

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James

Deputy Director Theodore O. Best, Jr.

John W. Bartlett

Ronda Casson Cotroneo

Terry Duffy

Pasquale "Pat" Lepore

Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402

Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Meeting Venue

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 1. Bartlett
 2. Cotroneo
 3. Duffy
 4. Lepore
 5. Lora
 6. Deputy Director Best
 7. Director James
- C. Invocation
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: October 22, 2013
- G. Approval of Proclamation:

1. Passaic County Board of Chosen Freeholders hereby proclaim November 15, 2013 as National Adoption Day in the County of Passaic
2. Passaic County Board of Chosen Freeholders wish to recognize and congratulate Ken Wessel on his retirement from Home Care Options.
3. Passaic County Board of Chosen Freeholders wish to recognize Jorge Dyksen a high school sophomore who is a quadruple amputee has been motivating people both on and off the soccer field.
4. Passaic County Board of Chosen Freeholders wish to recognize Bob Mace employed by the Passaic County Para Transit Department for his genuine interest and concern for the well-being of his passengers.
5. Passaic County Board of Chosen Freeholders hereby recognize that the month of November is designated for Pancreatic Cancer Awareness Month.
6. Passaic County Board of Chosen Freeholders wish to congratulate Albert P. Rowe on his 45th Anniversary and Retirement.

H. Freeholder Reports:

1. Freeholder Director Bruce James
2. Freeholder Deputy Director Theodore O. Best, Jr.
3. Freeholder John W. Bartlett
4. Freeholder Ronda Casson Cotroneo
5. Freeholder Terry Duffy
6. Freeholder Pat Lepore
7. Freeholder Hector C. Lora

I. Communications:

1. The Arc of Bergen & Passaic, requesting permission to use the main lobby at the County Administration Building, 401 Grand Street for there annual craft sale on Thursday, December 19, 2013 from 8:30 a.m. to 2:30 p.m., all as noted in the communication

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting
2. Motion to Close the Public Portion of the meeting

K. Resolutions - Consent Agenda:

ADMINISTRATION AND FINANCE

1. RESOLUTION AUTHORIZING TRANSFERS #1, ALL AS NOTED IN THE RESOLUTION

2. REQUESTING CANCELLATION OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) N.J.S. 40A:4-87(Chapter 159 P.L. 148) TANF, ALL AS NOTED IN THE RESOLUTION

3. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) CAVP, ALL AS NOTED IN THE RESOLUTION

4. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PC FILM, ALL AS NOTED IN THE RESOLUTION

5. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) FAMILY COURT, ALL AS NOTED IN THE RESOLUTION

6. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) STATE COMMUNITY PARTNERSHIP, ALL AS NOTED IN THE RESOLUTION

7. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) AAA NUTRITION, ALL AS NOTED IN THE RESOLUTION

8. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) AGING AREA PLAN, ALL AS NOTED IN THE RESOLUTION

9. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) JUVENILE ACCOUNTABILITY BLOCK GRANT, ALL AS NOTED IN THE RESOLUTION

10. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO VAN ORDEN SAND AND GRAVEL OF HALEDON, NJ FOR PASSAIC COUNTY RE-BID ROAD MATERIALS DISTRICT 2 AS PER BID, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

11. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO TILCON NEW YORK INC OF WHARTON, NJ FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT 1 AS PER BID, ALL AS NOTED IN THE RESOLUTION

12. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO TURN OUT UNIFORMS OF LITTLE FALLS, NJ FOR BADGES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

13. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTHEASTERN ARBORIST SUPPLY OF WOODLAND PARK, NJ FOR A WOOD CHIPPER FOR THE PASSAIC COUNTY PARKS DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

14. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO VAN ORDEN SAND AND GRAVEL OF HALEDON, NJ FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT 1 AS PER BID, ALL AS NOTED IN THE RESOLUTION

15. RESOLUTION ADOPTING MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND LOCAL 1032, CWA (NUTRITION UNIT), FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2016, ALL AS NOTED IN THE RESOLUTION

16. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLD MIX MANUFACTURING CORP OF FLUSHING, NY FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT 1 AS PER BID, ALL AS NOTED IN THE RESOLUTION

17. AUTHORIZING AWARD OF CONTRACT TO ATLANTIC TACTICAL INC OF SOMERSET, NJ FOR THE BLAUER 9810Z WASTE LENGTH JACKET WITH B. DRY FABRIC FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

18. RESOLUTION AUTHORIZING PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION

19. RESOLUTION APPROVING THE REQUIRED CORRECTIVE ACTION PLAN FOR THE FISCAL YEAR 2012 AUDIT REPORT, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

20. RESOLUTION AWARDING A CONTRACT TO HIGHLANDS STATE BANK OF VERNON, NJ FOR BANKING SERVICES FOR THE PASSAIC COUNTY CLERKS OFFICE AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION

21. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO STONE INDUSTRIES INC OF HALEDON, NJ FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT 1 AS PER BID, ALL AS NOTED IN THE RESOLUTION

22. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO TILCON NEW YORK INC OF WHARTON, NJ FOR PASSAIC COUNTY RE-BID ROAD MATERIALS DISTRICT 2 AS PER BID, ALL AS NOTED IN THE RESOLUTION

23. RESOLUTION CANCELING GENERAL CAPITAL FUND ACCOUNTS PAYABLE, ALL AS NOTED IN THE RESOLUTION

HEALTH AND COMMUNITY AFFAIRS

24. RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-13-373 DATED MAY 28, 2013 TO REFLECT ADDITIONAL GRANT FUNDS FROM THE NEW JERSEY STATE DEPARTMENT OF HEALTH FOR HURRICANE SANDY RECOVERY COMMUNITY HEALTH IMPROVEMENT RELATED ACTIVITIES, IN THE AMOUNT OF \$25,000, ALL AS NOTED IN THE RESOLUTION

HUMAN SERVICES

25. RESOLUTION AUTHORIZING AN EXTENSION OF CONTRACT OF ADL DATA SYSTEMS, INC., FOR THE MAINTENANCE OF PROPRIETARY SOFTWARE FOR CLINICAL AND FINANCIAL SYSTEMS FOR PREAKNESS HEALTHCARE CENTER FOR ONE YEAR, ALL AS NOTED IN THE RESOLUTION

26. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT THE STATE OF NEW JERSEY, DIVISION OF COMMUNITY AFFAIRS (CSBG) GRANT FUNDING FOR CALENDAR YEAR 2014, IN THE AMOUNT OF \$97,313.00, ALL AS NOTED IN THE RESOLUTION

HUMAN SERVICES

27. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF COMMUNITY AFFAIRS TO PASSAIC COUNTY AGENCIES PURSUANT TO RESOLUTION R-13-599 DATED AUGUST 13, 2013 TO PROVIDE PROGRAMS UNDER THE COMMUNITY SERVICES BLOCK GRANT (CSBG) FOR CALENDAR YEARS 2013, ALL AS NOTED IN THE RESOLUTION
28. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AMEND R-12-1035 DATED DECEMBER 28, 2012 TO ACCEPT ADDITIONAL FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF FAMILY DEVELOPMENT (DFD) FOR EMERGENCY ASSISTANCE UNDER THE SOCIAL SERVICE FOR THE HOMELESS GRANT (SSH) IN THE AMOUNT OF \$58,315.00 FOR A TOTAL AWARD OF \$965,609.00, ALL AS NOTED IN THE RESOLUTION
29. RESOLUTION AUTHORIZING THE COUNTY HUMAN SERVICES DEPARTMENT TO PROVIDE TURKEY HOLIDAY BASKETS TO HOMELESS, LOW INCOME AND UNDERPRIVILEGED FAMILIES FOR 2013 THANKSGIVING AND CHRISTMAS HOLIDAY, ALL AS NOTED IN THE RESOLUTION
30. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO DECREASE COMMUNITY ACCESS UNLIMITED FUNDING BY \$627.62 (CAU) PREVIOUSLY AWARDED \$35,706.15 UNDER RESOLUTION R-12-921 DATED NOVEMBER 20, 2012, ALL AS NOTED IN THE RESOLUTION
31. RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$157,000.00, FROM THE STATE OF NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR COUNTY WORKFORCE LEARNING LINK PROGRAM, ALL AS NOTED IN THE RESOLUTION
32. RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$14,445.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT, FOR SMART-STEPS PROGRAM FOR FISCAL YEAR 2014 (JULY 1, 2013 THROUGH JUNE 30, 2014, ALL AS NOTED IN THE RESOLUTION
33. RESOLUTION ACCEPTING THE 2014 UNIVERSAL SERVICE FUND GRANT OF \$150,575.00 GRANT AWARD #2014-05133-0495 FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, ALL AS NOTED IN THE RESOLUTION

HUMAN SERVICES

34. RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO ADVERTISE FOR REQUEST OF PROPOSAL FOR (RFP) UNDER THE SOCIAL SERVICE BLOCK GRANT (SSBG) FUNDING IN THE AMOUNT OF \$109,235.00 TO PROVIDE HOME REPAIR FOR ELIGIBLE SENIORS AND PERSONS WITH DISABILITIES TO REPLACE OR REPAIR DAMAGES TO THEIR PRIMARY RESIDENCE TO ASSIST VICTIMS OF SUPERSTORM SANDY, ALL AS NOTED IN THE RESOLUTION

35. RESOLUTION AUTHOIRZING THE DEPARTMENT OF SENIOR SERVICES/DIVISION OF PARA TRANSIT AND LOGISTICARE SOLUTION, LLC, TO ENTER INTO CONTRACT TO PROVIDE NON-EMERGENCY MEDICAL TRANSPORTATION TO ELIGIBLE RECIPIENTS AT A REIMBURSABLE RATE TO THE COUNTY FOR A TERM OF ONE YEAR OR NOTIFICATION OF SIXTY-DAYS BY EITHER PARTY TO TERMINATE THE CONTRACT, ALL AS NOTED IN THE RESOLUTION

36. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO MOBILE DIAGNOSTIC FOR DIAGNOSTIC TESTING FOR THE RESIDENTS OF PREAKNESS HEALTHCARE CENTER FOR THE TERM OF TWO (2) YEARS WITH THREE (3) ONE YEAR OPTIONS TO RENEW, IN THE AMOUNT OF \$21,450.00, ALL AS NOTED IN THE RESOLUTION

37. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO D.R.G.S. FOR MEDICAL RECORDS SERVICES FOR THE RESIDENTS OF PREAKENSS HEALTHCARE CENTER FOR THE TERM OF TWO (2) YEARS WITH THREE (3) ONE (1) YEAR OPTIONS TO RENEW, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

38. RESOLUTION AWARDING CONTRACT TO PATJO APPRAISAL SERVICES FOR THE RIGHT OF WAY APPRAISAL REPORTS FOR FOUR PARCELS NEEDED IN CONNECTION WITH THE REPLACEMENT OF PREAKNESS AVENUE BRIDGE AND CULVERT IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

39. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ASLAN & COMPANY, INC. FOR CLEANING, SANITIZING AND COATING OF RESTROOMS IN VARIOUS MEN'S AND LADIES BATHROOMS THROUGHOUT PASSAIC COUNTY-OWNED FACILITIES IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

40. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO FRENCH & PARELLO ASSOCIATES, P.A. OF WALL, NJ FOR ON-CALL TESTING SERVICES FOR ROADWAY MAINTENANCE COMPLEX RECONSTRUCTION SALT SHED STORAGE IN THE TOWNSHIP OF WEST MILFORD, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION

41. RESOLUTION AWARDED CONTRACT TO KS ENGINEERS, P.C. FOR CONSULTING DESIGN ENGINEERING SERVICES PERTAINING TO THE GARRET MOUNTAIN RESERVATION BARBOUR'S POND DREDGING AND AERATION IN THE BOROUGH OF WOODLAND PARK, NJ, ALL AS NOTED IN THE RESOLUTION

42. RESOLUTION AWARDED CONTRACT TO ALAIMO GROUP FOR CONSULTING DESIGN ENGINEERING SERVICES PERTAINING TO THE MAIN STREET DRAINAGE REPLACEMENT IN THE BOROUGH OF BLOOMINGDALE, NJ, ALL AS NOTED IN THE RESOLUTION

43. RESOLUTION AUTHORIZING A FEDERAL AID AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT AS IT PERTAINS TO THE REPLACEMENT OF FIFTH (FAIR LAWN) AVENUE BRIDGE OVER THE PASSAIC RIVER IN THE CITY OF PATERSON AND BOROUGH OF FAIR LAWN, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

44. RESOLUTION FOR CHANGE ORDER #3 FOR KAPPA CONSTRUCTION CO. AS IT PERTAINS TO THE HVAC UPGRADES PHASE 2 AT THE PASSAIC COUNTY JAIL, PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

45. RESOLUTION AUTHORIZING EXTENSION OF THE TERM OF SUBCONTRACT WITH NJTPA FOR THE MUTCD RETRO-REFLECTIVITY TRAFFIC SIGN INVENTORY ASSESSMENT PROGRAM FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION

46. RESOLUTION CONSENTING TO THE ADOPTION OF RESOLUTION NO. 13:029 FOR THE CITY OF PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

47. RESOLUTION CONSENTING TO THE ADOPTION OF ORDINANCE 30-2013 FOR THE BOROUGH OF BLOOMINGDALE, NJ, ALL AS NOTED IN THE RESOLUTION

48. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO FRENCH & PARELLO ASSOCIATES, P.A. OF WALL, NJ FOR ON-CALL TESTING SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-447 WARWICK TURNPIKE OVER LITTLE GREEN BROOK IN THE TOWNSHIP OF WEST MILFORD, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION

49. RESOLUTION FOR CHANGE ORDER #4 TO DOWNES TREE SERVICE, INC. AS IT PERTAINS TO THE RESTORATION OF THE RIPARIAN CORRIDOR ALONG THE GOFFLE BROOK AND THE BEAUTIFICATION OF GOFFLE BROOK PARK IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

50. RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF WOODLAND PARK DELINEATING COSTS AND RESPONSIBILITIES WITH REGARD TO THE INTERSECTION PAVING AND IMPROVEMENT PROJECT KNOWN AS McBRIDE AVENUE AT SPRUCE STREET RECONSTRUCTION IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

51. RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF WOODLAND PARK DELINEATING COSTS AND RESPONSIBILITIES WITH REGARD TO THE CURB REPLACEMENT PROJECT ON McBRIDE AVENUE IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

LAW AND PUBLIC SAFETY

52. RESOLUTION AUTHORIZING TRANSFER OF VEHICLES BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO VARIOUS POLICE DEPARTMENTS , ALL AS NOTED IN THE RESOLUTION

53. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

54. RESOLUTION AUTHORIZING PURCHASE OF A CIVIL PROCESS SOFTWARE MODULE UNIT BY THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

LAW AND PUBLIC SAFETY

55. RESOLUTION AUTHORIZING PURCHASE OF REQUISITION TRACKING SOFTWARE FROM PAPERLESS BUSINESS SYSTEMS, INC., ALL AS NOTED IN THE RESOLUTION

56. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO FILE AN APPLICATION WITH THE STATE OF NEW JERSEY TO RECEIVE "DRIVE SOBER OR GET PULLED OVER 2013 YEAR END STATEWIDE CRACKDOWN" GRANT FUNDS, ALL AS NOTED IN THE RESOLUTION

57. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO APPLY FOR GRANT FUNDS FOR A PROJECT ENTITLED "2013 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM GRANT", ALL AS NOTED IN THE RESOLUTION

PLANNING AND ECONOMIC DEVELOPMENT

58. RESOLUTION TO ENTER INTO A CONSULTING SERVICES AGREEMENT WITH THE UNITED WAY OF PASSAIC COUNTY TO ACCEPT FUNDING IN AN AMOUNT NOT TO EXCEED \$4,700.00 FOR SUPPORT SERVICES RELATED TO THE IDENTIFYING COMMUNITY ASSETS THAT SUPPORT ACCESS TO HEALTHY FOOD, ALL AS NOTED IN THE RESOLUTION

59. RESOLUTION AWARDED A CONTRACT TO MULLIN & LONERGAN ASSOCIATES OF PITTSBURGH, PA FOR COMMUNITY DEVELOPMENT BLOCK GRANT CONSULTING SERVICES (CDBG) AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

LATE STARTERS

60. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO K AND G PLUMBING AND HEATING INC d/b/a RAY KEELEY PLUMBING AND HEATING OF WOODLAND PARK, NJ FOR INSTALLATION OF HOT WATER HEATERS IN A MULTI-UNIT BUILDING FOR THE PASSAIC COUNTY WEATHERIZATION AND HOME ENERGY DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

61. AUTHORIZING SALE OF SURPLUS COUNTY PROPERTY ON USGOVBID.COM A DIVISION OF AUCTION LIQUIDATION SERVICES, ALL AS NOTED IN THE RESOLUTION

L. 12. New Business:

1. Personnel
2. Bills
3. Certification of Payroll
4. Receipt of Departmental Reports

M. 13. Adjournment

**No Associated
Documents**

Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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Clerk Of The Board



Public Meeting (Board Meeting)

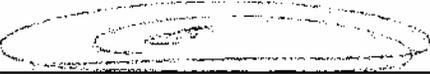
Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
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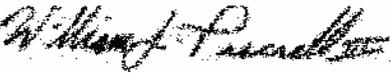
Agenda: RESOLUTION AUTHORIZING TRANSFERS #1, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R-2013-831						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-1						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

COUNTY OF PASSAIC, NEW JERSEY

Resolution Authorizing Transfers Between
Appropriations # 1

WHEREAS, transfers are permitted between appropriations during the last two months of the fiscal year per N.J.S.A. 40A:4-58

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic, in the State of New Jersey by not less than 2/3's vote of the full membership thereof, between 2013 Budget Appropriations as follows:

<u>ACCOUNT</u>	<u>TITLE</u>	<u>FROM</u>	<u>TO</u>
	<u>County Register</u>		
3-01-20-108-001-101	Salary & Wage	48,000	
	<u>Building & Grounds</u>		
3-01-20-112-001-101	Salary & Wage	203,200	
	<u>Jail</u>		
3-01-25-157-001-101	Salary & Wage	500,000	
	<u>Preakness Hospital</u>		
3-01-27-172-001-101	Salary & Wage	298,300	
	<u>Parks</u>		
3-01-28-198-001-101	Salary & Wage	70,000	
	<u>Supt of Schools</u>		
3-01-29-190-001-101	Salary & Wage	50,000	
	<u>Finance</u>		
3-01-20-103-001-233	Other Expenses		121,000
	<u>Personnel</u>		
3-01-20-106-001-101	Salary & Wage		47,000
	<u>Building & Grounds</u>		
3-01-20-112-001-235	Other Expenses		190,000
3-01-20-112-003-213	Other Expenses		13,200
	<u>Parking</u>		
3-01-20-112-002-P02	Other Expenses		5,000
	<u>Board of Taxation</u>		
3-01-22-135-001-101	Salary & Wage		1,300
	<u>Supt of Elections</u>		
3-01-22-141-001-101	Salary & Wage		27,000
	<u>Jail Medical</u>		
3-01-25-157-005-M01	Other Expenses		500,000
	<u>Golf Course</u>		
3-01-28-198-001-219	Other Expenses		10,000
	<u>Contributions P.E.R.S.</u>		
3-01-36-471-001-S99	Other Expenses		5,000
	<u>Unemployment Compensation</u>		
3-01-36-473-001-S99	Other Expenses		250,000
		<u>1,169,500</u>	<u>1,169,500</u>

Dated: November 12, 2013

Introduced on:
Adopted on:
Official Resolution #:

This resolution was requested by:

November 12, 2013
November 12, 2013
R-2013-891

CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

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Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING CANCELLATION OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) N.J.S. 40A:4-87(Chapter 159 P.L. 148) TANF, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-832						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-2						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Cancellation of the Insertion of Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) Labor and Workforce Development Grant 2012 for (TANF), (SNAP) and General Assistance

WHEREAS, the grant award had been previously accepted in 2012 Budget, in the amount of \$5,631,504.00. Resolution number R-12-732 accepted on 9/11/2012.

And is now amended to \$5,581,504.00.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the Director of Finance be authorized to cancel the difference:

In the sum of.....\$50,000.00

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

November 12, 2013

Passaic County Board of Chosen Freeholders

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William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

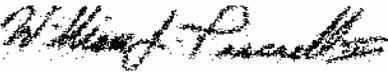
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) CAVP, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R-2013-833						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-3						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Labor and Workforce Development Grant 2012 for (TANF CAVP), (SNAP) and General Assistance

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$2,841.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of \$2,841.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Labor and Workforce Development, Labor and Workforce Development Grant 2012 for (TANF CAVP), (SNAP) and General Assistance.

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$2,841.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Labor and Workforce Development, Labor and Workforce Development Grant 2012 for (TANF CAVP), (SNAP) and General Assistance.

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

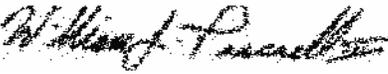
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PC FILM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R-2013-834						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-4						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Passaic County Film Festival 2014

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$2,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of \$2,000.00

Which item is now available as revenue from a grant award from the Passaic County Community College, Passaic County Cultural and Heritage Council, Passaic County Film Festival 2014

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$2,000.00 be and the same is hereby appropriated under the caption Passaic County Community College, Passaic County Cultural and Heritage Council, Passaic County Film Festival 2014

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

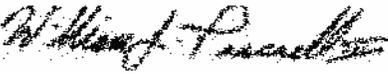
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) FAMILY COURT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R-2013-835						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-5						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A: 4- 87 (Chapter 159 P.L. 148) Family Court Services (FC-14-16)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$278,149.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of \$278,149.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law & Public Safety, Family Court Services (FC-14-16)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$278,149.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law & Public Safety, Family Court Services (FC-14-16)

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) STATE COMMUNITY PARTNERSHIP, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-836						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date							
Agenda Item	k-6						
CAF #							
Purchase Req. #							
Result	No Motion / No Second / Failed						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓						
Best Jr	✓						
Bartlett	✓						
Cotroneo	✓						
Duffy	✓						
Lepore		✓					
Lora	✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A: 4- 87 (Chapter 159 P.L. 148) Family Court Services (FC-14-16)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$278,149.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of \$278,149.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law & Public Safety, Family Court Services (FC-14-16)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$278,149.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law & Public Safety, Family Court Services (FC-14-16)

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) AAA NUTRITION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-837						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-7						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Aging Area Nutrition (13-1391-AAA-C-1)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$4,465.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2011

In the sum of \$4,465.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Nutrition (11-1391-AAA-C-2)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$4,465.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health and Senior Services, Aging Area Nutrition (13-1391-AAA-C-1)

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

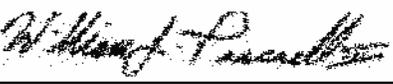
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) AGING AREA PLAN, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R-2013-838						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-8						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Aging Arca Plan Grant (13-1391-AAA-C-1)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$110,420.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of \$110,420.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Plan Grant

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$110,420.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health and Senior Services, Aging Arca Plan Grant (13-1391-AAA-C-1)

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) JUVENILE ACCOUNTABILITY BLOCK GRANT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-839						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-9						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 6040) Juvenile Accountability Block Grant (JABG 13-16)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$26,639.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of..... \$26,639.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law & Public Safety, Juvenile Accountability Block Grant (JABG 13-16)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$26,639.00 be and the same is hereby appropriated under the State of New Jersey, Department of Law & Public Safety, Juvenile Accountability Block Grant (JABG 13-16)

BE IT FURTHER RESOLVED, that a like sum of \$2,960.00 representing the amount required for the county’s share of the aforementioned undertaking appears in the budget of the year 2013 under the caption of “County Matching Funds” and is hereby appropriated under the caption of:

“Juvenile Accountability Grant – County Matching Funds [3-01-30-203-001-M03]”

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO VAN ORDEN SAND AND GRAVEL OF HALEDON, NJ FOR PASSAIC COUNTY RE-BID ROAD MATERIALS DISTRICT 2 AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-840						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-10						
CAF #	3-01-26-151-001-R03						
Purchase Req. #	R3-07814						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO VAN ORDEN SAND AND GRAVEL OF HALEDON, NJ FOR PASSAIC COUNTY RE-BID ROAD MATERIALS DISTRICT 2 AS PER BID

WHEREAS, there exists a need for road materials for Passaic County district 2; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for Passaic County Re-bid Road Materials District 2 in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on August 27, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Van Orden Sand and Gravel of Haledon, NJ; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 30, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from July 1, 2013 through June 30, 2014 for an estimated price of \$4,599.80 Line Items: 7, 8, 9, 10, 11 and 12 with purchases to be made on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating that \$2,000.00 funds are available as recorded in purchase requisition #R3-07814 in the budget account # 3-01-26-151-001-R03 for the within contemplated expenditure with the remaining \$2,599.80 contingent on necessary funds being appropriated in future budgets; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Van Orden and Gravel of Haledon, NJ in the amount of \$4,599.80 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

November 12, 2013

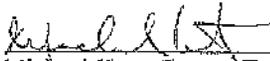
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,599.80

APPROPRIATION: \$2,000.00 - 3-01-26-151-001-R03
\$2,599.80 - Contingent upon necessary funds
being appropriated in future budgets.

PURPOSE: To award a contract to Van Orden Sand and Gravel for
Passaic County Road Materials District II for the
period July 1, 2013 through June 30, 2014.


Michael Katz, County Treasurer

DATED: November 12, 2013



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

October 30, 2013

Board of Chosen Freeholders
Administration Building

Re: Passaic County Road Material
Re-bid District #2

Contract Period: July 1, 2013 through June 30, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on August 27, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Tilcon New York, Inc., Wharton, NJ	Bid upon 15 items Total \$207,470.50
Van Orden Sand & Gravel Haledon, NJ	Bid upon 7 items Total \$6,999.80

This was solicited in a Fair and Open Process. Bids were received and evaluated by Jack Nigro, Passaic County Supervisor of Roads/Operations, and it is his recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Please award to the following vendors

Tilcon New York, Inc.	9 Items	Total \$187,055.00
-----------------------	---------	--------------------

2, 3, 4, 5, 6, 13, 15, 16 and 17

Van Orden Sand & Gravel	6 Items	Total \$4,599.80
-------------------------	---------	------------------

7, 8, 9, 10, 11 and 12

Sincerely,

Michael Marinello, QPA, RPPO
Purchasing Agent

PASSAIC COUNTY – July 1, 2013 Thru June 30, 2014

FOR MAINTENANCE & REPAIR

ROAD MATERIALS FOR OPERATIONS DIVISION DISTRICT II

**VAN ORDEN SAND & GRAVEL
P.O. BOX 8246
HALEDON, NEW JERSEY 07538**

ITEM NO.	APPROXIMATE QUANTITIES	DESCRIPTION OF MATERIALS	UNIT PRICE	AMOUNT
7	100 TONS	#2 BROKEN STONE	\$ 12.98	\$ 1,298.00
8	100 TONS	#3 BROKEN STONE	\$ 12.98	\$ 1,298.00
9	10 TONS	#57 BROKEN STONE	\$ 12.98	\$ 129.80
10	10 TONS	#8 BROKEN STONE	\$ 16.00	\$ 160.00
11	10 TONS	#9 BROKEN STONE	\$ 16.00	\$ 160.00
12	74 TONS	RIP-RAP	\$ 21.00	\$ 1,554.00
TOTAL AMOUNT OF CONTRACT				\$ 4,599.80*

FOR LOWER COUNTY REGION
DISTRICT #2
FROM July 1, 2013 Thru June 30, 2014

COUNTY OF PASSAIC

CO OF PASSAIC, ROADS DEPT
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

REQUISITION	
Res Pg:k.10-8	
NO.	R3-07814

S H I P T O	
V E N D O R	VENDOR #: 03720 VAN ORDEN SAND & GRAVEL P.O. BOX 8246 HALEDON, NJ 07538

ORDER DATE: 10/25/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	OPERATIONS DIV. DISTRICT II PURCHASE OF STONE AND GRAVEL FOR DISTRICT II FOR CONTRACT PERIOD JULY 1, 2013 THRU JUNE 30, 2014 FOR BALANCE OF 2013 AS PER PASSAIC COUNTY CONTRACT PLEASE SET UP FOR PARTIAL PAYMENTS	3-01-26-151-001-R03	2,000.0000	2,000.00
			TOTAL	2,000.00

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-840

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: JACK NIGRO, SUPERVISOR OF ROADS/OPERATIONS
Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT VAN ORDEN SAND & GRAVEL, P.O. BOX 8246, HALEDON, NEW JERSEY FOR DELIVERY OF ROAD MATERIALS FOR DISTRICT II FOR CONTRACT PERIOD JULY 1, 2013 THRU JUNE 30, 2014. ESTIMATED PRICE IS \$4,599.80 FOR ITEMS NUMBER 7, 8, 9, 10, 11 AND 12.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER**

3. AMOUNT OF EXPENDITURE: \$ 2,000.00

REQUISITION # R3-07814

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input checked="" type="checkbox"/> Public Works / Buildings & Grounds | <u>10/28/13</u> |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-840

**COUNTY OF PASSAIC
 BID TALLY SHEET**

Res-Pg:k.10-10

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
 Taken by Attorney **J. SANTIAGO**
 Taken by R.P.P.S. **N. NAUMOV**
 Typed by **THERESA SCUTTARO**

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524
RE-BID 2013 ROAD MATERIAL DISTRICT II

Vendor	Disc. Stm. (Exh. I)	Non- Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
CARGILL DEICING TECHNOLOGY C/O ELAINE DEMBINSKI 24950 COUNTRY CLUB BLYD SUITE 450 NORTH OLMSTED, OH 44078 440-716-0763								
TILCON NEW YORK INC. C/O CAROLE Z. MENDIZABAL 625 MT. HOPE RD. WHARTON, NJ 07885 973-366-8501	X	X	X	N/A	X	X	X	(15) ITEMS \$207,470.50
STONE INDUSTRIES C/O THOMAS H. LYNCH P.O. BOX 8310 HALEDON, NJ 07538 973-720-6429	X		REJECTED NON-COLL AFF NOT SIGNED				X	

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-840

**COUNTY OF PASSAIC
 BID TALLY SHEET**

Res-Pg:k.10-11

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney J. SANTIAGO
Taken by R.P.P.S. N. NAUMOV
 Typed by **THERESA SCUTTARO**

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

Straight Bids

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

RE-BID 2013 ROAD MATERIAL DISTRICT II

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
VAN ORDEN SAND & GRAVEL P.O. BOX 8246 HALEDON, NJ 07538 973-720-6429	X	X	X	N/A	X	X	X	(7) ITEMS \$6,999.80

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-840

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO TILCON NEW YORK INC OF WHARTON, NJ FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT 1 AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-841						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-11						
CAF #	3-01-26-151-001-R03						
Purchase Req. #	R3-05889						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
TILCON NEW YORK INC OF WHARTON, NJ FOR PASSAIC
COUNTY ROAD MATERIALS DISTRICT 1 AS PER BID**

WHEREAS, there exists a need for road materials for Passaic County district 1; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for Passaic County Road Materials District 1 in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on April 16, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Tilcon New York Inc of Wharton, NJ; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its July 17, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from July 1, 2013 through June 30, 2014 for an estimated price of \$146,987.50 Line Items: 2, 3, 4, 5,6 and 13 with purchases to be made on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating that \$10,000.00 funds are available as recorded in purchase requisition #R3-05889 in the budget account # 3-01-26-151-001-R03 for the within contemplated expenditure with the remaining \$136,987.50 contingent on necessary funds being appropriated in future budgets; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Tilcon New York Inc of Wharton, NJ in the amount of \$146,987.50 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$146,987.50

APPROPRIATION: \$ 10,000.00 - 3-01-26-151-001-R03
\$136,987.50 - Contingent upon necessary funds
being appropriated in future budgets.

PURPOSE: To award a contract to Tilcon New York, Inc. for
Passaic County Road Materials District I for the
period July 1, 2013 through June 30, 2014.


Michael Katz, County Treasurer

DATED: November 12, 2013



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

July 16, 2013

Board of Chosen Freeholders
Administration Building

Re: Passaic County Road Material
District #1

Contract Period: July 1, 2013 through June 31, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on April 16, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Tilcon New York, Inc., Wharton, NJ	Bid upon 15 items Total \$207,470.50
Cold Mix Manufacturing Corp. Flushing, NY	Bid upon 1 item Total \$4,112.00
Stone Industries Inc., Haledon, NJ	Bid upon 13 items Total \$178,270.50
Van Orden Sand & Gravel Haledon, NJ	Bid upon 7 items Total \$7,320.50

This was solicited in a Fair and Open Process. Bids were received and evaluated by Jack Nigro, Passaic County Supervisor of Roads/Operations, and it is his recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Please award to the following vendors

Tilcon New York, Inc.	6 Items	Total \$146,987.50
-----------------------	---------	--------------------

2, 3, 4, 5, 6 and 13

Stone Industries, Inc.	4 Items	Total \$17,455.00
------------------------	---------	-------------------

3, 4, 15 and 17

Cold Mix Manufacturing Corp.	1 Item	Total \$4,112.00
------------------------------	--------	------------------

16

Van Orden Sand & Gravel	6 Items	Total \$4,520.50
-------------------------	---------	------------------

7, 8, 9, 10, 11 and 12

Sincerely,

Michael Marinello, QPA, RPPO
Purchasing Agent



County of Passaic

Administration Building Annex
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Jack Nigro
Passaic County
Supervisor of Roads

OPERATIONS DIVISION

Tel: (973) 881-4500
Fax: (973) 742-2498
Cell: (973) 592-2168
E-mail: jackn@passaiccountynj.org

August 8, 2013

Mr. Michael Marinello, Purchasing Director
Passaic County Procurement Center
495 River Street
Paterson, New Jersey 07524

Re: Road Materials Bid, District I, for July 1, 2013 thru June 30, 2014

Dear Mr. Marinello:

I have reviewed the bids received by your Department for Road Materials, District I, for maintenance and repair of Passaic County roadways for a one-year period beginning on July 1, 2013 and ending on June 30, 2014. Attached you will find individual, itemized awards. They are as follows:

<i>Tilcon New York</i>	\$146,987.50
<i>Stone Industries</i>	\$ 17,455.00
<i>Van Orden Sand & Gravel</i>	\$ 4,520.50
<i>Cold Mix Manufacturing Corp.</i>	\$ 4,112.00
<i>Total Award District I</i>	\$173,075.00*

If you should have any questions, or I can be of additional assistance, please feel free to contact me at 973-881-4500.

Very truly yours,


Jack Nigro
Supervisor of Roads/Operations

JN/esc
Enclosures

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-841

COUNTY OF PASSAIC
 CO OF PASSAIC, ROADS DEPT
 (O) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:k.11-8

REQUISITION	
NO.	RS-05889

SHIP TO	
VENDOR	VENDOR #: 01104 TILCON NEW YORK, INC. 625 MOUNT HOPE ROAD WHARTON, NJ 07885

ORDER DATE: 07/31/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	OPERATIONS DIV. DISTRICT I PURCHASE OF ASPHALT AS PER PASSAIC COUNTY CONTRACT FOR DISTRICT I FOR CONTRACT PERIOD DURING 2013 PLEASE SET UP FOR PARTIAL PAYMENTS.	3-C1-26-151-001-R03	10,000.0000	10,000.00
			TOTAL	10,300.00

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-841

REQUESTING DEPARTMENT

DATE

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: JACK NIGRO, SUPERVISOR OF ROADS/OPERATIONS
Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING AN AWARD OF CONTRACT TO TILCON NEW YORK, INC., 625 MT. HOPE ROAD, WHARTON, NEW JERSEY FOR DELIVERY OF ROAD MATERIALS FOR DISTRICT 1 FOR CONTRACT PERIOD JULY 1, 2013 THRU JUNE 30, 2014 FOR ITEMS NUMBER 2, 3, 4, 5, 6, AND 13. ESTIMATED TOTAL IS \$146,987.50.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 146,987.50

REQUISITION # R3-05889

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:
 Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-844

PASSAIC COUNTY – JULY 1, 2013 THRU JUNE 30, 2014

FOR MAINTENANCE & REPAIR

ROAD MATERIALS FOR OPERATIONS DIVISION – DISTRICT I

TILCON NEW YORK, INC.
625 MT. HOPE ROAD
WHARTON, NJ 07885

ITEM NO.	APPROXIMATE QUANTITIES	DESCRIPTION OF MATERIALS	UNIT PRICE	AMOUNT
2	50 TONS	UPM COLD MIX BITUMINOUS CONCRETE WINTER MIX-PATCH	\$195.00	\$ 9,750.00
3	32.5 TONS	BITUMINOUS STABILIZED BASE MIX I-2	\$ 67.50	\$ 2,193.75
4	32.5 TONS	BITUMINOUS CONCRETE SURFACE COURSE MIX I-3	\$ 67.50	\$ 2,193.75
5	1500 TONS	BITUMINOUS CONCRETE MIX SURFACE COURSE MIX I-5	\$ 67.50	\$101,250.00
6	400 TONS	BITUMINOUS CONCRETE SURFACE SURFACE COURSE MIX I-6	\$ 73.50	\$29,400.00
13	200 TONS	DENSE GRADED AGGREGATE BASE COURSE (FORMERLY TYPE 5, CLASS A)	\$ 11.00	<u>\$ 2,200.00</u>

TOTAL AMOUNT OF CONTRACT\$146,987.50*

FOR UPPER COUNTY REGIONS
DISTRICT #1
FROM JULY 1, 2013 THRU JUNE 30, 2014

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-841

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney J. Santiago
Taken by R.P.P.S. N. Naumov
Typed by Theresa Scuttaro

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on APRIL 16, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

PASSAIC COUNTY ROAD MATERIAL DISTRICT I

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
TILCOLN NEW YORK, INC C/O DONALD MOORE 625 MT. HOPE RD. WHARTON, NJ 07885 973-366-8501	X	X	X		X	X	X	(15) ITEMS \$207,470.50
GREEN PATCH COLD MIX MANUFACTURING CORP. 120-30 28 TH AVE FLUSHING, NY 11354 718-463-0292	X	X	SUBJ TO REVIEW		X	X	X	(1) ITEM \$4,112.00
BRAEN C/O CHARLES P. BRUSEO. P.O BOX 8319 HALEDON, NJ 07538 973-720-6456	X	X	X		X	X	X	(13) ITEMS \$178,270.50

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-841

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.11-12

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on APRIL 16, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

PASSAIC COUNTY ROAD MATERIAL DISTRICT I

Vendor	Disc. Str. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
VAN ORDEN SAND & GRAVEL OF RINGWOOD P.O. BOX 8246 HALEDON, NJ 07538 973-595-7087	X	X	X		X	X	X	(7) ITEM \$7,320.50

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-841

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO TURN OUT UNIFORMS OF LITTLE FALLS, NJ FOR BADGES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-842						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-12						
CAF #	3-01-25-157-001-247						
Purchase Req. #	R3-07979						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO TURN OUT UNIFORMS OF LITTLE FALLS, NJ FOR BADGES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER BID

WHEREAS, there exists a need for badges for the Passaic County Sheriff's Department; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for Badges for the Passaic County Sheriff's Department in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on September 20, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Turn Out Uniforms of Little Falls, NJ; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 30, 2013 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, the contract period will be from November 1, 2013 through October 31, 2015 for an estimated price of \$10,000.00; and

WHEREAS, a certificate is attached hereto, indicating that \$1,000.00 in funds are available as recorded in purchase requisition #R3-07979 in the budget account # 3-01-25-157-001-247 for the within contemplated expenditure with the remaining \$9,000.00 contingent on necessary funds being appropriated in future budgets; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Turn Out Uniforms of Little Falls, NJ for the goods referenced above in an amount not to exceed \$10,000.00; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

November 12, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: \$1,000.00 - 3-01-25-157-001-247
\$9,000.00 - Subject to inclusion and adoption of 2014 budget.

PURPOSE: To award a contract to Turn Out Uniforms for Badges for the Passaic County Sheriff's Department


Michael Katz, County Treasurer

DATED: November 12, 2013

COUNTY OF PASSAIC

CO OF PASSAIC, SHERIFF'S DEPT
 ATTN: SHANNAN (Q)973-247-3312
 495 RIVER STREET- 2ND FLOOR
 PATERSON, NJ 07524

REQUISITION	
NO.	R3-07979

SHIP TO	Passaic County Sheriffs Dept 11 Marshall Street Attn: Det. Tricoli Paterson, NJ 07505
	VENDOR #: 07707
VENDOR	TURN OUT UNIFORM 195 PATERSON AVENUE LITTLE FALLS, NJ 07424

ORDER DATE: 11/01/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Badges for PCSD To be ordered on an as needed basis. As per County Bid TO BE PAID IN PARTIAL PAYMENTS	3-01-25-157-001-247	1,000.0000	1,000.00
			TOTAL	1,000.00

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-842

REQUESTING DEPARTMENT _____ DATE _____

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Passaic County Sheriff's Department
 Telephone #:
 Date: October 31, 2013

DESCRIPTION OF RESOLUTION: awarding a contract to Turn Out Uniforms for the Bid Badges for the Passaic County Sheriff's Dept

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 1,000.00
 With \$9,000.00 contingent up
REQUISITION # R3-07979

ACCOUNT # 3-01-25-157-001-247

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Introduced on: November 12, 2013
 Adopted on: ~~September~~ November 12, 2013
 Official Resolution#: R-2013-842

J D E I I

**COUNTY OF PASSAIC
 BID TALLY SHEET**

Res-Pg:k.12-7

Michael Marinello, Q.P.A.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney J. SANTIAGO
Taken by R.P.P.S. N. NAUMOV
 Typed by Y. JONES

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on September 20, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

BADGES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
TURN OUT UNIFORMS 195 PATERSON AVENUE LITTLE FALLS, NJ 07424 973-200-0952	X	X	N/A	N/A	X	X	YES	<u>TOTAL</u> <u>\$1,398.10</u>
LAWMEN'S & SHOOTER SUPPLY INC. 77550 9 TH ST. S.W. VERO BEACH FL 32968 772-569-2955								<u>TOTAL</u>
BRED THE UNIFORM TAILOR C/O BRUCE KLEIN 475 OBERLI AVE S. LAKEWOOD, NJ 08701 848-299-0150								<u>TOTAL</u>

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-842

BID TALLY SHEET
Straight Bids

Res-Pg:k.12-8

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney J. SANTIAGO
Taken by R.P.P.S. N. NAUMOV
Typed by V. JONES

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on September 20, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

BADGES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT

Vendor	Disc. Stn. (Exh. I)	Non- Coll. Aff. (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
BOB BARKER CO. INC. C/O TINA MORGAN 134 N. MAIN ST. FUQUAY-VARINA, NC 27526 800-322-7537								<u>TOTAL</u>
ACTION UNIFORM CO. C/O HOLLI NIXON 3164 FIRE RD. EGG HARBOR TWP, NJ 08234 609-568-6454								<u>TOTAL</u>
PRIME VENDOR INC. C/O KIMBERLY DOUMIT 4622 CEDAR AVE WILMINGTON, NC 28403 800-746-8307								<u>TOTAL</u>

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-842

BID TALLY SHEET
Straight Bids

Res-Pg:k.12-9

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney **J. SANTIAGO**
Taken by R.P.P.S. **N. NAUMOV**
Typed by **V. JONES**

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on September 20, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

BADGES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
WALTER F. STEPHENS JR. INC. C/O CARLA BAKER 415 SOUTH AVE FRANKLIN, OHIO 45005 800-349-2133								<u>TOTAL</u>
METIS INC. 1822 COVENTRY LANE OKLAHOMA CITY, OK 73120 405-677-5029								<u>TOTAL</u>
ATLANTIC TACTICAL C/O JILL SKETHWAY SOMERSET, NJ 717-774-4463								<u>TOTAL</u>

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-842

BID TALLY SHEET
Straight Bids

Res-Pg:k.12-10

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney J. SANTIAGO
Taken by R.P.P.S. N. NAUMOV
Typed by V. JONES

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on September 20, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

BADGES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT

Vendor	Disc. Stm. (Exh. I)	Non- Coll. Aff. (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
THE STRONG GROUP INC C/O WALTER BISTRONG 222 ATLANTIC AVE OCEANSIDE, NY 11572 516-766-6307								<u>TOTAL</u>
								<u>TOTAL</u>
								<u>TOTAL</u>

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-842

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NORTHEASTERN ARBORIST SUPPLY OF WOODLAND PARK, NJ FOR A WOOD CHIPPER FOR THE PASSAIC COUNTY PARKS DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PARKS & RECREATION DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R-2013-843						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-13						
CAF #	C-04-55-112-003-901						
Purchase Req. #	R3-07916						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
NORTHEASTERN ARBORIST SUPPLY OF WOODLAND PARK, NJ
FOR A WOOD CHIPPER FOR THE PASSAIC COUNTY PARKS
DEPARTMENT AS PER BID**

WHEREAS, there exists a need for a wood chipper for the Passaic County Parks Department; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for a Wood Chipper for the Passaic County Parks Department in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on October 8, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Northeastern Arborist Supply of Woodland Park, NJ and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 30, 2013 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, the contract period will be soon after signing of contract for an estimated price of \$38,868.00; and

WHEREAS, a certificate is attached hereto, indicating that funds are available as recorded in purchase requisition # R3-07916 in the budget account # C-04-55-112-003-901 for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Northeastern Arborist Supply of Woodland Park, NJ for the goods referenced above in an amount not to exceed \$38,868.00; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

November 12, 2013

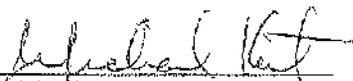
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$38,868.00

APPROPRIATION: C-04-55-112-003-901

PURPOSE: To award a contract to Northeastern Arborist Supply for a Wood Chipper for the Passaic County Parks Department.


Michael Katz, County Treasurer

DATED: November 12, 2013



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

October 29, 2013

Board of Chosen Frecholders
Administration Building

Re: Wood Chipper for the Passaic
County Parks Department

Contract Period: Soon after signing of contract

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on October 8, 2013 in the Passaic County Procurement Center.
The bids were received and read aloud as follows:

Modern Group LTD Bristol, PA	Bid upon \$41,240.00
Garden State Bobcat Group, Green Brook, NJ	Bid upon \$44,421.79
Northeastern Arborist Supply, Woodland Park, NJ	Bid upon \$38,868.00

This was solicited in a Fair and Open Process. Bids were received and evaluated by Darryl Sparta, Manager Parks and Grounds for the Passaic County Golf Course, and it is his recommendation that a contract be awarded to Northeastern Arborist Supply of Woodland Park, NJ as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Marinello".

Michael Marinello, QPA, RPPO
Purchasing Agent

COUNTY OF PASSAIC
 CO OF PASSAIC, PARKS DEPT
 (Q) 973-881-4832
 209 TOTOWA ROAD
 WAYNE, NJ 07470

Res-Pg:k.13-6

REQUISITION	
NO.	R3-07916

S H I P T O	
V E N D O R	VENDOR #: 08107 NORTHEASTERN ASSOCIATES 50 NOTCH ROAD WEST PATERSON, NJ 07424

ORDER DATE: 10/30/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/EA	Bandit Model 255 XP Chipper Location: Probkness Valley Golf Course	C-04-55-112-003-901	38,868.0000	38,868.00
			TOTAL	38,868.00

REQUESTING DEPARTMENT

DATE

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-843

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

- 1). NAME OF REQUESTER & Tel #: Darryl Sparta 973-202-9368
 2). DESCRIPTION OF RESOLUTION: AUTHORIZING BID AWARD

Northeastern ~~ARR~~ **ARROLLISTS**
 50 Notch Road
 Woodland, Park, NJ 07424

- 3). CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$38,868.00

REQUISITION # R3-07494 \$38,868.00

BUDGET ACCOUNT #: C-04-55-112-003-901

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW: DATE
- | | |
|--|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input checked="" type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:
- Administration
 Finance
 Counsel
 Clerk to Board
 Other(s)
 Specify: _____



County of Passaic

Preakness Valley Golf Course
209 Totowa Road
Wayne, NJ 07470
Office (973) 881-4832
Fax (973) 872-2684
Cell (973) 766-4922

To: Michael Marinello
From: Darryl Sparta
Date: October 30, 2013
Re: Recommendation Letter

On October 18, 2013 Bids were opened for a Bandit 255XP Wood Chipper. Bids were submitted by Modern Group Ltd, Garden State Bobcat Group and Northeastern Arborist Supply.

Modern Group Ltd	\$41,240.00
Garden State Bobcat Group	\$44,421.79
Northeastern Arborist Supply	\$38,868.00

Garden State Bobcat bid did not meet the spec. We are recommending award to the lowest bidder, Northeastern Arborist Supply in the amount of \$38,868.00

Darryl Sparta

COUNTY OF PASSAIC

BID TALLY SHEET

Straight Bids

Res-Pg:k.13-9

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney J. Santiago
Taken by R.P.P.S. N. Naumov
Typed by Theresa Scuttaro

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on OCTOBER 8, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

WOOD CHIPPER FOR THE PASSAIC COUNTY PARKS DEPARTMENT

Vendor	Disc. Stn. (Exh. I)	Non- Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
FB VENTURES CORP. C/O FATIMA BULUR 318 MCLEAN BLVD. PATERSON, NJ 07504 888-310-4600								
HARTER EQUIPMENT INC. C/O DICK CLARK 615 STATE RT 33 MILLSTONE TWSP, NJ 08535 NO FAX								
CHERRY VALLEY TRACTOR SALES 35 WEST ROUTE 70 MARLTON, NJ 08053 856-988-6290								

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-843

COUNTY OF PASSAIC

BID TALLY SHEET

Straight Bids

Res-Pg:k.13-10

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on OCTOBER 8, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

WOOD CHIPPER FOR THE PASSAIC COUNTY PARKS DEPARTMENT

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MODERN GROUP LTD 112-128 ROUTE 17 NORTH HASBROUCK HEIGHTS, NJ 07604 NO FAX NUMBER	SUBJECT TO REVIEW	X	N/A	N/A	X	SUBJECT TO REVIEW	YES	TOTAL \$41,240.00 SUBJECT TO REVIEW BY USING DEPT
GARDEN STATE BOBCAT GROUP C/O ADAM CORTESE 732-424-1440	X	X	N/A	N/A	X	X	YES	TOTAL \$44,421.79
NORTHEASTERN ARBORIST SUPPLY 50 NOTCH RD. WOODLAND PARK, NJ 07424 973-837-1391	X	X	N/A	N/A	X	X	NO	TOTAL \$38,868.00

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-843

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO VAN ORDEN SAND AND GRAVEL OF HALEDON, NJ FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT 1 AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-844						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-14						
CAF #	4-01-26-151-001-R03						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO VAN ORDEN SAND AND GRAVEL OF HALEDON, NJ FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT 1 AS PER BID

WHEREAS, there exists a need for road materials for Passaic County district 1; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for Passaic County Road Materials District 1 in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on April 16, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Van Orden Sand and Gravel of Haledon, NJ; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its July 17, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from July 1, 2013 through June 30, 2014 for an estimated price of \$4,520.50 Line Items: 7, 8, 9, 10, 11 and 12 with purchases to be made on an as-needed basis; and

WHEREAS, a certificate attached hereto, indicating that funds are available in the budget account # 3-01-26-151-001-R03 for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Van Orden and Gravel of Haledon, NJ in the amount of \$4,520.50 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,520.50

APPROPRIATION: \$ 0.00 - 3-01-26-151-001-R03
\$4,520.50 - *Subject to inclusion and adoption of
2014 budget.

PURPOSE: To award a contract to Van Orden Sand and Gravel for
Passaic County Road Materials District I.


Michael Katz, County Treasurer

DATED: November 12, 2013



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

July 16, 2013

Board of Chosen Freholders
Administration Building

Re: Passaic County Road Material
District #1

Contract Period: July 1, 2013 through June 30, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on April 16, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Tilcon New York, Inc., Wharton, NJ	Bid upon 15 items Total \$207,470.50
Cold Mix Manufacturing Corp. Flushing, NY	Bid upon 1 item Total \$4,112.00
Stone Industries Inc., Haledon, NJ	Bid upon 13 items Total \$178,270.50
Van Orden Sand & Gravel Haledon, NJ	Bid upon 7 items Total \$7,320.50

This was solicited in a Fair and Open Process. Bids were received and evaluated by Jack Nigro, Passaic County Supervisor of Roads/Operations, and it is his recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Please award to the following vendors

Tilcon New York, Inc. 6 Items Total \$146,987.50

2, 3, 4, 5, 6 and 13

Stone Industries, Inc. 4 Items Total \$17,455.00

3, 4, 15 and 17

Cold Mix Manufacturing Corp. 1 Item Total \$4,112.00

16

Van Orden Sand & Gravel 6 Items Total \$4,520.50

7, 8, 9, 10, 11 and 12

Sincerely,

Michael Marinello, QPA, RPPO
Purchasing Agent

PASSAIC COUNTY – JULY 1, 2013 THRU JUNE 30, 2014

FOR MAINTENANCE & REPAIR

ROAD MATERIALS FOR OPERATIONS DIVISION – DISTRICT 1

VAN ORDEN SAND & GRAVEL
P.O. BOX 8246
HALEDON, NEW JERSEY 07538

<u>ITEM NO.</u>	<u>APPROXIMATE QUANTITIES</u>	<u>DESCRIPTION OF MATERIALS</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
7	100 TONS	# 2 BROKEN STONE F.O.B. QUARRY	\$ 12.25	\$ 1,225.00
8	100 TONS	# 3 BROKEN STONE F.O.B. QUARRY	\$ 12.25	\$ 1,225.00
9	10 TONS	# 57 BROKEN STONE F.O.B. QUARRY	\$ 12.25	\$ 122.50
10	10 TONS	# 8 BROKEN STONE F.O.B. QUARRY	\$ 16.00	\$ 160.00
11	10 TONS	# 9 BROKEN STONE F.O.B. QUARRY	\$ 16.00	\$ 160.00
12	74 TONS	RIP-RAP	\$ 22.00	\$ 1,628.00
TOTAL AMOUNT OF CONTRACT				\$ 4,520.50*

FOR UPPER COUNTY REGIONS
DISTRICT #1
FROM JULY 1, 2013 THRU JUNE 30, 2014

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-844

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: PUBLIC WORKS DEPARTMENT/OPERATIONS DIVISION
Telephone #: 973-881-4500 JACK NIGRO, SUPERVISOR OF COUNTY ROADS

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO VAN ORDEN SAND & GRAVEL, P.O. BOX 8246, HALEDON, NEW JERSEY FOR DELIVERY OF ROAD MATERIALS FOR DISTRICT 1 FOR ITEMS NUMBER 7, 8, 9, 10, 11, AND 12. ESTIMATED PRICE IS \$4,520.50 FOR PERIOD OF JULY 1, 2013 THRU JUNE 30, 2014.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 4,520.50

REQUISITION #

ACCOUNT# 3-01-26-151-001-R03

4. COMMITTEE REVIEW:

DATE

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

COUNTY OF PASSAIC

BID TALLY SHEET

Straight Bids

Res-Pg:k.14-9

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney J. Santiago
Taken by R.P.P.S. N. Naumov
Typed by Theresa Scuttaro

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on APRIL 16, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

PASSAIC COUNTY ROAD MATERIAL DISTRICT I

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
TILCOLN NEW YORK, INC C/O DONALD MOORE 625 MT. HOPE RD. WHARTON, NJ 07885 973-366-8501	X	X	X		X	X	X	(15) ITEMS \$207,470.50
GREEN PATCH COLD MIX MANUFACTURING CORP. 120-30 28 TH AVE FLUSHING, NY 11354 718-463-0292	X	X	SUBJ TO REVIEW		X	X	X	(1) ITEM \$4,112.00
BRAEN C/O CHARLES P. BRUSEO. P.O BOX 8319 HALEDON, NJ 07538 973-720-6456	X	X	X		X	X	X	(13) ITEMS \$178,270.50

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-844

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.14-10

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on APRIL 16, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

PASSAIC COUNTY ROAD MATERIAL DISTRICT I

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
VAN ORDEN SAND & GRAVEL OF RINGWOOD P.O. BOX 8246 HALEDON, NJ 07538 973-595-7087	X	X	X		X	X	X	(7) ITEM \$7,320.50

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-844

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND LOCAL 1032, CWA (NUTRITION UNIT), FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2016, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R-2013-845						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-15						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION ADOPTING MEMORANDUM OF AGREEMENT
BETWEEN THE COUNTY OF PASSAIC AND LOCAL 1032,
CWA (NUTRITION UNIT), FOR THE PERIOD OF JANUARY 1,
2013 THROUGH DECEMBER 31, 2016**

WHEREAS contract negotiations were heretofore conducted between the County of Passaic and Local 1032 of the Communication Workers of America, AFL-CIO (Nutrition Unit) (the “Union”), in accordance with a Memorandum of Agreement dated October 15, 2013, for the period commencing January 1, 2013 through December 31, 2016, a copy of which is attached hereto and made a part hereof; and

WHEREAS the Board of Chosen Freeholders is desirous of ratifying said Memorandum of Agreement between the County and the Union for the period stated above; and

WHEREAS the Administration, Finance and Personnel Committee considered this matter at its meeting of October 31, 2013 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the said Board does hereby ratify the contract between the County and the Union, in accordance with the terms of the attached Memorandum of Agreement dated October 15, 2013, retroactive to January 1, 2013; and

BE IT FURTHER RESOLVED that all appropriate officers and employees be and hereby are authorized and directed to execute such documents and take such further actions as are necessary to effectuate the purpose of this resolution.

Dated: November 12, 2013

COUNTY OF PASSAIC, STATE OF NEW JERSEY

-and-

LOCAL 1032, CWA (NUTRITION UNIT)MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is entered into on this 15th day of October, 2013 between the County of Passaic, State of New Jersey ("Employer") and the Local 1032, CWA (Nutrition Unit) ("Union").

Whereas, the Union and the County have agreed to amend the terms of their current Collective Negotiations Agreement on behalf of employees employed at the **Passaic County Nutrition Unit** which expired on December 31, 2012, and the Union and the County having bargained in good faith and having mutually agreed, hereby state that it is agreed as follows:

1. Term of Agreement

- This Agreement shall be for a term of four (4) years, beginning from January 1, 2013 and ending on December 31, 2016.

2. Article 5 - Work Week

- New Language (Subject to County and Unions Agreement) Section 1: For regular Scheduled Employees, the normal workweek shall consist of five (5) consecutive days, Monday through Friday. For Delivery Workers, the normal work week will consist of five (5) or six (6) consecutive workdays dependent upon the needs of the Division of Nutrition to comply with the State Weekend Home Deliver Program. The delivery of meals on Saturdays will be on a volunteer basis. However, in the event there is a shortage of volunteer drivers to carry out the delivery service, management will have the right to assign drivers to work on Saturdays. Assignments for the Weekend Program will be scheduled using reverse seniority on a rotating basis.
- Amend Section 1 to include all shift hours for the various tours.

3. Article 6, Rates of Pay

- Section 1. – Effective and retroactive to January 1, 2013, base wage rates for all unit employees shall be increased over the term of this agreement as follows:

Entry Level:

<u>Title</u>	<u>Rates</u>
1. Food Service Worker	\$9.00 hr.
2. Delivery Worker	\$10.00 hr.
Site Manager	\$13.25 hr.

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-845

- Section 1(f) All hourly employees will receive the following increase to their hourly wages;

Effective and retroactive to January 1, 2013 .75 cents per hour

Effective January 1, 2014 2014 .75 cents per hour

Effective January 1, 2015 .75 cents per hour

Effective January 1, 2016 .75 cents per hour

- Section 1(f) All salaried employees will receive the following COLA increase;

Effective and retroactive to January 1, 2013 1% Cost of Living Adjustment

Effective January 1, 2014 1% Cost of Living Adjustment

Effective January 1, 2014 1% Cost of Living Adjustment

Effective January 1, 2014 1% Cost of Living Adjustment

- Section 3: Employees working 6 hours or more shall receive two (2) ten minute breaks and employees working less than 6 hours shall receive one (1) ten minute break.
- Section 4c: The standard Departmental compensation form must be completed, signed and authorized by the division and department head.

4. Article 7, Holidays

- Section 1. Delete Lincoln's Birthday
- Section 5: Holiday during Vacation (note: written with clarity- no policy change made) If a holiday falls within the period of the employee's vacation, the employee will not be charged a vacation day for that holiday. Vacation days must be used in accordance with Passaic County policy. Employees will only be permitted to carry over one year of vacation time. Employees must use at least one year earned vacation time during each year. If for some reason the time cannot be scheduled off, the department head must receive authorization from the administrator to carry over time.

Article 8 - Vacations

- Section 1(a): The following vacation schedule shall apply to all unit employees hired after May 26, 2009:
- Section 2. Part-time employees shall earn vacation days on a pro-rated basis. In the event time is used in advance, the employee must reimburse the County.

Article 9 - Sick Leave Policy

- **Section 1:** Upon completion of the probationary period, one day will be credited for each month worked (calculated back to the date of hire). Each employee shall earn twelve (12) days paid sick leave, accrued at one (1) day per month for the first full year of employment. Each year, thereafter, an employee shall earn fifteen (15) paid sick leave days, accrued at one and one-quarter (1 ¼) per month. Such earned sick leave shall be cumulative from year to year.
- **Section 3:** Sick leave is to be used only in cases where the employee is ill and unable to work, or in cases of the serious illness of a family member. Employees absent on sick leave for three (3) or more consecutive working days must submit a doctor's verification of illness or injury to their Department Head. Employees absent on sick leave for five (5) or more consecutive working days must submit a doctor's verification of illness or injury and leave paper work must be completed by Department and submitted to the Personal Department. If an employee is attending to an immediate family member, including civil union partner, a doctor's verification of that individual is required. An employee will not be permitted to work until the verification is received.
- Employees are responsible to call in and indicate the reason for their absence within one half hour of their starting time. The employees must call in each day unless a doctor's not has been submitted. The Department/Division head will be responsible to monitor the employees' attendance. Management has the right to request a physician's note for just cause. The attendance records will be monitored for abuse, patterning and excessive absenteeism.
- **Section 4:** At the end of each calendar year, an employee's unused sick time is added to the allotment for the following year. The accumulation continues indefinitely until the time of the employee's retirement and employees shall be paid for one-half (1/2) of their total accumulated unused sick time up to twelve thousand dollars (\$12,000).

5. **Article 11, Bereavement Leave Pay**

- Change to be consistent with County's Personnel manual

6. **Article 12- Jury Duty**

- Change to be consistent with County's Personnel manual

7. **Article 13, Non-Cash Benefits**

- Add: Unit employees shall make contributions toward the cost of their health insurance coverage in an amount set forth pursuant to PL2011, C.78, and any amendments thereto.

of their personnel file, the employee shall be required to pay for copies at the established rate.

- New Section: No employee shall be docked if she/he arrives up to thirty (30) minutes late to work due to inclement weather, so long as the thirty (30) minutes is made up at the end of that work day. For office employees the thirty (30) minutes will be made up by them only taking one half (1/2) hour for lunch on that day.

8. Article 14 – Uniform and Safety Equipment

- Add that all Site Managers shall be provided with five (5) Cloth Aprons to be washed and maintained by the employee.

9. Article 15 – Miscellaneous Benefits

- Change to be consistent with County’s Personnel manual

10. Article 20 – Force Reduction

- Add after the word Employer in the first sentence (Passaic County)

11. Article 21 – Discharge

- Change Article to “Discharge, Suspension and Disciplinary Action”
- Change all language in the article to reflect new Article title to be consistent

12. Article 23 - General Provisions

- Section 8: *(new language)* all site managers are mandated to go to the bank on a daily basis to make deposits. Site managers will be allowed to leave their site one half hour (1/2) prior to close of business. All site managers will be paid their hourly rate for the aforementioned one half hour.
- Add New Section – Union Business Leave: Employees of this union who are members of the union Negotiating Committee, not to exceed three (3) in number, shall be granted time off duty at full pay for all meetings between the County and the Union for the purposes of negotiating the terms of an agreement when such meeting takes place during the regular working hours of said employees. No more than three (3) employees will be released from any particular shift on any given day.

If the Union duly authorizes a member to represent them during the formal hearing of grievances, and if such hearing of grievances should take place during the regular working hours of said representative, that representative shall be excused from duty without loss of pay, for such time as may be necessary to hear the grievance.

- Add: New Section – All employees shall have access to their won personnel files once each year during reasonable working hours and upon written notification to the director.

All employees shall have the right to respond in writing to any document in the file.

Such response shall become part of the personnel file. If an employee requests copies

13. Miscellaneous:

A. All terms and conditions of employment contained in the Collective Negotiations Agreement between the County and the Union which expires on December 31, 2008, shall remain in full force and effect except as modified herein.

B. This Memorandum of Agreement is subject to ratification by the County Freeholders and the Union membership. Subject to the foregoing sentence, the undersigned hereby represent that they are authorized by their respective principals to enter into this Memorandum of Agreement.

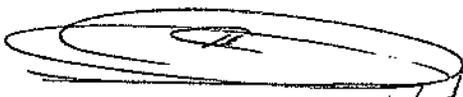
C. The County shall prepare a Collective Negotiations Agreement incorporating the terms of this Memorandum of Agreement.

D. This Memorandum of Agreement represents the entire agreement of the parties. Any and all proposals and counter-proposals not contained herein are deemed withdrawn and void. No other agreement between the parties shall be enforceable.

This Memorandum of Agreement is hereby executed this 30 day of September 2013, by duly authorized representatives of the County of Passaic and the CWA, Local 1032.

For the County of Passaic:

For CWA, Local 1032:


10/15/2013



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLD MIX MANUFACTURING CORP OF FLUSHING, NY FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT 1 AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-846						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-16						
CAF #	4-01-26-151-001-R03						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO COLD MIX MANUFACTURING CORP OF FLUSHING, NY FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT 1 AS PER BID

WHEREAS, there exists a need for road materials for Passaic County district 1; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for Passaic County Road Materials District 1 in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on April 16, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Cold Mix Manufacturing Corp of Flushing, NY; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its July 17, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from July 1, 2013 through June 30, 2014 for an estimated price of \$4,112.00 Line Item: 16 with purchases to be made on an as-needed basis; and

WHEREAS, a certificate attached hereto, indicating that funds are available in the budget account # 3-01-26-151-001-R03 for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Cold Mix Manufacturing Corp of Flushing, NY in the amount of \$4,112.00 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,112.00

APPROPRIATION: \$ 0.00 - 3-01-26-151-001-R03
\$4,112.00 - *Subject to inclusion and adoption of
2014 budget.

PURPOSE: To award a contract to Cold Mix Manufacturing
Corporation for Passaic County Road Materials
District I for the period July 1, 2013 through June 30,
2014.


Michael Katz, County Treasurer

DATED: November 12, 2013



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

July 16, 2013

Board of Chosen Freeholders
Administration Building

Re: Passaic County Road Material
District #1

Contract Period: July 1, 2013 through June 30, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on April 16, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

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Cold Mix Manufacturing Corp. Flushing, NY	Bid upon 1 item Total \$4,112.00
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Van Orden Sand & Gravel Haledon, NJ	Bid upon 7 items Total \$7,320.50

This was solicited in a Fair and Open Process. Bids were received and evaluated by Jack Nigro, Passaic County Supervisor of Roads/Operations, and it is his recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Please award to the following vendors

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2, 3, 4, 5, 6 and 13

Stone Industries, Inc.	4 Items	Total \$17,455.00
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3, 4, 15 and 17

Cold Mix Manufacturing Corp.	1 Item	Total \$4,112.00
------------------------------	--------	------------------

16

Van Orden Sand & Gravel	6 Items	Total \$4,520.50
-------------------------	---------	------------------

7, 8, 9, 10, 11 and 12

Sincerely,

Michael Marinello, QPA, RPPO
Purchasing Agent

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** PUBLIC WORKS DEPARTMENT/OPERATIONS DIVISION
Telephone #: 973-881-4500 JACK NIGRO, SUPERVISOR OF COUNTY ROADS

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO GOLD MIX MANUFACTURING, CORP., 120-30 28TH AVENUE FLUSHING, NEW YORK FOR DELIVERY OF ROAD MATERIALS FOR DISTRICT I FOR ITEM NUMBER 16. ESTIMATED PRICE IS \$4,112.00 FOR PERIOD OF JULY 1, 2013 THRU JUNE 30, 2014.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. **AMOUNT OF EXPENDITURE:** \$ 4,112.00

REQUISITION #

ACCOUNT# 3-01-26-151-001-r03

4. **COMMITTEE REVIEW:**

DATE

___ Administration & Finance _____

___ Public Works / Buildings & Grounds _____

___ Planning & Economic Development _____

___ Health, Human Services & Community Affairs _____

___ Law & Public Safety _____

___ Energy _____

___ Other Specify: _____

5. **DISTRIBUTION LIST:**

___ Administration

___ Finance

___ Counsel

___ Clerk to the Board

___ Procurement

Specify:

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-846

PASSAIC COUNTY – JULY 1, 2013 THRU JUNE 30, 2014

FOR MAINTENANCE & REPAIR

ROAD MATERIALS FOR OPERATIONS DIVISION- DISTRICT I

COLD MIX MANUFACTURING CORP.
 170-30 28TH AVENUE.
 FLUSHING, NEW YORK 11354

<u>ITEM NO.</u>	<u>APPROXIMATE QUANTITIES</u>	<u>DESCRIPTION OF MATERIALS</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
16	400 BAGS (50# BAGS)	HIGH PERFORMANCE PERMANENT COLD PATCH	\$ 19.28	\$ 4,112.00
TOTAL AMOUNT OF CONTRACT				\$ 4,112.00*

FOR UPPER COUNTY REGIONS
 DISTRICT #1
 FROM JULY 1, 2013 THRU JUNE 30, 2014

COUNTY OF PASSAIC

BID TALLY SHEET

Straight Bids

Res-Pg:k.16-9

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
 Taken by Attorney J. Santiago
 Taken by R.P.P.S. N. Naumov
 Typed by Theresa Scuttaro

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on APRIL 16, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

PASSAIC COUNTY ROAD MATERIAL DISTRICT I

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
TILCOLN NEW YORK, INC C/O DONALD MOORE 625 MT. HOPE RD. WHARTON, NJ 07885 973-366-8501	X	X	X		X	X	X	(15) ITEMS \$207,470.50
GREEN PATCH COLD MIX MANUFACTURING CORP. 120-30 28 TH AVE FLUSHING, NY 11354 718-463-0292	X	X	SUBJ TO REVIEW		X	X	X	(1) ITEM \$4,112.00
BRAEN C/O CHARLES P. BRUSEO. P.O BOX 8310 HALEDON, NJ 07538 973-720-6456	X	X	X		X	X	X	(13) ITEMS \$178,270.50

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-846

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.16-10

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on APRIL 16, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

PASSAIC COUNTY ROAD MATERIAL DISTRICT I

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
VAN ORDEN SAND & GRAVEL OF RINGWOOD P.O. BOX 8246 HALEDON, NJ 07538 973-595-7087	X	X	X		X	X	X	(7) ITEM \$7,320.50

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-846

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: AUTHORIZING AWARD OF CONTRACT TO ATLANTIC TACTICAL INC OF SOMERSET, NJ FOR THE BLAUER 9810Z WASTE LENGTH JACKET WITH B. DRY FABRIC FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R-2013-847						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-17						
CAF #							
Purchase Req. #	R3-07675						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

AUTHORIZING AWARD OF CONTRACT TO ATLANTIC TACTICAL INC OF SOMERSET, NJ FOR THE BLAUER 9810Z WASTE LENGTH JACKET WITH B. DRY FABRIC FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER BID

WHEREAS, there exists a need for waste length jackets for the Passaic County Sheriff's Department; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for Blauer 9810Z Waist Length Jacket with B. Dry Fabric for the Passaic County Sheriff's Department in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on October 8, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Atlantic Tactical Inc of Somerset, NJ and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 9, 2013 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, the contract period will be from November 1, 2013 through October 31, 2015 contract for an estimated price of \$58,500.00; and

WHEREAS, a certificate is attached hereto, indicating that funds are available as recorded in purchase requisition # R3-07675 in the budget account # T-22-56-850-012-803 for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Atlantic Tactical Inc of Somerset NJ for the goods referenced above in an amount not to exceed \$58,500.00; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

November 12, 2013



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

October 23, 2013

Board of Chosen Freeholders
Administration Building

Re: Blauer 981OZ Waist-Length Jacket
with B. Dry Fabric for the County of
Passaic Sheriff's Department

Contract Period: November 1, 2013 through October 31, 2015

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on October 8, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Turn Out Uniforms, Little Falls, NJ	Bid upon \$140.75 per Jacket
Red The Uniform Tailor, Lakewood, NJ	Bid upon \$158.50 per Jacket
Atlantic Tactical, New Cumberland, PA	Bid upon \$129.32 per Jacket
Universal Uniform Sales Co., Newark, NJ	Bid upon \$147.00 per Jacket

This was solicited in a Fair and Open Process. Bids were received and evaluated by Executive Captain Michael Supliicki of the Passaic County Sheriff's Department and it is his recommendation that a contract be awarded to Atlantic Tactical of New Cumberland, PA as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Handwritten signature of Michael Marinello in black ink.

Michael Marinello, QPA, RPPO

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-847

PASSAIC COUNTY SHERIFF'S OFFICE

Sheriff Richard H. Berdnik

Undersheriff Joseph C. Dennis
Undersheriff Lisa Washington



Chief Michael Dunlop
Chief Leonard Lovely
Warden Michael Tolerico, CPM, CJM
Deputy Warden Elbrus Basmouk

Date: October 16, 2013

To: Carmen Santana, County Procurement Center

From: Executive Captain Michael Suplicki *MA Suplicki, CO #357*

Re: Bid Award for Blauer 9801Z Waist- Length Jacket- #SB-13-026

Upon review of the bids submitted for the above goods, the Passaic County Sheriff's Office recommends the award for Blauer 9801Z Waist- Length Jackets be given to the lowest responding bidder, Atlantic Tactical.

Funding for this bid will be taken from line T-22-56-850-012-803, Sheriff Justice Forfeiture funds.

Cc: Undersheriff Joseph Dennis
B/A Charles Meyers

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-847

FAIRNESS

EQUALITY

DIVERSITY

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Captain Michael Suplicki
Telephone #: 973-389-5936

DESCRIPTION OF RESOLUTION:

Passaic County Sheriff's Office has requested to certify funds in the amount of \$58,500.00 for the purchase of duty jackets for members of the agency.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$58,500.00

REQUISITION # R3-07675

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

___ Administration
___ Finance
___ Counsel
___ Clerk to the Board
___ Procurement

Specify:

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-847

COUNTY OF PASSAIC
 CO OF PASSAIC, SHERIFF'S DEPT
 ATTN: SHANNAN (Q) 973-247-3312
 495 RIVER STREET- 2ND FLOOR
 PATERSON, NJ 07524

Res-Pg:k-17-7

REQUISITION	
NO.	R3-07675

S H I P T O	PASSAIC COUNTY SHERIFFS DEPT 435 HAMBURG TURNPIKE ATTN: CAPTAIN SUPLIICKI WAYNE NJ 07470
V E N D O R	VENDOR #: 09401 ATLANTIC TACTICAL OF NJ, INC 14 WORLD'S FAIR DRIVE SOMERSET, NJ 08773

ORDER DATE: 10/21/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	BLAUER 9180Z WAIST LENGTH JACKET WITH B DRY FABRIC. COST PER JACKET \$129.32 ESTIMATED 452 JACKETS AS PER COUNTY BID RESOLUTION # TO BE PAID IN PARTIAL PAYMENTS	T-22-56-850-012-803	58,500.0000	58,500.00
			TOTAL	58,500.00

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-847

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC

BID TALLY SHEET

Straight Bids

Res-Pg:k.17-8

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney J. Santiago
Taken by R.P.P.S. N. Naumov
Typed by Theresa Scuttaro

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on OCTOBER 8, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

BLAUER 9810Z WAIST-LENGTH JACKET WITH B.DRY FABRIC

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
TURNOUT UNIFORMS 195 PATERSON AVE LITTLE FALLS, NJ 07424 973-200-0952	X	X	N/A	N/A	X	X	YES	TOTAL \$140.75 PER JACKET
RED THE UNIFORM TAILOR C/O BRUCE KLEIN 475 OBERLIN AVE S LAKEWOOD, NJ 08701 848-299-0150	X	X	N/A	N/A	X	X	YES	TOTAL: \$158.50 PER JACKET
FB VENTURES CORP. C/O FATIMA BULUR 318 MCKEAN BLVD. PATERSON, NJ 07504 888-310-4600								

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-847

COUNTY OF PASSAIC

BID TALLY SHEET

Straight Bids

Res-Pg:k.17-9

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

Taken by Attorney

Taken by R.P.P.S.

Typed by

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on OCTOBER 8, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

BLAUER 9810Z WAIST-LENGTH JACKET WITH B.DRY FABRIC

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
ATLANTIC TACTICAL 763 CORPORATE CIRCLE NEW CUMBERLAND, PA 17070 717-774-4463	X	X	N/A	N/A	X	X	YES	TOTAL \$129.32 PER JACKET
ACTION UNIFORM CO. C/O HOLLI NIXON 3164 FIRE ROAD EGG HARBOR TWP, NJ 08234 609-568-6054								
UNIVERSAL UNIFORM SALES CO. INC 1015 BROAD ST. NEWARK, NJ 07102	X	X	N/A	N/A	X	X	YES	TOTAL \$147.00 PER JACKET

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-847

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,250.00

APPROPRIATION: 3-01-27-172-001-213

PURPOSE: To authorize the purchase of copier lease from Atlantic Tomorrow's Office on an as needed basis for the remainder of 2013 for Preakness Healthcare Center.


Michael Katz, County Treasurer

DATED: November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R-2013-848						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-18						
CAF #	3-01-27-172-001-213						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION AUTHORIZING PURCHASE VIA STATE
CONTRACT AND COUNTY COOPERATIVES**

WHEREAS various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/services in accordance with the terms of the applicable State Contract or County Cooperative described below:

Vendor Atlantic, Tomorrow's Office
State Contract: #51464
Description: Copier Lease-September-December 201
Using Agency: Preakness Healthcare Center
Amount: \$13,250.00
Account: 3-01-27-172-001-213

Vendor Concord Engineering
State Contract: #84302
Description: Energy Consultant Services
Using Agency: Various
Amount: To be used on an as-needed basis
Account: To be used on an as-needed basis

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

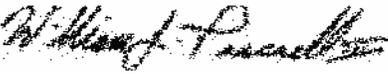
Agenda: RESOLUTION APPROVING THE REQUIRED CORRECTIVE ACTION PLAN FOR THE FISCAL YEAR 2012 AUDIT REPORT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R-2013-849						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-19						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION APPROVING THE REQUIRED CORRECTIVE
ACTION PLAN FOR THE FISCAL YEAR 2012 AUDIT
REPORT**

WHEREAS the Division of Local Government Services requires the Chief Financial Officer to file a "Corrective Action Plan", attached hereto, outlining the actions to be taken by the County relative to the findings and recommendations in the annual audit report: and

WHEREAS the "Corrective Action Plan" shall be prepared by the Chief Financial Officer with assistance from other officials affected by the audit findings and recommendations; and

WHEREAS the governing body is required by resolution, to approve said "Corrective Action Plan"; and

WHEREAS the "Corrective Action Plan", as prepared by the Chief Financial Officer and approved by the governing body, shall be placed on file and made available for public inspection in the office of the Clerk to the Board of Chosen Freeholders.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the "Corrective Action Plan" for the Fiscal Year 2012 Audit Report submitted by the Chief Financial Officer.

November 12, 2013

COUNTY OF PASSAIC

2012 ANNUAL AUDIT – CORRECTIVE ACTION PLAN

Finance/Treasurer:

Finding - Not all Transfers were made in accordance with N.J.S. 40A:4-45.1

Recommendation -That all transfers be made in accordance with N.J.S. 40A:4-45.1

Corrective Action – N.J.S. 40A:4-45.1 will be reviewed prior to making any transfers in order to ensure compliance with the law.

Implementation Date – 11/1/2013

Finding –Expenditures charged against the workers compensation line item were not posted in a timely manner.

Recommendation – That activity for all accounts be posted to the general ledger in a timely manner.

Corrective Action – A review of internal operating procedures will be made and improvements will be implemented in order to ensure the timely posting of workers compensation general ledger transactions.

Implementation Date-11/1/2013

Finding – The general ledger is not being utilized for the Workers’ Compensation Trust Fund Claims Account as required by Technical Accounting Directive #3.

Recommendation – That all transactions be researched and properly posted to the general ledger on a monthly basis.

Corrective Action – A review of the procedures utilized for the Workers’ Compensation Trust Fund Claims account will be made to ensure that all entries will be posted timely.

Implementation Date – 11/1/2013

Finding- Capital grant receipts are not always being posted to the proper general ledger line item as prescribed by Technical Accounting Directive #3.

Recommendation – More care is required to research the origin of each grant receipt to record the transaction on the proper general ledger line item.

Corrective Action-General Capital grant receipts will be researched as to the source of the funds in order to ensure the proper posting to the correct general ledger account.

Implementation Date -11/1/2013

Finding –Instances where incorrect budget accounts were being charged for debt principal and interest payments as required by Division of Local Government Services, Requirements of Audit for Expenditure and Disbursements.

Recommendation - That all expenditures be reviewed and charged to the correct budget account.

Corrective Action – Greater care will be utilized when posting expenditures to the budget to ensure that the correct budget lines are charged.

Implementation Date – 11/1/2013

Finding – Open purchases were not cancelled in a timely manner as required by the Division of Local Government Services, Requirements of Audit for Encumbrances.

Recommendation - That open purchase orders are reviewed and cancelled in a timely manner.

Corrective Action – Procedures will be put in place to ensure that open purchase orders are reviewed on a regular basis and that unnecessary purchase orders are cancelled timely.

Implementation Date – 11/1/2013

Finding – Ordinance 12-08 was not posted to the Edmunds Accounting System Improvement Authorization Budget Status, as required by Technical Accounting Directive #3.

Recommendation – That all bond ordinances be posted to the Edmunds Accounting System Improvement Authorization Budget Status in a timely manner upon adoption.

Corrective Action –All newly adopted Bond Ordinances will be posted to the Edmunds Accounting system in a timely manner.

Implementation Date- 11/1/2013

Finding – Two refunding bond issues and a capital lease bond issue were not charged out in the Edmunds Accounting System General Capital Fund General Ledger upon the issue of bonds.

Recommendation –That all refunding bond and capital lease bond issues be posted to the Edmunds Accounting System General Capital Ledger in a timely manner upon issue of the bonds.

Corrective Action – All refunding bond issues and capital lease bond issues will be posted to the Edmunds Accounting System General Capital Ledger in a timely manner upon issue of the bonds.

Implementation Date-11/1/2013

Finding- Current year budgeted debt payments were not posted to the Edmunds Accounting System General Capital Fund General Ledger, as required by Technical Accounting Directive #3.

Recommendation- All debt payments be posted to the Edmunds Accounting System General Capital Fund General Ledger.

Corrective Action – All required debt service entries will be made to the general ledger in order to reflect the County's issued debt position at any given point in time.

Implementation Date-11/1/2013

Finding – Debt issues for 2012 were not posted to reflect an accurate balance of Bonds and Notes Authorized but Not Issued general ledger line item.

Recommendation –That all debt issues be posted to general ledger line item to reflect an accurate balance of Bonds and Notes Authorized but Not issued.

Corrective Action- All required debt service entries will be made to the general ledger in order to reflect the County's debt service position at any given point in time.

Implementation Date-11/1/2013

Finding - \$264,937 of prior year General Capital Fund Accounts Payable was not researched for proper disposition.

Recommendation- That Accounts Payable balances from prior years be researched for proper disposition.

Corrective Action-All prior year accounts payable balances will be reviewed for necessity and appropriate action will be taken on each Item.

Implementation Date- 12/31/2013

Finding- Accrued Interest Payable was not properly discharged and carried on the balance sheet for over a year.

Recommendation-Accrued interest payable balance be properly discharged and removed from balance sheet at the close of the year.

Corrective Action- A review of all balance sheet items will be made at year end and adjusted as appropriate.

Implementation Date-12/31/2013

Finding- Cost of Issuance fees were charged to an off balance sheet account and not allocated to the appropriate ordinances.

Recommendation- Cost of issuance fees be allocated to the appropriate ordinances.

Corrective Action- Cost of Issuance fees will be allocated to the appropriate ordinances.

Implementation Date-12/31/2013

Finding- The remaining balances of various refunding bond ordinances have not been cancelled from the Improvement Authorizations balance.

Recommendation- All refunding bond remaining balances be cancelled from the Improvement Authorization balance.

Corrective Action-A review of Improvement Authorization balances will be made and all remaining refunding balances will be cancelled.

Implementation Date- 12/31/2013

Finding- Grant cash received for ordinance 08-03 was not posted properly to the Reserve for Grants Receivable General Ledger line item.

Recommendation- Grant monies received for an ordinance be properly posted to the Reserve for Grants Receivable General Ledger line item.

Corrective Action- Great care will be utilized when posting grant receipts to ensure that the Reserve for Grants Receivable is properly posted.

Implementation Date-11/1/2013

Finding- 2011 General Capital cancellations were not posted to the Edmunds System in a timely manner (December 2012). The delayed posting caused additional expenditures to be charged against line items that did not have a balance available.

Recommendation- Capital Fund cancellations be posted to Edmunds System in a timely manner in order to avoid any additional expenditures being charged against line items without an available balance.

Corrective Action-Greater care will be utilized when posting cancellations to ensure they are done timely in order to prevent additional problems.

Implementation Date-11/1/2013

Finding- Compensated Absence Liability report was not provided at the time of audit.

Recommendation- A report of the liability for Compensated Absences be provided at the time of audit.

Corrective Action- A report that details the County's liability for Compensated Absences will be generated and made available for audit.

Implementation Date-12/31/2013

Finding – Federal 4th quarter 941 Tax Return was not made available for review at time of audit.

Recommendation – That all quarterly Federal 941 tax returns be made available at the time of audit.

Corrective Action – All 941 tax return forms will be made available for audit purposes.

Implementation Date- 11/1/2013

Finding – Department of Housing and Urban Development (HUD) most recent audit report was not provided at time of audit.

Recommendation – That the most recent audit report of the Department of Housing and Urban Development be provided at the time of audit.

Corrective Action – The auditor that prepares the HUD audit will be consulted regarding any difficulties encountered during the course of their engagement which may delay the issuance of their report to ensure that future reports are issued in a more timely manner.

Implementation Date- 12/31/2013

Finding – Bank reconciliation was not performed for the Public Housing Agency Trust (HUD) Landlord Account as required by N.J.S.A. 40A:5-5

Recommendation – That the Public Housing Agency Trust Landlord Account be reconciled.

Corrective Action – The Public Housing Agency Trust Landlord Account will be reconciled monthly.

Implementation Date – 1/1/2014

Finding – There was a budget overexpenditure in the Current Fund of \$80,422 which is required to be reported by the Division of Local Government Services, Requirements of Audit for Overexpenditures.

Recommendation – Current Year appropriation balances be reviewed prior to expenditures being made in order to avoid overexpenditure.

Corrective Action – Greater care will be exercised prior to making expenditures to ensure that no overexpenditures are incurred.

Implementation Date – 11/1/2014

Finding – Some purchases were incorrectly charged to the Open Space Trust Fund as stated in the “County of Passaic Open Space and Farmland Preservation Trust Fund Rules and Regulations.”

Recommendation – That all Trust Fund purchases be charged in accordance with the County’s Trust Fund Rules and Regulations.

Corrective Action- County Counsel will review and possibly revise the County’s rules and regulations regarding the Open Space Trust Fund to ensure that only authorized expenses are charged to the Trust.

Implementation Date –Ongoing.

Finding – Salaries were incorrectly reclassified out of Planning Board salary and wages line item and charged against the Open Space Trust Fund.

Recommendation – That salaries not be charged against the Open Space Trust line item.

Corrective Action - County Counsel will review and possibly revise the County's rules and regulations regarding the Open Space Trust Fund to ensure that only authorized expenses are charged to the Trust.

Implementation Date – Ongoing

Preakness:

Finding – A cash receipts ledger is not being maintained.

Recommendation – That supporting documentation for receipts be available and a ledger maintained.

Corrective Action – A review of the records maintained at Preakness Hospital will be made and a cash receipts ledger will be established based upon that review. All documents that support cash receipts will be retained.

Implementation Date – 1/1/2014

Payroll:

Finding – The net payroll and payroll agency account is not reconciled on a monthly basis.

Recommendation – That the net payroll and payroll agency accounts be reconciled.

Corrective Action – The net payroll and payroll agency accounts will be reconciled.

Implementation Date – 12/31/2014

Finding – There were instances in which employee's timesheets are not being signed by Department Head's

Recommendation – That all employee timesheets be signed by the designated Department Head.

Corrective Action- All timesheets will require the signature of a Department Head before payroll can be entered and processed.

Implementation Date- Immediately.

Finding – 1099's were not issued to all eligible vendors.

Recommendation – That 1099's be issued to all eligible vendors.

Corrective Action – All eligible vendors will be issued a 1099.

Implementation Date - 1/1/2014

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO HIGHLANDS STATE BANK OF VERNON, NJ FOR BANKING SERVICES FOR THE PASSAIC COUNTY CLERKS OFFICE AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

COUNTY CLERK

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R-2013-850					
Meeting Date		11/12/2013					
Introduced Date		11/12/2013					
Adopted Date		11/12/2013					
Agenda Item		k-20					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION AWARDING A CONTRACT TO HIGHLANDS
STATE BANK OF VERNON, NJ FOR BANKING SERVICES FOR
THE PASSAIC COUNTY CLERKS OFFICE AS PER
QUALIFICATION**

WHEREAS, there exists a need for banking services for the Passaic County Clerks Office; and

WHEREAS, the County issued a public solicitation for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on October 2, 2013 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has reviewed the submittals and found that Highlands State Bank of Vernon, NJ is qualified to perform the necessary services, beginning January 1, 2014 on as needed basis; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 30, 2013 meeting and recommended this resolution to the full Board of adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

November 12, 2013



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505

Office of the County Clerk

Registry Division

Room 113

Tel: (973) 881-4777

Fax: (973) 357-1046

Kristin M. Corrado, Esq.
County Clerk

Memorandum

To: Michael Marinello, QPA, Purchasing Agent

From: Kristin M. Corrado, County Clerk *KMC*

Date: October 17, 2013

Cc: Carmen Santana, Principal Purchasing Assistant

Re: Review Committee Recommendation for the Banking Services RFQ

A Review Committee met on October 10, 2013 to evaluate the proposals received for the Banking Services RFQ. Highlands State Bank was the only bank to respond to the RFQ. The Committee recommended that Highland State Bank be awarded the RFQ based on the fact that Highlands State Bank offers ACH Transmissions as well as Online Banking Services. The bank also offers remote deposit and no service fees.

It is my recommendation that the Banking RFQ be qualified and awarded to Highlands State Bank.

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kristin M. Corrado, Passaic County Clerk
Telephone #: 973-225-3632

DESCRIPTION OF RESOLUTION: Resolution authorizing the Passaic County Clerk's Office to change their current banking institution of PNC Bank to Highlands State Bank. Highlands State Bank will offer free banking services to both the County Clerk and Registry Division.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$

REQUISITION #
ACCOUNT#

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify: _____

**COUNTY OF PASSAIC
BID TALLY SHEET**

Res-Pg:k.20-6

Michael Marinello, QPA
 Purchasing Agent

William J. Pascrell, III, Esq.
 County Counsel

Jose Santiago, Esq.
 Assistant County Counsel

Matthew Malfa
 Deputy County Counsel

Taken by QPA. M. MARINELLO

Taken by R.P.P.S. N. NAUMOV

Typed by V. JONES

**RFQ
PURCHASING DEPARTMENT**

RFQ received at 10:30 a.m. on OCTOBER 2, 2013 in the Passaic County Procurement Center, 495 River Street, Second Floor, Paterson, N J 07524 for:

BANKING SERVICES RFQ FOR THE PASSAIC COUNTY CLERK'S OFFICE

Vendor	Disc. Stm. (Exh. I)	Non- Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co- Op	Bid Total
HIGHLANDS STATE BANK 650 UNION BLVD TOTOWA, NJ 07512	X					X		

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-850

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda:

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO STONE INDUSTRIES INC OF HALEDON, NJ FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT 1 AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-851						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-21						
CAF #	3-01-26-151-001-R03						
Purchase Req. #	R3-06060						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO STONE INDUSTRIES INC OF HALEDON, NJ FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT 1 AS PER BID

WHEREAS, there exists a need for road materials for Passaic County district 1; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for Passaic County Road Materials District 1 in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on April 16, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Stone Industries Inc of Haledon, NJ; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its July 17, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from July 1, 2013 through June 30, 2014 for an estimated price of \$17,455.00 Line Items: 3, 4, 15 and 17 with purchases to be made on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating that \$7,500.00 funds are available as recorded in purchase requisition #R3-06060 in the budget account # 3-01-26-151-001-R03 for the within contemplated expenditure with the remaining \$9,955.00 contingent on necessary funds being appropriated in future budgets; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Stone Industries Inc of Haledon, NJ in the amount of \$17,455.00 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,455.00

APPROPRIATION: \$7,500.00 - 3-01-26-151-001-R03
\$9,995.00 - Contingent upon necessary funds
being appropriated in future budgets.

PURPOSE: To award a contract to Stone Industries, Inc. for
Passaic County Road Materials District I for the
period July 1, 2013 through June 30, 2014.


Michael Katz, County Treasurer

DATED: November 12, 2013



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

July 16, 2013

Board of Chosen Freeholders
Administration Building

Re: Passaic County Road Material
District #1

Contract Period: July 1, 2013 through June 30, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on April 16, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Tilcon New York, Inc., Wharton, NJ	Bid upon 15 items Total \$207,470.50
Cold Mix Manufacturing Corp. Flushing, NY	Bid upon 1 item Total \$4,112.00
Stone Industries Inc., Haledon, NJ	Bid upon 13 items Total \$178,270.50
Van Orden Sand & Gravel Haledon, NJ	Bid upon 7 items Total \$7,320.50

This was solicited in a Fair and Open Process. Bids were received and evaluated by Jack Nigro, Passaic County Supervisor of Roads/Operations, and it is his recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Please award to the following vendors

Tilcon New York, Inc. 6 Items Total \$146,987.50

2, 3, 4, 5, 6 and 13

Stone Industries, Inc. 4 Items Total \$17,455.00

3, 4, 15 and 17

Cold Mix Manufacturing Corp. 1 Item Total \$4,112.00

16

Van Orden Sand & Gravel 6 Items Total \$4,520.50

7, 8, 9, 10, 11 and 12

Sincerely,

Michael Marinello, QPA, RPPO
Purchasing Agent

PASSAIC COUNTY – JULY 1, 2013 THRU JUNE 30, 2014

FOR MAINTENANCE & REPAIR

ROAD MATERIALS FOR OPERATIONS DIVISION – DISTRICT I

STONE INDUSTRIES, INC.
P.O. BOX 8310
400 – 402 CENTRAL AVENUE
HALEDON, NEW JERSEY 07538

ITEM NO.	APPROXIMATE QUANTITIES	DESCRIPTION OF MATERIALS	UNIT PRICE	AMOUNT
3	32.5 TONS	BITUMINOUS STABILIZED BASE COURSE MIX I-2	\$67.00	\$2,177.50
4	32.5 TONS	BITUMINOUS CONCRETE SURFACE COURSE MIX I-3	\$67.00	\$2,177.50
15	200 GALLONS	RRM-RC70 TACK COAT (5GAL. PAILS)	\$85.00	\$3,400.00
17	100 TONS	WINTER MIX	\$97.00	\$9,700.00
TOTAL AMOUNT OF CONTRACT				\$17,455.00*

FOR UPPER COUNTY REGION
DISTRICT #1
FROM JULY 1, 2013 THRU JUNE 30, 2014

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-851

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: JACK NIGRO, SUPERVISOR OF ROADS/OPERATIONS
Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING AN AWARD OF
CONTRACT TO STONE INDUSTRIES, P.O. BOX 8310, 400-402 CENTRAL
AVENUE, HALEDON, NJ 07538 FOR DELIVERY OF ROAD MATERIALS FOR
DISTRICT I FOR CONTRACT PERIOD JULY 1, 2013 THRU JUNE 30, 2014
FOR ITEMS NUMBER 3, 4, 15 AND 17, ESTIMATED TOTAL IS \$17,455.00.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS
FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
NUMBER

3. AMOUNT OF EXPENDITURE: \$ 17,455.00

REQUISITION # R3-06060

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:
- Administration
 - Finance
 - Counsel
 - Clerk to the Board
 - Procurement

Introduced on: November 12, 2013
Adopted on: ~~November~~ November 12, 2013
Official Resolution#: R-2013-851

COUNTY OF PASSAIC
 CO OF PASSAIC, ROADS DEPT
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:k.21-9

REQUISITION	
NO.	R3-06060

SHIP TO	
VENDOR	VENDOR #: 01830 STONE INDUSTRIES, INC. P. O. BOX 8310 HALEDON, NJ 07538

ORDER DATE: 08/08/13
 DELIVERY DATE: 08/08/13
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	OPERATIONS DIV. DISTRICT I PURCHASE OF ASPHALT AS PER PASSAIC COUNTY CONTRACT FOR DISTRICT I FOR CONTRACT PERIOD DURING 2013 PLEASE SET UP FOR PARTIAL PAYMENTS.	3-01-26-151-001-R03	7,500.0000	7,500.00
			TOTAL	7,500.00

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-851

 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC

BID TALLY SHEET

Straight Bids

Res-Pg:k.21-10

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
 Taken by Attorney J. Santiago
 Taken by R.P.P.S. N. Naumov
 Typed by Theresa Scuttaro

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on APRIL 16, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

PASSAIC COUNTY ROAD MATERIAL DISTRICT I

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
TILCOLN NEW YORK, INC C/O DONALD MOORE 625 MT. HOPE RD. WHARTON, NJ 07885 973-366-8501	X	X	X		X	X	X	(15) ITEMS \$207,470.50
GREEN PATCH COLD MIX MANUFACTURING CORP. 120-30 28 TH AVE FLUSHING, NY 11354 718-463-0292	X	X	SUBJ TO REVIEW		X	X	X	(1) ITEM \$4,112.00
BRAEN C/O CHARLES P. BRUSEO. P.O BOX 8310 HALEDON, NJ 07538 973-720-6456	X	X	X		X	X	X	(13) ITEMS \$178,270.50

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-851

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.21-11

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on APRIL 16, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

PASSAIC COUNTY ROAD MATERIAL DISTRICT I

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
VAN ORDEN SAND & GRAVEL OF RINGWOOD P.O. BOX 8246 HALEDON, NJ 07538 973-595-7087	X	X	X		X	X	X	(7) ITEM \$7,320.50

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-851

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO TILCON NEW YORK INC OF WHARTON, NJ FOR PASSAIC COUNTY RE-BID ROAD MATERIALS DISTRICT 2 AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-852						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-22						
CAF #	3-01-26-151-001-R03						
Purchase Req. #	R3-07813						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
TILCON NEW YORK INC OF WHARTON, NJ FOR PASSAIC
COUNTY RE-BID ROAD MATERIALS DISTRICT 2 AS PER BID**

WHEREAS, there exists a need for road materials for Passaic County district 2; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for Passaic County Re-bid Road Materials District 2 in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on August 27, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Tilcon New York, Inc. of Wharton, NJ; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 30, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from July 1, 2013 through June 30, 2014 for an estimated price of \$187,055.00 Line Items: 2, 3, 4, 5, 6, 13, 15, 16 and 17 with purchases to be made on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating that \$10,000.00 funds are available as recorded in purchase requisition #R3-07813 in the budget account # 3-01-26-151-001-R03 for the within contemplated expenditure with the remaining \$177,055.00 contingent on necessary funds being appropriated in future budgets; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Tilcon New York Inc of Wharton, NJ in the amount of \$187,055.00 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

November 12, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$187,055.00

APPROPRIATION: \$ 10,000.00 - 3-01-26-151-001-R03
\$177,055.00 - Contingent upon necessary funds
being appropriated in future budgets.

PURPOSE: To award a contract to Ticon New York, Inc. for
Passaic County Re-Bid Road Materials District II for
the period July 1, 2013 through June 30, 2014.


Michael Katz, County Treasurer

DATED: November 12, 2013



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

October 30, 2013

Board of Chosen Freeholders
Administration Building

Re: Passaic County Road Material
Re-bid District #2

Contract Period: July 1, 2013 through June 30, 2014

ATIN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on August 27, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Tilcon New York, Inc., Wharton, NJ	Bid upon 15 items Total \$207,470.50
Van Orden Sand & Gravel Haledon, NJ	Bid upon 7 items Total \$6,999.80

This was solicited in a Fair and Open Process. Bids were received and evaluated by Jack Nigro, Passaic County Supervisor of Roads/Operations, and it is his recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Please award to the following vendors

Tilcon New York, Inc.	9 Items	Total \$187,055.00
-----------------------	---------	--------------------

2, 3, 4, 5, 6, 13, 15, 16 and 17

Van Orden Sand & Gravel	6 Items	Total \$4,599.80
-------------------------	---------	------------------

7, 8, 9, 10, 11 and 12

Sincerely,

Michael Marinello, QPA, RPPO
Purchasing Agent



County of Passaic

Administration Building Annex
307 Pennsylvania Avenue • Paterson, New Jersey 07503

OPERATIONS DIVISION

Tel: (973) 881-4500

Fax: (973) 742-2498

Cell: (973) 592-2168

E-mail: jackn@passaiccountyuj.org

Jack Nigro

Passaic County

Supervisor of Roads

October 24, 2013

Mr. Michael Marinello, Purchasing Director
Passaic County Procurement Center
495 River Street
Paterson, New Jersey 07524

Re: Road Materials Bid, District II, for July 1, 2013 thru June 30, 2014

Dear Mr. Marinello:

I have reviewed the bids received by your Department for Road Materials, District II, for maintenance and repair of Passaic County roadways for a one-year period beginning on July 1, 2013 and ending on June 30, 2014. Attached you will find individual, itemized awards. They are as follows:

<i>Van Orden Sand & Gravel</i>	\$ 4,599.80
<i>Tilcon New York, Inc.</i>	\$187,055.00

Total Award District II\$191,654.80*

If you should have any questions, or I can be of additional assistance, please feel free to contact me at 973-881-4500.

Very truly yours,

Jack Nigro
Supervisor of Roads/Operations

JN/esc
Enclosures

PASSAIC COUNTY – July 1, 2013 Thru June 30, 2014

FOR MAINTENANCE & REPAIR

ROAD MATERIALS FOR OPERATIONS DIVISION – DISTRICT 11

**TILCON NEW YORK, INC.
625 MT. HOPE ROAD
WHARTON, NJ 07885**

ITEM NO.	APPROXIMATE QUANTITIES	DESCRIPTION OF MATERIALS	UNIT PRICE	AMOUNT
2	50 TONS	UPM COLD MIX	\$195.00	\$ 9,750.00
3	65 TONS	STABILIZED BASE COURSE MIX – I-2	\$ 67.50	\$ 4,387.50
4	65 TONS	BITUMINOUS CONCRETE SURFACE MIX – I-3	\$ 67.50	\$ 4,387.50
5	1500 TONS	BITUMINOUS CONCRETE SURFACE MIX – I-5	\$ 67.50	\$101,250.00
6	400 TONS	BITUMINOUS CONCRETE SURFACE MIX – I-6	\$ 73.50	\$29,400.00
13	200 TONS	DENSE GRADE AGGREGATE BASE COURSE	\$ 11.00	\$ 2,200.00
15	200 GAL.	RRM-RC70 TACK COAT (PRICED IN 5 GALLON PAIL)	\$ 96.00	\$ 3,840.00
16	400 BAGS	PERMANENT COLD PATCH (50 LB BAG)	\$ 38.35	\$15,340.00
17	100 TON	WINTER MIX (FABC I-5)	\$165.00	\$ 16,500.00
TOTAL AMOUNT OF CONTRACT				\$187,055.00*

FOR LOWER COUNTY REGIONS
DISTRICT #2
FROM - July 1, 2013 Thru June 30, 2014

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-852

COUNTY OF PASSAIC

CO OF PASSAIC, ROADS DEPT
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

REQUISITION	
Res Pg:k.22-9	
NO.	R3-07813

S H I P T O	
V E N D O R	VENDOR #: 01104 TILCON NEW YORK, INC. 625 MOUNT HOPE ROAD WHARTON, NJ 07885

ORDER DATE: 10/25/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	OPERATIONS DIV. DISTRICT II PURCHASE OF ASPHALT AS PER PASSAIC COUNTY CONTRACT FOR DISTRICT II, STARTING 7/01/13 THRU 6/30/14 FOR BALANCE OF 2013 PLEASE SET UP FOR PARTIAL PAYMENTS AS PER PASSAIC COUNTY CONTRACT	3-01-26-151-001-R03	10,000.0000	10,000.00
			TOTAL	10,000.00

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-852

 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: JACK NIGRO, SUPERVISOR OF PASSAIC COUNTY ROADS
Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING AN AWARD OF A CONTRACT TO TILCON NEW YORK, INC., 625 MT. HOPE ROAD, WHARTON, NEW JERSEY FOR DELIVERY OF ROAD MATERIALS FOR DISTRICT II FOR CONTRACT PERIOD JULY 1, 2013 THRU JUNE 30, 2014. ESTIMATED PRICE IS \$187,055.00 FOR ITEMS NUMBER 2,3,4,5,6,13,15,16 AND 17.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 10,000.00

REQUISITION # R3-07813

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input checked="" type="checkbox"/> Public Works / Buildings & Grounds | <u>10/28/13</u> |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:
- Administration
 - Finance
 - Counsel
 - Clerk to the Board
 - Procurement

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-852

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Res-Pg:k.22-11

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney J. SANTIAGO
Taken by R.P.P.S. N. NAUMOV
 Typed by THERESA SCUTTARO

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

RE-BID 2013 ROAD MATERIAL DISTRICT II

Vendor	Disc. Stm. (Exh. I)	Non- Coll Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
CARGILL DEICING TECHNOLOGY C/O ELAINE DEMBINSKI 24950 COUNTRY CLUB BLVD SUITE 450 NORTH OLMSTED, OH 44070 440-716-0763								
TILCON NEW YORK INC. C/O CAROLE Z. MENDIZABAL 625 MT. HOPE RD. WHARTON, NJ 07885 973-366-8501	X	X	X	N/A	X	X	X	(15) ITEMS \$207,470.50
STONE INDUSTRIES C/O THOMAS H. LYNCH P.O. BOX 8316 HALEDON, NJ 07538 973-720-6429	X		REJECTED NON-COLL AFF NOT SIGNED				X	

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-852

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.22-12

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney **J. SANTIAGO**
Taken by R.P.P.S. **N. NAUMOV**
Typed by **THERESA SCUTTARO**

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524
RE-BID 2013 ROAD MATERIAL DISTRICT II

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
VAN ORDEN SAND & GRAVEL P.O. BOX 8246 HALEDON, NJ 07538 973-720-6429	X	X	X	N/A	X	X	X	(7) ITEMS \$6,999.80

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-852

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

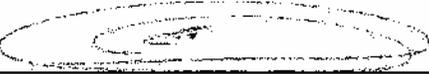
Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

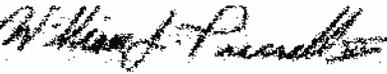
Agenda: RESOLUTION CANCELING GENERAL CAPITAL FUND ACCOUNTS PAYABLE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R-2013-853						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-23						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION CANCELING GENERAL CAPITAL FUND
ACCOUNTS PAYABLE**

WHEREAS the General Capital Fund Balance sheet reflects an Accounts Payable balance of \$264,927.00; and

WHEREAS it has been determined that the balance in this account is no longer needed and should be formally cancelled; and

NOW THEREFORE BE IT RESOLVED that the County of Passaic hereby approves the cancellation of the General Capital Fund Accounts Payable in the amount of \$264,927.00.

November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-13-373 DATED MAY 28, 2013 TO REFLECT ADDITIONAL GRANT FUNDS FROM THE NEW JERSEY STATE DEPARTMENT OF HEALTH FOR HURRICANE SANDY RECOVERY COMMUNITY HEALTH IMPROVEMENT RELATED ACTIVITIES, IN THE AMOUNT OF \$25,000, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Health and Community Affairs
COMMITTEE NAME

Official Resolution#		R-2013-854					
Meeting Date		11/12/2013					
Introduced Date		11/12/2013					
Adopted Date		11/12/2013					
Agenda Item		k-24					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION AUTHORIZING THE AMENDMENT OF
RESOLUTION R-13-373 DATED MAY 28, 2013 TO REFLECT
ADDITIONAL GRANT FUNDS FROM THE NEW JERSEY STATE
DEPARTMENT OF HEALTH FOR HURRICANE SANDY
RECOVERY COMMUNITY HEALTH IMPROVEMENT RELATED
ACTIVITIES, IN THE AMOUNT OF \$25,000**

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-13-373, dated May 28, 2013 authorized the continued operation of the Local Care Capacity for Public Health Emergency Preparedness as part of the Local Information and Communication System (LINCS) Program operated by the Passaic County Health Department and also authorized the acceptance of a grant in the amount of \$559,224 from the New Jersey State Department of Health for the County of Passaic and the City of Paterson Division of Health for the period July 1, 2013 through June 30, 2014; and

WHEREAS the said State Department of Health by letter to the Passaic County Health Department stated that it was desirous of amending the LINCS grant to provide an additional \$25,000 in funding for Hurricane Sandy Recovery Community Health Improvement related activities (See copy of letter attached hereto and made a part hereof) to bring the total grant up to \$584,224; and

WHEREAS the Freeholders member of the Freeholder Committee for Health, Education and Community Services have reviewed this matter and is recommending that it be approved by the full Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the continuing Local Care Capacity for Public Health Emergency Preparedness of the LINCS Program to receive an additional \$25,000 in grant funds for a total of \$584,224; and

BE IT FURTHER RESOLVED that the Passaic County Health Officer is hereby authorized to execute any documents necessary to effectuate the receipt of the grant funds as mentioned above.

MHG:lc

November 12, 2013

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

October 25, 2013

1. **NAME OF REQUESTER:** Irene Jessie-Hunte
Telephone #: 973-881-4396

DESCRIPTION OF RESOLUTION: An Amendment to Resolution Number R-13-373 Emergency Preparedness LINCS Grant for the Passaic County Department of Health, total amount \$25,000.00 for Hurricane Sandy Relief.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

Actual Grant Amount \$559,224.00

Amended Amount \$25,000.00

3. **AMOUNT OF EXPENDITURE:** ~~EXPENDITURE~~ ^{AWARD} \$584,224.00 total amount of award

4. **COMMITTEE REVIEW:**

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

Law & Public Safety

Energy

Other Specify: _____

5. **DISTRIBUTION LIST:**

Administration

Finance

Counsel

Clerk to the Board

Procurement

Introduced on:

Specify: November 12, 2013

Adopted on:

~~November 12, 2013~~

Official Resolution#: R-2013-854



State of New Jersey
DEPARTMENT OF HEALTH
PO BOX 360
TRENTON, N.J. 08625-0360
www.nj.gov/health

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

MARY E. O'DOWD, M.P.H.
Commissioner

October 11, 2013

Passaic County Department of Health
Attn: Jessie-Hunte, Director
Health Officer
Administrative Bldg., Annex -- Rm 201
311-317 Pennsylvania Avenue
Paterson, New Jersey 07503-17188

Re: Budget Amendment Letter

Dear Health Officer:

This is to notify you that we intend to amend your current LINCS Health Service Award Grant: PHLP14LNC020 (July 1, 2013 – June 30, 2014). We are providing an additional \$25,000 of Department of Health and Human Services (HHS) Social Services Block Grant (SSBG) funds for Hurricane Sandy Recovery Community Health Improvement related activities. Your new grant total will be \$584,224. The \$25,000 of SSBG funds must be obligated by June 30, 2014.

Justification for these funds must include objectives, methods and evaluation, and a line item budget. A budget amendment must be completed on-line via the System for Administering Grants (SAGE). Please complete all submit your request by 5:00 p.m., Friday October 18, 2013.

If you have any questions or are in need of assistance, contact your Program Management Officer, Carl Michaels at (609) 292-0290 or Grants Management Officer, Rina Warehall at (609) 826-4909.

Sincerely,

Christopher R. Rinn
Assistant Commissioner

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-854

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN EXTENSION OF CONTRACT OF ADL DATA SYSTEMS, INC., FOR THE MAINTENANCE OF PROPRIETARY SOFTWARE FOR CLINICAL AND FINANCIAL SYSTEMS FOR PREAKNESS HEALTHCARE CENTER FOR ONE YEAR, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS, B&G, PCSD

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R-2013-855						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-25						
CAF #	3-01-27-172-001-219						
Purchase Req. #	R3-08012						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING AN EXTENSION OF CONTRACT OF ADL DATA SYSTEMS, INC., FOR THE MAINTENANCE OF PROPRIETARY SOFTWARE FOR CLINICAL AND FINANCIAL SYSTEMS FOR PREAKNESS HEALTHCARE CENTER FOR ONE YEAR

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of extending contract of ADL Data Systems, Inc., for the maintenance of proprietary software for clinical and financial systems for Preakness Healthcare Center for a one year period commencing October 14, 2013 to October 13, 2014 in the amount of \$31,749.43 per year; and

WHEREAS this matter was reviewed and approved by the Human Services Committee on November 6, 2013; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the contract extension to ADL Data Systems, Inc., for the maintenance of proprietary software for clinical and financial systems for Preakness Healthcare Center for a one year period commencing October 14, 2013 to October 13, 2014 in the amount of \$31,749.43 per year; and

BE IT FURTHER RESOLVED that the Board hereby
authorizes the Director and Clerk to execute any necessary
documents to effectuate the above.

JDP:lc

Dated: November 12, 2013

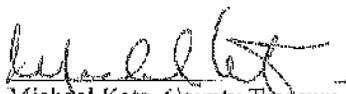
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$31,749.43

APPROPRIATION: \$ 5,291.98 - 3-01-27-172-001-219
\$26,457.45 - Contingent upon necessary funds
being appropriated in future budgets.

PURPOSE: To extend the contract with ADL Data Systems, Inc.
for the maintenance of proprietary software for
Clinical and Financial Systems for Preakness
Healthcare Center for the period October 14, 2013
through October 13, 2014.


Michael Katz, County Treasurer

DATED: November 12, 2013

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to extend contract of ADL Data Systems, Inc. for the maintenance of proprietary software for clinical and financial systems for Preakness Healthcare Center for one year.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 31,749.43

REQUISITION # R3-08012
ACCOUNT# 3-01-27-172-001-219 (2013)
4-01-27-172-001-219 (2014)

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT THE STATE OF NEW JERSEY, DIVISION OF COMMUNITY AFFAIRS (CSBG) GRANT FUNDING FOR CALENDAR YEAR 2014, IN THE AMOUNT OF \$97,313.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R-2013-856						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-26						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

Res Pg: k.26-2

**RESOLUTION AUTHORIZING THE HUMAN SERVICES
DEPARTMENT TO ACCEPT THE STATE OF NEW JERSEY,
DIVISION OF COMMUNITY AFFAIRS (CSBG) GRANT FUNDING
FOR CALENDAR YEAR 2014, IN THE AMOUNT OF \$97,313.00**

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of applying for, receiving and accepting grant funds for the Department of Human Services for the County disadvantaged and/or disabled citizens for the Community Service Block Grant Program for fiscal year 2014 in the amount of \$97,313.00; and

WHEREAS this matter was reviewed by the Freeholder Committee for Human Services;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the acceptance of grant funds from the State of New Jersey, Division of Community Affairs (CSBG) in the amount of \$97,313.00; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Director and Clerk to execute any agreements that may be necessary in connection with applying for, accepting and receiving the above referenced funds for the Community Services Block Grant Program.

JDP:lc

Dated: November 12, 2013

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER PAMELA L. OWEN, ESQ.
TELEPHONE #: (973) 881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT THE STATE OF NEW JERSEY, DIVISION OF COMMUNITY AFFAIRS (CSBG) GRANT FUNDING FOR CALENDAR YEAR 2014, IN THE AMOUNT OF \$97,313.00

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS.

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3.

AMOUNT OF EXPENDITURE: \$97,313.00

REQUISITION # _____

4. COMMITTEE REVIEW:

DATE

_____ Administration & Finance	_____
_____ Public Works/Buildings & Grounds	_____
_____ Planning & Economic Development	_____
_____ Health, Human Services & Community Affairs	_____
_____ Law & Public Safety	_____
_____ Energy	_____
_____ Other Specify: _____	_____

5. DISTRIBUTION LIST:

_____ Administration	_____
_____ Finance	_____
_____ Counsel	_____
_____ Clerk to Board	_____
_____ Procurement	_____

Specify: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF COMMUNITY AFFAIRS TO PASSAIC COUNTY AGENCIES PURSUANT TO RESOLUTION R-13-599 DATED AUGUST 13, 2013 TO PROVIDE PROGRAMS UNDER THE COMMUNITY SERVICES BLOCK GRANT (CSBG) FOR CALENDAR YEARS 2013, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R-2013-857						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-27						
CAF #	G-01-41-818-013-213						
Purchase Req. #	R3-08029; R3-08032; R3-08033; R3-08034; R3-08035; R3-080036						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

**RESOLUTION AUTHORIZING THE HUMAN SERVICES
DEPARTMENT TO AWARD FUNDING FROM THE STATE OF
NEW JERSEY, DIVISION OF COMMUNITY AFFAIRS TO
PASSAIC COUNTY AGENCIES PURSUANT TO RESOLUTION R-
13-599 DATED AUGUST 13, 2013 TO PROVIDE PROGRAMS
UNDER THE COMMUNITY SERVICES BLOCK GRANT (CSBG)
FOR CALENDAR YEARS 2013**

WHEREAS pursuant to Resolution R-13-599 dated August 13, 2013, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract, under the Passaic County's Community Service Block Grant (CSBG), administered by the County Department of Human Services, as a competitive Contract pursuant to the Local Public Contracts Law, specifically N.J.S.A. 40A:11-4.1 et seq.; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of awarding grant funds to the following agencies for food pantry services under the Community Services Block Grant (CSBG); and

WHEREAS the (CSBG) are allocated as follows:

FOOD PANTRIES

Emergency Food Coalition/Father English	\$ 8,000.00
Strengthen Our Sisters	\$ 8,000.00
St. Mary's Church (Pompton Lakes)	\$ 8,000.00
New Hope Community Ministries	\$ 8,000.00
St. Peter's Haven	\$ 8,000.00
Center for Family Resources	\$ 8,000.00
Our Lady Queen of Peace	\$ 8,000.00
St. Joes Church (West Milford)	\$ 8,000.00
Senior Services/Meals on Wheels	<u>\$75,000.00</u>
	\$139,000.00

HOMELESS PREVENTION

Catholic Family and Community	\$45,886.00
Center for Family Resources	<u>\$45,886.00</u>
	\$91,772.00

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services at its meeting on November 6, 2013; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditures;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the award of funding from the State of New Jersey, Division of Community Affairs to Passaic County Agencies, under the Community Services Block Grant (CSBG) for Calendar Year 2013; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Director and Clerk to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: November 12, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$230,272.00

APPROPRIATION: G-01-41-818-013-213

PURPOSE: To award grant funds to Passaic County Agencies under the Community Services Block Grant for 2013.


Michael Katz, County Treasurer

DATED: November 12, 2013

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER **PAMELA L. OWEN, ESQ.**
TELEPHONE #: **(973) 881-2834**

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF COMMUNITY AFFAIRS TO PASSAIC COUNTY AGENCIES PURSUANT TO RESOLUTION R-2013-599 TO PROVIDE PROGRAMS UNDER THE COMMUNITY SERVICE BLOCK GRANT (CSBG) FOR CALENDAR YEAR 2013.

FOOD PANTRIES

Emergency Food Coalition/Father English	8,000.00
Strengthen our Sisters	8,000.00
St. May's Church (Pompton Lakes)	8,000.00
New Hope Community Ministries	8,000.00
St. Peter's Haven	8,000.00
Center for Family Resources	8,000.00
Our Lady Queen of Peace	8,000.00
St. Joes Church (West Milford)	8,000.00
Senior Services/Meals on Wheels	75,000.00
TOTAL	139,000.00

HOMELESS PREVENTION

Catholic Family and Community	45,886.00
Center for Family Resources	45,886.00
TOTAL	91,772.00

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*.

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

- 3.

AMOUNT OF EXPENDITURE: \$230,772.00

REQUISITION # R3-08029, R3-08032, R3-08033,
R3-08034, R3-08035, R3-08036,
R3-08038, R3-08039, R3-08041

4. COMMITTEE REVIEW:

DATE

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-857

- _____ Administration & Finance
- _____ Public Works/Buildings & Grounds
- _____ Planning & Economic Development
- _____ Health, Human Services & Community Affairs
- _____ Law & Public Safety
- _____ Energy
- _____ Other Specify: _____

5. DISTRIBUTION LIST:

- _____ Administration
- _____ Finance
- _____ Counsel
- _____ Clerk to Board
- _____ Procurement

Specify: _____

6-01-41-818-013-200		CSBG O/E					
6-01-41-818-013-213		CONTRACT SERVICES					
		0.00	230,772.00	0.00	230,772.00	75,000.00	0
		0.00	0.00	0.00	0.00	230,772.00	
		0.00	185,772.00	0.00	0.00		
11/06/13	RD R3-08029 1 CSBG 2013/2013	Appl: FANELAO	03114	ST. PETER'S HAVEN		8,000.00-	222,772.00
11/06/13	RD R3-08032 1 CSBG 2013/2014	Appl: FANELAO	10694	SANCT JOSEPH CHURCH		9,000.00-	213,772.00
11/06/13	RD R3-08033 1 CSBG 2013/2014	Appl: FANELAO	06618	ST. MARY'S CHURCH		6,000.00-	207,772.00
11/06/13	RD R3-08034 1 CSBG 2013/2014	Appl: FANELAO	10396	OUR LADY QUEEN OF PEACE		8,000.00-	199,772.00
11/06/13	RD R3-08035 1 CSBG 2013/2014	Appl: FANELAO	02190	NEW HOPE COMMUNITY MINISTRIES		8,000.00-	191,772.00
11/06/13	RD R3-08036 1 CSBG 2013/2014	Appl: FANELAO	09411	EMERGENCY FOOD COALITION		8,000.00-	183,772.00

Page Break

November 8, 2013 09:50 AM COUNTY OF PASSAIC Budget Account Status/Transaction Audit Trail Including Requisition Items Page

Account No	Description	Adopted Expended YTD	Amended Encumber YTD	Transfers Releasred YTD	Modified Canceled Pd/Chgpd YTD	Balance YTD \$Used	
Date	Transaction Data/Comment	Expended Curr	Requested	Releasred Curr		Unexpended	
			Vendor/Reference				Trans Amount Trans Balance
6-01-41-818-013-213		CONTRACT SERVICES					
11/06/13	RD R3-08036 1 CSBG 2013/2014	Appl: FANELAO	03116	STRENGTHEN OUR SYSTEMS		8,000.00-	174,772.00
11/06/13	RD R3-08039 1 CSBG 2013/2014	Appl: FANELAO	03067	CENTER FOR FAMILY RESOURCES		53,886.00-	120,886.00
11/06/13	RD R3-08041 1 CSBG 2013/2014	Appl: FANELAO	02854	CATHOLIC FAMILY & COMMUNITY		45,886.00-	75,000.00

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AMEND R-12-1035 DATED DECEMBER 28, 2012 TO ACCEPT ADDITIONAL FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF FAMILY DEVELOPMENT (DFD) FOR EMERGENCY ASSISTANCE UNDER THE SOCIAL SERVICE FOR THE HOMELESS GRANT (SSH) IN THE AMOUNT OF \$58,315.00 FOR A TOTAL AWARD OF \$965,609.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#		R-2013-858					
Meeting Date		11/12/2013					
Introduced Date		11/12/2013					
Adopted Date		11/12/2013					
Agenda Item		k-28					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AMEND R-12-1035 DATED DECEMBER 28, 2012 TO ACCEPT ADDITIONAL FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF FAMILY DEVELOPMENT (DFD) FOR EMERGENCY ASSISTANCE UNDER THE SOCIAL SERVICE FOR THE HOMELESS GRANT (SSH) IN THE AMOUNT OF \$58,315.00 FOR A TOTAL AWARD OF \$965,609.00

WHEREAS the Passaic County Human Services

Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS Pursuant to R-12-1035, dated December 28, 2012 the Board of Chosen Freeholders of the County of Passaic authorized the acceptance of funds in the amount of \$907,294.00; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of accepting additional funds from the State of New Jersey, Division of Family Development (DFD) for Emergency Assistance under the Social Service for the Homeless Grant (SSH) in the amount of \$58,315.00 for a total amount of \$965,609.00; and

WHEREAS this matter was reviewed by the Freeholder Committee for Human Services at its meeting of November 6, 2013;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Director and Clerk of the Board to execute any agreements that may be necessary in connection with applying for, accepting and receiving the above referenced funds.

JDP:lc

Dated: November 12, 2013



State of New Jersey
 DEPARTMENT OF HUMAN SERVICES
 DIVISION OF FAMILY DEVELOPMENT
 PO Box 716
 TRENTON, NJ 08625-0716

CHRIS CHRISTIE
 Governor

KIM GUADAGNO
 Lt. Governor

JENNIFER VELEZ
 Commissioner

JEANETTE PAGE-HAWKINS
 Director
 TEL: (609) 588-2000

October 24, 2013

Bruce James, Freeholder Director
 Passaic County
 401 Grand Street, Room 417
 Paterson, NJ 07505

Re: **Modification No. 2**
 Contract No. SH13016

Dear Mr. James:

The subject contract for the Social Services for the Homeless (SSH) program with the Division of Family Development (DFD) is being modified to include additional State funding in the amount of \$58,315. The award includes \$741,059 for the State allocation and \$224,550 for the TANF allocation. The revised contract ceiling will be \$965,609.

Please submit a Contract Modification Form P1.10 and a revised Annex B to complete this modification. The Contract Modification forms can be downloaded from the DFD website at <http://www.state.nj.us/humanservices/dfd/info>. The modification package should be submitted to DFD no later than November 15, 2013.

The contract award includes federal funding from the Department of Health and Human Services, Administration for Children and Families under the Social Services Disaster Relief Grant. Details of the Grant are:

- The Grant Number is G-1302NJTANF and the CFDA Number 93.558.

If you have any questions regarding the modification please contact your Contract Administrator, Jon MacIvor at (609) 588-2016.

Sincerely,

SIGNED

Natasha Johnson
 Deputy Director

NJ:YT:pw

Introduced on: November 12, 2013

Adopted on: November 12, 2013

Official Resolution#: R-2013-858
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Owen, Pamela

From: Jon MacIvor <Jon.MacIvor@dhs.state.nj.us>
Sent: Tuesday, October 29, 2013 3:14 PM
To: Owen, Pamela
Cc: Keough, Thomas; Joe Maag
Subject: RE: SH13016 - SSH Modification - need revised Projected LOS form(s)

To: Pamela Owen – Passaic County DHS
 From: Jon MacIvor – Division of Family Development

Pam/Tom,

The award letter for Mod #2 instructed that P1.10 forms and An Annex B would be needed to execute this modification which awarded an additional \$58,315 in "State" funds.

I have just received those documents.

The revised Annex B indicates that the additional \$58,315 will be directed to Catholic Family And Community Services as follows:

<u>Vendor</u>	<u>State Funding - \$'s</u>		
	<u>Current</u>	<u>Mod #2</u>	<u>Increase</u>
Catholic Family and Community	\$ 158,065	\$ 216,380	\$ 58,315
Center for Family Resources	28,110	28,110	-
Center for Food Action	28,110	28,110	-
CUMAC ECHO	98,130	98,130	-
Emergency Food Coalition	26,832	26,832	-
Eva's Village	60,717	60,717	-
Father English	23,192	23,192	-
Passaic County Women's Shelter	7,000	7,000	-
Oasis	13,272	13,272	-
Paterson Task Force	7,000	7,000	-
St. Philip's Ministry	13,272	13,272	-
St. Pauls'	69,544	69,544	-
Strengthen Out Sisters	24,744	24,744	-
United Way	10,000	10,000	-
Salvation Army Food Kitchen	21,099	21,099	-
St. Peters Haven	10,000	10,000	-
Hispanic Information Center	38,657	38,657	-
	<u>\$ 637,744</u>	<u>\$ 696,059</u>	<u>\$ 58,315</u>

Contract Administrators have just been notified that revised Projected LOS forms are also needed for any subcontractors receiving additional funding. A revised County total Projected LOS for the total revised State Fund program is also required.

Introduced on: November 12, 2013

Adopted on: November 12, 2013
 Please send, as an email attachment if possible, the revised LOS forms.

Official Resolution#: R-2013-858

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY HUMAN SERVICES DEPARTMENT TO PROVIDE TURKEY HOLIDAY BASKETS TO HOMELESS, LOW INCOME AND UNDERPRIVILEGED FAMILIES FOR 2013 THANKSGIVING AND CHRISTMAS HOLIDAY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R-2013-859						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-29						
CAF #	3-01-27-162-004-213						
Purchase Req. #	R3-08084						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING THE COUNTY HUMAN SERVICES DEPARTMENT TO PROVIDE TURKEY HOLIDAY BASKETS TO HOMELESS, LOW INCOME AND UNDERPRIVILEGED FAMILIES FOR 2013 THANKSGIVING AND CHRISTMAS HOLIDAY

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is concerned with the ongoing burden caused by rising costs and reduced state aid; and

WHEREAS the Board is especially troubled by the increased cost in food and the reduction of food supplies at all of the local food pantry facilities; and

WHEREAS the County Human Services Department is an umbrella social services agency concerned with planning and funding services for the County’s disadvantaged and homeless citizens; and

WHEREAS the County Human Services Department is desirous of providing Turkey Holiday Baskets to low income and underprivileged families for the Thanksgiving and Christmas Holiday(s); and

WHEREAS this matter was discussed and reviewed at the Freeholders’ Human Services Committee meeting and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto which indicates that funds for the within contemplated expenditures are available;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic, Human Services

Department to provide Turkey Holiday Baskets to homeless low income and underprivileged families for the 2013 Thanksgiving and Christmas Holidays; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Director and Clerk to enter into any agreements necessary to purchase Turkey Holiday Baskets (Budgeted amount of \$10,000.00) for low income and underprivileged families that reside in Passaic County.

JDP:lc

Dated: November 12, 2013

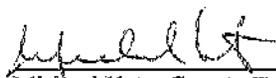
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 3-01-27-162-004-213

PURPOSE: To authorize the County Human Services Department to provide Turkey Holiday Baskets to Homeless, Low-Income and Underprivileged families for 2013 Thanksgiving and Christmas Holidays.


Michael Katz, County Treasurer

DATED: November 12, 2013

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Pamela L. Owen, Esq.
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO PROVIDE TURKEY HOLIDAY BASKETS TO HOMELESS, LOW INCOME AND UNDERPRIVILEGED FAMILIES FOR 2013 THANKSGIVING AND CHRISTMAS HOLIDAY

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$10,000.00

REQUISITION #
ACCOUNT#

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Specify:

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-859

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO DECREASE COMMUNITY ACCESS UNLIMITED FUNDING BY \$627.62 (CAU) PREVIOUSLY AWARDED \$35,706.15 UNDER RESOLUTION R-12-921 DATED NOVEMBER 20, 2012, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R-2013-860						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-30						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION AUTHORIZING THE HUMAN SERVICES
DEPARTMENT TO DECREASE COMMUNITY ACCESS
UNLIMITED FUNDING BY \$627.62 (CAU) PREVIOUSLY
AWARDED \$35,706.15 UNDER RESOLUTION R-12-921 DATED
NOVEMBER 20, 2012**

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Board of Chosen Freeholders of the county of Passaic is desirous of authorizing the Human Services Department to decrease Community Access Unlimited funding by \$627.62 (CAU) previously awarded \$35,706.15 under resolution R-12-921 dated November 20, 2012; and

WHEREAS this matter was reviewed and approved by the Human Services Committee on November 6, 2013;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Human Services Department to decrease Community Access Unlimited funding by \$627.62 (CAU) previously awarded \$35,706.15 under resolution R-12-921 dated November 20, 2012; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Director and Clerk to execute any necessary documents to effectuate the above.

JDP:lc

Dated: November 12, 2013

COUNTY OF PASSAIC
 CO OF PASSAIC, HUMAN SERVICES
 (C) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

COPY

SHIP TO	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
	VENDOR # 04758 COMMUNITY ACCESS UNLIMITED 80 WEST GRAND ST. ELIZABETH, NJ 07202 Phone: (908)354-3040 Fax: (908)354-2665

PURCHASE ORDER	
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.	
NO.	12-13470

ORDER DATE: 12/11/12
 REQUISITION NO: R2-08799
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

PAYMENT RECORD	
CHECK NO.	
DATE PAID	

NOTICE: TAX ID #22-6002466 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	TRANSFER OF FUNDS TRANSFER OF FUNDS FROM HUMAN SERVICES TO COMMUNITY ACCESS UNLIMITED INC.	T-20-56-880-012-801	627.6200	627.62
			TOTAL	627.62

RECEIVED
DEPT HUMAN SERVICES
2013 SEP 13 P 12:10

RECEIVED
DEPT HUMAN SERVICES
2012 DEC 15 A 12:33

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

(George Murray)
 VENDOR SIGN HERE
 OFFICIAL POSITION: PROG. DIR. PASS. F/EA
 DATE: 9/10/13
 22-3689251
 Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-860

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

(Signature) 9/12/13
 DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER, MAIL VOUCHER & ITEMIZED BILLS TO:

COUNTY OF PASSAIC
 CO OF PASSAIC, HUMAN SERVICES
 (C) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.

(Signature)
 PURCHASING AGENT, CPA

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$157,000.00, FROM THE STATE OF NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR COUNTY WORKFORCE LEARNING LINK PROGRAM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R-2013-861						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-31						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF
\$157,000.00, FROM THE STATE OF NEW JERSEY
DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
FOR COUNTY WORKFORCE LEARNING LINK PROGRAM**

WHEREAS by Letter dated August 7, 2013 to the Passaic County Freeholder Director, Bruce James, the State of New Jersey Department of Labor and Workforce Development issued a Notice of Obligation to provide funding authority for the Workforce Learning Link Program, for the Passaic County Workforce Development Area in the total amount of \$157,000.00 for State Fiscal year 2014 (July 1, 2013 – June 30, 2014); and

WHEREAS that notice provides that the funds should be incorporated into the Workforce Development Area Contract and should be used for the State Fiscal Year 2014 (July 1, 2013 to June 30, 2014) (see copy of letter attached); and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services at its meeting on November 6, 2013; and

WHEREAS the Passaic County Board of Chosen Freeholders is desirous of accepting these funds under the terms and conditions provided;

NOW THEREFORE BE IT RESOLVED that the Passaic County Board of Chosen Freeholders hereby authorizes the acceptance of grant funds in the amount of \$157,000.00, for the Workforce Learning Link Program, for the Passaic County Workforce Development Area for State Fiscal year 2014 (July 1, 2013 – June 30, 2014); and

BE IT FURTHER RESOLVED that the Board hereby
authorizes the Director and Clerk to execute any and all necessary
documents on behalf of the County of Passaic.

JDP:lc

Dated: November 12, 2013



State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
 PO BOX 110
 TRENTON, NEW JERSEY 08625-0110

CHRIS CHRISTIE
 Governor

HAROLD J. WIRTHS
 Commissioner

KIM GUADAGNO
 Lieutenant Governor

August 7, 2013

Mr. Bruce James, Freeholder Director
 Passaic County Board of Chosen Freeholders
 County Administration Building
 401 Grand Street, Room 417
 Paterson, New Jersey 07505-2023

RE: Notice of Obligation – State Fiscal Year 2014 – Workforce Learning Link Program

Dear Mr. James:

I am pleased to announce that a total of \$157,000 in Workforce Learning Link funds has been awarded to the Passaic Workforce Development Area for state fiscal year (SFY) 2014 (July 1, 2013 through June 30, 2014). The enclosed Notice of Obligation (NOO) reflects the allocation of these funds. Final determination for funding is contingent upon authorization and availability from the state.

This NOO provides your Workforce Investment Board (WIB) with funding authority for these funds, which should be incorporated into your Program Year 2013 Workforce Development Area Contract. These funds must be fully obligated by June 30, 2014 and liquidated by December 31, 2014.

Please be reminded that you must report line items as per your approved budget and you must receive New Jersey Department of Labor and Workforce Development approval for any budget line item change that equals 10 percent or more of your total budget.

If you have any questions regarding the issuance of this NOO, please contact Director Patricia Moran, Ph.D., Division of Workforce Grant and Program Management, at 609-984-9414.

Sincerely,

Harold J. Wirths
 Commissioner

Enclosure

c: J. Latoof
 M. E. Clark

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-861

LWD
 LABOR AND WORKFORCE DEVELOPMENT
 N.J. DEPARTMENT

New Jersey Is An Equal Opportunity Employer

OFFICE OF THE COMMISSIONER
 (609) 292-2323 • FAX (609) 633-9271

AD-181(R-1-10)

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NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

DIVISION OF WORKFORCE GRANT AND PROGRAM MANAGEMENT

NOTICE OF OBLIGATION

GRANTEE: Passaic County
 County Administration Building
 401 Grand Street, Room 417
 Paterson, New Jersey 07505-2023

GRANTOR: State of New Jersey
 Department of Labor and Workforce Development
 Division of Workforce Grant and Program Management
 P.O. Box 055
 Trenton, New Jersey 08625-0055

CONTACT: Patricia Moran, Ph.D., Director 609-984-9414

This Notice of Obligation provides funding authority for the program shown below for SFY 2014 (July 1, 2013 through June 30, 2014). Not more than 7 percent of the WIB Allocation may be spent on administration (**Note:** Support to GED Testing Centers is considered administration). The WIB Allocation and Level of Service do not include projected GED Preparation Instruction. Those clients are to be referred to Workforce Investment Act Title II programs.

<u>Program</u>	<u>WIB Allocation</u>	<u>Level of Service</u>
Workforce Learning Link	\$157,000	157

Authorized Signature: Harold J. Wirths Date Signed: 8/6/13
 Harold J. Wirths
 Commissioner
 New Jersey Department of Labor and Workforce Development

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
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Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$14,445.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT, FOR SMART-STEPS PROGRAM FOR FISCAL YEAR 2014 (JULY 1, 2013 THROUGH JUNE 30, 2014, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#		R-2013-862					
Meeting Date		11/12/2013					
Introduced Date		11/12/2013					
Adopted Date		11/12/2013					
Agenda Item		k-32					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$14,445.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT, FOR SMART-STEPS PROGRAM FOR FISCAL YEAR 2014 (JULY 1, 2013 THROUGH JUNE 30, 2014

WHEREAS by Notice of Obligation dated October 29, 2013 the State of New Jersey, Department of Labor and Workforce Development, to provide funding authority for the Smart-STEPS Program, in the amount of \$14,445.00; and

WHEREAS the notice provides that these funds should be incorporated into the State Fiscal Year (SFY) 2014 Workforce Development Area (copy of letter attached); and

WHEREAS the Passaic County Board of Chosen Freeholders is desirous of accepting these funds under the terms and conditions provided therein, see attached; and

WHEREAS this matter was reviewed and approved by the Human Services Committee of November 6, 2013;

NOW THEREFORE BE IT RESOLVED that the Passaic County Board of Chosen Freeholders hereby authorizes the acceptance of grant funds for SmartSTEPS Program, Workforce Development Area, in the amount of \$14,445.00, for State Fiscal Year (SFY)-2014 (July 1, 2013 through June 30, 2014); and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Director and Clerk to execute any and all necessary documents on behalf of the County of Passaic.

JDP:lc

Dated: November 12, 2013

NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

DIVISION OF WORKFORCE GRANT AND PROGRAM MANAGEMENT

NOTICE OF OBLIGATION

GRANTEE: Passaic County
 County Administration Building
 401 Grand Street, Room 417
 Paterson, New Jersey 07505-2023

GRANTOR: State of New Jersey
 Department of Labor and Workforce Development
 Division of Workforce Grant and Program Management
 P.O. Box 055
 Trenton, New Jersey 08625-0055

CONTACT: Patricia Moran, Ph.D., Director, 609-984-9414

This Notice of Obligation provides funding authority for the program shown below for state fiscal year 2014 (July 1, 2013 through June 30, 2014). An additional seven percent, totaling \$52.50 per participant, is included for administrative costs. Final determination for funding is contingent upon authorization and availability from the state.

<u>Program</u>	<u>Allocation</u>	<u>Slots</u>	<u>Administration</u>	<u>Total</u>
SmartSTEPS	\$13,500	18 (\$750)	\$945	\$14,445

Authorized Signature: Harold J. Wirths Date Signed: 10/29/13
 Harold J. Wirths
 Commissioner
 New Jersey Department of Labor and Workforce Development

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Sam Yodice; 973-569-4710

2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution to accept the 2014 Universal Service Fund Grant of \$150,575.00. Grant Award # 2014-05133-0495. This award will provide funds to ensure that eligible Passaic County utility customers pay no more than an affordable portion of their household income for energy costs.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$ _____

BUDGET ACCOUNT #: TBD

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:

DATE

___ Administration & Finance	_____
___ Public Works / Buildings & Grounds	_____
___ Planning & Economic Development	_____
<u>X</u> Health, Human Services & Community Affairs	<u>11/6/2013</u>
___ Law & Public Safety	_____
___ Energy	_____
___ Other Specify: _____	_____

5. DISTRIBUTION LIST:

___ Administration
___ Finance
___ Counsel
___ Clerk to Board
___ Other(s) Specify: _____



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 800
TRENTON, NJ 08625-0800
(609) 292-6420

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

RICHARD E. CONSTABLE, III
Commissioner

October 11, 2013

[Via Email: bjames@passaiccountynj.org]
The Honorable Bruce James
Freeholder Director, Passaic County
Administration Building
401 Grand Street
Paterson, New Jersey 07505-2027

Dear Freeholder Director James:

On behalf of Governor Chris Christie and the New Jersey Department of Community Affairs, I am pleased to inform you that Passaic County will receive a Universal Service Fund grant of \$150,575.00. This award will provide funds to ensure that eligible Passaic County utility customers pay no more than an affordable portion of their household income for energy costs.

Provision of such financial assistance is subject to appropriate execution of a grant/loan agreement with the Department and compliance by Passaic County with the terms, conditions and requirements set forth therein. Expenditures incurred prior to receipt of the executed grant agreement are incurred solely at the risk of the grant recipient should funding not be available to support this award. If you have any questions regarding this funding, please do not hesitate to contact the Department of Community Affairs' Division of Housing and Community Resources at (609) 984-6670.

RECEIVED

2013 NOV -6 A 9:11

OFFICE OF THE CLERK

I would like to extend my best wishes for this most worthwhile project and its successful completion.

Sincerely,

A handwritten signature in black ink, consisting of a stylized 'R' followed by a horizontal line that extends to the right.

Richard E. Constable, III
Commissioner



Universal Service Fund 2014
Log #: 2014-05133-0495
Applicant: Passaic County
Status: Application In Review
Access Level: Application Administrator

Start Menu | Agency Info | RFP Menu | Application Menu

User: Samuel Yodice | Help | Logout

Universal Service Fund 2014

Application #: 2014-05133-0495
Application Title: 2014 Universal Service Fund

General Information

RFP Type: Known Recipients
(allocation per application)
Application Manager: Fidel Ekhelar
Status: Application In Review
Current Budget: \$150,575.00
Due Date: 10/4/2013 (Fri)
Date Submitted: 9/28/2013 (Original)

Agency Information

[View Applicant Information](#)
Agency: Passaic County
Vendor #: V-226002466-99

Application Forms

- [Collapse Entire Tree](#)
- [Application Instructions](#)
- [Application Program Information Forms](#)
- [Description of Target Population](#)
- [Assessment of Need\(s\)](#)
- [Certification Sheets](#)
- [Budget Overview](#) ←

Legend:

- Adobe Acrobat PDF
- Budget Page
- No Errors
- ← Last Page Visited

Application Information

- [Application Program Description](#)
- [Project Objectives](#)
- [Scope Of Services](#)
- [Expected Attachments](#)

Contacts

- [Control Access to Application](#)
- [Send Email to Application Contacts](#)
- [Application Contact Email History](#)

Components

- [Program Components](#)
- [Optional Components](#)
- [Service Areas](#)

Budget Pages

Review Results

- [Comments Summary](#)

History

- [Compare Application Versions](#)

Application PDF

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ACCEPTING THE 2014 UNIVERSAL SERVICE FUND GRANT OF \$150,575.00 GRANT AWARD #2014-05133-0495 FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R-2013-863						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-33						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION ACCEPTING THE 2014 UNIVERSAL SERVICE FUND GRANT OF \$150,575.00 GRANT AWARD #2014-05133-0495 FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

WHEREAS by Letter dated October 11, 2013 to the Passaic County Freeholder Director, Bruce James, the State of New Jersey Department of Community Affairs, to provide funds to ensure that eligible Passaic County utility customers pay no more than an affordable portion of their household income for energy costs; and

WHEREAS the Board of Chosen Freeholders is desirous of accepting the 2014 Universal Service Fund Grant in the amount of \$150,575.00, Grant Award #2014-05133-0495;

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services at its meeting on November 6, 2013;

NOW THEREFORE BE IT RESOLVED that the Passaic County Board of Chosen Freeholders hereby authorizes the acceptance of the 2014 Universal Service Fund Grant in the amount of \$150,575.00, Grant Award #2014-05133-0495; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Director and Clerk to execute any and all necessary documents on behalf of the County of Passaic.

JDP:lc

Dated: November 12, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$31,851.29

APPROPRIATION: \$ 9,800.00 – G-01-41-872-012-223
\$20,423.29 – G-01-41-872-012-223
\$ 1,628.00 – 3-01-20-109-001-219

PURPOSE: To authorize the purchase of Various Items by the
Passaic County Prosecutor's Office.

Michael Katz, County Treasurer

DATED: November 12, 2013

COUNTY OF PASSAIC
 CO OF PASSAIC, (Q)973-837-7675
 PROSECUTOR'S OFFICE-T.STANLEY
 401 GRAND STREET - 7TH FLOOR
 PATERSON, NJ 07505

REQUISITION ReqPg:k.53-6	
NO.	R3-07728

S H I P T O	
V E N D O R	VENDOR #: 01361 MILLENNIUM COMMUNICATIONS GROUP, INC. 11 MELANIE LANE, UNIT 13 EAST HANOVER, NJ 07936

ORDER DATE: 10/23/13
 DELIVERY DATE:
 STATE CONTRACT: 83083
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
70.00/HR	PCPO MDF & PD READINESS Solution: Additional configuration chnages and security programming for New Information Sharing System at PCPO and Passaic County Police Departments PCPO-MDF Configurations - Tier 2 Rate \$ 140/hour @ 70 hours FY12 Homeland security Grant	G-01-41-872-012-223	140.0000	9,800.00
			TOTAL	9,800.00

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-883

 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC
 CO OF PASSAIC, (Q)973-837-7675
 PROSECUTOR'S OFFICE-T.STANLEY
 401 GRAND STREET - 7TH FLOOR
 PATERSON, NJ 07505

REQUISITION	
Res Pg:k.53-7	
NO.	R3-07727

ORDER DATE: 10/23/13
 DELIVERY DATE:
 STATE CONTRACT: 83894
 F.O.B. TERMS:

S H I P T O	
V E N D O R	VENDOR #: 10472 MUTUALINK, INC 1269 SOUTH BROAD STREET WALLINGFORD, CT 06492-1737

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00/EA	Item # M500-150-001 Portable Interoperability Work Station (P-IWS)	G-01-41-872-012-223	8,908.3300	17,816.66
1.00/UN	Item # Installation	G-01-41-872-012-223	309.8700	309.87
1.00/UN	Item # Installation	G-01-41-872-012-223	516.8800	516.88
2.00/EA	Item # P-IWS - Interop P2P Network Access	G-01-41-872-012-223	889.9400	1,779.88
	Ref # 1001932, dated 10/7/13, Wright			
	FY12 Homeland Security Grant			
			TOTAL	20,423.29

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-883

 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC
 CO OF PASSAIC, (Q)973-881-4807
 PROSECUTOR'S OFFICE K. DEBIAK
 401 GRAND ST. 7TH FLOOR
 PATERSON, NJ 07505

REQUISITION	
Res Pg:k.53-8	
NO.	R3-07716

ORDER DATE: 10/23/13
 DELIVERY DATE:
 STATE CONTRACT: 77560
 F.O.B. TERMS:

S H I P T O	
V E N D O R	VENDOR #: 08638 SHI 290 DAVIDSON AVENUE SOMERSET, NJ 08873

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/QT	Maintenance Agreement for Computer Infrastructure Hardware all as per proposal 7210576, dated 10/21/13 Period Covered 2/9/14-2/8/15 Covered Assets: QD1046260051 - SYA16K16PXR	3-01-20-109-001-219	1,628.0000	1,628.00
			TOTAL	1,628.00

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-883

 REQUESTING DEPARTMENT DATE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO ADVERTISE FOR REQUEST OF PROPOSAL FOR (RFP) UNDER THE SOCIAL SERVICE BLOCK GRANT (SSBG) FUNDING IN THE AMOUNT OF \$109,235.00 TO PROVIDE HOME REPAIR FOR ELIGIBLE SENIORS AND PERSONS WITH DISABILITIES TO REPLACE OR REPAIR DAMAGES TO THEIR PRIMARY RESIDENCE TO ASSIST VICTIMS OF SUPERSTORM SANDY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R-2013-864					
Meeting Date		11/12/2013					
Introduced Date		11/12/2013					
Adopted Date		11/12/2013					
Agenda Item		k-34					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO ADVERTISE FOR REQUEST OF PROPOSAL FOR (RFP) UNDER THE SOCIAL SERVICE BLOCK GRANT (SSBG) FUNDING IN THE AMOUNT OF \$109,235.00 TO PROVIDE HOME REPAIR FOR ELIGIBLE SENIORS AND PERSONS WITH DISABILITIES TO REPLACE OR REPAIR DAMAGES TO THEIR PRIMARY RESIDENCE TO ASSIST VICTIMS OF SUPERSTORM SANDY

WHEREAS the Department of Senior Services is desirous of requesting permission to advertise for Request of Proposal for (RFP) under the Social Service Block Grant (SSBG) funding in the amount of \$109,235.00 to provide home repair for eligible seniors and persons with disabilities to replace or repair damages to their primary residence to assist victims of Superstorm Sandy; and

WHEREAS pursuant to the provisions of the local public contract law, N.J.S.A. 40A:11-1 et seq., public entities are required to do competitive contracting for the hiring operation and management for these types of services; and

WHEREAS the Freeholder Committee for Human Services is recommending that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

WHEREAS under this law, public entities are required to advertise their RFP at least twenty (20) days prior to the date they are to be received; and

WHEREAS the said Board of Chosen Freeholders is desirous of authorizing this request for proposal process and having the Department of Senior Services and the Purchasing Department prepare the necessary RFP and advertising same pursuant to the new law;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Purchasing Department in cooperation with the Department of Senior Services to develop and advertise a request for proposal for under the Social Service Block Grant (SSBG) funding in the amount of \$109,235.00 to provide home repair for eligible seniors and persons with disabilities to replace or repair damages to their primary residence to assist victims of Superstorm Sandy; and

BE IT FURTHER RESOLVED that the said Purchasing Department is hereby authorized to establish the appropriate dates for submission of proposals pursuant to this resolution.

JDP:lc

Dated: November 12, 2013

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Mary Kuzinski
Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION: Resolution authorizing the Department of Senior Services to advertise a Request for Proposal (RFP) under the Social Service Block Grant(SSBG) funding in amount of \$109,325 to provide home repair for eligible seniors and persons with disabilities to replace or repair damages to their primary residences to assist victims of Superstorm Sandy.

2. CERTIFICATION INFORMATION

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE:
4. BUDGET ACCOUNT:
5. COMMITTEE REVIEW:

DATE

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

6. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHOIRZING THE DEPARTMENT OF SENIOR SERVICES/DIVISION OF PARA TRANSIT AND LOGISTICARE SOLUTION, LLC, TO ENTER INTO CONTRACT TO PROVIDE NON-EMERGENCY MEDICAL TRANSPORTATION TO ELIGIBLE RECIPIENTS AT A REIMBURSABLE RATE TO THE COUNTY FOR A TERM OF ONE YEAR OR NOTIFICATION OF SIXTY-DAYS BY EITHER PARTY TO TERMINATE THE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R-2013-865					
Meeting Date		11/12/2013					
Introduced Date		11/12/2013					
Adopted Date		11/12/2013					
Agenda Item		k-35					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHOIRZING THE DEPARTMENT OF SENIOR SERVICES/DIVISION OF PARA TRANSIT AND LOGISTICARE SOLUTION, LLC, TO ENTER INTO CONTRACT TO PROVIDE NON-EMERGENCY MEDICAL TRANSPORTATION TO ELIGIBLE RECIPIENTS AT A REIMBURSABLE RATE TO THE COUNTY FOR A TERM OF ONE YEAR OR NOTIFICATION OF SIXTY-DAYS BY EITHER PARTY TO TERMINATE THE CONTRACT

WHEREAS the Department of Senior Services provides and coordinates numerous services and sponsors many activities for senior citizens; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing the Department of Senior Services/Division of Para Transit and LogistiCare Solution, LLC, to enter into contract to provide non-emergency medical transportation to eligible recipients at a reimbursable rate to the county for a term of one year or notification of sixty-days by either party to terminate the contract; and

WHEREAS this matter was reviewed and approved by the Human Services Committee on November 6, 2013;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Department of Senior Services/Division of Para Transit and LogistiCare Solution, LLC, to enter into contract to provide non-emergency medical transportation to eligible recipients at a reimbursable rate to the county for a term of one year or notification of sixty-days by either party to terminate the contract; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Director and Clerk to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: November 12, 2013

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Mary Kuzinski
Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION: Resolution authorizing the Department of Senior Services/Division of Para transit and LogistiCare Solution, LLC, to enter into contract to provide Non-Emergency Medical Transportation to eligible recipients at a reimbursable rate to the County for a term of one year or notification of sixty-days by either party to terminate the contract.

2. CERTIFICATION INFORMATION

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE:
4. BUDGET ACCOUNT:
5. COMMITTEE REVIEW:

DATE

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

6. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO MOBILE DIAGNOSTIC FOR DIAGNOSTIC TESTING FOR THE RESIDENTS OF PREAKNESS HEALTHCARE CENTER FOR THE TERM OF TWO (2) YEARS WITH THREE (3) ONE YEAR OPTIONS TO RENEW, IN THE AMOUNT OF \$21,450.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R-2013-866						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-36						
CAF #	3-01-27-172-001-M01						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION AUTHORIZING THE AWARD OF
CONTRACT TO MOBILE DIAGNOSTIC FOR
DIAGNOSTIC TESTING FOR THE RESIDENTS OF
PREAKNESS HEALTHCARE CENTER FOR THE TERM
OF TWO (2) YEARS WITH THREE (3) ONE YEAR
OPTIONS TO RENEW, IN THE AMOUNT OF \$21,450.00**

WHEREAS on August 22, 2013 proposals were received and opened for RFP Diagnostic Testing, as a competitive contract pursuant to the Local Public Contracts Law, specifically, N.J.S.A. 40A:11-4.1 et seq.; and

WHEREAS the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay to Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

WHEREAS the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of Passaic County award a contract to Mobile Diagnostic for their proposal of August 22, 2013, on the RFP for Diagnostic Testing, with a contract period of two (2) years with three (3) one (1) year options to renew, in the estimated amount of \$21,450.00, as set forth in the attached memorandum, and pursuant to their proposal dated August 22, 2013; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the Committee's recommendation of award of contract under Local Public Contracts Law, specifically N.J.S.A. 40A:11-4.1, et seq., to Mobile Diagnostic for the services specified herein; and

BE IT FURTHER RESOLVED that the Clerk of the Board, Freeholder Director and Acting Director of Purchasing be authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel; and

BE IT FURTHER RESOLVED that the Clerk to the Board advertise in a paper of local circulation, the award of Diagnostic Testing, for the County of Passaic, as a competitive contract.

JDP:lc

Dated: November 12, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$21,450.00

APPROPRIATION: \$ 5,000.00 -3-01-27-172-001-M01
\$16,450.00 - Contingent upon necessary funds
being appropriated in future budgets.

PURPOSE: To award a contract to Mobile Diagnostics Services
for Diagnostic Testing for the Residents of Preakness
Healthcare Center for two years with three (3) one (1)
year options to renew in the estimated price of
\$21,450.00/yr.


Michael Katz, County Treasurer

DATED: November 12, 2013

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to award contract to Mobile Diagnostic for diagnostic tests for the residents of Preakness Healthcare Center for the term of two (2) years with three (3) one (1) year options to renew pursuant to RFP.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 21,450

*REQUISITION # 13-01341 for remainder of 2013
ACCOUNT# 2014 – cannot be entered*

- | | |
|---|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
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Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO D.R.G.S. FOR MEDICAL RECORDS SERVICES FOR THE RESIDENTS OF PREAKENSS HEALTHCARE CENTER FOR THE TERM OF TWO (2) YEARS WITH THREE (3) ONE (1) YEAR OPTIONS TO RENEW, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R-2013-867						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-37						
CAF #	3-01-27-172-001-213						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION AUTHORIZING THE AWARD OF
CONTRACT TO D.R.G.S. FOR MEDICAL RECORDS
SERVICES FOR THE RESIDENTS OF PREAKENSS
HEALTHCARE CENTER FOR THE TERM OF TWO (2)
YEARS WITH THREE (3) ONE (1) YEAR OPTIONS TO
RENEW**

WHEREAS on August 20, 2013 proposals were received and opened for RFP Medical Records Services, as a competitive contract pursuant to the Local Public Contracts Law, specifically, N.J.S.A. 40A:11-4.1 et seq.; and

WHEREAS the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay to Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

WHEREAS the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of Passaic County award a contract to D.R.G.S. for their proposal of August 20, 2013, on the RFP for Medical Records Services, with a contract period of two (2) years with three (3) one (1) year options to renew, in the estimated amount of \$41,844.00, as set forth in the attached memorandum, and pursuant to their proposal dated August 20, 2013; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the Committee's recommendation of award of contract under Local Public Contracts Law, specifically N.J.S.A. 40A:11-4.1, et seq., to D.R.G.S. for the services specified herein; and

BE IT FURTHER RESOLVED that the Clerk of the Board, Freeholder Director and Acting Director of Purchasing be authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel; and

BE IT FURTHER RESOLVED that the Clerk to the Board advertise in a paper of local circulation, the award of Medical Records Services, for the County of Passaic, as a competitive contract.

JDP:lc

Dated: November 12, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$41,844.00

APPROPRIATION: \$ 7,000.00 - 3-01-27-172-001-213
\$34,844.00 - Contingent upon necessary funds
being appropriated in future budgets.

PURPOSE: To award a contract to D.R.G.S. for Medical Records
Services for the Residents of Preakness Healthcare
Center for two years with three(3) one (1) year options
to renew in the estimated price of \$41,844.00/yr.


Michael Katz, County Treasurer

DATED: November 12, 2013

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2132

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to DRGS for Medical Record Services for the residents of Preakness Healthcare Center for the term of two (2) years with three (3) one (1) year options to renew pursuant to RFP.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 41,844

REQUISITION # 13-01341 for remainder of 2013
ACCOUNT# 2014 – cannot be entered

4. COMMITTEE REVIEW:

DATE

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Specify:

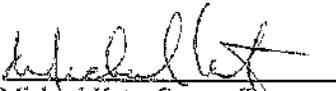
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,800.00

APPROPRIATION: C-04-55-116-001-920

PURPOSE: To award a contract to Patjo Appraisal Services for the right of way appraisal review for the Replacement of Preakness Avenue Bridge and Culvert in Wayne, NJ.


Michael Katz, County Treasurer

DATED: November 12, 2013



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:K.38-5
175 Years
1837 - 2012

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

June 18, 2013

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**Re: Replacement of Preakness Avenue Bridge and Culvert
Over Singac Brook PC#136 & PC#137
Wayne Township, Passaic County
Right-of-Way Consultant Appraiser**

Dear Members of the Board:

This Office and the Office of the County Counsel requested proposals from the pool of qualified appraisers to prepare appraisal reports for the needed four (4) parcels in connection with the replacement of Preakness Avenue Bridge and Culvert in the Township of Wayne. Five proposals were requested and three appraisers submitted proposals and the results are as follows:

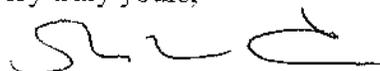
PATJO, Appraisal Services 21 Crestview Drive Kendall Park, NJ 08824	\$4,800.00
New Jersey Realty Advisory Group, LLC 333 State Street Perth Amboy, NJ 08861	\$ 5,000.00
Sockler Realty Service Group 299 Ward Street, Suite C Hightstown, NJ 08520	\$ 8,000.00
Richard Mohr 51 Lexington Avenue Paterson, NJ 07502	Did Not Respond
Value Research Group, LLC 31 South Livingston Avenue Livingston, NJ 07039	Did Not Respond

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-868

It is recommended that for this Project the proposal of Patjo Appraisal Services, of Kendall Park be accepted.

The above referenced matter was presented to the members of the Public Works Committee of June 17, 2013 and an award of contract for the needed appraisal services to Patjo Appraisal Services of Kendall Park, New Jersey is recommended to the full Board by the members of the committee.

Very truly yours,



Steven J. Edmond, P.E.
County Engineer

SJE:AM:am
Attachment

Cc: County Administrator
County Counsel
Director of Finance
Public Works Chair



PO BOX 5055, KENDALL PARK, NJ 08824
PO BOX 20285, FLORAL PARK, NY 11001
TEL: 800-977-2856/718-776-0602 FAX: 732-297-7220
PatjoAppraisal@aol.com www.PATJO.com

June 11, 2013

Michael H. Glovin
Assistant County Counsel
County of Passaic
Administration Building, Room 214
401 Grand Street
Paterson, NJ 07505-2023

Dear Mr. Glovin,

RE: Fee Proposal - Appraisal Reports for Replacement of Preakness Avenue Bridge and Culvert over Singac Brook (PC# 136 & PC# 137) in Township of Wayne, NJ Acquisition of Bridge Easements and Road Widening Easements.

PATJO Appraisal Services, Inc. appreciates the opportunity to provide this proposal for valuation services to the County of Passaic for the properties identified below. We understand that the project involves the acquisition of easements in connection with the replacement of the Preakness Avenue Bridge and Culvert over the Singac Brook.

PATJO Appraisal Services, Inc. will perform an appraisal of the market value of the subject properties and our analyses, opinions and conclusions will be conducted and communicated in a narrative report of a self-contained format in conformity with the applicable provisions of the Standards of Professional Practice and Code of Ethics of the Appraisal Institute, the Uniform Standards of Professional Appraisal Practice (USPAP) of the Appraisal Foundation and the Uniform Appraisal Standards for Federal Land Acquisitions (UASFLA).

The scope of work will require PATJO to consider all relevant and applicable approaches to value as determined during the course of our research, property analysis and report preparation. This includes but is not limited to:

- Physically inspecting the subject properties and the surrounding area and take photographs.
• Researching transactional data (comparable sales, rentals and listings), inspect the comparable properties and take photographs.
• Collecting physical, economic and demographic data about the subject properties and the surrounding market area and confirm the information with various sources.
• Performing a Highest and Best Use analysis of the subject properties.

/Page 2
/Fee Proposal Letter - PATJO to Glovia

- Analyzing market information and developing indications of market value using all applicable approaches.

The key appraiser on this project will be Patrick A. Josephs, MAI.

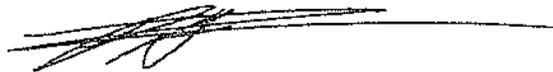
Our proposed fee for this assignment is;

PARCEL #	Owner	APN	Size	Fee
1 (P-1)	Calvary Temple of Wayne	Block 1203/Pt Lot 37	2,051± sf	\$1,000
2 (E-2)	Carlos & Nereida Zuniga	Block 1800/Pt Lot 1	667± sf	\$1,100
3 (P-3)	Preakness Bible Church	Block 1800/Pt Lot 28	2,028± sf	\$1,000
3 (E-3)	Preakness Bible Church	Block 1800/Pt Lot 28	1,175± sf	\$ 600
4 (E-4)	Preakness Bible Church	Block 1904/Pt Lot 1	875± sf	\$1,100

Total Fee is FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$4,800.00).

If this proposal is acceptable, please authorize us to proceed by executing this agreement where noted below and returning one copy to the undersigned. Thank you for considering us for this assignment and we look forward to working with you. Please call if you wish to discuss this proposal or the assignment any further.

Respectfully Submitted,
PATJO Appraisal Services, Inc.



.....
Patrick A. Josephs, MS, MRICS, MAI.
Certified General Real Estate Appraiser

AGREE AND ACCEPTED

THIS _____ DAY OF _____, 2013.

BY:

AUTHORIZED SIGNATURE

NAME (PRINT)

333 State Street, P. O. Box 807 Perth Amboy, NJ 08861

Phone: (732) 853-0271 * Fax: (732) 853-0273

June 13, 2013

Mr. Michael H. Glovin
Assistant County Counsel
County of Passaic
Administrative Building, Room 214
401 Grand Street
Paterson, NJ 07505-2023

RECEIVED
2013 JUN 14 A 10:31
PASSAIC COUNTY
COUNSEL'S OFFICE

Re: RFP
Replacement of Preakness Avenue Bridge
and Culvert

Dear Mr. Glovin:

In response to your letter dated May 31, 2013, regarding appraisal services for the replacement of the Preakness Avenue Road Bridge, New Jersey Realty Advisory Group, LLC would like to submit a proposal to provide appraisals for this project.

I have reviewed the plans submitted with the request. It is my understanding that the appraisals will consist of two taking areas and 3 construction and maintenance easements. All four parcels are located in Wayne, New Jersey.

My fee for these reports is Five Thousand (\$5,000) Dollars and would require 4 weeks from the authorization to proceed provided there are no changes to the mapping or easement areas. Certified letters will be sent to the appropriate owners inviting them to accompany us on the inspections. We will provide 2 copies of each report along with an electronic version of each report.

I have attached my qualification and additional information on recent projects and references. Please call if you have any additional questions.

Respectfully submitted,


Albert F. Chanese, MAI, R/W-AC

Description of Firm and Prior Experience.

The firm was established under the name of New Jersey Realty Advisory Group, LLC in December 2010. Prior to that, the firm operated under the name of Chanese Associates since 1994. The company is owned by Albert F. Chanese and qualifies as a small business firm.

The firm relocated to Perth Amboy, New Jersey in December 2011 and services central and northern New Jersey. Perth Amboy is a diverse community with waterfront development, active downtown business district, industrial properties, both old and new and a residential market consisting of older single family home to new modern townhouse and condominium developments.

The firm represents several municipalities and county agencies throughout the state including Carteret, Jersey City Redevelopment Agency and the Middlesex County Improvement Authority.

We are approved by Green Acres and Yellowbook approved.

More specific to your request, included is a summary of the various projects that I have worked on over the past 12 months for the US Government, state agencies in New Jersey, county agencies and local municipalities.

Professional Qualifications of Albert F. Chanese, MAI, R/W-AC

PROFESSIONAL EXPERIENCE:

Principal, New Jersey Realty Advisory Group, LLC, formerly Chanese Associates.

Diversified experience includes appraisals of residential, apartment buildings, office buildings, industrial properties, vacant land, nursing homes, auto dealerships and other special use properties, as well as lease analysis and feasibility studies and subdivision analysis. Qualified as an expert witness in the Tax Court of New Jersey, various County Tax Boards throughout New Jersey, Superior Court and commission hearing.

Actively engaged in the real estate industry since 1975.

PROFESSIONAL EDUCATION:

BSBA, with a major in Real Estate, from Thomas Edison State College.

American Institute of Real Estate Appraisers Courses:

Principles of Real Estate Appraising

Residential Valuation

Basic Valuation Procedures

Income Capitalization I

Income Capitalization II

Case Studies & Report Writing - Course 2-2

Standards of Professional Practice

Conservation Valuation

Yellowbook

International Right of Way Association

Course 104: Standards of Practice for the Right of Way Professional

Course 421: The Valuation of Partial Acquisitions

National Association of Independent Fee Appraisers:

Residential Real Estate Appraising Course

PROFESSIONAL CREDENTIALS:

Member, Appraisal Institute, MAI designation, Certificate No. 9636

Certified General Appraiser, State of New Jersey

License No. RG00106 through December 31, 2013

Certified Tax Assessor (CTA)

R/W-AC "Right of Way-Certified Appraiser", International Right of Way Association, IRWA

Qualified Appraiser for NJ Green Acres

Qualified Appraiser for NJ Tideland

Qualified Appraiser - Yellowbook

PROFESSIONAL AFFILIATIONS

Appraisal institute

Past President, Metro New Jersey Chapter of the Appraisal Institute (2007)

Member: Urban Land Institute (ULI)

Member: International Right of Way Association (IRWA)

National Association of REALTOR®

New Jersey Association of REALTORS®

Middlesex County Chamber of Commerce

Woodbridge Chamber of Commerce



RECEIVED

2013 JUN 12 A 10:03

PASSAIC COUNTY
COUNSEL'S OFFICE

June 10, 2013

Michael H. Glovin
Assistant County Counsel
County of Passaic
Administration Building, Room 214
401 Grand Street
Paterson, NJ

Re: Request for Proposals for Appraisal Reports for the Replacement of Preakness Avenue Bridge and Culvert over Singac Brook (PC# 136 & PC#137)
Parcel 1 – Calvert Temple of Wayne – Block 1203, Lot 37
Parcel 2 – Carlos & Nereida Zuniga – Block 1800, Lot 1
Parcel 3 – Preakness Bible Church – Block 1800, Lot 28;
Parcel 4 – Preakness Bible Church – Block 1904, Lot 1

Dear Mr. Glovin:

In response to your recent request, *Sockler Realty Services Group, Inc.* (hereafter referred to as SRSG) is pleased to present a proposal to conduct real estate appraisal services for County of Passaic (hereafter referred to as COP) and to complete a real estate appraisal report as outlined below.

1. Appraisal Assignment and Report: SRSG agrees to perform a real estate appraisal on the above captioned property and to submit to COP one PDF copy of each report (a total of three (03)) that document the results of that appraisal. The appraisal will be developed, and the report will be prepared, in conformity with the Uniform Standards of Professional Appraisal Practice (USPAP) adopted by the Appraisal Standards Board of the Appraisal Foundation. The appraisal will also be developed, and the report written, to conform to the Uniform Standards of Professional Appraisal Practice and the Code of Professional Ethics of the Appraisal Institute.

2. Type of Appraisal Reports: The report communicating the results of the appraisal will be prepared as a "Summary Appraisal Report" as defined in Standards Rule 2-2 of USPAP. The essential difference between a "self-contained" appraisal report and a "summary" report is as follows: a self-contained report describes the information significant to the appraisal of the property in comprehensive detail; a summary report

Introduced on: November 12, 2013
Adopted on: November 12, 2013

Official Resolution # R-2013-968
259 WARD STREET, SUITE C, HIGHTSTOWN, NJ 08520 • PH: 609.918.1000 • FX: 609.918.1006 • WWW.SRSGI.COM

presents a more abbreviated summary of the significant information, with a greater use of tabular or abbreviated narrative formats rather than comprehensive narrative detail.

Subject Property: It is our understanding that the subject properties are parcels of land involved in a project known as the Replacement of Preakness Avenue Bridge and Culvert over the Singac Brook in the Township of Wayne. *If during the appraisal process it is discovered that the subject property differs materially from what we were originally advised as stated in this engagement letter, we reserve the right to amend any and all aspects of this engagement.*

Parcel #	Name	Block	Lot
1	Calvert Temple of Wayne	1203	37
2	Carlos & Nereida Zuniga	1800	1
3	Preakness Bible Church	1800	28
4	Preakness Bible Church	1904	1

4. Purpose and Function: The purpose of the appraisal is to estimate the subject property's market value. The function of the appraisal is to assist COP in establishing a value of the properties listed above as their part in the Replacement of Preakness Avenue Bridge and the culvert over Singac Brook. COP is the only intended user of the reports.

5. Property Rights Appraised: The appraisal will address the fee simple interest in the subject property.

6. Effective Date of Appraisal: The valuation date (i.e., the "effective" dates of value) will be the dates on which SRSG physically inspects the property unless it is otherwise agreed upon by the parties that a different date would be more appropriate (e.g., a specific date in the past for a retrospective valuation, a specific date in the future for a prospective valuation, etc.).

7. Appraisal Fee: The agreed upon appraisal fee is TWO THOUSAND DOLLARS (\$2,000.00) for each property for a total of EIGHT THOUSAND DOLLARS (\$8,000.00).

Appraisal Fee Breakdown				
Parcel #	Name	Block	Lot	\$ amount
1	Calvert Temple of Wayne	1203	37	\$2000.00
2	Carlos & Nereida Zuniga	1800	1	\$2000.00
3	Preakness Bible Church	1800	28	\$2000.00
4	Preakness Bible Church	1904	1	\$2000.00

The full balance of the appraisal fee will be due at the time of completion of the appraisal reports. Any changes or additions to the appraisal assignment requested after acceptance of this agreement or after completion of the reports will require additional compensation. Should professional testimony or additional consulting services be required, COP will be billed at the rate of \$175.00 per hour for all time spent preparing for or providing said professional testimony or additional consulting services. The stated appraisal and testimony/consulting fees include normal travel expenses, but exclude any extraordinary travel expenses that may be required, including but not limited to, airfare, lodging, etc. Any fees not paid within 30 days of invoice will be subject to an interest charge calculated at the rate of 1½ percent per month on the unpaid balance. Further, in the event legal action becomes necessary for the collection of fees, COP will be responsible for all collection costs, including but not limited to, court costs and reasonable collection and legal fees.

If additional, original appraisal report copies are required, the charge to cover direct report production costs is One Hundred Fifty Dollars (\$150.00) per copy. Non-original photocopies will be billed at Fifty Dollars (\$50.00) per copy.

8. Completion Date: The completed appraisal reports will be provided to COP at a mutually agreed upon date. *The completion of the appraisal in a timely and accurately manner assumes that we receive all of the necessary subject property information from the client in a complete form and in a timely manner.*

9. Cancellation of Assignment: If the need to cancel this agreement arises, written notice of cancellation should be delivered to Sockler Realty Services Group, Inc.; 299 Ward Street, Suite C, Hightstown, NJ 08520. In the event of cancellation, COP agrees to pay reasonable compensation to SRSG for all services rendered prior to cancellation, at the rate of \$175.00 per hour for principals or officers of the firm. This will only be charged for actual time spent before receipt of written notice to cease work, plus all costs advanced concerning said work, not to exceed the total fee for the assignment. Work performed by non-principals and/or non-officers (i.e., staff work) will be billed at the rate of \$100.00 per hour.

10. Consulting Assignment: In lieu of, in addition to, or in advance of, the completion of an appraisal of the property and the preparation of an appraisal report, SRSG can prepare a consulting report on the property. This may consist of a review of existing appraisals of the property, an assessment of an appropriate price at which to market the property for sale or lease, an analysis of the property's highest and best use, or similar consulting topics. It is important to note that a consulting assignment in this regard would not provide an estimate of the property's market value as an appraisal would.

The exact nature of a consulting assignment would be the topic of further discussion, agreed to by the parties. The fee to complete a consulting assignment will be calculated hourly at the aforementioned rates, including the time period involved in preparing the final consulting report.

11. Exercise of Independent Judgment: In completing this assignment, it is agreed that SRSG will exercise independent judgment and will complete the assignment in accordance with the Code of Professional Ethics and the Uniform Standards of Professional Practice of the Appraisal Institute.

12. Access and Information: To enable SRSG to perform the appraisal services required, COP agrees to provide access to the real estate to be appraised. Further, COP represents and warrants that all information provided to SRSG with respect to the subject property by COP and/or its representatives will be true, complete and correct and may be relied upon by SRSG without independent investigation or verification.

By acceptance of this agreement, COP hereby authorizes current owners or contract purchasers of the property, financial institutions, banks, brokers, utility companies, and governmental agencies (including local taxing, zoning and other similar local authorities), to provide SRSG with copies of data and/or other records that they may possess relating to the subject property.

13. Confidentiality: The data gathered by SRSG in the process of completing the appraisal (except data provided by COP) and the appraisal report prepared under this agreement will remain the property of SRSG. With respect to data provided by COP, SRSG will not violate the confidential nature of the client relationship by improperly revealing any information that COP requests remain confidential. COP does, however, hereby authorize SRSG to disclose all or any portion of the appraisal report and related work product to appropriate representatives of the Appraisal Institute, the New Jersey Board of Real Estate Appraisers, or any similar state appraisal authority, if such disclosure is required.

14. General Assumptions and Limiting Conditions: The appraisal will be subject to the General Assumptions and Limiting Conditions to be set forth in the appraisal, a copy of which is attached.

15. Definition of Market Value: The definition of market value to be used in the appraisal is the same as that used by agencies that regulate federally insured financial institutions in the United States, as follows:

The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

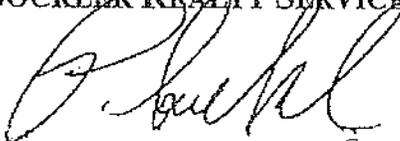
- Buyer and seller are typically motivated;
- Both parties are well informed or well advised, and acting in what they consider their best interests;
- A reasonable time is allowed for exposure in the open market;
- Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
- The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

If the terms and conditions of this agreement are suitable, please confirm your acceptance and return a copy of this agreement to the undersigned.

Thank you for allowing *Sockler Realty Services Group, Inc.* the opportunity of serving your real estate appraisal needs.

Respectfully submitted,

SOCKLER REALTY SERVICES GROUP, INC.



Peter E. Sockler, MAI, CRE[®], FRICS
Principal

Agreed to, and accepted by:

Printed Name:

Title:

Date:

GENERAL ASSUMPTIONS AND LIMITING CONDITIONS

This appraisal report has been made with the following general assumptions which may or may not be applicable:

- No responsibility is assumed for the legal description provided or for matters pertaining to legal or title considerations. Title to the subject property is assumed to be good and marketable unless otherwise stated.
- There are no existing judgments or pending or threatened litigation which could affect the value of the property.
- The property is appraised free and clear of any and all liens and encumbrances, unless otherwise stated.
- Responsible ownership and competent property management are assumed.
- Any information furnished by others is believed to be reliable, but no warranty is given for its accuracy.
- All engineering studies are assumed to be correct. The plot plans and illustrative material in this report are included only to help the reader visualize the property.
- It is assumed that there are no hidden or unapparent conditions of the property, subsoil, or structures that would render it more or less valuable, would affect its highest and best use, or would have a material effect on its utility. No responsibility is assumed for such conditions or for obtaining the engineering studies that may be required to discover them.
- It is assumed that the property is in full compliance with all federal, state, and local environmental regulations and laws unless the lack of compliance is stated, described, and considered in the attached report.
- It is assumed that the property conforms to all applicable zoning and use regulations and restrictions unless a nonconformity has been identified, described and considered in the attached report.
- It is assumed that all required licenses, certificates of occupancy, consents, and other legislative or administrative authority from any local, state, or national government or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.
- It is assumed that the use of the land and improvements is confined within the boundaries or property lines of the property described and that there is no encroachment or trespass unless noted in the report.
- Unless otherwise stated in this report, the existence of hazardous materials, which may or may not be present on the property, was not observed by the appraiser. The appraiser has no knowledge of the existence of such materials on or in the property. The appraiser, however, is not qualified to detect such substances. The presence of substances such as asbestos, urea-formaldehyde foam insulation, and other potentially hazardous materials may affect the value of the property. The value estimate is predicated on the assumption that there is no such material on or in the property that would cause a loss in value; furthermore, no responsibility is assumed for such conditions or for any expertise or engineering knowledge required to discover them. The intended user of the appraisal is urged to retain an expert in this field, if desired.

This appraisal report has been made with the following general limiting conditions which may or may not be applicable:

- Any allocation of the total value estimated in this report between the land and the improvements applies only under the stated program of utilization. Any separate values allocated to the land and buildings must not be used in conjunction with any other appraisal and are invalid if so used.
- An appraisal is inherently subjective and represents only an estimate of a property's fair market value.
- No environmental impact studies were conducted in conjunction with this appraisal, and our value opinions are subject to revision based upon any such studies. If any environmental impact statement is required by law, the appraisal assumes that such statement will be favorable and will be approved by the appropriate regulatory bodies.
- Any income and expense estimates contained in this appraisal are used only for the purpose of estimating current fair market value and do not constitute predictions of future operating results.
- Possession of this report, or a copy thereof, does not carry with it the right of publication.
- The appraiser, by reason of this appraisal, is not required to give further consultation or testimony or to be in attendance in court with reference to the property in question unless arrangements have been previously made.
- Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraiser, or the firm with which the appraiser is connected) shall be disseminated to the public through advertising, public relations, news, sales, or other media without the prior written consent and approval of the appraiser.
- Any opinions of value provided in the report apply to the entire property, and any proration or division of the total into fractional interests will invalidate the opinion of value, unless such proration or division of interests has been set forth in the report.
- Any proposed improvements are assumed to have been completed unless otherwise stipulated; any construction is assumed to conform with the building plans referenced in the report.
- The forecasts, projections, or estimates contained herein are based on current market conditions, anticipated short-term supply and demand factors, and a continued stable economy. These forecasts are, therefore, subject to changes with future conditions.
- We reserve the right to require, as a condition to our rendering an opinion as to value, the engagement of professional experts in certain disciplines. The engagement of any such expert and the compensation of such expert shall be solely the responsibility of the client.
- The value found herein is subject to these and to any other assumptions or conditions set forth in the body of this report but which may have been omitted from these General Assumptions and Limiting Conditions.
- The appraisers have not been made aware of, nor are they qualified to ascertain, the existence of radon, a radioactive gas which occurs naturally in the soil of certain identified areas. In concentrated form, this gas has been shown to have detrimental health effects, and its existence would potentially have a negative impact on the value(s) reported in the appraisal. The value estimate assumes the subject is free and clear of radon gas.

- The Americans with Disabilities Act (ADA) became effective January 26, 1992. A specific compliance survey or analysis of this property has not been made to determine whether or not it is in conformity with the various detailed requirements of the ADA. It is possible that a compliance survey of the property, together with a detailed analysis of the requirements of the ADA, could reveal that the property is not in compliance with one or more of the requirements of the act. If so, this fact could have a negative effect upon the value of the property. Since there is no direct evidence relating to this issue, any possible noncompliance with the requirements of the ADA was not considered in estimating the value of the subject property.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO PATJO APPRAISAL SERVICES FOR THE RIGHT OF WAY APPRAISAL REPORTS FOR FOUR PARCELS NEEDED IN CONNECTION WITH THE REPLACEMENT OF PREAKNESS AVENUE BRIDGE AND CULVERT IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-868						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-38						
CAF #	C-04-55-116-001-920						
Purchase Req. #	R3-08051						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

Res. 19.13-2

RESOLUTION AWARDING CONTRACT TO PATJO APPRAISAL SERVICES FOR THE RIGHT OF WAY APPRAISAL REPORTS FOR FOUR PARCELS NEEDED IN CONNECTION WITH THE REPLACEMENT OF PREAKNESS AVENUE BRIDGE AND CULVERT IN THE TOWNSHIP OF WAYNE, NEW JERSEY

WHEREAS there exists a need for Professional Consultant Appraisal Services as it concerns the right of way appraisal reports for the needed four (4) parcels in connection with the Replacement of Preakness Avenue Bridge and Culvert Over Singac Brook PC#136 & PC#137 in the Township of Wayne, New Jersey; and

WHEREAS PATJO Appraisal Services, 21 Crestview Drive, Kendall Park, New Jersey 08824 has submitted a proposal dated June 11, 2013 for the necessary consulting services to be provided for a fee of \$4,800.00 to prepare appraisal reports for the needed four (4) parcels in connection with the Replacement of Preakness Avenue Bridge and Culvert in the Township of Wayne, NJ which is being recommended by the Passaic County Engineer in a letter to the Board dated June 18, 2013, a copy of which is attached hereto and made a part hereof; and

WHEREAS the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of June 17, 2013 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said PATJO Appraisal Services has been qualified as a pool professional architect in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen

Freeholders of the County of Passaic, R-13-37, dated January 29, 2013 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Consultant Appraisal Services for the above-mentioned project be awarded to PATJO Appraisal Services in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Dated: November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
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401 Grand Street
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ASLAN & COMPANY, INC. FOR CLEANING, SANITIZING AND COATING OF RESTROOMS IN VARIOUS MEN'S AND LADIES BATHROOMS THROUGHOUT PASSAIC COUNTY-OWNED FACILITIES IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-869						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-39						
CAF #	3-01-20-112-001-213						
Purchase Req. #	R3-06357						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

Res-2013-39-2

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
ASLAN & COMPANY, INC. FOR CLEANING, SANITIZING AND
COATING OF RESTROOMS IN VARIOUS MEN'S AND LADIES
BATHROOMS THROUGHOUT PASSAIC COUNTY-OWNED
FACILITIES IN PATERSON, NJ**

WHEREAS the Passaic County Superintendent of Buildings & Grounds reported to the Freeholder Public Works and Buildings & Grounds Committee that he had retained the services of Aslan & Company, Inc. of Hawthorne, NJ for cleaning and applying of protective materials for walls, sinks, vanities, urinals, toilets and mirrors in various men's and ladies bathrooms in Passaic County-owned facilities throughout the County; and

WHEREAS the amount of cleaning and applying of these materials was more than originally anticipated and the amount of work necessary to clean same came to \$2,786.02 over the threshold set forth under the Pay to Play Law (N.J.S.A. 19:44A-20.3 et seq.); and

WHEREAS the said Board, by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS the Board is desirous of making an exception to that policy in this case in order to insure that said Aslan & Company, Inc. is paid for the restroom cleaning and applying protective material work that they performed; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its September 23, 2013 meeting reviewed this matter and is recommending approval by the full Board.

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a non-fair and non-open award of contract to Aslan & Company, Inc. of Hawthorne, New Jersey in the amount of approximately \$2,786.02 for needed cleaning and applying of protective material services at various Passaic County-owned facilities in conformity with their attached invoice; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation, and the policy of the Board as set forth in this resolution shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

November 12, 2013

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-869

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,786.02

APPROPRIATION: 3-01-20-112-001-213

PURPOSE: To award a contract to Aslan & Company, Inc. for Cleaning, Sanitizing and Coating of restrooms in various Men's and Ladies' bathrooms throughout Passaic County owned facilities.


Michael Katz, County Treasurer

DATED: November 12, 2013

DATE: September 26, 2013
TO: Michael Glovin, County Counsel
FROM: Jack Nigro, Superintendent
Buildings & Grounds
SUBJECT: RESOLUTION FOR FUNDS

Please prepare a resolution for Aslan Coatings, in the amount of \$2,786.02 for cleaning, sanitizing and coating of restrooms located in 401 Grand Street, Paterson, NJ. Aslan Coatings is over the aggregate. This was approved at the Public Works Committee meeting held on September 23, 2013.

Thank you.

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: *Jack Nigro*
Telephone #: 973/881-4425

DESCRIPTION OF RESOLUTION

Request Resolution for Aslan Coatings – Cleaning, sanitizing and coating of restrooms located in 401 Grand Street, Paterson, NJ. Aslan Coatings if over the aggregate.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

BUDGET ACCOUNT #3-01-20-112-001-213

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$2786.02
REQUISITION # R3-06357

4. COMMITTEE REVIEW:

DATE

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to Board
 Procurement

Specify: _____

Oct. 23. 2013 9:37AM PAS Passaic County
 CO OF PASSAIC, PUBLIC BLDGS
 (Q) 973-881-4425
 317 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

No. 6106 P. 3

REQUISITION Pg: k.39-8

NO. R3-06357

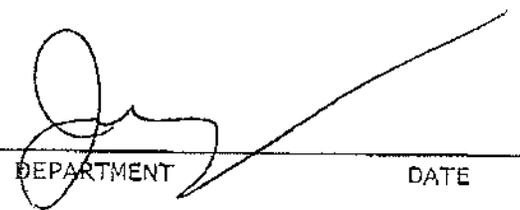
ORDER DATE: 08/21/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

S H I P T O	COUNTY OF PASSAIC 18 CLARK STREET PATERSON, NJ
V E N D O R	VENDOR #: 09470
	ASLAN COATINGS 172 LINCOLN AVENUE HAWTHORNE, NJ 07506

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/EA	PROPOSAL FOR THE FOLLOWING: DATED 8/8/13 PROJECT #20130808-001 CLEANING & APPLYING PROTECTIVE COATING INCL LABOR & MATERIALS: MENS BATHROOM FLOOR \$1198.01 LADIES " " \$1198.01 DETAIL CLEANING WALLS, SINKS, VANITY, URINAL, TOILETS & MIRRORS: MENS BATHROOM \$195.00 LADIES " \$195.00	3-01-20-112-001-213	2,786.0200	2,786.02
			TOTAL	2,786.02

Need Resolution

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-869

REQUESTING DEPARTMENT _____ DATE _____


ASLAN COATINGS

A Division of Aslan & Company, Inc.

PROFESSIONAL CLEANING, RESTORATION & COATING CONTRACTORS SINCE 1990

New Jersey Home Improvement Contractors License #13VH04063000

New Jersey Public Works License #661343

EPA Lead Base Paint Renovators License #R-1-18342-10-02211

172 LINCOLN AVENUE
HAWTHORNE, NEW JERSEY 07506
web site: www.aslancompany.com

OFFICE LINE: 973-427-4545
FAX LINE: 973-427-0887
e-mail: gaslan172@gmail.com

PROPOSAL / CONTRACT USING SURFACE BOND SYSTEMS AC

PROPOSAL DATE

AUGUST 8, 2013

PROJECT

20130808-001

PROPOSAL FOR

COUNTY OF PASSAIC

307 PENNSYLVANIA AVENUE

PATERSON, NEW JERSEY 07505

PHONE

973-881-4500

FAX

973-742-2498

PROJECT

CLEANING & COATING OF TWO BATHROOM CERAMIC TILE FLOORS
CLEANING OF THE WALLS, TOILETS, URINAL, SINKS AND MIRRORS

FREQUENCY

ONE TIME PROJECT

LOCATION

18 CLARK STREET

PATERSON, NJ 07506

CONTACT INFO

MR. JACK NIGRO

CELL: 973-881-4404

jackn@passaiccountynj.org

FOI 173 ID

SOLVING SOLUTIONS TO PROBLEMS

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-869

SCOPE OF WORK USING SURFACE BOND SYSTEMS AC

AREAS

LOWER LEVEL BATHROOMS:

- MENS CERAMIC TILE FLOOR
- LADIES CERAMIC TILE FLOOR

ADDITIONAL WORK TO PERFORM:

MENS BATHROOM

- CLEANING THE CERAMIC TILE WALLS
- CLEANING & DISINFECTING OF THE TOILETS, URINAL, SINKS AND MIRRORS

LADIES BATHROOM

- CLEANING THE CERAMIC TILE WALLS
- CLEANING & DISINFECTING OF THE TOILETS, SINKS AND MIRRORS

WE WILL BE PERFORMING THE FOLLOWING TASKS:

- CLEAN AND PREP CERAMIC FLOOR
- CLEAN THE GROUT LINES AS BEST AS POSSIBLE ON THE FLOOR
- APPLICATION OF SURFACE BOND SYSTEMS AC CONVENTIONAL GLOSS
- DETAIL CLEANING THE CERAMIC TILE WALLS
- DISINFECTING OF THE TOILETS, SINKS AND MIRRORS

PROJECT NOTES USING SURFACE BOND SYSTEMS AC

SALES TAX:

- TO BE COLLECTED BY THE CONTRACTOR UNLESS OTHERWISE STATED PRIOR TO COMMENCEMENT

SCHEDULING:

- THIS PROJECT WILL BE SCHEDULED AT A MUTUALLY AGREEABLE TIME BETWEEN CONTRACTOR AND THE CUSTOMER.

OBJECT INTERFERENCES (NOT APPLICABLE TO THIS PROJECT):

- CUSTOMER OR PURCHASER AGREES TO CLEAR OUT ANY OR ALL MOVABLE OBJECTS IN THE AREAS TO BE CLEANED AND COATED. CONTRACTOR DOES NOT WANT THE LIABILITY TO MOVE ANY THOSE ITEMS LISTED ABOVE AND HAVE THOSE ITEMS REPORTED MISSING OR DAMAGED.

CLEANING ISSUES:

- ALL EFFORTS WILL BE MADE ON OUR PART TO COMPLETE THIS PROJECT IN TIME. SOME PRE-EXISTING CONDITIONS SUCH AS: (STAINS, MARKINGS OR DAMAGED TILES) MAY NOT BE ABLE TO BE CLEANED OR RESTORED TO A "LIKE NEW" CONDITION PRIOR TO COATING. SHOULD THE CUSTOMER OR PURCHASER WISH TO REVIEW THESE AREAS PRIOR TO COATING,

MOISTURE CONDITIONS:

- EQUIPMENT IN THE AREA(S) OF APPLICATION THAT COULD IMPACT THE QUALITY OF THE JOB MUST BE CONTROLLED PRIOR TO THE APPLICATION. THESE INCLUDE SOURCES OF HEAT, COLD, FLAME, MOISTURE AND OR CONDENSATION. IF THERE IS A WATER LEAK DURING OUR COATING PROCESS AND THE APPLICATION DOES NOT TAKE THEN WE CANNOT BE RESPONSIBLE AND THERE WILL BE A REPAIR COST THAT WILL BE BILLED TO THE CUSTOMER.

CARE AND CLEANING INSTRUCTIONS:

- CARE AND CLEANING INSTRUCTIONS ARE DOCUMENTED IN "EXHIBIT A". UPON PROPOSAL APPROVAL, THESE INSTRUCTIONS/REQUIREMENTS **MUST** BE PROVIDED TO THE INTERNAL ORGANIZATION RESPONSIBLE FOR MAINTAINING THE PROTECTED SURFACE(S).

PROJECT OR AREA INTERRUPTION:

- IF, FOR ANY REASON, CLEANLINESS, MOISTURE PROBLEMS OR TIME CONSTRAINT, NOT CAUSED BY THE CONTRACTOR, AND CANNOT BE COATED BY THE APPLICATOR AFTER THE SITE SURFACE AND CLEANING PHASE HAS BEEN COMPLETED THEN, 75% OF THE PROJECT OF THAT AREA PRICE WILL BE CHARGED.

QUOTE EXPIRATION:

- THIS QUOTE IS VALID FOR 30 DAYS FROM THE DATE OF THIS PROPOSAL.

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-869

EXHIBIT "A"

INSTRUCTION GUIDE AND USING THE SURFACE BOND SYSTEMS AC COATED SURFACE AFTER APPLICATION

SURFACE BOND SYSTEMS AC SURFACE TREATMENTS WILL DELIVER SIGNIFICANT MAINTENANCE COST REDUCTION AND IMPROVEMENT ON THE SURFACE PERFORMANCE. HOWEVER, THESE AND OTHER BENEFITS SUCH AS SURFACE FINISH, CLARITY, SLIP RESISTANCE AND ELIMINATION OF MOLD GROWTH CANNOT BE OBTAINED UNLESS THE INSTRUCTIONS DESCRIBED BELOW IS FOLLOWED:

FLOOR TRAFFIC:

- 4 HOURWS AFTER THE COATING HAS BEEN APPLIED

CLEANING SOLUTION:

- WATER FOR THE FIRST 3 DAYS.
- AFTER THE 3RD DAY FROM APPLICATION, YOU CAN USE A MILD DETERGENT OR NEUTRAL CLEANER.
- FOLLOW THE INSTRUCTION SET FORTH BY THE MANUFACTURER OF THE CHEMICAL COMPANY.
- USING THE DILUTED SOLUTION IN A MOP BUCKET, WET MOP THE FLOOR AREA USING CLEAN COTTON OR BLENDED MOP HEAD.

GROUT LINES:

- WHERE THE GROUT LINES ARE PRESENT IT IS IMPORTANT TO CLEAN THOSE LINES BY MOP AND BUCKET APPLICATION AND/OR A HANDLE ATTACHED SOFT BRISTLE BRUSH.
- REMEMBER THE GROUT LINES ARE SEALED.
- THE EXTRA ATTENTION TO THE GROUT LINES IS A PRECAUTIONARY MEASURE TO PREVENT THE DIRT TO BUILD UP IN THOSE LINES.

FLOOR SURFACE CLEANING:

- IF MOPS ARE USED FOR CLEANING, THEY MUST BE CLEAN AND THE RINSE WATER CHANGED OUT FREQUENTLY.
- USING DIRTY MOPS DISTRIBUTES SOIL, DEBRIS AND PARTICULATES ACROSS CLEAN FLOORS AND IN THE GROUT.
- IF MACHINES ARE TO BE USED TO INITIATE A LIGHT SCRUBBING, A WHITE PAD IS TO BE USED ONLY.
- REMEMBER THE PAD WILL BUILD UP OF DIRT AND GREASE QUICKLY SO, THEY MUST BE CHECKED TO AVOID THE DIRT TO BE SPREAD ALONG THE FLOOR.

LONGEVITY:

- IF THESE CLEANING PROCEDURES ARE NOT FOLLOWED, THEN THE CONTRACTOR CANNOT TAKE RESPONSIBILITY FOR THE DAMAGE DONE TO THE SURFACE COATING AND THE COATING NOT BEING ABLE TO PROVIDE BENEFITS AS DESCRIBED.

STAFF TRAINING:

- WE CAN OFFER TRAINING ON HOW TO PROPERLY CLEAN YOUR FLOORS USING THE PROPER SOLUTIONS AND DILUTIONS.
- WE CAN BE RETAINED AS AN ONGOING CONSULTANT TO KEEP YOUR FLOORS AND OTHER AREAS CLEAN AND DEMONSTRATE TO YOUR EMPLOYEES THE CORRECT WAYS OF DOING SPECIFIC TASKS.
- THE COST FOR ON SITE TRAINING WILL BE DETERMINED BY THE SCOPE OF WORK INVOLVED.
- IF ON SITE TRAINING IS REQUIRED THEN, WE WILL PREPARE A SEPARATE CONTRACT DETAINING THIS EXTRA SERVICE.

COST ANALYSIS FOR SURFACE BOND SYSTEMS AC

THE QUOTED PRICE FOR THIS PROJECT IS AS FOLLOWS:

**CLEANING AND APPLYING PROTECTIVE COATING
INCLUDES LABOR & MATERIALS:**

MENS BATHROOM FLOOR \$1,198.01 ✓
LADIES BATHROOM FLOOR \$1,198.01 ✓

**DETAIL CLEANING OF THE W ALLS, SINKS, VANITY, URINAL, TOILETS AND MIRRORS
INCLUDES LABOR AND MATERIALS:**

MENS BATHROOM \$195.00 ✓
LADIES BATHROOM \$195.00 ✓

TIME FRAME FOR COMPLETION OF THIS PROJECT

- TIME FRAME FOR THIS PROJECT WILL BE APPROXIATELY A DAY AND A HALF AT MOST
- WE WOULD LIKE A ONE HOUR SET UP TIME SO WE CAN SET UP OUR EQUIPMENT
- WE CANNOT HAVE ANYONE ENTERING INTO THAT AREA AT ALL DURING THAT TIME FRAME.

LOGISTICS FOR OUR TECHNICIANS

- ACCESS TO A LOADING DOCK OR PARKING SPACE (IF APPLICABLE)
- ACCESS TO WATER SUPPLY
- ACCESS TO ELECTRIC RECEPTACLES FOR AT LEAST 4 SEPARATE ELECTRICAL CORDS
- ACCESS TO A SLOP SINK OR DUMPING STATION
- CONTACT PERSON'S INFORMATION WHILE WE ARE WORKING AT THE BUILDING / FACILITY

PAYMENT TERMS AND CONDITIONS

1. WHEN WE START THIS PROJECT WE WILL COMPLETE IS WITHIN THE TIME FRAME ALLOTTED.
2. WE WILL PERFORM THIS PROJECT WITHOUT AND DAYS OF INTERRUPTION UNLESS IT IS BEYOND OUR CONTROL.
3. THERE WILL BE A MINIMUM 2 TECHS ON THIS PROJECT AT ALL TIMES.
4. INVOICE TO BE MAILED AND PAYMENT IS EXPECTED UPON RECEIPT OF INVOICE.
5. WE CARRY A COMPLETE LINE OF INSURANCES FOR YOUR PROTECTION AS WELL AS OUR PROTECTION.
6. INSURANCE CERTIFICATES SHALL BE SENT TO YOU DIRECTLY FROM OUR INSURANCE AGENTS UPON REQUEST.

IMPORTANT HIGHLIGHTS BY USING SURFACE BOND SYSTEMS AC PRODUCTS

Advantages are the following:

- Appearance of always looking clean and protected
- Grout lines will keep its look for a very long time
- Mold and Mildew resistant
- Unparalleled stain resistance properties
- Resistant from many chemicals including high acids
- Ease of surface cleaning and maintenance
- Reduction of costs associated with cleaning
- Non-yellowing
- Non-buffing product
- Considerably more durable and abrasion resistant than epoxy coating
- Reduce slip hazards with anti-slip grip additive
- Extension of asset or property life
- Suitable for tile, stone, concrete, brick, decorative stone, vinyl tile floor and wood floors
- Beautifully **PROTECTING** your surfaces for a long time

CONTRACTOR'S QUALIFICATIONS

COMPANY INFORMATION:

- FEDERAL IDENTIFICATION #22-2965484
- NEW JERSEY HOME IMPROVEMENT CONTRACTOR'S LICENSE #13VH04033000
- EPA LEAD SAFE CERTIFIED FIRM CERTIFICATION #NAT-60577-1
- NEW JERSEY BUSINESS REGISTRATION CERTIFICATE #0548850
- NEW JERSEY PUBLIC WORKS CONTRACTOR LICENSE #661343
- SURFACE BOND SYSTEMS AC CERTIFIED FIRM

PROFESSIONAL EMPLOYEE TRAINING CERTIFICATIONS:

- NEW JERSEY BUREAU OF BOILER & PRESSURE VESSEL BLACK SEAL LICENSE #B-123986
- MICROBIAL ASSESSMENT AND REMEDIATION BY THE IAQ
- LEAD SAFE TRAINING & CERTIFICATION FOR REPAIR, RENOVATE & PAINT (RRP) BY THE EPA
- WATER DAMAGE REMEDIATION AND RESTORATION BY THE IICRC
- FIRE AND SMOKE RESTORATION BY THE IICRC
- JOURNEYMAN FIRE & SMOKE RESTORER BY THE IICRC
- ASD (APPLIED STRUCTURAL DRYING)-THE SCIENCE OF DRYING STRUCTURES BY THE IICRC
- ODOR CONTROL REMEDIATION BY THE IICRC
- CARPET CLEANING BY THE IICRC
- UPHOLSTERY AND FABRIC CLEANING BY THE IICRC
- SURFACE BOND SYSTEMS AC COATINGS CERTIFIED APPLICATOR

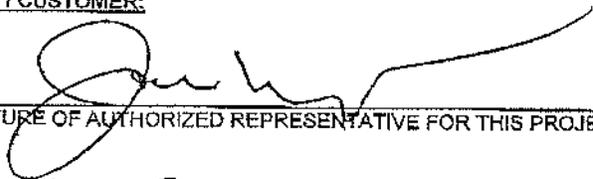
INSURANCE COVERAGE'S:

- COMMERCIAL AUTOMOBILE INSURANCE
- COMMERCIAL GENERAL LIABILITY INSURANCE
- COMMERCIAL POLLUTION LIABILITY INSURANCE
- COMMERCIAL UMBRELLA INSURANCE
- NEW JERSEY WORKERS COMPENSATION INSURANCE

ACCEPTANCE OF THIS PROPOSAL

I HEREBY HAVE READ AND UNDERSTAND THE LANGUAGE OF THE ABOVE OUTLINED PROPOSAL:

CLIENT / CUSTOMER:



SIGNATURE OF AUTHORIZED REPRESENTATIVE FOR THIS PROJECT

8/9/13
DATE

Jack Niono

PRINTED SIGNATURE OF AUTHORIZED REPRESENTATIVE

SIGNATURE OF AUTHORIZED REPRESENTATIVE FOR THIS PROJECT

DATE

PRINTED SIGNATURE OF AUTHORIZED REPRESENTATIVE

CONTRACTOR:

SIGNATURE OF AUTHORIZED REPRESENTATIVE

DATE

SOLVING SOLUTIONS TO PROBLEMS

ASLAN & COMPANY, INC

PROFESSIONAL CLEANING AND RESTORATION CONTRACTORS

172 LINCOLN AVE
 HAWTHORNE, NJ 07606
 Tel: 973-427-4545 Fax: 973-427-0887
 Toll Free: 1-888-89KLEAN
 www.aslancompany.com

Invoice

INVOICE #
201357804

DATE
8/27/2013

EST. No.

BILL TO

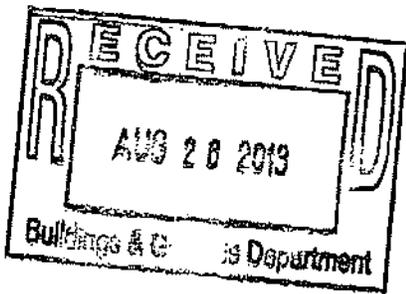
JOB LOCATION

COUNTY OF PASSAIC
 MR. JACK NIGRO
 317 PENNSYLVANIA AVENUE
 PATERSON, NJ 07505-2023

18 CLARK STREET
 PATERSON, NJ
 LOWER LEVEL BATHROOMS (2)

DUE DATE 8/27/2013
 FEDERAL TAX ID 22-2965484

DATE	ITEM	DESCRIPTION	QTY	RATE	AMOUNT
8/27/2013	575	PROPOSAL DATE AUGUST 8, 2013 ASLAN & COMPANY, INC. PROJECT NUMBER# 20130808-001			
	575	PART ONE: LOWER LEVEL BATHROOMS(MEN'S & LADIES) DEEP CLEAN CERAMIC TILE WALLS, TOILETS, SINKS, VANITIES, URINALS AND MIRRORS WHERE INSTALLED	2	195.00	390.00
	575	PART TWO: LOWER LEVEL BATHROOMS (MEN & LADIES) CLEAN, PREP AND APPLY A PROTECTIVE COATING ON THE CERAMIC TILE FLOOR	2	1,198.01	2,396.02



Thank you for giving us the opportunity to serve you. Please include the invoice # on your check. ?

SUBTOTAL	\$2,786.02
TAX (0.0%)	\$0.00
TOTAL	\$2,786.02

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-869

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO FRENCH & PARELLO ASSOCIATES, P.A. OF WALL, NJ FOR ON-CALL TESTING SERVICES FOR ROADWAY MAINTENANCE COMPLEX RECONSTRUCTION SALT SHED STORAGE IN THE TOWNSHIP OF WEST MILFORD, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-870						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-40						
CAF #	C-04-55-918-000-902						
Purchase Req. #	R3-07094						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO FRENCH & PARELLO ASSOCIATES, P.A. OF WALL, NJ FOR ON-CALL TESTING SERVICES FOR ROADWAY MAINTENANCE COMPLEX RECONSTRUCTION SALT SHED STORAGE IN THE TOWNSHIP OF WEST MILFORD, NJ AS PER BID

WHEREAS bids were received by the County of Passaic on January 31, 2013 for on-call testing services for construction, geotechnical and environmental material; and

WHEREAS Passaic County passed Resolution R-13-123 on February 26, 2013 awarding a contract to French & Parello Associates, P.A. of Wall, New Jersey on an as-needed basis over a two-year period; and

WHEREAS the Passaic County Engineering Department by letter dated October 29, 2013 is recommending that said French & Parello Associates, P.A. be authorized to be paid for providing professional testing services in the amount of \$14,500.00 for the project known as the Roadway Maintenance Complex Reconstruction Salt Shed Storage in the Township of West Milford, NJ in conformity with their January 2013 bid (copy of letter attached hereto and made a part hereof); and

WHEREAS the Freeholder members of the Public Works and Buildings & Grounds Committee have reviewed this matter at their meeting on October 28, 2013 and recommend that it be approved by the entire Board; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of French & Parello Associates, P.A. of Wall, NJ to conduct the needed professional testing services for the Geotechnical Testing for the Roadway Maintenance Complex Reconstruction Salt Shed Storage in the Township of West Milford, NJ for the sum of \$14,500.00 in conformity with Board Resolution R-13-123 dated February 26, 2013 award of bid to them.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

November 12, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$14,500.00

APPROPRIATION: C-04-55-918-000-902

PURPOSE: To award a contract to French & Parcello Associates, P.A. for on-call testing services for Roadway Maintenance Complex Reconstruction Salt Shed Storage.



Michael Katz, County Treasurer

DATED: November 12, 2013



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

October 29, 2013

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing for
Roadway Maintenance Complex Reconstruction
Salt Shed Storage
Township of West Milford, Passaic County
AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-13-123, dated February 26, 2013, the County received bids for Construction Material, Geotechnical & Environmental On-Call Testing Services for the County of Passaic on an as-needed basis for a two year period. The bids from the various consultants were received on January 31, 2013 for the On-Call Testing Services.

The Roadway Maintenance Complex Reconstruction – Salt Shed Storage project required geotechnical testing services and laboratory testing services. Based on the anticipated geotechnical testing and laboratory services, French & Parrello was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, field geotechnical borings, test pit evaluation, analytical laboratory testing of samples, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$14,500.00. These costs were based upon the rates submitted by French & Parrello for Resolution R-13-123 mentioned above.

This matter was discussed during the Public Works Committee meeting on October 28, 2013, and an initial allowance of \$14,500 for French & Parrello Associates, P.A. is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to French & Parrello Associates, P.A. in the amount of \$14,500.00 for the Geotechnical Testing for the Roadway Maintenance Complex Reconstruction Salt Shed Storage subject to the availability of funds.

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-870

Board of Chosen Freeholders
October 29, 2013
Page 2 of 2

Very truly yours,



Steven J. Edmond, P.E.
County Engineer

/sep
cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$125,000.00

APPROPRIATION: C-04-55-113-999-920

PURPOSE: To award a contract to KS Engineers, P.C. for Consulting Design Engineering Services pertaining to the Garret Mountain Reservation Barbour's Pond Dredging and Aeration.


Michael Katz, County Treasurer

DATED: November 12, 2013



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

October 29, 2013

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing for
Replacement of Structure No. 1600-447
Warwick Turnpike over Little Green Brook
Township of West Milford
AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-13-123, dated February 26, 2013, the County received bids for Construction Material, Geotechnical & Environmental On-Call Testing Services for the County of Passaic on an as-needed basis for a two year period. The bids from the various consultants were received on January 31, 2013 for the On-Call Testing Services.

The replacement of Warwick Turnpike Culvert (Structure No. 1600-447) project requires geotechnical testing services and laboratory testing services. Based on the anticipated geotechnical testing and laboratory services, French & Parrello was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$13,000.00. These costs were based upon the rates submitted by French & Parrello for Resolution R-13-123 mentioned above.

This matter was discussed during the Public Works Committee meeting on October 28, 2013, and an initial allowance of \$13,000 for French & Parrello Associates, P.A. is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to French & Parrello Associates, P.A. in the amount of \$13,000.00 for the Geotechnical Testing and laboratory testing for the Replacement of Warwick Turnpike over Little Green Brook, Structure No. 1600-447 subject to the availability of funds.

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-871

Very truly yours,



Steven J. Edmond, P.E.
County Engineer

/jcp
cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO KS ENGINEERS, P.C. FOR CONSULTING DESIGN ENGINEERING SERVICES PERTAINING TO THE GARRET MOUNTAIN RESERVATION BARBOUR'S POND DREDGING AND AERATION IN THE BOROUGH OF WOODLAND PARK, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-871						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-41						
CAF #	C-04-55-113-999-920						
Purchase Req. #	R3-07906						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

Res. Park.41-2

**RESOLUTION AWARDING CONTRACT TO KS ENGINEERS,
P.C. FOR CONSULTING DESIGN ENGINEERING SERVICES
PERTAINING TO THE GARRET MOUNTAIN RESERVATION
BARBOUR'S POND DREDGING AND AERATION IN THE
BOROUGH OF WOODLAND PARK, NJ**

WHEREAS there exists a need for Professional Consultant Design Engineering Services as it concerns the Garret Mountain Reservation Barbour's Pond Dredging and Aeration in the Borough of Woodland Park, NJ; and

WHEREAS KS Engineers, P.C., 494 Broad Street, 4th Floor, Newark, NJ 07102 has submitted a proposal for the necessary consulting services to be provided for a fee of \$125,000.00 which is being recommended by the Passaic County Engineer in a letter to the Board dated October 29, 2013, a copy of which is attached hereto and made a part hereof; and

WHEREAS the aforesaid proposal was reviewed and discussed at the Public Works and Buildings & Grounds Committee meeting on October 28, 2013 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS said KS Engineers, P.C. has been qualified as a pool professional engineer/architect in a "Fair and Open" procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-13-37, dated January 29, 2013 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Consulting Engineering Services for the above-mentioned project be awarded to KS Engineers, P.C. in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO ALAIMO GROUP FOR CONSULTING DESIGN ENGINEERING SERVICES PERTAINING TO THE MAIN STREET DRAINAGE REPLACEMENT IN THE BOROUGH OF BLOOMINGDALE, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-872						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-42						
CAF #	G-01-41-774-013-PE1						
Purchase Req. #	R3-08076						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

Res. Book 42-2

**RESOLUTION AWARDING CONTRACT TO ALAIMO GROUP
FOR CONSULTING DESIGN ENGINEERING SERVICES
PERTAINING TO THE MAIN STREET DRAINAGE
REPLACEMENT IN THE BOROUGH OF BLOOMINGDALE, NJ**

WHEREAS there exists a need for Professional Consultant Design Engineering Services as it concerns the Main Street Drainage Replacement in the Borough of Bloomingdale, NJ; and

WHEREAS Alaimo Group of Mount Holly, NJ has submitted a proposal for the necessary consulting services to be provided for a fee of \$31,000.00 which is being recommended by the Passaic County Engineer in a letter to the Board dated October 29, 2013, a copy of which is attached hereto and made a part hereof; and

WHEREAS the aforesaid proposal was reviewed and discussed at the Public Works and Buildings & Grounds Committee meeting on October 28, 2013 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS said Alaimo Group has been qualified as a pool professional engineer/architect in a "Fair and Open" procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-13-37, dated January 29, 2013 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Consulting Engineering Services for the above-mentioned project

be awarded to Alaimo Group in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

November 12, 2013

COUNTY OF PASSAIC
 CO OF PASSAIC, ECONOMIC DEVELOP
 (Q) 973-569-4720
 930 RIVERVIEW DRIVE-SUITE 250
 TOTOWA, NJ 07512

REQUISITION	
Res-Pg:k.42-4	
NO.	R3-08076

S H I P T O	COUNTY OF PASSAIC ECONOMIC DEVELOPMENT 930 RIVERVIEW DRIVE-SUITE 250 TOTOWA, NJ 07512
V E N D O R	VENDOR #: 05738 ALAIMO ENGINEERING ASSOC. 200 HIGH STREET MT. HOLLY, NJ 08060

ORDER DATE: 11/07/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CD8GDR B1mgd R2013-396 6/11/13	G-01-41-774-013-PE1	31,000.0000	31,000.00
			TOTAL	31,000.00

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-872

 REQUESTING DEPARTMENT DATE



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

October 29, 2013

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Main Street Drainage Replacement
Borough of Bloomingdale, Passaic County
AWARD OF CONSULTING DESIGN SERVICES

Dear Members of the Board:

The County of Passaic requested proposals for the Main Street Drainage Replacement in the Borough of Bloomingdale. The work included under this proposal includes the design and preparation of the construction contract documents and construction phase services for the Main Street Drainage System Replacement in the vicinity of 126 Main Street, Bloomingdale.

Three proposals were requested and received for the above referenced project. The proposals are as follows:

Alaimo Group Mt. Holly, NJ	\$31,000.00
Maser Consulting, P.A. Red Bank, NJ	\$32,900.00
Remington & Vernick Engineers Secaucus	\$41,300.00

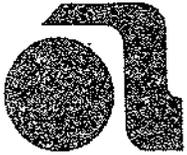
This matter was discussed at the Public Works Committee meeting on October 28, 2013, and an award of contract to Alaimo Group is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Alaimo Group in the amount of \$31,000.00 for the Main Street Drainage Replacement in the Borough of Bloomingdale subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

Introduced on: ~~Chairman's Public Works and Buildings & Grounds Committee~~
Adopted on: ~~November 12, 2013~~
Official Resolution #: ~~R-2013-872~~
County Counsel
Director of Finance



Alaimo Group

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452
 2 Market Street, Paterson, New Jersey 07501 Tel: 973-523-6200 Fax: 973-523-1765

October 22, 2013

County of Passaic
 Administration Building
 401 Grand Street, Room 524
 Paterson, NJ 07505

ATTN: Steven J. Edmond, P.E.
 County Engineer

Re: Proposal for Consulting Engineering
 Main Street Drainage Replacement
Borough of Bloomingdale, Passaic County

Dear Mr. Edmond:

Alaimo Group is pleased to submit this proposal to provide Professional Consulting Engineering Services for the Main Street Drainage Replacement project in Bloomingdale, Passaic County. Alaimo Group has thoroughly reviewed the Outline of Consulting Engineering Services Required that accompanied your proposal request and further researched the subject with field visits and our review of available USGS, Tax Maps and Wetland mapping. We are confident that we are capable of performing the work as requested in an efficient, yet thorough and timely manner. We propose assigning an experienced project team that will dedicate the necessary manpower and resources to meet the County's specified project schedule which includes Phase I Design (with parcel maps) within two (2) months of the provided start date; and, Phase II Design (Final) within two (2) months of our receipt of County comments on our Phase I (Preliminary) submittal.

Alaimo Group understands that the first step to the design will be conducting a drainage assessment of the immediate area to validate the County's plan which includes replacing the existing 15" storm/outlet pipe with 14" x 23" ERCP and intermediate manholes. The project area is located within the Highlands Planning Area with the Pequannock River at this location classified as a Freshwater Wetlands-2 Trout Production Category One (FW2-TPC1) Waterway. Work within the waterway or Riparian Zone will require compliance with Flood Hazard Area Control Act Rules and the Freshwater Wetlands Rules. In accordance to the Flood Hazard Area Rules, replacement of the 15-inch outfall pipe will require the construction of an appropriately sized headwall with a riprap apron for stabilization. It should be noted that increasing the existing outfall from a 15-inch pipe to a 14"x 23" pipe would require compliance with the Stormwater Management Rules. Therefore, we recommend an in-kind replacement of the pipe size so to avoid the costly and time-consuming process of trying to comply with the Stormwater

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-872

- Consulting Engineers -

Civil • Structural • Mechanical • Electrical • Environmental • Planners

Mr. Steven J. Edmond, P.E.

-2-

October 22, 2013

Management Rules, or attempting to validate a request for a very seldom-issued waiver. Our proposal assumes this approach, and includes the following required NJDEP Land Use Permits:

Flood Hazard Area Individual Permit

Freshwater Wetlands General Permit No. 11

Highlands Submittal Letter for a "No Interest Determination"

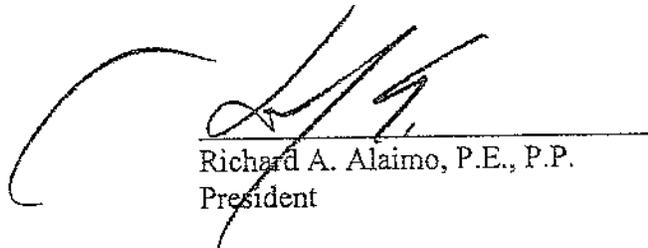
Alaimo Group proposes to provide the requested services with the assumption of like kind replacement of the 15" outlet for the Total Fee Amount/Lump Sum Amount of \$31,000. A fee breakdown summary is attached by major category. Not included in our fees, and considered a reimbursable out of pocket expense, are any permit filing fees.

As requested, attached please find a copy of our current listing by the New Jersey Department of Transportation which identifies our pre-qualification to provide Highway Design (HI) consulting services. We have also enclosed a copy of the County's Outline of Consulting Engineering Services. Our Certificate of Insurance and New Jersey Business Registration Certificate are also enclosed for your reference.

We appreciate your consideration of Alaimo Group for these services and look forward to working with the County of Passaic on this project. Please call me should you have any questions.

Very truly yours,

ALAIMO GROUP



Richard A. Alaimo, P.E., P.P.
President

RAA/TSM/glm

c: Mr. Charles A. Fooks, P.E., Associate, Alaimo Group
Mr. Miles Powell II, Director of Business Development, Alaimo Group



Alaimo Group
Consulting Engineers

FEE BREAKDOWN SUMMARY for Main Street Drainage Replacement

<u>Service</u>	<u>Base Proposal</u>
A. Review of Plans; Drainage Assessment; Utilities.....	\$2,000
B. Field Survey.....	\$10,000
C. Handicap Accessibility Improvements – N/A.....	\$0
D. Bicycle/Pedestrian Safety Improvements.....	Included in F
E. Signage – N/A.....	\$0
F. Construction Plan Preparation.....	\$5,000
G. Cost Estimates.....	\$500
H. Right of Way Documents.....	Included in B
I. Permits.....	\$5,000
J. Construction Contract Documents.....	\$4,500
K. Bidding/Award.....	\$2,000
L. Working Drawings – N/A.....	\$0
M. Design Engineering During Construction.....	\$1,500
N. Review Contractor's Payments – N/A.....	\$0
O. Final Inspection.....	\$500
Total Fee/Lump Sum Amount.....	\$31,000

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-872

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF PROCUREMENT BUREAU OF PROFESSIONAL SERVICES
CONSULTANT PREQUALIFICATION STATUS**

23-Mar-12

Company Alaino Group	Contact Mr. Terrence Mulligan
Address 200 High Street	Phone 800-267-8310
City Mt. Holly	FAX 609-267-7452
State NJ	EMAIL tmulligan@alainogroup.com
Zip 08060	Emergency Contact Jeffrey A. Paul
	24-Hour Phone 609-922-6300

PRIMARY DISCIPLINES		PROJECTS/REG. DISCIPLINES	
B1	<input checked="" type="checkbox"/>	A1	<input type="checkbox"/>
B2	<input type="checkbox"/>	A2	<input type="checkbox"/>
B3	<input type="checkbox"/>	A3	<input type="checkbox"/>
B4	<input type="checkbox"/>	A4	<input type="checkbox"/>
B5	<input type="checkbox"/>	A5	<input type="checkbox"/>
B6	<input type="checkbox"/>	A6	<input type="checkbox"/>
B7	<input type="checkbox"/>	A7	<input type="checkbox"/>
B8	<input type="checkbox"/>	A8	<input type="checkbox"/>
B9	<input type="checkbox"/>	A9	<input type="checkbox"/>
B10	<input type="checkbox"/>	A10	<input type="checkbox"/>
B11	<input type="checkbox"/>	A11	<input type="checkbox"/>
B12	<input type="checkbox"/>	A12	<input type="checkbox"/>
B13	<input type="checkbox"/>	A13	<input type="checkbox"/>
B14	<input type="checkbox"/>	A14	<input type="checkbox"/>
B15	<input type="checkbox"/>	A15	<input type="checkbox"/>
B16	<input type="checkbox"/>	A16	<input type="checkbox"/>
B17	<input type="checkbox"/>	A17	<input type="checkbox"/>
B18	<input type="checkbox"/>	A18	<input type="checkbox"/>
B19	<input type="checkbox"/>	A19	<input type="checkbox"/>
B20	<input type="checkbox"/>	A20	<input type="checkbox"/>
B21	<input type="checkbox"/>	A21	<input type="checkbox"/>
B22	<input type="checkbox"/>	A22	<input type="checkbox"/>
B23	<input type="checkbox"/>	A23	<input type="checkbox"/>
B24	<input type="checkbox"/>	A24	<input type="checkbox"/>
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B33	<input type="checkbox"/>	A33	<input type="checkbox"/>
B34	<input type="checkbox"/>	A34	<input type="checkbox"/>
B35	<input type="checkbox"/>	A35	<input type="checkbox"/>
B36	<input type="checkbox"/>	A36	<input type="checkbox"/>
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B45	<input type="checkbox"/>	A45	<input type="checkbox"/>
B46	<input type="checkbox"/>	A46	<input type="checkbox"/>
B47	<input type="checkbox"/>	A47	<input type="checkbox"/>
B48	<input type="checkbox"/>	A48	<input type="checkbox"/>
B49	<input type="checkbox"/>	A49	<input type="checkbox"/>
B50	<input type="checkbox"/>	A50	<input type="checkbox"/>

"LEVEL OF SERVICE" CODES

A - Prequalified for Simple Projects
 B - Prequalified for Simple and Routine Projects
 C - Prequalified for Simple, Routine, and Complex Projects

SUMMARY

Prequalified

Only firms with an "X" coded under Prequalified, with the proper discipline and level of service, can submit Technical Proposal(s)

Cost Basis Approval

QA QM

Certificate of Authorization Suspend

Cost Basis Approval must be coded "X" in order to be "Prequalified"

In order to verify the minority status of your firm, or any other firm, contact the Department of Transportation, Office of Right to Affirmative Action, Their Office Number is 609-530-3882. Their FAX Number is 609-530-0530. Request the most recent copy of the DIRECTORY OF CERTIFIED DISABLED BIDDERS.

EFFECTIVE DATES

BEGINS 3/16/2012 EXPIRES 3/16/2014

You must submit your prequalification application to the Bureau of Professional Services, 609-530-3882, by the date listed above.

NOTE: Subconsultants do not need to be Prequalified, however, subconsultants must be Cost Basis Approved.

Prequalification requirements and application are available by referencing the NJDOT WEB SITE.
www.state.nj.us/transportation/business/procurement



CERTIFICATE OF LIABILITY INSURANCE

Res-Pg:k.42-10

DATE (MM/DD/YYYY)
5/10/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Clarke Insurance Agency 211 High Street Mount Holly NJ 08060	CONTACT NAME: Donald Reardon	FAX (A/C, No): (888) 314-0390
	PHONE (A/C, No, Ext): (609) 267-1441	E-MAIL ADDRESS: don@clarkeinsurance.com
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Travelers Indemnity of Ct.		25682
INSURER B: Travelers Indemnity Co.		25658
INSURER C: Travelers Property & Casualty		36161
INSURER D: RLI Insurance Company		13056
INSURER E:		
INSURER F:		

COVERAGES CERTIFICATE NUMBER: 12-13 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			P-630-420N8086-TCT-12	12/28/2012	12/28/2013	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/DP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY			P-810-332D5353-IND-12	12/28/2012	12/28/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							Underinsured motorist \$ 1,000,000
C	UMBRELLA LIAB	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> OCCUR	PSM-CUP-332D353-TIL-12	12/28/2012	12/28/2013	EACH OCCURRENCE \$ 5,000,000
	EXCESS LIAB		<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ 5,000,000
	DED		RETENTION \$ 0				
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			PJ06-5070613-5-12	12/28/2012	12/28/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liability			RDP0007013	5/17/2013	5/17/2014	Each Occurrence \$5,000,000
							Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER [INSURED'S REFERENCE COPY] Introduced on: November 12, 2013 Adopted on: November 12, 2013 Official Resolution#: R-2013-872 ACORD 25 (2010/05) INS025 (201005) 01	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Donald Reardon/DJR
---	---

08/19/04

Taxpayer Identification# 222-948-731/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609) 292-3750.

I wish you continued success in your business endeavors.

Sincerely,

John E. Tully
John E. Tully, CPA
Acting Director

STATE OF NEW JERSEY	
BUSINESS REGISTRATION CERTIFICATE	
TAXPAYER NAME: THE ALAIMO GROUP, INC.	TRADE NAME:
TAXPAYER IDENTIFICATION#: 222-948-731/000	SEQUENCE NUMBER: 0933355
ADDRESS: 200 HIGH STREET MOUNT HOLLY, NJ 08059	ISSUANCE DATE: 08/19/04
EFFECTIVE DATE: 12/23/88	<i>John E. Tully</i> Acting Director
FORM-BRC(08-01)	This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.



Alaimo Group
Consulting Engineers

FEE BREAKDOWN SUMMARY for Rifle Camp Road Improvement, Section I

<u>Service</u>	<u>Base Proposal</u>	<u>If and Where Directed Item</u>
A. Review of Plans; Traffic Analysis	\$23,000	
B. Coordination with Concerned Agencies	\$20,000	
C. Field Work & Survey	\$80,000	\$6,000
D. Drainage Analyses	\$20,000	
E. 1. Geotechnical Allowance	\$25,000	
2. Geotechnical Engineering	\$20,000	
F. Structures	\$15,000	
G. Cost Estimates	\$15,000	
H. Utility Engineering	\$20,000	
I. Right of Way Documents		
1. Existing & Proposed GPPM	\$60,000	
2. Individual Parcel Maps (70 Maps)	\$24,000	
J. Permits	\$15,000	
K. Construction Contract Documents	\$290,000	
L. Bidding Process & Award of Contract	\$5,000	
M. Working Drawings	\$10,000	
N. Construction & Inspection Services	\$35,000	
O. Review Contractor's Payments	\$15,000	
P. Final Inspection	\$10,000	
Total Fee/Lump Sum Amount	\$702,000	

REQUEST FOR PROPOSALS
Preliminary & Final Engineering Design Services for
Main Street Drainage
Borough of Bloomingdale, Passaic County, NJ
Per CDBG Grant

Outline of Consulting Engineering Services Required

Intent

The County of Passaic intends to prepare plans and specifications for the replacement of a drainage system that was damaged during Hurricane Irene. The replacement system will improve street drainage in the vicinity of 126 Main Street, Bloomingdale, NJ (US Post Office). Such improvements will alleviate street flooding in the area.

Passaic County has received a Community Development Block Grant – Disaster Recovery (CDBG-DR) grant from US HUD through the NJDCA. Passaic County's intent with this project is to replace an existing, non-functioning drainage system, damaged during Hurricane Irene. The preliminary plan is to:

- Replace existing inlets on the north and south side of the roadway with double inlets.
- Construct new storm manholes and main-line piping in the roadway.
- Replace existing storm pipe between the inlets and manhole with new Class V 14"x23" ERCP.
- Replace existing outlet 15" VCP pipe toward the river with 14"x23" ERCP and intermediate manholes.
- Construct a new concrete headwall treatment, reinforced with RIP RAP slope protection

The Consultant shall conduct a drainage assessment of the immediate area to validate the County's plan. If the plan is inadequate, the consultant shall propose a new plan along the existing roadway and pipe alignment. Upon approval of the original or new plan by the County, the consultant will prepare construction drawings and specifications for advertisement.

Project Limits

The drainage area of concern will run from the high point to high point in along Main Street that includes the drainage in front of 126 Main Street. The outlet pipe will run approximately 160 feet from the curb to the river, following the existing line.

Resurfacing of the roadway will include the full width of the roadway 25 feet in either direction from the new installation. Curb & sidewalk will be restored within the immediate location of the installation as required. The property along the off-road installation will be restored to preconstruction condition or better.

Scope of Services

The consultant shall provide full Consulting Engineering Services, including all labor, materials, equipment, and every other item of expense necessary to inspect the existing condition and prepare Plans and Specifications for the improvements outlined above.

The consultant shall also prepare all necessary documents for the acquisition of any right-of-way or easements required for the implementation of this project.

The work included as a part of the proposed improvement shall include:

A. Review of Plans

Obtain and review all existing plans, studies, documents, and other pertinent information.

B. Field Survey

The Consultant shall perform a field survey as required to conduct the drainage assessment and locate the existing drainage structures.

Plan limits shall extend 100 feet past the project's limits in the roadway and fifty feet past all affected areas, including all sidewalks and adjacent property. A profile of the existing and new drainage system will be prepared as well as profile and cross sections of the affected roadway. Cross sections & Profiles shall show existing utilities and other conflicts.

The Consultant is required to arrange for and provide any necessary traffic control for this task, which shall be in accordance with the MUTCD and respective local Municipal Police Departments.

C. Handicap Accessibility Improvements/ADA Compliance

Not applicable to this project. However, replacement sidewalk shall be to current ADA standards.

D. Bicycle/Pedestrian Safety Improvements

All inlets will include Bicycle Safe Grates and Type N curb pieces.

E. Signage

Not applicable to this project

F. Construction Plan Preparation

Construction Plans shall be prepared to conform to the New Jersey Department of Transportation Format and Style for submission of Standard Plan submissions, CDBG 24 CFR Part 85 requirements, and Federal Highway Administration requirements.

Work associated with the plan preparation shall consist of preparing the following plans for the entire project area:

DESCRIPTION

TITLE SHEET, including:

KEY MAP
PUBLIC UTILITIES LISTINGS
INDEX OF DRAWINGS
COUNTY OFFICIALS

LEGEND, NOTES (Lane Widths, Allowable Work Dates), AND TYPICAL SECTIONS

ESTIMATE OF QUANTITIES

MISCELLANEOUS INFORMATION

Work Limits
Allowable Working Days and Times (Starting and/or Ending Dates)

CONSTRUCTION PLANS

Scaled (complete with Stationing), Maximum Scale 1" = 20'
Pavement & Sidewalk widths
Beginning and Ending Work Limits
Show existing Manholes within the resurface area (with reset if applicable)
Show existing Inlets with required work
Show replacement of existing Traffic Line/Pavement Striping
Show replacement of existing Pavement Markings
Advance Construction Sign locations

DETAILS (NJDOT and Passaic County Standard Details may be used)

Typical Section for Roadway
Temporary Pavement Markings if necessary
Miscellaneous Pay Items
Pavement Striping and Markings
Regulatory and wayfinding signage
Typical Work Zone Setup and Signing

G. Cost Estimates

The Consultant is to prepare an itemized Construction Cost Estimate for the entire project. Costs are to be developed using Davis-Bacon Labor Rates or New Jersey Prevailing Wage, whichever is more restrictive.

H. Right-of-Way Documents

One drainage easement is anticipated for this project. Establish the existing right-of-way and property lines using filed maps, deed information, and property corners.

The consultant shall research property documents and prepare necessary parcel maps and descriptions for any required easements in accordance with Federal Property Acquisition procedures.

I. Permits

Obtain all necessary approvals of all agencies having jurisdiction, i.e., NJDOT, NJDEP, Utilities, Soil Conservation Service, etc.

J. Construction Contract Documents

Prepare final plans and specifications based upon the Design Criteria.

K. Bidding Process & Award of Contract

Assist the County in answering bidders' questions, reviewing Bids, and make recommendation for Award of Contract.

L. Working Drawings

No shop drawings are anticipated.

M. Design Engineering during Construction

Provide consultation and periodic field meetings during Construction Phase and attend all meetings as may be required by the County Engineer. Construction inspection will not be included in this contract.

N. Review Contractor's Payments.

Not part of this contract.

O. Final Inspection

As required by the County, assist the County's Project Manager/Resident Inspector in conducting a final inspection of the project. Prepare as-built drawings based upon the final constructed project.

P. Design Criteria

All work performed shall conform to the following standards and specifications:

1. Passaic County Complete Streets Guidelines, 2012;
2. NJDOT Complete Streets Policy;
3. Standard Specifications for Roadways -AASHTO, latest edition;
4. NJDOT Design Manual Roadways latest edition;
5. NJDOT Bicycle Compatible Roadways and Bikeways, Planning and Design Guidelines;
6. NJDOT Pedestrian Compatible Planning and Design Guidelines;
7. NJDOT Standard Specifications for Road and Bridge Construction, 2007 edition as amended;
8. 2011 Supplementary Specifications For Federal Aid Projects;
9. Manual on Uniform Traffic Control Devices, USDOT FHWA, latest edition as amended;
10. NJDEP Stormwater Management Regulations; and
11. Any and all other Standards of any Agency having jurisdiction on this project.

Plans shall be prepared in accordance with standard engineering practices and shall include (due to small size of this project, certain sheets may be combined):

1. Title Sheet, Key Map, Index of Sheets, etc.;
2. Estimate and Distribution of Quantities;
3. Typical Sections;
4. Construction Plans (1"=20');
5. Maintenance & Protection of Traffic and Stage Construction Plans (maximum 1"=30');
6. Construction Details; and
7. Preparation of Supplemental Specifications that modify standard items or are additional non-standard items shall conform and follow the format (including paragraph numbering) as in the NJDOT Standard Specifications for Road and Bridge Construction, 2007 edition as amended.

Q. Drawings Specifications and Reports

The Consultant shall provide and pay for all copies of Plans, Specifications, and Reports used for reviews and approvals. The Consultant shall submit four (4) sets of plans, specifications, and reports during and at the end of each phase for review. The Consultant shall submit an original plan and specification for the bidding process.

The County will assemble the Supplementary Specifications for each contract with input for quantities from the consultant.

Passaic County will be responsible for only the reproduction costs required for the bidding process and award of contract. The Consultant shall furnish to the County one complete set of reproducible Plans and Specifications.

R. Special Instructions

As this project is funded through a CDBG-DR Grant from US HUD, under a program of the NJDCA, coordination may be necessary, but not anticipated with NJDCA. Coordination will be required with the Borough of Bloomingdale.

S. Project Schedule* (to be established upon approval of this document)

- | | |
|--------------------------------------|-------------------|
| 1. Written Proposal Due: | October 24, 2013 |
| 2. Award of Contract: | November 12, 2013 |
| 3. Consultant Starts Design Work: | December 1, 2013 |
| 4. Phase I Design (with parcel maps) | 2 Months |
| 5. Phase II Design | 2 Months |
| 6. Bid Project | |
| 7. Receive Bids | |
| 8. Award Construction Contract | |

* May vary based upon the discretion of the County Engineer.

NOTE: If you CANNOT adhere to the above schedule, you should decline to present a proposal. After accepting an award to design the project and failing for any reason to maintain the prescribed schedule, will only result in your firm being precluded from providing Consulting Engineering Services on future projects.

I. Method of Payment

The County will pay the Consultant a proportion of his fee upon completion and approval by the County, of the following phases. The Consultant can request an interim partial payment to the maximum of 50% of a phase every 30 days or upon completion of the phase.

- Phase I: 40% (40%) (Preliminary Design)
- Phase II: 85% (45%) (Final Plans and Specifications)
- Advertisement /Bidding Phase: 90% (5%) (Assistance)
- Construction Phase 100% (10%) (Field Inspections, Payments, Final Inspection and As-builts)

Costs for mileage, printing, postage, phone, etc. will not be reimbursed and is to be included in your fee. Permitting fees (NJDEP, SCS) will be reimbursed. A minimum of three quotes must be received for each subcontractor cost and approved by the County.

As part of your proposal, the Consultant shall submit the most recent listing by the New Jersey Department of Transportation showing your firm is an Approved Consultant by the NJDOT to perform highway design consulting design services.

Prior to submitting a Proposal, the Consultant shall visit the site of the project to make a personal inspection in order to ascertain the extent of the Scope of Services required.

Prior to executing a contract with the County, the Consultant shall provide the County with a copy of Errors and Omissions, Professional Liability Insurance and/or Professional Malpractice Insurance sufficient to protect the Consultant from any liability arising out of professional obligations performed pursuant to the requirements of the Contract. This insurance shall be in the amount of \$1,000,000 and in such policy form as shall be approved by the County and shall be in effect for the duration of the design and construction of the project.



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

Res-Pg:k.42-20

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Red Bank, NJ 07701
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www.maserconsulting.com

October 23, 2013

VIA HAND DELIVERY

Steven J. Edmond, County Engineer
Passaic County Engineer's Office
401 Grand Street, Room 524
Patterson, NJ 07505

RE: Proposal for Professional Services
Main Street Drainage Replacement
Borough of Bloomingdale, Passaic County, New Jersey
MC Project No. 13001885P

Dear Mr. Edmond,

Maser Consulting P.A. is pleased to submit the following proposal for professional engineering services for the Main Street Drainage Replacement Project. The drainage system located in the vicinity of 126 Main Street, Bloomingdale, is in disrepair, having been damaged during Hurricane Irene. The preliminary plan is to replace existing inlets, construct new storm manholes and main-line piping, and replace the outfall discharging to the Pequannock River.

This proposal is to provide survey; permitting; preliminary and final design and construction documents; and consultation services during construction, to achieve the County's goal of replacing the drainage system and alleviate flooding in the vicinity of 126 Main Street, Bloomingdale.

Maser Consulting, P.A., has visited the subject site and we are aware of the challenges of the heavily traveled roadway as well as finding a location for the stormwater outfall pipe.

We offer the following scope of services:

PHASE 1.0 PRELIMINARY DESIGN

The first step in completing the preliminary design will be to review all existing plans, studies, documents and other information pertinent to this project that are provided by the County. Concurrently at this time we will complete the wetlands mapping and topographic survey for the project.

Currently within the State of New Jersey, the New Jersey Department of Environmental Protection (NJDEP), Division of Land Use Regulation (DLUR) is the lead agency responsible for regulating activities in freshwater wetlands/waters and their associated transition areas. The DLUR verifies freshwater wetland boundaries through the issuance of a Letter of Interpretation (LOI) or as part of an application for a General Permit activity.

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-872

Customer Loyalty through Client Satisfaction



Maser Consulting, P.A. will delineate freshwater wetlands within 150 ft. of the proposed outfall replacement in the vicinity of 126 Main Street, Borough of Bloomingdale, Passaic County, New Jersey using the three-parameter approach (vegetation, soils, hydrology) described in the Federal Manual for Identifying and Delineating Jurisdictional Wetlands. This work will involve flagging the freshwater wetland/waters boundary with numbered surveyor's ribbon and will include the following information:

1. Characterizing the soils of the wetland and upland areas including a statement on their hydric or non-hydric nature based upon Munsell Soil Color Chart readings.
2. Characterizing the upland and wetland communities based upon vegetation and compiling a general list of plant species on the property with an indication of their associated abundance in the wetland and upland communities.
3. Characterizing the hydrology of the wetland and upland areas on the property.

A wetland delineation letter report will be prepared and will include the above information, background mapping, site description, photographs, technical data sheets and qualifications of preparers. The DLUR requires that the delineated wetland boundary be surveyed and plotted on a project survey with topography. The wetland delineation report will include and reference the project and topographic survey, which shows the wetland boundaries, prepared under a separate task. This letter report will be included as part of the application package for the General Permits described in below in order to have the wetland boundary verified as part of the General Permit application review process.

Maser Consulting, P.A. will perform a detailed Survey on and around the existing drainage pipe. All of the work associated with this survey will take place under the direct supervision of a New Jersey Licensed Professional Land Surveyor and will include the following:

1. Horizontal control will be tied to the NAD 83 New Jersey Plan Coordinate System and Vertical Control will be tied to North American Vertical Datum – NAVD 1988. Topography will be shown with 1' contour intervals.
2. A Project Base Map will be prepared to depict existing site conditions, limits of work, and means of access. The field survey will be performed detailing planimetric features and ROW pertinent to the preparation of base mapping plans for the proposed project. The base mapping will extend a minimum of 100 feet past the project limits in the roadway and fifty feet past all affected areas beyond the roadway, including all sidewalks and adjacent property
3. The survey of existing features will include existing roadway elements, visible and/or accessible utilities or utility markouts provided by others, utility poles, drainage structures, buildings, parking lots. Individual trees and specimen shrubs will be located within the project survey area.
4. Wetland area limits will be located and mapped as delineated by other Maser Consulting, P.A. staff.
5. Existing right-of-way and property lines within the survey limits will be determined through deed and map research and field surveys of existing evidence.
6. Maser Consulting, P.A. will determine if any additional ROW and/or Easements (temporary or permanent) are required due to the Project work. If ROW and/or Easements are required, the



necessary documentation will be prepared (maps, descriptions, etc.) and provided to the County to secure the necessary easements (permanent or temporary) and/or right-of-way takings for the project. The information/documentation for up to two (2) easements/right-of-way takings are provided for in this proposal.

7. Coordination with the Bloomingdale Police Department to provide traffic control services during the performance of our field work within the Main Street roadway.

Maser Consulting, P.A. will conduct a drainage assessment of the immediate area to determine proper pipe sizing and to confirm the County's plan. The drainage assessment will provide hydrologic calculations performed using the USDA Natural Resources Conservation Service methodology, as described in Technical Release 55, and hydraulic calculations for the existing and proposed pipe alignment in accordance with Soil Conservation Service TR-20 methodology. Pre-development and post-development river hydrologic and hydraulic (H&H) calculations, if required in order to obtain permits are not included in the scope of this proposal.

Maser Consulting, P.A. will coordinate with the Borough of Bloomingdale in the design of the proposed improvements. Maser Consulting will also coordinate with the NJDCA as necessary. Upon confirmation of the County's plan, or approval of a new plan dictated by Maser Consulting, P.A.'s drainage assessment, Maser Consulting, P.A. will design and provide preliminary drawings for the drainage replacement. This proposal does not include design services for any other improvements such as landscaping, lighting, etc.

The proposed replacement of a stormwater outfall pipe along the Pequannock River in the vicinity of 126 Main Street, Borough of Bloomingdale, Passaic County, New Jersey may result in the encroachment into freshwater wetlands/waters and/or their associated transition areas in which case this work would be eligible for authorization under a Freshwater Wetland General Permit No. 1 (Repair and Replacement of Existing Structures).

Maser Consulting, P.A. will prepare an application to the NJDEP for a Freshwater Wetland General Permit No. 1 for the replacement of a stormwater outfall structure into freshwater wetlands/state open waters. The General Permit application will be prepared in accordance with the standards described in subchapters 5 and 10 of the New Jersey Freshwater Wetlands Protection Act Rules.

Maser Consulting, P.A. will also prepare an application to the Hudson Essex Passaic Soil Conservation District to obtain a Soil Erosion and Sediment Control permit, in accordance with N.J.A.C. 7.8 and the NJDEP – New Jersey Stormwater – Best Management Practices Manual.

Maser Consulting, P.A. will submit four (4) sets of plans, specifications, and reports to the County upon completion of Phase I for review.

PHASE 2.0 FINAL PLANS AND SPECIFICATIONS

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-872



Steven J. Edmond, County Engineer
 MC Project No. 13001885P
 October 23, 2013
 Page 4 of 5

Utilizing the preliminary design, as well as comments received during permitting review, Maser Consulting, P.A. will create final construction plans and specifications for the drainage replacement. All work will conform to the following standards and specifications per the RFP as applicable:

- Passaic County Complete Streets Guidelines, 2012;
- NJDOT Complete Streets Policy;
- Standard Specifications for Roadways –AASHTO, latest edition;
- NJDOT Design Manual Roadways latest edition;
- NJDOT Bicycle Compatible Roadways and Bikeways, Planning and Design Guidelines;
- NJDOT Pedestrian Compatible Planning and Design Guidelines;
- NJDOT Standard Specifications for Road and Bridge Construction, 2007 edition as amended;
- 2011 Supplementary Specifications for Federal Aid Projects;
- Manual on Uniform Traffic Control Devices, USDOT FHWA, latest edition as amended;
- NJDEP Stormwater Management Regulations; and
- Any and all other Standards of any Agency having jurisdiction on this project.

Maser Consulting, P.A. will coordinate with the Borough of Bloomingdale in the final design of the proposed improvements. Maser Consulting, P.A. will also coordinate with the NJDCA if necessary.

The construction plan set will conform to the New Jersey Department of Transportation Format and Style for submission of Standard Plan submissions, CDBG 24 CFR Part 85 requirements, and Federal Highway Administration requirements:.

Maser Consulting, P.A. will prepare an itemized Construction Cost Estimate for the entire project. Costs will be developed using Davis-Bacon Labor Rates or New Jersey Prevailing Wage, whichever is more restrictive.

Maser Consulting, P.A. will submit four (4) sets of plans, specifications, and reports to the County for final review, and one original signed and sealed set of plans and specifications for the bidding process.

PHASE 3.0 ADVERTISEMENT/BIDDING PHASE

Our office will assist the County in answering bidders' questions, reviewing bids, and prepare a recommendation for award of contract. Maser Consulting, P.A. will issue any addenda required.

PHASE 4.0 CONSTRUCTION PHASE

Maser Consulting, P.A. will provide consultation during the Construction Phase and will attend up to two (2) meetings as may be required by the County Engineer. Additional meetings, if required, will be billed hourly. Any construction inspection, review of contractor's payments, and shop drawing review are not included in this contract. A Maser Consulting, P.A. representative will accompany the County Engineer on a final inspection of the site. Our office will prepare a set of as-built drawings based upon the final constructed project and data submitted to us from the County inspector.



PROJECT FEE

Maser Consulting, P.A., will complete the above listed work for a total lump sum cost of \$32,900.00. This Contract and Fee Schedule are based upon the acceptance of Maser Consulting's Business Terms and Conditions contained in Section II of this Contract.

EXCLUSIONS

The following work is specifically excluded from the proposal:

1. Hydrologic and Hydraulic analysis downstream of the pipe outlet
2. Construction inspection services.
3. Printing and reproduction costs in excess of that contained in the RFP and proposal.
4. Permit and application fees, which are to be paid directly by the County.

COUNTY OBLIGATIONS

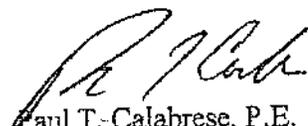
1. The County shall provide Maser Consulting P.A. with access to files and allow relevant documents to be utilized.
2. The County shall provide application fees for any permits that may be required for the completion of the work.

Maser Consulting P.A. shall comply with requirements of the State of New Jersey Affirmative Action Program. Also, enclosed is a copy of Maser Consulting's, NJDOT Consultant Prequalification status as requested.

We very much appreciate the opportunity of submitting this proposal and look forward to performing this work for you.

Very truly yours,

MASER CONSULTING P.A.


Paul T. Calabrese, P.E.
Senior Associate

PTC/dm

cc: Jackie Grillo, Maser Consulting P.A.



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

Res-Pg:k.42-25

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MASER CONSULTING P.A. BUSINESS TERMS AND CONDITIONS

Maser Consulting P.A. agrees to provide professional services under the following terms and conditions:

The term Client referenced herein is the person, persons, corporation, partnership, or organization referenced in the proposal between Maser Consulting P.A. and said Client.

1.0 SCOPE OF SERVICES:

A description of the services to be provided by Maser Consulting P.A. will be presented and agreed to in written form, whenever possible. Services not set forth in the Scope of Services, are excluded from the Scope of Services, and Maser Consulting P.A. will assume no responsibility to perform such services under the base contract. In situations where a written contract is not executed or where additional services becomes necessary during the course of the project, Maser Consulting P.A. may provide such services using our Technical Staff Hourly Rate Schedule in effect at the time of services (Note: Current Rate Schedule as set forth in Section III is attached hereto and made part hereof).

The proposed fees set forth in this Agreement shall be open for acceptance for sixty (60) days from the proposal date. If the Agreement is signed after that date, the proposed fees may be adjusted prior to commencement of services, subject to agreement by the Client and Maser Consulting P.A.

Where Lump Sum or Unit Price Contracts are signed, and services provided by Maser Consulting P.A. extend beyond a date 12 months after the date of execution of this Agreement, Maser Consulting reserves the right to increase such contract amounts in accordance with the Regions Consumer Price Index. In the event that a Lump Sum or Unit Price Contract is partially completed at such time that the price is to be adjusted, Maser Consulting P.A. reserves the right to increase the balance of the fee still to be billed as of the anniversary date.

The hourly rates listed in our Technical Staff Hourly Rate Schedule are adjusted semi-annually and the Client shall be billed at the rates that are in effect at the time of service.

These Business Terms and Conditions are applicable for any additional professional services rendered for this project including, but not limited to, change orders, client service authorization forms, etc.

2.0 STANDARD OF CARE:

In performing services, we agree to exercise professional judgment, made on the basis of the information available to us, and to use the same degree of care and skill ordinarily exercised in similar circumstances and conditions by reputable consultants performing comparable services in the same locality. This standard of care shall be judged as of the time the services are rendered, and not according to later standards. Reasonable people may disagree on matters involving professional judgment and, accordingly, a difference of opinion on a question of professional judgment shall not excuse a Client from paying for services rendered. NO OTHER REPRESENTATION OR WARRANTY, EXPRESSED OR IMPLIED, IS MADE.

3.0 INVOICES:

Maser Consulting P.A. bills its Clients on a monthly basis using a standard invoice format. This format provides for a description of services performed and a summary of professional fees, expenses, and other charges. For more detailed invoicing requests, Maser Consulting P.A. reserves the right to charge for invoice preparation time by staff members. Monthly invoices will be submitted based upon percentage of services completed and reimbursable expenses. Any comments or discrepancies, relative to invoices shall be submitted in writing within fourteen (14) days or the account will be considered correct.

For professional services billed on an hourly basis, Maser Consulting P.A. reserves the right to invoice all overtime services performed by our employees using our Technical Staff Hourly Rate Schedule in effect at the time of services at ONE AND ONE-HALF TIMES our standard hourly rate for those employees.

Expenses incurred for services, equipment, and facilities not furnished by Maser Consulting P.A. are charged to the Client at cost plus an up-charge not to exceed 20 percent of the invoice for said services.

Client shall pay Maser Consulting P.A. for reimbursable expenses, including, but not limited to, application fees, printing and reproduction, courier and express delivery service, special/overnight mailings, facsimile transmissions, specialized equipment and laboratory charges, and costs of acquiring materials specifically for the Client. Reimbursable charges will be added to each monthly invoice and are part of Client's responsibility.

4.0 PAYMENT:

Maser Consulting P.A. bills are payable in full UPON RECEIPT and payment is expected within thirty (30) days. We reserve the right to assess a late charge of 1.5 percent per month for any amounts not paid within 45 days of the billing date. In the event payment is not made according to the terms and conditions herein, the matter may proceed to an attorney for collection. Client shall be responsible for court costs and reasonable attorney fees.

In addition, where payment is not received in accordance with the terms of this contract, Maser Consulting P.A. reserves the right to withdraw any applications to federal, state, or local regulatory agencies / boards filed on behalf of the client with the understanding that these applications are the property of Maser Consulting P.A. Maser Consulting P.A. will provide you with written notification two (2) weeks prior to taking any action to withdraw an application submitted on behalf of the client. If payment of all outstanding invoices is not received within two (2) weeks of receipt of this letter, Maser Consulting P.A. will withdraw all pending applications for the project.

5.0 RETAINER:

Maser Consulting P.A. reserves the right to request a retainer from the Client prior to the commencement of services on a project. While retainers are collected prior to the start of a project, the retainer is held to the end of the project, and will be applied to the final invoices. Retainers are not applied to the beginning of the project.

6.0 RIGHT OF ENTRY/JOBSITE:

Client will provide for right of entry for Maser Consulting P.A. personnel and equipment necessary to complete our services. While Maser Consulting P.A. will take all reasonable precautions to minimize any damage to the property, it is understood by the Client that in the normal course of our services, some damage may occur, the correction of which is not part of this Agreement.

Client shall furnish or cause to be furnished to Maser Consulting P.A. all documents and information known to the Client that relate to the identity, location, quantity, nature or characteristics of any hazardous or toxic substances at, on, or under the site. In addition, the Client will furnish or cause to be furnished such other

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-872

Client's Initials _____



information on surface and subsurface site conditions required by Maser Consulting P.A. for proper performance of its services. Maser Consulting P.A. shall be entitled to rely on the accuracy and completeness of Client provided documents and information in performing the services required under this Agreement and Maser Consulting P.A. assumes no responsibility or liability for their accuracy or completeness.

Maser Consulting P.A. will not direct, supervise, or control the work of Client's contractors or their subcontractors. Maser Consulting P.A. shall not have authority over or responsibility for the construction means, methods, techniques, sequences, or procedures and Maser Consulting P.A.'s services will not include a review or evaluation of the contractors (or subcontractor's) safety precautions, programs or measures. Maser Consulting P.A. does not guarantee the performance of the construction contract by the Client's contractors or the subcontractors and Maser Consulting P.A. does not assume responsibility for the Client's contractors' or subcontractors' failure to furnish and perform their work in accordance with the Contract Documents.

Maser Consulting P.A. shall be responsible only for its activities and that of its employees on any site. Neither the professional activities nor the presence of Maser Consulting P.A. or its employees or subcontractors on a site shall imply that Maser Consulting P.A. controls the operations of others, nor shall this be construed to be an acceptance by Maser Consulting P.A. of any responsibility for jobsite safety.

7.0 UTILITIES:

In the execution of our services Maser Consulting P.A. will take reasonable precautions in accordance with the professional standard of care to avoid damage or injury to subterranean structures or utilities. The Client agrees to hold Maser Consulting P.A. harmless and defend and indemnify Maser Consulting P.A. for any claims or damages to subterranean structures or utilities, which have not been marked-out under the One-Call system or are not shown or are incorrectly shown on the plans furnished.

8.0 TERMINATION OR SUSPENSION OF SERVICES:

Should Client fail to make payments when due or is otherwise in material breach of this Agreement, Maser Consulting P.A. at their election may suspend services at any time after PROVIDING WRITTEN NOTICE TO THE CLIENT until payments are brought current. Maser Consulting P.A. shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension and the Client agrees to indemnify and hold Maser Consulting P.A. harmless from any claim or liability resulting from such suspension.

This Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, Maser Consulting P.A. shall be paid for service performed to the termination notice date plus reasonable termination expenses.

In the event of termination, or suspension for more than three (3) months, prior to completion of all services contemplated by the Agreement, Maser Consulting P.A. may complete such analyses and records as are necessary to complete its files and may also complete a report on the services performed to the date of notice of termination or suspension. The expenses of termination or suspension shall include all direct costs of Maser Consulting P.A. in completing such analyses, records and reports.

9.0 SUBCONTRACTORS:

Maser Consulting P.A. prefers that its Clients directly retain other contractors whose services are required in connection with field services for a project (e.g., drillers, analytical laboratories, transporters, etc.), except in unusual circumstances. As a service, we will advise Clients with respect to selecting other such contractors and will assist Clients in coordinating and monitoring their performance. In no event will we assume any liability or responsibility for the work performed by other contractors, or for their failure to perform any work, regardless of whether we hire them directly as subcontractors, or only coordinate and monitor their work. When Maser Consulting P.A. does engage a subcontractor on behalf of the Client, the expenses incurred, including rental of special equipment necessary for the work, will be billed as they are incurred, at cost plus an up-charge not to exceed 20 percent of the invoice. By engaging us to perform services, you agree to defend, indemnify and hold Maser Consulting P.A. its directors, officers, employees, and other agents harmless from and against any and all claims, losses, liabilities, damages, demands, costs, or judgments arising out of or relating in any way to the performance or non-performance of work by another contractor or subcontractor. In addition, Client agrees to pursue recovery of and assert any claims based upon its loss, expenses and/or damages solely and directly against those contractors or subcontractors. In consideration of such indemnity and waiver, Maser Consulting P.A. agrees to assign its rights and/or claims against those contractors or subcontractors pursuant to the contractors' or subcontractors' agreements with Maser Consulting P.A. to the Client.

10.0 AGREED REMEDY:

Maser Consulting P.A. shall be liable to the Client only for direct damages to the extent caused by Maser Consulting P.A.'s negligence in the performance of its services. UNDER NO CIRCUMSTANCES SHALL MASER CONSULTING P.A. BE LIABLE FOR INDIRECT, CONSEQUENTIAL, PUNITIVE, SPECIAL, OR EXEMPLARY DAMAGES, OR FOR DAMAGES CAUSED BY THE CLIENT'S FAILURE TO PERFORM ITS OBLIGATIONS. With regard to services involving hazardous substances, Maser Consulting P.A. has neither created nor contributed to the creation or existence of any actually or potentially hazardous, radioactive, toxic, or otherwise dangerous substance or condition at any site, and its compensation is in no way commensurate with the potential liability that may be associated with a substance or site.

To the fullest extent permitted by law, the total liability, in the aggregate, of Maser Consulting P.A. and Maser Consulting P.A.'s officers, directors, employees, agents and consultants to Client and anyone claiming by, through or under Client, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of in any way related to Maser Consulting P.A.'s services, the Project or this Agreement, from any cause or causes whatsoever, including but not limited to, negligence, strict liability, breach of contract or breach of warranty shall not exceed the total compensation received by Maser Consulting P.A. under this Agreement.

It is intended by the parties to this Agreement that Maser Consulting P.A.'s services in connection with the project shall not subject Maser Consulting P.A.'s individual employees, officers or directors to any personal legal exposure for the risks associated with this project. Therefore, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against Maser Consulting P.A., a New Jersey corporation, and not against any of Maser Consulting P.A.'s employees, officers or directors.

11.0 LIABILITY TO THIRD PARTIES:

The Client agrees to be solely responsible for, and to defend, indemnify, and hold Maser Consulting P.A. harmless from any and all liabilities, claims, damages and costs (including reasonable attorney's fees and defense costs) by third parties arising out of, or in any way related to, our performance or non-performance of services, except claims for personal injury, death, or personal property damage to the extent caused by the sole negligence, gross negligence or willful misconduct of employees of Maser Consulting P.A.

12.0 INDEMNIFICATION:

Maser Consulting P.A. shall maintain, at its own expense, Workers Compensation Insurance, Comprehensive General Liability Insurance and Professional Liability Insurance at all times and will, upon request, furnish insurance certificates to the Client.

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-872

Client's Initials _____



To the fullest extent permitted by law, Client shall indemnify, defend and hold harmless Maser Consulting P.A. and its agents, officers, directors and employees, subcontracts or consultants (herein for the remainder of this section collectively referred to as Maser Consulting) from and against all claims, damages, losses and expenses, whether direct, indirect or consequential or punitive, including but not limited to fees and charges of attorneys and court and arbitration costs, arising out of or resulting from the services of Maser Consulting or any claims against Maser Consulting arising from the acts, omissions or work of others, unless it is proven in a court of competent jurisdiction that Maser Consulting is guilty of negligence, gross negligence, or willful misconduct in connection with the services and such negligence, gross negligence, or willful misconduct was the sole cause of the damages, claims, and liabilities.

Client agrees to defend, indemnify and hold harmless Maser Consulting from and against all claims, damages, losses and expenses, direct or indirect, and consequential damages, including but not limited to fees and charges of attorneys and court, and arbitration costs, brought by any person or entity, or claims against Maser Consulting which arise out of, are related to, or are based upon, the actual or threatened dispersal, discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acids, alkalis, toxic chemical, radioactive materials, liquids, gases, or any other material, upon it or into the surface or subsurface soil, water or watercourse, objects, or any tangible or intangible matter.

To the fullest extent permitted by law, such indemnification shall apply regardless of the fault, negligence breach of warranty or contract, or strict liability of Maser Consulting. This indemnification shall not apply to claims, damages, losses, or expenses which are determined by a court of competent jurisdiction to be the sole result of negligence or willful misconduct by Maser Consulting of obligations under this Agreement.

13.0 ASSIGNS:

The Client may not delegate, assign, subcontract, or transfer his duties or interest in the Agreement without written consent of Maser Consulting P.A.

Maser Consulting P.A. shall not, in connection with any such assignment by the Client, be required to execute any documents that in any way might, in the sole judgment of Maser Consulting P.A., increase Maser Consulting P.A.'s contractual or legal obligations or risks, or the availability or costs of its professional or general liability insurance.

The Agreement shall not create any rights or benefits to parties other than the Client and Maser Consulting P.A., and nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Client or Maser Consulting P.A. Maser Consulting P.A.'s services hereunder are being performed solely for the benefit of the Client, and no other entity shall have any claim against Maser Consulting P.A. because of this Agreement of Maser Consulting P.A.'s performance or nonperformance of services hereunder.

14.0 OWNERSHIP AND RESTRICTION ON REUSE OF DOCUMENTS:

All drawings, calculations, reports, plans, specifications, computer files, field data, notes, and other documents and instruments ("Documents") prepared by Maser Consulting P.A. are and remain the property of Maser Consulting P.A. as instruments of service. The Documents may not be copied by the Client or others on extensions of this project or on any other project. The Client agrees not to use Maser Consulting P.A.'s Documents for marketing purposes, for projects other than the project for which the Documents were prepared by Maser Consulting P.A., or for future modifications to this project, without Maser Consulting P.A.'s express written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by Maser Consulting P.A. will be at the Client's sole risk and without liability to Maser Consulting P.A. or its employees, subsidiaries, independent professional associates, sub consultants, and subcontractors. The Client shall, to the fullest extent permitted by law, indemnify, defend, and hold harmless Maser Consulting P.A. from and against any and all expenses, fees, demands, liabilities, suits, actions, claims, damages or losses including attorneys' fees and costs, arising out of or resulting from such unauthorized distribution or reuse of Documents.

Computer files are not considered part of deliverables unless specifically requested or required by the signed contract. If computer files are required, Maser Consulting P.A. shall provide Client files subject to the following conditions:

The Client must execute our standard Electronic Media Release form prior to any distribution of files. The Client recognizes that data, plans, specifications, reports, documents or other information recorded on or transmitted as electronic media are subject to undetectable alteration, either intentional or unintentional due to, among other causes, transmission, conversion, media degradation, software error, or human alteration. Accordingly, it is understood that electronic files provided to the Client are for informational purposes only and are not intended as an end-product. Maser Consulting P.A. makes no representation of any warranties, either expressed or implied, regarding the fitness or suitability of the electronic documents. Accordingly, the Client agrees to waive any and all claims against Maser Consulting P.A. and Maser Consulting P.A.'s consultants relating in any way to the unauthorized use, reuse or alteration of the electronic documents. Any unlicensed use or reuse of the documents without our written consent will constitute a violation of our copyright. Only original plans and reports of the most recent date bearing the signature and the embossed seal of the professional will be considered documents of record.

Maser Consulting P.A., shall maintain in its storage facility, samples collected as part of their services provided for a period of three (3) months after issuance of final reports. After the three (3) month time limit, all samples will be disposed of in accordance with appropriate regulations at the time. Extended storage of samples can be arranged at an additional cost to be established on a project by project basis.

15.0 GENERAL CONDITIONS:

Maser Consulting P.A. shall not be responsible for the delays caused by factors beyond its reasonable control, including but not limited to delay due to accidents, an act of God, fire, hurricane, flood, explosions, strike, boycott or other labor dispute, failure of the Client to furnish timely information or approve or disapprove of Maser Consulting P.A.'s services or work product, delays caused by faulty performance by the Client or contractors of any level, or by acts of Government, which, in the opinion of Maser Consulting P.A., could not have been reasonably foreseen and provided for, such delay will entitle Maser Consulting P.A. to an extension of time in performing its Services. If there is any increase in the total cost of providing Services by reason of any such delay, Maser Consulting P.A. will notify Client of particulars, and Client will pay for such increase. When such delays beyond Maser Consulting P.A.'s reasonable control occur, the Client agrees that Maser Consulting P.A. shall not be responsible for damages, nor shall Maser Consulting P.A. be deemed in default of this Agreement.

The fees quoted in this proposal assume that upon authorization, this project will commence through to completion without a stop work order from the Client. Should a stop work order be received from the Client before completion of the project or any task, additional fees may be required to restart the project.

16.0 CONSTRUCTION OBSERVATION SERVICES:

If the Scope of Services for this Agreement includes construction observation services, then the following provisions shall apply:

During the project construction phase, Maser Consulting P.A. shall consult with and advise Client and act as Client's representative as provided in the Scope of Services provided in Maser Consulting P.A.'s Proposal. The extent and limitations of the duties, responsibilities and authority of Maser Consulting P.A. as outlined in the Scope of Services provided in Maser Consulting P.A.'s Proposal shall not be modified, except as Maser Consulting P.A. and Client may otherwise agree in writing.

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-872

Client's Initials _____



Maser Consulting P.A. services during the construction phase are intended to provide Client a greater degree of confidence that the completed work of Contractor will conform in general to the approved plans and related documents. Maser Consulting P.A. shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work and Maser Consulting P.A. shall not, during visits to the project site or as a result of observation of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall Maser Consulting P.A. have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, Maser Consulting P.A. neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish or perform its work in accordance with the Contract Documents.

If the Scope of Services for this Agreement includes Design Services but does not include Construction Phase Services, then the following provisions shall apply:

It is understood and agreed that Maser Consulting P.A.'s services under this Agreement do not include project observation or review of the Contractor's performance or any other construction phase services, and that the Client will provide such services. The Client assumes all responsibility for any interpretation of the Contract Documents or construction observation and supervision performed by others and expressly waives any claims against Maser Consulting P.A. that may be in any way connected thereto.

In addition the Client agrees, to the fullest extent permitted by law, to defend, indemnify and hold Maser Consulting P.A. harmless from any loss, claim or cost, including reasonable attorney's fees and cost of defense, arising or resulting from the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the design plans, reports, or any other documents produced by Maser Consulting P.A.

If the Client requests in writing that Maser Consulting P.A. provide any specific construction phase services and if Maser Consulting P.A. agrees in writing to provide such services, Maser Consulting P.A. shall be compensated in accordance with a written Agreement between the Client and Maser Consulting P.A.

17.0 OPINIONS OF PROBABLE COST:

In reviewing Maser Consulting P.A.'s opinions of probable construction cost, the Client understands that Maser Consulting P.A. has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that any opinions of probable construction costs provided by Maser Consulting P.A. are to be made based on Maser Consulting P.A.'s judgment, qualifications and experience as a design professional familiar with the construction industry. Maser Consulting P.A. makes no representation or warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

18.0 HAZARDOUS MATERIALS:

If the Scope of Services for this Agreement does not include services related to hazardous materials, then the following provision shall apply:

It is acknowledged by both parties that Maser Consulting P.A.'s Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event Maser Consulting P.A. or any other party encounters asbestos or hazardous or toxic materials at the project site, or should it become known in any way that such materials may be present at the project site or any adjacent areas that may affect the performance of Maser Consulting P.A.'s services, Maser Consulting P.A. may, at its sole option and without liability for consequential or any other damages, suspend performance of services on the project until the Client takes steps to identify, abate and/or remove the asbestos or hazardous or toxic materials, and to warrant that the project site is in full compliance with applicable laws.

If the Scope of Services for this Agreement includes services related to hazardous materials, then the following provision shall apply:

In consideration of the substantial risks to Maser Consulting P.A. posed by the presence or suspected presence of asbestos or hazardous or toxic materials on or about the project site, the Client agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless Maser Consulting P.A., its officers, directors, employees, agents and independent consultants and any of them from all claims and losses, including reasonable attorney's fees and defense costs, arising out of, or in any way connected with, the performance or nonperformance of the obligations under this Agreement unless and until there has been an adjudication by a court or forum of competent jurisdiction that the claims at issue are a direct result of sole negligence of Maser Consulting P.A.

19.0 TOPOGRAPHIC MAPPING:

If the Scope of Services for this Agreement includes topographic mapping, then the following provisions shall apply:

Maser Consulting P.A. shall perform the services necessary to produce the required topographic mapping and/or shall retain an independent sub consultant to perform topographic mapping services. The topographic mapping shall be prepared in conformance with generally accepted standards for aerial mapping services. Maser Consulting P.A.'s sole responsibility and liability with regard to the accuracy or completeness of the topographic mapping is limited to the correction of any inaccurate information, and this shall be the Client's sole remedy related to the adequacy or accuracy of the topographic mapping and any information derived from the data.

If the location of subsurface information (i.e., underground utilities, storage tanks, structures, etc.) is to be provided by Maser Consulting P.A., the topographic survey shall be limited to the extent of the information provided by the Client or others. Maser Consulting P.A. shall not be responsible for any unknown conditions not identified in the information provided to Maser Consulting P.A. or any unknown condition beyond the reasonable scope of the information obtained as a result of any testing, test pit excavations, boring, or samples taken by Maser Consulting P.A.

20.0 EARTHWORK ANALYSIS:

In reviewing Maser Consulting P.A.'s earthwork analysis, calculations, reports or opinions, the Client understands that Maser Consulting P.A.'s data is based on the topographic mapping used as a Base Map for plan preparation and that this topographic mapping has certain standard tolerances and accuracy limits. The Client further understands that due to earthwork differences that result from topographic map accuracy limitations, construction changes, topsoil depth, replacement of unsuitable soils, weather conditions, construction methods, soil conditions, earthwork calculation methods, soil volume calculation methods and other factors, some of which are unique to each contractor and construction site, it is not possible to definitively predict quantities that will ultimately be determined to be associated with a particular project. Earthwork data provided by Maser Consulting P.A. is provided to assist the Client in understanding the general earthwork requirements. Since some degree of uncertainty may still exist, Maser Consulting P.A.'s sole responsibility and liability with regard to the accuracy or completeness of the earthwork analysis is limited to the correction of any inaccurate information. To determine actual quantities and costs associated with required earthwork, the Client must solicit actual construction bids from qualified contractors and must require such contractors to determine existing topographic conditions, subgrade conditions, construction plans and procedures.

21.0 GOVERNING LAW:

The laws of the State within which the project is being performed will govern the validity of this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be sought in that State or in a Federal Court, venued in that State.

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-872

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**22.0 INVALID TERMS:**

In the event any of these Contract Provisions are found to be illegal or otherwise unenforceable, the unenforceable Contract Provision will be stricken. Striking such a Contract Provision shall have no effect on the enforceability of the remaining Contract Provisions and those remaining Contract Provisions shall continue in full force and effect as if the unenforceable Contract Provision were never included in the Agreement.

23.0 SURVIVAL:

All express representations, indemnifications or limitations of liability made in or given in this Agreement will survive the completion of all services of Maser Consulting P.A. under this Agreement or the termination of this Agreement for any reason.

24.0 ENTIRE AGREEMENT:

This Agreement comprises the final and complete Agreement between the Client and Maser Consulting P.A. It supersedes all prior or contemporaneous communications, representations, or Agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly, has had the opportunity to have questions explained by independent counsel and is satisfied with the terms and conditions contained herein. Amendments to this Agreement shall not be binding unless made in writing and signed by both the Client and Maser Consulting P.A.

To the extent Client provides its own Agreement and that Agreement conflicts with or is silent with respect to any term or condition expressed herein, these conditions shall prevail and shall be binding upon the parties.

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-872

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**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF PROCUREMENT - BUREAU OF PROFESSIONAL SERVICES**

CONSULTANT PREQUALIFICATION STATUS

11 Jul 13

Company: Maser Consulting, P.A.			Contact: Mr. Robert Dibartolo		
Address: 331 Newman Springs Rd. Suite 203			Phone: 732-383-1950		
City: Red Bank State: NJ Zip: 07701			FAX: 732-383-1984 E-MAIL: rdibartolo@maserconsulting.com		
			Emergency Contact: Robert Dibartolo		
			24 - Hour Phone: 732-778-0384		

PRIMARY DISCIPLINES

B1	A	E7		L1	A
B4		H1	B	S1	C
C6	A	H3	A	T1	A
E6		I1		T7	N
E9	N	I3			
E5	N	I5			

PROJECT SPECIFIC DISCIPLINES

A1		C4		G1		M1		P3		T3	
A3		C5		G2		M6		P4		T4	
A5		C7		G3		M7		P6		T5	
A6		D2		G4		M8		R1		T11	
A7		E2		H2		N1		R2		T12	
C1		E8		I6		P2		S2		U2	

"LEVEL OF SERVICE" CODES

- A - Prequalified for Simple Projects
- B - Prequalified for Simple and Routine Projects
- C - Prequalified for Simple, Routine, and Complex Projects

OTHER STATUS CODES

- N - NOT Prequalified in requested discipline
- R - Requested Discipline Review Not Final

<p align="center">SUMMARY</p> <p>Prequalified: <input checked="" type="checkbox"/> X</p> <p>Only firms with an "X" coded under Prequalified, with the proper discipline and level of service, can submit Technical Proposal(s).</p> <p>Cost Basis Approval: <input checked="" type="checkbox"/> X</p> <p>QA: <input checked="" type="checkbox"/> X QM: <input type="checkbox"/></p> <p>Certificate of Authorization: <input checked="" type="checkbox"/> X Exempt: <input type="checkbox"/></p> <p>Cost Basis Approval must be coded "X" in order to be "Prequalified"</p> <p><small>In order to verify the Minority Status of your firm or any other firm, contact the Department's Division of Civil Rights/Affirmative Action. Their Phone Number is 609-530-3882. Their FAX Number is 609-530-4030. Request the most recent copy of the DIRECTORY OF CERTIFIED DBE/ESBE/SBE'S.</small></p>	<p align="center">EFFECTIVE DATES</p> <p>BEGINS: <input type="text" value="8/29/2012"/> EXPIRES: <input type="text" value="8/29/2014"/></p> <p>You must submit a new prequalification request prior to the above expiration date in order to maintain your prequalification status</p> <p>NOTE: Subconsultants do not need to be Prequalified, however, subconsultants must be Cost Basis Approved.</p> <p>Prequalification requirements and application are available by referencing the NJDOT WEB SITE. www.state.nj.us/transportation/business/procurement</p>
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REMINGTON & VERNICK ENGINEERS

CRAIG F. REMINGTON, P.E., P.P., V.P. Vice President

Res-Pg. R.42-31

EXECUTIVE VICE PRESIDENTS

Michael D. Vena, PE, PP, CME (deceased 2006)

Edward J. Walberg, PE, PP, CME

Thomas F. Beach, PE, CME

Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS
CORPORATE SECRETARY
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES

John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Faiola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Resler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers

232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

Remington, Vernick & Vena Engineers

9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

Remington, Vernick & Walberg Engineers

845 North Main Street
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(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

Remington, Vernick & Beach Engineers

922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

5010 East Trindle Road, Suite 203
Mechanicsburg, PA 17050
(717) 766-1775
(717) 766-0232 (fax)

U.S. Steel Tower
600 Grant Street, Suite 1251
Pittsburgh, PA 15219
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

Remington, Vernick & Arango Engineers

The Presidential Center
Lincoln Building, Suite 600
101 Route 130
Cinnaminson, NJ 08040

(856) 303-2450
(856) 303-2450 (fax)

300 Penhorn Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

October 22, 2013

County of Passaic
Steven J. Edmond, PE, County Engineer
Engineer's Office, Room 524
401 Grand Street
Paterson, NJ 07505

Subj: Request for Proposals – Consulting Engineering Services
Main Street Drainage Replacement
Borough of Bloomingdale, Passaic County, NJ

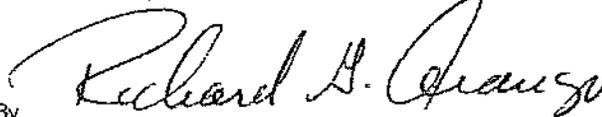
Dear Mr. Edmond:

REMINGTON, VERNICK & ARANGO ENGINEERS OF SECAUCUS is pleased to submit this proposal to provide consulting engineering services for the design of the Main Street Drainage System Replacement in the vicinity of 126 Main Street, Bloomingdale. This proposal has been prepared in accordance with the specifications set forth in the County's request, issued on October 8, 2013. Our professional staff represents a diverse group of public clients, including Counties throughout New Jersey. The entire organization is dedicated to providing professional consulting services to each and every client we serve. Key competitive advantages Remington, Vernick & Arango Engineers offers the County of Passaic include:

- An established local presence. We maintain seven regional offices throughout New Jersey. Our firm has supported a wide-variety of projects in Passaic County. Projects supported for Passaic County include: Replacement of Colfax Ave Culvert #184, Pompon Lakes; Preakness Avenue Bridge and Culvert Replacement; Pennington Avenue Culvert Rehabilitation; Lower Notch Road Culvert Redeking; and Morsetown Culvert Rehabilitation.
- In-depth project experience. Hydrologic and Hydraulic Engineering is a unique service the firm provides to its clients. The designs are hailed as creative and innovative. Specialization includes the evaluation of existing drainage systems, dams and culverts. The cause of a problem is identified, and recommendations are provided for restoration of the storm sewer system to optimum hydraulic efficiency. For new construction projects, an in-depth engineering analysis is performed to design the most hydraulically efficient and cost-effective system possible.
- Information enclosed. Per the County's requirements, we have submitted the outline as provided in the RFP. Our lump sum fee, NJDOT Pre-Qualification Form and Certificate of Insurance have also been included for the County's review.

We trust the information provided deems us qualified to support the County for this project. Should you have any questions or require additional information, please feel free to contact me in our Secaucus office at (201) 624-2137 ext. 1501.

Sincerely,
REMINGTON, VERNICK & ARANGO ENGINEERS



By
Richard G. Arango, PE, CME
Executive Vice President

November 12, 2013
November 12, 2013
Official Resolution#: R-2013-872

Earning Our Reputation Every Day Since 1901
www.rve.com

Scope of Services

A site visit was performed on October 16, 2013 by a member of our project team to inspect the site and ascertain the extent of the scope of services required for this drainage improvement project. Our extensive experience with hydrologic and hydraulic engineering along with County and municipal roadway design will help aid in producing a high-quality product delivered on-time and within budget. Our scope of work will follow the scope of services outlined by the County in their Request for Proposals (RFP) as attached with no exceptions.



Lump Sum Cost Proposal

Per the requirements of the RFP, our fees for this project are provided below for the County's consideration.

Total Lump Sum Amount	\$41,300.00
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NJDOT Pre-Qualification & Insurance

Per the requirements of the RFP, we have provided a copy of our New Jersey Department of Transportation (NJDOT) Pre-Qualification Status Certificate as evidence our firm is an approved NJDOT Consultant for Highway and Hydraulic design. Our Certificate of Insurance is also included as proof of the coverage we can offer as a consultant.

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF PROCUREMENT - BUREAU OF PROFESSIONAL SERVICES**

CONSULTANT PREQUALIFICATION STATUS

05 JUL 12

Company: Remington & Vernick Engineers, Inc.		Contact: Mr. Frank J. Seney, Jr.	
Address: 232 Kings Highway East		Phone: 856-795-9595	
		FAX: 856-795-1882	E-MAIL: Frank_Seney@rve.com
		Emergency Contact: Frank J. Seney	
City: Haddonfield	State: NJ	Zip: 08033	24-Hour Phone: 609-680-6841

PRIMARY DISCIPLINES

B1	<input type="checkbox"/>	B	<input type="checkbox"/>	E7	<input type="checkbox"/>	T1	<input type="checkbox"/>	A	<input type="checkbox"/>
B4	<input type="checkbox"/>	H1	<input type="checkbox"/>	B	<input type="checkbox"/>	S1	<input type="checkbox"/>	C	<input type="checkbox"/>
C6	<input type="checkbox"/>	A	<input type="checkbox"/>	H3	<input type="checkbox"/>	T1	<input type="checkbox"/>	A	<input type="checkbox"/>
E9	<input type="checkbox"/>	T1	<input type="checkbox"/>	A	<input type="checkbox"/>	T7	<input type="checkbox"/>		<input type="checkbox"/>
E4	<input type="checkbox"/>	I3	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
E5	<input type="checkbox"/>	I5	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>

PROJECT SPECIFIC DISCIPLINES

A1	<input type="checkbox"/>	G4	<input type="checkbox"/>	G1	<input type="checkbox"/>	M1	<input type="checkbox"/>	P3	<input type="checkbox"/>	I3	<input type="checkbox"/>
A3	<input type="checkbox"/>	C5	<input type="checkbox"/>	G2	<input type="checkbox"/>	M6	<input type="checkbox"/>	P4	<input type="checkbox"/>	T4	<input type="checkbox"/>
A5	<input type="checkbox"/>	C7	<input type="checkbox"/>	G3	<input type="checkbox"/>	M7	<input type="checkbox"/>	P6	<input type="checkbox"/>	T5	<input type="checkbox"/>
A6	<input type="checkbox"/>	D2	<input type="checkbox"/>	G4	<input type="checkbox"/>	M8	<input type="checkbox"/>	R1	<input type="checkbox"/>	T11	<input type="checkbox"/>
A7	<input type="checkbox"/>	E2	<input type="checkbox"/>	H2	<input type="checkbox"/>	N1	<input type="checkbox"/>	R2	<input type="checkbox"/>	T12	<input type="checkbox"/>
C1	<input type="checkbox"/>	E8	<input type="checkbox"/>	I6	<input type="checkbox"/>	P2	<input type="checkbox"/>	S2	<input type="checkbox"/>	U2	<input type="checkbox"/>

"LEVEL OF SERVICE" CODES

- A - Prequalified for Simple Projects
- B - Prequalified for Simple and Routine Projects
- C - Prequalified for Simple, Routine, and Complex Projects

OTHER STATUS CODES

- N - NOT Prequalified in requested discipline
- R - Requested Discipline Review Not Final

<p align="center">SUMMARY</p> <p>Prequalified <input checked="" type="checkbox"/></p> <p>Only firms with an "X" coded under Prequalified, with the proper discipline and level of service, can submit Technical Proposal(s).</p> <p>Cost Basis Approval <input checked="" type="checkbox"/></p> <p>QA <input checked="" type="checkbox"/> QM <input type="checkbox"/></p> <p>Certificate of Authorization <input checked="" type="checkbox"/> Exempt <input type="checkbox"/></p> <p>Cost Basis Approval must be coded "X" in order to be "Prequalified"</p> <p>In order to verify the Minority Status of your firm or any other firm, contact the Department's Division of Civil Rights/Affirmative Action. Their Phone Number is 609-530-3882. Their FAX Number is 609-530-4030. Request the most recent copy of the DIRECTORY OF CERTIFIED DB/ESB/SBES.</p>	<p align="center">EFFECTIVE DATES</p> <p>BEGINS: 7/2/2012 EXPIRES: 7/2/2014</p> <p>You must submit a new prequalification request prior to the above expiration date in order to maintain your prequalification status.</p> <p>NOTE: Subconsultants do not need to be Prequalified, however, subconsultants must be Cost Basis Approved.</p> <p>Prequalification requirements and application are available by referencing the NJDOT WEB SITE. www.state.nj.us/transportation/business/procurement</p>
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Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-872



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

October 8, 2013

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

K. Wendell Bibbs, P.E.
Remington & Vernick Engineers
The President Center – Lincoln Building
101 Route 130, Suite 600
Cinnaminson, New Jersey 08077

Re: Main Street Drainage Replacement
Borough of Bloomingdale, Passaic County
Consulting Engineering Services
Request for Proposals

Dear Mr. Bibbs:

Passaic County has selected your firm to submit a Proposal for the above referenced project. Attached please find Outline of Consulting Engineering Services Required relating to providing proposed services for the design of the Main Street Drainage System Replacement in the vicinity of 126 Main Street, Bloomingdale. Proposals are due at the Passaic County Engineer's Office at 401 Grand Street, Room 524, Paterson, New Jersey 07505 on Thursday, October 24, 2013 at 12:00 noon.

Please read the attached Outline carefully and take special note of the schedule for completing the project.

Should you have any questions regarding the Outline of Services Required, wish to review any plans on file, please contact Timothy Mettleh, Assistant County Engineer, (973) 881-4455 or the undersigned.

Very truly yours,

A handwritten signature in black ink, appearing to read "SJE", is written over a horizontal line.

Steven J. Edmond, P.E.
County Engineer

SJE:ibm
Attachment

Cc: PWC Freeholders
County Administrator

REQUEST FOR PROPOSALS
Preliminary & Final Engineering Design Services for
Main Street Drainage
Borough of Bloomingdale, Passaic County, NJ
Per CDBG Grant

Outline of Consulting Engineering Services Required

Intent

The County of Passaic intends to prepare plans and specifications for the replacement of a drainage system that was damaged during Hurricane Irene. The replacement system will improve street drainage in the vicinity of 126 Main Street, Bloomingdale, NJ (US Post Office). Such improvements will alleviate street flooding in the area.

Passaic County has received a Community Development Block Grant – Disaster Recovery (CDBG-DR) grant from US HUD through the NJDCA. Passaic County's intent with this project is to replace an existing, non-functioning drainage system, damaged during Hurricane Irene. The preliminary plan is to:

- Replace existing inlets on the north and south side of the roadway with double inlets.
- Construct new storm manholes and main-line piping in the roadway.
- Replace existing storm pipe between the inlets and manhole with new Class V 14"x23" ERCP.
- Replace existing outlet 15" VCP pipe toward the river with 14"x23" ERCP and intermediate manholes.
- Construct a new concrete headwall treatment, reinforced with RIP RAP slope protection

The Consultant shall conduct a drainage assessment of the immediate area to validate the County's plan. If the plan is inadequate, the consultant shall propose a new plan along the existing roadway and pipe alignment. Upon approval of the original or new plan by the County, the consultant will prepare construction drawings and specifications for advertisement.

Project Limits

The drainage area of concern will run from the high point to high point in along Main Street that includes the drainage in front of 126 Main Street. The outlet pipe will run approximately 160 feet from the curb to the river, following the existing line.

Resurfacing of the roadway will include the full width of the roadway 25 feet in either direction from the new installation. Curb & sidewalk will be restored within the immediate location of the installation as required. The property along the off-road installation will be restored to preconstruction condition or better.

Scope of Services

The consultant shall provide full Consulting Engineering Services, including all labor, materials, equipment, and every other item of expense necessary to inspect the existing condition and prepare Plans and Specifications for the improvements outlined above.

The consultant shall also prepare all necessary documents for the acquisition of any right-of-way or easements required for the implementation of this project.

The work included as a part of the proposed improvement shall include:

A. Review of Plans

Obtain and review all existing plans, studies, documents, and other pertinent information.

B. Field Survey

The Consultant shall perform a field survey as required to conduct the drainage assessment and locate the existing drainage structures.

Plan limits shall extend 100 feet past the project's limits in the roadway and fifty feet past all affected areas, including all sidewalks and adjacent property. A profile of the existing and new drainage system will be prepared as well as profile and cross sections of the affected roadway. Cross sections & Profiles shall show existing utilities and other conflicts.

The Consultant is required to arrange for and provide any necessary traffic control for this task, which shall be in accordance with the MUTCD and respective local Municipal Police Departments.

C. Handicap Accessibility Improvements/ADA Compliance

Not applicable to this project. However, replacement sidewalk shall be to current ADA standards.

D. Bicycle/Pedestrian Safety Improvements

All inlets will include Bicycle Safe Grates and Type N curb pieces.

E. Signage

Not applicable to this project

F. Construction Plan Preparation

Construction Plans shall be prepared to conform to the New Jersey Department of Transportation Format and Style for submission of Standard Plan submissions, CDBG 24 CFR Part 85 requirements, and Federal Highway Administration requirements.

Work associated with the plan preparation shall consist of preparing the following plans for the entire project area:

DESCRIPTION

TITLE SHEET, including:

KEY MAP
PUBLIC UTILITIES LISTINGS
INDEX OF DRAWINGS
COUNTY OFFICIALS

LEGEND, NOTES (Lane Widths, Allowable Work Dates), AND TYPICAL SECTIONS

ESTIMATE OF QUANTITIES

MISCELLANEOUS INFORMATION

Work Limits
Allowable Working Days and Times (Starting and/or Ending Dates)

CONSTRUCTION PLANS

Scaled (complete with Stationing), Maximum Scale 1" = 20'
Pavement & Sidewalk widths
Beginning and Ending Work Limits
Show existing Manholes within the resurface area (with reset if applicable)
Show existing Inlets with required work
Show replacement of existing Traffic Line/Pavement Striping
Show replacement of existing Pavement Markings
Advance Construction Sign locations

DETAILS (NJDOT and Passaic County Standard Details may be used)

Typical Section for Roadway
Temporary Pavement Markings if necessary
Miscellaneous Pay Items
Pavement Striping and Markings
Regulatory and wayfinding signage
Typical Work Zone Setup and Signing

G. Cost Estimates

The Consultant is to prepare an itemized Construction Cost Estimate for the entire project. Costs are to be developed using Davis-Bacon Labor Rates or New Jersey Prevailing Wage, whichever is more restrictive.

H. Right-of-Way Documents

One drainage easement is anticipated for this project. Establish the existing right-of-way and property lines using filed maps, deed information, and property corners.

The consultant shall research property documents and prepare necessary parcel maps and descriptions for any required easements in accordance with Federal Property Acquisition procedures.

I. Permits

Obtain all necessary approvals of all agencies having jurisdiction, i.e., NJDOT, NJDEP, Utilities, Soil Conservation Service, etc.

J. Construction Contract Documents

Prepare final plans and specifications based upon the Design Criteria.

K. Bidding Process & Award of Contract

Assist the County in answering bidders' questions, reviewing Bids, and make recommendation for Award of Contract.

L. Working Drawings

No shop drawings are anticipated.

M. Design Engineering during Construction

Provide consultation and periodic field meetings during Construction Phase and attend all meetings as may be required by the County Engineer. Construction inspection will not be included in this contract.

N. Review Contractor's Payments.

Not part of this contract.

O. Final Inspection

As required by the County, assist the County's Project Manager/Resident Inspector in conducting a final inspection of the project. Prepare as-built drawings based upon the final constructed project.

P. Design Criteria

All work performed shall conform to the following standards and specifications:

1. Passaic County Complete Streets Guidelines, 2012;
2. NJDOT Complete Streets Policy;
3. Standard Specifications for Roadways -AASHTO, latest edition;
4. NJDOT Design Manual Roadways latest edition;
5. NJDOT Bicycle Compatible Roadways and Bikeways, Planning and Design Guidelines;
6. NJDOT Pedestrian Compatible Planning and Design Guidelines;
7. NJDOT Standard Specifications for Road and Bridge Construction, 2007 edition as amended;
8. 2011 Supplementary Specifications For Federal Aid Projects;
9. Manual on Uniform Traffic Control Devices, USDOT FHWA, latest edition as amended;
10. NJDEP Stormwater Management Regulations; and
11. Any and all other Standards of any Agency having jurisdiction on this project.

Plans shall be prepared in accordance with standard engineering practices and shall include (due to small size of this project, certain sheets may be combined):

1. Title Sheet, Key Map, Index of Sheets, etc.;
2. Estimate and Distribution of Quantities;
3. Typical Sections;
4. Construction Plans (1"=20');
5. Maintenance & Protection of Traffic and Stage Construction Plans (maximum 1"=30');
6. Construction Details; and
7. Preparation of Supplemental Specifications that modify standard items or are additional non-standard items shall conform and follow the format (including paragraph numbering) as in the NJDOT Standard Specifications for Road and Bridge Construction, 2007 edition as amended.

Q. Drawings Specifications and Reports

The Consultant shall provide and pay for all copies of Plans, Specifications, and Reports used for reviews and approvals. The Consultant shall submit four (4) sets of plans, specifications, and reports during and at the end of each phase for review. The Consultant shall submit an original plan and specification for the bidding process.

The County will assemble the Supplementary Specifications for each contract with input for quantities from the consultant.

Passaic County will be responsible for only the reproduction costs required for the bidding process and award of contract. The Consultant shall furnish to the County one complete set of reproducible Plans and Specifications.

R. Special Instructions

As this project is funded through a CDBG-DR Grant from US HUD, under a program of the NJDCA, coordination may be necessary, but not anticipated with NJDCA. Coordination will be required with the Borough of Bloomingdale.

S. Project Schedule* (to be established upon approval of this document)

- | | |
|--------------------------------------|-------------------|
| 1. Written Proposal Due: | October 24, 2013 |
| 2. Award of Contract: | November 12, 2013 |
| 3. Consultant Starts Design Work: | December 1, 2013 |
| 4. Phase I Design (with parcel maps) | 2 Months |
| 5. Phase II Design | 2 Months |
| 6. Bid Project | |
| 7. Receive Bids | |
| 8. Award Construction Contract | |

* May vary based upon the discretion of the County Engineer.

NOTE: If you CANNOT adhere to the above schedule, you should decline to present a proposal. After accepting an award to design the project and failing for any reason to maintain the prescribed schedule, will only result in your firm being precluded from providing Consulting Engineering Services on future projects.

T. Method of Payment

The County will pay the Consultant a proportion of his fee upon completion and approval by the County, of the following phases. The Consultant can request an interim partial payment to the maximum of 50% of a phase every 30 days or upon completion of the phase.

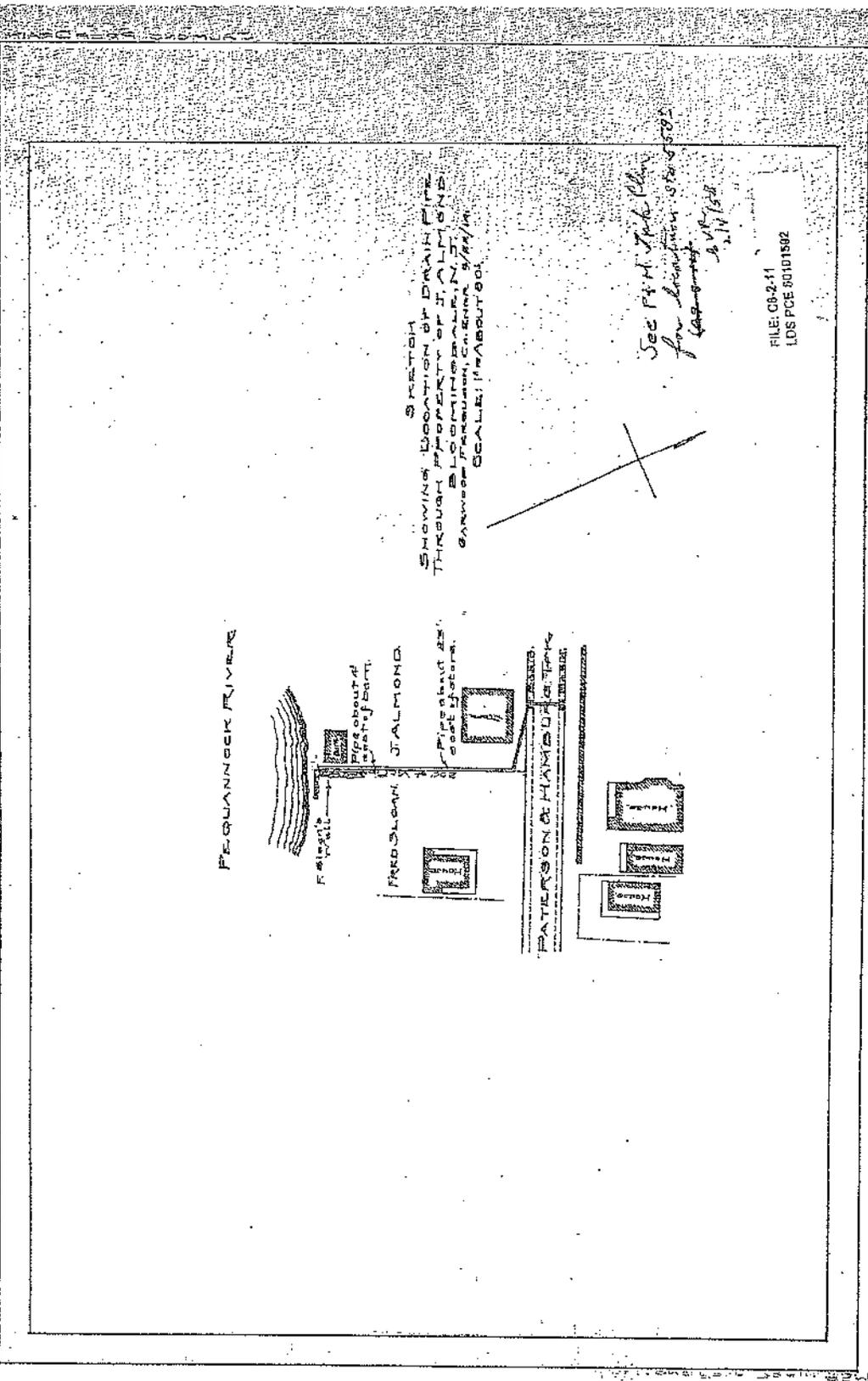
- Phase I: 40% (40%) (Preliminary Design)
- Phase II: 85% (45%) (Final Plans and Specifications)
- Advertisement /Bidding Phase: 90% (5%) (Assistance)
- Construction Phase 100% (10%) (Field Inspections, Payments, Final Inspection and As-builts)

Costs for mileage, printing, postage, phone, etc. will not be reimbursed and is to be included in your fee. Permitting fees (NJDEP, SCS) will be reimbursed. A minimum of three quotes must be received for each subcontractor cost and approved by the County.

As part of your proposal, the Consultant shall submit the most recent listing by the New Jersey Department of Transportation showing your firm is an Approved Consultant by the NJDOT to perform highway design consulting design services.

Prior to submitting a Proposal, the Consultant shall visit the site of the project to make a personal inspection in order to ascertain the extent of the Scope of Services required.

Prior to executing a contract with the County, the Consultant shall provide the County with a copy of Errors and Omissions, Professional Liability Insurance and/or Professional Malpractice Insurance sufficient to protect the Consultant from any liability arising out of professional obligations performed pursuant to the requirements of the Contract. This insurance shall be in the amount of \$1,000,000 and in such policy form as shall be approved by the County and shall be in effect for the duration of the design and construction of the project.



SECTION
 SHOWING LOCATION OF DRAIN PIPE
 THROUGH PROPERTY OF J. ALMOND
 2100 BROADWAY, N.Y.
 GARDNER, C. 2100 BROADWAY
 SCALE: 1/4" = 1'-0"

See P. 42-11
 for location of
 2100 BROADWAY
 2/11/58

FILE: C8-2-11
 LOS PCE 80101892

C8-2-11

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF A CIVIL PROCESS SOFTWARE MODULE UNIT BY THE PASSAIC COUNTY SHERIFF'S OFFICE THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R-2013-884						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-54						
CAF #	T-20-56-880-004-801						
Purchase Req. #	R3-07537						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION AUTHORIZING PURCHASE OF A CIVIL PROCESS
SOFTWARE MODULE UNIT BY THE PASSAIC COUNTY SHERIFF'S
OFFICE THROUGH STATE CONTRACT**

WHEREAS the Passaic County Office Sheriff's Office has requested the purchase of a software module to be used for tracking civil process matters from SHI in the amount of \$46,601.50 through State Contract #A77560; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the applicable State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure from Civil Process Trust Account T-20-56-880-004-801;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the above referenced software module in accordance with the terms of the applicable State Contract referenced above; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Order.

Dated: November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A FEDERAL AID AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT AS IT PERTAINS TO THE REPLACEMENT OF FIFTH (FAIR LAWN) AVENUE BRIDGE OVER THE PASSAIC RIVER IN THE CITY OF PATERSON AND BOROUGH OF FAIR LAWN, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-873						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-43						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

Res. No. R-2013-873-2

**RESOLUTION AUTHORIZING A FEDERAL AID AGREEMENT
BY AND BETWEEN THE COUNTY OF PASSAIC AND THE
STATE OF NEW JERSEY DEPARTMENT OF
TRANSPORTATION DIVISION OF LOCAL AID & ECONOMIC
DEVELOPMENT AS IT PERTAINS TO THE REPLACEMENT OF
FIFTH (FAIR LAWN) AVENUE BRIDGE OVER THE PASSAIC
RIVER IN THE CITY OF PATERSON AND BOROUGH OF FAIR
LAWN, NEW JERSEY**

WHEREAS the County of Passaic previously applied for Federal and State transportation funding in connection with a project known as the Replacement of Fifth (Fair Lawn) Avenue Bridge over The Passaic River, Structure No. 1600009, City of Paterson and Borough of Fair Lawn, New Jersey, Federal Project No. STP-8201 (103), Contract ID No. 70663, Agreement No. 2013-DT-BLA1-3; and

WHEREAS the Office of the Passaic County Engineer recently applied for the sum of \$1,134,766.00 to assist the County of Passaic to construct the necessary improvements for the final design; and

WHEREAS by letter dated October 30, 2013 the said Office of the Passaic County Engineer has advised the Board of Chosen Freeholders of the County of Passaic that the request has been granted and that it is necessary that the County of Passaic execute a formal Federal Aid Agreement in order to secure that funding (copy of letter along with letter from the New Jersey Department of Transportation is attached hereto and made a part hereof); and

WHEREAS this matter was reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its October 28, 2013 meeting at which time it was recommended to the full Board for approval.

Chosen Freeholders of the County of Passaic that it hereby authorizes a Federal Aid Agreement by and between the County of Passaic and the State of New Jersey Department of Transportation Division of Local Aid & Economic Development for funding in the amount of \$1,134,766.00 for the project known as the Replacement of Fifth (Fair Lawn) Avenue Bridge over the Passaic River, Structure No. 1600009, in the City of Paterson and Borough of Fair Lawn, NJ.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board be authorized to execute the said Agreement on behalf of the County of Passaic.

November 12, 2013



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

October 30, 2013

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**Re: Replacement of Fifth (Fair Lawn) Avenue Bridge over
The Passaic River, Structure No. 1600009
City of Paterson and Borough of Fair Lawn
Federal Project No. STP-8201 (103)
Contract ID No. 70663
Agreement No. 2013-DT-BLA1-3
Final Design**

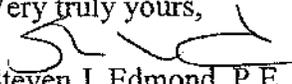
Dear Members of the Board:

This Office has received four copies of the Federal Aid Agreement, a cost reimbursement agreement in the amount of \$1,134,766.00 between the New Jersey Department of Transportation, Division of Local Aid and Economic Development and the County of Passaic, for the Fifth (Fair Lawn) Avenue Bridge-Final Design.

This Federal Aid Agreement was reviewed and discussed by the Public Works Committee at its meeting on October 28, 2013 and was recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution authorizing the Director and the Clerk to sign and execute the Federal Aid Agreement No. 2013-DT-BLA1-3

Very truly yours,


Steven J. Edmond, P.E.
County Engineer

SJE:AM:am

Attachment

Cc: County Administrator
County Counsel
Director of Finance
Public Works Chair

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-873



COUNTY OF PASSAIC
ENGINEERING DEPARTMENT

2013 OCT 10 A 9 06

State of New Jersey

DEPARTMENT OF TRANSPORTATION
Local Aid and Economic Development
1035 Parkway Avenue
Trenton, NJ 08625

CHRIS CHRISTIE
Governor

JAMES S. SIMPSON
Commissioner

KIM GUADAGNO
Lt. Governor

10/08/13

The Honorable Bruce James
Freehold Director
Passaic County Board of Chosen Freeholders
401 Grand St.
Paterson, NJ 07505

Re.: Fifth Avenue Bridge
Fair Lawn and Paterson, Bergen and Passaic Counties
Federal Project No. STP-8201(103)

Dear Director James:

This is to inform you that on 09/17/13, the Federal Highway Administration (FHWA) authorized funding up to an amount of \$1,134,766.00 for the above captioned Federal Aid Highway Program project in Fair Lawn and Paterson Cities, Bergen and Bergen and Passaic Counties.

Requirements for this project include, but are not limited to, the following:

Project Agreement

- Return four (4) original signed and sealed copies of the attached agreement along with a signed/sealed Resolution for execution by the Department. Please complete name and title and the signature on Page 12 will have to be witnessed. Also, fully complete Page 14 and Page 18 and provide your DUNS No. on Page 1.
- DO NOT enter the date on Page 1.
- Signed copies of the agreement should be returned within 45 days.

Project Billing

- NJDOT must receive an initial billing (payment voucher) from the recipient for the design project no later than 3 months after the work start date of the design contract. NJDOT must receive subsequent billings (payment vouchers) no later than 3 months thereafter as stipulated in the project agreement. Failure to meet the billing requirements may result in the restriction of authorization of any future FWHA funding until such time as progress on timely billings is demonstrated.

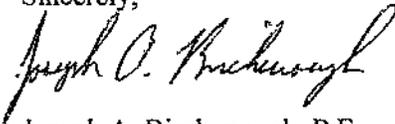
Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-873

- a. The project will be considered "Inactive" if the County of Passaic fails to submit an invoice within the durations described in 23 CFR 630.106. It is the County of Passaic's responsibility to ensure that the federal funding is not jeopardized for this project due to an "Inactive" project status.

Recipients may appeal decisions made by NJDOT regarding all above compliance issues on a case-by-case basis, but NJDOT reserves the right to make a final determination whether to continue funding the project or not. NJDOT will be reviewing the status of the federal-aid agreement and the issues associated with compliance on a monthly basis.

If you have any questions, please contact Ashar Mahmood at (973) 601-6702.

Sincerely,



Joseph A. Birchenough, P.E.
Manager
District #1 Local Aid

CC: County Engineer, Steve Edmond
Project Engineer, Aurelia Mayer

Introduced on: November 12, 2013
Adopted on: November 12, 2013
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Agreement No. 2013-DT-BLA1-3

Contract ID: 14 70663

CFDA Name and No. Highway Planning and Construction 20.205

DUNS No. (Sponsor) _____

Contact Name and Phone Number: Ashar Mahmood (973) 601-6702

FEDERAL AID AGREEMENT

Project: Fifth Ave. Bridge
Municipality: Paterson and Fair Lawn
County: Passaic and Bergen
Federal Project Number: STP-8201(103)

This Cost Reimbursement Agreement is made as of the _____ day of _____, by and between the County of Passaic, having its offices at 401 Grand St, Paterson, NJ 07505 ("Recipient") and the State of New Jersey, Department of Transportation, Division of Local Aid and Economic Development, having its offices at 1035 Parkway Avenue, Trenton, NJ 08625 ("State");

WITNESSETH:

WHEREAS, Recipient proposes to be the sponsor of a Project eligible for funding pursuant to the terms and conditions of this Agreement; and

WHEREAS, the Project may be included in the Metropolitan Planning Organization's Transportation Improvement Program and the State Transportation Improvement Program; and

WHEREAS, the State may award Recipient funds to finance the Project ("Project Fund"); and

WHEREAS, Recipient and the State desire to specify the conditions applicable to the financing of the costs of the Project out of the Project Fund and the obligations of Recipient and the State with respect to the Project; and

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, and pursuant to all federal, state, and local laws and ordinances, Recipient and the State hereby agree as follows:

1. Description of Project – Scope of Work

A detailed Project description is included in the Project Scope of Work and Cost Estimate attached to this Agreement.

2. Agreement Contract Term

2.1. This Agreement shall be effective upon proper execution by the State and the Recipient and shall continue in effect until the project is completed and all vouchers have been paid subject to Section 7 below. Allowable costs incurred for the performance of work in the attached Scope of Work in this Cost Reimbursement Agreement shall be eligible for reimbursement from the effective date of 09/17/13. All such work shall be completed by 09/17/16, unless either terminated or extended by written authorization of the State.

2.2. This Agreement may be terminated by either party upon thirty (30) days written notice to the other party in which case compensation shall be made for the costs of the work actually performed, subject to FHWA and or FTA concurrence. Costs incurred by the Recipient as a result of a termination by the State may be included in the Recipient's claim for compensation. Costs incurred by the State as a result of a termination by the Recipient may be set off against the Recipient's claim for compensation under the terms of this Agreement or any other Agreement between the State

and Recipient, until the costs have been fully repaid.
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2.3 The Project shall not be sold, assigned or ownership transferred without the consent of the State and FHWA. In the event the Project is sold to a non-public entity for a non-public use or any use inconsistent with the terms of this Agreement, compensation according to termination of this Agreement by the Recipient shall be in effect.

3. Plans and Specifications

3.1 Recipient shall prepare, or have prepared environmental documents, engineering documents, plans, specifications and estimates for the Project and shall submit them to the State for the State's review. A Professional Engineer licensed to practice in New Jersey must prepare the plans and specifications. The State shall review the engineering documents, plans and specifications for conformance to program requirements and design standards. All design work shall conform to the applicable American Association of State Highway and Transportation Officials (AASHTO) design criteria, the current Manual on Uniform Traffic Control Devices (MUTCD), and the New Jersey Department of Transportation Bicycle Compatible Roadway and Bikeways Planning and Design Guideline. However, the design of traffic barriers and drainage systems shall conform to the New Jersey Department of Transportation Roadway Design Manual. All workmanship and materials shall conform to the current New Jersey Department of Transportation Standard Specification for Road and Bridge Construction as amended for Federal Aid. The Recipient shall notify the State in writing of any deviation from the standards. If there is a deviation from the standards, the Recipient shall accept any and all responsibility for any injury and damage by such deviation to any person or property and shall indemnify the State as outlined in the Agreement. If the design cannot conform to the minimum standards as set forth, a design exception will be required. The State shall notify Recipient when the project is acceptable for bidding.

3.2 Project limits cannot be exceeded, plans and specifications altered, construction-change orders issued, or items added or deleted from Project without prior written approval of the State.

3.3 The Recipient shall designate a resident engineer who shall be empowered to represent the Recipient in connection with the administration of the Project, and shall be responsible for the monitoring and inspection of all work performed by its contractors.

4. Project Work

4.1 Recipient shall use its best efforts to complete or cause the completion of work on the Project ("Project Work") in accordance with the plans and specifications approved by the State.

4.2 Recipient covenants that Project Work will comply with all applicable laws and other requirements of federal, state and local governmental bodies. Recipient shall obtain all permits and licenses necessary to Project Work.

4.3 The Recipient shall not proceed with any Project work for which reimbursement shall be sought without the specific written authorization of the State. It is agreed that any and all project costs incurred by the Recipient prior to FHWA authorization of any Project phase shall be non-participating by the State and FHWA.

4.4 Recipient shall solicit bids for the work in accordance with all federal and state laws, rules and regulations applicable to public bidding. Upon receipt of bids from responsible contractors, Recipient shall select the contractor submitting the lowest responsive bid and shall furnish the name of such contractor to the State for concurrence. Recipient agrees not to contract with any contractor to whom the State or the Federal Highway Administration ("FHWA") has made a reasonable and timely objection. Professional services should be competitively selected based upon qualifications.

4.5 Recipient agrees that the monies requisitioned from the Project Fund will be used only to reimburse actual Project costs and for no other purpose. Recipient agrees that it shall provide to the State and the FHWA such documentation as will enable the State and the FHWA to determine that the proceeds of the Project Fund have been applied solely to the costs of the Project.

4.6 Upon written request of the State, the Recipient shall cause its contractor to provide payment and performance bonds in an amount equal to 100% of the cost of the Project Work. A surety company satisfactory to the State and qualified to do business in the State of New Jersey shall execute such bonds. Copies of all bonds shall be delivered to the State upon request. Only those sureties listed in the US Treasury Department Circular 570 and authorized to do business in the State shall furnish the surety bonds.

4.7 When Recipient considers the Project to be finally complete, Recipient shall request that the State's representative make a final inspection of the Project. If it is determined, after such inspection, that the Project has been completed in accordance with the plans and specifications; Recipient shall prepare and submit to the State a certification that the final inspection has been made and the cost of the Project has actually been incurred in accordance with the provisions of the Agreement. Upon receipt, the State shall disburse an amount equal to the approved final payment. Upon payment of the amount approved for final payment, the State shall be released from any further responsibility in connection with the Project Fund and the Project. The New Jersey Department of Transportation, Division of Local Aid and Economic Development will monitor maintenance of completed Project by the Recipient. Failure to maintain Project will result in the withholding of funds payable to the Recipient on other State funded programs.

5. Insurance

5.1 Recipient shall maintain or cause to be maintained:

- (a) General Comprehensive Liability Insurance in the minimum amount of \$1,000,000 combined single limit plus \$1,000,000 in an umbrella policy. This insurance shall specifically provide for coverage of the State as an additional insured and shall provide for coverage at least as broad as the standard, basic unamended commercial general liability policy and shall be endorsed to include broad form contractual liability coverage, independent contractor's coverage and completed operations coverage.
- (b) Automobile Liability Insurance in the minimum amount of \$1,000,000.
- (c) Workers Compensation Insurance in the amount required by law.

5.2 A copy of each insurance policy shall be made available to the State upon request.

5.3 The RECIPIENT shall cause to be maintained Errors and Omissions, Professional Liability Insurance and/or Professional Malpractice Insurance sufficient to protect against liabilities arising out of professional obligations performed pursuant to the requirements of this Agreement. This insurance shall be in the minimum amount of \$1,000,000.00.

5.4 Recipient expressly understands and agrees that any insurance protection required by this Agreement shall in no way limit the obligations assumed by Recipient pursuant to this Agreement and shall not be construed to relieve Recipient of liability in excess of such coverage, nor shall it preclude the State from taking such other actions as are available to it under any other provision of this Agreement or otherwise in law.

6. Disbursement of Project Fund

6.1 (a) The State shall disburse monies from the Project Fund to Recipient in order to reimburse costs associated with Project Work in accordance with the terms and conditions of this Agreement. Only those costs specifically enumerated in the Project Scope of Work and Cost Estimate attached to this Agreement and outlined below will be eligible for reimbursement. Nothing contained herein shall impose upon the State any obligation to ensure the proper application of the monies paid to Recipient from the Project Fund. Furthermore, nothing contained herein shall impose any obligation upon the State to pay to Recipient any monies in excess of the Project Fund. The Recipient shall reimburse the Consultant/Contractor for allowable expenses after the receipt of properly prepared payment vouchers.

6.1 (b) The total cost of the project by the Recipient for completion of the Project Scope of Work in this Agreement shall not exceed \$1,134,766.00, with an approved budget as follows:

<u>Federal Project #</u>	<u>Project Sponsor</u>	<u>Contract</u>	<u>Sponsor In-House</u>	<u>Total</u>	<u>Date Authorized</u>	<u>Date for Completion</u>
STP-8201(103)	County of Passaic	\$1,134,766.00	\$0.00	\$1,134,766.00	09/17/13	09/17/16

6.2 (a) Recipient shall prepare and submit payment vouchers for payment for approval by the State. Payment vouchers may be submitted as frequently as every month at most but are required at least quarterly. The payment vouchers for payment shall state, with proper documentation, the amounts due Recipient for actual allowable costs incurred in connection with the Project. The Recipient shall maintain a complete set of time sheets, records and accounts to identify eligible salaries, fringe benefits, leave, and non-salary direct expenses incurred in support of the Project, as well as material records, certifications, and as-built quantities.

(b) Progress Reports will accompany all vouchers for payment and shall include:

- A narrative description of work performed during the calendar month and any difficulties or delays encountered;
- A comparison of actual accomplishments to the goals established for the period;
- A comparison, by tasks, of costs incurred with amounts budgeted, and;
- A comparison, by task, of work performed compared to the schedule, including a percentage of the total work completed. This requirement can be met by including a bar chart showing schedule timing and actual progress.
- Copies of federal contract compliance documents as completed for the voucher payment period by the resident engineer that is designated by the Recipient, a complete set of which shall be furnished by State staff at kickoff and or preconstruction meetings.

(c) The State shall review and verify such payment vouchers for payment and remunerate the Recipient for direct and indirect costs incurred up to a maximum Project approved budget of \$1,134,766.00 stated in this Agreement for satisfactorily completing the Project.

(d) "Actual allowable costs" and "direct and indirect costs" will be determined by the STATE based on the federal regulations applicable to the RECIPIENT:

Cost principles for State & Local Governments – OMB Circular A-87
 Cost Principles for Nonprofit Organizations - OMB Circular A-122
 Commercial Entities - FAR Subpart 31.2

(e) The administrative requirements include:

Grants and Cooperative Agreements with State & Local Governments - OMB Circular A-102
 Uniform Administrative Requirements for Grants and Other Agreements with Institutions of Higher Education, Hospitals and Other Non-profit Organizations - OMB Circular A-110

6.3 (a) The State shall make partial payments to the Recipient toward the Fixed Price of each Project work assignment upon the receipt of properly drawn monthly or quarterly payment vouchers for a percentage of work completed on the Project during the period as shown on the accompanying progress report. Where there is a

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disagreement between the State and the Recipient concerning the percentage of work completed during any given period that dispute shall be resolved in accordance with Paragraph 20.3 of this Agreement.

(b) The Sponsor may submit vouchers for reimbursement totaling up to 90% of the lesser of either the authorized amount or the amount eligible for State funding participation. The Sponsor shall submit a final payment voucher, along with any necessary close out documents, for reimbursement of the remaining 10%, following receipt of written final acceptance of the project by the Department of Transportation.

6.4 (a) All work performed by contractors and subcontractors on the Project shall be treated as being performed by the Recipient. The Recipient shall remain responsible for satisfactory performance of all work.

(b) The Recipient will be paid a Fixed Price for the work of each contractor and consultant. The Fixed Price shall be considered full compensation for all costs incurred by the Recipient relative to the work performed by each contractor and consultant. Payment of the Fixed Price shall be made on monthly or quarterly payment vouchers submitted by the Recipient based upon the percentage of the contracted work completed as shown in the Recipient's monthly progress reports.

(c) Recipient shall require its contractors and consultants to comply with the applicable cost principles set forth in Section 6.2 above and the requirements of Section 8 below by placing equivalent provisions in their contracts.

7. Audit Requirements

7.1 The Recipient shall provide the State with a fiscal-year, organization-wide audit that has been conducted in accordance with the requirements of OMB Circular Letter A-133, Audits of States, Local Governments, and Non-Profit Organizations, and State Circular Letter 04-04-OMB, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid. If the Recipient is to contract with a commercial organization they must follow 48 CFR Part 31, Subpart 31.2, "Contracts with Commercial Organizations." The Recipient shall ensure that the State receives the audit within the prescribed submission period and that this Agreement is listed on the appropriate Schedule of Financial Assistance.

7.2 The State, and the FHWA, or their agents, shall be entitled to perform an audit at the following times:

(a) At any time during the performance of work set forth in this Agreement.

(b) During a period of up to three (3) years after either the date of payment of the applicable Final Invoice or a date mutually agreed to by the parties.

7.3 The Recipient acknowledges that changes in payment due the Recipient resulting from audits performed by the State shall be made as follows:

- In the event of overpayment by the State, the Recipient shall refund the amount of such overpayment within thirty days of the request by the State. In the event the Recipient fails to comply with said request, the State is hereby authorized to deduct such overpayment from other monies due the Recipient under the terms of this Agreement or any other agreement between the State and the Recipient. Furthermore, the Recipient expressly understands and agrees that the provisions of this section shall in no way be construed to relieve the Recipient from any liability, or preclude the State from taking any other actions as are available to it under any other provisions of this Agreement or otherwise at law. The terms of this section shall survive the expiration or termination of the Agreement.
- In the event of underpayment by the State, the State shall pay sufficient funds to the Recipient to correct the underpayment as soon is practicable.

- (a) The Recipient shall include in the Final Invoice the following release clause:
- (b) "In consideration of the requested payment of this Final Invoice, the (Recipient) hereby releases the State of New Jersey and the New Jersey Department of Transportation, their agents, officers and employees, from all claims and liabilities arising from work done or services performed under this Agreement"
- (c) Payment to the Recipient for a Final Invoice does not waive either the right of the State to establish adjustments and to collect overpayments that are disclosed by audits performed subsequent to payment of the Final Invoice, or the right of the Recipient to underpayments based upon adjustments disclosed by said audits.

8. Inspections

Recipient shall permit the State and FHWA, or any authorized representative of either of them, free access to the Project with the right to examine, visit and inspect, at any reasonable time, all work completed or in progress, labor performed and materials furnished in connection with the Project as well as Recipient's accounts, books and records, including its receipts, disbursements, contracts and any other matters relating thereto. Recipient shall supply such reports and information as the State or FHWA shall reasonably request. All accounts, books, records and other documents related to the Project shall be retained by Recipient for a period of three years after final payment is received from the State.

9. Indemnification

Recipient shall indemnify, defend, protect and hold harmless the State of New Jersey and its agents, servants and employees from and against any and all liability, fines, suits, claims, demands and actions, costs and reasonable expenses of any kind or nature or by anyone whomsoever, including, but not limited to, claims for personal injury, wrongful death, property damage and contractual liability due to or arising in any way out of the performance of any services, actions or operations in connection with the Project or any breach of this Agreement unless caused solely by the gross negligence or default of the State or its agents, servants or employees; provided, however, that the State shall give Recipient prompt notice thereof. If Recipient shall be required to defend in any action or proceeding pursuant to this Section 6 to which action or proceeding the State is made a party, the State shall be entitled to participate in the matter, at its election and sole cost; provided, however, that any such action by the State does not limit or make void any liability of Recipient in respect to the claim or matter in question.

10. Abandonment of Project

It is understood and agreed by and between the parties hereto that Recipient shall complete the Project to provide a safe and usable unit and shall not be entitled to abandon the Project. If the Recipient abandons the project during any phase (planning, design, construction, etc.) all funds expended by the State and the FHWA, will be reimbursed by the Recipient to said parties.

11. No Personal Liability

Notwithstanding anything to the contrary contained herein, the parties hereto specifically understand and agree that there shall be no personal liability imposed on the officers, employees or agents of Recipient or the State with respect to any of the covenants or conditions of this Agreement.

12. Equal Opportunity

12.1 Recipient hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the rules and regulations of the United States Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part, directly or indirectly, with proceeds from the Project Fund the following equal opportunity clause:

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During the performance of this contract, the contractor agrees as follows:

- (a) The contractor or subcontractor, where applicable will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Equal Employment Opportunity Officer setting forth provisions of this non-discrimination clause;
- (b) The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex;
- (c) The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Public Agency Equal Employment Opportunity Officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (d) The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.
- (e) The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with applicable City employment goals prescribed by section 5.2 of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.
- (f) The contractor or subcontractor agrees to inform in writing all recruitment agencies, including employment agencies, placement bureaus, colleges, universities labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- (g) The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable federal law and applicable federal court decisions.
- (h) The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status of sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable federal court decisions.

Provisions (d), (e), (f), (g), or (h) do not apply to subcontractors with four (4) or fewer employees or a contractor who has presented evidence of a federally approved or sanctioned Affirmative Action Program.

12.2 Recipient agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work.

12.3 Recipient also agrees:

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- (a) To assist and cooperate actively with the FHWA and the United States Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the United States Secretary of Labor.
- (b) To furnish the FHWA and the United States Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the FHWA in the discharge of its primary responsibility for securing compliance.
- (c) To refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order.
- (d) To carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the FHWA or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order.

12.4 In addition, Recipient agrees that if it fails or refuses to comply with these undertakings, the State may take any or all of the following actions:

- (a) Cancel, terminate, or suspend this Agreement in whole or in part;
- (b) Refrain from extending any further assistance to Recipient under the program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from Recipient; and
- (c) Initiate appropriate legal proceedings.

13. Nondiscrimination

Recipient hereby agrees that it will comply with Title VI of the 1964 Civil Rights Act (the "Act") and related statutes and implementing regulations to the end that no person shall on the grounds of race, color, national origin, handicap, age, sex, or religion be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under the Project covered by this Agreement and, further Recipient agrees that:

- (a) It will insert the nondiscrimination notice required by the Standard Department of Transportation Title VI Assurance (DOT Order 1050.2) in all solicitations for bids for work or material, and, in adapted form, in all proposals for negotiated agreements.
- (b) It will insert the clauses in Appendixes A, B or C of DOT Order 1050.2 as appropriate, in all contracts, deeds transferring real property, structures, or improvements thereon or interest therein (as a covenant running with the land) and in future deeds, leases, permits, licenses, and similar agreements, related to this Project, entered into by Recipient with other parties.
- (c) It will comply with, and cooperate with, FHWA in ensuring compliance with the terms of the standard Title VI Assurance, the act and related statutes, and implementing regulations.

14. Disadvantaged Business Enterprises

Recipient hereby agrees to the following statements and agrees that these statements shall be included in all subsequent agreements between Recipient and any contractor:

- (a) **Policy.** It is the policy of the United States Department of Transportation that emerging small businesses (ESBE's), as they are defined in 49 CFR Part 26 shall have the maximum opportunity to

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participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. NJDOT's ESBE program runs concurrently with the Disadvantaged Business Enterprise (DBE) program for small and disadvantaged businesses on federally-funded projects. Consequently, all applicable requirements of 49 CFR Part 26 shall apply to this agreement.

(b) **Obligation.** The contractor agrees to ensure that ESBE's, as defined in 49 CFR Part 26, have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard, all recipients or contractors shall take all necessary and reasonable steps in accordance with the applicable section of 49 CFR Part 26 to ensure that ESBE's have the maximum opportunity to compete for and perform contracts. Recipients and their contractors shall not discriminate on the basis of race, color, national origin, handicap, religion, age, or sex, as provided in Federal and state law, in the award and performance of DOT-assisted contracts."

15. No Oral Modifications

(1) This agreement may not be changed orally, but only by an agreement in writing and signed by the party against whom enforcement of any waiver, change, modification or discharge is sought.

(2) The Recipient shall request approval by the State of any task or line item budget revision deemed necessary to carry out the project in this Agreement. This request shall be submitted in writing by the Recipient to the State. If approved by the State and the applicable Federal funding agency, the State shall provide written authorization to Recipient to proceed with the revision.

16. Notices and Demands

16.1 All notices, demands, requests or other communications required or permitted to be given pursuant to this Agreement must be in writing.

16.2 All notices, demands, requests or other communications required or permitted to be given pursuant to this Agreement shall be deemed to have been properly given or served by depositing the same in the United States mail, postpaid and registered or certified, return receipt requested, or by Federal Express or similar service providing receipt against delivery, as follows:

If to the State:

Michael Russo
Director
Division of Local Aid and Economic Development
State of New Jersey Department of Transportation
1035 Parkway Avenue
Trenton, New Jersey 08625

Or the designated District Office, Bureau of Local Aid, serving the area of the Recipient:

District 1 – Joseph A. Birchenough
Roxbury Corporate Center
200 Stierli Court
Mount Arlington, NJ 07856
Phone: (973) 601-6700
Fax: (973) 601-6709
Morris, Passaic,
Sussex, and Warren

District 2
153 Halsey Street - 5th floor
Newark, NJ 07102
Phone: (973) 877-1500
Fax: (973) 877-1556
Bergen, Essex, Hudson,
and Union

District 3
1035 Parkway Avenue
Trenton, NJ 08625
Phone: (732) 308-4002
Fax (732) 308-4003
Hunterdon, Middlesex,
Monmouth, Somerset, and Ocean

District 4
1 Executive Campus
Route 70 West, 3rd Floor
Cherry Hill, NJ 08002
Phone: (856) 486-6618
Fax (856) 486-6771
Atlantic, Burlington, Camden, Cape May,
Cumberland, Gloucester, Mercer, and Salem

Excepting Legal Notices
Telephone: (973) 601-6700

Fax: (973) 601-6709

If to Recipient:

County of Passaic
401 Grand St
Paterson, NJ 07505

17. Partial Invalidity

To the extent that the intent and underlying purpose of this Agreement are not compromised, the invalidity or unenforceability of any term, covenant, condition or provision of this Agreement, or its application to any persons, entities or circumstances shall not render invalid or unenforceable the remainder of this Agreement, or the application of such term, covenant, condition or provision to persons, entities or circumstances other than those as to which it is held invalid or unenforceable, and each term, covenant, condition and provision of this Agreement shall remain valid and enforceable to the fullest extent permitted by applicable law.

18. Further Assurances

The parties agree to cooperate with each other and to execute and deliver such further documents and assurances as may be necessary to carry out the purpose of this Agreement.

19. Subject to FHWA Regulations

(1) Notwithstanding anything contained herein to the contrary, so long as the Project is being financed out of proceeds from the Project Fund, this Agreement and the obligations of the parties hereunder are subject to the rules and regulations promulgated by the FHWA.

(2) Section 319 of the FY 1990 Department of the Interior and Related Agencies Appropriations Act, Public Law 101-121, contains a prohibition on the use of appropriated funds for "influencing or attempting to influence" Federal officials in connection with grants, contracts or cooperative agreements. The new law became effective December 23, 1989 and contains two specific requirements that prospective FTD or FHWA contractors must be aware of and comply with prior to execution of this Agreement in order to remain eligible for Federal funds.

20. Entire Agreement; Counterparts; Disputes

20.1 This Agreement contains the entire agreement between the parties hereto and supersedes any and all prior understandings and agreements, oral or written, between the parties respecting the subject matter hereof.

20.2. This Agreement may be executed in two or more counterparts, each of which shall be deemed a duplicate original and all of which together shall constitute one and the same Agreement.

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20.3 In the event a dispute arises concerning the meaning of any term used in this Agreement, or the work and services required to be performed under this Agreement, or as to compensation under this Agreement, the dispute shall be decided by the Commissioner of Transportation or his duly authorized representative.

21. APPENDIX A - Regulations of the Department of Transportation relative to nondiscrimination in federally assisted Projects of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21) attached hereto are made a part of this Agreement.
22. APPENDIX B - Certification of Restrictions on Lobbying is attached hereto and made part of this Agreement in accordance with 31 U.S.C. Sec. 1352 and 40 CFR Part 20. Each Recipient, Consultant and Contractor awarded a contract exceeding \$100,000 shall submit to the State a Disclosure of Lobbying Activity Form-LLL at the end of each calendar quarter in which a reportable event occurs. All completed forms shall be sent to:

New Jersey Department of Transportation
Manager Professional Services
Procurement Division
1035 Parkway Avenue
Trenton, New Jersey 08625
23. APPENDIX C - Certification of Recipient is attached hereto and made a part of this Agreement.
24. APPENDIX D - Certification of New Jersey Department of Transportation is attached hereto and made a part of this Agreement.
25. APPENDIX E - NJDOT Code of Ethics for Vendors is attached hereto and made a part of this Agreement.
26. APPENDIX F - Certification of Recipient Eligibility is attached hereto and made a part of this Agreement.
27. APPENDIX G - Americans with Disabilities Act is attached hereto and made part of this agreement.
28. APPENDIX H - State of New Jersey Equal Employment Opportunity for Contracts Funded by FHWA is attached hereto and made part of this agreement.
29. APPENDIX I – Project Scope of Work
30. APPENDIX J – Project Cost Estimate
31. Resolution

The Recipient shall supply the necessary resolution authorizing the Recipient to enter into this Agreement and this Agreement shall not become binding on either party until it is executed by the Commissioner of Transportation or the Commissioner's designee.

Agreement.No.: 2013-DT-BLA1-3

IN WITNESS WHEREOF, the parties have caused their duly authorized representatives to duly execute this Agreement on and as of the day and year first above written.

Project: Fifth Ave. Bridge
Municipality: Paterson and Fair Lawn, County: Passaic and Bergen
Federal Project No.: STP-8201(103)

ATTEST/WITNESSED/AFFIX SEAL: RECIPIENT County of Passaic

_____	_____	By: _____	_____
	Date		Date
Name:		Name	
Title		Title	

ATTEST/WITNESSED/AFFIX SEAL: NEW JERSEY DEPARTMENT OF TRANSPORTATION

_____	_____	By: _____	_____
Jacqueline Trausi	Date	Michael Russo, Director,	Date
Department Secretary,		Division of Local Aid & Economic	
New Jersey Department of Transportation		Development	

THIS DOCUMENT HAS BEEN REVIEWED AND APPROVED AS TO FORM

ATTORNEY GENERAL OF NEW JERSEY

Jeffrey S. Chiesa

By: _____

Deputy Attorney General

Date

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-873

APPENDIX A

NONDISCRIMINATION

During the performance of this Agreement, the RECIPIENT, for itself, its assignees and successors in interest hereinafter referred to as the RECIPIENT, agrees as follows:

1. Compliance with Regulations: The RECIPIENT will comply with Regulations of the United States Department of Transportation relative to nondiscrimination in federally assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21 through Appendix H, and Title 23CFR Part 710.405(b), hereinafter referred to as the Regulations), which are incorporated herein by reference and made a part of this Agreement.
2. Nondiscrimination: The RECIPIENT, with regard to the work performed by it after award and prior to completion of the work, will not discriminate on the basis of race, color, age, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The RECIPIENT will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the Agreement covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the RECIPIENT for work to be performed under a subcontract, including procurement of materials or equipment, such potential subcontractor or supplier shall be notified by the RECIPIENT of the RECIPIENT'S obligations under this Agreement and the Regulations relative to nondiscrimination on the basis of race, color, age, sex or national origin.
4. Information and Reports: The RECIPIENT will provide all information and reports required by the Requisitions, or orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the STATE or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of the RECIPIENT is in the exclusive possession of another who fails or refuses to furnish this information, the RECIPIENT shall so certify to the STATE or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance: In the event of the RECIPIENT'S noncompliance with the nondiscrimination provisions of this contract, the STATE shall impose such sanctions as are appropriate and available under the laws of the STATE.
 - (a) Withholding of payments to the RECIPIENT under the contract until the RECIPIENT complies, and/or
 - (b) Cancellation, termination, or suspension of the contract, in whole or in part.
6. This Agreement is subject to all federal, State, and local laws, rules, and regulations, including, but not limited to, those pertaining to nondiscrimination in employment and affirmative action for equal employment opportunity.
7. The RECIPIENT agrees to ensure that Disadvantaged Business Enterprises (DBE's) as defined in 49 CFR, Part 23 and FTA Circular 4716.1A, have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with federal funds. Failure to make a good faith effort to meet the established DBE goal may result in sanctions as defined under paragraph 5 of this Appendix.
8. If at any time following the execution of this Agreement, the RECIPIENT intends to sublet any additional portion(s) of the work or intends to purchase materials or lease equipment not contemplated during the original proposal preparation, the RECIPIENT shall:
 - (a) Notify the Project initiator, in writing, of the type and approximate value of the work which the RECIPIENT intends to accomplish by such subcontract, purchase order or lease.
 - (b) Give DBE firms equal consideration with non-minority firms in negotiations for any such subcontracts, purchase orders or leases.
9. Incorporation of Provisions: The RECIPIENT will include the provisions of paragraph (1) through (9) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, orders or

Introduced on: ~~inst. 12-2013~~ pursuant thereto.
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-873

APPENDIX B

CERTIFICATION OF RESTRICTIONS ON LOBBYING

I, _____, hereby certify on behalf of RECIPIENT, that:
(Name and Title of Grantee Official)

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subRECIPIENT'S shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S.Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executed this _____ day of _____, 2_____.

By: _____

(Signature and Title of Authorized Official)

APPENDIX C

CERTIFICATION OF RECIPIENT

In executing the Agreement the RECIPIENT'S signatory certifies on behalf of the RECIPIENT that neither he, nor any other officer, agent or employee of the RECIPIENT has:

1. employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bonafide employee working solely for him or the RECIPIENT) to solicit or secure this Agreement.
2. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
3. paid, or agreed to pay, to any firm, organization or person (other than a bonafide employee working solely for him or the RECIPIENT) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the Agreement;

except as expressly Stated in a disclosure letter to the STATE which shall accompany the Agreement after execution by the RECIPIENT on submission to the Commissioner or his designee for execution.

The RECIPIENT acknowledges that this certificate furnished to the STATE and the Federal Highway Administration, U.S. Department of Transportation, in connection with this Agreement, is subject to applicable State and Federal laws, both criminal and civil.

APPENDIX D

CERTIFICATION OF NEW JERSEY DEPARTMENT OF TRANSPORTATION

In executing the Agreement the STATE'S signatory certifies that to the best of his knowledge, the RECIPIENT or its representative has not been required, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this Agreement, to:

1. employ or retain, or agree to employ or retain, any firm or person, or
2. pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind;

except as expressly Stated in a disclosure letter to the Federal Highway Administration and/or Federal Transportation Administration, U.S. Department of Transportation.

The STATE acknowledges that this certificate is to be furnished to the Federal Highway Administration, U.S. Department of Transportation, in connection with agreements involving participation of Federal-aid highway funds, and the Federal Transportation Administration, in connection with agreements involving participation of FTA Metropolitan Planning (PL) funds, and is subject to applicable State and Federal laws, both criminal and civil.

APPENDIX E

NJDOT CODE OF ETHICS FOR VENDORS

1. No vendor* shall employ any NJDOT officer or employee in the business of the vendor or professional activity in which the vendor is involved with Department officer or employee.
2. No vendor shall offer or provide any interest, financial or otherwise, direct or indirect, in the business of the vendor or professional activity in which the vendor is involved with the Department officer or employee.
3. No vendor shall cause or influence or attempt to cause or influence any NJDOT employee or officer in his or her official capacity in any manner which might tend to impair the objectivity or independence of judgment of that NJDOT officer or employee.
4. No vendor shall cause or influence, or attempt to cause or influence, any NJDOT officer or employee to use or attempt to use his or her official position to secure any unwarranted privileges or advantages for that vendor or for any other person.
5. No vendor shall offer any NJDOT officer or employee any gift, favor, service or other thing of value under circumstances from which it might be reasonably inferred that such gift, service or other thing of value was given or offered for the purpose of influencing the RECIPIENT in the discharge of his or her official duties. In addition, employees or officers of NJDOT will not be permitted to accept breakfasts, lunches, dinners, alcoholic beverages, tickets to entertainment and/or sporting events or any other item which could be construed as having more than nominal value.

NOTE: This section would permit an NJDOT employee or officer to accept food or refreshments of relatively low monetary value provided during the course of a meeting, conference or other occasion where the employee is properly in attendance (for example - coffee, danish, tea or soda served during a conference break). Acceptance of unsolicited advertising or promotional materials of nominal value (such as inexpensive pens, pencils or calendars) would also be permitted.

Any questions as to what is or is not acceptable or what constitutes proper conduct for a Departmental employee or officer should be referred to the Department's Ethics Liaison Officer or his or her designee.

6. This code is intended to augment, not to replace existing administrative orders and the current Departmental Code of Ethics.
7. This code shall take effect immediately upon approval of the NJ Executive Commission on Ethical Standards and adoption by the NJDOT.

*Vendor is defined as any general contractor, subcontractor, consultant, person, firm, corporation or organization engaging in or seeking to do business with NJDOT.

Adopted on the 16th day of December, 1987

APPENDIX F

CERTIFICATION OF RECIPIENT ELIGIBILITY

I _____ hereby certify under penalty of perjury under the laws of the United States, that except as noted below, the company or any person associated therewith in the capacity of owner, partner, director, officer, principal, Project director, manager, auditor, or any position involving the administration of federal or State funds:

is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal, State or local government agency;

has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal, State or local government agency within the past 3 years;

does not have a proposed debarment pending; and

has not been indicted, convicted, or had a civil judgment rendered against (it) by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past 3 years.

(Insert exceptions - for any exception noted, indicate to whom it applies, initiating agency, and dates of action. Providing false information may result in criminal prosecution or administrative sanctions. If no exceptions, insert "None".)

Attest:

RECIPIENT

Name/Title

Name/Title

Date: _____

APPENDIX G

AMERICANS WITH DISABILITIES ACT

Equal Opportunity For Individuals With Disabilities.

The RECIPIENT and the STATE do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. Sec. 12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities; and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the STATE pursuant to this contract, the RECIPIENT agrees that the performance shall be in strict compliance with the Act. In the event that the RECIPIENT, its agents, servants, employees, or sub consultants violate or are alleged to have violated the Act during the performance of this contract, the RECIPIENT shall defend the STATE in any action or administrative proceeding commenced pursuant to this Act. The RECIPIENT shall indemnify, protect, and save harmless the STATE, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The RECIPIENT shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith.

In any and all complaints brought pursuant to the STATE'S grievance procedure, the RECIPIENT agrees to abide by any decision of the STATE which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the STATE or if the STATE incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the RECIPIENT shall satisfy and discharge the same at its own expense.

The STATE shall, as soon as practicable after a claim has been made against it, give written notice thereof to the RECIPIENT along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the STATE or any of its agents, servants, and employees, the STATE shall expeditiously forward or have forwarded to the RECIPIENT every demand, complaint, notice, summons, pleading, or other process received by the STATE or its representatives.

It is expressly agreed and understood that any approval by the STATE of the services provided by the RECIPIENT pursuant to this contract will not relieve the RECIPIENT of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the STATE pursuant to this paragraph.

It is further agreed and understood that the STATE assumes no obligation to indemnify or save harmless the RECIPIENT, its agents, servants, employees and sub consultants for any claim which may arise out of their performance of this Agreement. Furthermore, the RECIPIENT expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the RECIPIENT'S obligations assumed in this Agreement, nor shall they be construed to relieve the RECIPIENT from any liability, nor preclude the STATE from taking any other actions available to it under any other provisions of this Agreement or otherwise at law.

APPENDIX H

STATE OF NEW JERSEY EQUAL EMPLOYMENT OPPORTUNITY FOR CONTRACTS FUNDED BY FHWA

The parties to this Agreement do hereby agree that the provisions of NJSA 10:2-1 through 10:2-4 and NJSA 10:5-31 et seq (PL 1975, c 127, as amended and supplemented) dealing with discrimination in employment on public contracts, and the rules and regulations promulgated pursuant thereto, are hereby made a part of this Agreement and are binding upon them.

During the performance of this Agreement, the RECIPIENT agrees as follows:

- a. The RECIPIENT, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The RECIPIENT will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The RECIPIENT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Department of Transportation's Compliance Officer setting forth provisions of this nondiscrimination clause;
- b. The RECIPIENT will, in all solicitations or advertisements for employees placed by or on behalf of the RECIPIENT, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex;
- c. The RECIPIENT, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Department of Transportation's Compliance Officer, advising the labor union or worker's representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The notices referred to in paragraphs a and c may be obtained at the preconstruction conference.

Final

REPLACEMENT OF FAIR LAWN AVENUE BRIDGE OVER THE PASSAIC
RIVER, STRUCTURE NO.1600009
CITY OF PATERSON AND BOROUGH OF FAIR LAWN
PASSAIC COUNTY AND BERGEN COUNTY
FINAL DESIGN (LOCAL LEAD PROGRAM)

OUTLINE OF CONSULTING ENGINEERING SERVICES REQUIRED

The project limits are located within the City of Paterson in Passaic County to the west and the Borough of Fair Lawn in Bergen County to the east. Fair Lawn (Fifth) Avenue crosses the Passaic River via Passaic County Bridge No. 1600-009, the center of which being the Municipal and the County boundary. The Fair Lawn Bridge is a two-span simply supported thru Pratt truss structure carrying two lanes of traffic. The superstructure is supported on concrete abutments with wingwalls and a center cutwater pier. The bridge was built in 1905. The overall structure length is 270 feet, and the roadway width is 19.5'. Total bridge width is 30'. The bridge is individually eligible for the National Register of Historic Places (NRHP).

Proposed

This project consists of replacement of the existing bridge with a new two lane, two way bridge constructed on approximately the same location as the existing bridge. The proposed bridge will be a two span continuous structure, approximately 270 feet long providing a 32 feet curb-to-curb roadway that meets current AASHTO and NJDOT Standards. The new bridge will have a two 12'-0" lanes, two 4'-0" shoulders. The new bridge will consist of welded steel plate girders composite with a reinforced concrete deck supported on reinforced concrete abutments and pier supported on pipe piles. Also, a 6'-0" sidewalk will be provided on the downstream side of the bridge.

In association with the bridge's replacement, the project also includes intersection improvements at Fair Lawn Avenue and Route 20. These intersection improvements will include reconstruction of the intersection curb returns to allow for a WB-50 truck turning; new traffic signal equipment; guide rail and end treatments; milling and paving; and traffic signing and striping.

The superstructure shall be designed such that the low chord of the bridge will be above 100-year flood elevation. The existing 100-year flood elevation is currently more than 5 feet below the low chord.

The proposed project will also require the installation of new storm drainpipe and inlets. A gas main currently attached to the bridge will need to be relocated during construction and then attached to the new structure.

Fair Lawn Avenue will be closed at the bridge during construction and traffic will be detoured around the site. It is anticipated the Fair Lawn Avenue westbound traffic will be detoured to use River Road southbound to Morlot Avenue to Route 20. Fair Lawn Avenue eastbound traffic will be detoured to use Morlot Avenue to River Road northbound traffic. Intersection operational impacts are expected at the intersections with increased turning volume due to the detour. Traffic signal timing mitigations would be programmed at the for River Road intersection with Fair Lawn Avenue and Morlot Avenue; and the Morlot Avenue intersection with Route 20. The final detour route will be investigated in more detail during the design phases.

This project has received a Categorical Exclusion Document through the NJTPA Local Scoping Program. A Memorandum of Agreement (MOA) has been approved by all consulting parties. Copies of the CED and MOA are included. All documents and reports done for the Local Scoping Program are available for review at the County Engineer's Office.

DESIGN CONTRACT - LIST OF TASKS

A. Review of Plans and Studies

Obtain and review all existing plans, studies, inspection reports, documents and other pertinent information.

B. Structural Inspection

1. A field investigation shall be conducted at the beginning of the Project to ascertain the existing conditions of the structures. The Consultant is to advise the County Engineer if any immediate temporary repairs are required. The Consultant shall submit an inspection summary letter for the structure.
2. Consultant to take and label photographs of the entire structure and project limits, including the approaches and the intersection of Fair Lawn Avenue and Route 20, to establish a photographic record of the project area during the design phase of the project. The Consultant to submit a hard copy and two CDs of those photographs (with a labeling system).

C. Field Survey

1. The Team Leader for the field survey work shall be a New Jersey Licensed Professional Land Surveyor. The fieldwork shall include a ground survey in sufficient scope to accomplish this project. The Consultant is required to arrange and provide any necessary traffic control, which shall be in accordance with the MUTCD and County and Municipal Police. The Consultant is to notify, in writing, all property owners if fieldwork requires access to private property.

2. Provide for all and any survey work as may be required. Survey limits shall extend 300 feet past the project limits and 50 feet past all effected areas. Survey traverse and level runs shall originate and terminate on Control Monuments and Bench Marks that have been established by an approved agency.
3. Horizontal control shall be tied to the NAD 83 New Jersey Plane Coordinate System.
4. Vertical control shall be tied to North American Vertical Datum – NAVD 1988. Please note, NJDEP permit drawings may require to be converted to the National Geodetic Vertical Datum (NGVD) and/or provide the conversion equation between the two vertical datums.
5. Establish control points as necessary to reference the project baseline
6. Topography shall be 1-foot contour intervals.
7. Establishment of Project / Bridge Center Line (CL). Project CL should be ROW CL, when possible. Project CL will be Bridge CL. Project CL shall be tied to ROW through station/offsets.
8. Base mapping will be prepared to depict existing site conditions, limits of work, and means of access. Field survey will be performed detailing planimetric features and right-of-way pertinent to the preparation of base mapping and right-of-way plans for the proposed project.
9. Consultant to perform a survey of existing features, including existing roadway elements, utility poles, drainage structures, guide rail, fences, signs, and limits of wooded areas. Individual trees and specimen shrubs are to be located within easement and taking parcel areas.
10. Station and offset from centerline to existing drainage structures will be shown on the plan. Type of structure, type of casting, size and types of pipes entering the structure, and inverts on accessible pipes will be recovered by field survey.
11. Roadway cross-sections shall be taken at 50' intervals at a width suitable for design. Cross sections shall be provided at a minimum of 300' east and 300' west of bridge, and 50' from the edge of existing pavement on each side. Additional cross section shall be taken at 25' intervals adjacent to each side of the bridge within 100 feet of the bridge. A separate cross-section is to be taken at each driveway.

12. Driveway profiles are to be taken from the centerline extending 50' up the driveway. Spot grades are to be taken to establish the centerline profile of the driveways.
13. The project baseline is to be established in the field by placement of PKs at every 50 feet along the existing roadway. Ties are to be established at the beginning and ending station, and PI of each curve. The project baseline is to be established along the physical centerline alignment or at the centerline of the right-of-way after positions are ascertained.
14. For the hydraulic analysis, at a *minimum*, additional stream cross sections are to be taken at 100' intervals for a distance of 500' upstream and downstream, 25' intervals for the first 100', and at the upstream and downstream faces of each bridge, and as necessary to develop the hydraulic model.
15. Wetland area limits are to be located and mapped as delineated.
16. In performing the survey work, horizontal and vertical baseline control points will be established in the field for Contractor's reference during construction. One permanent benchmark will be established on each side of the bridge.
17. The consultant shall also perform a full field survey the adjacent intersection of Fair Lawn Avenue and Route 20. The survey limits shall extend a minimum of 300' on both sides of Route 20.
18. Survey to include field recovery of geotechnical boring locations.

D. Geotechnical Engineering

1. Collect and review existing geotechnical data.
2. Proposed soil boring locations shall be approved by the County prior to the start of work. Adequate number of soil boring logs (minimum of two (2) for each substructure element) shall be taken to establish the soil condition and confirm the applicability of the proposed substructure type.
3. The Consultant shall perform the borings. The Consultant shall include the cost for the boring in the cost proposal.
4. Prepare a Geotechnical and Scour Analysis Report documenting the results of the subsurface investigation, including the foundation analysis and recommendation. Final concurrence shall be obtained from the County Engineer prior to proceeding with any design work.

E. Utility Engineering

1. Determine the location (horizontal and vertical) of all utility facilities within the project limits. Utility mark-outs shall be made through coordination with the individual utility companies. Utility locations, as field markup by the utility companies, are to be recovered by survey and shown on the plans.
2. The Consultant shall contact the utility companies that may be affected by the construction to verify current or future facilities at the project site. Prepare utility verification plan and conflict identification plan for each utility and send to the utility owners. The Consultant shall request if the utility has any proposed future utility plan for the project area.
3. The County requires the Consultant to coordinate and attend at least two (2) utility meeting with all involved utility companies prior to finalizing the project. If available, the County will attend the field meeting. Consultant to coordinate with utility to determine any potential issues and if temporary relocation(s) is required. The Consultant to prepare and submit meeting minutes of the field meeting(s) to all utilities and the County.
4. Consultant to prepare a separate utility relocation plan for the affected utilities. Consultant to coordinate with each affected utilities and show the locations of the proposed relocations on the utility relocation plan. The Consultant to submit the utility relocation plan to the affected utilities for their concurrence. The utility relocation plan to be included in the Contract Plans. Relocation of private services (i.e. house/business connections, etc.) will be shown to be relocated as part of the contract drawings.
5. The Consultant shall notify each utility in writing when the Contract Plans are finalized.
6. All copies of correspondence between the Consultant and each utility shall be submitted to the County Engineer in a timely manner.
7. All work shall be done in accordance with the current NJDOT Procedure Manual.

F. Traffic Studies

Conduct traffic counts during the AM, PM, and Saturday peak hours at the intersection of Fair Lawn Avenue and Route 20. The Consultant should perform a traffic study to analyze the proposed condition. Currently there is a 3-Ton weight limit on the bridge. When the project is complete this restriction will be removed, a significant volume of trucks may start using the bridge. The traffic study shall estimate this additional truck volume, and any impacts this will have on the intersection, such as lane widths, turning radii, and signal timing. This will also require coordination and consultation with NJDOT since Route 20 is a State Highway.

The Consultant should also perform a traffic study to determine the effects additional traffic will have on the selected detour route. Possible remedial measures may include changing traffic signal timing, and /or police traffic directors at certain times of the day at key intersections (signalized or unsignalized). Permission needs to be obtained from any agency having jurisdiction over any road along the detour route.

G. Right-of-way Documents

1. Establish the existing right-of-way and property lines using tax maps, deed information and property corners found in the field.
2. Determine the parcels that will be affected and prepare a separate right-of-way plans and/or easement plans and description for each of these takings as required, and General Property Parcel Maps for the project.
3. It is anticipated that additional ROW and/or Easements (temporary or permanent) will be required for this Project.
4. Alignment Maps and General Property Parcel Maps are to be prepared in accordance with the NJDOT "Manual for the Preparation of Right-of-Way Maps and Agreements" and in accordance with the Passaic County's Standards. Consultant shall provide all necessary information and documents (maps, descriptions, etc.) to the County to secure the necessary easements (permanent or temporary) and/or right-of-way takings for the project.

H. Permits

Obtain the necessary design and construction approvals for all agencies having jurisdiction, i.e. NJDEP, Soil Erosion and Sediment Control, Storm water Management, etc. under design phase.

1. NJDEP – Freshwater Wetlands and Flood Hazard Area Permits
 - a. Shall include all work as required to provide NJDEP will complete application package(s) including, but not limited to all studies, reports and plans in compliance with NJDEP regulations.
 - b. Pre-Application meeting. Meeting must be coordinated with and attended by the County. Consultant shall coordinate a meeting with County prior to scheduling the Pre-Application meeting.
 - c. Shall incorporate all surface water quality standards.
 - d. The consultant is required to complete all hydrologic and hydraulic analysis as required for Flood Hazard Area Permits for the replacement structure.
 - e. The consultant to include the relocated gas main and of any underground utility and drainage within the permit documentation.

- f. Consultant to submit a full draft copy of the permit application to the County at the time the LURP2 form is requested to be signed by the County (i.e. prior to submission to NJDEP).
- g. County signs the application as owner, applicant.
- h. Consultant to submit to NJDEP and the County a CD of all of the submitted permit plans and supporting documents (PDF format).
- i. Consultant to include all the permit fees in the cost proposal for this project.

2. MOA Agreement.

Since the existing bridge that will be demolished is eligible for listing on the National register of Historic Places, the stipulations I thru IV listed below need to be implemented in order to take into account the effect of the project on the existing eligible historic property.

The below stipulations (I thru IV) are not part of this design contract; they will be implemented by NJDOT using the services of selected DOT consultant. The County's Consultant is to coordinate with NJDOT and/or NJDOT's Consultants to include the interpretive sign (Stipulation II) in the Contract Plans and Specifications.

- I. **Recordation:** Prior to initiation of the construction activities, a qualified consultant meeting the Secretary of Interior's Professional Qualification Standards will record the Fair Lawn Avenue Bridge to the standards of the Historic American Engineering Record (HAER).
- II. **Interpretive Sign:** An interpretive sign shall be developed for the purpose of informing local residents, visitors, students, and others of the history behind the Fair Lawn Avenue Bridge as well as any previous bridges at this location. The sign will be fabricated and installed at the location of the proposed bridge. The interpretative sign will be developed in consultation with the SHPO, and plans showing the proposed text and location will be submitted to the SHPO and NJDOT for review/comment prior to fabricating/printing and erecting the final products.
- III. **Passaic County Thru Truss Bridges Historic Preservation Plan:** A historic preservation plan will be developed for the last two remaining thru-truss bridges that are eligible for listing on the National Register of Historic Places. These structures are:
 - 1. Straight Street Bridge over the Passaic River, Structure No. 1600014
 - 2. Arch Street Bridge over the Passaic River, Structure No. 1600015

In anticipation of future maintenance to Straight Street and Arch Street Bridges, a historic preservation plan will be developed for each bridge in

coordination with NHPO and NJDOT to ensure that their integrity of design, materials, workmanship are maintained.

IV. National Registration Nomination: A qualified consultant will prepare State/National Registration Nomination forms for Arch Street Bridge and Straight Street Bridge.

I. COST ESTIMATE

1. Prepare an Engineer's Estimate of Construction Cost estimate upon the completion of each phase. Two sets of the calculations used to derive the Estimate of Quantities shall be submitted to the County with the final plans.
2. Two (2) sets of properly signed and sealed Engineer's Estimate shall be furnished to the County Engineer. Additionally, two (2) sets and a digital MS-Excel copy of the Engineer's Estimate shall be furnished to the County Engineer for County review prior to submittal of final documents.

J. CONSTRUCTION CONTRACT DOCUMENTS

A start-up meeting will be scheduled with the engineering staff of Passaic County to review and discuss the scope of work. Progress meetings will be held with the County for project status updates and discussion of issues to be expedited. A minimum of ten (10) progress meetings is anticipated. The Consultant is to prepare the meeting(s) minutes.

1. Stormwater drainage is to be incorporated in the project.
2. Various bridge railing/pylon designs are to be presented for selection as appropriate for the project location and setting.
3. Fair Lawn Avenue will be closed at the bridge during construction and traffic will be detoured around the site. It is anticipated the Fair Lawn Avenue westbound traffic will be detoured to use River Road southbound to Morlot Avenue to Route 20. Fair Lawn Avenue eastbound traffic will be detoured to use Morlot Avenue to River Road. The Consultant is to prepare and submit the detour route for review by the County of Passaic and Bergen and NJDOT. Upon approval of the route, the Consultant is to prepare the necessary detour signage plan for County approval. All proposed elements to be compliant with MUTCD and NJDOT guidelines for Maintenance and protection of traffic.
4. Standard NJDOT bridge approach slabs are to be utilized for the bridge, unless otherwise directed by the County Engineer.
5. Project to be designed to be compliant with ADA standards and with NJDOT complete streets program.

6. It is anticipated that the Traffic Signal at the intersection with Route 20 has will be replaced.
7. Consultant shall provide a separate striping plan. All proposed elements to be compliant with MUTCD and NJDOT guidelines for Traffic Control.
8. Consultant shall prepare mounted presentation boards (including color renderings and color photographs) and other documents for one (1) public information meeting. The Consultant shall send a representative to the public information meeting to discuss the project and provide minutes to the meeting.
9. Prepare final plans and specifications based upon the design criteria.
10. Upon obtaining all necessary construction permits, the bridge design(s) will commence and will result in completed construction documents. Submission of the documents will be made at the 30% (concept), 60%, 90%, and 100% levels of completion for review and comments the County. The Consultant to provide six sets of plans for each submission for review by the County and NJDOT. In addition, the Consultant to provide two half-size sets of drawings and one PDF copy of each submission document (on a CD), per submission. Plans, supplemental specifications and design calculations will be submitted for review and comment prior to final submission. After incorporating the review comments in the plans, final submissions will be made.
11. Final Structure Design Plans:
 - a. All plans will be prepared on 24 x 36 drafting film. Two (2) sets of properly signed and sealed final plan sets along with one (1) set of mylars, archival quality mylar and ink plans, shall be furnished to the County Engineer. Additionally, two (2) sets of half size plans shall be furnished to the County Engineer.
 - b. Two (2) CD ROM discs of all final documents in both PDF/A and native file formats, including CADD drawing files compatible with MicroStation SE or AutoCAD 2000 (Consultant shall also supply appropriate drawing pen tables and fonts), Supplemental Technical Specifications, Estimate of Quantities, and Engineer's Estimate shall be furnished to the County Engineer. Additionally, the Consultant shall provide electronic coordinate point files for the project. This file shall include Point Number, N, E, Elevation, Description for all ROW / Easement points, Project CL points, Traverse Points, Base Points, Bridge Working points, and all other related project points required for layout.
12. Estimate of Quantities and Supplemental Technical Specifications:

- a. Final Estimate of Quantities shall be included on the Plans as well as in the Bid Proposal. Two (2) sets of all calculations used to derive the Estimate of Quantities shall be presented to the County Engineer.
 - b. Two (2) sets and a digital MS-Excel copy of the Engineer's Estimate shall be furnished to the County Engineer for County review at the 90% and 100% progress level submissions prior to submittal of final documents. For the final documents, two (2) sets of properly signed and sealed Engineer's Estimates shall be furnished to the County Engineer.
 - c. The Consultant will include Supplemental Technical Specifications to the NJDOT Standard Specifications for Road and Bridge Construction (2007 Edition with amendments and modifications) and the County's Standard Specifications for the bridge project. Two (2) copies of the Specifications shall be furnished to the County Engineer for County review at the 90% and 100% progress level submissions prior to submittal of final documents. Two (2) sets of properly signed and sealed Technical Specifications shall be furnished to the County Engineer.
13. Project Design Reports:
- a. Prepare and provide to the County an Engineering Report containing all structural calculations and Scour Protection calculations.
 - b. Prepare and provide to the County a Design Exception Report, if required. Consultant to notify the County in writing by the 60% design level if the project will require any design exception.
 - c. Prepare and provide to the County an Engineer's Certification and a QA/QC Certification.

Design Criteria

All work performed shall conform to the following standards and specifications:

1. Standard Specifications for Highway Bridges-AASHTO LRFD latest edition
2. Standard Specification for Roadways -AASHTO, latest edition.
3. N.J.D.O.T. Design Manual Bridges and Structures, latest edition
4. N.J.D.O.T. Design Manual Roadways, latest edition.
5. N.J.D.O.T. Standard Specifications for Road and Bridge Construction
6. Any and all Standards of any Agency having jurisdiction on this project.
7. Plans shall be prepared in accordance with standard engineering practices and shall include:
 - a. Title Sheet, Key Map, Index of Sheets, etc.
 - b. Estimate of Quantities

- c. Typical Sections
 - d. Construction Plans,
 - e. Profiles (Existing as-built profile with elevations and proposed profile elevations)
 - f. Tie, Horizontal and Vertical Control Sheet
 - g. Maintenance and Protection of Traffic
 - h. Construction Details
 - i. Structural Plans and Details
 - j. Utility Relocation Plan
8. Preparation of Supplemental Specifications that modify standard items or are additional non-standard items, shall conform and follow the format (including paragraph numbering) as in the NJDOT Standard Specifications for Road and Bridge Construction, 2007 edition as amended.

Drawings Specifications and Reports

The Consultant shall provide and pay for all copies of Plans, Specifications and Reports used for review and approvals. The Consultant shall submit six sets of plans, specifications and reports at the end of each phase for review by various agencies.

Passaic County will be responsible for only the reproduction costs required for the bidding process and award of contract. The Consultant shall furnish to the County, one (1) complete set of reproducible (myfars) Plans and Specifications.

The following shall be included with Final Plan submission:

1. Two sets of the Design and Quantity Calculations
2. Two Copies of the Engineer's Estimated Cost
3. CADD disk with all project drawings and photographs

Special Instructions

Prior to submitting the Proposal, the Consultant shall visit the site of the project to make a personal inspection in order to ascertain the extent of the Scope of Services required. For the duration of the project, the Consultant may be required to attend various meetings with the County, NJDOT, SHPO, affected municipality, or other affected agencies or groups. See the attached MOA regarding coordination with SHPO. All these meetings shall be included in the above Scope of Work.

The Consultant shall indicate the ability to comply with applicable State and Federal guidelines and requirements regarding labor and civil rights issues. There is a requirement for participation by Disadvantaged Business Enterprises (DBE) during the conduct of the contract in amount of at least 15.6% of the total cost. The DBE goal of applies only to the Design contract.

As part of your proposal, The Consultant shall submit the most recent listing by the New Jersey Department of Transportation showing their firm is an Approved Consultant by NJDOT to perform bridge and highway design consulting services. No proposal will be considered without proof of being an approved NJDOT Consultant.

Prior to executing the Contract with the County, the Consultant shall provide the County with a copy of Errors and Omissions, Professional Liability Insurance and/or Professional Malpractice Insurance sufficient to protect the Consultant from any liability arising out of professional obligations performed pursuant to the requirements of the Contract. This insurance shall be in the amount of \$1,000,000.00, and in such policy form as shall be approved by the County and shall be in effect for the duration of the design and construction of the project.

END OF THE DESIGN CONTRACT

CONSTRUCTION SUPPORT CONTRACT

J. Bidding Process & Award of Contract

Assist in answering bidder's questions, reviewing bids and recommendation for award of contract.

K. Shop and Working Drawings

Review and approve all shop and working drawings submitted by the Contractor in accordance with the Contract Documents.

L. Consultation and Inspection Services

Consultant to attend the pre-construction meeting, and prepare meeting minutes of construction meeting.

Provide consultation and periodic field inspection (approximately 10 site visits) during the Construction Phase and attend meetings as required by the County Engineer.

Prepare the Documentation of Satisfaction of Stipulations report to be submitted to all signatories of the Memorandum of Agreement. This report shall be submitted within 90 days of completion of construction

M. Final Inspection

Perform a final inspection with County personnel at the completion of the Contractor's work and file a report with the County Engineer. Prepare as-built drawings based upon the final constructed project

PROJECT SCHEDULE

- | | |
|---|--|
| 1. Written Proposal Due | (As per date in the Request for Proposal Letter) |
| 2. Award of DESIGN Contract | To be Determined |
| 3. Consultant Starts work on DESIGN contract | To be Determined |
| 4. Phase I Design
(Field survey, investigation of the condition of existing structures, utilities, soil borings, selection of the structure type along with the preliminary cost estimate) | 3 Months |
| 5. Phase II Design
(Right-of-Way and/or easement documents Preparation and submission to NJDEP. Preliminary Plans | 4Months |
| 6. Phase III Design
(Final Plans and Specifications) | 5 Months |
| 7. Phase IV Design
(Plan and Specification Revisions) | 2 Month |
| 8. Approval of Plans and Specification | 1 Month |
| 9. Award of CONSTRUCTION SUPPORT CONTRACT | To be Determined |
| 10. Bid Project | To be Determined |
| 11. Award of Construction Contract | To be Determined |
| 12. Start Construction | To be Determined |

All work under this proposal will be completed within 450 calendar days with the exclusion of the NJDEP, NJDOT and County review time.

NOTE: If you CANNOT adhere to the above schedule, you should decline the present proposal. After accepting an award to design the project and failing for any reason to maintain the prescribed schedule, will only result in your firm being precluded from providing Consultant Engineering Services on future projects.

Method of Payment

The Consultant shall invoice monthly based upon materials and man-hours expended and will be paid on a portion of his fee upon completion and approval by the County Engineer of each task.

Guideline for Proposals

The Consultant shall submit the above Outline with his proposal for his Consulting Engineering Services. Should the Consultant wishes to amend, alter, limit condition or make additions to the above Outline, he shall do so by placing asterisks on the portion of the Outline of which the Consultant wishes to change and provide an addendum to that section stating the changes, the reasons for, and the consequences of each change.

The Consultant should specify who will be involved in each phase of the design. The personnel along with their respective job title should be identified, including who will serve as a project manager. The use of subconsultants should be identified. The amount of time estimated for each job title should be indicated by task. The Consultant should provide a timetable indicating the scheduling and duration and duration of each task.

Cost Estimate

The type of contract will be a COST PLUS fixed fee with a maximum upset fee. The total costs shall be segmented according to salary, overhead, direct expenses and profit, and summarized by tasks. Subconsultant's cost estimate must be detailed as required for the prime consultant.

Cost Estimate should be in a separate envelope and construction support contract estimate should be separate from design estimate.

Additional / Extra Work:

If, during any part of the Project, it becomes apparent that additional work by the Consultant is needed, the following procedures shall apply:

1. The Consultant must notify the County Engineer in writing, as soon as it is evident that additional or extra work may be necessary.
2. The Consultant must submit a proposal to the County Engineer for all additional / extra work and that no work shall be done until Contract Modifications area executed.
3. The County will only reimburse for work that has been specifically authorized by Agreement (s) or Contract Modifications.
4. The Consultant shall not be paid for any work which exceeds the Contract ceilings as set forth in Agreement(s) or Contract Modifications.

FINAL DESIGN FOR THE REPLACEMENT OF FAIR LAWN AVENUE BRIDGE
OVER THE PASSAIC RIVER
PASSAIC AND BERGEN COUNTIES

Design Phase Fee Summary

Dewberry Engineers Inc.

DIRECT LABOR		\$366,829.17
OVERHEAD	113.90%	\$417,818.42
FIXED FEE	24%	\$88,039.00
	Subtotal:	\$872,686.60

NON-SALARY DIRECT EXPENSES:

Traffic Control, assume 2 days (DBE)	0.53%	\$6,000.00
Deed Map/Research		\$500.00
Traffic Recorders		\$1,400.00
NJDOT and Bergen County Plan Requests		\$150.00
Mileage		\$1,000.00
Printing		\$1,500.00
Chemtech Consulting Group, Inc. (soil/Sediment/GW)	4.01%	\$45,450.00
Equipment Rentals		\$1,740.00
Field and H&S Supplies		\$580.00
Vehicle Rental (LSI Sampling Program)		\$1,440.00
Permit Fees		\$9,100.00
Certified Mail		\$200.00
	Subtotal:	\$69,060.00

SUBCONSULTANTS/SUBCONTRACTORS:

Jersey Boring & Drilling (DBE)	7.48%	\$84,830.00
Hill Environmental Group, Inc. (DBE)	2.19%	\$24,902.00
Advantage Engineering Associates, P.C. (DBE)	7.34%	\$83,288.15
	Subtotal:	\$193,020.15

Total DBE Percentage 21.54%

TOTAL DESIGN FEE \$1,134,766.75

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #3 FOR KAPPA CONSTRUCTION CO. AS IT PERTAINS TO THE HVAC UPGRADES PHASE 2 AT THE PASSAIC COUNTY JAIL, PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R-2013-874					
Meeting Date		11/12/2013					
Introduced Date		11/12/2013					
Adopted Date		11/12/2013					
Agenda Item		k-44					
CAF #		C-04-55-991-007-902					
Purchase Req. #		PO #12-08325					
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION FOR CHANGE ORDER #3 FOR KAPPA
CONSTRUCTION CO. AS IT PERTAINS TO THE HVAC
UPGRADES PHASE 2 AT THE PASSAIC COUNTY JAIL,
PATERSON, NEW JERSEY**

WHEREAS a contract was awarded to Kappa Construction Co. for the project known as the HVAC Upgrades Phase 2 at the Passaic County Jail in Paterson, New Jersey; and

WHEREAS it is now necessary that a change order be made reflecting an increase in the contract amount due to additional costs; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on October 28, 2013 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 3 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated October 28, 2013 and attached hereto, be and the same is hereby approved.

CHANGE ORDER NO. 3

1. DESCRIPTION AND VALUE OF CHANGE

See October 28, 2013 letter attached hereto

Addition \$ 29,507.20

REASON FOR CHANGE

See October 28, 2013 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 5,510,000.00
Previous Additions		\$ 57,284.00
Total		\$ 5,567,284.00
Previous Deductions		\$ -0-
Net Prior to This Change		\$ 5,567,284.00
Amount of This Change	Add	\$ 29,507.20
Contract Amount to Date		\$ 5,596,791.20

November 12, 2013

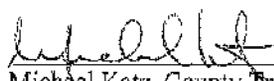
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$29,507.00

APPROPRIATION: C-04-55-991-007-901

PURPOSE: To approve Change Order #3 to contract with Kappa Construction Company as it pertains to the HVAC Upgrades Phase II at the Passaic County Jail.


Michael Katz, County Treasurer

DATED: November 12, 2013



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg: K.44-5
175 Years
★ 1837 - 2012 ★

OFFICE OF THE COUNTY ENGINEER
ROOM 524

October 28, 2013

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: County Of Passaic
PC Jail HVAC Upgrades Phase 2
Change Order #3 – Kappa Construction.

Members of the Board:

This Office is in receipt of Change Order #3 in the amount of \$29,507.20 addition to the above referenced project.

The two items under this Change Order are:

1. New SEF and SDF fans on the roof are being installed and the existing wiring cannot be re-used. Additional costs have been incurred to replace broken and rusted electrical metal conduit on the roof in several locations and the wiring which has been exposed. All associated hangers and supports will also be replaced as necessary.
2. Labor & materials to provide temporary air conditioning for the Visitors Center on the 2nd, 3rd and 4th floors on the Main Street wing of the Passaic County Jail.

This Change Order was reviewed and discussed at the Public Works Committee meeting of October 28, 2013 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #3 in the amount of \$29,507.20 subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/AET
Attachment

cc: County Administrator
County Counsel
Director of Finance

Introduced on: November 12, 2013
Adopted on: PWC Meeting, November 12, 2013
Official Resolution#: R-2013-874

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 3 (Add)
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: October 17, 2013

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2
 LOCATION: Paterson, NJ
 DATE OF CONTRACT: June 26, 2012
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Increases					
1	Replace broken and rusted conduit on roof for SDF and SEF fans	1.00	EA	\$ 22,448.00	\$ 22,448.00
2	Provide temporary air conditioning for the Visitors Center on the 2nd, 3rd and 4th floor- Main Street wing	1.00	EA	\$ 1,858.00	\$ 1,858.00
Sub-Total					\$ 24,306.00
Supplementals					
Total Supplemental					
	Overhead		10%	\$	2,430.60
	Profit		10%	\$	2,430.60
	Bond		1.25%	\$	340.00
Total Increases					\$ 29,507.20

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

Add to THE AMOUNT OF CONTRACT.....	\$	29,507.20
CURRENT DATE FOR COMPLETION.....		September 17, 2014
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0	Calendar Days
NEW DATE FOR COMPLETION IS.....		September 17, 2014

2. REASON FOR CHANGE

Item 1 and Item 2

Additional costs incurred due to site conditions on roof compromising existing conduits that have rusted and broken connections due to age and neglect and to provide temporary air conditioning to visitation center due to ongoing HVAC replacement. Both of these items are not in the original scope of work

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-874

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 3 (Add)
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: October 17, 2013

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2
LOCATION: Paterson, NJ
DATE OF CONTRACT: June 26, 2012
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

3. STATEMENT OF CONTRACT AMOUNT

Table with 2 columns: Description and Amount. Rows include ORIGINAL CONTRACT AMOUNT (\$5,510,000.00), PREVIOUS ADDITIONS (\$57,284.00), TOTAL (\$5,567,284.00), PREVIOUS DEDUCTIONS (\$-), NET PRIOR TO THIS CHANGE (\$5,567,284.00), AMOUNT OF THIS CHANGE ADD (\$29,507.20), and CONTRACT AMOUNT TO DATE (\$5,596,791.20).

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Kappa Construction Corp.

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
(County Architect)

Reviewed By and Recommended for Processing By: _____ Date 9/17/13
(Consulting Engineer)

Recommend for Approval By: _____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-874
Bruce James, Freeholder - Director

CONTRACTOR CHANGE ORDER REQUEST

Change Order # 5

Res-Prjct 44-8
7-19-13

Project Title & Location: HVAC UPGRADES MAIN & MARSHALL STREET PASSAIC COUNTY JAIL PATERSON, NJ	Contractor Name: KAPPA CONSTRUCTION CORP. 3 MATILDA DRIVE OCEAN, NJ 07712	Project/ Contract #: E02229 Federal ID #: 223538352
---	---	--

Description of work included in this Request. Attach a detailed labor and material cost breakdown. Include specification references and drawing references.

The following Change Order Request is to provide labor & materials to provide temporary Air Conditioning for the Visitors Center on the 2nd, 3rd and 4th floors on the Main Street wing.

Summary of Costs		Subtotals	Totals
A. Direct Material (Bill of Material Attached)		\$	_____
B. Direct Labor (Breakdown Attached)		\$	_____
C. Fringe Benefits (Breakdown Attached)		\$	_____
D. Other Direct Costs (Breakdown Attached)		\$	_____
	Subtotal A to D	\$	_____
E. Overhead on Items A to D	15%	\$	_____
F. Subcontractor Work (Breakdown Attached)	(See attached invoice)	\$	1,858.00
G. Equipment (Rental or Owned Breakdown Attached)		\$	_____
	Subtotal A to G	\$	1,858.00
H. Profit on Items A to G	10%	\$	186.00
I. Labor Taxes (Breakdown Attached)		\$	_____
1. Social Security & Medicare Taxes	7.65 %	\$	_____
2. Unemployment Taxes (Federal & State)	8.1 %	\$	_____
3. Workers' Compensation	11.12 %	\$	_____
J. Subcontractor Labor Taxes (Breakdown Attached)		\$	_____
K. Other Actual Costs (Explain)		\$	_____

	Check here if CREDIT <p style="text-align: right;">Total → \$ 2,044.00</p>
<i>Gus Kamaratos</i> (Contractor's Signature) President (Official Company Title)	Impact on Schedule: X increase decrease 3 Calendar Days <input type="checkbox"/> Completion Date
7/19/20 (Date)	

CONSULTANT CERTIFICATION: Signature below certifies that this request for change order represents a bona fide change to the contractor's contract, and that the amount and duration of this change has been verified through a detailed estimate (attached).	
(Consultant's Signature)	(Date)
_____ (Official Company Title)	

CONTRACT SUMMARY	Original Award	Previously Authorized Changes
Amount	\$	\$
Calendar Days		
Introduced on: November 12, 2013 Adopted on: November 12, 2013 Official Resolution#: R-2013-874		



217 Market Street
Kenilworth, NJ, 07033
License number: 13VH01558600
Tel: 908.241.6111
Fax: 908.241.6211

CONTRACT

Date:
July 8, 2013

Submitted to:	Job Location:
Kappa Construction	Passaic County Jail Paterson, NJ

We propose to supply labor and material for the HVAC systems. The following is specifically included.

EXTRA WORK ORDER # 1

- a. Install (6) 12inch collars\$ 65.00
- b. Install 12 inch flex for temporary.....\$ 135.00
 - 4th floor
 - 3rd floor
 - 2nd floor
- c. Flat stock to cap ducts..... \$ 50.00
- d. Labor for 2 men @ 8 hours \$1,608.00

Exceptions taken: No permits fees. No disconnect switches or starters. No framing work. No painting. No power wiring. No gas piping.	TOTAL \$ 1,858.00
---	--------------------------

HVAC Upgrades at Passaic County Jail
Kappa Construction Corp.

Proposal # 2

As requested, in response to RFI # 4, the following change order proposal is related to the wiring and conduit insofar as the replacement of the SEF's and SDF's is concerned. The drawings indicate to re-use the existing conduit and wiring for the SEF's and SDF's on the roof. The existing condition of the electrical metal conduit on the roof is such that the conduit is broken and rusted in several locations and has exposed the wiring within. This proposal is to replace the existing conduit and wiring along with all associated hangers and supports.

<u>Description</u>	<u>Material</u>	<u>Labor</u>	<u>Subcontract</u>	<u>Equipment</u>	<u>Total</u>
Disconnect & remove existing conduit & wiring Labor - Laborer - 32 MH @ 135.00 = \$ 4,320.00	-----	-----	4,320.00	-----	4,320.00
Install new galvanized conduit and supports Labor - Laborer 48 MH @ 135.00 = \$ 6,480.00 Material - Galv. Conduit - \$ 2,750.00 Supports - \$ 1,710.00	4,460.00	-----	6,480.00	-----	10,940.00
Pull wire through conduits and re-terminate Labor - 40 MH @ 135.00 = \$ 5,400.00 Material - Wire - \$ 1,788.00	1,788.00	-----	5,400.00	-----	7,188.00
	=====	=====	=====	=====	=====
Sub-Total	6,248.00	-----	16,200.00	-----	22,448.00
Overhead @ 10%					2,245.00
Profit @ 10%					2,469.00
Bond @ 1.25%					340.00

			Total Proposal # 2		27,502.00

As a result of the aforementioned work, we request that our Contract Time be increased by FIFTEEN (15) Days.

File - PCJ 5/8/13

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-874

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING EXTENSION OF THE TERM OF SUBCONTRACT WITH NJTPA FOR THE MUTCD RETRO-REFLECTIVITY TRAFFIC SIGN INVENTORY ASSESSMENT PROGRAM FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R-2013-875					
Meeting Date		11/12/2013					
Introduced Date		11/12/2013					
Adopted Date		11/12/2013					
Agenda Item		k-45					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

Res-Pg:k.45-2

**RESOLUTION AUTHORIZING EXTENSION OF THE TERM OF
SUBCONTRACT WITH NJTPA FOR THE MUTCD RETRO-
REFLECTIVITY TRAFFIC SIGN INVENTORY ASSESSMENT
PROGRAM FOR THE COUNTY OF PASSAIC**

WHEREAS by Resolution R-11-966 dated December 13, 2011 the County of Passaic entered into a subcontract with the New Jersey Transportation Planning Authority (NJTPA) for the MUTCD Retro-reflectivity Traffic Sign Inventory and Assessment Program; and

WHEREAS this project consisted of assessing the retro-reflectivity of the traffic signs on Passaic County-owned roadways; and

WHEREAS due to a rule change by the Federal Highway Authority (FHWA), the amount of time granted to all counties to complete the project has been extended; and

WHEREAS the NJTPA has extended the term of the subcontract to June 30, 2014; and

WHEREAS by letter dated October 31, 2013 the Passaic County Engineer is notifying the Board of Chosen Freeholders of the County of Passaic that the NJTPA has requested that the County sign and return the letter granting said extension; and

WHEREAS this matter was discussed at the Freeholder Committee for Public Works and Buildings & Grounds meeting on October 28, 2013 at which time it was recommended for approval by the entire Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders and the County of Passaic that it hereby authorizes the execution of the letter from the NJTPA by the County of Passaic granting said extension of the term of the

the County of Passaic pursuant to the letter from the Passaic
County Engineer dated October 31, 2013 attached hereto. **Res-Pg:k.45-3**

November 12, 2013



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

October 31, 2013

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *MUTCD Retro-Reflectivity Traffic Sign Inventory and Assessment Program*

Dear Members of the Board:

In 2012 the County entered into a subcontract with NJTPA and NJIT, for the MUTCD Retro-Reflectivity Traffic Sign Inventory and Assessment Program (R-11-966, 12-13-11). The project consists of meeting a Federal mandate for assessing the retroreflectivity of traffic signs on County roads.

Due to a rule change by the FHWA, the amount of time granted to all Counties to complete the project was extended. Therefore, the NJTPA has extended the term of the subcontract to June 30, 2014. NJTPA has requested that the County sign and return the letter granting the extension.

This matter was discussed by the Public Works Committee at its meeting on October 28, 2013, and was recommended for approval by the full Board.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

SJE/CSS/sl

cc: County Administrator
County Counsel
Director of Finance
Director of Purchasing
PWC Chair

Defining the Vision. Shaping the Future.



Res-Pg:k.45-5
One Newark Center, 17th floor, Newark, NJ 07102
(973) 639-8400 • fax (973) 639-1953 • www.njtpa.org

COUNTY OF PASSAIC
ENGINEERING DEPARTMENT
Matthew Holt, Chairman
Mary K. Murphy, Executive Director

2013 SEP 20 A 9 28

ORIGINAL COPY
RETURN TO
FILE

August 28, 2013

Mr. Charles Silverstein, P.E.
County Traffic Engineer
County of Passaic
County Administration Building
401 Grand Street, Room 524
Paterson, NJ 07505

RE: FY 2011-2012 UPWP
FY 2012 Subregional MUTCD Retro-Reflectivity Traffic Sign
Inventory & Assessment Program
Subcontract No Cost Extension

Dear Mr. Silverstein:

This letter will serve as a modification to the *County of Passaic FY 2012 Subregional MUTCD Retro-Reflectivity Traffic Sign Inventory & Assessment Program* subcontract, between the County of Passaic, the North Jersey Transportation Planning Authority, Inc. (NJTPA), and the New Jersey Institute of Technology (NJIT).

A no-cost time extension has been authorized, extending the term of the Subcontract for a period of one year.

Original Agreement End Date: June 30, 2013

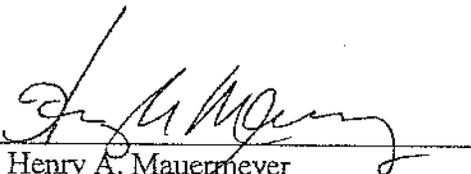
Modified Agreement End Date: June 30, 2014

Please sign and return two executed copies of this letter to our office. The remaining copy is for your records. Should you have any questions, please contact Angellita Young at (973) 639-8434.

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-875

Mr. Charles Silverstein, P.E.
August 28, 2013
Page 2

New Jersey Institute of Technology

By 
Mr. Henry A. Mauermeyer
Senior Vice President for Administration & Treasurer

9/13/13
Date

North Jersey Transportation Planning Authority, Inc.

By 
Mary K. Murphy
Executive Director

8-28-13
Date

SUBCONTRACTOR

By _____

Title

Date





NJTPA

**NORTH JERSEY
TRANSPORTATION
PLANNING AUTHORITY**

Matthew Holt, Chairman
Mary K. Murphy, Executive Director

August 28, 2013

Mr. Charles Silverstein, P.E.
County Traffic Engineer
County of Passaic
County Administration Building
401 Grand Street, Room 524
Paterson, NJ 07505

RE: FY 2011-2012 UPWP
FY 2012 Subregional MUTCD Retro-Reflectivity Traffic Sign
Inventory & Assessment Program
Subcontract No Cost Extension

Dear Mr. Silverstein:

This letter will serve as a modification to the *County of Passaic FY 2012 Subregional MUTCD Retro-Reflectivity Traffic Sign Inventory & Assessment Program* subcontract, between the County of Passaic, the North Jersey Transportation Planning Authority, Inc. (NJTPA), and the New Jersey Institute of Technology (NJIT).

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Original Agreement End Date: June 30, 2013

Modified Agreement End Date: June 30, 2014

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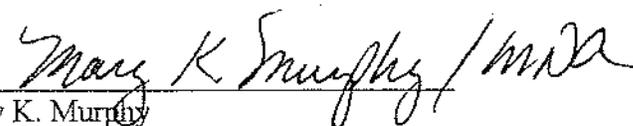
Mr. Charles Silverstein, P.E.
August 28, 2013
Page 2

New Jersey Institute of Technology

By 
Mr. Henry A. Mauermeyer
Senior Vice President for Administration & Treasurer

9/18/13
Date

North Jersey Transportation Planning Authority, Inc.

By 
Mary K. Murphy
Executive Director

9-29-13
Date

SUBCONTRACTOR

By _____

Date

Title





Matthew Holt, Chairman
Mary K. Murphy, Executive Director

August 28, 2013

Mr. Charles Silverstein, P.E.
County Traffic Engineer
County of Passaic
County Administration Building
401 Grand Street, Room 524
Paterson, NJ 07505

RE: FY 2011-2012 UPWP
FY 2012 Subregional MUTCD Retro-Reflectivity Traffic Sign
Inventory & Assessment Program
Subcontract No Cost Extension

Dear Mr. Silverstein:

This letter will serve as a modification to the *County of Passaic FY 2012 Subregional MUTCD Retro-Reflectivity Traffic Sign Inventory & Assessment Program* subcontract, between the County of Passaic, the North Jersey Transportation Planning Authority, Inc. (NJTPA), and the New Jersey Institute of Technology (NJIT).

A no-cost time extension has been authorized, extending the term of the Subcontract for a period of one year.

Original Agreement End Date: June 30, 2013

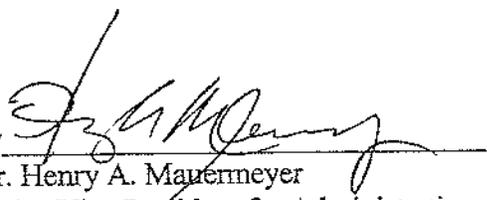
Modified Agreement End Date: June 30, 2014

Please sign and return two executed copies of this letter to our office. The remaining copy is for your records. Should you have any questions, please contact Angellita Young at (973) 639-8434.

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-875

Mr. Charles Silverstein, P.E.
August 28, 2013
Page 2

New Jersey Institute of Technology

By 
Mr. Henry A. Maurermeier
Senior Vice President for Administration & Treasurer

9/18/13
Date

North Jersey Transportation Planning Authority, Inc.

By 
Mary K. Murphy
Executive Director

8-28-13
Date

SUBCONTRACTOR

By _____

Title

_____ 
Date

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO THE ADOPTION OF RESOLUTION NO. 13:029 FOR THE CITY OF PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-876						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-46						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION CONSENTING TO THE ADOPTION OF
RESOLUTION NO. 13:029 FOR THE CITY OF PATERSON, NJ**

WHEREAS the City of Paterson adopted Resolution No. 13:029 which establishes two taxi stands on Market Street, one at the intersection of Crosby Place and the other at the intersection of Church Street; and

WHEREAS the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that Market Street is a County road; and

WHEREAS said Resolution No. 13:029 was discussed at the October 28, 2013 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS based upon the recommendation of the said Committee and provided that the City of Paterson bears the cost and maintenance of all signs and equipment, the Board of Chosen Freeholders of the County of Passaic is desirous of consenting to the adoption of Resolution No. 13:029.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it does hereby consent to the adoption of Resolution No. 13:029 which establishes two taxi stands on Market Street, one at the intersection of Crosby Place and the other at the intersection of Church Street in Paterson, NJ as specified in the attached letter from the County Traffic Engineer dated October 31, 2013.

November 12, 2013

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-876



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

October 31, 2013

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *City of Paterson - Resolution No. 13:029*
Taxi Stands on Market Street

Dear Members of the Board:

Our office recently received from the City of Paterson the final copy of the referenced Resolution. It establishes two taxi stands on Market Street, one at the intersection of Crosby Place, and the other at the intersection of Church Street.

This Ordinance was reviewed and recommended for approval at the October 28, 2013 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Paterson.

Very truly yours,

A handwritten signature in black ink, appearing to be "SJE", written over a horizontal line.

Steven J. Edmond, P.E.
County Engineer

SJE/CSS/sl
Attachment

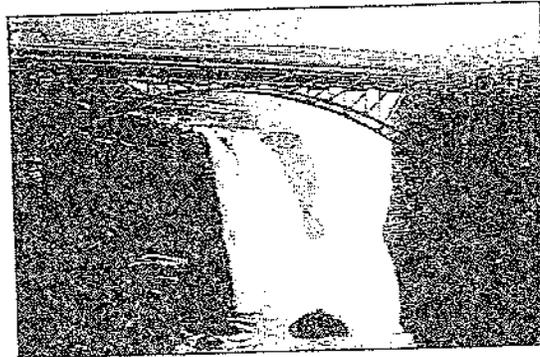
cc: County Administrator
County Counsel
PWC Chair

Office of the City Clerk

City of Paterson



New Jersey



JANE E. WILLIAMS-WARREN, RMC/CMC/MMC
City Clerk

CITY HALL - 3RD FLOOR
135 MARKET STREET
PATERSON, NEW JERSEY 07505

OFFICE: (973) 321-1310
FAX: (973) 321-1311

September 20, 2013

Honorable Bruce James, Director
Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street, Room #223
Paterson, NJ 07505

Dear Freeholder James:

At a Regular Meeting of the Paterson Municipal Council held on June 25, 2013, the following Ordinance was adopted by the Municipal Council:

- Ordinance establishing Taxicab Stands at Crosby Place and Market Street, and Church Street and Market Street.

This Ordinance requires the Board of Chosen Freeholders to adopt a concurring Resolution. Kindly forward me a certified copy of the Resolution upon adoption by the Board of Chosen Freeholders.

If you have any questions regarding this matter please contact my secretary, Ms. Phyllis Riley at (973) 321-1250.

Sincerely,

Jane E. Williams-Warren
City Clerk

/pr

Enc.

- Cc: Honorable André Sayegh, Council President
Honorable Kenneth McDaniel, Vice-President
Honorable Municipal Council
Honorable Board of Chosen Freeholder Members
Louis E. Imhof, Clerk to the Board of Chosen Freeholders
Domenick Stampone, Esq., Acting Corporation Counsel
Charles Thomas, Esq., Business Administrator
Christopher Coke, Director of Department of Public Works

Introduced on: ~~November 12, 2013~~
Adopted on: ~~November 12, 2013~~
Official Resolution#: ~~R-2013-876~~
Steven Edmund, County Engineer

Ordinance of the City of Paterson, N.J.

No. ... 5 ... 1st Reading No. 13-029

No. ... 4 ... Public Hearing
 (2nd Rdg. & Final Passage)
 Traffic Engineering

Division

Date JUNE 25, 2013

Date to Mayor JUNE 25, 2013

Date Returned JULY 5, 2013

Date Submitted to Council JUNE 11, 2013

TITLE: **ORDINANCE ESTABLISHING TAXICAB STANDS AT CROSBY PLACE AND MARKET STREET, AND CHURCH STREET AND MARKET STREET**

Factual Contents Certified to By *[Signature]* Date 6/13/13

Approved As To Form and Legality on Basis of Facts Set Forth *[Signature]* Date 6/13/13

[Signature] CORPORATION COUNSEL

(DPW.ord.taxicabstands.marketstreet.05012013)

COUNCILPERSON . ANDRE . SAYEGH Moved the Following Ordinance:

WHEREAS, the City of Paterson has received recommendations from its residents that taxicab stands should be added at the intersection of Market Street and Crosby Street and at Market Street and Church Street, Market Street being a county road;

WHEREAS, it has been determined that adding taxicab stands at these locations in the City would improve the flow of traffic and is in the best interest of the public, and therefore it is so recommended by the City Traffic Engineer;

WHEREAS, N.J.S.A. 39:4-197(3)(a) authorizes a municipality to enact a resolution or ordinance addressing the designation of taxicab stands; and

WHEREAS, the City of Paterson seeks to add taxicab stands at the following locations:

- (i) Southbound on Market Street at the intersection of Crosby Place; and
- (ii) Southbound on Market Street at the intersection with Church Street.

NOW, THEREFORE, BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF PATERSON, as follows:

SECTION 1. Pursuant to N.J.S.A. 39:4-197(3)(a), the following described locations herewith shall be designated taxicab stands:

Name	Street Name	Side	Location
Train Station	Market Street	South	Beginning at the westerly curbline of Crosby Place and extending 80 feet westerly therefrom
Market Street	Market Street	South	Beginning at the prolongation of the westerly curbline of Church Street and 60 feet westerly therefrom

SECTION 2. Unless another penalty is expressly provided by state law, including but not limited to N.J.S.A. 39:4-203, any person convicted of a violation of this ordinance or any supplement thereto, shall be liable to a penalty of not less than fifty (\$50.00) dollars or more than two hundred (\$200.00) dollars or imprisonment for a term not exceeding fifteen (15) days or both.

SECTION 3. The Director of the Department of Public Works or the Director's designee is hereby directed to erect and maintain the regulatory signs as required by law, and the effectiveness of this ordinance is contingent upon such signs being erected.

SECTION 4. All ordinances or portions of ordinances inconsistent herewith are repealed to the extent of such inconsistency only.

SECTION 5. If any part of this ordinance shall be declared to be invalid or inoperative, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this ordinance.

Introduced on:
 Adopted on:
 Official Resolution#: R-2013-876

November 12, 2013
 November 12, 2013

SECTION 6. The City Clerk is hereby authorized and directed to present this Ordinance to the Passaic County Board of Chosen Freeholders for approval from the County of Passaic.

SECTION 7. This ordinance shall take effect upon passage, approval and publication as required by law, subject to passage of a concurring ordinance or resolution by the Passaic County Board of Chosen Freeholders.

SECTION 8. The City Clerk shall have this Ordinance codified and incorporated in the official copies of the Paterson Code, but non-codification shall in no way affect the validity of the Ordinance.

SECTION 9. The City Clerk and the Corporation Counsel may change any chapter numbers, article numbers and section numbers if codification of this Ordinance reveals a conflict between those numbers and the existing Code, in order to avoid confusion and possible accidental repealers of existing provisions.

SECTION 10. The City Clerk and the Corporation Counsel may correct any clerical errors in the printing, publication and codification of this Ordinance, provided both concur with the correction being made and both certify in writing to the Municipal Council the clerical correction being made within seven days thereof.

SECTION 11. That all or parts of the prior resolutions which are inconsistent with this Ordinance are hereby repealed.

STATEMENT OF PURPOSE

This Ordinance is to approve establishing taxicab stands at the intersection of Market Street and Crosby Place and the intersection of Market Street and Church Street.

Z:\documents\JohnAbdelhadi\Ordinances.Reso's\Traf.Eng.Ord.Taxicab.Stands.Broadway.Market.Smith\Traf.Eng.Ord.TaxicabStand.Market.Crosby.Market.Church.JAA.6.3.13.doc

SECONDED BY COUNCILPERSON . MOHAMMED . AKHTARUZZAMAN .

Do Not Use Space Below This Line

RECORD OF COUNCIL VOTE ON FINAL PASSAGE	AYE	NAY	ABSTAIN	ABSENT
1. AKHTARUZZAMAN, MOHAMMED	X			
2. COTTON, RUBY N.	X			
3. DAVIS, ANTHONY	X			
4. McDANIEL, KENNETH				X
5. McKOY, WILLIAM C.	X			
6. MORRIS, KENNETH	X			
7. RODRIGUEZ, RIGO				X
8. SAYEGH, ANDRÉ	X			
9. TAVAREZ, JULIO				X

Adopted on first reading at a meeting of the Council of the City of Paterson, N.J., on JUNE 11, 2013 Adopted on JUNE 25, 2013

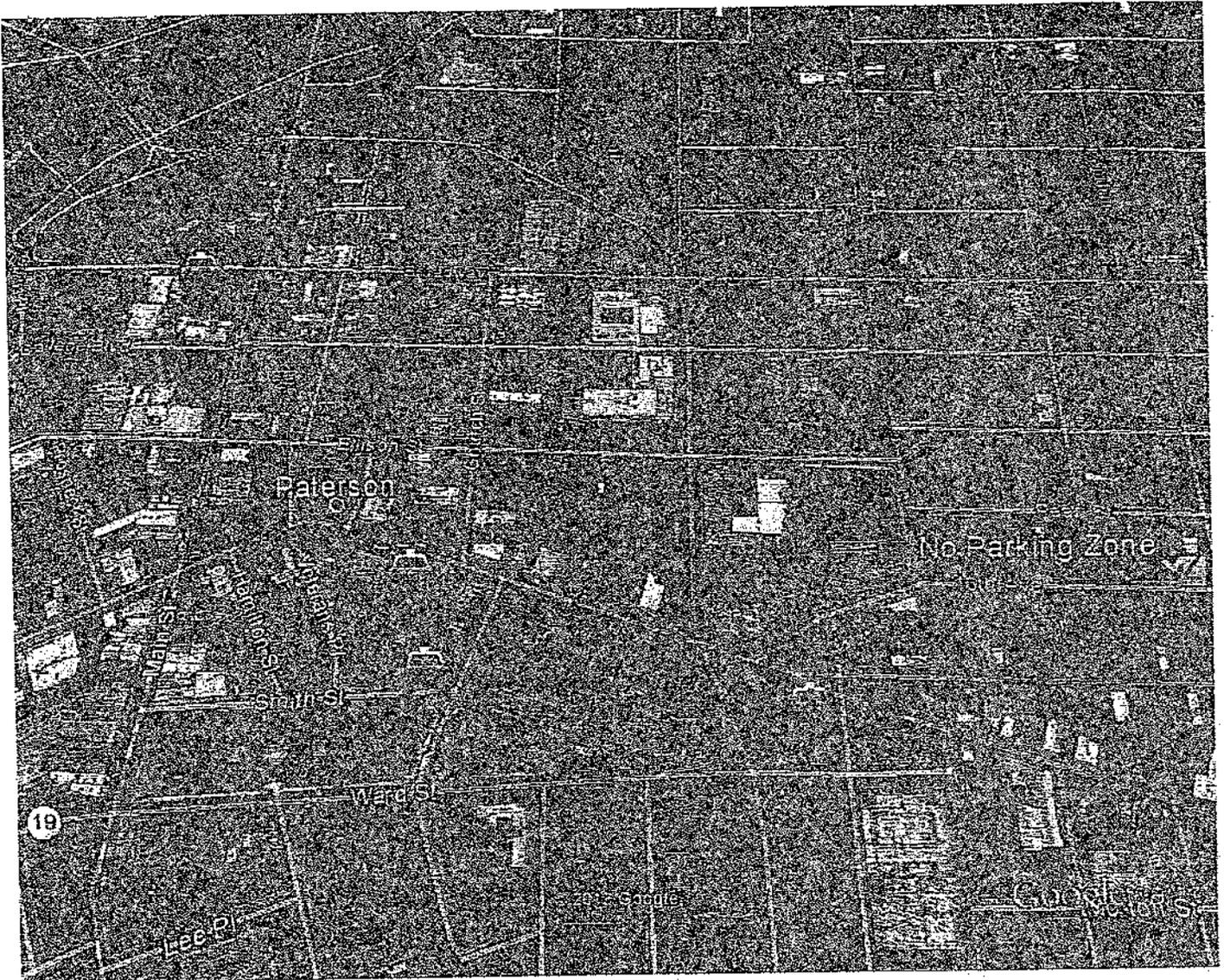
Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution No: R-2013-078

Mayor: *[Signature]*
 Council President: *[Signature]*
 City Clerk: *[Signature]*
 JANE K. WILLIAMS-WARREN
 City Clerk

Over Rides
 Over Votes
 Aye
 Nay

ANTHONY E. DAVIS
 Form 6

this Ordinance when adopted must remain in the custody of the City Clerk. Certified copies are available.
 USE REVERSE SIDE FOR POSTPONEMENT AND RECONSIDERATION DATA



Google earth



Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-876

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO THE ADOPTION OF ORDINANCE 30-2013 FOR THE BOROUGH OF BLOOMINGDALE, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-877						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-47						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION CONSENTING TO THE ADOPTION OF ORDINANCE
30-2013 FOR THE BOROUGH OF BLOOMINGDALE, NJ**

WHEREAS the Borough of Bloomingdale adopted Ordinance 30-2013 which prohibits parking in front of the Bloomingdale Municipal Building and also establishes a loading zone in that area for temporary 15 minute parking for loading purposes only; and

WHEREAS the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that a Passaic County roads is involved; and

WHEREAS said Ordinance 30-2013 was discussed at the October 28, 2013 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS based upon the recommendation of the said Committee and provided that the Borough of Bloomingdale bears the cost and maintenance of all signs and equipment, the Board of Chosen Freeholders of the County of Passaic is desirous of consenting to the adoption of Ordinance 30-2013.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it does hereby consent to the adoption of Ordinance 30-2013 which prohibits parking in front of the Bloomingdale Municipal Building and also establishes a loading zone in that area for temporary 15 minute parking for loading purposes only as specified in the attached letter from the County Traffic Engineer dated October 31, 2013.

November 12, 2013

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-877



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

October 31, 2013

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *Borough of Bloomingdale Ordinance 30-2013*
No Parking in front of Municipal Building at 101 Hamburg Turnpike
(Replace with loading zone)

Dear Members of the Board:

Our office received from the Borough of Bloomingdale the referenced Ordinance. It prohibits parking in front of the Bloomingdale Municipal Building, and also establishes a loading zone in that area, for temporary 15 minute parking for loading purposes only.

Since Hamburg Turnpike is a County road, a consenting Resolution is required.

This Resolution was reviewed and recommended for approval at the October 28, 2013 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the Borough of Bloomingdale.

Very truly yours,

A handwritten signature in black ink, appearing to read "Charles S. Silverstein".

Charles S. Silverstein, P.E.
County Traffic Engineer

SJE/CSS/si
Attachment

cc: County Administrator
County Counsel
PWC Chair



copy
BOROUGH OF BLOOMINGDALE *Res-Pg: k.47-5*

101 HAMBURG TURNPIKE • BLOOMINGDALE, NEW JERSEY 07403
COUNTY OF PASSAIC (TEL) 973-838-0778 (FAX) 973-838-5115 ORIGINAL COPY
ENGINEERING DEPARTMENT RETURN TO
FILE

2013 SEP 30 P 6: 06

September 26, 2013

N.J. Dept. of Transportation
Bureau of Traffic Engineering & Safety Programs
PO Box 613
Trenton, New Jersey 08625-0613

Re: Ordinance No.30-2013

Dear Mr. Bartlett:

Enclosed is a certified copy of Ordinance No. 30-2013 which was introduced by the Governing Body of the Borough of Bloomingdale at a regular meeting held on September 24, 2013 and is scheduled for second and final reading and consideration for adoption at an official meeting to be held on October 8, 2013.

Please bring this ordinance to the attention of the Commissioner for approval, if in order to do so.

Very truly yours,

A handwritten signature in cursive script that reads "Jane McCarthy".

Jane McCarthy, RMC
Municipal Clerk

Encs.

C: Passaic County Engineer

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-877

ORDINANCE NO. 30-2013
OF THE GOVERNING BODY
OF THE BOROUGH OF BLOOMINGDALE

AN ORDINANCE OF THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, THE CODE OF THE BOROUGH OF BLOOMINGDALE BY AMENDING CHAPTER VII, "TRAFFIC," PART I, "ON-STREET TRAFFIC REGULATIONS," SECTIONS 7-11, "PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS," AND 7-21, "LOADING ZONES," TO PROHIBIT PARKING ALONG THE FRONT OF BOROUGH HALL

WHEREAS, the Borough Chief of Police has recommended that parking be prohibited in front of Borough Hall due to limited sight vision issues caused by parked vehicles; and

WHEREAS, parking for Borough Hall is available in the parking lot located on the backside of Borough Hall; and

WHEREAS, in accordance with the Chief's recommendation, the Mayor and Borough Council desire to amend the Borough Code to reflect that parking shall be prohibited in front of Borough Hall, except that a limited zone shall be permitted for temporary parking for loading and unloading purposes.

BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Bloomingdale, in the County of Passaic and State of New Jersey, as follows:

SECTION 1. Chapter VII, "Traffic," Part I, "On-Street Traffic Regulations," Section 7-11, "Parking Prohibited at All Times on Certain Streets," of the Code of the Borough of Bloomingdale is hereby amended to read as follows:

7-11 PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS.

No person shall park a vehicle at any time upon any streets or parts thereof described.

<i>Name of Street</i>	<i>Side</i>	<i>Location</i>
Bailey Avenue	East	Easterly side of Bailey Avenue for the first 100 feet from the intersection of Hamburg Turnpike
Bogue Drive	North	From the intersection of Glenwild Avenue on the northern side of Bogue Drive, continuing in an easterly direction for a distance of 378 feet
Captolene Avenue	North	From Grove Street to Glenwild Avenue

Crane Avenue	North	From the point of its intersection with Glenwild Avenue to a point fifty (50) feet west of Glenwild Avenue
Grove Street	West	From Captolene Avenue to PleasantView Avenue
Hamburg Turnpike	a. East	Within 25 feet in either direction of the driveway entrance to the property commonly known as 237 Paterson Turnpike otherwise known as Block 19, Lot 2
	b. East	From the property line of 107 Hamburg Turnpike to the Southerly side, 103 feet easterly
Hillside Drive	a. North	From the intersection with Glenwild Avenue proceeding east on Hillside Drive North for a distance of 275 feet to the east side of number 12 Hillside Drive
	b. Both	From the east side of number 12 Hillside Drive, proceeding east on Hillside Drive North for a distance of 310 feet to the east side of number 24 Hillside Drive
	c. Both	From the east side of number 62 Hillside Drive, proceeding east on Hillside Drive North for a distance of 751 feet to the south side of 93 Hillside Drive
	d. West	From the south side of number 93 Hillside Drive, proceeding south on Hillside Drive East for a distance of 390 feet to the north side of Reeve Avenue intersection

	e. West/ North	From a point 100 feet south of the south side of number 124 Hillside Drive, proceeding south on Hillside Drive East and west on Hillside Drive South for a distance of 262 feet to a point 70 feet east of the east side of number 134 Hillside Drive
Hillside Drive East	Both	Proceeding north from the Reeve Avenue extension and continuing on Hillside Drive North to Glenwild Avenue (Specifically omitted from this section are Hillside Drive East south of the Reeve Avenue extension continuing on Hillside Drive South to its end, all of Hillcrest Avenue and all of Cook Court)
Leary Avenue	East	Between Main Street and a point four hundred (400) feet northerly thereof
Main Street	South	From the westerly corner of the driveway of 53 Main Street, continuing in a westerly direction for a distance of 12 feet
Paterson-Hamburg Turnpike	a. South	From the projection of the westerly curbline of Union Avenue two hundred (200) feet west along Paterson-Hamburg Turnpike and from the projection of the easterly Union Avenue curbline east along Paterson-Hamburg Turnpike for a distance of one hundred (100) feet
	b. North	For a distance of two hundred (200) feet east of the easterly curbline of Union Avenue and two hundred (200) feet west of

		the westerly curbline of Union Avenue
PleasantView Avenue	a. South	From Grove Street to Valley View Avenue
	b. North	From Valley View Avenue to Reeve Avenue
	c. South	From Valley View Avenue to Reeve Avenue
Reeve Avenue	West	From Main Street to Oak Street
Reeve Avenue Extension	Both	Between Andrew Place and Hillside Drive
Ryerson Avenue	Both	Within a distance of fifty (50) feet from its intersection with Main Street
Second Street	South	Sixty (60) feet from Hamburg Turnpike
Star Lake Road	East	From Hamburg Turnpike to Webber Street
Sunrise Drive	Both	Entire length

SECTION 2. Chapter VII, "Traffic," Part I, "On-Street Traffic Regulations," Section 7-21, "Loading Zones," of the Code of the Borough of Bloomingdale is hereby amended to read as follows:

7-21 LOADING ZONES.

The locations described are hereby designated as Loading Zones. No person shall park a vehicle in these locations during the times indicated other than for the loading or unloading of goods and materials.

<i>Name of Street</i>	<i>Time</i>	<i>Side</i>	<i>Location</i>
Hamburg Turnpike	15 minutes	East	75 feet west from the driveway of 101 Hamburg Turnpike
Main Street	15 minutes	East	Area in front of 125 Main Street between the driveway located on the easterly side of 125 Main Street to an area 10 feet

Main Street	15 minutes	West	east of the driveway on the westerly side of 125 Main Street Area in front of 126 Main Street between the driveway located on the easterly side of 126 Main Street and the driveway located on the westerly side of 126 Main Street
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SECTION 3. All ordinances or parts of ordinances of the Borough of Bloomingdale inconsistent herewith are repealed to the extent of such inconsistency.

SECTION 4. If any section, subsection, clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid by any court or competent jurisdiction, such decision shall not affect the remaining portion of this ordinance.

SECTION 5. This law shall take effect immediately upon final passage, approval and publication as required by law.

NOTICE

is hereby given that the foregoing Ordinance #30-2013 introduced and passed upon First Reading by title at an Official Meeting of the Governing Body of the Borough of Bloomingdale, County of Passaic, State of New Jersey, held on September 24, 2013, and said Ordinance shall be considered for Final Passage at an Official Meeting of the Governing Body to be held in the Council Chambers of the Municipal Building, 101 Hamburg Turnpike, Bloomingdale, New Jersey on October 8, 2013, at 7:30 P.M. or as soon thereafter as said matter can be considered, at which time and place all persons interested therein or affected thereby will be given an opportunity to be heard concerning the same. A copy of the Ordinance has been posted on the bulletin board upon which public notices are customarily posted in the Municipal Building of the Borough of Bloomingdale. During the week prior and up to the time of the public hearing, copies of said Ordinance will be available to the members of the general public who request the same, in the Municipal Clerk's Office between the hours of 9:00 A.M. and 4:00 P.M.

Jane McCarthy, SMC

Municipal Clerk

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO FRENCH & PARELLO ASSOCIATES, P.A. OF WALL, NJ FOR ON-CALL TESTING SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-447 WARWICK TURNPIKE OVER LITTLE GREEN BROOK IN THE TOWNSHIP OF WEST MILFORD, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-878						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-48						
CAF #	C-04-565-107 -108-902						
Purchase Req. #	R3-07903						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO
FRENCH & PARELLO ASSOCIATES, P.A. OF WALL, NJ FOR
ON-CALL TESTING SERVICES FOR THE REPLACEMENT OF
STRUCTURE NO. 1600-447 WARWICK TURNPIKE OVER
LITTLE GREEN BROOK IN THE TOWNSHIP OF WEST
MILFORD, NJ AS PER BID**

WHEREAS bids were received by the County of Passaic on January 31, 2013 for on-call testing services for construction, geotechnical and environmental material; and

WHEREAS Passaic County passed Resolution R-13-123 on February 26, 2013 awarding a contract to French & Parello Associates, P.A. of Wall, New Jersey on an as-needed basis over a two-year period; and

WHEREAS the Passaic County Engineering Department by letter dated October 29, 2013 is recommending that said French & Parello Associates, P.A. be authorized to be paid for providing professional testing services in the amount of \$13,000.00 for the project known as the Replacement of Structure No. 1600-447, Warwick Turnpike over Little Green Brook in the Township of West Milford, Passaic County, NJ in conformity with their January 2013 bid (copy of letter attached hereto and made a part hereof); and

WHEREAS the Freeholder members of the Public Works and Buildings & Grounds Committee have reviewed this matter at their meeting on October 28, 2013 and recommend that it be approved by the entire Board; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of French & Parello Associates, P.A. of Wall, NJ to conduct the needed professional testing services for the Geotechnical Testing for the Replacement of Structure No. 1600-447, Warwick Turnpike over Little Green Brook in the Township of West Milford, NJ for the sum of \$13,000.00 in conformity with Board Resolution R-13-123 dated February 26, 2013 award of bid to them.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

November 12, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,000.00

APPROPRIATION: C-04-55-107-108-902

PURPOSE: To award a contract to French & Parello Associates, P.A. for on-call testing services for the Replacement of Structure No. 1600-447 Warwick Turnpike over Little Green Brook.


Michael Katz, County Treasurer

DATED: November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
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401 Grand Street
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #4 TO DOWNES TREE SERVICE, INC. AS IT PERTAINS TO THE RESTORATION OF THE RIPARIAN CORRIDOR ALONG THE GOFFLE BROOK AND THE BEAUTIFICATION OF GOFFLE BROOK PARK IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R-2013-879					
Meeting Date		11/12/2013					
Introduced Date		11/12/2013					
Adopted Date		11/12/2013					
Agenda Item		k-49					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION FOR CHANGE ORDER #4 TO DOWNES TREE SERVICE, INC. AS IT PERTAINS TO THE RESTORATION OF THE RIPARIAN CORRIDOR ALONG THE GOFFLE BROOK AND THE BEAUTIFICATION OF GOFFLE BROOK PARK IN THE BOROUGH OF HAWTHORNE, NEW JERSEY

WHEREAS a contract was awarded to Downes Tree Service, Inc. for the project known as the Restoration of the Riparian Corridor Along the Goffle Brook and the Beautification of Goffle Brook Park in the Hawthorne, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a decrease of work item quantities required to complete this Project; and

WHEREAS this matter was discussed and reviewed by members of the Freeholder Public Works and Buildings & Grounds Committee at the meeting of October 28, 2013 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 4 in connection with the above-mentioned project, and recommended for approval by the Office of the Passaic County Engineer by letter dated November 1, 2013 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 4

DESCRIPTION AND VALUE OF CHANGE

See letter November 1, 2013 attached hereto

Deduction	\$ 6,840.25
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REASON FOR CHANGE

See letter November 1, 2013 attached hereto

1. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$2,945,296.45
Previous Additions		82,950.00
Total		3,028,246.45
Previous Deductions		-0-
Net Prior to This Change		3,028,246.45
Amount of This Change	Deduct	- 6,840.25
Contract Amount to Date		3,021,406.20

November 12, 2013



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:k.49-4

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

November 1, 2013

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: Restoration of the Riparian Corridor Along the Goffle Brook
And the Beautification of Goffle Brook Park
Borough of Hawthorne, Passaic County
CHANGE ORDER #4

Members of the Board:

Attached for your Approval is Change Order #4 to be issued to the Contractor, reflecting a net deduction of work item quantities required to complete this Project.

The work involves:

1. *Item No. 5 – Channel Excavation (Shoal Removal):* Due to unforeseen field conditions, an increase in the quantity of the pay item Channel Excavation (Shoal Removal) was required.
2. *Item No. 7 – Reconstruct Headwalls:* Additional headwalls were required to be reconstructed. An increase in the quantity of the pay item Reconstruct Headwalls was required.
3. *Item No. 9 – Vegetative Brushmattress:* A smaller amount of vegetative brushmattress was ultimately installed. This resulted in a decrease in the quantity of the item Vegetative Brushmattress.
4. *Item No. 10 Boulder Armor Protection:* Due to unforeseen field conditions, an increase in the quantity of the pay item Boulder Armor Protection was ultimately required.
5. *Item No. 17 – Perwinkle (Vm):* Due to field adjustments and layouts, an increase in the quantity of the pay item Perwinkle (Vm) was ultimately required.
6. *Item No. 18 – Regal Mist Pink Muhly (Mc):* Due to field adjustments and localized layout, an increase in the quantity of the pay item Regal Mist Pink Muhly (Mc) was required.

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-879

7. *Item No. 19 – Mountain Andromeda (Pf)*: Due to field adjustments and layout, an increase in the quantity of the pay item Mountain Andromeda (Pf) was required.
8. *Item No. 20 – King Edward VII (Rs)*: Due to field adjustments and layout, an increase in the quantity of the pay item King Edward VII (Rs) was required.
9. *Item No. 14A – Screened Topsoil, 4” Thick*: Due to unforeseen field conditions, additional areas within the park was required to have topsoil installed. An increase in the quantity of the pay item Screen Topsoil, 4” Thick was required.
10. *Item No. 15A – Fertilizing and Seeding*: Due to unforeseen field conditions, additional areas within the park was required to have fertilizing and seeding installed. An increase in the quantity of the pay item Fertilizing and Seeding was required.
11. *Item No. 41A Red Maple (Ar)*: To enhance the beautification phase of the project and use of the park, an increase in the quantity of the pay item Red Maple (Ar) was required.
12. *Item No. 42A – Sugar Maple (As)*: To enhance the beautification phase of the project and use of the park, an increase in the quantity of the pay item Sugar Maple (As) was required.
13. *Item No. 45A – London Plane Tree ‘Bloodgood’ (Pa)*: To enhance the beautification phase of the project and use of the park, an increase in the quantity of the pay item London Plan Tree ‘Bloodgood’ (Pa) was required.
14. *Item No. 48A – Pin Oak (Qp)*: To enhance the beautification phase of the project and use of the park, an increase in the quantity of the pay item Pin Oak (Qp) was required.
15. *Item No. 53A – American Elm ‘Valley Forge’ (Uav)*: To enhance the beautification phase of the project and use of the park, an increase in the quantity of the pay item American Elm ‘Valley Forge’ (Uav) was required.
16. *Item No. 54A – White Oak (Qa)*: To enhance the beautification phase of the project and use of the park, an increase in the quantity of the pay item White Oak (Qa) was required.
17. *Item No. 55A – Tree Removal, 12”-18” Diameter*: Due to the County extending the project limits to enhance public safety, additional trees were required to be removed. An increase in the quantity of the pay item Tree Removal, 12” – 18” was required.
18. *Item S-06 – Low Profile Manhole Casting*: To eliminate a previously unforeseen potential tripping hazard within the walkway, an existing manhole casting was

replaced with a low profile manhole casting. The supplemental pay item Low-Profile Manhole Casting was established.

19. *Item S-07 – 12" HDPE Pipe:* Due to field adjustments, a section of an existing pipe was required to be realigned. The supplemental pay item 12" HDPE Pipe was established.
20. The Contract time duration was increase due to Hurricane Sandy, and the additional quantities and supplemental items required by the project.

The total net change order is a decrease of \$6,840.25.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of October 28, 2013.

Therefore, I recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue net CHANGE ORDER #4 to the Contractor, Downes Tree Service, Inc. of Hawthorne, New Jersey in the amount of \$6,840.25 (Six Thousand Eight Hundred Forty Dollars and Twenty Five Cents), which results in a decrease to the adjusted Contract amount. The total contract amount up and including Change Order #4 is \$3,021,406.20.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

Attachment
JCP

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

K:\Users\jonathan_p\Gofile Brook Park\Restoration and Beautification\Change Orders\CO#4 - BCF_2013_10.doc

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 4
 PROJECT No.

DATE: October 28, 2013

PROJECT TITLE: Restoration of the Riparian Corridor Along the Goffle Brook and
 the Beautification of Goffle Brook Park

LOCATION: Hawthorne

DATE OF CONTRACT: September 11, 2012

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Downes Tree Service, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
9	Vegetative Brushmattress	8,050	S.F.	\$11.50	\$92,575.00
TOTAL DEDUCTIONS					<u>\$92,575.00</u>
<u>ADDITIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
5	Channel Excavation (Shoal Removal)	495	C.Y.	\$18.00	\$8,910.00
7	Reconstruct Headwalls	2	Unit	\$4,000.00	\$8,000.00
10	Boulder Armor Protection	455	L.F.	\$70.00	\$31,850.00
17	Perwinkle (Vm)	203	S.F.	\$10.75	\$2,182.25
18	Regal Mist Pink Muhly (Mc)	19	UNIT	\$31.50	\$598.50
19	Mountain Andromeda (Pf)	29	UNIT	\$135.00	\$3,915.00
20	King Edward VII (Rs)	24	UNIT	\$50.25	\$1,206.00
14A	Screened Topsoil, 4" Thick	3,000	S.Y.	\$3.25	\$9,750.00
15A	Fertilizing and Seeding	3,000	S.Y.	\$2.10	\$6,300.00
41A	Red Maple (Ar)	4	UNIT	\$280.50	\$1,122.00
42A	Sugar Maple (As)	2	UNIT	\$280.50	\$561.00
45A	London Plane Tree 'Bloodgood' (Pa)	5	UNIT	\$292.50	\$1,462.50
48A	Pin Oak (Qp)	1	UNIT	\$336.00	\$336.00
53A	American Elm 'Valley Forge' (Uav)	1	UNIT	\$295.50	\$295.50
54A	White Oak (Qa)	1	UNIT	\$321.00	\$321.00
55A	Tree Removal, 12" - 18" Diameter	13	UNIT	\$225.00	\$2,925.00
<u>ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS</u>					
S-06	Low-Profile Manhole Casting	1	UNIT	\$500.00	\$500.00
S-07	12" HDPE pipe	100	L.F.	\$55.00	\$5,500.00
TOTAL ADDITIONS					<u>\$85,734.75</u>
NET CHANGE ORDER (DEDUCTION)					<u>(\$6,840.25)</u>

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-879

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 4
 PROJECT No.

DATE: October 28, 2013

PROJECT TITLE: Restoration of the Riparian Corridor Along the Goffle Brook and
 the Beautification of Goffle Brook Park

LOCATION: Hawthorne

DATE OF CONTRACT: September 11, 2012

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Downes Tree Service, Inc.

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

SUBTRACT TO THE AMOUNT OF CONTRACT.....		\$6,840.25
ORIGINAL TIME FOR COMPLETION.....	October 26, 2013	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..	<u>30 Days</u>	
NEW DATE FOR COMPLETION IS.....	November 25, 2013	

2. REASON FOR CHANGE

Item No. 9 - Vegetative Brushmattress: A smaller amount of vegetative brushmattress was ultimately installed. This resulted in a decrease in the quantity of the item Vegetative Brushmattress.

Item No. 5 - Channel Excavation (Shoal Removal): Due to unforeseen field conditions, an increase in the quantity of the pay item Channel Excavation (Shoal Removal) was required.

Item No. 7 - Reconstruct Headwalls: Additional headwalls were required to be reconstructed. An increase in the quantity of the pay item Reconstruct Headwalls was required.

Item No. 10 - Boulder Armor Protection: Due to unforeseen field conditions, an increase in the quantity of the pay item Boulder Armor Protection was ultimately required.

Item No. 17 - Perwinkle (Vm): Due to field adjustments and layouts, an increase in the quantity of the pay item Perwinkle (Vm) was ultimately required.

Item No. 18 - Regal Mist Pink Muhly (Mc): Due to field adjustments and localized layout, an increase in the quantity of the pay item Regal Mist Pink Muhly (Mc) was required.

Item No. 19 - Mountain Andromeda (Pf): Due to field adjustments and layout, an increase in the quantity of the pay item Mountain Andromeda (Pf) was required.

Item No. 20 - King Edward VII (Rs): Due to field adjustments and layout, an increase in the quantity of the pay item King Edward VII (Rs) was required.

Item No. 14A - Screened Topsoil, 4" Thick: Due to unforeseen field conditions, additional areas within the park was required to have topsoil installed. An increase in the quantity of the pay item Screened Topsoil, 4" Thick was required.

Item No. 15A - Fertilizing and Seeding: Due to unforeseen field conditions, additional areas within the park was required to have fertilizing and seeding installed. An increase in the quantity of the pay item Fertilizing and Seeding was required.

Item No. 41A - Red Maple (Ar): To enhance the beautification phase of the project and use of the park, an increase in the quantity of the pay item Red Maple (Ar) was required.

Item No. 42A - Sugar Maple (As): To enhance the beautification phase of the project and use of the park, an increase in the quantity of the pay item Sugar Maple (As) was required.
 Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-879

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 4
 PROJECT No.

DATE: October 28, 2013

PROJECT TITLE: Restoration of the Riparian Corridor Along the Goffle Brook and
 the Beautification of Goffle Brook Park

LOCATION: Hawthorne

DATE OF CONTRACT: September 11, 2012

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Downes Tree Service, Inc.

the quantity of the pay item Sugar Maple (As) was required.

Item No. 45A - London Plane Tree 'Bloodgood' (Pa): To enhance the beautification phase of the project and use of the park, an increase in the quantity of the pay item London Plane Tree 'Bloodgood' (Pa) was required.

Item No. 48A - Pin Oak (Qp): To enhance the beautification phase of the project and use of the park, an increase in the quantity of the pay item Pin Oak (Qp) was required.

Item No. 53A - American Elm 'Valley Forge' (Uav): To enhance the beautification phase of the project and use of the park, an increase in the quantity of the pay item American Elm 'Valley Forge' (Uav) was required.

Item No. 54A - White Oak (Qa): To enhance the beautification phase of the project and use of the park, an increase in the quantity of the pay item White Oak (Qa) was required.

Item No. 55A - Tree Removal, 12"-18" Diameter: Due to the County extending the project limits to enhance public safety, additional trees were required to be removed. An increase in the quantity of the pay item No. 55A Tree Removal, 12" - 18" Diameter was required.

S-06 - Low-Profile Manhole Casting: To eliminate a previously unforeseen potential tripping hazard within the walkway, an existing manhole casting was replaced with a low-profile manhole casting. The supplemental pay item Low-Profile Manhole Casting was established.

S-07 - 12" HDPE Pipe: Due field adjustments, a section of an existing pipe was required to be realigned. The supplemental pay item 12" HDPE Pipe was established.

The Contract time duration was increased due to Hurricane Sandy, and the additional quantities / supplemental items required by the project.

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 4
PROJECT No.

DATE: October 28, 2013

PROJECT TITLE: Restoration of the Riparian Corridor Along the Goffle Brook and
the Beautification of Goffle Brook Park

LOCATION: Hawthorne

DATE OF CONTRACT: September 11, 2012

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Downes Tree Service, Inc.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$2,945,296.45
PREVIOUS ADDITIONS.....	\$82,950.00
TOTAL.....	\$3,028,246.45
PREVIOUS DEDUCTIONS.....	\$0.00
NET PRIOR TO THIS CHANGE.....	\$3,028,246.45
AMOUNT OF THIS CHANGE..... DEDUCT.....	(\$6,840.25)
CONTRACT AMOUNT TO DATE.....	\$3,021,406.20

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any maner growing out of the performance of the work.

CONTRACTOR - Downes Tree Service, Inc.

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
(County Inspector)

Reviewed By and Recommended
for Processing By: _____ Date _____
(Project Engineer)

Recommend for Approval By: _____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____

Introduced on: November 12, 2013 James, Freeholder - Director
Adopted on: November 12, 2013
Official Resolution#: R-2013-879

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF WOODLAND PARK DELINEATING COSTS AND RESPONSIBILITIES WITH REGARD TO THE INTERSECTION PAVING AND IMPROVEMENT PROJECT KNOWN AS McBRIDE AVENUE AT SPRUCE STREET RECONSTRUCTION IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R-2013-880					
Meeting Date		11/12/2013					
Introduced Date		11/12/2013					
Adopted Date		11/12/2013					
Agenda Item		k-50					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF WOODLAND PARK DELINEATING COSTS AND RESPONSIBILITIES WITH REGARD TO THE INTERSECTION PAVING AND IMPROVEMENT PROJECT KNOWN AS McBRIDE AVENUE AT SPRUCE STREET RECONSTRUCTION IN THE CITY OF PATERSON, NEW JERSEY

WHEREAS the County of Passaic is preparing to undertake a paving project in Paterson, New Jersey with regard to the Reconstruction of the Intersection of McBride Avenue at Spruce Street; and

WHEREAS as a result of several major storms during 2011, an existing sanitary sewer force main owned by the Borough of Woodland Park sustained damage and was repaired by the Borough leaving the road and sidewalk in the vicinity in an unacceptable condition; and

WHEREAS the said Borough has submitted a proposed plan designed by Neglia Engineering to reconstruct the area which has been accepted by the County of Passaic; and

WHEREAS the Borough has suggested that the approved plan for the said reconstruction of the intersection be performed by the County's contractor, Smith-Sondy Asphalt Construction Company, as part of the paving project the County is about to undertake at the intersection and estimated to cost approximately \$133,185.80 on a unit price basis; and

WHEREAS it is necessary for the County of Passaic and the Borough of Woodland Park to enter into a Memorandum of Agreement (MOA) allocating costs of construction for the reconstruction and improvements to be done at the McBride and Spruce Street Intersection in Paterson for various work items in connection with the Improvement Project; and

WHEREAS by letter dated November 4, 2013 the Office of the Passaic County Engineer is recommending and forwarding a proposed MOA to accomplish this goal (copy of letter and agreement attached hereto and made a part hereof); and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its October 28, 2013 meeting reviewed this matter and is recommending that the entire Board authorize approval of such an Agreement.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Memorandum of Agreement by and between the County of Passaic and the Borough of Woodland Park delineating costs and responsibilities with regard to the Intersection Paving and Improvement Project known as “McBride Avenue at Spruce Street Reconstruction”.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board be authorized to execute the MOA on behalf of the County of Passaic.

November 12, 2013



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

November 4, 2013

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: 2011 Roadway Resurfacing – Lower County
McBride Avenue at Spruce Street Reconstruction
Memorandum of Agreement

Members of the Board:

We respectfully request that the Board of Chosen Freeholders authorize a Memorandum of Agreement (MOA) with the Borough of Woodland Park in respect to reconstruction of the intersection of McBride Avenue at Spruce Street, Paterson.

As a result of damage to the Woodland Park Sanitary Sewer Force Main incurred during major storms in the fall of 2011, the Borough reconstructed the force main in the vicinity of this intersection. The reconstructed facility significantly changed the geography of the intersection, necessitating reconstructing the road, curb, sidewalks and drainage.

As Passaic County has a publicly bid contract with Smith-Sondy Asphalt Construction Company the resurface the section of McBride immediately adjacent to this work, the Borough request that this work be added to Smith-Sondy's scope of work and that the Borough reimburse the County based on actual costs incurred at existing unit prices.

The Public Works and Buildings & Grounds Committee discussed this and recommended it for consideration by the full Board on October 28, 2013.

Therefore, it is recommended that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing this Memorandum of Agreement in the estimated amount of \$133,185.80.

Very truly yours

Timothy R. Mettlen, P.E.
Assistant County Engineer

Encl: MOA

cc: County Administrator
County Engineer

Public Works Committee
Finance

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-880

**Memorandum of Agreement
Reconstruction of the Intersection of McBride Avenue and Spruce Street,
Paterson**

WHEREAS, the Borough of Woodland Park undertook reconstruction of an existing Sanitary Force Main through the intersection of McBride Avenue & Spruce Street (both County Roadways) in the city of Paterson as a result of storm damage to the existing main; and

WHEREAS, the reconstruction of said facility has created an unacceptable road and sidewalk condition at that location; and

WHEREAS, the County of Passaic has instructed the Borough of Woodland Park to reconstruct the intersection to alleviate said conditions; and

WHEREAS, the County of Passaic and Borough of Woodland Park have agreed on an acceptable plan as designed by Neglia Engineering on behalf of the Borough; and

WHEREAS, the Borough of Woodland Park is desirous of having the County of Passaic execute the reconstruction of this project; and

WHEREAS, the County of Passaic has provided a unit price estimate of \$133,185.50 for this work effort; and

WHEREAS, the estimate provided by the County is acceptable to the Borough of Woodland Park.

NOW, THEREFORE, in consideration of mutual promises and covenants contained herein, the County and Borough agree to the following terms and conditions with respect to the costs involving the improvements for the Reconstruction of the Intersection of McBride Avenue and Spruce Street, City of Paterson, Passaic County, New Jersey:

1. The County agrees to provide overall construction management, inspection services and safety personnel for the project.
2. The Borough agrees to pay the County for actual quantities installed upon demand.
3. The County will assemble and certify payment vouchers to the Borough based on work accomplished.
4. The Borough shall not assign any interest in this agreement nor transfer any interest in the same (whether by assignment or novation) without the prior written consent of the County.

5. After completion and final acceptance of the project by all parties: County, Borough, and State, the Borough shall save and hold harmless the County, its officers, and successors and assigns from any and all suits or actions of every nature and kind which may be brought for or on account of any injury or damage arising or growing out of the acts or omissions of the Borough, its officers, agents, and employees as it relates to the said project.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF WOODLAND PARK DELINEATING COSTS AND RESPONSIBILITIES WITH REGARD TO THE CURB REPLACEMENT PROJECT ON McBRIDE AVENUE IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R-2013-881					
Meeting Date		11/12/2013					
Introduced Date		11/12/2013					
Adopted Date		11/12/2013					
Agenda Item		k-51					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF WOODLAND PARK DELINEATING COSTS AND RESPONSIBILITIES WITH REGARD TO THE CURB REPLACEMENT PROJECT ON McBRIDE AVENUE IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY

WHEREAS the County of Passaic is preparing to undertake the repaving of McBride Avenue in the Borough of Woodland Park as part of its annual repaving of certain Passaic County-owned roadways; and

WHEREAS the County of Passaic recently awarded a contract to do the necessary repaving in the area to J.A. Alexander Construction Company for replacement of curbing in certain areas; and

WHEREAS the Borough of Woodland Park is desirous of installing new curbing along McBride Avenue between Glover Street and Rose Place in the Borough (approximately 7,000 linear feet of concrete curb) and has approached the County about having it do this work as part of the repaving project since replacement of curbing is part of the contract award; and

WHEREAS it is necessary for the County of Passaic and the Borough of Woodland Park to enter into a Memorandum of Agreement (MOA) allocating costs of construction outlining management and inspection responsibilities and assigning future responsibilities for various work items in connection with the Project; and

WHEREAS by letter dated November 4, 2013 the Office of the Passaic County Engineer is recommending and forwarding a proposed MOA to accomplish this goal (copy of letter and Agreement attached hereto and made a part hereof); and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its October 28, 2013 meeting reviewed this matter and is recommending that the entire Board authorize approval of such an Agreement.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Memorandum of Agreement by and between the County of Passaic and the Borough of Woodland Park delineating costs and responsibilities with regard to the installation of approximately 7,000 linear feet of curb along McBride Avenue in the Borough of Woodland Park, New Jersey at a cost not to exceed \$300,000.00.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board be authorized to execute the MOA on behalf of the County of Passaic.

November 12, 2013



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:k.51-4

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

November 4, 2013

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: 2013 Roadway Resurfacing – Mid-County
McBride Avenue at Curb Replacement
Memorandum of Agreement

Members of the Board:

We respectfully request that the Board of Chosen Freeholders authorize a Memorandum of Agreement (MOA) with the Borough of Woodland Park in respect to reconstruct or install new curbing along McBride Avenue, Woodland Park, between Glover Street and Rose Place.

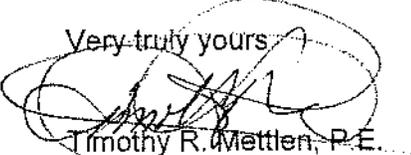
The Borough of Woodland Park requested that Passaic County construct approximately 7000 linear feet of concrete curb as part of the County's 2013 Roadway Resurfacing – Mid-County Project.

Passaic County has a publicly bid contract with J.A. Alexander Construction Company for this project and concrete curbing is included as a unit price item in the contract.

The Public Works and Buildings & Grounds Committee discussed this and recommended it for consideration by the full Board on October 28, 2013.

Therefore, it is recommended that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing this Memorandum of Agreement in an amount NOT TO EXCEED of \$300,000.00.

Very truly yours



Timothy R. Mettlen, P.E.
Assistant County Engineer

Encl: MOA

cc: County Administrator
County Engineer

Public Works Committee
Finance

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-881

**Memorandum of Agreement
Reconstruction McBride Avenue Curbs
Woodland Park revised**

WHEREAS, the Borough of Woodland Park is desirous of constructing/reconstructing approximately 7000 linear feet of curbing along McBride Avenue between Glover Avenue and Rose Place; and

WHEREAS, the County of Passaic has recently awarded a contract to resurface McBride Avenue between Glover Avenue and Rose Place; and

WHEREAS, the Borough is desirous of having the County undertake said curbing work effort;

NOW, THEREFORE BE IT RESOLVED, in consideration of mutual promises and covenants contained herein, the County and Borough agree to the following terms and conditions with respect to the responsibilities involving improvements to the installation of curbing at selected locations along McBride Avenue between Glover Avenue and Rose Place, Passaic County, New Jersey:

1. The County agrees to provide overall construction management, inspection services and safety personnel for the project.
2. The Borough agrees to pay the County for actual quantities installed upon demand.
3. The County will assemble and certify payment vouchers to the Borough based on work accomplished.
4. The Borough shall not assign any interest in this agreement nor transfer any interest in the same (whether by assignment or novation) without the prior written consent of the County.
5. The Borough and County will jointly identify sections of curbing to be installed.
6. After completion and final acceptance of the project by all parties: County, Borough, and State, the Borough shall save and hold harmless the County, its officers, and successors and assigns from any and all suits or actions of every nature and kind which may be brought for or on account of any injury or damage arising or growing out of the acts or omissions of the Borough, its officers, agents, and employees as it relates to the said project.

; and

BE IT FURTHER RESOLVED, that costs to the Borough for this project shall not exceed \$300,000.00.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING TRANSFER OF VEHICLES BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO VARIOUS POLICE DEPARTMENTS , ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R-2013-882						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-52						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION AUTHORIZING TRANSFER OF VEHICLES
BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO
VARIOUS POLICE DEPARTMENTS**

WHEREAS the Passaic County Prosecutor's Office is in sole and exclusive possession along with the title owner, the County of Passaic the following motor vehicles:

- a) one 2000 Acura VIN # 19UUA5668YA031706
- b) one 2004 Chevrolet Impala VIN# 2G1WF52K649273551
- c) one 2006 Dodge Stratus VIN# 1B3EL46T06N269165
- d) one 2005 Dodge Durango VIN# 1D8HB38NX5F593824
- e) one 2005 Ford Excursion VIN# 1FMNU41L75ED23963
- f) one 2006 Dodge Durango VIN# 1D4HB38N16F147581
- g) one 2004 Mitsubishi Endeavor VIN# 4A4MN21S64E011763

WHEREAS by letters, copies of which are attached hereto and made a part hereof, from Passaic County Prosecutor to the Passaic County Counsel, the Passaic County Board of Chosen Freeholders has been advised that these vehicles have come to the end of their useful life and are now considered surplus vehicles; and

WHEREAS the Montclair State University Police Department, Haledon Police Department, Passaic Police Department, William Paterson University Police Department and North Haledon Police Department have previously made inquiries as to whether Passaic County has available surplus vehicles for

transfer to the them so they may use said vehicles in conjunction with their law enforcement needs; and

WHEREAS these vehicles were purchased by the County with confiscated funds, and therefore must be used solely for law enforcement purposes pursuant to applicable regulations; and

WHEREAS pursuant to N.J.S.A. 40A: 11-36 (2), a contracting unit may dispose of personal property no longer needed for public use without public bidding when the sale is made to another government unit; and

WHEREAS the Freeholder Committee of Law and Public Safety considered this matter at its October 28, 2013 meeting and recommended this resolution to the full Board approval;

NOW THEREFORE IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby approves the transfer of vehicles, as more specifically identified above, to the following identified law enforcement agencies, for a nominal consideration of One Dollar and No Cents (\$1.00) each:

- 2000 Acura & 2004 Chevy Impala to the Montclair State University Police Department
- 2006 Dodge Stratus & 2005 Dodge Durango to the Haledon Police Department
- 2005 Ford Excursion to the Passaic Police Department

- 2006 Dodge Durango to the William Paterson University
Police Department
- 2004 Mitsubishi Endeavor to the North Haledon Police
Department

BE IT FURTHER RESOLVED that the Freeholder
Director, Clerk to the Board and all other necessary officers and
employees be and hereby are authorized to execute any documents
necessary to effectuate the transfer of the within referenced surplus
property.

Dated: November 12, 2013



County of Passaic

Administration Building

401 Grand Street * Paterson, New Jersey 07505

Passaic County Prosecutor's Office

(973) 881-4800

CAMELIA M. VALDES
Passaic County Prosecutor

ROBERT M. HOLMSEN
First Assistant Prosecutor

October 1, 2013

William J. Pasarell, III, Esquire
Passaic County Counsel
Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: Transfer of Vehicle Pursuant to N.J.S.A. 40A:11-36(2)

Dear County Counsel Pasarell:

The Passaic County Prosecutor's Office has one vehicle that has come to the end of its useful life and is now considered surplus property.

The Montclair State University Police Department has previously made inquiry as to whether Passaic County has available surplus vehicles for transfer to the Montclair State University Police Department. The Passaic County Prosecutor's Office has identified a 2000 Acura, VIN # 19101A5668YA031706 to transfer pursuant to N.J.S.A. 40A:11-36(2).

If you have any questions, please do not hesitate to call me.

Very truly yours,

Camelia M. Valdes
Passaic County Prosecutor

Enclosure

CMV/f



County of Passaic

Administration Building

401 Grand Street * Paterson, New Jersey 07505

Passaic County Prosecutor's Office

(973) 881-4800

CAMELIA M. VALDES
Passaic County Prosecutor

ROBERT M. HOLMSEN
First Assistant Prosecutor

October 3, 2013

William J. Pascerelli, III, Esquire
Passaic County Counsel
Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: Transfer of Vehicle Pursuant to N.J.S.A. 40A:11-36(2)

Dear County Counsel Pascerelli:

The Passaic County Prosecutor's Office has one vehicle that has come to the end of its useful life and is now considered surplus property.

The Montclair State University Police Department has previously made inquiry as whether Passaic County has available surplus vehicles for transfer to the Montclair State University Police Department. The Passaic County Prosecutor's Office has identified a 2004 Chevy Impala, VIN # 2G1WF52K649273551 to transfer pursuant to N.J.S.A. 40A:11-36(2).

If you have any questions, please do not hesitate to call me.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Camelia M. Valdes'.

Camelia M. Valdes
Passaic County Prosecutor

Enclosure

CMV/lf



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505

Passaic County Prosecutor's Office

(973) 881-4800

CAMELIA M. VALDES
Passaic County Prosecutor

ROBERT M. HOLMSTEIN
First Assistant Prosecutor

October 1, 2013

William J. Pascrell, III, Esquire
Passaic County Counsel
Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: Transfer of Vehicles Pursuant to N.J.S.A. 40A:11-36(2)

Dear County Counsel Pascrell:

The Passaic County Prosecutor's Office has two vehicles that have come to the end of their useful life and are now considered surplus property.

The Haledon Police Department has previously made inquiry as whether Passaic County has available surplus vehicles for transfer to the Haledon Police Department. The Passaic County Prosecutor's Office has identified a 2006 Dodge Stratus, VIN # 1B3EL46T06N269165 and a 2005 Dodge Durango, VIN # 1D8H1B38NX5F593824 to transfer pursuant to N.J.S.A. 40A:11-36(2).

If you have any questions, please do not hesitate to call me.

Very truly yours,

Camelia M. Valdes
Passaic County Prosecutor

Enclosure

CMV/lf



County of Passaic

Administration Building

401 Grand Street * Paterson, New Jersey 07505

Passaic County Prosecutor's Office

(973) 881-4800

CAMELIA M. VALDES
Passaic County Prosecutor

ROBERT M. HOLMSEN
First Assistant Prosecutor

October 1, 2013

William J. Pasarell, III, Esquire
Passaic County Counsel
Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: Transfer of Vehicle Pursuant to N.J.S.A. 40A:11-36(2)

Dear County Counsel Pasarell:

The Passaic County Prosecutor's Office has one vehicle that has come to the end of its useful life and is now considered surplus property.

The Passaic Police Department has previously made inquiry as whether Passaic County has available surplus vehicles for transfer to the Passaic Police Department. The Passaic County Prosecutor's Office has identified a 2005 Excursion, VIN # 1F6MNU41L75ED27963 to transfer pursuant to N.J.S.A. 40A:11-36(2).

If you have any questions, please do not hesitate to call me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Camelia M. Valdes".

Camelia M. Valdes
Passaic County Prosecutor

Enclosure

CMV/H



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505

Passaic County Prosecutor's Office

(973) 881-4800

CAMELIA M. VALDES
Passaic County Prosecutor

ROBERT M. HOLMSEN
First Assistant Prosecutor

October 1, 2013

William J. Pascrell, III, Esquire
Passaic County Counsel
Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: Transfer of Vehicle Pursuant to N.J.S.A. 40A:11-36(2)

Dear County Counsel Pascrell:

The Passaic County Prosecutor's Office has one vehicle that has come to the end of its useful life and is now considered surplus property.

The William Paterson University Police Department has previously made inquiry as whether Passaic County has available surplus vehicles for transfer to the William Paterson University Police Department. The Passaic County Prosecutor's Office has identified a 2006 Dodge Durango, VIN # 1D4H1B38N16F147581 to transfer pursuant to N.J.S.A. 40A:11-36(2).

If you have any questions, please do not hesitate to call me.

Very truly yours,

Camelia M. Valdes
Passaic County Prosecutor

Enclosure

CMV/IF



County of Passaic

Administration Building

401 Grand Street * Paterson, New Jersey 07505

Passaic County Prosecutor's Office

(973) 881-4800

CAMELJA M. VALDES

Passaic County Prosecutor

ROBERT M. HOLMSEN

First Assistant Prosecutor

October 3, 2013

William J. Pasarell, III, Esquire
Passaic County Counsel
Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: Transfer of Vehicle Pursuant to N.J.S.A. 40A:11-36(2)

Dear County Counsel Pasarell:

The Passaic County Prosecutor's Office has one vehicle that has come to the end of its useful life and is now considered surplus property.

The North Haledon Police Department has previously made inquiry as whether Passaic County has available surplus vehicles for transfer to the North Haledon Police Department. The Passaic County Prosecutor's Office has identified a 2004 Mitsubishi Endeavor, VIN # 4A4MN21S64E011763 to transfer pursuant to N.J.S.A. 40A:11-36(2).

If you have any questions, please do not hesitate to call me.

Very truly yours,

A handwritten signature in cursive script, appearing to read 'Camelia M. Valdes'.

Camelia M. Valdes

Passaic County Prosecutor

Enclosure

CMV/TF

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R-2013-883						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-53						
CAF #	G-01-41-872-012-223;						
Purchase Req. #	R3-07728,R3-07727,R3-07716						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS
BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

WHEREAS the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS the Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Homeland Security Equipment
Using Agency:	Passaic County Working Group
Purchase Price:	\$ 9,800.00
Vendor:	Millennium Communications
Authority:	NJ State Contract
Contract #:	83083
Account:	FY12 Homeland Security Grant
Account #:	G-01-41-872-012-223
Requisition #:	R3-07728

Description:	Homeland Security Equipment
Using Agency:	Passaic County Working Group
Purchase Price:	\$ 20,423.29
Vendor:	Mutualink Inc.
Authority:	NJ State Contract
Contract #:	83894
Account:	FY12 Homeland Security Grant
Account #:	G-01-41-872-012-223
Requisition #:	R3-07727

Description:	Computer Infrastructure Maint. Agreement
Using Agency:	Passaic County Prosecutor's Office
Purchase Price:	\$ 1,628.00
Vendor:	SHI
Authority:	NJ State Contract
Contract #:	75560
Account:	Prosecutor's Operating Budget
Account #:	3-01-20-109-001-219
Requisition #:	R3-07716

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: November 12, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$46,601.50

APPROPRIATION: T-20-56-880-004-801

PURPOSE: To authorize the purchase of a Civil Process Software Module Unit from SHI by the Passaic County Sheriff's Office.


Michael Katz, County Treasurer

DATED: November 12, 2013

COUNTY OF PASSAIC
 CO OF PASSAIC, SHERIFF'S DEPT
 ATTN: SHANNAN (Q) 973-247-3312
 495 RIVER STREET- 2ND FLOOR
 PATERSON, NJ 07524

REQUISITION	
Res-Pg:k.54-4	
NO.	R3-07537

S H I P T O	Passaic County Sheriffs Dept 77 Hmlton Street Attn: Civil Process Paterson, NJ 07505
V E N D O R	VENDOR #: 08638 SHI 290 DAVIDSON AVENUE SOMERSET, NJ 08873

ORDER DATE: 10/15/13
 DELIVERY DATE:
 STATE CONTRACT: 77560
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Quote # 7113581 XRMS SOFTWARE/CIVIL PROCESS MODULE ARCHONIX SYSTEM PROFESSIONAL SERVICES PROJECT MANAGEMENT SOFTWARE INSTALL. PROFESSIONAL SERVICES DATA CONVERSION PROFESSIONAL SERVICES TRAINING 2 DAYS TO BE PAID IN PARTIAL PAYMENTS AS PER STATE CONTRACT 77560	T-20-56-880-004-801	46,601.5000	46,601.50
			TOTAL	46,601.50

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-884

REQUESTING DEPARTMENT _____ DATE _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF REQUISITION TRACKING SOFTWARE FROM PAPERLESS BUSINESS SYSTEMS, INC., ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R-2013-885						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-55						
CAF #	T-22-56-850-012-803						
Purchase Req. #	R3-07582						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING PURCHASE OF REQUISITION TRACKING SOFTWARE FROM PAPERLESS BUSINESS SYSTEMS, INC.

WHEREAS the Passaic County Office Sheriff's Office has requested the purchase of purchase requisition tracking software in the amount of \$17,499.00 from Paperless Business Systems, Inc., of Seattle Washington; and

WHEREAS said Paperless Business Systems, Inc., submitted the lowest quotation of the three (3) received by the said Department, the other two being submitted by Business Purchasing Solution of Indianapolis, IN in the amount of \$36,000.00 and Verian, Inc. of Indian Land, South Carolina in the amount of \$30,600.00; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee has considered this matter at its October 28, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure from the Sheriff Justice Forfeiture Funds T-22-56-850-012-803;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the above referenced requisition tracking software as referenced above; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Order.

Dated: November 12, 2013

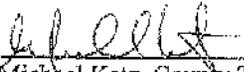
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,499.00

APPROPRIATION: T-22-56-850-012-803

PURPOSE: To authorize the purchase of Resolution Tracking Software from Paperless Business Solutions, Inc. for the Passaic County Sheriff's Office


Michael Katz, County Treasurer

DATED: November 12, 2013



State of New Jersey
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF HIGHWAY TRAFFIC SAFETY
PO Box 048
TRENTON, NJ 08625-0048

CHRIS CHRISTIE
Governor
KIM GUADAGNO
Lt. Governor

JOHN J. HOFFMAN
Acting Attorney General

Drive Sober or Get Pulled Over 2013 Year End Statewide Crackdown Grant

September 24, 2013

Dear Chief:

I am pleased to offer your department the opportunity to participate in our annual end-of-year impaired driving enforcement grant program. The Division of Highway Traffic Safety is prepared to offer your department \$4,400 in overtime enforcement grant funding, to be utilized during the Drive Sober or Get Pulled Over 2013 Year End Statewide Crackdown from December 6, 2013 - January 2, 2014.

If you choose to accept this invitation, you will submit your grant application online through the SAGE e-grant system. Detailed instructions follow. Please read the instructions carefully. The application for this grant will be available in SAGE beginning on October 1, 2013 and must be submitted to NJDHTS by November 15, 2013.

When you access the grant application in SAGE, please familiarize yourself with the Project Methodology, as you will be expected to adhere to all components of it. This is a reimbursement grant, meaning your agency will incur the costs and then submit documentation to the Division, also through the SAGE system, to be reimbursed. The maximum hourly rate that will be reimbursed for the enforcement overtime is \$50 per hour.

As per directives from the National Highway Traffic Safety Administration (which provides the federal funding for this grant) Chiefs of Police are not eligible to work grant-funded overtime through this and other DHTS grants.

After you have submitted your completed application through SAGE, you will be notified of your approval through SAGE, as well. No written approvals will be sent out.

I am confident that your participation in this grant program will help enhance safety on our roads during the holiday season. If you have any questions, please call me at (609) 633-9022.

Sincerely,

Bob Gaydosh

Bob Gaydosh
North Region Supervisor

TEL: (609) 633-9300 (800) 422-3750 FAX: (609) 633-9020

www.njsaferoads.com



GRANT

NOV-YES-2014 - Passaic County - 00014

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO FILE AN APPLICATION WITH THE STATE OF NEW JERSEY TO RECEIVE "DRIVE SOBER OR GET PULLED OVER 2013 YEAR END STATEWIDE CRACKDOWN" GRANT FUNDS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#		R-2013-886					
Meeting Date		11/12/2013					
Introduced Date		11/12/2013					
Adopted Date		11/12/2013					
Agenda Item		k-56					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO FILE AN APPLICATION WITH THE STATE OF NEW JERSEY TO RECEIVE "DRIVE SOBER OR GET PULLED OVER 2013 YEAR END STATEWIDE CRACKDOWN" GRANT FUNDS

WHEREAS the State of New Jersey through the Division of Highway Traffic Safety, is participating in a federally funded project designed to identify and arrest intoxicated drivers both in participating municipalities and Statewide; and

WHEREAS grant funds in the amount of \$4,400.00 are available to provide overtime compensation from December 6, 2013 through January 2, 2014, at a maximum hourly reimbursement rate of \$50.00; and

WHEREAS this matter was reviewed by the Freeholders of the Law & Public Safety Committee, and recommended to the full Board for approval; and

WHEREAS the Passaic County Board of Chosen Freeholders fully supports all efforts made to identify and arrest intoxicated drivers in an effort to reduce fatalities;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that, in accordance with the terms set forth above, the Passaic County Sheriff's Office is hereby authorized to submit an application with the State of New Jersey to receive grant monies for a program entitled "Drive Sober or Get Pulled Over 2013 Year End Statewide Crackdown".

Dated: November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO APPLY FOR GRANT FUNDS FOR A PROJECT ENTITLED "2013 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM GRANT", ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R-2013-887						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-57						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO APPLY FOR GRANT FUNDS FOR A PROJECT ENTITLED "2013 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM GRANT"

WHEREAS the Passaic County Sheriff's Department wishes to apply to the US Department of Justice, Bureau of Justice Assistance, for grant funds to participate in a project entitled "2013 State Criminal Alien Assistance Program Grant"; and

WHEREAS the Board of Chosen Freeholders of Passaic County and the Passaic County Sheriff's Department are desirous of receiving the grant funds in the amount of \$186,289.00 to further implement the within referenced program within Passaic County; and

WHEREAS this matter was reviewed by the Freeholder Law and Public Safety Committee, and recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Sheriff's Department to proceed with the grant application process as it concerns the "2013 State Criminal Alien Assistance Program Grant", and to accept the grant funds when made available; and

BE IT FURTHER RESOLVED that all necessary Passaic County officers and employees are authorized to take further action and execute all necessary documents to effectuate the purpose of this resolution.

Dated: November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO ENTER INTO A CONSULTING SERVICES AGREEMENT WITH THE UNITED WAY OF PASSAIC COUNTY TO ACCEPT FUNDING IN AN AMOUNT NOT TO EXCEED \$4,700.00 FOR SUPPORT SERVICES RELATED TO THE IDENTIFYING COMMUNITY ASSETS THAT SUPPORT ACCESS TO HEALTHY FOOD, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PLANNING BOARD

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#		R-2013-888					
Meeting Date		11/12/2013					
Introduced Date		11/12/2013					
Adopted Date		11/12/2013					
Agenda Item		k-58					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION
TO ENTER INTO A CONSULTING SERVICES AGREEMENT
WITH THE UNITED WAY OF PASSAIC COUNTY TO ACCEPT
FUNDING IN AN AMOUNT NOT TO EXCEED \$4,700.00 FOR
SUPPORT SERVICES RELATED TO THE IDENTIFYING
COMMUNITY ASSETS THAT SUPPORT ACCESS TO HEALTHY
FOOD**

WHEREAS, the Passaic County Department of Planning and Economic Development maintains Geographic Information Systems (GIS) datasets that support countywide mapping efforts; and

WHEREAS, the United Way of Passaic County has been awarded a grant through Together North Jersey funded by the US Department of Housing and Urban Development to identify community assets that support access to healthy food and their relationship to existing transportation networks; and

WHEREAS, the Department of Planning and Economic Development would provide approximately GIS mapping services that support this effort; and

WHEREAS, the amount of support provided by the County would not exceed the equivalent staff time able to be reimbursed by \$4,700.00 provided under the consulting services agreement; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on September 17, 2013 and recommended to Freeholder Finance Committee approval;

WHEREAS, this matter was discussed at the Freeholder Finance Committee meeting on September 26, 2013 and recommended to the full Board for approval;

NOW THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the acceptance of funds from the United Way of Passaic County; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders hereby authorizes the Freeholder Director and the Clerk to the Board and the Director of the Department of Planning and Economic Development to sign the consulting agreement documentation on behalf of the County of Passaic.

Dated: November 12, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO MULLIN & LONERGAN ASSOCIATES OF PITTSBURGH, PA FOR COMMUNITY DEVELOPMENT BLOCK GRANT CONSULTING SERVICES (CDBG) AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R-2013-889						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-59						
CAF #	G-01-41-838-013-233						
Purchase Req. #	R3-08083						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**RESOLUTION AWARDING A CONTRACT TO MULLIN &
LONERGAN ASSOCIATES OF PITTSBURGH, PA FOR
COMMUNITY DEVELOPMENT BLOCK GRANT CONSULTING
SERVICES (CDBG) AS PER QUALIFICATION**

WHEREAS, there exists a need for Community Development Block Grant (CDBG) Consulting Services for the Passaic County Division of Economic Development; and

WHEREAS, the County issued a public solicitation for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on July 19, 2012 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 15, 2006; and

WHEREAS, the Evaluation and Review Committee has reviewed the submittal and found that Mullin & Lonergan Associates of Pittsburg, PA is qualified to perform the necessary services and was awarded a contract via resolution R-12-889 on November 20, 2012 to provide services from October 1, 2012 through September 30, 2013 with an amount not to exceed \$80,000; and

WHEREAS, the public solicitation permits a one- year contract extension of the Mullin & Lonergan contract to provide services (note attached scope of work) from October 1, 2013 to September 30, 2014 for an amount not to exceed \$55,000; and

WHEREAS, the Finance and Administration Committee has reviewed this matter at its October 30, 2013 meeting and recommends this resolution to the full Board for adoption; and

WHEREAS, the Planning and Economic Development Committee has considered this matter on October 15, 2013 and recommended this resolution to the full Board for adoption;

WHEREAS, a certificate is attached hereto, indicating that funds are available to budget the account for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of a one-year contract extension pursuant to N.J.S.A. 40A:11-5 (1); and

BE IT FURTHER RESOLVED, that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic As prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED, that although exempt from formal public bidding, this contract is awarded in accordance with "Fair and Open" procedures as established in the "Pay-to Play" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

JRS/meg

Dated: November 8, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$55,000.00

APPROPRIATION: G-01-41-838-013-233

PURPOSE: To award a contract to Mullin & Lonergan Associates for Community Development Block Grant Consulting Services for the period October 1, 2013 through September 30, 2014.


Michael Katz, County Treasurer

DATED: November 12, 2013

Mullin and Loneragan CDBG Contract October 1, 2013 to September 30, 2014**Scope of Services****A. Preparation of Annual Action Plan 2014**

The County's Annual Action Plan will include the following items as required by HUD:

- AP – 15 – Expected Resources
- AP – 20 – Annual Goals and Objectives
- AP – 35 – Projects
- AP – 50 – Geographic Distribution
- AP – 55 – Affordable Housing
- AP – 60 – Public Housing
- AP – 65 – Homeless and Other Special Needs Activities
- AP – 75 – Barriers to Affordable Housing
- AP – 85 – Other Actions
- AP – 90 – Program Specific Requirements: CDBG

B. Consolidated Annual Performance Evaluation Report (CAPER) for FY 2013

The CAPER for 2013 will be prepared using the IDIS template.

- CR – 05 – Goals and Outcomes
- CR – 10 – Racial and Ethnic Composition of Families Assisted
- CR – 15 – Resources and Investments
- CR – 20 – Affordable Housing
- CR – 25 – Homeless and Other Special Needs
- CR – 30 – Public Housing
- CR – 35 – Other Actions
- CR – 40 – Monitoring
- CR – 45 – CDBG
 1. Prepare a summary assessment of how activities undertaken during the previous year address the objectives identified in the County's Consolidated Plan.
 2. Identify actions taken during the previous year to affirmatively further fair housing
 3. Prepare a summary evaluation of progress made in meeting specific objectives to provide affordable housing, including the number of low- and moderate-income renter and owner households that were assisted during the previous year and the number of households assisted with housing that meets the Section 215 definition of affordable housing. This evaluation will include a comparison of actual accomplishments versus proposed goals, efforts to address "worst case needs," and the needs of persons with disabilities.
 4. Prepare a summary of actions taken during the previous year to implement a Continuum of Care strategy for the homeless, near homeless, and the special needs of persons who are homeless but require supportive housing
 5. Identify and prepare a summary evaluation of actions taken during the previous year that address obstacles to meeting underserved needs, foster and maintain affordable housing, eliminate barriers to affordable housing, overcome gaps in institutional structures and enhance coordination, improve public housing and resident initiatives, evaluate and reduce lead based paint hazards, ensure compliance with program and comprehensive planning requirements, and reduce the number of persons living below the poverty level.

6. Describe progress made during the previous year toward leveraging public and private funds that address the needs identified in the action plan, including how many matching requirements were satisfied.
7. Prepare a summary of citizen comments received during the previous year concerning the CDBG program.
8. Prepare an evaluation of how well the County's CDBG activities undertaken in the previous year addressed the priority needs and objectives in the Five Year Consolidated Plan and the Annual Action Plan. Identify adjustments and improvements that need to be made to the County's strategies in order to better meet the CDBG Program goals of providing decent housing, a suitable living environment, and expanding economic opportunities for low and moderate income persons.
9. Prepare an assessment of the relationship of the use of CDBG funds to the priorities, needs, goals, and specific objectives identified in the Five Year Consolidated Plan, including an analysis of the extent to which CDBG funds were distributed among different categories of housing needs.
10. Describe the nature of and reasons for any changes in CDBG program objectives and indications as to how the County will change its program based on program history.
11. Prepare an analysis that shows that, in the previous year, the County pursued all resources that it said it would pursue, provided certifications for consistency as pledged, and did not hinder implementation of the Five Year Consolidated Plan.
12. If applicable, prepare an explanation for why the County did not use CDBG funds exclusively for the three national objectives, or did not comply with the overall benefit certification.
13. If any activities undertaken during the previous year involved acquisition, rehabilitation, or demolition of occupied real property, prepare a narrative that describes the steps taken to minimize displacement, the steps taken to identify displacement that is subject to the provisions of the Uniform Relocation Act or Section 104 (d) of the 1974 Community Development Act and how such provisions were implemented, and the steps taken to ensure the timely issuance of information notices to displaced parties.

C. Environmental Review Record (ERR) Services for FY 2014 Plan activities

1. Determine the range of CDBG activities that require environmental clearance and prepare a schedule of tasks that will result in HUD's environmental release of funds.
2. Classify project activities (i.e., as exempt, categorically excluded, or requiring an assessment) and documenting these classifications via citations from Part 58.
3. Determine the applicability of the various laws and authorities listed in Part 58.5 – historic properties, floodplains, wetlands, endangered species, noise, hazardous materials, farmlands protection, etc. We will prepare consultation letters with the appropriate agencies regarding these laws and regulations. Our work includes preparing correspondence and all supporting documentation required by these agencies.
4. Assist the County in preparing supporting documentation for the ERR, including memorandums of agreement, HABS reports and other historic preservation compliance measures for annual community development activities.
5. Prepare written environmental assessments as required.
6. Undertake special environmental clearance studies or reports (e.g., noise assessments, historic recordations, etc.) as required.

7. Determine which project activities require submissions of requests for release of funds and securing such releases on a multi-year basis in order to minimize client's environmental review responsibilities in subsequent years.
8. Prepare tentative schedules for publications of notices and releases of funds.
9. Prepare notices (e.g., floodplain, intent to request a release of funds, finding of no significant impact, etc.) as required for publication or posting.
10. Prepare all HUD forms required to secure releases of funds.
11. Prepare written environmental review records (ERR) that contain all environmental review documents, public notices and written determinations or environmental findings required by Part 58 to provide evidence of review, decision making and actions pertaining to project activities.

D. Technical CDBG Administrative Services for the period October 1, 2013 to September 30, 2014.

Provide the County with technical advice and assistance in developing policy planning and management capacity and to carry out management coordination and monitoring of activities necessary for effective planning and implementation of the Community Development Program.

The Consultant agrees to render technical advice and assistance through personal visits, telephone communication and written responses to the County and provide assistance relative to matters listed below:

1. Cost principles applicable to grants and contracts with the County, including determinations of allowable costs of program, composition of cost, cost allowable with approval of HUD.
2. Administrative requirements for Community Development Block Grant Program.
3. Assist the County in clarifying questions on eligible activities through research of HUD policy memos, preparation of written requests for HUD determination, and other assistance.
4. Advise the County on the need for additional environmental reviews for activities funded by local or major amendments, and prepare such environmental assessments.
5. Provide guidance and direction to the County on compliance with any new HUD Community Development Program regulations and memos periodically issued during the program year.
6. Performance Standards for Program Management in areas of acquisition, relocation, equal opportunity, and citizen participation.
7. Requirements of the various laws, regulations, circulars, handbooks, etc., pertaining to nondiscrimination, relocation and acquisition, and labor standards.
8. On the requirements of the Architectural Barriers Act of 1968, Hatch Act, National Flood Insurance Program, Clean Air Act and Federal Water Pollution Control Act as they relate to implementing the Community Development Program.
9. Equal Opportunity Documentation
 - a. Advise the County how to document the action taken to assure that no person, on the grounds of race, color, national origin, religion, or sex, has been excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any funded activity.

- 1) Any methods of administration designated to assure that no one is subjected to discrimination under any funded activity.
 - 2) Criteria used in selecting sites for public facilities designed to further the accomplishment of the objectives of the program or activities conducted with respect to any identifiable segment of the total group of lower income persons in the community.
 - 3) Any actions undertaken to overcome the effects of conditions which may have resulted in limited participation in the past in the type activities funded by any identifiable segment of the lower income persons in the community.
 - 4) Any actions undertaken to promote equal employment opportunities for any identifiable segment of lower income persons in the community.
- b. Document actions undertaken to further fair housing
- 1) Any actions undertaken to encourage development and enforcement of fair housing laws.
 - 2) Any actions taken to prevent discrimination in housing and related facilities developed and operated with assistance under this program, and in the lending practices with respect to residential property and related facilities of lending institutions.
 - 3) Any actions taken to assure that land use and development programs funded by these funds provide greater housing opportunities throughout the planning area for any identifiable segment of the total group of lower income persons in the community.
 - 4) Any site selection policies adopted to promote equal opportunity in housing.
10. Assist the County in preparing local amendments to the Community Development Program.
 11. Assist the County in developing economic development activities to be funded with Block Grant funds and in preparing Section 108 loan applications.
 12. Meet with the County periodically to review program progress and assist in overcoming impediments.
 13. The Consultant will amend the Citizen Participation Plan as necessary to meet current HUD regulations.
 14. Advise the County in applying for and implementing other federal or state programs which would provide leverage to and/or replace the County's Block Grant funds in the fields of community development and housing, including federal and state enterprise zone programs, including:
 - a. Home Loan Bank funds
 - b. Low income housing tax credits
 - c. HUD housing programs
 - d. State housing programs
 15. Assist the County with IDIS activity set up and completion and other aspects of IDIS as necessary.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

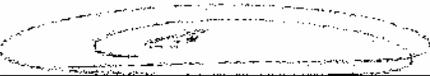
Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO K AND G

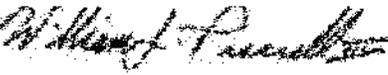
PLUMBING AND HEATING INC d/b/a RAY KEELEY PLUMBING AND HEATING OF WOODLAND PARK, NJ FOR INSTALLATION OF HOT WATER HEATERS IN A MULTI-UNIT BUILDING FOR THE PASSAIC COUNTY WEATHERIZATION AND HOME ENERGY DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R-2013-890						
Meeting Date	11/12/2013						
Introduced Date	11/12/2013						
Adopted Date	11/12/2013						
Agenda Item	k-60						
CAF #	G-01-41-833-011-213/						
Purchase Req. #	R3-08080						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO K AND G PLUMBING AND HEATING INC d/b/a RAY KEELEY PLUMBING AND HEATING OF WOODLAND PARK, NJ FOR INSTALLATION OF HOT WATER HEATERS IN A MULTI-UNIT BUILDING FOR THE PASSAIC COUNTY WEATHERIZATION AND HOME ENERGY DEPARTMENT AS PER BID

WHEREAS, there exists a need for hot-water heaters to be installed in Sienna Village, a multi-unit senior citizen residential building in Passaic County; and

WHEREAS, Passaic County has received the Heating Improvement Grant from the State of New Jersey Department of Community Affairs to pay for these hot-water heaters; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for Installation of Hot Water Heaters in a Multi-Unit Building for the Passaic County Weatherization and Home Energy Department #SB-13-034 in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on November 7, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to K & G Plumbing & Heating, Inc, d/b/a Ray Keeley Plumbing & Heating of Woodland Park, NJ; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 30, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from November 1, 2013 through April 30, 2014 for an estimated price of \$28,015.65.00 with work to performed on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating that \$28,015.65 in funds are available as recorded in purchase requisition #R3-08080 in the budget account # G-01-41-833-011-213 and G-01-41-833-011-238 for the within contemplated

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to K & G Plumbing & Heating, Inc, d/b/a Ray Keeley Plumbing & Heating of Woodland Park, NJ in the amount of \$28,015.65 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

November 26, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$28,015.65

APPROPRIATION: \$18,265.65 - G-01-41-833-011-238
\$ 9,750.00 - G-01-41-833-011-213

PURPOSE: To award a contract to Ray Keeley Plumbing and Heating for Installation of Hot Water Heaters in a Multi-Unit Building for the Passaic County Weatherization and Home Energy Department.


Michael Katz, County Treasurer

DATED: November 12, 2013



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300

Fax: (973) 742-8295

November 8, 2013

Board of Chosen Freeholders
 Administration Building

Re: Installation of Hot Water Heaters in a
 Multi-Unit Building for the Passaic
 County Weatherization and Home Energy
 Department

Contract Period: November 1, 2013 through April 30, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on November 7, 2013 in the Passaic County Procurement Center.
 The bids were received and read aloud as follows:

Burlew Mechanical, South Amboy, NJ	Bid upon \$23,250.00
Millennium Mechanical, Little Falls, NJ	Bid upon \$1,237.00
Bart's Construction LLC, Linden, NJ	Bid upon \$1,298.00
GMT Contracting Corp. North Bergen, NJ	Bid upon \$829.00
Jac Mechanical Services, Inc., Hamburg, NJ	Bid upon \$4,100.00
K & G Plumbing and Heating, Woodland Park, NJ	Bid upon \$17,958.75
Excelsior Plumbing Co. Inc., Jersey City, NJ	Bid upon \$1,790.00
Bashir Brothers Constructions, LLC Gloucester, NJ	Bid upon \$1,450.00
Pagnozzi Plumbing & Heating, Leonia, NJ	Bid upon \$1,175.00
WHI Enterprises, Metuchen, NJ	Bid upon \$34,975.00
M.B.T. Contracting LLC Lincoln Park, NJ	Bid upon \$890.00

Introduced on: November 12, 2013

Adopted on: November 12, 2013

Official Resolution#: R-2013-890

This was solicited in a Fair and Open Process. Bids were received and evaluated by Sam Yodice, Director of Weatherization for Passaic County, and it is his recommendation that a contract be awarded to K and G Plumbing and Heating Inc. d/b/a Ray Keeley Plumbing and Heating as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Marinello".

Michael Marinello, QPA, RPPO
Purchasing Agent



COUNTY OF PASSAIC

WEATHERIZATION & HOME ENERGY ASSISTANCE PROGRAM
930 RIVERVIEW DRIVE - SUITE 250, TOTOWA, NJ 07512



Sam Yodice
Director

TEL: 973.569.4032
FAX: 973.812.3160

MEMORANDUM

To: Michael Marinello – Procurement Dept.

From: Sam Yodice, Director of Weatherization

Date: November 7, 2013

RE: BID# SB-13-034 - DISPOSAL & INSTALLATION of HOT WATER HEATERS in a MULTI-UNIT BUILDING

Mr. Marinello,

As per the BID OPENING and my review on November 7th 2013, I am recommending "RAY KEELEY PLUMBING & HEATING" aka "K & G PLUMBING & HEATING" as the contractor for the "DISPOSAL & INSTALLATION of HOT WATER HEATERS in a MULTI-UNIT BUILDING."

39 Units at \$718.35 each.
Certification of Funds should be in the amount of \$28,015.65.

REQUISITION: R3-08080

ACCOUNT: G-01-41-833-011-213
G-01-41-833-011-238

GRANT: HIP 2011 (R-11-943; 12/13/2011)

Please prepare a resolution so the Board of Chosen Freeholders may award the contract at the next meeting.

The contract period shall be 6 months from the date of signing of the contract.

Thank You,

Samuel Yodice, Jr.
Director, Division of Weatherization & Home Energy
Passaic County Department of Senior Services

COUNTY OF PASSAIC
 CO OF PASSAIC, (Q)973-569-4031
 WEATHERIZATION DEPARTMENT
 930 RIVERVIEW DR, SUITE 250
 TOTOWA, NJ 07512

REQUISITION	
NO.	R3-08080

SHIP TO	COUNTY OF PASSAIC WEATHERIZATION DEPARTMENT 930 RIVERVIEW DR, SUITE 250 TOTOWA, NJ 07512
VENDOR	VENDOR #: 09124 RAY KEELEY PLUMBING & HEATING 178 BERGEN BOULEVARD WOODLAND PARK, NJ 07424

ORDER DATE: 11/07/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
39.00/EA	H/W HEATERS - SIENA VILLAGE	G-01-41-833-011-238	468.3500	18,265.65
39.00/EA	H/W HEATERS - SIENA VILLAGE	G-01-41-833-011-213	250.0000	9,750.00
	AS PER BID# SB-13-034 on 11/7/2013		TOTAL	28,015.65

REQUESTING DEPARTMENT

DATE

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-890

COUNTY OF PASSAIC

BID TALLY SHEET

Straight Bids

Res-Pg:k.60-9

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

Taken by Attorney **Jose Santiago**

Taken by R.P.P.S. **Nick Naumov**

Typed by **Theresa Scuttaro**

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on November 7, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524
INSTALLATION OF HOT WATER HEATERS IN A MULTI-UNIT BUILDING FOR THE PASSAIC COUNTY WEATHERIZATION AND HOME ENERGY

DEPARTMENT

Vendor	Disc. Stm. (Exh. I)	Non- Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
GREEN LIFE ENERGY SOLUTIONS, LLC 651 S. MILL RD. SUITE 3 ABSECON, NJ 08201 609-277-5872								
ATLANTIC PLUMBING SUPPLY CORP. 2810 RT 37 EAST TOMS RIVER, NJ 08753 732-929-8747								
GMH ASSOCIATES SERVICES & SALES C/O TONY GENNIRO 5 CHELTON WAY, BLDG. 15 TRENTON, NJ 08638 609-396-1067								

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-890

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Res-Pg:k.60-10

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malla
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on November 7, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524
INSTALLATION OF HOT WATER HEATERS IN A MULTI-UNIT BUILDING FOR THE PASSAIC COUNTY WEATHERIZATION AND HOME ENERGY
DEPARTMENT

Vendor	Disc. Stm. (Exh. I)	Non- Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
ISQFT C/O RYAN POPE 4500 LAKE FLOREST DR. CINCINNATI, OH 45242 866-570-8187								
BURLEW MECHANICAL C/O MELISSA BOHL 484 SOUTH PINE AVE SOUTH AMBOY, NJ 08879	X	X	N/A	N/A	X	X	YES	HOURLY RATE: TOTAL \$23,250.00
C. DOUGHERTY C/O LUIS 7 WASHINGTON AVE PATERSON, NJ 07503								

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-890

**COUNTY OF PASSAIC
BID TALLY SHEET**

Res-Pg:k.60-11

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

Straight Bids

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on November 7, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524
INSTALLATION OF HOT WATER HEATERS IN A MULTI-UNIT BUILDING FOR THE PASSAIC COUNTY WEATHERIZATION AND HOME ENERGY

DEPARTMENT

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Cl. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MILLENNIUM MECHANICAL C/O BRIAN 17 MULLER PLACE LITTLE FALLS, NJ 07424 NO FAX	X	X	N/A	N/A	X	X	YES	HOURLY RATE: TOTAL \$1,237.00
PRIME VENDOR INC. C/O KIMBERLY DOUMIT 4622 CEDAR AVE WILMINGTON, NC 28403 800-746-8307								
BARTS CONSTRUCTION LLC C/O BARTER SKROS 815 WORTH AVE 1 ST FL. LINDEN, NJ 07036	X	X	N/A	N/A	X	X	X	HOURLY RATE: TOTAL \$1,298.00

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-890

**COUNTY OF PASSAIC
 BID TALLY SHEET**

Res-Pg:k.60-12

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

Straight Bids

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on November 7, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524
INSTALLATION OF HOT WATER HEATERS IN A MULTI-UNIT BUILDING FOR THE PASSAIC COUNTY WEATHERIZATION AND HOME ENERGY

DEPARTMENT

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. II)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
GMT CONTRACTING COR. 7206 TONNELLE AVE NORTH BERGEN, NJ 07047 201-604-5464	X	X	N/A	N/A	X	X	NO	HOURLY RATE TOTAL \$829.00 SUBJECT TO REVIEW PG 24 MISSING
PROSPECT PIPING CO. C/O LUCIOUS GAINOUS 405 PROSPECT ST. EAST ORANGE, NJ 07017 973-673-7224								
JAC MECHANICAL SERVICES, INC. C/O JESSICA HOLDEN 3505 ROUTE 94 HAMBURG, NJ 07419 973-209-1018	X	X	N/A	N/A	X	X	YES	HOURLY RATE TOTAL \$4,100.00

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-890

**COUNTY OF PASSAIC
 BID TALLY SHEET**

Res-Pg:k.60-13

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

Straight Bids

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on November 7, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524
INSTALLATION OF HOT WATER HEATERS IN A MULTI-UNIT BUILDING FOR THE PASSAIC COUNTY WEATHERIZATION AND HOME ENERGY
DEPARTMENT

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
K & G PLUMBING RAY KEELEY PLUMBING & HEATING C/O RAY KEELEY 178 BERGEN BLVD. WOODLAND PARK, NJ 07424 973-956-8371	X	X	N/A	N/A	X	X	NO	HOURLY RATE TOTAL \$17,958.75
EXCELSIOR PLUMBING CO. INC. 50 LEWIS AVE JERSEY CITY, NJ 076306 201-659-8886	X	X	NA	N/A	X	X	YES	HOURLY RATE TOTAL \$1,790.00
FINLEY PLUMBING AND HEATING INIC. 283 CEDAR RD. NEW MILFORD, NJ 07646 201-262-3155								

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-890

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Res-Pg:k.60-14

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascroll, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on November 7, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524
INSTALLATION OF HOT WATER HEATERS IN A MULTI-UNIT BUILDING FOR THE PASSAIC COUNTY WEATHERIZATION AND HOME ENERGY
DEPARTMENT

Vendor	Disc. Stm. (Exh. I)	Non- Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
BASHIR BROTHERS CONSTRUCTION, LLC 328 RIDGEWAY ST. GLOUCESTER, NJ 08030 856-742-7023	X	X	N/A	N/A	X	X	YES	HOURLY RATE TOTAL \$1,450.00 SUBJECT TO REVIEW BID SENT PRIOR TO ADDENDUM ISSUE
EXPRESS PLUMBING & HEATING C/O TOM MCGROGAN 941 CLIFTON AVE. APT 9 CLIFTON, NJ 07013 973-928-4997								
AERO PLUMBING & HEATING CO. INC. C/O DESIREE MORA-DILLON P.O. BOX 51 VIENNA, NJ 07880 908-637-6978								

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-890

COUNTY OF PASSAIC

BID TALLY SHEET

Straight Bids

Res-Pg:k.60-15

Michael Marinello, R.P.P.S.

Purchasing Agent

Jose Santiago, Esq.

Assistant County Counsel

Taken by Attorney

Taken by R.P.P.S.

Typed by

William J. Pascrell, III, Esq.

County Counsel

Matthew Malfa

Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on November 7, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

INSTALLATION OF HOT WATER HEATERS IN A MULTI-UNIT BUILDING FOR THE PASSAIC COUNTY WEATHERIZATION AND HOME ENERGY

DEPARTMENT

Vendor	Disc. Strm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
PAGNOZZI PLUMBING & HEATING C/O NICHOLAS PAGNOZZI P.O. BOX 482 LEONIA, NJ 07605 201-962-3957	X	X	N/A	N/A	X	X	YES	HOURLY RATE TOTAL \$1,175.00
RICKY PLUMBING LLC								
JOHN DUFFY ENERGY SERVICES C/O CRAIG GURSKI 465 MILBERRY ST. NEWARK, NJ 07114 856-768-7878								

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-890

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
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PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on November 7, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524
INSTALLATION OF HOT WATER HEATERS IN A MULTI-UNIT BUILDING FOR THE PASSAIC COUNTY WEATHERIZATION AND HOME ENERGY DEPARTMENT

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MAIN CONTRACTORS INC. C/O MATT 92 GREYLOCK AVE BELLEVILLE, NJ 07109 973-759-0831								
WHL ENTERPRISES C/O NICOLE MCNULTY 6 GREEN ST. METUCHEN, NJ 08840 732-906-9848	X	X	N/A	N/A	X	X	YES	HOURLY RATE TOTAL \$34,975.00
BILL LEARY.NET AIR CONDITIONING HEATING 6 GREEN ST. METUCHEN, NJ 08840 732-632-9898								

Introduced on: November 12, 2013
 Adopted on: November 12, 2013
 Official Resolution#: R-2013-890

BID TALLY SHEET

Straight Bids

Res-Pg:k.60-17

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

Taken by Attorney

Taken by R.P.P.S.

Typed by

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on November 7, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

INSTALLATION OF HOT WATER HEATERS IN A MULTI-UNIT BUILDING FOR THE PASSAIC COUNTY WEATHERIZATION AND HOME ENERGY

DEPARTMENT

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Cl. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
HANNA'S MECHANICAL CONTRACTORS INC. C/O STEVEN HANNA MILLTOWN, NJ 08850 732-249-6911								
CONTRACTING CORP. C/O MITO B. TASEVSKI 63 BEAVER BROOK RD. SUITE 104-C LINCOLN PARK, NJ 07035 973-706-5801	X	X	N/A	N/A	X	X	NO	HOURLY RATE TOTAL \$890.00

Introduced on: November 12, 2013
Adopted on: November 12, 2013
Official Resolution#: R-2013-890

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 12, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: AUTHORIZING SALE OF SURPLUS COUNTY PROPERTY ON USGOVBID.COM A DIVISION OF AUCTION LIQUIDATION SERVICES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#		R-2013-891					
Meeting Date		11/12/2013					
Introduced Date		11/12/2013					
Adopted Date		11/12/2013					
Agenda Item		k-61					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓		✓		✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓			✓	✓		
Lepore		✓					
Lora	✓				✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: November 13, 2013

**AUTHORIZING SALE OF SURPLUS COUNTY PROPERTY
ON USGOVBID.COM A DIVISION OF AUCTION
LIQUIDATION SERVICES**

WHEREAS, the County of Passaic is the owner of certain vehicles and surplus property which are no longer needed for public use; and

WHEREAS, the Freeholders are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

WHEREAS, the County of Passaic desires to authorize the auction of surplus equipment with an on-line auction with US GovBid a Division of Auction Liquidation Services, Eatontown for 5.5% full service package said vendor approved by the Division of Local Government Services as noted in LFN (Local Finance Notice) 2008-9 and LFN 2008-21.

WHEREAS, the Administration and Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Freeholders of the County Of Passaic, the sale of surplus property shall take place, as follows:

(1) The sale of the surplus property shall be conducted through US GovBid in accordance with the terms and conditions of the agreement. The terms and conditions of the agreement entered into with US GovBid is available online at www.usgovbid.com and is also available in the Office of the Passaic County Clerk of the Board.

(2) The sale will be conducted online and the address of the auction site is www.usgovbid.com.

(3) The sale is being conducted pursuant to LFN 2008-9.

(4) The surplus property consists of: See attached list

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The County Of Passaic reserves the right to accept or reject any bid submitted.

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

November 12, 2013

**No Associated
Documents**

**No Associated
Documents**