

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James

Deputy Director Theodore O. Best, Jr.

John W. Bartlett

Ronda Casson Cotroneo

Terry Duffy

Pasquale "Pat" Lepore

Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402

Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Meeting Venue

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
  1. Bartlett
  2. Cotroneo
  3. Duffy
  4. Lepore
  5. Lora
  6. Deputy Director Best
  7. Director James
- C. Invocation
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: October 9, 2013
- G. Approval of Proclamation:

1. The Passaic County Board of Chosen Freeholders would like to congratulate Apostle Lilisa Mimms as she celebrates 20 years in the ministry.
2. The Passaic County Board of Chosen Freeholders would like to congratulate Christian Fellowship Center and Outreach Ministries on their 25th Anniversary.

H. Freeholder Reports:

1. Freeholder Director Bruce James
2. Freeholder Deputy Director Theodore O. Best, Jr.
3. Freeholder John W. Bartlett
4. Freeholder Ronda Casson Cotroneo
5. Freeholder Terry Duffy
6. Freeholder Pat Lepore
7. Freeholder Hector C. Lora

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting
2. Motion to Close the Public Portion of the meeting

K. Resolutions - Consent Agenda:

**ADMINISTRATION AND FINANCE**

1. RESOLUTION AUTHORIZING PAYMENT OF ANNUAL MAINTENANCE FEES IN THE AMOUNT OF \$28,000.00 TO THE OFFICE OF THE MONMOUTH COUNTY CLERK IN CONNECTION WITH THE EXISTING INTERLOCAL AGREEMENT BETWEEN THE PASSAIC COUNTY CLERK AND THE MONMOUTH COUNTY CLERK FOR THE DOCUMENT SUMMARY MANAGEMENT SYSTEM (“DSMS”) FOR THE PERIOD OF JULY 1, 2013 THROUGH JUNE 30, 2014, ALL AS NOTED IN THE RESOLUTION

## **ADMINISTRATION AND FINANCE**

2. RESOLUTION CONSENTING TO THE APPOINTMENT BY THE FREEHOLDER DIRECTOR OF FREEHOLDERS HECTOR C. LORA AND RONDA CASSON COTRONEO AS MEMBERS OF THE BOARD OF TRUSTEES OF THE PASSAIC COUNTY AFFORDABLE HOUSING CORPORATION, AND APPOINTING JOSEPH M. BILLY, JR. OF CLIFTON AS THE “RESIDENT MEMBER” OF SAID BOARD, ALL AS NOTED IN THE RESOLUTION
  
3. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR’S OFFICE, ALL AS NOTED IN THE RESOLUTION
  
4. RESOLUTION AUTHORIZING THE TRANSFER OF SURPLUS FURNITURE TO GRANDPARENT RELATIVES CARE RESOURCE CENTER INC. OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
5. RESOLUTION AUTHORIZING INCREASES IN RATES FOR EMPLOYEES AND RETIREES OF INDEPENDENT AND AUTONOMOUS AGENCIES OF THE COUNTY OF PASSAIC PARTICIPATING IN THE COUNTY’S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE, FOR THE PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2014, ALL AS NOTED IN THE RESOLUTION
  
6. RESOLUTION AUTHORIZING INCREASES IN COBRA RATES FOR FORMER EMPLOYEES PARTICIPATING IN THE COUNTY’S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE, FOR THE PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2014, ALL AS NOTED IN THE RESOLUTION
  
7. RESOLUTION AUTHORIZING THE TRANSFER OF ALL RIGHTS AND INTEREST OF THE BID AWARD MADE TO CONSOLIDATED DAIRIES INC., FOR THE DELIVERY OF MILK AND DAIRY PRODUCTS TO LEGEND DAIRY, LLC, ALL AS NOTED IN THE RESOLUTION
  
8. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) RIGHT TO KNOW, ALL AS NOTED IN THE RESOLUTION
  
9. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) CSBG, ALL AS NOTED IN THE RESOLUTION

## **ADMINISTRATION AND FINANCE**

10. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) UNIVERSAL SERVICE FUND 2013, ALL AS NOTED IN THE RESOLUTION
  
11. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) LIHEAP ASSISTANCE 2013, ALL AS NOTED IN THE RESOLUTION
  
12. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, ALL AS NOTED IN THE RESOLUTION
  
13. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) LEOTEF, ALL AS NOTED IN THE RESOLUTION
  
14. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) EMAA GRANT, ALL AS NOTED IN THE RESOLUTION
  
15. CANCELLATION CURRENT FUND STATE AND FEDERAL GRANTS, ALL AS NOTED IN THE RESOLUTION
  
16. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO INTERNATIONAL SALT COMPANY INC OF CLARKS SUMMIT, PA FOR THE PASSAIC COUNTY COOPERATIVE PRICING FOR WINTER PRODUCTS ITEMS #1, 3, 4 AND 5 AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
17. RESOLUTION AUTHORIZING PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION
  
18. RESOLUTION AUTHORIZING INCREASES IN HEALTH CARE RATES FOR COUNTY OF PASSAIC EMPLOYEES PARTICIPATING IN THE COUNTY'S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE, FOR THE PERIOD OF JANUARY 1,2014 THROUGH DECEMBER 31, 2014, ALL AS NOTED IN THE RESOLUTION
  
19. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CINELLY GROUP CORPORATION OF NEWARK, NJ FOR 2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS DISTRICT 1 AS PER BID, ALL AS NOTED IN THE RESOLUTION

## **ADMINISTRATION AND FINANCE**

20. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MIKE FITZPATRICK & SONS, INC OF OAK RIDGE, NJ FOR 2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS DISTRICT 1 AS PER BID, , ALL AS NOTED IN THE RESOLUTION
21. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CINELLY GROUP CORPORATION OF NEWARK, NJ FOR 2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS DISTRICT 2 AS PER BID, ALL AS NOTED IN THE RESOLUTION
22. RESOLUTION AUTHORIZING AWARD TO CONTRACT TO F. ANTONUCCI & SONS OF PATERSON, NJ FOR 2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS DISTRICT 2 AS PER BID

## **ENERGY**

23. RESOLUTION AWARDED CONTRACT TO CONCORD ENGINEERING FOR PROFESSIONAL ENERGY CONSULTING AND ENGINEERING SERVICES PERTAINING TO THE ENERGY SAVINGS IMPROVEMENT PROGRAM FOR SIX COUNTY-OWNED FACILITY COMPLEXES IN PASSAIC COUNTY, NJ, ALL AS NOTED IN THE RESOLUTION

## **HEALTH AND COMMUNITY AFFAIRS**

24. RESOLUTION AUTHORIZING THE EXECUTION OF AN EVENTS AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND GENERAL GROWTH PROPERTIES, INC., TO ALLOW THE PASSAIC COUNTY HEALTH DEPARTMENT TO HOLD MONTHLY HEALTH SCREENINGS AT THE WILLOWBROOK MALL IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

## **HUMAN SERVICES**

25. RESOLUTION AMENDING THE 2013 AREA PLAN GRANT AGREEMENT NO. 13-1391-AAA-C1 FOR THE PASSAIC COUNTY AREA AGENCY ON AGING, ALL AS NOTED IN THE RESOLUTION
26. RESOLUTION AUTHORIZING PASSAIC COUNTY EMPLOYEES WHO ARE DEEMED ELIGIBLE FOR WEATHERIZATION AND HOME ENERGY SERVICES TO COMPLETE AN APPLICATION AS PER THE GUIDELINES AND CRITERIA SET-FORTH BY THE STATE OF NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

## **PUBLIC WORKS**

27. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO FRENCH & PARELLO ASSOCIATES, P.A. OF WALL, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION
28. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO NOVA QUALITY ASSURANCE CONSULTING SERVICES, LLC AS PER BID, ALL AS NOTED IN THE RESOLUTION

## **PUBLIC WORKS**

29. RESOLUTION APPROVING AMENDED CHANGE ORDER #1 FOR TILCON NEW YORK, INC. AS IT PERTAINS TO THE 2013 UPPER COUNTY ROADWAY RESURFACING PROGRAM IN BLOOMINGDALE, RINGWOOD AND WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
30. RESOLUTION APPROVING AMENDED CHANGE ORDER #2 FOR TILCON NEW YORK, INC. AS IT PERTAINS TO THE 2013 UPPER COUNTY ROADWAY RESURFACING PROGRAM IN BLOOMINGDALE, RINGWOOD AND WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
31. RESOLUTION AUTHORIZING AN OFFER OF PURCHASE AND SALE FOR PROPERTY NEEDED FOR THE REPLACEMENT OF THE KINGSLAND ROAD BRIDGE OVER THE THIRD RIVER BETWEEN THE CITY OF CLIFTON AND TOWNSHIP OF NUTLEY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
32. RESOLUTION CONSENTING TO THE ADOPTION OF ORDINANCE 7101-13 FOR THE CITY OF CLIFTON, NJ, ALL AS NOTED IN THE RESOLUTION
  
33. RESOLUTION CONSENTING TO THE ADOPTION OF ORDINANCE 42-2013 FOR THE TOWNSHIP OF WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION
  
34. RESOLUTION AWARDED CONTRACT TO PATJO APPRAISAL SERVICES FOR THE RIGHT OF WAY APPRAISAL REVIEW FOR THE TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT IN THE TOWNSHIP OF WAYNE AND BOROUGH OF LINCOLN PARK IN PASSAIC AND MORRIS COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
35. RESOLUTION GRANTING PERMISSION TO THE BOROUGH OF HALEDON TO OPEN BELMONT AVENUE IN HALEDON AND WAIVING ROAD OPENING PERMIT FEES FOR THE PROJECT KNOWN AS PHASE II – BELMONT AVENUE GATEWAY COMMUNITY ENHANCEMENT, ALL AS NOTED IN THE RESOLUTION

## **LAW AND PUBLIC SAFETY**

36. RESOLUTION AUTHORIZING PURCHASE OF EXTENDED MAINTENANCE AGREEMENTS FOR 19 ALPR UNITS AND ONE (1) FIXED ALPR UNIT BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

## **LAW AND PUBLIC SAFETY**

37. RESOLUTION AUTHORIZING PURCHASE OF THREE (3) REVO L SERIES PC'S FOR EXISTING MONITORS AND FOUR (4) MONITORS AND PC'S BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT THROUGH GSA CONTRACT, ALL AS NOTED IN THE RESOLUTION

## **PLANNING AND ECONOMIC DEVELOPMENT**

38. RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2013, ALL AS NOTED IN THE RESOLUTION
39. RESOLUTION TO ACCEPT A GRANT IN THE AMOUNT OF \$2,000.00 FROM THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2014 PASSAIC COUNTY FILM FESTIVAL, ALL AS NOTED IN THE RESOLUTION

### **L. New Business:**

1. Personnel
2. Bills
3. Certification of Payroll
4. Receipt of Departmental Reports

### **M. Resolution:**

1. RESOLUTION FORMALLY CONCURRING WITH THE VOTES CAST BY PARTICIPANTS IN "YOUTH AND GOVERNMENT DAY" IN THE COUNTY OF PASSAIC AND DIRECTING THE CLERK TO THE BOARD TO RECORD SAID VOTES IN THE USUAL MANNER FOR PURPOSES OF THE OFFICIAL RECORDS OF THE BOARD, ALL AS NOTED IN THE RESOLUTION

### **N. Adjournment**

# Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PAYMENT OF ANNUAL MAINTENANCE FEES IN THE AMOUNT OF \$28,000.00 TO THE OFFICE OF THE MONMOUTH COUNTY CLERK IN CONNECTION WITH THE EXISTING INTERLOCAL AGREEMENT BETWEEN THE PASSAIC COUNTY CLERK AND THE MONMOUTH COUNTY CLERK FOR THE DOCUMENT SUMMARY MANAGEMENT SYSTEM ("DSMS") FOR THE PERIOD OF JULY 1, 2013 THROUGH JUNE 30, 2014, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

COUNTY CLERK

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-791</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-1						
CAF #	3-01-20-108-002-227						
Purchase Req. #	R-06902						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain



**RESOLUTION AUTHORIZING PAYMENT OF ANNUAL MAINTENANCE FEES IN THE AMOUNT OF \$28,000.00 TO THE OFFICE OF THE MONMOUTH COUNTY CLERK IN CONNECTION WITH THE EXISTING INTERLOCAL AGREEMENT BETWEEN THE PASSAIC COUNTY CLERK AND THE MONMOUTH COUNTY CLERK FOR THE DOCUMENT SUMMARY MANAGEMENT SYSTEM (“DSMS”) FOR THE PERIOD OF JULY 1, 2013 THROUGH JUNE 30, 2014**

**WHEREAS** the County of Passaic was previously awarded grant funds to undertake a project known as the Expansion of Electronic Recording of Hand Management Records in the County Clerk’s Office through the PARIS Grant Project (Agreement #05160006); and

**WHEREAS** in order to effectuate this project, it was necessary to utilize certain computer software known as the Document Summary Management System (DSMS); and

**WHEREAS** said software is licensed to the County of Monmouth on behalf of the Monmouth County Clerk; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) previously adopted a resolution (R-05-558, 10/11-05) authorizing an Interlocal Agreement between the County of Passaic and the County of Monmouth under which the Office of the Passaic County Clerk received a sublicense for the DSMS software to effectuate the electronic recording of certain records in the Office of the Passaic County Clerk; and

**WHEREAS** said Interlocal Agreement provided for the County of Passaic to pay a one-time fee totaling \$50,000.00 for use of the specified software and annual maintenance fees thereafter; and

**WHEREAS** the County Clerk has received an invoice for the annual maintenance fee for the period commencing July 1, 2013 and ending June 30, 2014 in the amount of \$28,000.00, and the Board is desirous of authorizing payment of said fee in accordance with the terms of the existing agreement; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that payment of the annual maintenance fees for the system described above be and hereby are authorized in accordance with the terms of the Interlocal Agreement with the Monmouth County Clerk's Office; and

**BE IT FURTHER RESOLVED** that all necessary officers and employees be and hereby are authorized and directed to take such further actions and execute such documents as are necessary to effectuate the purposes of this resolution, including but not limited to the issuance of an appropriate Purchase Order.

Dated: October 22, 2013

MM:\

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$28,000.00

APPROPRIATION: \$14,000.00 -3-01-20-108-002-227  
\$14,000.00 - Contingent upon necessary funds  
being appropriated in future budgets.

PURPOSE: To authorize payment of annual maintenance fees to  
the Office of the Monmouth County Clerk in  
connection with the existing Interlocal Agreement for  
the Document Summary Management System  
("DSMS") for the period July 1, 2013 through June  
30, 2014

  
Michael Katz, County Treasurer

DATED: October 22, 2013

## SHARED SERVICES AGREEMENT

**Sublicensing Agreement**  
between the  
County of Monmouth, NJ (the "Host")  
and the  
County of \_\_\_\_\_, NJ (the "Sublicensee")  
for use of the  
Document Summary Management System (DSMS)

### Preliminary Statement

This Agreement is entered into as a Shared Services Agreement under the New Jersey Uniform Shared Services and Consolidation Act (*N.J.S.A. 40A:65-1, et seq.*).

The Document Summary Management System, including its related products, services and websites (collectively referred to as "DSMS") allows the Level 1 electronic creation and submission of a cover sheet or document summary sheet to facilitate the recording of all land records documents with a New Jersey County Clerk and Level 2 functionality that includes the electronic recording through scanned images of original signed documents.

DSMS is owned by its Developer, namely Sunrise Systems, Inc. The Host, as a Licensee, has obtained a limited license for use of DSMS. Under the terms of its license, the Host may operate a DSMS web portal for itself and may also sublicense the use of the Host's portal for use by other counties in New Jersey. A copy of an agreement between the Host and Sunrise Systems, Inc. is attached as Exhibit "A".

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-791

## Agreement

The parties agree as follows:

### 1. Grant of Sublicense:

The Host hereby grants the Sublicensee a license to use the DSMS through the Host's web portal, under the terms of this Agreement.

### 2. Direct Costs:

(a) Under a prior Interlocal Services Agreement which has expired, the Sublicensee has already made a one-time payment of \$50,000 to the Host for the Sublicense to use DSMS, Level 1 and Level 2.

(b) The Sublicensee will pay the Host a fee for the maintenance of DSMS as listed in the attached Fee Schedule. These costs include the amount(s) to be paid by the Host to Sunrise Systems, Inc., plus various other web hosting costs incurred by the Host.

### 3. Other Costs:

The Sublicensee will retain Sunrise Systems, Inc., directly or as a subcontractor to New Jersey Business Systems, Inc., to perform assessment and implementation services prior to using DSMS through the Host.

The Sublicensee will also provide the necessary hardware and additional software for the proper operation of DSMS. For current requirements, see Exhibit "B" attached.

**4. User Fees:**

The Sublicensee may charge user fees to external authorized users who submit documents to the Sublicensee for recording. The amount(s) of the user fees shall be determined solely by the Sublicensee.

**5. Maintenance and Support:**

The Host intends to maintain an ongoing agreement with Sunrise for Basic Maintenance and Support Services. In case of any major changes in the maintenance and support arrangements with Sunrise, all Sublicensees, who are current in all payments to the Host under this Agreement, will receive prior and timely notification of such changes.

Whenever new major releases of the software are planned, all Sublicensees, who are current in all payments to the Host under this Agreement, will receive notification of the new release and get reasonable time for acceptance testing prior to the deployment of such release for the respective Sublicensee.

Prior to the general use of DSMS by Sublicensee, both parties will put in place a mutually agreed process for Technical Problem Notification and follow up. A Bug Report of known problems which could potentially impact the Sublicensees, will also be issued periodically with projected completion dates for bug fixes, if available.

The parties will also put in place a mutually agreed process for (a) User Acceptance Testing of problem fixes; and (b) Notification of planned outages

for the system to Sublicensees; and (c) Training of Sublicensee users and availability of appropriate user documentation for DSMS.

**6. Copyright & Trademark Acknowledgement:**

DSMS is the exclusive property of Sunrise Systems, Inc. ("Sunrise"). Sunrise owns the title, copyright, and other intellectual property rights to DSMS. DSMS is licensed, not sold. DSMS is protected by copyright and other intellectual property laws and treaties. Except for those rights expressly granted by Sunrise, Sunrise retains all proprietary rights to DSMS.

DSMS may not be reproduced, exploited, modified, transmitted, licensed or distributed without the prior written consent of Sunrise. The licensee, sublicensees and other users shall not disassemble, decompile, or reverse engineer DSMS.

Copyright © 2002-04 Sunrise Systems, Inc.  
All rights reserved.

**7. Term of Agreement:**

This Agreement shall be effective July 1, 2012, or as soon thereafter as this Agreement is executed by both parties, and shall terminate, if not sooner terminated or extended, on December 31, 2013.

The Sublicensee has the right to terminate this agreement upon ninety (90) days' written notice to the Host.

The Host may terminate this Agreement, upon thirty (30) days' notice, if the Sublicensee fails to make any payment(s) required under this Agreement.

The Host is in the process of retaining a qualified private contractor to provide hosted computing infrastructure services, which are presently a large

Introduced on: October 22, 2013  
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Official Resolution#: R-2013-791

part of the services provided by the Host. When this occurs, all Sublicensees will be offered 60-day period during which to execute the new long-term Shared Services Agreement, to replace this Agreement and continue uninterrupted DSMS services under the new Agreement. This Agreement will terminate as to any Sublicensee which does not execute the new Agreement within the 60-day period. The new Agreement will include a fee structure that contains a base subscription charge and a volume adjustment to reflect the volume of each participating Sublicensee in relation to the other participating Sublicensees.

In case the agreement between Host and Sunrise is terminated, Host shall notify Sublicensees of such termination immediately, whereupon this Agreement will be terminated.

This Agreement does not preclude Sublicensee from negotiating directly with Sunrise, independent of this Agreement, for any additional products, services, enhancements or add-ons, including the capability to host an independent DSMS portal site. Any separate agreement in this regard must be negotiated directly with Sunrise, including all contractual terms and conditions, licensing arrangements and all costs associated with infrastructure and hosting requirements, customizations and enhancements, county integration, submitter interfaces and future upgrades and enhancements.



**8. Limitation of Liability:**

The Host makes no warranties, either express or implied. The Host shall not be liable to the Sublicensee for damages of any kind arising from the Host's non-performance or flawed performance under this Agreement.

**9. Terms of Use and Notices:**

In order to access the Host's DSMS web portal, the Sublicensee and its external authorized users must agree to the Terms of Use and Notices posted thereon, a copy of which is attached hereto, as Exhibit "C".

**10. Changes:**

The terms and conditions of this Agreement may not be amended, waived or modified, except in a writing signed by the party to be charged therewith.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties have executed this Agreement.

ATTEST:

COUNTY OF MONMOUTH

\_\_\_\_\_  
MARION MASNICK  
Clerk of the Board

By: \_\_\_\_\_  
Name: THOMAS A. ARNONE  
Title: Freeholder Director  
Date:

ATTEST:

COUNTY OF \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_  
Name:  
Title:  
Date:

## EXHIBIT A

**BASIC MAINTENANCE AND SUPPORT SERVICES FOR  
DOCUMENT SUMMARY MANAGEMENT SYSTEM ("DSMS")  
FOR THE PERIOD JULY 1, 2012 – JUNE 30, 2014,  
WITH ONE (1) TWO-YEAR RENEWAL OPTION**

1. **Basic Maintenance and Support Services** : For a period of two (2) years from July 1, 2012, through June 30, 2014, Sunrise Systems, Inc. (hereinafter "Company"), a New Jersey corporation with offices at 16 Pearl Street, Suite #101, P.O. Box 513, Metuchen, New Jersey 08840 shall provide certain basic maintenance and support services to County of Monmouth, a County of the State of New Jersey, with offices at Hall of Records, 1 East Main Street, Freehold, New Jersey 07728 (hereinafter "Customer") and sublicensee counties as listed in Attachment A for Software (DSMS) delivered to Customer, including the following:

- (i) technical support via telephone and email regarding functional operation of Software, configuration of software, and/or other technical issues related to Software operation that cannot be addressed by Customer or sublicensee counties' internal staff. Support will be provided to authorized employees of Customer and/or sublicensee county during Company's normal business hours. Technical Support includes proper functional operation of the following, as implemented in the current system:
  - a. county-specific customization of indexes, fees, image scanning, database tables and image repository to support various levels of eRecording as described in Attachment B
  - b. interface module, residing on Bridge Server, for interaction with individual county's Land Records Management System (LRMS)
  - c. system to system submission module
  - d. assistance with document submission related problem resolution for the currently active system to system submitters
  - e. Automated Clearing House (ACH) module and the associated customization for electronic payment settlement with the individual County's designated bank
  - f. History Database module
  - g. monitoring and problem resolution for data replication between production and Disaster/Recovery installation
  - h. and, overall problem resolution support for the operation of DSMS software including document submissions and reporting functions
- (ii) bug fixes, patches, programming services or workarounds to correct any demonstrated errors in the operation of the Software which are necessary to enable the Software to operate substantially in accordance with the Specifications
- (iii) periodic Minor Releases of the Software to include cumulative patches and minor enhancements, at the discretion of Company. Customer and each Sublicensee County will identify up to three authorized employees (Representatives) who will be allowed to request technical support, and Company will work with Representatives for such support requests including and not limited to the installation of bug fixes and any

programming services. Customer must ensure that the Product is installed and operated as per the specifications in Attachment "B".

## 2 Optional Support Services:

- (i) Optional Support Services for Production site: Company will be providing Optional Support Services to Customer at no additional charge. In subsequent years, Customer may purchase additional, optional support services from Company for the Production site for 3<sup>rd</sup> party software from Microsoft and other suppliers as listed in Attachment B. Company will provide Customer support services for Operating system, database management system and other software installed across twelve (12) servers. These services include a) periodic vendor supplied service pack and patch installation, b) applicable re-configuration of DSMS Software resulting from service pack installation, c) assist with planned configuration changes for operating system and database management software, and, d) coordinate remote diagnostics and problem resolution of Operating System and database management software with Customer's 3<sup>rd</sup> party software vendor. Customer shall be responsible to keep ongoing maintenance agreement in force with 3<sup>rd</sup> party vendors. Company shall not be responsible for any defects or malfunction of any 3<sup>rd</sup> party software.
- (ii) Optional Support Services for Disaster/Recovery (D/R) site: Company will be providing Optional Support Services for Disaster/Recovery (D/R) to Customer at no additional charge. In subsequent years, Customer may purchase additional, optional support services from Company for the Disaster/Recovery site for Software (DSMS) and for 3<sup>rd</sup> party software from Microsoft and other suppliers as listed in Attachment B. Company will provide Customer support services for Software (DSMS), Operating system and database management system installed across twelve (12) servers. These services include a) periodic vendor supplied service pack and patch installation, b) applicable re-configuration of DSMS Software resulting from service pack installation, c) assist with planned configuration changes for operating system and database management software d) coordinate remote diagnostics and problem resolution of Operating System and database management software with Customer's 3<sup>rd</sup> party software vendor, e) assist with network connectivity and data transmission issues between production site and D/R site f) up to two (2) scheduled D/R tests to validate proper operation of Software at D/R site with test submission and test document recording with any single County's LRMS. Customer shall be responsible to keep ongoing maintenance agreement in force with 3<sup>rd</sup> party vendors. Company shall not be responsible for any defects or malfunction of any 3<sup>rd</sup> party software.

## 3 Additional Counties and Additional Services:

- (i) For each additional sublicensee county that adopts Software through June, 2012; the Basic Maintenance and Support amount will increase pro-rata based on an annual cost for baseline modules as specified in Table I below

- (ii) Additional Services for training, additional customization for the Base Software System, custom development, additional testing at D/R site, and any additional support or integration services may be purchased at preferred customer rate as specified in Table 1 below with a minimum billing of eight (8) hours.

4. **Basic Maintenance and Support Services for Additional Modules and Major Releases:** From time to time Customer and/or Sublicensee counties may license optional modules or optional Major Releases or optional customization through Enhanced Maintenance as part of a separate agreement. Such licensed modules, releases and/or customization may require the Customer and Sublicensee counties to purchase additional annual Basic Maintenance and Support.

5. **Compensation for Annual Basic Maintenance and Support Services:** Provided Customer has maintained continuous and uninterrupted Basic Maintenance and Support Services Agreement for Software with Company, the rates for Annual Basic Maintenance and Support Services and Optional Maintenance and other Services for the period of July 1, 2012 through June 30, 2014, as listed in Table 1 on the next page, shall apply. These costs are based on a minimum of twelve (12) counties and for the modules listed in Table 1. Additional charges shall apply for new sublicensee counties and for new modules licensed.

TABLE 1

Annual Maintenance Costs For Jul 1, 2012 – Jun 30, 2014

Description	Modules	Annual Cost per County	# of Counties	Total Annual Amount (July 1, 2012 to June 30, 2014)
Maintenance Line Item # 1 -  Baseline Modules (installed on 12 servers at Monmouth County Information Services department)	Includes: Level 1, Level 2, Level 2E, ACH, History database, System to System Interface, Data/Image Replication, and LRMS interface module	\$19,000.00 (average, adjusted by volume)	13  See attachment A	\$247,000.00
Maintenance Line Item # 2 -  Additional module	Deeds Lookup and Download module	\$4,000.00	5  See attachment A	\$20,000.00
<b>Total</b>				<b>\$267,000.00</b>
Additional Counties – Maintenance Line Item #1	As described in Maintenance Line Item # 1 above	\$19,000.00 (pro-rated for the period)		
Additional Counties – Maintenance Line Item #2	As described in Maintenance Line Item #2 above	\$4,000.00 (pro-rated for the period)		
Additional Services – Training, Custom development, Integration services	As described in Section 3.(ii) above	\$105.00 per hour with a minimum billing of eight (8) hours		

Note: Basic Maintenance and Support costs are based on thirteen (13) counties. These costs shall apply for all active Sublicensee counties.

6. **Renewal Option:** The County shall have the option to renew the contract for one (1) two-year additional period. The renewal option shall be exercised by the adoption of a resolution by the Board of Chosen Freeholders. The annual cost may be subject to a revision based on a mutual agreement between the Customer and the Company Sunrise Systems, however, as required by *N.J.S.A. 40A:11-15*, the price to be paid by the Customer to the Company for the renewal period shall not exceed the amounts payable under paragraph 5 above, adjusted by an amount not to exceed the change in the index rate (namely the Implicit Price Deflator for State and Local Government Purchases of Goods and Services, as computed and published quarterly by the United States Department of Commerce, Bureau of Economic Analysis, rounded to the nearest half-percent) for the 12 months preceding the most recent quarterly calculation available at the time the contract is renewed.

7. **Payment Terms:** Customer will invoice Sublicense for its portion of the total maintenance cost. Customer will remit to Company on an as-received basis, within sixty (60) days of receipt, unless otherwise agreed between the parties, all compensation received for support services from Sublicensees. Customer will provide Company with a monthly status report identifying any payments received for sublicensees during the prior month. Customer will make a reasonable effort to request payment from Sublicensees but will not be responsible to Company for Sublicensees who fail to remit payment for maintenance charges. Customer will not be responsible for paying Company that portion of the maintenance not remitted to Customer by sublicensees. Company reserves the right to collect maintenance and support charges directly from any sublicensee that fails to remit its portion of such charges in a timely manner and/or to discontinue maintenance and support services for such defaulting sublicensee. Customer will remit its portion of the maintenance and support costs within ninety (90) days of invoicing. Any additional services shall be invoiced upon delivery and payable within 30 days, unless mutually agreed upon by the parties otherwise. The annual Basic Maintenance and Support services rates under this paragraph shall cover only the use of Product by Customer and authorized Sublicensee counties within the State of New Jersey and their authorized users. Responsibility of the Customer and performance under this agreement is contingent upon an appropriation of funds by the Board of Chosen Freeholders of the County of Monmouth.

8. **Place of Maintenance and Support Services:** Support will be provided from Monday to Friday between the hours of 9:00 AM to 5:00 PM, excluding public holidays. All support services shall be provided by the Company from the Company's facilities, or through electronic access to the Customer's computers, unless the Company determines, in its sole and absolute discretion, that it is necessary to perform such services at the Customer's facilities.

9. **Maintenance and Support Obligations:** All warranties related to the Work Product and any maintenance and support obligations of Company shall be void if (i) Customer fails to

install and operate the Product as per specifications; or (ii) Work Product is modified or altered by any party other than Company or its authorized independent contractors or consultants; or (iii) Customer is in breach of this Agreement including any attachments as may be amended.

#### 10. Assumptions and Responsibilities:

- a. Company will be given access to systems and networks for remote support
- b. Provisioning of hosting infrastructure and the associated operations activities is the responsibility of Customer and sublicensee counties for both the Production and Disaster/Recovery installations. The operations activities include server startup/shutdown, backup/recovery of data, software, and image, network configuration and monitoring, cabling, server configuration, storage array configuration, and security
- c. Customer and Sublicensee counties shall be responsible for installation, de-installation, maintenance, upgrade, and/or migration of all hardware/equipment in use for Software operations for both the Production and Disaster/Recovery environments
- d. Customer and sublicensee counties will be responsible for all costs and provisioning of applicable third party services and maintenance of all third party hardware, software, and/or network components
- e. Infrastructure changes including service pack installation will be reviewed and mutually agreed to by both the Company and Customer and shall conform to specifications as supplied in Attachment B
- f. Customer will coordinate appropriate and timely support from any 3<sup>rd</sup> party hardware, software or services vendors, in consultation and coordination with Company, for proper operation of Software
- g. Company will not be responsible for delays caused by events outside of Company's control including and not limited to lack of support or delays caused by any 3<sup>rd</sup> party vendor
- h. Customer and Sublicensee counties will be responsible for level 1 Help Desk type of issues for internal users and external submitters. Examples of Level 1 Help Desk issues include how to register and login, how to prepare and submit document, and how to accept or reject documents
- i. Customer and sublicensee counties will be responsible for End User Testing and Acceptance for any software patches and updates
- j. Any mutually agreed to changes and/or enhancements to Base Software System, other than periodic minor release(s), may be subject to a revision of Maintenance and Support services and costs
- k. Any additional Work or Service requirements, resulting from a) changes in software and/or interfaces of 3<sup>rd</sup> party software or systems, including Land Record Management Systems, system-to-system submitter interfaces, etc; or b) disaster/recovery services needed or requested; or c) non-conformance of technical specification as listed in Attachment B; or d) any relocation and/or reconfiguration of the systems outside the scope of Services included herein, are not included in this Basic Maintenance and Support Services and shall be subject to additional service charges on a time and materials basis



1. Customer shall notify Company of any addition or deletion of Sublicensee county in writing 30 (thirty) days in advance of such an event if possible.
11. **Choice of Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey without giving effect to any choice or conflict of law provision or rule. The parties acknowledge that the courts of the State of New Jersey constitute the proper forum for resolving any dispute arising under this Agreement and hereby consent to the exercise of jurisdiction over the parties by the courts of the State of New Jersey.
12. **Entire Agreement:** This Agreement embodies the entire agreement and understanding of the parties, and supersedes any and all prior or contemporaneous agreements, arrangements and understandings, relating to the matters provided for herein.
13. **Equal Employment Opportunity:** The Company agrees to comply with the Equal Employment Opportunity requirements of *N.J.S.A. 10:5-31, et seq. (N.J.A.C. 17:27)*, set forth in Exhibit 1 attached hereto.
14. **New Jersey Business Registration:** The Company agrees to comply with the New Jersey Business Registration requirements set forth in Exhibit 2 attached hereto.
15. **Pay-to-Play:** The Company states that neither The Company nor anyone holding a greater than 10% interest in the Company, as set forth in *N.J.S.A. 19:44A-20.6* and as defined in *N.J.S.A. 19:44A-20.7*, has made or will make, for the one year prior to the date of this contract and continuing throughout the term of this contract, a political contribution in violation of *N.J.S.A. 19:44A-20.4*, namely a political contribution that is reportable by the recipient under *N.J.S.A. 19:44A-1, et seq.*, (a) to any county committee of a political party in Monmouth County if a member of that political party served in an elective public office of Monmouth County when this contract was awarded or (b) to any candidate committee of any person who was serving in an elective public office in Monmouth County when this contract was awarded. The Company acknowledges a continuing duty to report to the Election Law Enforcement Commission any contributions that are made in violation of *N.J.S.A. 19:44A-20.4* before the end of this contract.
16. **Records Retention:** The Contractor shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request. (*N.J.A.C. 17:44-2.2*)

IN WITNESS WHEREOF, the parties have executed this Agreement.

COUNTY OF MONMOUTH

By: *Thomas A. Arnone*  
THOMAS A. ARNONE  
Freeholder Director

Date: 4/25/13

SUNRISE SYSTEMS, INC.

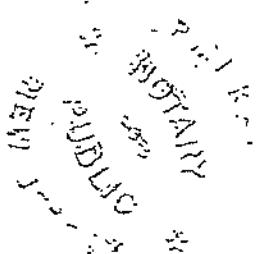
By: *N. Sonawalla*  
NOORALI SONAWALLA  
President

Date: 4/24/13

*Umi Kadia*

4/24/13

Umi Kadia  
Notary Public of New Jersey  
My Commission Expires Dec. 19, 2017



Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-791

ATTACHMENT A  
List of Counties

Listed below are names of the Host and sublicensed counties utilizing DSMS Software with interface module for the currently installed and configured version of Land Record Management System (LRMS) as of July 1, 2012:

Number	County Name	LRMS Vendor/System Name
1	Monmouth (Host County)	OSS/LANDEX
2	Atlantic	NewVision Systems
3	Burlington	In-House
4	Camden	NewVision Systems
5	Cape May	BrownTech
6	Cumberland	Eisenberg Associates
7	Essex	Eisenberg Associates
8	Mercer	NewVision Systems
9	Middlesex	Affiliated Computer Services (ACS)
10	Morris	NewVision Systems
11	Ocean	NewVision Systems
12	Passaic	OSS/LANDEX
13	Sussex	AMCAD

Listed below are names of the counties adopting the additional Deeds Lookup and Download module:

1. Monmouth (Host County)
2. Camden
3. Mercer
4. Ocean
5. Passaic

**ATTACHMENT B**  
**PRODUCT SPECIFICATIONS FOR "DSMS"**

Product Name: Document Summary Management System (DSMS)  
 Product Release: 2011-2(a)

Listed below are major modules of DSMS as delivered to County of Monmouth under various purchase orders:

1. Level 1 eRecording
2. Level 2 eRecording
3. Level 2E eRecording
4. System to System submission for Level 2 and/or Level 2E eRecording
5. ACH- Electronic Payment
6. History Database Module
7. Replication Module – facilitates replication of Data, Image, and DSMS Software updates between the Production and Disaster/Recovery installations
8. Interface module for county's Land Record Management System
9. Deeds Lookup and Download

Below is recommended specifications for hardware and 3<sup>rd</sup> party software for the deployment and proper operation of DSMS.

**1. SERVER(s)**

**Hardware:**

- (1) Application Server: HP Proliant or equivalent Server with dual processors at 3GHZ or above speed, 3 GB RAM, 200 GB Internal Disk Space for Software Installation for application Server
- (2) Database Server: HP Proliant or equivalent Servers as Database Server: with dual processors at 3GHZ or above speed, 3 GB RAM, 200 GB Internal Disk Space for Software Installation
- (3) HP MSA 1000 or similar Disk Storage array with adequate capacity for Database and Image repository for all counties
- (4) Bridge Application Server: MicroTree Whitebox or equivalent Server with single processor at 1GHZ or above speed, 1 GB RAM, 30 GB Internal Disk Space for Software Installation for Interface module to individual county's Land Record Management System

**3<sup>rd</sup> Party Software:**

Microsoft Windows Advanced Server 2003 Service Pack 2  
 Microsoft Windows Internet Information Server 6.0 Service Pack 2  
 Microsoft .Net Framework (Runtime Environment) v2.0  
 Microsoft SQL Server 2005 Enterprise Edition Service Pack 2

Microsoft SQL Server 2005 Standard Edition Service Pack 2  
Microsoft SQL Server 2005 Reporting Services  
Crystal Reports Runtime Engine 9  
Crystal Reports Bar-Code Fonts – Recommended InterLeaf 2oF5  
Verisign PKI Certificate for SSL  
Atalasoftware Image ActiveX Control  
IPSwitch FTP Server 5.3,  
WS\_FTP FTP Client 8.0  
WS\_FTP SDK 8

## 2. END USER PC(s)

### Hardware:

(1) Compaq or equivalent IBM Compatible PC with single processor at 1 GHZ or above speed, 512 MB. Monitor with 1024 x 768 Resolution

### Software:

Microsoft Windows XP or above  
Microsoft Internet Explorer 7 or above  
Adobe Acrobat 5 or above

Exhibit 1

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE  
*N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127)*  
*N.J.A.C. 17:27*

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302 (electronically provided by the Division, and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance))

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

Exhibit 2

NEW JERSEY BUSINESS REGISTRATION REQUIREMENTS

With regard to New Jersey Business Registration:

a. The Contractor has previously provided the County with a copy of the Contractor's business registration certificate, verifying that the Contractor is properly registered with the New Jersey Department of the Treasury.

b. The Contractor acknowledges that:

(i.) N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract: 1) the contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor; 2) prior to receipt of final payment from a contracting agency, the contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used; 3) during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State.

(ii.) A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609) 292-9292.



**Fee Schedule**

**DSMS PORTAL PARTNER FEE SCHEDULE July 1, 2012- June 30, 2013 (Baseline for 2013-2017)**

70% FIXED - 30% VARIABLE, Apportioned on Annual System Utilization - Updated Annually based on then prevailing Hosting and Maintenance and Support costs

Partner County	PARTNER SYSTEM UTILIZATION for COST APPORTIONMENT		HOSTING COST			SUNRISE MAINTENANCE COST			ELECTIVE SERVICE COST	SOFTWARE UPGRADE COST	TOTAL COST
	A	B	C	D	E	F	G	H			
	Filing Volume	% of Total Filing Volume (Individual / Total Filing )	Fixed (70%)	Variable (30%)	Total	Fixed (70%)	Variable (30%)	Total	I	J	J Year 1
Cumberland	2,658	1.34%	2,585	193	2,778	13,300	995	14,295	0	134	17,207
Sussex	4,895	2.47%	2,585	356	2,941	13,300	1,833	15,133	0	247	18,321
Passaic	8,989	4.54%	2,585	654	3,239	13,300	3,365	16,665	4,000	454	24,358
CapeMay	9,578	4.84%	2,585	697	3,281	13,300	3,586	16,886	0	484	20,651
Atlantic	10,525	5.32%	2,585	766	3,350	13,300	3,941	17,241	0	532	21,123
Mercer	11,827	5.98%	2,585	861	3,445	13,300	4,428	17,728	4,000	598	25,771
Essex	15,592	7.88%	2,585	1,134	3,719	13,300	5,838	19,138	0	788	23,644
Camden	16,813	8.49%	2,585	1,223	3,808	13,300	6,295	19,595	4,000	849	28,252
Morris	17,740	8.96%	2,585	1,291	3,875	13,300	6,642	19,942	0	896	24,713
Burlington	20,297	10.26%	2,585	1,477	4,061	13,300	7,599	20,899	0	1,026	25,986
Middlesex	22,000	11.12%	2,585	1,601	4,185	13,300	8,237	21,537	0	1,112	26,834
Ocean	24,148	12.20%	2,585	1,757	4,342	13,300	9,041	22,341	4,000	1,220	31,903
Monmouth	32,856	16.60%	2,585	2,391	4,975	13,300	12,301	25,601	4,000	1,660	36,236
<b>Total</b>	<b>197,918</b>	<b>100.00%</b>	<b>33,600</b>	<b>14,400</b>	<b>48,000</b>	<b>172,900</b>	<b>74,100</b>	<b>247,000</b>	<b>20,000</b>	<b>10,000</b>	<b>325,000</b>

- \$ 48,000 Estimated Hosting Cost which includes Private Cloud hardware and DR Services
- \$ 247,000 Sunrise Maintenance Cost (13 partners x \$19,000 annual maintenance)
- \$ 14,400 30% Variable Hosting Cost (\$48,000 Total Hosting cost x .30)
- \$ 74,100 30% Variable Sunrise Cost (\$247,000 Total Sunrise Cost x .30)
- \$ 50,000 One-time 3rd party software upgrade

Exhibit "B"

COUNTY OF MONMOUTH  
DSMS

**HARDWARE, SOFTWARE & NETWORK REQUIREMENTS**

Hardware:

Compaq or equivalent IBM Compatible PC with single processor at 1GHZ or above speed, 2 GB RAM, 100GB Hard Disk

19 inch Color Monitor with 1280 x 1024 Resolution

Desktop Twain Compatible Document Scanner with support for TIFF file format – required for Image Scanning functions

Direct attached or network attached Inkjet or Laser Printer for report printing and forms printing

Software:

Microsoft Windows XP or above operating system

Microsoft Internet Explorer 7

Adobe Acrobat 7 or above

Network:

Broadband network connectivity to the Internet for access to the DSMS system

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

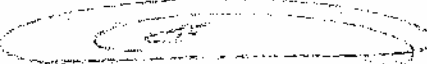
Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO THE APPOINTMENT BY THE FREEHOLDER DIRECTOR OF FREEHOLDERS HECTOR C. LORA AND RONDA CASSON COTRONEO AS MEMBERS OF THE BOARD OF TRUSTEES OF THE PASSAIC COUNTY AFFORDABLE HOUSING CORPORATION, AND APPOINTING JOSEPH M. BILLY, JR. OF CLIFTON AS THE "RESIDENT MEMBER" OF SAID BOARD, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

COUNTY ADMINISTRATOR

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R-2013-792</b>					
Meeting Date		10/22/2013					
Introduced Date		10/22/2013					
Adopted Date		10/22/2013					
Agenda Item		k-2					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION CONSENTING TO THE APPOINTMENT BY  
THE FREEHOLDER DIRECTOR OF FREEHOLDERS  
HECTOR C. LORA AND RONDA CASSON COTRONEO AS  
MEMBERS OF THE BOARD OF TRUSTEES OF THE  
PASSAIC COUNTY AFFORDABLE HOUSING CORPORATION,  
AND APPOINTING JOSEPH M. BILLY, JR. OF CLIFTON AS  
THE “RESIDENT MEMBER” OF SAID BOARD**

**WHEREAS** the Passaic County Housing Agency  
previously adopted a resolution (H-11-05, 11/29/2011)  
authorizing the establishment a 501 c (3) corporation for the  
reasons stated in said resolution; and

**WHEREAS** the Passaic County Affordable Housing  
Corporation (the “Corporation”) was subsequently established  
in accordance with said resolution; and

**WHEREAS** the Bylaws of the Corporation provide for the  
establishment of a Board of Trustees consisting of seven (7)  
members; and

**WHEREAS** the Bylaws also provide that the Board of  
Trustees shall consist of the County Administrator, the  
Freeholder Director, two (2) Freeholders (to be appointed by  
the Freeholder Director), the County Planning Director, the  
County Director of Senior, Disability Services and Veteran  
Affairs and one (1) Passaic County resident; and

**WHEREAS** the Freeholder Director has informed the  
Board of Chosen Freeholders (the “Freeholder Board”) of his  
appointment of Freeholders Hector C. Lora and Ronda Casson  
Catroneo as members of the Board of Trustees; and

**WHEREAS** the Freeholder Board is desirous of appointing Joseph M. Billy, Jr. of Clifton as the Resident Member of the Trustee Board; and

**WHEREAS** the Freeholder Board is also desirous of consenting the appointment of Freeholder Lora and Freeholder Cotroneo as members of the Board of Trustees; and

**WHEREAS** the Administration, Finance and Personnel Committee considered this matter at its meeting of September 26, 2013 and recommended this resolution to the full Freeholder Board for adoption;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that Joseph M. Billy, Jr. of Clifton be and hereby is appointed as the “Resident Member” of the Board of Trustees of the Passaic County Affordable Housing Corporation; and

**BE IT FURTHER RESOLVED** that the Freeholder Board hereby consents to the appointment of Freeholders Hector C. Lora and Ronda Casson Cotroneo as members of the Board of Trustees of the Passaic County Affordable Housing Corporation; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

Dated: October 22, 2013

MM:\

10 West Parkway  
Clifton, NJ 07014  
(973) 390-2909 cell  
jmbillyjr@yahoo.com

**JOSEPH M. BILLY, JR.**

---

**Education &  
Certifications:**

**Seton Hall University, South Orange, NJ**  
Bachelor of Science in Business Administration - 1978

**National Association of Housing & Redevelopment Officials**  
Certified Public Housing Manager - 1981  
Certified Rehabilitation Finance Specialist - 1982

**Rutgers, The State University of New Jersey**  
Center for Government Services  
**Local Housing Authority & Redevelopment Training Program**  
Completed Executive Director Certification - May 2009

**Experience:** **April 2013 to Present: Executive Director**  
**Housing Authority of the City of Summit**  
Responsible for the overall management of the Authority which consists of 195 units of public housing at three development sites. Prepare all program budgets. Supervise a staff of 6. Interpret and implement HUD regulations. Develop policies and resolutions for approval of the Board of Commissioners. Serve as Administrative Agent for City of Summit Affordable Housing Units and Administrator of City of Summit CDBG grant program.

**February 2013 to Present: Executive Director**  
**Housing Authority of the Borough of Freehold**  
Responsible for the overall management of the Authority which consists of 85 units of public housing at two development sites. Prepare all program budgets. Supervise a staff of 4. Interpret and implement HUD regulations. Develop policies and resolutions for the approval of the Board of Commissioners.

JMBILLYJR, 2 of 4

**May 2007 to March 2013: Executive Director  
Middletown Township Housing & Redevelopment Authority**  
Responsible for the overall management of the Authority which consists of 152 units of Section 8 New Construction, 100 units of Public Housing and 245 units of Section 8 Housing Choice Vouchers. Prepare all program budgets. Supervise a staff of 12. Interpret and implement HUD regulations. Develop policies and resolutions for approval of the Board of Commissioners.

**March 1998 - May 2007: Director of Housing  
Housing Authority of the City of Passaic**  
Responsible for all management, maintenance and clerical functions of the property management division overseeing 700 units of public housing at six development sites. Supervised a staff of 20+, which included housing managers, building superintendents, maintenance repairers, janitors and clerical staff. Interpret and implement HUD regulations. Develop policies and procedures for program operations.

**May 1986 - February 1998: Director of Housing Assistance  
Housing Authority of the City of Passaic**  
Responsible for the overall administration of a large Section 8 Housing Assistance Program servicing 1300+ recipients with a budget of \$9+ million. Trained and supervised a staff of 8, including housing assistance technicians, tenant interviewers, HQS inspectors and clerks. Interpreted and implemented HUD program regulations. Negotiated lease contracts with property owners.

**\*\* April 1991 - June 1993: Acting Director of Personnel  
Housing Authority of the City of Passaic**  
In addition to the duties of Director of Housing Assistance, assumed responsibilities as Director of Personnel during the reorganization of the agency. Developed new personnel policies and procedures addressing all areas of the Authority's operations. Interviewed and hired staff for numerous new positions. Coordinated benefits and maintained leave time bank for 50+ staff. Processed discipline and promotions in accordance with NJ Civil Service guidelines. Negotiated collective bargaining agreements.

JMBILLYJR, 3 of 4

**July 1980 - April 1986: Housing Assistance Technician  
Housing Authority of the City of Passaic**  
Performed all field and office work necessary to implement a  
Housing Assistance Payments program. Conducted eligibility  
interviews, apartment inspections and tenant income certifications.

**1975 - 1985: Owner/Manager Retail Package Liquor Store**  
Handled all aspects of a small family owned business; buying,  
sales, merchandising stock, bookkeeping, etc. Gross sales \$275K

**1975 - Present: Self-Employed Tax Accountant**  
Prepare Federal & State income tax returns for approximately 200  
clients annually. Prepare quarterly reports for several small  
businesses.

**Associations:**

2012 - Present: Vice President of Professional Development  
NJNAHRO

2009 - 2011: Vice President of Housing - NJ/NAHRO  
New Jersey Chapter - National Association of Housing &  
Redevelopment Officials

2009 - Present: Executive Board Member -  
NJ Public Housing Joint Insurance Fund (JIF)

2010 - Present: Trustee/ Committee Member - NJAHRA  
New Jersey Association of Housing &  
Redevelopment Authorities

Committee Chair - Boy Scout Troop 1 - Passaic, N.J.

Member - Board of Directors - Boys & Girls Club  
of Paterson & Passaic  
\* President 2003-2005

Member - Passaic Optimist Club  
Summit/New Providence Rotary Club

**Personal:**

Born 1/4/1957  
Married with 3 children



JBILLYJR. 4 of 4

REFERENCES

Mr. Douglas Dzema  
Executive Director  
Perth Amboy Housing Authority  
Keansburg Housing Authority  
Highlands Housing Authority  
(732) 826-3110  
(732) 794-5610 cell

Mr. Louis A. Riccio  
Executive Director  
Madison Housing Authority  
(973) 377-0258  
(201) 787-8189 cell

Mr. William F. Snyder  
President  
ExecuTech, Inc.  
Hackensack, NJ  
(201) 725-1997

Honorable Imre Karaszegi, Jr.  
Administrative Law Judge  
State of New Jersey  
(973) 648-6037

Mr. Ronald Van Rensalier  
Director – Community Development  
City of Passaic, NJ  
(973) 365-5563  
(973) 330-7580 cell

Ms. Janice L. DeJohn  
Executive Director  
Passaic County Housing Agency  
(973) 881-4369

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

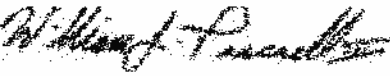
Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-793</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-3						
CAF #	G-01-41-872-011-223						
Purchase Req. #	R3-07354;R3-07353;R3-07352;R3-07351;R3-07349;R3-07350;R3-07348						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY  
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

**WHEREAS** the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

**WHEREAS** said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS** the Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description: Homeland Security Equipment  
 Using Agency: Passaic County Working Group  
 Purchase Price: \$ 5,650.00  
 Vendor: CDW-G  
 Authority: MRESC Purchasing Cooperative  
 Contract #: 13/14-04  
 Account: FY11 Homeland Security Grant  
 Account #: G-01-41-872-011-223  
 Requisition #: R3-07354

Description: Homeland Security Equipment  
 Using Agency: Passaic County Working Group  
 Purchase Price: \$ 2,865.00  
 Vendor: CDW-G  
 Authority: MRESC Purchasing Cooperative  
 Contract #: 13/14-04  
 Account: FY11 Homeland Security Grant  
 Account #: G-01-41-872-011-223  
 Requisition #: R3-07353

Description: Homeland Security Equipment  
 Using Agency: Passaic County Working Group  
 Purchase Price: \$ 16,641.00  
 Vendor: CDW-G  
 Authority: NJ State Contract  
 Contract #: 75580  
 Account: FY11 Homeland Security Grant  
 Account #: G-01-41-872-011-223  
 Requisition #: R3-07352

Description: Homeland Security Equipment  
 Using Agency: Passaic County Working Group  
 Purchase Price: \$ 3,548.16  
 Vendor: CDW-G  
 Authority: NJ State Contract  
 Contract #: 70256  
 Account: FY11 Homeland Security Grant  
 Account #: G-01-41-872-011-223  
 Requisition #: R3-07351

Description: Homeland Security Equipment  
 Using Agency: Passaic County Working Group  
 Purchase Price: \$ 9,730.14  
 Vendor: ESRI Inc.  
 Authority: NJ State Contract  
 Contract #: 83881  
 Account: FY11 Homeland Security Grant  
 Account #: G-01-41-872-011-223  
 Requisition #: R3-07349

Description: Homeland Security Equipment  
 Using Agency: Passaic County Working Group  
 Purchase Price: \$ 299,370.00  
 Vendor: SHI Inc.  
 Authority: NJ State Contract  
 Contract #: 77560  
 Account: FY11 Homeland Security Grant  
 Account #: G-01-41-872-011-223  
 Requisition #: R3-07350

Description: Homeland Security Equipment  
 Using Agency: Passaic County Working Group  
 Purchase Price: \$ 114,540.00  
 Vendor: Millennium Communications  
 Authority: NJ State Contract  
 Contract #: 73979  
 Account: FY11 Homeland Security Grant  
 Account #: G-01-41-872-011-223  
 Requisition #: R3-07348

Description: Purchase of 12 month Maint. Contract  
 Using Agency: Passaic County Prosecutor's Office  
 Purchase Price: \$ 1,620.00  
 Vendor: Cross Match Technologies  
 Authority: N/A – Under Threshold  
 Contract #: N/A – Under Threshold  
 Account: Prosecutor's Office 2013 Operating Budget  
 Account#: 3-01-20-109-001-219  
 Requisition #: R3-07357

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$453,964.30

APPROPRIATION: \$452,344.30 – G-01-41-872-011-223  
\$ 1,620.00 – 3-01-20-109-001-219

PURPOSE: To authorize the purchase of Various Items by the  
Passaic County Prosecutor's Office.

  
Michael Katz, County Treasurer

DATED: October 22, 2013

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE TRANSFER OF SURPLUS FURNITURE TO GRANDPARENT RELATIVES CARE RESOURCE CENTER INC. OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FREEHOLDERS

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-794</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-4						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING THE TRANSFER OF SURPLUS  
FURNITURE TO GRANDPARENT RELATIVES CARE RESOURCE  
CENTER INC. OF PATERSON, NEW JERSEY**

**WHEREAS** the County of Passaic has recently identified various items of surplus property that are presently in storage at the County's Warehouse on River Street in Paterson, NJ; and

**WHEREAS** among the surplus property are certain cabinets and desks that the Board of Chosen Freeholders (the "Board") wishes to donate to Grandparent Relatives Care Resource Center Inc. (see attached letter); and

**WHEREAS** pursuant to N.J.S.A. 40A:12-21.1, the sale or transfer of public personal property to certain non-profit entities may be made for nominal consideration as long as it is authorized by Resolution; and

**WHEREAS** such transfer must provide pursuant to N.J.S.A. 40A:12-21.1 that the personal property shall be used only for the purposes of that organization or association, and to render those services or to provide those facilities as may be agreed upon, and not for commercial business, trade or manufacture, and that if the personal property is not used in accordance with that limitation, ownership thereto shall revert to the county or municipality;

**WHEREAS** this matter was reviewed by the Freeholder Administration and Finance Committee at its October 9, 2013 meeting who is recommending that this matter be approved by the full Board.

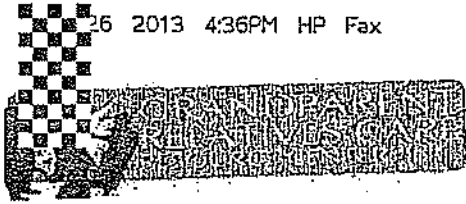
**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves of



transferring of the cabinets and desks referenced in the attached letter to Grandparent Relatives Care Resource Center Inc. for a nominal consideration of One Dollar and No Cents (\$1.00) and as provided by N.J.S.A. 40A:12-21.1; and

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board be and they are hereby authorized to execute any agreements to turn over said property to Catholic Charities.

October 22, 2013



**THE GPRCRC INC.**

*Dr. Jessle Dixon, CEO/Founder*  
*Betty Montgomery, President*  
*Bridget Black, Secretary*  
*Marilyn Brown, Treasurer*  
*Joe Leonard*  
*Harold E. Foster*  
*Camilla Phelps*  
*Allen Sinclair*  
*Russell Graddy*

224 17<sup>th</sup> ave.

Paterson, New Jersey 07505

Phone: 973-553-2091

Fax: 973-553-2092

Email: [Grandparentsrrcc@gmail.com](mailto:Grandparentsrrcc@gmail.com)

[Driessied@gmail.com](mailto:Driessied@gmail.com)

[grandparentcare@optonline.net](http://grandparentcare@optonline.net)

September 26, 2013

Dear Freeholder Duffy,

We are the Grandparent Relatives Care Resource Center Inc. A 501-C3 nonprofit organization in the city of Paterson, New Jersey.

We are in the process of the expansion of our food pantry and we are in need of office furniture such as: desk, chairs, lamps filing cabinets, computers, rugs, office phones, book, etc. anything you may have will be greatly appreciated. Thanking you in advance.

Rev Betty Montgomery/President

Marilyn Brown/Treasurer,

Dr. Jessle M. Dixon /Executive Director/Founder

County of Passaic Proposed Retiree Rates - January 1, 2014-December 31, 2014						
County of Passaic Projected 2014 Healthcare Budget						
January 2014 Premium Equivalent			Carve Out Rates (Medicare Primary)			
Single		\$901.89	Single 65+		\$ 586.23	
H & W	\$	1,941.03	H & W one over 65		\$ 1,611.05	
Family	\$	2,308.99	H & W both over		\$ 1,261.67	
P & C	\$	1,128.75	Family one over		\$ 1,916.46	
			Family both over		\$ 1,500.84	
			P & C over 65		\$ 733.69	
<b>1/1/2014</b>						
Medical Retiree Rates		1-9 Years	10-17 years	18-24 years	widow < 65	widow > 65
single under 65		\$ 360.61	\$ 270.47	\$ 265.06	\$ 224.48	\$ 145.91
single over 65		\$ 234.39	\$ 225.58	\$ 220.46		
H & W both under 65		\$ 776.12	\$ 582.08	\$ 494.77		
H & W one over 65		\$ 644.18	\$ 483.14	\$ 410.67		
H & W both over 65		\$ 504.76	\$ 467.87	\$ 400.28		
Family both under 65		\$ 923.24	\$ 692.44	\$ 588.58		
Family one over 65		\$ 766.30	\$ 577.97	\$ 495.39		
Family both over 65		\$ 600.11	\$ 577.97	\$ 495.39		
P & C under 65		\$ 854.74	\$ 394.49	\$ 291.91	\$ 299.81	\$ 298.85
P & C over 65		\$ 526.00	\$ 393.21	\$ 280.15		
<b>1/1/2014</b>						
Prescription Retiree Rates		Retiree				
		Current	Renewal			
Single	\$	281.40	\$ 84.95	\$	87.98	
H & W	\$	593.75	\$ 179.22	\$	185.62	
Family	\$	706.31	\$ 213.20	\$	220.81	
P & C	\$	402.38	\$ 121.48	\$	125.82	
<b>ASSUMPTIONS</b>						
Assumes carve out rate is 65% of active rate/under 65 rate. Uses 83% of active rate for one over 65, one under 65.						

# Passaic County Board of Chosen Freeholders

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## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

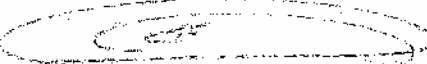
Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING INCREASES IN RATES FOR EMPLOYEES AND RETIREES OF INDEPENDENT AND AUTONOMOUS AGENCIES OF THE COUNTY OF PASSAIC PARTICIPATING IN THE COUNTY'S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE, FOUR THE PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2014, ALL AS NOTED IN THE RESOLUTION

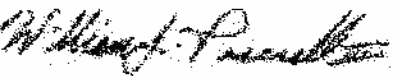
THIS RESOLUTION WAS REQUESTED BY:

COUNTY ADMINISTRATOR

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R-2013-795						
Meeting Date		10/22/2013						
Introduced Date		10/22/2013						
Adopted Date		10/22/2013						
Agenda Item		k-5						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	
James	✓				✓			
Best Jr	✓			✓	✓			
Bartlett	✓				✓			
Cotroneo	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			
Lora	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING INCREASES IN RATES FOR EMPLOYEES AND RETIREES OF INDEPENDENT AND AUTONOMOUS AGENCIES OF THE COUNTY OF PASSAIC PARTICIPATING IN THE COUNTY'S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE, FOR THE PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2014**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the "Board") is committed to containing the cost of its self-funded employee benefits programs to the maximum extent practicable; and

**WHEREAS** several independent and autonomous agencies of the County of Passaic offer benefits to its employees and retirees through the County self-funded benefits program and reimburse the County for these employees and retirees; and

**WHEREAS** the County of Passaic previously permitted employees who had less than 25 years of service with the County to, upon retirement, receive benefits at lesser rates based upon their years of service and those rates are also adjusted annually; and

**WHEREAS** the County undertakes a periodic review of rates in order to ensure that they are adjusted when appropriate to realistically reflect market conditions; and

**WHEREAS** these rates were last adjusted by resolution of the Board effective November 20, 2012 (R-12-890); and

**WHEREAS** in accordance with this goal as stated above, the Board is desirous of adjusting the rates for these employees and

retirees based upon a statistical evaluation of benefits paid last year from its insurance consultants Brown and Brown Metro, Inc.; and

**WHEREAS** after reviewing the evaluation at its October 9, 2013 meeting, the Freeholder Administration and Finance Committee is recommending that premiums be increased commensurate with the cost of providing the said benefits as set forth in the attached rate schedule that is attached hereto and made a part hereof;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an increase in premium for employees and retirees receiving medical, prescription, and dental benefits under the County of Passaic self-funded benefits program, as set forth in the attachment, for the period of January 1, 2014 and December 31, 2014.

Dated: October 22, 2103

County of Passaic COBRA Rates January 01, 2014- December 31, 2014	
County of Passaic Projected 2013 Healthcare Budget	
<b>TRADITIONAL/CMM PLAN</b>	
	<b>NEW COBRA RATE</b>
Single	\$919.93
2 Adult	\$1,979.85
Fam	\$2,355.17
P & C	\$1,151.33
<b>EPO DIRECT ACCESS PLAN</b>	
	<b>NEW COBRA RATE</b>
Single	\$754.32
2 Adult	\$1,623.47
Fam	\$1,891.79
P & C	\$944.08
<b>POS PLAN</b>	
	<b>NEW COBRA RATE</b>
Single	\$689.93
2 Adult	\$1,484.90
Fam	\$1,766.39
P & C	\$863.50
<b>H.S.A. PLAN \$2,500 Ded., 80%/60%</b>	
	<b>NEW COBRA RATE</b>
Single	\$629.62
2 Adult	\$1,350.38
Fam	\$1,605.60
P & C	\$786.98
<b>DRUG</b>	
<b>DRUG CARD: \$5/\$10 with 1 times Mail</b>	
	<b>NEW COBRA RATE</b>
Single	\$287.03
2 Adult	\$605.63
Fam	\$720.44
P & C	\$410.43
<b>DRUG CARD: \$20/\$40/\$60 with 1 times Mail</b>	
	<b>NEW COBRA RATE</b>
Single	\$243.96
2 Adult	\$514.77
Fam	\$612.36
P & C	\$348.86
<b>DENTAL</b>	
<b>Horizon Dental Choice (Fully Insured):</b>	
	<b>NEW COBRA RATE</b>
Single	\$14.81
2 Adult	\$32.61
Fam	\$49.01
P & C	\$32.61
<b>Traditional (Self Insured):</b>	
	<b>NEW COBRA RATE</b>
Single	\$12.76
* Projected annual Cost based on 2013 projection	

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING INCREASES IN COBRA RATES FOR FORMER EMPLOYEES PARTICIPATING IN THE COUNTY'S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE, FOR THE PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2014, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

COUNTY ADMINISTRATOR

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-796						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-6						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013



**RESOLUTION AUTHORIZING INCREASES IN COBRA RATES FOR FORMER EMPLOYEES PARTICIPATING IN THE COUNTY'S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE, FOR THE PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2014**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the "Board") is committed to containing the cost of its self-funded employee benefits programs to the maximum extent practicable; and

**WHEREAS** pursuant to the federal law enacted by Congress known as the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA), the County of Passaic offers medical benefit coverage, prescription drug benefits, and dental coverage to former employees upon leaving County employ; and

**WHEREAS** under this law the employer is authorized to offer these benefits at the premiums based upon the average costs per employee and retirees of the group as a whole; and

**WHEREAS** the County undertakes a periodic review of rates in order to ensure that they are adjusted when appropriate to realistically reflect market conditions; and

**WHEREAS** these rates were last adjusted by resolution of the Board effective November 20, 2012 (R-12-890); and

**WHEREAS** in accordance with this goals stated above, the Board is desirous of again adjusting the rates for COBRA coverage

based on a statistical evaluation from its insurance consultants, Brown and Brown Metro, Inc.; and

**WHEREAS** under the new Federal affordable Care Act, employers are now going to be required to notify former employees that in lieu of COBRA they can purchase coverage through the Federally Sponsored Insurance Exchanges; and

**WHEREAS** after reviewing the evaluation at its October 9, 2013 meeting, the Freeholder Administration and Finance Committee is recommending that COBRA premiums be increased commensurate with the cost of providing the said benefits as set forth in the attached rate schedule that is attached hereto and made a part hereof;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an increase in premium for former employees receiving medical, prescription, and dental benefits under the COBRA program, as set forth in the attachment, for the period of January 1, 2014 and December 31, 2014;

**BE IT FURTHER RESOLVED** that effective January 1, 2014 County staff is hereby authorized to notify former employees eligible for COBRA that they can, if they wish, purchase medical benefits through the Federally sponsored Insurance Exchange.

Dated: October 22, 2103

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
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William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM


Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE TRANSFER OF ALL RIGHTS AND INTEREST OF THE BID AWARD MADE TO CONSOLIDATED DAIRIES INC., FOR THE DELIVERY OF MILK AND DAIRY PRODUCTS TO LEGEND DAIRY, LLC, ALL AS NOTED IN THE RESOLUTION

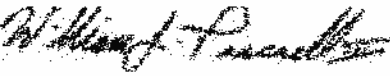
THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-797						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-7						
CAF #	Various						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING THE TRANSFER OF ALL RIGHTS AND INTEREST OF THE BID AWARD MADE TO CONSOLIDATED DAIRIES INC., FOR THE DELIVERY OF MILK AND DAIRY PRODUCTS TO LEGEND DAIRY, LLC**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic, by Resolution R-2013-450 dated June 25, 2013, awarded a contract to Consolidated Dairies, Inc. of Wallington, NJ, the low bidder, to supply milk and dairy products for line items: 1, 2, 3, 5, 6, 7, 8, 9, 10, 12, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23 and 24, on an as needed basis, in an amount not to exceed \$140,250.50, retroactive to May 1, 2103 through April 30, 2014, pursuant to bids received on March 21, 2013; and

**WHEREAS** the Passaic County Purchasing Director recently was notified that Consolidated Dairies has ceased doing business and can no longer honor its contract; and

**WHEREAS** Legend Dairy, LLC of South Hackensack, NJ, who submitted the second lowest bid for those items specified herein, has recently notified the County that it will honor the bid prices submitted by Consolidated Dairies, Inc. if the contract is transferred to Legend (see copy of notice attached hereto and made a part hereof); and

**WHEREAS** the Freeholder Administration and Finance Committee at its October 9, 2013 meeting reviewed this matter and recommended that the full Board authorize this transfer; and

**WHEREAS** a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the rescission of the contract award for certain milk and dairy products to Consolidated Dairies of Wallington, NJ, and further authorizes all rights and interest set forth under that

contract be transferred to Legend Dairy, LLC of South Hackensack, NJ commencing immediately through April 30, 2014 for the same prices set forth in the Consolidated Dairies award;

**BE IT FURTHER RESOLVED** that the Clerk to the Board, Purchasing Agent and Director of the Board are hereby authorized to execute all necessary documents on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

Dated: October 22, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$140,250.50

APPROPRIATION: Various Accounts

PURPOSE: To re-assign a contract awarded to Consolidated Dairies, Inc. to Legend Dairy, LLC for the 2013 Milk and Other Dairy Products for various Passaic County Departments and Institutions.

  
Michael Katz, County Treasurer

DATED: October 22, 2013

**LEGEND DAIRY LLC.**

150 Wesley Street South Hackensack, NJ 07606

Phones: (201)-355-2432 or (201)-355-3312 Fax: (201) 742-5723

**TO PASSAIC COUNTY FREEHOLDERS,**

**FROM: FRED HATEM**

**RE: PART A DAIRY BID**

**LEGEND DAIRY WILL HONOR THE PRICING THAT  
CONSOLIDATED DAIRIES HAD WITH THE BID.**

**PLEASE FEEL FREE TO CONTACT ME WITH ANY  
QUESTIONS OR CONCERNS.**

**THANK YOU,**

A handwritten signature in black ink, appearing to read 'Fred Hatem', written over a horizontal line.

**FRED HATEM**

**PRESIDENT-LEGEND DAIRY LLC.**

# Passaic County Board of Chosen Freeholders

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Administrator

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County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) RIGHT TO KNOW, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-798</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-8						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013



STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Right to Know Program (92-2244-RTK-00)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$15,213.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of . . . . . \$15,213.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Right to Know Program (92-2244-RTK-00)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$15,213.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health and Senior Services, Right to Know Program (92-2244-RTK-00)

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

\_\_\_\_\_

October 22, 2013

# Passaic County Board of Chosen Freeholders

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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

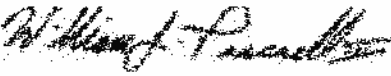
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) CSBG, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-799</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-9						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) CSBG Non-Discretionary (2013-05235-0252-01)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$ 204,065.75 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of . . . . . \$ 204,065.75

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Community Affairs, CSBG Non-Discretionary (2013-05235-0252-01)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$ 204,065.75 be and the same is hereby appropriated under the caption State of New Jersey, Department of Community Affairs, CSBG Non-Discretionary (2013-05235-0252-01)

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

\_\_\_\_\_

October 22, 2013

# Passaic County Board of Chosen Freeholders

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County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) UNIVERSAL SERVICE FUND 2013, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-800</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-10						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Universal Service Fund (USF) [2013-05133-0080-00]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$ 55,070.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of . . . . . \$ 55,070.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Community Affairs, Universal Service Fund (USF) [2013-05133-0080-00]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$ 55,070.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Community Affairs, Universal Service Fund (USF) [2013-05133-0080-00]

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

\_\_\_\_\_

October 22, 2013

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) LIHEAP ASSISTANCE 2013, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-801</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-11						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) LIHEAP Assistance [2013-05131-0160-00]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$ 28,711.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of . . . . . \$28,711.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Community Affairs, LIHEAP Assistance [2013-05131-0160-00]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$28,711.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Community Affairs, LIHEAP Assistance [2013-05131-0160-00]

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

\_\_\_\_\_

October 22, 2013

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

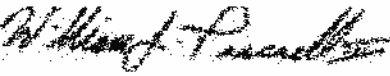
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-802</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-12						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013



STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Community Development Block Grant (CDBG) [B-10-UC-34-0112]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$ 902,187.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of . . . . . \$ 902,187.00

Which item is now available as revenue from a grant award from the U.S. Department of Housing and Urban Development, Community Planning & Development, Community Development Block Grant (CDBG) [B-10-UC-34-0112]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$ 902,187.00 be and the same is hereby appropriated under the caption U.S. Department of Housing and Urban Development, Community Planning & Development, Community Development Block Grant (CDBG) [B-10-UC-34-0112]

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

\_\_\_\_\_

October 22, 2013

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

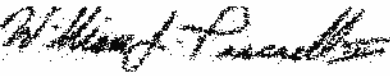
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) LEOTEF, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-803</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-13						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Law Enforcement Officers Training & Equipment Fund [L.E.O.T.E.F.]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$5,325.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of . . . . . \$5,325.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law & Public Safety, Law Enforcement Officers Training & Equipment Fund [L.E.O.T.E.F.]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$5,325.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law & Public Safety, Law Enforcement Officers Training & Equipment Fund [L.E.O.T.E.F.]

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

\_\_\_\_\_

October 22, 2013

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) EMAA GRANT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-804</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-14						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) 2012 EMAA Grant (FY12-EMPG-EMAA-1600)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$100,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of . . . . . \$100,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law & Public Safety, 2012 EMAA Grant (FY12-EMPG-EMAA-1600)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$100,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law & Public Safety, 2012 EMAA Grant (FY12-EMPG-EMAA-1600)

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

\_\_\_\_\_

October 22, 2013

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
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John W. Bartlett  
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Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

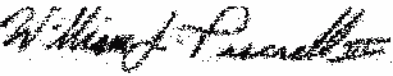
Agenda: CANCELLATION CURRENT FUND STATE AND FEDERAL GRANTS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R-2013-805						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-15						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

## STATE OF NEW JERSEY

## RE: CANCELLATION CURRENT FUND STATE AND FEDERAL GRANTS

WHEREAS, the County of Passaic Budget contained an Anticipated Revenue and Appropriation for various State and Federal Grants of Prior Years, and

WHEREAS, the grant balances can now be canceled and the County wishes to reflect these cancellations in its General Ledger Accounts,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the Director of Finance be authorized to cancel the following:

Account	Grant Name	Receivable
G-01-08-770-313	BROWNFIELDS ASSESSMENT PROGRAM	12,290.70
G-01-08-770-315	BROWNFIELDS ASSESSMENT PROGRAM	13,013.33
G-01-08-835-319	SUBREGIONAL TRANSPORTATION FY09	1,692.56
G-01-08-836-310	SUBREGIONAL INTERNSHIP SUPPORT P.	1,042.50
G-01-08-837-319	PC MASTER PLAN: TRANS ELEMENT	220.66
G-01-08-827-319	MOLLY ANN BROOK RAIN BARREL INIATIVE	2,864.06
G-01-08-860-310	SANE/SART PROGRAM 2009	2,044.19
G-01-08-860-311	SANE/SART PROGRAM 2010	2,937.00
G-01-08-867-310	NATIONAL CHILDRENS ALLIANCE 2011	55.97
G-01-08-867-311	NATIONAL CHILDRENS ALLIANCE 2012	40.32
G-01-08-867-312	NATIONAL CHILDRENS ALLIANCE 2013	0.17
G-01-08-872-317	HOMELAND SECURITY GRAN FY07	150.59
G-01-08-872-318	HOMELAND SECURITY GRAN FY08	400.00
G-01-08-879-318	BUFFER ZONE PROTECTION	57.15
G-01-08-728-302	WORKFIRST NJ 1999	22,214.00
G-01-08-737-318	ALCOHOL/DRUG ABUSE GRANT FY08	923.00
G-01-08-737-311	ALCOHOL/DRUG ABUSE GRANT FY11	3,942.00
G-01-08-738-317	MUNICIPAL ALLIANCE 2007	65,894.60
G-01-08-738-318	MUNICIPAL ALLIANCE 2008	82,240.13
G-01-08-738-319	MUNICIPAL ALLIANCE 2009	44,998.04
G-01-08-745-301	WORKFORCE INVESTMENT (PIC) 2009/2010	63,287.00
G-01-08-745-317	WORKFORCE INVEST. (PIC) 2006/07	66,853.00
G-01-08-745-318	WORKFORCE INVEST. (PIC) 2007/08	92,401.83
G-01-08-810-317	JJC PARTNERSHIP 2007	10,386.86
G-01-08-810-318	JJC PARTNERSHIP 2008	31,332.37
G-01-08-811-319	HOMELESS H1RZ7N2009	2,388.00
G-01-08-811-312	HOMELESS H1RZ8N2012	3.00
G-01-08-812-318	HUMAN SERVICES 08 BERN	26,154.00
G-01-08-812-319	HUMAN SERVICES 09 BERN	42,780.00
G-01-08-815-315	SPECIAL INITIATIVE AND TRANSPORTATION 2005	257,458.00
G-01-08-815-316	SPECIAL INITIATIVE AND TRANSPORTATION 2006	90,682.00
G-01-08-815-317	SPECIAL INITIATIVE AND TRANSPORTATION 2007	47,628.00
G-01-08-815-318	SPECIAL INITIATIVE AND TRANSPORTATION 2008	44,989.00
G-01-08-815-319	SPECIAL INITIATIVE AND TRANSPORTATION 2009	33,405.00
G-01-08-815-310	SPECIAL INITIATIVE AND TRANSPORTATION 2010	4,803.00
G-01-08-817-319	STATE INCENTIVE PROGRAM 2009	13,362.97
G-01-08-818-316	C.S.B.G.2006	630.00
G-01-08-818-317	C.S.B.G 2007	299.97

Introduced on:

October 22, 2013

Adopted on:

October 22, 2013

Official Resolution#:

R-2013-005

G-01-08-818-319	C.S.B.G 2009	9,859.11
G-01-08-818-329	C.S.B.G ARRA	397,591.97
G-01-08-818-310	C.S.B.G 2010	4,957.47
G-01-08-819-318	JABG-08-16	5,319.00
G-01-08-821-311	PASSAIC COUNTY SUMMER JOB TRAINING	10,739.60
G-01-08-822-317	HUMAN SERVICES 07 BERN PASP	32,145.00
G-01-08-822-318	HUMAN SERVICES 08 BERN PASP	27.00
G-01-08-824-319	21ST CENTURY LEARNING 2009	65,740.00
G-01-08-824-310	21ST CENTURY LEARNING 2010	6,776.00
G-01-08-825-318	JARC 2008	11,859.84
G-01-08-825-310	JARC 2010	12,052.16
G-01-08-702-318	PARIS GRANT-RECORDS MANAGEMET	35,087.19
G-01-08-710-319	SHARE 2009-04665-1796-00	16,575.00
G-01-08-707-310	CAMP HOPE KIDS CORNER	10,300.00
G-01-08-751-319	BIOTERRORISM PREP.09-1159-BTL1	10,288.00
G-01-08-751-321	COMMUNITY SVC. BLOCK GRANT HIPER LINC	13,050.00
G-01-08-753-318	TOBACCO ENFORCEMENT PROGRAM	6,180.00
G-01-08-762-311	RADON AWARENESS PROGRAM (RAP)2011	1.37
G-01-08-762-312	RADON AWARENESS PROGRAM (RAP)2012	5.28
G-01-08-831-317	WEATHERIZATION DHS 2007	63,892.00
G-01-08-834-310	LIHEAP ASSISTANCE 2011	36,442.50
G-01-08-844-317	UASI - PLANNER GRANT	16.55
G-01-08-846-316	UASI - PUBLIC HEALTH	351.83
G-01-08-847-317	UASI-PROJECTS 2009	28,141.00
G-01-08-847-318	UASI-PROJECTS 2009	1,384.29
G-01-08-847-319	UASI-PROJECTS 2009	1,937.66

TOTAL 1,866,583.83

Account	Grant Name	Reserve
G-01-41-770-015-000	BROWNFIELDS ASSESSMENT PROGRAM	3,313.33
G-01-41-835-019-000	SUBREGIONAL TRANSPORTATION FY09	19,052.02
G-01-41-837-019-000	PC MASTER PLAN: TRANS ELEMENT	26,393.92
G-01-41-827-019-000	MOLLY ANN BROOK RAIN BARREL INIATIVE	7,461.34
G-01-41-840-016-000	CERT 2006	8,005.00
G-01-41-860-010-000	SANE/SART PROGRAM 2009	869.12
G-01-41-860-011-000	SANE/SART PROGRAM 2010	14,445.61
G-01-41-862-010-000	VICTIMS OF CRIME ACT	1,875.00
G-01-41-862-018-000	VICTIMS OF CRIME ACT	31,014.54
G-01-41-865-018-000	BODY ARMOR P.C.P.O 2008	1,583.60
G-01-41-867-010-000	NATIONAL CHILDRENS ALLIANCE 2011	55.97
G-01-41-867-011-000	NATIONAL CHILDRENS ALLIANCE 2012	40.32
G-01-41-867-012-000	NATIONAL CHILDRENS ALLIANCE 2013	0.01
G-01-41-868-019-000	VICTIM & WITNESS ADVOCACY FUND 2010	19,478.00
G-01-41-871-010-000	MULTI JURISDICTIONAL NARC 2009	447.50
G-01-41-871-011-000	MULTI JURISDICTIONAL NARC 2010	101.65
G-01-41-872-017-000	HOMELAND SECURITY GRAN FY07	154,371.43
G-01-41-872-018-000	HOMELAND SECURITY GRAN FY08	400.00
G-01-41-872-019-000	HOMELAND SECURITY GRAN FY09	0.03
G-01-41-879-018-000	BUFFER ZONE PROTECTION	57.15
G-01-41-883-018-000	EMERG. 911 CORDINATOR	3,433.10
G-01-41-735-009-000	JJC PARNERSHIP 2003	183.50
G-01-41-735-018-000	ALCOHOL/DRUG ABUSE GRANT FY08	10,134.71
G-01-41-735-019-000	ALCOHOL/DRUG ABUSE GRANT FY09	131,110.00
G-01-41-737-010-000	ALCOHOL/DRUG ABUSE GRANT FY10	5,493.67

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-00537



G-01-41-737-011-000	ALCOHOL/DRUG ABUSE GRANT FY11	3,943.58
G-01-41-738-017-000	MUNICIPAL ALLIANCE 2007	17,667.00
G-01-41-738-018-000	MUNICIPAL ALLIANCE 2008	65,274.12
G-01-41-738-018-000	MUNICIPAL ALLIANCE 2009	45,050.70
G-01-41-745-001-000	WORKFORCE INVESTMENT (PIC) 2009/2010	62,677.12
G-01-41-745-017-000	WORKFORCE INVEST. (PIC) 2006/07	92,658.35
G-01-41-745-018-000	WORKFORCE INVEST. (PIC) 2007/08	9,389.23
G-01-41-810-017-000	JJC PARTNERSHIP 2007	19,638.09
G-01-41-810-018-000	JJC PARTNERSHIP 2008	28,710.21
G-01-41-811-019-000	HOMELESS H1RZ7N2009	2,389.60
G-01-41-811-010-000	HOMELESS H1RZ8N2010	1,092.43
G-01-41-811-011-000	HOMELESS H1RZ8N2011	39.42
G-01-41-811-012-000	HOMELESS H1RZ8N2012	3.00
G-01-41-812-018-000	HUMAN SERVICES 08 BERN	10,127.59
G-01-41-812-019-000	HUMAN SERVICES 09 BERN	40,135.10
G-01-41-815-015-000	SPECIAL INITIATIVE AND TRANSPORTATION 2005	209,577.24
G-01-41-815-016-000	SPECIAL INITIATIVE AND TRANSPORTATION 2006	70,342.88
G-01-41-815-017-000	SPECIAL INITIATIVE AND TRANSPORTATION 2007	44,755.58
G-01-41-815-018-000	SPECIAL INITIATIVE AND TRANSPORTATION 2008	43,094.40
G-01-41-815-019-000	SPECIAL INITIATIVE AND TRANSPORTATION 2009	49,689.88
G-01-41-815-010-000	SPECIAL INITIATIVE AND TRANSPORTATION 2010	35,139.60
G-01-41-817-017-000	STATE INCENTIVE PROGRAM 2007	106,276.80
G-01-41-817-018-000	STATE INCENTIVE PROGRAM 2008	73,097.59
G-01-41-817-019-000	STATE INCENTIVE PROGRAM 2009	62,245.13
G-01-41-818-015-000	C.S.B.G.2005	99,397.28
G-01-41-818-016-000	C.S.B.G.2006	13,957.25
G-01-41-818-017-000	C.S.B.G 2007	15,903.17
G-01-41-818-018-000	C.S.B.G 2008	8,976.90
G-01-41-818-019-000	C.S.B.G 2009	7,599.46
G-01-41-818-029-000	C.S.B.G ARRA	397,591.44
G-01-41-818-010-000	C.S.B.G 2010	7,554.69
G-01-41-819-018-000	JABG-08-16	698.61
G-01-41-820-014-000	MENTAL HEALTH BOARD 2004	1,298.00
G-01-41-820-019-000	MENTAL HEALTH BOARD 2009	1,099.57
G-01-41-821-011-000	PASSAIC COUNTY SUMMER JOB TRAINING	10,739.60
G-01-41-822-017-000	HUMAN SERVICES 07 BERN PASP	25,922.39
G-01-41-822-018-000	HUMAN SERVICES 08 BERN PASP	4,289.26
G-01-41-823-019-000	FAMILY COURT SERVICES	24,834.52
G-01-41-824-019-000	21ST CENTURY LEARNING 2009	72,066.54
G-01-41-824-010-000	21ST CENTURY LEARNING 2010	6,200.74
G-01-41-825-017-000	JARC 2007	17,560.00
G-01-41-825-018-000	JARC 2008	2,452.00
G-01-41-702-018-000	PARIS GRANT-RECORDS MANAGEMET	35,252.28
G-01-41-710-019-000	SHARE 2009-04665-1796-00	16,575.00
G-01-41-707-010-000	CAMP HOPE KIDS CORNER	9,113.50
G-01-41-751-019-000	BIOTERRORISM PREP.09-1159-BTL1	10,480.22
G-01-41-751-021-000	COMMUNITY SVC. BLOCK GRANT HIPER LINC	14,451.95
G-01-41-753-018-000	TOBACCO ENFORCEMENT PROGRAM	5,949.69
G-01-41-762-011-000	RADON AWARENESS PROGRAM (RAP)2011	1.37
G-01-41-762-012-000	RADON AWARENESS PROGRAM (RAP)2012	5.28
G-01-41-752-010-000	CEHA 2010	35.04
G-01-41-752-012-000	CEHA 2012	0.50
G-01-41-758-019-000	P.C.MRC CAPACITY BUILDING AWARD	100.26
G-01-41-758-011-000	P.C.MRC CAPACITY BUILDING AWARD	11.48
G-01-41-760-010-000	CLEAN COMMUNITIES 2010	25.19
G-01-41-760-017-000	CLEAN COMMUNITIES 2007	402.57

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-205

G-01-41-760-018-000	CLEAN COMMUNITIES 2008	1,250.11
G-01-41-833-016-000	CLEAN COMMUNITIES 2006	465.69
G-01-41-761-019-000	RECYCLING ENHANCEMENT ACT	347,574.34
G-01-41-803-019-000	CASINO REVENUE 2009	22,450.00
G-01-41-829-018-000	CLEAN ENERGY PROGRAM	69,037.10
G-01-41-830-010-000	UNIVERSAL SERVICE FUND 2010	52,250.00
G-01-41-830-018-000	UNIVERSAL SERVICE FUND 2008	105,626.31
G-01-41-830-019-000	UNIVERSAL SERVICE FUND 2009	67,395.58
G-01-41-831-017-000	WEATHERIZATION DHS 2007	14,377.36
G-01-41-831-018-000	WEATHERIZATION LIHEAP 2007	13,589.37
G-01-41-831-019-000	WEATHERIZATION LIHEAP 2009	3,855.26
G-01-41-832-017-000	WEATHERIZATION DOE 2007	5,690.00
G-01-41-832-018-000	WEATHERIZATION DOE 2008	96,924.17
G-01-41-832-019-001	WEATHERIZATION DOE 2009	44,827.00
G-01-41-833-017-000	WEATHERIZATION HIP 2007	7,905.12
G-01-41-833-018-000	WEATHERIZATION HIP 2008	672.32
G-01-41-834-019-000	WEATHERIZATION ARRA	121,475.00
G-01-41-834-010-000	LIHEAP ASSISTANCE 2011	395,986.26
G-01-41-801-010-000	AGING AREA NUTRITION FY10	41,983.97
G-01-41-802-010-000	AGING ADMINISTRATION FY10	5,383.97
G-01-41-844-017-000	UASI - PLANNER GRANT	3,583.70
G-01-41-846-016-000	UASI - PUBLIC HEALTH	20,258.70
G-01-41-847-017-000	UASI-PROJECTS 2009	88,542.47
G-01-41-847-018-000	UASI-PROJECTS 2009	1,937.66
G-01-41-847-019-000	UASI-PROJECTS 2009	12.00
G-01-41-841-017-000	PRE-DISASTER MITIGATION PLANNING	

TOTAL **\$3,932,295.59**

This resolution was requested by:  
 Richard Cahill  
 CHIEF FINANCIAL OFFICER

---

October 22, 2013

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-805

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO INTERNATIONAL SALT COMPANY INC OF CLARKS SUMMIT, PA FOR THE PASSAIC COUNTY COOPERATIVE PRICING FOR WINTER PRODUCTS ITEMS #1, 3, 4 AND 5 AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-806						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-16						
CAF #	3-01-26-151-001-R03						
Purchase Req. #	R3-07272;R3-07274						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO INTERNATIONAL SALT COMPANY INC OF CLARKS SUMMIT, PA FOR THE PASSAIC COUNTY COOPERATIVE PRICING FOR WINTER PRODUCTS ITEMS #1, 3, 4 AND 5 AS PER BID**

**WHEREAS**, there exists a need for Winter Products (Rock Salt, Grits, Magnesium Chloride Flakes, Magnesium Chloride Pellets, Calcium Chloride and Liquid Calcium Chloride) for Passaic County and Institutions as per a Cooperative bid; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for the, Passaic County Cooperative Winter Products bid for the County of Passaic in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on September 20, 2013 pursuant to N.J.S.A. 40A: 11-1 et. Seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to International Salt Company Inc of Clarks Summit, PA for the Passaic County Cooperative Pricing for Winter Products Item #1 Rock Salt, Item #3 Magnesium Chloride Flakes, Item #4 Magnesium Chloride and Item #5 Calcium Chloride; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its September 26, 2013 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be from December 1, 2013 through November 30, 2014 for an estimated price of \$1,002,989.76 with purchases to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that \$85,000.00 in funds are available as recorded in purchase requisition #R3-07272 and \$8,465.60 in funds are available as recorded in purchase requisition R3-07274 in the budget account # 3-01-26-151-001-R03 for the within contemplated expenditure with the remaining \$909,524.16 contingent on necessary funds being appropriated in future budgets; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to International Salt Company Inc of Clarks Summit, PA for the Passaic County Co-op Winter Products Item #1, 3, 4 and 5 for the products referenced above in an amount not to exceed \$1,002,989.76; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,002,989.76

APPROPRIATION: \$ 93,465.60 - 3-01-26-151-001-R03  
\$909,524.16 - 4-01-26-151-001-R03\*  
\*Subject to inclusion and adoption of 2014 budget.

PURPOSE: To award a contract to International Salt Company, Inc. for the Passaic County Cooperative Pricing for Winter Products.

  
Michael Katz, County Treasurer

DATED: October 22, 2013

Introduced on:      Oc  
Adopted on:        Oct  
Official Resolution#: R-201



**COUNTY OF PASSAIC  
PROCUREMENT CENTER  
495 RIVER STREET  
SECOND FLOOR  
PATERSON, NEW JERSEY 07524**

**Michael Marinello, QPA, RPPO  
Purchasing Agent**

**Tel: (973) 247-3300  
Fax: (973) 742-8295**

September 24, 2013

Board of Chosen Freeholders  
Administration Building

Re: Winter Products Rock Salt, Grits,  
Magnesium Chloride Flakes,  
Magnesium Chloride, Calcium  
Chloride, Liquid Calcium Chloride for  
Passaic County Road

Contract Period: December 1, 2013 through November 30, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on September 20, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

International Salt Company, Inc., Clarks Summit, PA

Item #1 Rock Salt 20,000 tons
\$49.34 per ton Total bid \$986,800.00
Item #3 Magnesium Chloride Flakes
\$9.62 per 50lb bag
Item #4 Magnesium Chloride Pellets
\$9.62 per 50lb bag

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-806

Item #5 Calcium Chloride \$8.94 per 50lb bag

Peckham Material Corp., Kingston, NY

Item #6 Liquid Calcium Chloride 17,000 gal at \$.951 per gallon

Atlantic Salt, Inc. Lowell, MA

Item #1 Rock Salt 20,000 tons \$50.00 per ton Total bid \$1,000,000.00

Cargill, North Olmsted, OH

Rejected (Disclosure Statement not signed)

Reed & Perrine, Tennent, NJ

Item #3 Magnesium Chloride Flakes \$9.77 per 50lb bag

Main Pool & Chemical Co. Inc., Dupont, PA

Item #4 Magnesium Chloride Pellets \$10.34 per 50lb bag

Item #5 Calcium Chloride \$9.85 per 50lb bag

Item #3 Magnesium Chloride Flakes \$10.68 per 50lb bag

Item #4 Magnesium Chloride Pellets \$11.88 per 50lb bag

Item #5 Calcium Chloride \$10.35 per 50lb bag

This was solicited in a Fair and Open Process. Bids were received and evaluated by the Passaic County Procurement Department and it is their recommendation that a contract be awarded to the attached list of vendors, as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,



Michael Marinello, QPA, RPPO  
Purchasing Agent





# County of Passaic

Administration Building Annex  
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Jack Nigro  
Passaic County  
Supervisor of Roads

## OPERATIONS DIVISION

Tel: (973) 881-4500  
Fax: (973) 742-2498  
Cell: (973) 592-2168  
E-mail: jackn@passaiccounty.org

October 2, 2013

Mr. Michael Marinello  
Purchasing Director, County of Passaic  
495 River Street  
Paterson, New Jersey 07524

Re: Winter Products for 2013 – 2014 Winter Season

Dear Mr. Marinello:


I have reviewed the list of the successful bidders for the 2013-2014 Winter Products and concur that the award should go to the lowest responsible bidder as follows:

Item #1 – Rock Salt – 20,000 Tons @ \$49.34 a ton – International Salt Co.  
Total Contract Amount – \$986,800.00

Item #4 – Magnesium Chloride Pellets – 330 Bags (50lb bags) @ \$9.62 per bag –  
International Salt Co. Total Contract Amount - \$8,465.60

If you should have any questions, or I can be of additional assistance, please feel free to contact me.

Very truly yours,



Jack Nigro  
Supervisor of County Roads/Operations

JN/esc

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: JACK NIGRO, SUPERVISOR OF ROADS/OPERATIONS  
Telephone #: 973-881-4500  
Date: 10-02-13

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING THE AWARDED OF A CONTRACT TO INTERNATIONAL SALT CO., FOR THE PURCHASE OF 20,000 TONS OF ROCK SALT AT \$49.34 A TON FOR A TOTAL OF \$986,800.00. MATERIALS TO BE USED ON PASSAIC COUNTY ROADS FOR THE 2013 TO 2014 WINTER SEASON.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 986,800.00

REQUISITION # R3-07272 (\$85,000.00 FOR 2013)

ACCOUNT # 3-01-26-151-001-R03  
4-01-26-151-001-R03 PENDING BUDGET (2014) APPROVAL

4. COMMITTEE REVIEW:

DATE

- Administration & Finance
- Public Works / Buildings & Grounds
- Planning & Economic Development
- Health, Human Services & Community Affairs
- Law & Public Safety
- Energy
- Other Specify: \_\_\_\_\_

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: \_\_\_\_\_

**COUNTY OF PASSAIC**  
**OFFICE OF PASSAIC ROADS DEPT**  
 (973) 973-881-4500  
 887 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

Official Resolution#: R-2013-808

October 22, 2013  
 October 22, 2013

**VENDOR**

VENDOR #: 01605  
 INTERNATIONAL SALT  
 PO BOX 540 -WELLESLEY BLD  
 655 NORTHERN BLVD  
 CLARKS SUMMIT, PA 18411

REQUISITION

NO.

R3-07272

ORDER DATE: 10/03/13

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	OPERATIONS DIV. ROCK SALT PURCHASE ROCK SALT ALL LOCATIONS 2013 TO 2014 WINTER SEASON  AS PER PASSAIC COUNTY COOPERATIVE PURCHASING AGREEMENT	3-01-26-151-001-R03	85,000.0000	85,000.00
			TOTAL	85,000.00

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: JACK NIGRO, SUPERVISOR OF ROADS/OPERATIONS  
Telephone #: 973-881-4500  
Date: 10-02-2013

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING THE AWARDING OF A CONTRACT TO INTERNATIONAL SALT CO., FOR THE PURCHASE OF 880 50# BAGS OF MAGNESIUM CHLORIDE PELLETS AT \$9.62 PER BAG FOR A TOTAL OF \$8,465.60. MATERIALS TO BE USED ON PASSAIC COUNTY SIDEWALKS AND BRIDGE WALKWAYS FOR THE 2013 TO 2014 WINTER SEASON

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A RESOLUTION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 8,465.60

REQUISITION # R3-07274

ACCOUNT # 3-01-26-151-001-R03

4. COMMITTEE REVIEW: \_\_\_\_\_ DATE \_\_\_\_\_  
\_\_\_\_ Administration & Finance \_\_\_\_\_  
 Public Works / Buildings & Grounds \_\_\_\_\_  
\_\_\_\_ Planning & Economic Development \_\_\_\_\_  
\_\_\_\_ Health, Human Services & Community Affairs \_\_\_\_\_  
\_\_\_\_ Law & Public Safety \_\_\_\_\_  
\_\_\_\_ Energy \_\_\_\_\_  
\_\_\_\_ Other Specify: \_\_\_\_\_

5. DISTRIBUTION LIST:  
\_\_\_\_ Administration  
\_\_\_\_ Finance  
\_\_\_\_ Counsel  
\_\_\_\_ Clerk to the Board  
\_\_\_\_ Procurement  
Specify: \_\_\_\_\_

**COUNTY OF PASSAIC**  
**OFFICE OF PASSAIC, ROADS DEPT**  
 973-881-4500  
 107 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

Official Resolution#: R-2013-806

October 22, 2013  
 S H O R T E N D O R

VENDOR #: 01605

INTERNATIONAL SALT  
 PO BOX 540 -WELLESLEY BLD  
 655 NORTHERN BLVD  
 CLARKS SUMMIT, PA 18411

REQUISITION

NO. R3-07274

ORDER DATE: 10/05/13

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	OPERATIONS DIV. MAGNESIUM CHLORIDE PELLETS (30# BAGS) FOR USE ON PASSAIC COUNTY SIDEWALKS AND BRIDGE WALKWAYS FOR 2013-2014 WINTER SEASON AS PER PASSAIC COUNTY COOPERATIVE PURCHASING AGREEMENT.	3-01-26-151-001-R03	8,465.6000	8,465.60
			TOTAL	8,465.60

REQUESTING DEPARTMENT

DATE

**PASSAIC COUNTY COOPERATIVE PURCHASING SYSTEM WINTER PRODUCTS BID ROCK SALT, GRITS, MAGNESIUM CHLORIDE FLAKES, MAGNESIUM CHLORIDE, CALCIUM CHLORIDE, LIQUID CALCIUM CHLORIDE RECEIVED  
LOWEST VENDORS**

Items	Vendor	Price	Extended Price
Item #1 Rock Salt 20,000 Tons	International Salt Company	\$49.34	Yes
Item#2 Snow Grits 20 Tons No bids received	North Church Gravel	\$17.00 a ton	Morris County Co-op
Item #3 Magnesium Chloride Flakes 50# bags	International Salt Company	\$9.62 per 50# bag	Yes
Item #4 Magnesium Chloride Pellets Bags 880 Bags	International Salt Company	\$9.62 per 50# bag	Yes
Item #5 Calcium Chloride 50lb bags 100lb bags 864 Bags 50#bags	International Salt	\$8.94 per 50# bag	Yes
Item #6 Liquid Calcium Chloride 17,000 gal. Low bid .951 per gallon	Peckham Materials	.948 gallon	Morris County Co-op

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-806

**COUNTY OF PASSAIC**  
**BID TALLY SHEET**  
Straight Bids

Res-Pg:k.16-13

Michael Marinello, Q.P.A.  
Purchasing Agent  
Jose Santiago, Esq.  
Assistant County Counsel  
Taken by Attorney **J. SANTIAGO**  
Taken by R.P.P.S. **N. NAUMOV**  
Typed by **V. JONES**

William J. Pascrell, III, Esq.  
County Counsel  
Matthew Malfa  
Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on SEPTEMBER 20, 2013** the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

**WINTER PRODUCTS (ROCK SALT, GRITS, MAGNESIUM CHLORIDE FLAKES, MAGNESIUM CHLORIDE, CALCIUM CHLORIDE, LIQUID CALCIUM CHLORIDE**

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	R.B. C.Cl. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
INTERNATIONAL SALT CO. C/O ANN MARIE MARTIN 655 NORTHERN BOULEVARD CLARKS SUMMIT, PA 18411 570-586-6463	X	X	X	N/A	X	X	YES	1. <u>\$49.34/TON</u> 2. <u>NO BID</u> 3. <u>\$9.62/BAG</u> 4. <u>\$9.62/BAG</u> 5. <u>\$8.94/BAG</u> 6. <u>NO BID</u>
MAIN POOL & CHEMICAL CO. INC. C/O SANDY TELINCHO 110 COMMERCE RD. DUPONT, PA 18641 570-655-7488	X	X	X	N/A	X	X	YES	1. <u>NO BID</u> 2. <u>NO BID</u> 3. <u>\$10.68/BAG</u> 4. <u>\$11.88/BAG</u> 5. <u>\$10.35/BAG</u> 6. <u>NO BID</u>
ATLANTIC SALT, INC. 134 MIDDLE ST. SUITE 210 LOWELL, MA 01852 978-251-8244	X	X	X	N/A	X	X	YES	1. <u>\$50.00/TON</u> 2. <u>NO BID</u> 3. <u>NO BID</u> 4. <u>NO BID</u> 5. <u>NO BID</u> 6. <u>NO BID</u>

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-806

**COUNTY OF PASSAIC**  
**BID TALLY SHEET**  
Straight Bids

Michael Marinello, Q.P.A.  
Purchasing Agent  
Jose Santiago, Esq.  
Assistant County Counsel  
Taken by Attorney J. SANTIAGO  
Taken by R.P.P.S. N. NAUMOV  
Typed by V. JONES

William J. Pascrell, III, Esq.  
County Counsel  
Matthew Malfa  
Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on SEPTEMBER 20, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524**  
**WINTER PRODUCTS (ROCK SALT, GRITS, MAGNESIUM CHLORIDE FLAKES, MAGNESIUM CHLORIDE, CALCIUM CHLORIDE, LIQUID CALCIUM**

**CHLORIDE**

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Cl. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
EASTERN MINERALS, INC 134 MIDDLE ST. SUITE 210 LOWELL, MA 01852 978-251-8244								1. 2. 3. 4. 5. 6.
T & B SPECIALTIES INC 479 WRIGHT DEBOW RD. JACKSON, NJ 08527 732-928-1819								1. 2. 3. 4. 5. 6.
EASTERN REGION TEAM LEADER C/O BRITTNEY INGOLD 24950 COUNTRY CLUB BLVD SUITE 450 NORTH OLMSTED, OH 44070 440-716-0763								1. 2. 3. 4. 5. 6.

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-806



**COUNTY OF PASSAIC**  
**BID TALLY SHEET**  
**Straight Bids**

Michael Marinello, Q.P.A.  
Purchasing Agent  
Jose Santiago, Esq.  
Assistant County Counsel  
Taken by Attorney **I. SANTIAGO**  
Taken by R.P.P.S. **N. NAUMOV**  
Typed by **V. JONES**

William J. Pascrell, III, Esq.  
County Counsel  
Matthew Malfa  
Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on SEPTEMBER 20, 2013** the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524  
**WINTER PRODUCTS (ROCK SALT, GRITS, MAGNESIUM CHLORIDE FLAKES, MAGNESIUM CHLORIDE, CALCIUM CHLORIDE, LIQUID CALCIUM**

**CHLORIDE**

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
T & B SPECIALTIES INC. 479 WRIGHT DEBOW RD JACKSON, NJ 08527 732-928-1819								1. 2. 3. 4. 5. 6.
REED & PERRINE SALES C/O LOWERY BURGESS 393 MAIN ST. TENNETT, NJ 07763	X	X	X	N/A	X	X	YES	1. <u>NO BID</u> 2. <u>NO BID</u> 3. <u>\$9.77/BAG</u> 4. <u>\$10.34/BAG</u> 5. <u>\$9.85/BAG</u> 6. <u>NO BID</u>
CARGILL DEICING TECHNOLOGY C/O BRITTNEY 24950 COUNTRY CLUB BLVD NORTH OLMSTED, OH 44070 440-716-0763	REJECTED DISC. STM. NOT SIGN			N/A	X	X		1. 2. 3. 4. 5. 6.

**COUNTY OF PASSAIC  
 BID TALLY SHEET  
 Straight Bids**

Michael Marinello, Q.P.A.  
 Purchasing Agent  
 Jose Santiago, Esq.  
 Assistant County Counsel  
 Taken by Attorney J. SANTIAGO  
 Taken by R.P.P.S. N. NAUMOV  
 Typed by Y. JONES

William J. Pascrell, III, Esq.  
 County Counsel  
 Matthew Malfa  
 Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on SEPTEMBER 20, 2013** the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524  
**WINTER PRODUCTS (ROCK SALT, GRITS, MAGNESIUM CHLORIDE FLAKES, MAGNESIUM CHLORIDE, CALCIUM CHLORIDE, LIQUID CALCIUM**

**CHLORIDE**

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Cl. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
DART SEASONAL PRODUCTS C/O SHARON SHAMILZADEH 2 BASILE COURT WOODMERE, NY 11598 516-569-3270								1. 2. 3. 4. 5. 6.
PECKHAM MATERIALS, CORP. 20 HAARLEM AVE. WHITE PLAINS, NY 10603	X	X	X	N/A	X	X	YES	1. <u>NO BID</u> 2. <u>NO BID</u> 3. <u>NO BID</u> 4. <u>NO BID</u> 5. <u>NO BID</u> 6. <u>\$ .951/GAL</u>
SCHOENBERG SALT CO. INC 381 SUNRISE HIGHWAY SUITE 303 LYNBROOK, NY 11563 516-256-0412								1. 2. 3. 4. 5. 6.

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-806

**COUNTY OF PASSAIC**  
**BID TALLY SHEET**  
Straight Bids

Michael Marinello, Q.P.A.  
 Purchasing Agent  
 Jose Santiago, Esq.  
 Assistant County Counsel  
 Taken by Attorney **I. SANTIAGO**  
 Taken by R.P.P.S. **N. NAUMOV**  
 Typed by **V. JONES**

William J. Pascrell, III, Esq.  
 County Counsel  
 Matthew Malfa  
 Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on SEPTEMBER 20, 2013** the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524  
**WINTER PRODUCTS (ROCK SALT, GRITS, MAGNESIUM CHLORIDE FLAKES, MAGNESIUM CHLORIDE, CALCIUM CHLORIDE, LIQUID CALCIUM CHLORIDE**

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
AMERICAN ROCK SALT CO. C/O MICHELE BOOHER P.O. BOX 190 MT. MORRIS, NY 14510 585-243-7676			<b>NO</b>	<b>BID</b>				1. 2. 3. 4. 5. 6.
CONSTRUCTION JOURNAL C/O ROBIN MARTINOS 400 SW 7 <sup>TH</sup> ST. STUART, FL 34994 800-581-7204								1. 2. 3. 4. 5. 6.
HUNTRESS UNIFORMS C/O TOM ANDERSON 333 VALLEY ST. MANCHESTER, NH 03103 603-626-1680								1. 2. 3. 4. 5. 6.

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-806

**COUNTY OF PASSAIC**  
**BID TALLY SHEET**  
Straight Bids

Michael Marinello, Q.P.A.  
 Purchasing Agent  
 Jose Santiago, Esq.  
 Assistant County Counsel  
 Taken by Attorney **J. SANTIAGO**  
 Taken by R.P.P.S. **N. NAUMOV**  
 Typed by **V. JONES**

William J. Pascrell, III, Esq.  
 County Counsel  
 Matthew Malfa  
 Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on SEPTEMBER 20, 2013** the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524  
**WINTER PRODUCTS (ROCK SALT, GRITS, MAGNESIUM CHLORIDE FLAKES, MAGNESIUM CHLORIDE, CALCIUM CHLORIDE, LIQUID CALCIUM CHLORIDE**

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
GT DISTRIBUTORS, INC. C/O EMILY FLORES P.O. BOX 16080 AUSTIN, TX 78761 512-453-6149								1. 2. 3. 4. 5. 6.
NORTH AMERICAN SALT CO. C/O TERESE WILDE 9900 WEST 109 <sup>TH</sup> ST. SUITE 100 OVERLAND PARK, KANSAS 66210 913-338-7945								1. 2. 3. 4. 5. 6.
								1. 2. 3. 4. 5. 6.

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-806

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-807</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-17						
CAF #	3-01-22-141-001-223						
Purchase Req. #	R3-07202						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING PURCHASE VIA STATE  
CONTRACT AND COUNTY COOPERATIVES**

**WHEREAS** various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/services in accordance with the terms of the applicable State Contract or County Cooperative described below:

**Vendor** Chas. S. Winner, Inc.  
State Contract: #83012  
Description: Purchase a 2014 Ford Explorer w/factory options  
Using Agency: Superintendent of Elections  
Requisition: R3-07202  
Amount: \$23,653.00  
Account: 3-01-22-141-001-223

**Vendor** Tri-County Termite & Pest Control, Inc.  
State Contract: #81119  
Description: Pest Control Service  
Using Agency: Public Buildings  
Amount: \$17,100.00  
Account: 3-01-20-112-001-213

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$40,753.00

APPROPRIATION: \$23,653.00 - 3-01-22-141-001-223  
\$17,100.00 - 3-01-20-112-001-213

PURPOSE: To authorize various purchases via State Contract and County Cooperatives.

  
Michael Katz, County Treasurer

DATED: October 22, 2013



**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Sherine El-Abd  
Telephone #: (973) 881-4515

DESCRIPTION OF RESOLUTION: Resolution to purchase a 2014 Ford Explorer, as per State Contract # A83012.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 26,653.00

*REQUISITION # R3-07202*

*ACCOUNT# 3-01-22-141-001-223*

4. COMMITTEE REVIEW:

DATE

\_\_\_ Administration & Finance

\_\_\_\_\_

\_\_\_ Public Works / Buildings & Grounds

\_\_\_\_\_

\_\_\_ Planning & Economic Development

\_\_\_\_\_

\_\_\_ Health, Human Services & Community Affairs

\_\_\_\_\_

\_\_\_ Law & Public Safety

\_\_\_\_\_

\_\_\_ Energy

\_\_\_\_\_

\_\_\_ Other Specify: \_\_\_\_\_

\_\_\_\_\_

5. DISTRIBUTION LIST:

\_\_\_ Administration

\_\_\_ Finance

\_\_\_ Counsel

\_\_\_ Clerk to the Board

\_\_\_ Procurement

Specify:

\_\_\_\_\_

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, (Q)973-881-4519  
 SUPERINTENDENT OF ELECTIONS  
 317 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

Res-Pg:k.17-6

REQUISITION	
NO.	R3-07202

S H I P  T O	
V E N D O R	VENDOR #: 09683 WINNER FORD 250 HADDONFIELD - BERLIN CHERRY HILL, NJ 08034

ORDER DATE: 10/01/13  
 DELIVERY DATE:  
 STATE CONTRACT: A83012  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Purchase of 2014 Ford Explorer Base Model As per Contract	3-01-22-141-001-223	22,768.0000	22,768.00
1.00	Factory Options All wheel Drive	3-01-22-141-001-223	3,400.0000	3,400.00
1.00	All weather Floor Mats	3-01-22-141-001-223	75.0000	75.00
1.00	Reverse Sensing	3-01-22-141-001-223	275.0000	275.00
1.00	Cargo Shade	3-01-22-141-001-223	135.0000	135.00
	As per State Contract A83012			
			TOTAL	26,653.00

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-807

REQUESTING DEPARTMENT

DATE

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM


Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING INCREASES IN HEALTH CARE RATES FOR COUNTY OF PASSAIC EMPLOYEES PARTICIPATING IN THE COUNTY'S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE, FOR THE PERIOD OF JANUARY 1,2014 THROUGH DECEMBER 31, 2014, ALL AS NOTED IN THE RESOLUTION

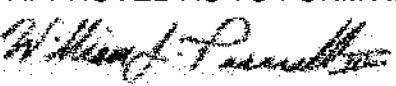
THIS RESOLUTION WAS REQUESTED BY:

COUNTY ADMINISTRATOR

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#		R-2013-808					
Meeting Date		10/22/2013					
Introduced Date		10/22/2013					
Adopted Date		10/22/2013					
Agenda Item		k-18					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING INCREASES IN HEALTH CARE RATES FOR COUNTY OF PASSAIC EMPLOYEES PARTICIPATING IN THE COUNTY'S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE, FOR THE PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2014**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the "Board") is committed to containing the cost of its self-funded employee benefits programs to the maximum extent practicable; and

**WHEREAS** pursuant to P.L. 2011, Chapter 78 sec. 39 (N.J.S.A. 52:14-17.28(c)) all employees of public entities in New Jersey are required to pay for their health care benefits coverage predicated upon their base salary as set forth in the above referenced statute; and

**WHEREAS** under this section of the law the employer is authorized to offer these benefits at the premiums based upon the average costs per employee of the group as a whole; and

**WHEREAS** the County undertakes a yearly review of rates in order to ensure that they are adjusted when appropriate to realistically reflect market conditions; and

**WHEREAS** these rates were last adjusted by resolution of the Board effective November 20, 2012 (R-12-890); and

**WHEREAS** in accordance with P.L. 2011 Chapter 78 stated above, the Board is required to again adjust the rates for employee

coverage based on a statistical evaluation from its insurance consultants, Brown and Brown Metro, Inc.; and

**WHEREAS** after reviewing the evaluation at its October 9, 2013 meeting, the Freeholder Administration and Finance Committee is recommending that employee premiums be increased commensurate with the cost of providing the said benefits as set forth in the attached rate schedule that is attached hereto and made a part hereof;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an increase in premium for employees receiving medical, prescription, and dental benefits under the County of Passaic self-funded benefit program, as set forth in the attachment, for the period of January 1, 2014 and December 31, 2014.

Dated: October 22, 2103

County of Passaic Active Rates January 01, 2014- December 31, 2014

County of Passaic Projected 2013 Healthcare Budget

TRADITIONAL/CMM PLAN

	RENEWAL ACTIVE
Single	\$901.88
2 Adult	\$1,941.03
Fam	\$2,308.99
P & C	\$1,128.75

EPO DIRECT ACCESS PLAN

	RENEWAL ACTIVE
Single	\$739.53
2 Adult	\$1,591.64
Fam	\$1,854.70
P & C	\$925.57

POS PLAN

	RENEWAL ACTIVE
Single	\$676.40
2 Adult	\$1,455.78
Fam	\$1,731.75
P & C	\$846.57

H.S.A. PLAN \$2,500 Ded., 80%/60%

	RENEWAL ACTIVE
Single	\$617.28
2 Adult	\$1,323.90
Fam	\$1,574.12
P & C	\$771.55

DRUG

DRUG CARD: \$5/\$10 with 1 times Mail

	RENEWAL ACTIVE
Single	\$281.40
2 Adult	\$593.75
Fam	\$706.31
P & C	\$402.38

DRUG CARD: \$20/\$40/\$60 with 1 times Mail

	RENEWAL ACTIVE
Single	\$239.18
2 Adult	\$504.68
Fam	\$600.35
P & C	\$342.02

DENTAL

Horizon Dental Choice (Fully Insured):

	RENEWAL ACTIVE
Single	\$14.52
2 Adult	\$31.97
Fam	\$48.05
P & C	\$31.97

Traditional (Self Insured):

	RENEWAL ACTIVE
Single	\$12.51

\* Projected annual Cost based on 2013 claims

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-808

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CINELLY GROUP CORPORATION OF NEWARK, NJ FOR 2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS DISTRICT 1 AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-809</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-19						
CAF #	3-01-26-151-001-S02						
Purchase Req. #	R3-07522						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
CINELLY GROUP CORPORATION OF NEWARK, NJ FOR 2013-  
2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS  
DISTRICT 1 AS PER BID**

**WHEREAS**, there exists a need for snow plowing services for County of Passaic roads district 1; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2013-2014 Snow Plowing For County of Passaic Roads District 1 in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on August 27, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Cinelly Group Corporation of Newark, NJ; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its September 25, 2013, meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be from November 1, 2013 through September 30, 2014 at a rate of \$200.00 per hour for services to be made on an “as needed” basis for an estimated price of \$10,000.00; and

**WHEREAS**, a certificate is attached hereto, indicating that \$10,000.00 in funds are available as recorded in purchase requisition #R3-07522 in the budget account # 3-01-26-151-001-S02 for the within contemplated expenditure; and



**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Cinelly Group Corporation of Newark, NJ in the amount of \$10,000.00 for services to be made on an as-needed basis; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 3-01-26-151-001-S02

PURPOSE: To award a contract to Cinelly Group Corporation for 2013-2014 Snow Plowing for County of Passaic Roads District 1 for the period November 1, 2013 through September 30, 2014.

  
Michael Katz, County Treasurer

DATED: October 22, 2013



# County of Passaic

Administration Building Annex  
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Jack Nigro  
Passaic County  
Supervisor of Roads

## OPERATIONS DIVISION

Tel: (973) 881-4500  
Fax: (973) 742-2498  
Cell: (973) 592-2168  
E-mail: jackn@passaiccountynj.org

October 8, 2013

Mr. Michael Marinello, QPA, RPPO  
Purchasing Agent, County of Passaic  
495 River Street  
Paterson, New Jersey 07524

Re: 2013 – 2014 Snow Plowing Bid – District I

Dear Mr. Marinello:

Please be advised that I have reviewed the bids received by your Department for Snow Plowing for District I for the 2013 – 2014 snow plowing season, and I have discussed same with the Public Works Committee at their meeting of October 7, 2013. Therefore, I am recommending that the bid be awarded to both responsible bidders, Mike Fitzpatrick & Son, Inc., 18 Cozy Lake Road, P.O. Box 430, Oak Ridge, New Jersey 07438 at an hourly rate of \$198.00 and Cinelly Group Corp., 134-136 Peshine Avenue, Newark, New Jersey 07108 at an hourly rate of \$200.00.

If I can be of further assistance or if you should need any additional information, please feel free to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jack Nigro", is written over a horizontal line.

Jack Nigro  
Supervisor of Roads/Operations

JN/esc



County of Passaic  
PROCUREMENT CENTER  
495 RIVER STREET  
SECOND FLOOR  
PATERSON, NEW JERSEY 07524

---

Michael Marinello, QPA, RPPO  
Purchasing Agent

Tel: (973) 247-3300  
Fax: (973) 742-8295

October 17, 2013

Board of Chosen Freeholders  
Administration Building

Re: 2013-2014 Snow Plowing for  
County of Passaic Roads District 1 & 2

Contract Period: November 1, 2013 through September 30, 2014

ATTN: Lou Imhof, Clerk to the Board

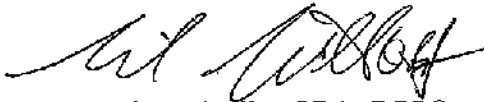
Dear Mr. Imhof:

Bids were received at 10:30am, on August 27, 2013 in the Passaic County Procurement Center.  
The bids were received and read aloud as follows:

Cinelly Group Corp., Newark, NJ	Bid upon District 1 \$200.00 per truck District 2 \$200.00 per truck
F. Antonucci & Sons, Paterson, NJ	Bid upon District 2 \$249.00 per truck
Mike Fitzpatrick & Sons, Inc., Oak Ridge, NJ	Bid upon District 1 \$198.00 per truck

This was solicited in a Fair and Open Process. Bids were received and evaluated by Jack Nigro, Passaic County Supervisor of Roads and it is his recommendation that a contract be awarded to Cinelly Group Corp., F. Antonucci & Sons Inc. and Mike Fitzpatrick & Sons, Inc. on an as-needed basis as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Marinello". The signature is fluid and cursive, written over a light blue horizontal line.

Michael Marinello, QPA, RPPO  
Purchasing Agent

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: JACK NIGRO, SUPERVISOR OF ROADS/OPERATIONS  
Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING AN AWARD OF A CONTRACT TO CINELLY GROUP CORP., 134-136 PESHINE AVENUE, NEWARK, NEW JERSEY 07438 FOR SNOW PLOWING FOR DISTRICT I FOR THE 2013-2014 SNOW PLOWING SEASON AT AN HOURLY RATE OF \$200.00 PER DRIVER AND TRUCK

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 10,000.00

**REQUISITION #** R3-07522

- | 4. COMMITTEE REVIEW:   | <u>DATE</u>     |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance                      | _____           |
| <input checked="" type="checkbox"/> Public Works / Buildings & Grounds | <u>10-08-13</u> |
| <input type="checkbox"/> Planning & Economic Development               | _____           |
| <input type="checkbox"/> Health, Human Services & Community Affairs    | _____           |
| <input type="checkbox"/> Law & Public Safety                           | _____           |
| <input type="checkbox"/> Energy  | _____           |
| <input type="checkbox"/> Other Specify: _____                          | _____           |

5. DISTRIBUTION LIST:
- Administration
  - Finance
  - Counsel
  - Clerk to the Board
  - Procurement

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-009

COUNTY OF PASSAIC  
 CO OF PASSAIC, ROADS DEPT  
 (Q) 973-881-4500  
 307 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

REQUISITION	
NO.	R3-07522

SHIP TO	
VENDOR	VENDOR #: 10841 CINELLY GROUP CORPORATION 134-136 PESHINE AVENUE NEWARK, NJ 07108

ORDER DATE: 10/11/13  
 DELIVERY DATE: 10/11/13  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SNOW PLOWING FOR DISTRICT I FOR WINTER SEASON 2013 - 2014 AT HOURLY RATE OF \$200.00 PER TRUCK WITH DRIVER  AS PER PASSAIC COUNTY CONTRACT  PLEASE SET UP FOR PARTIAL PAYMENTS	3-01-26-151-001-s02	10,000.0000	10,000.00
			TOTAL	10,000.00

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-809

REQUESTING DEPARTMENT

DATE

**COUNTY OF PASSAIC  
 BID TALLY SHEET  
 Straight Bids**

Res-Pg:k.19-10

Michael Marinello, R.P.P.S.  
 Purchasing Agent  
 Jose Santiago, Esq.  
 Assistant County Counsel  
*Taken by Attorney J. Santiago*  
*Taken by R.P.P.S. N. Naumov*  
 Typed by THERESA SCUTTARO

William J. Pascrell, III, Esq.  
 County Counsel  
 Matthew Malfa  
 Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on AUGUST 27, 2013** the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

**2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS**

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
PRIME VENDOR INC. C/O KIMBERLY DOUMIT 4622 CEDAR AVENUE WILMINGTON, NC 28403 800-746-8307								
CINELLY GROUP CORP. C/O CATHY HAYES 134-136 PESHINE AVE NEWARK, NJ 07108 973-667-3164	X	X	X	N/A	X	X	X	DIST - 1 \$200/TRUCK DIST - 2 \$200/TRUCK
F. ANTONUCCI & SONS, INC. C/O JAMES ANTONUCCI 283 EDMUND AVE PATERSON, NJ 07502	X	X	\$1,000	N/A	X	X	NO	DIST - 1 \$NO BID DIST - 2 \$249.00

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-809



**COUNTY OF PASSAIC**  
**BID TALLY SHEET**  
Straight Bids

Res-Pg:k.19-11

Michael Marinello, R.P.P.S.  
Purchasing Agent  
Jose Santiago, Esq.  
Assistant County Counsel  
*Taken by Attorney*  
*Taken by R.P.P.S.*  
Typed by

William J. Pascrell, III, Esq.  
County Counsel  
Matthew Malfa  
Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524**

**2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS**

Vendor	Disc. Stm. (Exh. I)	Non- Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MIKE FITZPATRICK & SON, INC. C/O SHANNON ENRIGHT 18 COZY LAKE ROAD P.O. BOX 430 OAK RIDGE, NJ 07438 973-208-5507	X	X	X	N/A	X	X	NO	DIST - 1 \$198.00/ TRUCK  DIST 2 - NO BID

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-809

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MIKE FITZPATRICK & SONS, INC OF OAK RIDGE, NJ FOR 2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS DISTRICT 1 AS PER BID, , ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-810</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-20						
CAF #	3-01-26-151-001-S02						
Purchase Req. #	R3-07554						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MIKE FITZPATRICK & SONS, INC OF OAK RIDGE, NJ FOR 2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS DISTRICT 1 AS PER BID**

**WHEREAS**, there exists a need for snow plowing services for County of Passaic roads district 1; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2013-2014 Snow Plowing For County of Passaic Roads District 1 in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on August 27, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Mike Fitzpatrick & Son Inc of Oak Ridge, NJ; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its September 25, 2013, meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be from November 1, 2013 through September 30, 2014 at a rate of \$198.00 per hour for services to made on an “as needed” basis for an estimated price of \$10,000.00; and

**WHEREAS**, a certificate is attached hereto, indicating that \$10,000.00 in funds are available as recorded in purchase requisition #R3-07554 in the budget account # 3-01-26-151-001-S02 for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Mike Fitzpatrick & Son Inc of Oak Ridge, NJ in the amount of \$10,000.00 for services to be made on an as-needed basis; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 3-01-26-151-001-S02

PURPOSE: To award a contract to Mike Fitzpatrick & Sons, Inc. for 2013-2014 Snow Plowing for County of Passaic Roads District 1 for the period November 1, 2013 through September 30, 2014.

  
Michael Katz, County Treasurer

DATED: October 22, 2013



# County of Passaic

Administration Building Annex  
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Jack Nigro  
Passaic County  
Supervisor of Roads

OPERATIONS DIVISION

Tel: (973) 881-4500

Fax: (973) 742-2498

Cell: (973) 592-2168

E-mail: jackn@passaiccountynj.org

October 8, 2013

Mr. Michael Marinello, QPA, RPPO  
Purchasing Agent, County of Passaic  
495 River Street  
Paterson, New Jersey 07524

Re: 2013 - 2014 Snow Plowing Bid - District I

Dear Mr. Marinello:

Please be advised that I have reviewed the bids received by your Department for Snow Plowing for District I for the 2013 - 2014 snow plowing season, and I have discussed same with the Public Works Committee at their meeting of October 7, 2013. Therefore, I am recommending that the bid be awarded to both responsible bidders, Mike Fitzpatrick & Son, Inc., 18 Cozy Lake Road, P.O. Box 430, Oak Ridge, New Jersey 07438 at an hourly rate of \$198.00 and Cinelly Group Corp., 134-136 Peshine Avenue, Newark, New Jersey 07108 at an hourly rate of \$200.00.

If I can be of further assistance or if you should need any additional information, please feel free to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jack Nigro", written over a horizontal line.

Jack Nigro  
Supervisor of Roads/Operations

JN/esc



County of Passaic  
PROCUREMENT CENTER  
495 RIVER STREET  
SECOND FLOOR  
PATERSON, NEW JERSEY 07524

---

Michael Marinello, QPA, RPPO  
Purchasing Agent

Tel: (973) 247-3300  
Fax: (973) 742-8295

October 17, 2013

Board of Chosen Freeholders  
Administration Building

Re: 2013-2014 Snow Plowing for  
County of Passaic Roads District 1 & 2

Contract Period: November 1, 2013 through September 30, 2014

ATTN: Lou Imhof, Clerk to the Board

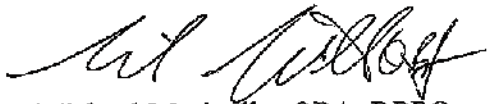
Dear Mr. Imhof:

Bids were received at 10:30am, on August 27, 2013 in the Passaic County Procurement Center.  
The bids were received and read aloud as follows:

Cinelly Group Corp., Newark, NJ	Bid upon District 1 \$200.00 per truck District 2 \$200.00 per truck
F. Antonucci & Sons, Paterson, NJ	Bid upon District 2 \$249.00 per truck
Mike Fitzpatrick & Sons, Inc., Oak Ridge, NJ	Bid upon District 1 \$198.00 per truck

This was solicited in a Fair and Open Process. Bids were received and evaluated by Jack Nigro, Passaic County Supervisor of Roads and it is his recommendation that a contract be awarded to Cinelly Group Corp., F. Antonucci & Sons Inc. and Mike Fitzpatrick & Sons, Inc. on an as-needed basis as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Marinello".

Michael Marinello, QPA, RPPO  
Purchasing Agent



**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: JACK NIGRO, SUPERVISOR OF ROADS/OPERATIONS  
Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING AN AWARD OF A CONTRACT TO MIKE FITZPATRICK & SON, INC., 18 COZY LAKE ROAD, P.O. BOX 430, OAK RIDGE, NEW JERSEY 07438 FOR SNOW PLOWING FOR DISTRICT 1 FOR THE 2013 - 2014 SNOW PLOWING SEASON AT AN HOURLY RATE OF \$198.00 PER DRIVER AND TRUCK.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 10,000.00

REQUISITION # R3-07554

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input checked="" type="checkbox"/> Public Works / Buildings & Grounds	<u>10-08-13</u>
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to the Board  
 Procurement

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-810

COUNTY OF PASSAIC  
 CO OF PASSAIC, ROADS DEPT  
 (O) 973-881-4500  
 307 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

REQUISITION	
NO.	R3-07554

SHIP TO	
VENDOR	VENDOR #: 10843 MIKE FITZPATRICK & SON, INC 18 COZY LAKE ROAD P.O. BOX 430 OAK RIDGE, NJ 07438

ORDER DATE: 10/15/13  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SNOW PLOWING FOR DISTRICT I FOR WINTER SEASON 2013-2014 AT HOURLY RATE OF \$198.00 PER TRUCK AND DRIVER  AS PER PASSAIC COUNTY CONTRACT  PLEASE SET UP FOR PARTIAL PAYMENTS	3-01-26-151-001-S02	10,000.0000	10,000.00
			TOTAL	10,000.00

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-810

REQUESTING DEPARTMENT

DATE

**COUNTY OF PASSAIC  
 BID TALLY SHEET  
 Straight Bids**

Michael Marinello, R.P.P.S.  
 Purchasing Agent  
 Jose Santiago, Esq.  
 Assistant County Counsel  
*Taken by Attorney J. Santiago*  
*Taken by R.P.P.S. N. Naumov*  
 Typed by THERESA SCUTTARO

William J. Pascrell, III, Esq.  
 County Counsel  
 Matthew Malfa  
 Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524**  
**2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS**

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
PRIME VENDOR INC. C/O KIMBERLY DOUMIT 4622 CEDAR AVENUE WILMINGTON, NC 28403 800-746-8307								
CINELLY GROUP CORP. C/O CATHY HAYES 134-136 PESHINE AVE NEWARK, NJ 07108 973-667-3164	X	X	X	N/A	X	X	X	DIST - 1 \$200/TRUCK DIST - 2 \$200/TRUCK
F. ANTONUCCI & SONS, INC. C/O JAMES ANTONUCCI 283 EDMUND AVE PATERSON, NJ 07502	X	X	\$1,000	N/A	X	X	NO	DIST - 1 \$NO BID DIST - 2 \$249.00

**COUNTY OF PASSAIC**  
**BID TALLY SHEET**  
Straight Bids

Res-Pg:k.20-11

Michael Marinello, R.P.P.S.  
Purchasing Agent  
Jose Santiago, Esq.  
Assistant County Counsel  
*Taken by Attorney*  
*Taken by R.P.P.S.*  
Typed by

William J. Pascrell, III, Esq.  
County Counsel  
Matthew Malfa  
Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524**

**2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS**

Vendor	Disc. Stm. (Exh. I)	Non- Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MIKE FITZPATRICK & SON, INC. C/O SHANNON ENRIGHT 18 COZY LAKE ROAD P.O. BOX 430 OAK RIDGE, NJ 07438 973-208-5507	X	X	X	N/A	X	X	NO	DIST - 1 \$198.00/ TRUCK  DIST 2 - NO BID

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-810

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CINELLY GROUP CORPORATION OF NEWARK, NJ FOR 2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS DISTRICT 2 AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-811</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-21						
CAF #	3-01-26-151-001-S02						
Purchase Req. #	R3-07521						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
CINELLY GROUP CORPORATION OF NEWARK, NJ FOR 2013-  
2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS  
DISTRICT 2 AS PER BID**

**WHEREAS**, there exists a need for snow plowing services for County of Passaic roads district 2; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2013-2014 Snow Plowing For County of Passaic Roads District 2 in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on August 27, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Cinelly Group Corporation of Newark, NJ; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its September 25, 2013, meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be from November 1, 2013 through September 30, 2014 at a rate of \$200.00 per hour for services to be made on an “as needed” basis for an estimated price of \$10,000.00; and

**WHEREAS**, a certificate is attached hereto, indicating that \$10,000.00 in funds are available as recorded in purchase requisition #R3-07521 in the budget account # 3-01-26-151-001-S02 for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Cinelly Group Corporation of Newark, NJ in the amount of \$10,000.00 for services to be made on an as-needed basis; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 3-01-26-151-001-S02

PURPOSE: To award a contract to Cinelly Group Corporation for 2013-2014 Snow Plowing for County of Passaic Roads District 2 for the period November 1, 2013 through September 30, 2014.

  
Michael Katz, County Treasurer

DATED: October 22, 2013





# County of Passaic

Administration Building Annex  
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Jack Nigro  
Passaic County  
Supervisor of Roads

OPERATIONS DIVISION

Tel: (973) 881-4500  
Fax: (973) 742-2498  
Cell: (973) 592-2168  
E-mail: jackn@passaiccountynj.org

October 8, 2013

Mr. Michael Marinello, QPA, RPPO  
Purchasing Agent, County of Passaic  
495 River Street  
Paterson, New Jersey 07524

Re: 2013 - 2014 Snow Plowing Bid - District II

Dear Mr. Marinello:

Please be advised that I have reviewed the bids received by your Department for Snow Plowing for District II for the 2013 - 2014 snow plowing season, and I have discussed same with the Public Works Committee at their meeting of October 7, 2013. Therefore, I am recommending that the bid be awarded to both responsible bidders, Cineilly Group Corp., 134-136 Peshine Avenue, Newark, New Jersey 07108 at an hourly rate of \$200.00, and E. Antonucci & Sons, Inc., 283 Edmund Avenue, Paterson, New Jersey 07502 at an hourly rate of \$249.00.

If I can be of further assistance or if you should need any additional information, please feel free to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to be "Jack Nigro", written over a horizontal line.

Jack Nigro  
Supervisor of Roads/Operations

JN/esc



County of Passaic  
PROCUREMENT CENTER  
495 RIVER STREET  
SECOND FLOOR  
PATERSON, NEW JERSEY 07524

---

Michael Marinello, QPA, RPPO  
Purchasing Agent

Tel: (973) 247-3300  
Fax: (973) 742-8295

October 17, 2013

Board of Chosen Freeholders  
Administration Building

Re: 2013-2014 Snow Plowing for  
County of Passaic Roads District 1 & 2

Contract Period: November 1, 2013 through September 30, 2014

ATTN: Lou Imhof, Clerk to the Board

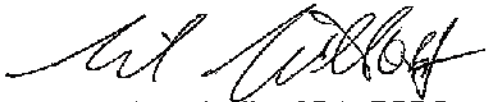
Dear Mr. Imhof:

Bids were received at 10:30am, on August 27, 2013 in the Passaic County Procurement Center.  
The bids were received and read aloud as follows:

Cinclly Group Corp., Newark, NJ	Bid upon District 1 \$200.00 per truck District 2 \$200.00 per truck
F. Antonucci & Sons, Paterson, NJ	Bid upon District 2 \$249.00 per truck
Mike Fitzpatrick & Sons, Inc., Oak Ridge, NJ	Bid upon District 1 \$198.00 per truck

This was solicited in a Fair and Open Process. Bids were received and evaluated by Jack Nigro, Passaic County Supervisor of Roads and it is his recommendation that a contract be awarded to Cinelly Group Corp., F. Antonucci & Sons Inc. and Mike Fitzpatrick & Sons, Inc. on an as-needed basis as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Marinello".

Michael Marinello, QPA, RPPO  
Purchasing Agent

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** JACK NIGRO, SUPERVISOR OF ROADS/OPERATIONS  
**Telephone #:** 973-881-4500  
**Date:**

**DESCRIPTION OF RESOLUTION:** RESOLUTION AUTHORIZING AN AWARD OF A CONTRACT TO KINLELY GROUP CORP., 134-135 PESHINE AVENUE, NEWARK, NJ 07438 FOR SNOW PLOWING FOR DISTRICT II FOR THE 2013-2014 SNOW PLOWING SEASON AT AN HOURLY RATE OF \$200.00 PER DRIVER AND TRUCK

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 10,000.00

**REQUISITION #** R3-07521

**ACCOUNT #** 3-01-25-151-001-802

4. <b>COMMITTEE REVIEW:</b>	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input checked="" type="checkbox"/> Public Works / Buildings & Grounds	<u>10-8-13</u>
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. **DISTRIBUTION LIST:**  
 Administration  
 Finance  
 Counsel  
 Clerk to the Board  
 Procurement

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-811

COUNTY OF PASSAIC  
 CO OF PASSAIC, ROADS DEPT  
 (O) 973-881-4500  
 307 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

REQUISITION	
NO.	R3-07521

SHIP TO	
VENDOR	VENDOR #: 10841 CINELLY GROUP CORPORATION 134-136 PESHINE AVENUE NEWARK, NJ 07108

ORDER DATE: 10/11/13  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SNOW PLOWING FOR DISTRICT II FOR WINTER SEASON 2013 - 2014 AT HOURLY RATE OF \$200.00 PER TRUCK WITH DRIVER  AS PER PASSAIC COUNTY CONTRACT  PLEASE SET UP FOR PARTIAL PAYMENTS	8-01-26-151-001-502	10,000.0000	10,000.00
			TOTAL	10,000.00

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-811

REQUESTING DEPARTMENT

DATE

**COUNTY OF PASSAIC  
 BID TALLY SHEET  
 Straight Bids**

Res-Pg:k.21-10

Michael Marinello, R.P.P.S.  
 Purchasing Agent  
 Jose Santiago, Esq.  
 Assistant County Counsel  
*Taken by Attorney J. Santiago*  
*Taken by R.P.P.S. N. Naumov*  
 Typed by **TERESA SCUTTARO**

William J. Pascrell, III, Esq.  
 County Counsel  
 Matthew Malfa  
 Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524**  
**2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS**

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
PRIME VENDOR INC. C/O KIMBERLY DOUMIT 4622 CEDAR AVENUE WILMINGTON, NC 28403 800-746-8307								
CINELLY GROUP CORP. C/O CATHY HAYES 134-136 PESHINE AVE NEWARK, NJ 07108 973-667-3164	X	X	X	N/A	X	X	X	DIST - 1 \$200/TRUCK DIST - 2 \$200/TRUCK
F. ANTONUCCI & SONS, INC. C/O JAMES ANTONUCCI 283 EDMUND AVE PATERSON, NJ 07502	X	X	\$1,000	N/A	X	X	NO	DIST - 1 \$NO BID DIST - 2 \$249.00

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-811

**COUNTY OF PASSAIC**  
**BID TALLY SHEET**  
Straight Bids

Res-Pg:k.21-11

Michael Marinello, R.P.P.S.  
Purchasing Agent  
Jose Santiago, Esq.  
Assistant County Counsel  
*Taken by Attorney*  
*Taken by R.P.P.S.*  
Typed by

William J. Pascrell, III, Esq.  
County Counsel  
Matthew Malfa  
Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524**

**2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS**

Vendor	Disc. Sta. (Exh. I)	Non-Coll. Aff. (Exh. II)	R.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MIKE FITZPATRICK & SON, INC. C/O SILANNON ENRIGHT 18 COZY LAKE ROAD P.O. BOX 430 OAK RIDGE, NJ 07438 973-208-5507	X	X	X	N/A	X	X	NO	DIST - 1 \$198.00/ TRUCK DIST 2 - NO BID

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-811

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD TO CONTRACT TO F. ANTONUCCI & SONS OF PATERSON, NJ FOR 2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS DISTRICT 2 AS PER BID

THIS RESOLUTION WAS REQUESTED BY:  
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-812</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-22						
CAF #	3-01-26-151-001-S02						
Purchase Req. #	R3-07433						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013



**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO F. ANTONUCCI & SONS OF PATERSON, NJ FOR 2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS DISTRICT 2 AS PER BID**

**WHEREAS**, there exists a need for snow plowing services for County of Passaic roads district 2; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2013-2014 Snow Plowing For County of Passaic Roads District 2 in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on August 27, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to F. Antonucci & Sons of Paterson, NJ; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its September 25, 2013, meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be from November 1, 2013 through September 30, 2014 at a rate of \$249.00 per hour for services to be made on an “as needed” basis for an estimated price of \$10,000.00; and

**WHEREAS**, a certificate is attached hereto, indicating that \$10,000.00 in funds are available as recorded in purchase requisition #R3-07433 in the budget account # 3-01-26-151-001-S02 for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to F. Antonucci & Sons of Paterson, NJ in the amount of \$10,000.00 for services to be made on an as-needed basis; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 3-01-26-151-001-S02

PURPOSE: To award a contract to F. Antonucci & Sons, Inc. for 2013-2014 Snow Plowing for County of Passaic Roads District 2 for the period November 1, 2013 through September 30, 2014.

  
Michael Katz, County Treasurer

DATED: October 22, 2013



# County of Passaic

Administration Building Annex  
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Jack Nigro  
Passaic County  
Supervisor of Roads

OPERATIONS DIVISION

Tel: (973) 881-4500  
Fax: (973) 742-2498  
Cell: (973) 592-2168  
E-mail: jackn@passaiccountynj.org

October 8, 2013

Mr. Michael Marinello, QPA, RPPO  
Purchasing Agent, County of Passaic  
495 River Street  
Paterson, New Jersey 07524

Re: 2013 – 2014 Snow Plowing Bid - District II

Dear Mr. Marinello:

Please be advised that I have reviewed the bids received by your Department for Snow Plowing for District II for the 2013 – 2014 snow plowing season, and I have discussed same with the Public Works Committee at their meeting of October 7, 2013. Therefore, I am recommending that the bid be awarded to both responsible bidders, Cinelly Group Corp., 134-136 Peshine Avenue, Newark, New Jersey 07108 at an hourly rate of \$200.00, and F. Antonucci & Sons, Inc., 283 Edmund Avenue, Paterson, New Jersey 07502 at an hourly rate of \$249.00.

If I can be of further assistance or if you should need any additional information, please feel free to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jack Nigro", with a long horizontal flourish extending to the right.

Jack Nigro  
Supervisor of Roads/Operations

JN/esc



County of Passaic  
PROCUREMENT CENTER  
495 RIVER STREET  
SECOND FLOOR  
PATERSON, NEW JERSEY 07524

---

Michael Marinello, QPA, RPPO  
Purchasing Agent

Tel: (973) 247-3300  
Fax: (973) 742-8295

October 17, 2013

Board of Chosen Freeholders  
Administration Building

Re: 2013-2014 Snow Plowing for  
County of Passaic Roads District 1 & 2

Contract Period: November 1, 2013 through September 30, 2014

ATTN: Lou Imhof, Clerk to the Board

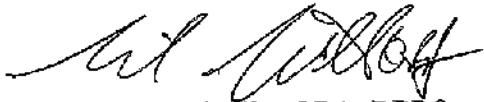
Dear Mr. Imhof:

Bids were received at 10:30am, on August 27, 2013 in the Passaic County Procurement Center.  
The bids were received and read aloud as follows:

Cinelly Group Corp., Newark, NJ	Bid upon District 1 \$200.00 per truck District 2 \$200.00 per truck
F. Antonucci & Sons, Paterson, NJ	Bid upon District 2 \$249.00 per truck
Mike Fitzpatrick & Sons, Inc., Oak Ridge, NJ	Bid upon District 1 \$198.00 per truck

This was solicited in a Fair and Open Process. Bids were received and evaluated by Jack Nigro, Passaic County Supervisor of Roads and it is his recommendation that a contract be awarded to Cinelly Group Corp., F. Antonucci & Sons Inc. and Mike Fitzpatrick & Sons, Inc. on an as-needed basis as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Marinello".

Michael Marinello, QPA, RPPO  
Purchasing Agent

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: JACK NIGRO, SUPERVISOR OF ROADS/OPERATIONS  
Telephone #: 973-881-4500  
Date:

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING AN AWARD OF A CONTRACT TO F. ANTONUCCI & SONS, INC., 283 EDMUND AVENUE, BATELSON, NEW JERSEY 07502 FOR SNOW PLOWING FOR DISTRICT II FOR THE 2013-2014 SNOW PLOWING SEASON AT AN HOURLY RATE OF \$249.00 PER DRIVER AND TRUCK

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 10,000.00

REQUISITION # R3-07433

ACCOUNT # 3-01-26-151-001-602

4. COMMITTEE REVIEW: \_\_\_\_\_ DATE \_\_\_\_\_  
\_\_\_\_ Administration & Finance \_\_\_\_\_  
 Public Works / Buildings & Grounds \_\_\_\_\_ 10-08-13  
\_\_\_\_ Planning & Economic Development \_\_\_\_\_  
\_\_\_\_ Health, Human Services & Community Affairs \_\_\_\_\_  
\_\_\_\_ Law & Public Safety \_\_\_\_\_  
\_\_\_\_ Energy \_\_\_\_\_  
\_\_\_\_ Other Specify: \_\_\_\_\_

5. DISTRIBUTION LIST:  
\_\_\_\_ Administration  
\_\_\_\_ Finance  
\_\_\_\_ Counsel  
\_\_\_\_ Clerk to the Board  
\_\_\_\_ Procurement  
Specify: \_\_\_\_\_

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, ROADS DEPT  
 (O) 973-881-4500  
 307 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

REQUISITION	
NO.	R3-07433

S H E E T T O	
V E N D O R	VENDOR #: 01538 F. ANTONUCCI & SONS 283 EDMUND AVENUE PATERSON, NJ 07502

ORDER DATE: 10/08/13  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SNOW PLOWING FOR DISTRICT II FOR THE WINTER SEASON 2013 - 2014 AT HOURLY RATE OF \$249.00 FOR TRUCK AND DRIVER  AS PER PASSAIC COUNTY CONTRACT  PLEASE SETUP FOR PARTIAL PAYMENTS.	B-01-26-151-001-S02	10,000.0000	10,000.00
			TOTAL	10,000.00

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-812

REQUESTING DEPARTMENT

DATE



**COUNTY OF PASSAIC  
 BID TALLY SHEET  
 Straight Bids**

Michael Marinello, R.P.P.S.  
 Purchasing Agent  
 Jose Santiago, Esq.  
 Assistant County Counsel  
*Taken by Attorney J. Santiago*  
*Taken by R.P.P.S. N. Naumov*  
 Typed by TERESA SCUTTARO

William J. Pascrell, III, Esq.  
 County Counsel  
 Matthew Malfa  
 Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524**  
**2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS**

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Alt. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
PRIME VENDOR INC. C/O KIMBERLY DOUMIT 4622 CEDAR AVENUE WILMINGTON, NC 28403 800-746-8307								
CINELLY GROUP CORP. C/O CATHY HAYES 134-136 PESHINE AVE NEWARK, NJ 07108 973-667-3164	X	X	X	N/A	X	X	X	DIST - 1 \$200/TRUCK DIST - 2 \$200/TRUCK
F. ANTONUCCI & SONS, INC. C/O JAMES ANTONUCCI 283 EDMUND AVE PATERSON, NJ 07502	X	X	\$1,000	N/A	X	X	NO	DIST - 1 \$NO BID DIST - 2 \$249.00

**COUNTY OF PASSAIC**  
**BID TALLY SHEET**  
Straight Bids

Res-Pg:k.22-11

Michael Marinello, R.P.P.S.  
Purchasing Agent  
Jose Santiago, Esq.  
Assistant County Counsel  
*Taken by Attorney*  
*Taken by R.P.P.S.*  
Typed by

William J. Pascrell, III, Esq.  
County Counsel  
Matthew Malfa  
Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524**

**2013-2014 SNOW PLOWING FOR COUNTY OF PASSAIC ROADS**

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MIKE FITZPATRICK & SON, INC. C/O SHANNON ENRIGITT 18 COZY LAKE ROAD P.O. BOX 430 OAK RIDGE, NJ 07438 973-208-5507	X	X	X	N/A	X	X	NO	DIST - 1 \$198.00/ TRUCK DIST 2 - NO BID

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-812

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO CONCORD ENGINEERING FOR PROFESSIONAL ENERGY CONSULTING AND ENGINEERING SERVICES PERTAINING TO THE ENERGY SAVINGS IMPROVEMENT PROGRAM FOR SIX COUNTY-OWNED FACILITY COMPLEXES IN PASSAIC COUNTY, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Energy

COMMITTEE NAME

Official Resolution#	R-2013-813						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-23						
CAF #	C-04-55-937-000-902						
Purchase Req. #	R3-07305						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

Res. Pg. k-23-2

**RESOLUTION AWARDING CONTRACT TO CONCORD  
ENGINEERING FOR PROFESSIONAL ENERGY CONSULTING  
AND ENGINEERING SERVICES PERTAINING TO THE ENERGY  
SAVINGS IMPROVEMENT PROGRAM FOR SIX COUNTY-  
OWNED FACILITY COMPLEXES IN PASSAIC COUNTY, NJ**

**WHEREAS** there exists a need for Professional Energy Consulting and Engineering Services as it concerns the development, planning and preparation of an Energy Savings Improvement Plan for six County-owned facility complexes in Passaic County, NJ; and

**WHEREAS** Concord Engineering of Voorhees, NJ has submitted a proposal for the necessary consulting services to be provided for a fee of \$65,500.00 which is being recommended by the Passaic County Engineer in a letter to the Board dated October 10, 2013, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the aforesaid proposal, along with others, was presented at a July 9, 2013 Freeholder Energy and Sustainability Committee meeting and further discussed at the September 18, 2013 Freeholder Energy and Sustainability Committee meeting and Concord Engineering was selected as the most qualified firm at that time and recommended for approval by the full Board; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

**WHEREAS** said Concord Engineering has been qualified as a pool professional engineer/architect in a "Fair and Open" procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-13-37, dated January 29,

and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Professional Energy Consulting and Engineering Services for the above-mentioned project be awarded to Concord Engineering in accordance with the terms and conditions set forth in their October 10, 2013 proposal attached; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

October 22, 2013

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-813

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$65,500.00

APPROPRIATION: \$25,701.50 - C-04-55-937-000-902  
\$39,798.50 - C-04-55-991-010-902

PURPOSE: To award a contract to Concord Engineering for Professional Energy and Engineering Services pertaining to the Energy Savings Improvement Program.

  
Michael Katz, County Treasurer

DATED: October 22, 2013

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # Engineering

**DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)**

Resolution Awarding a Contract to Concord Engineering for Professional Energy Consulting and Engineering Services as it concerns the Energy Savings Improvement Program.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMONDS

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE \$65,500.00

BUDGET ACCOUNT:           \$25,701.50 - C-04-55-937-000-902  
  \$39,798.50    C-04-55-991-010-902

PURCHASE REQUISITION NUMBER: R3-07305

- | 4. COMMITTEE REVIEW:   | <u>DATE</u>    |
|--|----------------|
| <input type="checkbox"/> Administration & Finance                      | _____          |
| <input checked="" type="checkbox"/> Public Works / Buildings & Grounds | <u>9-23-13</u> |
| <input type="checkbox"/> Planning & Economic Development               | _____          |
| <input type="checkbox"/> Health, Human Services & Community Affairs    | _____          |
| <input type="checkbox"/> Law & Public Safety                           | _____          |
| <input type="checkbox"/> Energy  | _____          |
| <input type="checkbox"/> Other   Specify: _____                        | _____          |

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to Board  
 Procurement  
 Other(s)Specify

Introduced on:    October 22, 2013  
 Adopted on:     October 22, 2013  
 Official Resolution#: R-2013-813



**COUNTY OF PASSAIC**

CO OF PASSAIC, ENGINEERING

(Q) 973-881-4450

401 GRAND ST. ROOM 524

PATERSON, NJ 07505

REQUISITION **Res-Pg.k.23-7**

NO.

R3-07305

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VENDOR #: 08788

CONCORD ENGINEERING GROUP, INC.  
520 SOUTH BURNT MILL ROAD  
VOORHEES, NJ 08043-2205

ORDER DATE: 10/03/13  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00/EA	For Professional Energy Consulting Engineering Services as it concerns the Energy Savings Improvement Program as per Resolution Dated 10-8-13	C-04-55-991-010-902	39,798.5000	39,798.50
1.00/EA	energy Program	C-04-55-937-000-902	25,701.5000	25,701.50
			TOTAL	65,500.00

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-813

REQUESTING DEPARTMENT

DATE



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:k.23-8

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

October 10, 2013

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re Professional Energy Consulting and Engineering Services  
Energy Savings Improvement Program  
Martin Luther King Building, 80 Hamilton Street, Paterson  
Court House Complex, 63, 71, 77 Hamilton Street, Paterson  
Administration Building, 401 Grand Street, Paterson  
Sheriff/Taxation Building, 435 Hamburg Turnpike, Wayne  
Prosecutor's Office Building, 30 King Road, Totowa  
Preakness Healthcare center, 305 Oldham Road, Wayne  
Award of Consulting Design Services – Concord Engineering

Members of the Board:

The County of Passaic requested qualifications and proposals for the development, planning, and preparation of an Energy Savings Improvement Plan (ESIP) RFP and the consultation, evaluation, review and audit of the Energy Savings Companies (ESCO) submittals for six County owned facility complexes. Three Consultants were contacted and submitted qualifications. These firms are:

Concord Engineering, Voorhees, NJ  
Becht Engineering, Point Pleasant Beach, NJ  
CHA, Parsippany, NJ

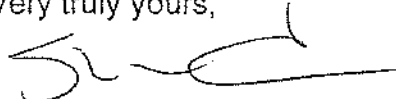
These firms presented their qualifications at a July 9, 2013 Energy and Sustainability Committee Meeting and these qualifications were discussed at the September 18, 2013 Energy and Sustainability Meeting and Concord Engineering was selected as the most qualified firm.

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-813

Concord has submitted a proposal in the amount of \$65,500.00 for the preparation of the RFP's for the submission to the ESCO's, analysis of utility billing, preparation of 30% energy saving plans, technical review of ESCO submissions, engineering services to verify that ESIP is in accordance with DCA and BPU protocol, and calculation and certification of the ESIP savings. The fee required for reviewing the ESCO Construction Documents, provide commissioning of the improvements, and verifying the performance and energy conservation measures of the improvements can not be ascertained at this time and will be subject to a future award.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Concord Engineering. in the amount of \$65,500, for the consulting and design services for the Energy Savings Improvement Program subject to the availability of funds.

Very truly yours,



Steven J. Edmond, P.E.  
County Engineer

SJE:ibm  
Attachment

cc: County Administrator  
County Counsel  
Finance Director  
Energy & Sustainability Chair



October 10, 2013

Mr. Steve Edmond, PE  
 Passaic County Engineer  
 401 Grand Street, Room 524  
 Paterson, New Jersey 07505-2023

**RE: PROFESSIONAL SERVICES PROPOSAL  
 ESIP SUPPORT ENGINEERING SERVICES FOR  
 PASSAIC COUNTY, NJ  
 CEG PROPOSAL No. 1P13170.00**

Dear Mr. Edmond:

Thank you for this opportunity to provide our proposal for professional services for the above-reference project. In this proposal, we have included a brief description of the project, the scope of services we will provide, and the professional fees and project-related expenses associated with completing our services.

**PROJECT DESCRIPTION**

Passaic County has requested a fee proposal from Concord to support them in their efforts to implement an energy efficiency project utilizing the "Energy Savings Improvement Program" (ESIP) that is detailed in Chapter 4 of the Laws of 2009 and amended. Concord understands that at this point the County would like to utilize the ESCO model. The ESCO will be tasked with developing and implementing an Energy Savings Improvement Program (ESIP) project for all the facilities that have been audited in the County.

Concord Engineering will assist Passaic County as the Owner's Energy Engineer in implementing the ESIP project by providing support and professional services throughout the ESIP process. Commencing with general ESIP guidance, and then ESCO RFP preparation including engineering due diligence on ECM's critical to the county and bid review services prior to ESCO award. Concord will provide additional professional Energy Engineering services in support of the ESIP project as it progresses through the different phases that will be provided under a separate fee proposal in the future.

**SCOPE OF SERVICES**

Concord Engineering will provide the following professional services to support the County, in implementation of the ESIP project:

**ESCO RFP Preparation/Engineering Due Diligence**

Upon Notice to Proceed, Concord Engineering will work with the Project Team to perform the following:

1. Provide ESIP guidance to the County.
2. As requested, prior to finalizing the RFP for the ESCO's, Concord will meet with the County and review the information from the LGEA's reports with respect to any systems that have been modified since those reports were completed. Concord will provide the engineering due diligence for the ECM's, identifying constructability and potential code related issues. Schematic drawings

520 South Burnt Mill Road, Voorhees, NJ 08043 P: (856) 427-0200 F: (856) 427-6529

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and diagrams will be provided where needed for specific ECM's to further clarify and define the scope of work for the ESCO's responding to the RFP.

3. Analyze current utility bills to establish uniform baseline utility costs for all the ESCO's to create a level playing field for response to the RFP.
4. Prepare RFP and submit to the County for solicitation to the ESCO's.
5. RFP will also be submitted to the BPU for review prior to solicitation of ESCO's.
6. Attend (3) meetings during this phase; a kickoff meeting and two review meeting with the County.

#### **ESCO Bid Review/ESIP Support Services**

1. Provide detailed technical bid review services to review ESCO submissions to the issued RFP. Dissecting and analyzing these large and extremely technical proposals is critical to selecting the right ESCO to implement your ESIP project. Provide the County with a summary of the proposals detailing pros and cons.
2. Provide support during the bidding phase to the County to aid in keeping the project on track by assisting with decision points and coordination details with selecting the ESCO.
3. Selection of ESCO award will be sent to BPU for review.
4. Attend (2) meetings during this phase; one to hear presentations from ESCO's selected to provide presentations and then one review meeting with the County.

#### **PROPOSAL ASSUMPTIONS / EXCLUSIONS**

We have made the following assumptions/exceptions in the preparation of this proposal:

1. The following engineering services are not included in this proposal:
  - o Structural Engineering.
  - o Civil / Site related engineering (including site lighting), site surveys, soil erosion, storm water design, grading etc.
  - o Acoustical Design and Engineering.
  - o Environmental Engineering.
  - o Construction Administration / Management.
2. NJBPU approvals are the responsibility of the ESCO and/or Owner.
3. Measurement, Monitoring and Verification of Energy Usage prior to Construction or Energy Savings Post Construction is not included.
4. All energy analyses, adjustments to projected energy savings, etc., is not included and is considered the responsibility of the ESCO.

**ADDITIONAL SERVICES**

Should additional services be required or requested, we propose that our fees be adjusted accordingly and by mutual agreement. We would expect to be authorized to proceed with such additional services based on a lump sum fee agreement or with our compensation computed on an hourly basis in accordance with our current hourly rate schedule at the time the services are provided.

**PROFESSIONAL FEES AND PROJECT RELATED EXPENSES**

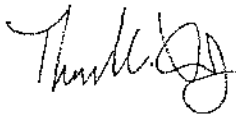
The engineering services described in this proposal shall be performed on the fixed fee basis and amount shown below.

Project Fee Structure	
<i>ESCO RFP/Engineering Due Diligence</i>	\$56,500
<i>ESCO Bid Review/ESIP Support Services</i>	\$ 9,000
<b><i>Total:</i></b>	<b>\$65,500</b>

Fees stated above shall be invoiced monthly commensurate with services completed. Reimbursable expenses such as travel, express mailing, and reproduction of plans and specification are included in the above fees. We ask that you kindly acknowledge your written acceptance by signing where indicated and return one (1) copy to our office. Certainly, if you have questions or require additional information, please call me at 856-427-0200.

Best regards,  
CONCORD ENGINEERING

Approved:



Thomas Xenakis, PE, CEM, CGD  
Vice President, Commercial

\_\_\_\_\_  
Passaic County

TWX

Date: \_\_\_\_\_

cc: Michael Fischette, PE, CGD – Concord Engineering  
John Marchiafava, PE, CEM, CGD – Concord Engineering

SCOPE OF WORK  
FOR THE PROVISION OF PROFESSIONAL  
ENERGY CONSULTING AND ENGINEERING SERVICES

PROPOSAL SUBMISSION DEADLINE:

May 3, 2013

ISSUED BY:

County of Passaic, New Jersey

Address Responses to:

Andrew Thompson AIA LEED AP  
County Architect  
County of Passaic  
Engineering Department  
401 Grand Street, Room 524  
Paterson, NJ 07505  
973-881-4424

[AndrewT@PassaicCountyNJ.org](mailto:AndrewT@PassaicCountyNJ.org)

Jennifer Gonzalez  
Environmental Planner  
County of Passaic  
Department of Planning & Economic Development  
930 Riverview Drive, Suite 250  
Totowa, NJ 07512  
973-569-4045

[JenniferG@PassaicCountyNJ.org](mailto:JenniferG@PassaicCountyNJ.org)

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## GENERAL INFORMATION AND SUMMARY

### ORGANIZATION REQUESTING PROPOSALS

County of Passaic  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

### CONTACT PERSONS

Andrew Thompson AIA LEED AP County Architect County of Passaic Engineering Department 401 Grand Street, Room 524 Paterson, NJ 07505 973-881-4424 AndrewT@PassaicCountyNJ.org	Jennifer Gonzalez Environmental Planner County of Passaic Department of Planning & Economic Development 930 Riverview Drive, Suite 250 Totowa, NJ 07512 973-569-4045 <a href="mailto:jenniferG@PassaicCountyNJ.org">jenniferG@PassaicCountyNJ.org</a>
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### INTRODUCTION AND PURPOSE

The County of Passaic is soliciting Proposals from interested firms for the provision of energy consulting and engineering services, as more particularly described herein. Only firms pre-qualified pursuant to R-13-37 dated 1-29-2013 "Qualifying a Pool of Engineers, Architects, Land Surveyors, Planners, Landscape Architects, Environmental Health and Safety / Engineering Consultant Services Pursuant to Request for Qualifications" will be considered.

Firms interested in assisting the County of Passaic with the provision of such services must prepare and submit a proposal in accordance with the procedure and schedule detailed herein. The Board of Chosen Freeholders ("the Board") and Passaic County staff ("County staff") will review proposals only from those firms that submit a proposal which includes all the information required to be included as described herein (in the sole judgment of the Board).

The County intends to select a firm that (a) possesses the professional, financial and administrative capabilities to provide the proposed services, and (b) will agree to work under the compensation terms and conditions determined by the Board to provide the greatest benefit to the taxpayers of the County of Passaic. The successful respondent will provide the Board with consulting services relating, but not necessarily limited to, the selection of a qualified Energy Service Company for the planning, development and implementation of an



Energy Savings Plan through an Energy Savings Improvement Program pursuant to the Energy Savings Improvement Program Law, P.L. 2009, c. 4, N.J.S.A. 40A:11-4.6, or related matters as directed by the County. The successful respondents shall have experience in providing a broad range of energy engineering and corresponding financial services to local government entities in the State of New Jersey.

### Scope of Services Requested

The County of Passaic is soliciting proposals for an energy consulting and engineering services for the period starting May 15, 2013, for an anticipated term of 12 - 18 months. The energy consulting and engineering provider shall be required to perform the following services for the County on an as needed basis:

- a. Evaluation and review of responses to the forthcoming "Request for Proposals To Select an Energy Services Company to Develop and Implement an Energy Savings Plan Through an Energy Savings Improvement Program." Said RFP includes the following buildings:

Building Name and Address	Facility Size: Square Footage(Sq Ft)
Passaic County Board of Social Services Building 80 Hamilton Street Paterson, NJ 07505	108,000 SqFt
Passaic County Court House Complex 63 Hamilton Street 71 Hamilton Street 77 Hamilton Street Paterson, NJ 07505	32,000 SqFt 54,000 SqFt 196,000 SqFt
Passaic County Administration Building 401 Grand Street Paterson, NJ 07505	209,000 SqFt
Passaic County Sheriff's Headquarters 435 Hamburg Turnpike Wayne, NJ 07470	39,215 SqFt
Passaic County Prosecutor's Office 30 King Road Totowa, NJ 07512	57,950 SqFt
Preakness Healthcare Center 305 Oldham Road Wayne, NJ 07470	454,000 SqFt

Energy audits for the above buildings are available at [www.passaiccountynj.org/energyaudits](http://www.passaiccountynj.org/energyaudits)

- b. Consulting guidance on the ESIP process including of evaluation and review of documents, proposals, and budgets prepared by the selected Energy Services Companies pursuant to the aforementioned RFP
- c. Mechanical, Environmental, Structural, and Energy Engineering Consultation
- d. Financial Analysis and Evaluation
- e. Energy Services Procurement Guidance

- f. Project Budget Projections
- g. Performing energy audits
- h. Facility Assessment and Planning

The intent of this proposal is to better expedite the evaluation, design and completion of energy savings projects required in the County's various facilities. The respondent will be expected to respond in a reasonable time frame to the requests of the County, and shall be able to demonstrate that they will have the continuing capabilities to perform these services. The consultant shall attend meetings of the Energy & Sustainability committee of the Board of Chosen Freeholders and meetings with County staff as needed

### Conditions

Upon submission of a proposal, the Respondent acknowledges and consents to the following conditions relative to the submission and review and consideration of its proposal:

- This is not a Request for Proposals ("RFP")
- This proposal does not commit the Board to issue an RFP.
- All costs incurred by the Respondent in preparing the proposal shall be borne solely by the Respondent.
- The Board of Chosen Freeholders reserves the right (in its sole judgment) to reject for any reason any and all responses and components thereof and to eliminate any and all Respondents to this request from further consideration for this procurement.
- The Board reserves the right (in its sole judgment) to reject any Respondent that submits an incomplete proposal or a proposal that is not responsive to the requirements detailed herein.
- The Board reserves the right, without prior notice, to supplement, amend, or otherwise modify the scope of work, or otherwise request additional information.
- All proposals shall become the property of the Board and will not be returned.
- The County may request Respondents to send representatives to the Board for interviews.
- Any and all proposals not received by the Board by 10:00 a.m. Prevailing Time on May 3, 2013 will be rejected.
- Neither the Board, nor their respective staffs, consultants or advisors (including but not limited to the Review Team) shall be liable for any claims or damages resulting from the solicitation or preparation of the Qualification Statement, nor will there be any reimbursement to Respondents for the cost of preparing and submitting a Qualification Statement or for participating in this procurement process.

### Cost of Proposal Preparation

Each proposal and all information required to be submitted pursuant to this request shall be prepared at the sole cost and expense of the respondent. There shall be no claims whatsoever against the County, its staff or consultants for reimbursement for the payment of costs or expenses incurred in the preparation of the proposal.

### Proposal Format

Responses should cover all information requested herein. Responses which in the judgment of the County fail to meet the requirements herein or which are in any way conditional, incomplete, obscure, contain additions or deletions from requested information, or contain errors may be rejected.

## SUBMISSION REQUIREMENTS

### General Requirements

The proposal submitted by the Respondent must meet or exceed the professional, administrative and financial qualifications set forth in this request and shall incorporate the information requested below. In addition to the information required as described below, a Respondent may submit supplemental information that it feels may be useful in evaluating its professional capabilities. Respondents are encouraged to be clear, factual, and concise in their presentation of information.

Respondent shall be a certified engineer with a minimum of five (5) years experience in engineering services to local government entities. The County is seeking a candidate that has significant experience and familiarity with state and local government practices, regulations, and services to local governments that engage in a sending/receiving relationship with other boards of education.

### Information Requested

The Respondent shall provide the following information:

1. An executive summary (not to exceed two (2) pages) of the information contained in all the other parts of the proposal.
2. A narrative statement of the Respondent's understanding of the Board's needs and goals.
3. Name, address and telephone number of the firm submitting the proposal, and the name of the key contact person who will provide direct services to the

County, including such person's relevant job histories, professional credentials, and related experience.

4. A description of the business organization (i.e., corporation, partnership, joint venture, etc.) of each firm, its ownership and its organizational structure.
5. Confirm appropriate federal and state licenses to perform activities.
6. Pursuant to P.L. 2004 c.57, all proposals must be accompanied by a New Jersey Business Registration Certificate issued by the New Jersey Department of Treasury, Division of Revenue.
7. Fee Schedule
8. Evidence of experience in engineer services for clients, especially in the governmental sector. Indicate years in business and other related professional expertise.
9. Examples of work on similar projects, including project scope, objectives and success or failure to achieve those goals.
10. Describe the services that Respondent would perform directly.
11. Describe those portions of the Respondent's services, if any, that are sub-contracted out. Identify all subcontractors the Respondent anticipates using in connection with this project.

Proposals must be submitted to, and received by, the both contact persons via mail or hand delivery and e-mail by 10:00 a.m. Prevailing Time on May 3, 2013.

### EVALUATION OF PROPOSALS

The County's objective in soliciting proposals is to enable it to select a firm or organization that will provide high quality and cost effective services to the citizens of the County of Passaic. The County will consider proposals only from firms or organizations that, in the Board's judgment, have demonstrated the capability and willingness to provide high quality services to the citizens of the County in the manner described herein.

Proposals will be evaluated by the County on the basis of the most advantageous submission, all relevant factors considered. The evaluation will consider:

1. Experience and reputation in the field;
2. At least one LEED<sup>®</sup> AP on staff;
3. Knowledge of the County of Passaic and its facilities;
4. Experience with the Energy Savings Improvement Program Law ("ESIP Law"), P.L. 2009, c. 4, N.J.S.A. 40A:11-4.6, and associated New Jersey Board of Public Utilities regulatory processes and documentation;

5. Availability to accommodate the required meetings of the Board and County staff;
6. Qualifications of the individual who will perform the service or activity and overall knowledge and familiarity with the operations of the County;
7. Qualifications and experience of the other members of the professional's firm and experience of the firm in providing similar services to other public bodies, with special emphasis on experience in New Jersey;
8. Ability to perform the service or activity in a timely fashion, including staffing and staff's familiarity of the service or activity; and
9. Other factors demonstrated to be in the best interest of the County.

ORIGINAL



**PROPOSAL RESPONSE PACKAGE FOR THE PROVISION OF  
PROFESSIONAL ENERGY CONSULTING AND ENGINEERING SERVICES  
FOR THE COUNTY OF PASSAIC**

ATTN: MR. ANDREW THOMPSON, AIA, LEED-AP  
COUNTY ARCHITECT  
ENGINEERING DEPARTMENT  
401 GRAND STREET, ROOM 524  
PATERSON, NJ 07505  
(973) 881-4424

MS. JENNIFER GONZALEZ  
ENVIRONMENTAL PLANNER  
DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT  
930 RIVERVIEW DRIVE, SUITE 250  
TOTOWA, NJ 07512  
(973) 569-4045

DUE MAY 3, 2013 @ 10:00 AM



520 SOUTH BURNT MILL RD.

VOORHEES, NJ 08043

PHONE: (856) 427-0200

[WWW.CONCORD-ENGINEERING.COM](http://WWW.CONCORD-ENGINEERING.COM)

CONCORD PROPOSAL #1P13170.00

Introduced on: October 22, 2013  
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PROFESSIONAL ENERGY CONSULTING AND ENGINEERING SERVICES  
FOR THE COUNTY OF PASSAIC

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## Executive Summary



## EXECUTIVE SUMMARY

## Introduction

The County of Passaic (the County) is planning to execute a county-wide energy efficiency project utilizing the Energy Savings Improvement Program (ESIP) using the Energy Savings Company (ESCO) model. As part of the planning and effort in completing such a plan, the County is looking for an energy consulting and engineering firm familiar with the County facilities, the ESIP process, public contracts law and design engineering in order to provide the County the necessary support for a successful energy performance contract. The scope of services requested by the County, entail the following effort:

- Evaluation and Review of ESCO responses to a future Request for Proposal to be issued by the County,
- Guidance on ESIP legislation and process,
- Engineering Consultation to limit the County's risk and to ensure the energy conservation measures meet the County's needs,
- Financial Analysis review in accordance with ESIP legislation,
- Project Budget Projection support for review of ESCO proposed construction costs and savings,
- Energy Audit support for review and oversight of current and future energy audits to be conducted at the County facilities,
- Facility Assessment and Planning support in order to provide the County with an appropriate listing and rank of work to be completed by facility.

Concord Engineering, based on our experience completing the Local Government Energy Audits for the County believes the implementation of an energy savings project for the County will provide a synergy between the needs of aging infrastructure with the savings and benefits of new energy efficient equipment and technologies. Throughout the ESIP process, Concord Engineering will utilize our intimate knowledge of the facilities and their energy efficiency potential to guide the County in the right direction. Furthermore, we will continually work with the County's operations personnel to identify and prioritize potential project scopes and to clarify the requirements to be set on the future ESCO respondents.

## Energy Savings Plan/Energy Savings Improvement Program Experience

Concord Engineering has recently performed as the Energy Engineer contracted directly with the Cherry Hill Public School District, Black Horse Pike Regional School District, Gloucester Township Municipality, Pine Hill School District, Hoboken Board of Education, Waterford Board of Education and Hamilton Board of Education. The public entities noted above utilized varying methods of execution of an ESIP project utilizing the self-perform method and also, the ESCO model as chosen by the County. This varied experience indicates Concord Engineering's well-rounded knowledge base regarding the New Jersey ESIP process and energy efficiency.

## Experience with Public Entities &amp; Passaic County

Under continuous ownership, Concord Engineering has been the leader in providing and implementing engineering consultation services for state, county and local government entities in the State of New Jersey since 1989. We are also one of the largest mechanical, electrical, plumbing and energy consulting firms for New Jersey's public sector with 60 engineers and designers, 18 of which are licensed professional engineers. For the second consecutive year, Concord Engineering was awarded one of New Jersey's Fastest Growing Companies by the Philadelphia Business Journal and NJBIZ Magazine.

EXECUTIVE SUMMARY

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Concord's annual revenue reflects approximately \$100 million of mechanical and electrical construction for public entities. We have worked equally in new construction and renovation projects and are staffed to handle a wide array of project size and schedules, ranging in size from \$5,000 water heater replacements to multi-million dollar MEP/FP building systems. Concord has performed over twenty-five (25) million square feet of energy audits, as well as prepared detailed design and construction documents for over five (5) million square feet of educational facilities. We are intimately familiar with the County buildings' systems identified in this proposal having completed Local Government Energy Audits at all of them as one of the NJBPU's five pre-qualified audit firms. We are also the Energy Agent for Passaic County's Energy Pricing Cooperative for electricity and natural gas procurement. Concord has performed as Owner's Engineer (and frequently Engineer of Record) for over 7 million square feet of HVAC upgrades and energy conservation projects for New Jersey schools, counties and municipalities, including Montclair State University, Ocean County College, Winslow Township BOE, West Windsor-Plainsboro BOE, Pleasantville BOE, Jackson BOE, Cape May County, Atlantic County and Camden County.

**Accredited Professionals**

Concord Engineering has performed the requested services for private owners, developers, government entities, colleges and schools across the State of New Jersey. Concord has been on the forefront of sustainable design. Our six (6) on-staff LEED Certified Accredited Professionals have been involved with more than thirty (30) LEED Certified Buildings. Our involvement has ranged from design to commissioning to sustainability consulting. Other team certifications include Certified Energy Managers (CEM), Certified Energy Procurement Professionals (CEP) and Certified Building Commissioning Professionals (CBCP).

**New Jersey Clean Energy Awards**

Our staff is well versed in energy analysis simulation, renewable technologies, onsite generation systems, third-party financing and incentives, cost estimating of infrastructure projects, energy master plan development and sustainable design. Our reputation for analyzing and implementing innovative energy conservation technologies is well established. As a result, Concord has earned four (4) New Jersey Clean Energy Awards. This includes the October, 2009 award for "The Local Government Partner of the Year" for our work with the Bergen County Utility Authority as well as other awards over the last four (4) years: "Municipal Partner of the Year" - Highland Park project, "Higher Education Project of the Year," - Rowan University Central Utility Plant and Combined Heat & Power (CHP) and "Business Leader of the Year" - Trump Marina, Plaza and Taj Mahal.

**Closing**

Concord Engineering believes that we will be a formidable partner to the County of Passaic to support the execution of the planning, management and oversight of the Energy Savings Improvement Program utilizing the ESCO model.

# Project Approach Narrative

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-813

PROJECT APPROACH  
NARRATIVE

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## Introduction/Project Description

The County of Passaic (the County) is planning to execute a county-wide energy efficiency project utilizing the Energy Savings Improvement Program (ESIP) using the Energy Savings Company (ESCO) model. As part of the planning and effort in completing such a plan, the County is looking for an energy consulting and engineering firm familiar with the County facilities, the ESIP process, public contracts law and design engineering in order to provide the County the necessary support for a successful energy performance contract. The scope of services requested by the County, entail the following efforts:

- Evaluation and Review of ESCO responses to a future Request for Proposal to be issued by the County,
- Guidance on ESIP legislation and process,
- Engineering Consultation to limit the County's risk and to ensure the energy conservation measures meet the County's needs,
- Financial Analysis review in accordance with ESIP legislation,
- Project Budget Projection support for review of ESCO proposed construction costs and savings,
- Energy Audit support for review and oversight of current and future energy audits to be conducted at the County facilities,
- Facility Assessment and Planning support in order to provide the County with an appropriate listing and rank of work to be completed by facility.

Concord Engineering, based on our experience completing the Local Government Energy Audits for the County believes the implementation of an energy savings project for the County will provide a synergy between the needs of aging infrastructure with the savings and benefits of new energy efficient equipment and technologies. Throughout the ESIP process, Concord Engineering will utilize our intimate knowledge of the facilities and their energy efficiency potential to guide the County in the right direction. Furthermore, we will continually work with the County's operations personnel to identify and prioritize potential project scopes and to clarify the requirements to be set on the future ESCO respondents.

## Scope of Services

The County of Passaic will be issuing a request for proposal (RFP) to utilize the "Energy Savings Improvement Program" (ESIP) that is detailed in Chapter 4 of the Laws of 2009. The RFP will describe the utilization of the ESCO model. The ESCO is tasked with developing and implementing an Energy Savings Improvement Program (ESIP) project for the six facilities noted in the Statement of Work - refer to the table on the following page:

PROJECT APPROACH  
NARRATIVE

Building Name and Address	Square Footage (SqFt)
Passaic County Board of Social Services Building 80 Hamilton Street Paterson, NJ 07505	108,000 SqFt
Passaic County Court House Complex 63 Hamilton Street 71 Hamilton Street 77 Hamilton Street Paterson, NJ 07505	32,000 SqFt 54,000 SqFt 196,000 SqFt
Passaic County Administration Building 401 Grand Street Paterson, NJ 07505	209,000 SqFt
Passaic County Sheriff's Headquarters 435 Hamburg Turnpike Wayne, NJ 07470	39,215 SqFt
Passaic County Prosecutor's Office 30 King Road Totowa, NJ 07512	57,950 SqFt
Preakness Healthcare Center 305 Oldham Road Wayne, NJ 07470	454,000 SqFt

Concord Engineering will assist the County of Passaic in implementing the ESIP project by providing support throughout the ESIP process commencing with reviewing the original audit and determining what has changed since its conclusions and updating it accordingly. Concord Engineering will analyze the existing buildings with current utility rates, also incorporating any improvements such as direct install work and maintenance upgrades. We will investigate eligibility for P4P and add our findings to the update. Concord will then use the updated information on the buildings as the basis for assisting in the development of the ESCO request for proposal.

Concord Engineering will then provide general ESIP legislation oversight and bid review services prior to ESCO award and continue with the law-required third party services throughout the remainder of the project. In order to execute a proper ESIP project, a third party reviewer must be utilized to complete an Energy Savings Plan (ESP) review and verify the systems and equipment installed as part of the construction portion of the project to meet the requirements of the ESP.

Commissioning is also recommended in the ESIP legislation, and per the legislation these services can be provided by the third party company. Concord Engineering is highly capable and uniquely qualified based on our extensive knowledge of your facilities and the ESIP process to provide the Commissioning services to the County as the third party reviewer, a service that is critical to implementing a successful ESIP project.

#### Project Phasing

Concord Engineering will provide the following professional services to support the County in implementation of the ESIP project:

PROJECT APPROACH  
NARRATIVE

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## ➤ Phase 1 – Prepare ESCO RFP/ESCO Bid Review

Concord Engineering will assist the County with preparation of the RFP to solicit proposals from Energy Savings Companies (ESCOs). We will provide ESIP legislation oversight to the County and detailed technical bid review services to review ESCO submissions to the RFP. Developing the right RFP, providing clear direction and information to the ESCO's and dissecting/analyzing these large and extremely technical proposals is critical to selecting the right ESCO to implement the County's ESIP project. When the analysis is complete, we will provide the County with a summary of the proposals detailing pros and cons. During the bidding phase we will also provide support to aid the County in keeping the project on track and assist with decision points and coordination details associated with selecting the ESCO.

## ➤ Phase 2 – Energy Savings Plan Review

Upon completion of the Energy Savings Plan by the ESCO, Concord Engineering will work with the Project Team to review the ESP information supplied by the ESCO to become familiar with the project requirements. We will then provide the engineering services required to certify that the ESP proposed by ESCO is developed and executed in accordance with the DCA guidelines and BPU protocols and as dictated in Local Finance Notice 2009-11. A certification letter stating ESP savings were properly calculated and all required elements of the law were covered will be issued to memorialize our findings. We will then attend a meeting with the Project Team to confirm the findings and aid in establishing the final plan contents to be adopted by the County.



### KEY CONTACT INFORMATION

Respondent Name: Concord Engineering Group, Inc.

CEO: Michael Fischette, PE, CGD

Place of Business: 520 South Burnt Mill Road  
Voorhees, NJ 08043

Telephone Number: (856) 427-0200  
Fax Number: (856) 427-6529

Web Site: [www.concord-engineering.com](http://www.concord-engineering.com)

Primary Contact Name: John Marchiafava, PE, CGD, CEM  
Project Manager

Telephone Number: (856) 427-0200 x150 office  
(609) 304-9290 cell

Email: [jmarchiafava@concord-engineering.com](mailto:jmarchiafava@concord-engineering.com)

Concord Engineering Group, Inc., a C corporation, has operated under the same name and management since 1989. Michael Fischette is Concord's principal and chief executive officer.

For purposes of this project, our Voorhees, New Jersey corporate headquartered/management team will be servicing the account and will be executing any agreements from that location as well. Michael Fischette and Tom Xenakis are authorized to sign any agreements/contacts on behalf of Concord Engineering.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF AN EVENTS AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND GENERAL GROWTH PROPERTIES, INC., TO ALLOW THE PASSAIC COUNTY HEALTH DEPARTMENT TO HOLD MONTHLY HEALTH SCREENINGS AT THE WILLOWBROOK MALL IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Health and Community Affairs  
COMMITTEE NAME

Official Resolution#		R-2013-814					
Meeting Date		10/22/2013					
Introduced Date		10/22/2013					
Adopted Date		10/22/2013					
Agenda Item		k-24					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013



**RESOLUTION AUTHORIZING THE EXECUTION OF AN  
EVENTS AGREEMENT BY AND BETWEEN THE COUNTY  
OF PASSAIC AND GENERAL GROWTH PROPERTIES,  
INC., TO ALLOW THE PASSAIC COUNTY HEALTH  
DEPARTMENT TO HOLD MONTHLY HEALTH  
SCREENINGS AT THE WILLOWBROOK MALL IN WAYNE,  
NEW JERSEY**

**WHEREAS** the Passaic County Health Department as part of its mission to promote the general health of the citizens of Passaic County operate free health screenings throughout the County from time to time; and

**WHEREAS** the Willowbrook Mall in the Township of Wayne the largest shopping center in the County has offered to allow the Health Department to hold these screenings free of charge on the third Thursday of each month from 11 a.m. to 3:30 p.m. as long as the County of Passaic agrees to sign their standard Event Agreement through end October 2014 with their marketing managers General Growth Properties, Inc.; and

**WHEREAS** the Freeholder Committee for Health, Education and Community Affairs has reviewed this matter and recommends that it be approved by the full Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of an Events Agreement by and between the County of Passaic and General Growth Properties, Inc., to allow the Passaic County Health Department to hold free monthly health screenings at the Willowbrook Mall in Wayne, New Jersey; and

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board be authorized to execute the Events Agreement on behalf of the Passaic County Health Department.

MHG:lc

**Willowbrook  
GENERAL POLICY  
FOR PUBLIC COMMUNICATION ACTIVITY**

Willowbrook ("Mall") is an important part of this community. We invite members of the community to shop at our Mall and to take advantage of the merchandise and services offered at our Mall. We also respect the rights of the public to access our private Mall property to engage in certain Public Communication Activity in accordance with applicable law.

Our merchants pay rent for the opportunity to do business at the Mall, and we work hard to provide a positive environment for our shoppers and merchants. The Mall is private property. Your presence at the Mall, whether as a shopper or as a member of the public wishing to engage in certain expressive activities as required by applicable law, is welcome, provided that you recognize and respect our right to maintain a clean, orderly, pleasant, peaceful, family-friendly and harassment-free environment for everyone at the Mall. Please be advised that we will not permit our shoppers or merchants to be harassed or pressured, and that we will not permit the business activities that are the purpose of the Mall to be interrupted or disturbed. To assure that these conditions are maintained by all, we have adopted rules and regulations and an application procedure for obtaining a permit in accordance with applicable law to be followed by groups or individuals desiring access to the Mall's private property to engage in public communication activities. It is very important that you carefully read our rules and regulations and follow the application procedures for obtaining a permit, and that you comply with them at all times.

The Community Table or appropriate space(s) within the Mall ("Community Area(s)") will be made available only for the activities specifically permitted, and only when used pursuant to our rules and regulations. Individuals and groups may not use the Community Area(s) for any purpose other than "Public Communication Activity;" i.e., leafleting, soliciting signatures for petition or referendum, or discussion with shoppers that necessarily accompanies similar activity. You may not use any other portion of the Mall for Public Communication Activity, or for any other activity not authorized by the Mall. Permission to use the Community Area(s) for Public Communication Activity should not be construed as a waiver of any of the rights or restrictions, as an authorization to engage in any communication with the public or any other activity not stated in the permit and registration form, or as an endorsement by the Center or its merchants of the position taken by your group.

The Application Form must be submitted to the Management Office at the Mall no less than four days prior to the desired date. Subject to availability, certain areas of the Mall will be reserved for members of the public who have been granted a permit to engage in Community activity on a first-come, first-served basis. The four day requirement may be waived on a case-by-case basis due to unusual circumstances. If a group or individual wishes to be considered for such a waiver, it should attach to the application an explanation of why its application should be expedited and not subject to

**Willowbrook  
APPLICATION FORM FOR USE OF  
COMMUNITY AREA**

\_\_\_\_\_ Date

In this form, the words "you", "your", and "yours" refer to the person(s) or organization(s) signing this form. The words "we," "us," "our" and "the Mall" refer to Willowbrook and/or corporate entities].

1. Name of Organization or Individual:  
\_\_\_\_\_
2. Address (No P.O. Box): \_\_\_\_\_  
\_\_\_\_\_

3. IDENTITY OF THE INDIVIDUAL OR PERSONS REPRESENTING THE GROUP WHO WILL BE PRESENT AT THE COMMUNITY AREA(S)  
(Indicate all individuals who will be present. Designate the responsible spokesperson by an asterisk. Generally, no more than two persons will be permitted at the table at any one time. If more than two people are necessary for your activity, explain how many people are needed and why, on a separate sheet of paper and attach it to this Application Form for the Mall's consideration.):

a.) \_\_\_\_\_  

Name	Address	Telephone #	E-mail
------	---------	-------------	--------

b.) \_\_\_\_\_  

Name	Address	Telephone #	E-mail
------	---------	-------------	--------

4. NATURE OF PROPOSED ACTIVITY (Please include a brief description of the proposed use of the Community Area(s). Please be advised that we will not permit the Community Area(s) to be used for any commercial purpose, including the sale of goods or services, the sale of literature, whether or not that sale is conducted for profit, or for communication to the effect that shoppers should not patronize the Mall and/or its merchants. See Rule 5.):

5. DATE AND TIME DESIRED (Maximum two days. See Rule 11):

Introduced on: October 22, 2013, 2<sup>nd</sup> Choice \_\_\_\_\_  
 Adopted on: October 22, 2013, 4<sup>th</sup> Choice \_\_\_\_\_  
 Official Resolution#: R-2013-814

Proposed hours of the activity: \_\_\_\_\_ to \_\_\_\_\_.

Please include alternative dates. The Community Area(s) of the Mall is/are made available on a first-come, first-served basis. If there is a particular event such as an election that relates to your proposed activity, please identify that event and state the relationship between your proposed activity and that event. Although we will attempt to accommodate your request for a particular day and time, we cannot guarantee that your request will be granted.

If your request is granted, the Community Area(s) to which you are assigned must be occupied or supervised by you during all hours of your permitted use.

6. WILL PRINTED MATERIAL BE DISTRIBUTED:

Yes \_\_\_\_\_ No \_\_\_\_\_

If "yes", you must attach copies of the printed material to this Application Form. (Please be advised that we will not permit the Mall to be used for the distribution of literature intended for any commercial purpose, for the sale of literature, whether or not that sale is conducted for profit, or for communication that would interfere with the commercial interests of the Mall. See Rules 5 and 7.) This application is not considered complete, and the four day period for us to consider your request will not begin to run until the materials are submitted. See Rule 7 for guidelines on the content of written material.

7. IN CASE OF EMERGENCY, CONTACT (Name, Address and Phone #):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. SIGNS: Rule 8 permits you to have a professionally made sign measuring 8 1/2 x 11" identifying your group. If you have a professionally made or a machine printed sign and wish to use it, you may do so. We request that such signs be free of pictures or images. You must submit the sign you intend to use **before** your application will be acted upon. The guidelines on the content of written material in Rule 7 also apply to the content of signs.

Do you wish us to prepare a sign? \_\_\_\_\_  
Yes \_\_\_\_\_ No \_\_\_\_\_

Introduced on: ~~October 22, 2013~~ October 22, 2013  
Adopted on: ~~October 22, 2013~~ October 22, 2013  
Official Resolution#: R-2013-814

\_\_\_\_\_

- 9. Have the public communication activities of your group, or of any of the persons identified in this Application Form, led to any disturbances, fights, shouting matches or other disruptive behavior in the past?

Yes \_\_\_\_\_ No \_\_\_\_\_

If so, has any property damage or personal injury occurred as a result?

Yes \_\_\_\_\_ No \_\_\_\_\_

If the answer is yes to either question, please attach a separate statement of explanation.

We require that you comply with our Rules and Regulations, and anticipate that no injury, damage or debris will result from your use of the Community Area(s). However, we require that you sign the following hold harmless agreement governing any claims that are caused by you, the other person(s) named above or anyone you permit to use the Community Area(s):

By signing below, you agree to be fully responsible for any damages to the Mall, its merchants and their customers caused by you, the other person(s) named above or anyone you permit to use the Community Area(s). In addition, you agree to be solely responsible for all costs and expenses resulting from your use of the Community Area(s), including but not limited to, the cost of cleaning up debris or printed matter from the area in and around the Mall. You agree to indemnify and hold the Mall its Directors, Officers, Direct and Indirect Members, Partners, Employees, Agents, Subsidiaries and Affiliates, as previously, currently or hereafter exist as their ownership interest may appear harmless from and against any and all claims, damages, actions, liability, loss of life, and expenses caused by you, the other person(s) named above or anyone you permit to use our property.

By signing below, you also acknowledge that you have read our Rules and Regulations and you agree to adhere strictly to those rules and regulations and to comply with all applicable state, federal and local laws, rules and regulations. If you, the other person(s) named above or anyone you permit to use the Community Area(s) fail to follow our rules or the law, we may immediately terminate your permission to use the Community Area(s) and require you to leave the Mall and Mall parking areas. We may also seek additional relief in law or equity. The Mall reserves the absolute right to deny your permit to use the Community Area without prior notice.

Introduced on: October 23, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-044

Immediately upon cancellation, you agree to remove all of your materials and to vacate the Mall and Mall parking areas. Our permission for you to use the Community Area should not be construed as a waiver of any of our rights, as an authorization to engage in any activity other than the activities described on the Application Form or as an endorsement by the Mall or its merchants of the position taken by you or your group.

**WITNESS:**

\_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Telephone #:** \_\_\_\_\_

**Willowbrook**  
**COMMUNITY AREA RULES AND REGULATIONS**

PLEASE DETACH AND KEEP FOR YOUR FILES AND INFORMATION.

These rules are promulgated in accordance with applicable law and will govern your use of our property, **Willowbrook owned and managed General Growth Properties, Inc.** ("Mall"), for the purposes defined in Rule 1 below. In these rules, the words "you," "your" and "yours" refer to people engaging or desiring to engage in the type of activity described in Rule 1. The words "we," "our" and "us" refer to the Mall and the management of the Mall. The purpose of these rules is to reasonably regulate the time, place and manner of the activity defined in Rule 1 below at the Mall for the benefit of all of our patrons and merchants. These rules shall not be construed to permit you to use any portion of the Mall for Public Communication Activity other than as defined in Rule 1 below under the terms and conditions set forth in the Rules and Regulations.

1. Permitted Activity. The Community Area(s) may be used by individuals or groups granted a permit to carry out Public Communication Activity on a specified date and time in (a) specified area(s) of the Mall. No Public Communication Activity may be carried out in any area of the Mall other than (the) designated Community Area(s), or without a permit issued pursuant to the Mall's policies. For purposes of these rules and regulations, "Public Communication Activity" is defined as the handing of written materials such as leaflets, handbills, or pamphlets regarding causes, candidates or parties to shoppers, the solicitation of signatures for petition or referendum, and verbal communication with shoppers that necessarily accompanies the same. The speech may only be conducted at a normal volume and in a normal tone of voice to attract passersby to the cause and to the fact that leaflets or petitions are available. No other form of Public Communication Activity will be permitted.
2. Registration Required. Before engaging in Public Communication Activity, you must register with Mall management office by timely submitting an Application Form, and obtaining a permit from the Mall approving your application.
3. Location Restrictions. You may not use any other part of the Mall other than the Community Area(s) specified on your permit, either indoors or outdoors, for Public Communication Activity.
4. Harassment and Following Prohibited. You are not permitted to follow, pressure, harass or pester shoppers in any way. You must respect a shopper's decision to decline leaflets, to refuse to approach the Community Area(s) or to not be interested in hearing the message you seek to convey. You must not interfere with or impede the free flow of traffic and free passage of shoppers and other persons through the Mall.

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-814



5. Non-Commercial Purposes. You may not use the Community Area(s), or any other portion of the Mall, for any commercial purpose, including the sale of goods or services, the sale of literature, whether or not that sale is conducted for profit, or for communication to the effect that shoppers should not patronize the Mall or its merchants. The distribution of literature containing a request for contributions to a nonprofit organization is permitted. To ensure compliance with this rule, the Mall reserves the right to view materials to be distributed before you are granted a permit to use the Community Area. On-site solicitation of funds will only be permitted for bona fide non-profit organizations with the manager's written permission, and will not be permitted if it interferes with the commercial activities of the Mall or its merchants.
6. Orderly Activities Only. No Interference. You may not interfere with the Mall's business, or the business of any of the Mall's merchants. You must communicate only in a normal tone of voice. You may not speak from a soapbox or other raised platforms. You may not give speeches, carry placards, or conduct pickets, parades or demonstrations. You may not have any type of visual display other than the identification sign referenced below. You may not use amplification equipment of any kind, musical instruments, tape or video recorders or players, other devices for the production, reproduction or broadcast of sound or images, or other types of electrical or mechanical equipment. You may not engage in physical force, obscene language or gestures, physical or verbal threats or fighting, or create any disturbance that is disruptive of the Center, its business or its patrons. You must conduct yourself in an orderly manner. No eating or drinking is permitted within the Community Area.
7. Materials. No written materials or signs shall be permitted if they interfere with the commercial purpose of the Mall or its merchants, or contain or depict "fighting words," obscenities, highly inflammatory slogans likely to provoke a disturbance, or racial, religious, or ethnic slurs, all of which would be harmful to our commercial interests and those of our merchants.
8. Signs. Signs may only be used for identification of the group or its cause in textual format. Pictures or physical displays are discouraged. You may use one identification sign measuring 22" x 28" which shall be placed in the sign holder. You shall not use nails, screw-in hooks, thumbtacks or scotch tape on any surfaces. Repair or replacement of damaged areas will be at your expense. We require that the sign you use be either professionally made or professional in appearance. If you do not have such a sign, the Mall will prepare one for you for \$50. If we prepare such a sign, and if you plan to apply to use a Community Area again for the same purpose in the future, we ask that you preserve the sign for future use. If we are asked to prepare a second sign, the charge will need to reflect the actual production cost to us. The content of any signs must comply with Rule 7 and be stated in the Application Form for review prior to a permit being granted.

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-814

9. Insurance. We require that all users of the Community Areas carry liability insurance coverage that provides appropriate limits (e.g., up to \$1,000,000.00) to cover injuries caused by you, the other person(s) named above or anyone you permit to use the Community Area(s) and that lists the following as additional insured:

Willowbrook, LLC, Rouse Property Management, Inc., The Rouse Company, LP, General Growth Properties, Inc., GGP Limited Partnership and their Directors, Officers, Direct and Indirect Members, Partners, Employees, Agents, Subsidiaries and Affiliates, as previously, currently or hereafter exist as their ownership interest may appear harmless from and against any and all claims, damages, actions, liability, loss of life, and expenses caused by you, the other person(s) named above or anyone you permit to use the Community Area.

Please ensure the certificate of liability insurance includes the wording, "This insurance is primary, non-contributory and not excess." You must provide the Mall manager with a valid certificate of insurance reflecting this coverage prior to your use of the Community Area(s). If you do not have, or are unable to obtain an insurance policy, the Mall will provide you with an application for insurance coverage issued by the insurance company that insures the Mall. We cannot guarantee that you will be accepted for the insurance coverage, which is issued at the discretion of the insurance company.

10. Availability. The Community Area(s) are available only on the dates and times specified in the permit issued by the Mall. Applications to use the Community Area(s) may be made up to three months in advance, and must be made at least four days before the proposed date for use of the area(s). The Community Area(s) are available only during the Mall's normal business hours. Use of the Community Area(s) by a particular individual or group is generally limited to two days per calendar quarter, only one of which may be on a weekend or holiday. You may request up to five days per quarter, and two weekend days, by providing a statement which sets forth the need for such extended access to the Community Areas.
11. Peak Traffic Days. Because of increased demands on space in the Mall during the Christmas season and related safety considerations, Community Area(s) are not available between November 20<sup>th</sup> and January 2<sup>th</sup>.
12. Nonassignable. Only the individual or group that fills out the Application Form and is issued a permit may use the Community Area(s). You have no right whatsoever to assign the permit to any other individual or group. A competent, responsible adult must be designated as on-site supervisor and will at all times be in direct control of the activity. The identity of this person must be made known to the Mall's management office prior to commencement of the activity. The Official Resolution# R-2013-814

will be limited to the persons listed on the Application Form and as authorized on the permit.

13. Denial or Revocation of Permit. We reserve the right to decline your request to use the Community Area, or to revoke your permit to use the Community Area without prior notice, if the activity either as planned, or as carried out: (a) is other than Public Communication Activity as defined in Rule 1; (b) is or will be carried out in a noisy, disorderly or inflammatory manner as opposed to a neat, orderly and courteous manner; (c) threatens to (I) interfere with the conduct of business or the customary uses of the property, either by its form, its size, its location or its timing (e.g., coinciding with peak business hours or days); (II) impedes the movement of customers or tenants; or (III) blocks access to facilities and businesses; (d) the manner of presentation is confrontational to a degree that it probably will create a disturbance; (e) threatens personal safety, in that it blocks the flow of traffic or creates a hazardous degree of congestion; or (f) fails to conform to these Rules and Regulations in any other respect. If you are issued a permit, which is revoked for any of the foregoing reasons, we reserve the right to refuse to issue a new permit to you or your group.

109913 Consolidated Mall Policies.doc

### COUNTY OF PASSAIC RESOLUTION REQUEST FORM

10/17/13

- 1. **NAME OF REQUESTER:** Irene Jessie-Hunte  
**Telephone #:** 973-881-4396

**DESCRIPTION OF RESOLUTION:**

The Passaic County Department of Health is requesting a resolution for Willowbrook Mall wherein we provide health screenings, once a month, for residents. (Glucose, cholesterol, blood pressure).

- 2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

- 3. **AMOUNT OF EXPENDITURE:** \$ No funds required

**REQUISITION #** \_\_\_\_\_

4. COMMITTEE REVIEW:	<u>DATE</u>
___ Administration & Finance	_____
___ Public Works / Buildings & Grounds	_____
___ Planning & Economic Development	_____
___ Health, Human Services & Community Affairs	_____
___ Law & Public Safety	_____
___ Energy	_____
___ Other Specify: _____	_____

- 5. **DISTRIBUTION LIST:**

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Counsel
- \_\_\_ Clerk to the Board
- \_\_\_ Procurement

Introduced on: Specify  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-814

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

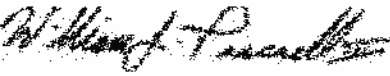
Agenda: RESOLUTION AMENDING THE 2013 AREA PLAN GRANT AGREEMENT NO. 13-1391-AAA-C1 FOR THE PASSAIC COUNTY AREA AGENCY ON AGING, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R-2013-815						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-25						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AMENDING THE 2013 AREA PLAN GRANT  
AGREEMENT NO. 13-1391-AAA-C1 FOR THE PASSAIC COUNTY  
AREA AGENCY ON AGING**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of amending Grant Agreement No. 13-1391-AAA-C1 which is the Area Plan Contract between the Department of Human Services, Division of Aging Services, and the Passaic County Board of Chosen Freeholders; and

**WHEREAS** the desired amendments are set forth in Policy Memorandum 2013-13, I-14, *Final Obligation and Allocation of Funds for APC Year 2013*, dated September 30, 2013 from the Deputy Director for the Division of Aging Services (a copy of which is attached hereto and made a part hereof) granting the Area Agencies on Aging with 100% of their calendar year 2013 federal and state funding; and

**WHEREAS** this 2013 Final Allocation incorporates into the original Area Plan Contract a budget increase; and

**WHEREAS** there will be an increase in: Federal funds from \$1,813,405 to \$1,818,033; State Match funds from \$158,621 to \$158,840 State Weekend Delivered Meals remains the same \$55,048; Safe Housing and Transportation Program remains the same \$65,355; APS (Adult Protective Service) remains the same \$283,895; SSBG (Social Service Block Grant) remains the same \$557,253; State HDM (Home Delivered Meals) remains the same \$166,360; Care Management Quality Assurance remains the same \$23,810; Carryover from 2012, Care Transitions for \$35,000.00; Sandy Disaster Meals – AOA remains the same \$1,022.00; Sandy Residential Maint. CSBG for \$109,325 Funds to assist victims of Superstorm Sandy. As per policy Memorandum 2013-2016, III-I

dated September 30, 2013 making available and distributing by formula to the 21 counties procedures and criteria for the use of the funds. The State Division on Aging is cognizant that each County varies in need but all counties must obligate these funds. At the close of the contract year 2013 and every subsequent six month period the DoS will evaluate spending levels in each County. Only approved spent money will be released to the Counties. Unspent funding will be appropriated to Counties with higher needs by the close of calendar year 2015. Medicaid Match Funds remains the same \$25,039; NSIP (USDA) from \$181,941 to \$182,654; COLA funds remains the same \$301,680.00; and

**WHEREAS** this matter has been recommended by the County's Area Aging Director and was reviewed and recommended for approval by the Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above and in the aforementioned 2013 Final Allocation, it hereby authorizes an amendment to the 2013 Area Plan Grant Agreement No. 13-1391-AAA-C1 for the Passaic County Area Agency on Aging; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board is hereby authorized to execute the 2013 Final Allocations on behalf of the County of Passaic.

JDP:lc

Dated: October 22, 2013

### COUNTY OF PASSAIC RESOLUTION REQUEST FORM

- 1. NAME OF REQUESTER: **Mary Kuzinski**  
Telephone #: **973-569-4070**

**DESCRIPTION OF RESOLUTION: Resolution amending Grant Agreement No. 13-1391-AAAC1 accepting final obligation and allocation of funds for 2013 in the amount of \$3,783,314 for the Department of Senior Services.**

- 2. CERTIFICATION INFORMATION

ATTACH A COPY OF *THE REQUISTION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISTION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

- 3. AMOUNT OF EXPENDITURE:
- 4. BUDGET ACCOUNT:

6. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

- 6. DISTRIBUTION LIST:
- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: \_\_\_\_\_





State of New Jersey  
DEPARTMENT OF HUMAN SERVICES  
DIVISION OF AGING SERVICES  
PO BOX 807  
TRENTON, N.J. 08625-0807  
www.nj.gov/humanservices

CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

JENNIFER VELEZ, ESQ.  
Commissioner

DATE: September 30, 2013 NUMBER: 2013-18; I-14  
TYPE: Policy Memorandum SUPERSEDES: None  
SUBJECT: FINAL OBLIGATION AND ALLOCATION OF FUNDS FOR APC YEAR 2013 DISTRIBUTION CODE: 1

EFFECTIVE DATE: Immediately

APPLICABILITY: Executive Directors, Area Agencies on Aging

POLICY: Attached please find the Final Area Plan Contract (APC) 2013 county allocations and total county funding levels. Final county allocations include all transfers that were requested between Titles III B, III C-1 and III C-2 and the final allocation of FFY 13. Administrative transfers and final local matching funds (as requested by the AAA) have been included in your Final 2013 APC approved area agency budgets. Additional allocations as outlined below are also included in this final amendment.

Please add these changes to the budget amendment request already being done for the addition of Sandy dollars in SAGE. Please add the additional funds into the appropriate Integrated Program Summary. AAAs should submit one amendment justification that includes the additional Sandy funds, additional Title III funds and requested transfers. In your justification, please indicate that the amendment is to incorporate the additional Title III C2 and B allocations, requested transfers and administrative allocations. Be sure to list which Area Plan programs will need revisions, i.e. Title III B, C2, E, etc. You don't need to list each IPS separately, just list the programs being changed. If any other changes are being requested by the AAA, include these in your justification. Final amendments, with all of the appropriate IPS revisions, are due back to the division by October 25, 2013. Be sure to initiate the 3rd quarter expenditure report prior to initiating any amendment.

**Supplemental Title III Funds**

On September 5, 2013, the Administration on Aging (AoA) released Title III supplemental funding that must be encumbered by the State no later than 9/30/13. As per PM #2003-3, III-3 ~ Carry-Over Procedures, all funds allocated by this

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-815

policy memorandum must be obligated by the AAA no later than 12/31/13. Additional funds in Title III C2 and E dollars are being allocated to AAAs via the current Title III funding formula. In addition to this federal funding, AAAs will also receive additional State Matching funds.

#### Nutrition Services Incentive Program (NSIP)

This final APC amendment incorporates an additional \$14,320 of NSIP funding. This represents the balance of available NSIP funds for the 2013 contract year. Total NSIP funds allocated for 2013 are \$3,667,564. Final 2012 meal counts were used to determine the final county allocations. Carry over of NSIP funds will continue to follow the Division's current carry-over policy for Title III funds.

#### Attachment A - 100% Allocation

Attachment A provides each AAA's allocation for APC 2013. These are the amounts an Area Agency on Aging has been allocated based upon the funds currently awarded. This allocation includes all transfers. All funds will be obligated by 9/30/13 in accordance with this Policy Memorandum.

#### Adjustments Based on 2012 Close-Out Letters

Since 2012 close-out letters have not yet been certified, adjustments to these amounts are not included in this amendment.

The Division of Local Government Services is cognizant of these authorizations and will approve corresponding county budget appropriations for those counties receiving funds under the Policy Memorandum. Questions regarding this Policy Memorandum may be directed to Anthony Garofalo at (609) 588-6529.

  
Nancy E. Day  
Deputy Director  
Division of Aging Services

NED:bas  
Attachment

Allocation Percentage: 100.00%

COUNTY	This line 02			This line 03			This line 04			This line 05			This line 06		
	100% Allowed Allocation CIO	Approved Funds	100% Allowed Allocation	100% Allowed Allocation CIO	Approved Funds	100% Allowed Allocation	100% Allowed Allocation CIO	Approved Funds	100% Allowed Allocation	100% Allowed Allocation CIO	Approved Funds	100% Allowed Allocation	100% Allowed Allocation CIO	Approved Funds	
Alameda	333,362	41,807	371,555	333,362	41,807	371,555	333,362	41,807	371,555	333,362	41,807	371,555	333,362	41,807	
Berkeley	424,214	0	424,214	424,214	0	424,214	424,214	0	424,214	424,214	0	424,214	424,214	0	
Durham	571,550	0	571,550	571,550	0	571,550	571,550	0	571,550	571,550	0	571,550	571,550	0	
Golden	158,492	0	158,492	158,492	0	158,492	158,492	0	158,492	158,492	0	158,492	158,492	0	
Glenn	158,492	0	158,492	158,492	0	158,492	158,492	0	158,492	158,492	0	158,492	158,492	0	
Imperial	1,122,432	21,424	1,143,856	1,143,856	1,143,856	1,143,856	1,143,856	1,143,856	1,143,856	1,143,856	1,143,856	1,143,856	1,143,856	1,143,856	
San Diego	892,313	0	892,313	892,313	0	892,313	892,313	0	892,313	892,313	0	892,313	892,313	0	
San Joaquin	158,281	15,532	173,813	173,813	173,813	173,813	173,813	173,813	173,813	173,813	173,813	173,813	173,813	173,813	
Shasta	413,849	43,874	457,723	457,723	457,723	457,723	457,723	457,723	457,723	457,723	457,723	457,723	457,723	457,723	
Sierra	437,872	0	437,872	437,872	0	437,872	437,872	0	437,872	437,872	0	437,872	437,872	0	
Stanislaus	185,623	432	186,055	186,055	186,055	186,055	186,055	186,055	186,055	186,055	186,055	186,055	186,055	186,055	
Sutter	255,580	0	255,580	255,580	0	255,580	255,580	0	255,580	255,580	0	255,580	255,580	0	
Tehama	358,424	638	359,062	359,062	359,062	359,062	359,062	359,062	359,062	359,062	359,062	359,062	359,062	359,062	
Yuba	482,723	34,084	516,807	516,807	516,807	516,807	516,807	516,807	516,807	516,807	516,807	516,807	516,807	516,807	
TOTALS	10,721,235	397,220	11,118,455	11,118,455	11,118,455	11,118,455	11,118,455	11,118,455	11,118,455	11,118,455	11,118,455	11,118,455	11,118,455	11,118,455	

\* Allocation Code for This Admin. - 01, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 00

Department of Human Services  
Division of Aging Services  
Fiscal APC Allocation for 2013

APPROVED

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-815

Department of Human Services  
Division of Aging Services  
Fiscal AFC Allocation for 2013

SAGE Month FID	SAGE Month FID	Funding Method ALLOCATION	Budget 2013	Actual COF	TOTAL CO	STATE MONTH		FEDERAL MONTH		Total Federal	Total Fund	SUNDRY	SHTE	AFS	SERS	STATE HOM	CARE COORDINATION REGION	Special Programs	CFO Case Transitions	
						Autumn FID	Autumn E	Autumn FID	Autumn E											
30290	41888	31,834	0	1,072	5,479	84,288	43,027	138,384	239,180	93,927	3,718	37,682	139,794	378,203	0	23,810	0	0	0	
162906	138,384	218,188	0	0	0	162,906	138,384	118,814	118,814	118,814	118,814	118,814	118,814	118,814	118,814	118,814	118,814	118,814	118,814	
84480	50,000	118,814	0	0	0	84,480	50,000	71,827	138,384	138,384	138,384	138,384	138,384	138,384	138,384	138,384	138,384	138,384	138,384	
23,282	74,250	198,512	31,572	257	31,829	118,814	31,782	138,384	138,384	138,384	138,384	138,384	138,384	138,384	138,384	138,384	138,384	138,384	138,384	
24,913	19,825	44,028	3,833	1	3,834	37,938	19,825	47,692	82,891	82,891	82,891	82,891	82,891	82,891	82,891	82,891	82,891	82,891	82,891	
29,631	24,271	53,922	0	0	0	29,631	24,271	53,902	78,902	78,902	78,902	78,902	78,902	78,902	78,902	78,902	78,902	78,902	78,902	
147,880	140,518	306,178	139	0	139	147,880	140,518	288,398	428,907	428,907	428,907	428,907	428,907	428,907	428,907	428,907	428,907	428,907	428,907	
37,215	30,783	68,031	0	0	0	37,215	30,783	67,998	102,773	102,773	102,773	102,773	102,773	102,773	102,773	102,773	102,773	102,773	102,773	
134,172	111,968	246,110	27,171	23,328	36,658	134,172	111,968	246,141	382,149	382,149	382,149	382,149	382,149	382,149	382,149	382,149	382,149	382,149	382,149	
19,886	13,212	26,097	0	0	0	19,886	13,212	33,098	52,441	52,441	52,441	52,441	52,441	52,441	52,441	52,441	52,441	52,441	52,441	
50,794	39,620	114,414	1,317	1,764	3,081	50,794	39,620	89,414	138,034	138,034	138,034	138,034	138,034	138,034	138,034	138,034	138,034	138,034	138,034	
116,282	97,485	213,767	97	0	97	116,282	97,485	213,767	311,252	311,252	311,252	311,252	311,252	311,252	311,252	311,252	311,252	311,252	311,252	
36,127	30,027	76,154	6,102	5,134	11,236	36,127	30,027	66,154	102,184	102,184	102,184	102,184	102,184	102,184	102,184	102,184	102,184	102,184	102,184	
84,887	68,129	152,824	31	0	31	84,887	68,129	152,818	220,947	220,947	220,947	220,947	220,947	220,947	220,947	220,947	220,947	220,947	220,947	
117,244	98,129	215,374	4	1,822	1,826	117,244	98,129	215,373	313,602	313,602	313,602	313,602	313,602	313,602	313,602	313,602	313,602	313,602	313,602	
86,710	72,128	158,848	0	0	0	86,710	72,128	158,838	230,966	230,966	230,966	230,966	230,966	230,966	230,966	230,966	230,966	230,966	230,966	
19,817	9,702	29,519	0	0	0	19,817	9,702	29,519	49,221	49,221	49,221	49,221	49,221	49,221	49,221	49,221	49,221	49,221	49,221	
44,053	33,039	73,092	414	0	414	44,053	33,039	77,092	110,131	110,131	110,131	110,131	110,131	110,131	110,131	110,131	110,131	110,131	110,131	
20,278	13,694	31,972	374	0	374	20,278	13,694	33,972	54,666	54,666	54,666	54,666	54,666	54,666	54,666	54,666	54,666	54,666	54,666	
102,242	85,203	187,445	7,038	0	7,038	102,242	85,203	187,445	272,648	272,648	272,648	272,648	272,648	272,648	272,648	272,648	272,648	272,648	272,648	
20,291	12,423	32,714	0	0	0	20,291	12,423	32,714	52,137	52,137	52,137	52,137	52,137	52,137	52,137	52,137	52,137	52,137	52,137	
1,821,197	1,287,827	2,769,814	73,851	48,893	1,268,947	1,821,197	1,287,827	2,769,020	4,088,003	4,088,003	4,088,003	4,088,003	4,088,003	4,088,003	4,088,003	4,088,003	4,088,003	4,088,003	4,088,003	
		2,799,664						2,799,664												

Attachment A

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-815

Sandy Dementia Mach-1004	Sandy Master Home S88C	Sandy Residential Unit S89C	Medical Nurse	Cary DVR	Autism Nurse	RDV NSIP	Allowed CPO NSIP	Autism NSIP	State CPIA	SST/Other Fund Allocation	SST/Other Fund Allocation	Grand Total Allocated Funds	Grand Total Authorized Funds
623	0	693,917	14,437	0	14,437	190,784	0	190,784	670,443	1,368,002	1,368,002	2,970,398	3,057,484
4,723	5,752	668,872	47,344	0	47,344	142,884	378	413,092	670,407	6,668,908	3,637,344	7,192,402	7,610,770
416	0	99,654	13,786	0	13,786	100,732	0	100,732	228,126	684,673	894,673	2,285,452	2,575,916
0	0	119,200	24,739	0	24,739	146,669	11,667	158,336	288,015	1,250,027	1,638,042	3,195,441	3,888,624
3,298	0	261,852	6,662	0	6,662	184,981	0	184,981	82,626	733,433	780,492	1,316,977	1,405,204
1,632	0	34,935	3,466	0	3,466	76,473	0	76,473	104,512	686,830	898,840	1,663,340	1,591,197
2,280	0	814,018	48,773	0	48,773	169,820	0	169,820	597,655	1,059,109	3,653,108	7,679,804	7,714,044
1,635	0	65,030	40,638	0	40,638	122,455	0	122,455	728,761	638,430	721,430	1,621,892	1,529,892
12,835	28,017	690,051	39,634	2,743	41,632	404,783	0	404,783	468,078	4,664,314	4,697,032	7,124,997	7,143,304
0	0	23,742	3,913	0	3,913	39,283	362	39,781	47,166	333,633	333,633	759,748	768,433
2,298	640	60,773	17,582	0	17,582	139,642	7,332	147,128	211,673	1,316,339	1,324,279	2,704,313	2,714,692
4,885	7,441	598,649	39,834	0	39,834	250,457	20,005	270,462	407,675	2,418,935	2,488,930	5,226,634	5,231,675
2,678	1,264	1,139,616	27,779	0	27,779	373,073	1,070	374,143	314,723	2,981,207	2,982,217	6,123,008	6,123,008
18,199	41,783	104,617	19,828	0	19,828	314,418	0	314,418	327,035	3,182,718	1,192,715	2,935,935	2,707,302
5,197	8,248	1,089,458	34,064	0	34,064	590,227	0	590,227	416,495	3,297,036	3,297,036	6,090,142	6,090,142
1,022	0	109,325	23,000	0	23,000	182,654	0	182,654	301,060	1,771,441	1,858,441	3,708,314	3,708,314
640	0	16,867	3,358	0	3,358	25,188	0	25,188	43,024	461,296	461,296	836,219	836,219
3,107	18,230	62,834	11,428	0	11,428	97,433	0	97,433	778,324	778,324	1,635,694	1,695,027	1,695,027
916	0	25,618	4,408	0	4,408	77,651	0	77,651	53,100	671,122	306,820	717,693	739,102
638	0	674,623	28,917	0	28,917	212,000	0	212,000	272,083	2,083,798	2,102,398	4,492,355	4,549,710
2,638	1,724	23,034	4,314	0	4,314	48,443	0	48,443	64,904	629,327	642,647	842,467	850,448
73,600	117,892	3,173,180	438,110	3,300	438,470	3,987,964	40,782	3,700,265	5,621,000	36,517,571	24,832,881	70,237,283	71,531,329

Department of Human Services  
Division of Aging Services  
Fiscal A/C Allocation for 2013

Attachment A

\*\*\*\*\*  
\*\*\* RX REPORT \*\*\*  
\*\*\*\*\*

RECEPTION OK

TX/RX NO	8773
RECIPIENT ADDRESS	
DESTINATION ID	
ST. TIME	10/15 14:59
TIME USE	01'13
PGS.	10
RESULT	OK

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PASSAIC COUNTY EMPLOYEES WHO ARE DEEMED ELIGIBLE FOR WEATHERIZATION AND HOME ENERGY SERVICES TO COMPLETE AN APPLICATION AS PER THE GUIDELINES AND CRITERIA SET-FORTH BY THE STATE OF NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R-2013-816					
Meeting Date		10/22/2013					
Introduced Date		10/22/2013					
Adopted Date		10/22/2013					
Agenda Item		k-26					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING PASSAIC COUNTY EMPLOYEES WHO ARE DEEMED ELIGIBLE FOR WEATHERIZATION AND HOME ENERGY SERVICES TO COMPLETE AN APPLICATION AS PER THE GUIDELINES AND CRITERIA SET-FORTH BY THE STATE OF NEW JERSEY**

**WHEREAS** the Passaic County Weatherization Division is a County Corp Program intended to reduce energy costs to low income persons by improving the energy efficiency of their homes while ensuring their health and safety; and

**WHEREAS** the Home Energy Division administers the LIHEAP and USF Programs; and

**WHEREAS** the Low Income Home Energy Assistance Program is designed to help seniors and other low income families make energy bills more affordable; and

**WHEREAS** eligible households that are having difficulties paying their electric, natural gas, oil, and other deliverable fuel bills can contact this office for financial assistance application; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of passing this resolution authorizing Passaic County employees who are deemed eligible for Weatherization and Home Energy Services to complete an application as per the guidelines and criteria set-forth by the State of New Jersey; and

**WHEREAS** this matter was reviewed and approved by the Human Services Committee;



**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the passing of this resolution authorizing Passaic County employees who are deemed eligible for Weatherization and Home Energy Services to complete an application as per the guidelines and criteria set-forth by the State of New Jersey.

JDP:lc

Dated: October 22, 2013

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: **Mary Kuzinski**  
Telephone #: **973-569-4070**

DESCRIPTION OF RESOLUTION: Resolution authorizing Passaic County employees who are deemed eligible for Weatherization and Home Energy Services to complete an application as per the guidelines and criteria set-forth by the State of New Jersey.

2. CERTIFICATION INFORMATION

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE:  
4. BUDGET ACCOUNT:

- |  |             |
|--|-------------|
| 5. COMMITTEE REVIEW:                           | <u>DATE</u> |
| ___ Administration & Finance                   | _____       |
| ___ Public Works / Buildings & Grounds         | _____       |
| ___ Planning & Economic Development            | _____       |
| ___ Health, Human Services & Community Affairs | _____       |
| ___ Law & Public Safety                        | _____       |
| ___ Energy                                     | _____       |
| ___ Other Specify: _____                       | _____       |

6. DISTRIBUTION LIST:

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Counsel
- \_\_\_ Clerk to the Board
- \_\_\_ Procurement

Specify:

Introduced on: **October 22, 2013**  
Adopted on: **October 22, 2013**  
Official Resolution#: **R-2013-816**

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
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Pasquale "Pat" Lepore  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO FRENCH & PARELLO ASSOCIATES, P.A. OF WALL, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-817</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-27						
CAF #	C-04-55-113-999-920						
Purchase Req. #	R3-07476						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO  
FRENCH & PARELLO ASSOCIATES, P.A. OF WALL, NJ AS PER  
BID**

**WHEREAS** bids were received by the County of Passaic on January 31, 2013 for on-call testing services for construction, geotechnical and environmental material; and

**WHEREAS** Passaic County passed Resolution R-13-123 on February 26, 2013 awarding a contract to French & Parello Associates, P.A. of Wall, New Jersey on an as-needed basis over a two-year period; and

**WHEREAS** the Passaic County Engineering Department by letter dated October 8, 2013 is recommending that said French & Parello Associates, P.A. be authorized to be paid for providing professional testing services in the amount of \$11,600.00 for the project known as the Replacement of the Marshall Hill Road Bridge over Belchers Creek (Structure No. 1600-282) in the Township of West Milford, Passaic County, NJ in conformity with their January 2013 bid (copy of letter attached hereto and made a part hereof); and

**WHEREAS** the Freeholder members of the Public Works and Buildings & Grounds Committee have reviewed this matter at their meeting on October 7, 2013 and recommend that it be approved by the entire Board; and

**WHEREAS** a certification is attached indicating the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of French & Parello Associates, P.A. of Wall, NJ to conduct the needed professional testing services for the Geotechnical Testing for the Replacement of Marshall Hill Road Bridge Culvert No. 1600-282 over Belchers Creek in the Township of West Milford, NJ for the sum of \$11,600.00 in conformity with Board Resolution R-13-123 dated February 26, 2013 award of bid to them.

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

October 22, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$11,600.00

APPROPRIATION: C-04-55-113-999-920

PURPOSE: To award a contract to French & Parello Associates, P.A. for testing services for the project known as the Replacement of the Marshall Hill Road Bridge.

  
\_\_\_\_\_  
Michael Katz, County Treasurer

DATED: October 22, 2013

COUNTY OF PASSAIC  
 CO OF PASSAIC, ENGINEERING  
 (Q) 973-881-4450  
 401 GRAND ST. ROOM 524  
 PATERSON, NJ 07505

Res-Pg:k.27-5

REQUISITION	
NO.	R3-07476

S H I P  T O	
V E N D O R	VENDOR #: 09242 FRENCH & PARRELLO, ASSOCIATES, P.A. CONSULTING ENGINEERS 1800 ROUTE 34 - SUITE 101 WALL, NJ 07719

ORDER DATE: 10/10/13  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/EA	On Call Testing Services as it concerns the Marshall Hill Road Culvert, West Milford as per Resolution R-13-123 - On Call Testing Services and R- dated 10/27/13	C-04-55-113-999-920	11,600.0000	11,600.00
			TOTAL	11,600.00

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-817

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # Engineering

DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution Awarding a Contract in the amount of \$11,600.00 to French and Parrello for on-call testing services for the Marshall Hill Road Culvert, West Milford.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMONDS

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE \$11,600.00

BUDGET ACCOUNT: C-04-55-113-999-920

PURCHASE REQUISITION NUMBER: R3-07337

- | 4. COMMITTEE REVIEW:   | <u>DATE</u>    |
|--|----------------|
| <input type="checkbox"/> Administration & Finance                      | _____          |
| <input checked="" type="checkbox"/> Public Works / Buildings & Grounds | <u>10/7/13</u> |
| <input type="checkbox"/> Planning & Economic Development               | _____          |
| <input type="checkbox"/> Health, Human Services & Community Affairs    | _____          |
| <input type="checkbox"/> Law & Public Safety                           | _____          |
| <input type="checkbox"/> Energy  | _____          |
| <input type="checkbox"/> Other Specify: _____                          | _____          |

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to Board  
 Procurement  
 Other(s) Specify \_\_\_\_\_





# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 8, 2013

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing for  
Replacement of Structure No. 1600-282  
Marshall Hill Road over Belchers Creek  
Township of West Milford  
**AWARD OF CONSULTING ON-CALL TESTING SERVICES**

Dear Members of the Board:

As per Resolution R-13-123, dated February 26, 2013, the County received bids for Construction Material, Geotechnical & Environmental On-Call Testing Services for the County of Passaic on an as-needed basis for a two year period. The bids from the various consultants were received on January 31, 2013 for the On-Call Testing Services.

The replacement of Marshall Hill Road Culvert (Structure No. 1600-282) project requires geotechnical testing services and laboratory testing services. Based on the anticipated geotechnical testing and laboratory services, French & Parrello was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$11,600.00. These costs were based upon the rates submitted by French & Parrello for Resolution R-13-123 mentioned above.

This matter was discussed during the Public Works Committee meeting on October 7, 2013, and an initial allowance of \$11,600 for French & Parrello Associates, P.A. is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to French & Parrello Associates, P.A. in the amount of \$11,600.00 for the Geotechnical Testing and laboratory testing for the Replacement of Marshall Hill Road over Belchers Creek, Structure No. 1600-282 subject to the availability of funds.

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-817

Very truly yours,



Steven J. Edmond, P.E.  
County Engineer

/jep  
cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO NOVA QUALITY ASSURANCE CONSULTING SERVICES, LLC AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-818</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-28						
CAF #	C-04-55-113-999-920						
Purchase Req. #	R3-07337						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO  
NOVA QUALITY ASSURANCE CONSULTING SERVICES, LLC AS  
PER BID**

**WHEREAS** bids were received by the County of Passaic on January 31, 2013 for on-call testing services for construction, geotechnical and environmental material; and

**WHEREAS** Passaic County passed Resolution R-13-123 on February 26, 2013 awarding a contract to NOVA Quality Assurance Consulting Services, LLC of Kenilworth, New Jersey on an as-needed basis over a two-year period; and

**WHEREAS** the Passaic County Engineering Department by letter dated October 8, 2013 is recommending that said NOVA Quality Assurance Consulting Services, LLC be authorized to be paid for providing professional testing services in the amount of \$2,640.00 for the project known as Restoration of the Riparian Corridor Along Goffle Brook and the Beautification of Goffle Brook County Park in the Borough of Hawthorne, Passaic County, NJ in conformity with their January 2013 bid (copy of letter attached hereto and made a part hereof); and

**WHEREAS** the Freeholder members of the Public Works and Buildings & Grounds Committee have reviewed this matter at their meeting on October 7, 2013 and recommend that it be approved by the entire Board; and

**WHEREAS** a certification is attached indicating the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of NOVA Quality Assurance Consulting Services, LLC of Kenilworth, NJ to conduct the needed professional testing services for the Geotechnical Testing for Restoration of the Riparian Corridor Along Goffle Brook and Beautification of Goffle Brook Park in the Borough of Hawthorne, NJ for the sum of \$2,640.00 in conformity with their price outlined as agreed to in the Board Resolution R-13-123 dated February 26, 2013 award of bid to them.

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

October 22, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,640.00

APPROPRIATION: C-04-55-113-999-920

PURPOSE: To award a contract to Nova Quality Assurance Consulting Services, LLC for testing services for the project known as Restoration of the Riparian Corridor Along Goffle Brook and the Beautification of Goffle Brook County Park.

  
Michael Katz, County Treasurer

DATED: October 22, 2013

COUNTY OF PASSAIC  
 CO OF PASSAIC, ENGINEERING  
 (Q) 973-881-4450  
 401 GRAND ST. ROOM 524  
 PATERSON, NJ 07505

Res-Pg:k.28-5

REQUISITION	
NO.	R3-07477

SHIP TO	
VENDOR	VENDOR #: 10716 NOVA QUALITY ASSURANCE CONSULTING SERVICES 4 MARK ROAD - UNIT A KENILWORTH, NJ 07033

ORDER DATE: 10/10/13  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/EA	On-Call Testing Services for Goffle Brook Park as per Resolution R-13-123 and Resolution Dated 10/22/13	C-04-55-113-999-920	2,640.0000	2,640.00
			TOTAL	2,640.00

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-818

REQUESTING DEPARTMENT

DATE



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 8, 2013

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing for  
Restoration of the Riparian Corridor Along the Goffle Brook  
And the Beautification of Goffle Brook Park  
Borough of Hawthorne, Passaic County  
**AWARD OF CONSULTING ON-CALL TESTING SERVICES**

Dear Members of the Board:

As per Resolution R-13-123, dated February 26, 2013, the County received bids for Construction Material, Geotechnical & Environmental On-Call Testing Services for the County of Passaic on an as-needed basis for a two year period. The bids from the various consultants were received on January 31, 2013 for the On-Call Testing Services.

The Restoration of the Riparian Corridor along the Goffle Brook and the Beautification of Goffle Brook Park project requires geotechnical testing services and laboratory testing services. Based on the anticipated geotechnical testing and laboratory services, NOVA Quality Assurance Consulting Services, LLC was selected to perform the work based on the lowest price per the on-call Testing Services proposals. The work included coordination, analytical laboratory testing of samples, nuclear density testing of the walkway, preparation of test results for this project. The estimated cost of the work is \$2,640.00. These costs were based upon the rates submitted by NOVA Quality Assurance Consulting Services for Resolution R-13-123 mentioned above.

This matter was discussed during the Public Works Committee meeting on October 7, 2013, and an initial allowance of \$2,640 for NOVA Quality Assurance Consulting Services is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to NOVA Quality Assurance Consulting Services, LLC in the amount of \$2,640.00 for the Geotechnical Testing and laboratory testing for the Restoration of the Riparian Corridor along the Goffle Brook and the Beautification of Goffle Brook Park subject to the availability of funds.

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-818



Very truly yours,



Steven J. Edmond, P.E.  
County Engineer

/jcp

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING AMENDED CHANGE ORDER #1 FOR TILCON NEW YORK, INC. AS IT PERTAINS TO THE 2013 UPPER COUNTY ROADWAY RESURFACING PROGRAM IN BLOOMINGDALE, RINGWOOD AND WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R-2013-819</b>					
Meeting Date		10/22/2013					
Introduced Date		10/22/2013					
Adopted Date		10/22/2013					
Agenda Item		k-29					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION APPROVING AMENDED CHANGE ORDER #1  
FOR TILCON NEW YORK, INC. AS IT PERTAINS TO THE  
2013 UPPER COUNTY ROADWAY RESURFACING  
PROGRAM IN BLOOMINGDALE, RINGWOOD AND WEST  
MILFORD, NEW JERSEY**

**WHEREAS** a contract was awarded to Tilcon New York, Inc. for the project known as the 2013 Upper County Roadway Resurfacing Program in Bloomingdale, Ringwood and West Milford, New Jersey; and

**WHEREAS** it is now necessary that an amended change order be made to correct clerical errors on the original Change Order and Resolution R-13-693 dated September 10, 2013; and

**WHEREAS** the original Change Order and Resolution indicated an incorrect amount for the original contract amount of \$2,361,795.00; and

**WHEREAS** the total amount of the decrease in that Change Order is \$51,137.90 which results in a new contract amount of \$2,396,158.60; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on October 7, 2013 who recommended that it be approved by the entire Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 (amended) in connection with the above-mentioned project and recommended for approval

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-119

by the Passaic County Engineer by letter dated October 8,

2013 and attached hereto, be and the same is hereby approved.  
Res-Pg:k.29-3

CHANGE ORDER NO. 1 (amended)

1. DESCRIPTION AND VALUE OF CHANGE

See October 8, 2013 letter attached hereto

Decrease \$ 51,137.90

REASON FOR CHANGE

See October 8, 2013 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 2,447,296.50
Previous Additions		\$ -00-
Total		\$ 2,447,296.50
Previous Deductions		\$ -00-
Net Prior to This Change		\$ 2,447,296.50
Amount of This Change	Delete	\$ 51,137.90
Contract Amount to Date		\$ 2,396,158.60

October 22, 2013



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 8, 2013

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2013 Roadway Resurfacing, Upper County  
Change Order #1 Corrected  
Resolution R-2013-693

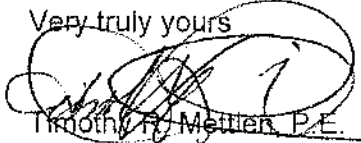
Members of the Board:

On September 10, 2013, The Board approved Resolution R-2013-693 for Change Order #1 of the subject project. This change order had an incorrect "Original Contract Amount".

The total amount of the decrease is unchanged at \$51,137.90, resulting in a new contract amount of \$2,396,158.60.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of October 7, 2013.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION amending resolution R-2013-093 for Change Order #1 in the amount of -\$51,137.90.

Very truly yours  
  
Timothy F. Metten, P.E.  
Assistant County Engineer

Attachment  
TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-819

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

1 (Deduct)  
 Corrected

DATE: August 24, 2013

PROJECT TITLE: 2013 Upper County Roadway Resurfacing  
 LOCATION: Bloomingtondale, Ringwood, W. Milford  
 DATE OF CONTRACT: July 22, 2013  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Ticon New York, Inc., 625 Mt. Hope Road, Wharton, NJ 07885

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Deducts</u>					
18	Stone Matrix Asphalt, 12.5M76	(464.89)	Ton	\$ 110.00	\$ (51,137.90)
<b>Total Deducts</b>					<b>\$ (51,137.90)</b>
<b>Total Deducts</b>					<b>\$ (51,137.90)</b>

**1. DESCRIPTION AND VALUE OF CHANGE (Con't)**

ADD/SUBTRACT TO THE AMOUNT OF CONTRACT.....	\$ (51,137.90)
ORIGINAL DATE FOR COMPLETION.....	November 1, 2013
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0 Calendar Days
NEW DATE FOR COMPLETION IS.....	November 1, 2013

**2. REASON FOR CHANGE**

Item 18  
 As-built quantities.

**3. STATEMENT OF CONTRACT AMOUNT**

ORIGINAL CONTRACT AMOUNT.....	\$ 2,447,296.50
PREVIOUS ADDITIONS.....	\$ -
TOTAL.....	\$ 2,447,296.50
PREVIOUS DEDUCTIONS.....	\$ -
NET PRIOR TO THIS CHANGE.....	\$ 2,447,296.50
AMOUNT OF THIS CHANGE..... ADD.....	\$ (51,137.90)
CONTRACT AMOUNT TO DATE.....	\$ 2,396,158.60

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
ENGINEERING DIVISION PROJECT No.  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

1 (Deduct )  
Corrected

DATE: August 24, 2013

PROJECT TITLE: 2013 Upper County Roadway Resurfacing  
LOCATION: Bloomingtondale, Ringwood, W. Milford  
DATE OF CONTRACT: July 22, 2013  
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: Tilcon New York, Inc., 625 Mt. Hope Road, Wharton, NJ 07885

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Tilcon New York, Inc.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Inspector)

Reviewed By and Recommended  
for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
(Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_  
Bruce James, Freeholder - Director

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

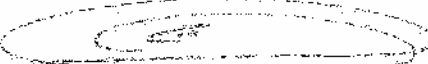
Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

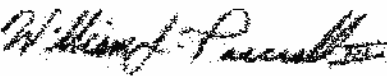
Agenda: RESOLUTION APPROVING AMENDED CHANGE ORDER #2 FOR TILCON NEW YORK, INC. AS IT PERTAINS TO THE 2013 UPPER COUNTY ROADWAY RESURFACING PROGRAM IN BLOOMINGDALE, RINGWOOD AND WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-820</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-30						
CAF #	C-04-55-121-001-911						
Purchase Req. #	PO #13-09881						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013



**RESOLUTION APPROVING AMENDED CHANGE ORDER #2  
FOR TILCON NEW YORK, INC. AS IT PERTAINS TO THE  
2013 UPPER COUNTY ROADWAY RESURFACING  
PROGRAM IN BLOOMINGDALE, RINGWOOD AND WEST  
MILFORD, NEW JERSEY**

**WHEREAS** a contract was awarded to Tilcon New York, Inc. for the project known as the 2013 Upper County Roadway Resurfacing Program in Bloomingdale, Ringwood and West Milford, New Jersey; and

**WHEREAS** it is now necessary that an amended change order be made to correct clerical errors on the original change order and Resolution R-13-694 dated September 10, 2013; and

**WHEREAS** the original change order and Resolution indicated an incorrect amount for the original contract amount of \$2,361,795.00; and

**WHEREAS** the total amount of the increase is \$35,525.00 which results in a new contract amount of \$2,431,683.60; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on October 7, 2013 who recommended that it be approved by the entire Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 (amended) in connection with the above-mentioned project and recommended for approval

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-20

by the Passaic County Engineer by letter dated October 8,

2013 and attached hereto, be and the same is hereby approved.  
Res-Pg:k.30-3

CHANGE ORDER NO. 2 (amended)

1. DESCRIPTION AND VALUE OF CHANGE

See October 8, 2013 letter attached hereto

Addition	\$ 35,525.00
----------	--------------

REASON FOR CHANGE

See October 8, 2013 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 2,447,296.50
Previous Additions		\$ -00-
Total		\$ 2,447,296.50
Previous Deductions		\$ 51,137.90
Net Prior to This Change		\$ 2,396,158.60
Amount of This Change	Add	\$ 35,525.00
Contract Amount to Date		\$ 2,431,683.60

October 22, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,525.00

APPROPRIATION: C-04-55-121-001-911

PURPOSE: To approve Change Order #2 to contract with Tilcon New York, Inc. as it pertains to the 2013 Upper County Roadway Resurfacing Program.

  
Michael Katz, County Treasurer

DATED: October 22, 2013



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:k.30-5

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 8, 2013

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2013 Roadway Resurfacing, Upper County  
Change Order #2 Corrected  
Resolution R-2013-694

Members of the Board:

On September 10, 2013, The Board approved Resolution R-2013-694 for Change Order #2 of the subject project. This change order had an incorrect "Original Contract Amount".

The total amount of the increase is unchanged at \$35,525.00, resulting in a new contract amount of \$2,431,683.60.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of October 7, 2013.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION amending resolution R-2013-094 for Change Order #2 in the amount of +\$35,525.00.

Very truly yours

Timothy R. Mettlen, P.E.  
Assistant County Engineer

Attachment  
TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-820

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

2 (Add)  
 Corrected

DATE: August 24, 2013

PROJECT TITLE: 2013 Upper County Roadway Resurfacing  
 LOCATION: Bloomingtondale, Ringwood, W. Milford  
 DATE OF CONTRACT: July 22, 2013  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Tilcon New York, Inc., 625 Mt. Hope Road, Wharton, NJ 07885

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Extras</b>					
39	Curb Piece, Type N Eco	30	Unit	\$ 400.00	\$ 12,000.00
68	Reconstructed Inlet, Type A, w/Existing Casting	4	Unit	\$ 1,000.00	\$ 4,000.00
69	Reconstructed Inlet, Type B, w/Existing Casting	9	Unit	\$ 1,000.00	\$ 9,000.00
70	Reconstructed Inlet, Type E, w/Existing Casting	3	Unit	\$ 1,000.00	\$ 3,000.00
76	Extension Frame Type B	43	Unit	\$ 175.00	\$ 7,525.00
<b>Total Extras</b>					<b>\$ 35,525.00</b>
<b>Supplementals</b>					
<b>Total Supplementals</b>					<b>\$ -</b>
<b>Total Additions</b>					<b>\$ 35,525.00</b>

**1. DESCRIPTION AND VALUE OF CHANGE (Con't)**

ADD TO THE AMOUNT OF CONTRACT.....	\$ 35,525.00
ORIGINAL DATE FOR COMPLETION.....	November 1, 2013
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0 Calendar Days
NEW DATE FOR COMPLETION IS.....	November 1, 2013

**2. REASON FOR CHANGE**

**Items 39 & 76**

Items identified in the field will reduce quantities of items requiring new castings.

**Items 68, 69, 70**

Reconstructed inlets using existing castings will offset requirements for the use of new castings, as identified in the

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
ENGINEERING DIVISION PROJECT No.  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

2 (Add)  
Corrected

DATE: August 24, 2013

PROJECT TITLE: 2013 Upper County Roadway Resurfacing  
LOCATION: Bloomingtondale, Ringwood, W. Milford  
DATE OF CONTRACT: July 22, 2013  
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: Tilcon New York, Inc., 625 Mt. Hope Road, Wharton, NJ 07885

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 2,447,296.50
PREVIOUS ADDITIONS.....	\$ -
TOTAL.....	\$ 2,447,296.50
PREVIOUS DEDUCTIONS.....	\$ (51,137.90)
NET PRIOR TO THIS CHANGE.....	\$ 2,396,158.60
AMOUNT OF THIS CHANGE.....ADD.....	\$ 35,525.00
CONTRACT AMOUNT TO DATE.....	\$ 2,431,683.60

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Tilcon New York, Inc.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Inspector)

Reviewed By and Recommended  
for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
(Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_  
Bruce James, Freeholder - Director

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN OFFER OF PURCHASE AND SALE FOR PROPERTY NEEDED FOR THE REPLACEMENT OF THE KINGSLAND ROAD BRIDGE OVER THE THIRD RIVER BETWEEN THE CITY OF CLIFTON AND TOWNSHIP OF NUTLEY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-821</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-31						
CAF #	C-04-55-870-000-901						
Purchase Req. #	TBD						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING AN OFFER OF PURCHASE AND SALE FOR PROPERTY NEEDED FOR THE REPLACEMENT OF THE KINGSLAND ROAD BRIDGE OVER THE THIRD RIVER BETWEEN THE CITY OF CLIFTON AND TOWNSHIP OF NUTLEY, NEW JERSEY**

**WHEREAS** the County of Passaic is planning to undertake a project known as the Replacement of the Kingsland Road Bridge over the Third River between the City of Clifton in Passaic County and the Township of Nutley in Essex County, New Jersey which requires that the County obtain partial fee takings and/or easements owned by private parties; and

**WHEREAS** pursuant to the law governing eminent domain, specifically N.J.S.A. 20:3-6, the County of Passaic is first required to obtain the necessary real property acquisitions through bona fide negotiations with the affected property owners; and

**WHEREAS** the firm of PATJO Appraisal Services, Inc. of Kendall Park, New Jersey has completed some real property appraisal reports relative to the value of the lands that need to be acquired and the value of damages associated with the acquisition of the necessary lands and easements; and

**WHEREAS** the subject matter of the necessary acquisitions and easements from the one private party, the Wiggins Plastic Molding Company, is identified hereafter as to the square footage to be used as easements, lot and block number as well as the record title holders with the compensation set forth in the appraisal reports; and



**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of obtaining the needed easements through offers of Purchase and Sale to the record title holder of the parcel, based upon the established values as provided by the said firm of PATJO Appraisal Services, Inc. as follows:

1. Parcel #1 – Wiggins Plastic (owner) – 180 Kingsland Road, Clifton, New Jersey, Block 82.06 Lot 64 – commercial, permanent easement(s) EIA-544 square feet - \$6,100.00; EIB-26 square feet - \$300.00; EIC-548 square feet - \$7,500.00; total for three (3) easements \$13,900.00

**WHEREAS** this prospective property acquisition was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its October 7, 2013 meeting at which time it recommended that this offer be approved by the entire Board; and

**WHEREAS** it is now necessary that the Office of the County Counsel prepare and forward an offer of Purchase and Sale to the property owner, Wiggins Plastic Molding Company of 180 Kingsland Road, Clifton, NJ 07014; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the aforesaid offer of Purchase and Sale regarding the aforesaid acquisition based upon the above-mentioned dollar values.

**BE IT FURTHER RESOLVED** that the said Board hereby directs the County Counsel to draft and forward the above-mentioned documents to the said owner of the needed property and the Director and Clerk of said Board are hereby authorized to execute same on behalf of the County of Passaic.

October 22, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,900.00

APPROPRIATION: C-04-55-870-000-901

PURPOSE: To authorize an offer of purchase and sale for property from the Wiggins Plastic Molding Company needed for the Replacement of the Kingsland Road Bridge.

  
Michael Katz, County Treasurer

DATED: October 22, 2013



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

October 9, 2013

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *City of Clifton Ordinance 7101-13*  
4 Ton Limit on Hazel Street Between Crooks Avenue and Route 46

Dear Members of the Board:

Our office received from the City of Clifton the final copy of the referenced Ordinance. It establishes a 4 Ton Weight Limit on Hazel Street, between Crooks Avenue and Route 46. Since Hazel Street is a County road, a consenting Resolution is required.

This Ordinance was reviewed and recommended for approval at the October 7, 2013 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Clifton.

Very truly yours,

Charles Silverstein, P.E.  
County Traffic Engineer

CSS/si  
Attachment

cc: County Administrator  
County Counsel  
PWC Chair

U 1  
7-2-13

7101-12

0-8  
6-18-13  
Res-Pg:k.32-4

AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC," MORE PARTICULARLY ARTICLE IV THEREOF, ENTITLED "TRAFFIC REGULATIONS," SECTION 439-21 THEREOF, ENTITLED "VEHICLES OVER DESIGNATED WEIGHT EXCLUDED FROM CERTAIN STREETS" (AMENDS WEIGHT LIMIT ON HAZEL ST FROM 10 TONS TO 4 TONS)


BE IT ORDAINED, by the Municipal Council of the City of Clifton, that:

1. Chapter 439 of the Code of the City of Clifton, entitled "Vehicles and Traffic", Article IV thereof, entitled "Traffic Regulations," more particularly Section 439-21, entitled "Vehicles over designated weight excluded from certain streets," is amended, revised and supplemented to AMEND the weight limit for the following location:

<u>Name of Street</u>	<u>Weight Limit (Tons)</u>	<u>Location</u>
Hazel Street	4	From Crooks Avenue South to U.S. Route 46


3. The Chief of Police is hereby directed to have proper signs calling attention to the provisions of this ordinance erected or placed upon said streets.

4. This ordinance shall take effect after final passage and publication as provided by law, and upon approval of the County of Passaic.

APPROVED AS TO FORM  
  
MUNICIPAL ATTORNEY

PASSED 7-2-13

\_\_\_\_\_  
CHAIRMAN OF THE MUNICIPAL COUNCIL

ATTEST:  
  
NANCY FERRIGNO, CITY CLERK

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-822

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

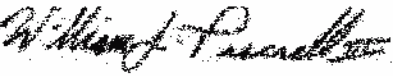
Agenda: RESOLUTION CONSENTING TO THE ADOPTION OF ORDINANCE 7101-13 FOR THE CITY OF CLIFTON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-822						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-32						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION CONSENTING TO THE ADOPTION OF ORDINANCE  
7101-13 FOR THE CITY OF CLIFTON, NJ**

**WHEREAS** the City of Clifton adopted Ordinance 7101-13 which establishes a 4 ton weight limit on Hazel Street between Crooks Avenue and Route 46; and

**WHEREAS** the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that Hazel Street is a Passaic County road; and

**WHEREAS** said Ordinance 7101-13 was discussed at the October 7, 2013 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

**WHEREAS** based upon the recommendation of the said Committee and provided that the City of Clifton bears the cost and maintenance of all signs and equipment, the Board of Chosen Freeholders of the County of Passaic is desirous of consenting to the adoption of Ordinance 7101-13.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it does hereby consent to the adoption of Ordinance 7101-13 which establishes a 4 ton weight limit on Hazel Street between Crooks Avenue and Route 46 as specified in the attached letter from the County Traffic Engineer dated October 9, 2013.

October 22, 2013



## County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

October 9, 2013

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *Township of Wayne Ordinance 42-2013*  
Paterson-Hamburg Turnpike/Hinchman Avenue Bus Stops

Dear Members of the Board:

Our office received from the Township of Wayne the final copy of the referenced Ordinance. It relocates the existing bus stop on Paterson-Hamburg Turnpike at Hinchman Avenue, approximately 250 feet to the east, due to the reconfiguration of the Paterson-Hamburg Turnpike/Hinchman Avenue intersection.

Since Paterson-Hamburg Turnpike is a County road, a consenting Resolution is required.

This Ordinance was reviewed and recommended for approval at the October 7, 2013 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the Township of Wayne.

Very truly yours,

A handwritten signature in black ink, appearing to read "Charles Silverstein".

Charles Silverstein, P.E.  
County Traffic Engineer

CSS/sl  
Attachment

cc: County Administrator  
County Counsel  
PWC Chair



# TOWNSHIP OF WAYNE

Paul V. Margiotta, RMC, CMC, MMC  
Township Clerk

ORIGINAL COPY  
RETURN TO  
FILE

Res-Pg.k.33-4

C: C.F.  
PWC

OFFICE OF THE TOWNSHIP CLERK  
475 Valley Road  
Wayne, New Jersey 07470-3586  
Website: www.waynetownship.com  
Phone: (973) 694-1800 Ext. 3207, 3208  
FAX: (973) 709-1524

October 3, 2013

Louis E. Imhof, III, Clerk  
County of Passaic  
Board of Chosen Freeholders  
401 Grand Street  
Paterson, New Jersey 07503

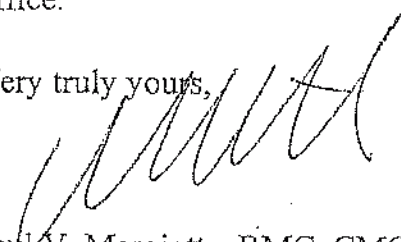
Re: Ordinance No.42-2013  
Bus Stop - Hinchman Avenue

Dear Mr. Imhof:

Enclosed is a certified copy of Ordinance No.42 of 2013 which was adopted by the Municipal Council of the Township of Wayne at a regular meeting held on October 2, 2013.

Please present this Ordinance to the Board of Chosen Freeholders for their concurrence and forward a certified copy of their concurring Resolution to my office.

Very truly yours,

  
Paul V. Margiotta, RMC, CMC, MMC  
Township Clerk

PVM:ph

Enclosure

C: Jesse Foye, NJ Transit  
Charles Silverstein, Traffic Engineer

AN EQUAL OPPORTUNITY EMPLOYER

LEGAL NOTICE  
ORDINANCE NO.42  
2013  
TOWNSHIP OF WAYNE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY

AN ORDINANCE TO AMEND AND SUPPLEMENT  
CHAPTER 200 (VEHICLES AND TRAFFIC) OF  
THE CODE OF THE TOWNSHIP OF WAYNE.

BE IT ORDAINED by the Municipal Council of the Township of Wayne in the County of Passaic, State of New Jersey, as follows:

SECTION 1. In accordance with N.J.S.A.39:4-8(e) Chapter 200, Article XI (Schedules) § 200-43 (Schedule XV: Bus Stops) of the Code of the Township of Wayne is hereby amended by deleting therefrom the following bus stop:

Name of Street	Side	Location
Hinchman Avenue	Eastbound, on the southerly side of Paterson Hamburg Turnpike (Near Side)	Beginning at the westerly curbline of Hinchman Avenue extending 105 feet westerly therefrom

SECTION 2. In accordance with N.J.S.A.39:4-8(e) Chapter 200, Article XI (Schedules) § 200-43 (Schedule XV: Bus Stops) of the Code of the Township of Wayne is hereby amended by adding thereto the following bus stops:

Name of Street	Side	Location
Between Hinchman Avenue and Shearwater Lane	Eastbound, on the southerly side of Paterson Hamburg Turnpike (Mid-Block)	Beginning 241 feet from the easterly curbline of Hinchman Avenue and extending 135 feet easterly therefrom (At NJT White Paint Marks)

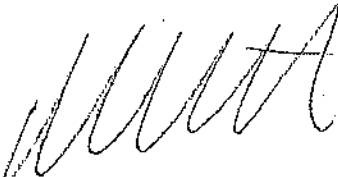
SECTION 3. If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 4. All ordinances or parts of ordinances, which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5. This ordinance shall take effect twenty (20) days after final passage and publication as prescribed by law and the adoption of a concurring resolution by the Board of Chosen Freeholders of the County of Passaic.

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF AN ORDINANCE ADOPTED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF WAYNE AT A REGULAR MEETING HELD ON OCTOBER 2, 2013.

ATTEST:



PAUL V. MARGIOTTA

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO THE ADOPTION OF ORDINANCE 42-2013 FOR THE TOWNSHIP OF WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-823						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-33						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION CONSENTING TO THE ADOPTION OF ORDINANCE  
42-2013 FOR THE TOWNSHIP OF WAYNE, NJ**

**WHEREAS** the Township of Wayne adopted Ordinance 42-2013 which relocates the existing bus stop on Paterson-Hamburg Turnpike at Hinchman Avenue, approximately 250 feet to the east, due to the reconfiguration of the Paterson-Hamburg Turnpike/Hinchman Avenue intersection; and

**WHEREAS** the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that Paterson-Hamburg Turnpike is a Passaic County road; and

**WHEREAS** said Ordinance 42-2013 was discussed at the October 7, 2013 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

**WHEREAS** based upon the recommendation of the said Committee and provided that the Township of Wayne bears the cost and maintenance of all signs and equipment, the Board of Chosen Freeholders of the County of Passaic is desirous of consenting to the adoption of Ordinance 42-2013.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it does hereby consent to the adoption of Ordinance 42-2013 which relocates the existing bus stop on Paterson-Hamburg Turnpike at Hinchman Avenue as specified in the attached letter from the County Traffic Engineer dated October 9, 2013.

October 22, 2013

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO PATJO APPRAISAL SERVICES FOR THE RIGHT OF WAY APPRAISAL REVIEW FOR THE TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT IN THE TOWNSHIP OF WAYNE AND BOROUGH OF LINCOLN PARK IN PASSAIC AND MORRIS COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-824</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-34						
CAF #	C-04-55-985-002-902						
Purchase Req. #	R3-07480						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

Res. 404-2

**RESOLUTION AWARDING CONTRACT TO PATJO APPRAISAL SERVICES FOR THE RIGHT OF WAY APPRAISAL REVIEW FOR THE TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT IN THE TOWNSHIP OF WAYNE AND BOROUGH OF LINCOLN PARK IN PASSAIC AND MORRIS COUNTY, NEW JERSEY**

**WHEREAS** there exists a need for Professional Consultant Appraisal Services as it concerns the right of way appraisal review for the Two Bridges Road Bridge and West Belt Extension Project in the Township of Wayne in Passaic County and the Borough of Lincoln Park in Morris County, New Jersey; and

**WHEREAS** PATJO Appraisal Services, 21 Crestview Drive, Kendall Park, New Jersey 08824 has submitted a proposal for the necessary consulting services to be provided for a fee of \$4,950.00 to review appraisal reports in connection with the Two Bridges Road Bridge and West Belt Extension Project, which is being recommended by the Passaic County Engineer in a letter to the Board dated October 9, 2013, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of October 7, 2013 and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

**WHEREAS** said PATJO Appraisal Services has been qualified as a pool professional appraiser in a "Fair and Open" procedure pursuant to the resolution of the Board of Chosen

Freeholders of the County of Passaic, R-13-132, dated February 26, 2013; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Professional Consultant Appraisal Services for the above-mentioned project be awarded to PATJO Appraisal Services in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

October 22, 2013

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-824



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,950.00

APPROPRIATION: C-04-55-985-002-902

PURPOSE: To award a contract to Patjo Appraisal services for the right of way appraisal review for the Two Bridges Road Bridge and West Belt Extension Project.

  
Michael Katz, County Treasurer

DATED: October 22, 2013



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

October 9, 2013

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Two Bridges Road Bridge and West Belt Extension  
Township of Wayne and Borough of Lincoln Park  
Passaic and Morris County  
Right-of-Way Appraisal Review**

Dear Members of the Board:

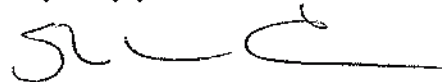
This Office and the Office of the County Counsel requested proposals from the pool of qualified appraisers to review the appraisal reports prepared by Value Research Group for the needed property acquisition in connection with the replacement of the Two Bridges Road Bridge and West Belt Extension in the Township of Wayne and Borough of Lincoln Park. Four Proposals were requested and the results are as follows:

PATJO, Appraisal Services 21 Crestview Drive Kendall Park, NJ 08824	\$4,950.00
New Jersey Realty Advisory Group, LLC 333 State Street, P.O. Box 807 Perth Amboy, NJ 08861	\$7,150.00
Sockler Realty Services 299 Ward Street, Suite C Hightstown, NJ 08520	\$8,000.00
Richard Mohr 51 Lexington Avenue Paterson, NJ 07502	\$8,250.00

It is recommended that for this Project, the proposal of Patjo Appraisal Services of Kendall Park in amount of \$4,950.00 be accepted.

The above referenced matter was presented to the members of the Public Works Committee of October 7, 2013 and an award of contract for the needed appraisal review services to Patjo Appraisal Services of Kendall Park, New Jersey is recommended to the full Board by the members of the Committee.

Very truly yours,



Steven J. Edmond, P.E.  
County Engineer

SJE:AM:am  
Attachment

Cc: County Administrator  
County Counsel  
Director of Finance  
Public Works Chair



*Appraisal Services Incorporated*

Res-Pg:k.34-8

PO BOX 5055, KENDALL PARK, NJ 08824  
PO BOX 20285, FLORAL PARK, NY 11001  
TEL: 800-977-2856/718-776-0602 FAX: 732-297-7220  
PatjoAppraisal@aol.com www.PATJO.com

ORIGINAL COPY  
RETURN TO  
P.E.

*Handwritten signature/initials*

August 30, 2013

Steven J. Edmond, P.E.  
County Engineer  
County of Passaic  
Administration Building, Room 214  
401 Grand Street  
Paterson, NJ 07505-2023

Dear Mr. Edmond,

RE: Fee Proposal for Appraisal Review - Two Bridges Road Project, Township of Wayne & Borough of Lincoln Park, Passaic & Morris County, New Jersey.

We acknowledge receipt of your letter dated August 21, 2013. PATJO Appraisal Services, Inc. appreciates the opportunity to provide this proposal for the review of eleven appraisal reports relating to the Two Bridges Road Bridge and West Belt Extension Project to the County of Passaic. We understand that the project involves the taking of temporary and permanent easements affecting twenty seven parcels needed in connection with the above captioned project.

PATJO Appraisal Services, Inc. will perform a desk review of the eleven appraisal reports prepared by Value Research Group, LLC. Our analyses, opinions and conclusions will be conducted and communicated in a narrative report format in conformity with the applicable provisions of the Uniform Appraisal Standards of Federal Land Acquisitions, Standards of Professional Practice and Code of Ethics of the Appraisal Institute and the Uniform Standards of Professional Appraisal Practice (USPAP) developed by the Appraisal Standards Board of the Appraisal Foundation.

Our proposed fee for this assignment is FOUR THOUSAND NINE HUNDRED AND FIFTY DOLLARS (\$4,950).

Thank you for considering us for this assignment and we look forward to working with you. Please call if you wish to discuss this proposal or the assignment any further.

Respectfully Submitted,  
PATJO Appraisal Services, Inc.

Patrick A. Josephs, MS, MRICS, MAI.  
Certified General Real Estate Appraiser

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION GRANTING PERMISSION TO THE BOROUGH OF HALEDON TO OPEN BELMONT AVENUE IN HALEDON AND WAIVING ROAD OPENING PERMIT FEES FOR THE PROJECT KNOWN AS PHASE II – BELMONT AVENUE GATEWAY COMMUNITY ENHANCEMENT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-825						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-35						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION GRANTING PERMISSION TO THE BOROUGH OF HALEDON TO OPEN BELMONT AVENUE IN HALEDON AND WAIVING ROAD OPENING PERMIT FEES FOR THE PROJECT KNOWN AS PHASE II – BELMONT AVENUE GATEWAY COMMUNITY ENHANCEMENT**

**WHEREAS** the Passaic County Road Supervisor is in receipt of a request for a Road Opening Permit from the Borough of Haledon to open Belmont Avenue, a County owned roadway, to perform work needed to complete a streetscape improvement project known as, Phase II – Belmont Avenue Gateway Community Enhancement, a total of 2,770 linear feet from King Street to Mangold Street/Harris Street in Haledon, New Jersey; and

**WHEREAS** the County of Passaic has established a policy of waiving the payment of the road opening permit fees, in this case \$11,100.00, when the applicant is a municipality in Passaic County; and

**WHEREAS** the Board of Chosen Freeholders adopted a resolution on the date of December 14, 1994, which repealed all previous Resolutions and amendments with respect to requirements concerning road opening permits relative to construction and reconstruction of County roadways; and

**WHEREAS** subsequent amendments to the referenced Resolution were adopted on October 9, 1996, March 5, 1997, April 16, 1997 and July 29, 2003; and

**WHEREAS** the Passaic County Road Supervisor has reviewed the aforesaid request and recommends that this Board grant permission to the Borough of Haledon to open said Belmont Avenue and to issue the necessary number of Road Opening Permits pursuant to the County Road Supervisor's letter dated October 16, 2013 (copy of said letter is attached hereto and made a part hereof); and

**WHEREAS** this application was discussed at the Public Works and Buildings & Grounds Committee meeting of September 23, 2013 and recommended to the full Board for approval;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen

Freeholders of the County of Passaic that it hereby grants permission to the Borough of Haledon to open up sections of the above-stated County road in Haledon, New Jersey for a distance in excess of 1,000 linear feet, along with curb and sidewalk construction and waiver of fees and bond, pursuant to the terms and conditions set forth above, and subject to the adherence to the pavement trench restoration requirements of Passaic County.

MHG:jg

October 22, 2013.



# County of Passaic

Administration Building Annex  
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Jack Nigro  
Passaic County  
Supervisor of Roads

OPERATIONS DIVISION

Tel: (973) 881-4500  
Fax: (973) 742-2498  
Cell: (973) 592-2168  
E-mail: jackn@passaiccountynj.org

October 16, 2013

Mr. Michael Glovin, Esq.  
Asst. Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request-Borough of Haledon (Phase II – Belmont Avenue Gateway  
Community Enhancement)  
Belmont Avenue, From King Street to Mangold St/Harris Street  
Road Opening in Excess of 1000LF  
Roadway Resurfaced within 5 years  
Request for waiver of Permit Fees

Dear Mr. Glovin:

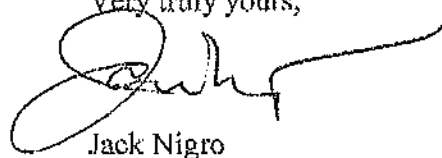
At the September 23, 2013 meeting of the Public Works and Buildings & Grounds Committee a request was heard for the Borough of Haledon to open county roadway for the purposed work to perform the streetscape improvements that includes textured and/or stamped crosswalks, crosswalk markings, trees, planters, concrete/brick pavers, decorative lights, curbs bump-outs, driveway aprons, sidewalks, bollards, signs, benches and other amenities in the total linear footage of 2770lf along Belmont Avenue, from King Street to Mangold Street/Harris Street in Haledon, New Jersey. This section of Belmont Avenue was last resurfaced on August 17, 2010 and the total amount of permit fees are \$11,100.00. The Committee directed that a resolution be made granting the request from Borough of Haledon to perform the Phase II – Belmont Avenue Gateway Community Enhancement on Belmont Avenue in the Borough of Haledon. A Copy of application for the Right-of-Way entry permit and the Bond Computation Form is enclosed

If you should have any question or I can be of additional assistance, please feel free to contact me.



Thank you for your attention and your assistance with this matter.

Very truly yours,



Jack Nigro  
Supervisor of Passaic County Roads

JN/gdj

Enclosure

Cc: Frecholder TJ Best, Chair, Public Works and Buildings & Grounds Committee  
Anthony DeNova, Passaic County Administrator  
Steven Edmond, P.E., Passaic County Engineer



BOROUGH OF HALEDON  
*Haledon - A Pioneer Community*  
510 BELMONT AVENUE  
HALEDON, NEW JERSEY 07508

DOMENICK STAMPONE  
MAYOR

ALLAN R. SUSAN, RMC/CMC  
MUNICIPAL CLERK/ADMINISTRATOR

TELEPHONE: 978-595-7766 EXT. 103  
FACSIMILE: 978-790-4781

September 10, 2013

Jack Nigro, Supervisor  
Passaic County Operations  
307 Pennsylvania Ave.  
Paterson, New Jersey 07503

*Re: Permit Fee Waiver Request  
Phase II -- Belmont Avenue Gateway Community Enhancement  
Haledon Avenue to Harris Street  
Federal Project #FS-B00S(588) CON  
NJDOT Project #7003307  
Borough of Haledon*

Dear Mr. Nigro:

The Borough of Haledon respectfully requests that the fees for the road opening permit for the above referenced project, as calculated on the Permit and Bond Computation Informational Form prepared by the County Engineer's office,

As you are aware, the scope of work primarily includes streetscape improvements along Belmont Avenue, from King Street to Harris Street. Your prompt attention to this matter is requested.

Should you have any questions or require any additional information, please do not hesitate to contact me.

Respectfully,

Allan R. Susan, RMC/CMC  
Municipal Clerk/Administrator

cc: Nordan Murphy, PE  
Tim Mettlen, PE, Assistant County Engineer

SEP 10 10 52 AM '13

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-825



COUNTY OF PASSAIC  
DEPARTMENT OF PUBLIC WORKS  
OPERATIONS DIVISION  
307 PENNSYLVANIA AVENUE  
PATERSON, NEW JERSEY 07503

OFFICE - (973) 881-4500 FAX - (973) 742-2498 INSPECTIONS - (973) 881-4503

Date 9/19/2013

APPLICATION FOR RIGHT-OF-WAY ENTRY PERMIT

Name of Applicant/Contractor: 4 CLEAN UP INC

Applicant's Address: P.O. Box 5098 North Bergen N.J. 07047

Telephone Number: 201-271-0042 Emergency 24 Hour Number: 201-618-3041

Location of Work: BELMONT AVE FROM HARRIS STREET TO MANGOLD STREET

Municipality: Borough of Halstead

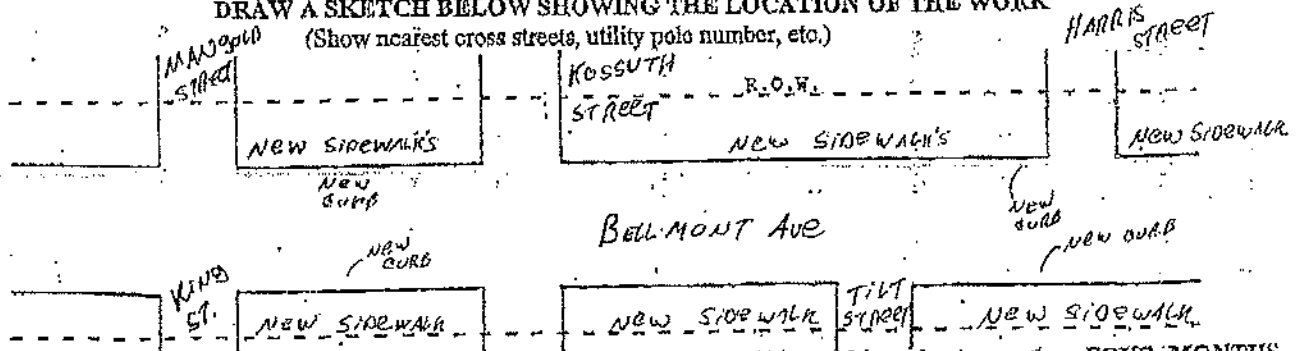
Purpose of Work: NEW CURBS HANDY CAP RAMPS NEW LIGHTS  
MANHOLE & CATCH BASIN & PIPE

Total Linear Footage: ~~1950~~ 2770 LF Excavation Start Date: 9-23-2013

If this project or trench work consists of 1,000 or more linear feet, permission by the Passaic County Board of Chosen Freeholders will be required prior to the issuance of any permits.

DRAW A SKETCH BELOW SHOWING THE LOCATION OF THE WORK

(Show nearest cross streets, utility pole number, etc.)



The Applicant agrees to restore the final pavement to a satisfactory condition within and not more than **FOUR MONTHS** from the date of actual opening, or sooner if required by the Supervisor of Roads, or his authorized representatives.

The Applicant is responsible for the opening for **TWO YEARS** after the final top is placed on the opening and the applicant has notified the Operations Division that the final top has been placed and checked by the County Road Inspector.

The Applicant agrees that the opening authorized by this permit, if granted shall not be made until all conditions and requirements as stated on the reverse side and in the Passaic County Road Opening Resolution as amended April 1, 1996, have been complied with. (Copy available upon request.)

Signature of Applicant Jamie Stalknecht  
Print Name of Applicant Jamie Stalknecht

Permit Number: \_\_\_\_\_

Permit Issued Date: \_\_\_\_\_

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-825

Approved: \_\_\_\_\_  
SUPERVISOR OF ROADS

STREETSCAPE ENCROACHMENT AGREEMENT  
between the COUNTY OF PASSAIC  
and the BOROUGH OF HALEDON

THIS AGREEMENT, made this 9/5 day of 2013, by and between the BOROUGH OF HALEDON, New Jersey, having offices at 510 Belmont Avenue, Haledon, New Jersey 07508 (hereinafter referred to as the Municipality) and the COUNTY OF PASSAIC, having its principal offices at 401 Grand Street, Paterson, New Jersey 07505 (hereinafter referred to as the County).

WITNESSETH:

WHEREAS, the Municipality, through it's project "Belmont Avenue Gateway Community Enhancement" is proposing to construct roadside improvements within Belmont Avenue, Haledon Avenue, W. Haledon Avenue & Pompton Road.

WHEREAS, the Municipality will be constructing various improvements (textured and/or stamped crosswalks, crosswalk markings, trees, planters, concrete/brick pavers, decorative lights, curbs, bump-outs, driveway aprons, sidewalks, bollards, signs, benches and other amenities) within the County's right-of-way (ROW) on the above-mentioned Passaic County Roadway; and

WHEREAS, the County Engineer required the Municipality to enter into an Agreement with the County establishing the responsibilities of the Municipality for the items installed for the above-mentioned municipal sponsored improvement and/or enhancement project; and

WHEREAS, the Municipality is desirous of invigorating its economic base by completing this project to encourage local and nearby residents to shop and dine within its aesthetically enhanced commercial and business districts.

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-825

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NOW THEREFORE, for consideration hereinafter stated, the Municipality and County hereby mutually agree as follows:

1. The Municipality covenants and agrees that it will be responsible for construction and maintenance of all items to be installed within the County's ROW under the above-mentioned Municipal-sponsored improvement or enhancement project. If any installed items become obsolete or abandoned, the Municipality will be responsible for replacement and/or removal, if required.
2. The County covenants and agrees that it will permit installation of the aforementioned improvements within the County's ROW under the above-mentioned Municipal-sponsored improvement or enhancement project.
3. The County further covenants and agrees that it will provide the Municipality with a letter supporting the above-mentioned project is requested.
4. The Municipality shall be wholly responsible for all costs associated with the installation, maintenance, replacement, and/or removal of any of the work associated with textured and/or stamped crosswalks, crosswalk markings, trees, planters and plantings, concrete/brick pavers, decorative lighting fixtures including electrical service costs, power bases, conduits, curbs, bump-outs, driveway aprons; sidewalks, bollards, signs, benches and other amenities.
5. The Municipality accepts all liability, holds harmless and indemnifies, and the County from any construction, maintenance, or any type of claims arising from the installation or future maintenance of the textured and/or stamped crosswalks, crosswalk markings, trees, planters and plantings, concrete/brick pavers, decorative lighting fixtures, power bases, conduits, concrete curbs, bump-outs, driveway aprons, sidewalks, bollards, signs,

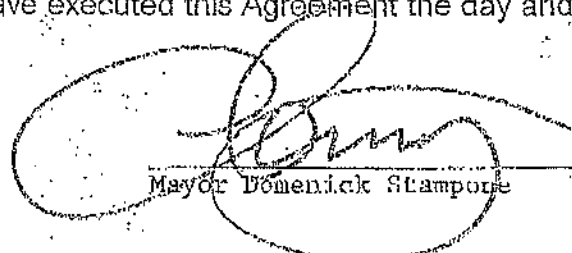
benches and other amenities. The Municipality shall insure that the County is named as an additional insured in the construction contractor's liability insurance policy.

6. The County reserves the right to resurface or reconstruct the County roadway at any time. At such time, the County shall not be responsible to replace, nor cause to be replaced any textured, stamped or pigmented (colored) crosswalks or any other roadway markings other than lane lines, shoulder lines, stop bars and basic crosswalk outlines in the roadway pavement. The Municipality shall be responsible to replace said items at its own discretion and expense.

7. This agreement to install these textured and/or stamped crosswalks, crosswalk markings, trees, planters and plantings, concrete/brick pavers, decorative lighting fixtures, power bases, conduits, concrete curbs, bump-outs, driveway aprons, sidewalks, bollards, signs, benches and other amenities acts as an Encroachment Permit granted to the Municipality, who shall accept all responsibility and liability arising as being the owner of these facilities.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

9/5/2013  
Date



Mayor Domenick Stampone



COUNTY OF PASSAIC - DEPARTMENT OF PUBLIC WORKS - ENGINEERING DIVISION  
 PERMIT COMPUTATION BREAKDOWN ANALYSIS

NAME OF PROJECT: Balmon Ave Gateway Phase II

COUNTY ROADWAY: Balmon Ave CR875

MUNICIPALITY: Haledon

Type of Existing Road Surface and/or Base Course				PASSAIC COUNTY PLANNING BOARD			
Road Last Resurfaced				SUBDIVISION / SITE PLAN ----- N/A			
Within 6 Years? <u>Yes August 2010</u>				NUMBER (IF APPLICABLE)			
TYPE OF WORK	LOCATION OF WORK	QUANTITY	UNIT	NUMBER OF ROAD	OPENINGS ROADSIDE	BONDING RATE	ESTIMATED AMOUNT OF BOND
Access* / Curb Cut	Repair existing		L.F.		N/A		
Close Existing Opening			L.F.		N/A		
New Curb		1,889	L.F.	7	N/A		
TOTAL		1,889	L.F.			\$16.00	\$30,284.00
Conduits (Electric)						NO BOND	NO BOND
Light Pole Foundations		36	UNIT		36	NO BOND	NO BOND
Conduits (Electric)	2" Schedule 40	2770	UNIT		9	NO BOND	NO BOND
Conduits (Electric)	4" Schedule 40	540	UNIT		2	NO BOND	NO BOND
Pavement Widening			S.Y.			\$40.00	\$0.00
Trench Restorations:	Conduit		S.Y.	INCLUDED	INCLUDED		
	Sanitary		S.Y.	IN THE	IN THE		
	Storm		S.Y.	RESPECTIVE	RESPECTIVE		
	Water Laterals		S.Y.	FACILITIES	FACILITIES		
	Curb Pavement Repair	433	S.Y.				
TOTAL		433	S.Y.			\$60.00	\$21,660.00
Sanitary Sewer Facilities						NO BOND	NO BOND
Manholes			UNIT			NO BOND	NO BOND
Pipe			L.F.			NO BOND	NO BOND
Sidewalk (@ - NO FEE)		292	S.Y.	N/A	3	NO BOND	NO BOND
Driveway Aprons (No Fee)		368	S.Y.		14		
Storm Drain Conn. *			UNIT			\$750.00	\$0.00
Manholes		2	UNIT	2		\$2,000.00	\$4,000.00
Inlets	Type B	6	UNIT	6		\$1,800.00	\$10,800.00
Pipe	4" Schedule 80	31	L.F.		1	\$40.00	\$1,240.00
Pipe	6" Schedule 80	92	L.F.		1	\$40.00	\$3,680.00
Pipe	10" Schedule 80	206	L.F.		1	\$40.00	\$8,200.00
Pipe	12" RCP	57	L.F.		1	\$40.00	\$2,280.00
OTHER WORK IN RIGHT-OF-WAY:	Bollards	14	EACH		14		\$0.00
Miscellaneous street furniture	Planters	7	EACH		7		\$0.00
	Bus Shelter	1	EACH		1		
	Rain Garden	2	EACH		2		
	Trees & Shrubs	25	EACH		25		
TOTALS				16	98		\$82,234.00

- NOTE 1: THE CONNECTION OF STORM DRAIN FACILITIES TO A PASSAIC COUNTY STORM DRAIN AND THE CONSTRUCTION OR RECONSTRUCTION OF ANY DRIVEWAY, ACCESS DRIVEWAY, OR CURB REPLACEMENT ALSO REQUIRES SEPARATE PERMITS FROM THE PASSAIC COUNTY ENGINEERING DIVISION, PRIOR TO THE ISSUANCE OF THE COMPANION ROAD OPENING OR ROADSIDE OPENING PERMITS.
- NOTE 2: THE TOTAL NUMBER OF PERMITS DETERMINED ABOVE DOES NOT INCLUDE THOSE ASSOCIATED WITH THE PROJECT WHICH ARE CONSTRUCTED BY OTHER UTILITY COMPANIES (e.g., GAS, ELECTRIC, TELEPHONE, ETC.), WHO ARE REQUIRED OR ELECT TO INSTALL THEIR SERVICE FACILITIES SEPARATELY. THESE UTILITIES ARE REQUIRED TO OBTAIN THEIR OWN SEPARATE PERMITS FROM THE COUNTY OF PASSAIC.
- NOTE 3: NO BOND - WORK NOT BONDABLE UNDER PASSAIC COUNTY REGULATIONS.

Introduced on: October 22, 2013  
 Adopted on: October 22, 2013  
 Official Resolution#: R-2013-825



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF EXTENDED MAINTENANCE AGREEMENTS FOR 19 ALPR UNITS AND ONE (1) FIXED ALPR UNIT BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-826</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-36						
CAF #	G-01-41-846-012-223						
Purchase Req. #	R3-07311						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING PURCHASE OF EXTENDED MAINTENANCE AGREEMENTS FOR 19 ALPR UNITS AND ONE (1) FIXED ALPR UNIT BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT THROUGH STATE CONTRACT**

**WHEREAS** the Passaic County Office of Emergency Management has requested the purchase of extended maintenance agreements for 19 ALPR Units issued to the 16 Police Departments in Passaic County, and the purchase of one (1) Fixed ALPR Unit, for use in furtherance of its law enforcement and/or administrative objectives; and

**WHEREAS** said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Freeholder Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with

the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Extended Maintenance Agreements for 19 ALPR Units One (1) Fixed ALPR Unit
Using Agency:	Passaic County Office of Emergency Management
Purchase Price:	\$ 49,999.40
Vendor:	General Sales Administration t/a Major Police Supply
Account:	FY-12 UASI Homeland Security Grant
Authority:	State Contract # 80311
Account #:	G-01-41-846-012-223
Requisition #:	R3-07311

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Order.

Dated: October 22, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$49,999.40

APPROPRIATION: G-01-41-846-012-223

PURPOSE: To authorize the purchase of Extended Maintenance Agreements for 19 ALPR Units and one (1) Fixed ALPR Unit by the Passaic County Office of Emergency Management from General Sales Administration

  
Michael Katz, County Treasurer

DATED: October 22, 2013

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF THREE (3) REVO L SERIES PC'S FOR EXISTING MONITORS AND FOUR (4) MONITORS AND PC'S BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT THROUGH GSA CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-827</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-37						
CAF #	G-01-41-846-011-23						
Purchase Req. #	R3-07310						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING PURCHASE OF THREE (3) REVO L SERIES PC'S FOR EXISTING MONITORS AND FOUR (4) MONITORS AND PC'S BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT THROUGH GSA CONTRACT**

**WHEREAS** the Passaic County Office of Emergency Management has requested the purchase of three (3) Revo L Series PC's for existing Monitors and four (4) new Monitors and PC's, for use in furtherance of its EOC enhancement project; and

**WHEREAS** said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Freeholder Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description: (3) Revo L Series PC's  
(4) Monitors & PC's

Using Agency: Passaic County Office of Emergency  
Management

Purchase Price: \$ 29,847.50

Vendor: Millennium Communications Group, Inc.

Account: FY-11 UASI Homeland Security Grant

Authority: GSA Contract #GS-35F-0220R

Account #: G-01-41-846-011-223

Requisition #: R3-07310

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Order.

Dated: October 22, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$29,847.50

APPROPRIATION: G-01-41-846-011-223

PURPOSE: To authorize the purchase of Three (3) Revo L Series PC's for existing monitors and Four (4) Monitors and PC's by the Passaic County Office of Emergency Management from Millennium Communications Group, Inc.

  
Michael Katz, County Treasurer

DATED: October 22, 2013



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2013, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-828</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-38						
CAF #	G-01-41-838-012-000						
Purchase Req. #	TBD						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2013**

**WHEREAS**, the US Department of Housing and Urban Development awarded the County of Passaic a CDBG grant in the amount of \$902,187 for FY 2013 and the grant award was accepted by the County of Passaic on September 24, 2013 via resolution R-2013-741; and

**WHEREAS**, the County cognizant of the conditions imposed has made the following grant allocations, consistent with the approved One Year Action Plan for FY 2013 adopted by the Passaic County Board of Chosen Freeholders Resolution R-2013-464 on June 25, 2013 and amended via resolution R-2013-687 adopted on September 10, 2013:

Borough of Hawthorne - Repaving of Ethel Avenue Phase II:	\$ 50,000
Borough of Haledon – Samuel Braen Memorial Park/Roe St. Field Security:	\$ 45,047
Township of Little Falls – Rec. Center ADA Improvements:	\$ 36,960
Borough of Wanaque – Jackson Street Sanitary Sewer Replacement Phase III:	\$100,000
Borough of Prospect Park – Hofstra Park Roadway Rehabilitation Phase II and Sidewalk:	\$150,000
Borough of Totowa – Williams Place Sewer Lining:	\$ 55,432
Borough of Woodland Park- ADA Curb Ramps:	\$198,000
Passaic County Housing Rehab. Program:	\$ 54,176
Catholic Family Project LINC:	\$ 20,000
New Bridge Services, Operation SAIL:	\$ 12,135
Administration:	\$180,437;
and	

**WHEREAS**, this matter was discussed at the Planning and Economic Development Committee on October 1, 2013 and recommended for approval; and

**WHEREAS**, a certification is attached hereto to reflect the availability of funds;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of Passaic County that the following allocations are hereby authorized and approved by the One Year Action Plan for FY 2013, as amended, under resolution R-2013-464 adopted on June 25, 2013 and amended via resolution R-2013-687 adopted on September 10, 2013:

Borough of Hawthorne - Repaving of Ethel Avenue Phase II:	\$ 50,000
Borough of Haledon – Samuel Braen Memorial Park/Roe St. Field Security:	\$ 45,047
Township of Little Falls – Rec. Center ADA Improvements:	\$ 36,960
Borough of Wanaque – Jackson Street Sanitary Sewer Replacement Phase III:	\$100,000
Borough of Prospect Park – Hofstra Park Roadway Rehabilitation Phase II and Sidewalk:	\$150,000
Borough of Totowa – Williams Place Sewer Lining:	\$ 55,432
Borough of Woodland Park- ADA Curb Ramps:	\$198,000
Passaic County Housing Rehab. Program:	\$ 54,176
Catholic Family Project LINC:	\$ 20,000
New Bridge Services, Operation SAIL:	\$ 12,135
Administration:	\$180,437;

**BE IT FURTHER RESOLVED**, that the Passaic County Freeholder Director and Clerk to the Board are hereby authorized to execute all documents and certifications on behalf of the County of Passaic.

JRS/meg

Dated: October 22, 2013

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-828

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$902,187.00

APPROPRIATION: G-01-41-838-012-000

PURPOSE: To authorize the expenditure of grant award funds for the Passaic County Community Development Block Grant Program (CDBG) FY 2013.

  
Michael Katz, County Treasurer

DATED: October 22, 2013

**Funding Approval/Agreement**

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Community Development Block Grant Program

Title I of the Housing and Community Development Act (Public Law 930363)  
HI-00515R of 20515R

OMB Approval No.  
2508-0193 (exp 1/31/2015)

1. Name of Grantee (as shown in item 5 of Standard Form 424) County of Passaic	3a. Grantee's 9-digit Tax ID Number: 226002466	3b. Grantee's DUNS Number: 063148811	4. Date use of funds may begin (mm/dd/yyyy): 09/01/13
2. Grantee's Complete Address (as shown in Item 5 of Standard Form 424)  Passaic County Administration Building-401 Grand Street Paterson, New Jersey 07505	5a. Project/Grant No. 1 B-13-UC-34-0112	6a. Amount Approved 832,897(863/50162)	
	5b. Project/Grant No. 2 B-13-UC-34-0112	6b. Amount Approved 69,290(861/30162)	
	5c. Project/Grant No. 3	6c. Amount Approved	

**Grant Agreement:** This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions/addendums, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Annemarie C. Uebbing	Grantee Name Bruce James
Title Director, Community Planning and Development Division	Title Freeholder Director

Signature 	Date (mm/dd/yyyy) SEP 26 2013	Signature 	Date (mm/dd/yyyy) 09/27/2013
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7. Category of Title I Assistance for this Funding Action (check only one) a. (x) Entitlement, Sec 106(b) b. State-Administered, Sec 106(d)(1) c. HUD-Administered Small Cities, Sec 106(d)(2)(B) d. Indian CDBG Programs, Sec 106(a)(1) e. Surplus Urban Renewal Funds, Sec 112(b) f. Special Purpose Grants, Sec 107 g. Loan Guarantee, Sec 108	8. Special Conditions (check one) (x) None Attached	9a. Date HUD Received Submission (mm/dd/yyyy) 09/13/13	10. check one a. Orig. Funding Approval b. Amendment Amendment Number 1
		9b. Date Grantee Notified (mm/dd/yyyy) SEP 25 2013	
		9c. Date of Start of Program Year (mm/dd/yyyy) 09/01/13	
11. Amount of Community Development Block Grant		FY 2013 (863/50162)	FY 2011 (861/30162)
a. Funds Reserved for this Grantee		832,897	0
b. Funds now being Approved		832,897	69,290
c. Reservation to be Cancelled (11a minus 11b)		0	0

12a. Amount of Loan Guarantee Commitment now being Approved	12b. Name and complete Address of Public Agency
Loan Guarantee Acceptance Provisions for Designated Agencies: The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	12c. Name of Authorized Official for Designated Public Agency
	Title
	Signature

**HUD Accounting use Only**

Batch	TAC	Program Y	A Reg Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	58								
	176								
		Y			Project Number		Amount		
		Y			Project Number		Amount		
					Project Number		Amount		
Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By				

Introduced on: October 22, 2013  
Adopted on: October 22, 2013  
Official Resolution#: R-2013-828

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
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William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION TO ACCEPT A GRANT IN THE AMOUNT OF \$2,000.00 FROM THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2014 PASSAIC COUNTY FILM FESTIVAL, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-829</b>						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	k-39						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION TO ACCEPT A GRANT IN THE AMOUNT OF \$2,000.00 FROM THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2014 PASSAIC COUNTY FILM FESTIVAL**

**WHEREAS**, the Passaic County Board of Chosen Freeholders has sponsored the Passaic County Film Festival since 2005 and will sponsor the 2014 Passaic County Film Festival on April 26, 2014; and

**WHEREAS**, the Division of Economic Development facilitates the Passaic County Film Festival, which features a wide range of film and video projects created by students and independent film makers who live, attend school or work in Passaic County; and

**WHEREAS**, the Film Festival is a juried exhibition of young and independent filmmakers' work; and

**WHEREAS**, the Division of Economic Development applied to the Passaic County Cultural and Heritage Council for a grant to support the implementation of the 2014 Passaic County Film Festival and received an award of \$2,000.00; and

**WHEREAS**, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on October 21, 2013 and recommended to the full Board for approval;

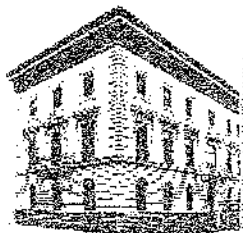
**NOW THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders hereby authorizes the acceptance of a grant from the Passaic County Cultural and Heritage Council for the 2014 Passaic County Film Festival; and



**BE IT FURTHER RESOLVED** that the Board of Chosen Freeholders hereby authorizes the Freeholder Director and the Clerk to the Board and the Director of the Division of Economic Development to sign the grant award documentation on behalf of the County of Passaic.

**JRS/meg**

Dated: October 22, 2013



# P · C · C · H · C

PASSAIC COUNTY CULTURAL & HERITAGE COUNCIL AT PASSAIC COUNTY COMMUNITY COLLEGE

October 1, 2013

Bruce James, Freeholder Director  
 Deborah Hoffman, Project Director  
 Passaic County Motion Picture  
 & Television Film Commission  
 Totowa Business Center  
 930 Riverview Dr, Suite 250  
 Totowa, NJ 07512

Dear Mr. Lepore and Ms. Hoffman:

We are pleased to inform you that your organization has been awarded a re-grant from the Passaic County Cultural and Heritage Council in the amount of **\$2,000** toward the 10<sup>th</sup> Annual Passaic County Film Festival, featuring work by young filmmakers from Passaic County, and to take place at the Fabian 8 Cinema, Center City Mall in Paterson between **January 1 and December 31, 2014**.

Please sign and return the enclosed contract to indicate your acceptance of the grant and any conditions imposed, as well as your agreement to give proper credit, as shown below, in your publicity. **We must have your signed contract in order to start processing payment.**

The enclosed grant panel remarks will help you to improve your programming for the current year, as well as to complete future applications. The first half (50%) of your re-grant will be mailed to you in January 2014 upon the receipt of your signed contract. The second half will be paid when you submit your final report to us.

All publicity items for this project, including printed materials, press releases, website postings, flyers, programs and other announcements (printed and broadcast), must include the following statement (**exact wording required**): ***"This project is funded, in part, by the Passaic County Cultural and Heritage Council at Passaic County Community College, through a grant from the New Jersey State Council on the Arts / Department of State, a partner agency of the National Endowment for the Arts."***

Your final report, including a financial statement, narrative, and copies of newspaper clippings, programs, flyers, etc., must be submitted to my office one month after the completion of your program, or sooner, and no later than **December 4, 2014**. If your project takes place after December 4, call the office for an extension. Please keep in mind, that with your final report you will be asked to include two publishable photographs of your event(s) with photo releases. We will supply the necessary release forms.

Best wishes for the successful completion of your project,

Susan Balik  
 Associate Director

PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL  
RE-GRANT CONTRACT

BETWEEN THE

PASSAIC COUNTY CULTURAL & HERITAGE COUNCIL

AND

PASSAIC COUNTY MOTION PICTURE AND TELEVISION FILM COMMISSION  
FEDERAL ID# 22-6002466 / CONTACT: BRUCE JAMES, FREEHOLDER DIRECTOR /  
DEBORAH HOFFMAN, PROJECT DIRECTOR - 973-569-4720

We, the undersigned, accept a re-grant of \$2,000 from the Passaic County Cultural and Heritage Council (PCCHC) toward the 10<sup>th</sup> Annual Passaic County Film Festival, featuring work by young filmmakers from Passaic County, and to take place at the Fabian 8 Cinema, Center City Mall in Paterson between January 1 and December 31, 2014.

We understand that one half of the re-grant will be paid in January 2014 upon receipt of this signed contract, and the second half will be paid upon the submission of our final report. We also agree to the terms and conditions outlined below, as well as any additional, special instructions attached.

We agree to include the following statement in all our publicity, including printed materials, press releases, website postings, flyers, programs and other announcements (printed and broadcast), exactly as shown: ***"This project is funded, in part, by the Passaic County Cultural and Heritage Council at Passaic County Community College, through a grant from the New Jersey State Council on the Arts/Department of State, a Partner Agency of the National Endowment for the Arts."***

We agree to immediately notify PCCHC of any changes to be made to the original project. We agree to notify PCCHC of forthcoming programs and place PCCHC on our mailing list.

We will provide **accessibility for the disabled** to the extent possible at our programs in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. We will adhere to the terms outlined in the Accessibility Fact Sheet of the re-grant application.

We agree to provide a **final report**, including a financial statement, narrative, and copies of newspaper clippings, programs, flyers, etc., one month after the completion of our program, or sooner, and no later than **December 4, 2014**.

We agree to comply with any **additional conditions** that may be imposed on the attached sheet of grant panelist's commentary.

We understand that if all terms and conditions of this agreement are not complied with, this organization will not be eligible to receive the remainder of the re-grant.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Executive Director, PCCHC

\_\_\_\_\_  
President/Dean

## PCCHC Arts Re-grantees CY2014

### Comments

#### PASSAIC COUNTY MOTION PICTURE/TV FILM COMMISSION

- Complete, thorough, well-written application.
- Strong documentation in all areas.
- Showcasing young filmmakers is a worthy project.
- Broad reach and inclusion of high school, college and independent filmmakers.
- Project Director and personnel resumes/bios are impressive.
- Project request amount seems low, but very efficient use of funds.
- ADA compliance is strong.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 22, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FORMALLY CONCURRING WITH THE VOTES CAST BY PARTICIPANTS IN "YOUTH AND GOVERNMENT DAY" IN THE COUNTY OF PASSAIC AND DIRECTING THE CLERK TO THE BOARD TO RECORD SAID VOTES IN THE USUAL MANNER FOR PURPOSES OF THE OFFICIAL RECORDS OF THE BOARD, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

CLERK OF THE BOARD

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-830						
Meeting Date	10/22/2013						
Introduced Date	10/22/2013						
Adopted Date	10/22/2013						
Agenda Item	m-1						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓				✓		
Bartlett	✓		✓		✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓			✓	✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 23, 2013

**RESOLUTION FORMALLY CONCURRING WITH THE VOTES  
CAST BY PARTICIPANTS IN “YOUTH AND GOVERNMENT  
DAY” IN THE COUNTY OF PASSAIC, AND DIRECTING THE  
CLERK TO THE BOARD TO RECORD SAID VOTES IN THE  
USUAL MANNER FOR PURPOSES OF THE OFFICIAL  
RECORDS OF THE BOARD**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) is proud to participate in the annual “Youth in Government Day” held throughout the State of New Jersey; and

**WHEREAS** one component of Youth in Government Day as conducted in the County of Passaic is for students from secondary schools throughout the County to attend an actual meeting of the Board and act as surrogates for the Freeholders and various other County officials, including the County Administrator, Clerk to the Board, and County Counsel; and

**WHEREAS** while acting as surrogates for the individual Freeholders, the participants cast votes on behalf of and at the direction of their assigned Freeholder; and

**WHEREAS** the Board believes that this exercise is a valuable one for the participating students as it provides them with a unique perspective on the workings of local government bodies; and

**WHEREAS** the Board is desirous of adopting the within resolution in order to formally concur with the votes cast on their behalf by the students participating in Youth in Government Day at tonight’s meeting for the purpose of the official records of the Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby formally concurs with votes cast by the students acting participating in Youth in Government Day at tonight's meeting for the purpose of the official records of the Board; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board be and hereby is authorized and directed to record the votes cast by the participating students at the direction of the various Freeholders in the usual manner.

Dated: October 22, 2013