASSAIC COUNTY PLANNING BOARD FOR A TERM PURSUANT TO N.J.S.A. 40:27-1.1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200112							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION APPOINTING STEVE EDMOND AS ALTERNATE MEMBER NO. 1 OF THE PASSAIC COUNTY PLANNING BOARD FOR A TERM PURSUANT TO N.J.S.A. 40:27-1.1

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter “Board”) established the Passaic County Planning Board (hereafter “Planning Board”) pursuant to N.J.S.A. 40:27-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40:27-1.1 (b), the Board can appoint alternate citizen members of the Planning Board, designate Alternate No.1 and Alternate No.2, and said alternates shall participate in the Planning Board’s decision in rotation during the absence or disqualification of any citizen member; and

WHEREAS, Steve Edmond of Wayne, New Jersey, was previously appointed to the Planning Board as Alternate Member No. 1, for a term that expired on December 31, 2019; and

WHEREAS, it is being recommended that Mr. Edmond is reappointed to the Planning Board as Alternate Member No.1, for a three (3) year term, as prescribed under the law, retroactively starting January 1, 2020 and expiring December 31, 2022; and

WHEREAS, this appointment was discussed at the January 29, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Passaic County Board of Chosen Freeholders pursuant to the authority in N.J.S.A. 40:27-1.1(b), that Steve Edmond of Wayne, New Jersey is appointed to a three (3) year term as Alternate Member No.1 to the Passaic County Planning Board; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board shall be authorized to take all other action necessary to carry out the purpose of this resolution, and mail a certified copy of same to Steve Edmond.

MPJ

February 11, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE LEAP CHALLENGE GRANT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200113							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE LEAP CHALLENGE GRANT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES

WHEREAS, the State of New Jersey has allocated one hundred and fifty thousand dollars (\$150,000.00) within each county for a statewide total of \$3.15 million in Local Efficiency Achievement (hereafter "LEAP") funds to promote innovation among peer local units across New Jersey; and

WHEREAS, the New Jersey Department of Community Affairs, Division of Local Government Services (hereafter "DLGS") administers the LEAP grant program; and

WHEREAS, the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnerships and collaborations to produce efficiencies through shared services; and

WHEREAS, the County of Passaic (hereafter "County"), County of Bergen (hereafter "Bergen County") and County of Hudson (hereafter "Hudson County") have determined to apply for a LEAP Challenge Grant through the State of New Jersey Local Efficiency Achievement Program in the amount of one hundred and fifty thousand dollars (\$150,000.00); and

WHEREAS, Bergen County has agreed to be the lead agency in this program; and

WHEREAS, the State of New Jersey has made LEAP grants available to assist local units to study, develop, and implement new shared services initiatives; and

WHEREAS, the purpose of the project submitted in this grant application is intended to provide benefits to the participant local units' residents through the sharing of medical examiner services; and

WHEREAS, this matter was discussed at the January 29, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Passaic County Board of Chosen Freeholders, that the County of Passaic hereby joins with the County of Bergen and County of Hudson for a LEAP Challenge Grant in the amount of one hundred and fifty thousand dollars (\$150,000.00); and

LET IT BE FURTHER RESOLVED, that the County Administrator, County Counsel, Clerk to the Board, and any other County personnel as required are authorized to take all necessary action in carrying out the purpose of this resolution.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE LEAP COUNTY COORDINATOR FELLOWSHIP GRANT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200114							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE LEAP COUNTY COORDINATOR FELLOWSHIP GRANT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES

WHEREAS, the State of New Jersey has allocated fifty thousand dollars (\$50,000.00) in Local Efficiency Achievement Program (hereafter "LEAP") funds to support each county hiring a full time Shared Services County Coordinator Fellow for a one (1) year period; and

WHEREAS, the New Jersey Department of Community Affairs, Division of Local Government Services (hereafter "DLGS") administers the LEAP grant program; and

WHEREAS, the LEAP County Coordinator Fellowship grant exists to enhance focus on and interest in the cultivation of shared services opportunities across local government units; and

WHEREAS, the County of Passaic (hereafter "County") is committed to continuing to identify and achieve greater efficiencies and enhancing the quality of services within its borders; and

WHEREAS, this matter was discussed at the January 29, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED by the Passaic County Board of Chosen Freeholders that a grant application to the LEAP Shared Services County Coordinator Fellowship Grant in the amount of fifty thousand dollars (\$50,000.00) is hereby authorized; and

LET IT BE FURTHER RESOLVED that the County Administrator, County Counsel, Clerk to the Board, and any other County personnel necessary are authorized to execute and take all of action necessary to effectuate the purposes of this resolution.

MPJ

February 11, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)


Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR BUGLIONE, HUTTON & DEYOE IN THE MATTER OF BENWAY V. OFFICE OF THE PASSAIC COUNTY SHERIFF, ET AL. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200115							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date								
Agenda Item	o-6							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	No Motion / No Second / Failed							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓							
Lepore	✓							
Akhter	✓							
Bartlett	✓							
Best Jr.	✓							
Duffy	✓							
James	✓							

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES
FOR BUGLIONE, HUTTON & DEYOE IN THE MATTER OF
BENWAY V. OFFICE OF THE PASSAIC COUNTY SHERIFF, ET AL.**

WHEREAS, the Board of Chosen Freeholders of the County of Passaic (hereinafter the "Board") by Resolution R2018-0981 dated December 11, 2018 assigned a lawsuit entitled Linda Benway v. Office of the Passaic County Sheriff, et al., docketed in the Superior Court of New Jersey (PAS-L-3510-18) to the law firm of Buglione Hutton & DeYoe for defense of defendant Passaic County Sheriff's Department, which firm has been qualified through a fair and open process; and

WHEREAS, that Resolution, in conformity with the policy of the County of Passaic, was for a fee of up to \$17,500.00; and

WHEREAS, by Resolution R2019-0606, dated July 16, 2019, the Board increased the legal fees from \$17,500.00 to \$50,000.00; and

WHEREAS the County of Passaic's Third Party Administrator, Bergen Risk Managers, has recommended to the Office of the Passaic County Counsel that because of the complexity of the litigation, the legal fee threshold be raised from \$50,000.00 to \$125,000.00 requiring an increase of \$75,000.00; and

WHEREAS this matter was reviewed by the Freeholder Finance and Administration Committee at its December 5, 2019 meeting and is recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that it hereby amends Resolution R2019-0606, dated July 16, 2019, to authorize that the upset fee from \$50,000.00 in that Resolution be increased by \$75,000.00 for a total fee not to exceed \$125,000.00.

BE IT FURTHER RESOLVED that in all other respects that original Resolution remains in full force and affect.

February 11, 2020

LSP

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution authorizing additional legal fees for Buglione, Hutton & Deyoe pertaining to the matter of Benway V. Office of The Passaic County Sheriff.


Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Matthew Jordan, Esq.

Telephone #: 973-881-4466

DESCRIPTION OF RESOLUTION:

Increase in payment of authorized legal fees

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 75,000.00

REQUISITION # _____

ACCOUNT # T-19-56-850-000-801

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

11/25

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: February 11, 2020

Adopted on:

Official Resolution#: R20200115

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF RINGWOOD ALLOWING THE COUNTY OF PASSAIC TO FUEL CERTAIN VEHICLES AT FUELING FACILITIES IN THE BOROUGH OF RINGWOOD, NEW JERSEY IN ACCORDANCE WITH N.J.S.A. 40A:65-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200116							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-7							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF RINGWOOD ALLOWING THE COUNTY OF PASSAIC TO FUEL CERTAIN VEHICLES AT FUELING FACILITIES IN THE BOROUGH OF RINGWOOD, NEW JERSEY IN ACCORDANCE WITH N.J.S.A. 40A:65-1, ET SEQ.

WHEREAS, the Board of Chosen Freeholders of the County of Passaic and the Borough of Ringwood are desirous of entering into a Shared Services Agreement to allow for certain Passaic County-owned vehicles to be fueled at Township fueling facilities; and

WHEREAS, pursuant to the Uniform Shared Consolidation Act (N.J.S.A. 40A:65-1 et seq.), public entities such as the County of Passaic and the Borough of Ringwood are encouraged to facilitate and improve services by use of shared services as a method of reducing local expenses funded primarily by property taxpayers; and

WHEREAS, the said Borough of Ringwood is offering the fueling services for a five (5) year period beginning on April 1, 2020 through April 1, 2025 with a four (4) one year renewal option; and

WHEREAS, pursuant to the terms and conditions as set forth in the attached agreement, the parties have agreed that the Borough will be entitled to be paid monthly for the actual cost of fuel plus a 10% administrative fee for the fuel used by the County (copy of proposed agreement attached hereto and made a part hereof); and

WHEREAS, this proposed arrangement was reviewed by the Freeholder Committee for Public Works at its January 29, 2020 meeting and recommended to the full Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of a Shared Services Agreement by and between the County of Passaic and the Borough of Ringwood to allow the County to fuel certain of its vehicles at the fueling facilities of the Township in conformity with the terms and conditions set out in the attached agreement.

LET IT BE FURTHER RESOLVED, that the Director and Clerk to the Board as well as the County Counsel are authorized to execute this agreement on behalf of the County of Passaic.

NA

February 11, 2020

SHARED SERVICES AGREEMENT

between the

COUNTY OF PASSAIC

and

BOROUGH OF RINGWOOD

for fueling services at the Borough's fueling stations

WHEREAS, the County of Passaic (hereafter "County") is a corporate body politic of the State of New Jersey, with its principal offices located at 401 Grand Street, Room 205, Paterson, New Jersey and the Borough of Ringwood (hereafter "Borough") is a corporate body politic of the State of New Jersey, with its principal offices located 60 Margaret King Avenue, Ringwood, New Jersey (collectively referred to as the "Parties"); and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows for any local unit to enter into an agreement with any other local unit or unit to provide or receive any services that each participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-7; and

WHEREAS, the County recognizes a need for and wishes to enter into a Shared Services Agreement (hereafter "Agreement") for the Borough to allow certain Passaic County Vehicles to fuel at the Borough facilities; and

WHEREAS, pursuant to N.J.S.A. 40A:65-5, the County and Borough each adopted resolutions authorizing entry into this Agreement, copies of which are annexed hereto and made part of this Agreement.

NOW, THEREFORE, BE IT AGREED, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, the County and Borough agree to perform in accordance with the provisions, terms, and conditions set forth in this Agreement as follows:

1. **Term.** The Agreement shall for a one year period to commence on April 1, 2020 and remain in full force and effect for one (1) year, terminating March 31, 2020, unless terminated sooner as provided in Section 8.
2. **Project Description.** The Borough of Ringwood, shall allow certain Passaic County vehicles to fuel the Borough facilities as directed by the Borough of Ringwood Director of DPW.
3. **Responsibilities.**

a. **Passaic County Responsibilities.**

- i. On or before April 1, 2020, Passaic County Officials will provide the Borough of Ringwood DPW Director with a list of vehicles that will be the subject of this agreement;
- ii. The list will include vehicles make, model year, VIN and license plate number;
- iii. Passaic County will provide a list of County employees eligible to operate each vehicle;
- iv. These lists will be updated as needed and any changes will be promptly recorded with the Borough of Ringwood DPW Director;
- v. The Borough of Ringwood will provide the appropriate fuel ID and PIN number for each employee on the aforementioned list;
- vi. The DPW Director will direct Passaic County personnel to the appropriate fueling station at the proper location;
- vii. The Borough shall send monthly invoices to Passaic County for reimbursement of the actual cost of fuel and a 10% administrative fee;

b. City of Clifton Responsibilities.

- i. The Borough of Ringwood will provide the appropriate fuel ID and PIN number for each employee on the aforementioned list;
- ii. The DPW Director will direct Passaic County personnel to the appropriate fueling station at the proper location;
- iii. The Borough shall send monthly invoices to Passaic County for reimbursement of the actual cost of fuel and a 10% administrative fee.

4. Compensation.

- a. The Borough shall perform the services as described herein for a monthly average rate from the State of New Jersey Guideline;
- b. The Borough will invoice the County for services described herein at the monthly average rate set forth by the State of New Jersey;
- c. Payment shall be rendered to the Borough by the County within thirty (30) days of receiving an invoice from the Borough; and
- d. The Parties recognize that the County will make direct payments to the Borough under this Agreement. Should the Borough terminate this Agreement without performing its obligations hereunder, the Borough shall have no liability to the County for damages, direct or consequential. The Borough shall receive a prorated credit if the early

termination option is exercised, and be returned any monies paid for services that are no longer being rendered.

5. **Dispute Resolution.**

- a. **Mandatory Mediation.** In the event of a dispute, whether technical or otherwise, the objecting Party must request Non-Binding Mediation and the non-objecting party must participate in the mediation. The costs of such Non-Binding Mediation shall be borne equally by both Parties.
- b. **Procedure.** The Mediator shall be a retired Judge of the Superior Court of New Jersey or other professional mutually acceptable to the Parties and who has no current or on-going relationship to either Party. The Mediator shall have full discretion as to the conduct of the mediation. Each party shall participate in the Mediator's program to resolve the dispute until and unless the Parties reach agreement with respect to the disputed matter or one party determines in its sole discretion that its interests are not being served by the mediation.
- c. **Non-Binding Effect.** Mediation is intended to assist the Parties in resolving disputes over the correct interpretation of this Agreement. No Mediator shall be empowered to render a binding decision.
- d. **Judicial Proceedings.** Upon the conclusion of Mediation, either party may commence judicial legal proceedings in the appropriate division of the Superior Court of New Jersey venued in Passaic County.
- e. **Temporary Injunctive Relief.** Notwithstanding the foregoing, nothing herein shall prevent a party from seeking temporary injunctive relief to prevent irreparable harm in the appropriate division of the Superior Court of New Jersey venued in Passaic County.

6. **Employment Reconciliation.** No employees are intended to be transferred or terminated by virtue of this Agreement.

7. **Notice.** All notices, reports, statements, requests, or authorizations required to be give hereunder shall be personally delivered or sent by first class mail to the Parties at the following addresses, unless a party has been notified of a change of address:

To: County of Passaic
401 Grand Street, Room 205
Paterson, NJ 07505
Attn: Matthew P. Jordan, Esq., County Counsel

To: Borough of Ringwood
60 Margaret King Avenue
Ringwood, New Jersey 07456
Attn: Scott Heck, Borough Manager-Public Works Director

8. **Termination.** Each party shall have the right to terminate this Agreement upon ninety (90) days' written notice served upon the Parties by Certified Mail, Return Receipt Requested.

9. **Indemnification.** To the fullest extent allowable by the law, each party, their successors, and assigns shall hold harmless, indemnify, defend, and release the other party and their members, directors, officers, employees, agents, and contractors, successors and assigns from and against all suits, liabilities, penalties, costs, losses, damages, expenses or claims, including, without limitation, reasonable attorney's fees arising from or in any way connected with the other party's performance, attempted performance, or failure to perform in connection with this Agreement or other activities as described in the Agreement, including, but not limited to, any injury to or the death of any person or any damage to any property resulting from any act, omission, condition, or other manner related to this Agreement, regardless of cause, unless due to the negligence of any of the indemnified parties.
10. **Assignment.** The County may not assign its rights or obligations under this Agreement without prior approval via resolution of the Ringwood Borough Council.
11. **Severability/Waiver.** All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this Agreement shall be interpreted as if such invalid agreements or covenants were not contained herein. Should one or more covenants or conditions be waived by either party, such waiver shall not be deemed to waive or render unnecessary the consent or approval of the waiving party to or of any subsequent similar act by the other party.
12. **Governing Law.** This Agreement is being executed and is intended to be performed in the State of New Jersey and shall be governed in all respects by the laws of the State of New Jersey.
13. **Entire Agreement.** This Agreement contains all of the terms and conditions agreed upon by the Parties and supersedes all other negotiations, representations, and understandings of the Parties, oral or otherwise, regarding the subject matter.
14. **Amendments and Modifications.** This Agreement may be amended only by an instrument in writing signed by the Parties and effective as of the date stipulated therein. Moreover, for the amendment to be valid and binding on the County of Passaic, it must be accompanied by a resolution authorizing same.
15. **Options to Extend.** The Borough shall retain four (4) one (1) year options to extend the Agreement upon notice to the County sixty (60) days prior to its expiration by Certified Mail, Return Receipt Requested.
16. **Authority.** By the signatures below, the Parties execute this Agreement and confirm that they are mutually bound by and fully authorized and empowered to enter into and bind their organization by all provisions contained therein.

IN WITNESS of the foregoing provisions, the Parties have executed and delivered this Agreement as of the date set forth below:

Attest:

COUNTY OF PASSAIC

Louis I. Imhof
Clerk, Board of Chosen Freeholders

Cassandra Lazzara
Director, Board of Chosen Freeholders

As to form and legality:

Mathew P. Jordan, Esq.
Passaic County Counsel

Attest:

BOROUGH OF RINGWOOD

Borough Clerk, Borough Clerk

Mayor, Borough of Ringwood

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

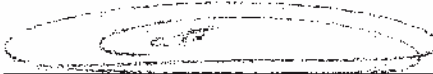
Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505


Agenda: RESOLUTION RATIFYING THE PASSAIC COUNTY COUNSEL'S ACTION EXECUTING AGREEMENT WITH LEXISNEXIS FOR LEGAL RESEARCH SOFTWARE ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200117							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-8							
CAF #	0-01-20-104-001-L03							
Purchase Req. #	R0-00108/PO#20-00180							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION RATIFYING THE PASSAIC
COUNTY COUNSEL'S ACTION EXECUTING
AGREEMENT WITH LEXISNEXIS FOR LEGAL RESEARCH SOFTWARE**

WHEREAS, the Office of Passaic County Counsel serves as the general counsel to the Board of Chosen Freeholders for the County of Passaic (hereinafter the "Board"); and

WHEREAS, in the capacity of representing the Board as well as the County of Passaic the Office of Passaic County Counsel is required to perform legal research; and

WHEREAS, a prior contract with LexisNexis, a division of RELX (hereinafter "Lexis"), for legal research software for the Office of County Counsel was set to expire on January 31, 2020; and

WHEREAS, a new proposal was received which proposed a three (3) year term of service with Lexis at a rate of \$362.00 per month for a total of \$4,344.00 per year; and

WHEREAS the Finance and Administration Committee at its January 29, 2020 meeting reviewed this matter and recommended that the full Board ratify this action.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby ratifies the action taken by the Passaic County Counsel in executing the agreement with Lexis on January 31, 2020.

February 11, 2020

LSP

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,032.00

APPROPRIATION: \$4,344.00 0-01-20-104-001-~~103~~
\$8,688.00 *Contingent upon availability of funds
in 2021 & 2022 adopted budget.

PURPOSE: Resolution ratifying the Passaic County Counsel's
action executing agreement with LexisNexis for legal
research from 2020-2022.


Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Matthew P. Jordan, Esq.

Telephone #: 973-881-4466

DESCRIPTION OF RESOLUTION:

Authorizing agreement with LexisNexis, a division of RELX, for legal research software for the Office of County Counsel for 3 years.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 4,344.00 per year.

REQUISITION # R0-00108/PO 20-00180

ACCOUNT # 0-01-20-104-001-L03

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: under bid threshold

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

01/29/2020

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200117



Lexis Advance® Subscription Amendment for State/Local
Government
(Existing Subscriber Version)

"Subscriber" Name: Passaic County Counsel
Account Number: 10001MONT
"LN": LexisNexis, a division of RELX Inc.

1. Amendment

This Amendment ("Amendment") amends and supplements the terms of the Lexis Advance Subscription Agreement previously entered into between LexisNexis, a division of RELX Inc. ("LN") and Subscriber (the "Subscription Agreement"). This Amendment shall serve as Subscriber's acceptance of the General Terms & Conditions for Use of the Online Services in effect as of the date of this Amendment and displayed at www.lexisnexis.com/terms/general.

2. Certification

2.1 Subscriber certifies that the number of government professionals in Subscriber's organization is as set forth below. A "Government Professional User" is defined as an attorney, judge, librarian, researcher, investigator or analyst who is employed by the Subscriber.

Number of Government Professional Users:	4
------------------------------------------	---

2.2 A "Support Staff User" is defined as a person who supports the Government Professional User, including, but not limited to: paralegals, interns, legal secretaries or other administrative support members. Up to 3 ID's will be issued to support staff for each Government Professional User accounted for above. Support Staff Users will receive access at no additional charge.

2.3 Each LN ID must be issued for individual use by the Government Professional User or Support Staff User.

2.4 If Subscriber, at the time of signing this Amendment has 11 or more Government Professional Users, then Subscriber is required to notify LN if the number of Government Professional Users falls below 11. Subscriber shall, within 30 days of the staffing change, notify LN in writing.

2.5 Subscriber acknowledges that the pricing and menus provided to Subscriber in this Amendment depend in part on the number of Government Professional Users in Subscriber's organization. Subscriber certifies that as of the date Subscriber signs this Amendment there are the number of Government Professional Users in Subscriber's organization (the "Reference Number") as Subscriber has specified above.

(i) At LN's request from time to time, Subscriber will certify in writing the then-current Reference Number.

(ii) If there is a change in the Reference Number during the Term, LN may, in its sole discretion on at least 30 days prior written notice to Subscriber, increase or decrease the Monthly Commitment by an amount that does not exceed, on a percentage basis, the change in the Reference Number.

3. Lexis Advance Product and Charges

3.1 This Section 3 amends the Subscription Agreement with respect to the Lexis Advance® product offering described below. The term of Subscriber's commitment for the Lexis Advance product offering will begin upon the date Subscriber's billing account ("Account Number") is activated ("Activation") and will continue for the last period set forth in Section 3.3 below (the "Committed Term"). Subscriber may not terminate this Amendment under Section 5.2 of the General Terms during the Committed Term. In addition, Subscriber may terminate this Amendment during the Committed Term for a material breach by LN that remains uncured for more than 30 days after LN receives written notice from Subscriber identifying a specific breach. If Subscriber terminates this Amendment pursuant to this Section, then Subscriber will pay all charges incurred up to the date of termination.

Lexis Advance Content & Features		
Product	SKU Number	Number of Users
National Primary Plus	1011510	4
NJ Verdicts & Settlements Introduced on February 11, 2020	1010397	4
Apple Lexis for iPad Introduced on February 11, 2020 Official Resolution#: R20200117	1011950	4

NJ Practice Library	1010860	4
<input type="checkbox"/> See attached Rider No. 1 for additional Content & Features		

3.2 During the Term, the premium features Shepard's Graphical and Research Map will be included at no additional charge.

3.3 In exchange for access to the Lexis Advance Content, Feature and/or Service set forth above in Section 3.1, Subscriber will pay to LN the following amount (the "Monthly Commitment") during the periods set forth below.

Committed Term	Monthly Commitment
2/1/2020-1/31/2021	362
2/1/2021-1/31/2022	362
2/1/2022-1/31/2023	362

3.4 During the Term, LN may make content and features available to Subscriber that are not included in the Lexis Advance Content described above which will be offered to Subscriber at an additional charge ("Alternate Materials"). Subscriber will be under no obligation to access and use the Alternate Materials, or to incur additional fees beyond the Monthly Installment. If Subscriber elects to access the Alternate Materials by initialing below, Subscriber will be notified that additional charges will apply before the Alternate Materials is displayed. If Subscriber proceeds to access the Alternate Materials, Subscriber will pay the then current, transactional charge(s) for the Alternate Materials that is displayed at the time of access.

Subscriber elects access to the Alternate Materials

(Initial)

3.5 Use of Lexis Advance under this Amendment is available to Subscriber and its Authorized Users (defined in the General Terms).

3.6 LN may temporarily suspend access to Lexis Advance until all unpaid amounts are paid in full. No claims directly or indirectly related to this Amendment with respect to amounts billed or payments made under this Amendment may be initiated by Subscriber more than 6 months after such amounts were first billed to Subscriber.

4. Closed Offer

The prices and other terms are subject to change if Subscriber has not submitted a signed original or copy on or before _____.

5. Confidential Information

Subject to any state open records or freedom of information statutes, this Amendment contains confidential pricing information of LN. Subscriber understands that disclosure of the pricing information contained herein could cause competitive harm to LN, and will receive and maintain this Amendment in trust and confidence and take reasonable precautions against such disclosure to any third person. This Section 5 will survive the termination or expiration of this Amendment.

6. SUPPORT AND TRAINING

During the Term, Subscriber, with the support of LN, agrees to encourage the effective use of Lexis Advance through:

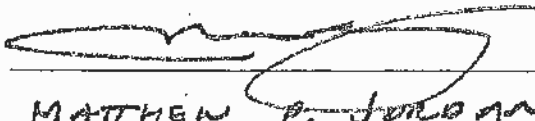
- (a) Meaningful participation in additional ongoing programs presented by LN to update and train Authorized Users;
- (b) Authorize the periodic distribution of memos or other communications by LN and/or Subscriber to Authorized Users; and
- (c) The periodic review with LN of Subscriber's Authorized User's use of materials and training under this Amendment.

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200117

This Amendment does not bind either party until it has been accepted by both parties. Subscriber may accept this Amendment by signing below. LN will accept this Amendment by providing Subscriber with access to Lexis Advance or by signing below.

LEXISNEXIS WILL NOT ACCEPT ANY CHANGES, CORRECTIONS OR ADDITIONS TO THIS AMENDMENT UNLESS SUCH CHANGES ARE EXPRESSLY ACCEPTED BY LN IN WRITING. SUCH CHANGES WILL HAVE NO LEGAL EFFECT.

AGREED TO AND ACCEPTED BY:

Subscriber: Passaic County Counsel	
[MUST BE COMPLETED BY SUBSCRIBER]	
Authorized Subscriber Signature:	
Printed Name:	MATTHEW P. JORDAN
Job Title:	COUNTY COUNSEL
Date:	JANUARY 31, 2020

LexisNexis, a division of RELX Inc.

[COMPLETED BY LEXISNEXIS]

Authorized Signature:	
Name:	Roslan, Joshua
Job Title:	(LNG-DAY)
Date:	
Digitally signed by:	Roslan, Joshua (LNG-DAY)
Date:	2020.01.31 16:28:06 -05'00'

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200117

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)


Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

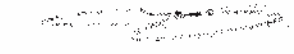
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO VITAL COMMUNICATIONS INC., FOR COMPUTER SERVICES FOR THE PASSAIC COUNTY BOARD OF TAXATION ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
BOARD OF TAXATION

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200118							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-9							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
VITAL COMMUNICATIONS INC., FOR COMPUTER SERVICES
FOR THE PASSAIC COUNTY BOARD OF TAXATION**

WHEREAS, there exists a need for computer services for the Passaic County Board of Taxation; and

WHEREAS, the County of Passaic (hereinafter the "County") issued a public solicitation to qualified vendors for RFP-20-003 Re-Bid Computer Services for the Passaic County Board of Taxation in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, the committee has reviewed and tabulated the Re-bid as received on January 23, 2020 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Passaic County Board of Chosen Freeholders (hereinafter the "Board") for an award of contract to the vendor listed below; and

WHEREAS, the Administration and Finance Committee members reviewed this matter at its meeting of January 29, 2020 and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from January 1, 2020 through December 31, 2021, for a total estimated award of \$44,838.00 per year with a one year option to renew,;

WHEREAS, a certificate attached hereto, indicating that \$44,838, in funds are available for the within contemplated expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendor for the services referenced above in an amount not to exceed the the \$44,838.00 set forth in the proposal; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

February 11, 2020

LSP

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

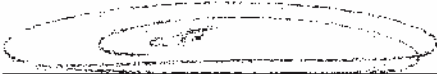
Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505


Agenda: RESOLUTION AWARDDING CONTRACT FOR AUTO BODY REPAIR AND REFINISHING FOR THE COUNTY OF PASSAIC YEAR 2020 TO MULTIPLE VENDORS ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
INSURANCE DIVISION

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200119							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-10							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION AWARDING CONTRACT FOR AUTO BODY
REPAIR AND REFINISHING FOR THE COUNTY OF PASSAIC
YEAR 2020 TO MULTIPLE VENDORS**

WHEREAS, there exists a need for auto body and refinishing services for the County of Passaic (hereinafter the "County") in the year 2020; and

WHEREAS, the County issued a public solicitations for qualified vendors to perform these services which were listed as RFQ-20-041 and RFQ-20-50 (re-bid); and

WHEREAS, by Resolutions R2020-0042 and R2020-0045, both dated January 28, 2020, the Passaic County Board of Chosen Freeholders (hereinafter the "Board") qualified the following vendors: Assurance Auto Body Collision; Quality Collision & Painting; Robertiello's Auto Body; J & J Auto Body; Arrow Auto Body LLC; and Tony's Auto Body, Inc.; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS, the Administration and Finance Committee reviewed the bids at its December 18, 2019 meetings and recommends to the Full Board awards as follows:

- Assurance Auto Body Collision - \$35,000.00
- Quality Collision & Painting - \$35,000.00
- Robertiello's Auto Body - \$35,000.00
- J & J Auto Body - \$35,000.00
- Arrow Auto Body, LLC - \$35,000.00
- Tony's Auto Body, Inc. – \$35,000.00

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional award contract for service accordance with the terms and conditions set forth above.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-2 and 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The vendors are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said vendors possess; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

February 11, 2020

LSP

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$210,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution awarding contract for auto body repair and refinishing for the County of Passaic to multiple vendors.



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Vicken Sarkissian
Telephone #: 973-754-6860

DESCRIPTION OF RESOLUTION:

Qualifying auto body vendors to perform auto body repair and refinishing for Passaic County departments and institutions for calender year 2020

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 245,000

REQUISITION # _____

ACCOUNT # T-19-56-850-000-801

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW: DATE:

<input checked="" type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: Insurance Fund Commission

Introduced on: January 26, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200119
Adopted on: February 11, 2020
Official Resolution#: R20200119

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AND APPROVING NEGOTIATED OFFER OF PURCHASE FOR THE ACQUISITION OF PROPERTY OWNED BY A PRIVATE PARTY IN ORDER TO UNDERTAKE THE RECONSTRUCTION OF THE INTERSECTION OF PATERSON HAMBURG TURNPIKE & ALPS ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY IN ACCORDANCE WITH N.J.S.A. 20:3-6, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200120							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-11							
CAF #	C-04-55-137-001-903							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING AND APPROVING NEGOTIATED OFFER OF PURCHASE FOR THE ACQUISITION OF PROPERTY OWNED BY A PRIVATE PARTY IN ORDER TO UNDERTAKE THE RECONSTRUCTION OF THE INTERSECTION OF PATERSON HAMBURG TURNPIKE & ALPS ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY IN ACCORDANCE WITH N.J.S.A. 20:3-6

WHEREAS, the Board of the Chosen Freeholders of the County of Passaic by Resolution R-2019-0815 dated September 10, 2019 authorized the Office of the Passaic County Counsel to acquire a fee taking consisting of 2,360 square feet, a permanent slope easement consisting of 1,665 square feet, and a temporary construction easement consisting of 1,515 square feet of property owned by Since 1902 LLC (Block 2604 Lot 1) (Parcel 10) at 1591 Alps Road, Wayne, NJ in connection with the Reconstruction of the Intersection of Paterson Hamburg Turnpike & Alps Road in the Township of Wayne; and

WHEREAS, pursuant to the law governing eminent domain, specifically N.J.S.A. 20:3-6, the County of Passaic is first required to obtain the necessary real property acquisition through bona fide negotiations with the affected property owner; and

WHEREAS, the firm Lasser Sussman Associates, LLC of Summit, New Jersey has completed a real property appraisal report relative to the value of the land that needs to be acquired and the value of damages associated with the acquisition of the necessary land and easements; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic by Resolution R-2019-0815 dated September 10, 2019 authorized offers of purchase and sale regarding the acquisitions needed for the said Project upon receipt of the completed appraisal from Lasser Sussman Associates, which has been received; and

WHEREAS, one of those properties, 1591 Alps Road, Wayne, New Jersey, Block 2604, Lot 1 was valued by Lasser Sussman Associates at \$87,500.00; and

WHEREAS, after negotiation, the owner of the property, Since 1902 LLC, agreed to accept the sum of \$105,000.00 for the needed property, which is approximately 20% above the amount of the appraised value plus damages to the remainder; and

WHEREAS, this matter was discussed at the January 29, 2020 meeting of the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes and approves the negotiated price of \$105,000.00 for the fee taking consisting of 2,360 square feet, a temporary construction easement consisting of 1,515 square feet and a permanent slope easement consisting of 1,665 square feet (Parcel 10) Block 2604, Lot 1 at 1591 Alps Road, Wayne, New Jersey and owned by Since 1902 LLC in connection with the Reconstruction of the Paterson Hamburg Turnpike & Alps Road Project as mentioned above.

LET IT BE FURTHER RESOLVED, that the said Board hereby directs the County Counsel to draft an Agreement and forward said document to the said property owner for signature and the Freeholder Director and Clerk of said Board are hereby authorized to execute same on behalf of the County of Passaic.

NA:dmp

February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$105,000.00

APPROPRIATION: C-04-55-137-001-903

PURPOSE: Resolution authorizing the acquisition of easement at
1591 Alps Road, Wayne.



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

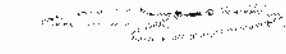
Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION FOR THE COMPREHENSIVE NEEDS ASSESSMENT PROVIDED BY PERSELY ASSOCIATES, INC. FOR THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200121							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-12							
CAF #	9-01-30-204-006-213							
Purchase Req. #	R9-06882							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION AUTHORIZING CONTRACT MODIFICATION
FOR THE COMPREHENSIVE NEEDS ASSESSMENT
PROVIDED BY PERSELAY ASSOCIATES, INC. FOR THE
PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES**

WHEREAS, by Resolution R-2019-0613 dated July 16, 2019, the Board of Chosen Freeholders for the County of Passaic (hereinafter the "Board") awarded a contract with Perselay Associates to perform Phase I of a Comprehensive Community Needs Assessment of the Passaic County Department of Human Services (hereinafter "PCDHS") for the sum of \$16,750.00; and

WHEREAS, by Resolution R-2019-0828 dated September 24, 2019, the Board authorized the use of competitive contracting to retain qualified firms to complete Phases II and III of the Comprehensive Community Needs Assessment of the PCDHS; and

WHEREAS, the County of Passaic (hereinafter the "County") issued a public solicitation to qualified vendors to perform these services in accordance with the "Fair and Open" procedures established in the Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, proposals were received and reviewed for RFP-19-026 on October 31, 2019 in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-4.1 et seq.; and

WHEREAS, the Review and Evaluation Committee recommended that the Contract to complete Phases II and III of the Comprehensive Community Needs Assessment of the PCDHS be awarded to Perselay Associates with Janus Consulting for the sum of \$180,000 in conformity with their proposal; and

WHEREAS, by Resolution R-2019-0993 dated November 18, 2019, the full Board awarded the contract to Perselay Associates, Inc. with Janus Consulting to complete phases II and III of the Comprehensive Community Needs Assessment of the PCDHS; and

WHEREAS, it has become evident that a need exists to modify the contract for services; and

WHEREAS, the Board is granted such authority in accordance with N.J.A.C. 5:30-11.3; and

WHEREAS, the Administration and Finance Committee at its January 29, 2020 meeting considered the proposed amendment and is recommending the change to the full Board for approval; and

WHEREAS, a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders for the County of Passaic that the contract for services awarded on November 18, 2019 for services from Perselay Associates with Janus Consulting is hereby amended to include the proposed amendment with an increase in funds in the amount of \$78,400.00; and

BE IT FURTHER RESOLVED, that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED, that in all other respects the original contract and resolution remain in full force and effect.

February 11, 2020

LSP

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$78,400.00

APPROPRIATION: 9-01-30-204-006-213

PURPOSE: Resolution authorizing contract modification for the comprehensive needs assessment provide by Perselay Associates, Inc.



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Anthony J. DeNova
 Telephone #: 973-881-4405

DESCRIPTION OF RESOLUTION:

Comprehensive Community Needs Assessment Contract modification to included additional services to provide leadership and management expertise for the Passaic County Department of Human Services.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 78,400.00
 REQUISITION # R9-06882
 ACCOUNT # 9-01-30-204-006-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: Contract Modification

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

01/27/2020

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200121

PERSELAY ASSOCIATES, INC.

GEOFFREY S. PERSELAY, ESQ.
PRESIDENT

P.O. BOX 1003
CHATHAM, NJ 07928
PHONE 908-377-0410
FAX 732-449-4821
Geoff.Perselay@gmail.com

January 28, 2020

Mr. Anthony J. De Nova,
County Administrator
Administration Building
401 Grand Street
Paterson, NJ 07505

Re: Perselay Associates - Additional Consulting Services / Department of Human Services

Dear Mr. DeNova:

Perselay Associates, in cooperation with JANUS Solutions, is requesting approval to provide additional services to the Passaic County Department of Human Services (DHS), at an additional cost to Passaic County, under our existing contract. We are pleased to provide the plan that we have developed for providing leadership and management expertise for the Department, as described below.

As you are aware, under our existing agreement with the County to provide management assistance to DHS, we have had the opportunity, over the past 4 weeks, to spend significant time in the DHS offices. During that time, we have uncovered a lot of information regarding the operation of the department and the related lack of systems and procedures to guide the work that has to be done. That has essentially resulted in a dysfunctional front office which has many challenges regarding contracting (RFP's and awarding contracts); financial responsibilities (processing requisitions, purchase orders, invoices etc. for providers and vendors); as well as, monitoring contract performance, grants management and reporting to the State. We believe that short term, hands on, operational management is needed at this time, and our consultant team is prepared to assume this responsibility. Our work with the current DHS Director will now shift to working with her in the role as county liaison for the needs assessment.

Coverage of DHS:

We have put together a leadership/management schedule to get the Department on its feet administratively. We have engaged Rafael (Ralph) Mata, of the Gambit Services Consulting Group will serve as our Executive Manager on site for 3 days a week with a firm commitment from the end of January for three months, with a continuing agreement through the end of May.

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200121

In addition, Fred Sambataro (Executive Management Consultant for Contracts) will also remain a member of the JANUS team. Fred started working on the contracting "challenges" in late December. We assume that with the new Community Services Director coming on board that Fred may not be needed beyond the end of March. If he is needed thru the end of May that is an option.

The balance of the existing team – Geua Haranis, Charlie Venti, and Tom Blatner - will be overseeing this work on a weekly basis virtually and at the DHS offices, and their time will be covered through our current agreement with you. This includes executive coaching for the new Community Services Director. We believe that we should get the Passaic County DHS to the point of solid functioning with an appropriate Director by the end of May.

Additional Costs:

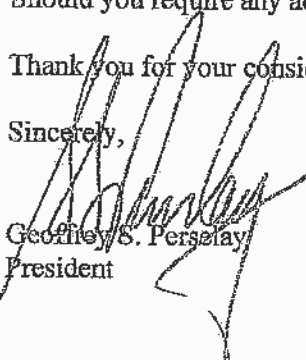
As discussed, the additional resources will be an additional cost incurred by the County. However, they are necessary in order to improve the departmental operations to a point, administratively, that it will be able to conduct the overall needs analysis, including community input, and be part of the solution.

The total additional cost proposed for the additional resources, is \$78,500.

Should you require any additional information, please do not hesitate to contact me.

Thank you for your consideration.

Sincerely,


Geoffrey S. Perszaj
President

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION RATIFYING THE MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC, PASSAIC COUNTY SHERIFF, AND POLICE BENEVOLANT ASSOCIATION, LOCAL NO. 286, SUPERIOR OFFICERS ASSOCIATION, REPRESENTING SUPERIOR OFFICERS IN THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, PURSUANT TO N.J.S.A. 34:13A-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200122							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-13							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION RATIFYING THE MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC, PASSAIC COUNTY SHERIFF, AND POLICE BENEVOLANT ASSOCIATION, LOCAL NO. 286, SUPERIOR OFFICERS ASSOCIATION, REPRESENTING SUPERIOR OFFICERS IN THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, PURSUANT TO N.J.S.A. 34:13A-1, ET SEQ.

WHEREAS, the Passaic County Sheriff (hereafter "Sheriff"), directs and manages the Passaic County Sheriff's Department (hereafter "Department"), providing law enforcement and public safety protection for the residents of Passaic County; and

WHEREAS, the County of Passaic (hereafter "County") and Passaic County Board of Chosen Freeholders (hereafter "Board") appropriates funds for the Sheriff's Department, including salaries and wages, benefits, and operating expenses for the Department; and

WHEREAS, Police Benevolent Association Local No. 286, Superior Officer's Association (hereafter "PBA"), represents employees in the Department, specifically said employees in the rank and title of Sergeant, Lieutenant, and Captain; and

WHEREAS, pursuant to N.J.S.A. 34:13A-5.3, the County, Sheriff, and PBA having bargained in good faith, negotiated an extension to the collective negotiations agreement (hereafter "Agreement") that expired on December 31, 2018; and

WHEREAS, the terms and conditions to be amended in the Agreement were set forth in a Memorandum of Agreement (hereafter "MOA"), executed by the Passaic County Administrator Anthony J. DeNova, Passaic County Sheriff Richard Berdnik, Passaic County Counsel Matthew P. Jordan, Esq., PBA President Edward Akins, and PBA Vice President Javier Custodio, appended to and made part of this resolution; and

WHEREAS, the MOA was presented to the PBA's membership, and ratified by a majority of the members, as required under the law; and

WHEREAS, the MOA was discussed at the January 29, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Passaic County Board of Chosen Freeholders pursuant to the authority in N.J.S.A. 34:14A-1, et seq., that the Memorandum of Agreement amending the collective negotiation agreement between the County of Passaic, Passaic County Sheriff, and Police Benevolent Association, Local No. 286, Superior Officer's Association, representing Superior Officers in the Passaic County Sheriff's Department is hereby authorized; and

LET IT BE FURTHER RESOLVED, that Director of the Passaic County Board of Chosen Freeholders, Passaic County Counsel, and Clerk to the Board are hereby authorized to amend and execute a revised collective negotiations agreement, reflecting the conditions and modifications set forth in the Memorandum of Agreement.

MPJ

February 11, 2020

MEMORANDUM OF AGREEMENT

between the

COUNTY OF PASSAIC AND PASSAIC COUNTY SHERIFF

and

**POLICE BENEVOLENT ASSOCIATION LOCAL #286
SUPERIOR OFFICER'S ASSOCIATION**

WHEREAS, This MEMORANDUM OF AGREEMENT ("MOA") is made on this ___ day of _____, 20___, between the County of Passaic ("County"), Passaic County Sheriff ("Sheriff"), and Passaic County Police Benevolent Association Local #286, Superior Officer's Association ("PBA"); and

WHEREAS, the County, Sheriff, and PBA have agreed to amend the terms of their current Collective Bargaining Agreement on behalf of the Sheriff's Officers in Passaic County, which expired on December 31, 2018; and

NOW THEREFORE, having bargained in good faith and with the foregoing recitals incorporated herein by reference, the County, Sheriff, and PBA hereby agree as follows:

Article 1 – Witnesseth

NOW THEREFORE, be it resolved, that the Employer and the Association mutually agree that the following shall represent the Agreement reached as a result of collective negotiations for the contract years, effective January 1, 2019, and shall remain in full force and effect until December 31, 2023, or until a successor Agreement is negotiated and executed, whichever shall last occur,

Article 3 – Grievance

- A. The Employee shall present the grievance, in written form, to the Employee's immediate Shift Commander within ten (10) days of its occurrence. The Shift Commander shall then attempt to adjust the matter and shall respond in writing to the Employee within ten (10) working days.

Article 5 – Work Week – Hours of Work

- A. All Employees employed in the continuous operation of the Sheriff's Office who have a workweek, consisting of four (4) consecutive days on and two (2) consecutive days off, shall have basic working hours consisting of 7:00AM to 3:00 PM, 3:00 PM to 11:00 PM and 11:00 PM to 7:00 AM with the ability to stagger shifts by 120 minutes. All four and two (4 & 2) Employees shall be allowed one (1) thirty (30) minute lunch period at a time and in an area designated by the Supervisor.

{00807857.DOCX.v.2}

The basic hours of work for five and two (5 & 2) Employees shall be from 8:00 AM to 4:00 PM. All five and two (5 & 2) Employees shall be allowed one (1) thirty (30) minute lunch period, with the ability to stagger shifts by 120 minutes.

- B. For those Employees assigned to the Courthouse, the basic workweek shall consist of Monday through Friday from 8:15 AM to 4:15 PM, inclusive of a one (1) hour lunch period, with the ability to stagger shifts by 120 minutes. The Employer shall have the right to limit lunch periods of Courthouse personal to thirty (30) minutes. The Sheriff specifically reserves the right to modify said schedule in emergent situations.

Article 6 – Overtime Payment

- D. All Officers recalled to duty shall be guaranteed a minimum of two (2) hours of overtime compensation.

Article 7 – Salaries

- A. The salary schedules shall be modified at each step and rank by the following percentages on each effective date and retroactive to each effective date as applicable:
- Effective and retroactive to January 1, 2019, employees will move one (1) step on the Salary Guide, and all those employees at maximum will receive a four percent (4%) cost of living adjustment in his/her salaries.
 - Effective and retroactive to January 1, 2020, employees will move one (1) step on the Salary Guide, and all those employees at maximum will receive a four percent (4%) cost of living adjustment in his/her salaries.
 - Effective and retroactive to January 1, 2021, employees will move one (1) step on the Salary Guide, and all those employees at maximum and will receive a three percent (3%) cost of living adjustment in his/her salaries.
 - Effective and retroactive to January 1, 2022, employees will move one (1) step on the Salary Guide, and all those employees at maximum and will receive a three percent (3%) cost of living adjustment in his/her salaries.
 - Effective and retroactive to January 1, 2023, employees will move one (1) step on the Salary Guide, and all those employees at maximum and will receive a three percent (3%) cost of living adjustment in his/her salaries.

Base annual wages for Employees covered by this Agreement shall be set forth in Schedule A annexed hereto.

- B. Any Union Employee who is promoted shall suffer no decrease in base salary for accepting said promotion.

The employee shall either:

- a. Be placed at the next highest step on the new rank; or
- b. For those at max/off –guide for the underlying rank, the employee shall receive a three percent (3%) increase of base salary, prorated, for the year of said promotion.

- C. Upon expiration of this agreement, there shall be no movement on the steps/guide or cost of living adjustment, prior to the ratification of a successor agreement which will determine what, if any, amounts the membership is entitled to.
 - a. Upon expiration of this agreement, the only provisions which will end are step movement and cost of living increases. All other conditions/provisions shall survive expiration of the agreement.
- D. All E.M.T.'s will be paid an additional One Thousand (\$1,000.00) Dollars per year incorporated in the base salary. This additional One Thousand (\$1,000.00) Dollars will cease immediately if the Employee fails re-certification. All costs in obtaining an initial EMT certification will be paid by the employee. However, an employee who seeks to obtain an EMT certification may, with the Sheriff's approval, receive their certification from the Passaic County Community College at the employer's expense.

Article 8 – Increments and Longevity

- C. An Employee's anniversary date shall be determined based upon the employee's initial date of promotion as a supervisor within their title, as defined by the Civil Service Commission.
- E. Length of employment for all new Employees will be determined by length of service with the County of Passaic.

Article 9– Night Differential

- A. Employees hired prior to January 1, 2000 working on shifts whose working hours fall between 3:00 PM and 7:00 AM shall receive, in addition to their regular pay, an additional ten (10%) percent of their base salary which shall be incorporated into their base pay. This ten percent (10%) night differential shall be divided equally into the number of pay periods in each year, and said amount, incorporated into the base salary, shall be paid each regular pay. Said amount shall also be paid to all employees working the second and third shifts when on vacation, personal, sick and holiday leave.
- B. Up to an additional ten percent (10%) may also be paid to the employees who do not strictly fall into the above categories if their responsibilities sometimes call for odd hours, and if authorized by the Sheriff or his designee.
- C. Effective October 25, 2016, the current night differential paid to employees working the 3:00PM to 11:00PM shift, shall receive five (5) percent for all new employees hired after October 25, 2016.

Article 10(A) – Court Papers – To be deleted from contract

Article 11 – Vacation, Sick, Personal, and Bereavement Leaves

D. Bereavement Leave

Employees are entitled to three (3) consecutive calendar days leave of absence for the death of an employee's immediate relative.

Bereavement Leave shall not extend beyond three (3) consecutive calendar days immediately following the death or funeral of a family member unless approved by the County Administrator. "Immediate Relative" includes spouse, civil union partner, child, parent, stepchild, stepparent, sibling, grandparents, mother-in-law, father-in-law, daughter-in-law, son-in-law, grandchildren, niece, nephew, uncle, aunt, or any person related by blood or marriage residing in an employee's household. Employees are paid for all working days during the Bereavement Leave. Employees may be asked for proof at the discretion of the Personnel Department or Administration.

An additional day shall be given in the event of the Employee's spouse or children's death.

Article 12 – Holiday Compensation

- C. Those Employees having a four and two (4 & 2) workweek shall be granted fourteen (14) compensatory days in lieu of holiday pay

Article 14 – Payment for Education/Continuing Education

- B. Any Employee who enrolls in and attends a course in Criminal Justice related studies at an accredited institution or college approved by the Middle State Association Colleges and Secondary Schools, shall be paid \$20.00 per credit, yearly.

Article 15 – Medical Benefits

- A. Medical
5. All Employees shall no longer be allowed to enroll in the County's Traditional Health Care Plan. All employees shall exit the Traditional Health Care Plan, effective upon ratification of the agreement.

Article 16 – Electronic Copies

- O. The Employer shall make available electronically, a copy of the final agreement through the Data Management System within thirty (30) days of contract execution.

Article 17 – Ceremonial Activities

Whenever an sworn law enforcement Officer, as defined by N.J.S.A. §43:15A-97, is killed in the line of duty in the State of New Jersey the County agrees to send a minimum of two (2) uniformed supervisors (1 from Courthouse and 1 from Patrol) to participate in funeral services for the said deceased law enforcement Officer, so long as the funeral services take place

within the State of New Jersey, or, if outside the State of New Jersey, within a fifty (50) mile radius of the Passaic County Jail.

Subject to the availability of same, Employer will permit one (1) County vehicles to be utilized by the members in the funeral service.

Officers participating in such funeral service shall not be entitled to any compensation during the time in which they are participating in said funeral service unless otherwise agreed to by the Sheriff's Office.

Period of Agreement

This Agreement shall become effective and retroactive to January 1, 2019 and shall remain in full force and effect until December 31, 2023 or until a successor Agreement is negotiated and executed, whichever shall last occur.

The Parties agree to commence negotiations nine (9) months prior to the expiration of this agreement.

Acknowledgment of Ratification and Incorporation

The Parties agree to recommend these terms and conditions to their respective constituents for ratification. In addition, the PBA expressly agrees that upon ratification of this MOA, it shall forthwith, withdraw and/or otherwise dismiss all pending grievances/unfair practice charges pending as of the date of ratification.

All issues agreed to shall be incorporated into the new agreement. All issues not previously agreed to and not mentioned herein are withdrawn. All other language in the expired Agreement shall continue in the new contract and will remain status quo.

IN WITNESS WHEREOF, the Parties have executed this MOA as of the day and year first written above.

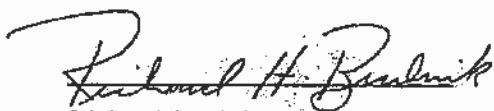
Attest:



Anthony J. DeNova, III
Passaic County Administrator

1.30.20

Date



Richard Berdnik
Passaic County Sheriff

2/10/2020

Date

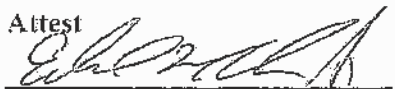


Matthew P. Jordan, Esq.
County Counsel

JANUARY 30, 2020

Date

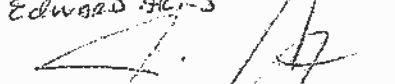
Attest



PBA Local 286 SOA *Propriet*
Edward AC-3

1/30/2020

Date



PBA Local 286 SOA *VP*
Javier Custodio

1/30/2020

Date

SCHEDULE A

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200122

Officers

Step 1	\$38,301
Step 2	\$41,397
Step 3	\$46,420
Step 4	\$52,443
Step 5	\$58,807
Step 6	\$67,020
Step 7	\$73,990
Step 8	\$81,359
Step 9	\$90,132
Step 10	\$98,175

Sergeant

Step 1	\$106,879
Step 2	\$115,200
Step 3	\$120,784

Lieutenant

Step 1	\$124,674
Step 2	\$130,635

Captain

Step 1	\$135,135
Step 2	\$141,517

Deputy Warden

Step 1	\$156,223
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Chief Shrf Officer

Step 1	\$157,288
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Chief

Step 1	\$122,091
Step 2	\$134,738
Step 3	\$140,175

Chief ID Officer

Step 1	\$132,060
--------	-----------

Warden

Step 1	\$165,307
--------	-----------

Relay 2016-2017

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDOR LISTED BELOW, FOR MEDICAL AND DENTAL SUPPLIES, FOR THE PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS, FOR THE PERIOD OF SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2020, PURSUANT TO N.J.S.A. 40A:11-4, AND AS PER RE-BID SB-19-064, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200123							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-14							
CAF #	0-01-27-172-001-M01							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDOR LISTED BELOW, FOR MEDICAL AND DENTAL SUPPLIES, FOR THE PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS, FOR THE PERIOD OF SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2020, PURSUANT TO N.J.S.A. 40A:11-4, AND AS PER RE-BID SB-19-064

WHEREAS, there exists a need for medical and dental supplies for the County of Passaic Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for Re Bid SB-19-064 Medical and Dental Supplies for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the Re Bids as received on November 26, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and is being recommended to the Passaic County Board of Chosen Freeholders for an award of contract to the vendor listed below:

WHEREAS, the vendor set out below has agreed to extend the prices set forth in its November 26, 2019 Bid in conformity with N.J.S.A 40A:11-24;

US Dental Supply, LLC: Items awarded (118) \$ 23,531.77

Line item: 223, 322, 323, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 421, 432, 433, 434, 435, 436, 437, 438 and 439. No discount given for non-bid items off their catalog.

WHEREAS, the listed above vendor has indicated in its Re-bid Response that it is willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from September 1, 2019 through August 31, 2020 for a total estimated award of \$23,531.77, with purchases to be made on an as-needed basis from the vendor listed above; and

WHEREAS, a certification attached hereto, indicating that \$23,531.77 in funds are available in various budget accounts for the within contemplated expenditure; and

WHEREAS, this matter was discussed at the January 29, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that pursuant to N.J.S.A. 40A: 11-4, an award of contract is authorized to the above referenced vendor for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's re-bid response. Purchases will be made on an as-needed basis in an amount not to exceed \$23,531.77 in accordance with N.J.A.C. 5:30-11.10 (a) – open-ended contracts; and

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$23,531.77

APPROPRIATION: 0-01-27-172-001-M01

PURPOSE: Resolution authorizing award of contract to US Dental Supply, LLC.



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to US Dental Supply, LLC pursuant to bid SB-19-064 Re-Bid Medical and Dental supplies for Preakness Healthcare Center for the period of September 1, 2019 through August 31, 2020.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 23,531.77
 REQUISITION # R0-00718
 ACCOUNT # 0-01-27-172-001-M01

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|----------------------------------------------------------|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>01/29/20</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200123



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

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3. AMOUNT OF EXPENDITURE: \$ 23,531.77
REQUISITION # R0-00718
ACCOUNT # 0-01-27-172-001-M01

4. METHOD OF PROCUREMENT:

[] RFP [] RFQ [x] Bid
[] Other:

5. COMMITTEE REVIEW:

DATE:

[] Administration & Finance
[] Budget
[] Health
[x] Human Services 01/29/20
[] Law & Public Safety
[] Planning & Economic Development
[] Public Works

6. DISTRIBUTION LIST:

[] Administration [x] Finance [x] Counsel
[] Clerk to the Board [x] Procurement

[] Other:

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200123

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM


Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION TO ACCEPT THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL HEALTH & PROTECTION GRANT FOR THE MONITORING AND ENFORCEMENT OF ENVIRONMENTAL AND HAZMAT SERVICES IN PASSAIC COUNTY IN THE AMOUNT OF \$353,136.00.00 FOR FISCAL YEAR 2020, PURSUANT TO N.J.S.A. 26:3A2-21 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

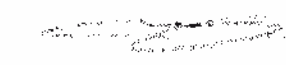
THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200124							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION TO ACCEPT THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL HEALTH & PROTECTION GRANT FOR THE MONITORING AND ENFORCEMENT OF ENVIRONMENTAL AND HAZMAT SERVICES IN PASSAIC COUNTY IN THE AMOUNT OF \$353,136.00.00 FOR FISCAL YEAR 2020, PURSUANT TO N.J.S.A. 26:3A2-21 ET SEQ.

WHEREAS, pursuant to N.J.S.A. 26:3A2-21 et seq., the County of Passaic (hereafter “County”) is obliged to provide a County Environmental Health Act (hereafter “CEHA”) program through its County Department of Health for the control of air, water, noise, solid waste and hazardous materials pollution; and

WHEREAS, the County of Passaic Health Department desires to further the public interest through the acceptance of a Grant by the Department of Environmental Protection (DEP), State of New Jersey for Fiscal Year 2020 in the total amount of \$353,136.00 for the monitoring and the enforcement of Environmental and HazMat Services in the County through the aforesaid CEHA program; and

WHEREAS, of this said Grant, \$190,520.00 cash will be provided for by the DEP and \$162,616.00 will be provided by the County as an in kind match of 46.05% of the total project amount, in compliance with the match requirements of the Agreement; and

WHEREAS, this matter was discussed at the January 29, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby accepts the grant in the total amount of \$353,136.00, of which the County of Passaic Health Department shall provide an in kind match in the amount of \$162,616.00, and hereby accepts the grant dollars; and

LET IT BE FURTHER RESOLVED, that the Director and Clerk to the Board of Chosen Freeholders be authorized to execute any applicable Grant Agreement on behalf of the County of Passaic.

JDP:lc

Date: February 11, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Charlene W. Gungil
Telephone #: (973) 881-4396

DESCRIPTION OF RESOLUTION:

The board on behalf of Charlene Gungil, Director/Health Officer, confirms that she acknowledges and accepts "the FY 2020 CEHA grant from the State of New Jersey in the amount of \$190,520.00 and is authorized to make application for such a grant if awarded, to execute a grant agreement with State for a grant in an amount not less than \$162,648.00 and not more than \$353,136.00 and to execute any amendments hereto which do not increase the Grantee's obligations. In addition, that the Passaic County Board of Chosen Freeholders authorizes and hereby agrees to match 46.05% of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 190,520.00

REQUISITION # _____

ACCOUNT # 0-01-27-180-001-101

4. **METHOD OF PROCUREMENT:**

- RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

- Administration & Finance _____
- Budget _____
- Health _____
- Human Services _____
- Law & Public Safety _____
- Planning & Economic Development _____
- Public Works _____

6. **DISTRIBUTION LIST:**

- Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200124



State of New Jersey

JAN - 6 2020

PHILIP R. MURPHY
Governor

DEPARTMENT OF ENVIRONMENTAL PROTECTION
Compliance and Enforcement
Bureau of Local Environmental Management
and Right to Know
401 East State Street
PO Box 420
Trenton, New Jersey 08625-0420

CATHERINE R. MCCABE
Commissioner

SHEILA Y. OLIVER
Lt. Governor

December 3, 2019

Charlene W. Gungil, Health Officer
County of Passaic Department of Health
18 Clark Street
Paterson, New Jersey 07505

Re: Anticipated Fiscal Year 2020 CEHA Grant Funding

Dear Ms. Gungil:

I am responding to Paul Fen's request about the projected amount of funding for the Passaic County Department of Health's (Passaic) fiscal year 2020 County Environmental Health Act (CEHA) grant contract. Once the grant is fully executed, Passaic should anticipate receiving \$150,000.00 in base-line funding and \$7,600.00 for NJEMS to support delegated CEHA activities for the contract period starting July 1, 2019 and ending June 30, 2020. In addition, you can expect funding for the Safe Drinking Water Program Inspections (\$5,016.00), Safe Drinking Water Monitoring (\$7,524.00), the Idling Surveillance Special Project (\$6,500.00), the Pesticide Program (\$9,080.00), the Right to Know Program (\$1,500.00) and Ambient Surface Water Monitoring (\$3,300.00). Passaic will have to match the base-line, NJEMS and Safe Drinking Water (Inspections).

Thank you for your continued participation in the CEHA program. If you have any questions, feel free to call your CEHA Coordinator Lyle Davis at (609) 984-1365.

Sincerely,

Walter Beland, Bureau Chief
Bureau of Local Environmental Management and
Right to Know

Enclosure

c: Paul Fen, PC
Introduced on: February 11, 2020
Adopted on: Passaic file February 11, 2020
Official Resolution#: R20200124

**Bureau of Local Environmental Management
County Environmental Health Act
Passaic County Department of Health
2020 Fiscal Year Grant Contract Budget Worksheet**

L.) CORE: Budget Category	CEHA Budget Amount	Grantee Matching Fund Amount	Total Project Amount
Base CEHA Grant Amount	\$ 150,000.00		
A.) State Aid/Salaries	\$ 90,500.00	\$ 90,500.00	\$ 181,000.00
B.) Solid Waste Utility Control Act (SWUCA)	\$ 35,000.00	\$ 35,000.00	\$ 70,000.00
C.) EPA 105	\$ -	\$ -	\$ -
D.) Safe Drinking Water (Inspections)	\$ 5,016.00	\$ 5,016.00	\$ 10,032.00
E.) NJEMS Support*	\$ 7,600.00	\$ 7,600.00	\$ 15,200.00
F.) Sub-Contractor salary, training, equip.	\$ -	\$ -	\$ -
G.) Training	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00
H.) Warehouse	\$ 7,500.00	\$ 7,500.00	\$ 15,000.00
I.) Equipment/Supplies	\$ 7,500.00	\$ 7,500.00	\$ 15,000.00
J.) Laboratory/Calibration	\$ 4,500.00	\$ 4,500.00	\$ 9,000.00
K.) Medical Surveillance Program (MSP)	\$ 3,500.00	\$ 3,500.00	\$ 7,000.00
L.) Geographical Information Systems (GIS)	\$ -	\$ -	\$ -
<small>*NJEMS Support includes computers, supplemental salaries and other services to support NJEMS</small>			
<small>All matching funding amounts, including warehouse, can be used as supplemental salaries</small>			
Total Matching Fund Amount:	\$ 162,616.00	\$ 162,616.00	\$ 325,232.00

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200124

Bureau of Local Environmental Management
 County Environmental Health Act
 Passaic County Department of Health
 2020 Fiscal Year Grant Contract Budget Worksheet

II.) ELECTIVE: Budget Category	CEHA Budget Amount	Total Project Amount
A.) Ambient Surface Water Monitoring	\$ 3,300.00	\$ 3,300.00
B.) Cooperative Coastal Monitoring Program (CCMP)	\$ -	\$ -
C.) MVC Idling	\$ 6,500.00	\$ 6,500.00
D.) Pesticides	\$ 9,080.00	\$ 9,080.00
E.) Right-to-Know	\$ 1,500.00	\$ 1,500.00
	\$ -	\$ -
	\$ -	\$ -
III.) SUPPLEMENTAL FUNDING Non-Match Category		
A.) Safe Drinking Water (Monitoring)	\$ 7,524.00	\$ 7,524.00
	\$ -	\$ -
Total Non-Matching Fund Amount:	\$ 27,904.00	\$ 27,904.00
IV.) CEHA Grant Contract Awards		
Base CEHA Grant Amount	\$	150,000.00
A.) State Budget Amount	\$	185,504.00
B.) Federal Budget Amount	\$	5,016.00
Total State and Federal Amount:	\$	190,520.00
Total County Match Amount:	\$	162,616.00
Percentage County Match		46.05%
Grand Total Amount, 2020	\$	353,136.00

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200124

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

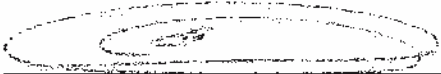
Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

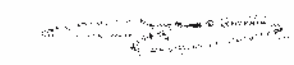
Agenda: RESOLUTION AUTHORIZING THE FILING OF SPENDING PLAN AND ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$530,284.00 IN ACCORDANCE WITH THE RECYCLING ENHANCEMENT ACT TAX FUND, N.J.S.A. 13:1E-99.6.B.(3), FOR THE PURPOSE OF CONDUCTING PASSAIC COUNTY'S SOLID WASTE AND RECYCLING PROGRAM ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
RECYCLING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200125							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-16							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING THE FILING OF SPENDING PLAN AND ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$530,284.00 IN ACCORDANCE WITH THE RECYCLING ENHANCEMENT ACT TAX FUND, N.J.S.A. 13:1E-99.6.B.(3), FOR THE PURPOSE OF CONDUCTING PASSAIC COUNTY'S SOLID WASTE AND RECYCLING PROGRAM

WHEREAS, the Board of Chosen Freeholders of the County of Passaic (hereafter "Board") is desirous of authorizing the filing of a Spending Plan for the 2019 Recycling Enhancement Act Tax Fund Entitlement pursuant to N.J.S.A. 13:1E-99.6.b.(3)(hereafter "the Act;)" and

WHEREAS, the Act provides for grant funding by the Department of Environmental Protection (hereafter "DEP") to Counties or their designated implementing agencies to assist them in the preparation, revision, and implementation of comprehensive solid waste management and recycling plans; and

WHEREAS, the Board desires such financial assistance to fulfill its responsibilities under the Act in accordance with the DEP's solid waste compliance and enforcement program; and

WHEREAS, this matter was discussed at the January 29, 2020, meeting of the Health and Human Services Committee, and is being recommended to the Board for approval;

NOW, THEREFORE, LET IT BE RESOLVED, in accordance with the 2019 Recycling Enhancement Act Tax Fund Entitlement pursuant to N.J.S.A. 13:1E-99.6.b.(3), the Board of Chosen Freeholders of the County of Passaic authorizes the following:

1. That a Spending Plan be submitted to the Solid and Hazardous Waste Management Program for the 2019 Recycling Enhancement Act Tax Fund Entitlement (hereafter the "Act"), in the amount of \$530,284.00; and
2. That the Solid Waste and Recycling Program Coordinator of the Department of Health, Division of Natural Resources and Recycling of the County of Passaic is hereby authorized and directed to execute and file such spending plan with the Administrator of the Solid and Hazardous Waste Management Program, to provide additional information and furnish such documents as may be required, to execute such documents as are required, and to act as the authorized correspondent of the County of Passaic; and
3. That the Department of Health, Division of Natural Resources and Recycling be designated by the Board of Chosen Freeholders of the County of Passaic as the implementing agency to perform related services in accordance with the Act's Fund Entitlement from February 1, 2020 through January 31, 2021; and
4. That the County of Passaic does hereby hold the State of New Jersey, and its' departments and agencies harmless from any damages, losses and claims which may arise directly or indirectly from the execution of the entitlement; and
5. That the County of Passaic hereby accepts the terms and conditions set forth in the Act's Fund Entitlement and the guidelines promulgated under it; and

LET IT BE FURTHER RESOLVED, that the Director and Clerk and any other appropriate County Officials shall be authorized to execute the Agreement as set forth above.

JDP:lc

Dated: February 11, 2020

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Nina Seiden, Solid Waste/Recycling Programs
 Telephone #: 973-305-5736 Date: 01/27/2020

DESCRIPTION OF RESOLUTION:

Acceptance of 2019 NJDEP Recycling Enhancement Act Entitlement in the amount of \$530,284.00 for the purposes of conducting Passaic County's Solid Waste and Recycling Program activities on behalf of the County's residents, businesses and institutions.

PROCUREMENT SOLICITATION (if any)#: _____

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____

REQUISITION # _____

ACCOUNT # _____

- | | |
|------------------------------------------------|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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Assad R. Akhter
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)


Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING THE CHANGE OF DEFINITION OF "CODE BLUE ALERT" IN THE PASSAIC COUNTY CODE BLUE ALERT PLAN PURSUANT TO N.J.S.A. A:9-43.18 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200126							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-17							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING THE CHANGE OF DEFINITION OF “CODE BLUE ALERT” IN THE PASSAIC COUNTY CODE BLUE ALERT PLAN PURSUANT TO N.J.S.A. A:9-43.18 ET SEQ.

WHEREAS, the Passaic County Code Blue Alert Plan (hereafter “Plan”) ensures that at-risk individuals are being protected from weather-related exposure and possible death; and

WHEREAS, the Plan strives to clearly delineate the roles and responsibilities of the County of Passaic, municipalities and local emergency management coordinators, and non-profit actors in executing and fulfilling the requirements as set forth under N.J.S.A. A:9-43.18 et. seq.; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic is desirous of amending the Plan—specifically, Section II. Definitions. (c) “Code Blue Alert”—due to recent legislative changes enacted into law effective January 21, 2020, concerning the definition of a “Code Blue Alert;” and

WHEREAS, the proposed language shall read as follows:

(c) “Code Blue Alert” means a designation issued after the National Weather Service has predicted the following weather conditions in the county within 24 to 48 hours:

1. temperatures will reach 32 degrees Fahrenheit or lower; or
2. wind chill temperatures will be zero degrees Fahrenheit or less for a period of two hours or more”; and

WHEREAS, this matter was discussed at the January 29, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, LET IT BE RESOLVED, that the Board hereby authorizes the revision to the Passaic County Code Blue Alert Plan for the definition of a “Code Blue Alert” in accordance with N.J.S.A. A:9-43.18 et. seq.; and

LET IT BE FURTHER RESOLVED, that the new language shall read as follows:

(c) “Code Blue Alert” means a designation issued after the National Weather Service has predicted the following weather conditions in the county within 24 to 48 hours:

1. temperatures will reach 32 degrees Fahrenheit or lower; or
2. wind chill temperatures will be zero degrees Fahrenheit or less for a period of two hours or more”; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are hereby directed to execute any documentation to effectuate the above.

JDP:lc

Dated: February 11, 2020



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
 Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION TO AMEND THE PASSAIC COUNTY CODE BLUE ALERT PLAN IN ACCORDANCE WITH THE CURRENT LEGISLATION THAT REQUIRES A CODE BLUE ALERT BE ISSUED WHEN THE TEMPERATURE WILL REACH 32 DEGREES FAHRENHEIT OR LOWER.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____
 REQUISITION # _____
 ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services 1/29/2020

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200126



County of Passaic

Administration Building, Room 214
401 Grand Street • Paterson, New Jersey 07505-2023

MATTHEW P. JORDAN
County Counsel

TEL: (973) 881-4466
FAX: (973) 881-4072

MEMORANDUM

TO: Francine Vince, MSW, Human Services Director
FROM: John D. Pogorelec, Jr., Assistant County Counsel
RE: Legislative Update Concerning Code Blue Law
DATE: January 27, 2020

In response to your request for information concerning the revisions to New Jersey Code Blue Law, I am providing to you the following:

Effective January 21, 2020, a Code Blue Alert is to be declared when the National Weather Service predicts the following weather conditions within 24 to 48 hours:

1. Temperature will reach 32 degrees Fahrenheit or lower;
or
2. Windchill temperature will be zero degrees Fahrenheit or less for two hours or more.

Therefore, shelters must open if the temperature is 32 degrees or lower. This new law was clarified in NJ S3422 which I attach for your convenience.

In addition, also effective January 21, 2020, the New Jersey Commissioner of Health is authorized to establish guidelines for offering health care and social services to at-risk individuals at a warming center. Under the new law, those services could include vaccines, physical and mental health screenings, and referrals for substance abuse treatment and various social services. NJ S3511 authorizes a coordinator to create a volunteer registry of health care workers, social service providers, and support personnel who could consent to voluntarily provide these services at a warming center during a Code Blue Alert. The legislation also states that volunteers would be protected by New Jersey's Good Samaritan Law, meaning they would not be liable for any civil damages as a result of

their efforts to provide care or treatment in good faith during a Code Blue Alert. I also enclose NJ S3511 for your review as well.

If you have any questions, please do not hesitate to contact me.

Respectfully submitted,


John D. Pogorelec, Jr.
Assistant County Counsel

jdp:me
c: Matthew P. Jordan, County Counsel

[First Reprint]

SENATE, No. 3422

STATE OF NEW JERSEY
218th LEGISLATURE

INTRODUCED FEBRUARY 7, 2019

Sponsored by:

Senator **ROBERT W. SINGER**
District 30 (Monmouth and Ocean)
Senator **THOMAS H. KEAN, JR.**
District 21 (Morris, Somerset and Union)
Assemblyman **ERIC HOUGHTALING**
District 11 (Monmouth)
Assemblywoman **JOANN DOWNEY**
District 11 (Monmouth)
Assemblywoman **VALERIE VAINIERI HUTTLE**
District 37 (Bergen)

Co-Sponsored by:

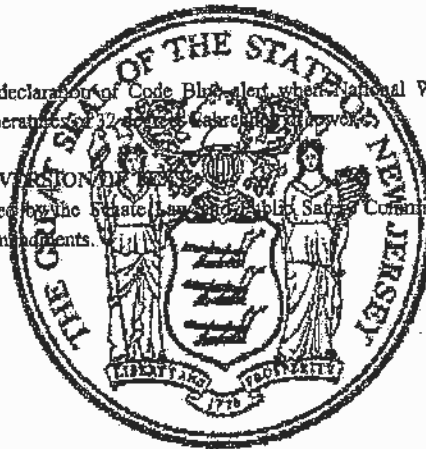
Senators O'Scanlon, Gopal, Assemblyman McGuckin, Assemblywomen
Murphy and Jasty

SYNOPSIS

Requires declaration of Code Blue alert when National Weather Service predicts temperature for 12-hour period below 32 degrees Fahrenheit.

CURRENT VERSION OF BILL

As reported by the Senate Law and Public Safety Committee on June 6, 2019, with amendments.



(Sponsorship Updated As Of: 1/14/2020)

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200126

S3422 [1R] SINGER, T.KEAN

2

1 AN ACT concerning Code Blue alert declarations and amending
2 P.L.2017, c.68.

3

4 **BE IT ENACTED** by the Senate and General Assembly of the State
5 of New Jersey:

6

7 1. Section 3 of P.L.2017, c.68 (¹C. ¹App.A:9-43.20) is amended
8 to read as follows:

9 ¹[App.A:9-43.20 Declaration of Code Blue alert.]¹

10 3. A coordinator shall declare a Code Blue alert after
11 evaluating weather forecasts and advisories produced by the
12 National Weather Service that predict the following weather
13 conditions in the county within 24 to 48 hours:

14 a. temperatures will reach ~~25~~ ²⁵ degrees Fahrenheit or lower
15 without precipitation or ~~32~~ ³² degrees Fahrenheit or lower ~~[with~~
16 ~~precipitation]~~; or

17 b. the National Weather Service ¹[windchill] ~~wind chill~~¹
18 temperature will be zero degrees Fahrenheit or less for a period of
19 two hours or more.

20 (cf: P.L.2017, c.68, s.3)

21

22 2. This act shall take effect immediately.

EXPLANATION - Matter enclosed in bold-faced brackets [thus] in the above bill is not enacted and is intended to be omitted in the law.

Matter underlined thus is new matter.

Matter enclosed in superscript numerals has been adopted as follows:

¹Senate SLP committee amendments adopted June 6, 2019.

[First Reprint]
SENATE, No. 3511

STATE OF NEW JERSEY
218th LEGISLATURE

INTRODUCED MARCH 4, 2019

Sponsored by:

Senator **ROBERT W. SINGER**
District 30 (Monmouth and Ocean)
Senator **THOMAS H. KEAN, JR.**
District 21 (Morris, Somerset and Union)
Assemblyman **RAJ MUKHERJI**
District 33 (Hudson)
Assemblywoman **VALERIE VAINIERI HUTTLE**
District 37 (Bergen)
Assemblywoman **JOANN DOWNEY**
District 11 (Monmouth)

Co-Sponsored by:

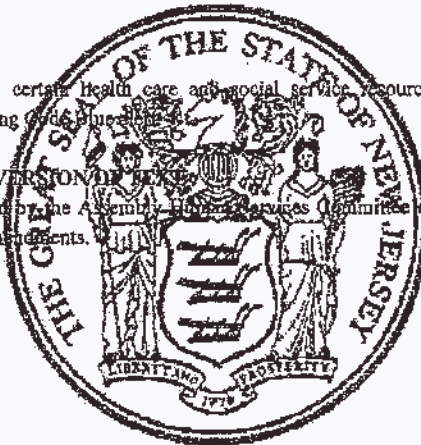
Senator **A.R. Bucco**, Assemblymen **Milam, Land, Karabinchak, Daniels**,
Conaway and Assemblywoman **Murphy**

SYNOPSIS

Authorizes certain health care and social service resources to be made available during COVID-19 outbreak.

CURRENT VERSION OF BILL

As reported by the Assembly Human Services Committee on December 9, 2019, with amendments.



(Sponsorship Updated As Of: 1/14/2020)

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200126

S3511 [1R] SINGER, T.KEAN

1 AN ACT concerning Code Blue alerts and supplementing P.L.2017,
2 c.68 and Title 26 of the Revised Statutes.

3
4 **BE IT ENACTED** by the Senate and General Assembly of the State
5 of New Jersey:

6
7 1. The '[Commissioner] Department' of '[Health] Human
8 Services' shall establish guidelines for health care and social
9 '[services to] service resources that may' be offered '[to at-risk
10 individuals]' at emergency warming centers during a Code Blue
11 alert declared pursuant to section 3 of P.L.2017, c.68 (App.A:9-
12 43.20).

13 a. '[Services] Health care resources' offered 'pursuant to this
14 section' may include, but shall not be limited to:

15 (1) '[The provision of health care services deemed appropriate
16 by the commissioner;

17 (2) the administration of vaccines deemed appropriate by the
18 commissioner;

19 (3) substance abuse intervention and treatment referral services;

20 (4) mental health assessment and treatment referral services; and

21 (5) the provision of social services deemed appropriate by the
22 commissioner] information regarding health care coverage and
23 enrollment options, including, but not limited to, information
24 related to coverage provided through NJ FamilyCare and the
25 "Patient Protection and Affordable Care Act," Pub.L.111-148, as
26 amended by the federal "Health Care and Education Reconciliation
27 Act of 2010," Pub.L.111-152;

28 (2) information regarding Federally Qualified Health Centers
29 (FOHCs), including the locations and hours of operation of any
30 FOHC that is located in the same county as, or in a neighboring
31 county of, the warming center;

32 (3) information regarding health care services available for
33 veterans;

34 (4) information regarding the REACHNJ hotline, which can be
35 used to connect individuals to assessment and treatment referral
36 services for substance use disorders; and

37 (5) information regarding available mental health care services'.

38 b. '[The commissioner may require training related to the
39 provision of services during a Code Blue alert as a condition of
40 registration in the Code Blue Alert Services Registry established
41 pursuant to section 2 of P.L. , c. (C.) (pending before the
42 Legislature as this bill)] Social service resources offered pursuant
43 to this section may include, but shall not be limited to:

EXPLANATION - Matter enclosed in bold-faced brackets [thus] in the above bill is
not enacted and is intended to be omitted in the law.

Matter underlined thus is new matter.

Matter enclosed in superscript numerals has been adopted as follows:

¹Assembly ARC committee amendments adopted December 9, 2019.

S3511 [IR] SINGER, T.KEAN
3

1 (1) information regarding municipal and county social service
2 agencies for the municipality and county in which the warming
3 center is located; and

4 (2) information regarding community-based assistance
5 organizations in the municipality, county, or region of the State in
6 which the warming center is located.

7 c. The ~~Commissioner~~ Department of Human Services shall establish a form for identification
8 cards issued pursuant to subsection b. of section 2 of
9 P.L. , c. (C.) (pending before the Legislature as this
10 bill) shall compile and make available on its Internet website health and social service resource
11 materials corresponding to the guidelines established pursuant to
12 subsection a. of this section.

14
15 ¹2. A coordinator may establish a registry of healthcare
16 workers, social services providers, and support services personnel
17 who voluntarily consent to provide health care, social services, and
18 support services to at-risk individuals during a Code Blue alert in
19 accordance with guidelines established by the Commissioner of
20 Health pursuant to section 1 of P.L. , c. (C.) (pending
21 before the Legislature as this bill). This registry shall be known as
22 the Code Blue Alert Services Registry.

23 a. The coordinator may identify an area of an emergency
24 warning center as a location to provide services authorized by the
25 commissioner pursuant to section 1 of P.L. , c. (C.)
26 (pending before the Legislature as this bill).

27 b. The coordinator may issue identification cards to personnel
28 included in the registry established under this section that:

- 29 (1) identify the health care, social services, or support services
30 personnel;
- 31 (2) identify any professional license or certification held by the
32 individual; and
- 33 (3) indicate, if required under current law, that the individual is
34 registered as a New Jersey health care worker, social services
35 provider, or support services personnel.

36 c. Upon the declaration of a Code Blue alert, the coordinator
37 may direct that an emergency warming center may provide services
38 in accordance with section 1 of P.L. , c. (C.) (pending
39 before the Legislature as this bill).

40 d. In the event a coordinator declares a Code Blue alert, the
41 coordinator may direct health care workers, social services
42 providers, and support services personnel registered under this
43 section who are willing to provide services on a voluntary basis to
44 proceed to a warming shelter to provide services in accordance with
45 section 1 of P.L. , c. (C.) (pending before the Legislature
46 as this bill).

47 e. Health care workers, social services providers, and support
48 services personnel registered under this section may volunteer to

S3511 [IR] SINGER, T.KEAN

4

1 provide services at an emergency warming center during a Code
2 Blue alert in accordance with section 1 of P.L. , c. (C.)
3 (pending before the Legislature as this bill).

4 f. Health care workers and support services personnel
5 registered under this section who provide health care services on a
6 voluntary basis shall not be liable for any civil damages as a result
7 of the person's acts or omissions in providing medical care or
8 treatment during a Code Blue alert in good faith and in accordance
9 with the provisions of this act.]¹

10

11 ¹[3.] 2¹ This act shall take effect on the first day of the fourth
12 month next following the date of enactment.



PASSAIC COUNTY CODE BLUE ALERT PLAN

I. Introduction.

The Passaic County Code Blue Alert Plan (hereafter “Plan”) is being approved to ensure that at risk individuals are being protected from weather-related exposure and possible death. The Plan strives to clearly delineate the roles and responsibilities of the County of Passaic (hereafter “County”), municipalities and local emergency management coordinators, and non-profit actors in executing and fulfilling the requirements as set forth under N.J.S.A. A:9-43.18, et seq. (hereafter “Code Blue Law”), with the ultimate goal of ensuring that no residents in Passaic County are threatened by weather-related exposure.

II. Definitions.

As used in this Plan:

- (a) “At risk individual” means an individual living outdoors, on the streets, in the parks or in poorly insulated settings, and who is at risk for weather-related exposure and possible death.
- (b) “Board” means the Passaic County Board of Chosen Freeholders.
- (c) “Code Blue Alert” means a designation issued by the Passaic County Director of the Department of Human Services where: (1) the temperatures [that] will reach ~~25~~ **[32]** degrees Fahrenheit or lower; ~~without precipitation or 32 degrees or lower with precipitation;~~ or (2) a wind chill temperature of zero degrees Fahrenheit or less for a period of two (2) hours or more.
- (d) “Code Blue Law” means N.J.S.A. A:9-43.18, et seq.
- (e) “Coordinator” means the Passaic County Office of Emergency Management Coordinator appointed pursuant to Section 12 of P.L. 1953, c.438 (C.App.A:9-42.1) by the Passaic County Board of Chosen Freeholders.
- (f) “County” means the County of Passaic.
- (g) “Director” means the Director of the Passaic County Department of Human Services.

- (h) "Plan" means the Passaic County Code Blue Alert Plan.
- (i) "Sheriff's Office" means the Passaic County Sheriff's Office.

III. Authority.

The Passaic County Code Blue Alert Plan is being adopted by the Passaic County Board of Chosen Freeholders pursuant to the authority granted to county governing bodies under N.J.S.A. A:9-43.18, *et seq.*

IV. Designation of the Human Services Department as the Lead Agency for implementing the Passaic County Code Blue Alert Plan and the Director's responsibilities in implementing same.

The Passaic County Department of Human Services is hereby designated as the lead agency in implementing the Code Blue Alert Plan. The Director or the Director's designee of the Department shall be responsible for the following:

- (a) Ensuring compliance with N.J.S.A. A:9-43.18, *et seq.* and all other applicable laws, rules, and regulations related to protecting Passaic County residents who are at risk to weather-related exposure;
- (b) Coordinating with municipal officials and local non-profits in establishing and managing warming shelters where at-risk individuals can be transported during Code Blue Alerts;
- (c) Conducting an Annual Point in Time Count as set forth in Section V of this Plan to determine the number of homeless population of at least ten (10) in each municipality, and coordinating with municipal emergency coordinators;
- (d) In the winter months, monitoring weather reports on a daily basis to determine if a Code Blue Alert is necessary;
- (e) Issuing a Code Blue Alert through multiple channels, including but not limited to email, reverse 911, press release, social media, and any other means necessary to inform the public, and ensuring that all local municipal officials, all County personnel set forth herein with a role in implanting the Plan, and all other non-profit partners operating warming shelters are informed that a Code Blue Alert has been issued and it is no longer safe for individuals to be outside for extended periods of time, as set forth in further detail Section VI;
- (f) Informing the County's Public Information Officer of the Code Blue Alert Declaration, providing all the applicable information, and ensuring that a press release is issued informing the public of the Code Blue Alert Declaration has been issued;
- (g) Informing the Passaic County Administrator, Passaic County Freeholder Board Director, Chairperson of the Board's Human Service Committee, the Passaic County Sheriff, the County Emergency Management Coordinator, municipal emergency management coordinators, and all non-profit partners operating warming shelters of the declaration of a Code Blue Alert;
- (h) Coordinating with the Passaic County Sheriff's Office to ensure that at-risk individuals are transported pursuant to the policies as set forth in Section VIII;

- (i) Issuing a notification ending the Code Blue Declaration after the weather warms to levels outside of the necessary parameters as set forth herein;
- (j) Issuing a status report to the Board after a Code Blue Alert is designated, setting forth the number of warming shelters that were activated, the number of at-risk individuals that were served, the number of at-risk individuals that were transported, and any other pertinent information as determined by the Director; and
- (k) Any other duties or actions necessary to carry out the Plan and ensure compliance of the County of Passaic with the Code Blue law.

V. Annual Point in Time Count.

At least once a year, the County, under the direction of the Director of the Department of Human Services, shall conduct an Annual Point in Time Count to calculate the number of municipalities in the County with a documented homeless population of at least ten (10) individuals. The Annual Point in Time Count shall be presented to the Board's Human Services Committee and included on an agenda of the Passaic County Board of Chosen Freeholder's meeting as a received report from the Human Services Department. The Point in Time Count Report shall be posted on the Passaic County website.

VI. Code Blue Alert Declaration.

If the Director is informed that: (1) the temperatures [that] will reach 25 degrees Fahrenheit or lower without precipitation or 32 degrees or lower with precipitation; or (2) a windfall temperature of zero degrees Fahrenheit or less for a period of two (2) hours or more, a Code Blue Alert Declaration shall be made to all applicable County personnel, local municipal officials, and non-profit partners, triggering the roles and responsibilities as set forth herein to protect at risk individuals and the homeless population in Passaic County.

During the Code Blue Alert, if an individual identifies a homeless person in need of shelter, the following procedure should be followed:

- (a) Contact the Passaic County Sheriff's Office Dispatch at (973) 389-5951 and advise the dispatcher that there is an at-risk individual in need of shelter under the Passaic County Code Blue Alert Plan. This dispatcher or applicable Sheriff's Office personnel shall notify the Director of the Human Services Department, or his/her designee, that an at-risk individual has been identified;
- (b) Thereafter, the Sheriff's Department shall send an officer to attempt to transport the at-risk individual to a designated warming shelter as previously established by the County;
- (c) The at-risk individual should not be transported to the warming shelter until contact is first made with an official from said warming shelter via telephone, and informing them that a person is being transported; and
- (d) If the at-risk individual refused to be housed in a shelter under the Code Blue Alert Plan, the Sheriff's Office and/or local municipality should follow the established policies and procedures for evaluating the individual for additional services.

VII. Coordination with Municipal Emergency Coordinators.

The Director or his/her designee shall coordinate with all duly appointed municipal emergency coordinators in the County to ensure cooperation and continuity in implementing the Code Blue Alert Plan.

VIII. Transportation of At-Risk Individuals.

Following a Code Blue Alert Declaration by the Director, a notice shall be sent to the designated Passaic County Sheriff's Office officials to inform Sheriff's Office Personnel that any at-risk individuals that are either called in or identified should be transported to the closest warming shelter in proximity to where the person is identified.

IX. Passaic County Warming Centers.

The Director of the Department of Human Services shall be responsible for securing non-profit partners to act as warming shelters in the event of a Code Blue Alert Declaration. A master list of the warming shelters should be maintained by the Director, which shall include, at a minimum, the following information:

- (a) The name of the warming shelter;
- (b) A contact person;
- (c) A contact phone number;
- (d) Address of the warming shelter location;
- (e) A description of the site including but not limited to square footage, maximum occupancy, number of restrooms, handicap accessibility; and
- (f) Any other relevant information.

Additionally, the Director or his/her designee, shall present to the Human Services Committee and Passaic County Board of Chosen Freeholders a Memorandum of Understanding with each non-profit partner outlining procedures for opening and closing the warming shelters, and other responsibilities as necessary to comply with the Code Blue Alert law. The MOU shall be approved in form and legality by the Passaic County Counsel's Office and shall be ratified by the Board and non-profit.

X. Public Notification.

The list of Passaic County Warming Shelters shall be maintained by the Department and be updated regularly on the Passaic County website, and distributed as necessary to officials with designated roles under the Plan as set forth herein.

XI. Review and Revisions.

The Plan shall be reviewed on a yearly basis by the Director, Coordinator, Passaic County Administrator, Passaic County Sheriff, and Passaic County Board of Chosen Freeholders as necessary to ensure that all at-risk individuals are being protected from weather exposure during the winter months.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

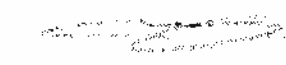
Agenda: RESOLUTION AUTHORIZING THE FIRST ONE YEAR OPTION TO RENEW TO NEWARK YMCA FOR THE PERIOD OF JANUARY 1, 2020 TO DECEMBER 31, 2020 TO PROVIDE YOUTH SHELTER BEDS FOR PASSAIC COUNTY AT RISK JUVENILES, IN ACCORDANCE WITH CONTRACT AWARD PURSUANT TO N.J.S.A. 40A:11-4.5 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200127							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-18							
CAF #	0-01-27-170-002-205							
Purchase Req. #	R0-01101							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING THE FIRST ONE YEAR OPTION TO RENEW TO NEWARK YMCA FOR THE PERIOD OF JANUARY 1, 2020 TO DECEMBER 31, 2020 TO PROVIDE YOUTH SHELTER BEDS FOR PASSAIC COUNTY AT RISK JUVENILES, IN ACCORDANCE WITH CONTRACT AWARD PURSUANT TO N.J.S.A. 40A:11-4.5

WHEREAS, pursuant to N.J.S.A. 40A:11-4.5, the Board of Chosen Freeholders of the County of Passaic (hereafter, "Board") authorized the award of contract to Newark YMCA to provide youth shelter beds for Passaic County at Risk Juveniles as per RFP-09-017 for a one year contract commencing January 1, 2019 to December 31, 2019 with four (4) one year options to renew, in the amount of \$265,000.00; and

WHEREAS, the Board is desirous of exercising the first one year option to renew in accordance with N.J.S.A. 40A:11-4.5, for one year period commencing January 1, 2020 to December 31, 2020; and

WHEREAS, this matter was discussed at the January 29, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the first one year option to renew, pursuant to N.J.S.A. 40A:11-4.5, in connection with contract award to Newark YMCA to provide youth shelter beds for Passaic County at risk Juveniles for the period of January 1, 2020 to December 31, 2020; and

LET IT BE FURTHER RESOLVED, that the Director and Clerk are hereby authorized to execute any documents to effectuate the above.

JDP:lc

Dated: February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$265,000

APPROPRIATION: .0-01-27-170-002-205 * Contingent upon adoption of 2020 budget.

PURPOSE: Resolution authorizing the first one year option to renew with Newark YMCA to provide Youth Shelter Beds for Passaic County at Risk Juveniles (January 2020 – December 2020).



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE FIRST ONE YEAR OPTION TO RENEW TO NEWARK YMCA FOR THE PERIOD OF JANUARY 1, 2020 TO DECEMBER 31, 2020 TO PROVIDE YOUTH SHELTER BEDS FOR PASSAIC COUNTY AT RISK JUVENILES, IN ACCORDANCE WITH CONTRACT AWARD PURSUANT TO N.J.S.A. 40A:11-4.5

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 265,000
REQUISITION # R0-01101
ACCOUNT # 0-01-27-170-002-205

4. METHOD OF PROCUREMENT:

[X] RFP [] RFQ [] Bid
[] Other:

5. COMMITTEE REVIEW:

DATE:

[] Administration & Finance
[] Budget
[] Health
[X] Human Services
[] Law & Public Safety
[] Planning & Economic Development
[] Public Works
1/29/20

6. DISTRIBUTION LIST:

[] Administration [] Finance [] Counsel
[] Clerk to the Board [] Procurement

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200127

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3748

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Aug 13, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NEWARK YMCA TO PROVIDE YOUTH SHELTER BEDS FOR PASSAIC COUNTY AT RISK JUVENILES AS PER RFP 09-017 FOR A ONE YEAR CONTRACT COMMENCING JANUARY 1, 2019 TO DECEMBER 31, 2019 WITH FOUR (4) ONE YEAR OPTIONS TO RENEW, IN THE AMOUNT OF \$265,000.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190714							
Meeting Date	08/13/2019							
Introduced Date	08/13/2019							
Adopted Date	08/13/2019							
Agenda Item	k-42							
CAF #	9-01-27-170-001-205							
Purchase Req. #	R9-00414							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: August 14, 2019

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200127

**RESOLUTION AUTHORIZING AWARD OF CONTRACT
TO NEWARK YMCA TO PROVIDE YOUTH SHELTER
BEDS FOR PASSAIC COUNTY AT RISK JUVENILES AS
PER RFP 09-017 FOR A ONE YEAR CONTRACT
COMMENCING JANUARY 1, 2019 TO DECEMBER 31,
2019 WITH FOUR (4) ONE YEAR OPTIONS TO RENEW,
IN THE AMOUNT OF \$265,000.00**

WHEREAS on July 18, 2019 proposals were received and opened pursuant to an RFP for Youth Shelter Beds for Passaic County At Risk Juveniles, as a competitive contract pursuant to the Local Public Contracts Law, specifically, N.J.S.A. 40A:11-4.1 et seq.; and

WHEREAS the County issued a public solicitation to qualified vendors to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay to Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received in which only one proposal was received; and

WHEREAS the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of Passaic County award a contract to Newark YMCA, to provide the services referenced herein and pursuant to the terms of their proposal, with a contract period January 1, 2019 through December 31, 2019, with four (4) one year options to renew, in the amount of \$265,000.00; and

WHEREAS by law the County of Passaic is required to provide a Shelter Bed Program for needy juveniles from this County; and

WHEREAS this matter has been reviewed and approved by the Human Services Committee meeting on July 31, 2019;

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the Committee's recommendation of award of contract under Local Public Contracts Law, specifically N.J.S.A. 40A:11-4.1, et seq., to Newark YMCA for the services specified herein; and

BE IT FURTHER RESOLVED that the Clerk of the Board, Freeholder Director and Director of Purchasing be authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel; and

BE IT FURTHER RESOLVED that the Clerk to the Board advertise in a paper of local circulation, the award of Shelter Beds, for the County of Passaic, as a competitive contract.

JDP:lc

Dated: August 13, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$265,000.00

APPROPRIATION: 9-01-27-170-001-205

PURPOSE: Resolution authorizing award of contract to Newark YMCA to provide youth shelter beds for Passaic County.



Flavio Rivera, County Treasurer

DATED: August 13, 2019

Introduced on: August 13, 2019
Adopted on: August 13, 2019
Introduced on: February 11, 2020
Official Resolution#: R20160714
Adopted on: February 11, 2020
Official Resolution#: R20200127



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION TO AWARD \$265,000 TO THE YMCA OF NEWARK TO PROVIDE YOUTH SHELTER BEDS FOR PASSAIC COUNTY AS PER RFP 19-017, FOR A ONE YEAR CONTRACT JANUARY 1, 2019 TO DECEMBER 31, 2019 WITH FOUR ONE YEAR OPTIONS TO RENEW.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 265,000
REQUISITION # R9-00414
ACCOUNT # 9-01-27-170-001-205

4. METHOD OF PROCUREMENT:

[X] RFP [] RFQ [] Bid
[] Other:

5. COMMITTEE REVIEW:

DATE:

[] Administration & Finance
[] Budget
[] Health
[X] Human Services
[] Law & Public Safety
[] Planning & Economic Development
[] Public Works
7/31/19

6. DISTRIBUTION LIST:

[] Administration [] Finance [] Counsel
[] Clerk to the Board [] Procurement

Introduced on: August 13, 2019
Adopted on: August 13, 2019
Official Resolution#: R20200127

Handwritten initials

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

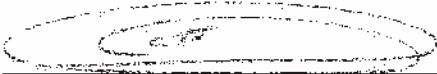
Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

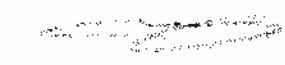
Agenda: RESOLUTION AUTHORIZING THE AMENDMENT OF R-2020-0056, DATED JANUARY 28, 2020, TO REFLECT THE CORRECT AMOUNT OF \$2,070,000.00 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200128							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-19							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING THE AMENDMENT OF R-2020-0056, DATED JANUARY 28, 2020, TO REFLECT THE CORRECT AMOUNT OF \$2,070,000.00

WHEREAS, pursuant to Resolution R-2020-0056, dated January 28, 2020, the Board of Chosen Freeholders of the County of Passaic authorized an amendment to Resolution R-2019-0554, dated June 25, 2019, to accept additional allocation from the State of New Jersey, Division of Family Development, for homeless prevention services in Passaic County for the period of January 1, 2020 through December 31, 2020 in the amount of \$2,070,000.00; and

WHEREAS, the purpose of this resolution is to correct the amount of \$2,070.00 to reflect the amount of "\$2,070,000.00"; and

WHEREAS, this matter was discussed at the January 29, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the amendment of R-2020-0056, dated January 28, 2020, to reflect the correct amount of funding from the State of New Jersey, Division of Family Development, for homeless prevention services, in the amount of \$2,070,000.00 for the period of January 1, 2020 through December 31, 2020; and

LET IT BE FURTHER RESOLVED, that the Director and Clerk are hereby authorized to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: February 11, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION TO AMEND R-20-0056 DATED 01/28/2020 TO REFLECT CORRECT AMOUNT OF \$2,070,000.00

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ _____

REQUISITION # _____

ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

- RFP RFQ Bid
- Other: _____

5. **COMMITTEE REVIEW:**

DATE:

- Administration & Finance _____
- Budget _____
- Health _____
- Human Services 1/29/20
- Law & Public Safety _____
- Planning & Economic Development _____
- Public Works _____

6. **DISTRIBUTION LIST:**

- Administration Finance Counsel
- Clerk to the Board Procurement

Other: _____

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200128

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)


Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

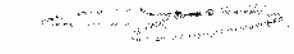
Agenda: RESOLUTION AWARDDING CONTRACT TO DENVILLE LINE PAINTING, INC. FOR THE 2019 PAVEMENT MARKING PROGRAM ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200129							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION AWARDING CONTRACT TO DENVILLE LINE PAINTING, INC. FOR
THE 2019 PAVEMENT MARKING PROGRAM**

WHEREAS, the County of Passaic is a member of the Morris County Cooperative Pricing Council (MCCPC) who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

WHEREAS, Denville Line Painting, Inc. recently submitted bids for pavement marking programs for its members to the MCCPC and the County Traffic Engineer has recommended an award in the sum of \$95,395.47 for the striping of County roads in 2019, as per the terms of the attached letter dated February 3, 2020; and

WHEREAS, this matter was discussed at the January 29, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto indicating that funds for the within contemplated expenditure are available.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract to Denville Line Painting, Inc. for the 2019 Pavement Marking Program in the amount of \$95,395.47 for striping of County roads in 2019.

LET IT BE FURTHER RESOLVED, that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$95,395.47

APPROPRIATION: 9-01-26-151-001-213

PURPOSE: Resolution awarding contract to Denville Line Painting, Inc. for the 2019 pavement marking program.



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

February 3, 2020

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: **2019 Pavement Marking Program - Contract Award**

Dear Members of the Board:

Passaic County is a member of the Morris County Cooperative Pricing Council (MCCPC). Denville Line Painting, Inc. was awarded MCCPC contract number 36 for various pavement marking items for 2019. Our office has reviewed the unit prices for the various items, and found them to be competitive with those paid in previous Passaic County pavement marking projects which were publicly bid. Therefore, we wish to award the 2019 Passaic County pavement marking program to Denville Line Painting, Inc., under MCCPC Contract number 36 for the striping of County roads in 2019.

The total estimated cost of the project is \$95,395.47.

This project has been reviewed and recommended for approval at the Public Works Committee meeting of January 29, 2020.

Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt the necessary Resolution, awarding the contract for the 2019 Pavement Marking Program to Denville Line Painting, Inc., and that the County Counsel be authorized to execute the necessary agreement, subject to the availability of funds.

Very truly yours,

Charles S. Silverstein, P.E.
County Traffic Engineer

CSS/sl

cc: PWC Chair
County Administrator
County Counsel
Director of Finance
Director of Purchasing
Elaine Crusco, Operations

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200129

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

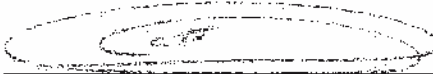
Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION FOR ENCROACHMENT PERMIT FOR THE CONTINUANCE OF EXISTING ENCROACHMENTS 449 EAST 18TH STREET IN THE CITY OF PATERSON, NJ ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200130							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION FOR ENCROACHMENT PERMIT FOR THE CONTINUANCE OF
EXISTING ENCROACHMENTS 449 EAST 18TH STREET IN THE CITY OF
PATERSON, NJ**

WHEREAS, the County of Passaic has a policy which prohibits the placement of encroachments on rights-of-way of the County of Passaic; and

WHEREAS, the encroachment waiver application that is attached hereto and made a part hereof, has been made by JCM Investors 1012, LLC for property located at 449 East 18th Street, Block 3301, Lots 19, 20, 21 in the City of Paterson, New Jersey; and

WHEREAS, the aforesaid encroachment consists of two canopies located in the County right-of-way; and

WHEREAS, this matter was discussed at the January 29, 2020 meeting of the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval with the conditions as noted in the letter prepared by the County Traffic Engineer dated February 3, 2020, which is attached hereto, subject to the following conditions:

1. The property owner shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of this encroachment;
2. Upon proper notice from the County of Passaic, the property owner is to remove the encroachment at its expense should the County of Passaic require the use of the right-of-way for widening East 18th Street at that location in the City of Paterson, New Jersey or for any other reason as may be required by the County of Passaic in the future;
3. Should the property owner modify or abandon the need for this encroachment, the part containing the encroachment of the structures shall be removed and, thus, this encroachment permission within the County right-of-way shall cease to exist.

NOW THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the above-mentioned encroachment waiver at 449 East 18th Street, Block 3301, Lots 19,20,21 in the City of Paterson, New Jersey subject to the above-stated terms and conditions.

LET IT BE FURTHER RESOLVED, the aforesaid encroachment waiver is not to be considered a change of policy by the County of Passaic and future requests for encroachment waivers shall be considered on a case-to-case basis.

LET IT BE FURTHER RESOLVED, the Director, Clerk of the Board and County Counsel are hereby authorized to execute an Encroachment Agreement on behalf of Passaic County.

February 11, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

February 3, 2020

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: **Encroachment** into Existing Passaic County Right-of-Way
City of Paterson Block: 3301 Lots: 19, 20, 21

Dear Members of the Board:

This Office received the attached Encroachment Permit Application, requesting the continuance of existing encroachments at the property at 449 East 18th Street in the City of Paterson. The encroachments are detailed below.

The encroaching features consist of the following:

a) Two Canopies

The Passaic County Planning Board is requiring that for the site plan No. SP 18-042, the applicant receive an encroachment permit. This request and the accompanying encroachment plan have been reviewed and recommended for approval by the Public Works Committee at its meeting of January 29, 2020.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary Resolution authorizing the establishment of encroachments as described above at this location, with any restrictions as stipulated above and contained within the Conditions of Approval as noted on the Encroachment Permit Application, and that the Office of County Counsel prepare any necessary Agreements between the County of Passaic and the Owner for these encroachments.

Very truly yours,

Charles S. Silverstein, P.E.
County Traffic Engineer

CSS:sl
cc: Public Works Committee Chair
County Administrator
County Counsel (with application and plan)
Passaic County Planning Board



County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505-2023

20 JAN 15 2020

OFFICE OF THE COUNTY ENGINEER
Room 524
TEL: (973) 881-4456
FAX: (973) 742-3926
TDD: (973) 279-9786
roadpermits@passaiccountynj.org

SP18-042

APPLICATION FOR RIGHT-OF-WAY ENCROACHMENT PERMIT

JCM INVESTORS 1012 LLC 1-9-2020
Name of Applicant Date
Owner SAMB Partner _____ Authorized Corporate Official MATT FLORIO

SAMB
Name of Company (if applicable)

Partnership _____ Corporation
149 EAST 186th ST PATERSON NJ
Street Address of Encroachment

3301 19, 20, 21
Municipality Block(s) Lot(s)

Type of Encroachment (check all that apply): New Existing _____

Canopy(s) Sign(s) _____

Building Structure (1st Floor) _____ Building Structure (2nd Floor or higher) _____

Cellar Door(s) _____ Roof Overhang _____

Window Overhang _____ Door Opens into County Right-of-way _____

Fence _____ Retaining Wall _____

Other _____ Describe: _____

973-345-3277
Address of Applicant MARICONDA, ESQ. City State Zip
726 MARKET STREET
Telephone Number PATERSON, NEW JERSEY 07513 Email OFFICE@AVANTIAHARLECADACOM

The following must accompany the application:

- Four (4) copies of the property survey/site plan showing and describing in detail the encroachment with dimensions and outside boundaries; and the County of Passaic Right-of-Way Line.
- Photographs clearly showing the existing encroachment. The center of the picture should be oriented along the Right-of-Way line. Note: If any excavation is required in the road or right of way, in addition to this permit please submit a completed Highway Opening and Use Permit Application (FORM: ROAD-HWYOPENPERMITAPP).

- NO EXISTING PHOTOS
- PROPOSED CANOPY
- NEW CONSTRUCTION ONLY



County of Passaic
 Department of Planning & Economic Development
 930 Riverview Drive, Suite 250
 Totowa, New Jersey 07512

www.passaiccountynj.org

Michael Lysicatos AICP, PP
 Director

PLANNING BOARD
 TEL (973) 569-4040
 FAX (973) 812-3450

December 6th, 2019

Paterson Planning Board
 125 Ellison Street
 Paterson, NJ 07505

Re: Site Plan Review – Proposed Mixed-Use Building; 449 E. 18th Street, Paterson, Block 3301, Lots 19, 20 & 21 (Passaic County File Number SP-18-042)

Members of the Board,

The above referenced site plan dated February 16th, 2018, revised as of October 5th, 2018, was reviewed by the Passaic County Planning Board on December 5th, 2019 pursuant to the provisions of the Passaic County Site Plan Resolution.

Passaic County Standards and Requirements: All submissions must consist of 2 paper copies plus a PDF digital file of the plans on a standard compact disc media.

Approval of this site plan application has been withheld pending receipt in an acceptable form of the following:

1. The survey must be topographic. Sheet S-2 must be revised to indicate the proposed grading of the 1st floor of the parking garage.
2. The dimensions (diameter and depth) of the seepage pits must be noted on the plans. The calculations must include the required volume. The calculations must be re-done for a 1-hour storm with 2.4" per hour. The applicant must provide information on the failure mechanism of the drainage system, if the seepage pits were to back up to the roof leaders and gutters. The water cannot be directed towards E. 18th Street.
3. At the site driveway, left-out turns must be prohibited. Please request an ordinance from the City enacting the prohibition and provide copies of all correspondence. Provide two "NO LEFT TURN" (R3-2) signs, one at the driveway and one across the street. The applicant must request in writing an ordinance from the City enacting the left-turn prohibition, as indicated on the site plan.
4. Provide the Corridor Enhancement Fee of \$4,199.00 payable to Passaic County. Incomplete.
5. The applicant must apply for an encroachment permit (see attached application form) for the proposed canopies within the E. 18th Street right-of-way.

SBB
 ATTACHED
 PERMIT
 10.8.2019

Passaic County Planning Board
Proposed Mixed-Use Building (SP-18-042)
449 E. 18th Street, Paterson
Block 3301, Lots 19, 20 & 21

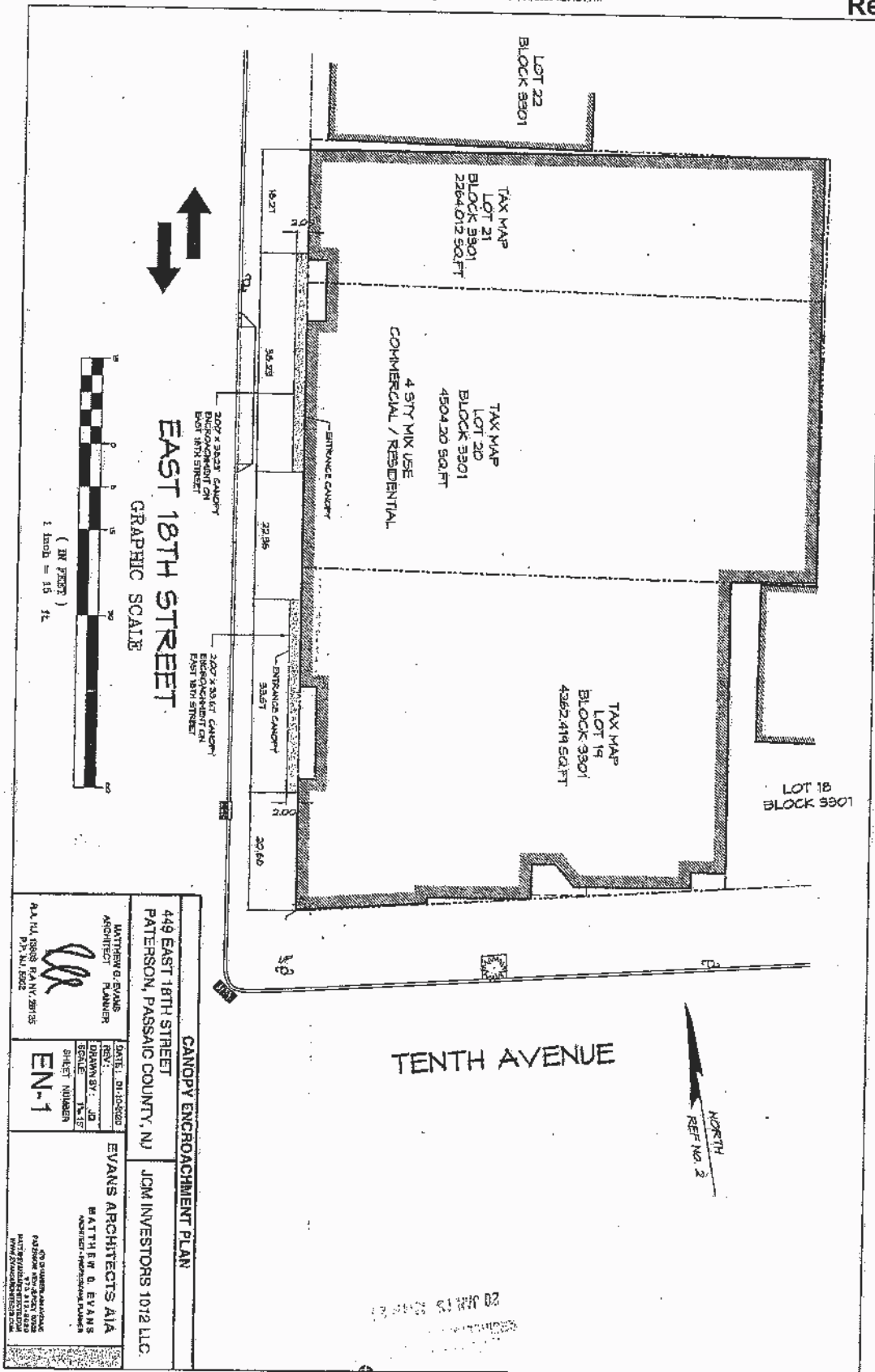
6. The garage door and the dimensions of the parking lane must be indicated on the site plan.
7. The applicant must provide a footing detail for the E. 18th Street frontage of the proposed building. The footings must be entirely located on the subject property, and any excavation that necessitates work within the right-of-way will require application for a permit.

Subsequent submissions must include a cover letter indicating how each condition has been addressed. Plans submitted without a cover letter will be returned without review or comment.

Best Regards,


Salvatore Presti
Assistant Planner

Cc: Passaic County Engineer JCM Investors 1012, LLC Matt Evans
Alan J. Mariconda, Esq. File



MATTHEW G. EVANS ARCHITECT PLANNER ALL TITLE ENGINEERING PLANNING 175 N. 5002		DATE: 01-10-2020 REV: 1 DRAWN BY: JG SCALE: 1/8"=1'-0" SHEET NUMBER: EN-1	
449 EAST 18TH STREET PATERSON, PASSAIC COUNTY, NJ		EVANS ARCHITECTS AIA # MATTHEW G. EVANS ARCHITECT - PROFESSIONAL PLANNER	
CANOPY ENCROACHMENT PLAN		JCM INVESTORS 1012 LLC	

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200130

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Public Meeting (Board Meeting)

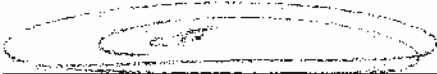
Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

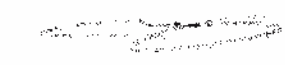
Agenda: RESOLUTION FOR CHANGE ORDER #2 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2019 ROADWAY RESURFACING PROJECT ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200131							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$120,944.75

APPROPRIATION: G-01-45-700-019-911

PURPOSE: Resolution to authorize change order #2 for Smith-Sondy Asphalt Construction Company as it pertains to the 2019 Roadway Resurfacing Project.



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 30, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: 2019 Roadway Resurfacing
CHANGE ORDER No. 2

Members of the Board:

Attached for your Approval is Change Order #2 to be issued to the Contractor, reflecting an increase in the contract amount due to field changes and supplemental work.

The total amount of the increase is \$120,944.75, resulting in a new contract amount of \$4,957,690.72. Change orders to date reflect a 4.8% increase of the original contract amount.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of January 29, 2020.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER No. 2 to the Contractor, Smith Soudy Asphalt Construction Company, of Wallington, New Jersey, in the amount of \$120,944.75 (One Hundred Twenty Thousand Nine Hundred and Forty Four Dollars and Seventy Five Cents), which results in an increase to the original Contract amount. This project is funded by the 2019 County Aid Grant.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment
/nam

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200131

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 2 Add
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: January 30, 2020

PROJECT TITLE: 2019 Roadway Resurfacing
 LOCATION: Various
 DATE OF CONTRACT: June 11, 2019
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Add					
43	Concrete Sidewalk, Reinforced 6"	207.20	SY	\$ 107.50	\$22,274.00
83	Repair Inlet	32.00	UN	\$ 1,052.00	\$33,664.00
	Total Adds				<u>\$55,938.00</u>
Supplemental					
S-1	Clean Inlets	5.00	UN	\$ 200.00	\$1,000.00
S-2	Install Non-Standard Headwall Belmont Ave	1.00	LS	\$ 3,937.50	\$3,937.50
S-3	Fog Seal	595.00	SY	\$ 23.40	\$13,923.00
S-4	Skyline Drive Micro-Milling	8375.00	SY	\$ 5.51	\$46,146.25
					<u>\$65,006.75</u>
Total Change					<u>\$120,944.75</u>

1. DESCRIPTION AND VALUE OF CHANGE (Cont)

Add TO THE AMOUNT OF CONTRACT.....	\$	120,944.75
ORIGINAL DATE FOR COMPLETION.....		November 16, 2019
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		0 Calendar Days
NEW DATE FOR COMPLETION IS.....		November 16, 2019

2. REASON FOR CHANGE

All Items

Quantity adjustments per as-built quantities to date.

Items 43 and S-2

Quantities or locations added by the Project Engineer to correct existing deficiencies.

Items 83, S-1 and S-3

Quantities for 83 and new items for S-1 & S3 are due to omissions by the design engineer.

Item S-4

New item for Micro-milling of section of Skyline Drive to improve vehicular safety.



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 30, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: 2019 Roadway Resurfacing
CHANGE ORDER No. 2

Members of the Board:

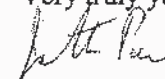
Attached for your Approval is Change Order #2 to be issued to the Contractor, reflecting an increase in the contract amount due to field changes and supplemental work.

The total amount of the increase is \$120,944.75, resulting in a new contract amount of \$4,957,690.72. Change orders to date reflect a 4.8% increase of the original contract amount.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of January 29, 2020.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER No. 2 to the Contractor, Smith Soudy Asphalt Construction Company, of Wallington, New Jersey, in the amount of \$120,944.75 (One Hundred Twenty Thousand Nine Hundred and Forty Four Dollars and Seventy Five Cents), which results in an increase to the original Contract amount. This project is funded by the 2019 County Aid Grant.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

Attachment
/nam

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200131

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
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Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

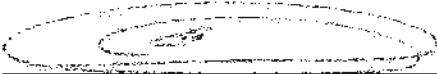
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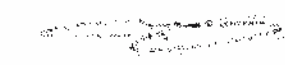
Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION #3 FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS PREPARATION OF CONSTRUCTION DOCUMENTS FOR ROADWAY SAFETY IMPROVEMENTS ON SKYLINE DRIVE IN THE BOROUGH OF RINGWOOD, NJ IN CONNECTION WITH THE 2019 ROADWAY RESURFACING PROGRAM ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200132							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-23							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING CONTRACT MODIFICATION #3 FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS PREPARATION OF CONSTRUCTION DOCUMENTS FOR ROADWAY SAFETY IMPROVEMENTS ON SKYLINE DRIVE IN THE BOROUGH OF RINGWOOD, NJ IN CONNECTION WITH THE 2019 ROADWAY RESURFACING PROGRAM

WHEREAS, a professional engineering consultant services contract was awarded to Remington & Vernick Engineers by Resolution R-2018-0933 dated November 20, 2018 as it concerns preparation of construction documents for the 2019 Road Resurfacing Program within various municipalities throughout Passaic County, NJ; and

WHEREAS, a modification of said contract was authorized by Resolution R-2019-0058 dated January 22, 2019 and further amended by Resolution R-2019-0634 dated July 16, 2019; and

WHEREAS, as part of the consultant services for the above referenced project, Remington & Vernick Engineers has submitted a proposal to prepare construction documents for roadway safety improvements on Skyline Drive in Ringwood Borough which would include field assessment of existing site conditions, preparation of construction plans and itemized construction bid proposal forms, preparation of supplemental contract specifications, and coordination with Passaic County, all of which were not included in the original scope and is detailed in their January 21, 2020 letter attached hereto and made part hereof in the amount of \$6,850.00 and will result in an adjusted total contract amount of \$142,725.00; and

WHEREAS, the Office of the Passaic County Engineer is recommending that said Remington & Vernick Engineers be awarded a third contract modification to perform these additional services for an amount of \$6,850.00 pursuant to a letter dated January 30, 2020 (copy of letter attached hereto and made a part hereof); and

WHEREAS, the matter was discussed at the January 29, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a third amendment to the original professional engineering consultant services contract for Remington & Vernick Engineers for providing engineering consulting services for preparation of construction documents for the 2019 Road Resurfacing Program to include additional work outside the original scope of the project, as set forth above and in its contract modification request attached hereto.

LET IT BE FURTHER RESOLVED, that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

NDA:dmp

February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$6,850.00

APPROPRIATION: C-04-55-140-001-920

PURPOSE: Resolution authorizing contract modification #3 for Remington & Vernick Engineer.



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 30, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: 2019 Road Resurfacing Program
Preparation of Construction Documents
Contract Modification #3 – Remington & Vernick Engineers

Members of the Board:


Remington & Vernick Engineers (RVE) has submitted a proposal to prepare construction documents for roadway safety improvements on Skyline Drive, to be completed in connection with the 2019 Road Resurfacing Program. The scope of services includes field assessment of existing site conditions, preparation of construction plans, preparation of itemized construction bid proposal forms, preparation of supplemental contract specifications, and coordination with the County. A copy of their proposal, dated January 21, 2020, is enclosed herewith.

The proposal is in the amount of \$6,850.00 and will result in an adjusted total contract amount of \$142,725.00.

The above-mentioned matter was discussed at the Public Works Committee meeting of January 29, 2020, and a contract modification to RVE is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to Remington & Vernick Engineers in the amount of \$6,850.00 to complete the design and preparation of construction documents for improvements to Skyline Drive, in connection with the 2019 Roadway Resurfacing Project, and to authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements, subject to the availability of funds.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

Attachment
/nam

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200132



**REMINGTON
& VERNICK
ENGINEERS**

One Harmon Plaza, Suite 210
Secaucus, NJ 07094
O: (201) 624-2137
F: (201) 624-2136

January 21, 2020

Mr. Jonathan Pera, PE, County Engineer
Passaic County Administration Building
401 Grand Street, 5th Floor, Room 524
Paterson, NJ 07505

Re: 2019 Road Resurfacing Program
Passaic County
C-19-003
Proposal for Additional Scope

Dear Mr. Pera:

We are writing to provide you with our scope and fee for the above-referenced project.

We understand the County desires assistance preparing construction documents for the Milling, Paving and application of Horizontal Curve High Friction Surface Treatment (HFST) along Skyline Drive in Ringwood Borough from approximately 20' in advance of Milepost 2.7 and about 40' past Milepost 3.1.

The construction scope generally includes the following work:

- Milling, paving and HFST application along horizontal curves and along tangent portions of roadway within 150 feet of horizontal curves
- Installation of centerline and transverse rumble strips, signage and striping

We propose to provide the following engineering services for this project:

- Field view of Skyline Drive to determine extent of repairs required and to identify existing manholes, inlets, curbs etc. in need of replacement
- Prepare construction plans at a scale of 1"=50' in AutoCAD 2019 format for the milling and paving of the HFST project, indicating limits of work and the required items and quantities.
- Revision to the project specifications to include high friction surface treatment and any other new items of work
- Project coordination with county staff and officials

We understand no bid or construction phase services will be required for this work. Passaic County will advise RVE their preferred signage and striping design for the roadway.

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200132

www.rve.com

Page 2
January 21, 2020
Passaic County
1600F007 - 2019 Road Resurfacing Program

We propose to provide these services for a fee not-to-exceed \$6,850, to be invoiced on a percent-complete basis. This increases the total RVE fee from \$135,875 to \$142,725.

If you have any questions or desire additional information, please do not hesitate to contact us.

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.



Edward Vernick, P.E., C.M.E.
President

cc: Mr. Nordan Murphy, Assistant County Engineer

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200132



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 30, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: 2019 Road Resurfacing Program
Preparation of Construction Documents
Contract Modification #3 – Remington & Vernick Engineers

Members of the Board:

Remington & Vernick Engineers (RVE) has submitted a proposal to prepare construction documents for roadway safety improvements on Skyline Drive, to be completed in connection with the 2019 Road Resurfacing Program. The scope of services includes field assessment of existing site conditions, preparation of construction plans, preparation of itemized construction bid proposal forms, preparation of supplemental contract specifications, and coordination with the County. A copy of their proposal, dated January 21, 2020, is enclosed herewith.

The proposal is in the amount of \$6,850.00 and will result in an adjusted total contract amount of \$142,725.00.

The above-mentioned matter was discussed at the Public Works Committee meeting of January 29, 2020, and a contract modification to RVE is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to Remington & Vernick Engineers in the amount of \$6,850.00 to complete the design and preparation of construction documents for improvements to Skyline Drive, in connection with the 2019 Roadway Resurfacing Project, and to authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment
/nam

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200132

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)


Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS THE PASSAIC COUNTY 2020 ROAD RESURFACING PROGRAM ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200133							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-24							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS THE PASSAIC COUNTY 2020 ROAD RESURFACING PROGRAM

WHEREAS, a professional design engineering consultant services contract was awarded to Remington & Vernick Engineers by Resolution R-2019-0903 dated October 8, 2019 as it concerns the 2020/2021 Passaic County Road Resurfacing Program; and

WHEREAS, Remington & Vernick Engineers submitted a proposal dated January 30, 2020 (attached hereto) to incorporate recently mandated ride quality performance assessments for County roads that are part of the National Highway System, as part of the 2020 Road Resurfacing Program; and

WHEREAS, the scope of services includes completion of pre- and post-construction International Roughness Index (IRI) testing for four County roads to verify compliance with the new ride quality standards, as noted in a letter from the Passaic County Engineer dated January 30, 2020 attached hereto and made part hereof; and

WHEREAS, the amount of this additional work is \$17,500.00 and will result in an adjusted total contract amount of \$149,500.00; and

WHEREAS, the County Engineer is, therefore, recommending that said Remington & Vernick Engineers be awarded a contract modification for design services to complete pre- and post-construction International Roughness Index testing for four (4) County roads to verify compliance with the new ride quality standards for an amount of \$17,500.00 (copy of letter and proposal attached hereto and made a part hereof) resulting in a total contract amount of \$149,500.00; and

WHEREAS, the matter was discussed at the January 29, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional design engineering consulting services contract for Remington & Vernick Engineers for the 2020 Road Resurfacing Program for additional work outside the original scope of the project as set forth above and in its additional contract modification proposal attached hereto.

LET IT BE FURTHER RESOLVED, that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

NDA:dmp

February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: C-04-55-157-004-902

PURPOSE: Resolution authorizing contract modification #1 for Remington & Vernick Engineers.


Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 30, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: 2020 Road Resurfacing Program
Preparation of Construction Documents
Contract Modification #1 – Remington & Vernick Engineers

Members of the Board:

Remington & Vernick Engineers (RVE) has submitted a proposal to incorporate recently mandated ride quality performance assessments for County roads that are part of the National Highway System, as part of the 2020 Road Resurfacing Program. The scope of services includes the completion of pre-and post-construction International Roughness Index (IRI) testing for four (4) County Roads to verify compliance with the new ride quality standards. A copy of their proposal is enclosed herewith.

The proposal is in the amount of \$17,500.00 and will result in an adjusted total contract amount of \$149,500.00.

The above-mentioned matter was discussed at the Public Works Committee meeting of January 29, 2020, and a contract modification to RVE is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to Remington & Vernick Engineers in the amount of \$17,500.00 to complete of pre-and post-construction International Roughness Index (IRI) testing for five (5) County Roads to verify compliance with the new ride quality standards, and to authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment
/nam

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200133



**REMINGTON
& VERNICK
ENGINEERS**

One Harmon Plaza, Suite 210
Secaucus, NJ 07094
O: (201) 624-2137
F: (201) 624-2136

January 30, 2020

Passaic County Administration Building
401 Grand Street, 5th Floor, Room 524
Paterson, NJ 07505

Attn: Mr. Nordan Murphy, Principal Engineer

**Re: Additional Scope of Services
Passaic County
2020 2021 Roadway Resurfacing Program
Our File: 1600F011**

Dear Mr. Murphy:

As you are aware, the recently released NJDOT 2019 Standard Specifications requires all paving projects over 2500 linear feet on the National Highway System (NHS) be inventoried and ride quality performance tracked by way of an International Roughness Index (IRI) analysis. We will be using the services of Advanced Infrastructure Design, Inc. (AID) to perform the work. Our detailed scope of work that will be performed for this additional task is presented below.

- **International Roughness Index (IRI) Testing for Five County Roads.** This proposal includes both pre-construction and post-construction testing of the roadways listed below:
 - o *Valley Road, Claverack Road to Rock Hill Road (0.58 mi) City of Clifton*
 - o *Sloatsburg Road, Morris to State Line (1.38 mi) Ringwood Borough*
 - o *Black Oak Ridge Road, Route 23 Ramp to Wendt Lane (0.98 mi) Wayne Township*
 - o *Ringwood Avenue, Hamburg Turnpike to Wanaque Municipal Boundary (1.02 mi) Pompton Lakes Township*
- Our cost assumes the following:
 - o Three (3) runs will be collected along each lane during each testing occasion (i.e. pre-construction & post-construction).
 - o A maximum of six (6) mobilizations will be made for the entire project.
 - o The cost includes all associated data processing, analysis, reporting and inclusion in the project specifications.

As you know, our current scope of services for this project does not include these services. Our lump sum fee for these additional services is \$17,500 and will be invoiced as an additional fee for Phase 1 – Preliminary Design. The total fee for Phase I will increase from \$80,500 to \$98,000 and will be billed on a percent complete basis. Our new contract fee will be as follows:

Project:	Old Fee	Increase	New Total
2020-2021 Road Program	\$132,000	\$17,500	\$149,500

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200133

www.rve.com



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
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January 30, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: 2020 Road Resurfacing Program
Preparation of Construction Documents
Contract Modification #1 – Remington & Vernick Engineers

Members of the Board:

Remington & Vernick Engineers (RVE) has submitted a proposal to incorporate recently mandated ride quality performance assessments for County roads that are part of the National Highway System, as part of the 2020 Road Resurfacing Program. The scope of services includes the completion of pre-and post-construction International Roughness Index (IRI) testing for four (4) County Roads to verify compliance with the new ride quality standards. A copy of their proposal is enclosed herewith.

The proposal is in the amount of \$17,500.00 and will result in an adjusted total contract amount of \$149,500.00.

The above-mentioned matter was discussed at the Public Works Committee meeting of January 29, 2020, and a contract modification to RVE is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to Remington & Vernick Engineers in the amount of \$17,500.00 to complete of pre-and post-construction International Roughness Index (IRI) testing for five (5) County Roads to verify compliance with the new ride quality standards, and to authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment
/nam

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200133

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM


Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO SPARWICK CONTRACTING, INC. FOR THE PASSAIC COUNTY EMPLOYEE PARKING GARAGE REPAIRS ON GRAND STREET IN PATERSON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

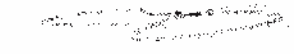
THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200134							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-25							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING FINAL PAYMENT TO SPARWICK CONTRACTING, INC. FOR THE PASSAIC COUNTY EMPLOYEE PARKING GARAGE REPAIRS ON GRAND STREET IN PATERSON, NEW JERSEY

WHEREAS, a contract was awarded to Sparwick Contracting, Inc. for the Passaic County Employee Parking Garage Repairs on Grand Street in the City of Paterson, NJ; and

WHEREAS, by letter dated January 30, 2020 the Office of the County Engineer advised the Passaic County Board of Chosen Freeholders that they recommended approval of the final payment to Sparwick Contracting, Inc.; and

WHEREAS, in accordance with the terms of the specifications, the County Counsel's Office has received a Maintenance Bond in the amount of \$4,728.97, a Consent to Surety, an Affidavit by the Contractor that liens and subcontractors have been paid and a payment certificate in the amount of \$21,508.47; and

WHEREAS, this matter was discussed at the January 29, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the work performed by Sparwick Contracting, Inc. for the Passaic County Employee Parking Garage Repairs on Grand Street in the City of Paterson, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

NDA:dmp

February 11, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 30, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: County Employee Parking Garage Repairs
City of Paterson

**Final Acceptance, Release of Retainage and Final Payment
Sparwick Contracting, Inc.**

Dear Members of the Board:

We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing Final Acceptance, Release of Retainage, and Final Payment for the County Employee Parking Garage Repairs, in the City of Paterson. This project has been completed, and conforms to the construction plans, standard specifications, and County Engineer Standards.

Final Acceptance, Release of Retainage, and Final Payment for this project was discussed at the Public Works Committee meeting of January 29, 2020 and recommended to the Full Board.

Based upon the above, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project, release of retainage, and authorize the Director of Finance to issue the Final Payment in the amount of \$21,508.47 to Sparwick Contracting, Inc., subject to any requirements deemed necessary by the County Counsel.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/jcp

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

K:\Users\jonathan_p\Employee Parking Garage\BCF\BCF_Parking Garage Repairs_Final Accept Letter_2020_01_30.doc

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200134

PARTIAL PAYMENT



COUNTY OF PASSAIC
 401 GRAND STREET - ROOM 439
 PATERSON, NEW JERSEY 07505

PURCHASE ORDER NO. 19-06147

CONTRACT NO. _____

PAYEE Sparwick Contracting, Inc.

DEPARTMENT Engineering

ADDRESS 2 Sunset Inn Road
Lafayette, N.J. 07848

VENDOR # 09045

DATE		
MONTH	DAY	YR
01	28	2020

ACCOUNT NUMBER
 C-04-55-153-001-903

CHECK NUMBER

DESCRIPTION	AMOUNT
GRAND STREET PARKING GARAGE REPAIRS PAYMENT # 2 (FINAL)	
Beginning Forward Balance:	\$21,508.47
Original Contract Amount	\$94,790.00
Adjusted Contract Amount	\$94,579.47
Contract Completed to Date	\$94,579.47
Less Amounts Previously Paid (\$73,071.00)	
Amount Due this Invoice	\$21,508.47
Balance of Contract	\$0.00
Ending Balance: <input type="text" value="-"/>	

Nordan Murphy, P.E., Asst. County Engineer

AMOUNT OF PAYMENT IN WORDS Twenty One Thousand Five Hundred Eight Dollars and Forty Seven Cents \$ 21,508.47

INSTRUCTIONS -- ISSUING DEPARTMENT

- 1.) Fill out form; attach any necessary invoices.
- 2.) Department head must approve all partial payments.
- 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
- 4.) After payment appears in the check register, introduce check number to Finance and adopt it in your payroll for February 11, 2020
 Official Resolution#: R20200134

DEPARTMENT CERTIFICATION

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: _____

Department: _____

VOUCHER COPY

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM


Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #2 FOR C.J. VANDERBECK AND SON, INC. AS IT PERTAINS TO THE BOILER REPLACEMENT PROJECTS AT 77 HAMILTON STREET, 80 HAMILTON STREET AND 401 GRAND STREET IN PATERSON, NJ AND AT 30 KING ROAD IN TOTOWA, NJ ALL AS NOTED IN THE RESOLUTION.

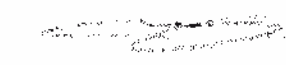
THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200135							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-26							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$14,994.00

APPROPRIATION: C-04-55-157-009-902

PURPOSE: Resolution for change order #2 for C.J. Vanderbeck and Son, Inc. as it pertains to the boiler replacement at 77 Hamilton Street.



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

February 3, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Boiler Replacement Projects
77 Hamilton Street, 80 Hamilton Street, 401 Grand Street- Paterson NJ
30 King Road- Totowa NJ
Change Order #2- C.J. Vanderbeck and Son, Inc.

Members of the Board:

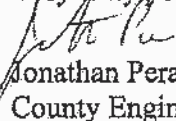
This Office is in receipt of Change Order #2 in the amount of \$14,994.00.

This change order addresses backflow preventers that were failing in 401 Grand St. and 80 Hamilton and changes to the electrical system in 401 Grand Street so newly installed boilers could operate properly.

This Change Order was reviewed and discussed at the Public Works Committee meeting of January 29, 2020 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #2 to the contractor C.J. Vanderbeck and Son, Inc. in the amount of \$14,994.00 (fourteen thousand nine hundred and ninety-four dollars). The total contract amount and including Change Order #2 is \$1,314,544.00.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

/AET
cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic1.local\departments\Engineering\Users\andrew_1\My Documents\PC Architect\Boiler RFP\19-013\Construction\Change Orders\C.O. 2.docx

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200135

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 2 (ADD)
 PROJECT No.
 DATE: January 24, 2020

PROJECT TITLE: PASSAIC COUNTY BOILERS REPLACEMENT PROJECT

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 27-Dec-18

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: C.J. VANDERBECK AND SON INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Additions					
<u>1</u>	401 Grand St Boiler room- Replace the defective Back Flow Device, Pressure Regulator Feeder and relocate it to "code" requirements with new isolation valves. Labor-2 Plumbers 16 hrs @\$120.00/hr Material \$ 920.00 (Overhead and Profit Incl)	1	EA	\$ 4,944.00	\$ 4,944.00
<u>2</u>	80 Hamilton St. Boiler Room- Replace the defective back flow device, the existing location is to "code". Labor-2 Plumbers 8 hrs @\$120.00/hr Material \$ 880.00 (Overhead and Profit Incl)	1	EA	\$ 2,976.00	\$ 2,976.00
<u>3</u>	401 Grand Street Boiler room Installation of additional equipment necessary for voltage differences between 480-volt electrical panel and the 208-volt boilers. Material and Labor (Overhead and Profit Incl)	1	EA	\$ 7,074.00	\$ 7,074.00

Deductions

Total Supplementals

Total Adds	\$ 14,994.00
Total Deducts	\$ -

1. DESCRIPTION AND VALUE OF CHANGE (Cont'l)

ADD TO THE AMOUNT OF CONTRACT.....

Introduced on: February 11, 2020
 ORIGINAL DATE FOR COMPLETION.....
 Adopted on: February 11, 2020
 Official Resolution: R-2020-135

December 30, 2019
 0 Calendar Days

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.
PROJECT No.

2 (ADD)

DATE: January 24, 2020

PROJECT TITLE: PASSAIC COUNTY BOILERS REPLACEMENT PROJECT

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 27-Dec-18

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: C.J. VANDERBECK AND SON INC.

NEW DATE FOR COMPLETION IS..... December 30, 2019

2. REASON FOR CHANGE

This change order addresses backflow preventors that were failing in 401 Grand St. and 80 Hamilton and changes to the electrical system in 401 Grand Street so new boiler could operate properly.

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200135



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

February 3, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Boiler Replacement Projects
77 Hamilton Street, 80 Hamilton Street, 401 Grand Street- Paterson NJ
30 King Road- Totowa NJ
Change Order #2- C.J. Vanderbeck and Son, Inc.

Members of the Board:

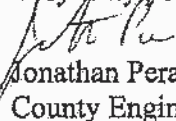
This Office is in receipt of Change Order #2 in the amount of \$14,994.00.

This change order addresses backflow preventers that were failing in 401 Grand St. and 80 Hamilton and changes to the electrical system in 401 Grand Street so newly installed boilers could operate properly.

This Change Order was reviewed and discussed at the Public Works Committee meeting of January 29, 2020 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #2 to the contractor C.J. Vanderbeck and Son, Inc. in the amount of \$14,994.00 (fourteen thousand nine hundred and ninety-four dollars). The total contract amount and including Change Order #2 is \$1,314,544.00.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic1.local\departments\Engineering\Users\andrew_1\My Documents\PC Architect\Boiler RFP\19-013\Construction\Change Orders\C.O. 2.docx

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200135

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

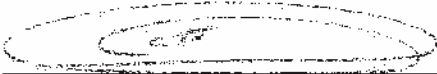
Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING THE SECOND-YEAR OPTION TO RENEW THE CONTRACT WITH PREFERRED OUTDOOR EXPERIENCE, LLC d/b/a GEESE CHASERS NORTH JERSEY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PARKS & RECREATION DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200136							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-27							
CAF #								
Purchase Req. #	Acct. # 0-01-28-198-001-213							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING THE SECOND-YEAR OPTION TO RENEW THE CONTRACT WITH PREFERRED OUTDOOR EXPERIENCE, LLC d/b/a GEESE CHASERS NORTH JERSEY

WHEREAS, the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-2019-0208 on March 12, 2019, awarding a contract to Preferred Outdoor Experience, LLC d/b/a Geese Chasers North Jersey to provide goose control services for the Passaic County Goffle Brook Park, Weasel Brook Park, Preakness Valley Golf Course and Garret Mountain; and

WHEREAS, the contract term is April 1, 2019 through March 31, 2020 in the amount of \$52,240 for year one with an option to renew a second year at the same cost; and

WHEREAS, the County is desirous of exercising the second year option, for a fee of \$52,240, for the period April 1, 2020 to March 31, 2021; and

WHEREAS, this matter was discussed at the January 20, 2020 meeting of the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the Passaic County Director of Parks & Recreation to exercise the second year option with Preferred Outdoor Experience, LLC d/b/a Geese Chasers North Jersey for goose control services for the Passaic County Goffle Brook Park, Weasel Brook Park, Preakness Valley Golf Course and Garret Mountain.

LET IT BE FURTHER RESOLVED, that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the within action taken by this Board.

NDA:dmp

February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$52,240.00

APPROPRIATION: \$39,179.97 – 0-01-28-198-001-213
*\$13,060.03- Contingent upon availability of funds in 2021 budget.

PURPOSE: Resolution authorizing the second-year to renew the contract with Preferred Outdoor Experience, LLC from April 1, 2020 to March 31, 2021.


Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



**COUNTY OF PASSAIC
PARKS & RECREATION**

209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 2/4/2020
Re: Preferred Outdoor Experience LLC DBA Geese Chasers North Jersey

The Passaic County Parks Department received bids for Goose Control Services within the Passaic County Park System. Areas to be serviced are Weasel Brook Park, Goffle Brook Park, Garret Mountain, and Preakness Valley Golf Course. Bids were submitted by Preferred Outdoor Experience LLC DBA Geese Chasers North Jersey and were opened on February 20, 2019. Award was made to Preferred Outdoor Experience LLC DBA Geese Chasers North Jersey in the amount of \$52,240 for year one with an option of a second year at the same cost.

The Passaic County Parks Department would like to exercise the second year option with Preferred Outdoor Experience LLC DBA Geese Chasers North Jersey in the amount of \$52,240. This was presented and approved at the Public Works Committee Meeting on January 29, 2020.

I therefore recommend that the Board of Chosen Freeholders adopt the necessary resolution authorizing the Parks Department to exercise the 2nd year option with Preferred Outdoor Experience LLC DBA Geese Chasers North Jersey.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

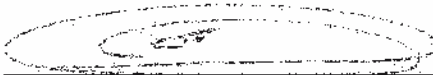
Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2019-0685 DATED AUGUST 13, 2019 TO AUTHORIZE INCREASE OF TOTAL ESTIMATED RENTAL/PURCHASE AMOUNT OF UNIFORMS FOR VARIOUS COUNTY DEPARTMENTS AND INSTITUTIONS FROM AMERICAN WEAR FOR REMAINDER OF CONTRACT PERIOD THROUGH MAY 31, 2021 IN ACCORDANCE WITH N.J.A.C. 5:30-11.10(a)(1) ALL AS NOTED IN THE RESOLUTION.

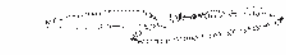
THIS RESOLUTION WAS REQUESTED BY:

PARKS & RECREATION DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200137							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AMENDING R-2019-0685 DATED AUGUST 13, 2019 TO AUTHORIZE INCREASE OF TOTAL ESTIMATED RENTAL/PURCHASE AMOUNT OF UNIFORMS FOR VARIOUS COUNTY DEPARTMENTS AND INSTITUTIONS FROM AMERICAN WEAR FOR REMAINDER OF CONTRACT PERIOD THROUGH MAY 31, 2021 IN ACCORDANCE WITH N.J.A.C. 5:30-11.10(a)(1)

WHEREAS, by Resolution R-2018-0438 dated June 12, 2018, the Passaic County Board of Chosen Freeholders awarded a bid contract to American Wear of East Orange, New Jersey to supply uniforms for various Passaic County Departments and Institutions for the contract year of June 1, 2018 through May 31, 2021 for a total estimated amount of \$80,098.20 but, in accordance with N.J.A.C. 5:30-11.10(a), was awarded as an open-ended contract; and

WHEREAS, since that bid was the first time that the purchase of uniforms was consolidated into one total bid, the amount needed for the purchase of uniforms for the contract period was greatly underestimated; and

WHEREAS, by Resolution R-2019-0685 dated August 13, 2019, the Passaic County Board of Chosen Freeholders authorized an increase to the original estimate of \$80,098.20 by \$100,000.00 for a new amount of \$180,098.20; and

WHEREAS, the Passaic County Director of Parks & Recreation is requesting, by way of correspondence dated February 4, 2020 attached hereto and made part hereof, to once again increase the dollar amount by \$178,000.00 for a new amount of \$358,098.20 for the remainder of the contract period through May 31, 2021 due to the underestimation of funds needed for supplying uniforms; and

WHEREAS, this matter was discussed at the January 29, 2020 meeting of the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification of funds is attached indicating the availability of funds for said expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby amends Resolution R-2019-0685 dated August 13, 2019 to authorize that the award of rental or purchase of uniforms for various County Departments and Institutions from American Wear, as a result of its low bid, be increased from a total estimated amount of \$180,098.00 to \$358,098.20.

LET IT BE FURTHER RESOLVED, that inasmuch as this contract was originally awarded as an open-ended contract and that this amendment does not change the quality or character of the items set forth in the May 23, 2018 bid and is also within the parameters set forth in the specifications attached to that bid, this action is permitted pursuant to N.J.A.C. 5:30-11.10(a)(1).

NDA:dmp

February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$178,000.00

APPROPRIATION: All accounts on a needs basis.

PURPOSE: Resolution authorizing increase of contract previously awarded for the rental/purchase of uniforms by various county departments and institutions.


Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



**COUNTY OF PASSAIC
PARKS & RECREATION**

209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 2/4/2020
Re: American Wear

Bids were received for uniform rental services within Passaic County and on June 12, 2018 the Passaic County Board of Chosen Freeholders, by way of resolution (#R20180438), awarded the contract to American Wear of East Orange NJ. The company was to supply uniforms to various Passaic County Departments for the contract year of June 1, 2018 through May 31, 2021 for a total estimated amount of \$80,098.20 as an open ended contract.

On August 13, 2019 The Passaic County Board of Chosen Freeholders adopted resolution #R20190685 to increase the original estimate of \$80,098.20 from Resolution #R20180438 by \$100,000 for a new amount of \$180,098. This increase was needed due to the fact that this was the first time the purchase of uniform services was consolidated into one bid and the dollar amount was greatly underestimated.

The Passaic County Parks Department requested to once again increase the dollar amount for the remainder of the contract through May 31, 2021. This increase is once again due to the underestimation of funds needed for supplying uniforms. The request was made to amend Resolution R20190685 by increasing the dollar amount by \$178,000 for a new amount of \$358,098.20. This request was approved at the Public Works Committee meeting held on January 29, 2020

I therefore recommend that the Board of Chosen Freeholders amend resolution R20190685 authorizing the \$178,000 increase as stated above for uniform rental services with American Wear for various county departments through May 31, 2021.



**COUNTY OF PASSAIC
PARKS & RECREATION**

209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 2/4/2020
Re: American Wear

Bids were received for uniform rental services within Passaic County and on June 12, 2018 the Passaic County Board of Chosen Freeholders, by way of resolution (#R20180438), awarded the contract to American Wear of East Orange NJ. The company was to supply uniforms to various Passaic County Departments for the contract year of June 1, 2018 through May 31, 2021 for a total estimated amount of \$80,098.20 as an open ended contract.

On August 13, 2019 The Passaic County Board of Chosen Freeholders adopted resolution #R20190685 to increase the original estimate of \$80,098.20 from Resolution #R20180438 by \$100,000 for a new amount of \$180,098. This increase was needed due to the fact that this was the first time the purchase of uniform services was consolidated into one bid and the dollar amount was greatly underestimated.

The Passaic County Parks Department requested to once again increase the dollar amount for the remainder of the contract through May 31, 2021. This increase is once again due to the underestimation of funds needed for supplying uniforms. The request was made to amend Resolution R20190685 by increasing the dollar amount by \$178,000 for a new amount of \$358,098.20. This request was approved at the Public Works Committee meeting held on January 29, 2020

I therefore recommend that the Board of Chosen Freeholders amend resolution R20190685 authorizing the \$178,000 increase as stated above for uniform rental services with American Wear for various county departments through May 31, 2021.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



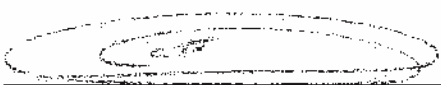
Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM


Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE COLLECTIONS ASSESSMENT FOR PRESERVATION (CAP) PROGRAM ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20200138						
Meeting Date		02/11/2020						
Introduced Date		02/11/2020						
Adopted Date		02/11/2020						
Agenda Item		o-29						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE COLLECTIONS ASSESSMENT FOR PRESERVATION (CAP) PROGRAM

WHEREAS, the County of Passaic Department of Cultural & Historic Affairs is desirous of applying to the Collections Assessment for Preservation (CAP) Program; and

WHEREAS, if awarded, the funding will be used to assess the County's artifact and archival collections for proper means of conservation, preservation, and public access; and

WHEREAS, the County is requesting the full \$3,700 with a 1-to-1 match, and if awarded, funds will cover the costs of a professional consultant to prepare the collections report and assessment; and

WHEREAS, this matter was discussed at the January 29, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED that, pursuant to the terms set forth above, the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director of the County of Passaic Department of Cultural & Historic Affairs to apply to the Collections Assessment for Preservation (CAP) Program.

LET IT BE FURTHER RESOLVED, the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to apply for the Grant as set forth above and also to receive funds accordingly.

NA:dmp

February 11, 2020



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 – 706 - 6640
e-mail: kellyr@passaiccountynj.org

February 5, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: APPLICATION TO THE COLLECTIONS ASSESSMENT FOR
PRESERVATION (CAP) PROGRAM FOR THE DEPARTMENT OF
CULTURAL & HISTORIC AFFAIRS**

Members of the Board:

We are seeking a resolution authorizing an application to Collections Assessment for Preservation (CAP) Program for the Department of Cultural & Historic Affairs. If awarded the funding will be used to assess the County's artifact and archival collections for proper means of conservation, preservation, and public access. The County is requesting the full \$3,700 with a 1-to-1 match. If awarded, funds will cover the costs of a professional consultant to prepare the collections report and assessment. The Public Works and Building & Grounds Committee at their meeting of January 29, 2020 recommended that the full Board authorize applying for this grant.

If you have any questions, please do not hesitate to contact me.

Sincerely

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

cc: Anthony DeNova, County Administrator



GRANT APPLICATION REQUEST FORM

1. **Grant Title:** Collections Assessment for Preservation Program Grant

2. **Funding Source:** Federal State Other : AMERICAN INSTITUTE FOR CONSERVATION

3. **Description of Grant:**

The Collections Assessment for Preservation (CAP) program provides small and mid-sized museums with partial funding toward a general conservation assessment. The assessment is a study of all of the institution's collections, buildings, and building systems, as well as its policies and procedures relating to collections care. Participants who complete the program receive an assessment report with prioritized recommendations to improve collections care. CAP is often a first step for small institutions that wish to improve the condition of their collections.

4. **Grant Period:** From 2020 To 2020

5. **Amount Requested:** \$ 3700

6. **Is a dollar match required? :** Yes No

7. **If yes, how much? :** \$ 3700

8. **Is the match:** Monetary In-Kind (Identify): _____

9. **Account #:** 0-01-28-198-004-PE1

10. **Is this a:** New Program Existing Program Amendment

11. **Grant Administrator (Name/Title/ Department):**

Kelly C. Ruffel, Director, Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC. FOR REMOVAL AND DISPOSAL OF TWO UNDERGROUND STORAGE TANKS AND ALL OTHER COMPONENTS OF THE EXISTING FUEL DEPOT IN CONNECTION WITH THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY PROJECT AT 1310 ROUTE 23 NORTH IN THE TOWNSHIP OF WAYNE, NEW JERSEY AS PER STATE CONTRACT ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200139							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-30							
CAF #	C-04-55-157-006-901							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION FOR AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC. FOR REMOVAL AND DISPOSAL OF TWO UNDERGROUND STORAGE TANKS AND ALL OTHER COMPONENTS OF THE EXISTING FUEL DEPOT IN CONNECTION WITH THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY PROJECT AT 1310 ROUTE 23 NORTH IN THE TOWNSHIP OF WAYNE, NEW JERSEY AS PER STATE CONTRACT

WHEREAS, there exists a need for removal of the existing storage tanks (USTs) and existing fuel depot in connection with the New Department of Public Works Facility Project at 1310 Route 23 North in the Township of Wayne, NJ; and

WHEREAS, the scope of the work includes the removal and disposal of two (2) USTs; one 10,000 gallon UST and one 6,000 gallon UST, and for the removal and disposal of all other components of the existing fuel depot, as more fully explained in the February 4, 2020 letter from the County Engineer attached hereto and made part hereof; and

WHEREAS, T. Slack Environmental Services of Kenilworth, New Jersey holds a State Contract (#A42266) for these types of services; and

WHEREAS, said T. Slack has submitted a proposal dated January 16, 2020 to perform the removal and disposal services for the sum of \$46,108.00 (copy of proposal attached hereto and made a part hereof); and

WHEREAS, this matter was discussed at the January 29, 2020 meeting of the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

WHEREAS, a certification is attached hereto and made a part hereof indicating the availability of funds for said expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to T. Slack Environmental Services of Kenilworth, New Jersey for the removal and disposal of two (2) USTs; one 10,000 gallon UST and one 6,000 gallon UST, and for the removal and disposal of all other components of the existing fuel depot in connection with the New Department of Public Works Facility Project, 1310 Route 23 North in the Township of Wayne, NJ pursuant to its proposal and applicable State Contract.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

NA:dmp

February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$46,108.00

APPROPRIATION: C-04-55-157-006-901

PURPOSE: Resolution awarding contract to T. Slack per State Contract A42266 for the removal of two existing underground storage tanks at the Para Transit Location, Wayne.


Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

February 4, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: New Department of Public Works Facility
1310 Route 23 North
Township of Wayne, Passaic County

AWARD OF UNDERGROUND STORAGE TANK AND FUEL DEPOT REMOVAL SERVICES

Dear Members of the Board:

The County of Passaic requested a proposal for the removal of the existing underground storage tanks (USTs), and existing fuel depot, in connection with the New Department of Public Works Facility project in the Township of Wayne. The scope of services is for the removal and disposal of two (2) USTs; one 10,000 gallon UST and one 6,000 gallon UST, and for the removal and disposal of all other components of the existing fuel depot.

A proposal was received from T. Slack Environmental Services, of Kenilworth, New Jersey, in the amount of \$46,108.00 (NJ State Contract #A42266).

This matter was discussed by the Public Works Committee on January 29, 2020 and an award of contract to T. Slack Environmental Services is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to T. Slack Environmental Services, in the amount of \$46,108.00, for the removal and disposal of two (2) USTs; one 10,000 gallon UST and one 6,000 gallon UST, and for the removal and disposal of all other components of the existing fuel depot, in connection with the New Department of Public Works Facility project in the Township of Wayne, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel

Director of Finance

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200139

NJDEP
UST CERTIFICATION PROGRAM
#US00334

NJ BUSINESS REGISTRATION
#0106912



January 16, 2020

Nordan Murphy, P.E., P.P., C.M.E.
County of Passaic
401 Grand Street, Room 524
Paterson, NJ 07505

Phone: 973-225-5398
Cell: 973-617-7187
Fax: 973-742-3936
E-Mail: nordanm@passaiccountynj.org

Job Scope: Removal of Two (2) USTs: One (1) 10,000 Gallon Gas, One (1) 6,000 Gallon Diesel
Job Site: Passaic Para Transit, Wayne
Proposal No. TS-15233

Dear Mr. Murphy,

T. Slack Environmental Services, Inc. is pleased to submit the following proposal for your review.
Pricing is from our NJ State Contract #A42266.

T. SLACK ENVIRONMENTAL SERVICES, INC. (TSES) is pleased to submit the following proposal for your review. The scope of work is in accordance with existing New Jersey Department of Environmental Protection (NJDEP) and Bureau of Underground Storage Tanks (BUST) Regulations.

The Scope of Work is based on the information provided to TSES by the client. TSES therefore assumes the following:

- A. There were no discharges of free product.
- B. Excavated soils are below current NJDEP cleanup criteria.
- C. The UST(s) to be removed has been registered with the NJDEP since 1988.

Any variation from the above-stated facts will result in re-evaluation of costs stated herein. Customer authorizes TSES to perform any and all additional services or tests required by the NJDEP not specified herein at an additional cost for labor and material.

SCOPE OF WORK:

1. The UST(s) must be registered with the NJDEP in order to remove them (*if not previously registered*). If the UST(s) have not been registered, a UST Facility Certification Questionnaire, a site map, and a check payable to the "Treasurer State of New Jersey" will have to be submitted to the NJDEP. The NJDEP will then issue a Facility Registration number and Facility ID# for the application submitted. TSES will obtain the ID number and submit the next application "Closure of an Underground Storage Tank" for NJDEP approval.

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200130

NJDEP
UST CERTIFICATION PROGRAM
#US00334



NJ BUSINESS REGISTRATION
#0106912

2. Once TSES receives the approved NJDEP "Closure of an Underground Storage Tank System" form, we can then notify the local municipal agency and/or building department of the closure activity in writing and apply for necessary permits. A copy of the approved NJDEP closure form will be submitted with the permit applications. Once the building department approves the applications, TSES can then begin work.
3. TSES will call the NJ ONE CALL Hotline to mark out all existing underground utilities. This will be done at least FIVE (5) days prior to excavation. TSES cannot begin soil excavation until all the utility lines are clearly marked out.
4. The UST(s) contents will be pumped out prior to any excavating work. (See contingency costs).
5. TSES will mobilize all necessary equipment and materials to complete the tank removal activities.
6. TSES will excavate to the top of the UST(s), drain lines back into the tank and purge the tank of all combustible gases. Once purged, a combustible gas meter will be used to monitor the level of combustible gases in the UST(s). When levels are within safe limits the tank will be cut and cleaned to local Fire Department Codes and Department of Transportation Standards. All liquids and sludge will be containerized for disposal and manifested according to federal and state guidelines.
7. Once cleaned, the UST(s) will be removed from the excavation in accordance with American Petroleum Institute (API) 1604 Procedures.
8. All post excavation confirmatory sampling will be performed by an LSRP (Licensed Site Remediation Professional) from TSES certified by the NJDEP. The sampling and analysis will be performed in accordance with the NJDEP's Requirements for Site Remediation 7:26E.
9. TSES will schedule all necessary municipal inspections.
10. The cleaned UST(s) will be transported and disposed to a local scrap yard. All scrap yard receipts will be provided to the client as proof of disposal.
11. The excavation will be backfilled with certified clean fill and compacted in 24" lifts to grade. TSES will restore all disturbed areas as required up to surface grade only.
13. TSES will complete the UST Facility Certification Questionnaire form to de-list the tanks removed. The completed questionnaire will be sent to the client for signature by the responsible party. The client **MUST** submit the signed questionnaire to the NJDEP. **THIS FORM MUST BE SIGNED, COMPLETED AND SUBMITTED TO THE NJDEP WITHIN 7 DAYS OF THE UST REMOVAL.** This is the client's full responsibility; TSES cannot sign off on this questionnaire.

NJDEP
 UST CERTIFICATION PROGRAM
 #US00334

T
SLACK
 ENVIRONMENTAL SERVICES

NJ BUSINESS REGISTRATION
 #0106912

14. TSES will prepare and submit a Site Investigation Report (SIR) and/or a Remedial Investigation Report (RIR), LSRP forms, PA/SI forms, UST Closure Report, Response Action Outcome for Specific Area(s) of Concern as required by the NJDEP.

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00018	Backhoe & Operator (S/T) Commodity Code 830-69-086771	40	Hours	\$125.00	\$5,000.00
00024	Plumber (S/T) Commodity Code 830-69-086777	24	Hours	\$92.00	\$2,208.00
00030	Laborers (S/T) Commodity Code 830-69-086783	120	Hours	\$70.00	\$8,400.00
Commodity Code 830-69-089792					
00035	Concrete Disposal	6	Loads	\$500.00	\$3,000.00
00035	Samples	20	Each	\$180.00	\$3,600.00
00035	Backfill	200	Ton	\$35.00	\$7,000.00
00036	LSRP Services & Reports	1	Lump Sum	\$7,500.00	\$7,500.00
00036	Tandem & Trailer	2	Days	\$1,200.00	\$2,400.00
00036	Road Cutting Saw	2	Days	\$375.00	\$750.00
00036	Vibratory Compacting Roller	2	Days	\$425.00	\$850.00
00036	Excavator with Hammer	2	Days	\$1,500.00	\$3,000.00
00036	Low-Boy Trucking	2	Days	\$1,200.00	\$2,400.00
					\$46,108.00

COST: \$46,108.00
 Not Including Contingencies Below*

THIS QUOTE IS VALID FOR 60 DAYS

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200139

NIDEP
UST CERTIFICATION PROGRAM
#US00334



NJ BUSINESS REGISTRATION
#0106912

CONTINGENCY COSTS:

1. Removal of diesel liquids/sludge at \$1.50 per gallon; gasoline liquids/sludge pricing will be based on current market pricing.
2. Vac truck rate per hour will be \$125.00 per hour.
3. If contamination is found, a separate quote for remediation will be issued.
4. Local permits will be invoiced to client at cost plus \$50.00 administrative fee. If Engineer signed/sealed drawings are required, the cost will be invoiced to client.
5. T. Slack Environmental will call in for underground utilities to be marked-out by NJ One Call system as required by law. Any private utilities and/or drainage systems are the responsibility of the client to locate (lamp posts, gas grills, drainage systems, sprinkler systems, etc.) We will take all care to avoid damaging any underground utilities/systems, including sprinkler systems and cannot be held responsible for breakage or reconnection of any utilities/systems at the site.
6. If a mark-out by a private company is required, there will be an additional charge.
7. In the event that the UST(s) were not previously registered, the client will be responsible for the registration fee, payable to the "Treasurer, State of New Jersey".
8. NJ DEP Fees are NOT included in the cost; all State fees are the responsibility of the client.

PAYMENT TERMS: Progressive Invoicing.

DISPUTES: Any dispute or disagreement which cannot be resolved by the parties and any controversy, claim or dispute otherwise arising out of or in connection with this agreement, or the breach thereof, or otherwise arising from the project, shall be settled under the rules of the American Arbitration Association. Arbitration proceedings shall be held in Kenilworth, New Jersey, USA, or such other place as is mutually acceptable to both parties. The award in any arbitration proceeding shall be final and binding upon all parties and judgment thereon may be entered in any court of competent jurisdiction upon application of either of the parties. In the event T. Slack Environmental Services, Inc. shall be required to institute litigation and/or arbitration proceedings to enforce the terms of this agreement, or any such matters are placed in the hands of an attorney, T. Slack Environmental Services, Inc. shall be entitled to reimbursement of reasonable attorney's fees, interest and all costs of suit and/or arbitration proceedings.

If this proposal is acceptable, please sign and return the signatory sheet attached. If you have any questions or comments regarding this proposal, please feel free to contact me at (908) 964-5360. Thank you for considering T. SLACK ENVIRONMENTAL SERVICES, INC. to assist you in your environmental needs.

Sincerely,

Vincent D'Alessandro
Operations Manager

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200139

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



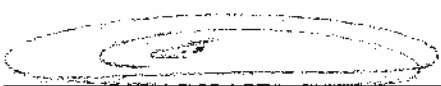
Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

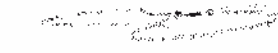
Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO WADE APPRAISAL, LLC FOR THE APPRAISAL OF TWO CONSTRUCTION AND MAINTENANCE EASEMENTS REQUIRED FOR THE REPLACEMENT OF THE HIGH MOUNTAIN ROAD CULVERT 1600-338 OVER SQUAW BROOK PROJECT IN THE BOROUGH OF NORTH HALEDON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL
Public Works
COMMITTEE NAME

Official Resolution#	R20200140							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-31							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

Res. Pg: o.31-2

**RESOLUTION AWARDING CONTRACT TO WADE APPRAISAL, LLC FOR THE
APPRAISAL OF TWO CONSTRUCTION AND MAINTENANCE EASEMENTS
REQUIRED FOR THE REPLACEMENT OF THE HIGH MOUNTAIN ROAD
CULVERT 1600-338 OVER SQUAW BROOK PROJECT IN THE BOROUGH OF
NORTH HALEDON, NEW JERSEY**

WHEREAS, there exists a need for Professional Consultant Appraisal Services as it concerns the preparation of appraisals in order to value two construction and maintenance easements (Easement E1 consisting of 678 sq.ft. & Easement E2 consisting of 374 sq.ft.) in connection with the Replacement of the High Mountain Road Culvert 1600-338 Project in the Borough of North Haledon, New Jersey; and

WHEREAS, Wade Appraisal, LLC, 460 Main Street, Metuchen, NJ 08840 has submitted a proposal dated January 27, 2020 to perform the necessary appraisal report for the sum of \$3,000.00 (a copy of said proposal is attached hereto and made a part hereof); and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, said Wade Appraisal, LLC has been qualified as a “pool appraiser” through a fair and open process pursuant to the Resolution of the Board R-2020-0026 dated January 28, 2020 under the New Jersey Pay-to-Play Law (N.J.S.A. 19:44A:20.3, et seq.); and

WHEREAS, this matter was discussed at the January 29, 2020 meeting of the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached here to which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for professional appraisal consulting services with regard to Easement E1 (construction and maintenance easement – 678 sq. ft.) and Easement E2 (construction and maintenance easement – 374 sq.ft.) in connection with the Replacement of the High Mountain Road Culvert 1600-338 over Squaw Brook Project in the Borough of North Haledon, NJ to Wade Appraisal, LLC of Metuchen, NJ pursuant to its attached proposal.

LET IT BE IT FURTHER RESOLVED, that the Director and Clerk of the Board of Chosen Freeholders be authorized to execute an agreement for these services on behalf of the County of Passaic.

LET IT BE FURTHER RESOLVED, that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A:11-5(1) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

LET IT BE FURTHER RESOLVED that a Notice of this action be published in the North Jersey Herald & News.

NA:dmp

February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,000.00

APPROPRIATION: C-04-55-105-001-902

PURPOSE: Resolution awarding contract to Wade Appraisals, LLC for appraisal services for two easements needed for the High Mountain Road Culvert over Squaw Brook Project.


Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr

Request for Fee Proposal

**Two Easements:
Replacement of the High Mountain Road Culver
Over Squaw Brook**

Issued By:

**County of Passaic
401 Grand Street
Paterson, NJ 07505**

Submitted By:



WADE APPRAISAL, LLC

**460 Main Street
Metuchen, New Jersey 08840
732.204.6445**

Request for Fee Proposal

**Two Easements:
Replacement of the High Mountain Road Culver
Over Squaw Brook**

Issued By:

**County of Passaic
401 Grand Street
Paterson, NJ 07505**

Submitted By:



WADE APPRAISAL, LLC

**460 Main Street
Metuchen, New Jersey 08840
732.204.6445**

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION TO AMEND R-2018-0251 DATED MARCH 27, 2018 FOR AWARD OF MAINTENANCE/REPAIR CONTRACT TO CARRIER CORP. TO REFLECT ORIGINAL LANGUAGE FROM BID DOCUMENT, AUTHORIZE ADDITIONAL MONEY SET ASIDE FOR AN INCREASE TO EXISTING PURCHASE ORDER #19-01043, AND ALLOCATE FUNDS TO THE PASSAIC COUNTY SHERIFF'S DEPARTMENT FOR HVAC REPAIRS ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200141							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-32							
CAF #	9-01-20-112-001-207							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION TO AMEND R-2018-0251 DATED MARCH 27, 2018 FOR AWARD OF MAINTENANCE/REPAIR CONTRACT TO CARRIER CORP. TO REFLECT ORIGINAL LANGUAGE FROM BID DOCUMENT, AUTHORIZE ADDITIONAL MONEY SET ASIDE FOR AN INCREASE TO EXISTING PURCHASE ORDER #19-01043, AND ALLOCATE FUNDS TO THE PASSAIC COUNTY SHERIFF'S DEPARTMENT FOR HVAC REPAIRS

WHEREAS, the Board of Chosen Freeholders of the County of Passaic by Resolution R-2018-0251 dated March 27, 2018 awarded a bid to Carrier Corporation of Fairfield, New Jersey to perform preventative service and service/repair of air cooled chillers, air conditioning, heating and refrigeration units located in sixteen (16) Passaic County-owned facilities for a three year period; and

WHEREAS, that bid (Bid #SB-18-015) received on February 27, 2018 also contained language which specified a contract period of April 1, 2018 through March 31, 2020 with two one-year options to renew as per the County of Passaic; and

WHEREAS, said specified contract period with two one-year options to renew was not mentioned in Resolution R-2018-0251 dated March 27, 2018; and

WHEREAS, the Passaic County Superintendent of Buildings & Grounds is requesting, by way of letter dated February 3, 2020 attached hereto and made part hereof, the amendment of said Resolution to reflect the language from the original bid document received on Tuesday, February 27, 2018 in order to exercise the first one-year option to renew the maintenance/repair contract to Carrier Corp. as it pertains to preventive service for air cooled chillers and service/repair of air conditioning, heating and refrigeration units located in 16 Passaic County facilities; and

WHEREAS, the Superintendent of Buildings & Grounds is also requesting that the Board of Chosen Freeholders set aside the additional sum of \$81,916.60 for an increase to existing purchase order #19-01043 for HVAC service and repairs and also to allocate funds in the amount of \$7,960.97 to the Passaic County Sheriff's Department for services conducted by Carrier Corp. for HVAC repairs (see copy of letter attached hereto and made part hereof); and

WHEREAS, a total of \$89,877.57 is needed to cover all services performed by Carrier Corp.; and

WHEREAS, this matter was discussed at the January 29, 2020 meeting of the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto which indicates the availability of funds for said expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes amendment of Resolution R-2018-0251 dated March 27, 2018 to reflect language from the original bid document for Carrier Corporation for service and repair and to exercise the first one-year option, sets aside the sum of \$81,916.60 for an increase to existing Purchase Order #19-01043 to cover needed HVAC service and repairs for County buildings, and allocate funds to the Sheriff's Department in the amount of \$7,960.97 for services conducted by Carrier Corp. for HVAC repairs for a total of \$89,877.57 to cover all services.

LET IT BE FURTHER RESOLVED, that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the within action taken by this Board.

February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$89,877.57

APPROPRIATION: \$81,916.60 9-01-20-112-001-207
\$7,960.97 9-01-25-157-001-207

PURPOSE: Resolution authorizing amendment of resolution R2018-0251 to award contract to Carrier Corporation for service, repair and exercise the first one year option and to increase existing purchase order #19-001043 cover HVAC service and repairs for County Buildings and Sheriffs department.



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



County of Passaic
BUILDINGS & GROUNDS DEPT
151 E. 11TH STREET, Paterson, New Jersey 07505

Stephen Orsini
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (201) 937-2576
E-MAIL: steveo@passaiccountynj.org

February 3, 2020

Mr. Mathew Jordan, Esq.
County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- CARRIER CORPORATION.
100 DELAWANNA AVENUE, SUITE 401
CLIFTON, NJ 07014

Dear Mr. Jordan:

At the January 29, 2020 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Carrier Corporation.

DESCRIPTION OF RESOLUTION- RECOMMENDING TO THE BOARD TO AMMEND THE PREVIOUS RESOLUTION # R20180251 TO REFLECT THE LANGUAGE FROM THE BID DOCUMENT FOR CARRIER CORPORATION ON HVAC SERVICE AND REPAIR AND TO EXERCISE THE FIRST YEAR OPTION. IN ADDITION BUILDINGS & GROUNDS IS REQUESTING TO SET ASIDE THE ADDITIONAL SUM OF \$81,916.60 FOR AN INCREASE TO EXISTING PURCHASE ORDER # 19-01043 FOR CARRIER CORPORATION FOR HVAC SERVICE AND REPAIRS. IN ADDITION 7,960.97 IS NEEDED TO ALLOCATE FUNDS TO THE SHERIFFS DEPT. FOR SERVICES CONDUCTED BY CARRIER CORP FOR HVAC REPAIRS. A TOTAL OF \$89,877.57 IS NEEDED TO COVER ALL SERVICES.

THE FUNDS WILL BE USED FROM THE FOLLOWING ACCOUNT NUMBER:
ACCOUNT # 9-01-20-112-001-207 WILL BE USED FOR \$81,916.60
ACCOUNT # 9-01-25-157-001-207 WILL BE USED FOR \$7,960.97

A TOTAL OF \$89,877.57 WILL BE NEEDED TO COVER SERVICES.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,

Stephen Orsini
Superintendent of Buildings & Grounds



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
 Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

RESOLUTION DESCRIPTION: RECOMMENDING TO THE BOARD TO AMEND THE PREVIOUS RESOLUTION # R20180251 TO REFLECT THE LANGUAGE FROM THE BID DOCUMENT FOR CARRIER CORPORATION ON HVAC SERVICE AND REPAIR AND TO EXERCISE THE FIRST YEAR OPTION. IN ADDITION BUILDINGS & GROUNDS IS REQUESTING TO SET ASIDE THE ADDITIONAL SUM OF \$61,216.69 FOR AN INCREASE TO EXISTING PURCHASE ORDER # 19-01043 FOR CARRIER CORPORATION FOR HVAC SERVICE AND REPAIRS. IN ADDITION \$7,960.57 IS NEEDED TO ALLOCATE FUNDS TO THE SHERIFFS DEPT. FOR SERVICES CONDUCTED BY CARRIER CORP FOR HVAC REPAIRS. A TOTAL OF \$69,077.57 IS NEEDED TO COVER ALL SERVICES. RESOLUTION NUMBER #20180251.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 89,877.57
 REQUISITION # SB-18-015
 ACCOUNT # 9-01-20-112-001-207 & 9-01-25-157-001-207

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: RESOLUTION # 20180251 DATED 3/27/2018

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

1/29/2020

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS
Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-5746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 27, 2018 - 5:30 PM

Location: County Administration Building
228
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF MAINTENANCE/REPAIR CONTRACT TO CARRIER CORP. AS IT PERTAINS TO PREVENTIVE SERVICE FOR AIR COOLED CHILLERS AND SERVICE/REPAIR OF AIR CONDITIONING, HEATING AND REFRIGERATION UNITS LOCATED IN 16 PASSAIC COUNTY FACILITIES AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180261							
Meeting Date	03/27/2018							
Introduced Date	03/27/2018							
Adopted Date	03/27/2018							
Agenda Item	I-34							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓							
James	✓							
Akhter	✓							
Bartlett	✓							
Best Jr.	✓							
Duffy	✓							
Lepore	✓							

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 29, 2018

**RESOLUTION FOR AWARD OF MAINTENANCE/REPAIR
CONTRACT TO CARRIER CORP. AS IT PERTAINS TO
PREVENTIVE SERVICE FOR AIR COOLED CHILLERS AND
SERVICE/REPAIR OF AIR CONDITIONING, HEATING AND
REFRIGERATION UNITS LOCATED IN 16 PASSAIC COUNTY
FACILITIES AS PER BID**

WHEREAS bids for preventive service for air cooled chillers and service/repair of air conditioning, heating and refrigeration units located in 16 Passaic County facilities were received on March 15, 2018; and

WHEREAS the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

WHEREAS Carrier Corp. of Clifton, NJ submitted a bid for the above-mentioned project and the County Engineer has recommended an award in the sum of \$60,457.00, as per the terms of the attached letter dated March 20, 2018 as the lowest responsible bidder; and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at a meeting held on March 14, 2018 and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for preventive service for air cooled chillers and service/repair of air conditioning, heating and refrigeration units located in 16 Passaic County facilities as noted above to Carrier Corp. in the amount of \$60,457.00.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all

Introducer on: ~~March 22, 2018~~ necessary documents on behalf of Passaic County.
Adopted on: March 27, 2018
Official Resolution#: R20180261

March 28, 2017

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200141

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$60,457.00

APPROPRIATION: 8-01-20-112-001-207

PURPOSE: Resolution for award of maintenance/repair contract to Carrier Corp. as it pertains to preventive service for air cooled chillers and service/repair of air conditioning, heating and refrigeration units located in 16 Passaic County Facilities.

Richard Cahill
Richard Cahill, Chief Financial Officer

DATED: March 27, 2018

RC:f

Introduced on: March 27, 2018
Adopted on: March 27, 2018
Official Resolution#: R20180281

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200141

Res-Pg:134-4



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Richmond, P.E.
County Engineer

March 20, 2018

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: SB-18-015 Preventative Service for Air Cooled Chillers and
Service/Repair of Air Conditioning, Heating and Refrigeration Units
Located in Passaic County Buildings
Review of Bids Received and
Award of Maintenance/Repair Contract

Members of the Board:

Bids for the Preventative Service and Service/Repair of 16 County Facilities was received on March 15, 2018. Four bidders submitted bids. The following is a summary of the bids received.

Name of the Bidder	Base Bid 1 st Year	Base Bid 2 nd Year	Coil Cleaning 1 st Year	Coil Cleaning 2 nd Year	Hourly Rate
Carrier Corporation Fairfield, NJ	\$37,897.00	\$39,081.00 (As Corrected)	\$22,580.00	\$23,464.00	\$105.00
New Patriot Energy Pine Brook, NJ	\$48,960.00	\$51,008.00	\$29,999.00	\$30,898.00	\$108.00
Industrial Cooling Metuchen, NJ	\$72,570.00	\$74,747.00	\$21,110.00	\$21,746.00 (As Corrected)	\$110.00
Air Systems Maintenance Kenilworth, NJ	\$95,760.00 (As Corrected)	\$98,624.00 (As Corrected)	\$31,425.00	\$32,360.00	\$125.00

This matter was discussed with the Public Works Committee on March 14, 2018 and an award of contract to the low bidder Carrier Corporation is recommended to the full Board.

Introduced on: March 27, 2018
Adopted on: March 27, 2018
Official Resolution#: R20180251

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200141

Res-Pg:l.34-5



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 624

Steven J. Edmond, PE
County Engineer

March 20, 2018

TEL: (973) 881-4356
FAX: (973) 742-8836
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: SB-18-015 Preventative Service for Air Cooled Chillers and
Service/Repair of Air Conditioning, Heating and Refrigeration Units
Located in Passaic County Buildings
Review of Bids Received and
Award of Maintenance/Repair Contract

Members of the Board:

Bids for the Preventative Service and Service/Repair of 16 County Facilities was received on
March 16, 2018. Four bidders submitted bids. The following is a summary of the bids received.

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Air Systems Maintenance Kenilworth, NJ	\$95,760.00 (As Corrected)	\$98,624.00 (As Corrected)	\$31,425.00	\$32,360.00	\$185.00

This matter was discussed with the Public Works Committee on March 14, 2018 and an
award of contract to the low bidder Carrier Corporation is recommended to the full Board.

Introduced on: March 27, 2018
Adopted on: March 27, 2018
Official Resolution#: R20180281

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200141

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



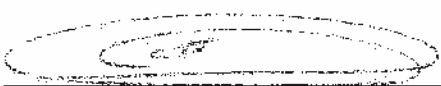
Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

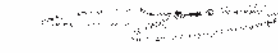
Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #3 (FINAL) FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2018 ROADWAY RESURFACING PROJECT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL
Public Works
COMMITTEE NAME

Official Resolution#	R20200142							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-33							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION FOR CHANGE ORDER #3 (FINAL) FOR SMITH-SONDY ASPHALT
CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2018 ROADWAY
RESURFACING PROJECT**

WHEREAS, a contract was awarded to Smith-Sondy Asphalt Construction Company for the project known as the 2018 Roadway Resurfacing Project; and

WHEREAS, it is now necessary that a change order be made reflecting a total net increase of \$326,269.52 in the contract amount due to final field quantities and supplemental work, resulting in a new final contract amount, including Change Order #3 and Final, of \$4,635,352.45 (6.58% total net increase), as more fully explained in the attached letter dated February 5, 2020 from the Office of the Passaic County Engineer; and

WHEREAS, this matter was discussed at the January 15, 2020 meeting of the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached to reflect the availability of funds.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 3 (Final) in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated February 5, 2020 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 3 (FINAL)

DESCRIPTION AND VALUE OF CHANGE

See February 5, 2020 letter attached hereto	
Addition	\$ 326,269.52

REASON FOR CHANGE

See February 5, 2020 letter attached hereto

STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 4,349,055.38
Previous Additions		\$ 493,377.75
Total		\$ 4,842,433.13
Previous Deductions		\$ 533,350.20
Net Prior to This Change		\$ 4,309,082.93
Amount of This Change	Add	\$ 326,269.52
Contract Amount to Date		\$ 4,635,352.45

NDA:dmp

February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$326,269.52

APPROPRIATION: G-01-45-700-018-903

PURPOSE: Resolution approving change order #3 to Smith Soudy
Asphalt for the 2018 Road Resurfacing Project.


Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:ft



County of Passaic
 Administration Building
 401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
 ROOM 524

Jonathan C. Pera, P.E.
 County Engineer

TEL: (973) 881-4456
 FAX: (973) 742-3936
 TDD: (973) 279-9786

February 5, 2020

Board of Chosen Freeholders
 Passaic County Administration Building
 401 Grand Street
 Paterson, NJ 07505

PROJECT: 2018 Roadway Resurfacing
 CHANGE ORDER No. 3 & Final

Members of the Board:


Attached for your Approval is Change Order #3 & FINAL to be issued to the Contractor, reflecting an increase in the contract amount due to final field quantities and supplemental work.

The total net amount of the increase is \$326,269.52, resulting in a new final contract amount of \$4,635,352.45.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of January 15, 2020.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER No. 3 & FINAL to the Contractor, Smith-Sondy Asphalt Construction Company, of Wallington, New Jersey, in the amount of \$326,269.52 (Three Hundred Twenty Six Thousand Two Hundred and Sixty Nine Dollars and Fifty Two Cents), which results in an increase to the previously adjusted Contract amount. The total final contract amount including Change Order No. 3 & Final is \$4,635,352.45 (6.58% total net increase).

Very truly yours,


 Jonathan Pera, P.E.
 County Engineer

Attachment
 /nam

cc: Public Works and Buildings & Grounds Committee, Chair
 County Administrator
 County Counsel
 Director of Finance

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200142

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: January 29, 2020

3 & FINALPROJECT TITLE: 2018 Roadway ResurfacingLOCATION: Clifton, Hawthorne, Little Falls, Passaic, Paterson, Totowa, Wanaque, Wayne, W. Milford, W. ParkDATE OF CONTRACT: August 16, 2018OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERSCONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
DEDUCT					
8	Excavation Unclassified	-685	CY	\$ 0.50	-\$342.50
10	Traffic Safety Services	-9412.4	Allow	\$ 1.00	-\$9,412.40
11	Asphalt Price Adjustment	-33278.9	Allow	\$ 1.00	-\$33,278.90
13	Excavation Test Pits	-30	CY	\$ 1.00	-\$30.00
15	HMA Milling 3" or Less	-11785	SY	\$ 3.89	-\$45,843.65
16	HMA Base Repair	-1410	SY	\$ 1.00	-\$1,410.00
17	Tack Coat	-21925	Gal	\$ 0.03	-\$657.75
18	Polymerized Joint Adhesive	-42035	Gal	\$ 0.02	-\$840.70
19	HMA Surface Course 9.5m64	-1242.42	Ton	\$ 83.59	-\$103,853.88
25	Reconstructed Manhole w/Existing Casting	-2	UN	\$ 518.50	-\$1,037.00
26	Reconstructed Inlet Type A w/New Casting	-2	UN	\$ 518.50	-\$1,037.00
28	Inlet Type B	-5	UN	\$ 3,679.00	-\$18,395.00
35	Set New Manhole Casting Supplied by Others	-13	UN	\$ 518.50	-\$6,740.50
38	Bicycle Safe Grate	-36	UN	\$ 5.18	-\$186.48
39	Curb Piece Type N Eco	-76	UN	\$ 5.18	-\$393.68
45	Detectable Warning Surface CIP	-294.3	SY	\$ 156.00	-\$45,910.80
46	Detectable Warning Surface Surface Mount	-1	SY	\$ 250.00	-\$250.00
47	9"x18" Concrete Vertical Curb	-2020.18	LF	\$ 39.00	-\$78,787.02
49	Set Manhole Casting	-5	UN	\$ 518.50	-\$2,592.50
51	Reset Brick Pavers	-5	SY	\$ 100.00	-\$500.00
53	24" RCCP Class III	-15	LF	\$ 84.60	-\$1,269.00
58	Traffic Stripes LL Thermo 6"	-3070	LF	\$ 1.00	-\$3,070.00
59	Traffic Stripes LL Thermo 12"	-719	LF	\$ 1.32	-\$949.08
61	Traffic Markings Symbols LI Thermo	-922	SF	\$ 6.00	-\$5,532.00
62	Reconstructed Inlet Type D w/Existing Casting	-7	UN	\$ 5.18	-\$36.26
66	Bicycle Lane Markings	-4	UN	\$ 685.00	-\$2,740.00
68	Reconstructed Inlet Type A w/Existing Casting	-8	UN	\$ 5.18	-\$41.44
69	Reconstructed Inlet Type B w/Existing Casting	-40	UN	\$ 5.18	-\$207.20
70	Reconstructed Inlet Type E w/Existing Casting	-2	UN	\$ 5.18	-\$10.36
75	Reset Guide Rail (I&W)	-735	LF	\$ 13.15	-\$9,665.25
76	Replace Guide Rail (I&W)	-6285	LF	\$ 23.56	-\$148,074.60
77	Tangent Guide Rail (I&W)	-5	UN	\$ 2,740.00	-\$13,700.00
78	Guide Rail End Anchorage (I&W)	-3	UN	\$ 931.60	-\$2,794.80
84	Repair Manhole (If & Where)	-2	UN	\$ 1,150.00	-\$2,300.00

Introduced on: February 11, 2020

Adopted on: February 11, 2020

Official Resolution#: R20200142

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 3 & FINAL
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: January 29, 2020

PROJECT TITLE: 2018 Roadway Resurfacing
 LOCATION: Clifton, Hawthorne, Little Falls, Passaic, Paterson, Totowa, Wanaque, Wayne, W. Milford, W. Park
 DATE OF CONTRACT: August 16, 2018
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

85	Reconstructed Manhole Using New Casting	-12	UN	\$	5.18		-\$62.16
86	Reconstruct Manhole w/Casting Suplied by Others	-17	UN	\$	5.18		-\$88.06
87	Reset Junction Box Csting	-4	UN	\$	560.00		-\$2,240.00
88	Borrow Topsoil (If & Where)	-50	CY	\$	20.00		-\$1,000.00
90	Flared Guide Rail Terminal	-7	UN	\$	390.00		-\$2,730.00
	Total Deducts						<u>-\$548,009.97</u>

Add

9	Traffic Director Flagger	1880.75	MH	\$	70.00	\$	131,652.50
20	1 1/2 " Quarry Process Stone	480.53	Ton	\$	100.00	\$	48,053.00
27	Inlet Type A	4.00	UN	\$	3,467.00	\$	13,868.00
31	Reset Existing Casting	131.00	UN	\$	518.50	\$	67,923.50
40	Cleaning Drainage Structure	47.00	UN	\$	200.00	\$	9,400.00
42	Concrete Sidewalk 4" Thick	2491.12	SY	\$	76.90	\$	191,567.13
43	Concrete Sidewalk 6" Thick Reinforced	1713.50	SY	\$	81.32	\$	139,341.82
54	Fog Seal	47.22	SY	\$	6.02	\$	284.26
55	Centerline Rumble Strip	5395.00	LF	\$	1.84	\$	9,926.80
56	Traffic Stripes LL Epoxy Resin 4"	4098.00	LF	\$	0.35	\$	1,434.30
57	Traffic Stripes LL Epoxy Resin 8"	9834.00	LF	\$	0.70	\$	6,883.80
60	Traffic Markings Lines LL Thermo 24"	91.00	SF	\$	3.45	\$	313.95
63	RPM Bi-directional Amber (75 units omitted from CO #2 summary)	220.00	UN	\$	38.40	\$	8,448.00
65	Regulatory & Warning Sign w/Post	0.6	SF	\$	38.40	\$	23.04
72	Topsoiling 4" Thick	104.00	SY	\$	5.50	\$	572.00
73	Seeding Type A-3	104.00	SY	\$	0.50	\$	52.00
74	Straw Mulch	104.00	SY	\$	0.10	\$	10.40
80	Underdrain Type F	220.00	LF	\$	43.00	\$	9,460.00
82	Reconstruct Inlet Type D w/ New Casting	30.00	UN	\$	3,000.00	\$	90,000.00
83	Repair Inlet	182.00	UN	\$	518.50	\$	94,367.00
	Total Add					\$	<u>823,581.50</u>

Supplemental

S-2	Baltimore Inlet Conversions	6	UN	\$	5,894.00	\$	35,364.00
S-3	15" Pipe Installation Macopin Rd	40	LF	\$	217.20	\$	8,688.00
S-4	Traffic Stripe Removal	1	LS	\$	900.00	\$	900.00
S-5	Labor costs on Paulison Ave (Labor Only)	1	T&M	\$	5,745.99	\$	5,745.99
	Total Supplemental					\$	<u>50,697.99</u>

Total Change \$ **326,269.52**

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	\$	326,269.52
ORIGINAL DATE FOR COMPLETION.....		July 31, 2019
ADD TO OR DEDUCT FROM 2020 PRESENT CONTRACT TIME.....	0	Calendar Days
NEW DATE FOR COMPLETION.....		July 31, 2019

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 3 & FINAL
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: January 29, 2020

PROJECT TITLE: 2018 Roadway Resurfacing
LOCATION: Clifton, Hawthorne, Little Falls, Passaic, Paterson, Totowa, Wanaque, Wayne, W. Milford, W. Park
DATE OF CONTRACT: August 16, 2018
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

2. REASON FOR CHANGE

Items 9-80

As-Built Quantities to date. Adjusted quantity for Pay Item 63 includes 75 units that were omitted from the summary calculation reflected on previously approved Change Order #2.

Item S-2 & S-3

Unplanned Drainage: Issues S-2 on Getty Ave; S-3 on Macopin Rd



County of Passaic
 Administration Building
 401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
 ROOM 524

Jonathan C. Pera, P.E.
 County Engineer

TEL: (973) 881-4456
 FAX: (973) 742-3936
 TDD: (973) 279-9786

February 5, 2020

Board of Chosen Freeholders
 Passaic County Administration Building
 401 Grand Street
 Paterson, NJ 07505

PROJECT: 2018 Roadway Resurfacing
 CHANGE ORDER No. 3 & Final

Members of the Board:


Attached for your Approval is Change Order #3 & FINAL to be issued to the Contractor, reflecting an increase in the contract amount due to final field quantities and supplemental work.

The total net amount of the increase is \$326,269.52, resulting in a new final contract amount of \$4,635,352.45.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of January 15, 2020.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER No. 3 & FINAL to the Contractor, Smith-Sondy Asphalt Construction Company, of Wallington, New Jersey, in the amount of \$326,269.52 (Three Hundred Twenty Six Thousand Two Hundred and Sixty Nine Dollars and Fifty Two Cents), which results in an increase to the previously adjusted Contract amount. The total final contract amount including Change Order No. 3 & Final is \$4,635,352.45 (6.58% total net increase).

Very truly yours,


 Jonathan Pera, P.E.
 County Engineer

Attachment
 /nam

cc: Public Works and Buildings & Grounds Committee, Chair
 County Administrator
 County Counsel
 Director of Finance

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200142

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO CHA FOR CONSULTING DESIGN ENGINEERING SERVICES AS IT PERTAINS TO THE GOFFLE BROOK PARK - REA AVENUE ATHLETIC FIELD IMPROVEMENTS IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200143							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-34							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AWARDING A CONTRACT TO CHA FOR CONSULTING DESIGN ENGINEERING SERVICES AS IT PERTAINS TO THE GOFFLE BROOK PARK - REA AVENUE ATHLETIC FIELD IMPROVEMENTS IN THE BOROUGH OF HAWTHORNE, NEW JERSEY

WHEREAS, there exists a need for Professional Consulting Design Engineering Services as it concerns the design and preparation of the construction contract documents and construction phase services for various Park improvements including replacement of the existing athletic field with a new field, new irrigation system, drainage improvements, new backstop, fencing, player benches, landscaping, new curb and sidewalk, and associated site improvements at Goffle Brook Park Rea Avenue Athletic Field in the Borough of Hawthorne, New Jersey; and

WHEREAS, CHA, with a mailing address of 1639 Route 10 East, Suite 103, Parsippany, NJ 07054-4506 submitted a proposal, dated January 27, 2020, for the total amount of \$89,500.00, which is being recommended by the Office of the Passaic County Engineer by way of letter to the Board dated February 5, 2020 attached hereto and made a part hereof; and

WHEREAS, the matter was discussed via email by the Public Works Committee and is recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS, said CHA has been qualified as a pool professional engineer in a "Fair and Open" procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic R-2019-1231 dated December 30, 2019 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the Professional Consulting Design Engineering Services for the above-mentioned project be awarded to CHA in accordance with the terms and conditions set forth above; and

LET IT BE FURTHER RESOLVED, that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

LET IT BE FURTHER RESOLVED, that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

LET IT BE FURTHER RESOLVED, that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

NA:dmp

February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$89,500.00

APPROPRIATION: O-20-56-620-000-603

PURPOSE: Resolution awarding contract to CHA for the Goffle Brook Park Rea Avenue Athletic Field Improvements Project.



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

February 5, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Goffle Brook Park
Rea Avenue Athletic Field Improvements
Borough of Hawthorne, Passaic County
AWARD OF CONSULTING DESIGN SERVICES

Dear Members of the Board:

The County of Passaic requested a proposal for Consulting Engineering Services for the design of the Rea Avenue Athletic Field Improvement project in the Borough of Hawthorne. The scope of services to be provided includes the design and preparation of construction contract documents and construction phase services for various improvements including replacement of the existing athletic field with a new field, new irrigation system, drainage improvements, new backstop, fencing, player benches, landscaping, new curb and sidewalk, and associated site improvements.

A proposal was requested and received from CHA, of Parsippany, New Jersey in the amount of \$89,500.00.

This matter was discussed by the Public Works Committee via email and an award of contract to CHA is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to CHA, in the amount of \$89,500.00 for the design of the Rea Avenue Field Improvement project in the Borough of Hawthorne, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200143



January 27, 2020

Mr. Jonathan Pera, P.E.
 County Engineer
 Passaic County
 401 Grand Street, Room 524
 Paterson, New Jersey 07505

**RE: Goffle Brook Park – Rea Avenue Athletic Field Improvements
 Borough of Hawthorne
 Passaic County, New Jersey
 Proposal No.: X60918**

Dear Mr. Pera:

CHA is pleased to submit this proposal for the Goffle Brook Rea Avenue Athletic Field Improvements in the Borough of Hawthorne. We offer the following for your consideration.

PROJECT UNDERSTANDING

CHA understands that Passaic County seeks engineering design services for the planning design, bidding and construction administrative services for various improvements at the Rea Avenue athletic fields in Goffle Brook Park. CHA understands that these improvements include field replacement for softball and soccer use, drainage improvements, irrigation system, backstop, team benches, fencing, new curbs and sidewalks along Goffle Road and Rea Avenue, and landscaping improvements.

CHA will prepare plans, details, technical specifications, cost estimates, permitting formwork, Stormwater and utility design as required for the task items noted below.

CHA will assist the county during bidding to prepare addenda, review the bids and make a recommendation for award.

CHA will provide construction phase services to include a pre-construction meeting, review shop drawings and RFI's and will attend four construction phase project progress meetings. CHA will perform a final inspection of the project and file a report with the county engineer.

SPECIFIC TASK ITEMS

1. Replace the existing field with new field.
2. Analyze the geometry and size of the area and determine the optimum layout of the new field (60' base paths).
3. Provide sufficient grass space to allow the County to maximize the size of one lined small sided soccer field. Dimensions to be determined during the design phase.
4. Upgrade drainage within the field area as needed (in particular by 3rd base dugout area).

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200143

1639 Route 10 East, Suite 103, Parsippany, NJ 07054-4506
 T 973.538.2120 • F 973.267.5062 • www.chacompanies.com

5. Amend existing topsoil as required to provide a soil matrix conducive to establishment and maintenance of sod/grass.
6. Install a water irrigation system of the grass playing areas (no existing irrigation system).
7. Project area to be regraded, sodded and fertilized.
8. The infield shall be all clay.
9. Provide industry standard and safety compliant backstop with a fence along the base paths (similar to style recently installed at the Diamond Bridge Avenue fields in Goffle Brook Park).
10. Provide team benches, a fenced-in area for the team benches and bleachers (similar to style recently installed at the Diamond Ridge Avenue fields in Goffle Brook Park).
11. Replace chain-link fencing along Goffle Road and Rea Avenue within project limits with a decorative style fence.
12. Remove existing scoreboard and foundation (no replacement scoreboard).
13. Provide a "big belly" type trash and recycle containers.
14. Replace curb and sidewalk along Rea Avenue between Goffle Road and Goffle Brook.
15. Provide new curb and sidewalk along Goffle Road between Rea Avenue and the Passaic County Art Center at the John W. Rea House.
16. Provide new landscaping on the perimeter along Goffle Road and Rea Avenue, and within project site as appropriate. Existing landscaping plantings to be removed. New landscaping to be complimentary to the proposed new landscaping at the Passaic County Art Center at the John W. Rea House.

SCOPE OF SERVICES

A. Site Inspection

1. A field investigation shall be conducted at the beginning of the Project to ascertain the existing condition the park and playing field in this location
2. CHA will take and label photographs of the entire project limits to establish a photographic record of the project area during the design phase of the project. CHA will submit a hard copy and a flash drive containing the photographs with location mapping and an intuitive labeling system.

B. Field Survey

1. CHA will perform a survey with a New Jersey Licensed Professional Land Surveyor. The fieldwork shall include a ground survey in sufficient scope to accomplish this project. CHA will arrange and provide any necessary traffic control (including, but not limited to traffic directors – flaggers, and police traffic control), which shall be in accordance with the MUTCD and County and Municipal Police.
2. CHA will provide for all and any survey work as may be required for the design of the project. Survey traverse and level runs shall originate and terminate on Control Monuments and Bench Marks that have been established by an approved agency.
3. Horizontal control shall be tied to the NAD 83 New Jersey Plane Coordinate System.

4. Vertical control shall be tied to North American Vertical Datum – NAVD 1988. Please note, NJDEP permit drawings may require to be converted to the National Geodetic Vertical Datum (NGVD) and/or provide the conversion equation between the two vertical datums.
5. Establish control points as necessary to reference the project baseline.
6. Topography shall be 1-foot contour intervals, with supplemental spot elevations to accurately replace existing topography.
7. Base mapping will be prepared to depict existing site conditions, limits of work, and means of access. Field survey will be performed detailing planimetric features and right-of-way pertinent to the preparation of base mapping and right-of-way plans for the proposed project.
8. CHA will perform a survey of existing features, including existing roadway elements, driveway and parking lot elements, utility poles, drainage structures, bridges, walkways, guide rail, fences, signs, and limits of wooded areas. Individual trees and specimen shrubs are to be located within the entire project survey area.
9. The survey area encompasses the following minimum area: South of Rea Avenue, East of Goffle Road, West of the Goffle Brook, and North of the Passaic County Art Center at the John Rea House including Art Center, parking lot and both driveways (see attached survey area map).
10. The survey area shall be detailed and measured as required for development of ALL PERMITS and contract documents.
11. The existing water level of Goffle Brook shall be measured.
12. In performing the survey work, horizontal and vertical baseline control points will be established in the field for Contractor's reference during construction. One permanent benchmark will be established.

C. Conceptual Plan Preparation

1. CHA will analyze the geometry and size of the area and determine the optimum layout of the new field.
2. CHA will examine field layout options and provide up to three (3) concept plans for development of the field with various field configuration (softball/baseball and soccer).

D. Utility Engineering

CHA will perform the following:

1. Determine the location (horizontal and vertical) of all utility facilities within the project limits. Utility mark-outs shall be made through coordination with the individual utility companies. Utility locations, as field markup by the utility companies, are to be recovered by survey and shown on the plans.
2. Contact the utility companies that may be affected by the construction to verify current or future facilities at the project site. Prepare utility verification plan and conflict identification plan for each utility and send to the utility owners. The Consultant shall request if the utility has any proposed future utility plan for the project area.
3. CHA will coordinate and attend up to two (2) utility meetings with all involved utility companies prior to finalizing the project. If available, the County will attend the field meeting. CHA will coordinate with utility to determine any potential issues and if temporary/permanent relocation(s) is required. We will prepare and submit meeting minutes of the field meeting(s) to all utilities and the County.

4. Prepare a separate utility relocation plan for the affected utilities. Coordinate with each affected utilities and show the locations of the proposed relocations on the utility relocation plan. Submit the utility relocation plan to the affected utilities for their concurrence. The utility relocation plan will be included in the Contract Plans.
5. Notify each utility in writing when the Contract Plans are finalized.
6. All copies of correspondence between CHA and each utility shall be submitted to the County Engineer in a timely manner.
7. No test pits are anticipated during the design phase.
8. Coordinate with water utility and provide on the plans the required equipment and material for the irrigation system. Irrigation controls to be located in Art Center building or independently onsite.

E. Geotechnical Engineering

1. No geotechnical investigation is anticipated for this project.

F. Soils Analysis

1. CHA will sample the existing soils and analyze the soils to determine if any soil amendments are required to create a soil matrix conducive to growing and maintaining sod/grass.

G. Right-of-Way

1. It is anticipated that all work will be performed within the limits of the County Park and existing public right-of-ways.
2. No additional ROW and/or easements (temporary or permanent) are anticipated for this project.

H. Permits

1. CHA will obtain the necessary design and construction approvals for all agencies having jurisdiction (i.e., NJDEP, Hudson Essex Passaic Soil Conservation District, Stormwater Management, Green Acres, HPO, etc.) under design phase.
2. NJDEP – Freshwater Wetlands and Flood Hazard Area Permits
 - a. A review of the NJDEP's environmental mapping tool, the NJ-GeoWeb, reveals the presence of freshwater wetlands and streams onsite. The information provided on the GeoWeb is informational only and does not represent regulated boundaries. The onsite stream is Goffle Brook which is classified as FW2-NT (freshwater, non-trout) by NJDEP and as such will require a 50-foot riparian zone along the top of bank. The existing fields are located within this 50-foot riparian zone.
 - b. Goffle Brook is a State studied Stream; the floodplain delineation plan is titled "Delineation of Floodway and Flood Hazard Area Goffle Brook", dated 1977 prepared by Tippetts Abbett McCarthy Stratton, Sheet #22. The site is also shown on the FEMA FIRM Maps, effective date 9/28/07 and Preliminary Dated 1/9/15. The delineation shows that a portion of the existing fields are located within the Flood Hazard Area Limit. However, it appears that the proposed improvement will qualify for a Permit by Rule under the Flood Hazard Area Control Act for construction at or below grade in a fluvial flood hazard area. The riparian zone within the project limits is actively disturbed with ball fields. Improvements generally do not encroach further into the riparian zone. CHA will prepare an FHA Applicability Determination for written confirmation from NJDEP that the improvements do not require an Individual Permit.

- c. Based on a visual observation, the waterway includes steep embankments on each side and some armoring (boulders). The waterway is anticipated to be a State open water with no wetland fringes along the project limits. Therefore, Freshwater Wetland permits are not anticipated.
 - d. CHA will prepare the NJDEP Flood Hazard Area (FHA) Applicability Determination (AD) application includes application form, photographs, figures, mapping, and project description. There is no fee for an AD.
3. Soil Erosion and Sediment Control
- a. CHA will prepare the application for a Soil Erosion and Sediment Control Certification to the Hudson-Essex-Passaic Soil Conservation District (HEPSCD), including site plans, grading plans, erosion control plan, and related notes and details.
 - b. In addition, the project will also require a New Jersey 5G3 Construction Activity Stormwater for construction activities, since the overall disturbance is anticipated to be over one acre. This permit was formerly referred to as a Request for Authorization (RFA). The permit is now submitted online to the State following local SCD approval. CHA will provide guidance and direction for the Owner to complete the online application.
4. Green Acres
- a. Goffle Brook Park is in the Green Acres/Open Space database. CHA will coordinate with Green Acres and submit the proposed plan and narrative describing the project need and benefit; and the time duration of any portion of the park that would be closed to the general public. It is anticipated that since this project would be a park enhancement, that a formal approval from the Commissioner of DEP and the State House Commission would not be required. However, CHA will confirm.
 - b. The County may apply for a grant from NJDEP Green Acres Program for this project. CHA will perform/prepare all of the Green Acres Grant documentation that will be required, such as a Preliminary Assessment Report. CHA will prepare the Preliminary Assessment Report.
 - c. CHA will prepare the construction schedule outlining the anticipated project timeline, which will be submitted to Green Acres.
 - d. A copy of the construction drawings, signed and sealed, and technical specifications will be submitted to the County for submission to Green Acres.
 - e. A construction sign prepared according to the Green Acres details must be included in the Contract Plans. The sign is to be installed and maintained for the full duration of the construction phase. Final details of the sign will be coordinated with Green Acres.
5. Exclusions and Limitations
- a. It is important to note that the Preliminary Assessment will not include any sampling to confirm the presence or absence of asbestos-containing materials, lead paint, mold, subsurface environmental conditions or wetland areas. It must also be understood that completion of the scope of work described herein does not guarantee all areas of the site will exhibit the characteristics, which can be inferred from the observable site conditions, historic uses, and regulatory database review.
6. Client Responsibilities
- a. It is understood that the Client is responsible for the following:

- b. Provide access to the subject property;
 - c. A survey map, or the like, will be furnished by the User, which delineates property boundaries.
 - d. Provide names, addresses and telephone numbers of persons with knowledge of the site history;
 - e. Furnish to CHA Title and Judicial Records for Environmental Liens or Activity and Use Limitations (AULs);
 - f. Reveal to CHA if the User has actual knowledge of any environmental liens or AULs;
 - g. Authorize and assist CHA in obtaining any other pertinent information from other public and private sources.
7. Historic Preservation Office (HPO)
- a. Goffle Brook Park is a historical park. CHA will coordinate with HPO, prepare and obtain approval from HPO. CHA will address any HPO requirements.
8. Highlands Permit
- a. Highlands Permit is not anticipated for this project.
9. Waterfront Development Permit
- a. Waterfront Development Permit is not anticipated for this project.
10. Coast Guard
- a. Coast Guard Permit is not anticipated for this project.
11. CHA shall advise the County if additional permitting is required to facilitate the project.
- I. **Cost Estimate**
- 1. CHA will prepare an Engineer's Estimate of Construction Cost estimate upon the completion of each phase. Two sets of the calculations used to derive the Estimate of Quantities shall be submitted to the County with the final plans.
 - 2. Two (2) sets of properly signed and sealed Engineer's Estimate shall be furnished to the County Engineer. Additionally, two (2) sets and a digital MS-Excel copy of the Engineer's Estimate shall be furnished to the County Engineer for the County to review prior to submittal of final documents.
- J. **Construction Contract Documents**
- 1. A start-up meeting will be scheduled with the engineering, park and planning staff of Passaic County to review and discuss the scope of work. Progress meetings will be held with the County for project status updates and discussion of issues to be expedited. A minimum of two (2) progress meetings is anticipated. CHA will prepare the meeting(s) minutes.
 - 2. CHA will prepare plans and specifications for the athletic field improvements as stated in this scope of work.
 - 3. CHA will prepare mounted presentation boards (Including color renderings) and other documents for one (1) public information meeting. The Consultant shall send a representative to the public information meeting to discuss the project and provide minutes to the meeting.
 - 4. Prepare final plans and specifications based upon the design criteria. Contract specifications shall follow the County Standard format. The County will supply the templates of the specifications to CHA for use in preparing the contract specifications.

Mr. Jonathan Pera, PE
Passaic County

January 27, 2020
Page 7

5. Submission of the documents will be made at the 30% (concept), 60%, 90%, and 100% levels of completion for review and comments by the County. CHA will provide two full size hard copies and one PDF copy of each submission document, per submission. CHA will provide written responses to the County's written review comments. Plans, supplemental specifications and design calculations will be submitted for review and comment prior to final submission. After incorporating the review comments in the plans, final submissions will be made.
6. Upon obtaining all necessary construction and regulatory permits, and after incorporating County review comments into the draft plans and specifications, the final design will commence and will result in completed construction documents for public bidding.
7. Final Structure Design Plans:
 - a. All plans will be prepared on 24" x 36" drafting film. Two (2) sets of properly signed and sealed final plan sets along with one (1) set of archival quality mylar drawings shall be furnished to the County Engineer.
 - b. Two (2) CD ROM discs, or flash drives, of all final documents in both PDF/A and native file formats, including CADD drawing files compatible with AutoCAD 2014 (Consultant shall also supply appropriate drawing pen tables and fonts), Supplemental Technical Specifications, Estimate of Quantities, and Engineer's Estimate shall be furnished to the County Engineer. Additionally, CHA shall provide electronic coordinate point files for the project. This file shall include Point Number, N, E, Elevation, Description for all ROW / Easement points, Project CL points, Traverse Points, Base Points, Bridge Working points, and all other related project points required for layout.
8. Estimate of Quantities and Supplemental Technical Specifications:
 - a. Final Estimate of Quantities shall be included on the Plans as well as in the Bid Proposal. Two (2) sets of all calculations used to derive the Estimate of Quantities shall be presented to the County Engineer.
 - b. Two (2) sets and a digital MS-Excel copy of the Engineer's Estimate shall be furnished to the County Engineer for County review at the 90% and 100% progress level submissions prior to submittal of final documents. For the final documents, two (2) sets of properly signed and sealed Engineer's Estimates shall be furnished to the County Engineer.
 - c. CHA will include Supplemental Technical Specifications to the NJDOT Standard Specifications for Road and Bridge Construction (2019 Edition with amendments and modifications) and the County's Standard Specifications for the project. Two (2) copies of the Specifications shall be furnished to the County Engineer for County review at the 90% and 100% progress level submissions prior to submittal of final documents. Two (2) sets of properly signed and sealed Technical Specifications shall be furnished to the County Engineer.
9. Project Design Reports:
 - a. Prepare and provide to the County an Engineering Report containing all calculations.
 - b. Prepare and provide to the County an Engineer's Certification and a QA/QC Certification.
10. Regulatory Permit Applications:
 - a. CHA will provide to the County Engineer a paper and digital copy of all applications, applicability determination requests and any document filed with Green Acres, NJDEP, HEPSCD, etc.

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200143



Mr. Jonathan Pera, PE
Passaic County

January 27, 2020
Page 8

K. Bidding Process & Award of Contract

CHA will assist the County during the bidding phase, review of bids, and make a recommendation of an award of contract.

L. Construction Consultation and Inspection Services

CHA will provide the following:

1. Attend the pre-construction meeting and prepare meeting minutes of construction meeting.
2. Attend utility meeting with the utilities, contractor, and County.
3. Include the cost of review and approval of all shop drawings and working drawings, as received from the Contractor or their representatives, after the award of construction contracts. The review shall also include the cost of pre and post construction surveys prepared and submitted by the Contractor.
4. Include the cost of reviewing and addressing any Contractor's Request for Information (RFI) during the construction phase.
5. Provide consultation and periodic inspection services (approximate 4 site visits) during the construction phase as required by the County Engineer.
6. Perform a final inspection of the project at the completion of the Contractor's work and file a Report with the County Engineer.

Design Criteria

All work performed will conform to the following standards and specifications.

1. N.J.D.O.T. Standard Specifications for Road and Bridge Construction, latest edition.
2. U.S. Consumer Product Safety Commission, latest edition (Public Playground Safety Handbook).
3. Applicable Parks and Field Standards.
4. Applicable ASTM Standards.
5. Applicable ADA Standards.
6. Any and all Standards of any Agency having jurisdiction on this project.
7. Plans shall be prepared in accordance with standard engineering practices and shall include:
 - a. Title Sheet, Key Map, Index of Sheets, etc.
 - b. Estimate of Quantities
 - c. Typical Sections
 - d. Construction Plans
 - e. Profiles
 - f. Tie, Horizontal and Vertical Control Sheet
 - g. Maintenance and Protection of Traffic
 - h. Construction Details
 - i. Plans and Details
 - j. Utility Relocation Plan

Mr. Jonathan Pera, PE
Passaic County

January 27, 2020
Page 9

8. Preparation of Supplemental Specifications that modify standard items or are additional non-standard items, will conform and follow the format (including paragraph numbering) as in the NJDOT Standard Specifications for Road and Bridge Construction, 2019 edition as amended.

DRAWINGS SPECIFICATIONS AND REPORTS

The following will be included with Final Plan submission:

1. Two sets of the Design and Quantity Calculations
2. Two Copies of the Engineer's Estimated Cost
3. CD or flash drive with all project drawings and photographs.

Additional / Extra Work:

If, during any part of the Project, it becomes apparent that additional work by is needed, the following procedures will apply:

1. CHA will notify the County Engineer in writing, as soon as it is evident that additional or extra work may be necessary.
2. CHA will submit a proposal to the County Engineer for all additional / extra work and that no work will be done until Contract Modifications are executed.
3. CHA will be reimbursed for work that has been specifically authorized by Agreement (s) or Contract Modifications.

ASSUMPTIONS

1. Topographic field survey will be performed in the area of the proposed project limits, as described in the RFP.
2. A boundary survey is not required. Construction related survey services are not required.
3. Client shall provide underground utility record mapping, if available.
4. Township or County Planning Board approval and/or presentation is not required.
5. It is assumed that a riparian zone mitigation and/or wetland mitigation will not be required.
6. The project site is not listed on NJDEP's list of known locations of swamp pink; it is assumed that swamp pink is not present.
7. The project site is not listed on NJDEP's list of known locations of bog turtles; it is assumed that bog turtles are not present.
8. It is assumed that threatened and endangered species are not present on the site and NJDEP will not require a survey or habitat assessment.
9. The Historic Preservation Office scope does not include attendance at any meetings or any presentations. Additionally, if the Phase 1A archaeological investigations lead to recommendations for further investigation, any additional work will require a separate cost proposal.
10. The Preliminary Assessment will not include any sampling to confirm the presence or absence of asbestos-containing materials, lead paint, mold, subsurface environmental conditions or wetland areas. It must also be understood that completion of the scope of work described herein does not guarantee all areas of the site will exhibit the characteristics, which can be inferred from the observable site conditions, historic uses, and regulatory database review.

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200143





County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

February 5, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Goffle Brook Park
Rea Avenue Athletic Field Improvements
Borough of Hawthorne, Passaic County
AWARD OF CONSULTING DESIGN SERVICES

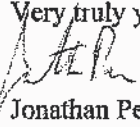
Dear Members of the Board:

The County of Passaic requested a proposal for Consulting Engineering Services for the design of the Rea Avenue Athletic Field Improvement project in the Borough of Hawthorne. The scope of services to be provided includes the design and preparation of construction contract documents and construction phase services for various improvements including replacement of the existing athletic field with a new field, new irrigation system, drainage improvements, new backstop, fencing, player benches, landscaping, new curb and sidewalk, and associated site improvements.

A proposal was requested and received from CHA, of Parsippany, New Jersey in the amount of \$89,500.00.

This matter was discussed by the Public Works Committee via email and an award of contract to CHA is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to CHA, in the amount of \$89,500.00 for the design of the Rea Avenue Field Improvement project in the Borough of Hawthorne, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200143

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO NEW PRINCE CONCRETE CONSTRUCTION COMPANY, INC. FOR THE REPLACEMENT OF TERRACE AVENUE CULVERT OVER TRIBUTARY TO MOLLY ANN BROOK, STRUCTURE 1600-421, NORTH HALEDON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#		R20200144						
Meeting Date		02/11/2020						
Introduced Date		02/11/2020						
Adopted Date		02/11/2020						
Agenda Item		o-35						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING FINAL PAYMENT TO NEW PRINCE CONCRETE CONSTRUCTION COMPANY, INC. FOR THE REPLACEMENT OF TERRACE AVENUE CULVERT OVER TRIBUTARY TO MOLLY ANN BROOK, STRUCTURE 1600-421, NORTH HALEDON, NEW JERSEY

WHEREAS, a contract was awarded to New Prince Concrete Construction Company, Inc. for the Replacement of Terrace Avenue Culvert over Tributary to Molly Ann Brook, Structure 1600-421, in the Borough of North Haledon, NJ; and

WHEREAS, by letter dated February 3, 2020 the Office of the County Engineer advised the Passaic County Board of Chosen Freeholders that they recommended approval of the final payment to New Prince Concrete Construction Company, Inc.; and

WHEREAS, in accordance with the terms of the specifications, the County Counsel's Office has received a Maintenance Bond in the amount of \$33,049.58, a Consent to Surety, an Affidavit by the Contractor that liens and subcontractors have been paid and a payment certificate in the amount of \$51,718.71; and

WHEREAS, this matter was discussed at the January 29, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the work performed by New Prince Concrete Construction Company, Inc. for the Replacement of Terrace Avenue Culvert over Tributary to Molly Ann Brook, Structure 1600-421, in the Borough of North Haledon, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

February 11, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

February 3, 2020

Board of Chosen Freeholder
Passaic County Administration Building
401 Grand Street
Paterson, N.J. 07505

Project: The Replacement of Terrace Avenue Culvert
Over Tributary to Molly Ann Brook,
Structure 1600-421, North Haledon, NJ
Final Acceptance, Release of Retainage and Final Payment
New Prince Concrete Construction Company, Inc.

Dear Members of the Board

We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing Acceptance, Release of Retainage, and Final Payment of The Replacement of Terrace Avenue Culvert over Tributary to Molly Ann Brook, Structure 1600-421. This project has been completed and conforms to the construction plans, standard specifications, and County Engineer Standards.

This matter was discussed with the Public Works and Building and Grounds Committee at its meeting of January 29, 2020.

Based upon the above, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project, release of the retainage, and authorize the Director of Finance to issue the Final Payment in the amount of \$51,718.71 to New Prince Concrete Construction Company, Inc., subject to any requirements deemed necessary by the County Counsel.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/s/

cc: Public Works and Building & Grounds Committee Chair
County Administrator
County Counsel
Director of Finance

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200144

PARTIAL PAYMENT



COUNTY OF PASSAIC
401 GRAND STREET - ROOM 439
PATERSON, NEW JERSEY 07505

PURCHASE ORDER NO. 19-04252

PAYEE NEW PRINCE CONCRETE CONSTRUCTION

CONTRACT NO. _____

ADDRESS 215 EILEEN TERRACE

DEPARTMENT Engineering

HACKENSACK, NEW JERSEY 07601

VENDOR # 00467

DATE		
MONTH	DAY	YR
01	10	2020

ACCOUNT NUMBER
G-01-45-700-018-903

CHECK NUMBER

DESCRIPTION	AMOUNT
FOR THE REPLACEMENT OF THE TERRACE AVENUE CULVERT PAYMENT # 6	
Beginning Forward Balance: <u>\$51,718.71</u>	
Original Contract Amount \$697,547.00	
Adjusted Contract Amount \$660,991.57	
Contract Completed to Date \$660,991.57	
Less Amounts Previously Paid (\$609,272.86)	
Amount Due this Invoice \$51,718.71	\$51,718.71
Balance of Contract \$0.00	
Thomas Enright, P.E., Principal Engineer, Bridges	
Ending Balance: <input type="text" value="-"/>	

AMOUNT OF PAYMENT IN WORDS Fifty One Thousand Seven Hundred Eighteen Dollars and Seventy One Cents \$ 51,718.71

INSTRUCTIONS -- ISSUING DEPARTMENT

- 1.) Fill out form; attach any necessary invoices.
- 2.) Department head must approve all partial payments.
- 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
- 4.) After payment appears in the check register,

place check number on copy and
Adopted in your ordinance
Official Resolution#: R20200144

DEPARTMENT CERTIFICATION

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: _____

Department: _____

VOUCHER COPY

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board




Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

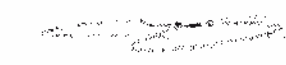
Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC. TO PROVIDE LEVEL "A" OPERATOR SEMI-ANNUAL SITE SERVICES FOR PASSAIC COUNTY FUELING STATIONS AND PROVIDE TRAINING FOR PASSAIC COUNTY'S LEVEL "C" OPERATORS TO COMPLY WITH NJDEP REGULATIONS AS PER STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200145							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-36							
CAF #	C-04-55-157-006-901							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION FOR AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC. TO PROVIDE LEVEL "A" OPERATOR SEMI-ANNUAL SITE SERVICES FOR PASSAIC COUNTY FUELING STATIONS AND PROVIDE TRAINING FOR PASSAIC COUNTY'S LEVEL "C" OPERATORS TO COMPLY WITH NJDEP REGULATIONS AS PER STATE CONTRACT

WHEREAS, in order to comply with New Jersey Department of Environmental Protection (NJDEP) regulations, the County of Passaic needs to provide Level "A" Operator semi-annual site services for the County's fueling stations and also provide training for the County's Level "C" Operators; and

WHEREAS, T. Slack Environmental Services of Kenilworth, New Jersey holds a State Contract (#A42266) for these types of services; and

WHEREAS, said T. Slack has submitted a proposal dated February 5, 2020 to perform these services at various sites in Passaic County for the sum of \$17,210.00 (copy of proposal attached hereto and made a part hereof); and

WHEREAS, this matter was discussed at the January 29, 2020 meeting of the Public Works Committee and via e-mail on February 5, 2020 and an initial allowance of \$17,210.00 is being recommended to the Passaic County Board of Chosen Freeholders for approval.

WHEREAS, a certification is attached hereto and made a part hereof indicating the availability of funds for said expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to T. Slack Environmental Services of Kenilworth, New Jersey to provide Level "A" Operator semi-annual site services and provide training for the County's Level "C" Operators at various sites in Passaic County pursuant to its proposal and applicable State Contract.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

NA:dmp

February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,210.00

APPROPRIATION: C-04-55-157-006-901

PURPOSE: Resolution awarding contract to T. Slack for Level "A" operators and training Level "C" Operators at the County Fueling Stations.



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

February 6, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: T. Slack to provide an "A" Operator for a semi-annual site service and training for site's "C" Operator for County Fuel Stations.
Various Sites in Passaic County
AWARD OF CONTRACT

Dear Members of the Board:

On February 5, 2020, the County received a proposal from T. Slack Environmental Services to provide level "A" Operator semi-annual site services for the County's fueling stations and provide training for the County's level "C" Operators to comply with NJDEP regulations. The estimate cost of work is \$17,210.00, as outlined in T. Slack's proposal dated February 5, 2020.

This matter was discussed during the Public Works Committee meeting on January 28, 2020, and via email on February 5, 2020 and an initial allowance of \$17,210.00 for T. Slack Environmental Services, Kenilworth, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to T. Slack Environmental Services in the amount of \$17,210.00 to provide level "A" Operator for a semi-annual site services and provide training for the County's level "C" Operators at various sites in Passaic County.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/s/
cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200145

NJDEP
 UST CERTIFICATION PROGRAM
 #US00334

NJ BUSINESS REGISTRATION
 #0106912



February 5, 2020.

Barry Feinberg, Detective/Captain (Ret.)
 Jonathan Pera
 Kenneth A. Simpson, Supervisor of Roads
 County of Passaic
 307 Pennsylvania Avenue
 Paterson, NJ 07503

Phone: 973-881-4500 (Ofc)
 Cell: 201-390-8008 (B. Feinberg)
 Cell: 973-703-0124 (K. Simpson)
 E-Mail: bfeinberg@passaiccountynj.org
kenneths@passaiccountynj.org
jonathanp@passaiccountynj.org

Job Scope: "A" & "C" Operators
 Job Site: Passaic County
 Proposal No. TS-15307 Revised

Dear Mr. Uveges,

T. Slack Environmental Services, Inc. is pleased to submit the following proposal for your review.

Scope of Work: "A" operator services along with training for the site's "C" Operator.

- "A" operator semi-annual site services: \$950.00 per day, x 7 = \$6,650.00
- "C" operator training: \$110.00 per hour x up to 96 hours = \$10,560.00

COST: \$17,210.00

THIS QUOTE IS VALID FOR 30 DAYS

PAYMENT TERMS: Net due upon completion.

DISPUTES: Any dispute or disagreement which cannot be resolved by the parties and any controversy, claim or dispute otherwise arising out of or in connection with this agreement, or the breach thereof, or otherwise arising from the project, shall be settled under the rules of the American Arbitration Association. Arbitration proceedings shall be held in Kenilworth, New Jersey, USA, or such other place as is mutually acceptable to both parties. The award in any arbitration proceeding shall be final and

Introduced on: February 11, 2020

Adopted on: February 11, 2020

Official Resolution#: R20200145
 180 MARKET STREET, KENILWORTH, NEW JERSEY 07033
 PHONE: 908.964.5360 • FAX: 908.964.4244 • E-MAIL ADDRESS: TSLACKENV@COMCAST.NET

NJDEP
UST CERTIFICATION PROGRAM
#US00334



NJ BUSINESS REGISTRATION
#0106912

binding upon all parties and judgment thereon may be entered in any court of competent jurisdiction upon application of either of the parties. In the event T. Slack Environmental Services, Inc. shall be required to institute litigation and/or arbitration proceedings to enforce the terms of this agreement, or any such matters are placed in the hands of an attorney, T. Slack Environmental Services, Inc. shall be entitled to reimbursement of reasonable attorney's fees, interest and all costs of suit and/or arbitration proceedings.

If this proposal is acceptable, please sign and return the signatory sheet attached. If you have any questions or comments regarding this proposal, please feel free to contact me at (908) 964-5360. Thank you for considering T. SLACK ENVIRONMENTAL SERVICES, INC. to assist you in your environmental needs.

Sincerely,

A handwritten signature in black ink, appearing to read "V. D'Alessandro".

Vincent D'Alessandro
Operations Manager

NJDEP
UST CERTIFICATION PROGRAM
#US00334



NJ BUSINESS REGISTRATION
#0106912

February 5, 2020

Barry Feinberg, Detective/Captain (Ret.)
Jonathan Pera
Kenneth A. Simpson, Supervisor of Roads
County of Passaic
307 Pennsylvania Avenue
Paterson, NJ 07503

Phone: 973-881-4500 (Ofc)
Cell: 201-390-8008 (B. Feinberg)
Cell: 973-703-0124 (K. Simpson)
E-Mail: bfeinberg@passaiccountynj.org
kenneths@passaiccountynj.org
jonathanp@passaiccountynj.org

Job Scope: "A" & "C" Operators
Job Site: Passaic County
Proposal No. TS-15307 Revised

T. Slack Environmental Services Inc.


Vincent D'Alessandro

Customer

Date of Acceptance

In order to proceed with this project, this signatory sheet must be signed and returned to our office.

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200145

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)


Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING PURCHASE OF GOODS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE THROUGH STATE CONTRACT PURSUANT TO N.J.S.A 40A:11-12, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200146							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-37							
CAF #								
Purchase Req. #	R0-00676							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION AUTHORIZING PURCHASE OF GOODS BY THE PASSAIC COUNTY
PROSECUTOR'S OFFICE THROUGH STATE CONTRACT PURSUANT TO N.J.S.A
40A:11-12**

WHEREAS, the Passaic County Prosecutor's Office (hereafter "PCPO") has requested the purchase of goods from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS, said goods are being procured through State Contract pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-12, as specified below; and

WHEREAS, said purchase is to be funded either directly from the County budget, grant accounts or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

WHEREAS, the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the applicable State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS, this matter was discussed at the February 4, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, the Board of Chosen Freeholders of the County of Passaic hereby authorizes the purchase of the following goods in accordance with the terms of the applicable State Contract:

Description:	Purchase of Office Furnishings
Using Agency:	Passaic County Prosecutor's Office
Purchase Price:	\$29,993.61
Vendor:	Dancker, Sellew & Douglas
Authority:	New Jersey State Contract
Contract #:	81721
Account:	Child Advocacy Grant
Account #:	G-01-41-867-017-223
Requisition #:	R0-00676

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

KM:czb

Dated: February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$29,993.61

APPROPRIATION: G-01-41-867-017-223

PURPOSE: Resolution authorizing purchase of goods by the Passaic County Prosecutor's office through state contract.



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

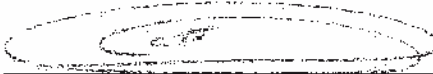
Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VEHICLE EQUIPMENT BY THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT PURSUANT TO N.J.S.A 40A:11-12, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200147							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-38							
CAF #								
Purchase Req. #	R0-00909;R0-00910							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION AUTHORIZING PURCHASE OF VEHICLE EQUIPMENT BY THE
PASSAIC COUNTY SHERIFF’S OFFICE THROUGH STATE CONTRACT
PURSUANT TO N.J.S.A 40A:11-12**

WHEREAS, the Passaic County Sheriff’s Office (hereafter “Sheriff”) has requested the purchase of vehicle equipment from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS, said goods are being procured through State Contract pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-12, as specified below; and

WHEREAS, the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the applicable State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS, this matter was discussed at the February 4, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, the Board of Chosen Freeholders of the County of Passaic hereby authorizes the purchase of the following goods in accordance with the terms of the applicable State Contract:

Description:	Purchase of vehicle equipment
Using Agency:	Passaic County Sheriff’s Office
Purchase Price:	\$140,516.55
Vendor:	General Sales Administration t/a Major Police Supply
Authority:	New Jersey State Contract
Contract #:	17-FLEET-00760
Account #:	T-22-56-850-012-803
Requisition #:	R0-00909; R0-00910

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

KM:czb

Dated: February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$140,516.55

APPROPRIATION: T-22-56-850-012-803

PURPOSE: Resolution authorizing purchase of vehicle equipment by the Passaic County Sheriff's Office through state contract.



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

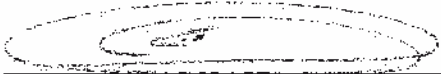
Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

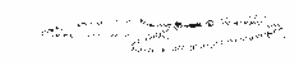
Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF MAINTENACE CONTRACT FOR COMPUTER SERVERS FROM COUNTY BUSINESS SYSTEMS, INC. FOR THE PASSAIC COUNTY SHERIFF'S OFFICE PURSUANT TO N.J.S.A. 40A:11-3, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200148							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-39							
CAF #								
Purchase Req. #	R0-00886							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING THE PURCHASE OF MAINTENANCE CONTRACT FOR COMPUTER SERVERS FROM COUNTY BUSINESS SYSTEMS, INC. FOR THE PASSAIC COUNTY SHERIFF'S OFFICE PURSUANT TO N.J.S.A. 40A:11-3

WHEREAS, the Passaic County Sheriff's Office has requested to purchase a maintenance contract for their computer servers from County Business Systems, Inc. in the amount of \$10,639.98; and

WHEREAS, this contract is being awarded pursuant to N.J.S.A. 40A:11-3 since the cost or price of the goods and/or service is below the monetary threshold of \$17,500; and

WHEREAS, the Board is desirous of approving said purchase in accordance with the terms of the price quote attached hereto and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS, a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure; and

WHEREAS, this matter was discussed at the February 4, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-3, the Passaic County Board of Chosen Freeholders hereby authorizes the Passaic County Sheriff's Office to purchase a maintenance contract for their computer servers from County Business Systems, Inc. in the amount of \$10,639.98, pursuant to the terms set forth above; and

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees are hereby authorized and directed to take such further action and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to the issuance of the appropriate Purchase Order.

KM:czb

Dated: February 11, 2020

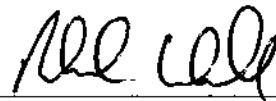
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,639.98

APPROPRIATION: 0-01-22-130-001-213

PURPOSE: Resolution authorizing the purchase of maintenance contract for computer servers from county business systems, Inc.



Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr

County Business Systems, Inc.1574 Reed Road Pennington, NJ 08534
P: 609-935-0180 F: 609-935-0177**CONTRACT INVOICE**Invoice Number: AR293811
Invoice Date: 01/06/2020**Bill To:** Passaic County Sheriff's Department
Caroline
435 Hamburg Turnpike
Wayne, NJ 07470**Customer:** Passaic County Sheriff's
Department
435 Hamburg Turnpike
Wayne, NJ 07470

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
PC02	Net 60	03/06/2020	\$10,639.98	\$10,639.98	
Invoice Remarks					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CBS28074-12		\$10,639.98		03/31/2020	03/30/2021
Contract Remarks					

Summary:

Contract base rate charge for the 03/31/2020 to 03/30/2021 billing period	\$10,639.98 *
*Sum of equipment base charges	<u>\$10,639.98</u>

Detail:**Equipment included under this contract****EMC/AX**

Number	Serial Number	Base Charge	Location
CBS28485		\$7,114.50	Passaic County Sheriff's Department 435 Hamburg Turnpike Wayne, NJ 07470
CBS28488		\$369.00	Passaic County Sheriff's Department 435 Hamburg Turnpike Wayne, NJ 07470

EMC/AX Media Dist. Viewer (3)

Number	Serial Number	Base Charge	Location
CBS28490		\$303.81	Passaic County Sheriff's Department 435 Hamburg Turnpike Wayne, NJ 07470
CBS28491		\$474.81	Passaic County Sheriff's Department 435 Hamburg Turnpike Wayne, NJ 07470

EMC/AX OCR Server

Number	Serial Number	Base Charge	Location
CBS28486		\$395.76	Passaic County Sheriff's Department 435 Hamburg Turnpike Wayne, NJ 07470

EMC/AX Verity Full Text Client

Number	Serial Number	Base Charge	Location
CBS28488		\$591.60	Passaic County Sheriff's Department 435 Hamburg Turnpike Wayne, NJ 07470

EMC/AX Xplore Full Text Server

Number	Serial Number	Base Charge	Location
--------	---------------	-------------	----------

Introduced on: February 11, 2020
Adopted on: February 11, 2020
Official Resolution#: R20200148

County Business Systems, Inc.

1574 Reed Road Pennington, NJ 08534
 P: 609-935-0180 F: 609-935-0177

CONTRACT INVOICE

Invoice Number: AR293811
 Invoice Date: 01/06/2020

Bill To: Passaic County Sheriff's Department
 Caroline
 435 Hamburg Turnpike
 Wayne, NJ 07470

Customer: Passaic County Sheriff's
 Department
 435 Hamburg Turnpike
 Wayne, NJ 07470

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
PC02	Net 60	03/06/2020	\$10,639.98	\$10,639.98	
Invoice Remarks					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CBS28074-12		\$10,639.98		03/31/2020	03/30/2021
Contract Remarks					

Summary:

Contract base rate charge for the 03/31/2020 to 03/30/2021 billing period \$10,639.98 *
 *Sum of equipment base charges \$10,639.98

Detail:**Equipment included under this contract****EMC/AX**

Number	Serial Number	Base Charge	Location
CBS28485		\$7,114.50	Passaic County Sheriff's Department 435 Hamburg Turnpike Wayne, NJ 07470
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CBS28488		\$591.60	Passaic County Sheriff's Department 435 Hamburg Turnpike Wayne, NJ 07470

EMC/AX Xplore Full Text Server

Number	Serial Number	Base Charge	Location
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Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200148

Passaic County Board of Chosen Freeholders

OFFICE OF THE
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Director Cassandra "Sandi" Lazzara
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM


Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF A MAINTENACE CONTRACT FOR LIVESCAN FROM IDEMIA IDENTITY & SECURITY USA, LLC FOR THE PASSAIC COUNTY SHERIFF'S OFFICE PURSUANT TO N.J.S.A. 40A:11-3, ALL AS NOTED IN THE RESOLUTION.


THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200149							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-40							
CAF #								
Purchase Req. #	R0-00908							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

RESOLUTION AUTHORIZING THE PURCHASE OF A MAINTENANCE CONTRACT FOR LIVESCAN FROM IDEMIA IDENTITY & SECURITY USA, LLC FOR THE PASSAIC COUNTY SHERIFF'S OFFICE PURSUANT TO N.J.S.A. 40A:11-3

WHEREAS, the Passaic County Sheriff's Office has requested to purchase a maintenance contract for LiveScan from Idemia Identity and Security USA, LLC in the amount of \$15,154.75; and

WHEREAS, this contract is being awarded pursuant to N.J.S.A. 40A:11-3 since the cost or price of the goods and/or service is below the monetary threshold of \$17,500.00; and

WHEREAS, the Board is desirous of approving said purchase in accordance with the terms of the price quote attached hereto and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS, a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure; and

WHEREAS, this matter was discussed at the February 4, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-3, the Passaic County Board of Chosen Freeholders hereby authorizes the Passaic County Sheriff's Office to purchase a maintenance contract for LiveScan from Idemia Identity and Security USA, LLC in the amount of \$15,154.75; and

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees are hereby authorized and directed to take such further action and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to the issuance of the appropriate Purchase Order.

KM:czb

Dated: February 11, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,154.75

APPROPRIATION: 0-01-22-130-001-213

PURPOSE: Resolution authorizing the purchase of maintenance contract for live scan from Idemia Identity & Security USA, LLC.


Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



5515 East La Palma Ave., Suite 100
 Anaheim, CA 92807
 Tel: (518) 608-1383
 Fax: (518) 608-4879

December 20, 2019 (Rev1)

Michael L. McLaughlin Sr.
 Passaic County Sheriff
 11 Marshall St.
 Paterson, NJ 07505

Dear Director McLaughlin:

Idemia Identity & Security USA LLC ("IDEMIA") is the Maintenance provider to the Passaic County Sheriff for the LiveScan & Latent equipment. The proposed maintenance price of \$15,154.75 will cover the LiveScan & Latent equipment for the period March 24, 2020 to March 23, 2021.

A purchase order for \$15,154.75 is due at IDEMIA before March 24, 2020. Upon receipt of purchase order IDEMIA will issue an invoice for coverage period March 24, 2020 to March 23, 2021.

Product	Description	Qty	Extended Price
Desktop Live Scan	Desktop Live Scan System (BCI)	1	\$1,966.28
Ruggedized Live Scan	Ruggedized Cabinet (Fixed Height) LiveScan System with Integrated Palm and Mug Photo Capture (Corrections & Patrol)	2	\$7,531.98
Printer	Duplex Printer (BCI, Corrections, Patrol)	3	\$493.74
Desktop Live Scan	Desktop Live Scan System with Mug Photo Capture (Courthouse)	1	Warranty to 11/26/2021
Printer	Duplex Printer (Courthouse)	1	\$164.58
Latent Station	MorphoBIS Latent Expert Workstation & Printer	1	\$4,998.17 (Pro-rated 5/1/20 to 3/23/21)

This standard maintenance plan consists of telephone assistance within two (2) hours; on-site response within twenty-four (24) hours for hardware and problem resolution within eight (8) hours for software. Maintenance services will be performed by our IDEMIA trained Customer Support Engineers. During the maintenance term, preventative maintenance is provided for each system.

Consumables are not included (e.g. card stock, printer cartridges, platens and cleaning supplies). Damaged or abused platens will not be covered.

Please return signed extension to the maintenance and support agreement to me at susan.noisseau@idemia.com or fax to (518) 608-4879.

If you have any questions or would like to discuss further, please contact me at (518) 608-1383 or susan.noisseau@idemia.com.

Sincerely,

Susan Noisseau
 Contracts Administration Specialist II

Enclosure

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200149

Description of Covered Products

MAINTENANCE AND SUPPORT AGREEMENT NO. SA # 004157-003

CUSTOMER: Passaic County Sheriff's Department

The following table lists the Products under maintenance coverage:

Product	Description	Model	Qty
Desktop Live Scan	Desktop Live Scan System, Live Scan Station Application Software License, Tenprint 500PPI Scanner, Computer, monitor, keyboard, Signature Capture Pad (BCI)	NJLS-PASSAICBCI	1
Ruggedized Live Scan	Ruggedized Cabinet (Fixed Height) Live Scan System, Live Scan Station Application Software License, Tenprint/Palmprint 500PPI Scanner, Computer, monitor, keyboard, Ruggedized fixed-height Cabinet, Signature Capture Pad, Integrated Mug Photo Capture (Digital camera, Software) (Jail, Patrol)	NJLS-PASSAICCC NJLS-PASSAICPAT	2
Printer	Duplex Black & White Fingerprint Card Printer, Double-sided card printing (BCI, Jail, Patrol)	NJPR-PASSAICBCI NJPR-PASSAICCC NJPR-PASSAICPAT	3
Desktop Live Scan	Live Scan System Desktop, Live Scan Station Application Software License, Tenprint 500PPI Scanner, Computer, monitor, keyboard, Signature Capture Pad, NJ specific transmission Software, Integrated Mug Photo Capture (Digital camera, Software) (Courthouse)	NJLS-PASSCS02	1
Printer	Duplex Black & White Fingerprint Card Printer, Double-sided card printing (Courthouse)	NJPR-PASSCS02	1
LEW*	MorphoBIS Latent Expert Workstation, Latent Expert Software for latent capture encoding and searching, Control Computer, Monitor, Keyboard, Flatbed Scanner	NJWS-PASSAIC	1
Printer ^a	Black & White Card, Duplexer	NJPR-TRPASSAIC	1

* Latent Station & Printer pro-rated 5/1/2020 to 3/23/2021

Support Plan Options and Pricing Worksheet

Maintenance and Support Agreement # 004157-003 Date December 20, 2019 (Rev1)
 New Term Effective Start March 24, 2020 End March 23, 2021

AP DETAILS	
Billing Agency:	Passaic County
Address (1):	401 Grand St., Room 439
Address (2):	
City/State/Zip:	Paterson, NJ 07605
Contact Name:	Richard Cahill, Director of Finance
Telephone:	(973)861-4440
Email:	rcahill@passaiccountynj.org

STANDARD SUPPORT	
<input checked="" type="checkbox"/> Advantage – Software Support	
◆ Telephone Response: 2 Hour	◆ Standard Releases & Updates
◆ Remote Dial-In Analysis	◆ Software Customer Alert Bulletins
◆ Unlimited Telephone Support	◆ Automatic Call Escalation
◆ Supplemental Releases & Updates	
◆ 8 a.m. – 5 p.m. Monday to Friday PPM	
<input checked="" type="checkbox"/> On-Site Hardware Support	
◆ 8 a.m. – 5 p.m. Monday to Friday PPM	◆ Defective Parts Replacement
◆ Next Day PPM On-site Response	◆ Escalation Support
◆ Hardware Vendor Liaison	◆ Hardware Customer Alert Bulletins
◆ Hardware Service Reporting	
◆ Product Repair	
◆ Equipment Inventory Detail Management	
<input checked="" type="checkbox"/> Parts Support	
◆ Parts Ordered & Shipped Next Business Day	◆ Parts Customer Alert Bulletins
* If customer is providing their own on-site hardware support, the following applies:	
▶ Customer Orders & Replaces Parts	▶ Telephone Technical Support for Parts Replacement Available

GRAND TOTAL	\$ 16,164.75
--------------------	---------------------

PLEASE PROVIDE A COPY OF YOUR CURRENT TAX EXEMPTION CERTIFICATE (if applicable)
 Please note this is not an invoice. An invoice will be provided after receipt of the signed document.



5515 East La Palma Ave., Suite 100
 Anaheim, CA 92807
 Tel: (518) 608-1383
 Fax: (518) 608-4879

December 20, 2019 (Rev1)

Michael L. McLaughlin Sr.
 Passaic County Sheriff
 11 Marshall St.
 Paterson, NJ 07505

Dear Director McLaughlin:

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Please return signed extension to the maintenance and support agreement to me at susan.noisseau@idemia.com or fax to (518) 608-4879.

If you have any questions or would like to discuss further, please contact me at (518) 608-1383 or susan.noisseau@idemia.com.

Sincerely,

Susan Noisseau
 Contracts Administration Specialist II

Enclosure

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200149

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING GRANT PROJECT COMPLETION EXTENSIONS FOR A COUNTY OPEN SPACE GRANT AWARDS MADE TO THE TOWNSHIP OF WEST MILFORD, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20200150							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-41							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION AUTHORIZING GRANT PROJECT COMPLETION EXTENSIONS
FOR A COUNTY OPEN SPACE GRANT AWARDS MADE TO THE TOWNSHIP OF
WEST MILFORD**

WHEREAS, preserving open space and conserving natural resources ensure a sustainable quality of life in Passaic County; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing grant extensions for various County Open Space Awards made to the Township of West Milford, due to internal staff changes and accounting issues, as outlined in the attached letter from the Acting Township Administrator, Robert Casey, dated January 30, 2020; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing said extensions, as outlined in the attached letter dated January 30, 2020, from the Acting Township Administrator, Robert Casey; and

WHEREAS, this matter was discussed at the February 4, 2020 meeting of the Planning and Economic Development Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the requested extensions as outlined in the attached letter dated January 30, 2020, from the Acting Township Administrator, Robert Casey.

Dated: February 11, 2020

JRS:meg



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kathleen M. Caren
Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:

Authorization to grant project completion extensions for various County Open Space Awards made to West Milford Township, due to internal staff changes and accounting issues, as outlined in the attached letter from Acting Borough Administrator Robert Casey, dated January 30, 2020.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. **AMOUNT OF EXPENDITURE:** \$ n/a
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|---------------------------------------------------------------------|---------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>2/4/20</u> |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200150



Township of West Milford

Office of the Township Administrator
 1480 Union Valley Road
 West Milford, NJ 07480-1303
 (973) 728-2710
 Fax: (973) 728-2884

January 30, 2020

Kathleen M. Caren
 Open Space Coordinator
 Passaic County Planning Department
 930 Riverview Drive, Suite 250
 Totowa, NJ 07512

RE: Passaic County Open Space, Farmland, & Historic Preservation Trust Fund

Dear Ms. Caren:

Thank you for the comprehensive email (dated January 6, 2020) providing the status of outstanding West Milford Township Open Space grant projects. Since the year-end departure of the Director of Community Services and Recreation, staff have been gathering information and rectifying issues detailed in the email. In certain cases projects have advanced with funds drawn from Township funds until the project status is known. In regards to the projects with expired deadlines, West Milford requests the following:

Farrell Field – Phase 1 (2014) Phase 2 (2016)

The construction plans and specifications are complete. Bids are scheduled to be received on Friday, March 6, 2020. The remaining Farrell Field – Phase 1 balance of \$37,315.59 will be applied to the Phase 2 project, and drawn down first. The project cannot begin until after the summer recreation season ends and should take no longer than 6 weeks to complete. Therefore, the Township is requesting a deadline time extension to October 31, 2020.

Apple Acres - Design

The January 21, 2020 pre-application meeting in Trenton with the New Jersey Department of Environmental Protection (NJDEP) was not very hopeful for the proposed soccer field with parking lot project. The final direction forward cannot be determined until more information is received from the NJDEP Land Use,

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200150

-2-

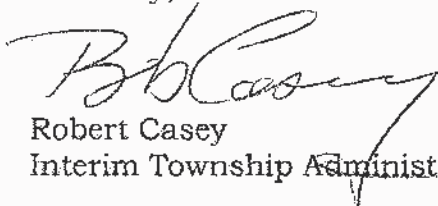
Environmental Specialist. The Township expenses incurred to date is less than \$6,000 and the Township will know by June 31, 2020 if the project can proceed further. Once the viability of the project is known, Township can discuss with the County the projects continuation or conclusion. In addition the Township will draw down expenses paid to that date. Therefore, the Township is requesting a deadline time extension to December 31, 2020.

Bubbling Springs Park

An engineering survey, design and plan preparation quote has been secured from the consulting engineer for softball field regrading and environmental permitting to solve a long-standing soil erosion condition. The Township has funded the local contribution to the project and all related engineering. The goal is to complete the design work in late Spring/early Summer 2020, and then apply for required Soil Conservation permits and potentially Highlands review (given the proximity of surface water). Assuming these go well, the Township will bid the project in early Spring 2021 with construction after completion of the summer recreation program at the Park. Therefore, the Township is requesting a deadline time extension to October 31, 2021.

If you have any questions, or require any additional information, please do not hesitate to contact Township staff as necessary.

Sincerely,



Robert Casey
Interim Township Administrator

cc: Eric Miller, Engineering
Mayor Dale
Director of Community Services & Recreation
Chief Financial Officer
Clerk's Office

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THEFY 2015 ACTION PLAN FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, TO RE-ALLOCATE A TOTAL OF \$50,000 IN FUNDING TO REHABILITATE THE EXISTING ELEVATOR AT THE TOWNSHIP OF WEST MILFORD RECREATION CENTER, LOCATED AT 66 CAHILL CROSS ROAD, WEST MILFORD, NJ, AND EXTEND THE PERFORMANCE OF THE SCOPE OF WORK UNTIL AUGUST 31, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20200151							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-42							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE
FY 2015 ACTION PLAN FOR THE PASSAIC COUNTY COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM, TO RE-ALLOCATE A TOTAL OF
\$50,000 IN FUNDING TO REHABILITATE THE EXISTING ELEVATOR AT THE
TOWNSHIP OF WEST MILFORD RECREATION CENTER, LOCATED AT
66 CAHILL CROSS ROAD, WEST MILFORD, NJ, AND EXTEND THE
PERFORMANCE OF THE SCOPE OF WORK UNTIL AUGUST 31, 2020**

WHEREAS, The US Department of Housing and Urban Development (USHUD) provided a Community Development Block Grant to the County of Passaic for Fiscal Year FY 2015, in the amount of \$872,751; and

WHEREAS, the Passaic County Board of Chosen Freeholders (Board) on June 22, 2015, adopted Resolution R-2015-467, authorizing the submission of a Community Development Block Grant (CDBG) One Year Action Plan for Fiscal Year 2015; and

WHEREAS, the Township of West Milford received a \$50,000 CDBG FY 2015 grant to fund the ADA Westbrook Teen Center, Elevator Project, under the CDBG FY 2015 grant, but could not proceed due to excessive project costs; and

WHEREAS, the Passaic County Board of Chosen Freeholders on December 28, 2017, adopted Resolution R-2017-1109 at the request of the Township of West Milford, authorizing a substantial amendment to the CDBG FY 2015 Action Plan to reallocate the CDBG FY 2015 \$50,000 grant award for the ADA Westbrook Teen Center, and sought instead to utilize the funds to provide ADA accessibility to Municipal Complex Building # 2; and

WHEREAS, the Township of West Milford on December 4, 2019 adopted resolution 2019-346 (see attached) requesting that the amended CDBG FY 2015 Action Plan, which funded ADA accessibility to Municipal Complex Building # 2, be reprogrammed to now rehabilitate the existing elevator at the Township Recreation Center located at 66 Cahill Cross Road, West Milford, NJ, and extend the performance of the scope of work until August 31, 2020; and

WHEREAS, a total of \$50,000 is available to reprogram from the CDBG FY 2015 grant for the rehabilitation of the existing elevator at the Township Recreation Center; and

WHEREAS, in accordance with the Passaic County Citizen Participation Plan, this request constitutes a substantial amendment (see 24 CFR 91.505) to the Action Plan for FY 2015 and must be advertised in a local newspaper of general circulation for a 30 day period (see 24 CFR 91.115 A(3)); and

WHEREAS, on December 30, 2019 the Passaic County Board of Chosen Freeholders adopted resolution R-2019-1254 to authorize the advertisement of the proposed substantial amendment to the CDBG FY 2015 Action Plan for a period of 30 days, from January 2, 2020 to February 3, 2020 (see 24 CFR 91.115 A (3)); and

WHEREAS, no members of the public submitted comments on the proposed CDBG FY 2015 Substantial Amendment; and

WHEREAS, this matter was discussed at the February 4, 2020 meeting of the Planning and Economic Development Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that pursuant to 24 CFR 91.505 it approves of the proposed substantial amendment to the Annual Plan for CDBG FY 2015 to reallocate the previously awarded \$50,000 in funding to now rehabilitate the existing elevator at the Township of West Milford Recreation Center, located at 66 Cahill Cross Road, West Milford, NJ; and

LET IT BE FURTHER RESOLVED, that the Freeholder Director is hereby authorized to act as the authorized representative of the County of Passaic to execute all documents and certifications on behalf of the County of Passaic.

JRS/mcg

Dated: February 11, 2020



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
 Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE FY 2015 ACTION PLAN FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, TO RE-ALLOCATE A TOTAL OF \$50,000 IN FUNDING TO REHABILITATE THE EXISTING ELEVATOR AT THE TOWNSHIP OF WEST MILFORD RECREATION CENTER, LOCATED AT 66 CAHILL CROSS ROAD, WEST MILFORD, NJ, AND EXTEND THE PERFORMANCE OF THE SCOPE OF WORK UNTIL AUGUST 31, 2020

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 50,000
REQUISITION # R5-07198 PO: 15-09401
ACCOUNT # G-01-41-838-015-PE1

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: CDBG annual application by municipalities

- | | |
|---------------------------------------------------------------------|-----------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>2/4/2020</u> |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200151

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 346 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE CONSTRUCTION OF AN ELEVATOR IN WESTBROOK PARK BE REPROGRAMMED FOR THE CONSTRUCTION OF AN ELEVATOR AT THE RECREATION CENTER

WHEREAS, in 2015 the Township of West Milford received a \$50,000 Community Development Block Grant for the construction of an elevator in Westbrook Park for a Teen Center / Senior Center in an existing building; and

WHEREAS, the funding available for this new elevator was not adequate for the award of a contract for the elevator construction; and

WHEREAS, via Resolution 2017-339 adopted November 8, 2018 the Township requested that this grant be reprogrammed to provide for ADA improvement in the rehabilitation / reuse of the former library; and

WHEREAS, due to delays in implementing the library rehabilitation project, the Township in May 2019 requested that the grant implementation be extended to February 29, 2020; and

WHEREAS, the elevator serving the Senior Citizen Community as well as the PRIDE handicapped assistance program at the Recreation Center is in need of rehabilitation and plans have been prepared and bids obtained to meet the required Community Development Block Grant requirements; and

WHEREAS, it is in the best interest of the Township of West Milford and the County of Passaic CDBG program that the 2015 CDBG grant be reprogrammed to the Recreation Center elevator.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey that the Passaic County Community Development reprogram the 2015 CDBG grant from the construction of a new elevator at Westbrook Park to the rehabilitation of the existing elevator at the Township Recreation Center, 66 Cahill Cross Road, West Milford.

Adopted: December 4, 2019

Adopted this 4th day of December, 2019
and certified as a true copy of an original.



Diane Curcio, Acting Township Clerk

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



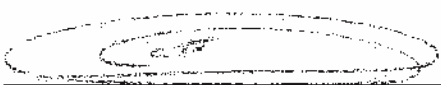
Public Meeting (Board Meeting)

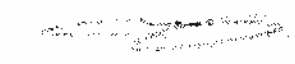
Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING A GRANT APPLICATION TO THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY (NJEDA) 21st CENTURY REDEVELOPMENT PROGRAM GRANT FOR \$50,000, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20200152							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-43							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION APPROVING A GRANT APPLICATION TO THE NEW JERSEY
ECONOMIC DEVELOPMENT AUTHORITY (NJEDA) 21ST CENTURY
REDEVELOPMENT PROGRAM GRANT FOR \$50,000**

WHEREAS, many suburbs are experiencing an outmigration of jobs and population, similar to those that cities/urban centers have experienced, and New Jersey now has a surplus of empty or underutilized suburban office parks; and

WHEREAS, the New Jersey Economic Development Authority (NJEDA) has issued a “21st Century Redevelopment Program” grant opportunity, which is open to municipalities and counties, to fund planning activities that can retro-fit, redevelop and re-purpose large “stranded assets”; and

WHEREAS, a grant will fund the creation of a land-use plan that will explore strategies and next steps to repurpose a vacant office property formerly known as the Toys R Us Corporate Headquarter site, located at 1 Geoffrey Way, Wayne, NJ to identify the most suitable re-use scenarios for the site; and

WHEREAS, the County of Passaic (County) seeks to partner with the Township of Wayne; DOBCO, who are the owners of the former Toys R Us site; the William Paterson University Small Business Development Center; and local industry in order to leverage external expertise to best achieve the goals of the 21st Century Redevelopment Program grant; and

WHEREAS, if the grant is awarded, the County of Passaic will have the following responsibilities:

- Serve as the sole entity under whose name the proposal will be submitted
- Serve as the sole entity with whom the NJEDA will execute a contract (in the event of an application approval);
- Provide (directly or in coordination with other governmental partners) the 20% match (funding or in-kind resources);
- Serve as the sole entity receiving disbursements from the NJEDA per the terms of the grant agreement and distribute the disbursement among partners, as necessary, to execute the planning project;
- Serve as the sole entity responsible for meeting the deliverables of the contract; and

WHEREAS, the Passaic County Division of Economic Development is requesting approval to submit an application for grant funds in the amount of \$50,000 to the NJEDA 21st Century Redevelopment Program, with a \$10,000 in-kind match from staff salaries of the Division of Economic Development, County of Passaic, toward the implementation of the grant; and

WHEREAS, this matter was discussed at the February 4, 2020 meeting of the Planning and Economic Development Committee, and is being recommended to the Passaic County Board of Chosen Freeholders (Board) for approval; and

NOW, THEREFORE, BE IT RESOLVED, that the Passaic County Board of Chosen Freeholders hereby approves the submission of a \$50,000 grant application to the New Jersey Economic Development Authority (NJEDA) under the 21st Century Redevelopment Program, with a county in-kind match of \$10,000; and

LET IT BE FURTHER RESOLVED that the Freeholder Director and Clerk to the Board, as well as the Director of Economic Development, are hereby authorized to act as the authorized representatives of the County of Passaic and to execute all necessary documents, a letter of support for the grant application; a memorandum of understanding and any and all necessary certifications on behalf of the County of Passaic.

JRS/mcg

Dated: February 11, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Deborah Hoffman

Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION APPROVING A GRANT APPLICATION TO THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY (NJEDA) 21st CENTURY REDEVELOPMENT PROGRAM GRANT FOR \$50,000

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 10,000 in-kind staff match

REQUISITION # _____

ACCOUNT # 0-01-22-147-001-101

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: Not applicable

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development 2/4/2020

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200152



GRANT APPLICATION REQUEST FORM

1. **Grant Title:** 21st Century Redevelopment Program Grant

2. **Funding Source:** Federal State Other : _____

3. **Description of Grant:**
 RESOLUTION APPROVING A GRANT APPLICATION TO THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY (NJEDA) 21st CENTURY REDEVELOPMENT PROGRAM GRANT FOR \$50,000

4. **Grant Period:** From May 1, 2020 To December 31, 2020

5. **Amount Requested:** \$ 50,000

6. **Is a dollar match required? :** Yes No

7. **If yes, how much? :** \$ 10,000

8. **Is the match:** Monetary In-Kind (Identify): Economic Development Staff

9. **Account #:** 0-01-22-147-001-101

10. **Is this a:** New Program Existing Program Amendment

11. **Grant Administrator (Name/Title/ Department):**

Deborah Hoffman, Director of Economic Development, Division of Economic Development

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF A SUB-GRANT FROM THE DOS2020C3-CTY GRANT PROGRAM – NJ 2020 CENSUS TO ASSIST THE CITY OF PASSAIC IN ORGANIZING COMPLETE COUNT ACTIVITIES TO ENSURE HIGHEST PARTICIPATION IN THE UPCOMING 2020 DECENNIAL CENSUS ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20200153							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-44							
CAF #	G-01-41-961-019-233							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION AUTHORIZING THE AWARD OF A SUB-GRANT FROM
THE DOS2020C3-CTY GRANT PROGRAM – NJ 2020 CENSUS TO ASSIST THE CITY
OF PASSAIC IN ORGANIZING COMPLETE COUNT ACTIVITIES TO ENSURE
HIGHEST PARTICIPATION IN THE UPCOMING 2020 DECENNIAL CENSUS**

WHEREAS, the Board of Chosen Freeholders of the County of Passaic recognize the importance of an accurate count when conducting a census, because the federal government uses census numbers to annually allocate billions of dollars in federal funds for community programs and services, such as health care services for the elderly, education programs, housing and community development, and job training; and

WHEREAS, the U.S. Congress uses the census totals to determine how many seats a state will have in the U.S. House of Representatives, and states use the numbers to allocate seats in their law-making bodies; and

WHEREAS, Passaic County's 2010 census completion rate was 71%, an average largely brought down by the county's 41 (Low Response Score) LRS census tracts; and

WHEREAS, Passaic County established its own formal Complete Count Committee in February 2019, with the goal that Passaic County – a significant portion of which was under-counted during the 2010 census, resulting in the loss of one congressional seat within the State of New Jersey – never go under-counted again; and

WHEREAS, the county's Complete Count Committee has concentrated its efforts on educating the public; encouraging participation; conducting community activities through Local Complete Count Committees (LCCCs); increasing the number of public information forums; participating in community events to promote and bring awareness to the census; and establishing community support centers (kiosks); and

WHEREAS, the Passaic County Board of Chosen Freeholder passed resolution R-2019-1178 accepting a grant award of \$254,540.00 from the DOS2020C3-CTY County Grant Program – NJ 2020 Census to assist the County of Passaic and its partner municipalities in organizing complete county activities that will ensure the highest participation in the upcoming 2020 decennial census; and

WHEREAS, Passaic County will use its grant award to ensure that in each of its municipalities a complete count can be accomplished by encouraging a full participation of hard-to-count (HTC) populations through active outreach efforts in communities including African Americans; Latinos/Latins; Asians; various religious groups; Non-Native English speakers; indigent, homeless persons; college students; children under five years of age; men ages 18-49; senior citizens; the disabled; persons displaced by natural disasters; persons who are incarcerated; and members of the LGBTQ community; and

WHEREAS, several municipalities were identified in the grant application and then selected to receive grants for funding under this "Passaic County Counts/Census Complete Count" program due to HTC issues; and

WHEREAS, the Board of Chosen Freeholders authorizes a grant to the City of Passaic in the amount of \$30,000 for ten (10) HCT census tract from the DOS2020C3-CTY-035 account; and

WHEREAS, this matter was discussed at the February 4, 2020 meeting of the Freeholder's Committee for Planning and Economic Development Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification of funds is attached hereto indicating that funds are available for the within contemplated expenditures;

NOW, THEREFORE BE, IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the award of this sub-grant to the City of Passaic from the DOS2020C3-CTY-035 account in an amount totaling \$30,000; and

LET IT BE FURTHER RESOLVED, that the Director and Clerk to the Board, as well as the County Counsel and any other County Staff, are hereby authorized to execute any documentation necessary to effectuate the awarding of this sub-grant.

Dated: February 11, 2020

JRS:meg

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,000.00

APPROPRIATION: G-01-41-961-019-233

PURPOSE: Resolution authorizing the award of a sub-grant pertaining to the NJ 2020 Census Grant, to The City of Passaic.


Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Michael Lysicatos
Telephone #: 973.569.4047

DESCRIPTION OF RESOLUTION:

Authorization to award sub-grant to the City of Passaic in the amount of \$30,000.00 under the 2020 Census Complete County grant provided by the State of New Jersey to concentrate efforts within 10 qualifying hard-to-county census tracts among the City's jurisdictions.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \$30,000.00
REQUISITION # _____
ACCOUNT # G-01-41-961-019-233

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: Reimbursement Grant

- | 5. COMMITTEE REVIEW: | DATE: |
|---------------------------------------------------------------------|---------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>9/4/20</u> |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200153

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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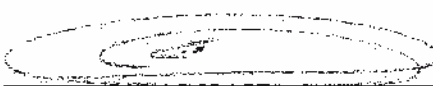
Public Meeting (Board Meeting)

Date: Feb 11, 2020 - 5:30 PM

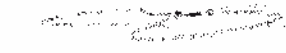
Location: County Administration Building
220
401 Grand
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF A SUB-GRANT FROM THEDOS2020C3-CTY GRANT PROGRAM – NJ 2020 CENSUS TO ASSIST THE CITY OF PATERSON IN ORGANIZING COMPLETE COUNT ACTIVITIES TO ENSURE HIGHEST PARTICIPATION IN THE UPCOMING 2020 DECENNIAL CENSUS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL
Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20200154							
Meeting Date	02/11/2020							
Introduced Date	02/11/2020							
Adopted Date	02/11/2020							
Agenda Item	o-45							
CAF #	G-01-41-961-019-233							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 12, 2020

**RESOLUTION AUTHORIZING THE AWARD OF A SUB-GRANT FROM
THE DOS2020C3-CTY GRANT PROGRAM – NJ 2020 CENSUS TO ASSIST THE CITY
OF PATERSON IN ORGANIZING COMPLETE COUNT ACTIVITIES TO ENSURE
HIGHEST PARTICIPATION IN THE UPCOMING 2020 DECENNIAL CENSUS**

WHEREAS, the Board of Chosen Freeholders of the County of Passaic recognize the importance of an accurate count when conducting a census, because the federal government uses census numbers to annually allocate billions of dollars in federal funds for community programs and services, such as health care services for the elderly, education programs, housing and community development, and job training; and

WHEREAS, the U.S. Congress uses the census totals to determine how many seats a state will have in the U.S. House of Representatives, and states use the numbers to allocate seats in their law-making bodies; and

WHEREAS, Passaic County's 2010 census completion rate was 71%, an average largely brought down by the county's 41 (Low Response Score) LRS census tracts; and

WHEREAS, Passaic County established its own formal Complete Count Committee in February 2019, with the goal that Passaic County – a significant portion of which was under-counted during the 2010 census, resulting in the loss of one congressional seat within the State of New Jersey – never go under-counted again; and

WHEREAS, the county's Complete Count Committee has concentrated its efforts on educating the public; encouraging participation; conducting community activities through Local Complete Count Committees (LCCCs); increasing the number of public information forums; participating in community events to promote and bring awareness to the census; and establishing community support centers (kiosks); and

WHEREAS, the Passaic County Board of Chosen Freeholder passed resolution R-2019-1178 accepting a grant award of \$254,540.00 from the DOS2020C3-CTY County Grant Program – NJ 2020 Census to assist the County of Passaic and its partner municipalities in organizing complete county activities that will ensure the highest participation in the upcoming 2020 decennial census; and

WHEREAS, Passaic County will use its grant award to ensure that in each of its municipalities a complete count can be accomplished by encouraging a full participation of hard-to-count (HTC) populations through active outreach efforts in communities including African Americans; Latinos/Latinas; Asians; various religious groups; Non-Native English speakers; indigent, homeless persons; college students; children under five years of age; men ages 18-49; senior citizens; the disabled; persons displaced by natural disasters; persons who are incarcerated; and members of the LGBTQ community; and

WHEREAS, several municipalities were identified in the grant application and then selected to receive grants for funding under this "Passaic County Counts/Census Complete Count" program due to HTC issues; and

WHEREAS, the Board of Chosen Freeholders authorizes a grant to the City of Paterson in the amount of \$81,000 for twenty-seven (27) HTC census tract from the DOS2020C3-CTY-035 account; and

WHEREAS, this matter was discussed at the February 4, 2020 meeting of the Freeholder's Committee for Planning and Economic Development Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification of funds is attached hereto indicating that funds are available for the within contemplated expenditures;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the award of this sub-grant to the City of Paterson from the DOS2020C3-CTY-035 account in an amount totaling \$81,000; and

LET IT BE FURTHER RESOLVED, that the Director and Clerk to the Board, as well as the County Counsel and any other County Staff, are hereby authorized to execute any documentation necessary to effectuate the awarding of this sub-grant.

Dated: February 11, 2020

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CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$81,000.00

APPROPRIATION: G-01-41-961-019-233

PURPOSE: Resolution authorizing the award of a sub-grant pertaining to the NJ 2020 Census Grant, to The City of Paterson.


Richard Cahill, Chief Financial Officer

DATED: February 11, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Michael Lysicatos
Telephone #: 973.569.4047

DESCRIPTION OF RESOLUTION:
 Authorization to award sub-grant to the City of Paterson in the amount of \$81,000.00 under the 2020 Census Complete County grant provided by the State of New Jersey to concentrate efforts within 27 qualifying hard-to-county census tracts among the City's jurisdictions.

2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
 PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \$81,000.00
REQUISITION # _____
ACCOUNT # G-01-41-961-019-233

4. **METHOD OF PROCUREMENT:**
 RFP RFQ Bid
 Other: Reimbursement Grant

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input checked="" type="checkbox"/> Planning & Economic Development	<u>9/4/20</u>
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**
 Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: February 11, 2020
 Adopted on: February 11, 2020
 Official Resolution#: R20200154