

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

### Meeting Venue

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
  - 1. Bartlett
  - 2. Cotroneo
  - 3. Duffy
  - 4. James
  - 5. Lora
  - 6. Deputy Director Best
  - 7. Director Lepore
- C. Invocation
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: May 27, 2014
- G. Approval of Proclamation: None

H. Freeholder Reports:

1. Freeholder Director Pat Lepore
2. Freeholder Deputy Director Theodore O. Best, Jr.
3. Freeholder John W. Bartlett
4. Freeholder Ronda Casson Cotroneo
5. Freeholder Terry Duffy
6. Freeholder Bruce James
7. Freeholder Hector C. Lora

I. Communications:

1. National Community Service and Consultant, Walid Bejdough, requesting the use of the lobby at 401 Grand Street on Saturday, June 28, 2014 at 2:00p.m. for their annual Crescent Lighting Ceremony for the month of Ramadan.

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting
2. Motion to Close the Public Portion of the meeting

K. Resolutions - Consent Agenda:

**ADMINISTRATION AND FINANCE**

1. RESOLUTION AWARDING A CONTRACT TO INTERVENTION STRATEGIES INTERNATIONAL INC OF PARAMUS, NJ FOR PSYCHOLOGIST FOR PASSAIC COUNTY'S EMPLOYEE ASSISTANCE AND WELLNESS PROGRAM AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION
2. RESOLUTION AUTHORIZING THE SOLICITATION OF ADVERTISEMENTS ON PARA-TRANSIT VEHICLES AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION
3. AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR THE FERTILIZER/CHEMICAL/ MATERIALS BID FOR THE PASSAIC COUNTY GOLF COURSE AS PER BID, ALL AS NOTED IN THE RESOLUTION

## **ADMINISTRATION AND FINANCE**

4. AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR THE 2014 JANITORIAL SUPPLIES FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
5. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PRITCHARD INDUSTRIES INC OF FLORHAM PARK, NJ FOR EXTERIOR BUILDING GROUNDS AND INSIDE/OUTSIDE WINDOW CLEANING SERVICES AT THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
6. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ATON COMPUTING, INC OF SOMERVILLE, NJ FOR MANAGEMENT INFORMATION SYSTEM SUPPORT AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION
  
7. RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION
  
8. RESOLUTION AUTHORIZING THE SOLICITATION OF SECURITY GUARD SERVICES FOR THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION
  
9. RESOLUTION CONSENTING TO THE CLOSURE OF GARRET MOUNTAIN RESERVATION ON SATURDAY, JULY 5, 2014 IN CONNECTION WITH A FIREWORKS DISPLAY, ALL AS NOTED IN THE RESOLUTION
  
10. RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE PASSAIC COUNTY IMPROVEMENT AUTHORITY CONCERNING PROVISION BY THE COUNTY OF CERTAIN SERVICES TO THE PCIA RELATIVE TO PAYROLL AND BENEFITS GRANTED TO PCIA EMPLOYEES, ALL AS NOTED IN THE RESOLUTION

## **ADMINISTRATION AND FINANCE**

11. RESOLUTION AUTHORIZING AWARD TO VARIOUS VENDORS LISTED IN THE RESOLUTION, FOR THE PICK UP AND DISPOSAL OF ALL SOLID WASTE LOCATED AT PASSAIC COUNTY BUILDINGS & INSTITUTIONS AND DELIVERED TO A LICENSED DISPOSAL SITE AS PER BID, ALL AS NOTED IN THE RESOLUTION

## **HEALTH AND COMMUNITY AFFAIRS**

12. RESOLUTION AUTHORIZING THE AGREEMENT FOR THE USE OF STATE MOSQUITO CONTROL COMMISSION EQUIPMENT. ALL AS NOTED IN THE RESOLUTION
13. RESOLUTION AUTHORIZING THE CONTINUED OPERATION OF THE LOCAL CARE CAPACITY FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS AS PART OF THE (LINCS) PROGRAM BY THE PASSAIC COUNTY HEALTH DEPARTMENT AND THE RECEIPT OF GRANT FUNDS FOR THAT PURPOSE FROM THE NEW JERSEY DEPARTMENT OF HEALTH AND SENIOR SERVICES, ALL AS NOTED IN THE RESOLUTION

## **HUMAN SERVICES**

14. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT, DIVISION OF ADDICTION SERVICES TO AWARD ADDICTION SERVICES FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS) TO VARIOUS AGENCIES FOR CALENDAR YEAR 2014, ALL AS NOTED IN THE RESOLUTION Acct.: G-01-41-737-014-213 & 4-01-27-162-004-213
15. RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$1,914,231.00 FROM THE NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR THE WIA YOUTH PROGRAM, ALL AS NOTED IN THE RESOLUTION
16. RESOLUTION ACCEPTING ADDITIONAL GRANT FUNDS IN THE AMOUNT OF \$1,605.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT, FOR THE SMART-STEPS PROGRAM FOR FISCAL YEAR 2014, ALL AS NOTED IN THE RESOLUTION

## **PUBLIC WORKS**

17. RESOLUTION AMENDING R-2014-389 TO REFLECT CORRECTION OF A MATHEMATICAL ERROR IN ORIGINAL AMOUNT FOR AWARD OF CONTRACT TO STONE INDUSTRIES INC. FOR THE PREAKNESS MINERALS PROJECT IN THE BOROUGH OF HALEDON AND TOWNSHIP OF WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION

## **PUBLIC WORKS**

18. RESOLUTION AUTHORIZING THE EXECUTION AND APPROVAL OF THE 2014 SALARY GUIDE PERTAINING TO RUTGERS COOPERATIVE EXTENSION, ALL AS NOTED IN THE RESOLUTION
  
19. RESOLUTION AUTHORIZING PURCHASE OF TWO CHEVROLET TAHOE COMMERCIAL VEHICLES FROM DAY CHEVROLET, INC. THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
  
20. RESOLUTION AUTHORIZING A SITE LEASE WITH SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS AND THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION
  
21. RESOLUTION FOR ROAD OPENING REQUEST FROM ROCKBORN TRUCKING & EXCAVATION, INC. FOR HANDICAP RAMPS, MILLING AND PAVING ON WAGARAW ROAD AND MAY STREET IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
22. RESOLUTION FOR ROAD OPENING REQUEST FROM ROCKBORN TRUCKING & EXCAVATION, INC. TO INSTALL HANDICAP RAMPS, MILLING AND PAVING ON REA AVENUE EXTENSION AND OLD ORCHARD DRIVE IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
23. RESOLUTION FOR ROAD OPENING REQUEST FROM ROCKBORN TRUCKING & EXCAVATION, INC. FOR HANDICAP RAMPS, MILLING AND PAVING ON LAFAYETTE AVENUE EXTENSION AND RAVINE DRIVE IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
24. RESOLUTION FOR ROAD OPENING REQUEST FROM ROCKBORN TRUCKING & EXCAVATION, INC. FOR HANDICAP RAMPS, MILLING AND PAVING ON LAFAYETTE AVENUE AND MAITLAND AVENUE IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
25. RESOLUTION FOR ROAD OPENING REQUEST FROM ROCKBORN TRUCKING & EXCAVATION, INC. FOR MILLING AND PAVING ON GOFFLE ROAD AND MOHAWK AVENUE IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

## **PUBLIC WORKS**

26. RESOLUTION FOR CHANGE ORDER #2 FOR SMITH-SONDY ASPHALT CONSTRUCTION CO. AS IT PERTAINS TO THE 2013 ROADWAY RESURFACING LOWER COUNTY IN CLIFTON, HAWTHORNE, PASSAIC AND PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
27. RESOLUTION FOR AWARD OF CONSTRUCTION CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC. FOR PROVIDING SITE REMEDIATION SAMPLING, TESTING AND REPORTING TO NJDEP FOR UNDERGROUND STORAGE TANK CASES AT TEN SEPARATE LOCATIONS, ALL AS NOTED IN THE RESOLUTION
  
28. RESOLUTION AWARDED CONTRACT TO T&M ASSOCIATES AS IT CONCERNS DESIGN ENGINEERING CONSULTANT SERVICES FOR THE SUPERSTRUCTURE REPLACEMENT OF CROSBY AVENUE BRIDGE OVER MOLLY ANN'S BROOK, PC#476, IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
29. RESOLUTION FOR CHANGE ORDER #3 (FINAL) TO TURCO GOLF, INC. AS IT PERTAINS TO THE CONSTRUCTION OF A NEW IRRIGATION PUMP HOUSE AND DREDGING OF POND AT THE PASSAIC COUNTY GOLF COURSE IN THE TOWNSHIP OF WAYNE, ALL AS NOTED IN THE RESOLUTION
  
30. RESOLUTION FOR CHANGE ORDER #8 FOR KAPPA CONSTRUCTION CORP. AS IT PERTAINS TO THE PASSAIC COUNTY JAIL HVAC UPGRADES PHASE 2 IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
31. RESOLUTION FOR CHANGE ORDER #1 TO SMITH SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2013 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, PASSAIC AND PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION
  
32. RESOLUTION AUTHORIZING CHANGE ORDER #4 IN EXCESS OF 20% FOR THE 2013 MID-COUNTY ROADWAY RESURFACING PROJECT IN HALEDON, LITTLE FALLS, POMPTON LAKES, WANAQUE, WOODLAND PARK, TOTOWA AND WAYNE, NJ FOR J.A. ALEXANDER, INC., ALL AS NOTED IN THE RESOLUTION

## **PUBLIC WORKS**

33. RESOLUTION TO AMEND CONTRACT FOR MASER CONSULTING P.A. AS IT CONCERNS THE OLDHAM ROAD IMPROVEMENTS FROM THE PATERSON HAMBURG TURNPIKE TO PREAKNESS AVENUE IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
34. RESOLUTION AWARDED CONTRACT TO COMERRO COPPA ARCHITECTS, P.C. AS IT CONCERNS ARCHITECTURAL SERVICES FOR ALTERATIONS TO THE PROSECUTOR'S OFFICE ON 30 KING ROAD IN THE BOROUGH OF TOTOWA, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
35. RESOLUTION CONSENTING TO THE ADOPTION OF RESOLUTION R224-14 FOR THE CITY OF CLIFTON, NJ, ALL AS NOTED IN THE RESOLUTION
  
36. RESOLUTION FOR CHANGE ORDER #1 (FINAL) FOR TURCO GOLF, INC. AS IT PERTAINS TO THE PREAKNESS VALLEY GOLF COURSE GREENS DRAINAGE PROJECT, ALL AS NOTED IN THE RESOLUTION

## **LAW AND PUBLIC SAFETY**

37. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION
  
38. RESOLUTION AUTHORIZING PURCHASE OF THREE (3) NEW WIRELESS ACCESS POINTS AND WARRANTY FOR 29 EXISTING AND THREE (3) NEW ACCESS POINTS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH MIDDLESEX COUNTY COOPERATIVE AGREEMENT, ALL AS NOTED IN THE RESOLUTION
  
39. RESOLUTION AUTHORIZING PURCHASE OF TWENTY-FIVE (25) ADDITIONAL NAMED USERS FOR E-REQUESTER SOFTWARE AND ONE (1) GL SPLIT DISTRIBUTION MODULE FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
  
40. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO FILE AN APPLICATION WITH THE US DEPARTMENT OF JUSTICE TO RECEIVE FY2014 C.O.P.S. PROGRAM (CHP) GRANT FUNDS, ALL AS NOTED IN THE RESOLUTION

## **PLANNING AND ECONOMIC DEVELOPMENT**

41. RESOLUTION AUTHORIZING THE CANCELLATION AND UNENCUMBERING OF A 2012 OPEN SPACE TRUST FUND GRANT AWARD TO THE TOWNSHIP OF WEST MILFORD FOR A PROJECT IDENTIFIED AS PHASE II OF WEST BROOK PARK IMPROVEMENTS, ALL AS NOTED IN THE RESOLUTION
42. RESOLUTION AUTHORIZING THE EXECUTION OF NO-COST AMENDMENT TO THE CDBG-DR SUB-RECIPIENT AGREEMENT WITH PASSAIC COUNTY MUNICIPALITY: TOWNSHIP OF LITTLE FALLS TO IMPLEMENT COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) ACTIVITIES AS FUNDED BY THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) DISASTER RECOVERY FUNDING THROUGH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS, ALL AS NOTED IN THE RESOLUTION
43. RESOLUTION AUTHORIZING A HEARING TO CONSIDER AMENDMENTS TO SECTIONS VIII OF THE SUBDIVISION AND SITE PLAN RESOLUTIONS AS RECOMMENDED BY THE PASSAIC COUNTY PLANNING BOARD, ALL AS NOTED IN THE RESOLUTION
44. RESOLUTION AUTHORIZING TO ADOPT THE NEW COUNTY PARKS, RECREATION AND OPEN SPACE MASTER PLAN, ALL AS NOTED IN THE RESOLUTION
45. RESOLUTION SUPPORTING THE BOROUGH OF RINGWOOD'S APPLICATION TO THE TRANSPORTATION ALTERNATIVES PROGRAM (TAP) PROPOSING BICYCLE AND PEDESTRAIN SAFETY IMPROVEMENTS ALONG SKYLINE DRIVE BETWEEN FIELDSTONE AND ERSKINE ROAD THAT CONNECT THE EXISTING NJ TRANSIT PARK-AND-RIDE FACILITY AND COMMERCIAL BUSINESSES, ALL AS NOTED IN THE RESOLUTION

## **LATE STARTERS**

46. RESOLUTION AUTHORIZING LICENSING AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND GOLF COMPETE, INC.
47. RESOLUTION AUTHORIZING PURCHASE OF THREE RANGER DIESEL VEHICLES NEEDED FOR THE PASSAIC COUNTY PARKS DEPARTMENT FROM POLARIS SALES, INC. THROUGH STATE CONTRACT
48. RESOLUTION AUTHORIZING AN AMENDMENT TO AN AWARD MADE TO CONCORD ENGINEERING AS IT CONCERNS PROVIDING PROFESSIONAL ENERGY CONSULTING AND ENGINEERING SERVICES TO PASSAIC COUNTY



## **LATE STARTERS**

49. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO ENTER INTO AN AGREEMENT WITH LUMINOSITY DATA DRIVEN JUSTICE SOLUTIONS TO PERFORM SERVICES RELATIVE TO THE PREPARATION OF A JAIL POPULATION & JUSTICE SYSTEM ASSESSMENT REPORT
  
50. RESOLUTION AUTHORIZING PURCHASE OF A 2014 CHEVROLET EXPRESS RWD VAN-CARGO VEHICLE NEEDED FOR THE PASSAIC COUNTY PARKS DEPARTMENT FROM MALL CHEVROLET, INC. THROUGH STATE CONTRACT

L. 12. New Business:

1. Personnel
2. Bills
3. Certification of Payroll
4. Receipt of Departmental Reports

M. 13. Adjournment

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
MINUTES FOR REGULAR MEETING HELD ON**

**May 27, 2014**

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Chambers at 7:00 p.m.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

**Roll Call:**

**Members Present**

Bartlett  
Cotroneo  
Duffy  
James  
Lora  
Deputy Director Best  
Director Lepore

**Members Absent**

**Invocation: Lead by Freeholder Lora**

**Pledge of Allegiance:**

**Approval of Minutes;**

Motion made by Freeholder Duffy, second by Freeholder Lora, that the minutes for May 13, 2014, be approved which the motion was carried on a roll call of seven votes in the affirmative.

**Proclamations:**

A Motion was made by Freeholder James, second by Freeholder Lora, for approval of proclamations and the motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Duffy, second by Freeholder Best to suspend the regular order of business, which motion was carried on a roll call of seven votes in the affirmative.

**Budget Matters:**

Motion made by Freeholder Duffy, second by Freeholder James, to adopt on First Reading 2014 "CAP" Resolution to Exceed Index rate, which motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Bartlett, second by Freeholder Best to introduce 2014 Passaic County Budget, which motion was carried on a roll call of seven votes in the affirmative.

**Bond Ordinance: 2014-07**

Director Lepore reported that Bond Ordinance #2014-07 together with notice of this hearing was published as required by law.

Motion made by Freeholder James, second by Freeholder Best, that the Public Hearing be opened, which motion was carried on a roll call of seven votes in the affirmative.

Director Lepore asked, if there was anyone present who desired to be heard?

At this time no one appeared before the Board.

Motion made by Freeholder Duffy, second by Freeholder Best, that the Public hearing be closed, which motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Best, second by Freeholder Bartlett, that Bond Ordinance #2014-07 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with seven votes in the affirmative.

**Bond Ordinance: 2014-08**

Director Lepore reported that Bond Ordinance #2014-08 together with notice of this hearing was published as required by law.

Motion made by Freeholder James, second by Freeholder Duffy, that the Public Hearing be opened, which motion was carried on a roll call of seven votes in the affirmative.

Director Lepore asked, if there was anyone present who desired to be heard?

At this time no one appeared before the Board.

Motion made by Freeholder Duffy, second by Freeholder Bartlett, that the Public hearing be closed, which motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Duffy, second by Freeholder Bartlett, that Bond Ordinance #2014-08 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with seven votes in the affirmative.

Motion made by Freeholder James, second by Freeholder Bartlett, to resume the regular order of business, which motion was carried on a roll call of seven votes in the affirmative.

At this time Director Lepore, asked were there any Freeholders Reports.

1. Freeholder Director Pat Lepore
2. Freeholder Deputy Director Theodore O. Best, Jr.
3. Freeholder John W. Bartlett
4. Freeholder Ronda Casson Cotroneo
5. Freeholder Terry Duffy
6. Freeholder Bruce James
7. Freeholder H.C. Lora

**COMMUNICATION:**

Motion made by Freeholder James and seconded by Freeholder Duffy to approve the Communication Letter C-1, which motion was carried on a roll call of seven (7) votes in the affirmative.

**ORAL PORTION:**

Bartlett: Motion to open the public portion.  
Cotroneo: Second.

ROLL CALL: Bartlett, Yes: Cotroneo, Yes: Duffy, Yes: James, Yes: Lora, Yes: Best, Yes: Director Lepore, Yes:

At this time the following people appeared before the Board:

1. Ellen Delosh

Duffy: Motion to close the Public Portion of the Meeting.  
James: Second

ROLL CALL: Bartlett, Yes: Cotroneo, Yes: Duffy, Yes: James, Yes: Lora, Yes: Best, Yes: Director Lepore, Yes:

**Resolutions that require 2/3 votes:**

Motion made by Freeholder James, seconded by Freeholder Best that Resolution O-1 be adopted, which motion was carried on roll call with seven (7) votes in the affirmative.

Motion made by Freeholder Best, seconded by Freeholder Bartlett that Resolution O-2 be adopted, which motion was carried on roll call with seven (7) votes in the affirmative.

**Consent Agenda Resolutions:**

A motion was made by Freeholder James, seconded by Freeholder Cotroneo that Resolution P-1 thru P-30 be adopted, and the motion was carried on roll call with seven (7) votes in the affirmative with Freeholder Deputy Director Best voting no on Resolution P-28.

**"End of Consent Agenda"****New Business:****Personnel:**

A motion was made by Freeholder James, Second by Freeholder Best, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

**Bills:**

Motion made by Freeholder James, seconded by Freeholder Best, that

Current Fund	3-01	616,527.15
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Current Fund	4-01	2,692,736.39
HUD Budget Expenditures	4-25	<u>13,508.32</u>

**Year Total: 2,706,244.71**

General Capital Fund Budget	C-04	2,618,649.62
State/Federal Grant Fund	G-01	653,957.50
Passaic Co Open Space Trst Fund	T-16	176,335.36
Register of Deeds	T-17	<u>831.74</u>

**Year Total: \$177,167.10**

**Total of All Funds: \$6,772,546.08**

Current Fund	4-01	14,259,374.62
Payroll Agency Deductions	4-05	2,258,788.03
HUD Budget Expenditures	4-25	11,125.54
State/Federal Grant Fund	G-01	587,712.15
Ded Trust Empl Off Duty Police	T-13	86,090.00
Passaic Co Open Space Trst Fund	T-16	165,000.00
Worker's Compensation Trust	T-18	305,420.71
Professional Liability Trust	T-19	5,146.98

**Total All Funds: \$17,678,658.03**

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

**Payroll Certification:**

A motion was made by Freeholder James, seconded by Freeholder Best, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with seven (7) votes in the affirmative.

**Departmental Reports**

Departmental Reports were received and filed in the Office of the Clerk of the Board.

**Adjournment**

Motion made by Freeholder James, seconded by Freeholder Cotroneo that the regular meeting be adjourned at 7:15 p.m., and the motion was carried on roll call with seven (7) votes in the affirmative.

**(The proceedings of this meeting were both audio and video taped recorded)**

Respectfully Submitted,



Louis E. Imhof, III,  
Clerk of the Board

Prepared by: Arndra Lisa Hill

Date: 04/29/2014

To  
Mr. Louis E. Imhof III  
Clerk of the Board of Chosen Freeholders  
Administration Building,  
401 Grand Street,  
Paterson, NJ 07505

From:  
Walid Bejdough  
National Community Service & Consultant  
New Jersey, NJ

Dear Mr. Louis E. Imhof III:

Thank you for everything you do, may God bless you and your family.  
The crescent lighting ceremony for the month of **RAMADAN** will be on

Place of Ceremony : 401 Grand Street, Paterson, NJ 07505  
Date of Ceremony : Saturday, June 28<sup>th</sup> 2014  
Time of Ceremony : 2:00 P.M.

**P.S.:** The crescent is on the building on the basement. Please have the  
crescent in the lobby on the 27<sup>th</sup> Friday afternoon with extenuation cord.

Thank you again and have a bless day.

Walid Bejdough

# Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO INTERVENTION STRATEGIES INTERNATIONAL INC OF PARAMUS, NJ FOR PSYCHOLOGIST FOR PASSAIC COUNTY'S EMPLOYEE ASSISTANCE AND WELLNESS PROGRAM AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
HUMAN RESOURCES

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140403</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-1						
CAF #	4-01-20-106-001-217						
Purchase Req. #	R4-04101						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AWARDING A CONTRACT TO INTERVENTION STRATEGIES INTERNATIONAL INC OF PARAMUS, NJ FOR PSYCHOLOGIST FOR PASSAIC COUNTY'S EMPLOYEE ASSISTANCE AND WELLNESS PROGRAM AS PER QUALIFICATION**

**WHEREAS**, there exists a need for Psychologist Services for the Passaic County Employee Assistance and Wellness Program; and

**WHEREAS**, the County issued a public solicitation for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the responses to said public solicitation were received on May 2, 2014 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

**WHEREAS**, the contract period will be from June 1, 2014 through May 31, 2015 for an estimated price of \$20,000.00; and

**WHEREAS**, a certificate is attached hereto, indicating that \$3,000.00 in funds are available as recorded in purchase requisition #R4-04101 in the budget account # 4-01-20-106-001-217 for the within contemplated expenditure with the remaining \$17,000.00 contingent on necessary funds being appropriated in future budgets; and

**WHEREAS**, various other County of Passaic Departments will also need Psychologist Services for the Passaic County Employee Assistance and Wellness Program, and that those services are expected not to exceed an additional \$20,000.00 under various accounts; and

**WHEREAS**, a certificate attached hereto indicating that funds are available in various budget accounts for the additional \$20,000.00 contemplated expenditure; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its May 28, 2014 meeting and recommended this resolution to the full Board of adoption; and

**NOW THEREFORE BE IT RESOLVED** by the Board of

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution # 2014-013

Chris Freeholders of the County of Passaic that it hereby



accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A:11-5 (1); and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: \$ 3,000.00 - 4-01-20-106-001-217  
\$17,000.00 - Contingent upon necessary funds  
being appropriated in future budgets.

PURPOSE: To award a contract to Intervention Strategies  
International, Inc. for Psychologist Services for  
Passaic County's Employee Assistance and Wellness  
Program for the period June 1, 2014 through May 31,  
2015.

  
Michael Katz, County Treasurer

DATED: June 10, 2014



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

DEPARTMENT OF HUMAN RESOURCES  
ROOM 404

**Barbara E. De Spirito**  
*Director of Human Resources*

TEL: (973) 881-4480  
TEL: (973) 881-4489  
FAX: (973) 881-4485

June 3, 2014

To Whom It May Concern,

Re: Recommendation for award Intervention Strategies

It is my recommendation that Intervention Strategies meets all of the professional requirements for services with employee training programs and supervisory training. The fee schedule of \$350.00 hourly for training and \$200.00 individual department training, has met the criteria.

A bid was received from Intervention Strategies for Psychologist for Passaic for Passaic County Employee Assistant & Wellness Program, RFQ-14-057.

Estimated amount of \$40000.00 annual used under various account numbers and various County Departments. Amount encumber by Human Resources \$20,000.00 annually.

Regards,

A handwritten signature in cursive script that reads "Barbara E. De Spirito".

Barbara E De Spirito  
Director of Human Resources



**COUNTY OF PASSAIC**  
 CO OF PASSAIC, PERSONNEL DEPT  
 (Q) 973-881-4480  
 401 GRAND ST. ROOM 404  
 PATERSON, NJ 07505

REQUISITION	
NO.	R4-04101

SHIP TO	COUNTY OF PASSAIC PERSONNEL DEPT. 401 GRAND ST. ROOM 404 PATERSON, NJ 07505
VENDOR	VENDOR #: 08874 INTERVENTION STRATEGIES INTERNATIONAL INC. 351 EVELYN STREET PARAMUS, NJ 07652

ORDER DATE: 06/03/14  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/EA	LEADERSHIP TRAINING TO COVER FOR EAP PROGRAM 7/01/2015 THRU 6/30/2016	4-01-20-106-001-217	3,000.0000	3,000.00
			TOTAL	3,000.00

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140403

*[Handwritten Signature]*  
 REQUESTING DEPARTMENT DATE 6/3/14

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

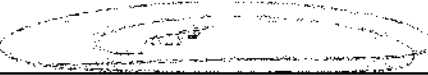
Agenda:

RESOLUTION AUTHORIZING THE SOLICITATION OF ADVERTISEMENTS ON PARA-TRANSIT VEHICLES AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

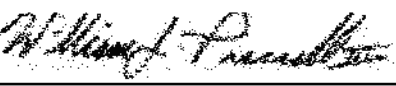
THIS RESOLUTION WAS REQUESTED BY:

COUNTY COUNSEL

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140404</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-2						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING THE SOLICITATION OF  
ADVERTISEMENTS ON PARA-TRANSIT VEHICLES AS A  
COMPETITIVE CONTRACT**

**WHEREAS** the Board of Chosen Freeholders of Passaic County (the “Board”) is committed to maintaining the efficiency of County government by all means practicable; and

**WHEREAS** advertisements on Para-Transit vehicles could provide the County with substantial revenue with no outlay or county funds; and

**WHEREAS** pursuant to N.J.S.A. 40A:11-4.1(j) these services may be procured via competitive contracting if authorized by resolution of the governing body as provided in N.J.S.A. 40a:11-4.3; and

**WHEREAS** advertising standards will be adhered to pursuant to NJAC 16:86-1 to 3 et seq; and

**WHEREAS** the Board is desirous of soliciting proposals for this service under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1 - 4.5 to acquire the necessary services; and

**WHEREAS** the Freeholder Finance Committee has reviewed this matter and recommends that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.1 – 4.5 that the County utilize competitive contracting for advertisements on Para-Transit vehicles; and

**BE IT FURTHER RESOLVED** that the appropriate County officials shall prepare a Request for Proposal for said services, in accordance with N.J.S.A. 40A:11-4.4.



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

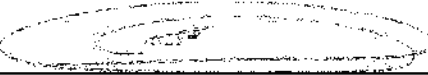
Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

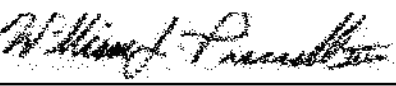
Agenda: AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR THE FERTILIZER/CHEMICAL/ MATERIALS BID FOR THE PASSAIC COUNTY GOLF COURSE AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
GOLF COURSE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20140405						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-3						
CAF #	4-01-28-198-002-238/						
Purchase Req. #	R4-03978/79/80/81/84/86						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR THE FERTILIZER/CHEMICAL/MATERIALS BID FOR THE PASSAIC COUNTY GOLF COURSE AS PER BID**

**WHEREAS**, there exists a need for fertilizer and chemical materials for the Passaic County Golf Course; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for Fertilizer/Chemical/Materials bid for the Passaic County Golf Course in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on May 9, 2014 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its May 28, 2014 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be from June 1, 2014 through May 31, 2015 for a total estimated award of \$260,487.68 with purchases to be made on an as-needed basis from the following vendors:

**Atlantic Irrigation:** Items (41) estimated **\$16,796.87**  
Line item: 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 150, 151, 152, 153, 154, 155, 156, 157

**Fert-Soil:** Items (26) estimated **\$26,611.57**  
Line item: 4, 10, 11, 22, 23, 36, 37, 38, 47, 51, 84, 86, 87, 88, 89, 91, 92, 93, 94, 98, 100, 101, 102, 104, 107, 113

**Grass Roots:** Items (23) estimated **\$29,121.00**  
Line item: 5, 6, 17, 18, 19, 21, 26, 29, 39, 44, 45, 46, 50, 66, 77, 78, 90, 96, 99, 103, 105, 106, 108

**James Carriere & Sons:** Items (7) estimated **\$49,237.50**  
Line item: 68, 69, 70, 71, 72, 75, 76

**Plant Food Company:** Items (14) estimated **\$55,986.55**

Line item: 42, 43, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 65, 67

**Reed & Perrine:** Items (21) estimated **\$54,518.24**

Line item: 1, 3, 7, 8, 12, 13, 14, 16, 30, 33, 34, 35, 41, 48, 63, 108, 109, 110, 111, 114, 115

**Terre Co. of NJ:** Items (12) estimated **\$28,215.95**

Line item: 2, 9, 15, 20, 24, 25, 27, 28, 31, 62, 81, 82; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available as recorded in purchase requisitions # R4-03978, R4-03979, R4-03980, R4-03984, R4-03981, R4-03986 and R4-03985 in the budget account # 4-01-28-198-002-IP1, 4-01-28-198-002-F05 and 4-02-28-198-002-238 for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors, and for the products referenced above in an amount not to exceed \$260,487.68 with purchases to be made on an as-needed basis; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$260,487.68

APPROPRIATION: 4-01-28-198-002-IP1\*  
4-01-28-198-002-F05\*  
4-01-28-198-002-238\*  
\*Subject to inclusion and adoption of 2014 budget.  
Various 2015 Accounts - Contingent upon necessary funds being appropriated in future budgets.

PURPOSE: To award contracts for the Fertilizer/Chemical/Materials Bid for the Passaic County Golf Course for the period June 1, 2014 through May 31, 2015 to:

Atlantic Irrigation - \$16,796.87  
Fertl-Soil - \$26,611.57  
Grass Roots - \$29,121.00  
James Carriere & Sons - \$49,237.50  
Plant Food Company - \$55,986.55  
Reed & Perrine - \$54,518.24  
Terre Co. of NJ - \$28,215.95

  
Michael Katz, County Treasurer

DATED: June 10, 2014

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140405



**COUNTY OF PASSAIC  
PROCUREMENT CENTER  
495 RIVER STREET  
SECOND FLOOR  
PATERSON, NEW JERSEY 07524**

---

**Michael Marinello, QPA, CCPO  
Purchasing Agent**

**Tel: (973) 247-3300  
Fax: (973) 742-8295**

May 27, 2014

Board of Chosen Freeholders  
Administration Building

Re: Fertilizer/Chemical/Materials bid for  
the County Golf Course

Contract Period: June 1, 2014 through May 31, 2015

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on May 9, 2014 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

John Deere Landscapes, Cleveland, OH	Rejected (last page not signed)
Grass Roots Randolph, NJ	Bid upon 76 items \$179,458.97
The Terre Co. Clifton, NJ	Bid upon 26 items \$114,968.27
Reed & Perrine Sales, Inc., Tennent, NJ	Bid upon 33 items \$82,224.00
Atlantic Irrigation Wayne, NJ	Bid upon 45 items Total \$22,029.35
Fertl-Soil Turf Supply Inc., Scotch Plains, NJ	Bid upon 55 items Total \$100,151.18
Plant Food Cranbury, NJ	Bid upon 17 items Total \$76,319.25
James Carriere & Sons Port Chester, NY	Bid upon 7 items Total \$49,237.50

Please award to the following vendors:

**Atlantic Irrigation:** Items (41), estimated **\$16,796.87**

Line item: 116, 117, 118; 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 150, 151, 152, 153, 154, 155, 156, 157.

**Fert-Soil:** Items (26), estimated **\$26,611.57**

Line item: 4, 10, 11, 22, 23, 36, 37, 38, 47, 51, 84, 86, 87, 88, 89, 91, 92, 93, 94, 98, 100, 101, 102, 104, 107, 113.

**Grass Roots:** Items (23), estimated **\$29,121.00**

Line item: 5, 6, 17, 18, 19, 21, 26, 29, 39, 44, 45, 46, 50, 66, 77, 78, 90, 96, 99, 103, 105, 106, 108.

**James Carriere & Sons:** Items (7), estimated **\$49,237.50**

Line item: 68, 69, 70, 71, 72, 75, 76.

**Plant Food Company:** Items (14), estimated **\$55,986.55**

Line item: 42, 43, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 65, 67.

**Reed & Perrine:** Items (21), estimated **\$54,518.24**

Line item: 1, 3, 7, 8, 12, 13, 14, 16, 30, 33, 34, 35, 41, 48, 63, 108, 109, 110, 111, 114, 115.

**Terre Co. of NJ:** Items (3), estimated **\$1,653.95**

Line item: 62, 81, 82.

This was solicited in a Fair and Open Process. Bids were received and evaluated by Darryl Sparta, Manager Parks and Grounds for the Passaic County Parks Department, and it is his recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price

Sincerely,



Michael Marinello, QPA, CCPO  
Purchasing Agent

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

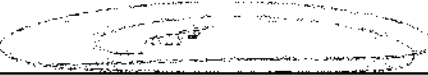
Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR THE 2014 JANITORIAL SUPPLIES FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

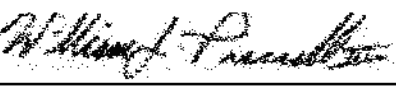
THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS, B&G, PCSD

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20140406							
Meeting Date	06/10/2014							
Introduced Date	06/10/2014							
Adopted Date	06/10/2014							
Agenda Item	k-4							
CAF #	Various							
Purchase Req. #	TBD							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	
Lepore	✓				✓			
Best Jr	✓				✓			
Bartlett	✓			✓	✓			
Cotroneo	✓				✓			
Duffy		✓						
James	✓		✓		✓			
Lora	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR THE 2014 JANITORIAL SUPPLIES FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for janitorial supplies for various Passaic County Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2014 Janitorial Supplies for Various County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on April 10, 2014 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its May 14, 2014 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be from June 1, 2014 through May 31, 2015 for a total estimated award of \$321,320.94 with purchases to be made on an as-needed basis from the following vendors:

**All Clean Janitorial Supply Co., Inc.** (2 items) **\$2,972.80**  
Line item: 48 and 97

**Staples Contract & Commercial Inc.** (8 items) **\$4,499.33**  
Line item: 11, 31, 38, 63b, 65, 73, 89 and 95

**Mivila Foods** (4 items) **\$41,808.95**  
Line item: 40, 47, 68 and 77

**Calico Industries Inc.** (2 items) **\$1,025.82**  
Line item: 53 and 75

**Allen Paper & Supply Co.** (14 items) **\$19,527.95**  
Line item: 1a, 5a, 5b, 7a, 7b, 9, 26, 35a, 36, 66, 69, 72a, 72b and 78

**Jersey Paper Plus** (33 item) **\$ 40,762.55**  
Line item: 11b, 4, 5, 6, 10, 15, 18, 19, 24, 32, 39, 41, 49, 50, 51, 52, 54, 56, 57, 58, 59a, 59b, 60, 62, 63a, 64, 67, 67a, 72, 74, 76, 105 and 106



**Strauss Paper Company** (6 items) **\$1,749.32**  
Line item: 13, 20, 23, 30, 43 and 100

Res-Pg:k.4-3

**Circle Janitorial Supplies Inc.** (9 items) **\$14,564.10**  
Line item: 1, 16, 27, 29, 33, 34, 44, 45 and 71

**E.A. Morse & Co., Inc.** (7 items) **\$41,839.86**  
Line item: 2, 21, 61, 70, 96, 98 and 99

**Pariser Industries** (14 items) **\$30,563.26**  
Line item: 79a, 80a, 81, 82, 83, 84, 85, 86, 87, 88, 90, 91, 92 and 93

**TSP Maintenance Supply LLC** (7 items) **\$102,196.26**  
Line item: 12, 12a, 28, 101, 102, 103 and 104

**APP Inc.** (4 items) **\$19,810.74**  
Line item: 3, 7, 8 and 14

**W. W. Grainger** (3 items) **\$4,542.19**  
Line item: 17, 37 and 55

**EBP Supply Solutions** (3 items) **\$1,858.60**  
Line item: 25, 46 and 46a

**Setcon Industries Inc.** (2 items) **\$3,757.34**  
Line item: 22 and 42

**Summit Paper Co.** (1 item) **\$1,472.12**  
Line item: 35

**ZEP Sales and Service** (2 items) **\$2,799.50**  
Line item: 67b and 94; and

**WHEREAS**, a certificate attached hereto, indicating that funds are available in various budget account for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors, and for the products referenced above in an amount not to exceed \$321,320.94 with purchases to be made on an as-needed basis; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$321,320.94

APPROPRIATION: Various accounts - \*Subject to inclusion and adoption of 2014 budget.  
Various accounts - Contingent upon necessary funds being appropriated in future budgets.

PURPOSE: To award contracts to various vendors for the 2014 Janitorial Supplies for various County of Passaic Departments and Institutions for the period June 1, 2014 through May 31, 2015.

  
Michael Katz, County Treasurer

DATED: June 10, 2014



**COUNTY OF PASSAIC  
PROCUREMENT CENTER  
495 RIVER STREET  
SECOND FLOOR  
PATERSON, NEW JERSEY 07524**

**Michael Marinello, QPA, CCPO  
Purchasing Agent**

**Tel: (973) 247-3300**

**Fax: (973) 742-8295**

May 15, 2014

Board of Chosen Frecholders  
Administration Building

Re: 2014 Janitorial Supplies for the  
County of Passaic Departments and  
Institutions

Contract Period: June 1, 2014 through May 31, 2015

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on April 10, 2014 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Spruce Industries, Inc., Rahway, NJ	Rejected (last page not signed)
Pariser Industries, Inc., Paterson, NJ	Bid upon 18 Items \$38,027.84
United Sales USA Corp., Brooklyn, NY	Rejected (last page not signed)
W.B. Mason, Secaucus, NJ	Rejected (last page not signed)
Mivila Foods, Paterson, NJ	Bid upon 35 items \$80,965.05
All Clean Janitorial Supply Co. Inc., Lawrenceville, NJ	Bid upon 36 Items \$174,062.23
Calico Industries, Inc. Annapolis Junction, MD	Bid upon 19 items Total \$17,835.59
Staples Contract & Commercial Inc., Englewood, NJ	Bid upon 86 items Total \$54,111.54
APP Inc., Elmwood Park, NJ	Bid upon 8 items Total \$10,891.70
Med-Part, Brooklyn, NY	Bid upon 51 items Total \$158,655.97
Strauss Paper Co. Inc. Port Chester, NY	Bid upon 101 items Total \$338,932.57

Aqua Products, Inc., Cinnaminson, NJ	Bid upon 11 items Total \$58,080.60
Circle Janitorial Supplies, Inc., Paterson, NJ	Bid upon 32 items Total \$58,837.34
Jersey Paper Plus, Edison, NJ	Bid upon 100 items Total \$297,611.57
TSP Maintenance Supply, Livingston, NJ	Bid upon 29 items Total \$211,701.00
Allen Paper & Supply Co., Morristown, NJ	Bid upon 39 items Total \$66,266.66
Northeast Janitorial Supply, Inc., Pompton Lakes, NJ	Bid upon 9 items Total \$67,078.51
EBP Supply Solutions, Milford, CT	Bid upon 21 items Total \$63,481.26
Setcon Industries, Inc., Riverdale, NJ	Bid upon 29 items Total \$60,780.30
Summit Paper, Co., South Plainfield, NJ	Bid upon 74 items Total \$366,164.05
E.A. Morse & Co. Inc., Middletown, NY	Bid upon 66 items Total \$228,573.13
WW Grainger, Inc., Alpharetta, GA	Bid upon 45 items Total \$115,107.04
Zep Sales & Service, Atlanta, GA	Bid upon 68 items Total \$315,689.10
Sam Tell & Son Inc., Farmingdale, NY	Bid upon 10 items Total \$25,414.96

**Please award to the following vendors:**

**All Clean Janitorial Supply Co., Inc. (2 items) \$ 2,972.80**  
Line item: 48 and 97

**Staples Contract & Commercial Inc. (8 items) \$ 4,499.33**  
Line item: 11, 31, 38, 63b, 65, 73, 89 and 95

**Mivila Foods (4 items) \$ 41,808.95**  
Line item: 40, 47, 68 and 77

**Calico Industries Inc. (2 items) \$ 1,025.82**  
Line item: 53 and 75

**Allen Paper & Supply Co. (14 items) \$ 19,527.95**  
Line item: 1a, 5a, 5b, 7a, 7b, 9, 26, 35a, 36, 66, 69, 72a, 72b and 78

**Jersey Paper Plus (33 item) \$ 40,762.55**  
Line item: 11b, 4, 5, 6, 10, 15, 18, 19, 24, 32, 39, 41, 49, 50, 51, 52, 54, 56, 57, 58, 59a, 59b, 60, 62, 63a, 64, 67, 67a, 72, 74, 76, 105 and 106

**Strauss Paper Company (6 items) \$ 1,749.32**  
Line item: 13, 20, 23, 30, 43 and 100

**Circle Janitorial Supplies Inc. (9 items) \$ 14,564.10**

Line item: 1, 16, 27, 29, 33, 34, 44, 45 and 71

**E.A. Morse & Co., Inc. (7 items) \$ 41,839.86**

Line item: 2, 21, 61, 70, 96, 98 and 99

**Pariser Industries (14 items) \$ 30,563.26**

Line item: 79a, 80a, 81, 82, 83, 84, 85, 86, 87, 88, 90, 91, 92 and 93

**TSP Maintenance Supply LLC (7 items) \$ 102,196.26**

Line item: 12, 12a, 28, 101, 102, 103 and 104

**APP Inc. (4 items) \$ 19,810.74**

Line item: 3, 7, 8 and 14

**W. W. Grainger (3 items) \$ 4,542.19**

Line item: 17, 37 and 55

**EBP Supply Solutions (3 items) \$ 1,858.60**

Line item: 25, 46 and 46a

**Setcon Industries Inc. (2 items) \$ 3,757.34**

Line item: 22 and 42

**Summit Paper Co. (1 item) \$ 1,472.12**

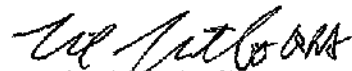
Line item: 35

**ZEP Sales and Service (2 items) \$ 2,799.50**

Line item: 67b and 94

This was solicited in a Fair and Open Process. Bids were received and evaluated by Various County of Passaic Departments, and it is their recommendation that a contract be awarded to the attached list of vendors, as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,



Michael Marinello, QPA, CCPO

Purchasing Agent

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PRITCHARD INDUSTRIES INC OF FLORHAM PARK, NJ FOR EXTERIOR BUILDING GROUNDS AND INSIDE/OUTSIDE WINDOW CLEANING SERVICES AT THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20140407						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-5						
CAF #	4-01-27-172-001-213						
Purchase Req. #	R4-04103						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PRITCHARD INDUSTRIES INC OF FLORHAM PARK, NJ FOR EXTERIOR BUILDING GROUNDS AND INSIDE/OUTSIDE WINDOW CLEANING SERVICES AT THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID**

**WHEREAS**, there exists a need for inside/outside window cleaning services for the Passaic County Preakness Healthcare Center; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for Exterior Building Grounds and Inside/Outside Window Cleaning Services for the Passaic County Preakness Healthcare Center in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on May 1, 2014 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Pritchard Industries Inc of Florham Park, NJ; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its May 14, 2014 meeting and recommended this resolution to the full Board of adoption; and

**WHEREAS**, the contract period will be from July 1, 2014 through June 30, 2016 two year contract for a total price of \$37,996.00 1<sup>st</sup> year price of \$18,998.00, 2<sup>nd</sup> year price of \$18,998.00 ;and

**WHEREAS**, a certificate is attached hereto, indicating that \$18,998.00 in funds are available as recorded in purchase requisition #R4-04103 in the budget account # 4-01-27-172-001-213 for the within contemplated expenditure with the remaining \$18,998.00 contingent on necessary funds being appropriated in future budgets; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Pritchard Industries Inc of Florham Park, NJ for the services referenced above in an amount not to exceed \$37,996.00;and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$37,996.00

APPROPRIATION: \$18,998.00 - 4-01-27-172-001-213  
\$18,998.00 - Contingent upon necessary funds  
being appropriated in future budgets.

PURPOSE: To award a contract to Pritchard Industries, Inc. for  
Exterior Building Grounds and Inside/Outside  
Window Cleaning Services at the Passaic County  
Preakness Healthcare Center for the period July 1,  
2014 through June 30, 2016.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado  
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Pritchard Industries Inc. for Inside/Outside Window Cleaning for Preakness Healthcare Center twice a year pursuant to Bid.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 18,998 for 2014 – 2015  
\$ 18,998 for 2015 - 2016

**REQUISITION #** R4-04103  
**ACCOUNT#** 4-01-27-172-001-213

- |  |       |
|--|-------|
| 4. COMMITTEE REVIEW:                           | DATE  |
| ___ Administration & Finance                   | _____ |
| ___ Public Works / Buildings & Grounds         | _____ |
| ___ Planning & Economic Development            | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety                        | _____ |
| ___ Energy                                     | _____ |
| ___ Other Specify: _____                       | _____ |

5. DISTRIBUTION LIST:

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Counsel
- \_\_\_ Clerk to the Board
- \_\_\_ Procurement

Specify:

---

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, PREAKNESS HEALTH  
 (Q) 973-585-2195  
 305 OLDHAM RD-ATTN:JOAN BEAMON  
 WAYNE, NJ 07470

REQUISITION <b>Res-Pg:k.5-6</b>	
NO.	R4-04103

S H I P  T O	
V E N D O R	VENDOR #: 09335 PRITCHARD INDUSTRIES INC. 147 COLUMBIA TURNPIKE SUITE 207 FLORHAM PARK, NJ 07932

ORDER DATE: 06/03/14  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Enc'14 To Be Paid In Partial Payments Only. Indoor/Outdoor window cleaning. Reso#	4-01-27-172-001-213	18,998.0000	18,998.00
			TOTAL	18,998.00

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140407

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



County of Passaic  
PROCUREMENT CENTER  
495 RIVER STREET  
SECOND FLOOR  
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, CCPO  
Purchasing Agent

Tel: (973) 247-3300  
Fax: (973) 742-8295

May 15, 2014

Board of Chosen Freeholders  
Administration Building

Re: Exterior Building and Grounds Inside/  
Outside Window Cleaning Services for  
Passaic County Preakness Healthcare Ctr.

Contract Period: July 1, 2014 through June 30, 2016 (two year contract)

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on May 1, 2014 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Oriental Pacific Maintenance Co. Inc., Mahwah, NJ	Bid upon 1 <sup>st</sup> year \$36,000.00 2 <sup>nd</sup> year \$36,000.00
Pritchard Industries Florham Park, NJ	Bid upon 1 <sup>st</sup> year \$18,998.00 2 <sup>nd</sup> year \$18,998.00

This was solicited in a Fair and Open Process. Bids were received and evaluated by Lucinda Corrado, Executive Director of the Passaic County Preakness Healthcare Center and it is her recommendation that a contract be awarded to Pritchard Industries Inc. of Florham Park, NJ as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, CCPO  
Purchasing Agent



# Preakness Healthcare Center

*A Legacy of Caring*

---

**TO:** Michael Marinello, QPA, RPPO, County Purchasing Agent

**FR:** Lucinda Corrado, Executive Director *LC*

**DATE:** June 3, 2014

**RE:** Recommendation for Inside/Outside Window Cleaning Services for Preakness

A request for Bid for Exterior Building and Grounds and Inside/Outside Window Cleaning for Preakness Healthcare Center was issued and we received responses from:

- Oriental Pacific Maintenance Company, Inc. . . . 2014 – 2015 – \$36,000  
2015 – 2016 = \$36,000
- Pritchard Industries Inc. - 2014 – 2015 – \$18,998  
2015 – 2016 = \$18,998

It is our recommendation to award bid to Pritchard Industries Inc. pursuant to lowest bid in the amount of \$18,998 to Account # 4-01-27-172-001-213.

LC/jm

CC: Hector A. Herrera, Deputy County Administrator  
Nick Naumov, RPPS  
Carmen Santana, Principle Purchasing Agent  
Paul Potoczak, Director of Environmental Services

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140407

305 Oldham Road, Wayne, NJ 07470  
Phone: (973) 317-7020 [www.passaiccountynj.org/Preakness](http://www.passaiccountynj.org/Preakness)

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

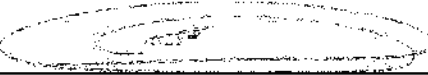
Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

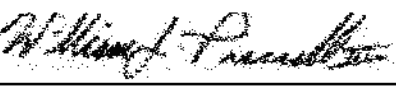
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ATON COMPUTING, INC OF SOMERVILLE, NJ FOR MANAGEMENT INFORMATION SYSTEM SUPPORT AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY ADMINISTRATOR

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140408</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-6						
CAF #	4-01-20-103-005-213						
Purchase Req. #	TBD						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ATON COMPUTING, INC OF SOMERVILLE, NJ FOR MANAGEMENT INFORMATION SYSTEM SUPPORT AS PER COMPETITIVE CONTRACT**

**WHEREAS**, on May 13, 2014 proposals were received and opened for the RFP Management Information System Support as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.; and

**WHEREAS**, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

**WHEREAS**, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to Aton Computing, Inc. of Somerville, NJ for their proposal for the RFP Management Information System Support; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its May 28, 2014 meeting and recommends this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be from September 1, 2014 through August 31, 2017 with one two-year option to renew as per the County of Passaic for an estimated 1<sup>st</sup> year price of \$711,890.00, 2<sup>nd</sup> year price of \$726,128.00 and 3<sup>rd</sup> year price of \$740,650. 00. The 1<sup>st</sup> option year price is \$755,463.00 and the 2<sup>nd</sup> option year price is of \$770,573.00; and

**WHEREAS**, a certificate is attached hereto, indicating that \$237,296.67 in funds are available in budget account # 4-01-20-103-005-213 for the within contemplated expenditure with the remaining \$1,941,371.33 contingent on necessary funds being appropriated in future budgets; and

**WHEREAS**, the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Aton Computing, Inc. of Somerville. NJ; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Management Information System Support for the County of Passaic as a competitive contract.



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,178,668.00

APPROPRIATION: S 237,296.67 - 4-01-20-103-005-213  
\$1,941,371.33 - Contingent upon necessary funds  
being appropriated in future budgets.

PURPOSE: To award a contract to Aton Computing, Inc. for  
Management Information System Support for the  
period September 1, 2014 through August 31, 2017.

  
Michael Katz, County Treasurer

DATED: June 10, 2014



# County of Passaic

Procurement Center  
495 River Street, Paterson, NJ 07524

**Michael Marinello, QPA**  
Purchasing Agent

[mmarinello@passaiccountynj.org](mailto:mmarinello@passaiccountynj.org)  
[www.passaiccountynj.org](http://www.passaiccountynj.org)  
Tel: (973) 247-3300  
Fax: (973) 742-8295

DATE: May 27, 2014  
TO: Board of Chosen Freeholders  
FROM: Michael Marinello, QPA, Purchasing Agent  
CC: Anthony J. DeNova, County Administrator  
Hector Herrera, Deputy County Administrator  
RE: Review Committee Results - RFP Management Information System Support

A Review Committee was convened for the purpose of evaluating proposals for the RFP-14-018 Management Information Systems Support submitted to the Purchasing Department on May 13, 2014.

The Committee met on May 21, 2014. Each proposal was evaluated utilizing the following criteria: Technical (40%), Management (30%), Cost (30%). Committee results are below. The vendors that submitted proposals and a summary of their evaluation:

Aton Computing, Inc.

- Technical: Met requirements specified in the RFP.
- Management: The organization plan lists staff that will be onsite.
- Cost: Lowest proposal received.

Hindsight, Inc.

- Technical: Deductions were given for not providing information on staff.
- Management: Deductions were given for not providing information on management.
- Cost: Highest proposal received.

VENDOR	SCORE	RANK
Aton Computing, Inc.	100	1
Hindsight, Inc.	70	2

Based on the above rankings, the committee recommends that the contract be awarded to Aton Computing, Inc., of Somerville, NJ for a three-year contract from September 1, 2014, to August 31, 2017 with one two-year option to renew (Passaic County's option). Passaic County will pay Aton Computing, Inc. the total of \$2,178,668 for the three years (\$711,890 year 1; \$726,128 year 2; \$740,650 year 3).

Michael Marinello

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140408

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Hector A. Herrera  
Telephone #: x4407  
Date: May 28, 2014

**DESCRIPTION OF RESOLUTION:** Recommendation to award contract to Aton Computing, Inc. for Management Information Systems Support for Passaic County for a three-year contract from September 1, 2014, to August 31, 2017 with two one-year options to renew. The total amount of the contract is \$2,178,668 for the three years (\$711,890 year 1; \$726,128 year 2; \$740,650 year 3).

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF **THE REQUISITION FROM EDMUNDS**

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER**

3. AMOUNT OF EXPENDITURE: \$ 2,178,668.00 (\$237,296.67 for the period September to December, 2014 with the remaining contingent on future years budgets.

***REQUISITION # To be prepared upon passage of 2014 budget  
ACCOUNT# 4-01-20-103-005-213***

4. COMMITTEE REVIEW: DATE
- |   |       |
|---|-------|
| <input checked="" type="checkbox"/> Administration & Finance        | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds         | _____ |
| <input type="checkbox"/> Planning & Economic Development            | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety                        | _____ |
| <input type="checkbox"/> Energy                                     | _____ |
| <input type="checkbox"/> Other Specify: _____                       | _____ |

5. DISTRIBUTION LIST:
- Administration
  - Finance
  - Counsel
  - Clerk to the Board
  - Procurement

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140408

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
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Hector C. Lora

401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

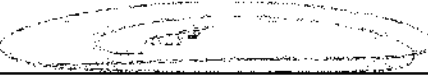
Agenda:

RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION

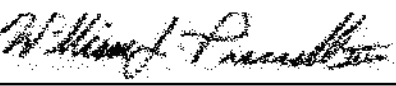
THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140409</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-7						
CAF #	3-01-25-157-001-213						
Purchase Req. #	R4-03671						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION TO PURCHASE VIA STATE CONTRACT AND  
COUNTY COOPERATIVES**

**WHEREAS** various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/services in accordance with the terms of the applicable State Contract described below:

<b>Vendor</b>	Gold Type Business Machines Inc.
MCCOOP:	#41
Description:	Communications Equipment & Software
Using Agency:	Passaic County Sheriff's Dept.
Amount:	\$15,000.00
Account:	3-01-25-157-001-213

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order  
This resolution was requested by:

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,000.00

APPROPRIATION: 3-01-25-157-001-213

PURPOSE: To authorize the purchase of Communications Equipment and Software from Gold Type Business Machines, Inc. for the Passaic County Sheriff's Department.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, (Q)973-247-3310  
 SHERIFF'S DEPT. ATTN: CAROLINE  
 495 RIVER STREET- 2ND FLOOR  
 PATERSON, NJ 07524

REQUISITION <b>Res-Pg:k.7-5</b>	
NO.	R4-03671

SHIP TO	COUNTY OF PASSAIC SHERIFFS DEPT/Sgt Hoeft 435 HAMBURG TRPK WAYNE, NJ 07470
VENDOR	VENDOR #: 02431 G.T.B.M., INC. P.O. BOX 305 EAST RUTHERFORD, NJ 07073

ORDER DATE: 05/13/14  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	INV 3459 10-15-13 44 LICENSE RENEWALS INFO COP STARTS 10-15-2013 MORRIS COUNTY COOP CONTRACT 41	3-01-25-157-001-213	11,550.0000	11,550.00
			TOTAL	11,550.00

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140409

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda:

RESOLUTION AUTHORIZING THE SOLICITATION OF SECURITY GUARD SERVICES FOR THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

BUILDINGS & GROUNDS-SOCIAL SVCS

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20140410</b>					
Meeting Date		06/10/2014					
Introduced Date		06/10/2014					
Adopted Date		06/10/2014					
Agenda Item		k-8					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING THE SOLICITATION OF  
SECURITY GUARD SERVICES FOR THE PASSAIC COUNTY  
BOARD OF SOCIAL SERVICES AS A COMPETITIVE  
CONTRACT**

**WHEREAS** the Board of Chosen Freeholders of Passaic County (the “Board”) is committed to maintaining the efficiency of County government by all means practicable; and

**WHEREAS** Security Guard Services for the Passaic County Board of Social Services help the County to ensure the safety of the employees and clients of the Passaic County Board of Social Services; and

**WHEREAS** the Board is desirous of soliciting proposals for this service under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1 - 4.5 to acquire the necessary services; and

**WHEREAS** the Freeholder Finance Committee has reviewed this matter and recommends that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.1 – 4.5 that the County utilize competitive contracting to provide Security Guard Services for the Passaic County Board of Social Services; and

**BE IT FURTHER RESOLVED** that the appropriate County officials shall prepare a Request for Proposal for said services, in accordance with . N.J.S.A. 40A:11-4.4.



State of New Jersey  
DEPARTMENT OF COMMUNITY AFFAIRS  
101 SOUTH BROAD STREET  
PO BOX 803  
TRENTON, NJ 08625-0803

CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

RICHARD E. CONSTABLE, III  
Commissioner

May 29, 2014

Mr. Michael Marinello, P.A.  
County of Passaic  
495 River Street  
Paterson, New Jersey 07524

Dear Mr. Marinello:

This is in response to your May 22, 2014 letter, in which you requested on behalf of the County of Passaic, Board of Social Services, authorization to use the competitive contracting process, pursuant to N.J.S.A. 40A:11-4.1k, to secure proposals for Security Services.

Based on your written submission we reviewed your request by considering the level and characteristics of the service and the competition in the marketplace. We concluded the subject matter is consistent with the intent of the statutory provisions encouraging competitive contracting. Therefore, the Director approves your request to use competitive contracting for only this particular project.

In your development and implementation of a competitive contracting process, we call your attention to compliance with the statutory (N.J.S.A. 40A:11-4 et seq.) and regulatory (N.J.A.C. 5:34-4.1 et seq.) provisions of the process. While we will not review the actual application of the evaluation criteria or how a contractor was selected based on such criteria, we rely on the municipality's ability to apply the criteria in a non-discriminatory manner. Further, the term of the contract may be for a term not to exceed five years.

If you have any questions regarding this letter or concerns with competitive contracting procedures, please do not hesitate to contact me for further assistance.

Sincerely,

Gordon H. Ball, Procurement Specialist  
Division of Local Government Services

GHB:bk

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140410



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO THE CLOSURE OF GARRET MOUNTAIN RESERVATION ON SATURDAY, JULY 5, 2014 IN CONNECTION WITH A FIREWORKS DISPLAY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#		R20140411					
Meeting Date		06/10/2014					
Introduced Date		06/10/2014					
Adopted Date		06/10/2014					
Agenda Item		k-9					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**AMENDED**

**RESOLUTION CONSENTING TO THE CLOSURE OF GARRET MOUNTAIN RESERVATION ON SATURDAY, JULY 5, 2014 IN CONNECTION WITH A FIREWORKS DISPLAY**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) has adopted resolutions and ordinances concerning the use and operation of the Passaic County Parks; and

**WHEREAS** pursuant to those resolutions and ordinances, the use of fireworks or pyrotechnic devices is prohibited within the County Parks; and

**WHEREAS** The Greater Paterson Chamber of Commerce (hereinafter known as the applicant) has requested that the Board and the County Parks Director allow the applicant a permit to hold a fireworks display at Garret Mountain on Saturday, July 5, 2014; and

**WHEREAS** the fireworks display would be operated by Garden State Fireworks, Inc.; and

**WHEREAS** the Board has been advised that the applicant and/or Garden State Fireworks, Inc, has secured insurance for the event in the amount of Five Million Dollars (\$5,000,000.00) and named the County of Passaic as an additional insured under its policy, in order to hold the County harmless from any and all liability whatsoever as a result of the fireworks display; and

**WHEREAS** the applicant and/or Garden State Fireworks, Inc. have agreed that the fireworks display shall be conducted in accordance with all Federal, State and Local regulations for activities of this type including but not limited to the obtaining of all necessary permits; and

**WHEREAS** the use of Garret Mountain for this activity will require that Garret Mountain be closed to the public on the day of the display for purposes of safety and security; and

**WHEREAS** the local municipal authorities of the surrounding communities as well as the State Police shall be advised of the nature and scope of activities to be conducted on that date; and

**WHEREAS** approval of this request is also conditioned upon the Applicant arranging for necessary security through the Passaic County Sheriff's Department and/or the Paterson Police Department; and

**WHEREAS** the Administration and Finance Committee considered this matter at its meeting of March 26, 2014 and recommended this resolution to the full Board for adoption;

**NOW THEREFORE BE IT RESOLVED** that the Passaic County Board of Chosen Freeholders approves waiving the restriction on the use of fireworks or other pyrotechnic displays on Garret Mountain on Saturday, July 5, 2014 for the purposes of staging a fireworks display in honor of Independence Day;

**BE IT FURTHER RESOLVED** that Garret Mountain shall be closed to the general public for the day on July 5, 2014 to accommodate the fireworks display.

Dated: June 10, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE PASSAIC COUNTY IMPROVEMENT AUTHORITY CONCERNING PROVISION BY THE COUNTY OF CERTAIN SERVICES TO THE PCIA RELATIVE TO PAYROLL AND BENEFITS GRANTED TO PCIA EMPLOYEES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20140412</b>					
Meeting Date		06/10/2014					
Introduced Date		06/10/2014					
Adopted Date		06/10/2014					
Agenda Item		k-10					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014



**RESOLUTION AUTHORIZING A SHARED SERVICES  
AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE  
PASSAIC COUNTY IMPROVEMENT AUTHORITY CONCERNING  
PROVISION BY THE COUNTY OF CERTAIN SERVICES TO THE  
PCIA RELATIVE TO PAYROLL AND BENEFITS GRANTED TO  
PCIA EMPLOYEES**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested with all of the legislative and executive power of the County of Passaic (the “County”), pursuant to N.J.S.A. 40:20-1, et seq.; and

**WHEREAS** the Board has previously adopted a resolution (R-02-685, 12/31/02) creating the Passaic County Improvement Authority (the “PCIA”), pursuant to N.J.S.A. 40:37A-44 et seq.; and

**WHEREAS** the Board subsequently adopted a resolution (R-07-321, 06/26/07) authorizing an Interlocal Agreement between the County and the PCIA, pursuant to which the County agreed to provide PCIA with services relative to the processing of payroll for employees hired by PCIA, as well as providing them with health benefits and necessary insurance coverage for workers’ compensation and temporary disability; and

**WHEREAS** pursuant to said Interlocal Agreement, the PCIA agreed to reimburse the County for the costs of these services and coverage for each of its employees at the average per cost per year to the County of Passaic from the previous calendar year (2006) plus an administrative fee of two and one-half (2 ½) percent per annum of the average gross monthly payroll, as more fully set forth the adopting resolution and agreement; and

**WHEREAS** the Interlocal Agreement had an initial term commencing July 1, 2007 and terminating June 30, 2008, and provided for automatic annual renewals thereafter, with a final termination date of June 30, 2014; and

**WHEREAS** the Board and PCIA are desirous of continuing this arrangement and executing a new Shared Services Agreement memorializing same, substantially in the form attached to this resolution; and

**WHEREAS** pursuant to the applicable provisions of the Shared Services Act, specifically N.J.S.A. 40A:65-7 (4), the term of the Shared Services Agreement shall ten (10) years, commencing on July 1, 2014 and terminating on June 30, 2024 unless previously terminated by either party upon written thirty (30) days written notice; and

**WHEREAS** the Administration and Finance Committee reviewed this matter at its meeting of May 28, 2014 and recommended this resolution to the full Board for adoption;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Shared Services Agreement by and between the County of Passaic and the Passaic County Improvement Authority for the said County to provide employee services and mandated insurance coverage, as more particularly set forth in the attached draft agreement; and

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board and all other necessary County officers and employees be and hereby are authorized and directed to take such further actions and execute such documents as are required to effectuate the purposes of this resolution.

Dated: June 10, 2014

AGREEMENT

This AGREEMENT entered into and agreed to on this            day of  
2014 by the Board of Chosen Freeholders of the County of Passaic whose address is  
Administration Building, 401 Grand Street, Paterson, New Jersey 07505 (hereinafter referred to  
as the "County") and the Passaic County Improvement Authority, whose address is 930  
Riverview Drive, Suite 250, Totowa, NJ 07512 (hereinafter referred to as the "Authority"); and

WHEREAS the Authority, a public body corporate and a body politic of the County of  
Passaic created by the Board of Chosen Freeholders of the County of Passaic pursuant to  
N.J.S.A. 40:37A-44 et seq. with all the power and responsibilities set forth in the statute, are in  
the process of hiring employees; and

WHEREAS said Authority is desirous of providing those employees with the ability to be  
paid through payroll services, necessary health benefits such as medical, dental and prescription  
drugs, and statutory employee insurance such as worker's compensation and disability insurance  
coverage; and

WHEREAS the County of Passaic provides all these benefits to its employees through  
various self-funded accounts, programs and trust funds authorized and permitted by law; and

WHEREAS the Authority has expressed an interest in providing the needed employee  
services by contracting with the County to provide these services by enrolling its employees in  
the necessary payroll and self-funded program at the per-employee cost for these services plus a  
small administrative charge per employee; and

WHEREAS these services can be provided by the County to the Authority pursuant to an  
Interlocal Services Agreement; and

WHEREAS, by resolution, the Authority has been authorized by its Commissioners at a meeting dated \_\_\_\_\_ and the County by its Freeholders at a meeting dated \_\_\_\_\_ authorized an Agreement for the provision of these services to the Authority.

NOW THEREFORE for the mutual consideration hereafter stated the County and Authority agree as follows:

1. County will permit the employee(s) of the Authority to join its health benefit(s) program and provide the same level of coverage that is provided to regular full-time County employees. These health benefits will include medical health coverage, prescription drug benefit coverage and coverage for dental. The level of benefit to be provided to each employee can be uniform but the Authority may determine how much of any of the costs should be borne by the employee(s) including but not limited to the amounts of co-payments and/or deductibles.
2. The County will also insure, cover, and/or administer for the employee(s) of the Authority for worker's compensation and temporary disability to the same extent it covers full-time County employees.

The County provides the health benefits and insures its employees for worker's compensation through self-funded trust funds. The Authority agrees that it will pay for these benefits to its employees based upon the average monthly costs that the County incurs on a per-employee basis. This average monthly cost will be based upon what the actual cost to the County to insure and provide these services (health, worker's compensation and administration of temporary disability). The determination of the cost will be set each November and notice

will be provided to the Authority, upon that determination. The new cost will take effect January 1 of the ensuing year and will continue in effect through the end of that calendar year.

3. In addition to that set forth above, the County will provide payroll/pension/human resource services for the employee(s) of the Authority.

The Authority will deposit the gross amounts necessary to process each employees' salary at least three (3) days prior to the County's payroll day, which normally are every other Wednesday throughout the calendar year. The Authority will make sure that the County Finance Department has all the information necessary to properly pay each of its employees and, in return, the County through its payroll services, will make sure that all proper deductions, including those requested by the employee (deferred compensation) or required by law to be made (i.e. pension loans or court-ordered deductions). In addition, the County's Personnel and Employee Benefit Departments will assist Authority employee(s) on answering inquiries in areas such as pensions, health benefits, disability and other matters germane to those services being provided under this Agreement.

4. In furtherance of the services to be provided under this Agreement, the Authority agrees that it will notify the County in a timely manner concerning any changes in the number of employees that are being covered under this Agreement and, more importantly, in changes in compensation that each of those employees are to be receiving.

5. This Agreement shall be effective from July 1, 2014 through December 31, 2014. The Agreement will automatically renew on January 1, 2014 and automatically renew for one year periods thereafter, beginning each subsequent January 1. Either party may terminate this Agreement upon thirty (30) days' written notice.

6. Authority agrees that it will make payment for the health benefits and insurance coverage mentioned above based upon the average cost per month per employee for each category based on the County's actual cost, as set forth in paragraph 2 of this Agreement. County agrees that it will provide an updated costs in November of each year of this Agreement. In the event that County fails to provide an updated cost to the Authority, the Authority will not be obligated to pay any additional sums for the coverage set forth herein (other than payroll) until at least sixty (60) days after the updated costs are presented to the Authority. Payment will be made for this coverage to the County monthly and will be paid within 30 days of the month for which coverage is being provided. The Authority will make retroactive payments to cover the increased cost from January 1 of the contract year through the end of the sixty (60) day period after which notification of an increase was provided.

7. In addition to the amounts to be paid for services and coverage set forth under this Agreement, Authority agrees to pay to the County a fee of two and one-half (2.5%) percent of its average monthly payroll as a fee for the County supplying these services and coverage. This fee will be paid monthly based upon the previous gross monthly payroll.

8. This Agreement may only be amended in writing by the written concurrence of both the Commissioners of the Authority and Board of Chosen Freeholders on behalf of the County of Passaic.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda:

RESOLUTION AUTHORIZING AWARD TO VARIOUS VENDORS LISTED IN THE RESOLUTION, FOR THE PICK UP AND DISPOSAL OF ALL SOLID WASTE LOCATED AT PASSAIC COUNTY BUILDINGS & INSTITUTIONS AND DELIVERED TO A LICENSED DISPOSAL SITE AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140413</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-11						
CAF #	4-01-31-225-001-U02						
Purchase Req. #	TBD						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014



**RESOLUTION AUTHORIZING AWARD TO VARIOUS VENDORS LISTED IN THE RESOLUTION, FOR THE PICK UP AND DISPOSAL OF ALL SOLID WASTE LOCATED AT PASSAIC COUNTY BUILDINGS & INSTITUTIONS AND DELIVERED TO A LICENSED DISPOSAL SITE AS PER BID**

**WHEREAS**, there exists a need for pick up and disposal of all solid waste, located at Passaic County's Facility's and delivered to a licensed disposal site; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for Pick Up and Disposal of All Solid Waste, located at Passaic County buildings and institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS** the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on June 3<sup>rd</sup>, 2014, pursuant to N.J.S.A. 40A: 11-1 et. Seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the following vendors;

VENDOR	AWARDED LOCATIONS	6 MONTH COST	42 MONTH COST
<b>Interstate Waste</b>	County Jail, Court House Complex, Lambert Castle, County Garage, County DPW	\$64,609.76	\$452,268.32
<b>Waste Management</b>	Goffle Brook Park, Weasel Brook Park, Rifle Camp Park, Golf Course, Nutrition Site, Camp Hope, MLK Bldg, Police Academy, Warehouse, Sheriff Wayne, Riverview Drive Totowa, 317 Pennsylvania Ave, King Rd. Totowa, Nike Base Para Transit, Nike Base Rutgers COOP, Preakness Unit 3 (20Yd)	\$42,841.80	\$305,602.20
<b>Gaeta Recycling</b>	Preakness Unit 3 Comp#1, Preakness Unit 3 Comp#2	\$26,400.00	\$184,800.00
		<b>Total 42 Month Cost:</b>	<b>\$942,670.52</b>

**WHEREAS** The contract Period will be July 1, 2014 through December 31<sup>st</sup>, 2017 with a one-year option as per the County of Passaic pursuant to the memorandum dated June 4<sup>th</sup>, 2014 from Nina Seiden attached hereto; and

**WHEREAS** a certificate is attached hereto, indicating that funds are available in budget account # 4-01-31-225-001-U02 for the amount of \$133,851.56 for the remaining 6 months of 2014 within contemplated expenditure with the remaining \$808,818.94 contingent on necessary funds being appropriated in future budgets; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Interstate Waste, Waste Management, and Gaeta Recycling for the services referenced above in an amount not to exceed \$942,670.52 as allocated in accordance to the attached memo; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$942,670.52

APPROPRIATION: \$133,851.56 - 4-01-31-225-001-U02  
\$808,818.96 - Contingent upon necessary funds  
being appropriated in future budgets.

PURPOSE: To contracts to various vendors for the Pick Up and  
Disposal of all Solid Waste located at Passaic County  
Buildings & Institutions and delivered to a license  
disposal site for the period July 1, 2014 through  
December 31, 2017.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

**PASSAIC COUNTY**  
**Office of Solid Waste & Recycling Programs**  
 Interoffice Memorandum

To: Michael Marinello, Director of Procurement

From: Nina Sciden, Solid Waste & Recycling Programs Manager

Date: June 4, 2014

**RE: Collection and Disposal of County Facilities' Solid Waste**

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Bid proposals for the pick up and disposal of solid waste for Passaic County's facilities were received on June 3, 2014 at 10:00 am at the Passaic County Procurement Center, located at 495 River Street, Paterson, from the following contractors:

***Gaeta Recycling***  
***Interstate Waste/Action Carting***  
***Waste Management of NJ***

The proposals were reviewed, tabulated and evaluated to determine the lowest line item price by location for a three and a half year contract (42 months) with a one year option to renew period, beginning July 1, 2014 and ending on December 31, 2017 or December 31, 2018 if renewed for an additional year at the discretion of the County. (Please keep in mind that the last solid waste contract was for a 3 year period with a one year option to renew, if comparing pricing.)

I recommend the following bidders be awarded the solid waste contract based on the "lowest" line item bid, 3 ½ year (42 month) price:

**Gaeta Recycling:**

Preakness Unit 3 Comp. #1 - \$ 1,100.00 per pull  
Preakness Unit 3 Comp. #2 - \$ 1,100.00 per pull  
Additional Pickups: 5 yards - \$ 50.00 per pickup  
Additional Pickups: 6 yards - \$ 60.00 per pickup  
Additional Pickups: 8 yards - \$ 80.00 per pickup  
Additional Pickups: 30 yards - \$ 300.00 plus disposal  
Compactor owned by County

**Interstate Waste:**

Lambert Castle - \$ 50,400.00  
County Jail - \$143,682.00  
Court House Complex - \$100,527.00  
County Garage (20 yard) - \$ 418.76 per pull  
County DPW Satellite - \$ 447.50 per pull  
Facility, Valley View Rd,  
Haledon, On Call

<u>Additional Pickups: 2 yards</u> - \$	12.00 per pickup
<u>Additional Pickups: 4 yards</u> - \$	22.00 per pickup
<u>Additional Pickups:-10 yds-</u> \$	120.00 per pickup
<u>Additional Pickups:-30 yds-</u> \$	525.00 per pickup
<u>Dumpster</u>	
<u>Additional Pickups:-30 yds-</u> \$	450.00 per pull
<u>Compactor owned by Vendor</u>	

**Waste Management:**

<u>Goffle Brook Park</u> -	\$ 5,793.90
<u>Weasel Brook Park</u> -	\$ 2,593.50
<u>Rifle Camp Park</u> -	\$ 2,593.50
<u>Golf Course</u> -	\$ 17,064.60
<u>Old Admin. Building</u> -	\$ 6,157.20
<u>317 Pennsylvania Ave,</u>	
<u>Paterson</u>	
<u>Camp Hope</u> -	\$ 12,652.50
<u>Martin Luther King Bldg.-</u>	\$ 24,950.10
<u>Preakness Unit 3 (20 yard)</u> -	\$ 465.00 per pull
<u>Police Academy</u> -	\$ 4,989.60
<u>Nike Base Para Transit</u> -	\$ 27.45 per pickup
<u>Nike Base Rutgers Coop.</u> -	\$ 27.45 per pickup
<u>County Garage (2 yard)</u> -	\$ 14.60 per pickup
<u>Warehouse</u> -	\$ 12,316.50
<u>Sheriff, Wayne</u> -	\$ 9,979.20
<u>Riverview Drive, Totowa</u> -	\$ 6,157.20
<u>King Road, Totowa</u> -	\$ 6,157.20

As there is always the possibility that solid waste fees and/or other conditions may change, it may be advisable for the contracts to contain language allowing Passaic County to "opt out" of the one year option portion 90 days before the expiration of the three year period.

cc: Charlene Gungil, Director, Department of Health  
 Gerald Reiner, Assistant Purchasing Agent  
 Carmen Santana, Principal Purchasing Assistant

**Introduced on: June 10, 2014**  
**Adopted on: June 10, 2014**  
**Official Resolution#: R20140413**

## SCHEDULE A

## NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION EQUIPMENT

## STATE MOSQUITO CONTROL COMMISSION EQUIPMENT USE PROGRAM

## PASSAIC COUNTY

SMCC NO.	YEAR	EQUIPMENT DESCRIPTION	SERIAL NO.
26	2008	ULV Machine (Curtis Dyna-Jet L30, with Dyna-Trax GPS spray recording and vehicle monitoring system)	L30-380
108	2002	ULV Machine ( Clarke Beecomist Pro-Mist 15 HD, with Radar and Cab Control)	C 20311
124	2004	Revco Ultra Low Temp. Freezer	P120-207082-PO

Updated 06-02-14

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140414

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

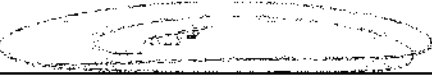
Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

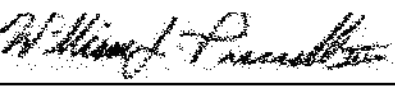
Agenda: RESOLUTION AUTHORIZING THE AGREEMENT FOR THE USE OF STATE MOSQUITO CONTROL COMMISSION EQUIPMENT. ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
MOSQUITO CONTROL

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Health and Community Affairs  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140414</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-12						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014



**RESOLUTION AUTHORIZING THE AGREEMENT FOR THE  
USE OF STATE MOSQUITO CONTROL COMMISSION  
EQUIPMENT**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) is committed to protecting the health and safety of all residents of the County of Passaic (the “County”) to the maximum extent practicable; and

**WHEREAS** the Board is aware of the health dangers posed by mosquito-borne illnesses, and has long maintained an aggressive program for Mosquito Control under the auspices of the County Health Department; and

**WHEREAS** the State of New Jersey and the County wish to enter into a State Use Agreement for the use of three pieces of the State Mosquito Control Commission-assigned equipment attached hereto as **Schedule “A”**; and

**WHEREAS** the Health Department and the County agree to comply with the Agreement and the Guidelines as set forth by the State of New Jersey; and

**WHEREAS** the Board is desirous of accepting said equipment and ensures compliance with all applicable requirements in connection therewith; and

**WHEREAS** the Health, Education and Community Service Committee considered this matter at its meeting of June 3, 2014 and recommended this resolution to the full Board for adoption;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the offer from the State of New Jersey Mosquito Control Commission for the County's use of one (1) 2008 UVL Machine ( Curtis Dyna-Jet L30), one (1) 2004 Revco Ultra Low Temp. Freezer, and one (1) 2002 UVL Machine (Clarke Beecomist Pro-Mist 15HD) and it agrees to provide insurance for same; and

**BE IT FURTHER RESOLVED** that this Equipment Use Agreement be effective July 1, 2014 continuing through June 30, 2015; and

**BE IT FINALLY RESOLVED** that all necessary Officers and Employees be and hereby are authorized and directed to take such actions and execute such documents as are required to effectuate the purpose of this Resolution.

TSC/lc

Dated: June 10, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE CONTINUED OPERATION OF THE LOCAL CARE CAPACITY FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS AS PART OF THE (LINCS) PROGRAM BY THE PASSAIC COUNTY HEALTH DEPARTMENT AND THE RECEIPT OF GRANT FUNDS FOR THAT PURPOSE FROM THE NEW JERSEY DEPARTMENT OF HEALTH AND SENIOR SERVICES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20140415</b>					
Meeting Date		06/10/2014					
Introduced Date		06/10/2014					
Adopted Date		06/10/2014					
Agenda Item		k-13					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING THE CONTINUED OPERATION  
OF THE LOCAL CARE CAPACITY FOR PUBLIC HEALTH  
EMERGENCY PREPAREDNESS AS PART OF THE (LINCS)  
PROGRAM BY THE PASSAIC COUNTY HEALTH DEPARTMENT  
AND THE RECEIPT OF GRANT FUNDS FOR THAT PURPOSE  
FROM THE NEW JERSEY DEPARTMENT OF HEALTH AND  
SENIOR SERVICES**

**WHEREAS** the Passaic County Board of Chosen Freeholders has created the Passaic County Department of Health pursuant to N.J.S.A. 26:3A2-1 et seq. and the County Environmental Health Act (CEHA) N.J.S.A. 26:3A 2-21 et seq., to provide an array of public health services; and

**WHEREAS** the New Jersey Department of Health, Division of Public Health Infrastructure Laboratories Emergency Preparedness (NJDHDPHILEP) has designated the Passaic County Department of Health as the Local Information Network and Communication System – LINCS – agency for Passaic County; and

**WHEREAS** again this year the said NJDHDPHILEP has asked the Passaic County Health Officer to oversee and supervise the LINCS Program operated by the City of Paterson Department of Health and have proposed and approved an Interlocal Services Agreement between the County and City for this purpose; and

**WHEREAS** as the lead LINCS Agency for this County the Passaic County Health Department is eligible for funding from the said State Department of Health by way of grant funds for the LINCS Program in the amount of \$514,592.00 for the budget period of July 1, 2014 through June 30, 2015 which includes a carve out sub grant for the Paterson Division of Health in the amount of \$226,525.00 (copy of NJDHDPHILEP letter attached

**WHEREAS** the said Board of Chosen Freeholders are desirous of having the Passaic County Health Officer do whatever is necessary to receive these grants funds; and

**WHEREAS** the Freeholder members of the Committee for Health, Education and Community Affairs has reviewed this matter and is recommending that it be approved by the full Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the continued operation of the Local Care Capacity for Public Health Emergency Preparedness as part of the (LINCS) Program by the Passaic County Health Department and the receipt of grant funds for that purpose from the New Jersey Department of Health and Senior Services; and

**BE IT FURTHER RESOLVED** that the Passaic County Health Officer is hereby authorized to execute any documents necessary to effectuate the receipt of the grant funds as mentioned above.

TSC:lc

This resolution was requested by:

\_\_\_\_\_  
Reviewed by:

\_\_\_\_\_  
ANTHONY J. DE NOVA  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
WILLIAM J. PASCRELL, III  
COUNTY COUNSEL

**RECORD OF VOTE**

Freeholder	Y	N	NV	ABS	RES	SEC
Bartlett						
Best						
Cotroneo						
Duffy						
Lora						
Lepore						
Dir. James						

**Y**=yes    **N**=no    **NV**=not voting  
**ABS**=abstain    **RES**=moved  
**SEC**=seconded

**PUBLIC HEALTH SHARED SERVICES PARTNERSHIP AGREEMENT**

**BETWEEN**

**THE PASSAIC COUNTY DEPARTMENT OF HEALTH**

**AND THE**

**PATERSON DIVISION OF HEALTH**

**FOR**

**LOCAL CORE CAPACITY FOR PUBLIC HEALTH EMERGENCY**

**PREPAREDNESS GRANT FOR PUBLIC HEALTH PREPAREDNESS AND  
RESPONSE TO BIOTERRORISM, OUTBREAKS OF INFECTIOUS DISEASE,  
AND OTHER PUBLIC HEALTH THREATS AND EMERGENCIES**

**AN AGREEMENT**, entered into between the Passaic County Department of Health, having its principal office at 18 Clark Street, Paterson, New Jersey 07505, hereinafter referred to as the PCDH and the Paterson Division of Health, having its principal office at 176 Broadway, Paterson, New Jersey 07505, hereinafter referred to as the "Local Health Department," in the County of Passaic, New Jersey, to ensure an adequate and appropriate level of countywide participation and collaboration for public health preparedness and response to bioterrorism, outbreaks of infectious disease and other public health threats and emergencies, and in accordance with the requirements of the New Jersey Department of Health and Senior Services' Local Core Capacity Infrastructure for Bioterrorism Preparedness Grant.

**WHEREAS**, Passaic County has created the Passaic County Department of Health pursuant to N.J.S.A. 26:3A2-1 et seq., to provide an array of public health services; and

**WHEREAS**, the New Jersey Department of Health and Senior Services has designated the Passaic County Department of Health as the Local Information Network and Communication System — LINCS -- agency for Passaic County; and

**WHEREAS**, the LINCS Agency has applied for a Local Core Capacity Infrastructure for Bioterrorism Preparedness Grant with the New Jersey Department of Health, Division of Public Health Infrastructure Laboratories Emergency Preparedness (DHDPHILEP); and

**WHEREAS**, in the interest of public health preparedness and response, effective and coordinated countywide public health systems must be created utilizing the valuable assets, talents and experience residing in local health departments and LINCS agencies throughout the State; and

**WHEREAS**, the Local Core Capacity for Public Health Preparedness Grant requires inter-local health services agreements between the Passaic County Department of Health and Paterson Division of Health to cooperatively work to plan and implement approved activities and work plans for Passaic County; and

**WHEREAS**, the Paterson Division of Health, herein after known as the "Local Health Department," agree to cooperatively work with the LINCS Agency

for the planning and implementation of State approved services/activities for bioterrorism, infectious disease outbreaks, and other public health threats and emergencies preparedness and response for Passaic County; and

**WHEREAS**, the parties to this agreement are authorized to contract for said services pursuant to N.J.S.A. 40A:65-7 et seq.;

**NOW, THEREFORE**, in consideration of the mutual promises, covenants, agreements and other considerations between the parties, the parties do hereby mutually agree as follows:

**1. General Provisions**

The LINCS Agency Health Officer, his/her Local Core Capacity Public Health personnel and other designated staff and the Local Health Department's Health Officer and his/her designated staff shall work in collaboration with each other and in partnership with other key public health care partners in Passaic County, including but not limited to offices of emergency management, emergency medical services, local first responders, physicians and health care providers, hospitals and health care facilities, local health departments, academic institutions, and with the New Jersey Department of Health, the New Jersey Division of State Police, New Jersey Department of Environmental Protection, and other State and local public health system members in assessing, planning, implementing, and evaluating plans, activities and services for public health care system preparedness and response, and for protecting the population of Passaic County from bioterrorism, infectious



disease outbreaks, and other public health threats and emergencies, specifically and as prioritized and aligned with the Public Health Regional Planning that commenced in September of 2014:

- 4. Emergency Public Information Warning**
- 6. Information Sharing**
- 7. Mass Care**
- 8. Medical Countermeasure Dispensing**
- 9. Medical material management and Distribution**
- 15. Volunteer Management**

## **2. LINCS Agency Activities**

The LINCS Agency has agreed with the New Jersey Department of Health to build a public health infrastructure unit within its organization by hiring qualified personnel and supporting a DOH Planner to assist in implementing State approved activities in its Local Core Capacity For Public Health Emergency Preparedness Grant, including (LINCS COORDINATOR, EPIDEMIOLOGIST, PUBLIC HEALTH NURSE, HEALTH EDUCATOR/RISK COMMUNICATOR, INFORMATION TECHNOLOGY SPECIALIST, PARTNERSHIP COORDINATOR, ETC.) and shall perform activities required by the grant , in cooperation with the Local Health Department, for the benefit of all local health department jurisdictions, their municipalities and residents, including but not limited to:

- a. Preparedness Planning and Readiness Assessment: Establish and ensure countywide strategic leadership, direction, assessment, and**

planning/response coordination to ensure readiness, interagency collaboration, local and regional preparedness for bioterrorism, other outbreaks of infectious disease, and other public health threats and emergencies within the county.

**b. Surveillance and Epidemiology Capacity:** Enhance, develop, and ensure the use of statewide, integrated surveillance systems and epidemiologic capacity for the rapid detection and control of unusual outbreaks of illness that may be the result of bioterrorism, other outbreaks of infectious disease, and other public health threats and emergencies.

**c. Health Alert Network, and Communications and Information Technology:** Establish, maintain, and ensure the use of a network that will support exchange of key information and training over the Internet by linking public health and private partners on a 24/7 basis; provide for rapid dissemination of public health alerts and advisories; ensure secure electronic data exchange between public health partners' computer systems; and ensure protection of data, information, and systems, with adequate backup, organizational, and surge capacity to respond to bioterrorism, other outbreaks of infectious disease, and other public health threats and emergencies.

**d. Communicating Health Risks and Health Information Dissemination:** Ensure effective risk communications capacity that provides for timely information dissemination within the county to citizens during a bioterrorist attack, outbreaks of infectious disease, or other public health threat or emergency; train key individuals in communication skills; identify key

spokespersons (particularly those who can deal with infectious diseases); develop/disseminate/evaluate printed materials; ensure timely reporting of critical information; develop/implement/evaluate the effectiveness of health education strategies; and effectively interact with the public.

**e. Education and Training:** Ensure the assessment of the training needs of key public health professionals, infectious disease specialists, emergency department personnel, and other public health care providers related to preparedness for and response to bioterrorism, other outbreaks of infectious disease, and other public health threats and emergencies, and ensure the effective coordination, marketing, facilitation and provision of needed education and training to key target audiences through multiple channels, including academic institutions, distance learning, and other sources.

### **3. Local Health Department Activities**

The Local Health Department, pursuant to the terms and objectives of the Local Core Capacity Infrastructure for Bioterrorism Grant and this inter-local agreement, agrees to:

**a.** recognize the LINCS Agency, its Core Capacity Public Health staff and the DOH Planner as the planning and coordinating entity for countywide public health preparedness/response, as designated by the New Jersey Department of Health and Senior Services, and will work jointly with the LINCS agency and DHSS staff in determining the delineation of responsibilities of the LINCS

Agency, the Local Health Department and other key local public health system

partners in addressing bioterrorism, outbreaks of infectious diseases, and other public health threats and emergencies.

**b.** with the knowledge and invited participation of the Local Health Department's Health Officer, allow the LINCS Agency Health Officer, Core Capacity Infrastructure personnel, DOH Planner, and other designated staff to work within the Local Health Department's jurisdiction and directly with key public health partners and facilities to meet grant objectives and perform required activities.

**c.** assist in the identification of other local public health system partners within its jurisdiction for inclusion in preparedness planning, surveillance, education/training, communication, and response activities, and to facilitate linkages, communication and the exchange of data/information between those partners, the Local Health Department, the LINCS Agency, and the New Jersey Department of Health.

**d.** cooperatively work as a partner with the LINCS Agency and DOH staff; and ensure that the Local Health Department's Health Officer and other key staff participate in planning meetings; readiness assessment activities; surveillance monitoring and the collection of data and information; information dissemination and communication, including development and maintenance of the LINCS Community Health Alert and Information Network (CHAIN); education and training; drills and exercises, emergency response and other activities referred to above in 2 (a)-(e); and, provide input and guidance, and

assist in and facilitate the performance of required grant activities within its jurisdiction. Cooperate with the LINCS Agency, DOH staff, and other public health care partners to assure the completion of required grant activities in accordance with deadlines established in the Local Core Capacity Infrastructure Grant. (Attachment C —Grant Deliverables). Paterson City Division of Health must furnish timely programmatic input and work closely with Passaic County staff to assist in the completion of the Passaic semi-annual progress report submissions to the NJDOH.

e. participate in the development and practice of a preparedness/response plan, including staff support and involvement that assures the appropriate development of the plan and public health emergency response within the Local Health Department's jurisdiction.

f. ensure the availability of the Local Health Department's Health Officer and other key staff on a 24/7 basis to exchange data and information with the LINCS Agency and DOH staff, and to respond to, investigate, collect/submit specimens, and control illnesses or other health threatening conditions resulting from bioterrorism, outbreaks of other infectious diseases, and other public health threats and emergencies within its jurisdiction.

#### **4. Mutual Aid**

In the event of a bioterrorist event or incident, outbreak of infectious disease, or other public health threat, emergency event or incident, the LINCS Agency and Local Health Department agree to provide each other and any other

local health department with mutual aid in the form of human resources, materials, supplies, equipment, etc. to support the public health response to the incident, contain the threat, and protect the public's health. Mutual aid shall be requested and provided for large-scale incidents or other incidents that tax the resources of the impacted local health department, or that would otherwise result in an inadequate public health response. Mutual aid involving multiple local health department jurisdictions within the county will be coordinated by the LINCS Agency and with the Local Health Departments, in cooperation with the DOH Planner. For multi-county incidents, mutual aid will be coordinated by the DOH Regional Planners/Coordinators in cooperation with the LINCS Agencies and the effected local health departments, in cooperation with DOH Planners of those counties,

#### **5. Cost of Agreement**

There is no cost to the Local Health Department nor the municipalities within its jurisdiction associated with the provision of services and the implementation of activities under this Agreement. However, the Local Health Department will designate appropriate staff and provide for the fullest participation of the Health Officer and other key personnel to support and implement activities under this Agreement.

#### **6. Term of Agreement**

This Agreement shall take effect on July 1, 2014 and shall remain in effect unless terminated by either party in accordance with section 8, below.

## 7. Financial Terms

The total grant award for emergency preparedness for the Passaic County Department of Health is \$514,592.00 ( Five Hundred Fourteen Thousand and Five Hundred Ninety Two Dollars). A sub-grant carved-out for the Paterson Division of Health will be \$226,525.00 ( Two Hundred Twenty Six Thousand and Five Hundred Twenty Five Dollars),

The Passaic County Department of Health will reimburse Paterson Division of Health Grant payments contingent upon the satisfactory completion of all grant fiscal and programmatic deliverables for the grant period. The grant funds in the amount of \$226,525.00 are for the grant period effective July 1, 2014, through June 30, 2015.

Paterson must furnish quarterly grant expenditure reports to Passaic County for cost reimbursement. First, second, and third quarter expenditure reports are due 10 days after the close of each quarter (10/20/2014, 01/20/2015, and 04/20/2015); fourth final report is due no later than 45 days after the end of the budget period (08/25/2015).

The estimated time for disbursement of funds to the Paterson Division of Health will be approximately sixty (60) days of receipt of funds from the New Jersey Department of Health and Senior Services.

**8. Termination**

This Agreement may be terminated by either party upon written notice by the party desiring to terminate said agreement. Such notice shall be given no later than sixty (60) days prior to the termination date.

**9. Approval**

This Agreement and any amendments hereto, shall be subject to the formal approval of the Health Officer of the LINCS Agency and the Health Officer of the Local Health Department, and their respective governing bodies as required, The Agreement shall be submitted for review and acceptance of the New Jersey Department of Health, Division of Public Health Infrastructure Laboratories Emergency Preparedness.

**10. Copy**

a. A copy of the fully executed Agreement is to be maintained on file at the administrative offices of both the Local Health Department and LINCS Agency, and subject to review by the DOH and other interested parties as provided by the Open Public Records Act.

b. In accordance with N.J.S.A. 40A:65-7, a copy of this fully executed agreement shall be filed by the local authorities with: NJDCA, Division of Local Government Services, 101 South Broad Street, PO Box 803, Trenton, NJ 08625-0803.



**11. Statutory Authority**

Nothing in this Agreement shall be construed as a weakening or diminishing of The Local Health Department's LINCS Agencies, and/or DOH's statutory authority or responsibility to provide public health services.

**12. Indemnification of LINCS Agency**

The Local Health Department hereby agrees to indemnify the LINCS Agency for any and all claims which arise during the course of this agreement and which allege negligence as a result of its work performed during the course of the subject Grant.

**a. For the LINCS Agency:**

\_\_\_\_\_ (AUTHORIZED AGENT, LINCS AGENCY)  
Print Name  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ (HEALTH OFFICER, LINCS AGENCY)  
Print Name  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**b. For the Local Health Department**

\_\_\_\_\_ (AUTHORIZED AGENT, LOCAL HEALTH DEPARTMENT)  
Print Name  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
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Anthony J. De Nova III

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Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

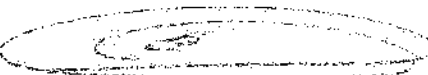
Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT, DIVISION OF ADDICTION SERVICES TO AWARD ADDICTION SERVICES FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS) TO VARIOUS AGENCIES FOR CALENDAR YEAR 2014, ALL AS NOTED IN THE RESOLUTION

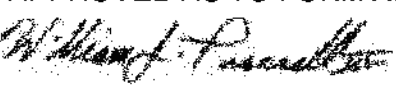
THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20140416						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-14						
CAF #	G-01-41-737-014-213						
Purchase Req. #	R4-04064,R4-04065,R4-04066,R4-04068,R4-04069,R4-04070,R4-04071						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

**RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT, DIVISION OF ADDICTION SERVICES TO AWARD ADDICTION SERVICES FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS) TO VARIOUS AGENCIES FOR CALENDAR YEAR 2014**

**WHEREAS** pursuant to Resolution R-2013-770, dated October 8, 2013, the Board of Chosen Freeholders authorized the County to enter into a grant agreement with the State of New Jersey Department of Human Services, Division of Addiction Services, for calendar year 2014, to carry out a program entitled: “Passaic County Comprehensive Alcoholism, Drug Abuse & Addiction Services Plan;” and

**WHEREAS** the Board of Chosen Freeholders through its Human Services Department is desirous of awarding contracts in accordance with the terms of the referenced Plan, to various Passaic County agencies as set forth in the attachment hereto; and

**WHEREAS** State funding in the amount of \$542,958.00 is available to Passaic County with a \$133,212.00 County match; and

**WHEREAS** a certification is attached hereto to the effect that funds for the within contemplated expenditure are available;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the one year contracts for the purpose set forth above and identified in the attachment hereto; and

**BE IT FURTHER RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board to execute all necessary documentation to effectuate the terms of this Resolution.

Dated: June 10, 2014

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$676,170.00

APPROPRIATION: \$542,958.00 – G-01-41-737-014-213  
\$133,212.00 – 4-01-27-162-000-000

PURPOSE: To authorize the award of Addiction Services Funding to various agencies for 2014.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, HUMAN SERVICES  
 (Q) 973-881-2834  
 401 GRAND ST. ROOM 417  
 PATERSON, NJ 07505

REQUISITION <b>Req-Pg:k.14-5</b>	
NO.	R4-04064

S H I P T O	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
	VENDOR #: 01089 STRAIGHT & NARROW, INC. P. O. BOX 2738 508 STRAIGHT STREET PATERSON, NJ 07509-2738

ORDER DATE: 05/29/14  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2014 ADDICTION SERVICE GRANT  DETOX PROGRAM - \$150,321.00  SHORT TERM RESIDENTIAL - \$47,135.00  ATOD FOR FAMILIES - \$20,922.00  ONLY TO BE PAID IN PARTIAL PAYMENTS  AS PER R-	G-01-41-737-014-213	218,378.0000	218,378.00
			TOTAL	218,378.00

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140416

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, HUMAN SERVICES  
 (Q) 973-881-2834  
 401 GRAND ST. ROOM 417  
 PATERSON, NJ 07505

REQUISITION Pg:k.14-6	
NO.	R4-04065

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
VENDOR	VENDOR #: 03049 EVA'S SHELTER 393 MAIN STREET PATERSON, NJ 07501

ORDER DATE: 05/30/14  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2014 ADDICTION SERVICES	G-01-41-737-014-213	161,280.0000	161,280.00
	INTENSIVE OUTPATIENT PROGRAM \$58,489.00			
	OUTPATIENT PROGRAM W/CHILD CARE \$9155.00			
	OUTPATIENT PROGRAM \$33,553.00			
	MALE HALFWAY HOUSE \$19,315.00			
	FEMALE HALFWAY HOUSE \$38,903.00			
	RECOVERY SUPPORT SERVICES \$21,296.00			
			TOTAL	161,280.00

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140416

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, HUMAN SERVICES  
 (Q) 973-881-2834  
 401 GRAND ST. ROOM 417  
 PATERSON, NJ 07505

REQUISITION <b>ResPg:k.14-7</b>	
NO.	R4-04066

<b>S H I P T O</b>	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
<b>V E N D O R</b>	VENDOR #: 03110 NEW LIFE RECOVERY CENTER 1810 MACOPIN ROAD WEST MILFORD, NJ 07480

ORDER DATE: 05/30/14  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2014 ADDICTION SERVICE GRANT  INTENSIVE OUTPATIENT PROGRAM  AS PER R#	G-01-41-737-014-213	54,541.0000	54,541.00
			TOTAL	54,541.00

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140416

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



COUNTY OF PASSAIC  
 CO OF PASSAIC, HUMAN SERVICES  
 (Q) 973-881-2834  
 401 GRAND ST. ROOM 417  
 PATERSON, NJ 07505

REQUISITION Pg: k.14-8	
NO.	R4-04068

S H I P T O	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
	VENDOR #: 09512 NEW BRIDGE SERVICES, INC. P. O. BOX 336 POMPTON PLAINS, NJ 07444-0336

ORDER DATE: 05/30/14  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2014 ADDICTION SERVICE GRANT  OUTPATIENT PROGRAM  AS PER R#	G-01-41-737-014-213	33,553.0000	33,553.00
			TOTAL	33,553.00

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140416

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

# COUNTY OF PASSAIC

CO OF PASSAIC, HUMAN SERVICES

(Q) 973-881-2834

401 GRAND ST. ROOM 417

PATERSON, NJ 07505

REQUISITION Pg: k.14-9
NO. R4-04069

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
VENDOR	VENDOR #: 03047 CENTER FOR FAMILY RESOURCES 12 MORRIS ROAD RINGWOOD, NJ 07456

ORDER DATE: 05/30/14  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2014 ADDICTION SERVICE GRANT  ATOD FOR FAMILIES  AS PER R#	G-01-41-737-014-213	20,922.0000	20,922.00
			TOTAL	20,922.00

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140416

REQUESTING DEPARTMENT

DATE

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, HUMAN SERVICES  
 (Q) 973-881-2834  
 401 GRAND ST. ROOM 417  
 PATERSON, NJ 07505

REQUISITION Pg: k.14-10	
NO.	R4-04070

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
VENDOR	VENDOR #: 08874 INTERVENTION STRATEGIES INTERNATIONAL INC. 351 EVELYN STREET PARAMUS, NJ 07652

ORDER DATE: 05/30/14  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2014 ADDICTION SERVICE GRANT  EMPLOYEE ASSISTANCE PROGRAM  AS PER R#	G-01-41-737-014-213	32,988.0000	32,988.00
			TOTAL	32,988.00

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140416

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, HUMAN SERVICES  
 (Q) 973-881-2834  
 401 GRAND ST. ROOM 417  
 PATERSON, NJ 07505

REQUISITION Pg. k.14-11	
NO.	R4-04071

ORDER DATE: 05/30/14  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

S H I P  T O	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
V E N D O R	VENDOR #: 08751 WILLIAM PATERSON UNIV. OF NJ OFF. VICE PRES. ADM./FIN. P. O. BOX 913 WAYNE, NJ 07474-0913

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2014 ADDICTION SERVICE GRANT  EDUCATION  AS PER R#	G-01-41-737-014-213	21,296.0000	21,296.00
			TOTAL	21,296.00

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140416

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

## CY2014 ADDICTION SERVICES BUDGET

PROJECT/SERVICE	FACILITY/PROGRAM	TOTAL ALLOCATION
Sub Acute Detoxification Services	<i>Straight &amp; Narrow, Inc Detoxification Program</i>	\$150,321.00
Short Term Residential*	<i>Straight &amp; Narrow, Inc Short Term Residential</i>	\$180,347.00
Lower Passaic County IOP with childcare	<i>Eva's Village Intensive Outpatient Program</i>	\$58,489.00
Lower Passaic County childcare	<i>Eva's Village Outpatient Programs</i>	9,155.00
Upper Passaic County IOP	<i>New Life Recovery Services Intensive Outpatient Program</i>	\$54,541.00
Lower Passaic County O/P	<i>Eva's Village Outpatient Program</i>	\$33,553.00
Upper Passaic County O/P	<i>New Bridge Services Outpatient Program</i>	\$33,553.00
Male Halfway House	<i>Eva's Village Male Halfway House</i>	\$19,315.00
Female Halfway House	<i>Eva's Village Female Halfway House</i>	\$38,903.00
Recovery Support Services	<i>Eva's Village Recovery Support Services</i>	\$1,865.00
Lower PC Early Intervention for Families	<i>Straight &amp; Narrow, Inc ATOD for Families</i>	\$20,922.00
Upper PC Early Intervention for Families	<i>Center for Family Resources ATOD for Families</i>	\$20,922.00
Passaic County EAP*	<i>Intervention Strategies International Employee Assistance Program</i>	\$32,988.00
Education	<i>William Paterson University Education</i>	\$21,296.00
	TOTAL:	\$676,170.00

grant summary/2014/copy of grant budget agency award

\* County Match Straight &amp; Narrow, Rehab. \$133,212.00

	\$542,958.00	Addiction Services GRANT
Short Term Residential	\$133,212.00	Addiction Services MATCH
TOTAL:	\$676,170.00	

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

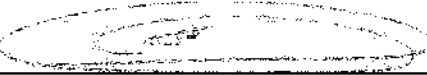
Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$1,914,231.00 FROM THE NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR THE WIA YOUTH PROGRAM, ALL AS NOTED IN THE RESOLUTION

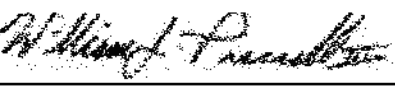
THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140417</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-15						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF  
\$1,914,231.00 FROM THE NEW JERSEY DEPARTMENT OF  
LABOR AND WORKFORCE DEVELOPMENT FOR THE WIA  
YOUTH PROGRAM**

**WHEREAS** the United States Department of Labor (USDOL) has provided Workforce Investment Act (WIA) allotments for Program Year 2014 (July 1, 2014 through June 30, 2015; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of accepting grant funds in the amount of \$1,914,231.00 for the WIA Youth Program (see correspondence attached hereto);

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the aforesaid grant funds; and

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board be and are hereby authorized to execute all necessary documents to effectuate the terms of the above.

Dated: June 10, 2014

## NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

## DIVISION OF WORKFORCE PORTFOLIO AND CONTRACT MANAGEMENT

NOTICE OF OBLIGATION

**GRANTEE:** Passaic County  
 County Administration Building  
 401 Grand Street, Room 417  
 Paterson, New Jersey 07505-2023

**GRANTOR:** State of New Jersey  
 Department of Labor and Workforce Development  
 Division of Workforce Portfolio and Contract Management  
 P.O. Box 055  
 Trenton, New Jersey 08625-0055

**CONTACT:** Jeff Flatley, Director 609-984-2477

This Notice of Obligation provides funding authority for the programs shown below for Program Year 2014 (July 1, 2014 through June 30, 2015). The period of availability of funds is April 1, 2014 through June 30, 2016. Funds must be 80 percent obligated by June 30, 2015. All funds must be fully expended by June 30, 2016 or returned to the state. Final determination for Youth funding is contingent upon authorization and availability from the USDOL.

Program	Allocation
WIA Youth	\$ 1,914,231

Authorized Signature: Harold J. Wirtlis Date Signed: 5/1/14  
 Harold J. Wirtlis  
 Commissioner  
 New Jersey Department of Labor and Workforce Development



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION ACCEPTING ADDITIONAL GRANT FUNDS IN THE AMOUNT OF \$1,605.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT, FOR THE SMART-STEPS PROGRAM FOR FISCAL YEAR 2014, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20140418						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-16						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION ACCEPTING ADDITIONAL GRANT FUNDS IN THE AMOUNT OF \$1,605.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT, FOR THE SMART-STEPS PROGRAM FOR FISCAL YEAR 2014**

**WHEREAS** the Board of Chosen Freeholders adopted Resolution R-2013-862 on November 12, 2013 authorizing the acceptance of grant funds from the State of New Jersey for a program identified as SmartSTEPS Program, Workforce Development Area, for Fiscal Year 2014; and

**WHEREAS** the County is in receipt of notification from the State of New Jersey that additional grant funding for this program is available to the County in the sum of \$1,605.00 (see correspondence attached hereto); and

**WHEREAS** the Passaic County Board of Chosen Freeholders is desirous of accepting these additional grant funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the acceptance of additional grant funds for the SmartSTEPS Program, Workforce Development Area in the amount of \$1,605.00 for State Fiscal Year 2014 (July 1, 2013 through June 30, 2014); and

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board be and are hereby authorized to execute all documents necessary to effectuate the terms of this resolution.

Dated: June 10, 2014

NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
 DIVISION OF WORKFORCE GRANT AND PROGRAM MANAGEMENT

NOTICE OF OBLIGATION

**GRANTEE:** Passaic County  
 County Administration Building  
 401 Grand Street, Room 417  
 Paterson, New Jersey 07505-2023

**GRANTOR:** State of New Jersey  
 Department of Labor and Workforce Development  
 Division of Workforce Grant and Program Management  
 P.O. Box 055  
 Trenton, New Jersey 08625-0055

**CONTACT:** Patricia Moran, Ph.D., Director, 609-984-9414

This Notice of Obligation provides funding authority for the program shown below for state fiscal year 2014 (July 1, 2013 through June 30, 2014). An additional seven percent, totaling \$52.50 per participant, is included for administrative costs. Final determination for funding is contingent upon authorization and availability from the state.

<u>Program</u>	<u>Counseling</u>	<u>Slots</u>	<u>Administration</u>	<u>Total</u>
SmartSTEPS				
Allocation	\$13,500	18 (\$750)	\$945	\$14,445 *
Change this NOO	+\$1,500	+2 (\$750)	+\$105	\$1,605
New Level	\$15,000	20	\$1,050	\$16,050

Authorized Signature: Harold J. Wirths Date Signed: 3/19/14  
 Harold J. Wirths  
 Commissioner  
 New Jersey Department of Labor and Workforce Development

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
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401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2014-389 TO REFLECT CORRECTION OF A MATHEMATICAL ERROR IN ORIGINAL AMOUNT FOR AWARD OF CONTRACT TO STONE INDUSTRIES INC. FOR THE PREAKNESS MINERALS PROJECT IN THE BOROUGH OF HALEDON AND TOWNSHIP OF WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20140419</b>					
Meeting Date		06/10/2014					
Introduced Date		06/10/2014					
Adopted Date		06/10/2014					
Agenda Item		k-17					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AMENDING R-2014-389 TO REFLECT  
CORRECTION OF A MATHEMATICAL ERROR IN ORIGINAL  
AMOUNT FOR AWARD OF CONTRACT TO STONE INDUSTRIES  
INC. FOR THE PREAKNESS MINERALS PROJECT IN THE  
BOROUGH OF HALEDON AND TOWNSHIP OF WAYNE, NJ**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic by Resolution R-2014-389 dated May 27, 2014 awarded a bid contract to Stone Industries of Haledon, New Jersey for rock excavation from Passaic County-owned land in Haledon and Wayne, NJ known as Preakness Minerals Project – Unit 1; and

**WHEREAS** that Resolution identified the estimated net bid over the course of the Project to be \$22,063,643.00; and

**WHEREAS** it is now clear that the Resolution had an arithmetic error and should have stated the estimated net bid to be \$22,036,643.00; and

**WHEREAS** it is now necessary to amend the original Resolution in order to ensure that the contract given to this bidder is consistent with the Resolution award.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby amends Resolution R-2014-389 dated May 27, 2014 to reflect that the estimated net amount to be received by the County of Passaic over the course of the Project known as Preakness Minerals Project – Unit 1 should be \$22,036,643.00 instead of \$22,063,643.00 as stated in that Resolution.

June 10, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
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401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION AND APPROVAL OF THE 2014 SALARY GUIDE PERTAINING TO RUTGERS COOPERATIVE EXTENSION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140420</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-18						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

AND 8-2

**RESOLUTION AUTHORIZING THE EXECUTION AND  
APPROVAL OF THE 2014 SALARY GUIDE PERTAINING  
TO RUTGERS COOPERATIVE EXTENSION**

**WHEREAS** in 2005 the County of Passaic and Rutgers the State University of New Jersey, Rutgers Cooperative Extension entered into a Memorandum of Understanding (MOU) with regard to the operation of the Rutgers Cooperative Extension of the County of Passaic; and

**WHEREAS** due to a minor change in how Rutgers operates Cooperative Extension Services around the State of New Jersey the County of Passaic and Rutgers executed an amended MOU with essentially the same terms and conditions as set forth in the 2005 version; and

**WHEREAS** both the old and new MOU, among other things, outlines the fiscal responsibilities of the two entities as to how the staff of the agency were to be paid and mandates that it be amended from year to year predicted upon the changes in compensation and staffing as approved by both entities; and

**WHEREAS** it is now necessary to adopt a new 2014 Salary Guide which is attached hereto and made a part hereof; and

**WHEREAS** this said newly proposed 2014 Salary Guide was reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its June 2, 2014 meeting who is recommending that it be approved by the entire Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution and approval of the 2014 Salary Guide, which is attached hereto and made a part hereof; and

**BE IT FURTHER RESOLVED** that the Director and Clerk be

Res-Pg: 18-3

authorized to execute said 2014 Salary Guide Agreement on behalf  
of the County of Passaic.

June 10, 2014



**2014 COUNTY SALARY REIMBURSEMENT AGREEMENT**  
**BETWEEN**  
**THE COUNTY OF PASSAIC**  
**AND**  
**RUTGERS COOPERATIVE EXTENSION**  
**RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY**

This agreement made between Rutgers Cooperative Extension, headquartered at the New Jersey Agricultural Experiment Station, part of Rutgers, The State University of New Jersey, hereinafter called RCE, party of the first part, and the County of Passaic, hereinafter called COUNTY, party of the second part, beginning this the \_\_\_\_\_ of January 1, 2014.

To provide a Cooperative Extension program as mandated by state and federal law and outlined in the Memorandum of Understanding between the two aforementioned parties for the residents of the County of Passaic in the areas of agriculture and resource management, family and community health sciences, and 4-H youth development and other related programming such as marine fisheries, water quality and aquaculture, Expanded Food Nutrition Education Program, Supplemental Nutrition Assistance Program, *etc.*, which may be pertinent to address specific county needs, the parties agree to the following:

- a. RCE will provide the percentage as indicated on the salary addendum, of the salaries/wages of the faculty and professional staff involved and 100% of Rutgers University fringe benefits, as determined by the state/federal government and made available to all Extension faculty and staff professionals. RCE will also provide subject matter resources such as state specialist subject area research support and publications for the Cooperative Extension program planned and implemented within the County of Passaic. RCE faculty and

professional staff located in the County are permitted to assume programmatic roles on a reciprocal trade arrangement with neighboring counties or regions as outlined in this agreement.

- b. The County will pay the percentage as indicated on the salary addendum, of the salaries/wages and fringe benefits if not provided by the state/federal government, estimated at \$126,425, for the period of January 1, 2014 to December 31, 2014 for employees listed on the salary addendum. Should employment of any person in a RCE position cease, RCE will request to utilize the remaining COUNTY funds for part-time temporary employee(s) in the programmatic area(s) in Passaic County with agreement to be indicated in writing.
- c. RCE will bill the COUNTY in quarterly installments for reimbursement of approximately one-fourth of the agreed percentage of the actual annual salary and wage costs with payments due on April 1, July 1, October 1 and January 1. The final quarter's payment will be adjusted to reflect the exact yearly payment of the predetermined percentage of the total annual salary and wage cost, not to exceed \$126,425. The quarter ending June 30 will reflect Rutgers University salary adjustments in accordance with the University's fiscal year end on that date. RCE and the COUNTY will be responsible to pay the same percentage of any salary increases or bonuses entitled to the employee through the University and/or contracted union agreements.

This annual salary and wage agreement is meant to provide each party with simplified personnel and payroll administration for RCE faculty and staff and is not intended to alter the terms of the Memorandum of Understanding between the parties, the enabling federal and state legislation, nor the accepted county relationships established for these employees (*i.e.*, unclassified county employee status, supervision of county paid staff, driving county vehicles, liability coverage, *etc.*). This agreement shall be renewed by both parties on an annual basis with the completed and authorized copy to be returned to RCE by April 1 of each year.

**COUNTY OF PASSAIC**

ATTEST:

_____ Signature	_____ Date	_____ Signature	_____ Date
_____ Name (Please Print)		_____ Name (Please Print) Board of Chosen Freeholders	

**RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY**

ATTEST:

_____ Marycarmen Kunicki County Extension Department Head	_____ Date	_____ Kathleen Howell Assistant Director of Administration, Rutgers Cooperative Extension	_____ Date
Encl.	_____ Date	_____ Larry S. Katz, Ph.D. Director, Rutgers Cooperative Extension	

2014 COUNTY SALARY REIMBURSEMENT AGREEMENTSALARY ADDENDUM  
FOR PASSAIC COUNTY

RCE EMPLOYEE	RCE TITLE	2014 PROJECTED SALARY	RCE SHARE OF SALARY	COUNTY SHARE OF SALARY
Kunicki, Marycarmen	County Extension Department Head and 4-H Senior Program Coordinator	\$68,690	\$ 34,345 50%	\$ 34,345 50%
Rowe, Amy	Environmental and Resource Management Agent (Essex/Passaic)	\$67,800	\$50,850 75%	\$16,950 25%
To Be Hired	Family & Community Health Sciences Educator	\$ 67,000	\$ 45,370 68%	\$ 21,630 32%
To Be Hired	4-H Community Assistant	\$33,000	\$16,500 50%	\$16,500 50%
To Be Hired	Agricultural and Resource Management Program Associate	\$46,000	\$9,000 20%	\$37,000 80%
<b>TOTAL</b>		<b>\$282,490</b>	<b>\$156,065</b>	<b>\$126,425</b>

## PASSAIC COUNTY PERSONNEL LISTING

RCE EMPLOYEE	RCE TITLE (COUNTY title)	RCE SHARE	COUNTY SHARE
Kunicki, Marycarmen	County Extension Department Head and 4-H Senior Program Coordinator (Wayne)	50%	50%
Arce, Katherine	Community Assistant, Supplemental Nutrition Assistance Program(Paterson; 10 month)	100%	0%
Vacant (To Be Hired)	Agricultural and Resource Management Program Associate(Wayne)	20%	80%
Casillas, Johanny	Community Assistant, Supplemental Nutrition Assistance Program (Paterson; 10 month)	100%	0%
Clater, Jenny	Community Assistant, Expanded Food & Nutrition Education Program (Paterson; 10 month)	100%	0%
Gutierrez, Marisol	Community Assistant, Expanded Food & Nutrition Education Program (Paterson; 10 month)	100%	0%
Moscato, Michelle	Program Associate, Supplemental Nutrition Assistance Program (Paterson; 10 month)	100%	0%
Oriol-Robledo, Carmen	Community Assistant, Supplemental Nutrition Assistance Program (Paterson; 10 month)	100%	0%
Ortiz, Rosa	Administrative Assistant, Expanded Food & Nutrition Education Program (Paterson; 10 month)	100%	0%
Pacheco, Rosa	Community Assistant, Expanded Food & Nutrition Education Program (Paterson; 10 month)	100%	0%
Piper, Beatriz	Community Assistant, Expanded Food & Nutrition Education Program (Paterson; 10 month)	100%	0%
Pituch, Jo-Ann	Secretary (Wayne)	0%	100%
Rowe, Amy	Environmental & Agricultural Resource Management Agent (Essex/Passaic)	75%	25%
Smith, Clifine	Community Assistant, Expanded Food & Nutrition Education Program (Paterson; 10 month)	100%	0%
Vacant (To Be Hired)	Family & Community Health Sciences Educator (Wayne)	68%	32%
Vacant (To Be Hired)	4-H Community Assistant (Wayne)	50%	50%

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF TWO CHEVROLET TAHOE COMMERCIAL VEHICLES FROM DAY CHEVROLET, INC. THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20140421						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-19						
CAF #	C-04-55-985-002-901						
Purchase Req. #	R4-04118						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING PURCHASE OF  
TWO CHEVROLET TAHOE COMMERCIAL VEHICLES FROM  
DAY CHEVROLET, INC. THROUGH STATE CONTRACT**

**WHEREAS** the Passaic County Superintendent of Buildings & Grounds has requested the purchase of two (2) 2014 Chevrolet Tahoe SSV, 4WD, 4x4, four-door, 1500 commercial vehicles with 5W4 as per quote number AAAQ5632 dated May 5, 2014 from Day Chevrolet, Inc. (Municipal Equipment Enterprises) pursuant to State Contract #82926 for a total amount of \$75,140.72, as indicated in more detail in the attached quotation dated May 5, 2014; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Public Works and Buildings & Grounds Committee considered this matter at its meeting of June 2, 2014 and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the vehicles described above and in the attached correspondence in accordance with the terms of the applicable State Contract; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

June 10, 2014




CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,140.72

APPROPRIATION: C-04-55-985-002-901

PURPOSE: To authorize the purchase of two Chevrolet Tahoe Commercial Vehicles from Day Chevrolet, Inc. for the Buildings and Grounds Department.

  
Michael Katz, County Treasurer

DATED: June 10, 2014



## County of Passaic

Administration Building

317 Pennsylvania Avenue • Paterson, New Jersey 07503

Jack Nigro  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (973) 592-2168  
PAGER: (973) 308-0157  
FAX: (973) 754-1988  
E-MAIL: jackn@passaiccountynj.org

June 3, 2014

Mr. Michael Glovin, Esq.  
Asst. Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request – Day Chevrolet, Inc. (Municipal Equipment Enterprises) State Contract 82926

Dear Mr. Glovin:

At the June 2, 2014 meeting of the Public Works and Buildings & Grounds Committee, a request was heard to authorize the purchase of two (2) 2014 Chevrolet Tahoe SSV, 4WD, 4x4, four door, 1500 commercial vehicles with 5W4 as per quote number AAAQ5632, dated May 5, 2014 from Day Chevrolet, Inc., 1600 Golden Mile highway, Monroeville, PA thru Municipal Equipment Enterprises, 2511 Fire Road #B8, Egg Harbor Twp., NJ, a state contract vendor number 82926. Total purchase price is \$75,140.72.

A copy of the quotation and resolution request form are attached. The Committee directed that a resolution be made authorizing the purchase of said vehicles and that it be presented to the Board of Chosen Freeholders at the next scheduled meeting for their approval.

If you should have any questions or I can be of additional assistance, please feel free to contact me. I thank you for your attention and your assistance with this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jack Nigro", with a long horizontal flourish extending to the right.

Jack Nigro  
County Superintendent of Buildings & Grounds

JN/esc  
Enclosures

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140421

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Mr. Jack Nigro, Super. Buildings & Grounds  
Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION: Resolution Request to purchase two (2) 2014 Chevrolet Tahoe SSV, 4WD, 4x4, four door 1500 Commercial Vehicles with 5w4 from Day Chevrolet, Inc., 1600 Golden Mile Highway, Monroeville, PA 15146 thru Municipal Equipment Enterprises, 2511 Fire Rd, #B8, Egg Harbor Twp, NJ, State Contract Vendor No. 82926 as per quote AAAQ5631 in the total amount of \$75,140.72.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 75,140.72

*REQUISITION #* R4-04118

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input checked="" type="checkbox"/> Public Works / Buildings & Grounds	<u>6/02/2014</u>
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:  
 Administration  
 Finance  
 Counsel  
 Clerk to the Board  
 Procurement

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140421

COUNTY OF PASSAIC  
 CO OF PASSAIC, PUBLIC BLDGS  
 (Q) 973-881-4425  
 317 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

REQUISITION	
NO.	R4-04118

S H I P T O	COUNTY OF PASSAIC PUBLIC BUILDINGS 307 PENNSYLVANIA AVENUE PATERSON, NJ 07503
V E N D O R	VENDOR #: 09350 DAY CHEVROLET, INC 1600 GOLDEN MILE HIGHWAY MONROEVILLE, PA 15146

ORDER DATE: 06/03/14  
 DELIVERY DATE:  
 STATE CONTRACT: 82926  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00	PART NO. CK10706 - 2014 CHEVROLET TAHOE SSV 4WD, 4X4 4DOOR 1500 COMMERCIAL WITH SW4 AS PER SPECIFICATIONS CONTAINED IN QUOTE NUMBER AAAQ5632 DATED MAY 5, 2014  AS PER STATE CONTRACT #82926  DELIVERY QUESTIONS: 973-881-4425 MR. JACK NIGRO	C-04-55-985-002-901	37,570.3600	75,140.72
			TOTAL	75,140.72

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140421

REQUESTING DEPARTMENT

DATE



DAY

QUOTE

609-484-0555

856-649-0395

2703 Fire Rd  
EGG HARBOR TWP, NJ 08234  
SHOP@UPFITME.COM

Number AAAQ6631

Date May 5, 2014

Bid To	
County of Passaic Tony Schiavo 307 Pennsylvania Ave. Passaic, NJ 07503	
Phone	973-881-4522
Fax	973-881-4533

Ship To	
County of Passaic Tony Schiavo 307 Pennsylvania Ave. Passaic, NJ 07503	
Phone	973-881-4522
Fax	973-881-4533

BRAND: 2013 CHEVROLET Contract#: 82926  
MODEL: TAHOE SSV 4WD FROM: 10/25/12 TO: 10/24/13  
4X4, SSV, MANUFACTURER'S BODY CODE:  
CK10706 WITH 6W4  
For Procurement Bureau Use: CID #: 1040475  
Solicitation #: 22656 Bid Open Date: 05/17/12

Purchase Orders Made Out to Day Chevrolet Inc. and faxed to  
856-649-0395 or emailed to orders@upfitme.com

Government Manager	P.O. Number	Ship Via	Terms				
Len Pollatino	Awaiting PO	FOB Destination	NET 30				
Gov. ID	MSRP/AN	Drop Ship	WARRANTY				
82926	Q8028	MUNICIPAL EQUIPMENT	90 DAYS				
LINE	PO#	SUPPLIER	PAID TO	Description	MSRP	UNIT PRICE	EXT. PRICE

1		NJ-82926		NJ CONTRACT TAHOE SSV 4X4 "PATROL" Cont #82926 T-2778			
2	1	CHEVRO LET	CK10706	2014 Chevrolet Tahoe (CK10706) 4WD 4dr 1500 Commercial	\$41,647.00	\$37,476.00	\$27,476.00
3				ENGINE TYPE			

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*Handwritten:* \$36,038.36

*Handwritten:* REVISED 37,510.36



We know you have many choices in today's market. Thank you for your business. All items are listed at 25% off MSRP as listed.

Purchase Orders: To Day Chevrolet Inc. and faxed to  
856-649-0395 or emailed to orders@upfitme.com

pollatino@upfitme.com

Introduced on: June 10, 2014

Adopted on: June 10, 2014

Official Resolution#: R20140421

05/12/14

14:12:04

QTY	QTY	SUPPLIER	PART	Description	MSRP	MEE Price	Ext. Price
4	1	CHEVRO	NE1	Emissions, Connecticut, Maine, Maryland, Massachusetts, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements	\$0.00	\$0.00	\$0.00
5	1	CHEVRO	LMG-CK10708	Engine, Vortec 5.3L V6 6FI FlexFuel with Active Fuel Management, capable of running on unleaded or up to 85% ethanol (with gas - 320 hp [238.6 kW] @ 5400 rpm, 338 lb-ft of torque [482.2 N-m] @ 4000 rpm, with E85 ethanol - 328 hp [243.1 kW] @ 5300 rpm, 340 lb-ft of torque [462.6 N-m] @ 4400 rpm), Iron block (STD)	\$0.00	\$0.00	\$0.00
6							
7				TRANSMISSION TYPE			
8	1	CHEVRO	K6L-CK10706	Trailer Package, heavy-duty includes (K6P) auxiliary external transmission oil cooler and (K64) engine oil cooler, provides increased trailering capabilities (includes (S10) 3.42 ratio rear axle.	\$375.00	\$318.75	\$318.75
9	1	CHEVRO	NQH-CK10706	Transfer case, active, 2-speed electronic Autatrac with rotary controls, includes neutral position for dinghy towing. (Requires 4WD models. Included with (K5L) heavy-duty trailering package.)	\$0.00	\$0.00	\$0.00
10	1	CHEVRO	MYC-CK10708	Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode (STD)	\$0.00	\$0.00	\$0.00
11	1	CHEVRO	K04-CK10709	Cooling, external engine oil cooler, heavy-duty air-to-oil, integral to driver side of radiator (included and only available with (K5L) Heavy-Duty Trailering Package.)	\$0.00	\$0.00	\$0.00
12	1	CHEVRO	LNP-CK10708	Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil (included and only available with (K6L) Heavy-Duty Trailering Package.)	\$0.00	\$0.00	\$0.00
13							

Continued On Next Page ...



pollifina@upfitme.com

Introduced on: June 10, 2014  
Adopted on: June 10, 2014

Official Resolution#: R20140421

We know you have many choices in today's market. Thank you for your business. All items are listed at 25% off MSRP as listed.

Purchase Orders: To Day Chevrolet Inc. and faxed to 860-849-0395 or emailed to orders@upfitme.com

05/12/14 14:12:04

Item	Qty	Supplier	Part #	Description	MSRP	MEEP Price	Ext. Price
14				AXLE RATING			
15	1	CHEVRO	0U6-CK10706 LET	Rear axle, 3.42 ratio (included and only available with (KBL) Heavy-Duty Trailering Package.)	\$0.00	\$0.00	\$0.00
16				PACKAGE TYPE			
17	1	CHEVRO	1FL LET	Commercial Preferred Equipment Group includes Standard Equipment	\$0.00	\$0.00	\$0.00
18							
19				TIRE			
20	1	CHEVRO	0G1-CK10708 LET	Tires, P265/70R17 all-season, blackwall (STD)	\$0.00	\$0.00	\$0.00
21							
22				WHEEL TYPE			
23	1	CHEVRO	NX7-CK10703 LET	Wheels, 4 - 17" x 7" (43.2 cm x 17.8 cm) steel (APPEARANCE IS SILVER CAN BE PAINTED BLACK)	\$0.00	\$0.00	\$0.00
24							
25				RADIO OPTIONS			
26	1	CHEVRO	U86-CK10708 LET	AUDIO SYSTEM, AM/FM STEREO MP3 COMPALTBLE CD PLAYER SEEK & SCAN STD	\$0.00	\$0.00	\$0.00
27			SSV	SPECIAL SERVICE FOR POLICE AND FIRE CK10706			
28	1		SSV-CK10706	Special Service vehicle. Utilized to identify a vehicle as a police/fire special service vehicle. SSV is included in the Contract Pricing. Items listed below are NJ State contract pricing on Homeland Security Contract for MEE #81332	\$10,200.00	\$3,200.00	\$3,200.00
29		CHEVRO	0W3-CK10709 LET	Identifier for Special Service vehicle. Utilized to identify a vehicle as a police/fire special service vehicle for marketing, order-build process and emission certification purposes (Must be specified.)			

Continued On Next Page ...



polistne@upflme.com

Introduced on: June 10, 2014  
Adopted on: June 10, 2014

109-Official Resolution#: R20140421

We know you have many choices in today's market. Thank you for your business. All items are listed at 25% off MSRP as listed.

Purchase Orders: To Day Chevrolet Inc. and faxed to 856-649-0395 or emailed to orders@upflme.com

Item	Qty	Supplier	Part	Description	MSRP	MEEP Price	Ext. Price
30		CHEVRO	NJ8-81332	INCLUDES FOLLOWING ITEMS...			
			LET				
31		CHEVRO	UT7-CK10708	Ground studs, auxiliary 2 per vehicle in the rear compartment (Requires (5W4) Identifier for Special Service vehicle.)			
			LET				
32		Blue Sea	05M-CC10708	Blue Sea Distribution Box x 6 pin power Connections Vehicle Comes Equipped with Havis Angle or Inset Console and matching faceplates for your application. Constant power & ground w/ 80 amp resettable manual circuit breaker Expandable power and ground wires. NJ State contract #81332 Homeland Security Havis Console installed with mounting plates; Full Arm rest; 12V power points; cupholders; Ignition Hot. Also includes hot wire for radio installation including Pre Run for Radio antenna and antenna mount.			
33		CHEVRO	2W7-CK10708	Suspension Package, Premium Smooth Ride (STD)			
			LET				
34		CHEVRO	6J1-CK10708	Ignition 100-amp main power supply wiring at instrument panel and trunk cargo area. (Requires (5W4) Identifier for Special Service vehicle.)			
			LET				
35		Odyssey	ODY8ATT	Heavy Duty Battery (Odyssey glass mat batt) 450 cycle w/5 year warranty for Police & Fire (Requires (PPV) Identifier for Police Vehicle)			
36	1	CHEVRO	6J7-CK10708	Flasher system, headlamp and tailtrap, DRL, compatible with control wire (Requires (5W4) Identifier for Special Service vehicle.)	\$575.00	\$431.25	\$431.25
			LET				
37	1	CHEVRO	K47-CK10708	Air cleaner, high-capacity	\$0.00	\$0.00	\$0.00
			LET				
38	1	CHEVRO	UN9-CK10708	Radio suppression, braided brass straps attached to various body locations (Requires (5W4) Identifier for Special Service vehicle.)	\$0.00	\$0.00	\$0.00
			LET				
39	1	CHEVRO	AMF-CK10708	Remote Keyless Entry Fleet Package, (Requires (5W4) Identifier for Special Service vehicle.)	\$123.25	\$93.04	\$93.04
			LET				

Continued On Next Page ...



polistina@upfitme.com

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140421

We know you have many choices in today's market. Thank you for your business. All items are listed at 25% off MSRP as listed.

Purchase Orders: To Day Chevrolet Inc. and faxed to 856-649-0395 or emailed to orders@upfitme.com



ITEM	QTY	SUPPLIER	PART #	Description	MSRP	ME PRICE	EXC. Price
40	1	CHEVRO	8J4-CK10708 LET	Wiring, horn and siren circuit (Requires (5W4) Identifier for Special Service vehicle.)	\$121.50	\$91.13	\$91.13
41	1	CHEVRO	V76-CK10708 LET	Recovery hooks, front, frame-mounted (Standard on 4WD models. Available on 2WD models.) (Requires (PPV) Identifier for Police Vehicle.)	\$0.00	\$0.00	\$0.00
42	1	CHEVRO	VK3 LET	License plate front mounting package (Will be forced on orders with ship-to states that require a front license plate.)	\$0.00	\$0.00	\$0.00
43	1	Sound	EZVDML7AL00 OFF	0' Dome Light, Red/White (Requires (SSV) Identifier for Police Vehicle.) SPECIAL SERVICE VEHICLE	\$244.50	\$193.38	\$193.38
44	1	CHEVRO	A95-CK10703 LET	Seats, front bucket with Premium Cloth (AG1) 6-way power driver and (AG2) front passenger seat adjusters, adjustable head restraints, (AM1) driver manual lumbar control, deletes center console. (STANDARD SEATING IS AZ3 BENCH SEATING)	\$935.00	\$701.25	\$701.25
45							
46							
47							
48							
49				<b>MARKED OEM GROUP</b>			
50	1	CHEVRO	716-CK10708 LET	Spotlamp, left-hand (Requires (5W4) Identifier for Special Service vehicle.)	\$460.00	\$345.00	\$345.00
51	1	CHEVRO	VAV-CK10708 LET	LPC, All-weather floor mats, first and second row (Not available with (AZ3) front 40/20/40 split-bench seats. Requires (B50) color-keyed carpeting.)	\$180.00	\$142.60	\$142.60
52	1	Sound	ETHTAHO-07 OFF	Tahoe Headlight Flasher (Requires (SSV) Identifier for Police Vehicle.) Special Service Vehicle	\$100.00	\$78.00	\$78.00
53	1	CHEVRO	8GB-CK10708 LET	Headlamps, daytime running lamps and automatic headlamp control delete. Deletes the standard daytime running lamps and automatic headlamp control features from the vehicle for police stealth surveillance (Requires (5W4) Identifier for Special Service vehicle.)	\$66.60	\$42.38	\$42.38

Continued On Next Page ...



colistina@upflme.com

We know you have many choices in today's market. Thank you for your business. All items are listed at 25% off MSRP as listed.

Purchase Orders: To Day Chevrolet Inc. and faxed to 856-649-0395 or emailed to orders@upflme.com

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140421

05/12/14 14:12:08

ITEM #	QTY	SUPPLIER	PART #	Description	MFRP	UNIT PRICE	Ext. Price
54	1	CHEVRO	UTC-CK10708	Content theft alarm disable	\$10.00	\$7.50	\$7.50
		LET					
55	1	CHEVRO	AP3-1WS19	Remote vehicle starter system includes Remote Keyless Entry (includes (UFB) "certified" analog, 4-gauge, deluxe instrumentation. Included when (UAB) content theft alarm theft-deterrent system is ordered.)	\$190.00	\$350.00	\$350.00
		LET					
56							
57				OTHER OEM OPTIONAL ITEMS FOR SV			
58	1	CHEVRO	KST-CK10708	Batteries, dual, 800 cold- cranking amps with 80 amp rating (Requires (SVV4) Identifier for Special Service vehicle.)	\$180.00	\$181.60	\$181.60
		LET					
59	1		NZZ-CK10708	Skid Plate Package includes front underbody shield extending behind front bumper and running to first cross-member, protecting front underbody, oil pan, differential case and transfer case, frame-mounted shields (Requires 4WD models.)	\$200.00	\$150.00	\$150.00
60							
61				OTHER NON CONTRACT ITEMS			
62	1		UND	Undercoat & Paint Sealant (Requires (SV) Identifier for Police Vehicle.) SPECIAL SERVICE VEHICLE	\$785.00	\$696.25	\$696.25
63							
64				EXTERIOR COLOR NO ADDITIONAL CHARGE			
65	1	CHEVRO	41U	COLOR: Black	\$0.00	\$0.00	\$0.00
		LET					
66							
67				EXTERIOR COLORS \$0 (REG TRM) INCLUDED WITH PRICE			
68							
69				INTERIOR COLOR CHOICE			
70	1	CHEVRO	515-CK10708	Seats, rear vinyl with front cloth seats Provides vinyl rear seats and cloth front seats (Requires interior trim code (19C) Ebony and RPC (AZ3) front 40/20/40 split-bench with premium cloth seats or RPC (A95) front bucket with premium cloth seats.)	\$0.00	\$0.00	\$0.00
		LET					

Continued On Next Page ...



pollstina@upfltime.com

We know you have many choices in today's market. Thank you for your business. All items are listed at 25% off MFRP as listed.

Purchase Orders: To Day Chevrolet Inc. and faxed to 856-848-0395 or emailed to orders@upfltime.com

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140421

05/12/14 14:12:04

ITEM	QTY	SUPPLIER	PART#	Description	MSRP	MEE Price	Est Price
71	1	CHEVRO	19C-CK10706 LET	Ebony, Premium Cloth Seat Trim	\$0.00	\$0.00	\$0.00
72							
73			NJS-81332	Below (if listed) is MEE Upfitting for this vehicle Homeland Security T-0106 #81332 Havis & Setina Primary State Contract. Lowest Labor Rate in NJ @\$62.50 Per Hour.  Also Authorized Distributors for Code 3 & Sound Off			
74	1	KENNW OOD	GPS	PIONEER AM-FM GPS WITH HANDS FREE PHONE FOR SMART-PHONES GPS WITH FULL SCREEN DISPLAY IPHONE CONNECTIONS AVAILABLE	<del>\$3,499.00</del>	\$1,632.00	\$1,632.00
75	1		Corner LED	Corner LED with toggle control switch nothing else.	\$0.00	\$1,100.00	\$1,100.00
76	2	CODE 3	XT3-A	AMBER SINGLE LIGHTHEAD (TRUNK / HATCH WARNING) •Black Bezel Standard, Chrome Optional (sold separately). •Shock and Water Resistant, Potted Circuit Board •Directional Optics •Synchronized Flash Pattern Standard •XT3: 12 Flash Patterns	\$82.01	\$40.10	\$80.36
77	5	MEE	NJ LABOR	NJ LABOR HOMELAND SECURITY T-0106 #81332	\$198.00	\$62.50	\$312.50
78	1	HAVIS	C-AP-0325	3" accessory pocket Internal mounting Fits all consoles Carpeted liner (in base only) Provides storage space for your equipment Lid & lock not available on this Model 3"H x 8-5/8"W x 2.6"D Shipping Weight: 3.00 lbs	\$48.30	\$28.60	\$28.60
79	1	HAVIS	C-AP-0635-L	8" accessory pocket winged lid & lock Internal mounting Fits all consoles Carpeted liner (in base only) Provides storage space for your equipment 6"H x 8-5/8"W x 2.5"D Shipping Weight: 5.00 lbs	\$69.80	\$57.17	\$57.17

Continued On Next Page ...



We know you have many choices in today's market. Thank you for your business. All items are listed at 25% off MSRP as listed.

Purchase Orders: To Dory Chevrolet Inc. and faxed to 856-649-0395 or emailed to orders@upfitme.com

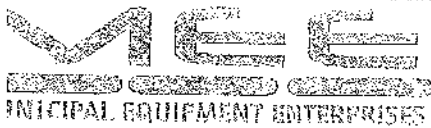
polistina@upfitme.com

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140421

05/12/14 14:12:04

Item	Qty	SUPPLIER	PART#	Description	MSRP	ME Price	Est. Price
80	1				\$0.00	\$0.00	\$0.00
						<b>SubTotal</b>	\$37,570.36
						<b>Tax</b>	\$0.00
						<b>Shipping</b>	\$0.00
						<b>Total</b>	\$37,570.36

Order Numbers      Estimated ETA



solisina@upfitme.com

We know you have many choices in today's market. Thank you for your business. All items are listed at 25% off MSRP as listed.

Purchase Orders: To Day Chevrolet Inc. and faxed to 866-649-0395 or emailed to orders@upfitme.com

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140421

05/12/14 14:12:04

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

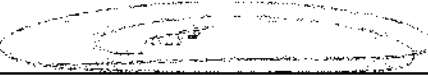
Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

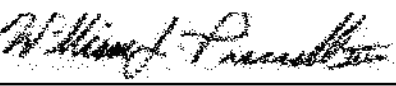
Agenda: RESOLUTION AUTHORIZING A SITE LEASE WITH SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS AND THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
BUILDINGS & GROUNDS

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20140422						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-20						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING A SITE LEASE WITH SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS AND THE COUNTY OF PASSAIC**

**WHEREAS** SMSA Limited Partnership d/b/a Verizon Wireless of Basking Ridge, New Jersey (hereafter referred to as Verizon) has approached the County of Passaic concerning their desire to lease property on the site of the Passaic County-owned Pompton lakes Garage at 519 Ringwood Avenue in the Borough of Pompton Lakes, New Jersey; and

**WHEREAS** said Verizon has proposed a site lease for a five (5) year initial period at the rate of \$1,500.00 per month subject to and to commence at such time as they received the necessary building permit from the Borough of Pompton Lakes; and

**WHEREAS** the initial term would be for a five (5)-year period with Verizon having the right to extend for an additional five (5)-year period with a 10% monthly increase for each successive five year period for up to twenty-five (25) years with the County's right to terminate if the master Antenna Site Agreement with SBA Monarch Tower, LLC is cancelled; and

**WHEREAS** this matter was reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its June 2, 2014 meeting who recommended that this Site Lease be approved by the entire Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Site Lease with SMSA Limited Partnership d/b/a

Verizon Wireless for its property at the Passaic County-owned Pompton Lakes Garage site in the Borough of Pompton Lakes pursuant to the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board and County Counsel be and are hereby authorized to execute this Site Lease on behalf of the County of Passaic.

June 10, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
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401 Grand Street  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR ROAD OPENING REQUEST FROM ROCKBORN TRUCKING & EXCAVATION, INC. FOR HANDICAP RAMPS, MILLING AND PAVING ON WAGARAW ROAD AND MAY STREET IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R20140423						
Meeting Date		06/10/2014						
Introduced Date		06/10/2014						
Adopted Date		06/10/2014						
Agenda Item		k-21						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	
Lepore	✓				✓			
Best Jr	✓				✓			
Bartlett	✓			✓	✓			
Cotroneo	✓				✓			
Duffy		✓						
James	✓		✓		✓			
Lora	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014



**RESOLUTION FOR ROAD OPENING REQUEST FROM  
ROCKBORN TRUCKING & EXCAVATION, INC. FOR HANDICAP  
RAMPS, MILLING AND PAVING ON WAGARAW ROAD AND  
MAY STREET IN THE BOROUGH OF HAWTHORNE, NEW  
JERSEY**

**WHEREAS** Rockborn Trucking & Excavation, Inc. on behalf of the Borough of Hawthorne, is currently undertaking a road improvement project by which the Borough will install handicap ramps, milling and paving on Wagaraw Road and May Street; and

**WHEREAS** since these roads are Passaic County-owned roadways, it is necessary for the contractor to secure road opening permits which come to a permit fee total of \$400.00 and total bond amount of \$6,000.00; and

**WHEREAS** the Board of Chosen Freeholders adopted a resolution on the date of September 12, 1991 with respect to requirements concerning road opening permits relative to construction and reconstruction of County roadways; and

**WHEREAS** the Supervisor of Passaic County Roads has reviewed the aforesaid request and recommends that this Board grant permission to Rockborn Trucking & Excavation, Inc. to open said County roads and to issue the necessary number of road opening permits pursuant not only to the terms set forth above, but to the conditions set forth in the Supervisor of Passaic County Road's letter dated June 3, 2014 (copy of said letter is attached hereto and made a part hereof); and

**WHEREAS** the Borough of Hawthorne has requested that the County of Passaic waive the fees associated with the permit request as a municipality in the County of Passaic; and

**WHEREAS** this application was discussed by members of the Public Works and Buildings & Grounds Committee at the meeting on June 2, 2014 and recommended to the full Board for approval;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby grants permission to Rockborn Trucking & Excavation, Inc. on behalf of the Borough of Hawthorne to open up sections of the above-stated County roads in Hawthorne, New Jersey pursuant to the terms and conditions set forth above and to the adherence to the pavement trench restoration requirements of Passaic County.

**BE IT FURTHER RESOLVED** that this approval is awarded to Rockborn Trucking & Excavation, Inc. without the payment of the usual fees for this permit in light of the fact that the applicant is acting on behalf of a municipality within the County of Passaic.

June 10, 2014

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140423



# County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

**Jack Nigro**  
Passaic County  
Supervisor of Roads

OPERATIONS DIVISION

Tel: (973) 881-4500

Fax: (973) 742-2498

Cell: (973) 592-2168

E-mail: jackn@passaiccountynj.org

June 3, 2014

Mr. Michael Glovin, Esq.  
Asst. Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request – Boro. of Hawthorne–Handi-cap Ramps, Milling and Paving  
Wagaraw Road and May Street, Hawthorne  
(Request for Bond and Fee Waiver)

Dear Mr. Glovin:

At the June 2, 2014 meeting of the Public Works and Buildings & Grounds Committee a request was heard for the Borough of Hawthorne, for a road opening permit bond and fee waiver for the installation of handi-cap ramps, milling and Paving at Wagaraw Road and May Street, Hawthorne. The total fees are \$400.00 and the total amount bond is \$6,000.00. The Committee directed that a resolution be made granting the request from the Borough of Hawthorne for a waiver of the fees for said permits, with the condition that the County of Passaic be name on the Borough of Hawthorne bond submitted by Rockburn Trucking & Exc., Inc. A copy of the letter from the Borough of Hawthorne requesting the waiver of fees and bond is enclosed, along with the application from Rockburn Trucking & Exc., Inc. (Contractor) that is going to perform the work.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,

Jack Nigro  
Supervisor of Passaic County Roads

JN/gdj  
Enclosure

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140423

Cc: Frecholder Duffy, Chair, Public Works and Buildings & Grounds Committee  
DeNova, Passaic County Administrator  
Steven Edmond, P.E., Passaic County Engineer



**BOROUGH OF HAWTHORNE**  
**OFFICE OF THE BOROUGH ADMINISTRATOR**

445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506-2551  
(TEL) 973-427-1168 (FAX) 973-427-2320

Administrator  
*Eric Maurer*

May 30, 2014

Jack Nigro  
Passaic County Road Department  
307 Pennsylvania Avenue  
Paterson, NJ 07503

Via regular mail and email to [jackn@passaiccountynj.org](mailto:jackn@passaiccountynj.org)

Re: Right-of-Way Entry Permits -- Borough of Hawthorne 2014 Road Program

Dear Mr. Nigro:

The Borough of Hawthorne has contracted with Rockborn Trucking to carry out the Borough's 2014 Road Program. A number of the streets intersect with County roads, requiring County Right-of-Way Entry permits, for which Rockborn has submitted the attached applications. On behalf of the Borough, I hereby request that your department both expedite the approval of these permits and waive the associated fees. Thank you for your consideration.

Sincerely,

Eric Maurer  
Borough Administrator

Attachments -- Right-of-Way Entry Permit Applications

Cc: Guy Kohles, Rockborn Trucking  
John Englese, Boswell Engineering

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140423



COUNTY OF PASSAIC  
DEPARTMENT OF PUBLIC WORKS  
OPERATIONS DIVISION  
307 PENNSYLVANIA AVENUE  
PATTERSON, NEW JERSEY 07503  
OFFICE - (973) 881-4500 FAX - (973) 742-2498 INSPECTIONS - (973) 881-4503

Date 5/30/14

APPLICATION FOR RIGHT-OF-WAY ENTRY PERMIT

Name of Applicant/Contractor: Boulbon Traveling + Exc. Inc.

Applicant's Address: 12 Taylor Road  
Wharton NJ 07885

Telephone Number: 973-891-1795 Emergency 24 Hour Number: 973-417-1988

Location of Work: Wagonway Rd + May St

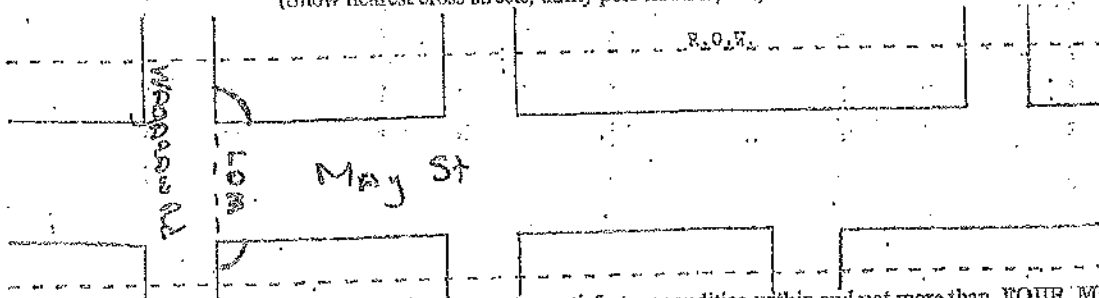
Municipality: Hawthorne NJ

Purpose of Work: Handicapped Ramps, Curbs Milling + Paving

Total Linear Footage: \_\_\_\_\_ Excavation Start Date: \_\_\_\_\_

If this project or trench work consists of 1,000 or more linear feet, permission by the Passaic County Board of Chosen Freeholders will be required prior to the issuance of any permits.

DRAW A SKETCH BELOW SHOWING THE LOCATION OF THE WORK  
(Show nearest cross streets, utility pole number, etc.)



The Applicant agrees to restore the final pavement to a satisfactory condition within and not more than **FOUR MONTHS** from the date of actual opening, or sooner if required by the Supervisor of Roads, or his authorized representatives.

The Applicant is responsible for the opening for **TWO YEARS** after the final top is placed on the opening and the applicant has notified the Operations Division that the final top has been placed and checked by the County Road Inspector.

The Applicant agrees that the opening authorized by this permit, if granted shall not be made until all conditions and requirements as stated on the reverse side and in the Passaic County Road Opening Resolution as amended April 1, 1996, have been complied with. (Copy available upon request.)

Signature of Applicant [Signature]

Permit Number: \_\_\_\_\_

Print Name of Applicant Guy Kohles

Permit Issued Date: \_\_\_\_\_

Position: Vice President

Approved: \_\_\_\_\_  
SUPERVISOR OF ROADS

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140423



# County of Passaic

Administration Building Annex  
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Jack Nigro  
Passaic County  
Supervisor of Roads

OPERATIONS DIVISION

Tel: (973) 881-4500

Fax: (973) 742-2498

Cell: (973) 592-2168

E-mail: jackn@passaiccountynj.org

June 3, 2014

Mr. Michael Glovin, Esq.  
Asst. Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

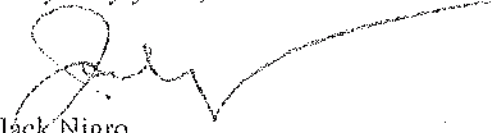
Re: Resolution Request -- Boro. of Hawthorne--Handi-cap Ramps, Milling and Paving  
Rea Avenue Ext. and Old Orchard Drive, Hawthorne  
(Request for Bond and Fee Waiver)

Dear Mr. Glovin:

At the June 2, 2014 meeting of the Public Works and Buildings & Grounds Committee a request was heard for the Borough of Hawthorne, for a road opening permit bond and fee waiver for the installation of handi-cap ramps, milling and paving at Rea Avenue Ext. and Old Orchard Drive, Hawthorne. The total fees are \$400.00 and the total amount bond is \$6,000.00. The Committee directed that a resolution be made granting the request from the Borough of Hawthorne for a waiver of the fees for said permits, with the condition that the County of Passaic be name on the Borough of Hawthorne bond submitted by Rockburn Trucking & Exc., Inc. A copy of the letter from the Borough of Hawthorne requesting the waiver of fees and bond is enclosed, along with the application from Rockburn Trucking & Exc., Inc. (Contractor) that is going to perform the work.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,



Jack Nigro  
Supervisor of Passaic County Roads

JN/gdj  
Enclosure

Cc: Freeholder Duffy, Chair, Public Works and Buildings & Grounds Committee

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140424  
Anthony DeNova, Passaic County Administrator  
Edmond, P.E., Passaic County Engineer



**BOROUGH OF HAWTHORNE**  
**OFFICE OF THE BOROUGH ADMINISTRATOR**

445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506-2551  
(TEL) 973-427-1168 (FAX) 973-427-2320

Administrator

*Eric Maurer*

May 30, 2014

Jack Nigro  
Passaic County Road Department  
307 Pennsylvania Avenue  
Paterson, NJ 07503

Via regular mail and email to [jackn@passaiccounty.nj.org](mailto:jackn@passaiccounty.nj.org)

Re: Right-of-Way Entry Permits – Borough of Hawthorne 2014 Road Program

Dear Mr. Nigro:

The Borough of Hawthorne has contracted with Rockborn Trucking to carry out the Borough's 2014 Road Program. A number of the streets intersect with County roads, requiring County Right-of-Way Entry permits, for which Rockborn has submitted the attached applications. On behalf of the Borough, I hereby request that your department both expedite the approval of these permits and waive the associated fees. Thank you for your consideration.

Sincerely,

Eric Maurer  
Borough Administrator

Attachments -- Right-of-Way Entry Permit Applications

Cc: Guy Kohles, Rockborn Trucking  
John Englese, Boswell Engineering

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140424





COUNTY OF PASSAIC  
DEPARTMENT OF PUBLIC WORKS  
OPERATIONS DIVISION  
307 PENNSYLVANIA AVENUE  
PATERSON, NEW JERSEY 07503

OFFICE - (973) 881-4500 FAX - (973) 742-2498 INSPECTIONS - (973) 881-4503

Date 5-30-14

APPLICATION FOR RIGHT-OF-WAY ENTRY PERMIT

Name of Applicant/Contractor: Rockbound Tunneling & Exc. Inc.

Applicant's Address: 12 Taylor Road  
Wharton NJ 07885

Telephone Number: 973-891-1795 Emergency 24 Hour Number: 973-417-1988

Location of Work: Rea Ave Ext. + Old Orchard Dr

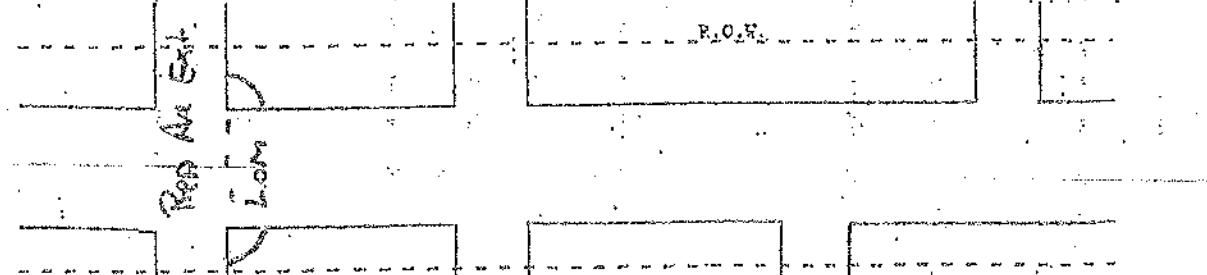
Municipality: Hawthorne NJ

Purpose of Work: Handicapped Ramps, Curbs, Milling + Paving

Total Linear Footage: \_\_\_\_\_ Excavation Start Date: \_\_\_\_\_

If this project or trench work consists of 1,000 or more linear feet, permission by the Passaic County Board of Chosen Freeholders will be required prior to the issuance of any permits.

DRAW A SKETCH BELOW SHOWING THE LOCATION OF THE WORK  
(Show nearest cross streets, utility pole number, etc.)



The Applicant agrees to restore the final pavement to a satisfactory condition within and not more than FOUR MONTHS from the date of actual opening, or sooner if required by the Supervisor of Roads, or his authorized representatives.

The Applicant is responsible for the opening for TWO YEARS after the final top is placed on the opening and the applicant has notified the Operations Division that the final top has been placed and checked by the County Road Inspector.

The Applicant agrees that the opening authorized by this permit, if granted shall not be made until all conditions and requirements as stated on the reverse side and in the Passaic County Road Opening Resolution as amended April 1, 1996, have been complied with. (Copy available upon request.)

Signature of Applicant [Signature]

Permit Number: \_\_\_\_\_

Print Name of Applicant Gabe Kohles

Permit Issued Date: \_\_\_\_\_

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140424

Approved: \_\_\_\_\_  
SUPERVISOR OF ROADS

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
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Hector C. Lora

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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR ROAD OPENING REQUEST FROM ROCKBORN TRUCKING & EXCAVATION, INC. TO INSTALL HANDICAP RAMPS, MILLING AND PAVING ON REA AVENUE EXTENSION AND OLD ORCHARD DRIVE IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20140424</b>					
Meeting Date		06/10/2014					
Introduced Date		06/10/2014					
Adopted Date		06/10/2014					
Agenda Item		k-22					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION FOR ROAD OPENING REQUEST FROM  
ROCKBORN TRUCKING & EXCAVATION, INC. TO INSTALL  
HANDICAP RAMPS, MILLING AND PAVING ON REA AVENUE  
EXTENSION AND OLD ORCHARD DRIVE IN THE BOROUGH  
OF HAWTHORNE, NEW JERSEY**

**WHEREAS** Rockborn Trucking & Excavation, Inc. on behalf of the Borough of Hawthorne, is currently undertaking a road improvement project by which the Borough will install handicap ramps, milling and paving on Rea Avenue Extension and Old Orchard Drive; and

**WHEREAS** since these roads are Passaic County-owned roadways, it is necessary for the contractor to secure road opening permits which come to a permit fee total of \$400.00 and total bond amount of \$6,000.00; and

**WHEREAS** the Board of Chosen Freeholders adopted a resolution on the date of September 12, 1991 with respect to requirements concerning road opening permits relative to construction and reconstruction of County roadways; and

**WHEREAS** the Supervisor of Passaic County Roads has reviewed the aforesaid request and recommends that this Board grant permission to Rockborn Trucking & Excavation, Inc. to open said County roads and to issue the necessary number of road opening permits pursuant not only to the terms set forth above, but to the conditions set forth in the Supervisor of Passaic

County Road's letter dated June 3, 2014 (copy of said letter is attached hereto and made a part hereof); and

**WHEREAS** the Borough of Hawthorne has requested that the County of Passaic waive the fees associated with the permit request as a municipality in the County of Passaic; and

**WHEREAS** this application was discussed by members of the Public Works and Buildings & Grounds Committee at the meeting on June 2, 2014 and recommended to the full Board for approval;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby grants permission to Rockborn Trucking & Excavation, Inc. on behalf of the Borough of Hawthorne to open up sections of the above-stated County roads in Hawthorne, New Jersey pursuant to the terms and conditions set forth above and to the adherence to the pavement trench restoration requirements of Passaic County.

**BE IT FURTHER RESOLVED** that this approval is awarded to Rockborn Trucking & Excavation, Inc. without the payment of the usual fees for this permit in light of the fact that the applicant is acting on behalf of a municipality within the County of Passaic.

June 10, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR ROAD OPENING REQUEST FROM ROCKBORN TRUCKING & EXCAVATION, INC. FOR HANDICAP RAMPS, MILLING AND PAVING ON LAFAYETTE AVENUE EXTENSION AND RAVINE DRIVE IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20140425						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-23						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION FOR ROAD OPENING REQUEST FROM  
ROCKBORN TRUCKING & EXCAVATION, INC. FOR HANDICAP  
RAMPS, MILLING AND PAVING ON LAFAYETTE AVENUE  
EXTENSION AND RAVINE DRIVE IN THE BOROUGH OF  
HAWTHORNE, NEW JERSEY**

**WHEREAS** Rockborn Trucking & Excavation, Inc. on behalf of the Borough of Hawthorne, is currently undertaking a road improvement project by which the Borough will install handicap ramps, milling and paving on Lafayette Avenue Extension and Ravine Drive; and

**WHEREAS** since these roads are Passaic County-owned roadways, it is necessary for the contractor to secure road opening permits which come to a permit fee total of \$400.00 and total bond amount of \$6,000.00; and

**WHEREAS** the Board of Chosen Freeholders adopted a resolution on the date of September 12, 1991 with respect to requirements concerning road opening permits relative to construction and reconstruction of County roadways; and

**WHEREAS** the Supervisor of Passaic County Roads has reviewed the aforesaid request and recommends that this Board grant permission to Rockborn Trucking & Excavation, Inc. to open said County roads and to issue the necessary number of road opening permits pursuant not only to the terms set forth above, but to the conditions set forth in the Supervisor of Passaic

County Road's letter dated June 3, 2014 (copy of said letter is attached hereto and made a part hereof); and

**WHEREAS** the Borough of Hawthorne has requested that the County of Passaic waive the fees associated with the permit request as a municipality in the County of Passaic; and

**WHEREAS** this application was discussed by members of the Public Works and Buildings & Grounds Committee at the meeting on June 2, 2014 and recommended to the full Board for approval;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby grants permission to Rockborn Trucking & Excavation, Inc. on behalf of the Borough of Hawthorne to open up sections of the above-stated County roads in Hawthorne, New Jersey pursuant to the terms and conditions set forth above and to the adherence to the pavement trench restoration requirements of Passaic County.

**BE IT FURTHER RESOLVED** that this approval is awarded to Rockborn Trucking & Excavation, Inc. without the payment of the usual fees for this permit in light of the fact that the applicant is acting on behalf of a municipality within the County of Passaic.

June 10, 2014

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140425





# County of Passaic

Administration Building Annex  
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Jack Nigro  
Passaic County  
Supervisor of Roads

OPERATIONS DIVISION

Tel: (973) 881-4500

Fax: (973) 742-2498

Cell: (973) 592-2168

E-mail: jackn@passaiccountynj.org

June 3, 2014

Mr. Michael Glovin, Esq.  
Asst. Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

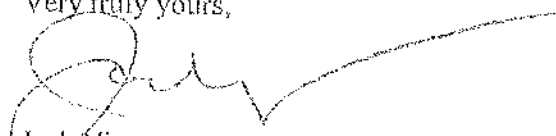
Re: Resolution Request – Boro. of Hawthorne--Handi-cap Ramps, Milling and Paving  
Lafayette Avenue Ext and Ravine Drive, Hawthorne  
(Request for Bond and Fee Waiver)  
(Request to Open a Road Resurfaced within five years)

Dear Mr. Glovin:

At the June 2, 2014 meeting of the Public Works and Buildings & Grounds Committee a request was heard for the Borough of Hawthorne, for a road opening permit bond and fee waiver for the installation of handi-cap ramps, milling and paving at Lafayette Avenue Ext. and Ravine Drive, Hawthorne. This section of Lafayette Avenue Ext. has been last resurfaced on May 5, 2014. The total fees are \$400.00 and the total amount bond is \$6,000.00. The Committee directed that a resolution be made granting the request from the Borough of Hawthorne for a waiver of the fees for said permits, with the condition that the County of Passaic be name on the Borough of Hawthorne bond submitted by Rockburn Trucking & Exc., Inc. A copy of the letter from the Borough of Hawthorne requesting the waiver of fees and bond is enclosed, along with the application from Rockburn Trucking & Exc., Inc. (Contractor) that is going to perform the work.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,



Jack Nigro  
Supervisor of Passaic County Roads

JN/gdj  
Enclosure

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R2014025  
Cc: Michael J. Duffy, Chair, Public Works and Buildings & Grounds Committee  
Steven DeNova, Passaic County Administrator  
Steven Edmond, P.E., Passaic County Engineer



**BOROUGH OF HAWTHORNE**  
**OFFICE OF THE BOROUGH ADMINISTRATOR**

445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506-2551  
(TEL) 973-427-1168 (FAX) 973-427-2320

**Administrator**  
*Eric Maurer*

May 30, 2014

Jack Nigro  
Passaic County Road Department  
307 Pennsylvania Avenue  
Paterson, NJ 07503

Via regular mail and email to [jackn@passaiccounty.nj.org](mailto:jackn@passaiccounty.nj.org)

Re: Right-of-Way Entry Permits – Borough of Hawthorne 2014 Road Program

Dear Mr. Nigro:

The Borough of Hawthorne has contracted with Rockborn Trucking to carry out the Borough's 2014 Road Program. A number of the streets intersect with County roads, requiring County Right-of-Way Entry permits, for which Rockborn has submitted the attached applications. On behalf of the Borough, I hereby request that your department both expedite the approval of these permits and waive the associated fees. Thank you for your consideration.

Sincerely,

Eric Maurer  
Borough Administrator

Attachments -- Right-of-Way Entry Permit Applications

Cc: Guy Kohles, Rockborn Trucking  
John Eglese, Boswell Engineering

Last Resubmitted  
date: 5/5/14



COUNTY OF PASSAIC  
DEPARTMENT OF PUBLIC WORKS  
OPERATIONS DIVISION  
307 PENNSYLVANIA AVENUE  
PATERSON, NEW JERSEY 07503

OFFICE - (973) 881-4500 FAX - (973) 742-2498 INSPECTIONS - (973) 881-4503

Date 5-30-14

APPLICATION FOR RIGHT-OF-WAY ENTRY PERMIT

Name of Applicant/Contractor: Roalson Trenching & Exc. Inc.

Applicant's Address: 12 Taylor Rd  
Wharton NJ 07885

Telephone Number: 973-891-1795 Emergency 24 Hour Number: 973-417-1988

Location of Work: Rovine Drive & LaFayette Ave Extension

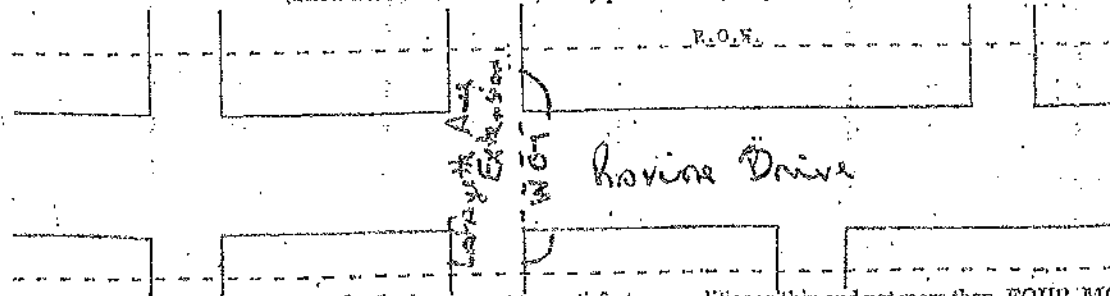
Municipality: Hawthorne NJ

Purpose of Work: Home Capped Ramps Curb, Milling & Paving

Total Linear Footage: \_\_\_\_\_ Excavation Start Date: \_\_\_\_\_

If this project or trench work consists of 1,000 or more linear feet, permission by the Passaic County Board of Chosen Freeholders will be required prior to the issuance of any permits.

DRAW A SKETCH BELOW SHOWING THE LOCATION OF THE WORK  
(Show nearest cross streets, utility pole number, etc.)



The Applicant agrees to restore the final pavement to a satisfactory condition within and not more than **FOUR MONTHS** from the date of actual opening, or sooner if required by the Supervisor of Roads, or his authorized representatives.

The Applicant is responsible for the opening for **TWO YEARS** after the final top is placed on the opening and the applicant has notified the Operations Division that the final top has been placed and checked by the County Road Inspector.

The Applicant agrees that the opening authorized by this permit, if granted shall not be made until all conditions and requirements as stated on the reverse side and in the Passaic County Road Opening Resolution as amended April 1, 1996, have been complied with. (Copy available upon request.)

Signature of Applicant [Signature]

Permit Number: \_\_\_\_\_

Print Name of Applicant Conny Hobles

Permit Issued Date: \_\_\_\_\_

Introduced on: June 10, 2014

Approved: \_\_\_\_\_

Adopted on: June 10, 2014  
Official Resolution#: R20140425

SUPERVISOR OF ROADS



# County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

OPERATIONS DIVISION

**Jack Nigro**  
Passaic County  
Supervisor of Roads

Tel: (973) 881-4500  
Fax: (973) 742-2498  
Cell: (973) 592-2168  
E-mail: jackn@passaiccounty.nj.org

June 3, 2014

Mr. Michael Glovin, Esq.  
Asst. Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

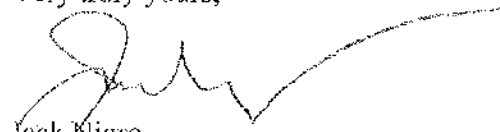
Re: Resolution Request – Boro. of Hawthorne--Handi-cap Ramps, Milling and Paving  
Lafayette Avenue and Maitland Avenue, Hawthorne  
(Request for Bond and Fee Waiver)

Dear Mr. Glovin:

At the June 2, 2014 meeting of the Public Works and Buildings & Grounds Committee a request was heard for the Borough of Hawthorne, for a road opening permit bond and fee waiver for the installation of handi-cap ramps, milling and Paving at Lafayette Avenue and Maitland Avenue, Hawthorne. The total fees are \$725.00 and the total amount bond is \$6,000.00. The Committee directed that a resolution be made granting the request from the Borough of Hawthorne for a waiver of the fees for said permits, with the condition that the County of Passaic be name on the Borough of Hawthorne bond submitted by Rockburn Trucking & Exc., Inc. A copy of the letter from the Borough of Hawthorne requesting the waiver of fees and bond is enclosed, along with the application from Rockburn Trucking & Exc., Inc. (Contractor) that is going to perform the work.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,

  
Jack Nigro  
Supervisor of Passaic County Roads

JN/gdj

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140428

CC: Board Member Duffy, Chair, Public Works and Buildings & Grounds Committee  
Anthony DeNova, Passaic County Administrator  
Steven Edmond, P.E., Passaic County Engineer



**BOROUGH OF HAWTHORNE**  
**OFFICE OF THE BOROUGH ADMINISTRATOR**

445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506-2551  
(TEL) 973-427-1168 (FAX) 973-427-2320

Administrator  
*Eric Maurer*

May 30, 2014

Jack Nigro  
Passaic County Road Department  
307 Pennsylvania Avenue  
Paterson, NJ 07503

Via regular mail and email to [jackn@passaiccountynj.org](mailto:jackn@passaiccountynj.org)

Re: Right-of-Way Entry Permits -- Borough of Hawthorne 2014 Road Program

Dear Mr. Nigro:

The Borough of Hawthorne has contracted with Rockborn Trucking to carry out the Borough's 2014 Road Program. A number of the streets intersect with County roads, requiring County Right-of-Way Entry permits, for which Rockborn has submitted the attached applications. On behalf of the Borough, I hereby request that your department both expedite the approval of these permits and waive the associated fees. Thank you for your consideration.

Sincerely,

Eric Maurer  
Borough Administrator

Attachments – Right-of-Way Entry Permit Applications

Cc: Guy Kohles, Rockborn Trucking  
John Englese, Boswell Engineering

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140426



COUNTY OF PASSAIC  
DEPARTMENT OF PUBLIC WORKS  
OPERATIONS DIVISION  
307 PENNSYLVANIA AVENUE  
PATERSON, NEW JERSEY 07503

OFFICE - (973) 881-4500 FAX - (973) 742-2498 INSPECTIONS - (973) 881-4503

Date 5-30-14

APPLICATION FOR RIGHT-OF-WAY ENTRY PERMIT

Name of Applicant/Contractor: Howlbon Trucking + Exc. Inc

Applicant's Address: 12 Taylor Road  
Wharton NJ 07885

Telephone Number: 973-841-1795 Emergency 24 Hour Number: 973-417-1988

Location of Work: Maitland Ave + Lafayette Ave

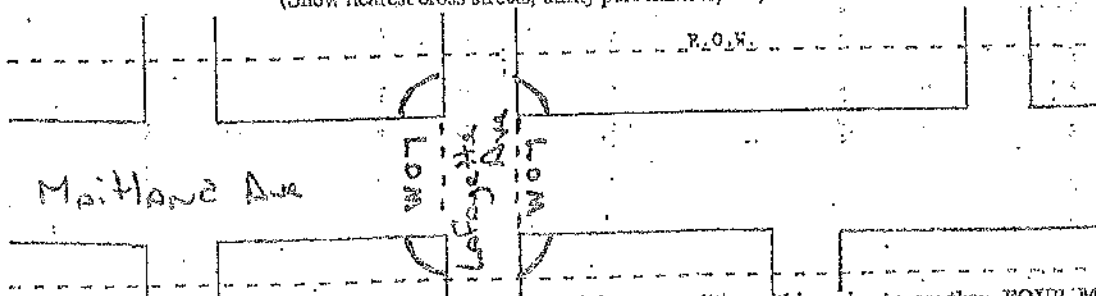
Municipality: Hawthorne NJ

Purpose of Work: Handicapped Ramps, Curbs Milling + Paving

Total Linear Footage: \_\_\_\_\_ Excavation Start Date: \_\_\_\_\_

If this project or trench work consists of 1,000 or more linear feet, permission by the Passaic County Board of Chosen Freeholders will be required prior to the issuance of any permits.

DRAW A SKETCH BELOW SHOWING THE LOCATION OF THE WORK  
(Show nearest cross streets, utility pole number, etc.)



The Applicant agrees to restore the final pavement to a satisfactory condition within and not more than FOUR MONTHS from the date of actual opening, or sooner if required by the Supervisor of Roads, or his authorized representatives.

The Applicant is responsible for the opening for TWO YEARS after the final top is placed on the opening and the applicant has notified the Operations Division that the final top has been placed and checked by the County Road Inspector.

The Applicant agrees that the opening authorized by this permit, if granted shall not be made until all conditions and requirements as stated on the reverse side and in the Passaic County Road Opening Resolution as amended April 1, 1996, have been complied with. (Copy available upon request.)

Signature of Applicant [Signature]

Permit Number: \_\_\_\_\_

Print Name of Applicant Anthony

Permit Issued Date: \_\_\_\_\_

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140426

Approved: \_\_\_\_\_  
SUPERVISOR OF ROADS

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
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Tel: 973-881-4402  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR ROAD OPENING REQUEST FROM ROCKBORN TRUCKING & EXCAVATION, INC. FOR HANDICAP RAMPS, MILLING AND PAVING ON LAFAYETTE AVENUE AND MAITLAND AVENUE IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20140426</b>					
Meeting Date		06/10/2014					
Introduced Date		06/10/2014					
Adopted Date		06/10/2014					
Agenda Item		k-24					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION FOR ROAD OPENING REQUEST FROM  
ROCKBORN TRUCKING & EXCAVATION, INC. FOR HANDICAP  
RAMPS, MILLING AND PAVING ON LAFAYETTE AVENUE AND  
MAITLAND AVENUE IN THE BOROUGH OF HAWTHORNE,  
NEW JERSEY**

**WHEREAS** Rockborn Trucking & Excavation, Inc. on behalf of the Borough of Hawthorne, is currently undertaking a road improvement project by which the Borough will install handicap ramps, milling and paving on Lafayette Avenue and Maitland Avenue; and

**WHEREAS** since these roads are Passaic County-owned roadways, it is necessary for the contractor to secure road opening permits which come to a permit fee total of \$725.00 and total bond amount of \$6,000.00; and

**WHEREAS** the Board of Chosen Freeholders adopted a resolution on the date of September 12, 1991 with respect to requirements concerning road opening permits relative to construction and reconstruction of County roadways; and

**WHEREAS** the Supervisor of Passaic County Roads has reviewed the aforesaid request and recommends that this Board grant permission to Rockborn Trucking & Excavation, Inc. to open said County roads and to issue the necessary number of road opening permits pursuant not only to the terms set forth above, but to the conditions set forth in the Supervisor of Passaic



County Road's letter dated June 3, 2014 (copy of said letter is attached hereto and made a part hereof); and

**WHEREAS** the Borough of Hawthorne has requested that the County of Passaic waive the fees associated with the permit request as a municipality in the County of Passaic; and

**WHEREAS** this application was discussed by members of the Public Works and Buildings & Grounds Committee at the meeting on June 2, 2014 and recommended to the full Board for approval;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby grants permission to Rockborn Trucking & Excavation, Inc. on behalf of the Borough of Hawthorne to open up sections of the above-stated County roads in Hawthorne, New Jersey pursuant to the terms and conditions set forth above and to the adherence to the pavement trench restoration requirements of Passaic County.

**BE IT FURTHER RESOLVED** that this approval is awarded to Rockborn Trucking & Excavation, Inc. without the payment of the usual fees for this permit in light of the fact that the applicant is acting on behalf of a municipality within the County of Passaic.

June 10, 2014



# County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

**Jack Nigro**  
Passaic County  
Supervisor of Roads

OPERATIONS DIVISION

Tel: (973) 881-4500  
Fax: (973) 742-2498  
Cell: (973) 592-2168

E-mail: [jackn@passaiccountynj.org](mailto:jackn@passaiccountynj.org)

June 3, 2014

Mr. Michael Glovin, Esq.  
Asst. Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request – Boro. of Hawthorne–Milling and Paving  
Goffle Road and Mohawk Avenue, Hawthorne  
(Request for Bond and Fee Waiver)  
(Request to Open a Road Resurfaced within five years)

Dear Mr. Glovin:

At the June 2, 2014 meeting of the Public Works and Buildings & Grounds Committee a request was heard for the Borough of Hawthorne, for a road opening permit bond and fee waiver for the installation of milling and paving at Goffle Road and Mohawk Avenue, Hawthorne. This section of Goffle Road has been last resurfaced on May 5, 2014. The total fees are \$200.00 and the total amount bond is \$6,000.00. The Committee directed that a resolution be made granting the request from the Borough of Hawthorne for a waiver of the fees for said permits, with the condition that the County of Passaic be name on the Borough of Hawthorne bond submitted by Rockburn Trucking & Exc., Inc. A copy of the letter from the Borough of Hawthorne requesting the waiver of fees and bond is enclosed, along with the application from Rockburn Trucking & Exc., Inc. (Contractor) that is going to perform the work.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,

Jack Nigro  
Supervisor of Passaic County Roads

JN/gdj  
Enclosure

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140427  
Cc: Nicholas J. Duffy, Chair, Public Works and Buildings & Grounds Committee  
Steven DeNova, Passaic County Administrator  
Steven Edmond, P.E., Passaic County Engineer



**BOROUGH OF HAWTHORNE**  
**OFFICE OF THE BOROUGH ADMINISTRATOR**

445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506-2551  
(TEL) 973-427-1168 (FAX) 973-427-2320

Administrator  
*Eric Maurer*

May 30, 2014

Jack Nigro  
Passaic County Road Department  
307 Pennsylvania Avenue  
Paterson, NJ 07503

Via regular mail and email to [jackn@passaiccounty.nj.org](mailto:jackn@passaiccounty.nj.org)

Re: Right-of-Way Entry Permits – Borough of Hawthorne 2014 Road Program

Dear Mr. Nigro:

The Borough of Hawthorne has contracted with Rockborn Trucking to carry out the Borough's 2014 Road Program. A number of the streets intersect with County roads, requiring County Right-of-Way Entry permits, for which Rockborn has submitted the attached applications. On behalf of the Borough, I hereby request that your department both expedite the approval of these permits and waive the associated fees. Thank you for your consideration.

Sincerely,

Eric Maurer  
Borough Administrator

Attachments – Right-of-Way Entry Permit Applications

Cc: Guy Kohles, Rockborn Trucking  
John Englese, Boswell Engineering

Lost resur (over)  
date: 6/19/2013



COUNTY OF PASSAIC  
DEPARTMENT OF PUBLIC WORKS  
OPERATIONS DIVISION  
307 PENNSYLVANIA AVENUE  
PATERSON, NEW JERSEY 07503

OFFICE - (973) 881-4500 FAX - (973) 742-2498 INSPECTIONS - (973) 881-4503

Date 5-30-14

APPLICATION FOR RIGHT-OF-WAY ENTRY PERMIT

Name of Applicant/Contractor: Rockbound Trucking & Exc. Inc

Applicant's Address: 12 Taylor Road  
Wharton NJ 07885

Telephone Number: 973-891-1785 Emergency 24 Hour Number: 973-417-1988

Location of Work: Mohawk Ave + Goffle Rd

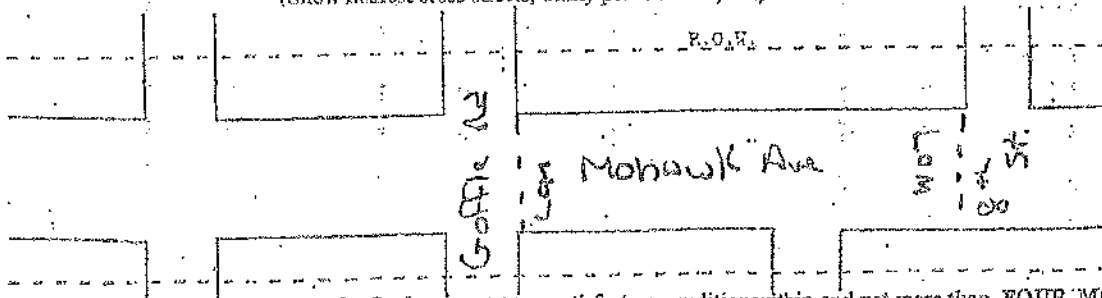
Municipality: Dawthorne NJ

Purpose of Work: Milling + Paving

Total Linear Footage: \_\_\_\_\_ Excavation Start Date: \_\_\_\_\_

If this project or trench work consists of 1,000 or more linear feet, permission by the Passaic County Board of Chosen Freeholders will be required prior to the issuance of any permits.

DRAW A SKETCH BELOW SHOWING THE LOCATION OF THE WORK  
(Show nearest cross streets, utility pole number, etc.)



The Applicant agrees to restore the final pavement to a satisfactory condition within and not more than FOUR MONTHS from the date of actual opening, or sooner if required by the Supervisor of Roads, or his authorized representatives.

The Applicant is responsible for the opening for TWO YEARS after the final top is placed on the opening and the applicant has notified the Operations Division that the final top has been placed and checked by the County Road Inspector.

The Applicant agrees that the opening authorized by this permit, if granted shall not be made until all conditions and requirements as stated on the reverse side and in the Passaic County Road Opening Resolution as amended April 1, 1996, have been complied with. (Copy available upon request.)

Signature of Applicant \_\_\_\_\_

Permit Number: \_\_\_\_\_

Print Name of Applicant Craig Roberts

Permit Issued Date: \_\_\_\_\_

Position: Vice President

Approved: \_\_\_\_\_

SUPERVISOR OF ROADS

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR ROAD OPENING REQUEST FROM ROCKBORN TRUCKING & EXCAVATION, INC. FOR MILLING AND PAVING ON GOFFLE ROAD AND MOHAWK AVENUE IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20140427</b>					
Meeting Date		06/10/2014					
Introduced Date		06/10/2014					
Adopted Date		06/10/2014					
Agenda Item		k-25					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION FOR ROAD OPENING REQUEST FROM  
ROCKBORN TRUCKING & EXCAVATION, INC. FOR MILLING  
AND PAVING ON GOFFLE ROAD AND MOHAWK AVENUE IN  
THE BOROUGH OF HAWTHORNE, NEW JERSEY**

**WHEREAS** Rockborn Trucking & Excavation, Inc. on behalf of the Borough of Hawthorne, is currently undertaking a road improvement project by which the Borough will perform milling and paving on Goffle Road and Mohawk Avenue; and

**WHEREAS** since these roads are Passaic County-owned roadways, it is necessary for the contractor to secure road opening permits which come to a permit fee total of \$200.00 and total bond amount of \$6,000.00; and

**WHEREAS** the Board of Chosen Freeholders adopted a resolution on the date of September 12, 1991 with respect to requirements concerning road opening permits relative to construction and reconstruction of County roadways; and

**WHEREAS** the Supervisor of Passaic County Roads has reviewed the aforesaid request and recommends that this Board grant permission to Rockborn Trucking & Excavation, Inc. to open said County roads and to issue the necessary number of road opening permits pursuant not only to the terms set forth above, but to the conditions set forth in the Supervisor of Passaic County Road's letter dated June 3, 2014 (copy of said letter is attached hereto and made a part hereof); and

**WHEREAS** the Borough of Hawthorne has requested that the County of Passaic waive the fees associated with the permit request as a municipality in the County of Passaic; and

**WHEREAS** this application was discussed by members of the Public Works and Buildings & Grounds Committee at the meeting on June 2, 2014 and recommended to the full Board for approval;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby grants permission to Rockborn Trucking & Excavation, Inc. on behalf of the Borough of Hawthorne to open up sections of the above-stated County roads in Hawthorne, New Jersey pursuant to the terms and conditions set forth above and to the adherence to the pavement trench restoration requirements of Passaic County.

**BE IT FURTHER RESOLVED** that this approval is awarded to Rockborn Trucking & Excavation, Inc. without the payment of the usual fees for this permit in light of the fact that the applicant is acting on behalf of a municipality within the County of Passaic.

June 10, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #2 FOR SMITH-SONDY ASPHALT CONSTRUCTION CO. AS IT PERTAINS TO THE 2013 ROADWAY RESURFACING LOWER COUNTY IN CLIFTON, HAWTHORNE, PASSAIC AND PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140428</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-26						
CAF #	C-04-55-121-001-911						
Purchase Req. #	PO #13-10335						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014



**RESOLUTION FOR CHANGE ORDER #2 FOR SMITH-SONDY ASPHALT CONSTRUCTION CO. AS IT PERTAINS TO THE 2013 ROADWAY RESURFACING LOWER COUNTY IN CLIFTON, HAWTHORNE, PASSAIC AND PATERSON, NEW JERSEY**

**WHEREAS** a contract was awarded to Smith-Sondy Asphalt Construction Co. for the project known as the 2013 Roadway Resurfacing Lower County in Clifton, Hawthorne, Passaic and Paterson, New Jersey; and

**WHEREAS** it is now necessary that a change order be made reflecting additions of quantities for work items required to complete this project; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on June 2, 2014 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated June 3, 2014 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 2

1. DESCRIPTION AND VALUE OF CHANGE

See June 3, 2014 letter attached hereto

Addition \$ 105,559.30

REASON FOR CHANGE

See June 3, 2014 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 2,713,523.91
Previous Additions		\$ -00-
Total		\$ 2,713,523.91
Previous Deductions		\$ (25,000.00)
Net Prior to This Change		\$ 2,738,523.91
Amount of This Change	Add	\$ 105,559.30
Contract Amount to Date		\$ 2,844,083.21

June 10, 2014


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$105,559.30

APPROPRIATION: C-04-55-121-001-911

PURPOSE: To approve Change Order # 2 to contract with Smith-Sondy Asphalt Construction Company as it pertains to the 2013 Roadway Resurfacing Lower County.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # Engineering

DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution Approving Change Order # 2, an addition in the amount of \$105,559.30, issued to Smith Soudy Asphalt for the 2013 Road Resurfacing Program, Lower County.

CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMONDS

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE \$105,559.30 (Addition)

BUDGET ACCOUNT: C-04-55-121-001-911

PURCHASE ORDER # 13-10335

- | 4. COMMITTEE REVIEW:   | <u>DATE</u>   |
|--|---------------|
| <input type="checkbox"/> Administration & Finance                      | _____         |
| <input checked="" type="checkbox"/> Public Works / Buildings & Grounds | <u>6-2-14</u> |
| <input type="checkbox"/> Planning & Economic Development               | _____         |
| <input type="checkbox"/> Health, Human Services & Community Affairs    | _____         |
| <input type="checkbox"/> Law & Public Safety                           | _____         |
| <input type="checkbox"/> Energy  | _____         |
| <input type="checkbox"/> Other Specify: _____                          | _____         |

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to Board  
 Procurement  
 Other(s) Specify \_\_\_\_\_



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

June 3, 2014

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2013 Roadway Resurfacing, Lower County  
Change Order #2 (Add)

Members of the Board:

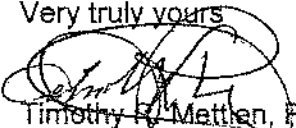
Attached for your approval is Change Order #2 to be issued to the Contractor, reflecting an increase in the contract amount due to the additional inlet and handicap ramp work.

- Initial quantities of various drainage structures and 6" reinforced sidewalk were underestimated.

The total amount of the increase is \$105,559.30, resulting in a new contract amount of \$2,844,083.21.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of June 2, 2014.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #2 in the amount of +\$105,559.30.

Very truly yours  
  
Timothy R. Mattien, P.E.  
Assistant County Engineer

Attachment  
TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140428

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 2 (Add)  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: May 27, 2014

PROJECT TITLE: 2013 Lower County Roadway Resurfacing  
 LOCATION: Clifton, Hawthorne, Passaic, Paterson  
 DATE OF CONTRACT: June 25, 2013  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Adds</b>					
25	Reconstructed Manhole w/Existing Casting	13	Unit	\$ 1,000.00	\$ 13,000.00
32	Set Inlet Type A Casting	15	Unit	\$ 599.00	\$ 8,985.00
33	Set Inlet Type B Casting	22	Unit	\$ 1,198.00	\$ 26,356.00
35	Set New Manhole Casting Supplied by others	25	Unit	\$ 350.00	\$ 8,750.00
38	Bicycle Safe Gate	3	Unit	\$ 599.00	\$ 1,797.00
43	Concrete Sidewalk, Reinforced 6"	415	SY	\$ 77.82	\$ 32,295.30
69	Reconstructed Inlet, Type B w/Existing Casting	12	Unit	\$ 1,198.00	\$ 14,376.00
<b>Total</b>					<b>\$ 105,559.30</b>
<b>Total Reductions</b>					<b>\$ 105,559.30</b>

**1. DESCRIPTION AND VALUE OF CHANGE (Con't)**

ADD TO THE AMOUNT OF CONTRACT.....	\$	105,559.30
ORIGINAL DATE FOR COMPLETION.....		November 30, 2013
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		0 Calendar Days
NEW DATE FOR COMPLETION IS.....		November 30, 2013

**2. REASON FOR CHANGE**

**All Items**

As-built quantities to date

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 2 (Add)
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: May 27, 2014

PROJECT TITLE: 2013 Lower County Roadway Resurfacing
LOCATION: Clifton, Hawthorne, Passaic, Paterson
DATE OF CONTRACT: June 25, 2013
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

3. STATEMENT OF CONTRACT AMOUNT

Table with 2 columns: Description and Amount. Rows include ORIGINAL CONTRACT AMOUNT (\$ 2,713,523.91), PREVIOUS ADDITIONS (\$ -), TOTAL (\$ 2,713,523.91), PREVIOUS DEDUCTIONS (\$ (25,000.00)), NET PRIOR TO THIS CHANGE (\$ 2,738,523.91), AMOUNT OF THIS CHANGE (\$ 105,559.30), and CONTRACT AMOUNT TO DATE (\$ 2,844,083.21).

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Smith Sondy

SIGNATURE DATE

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: (County Inspector) Date

Reviewed By and Recommended for Processing By: (Project Engineer) Date

Recommend for Approval By: (County Engineer) Date

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE Pat Lepore, Freeholder - Director DATE:

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONSTRUCTION CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC. FOR PROVIDING SITE REMEDIATION SAMPLING, TESTING AND REPORTING TO NJDEP FOR UNDERGROUND STORAGE TANK CASES AT TEN SEPARATE LOCATIONS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140429</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-27						
CAF #	C-04-55-119-001-920						
Purchase Req. #	R4-04116						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014



**RESOLUTION FOR AWARD OF CONSTRUCTION CONTRACT  
TO T. SLACK ENVIRONMENTAL SERVICES, INC. FOR  
PROVIDING SITE REMEDIATION SAMPLING, TESTING AND  
REPORTING TO NJDEP FOR UNDERGROUND STORAGE TANK  
CASES AT TEN SEPARATE LOCATIONS**

**WHEREAS** the County of Passaic has ten operating underground storage tanks that are required to be tested to determine conformity with the regulations of the New Jersey Department of Environmental Protection (NJDEP); and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic are now desirous of providing needed tests and reporting at these ten sites in order to make sure they are in compliance with the regulation; and

**WHEREAS** T. Slack Environmental Services of Kenilworth, New Jersey holds a State Contract (#A75551) for these types of services; and

**WHEREAS** said T. Slack has submitted a proposal dated April 1, 2014 to perform the necessary service at these ten tanks for the sum of \$7,315.00 (copy of April 1, 2014 recommendation letter and proposal attached hereto and made a part hereof); and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds at its June 2, 2014 meeting reviewed this matter and recommended this Resolution to the full Board for adoption; and

**WHEREAS** a certification is attached hereto and made a part hereof indicating the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to T. Slack Environmental Services of Kenilworth, New Jersey to do the needed compliance tests and reporting to NJDEP for ten (10) sites of ongoing underground storage tanks pursuant to its proposal and applicable State Contract.

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

June 10, 2014

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,315.00

APPROPRIATION: C-04-55-119-001-920

PURPOSE: To award a contract to T. Slack Environmental Services, Inc. for providing Site Remediation Sampling, Testing and Reporting to NJDEP for Underground Storage Tank Cases at ten separate locations.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # Engineering

DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)  
Resolution Awarding a Contract off State Contract to T. Slack, in the amount of \$7,315.00, for UST Annual Compliance Testing.

CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMONDS

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE \$7,315.00

BUDGET ACCOUNT: C-04-55-119-001-920

PURCHASE REQ. R4-04116

4. COMMITTEE REVIEW: DATE
- |  |               |
|--|---------------|
| <input type="checkbox"/> Administration & Finance                      | _____         |
| <input checked="" type="checkbox"/> Public Works / Buildings & Grounds | <u>6-2-14</u> |
| <input type="checkbox"/> Planning & Economic Development               | _____         |
| <input type="checkbox"/> Health, Human Services & Community Affairs    | _____         |
| <input type="checkbox"/> Law & Public Safety                           | _____         |
| <input type="checkbox"/> Energy  | _____         |
| <input type="checkbox"/> Other Specify: _____                          | _____         |

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to Board  
 Procurement  
 Other(s) Specify \_\_\_\_\_

COUNTY OF PASSAIC  
 CO OF PASSAIC, ENGINEERING  
 (Q) 973-881-4450  
 401 GRAND ST. ROOM 524  
 PATERSON, NJ 07505

Res-Pg:k 27-6

REQUISITION	
NO.	R4-04116

S H I P  T O	
V E N D O R	VENDOR #: 06083 T. SLACK ENVIRONMENTAL SERVICES, INC. 180-188 MARKET STREET KENILWORTH, NJ 07033

ORDER DATE: 06/03/14  
 DELIVERY DATE:  
 STATE CONTRACT: A75551  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/EA	UNDERGROUND STORAGE TANK ANNUAL COMPLIANCE TESTING	C-04-55-119-001-920	7,315.0000	7,315.00
			TOTAL	7,315.00

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140429

REQUESTING DEPARTMENT

DATE



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

June 6, 2012

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Passaic County Underground Storage Tanks Compliance Testing  
State Contract #A75551, T. Slack Environmental Services, Inc.  
AWARD OF CONSTRUCTION CONTRACT

Members of the Board:

The County of Passaic is desirous of providing the required testing for compliance of the operating County's underground storage tanks as required by NJDEP rules and regulations. The County has contacted a qualified contractor to provide a State Bid quote for this work. T. Slack Environmental Services has provided a State Bid quote in the amount of \$7,315.00 for the required tests for 10 underground storage tank locations as per the attached bid.

This matter was discussed with the Public Works Committee on June 2, 2014 and an award of contract to T. Slack Environmental Services of Kenilworth, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding the construction contract for the Compliance Testing of Underground Storage Tanks in the amount of \$7,315.00 to T. Slack Environmental Services, Inc. and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.  
County Engineer

SJE:ibm

Attachment

cc: County Administrator  
County Counsel  
Finance Director

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140429



April 1, 2014

Mr. Jim Van Sickle  
Passaic County – Engineers  
401 Grand Street, Room 524  
Paterson, NJ 07505

Phone: 973-225-5382  
Fax: 973-225-3728  
E-mail: jimv@passaiccountynj.org

Job Scope: Annual Compliance Testing  
Job Site: Multiple  
Proposal No. TS-13920 Revision 2

Dear Mr. Van Sickle,

T. Slack Environmental Services, Inc. is pleased to submit the following proposal for your review. Pricing is from our New Jersey State Contract #A75551.

Scope of Work:

Annual testing includes:

- Pressure Decay Testing (Static Pressure Performance)
- Pressure/Vacuum (P/V) Valve Testing
- Air-to-Liquid Volume Ration Testing (if needed)
- Mechanical Leak Detector Testing

Tri-Annual Testing includes:

- Dynamic Back Pressure Performance Test

Basic maintenance is included, i.e., painting fill ports, cleaning spill containments, etc. ATG Certification and Compliance Inspection is also included in this estimate.

Materials as needed cost plus 10%. Any additional labor by the subcontractor, if needed, will be at cost plus 10%.

Introduced on: June 10, 2014

Adopted on: June 10, 2014

Official Resolution#: R20140429



ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	MARK UP	LINE TOTAL
<b>DEP ID# 26036 Passaic County Para-Transit -Test Due by July 9, 2014</b>						
00039	1 Stage II Vapor Recovery Test (Pressure Decay)	1	Each	\$375.00	10%	\$412.50
00039	1 Pressure / Vacuum Valve Test	1	Each	\$75.00	10%	\$82.50
00039	2 Leak Detector Tests	2	Each	\$75.00	10%	\$165.00
00039	1 ATG Cert. and compliance review	1	Each	\$200.00	10%	\$220.00
00039	Blockage Testing (Due in 2015)		Each			
						<b>\$880.00</b>
<b>DEP ID# 16612 Passaic County Lambert Castle</b>						
00039	1 Stage II Vapor Recovery Test (Pressure Decay)	1	Each	\$375.00	10%	\$412.50
00039	1 Pressure I Vacuum Valve Test	1	Each	\$75.00	10%	\$82.50
00039	1 Leak Detector Tests	1	Each	\$75.00	10%	\$82.50
00039	1 Blockage Test	1	Each	\$175.00	10%	\$192.50
00039	1 ATG Cert. and compliance review	1	Each	\$200.00	10%	\$220.00
						<b>\$990.00</b>
<b>DEP ID# 75143 Passaic County Old ADM Building - Test due by July 3, 2014</b>						
00039	1 Stage II Vapor Recovery Test (Pressure Decay)	1	Each	\$375.00	10%	\$412.50
00039	1 Pressure I Vacuum Valve Test	1	Each	\$75.00	10%	\$82.50
00039	3 Leak Detector Tests	3	Each	\$75.00	10%	\$247.50
00039	1 ATG Cert. and compliance review	1	Each	\$200.00	10%	\$220.00
00039	Blockage Testing (due in 2016)		Each		10%	\$0.00
						<b>\$962.50</b>
<b>DEP ID# 16613 Passaic County Golf Course Club House</b>						
00039	1 Stage II Vapor Recovery Test (Pressure Decay)	1	Each	\$375.00	10%	\$412.50
00039	1 Pressure I Vacuum Valve Test	1	Each	\$75.00	10%	\$82.50
00039	1 Leak Detector Test	1	Each	\$75.00	10%	\$82.50
00039	1 Blockage Test	1	Each	\$175.00	10%	\$192.50
00039	1 ATG Cert. and compliance review	1	Each	\$200.00	10%	\$220.00
						<b>\$990.00</b>





ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	MARK UP	LINE TOTAL
<b>Passaic County Golf Course Maintenance Building</b>						
00039	1 Stage II Vapor Recovery Test (Pressure Decay)	1	Each	\$375.00	10%	\$412.50
00039	1 Pressure I Vacuum Valve Test	1	Each	\$75.00	10%	\$82.50
						\$495.00
<b>Passaic County OEM Building</b>						
00039	1 Stage II Vapor Recovery Test (Pressure Decay)	1	Each	\$375.00	10%	\$412.50
00039	1 Pressure I Vacuum Valve Test	1	Each	\$75.00	10%	\$82.50
						\$495.00
<b>DEP ID# 75215 Passaic County - Pompton DPW Garage</b>						
00039	1 Stage II Vapor Recovery Test (Pressure Decay)	1	Each	\$375.00	10%	\$412.50
00039	1 Pressure I Vacuum Valve Test	1	Each	75.00	10%	\$82.50
00039	2 Leak Detector Tests	2	Each	75.00	10%	\$165.00
00039	1 Blockage Test	1	Each	175.00	10%	\$192.50
00039	1 ATG Cert. and compliance review	1	Each	200.00	10%	\$220.00
						\$1,072.50
<b>DEP ID# 16614 Passaic County - Goffle Brook Park</b>						
00039	1 Stage II Vapor Recovery Test (Pressure Decay)	1	Each	\$375.00	10%	\$412.50
00039	1 Pressure I Vacuum Valve Test	1	Each	75.00	10%	\$82.50
00039	1 Leak Detector Test	1	Each	75.00	10%	\$82.50
00039	1 Blockage Test	1	Each	175.00	10%	\$192.50
00039	1 ATG Cert. and compliance review	1	Each	200.00	10%	\$220.00
						\$990.00
<b>DEP ID# 75170 Passaic County Jail</b>						
00039	1 ATG Cert. and compliance review	1	Each	\$200.00	10%	\$220.00
						\$220.00
<b>DEP ID# 75224 Passaic County-Martin Luther King Jr. Bldg</b>						
00039	1 ATG Cert. and compliance review	1	Each	\$200.00	10%	\$220.00
						\$220.00

**COST: \$7,315.00**

**THIS QUOTE IS VALID FOR 60 DAYS**

**SCHEDULING:** Project can be initiated within five (5) working days.  
 Introduced on: ~~June 10, 2014~~  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140429



PAYMENT TERMS: Net due upon completion.

DISPUTES: Any dispute or disagreement which cannot be resolved by the parties and any controversy, claim or dispute otherwise arising out of or in connection with this agreement, or the breach thereof, or otherwise arising from the project, shall be settled under the rules of the American Arbitration Association. Arbitration proceedings shall be held in Kenilworth, New Jersey, USA, or such other place as is mutually acceptable to both parties. The award in any arbitration proceeding shall be final and binding upon all parties and judgment thereon may be entered in any court of competent jurisdiction upon application of either of the parties. In the event T. Slack Environmental Services, Inc. shall be required to institute litigation and/or arbitration proceedings to enforce the terms of this agreement, or any such matters are placed in the hands of an attorney, T. Slack Environmental Services, Inc. shall be entitled to reimbursement of reasonable attorney's fees, interest and all costs of suit and/or arbitration proceedings.

If this proposal is acceptable, please sign and return the signatory sheet attached. If you have any questions or comments regarding this proposal, please feel free to contact me at (908) 964-5360. Thank you for considering T. SLACK ENVIRONMENTAL SERVICES, INC. to assist you in your environmental needs.

Sincerely,

A handwritten signature in black ink, appearing to read "Vincent D'Alessandro".

Vincent D'Alessandro  
Operations Manager



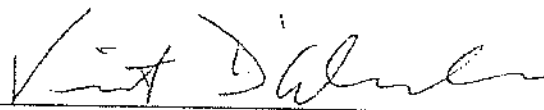
April 1, 2014

Mr. Jim Van Sickle  
Passaic County – Engineers  
401 Grand Street, Room 524  
Paterson, NJ 07505

Phone: 973-225-5382  
Fax: 973-225-3728  
E-mail: jimv@passaiccountynj.org

Job Scope: Annual Compliance Testing  
Job Site: Multiple  
Proposal No. TS-13920 Revision 2

T. Slack Environmental Services Inc.

  
\_\_\_\_\_  
Vincent D'Alessandro

Customer

\_\_\_\_\_

Date of Acceptance

\_\_\_\_\_

\*In order to proceed with this project, this signatory sheet must be signed and returned to our office.\*

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO T&M ASSOCIATES AS IT CONCERNS DESIGN ENGINEERING CONSULTANT SERVICES FOR THE SUPERSTRUCTURE REPLACEMENT OF CROSBY AVENUE BRIDGE OVER MOLLY ANN'S BROOK, PC#476, IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20140430						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-28						
CAF #	C04-55-113-999-920						
Purchase Req. #	R4-04117						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

RES 28-2  
06-19-14

**RESOLUTION AWARDDING CONTRACT TO T&M ASSOCIATES  
AS IT CONCERNS DESIGN ENGINEERING CONSULTANT  
SERVICES FOR THE SUPERSTRUCTURE REPLACEMENT OF  
CROSBY AVENUE BRIDGE OVER MOLLY ANN'S BROOK,  
PC#476, IN THE CITY OF PATERSON, NEW JERSEY**

**WHEREAS** there exists a need for Professional Consultant Design Engineering Services as it concerns the Superstructure Replacement of Crosby Avenue Bridge Over Molly Ann's Brook, PC#476, in the City of Paterson, NJ; and

**WHEREAS** the firm of T&M Associates, Eleven Tindall Road, Middletown, NJ 07748 has submitted a proposal for the necessary services for a fee of \$72,200.00 which is being recommended by the Passaic County Engineer in a letter to the Board dated June 4, 2014, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of June 2, 2014 and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

**WHEREAS** said T&M Associates has been qualified as a pool professional appraiser in a "Fair and Open" procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2014-0024, dated January 28, 2014; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Professional

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140430

Consultant Design Engineering Services for the above-named project be awarded to T&M Associates in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

June 10, 2014

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140430

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$72,200.00

APPROPRIATION: C-04-55-113-999-920

PURPOSE: To award a contract to T & M Associates as it concerns Design Engineering Consultant Services for the Superstructure Replacement of Crosby Avenue Bridge.

  
Michael Katz, County Treasurer

DATED: June 10, 2014



## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # Engineering

DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution Awarding a Contract to T & M Associates in the amount of \$72,200.00, for the Superstructure Replacement of the Cosby Avenue Bridge.

CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMONDS

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE \$72,200.00

BUDGET ACCOUNT: C-04-55-113-999-920

PURCHASE REQ. R4-04117

4. COMMITTEE REVIEW: DATE
- |  |               |
|--|---------------|
| <input type="checkbox"/> Administration & Finance                      | _____         |
| <input checked="" type="checkbox"/> Public Works / Buildings & Grounds | <u>6-2-14</u> |
| <input type="checkbox"/> Planning & Economic Development               | _____         |
| <input type="checkbox"/> Health, Human Services & Community Affairs    | _____         |
| <input type="checkbox"/> Law & Public Safety                           | _____         |
| <input type="checkbox"/> Energy  | _____         |
| <input type="checkbox"/> Other Specify: _____                          | _____         |

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to Board  
 Procurement  
 Other(s) Specify \_\_\_\_\_

COUNTY OF PASSAIC  
 CO OF PASSAIC, ENGINEERING  
 (Q) 973-881-4450  
 401 GRAND ST. ROOM 524  
 PATERSON, NJ 07505

Res. Pg: k 28.7

REQUISITION	
NO.	R4-04117

S H I P  T O	
V E N D O R	VENDOR #: 01910 T & M ASSOCIATES 11 TINDALL ROAD MIDDLETOWN, NJ 07748

ORDER DATE: 06/03/14  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/EA	SUPERSTRUCTURE REPLACEMENT OF THE COSBY AVENUE BRIDGE AS PER RESOLUTION # DATED:	C-04-55-113-999-920	72,200.0000	72,200.00
			TOTAL	72,200.00

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140430

REQUESTING DEPARTMENT

DATE



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

June 4, 2014

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

**Re: *Superstructure Replacement of Crosby Avenue Bridge  
Over Molly Ann's Brook, PC #476, City of Paterson***

Members of the Board:

The Crosby Avenue Bridge was scheduled to be repaired as part of the project "Rehabilitation of Three Passaic County Structures". Prior starting the repair work, the Contractor along with the Consultant, the County and the representative from the precast plant surveyed the condition of the prestressed beams. After surveying the beams, it has been determined that due to extensive water leakage and infiltration the existing prestressing strands are corroded and the repairs will not extend the life of the bridge and was recommended that the existing superstructure to be replace. The new superstructure will consist of adjacent voided slab beams composite with the reinforced concrete deck.

The County asked T&M Associates, the Consultant who designed the repairs to the beams to submit a proposal for the design of the superstructure replacement. A proposal was received in the amount of \$72,200.00 to perform this work. Copy of this proposal is attached.


This matter was discussed at the Public Works Committee meeting of June 2<sup>nd</sup> 2014 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding the design services for the Superstructure Replacement of Crosby Avenue Bridge in the City of Paterson, in amount of \$72,200.00 to T&M

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140430

Associates and authorize County Counsel to prepare the necessary Agreement based upon the attached proposal subject to the availability of funds.

Very truly yours,

  
Steven J. Edmond, P.E.  
County Engineer

SJE:AM:am

Attachment

Cc: County Administrator  
County Counsel  
Director of Finance  
Public Works Chair

Eleven Tindall Road, Middletown, New Jersey 07748-2792  
 (732) 671-6400 \* fax (732) 671-7365 \* www.tandmassociates.com



PASC-00040

December 3, 2013

Mr. Steven J. Edmond, P.E.  
 County Engineer  
 Administration Building, 5<sup>th</sup> Floor  
 County of Passaic, Division of Engineering  
 Paterson, NJ 07505

**Re: Rehabilitation of Three (3) Passaic County Culverts  
 No.'s 94, 361 and 476  
Superstructure Replacement for Crosby Ave. Bridge (PC#476)**

Dear Mr. Edmond:

As requested, please find T&M Associates' Scope of Services and Engineering Fee for design services required for the Replacement of the Superstructure for the Crosby Avenue Bridge, PC#476. The existing bridge consists of a non-composite prestressed concrete voided slab beam superstructure with a variable depth bituminous concrete overlay. There are reinforced concrete sidewalks and three rail aluminum railings along each side of the structure. The total depth of the existing superstructure, including the bituminous overlay is 28". Due to the non-composite construction of the existing superstructure, the beams are susceptible to water leakage and infiltration, and exhibit large areas of delamination and spalling on their undersides, with heavy corrosion to exposed reinforcing steel and prestressing strands. The new superstructure will consist of prestressed concrete adjacent voided slab beams composite with a reinforced concrete deck with a combined total depth of the beams and deck equal to the total depth of the existing superstructure. New sidewalks and galvanized steel railings will be constructed along each side of the new superstructure.

## SCOPE OF SERVICES

### PHASE I – PRELIMINARY DESIGN

#### TASK 1 – Supplemental Survey and Site Reconnaissance

T&M will perform supplemental topographic survey that will extend across the structure and at least 40 feet onto each approach roadway. Survey sections will be taken at 25 feet intervals and at each deck joint and bridge seat elevations will be taken at each abutment. T&M will also visit the site to identify and locate existing driveways and utilities that will be impacted by the proposed construction. Existing utilities that require temporary support during replacement of the superstructure will be identified.

#### TASK 2–Permit Documents

##### NJDEP General Permit No.1 Application

We will prepare and submit the required NJDEP General Permit No. 1 Application for the proposed in kind replacement of the bridge superstructure. This task is inclusive of the preparation of the required administrative application paperwork, notification to all property owners within 200 feet of the project site, comprehensive NJDEP compliance narrative, color photographs and NJDEP permitting plan depicting the regulatory impacts.



**Deliverables:** Two copies of the complete Permit Applications.

**Exceptions:** The County will provide the required application fees.

**NJDEP Flood Hazard Area Applicability Determination and Permit by Rule**

T&M will prepare and submit the NJDEP Flood Hazard Area Applicability Determination and Permit by Rule Application for the proposed in kind replacement of the bridge superstructure. This task is inclusive of the preparation of the required administrative application paperwork and exhibits to accompany the application. This task assumes that the low chord beam elevations will not change and that a Flood Hazard Area Individual Permit is not required.

**Deliverables:** Two copies of the complete Permit Applications.

**PHASE II – CONTRACT DOCUMENTS**

**TASK 3 – Final Plans and Construction Documents**

T&M will prepare complete construction contract documents and submit them for review and acceptance by the County. The construction plans will be prepared on media for reproduction in accordance with standard state practices and accompanied by supplementary specifications for those items modified since the publication of "Standard Specifications for Road and Bridge Construction," New Jersey Department of Transportation 2007, and those items not covered by the "Standard Specifications." Structural drawings will be prepared in accordance with the latest NJDOT Design Manual for Bridges and Structures and subsequent revisions. Roadway plans will be prepared in accordance with the latest NJDOT Design Manual - Roadway and subsequent revisions. T&M anticipates two submittals (90% and final) of construction documents.

**Deliverables:**

<u>Description</u>	<u>Number of Sheets</u>
• Key Sheet (Key Map, Index of sheets, etc.)	1
• Estimate of Quantities	1
• Typical Sections	1
• Project Layout Plan (Tie Sheet)	1
• Profile (Hor. 1"= 30' and Vert. 1"= 5')	1
• Construction Plan (1"= 30')	1
• Grading Plan (1"=30')	1
• Cross Sections (1"= 5')	1
• Detour Plan	1
• Soil Erosion/Construction Details	2
• General Plan & Elevation	1
• Bridge Profile, Section and Working Points	1
• Demolition Plan	1
• Framing Plan	1
• Prestressed Beam Details	1
• Deck Plan & Section	1
• Headblock Reconstruction Details	1



- Sidewalk, Parapet & Railing Details 1
- Utility Support Details 1
- Specifications
- Construction cost estimate
- Calculations

**PHASE III – POST DESIGN**

**TASK 4 – Post Design Services**

T&M will provide responses to contractors RFIs, review contractor bids and make recommendations to the County, review shop drawings for the prestressed concrete beams, rebar, railings, and joints in accordance with the contract documents, and attend two field meetings.

**EXCLUSIONS**

Our proposal does not include the costs for survey controls, permit fees, ROW easement documents, reinforcement schedule, drainage improvements to the adjacent properties, utility relocation, and public information meetings.

**Project Schedule**

It is anticipated the design and permitting can be completed in 6 months from notice to proceed. Included in the schedule is a 3 month review time for NJDEP.


**METHOD OF PAYMENT**

T&M Associates will perform the above services for a lump sum payment of \$72,200. Invoices for interim payments will be submitted monthly based on percent complete for each of the following tasks:

Phase I =	\$ 13,500
Phase II =	\$ 48,700
Phase III =	\$ 10,000
<hr/>	
<b>TOTAL =</b>	<b>\$72,200</b>

Thank you for this opportunity to be of continued service to the County.

Very truly yours,  
T&M ASSOCIATES

  
EDWARD R. KLUMP, P. E.  
SENIOR VICE PRESIDENT

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #3 (FINAL) TO TURCO GOLF, INC. AS IT PERTAINS TO THE CONSTRUCTION OF A NEW IRRIGATION PUMP HOUSE AND DREDGING OF POND AT THE PASSAIC COUNTY GOLF COURSE IN THE TOWNSHIP OF WAYNE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20140431</b>					
Meeting Date		06/10/2014					
Introduced Date		06/10/2014					
Adopted Date		06/10/2014					
Agenda Item		k-29					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014



**RESOLUTION FOR CHANGE ORDER #3 (FINAL) TO TURCO GOLF, INC. AS IT PERTAINS TO THE CONSTRUCTION OF A NEW IRRIGATION PUMP HOUSE AND DREDGING OF POND AT THE PASSAIC COUNTY GOLF COURSE IN THE TOWNSHIP OF WAYNE, NJ**

**WHEREAS** a contract was awarded to Turco Golf, Inc. for the project known as the Construction of a New Irrigation Pump House and Dredging of Pond at the Passaic County Golf Course in the Township of Wayne, NJ; and

**WHEREAS** it is now necessary that a change order be made reflecting a net deduction of quantities for work items required to complete this project; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee meeting on June 2, 2014, who recommended that it be approved by the entire Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 3 (Final) in connection with the above-mentioned project, and recommended for approval by the Office of the Passaic County Engineer by letter dated June 3, 2014 and attached hereto, be and the same is hereby approved:

**CHANGE ORDER NO. 3 (FINAL)**

1. DESCRIPTION AND VALUE OF CHANGE

See letter June 3, 2014 attached hereto

Deduction \$ 14,500.00

REASON FOR CHANGE

See letter June 3, 2014 attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 1,603,714.90
Previous Additions	-0-
Total	1,603,714.90
Previous Deductions	104,729.00
Net Prior to This Change	1,498,985.90
Amount of This Change Deduct	14,500.00
Contract Amount to Date	1,484,485.90

June 10, 2014



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

June 3, 2014

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

RE: Construction of New Irrigation Pump House and  
Dredging of Pond, Passaic County Golf Course,  
Township of Wayne, Passaic County  
CHANGE ORDER #3 - FINAL

Members of the Board:

Attached for your Approval is Change Order #3 - FINAL to be issued to the Contractor, reflecting a net deduction of work item quantities required to complete this Project.

The work involves:

1. *Item No. 35 – Removal and Disposal of Asbestos Containing Roof Materials, If and Where Directed:* Test results indicated that the existing pump house roof and building did not contain asbestos. Therefore, the pay item Removal and Disposal of Asbestos Containing Roof Materials was not required. This resulted in a decrease of the quantity of the pay item Removal and Disposal of Asbestos Containing Roof Materials, If and Where Directed.
2. *Item No. 39 – Allowance for Work by Utility Company:* This pay item Allowance for Work by Utility Company was ultimately not required for this project. This resulted in a decrease of the quantity of the pay item Allowance for Work by Utility Company.
3. *Item No. 40 – Allowance for Government Permit Fees:* This pay item Allowance for Government Permit Fees was ultimately not required for this project. This resulted in a decrease of the quantity of the pay item Allowance for Government Permit Fees.

The total net change order is a deduction of \$14,500.00.

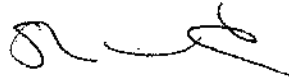
The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of June 2, 2014

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140431

Board of Chosen Freeholders  
June 3, 2014  
Page 2 of 2

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #3 - FINAL to the Contractor, Turco Golf, Inc., of Suffern, New York in the amount of \$14,500.00 (Fourteen Thousand Five Hundred Dollars and Zero Cents), which results in a *decrease* to the adjusted Contract amount. The total contract amount up and including Change Order #3 - FINAL is 1,484,485.90.

Very truly yours,



Steven J. Edmond, P.E.  
County Engineer

Attachment

JCP

cc: Public Works and Buildings & Grounds Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

K:\Users\jonathan\_p\Golf Course\Irrigation Pond\Change Orders\CO#3 - BCF\_2014\_06\_03.doc

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140431

COUNTY OF PASSAIC

ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 3 - FINAL

DATE: 5/15/2014

PROJECT TITLE: Construction of New Irrigation Pump House and Dredging of Pond  
 LOCATION: Passaic County Golf Course, Township of Wayne  
 DATE OF CONTRACT: November 13, 2012  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Turco Golf, Inc.  
 212 Orange Ave - P.O. Box 627; Suffern NY 10901

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>DEDUCTIONS - SUPPLEMENTAL CONTRACT PAY ITEMS</u>					
35	Removal and Disposal of Asbestos Containing Roof Materials, If and Where Directed	1	L.S.	\$4,500.00	\$4,500.00
39	Allowance for Work by Utility Company	1	Allowance	\$5,000.00	\$5,000.00
40	Allowance for Government Permit Fees	1	Allowance	\$5,000.00	\$5,000.00
	TOTAL DEDUCTIONS				(\$14,500.00)
				NET CHANGE ORDER (DEDUCTION)	(\$14,500.00)

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

SUBTRACT TO THE AMOUNT OF CONTRACT.....		(\$14,500.00)
ORIGINAL TIME FOR COMPLETION.....	April 18, 2013	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..	ADD 71 CALENDAR DAYS	
NEW DATE FOR SUBSTANTIAL COMPLETION IS.....	June 28, 2013	

2. REASON FOR CHANGE

*Item No. 35 - Removal and Disposal of Asbestos Containing Roof Materials, If*  
 Test results indicated that the existing pump house roof and building did not contain asbestos. Therefore, the pay item Removal and Disposal of Asbestos Containing Roof Materials was not required.

*Item No. 39 - Allowance for Work by Utility Company:*  
 This pay item Allowance for Work by Utility Company was ultimately not required for this project.

*Item No. 40 - Allowance for Government Permit Fees:*  
 This pay item Allowance for Government Permit Fees was ultimately not required for this project.

COUNTY OF PASSAIC

ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 3 - FINAL

DATE: 5/15/2014

PROJECT TITLE: Construction of New Irrigation Pump House and Dredging of Pond  
LOCATION: Passaic County Golf Course, Township of Wayne  
DATE OF CONTRACT: November 13, 2012  
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: Turco Golf, Inc.  
212 Orange Ave - P.O. Box 627; Suffern NY 10901

3. STATEMENT OF CONTRACT AMOUNT


ORIGINAL CONTRACT AMOUNT.....	\$1,603,714.90
PREVIOUS ADDITIONS.....	\$0.00
TOTAL.....	\$1,603,714.90
PREVIOUS DEDUCTIONS.....	(\$104,729.00)
NET PRIOR TO THIS CHANGE.....	\$1,498,985.90
AMOUNT OF THIS CHANGE..... DEDUCT.....	(\$14,500.00)
CONTRACT AMOUNT TO DATE.....	\$1,484,485.90

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any maner growing out of the performance of the work.

CONTRACTOR - Turco Golf, Inc.

SIGNATURE  DATE 5/28/14

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Consulting Inspector - Alaimo)

Reviewed By and Recommended  
for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
(Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_  
Pat Lepore, Freeholder - Director

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #8 FOR KAPPA CONSTRUCTION CORP. AS IT PERTAINS TO THE PASSAIC COUNTY JAIL HVAC UPGRADES PHASE 2 IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140432</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-30						
CAF #	C-04-55-991-007-901						
Purchase Req. #	PO #12-08325						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

Ag:k.30-2

**RESOLUTION FOR CHANGE ORDER #8 FOR KAPPA  
CONSTRUCTION CORP. AS IT PERTAINS TO THE PASSAIC  
COUNTY JAIL HVAC UPGRADES PHASE 2 IN PATERSON,  
NEW JERSEY**

**WHEREAS** a contract was awarded to Kappa Construction Corp. for the project known as the Passaic County Jail HVAC Upgrades Phase 2 in Paterson, NJ; and

**WHEREAS** it is now necessary that a change order be made reflecting an increase in the contract amount due to additional work and costs required in order to complete the project; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on June 2, 2014 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 8 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated June 4, 2014 and attached hereto, be and the same is hereby approved.

CHANGE ORDER NO. 8

1. DESCRIPTION AND VALUE OF CHANGE

See June 4, 2014 letter attached hereto

Addition	\$ 4,966.00
----------	-------------

REASON FOR CHANGE

See June 4, 2014 letter attached hereto



2. STATEMENT OF CONTRACT AMOUNT

Res-Pg:k.30-3

Original Contract Amount		\$ 5,510,000.00
Previous Additions		\$ 185,866.05
Total		\$ 5,695,866.05
Previous Deductions		\$ 22,500.00
Net Prior to This Change		\$ 5,673,366.05
Amount of This Change	Add	\$ 4,966.00
Contract Amount to Date		\$ 5,678,332.05

June 10, 2014

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,966.00

APPROPRIATION: C-04-55-991-007-901

PURPOSE: To approve Change Order #8 to contract with Kappa Construction Corporation as it pertains to the Passaic County Jail HVAC Upgrades Phase 2.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # Engineering

DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution Approving Change Order # 8, an addition in the amount of \$4,966.00, issued to Kappa Construction for the Passaic County HVAC and Sprinkler Project, Phase II.

CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMONDS

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE \$4,966.00 (Addition)

BUDGET ACCOUNT: C-04-55-991-007-901

PURCHASE ORDER # 12-08325

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input checked="" type="checkbox"/> Public Works / Buildings & Grounds	<u>6-2-14</u>
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to Board  
 Procurement  
 Other(s) Specify \_\_\_\_\_



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:k.30-6

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

June 4, 2014

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: County Of Passaic  
PC Jail HVAC Upgrades Phase 2  
Change Order #8 – Kappa Construction.

Members of the Board:

This Office is in receipt of Change Order #8 in the amount of \$4,966.00 addition to the above referenced project.

This Change Order is related to the costs associated with relocating a Smoke Exhaust Fan, SEF-6, as it presently interferes with the new dunnage steel at RTU # 5. The Contract Drawings show this fan in a different location than where it actually is on the roof, necessitating this change..

This Change Order was reviewed and discussed at the Public Works Committee meeting of June 2, 2014 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #8 in the amount of \$4,966.00 subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.  
County Engineer

/AET  
Attachment

cc: County Administrator  
County Counsel  
Director of Finance  
PWC Chair

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140432

HVAC Upgrades at Passaic County Jail  
Kappa Construction Corp.

Proposal #15(rev.1)

The following proposal is related to the costs associated with relocating a Smoke Exhaust Fan, SEF-6, as it presently interferes with the new dunnage steel at RTU # 5. To install the new SEF-6, new elbow ductwork will be installed with a plenum box on the existing curb to off-set the new exhaust fan away from the dunnage steel.

The Contract Drawings show this fan in a different location than where it actually is on the roof, necessitating this change.

<u>Description</u>	<u>Material</u>	<u>Labor</u>	<u>Subcontract</u>	<u>Equipment</u>	<u>Total</u>
Install new ductwork to off-set the new fan away from the dunnage steel	490.00	-----	3,564.00	-----	4,054.00
Subcontract - Material - Ductwork and supports - 490.00					
Labor - Sheetmetal - 33 MH @ 108.00 = 3,564.00					
	=====	=====	=====	=====	=====
Sub-Total	490.00	-----	3,564.00	-----	4,054.00
Payroll Burden @ 26.87%	-----	-----	-----	-----	-----
Overhead @ 10%					405.00
Profit @ 10%					446.00
Bond @ 1.25%					61.00
					-----
			<b>Total Proposal #15(rev.1)</b>		<b>4,966.00</b>

As a result of the aforementioned work, we request that our Contract Time be increased by FIVE (5) Days

File - PCJ 1/24/14

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

DATE: May 12, 2014

8 (Add)

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2  
 LOCATION: Paterson, NJ  
 DATE OF CONTRACT: June 26, 2012  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Additions</b>					
1	Install new ductwork to off-set the new fan away from the dunnage steel. Includes material and labor	1.00	1	\$ 4,054.00	\$ 4,054.00
<b>Sub-Total</b>					<b>\$ 4,054.00</b>
<b>Supplementals</b>					
<b>Total Supplemental</b>					
	Overhead		10%	\$	405.00
	Profit		10%	\$	446.00
	Bond		1.25%	\$	61.00
<b>Total Additions</b>					<b>\$ 4,966.00</b>

**1. DESCRIPTION AND VALUE OF CHANGE (Con't)**

Add to THE AMOUNT OF CONTRACT.....	\$	4,966.00
CURRENT DATE FOR COMPLETION.....		January 16, 2015
ADD TO - THE PRESENT CONTRACT TIME.....	0	Calendar Days
NEW DATE FOR COMPLETION IS.....		January 16, 2015

**2. REASON FOR CHANGE**

**Item 1**

The following proposal is related to the costs associated with relocating a Smoke Exhaust Fan, SEF-6, as it presently interferes with the new dunnage steel at RTU # 5. To install the new SEF-6, new elbow ductwork will be installed with a plenum box on the existing curb to off-set the new exhaust fan away from the dunnage steel. The Contract Drawings show this fan in a different location than where it actually is on the roof, necessitating this change.

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140432

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
ENGINEERING DIVISION PROJECT No.  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

8 (Add)

DATE: May 12, 2014

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2  
LOCATION: Paterson, NJ  
DATE OF CONTRACT: June 26, 2012  
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$	5,510,000.00
PREVIOUS ADDITIONS.....	\$	185,866.05
TOTAL.....	\$	5,695,866.05
PREVIOUS DEDUCTIONS.....	\$	22,500.00
NET PRIOR TO THIS CHANGE.....	\$	5,673,366.05
AMOUNT OF THIS CHANGE.....ADD.....	\$	4,966.00
CONTRACT AMOUNT TO DATE.....	\$	5,678,332.05

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

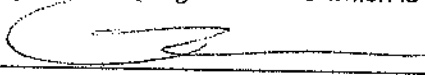
I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Kappa Construction Corp.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By:  Date 6/4/14  
(County Architect)

Reviewed By and Recommended for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
(Consulting Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_  
Pat Lepore, Freeholder - Director

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 TO SMITH SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2013 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, PASSAIC AND PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20140433</b>					
Meeting Date		06/10/2014					
Introduced Date		06/10/2014					
Adopted Date		06/10/2014					
Agenda Item		k-31					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014



**RESOLUTION FOR CHANGE ORDER #1 TO SMITH SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2013 LOWER COUNTY ROADWAY RESURFACING PROJECT IN CLIFTON, HAWTHORNE, PASSAIC AND PATERSON, NJ**

**WHEREAS** a contract was awarded to Smith SONDY Asphalt Construction Company for the project known as the 2013 Lower County Roadway Resurfacing Project in Clifton, Hawthorne, Passaic and Paterson, NJ; and

**WHEREAS** it is now necessary that a change order be made reflecting decreases due to a reduced requirement for the Asphalt Price Adjustment ; and

**WHEREAS** this matter was discussed and reviewed by members of the Freeholder Public Works and Buildings & Grounds Committee at the meeting of June 2, 2014 who recommended that it be approved by the entire Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned project, and recommended for approval by the Assistant Passaic County Engineer by letter dated June 3, 2014 and attached hereto, be and the same is hereby approved:

**CHANGE ORDER NO. 1**

**DESCRIPTION AND VALUE OF CHANGE**

See letter June 3, 2014 attached hereto

Deduction                      \$ 25,000.00

**REASON FOR CHANGE**

## 1. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$2,713,523.91
Previous Additions		-00-
Total		2,713,523.91
Previous Deductions		-00-
Net Prior to This Change		2,713,523.91
Amount of This Change	Deduct	25,000.00
Contract Amount to Date		2,688,523.91

June 10, 2014



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
*County Engineer*

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

June 3, 2014

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 075050

Reference: 2013 Roadway Resurfacing, Lower County  
Change Order #1 (Deduct)

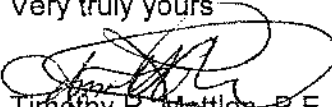
Members of the Board:

Attached for your approval is Change Order #1 to be issued to the Contractor, reflecting a decrease in the contract amount due to a reduced requirement for the Asphalt Price Adjustment.

The total amount of the decrease is \$25,000.00, resulting in a new contract amount of \$2,688,523.91.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of June 2, 2014..

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #1 in the amount of -\$25,000.00.

Very truly yours  
  
Timothy R. Mettlen, P.E.  
Assistant County Engineer

Attachment  
TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140433

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1 (Deduct)  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: May 27, 2014

PROJECT TITLE: 2013 Lower County Roadway Resurfacing  
 LOCATION: Clifton, Hawthorne, Passaic, Paterson  
 DATE OF CONTRACT: June 25, 2013  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b><u>Reductions</u></b>					
11	Asphalt Price Adjustment	-1	Allow	\$ 25,000.00	\$ (25,000.00)
	<b>Total</b>				\$ (25,000.00)
	<b>Total Reductions</b>				\$ (25,000.00)

**1. DESCRIPTION AND VALUE OF CHANGE (Con't)**

ADD TO THE AMOUNT OF CONTRACT.....	\$	(25,000.00)
ORIGINAL DATE FOR COMPLETION.....		November 30, 2013
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		0 Calendar Days
NEW DATE FOR COMPLETION IS.....		November 30, 2013

**2. REASON FOR CHANGE**

**Item 11**

Anticipated reduction in final quantities.

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1 (Deduct)  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: May 27, 2014

PROJECT TITLE: 2013 Lower County Roadway Resurfacing  
 LOCATION: Clifton, Hawthorne, Passaic, Paterson  
 DATE OF CONTRACT: June 25, 2013  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 2,713,523.91
PREVIOUS ADDITIONS.....	\$ -
TOTAL.....	\$ 2,713,523.91
PREVIOUS DEDUCTIONS.....	\$ -
NET PRIOR TO THIS CHANGE.....	\$ 2,713,523.91
AMOUNT OF THIS CHANGE.....	\$ (25,000.00)
CONTRACT AMOUNT TO DATE.....	\$ 2,688,523.91

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Smith Sondy  
 SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
 (County Inspector)

Reviewed By and Recommended  
 for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
 (Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
 (County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY  
 SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_  
 Pat Lepore, Freeholder - Director

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #4 IN EXCESS OF 20% FOR THE 2013 MID-COUNTY ROADWAY RESURFACING PROJECT IN HALEDON, LITTLE FALLS, POMPTON LAKES, WANAUKE, WOODLAND PARK, TOTOWA AND WAYNE, NJ FOR J.A. ALEXANDER, INC., ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20140434</b>					
Meeting Date		06/10/2014					
Introduced Date		06/10/2014					
Adopted Date		06/10/2014					
Agenda Item		k-32					
CAF #		C-04-55-121-001-901					
Purchase Req. #		PO #13-09943					
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING CHANGE ORDER #4 IN EXCESS  
OF 20% FOR THE 2013 MID-COUNTY ROADWAY  
RESURFACING PROJECT IN HALEDON, LITTLE FALLS,  
POMPTON LAKES, WANAQUE, WOODLAND PARK, TOTOWA  
AND WAYNE, NJ FOR J.A. ALEXANDER, INC.**

**WHEREAS** the County of Passaic did, on the date of May 14, 2013 adopt Resolution R-13-296, awarding a contract to J.A. Alexander, Inc. in the sum of \$1,593,902.30 for the project known as the 2013 Mid-County Roadway Resurfacing Project in Haledon, Little Falls, Pompton Lakes, Wanaque, Woodland Park, Totowa and Wayne, NJ; and

**WHEREAS** the County has adopted subsequent Change Orders amending the contract price; and

**WHEREAS** it has now been determined that the contract must be further amended to provide for an adjustment to reflect the as-built quantities for a total additional amount of \$121,675.83; and

**WHEREAS** this proposed Change Order No. 4 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is allowed under the Local Public Contracts Law N.J.S.A. 40A:11-1; and

**WHEREAS** the major reason for this Change Order is because subsequent to the receipt of bids but before the Project started, the Borough of Woodland Park approached the County of Passaic about adding curbing along McBride Avenue at their expense; and, consequently, the parties entered into a Shared Services Agreement for this additional work for which the County of Passaic was reimbursed approximately \$300,000.00; and

New Jersey Department of Community Affairs permits change orders in excess of 20% as long as the following is present:

- 1) a written certification by the contractor containing the following:
    - i) an explanation of the factual circumstances which necessitate issuance of the change order;
    - ii) a statement indicating why these circumstances could not have been foreseen;
    - iii) a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules;
    - iv) if the nature of the change order is technical, the certification shall include a certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;
  - 2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision;
- and

**WHEREAS** the County of Passaic is in receipt of a certification from the County Engineer dated June 3, 2014, see copy attached hereto; and

**WHEREAS** in this particular case, the Assistant Passaic County Engineer has submitted a letter dated June 3, 2014 requesting the adoption of Change Order No. 4, a copy of which is attached hereto and made a part hereof; and



memorandum with the Board of Chosen Freeholders dated June 3, 2014 requesting that the Board review this matter and consider adopting this Change Order (see copy attached); and

**WHEREAS** this matter was discussed and approved at the Public Works and Buildings & Grounds Committee meeting of June 2, 2014 at which time said Committee specifically authorized this amendment; and

**WHEREAS** a certification is attached hereto to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves an amendment to the contract awarded to J.A. Alexander, Inc. of Bloomfield, NJ for the project known as the 2014 Roadway Resurfacing Program Mid-County in the Haledon, Little Falls, Pompton Lakes, Wanaque, Woodland Park, Totowa and Wayne, NJ to include the additional amounts and services specified herein; and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board is authorized to publish a notice of this action in the Herald News indicating the additional amount to be expended, the original contract price, the nature of the original and additional work authorized by the within resolution and why it is necessary to expend the additional funds; and

**BE IT FURTHER RESOLVED** that the said Clerk to the

Jersey in its annual audit.

June 10, 2014

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$121,675.83

APPROPRIATION: C-04-55-121-001-911

PURPOSE: To approve Change Order #4 to contract with J.A. Alexander, Inc. in excess of 20% for the 2013 Mid-County Road Resurfacing Project.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # Engineering

DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution Approving Change Order # 4, an addition in the amount of \$121,675.83, issued to J.A. Alexander for the 2013 Road Resurfacing Program, Mid County.  
CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMONDS

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE \$121,675.83 (Addition)

BUDGET ACCOUNT: C-04-55-121-001-911

PURCHASE ORDER # 13-09943

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input checked="" type="checkbox"/> Public Works / Buildings & Grounds	<u>6-2-14</u>
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to Board  
 Procurement  
 Other(s) Specify \_\_\_\_\_



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.

June 3, 2014

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

County Engineer

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2013 Roadway Resurfacing Mid-County  
Change Order #4 (Add)

Members of the Board:

Attached for your approval is Change Order # 4 to be issued to the Contractor, reflecting an increase in the contract amount required to complete the project. The Change Order adjusts the quantities to reflect the As-Built Quantities as completed on this project.

The total amount of this additional work is **\$121,675.83** and causes the contract to exceed the original contract amount more than 20%. Attached is documentation required by N.J.S.A.C 5:30-11.9.

The Division of Engineering will include this change order in the final change order for the NJDOT County Aid for this project.

The total amount of the addition is **\$121,675.83**, resulting in a new contract amount of \$2,003,343.90.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of June 2, 2014.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #4 in the amount of **\$121,675.83**.

Very truly yours

Timothy R. Mettlen, P.E.  
Assistant County Engineer

Attachment

TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140434



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

June 3, 2014


Anthony DeNova  
County Administrator  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: J.A. Alexander, Inc.  
2013 Roadway Resurfacing Mid-County  
Change Order #4 (Add) exceeding 20% of the contract

Dear Mr. DeNova:

A change order for additional work in the amount of \$121,675.83 was reviewed and recommended for approval by the Public Works Committee at its meeting of June 1, 2014. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This change can be allowed since it was not reasonably possible to issue a new contract for the additional work. Final construction was underway and the nature of the work required by this change required that the work continue under the same contract.

Very truly yours

  
Timothy R. Mettlen, P.E.  
Assistant County Engineer

Attachment  
TRM

cc: Chairman, Public Works Committee  
County Counsel  
Finance Director



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

## STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

**TO:** Board of Chosen Freeholders  
**FROM:** Steven J. Edmond, P.E., County Engineer  
**DATE:** June 3, 2014  
**SUBJECT:** J.A. Alexander, Inc.  
2013 Roadway Resurfacing Mid-County

This is to request your approval of a Resolution authorizing a Change Order to be executed as follows:

**Contractor:** J.A. Alexander, Inc.

### Summary of Change Order:

Original Contract Amount	\$1,593,902.30
Previous Additions	<u>\$ 457,645.77</u>
Total	\$2,051,548.07
Previous Deductions	<u>\$ (169,880.00)</u>
Net Prior to This Change	\$1,881,668.07
Amount of This Change	<u>\$ 121,675.83</u>
Contract Amount to Date	\$2,003,343.90

This is to request a change order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11.9. I do hereby certify to the following:

### 1. *Explanation of the Factual Circumstances which necessitate issuance of the change order:*

Subsequent to receiving bids on the project, the Borough of Woodland expressed its desire to add curbing along McBride Avenue to the contract on a reimbursable basis. The County deemed this appropriate, and entered into an agreement with Woodland Park in the amount of \$300,000. This single item accounts for the majority of the total change orders leading to this request.

Redesign of the underground drainage project in Pompton Lakes due to utility conflicts caused the project to be moved deeper into the ground, necessitating

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140434

specialized construction procedures and oversized structures. This also contributed significantly to the increase in the cost of this contract.

**2. Statement indicating why these circumstance could not have been foreseen:**

It is often impossible to determine the true condition of structures and roadways prior to construction.

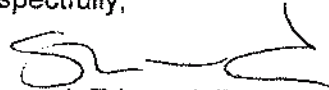
**3. Statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules.**

The County deemed it appropriate to include Woodland Park's curbing in the contract as installing the curb after paving would damage the new roadway surface. The County was able to negotiate a reduced unit price for this work.

Deleting the drainage items from the project would not have solved the problem of standing water in the roadway of Paterson Hamburg Turnpike or the subsurface failures due to the problems with the existing system.

**4. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:30-11.9 et. Seq., and certify that the proposed change order may be allowed under the aforementioned rules.**

Respectfully,



Steven J. Edmond, P.E.  
County Engineer

*(original to be retained by the Clerk to the Freeholder Board with a certified copy of the Resolution; signed duplicate to be kept by appropriate official)*



COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 4 (Add)  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: May 27, 2014

PROJECT TITLE: 2013 Mid-County Roadway Resurfacing  
 LOCATION: Haledon, Little Falls, Pompton Lakes, Totowa, Wanague, Wayne & Woodlan Park  
 DATE OF CONTRACT: June 25, 2013  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: J.A. Alexander, Inc., 130-158 John F. Kennedy Drive North, Bloomfield, NJ 07003

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b><u>Extra</u></b>					
10	Traffic Safety Services	1	Allow	\$ 2,600.00	\$ 2,600.00
19	9.5M64 HMA Surface Course	1200	Ton	\$ 76.00	\$ 91,200.00
29	Inlet, Type E	2	Unit	\$ 3,000.00	\$ 6,000.00
38	Bicycle Safe Grate	2	Unit	\$ 300.00	\$ 600.00
42	Concrete Sidewalk, 4" Thick	70.43	SY	\$ 90.00	\$ 6,338.70
48	HMA Berm	148	LF	\$ 0.01	\$ 1.48
60	Traffic Markings Lines Thermoplastic 24"	127	LF	\$ 3.55	\$ 450.85
61	Traffic Markings, Symbols LL Thermoplastic	210	SF	\$ 6.00	\$ 1,260.00
62	Reconstructed Inlet, Type D, w/Existing Casting	2	Unit	\$ 550.00	\$ 1,100.00
82	Reconstructed Inlet, Type D, w/Existing Casting	1	Unit	\$ 2,000.00	\$ 2,000.00
					<b>\$ 111,551.03</b>
<b><u>Supplemental</u></b>					
S-4	HMA Driveway (Woodland Park)	289.28	SY	\$ 35.00	\$ 10,124.80
<b>Total</b>					<b>\$ 10,124.80</b>
<b><u>Total Additions</u></b>					<b>\$ 121,675.83</b>

**1. DESCRIPTION AND VALUE OF CHANGE (Cont)**

ADD TO THE AMOUNT OF CONTRACT.....	\$	121,675.83
ORIGINAL DATE FOR COMPLETION.....		November 30, 2013
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		0 Calendar Days
NEW DATE FOR COMPLETION IS.....		November 30, 2013

**2. REASON FOR CHANGE**

**All Items**

As-built items to date & anticipated quantities for Items 10 & 19

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 4 (Add)  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505 DATE: May 27, 2014

PROJECT TITLE: 2013 Mid-County Roadway Resurfacing  
 LOCATION: Haledon, Little Falls, Pompton Lakes, Totowa, Wanague, Wayne & Woodlan Park  
 DATE OF CONTRACT: June 25, 2013  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: J.A. Alexander, Inc., 130-158 John F. Kennedy Drive North, Bloomfield, NJ 07003

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 1,593,902.30
PREVIOUS ADDITIONS.....	\$ 457,645.77
TOTAL.....	\$ 2,051,548.07
PREVIOUS DEDUCTIONS.....	\$ (169,880.00)
NET PRIOR TO THIS CHANGE.....	\$ 1,881,668.07
AMOUNT OF THIS CHANGE.....	\$ 121,675.83
<u>CONTRACT AMOUNT TO DATE.....</u>	<u>\$ 2,003,343.90</u>

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR J.A. Alexander, Inc.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
 (County Inspector)

Reviewed By and Recommended  
 for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
 (Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
 (County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

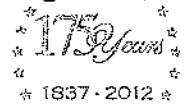
SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_  
 Pat Lepore, Freeholder - Director



# County of Passaic

Administration Building  
401 Grand Street, Room 205  
Paterson, New Jersey 07505-2023

Res-Pg:K.32,14



**Anthony J. DeNova**  
County Administrator

TEL: (973) 881-4405  
FAX: (973) 881-2853  
Email: [adenova@passaiccountynj.org](mailto:adenova@passaiccountynj.org)

## MEMORANDUM

To: All Passaic County Board of Chosen Freeholders

From: Anthony J. De Nova, County Administrator

Date: June 3, 2014

Re: Request that the Board of Chosen Freeholders, of the County of Passaic Review and Approve Change Order #4 for the 2013 Roadway Resurfacing Mid County Contract Awarded to J. A. Alexander Inc. of Bloomfield, New Jersey

In my capacity as Chief Executive Officer of the County of Passaic, I am hereby requesting that the Board of Chosen Freeholders adopt a Change Order for the above-referenced contract above the 20% increase in contract award price, which is permitted under the Local Public Contract Law. By way of background to the request I received a letter dated June 3, 2014, from Assistant County Engineer Timothy R. Mettlen, along with proposed and certification dated June 3, 2014 from Passaic County Engineer Steve Edmond, outlining the various facts and conditions that contributed to his project exceeding the 20% limitation on change orders.

Last May, the Board of Chosen Freeholders adopted Resolution R-13-296 Awarding the Mid County Roadway Resurfacing for Haledon, Little Falls, Wanaque, Pompton Lakes, Woodland Park, Totowa and Wayne, in the amount of \$1,593,902.30. Subsequent to the adoption of the Resolution, the County was approached by the Borough of Woodland Park, who requested that as part of the Resurfacing Project, the County have its contractor J.A. Alexander, Inc., install additional curbing along McBride Avenue, on a reimbursed basis. The Board of Freeholder agreed to the request and the County and Woodland Park entered into a shared services agreement. I have been advised that this additional work cost approximately \$300,000, and will be reimbursed to us, by Woodland Park, under the Agreement. It is my understanding this item accounts for the majority of this Change Order.

Under these circumstances, I join in the recommendations of both the County Engineer and Freeholders of the Public Works and Buildings & Grounds Committee that this change order in excess of 20% of the original contract award of \$1,593,902.30 be taken up and adopted by the Board, bringing the new contract price to \$2,003,343.90.

Anthony J. De Nova, County Administrator

C: Terry Duffy, Chair of the Public Works Committee  
William J. Pascrell, III, County Counsel  
Steven J. Edmond, P.E., County Engineer

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140434

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION TO AMEND CONTRACT FOR MASER CONSULTING P.A. AS IT CONCERNS THE OLDHAM ROAD IMPROVEMENTS FROM THE PATERSON HAMBURG TURNPIKE TO PREAKNESS AVENUE IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20140435</b>					
Meeting Date		06/10/2014					
Introduced Date		06/10/2014					
Adopted Date		06/10/2014					
Agenda Item		k-33					
CAF #		C-04-55-107-201-902					
Purchase Req. #		PO #11-04267					
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION TO AMEND CONTRACT FOR MASER CONSULTING P.A. AS IT CONCERNS THE OLDHAM ROAD IMPROVEMENTS FROM THE PATERSON HAMBURG TURNPIKE TO PREAKNESS AVENUE IN THE TOWNSHIP OF WAYNE, NEW JERSEY**

**WHEREAS** professional engineering consultant services contracts were awarded to Maser Consulting P.A. as it concerns a Project known as Oldham Road Improvements in two phases; by Resolution R-11-152 dated March 8, 2011 in the amount of \$153,337.50 and by Resolution R-11-1008 dated December 30, 2011 in the amount of \$187,412.50 for a total amount of \$340,750.00; and

**WHEREAS** the Passaic County Engineer is recommending that the project be expanded by adding left lanes and traffic signals at Oldham Road's intersections with the Paterson Hamburg Turnpike and Preakness Avenue; and

**WHEREAS** the Passaic County Engineer by letter dated June 4, 2014 is recommending that said Maser Consulting P.A., the engineering consultant, be awarded a contract modification to perform these services in the amount of \$153,200.00 pursuant to its proposal dated January 24, 2014 (copy of letter and proposal attached hereto and made a part hereof);

**WHEREAS** said Maser Consulting P.A. was one of the professional consultants qualified as a pool engineer by Resolution R-2014-0024 dated January 28, 2014 as a result of a

fair and open process as permitted by the Pay-to-Play Law (N.J.S.A. 19:44A-20.4 et seq.); and

**WHEREAS** the matter was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at their meeting on June 2, 2014 and is recommended for approval by the entire Board; and

**WHEREAS** a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional engineering consulting services contract for Maser Consulting P.A. for the Oldham Road Improvements from the Paterson Hamburg Turnpike to Preakness Avenue in the Township of Wayne, NJ for additional work outside the original scope of the project as set forth above and in its January 24, 2014 proposal.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board are authorized by sign an amendment on behalf of the County of Passaic.

June 10, 2014

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140435

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # Engineering

**DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)**

Resolution Approving a Contract Modification issued to Maser Consulting, in the amount of \$153,000.00, for the Oldham Road Improvements Project.

**CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMONDS

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE \$153,200.00

BUDGET ACCOUNT: C-04-55-107-201-902

PURCHASE ORDER # ~~13-09943~~  
11-04267

4. COMMITTEE REVIEW: DATE

<input type="checkbox"/> Administration & Finance	_____
<input checked="" type="checkbox"/> Public Works / Buildings & Grounds	<u>6-2-14</u>
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to Board  
 Procurement  
 Other(s) Specify \_\_\_\_\_



## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # Engineering

DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)  
Resolution Approving a Contract Modification issued to Maser Consulting, in the amount of \$153,000.00, for the Oldham Road Improvements Project.

CERTIFICATION INFORMATION:

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3. AMOUNT OF EXPENDITURE \$153,200.00

BUDGET ACCOUNT: C-04-55-107-201-902

PURCHASE ORDER # ~~13-09943~~  
11-04267

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input checked="" type="checkbox"/> Public Works / Buildings & Grounds	<u>6-2-14</u>
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to Board  
 Procurement  
 Other(s) Specify \_\_\_\_\_



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

June 4, 2014

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Oldham Road Improvements  
From Preakness Avenue to Paterson Hamburg Turnpike / Central Avenue  
Wayne Township  
**Contract Modification – Maser Consulting**

Dear Members of the Board:

As a part of the design of the above referenced project, the Consultant is required to perform extra work outside the original work. This work consists of the addition of left turn lanes and traffic signals at the intersections of Paterson Hamburg Turnpike / Oldham Road and Preakness Avenue / Oldham Road. Maser Consulting has provided a proposal to perform this additional work in the amount of \$153,200.00. Copy of this proposal is attached.

The above referenced matter was discussed at the Public Works Committee meeting of June 2, 2014, and a contract modification is recommended to the full Board.

Based upon the above, this Office recommends that the Passaic County Board of Chosen Freeholders adopt a Resolution modifying the contract for Oldham Road Improvements to Maser Consulting in the amount of \$153,200.00 to include the additional work and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.  
County Engineer

Attachment

- cc: Public Works and Buildings & Grounds Committee, Chair
- County Administrator
- County Counsel
- Director of Finance
- Director of Purchasing



Engineers  
Planners  
Surveyors  
Landscape Architects  
Environmental Scientists

**Res-Pg:k.33-8**

American Metro Center  
100 American Metro Boulevard, Suite 152  
Hamilton, NJ 08619  
T: 609.587.8200  
F: 609.587.8260  
[www.maserconsulting.com](http://www.maserconsulting.com)

January 24, 2014

Steven J. Edmond, PE  
County Engineer  
County of Passaic  
401 Grand Street, Room 524  
Paterson, NJ 07505

Re: Additional Professional Engineering Services  
Oldham Road Improvements  
Preakness Ave. to Paterson Hamburg Tpk./Central Ave.  
Township of Wayne, Passaic County  
MC Project No. 11000057G

Dear Mr. Edmond:

Maser Consulting, P.A. is pleased to submit this proposal to provide additional professional engineering services for the design of improvements to Oldham Road in Wayne Township. Our current contract for this project includes design services along Oldham Road from Preakness Avenue to Paterson Hamburg Turnpike/Central Avenue. The proposed improvements and design services in the original contract were limited to Oldham Road. The County has indicated that it is now desirable to expand the design services to include portions of Preakness Avenue and Paterson Hamburg Turnpike/Central Avenue, in order to provide left turn lanes from these intersecting streets onto Oldham Road. In addition, the County has indicated that traffic signals will be installed at the intersections of Oldham Road with Preakness Avenue, and Oldham Road with Paterson Hamburg Turnpike/Central Avenue. This proposal includes the necessary additional services for the design of the expanded road limits as well as the two (2) new signals.

The following additional professional services will be required:

**Phase 1A – Survey and Geometrics**

Maser Consulting will expand the previously completed field survey limits along Preakness Avenue and Paterson Hamburg Turnpike/Central Avenue. In order to accommodate the design limits for the left turn lanes the following additional limits will be surveyed:

- Along Preakness Avenue, an additional 350' of survey is needed west of Oldham Road.
- Along Paterson Hamburg Turnpike/Central Avenue, an additional 350' of survey is needed east of Oldham Road.

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140435

Customer Loyalty through Client Satisfaction



We will also collect existing deed and filed map information for the expanded limits, and update the project base map to include all of the field and right of way collected data.

Once the base map has been updated, Maser Consulting will prepare an updated geometrics plan depicting the additional improvements on Preakness Avenue and Paterson Hamburg Turnpike/Central Avenue.

### Phase 2A – Permits, Utilities and Preliminary Plans

Maser Consulting will prepare the necessary permit plans and applications, provide utility investigations, and prepare the preliminary plans for the additional project limits, on Preakness Avenue and Paterson Hamburg Turnpike/Central Avenue. The preliminary design and required plans will be prepared in accordance with the original project scope of work. This Phase includes additional services to be provided by our subsurface utility engineering subconsultant, InfraMap, to perform additional utility designations and test holes within the expanded limits.

**Please note that in accordance with our original contract, we have not included any costs for a driller/borings/traffic control associated with geotechnical services for retaining walls. The County will contract directly for these services which will be performed at locations specified by Maser Consulting.**

Maser Consulting will utilize the previously collected manual turning movement counts at the intersections of Oldham Road with Preakness Avenue and Oldham Road with Paterson Hamburg Turnpike/Central Avenue to analyze the operation of the intersections in iterative Highway Capacity Software (HCS) runs and analysis using Synchro and SimTraffic. The capacity will be maximized and phasing recommendations will be made. Depending on the results of these analyses, separate timing plans will be prepared for AM and PM conditions provided, as well as off-peak, as necessary.

Please note that Warrant Analyses were previously conducted at the Preakness Avenue and Paterson Hamburg Turnpike/Central Avenue intersections and both warranted the installation of traffic signals. For the purposes of this proposal, we assume that these warrant analyses will be used to justify the traffic signal installation and we will not prepare new/updated Warrant Reports as part of this effort.

Once the analyses are performed, and the phasing patterns are set, a Traffic Signal Layout Plan will be prepared for each of the intersections. The Traffic Signal Layout Plan will be prepared depicting proposed signal layout, pavement markings, channelization, signing, and parking restrictions. The signal plan will be prepared in accordance with the 2009 edition of the Manual on Uniform Traffic Control Devices (MUTCD). We will also evaluate the need for any "Red Signal Ahead" signs. Once the traffic signal design and analysis is complete, the traffic signal



timing directive will be prepared and submitted to the County as a hard copy and a Microsoft Word Document. The timing can also be included on the plan if desired.

It should be noted that the traffic signal will be designed to maximize pedestrian safety and all signal equipment will be located to conform to MUTCD and ADA guidelines.

#### **Phase 3A – Final Plans and Specifications**

Upon receipt of comments from the County on the preliminary design plans, Maser Consulting will prepare final plans, quantities and estimate for the work within the expanded project limits. Under this Phase, we will also prepare the Traffic Signal Electrical Plans in accordance with the NJDOT Design Manual, Passaic County, and Wayne Township design guidelines. These plans will include junction box locations, conduit layout, controller location, electrical wiring and construction notes. We will also prepare the necessary supplemental specifications, details, quantities and estimate for the traffic signal related items.

Due to the expanded roadway limits, additional parcel maps and descriptions will also be required. This Phase includes preparing these documents for the additional project limits, in accordance with the original project scope of work.

#### **Phase 4A – Plan and Specification Revisions**

Under this Phase, Maser Consulting will make final plan and specification revisions to address any final County comments. This work will be related to the additional roadway project limits as well as the traffic signal installations.

#### **Phase 5A – Bidding Phase**

Maser Consulting will provide responses to bidders' questions, and perform the bid review and provide recommendations for the work associated with the additional roadway project limits as well as the traffic signal installations.

#### **Phase 6A – Construction Phase**

Under the original project contract, it was anticipated that Maser Consulting would need to provide up to 10 hours of onsite inspection per week, for the duration of construction. The County has indicated that these services will not be needed, as they will provide the necessary full time inspections. However, Maser Consulting will provide engineering design support on an as-needed basis, with an estimate of 150 total hours. **Please note that the Fee for this Phase includes a credit for removing the onsite inspection services from our contract.**



Steven J. Edmond, PE  
Additional Professional Engineering Services  
Oldham Road Improvements  
Preakness Avenue to Paterson Hamburg Turnpike  
MC Project No. 11000057G

January 24, 2014

Page 4 of 5

Services under this Phase will also include the review of shop drawing submittals for the traffic signal related items (roadway item shop drawing review is already included in our original contract).

Upon completion of construction, we will prepare an as-built traffic signal plan and as-built roadway plans for the additional project limits, based upon the Contractor's red-line plans. The as-built plan will not be based on an actual survey of the constructed improvements by a survey field crew; rather our services will include a site review to confirm general conformance to the contract plans. Any additions, deletions or modifications to the improvements will be noted. These plans will not include elevations or actual quantities installed on the project.

Maser Consulting will also conduct a final inspection of the two (2) traffic signals, and will be present at the traffic signal turn-on. A final As-Built Traffic Signal Plan and Timing Directive will be sent to the County for their use in obtaining the ordinance. Also, a Design Certification will be issued indicating that the signal was designed in accordance with the MUTCD, the engineer has inspected the signal, and the installation is in accordance with the design plan.

#### Phase 7A – Traffic Protection Services for Utility Test Holes (Optional)

Our current contract does not include traffic protection services that will be necessary for the subsurface utility investigations by our subcontractor. It is assumed that these services will be requested through the County, and that the County will arrange for the necessary services. Alternatively, these services can be arranged through InfraMap. The advantage of this is that InfraMap will have direct control and responsibility for scheduling these services, in conjunction with their schedule to perform test hole investigations.

#### Exclusions

The following are specifically excluded from these additional services:

- Design of additional roadway improvements beyond the limits stated in this Scope;
- Construction administration and construction inspection;
- Traffic signal structural design services;
- Manual turning movement counts and data collection;
- Traffic signal warrant analysis/report
- Overhead utility clearance sketches;
- Interim or temporary traffic signal plans;
- Intersection lighting design.



Steven J. Edmond, PE  
Additional Professional Engineering Services  
Oldham Road Improvements  
Preakness Avenue to Paterson Hamburg Turnpike  
MC Project No. 11000057G

January 24, 2014

Page 5 of 5

The above services will be performed in accordance with the technical requirements of the original scope of work/contract. The fees associated with these Phases are required to expand the design services to include portions of Preakness Avenue and Paterson Hamburg Turnpike/Central Avenue as outlined above, as well as the two (2) new traffic signal installations.

Enclosed is a man-hour/fee breakdown for these additional services by Phase. We look forward to providing continued services to the County on this project. Please feel free to contact me with any questions on these services.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to read "D. S. Frank", written over a light blue horizontal line.

Daniel S. Frank, PE  
Manager, Highway Design

DSF  
Enclosures  
c: Adam Allen, PE, PTOE

\\fiscad\projects\2011\11000057G\Proposals\2014\140124\_dsf\_add\_services\_oldham\_rd.docx





CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,000.00

APPROPRIATION: C-04-55-941-000-942

PURPOSE: To award a contract to Commero Coppa Architects, P.C. as it concerns Architectural Services for Alterations to the Prosecutor's Office on 30 King Road.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # Engineering

DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution Awarding a Contract, in the amount of \$35,000.00, to Comerre Coppa Architects for design services for the Passaic County Prosecutors Office.

CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMONDS

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE \$35,000.00

BUDGET ACCOUNT: C-04-55-941-000-902

PURCHASE REQ. R4-04115

4. COMMITTEE REVIEW: DATE
- |  |               |
|--|---------------|
| <input type="checkbox"/> Administration & Finance                      | _____         |
| <input checked="" type="checkbox"/> Public Works / Buildings & Grounds | <u>6-2-14</u> |
| <input type="checkbox"/> Planning & Economic Development               | _____         |
| <input type="checkbox"/> Health, Human Services & Community Affairs    | _____         |
| <input type="checkbox"/> Law & Public Safety                           | _____         |
| <input type="checkbox"/> Energy  | _____         |
| <input type="checkbox"/> Other Specify: _____                          | _____         |

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to Board  
 Procurement  
 Other(s) Specify \_\_\_\_\_

COUNTY OF PASSAIC  
 CO OF PASSAIC, ENGINEERING  
 (Q) 973-881-4450  
 401 GRAND ST. ROOM 524  
 PATERSON, NJ 07505

Res-Pg:k.34-6

REQUISITION	
NO.	R4-04115

S H I P  T O	
V E N D O R	VENDOR #: 05702  COMMERO COPPA 97 LACKAWANNA AVENUE TOTOWA, NJ 07512

ORDER DATE: 06/03/14  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/EA	FOR DESIGN SERVICES FOR THE PASSAIC COUNTY PROSECUTORS OFFICE AT 30 KING ROAD	C-04-55-941-000-902	35,000.0000	35,000.00
			TOTAL	35,000.00

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140436

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

June 4, 2014

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Alterations to 30 King Road  
Prosecutors Office  
Borough of Totowa, Passaic County  
**AWARD OF CONSULTING DESIGN SERVICES**

Dear Members of the Board:

The County of Passaic requested proposal for the Alterations to 30 King Road, Prosecutors Office, in the Borough of Totowa. The work included under this proposal includes the design of a new parking area along Gordon Drive, design of a new layout of parking area in rear of building, and new fencing and gates.

One proposal was requested and received from Comerro Coppa Architects, P.C. of Totowa in the amount of \$35,000.00.

This matter was discussed at the Public Works Committee meeting on June 2, 2014, and an award of contract to Comerro Coppa Architects is recommended to the full Board.

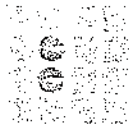
Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Comerro Coppa Architects, P.C. in the amount of \$35,000.00 for the Alternations to 30 King Road, Prosecutors Office, subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.  
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance



COMERRO COPPA ARCHITECTS, P.C.  
ARCHITECTURE INTERIOR DESIGN PLANNING

May 6, 2014

Mr. Todd Stanley  
Mr. James Berado  
Passaic County Prosecutors  
Office County of Passaic  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: **Alterations to:  
30 King Road  
Totowa, New Jersey**

Dear Todd and Jim

Please find, enclosed, the proposal of professional services for the above captioned project.

**Scope of Work:**

- Design of a new parking area, to be constructed in what is presently a grass area, along Gordon Drive, for approximately 40 cars.
- Design of the new layout for the existing parking area to the rear of the building, patch, repair and re-lining of the new parking space.
- New 6' high solid vinyl fence running approximately 750 lineal feet, including the area above the existing wall adjacent to the loading dock. To include two new gates, one motorized for the entrance off Gordon Drive, one manual on the north west side of the existing parking area. Solid vinyl is provided to prevent visual access to the cars parked in the lot.

**Phase I Programming**

- a. Meetings and consultations with the Prosecutor, Chiefs, and department heads, Staff, to discuss program requirements for the renovations to the existing site.

**Phase II Schematic Design**

- a. Schematic drawings, plans at 1" = 30'. Showing new and existing parking areas, new gates, and re-striping of the existing lot.
- b. Presentation of the Schematic drawings will be made to the Prosecutor, Chiefs, and invited department directors. Modifications to the design drawings, responding to any and all comments will be part of the design process.
- c. Schematic Budget Estimate.
- d. Presentations, required by the Passaic County Freeholders, if required.
- e. Sign off and acceptance of the Schematic Design documents, in preparation for Design Development and Construction Document Phases.

Introduced on: June 10, 2014

Adopted on: June 10, 2014

Official Resolution#: R20140436  
Totowa, NJ 07612 Telephone: 973-890-8989 Fax: 973-890-8855

**Phase III Design Development**

- a. Presentation and discussion with the Borough of Totowa, in preparation for the Contract Document Phase of the Work.
- b. Presentation to Prosecutor, of the completed Design Development Phase, with comments from Totowa.

**Phase IV Contract Documents**

- a. All contract documents including demolition, Architectural, and Civil, prepared to comply with New Jersey Statute, 40:A, and the County of Passaic Bidding requirements.
- b. All documents will be submitted to the Borough of Totowa, Building department, for all plan review and release. Inspections will be provided by the Building Department of the Borough of Totowa.

**Phase V-Bidding and Negotiation**

- a. Preparation of all Bid documents, coordination with Passaic County Department of Engineering, and Passaic County Purchasing Department, for the advertisement for bid.
- b. Receipt of questions, and issuance of addenda, if required during the bid period.
- c. Attendance and assistance with pre-bid meeting and walk thru, and issuance of security procedures required of all contractors working at the site.
- d. Assistance to the Construction Manager in the preparation of Bid Analysis Sheet, attendance at the bid opening, recording of the bid proposals, and recommendation of bid to the County of Passaic.
- e. Assistance with the preparation of the Contract, between owner and contractor, with the County of Passaic.

**Phase VI- Construction Administration**

- a. Coordination of a pre-construction meeting , safety procedures, required submissions, review of initial schedule of values, manning reports, compliance with minimum wage, and affirmative action.
- b. Weekly job meetings and minutes of all meetings, shop drawing review and release.
- c. Review of Contractor's Monthly Requisition for Payment
- d. Coordination with Passaic County, for all progress meetings, and required sign offs.
- e. Punch list and project close out.
- f. Assistance to the General Contractor for issuance of the Certificate of Occupancy.

**Compensation**

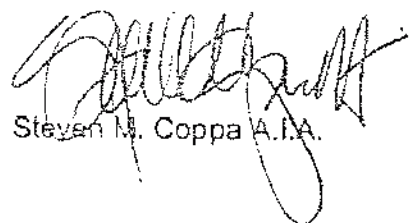
We have conceptually estimated the cost of this work to be \$250,000, is proposed that our fee will be a stipulated sum of, \$35,000.

**Exclusions**

- NJDEP Stream encroachment, wetlands application and permits.
- ECRA or other environmental permits or applications
- Printing, postage, over-night mail.
- Professional full color renderings and models
- Property surveys, topographic maps, existing storm water and utilities in Gordon Drive.

We believe this proposal is complete with regard to all of the necessary professional services required to complete the project. We appreciate the opportunity to offer the services of our firm, and remain available for any questions regarding this proposal.

Sincerely  
Comerro Coppa Architects



Steven M. Coppa A.I.A.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

William J. Pascrell, III, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO COMERRO COPPA ARCHITECTS, P.C. AS IT CONCERNS ARCHITECTURAL SERVICES FOR ALTERATIONS TO THE PROSECUTOR'S OFFICE ON 30 KING ROAD IN THE BOROUGH OF TOTOWA, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140436</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-34						
CAF #	C-04-55-941-000-902						
Purchase Req. #	R4-04115						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014



Res. 2014-2

**RESOLUTION AWARDING CONTRACT TO COMERRO COPPA ARCHITECTS, P.C. AS IT CONCERNS ARCHITECTURAL SERVICES FOR ALTERATIONS TO THE PROSECUTOR'S OFFICE ON 30 KING ROAD IN THE BOROUGH OF TOTOWA, NEW JERSEY**

**WHEREAS** there exists a need for Professional Consultant Architectural Services as it concerns alterations to the Prosecutor's Office on 30 King Road in the Borough of Totowa, NJ; and

**WHEREAS** the firm of Comerro Coppa Architects, P.C., 97 Lackawanna Avenue, Totowa, NJ 07512 has submitted a proposal for the necessary architectural services for a fee of \$35,000.00 which is being recommended by the Passaic County Engineer in a letter to the Board dated June 4, 2014, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of June 2, 2014 and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

**WHEREAS** said Comerro Coppa Architects, P.C. has been qualified as a pool professional architect in a "Fair and Open" procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2014-0024, dated January 28, 2014; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

Chosen Freeholders of the County of Passaic that the Professional Consultant Architectural Services for the above-mentioned project be awarded to Comerro Coppa Architects, P.C. in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

June 10, 2014



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

June 4, 2014

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *City of Clifton Resolution R224-14*  
Designation of Bus Stop on Valley Road Northbound  
(Near Side of Fenner Avenue Intersection)

Dear Members of the Board:

Our office received from the City of Clifton the referenced Resolution. It establishes a bus stop on northbound Valley Road, as listed above.

Since Valley Road is a County road, a consenting Resolution is required.

This Resolution was reviewed and recommended for approval at the June 2, 2014 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Clifton.

Very truly yours,

A handwritten signature in black ink, appearing to read "SJE".

Steven J. Edmond, P.E.  
County Engineer

SJE/CSS/sl  
Attachment

cc: County Administrator  
County Counsel  
PWC Chair

R224-14

RESOLUTION AUTHORIZING ADDITION OF BUS STOP ALONG VALLEY ROAD AT FENNER AVENUE

BE IT RESOLVED, by the Mayor and Municipal Council of the City of Clifton, County of Passaic, State of New Jersey, that:

1. Pursuant to N.J.S.A. 39:4-8(e), the following described location in the City of Clifton is designated as a bus stop:

- 1. Along Valley Road, northbound, on the easterly side thereof at:
  - a. Fenner Avenue - Near Side  
Beginning at the southerly curblin  
of Fenner Avenue and extending 105  
feet southerly therefrom.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the City of Clifton will enforce the needed traffic regulations governing the aforementioned bus stop location and provide the necessary police security to ensure the safety of the traveling public; and

BE IT FURTHER RESOLVED, that this resolution shall take effect upon review and adoption of a concurrent resolution by the County of Passaic.

INTRODUCED Joseph C. Kobayashi

ADOPTED: May 20, 2014

James Anzaldi  
JAMES ANZALDI, MAYOR

ATTEST:  
Nancy Ferrigno  
NANCY FERRIGNO, CITY CLERK

APPROVED AS TO FORM  
[Signature]  
MUNICIPAL ATTORNEY

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

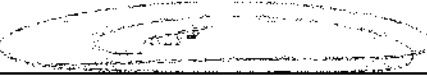
Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

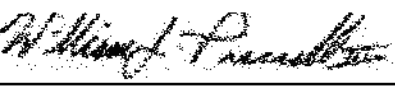
Agenda: RESOLUTION CONSENTING TO THE ADOPTION OF RESOLUTION R224-14 FOR THE CITY OF CLIFTON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140437</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-35						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION CONSENTING TO THE ADOPTION OF  
RESOLUTION R224-14 FOR THE CITY OF CLIFTON, NJ**

**WHEREAS** the City of Clifton adopted Resolution R224-14 on May 20, 2014 which establishes a bus stop on Valley Road Northbound (Near Side of Fenner Avenue Intersection); and

**WHEREAS** the County of Passaic is in receipt of a request for a consenting Resolution in light of the fact that Valley Road is a Passaic County road; and

**WHEREAS** said Resolution R224-14 was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee on June 2, 2014 and recommended to the full Board for approval; and

**WHEREAS** based upon the recommendation of the said Committee and provided that the City of Clifton bears the cost and maintenance of all signs and equipment, the Board of Chosen Freeholders of the County of Passaic is desirous of consenting to the adoption of Resolution R224-14.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it does hereby consent to the adoption of Resolution R224-14, as specified in the attached letter from the County Engineer dated June 4, 2014.

June 10, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 (FINAL) FOR TURCO GOLF, INC. AS IT PERTAINS TO THE PREAKNESS VALLEY GOLF COURSE GREENS DRAINAGE PROJECT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140438</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-36						
CAF #	C-04-55-112-001-901						
Purchase Req. #	PO #14-01562						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014





2. STATEMENT OF CONTRACT AMOUNT

Res-Pg:k.36-3

Original Contract Amount		\$ 61,274.00
Previous Additions		\$ -00-
Total		\$ 61,274.00
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 61,274.00
Amount of This Change	Add	\$ 3,388.42
Contract Amount to Date		\$ 64,662.42

June 10, 2014

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,388.42

APPROPRIATION: C-04-55-112-001-901

PURPOSE: To approve Change Order # 1 to contract with Turco Golf, Inc. as it pertains to the Preakness Valley Golf Course Green Drainage Project

  
Michael Katz, County Treasurer

DATED: June 10, 2014

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER & Tel # Engineering

DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution Approving Change Order # 1 (Final), an addition in the amount of \$3,388.43, issued to Turco Golf, Inc., for the Preakness Golf Course Green Drainage Project.

CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMONDS

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE \$3,388.43

BUDGET ACCOUNT: C-04-55-112-001-901

PURCHASE ORDER # 14-01562

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input checked="" type="checkbox"/> Public Works / Buildings & Grounds	<u>6-2-14</u>
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to Board  
 Procurement  
 Other(s) Specify \_\_\_\_\_



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

June 3, 2014

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

RE: Preakness Valley Golf Course  
Greens Drainage Project  
Township of Wayne, Passaic County  
CHANGE ORDER #1 - FINAL

Members of the Board:

Attached for your Approval is Change Order #1 – FINAL to be issued to the Contractor, reflecting a net increase of work item quantities required to complete this Project.

The work involves:

1. *Item No. 6 – Sod (If and Where Directed Only)*: Sod was ultimately not required for this project. This resulted in a decrease of the quantity of the pay item Sod (If and Where Directed Only).
2. *Item No. 1A – Performance and Payment Bond (Beyond Base Bid)*: The Contractors total premium paid for the performance and payment bid (full contract) was reimbursed under pay item No. 1 – Performance and Payment Bond. Therefore, the reimbursement under Pay Item No. 1A – Performance and Payment Bond (Beyond Base Bid) was ultimately not required for this project. This resulted in a decrease of the quantity of the pay item 1A – Performance and Payment Bond (Beyond Base Bid).
3. *Item No. 6A – Sod (If and Where Directed Only)*: Sod was ultimately not required for this project. This resulted in a decrease of the quantity of the pay item Sod (If and Where Directed Only).
4. *Item No. 4 – Greens Drainage – West #10 (Approximately 2,870 SF)*: the area of the Greens Drainage located at West #10 was ultimately larger than originally anticipated. This resulted in an increase in the quantity of the pay item Greens Drainage – West #10 (Approximately 2,870 SF).

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140438

Board of Chosen Freeholders  
June 3, 2014  
Page 2 of 2

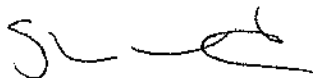
5. *Item No. 5 – 4" Outlet Lines (Beyond the Greens)*: The field adjusted quantity of the outlet lines required an increase in the quantity of the pay item 4" Outlet Lines (Beyond the Greens).
6. *Item No. 5A – 4" Outlet Lines (Beyond the Greens)*: The field adjusted quantity of the outlet lines required an increase in the quantity of the pay item 4" Outlet Lines (Beyond the Greens).

The total net change order is an increase of \$3,388.42.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of June 2, 2014.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #1 - FINAL to the Contractor, Turco Golf, Inc., of Suffern, New York in the amount of \$3,388.42 (Three Thousand Three Hundred Eighty Eight Dollars and Forty Two Cents), which results in an increase to the adjusted Contract amount. The total contract amount up and including Change Order #1 - Final is \$64,662.42.

Very truly yours,



Steven J. Edmond, P.E.  
County Engineer

Attachment  
JCP

cc: Public Works and Buildings & Grounds Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

K:\Users\jonathan\_p\Golf Course\Greens Drainage\Change Orders\CO#1 - BCF\_2014\_06\_03.doc

COUNTY OF PASSAIC

ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 - FINAL

DATE: 5/28/2014

PROJECT TITLE: Preakness Valley Golf Course Greens Drainage Project  
LOCATION: Passaic County Golf Course, Township of Wayne  
DATE OF CONTRACT: March 17, 2014  
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: Turco Golf, Inc.  
212 Orange Ave - P.O. Box 627; Suffern NY 10901

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>DEDUCTIONS - QUANTITIES OF CONTRACT PAY ITEMS</u>					
6	Sod (If and Where Directed Only)	1,000	S.F.	\$2.00	\$2,000.00
1A	Performance and Payment Bond (Beyond Base Bid)	1	L.S.	\$300.00	\$300.00
6A	Sod (If and Where Directed Only)	500	S.F.	\$2.00	<u>\$1,000.00</u>
TOTAL DEDUCTIONS					<u>(\$3,300.00)</u>
<u>ADDITIONS - QUANTITIES OF CONTRACT PAY ITEMS</u>					
4	Greens Drainage - West #10 (Approx. 2,870 SF)	0.334	L.S.	\$15,130.00	\$5,053.42
5	4" Outlet Lines (Beyond the Greens)	52	L.F.	\$15.00	\$780.00
5A	4" Outlet Lines (Beyond the Greens)	57	L.F.	\$15.00	\$855.00
TOTAL ADDITIONS					<u>\$6,688.42</u>
NET CHANGE ORDER (ADDITION)					<u>\$3,388.42</u>

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

SUBTRACT TO THE AMOUNT OF CONTRACT.....		\$3,388.42
ORIGINAL TIME FOR COMPLETION.....	April 30, 2014	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..	None	
NEW DATE FOR SUBSTANTIAL COMPLETION IS.....	April 30, 2014	

2. REASON FOR CHANGE

*Item No. 6 - Sod (If and Where Directed Only):*

Sod was ultimately not required for this project. This resulted in a decrease of the quantity of the pay item Sod (If and where directed only).

*Item No. 1A - Performance and Payment Bond (Beyond Base Bid):*

The Contractors total premium paid for the performance and payment bid (full contract) was reimbursed under pay item No. 1 - Performance and Payment Bond. Therefore, the reimbursement under Pay item No. 1A - Performance and Payment Bond (Beyond Base Bid) was ultimately not required for this project. This resulted in a decrease of the quantity of the pay item 1A - Performance and Payment Bond (Beyond Base Bid).

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140438

## COUNTY OF PASSAIC

ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 - FINAL

DATE: 5/28/2014PROJECT TITLE: **Breakness Valley Golf Course Greens Drainage Project**LOCATION: **Passaic County Golf Course, Township of Wayne**DATE OF CONTRACT: **March 17, 2014**OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERSCONTRACTOR: **Turco Golf, Inc.**  
**212 Orange Ave - P.O. Box 627; Suffern NY 10901**

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*Item No. 6A - Sod (If and Where Directed Only):*

Sod was ultimately not required for this project. This resulted in a decrease of the quantity of the pay item Sod (If and where directed only).

*Item No. 4 - Greens Drainage - West #10 (Approximately 2,870 SF):*

The area of the Greens Drainage located at West #10 was ultimately larger than originally anticipated. This resulted in an increase in the quantity of the pay item Greens Drainage - West #10 (Approximately 2,870 sf).

*Item No. 5 - 4" Outlet Lines (Beyond the Greens):*

The field adjusted quantity of the outlet lines required an increase in the quantity of the pay item 4" Outlet Lines (Beyond the Greens).

*Item No. 5A - 4" Outlet Lines (Beyond the Greens):*

The field adjusted quantity of the outlet lines required an increase in the quantity of the pay item 4" Outlet Lines (Beyond the Greens).

COUNTY OF PASSAIC

ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 - FINAL

DATE: 5/28/2014

PROJECT TITLE: Preakness Valley Golf Course Greens Drainage Project  
LOCATION: Passaic County Golf Course, Township of Wayne  
DATE OF CONTRACT: March 17, 2014  
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: Turco Golf, Inc.  
212 Orange Ave - P.O. Box 627; Suffern NY 10901

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$61,274.00
PREVIOUS ADDITIONS.....	\$0.00
TOTAL.....	\$61,274.00
PREVIOUS DEDUCTIONS.....	\$0.00
NET PRIOR TO THIS CHANGE.....	\$61,274.00
AMOUNT OF THIS CHANGE.....ADD.....	\$3,388.42
CONTRACT AMOUNT TO DATE.....	\$64,662.42

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any maner growing out of the performance of the work.

CONTRACTOR - Turco Golf, Inc.

SIGNATURE  DATE 5/28/14

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Golf Course)

Reviewed By and Recommended  
for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
(Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_  
Pat Lepore, Freeholder - Director



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

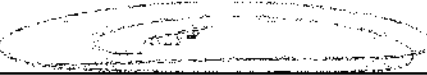
Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

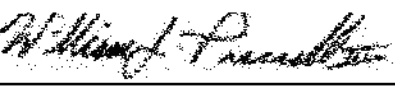
Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140439</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-37						
CAF #	T-22-56-850-000-802						
Purchase Req. #	R4-03938						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY  
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

**WHEREAS** the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

**WHEREAS** said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS** the Freeholder Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditures;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Purchase of a Savin MP C6502SP Copier
Using Agency:	Passaic County Prosecutor's Office
Purchase Price:	\$ 18,659.00
Vendor:	Atlantic, Tomorrows Office
Authority:	NJ State Contract
Contract #:	51464
Account:	Prosecutor's Office Federal Treasury Forfeiture Account
Account #:	T-23-56-850-000-802
Requisition #:	R4-03938

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: June 10, 2014

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$18,659.00

APPROPRIATION: T-23-56-850-000-802

PURPOSE: To authorize the purchase of Various Items by the Passaic County Prosecutor's Office.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF THREE (3) NEW WIRELESS ACCESS POINTS AND WARRANTY FOR 29 EXISTING AND THREE (3) NEW ACCESS POINTS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH MIDDLESEX COUNTY COOPERATIVE AGREEMENT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20140440						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-38						
CAF #	4-01-25-157-001-219						
Purchase Req. #	R4-03927						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING PURCHASE OF THREE (3) NEW WIRELESS ACCESS POINTS AND WARRANTY FOR 29 EXISTING AND THREE (3) NEW ACCESS POINTS FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH MIDDLESEX COUNTY COOPERATIVE AGREEMENT**

**WHEREAS** the Passaic County Office Sheriff's Office has requested the purchase of three (3) wireless access points and warranty for the existing 29 and three (3) new access points from CDW Government, Inc., in the amount of \$3,826.71 through MRESC State Approved Middlesex County Cooperative Agreement #65MCESCCPS 13/14-04; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the applicable Cooperative Agreement and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Freeholder Law and Public Safety Committee has considered this matter and recommended this Resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the above referenced wireless access points and warranty from CDW Government, Inc., for the Passaic County Sheriff's Office in accordance with the terms of the applicable Middlesex County Cooperative Agreement referenced above; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Order.

Dated: June 10, 2014

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,826.71

APPROPRIATION: 4-01-25-157-001-219

PURPOSE: To authorize the purchase of Three (3) New Wireless Access Points and Warranty for Twenty-Nine (29) Existing and Three (3) New Access Points for the Passaic County Sheriff's Office from CDW Government, Inc.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, (Q) 973-247-3310  
 SHERIFF'S DEPT. ATTN: CAROLINE  
 495 RIVER STREET- 2ND FLOOR  
 PATERSON, NJ 07524

REQUISITION Pg: k.38-4	
NO.	R4-03927

SHIP TO	COUNTY OF PASSAIC SHERIFFS DEPT/SGT MAJAGAH 435 HAMBURG TRPK WAYNE, NJ 07470
VENDOR	VENDOR #: 07479 CDW GOVERNMENT, INC. ATTN FRED WILLS 2 CORPORATE DR. SUITE 800 SHELTON, CT 06484

ORDER DATE: 05/23/14  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	QUOTE# FGMN0403 4-29-14 WARRENTY FOR ACCESS POINTS MIDDLESEX COOP13/14-04	4-01-25-157-001-219	2,250.0000	2,250.00
3.00	QUOTE#FGBM577 4-21-14 WIRELESS ACCESS POINTS FOR THE JAIL MIDDLESEX COOP 13/14-04	4-01-25-157-001-219	525.5700	1,576.71
			TOTAL	3,826.71

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140440

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE





CDW.com | 800.594.4339

OE400SPS

### SALES QUOTATION

QUOTE NO.	APP#/REV#	DATE
FGMN043	9332882	4/29/2014

**BILL TO:**  
 COUNTY OF PASSAIC  
 \*\*\*\*VOUCHERS\*\*\*\*  
 401 GRAND ST RM 524

**SHIP TO:**  
 COUNTY OF PASSAIC \*\*\*\*VOUCHERS\*\*\*\*  
 Attention To: GIL BALIST  
 401 GRAND ST RM 524

Accounts Payable  
 PATERSON, NJ 07606-2027

PATERSON, NJ 07505-2027  
 Contact: DENIZ  
 MAJAGAH 973.881.4812

Customer Phone #

Customer P.O. # FGMN043 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
FRED WILLS 866.872.0845		ELECTRONIC DISTRIBUTION	Net 30 Days-Govt State/Local	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	1504549	CISCO SMARTNET 8X5XNBD Mig#: CON-SNT-1-5K Contract.MRESC State Approved Cooperative CO-OP #65MCECCPS 13/14-04 Electronic distribution - NO MEDIA	2,250.00	2,250.00
SUBTOTAL				2,250.00
FREIGHT				0.00
TAX				0.00
<b>TOTAL</b>				<b>2,250.00</b>

US Currency

*Warranty for Access point*

CDW Government  
 230 North Milwaukee Ave.  
 Vernon Hills, IL 60061

Fax: 847.371.7982

Please remit payment to:  
 CDW Government  
 76 Remittance Drive  
 Suite 1515  
 Chicago, IL 60675-1515



CDWG.com | 800.594.4239

OE400SPS

**SALES QUOTATION**

QUOTATION	ACCOUNT NO.	DATE
FGBM677	9332862	4/21/2014

**BILL TO:**  
 COUNTY OF PASSAIC  
 \*\*\*\*VOUCHERS\*\*\*\*  
 401 GRAND STREET ROOM 524

**SHIP TO:**  
 COUNTY OF PASSAIC \*\*\*\*VOUCHERS\*\*\*\*  
 Attention To: GIL BALIST.  
 401 GRAND STREET ROOM 524

Accounts Payable  
 PATERSON, NJ 07524-1901

PATERSON, NJ 07524-1901  
 Contact: DENIZ  
 MAJAGAH 973.881.4812

Customer Phone #

Customer P.O. # FGBM577 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
FRED WILLS 866.872.0845		DROP SHIP-GROUND	Net 30 Days-Govt State/Local	GOVT-EXEMPT
QTY	ITEM NO	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	1519607	CISCO DIRECT AIR-LAP1242G-A-K9 Mfg#: AIR-LAP1242G-A-K9 Contract: MRESC State Approved Cooperative CO- OP #85MCESCCPS 13/14-04	525.57	525.57
SUBTOTAL				525.57
FREIGHT				0.00
TAX				0.00
<b>TOTAL</b>				525.57

*Access print*

CDW Government  
 230 North Milwaukee Ave.  
 Vernon Hills, IL 60061

Fax: 847.371.7992

Please remit payment to:  
 CDW Government  
 75 Remittance Drive  
 Suite 1515  
 Chicago, IL 60675-1515

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF TWENTY-FIVE (25) ADDITIONAL NAMED USERS FOR E-REQUESTER SOFTWARE AND ONE (1) GL SPLIT DISTRIBUTION MODULE FOR THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20140441						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-39						
CAF #	4-01-25-157-001-223						
Purchase Req. #	R4-04100						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING PURCHASE OF TWENTY-FIVE (25)  
ADDITIONAL NAMED USERS FOR E-REQUESTER SOFTWARE AND ONE  
(1) GL SPLIT DISTRIBUTION MODULE FOR THE PASSAIC COUNTY  
SHERIFF'S OFFICE THROUGH STATE CONTRACT**

**WHEREAS** the Passaic County Office Sheriff's Office has requested the purchase of twenty-five additional named users for E-Requester Software and one (1) GL split distribution module, from SHI in the amount of \$8,140.00 through State Contract #77560; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the applicable State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Freeholder Law and Public Safety Committee has considered this matter and recommended this Resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the above referenced services and products from SHI for the Passaic County Sheriff's Office in accordance with the terms of the applicable State Contract referenced above; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Order.

Dated: June 10, 2014

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,140.00

APPROPRIATION: 4-01-25-157-001-223

PURPOSE: To authorize the purchase of Twenty-Five (25) additional named users for E-Requester Software and One (1) GL Split Distribution Module for the Passaic County Sheriff's Office from SHI.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, (Q)973-247-3310  
 SHERIFF'S DEPT. ATTN: CAROLINE  
 495 RIVER STREET- 2ND FLOOR  
 PATERSON, NJ 07524

REQUISITION Pg:k.39-4	
NO.	R4-04100

S H I P  T O	COUNTY OF PASSAIC SHERIFFS DEPT/CAPT PELLINGTON 435 HAMBURG TRPK WAYNE, NJ 07470
V E N D O R	VENDOR #: 08638  SHI 290 DAVIDSON AVENUE SOMERSET, NJ 08873

ORDER DATE: 06/03/14  
 DELIVERY DATE:  
 STATE CONTRACT: 77560  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	QUOTE# 8021781 5-13-14 25 ADDITIONAL LICENSES E-REQUESTER	4-01-25-157-001-223	8,140.0000	8,140.00
			TOTAL	8,140.00

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140441

REQUESTING DEPARTMENT

DATE



GL # 4-01-22-130-001-225

**COUNTY OF PASSAIC**

Contract # 77560

**James Shay**  
 SHERIFF'S DEPT.  
 496 RIVER ST - 2ND FLR  
 PATERSON, NJ 07624  
 United States  
 Phone: 9733895940  
 Fax:  
 Email: jshay@pcsheriff.org

Pricing Proposal  
 Quotation #: 8021781  
 Created On: 5/13/2014  
 Valid Until: 5/30/2014

**Inside Sales Account  
 Manager**

**Nicole Lawrence**  
 290 Davidson Avenue  
 Somerset, NJ 08873  
 Phone: 732-564-8140  
 Fax: 888-896-8860  
 Email: Nicole\_Lawrence@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
<u>E-REQUESTER</u>			
1 25 Additional Named Users (brings the total to 55 total Users) Paperless Business Systems - Part#:	1	\$5,850.62	\$5,850.62
2 GL Split Distribution Module Paperless Business Systems - Part#:	1	\$2,289.38	\$2,289.38
		Total	\$8,140.00

**Additional Comments**

NJ Software State Contract #77560

*Thank you for the opportunity to quote. SHI is a leading reseller of software, hardware, and peripherals. SHI is a 100% Asian-Owned Minority Company.*

*SHI has been working with State and Local Governments for over 15 years. We have a Software Licensing Specialist for every major manufacturer and a hardware and service department to assist with any configuration.*

*Please keep SHI in mind for you future software and hardware needs.*

For Immediate Assistance with quote requests, order inquiries or service, please contact your Inside Sales Team at 1-888-591-3400 or by email: NJGOV@shi.com

*The Products offered under this proposal are subject to the SHI Return Policy posted at [www.shi.com/returnpolicy](http://www.shi.com/returnpolicy), unless there is an existing agreement between SHI and the Customer.*

Zea #

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140441

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

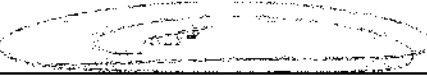
Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

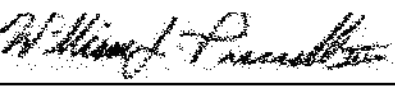
Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO FILE AN APPLICATION WITH THE US DEPARTMENT OF JUSTICE TO RECEIVE FY2014 C.O.P.S. PROGRAM (CHP) GRANT FUNDS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140442</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-40						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014



**RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO FILE AN APPLICATION WITH THE US DEPARTMENT OF JUSTICE TO RECEIVE FY2014 C.O.P.S. PROGRAM (CHP) GRANT FUNDS**

**WHEREAS** the Passaic County Sheriff's Office is desirous of applying to the US Department of Justice, Office of Community Oriented Policing Services, to receive grant funds in connection with a project entitled: "FY2014 C.O.P.S. Hiring Program (CHP) Grant"; and

**WHEREAS** the Passaic County Board of Chosen Freeholders wishes to authorize the Passaic County Sheriff's Office to file the necessary documentation with the US Department of Justice to proceed with the application process as it concerns the above-referenced grant program; and

**WHEREAS** this matter was discussed at the Freeholder Law and Public Safety Committee and recommended to the full Board for approval;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Sheriff's Office to apply for grant funds, accept said funds and execute all required documents as it concerns the FY2014 C.O.P.S. Hiring Program (CHP) Grant; and

**BE IT FURTHER RESOLVED** that all required County officers and employees be and are hereby authorized and directed to take further action and execute such documents as a required to effectuate the purpose of this resolution.

Dated: June 10, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
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Hector C. Lora

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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE CANCELLATION AND UNENCUMBERING OF A 2012 OPEN SPACE TRUST FUND GRANT AWARD TO THE TOWNSHIP OF WEST MILFORD FOR A PROJECT IDENTIFIED AS PHASE II OF WEST BROOK PARK IMPROVEMENTS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PLANNING BOARD

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20140443</b>					
Meeting Date		06/10/2014					
Introduced Date		06/10/2014					
Adopted Date		06/10/2014					
Agenda Item		k-41					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING THE CANCELLATION AND UNENCUMBERING OF A 2012 OPEN SPACE TRUST FUND GRANT AWARD TO THE TOWNSHIP OF WEST MILFORD FOR A PROJECT IDENTIFIED AS PHASE II OF WEST BROOK PARK IMPROVEMENTS**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-12-791 on September 25, 2012 awarding grant funds pursuant to the 2012 Open Space and Farmland Preservation Trust Fund, to various Passaic County municipalities and non-profit organizations; and

**WHEREAS** the Township of West Milford was granted \$77,500.00 for Phase II of the West Brook Park Improvements; and

**WHEREAS** the County has received notification from the Township, a copy of which is attached hereto, that due to fiscal constraints they are unable to honor their portion of the project funding, and therefore request that the County cancel and unencumber this award; and

**WHEREAS** this matter was discussed at the Freeholder Planning & Economic Development Committee and is recommended to the full Board for approval;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the cancellation of the 2012 Open Space Trust Fund grant award made to the Township of West Milford for Phase II of West Brook Park Improvements; and

**BE IT FURTHER RESOLVED** that all necessary Passaic County officers and employees are authorized to take action and

execute all necessary documents to unencumber the \$77,500.00 award, and to further effectuate the terms of this Resolution.

Dated: June 10, 2014

# Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 – 161 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE ADMINISTRATION TO ADVISE THE PASSAIC COUNTY OPEN SPACE GRANT PROGRAM THAT THE TOWNSHIP IS UNABLE TO UTILIZE CERTAIN GRANT FUNDING**

**WHEREAS**, in 2012 the Township of West Milford submitted a grant application for \$150,000 to the Passaic County Open Space Grant fund for improvements to West Brook Park, locally called "The Coffee House"; and

**WHEREAS**, the County of Passaic provided two grants to the Township totaling \$150,000 for this project and requiring a local Township matching funds of \$150,000; and

**WHEREAS**, the first grant for \$ 72,500 was a reallocation of a previous grant awarded to the Township and the Township was able to provide the matching funding in the amount of \$75,000 in the 2013 Capital Improvement Ordinance (2013-10); and

**WHEREAS**, due to the fiscal constraints affecting the Township, the Township was not able to fund the required match of \$77,500 for the second grant and has determined to reprioritize the scope of the grant request to correspond to available funding leaving selected improvements to future funding opportunities; and

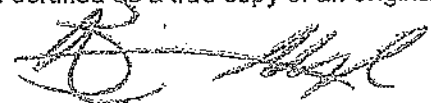
**WHEREAS**, The Township is very appreciative of the support of the Passaic County Board of Chosen Freeholders in providing funding for various open space and park activities in the Township and recognizes the need of the County to expend committed grant funding in an expeditious and equitable manner.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford that that the Township Administration is hereby instructed to notify the County of the inability of the Township to provide the required matching funding for the 2012 West Brook Park Phase II grant due to the fiscal constraints currently impacting on the Township thereby allowing the County to de-obligate the \$77,500 grant, making the funds available for assignment to other Passaic County municipalities; and

**BE IT FURTHER RESOLVED** the Township of West Milford requests that if it is legally and financially possible, the Board of Chosen Freeholders give favorable consideration to reallocating this grant to one or more of the grant applications submitted by the Township of West Milford this year, assuming these applications receive a favorable endorsement through the grant review and approval processes.

Adopted: May 7, 2014

Adopted this 7<sup>th</sup> day of May 2014  
and certified as a true copy of an original.



Antoinette Battaglia, Township Clerk

**Township of Little Falls**  
**Passaic County, New Jersey**  
*Office of The Mayor*

**Darlene Post**  
**Mayor**



Municipal Building  
225 Main Street  
Little Falls, NJ 07424  
Tel No. 973-256-0170  
Fax No. 973-890-4501  
E-Mail: DPost@LFNJ.com

Deborah Hoffman  
Director, Passaic County Department of Economic Development  
Totowa Business Center  
930 Riverview Drive  
Totowa, NJ 07512-1167  
May 29, 2014

Dear Ms. Hoffman,

Thank you for your continued support of the flood mitigation program in the Township of Little Falls. The Disaster Reviver Funds made available through the U.S. Department of Housing and Urban Development provide communities like Little Falls a unique opportunity to implement significant measures that will remove people from harm's way while rebuilding our neighborhoods.

As you know, the Township received an amendment designating \$35,000.00 in funding to permit the Township to engage a project/construction manager to assist in the implementation of the scope of services included in the CDBG-DR sub-recipient Agreement.

This letter is to request that those funds remain in the Township's amended budget allotment for use in engaging project manager as originally intended by the amendment.

At this time we are continuing to mitigate the properties designated in the FEMA and CDBG grant documents. Your consideration of this request would be greatly appreciated.

Very truly yours,



Darlene J. Post  
Mayor

Township of Little Falls

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF NO-COST AMENDMENT TO THE CDBG-DR SUB-RECIPIENT AGREEMENT WITH PASSAIC COUNTY MUNICIPALITY: TOWNSHIP OF LITTLE FALLS TO IMPLEMENT COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) ACTIVITIES AS FUNDED BY THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) DISASTER RECOVERY FUNDING THROUGH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

Official Resolution#	R20140444						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-42						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**AMENDED**  
**RESOLUTION AUTHORIZING THE EXECUTION OF NO-COST**  
**AMENDMENT TO THE CDBG-DR SUB-RECIPIENT**  
**AGREEMENT WITH PASSAIC COUNTY MUNICIPALITY:**  
**TOWNSHIP OF LITTLE FALLS TO IMPLEMENT COMMUNITY**  
**DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-**  
**DR) ACTIVITIES AS FUNDED BY THE US DEPARTMENT OF**  
**HOUSING AND URBAN DEVELOPMENT (USHUD) DISASTER**  
**RECOVERY FUNDING THROUGH THE NJ DEPARTMENT OF**  
**COMMUNITY AFFAIRS**

**WHEREAS**, the Board of Chosen Freeholders of Passaic County adopted resolution R-12-585 on July 17, 2012 to authorize Passaic County to submit an application for \$11,854,865 in grant funds to the NJ Department of Community Affairs for US Housing and Urban Development (USHUD) CDBG-DR funds on behalf of nine municipalities (Borough of Bloomingdale, Borough of Hawthorne, Township of Little Falls, City of Passaic, City of Paterson, Borough of Pompton Lakes, Borough of Totowa, Township of Wayne, and Borough of Woodland Park) impacted by disasters in 2011; and

**WHEREAS**, the County of Passaic has been awarded a grant by the New Jersey Department of Community Affairs (NJDCA) for US Housing and Urban Development (USHUD) Disaster CDBG-DR funds of \$11,854,865 on behalf of those municipalities in Passaic County impacted by disasters during 2011; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders adopted resolution R-12-970 on December 11, 2012 accepting the grant from the New Jersey Department of



Community Affairs (NJDCA) for US Housing and Urban Development (USHUD) Disaster Recovery CDBG-DR funds; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders adopted resolution R-2013-396 on June 11, 2013 authorizing the execution of sub-recipient agreements with the participating municipalities; and

**WHEREAS**, the municipalities of the Borough of Hawthorne, Township of Little Falls, City of Passaic, City of Paterson, Borough of Pompton Lakes, Borough of Totowa, Township of Wayne, and Borough of Woodland Park have requested additional funds to engage a Construction Manager to assist the municipalities in the implementation of their projects; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders adopted Resolution R- 2013-523 on July 16, 2013 to revise the CDBG-DR budget for each participating municipality and Passaic County administration of the grant:

Municipality	Original Grant Amount	Additional Amount for Construction Manager	Total Grant Amount
Bloomingtondale (County Grant)	\$200,000	0	\$200,000
Hawthorne	\$821,602	\$20,000	\$841,602
Little Falls	\$2,000,000	\$35,000	\$2,035,000
Passaic	\$2,000,000	\$40,000	\$2,040,000
Paterson	\$2,000,000	\$75,000	\$2,075,000
Pompton Lakes	\$510,000	\$50,000	\$560,000
Totowa	\$900,000	\$25,000	\$925,000
Wayne	\$2,000,000	\$35,000	\$2,035,000
Woodland Park	\$823,263	\$25,000	\$848,263
Passaic County Administration	\$600,000		\$295,000
<b>Grand Totals</b>	<b>\$11,854,865</b>	<b>\$305,000</b>	<b>\$11,854,865</b>

**WHEREAS**, the Township of Little Falls requested that their sub-recipient agreement be amended to re-program the funding designated for Construction Manager to general project implementation and this budget amendment was made via Passaic County Board of Chosen Freeholder Resolution, R-2013-742 on September 24, 2013 resulting in the following budget; and

Municipality	Original Grant Amount	Construction Manager	Addition to General Project Implementation	Total Grant Amount
Bloomingtondale (County Grant)	\$200,000	0		\$200,000
Hawthorne	\$821,602	\$20,000		\$841,602
Little Falls	\$2,000,000	0	\$35,000	\$2,035,000
Passaic	\$2,000,000	\$40,000		\$2,040,000
Paterson	\$2,000,000	\$75,000		\$2,075,000
Pompton Lakes	\$510,000	0	\$50,000	\$560,000
Totowa	\$900,000	\$25,000		\$925,000
Wayne	\$2,000,000	\$35,000		\$2,035,000
Woodland Park	\$823,263	\$25,000		\$848,263
Passaic County Administration	\$600,000			\$295,000
<b>Grand Totals</b>	<b>\$11,854,865</b>	<b>\$220,000</b>	<b>\$85,000</b>	<b>\$11,854,865</b>

;and

**WHEREAS**, the Township of Little Falls has experienced a change in administration and can no longer implement this program with existing Township employees and is requesting (note attached) that the \$35,000 in funding be reallocated in the budget to the Construction Manager budget line, reprogrammed from the general project implementation budget line, representing no change in their total budget of \$2,035,000; and

**WHEREAS**, the new budget for the CDBG-DR grant will be:

Municipality	Original Grant Amount	Construction Manager	Addition to General Project Implementation	Total Grant Amount
Bloomingtondale (County Grant)	\$200,000	0		\$200,000
Hawthorne	\$821,602	\$20,000		\$841,602
Little Falls	\$2,000,000	0	\$35,000	\$2,035,000
Passaic	\$2,000,000	\$40,000		\$2,040,000
Paterson	\$2,000,000	\$75,000		\$2,075,000

Pompton Lakes	\$510,000	0	\$50,000	\$560,000
Totowa	\$900,000	\$25,000		\$925,000
Wayne	\$2,000,000	\$35,000		\$2,035,000
Woodland Park	\$823,263	\$25,000		\$848,263
Passaic County Administration	\$600,000			\$295,000
Grand Totals	\$11,854,865	\$220,000	\$85,000	\$11,854,865

**WHEREAS**, the source of the additional funds to be included in the amendments to the sub-recipient agreements are from the NJ Department of Community Affairs CDBG-DR grant; and

**WHEREAS**, the objective of the CDBG-DR grant to the County of Passaic is to rebuild safer and stronger communities and implement disaster related activities that address recovery efforts including, but not limited to, property acquisition, substantial rehabilitation, public infrastructure projects and the prevention of further damage to areas affected by flooding; and

**WHEREAS**, this matter was discussed at the Planning and Economic Development Committee on June 4, 2014 and recommended for approval; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Freeholder Director and Clerk to the Board are hereby authorized to execute all agreements, documents and certifications with the two municipalities referenced above and on behalf of the County of Passaic to implement the grant award from the New Jersey Department of Community Affairs under the CDBG-DR Program.

JRS/meg

Date: June 10, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A HEARING TO CONSIDER AMENDMENTS TO SECTIONS VIII OF THE SUBDIVISION AND SITE PLAN RESOLUTIONS AS RECOMMENDED BY THE PASSAIC COUNTY PLANNING BOARD, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140445</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-43						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING A HEARING TO CONSIDER AMENDMENTS TO SECTIONS VIII OF THE SUBDIVISION AND SITE PLAN RESOLUTIONS AS RECOMMENDED BY THE PASSAIC COUNTY PLANNING BOARD**

**WHEREAS**, the Passaic County Planning Board has determined that the benefits of the Corridor Enhancement Program should be extended to all County roads; and

**WHEREAS**, the Passaic County Planning Board on May 8, 2014 adopted a resolution to this end recommending consideration of the amendments to the County Site Plan Resolution and Subdivision Resolution (see copy attached); and

**WHEREAS**, this matter was discussed at the Planning and Economic Development Committee on June 4, 2014 and recommended for approval;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes holding a public hearing on the adoption of the Subdivision and Site Plan Resolution Amendments; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board shall issue notice of the time and place by one publication in a newspaper of general circulation in the county and by the transmission by delivery or by certified mail, at least 10 days prior to such hearing, of a notice of such hearing and a copy of the proposed site plan amendment thereof to the municipal clerk and secretary of the Planning Board and Secretary of the Board of Adjustment of each municipality in the County; and

**BE IT FURTHER RESOLVED** that the hearing should be held July 24, 2014, 2005 at the Prospect Park Municipal Building, 106 Brown Avenue, Prospect Park, New Jersey, at 5:30 P.M. or as soon as the matter can be heard.

Dated: June 10, 2014

## RESOLUTION

WHEREAS in 2005 the Passaic County Planning Board identified a need for a Corridor Enhancement Program to encourage and enhance economic development along the commercial and recreational corridors of Passaic County; and

WHEREAS the Corridor Enhancement Program would serve to bring more business and tourism to Passaic County by providing a better, safer and more attractive environment along the commercial and recreational corridors of the County; and

WHEREAS the Corridor Enhancement Program would increase the safety to the travelling public as well as improve the health and welfare of citizens and visitors to Passaic County by encouraging exercise and pedestrian, bicycle and mass transit usage; and

WHEREAS the Corridor Enhancement Program would improve the health of the various communities in Passaic County by enhancing the corridors which are often downtown areas and making them more conducive to economic development or redevelopment; and

WHEREAS on June 13, 2005 the Passaic County Board of Chosen Freeholders did adopted the necessary amendments to the Passaic County Subdivision Resolution and Passaic County Site Plan Resolution to create the Corridor Enhancement Program and designate specific roads in all 16 municipalities as corridors; and

WHEREAS the Passaic County Planning Board did on July 24, 2008 adopt a Corridor Enhancement Plan Element of the Passaic County Master Plan to implement the Corridor Enhancement Program; and

WHEREAS since 2008 the Passaic County Planning Board has adopted further elements of the Passaic County Master Plan building on the principles identified in the Corridor Enhancement Plan Element; and

WHEREAS the Passaic County Planning Board has determined that the benefits of being a corridor should be extended in equal measure to all County roads.

NOW THEREFORE BE IT RESOLVED that the Passaic County Planning Board recommends to the Passaic County Board of Chosen Freeholders that the Board of Chosen Freeholders hold the necessary public hearing and consider the adoption of the following as an amended section VIII of the Passaic County Subdivision Resolution:

VIII CORRIDOR ENHANCEMENT PROGRAM

A. PASSAIC COUNTY CORRIDOR ENHANCEMENT DISTRICTS

For all major subdivisions located on a County road, the applicant shall be required to make a contribution equal to \$20 per linear foot of frontage on the County Road to the Corridor Enhancement Fund for the District in which it is located. All funds received shall be used in conformance with the Corridor Enhancement Plan element of the Passaic County Master Plan for enhancements to the County right(s)-of-way and on properties fronting the County right(s)-of-way in that District or for area-wide planning. Each town in Passaic County shall be considered a separate District. For subdivisions in two districts, the contribution to each district shall be proportionate to the amount of frontage in each district.

B. PATERSON-HAMBURG TURNPIKE TRANSPORTATION IMPROVEMENT DISTRICT

For all major subdivisions which come under Passaic County Planning Board jurisdiction, which are located on or within 1/4 mile of Paterson-Hamburg Turnpike and for which a traffic study is required, the applicant shall make a contribution proportionate to the percentage of traffic their project will contribute at each intersection to the Paterson-Hamburg Turnpike Transportation District Fund. The contribution shall be based on either the estimated cost of improvements for each intersection as reported to the Passaic County Planning Board by the Passaic County Planning Director on a yearly basis and published on the County website or the actual cost of improvement for any intersection for which there have been improvements in the five years preceding the date the application was received.

The Paterson-Hamburg Turnpike Transportation Improvement District covers all of Paterson-Hamburg Turnpike within the Township of Wayne and includes but is not limited to the intersections of Paterson-Hamburg Turnpike with Terhune Drive, Dawes Highway, Black Oak Ridge Road, Jackson Avenue, Alps Road, Berdan Avenue, Church Lane, Valley Road, Oldham Road and Ratzel Road/Pompton Road.

BE IT FURTHER RESOLVED that the Passaic County Planning Board recommends to the Passaic County Board of Chosen Freeholders that the Board of Chosen Freeholders hold the necessary public hearing and consider the adoption of the following as an amended section VIII of the Passaic County Site Plan Resolution:

VIII CORRIDOR ENHANCEMENT PROGRAM

A. PASSAIC COUNTY CORRIDOR ENHANCEMENT DISTRICTS

For all site plans which come under County Planning Board jurisdiction and are located on a County Road, the applicant shall be required to make a contribution equal to \$20 per linear foot of frontage on the County Road to the Corridor Enhancement Fund for the District in which it is located except that the contribution shall be reduced to \$250 for site plans which are for signage only, for site plans which are for utility upgrades only and for site plans which are for a change of use with no interior or exterior structural changes only and except that contributions shall be reduced to \$250 for site plans which are for antennas attached to existing structures and related facilities only. All funds received shall be used in conformance with the Corridor Enhancement Plan element of the Passaic County Master Plan for enhancements to the County right(s)-of-way and on properties fronting the County right(s)-of-way in that District or for area-wide planning. Each town in Passaic County shall be considered a separate District. For site plans in two districts, the contribution to each district shall be proportionate to the amount of frontage in each district.



B. PATERSON-HAMBURG TURNPIKE TRANSPORTATION IMPROVEMENT DISTRICT

For all site plans which come under Passaic County Planning Board jurisdiction, which are located on or within 1/4 mile of Paterson-Hamburg Turnpike and for which a traffic study is required, the applicant shall make a contribution proportionate to the percentage of traffic their project will contribute at each intersection to the Paterson-Hamburg Turnpike Transportation District Fund. The contribution shall be based on either the estimated cost of improvements for each intersection as reported to the Passaic County Planning Board by the Passaic County Planning Director on a yearly basis and published on the County website or the actual cost of improvement for any intersection for which there have been improvements in the five years preceding the date the application was received.

The Paterson-Hamburg Turnpike Transportation Improvement District covers all of Paterson-Hamburg Turnpike within the Township of Wayne and includes but is not limited to the intersections of Paterson-Hamburg Turnpike with Terhune Drive, Dawes Highway, Black Oak Ridge Road, Jackson Avenue, Alps Road, Berdan Avenue, Church Lane, Valley Road, Oldham Road and Ratzel Road/Pompton Road.

Michael La Place, Director  
Passaic County Planning Board

Stephen Martinique, Chairman  
Passaic County Planning Board

Dated: June 5, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
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Anthony J. De Nova III

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County Counsel

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Clerk Of The Board



## Public Meeting (Board Meeting)

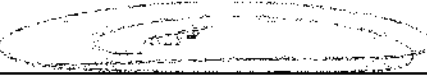
Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

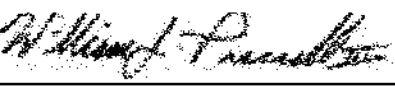
Agenda: RESOLUTION AUTHORIZING TO ADOPT THE NEW COUNTY PARKS, RECREATION AND OPEN SPACE MASTER PLAN, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140446</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-44						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING TO ADOPT THE NEW COUNTY  
PARKS, RECREATION AND OPEN SPACE MASTER PLAN**

**WHEREAS**, the Passaic County Board of Chosen Freeholders had commissioned, via Resolution R-12-140, dated February 28, 2012, and has now reviewed the Parks, Recreation and Open Space Master Plan prepared by T & M Associates, dated October 2013, which recommended policies and improvements to the Passaic County Park System and a vision for its future; and

**WHEREAS**, the New Jersey County and Regional Planning Enabling Act, Section 40:27-4, requires that before adopting any part of a Master Plan, a County Planning Board shall advertise and hold at least one public hearing and provide copies of the proposed Master Plan element at least 20 days prior to that hearing to the municipal clerk and secretary of the planning board of each municipality in the county; and

**WHEREAS**, additionally, the New Jersey Department of Environmental Protection, Department's Green Acres Program requires at least one public hearing both before and after preparation of said plan in order to qualify for matching state funds; and

**WHEREAS**, the Passaic County Planning Board did hold a public hearing on March 20, 2014 at 5:00 PM, at the offices of the Department of Planning and Economic Development, 930 Riverview Drive, Suite 250, Totowa, New Jersey 07512 and did advertise said hearing by a public notice in the North Jersey Herald News on March 9, 2014, which notice also

stated that written comments could be submitted for a period ending April 19, 2014; and

**WHEREAS**, the Passaic County Planning Board did provide copies of the proposed element to the municipal clerk and secretary of the planning board of each municipality by certified hand delivery at least 20 days prior to the hearing and did also post a copy of the proposed element on the web site of Passaic County; and

**WHEREAS**, the Passaic County Planning Board did receive both written comments and verbal comments at the public hearing concerning the Master Plan Element and has directed the County's consultant to revise the Parks, Recreation and Open Space Master Plan in response to the comments; and

**WHEREAS**, the Parks, Recreation and Open Space Master Plan was adopted by the Passaic County Planning Board as an additional element of the Passaic County Master Plan on May 8, 2014;

**NOW, THEREFORE, BE IT RESOLVED** that the Passaic County Board of Chosen Freeholders does hereby endorse and adopt the final Parks, Recreation and Open Space Master Plan; and

**BE IT FURTHER RESOLVED** that this Resolution be spread full in the minutes of the Meeting.

Dated: June 10, 2014



## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Michael La Place / Kathleen M. Caren  
Telephone #: 973-569-4037 / 4049

DESCRIPTION OF RESOLUTION: Authorization to adopt the new County Parks, Recreation and Open Space Master Plan, prepared by T & M Associates, which recommends policies and improvements to the Passaic County Park System and a vision for its future.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \_\_\_\_\_ N/A \_\_\_\_\_

4.

**REQUISITION #** \_\_\_\_\_

5. COMMITTEE REVIEW:	<u>DATE</u>
___ Administration & Finance	_____
___ Public Works / Buildings & Grounds	_____
___ Planning & Economic Development	___6/4/14___
___ Health, Human Services & Community Affairs	_____
___ Law & Public Safety	_____
___ Energy	_____
___ Other Specify: Open Space Advisory Committee County Planning Board adoption	___3/27/14___ ___5/8/14___

6. DISTRIBUTION LIST:

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Counsel
- \_\_\_ Clerk to the Board
- \_\_\_ Procurement

Specify:

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140446

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION SUPPORTING THE BOROUGH OF RINGWOOD'S APPLICATION TO THE TRANSPORTATION ALTERNATIVES PROGRAM (TAP) PROPOSING BICYCLE AND PEDESTRAIN SAFETY IMPROVEMENTS ALONG SKYLINE DRIVE BETWEEN FIELDSTONE AND ERSKINE ROAD THAT CONNECT THE EXISTING NJ TRANSIT PARK-AND-RIDE FACILITY AND COMMERCIAL BUSINESSES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PLANNING BOARD

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20140447</b>					
Meeting Date		06/10/2014					
Introduced Date		06/10/2014					
Adopted Date		06/10/2014					
Agenda Item		k-45					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION SUPPORTING THE BOROUGH OF RINGWOOD'S APPLICATION TO THE TRANSPORTATION ALTERNATIVES PROGRAM (TAP) PROPOSING BICYCLE AND PEDESTRIAN SAFETY IMPROVEMENTS ALONG SKYLINE DRIVE BETWEEN FIELDSTONE DRIVE AND ERSKINE ROAD THAT CONNECT THE EXISTING NJ TRANSIT PARK-AND-RIDE FACILITY AND COMMERCIAL BUSINESSES**

**WHEREAS**, The New Jersey Department of Transportation in partnership with the North Jersey Transportation Planning Authority (NJTPA) released a solicitation for the 2014 Transportation Alternatives Program (TAP) on March 11,2014; and

**WHEREAS**, TAP provides federal funds for community based “non-traditional” projects designed to strengthen the cultural, aesthetic, and environmental aspects of the nation’s intermodal system; and

**WHEREAS**, the TAP program was established by Congress in 2012 under MAP-21, and is funded through a set-aside of the Federal-aid Highway Program; and

**WHEREAS**, the State of New Jersey has made provisions of facilities for bicyclists and pedestrians eligible among other activities relating to transportation enhancements; and

**WHEREAS**, the Borough of Ringwood intends to submit a 2014 Transportation Alternatives Program (TAP) Application for bicycle and pedestrian safety improvements and facilities along Skyline Drive (County Road 692) between Fieldstone Drive and Erskine Road; and

**WHEREAS**, the project is intended to improve bicycle and pedestrian access and safety between the existing New Jersey Transit Park-and-Ride facility, at 1 Cannici Drive and the commercial businesses along Skyline Drive; and



**WHEREAS**, the proposed improvements adhere to the Passaic County Complete Streets Policy and Complete Streets Design Guidelines, developed as part of the Transportation Element of the Passaic County Master Plan; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby supports the Borough of Ringwood in their application to the 2014 Transportation Alternatives Program for bicycle and pedestrian improvements along Skyline Drive between Erskine Road and Fieldstone Drive; and

Dated: June 10, 2014

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$14,550.00

APPROPRIATION: \$4,950.00 - 4-01-20-103-005-219  
\$9,600.00 - Contingent upon necessary funds  
being appropriated in future budgets.

PURPOSE: To authorize a licensing agreement with Golf  
Compete, Inc. d/b/a ForeUP Golf for the use of the  
company's Licensed Technology (software and  
materials) at the Preakness Valley Golf Course for its  
tee time reservation system over the next three years.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

**Glovin, Michael**

---

**From:** Schmookler, Joshua  
**Sent:** Monday, June 09, 2014 9:12 AM  
**To:** Glovin, Michael  
**Subject:** ForeUP Resolution  
**Attachments:** Preakness Valley Golf Course Agreement.pdf

Mike,

The story with the golf resolution is as follows:

In 2009, the golf course contracted with US eDirect for 5 years for a point of sale program. That contract has since expired. In the time since then, the folks at the golf course have identified several shortcomings with the eDirect system.

In pursuing options, we discovered ForeUP Golf, whose system will allow us to resolve many of the issues that have plagued the golf course and our customers. The ForeUP system is vastly superior in many ways. Chiefly, this system will allow us to take reservations on both courses, rather than just the west course as we have today.

If we can, I would like to get this on for Tuesday. Because the sooner we can do the purchase, the sooner we can fix the reservation problem we are having. And given that we are heading full steam ahead into golf season, time is not on our side.

Anyway, the agreement is attached, reflecting a yearly amount of 4,800.00, a one time 150.00 setup/training fee, and a term of 3 years, for a total award of 14,550.00.

The certification of funds should be for the first year only, with later years dependent on funds being allocated.

The account to be used to certify the funds should be 4-01-20-103-005-219

Let me know if you need anything else.

**Joshua Schmookler**  
Passaic County MIS Department

T (973) 754-6855  
D (973) 881-4273  
F (973) 247-3370  
E [joshuas@passaiccountynj.org](mailto:joshuas@passaiccountynj.org)  
<http://www.passaiccountynj.org>



Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140448

## LICENSE AGREEMENT

This License Agreement (this "*Agreement*") is made and entered into effective as of the 29th day of May, 2014 (the "*Effective Date*"), by and between Golf Compete, Inc., a Delaware corporation doing business as Licensor ("*Licensor*") and Passaic County, the owner or operator (the "*Manager*") of Preakness Valley Golf Course located at 209 Totowa Road, Wayne, NJ 07470 (the "*Course*," also referred to herein as "*Licensee*").§

### RECITALS

A. Licensor has developed the Licensed Technology (as defined below) that can be integrated with the point of sale system at the Course that (i) manages tee times on the Course, (ii) manages sales and inventory at the golf course, (iii) allows for online booking of tee times and payment of greens fees via Approved Locations (as defined below) and (iv) markets and advertises the Course through the Approved Locations.

B. Licensee wishes to license from Licensor, and Licensor wishes to grant to Licensee, a license for Licensee to use such Licensed Technology subject to the terms and conditions of this Agreement, and Manager confirms to Licensor that Manager is authorized to enter into this Agreement on behalf of the Course.

### AGREEMENT

NOW, THEREFORE, in consideration of the foregoing and upon the terms and conditions set forth below, the parties hereto agree as follows:

#### 1. DEFINITIONS.

"*Approved Locations*" means [http://www.\[insert golf course website here\]](http://www.[insert golf course website here]) and Licensor's website and mobile applications.

"*Improvement*" means any improvement made by either of the parties hereto, bug fixes, modification, enhancement or any other derivative work of the Licensed Technology created after the Effective Date.

"*Licensee's Business*" means Licensee's operation and management of the Course.

"*Licensed Technology*" means the Software and the Materials.

"*Materials*" means any instructions, manuals or other documentation and materials, including, without limitation, source code for the Software and related comments, white papers, error reports and help files, related to the development, installation, maintenance or use of the Software existing as of the Effective Date.

"*Software*" means Licensor's proprietary software product, including both source code and executable format, in the version that exists as of the Effective Date that is designed to offer one retail product at a time via a web interface which displays the next product in the database

queue upon the trigger of a definable event. The term "Software" also includes Improvements and custom modifications to the Materials.

## 2. LICENSE.

**2.1 License Grant.** Licensor hereby grants to Licensee a non-exclusive, year-to-year, nontransferable, worldwide license to use the Licensed Technology.

**2.2 Approved Locations.** Licensee shall use the Licensed Technology only at the Approved Locations. Licensee may temporarily transfer the Licensed Technology to a different website for testing purposes but in no case for more than twenty-four (24) hours unless Licensee provides Licensor advance notice, in writing, identifying the location of the test site. Licensee acknowledges and agrees that it will purchase an additional license from Licensor if Licensee desires to use the Licensed Technology for commercial purposes on a different site. Any additional licenses required by Licensee will be entered into on terms and conditions negotiated and specified in a separate license agreement between Licensor and Licensee.

**2.3 Restrictions on Use.** Licensee agrees to use the Licensed Technology only for Licensee's Business. Licensee shall not (a) permit any parent, subsidiaries, affiliated entities or third parties to use or have access to the Licensed Technology, (b) process or permit to be processed the data of any other party captured through any site other than the Approved Locations, (c) permit any other party to create any data connections to the Software to use such data for the display, offer, or sale of any retail goods, except that Licensee shall be permitted to push data to third parties whose services are used to facilitate Licensee's Business, which services may include, but are not limited to, merchant processing, product shipping, web analytics, state sales tax reporting or the like or (d) permit, give, or authorize any other party to possess the Licensed Technology source code or executable code, except that Licensee, its employees, and its software programming contractors are permitted to possess, view, and modify the Licensed Technology source code to debug or create Improvements to the Licensed Technology.

## 3. PROPRIETARY RIGHTS.

**3.1 Licensor.** Licensee acknowledges and agrees that as between Licensee and Licensor, except for the license granted under this Agreement, Licensor retains all right, title and interest in and to the Licensed Technology and any Improvement created by or for Licensor, including any Improvements created by Licensee after the Effective Date, and all copyright, trade secret, trademark, patent and other intellectual property rights therein.

**3.2 General.** Each party hereto hereby reserves all intellectual property rights not expressly granted hereunder. Except as expressly provided otherwise herein, this Agreement will not be construed to assign or transfer from either party hereto to the other party any intellectual property rights developed or acquired after the Effective Date.

**4. TECHNICAL TRANSFER.** Within three (3) days after the Effective Date, Licensor shall deliver to Licensee one (1) copy of the Licensed Technology in the format requested by Licensee.

**5. LICENSE FEE (TEE SHEET, POS, ONLINE BOOKING, MARKETING).** In consideration of the license granted in Section 2.1, Licensee shall pay Licensor an annual license fee of Four Thousand Eight Hundred Dollars (\$4,800.00) ("*License Fee*"), which shall be due and payable each year on the anniversary of the Effective Date. A One-Time setup and training fee of One Hundred and Fifty Dollars (\$150.00) will be due on the Effective Date. The License Fee payable under this Section 5 is exclusive of, and Licensee shall pay and hold Licensor harmless from, any local, state, federal or foreign sales, use, value-added, excise, customs, export, import or similar taxes or duties that may be imposed by any jurisdiction (other than taxes on the net income of Licensor).

**6. CONFIDENTIAL INFORMATION.**

**6.1 Obligations.** The parties hereto acknowledge and agree that proprietary or nonpublic information disclosed by one party (the "*Disclosing Party*") to the other party (the "*Receiving Party*"), directly or indirectly, which information is marked as "proprietary" or "confidential" or, if disclosed orally, is designated as confidential or proprietary at the time of disclosure and is summarized in writing within thirty (30) days of disclosure, constitutes the confidential and proprietary information ("*Confidential Information*") of the Disclosing Party. The Receiving Party shall retain in confidence and not disclose to any third party any Confidential Information of the Disclosing Party without the Disclosing Party's express written consent, and the Receiving Party shall not use such Confidential Information except to exercise the rights and perform its obligations under this Agreement. Without limiting the foregoing, each party shall use at least the same procedures and degree of care which it uses to protect its own Confidential Information of like importance, and in no event less than reasonable care.

**6.2 Exceptions.** Notwithstanding the foregoing, Confidential Information will not include information to the extent that, in each case, such information, as demonstrated by written documentation:

(a) was already known by the Receiving Party, to the extent such information was so known by the Receiving Party without an obligation of confidentiality, at the time of disclosure hereunder;

(b) was generally available to the public or otherwise part of the public domain at the time of its disclosure to the Receiving Party hereunder;

(c) became generally available to the public or otherwise part of the public domain after its disclosure and other than through any act or omission of the Receiving Party in breach of this Agreement; or

(d) was subsequently lawfully disclosed to the Receiving Party after the Effective Date by a person other than a party or developed by the Receiving Party without reference to any information or materials disclosed by the Disclosing Party.

**6.3 Required Disclosure.** Nothing in this Agreement shall prohibit either party from disclosing Confidential Information of the other party if legally required to do so by judicial or governmental order or by deposition, interrogatory, request for documents, subpoena, civil investigative demand or similar process in a judicial or governmental proceeding ("*Required*

*Disclosure*"); provided that the disclosing party shall (a) give the other party prompt written notice of such Required Disclosure prior to disclosure, (b) cooperate with the other party in the event that it elects to contest such disclosure or seek a protective order with respect thereto and (c) in any event only disclose the exact Confidential Information, or portion thereof, specifically requested by the Required Disclosure.

**6.4 No Licenses or Warranties for Confidential Information.** All Confidential Information shall remain the property of the respective Disclosing Party. Except as otherwise provided in this Agreement, no license under any intellectual property right is granted or implied by the conveying of Confidential Information to Receiving Party. None of the Confidential Information which may be disclosed by Disclosing Party shall constitute any representation, warranty, assurance, guarantee, or inducement by Disclosing Party of any kind and, in particular, with respect to the non-infringement of any intellectual property rights, or other rights of third persons or of Disclosing Party.

**6.5 Injunctive Relief.** In the event of breach of this Section 6, the non-breaching party may have no adequate remedy at law and will be entitled to seek immediate injunctive and other equitable relief, without the necessity of showing actual money damages.

## 7. COVENANTS OF THE PARTIES.

**7.1** The parties hereto covenant and agree with respect to the following matters during the term of this Agreement:

(a) No Restrictions on Other Activities. Except as otherwise specifically provided herein, neither party hereto is restricted from engaging into relationships with other clients or customers or from generating revenue from advertising on its website or mobile applications and, except as specifically provided herein, all revenues generated by each party will be retained by such party.

(b) Indemnification. Manager agrees to defend, indemnify and hold harmless Licensor and its affiliates, officers, directors, agents and employees, from and against any claims, lawsuits, investigations, penalties, damages, losses or expenses arising out of or relating to the use by golfers of the Software, it being understood that the Manager is to bear all risks associated with Course conditions and risks associated with golfers playing the Course.

(c) Manager will provide Licensor with live access to the Course's tee sheet, so that users of Licensor's website and/or mobile applications can view available tee times at the Course by accessing such website and/or mobile applications.

**7.2 From Licensor.** Licensor makes the following representations and warranties to Licensee, each of which is true and correct as of the Effective Date and shall continue to be true and correct at all times during the term of this Agreement (as set forth in Section 9.1):

(a) No Conflicting Agreements. Licensor is not currently obligated nor will it assume any future obligation under any contract (including without limitation any license,

covenant or commitment of any nature) or other agreement, instrument or arrangement that could conflict with its material obligations under this Agreement.

(b) Right to License. Licensor owns all right, title and interest in and to the Licensed Technology. Licensor has the full right to grant to Licensee the license granted under this Agreement, and Licensee's right to exercise such license will be unrestricted (except by the terms of the license). The Licensed Technology provided to Licensee under this Agreement is the most current version of the Licensed Technology and is comprehensive of all available materials related to the Software.

(c) No Infringement. The Licensed Technology does not and will not infringe or violate any copyright, trade secret, patent, trademark or other proprietary right of any third party. There are no liens, encumbrances or claims pending or threatened against Licensor or, to Licensor's knowledge, anyone else, that relate to the Licensed Technology.

**7.3 Warranty Disclaimer.** EXCEPT AS EXPRESSLY PROVIDED OTHERWISE IN THIS AGREEMENT, LICENSOR DOES NOT MAKE ANY OTHER WARRANTIES WHATSOEVER, EITHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, WITH RESPECT TO THE LICENSED TECHNOLOGY, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. ALL SUCH WARRANTIES ARE HEREBY EXPRESSLY DISCLAIMED.

## **8. LEGAL RIGHTS.**

**8.1 Limitation on Liability.** Licensor shall not be liable to Licensee for indirect, special, incidental, exemplary or consequential damages (including, without limitation, lost profits) related to this Agreement or resulting from Licensee's use or inability to use the Licensed Technology, arising from any cause of action whatsoever, including contract, warranty, strict liability or negligence, even if Licensor has been notified of the possibility of such damages.

**8.2 Limitation on Recovery.** Under no circumstances shall the liability of Licensor to Licensee, under this Agreement, exceed the amounts paid by Licensee to Licensor under this Agreement.

**8.3 Indemnification.** Licensor shall indemnify and hold harmless Licensee from and against any claims, including reasonable legal fees and expenses, based upon infringement of any United States copyright or patent by the Licensed Technology. Licensee agrees to notify Licensor of any such claim promptly in writing and to allow Licensor to control the proceedings. Licensee agrees to cooperate fully with Licensor during such proceedings. Licensor shall defend and settle at its sole expense all proceedings arising out of the foregoing. In the event of such infringement, Licensor may replace, in whole or in part, the Licensed Technology with a substantially compatible and functionally equivalent computer program or modify the Licensed Technology to avoid the infringement.



**8.4 Prosecution of Infringers.** During the term of this Agreement, Licensor and Licensee shall give each other written notice of any acts of infringement related to the Licensed Technology of which Licensor or Licensee has knowledge.

**8.5 Sole Remedy.** Licensor's performance under this Section 8 shall be Licensee's sole and exclusive remedy in the event of infringement or misappropriation of any copyright, patent, trademark, trade secret or any other intellectual property rights of any third party by the Licensed Technology.

## 9. TERM AND TERMINATION.

**9.1 Term.** This Agreement will be effective as of the Effective Date and will continue in full force and effect for a term of three (3) years ("**Expiration Date**"). Unless Licensee provides written notice of termination to Licensor at least sixty (60) days prior to the Expiration Date, this Agreement will automatically renew for an additional one (1) year term and will continue in full force and effect unless and until this Agreement is otherwise terminated as provided in Section 9.2 below. Licensee's obligation to pay the annual Licensee Fee becomes absolute fifty-nine (59) days prior to the then current Expiration Date.

**9.2 Termination.** Each party hereto shall have the right to terminate this Agreement and the license granted herein upon the occurrence the following events:

(a) In the event the other party hereto violates any material provision of this Agreement;

(b) In the event the other party hereto (i) terminates or suspends its business, (ii) becomes subject to any bankruptcy or insolvency proceeding under Federal or state statute, (iii) becomes insolvent or subject to direct control by a trustee, receiver or similar authority, or (iv) has wound up or liquidated, voluntarily or otherwise (together with 9.2(a), each an "**Event of Default**"); or

(c) In the event that Licensor determines that Licensor cannot continue to provide the Licensed Technology to Licensee for any reason at any time during this Agreement, Licensor may terminate this Agreement by providing at least four (4) weeks' written notice to Licensee.

**9.3 Notice and Opportunity to Cure.** Upon the occurrence of an Event of Default, the non-defaulting party shall deliver to the defaulting party a Notice of Intent to Terminate that identifies in reasonable detail the Event of Default. If the Event of Default remains uncured for thirty (30) days, the non-defaulting party may terminate this Agreement and the license granted herein by delivering to the defaulting party a Notice of Termination that identifies the effective date of the termination, which date shall not be less than thirty (30) days after the date of delivery of the Notice of Intent to Terminate.

**9.4 Proration and Refunds.** Upon the occurrence of the event indicated in Section 9.2(c) or upon any Event of Default caused by Licensor, Licensor shall refund to Licensee an amount equal to the Licensee Fee paid for the then current term divided by 365 days, multiplied

by the number of days remaining in the then current term as of the license termination date. No refund shall be issued to Licensee for any Event of Default caused by Licensee.

**9.5 Procedure.** Within ten (10) days after termination of the license, Licensee shall return to Licensor, at Licensee’s sole expense, the Licensed Technology and all copies thereof, delete or destroy all other copies of the Licensed Technology, and deliver to Licensor a certification, in writing signed by an officer of Licensee, that the Licensed Technology has been returned, all copies deleted or destroyed, and its use discontinued.

**10. GENERAL PROVISIONS.**

**10.1 Notices.** Any notice to be given under this Agreement shall be in writing and may be effected by personal delivery or by e-mail or facsimile that provides confirmation of delivery, or by next day delivery through Federal Express or other reputable, overnight courier service, in each case delivered or addressed as set forth below, or to such other address or number as to which a party may provide notice hereunder:

if to Licensor: Golf Compete INC.  
815 W. 1250 S.  
Orem, UT 84058

if to Manager: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**10.2 No Assignment.** Neither this Agreement, nor any rights under this Agreement, may be assigned or otherwise transferred by either party, in whole or in part, whether voluntary, or by operation of law, without the prior written consent of the other party; however, Licensor may assign, without such consent, all its rights and obligations under this Agreement to a wholly-owned subsidiary, or to an entity that succeeds to substantially all of the business or assets of Licensor through merger, acquisition or similar transaction. Subject to the foregoing, this Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns.

**10.3 Independent Contractors.** In performing this Agreement, each of the parties will operate as, and have the status of, an independent contractor. This Agreement does not create any agency, employment, partnership, joint venture, franchise or other similar or special relationship between the parties. Neither party will have the right or authority to assume or create any obligations or to make any representations, warranties or commitments on behalf of the other party or its affiliates, whether express or implied, or to bind the other party or its affiliates in any respect whatsoever.

**10.4 Governing Law.** This Agreement shall be governed by and construed under, and the legal relations between the parties hereto shall be determined in accordance with, the laws of the State of Utah, without giving effect to such state’s conflicts of law principles. The parties hereto hereby submit to the personal jurisdiction of, and agree that any legal proceeding with

respect to or arising under this Agreement shall only be brought in federal and state courts located in Salt Lake City, Utah as the case may be.

**10.5 Severability.** If any provision of this Agreement or portion thereof is determined by a court of competent jurisdiction, or declared under any law, rule or regulation of any government having jurisdiction over the parties hereto, to be invalid, illegal or otherwise unenforceable, then such provision will, to the extent permitted by the court or government not be voided but will instead be construed to give effect to its intent to the maximum extent permissible under applicable law, and the remainder of this Agreement will remain in full force and effect according to its terms.

**10.6 Entire Agreement; Modification; Waiver.** This Agreement constitutes the entire agreement of the parties concerning its subject matter and supersedes any and all prior or contemporaneous, written or oral negotiations, correspondence, understandings and agreements, between the parties respecting the subject matter of this Agreement. No supplement, modification or amendment to this Agreement shall be binding unless evidenced by a writing signed by the party against whom it is sought to be enforced. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

**10.7 Execution; Counterparts.** This Agreement shall not be binding in whole or in part upon the parties unless and until duly executed by or on behalf of both parties hereto, in which event this Agreement shall be effective as of the Effective Date. This Agreement may be executed in counterparts, each of which shall be deemed to be an original instrument enforceable in accordance with its terms and all of which shall constitute but one and the same agreement of the parties.

*[Remainder of page intentionally left blank]*

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers or representatives as of the Effective Date.

**LICENSOR:**

**LICENSEE:**

GOLF COMPETE, INC.,  
DBA FOREUP

PASSAIC COUNTY

By: \_\_\_\_\_

Name: Joel Ragar

Title: CEO

Date:

By: \_\_\_\_\_

Name: Joshua Schmookler

Title:

Date:

**Needed Payment Information:**

Payment amount dues are billed on the 1<sup>st</sup> of each month. A confirmation of each payment will be emailed to provided customer email; \_\_\_\_\_ (email address).  
ForeUP *only* takes payment in two forms; Credit Card or ACH.

**Credit Card:**

Card Number: \_\_\_\_\_

Exp: \_\_\_\_\_ CVV: \_\_\_\_\_

-Or-

**ACH:**

Bank Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Routing Number: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

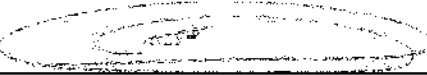
Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING LICENSING AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND GOLF COMPETE, INC.

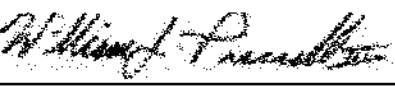
THIS RESOLUTION WAS REQUESTED BY:

GOLF COURSE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140448</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-46						
CAF #	4-01-20-103-005-219						
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING LICENSING AGREEMENT BY  
AND BETWEEN THE COUNTY OF PASSAIC AND GOLF  
COMPETE, INC.**

**WHEREAS** the Preakness Valley Golf Course, which is owned by the County of Passaic and operated by the Passaic County Parks Department, has run into some difficulties, problems and shortcomings with its computerized tee time reservation system; and

**WHEREAS** the Passaic County MIS Department has investigated the situation and is recommending that the County purchase computer software and materials from Golf Compete, Inc., doing business as ForeUP Golf, of Orem, Utah for a three year period at the rate of \$4,800 per year plus a one-time setup and training fee of \$150.00 (copy of recommendation and agreement attached hereto and made a part hereof); and

**WHEREAS** this purchase is under the bid quote threshold and is an exception to the Local Public Contracts Law (N.J.S.A. 40A:11-5(d)(d) inasmuch as it is a purchase of proprietary software; and

**WHEREAS** this matter was reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its June 2, 2014 meeting at which time it was recommended to the full Board; and

**WHEREAS** a certification is attached hereto which indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Licensing Agreement by and between the County of Passaic and Golf Compete, Inc. d/b/a ForeUP Golf for the use of the company's Licensed Technology (software and materials) at the Preakness Valley Golf Course for its tee time reservation system over the next three years at the rate of \$4,800.00 per year plus a one-time set up and training fee of \$150.00.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board as well as the County Counsel be authorized to execute the License Agreement on behalf of the County of Passaic.

Dated: June 10, 2014

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

- 1). NAME OF REQUESTER & Tel #: Darryl Sparta 973-202-3368
- 2). DESCRIPTION OF RESOLUTION: Over Threshold  
 Polaris Sales, Inc.  
 2100 Highway 55  
 Medina, MN 55340  
 Ranger Diesel 4x4diesel engine they are to be used by our Park Attendants for transportation during patrols. Specifically to be used for the trails network State Contract # 84244

3). CERTIFICATION INFORMATION:

**AMOUNT OF EXPENDITURE: \$ 38,886.37**

**REQUISION:# R4-03775     \$ 38.886.37**

**BUDGET ACCOUNT # C-04-55-103-000-901**

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:

	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input checked="" type="checkbox"/> Public Works / Buildings & Grounds	<u>6/2/2014</u>
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other     Specify: _____	_____

5. DISTRIBUTION LIST:

- Administration
  - Finance
  - Counsel
  - Clerk to Board
  - Other(s)
- Specify: \_\_\_\_\_

Introduced on:     June 10, 2014  
 Adopted on:       June 10, 2014  
 Official Resolution#: R20140449



COUNTY OF PASSAIC  
 PASSAIC, PARKS DEPT  
 973-881-4832  
 209 TOTOWA ROAD  
 WAYNE, NJ 07470

REQUISITION	
NO.	R4-03925

SHIP TO	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
VENDOR	POLARIS SALES, INC. 2100 HIGHWAY 55 MEDINA, MN 55340 VENDOR #: 11082

ORDER DATE: 05/23/14  
 DELIVERY DATE:  
 STATE CONTRACT: 84244  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00/EA	Ranger Diesel 4x4, diesel engine, full size poly sport roof	C-04-55-103-000-901	12,569.4300	25,138.86
1.00/EA	Ranger Crew Diesel full size poly sport roof For use in the Parks Dept.	C-04-55-103-000-901	13,747.5100	13,747.51
			TOTAL	38,886.37

Introduced on: June 10, 2014  
 Adopted on: June 10, 2014  
 Official Resolution#: R20140449

  
 \_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

June 6, 2014

Michael Glovin, Esq.  
Law Department  
401 Grand Street  
Paterson, N.J. 07505

Dear Mike:

The county is supporting the placement of park attendants throughout the park system. In order to provide mobility for these attendants the public works committee approved the purchase of three all terrain vehicles. These vehicles will be used as needed primarily in Garret Mountain and Rifle Camp Park. The vendor is a state contract vendor namely Polaris Sales, Inc., 2100 Highway 35, Medina, MN 55340.

I am recommending that the following vehicles be purchased:

2 Ranger 4x4 diesel engine, full size poly sport roof trucks @ \$12,569.43 for a total of \$25,138.86 and

1 Ranger Crew diesel full size poly sport roof @ \$13,747.51

If you need any further information, please feel free to contact me.

Very truly yours,

Nick Roca, Director  
Parks and Golf Course

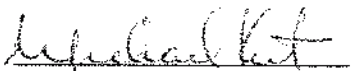
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$38,886.37

APPROPRIATION: 4-01-44-900-003-000

PURPOSE: To authorize the purchase of three (3) Ranger Diesel Vehicles needed for the Preakness Valley Golf Course from Polaris Sales, Inc.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

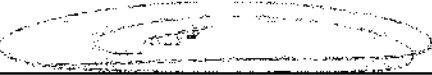
Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

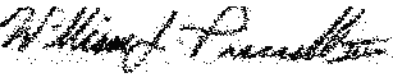
Agenda: RESOLUTION AUTHORIZING PURCHASE OF THREE RANGER DIESEL VEHICLES NEEDED FOR THE PASSAIC COUNTY PARKS DEPARTMENT FROM POLARIS SALES, INC. THROUGH STATE CONTRACT

THIS RESOLUTION WAS REQUESTED BY:  
PARKS & RECREATION DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140449</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-47						
CAF #	C-04-55-103-000-901						
Purchase Req. #	R4-03775						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

Res-Pg:k.47-2

**RESOLUTION AUTHORIZING PURCHASE OF THREE  
RANGER DIESEL VEHICLES NEEDED FOR THE PASSAIC  
COUNTY PARKS DEPARTMENT FROM POLARIS SALES,  
INC. THROUGH STATE CONTRACT**

**WHEREAS** the Passaic County Parks Director is requesting permission to purchase three Ranger diesel vehicles for use by the Park Attendants for transportation during patrols on the trails network at the Passaic County Parks Department; and

**WHEREAS** after soliciting quotations from various vendors the said Parks Director is reporting that the lowest quotation for the needed vehicles can be supplied by Polaris Sales, Inc., 2100 Highway 55, Medina, Minnesota 55340, under State Contract #84244 in the amount of \$38,886.37, as indicated in more detail in their proposal which is attached hereto and made a part hereof; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Public Works and Buildings & Grounds Committee has considered this matter at the June 2, 2014 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby

the attached correspondence in accordance with the terms of the applicable State Contract; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: June 10, 2014



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

June 9, 2014

Steven J. Edmond, P.E.

*County Engineer*

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Re Professional Energy Consulting and Engineering Services  
Energy Savings Improvement Program  
Martin Luther King Building, 80 Hamilton Street, Paterson  
Court House Complex, 63, 71, 77 Hamilton Street, Paterson  
Administration Building, 401 Grand Street, Paterson  
Sheriff/Taxation Building, 435 Hamburg Turnpike, Wayne  
Prosecutor's Office Building, 30 King Road, Totowa  
Preakness Healthcare center, 305 Oldham Road, Wayne  
Contract Modification Design Services – Concord Engineering

Members of the Board:

As part of the design of the above referenced project, the Consultant was requested to perform extra work outside the original work. This work consisted of analyzing the emergency power requirements of Preakness Healthcare and determining if the proposed combined power and heat plant for Preakness Healthcare along with the emergency generator can provide emergency power for the entire facility. Concord Engineering has provided a proposal to perform this additional work in the amount of \$8,450.00. Copy of this proposal is attached.

The above referenced matter was discussed at the Energy and Sustainability Committee meeting of May 29, 2014 and a contract modification to Concord Engineering is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution modifying the contract for Energy Savings Improvement Plan to Concord Engineering in the amount of \$8,450.00 to include the additional work and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.  
County Engineer

SJE:ibm

Attachment

cc: County Administrator  
County Counsel  
Finance Director

Introduced on: June 10, 2014  
Adopted on: June 10, 2014  
Official Resolution#: R20140450



June 6, 2014

Mr. Steve Edmond, PE  
 Passaic County Engineer  
 401 Grand Street, Room 524  
 Paterson, New Jersey 07505-2023  
[steveec@passaiccountynj.org](mailto:steveec@passaiccountynj.org)  
*-sent via email only*

**RE: PROPOSAL FOR COUNTY OF PASSAIC  
 ADDITIONAL PROFESSIONAL SERVICES IN SUPPORT OF THE  
 PASSAIC COUNTY ENERGY SAVINGS IMPROVEMENT PROGRAM –  
 PREAKNESS CENTER EMERGENCY ELECTRICAL LOAD EVALUATION  
 CONCORD PROJECT No: 1P13170.00 (1P14234.00), REV 1**

Dear Mr. Edmond:

Thank you for this opportunity to provide our proposal for additional professional services for the above-referenced project. In this proposal, we have included a brief description of the project, the scope of services we will provide, and the professional fees and project-related expenses associated with completing our services.

### PROJECT DESCRIPTION

Concord Engineering is currently providing professional services for County in regards to updating the County energy audits completed through Local Government Energy Audit program and developing a request for proposal for an energy services company. In updating the energy audits, the County has requested Concord Engineering further review the possibility of a combined heat and power plant or alternative electric generation system for the Preakness Healthcare Center in Wayne, NJ that will provide emergency power for the entire facility. As part of this effort, Concord Engineering will be required to complete the "Scope of Services" as described below.

### SCOPE OF SERVICES

Concord Engineering will complete the following services in developing a load analysis report for the Preakness Healthcare Center in Wayne, NJ:

- Perform site survey to review existing electrical distribution (emergency and normal) for analysis purposes.
- Obtain 15-minute interval data from the utility (if available) and review for potential spikes or low points that would affect operation or sizing of electric generation equipment.
- Review existing drawing documentation such as electrical single line diagram to advice on tie-in points and additional gear.
- Complete an "Emergency Equipment Schedule" based on the existing loads tied into the existing emergency generator and create an additional schedule identifying the future loading if the entire facility was backed up by emergency power.

Introduced on: June 10, 2014

Adopted on: June 10, 2014

Official Resolution #: R20140450

320 South Burnt Mill Road, Voorhees, NJ 08043 P: (856) 427-0200 F: (856) 427-6529



- Review potential heating, cooling and domestic hot water loads for the facility and how these can be offset by additional cogeneration from what was recommended in the audit update by Concord Engineering.
- Provide a review and recommendation of possible locations for potential emergency power equipment and identify any potential issues affecting the installation.
- Identify any potential rebates, grants or incentives available to the County for installation of recommended systems.
- Provide an order of magnitude estimate of probable construction cost for recommended alternative systems.
- Preparation of report in letter format detailing our findings and providing recommendations to the County.
- Attendance at review meeting with County personnel to review findings and recommendations.

### PROPOSAL ASSUMPTIONS / EXCLUSIONS

We have made the following assumptions/exclusions in the preparation of this proposal:

- Site Surveys are limited to one (1) survey at the facility during normal business hours 8 AM to 4:30 PM, Monday through Friday.
- The County will provide Concord Engineering with any available existing drawing documentation indicating the mechanical and electrical systems at the facility.
- Basic analysis will comprise of the following alternatives:
  - Alternate 1: CHP System Sized for Entire Facility Emergency Load
  - Alternate 2: CHP System, New Generator and Existing Generator for Entire Facility Emergency Load
  - Alternate 3: Alternative Electric Generation System and Existing Generator for Entire Facility Emergency Load

Introduced on: June 10, 2014  
Adopted on: June 10, 2014

Official Resolution # R20140150

320 South Burnt Mill Road, Voorhees, NJ 08043 P: (856) 427-0200 F: (856) 427-6529

**PROFESSIONAL FEES AND PROJECT RELATED EXPENSES**

The additional services described above shall be performed on a fixed fee basis as noted below:


Project Fee Structure	Cost
Load Analysis and Reporting	\$ 8,450

Fees stated above shall be invoiced monthly commensurate with services completed. Reimbursable expenses such as travel, express mailing, and reproduction of documents are included in the above fees. We ask that you kindly acknowledge your written acceptance by signing where indicated and return one (1) copy to our office. Certainly, if you have questions or require additional information, please call me at 856-427-0200.

Best regards,

CONCORD ENGINEERING GROUP

Approved:



John Marchiafava, PE, CEM, CGD  
Engineering Manager, Commercial

\_\_\_\_\_  
Mr. Steve Edmond, PE  
Passaic County Engineer

JAM

Date: \_\_\_\_\_

cc: Tom Xenakis, PE, Larry Hart, Mary Juliana – Concord Engineering, Project File.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,450.00

APPROPRIATION: C-04-55-991-010-902

PURPOSE: To amend contract with Concord Engineering as it concerns providing Professional Energy Consulting and Engineering Services pertaining to the Energy Savings Improvement Program for Preakness Center Emergency Electrical Load Evaluation.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
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Anthony J. De Nova III  
Administrator

William J. Pascrell, III, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO AN AWARD MADE TO CONCORD ENGINEERING AS IT CONCERNS PROVIDING PROFESSIONAL ENERGY CONSULTING AND ENGINEERING SERVICES TO PASSAIC COUNTY

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140450</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-48						
CAF #	C-04-55-991-010-902						
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

**RESOLUTION AUTHORIZING AN AMENDMENT TO AN  
AWARD MADE TO CONCORD ENGINEERING AS IT  
CONCERNS PROVIDING PROFESSIONAL ENERGY  
CONSULTING AND ENGINEERING SERVICES TO PASSAIC  
COUNTY**

**WHEREAS** the Board of Chosen Freeholders of Passaic County adopted Resolution 2013-813 on October 22, 2013, awarding a contract to Concord Engineering to provide professional energy consulting and engineering services pertaining to the Energy Savings Improvement Program for Six County-owned Facility Complexes;

**WHEREAS** it is necessary to amend this award to include additional professional services regarding this program, specifically Preakness Center Emergency Electrical Load Evaluation; and

**WHEREAS** Concord Engineering has submitted a proposal dated June 5, 2014 which is attached hereto and made part thereof, to provide the services for an additional fee of \$13,500.00; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of Passaic County that pursuant to the terms set forth above, it hereby amends the award to Concord Engineering authorized on October 22, 2013 by Resolution R2013-813 as it concerns the provision of consultant services in support of the Passaic County Energy Savings

Improvement Program, and specifically the Preakness Center  
Emergency Electrical Load Evaluation; and

**BE IT FURTHER RESOLVED** that the necessary  
Passaic County officers and employees are hereby authorized  
to take such action and execute documents as required to  
effectuate the terms of this resolution.

Dated: June 10, 2014

STANDARD CERTIFICATION DECLARATION FOR AN EXTRAORDINARY UNSECIFIABLE SERVICE

TO: The Board of Chosen Freeholders of the County of Passaic

DATE: June 9, 2014

Please accept the following as a request for your approval of a resolution authorizing a contract to be executed as follows:

Firm: Luminosity, Inc.  
Cost: Not to exceed \$63,360.00  
Duration: Four (4) months from contract award  
Purpose: The preparation of a jail population study which assess and identify opportunities to improve criminal justice system efficiency and effectiveness and recommend practical and quantifiable strategies to reduce unnecessary detention while maintaining public safety and the integrity of the judicial process.

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C 5:34-2.3(b)] I do hereby certify to the following:

1. The consultant (Luminosity, Inc.) will prepare a population management study regarding the Passaic County Jail, which will include extensive consultation with the staff of the Jail, as well as efforts to enlist the cooperation of various other participants, including but not necessarily limited to representatives of the court system, the County Prosecutor and Public Defender.
2. The contemplated population management study will be undertaken in accordance with a settlement previously reached between the County of Passaic (and related defendants) and counsel for a class of plaintiffs in litigation entitled *Colon, et als v. County of Passaic et als*, venued in the United States District Court for the District of New Jersey. Pursuant to the terms of that settlement (as approved by the Hon. Dennis M. Cavanaugh, U.S.D.J.), the County is required to commission such a study "if the average monthly population of the [jail] exceeds one thousand and twenty-two (1022) inmates for four (4) or more months out every six (6) months (on a rolling basis).

3. The services are of such a specialized and qualitative nature that the performance of the services cannot reasonably be described by written specifications because the complexity of the various factors contributing to the jail population, and the necessity that the consultant possess a broad range of knowledge and sophistication in working with multiple government entities within the State of New Jersey and balancing often diverging demands.
4. In identifying an appropriate vendor to perform the services enumerated above, consultation was had with representatives of other counties in the State of New Jersey that had commissioned similar studies in the past. As a result of those consultations, it was learned that the County of Mercer and the County of Camden had both previously retained Luminosity, Inc. to prepare the studies that they required. It was also learned that the County of Union was also retaining Luminosity for the same purpose. No other potential vendors were identified during the course of our research and consultation. Accordingly, no other quotes were solicited or submitted.
5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1, et seq., and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

Respectfully,



*Michael Tolerico, 6/9/14*

Name: Michael Tolerico

Title: Warden of the Passaic County Jail

*(Original to be retained by the Clerk to the Board with the affirmed copy of the resolution, signed duplicate to be kept by appropriate official).*



Passaic County Jail Population & Justice System Assessment  
Proposal Submitted by Luminosity, Inc. on April 11, 2014

## INTRODUCTION

### Background

The Corrections Services Division of the Passaic County Sheriff's Office provides detention and other correctional services for Passaic County inmates who are awaiting trial in Municipal or Superior Court, pending community supervision violations, county sentenced, state sentenced, and those awaiting transfer to other facilities. The jail was the target of a class-action lawsuit in 2008 stemming from overcrowding (population counts of over 1700 with an authorized capacity of 1283 beds) and complaints regarding living conditions and treatment of inmates. The lawsuit was settled in 2012 and the jail abides by a federal consent decree which covers numerous aspects of the jail's operation including measures designed to limit the size of the jail's population, such as restrictions on accepting inmates from other jurisdictions. A key component of the settlement is the production of a population management study if the jail's average daily population exceeds 1,022 inmates for a set period of time. Pursuant to that agreement, Passaic County Corrections seeks an assessment of the jail population and local criminal justice system with an emphasis on the impact on the jail population. The purpose of the assessment is to identify potential areas of improvement in efficiency and/or effectiveness in system operations, case processing, and alternatives to incarceration that may reduce the jail population.

### Goal

The primary goal of the assessment is to identify opportunities to improve criminal justice system efficiency and effectiveness and recommend practical and quantifiable strategies to reduce unnecessary detention while maintaining public safety and the integrity of the judicial process.

### Methodology

A systemic analysis approach will be used to identify the factors contributing to the jail population and strategies to reduce and manage the population in the future. This approach requires an in-depth examination of those criminal justice system dynamics that contribute to excessive numbers of admissions to the jail or unnecessarily long lengths of stay – the two factors that determine a jail's population. This type of analysis will include an examination of the relevant practices of all key stakeholder agencies, including law enforcement, prosecutor, public defender, courts, alternatives to detention and diversion programs, the state prison system, post-conviction supervision including probation and parole, and the jail itself. Each of these entities, by their policies and practices, contribute to the flow of cases through the criminal justice system – a process that can usually be made more efficient. At the same time, this approach will be used to identify opportunities to improve case processing efficiency, thereby reducing average length of stay, and patterns of overuse of the jail for defendants and offenders who could be supervised or sanctioned using methods that would be more effective and efficient than confinement in jail.

Passaic County Jail Population & Justice System Assessment  
 Proposal Submitted by Luminosity, Inc. on April 11, 2014

The systemic analysis approach to the current assessment will include three primary components: preparation; extensive jail data analysis; and justice system stakeholder interviews. More detail regarding the assessment methodology and deliverables are contained in the scope of services section that follows.

## SCOPE OF SERVICES

### Project Strategy

Luminosity's approach to this project is one of partnership with Passaic County and the local criminal justice system. We will rely heavily on the input and guidance from the County and the Corrections Services Division. The project will be conducted in four phases including Phase I – Jail Population & Justice System Assessment Planning, Phase II – Jail Data Analysis, Phase III - Onsite Assessment, and Phase IV - Jail Population & Justice System Assessment Report and Presentation. The four phases are detailed below.

### Project Plan

#### Phase I – Jail Population & Justice System Assessment Planning

This phase will include the primary tasks of reviewing local justice system and County related information including, but not limited to, the following:

- Passaic County population, crime rate and arrest statistics, police employee resources;
- Court case processing statistics (Municipal and Superior),
- New Jersey Statutes and court rules related to bail;
- New Jersey statutes and court rules related to first appearance;
- Previous system and jail related study/assessment reports, if any;
- Information relating to the primary stakeholders and case processing - law enforcement, prosecutor, public defender, courts, alternatives to detention and diversion programs, jail, the state prison system, and post-conviction supervision including probation and parole; and
- Any other documents deemed relevant for the consultant to review prior to the onsite assessment.

Resources: Dr. Patrick Jablonski (32 hours); Dr. Marie VanNostrand (8 hours); no onsite travel.

#### Phase II – Jail Data Analysis

This phase will include extensive data analysis of the jail population including, but not limited to, the following:

- Available data provided by the jail
  - Admissions

Passaic County Jail Population & Justice System Assessment  
 Proposal Submitted by Luminosity, Inc. on April 11, 2014

- Releases
- Average Daily Population
- Average Length of Stay
- XJail extracted data to generate population profile
  - Demographics
  - Custody Status
  - Charges
  - Bail Status
  - Custody/Security Level
  - Length of Stay
  - Long Staying Inmates

Passaic County Corrections utilizes the XJail system by Archonix to manage the jail's operations. Luminosity will work with Corrections and County Information Technology staff to request and receive a comprehensive jail population profile extract. Luminosity will analyze the data extract to identify trends and opportunities.

Resources: Dr. Jablonski (80 hours); Dr. VanNostrand (16 hours); Kirk Collins (32 hours); Brian Kays (32 hours); one onsite visit for Jablonski.

### Phase III – Onsite Assessment

Phase III will include an onsite assessment of the local criminal justice system with an emphasis on the impact on the jail population including, but not limited to, the tasks below.

- Interview primary stakeholders related to case processing and justice system operations including law enforcement, jail booking and other staff, court administration, judiciary, prosecutor, public defender, alternatives to detention and diversion programs, and post-conviction supervision including probation and parole.
- Observe key case processing decision points including the initial bail decision and bond review hearings.
- Observe jail booking, releases, first appearances, and general operations.
- Conduct a de-briefing meeting (participants to be determined by Passaic County to share and discuss preliminary findings).

Resources: Dr. Jablonski (40 hours); Dr. VanNostrand (40 hours); one week onsite visit for Jablonski and VanNostrand.

### Phase VI – Jail Population & Justice System Assessment Report and Presentation

This stage will include writing the Jail Population & Justice System Assessment report, including the identified opportunities to improve criminal justice system efficiency and effectiveness and recommended practical and quantifiable strategies to reduce unnecessary detention while maintaining public safety and the integrity of the judicial process. The report will be provided to the County and an onsite visit conducted to present and discuss the findings if desired by the County.

Passaic County Jail Population & Justice System Assessment  
 Proposal Submitted by Luminosity, Inc. on April 11, 2014

Resources: Dr. Jablonski (64 hours); Dr. VanNostrand (32 hours); one onsite visit for Jablonski and VanNostrand.

## LUMINOSITY'S QUALIFICATIONS

Luminosity works with local, state, and federal agencies and systems to identify opportunities to improve efficiency and effectiveness and implement practical data driven solutions to solve the most challenging problems. Our areas of expertise include justice system assessment, system re-engineering, responsible jail crowding reduction, and pretrial research. We employ nationally recognized criminal justice practitioners and researchers and collaborate with numerous corporate partners throughout the country to ensure the highest quality of service for our clients.

Luminosity is uniquely qualified to complete the proposed assessment. Luminosity has extensive experience conducting justice system assessments, working with local and state systems to identify opportunities and corresponding strategies to improve public safety, save money, and increase efficiency and effectiveness. Further, Luminosity has a proven track record of partnering with counties across the country to responsibly reduce jail crowding while maintaining public safety and the integrity of the judicial process. The project team has extensive experience in conducting justice system assessments and successfully implementing jail population reduction projects, including in New Jersey. The project team has also successfully extracted data from multiple jail management systems and the team members are extraordinarily knowledgeable about case processing at the County level in New Jersey.

### Project Staff

#### **Marie VanNostrand, Ph.D.**

Marie VanNostrand, Ph.D., is a Project Manager with Luminosity, Inc., a criminal justice consulting firm specializing in the pretrial stage of the criminal justice system. A nationally recognized expert in pretrial services, risk assessment, and jail population management with an emphasis on the pretrial population, Marie is the pioneer of multi-jurisdictional pretrial risk assessment and the field of Pretrial Services Legal and Evidence Based Practices.

Dr. VanNostrand has conducted numerous justice system assessments and successfully implementing jail population reduction projects including the following communities: Camden County, New Jersey; Union County, New Jersey; Mercer County, New Jersey; Summit County, Ohio; Tri-County Regional Jail, Ohio; Broward County, Florida; Manatee County, Florida; and Cook County, Illinois. Dr. VanNostrand worked extensively with Summit County, Ohio as detailed in the American Jails Association Magazine article "Summit County Jail Crowding Reduction Project" written by Chief Steve Finical. Most recently, she led the jail population reduction project for Union County, New Jersey. Under Dr. VanNostrand's leadership, Union County reduced the average daily population by 22%. As a result, the county avoided expenditures of over \$2.2 million by substantially reducing the need to house inmates outside

Passaic County Jail Population & Justice System Assessment  
 Proposal Submitted by Luminosity, Inc. on April 11, 2014

the facility during renovations and realized savings in excess of \$700,000 annually by reducing contract expenditures on healthcare and food.

Dr. VanNostrand earned her Bachelor of Science degree in Criminal Justice from Syracuse University, a Master's Degree in Public Administration, a second Master's Degree in Urban Studies, and a Doctorate in Public Policy with a specialty in research methods and statistics from Old Dominion University.

**Patrick M. Jablonski, Ph.D.**

Patrick Jablonski, Ph.D., is a Sr. Researcher who has conducted numerous criminal justice system assessments. Dr. Jablonski has over 12 years of experience as a researcher and analyst for both a large metropolitan jail and the nation's fifth-largest prison system, working extensively on the dynamics of correctional population growth. Dr. Jablonski earned his Bachelor of Science degree in Political Science at Emory University, a Masters Degree from Florida State University in Communication, and a Ph.D. in Mass Communication Research from the University of Alabama.

**Brian Kays**

Brian Kays is a Sr. Systems Analyst who served as the IT project manager during the successful implementation of the CCIS data driven Jail Population Analysis Wizard (JPAW) in Camden, Union, and Mercer Counties. He has led numerous successful national and statewide technology projects including statewide VPN and network infrastructure projects linking dozens of main and satellite offices throughout the state of Virginia. He also led a team that developed and implemented an ASP.net/MSSQL database application which facilitated the transition from a National Finance Center mainframe database to an Oracle PeopleSoft Human Resources Management System (HRMS) for a federal services agency with over 60,000 employees. Operating system proficiencies include all Microsoft Windows server and client operating systems, Linux/Unix based operating systems and Cisco IOS router configuration. Relevant software proficiencies include Microsoft SQL Server, Microsoft Visual Studio, Microsoft Expression Web, Xcelsius, Corel Paradox, and the Microsoft Office Suite (including Access and Excel).

**Kirk Collins**

Kirk Collins is a Software Programmer and Database Administrator who served as the lead programmer during the successful implementation of JPAW. He has provided IT consulting services for several Fortune 500 companies as well as Federal, State and Local governments. He has also performed duties as a web master, data migration technician and decision support analyst. In his capacity as a software programmer, he has written and maintained applications ranging from small single function services to distributed core business applications. The various projects he has worked on have allowed him to work on core applications utilizing an intranet, the internet and n-tier architecture. Most recently, Kirk maintained 38 Microsoft SQL Servers including SQL programming, disaster prevention and general support. His database experience also includes work with DB2, Informix and MySQL.

Passaic County Jail Population & Justice System Assessment  
 Proposal Submitted by Luminosity, Inc. on April 11, 2014

## References

### Union County, New Jersey - Jail Population and Justice System Assessment

Director Brian Riordan, Union County Correction Center 908-558-2613

### Camden County, New Jersey - Jail Population Reduction Project

Holly Cass, Director of Operations 856-225-5358

Howard Goldberg, Assistant County Counsel 856-225-5543

Ross Angilella, Camden County Administrator 856-225-5354

## PROJECT COST

The Passaic County, NJ Jail Population & Justice System Assessment as proposed will be completed in 4 months from contract award for a total cost of up to \$63,360. The project cost is based on staff hours as detailed in the Scope of Services – Project Plan section above and the corresponding rates.

Billing will occur on a monthly basis based on tasks completed up to the total number of hours allotted for each phase. Onsite travel for staff residing outside the State of New Jersey is proposed at a flat rate of \$1600 per onsite visit inclusive of airfare, ground transportation, hotel, per diem, and all other travel related expenses. The staff hours and corresponding rates are detailed below.

Sr. Researcher	Patrick Jablonski, Ph.D.	\$140	216	\$30,240
Project Manager	Marie VanNostrand, Ph.D.	\$175	96	\$16,800
Network Engineer	Brian Kays	\$130	32	\$4,160
Software Programmer	Kirk Collins	\$130	32	\$4,160
<b>Personnel Cost Total</b>				<b>\$55,360</b>
<b>Travel Cost Total (\$1600 x 5)</b>				<b>\$8,000</b>
<b>Total Project Cost</b>				<b>\$63,360</b>

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$63,360.00

APPROPRIATION: 4-01-25-157-001-000

PURPOSE: To award a contract to Luminosity Data Driven Justice Solutions to perform services relative to the Preparation of a Jail Population & Justice System Assessment Report.

  
Michael Katz, County Treasurer

DATED: June 10, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO ENTER INTO AN AGREEMENT WITH LUMINOSITY DATA DRIVEN JUSTICE SOLUTIONS TO PERFORM SERVICES RELATIVE TO THE PREPARATION OF A JAIL POPULATION & JUSTICE SYSTEM ASSESSMENT REPORT

THIS RESOLUTION WAS REQUESTED BY:

JAIL & WORKHOUSE

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20140451						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-49						
CAF #	4-01-25-157-001-000						
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014



**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC  
TO ENTER INTO AN AGREEMENT WITH LUMINOSITY DATA  
DRIVEN JUSTICE SOLUTIONS TO PERFORM SERVICES  
RELATIVE TO THE PREPARATION OF A JAIL POPULATION &  
JUSTICE SYSTEM ASSESSMENT REPORT**

**WHEREAS** the County of Passaic has a need to retain the services of a firm to prepare a Jail Population & Justice System Assessment Report as it concerns the Passaic County Jail in regard to a Settlement Agreement with the American Civil Liberties Union; and

**WHEREAS** the County solicited these services by quotation, as an Extraordinary Unspecifiable Service, as set forth pursuant to N.J.S.A. 40A:11-5, as an exception to public bidding; and

**WHEREAS** pursuant to N.J.S.C. 5:34-2.3 (a), if the estimated cost or price exceeds 15 percent of the bid threshold of N.J.S.A. 40A:11-6.1(a), quotations as to the cost or price must be solicited by the contracting agent whenever practicable, and the Contract shall be awarded in accordance with the requirements of N.J.S.A. 40A:11-6.1(a); and

**WHEREAS** a solicitation was sent to Luminosity Data Driven Justice Solutions, and they provided a response to the solicitation pursuant to the proposal as attached; and

**WHEREAS** the fee for services is not to exceed \$63,360.00; and

**WHEREAS** pursuant to N.J.A.C. 5:34-2.3 (b), before the governing body awards a contract under the E.U.S. provisions, which exceeds the bid threshold established in accordance with N.J.S.A. 40A:11-6.1(b), a designated administrative official of the contracting unit, in this case Warden Michael Tolerico has filed, as attached hereto, a certification clearly describing the nature of the work to be done, stating that it is not reasonably possible to draft specifications, describing the informal solicitation of quotations, and describing

in detail why the contract meets the provisions of the statute and these rules.

This certification must be kept with the Resolution awarding the contract; and

**WHEREAS** pursuant to N.J.S.C. 5:34-2.3 (c), the governing body, in addition to stating the supporting reasons for its action in the Resolution awarding the contract, must place a notice of the action in an official newspaper pursuant to N.J.S.A. 40A:11-5(1)(a); and

**WHEREAS** the amount of these services is in excess of the monetary threshold set forth under the Pay to Play Law (N.J.S.A. 19:44A-20.4, et seq.); and

**WHEREAS** the said Board, by Resolution 06-97, dated February 14, 2006, established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law, only under a fair and open process; and

**WHEREAS** the Board is desirous of making an exception to that policy in this case in order to be able to utilize the services of Luminosity Data Driven Justice Solutions to provide the within stated services; and

**WHEREAS** the aforesaid was approved by the Freeholder Finance & Administration Committee and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a non-fair and

non-open award of contract to Luminosity Data Driven Justice Solutions, for a fee not to exceed \$63,360.00, as an Extraordinary Unspecifiable Service, as certified by Warden Michael Tolerico; and

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 and the policy of the Board as set forth in Resolution R-06-97 shall remain in full force and effect; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board shall publish notice of the award of contract pursuant to N.J.S.A. 40A:11-5 (1)(a); and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

Dated: June 10, 2014

June 6, 2014

Michael Glovin, Esq.  
Law Department  
401 Grand Street  
Paterson, N.J. 07505

Dear Mike:

This purchase was approved a few months ago; however, we were made aware recently that Ford cannot provide this truck any longer. After following all bid procedures, Mall Chevrolet, Inc., 75 Haddonfield Road in Cherry Hill, N.J. 08002 was able to provide us with the vehicle.

It is a mechanic's vehicle that can carry all of their tools for off site repairs. I am recommending that we purchase the 2014 Chevrolet Express RWD Van-Cargo for \$17,528.10, with a Vortec 6.0 L V8 SFI engine for \$1,341.30 and a 6 speed auto transmission for \$1,280 which will include air conditioning, front bucket seats cloth, right side swing doors, 105 amp alternator, radio, sliding side door, all season full size spare tire, tilt wheel and cruise control and rear and side door fixed glass for \$1280.60; total price for the vehicle is \$20,150. Mall Chevrolet is also a state contract vendor. State Contract number A83174 line 5.

If any additional information is required, please feel free to contact me.

Very truly yours,

Nick Roca, Director  
Parks and Golf Course

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1). NAME OF REQUESTER & Tel #: Darryl Sparta 973-202-3368

2). DESCRIPTION OF RESOLUTION: Over Threshold

Mall Chevrolet, Inc.  
75 Haddonfield Road  
Cherry Hill, NJ 08002  
2014 Chevrolet Express RWD- Service Van Cargo for the mechanics  
State Contract: A83174

3). CERTIFICATION INFORMATION:

**AMOUNT OF EXPENDITURE: \$ 20,150.00**

**REQUESION:# R4-03775     \$ 20,150.00**

**BUDGET ACCOUNT # C-04-55-121-001-912**

**C-04-55-985-007-901**

**C-04-55-112-006-902**

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

Law & Public Safety

Energy

Other     Specify: \_\_\_\_\_

5. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to Board

Other(s)

Specify: \_\_\_\_\_

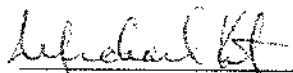
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,150.00

APPROPRIATION: \$17,528.10 - C-04-55-121-001-912  
\$ 1,341.30 - C-04-55-985-007-901  
\$ 1,280.60 - C-04-55-112-006-902

PURPOSE: To authorize the purchase a 2014 Chevrolet Express  
RWD Van – Cargo Vehicle from Mall Chevrolet, Inc.  
for the Parks Department

  
Michael Katz, County Treasurer

DATED: June 10, 2014

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Pasquale "Pat" Lepore  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Bruce James  
Hector C. Lora

401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

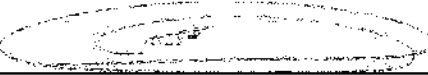
Date: Jun 10, 2014 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

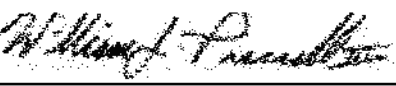
Agenda: RESOLUTION AUTHORIZING PURCHASE OF A 2014 CHEVROLET EXPRESS RWD VAN-CARGO VEHICLE NEEDED FOR THE PASSAIC COUNTY PARKS DEPARTMENT FROM MALL CHEVROLET, INC. THROUGH STATE CONTRACT

THIS RESOLUTION WAS REQUESTED BY:  
PARKS & RECREATION DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20140452</b>						
Meeting Date	06/10/2014						
Introduced Date	06/10/2014						
Adopted Date	06/10/2014						
Agenda Item	k-50						
CAF #	C-04-55-121-001-912;						
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Lepore	✓				✓		
Best Jr	✓				✓		
Bartlett	✓			✓	✓		
Cotroneo	✓				✓		
Duffy		✓					
James	✓		✓		✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: June 12, 2014

Res-Pg:k.50-2

**RESOLUTION AUTHORIZING PURCHASE OF A 2014  
CHEVROLET EXPRESS RWD VAN-CARGO VEHICLE  
NEEDED FOR THE PASSAIC COUNTY PARKS  
DEPARTMENT FROM MALL CHEVROLET, INC. THROUGH  
STATE CONTRACT**

**WHEREAS** the Passaic County Parks Director is requesting permission to purchase a 2014 Chevrolet Express RWD Van-Cargo vehicle that can carry all the tools needed by the Parks Department mechanics for use in off-site repairs; and

**WHEREAS** after soliciting quotations from various vendors the said Parks Director is reporting that the lowest quotation for the needed vehicle can be supplied by Mall Chevrolet, Inc. under State Contract #A83174 in the amount of \$20,150.00; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Public Works and Buildings & Grounds Committee has considered this matter at the June 2, 2014 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the vehicle described above and in the attached correspondence in accordance with the terms of the applicable State Contract; and



and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: June 10, 2014