

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James

Deputy Director Theodore O. Best, Jr.

John W. Bartlett

Ronda Casson Cotroneo

Terry Duffy

Pasquale "Pat" Lepore

Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402

Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Meeting Venue

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
  - 1. Bartlett
  - 2. Cotroneo
  - 3. Duffy
  - 4. Lepore
  - 5. Lora
  - 6. Deputy Director Best
  - 7. Director James
- C. Invocation
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: September 24, 2013
- G. Approval of Proclamation:

1. In Recognition of Columbus Day the Passaic County Board of Chosen Freeholders would like to honor Pasquale "Pat" DiIanni for a lifetime of service to the County of Passaic and the State of New Jersey.
2. Passaic County Board of Chosen Freeholders wish to congratulate Our Lady of Consolation Parish on Celebrating their 50th Anniversary.
3. Passaic County Board of Chosen Freeholders wish to congratulate Steve Farrell on his 50th Anniversary in Scouting.
4. Passaic County Board of Chosen Freeholders would like to wish Harold Simon Best Wishes as he celebrated his 102nd Birthday.
5. Passaic County Board of Chosen Freeholders would like to wish Catherine Pezzuti Best Wishes as she celebrated her 100th Birthday.
6. Passaic County Board of Chosen Freeholders would like to recognize Merijoel Duran in celebration of Hispanic Heritage Month
7. Passaic County Board of Chosen Freeholders would like to recognize Ana Pereyra in celebration of Hispanic Heritage Month
8. Passaic County Board of Chosen Freeholders would like to recognize Antonio "Tony" Ibarria in celebration of Hispanic Heritage Month.
9. Passaic County Board of Chosen Freeholders would like to recognize Carmela Castillo Mejia in celebration of Hispanic Heritage Month
10. Passaic County Board of Chosen Freeholders would like to recognize Senor Edilberto Alvarado in celebration of Hispanic Heritage Month
11. Passaic County Board of Chosen Freeholders would like to recognize Mariano Barahona in celebration of Hispanic Heritage Month
12. Passaic County Board of Chosen Freeholder would like to recognize Humberto Mesa in celebration of Hispanic Heritage Month
13. Passaic County Board of Chosen Freeholders would like to recognize Julian Quezada in celebration of Hispanic Heritage Month
14. Passaic County Board of Chosen Freeholders would like to recognize Rafael Gonzalez in celebration of Hispanic Heritage Month
15. Passaic County Board of Chosen Freeholders would like to recognize Maria Magda O'Keefe in celebration of Hispanic Heritage Month
16. Passaic County Board of Chosen Freeholders would like to recognize Angel Laboy in celebration of Hispanic Heritage Month
17. Passaic County Board of Chosen Freeholders would like to recognize Summy Rodriguez in celebration of Hispanic Heritage Month

H. Freeholder Reports:

1. Freeholder Director Bruce James
2. Freeholder Deputy Director Theodore O. Best, Jr.
3. Freeholder John W. Bartlett
4. Freeholder Ronda Casson Cotroneo
5. Freeholder Terry Duffy
6. Freeholder Pat Lepore
7. Freeholder Hector C. Lora

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting
2. Motion to Close the Public Portion of the meeting

K. Resolutions - Consent Agenda:

**ADMINISTRATION AND FINANCE**

1. RESOLUTION ACCEPTING ANNUAL AUDIT REPORT FOR COUNTY FISCAL YEAR 2012 AND AUTHORIZING THE EXECUTION AND FILING OF THE REQUIRED "GROUP AFFIDAVIT" WITH THE LOCAL FINANCE BOARD, ALL AS NOTED IN THE RESOLUTION
2. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO RENEW ITS INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF PATERSON AND THE COUNTY OF BERGEN TO DELIVER AND ENHANCE HIV RELATED HEALTH AND SUPPORT SERVICES PURSUANT TO THE RYAN WHITE CARE ACT FOR A PERIOD OF TWO YEARS, COMMENCING OCTOBER 1, 2013, ALL AS NOTED IN THE RESOLUTION
3. RESOLUTION AUTHORIZING THE BOARD OF CHOSEN FREEHOLDERS TO COVER THE ANTICIPATED EXPENSES FOR THE PASSAIC COUNTY HISTORICAL SOCIETY TO HOLD A PASSAIC COUNTY HISTORY FAIR ON OCTOBER 5 AND 6, 2013, IN THE AMOUNT OF \$800.00, ALL AS NOTED IN THE RESOLUTION

## **ADMINISTRATION AND FINANCE**

4. RESOLUTION CONSENTING TO THE ASSIGNMENT OF CURRENT AGREEMENTS BETWEEN THE COUNTY OF PASSAIC, AS PURCHASING AGENT FOR THE COUNTY OF PASSAIC ENERGY COOPERATIVE PRICING SYSTEM, AND HESS CORPORATION FOR THE DELIVERY OF BULK ELECTRIC AND BULK NATURAL GAS SUPPLY, ALL AS NOTED IN THE RESOLUTION
  
5. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) RADON AWARENESS, ALL AS NOTED IN THE RESOLUTION
  
6. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) WORKFORCE LEARNING LINK, ALL AS NOTED IN THE RESOLUTION
  
7. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) FARMERS MARKET, ALL AS NOTED IN THE RESOLUTION
  
8. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ENVELOPES & PRINTED PRODUCTS OF PROSPECT PARK, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
9. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO DREW & ROGERS OF FAIRFIELD, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
10. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CONCEPT PRINTING OF BERGENFIELD, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
11. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MILLER MINUTEMAN PRESS OF HUNT VALLEY, MD FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

## **ADMINISTRATION AND FINANCE**

12. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES LOMBARDO PRINTING OF WOODLAND PARK, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
13. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MOBILE DESIGNS OF GARFIELD, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
14. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PAPER MART INC OF EAST HANOVER, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
15. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RIDGEWOOD PRESS, OF RIDGWOOD, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
16. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LONT & OVERKAMP OF FAIRFIELD, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
17. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO BP SERVICES INC OF ELMWOOD PARK, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION
  
18. RESOLUTION AUTHORIZING PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION
  
19. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES CARRIERE & SONS INC OF PORT CHESTER, NY FOR RE-BID FERTILIZER/CHEMICAL/MATERIALS FOR THE PASSAIC COUNTY GOLF COURSE AS PER BID, ALL AS NOTED IN THE RESOLUTION

## **ADMINISTRATION AND FINANCE**

20. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PLANT FOOD COMPANY INC OF CRANBURY, NJ FOR RE-BID FERTILIZER/CHEMICAL/MATERIALS FOR THE PASSAIC COUNTY GOLF COURSE AS PER BID, ALL AS NOTED IN THE RESOLUTION

## **HUMAN SERVICES**

21. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT GRANT FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF JUVENILE JUSTICE COMMISSION (JJC) FOR CALENDAR YEAR 2014, ALL AS NOTED IN THE RESOLUTION
22. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO THE IMMEDICENTER, FOR A ONE YEAR PERIOD COMMENCING OCTOBER 26, 2013 ENDING OCTOBER 25, 2014, IN THE AMOUNT OF \$13,245.00, ALL AS NOTED IN THE RESOLUTION
23. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO ACCEPT GRANT FUNDING FROM THE STATE OF NEW JERSEY, MENTAL HEALTH AND ADDICTION SERVICES, TO IMPLEMENT THE PASSAIC COUNTY COMPREHENSIVE ADDICTION PLAN UPDATE FOR 2014 IN THE AMOUNT OF \$711,999.00 PLUS A COUNTY MATCH OF \$192,500.00, ALL AS NOTED IN THE RESOLUTION

## **PUBLIC WORKS**

24. RESOLUTION CONSENTING TO THE ADOPTION OF ORDINANCE 25-2013 FOR THE BOROUGH OF BLOOMINGDALE, NJ, ALL AS NOTED IN THE RESOLUTION
25. RESOLUTION AUTHORIZING THE BOROUGH OF HALEDON TO UNDERTAKE ITS PROPOSED BELMONT AVENUE GATEWAY PROJECT AND FOR THE COUNTY OF PASSAIC TO ENTER INTO A STREETScape ENCROACHMENT AGREEMENT WITH THE BOROUGH OF HALEDON, ALL AS NOTED IN THE RESOLUTION
26. RESOLUTION AWARDING CONTRACT TO DEWBERRY ENGINEERS, INC. FOR CONSULTANT ENGINEERING DESIGN SERVICES PERTAINING TO THE REPLACEMENT OF FAIR LAWN (FIFTH) AVENUE BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600009, IN THE CITY OF PATERSON AND BOROUGH OF FAIR LAWN, PASSAIC AND BERGEN COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

## **PUBLIC WORKS**

27. RESOLUTION FOR CHANGE ORDER #5 FOR SMITH-SONDY ASPHALT CONSTRUCTION CO. AS IT PERTAINS TO THE 2012 MID-COUNTY ROADWAY RESURFACING PROGRAM IN THE BOROUGHS OF HALEDON, NORTH HALEDON AND TOTOWA, AND THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
  
28. RESOLUTION GRANTING PERMISSION TO SUNESYS, LLC TO CONSTRUCT AND/OR CONNECT FIBER OPTIC CABLE TELECOMMUNICATION LINES WITHIN COUNTY ROADWAYS AND BRIDGES IN THE CITY OF PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION
  
29. RESOLUTION AUTHORIZING FINAL PAYMENT TO SPARWICK CONTRACTING COMPANY FOR THE REPLACEMENT OF GOULD ROAD CULVERT, PC #225, OVER MACOPIN BROOK IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY

## **LAW AND PUBLIC SAFETY**

30. RESOLUTION AUTHORIZING PURCHASE OF SOP REVISION SERVICES BY THE PASSAIC COUNTY SHERIFF'S OFFICE HAZMAT TEAM, ALL AS NOTED IN THE RESOLUTION
  
31. RESOLUTION AUTHORIZING PURCHASE OF SMART BOARDS FROM TEQUIPMENT INC., BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION
  
32. RESOLUTION AUTHORIZING THE OFFICE OF THE PASSAIC COUNTY PROSECUTOR TO APPLY FOR THE CONTINUATION OF GRANT FUNDING FOR THE COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM – CYCLE 14, ALL AS NOTED IN THE RESOLUTION
  
33. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION
  
34. RESOLUTION AUTHORIZING THE OFFICE OF THE PASSAIC COUNTY PROSECUTOR TO APPLY FOR FUNDING THROUGH THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE (JAG) GRANT PROGRAM FOR CONTINUATION OF THE MEGAN'S LAW AND LOCAL LAW ENFORCEMENT ASSISTANCE PROGRAM, ALL AS NOTED IN THE RESOLUTION

## **PLANNING AND ECONOMIC DEVELOPMENT**

35. RESOLUTION AUTHORIZING THE AWARD OF GRANTS FROM THE OPEN SPACE AND FARMLAND PRESERVATION TRUST FUND, ALL AS NOTED IN THE RESOLUTION
  
36. RESOLUTION ACCEPTING \$20,000 IN GRANT FUNDS FROM THE STATE OF NEW JERSEY HISTORIC TRUST, FOR THE PASSAIC COUNTY COURT HOUSE & ANNEX NATIONAL REGISTER LISTING PROJECT, ALL AS NOTED IN THE RESOLUTION
  
37. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT FOR APPRAISAL SERVICES FOR THE PROPERTY KNOWN AS 101 OLDHAM ROAD IN THE TOWNSHIP OF WAYNE TO,
  1. FEDERAL APPRAISAL & CONSULTING LLC and
  2. VALUE RESEARCH GROUP INC., ALL AS NOTED IN THE RESOLUTION
  
38. RESOLUTION AUTHORIZING THE REALLOCATION OF \$5,500 OF REMAINING BALANCE IN PREVIOUS OPEN SPACE GRANT AWARD TO PASSAIC RIVER COALITION (ORIGINALLY FOR THE ACQUISITION OF 134 AND 136 WOODCLIFFE AVENUE, LITTLE FALLS, PER R-10-861, 11/23/10) TO PROVIDE FUNDS TO ACQUIRE ADDITIONAL FLOOD-PRONE PROPERTY AT 144 WOODCLIFFE AVENUE, IN AN EFFORT TO RESTORE THE FLOODPLAIN AND ESTABLISH A GREENWAY ALONG THE PASSAIC RIVER, ALL AS NOTED IN THE RESOLUTION

## **LATE STARTERS**

39. RESOLUTION URGING SUPPORT FOR BALLOT QUESTION NO. 2 ON THE GENERAL ELECTION BALLOT FOR NOVEMBER 5, 2013, REGARDING ADJUSTMENTS TO THE MINIMUM WAGE
  
40. RESOLUTION AUTHORIZING CANCELLATION OF OUTSTANDING CHECKS
  
41. Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Social Services for the Homeless (SH 13016)
  
42. RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD EMERGENCY SANDY HELP RELIEF FUNDING (SHRAP) UNDER THE SOCIAL SERVICES FOR THE HOMELESS GRANT (SSH) TO CATHOLIC FAMILIES, IN THE AMOUNT OF \$100,000.00
  
43. RESOLUTION AUTHORIZING AND ACCEPTING THE DONATION OF A 2000 STANDARD MEDTEC AMBULANCE ON BEHALF OF THE TOWNSHIP OF WAYNE FOR USE AT THE PASSAIC COUNTY PUBLIC SAFETY ACADEMY FOR TRAINING



L. 12. New Business:

1. Personnel
2. Bills
3. Receipt of Departmental Reports

M. 13. Adjournment

1. Certification of Payroll

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

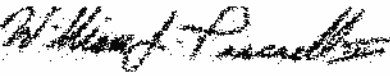
Agenda: RESOLUTION ACCEPTING ANNUAL AUDIT REPORT FOR COUNTY FISCAL YEAR 2012 AND AUTHORIZING THE EXECUTION AND FILING OF THE REQUIRED "GROUP AFFIDAVIT" WITH THE LOCAL FINANCE BOARD, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-748</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-1						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION ACCEPTING ANNUAL AUDIT REPORT FOR COUNTY FISCAL YEAR 2012 AND AUTHORIZING THE EXECUTION AND FILING OF THE REQUIRED "GROUP AFFIDAVIT" WITH THE LOCAL FINANCE BOARD**

**WHEREAS** N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

**WHEREAS** the Annual Report of Audit for the year 2012 has been filed by a Registered Municipal Accountant with the Clerk of the Board of Chosen Freeholders of the County of Passaic as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS** the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

**WHEREAS** the Local Finance Board has promulgated a resolution requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled:

General Comments

Recommendations;

and

**WHEREAS** the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

## General Comments

## Recommendations

as evidenced by the group affidavit from of the governing body;  
and

**WHEREAS** such resolution of certification shall be adopted by the Governing Body no later than forty five (45) days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

**WHEREAS** all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS** failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27b – “a local officer or member of a local governing body who, after a date fixed for compliance fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON OCTOBER 8, 2013.**

---

**Louis E. Imhof, III**  
**Clerk to the Board**

Dated: October 8, 2013

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

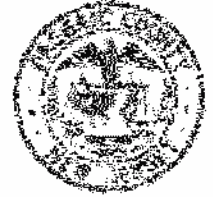
Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO RENEW ITS INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF PATERSON AND THE COUNTY OF BERGEN TO DELIVER AND ENHANCE HIV RELATED HEALTH AND SUPPORT SERVICES PURSUANT TO THE RYAN WHITE CARE ACT FOR A PERIOD OF TWO YEARS, COMMENCING OCTOBER 1, 2013, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R-2013-749</b>					
Meeting Date		10/08/2013					
Introduced Date		10/08/2013					
Adopted Date		10/08/2013					
Agenda Item		k-2					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO RENEW ITS INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF PATERSON AND THE COUNTY OF BERGEN TO DELIVER AND ENHANCE HIV RELATED HEALTH AND SUPPORT SERVICES PURSUANT TO THE RYAN WHITE CARE ACT FOR A PERIOD OF TWO YEARS, COMMENCING OCTOBER 1, 2013**

**WHEREAS** the United State Congress enacted the Ryan White Comprehensive AIDS Resource Emergency (C.A.R.E.) Act of 1990 as amended, hereinafter referred to as the Ryan White CARE Act, to provide emergency assistance to localities disproportionately affected by the HIV epidemic; and

**WHEREAS** the Health Resource and Services Administration (H.R.S.A.) has determined that both Bergen and Passaic Counties are collectively considered to be an Eligible Metropolitan Area (EMA) and pursuant to Title I of Ryan White CARE Act shall be entitled to receive Federal funding; and

**WHEREAS** as a result of the significant number of HIV cases in this area, the entities herein recognize a strong need for HIV healthcare services and agree to provide prompt and appropriate services tot he affected communities; and

**WHEREAS** the City of Paterson, the County of Passaic and the County of Bergen desire to work cooperatively in the use of this funding to deliver and enhance HIV related health and support services; and

**WHEREAS** this matter was reviewed and approved by the Freeholder Standing Committee of Administration and Finance at its meeting on September 26, 2013;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the County of Passaic to renew its Intergovernmental agreement with the City of Paterson and the County of Bergen to deliver and enhance HIV related health and support services pursuant to the Ryan White CARE Act for a period of two years be renewed for a successive two year period, commencing October 1, 2013; and

**BE IT FURTHER RESOLVED** that the Board authorizes the Director and Clerk to the Board to enter into any agreements necessary to effectuate the purpose of the aforesaid resolution.

JDP:lc



## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel#: Anthony J. De Nova, County Administrator Tel. # 973-881-4405

DESCRIPTION OF RESOLUTION: Ryan White Planning Council Paterson – Passaic County – Bergen County HIV – Health Services Planning Council – Intergovernmental Agreement – 2 yr. Renewal Agreement

2. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$ \_\_\_\_\_ N/A \_\_\_\_\_

BUDGET ACCOUNT #

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:
- |   | <u>DATE</u>      |
|---|------------------|
| <input checked="" type="checkbox"/> Administration & Finance        | <u>9/26/2013</u> |
| <input type="checkbox"/> Public Works / Buildings & Grounds         | _____            |
| <input type="checkbox"/> Planning & Economic Development            | _____            |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____            |
| <input type="checkbox"/> Law & Public Safety                        | _____            |
| <input type="checkbox"/> Energy                                     | _____            |
| <input type="checkbox"/> Other Specify: _____                       | _____            |

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to the Board  
 Other(s)

Specify:

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-749

LEANZA & AGRAPIDIS

A PROFESSIONAL CORPORATION

COUNSELORS AT LAW

777 TERRACE AVENUE, SUITE 504  
HASBROUCK HEIGHTS, NEW JERSEY 07604  
201-288-0500

FACSIMILE 201 288-0576

ADDITIONAL OFFICES

521 FIFTH AVENUE, 17TH FLOOR  
NEW YORK, NEW YORK 10175  
212-406-3911

3232 KENNEDY BOULEVARD  
JERSEY CITY, NEW JERSEY 07306  
201-656-7828

EVANS C. AGRAPIDIS  
FRANK COVELLO  
WALTER H. SCHNEIDER, JR.  
JERRY MAROULES

OF COUNSEL  
FRANK M. LEANZA

September 18, 2013

Anthony J. DeNova,  
County Administrator  
Passaic County Board of Chosen Freeholders  
401 Grand Street  
Paterson, New Jersey 07505

Re: Ryan White Planning Council  
Paterson - Passaic County - Bergen County HIV  
Health Services Planning Council  
Intergovernmental Agreement

COUNTY ADMINISTRATOR  
2013 SEP 20 P 4: 18

Dear Mr. DeNova:

Enclosed herewith please find an original and three copies of the Intergovernmental Agreement between the member entities of the Bergen/Passaic Transitional Grant Area. This agreement is being forwarded to you on behalf of the City of Paterson for approval and execution by Passaic County.

As you may be aware, this agreement is renewed every two years, and is now due for renewal. The last Agreement provided for this two year renewal unless otherwise agreed. Since the agreement must be provided with the City's grant application on October 1, 2013, we would ask that this contract be processed as soon as possible.

Kindly have this agreement approved and executed on behalf of the County and forward three fully executed copies of same to me at your earliest convenience. Should you have any questions, please do not hesitate to contact me.

Very truly yours,



FRANK COVELLO

FC:jef  
Enclosures

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-749

**INTERGOVERNMENTAL AGREEMENT**

**BETWEEN**

**THE CITY OF PATERSON**

**THE COUNTY OF PASSAIC,**

**AND**

**THE COUNTY OF BERGEN**

WHEREAS, the United States Congress enacted the Ryan White Comprehensive AIDS Resource Emergency (C.A.R.E.) Act of 1990 as amended, and later enacted the Ryan White Modernization Treatment Act of 2006 (hereinafter referred to as the Act), to provide emergency assistance to localities disproportionately affected by the HIV epidemic; and

WHEREAS, the Health Resources and Services Administration (H.R.S.A.) has determined that both Bergen and Passaic Counties are collectively considered to be a Transitional Grant Area (TGA) and pursuant to Part A of the Act shall be entitled to receive Federal funding;

WHEREAS, as a result of the significant number of HIV cases in this area, the entities herein recognize a strong need for HIV healthcare services and agree to provide prompt and appropriate services to the affected communities; and

WHEREAS, the City of Paterson, the County of Passaic and the County of Bergen desire to work cooperatively in the use of this funding to deliver and enhance HIV related health and support services.

NOW, THEREFORE, the Mayor of the City of Paterson and the County Executives of Bergen and Passaic Counties on this \_\_\_\_ day of \_\_\_\_\_, 2013, do hereby agree as follows:

1. The parties hereto agree that the City of Paterson shall continue to be designated as the grantee pursuant to the Ryan White legislation and as such shall be required to apply for the funds, administer the funds, and be solely responsible for the funds pursuant to the Act.

2. Pursuant to Sections 2602 (b)(1) of the Act, the Mayor of the City of Paterson shall appoint 33 members to the Paterson-Passaic County-Bergen County HIV Health Services Planning Council (hereinafter referred to as the Planning Council), which shall include representatives of the following groups:

a. Health care providers including federally qualified health centers;

- b. Community based organizations serving affected population and AIDS service organizations;
- c. Social service providers, including providers of housing and homeless services;
- d. Mental health and substance abuse providers;
- e. Local public health agencies;
- f. Hospital planning agencies or health care planning agencies;
- g. Affected communities, including people with HIV/AIDS, members of a Federally recognized Indian tribe as represented in the population, individuals co-infecting with hepatitis B or C and historically underserved groups and subpopulations;
- h. Non-elected community leaders;
- i. State government (including the State Medicaid agency and the agency administering the program under part B);
- j. Grantees under subpart II of part C, which comprises counseling and testing services;
- k. Grantees under Section 2671 of the Act (entitled "Grants for Coordinated Services and Access to Research for Women, Infants, Children, and Youth"), or, if none are operating in the area, representatives of organizations with a history of serving children, youth, and families living with HIV and operating in the area; and
- l. Grantees under other Federal HIV programs.
- m. Representatives of individuals who formerly were federal, state or local prisoners, who were released from the penal system during the preceding three years and had HIV/AIDS as of the date on which the individuals were so released.

3. The Planning Council shall be made up of individuals representing each of the three entities herein, in proportion to the number of HIV cases reported for each entity. More specifically, with regard to the individuals to be appointed to the Council, the parties hereto agree to recognize, to the extent possible, the intent of the legislation to incorporate leadership from individuals who are impacted by HIV.

4. The planning council established or designated under the Act shall:

- (a) determine the size and demographics of the population of individuals with HIV/AIDS;

- (b) determine the needs of such population, with particular attention to-
  - (i) individuals with HIV/AIDS who know their HIV status and are not receiving HIV-related services; and
  - (ii) disparities in access and services among affected subpopulations and historically underserved communities;
- (c) establish priorities for the allocation of funds within the eligible area, including how best to meet each such priority and additional factors that a grantee should consider in allocating funds under a grant based on the-
  - (i) size and demographics of the population of individuals with HIV/AIDS (as determined under subparagraph (a)) and the needs of such population (as determined under subparagraph (b));
  - (ii) demonstrated (or probable) cost effectiveness and outcome effectiveness of proposed strategies and interventions, to the extent that data are reasonably available;
  - (iii) priorities of the communities with HIV/AIDS for whom the services are intended;
  - (iv) coordination in the provision of services to such individuals with programs for HIV prevention and for the prevention and treatment of substance abuse, including programs that provide comprehensive treatment for such abuse;
  - (v) availability of other governmental and non-governmental resources, including the State medicaid plan under title XIX of the Social Security Act and the State Children's Health Insurance Program under title XXI of such Act to cover health care costs of eligible individuals and families with HIV/AIDS; and
  - (vi) capacity development needs resulting from disparities in the availability of HIV-related services in historically underserved communities;
- (d) develop a comprehensive plan for the organization and delivery of health and support services described in section 2604 that-
  - (i) includes a strategy for identifying individuals who know their HIV status and are not receiving such services and for informing the individuals of and enabling the individuals to utilize the services, giving particular attention to eliminating disparities in access and services among affected subpopulations and historically underserved communities, and including

discrete goals, a timetable, and an appropriate allocation of funds;

(ii) includes a strategy to coordinate the provision of such services with programs for HIV prevention (including outreach and early intervention) and for the prevention and treatment of substance abuse (including programs that provide comprehensive treatment services for such abuse); and

(iii) is compatible with any State or local plan for the provision of services to individuals with HIV/AIDS;

(e) assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area, and at the discretion of the planning council, assess the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs;

(f) participate in the development of the statewide coordinated statement of need initiated by the State public health agency responsible for administering grants under part B;

(g) establish methods for obtaining input on community needs and priorities which may include public meetings (in accordance with paragraph (7)), conducting focus groups, and convening ad-hoc panels;

(h) coordinate with Federal grantees that provide HIV-related services within the eligible area;

(i) the funding, to the extent possible, shall be distributed to provide care within each of the three entities herein in amounts proportionate to the number of living reported cases of HIV within the borders of each entity;

(j) If the funding cannot be fully utilized within the borders of a particular entity in the specific proportion as set forth above, the Planning Council shall have full authority to modify its priorities or take any other steps as may be necessary to provide funding where it is needed;

(k) Any funding shall be approved by the Mayor of the City of Paterson prior to the disbursement of any funds pursuant to this program;

5. Entities which serve the residents of Bergen and Passaic Counties shall submit proposals for the use of the formula grant funds and the supplemental grant funds that are consistent with the HIV service priorities established by the Planning Council. Any funds granted to such entities pursuant to the Request for Proposal process shall be disbursed by the City of Paterson directly to the providers of the services.

6. All transactions relevant to the disbursement of funds shall be subject to the City of Paterson Department of Finance and will be held to all safeguards for the appropriate disbursement of funds.

7. All allocations disbursed under the Act will require contracting processes and affiliation agreements that:

(a) Stipulate problematic initiatives and funding streams;

(b) Delineate programming performance standards and other requirements including contractual and programmatic monitoring requirements; and

(c) Provide for a constant resolution in a timely manner and abide by all fiscal management requirements as required by the standard fiscal management practices.

8. Maintenance of effort:

(a) The City of Paterson and Counties of Bergen and Passaic shall maintain the level of effort funding with HIV Related Services and programs as deemed appropriate by their respective governing bodies.

(b) The City of Paterson, Passaic and Bergen Counties shall not use Part A funds in maintaining the level of expenditures for HIV-related services as indicated above.

(c) Funds received under this title will be utilized to supplement, not supplant, state funds made available in the year for which the grant is awarded to provide HIV-related services to individuals with HIV.

9. The City of Paterson, County of Bergen and County of Passaic shall not be responsible for or liable for any acts or omissions of the Planning Council in its performance of its duties pursuant to the Act.

10. This agreement may be modified with the written authorization of all parties.

11. This agreement shall remain in effect for a period of two years and be renewed for a successive two year periods unless otherwise agreed upon by parties hereto.

12. The undersigned shall abide by all agreement and compliance assurances pursuant to the provisions of the Ryan White Care Act of 1990 [Pub. L. 101-381], as Amended by the Ryan White Care Act Amendments OF 1996 [Pub. L. 104-146] and the Ryan White Care Act Amendments of 2000 [Pub. L. 106-345], the Ryan White Treatment Modernization Act of 2006 [Pub. L. 109-415], and the Ryan White HIV/AIDS Treatment and Extension Act of 2009 and any subsequent amendments thereto.

IN WITNESS WHEREOF, the parties hereto fix their hands and seals on the dates set forth below.

ATTEST:

CITY OF PATERSON

\_\_\_\_\_

\_\_\_\_\_  
JEFFERY JONES, MAYOR

COUNTY OF PASSAIC

\_\_\_\_\_

\_\_\_\_\_  
ANTHONY J. DE NOVA,  
COUNTY ADMINISTRATOR

COUNTY OF BERGEN

\_\_\_\_\_

\_\_\_\_\_  
KATHLEEN DONOVAN,  
COUNTY EXECUTIVE



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE BOARD OF CHOSEN FREEHOLDERS TO COVER THE ANTICIPATED EXPENSES FOR THE PASSAIC COUNTY HISTORICAL SOCIETY TO HOLD A PASSAIC COUNTY HISTORY FAIR ON OCTOBER 5 AND 6, 2013, IN THE AMOUNT OF \$800.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-750						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-3						
CAF #	T-16-850-003-DPM						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING THE BOARD OF CHOSEN FREEHOLDERS TO COVER THE ANTICIPATED EXPENSES FOR THE PASSAIC COUNTY HISTORICAL SOCIETY TO HOLD A PASSAIC COUNTY HISTORY FAIR ON OCTOBER 5 AND 6, 2013, IN THE AMOUNT OF \$800.00**

**WHEREAS** the Passaic County Historical Society is desirous of holding a Passaic County History Fair on Saturday and Sunday October 5 through 6, 2013; and

**WHEREAS** Passaic County Historical Society has requested that the Board of Chosen Freeholders of the County of Passaic cover anticipated expenses of \$800.00 dollars for holding the fair; and

**WHEREAS** this matter was reviewed and approved by the Freeholder Standing Committee of Administration and Finance on September 26, 2013; and

**WHEREAS** a certification is attached hereto which indicates that funds are available for the within contemplated expenditures;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic is desirous of honoring this request.

JDP:lc

Dated: October 8, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$800.00

APPROPRIATION: T-16-56-850-003-DPM

PURPOSE: To cover the anticipated expenses for the Passaic County Historical Society to hold a Passaic County History Fair on October 5 and 6, 2013.



Michael Katz, County Treasurer

DATED: October 08, 2013





# PASSAIC COUNTY HISTORICAL SOCIETY

Lambert Castle, 3 Valley Road

Paterson, NJ 07503

Phone: 973 247-0085 Fax: 973 881-9434 email: lambertcastle.org

August 7, 2013

Dear Passaic County Board of Chosen Freeholders:

I am writing to you on behalf of the Passaic County Historical Society and other historical organizations, societies, and historical sites located in Passaic County.

For the fifth year in a row, we will be holding a Passaic County History Fair on Saturday and Sunday October 5-6, 2013.

For the first two years, this fair was successfully held at Lambert Castle. For the past two years the fair has been held at the Paterson Museum.

This year, the committee looked for a new, more accessible and centrally located facility and has decided to hold the fair at the Passaic County Technical Institute. We have recently filled out the paperwork and have received a certificate of insurance from the County. (Thank you!)

Our problem is that we really have no budget or "extra" money with which to fund this fair. Most of our sister organizations also have no money to contribute to this endeavor. However, because we are passionate about the history of Passaic County, we extended ourselves in order to see that this fair took place.

We are writing to you to ask if the Freeholders could cover the expenses of this fair. They are as follows based on last year's expenses:

2500 rack cards for publicity printed by Next Wave in Paterson:	<del>\$420</del> 500
Shuttle Bus Service to run to various sites on Sunday	<del>910</del> €
Custodial Fees for Passaic Technical Institute	<del>150</del> 300
<b>Total Anticipated Expenses:</b>	<b>\$1780</b> <b>\$800</b>

I have enclosed a rack card from last year so that you may see the quality of the card and also see what the History Fair is about.

I thank you for your consideration in this matter. I may be reached at home at 973-835-3399, on my cell at 973-477-1987, or by email [rwbhouse@optonline.net](mailto:rwbhouse@optonline.net).

Very truly yours,

Marie Mahler  
History Fair Committee Member

COUNTY ADMINISTRATOR  
2013 SEP 26 A 9:14

**Passaic County Historical Society**  
Lambert Castle  
3 Valley Road  
Paterson, NJ 07503  
Phone: (973) 247-0085  
FAX: (973) 881-9434  
<http://www.lambertcastle.org>

**Officers**  
Maria Carparelli  
*President*  
Glenn Corbett  
*First Vice-President*  
Claire Salidano  
*Second Vice-President*  
Robert Vermeulen  
*Treasurer*  
Helen Mault  
*Secretary*

**Board of Trustees**  
Sharon Briggs  
Robert Hazekamp  
Edwina Libel  
Linda Kaplanvitch  
William L. Jess  
Dolores Most  
Lois Ann Paterson  
Maryjane Proctor  
John Pullara  
Mario Rosellini

**Honorary Life Trustees**  
Norman Robertson  
Edward A. Smyke

**Staff**  
Heather Cunningham  
*Acting Director/Curator*  
Dorothy Decker  
*Administrative Assistant*  
Eleonore Weiss  
*Head Docent*  
William Collins  
*Docent*

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

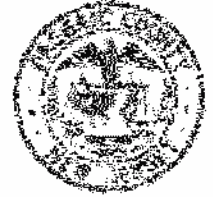
Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO THE ASSIGNMENT OF CURRENT AGREEMENTS BETWEEN THE COUNTY OF PASSAIC, AS PURCHASING AGENT FOR THE COUNTY OF PASSAIC ENERGY COOPERATIVE PRICING SYSTEM, AND HESS CORPORATION FOR THE DELIVERY OF BULK ELECTRIC AND BULK NATURAL GAS SUPPLY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-751						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-4						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION CONSENTING TO THE ASSIGNMENT OF  
CURRENT AGREEMENTS BETWEEN THE COUNTY OF  
PASSAIC, AS PURCHASING AGENT FOR THE COUNTY OF  
PASSAIC ENERGY COOPERATIVE PRICING SYSTEM, AND  
HESS CORPORATION FOR THE DELIVERY OF BULK  
ELECTRIC AND BULK NATURAL GAS SUPPLY**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested with all of the executive and legislative power of the County of Passaic, pursuant to N.J.S.A. 40:20-1, et seq.; and

**WHEREAS** the Board previously adopted resolutions on May 8, 2012 (R-12-367) and November 20, 2012 (R-12-888) authorizing Agreements with Hess Corporation for Bulk Natural Gas Supply Service and Bulk Electric Supply Service respectively, for the Passaic County Energy Cooperative Pricing System(the “Contract”); and

**WHEREAS** the County has recently been advised that Hess Corporation has entered into an agreement with Direct Energy to acquire Hess’s Energy Marketing business, and intends to transfer and assign the rights and obligations of its current Contracts with the County to a new wholly owned subsidiary of Direct Energy, Hess Energy Marketing, LLC in connection with said asset purchase (see attachment dated August 28, 2013); and

**WHEREAS** due to the circumstances described above, Hess Corporation has requested that the County consent to Assignment relative to the terms contained in Resolutions R-12-367 and R-12-888 as referenced above;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby consents to the assignment of the contracts described above from Hess Corporation to Hess Energy Marketing, LLC; and

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and execute such documents as are required to effectuate the purpose of this resolution.

Dated: October 8, 2013



## Forward Thinking Energy



August 28, 2013

12844402

Mike Marinello  
 County of Passaic  
 495 River Street  
 Second Floor  
 Paterson, NJ 07505

Dear Mike:

Direct Energy Business, LLC ("Direct Energy") and Hess Corporation ("Hess") are pleased to announce our agreement for Direct Energy to acquire Hess' Energy Marketing business. This is an exciting step forward for customers of both Direct Energy and Hess' Energy Marketing business. The combined businesses will provide customers across all of our markets with access to a full suite of electricity, natural gas, and energy solutions offerings, as well as the benefits that come from our collective operational expertise and assets.

Pursuant to the transaction described above (the "Transaction"), and subject to regulatory approvals, Hess will transfer and assign its rights and obligations under its existing contracts to a new wholly-owned subsidiary, Hess Energy Marketing, LLC ("HEM"). Upon consummation of the Transaction, HEM will become a wholly owned subsidiary of Direct Energy. Subject to any applicable consent requirements, effective on the date that supply service under your contract is transferred by the applicable utility from Hess to HEM, which is anticipated to occur on or after October 1, 2013, HEM will assume the performance of all rights and obligations under your contract, and will continue to supply service under the same terms and conditions, including price. You can look forward to the same high standards of service and operational excellence from HEM that you have come to expect from Hess. We believe it is important to maintain strong relationships with our customers and will work to minimize any changes to your existing relationships.

Inquiries and/or notices to HEM may be directed to:

HESS ENERGY MARKETING, LLC  
 One Hess Plaza  
 Woodbridge, NJ 07095  
[QCSTeam@hess.com](mailto:QCSTeam@hess.com)  
 1-800-HESS-AOK (1-800-437-7265)

We are writing to notify you of the Transaction, and to request your consent to assign your contract from Hess to HEM pursuant to the enclosed Consent. Please sign the enclosed Consent and return the executed copy via the enclosed self-addressed stamped envelope or via email to [NationalGovtConsent@hess.com](mailto:NationalGovtConsent@hess.com).

If you have any questions regarding this letter or the Consent, please feel free to contact Hess' Quality Customer Service Team toll-free at 1-800-HESS-AOK (1-800-437-7265) or by email at [QCSTeam@hess.com](mailto:QCSTeam@hess.com).

Very truly yours,

HESS CORPORATION

HESS ENERGY MARKETING, LLC

Introduced on: *Chris Baldwin* October 8, 2013  
 Adopted on: October 8, 2013  
 By: *Chris Baldwin*  
 Official Resolution#: R-2013-751  
 Name: Chris Baldwin  
 Title: Senior Vice President  
 Marketing and Refining

By: *John Schultz*  
 Name: John Schultz  
 Title: Vice President  
 Hess Energy Marketing

Forward Thinking Energy



12844402

CONSENT

Reference is made to the commodity supply agreement(s) between Hess Corporation ("Hess") and County of Passaic ("Customer"), pursuant to which the parties agreed to the terms and conditions for the supply by Hess to Customer of electricity and/or natural gas (together with any schedules and/or attachments thereto, and as amended from time to time, the "Base Contract(s)"). The Base Contract(s), together with all transactions thereunder, constitute the "Contract."

Customer hereby (i) consents to the assignment by Hess Corporation ("Hess") of Hess' right, title and interest in the Contract to Hess Energy Marketing, LLC ("HEM") effective on the date that supply service under the Contract is transferred by the applicable utility from Hess to HEM (the "Assignment Effective Date"), which is anticipated to occur on or after October 1, 2013, (ii) accepts HEM as the counterparty under the Contract in place of Hess as described in the accompanying letter, and (iii) effective on the Assignment Effective Date, releases Hess from all claims, obligations or liabilities arising out of or relating to the Contract.

Agreed and accepted this  
\_\_ day of \_\_\_\_\_, 2013

COUNTY OF PASSAIC

By: \_\_\_\_\_  
Name:  
Title:

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

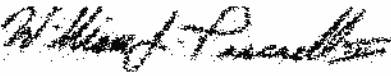
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) RADON AWARENESS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-752</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-5						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Radon Awareness Program (RAP)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$1,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of . . . . . \$1,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Environmental Protection, Radon Awareness Program (RAP)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$1,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Environmental Protection, Radon Awareness Program (RAP)

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

\_\_\_\_\_

October 8, 2013

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) WORKFORCE LEARNING LINK, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-753						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-6						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Workforce Learning Link Program (WLL)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$157,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of . . . . . \$157,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Labor and Workforce Development, Workforce Learning Link Program (WLL)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$157,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Labor and Workforce Development, Workforce Learning Link Program (WLL)

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

\_\_\_\_\_

October 8, 2013

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

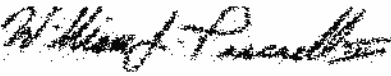
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) FARMERS MARKET, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-754</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-7						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Farmers Market Nutrition Program (DFHS 13 WMN007)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$2,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of . . . . . \$1,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Farmers Market Nutrition Program (DFHS 13 WMN007)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$1,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health and Senior Services, Farmers Market Nutrition Program (DFHS 13 WMN007)

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

\_\_\_\_\_

October 8, 2013



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ENVELOPES & PRINTED PRODUCTS OF PROSPECT PARK, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-755						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-8						
CAF #	Various						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ENVELOPES & PRINTED PRODUCTS OF PROSPECT PARK, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for printed forms for Passaic County Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2013/2015 Printing Bid for Passaic County Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on July 26, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Envelopes & Printed Products of Prospect Park, NJ; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its August 14, 2013 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be September 1, 2013 through August 31, 2015 for an estimated price of \$874.00 Line Items: 4B, 6C and 81Q with purchases to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Envelopes & Printed Products of Prospect Park, NJ for the services referenced above in an amount not to exceed \$874.00; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$874.00

APPROPRIATION: \$145.67 - Various Accounts  
\$728.33 - Contingent upon necessary funds being appropriated in future budgets.

PURPOSE: To award a contract to Envelopes & Printed Products for the 2013/2015 Printing Bid for Passaic county Departments and institutions for the period September 1, 2013 through August 31, 2015.

  
Michael Katz, County Treasurer

DATED: October 08, 2013



**County of Passaic**  
**PROCUREMENT CENTER**  
**495 RIVER STREET**  
**SECOND FLOOR**  
**PATERSON, NEW JERSEY 07524**

**Michael Marinello, QPA, RPPO**  
**Purchasing Agent**

**Tel: (973) 247-3300**  
**Fax: (973) 742-8295**

September 20, 2013

Board of Chosen Freeholders  
 Administration Building

Re: 2013-2015 Printing Bid for  
 Passaic County & Institutions

Contract Period: September 1, 2013 through August 31, 2015

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on July 26, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Envelopes & Printed Products, Inc. Prospect Park, NJ	Bid upon Part B total \$45,762.50
B.P. Services, Inc. Elmwood Park, NJ	Bid upon Part B total \$6,960.00
Paper Mart Inc., East Hanover, NJ	Bid upon Part B total \$20,110.24
Courier Printing Deposit, NY	Bid upon Part B total \$5,728.00
James Lombardo, Printing Woodland Park, NJ	Bid upon Part B total \$46,143.00
Concept Printing, Bergenfield, NJ	Bid upon Part B total \$61,242.40
Lont & OverKamp, Fairfield, NJ	Bid upon Part B total \$69,648.00

Miller Minuteman Press, Hunt Valley, MD	Bid upon Part B total \$73,198.30
Mobile Designs, LLC Garfield, NJ	Bid upon Part B total \$37,996.00
Drew & Roger, IMNC Fairfield, NJ	Bid upon Part B total \$17,604.00
Ridgewood Press, Ridgewood, NJ	Bid upon Part B total \$38,139.70

Please award to the following vendors

<b>Envelopes &amp; Printed Products</b>	<b>3 items</b>	<b>\$874.00</b>
4B, 6C and 81Q		
<b>Drew &amp; Rogers</b>	<b>9 items</b>	<b>\$4,318.00</b>
5A, 12E, 12F, 26K, 26L, 50P, 50Q, 50S and 81S		
<b>Concept Printing</b>	<b>23 items</b>	<b>\$11,816.70</b>
5B, 6A, 9C, 10G, 17D, 26E, 26J, 34P, 34H, 34J, 34K, 50Y, 50BB, 50HH, 50II, 50JJ, 74F, 74G, 74H, 81K, 81R, 82D and 83A		
<b>Miller Minuteman Press</b>	<b>20 items</b>	<b>\$20,600.00</b>
6E, 6F, 15D, 17C, 30A, 34A, 44S, 50G, 50I, 50J, 50M, 50Z, 50AA, 50EE, 50GG, 71J, 74I, 78H, 78I and 81L		
<b>James Lombardo</b>	<b>14 items</b>	<b>\$2,794.50</b>
6G, 6H, 10L, 10P, 15C, 15B, 27D, 50H, 50N, 50O, 50T, 50W, 50X and 71I		
<b>Mobile Design</b>	<b>9 items</b>	<b>\$5,892.00</b>
8C, 26N, 34I, 50R, 50CC, 50DD, 50FF, 74J and 81N		
<b>Paper Mart</b>	<b>15 items</b>	<b>\$15,942.00</b>
10B, 11E, 26M, 32D, 32N, 32A, 34F, 43G, 43H, 49C, 49D, 71D, 72B, 72E and 72D		
<b>Ridgewood Press</b>	<b>15 items</b>	<b>\$5,193.40</b>
10C, 26H, 26G, 31D, 34B, 34M, 50E, 50L, 70D, 71E, 71F, 72C, 74E, 74K and 74L		

<b>Lont &amp; OverKamp</b>	<b>2 items</b>	<b>\$700.00</b>
10H and 11F		
<b>BP Services</b>	<b>2 items</b>	<b>\$268.80</b>
71G and 11D		

This was solicited in a Fair and Open Process. Bids were received and evaluated by the Passaic County Procurement Center and it is their recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, RPPO  
Purchasing Agent

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO DREW & ROGERS OF FAIRFIELD, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-756						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-9						
CAF #	Various						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013



**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO DREW & ROGERS OF FAIRFIELD, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for printed forms for Passaic County Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2013/2015 Printing Bid for Passaic County Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on July 26, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Drew & Rogers of Fairfield, NJ; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its August 14, 2013 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be September 1, 2013 through August 31, 2015 for an estimated price of \$4,318.00 Line Items: 5A, 12E, 12F, 26K, 26L, 50P, 50Q, 50S and 81S with purchases to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Drew & Rogers of Fairfield, NJ for the services referenced above in an amount not to exceed \$4,318.00; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

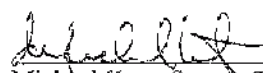
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,318.00

APPROPRIATION: \$ 719.67 - Various Accounts  
\$3,598.33 - Contingent upon necessary funds  
being appropriated in future budgets.

PURPOSE: To award a contract to Drew & Rogers for the  
2013/2015 Printing Bid for Passaic county  
Departments and institutions for the period September  
1, 2013 through August 31, 2015.

  
Michael Katz, County Treasurer

DATED: October 08, 2013



**County of Passaic**  
**PROCUREMENT CENTER**  
**495 RIVER STREET**  
**SECOND FLOOR**  
**PATERSON, NEW JERSEY 07524**

**Michael Marinello, QPA, RPPO**  
**Purchasing Agent**

**Tel: (973) 247-3300**

**Fax: (973) 742-8295**

September 20, 2013

Board of Chosen Freeholders  
 Administration Building

Re: 2013-2015 Printing Bid for  
 Passaic County & Institutions

Contract Period: September 1, 2013 through August 31, 2015

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on July 26, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Envelopes & Printed Products, Inc. Prospect Park, NJ	Bid upon Part B total \$45,762.50
B.P. Services, Inc. Elmwood Park, NJ	Bid upon Part B total \$6,960.00
Paper Mart Inc., East Hanover, NJ	Bid upon Part B total \$20,110.24
Courier Printing Deposit, NY	Bid upon Part B total \$5,728.00
James Lombardo, Printing Woodland Park, NJ	Bid upon Part B total \$46,143.00
Concept Printing, Bergenfield, NJ	Bid upon Part B total \$61,242.40
Lont & OverKamp, Fairfield, NJ	Bid upon Part B total \$69,648.00

Miller Minuteman Press, Hunt Valley, MD	Bid upon Part B total \$73,198.30
Mobile Designs, LLC Garfield, NJ	Bid upon Part B total \$37,996.00
Drew & Roger, IMNC Fairfield, NJ	Bid upon Part B total \$17,604.00
Ridgewood Press, Ridgewood, NJ	Bid upon Part B total \$38,139.70

Please award to the following vendors

<b>Envelopes &amp; Printed Products</b>	<b>3 items</b>	<b>\$874.00</b>
4B, 6C and 81Q		
<b>Drew &amp; Rogers</b>	<b>9 items</b>	<b>\$4,318.00</b>
5A, 12E, 12F, 26K, 26L, 50P, 50Q, 50S and 81S		
<b>Concept Printing</b>	<b>23 items</b>	<b>\$11,816.70</b>
5B, 6A, 9C, 10G, 17D, 26E, 26J, 34P, 34H, 34J, 34K, 50Y, 50BB, 50HH, 50II, 50JJ, 74F, 74G, 74H, 81K, 81R, 82D and 83A		
<b>Miller Minuteman Press</b>	<b>20 items</b>	<b>\$20,600.00</b>
6E, 6F, 15D, 17C, 30A, 34A, 44S, 50G, 50I, 50J, 50M, 50Z, 50AA, 50EE, 50GG, 71J, 74I, 78H, 78I and 81L		
<b>James Lombardo</b>	<b>14 items</b>	<b>\$2,794.50</b>
6G, 6H, 10L, 10P, 15C, 15B, 27D, 50H, 50N, 50O, 50T, 50W, 50X and 71I		
<b>Mobile Design</b>	<b>9 items</b>	<b>\$5,892.00</b>
8C, 26N, 34I, 50R, 50CC, 50DD, 50FF, 74J and 81N		
<b>Paper Mart</b>	<b>15 items</b>	<b>\$15,942.00</b>
10B, 11E, 26M, 32D, 32N, 32A, 34F, 43G, 43H, 49C, 49D, 71D, 72B, 72E and 72D		
<b>Ridgewood Press</b>	<b>15 items</b>	<b>\$5,193.40</b>
10C, 26H, 26G, 31D, 34B, 34M, 50E, 50L, 70D, 71E, 71F, 72C, 74E, 74K and 74L		

<b>Lont &amp; OverKamp</b>	<b>2 items</b>	<b>\$700.00</b>
10H and 11F		
<b>BP Services</b>	<b>2 items</b>	<b>\$268.80</b>
71G and 11D		

This was solicited in a Fair and Open Process. Bids were received and evaluated by the Passaic County Procurement Center and it is their recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, RPPO  
Purchasing Agent

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CONCEPT PRINTING OF BERGENFIELD, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-757						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-10						
CAF #	Various						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
CONCEPT PRINTING OF BERGENFIELD, NJ FOR THE  
2013/2015 PRINTING BID FOR PASSAIC COUNTY  
DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for printed forms for Passaic County Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2013/2015 Printing Bid for Passaic County Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on July 26, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Concept Printing of Bergenfield, NJ; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its August 14, 2013 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be September 1, 2013 through August 31, 2015 for an estimated price of \$11,816.70 Line Items: 5B, 6A, 9C, 10G, 17d, 26E, 26J, 34P, 34H, 34J, 34K, 50Y, 50BB, 50HH, 50II, 50JJ, 74F, 74G, 74H, 81K, 81R, 82D and 83A with purchases to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and



**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Concept Printing of Bergenfield, NJ for the services referenced above in an amount not to exceed \$11,816.70; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$11,816.70

APPROPRIATION: \$1,969.45 - Various Accounts  
\$9,847.25- Contingent upon necessary funds  
being appropriated in future budgets.

PURPOSE: To award a contract to Concept Printing for the  
2013/2015 Printing Bid for Passaic county  
Departments and institutions for the period September  
1, 2013 through August 31, 2015.

  
Michael Katz, County Treasurer

DATED: October 08, 2013



County of Passaic  
PROCUREMENT CENTER  
495 RIVER STREET  
SECOND FLOOR  
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO  
Purchasing Agent

Tel: (973) 247-3300  
Fax: (973) 742-8295

September 20, 2013

Board of Chosen Freeholders  
Administration Building

Re: 2013-2015 Printing Bid for  
Passaic County & Institutions

Contract Period: September 1, 2013 through August 31, 2015

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on July 26, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Envelopes & Printed Products, Inc. Prospect Park, NJ	Bid upon Part B total \$45,762.50
B.P. Services, Inc. Elmwood Park, NJ	Bid upon Part B total \$6,960.00
Paper Mart Inc., East Hanover, NJ	Bid upon Part B total \$20,110.24
Courier Printing Deposit, NY	Bid upon Part B total \$5,728.00
James Lombardo, Printing Woodland Park, NJ	Bid upon Part B total \$46,143.00
Concept Printing, Bergenfield, NJ	Bid upon Part B total \$61,242.40
Lont & OverKamp, Fairfield, NJ	Bid upon Part B total \$69,648.00

Miller Minuteman Press, Hunt Valley, MD	Bid upon Part B total \$73,198.30
Mobile Designs, LLC Garfield, NJ	Bid upon Part B total \$37,996.00
Drew & Roger, IMNC Fairfield, NJ	Bid upon Part B total \$17,604.00
Ridgewood Press, Ridgewood, NJ	Bid upon Part B total \$38,139.70

Please award to the following vendors

<b>Envelopes &amp; Printed Products</b>	<b>3 items</b>	<b>\$874.00</b>
4B, 6C and 81Q		
<b>Drew &amp; Rogers</b>	<b>9 items</b>	<b>\$4,318.00</b>
5A, 12E, 12F, 26K, 26L, 50P, 50Q, 50S and 81S		
<b>Concept Printing</b>	<b>23 items</b>	<b>\$11,816.70</b>
5B, 6A, 9C, 10G, 17D, 26E, 26J, 34P, 34H, 34J, 34K, 50Y, 50BB, 50HH, 50II, 50JJ, 74F, 74G, 74H, 81K, 81R, 82D and 83A		
<b>Miller Minuteman Press</b>	<b>20 items</b>	<b>\$20,600.00</b>
6E, 6F, 15D, 17C, 30A, 34A, 44S, 50G, 50I, 50J, 50M, 50Z, 50AA, 50EE, 50GG, 71J, 74I, 78H, 78I and 81L		
<b>James Lombardo</b>	<b>14 items</b>	<b>\$2,794.50</b>
6G, 6H, 10L, 10P, 15C, 15B, 27D, 50H, 50N, 50O, 50T, 50W, 50X and 71I		
<b>Mobile Design</b>	<b>9 items</b>	<b>\$5,892.00</b>
8C, 26N, 34I, 50R, 50CC, 50DD, 50FF, 74J and 81N		
<b>Paper Mart</b>	<b>15 items</b>	<b>\$15,942.00</b>
10B, 11E, 26M, 32D, 32N, 32A, 34F, 43G, 43H, 49C, 49D, 71D, 72B, 72E and 72D		
<b>Ridgewood Press</b>	<b>15 items</b>	<b>\$5,193.40</b>
10C, 26H, 26G, 31D, 34B, 34M, 50E, 50L, 70D, 71E, 71F, 72C, 74E, 74K and 74L		

<b>Lont &amp; OverKamp</b>	<b>2 items</b>	<b>\$700.00</b>
10H and 11F		
<b>BP Services</b>	<b>2 items</b>	<b>\$268.80</b>
71G and 11D		

This was solicited in a Fair and Open Process. Bids were received and evaluated by the Passaic County Procurement Center and it is their recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, RPPO  
Purchasing Agent

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MILLER MINUTEMAN PRESS OF HUNT VALLEY, MD FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-758						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-11						
CAF #	Various						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MILLER MINUTEMAN PRESS OF HUNT VALLEY, MD FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for printed forms for Passaic County Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2013/2015 Printing Bid for Passaic County Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on July 26, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Miller Minuteman Press of Hunt Valley, MD; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its August 14, 2013 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be September 1, 2013 through August 31, 2015 for an estimated price of \$20,600.00 Line Items: 6E, 6F, 15D, 17C, 30A, 34A, 44S, 50G, 50I, 50J, 50M, 50Z, 50AA, 50EE, 50GG, 71J, 74I, 78H 78I and 81L with purchases to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Miller Minuteman Press of Hunt Valley, MD for the services referenced above in an amount not to exceed \$20,600.00; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,600.00

APPROPRIATION: \$ 3,433.33 - Various Accounts  
\$17,166.67 - Contingent upon necessary funds  
being appropriated in future budgets.

PURPOSE: To award a contract to Miller Minuteman Press for the  
2013/2015 Printing Bid for Passaic county  
Departments and institutions for the period September  
1, 2013 through August 31, 2015.

  
Michael Katz, County Treasurer

DATED: October 08, 2013



County of Passaic  
PROCUREMENT CENTER  
495 RIVER STREET  
SECOND FLOOR  
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO  
Purchasing Agent

Tel: (973) 247-3300  
Fax: (973) 742-8295

September 20, 2013

Board of Chosen Freeholders  
Administration Building

Re: 2013-2015 Printing Bid for  
Passaic County & Institutions

Contract Period: September 1, 2013 through August 31, 2015

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on July 26, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Envelopes & Printed Products, Inc. Prospect Park, NJ	Bid upon Part B total \$45,762.50
B.P. Services, Inc. Elmwood Park, NJ	Bid upon Part B total \$6,960.00
Paper Mart Inc., East Hanover, NJ	Bid upon Part B total \$20,110.24
Courier Printing Deposit, NY	Bid upon Part B total \$5,728.00
James Lombardo, Printing Woodland Park, NJ	Bid upon Part B total \$46,143.00
Concept Printing, Bergenfield, NJ	Bid upon Part B total \$61,242.40
Lont & OverKamp, Fairfield, NJ	Bid upon Part B total \$69,648.00

Miller Minuteman Press, Hunt Valley, MD	Bid upon Part B total \$73,198.30
Mobile Designs, LLC Garfield, NJ	Bid upon Part B total \$37,996.00
Drew & Roger, IMNC Fairfield, NJ	Bid upon Part B total \$17,604.00
Ridgewood Press, Ridgewood, NJ	Bid upon Part B total \$38,139.70

Please award to the following vendors

<b>Envelopes &amp; Printed Products</b>	<b>3 items</b>	<b>\$874.00</b>
4B, 6C and 81Q		
<b>Drew &amp; Rogers</b>	<b>9 items</b>	<b>\$4,318.00</b>
5A, 12E, 12F, 26K, 26L, 50P, 50Q, 50S and 81S		
<b>Concept Printing</b>	<b>23 items</b>	<b>\$11,816.70</b>
5B, 6A, 9C, 10G, 17D, 26E, 26J, 34P, 34H, 34J, 34K, 50Y, 50BB, 50HH, 50II, 50JJ, 74F, 74G, 74H, 81K, 81R, 82D and 83A		
<b>Miller Minuteman Press</b>	<b>20 items</b>	<b>\$20,600.00</b>
6E, 6F, 15D, 17C, 30A, 34A, 44S, 50G, 50I, 50J, 50M, 50Z, 50AA, 50EE, 50GG, 71J, 74I, 78H, 78I and 81L		
<b>James Lombardo</b>	<b>14 items</b>	<b>\$2,794.50</b>
6G, 6H, 10L, 10P, 15C, 15B, 27D, 50H, 50N, 50O, 50T, 50W, 50X and 71I		
<b>Mobile Design</b>	<b>9 items</b>	<b>\$5,892.00</b>
8C, 26N, 34I, 50R, 50CC, 50DD, 50FF, 74J and 81N		
<b>Paper Mart</b>	<b>15 items</b>	<b>\$15,942.00</b>
10B, 11E, 26M, 32D, 32N, 32A, 34F, 43G, 43H, 49C, 49D, 71D, 72B, 72E and 72D		
<b>Ridgewood Press</b>	<b>15 items</b>	<b>\$5,193.40</b>
10C, 26H, 26G, 31D, 34B, 34M, 50E, 50L, 70D, 71E, 71F, 72C, 74E, 74K and 74L		

<b>Lont &amp; OverKamp</b>	<b>2 items</b>	<b>\$700.00</b>
10H and 11F		
<b>BP Services</b>	<b>2 items</b>	<b>\$268.80</b>
71G and 11D		

This was solicited in a Fair and Open Process. Bids were received and evaluated by the Passaic County Procurement Center and it is their recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, RPPO  
Purchasing Agent

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda:

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES LOMBARDO PRINTING OF WOODLAND PARK, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-759						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-12						
CAF #	Various						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES LOMBARDO PRINTING OF WOODLAND PARK, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for printed forms for Passaic County Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2013/2015 Printing Bid for Passaic County Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on July 26, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to James Lombardo Printing of Woodland Park, NJ; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its August 14, 2013 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be September 1, 2013 through August 31, 2015 for an estimated price of \$2,794.50 Line Items: 6G, 6H, 10L, 10P, 15B, 27D, 50H, 50N, 50O, 50T, 50W 50X and 71I with purchases to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to James Lombardo Printing of Woodland Park, NJ for the services referenced above in an amount not to exceed \$2,794.50; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,794.50

APPROPRIATION: \$ 465.75 - Various Accounts  
\$2,328.75 - Contingent upon necessary funds  
being appropriated in future budgets.

PURPOSE: To award a contract to James Lombardo Printing for  
the 2013/2015 Printing Bid for Passaic county  
Departments and institutions for the period September  
1, 2013 through August 31, 2015.

  
Michael Katz, County Treasurer

DATED: October 08, 2013





**County of Passaic**  
**PROCUREMENT CENTER**  
**495 RIVER STREET**  
**SECOND FLOOR**  
**PATERSON, NEW JERSEY 07524**

---

**Michael Marinello, QPA, RPPO**  
**Purchasing Agent**

**Tel: (973) 247-3300**  
**Fax: (973) 742-8295**

September 20, 2013

Board of Chosen Freeholders  
Administration Building

Re: 2013-2015 Printing Bid for  
Passaic County & Institutions

Contract Period: September 1, 2013 through August 31, 2015

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on July 26, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Envelopes & Printed Products, Inc. Prospect Park, NJ	Bid upon Part B total \$45,762.50
B.P. Services, Inc. Elmwood Park, NJ	Bid upon Part B total \$6,960.00
Paper Mart Inc., East Hanover, NJ	Bid upon Part B total \$20,110.24
Courier Printing Deposit, NY	Bid upon Part B total \$5,728.00
James Lombardo, Printing Woodland Park, NJ	Bid upon Part B total \$46,143.00
Concept Printing, Bergenfield, NJ	Bid upon Part B total \$61,242.40
Lont & OverKamp, Fairfield, NJ	Bid upon Part B total \$69,648.00

Miller Minuteman Press, Hunt Valley, MD	Bid upon Part B total \$73,198.30
Mobile Designs, LLC Garfield, NJ	Bid upon Part B total \$37,996.00
Drew & Roger, IMNC Fairfield, NJ	Bid upon Part B total \$17,604.00
Ridgewood Press, Ridgewood, NJ	Bid upon Part B total \$38,139.70

Please award to the following vendors

<b>Envelopes &amp; Printed Products</b>	<b>3 items</b>	<b>\$874.00</b>
4B, 6C and 81Q		
<b>Drew &amp; Rogers</b>	<b>9 items</b>	<b>\$4,318.00</b>
5A, 12E, 12F, 26K, 26L, 50P, 50Q, 50S and 81S		
<b>Concept Printing</b>	<b>23 items</b>	<b>\$11,816.70</b>
5B, 6A, 9C, 10G, 17D, 26E, 26J, 34P, 34H, 34J, 34K, 50Y, 50BB, 50HH, 50II, 50JJ, 74F, 74G, 74H, 81K, 81R, 82D and 83A		
<b>Miller Minuteman Press</b>	<b>20 items</b>	<b>\$20,600.00</b>
6E, 6F, 15D, 17C, 30A, 34A, 44S, 50G, 50I, 50J, 50M, 50Z, 50AA, 50EE, 50GG, 71J, 74I, 78H, 78I and 81L		
<b>James Lombardo</b>	<b>14 items</b>	<b>\$2,794.50</b>
6G, 6H, 10L, 10P, 15C, 15B, 27D, 50H, 50N, 50O, 50T, 50W, 50X and 71I		
<b>Mobile Design</b>	<b>9 items</b>	<b>\$5,892.00</b>
8C, 26N, 34I, 50R, 50CC, 50DD, 50FF, 74J and 81N		
<b>Paper Mart</b>	<b>15 items</b>	<b>\$15,942.00</b>
10B, 11E, 26M, 32D, 32N, 32A, 34F, 43G, 43H, 49C, 49D, 71D, 72B, 72E and 72D		
<b>Ridgewood Press</b>	<b>15 items</b>	<b>\$5,193.40</b>
10C, 26H, 26G, 31D, 34B, 34M, 50E, 50L, 70D, 71E, 71F, 72C, 74E, 74K and 74L		

<b>Lont &amp; OverKamp</b>	<b>2 items</b>	<b>\$700.00</b>
10H and 11F		
<b>BP Services</b>	<b>2 items</b>	<b>\$268.80</b>
71G and 11D		

This was solicited in a Fair and Open Process. Bids were received and evaluated by the Passaic County Procurement Center and it is their recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, RPPO  
Purchasing Agent

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MOBILE DESIGNS OF GARFIELD, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-760						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-13						
CAF #	Various						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MOBILE DESIGNS OF GARFIELD, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for printed forms for Passaic County Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2013/2015 Printing Bid for Passaic County Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on July 26, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Mobile Designs of Garfield, NJ; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its August 14, 2013 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be September 1, 2013 through August 31, 2015 for an estimated price of \$5,892.00 Line Items: 8C, 26N, 34L, 50R, 50CC, 50DD, 50FF, 74J and 81N with purchases to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Mobile Designs of Garfield, NJ for the services referenced above in an amount not to exceed \$5,892.00; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,892.00

APPROPRIATION: \$ 982.00 - Various Accounts  
\$4,910.00 - Contingent upon necessary funds  
being appropriated in future budgets.

PURPOSE: To award a contract to Mobile Designs for the  
2013/2015 Printing Bid for Passaic county  
Departments and institutions for the period September  
1, 2013 through August 31, 2015.

  
Michael Katz, County Treasurer

DATED: October 08, 2013



**County of Passaic**  
**PROCUREMENT CENTER**  
**495 RIVER STREET**  
**SECOND FLOOR**  
**PATERSON, NEW JERSEY 07524**

**Michael Marinello, QPA, RPPO**  
**Purchasing Agent**

**Tel: (973) 247-3300**

**Fax: (973) 742-8295**

September 20, 2013

Board of Chosen Freeholders  
 Administration Building

Re: 2013-2015 Printing Bid for  
 Passaic County & Institutions

Contract Period: September 1, 2013 through August 31, 2015

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on July 26, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Envelopes & Printed Products, Inc. Prospect Park, NJ	Bid upon Part B total \$45,762.50
B.P. Services, Inc. Elmwood Park, NJ	Bid upon Part B total \$6,960.00
Paper Mart Inc., East Hanover, NJ	Bid upon Part B total \$20,110.24
Courier Printing Deposit, NY	Bid upon Part B total \$5,728.00
James Lombardo, Printing Woodland Park, NJ	Bid upon Part B total \$46,143.00
Concept Printing, Bergenfield, NJ	Bid upon Part B total \$61,242.40
Lont & OverKamp, Fairfield, NJ	Bid upon Part B total \$69,648.00



Miller Minuteman Press, Hunt Valley, MD	Bid upon Part B total \$73,198.30
Mobile Designs, LLC Garfield, NJ	Bid upon Part B total \$37,996.00
Drew & Roger, IMNC Fairfield, NJ	Bid upon Part B total \$17,604.00
Ridgewood Press, Ridgewood, NJ	Bid upon Part B total \$38,139.70

Please award to the following vendors

<b>Envelopes &amp; Printed Products</b>	<b>3 items</b>	<b>\$874.00</b>
4B, 6C and 81Q		
<b>Drew &amp; Rogers</b>	<b>9 items</b>	<b>\$4,318.00</b>
5A, 12E, 12F, 26K, 26L, 50P, 50Q, 50S and 81S		
<b>Concept Printing</b>	<b>23 items</b>	<b>\$11,816.70</b>
5B, 6A, 9C, 10G, 17D, 26E, 26J, 34P, 34H, 34J, 34K, 50Y, 50BB, 50HH, 50II, 50JJ, 74F, 74G, 74H, 81K, 81R, 82D and 83A		
<b>Miller Minuteman Press</b>	<b>20 items</b>	<b>\$20,600.00</b>
6E, 6F, 15D, 17C, 30A, 34A, 44S, 50G, 50I, 50J, 50M, 50Z, 50AA, 50EE, 50GG, 71J, 74I, 78H, 78I and 81L		
<b>James Lombardo</b>	<b>14 items</b>	<b>\$2,794.50</b>
6G, 6H, 10L, 10P, 15C, 15B, 27D, 50H, 50N, 50O, 50T, 50W, 50X and 71I		
<b>Mobile Design</b>	<b>9 items</b>	<b>\$5,892.00</b>
8C, 26N, 34I, 50R, 50CC, 50DD, 50FF, 74J and 81N		
<b>Paper Mart</b>	<b>15 items</b>	<b>\$15,942.00</b>
10B, 11E, 26M, 32D, 32N, 32A, 34F, 43G, 43H, 49C, 49D, 71D, 72B, 72E and 72D		
<b>Ridgewood Press</b>	<b>15 items</b>	<b>\$5,193.40</b>
10C, 26H, 26G, 31D, 34B, 34M, 50E, 50L, 70D, 71E, 71F, 72C, 74E, 74K and 74L		

<b>Lont &amp; OverKamp</b>	<b>2 items</b>	<b>\$700.00</b>
10H and 11F		
<b>BP Services</b>	<b>2 items</b>	<b>\$268.80</b>
71G and 11D		

This was solicited in a Fair and Open Process. Bids were received and evaluated by the Passaic County Procurement Center and it is their recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, RPPO  
Purchasing Agent

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM


Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PAPER MART INC OF EAST HANOVER, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

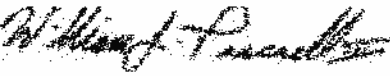
THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-761						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-14						
CAF #	Various						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PAPER MART INC OF EAST HANOVER, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for printed forms for Passaic County Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2013/2015 Printing Bid for Passaic County Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on July 26, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Paper Mart Inc of East Hanover, NJ; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its August 14, 2013 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be September 1, 2013 through August 31, 2015 for an estimated price of \$15,942.00 Line Items: 10B, 11E, 26M, 32D, 32N, 32A, 34F, 43G, 43H, 49C, 49D, 71D, 72B, 72E and 72D with purchases to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Paper Mart Inc of East Hanover, NJ for the services referenced above in an amount not to exceed \$15,942.00; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,942.00

APPROPRIATION: \$ 2,657.00 - Various Accounts  
\$13,285.00 - Contingent upon necessary funds  
being appropriated in future budgets.

PURPOSE: To award a contract to Paper Mart, Inc. for the  
2013/2015 Printing Bid for Passaic county  
Departments and institutions for the period September  
1, 2013 through August 31, 2015.

  
\_\_\_\_\_  
Michael Katz, County Treasurer

DATED: October 08, 2013



**County of Passaic**  
**PROCUREMENT CENTER**  
**495 RIVER STREET**  
**SECOND FLOOR**  
**PATERSON, NEW JERSEY 07524**

---

**Michael Marinello, QPA, RPPO**  
**Purchasing Agent**

**Tel: (973) 247-3300**  
**Fax: (973) 742-8295**

September 20, 2013

Board of Chosen Freeholders  
Administration Building

Re: 2013-2015 Printing Bid for  
Passaic County & Institutions

Contract Period: September 1, 2013 through August 31, 2015

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on July 26, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Envelopes & Printed Products, Inc. Prospect Park, NJ	Bid upon Part B total \$45,762.50
B.P. Services, Inc. Elmwood Park, NJ	Bid upon Part B total \$6,960.00
Paper Mart Inc., East Hanover, NJ	Bid upon Part B total \$20,110.24
Courier Printing Deposit, NY	Bid upon Part B total \$5,728.00
James Lombardo, Printing Woodland Park, NJ	Bid upon Part B total \$46,143.00
Concept Printing, Bergenfield, NJ	Bid upon Part B total \$61,242.40
Lont & OverKamp, Fairfield, NJ	Bid upon Part B total \$69,648.00

Miller Minuteman Press, Hunt Valley, MD	Bid upon Part B total \$73,198.30
Mobile Designs, LLC Garfield, NJ	Bid upon Part B total \$37,996.00
Drew & Roger, IMNC Fairfield, NJ	Bid upon Part B total \$17,604.00
Ridgewood Press, Ridgewood, NJ	Bid upon Part B total \$38,139.70

Please award to the following vendors

<b>Envelopes &amp; Printed Products</b>	<b>3 items</b>	<b>\$874.00</b>
4B, 6C and 81Q		
<b>Drew &amp; Rogers</b>	<b>9 items</b>	<b>\$4,318.00</b>
5A, 12E, 12F, 26K, 26L, 50P, 50Q, 50S and 81S		
<b>Concept Printing</b>	<b>23 items</b>	<b>\$11,816.70</b>
5B, 6A, 9C, 10G, 17D, 26E, 26J, 34P, 34H, 34J, 34K, 50Y, 50BB, 50HH, 50II, 50JJ, 74F, 74G, 74H, 81K, 81R, 82D and 83A		
<b>Miller Minuteman Press</b>	<b>20 items</b>	<b>\$20,600.00</b>
6E, 6F, 15D, 17C, 30A, 34A, 44S, 50G, 50I, 50J, 50M, 50Z, 50AA, 50EE, 50GG, 71J, 74I, 78H, 78I and 81L		
<b>James Lombardo</b>	<b>14 items</b>	<b>\$2,794.50</b>
6G, 6H, 10L, 10P, 15C, 15B, 27D, 50H, 50N, 50O, 50T, 50W, 50X and 71I		
<b>Mobile Design</b>	<b>9 items</b>	<b>\$5,892.00</b>
8C, 26N, 34I, 50R, 50CC, 50DD, 50FF, 74J and 81N		
<b>Paper Mart</b>	<b>15 items</b>	<b>\$15,942.00</b>
10B, 11E, 26M, 32D, 32N, 32A, 34F, 43G, 43H, 49C, 49D, 71D, 72B, 72E and 72D		
<b>Ridgewood Press</b>	<b>15 items</b>	<b>\$5,193.40</b>
10C, 26H, 26G, 31D, 34B, 34M, 50E, 50L, 70D, 71E, 71F, 72C, 74E, 74K and 74L		



<b>Lont &amp; OverKamp</b>	<b>2 items</b>	<b>\$700.00</b>
10H and 11F		
<b>BP Services</b>	<b>2 items</b>	<b>\$268.80</b>
71G and 11D		

This was solicited in a Fair and Open Process. Bids were received and evaluated by the Passaic County Procurement Center and it is their recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, RPPO  
Purchasing Agent

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RIDGEWOOD PRESS, OF RIDGWOOD, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-762						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-15						
CAF #	Various						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RIDGEWOOD PRESS, OF RIDGWOOD, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for printed forms for Passaic County Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2013/2015 Printing Bid for Passaic County Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on July 26, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Ridgewood Press of Ridgewood, NJ; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its August 14, 2013 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be September 1, 2013 through August 31, 2015 for an estimated price of \$5,193.40 Line Items: 10C, 26H, 26G, 31D, 34B, 34M, 50E, 50L, 70D, 71E, 71F, 72C, 74E, 74K and 74L with purchases to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Ridgewood Press of Ridgewood, NJ for the services referenced above in an amount not to exceed \$5,193.40; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,193.40

APPROPRIATION: \$ 865.57 - Various Accounts  
\$4,327.83 - Contingent upon necessary funds  
being appropriated in future budgets.

PURPOSE: To award a contract to Ridgewood Press for the  
2013/2015 Printing Bid for Passaic county  
Departments and institutions for the period September  
1, 2013 through August 31, 2015.

  
Michael Katz, County Treasurer

DATED: October 08, 2013



**County of Passaic**  
**PROCUREMENT CENTER**  
**495 RIVER STREET**  
**SECOND FLOOR**  
**PATERSON, NEW JERSEY 07524**

---

**Michael Marinello, QPA, RPPO**  
**Purchasing Agent**

**Tel: (973) 247-3300**  
**Fax: (973) 742-8295**

September 20, 2013

Board of Chosen Freeholders  
Administration Building

Re: 2013-2015 Printing Bid for  
Passaic County & Institutions

Contract Period: September 1, 2013 through August 31, 2015

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on July 26, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Envelopes & Printed Products, Inc. Prospect Park, NJ	Bid upon Part B total \$45,762.50
B.P. Services, Inc. Elmwood Park, NJ	Bid upon Part B total \$6,960.00
Paper Mart Inc., East Hanover, NJ	Bid upon Part B total \$20,110.24
Courier Printing Deposit, NY	Bid upon Part B total \$5,728.00
James Lombardo, Printing Woodland Park, NJ	Bid upon Part B total \$46,143.00
Concept Printing, Bergenfield, NJ	Bid upon Part B total \$61,242.40
Lont & OverKamp, Fairfield, NJ	Bid upon Part B total \$69,648.00

Miller Minuteman Press, Hunt Valley, MD	Bid upon Part B total \$73,198.30
Mobile Designs, LLC Garfield, NJ	Bid upon Part B total \$37,996.00
Drew & Roger, IMNC Fairfield, NJ	Bid upon Part B total \$17,604.00
Ridgewood Press, Ridgewood, NJ	Bid upon Part B total \$38,139.70

Please award to the following vendors

<b>Envelopes &amp; Printed Products</b>	<b>3 items</b>	<b>\$874.00</b>
4B, 6C and 81Q		
<b>Drew &amp; Rogers</b>	<b>9 items</b>	<b>\$4,318.00</b>
5A, 12E, 12F, 26K, 26L, 50P, 50Q, 50S and 81S		
<b>Concept Printing</b>	<b>23 items</b>	<b>\$11,816.70</b>
5B, 6A, 9C, 10G, 17D, 26E, 26J, 34P, 34H, 34J, 34K, 50Y, 50BB, 50HH, 50II, 50JJ, 74F, 74G, 74H, 81K, 81R, 82D and 83A		
<b>Miller Minuteman Press</b>	<b>20 items</b>	<b>\$20,600.00</b>
6E, 6F, 15D, 17C, 30A, 34A, 44S, 50G, 50I, 50J, 50M, 50Z, 50AA, 50EE, 50GG, 71J, 74I, 78H, 78I and 81L		
<b>James Lombardo</b>	<b>14 items</b>	<b>\$2,794.50</b>
6G, 6H, 10L, 10P, 15C, 15B, 27D, 50H, 50N, 50O, 50T, 50W, 50X and 71I		
<b>Mobile Design</b>	<b>9 items</b>	<b>\$5,892.00</b>
8C, 26N, 34I, 50R, 50CC, 50DD, 50FF, 74J and 81N		
<b>Paper Mart</b>	<b>15 items</b>	<b>\$15,942.00</b>
10B, 11E, 26M, 32D, 32N, 32A, 34F, 43G, 43H, 49C, 49D, 71D, 72B, 72E and 72D		
<b>Ridgewood Press</b>	<b>15 items</b>	<b>\$5,193.40</b>
10C, 26H, 26G, 31D, 34B, 34M, 50E, 50L, 70D, 71E, 71F, 72C, 74E, 74K and 74L		

<b>Lont &amp; OverKamp</b>	<b>2 items</b>	<b>\$700.00</b>
10H and 11F		
<b>BP Services</b>	<b>2 items</b>	<b>\$268.80</b>
71G and 11D		

This was solicited in a Fair and Open Process. Bids were received and evaluated by the Passaic County Procurement Center and it is their recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, RPPO  
Purchasing Agent



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LONT & OVERKAMP OF FAIRFIELD, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-763						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-16						
CAF #	Various						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO LONT & OVERKAMP OF FAIRFIELD, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for printed forms for Passaic County Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2013/2015 Printing Bid for Passaic County Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on July 26, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Lont & OverKamp of Fairfield, NJ and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its August 14, 2013 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be September 1, 2013 through August 31, 2015 for an estimated price of \$700.00 Line Items: 10H and 11F with purchases to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Lont & OverKamp of Fairfield, NJ for the services referenced above in an amount not to exceed \$700.00; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$700.00

APPROPRIATION: \$116.67 - Various Accounts  
\$583.33 - Contingent upon necessary funds being appropriated in future budgets.

PURPOSE: To award a contract to Lont & Overkamp for the 2013/2015 Printing Bid for Passaic county Departments and institutions for the period September 1, 2013 through August 31, 2015.

  
Michael Katz, County Treasurer

DATED: October 08, 2013



**County of Passaic**  
**PROCUREMENT CENTER**  
**495 RIVER STREET**  
**SECOND FLOOR**  
**PATERSON, NEW JERSEY 07524**

**Michael Marinello, QPA, RPPO**  
**Purchasing Agent**

**Tel: (973) 247-3300**

**Fax: (973) 742-8295**

September 20, 2013

Board of Chosen Freeholders  
 Administration Building

Re: 2013-2015 Printing Bid for  
 Passaic County & Institutions

Contract Period: September 1, 2013 through August 31, 2015

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on July 26, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Envelopes & Printed Products, Inc. Prospect Park, NJ	Bid upon Part B total \$45,762.50
B.P. Services, Inc. Elmwood Park, NJ	Bid upon Part B total \$6,960.00
Paper Mart Inc., East Hanover, NJ	Bid upon Part B total \$20,110.24
Courier Printing Deposit, NY	Bid upon Part B total \$5,728.00
James Lombardo, Printing Woodland Park, NJ	Bid upon Part B total \$46,143.00
Concept Printing, Bergenfield, NJ	Bid upon Part B total \$61,242.40
Lont & OverKamp, Fairfield, NJ	Bid upon Part B total \$69,648.00

Miller Minuteman Press, Hunt Valley, MD	Bid upon Part B total \$73,198.30
Mobile Designs, LLC Garfield, NJ	Bid upon Part B total \$37,996.00
Drew & Roger, IMNC Fairfield, NJ	Bid upon Part B total \$17,604.00
Ridgewood Press, Ridgewood, NJ	Bid upon Part B total \$38,139.70

Please award to the following vendors

<b>Envelopes &amp; Printed Products</b>	<b>3 items</b>	<b>\$874.00</b>
4B, 6C and 81Q		
<b>Drew &amp; Rogers</b>	<b>9 items</b>	<b>\$4,318.00</b>
5A, 12E, 12F, 26K, 26L, 50P, 50Q, 50S and 81S		
<b>Concept Printing</b>	<b>23 items</b>	<b>\$11,816.70</b>
5B, 6A, 9C, 10G, 17D, 26E, 26J, 34P, 34H, 34J, 34K, 50Y, 50BB, 50HH, 50II, 50JJ, 74F, 74G, 74H, 81K, 81R, 82D and 83A		
<b>Miller Minuteman Press</b>	<b>20 items</b>	<b>\$20,600.00</b>
6E, 6F, 15D, 17C, 30A, 34A, 44S, 50G, 50I, 50J, 50M, 50Z, 50AA, 50EE, 50GG, 71J, 74I, 78H, 78I and 81L		
<b>James Lombardo</b>	<b>14 items</b>	<b>\$2,794.50</b>
6G, 6H, 10L, 10P, 15C, 15B, 27D, 50H, 50N, 50O, 50T, 50W, 50X and 71I		
<b>Mobile Design</b>	<b>9 items</b>	<b>\$5,892.00</b>
8C, 26N, 34I, 50R, 50CC, 50DD, 50FF, 74J and 81N		
<b>Paper Mart</b>	<b>15 items</b>	<b>\$15,942.00</b>
10B, 11E, 26M, 32D, 32N, 32A, 34F, 43G, 43H, 49C, 49D, 71D, 72B, 72E and 72D		
<b>Ridgewood Press</b>	<b>15 items</b>	<b>\$5,193.40</b>
10C, 26H, 26G, 31D, 34B, 34M, 50E, 50L, 70D, 71E, 71F, 72C, 74E, 74K and 74L		

<b>Lont &amp; OverKamp</b>	<b>2 items</b>	<b>\$700.00</b>
10H and 11F		
<b>BP Services</b>	<b>2 items</b>	<b>\$268.80</b>
71G and 11D		

This was solicited in a Fair and Open Process. Bids were received and evaluated by the Passaic County Procurement Center and it is their recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, RPPO  
Purchasing Agent

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO BP SERVICES INC OF ELMWOOD PARK, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-764						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-17						
CAF #	Various						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013



**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO BP SERVICES INC OF ELMWOOD PARK, NJ FOR THE 2013/2015 PRINTING BID FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for printed forms for Passaic County Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for 2013/2015 Printing Bid for Passaic County Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on July 26, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to BP Services Inc of Elmwood Park, NJ and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its August 14, 2013 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be September 1, 2013 through August 31, 2015 for an estimated price of \$268.80 Line Items: 71G and 11D with purchases to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to BP Services Inc of Elmwood Park, NJ for the services referenced above in an amount not to exceed \$268.80; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$268.80

APPROPRIATION: \$ 44.80 - Various Accounts  
\$224.00 - Contingent upon necessary funds being appropriated in future budgets.

PURPOSE: To award a contract to BP Services, Inc. for the 2013/2015 Printing Bid for Passaic county Departments and institutions for the period September 1, 2013 through August 31, 2015.

  
Michael Katz, County Treasurer

DATED: October 08, 2013



County of Passaic  
PROCUREMENT CENTER  
495 RIVER STREET  
SECOND FLOOR  
PATERSON, NEW JERSEY 07524

---

Michael Marinello, QPA, RPPO  
Purchasing Agent

Tel: (973) 247-3300  
Fax: (973) 742-8295

September 20, 2013

Board of Chosen Freeholders  
Administration Building

Re: 2013-2015 Printing Bid for  
Passaic County & Institutions

Contract Period: September 1, 2013 through August 31, 2015

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on July 26, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Envelopes & Printed Products, Inc. Prospect Park, NJ	Bid upon Part B total \$45,762.50
B.P. Services, Inc. Elmwood Park, NJ	Bid upon Part B total \$6,960.00
Paper Mart Inc., East Hanover, NJ	Bid upon Part B total \$20,110.24
Courier Printing Deposit, NY	Bid upon Part B total \$5,728.00
James Lombardo, Printing Woodland Park, NJ	Bid upon Part B total \$46,143.00
Concept Printing, Bergenfield, NJ	Bid upon Part B total \$61,242.40
Lont & OverKamp, Fairfield, NJ	Bid upon Part B total \$69,648.00

Miller Minuteman Press, Hunt Valley, MD	Bid upon Part B total \$73,198.30
Mobile Designs, LLC Garfield, NJ	Bid upon Part B total \$37,996.00
Drew & Roger, IMNC Fairfield, NJ	Bid upon Part B total \$17,604.00
Ridgewood Press, Ridgewood, NJ	Bid upon Part B total \$38,139.70

Please award to the following vendors

<b>Envelopes &amp; Printed Products</b>	<b>3 items</b>	<b>\$874.00</b>
4B, 6C and 81Q		
<b>Drew &amp; Rogers</b>	<b>9 items</b>	<b>\$4,318.00</b>
5A, 12E, 12F, 26K, 26L, 50P, 50Q, 50S and 81S		
<b>Concept Printing</b>	<b>23 items</b>	<b>\$11,816.70</b>
5B, 6A, 9C, 10G, 17D, 26E, 26J, 34P, 34H, 34J, 34K, 50Y, 50BB, 50HH, 50II, 50JJ, 74F, 74G, 74H, 81K, 81R, 82D and 83A		
<b>Miller Minuteman Press</b>	<b>20 items</b>	<b>\$20,600.00</b>
6E, 6F, 15D, 17C, 30A, 34A, 44S, 50G, 50I, 50J, 50M, 50Z, 50AA, 50EE, 50GG, 71J, 74I, 78H, 78I and 81L		
<b>James Lombardo</b>	<b>14 items</b>	<b>\$2,794.50</b>
6G, 6H, 10L, 10P, 15C, 15B, 27D, 50H, 50N, 50O, 50T, 50W, 50X and 71I		
<b>Mobile Design</b>	<b>9 items</b>	<b>\$5,892.00</b>
8C, 26N, 34I, 50R, 50CC, 50DD, 50FF, 74J and 81N		
<b>Paper Mart</b>	<b>15 items</b>	<b>\$15,942.00</b>
10B, 11E, 26M, 32D, 32N, 32A, 34F, 43G, 43H, 49C, 49D, 71D, 72B, 72E and 72D		
<b>Ridgewood Press</b>	<b>15 items</b>	<b>\$5,193.40</b>
10C, 26H, 26G, 31D, 34B, 34M, 50E, 50L, 70D, 71E, 71F, 72C, 74E, 74K and 74L		

<b>Lont &amp; OverKamp</b>	<b>2 items</b>	<b>\$700.00</b>
10H and 11F		
<b>BP Services</b>	<b>2 items</b>	<b>\$268.80</b>
71G and 11D		

This was solicited in a Fair and Open Process. Bids were received and evaluated by the Passaic County Procurement Center and it is their recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, RPPO  
Purchasing Agent

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-765</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-18						
CAF #	Various						
Purchase Req. #	R3-06769, R3-07008, R3-07022, R3-06761, R3-07133, R3-07011						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b> <b>ABS.</b> <b>MOVE</b> <b>SEC</b> <b>AYE</b> <b>NAY</b> <b>ABST.</b>						
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

**RESOLUTION AUTHORIZING PURCHASE VIA STATE  
CONTRACT AND COUNTY COOPERATIVES**

**WHEREAS** various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/services in accordance with the terms of the applicable State Contract or County Cooperative described below:



**Vendor** MRA International  
 State Contract: #70262  
 Description: Purchase HP (60) Desktops & (20) Monitors  
 Using Agency: MIS  
 Requisition: R3-06769  
 Amount: \$44,140.00  
 Account: C-04-55-121-001-901

**Vendor** CDW\_G  
 Co. Co-Op: MRESC #13/14-04  
 Description: APC Symmetra UPS  
 Using Agency: MIS  
 Requisition: #R3-07008  
 Amount: \$16,194.17  
 Account: C-04-55-121-001-901  
 State Contract: #51464

**Vendor** Dell Marketing, L.P.  
 State Contract: #77003  
 Description: Microsoft Licenses  
 Using Agency: MIS  
 Requisition: R3-07022  
 Amount: \$41,428.10  
 Account: C-04-55-121-001-901

**Vendor** Service Tire Truck Center, Inc.  
 State Contract:#82527  
 Description: Tires  
 Using Agency: Para-Transit  
 Requisitions: R3-6761  
 Amount: \$1,229.27  
 Account: G-01-41-803-013-249

**Vendor** Paper Mart, Inc.  
 Co. Co-Op: Morris Co. Co-Op #30  
 Description: Copy Paper on an as-needed basis for the remainder of 2013  
 Using Agency: Various Depts.  
 Amount: \$32,000.00  
 Account: Various

**Vendor** Royal Communications  
 Co. Co-Op: Morris Co. Co-Op #41  
 Description: Radio Equipment on an as-needed basis for the remainder of 2013  
 Using Agency: Sheriff's Dept.  
 Amount: \$5,000.00  
 Account: 3-01-25-157-001-203

**Vendor** Royal Communications  
 State Contract:#83898  
 Description: Radio Equipment repairs on an as-needed basis for the remainder of 2013  
 Using Agency: Sheriff's Dept.  
 Amount: \$3,000.00  
 Account: 3-01-25-157-001-219

**Vendor** Mansfield Oil Company  
 State Contract:#80916  
 Description: Unleaded Gas on an as-needed basis for the remainder of 2013  
 Using Agency: Operations & Para-Transit  
 Amount: \$144,000.00  
 Account: 3-01-31-220-001-U02

**Vendor** Atlantic, Tomorrow's Office  
 State Contract:#51464  
 Description: Purchase of a Savin Copier-includes removal of broken, out of service copier  
 Using Agency: Clerk of the Board of Freeholder's  
 Requisition: #R3-07133  
 Amount: \$11,789.00  
 Account: 3-01-20-101-001-213  
 Description: Lease payment of 2 Copiers  
 Using Agency: Supt. of Schools  
 Requisition: #R3-07011  
 Amount: \$720.00  
 Account: 3-01-29-190-001-221

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$299,500.54

APPROPRIATION: \$ 44,140.00 – C-04-55-121-001-901  
\$ 16,194.17 – C-04-55-121-001-901  
\$ 41,428.10 – C-04-55-121-001-901  
\$ 1,229.27 – G-01-41-803-013-249  
\$ 32,000.00 – Various  
\$ 5,000.00 – 3-01-25-157-001-203  
\$ 3,000.00 – 3-01-25-157-001-219  
\$144,000.00 – 3-01-31-220-001-U02  
\$ 11,789.00 – 3-01-20-101-001-213  
\$ 720.00 – 3-01-29-190-001-221

PURPOSE: To authorize various purchases via State Contract and County Cooperatives.

  
Michael Katz, County Treasurer

DATED: October 08, 2013



**COUNTY OF PASSAIC**  
 CO OF PASSAIC, PROCUREMENT  
 (Q) 973-247-3305  
 495 RIVER STREET- 2ND FLOOR  
 PATERSON, NJ 07524

REQUISITION ~~Rev~~ Pg. k.18-7

NO. R3-06769

ORDER DATE: 09/12/13  
 DELIVERY DATE: 09/12/13  
 STATE CONTRACT: WSCA 70262  
 F.O.B. TERMS:

SHIP TO	COUNTY OF PASSAIC MIS DEPT 401 GRAND ST. RM 101 PATERSON, NJ 07505
	VENDOR #: 06262 MRA INTERNATIONAL, INC. P.O. BOX 3337 LONG BRANCH, NJ 07740

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
60.00	HP PRO 6300 SFF DESKTOP Catalog #: QV985AV	C-04-55-121-001-901	676.0000	40,560.00
20.00	HP PRODISPLAY P201M  AS PER QUOTE # 091213(8929484) FOR MIS USE Catalog #: C9F73A8#ABA	C-04-55-121-001-901	179.0000	3,580.00
			TOTAL	44,140.00

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-765

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

- 1. NAME OF REQUESTER: Gil Balisi  
Telephone #: 973-754-6855  
Date: 9/20/13/2013

DESCRIPTION OF RESOLUTION:

Resolution to purchase APC Symmetra UPS system.  
This will serve as a backup Uninterruptible Power Supply  
system at 401 Grand St. This will be purchased through  
MRESC 13/14-04

- 2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND  
OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS  
FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION  
NUMBER

AMOUNT OF EXPENDITURE: \$16,194.17

- 3.

**REQUISITION #**     R3-07008    

**ACCOUNT #**     C-04-55-121-001-901    

- 4. COMMITTEE REVIEW: DATE
- Administration & Finance \_\_\_\_\_
- Public Works / Buildings & Grounds \_\_\_\_\_
- Planning & Economic Development \_\_\_\_\_
- Health, Human Services & Community Affairs \_\_\_\_\_
- Law & Public Safety \_\_\_\_\_
- Energy \_\_\_\_\_
- Other Specify: \_\_\_\_\_ \_\_\_\_\_

- 5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel

Introduced on: October 1, 2013 to the Board  
Adopted on: October 9, 2013  
Official Resolution#: R-2013-765

Specify: \_\_\_\_\_

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, PROCUREMENT  
 (Q) 973-247-3305  
 495 RIVER STREET- 2ND FLOOR  
 PATERSON, NJ 07524

REQUISITION **Res-Pg.k.18-9**

NO. R3-07008

ORDER DATE: 09/20/13  
 DELIVERY DATE: 09/20/13  
 STATE CONTRACT:  
 F.O.B. TERMS:

SHIP TO	COUNTY OF PASSAIC MIS DEPT 401 GRAND ST. RM 101 PATERSON, NJ 07505
VENDOR	VENDOR #: 07479 CDW GOVERNMENT, INC. 230 N. MILWAUKEE AVENUE VERNON HILLS, IL 60061

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	APC SYMMETRA LX 16KVA Catalog #: 595179	C-04-55-121-001-901	12,499.0000	17,499.00
1.00	APC SYMMETRA POWER MODULE Catalog #: 645167	C-04-55-121-001-901	1,699.0000	1,699.00
1.00	APC SYMM LX POW DIST PAN Catalog #: 713917	C-04-55-121-001-901	210.0000	210.00
1.00	APC 1 YR EXT WTY AS PER QUOTE DRCW158	C-04-55-121-001-901	1,275.0000	1,275.00
1.00	UNDER MRESC 13/14-04 FOR MIS USE Catalog #: 1377166 FREIGHT	C-04-55-121-001-901	511.1700	511.17
			TOTAL	16,194.17

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-765

REQUESTING DEPARTMENT

DATE

### COUNTY OF PASSAIC RESOLUTION REQUEST FORM

- 1. NAME OF REQUESTER: Gil Balisi  
Telephone #: 973-754-6855  
Date: 9/24/2013

DESCRIPTION OF RESOLUTION:

Resolution to purchase Microsoft server and device licenses for use by the county. This will upgrade the current mail server to the latest version available. This will be purchased through NJ State Contract # 70137.

- 2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

- 3. AMOUNT OF EXPENDITURE: \$41,428.10

**REQUISITION #**     R3-07022    

**ACCOUNT #**     C-04-55-121-001-901    

- 4. COMMITTEE REVIEW: DATE
- Administration & Finance \_\_\_\_\_
- Public Works / Buildings & Grounds \_\_\_\_\_
- Planning & Economic Development \_\_\_\_\_
- Health, Human Services & Community Affairs \_\_\_\_\_
- Law & Public Safety \_\_\_\_\_
- Energy \_\_\_\_\_
- Other Specify: \_\_\_\_\_ \_\_\_\_\_

- 5. DISTRIBUTION LIST:
- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Introduced on: October 3, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-765



**COUNTY OF PASSAIC**  
 CO OF PASSAIC, PROCUREMENT  
 (Q) 973-247-3305  
 495 RIVER STREET- 2ND FLOOR  
 PATERSON, NJ 07524

Res Pg.k.18-11  
 REQUISITION

NO. R3-07022

S H I P T O	COUNTY OF PASSAIC MIS DEPT 401 GRAND ST. RM 101 PATERSON, NJ 07505
V E N D O R	VENDOR #: 00182 DELL MARKETING L.P. ONE DELL WAY ATTN: GOVERNMENT SALES ROUND ROCK, TX 78682

ORDER DATE: 09/23/13  
 DELIVERY DATE: 09/23/13  
 STATE CONTRACT: 77003  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
4.00	VLA WINDOWS SVR DATA CENTER Catalog #: A6363426	C-04-55-121-001-901	3,011.4000	12,045.60
2.00	VLA EXCHANGE SVR ENT 2013 Catalog #: A6591143	C-04-55-121-001-901	2,536.2500	5,072.50
500.00	VLA EXCHANGE STD DEVICE CAL AS PER QUOTE 663845025	C-04-55-121-001-901	48.6200	24,310.00
	FOR MIS USE			
			TOTAL	41,428.10

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-765

REQUESTING DEPARTMENT

DATE

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Betty Chamberlain  
Telephone #: 973-305-5755  
Date: 9/25/13

DESCRIPTION OF RESOLUTION:

Purchase of Tires

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$1,229.27

**REQUISITION # R3-06761**  
**ACCOUNT# G-01-41-803-013-249**

4. COMMITTEE REVIEW:

DATE

Administration & Finance

9/26/13

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

Law & Public Safety

Energy

Other Specify: \_\_\_\_\_

5. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to the Board

Procurement

Specify: \_\_\_\_\_

COUNTY OF PASSAIC  
 CO OF PASSAIC, PARA TRANSIT  
 (Q) 973-305-5758  
 1310 ROUTE 23 NORTH  
 WAYNE, NJ 07470

Res Pg:k.18-13	
REQUISITION	
NO.	R3-06761

S H I P  T O	COUNTY OF PASSAIC PARA TRANSIT 1310 ROUTE 23 NORTH WAYNE, NJ 07470
V E N D O R	VENDOR #: 10685 SERVICE TIRE TRUCK CENTER, INC. 2255 AVENUE A BETHLEHEM, PA 18017-2110

ORDER DATE: 09/12/13  
 DELIVERY DATE:  
 STATE CONTRACT: 82527  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	8/13/13 INV J40639-07 VEH 28	G-01-41-803-013-249	244.4000	244.40
1.00	8/27/13 INV J54662-07 STOCK	G-01-41-803-013-249	984.8700	984.87
			TOTAL	1,229.27

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-765

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

### COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lou E. Imhof, III  
 Telephone #: 973-881-4412  
 Date: 10/2/13

DESCRIPTION OF RESOLUTION:  
 Purchase of a Savin Copier

CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

2. AMOUNT OF EXPENDITURE: \$11,789.00

**REQUISITION #** R3-07133

**ACCOUNT #** 3-01-20-101-001-213

3. COMMITTEE REVIEW: DATE
- |   |                |
|---|----------------|
| <input checked="" type="checkbox"/> Administration & Finance        | <u>9/25/13</u> |
| <input type="checkbox"/> Public Works / Buildings & Grounds         | _____          |
| <input type="checkbox"/> Planning & Economic Development            | _____          |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____          |
| <input type="checkbox"/> Law & Public Safety                        | _____          |
| <input type="checkbox"/> Energy                                     | _____          |
| <input type="checkbox"/> Other Specify: _____                       | _____          |

4. DISTRIBUTION LIST:
- Administration
  - Finance
  - Counsel
  - Clerk to the Board
  - Procurement

Specify:

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-765

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, (Q)973-881-4402  
 CLERK OF THE BOARD  
 401 GRAND ST. ROOM 223  
 PATERSON, NJ 07505

REQUISITION **Res Pg.k.18-15**

NO. R3-07133

ORDER DATE: 09/26/13  
 DELIVERY DATE:  
 STATE CONTRACT: A51464  
 F.O.B. TERMS:

SHIP TO	COUNTY OF PASSAIC CLERK OF THE BOARD 401 GRAND ST. ROOM 223 PATERSON, NJ 07505
VENDOR	VENDOR #: 07641 ATLANTIC, TOMORROWS OFFICE 400 BROADACRES DRIVE BLOOMFIELD, NJ 07003

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/EA	SAVIN MP C5503 COPIER Includes: Dual scan document feeder, duplex, four draw 4,600 sheet paper supply, 100 sheet bypass, finisher/ stapler three hole punch, network printing, scanning and faxing.  AS PER STATE CONTRACT A51464	3-01-20-101-001-213	11,789.0000	11,789.00
			TOTAL	11,789.00

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-765

REQUESTING DEPARTMENT

DATE

### COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Mary Ellen Riga  
 Telephone #: 973-569-2110  
 Date: 10/2/13

DESCRIPTION OF RESOLUTION: Leasing of Two Copy Systems

CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

2. AMOUNT OF EXPENDITURE: \$ \$720.00

**REQUISITION # R3-07011**  
**ACCOUNT# 3-01-29-190-001-221**

- |   |             |
|---|-------------|
| 3. COMMITTEE REVIEW:  | <u>DATE</u> |
| <input checked="" type="checkbox"/> Administration & Finance        | _____       |
| <input type="checkbox"/> Public Works / Buildings & Grounds         | _____       |
| <input type="checkbox"/> Planning & Economic Development            | _____       |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____       |
| <input type="checkbox"/> Law & Public Safety                        | _____       |
| <input type="checkbox"/> Energy                                     | _____       |
| <input type="checkbox"/> Other Specify: _____                       | _____       |

4. DISTRIBUTION LIST:
- Administration
  - Finance
  - Counsel
  - Clerk to the Board
  - Procurement

Specify: \_\_\_\_\_

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, Supt of Schools  
 ATTN: MS RIGA (Q) 973-569-2110  
 501 RIVER STREET  
 PATERSON, NJ 07524

**Res Pg.k.18-17**  
 REQUISITION

NO. R3-07011

ORDER DATE: 09/20/13  
 DELIVERY DATE:  
 STATE CONTRACT: A51464  
 F.O.B. TERMS:

SHIP TO	COUNTY OF PASSAIC SUPERINTENDENT OF SCHOOLS 501 RIVER STREET PATERSON, NJ 07524
VENDOR	VENDOR #: 07641 ATLANTIC, TOMORROWS OFFICE 400 BROADACRES DRIVE BLOOMFIELD, NJ 07003

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00/EA	Leasing of two Copy Systems INITIAL PAYMENT (1 OF 36) Savin MP C5503 for 36 months at \$360 per machine per month. (As per proposal submitted 9/20/13) Catalog #: SAVIN MP C5503	3-01-29-190-001-221	360.0000	720.00
			TOTAL	720.00

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-765

\_\_\_\_\_  
 REQUESTING DEPARTMENT

\_\_\_\_\_  
 DATE

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES CARRIERE & SONS INC OF PORT CHESTER, NY FOR RE-BID FERTILIZER/CHEMICAL/MATERIALS FOR THE PASSAIC COUNTY GOLF COURSE AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

GOLF COURSE

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-766						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-19						
CAF #	4-01-28-198-002-F05						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013



**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES CARRIERE & SONS INC OF PORT CHESTER, NY FOR RE-BID FERTILIZER/CHEMICAL/MATERIALS FOR THE PASSAIC COUNTY GOLF COURSE AS PER BID**

**WHEREAS**, there exists a need for re-bid fertilizer, chemicals, and related materials for the Passaic County Golf Course Department; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for Re-bid Fertilizer/Chemical/Materials for the Passaic County Golf Course Department in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on July 9, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to James Carriere & Sons Inc of Port Chester, NY; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board of adoption; and

**WHEREAS**, the contract period will be June 1, 2013 through May 31, 2014 for an estimated price of \$31,485.00 Line Items: 63, 64, 65, 66 and 70 with purchases to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in budget account # 4-01-28-198-002-F05 for the within contemplated expenditure contingent upon funding in 2014 budget; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to James Carriere & Sons Inc of Port Chester, NY for the services referenced above in an amount not to exceed \$31,485.00; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$31,485.00

APPROPRIATION: \$31,485.00 – 4-01-28-198-002-F05\*  
\*Subject to inclusion and adoption of 2014 budget.

PURPOSE: To award a contract to James Carriere & Sons, Inc. for Re-Bid Fertilizer/Chemical/Materials for the Passaic County Golf Course for the period June 1, 2013 through May 31, 2013

  
Michael Katz, County Treasurer

DATED: October 08, 2013



## MEMORANDUM

**TO:** Michael Marinello, Director of Procurement  
Carmen Santana, Principal Purchasing Assistant

**FROM:** Darryl Sparta, Manager Parks and Grounds

**DATE:** September 10, 2013

**RE:** Recommendation for award, Fertilizer/Chemical Materials

All Items were awarded on a line item basis. Awards were based on lowest price and meeting the specs.

**James Carriere & Sons Inc.:** Items (5), estimated \$31,485.00  
Line item: 63, 64, 65, 66, and 70.

**Plant Food Company Inc.:** Items (13), estimated \$53,572.30  
Line item: 39, 40, 41, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58.

**No Bid:** Items (4)  
Line item: 68, 69, 86 and 108.

**Rebid:** Items (2)  
Line Item: 67 and 71.

Darryl



County of Passaic  
PROCUREMENT CENTER  
495 RIVER STREET  
SECOND FLOOR  
PATERSON, NEW JERSEY 07524

---

Michael Marinello, QPA, RPPO  
Purchasing Agent

Tel: (973) 247-3300  
Fax: (973) 742-8295

September 11, 2013

Board of Chosen Freeholders  
Administration Building

Re: Re-bid Fertilizer Chemical Material  
for the Passaic County Golf Course

Contract Period: June 1, 2013 through May 31, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on July 9, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Plant Food Cranbury, NJ	Bid upon 13 items Total \$53,572.30
James Carriere & Sons Port Chester, NY	Bid upon 7 items Total \$47,677.50
John Deere Landscape, Cleveland, OH	Bid upon 8 items Total \$18,254.02

This was solicited in a Fair and Open Process. Bids were received and evaluated by Darryl Sparta, Manager Parks and Grounds for the Passaic County Golf Course, and it is his recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Please award to the following vendors

**James Carriere & Sons Inc.**      Items (5)      Total \$31,485.00  
Line item: 63, 64, 65, 66, and 70.

**Plant Food Company Inc.**      Items (13)      Total \$53,572.30  
Line item: 39, 40, 41, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58.

Sincerely,



Michael Marinello, QPA, RPPO  
Purchasing Agent

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # : Darryl Sparta/(973)872-6417  
DATE: October 3, 2013

2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution to qualify and award contract for Fertilizer and  
Chemicals Materials June 1, 2013 Thru May 31, 2014  
The contract will be awarded on a line item basis.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: James Carriere & Sons Inc.: \$31,485.00  
Plant Food Company Inc.: \$53,572.30

BUDGET ACCOUNT #: 4-01-28-198-002-FO5

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:	<u>DATE</u>
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration  
 Finance  
 Counsel  
 Clerk to Board  
 Other(s)

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-766

**COUNTY OF PASSAIC**

**BID TALLY SHEET**

**Straight Bids**

Res-Pg:k.19-9

Michael Marinello, R.P.P.S.  
Purchasing Agent  
Jose Santiago, Esq.  
Assistant County Counsel  
Taken by Attorney I. Santiago  
Taken by R.P.P.S. N. Naumov  
Typed by V. JONES

William J. Pascrell, III, Esq.  
County Counsel  
Matthew Malfa  
Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on JULY 9, 2013** the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

**RE-BID FERTILIZER/CHEMICAL/MATERIALS BID FOR THE PASSAIC COUNTY GOLF COURSE (ONLY ITEMS NOT AWARDED)**

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
FERT-SOIL TURF SUPPLY INC. P.O. BOX 997 514 MARTIN PLACE 908-322-6332								
PLANT FOOD C/O DICK NEUFELD 38 HIGHTSTOWN-CRANBURY STATION RD. CRANBURY, NJ 08512 609-443-8038	X	X	X	N/A	X	X	YES	(13) ITEMS <u>\$53,572.30</u>
MONIQUE POTTS BID REPRESENTATIVE 1385 EAST 36 <sup>TH</sup> ST CLEVELAND, OH 44114 248-581-143								



**COUNTY OF PASSAIC**

**BID TALLY SHEET**

**Straight Bids**

Res-Pg:k.19-10

Michael Marinello, R.P.P.S.  
Purchasing Agent  
Jose Santiago, Esq.  
Assistant County Counsel  
Taken by Attorney J. Santiago  
Taken by R.P.P.S. N. Naumov  
Typed by V. JONES

William J. Pascrell, III, Esq.  
County Counsel  
Matthew Malfa  
Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on JULY 9, 2013** the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

**RE-BID FERTILIZER/CHEMICAL/MATERIALS BID FOR THE PASSAIC COUNTY GOLF COURSE (ONLY ITEMS NOT AWARDED)**

Vendor	Disc. Stn. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
JAMES CARRIERE & SONS 7 COTTAGE ST. PORT CHESTER, NY 10573 914-939-2766	X	X	\$4,767.75	N/A	X	X	NO	EXCEPTIONS SUBJECT TO REVIEW (7) ITEMS <u>\$47,677.50</u>
TRUGREEN C/O TOM FORMOSO 118 Route 17 North Upper Saddle River, NJ 07458								
JOHN DEERE LANDSCAPES 1385 E 36th St CLEVELAND, OH 44114	X	X	X	N/A	X	X	YES	(8) ITEMS <u>\$18,254.02</u>

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PLANT FOOD COMPANY INC OF CRANBURY, NJ FOR RE-BID FERTILIZER/CHEMICAL/MATERIALS FOR THE PASSAIC COUNTY GOLF COURSE AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

GOLF COURSE

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-767						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-20						
CAF #	4-01-28-198-002-F05						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PLANT FOOD COMPANY INC OF CRANBURY, NJ FOR RE-BID FERTILIZER/CHEMICAL/MATERIALS FOR THE PASSAIC COUNTY GOLF COURSE AS PER BID**

**WHEREAS**, there exists a need for fertilizer, chemicals, and related materials for the Passaic County Golf Course Department; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for Re-bid Fertilizer/Chemical/Materials for the Passaic County Golf Course Department in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on July 9, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Plant Food Company Inc of Cranbury, NJ; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board of adoption; and

**WHEREAS**, the contract period will be June 1, 2013 through May 31, 2014 for an estimated price of \$53,572.30 Line Items: 39, 40, 41, 49, 50, 52, 53, 54, 55, 56, 57 and 58 with purchases to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available in budget account # 4-01-28-198-002-F05 for the within contemplated expenditure contingent upon funding in 2014 budget; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Plant Food Company Inc of Cranbury, NJ for the services referenced above in an amount not to exceed \$53,572.30; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$53,572.30

APPROPRIATION: \$53,572.30 – 4-01-28-198-002-F05\*  
\*Subject to inclusion and adoption of 2014 budget.

PURPOSE: To award a contract to Plant Food Company, Inc. for Re-Bid Fertilizer/Chemical/Materials for the Passaic County Golf Course for the period June 1, 2013 through May 31, 2013

  
Michael Katz, County Treasurer

DATED: October 08, 2013



## MEMORANDUM

**TO:** Michael Marinello, Director of Procurement  
Carmen Santana, Principal Purchasing Assistant

**FROM:** Darryl Sparta, Manager Parks and Grounds

**DATE:** September 10, 2013

**RE:** Recommendation for award, Fertilizer/Chemical Materials

All Items were awarded on a line item basis. Awards were based on lowest price and meeting the specs.

**James Carriere & Sons Inc.:** Items (5), estimated \$31,485.00  
Line item: 63, 64, 65, 66, and 70.

**Plant Food Company Inc.:** Items (13), estimated \$53,572.30  
Line item: 39, 40, 41, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58.

**No Bid:** Items (4)  
Line item: 68, 69, 86 and 108.

**Rebid:** Items (2)  
Line Item: 67 and 71.

Darryl



County of Passaic  
PROCUREMENT CENTER  
495 RIVER STREET  
SECOND FLOOR  
PATERSON, NEW JERSEY 07524

---

Michael Marinello, QPA, RPPO  
Purchasing Agent

Tel: (973) 247-3300  
Fax: (973) 742-8295

September 11, 2013

Board of Chosen Freeholders  
Administration Building

Re: Re-bid Fertilizer Chemical Material  
for the Passaic County Golf Course

Contract Period: June 1, 2013 through May 31, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on July 9, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Plant Food Cranbury, NJ	Bid upon 13 items Total \$53,572.30
James Carriere & Sons Port Chester, NY	Bid upon 7 items Total \$47,677.50
John Deere Landscape, Cleveland, OH	Bid upon 8 items Total \$18,254.02


This was solicited in a Fair and Open Process. Bids were received and evaluated by Darryl Sparta, Manager Parks and Grounds for the Passaic County Golf Course, and it is his recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Please award to the following vendors

**James Carriere & Sons Inc.**      Items (5)      Total \$31,485.00  
Line item: 63, 64, 65, 66, and 70.

**Plant Food Company Inc.**      Items (13)      Total \$53,572.30  
Line item: 39, 40, 41, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58.

Sincerely,



Michael Marinello, QPA, RPPO  
Purchasing Agent



## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # : Darryl Sparta/(973)872-6417  
DATE: October 3, 2013

2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution to qualify and award contract for Fertilizer and  
Chemicals Materials June 1, 2013 Thru May 31, 2014  
The contract will be awarded on a line item basis.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: James Carriere & Sons Inc.: \$31,485.00  
Plant Food Company Inc.: \$53,572.30

BUDGET ACCOUNT #: 4-01-28-198-002-FO5

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING  
REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND  
OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO  
BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE  
REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO  
THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN  
PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:	<u>DATE</u>
<u>    </u> Administration & Finance	_____
<u>    </u> Public Works / Buildings & Grounds	_____
<u>    </u> Planning & Economic Development	_____
<u>    </u> Health, Human Services & Community Affairs	_____
<u>    </u> Law & Public Safety	_____
<u>    </u> Energy	_____
<u>    </u> Other Specify: _____	_____

5. DISTRIBUTION LIST:

     Administration  
     Finance  
     Counsel  
     Clerk to Board  
     Other(s)

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-767

**COUNTY OF PASSAIC**

**BID TALLY SHEET**

**Straight Bids**

Res-Pg:k.20-9

Michael Marinello, R.P.P.S.  
 Purchasing Agent  
 Jose Santiago, Esq.  
 Assistant County Counsel  
 Taken by Attorney I. Santiago  
 Taken by R.P.P.S. N. Naumov  
 Typed by V. JONES

William J. Pascrell, III, Esq.  
 County Counsel  
 Matthew Malfa  
 Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on JULY 9, 2013** the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

**RE-BID FERTILIZER/CHEMICAL/MATERIALS BID FOR THE PASSAIC COUNTY GOLF COURSE (ONLY ITEMS NOT AWARDED)**

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
FERT-SOIL TURF SUPPLY INC. P.O. BOX 997 514 MARTIN PLACE 908-322-6332								
PLANT FOOD C/O DICK NEUFELD 38 HIGHTSTOWN-CRANBURY STATION RD. CRANBURY, NJ 08512 609-443-8038	X	X	X	N/A	X	X	YES	(13) ITEMS <u>\$53,572.30</u>
MONIQUE POTTS BID REPRESENTATIVE 1385 EAST 36 <sup>TH</sup> ST CLEVELAND, OH 44114 248-581-143								

**COUNTY OF PASSAIC**

**BID TALLY SHEET**

**Straight Bids**

Res-Pg:k.20-10

Michael Marinello, R.P.P.S.  
Purchasing Agent  
Jose Santiago, Esq.  
Assistant County Counsel  
Taken by Attorney J. Santiago  
Taken by R.P.P.S. N. Naumov  
Typed by V. JONES

William J. Pascrell, III, Esq.  
County Counsel  
Matthew Malfa  
Deputy County Counsel

**PURCHASING DEPARTMENT**

**Bids received at 10:30 a.m. on JULY 9, 2013** the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

**RE-BID FERTILIZER/CHEMICAL/MATERIALS BID FOR THE PASSAIC COUNTY GOLF COURSE (ONLY ITEMS NOT AWARDED)**

Vendor	Disc. Stn. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
JAMES CARRIERE & SONS 7 COTTAGE ST. PORT CHESTER, NY 10573 914-939-2766	X	X	\$4,767.75	N/A	X	X	NO	EXCEPTIONS SUBJECT TO REVIEW (7) ITEMS <u>\$47,677.50</u>
TRUGREEN C/O TOM FORMOSO 118 Route 17 North Upper Saddle River, NJ 07458								
JOHN DEERE LANDSCAPES 1385 E 36th St CLEVELAND, OH 44114	X	X	X	N/A	X	X	YES	(8) ITEMS <u>\$18,254.02</u>

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT GRANT FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF JUVENILE JUSTICE COMMISSION (JJC) FOR CALENDAR YEAR 2014, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-768</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-21						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING THE HUMAN SERVICES  
DEPARTMENT TO ACCEPT GRANT FUNDING FROM  
THE STATE OF NEW JERSEY, DEPARTMENT OF  
JUVENILE JUSTICE COMMISSION (JJC) FOR  
CALENDAR YEAR 2014**

**WHEREAS** the County of Passaic has been notified by the New Jersey Juvenile Justice Commission that Calendar Year 2014 allocations from January 1, 2014 to December 31, 2014 is as follows:

State Community Partnership	\$487,746
Family Court Services	\$431,420
Juvenile Accountability Block Grant Fiscal Year 2014	
Federal Allocation	\$ 26,639
10% Cash Match:	\$ 2,960
Award Total	\$ 948,765

**WHEREAS** this matter was reviewed and approved by the Freeholder Standing Committee of Human Services at its meeting on October 2, 2013;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic authorizes the Director and Clerk to enter into any necessary agreements to apply for and receive the Calendar Year 2014 State/Community Partnership, and Family Court Services funding, Juvenile Accountability Incentive Program Grant and State Incentive Program for the period beginning January 1, 2014 and ending December 31, 2014.

JDP:lc

Dated: October 8, 2013



\_\_\_\_ Law & Public Safety \_\_\_\_\_  
\_\_\_\_ Energy \_\_\_\_\_  
\_\_\_\_ Other Specify: \_\_\_\_\_

**5. DISTRIBUTION LIST:**

\_\_\_\_ Administration \_\_\_\_\_  
\_\_\_\_ Finance \_\_\_\_\_  
\_\_\_\_ Counsel \_\_\_\_\_  
\_\_\_\_ Clerk to Board \_\_\_\_\_  
\_\_\_\_ Procurement \_\_\_\_\_

Specify:  
\_\_\_\_\_

1+3  
Tom  
Songer  
Franchini



State of New Jersey  
Office of the Attorney General  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
Juvenile Justice Commission  
P.O. Box 107  
Trenton, New Jersey 08625-0107

Chris Christie  
Governor

Kim Guadagno  
Lt. Governor

John J. Hoffman  
Acting Attorney General

Kevin M. Brown  
Executive Director

July 18, 2013

John Givens  
Francine Vince  
Passaic County Youth Services Commission  
401 Grand Street, Rm 417  
Paterson, NJ 07505

RECEIVED  
DEPT HUMAN SERVICES  
2013 AUG 14 A 11:30

Re: CY 2014 Comprehensive County Funding Allocation

Dear Mr. Givens and Ms. Vince:

I am pleased to provide you with Passaic County's allocation for the State/Community Partnership Program, the Family Court Services program, and the Juvenile Accountability Block Grant for the period January 1, 2014 to December 31, 2014.

Please be aware that this allocation is not a guarantee of funding. These figures are provided for planning purposes only. Use this allocation to complete the 2014 Comprehensive County Youth Services Commission Plan Update and Application, which was previously sent to you. The Juvenile Justice Commission (JJC) must receive the 2014 Comprehensive County Youth Services Commission Plan Update and Application by 3:00 p.m. on September 20, 2013. Once the JJC receives, reviews, and approves the County's submission we will begin the award process.

A breakdown of Passaic County's Comprehensive Funding Allocation for the one year period January 1, 2014 to December 31, 2014 follows. Note that the State Fiscal Year 2014 Budget did not provide a Cost of Living Adjustment (COLA) for the state funded grant programs.



Introduced: October 8, 2013  
Adopted: October 8, 2013  
Official Resolution#: R-2013-768

REALIZING POTENTIAL & CHANGING FUTURES  
New Jersey Is An Equal Opportunity Employer  
Printed on Recycled Paper and Recyclable





John Givens and Francine Vince  
 July 18, 2013  
 Page 2

<b>State/Community Partnership</b>	
Program Services Funds	\$432,196.00
Program Management Funds	\$55,550.00
<b>Award Total</b>	<b>\$487,746.00</b>
<b>Family Court Services</b>	
Program Services	\$278,149.00
Family Crisis Intervention Unit	\$153,271.00
<b>Award Total</b>	<b>\$431,420.00</b>
<b>Juvenile Accountability Block Grant FFY13</b>	
Federal Allocation	\$26,639.00
10% Cash Match	\$2,960.00
<b>Award Total</b>	<b>\$29,599.00</b>
<b>Comprehensive Funding Grand Total</b>	<b>\$948,765.00</b>

Regarding the Juvenile Accountability Block Grant, a report for Federal Fiscal Year 2013 is attached. The report includes the county's direct allocation, the county's revised allocation, which includes funds waived to the county from municipalities allocated less than \$10,000, and municipalities eligible to receive direct allocations of \$10,000 or more.

Thank you for your cooperation in the implementation of the State/Community Partnership Program, Family Court Services Program, and the Juvenile Accountability Block Grant. If you have any questions about this process, please call Safiya L. Baker at (609) 341-3632. I look forward to continuing to work with you and the Passaic County Youth Services Commission.

Sincerely,



Kevin M. Brown  
 Executive Director

KMB: slb  
 Attachment

c: Richard Wagner, Chief Financial Officer, Passaic County  
 Gloria R. Hancock, Ed.D., Deputy Executive Director of Programs, JJC  
 Jennifer LeBaron, Ph.D., Director, Office of Local Programs and Services, JJC  
 Fred Landsky, Chief of Budget & Finance, JJC  
 Safiya L. Baker, Manager, YSC Grants Management Unit, JJC  
 Phillip Lynch, Juvenile Accountability Block Grant Coordinator, JJC  
 Iris McCoy, Court Liaison, JJC

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-768

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO THE IMMEDICENTER, FOR A ONE YEAR PERIOD COMMENCING OCTOBER 26, 2013 ENDING OCTOBER 25, 2014, IN THE AMOUNT OF \$13,245.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-769</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-22						
CAF #	Various						
Purchase Req. #	TBD						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO  
THE IMMEDICENTER, FOR A ONE YEAR PERIOD  
COMMENCING OCTOBER 26, 2013 ENDING OCTOBER 25,  
2014, IN THE AMOUNT OF \$13,245.00**

**WHEREAS** the County Human Services Department is an umbrella social service agency concerned with planning and funding services for the county's disadvantaged and homeless citizens; and

**WHEREAS** the Immedicenter, is desirous of performing the necessary random CDL Drug and Alcohol Testing services for Passaic County Employees, in the amount of \$13,245.00 for a one year period commencing October 26, 2013 to October 25, 2014; and

**WHEREAS** this matter was reviewed and approved by the Human Services at its meeting; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A: 11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

**WHEREAS**, the award of this proposed contract is not subject to the requirements of N.J.S.A. 19:44A-20.4(a) at this time since the amount of money involved in this contract award is less than the monetary value required under the new "Pay to Play" statute; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of a contract to IMMEDICENTER, for a one year period commencing October 26, 2013 ending October 25, 2014; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

JDP:lc

Dated: October 8, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,245.00

APPROPRIATION: \$ 2,207.50 - Various Accounts  
\$11,037.50 - Contingent upon necessary funds  
being appropriated in future budgets.

PURPOSE: To award a contract to Immedicenter to perform  
random CDL Drug and Alcohol Testing Services for  
various Passaic County Departments for the period  
October 26, 2013 through October 25, 2014.

  
Michael Katz, County Treasurer

DATED: October 08, 2013

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Pamela L. Owen, Esq.  
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD A CONTRACT TO THE IMMEDICENTER FOR A ONE YEAR PERIOD FROM OCTOBER 26, 2013 TO OCTOBER 26, 2014 IN THE AMOUNT OF \$13,245.00 FOR RANDOM CDL DRUG & ALCOHOL TESTING.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$13,245.00

***REQUISITION # (SEE FINANCE DEPT.)  
ACCOUNT# VARIOUS DEPARTMENTS***

- |  |             |
|--|-------------|
| 4. COMMITTEE REVIEW:                           | <u>DATE</u> |
| ___ Administration & Finance                   | _____       |
| ___ Public Works / Buildings & Grounds         | _____       |
| ___ Planning & Economic Development            | _____       |
| ___ Health, Human Services & Community Affairs | _____       |
| ___ Law & Public Safety                        | _____       |
| ___ Energy                                     | _____       |
| ___ Other Specify: _____                       | _____       |

5. DISTRIBUTION LIST:

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Counsel
- \_\_\_ Clerk to the Board
- \_\_\_ Procurement

Specify:

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-769

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Pamela L. Owen, Esq.  
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT GRANT FUNDING FROM THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH & ADDICTION SERVICES, TO IMPLEMENT THE PASSAIC COUNTY COMPREHENSIVE ADDICTION PLAN FOR 2014 IN THE AMOUNT OF \$711,999.00 PLUS A COUNTY MATCH OF \$192,500.00.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$904,499.00

***REQUISITION #  
ACCOUNT#***

- | 4. COMMITTEE REVIEW:                           | <u>DATE</u> |
|--|-------------|
| ___ Administration & Finance                   | _____       |
| ___ Public Works / Buildings & Grounds         | _____       |
| ___ Planning & Economic Development            | _____       |
| ___ Health, Human Services & Community Affairs | _____       |
| ___ Law & Public Safety                        | _____       |
| ___ Energy                                     | _____       |
| ___ Other Specify: _____                       | _____       |

5. DISTRIBUTION LIST:

\_\_\_ Administration  
\_\_\_ Finance  
\_\_\_ Counsel  
\_\_\_ Clerk to the Board  
\_\_\_ Procurement

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-770



## State of New Jersey

DEPARTMENT OF HUMAN SERVICES  
 DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES  
 222 SOUTH WARREN STREET  
 PO Box 700  
 TRENTON, NJ 08625-0700

CHRIS CHRISTIE  
*Governor*

JENNIFER VELEZ  
*Commissioner*

KIM GUADAGNO  
*Lt. Governor*

LYNN A. KOVICH  
*Assistant Commissioner*

September 6, 2013

Francine Vince, Director  
 Mental Health and Addiction Services  
 Passaic County Human Services  
 Administration Building, Suite 417  
 401 Grand Street  
 Paterson, NJ 07505

RE: REVISED

Proposed Renewal Contract # 14-538-ADA-0      Amount: \$711,999

Dear Ms. Vince:

As previously announced, the New Jersey Division of Mental Health and Addiction Services (DMHAS) has extended the planning period of 2010-2013 County Comprehensive Plans (CCP) through the end of calendar year 2014. Accordingly, DMHAS is accepting applications for the County Comprehensive Alcoholism and Drug Abuse Services Contract for calendar year (CY) 2014 beginning January 1, 2014 and ending December 31, 2014.

Please submit your county application using the division's Contract Information Management System (CIMS) by September 30, 2013. The application must propose activities that are consistent with the goals, objectives and implementation strategies presented in the Logic Model of the 2010-2014 CCP. No applications will be accepted until the Office of Research, Planning, Evaluation, Information Systems and Technology (OPREIST) has reviewed your draft 1) 2013 County Plan Update Progress Report (UPR), 2) 2014 Planned Resource Allocation Grid (PRAG), and, for counties seeking new or additional services for 2014, 3) a corresponding draft 2014 county RFP. Electronic copies of these documents were due by August 31, 2013 for the division's review. The division will certify their consistency with the CCP. You will be notified in September of the results of our review.

The Plan Update Progress Report for 2013 will replace the contract narrative for your 2014 contracts. If you are unable to meet this deadline, please contact Dr. Robert P. Culleton, Program Manager, at [robert.culleton@dhs.state.nj.us](mailto:robert.culleton@dhs.state.nj.us) to request an extension.

As you are aware from last year, you can only submit portions of your application electronically through CIMS. All Contract Application Steps on CIMS are active for your renewal application with the exception of Step #4 ("Additional required contract documents") and Step #5 ("Approve Standard Language Document). Documents for Step #4 and Step #5 will still be required to be submitted in hard copy format. While Step #4 is not active at

Introduced on:      October 8, 2013  
 Adopted on:        October 8, 2013  
 Official Resolution#: R-2013-770



this time, please click on Step #4 in the CIMS Contract Application Steps screen to view the list of required contract documents that must be submitted.

Please follow the submission instructions below to ensure prompt review of your contract renewal package:

**I. The following documents must be completed and submitted with your renewal contract application package:**

**A. Items that must be submitted/approved electronically through CIMS:**

1. Annex A
2. Contract renewal budget (Annex B)

**B. Items that must be submitted to DMHAS in hard copy through USPS mail or courier service:**

1. Standard Language Document for Social Service and Training Contracts  
Please note that two (2) Standard Language Documents (SLDs) must be signed and returned. DMHAS will return one (1) copy to you, the contractee, with required Departmental signatures, to retain for your records.
2. Executive Order 129  
To complete this form, fill in your agency name as "Bidder" and your contract number as "Solicitation Number." The modalities for which you provide Substance Abuse Treatment will be your "Description of Services" and the location where these will be performed should also be identified. Sign next to the "By" line. Return form with your application and retain a copy of the Memorandum for your records.
3. Business Associate Agreement  
Please be advised that on the Board Resolution under the Health Insurance Portability and Accountability Act (HIPPA) if your agency is a non-covered entity under HIPPA you must complete the Business Associate Agreement.
4. Board Resolution  
Please have a Board Authorized signatory sign and date the first page. Please fill out the second page and return both pages with your application.
5. Cost Allocation Plan  
Agencies are required to submit Cost Allocation Plans for their entire organization, which shows how individual salaries and other costs categories are attributed to DMHAS and all other payers.

*You may obtain all of these required forms at the following website:*

<http://www.state.nj.us/humanservices/das/information/contracts/>

**FUNDING LEVEL:**

Please refer to the Contract Information page on CIMS which identifies the funding available to your county for the CY 2014 contract period, your required county match, and the amount of your AEREF award that you must devote to prevention education programming.

**If you intend to allocate any of these contract dollars to support your county's direct provision of treatment and prevention/education services, you must provide:**

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-770

1. a separate breakout of budget pages for these services;

2. a narrative that describes the types of service(s) and number of people to be served; and
3. an outline of the basis for monitoring (who will be assigned to monitor and what mechanism will be employed).

Finally, in calendar year 2014, all counties will be included in the allotment of dollars from State Discretionary Fund #2 (SDF#2). In order to effectuate this change and not adversely impact the 18 counties currently receiving funds from SDF#2, DMHAS has identified the proportionate share of funding for these three (3) counties. Note that the currently funded 18 counties will not sustain any funding losses in CY 14. Please note, however, that the identification of the additional funding is for this upcoming calendar year only, which will allow counties to adequately plan for CY 15. In CY15, we plan to return to the SDF#2 level of funding, which will be shared among all 21 counties going forward.

**CONTRACT STIPULATIONS:**

The Annex A located in CIMS, Step 1, outlines General Contract Requirements (Section I), County Authorities that Provide Direct Services (Section II), County Authorities that Provide Direct Services (County Sub-contractee) and through Sub-contractees (Section III), South Jersey Initiative (Section IV) and Detoxification (Section V). Annex A requirements serve as the basis for DMHAS' monitoring activities. Be advised, timely processing of your contract is dependent upon our receipt of an application that conforms to programmatic and fiscal requirements, and conforms to the goals, objectives and strategies stated in the CY2010-2012CCP as updated through 2013.

Please review the Annex A carefully to familiarize yourself with the requirements. Also, please note that dollars which support the county contract renewal are offered based upon the availability of funds.

Please submit your contract application to Jamelia Parkes at (choose according to delivery method):

US MAIL:

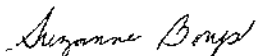
NJ Department of Human Services  
Division of Mental Health and  
Addiction Services  
P. O. Box 700  
Trenton, NJ 08625-0700

EXPRESS DELIVERY:

NJ Department of Human Services  
Division of Mental Health and  
Addiction Services  
222 South Warren Street, 3<sup>rd</sup> Floor  
Trenton, NJ 08625

Should you have any immediate questions regarding the application process, please contact Dr. Robert Culleton, Ph.D. at (609) 633-9798.

Sincerely,



Suzanne Borys, Ed.D., Assistant Division Director  
Office of Research, Planning, Evaluation, Information Systems and Technology

c: Contract Manager  
Program Manager

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-770

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO ACCEPT GRANT FUNDING FROM THE STATE OF NEW JERSEY, MENTAL HEALTH AND ADDICTION SERVICES, TO IMPLEMENT THE PASSAIC COUNTY COMPREHENSIVE ADDICTION PLAN UPDATE FOR 2014 IN THE AMOUNT OF \$711,999.00 PLUS A COUNTY MATCH OF \$192,500.00, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R-2013-770					
Meeting Date		10/08/2013					
Introduced Date		10/08/2013					
Adopted Date		10/08/2013					
Agenda Item		k-23					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO ACCEPT GRANT FUNDING FROM THE STATE OF NEW JERSEY, MENTAL HEALTH AND ADDICTION SERVICES, TO IMPLEMENT THE PASSAIC COUNTY COMPREHENSIVE ADDICTION PLAN UPDATE FOR 2014 IN THE AMOUNT OF \$711,999.00 PLUS A COUNTY MATCH OF \$192,500.00**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of accepting grant funds from the State of New Jersey Department of Human Services, Division of Addiction Services, for the period of January 1, 2014 through December 31, 2014, to carry out a program entitled: “Passaic County Comprehensive Alcoholism, Drug Abuse & Addiction Services Plan;” and

**WHEREAS** State funding in the amount of \$711,999.00 is available to Passaic County with a \$192,500.00 county match; and

**WHEREAS** this matter was reviewed and approved by the Freeholder Standing Committee of Human Services meeting on October 2, 2013; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of grant funding from the State of New Jersey, Mental Health and Addiction Services, to implement the Passaic County Comprehensive Addiction Plan update for 2014 in the amount of \$711,999.00 plus a County Match of \$192,500.00; and

**BE IT FURTHER RESOLVED** that the Director and Clerk  
are hereby authorized to execute any documents to effectuate the  
above.

JDP:lc

Dated: October 8, 2013



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

September 26, 2013

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *Borough of Bloomingdale Ordinance 25-2013*  
No Overnight Parking Between November 1 and April 1 Without a Permit

Dear Members of the Board:

Our office received from the Borough of Bloomingdale the referenced Ordinance. It prohibits parking on all Bloomingdale streets between midnight and sunrise, from November to April 1. Permit holders will be exempt.

Since County roads are involved, a consenting Resolution is required.

This Resolution was reviewed and recommended for approval at the September 23, 2013 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the Borough of Bloomingdale.

Very truly yours,

A handwritten signature in black ink, appearing to read "Charles S. Silverstein".

Charles S. Silverstein, P.E.  
County Traffic Engineer

SJE/CSS/sl  
Attachment

cc: County Administrator  
County Counsel  
PWC Chair

ORDINANCE 25-2013  
OF THE GOVERNING BODY  
OF THE BOROUGH OF BLOOMINGDALE

AN ORDINANCE OF THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, TO AMEND THE CODE OF THE BOROUGH OF BLOOMINGDALE, CHAPTER II, "ADMINISTRATION," ARTICLE VIII, "POLICIES AND PROCEDURES," SECTION 2-80, "FEES CHARGED FOR MUNICIPAL SERVICES," AND CHAPTER VII, "TRAFFIC," PART I, "ON-STREET TRAFFIC REGULATIONS," SECTION 7-14, "PARKING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS" TO INCLUDE THE ISSUANCE OF OVERNIGHT PARKING PERMITS BY THE BOROUGH AND TO INCLUDE THE FEE FOR THE OVERNIGHT PARKING PERMITS

WHEREAS, the Borough of Bloomingdale desires to allow its residents to park their vehicles overnight on Borough streets; and

WHEREAS, the Borough of Bloomingdale seeks to regulate same by the issuance of annual overnight parking permits for a fee certain.

BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Bloomingdale, in the County of Passaic and State of New Jersey, as follows:

SECTION 1. Chapter II, "Administration," Article VIII, "Policies and Procedures," Section 2-80, "Fees Charged for Municipal Services," of the Code of the Borough of Bloomingdale is hereby amended to read as follows:

**2-80 FEES CHARGED FOR MUNICIPAL SERVICES.**

**Editor's Note:** For Fees for Recreational Programs see subsection 2-64.11 of this chapter.

The Borough Clerk shall charge the following fees for providing the following services:

- a. Copies of documents available to the public pursuant to the Open Public Records Act, N.J.S.A. 1A-1 et seq. are to be charged at the following rates: (1) \$0.05 per page for letter sized pages and smaller; (2) \$0.07 per page for legal sized pages and larger; (3) electronic records are to be provided free of charge via e-mail and fax; (4) \$2.70 for recording manufacturer's recommended compact disk or \$.60 for standard quality compact disc; and (5) the actual cost to provide records in another medium (i.e. computer disc, CD-ROM, DVD.)
- b. Black and White Street and/or Zoning Map \$5.00
- c. Color Street and/or Zoning Map \$25.00
- d. Zoning Ordinance Package \$10.00
- e. Site Plan Ordinance Package \$10.00
- f. Master Plan \$50.00
- g. Assessment Search \$10.00

- i. Municipal Lien Search \$10.00 for each property  
\$2.00 for each continuation year (maximum of \$8.00)
- j. Search for Delinquent Properties \$10.00
- k. Search for Miscellaneous Tax Information \$5.00
- l. List of Property Owners within 200 feet \$10.00 or \$.25 per name (whichever is greater)
- m. Duplicate Tax Sale Certificate \$100.00
- n. Duplicate Tax Bill \$5.00 for first duplicate copy  
\$25.00 for duplicate copy thereafter
- o. Mailing of Notice of Tax Sale \$25.00
- p. Off-Duty Traffic Control Activities by Police Officers \$60.00/hr.  
Plus Administration Fee \$15.00/hr.
- q. Photocopy of Tax Map \$.75
- r. Returned Check Fee \$20.00
- s. Tire Pickup and Disposal \$5.00 per tire
- t. Leaf Bags 3 for \$1.00
- u. Garage Sales \$10.00
- v. Permit to purchase a handgun \$2.00
- w. Permit to carry a handgun \$5.00
- x. Firearm Identification Card \$5.00
- y. Summer Junior Police Academy \$25.00 to \$50.00
- z. Clothing Bins \$10.00
- aa. Online payment fees \$10 or up to 5% of costs, whichever is greater
- bb. Delivery of Topsoil/Mulch \$50.00. Limit of 2 deliveries per resident annum.
- cc. Overnight Parking Permit \$120.00 per annum.

The foregoing fees are in addition to fees for permits, information requests and services that may be charged by the Zoning Board of Adjustment, Planning Board, Construction Department and Recreation Commission and which have been codified in the Revised General Ordinances of the Borough of Bloomingdale. (New; Ord. No. 17-2002 § I; Ord. No. 04-2005 § V; Ord. No. 13-2010 §§ 1, 2; Ord. No. 13-2011; Ord. No. 4-2012; Ord. No. 8-2012)



SECTION 2. Chapter VII, "Traffic," Part I, "On-Street Traffic Regulations," Section 7-14, "Parking Prohibited During Certain Hours on Certain Streets," of the Code of the Borough of Bloomingdale is hereby amended to read as follows:

**7-14 PARKING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS.**

No person shall park a vehicle between the hours specified any day upon any of the streets or parts of streets described unless he or she has obtained a valid overnight parking permit from the Borough Police Department for that vehicle. The Chief of Police shall direct the posting of signs prohibiting overnight parking without a valid permit during the time stated herein.

<i>Name of Street</i>	<i>Side</i>	<i>Hours</i>	<i>Location</i>
All streets	Both		Between 12 midnight and sunrise between November 1 and April 1

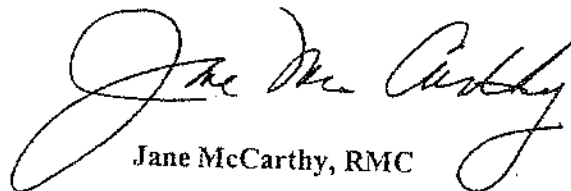
SECTION 3. All ordinances or parts of ordinances of the Borough of Bloomingdale inconsistent herewith are repealed to the extent of such inconsistency.

SECTION 4. If any section, subsection, clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid by any court or competent jurisdiction, such decision shall not affect the remaining portion of this ordinance.

SECTION 5. This law shall take effect immediately upon final passage, approval and publication as required by law.

**NOTICE**

is hereby given that the foregoing Ordinance #25-2013 introduced and passed upon First Reading by title at an Official Meeting of the Governing Body of the Borough of Bloomingdale, County of Passaic, State of New Jersey, held on June 11, 2013, and said Ordinance shall be considered for Final Passage at an Official Meeting of the Governing Body to be held in the Council Chambers of the Municipal Building, 101 Hamburg Turnpike, Bloomingdale, New Jersey on July 23, 2013, at 7:30 P.M. or as soon thereafter as said matter can be considered, at which time and place all persons interested therein or affected thereby will be given an opportunity to be heard concerning the same. A copy of the Ordinance has been posted on the bulletin board upon which public notices are customarily posted in the Municipal Building of the Borough of Bloomingdale. During the week prior and up to the time of the public hearing, copies of said Ordinance will be available to the members of the general public who request the same, in the Municipal Clerk's Office between the hours of 8:00 A.M. and 4:00 P.M.



Jane McCarthy, RMC

Municipal Clerk

*Adopted 7-23-13*

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-771

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO THE ADOPTION OF ORDINANCE 25-2013 FOR THE BOROUGH OF BLOOMINGDALE, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-771						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-24						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION CONSENTING TO THE ADOPTION OF ORDINANCE  
25-2013 FOR THE BOROUGH OF BLOOMINGDALE, NJ**

**WHEREAS** the Borough of Bloomingdale adopted Ordinance 25-2013 which prohibits parking on all Bloomingdale streets between midnight and sunrise from November 1 and April 1 without a permit; and

**WHEREAS** the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that Passaic County roads are involved; and

**WHEREAS** said Ordinance 25-2013 was discussed at the September 23, 2013 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

**WHEREAS** based upon the recommendation of the said Committee and provided that the Borough of Bloomingdale bears the cost and maintenance of all signs and equipment, the Board of Chosen Freeholders of the County of Passaic is desirous of consenting to the adoption of Ordinance 25-2013.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it does hereby consent to the adoption of Ordinance 25-2013 which prohibits parking on all Bloomingdale streets between midnight and sunrise from November 1 to April 1 without a permit as specified in the attached letter from the County Traffic Engineer dated September 26, 2013.

October 8, 2013

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE BOROUGH OF HALEDON TO UNDERTAKE ITS PROPOSED BELMONT AVENUE GATEWAY PROJECT AND FOR THE COUNTY OF PASSAIC TO ENTER INTO A STREETScape ENCROACHMENT AGREEMENT WITH THE BOROUGH OF HALEDON, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R-2013-772</b>					
Meeting Date		10/08/2013					
Introduced Date		10/08/2013					
Adopted Date		10/08/2013					
Agenda Item		k-25					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING THE BOROUGH OF HALEDON  
TO UNDERTAKE ITS PROPOSED BELMONT AVENUE  
GATEWAY PROJECT AND FOR THE COUNTY OF PASSAIC TO  
ENTER INTO A STREETScape ENCROACHMENT  
AGREEMENT WITH THE BOROUGH OF HALEDON**

**WHEREAS** the Passaic County Engineer is in receipt of a letter request dated September 9, 2013 from the Deputy Clerk/Assistant Administrator for the Borough of Haledon along with a Streetscape Encroachment Agreement to undertake a project entitled “Belmont Avenue Gateway Community Enhancement” for roadside improvements within Belmont Avenue, Haledon Avenue, W. Haledon Avenue & Pompton Road in the Borough of Haledon, NJ; and

**WHEREAS** under this proposed Project the Borough of Haledon is proposing to construct textured and/or stamped crosswalks, crosswalk markings, trees, planters, concrete/brick pavers, decorative lights, curbs, bump-outs, driveway aprons, sidewalks, bollards, signs, benches and other amenities, all to be installed within the County right-of-way; and

**WHEREAS** the Borough of Haledon has also proposed an encroachment agreement with the County for the Project in which all associated costs and maintenance be borne by the Borough of Haledon and which indemnifies the County from all claims of damages that may occur both before and after the Project; and

**WHEREAS** the Office of the County Engineer has reviewed the aforesaid request from the Borough and, by letter to the Board dated September 24, 2013 with the proposed

encroachment agreement, recommends that the Board grant permission to the Borough of Haledon to undertake the proposed Project (copy of letter and agreement attached hereto and made a part hereof); and

**WHEREAS** this Project was discussed at the Public Works and Buildings & Grounds Committee meeting on September 23, 2013 and recommended to the full Board for approval.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby grants permission to the Borough of Haledon to undertake its proposed Belmont Avenue Gateway Project in the Borough of Haledon.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board be authorized to execute the attached agreement with the Borough of Haledon for this proposed Project.

October 8, 2013



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 24, 2013

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: Belmont Avenue Gateway Project  
Streetscape Encroachment Agreement  
Belmont Ave, Haledon Ave, W. Haledon Ave, Pompton Road

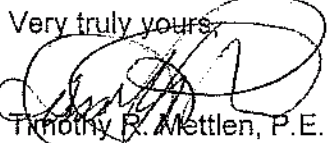
Members of the Board:

The Department of Engineering has received the attached encroachment agreement for the subject streetscape project.

This is a multi-phase project. Phase I has been completed and Phase II is ready for construction.

This agreement specifies that all installation, maintenance and liability responsibilities for all items installed within the County Right-of-way as a result of the project rests with the Borough. It also reserves the right of reconstruction of the roadway to the County, with no responsibility to replace said items.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 23, 2013.

Very truly yours,  
  
Timothy R. Mettlen, P.E.  
Assistant County Engineer

Attachment

cc: County Administrator  
County Counsel  
Chairman, Public Works Committee

**Borough of Haledon**

PASSAIC COUNTY, NEW JERSEY  
INCORPORATED 1908  
510 BELMONT AVENUE  
HALEDON, NEW JERSEY 07508

ALLAN R. SUSEN, RMC /CMC  
MUNICIPAL CLERK /ACTING ADMINISTRATOR

TELEPHONE: 973-995-7766 EXT. 103  
FACSIMILE: 973-790-4781

Res-Pg:k.255

C: [Signature]  
DW Feller  
COUNTY OF PASSAIC  
ENGINEERING DEPARTMENT

September 9, 2013

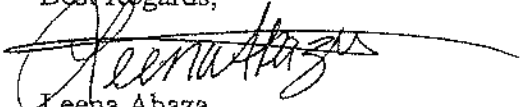
County Engineer Office  
401 Grand Street  
Paterson, NJ 07505  
Attn: Mr. Steven Edmond

Dear Mr. Edmond:

Enclosed is a copy of the Streetscape encroachment agreement between the County of Passaic and the Borough of Haledon.

If further information is needed please contact the Municipal Clerk's Office at 973-595-7766 ext. 104.

Best Regards,



Leena Abaza  
Deputy Clerk/Assistant Administrator  
Borough of Haledon



STREETSCAPE ENCROACHMENT AGREEMENT  
between the COUNTY OF PASSAIC  
and the BOROUGH OF HALEDON

THIS AGREEMENT, made this 9/5 day of 2013, by and between the BOROUGH OF HALEDON, New Jersey, having offices at 510 Belmont Avenue, Haledon, New Jersey 07508 (hereinafter referred to as the Municipality) and the COUNTY OF PASSAIC, having its principal offices at 401 Grand Street, Paterson, New Jersey 07505 (hereinafter referred to as the County).

WITNESSETH:

WHEREAS, the Municipality, through it's project "Belmont Avenue Gateway Community Enhancement" is proposing to construct roadside improvements within **Belmont Avenue, Haledon Avenue, W. Haledon Avenue & Pompton Road.**

WHEREAS, the Municipality will be constructing various improvements (textured and/or stamped crosswalks, crosswalk markings, trees, planters, concrete/brick pavers, decorative lights, curbs, bump-outs, driveway aprons, sidewalks, bollards, signs, benches and other amenities) within the County's right-of-way (ROW) on the above-mentioned Passaic County Roadway; and

WHEREAS, the County Engineer required the Municipality to enter into an Agreement with the County establishing the responsibilities of the Municipality for the items installed for the above-mentioned municipal sponsored improvement and/or enhancement project; and

WHEREAS, the Municipality is desirous of invigorating its economic base by completing this project to encourage local and nearby residents to shop and dine within its aesthetically enhanced commercial and business districts.

NOW THEREFORE, for consideration hereinafter stated, the Municipality and County hereby mutually agree as follows:

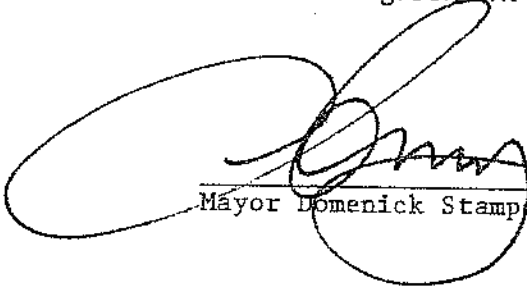
1. The Municipality covenants and agrees that it will be responsible for construction and maintenance of all items to be installed within the County's ROW under the above-mentioned Municipal-sponsored improvement or enhancement project. If any installed items become obsolete or abandoned, the Municipality will be responsible for replacement and/or removal, if required.
2. The County covenants and agrees that it will permit installation of the aforementioned improvements within the County's ROW under the above-mentioned Municipal-sponsored improvement or enhancement project.
3. The County further covenants and agrees that it will provide the Municipality with a letter supporting the above-mentioned project is requested.
4. The Municipality shall be wholly responsible for all costs associated with the installation, maintenance, replacement, and/or removal of any of the work associated with textured and/or stamped crosswalks, crosswalk markings, trees, planters and plantings, concrete/brick pavers, decorative lighting fixtures including electrical service costs, power bases, conduits, curbs, bump-outs, driveway aprons, sidewalks, bollards, signs, benches and other amenities.
5. The Municipality accepts all liability, holds harmless and indemnifies, and the County from any construction, maintenance, or any type of claims arising from the installation or future maintenance of the textured and/or stamped crosswalks, crosswalk markings, trees, planters and plantings, concrete/brick pavers, decorative lighting fixtures, power bases, conduits, concrete curbs, bump-outs, driveway aprons, sidewalks, bollards, signs,

benches and other amenities. The Municipality shall insure that the County is named as an additional insured in the construction contractor's liability insurance policy.

6. The County reserves the right to resurface or reconstruct the County roadway at any time. At such time, the County shall not be responsible to replace, nor cause to be replaced any textured, stamped or pigmented (colored) crosswalks or any other roadway markings other than lane lines, shoulder lines, stop bars and basic crosswalk outlines in the roadway pavement. The Municipality shall be responsible to replace said items at its own discretion and expense.
7. This agreement to install these textured and/or stamped crosswalks, crosswalk markings, trees, planters and plantings, concrete/brick pavers, decorative lighting fixtures, power bases, conduits, concrete curbs, bump-outs, driveway aprons, sidewalks, bollards, signs, benches and other amenities acts as an Encroachment Permit granted to the Municipality, who shall accept all responsibility and liability arising as being the owner of these facilities.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

9/5/2013  
Date



Mayor Domenick Stampone

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO DEWBERRY ENGINEERS, INC. FOR CONSULTANT ENGINEERING DESIGN SERVICES PERTAINING TO THE REPLACEMENT OF FAIR LAWN (FIFTH) AVENUE BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600009, IN THE CITY OF PATERSON AND BOROUGH OF FAIR LAWN, PASSAIC AND BERGEN COUNTY, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R-2013-773</b>					
Meeting Date		10/08/2013					
Introduced Date		10/08/2013					
Adopted Date		10/08/2013					
Agenda Item		k-26					
CAF #		C-04-55-105-001-902					
Purchase Req. #		TBD-New Vendor					
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AWARDING CONTRACT TO DEWBERRY ENGINEERS, INC. FOR CONSULTANT ENGINEERING DESIGN SERVICES PERTAINING TO THE REPLACEMENT OF FAIR LAWN (FIFTH) AVENUE BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600009, IN THE CITY OF PATERSON AND BOROUGH OF FAIR LAWN, PASSAIC AND BERGEN COUNTY, NEW JERSEY**

**WHEREAS** there exists a need for Professional Consultant Engineering Design Services as it concerns the design for the Replacement of the Fair Lawn (Fifth) Avenue Bridge over the Passaic River, Structure No. 1600009, in the City of Paterson and Borough of Fair Lawn, Passaic and Bergen County, NJ; and

**WHEREAS** the solicitation process for hiring this consultant, as approved by the North Jersey Transportation Planning Authority and New Jersey Department of Transportation since this is a Federal Aid Project, called for a request for expression of interest and proposals from qualified engineering firms to be reviewed and evaluated by a Consultant Selection Committee; and

**WHEREAS** sixteen such firms submitted expressions of interest and proposals to the said Consultant Selection Committee in July of 2012; and

**WHEREAS** the Passaic County Engineer by letter dated September 30, 2013 is reporting that the Consultant Selection Committee reviewed the technical proposal of each firm and is recommending the hiring of Dewberry Engineers, Inc. of Bloomfield, New Jersey in conformity with their proposal. The Consultant Selection Committee negotiated a fee proposal on a

cost plus basis not to exceed \$1,134,766.00 (copy of letter with technical and cost proposal attached hereto and made a part hereof); and

**WHEREAS** the aforesaid proposal was reviewed and discussed at the Public Works and Buildings & Grounds Committee meeting on September 23, 2013 and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Professional Engineering Design Services for the Replacement of the Fair Lawn (Fifth) Avenue Bridge be awarded to Dewberry Engineers, Inc. of Bloomfield, NJ in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

October 8, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,134,766.00

APPROPRIATION: C-04-55-105-001-902

PURPOSE: To award a contract to Dewberry Engineers, Inc. for Consultant Engineering Design services pertaining to the Replacement of the Fair Lawn Avenue Bridge.

  
Michael Katz, County Treasurer

DATED: October 08, 2013





# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 30, 2013

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

*Re: Replacement of Fair Lawn (Fifth) Avenue Bridge over  
the Passaic River, Structure No. 1600009  
City of Passaic and Borough of Fair Lawn, Passaic and Bergen County  
Consultant Engineering Services  
Award of Contract*

Dear Members of the Board:

This Office has received approval from North Jersey Transportation Planning Authority (NJTPA) and New Jersey Department of Transportation (NJDOT) to request expression of interest and proposals for the final design for the replacement of the Fair Lawn Avenue Bridge over the Passaic River in the City of Paterson and Borough of Fair Lawn. The Expression of Interest and Proposals were received on July 12, 2012 from the following qualified Consultant Firms:

Alaimo Group  
Boswell Engineering  
Cherry Webber  
Dewberry  
French and Parrello  
GPI Greenman-Pederson, Inc.  
HAKS  
KC Engineering  
Keller & Kirkpatrick  
LS Engineering Associates  
Parsons Brinckerhoff  
RBA  
RV & A  
T & M Associates  
TranSystem  
URS

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-773

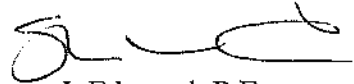
The Consultant Selection Committee comprised by representatives from NJTPA, NJDOT-Local Aid and County of Passaic reviewed and evaluated the expression of interests and proposal and at the meeting held on July 19, 2012 and August 8, 2012 selected Dewberry to perform the final design. The County reviewed the cost proposal and negotiated the cost with Dewberry. The negotiated Cost Proposal for the necessary consulting engineering services is \$1,134,766.00. Copy of the cost proposal is attached.

The Proposal was reviewed and discussed by the Public Works and Buildings and Grounds Committee at its meeting of September 23, 2013 and was recommended for approval to the full Board.

The County is receiving Federal Aid Funds for this project for the full amount.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding the design services for the Replacement of the Fair Lawn Avenue Bridge in the amount of \$1,134,766.00 to Dewberry, and authorize the County Counsel to prepare the necessary Agreements based upon the attached proposal and subject to availability of funds.

Very truly yours,



Steven J. Edmond, P.E.  
County Engineer

SJE:AM:am  
Attachment

Cc: County Administrator  
County Counsel  
Director of Finance  
Public Works Chair



2013 SEP 25 A 6: 26 State of New Jersey

Department of Transportation  
P.O.Box 600  
Trenton, New Jersey 08625-0600

Chris Christie  
Governor

James S. Simpson  
Commissioner

KIM GUADAGNO  
LT. GOVERNOR

Bureau of Local Aid - Newark  
153 Halsey Street, 5th Floor  
Newark, New Jersey 07102  
Voice (973) 877-1500  
Fax (973) 648-4547

September 17, 2013

Steven Edmond  
County of Passaic  
County Engineer  
401 Grand Street  
Paterson, NJ 07505

RE: Fair Lawn Ave Bridge (5<sup>th</sup> Ave Bridge)  
Paterson and Fair Lawn, Passaic and Bergen Counties  
STP-B201(103)  
Local Lead – Final Design

Dear Mr. Edmond:

On September 17, 2013 the New Jersey Department of Transportation received authorization from the Federal Highway Administration for the final design of the above referenced project in the amount of \$1,134,766.00 based on the estimate provided by Passaic County for consultant design services. Costs incurred after this date are eligible for reimbursement.

This project will be managed by the Local Aid – Mt. Arlington office from this point forward. The District 1 office will prepare and send the project agreement to the county for signatures.

Payment reimbursement is not possible until this agreement is executed.

If you have any questions, please contact me at 973 877 1500 or Joseph Birchenough at 973-601-6700.

Sincerely,

Eileen Schack  
Supervising Engineer  
Local Aid – Newark

*"IMPROVING LIVES BY IMPROVING TRANSPORTATION"*  
*New Jersey Is An Equal Opportunity Employer • Printed on Recycled and Recyclable Paper*

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-773

FINAL DESIGN FOR THE REPLACEMENT OF FAIR LAWN AVENUE BRIDGE  
OVER THE PASSAIC RIVER  
PASSAIC AND BERGEN COUNTIES

Design Phase Fee Summary

Dewberry Engineers Inc.

DIRECT LABOR		\$366,829.17
OVERHEAD	113.90%	\$417,818.42
FIXED FEE	24%	\$88,039.00
	Subtotal:	\$872,686.60

NON-SALARY DIRECT EXPENSES:

Traffic Control, assume 2 days (DBE)	0.53%	\$6,000.00
Deed Map/Research		\$500.00
Traffic Recorders		\$1,400.00
NJDOT and Bergen County Plan Requests		\$150.00
Mileage		\$1,000.00
Printing		\$1,500.00
Chemtech Consulting Group, Inc. (soil/Sediment/GW)	4.01%	\$45,450.00
Equipment Rentals		\$1,740.00
Field and H&S Supplies		\$580.00
Vehicle Rental (LSI Sampling Program)		\$1,440.00
Permit Fees		\$9,100.00
Certified Mail		\$200.00
	Subtotal:	\$69,060.00

SUBCONSULTANTS/SUBCONTRACTORS:

Jersey Boring & Drilling (DBE)	7.48%	\$84,830.00
Hill Environmental Group, Inc. (DBE)	2.19%	\$24,902.00
Advantage Engineering Associates, P.C. (DBE)	7.34%	\$83,288.15
	Subtotal:	\$193,020.15

Total DBE Percentage      21.54%

TOTAL DESIGN FEE      \$1,134,766.75

FINAL DESIGN FOR THE REPLACEMENT OF FAIR LAWN AVENUE BRIDGE  
OVER THE PASSAIC RIVER  
PASSAIC AND BERGEN COUNTIES

Dewberry Engineers Inc.  
DESIGN PHASE STAFFING ESTIMATE

TASK	TITLE	ENGR \$82.53 PVII-PVIII	PROJ MGR \$69.26 PVI	ENGR \$63.49 PVI	ENGR/ SURV \$56.56 PV	ENGR \$46.39 PIV	ENGR \$34.99 PI-III	SR TECH/ DRAFTER \$43.67 ETV-IV	TECH/ DRAFTER \$29.54 ETI-III	TOTAL HRS
	Project Management	0	106	204	0	0	0	40	0	350
A	Review Plans and Studies	0	4	32	0	4	0	0	0	40
B	Structural Inspection	0	6	9	0	18	22	4	0	59
C	Field Survey	0	10	0	48	0	330	2	0	390
D	Geotechnical Engineering	66	16	0	0	64	268	8	4	426
E	Utility Engineering	0	12	0	24	0	0	0	0	36
F	Traffic Studies	0	12	36	0	0	113	0	24	185
G	Right of Way Documents	0	4	36	48	36	13	56	0	193
H	Permits	20	26	192	66	552	532	190	24	1,602
I	Cost Estimate	0	3	24	0	40	64	0	0	131
J	Construction Contract Docs.	31	147	291	246	1,032	1,772	924	386	4,831
	<b>TOTAL HOURS</b>	<b>117</b>	<b>346</b>	<b>824</b>	<b>434</b>	<b>1,746</b>	<b>3,114</b>	<b>1,224</b>	<b>438</b>	<b>8,243</b>
	<b>TOTAL DTL</b>	<b>\$9,656</b>	<b>\$23,964</b>	<b>\$52,316</b>	<b>\$24,547</b>	<b>\$60,997</b>	<b>\$106,959</b>	<b>\$53,452</b>	<b>\$12,939</b>	<b>\$366,829</b>

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-773

FINAL DESIGN FOR THE REPLACEMENT OF FAIR LAWN AVENUE BRIDGE  
 OVER THE PASSAIC RIVER  
 PASSAIC AND BERGEN COUNTIES

FEE SUMMARY

ADVANTAGE ENGINEERING ASSOCIATES, P.C.

DIRECT LABOR		\$32,486.44
OVERHEAD	129.3%	\$42,004.97
FIXED FEE	24%	\$7,796.75
	SUBTOTAL	<u>\$82,288.15</u>

NON-SALARY DIRECT EXPENSES:

Mileage	\$500.00
Printing	\$500.00

SUBTOTAL	<u>\$1,000.00</u>
----------	-------------------

TOTAL	<u>\$83,288.15</u>
-------	--------------------

FINAL DESIGN FOR THE REPLACEMENT OF FAIR LAWN AVENUE BRIDGE  
OVER THE PASSAIC RIVER  
PASSAIC AND BERGEN COUNTIES

ADVANTAGE ENGINEERING ASSOCIATES, P.C.  
DESIGN PHASE STAFFING ESTIMATE

TASK	TITLE	ENGR \$85.00 PVII-PVIII	PROJ MGR \$60.55 PVI	ENGR \$0.00 PVI	ENGR/ SURV \$53.75 PV	ENGR \$46.25 PIV	ENGR \$34.50 PI-PIII	SR TECH/ DRAFTER \$0.00 ETV-IV	TECH/ DRAFTER \$30.38 ETII-III	TOTAL HRS
	Project Management	0	0	0	0	0	0	0	0	0
A	Review Plans and Studies	0	0	0	0	0	0	0	0	0
B	Structural Inspection	0	0	0	0	0	0	0	0	0
C	Field Survey	0	0	0	0	0	0	0	0	0
D	Geotechnical Engineering	0	0	0	0	0	0	0	0	0
E	Utility Engineering	6	19	0	49	78	112	0	96	360
F	Traffic Studies	2	8	0	14	16	36	0	180	256
G	Right of Way Documents	0	0	0	0	0	0	0	0	0
H	Permits	0	0	0	0	0	0	0	0	0
I	Cost Estimate	0	2	0	4	10	14	0	0	30
J	Construction Contract Docs.	4	10	0	20	30	60	0	72	196
	TOTAL HOURS	12	39	0	87	134	222	0	348	842
	TOTAL DTL	\$1,020	\$2,361	\$0	\$4,676	\$6,198	\$7,659	\$0	\$10,572	\$32,486

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-773



# State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

CHRIS CHRISTIE  
*Governor*

JAMES S. SIMPSON  
*Commissioner*

KIM GUADAGNO  
*Lt. Governor*

June 11, 2012

Mr. Mark H. Reiner  
Chief Financial Officer  
Dewberry Engineers Inc.  
8401 Arlington Blvd.  
Fairfax, VA 22031-4666

Dear Mr. Reiner:

Based on a review of Dewberry Engineers Inc. (formerly known as Dewberry-Goodkind, Inc.) submitted Statement of Direct Labor, Fringe Benefits and General Overhead for the Year Ended December 31, 2011, we have determined overhead rates of 99.5 percent should be used for construction inspection projects and 113.9 percent should be used for all other projects for funding purposes on future contracts with the Department.

These rates are subject to audit verification. Our acceptance of these rates does not extend beyond contracts with the New Jersey Department of Transportation. Any other entity contracting with the firm is responsible for determining the acceptability of the overhead statement.

If you have any questions, feel free to contact Lehman Ford at (609) 530-2350

Sincerely,

A handwritten signature in cursive script that reads "Richard Temmer".

Richard Temmer  
Administrative Analyst 1  
Bureau of Auditing

LF/ams

"IMPROVING LIVES BY IMPROVING TRANSPORTATION"





State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

CHRIS CHRISTIE  
*Governor*

JAMES S. SIMPSON  
*Commissioner*

KIM GUADAGNO  
*Lt. Governor*

August 6, 2012

Mr. Ranvir Mashiana  
President  
Advantage Engineering Associates, P.C.  
101 Interchange Plaza  
Cranbury, NJ 08512

Dear Mr. Mashiana:

Based on our review of Advantage Engineering Associates P.C.'s submitted Overhead Schedule for the Year Ended December 31, 2011 we have determined an overhead rate of 129.3 percent should be used for funding purposes on future contracts with the Department.

This rate is subject to audit verification. Our acceptance of this rate does not extend beyond contracts with the New Jersey Department of Transportation. Any other entity contracting with the firm is responsible for determining the acceptability of the overhead statement.

If you have any questions, feel free to contact Lehman Ford at (609) 530-2350.

Sincerely,

A handwritten signature in cursive script that reads "Richard Temmer".

Richard Temmer  
Administrative Analyst I, Bureau of Auditing

LF/ams

"IMPROVING LIVES BY IMPROVING TRANSPORTATION"

New Jersey Is An Equal Opportunity Employer • Printed on Recycled and Recyclable Paper

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-773



284 Sheffield Street, Mountainside, New Jersey 07092 Phone : 908 789 8900 Fax : 908 789 8922

8/8/2011

Mr. Charles L. Stebbins  
 Dewberry Engineers Inc.  
 600 Parsippany Road, Suite 301  
 Parsippany, NJ 07054-3715

Re: **Analytical Laboratory Subcontractor Costs**  
**Fair Lawn Avenue Bridge Replacement Project - Final Design**  
**Paterson and Fair Lawn, Passaic and Bergen Counties, NJ**

Dear Mr. Stebbins:

CHEMTECH is pleased to provide you with this quotation for analytical services. This quotation shall remain in effect for 90 days.

#### 1. Services and Unit Prices

Analyses	Quantity	Units	Unit Cost	Total Cost
LSI Soil/Sediment: Full TCL/TAL+30 w/Cyanide (10-business day TAT) <sup>1</sup>	50	Each	\$590.00	\$29,500.00
LSI Soil/Sediment: En Core Samplers for TCL VO+10 (Set of Three)	48	Each	\$30.00	\$1,440.00
LSI Soil/Sediment: TCL VO+10 (10-business day TAT)	8	Each	\$90.00	\$720.00
LSI Sediment: Dioxin/Furans (10-business day TAT)	8	Each	\$1,100.00	\$8,800.00
LSI GW: Full TCL/TAL+30 w/Cyanide (10-business day TAT) <sup>2</sup>	8	Each	\$590.00	\$4,720.00
LSI GW: TCL VO+10 (10-business day TAT)	3	Each	\$90.00	\$270.00
Total				\$45,450.00

\* AC=Additional Charges

QC site specifics such as Duplicates, Spikes, Method Spikes, Method Spike Duplicates, Field Blanks and Trip Blanks are considered additional samples and are charged at the applicable unit prices.



284 Sheffield Street, Mountainside, New Jersey 07092 Phone : 908 789 8900 Fax : 908 789 8922

Page 2

Mr. Charles L. Stebbins  
Dewberry Engineers Inc.

Project ID: **Analytical Laboratory Subcontractor Costs**  
**Fair Lawn Avenue Bridge Replacement Project - Final Design**  
**Paterson and Fair Lawn, Passaic and Bergen Counties, NJ**

## 2. Data Deliverables

The data deliverables will be in NJ Reduced format with EDD in HAZ-Site and Excel formats. Data will be submitted in PDF and CD. No paper copy will be submitted, unless specified.

## 3. Turnaround Time

The normal turnaround time is two weeks from the time of sample arrival at the laboratory. Expedited turnaround time (EXPRESS...) must be pre-approved by the lab prior to the sample arrival. The date of received for samples picked up by CHEMTECH and samples received after 3:00 PM will be considered as the following day.

## 4. Project Management

CHEMTECH will assign Dewberry a Project Manager as a single point of contact to facilitate communications and logistics.

Samples will be properly stored at our facility, for a period of 30 days after the completion of the required analyses unless there are further instructions.

We are looking forward to providing you with quality analytical services and on time delivery. Should you have any questions or need additional information, please do not hesitate to call me.

Best regards,  
CHEMTECH

A handwritten signature in black ink, appearing to read "Franco Pugliese".

Franco Pugliese  
Director of Sales

**JERSEY BORING & DRILLING CO.,INC.**

150-154 WRIGHT STREET NEWARK, NJ 07114

PHONE (973) 242-3800 FAX (973) 302- 1272

To: Name: Mike Rehberg  
Company: Dewberry

From: Dennis Spearnock  
Date: 6/19/2012

Phone No: 973-739-9400  
Fax No.: 973-428-8509

Page 1 of 2

Quote No. Q12-284

Project: Fairlawn Ave. Bridge over Passaic River  
Paterson to Fairlawn, NJ

Revised: 8/9/12

Jersey Boring is pleased to present this proposal to conduct three (3) borings with barrel float and skid mounted drilling equipment and eight (8) borings with truck mounted drilling equipment for the above mentioned project. The borings are expected to be approximately eighty to one hundred feet in depth..

ITEM	Unit Price	Units	Quantity	Total
Mobilization/demobilization	\$ 14,900.00	Lump Sum	1	\$ 14,900.00
Soil drilling with continuous sampling to ten feet and at five foot intervals thereafter, on land	\$ 42.00	Per foot	530	\$ 22,260.00
Soil drilling with continuous sampling to ten feet and at five foot intervals thereafter, over water	\$ 78.00	Per foot	300	\$ 23,400.00
N-size rock coring, on land	\$ 65.00	Per foot	20	\$ 1,300.00
N-size rock coring, over water	\$ 125.00	Per foot	50	\$ 6,250.00
Maintenance and protection of traffic	\$ 1,500.00	Per day	6	\$ 9,000.00
Police protection for traffic control, if required, 1 officer	\$ 1,120.00	Per day	6	\$ 6,720.00
Stand-by time,	\$ 265.00	Crew Hour		\$ -
Night premium	\$ 65.00	Crew Hour		\$ -
Township road opening permit	\$ 1,000.00	Lump Sum	1	\$ 1,000.00
		<b>ESTIMATED TOTAL</b>		<b>\$ 84,830.00</b>

NOTE: All drill cuttings to remain on site.  
Fees are based on 2 borings in the right lane on Rt. 20, 2 borings in the river, 1 boring on Fairlawn Ave. at the north side of the bridge, and one boring at the South side of the bridge in Fairlawn.  
All prices are based on working eight hour shifts on weekdays between the hours of 7:00 am and 3:30pm. If work hours are reduced due to permit stipulations stand by time will be billed for hours that are not worked and premium time will be billed for night work.  
NJ DEP requires coordinates for all wells and permitted borings to be given in the NJ State Plane system either by a licensed surveyor or with differential GPS. Jersey Boring can provide GPS coordinates for a fee of \$150.00 per well.

We will call for a utility mark out, however the location of any on site under-ground utilities, tanks, or buried structures must be identified by the client or owner before we can start drilling.

Our employees are members of Local 1556 in NYC with the classification of core drillers. Any additional union employees required to satisfy other unions will be the responsibility of others.

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-773





**HILL**  
ENVIRONMENTAL GROUP, INC.

Date: August 14, 2012

via-electronic mail

Charles Stebbins  
Dewberry  
600 Parsippany Road, Suite 301  
Parsippany, NJ 07054

SITE: Fair Lawn & Paterson, NJ

Thank you allowing Hill Environmental Group (HILL) to present this proposal for the following scope of work:

- Call in Underground Utility Markout (New Jersey "One-Call" Notification)
- Apply for Roadway Opening Permits and Maintenance & Protection of Traffic Service (Fair Lawn, Paterson)
- Complete up to Ten (10) soil borings via Geoprobe Track-Mounted Rig:
  - Advance up to four (4) borings to 24 feet in the Public Roadway (two on the Fair Lawn side; two on the Paterson side)
  - Advance six (6) borings to 16 feet on private property outside of the public roadway (all on Fair Lawn side)
- Install up to four (4) temporary well points to 20 to 24 feet (4 of 10 borings converted to well points)
- Backfill borings with soil cuttings/restore asphalt pavement with asphalt cold patch "hole patch"
- Based on discussions with Dewberry, we understand that Dewberry has flexibility to re-locate proposed borings out of streets/right-of-way in the event that permitting is problematic.
- All work will be performed by non-Union work force, and is not bid at prevailing wage. Work will be performed by Hill Environmental Group and our affiliated company, Subsurface Environmental Technologies.

**Cost Estimate:**

Item Description	Quantity	Units	Unit Cost	Total Cost
Track-mounted Geoprobe Rig & crew, Daily Rate	3	Day	\$1,800.00	\$5,400.00
Geoprobe Liners	70	Each	\$10.00	\$700.00
Geoprobe Mobilization/Demobilization (Site-Specific)	1	LS	\$400.00	\$400.00
Asphalt/concrete core drill with diamond bit	2	Day	\$250.00	\$500.00
PVC Casing 3/4" x 10'	40	Each	\$14.00	\$560.00
PVC Screen 3/4" x 10'	80	Each	\$23.00	\$1,840.00
PVC Point, Threaded 3/4"	4	Each	\$7.00	\$28.00
Well Gravel	8	Bag	\$10.00	\$80.00
Mini-Bailer	4	Each	\$8.00	\$32.00
Patch - Asphalt/Concrete	10	Bag	\$18.00	\$180.00
*ESTIMATED FEES: Road Opening Permits (Fair Lawn and Paterson - Four [4] Borings) and Bonding/Surety; Traffic control & associated Admin time	1	Estimate	\$15,182.00*	\$15,182.00*
<b>Estimated Total</b>				<b>\$24,902.00**</b>

19 Brookside Avenue, Pennington, NJ 08534-9998

Phone: (609) 730-1205 Fax: (609) 730-1222

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-773

\* Estimated fees related to road opening permits, traffic control and surety are entered into the spreadsheet as a place-holder only; the actual fees will be billed and will include a combination of our internal administrative time, actual fees and mark-up. Typically, such fees are not determined until permit applications have been submitted.

\*\* The estimated total would be the total not-to-exceed contract price; Dewberry has indicated that it will alter the scope of work, if necessary, to fit within this budget (for example if the permitting and traffic control fees exceed the budgeted amount, then the field work will be adjusted downward to allow for the total project cost to remain within the budget).

**TERMS / CONDITIONS / ASSUMPTIONS**

Billing for this project will be on a time-and-materials basis, according to the actual effort expended to complete the project; refer to the unit rates in the table above.

This quotation is based on information provided by Dewberry personnel in a emails and telephone conversations. Conditions or situations not made known to HILL or which were undiscovered with the information or access provided to HILL are excluded from this quote and may result in additional charges. The daily rate listed above is for an 8 hour workday on site.

Our bid is developed with the assumption that the estimated fees budgeted by Dewberry are sufficient to cover the work scope. Upon receipt of fee determination from the various municipal and state authorities responsible for the permitting of this project, we may require up-front payment to cover permits, deposits, traffic control and/or bonding.

**Payment Term: Net 30 days from invoice**

Thank you for allowing us the opportunity to provide prices for your project. We look forward to working with you in completing it successfully. If you have any concerns or questions please feel free to call me at 609-730-1205.

Sincerely,  
HILL ENVIRONMENTAL GROUP, INC.

Authorization \_\_\_\_\_

Company \_\_\_\_\_

*Joel D. Bernstein*

Joel D. Bernstein

19 Brookside Avenue, Pennington, NJ 08534-9998  
Phone: (609) 730-1205 Fax: (609) 730-1222

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-773



# FIXED FEE CALCULATION

Res-Pg:k.26-21

PROJECT: [REDACTED]  
 CONSULTANT: [REDACTED]  
 AGREEMENT OR CAM NO. [REDACTED]  
 PREPARED BY: [REDACTED]  
 DATE: [REDACTED]

## EVALUATE PROJECT SPECIFICS:

SPECIFICS	CRITERIA	POINTS	RATING
SIZE:	SMALL - Total Fee < \$500,000	15	80
	LARGE - Total Fee > \$500,000	20	
COMPLEXITY:	SIMPLE - Limited Scope of Work; Deck Patching, Resurfacing, Restoration, Inspection	10	15
	STANDARD - Moderate Scope; Rehabilitation, New, or Reconstruction	15	
	COMPLEX - Multi-disciplined, Highly Specialized, or Major Unusual	20	
DURATION:	STANDARD - Appropriate Schedule	15	15
	AGGRESSIVE - Designers schedule reduced > 10 %	20	
DEGREE OF RISK:	LEVEL 1 - Low Risk of Claims; Studies, Surveys, Landscape, Inspections	20	30
	LEVEL 2 - Average Risk of Claims; Standard Complexity or Level 1 with high public exposure	30	
	LEVEL 3 - High Risk of Claims; Hazardous, Experimental, or Bonus/penalty Clauses	40	
<b>TOTAL RATING =</b>		<b>80</b>	

## CALCULATE FEE:

PROJECT SPECIFICS FACTOR (Total Rating /100) =	0.80
FEE FACTOR ( Project Specifics Factor x 0.30) =	0.24
DIRECT LABOR COSTS	\$ 366,829.00
<b>TOTAL FEE (Direct Labor Costs x Fee Factor) =</b>	<b>\$ 88,039</b>

## VERIFY THAT FEE FALLS WITHIN RANGE OF 6% TO 15%:

CONSULTANT'S INTERIM OVERHEAD RATE ( % ) =	13.90%
OVERHEAD (Labor x Overhead Rate) =	\$ 417,818.23
FIXED FEE RANGE [ Fee/(Labor + Overhead)] =	11.2%

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-773



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #5 FOR SMITH-SONDY ASPHALT CONSTRUCTION CO. AS IT PERTAINS TO THE 2012 MID-COUNTY ROADWAY RESURFACING PROGRAM IN THE BOROUGHES OF HALEDON, NORTH HALEDON AND TOTOWA, AND THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-774</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-27						
CAF #	C-04-55-112-301-901						
Purchase Req. #	TBD-New Vendor						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION FOR CHANGE ORDER #5 FOR SMITH-SONDY ASPHALT CONSTRUCTION CO. AS IT PERTAINS TO THE 2012 MID-COUNTY ROADWAY RESURFACING PROGRAM IN THE BOROUGHES OF HALEDON, NORTH HALEDON AND TOTOWA, AND THE TOWNSHIP OF WAYNE, NEW JERSEY**

**WHEREAS** a contract was awarded to Smith-Sondy Asphalt Construction Co. for the project known as the 2012 Mid-County Roadway Resurfacing Program in the Boroughs of Haledon, North Haledon and Totowa and the Township of Wayne, New Jersey; and

**WHEREAS** it is now necessary that a change order be made reflecting an increase in the contract amount due to additional work required as a result of a failed drainage system that was discovered subsequent to the award of contract; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 23, 2013 who recommended that it be approved by the entire Board; and

**WHEREAS** a certification is attached to reflect the availability of funds;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 5 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated October 1, 2013 and attached hereto, be and the same is hereby approved.

## 1. DESCRIPTION AND VALUE OF CHANGE

See October 1, 2013 letter attached hereto

Addition	\$ 64,521.35
----------	--------------

## REASON FOR CHANGE

See October 1, 2013 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 1,881,360.25
Previous Additions		\$ 114,419.85
Total		\$ 1,995,780.10
Previous Deductions		\$ 40,000.00
Net Prior to This Change		\$ 1,955,780.10
Amount of This Change	Add	\$ 64,521.35
Contract Amount to Date		\$ 2,020,301.45

October 8, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$64,521.35

APPROPRIATION: C-04-55-112-301-901

PURPOSE: To approve Change Order #5 to contract with Smith  
Sondy Asphalt Construction Company as it pertains to  
the 2012 Mid-County Roadway Resurfacing Program.

  
Michael Katz, County Treasurer

DATED: October 08, 2013



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

October 1, 2013

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: 2012 Roadway Resurfacing, Mid-County  
Change Order #5 (Add)

Members of the Board:

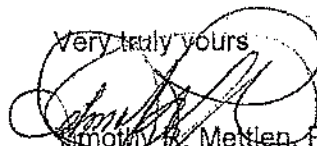
Attached for your approval is Change Order #5 to be issued to the Contractor, reflecting an increase in the contract amount due to additional work required under High Mountain Road, North Haledon, as a result of a failed drainage system that was discovered subsequent to the award of contract.

The total amount of the increase is \$64,521.35, resulting in a new contract amount of \$2,020,301.45.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 23, 2013.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #5 in the amount of +\$64,521.35.

Very truly yours

  
Anthony R. Metten, P.E.  
Assistant County Engineer

Attachment  
TRM

cc: County Administrator  
County Counsel  
Finance Director  
Chairman, Public Works Committee

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-774

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
 ENGINEERING DIVISION PROJECT No.  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

5 (Add)

DATE: October 1, 2013

PROJECT TITLE: 2012 Mid-County Roadway Resurfacing  
 LOCATION: Haledon, N. Haledon, Totowa, Wayne  
 DATE OF CONTRACT: June 26, 2012  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Extras</b>					
14	Test Pits	80.0	CY	\$ 25.00	\$ 2,000.00
23	15" RCP Pipe, Class V	203.0	LF	\$ 97.55	\$ 19,802.65
24	18" RCP Pipe, Class V	60.0	LF	\$ 108.50	\$ 6,510.00
30	Manhole 4' Diameter	1.0	Unit	\$ 3,565.00	\$ 3,565.00
47	9"x18" Concrete Vertical Curb	15	LF	\$ 38.90	\$ 583.50
<b>Total Extras</b>					<b>\$ 32,461.15</b>
<b>Supplementals</b>					
S-5	Site Clearing & Demolition	1	LS	\$ 10,000.00	\$ 10,000.00
S-6	Sawcutting	504	LF	\$ 2.55	\$ 1,285.20
S-7	Remove & Replace Beam Guide Rail	1	LS	\$ 575.00	\$ 575.00
S-8	HMA Base Course	35	Ton	\$ 250.00	\$ 8,750.00
S-9	Shoring for Deep Excavation	1	LS	\$ 11,450.00	\$ 11,450.00
<b>Total Supplementals</b>					<b>\$ 32,060.20</b>
<b>Total Additions</b>					<b>\$ 64,521.35</b>

**1. DESCRIPTION AND VALUE OF CHANGE (Con't)**

ADD TO THE AMOUNT OF CONTRACT.....	\$	64,521.35
CURRENT DATE FOR COMPLETION.....		August 31, 2013
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		Calendar Days
NEW DATE FOR COMPLETION IS.....		August 31, 2013

**2. REASON FOR CHANGE**

**All Items**

This Change Order is to intended to correct a failed drainage system under High Mountain Road.

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-774

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.  
ENGINEERING DIVISION PROJECT No.  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

5 (Add)

DATE: October 1, 2013

PROJECT TITLE: 2012 Mid-County Roadway Resurfacing  
LOCATION: Haledon, N. Haledon, Totowa, Wayne  
DATE OF CONTRACT: June 26, 2012  
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 1,881,360.25
PREVIOUS ADDITIONS.....	\$ 114,419.85
TOTAL.....	\$ 1,995,780.10
PREVIOUS DEDUCTIONS.....	\$ (40,000.00)
NET PRIOR TO THIS CHANGE.....	\$ 1,955,780.10
AMOUNT OF THIS CHANGE..... ADD.....	\$ 64,521.35
CONTRACT AMOUNT TO DATE.....	\$ 2,020,301.45

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Smith-Sondy Asphalt Construction Company

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Inspector)

Reviewed By and Recommended  
for Processing By: \_\_\_\_\_ Date \_\_\_\_\_  
(Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_  
Bruce James, Freeholder - Director



150 Anderson Avenue  
 Wallington, NJ 07057  
 973 777-7833  
 Fax: 973 777-7580  
 www.smith-sondy.com

September 19, 2013

PASSAIC COUNTY  
 401 GRAND STREET  
 PATERSON , NJ 07505

2012 Mid Passaic County  
 High Mountain Road Estimate

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UNITS</u>	<u>UNIT PRICE</u>	<u>QUANTITIES THIS ESTIMATE</u>	<u>AMOUNT</u>
14 /	Test Pits	cy	\$25.00	80.00	\$2,000.00
23 /	15" RCP Pipe, Class V	lf	\$97.55	203.00	\$19,802.65
24 /	18" RCP Pipe, Class V	lf	\$108.50	60.00	\$6,510.00
30 /	New Manhole w/ Frame & Cover	unit	\$3,565.00	1.00	\$3,565.00
47	9" X 18" Concrete vertical curb	lf	\$38.90	15.00	\$583.50
<del>S-15</del>	Site Clearing and Demolition	ls	\$10,000.00	1.00	\$10,000.00
<del>S-14</del>	Sawcutting	lf	\$2.55	504.00	\$1,285.20
<del>S-37</del>	Remove & Replace Beam Guide Rail	ls	\$575.00	1.00	\$575.00
<del>S-48</del>	HMA Base course	tn	\$250.00	35.00	\$8,750.00
<del>S-59</del>	Shoring for Extra Depth	ls	\$11,450.00	1.00	\$11,450.00
					<b>\$64,521.35</b>

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-774

Equal Opportunity Employer



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION GRANTING PERMISSION TO SUNESYS, LLC TO CONSTRUCT AND/OR CONNECT FIBER OPTIC CABLE TELECOMMUNICATION LINES WITHIN COUNTY ROADWAYS AND BRIDGES IN THE CITY OF PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-775						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-28						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

Res. Pg. R-28-2

**RESOLUTION GRANTING PERMISSION TO SUNESYS, LLC TO  
CONSTRUCT AND/OR CONNECT FIBER OPTIC CABLE  
TELECOMMUNICATION LINES WITHIN COUNTY ROADWAYS  
AND BRIDGES IN THE CITY OF PATERSON, NJ**

**WHEREAS** the Passaic County Engineer is in receipt of a request for a right-of-way entry permit from Sunesys, LLC to install a new fiber optic facility along various Passaic County roadways and bridges in the City of Paterson, NJ; and

**WHEREAS** said Sunesys, who presently does not have a utility franchise agreement with the County of Passaic, has contracted with Verizon New Jersey, Inc. who has agreed to allow them to use their existing aerial and underground conduit facilities along County-owned roadway and right-of-ways as outlined in their routing summary; and

**WHEREAS** the Office of the County Engineer has reviewed the aforesaid request and routing summary and recommends that the Board of Chosen Freeholders of the County of Passaic grant permission to construct and/or connect fiber optic cable telecommunication lines to new or existing aerial and conduit facilities along their requested routing within the County roadways and bridges as mentioned, and to grant, if necessary, right-of-way permits, subject to the conditions set forth in the County Engineer's letter dated September 24, 2013 (a copy of said letter is attached hereto and made a part hereof); and

**WHEREAS** this application was discussed at the Public Works and Buildings & Grounds Committee meeting of September 23, 2013 and recommended to the full Board for approval.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby grants

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-775

permission to Sunesys, LLC to connect and/or construct fiber optic cable communication lines to new or existing aerial and underground conduit facilities along sections of Passaic County roads and bridges, pursuant to the terms and conditions set forth above.

**BE IT FURTHER RESOLVED** that, if necessary, the office of the Passaic County Counsel be authorized to develop a utility franchise agreement by and between the County of Passaic and Sunesys, LLC.

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board be authorized to execute the franchise agreement on behalf of the County of Passaic if said agreement becomes necessary and is drafted.

October 8, 2013



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 24, 2013

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Reference: Sunesys, LLC  
Fiber Optic Cable Installation  
City of Paterson

Members of the Board:

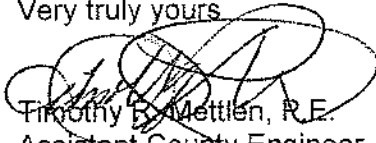
Sunesys, LLC a telecommunications service provider, has applied for permission to install a new Fiber Optic Facility, generally along various county roads in Paterson, NJ.

The installation will consist of the following:

- 537 linear feet of existing utility poles along Crooks Avenue from the vicinity of Curie Ave to Trenton Ave.
- After transiting along various municipal streets, 328 total linear feet of existing utility poles crossing 10th Ave, 5<sup>th</sup> Ave, and 1<sup>st</sup> Ave along E. 23<sup>rd</sup> Street.
- 339 linear feet of overhead cable on existing utility poles crossing Maple Avenue Bridge.

These installations will occupy existing poles and require no excavation in the County right-of-way.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 23, 2013.

Very truly yours  
  
Timothy B. Mettlen, P.E.  
Assistant County Engineer

cc: County Administrator  
County Counsel  
Chairman, Public Works Committee

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-775

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO SPARWICK CONTRACTING COMPANY FOR THE REPLACEMENT OF GOULD ROAD CULVERT, PC #225, OVER MACOPIN BROOK IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-776</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-29						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING FINAL PAYMENT TO SPARWICK-2  
CONTRACTING COMPANY FOR THE REPLACEMENT OF GOULD  
ROAD CULVERT, PC #225, OVER MACOPIN BROOK IN THE  
TOWNSHIP OF WEST MILFORD, NEW JERSEY**

**WHEREAS** a contract was awarded to Sparwick Contracting Company of Lafayette, New Jersey for the Replacement of Gould Road Culvert, PC #225, over Macopin Brook in the Township of West Milford, NJ; and

**WHEREAS** on September 24, 2013 the Office of the County Engineer advised the County Counsel that he recommended approval of the final payment to Sparwick Contracting Company; and

**WHEREAS** in accordance with the terms of the specifications, the County Counsel's Office has received an Affidavit by the Contractor that liens and subcontractors have been paid, a Maintenance Bond in the amount of \$43,668.68, an Acknowledgment of Surety to the Final Payment, and a payment certificate in the amount of \$39,033.95 and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee meeting on September 23, 2013, who recommended that it be approved by the entire Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the work performed by Sparwick Contracting Company for the Replacement of Gould Road Culvert, PC #225, over Macopin Brook in the Township of West Milford, New Jersey be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-776



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

Res. Pg: k.29-4  
175 Years  
1837 - 2012

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Steven J. Edmond, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

September 24, 2013

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Replacement of Gould Rd. Culvert .PC # 225  
Over Macopin Brook,  
Township of West Milford, Passaic County  
Final Acceptances and Final Payment  
SCI Sparwick Contractors**

Dear Members of the Board:

The Replacement of Gould Rd. Culvert in the Township of West Milford, Passaic County has been completed, and conforms to the construction plans, standard specifications and County Engineer Standards.

Final Payment and Acceptance for this project was discussed with the Public Works Committee of September 23, 2013 , and recommended for approval to the full Board.

Based upon the above, I recommend that the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project and authorizing the Director of Finance to issue the Final Payment in the amount of \$39,033.95, subject to receipt from the contractor of any requirements deemed necessary by the County Counsel and availability of funds.

Very truly yours,

Steven J. Edmond, P.E.  
County Engineer

SJE:SG:sg  
Attachment

cc: Public Works Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-776





**PARTIAL PAYMENT**

Res-Pg:k.29-5

**COUNTY OF PASSAIC**  
401 GRAND STREET - ROOM 439  
PATERSON, NEW JERSEY 07505

**PURCHASE ORDER NUMBER** 12-10876

Sparwick Contracting

**CONTRACT NO.** \_\_\_\_\_

**PAYEE** \_\_\_\_\_

**DEPARTMENT** Engineering

18 Route # 94

**ADDRESS** \_\_\_\_\_

**VENDOR #** 09045

Lafayette, N.J. 07848

DATE		
MONTH	DAY	YR
09	12	2013

**ACCOUNT NUMBER**  
C-04-55-104-001-901,  
107-005-901 & 902,  
113-107-901

**CHECK NUMBER**  
[ ]

FOR THE REPLACEMENT OF THE GOULD ROAD CULVERT OVER MACOPIN BROOK, WEST MILFORD

PAYMENT # 7 (FINAL)

Original Contract Amount	\$943,548.00	
Adjusted Contract Amount	\$873,373.61	
Contract Completed to Date	\$873,373.61	
Less Amounts Previously Paid	-\$843,339.66	
Amount Due this Invoice	\$ 39,033.95	\$39,033.95
Balance of Contract	\$ 0.00	

Saad Ghattas, Principal Bridge Engineer

**AMOUNT OF PAYMENT IN WORDS** Thirty Nine Thousand Thirty Three Dollars and ninety five cents

**INSTRUCTIONS -- ISSUING DEPARTMENT**

- 1.) Fill out form; attach any necessary invoices.
- 2.) Department head must approve all partial payments.
- 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
- 4.) After payment appears in the check register, place check number on your file copy and place in your paid file.

**DEPARTMENT CERTIFICATION**

It is hereby certified that the goods or services have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: \_\_\_\_\_

Department: \_\_\_\_\_

**VOUCHER COPY**

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-776

PAYMENT CERTIFICATE  
COUNTY OF PASSAIC  
OFFICE OF THE COUNTY ENGINEER  
WORK PERFORMED & MATERIALS FURNISHED

Res-Pg:k.29-6

Certificate No. 7 Final

Sheet 1 of 1 Sheet

Date August 7, 2013

Road No. Gould Road Culvert Bridge No. PC #225

Local Name Replacement of Gould Road Culvert

Contractor Sparwick Contracting Company

Address 18 Route 94, Lafayette, NJ 07848

Work Performed & Materials Furnished to July 10, 2013  
(Date)

1. Total Amount Allowed as per attached Estimate Certificate.....	\$ <u>873,373.61</u>
2. Less <u>0%</u> Retained on \$ <u>873,373.61</u> a.....	0.00
3. Total Net Allowed.....	\$ <u>873,373.61</u>
4. Less Amount Previously Paid.....	\$ <u>834,339.66</u>
5. Total Amount Due This Payment.....	\$ <u>39,033.95</u>
6. Less Withholding for Inspector's overtime NOT Reimbursed to County to Date.. (If Any) \$	<u>0.00</u>
7. Net Amount Due This Payment.....	\$ <u>39,033.95</u>

CONTRACT SUMMARY

8. Amount of Original contract.....	\$ <u>943,548.00</u>
9. Adjusted Amount based on APPROVED Change Orders-# <u>1, &amp; 2</u> .....	<u>873,373.61</u>
10. Gross Allowed to Date (From Line 1).....	\$ <u>873,373.61</u>
11. Amount to be Completed.....	\$ <u>0.00</u>

Prepared By \_\_\_\_\_ Date September 12, 2013  
(County Inspector)

Certified to by \_\_\_\_\_  
(Contractor)  
Title \_\_\_\_\_

Introduced on: October 8, 2013 Recommended for APPROVAL by \_\_\_\_\_  
Adopted on: October 8, 2013 (County Engineer)  
Official Resolution#: R-2013-776 Date \_\_\_\_\_

ESTIMATE # 7 Final  
SHEET 1 OF 2

COUNTY OF PASSAIC  
ESTIMATE CERTIFICATE  
WORK PERFORMED AND MATERIALS FURNISHED

SCI Sparwick Contracting  
18 Route 94  
Lafayette, NJ 07848

8/1/2013

Introduction:  
Approved by:  
Official Resolution #

Resolution of the Board of Supervisors of the Township of West Milford, New Jersey, dated October 8, 2013, No. 13-776.

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL CONTRACT QUANTITY	CONTRACT QUANTITY ADJUSTED + OR -	ADJUSTED CONTRACT QUANTITY	QUANTITY PREVIOUSLY ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	UNIT PRICE	AMOUNT
1	Performance Bond and Payment Bond	LS	1		1.00		0.00	1.00	\$7,500.00	7500.00
2	Final Cleanup	LS	1		1.00		0.00	1.00	\$4,500.00	4500.00
3	Construction Layout	LS	1		1.00		0.00	1.00	\$7,500.00	7500.00
4	Field Office Type C Set Up	UNIT	1		1.00		0.00	1.00	\$2,500.00	2500.00
5	Field Office Type C Maintenance	MONTH	3	3.00	6.00		3.00	6.00	\$715.00	4290.00
6	Telephone Service	LS	1		1.00		0.00	1.00	\$250.00	250.00
7	Owner's and Contractor's Protective Liability Insurance	LS	1		1.00		0.00	1.00	\$600.00	600.00
8	Mobilization	LS	1		1.00		0.00	1.00	\$90,000.00	90000.00
9	Clearing Site	LS	1		1.00		0.00	1.00	\$90,000.00	90000.00
10	Excavation, Unclassified	CY	1000		1000.00		0.00	1000.00	\$35.00	35000.00
11	1-11 Soil Aggregate	CY	34		34.00		0.00	34.00	\$28.00	952.00
12	Excavation, Test Pit	CY	10	-10.00	0.00		0.00	0.00	\$75.00	0.00
13	HMA Milling, 3" or Less	SY	180		180.00		0.00	180.00	\$26.00	4680.00
14	Hot Mix Asphalt 9.5 M 64 Surface Course	TON	125	13.42	138.42		13.42	138.42	\$87.00	12042.54
15	Hot Mix Asphalt 12.5 M 64 Intermediate Course	TON	105	-34.78	70.21		0.00	70.21	\$66.00	6038.06
16	Hot Mix Asphalt 19 M 64 Base Course	TON	210	-24.59	185.41		0.00	185.41	\$82.00	15203.62
17	Dense-Graded Aggregate Base Course, 6" Thick	SY	830		830.00		0.00	830.00	\$6.00	4980.00
18	Soil Aggregate Base Course, Variable Thickness	CY	20		20.00		0.00	20.00	\$42.00	840.00
19	Flared Guide Rail Terminal	UNIT	2		2.00		0.00	2.00	\$2,200.00	4400.00
20	Silt Fence	LF	900		900.00		0.00	900.00	\$1.75	1575.00
21	15" Reinforced Concrete Pipe, Class IV	LF	96		96.00		0.00	96.00	\$33.00	3168.00
22	15" Reinforced Concrete End Section	UNIT	1		1.00		0.00	1.00	\$2,000.00	2000.00
23	Manhole, 4' Diameter	UNIT	1		1.00		0.00	1.00	\$4,000.00	4000.00
24	Inlet, Type B	UNIT	1		1.00		0.00	1.00	\$2,000.00	2000.00
25	Inlet Filter, Type 1	SF	15		15.00		0.00	15.00	\$6.00	90.00
26	Beam Guide Rail	LF	51		51.00		0.00	51.00	\$22.00	1122.00
27	Three Beam Guide Rail, Bridge	LF	84		84.00		0.00	84.00	\$80.00	6720.00
28	9" x 16" Concrete Vertical Curb	LF	56		56.00		0.00	56.00	\$24.00	1344.00
29	9" x 18" Concrete Vertical Curb	LF	10		10.00		0.00	10.00	\$25.00	250.00
30	No Item				0.00		0.00	0.00	\$0.00	0.00
31	Beam Guide Rail Anchorage	UNIT	2		2.00		0.00	2.00	\$500.00	1000.00
32	Riprap Stone Channel Protection, 36" Thick (d50=18")	SY	4		4.00		0.00	4.00	\$210.00	840.00
33	Caution Fence	LF	100		100.00		0.00	100.00	\$2.00	200.00
34	Traffic Directors, Flaggers	HR	50	-50	0.00		0.00	0.00	\$64.00	0.00
35	Breakaway Barricade	UNIT	12		12.00		0.00	12.00	\$20.00	240.00
36	Construction Barrier Curb	LF	80		80.00		0.00	80.00	\$5.00	400.00
37	Construction Signs	SF	520		520.00		0.00	520.00	\$17.50	9100.00
38	Construction Identification Sign, 4' x 8'	UNIT	2		2.00		2.00	2.00	\$856.00	1712.00
39	Portable Variable Message Sign	UNIT	2		2.00		0.00	2.00	\$900.00	1800.00
40	Traffic Stripes, Long Life, Epoxy Resin 4" (Yellow)	LF	650	-38	612.00		0.00	612.00	\$1.50	918.00
41	Traffic Stripes, Long Life, Epoxy Resin 6" (White)	LF	560	-53	507.00		0.00	507.00	\$1.75	887.25
42	Topsoiling, 4" Thick	SY	285		285.00		0.00	285.00	\$4.00	1140.00
43	Fertilizing and Seeding, Type A	SY	285		285.00		0.00	285.00	\$1.00	285.00
44	Straw Mulching	SY	285		285.00		0.00	285.00	\$1.00	285.00
45	Underdrain, Type F	LF	66		66.00		0.00	66.00	\$25.00	1650.00

Item No.	Description	LF	20		20.00	20.00	0.00	20.00	0.00	20.00	\$15.00	300.00
50	Floating Turbidity Barrier, Type 1	LF	20		20.00	20.00	0.00	20.00	0.00	20.00	\$15.00	300.00
51	Concrete Washout System	LS	1		1.00	1.00	0.00	1.00	0.00	1.00	\$800.00	800.00
52	Asphalt Price Adjustment	LS	1	-1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
53	No Item				0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
54	No Item				0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
55	No Item				0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
56	No Item				0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
57	No Item				0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
58	No Item				0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00
59	Cleaning Site, Bridge	LS	1		1.00	1.00	0.00	1.00	0.00	1.00	\$30,000.00	30,000.00
60	Maintenance of Stream Flow	LS	1		1.00	1.00	0.00	1.00	0.00	1.00	\$54,500.00	54,500.00
61	Compacted Porous Fill (Coarse Aggregate No. 8)	CY	180	25.00	205.00	180.00	25.00	205.00	25.00	205.00	\$40.00	8,200.00
62	Concrete Footing	CY	86		86.00	86.00	0.00	86.00	0.00	86.00	\$120.00	10,320.00
63	Concrete Wing Wall	CY	32		32.00	32.00	0.00	32.00	0.00	32.00	\$250.00	8,000.00
64	Concrete Bridge Parapet, HPC	LF	24		24.00	24.00	0.00	24.00	0.00	24.00	\$500.00	12,000.00
65	4-Bar Open Steel Parapet	LF	70		70.00	70.00	0.00	70.00	0.00	70.00	\$200.00	14,000.00
66	Precast Culvert	LS	1		1.00	1.00	0.00	1.00	0.00	1.00	\$60,000.00	60,000.00
67	Reinforcement Steel, Galvanized	LB	12100		12100.00	12,100.00	0.00	12,100.00	0.00	12,100.00	\$1.00	12,100.00
68	Membrane Waterproofing	SY	74		74.00	74.00	0.00	74.00	0.00	74.00	\$15.00	1,110.00
69	Furnish Equipment for Driving Piles	LS	1		1.00	1.00	0.00	1.00	0.00	1.00	\$237,000.00	237,000.00
70	Dynamic Pile Load Test	UNIT	6		6.00	6.00	0.00	6.00	0.00	6.00	\$1,500.00	9,000.00
71	Test Pile, Furnished	LF	300		300.00	300.00	0.00	300.00	0.00	300.00	\$59.00	17,700.00
72	Test Pile, Driven	LF	300	-193	107.00	107.00	0.00	107.00	0.00	107.00	\$5.00	535.00
73	Cast-in-Place Concrete Pile, Furnished, 12" Diameter	LF	1900	-1154	746.00	746.00	0.00	746.00	0.00	746.00	\$59.00	44,014.00
74	Cast-in-Place Concrete Pile, Driven, 12" Diameter	LF	1900	-1316.54	583.46	583.46	0.00	583.46	0.00	583.46	\$5.00	2,917.30
75	Splice Cast-in-Place Pile	UNIT	10	-7	3.00	3.00	0.00	3.00	0.00	3.00	\$315.00	945.00
76	Pile Shoe	UNIT	10	-10.00	0.00	0.00	0.00	0.00	0.00	0.00	\$170.00	0.00
77	Bridge Plaque	UNIT	1		1.00	1.00	0.00	1.00	0.00	1.00	\$1,700.00	1,700.00
78	Temporary Sheeting	SF	7000	-2224	4776.00	4,776.00	0.00	4,776.00	0.00	4,776.00	\$0.01	47.76
S1	Additional Set-Up for Piles	LS	1		1.00	1.00	1.00	1.00	1.00	1.00	\$ 3,459.00	3,459.00
S2	Additional Bracing at North abutment	LS	1		1.00	1.00	1.00	1.00	1.00	1.00	\$10,723.08	10,723.08
Total =											873373.61	

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF SOP REVISION SERVICES BY THE PASSAIC COUNTY SHERIFF'S OFFICE HAZMAT TEAM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R-2013-777						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-30						
CAF #	Acct: G-01-41 -882-01						
Purchase Req. #	R3-07000						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING PURCHASE OF SOP REVISION  
SERVICES BY THE PASSAIC COUNTY SHERIFF'S OFFICE  
HAZMAT TEAM**

**WHEREAS** the Passaic County Sheriff's Office (the "PCSO") has requested the purchase of SOP review, revision and updating services for their HAZMAT Team, for use in furtherance of its law enforcement and/or administrative objectives; and

**WHEREAS** said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** said purchase is to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Freeholder Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Review, revision and updating of HAZMAT Team SOP's
Using Agency:	Passaic County Sheriff's Office – HAZMAT Team
Purchase Price:	\$ 17,100.00
Vendor:	TetraTech Inc.
Authority:	Local Finance Notice 2005-14, page 2, section 3 issued June 20, 2005 (Morris County Bid, Resolutions #9, 43 and 58)
Account:	2012 Hazardous Materials Emergency Planning Grant
Account #:	G-01-41-882-012-233
Requisition #:	R3-07000

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Order.

Dated: October 8, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,100.00

APPROPRIATION: G-01-41-882-012-233

PURPOSE: To authorize the purchase of SOP Revision Services from Tetrattech, Inc. by the Passaic County Sheriff's Office Hazmat Team.

  
Michael Katz, County Treasurer

DATED: October 08, 2013



# COUNTY OF PASSAIC

CO OF PASSAIC, SHERIFF'S DEPT  
 ATTN: SHANNAN (Q) 973-247-3312  
 495 RIVER STREET- 2ND FLOOR  
 PATERSON, NJ 07524

REQUISITION <b>Res-Pg:k.30-5</b>	
NO.	R3-07000

SHIP TO	PASSAIC COUNTY SHERIFFS DEPT 435 HAMBURG TURNPIKE ATTN: SGT. HOEFT WAYNE, NJ 07470
VENDOR	VENDOR #: 10820 TETRA TECH, INC. 3475 E. FOOTHILL BLVD PASADENA, CA 91107-6024

ORDER DATE: 09/20/13  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	HAZARDOUS MATERIALS TEAM STANDARD OPERATING PROCEDURES AND STANDARD OPERATING GUIDE REVIEW, REVISION AND UPDATE AS PER PROPOSAL AND SCOPE OF WORK.  AS PER MORRIS COUNTY BID RESOLUTION #43 MARCH 14, 2012  RESOLUTION # 58 OCTOBER 10, 2012 GIVING PERMISSION TO OTHER COUNTIES TO USE THERE BID UNDER LOCAL FINANCE NOTICE LFN 2005-14 6/20/2005  RESOLUTION #9 OCTOBER 24,2012 EXTENDED CONTRACT FROM 3/14/12 TO 3/13/14	G-01-41-882-012-233	17,100.0000	17,100.00
			TOTAL	17,100.00

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-777

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$37,360.18

APPROPRIATION: \$29,365.52 -- G-01-41-846-011-223  
\$ 7,994.66 -- 3-01-20-110-001-219

PURPOSE: To authorize the purchase of Smart Boards from Tequipment, Inc. by the Passaic County of Emergency Management.

  
Michael Katz, County Treasurer

DATED: October 08, 2013

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, EMERGENCY MNGT  
 (Q) 973-904-3631  
 300 OLDHAM ROAD  
 WAYNE, NJ 07470-2209

REQUISITION	
Res-Pg:k.31-5	
NO.	R3-06996

SHIP TO	COUNTY OF PASSAIC OFFICE OF EMERGENCY MANAGEMENT 300 OLDHAM ROAD WAYNE, NJ 07470-2209
	VENDOR #: 10819 TEQUIPMENT, INC. 7 NORDEN LANE HUNINGTON STATION, NY 11746

ORDER DATE: 09/20/13  
 DELIVERY DATE:  
 STATE CONTRACT: T0114  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Smart Board 885 with UF75w Projector and Smart meeting Pro (PCOEM) Catalog #: SB88515-SMP	G-01-41-846-012-223	5,846.2600	5,846.26
1.00	Projection Audio System Catalog #: SBA-L	G-01-41-846-012-223	239.2000	239.20
1.00	CONNECTION KIT FOR INTEGRATED UNITS Catalog #: CBLKLT1	G-01-41-846-012-223	40.0000	40.00
1.00	INSTALLATION /FLOOR STAND Catalog #: INST-TEQ-FSUX/H	G-01-41-846-012-223	750.0000	750.00
1.00	SMART BOARD 8070I DISPLAY WITH SMART MEETING PRO (PCPO) Catalog #: SBID 8070I-MP	G-01-41-846-012-223	11,499.0000	11,499.00
1.00	HEAVY DUTY CUSTOM FLAT PANEL WALL MOUNT-VARIOUS 65-103" TVs Catalog #: PSMH2840	G-01-41-846-012-223	599.0000	599.00
1.00	EXTENDED CABLE KIT Catalog #: CBLKITE	G-01-41-846-012-223	319.2000	319.20
1.00	CONNECTION KIT-PLENUM ADD ON Catalog #: CBLKITI	G-01-41-846-012-223	199.0000	199.00
1.00	INSTALLATION OF ITEMS 8070I Catalog #: CBLKITI	G-01-41-846-012-223	850.0000	850.00
1.00	SMART BOARD 885 w/UF75w PROJECTOR AND SMART MEETING PRO (PCPO) Catalog #: SB88515-SMP	G-01-41-846-012-223	5,846.2600	5,846.26
1.00	PROJECTION AUDIO SYS.	G-01-41-846-012-223	239.2000	239.20

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-778

REQUESTING DEPARTMENT

DATE

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, EMERGENCY MNGT  
 (Q) 973-904-3631  
 300 OLDHAM ROAD  
 WAYNE, NJ 07470-2209

REQUISITION	
Res Pg:k.31-6	
NO.	R3-06996

Page # 2

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Catalog #: SBA-L EXTENDED CABLE KIT	G-01-41-846-012-223	319.2000	319.20
1.00	Catalog #: CBLKITE INSTALLATION OF 800I SYS. WITH ADDITIONAL ITEMS (PCPO)	G-01-41-846-012-223	750.0000	750.00
1.00	Catalog #: INST-TEQ-800IG5 Instal Smart Board Unit from NJ OHSP (PCOEV)	G-01-41-846-012-223	750.0000	750.00
1.00	Catalog #: INST-TEQ-800IG5 Smart Mobile Height adjustable Floor Stand ( PCOEM )	G-01-41-846-012-223	1,119.2000	1,119.20
	AS PRE QUOTE # 75745 & 75103			
	FY-12 UASI HOMELAND SECURITY GRANT Catalog #: FS-UX			
			TOTAL	29,365.52
<p>Introduced on: October 8, 2013          Adopted on: October 8, 2013          Official Resolution#: R-2013-778</p>				

COUNTY OF PASSAIC  
 CO OF PASSAIC, EMERGENCY MNGT  
 (Q) 973-904-3631  
 300 OLDHAM ROAD  
 WAYNE, NJ 07470-2209

REQUISITION Pg:k.31-7	
NO.	R3-06998

S H I P T O	COUNTY OF PASSAIC OFFICE OF EMERGENCY MANAGEMENT 300 OLDHAM ROAD WAYNE, NJ 07470-2209
	VENDOR #: 10819 TEQUIPMENT, INC. 7 NORDEN LANE HUNINGTON STATION, NY 11746

ORDER DATE: 09/20/13  
 DELIVERY DATE:  
 STATE CONTRACT: 80992  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SMART BOARD 885 WITH UF75W PROJECTOR AND SMART MEETING PRO ITEM # SB885I5-SMP	3-01-20-110-001-219	5,846.2600	5,846.26
1.00	PROJECTION AUDIO SYSTEM FOR SMART BOARD ITEM # SBA-L	3-01-20-110-001-219	239.2000	239.20
1.00	CONNECTION KIT FOR INTEGRATED UNITS ITEM # CBLKITI	3-01-20-110-001-219	40.0000	40.00
1.00	SMART MOBILE HEIGHT ADJUSTABLE FLOOR STAND ITEM # FS-UX	3-01-20-110-001-219	1,119.2000	1,119.20
1.00	INSTALLATION OF FSUX/HAWM FLOOR STAND WITH ADDITIONAL ITEMS AS LISTED ITEM # INST-TEQ-FSUX/HAWM	3-01-20-110-001-219	750.0000	750.00
	AS PER QUOTE # 75887 (9/19/13)			
			TOTAL	7,994.66

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-778

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda:

RESOLUTION AUTHORIZING PURCHASE OF SMART BOARDS FROM TEQUIPMENT INC., BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R-2013-778</b>					
Meeting Date		10/08/2013					
Introduced Date		10/08/2013					
Adopted Date		10/08/2013					
Agenda Item		k-31					
CAF #		Acct: G-01-41 -846-01					
Purchase Req. #		R3-06996 & R3-069998					
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING PURCHASE OF SMART BOARDS FROM TEQUIPMENT INC., BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT THROUGH STATE CONTRACT**

**WHEREAS** the Passaic County Office of Emergency Management has requested the purchase of Smart Boards to be used by OEM and the Passaic County Prosecutor's Office, for use in furtherance of its law enforcement and/or administrative objectives; and

**WHEREAS** said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Freeholder Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description: Smart Boards

Using Agency: Passaic County Office of Emergency Management & Passaic County Prosecutor's Office

Purchase Price: \$ 37,360.18

Vendor: Tequipment, Inc.

Account: FY-12 UASI Homeland Security Grant/partial

Authority: State Contract #A-80992

Account #: G-01-41-846-011-223 (\$29,365.52)  
3-01-20-110-001-219 (\$7,994.66)

Requisition #: R3-066996  
R3-069998

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Order.

Dated: October 8, 2013



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE OFFICE OF THE PASSAIC COUNTY PROSECUTOR TO APPLY FOR THE CONTINUATION OF GRANT FUNDING FOR THE COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM – CYCLE 14, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R-2013-779						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-32						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING THE OFFICE OF THE PASSAIC COUNTY PROSECUTOR TO APPLY FOR THE CONTINUATION OF GRANT FUNDING FOR THE COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM – CYCLE 14**

**WHEREAS** the Office of Insurance Fraud Prosecutor has been designated by the New Jersey Legislature to implement funding reimbursement for anti-insurance fraud activities, pursuant to N.J.S.A. 17:33A-28 and

**WHEREAS** the Passaic County Prosecutor wishes to apply for continuation grant funding for the County Prosecutor Insurance Fraud Reimbursement Program, in the amount of Two Hundred Fifty Thousand Dollars (\$250,000.00) for the period of January 1, 2014 through December 31, 2014; and

**WHEREAS** no Passaic County match funds are required for participation in this program; and

**WHEREAS** the project is a joint effort between the Office of Insurance Fraud Prosecutor and the Passaic County Prosecutor for the purpose described in the application; and

**WHEREAS** the Freeholder Law and Public Safety Committee has considered this matter at its meeting of September 23, 2013 and recommended this resolution to the full Board for approval;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that:

- (1) As a matter of public policy, the County of Passaic wishes to participate to the fullest extent possible with the Office of Insurance Fraud Prosecutor.

- (2) The Attorney General has allocated funds dedicated for the purpose of reimbursing County Prosecutors for anti-insurance fraud activities.
- (3) The Office of Insurance Fraud Prosecutor shall be responsible for the receipt, review and approval of the applications for said funding.
- (4) The Office of Insurance Fraud Prosecutor shall indicate allocations to each applicant as authorized.

Dated: October 8, 2013



*State of New Jersey*  
 OFFICE OF THE ATTORNEY GENERAL  
 DEPARTMENT OF LAW AND PUBLIC SAFETY  
 OFFICE OF THE INSURANCE FRAUD PROSECUTOR  
 PO BOX 994  
 TRENTON, NEW JERSEY 08646  
 TELEPHONE: (609) 981-6360

CHRIS CHRISTIE  
*Governor*

KIM GUADAGNO  
*Lieutenant Governor*

JOHN J. HOFFMAN  
*Acting Attorney General*

RONALD CHILLEN  
*Acting Insurance Fraud Prosecutor*

September 16, 2013

To: All County Prosecutors

Re: Availability of Funding for the County Prosecutor Insurance Fraud Reimbursement Program (January 1, 2014 to December 31, 2014 - Cycle 14)

Dear Prosecutor:

The Office of the Insurance Fraud Prosecutor is accepting applications for funding for anti-insurance fraud efforts under the County Prosecutor Insurance Fraud Reimbursement Program. See N.J.S.A. 17:33A-23. The next program cycle will run from January 1, 2014 through December 31, 2014. Funds will be awarded to continue existing programs as well as to support new initiatives.

As in prior years, the 2014 funding cap will be \$250,000. OIFP will evaluate applications based upon the criteria set forth in the Reimbursement Application package, and on the productivity and effectiveness of the county program. OIFP reserves the right to allocate funds in amounts other than those requested by the applicants. Failure to submit a timely application or the submission of an incomplete application may result in rejection of the application.

By copy of this letter, we are forwarding to your designated program representative a copy of the 2014 Reimbursement Application and the Program Requirements. Completed applications must be received by 5:00 pm on Friday, October 25, 2013. If you have any questions concerning the County Prosecutor Insurance Fraud Reimbursement Program, please contact Program Analyst Joan Enright at (609) 292-1030.

Very truly yours,

Ronald Chullen  
 Acting Insurance Fraud Prosecutor

c: Mark Ondris, DAG, Deputy Insurance Fraud Prosecutor  
 Cheryl Maccaroni, DAG, Legal Advisor, County Reimbursement Program  
 Bradford Muller, Deputy Attorney General  
 Joan Enright, Program Analyst  
 Robert Marks, Manager, Financial Management  
 Kathleen Lawrie, Fiscal Analyst  
 Michelle Serebetski, Budget Analyst



*New Jersey is an Equal Opportunity Employer. Printed on Recycled Paper and is Recyclable.*



Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-779

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

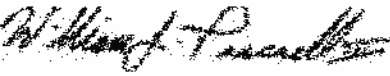
Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-780</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-33						
CAF #	Various Accounts						
Purchase Req. #	Various						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY  
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

**WHEREAS** the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

**WHEREAS** said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS** the Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description: Maintenance Agreement  
 Using Agency: Passaic County Prosecutor's Office  
 Purchase Price: \$ 2,548.80  
 Vendor: CDW-G  
 Authority: NJ State Contract  
 Contract #: 70262  
 Account: Prosecutor's 2013 Operating Budget  
 Account #: 3-01-20-109-001-219  
 Requisition #: R3-06868

Description: Payment of Registration Fees  
 2013 Prosecutor's Annual College  
 Using Agency: Passaic County Prosecutor's Office  
 Purchase Price: \$ 25,405.00  
 Vendor: CPANG Annual Conference  
 Authority: N/A  
 Contract #: N/A  
 Account: Prosecutor's Local Forfeiture Account  
 Account #: T-23-56-850-000-801  
 Requisition #: R3-06195

Description: Purchase of Miscellaneous Equipment  
 Using Agency: Passaic County Prosecutor's Office  
 Purchase Price: \$ 230.00  
 Vendor: CDW-G  
 Authority: MRESC Purchasing Coop.  
 Contract #: 113/14-04  
 Account: Prosecutor's 2013 Operating Budget  
 Account #: 3-01-20-109-001-237  
 Requisition #: R3-06930

Description: Purchase of Office Supplies  
 Using Agency: Passaic County Prosecutor's Office  
 Purchase Price: \$ 339.81  
 Vendor: CDW-G  
 Authority: MRESC Purchasing Coop.  
 Contract #: 13/14-04  
 Account: Prosecutor's 2013 Operating Budget  
 Account #: 3-01-20-109-001-237  
 Requisition #: R3-06932

Description: Purchase of Microsoft Word License  
 Using Agency: Passaic County Prosecutor's Office-  
 SART/SANE Program  
 Purchase Price: \$ 420.30  
 Vendor: CDW-G  
 Authority: MRESC Purchasing Coop.  
 Contract #: 13/14-04  
 Account: SART/SANE Grant #VS-37-12  
 Account #: G-01-41-860-013-237  
 Requisition #: R3-06924

Description: Purchase of Various Supplies  
 Using Agency: Passaic County Prosecutor's Office-  
 SART/SANE Program  
 Purchase Price: \$ 91.29  
 Vendor: CDW-G  
 Authority: MRESC Purchasing Coop.  
 Contract #: 13/14-04  
 Account: SART/SANE Grant # VS-37-12  
 Account #: G-01-41-860-013-237  
 Requisition #: R3-06854

Description: Purchase of Various Supplies  
 Using Agency: Passaic County Prosecutor's Office-  
 SART/SANE Program  
 Purchase Price: \$ 22.86  
 Vendor: CDW-G  
 Authority: MRESC Purchasing Coop.  
 Contract #: 13/14-04  
 Account: SART/SANE Grant # VS-37-12  
 Account #: G-01-41-860-013-237  
 Requisition #: R3-06855

Description: Purchase of Various Supplies  
 Using Agency: Passaic County Prosecutor's Office-  
 SART/SANE Program  
 Purchase Price: \$378.25  
 Vendor: CDW-G  
 Authority: MRESC Purchasing Coop.  
 Contract #: 13/14-04  
 Account: SART/SANE Grant # VS-37-12  
 Account#: G-01-41-860-013-237  
 Requisition #: R3-06849



Description: Purchase of a HON Cabinet  
 Using Agency: Passaic County Prosecutor's Office-  
 SART/SANE Program  
 Purchase Price: \$654.91  
 Vendor: Staples  
 Authority: NJ State Contract  
 Contract #: 77249  
 Account: SART/SANE Grant # VS-37-12  
 Account#: G-01-41-860-013-223  
 Requisition #: R3-06867

Description: Purchase of two Medical Supply Cabinets  
 Using Agency: Passaic County Prosecutor's Office-  
 SART/SANE Program  
 Purchase Price: \$ 901.19  
 Vendor: W.B. Mason  
 Authority: Somerset County Purchasing Coop.  
 Contract #: CC-0001-12  
 Account: SART/SANE Grant # VS-37-12  
 Account#: G-01-41-860-013-223  
 Requisition #: R3-06866

Description: Purchase of Medical Supply Cabinet  
 Using Agency: Passaic County Prosecutor's Office-  
 SART/SANE Program  
 Purchase Price: \$ 2,192.75  
 Vendor: Armstrong Medical  
 Authority: Quotes Obtained  
 Contract #: N/A  
 Account: SART/SANE Grant # VS-37-12  
 Account#: G-01-41-860-013-223  
 Requisition #: R3-06832

Description: Purchase of Medical Supplies  
 Using Agency: Passaic County Prosecutor's Office-  
 SART/SANE Program  
 Purchase Price: \$ 983.00  
 Vendor: Moore Medical  
 Authority: N/A  
 Contract #: N/A  
 Account: SART/SANE Grant # VS-37-12  
 Account#: G-01-41-860-013-223  
 Requisition #: R3-06847

Description: Purchase of a Dell Computer Printer &  
 Accessories  
 Using Agency: Passaic County Prosecutor's Office-  
 SART/SANE Program  
 Purchase Price: \$ 714.37  
 Vendor: Dell Marketing  
 Authority: NJ State Contract

Contract #: 70256  
 Account: SART/SANE Grant # VS-37-12  
 Account#: G-01-41-860-013-223-\$ 127.99  
 G-01-41-860-013-237 - \$ 586.38  
 Requisition #: R3-06838

Description: Purchase of Canon Printer  
 Using Agency: Passaic County Prosecutor's Office-  
 SART/SANE Program  
 Purchase Price: \$ 627.24  
 Vendor: CDW-G  
 Authority: MRESC Purchasing Coop  
 Contract #: 13/14-04  
 Account: SART/SANE Grant # VS-37-12  
 Account#: G-01-41-860-013-223  
 Requisition #: R3-06841

Description: Purchase of three Medical Scopes  
 Using Agency: Passaic County Prosecutor's Office-  
 SART/SANE Program  
 Purchase Price: \$ 2,298.00  
 Vendor: Bodelin Inc.  
 Authority: Two Quotes Received  
 Contract #: N/A  
 Account: SART/SANE Grant # VS-37-12  
 Account#: G-01-41-860-013-223  
 Requisition #: R3-06951

Description: Purchase of Dell Optiplex Computer  
 Using Agency: Passaic County Prosecutor's Office-  
 SART/SANE Program  
 Purchase Price: \$ 1,345.16  
 Vendor: Dell Marketing  
 Authority: NJ State Contract  
 Contract #: 70256  
 Account: SART/SANE Grant # VS-37-12  
 Account#: G-01-41-860-013-223  
 Requisition #: R3-07004

Description: Purchase of three instALERT Message  
 Boards  
 Using Agency: Passaic County Working Group  
 Purchase Price: \$ 37,644.00  
 Vendor: All Traffic Solutions  
 Authority: Federal GSA Contract  
 Contract #: GS-07F-6092R  
 Account: FY12 Homeland Security Grant  
 Account#: G-01-41-872-012-223)  
 Requisition #: R3-06919

Description: Request for payment of Database  
Maintenance Services  
Using Agency: Passaic County Working Group  
Purchase Price: \$ 1,600.00  
Vendor: Virtual Forum  
Authority: N/A  
Contract #: N/A  
Account: FY11 Homeland Security Grant  
Account#: G-01-41-872-011-223  
Requisition #: R3-06920

Description: Purchase of two Software Licenses  
Using Agency: Passaic City Police Department  
Purchase Price: \$ 2,000.00  
Vendor: Porter Lee Corporation  
Authority: N/A  
Contract #: N/A  
Account: Passaic Police Dept. Federal Forfeiture Acct.  
Account#: T-22-56-850-020-802  
Requisition #: R3-06217

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: October 8, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$80,397.03

APPROPRIATION: \$ 2,548.80 – 3-01-20-109-001-219  
\$25,405.00 – T-23-56-850-000-801  
\$ 230.00 – 3-01-20-109-001-237  
\$ 339.81 – 3-01-20-109-001-237  
\$ 420.30 – G-01-41-860-013-237  
\$ 91.29 – G-01-41-860-013-237  
\$ 22.86 – G-01-41-860-013-237  
\$ 378.25 – G-01-41-860-013-237  
\$ 654.91 – G-01-41-860-013-223  
\$ 901.19 – G-01-41-860-013-223  
\$ 2,192.75 – G-01-41-860-013-223  
\$ 983.00 – G-01-41-860-013-223  
\$ 127.99 – G-01-41-860-013-223  
\$ 586.38 – G-01-41-860-013-237  
\$ 627.34 – G-01-41-860-013-223  
\$ 2,298.00 – G-01-41-860-013-223  
\$ 1,345.16 – G-01-41-860-013-223  
\$37,644.00 – G-01-41-872-012-223  
\$ 1,600.00 – G-01-41-872-011-223  
\$ 2,000.00 – T-22-56-850-020-802

PURPOSE: To authorize the purchase of Various Items by the Passaic County Prosecutor's Office.

  
Michael Katz, County Treasurer

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-780  
DATED: October 08, 2013

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

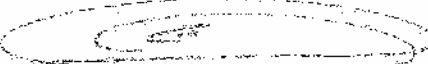
Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE OFFICE OF THE PASSAIC COUNTY PROSECUTOR TO APPLY FOR FUNDING THROUGH THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE (JAG) GRANT PROGRAM FOR CONTINUATION OF THE MEGAN'S LAW AND LOCAL LAW ENFORCEMENT ASSISTANCE PROGRAM, ALL AS NOTED IN THE RESOLUTION

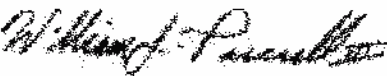
THIS RESOLUTION WAS REQUESTED BY:

PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R-2013-781</b>					
Meeting Date		10/08/2013					
Introduced Date		10/08/2013					
Adopted Date		10/08/2013					
Agenda Item		k-34					
CAF #							
Purchase Req. #							
Result		Adopted					
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING THE OFFICE OF THE  
PASSAIC COUNTY PROSECUTOR TO APPLY FOR FUNDING  
THROUGH THE EDWARD BYRNE MEMORIAL JUSTICE  
ASSISTANCE (JAG) GRANT PROGRAM FOR  
CONTINUATION OF THE MEGAN'S LAW AND LOCAL LAW  
ENFORCEMENT ASSISTANCE PROGRAM**

**WHEREAS** the Passaic County Prosecutor's Office wishes to apply for funding for a project under the Edward Byrne Memorial Justice Assistance (JAG) Grant Program JAG-1-19-11; and

**WHEREAS** the project is a joint effort between the N.J. Department of Law and Public Safety and the Passaic County Prosecutor for the purpose described in the application; and

**WHEREAS** approximately \$29,376.00 is available for funding for the period of July 1, 2013 – June 30, 2014;

**WHEREAS** the Law and Public Safety Committee has reviewed this matter at their meeting of September 23, 2013 and recommends this resolution to the full board for adoption;

**NOW THEREFORE IT BE RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that:

- 1) As a matter of policy Passaic County wishes to participate to the fullest extent possible with the N.J. Department of Law and Public Safety in effectuation of the grant program.
- 2) The N.J. Attorney General will receive funds on behalf of the applicant.

3) The N.J. Division of Criminal Justice shall be responsible for the receipt and review of the application for said funds.

4) The N.J. Division of Criminal Justice shall initiate allocations to the authorized applicant; and

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board, County Counsel, Finance Director and all other necessary officers and employees be and hereby are authorized to execute such documents as are necessary to effectuate this resolution.

Dated: October 8, 2013



*State of New Jersey*

OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF CRIMINAL JUSTICE  
PO BOX 085  
TRENTON, NJ 08625-0085  
TELEPHONE: (609) 984-6500

JOHN J. HOFFMAN  
*Acting Attorney General*

ELIE HONIG  
*Director*

CHRIS CHRISTIE  
*Governor*

KIM GUADAGNO  
*Lieutenant Governor*

August 1, 2013

Honorable Camelia M. Valdes  
Passaic County Prosecutor  
401 Grand Street  
Paterson, NJ 07505

**RE: Edward Byrne Memorial Justice Assistance Grant (JAG) Program  
Megan's Law and Local Law Enforcement Assistance  
Grant Number: JAG 1-19-11**

Dear Prosecutor Valdes:

The Division of Criminal Justice is accepting grant applications for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The State's plan, approved by the federal Bureau of Justice Assistance, has included funding to continue your Megan's Law and Local Law Enforcement Assistance program. Funds can be used for assistance with Megan's Law cases or for law enforcement purposes such as hiring and training of additional law enforcement and support personnel, overtime expenses, and procuring equipment and technology.

Your federal subgrant will be in the amount of \$29,376 and is scheduled to run, from July 1, 2013 through June 30, 2014. Approval for expenditures for the grant cannot be authorized until a fully executed subgrant award/contract is completed. All required reports for your previous grant must be current and on file with the Division's Program Development Section prior to the start of your continuation grant.


A JAG application package has been emailed to Todd Stanley, Fiscal Officer. Please ensure that all items on the application checklist are completed prior to submitting your application. The completed application, including the required Resolution and grant certifications, should be submitted to the Program Development Section by September 11, 2014.





For further assistance in preparing your application or if you have any questions, please contact Tom Brennan at (609) 292-1463.

Very truly yours,



Alyson M. Guh, Chief  
Program Development/Grants Section

- c: Todd C. Stanley, Fiscal Officer, PCPO
- Joseph Del Russo, Assistant Prosecutor, PCPO
- Thomas Brennan, DCJ Program Analyst
- Jean Petherbridge, DCJ Research & Evaluation

[rev'd JAG 8/12]

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

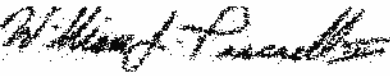
Agenda: RESOLUTION AUTHORIZING THE AWARD OF GRANTS FROM THE OPEN SPACE AND FARMLAND PRESERVATION TRUST FUND, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-782</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-35						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING THE AWARD OF GRANTS FROM  
THE OPEN SPACE AND FARMLAND PRESERVATION TRUST  
FUND**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic created an Open Space and Farmland Preservation Trust Fund Program in conformity with the will of the voters in the 1996 election; and

**WHEREAS** pursuant to the mandates of the Program the Board did approve and appoint an Open Space and Farmland Preservation Trust Fund Advisory Committee (“the Committee”) to study the open space issue and make recommendations concerning the distribution of funds to worthy applicants; and

**WHEREAS** several municipalities and non-profit organizations submitted grant applications for funding under the 2013 Open Space Trust Fund rounding of funding; and

**WHEREAS** pursuant to the provisions of N.J.S.A. 40:12-15(b), a county shall not expend more than \$100,000 for any proposed project unless the governing body of the county first conducts a public hearing on the proposed project or use and adopts a resolution, as appropriate, authorizing the expenditure; and

**WHEREAS** the Passaic County Board of Chosen Freeholders authorized and held a public hearing on August 13, 2013 for the following recommended park improvement projects:

- |  |                   |
|--|-------------------|
| 1. Bloomingdale – DeLazier Field Bleacher (R)  | \$ 125,000        |
| 2. Passaic City – Third Ward Memorial Park (R)   | \$ 144,000        |
| 3. Paterson – Eastside Park Concession Stand/Cricket House (D)                             | \$ 260,000        |
| 4. Wayne Township – Development of Athletic Fields at Van Houten-Burroughs Property #2 (D) | \$ <u>250,000</u> |
| Total  | \$ 779,000;       |

**WHEREAS** this matter was reviewed by the Freeholder’s Committee for Planning and Economic Development at its July 9, 2013 and the June 27, 2013 Open Space Advisory Committee meeting where the recommended grant awards were presented in accordance with the committee’s recommendations; and

**WHEREAS** a certification of funds is attached hereto indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by The Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the award of grants as set forth above from the Open Space and Farmland Preservation Trust Fund in an amount totaling \$779,000; and

**BE IT FURTHER RESOLVED** that all municipalities receiving funds must agree to place in their tax letter an insert that indicates that they received funds from the Passaic County Open Space and Farmland Preservation Trust Fund Program.

JDP:lc

Dated: October 8, 2013

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Kathleen Caren x4049
2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Open Space Advisory Committee Recommendations for Funding of 2013 Applications (which required a public hearing)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: \$779,000

BUDGET ACCOUNT # T-16-56-850-001-233

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW: DATE
- |  |                |
|--|----------------|
| ___ Administration & Finance                   | _____          |
| ___ Public Works / Buildings & Grounds         | _____          |
| ___ Planning & Economic Development            | <u>7/9/13</u>  |
| ___ Health, Human Services & Community Affairs | _____          |
| ___ Law & Public Safety                        | _____          |
| ___ Energy                                     | _____          |
| ___ Other Specify: <u>OSAC</u>                 | <u>6/27/13</u> |

5. DISTRIBUTION LIST:

\_\_\_ Administration  
 \_\_\_ Finance  
 \_\_\_ Counsel  
 \_\_\_ Clerk to Board  
 \_\_\_ Other(s)

Specify: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

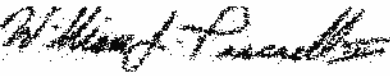
Agenda: RESOLUTION ACCEPTING \$20,000 IN GRANT FUNDS FROM THE STATE OF NEW JERSEY HISTORIC TRUST, FOR THE PASSAIC COUNTY COURT HOUSE & ANNEX NATIONAL REGISTER LISTING PROJECT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-783</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-36						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION ACCEPTING \$20,000 IN GRANT FUNDS FROM THE STATE OF NEW JERSEY HISTORIC TRUST, FOR THE PASSAIC COUNTY COURT HOUSE & ANNEX NATIONAL REGISTER LISTING PROJECT**

**WHEREAS**, the Passaic County Board of Chosen Freeholders desires to further historic preservation through a grant from the New Jersey Historic Trust, State of New Jersey, in the amount of \$20,000 for the following project, known as Passaic County Court House & Annex National Register Listing Project (see attached); and

**WHEREAS**, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on October 1, 2013 and was recommended to the full Board for approval;

**NOW THEREFORE BE IT RESOLVED** by the Passaic County Board of Chosen Freeholders that it hereby accepts the \$20,000.00 in Grant Funds from the New Jersey Historic Trust, State of New Jersey, for the project known as the Passaic County Court House & Annex National Register Listing project; and

**BE IT FURTHER RESOLVED** that the Passaic County Board of Chosen Freeholders hereby authorizes the Freeholder Director, Bruce James, to execute a grant agreement with the State of New Jersey in an amount up to that awarded for the proposed project, and to seal the grant agreement; and

**BE IT FURTHER RESOLVED**, that the Freeholder Director, and the Clerk of the Board or their successors in said titles are authorized to sign the agreement and any other documents



necessary in connection therewith on behalf of the County of  
Passaic.

JRS/meg

Dated: October 8, 2013



NEW JERSEY  
**HISTORIC  
 TRUST**

PO Box 457  
 Trenton, NJ 08625

August 19, 2013

Michael LaPlace  
 Passaic County  
 401 Grand Street  
 Passaic, NJ 07505

**Re: Passaic County Courthouse and Annex, Grant No. 2012.0043, Grant Award:  
 \$20,000.00**

Dear Mr. LaPlace:

A bill appropriating funds from the Garden State Historic Preservation Trust Fund to the New Jersey Historic Trust was passed by the Assembly and Senate and signed by the Governor on August 9, 2013.

To obtain grant funds, your organization must execute a Grant Agreement with the Historic Trust. The Grant Agreement will define the scope of the project and the project schedule as well as schedules for project reports and reimbursement requests. Once the Agreement is executed, grant funds can be paid.

Please review and complete all of the enclosed forms noted on the Grant Agreement Checklist. Ask your insurance company to provide an up-to-date insurance certificate.

The Historic Trust Board of Trustees has approved matching grant funds for the scope of work outlined in Attachment D-1 of the Grant Agreement, as outlined in your original application. Please review the Attachment D-1/Scope of Work carefully. You should understand your Scope of Work and should reference it throughout your project.

Attachment E should be completed by the individual who will act as your Chief Financial Officer. Attachment G requires a board resolution to designate a signatory for the Grant Agreement.

It is important to stay in touch with the Historic Preservation Specialist assigned to your grant project. Program staff should receive copies of all documentation for review and

Introduced on: *phone 609/984-0473* *e-mail: njht@dca.state.nj.us*  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-783

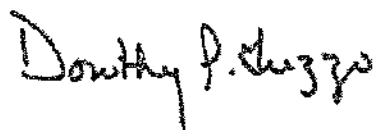
*www.njht.org* *fax 609/984-7590*

approval **before** proceeding with any work and should be notified of project meetings and receive meeting minutes.

Please have the duly authorized representative of your organization sign this letter and return it to the Trust. This signature indicates that you have approved the outlined Scope of Work and agree to abide by the regulations that govern this program.

We look forward to working with you to successfully complete this project.

Sincerely,



Dorothy P. Guzzo  
Executive Director

*Please sign and return to the Historic Trust with your Grant Agreement packet*

**Approved and accepted:**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title \_\_\_\_\_

Organization \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT FOR APPRAISAL SERVICES FOR THE PROPERTY KNOWN AS 101 OLDHAM ROAD IN THE TOWNSHIP OF WAYNE TO,  
1. FEDERAL APPRAISAL & CONSULTING LLC and  
2. VALUE RESEARCH GROUP INC., ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-784</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-37						
CAF #	T-16-850-003-DPM						
Purchase Req. #	TBD						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT FOR APPRAISAL SERVICES FOR THE PROPERTY KNOWN AS 101 OLDHAM ROAD IN THE TOWNSHIP OF WAYNE TO,  
1. FEDERAL APPRAISAL & CONSULTING LLC and  
2. VALUE RESEARCH GROUP INC.**

**WHEREAS** the County of Passaic Open Space Advisory Committee (the “Advisory Committee”) in conjunction with the Township of Wayne identified property at 101 Oldham Road, in Wayne as potential desirable acquisition as a possible community based farm;

**WHEREAS** in furtherance of said consideration, the Board of Chosen Freeholders of the County of Passaic by Resolution R-10-953 dated December 30, 2010 awarded a contract to two, Green Acre approved, appraisal service companies (Federal Appraisal & Consulting LLC and Value Research Group Inc.) to prepare appraisal reports on the valuation of the entire property under a fair & open process; and

**WHEREAS** after further discussions with the owner of the parcel about a possible purchase; said owners requested and the County of Passaic has tentatively agreed that the property would be subdivided with the current owners retaining the buildings on the site and the County of Passaic possibly purchasing the remaining property resulting of vacant land; and

**WHEREAS** consequently, it is now necessary to have updated appraisals done on that portion of the tract that would be used as a farmland; and

**WHEREAS** Federal Appraisal & Consulting LLC of

460 Route 22 West, Suite 403, Whitehouse Station, New Jersey, has submitted an updated proposal dated September 11, 2013 (copy attached) to prepare one of the necessary appraisals, for a flat fee of \$ 3,500.00; and

**WHEREAS** Value Research Group, Inc. of 301 S. Livingston Avenue, Suite 104, Livingston, New Jersey, has submitted an updated proposal dated October 2, 2013 (copy attached) to prepare the necessary appraisal, for a flat fee of \$3,000; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A: 11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

**WHEREAS**, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on October 1, 2013 and was recommended to the full Board for approval;

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that;

1. Federal Appraisal & Consulting LLC, of Whitehouse Station, New Jersey; and 2. Value Research Group Inc., of Livingston, New Jersey, be awarded a contract for Professional Appraisal Services, in accordance with the terms and conditions set forth

above and as per their respective proposals submitted for this project; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

MHG/meg

Dated: October 8, 2013

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-784



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$6,500.00

APPROPRIATION: T-16-56-850-003-DPM

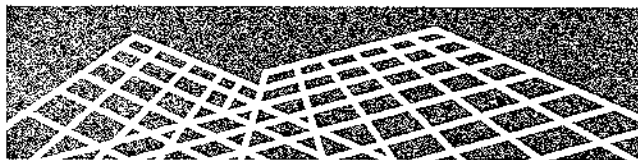
PURPOSE: To award contracts to Federal Appraisal & Consulting LLC and Value Research Group, Inc. to perform appraisal services for the property known as 101 Oldham Road.

  
Michael Katz, County Treasurer

DATED: October 08, 2013



## Federal Appraisal & Consulting



460 Route 22 West, Suite 403  
Whitehouse Station, New Jersey 08889  
www.federalappraisal.com  
info@federalappraisal.com

908.534.3590  
908.823.0575 fax

September 11, 2013

Michael La Place  
Passaic County Planning Director  
930 Riverview Drive, Suite 250  
Totowa, NJ 07512

Sent via email: [MLaPlace@PassaicCountyNJ.org](mailto:MLaPlace@PassaicCountyNJ.org)

RE: Proposal/Engagement to Provide Appraisal Services  
Approximately 10.41 Acres of Vacant Land at  
101 Oldham Road  
Wayne, NJ 07470

Dear Mr. La Place:

Federal Appraisal & Consulting LLC ("FAC") is prepared to perform an Appraisal of the above referenced property for you ("Client"). This proposal/engagement letter outlines FAC's understanding of the assets to be appraised, the Client's appraisal needs, and FAC's qualifications, proposed services and fees. Please indicate your acceptance of this proposal and engagement by counter signing this letter and returning a signed copy to FAC.

Federal Appraisal & Consulting is uniquely qualified to provide appraisal services to the Client based on the facts that:

- FAC has previously appraised the Property in 2011; the current appraisal will be a full update of that appraisal
- FAC, founded in 2001, is professionally and personally familiar with Wayne and the market area.
- FAC has completed numerous appraisals for acquisition support purposes.
- Mark Pomykacz, MAI, MRICS, with 25 years experience, has been accepted in New Jersey, Federal and other courts as an expert appraiser in property tax issues, condemnation and other valuation issues.
- FAC appraisers have attained the highest levels of education and professional accreditation, including MAI's, ASA's, MRICS, MBA's, Degrees in Engineering, Business and Finance, and state certified general real estate appraisers.
- FAC reports and services comply with USPAP, the Appraisal Institute, the American Society of Appraisers, Royal Institution of Chartered Surveyors, the International Valuation Standards, and the Farmland Preservation Act.

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-784

Michael La Place  
 Passaic County Planning Director  
 RE: Proposal/Engagement to Provide Appraisal Services  
 Approximately 10.41 Acres of Vacant Land at 101 Oldham Road, Wayne, NJ

---

### **Purpose, Use and Scope**

The purpose of the Appraisal will be to perform an Appraisal estimating the market value of above referenced property.

FAC understands that the Client will use the Appraisal for a possible acquisition of the Property. As such, the Appraisal Reports will comply with the federal and state appraisal requirements as well as the Uniform Standards of Professional Appraisal Practice (USPAP). The report will be certified by Mark Pomykacz, MAI, who is also a NJ State certified general real estate appraiser.

### **Dates of Value**

FAC shall provide a market value conclusion as of a current date.

### **Understanding of Property to be Appraised**

FAC understands that the appraisal subject includes one property (the "Property"). The basic information is as follows:

Located at  
 101 Oldham Road  
 Wayne, NJ 07470

Also known as Block 1902 Lot 111, and containing a total of approximately 10.41 acres of vacant land, currently zoned for residential cluster development.

We shall collect and verify this and other data on the property during our inspection and appraisal.

### **Methodology**

FAC will consider the three traditional approaches to value, Cost, Sales Comparison, and Income, in the appraisal.

#### Sales Comparison Approach

FAC will attempt to estimate the market value of the Property utilizing the Sales Comparison Approach. This approach is also known as the Market Approach. It involves the comparison of sales (or offerings) of properties similar to the Property. If the comparable sales are not exactly like the subject, adjustments are made to the sale price of the comparable sales (or offerings). When adequate data on sales allows the completion of the adjustment process, the Sales Comparison Approach is a reliable method to determine value. Conversely, if adequate data is not readily available, the adjustment process may be curtailed, thereby, limiting the reliability of this approach.

#### Income Approach

The Income Approach will also be considered in the Appraisal. The underlying principle in this approach is that buyers invest in generating Property to receive anticipated future income from them. FAC will attempt to replicate the analysis buyers and sellers would make on the expected income from the Property and their inherent risk. Specifically, FAC plans to employ either a discounted future cash flow ("DCF") method or a direct capitalization technique ("Direct Cap"). The DCF approach estimates the value of the Property by considering the prospective operational results and the financial position of the Property, over multiple years. In the direct capitalization technique, one year's income is converted directly into an indication of value.

#### Cost Approach

Under the Cost Approach method of valuation, value is estimated based upon the reproduction or replacement cost new, less depreciation (RCNLD). If the market research, and the sales approach and the income approach indicate that the cost approach is not currently employed by appraisers and market participants in this market for certain types of Property, then FAC will not complete the cost approach for that certain type.

Michael La Pice  
 Passaic County Planning Director  
 RE: Proposal/Engagement to Provide Appraisal Services  
 Approximately 10.41 Acres of Vacant Land at 101 Oldham Road, Wayne, NJ

---

This technique is not likely to be productive in this engagement, because this technique is not commonly able to analyze the value of vacant land.

The Reconciliation

Until FAC fully investigates the Property and the market data available, FAC can not determine which approaches can be completed appropriately for our purposes. As in any appraisal, the appraiser must consider all the approaches, and must complete all approaches that are appropriate for that property, market, and time. Prior to our appraisal research, we can speculate that the sales can be completed and that the cost and income approach can not be completed in any way sufficient to accurately estimate value. However it is important that the sales comparison approach gather market data on sales, to determine whether any trading market exists at all for this class or type of property. Lastly, typically the income approach is one of the best ways to measure the value of an asset that is capable of producing income. Further, the income approach intrinsically reflects physical, functional, and economic obsolescence, which some cost approaches have difficulty quantifying. An income analysis is also the only way to measure the value of avoided costs or the loss in value (liability) from opportunity costs. Finally, however, there may be insufficient data, to complete a meaningful income approach, and we can not, at this time, prior to a full market analysis speculate whether or not a meaningful income approach can be completed.

**Qualifications to Serve**

We have substantial experience in the valuation of similar properties for similar purposes, and in fact have previously appraised the Subject in 2011. I have performed many appraisal reports in New Jersey for a variety of clients and property types. Furthermore I am an MAI (Member of the Appraisal Institute) and a state certified general real estate appraiser in multiple states, including New Jersey. My statement of qualifications is attached. A list of references is available upon request. You may review additional qualification information on the web at [www.federalappraisal.com](http://www.federalappraisal.com).

**Deliverables, Fees, Delivery Schedule, Information Request**

FAC will deliver the Appraisal Report to the client within four to six weeks from the date of acceptance of the engagement. The professional fees are based on the estimated time required to complete the service and on the level of expertise required. The fees and expenses are described as follows.

<b>Appraisal Report</b> A flat fee to publish the Report described herein. This fee includes expenses.	\$3,500
<b>Testimony and Depositions</b> An hourly rate based on the number of hours testifying or being deposed, plus reimbursable expenses.	Partner / Director \$ 350.00
<b>Other Consulting Services</b> An hourly rate based on the number of hours providing other valuation consulting services, such as appraisal review services, litigation support, forensic consulting, meetings, research and analysis, trial preparation, plus reimbursable expenses.	Partner / Director \$ 300.00 Manager \$ 225.00 Consultant \$ 150.00 Administrative Support \$ 65.00

FAC requires a retainer of 50 percent (\$1,750) for the appraisal; however FAC will start work as soon as our proposal is accepted. Should Testimony and Deposition or Other Consulting Services be needed, FAC will submit monthly invoices for professional fees and reimbursable expenses incurred to date.

Michael La Place  
Passaic County Planning Director  
RE: Proposal/Engagement to Provide Appraisal Services  
Approximately 10.41 Acres of Vacant Land at 101 Oldham Road, Wayne, NJ

---

**General Terms and Conditions**

In addition to this letter, we are transmitting several attachments, including general terms and conditions, and a resume.

**Engagement Acceptance**

Please indicate your acceptance of this proposal and engagement by signing this letter below and returning a signed copy to FAC.

It has been my pleasure to provide this proposal to you, and I hope to have the pleasure of working with you soon. In the mean while you should feel free to contact me with all your real estate questions and concerns on these properties or any of your other properties.

Very Truly Yours



Mark Pomykacz, MAI  
Managing Partner

**Accepted and agreed to by:**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

Michael La Place  
 Passaic County Planning Director  
 RE: Proposal/Engagement to Provide Appraisal Services  
 Approximately 10.41 Acres of Vacant Land at 101 Oldham Road, Wayne, NJ

---

#### **GENERAL TERMS AND CONDITIONS**

---

1. **Services.** It is understood and agreed that Federal Appraisal & Consulting LLC's services may include advice and recommendations, but all decisions in connection with the implementation of such advice and recommendations and results from the client's decisions shall be the responsibility of, and made by, the Client.
2. **Circular 230 Disclaimer.** To ensure compliance with requirements imposed by the IRS, Federal Appraisal & Consulting LLC hereby informs the client and all users of the report or services provided that any U.S. federal tax advice contained in the report (including any attachments) or services provided is not intended or written to be used, and cannot be used, for the purpose of (i) avoiding tax-related penalties under the Internal Revenue Code or (ii) promoting, marketing or recommending to another party any transaction or tax-related matter(s) addressed herein.
3. **Legal, Audit and Technical Advice.** Federal Appraisal & Consulting LLC is not being engaged to provide, nor shall it be responsible for providing, legal advice, audit opinions or to participate in the preparation or interpretation of any technical data. Federal Appraisal & Consulting LLC is not providing any software development or year 2000 assessment, code renovation or testing services. Therefore, Federal Appraisal & Consulting LLC makes no warranties that any software is, or will be year 2000 compliant or otherwise accurately handles, recognizes, calculates or reflects dates or date-related information or that it will do so.
4. **Independent Contractor.** It is understood and agreed that each of the parties hereto is independent of the other and that neither party is, nor shall be considered to be, an agent, distributor or representative of the other. Neither party shall act or represent itself, directly or by implication, as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other. Client acknowledges that the full independence and authority of Federal Appraisal & Consulting LLC will be maintained throughout this engagement and that no assurances or guarantees of a value estimate or consulting recommendation have been made or are a condition of this engagement.
5. **Cooperation** Client shall cooperate with Federal Appraisal & Consulting LLC in the performance by Federal Appraisal & Consulting LLC of its services hereunder, including, without limitation, providing Federal Appraisal & Consulting LLC with reasonable facilities and timely access to data, information and personnel, agents and representatives of Client. Client shall be responsible for the performance of its employees and agents and for the accuracy and completeness of all data and information provided to Federal Appraisal & Consulting LLC for purposes of the performance by Federal Appraisal & Consulting LLC of its services hereunder.
6. **Client Representations.** The Client will furnish or cause to be furnished to Federal Appraisal & Consulting LLC such historical and other information regarding the Property as Federal Appraisal & Consulting LLC may request. The Client recognizes and confirms that Federal Appraisal & Consulting LLC (a) will use and rely on such information and on information available from generally recognized public sources (all such information being the "Information") in performing the services contemplated hereby without having independently verified the same; (b) does not assume responsibility for the accuracy or completeness of the Information; and (c) will not make an appraisal of or conduct an audit of or otherwise provide any opinion, report, or other form of assurance with respect to the Property or any other asset or liabilities of the Client. In addition to providing required information, the Client will be responsible for providing historical and prospective financial statements, and for providing information and responding to document requests on a timely basis. Additionally, Federal Appraisal & Consulting LLC will request and the Client agrees to supply a representation letter in form and substance satisfactory to Federal Appraisal & Consulting LLC which, among other things, will confirm the Client's responsibility for the historical financial statements and for the underlying assumptions used in connection with any pro forma cash flows, the appropriateness of the prospective financial statements that they have

Michael La Place  
 Passaic County Planning Director  
 RE: Proposal/Engagement to Provide Appraisal Services  
 Approximately 10.41 Acres of Vacant Land at 101 Oldham Road, Wayne, NJ

---

prepared, and their active decision-making participation in the engagement.

7. **Fees, Expenses, Travel and Testimony.** The fees listed in the proposal, engagement letter or contract to which these terms are appended, including the exhibits, include FAC's best estimates of fees, travel and other expenses as FAC currently foresees them. The current engagement plan includes allowances for the elements and conditions that FAC expects to encounter in the course of the assignment. In the event that FAC encounters situations, which require a revision or modification in the fees, FAC will discuss with the Client the causes and likely effects of the required modification, both in terms of delivery and fees. The Client will approve the modifications or will terminate the engagement and pay FAC a fee based on the time and expenses incurred through the termination date. The fees listed in the proposal, engagement letter or contract do not include fees for appearance in court or preparation time for such appearances, unless such fees are explicitly listed in the proposal, engagement letter or contract. FAC is prepared to appear in court and to prepare for such appearances, and FAC will charge the Client on a time and expense basis, at FAC's standard hourly rates.
8. **Payment of Invoices.** Properly submitted invoices upon which payment is not received within thirty (30) days of the invoice date shall accrue a late charge of the lesser of (i) 1½% per month or (ii) the highest rate allowable by law, in each case compounded monthly to the extent allowable by law. Without limiting its rights or remedies, Federal Appraisal & Consulting LLC shall have the right to halt or terminate entirely its services until payment is received on past due invoices.
9. **Term.** Unless terminated sooner in accordance with its terms, this engagement shall terminate on the completion of Federal Appraisal & Consulting LLC's services hereunder. The Client or Federal Appraisal & Consulting LLC may cancel this Agreement at any time, with or without cause, upon written notice to the other party. If at any point during the engagement the decision is made to discontinue our services, our fees will be based upon the time and expenses incurred through that date. In that event, our invoices will be due and payable immediately. Regardless of the date of termination, Federal Appraisal & Consulting LLC shall be entitled to their fees to the date of termination based on the fee determination criteria.
10. **Survival.** The provisions of the General Terms and Conditions shall survive the expiration or termination of this engagement.
11. **Limitation on Warranties.** This is a services engagement. Federal Appraisal & Consulting LLC warrants that it will perform services hereunder in good faith. Federal Appraisal & Consulting LLC disclaims all other warranties, either express or implied, including, without limitation, warranties of merchantability and fitness for a particular purpose.
12. **Indemnifications.** The Client will indemnify and hold harmless Federal Appraisal & Consulting LLC and its personnel from all claims, liabilities, and expenses relating to this engagement, except to the extent finally judicially determined to have resulted from the bad faith or intentional misconduct of Federal Appraisal & Consulting LLC. This indemnification and the limitation on liability set forth herein shall include, without limitation, any liability related to or resulting from any information provided by the Client, its officers, directors, employees agents or representatives, or third parties, that is inaccurate in any respect as a result of misrepresentation, omission, failure to update, or otherwise, regardless of whether Federal Appraisal & Consulting LLC knew or should have known of such inaccuracy. In the event that the foregoing indemnification is not available, then FAC's aggregate share of liability to the Client and any third parties shall not exceed the total fees collected for the portion of the services giving rise to such liability. Federal Appraisal & Consulting LLC will only be obligated for indemnifications for bodily injury, death or damage to real or tangible personal property to the extent directly and proximately caused by the negligence or willful misconduct of Federal Appraisal & Consulting LLC while engaged in the performance of services under this engagement; provided, however, that if there also is fault on the part of the Client or any entity or individual indemnified hereunder or any entity or individual acting on Client's behalf, the foregoing indemnification shall be on a comparative fault basis. Further, the foregoing indemnity obligations are conditioned on Client providing Federal Appraisal & Consulting LLC with



Michael La Place

Passaic County Planning Director

RE: Proposal/Engagement to Provide Appraisal Services

Approximately 10.41 Acres of Vacant Land at 101 Oldham Road, Wayne, NJ

---

prompt notice of any claim for which indemnification shall be sought and cooperating in all reasonable respects with Federal Appraisal & Consulting LLC in connection with any such claim. Federal Appraisal & Consulting LLC shall be entitled to control the handling of any such claim and to defend or settle any such claim, in its sole discretion, with counsel of its own choosing. In no event shall Federal Appraisal & Consulting LLC or its personnel be liable for consequential, special, indirect, incidental, punitive or exemplary loss, damage or expense relating to this engagement. In furtherance and not in limitation of the foregoing, Federal Appraisal & Consulting LLC will not be liable in respect of any decisions made by Client as a result of the performance by Federal Appraisal & Consulting LLC of its services hereunder. The limitation on liability and indemnification provisions of this engagement letter will apply to the fullest extent of the law, whether in contract, statute, tort (such as negligence), or otherwise. The agreements and undertakings of the Client contained in this proposal, engagement letter or contract, such as those pertaining to restrictions on report use and distribution, limitation on liability, and indemnification, will survive the completion or termination of this engagement.

13. **Limitation on Actions.** No action, regardless of form, arising under or relating to this engagement, may be brought by either party more than one year after the cause of action has accrued, except that an action for non-payment may be brought by a party not later than one year following the date of the last payment due to such party hereunder.
14. **Force Majeure.** Federal Appraisal & Consulting LLC shall not be liable for any delays resulting from circumstances or causes beyond its reasonable control, including, without limitation, fire or other casualty, act of God, strike or labor dispute, war or other violence, or any law, order or requirement of any governmental agency or authority.
15. **Entire Agreement.** These terms, and the proposal, engagement Letter or contract to which these terms are appended, including the exhibits, constitutes the entire agreement between Federal Appraisal & Consulting LLC and Client with respect to the subject matter hereof and supersedes all other oral and written representations, understandings or agreements relating to the subject matter hereof.
16. **Assignment.** Except as provided below, neither party may assign, transfer or delegate any of the rights or obligations hereunder without the prior written consent of the other party. Federal Appraisal & Consulting LLC may assign or subcontract its rights and obligations hereunder to any affiliate of Federal Appraisal & Consulting LLC, without the consent of Client.
17. **Governing Law and Severability.** These terms, and the proposal, engagement letter or contract to which these terms are appended, including the exhibits, shall be governed by, and construed in accordance with, the laws of the State of New Jersey (without giving effect to the choice of law principles thereof). If any provision of these terms is found by a court of competent jurisdiction to be unenforceable, such provision shall not affect the other provisions, but such unenforceable provision shall be deemed modified to the extent necessary to render it enforceable, preserving to the fullest extent permissible the intent of the parties set forth herein.
18. **Public References.** The Client agrees that (1) any advice or recommendations, written or oral, provided by Federal Appraisal & Consulting LLC in connection with this engagement is exclusively for the Client and may not be disclosed to any third party (other than the Client's legal counsel) or circulated or referred to publicly without FAC's prior written consent; (2) it will not refer, generically, by name or otherwise to Federal Appraisal & Consulting LLC or their services in any written materials relating to the Property, including without limitation, any publicly filed documents without their prior written consent for each requested use or reference; and (3) it will obtain their prior approval before orally referring, generically, by name or otherwise to Federal Appraisal & Consulting LLC or their services in communications with third parties relating to the Property.
19. **Ownership.**
  - a) **FAC Technology and Copyrights.** Federal Appraisal & Consulting LLC has created, acquired or otherwise has rights in, and may, in connection with the performance of services hereunder,

Michael La Place

Passaic County Planning Director

RE: Proposal/Engagement to Provide Appraisal Services

Approximately 10.41 Acres of Vacant Land at 101 Oldham Road, Wayne, NJ

---

employ, provide, modify, create, acquire or otherwise obtain rights in, various concepts, ideas, methods, methodologies, procedures, processes, know-how, and techniques; (including, without limitation, models; templates; the generalized features of the structure, sequence and organization of software; user interfaces and screen designs; general purpose consulting and software tools, utilities and routines; and logic, coherence and methods of operation of systems) (collectively, the "FAC Technology and Copyrights").

- b) Ownership of Deliverables. Except as provided below, upon full and final payment to Federal Appraisal & Consulting LLC hereunder, the tangible items specified as deliverables or work product in the proposal, engagement letter or contract to which these terms are attached (the "Deliverables") will become the property of Client. To the extent that any FAC Technology and Copyrights are contained in any of the Deliverables, Federal Appraisal & Consulting LLC hereby grants Client, upon full and final payment to Federal Appraisal & Consulting LLC hereunder, a royalty-free, fully paid-up, worldwide, non-exclusive license to use such FAC Technology and Copyrights in connection with the Deliverables, and only for the Deliverables.
- c) Ownership of Federal Appraisal & Consulting LLC Property. To the extent that Federal Appraisal & Consulting LLC utilizes any of its property (including, without limitation, the FAC Technology and Copyrights, or any hardware or software of Federal Appraisal & Consulting LLC in connection with the performance of services hereunder, such property shall remain the property of Federal Appraisal & Consulting LLC and, except for the license expressly granted in Paragraph (b) above, Client shall acquire no right or interest in such property. Notwithstanding anything herein to the contrary, the parties acknowledge and agree that (a) Federal Appraisal & Consulting LLC will own all rights, title, and interest, including, without limitation, all rights under all copyright, patent and other intellectual property laws, in and to the FAC Technology and Copyrights and (b) Federal Appraisal & Consulting LLC may employ, modify, disclose, and otherwise exploit the FAC Technology (including, without limitation, providing services or creating programming or materials for other clients). Federal Appraisal & Consulting LLC does not agree to any terms that may be construed as precluding or limiting in any way its right to (a) provide consulting or other services of any kind or nature whatsoever to any person or entity as Federal Appraisal & Consulting LLC in its sole discretion deems appropriate or (b) develop for itself, or for others, materials that are competitive with those produced as a result of the services provided hereunder, irrespective of their similarity to the Deliverables.

Michael La Place  
Passaic County Planning Director  
RE: Proposal/Engagement to Provide Appraisal Services  
Approximately 10.41 Acres of Vacant Land at 101 Oldham Road, Wayne, NJ

---

**Resumes**

The included resumes are presented in summary for marketing purposes and to assist the intender(s) of the report with understanding the professional competency and experience of the appraisers. These resumes are (1) not a complete listing of our professional experiences and qualifications and (2) not a full disclosure of our professional, corporate, and personal interactions.

**Introduced on:      October 8, 2013**  
**Adopted on:        October 8, 2013**  
**Official Resolution#: R-2013-784**



## VALUE RESEARCH GROUP, LLC

REAL ESTATE ANALYSTS AND CONSULTANTS

October 2, 2013

Kathleen M. Caren, Open Space Coordinator  
 Passaic County Planning Department  
 930 Riverview Drive  
 Suite 250  
 Totowa, NJ 07512

Re: Proposal for Appraisal and Consulting Services  
 Property: Portion of 101 Oldham Road, Wayne Township, New Jersey  
 Block 1902, Portion of Lot 111

Dear Ms. Caren:

Pursuant to your request, Value Research Group (VRG) is pleased to submit this proposal for the appraisal services in connection with the property referenced above. The work product will be prepared for you and is for your sole and exclusive use for the matter described here under the terms of this agreement. We request that you seek our written authorization before releasing the report to any other party.

### *Nature of Work*

Intended Users:	Client
Intended Use:	To assist in establishing market value for potential acquisition of a portion of the subject property
Interest Valued:	Fee Simple
Date of Value:	Date of Inspection
Extraordinary Assumptions:	None
Report format:	Narrative appraisal in summary form.
Fee:	\$3,000.00

[www.valueresearch.com](http://www.valueresearch.com)

Introduced on: ~~October 3, 2013~~ October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-784

100 LIVINGSTON AVENUE • SUITE 104 • LIVINGSTON • NEW JERSEY • 07039 • 973-422-9800 • FAX 973-422-9797

*Proposal*

10/2/2013

*Scope of Work*

The scope of the assignment, pursuant to your request, is a report to determine the market value of a portion of the subject property for appraisal. The report will be reported in a summary form in a manner appropriate to the analysis so as not to be misleading.

As part of our service, we will visit the property and conduct an inspection of the site and improvements. We will investigate the market, review comparable properties and prepare an appraisal analysis indicating our opinion of value of the subject property as of the effective date.

The appraisal report and our work product will be prepared in accordance with all report writing requirements of the Standards of Professional Practice of the Appraisal Institute, NJ DEP Green Acres standards and the Uniform Standards of Professional Appraisal Practice (USPAP) of the Appraisal Foundation. The report will be subject to our Statement of Limiting Conditions and Appraiser's Certification; please let me know if you would like to review this statement before we commence work.

*Information Needed*

In order to assist us in performing the assignment, we request that you provide us with the as much of the following information as is available:

1. Property Survey and Description.
2. Building floor plans, if available.
3. Copies of any pertinent inspection reports, building condition reports, environmental studies or other data.
4. Name, contact information and permission to contact current occupants of the improvements.

If the property appraised is currently under a contract of sale, the Client shall provide a copy of the contract including all addenda and relevant facts.

*Delivery Date*

We anticipate that the fieldwork, analysis and appraisal report can be completed within approximately 30 days of your execution of this agreement and receipt of all requested information. The report will be delivered by overnight private courier or US Mail.

*Confidentiality*

VRG shall not provide a copy of the written report to, or disclose the results of the analysis prepared in accordance with the Agreement with any party other than the Client, unless the Client authorizes that action, except as stipulated in the Confidentiality Section of the Ethics Ruse of the Uniform Standards of Professional Appraisal Practice (USPAP)

*Changes to the Agreement*

Any changes to the assignment as outlined in the Agreement shall necessitate a new Agreement. The identity of the client, intended users, or intended use; the date of value; the type of value; or property appraised cannot be changed without a new agreement.

*Proposal*

10/2/2013

***Cancellation***

The Client may cancel this Agreement at any time prior to our final delivery of the Report upon notification to VRG. Client shall pay VRG for work completed on the assignment prior to VRG's receipt of written cancellation notice, unless otherwise agreed to by the parties.

***VRG Independence***

VRG cannot agree to provide a value opinion that is contingent on a predetermined amount. VRG cannot guarantee the outcome of the assignment in advance. VRG cannot insure that the opinion of value developed as a result of this Assignment will serve to facilitate any specific objective by the Client or others or advance any particular cause. VRG's opinion of value will be developed competently and with independence, impartiality and objectivity.

***No Third Party Beneficiaries***

Nothing in this Agreement shall create a contractual relationship between VRG or the Client and any third party, or any cause of action in favor of any third party. This Agreement shall not be construed to render any person or entity a third party beneficiary of this Agreement, including by not limited to, any third parties identified in this engagement letter.

***Governing Law and Jurisdiction***

The interpretation and enforcement of this Agreement shall be governed by the laws of New Jersey, exclusive of any choice of law rules.

***Per Diem Charges***

Our fee for the appraisal includes one meeting or phone conference to review our findings and analysis. Subsequently, the fee for attending any meetings, court hearings or trials, depositions and pretrial conferences, whether or not testimony is actually given, and the review of any material submitted by opposing litigants, will be based on our per diem fee schedule at the time of performance on a portal to portal basis.

Our current hourly charges are as follows:

Principals of the Firm:	\$225.00
Staff Appraisers:	\$150.00
Support Staff:	\$75.00

*Proposal*

10/2/2013

If the foregoing proposal meets with your acceptance, please sign and return one copy of this agreement. Thank you for the opportunity to prepare this proposal.

Very truly yours,  
VALUE RESEARCH GROUP, LLC.



Richard E. Polton, MAI, CRE, AICP/PP,  
State Certified General Real  
Estate Appraiser (RG 00194)

\_\_\_\_\_  
Accepted By

\_\_\_\_\_  
Date



## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kathleen M. Caren  
Telephone #: 973-569-4049

**DESCRIPTION OF RESOLUTION:**

Reallocation of \$5,500 of remaining balance in previous Open Space grant award to Passaic River Coalition (originally for the acquisition of 134 and 136 Woodcliffe Avenue, Little Falls, per R-10-861, 11/23/10), to provide funds to acquire additional flood-prone property at 144 Woodcliffe Avenue, in an effort to restore the floodplain and establish a greenway along the Passaic River.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ n/a - reallocation

**REQUISITION #** \_\_\_\_\_

- |    |  |             |
|----|--|-------------|
| 4. | COMMITTEE REVIEW:                              | <u>DATE</u> |
|    | ___ Administration & Finance                   | _____       |
|    | ___ Public Works / Buildings & Grounds         | _____       |
|    | ___ Planning & Economic Development            | _10/1/13_   |
|    | ___ Health, Human Services & Community Affairs | _____       |
|    | ___ Law & Public Safety                        | _____       |
|    | ___ Energy                                     | _____       |
|    | ___ Other Specify: _____                       | _____       |

5. DISTRIBUTION LIST:

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Counsel
- \_\_\_ Clerk to the Board
- \_\_\_ Procurement

Introduced on: October 8, 2013  
 Adopted on: October 8, 2013  
 Official Resolution#: R-2013-785

\_\_\_\_\_

**JOHN J. VETERI, JR., ESQ., LLC**  
**ATTORNEY AT LAW**

THREE UNIVERSITY PLAZA, SUITE NO. 207  
HACKENSACK, NEW JERSEY 07601

MEMBER NY & NJ BARS

TELEPHONE: (201) 836-6300

TELECOPIER: (201) 836-6301

email: [jveteri@msn.com](mailto:jveteri@msn.com)

September 30, 2013

*Via Email*

Hon. Bruce James  
Freeholder Director  
County of Passaic  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Open Space Trust Fund Grant**  
**134 and 136 Woodcliffe Avenue**  
**Little Falls, New Jersey**  
**Block 18 Lots 12 and 13**

Dear Freeholder James:

As you will recall, the above properties were purchased by the Passaic River Coalition (PRC) with a grant from the Passaic County Open Space Trust Fund. Since the initial acquisition of these properties, the PRC has demolished both homes that were located on the properties, removed all debris and dead trees, planted new willow trees and shrubs and installed bird houses and benches on the site. The site restoration is nearly complete and is already being enjoyed by the residents. This site is adjacent to property that was recently purchased by the Township of Little Falls as part of a FEMA grant. In addition, the Passaic River Coalition is currently under contract to purchase 144 Woodcliffe Avenue. This property is being purchased primarily through private donations to the PRC, however, the PRC is still in need of additional funds in order to purchase 144 Woodcliffe Avenue.

At this time, the PRC currently has a balance remaining of approximately \$5,500.00 from the above referenced grant. As the PRC has satisfied the conditions as per the above grant, they are hereby respectfully requesting the consent of the County to utilize the remaining funds (approximately \$5,500.00) toward the acquisition of 144 Woodcliffe Avenue, Little Falls. With this help, the PRC will be able to add an additional fifty feet of frontage to the riverfront park that is underway on Woodcliffe Avenue in Little Falls.

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-785

Thank you for your consideration of this request. If you have any questions or require any additional information, please feel free to call me at the office or on my cell phone at 973-865-3040.

Very truly yours,

***JOHN J. VETERI, JR., /S/***

John J. Veteri, Jr.  
Vice Chairman  
Passaic River Coalition

JJV/km

cc: Theodore O. Best, Jr., Deputy Freeholder Director  
Anthony J. DeNova, III, County Administrator  
Hector A. Herrera, Deputy County Administrator  
Michael LaPlace, Director, Planning and Development  
Kathleen A. Caren, Open Space Coordinator  
Joanne Bergin, Administrator, Township of Little Falls

**Township of Little Falls**  
**Passaic County, New Jersey**  
*Township Administrator*

Joanne Bergin  
**Township Administrator**



Municipal Building  
225 Main Street  
Little Falls, NJ 07424  
Tel No. 973-890-4525  
Fax No. 973-890-4501  
E-Mail: JBergin@LFNJ.com

September 30, 2013

*Via Email*

Hon. Bruce James  
Freeholder Director  
County of Passaic  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Open Space Trust Fund Grant  
134 and 136 Woodcliffe Avenue  
Little Falls, New Jersey  
Block 18 Lots 12 and 13**

Dear Freeholder James:

The Township of Little Falls greatly supports the Passaic River Coalition's application to acquire flood-prone properties in the Township to create a river front walkway to be held in perpetuity as open space. Acquiring these properties supports several goals and objectives of the Passaic County Open Space and Recreation Master Plan, which is to protect environmental resources, in particular the preservation of water resources and expansion of greenways.

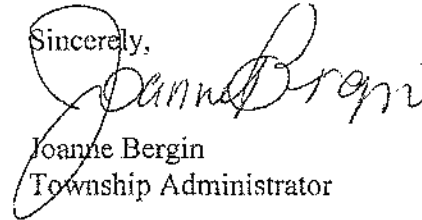
The Township suffers tremendously as a result of flooding, and has been proactive and diligent in pursuing funding for programs to help residents mitigate their properties through acquisition and elevation. With essential support and guidance from the staff at FEMA and the New Jersey Office of Emergency Management, the Township of Little Falls has assembled large-scale mitigation projects through FEMA's Severe Repetitive Loss (SRL) and Repetitive Flood Claim (RFC) programs. The Township also remains actively engaged in property acquisitions through the Blue Acres Program. At this time, there are 78 properties actively engaged in a mitigation program. Clearly, the Township of Little Falls is committed to helping its residents mitigate their properties and ease the suffering from relentless flood damage that has plagued our community for years. This large scale

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-785

mitigation program is only possible thanks to a combination of resources on the federal, state, county, and local level. Clearly, in this vulnerable area along the Passaic River, acquisition is the most appropriate mitigation option.

Thank you for your consideration of this important initiative.

Sincerely,

A handwritten signature in cursive script, appearing to read "Joanne Bergin". The signature is written in black ink and is positioned above the printed name and title.

Joanne Bergin  
Township Administrator

cc: Theodore O. Best, Jr., Deputy Freeholder Director  
Anthony J. DeNova, III, County Administrator  
Hector A. Herrera, Deputy County Administrator  
Michael LaPlace, Director, Planning and Development  
Kathleen A. Caren, Open Space Coordinator  
John Veteri, Esq., Passaic River Coalition

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE REALLOCATION OF \$5,500 OF REMAINING BALANCE IN PREVIOUS OPEN SPACE GRANT AWARD TO PASSAIC RIVER COALITION (ORIGINALLY FOR THE ACQUISITION OF 134 AND 136 WOODCLIFFE AVENUE, LITTLE FALLS, PER R-10-861, 11/23/10) TO PROVIDE FUNDS TO ACQUIRE ADDITIONAL FLOOD-PRONE PROPERTY AT 144 WOODCLIFFE AVENUE, IN AN EFFORT TO RESTORE THE FLOODPLAIN AND ESTABLISH A GREENWAY ALONG THE PASSAIC RIVER, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-785</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-38						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING THE REALLOCATION OF \$5,500 OF REMAINING BALANCE IN PREVIOUS OPEN SPACE GRANT AWARD TO PASSAIC RIVER COALITION (ORIGINALLY FOR THE ACQUISITION OF 134 AND 136 WOODCLIFFE AVENUE, LITTLE FALLS, PER R-10-861, 11/23/10) TO PROVIDE FUNDS TO ACQUIRE ADDITIONAL FLOOD-PRONE PROPERTY AT 144 WOODCLIFFE AVENUE, IN AN EFFORT TO RESTORE THE FLOODPLAIN AND ESTABLISH A GREENWAY ALONG THE PASSAIC RIVER**

**WHEREAS** preserving open space and conserving natural resources ensure a sustainable quality of life in Passaic County; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing a resolution to reallocate \$5,500 of remaining balance in previous Open Space grant award to Passaic River Coalition (originally for the acquisition of 134 and 136 Woodcliffe Avenue, Little Falls, per R-10-861, 11/23/10) to provide funds to acquire additional flood-prone property at 144 Woodcliffe Avenue, in an effort to restore the floodplain and establish a greenway along the Passaic River; and

**WHEREAS** this matter was reviewed and approved by the Freeholders Planning and Economic Development Committee;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the reallocation of \$5,500 of remaining balance in previous Open Space grant award to Passaic River Coalition (originally for the acquisition of 134 and 136 Woodcliffe Avenue, Little Falls, per R-10-861, 11/23/10) to provide funds to acquire additional flood-prone property at 144 Woodcliffe Avenue, in an effort to restore

the floodplain and establish a greenway along the Passaic River;  
and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: October 8, 2013



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION URGING SUPPORT FOR BALLOT QUESTION NO. 2 ON THE GENERAL ELECTION BALLOT FOR NOVEMBER 5, 2013, REGARDING ADJUSTMENTS TO THE MINIMUM WAGE

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-786</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-39						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION URGING SUPPORT FOR BALLOT QUESTION NO. 2 ON THE  
GENERAL ELECTION BALLOT FOR NOVEMBER 5, 2013, REGARDING  
ADJUSTMENTS TO THE MINIMUM WAGE**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is committed to the enhancement of the quality of life for all residents of the County of Passaic, including those currently working for minimum wage; and

**WHEREAS**, the federal minimum wage was signed into law in 1938 by President Franklin Roosevelt, at the height of the Great Depression; and

**WHEREAS**, the minimum wage increases consumer purchasing power, increases workers' standards of living, reduces poverty, and stimulates the economy; and

**WHEREAS**, the cost of living in New Jersey continues to rise, yet there has been no state legislative action approved to increase the minimum wage since 2005; and

**WHEREAS**, unlike New Jersey, 19 other states and the District of Columbia currently maintain a minimum wage above the federal rate of \$7.25; and

**WHEREAS**, 10 states provide for the annual adjustment of their minimum wage to ensure that the real value of the lowest paid workers' wages does not shrink as normal costs of living go up, and four of these states have amended their constitutions to do so; and

**WHEREAS**, according to New Jersey Policy Perspective, 429,000 workers in New Jersey earn at or near the minimum wage, more than 350,000 are over the age of 20, 250,000 are women, 79,000 are men, 154,000 are Hispanic, 69,000 are Black and 31,000 are Asian; and

**WHEREAS**, because Governor Chris Christie vetoed a minimum wage increase this year, the state legislature voted to place the question before voters on the November 5, 2013 ballot to raise the minimum wage and adjust it annually according to the consumer price index; and

**WHEREAS**, by raising the standard of living through a higher minimum wage, New Jersey would likely realize various societal benefits such as improved education, safer communities, greater opportunity for upward mobility, and more financial stability for families; and

**WHEREAS**, The Chicago Federal Reserve Bank conducted a study in 2011 that estimates that for every dollar increase in the minimum wage, there is \$2,800 in new consumer spending by that household the following year, this revenue is injected into the local economy which translates into greater consumer demand for local goods and services, thereby requiring employers to hire additional workers to meet this demand which translates into job creation;

**NOW THEREFORE BE IT RESOLVED**, that we, the governing body of Passaic County urge the residents of our community to vote yes on Ballot Question #2 to Raise New Jersey's minimum wage from \$7.25 to \$8.25 an hour and adjust annually based on the Consumer Price Index to reflect the economic conditions facing New Jersey workers and to ensure that New Jersey's minimum wage is not a poverty wage but is a fair wage for workers.

Dated: October 8, 2013

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CANCELLATION OF OUTSTANDING CHECKS

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R-2013-787						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-40						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING CANCELLATION OF  
OUTSTANDING CHECKS** Res-Pg:k.40-2

**WHEREAS**, there are several bank reconciliations that contain outstanding checks issued by the County of Passaic prior to December 31, 2012; and

**WHEREAS**, the accounts and value of the outstanding checks are as follows:

Account No. 01-101-01-000-001	Clearing Account	\$219,618.84
Account No. 15-101-01-001-001	Confiscated Trust	\$ 3,378.00
Account No. 18-101-01-005-001	Claims Account	\$186,370.97
Account No. 20-101-01-001-002	Trust (New)	\$ 60.50
Account No. 22-101-01-002-001	Sheriff's Confiscated Funds	\$ 385.60
Account No. 22-101-01-008-001	Municipal Forfeiture Trust	\$ 285.20
Account No. 25-101-01-001-001	Housing Rent Supplement	\$ 16,575.00

**WHEREAS**, in the event that a future claim is received, the County of Passaic will refund such funds from its current year Operating account or the appropriate Trust Fund reserve.

**NOW, THEREFORE, BE IT RESOLVED** by the Finance Department of the County of Passaic that checks from the above listed accounts representing the referenced amounts be and are hereby cancelled and are to be credited to miscellaneous revenue in Current Fund or the appropriate Trust Fund Reserve Account.

**STATEMENT OF PURPOSE:**

TO CANCEL STALE DATED CHECKS THAT HAVE NOT BEEN CASHED.

This resolution was requested by:

Reviewed by:

ANTHONY J. DE NOVA  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND  
LEGALITY:

WILLIAM J. PASCRELL, III  
COUNTY COUNSEL

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-787

**RECORD OF VOTE**

<b>Freeholder</b>	Y	N	NV	ABS	RES	SEC
Bartlett						
Best						
Cotroneo						
Duffy						
Lepore						
Lora						
Dir. James						

**Y=yes N=no NV=not voting  
ABS=abstain RES=moved  
SEC=seconded**

Dated: October 8, 2013

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-787

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Social Services for the Homeless (SH 13016)

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R-2013-788						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-41						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Social Services for the Homeless (SH 13016)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$108,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of . . . . . \$108,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Human Services, Social Services for the Homeless (SH 13016)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$108,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Human Services, Social Services for the Homeless (SH 13016)

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:

\_\_\_\_\_  
RICHARD CAHILL  
CHIEF FINANCIAL OFFICER

Reviewed by:

\_\_\_\_\_  
ANTHONY J. DE NOVA  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
WILLIAM J. PASCRELL, III  
COUNTY COUNSEL

RECORD OF VOTE

Freeholder	Y	N	NV	ABS	RES	SEC
Bartlett						
Best						
Cotroneo						
Duffy						
Lepore						
Lora						
Dir. James						

Y=yes N=no NV=not voting  
ABS=abstain RES=moved SEC=seconded

Dated: October 8, 2013



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD EMERGENCY SANDY HELP RELIEF FUNDING (SHRAP) UNDER THE SOCIAL SERVICES FOR THE HOMELESS GRANT (SSH) TO CATHOLIC FAMILIES, IN THE AMOUNT OF \$100,000.00

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-789</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-42						
CAF #	G-01-41-811-013-213						
Purchase Req. #	R3-07230						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD EMERGENCY SANDY HELP RELIEF FUNDING (SHRAP) UNDER THE SOCIAL SERVICES FOR THE HOMELESS GRANT (SSH) TO CATHOLIC FAMILIES, IN THE AMOUNT OF \$100,000.00**

**WHEREAS** pursuant to R-13-734 dated September 24, 2013, the Board of Chosen Freeholders of the County of Passaic hereby authorized the increase of funds of \$108,000.00 for Sandy Help Relief (SHRAP) under the Social Services for the Homeless Grant (SSH); and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of awarding emergency Sandy Help Relief Funding (SHRAP) under the Social Services for the Homeless Grant (SSH) to Catholic Families, in the amount of \$100,000.00; and

**WHEREAS** this matter was reviewed and approved by the Human Services Committee on October 2, 2013; and

**WHEREAS** a certification is attached hereto which indicates that funds are available for the within contemplated expenditures;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby awards emergency Sandy Relief Funding (SHRAP) under the Social Services for the Homeless Grant (SSH) to Catholic Families, in the amount of \$100,000.00; and

**BE IT FURTHER RESOLVED** that the Board of Chosen Freeholders authorizes the Director, Clerk and Human Services Director to execute any necessary agreements to effectuate the above.

JDP:lc

This resolution was requested by:

\_\_\_\_\_

Reviewed by:

\_\_\_\_\_  
ANTHONY J. DE NOVA  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
WILLIAM J. PASCRELL, III  
COUNTY COUNSEL

**RECORD OF VOTE**

Freeholder	Y	N	NV	ABS	RES	SEC
Bartlett						
Best						
Cotronco						
Duffy						
Lepore						
Lora						
Dir. James						

Y=yes N=no NV=not voting  
ABS=abstain RES=moved SEC=seconded

Dated: October 8, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: G-01-41-811-013-213\*  
\*Subject to Freeholder approval of  
Chapter 159 resolution increasing grant funds.

PURPOSE: To award emergency Sandy Relief Funding (SHRAP)  
under the Social Services for the Homeless Grant  
(SSH) to Catholic Families.

  
Michael Katz, County Treasurer

DATED: October 08, 2013

**COUNTY OF PASSAIC**  
 CO OF PASSAIC, HUMAN SERVICES  
 (Q) 973-881-2834  
 401 GRAND ST. ROOM 417  
 PATERSON, NJ 07505

REQUISITION	
NO.	R3-07230

S H I P T O	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
V E N D O R	VENDOR #: 02954 CATHOLIC FAMILY & COMMUNITY SERVICES 24 DE GRASSE STREET PATERSON, NJ 07505

ORDER DATE: 10/01/13  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	EMERGENCY SANDY RELIFE FUNDING RESOLUTION PUURSUAUNT TO R-2013-734 DATE9 AUTHORIZING HUMAN SERVICES DEPT TO AWARD EMERGENCY SANDY RELIEF FUNDING(SHRAP)  AGENCY: CATHOLIC CHARITIES  AMOUNT: \$100,000.00 Catalog #: SANDY RELIEF	G-01-41-811-013-213	0.0000	0.00
			TOTAL	0.00

COPY

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Pamela L. Owen, Esq.  
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION: RESOLUTION, PURSUANT TO R-2013-734(DATED 9/24/13), AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD EMERGENCY SANDY RELIEF FUNDING (SHRAP) UNDER THE SOCIAL SERVICES FOR THE HOMELESS GRANT (SSH) FOR CALENDAR YEAR 2013 TO CATHOLIC CHARITIES IN THE AMOUNT OF \$100,000.00.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$100,000.00

**REQUISITION #  
ACCOUNT#**

- |  |             |
|--|-------------|
| 4. COMMITTEE REVIEW:                           | <u>DATE</u> |
| ___ Administration & Finance                   | _____       |
| ___ Public Works / Buildings & Grounds         | _____       |
| ___ Planning & Economic Development            | _____       |
| ___ Health, Human Services & Community Affairs | _____       |
| ___ Law & Public Safety                        | _____       |
| ___ Energy                                     | _____       |
| ___ Other Specify: _____                       | _____       |

5. DISTRIBUTION LIST:

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Counsel
- \_\_\_ Clerk to the Board
- \_\_\_ Procurement

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Bruce James  
Deputy Director Theodore O. Best, Jr.  
John W. Bartlett  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore  
Hector C. Lora

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 08, 2013 - 5:30 PM

Location: County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AND ACCEPTING THE DONATION OF A 2000 STANDARD MEDTEC AMBULANCE ON BEHALF OF THE TOWNSHIP OF WAYNE FOR USE AT THE PASSAIC COUNTY PUBLIC SAFETY ACADEMY FOR TRAINING

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R-2013-790</b>						
Meeting Date	10/08/2013						
Introduced Date	10/08/2013						
Adopted Date	10/08/2013						
Agenda Item	k-43						
CAF #							
Purchase Req. #							
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
James	✓				✓		
Best Jr		✓					
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓		✓		✓		
Lepore	✓			✓	✓		
Lora	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: October 15, 2013

**RESOLUTION AUTHORIZING AND ACCEPTING THE DONATION OF A 2000 STANDARD MEDTEC AMBULANCE ON BEHALF OF THE TOWNSHIP OF WAYNE FOR USE AT THE PASSAIC COUNTY PUBLIC SAFETY ACADEMY FOR TRAINING**

**WHEREAS** the Township of Wayne was the owner of a 2000 Standard Medtec Ambulance that has reached the end of its useful life and has offered to donate the vehicle to the Passaic County Public Safety Academy for use in the training of emergency and firefighter personnel; and

**WHEREAS** the Township has transferred the ownership of the vehicle to the original dealer, Pierce Manufacturing of Appleton, Wisconsin, to complete the donation to the County of Passaic; and

**WHEREAS** said Pierce Manufacturing has asked the County of Passaic to sign a Quit Claim Bill of Sale to make it clear that the vehicle is being donated in an “as is” condition and absolving them of any and all liability and will pay all costs necessary for the transfer of the vehicle; and

**WHEREAS** the Freeholder members of the Law and Public Safety Committee have reviewed this matter and is recommending that it be agreed to by the full Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes and accepts the donation of a 2000 Standard Medtec Ambulance from Pierce Manufacturing, Inc. on behalf of the Township of Wayne for use at the Passaic County Public Safety Academy for training.



**BE IT FURTHER RESOLVED** that it authorizes the Passaic County Administrator to agree and accept the said ambulance by executing a Quit Claim Bill of Sale on behalf of the County of Passaic.

This resolution was requested by:

\_\_\_\_\_

Reviewed by:

\_\_\_\_\_

ANTHONY J. DE NOVA  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND  
LEGALITY:

\_\_\_\_\_

WILLIAM J. PASCRELL, III  
COUNTY COUNSEL

**RECORD OF VOTE**

<b>Freeholder</b>	Y	N	NV	ABS	RES	SEC
Bartlett						
Best						
Cotroneo						
Duffy						
Lepore						
Lora						
Dir. James						

<p><b>Y</b>=yes    <b>N</b>=no    <b>NV</b>=not voting  <b>ABS</b>=abstain    <b>RES</b>=moved  <b>SEC</b>=seconded</p>
---

Dated: October 8, 2013

PIERCE MANUFACTURING INC.

AN OSHKOSH CORPORATION COMPANY • ISO 9001 CERTIFIED

2600 AMERICAN DRIVE  
POST OFFICE BOX 2017  
APPLETON, WISCONSIN 54912-2017  
920-832-3000 • FAX 920-832-3208  
www.piercemfg.com



**QUIT CLAIM BILL OF SALE  
FOR UNREFURBISHED APPARATUS**

For good and valuable consideration, the receipt of which is hereby acknowledged, Pierce Manufacturing Inc. ("Seller") does hereby quit claim and transfer to County of Passaic, with an address of 401 Grand Street, Paterson, NJ 07505 ("Buyer"), all of Seller's right, title and interest in the following described used vehicle:

One Medtec Ambulance, VIN: 1FVABLET91HH57545 ("Vehicle").

THE SELLER MAKES NO WARRANTIES OR REPRESENTATIONS AS TO THE CONDITION OR TITLE OF SAID VEHICLE OR TO ANY OTHER MATTER WHATSOEVER WITH RESPECT TO SAID VEHICLE, WHICH VEHICLE IS SOLD IN AN "AS IS, WHERE IS" CONDITION, WITH ALL FAULTS. Buyer hereby accepts the foregoing quit claim of the Vehicle from Seller, and by acceptance of delivery of said Vehicle, the Buyer affirms that it has not relied on the Seller's skill or judgement to select or furnish said Vehicle for any particular purpose and that Seller has made no representations or warranties, expressed, implied or statutory, with respect to said Vehicle whatsoever.

This is a final and exclusive expression of the agreement of the Seller and the Buyer and no course of dealing or usage of trade or course of performance shall be relevant to explain or supplement any term expressed in this agreement.

By acceptance of delivery of said Vehicle, the Buyer acknowledges that the Buyer has either examined said Vehicle as fully desired, or has been given the opportunity for such examination and has refused to make such examination.

BUYER HEREBY RELEASES SELLER FROM ANY AND ALL LIABILITIES WHATSOEVER RELATED TO THE VEHICLE AND THE SALE THEREOF, WHETHER ARISING BY LAW OR OTHERWISE (INCLUDING, WITHOUT LIMITATION, CLAIMS OF INTENTIONAL TORT, NEGLIGENCE, BREACH OF CONTRACT, BREACH OF WARRANTY, MISREPRESENTATION AND OTHER CLAIMS), INCLUDING ANY DAMAGES THAT ARE DIRECT, INDIRECT, IMMEDIATE, INCIDENTAL, FORESEEABLE, CONSEQUENTIAL OR SPECIAL. Buyer agrees to hold harmless and indemnify Seller from all claims, damages, liabilities, costs and expenses, including costs of defense and reasonable attorney's fees, which may arise as a result of this quit claim and transfer by Seller or use of the Vehicle by Buyer.

The Buyer also represents and agrees that it has paid or will pay any and all applicable sales, property, excise, use and privilege taxes that may be imposed on Buyer or Seller by any Federal, State, City, County or other governmental authority with respect to this quit claim and transfer or the use of the said Vehicle, and will indemnify and hold Seller harmless from any claims or liabilities for any such taxes.

IN WITNESS WHEREOF, Seller has executed this instrument the 13<sup>th</sup> day of September, 2013.

PIERCE MANUFACTURING INC.  
BY: *[Signature]*  
TITLE: Sr Finance Director

Subscribed and sworn to before me this 13<sup>th</sup> day of September, 2013.

*[Signature]* Notary Public for Winnebago County, State of Wisconsin. My commission expires 3/2/2014

Agreed to and accepted by Buyer: 10/8/2013 (Date)

COUNTY OF PASSAIC  
By: *[Signature]*

Name: Anthony J. De Nova  
Title: County Administrator

10125507.2

Introduced on: October 8, 2013  
Adopted on: October 8, 2013  
Official Resolution#: R-2013-790

**Pierce Manufacturing  
P.O. Box 2017  
Appleton, WI 54913**

TO: David Schimmel  
Passaic County Public Safety Academy  
300 Oldham Road, Wayne, NJ 07470-2209

From: MARY KAY KRINGS, ACCOUNTING  
PHONE: 920-832-3070 FAX: 920-832-3058  
EMAIL ADDRESS: [mkrings@piercemfg.com](mailto:mkrings@piercemfg.com)

DATE: August 5, 2013

Re: Title transfer: Township of Wayne to Pierce donated to County of Passaic  
Job UT0160

---

Enclosed please find the New Jersey Title for the ambulance that Pierce has donated for your use. This title has been completed to transfer the ambulance from The Township of Wayne to Pierce Mfg Inc. Also, enclosed is a completed Dealer Assignment form to transfer the title from Pierce Mfg Inc. to the County of Passaic. I have faxed these same completed documents to the Passaic DMV to review and confirm this is the correct way to transfer the title. As of today, they have not confirmed this is correct, but was asked to forward the completed documents. Please title this ambulance using the enclosed completed documents.

If you have any questions regarding this title transfer, please contact me and I will help any way that I can.

Thank you and have a great day.

Mary Kay Krings

Pierce Manufacturing Inc.

Finance Department

YOU ARE (KIE #58)

LFVAB LBT91 HH575 45 Z 2001 FRE TRK

STANDARD 20000 33279N 2

20.00 08-15-2001 214 A

95691 60000 74700  
WAYNE TWP  
475 VALLEY RD  
WAYNE NJ 07470

NUMBER OF  
REGISTRATION

1

THE ABOVE DESCRIBED MOTOR VEHICLE IS SUBJECT TO AN ANTI-THEFT PROGRAM... THE STATE OF NEW JERSEY... THE MOTOR VEHICLE IS SUBJECT TO AN ANTI-THEFT PROGRAM... THE STATE OF NEW JERSEY... THE MOTOR VEHICLE IS SUBJECT TO AN ANTI-THEFT PROGRAM... THE STATE OF NEW JERSEY...

PLATE NUMBER: V632245

*[Signature]*

State of New Jersey  
DIVISION OF MOTOR VEHICLES



REGISTRATION  
DATE

REGISTRATION  
DATE

DH WR20012270314

**NOTE: PENAL LAW** requires that you state the mileage upon transfer of ownership. Failure to complete this disclosure or providing false information may result in fines and/or imprisonment.

I/we state that the odometer now reads 150,481 (do not show tenths of a mile) and to the best of my/our knowledge that reflects the actual mileage of the vehicle described on the reverse side of this Certificate of Ownership, unless one of the following circumstances is checked:

(1) I/we hereby certify that to the best of my/our knowledge the odometer does exceed its mechanical limits and the reading started again at zero.

(2) **WARNING - ODOMETER DISCREPANCY** - I/we hereby certify that the odometer reading is NOT the actual mileage, and should not be relied upon for accuracy.

**NOTE:** New Jersey statute provides that anyone who knowingly or willfully misrepresents the description of a vehicle or makes a false statement in any title papers, forms, or transfer documents a part of this paper, or uses this paper on or for the wrong motor vehicle is guilty of a misdemeanor.

I/we hereby assign the Vermont Certificate of Ownership of the vehicle described on the front of this Certificate of Ownership subject to the following lien(s) or encumbrance(s), if any, and none other. I/we further certify the accuracy of the sale price and mileage as specified below.

(Print) Paul V. Margiotta Driver Lic. # \_\_\_\_\_

Buyer's Address 1600 Airport Ave Corporate # WK-1308

Appl. Co. WI 54911

Co-Buyer's Address \_\_\_\_\_ Driver Lic. # \_\_\_\_\_

\_\_\_\_\_ Corporate # \_\_\_\_\_

\_\_\_\_\_ Driver Lic. # \_\_\_\_\_

Lienholder's Address \_\_\_\_\_ Corporate # \_\_\_\_\_

\_\_\_\_\_ (Print) \_\_\_\_\_

Seller's Address \_\_\_\_\_ Date of Sale \_\_\_\_\_

\_\_\_\_\_ Sale Price \$ \_\_\_\_\_

Seller's Signature X [Signature] Seller's Signature X \_\_\_\_\_

Seller's Name (Hand Print) Paul V. Margiotta Seller's Name (Hand Print) \_\_\_\_\_

Township Clerk Date of Odometer Statement \_\_\_\_\_

I/we, the undersigned, hereby certify that the motor vehicle described on the reverse side of this Certificate of Ownership was purchased by me/us and I/we have compared the selling Manufacturer's model as this conforms with that of the motor vehicle purchased and found this to be correct in every particular.

**NOTE:** R.S. 32-10-11 requires that this certificate after assignment or presented to the Division of Motor Vehicles within ten days. Failure to do so will result in a penalty of \$25 which will be in addition to the Ring fee for a new Certificate of Ownership.

Buyer's Signature X [Signature] Buyer's Signature X \_\_\_\_\_

Buyer's Name (Hand Print) Timothy A. Pierce Buyer's Name (Hand Print) \_\_\_\_\_

ALTERATIONS OR ERASURES WILL VOID THIS CERTIFICATE