

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James

Deputy Director Theodore O. Best, Jr.

John W. Bartlett

Ronda Casson Cotroneo

Terry Duffy

Pasquale "Pat" Lepore

Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402

Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Meeting Venue

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 1. Bartlett
 2. Cotroneo
 3. Duffy
 4. Lepore
 5. Lora
 6. Deputy Director Best
 7. Director James
- C. Invocation
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: September 10, 2013
- G. Approval of Proclamation:

1. Passaic County Board of Chosen Freeholders wish to congratulate Rev. Dr. Gadson Graham on receiving his Honary Doctrate of Theology and 55 years of Pastoral service.
2. Passaic County Board of Chosen Freeholders recognizing Patrick J. Murray who will be celebrating his 80th birthday and 40 plus years of dedicated public service to the Boro of Ringwood and Passaic County

H. Freeholder Reports:

1. Freeholder Director Bruce James
2. Freeholder Deputy Director Theodore O. Best, Jr.
3. Freeholder John W. Bartlett
4. Freeholder Ronda Casson Cotroneo
5. Freeholder Terry Duffy
6. Freeholder Pat Lepore
7. Freeholder Hector C. Lora

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting
2. Motion to Close the Public Portion of the meeting

K. Resolutions - Consent Agenda:

ADMINISTRATION AND FINANCE

1. RESOLUTION ADOPTING MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND LOCAL 2522, COUNCIL 52, AFSCME, REPRESENTING EMPLOYEES AT PREAKNESS HEALTHCARE CENTER FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2014, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

2. RESOLUTION CONSENTING TO THE REAPPOINTMENT OF AL ALEXANDER AS A MEMBER OF THE BOARD OF EDUCATION OF THE PASSAIC COUNTY TECHNICAL INSTITUTE FOR THE TERM PROVIDED BY LAW, I.E. COMMENCING NOVEMBER 1, 2013 AND TERMINATING ON OCTOBER 31, 2017, IN ACCORDANCE WITH N.J.S.A. 18A:54-16, ALL AS NOTED IN THE RESOLUTION

3. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MED-PART OF BROOKLYN, NY FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

4. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ARJO HUNTLEIGH INC OF ADDISON, IL FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

5. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO AJIMI INC OF CLIFTON, NJ FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

6. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO QUADMED INC OF JACSONVILLE, FL FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

7. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JML MEDICAL INC OF LAKEWOOD, NJ FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

8. RESOLUTION AWARDDING A CONTRACT TO UNIVERSAL MAILING SERVICE OF PISCATAWAY, NJ FOR THE MAILING SERVICES OF SAMPLE BALLOTS FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

9. RESOLUTION AUTHORIZING PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

10. RESOLUTION AUTHORIZING THE SOLICITATION FOR COMPETITIVE CONTRACTING FOR A LOCAL FINANCIAL INSTITUTION TO PROVIDE AUTOMATIC TELLER MACHINES FOR COUNTY ADMINISTRATION BUILDING AND OTHER COUNTY BUILDINGS, ALL AS NOTED IN THE RESOLUTION

11. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES LOMBARDO OF WOODLAND PARK, NJ FOR THE 2013/2015 PRINTING BID PART A FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

12. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PREAKNESS GERO-PSYCH, ALL AS NOTED IN THE RESOLUTION

13. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) SUBREGIONAL TRANSPORTATION PLANNING, ALL AS NOTED IN THE RESOLUTION

14. RESOLUTION AUTHORIZING OPTION TO RENEW CONTRACT TO COUNTY BUSINESS SYSTEMS FOR THE PRODUCTION OF POLL BOOKS FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS AND COMMISSIONER OF REGISTRATION AS PER BID, ALL AS NOTED IN THE RESOLUTION

15. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CAPITAL AND STEEL SERVICE LLC OF TRENTON, NJ FOR THE 2014 STEEL RE-BID FOR THE COUNTY OF PASSAIC SHERIFF'S DEPARTMENT WORKSHOP AS PER BID, ALL AS NOTED IN THE RESOLUTION

16. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ALL STEEL & ALUMINUM INC OF CIRCLEVILLE, NY FOR THE 2014 STEEL RE-BID FOR THE COUNTY OF PASSAIC SHERIFF'S DEPARTMENT WORKSHOP AS PER BID, ALL AS NOTED IN THE RESOLUTION

17. RESOLUTION AUTHORIZING RENEWAL OF AN INSURANCE CONTRACT WITH HM LIFE INSURANCE COMPANY OF PITTSBURGH, PA FOR "STOP-LOSS" COVERAGE RELATIVE TO EXCESS MEDICAL CLAIMS FOR THE POLICY PERIOD OF SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2014, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

18. A RESOLUTION OF THE COUNTY OF PASSAIC ESTABLISHING A GOVERNMENT ENERGY AGGREGATION PROGRAM, ALL AS NOTED IN THE RESOLUTION

HEALTH AND COMMUNITY AFFAIRS

19. RESOLUTION AUTHORIZING THE DIRECTOR OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO ENTER INTO AN AGREEMENT NECESSARY FOR THE RECEIPT OF "RIGHT TO KNOW" GRANT FUNDS PROVIDED BY THE NEW JERSEY DEPARTMENT OF HEALTH, ALL AS NOTED IN THE RESOLUTION

HUMAN SERVICES

20. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AMEND R-12-865, DATED OCTOBER 23, 2012, TO INCLUDE AN AWARD OF \$8,000.00 TO SAINT JOSEPH CHURCH OF WEST MILFORD TO PROVIDE FOOD PANTRY SERVICES UNDER THE COMMUNITY SERVICE BLOCK GRANT (CSBG) FOR CALENDAR YEAR 2013, ALL AS NOTED IN THE RESOLUTION
21. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AMEND R-12-1035, DATED DECEMBER 28, 2012, TO REFLECT AN INCREASED AWARD OF \$108,000.00 FOR SANDY HELP RELIEF (SHRAP) FUNDING UNDER THE SOCIAL SERVICES FOR THE HOMELESS GRANT (SSH) FOR CALENDAR YEAR 2013, ALL AS NOTED IN THE RESOLUTION

LAW AND PUBLIC SAFETY

22. RESOLUTION AWARDED A CONTRACT TO MILLENNIUM COMMUNICATIONS OF EAST HANOVER, NJ TO PURCHASE MAINTENANCE AND UPGRADES TO THE SECURITY/CAMERA SYSTEM FOR THE EFFICIENT OPERATION OF THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, EOC ENHANCEMENT PROJECT, ALL AS NOTED IN THE RESOLUTION
23. RESOLUTION AWARDED A CONTRACT TO MILLENNIUM COMMUNICATIONS OF EAST HANOVER, NJ TO PURCHASE ONE (1) SECURITY CAMERA FOR THE EFFICIENT OPERATION OF THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, EOC ENHANCEMENT PROJECT, ALL AS NOTED IN THE RESOLUTION
24. RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) SAVIN MP C3003 MULTIFUNCTION COLOR COPIER FOR THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT OPERATIONS CENTER, ALL AS NOTED IN THE RESOLUTION

LAW AND PUBLIC SAFETY

25. RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-13-611 TO AUTHORIZE THE PURCHASE OF THE MILO RANGE PROv4HD UPGRADE SYSTEM AND TRAINING PRODUCT BY THE PASSAIC COUNTY POLICE ACADEMY AS A NON-FAIR AND NON-OPEN CONTRACT, ALL AS NOTED IN THE RESOLUTION
26. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF PASSAIC AND THE STATE OF NEW JERSEY OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF LAW AND PUBLIC SAFETY FOR THE PASSAIC COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE, ALL AS NOTED IN THE RESOLUTION

PLANNING AND ECONOMIC DEVELOPMENT

27. RESOLUTION ADOPTION THE SECTION 3 PLAN AND APPOINTING A SECTION 3 COORDINATOR IN ACCORDANCE WITH U.S. HOUSING AND URBAN DEVELOPMENT REGULATIONS, ALL AS NOTED IN THE RESOLUTION
28. RESOLUTION ACCEPTING GRANT AWARD FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY-2013, ALL AS NOTED IN THE RESOLUTION
29. RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENTS TO THE CDBG-DR SUB-RECIPIENT AGREEMENTS WITH PASSAIC COUNTY MUNICIPALITIES, TOWNSHIP OF LITTLE FALLS AND BOROUGH OF POMPTON LAKES, TO IMPLEMENT COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) ACTIVITIES AS FUNDED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) DISASTER RECOVERY FUNDING THROUGH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

30. RESOLUTION AUTHORIZING A FEDERAL AID AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT AS IT PERTAINS TO THE CLOVE ROAD/LONG HILL ROAD IMPROVEMENTS IN THE TOWNSHIP OF LITTLE FALLS, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
31. RESOLUTION AWARDING A NON-FAIR AND NON-OPEN CONSTRUCTION CONTRACT TO MILLENNIUM MECHANICAL LLC FOR THE VIDEO VISITING CENTER AT THE PASSAIC COUNTY JAIL IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

32. RESOLUTION FOR CHANGE ORDER #2 FOR KAPPA CONSTRUCTION CO. AS IT PERTAINS TO THE HVAC UPGRADES PHASE 2 AT THE PASSAIC COUNTY JAIL, PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

33. RESOLUTION RETAINING SIMOFF ENGINEERING ASSOCIATES, INC. IN COUNTY OF PASSAIC V. RAMAPO PLAZA ASSOCIATES, LLC ET AL., ALL AS NOTED IN THE RESOLUTION

LATE STARTERS

34. RESOLUTION CONSENTING TO THE ASSIGNMENT OF A LEASE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND ADVENTURE ACRES STABLES LLC FOR THE OPERATION OF THE GARRETT MOUNTAIN RESERVATION EQUESTRIAN STABLES TO ELITE EQUESTRIAN GROUP, LLC

L. 12. New Business:

1. Personnel
2. Bills
3. Certification of Payroll
4. Receipt of Departmental Reports

M. 13. Adjournment

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Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND LOCAL 2522, COUNCIL 52, AFSCME, REPRESENTING EMPLOYEES AT PREAKNESS HEALTHCARE CENTER FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2014, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R-2013-714					
Meeting Date		09/24/2013					
Introduced Date		09/24/2013					
Adopted Date		09/24/2013					
Agenda Item		k-1					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	<				<		
Best Jr	<			<	<		
Bartlett	<				<		
Cotroneo	<				<		
Duffy	<				<		
Lepore	<				<		
Lora	<		<		<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

**RESOLUTION ADOPTING MEMORANDUM OF AGREEMENT
BETWEEN THE COUNTY OF PASSAIC AND LOCAL 2522,
COUNCIL 52, AFSCME, REPRESENTING EMPLOYEES AT
PREAKNESS HEALTHCARE CENTER FOR THE PERIOD OF
JANUARY 1, 2013 THROUGH DECEMBER 31, 2014**

WHEREAS contract negotiations were heretofore conducted between the County of Passaic and Local 2522, Council 52 of the American Federation of State, County and Municipal Employees, AFL-CIO (“AFSCME” or the “Union”), representing employees at Preakness Healthcare Center, in accordance with a Memorandum of Agreement dated June 2013, for the period commencing January 1, 2013 through December 31, 2014, a copy of which is attached hereto and made a part hereof; and

WHEREAS the Board of Chosen Freeholders is desirous of ratifying said Memorandum of Agreement between the County and said employees for the period stated above; and

WHEREAS the Administration and Finance Committee considered this matter at its meeting of September 11, 2013 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the said Board does hereby ratify the contract between the County and said employees, in accordance with the terms of the attached Memorandum of Agreement dated June 2013, retroactive to January 1, 2013; and

BE IT FURTHER RESOLVED that all appropriate **Res-Pg:k.1-3**

officers and employees be and hereby are authorized and directed to execute such documents and take such further actions as are necessary to effectuate the purpose of this resolution.

September 24, 2013



**FROM: DISTRICT COUNCIL 52 HEADQUARTERS
516 JOHNSTON AVENUE
JERSEY CITY, NEW JERSEY 07304**

OFFICE # (201) 435-0255 FAX # (201) 435-2721

FACSMILE TRANSMITTAL

DATE: 9/10/13

TO: Downa

FROM: T. Woodrow

NUMBER OF PAGES TO FOLLOW: 5 + cover

FAX NUMBER 973-888-2853

SPECIAL INSTRUCTIONS:
Downa, I will have a signed copy of
the MSA ready when you need it.
T. Woodrow

County of Passaic, State of New Jersey
And
Local 2522, Council 52, AFSCME
Memorandum of Agreement

Subject to Ratification by Local 2522 and Freeholder Approval by Resolution

This Memorandum of Agreement is entered into this day of June ____, 2013 between the County of Passaic, State of New Jersey ("Employer") and Local 2522, Council 52, AFSCME ("Union").

Whereas the Union and the County have agreed to amend the terms of their current Collective Negotiations Agreement on behalf of employees employed at Preakness Healthcare Center which expired on December 31, 2012 and the Union and the County having bargained in good faith and having mutually agreed, hereby state that it is agreed as follows:

Introduction (p. 2)

- Delete Assistant Foreman from introduction paragraph.

ARTICLE 1, Recognition (p. 2)

- Delete Assistant Foreman from Recognition clause.

ARTICLE 5, p. 7

Section 11, Emergency Call In, (p. 7)

- A. If an employee is called in on emergency work or snow removal and the said employee works until his regular starting shift the next day, 7:00 am, the said employee shall be entitled to go home and come back to work within 2 hr with no loss of pay.

Section 9, Equitable Distribution of Overtime (p. 7)

- C. No employee working under the jurisdiction of this contract shall work more than sixteen hours in any given day, which excludes snow removal emergency work.

Section 15, New Section

Rehab Department – the work week for the Rehab Department will be as set forth in the March 19, 2012, MOA.

- Eliminate Lincoln's Birthday

ARTICLE 10, Paid Sick Leave (p.12)

Section 5. Workers' Compensation -- Work Related Injury and/or Illness

- Replace A., B., C. and D. with the following from the Passaic County Policy and Procedure Manual

Employees who suffer job related injuries and illnesses may be entitled to medical expenses, lost income and other compensation under the New Jersey Worker Compensation Act. The County covers workers compensation benefits through a self-insured plan. Any occupational injury or illness must be reported to the supervisor or Department Head. All required medical treatment must be performed by a Workers Compensation Physician appointed by County.

ARTICLE 12, Bereavement Leave Pay (p. 13)

- Replace language with:

Employees are entitled to four (4) consecutive calendar days leave of absence for the death of an employee's immediate relative. Immediate relative includes spouse, civil union partner, child, parent, stepchild, stepparent, sibling, grandparents, mother-in-law, father-in-law, daughter-in-law, son-in-law, grandchildren, niece, nephew, uncle, aunt, or any person related by blood or marriage residing in an employee's household. Employees are paid for all working days during the Bereavement Leave. One (1) day bereavement pay shall be given in case of death of any other relative. Employees may be asked for proof at the discretion of the Personnel Department or Administration. Bereavement Leave shall not extend beyond four (4) consecutive calendar days immediately following the death of a family member unless approved by the County Administrator.

ARTICLE 13, Jury Duty, (p. 13)

- Replace Language with:

County employees are encouraged to fulfill their civic duty and serve as a juror when summoned by the courts. An employee required to render jury service shall be entitled to be absent from work with pay during that service. Full wages will be paid upon surrender of such amounts received as per jury duty pay. If an employee is notified prior to the date of service that they are not required to report to court, that employee must report to work. Employees summoned to jury duty should notify their supervisor within one (1) week of receiving notice. The employer agrees to provide free parking for anyone serving on jury duty at no cost to the employee. Work schedules will be adjusted so as to reflect jury duty as a day worked in a normal work week

ARTICLE 14, Non-Cash Benefits, (p. 15)

Section 3, New. Unit employees shall make contributions toward the cost of their health insurance coverage in an amount set forth pursuant to P.L. 2011, c. 78, and any amendments there to.

ARTICLE 15, Wages (p.15)

Section 1a. The salary guide attached as Exhibit A shall be effective as of January 1, 2013. Chief Security Guard is to be placed on Level 20.

Following titles to be added to the AFSCME Supervisor Salary Guide as per March 19, 2012 MOU.

#02671@	Physical Therapist	Level 23
#02565	Occupational Therapist	Level 23
#02565	Occupational Therapist (Director)	Level 24
#02565	Occupational Therapy (In house Director)	Level 24 Step 7 Red Circle at Step 7 no progression COLA only for incumbent.

Section 1b. Effective and retroactive to January 1, 2013, all employees in the bargaining unit shall receive an increase of 1.25% added to the base salary, plus steps.

Section 1c. Effective January 1, 2014, all employees in the bargaining unit shall receive an increase of 1.25% added to the base salary, plus steps.

Section 4. Delete section

Section 5. Delete section

ARTICLE 23, General Provisions (p. 22)

Section 7 Add new last sentence: Change words "beeper" to Cell phone. The base monthly cell phone charges will be paid for the Chief Security Guard's personal cell phone.

Section 9 All employees in the bargaining unit who are approved to receive a clothing allowance on the attached Exhibit ___ shall receive a \$240 clothing allowance on the 1st payday in February.

Section 14. The inclement weather policy attached hereto as Exhibit B is incorporated herein.

Section 17 Replace the title "Chief Engineer" with Hospital Maintenance Supervisor.

Section 20. Retirees will receive medical benefits as set forth by the Board of Chosen Freeholders in Resolution _____

ARTICLE 24. DURATION OF AGREEMENT

This Agreement shall become effective on January 1, 2013 and shall continue in full force and effect until December 31, 2014 and shall automatically renew itself (no changes to rest of language).

For the County of Passaic:

For AFSCME Local 2522, Council 52:

Exhibit ____ Clothing Allowance

Staff working in the following titles will receive a clothing allowance as per Article 23, Section 9:

- Asst Hospital Maintenance Supervisor
- Chief Security Guard
- Director of Food Services
- Executive Housekeeper _____
- Head Cook
- Head Cook
- Hospital Maintenance Supervisor
- Housekeeping Supervisor 2
- Occupational Therapist
- Physical Therapist
- Principal Storekeeper
- Recreation Supervisor
- Supervising Dietitian *
- Supervisor Food Services

*Note: This does not include the Director of Clinical Nutrition.

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Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda:

RESOLUTION CONSENTING TO THE REAPPOINTMENT OF AL ALEXANDER AS A MEMBER OF THE BOARD OF EDUCATION OF THE PASSAIC COUNTY TECHNICAL INSTITUTE FOR THE TERM PROVIDED BY LAW, I.E. COMMENCING NOVEMBER 1, 2013 AND TERMINATING ON OCTOBER 31, 2017, IN ACCORDANCE WITH N.J.S.A. 18A:54-16, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R-2013-715					
Meeting Date		09/24/2013					
Introduced Date		09/24/2013					
Adopted Date		09/24/2013					
Agenda Item		k-2					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

**RESOLUTION CONSENTING TO THE REAPPOINTMENT OF
AL ALEXANDER AS A MEMBER OF THE BOARD OF
EDUCATION OF THE PASSAIC COUNTY TECHNICAL
INSTITUTE FOR THE TERM PROVIDED BY LAW, I.E.
COMMENCING NOVEMBER 1, 2013 AND TERMINATING ON
OCTOBER 31, 2017, IN ACCORDANCE WITH N.J.S.A.
18A:54-16**

WHEREAS pursuant to N.J.S.A. 18A:54-16, the Director of the Board of Chosen Freeholders is vested with the authority to appoint members of the PCTI Board with the advice and consent of the full Board of Chosen Freeholders; and

WHEREAS Al Alexander was previously appointed as a member of the Board of Education for the Passaic County Technical Institute (the "PCTI Board"), in accordance with the provisions of N.J.S.A. 18A:54-16, for a term to expire on October 31, 2013; and

WHEREAS the Freeholder Director has expressed his intention to reappoint Mr. Alexander as a member of the PCTI Board for the term provided by law, i.e. effective November 1, 2013 and terminating on October 31, 2017, and the Board is desirous of consenting to this appointment in accordance with applicable law; and

WHEREAS the Administration, Finance and Personnel committee considered this matter at its meeting of September 11, 2013 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED that in accordance with the provisions of N.J.S.A. 18A:54-16, the Board of Chosen Freeholders of the County of Passaic does hereby consent to the reappointment by the Director of this Board (having been advised of said intent to appoint) of Al Alexander as a member of the Board of Education of the Passaic County Technical Institute for a term effective November 1, 2013 and terminating on October 31, 2017.

Dated: September 24, 2013

Passaic County Board of Chosen Freeholders

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Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
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401 Grand Street
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Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MED-PART OF BROOKLYN, NY FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-716						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-3						
CAF #	Various Accounts						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MED-PART OF BROOKLYN, NY FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for medical, dental supplies and equipment for various Passaic County Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for 2013 Re-bid Medical, Dental Supplies and Equipment for various County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on August 13, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Med-Part of Brooklyn, NY; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 11, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from July 1, 2013 through June 30, 2014 for an estimated price of \$103,202.60 for line items 1, 2, 3, 4, 5, 6, 53, 273, 274, 379, 408, 428, 429, 459, 480, 595, 624, 625, 626, 627, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 645, 646, 647, 648,649, 650, 651, 652, 665, 711 and 712 with purchases to be made on an as-needed basis; and

WHEREAS, a certificate attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Med-Part of Brooklyn, NY for the products referenced above in an amount not to exceed \$103,202.60 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$103,202.60

APPROPRIATION: Various Accounts

PURPOSE: To award a contract to Med-Part for the 2013 Re-Bid Medical, Dental Supplies and Equipment for Various County of Passaic Departments and Institutions.


Michael Katz, County Treasurer

DATED: September 24, 2013



Preakness Healthcare Center

A Legacy of Caring

To: Michael Marinello, QPA, CCPO, and County Purchasing Agent

Fr: Lucinda Corrado, Executive Director

CC: Nick Naumov, Material Management Coordinator

Date: September 4, 2013

Re: Rebid of 2013 Medical, Dental Supplies and Equipment Recommendations (Rev 1)

Med-Part – (\$102,606.35) Bid Item #: 1, 2, 3, 4, 5, 6, 53, 273, 379, 408, 428, 429, 459, 480, 595, 624, 625, 626, 627, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 645, 646, 647, 648, 649, 650, 651, 652, 665, 711, 712

ARJO Huntleigh – (\$53,901.66) Bid Item #: 576, 577, 617, 618, 619, 628, 629, 630, 641, 642, 643, 644, 653, 654

JML Medical Inc. – (\$172,810.17) Bid Item #: 24, 25, 38, 44, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 94, 95, 96, 97, 98, 99, 107, 108, 110, 114, 128, 129, 136, 138, 147, 150, 159, 160, 162, 163, 164, 198, 204, 205, 211, 231, 236, 238, 242, 253, 255, 266, 272, 289, 290, 293, 294, 306, 311, 312, 313, 314, 315, 316, 317, 318, 320, 333, 336, 338, 340, 341, 344, 349, 351, 353, 354, 383, 385, 404, 420, 449, 450, 452, 476, 477, 524, 545, 578, 580, 584, 593, 594, 601, 602, 603, 609, 610, 615, 663, 666, 667, 727, 728, 753, 770, 781, 782, 784, 791, 792, 793

Ajimi Inc. – (\$630.28) Bid Item #: 357, 414, 415, 416, 417,

QuadMed Inc. – (\$1,410.11) Bid Item #: 331, 342, 348, 358, 608, 771



Deputy Warden Elbrus Basmouk



11 Sheriff's Plaza
Paterson, NJ 07501

To: Michael Marinello, RPPS. County Purchasing Agent

From: Deputy Warden Elbrus Basmouk

Date: September 9, 2013

RE: Re-Bid (Items not bid upon) 2013 Medical, Dental Supplies and Equipment Award Spreadsheet
{SB-13-019}

CONTRACT PERIOD: Oct. 1, 2013 thru Sept. 30, 2014

Listed below are my recommendations for the 2013 Medical –Dental Re-bid based on a line item approval of the lowest responsive bidder or sole bidder.

Ajimi – (\$480.00) Bid Item # 17, 18,

Med - Part – (\$596.25) Bid item # 274,

JML Medical – (\$12,206) Bid item #320, 472, 474, 525, 526,

Total = (\$13,282.25)

Respectfully,

Deputy Warden Elbrus Basmouk



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

September 10, 2013

Board of Chosen Freeholders
Administration Building

Re: Re-bid 2013 Medical, Dental Supplies
and Equipment for the County of
Passaic Departments and Institutions

Contract Period: July 1, 2013 through June 30, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on August 13, 2013 in the Passaic County Procurement Center.
The bids were received and read aloud as follows:

Ajimi Inc., Clifton, NJ	Bid upon 36 items Total \$26,611.48
Med-Part Brooklyn, NY	Bid upon 47 items Total \$123,713.07
JML Medical Inc., Lakewood, NJ	Bid upon 311 items Total \$311,653.79
Arjo Huntleigh Inc., Addison, IL	Bid upon 36 items Total \$142,682.51
Quadmed, Inc., Jacksonville, FL	Bid upon 13 items Total \$6,399.01

Please award to the following list of vendors for Passaic County Preakness Healthcare Center

Med-Part – (\$102,606.35) Bid Item #: 1, 2, 3, 4, 5, 6, 53, 273, 379, 408, 428, 429, 459, 480, 595, 624, 625, 626, 627, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 645, 646, 647, 648, 649, 650, 651, 652, 665, 711, 712

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JML Medical Inc. – (\$172,810.17) Bid Item #: 24, 25, 38, 44, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 94, 95, 96, 97, 98, 99, 107, 108, 110, 114, 128, 129, 136, 138, 147, 150, 159, 160, 162, 163, 164, 198, 204, 205, 211, 231, 236, 238, 242, 253, 255, 266, 272, 289, 290, 293, 294, 306, 311, 312, 313, 314, 315, 316, 317, 318, 320, 333, 336, 338, 340, 341, 344, 349, 351, 353, 354, 383, 385, 404, 420, 449, 450, 452, 476, 477, 524, 545, 578, 580, 584, 593, 594, 601, 602, 603, 609, 610, 615, 663, 666, 667, 727, 728, 753, 770, 781, 782, 784, 791, 792, 793

Ajimi Inc. – (\$630.28) Bid Item #: 357, 414, 415, and 416,417

QuadMed Inc. – (\$1,410.11) Bid Item #: 331, 342, 348, 358, and 608,771

Please award to the following list of vendors for Passaic County Sheriff's Department

Ajimi – (\$480.00) Bid Item # 17, 18

Med - Part – (\$596.25) Bid item # 274

JML Medical – (\$12,206) Bid item #320, 472, 474, 525, 526

This was solicited in a Fair and Open Process. Bids were received and evaluated by Lucinda Corrado Executive Director of the Passaic County Preakness Healthcare Center and Deputy Warden Elbrus Basmouk and it is there recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, RPPO Purchasing Agent

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
 Taken by Attorney Matt Malfa
 Taken by R.P.P.S. Nick Naumov
 Typed by Theresa Scuttaro

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MEDFORD CHEMISTS C/O JOE GALANTE MEDFORD DIRECT 2608 ROUTE 112 MEDFORD, N.Y 11763 631-627-3929 FAX								
MED-PART DIV. OF HEALTH CARE EQUIPMENT PARTS CO. INC. 1901 10TH AVENUE, BROOKLYN N.Y. 11215 MORDI SIMONS - 718.436.3680	X	X	N/A	N/A	X	X	YES	(47) ITEMS \$123,713.07
DENTSERVE C/O SANDY JAGGI 43 SECOND STREET NEW CITY, NY 10956 845-639-9788								

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-716

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MOORE MEDICAL LLC C/O BONNIE IRISH 1690 NEW BRITAIN AVE FARMINGTON CT 06032 FAX: 877.354.5916								
UNIPAK CORP. C/O BRIAN MARCUS P.O. BOX 300027 BROOKLYN, NY 11230-0027 718-677-9371								
AMERICAN MEDICAL DEPOT 3400 HORIZON DRIVE SUITE 400 KING OF PRUSSIA, PA 19406 609-489-4859								

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-716

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Strm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
QUADMED, INC. C/O AARON L. PRATT 11210-1 PHILIPS INDUSTRIAL BLVD JACKSONVILLE, FL 32256	X	X			X	SUBJECT TO REVIEW NOT SUBMITTED	YES	(13) ITEMS \$6,399.01
INTERBORO PACKAGING CORPORATION C/O RICK 114 BRACKEN ROAD MONTGOMERY, NY 12549 845 457-1927								
PRIME VENDOR INC. C/O KIMBERLY DOUMET 4622 CEDAR AVE WILMINGTON, NC 28403 800-746-8307								

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-716

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.3-12

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
DERMARITE C/O JOHN R. GWYNE 3 EAST 26 TH ST PATERSON, NJ 07514 973-569-1552								
J & J MEDICAL SUPPLY 669 BROADWAY GROUND FL PATERSON, NJ 07514 973-653-9027								
ALLEN PAPER & SUPPLY CO. P.O. BOX 1262 MORRISTOWN, NJ 07962 973-538-1288								

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-716

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.3-13

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MMS - A MEDICAL SUPPLY CO. C/O BOB DRUCKMAN 145 HUGUENOT ST. SUITE 108 NEW ROCHELLE, NY 10801 732-786-9736								
PERFECT CARE C/O FRAN FREIMAN 8927 126 TH ST. RICHMOND HILL, NY 11418 718-849-7939								
JML MEDICAL INC 501 PROSPECT ST. LAKEWOOD, NJ 08701	X	X	N/A	N/A	X	X	YES	(311) ITEMS \$311,653.79

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-716

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Res-Pg:k.3-14

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

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AJIMI INC 472 CLIFTON AVE CLIFTON, NJ 07011 973-772-7603	X	X	N/A	N/A	X	X	NO	(36) ITEMS \$26,611.48 SUBJECT TO TALLY
ARJO HUNTLEIGH INC. 234 9W LAKE ST. ADDISON, IL 60101 888-389-2756	X	X	N/A	N/A	X	X	NO	(36) ITEMS \$142,682.51

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-716

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ARJO HUNTLEIGH INC OF ADDISON, IL FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R-2013-717						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-4						
CAF #	Various Accounts						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	<				<		
Best Jr	<			<	<		
Bartlett	<				<		
Cotroneo	<				<		
Duffy	<				<		
Lepore	<				<		
Lora	<		<		<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ARJO HUNTLEIGH INC OF ADDISON, IL FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for medical, dental supplies and equipment for various Passaic County Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for 2013 Re-bid Medical, Dental Supplies and Equipment for various County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on August 13, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Arjo Huntleigh Inc of Addison, IL; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 11, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from July 1, 2013 through June 30, 2014 for an estimated price of \$53,901.66 for line items 576, 577, 617, 618, 619, 628, 629, 630, 641, 642, 643, 644, 653 and 654 with purchases to be made on an as-needed basis; and

WHEREAS, a certificate attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Arjo Huntleigh Inc of Addison, IL for the products referenced above in an amount not to exceed \$53,901.66 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

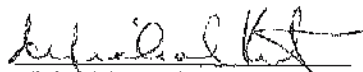
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$53,901.66

APPROPRIATION: Various Accounts

PURPOSE: To award a contract to Arjo Huntleigh, Inc. for the 2013 Re-Bid Medical, Dental Supplies and Equipment for Various County of Passaic Departments and Institutions.



Michael Katz, County Treasurer

DATED: September 24, 2013



Preakness Healthcare Center

A Legacy of Caring

To: Michael Marinello, QPA, CCPO, and County Purchasing Agent

Fr: Lucinda Corrado, Executive Director

CC: Nick Naumov, Material Management Coordinator

Date: September 4, 2013

Re: Rebid of 2013 Medical, Dental Supplies and Equipment Recommendations (Rev 1)

Med-Part – (\$102,606.35) Bid Item #: 1, 2, 3, 4, 5, 6, 53, 273, 379, 408, 428, 429, 459, 480, 595, 624, 625, 626, 627, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 645, 646, 647, 648, 649, 650, 651, 652, 665, 711, 712

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Deputy Warden Elbrus Basmouk



11 Sheriff's Plaza
Paterson, NJ 07501

To: Michael Marinello, RPPS. County Purchasing Agent

From: Deputy Warden Elbrus Basmouk

Date: September 9, 2013

RE: Re-Bid (Items not bid upon) 2013 Medical, Dental Supplies and Equipment Award Spreadsheet
{SB-13-019}

CONTRACT PERIOD: Oct. 1, 2013 thru Sept. 30, 2014

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Total = (\$13,282.25)

Respectfully,

Deputy Warden Elbrus Basmouk



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

September 10, 2013

Board of Chosen Freeholders
Administration Building

Re: Re-bid 2013 Medical, Dental Supplies
and Equipment for the County of
Passaic Departments and Institutions

Contract Period: July 1, 2013 through June 30, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

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Med-Part – (\$102,606.35) Bid Item #: 1, 2, 3, 4, 5, 6, 53, 273, 379, 408, 428, 429, 459, 480, 595, 624, 625, 626, 627, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 645, 646, 647, 648, 649, 650, 651, 652, 665, 711, 712

ARJO Huntleigh – (\$53,901.66) Bid Item #: 576, 577, 617, 618, 619, 628, 629, 630, 641, 642, 643, 644, 653, 654

JML Medical Inc. – (\$172,810.17) Bid Item #: 24, 25, 38, 44, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 94, 95, 96, 97, 98, 99, 107, 108, 110, 114, 128, 129, 136, 138, 147, 150, 159, 160, 162, 163, 164, 198, 204, 205, 211, 231, 236, 238, 242, 253, 255, 266, 272, 289, 290, 293, 294, 306, 311, 312, 313, 314, 315, 316, 317, 318, 320, 333, 336, 338, 340, 341, 344, 349, 351, 353, 354, 383, 385, 404, 420, 449, 450, 452, 476, 477, 524, 545, 578, 580, 584, 593, 594, 601, 602, 603, 609, 610, 615, 663, 666, 667, 727, 728, 753, 770, 781, 782, 784, 791, 792, 793

Ajimi Inc. – (\$630.28) Bid Item #: 357, 414, 415, and 416,417

QuadMed Inc. – (\$1,410.11) Bid Item #: 331, 342, 348, 358, and 608,771

Please award to the following list of vendors for Passaic County Sheriff's Department

Ajimi – (\$480.00) Bid Item # 17, 18

Med - Part – (\$596.25) Bid item # 274

JML Medical – (\$12,206) Bid item #320, 472, 474, 525, 526

This was solicited in a Fair and Open Process. Bids were received and evaluated by Lucinda Corrado Executive Director of the Passaic County Preakness Healthcare Center and Deputy Warden Elbrus Basmouk and it is there recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, RPPO Purchasing Agent

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.4-9

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney Matt Malfa
Taken by R.P.P.S. Nick Naumov
Typed by Theresa Scuttaro

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MEDFORD CHEMISTS C/O JOE GALANTE MEDFORD DIRECT 2608 ROUTE 112 MEDFORD, N.Y 11763 631-627-3929 FAX								
MED-PART DIV. OF HEALTH CARE EQUIPMENT PARTS CO. INC. 1901 10TH AVENUE, BROOKLYN N.Y. 11215 MORDI SIMONS - 718.436.3680	X	X	N/A	N/A	X	X	YES	(47) ITEMS \$123,713.07
DENTSERVE C/O SANDY JAGGI 43 SECOND STREET NEW CITY, NY 10956 845-639-9788								

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-717

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

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MOORE MEDICAL LLC C/O BONNIE IRISH 1690 NEW BRITAIN AVE FARMINGTON CT 06032 FAX: 877.354.5916								
UNIPAK CORP. C/O BRIAN MARCUS P.O. BOX 300027 BROOKLYN, NY 11230-0027 718-677-9371								
AMERICAN MEDICAL DEPOT 3400 HORIZON DRIVE SUITE 400 KING OF PRUSSIA, PA 19406 609-489-4859								

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-717

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

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QUADMED, INC. C/O AARON L. PRATT 11210-1 PHILIPS INDUSTRIAL BLVD JACKSONVILLE, FL 32256	X	X			X	SUBJECT TO REVIEW NOT SUBMITTED	YES	(13) ITEMS \$6,399.01
INTERBORO PACKAGING CORPORATION C/O RICK 114 BRACKEN ROAD MONTGOMERY, NY 12549 845 457-1927								
PRIME VENDOR INC. C/O KIMBERLY DOUMET 4622 CEDAR AVE WILMINGTON, NC 28403 800-746-8307								

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-717

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.4-12

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Council
Matthew Malfa
Deputy County Council

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

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DERMARITE C/O JOHN R. GWYNE 3 EAST 26 TH ST PATERSON, NJ 07514 973-569-1552								
J & J MEDICAL SUPPLY 669 BROADWAY GROUND FL PATERSON, NJ 07514 973-653-9027								
ALLEN PAPER & SUPPLY CO. P.O. BOX 1262 MORRISTOWN, NJ 07962 973-538-1288								

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-717

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.4-13

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

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MMS - A MEDICAL SUPPLY CO. C/O BOB DRUCKMAN 145 HUGUENOT ST. SUITE 108 NEW ROCHELLE, NY 10801 732-786-9736								
PERFECT CARE C/O FRAN FREIMAN 8927 126 TH ST. RICHMOND HILL, NY 11418 718-849-7939								
JML MEDICAL INC 501 PROSPECT ST. LAKEWOOD, NJ 08701	X	X	N/A	N/A	X	X	YES	(311) ITEMS \$311,653.79

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-717

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.4-14

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

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AJIMI INC 472 CLIFTON AVE CLIFTON, NJ 07011 973-772-7603	X	X	N/A	N/A	X	X	NO	(36) ITEMS \$26,611.48 SUBJECT TO TALLY
ARJO HUNTLEIGH INC. 234 9W LAKE ST. ADDISON, IL 60101 888-389-2756	X	X	N/A	N/A	X	X	NO	(36) ITEMS \$142,682.51

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-717

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO AJIMI INC OF CLIFTON, NJ FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-718						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-5						
CAF #	Various Accounts						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	<				<		
Best Jr	<			<	<		
Bartlett	<				<		
Cotroneo	<				<		
Duffy	<				<		
Lepore	<				<		
Lora	<		<		<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO AJIMI INC OF CLIFTON, NJ FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for medical, dental supplies and equipment for various Passaic County Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for 2013 Re-bid Medical, Dental Supplies and Equipment for various County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on August 13, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Ajimi Inc of Clifton, NJ; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 11, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from July 1, 2013 through June 30, 2014 for an estimated price of \$1,110.28 for line items 17, 18, 357, 414, 415, 416 and 417 with purchases to be made on an as-needed basis; and

WHEREAS, a certificate attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Ajimi Inc of Clifton, NJ for the products referenced above in an amount not to exceed \$1,110.00 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,110.28

APPROPRIATION: Various Accounts

PURPOSE: To award a contract to Ajimi, Inc. for the 2013 Re-Bid Medical, Dental Supplies and Equipment for Various County of Passaic Departments and Institutions.


Michael Katz, County Treasurer

DATED: September 24, 2013



Preakness Healthcare Center

A Legacy of Caring

To: Michael Marinello, QPA, CCPO, and County Purchasing Agent

Fr: Lucinda Corrado, Executive Director

CC: Nick Naumov, Material Management Coordinator

Date: September 4, 2013

Re: Rebid of 2013 Medical, Dental Supplies and Equipment Recommendations (Rev 1)

Med-Part – (\$102,606.35) Bid Item #: 1, 2, 3, 4, 5, 6, 53, 273, 379, 408, 428, 429, 459, 480, 595, 624, 625, 626, 627, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 645, 646, 647, 648, 649, 650, 651, 652, 665, 711, 712

ARJO Huntleigh – (\$53,901.66) Bid Item #: 576, 577, 617, 618, 619, 628, 629, 630, 641, 642, 643, 644, 653, 654

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Ajimi Inc. – (\$630.28) Bid Item #: 357, 414, 415, 416, 417,

QuadMed Inc. – (\$1,410.11) Bid Item #: 331, 342, 348, 358, 608, 771



Deputy Warden Elbrus Basmouk



11 Sheriff's Plaza
Paterson, NJ 07501

To: Michael Marinello, RPPS. County Purchasing Agent

From: Deputy Warden Elbrus Basmouk

Date: September 9, 2013

RE: Re-Bid (Items not bid upon) 2013 Medical, Dental Supplies and Equipment Award Spreadsheet
{SB-13-019}

CONTRACT PERIOD: Oct. 1, 2013 thru Sept. 30, 2014

Listed below are my recommendations for the 2013 Medical –Dental Re-bid based on a line item approval of the lowest responsive bidder or sole bidder.

Ajimi – (\$480.00) Bid Item # 17, 18,

Med - Part – (\$596.25) Bid item # 274,

JML Medical – (\$12,206) Bid item #320, 472, 474, 525, 526,

Total = (\$13,282.25)

Respectfully,

Deputy Warden Elbrus Basmouk



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

September 10, 2013

Board of Chosen Freeholders
Administration Building

Re: Re-bid 2013 Medical, Dental Supplies
and Equipment for the County of
Passaic Departments and Institutions

Contract Period: July 1, 2013 through June 30, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on August 13, 2013 in the Passaic County Procurement Center.
The bids were received and read aloud as follows:

Ajimi Inc., Clifton, NJ	Bid upon 36 items Total \$26,611.48
Med-Part Brooklyn, NY	Bid upon 47 items Total \$123,713.07
JML Medical Inc., Lakewood, NJ	Bid upon 311 items Total \$311,653.79
Arjo Huntleigh Inc., Addison, IL	Bid upon 36 items Total \$142,682.51
Quadmed, Inc., Jacksonville, FL	Bid upon 13 items Total \$6,399.01

Please award to the following list of vendors for Passaic County Preakness Healthcare Center

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Sincerely,

Michael Marinello, QPA, RPPO Purchasing Agent

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney Matt Malfa
Taken by R.P.P.S. Nick Naumov
 Typed by Theresa Scuttaro

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

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MED-PART DIV. OF HEALTH CARE EQUIPMENT PARTS CO. INC. 1901 10TH AVENUE, BROOKLYN N.Y. 11215 MORDI SIMONS - 718.436.3680	X	X	N/A	N/A	X	X	YES	(47) ITEMS \$123,713.07
DENTISERVE C/O SANDY JAGGI 43 SECOND STREET NEW CITY, NY 10956 845-639-9788								

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-718

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

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UNIPAK CORP. C/O BRIAN MARCUS P.O. BOX 300027 BROOKLYN, NY 11230-0027 718-677-9371								
AMERICAN MEDICAL DEPOT 3400 HORIZON DRIVE SUITE 400 KING OF PRUSSIA, PA 19406 609-489-4859								

Introduced on: September 24, 2013
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**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

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COUNTY OF PASSAIC
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Res-Pg:k.5-12

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Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
DERMARITE C/O JOHN R. GWYNE 3 EAST 26 TH ST PATERSON, NJ 07514 973-569-1552								
J & J MEDICAL SUPPLY 669 BROADWAY GROUND FL PATERSON, NJ 07514 973-653-9027								
ALLEN PAPER & SUPPLY CO. P.O. BOX 1262 MORRISTOWN, NJ 07962 973-538-1288								

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-718

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.5-13

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MMS - A MEDICAL SUPPLY CO. C/O BOB DRUCKMAN 145 HUGUENOT ST. SUITE 108 NEW ROCHELLE, NY 10801 732-786-9736								
PERFECT CARE C/O FRAN FREIMAN 8927 126 TH ST. RICHMOND HILL, NY 11418 718-849-7939								
JML MEDICAL INC 501 PROSPECT ST. LAKEWOOD, NJ 08701	X	X	N/A	N/A	X	X	YES	(311) ITEMS \$311,653.79

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-718

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Res-Pg:k.5-14

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
AJIMI INC 472 CLIFTON AVE CLIFTON, NJ 07011 973-772-7603	X	X	N/A	N/A	X	X	NO	(36) ITEMS \$26,611.48 SUBJECT TO TALLY
ARJO HUNTLEIGH INC. 234 9W LAKE ST. ADDISON, IL 60101 888-389-2756	X	X	N/A	N/A	X	X	NO	(36) ITEMS \$142,682.51

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-718

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO QUADMED INC OF JACSONVILLE, FL FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-719						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-6						
CAF #	Various Accounts						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO QUADMED INC OF JACSONVILLE, FL FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for medical, dental supplies and equipment for various Passaic County Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for 2013 Re-bid Medical, Dental Supplies and Equipment for various County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on August 13, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to QuadMed Inc of Jacksonville, FL; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 11, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from July 1, 2013 through June 30, 2014 for an estimated price of \$1,410.11 for line items 331, 342, 348, 358, 608 and 771 with purchases to be made on an as-needed basis; and

WHEREAS, a certificate attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to QuadMed Inc of Jacksonville, FL for the products referenced above in an amount not to exceed \$1,410.11 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,410.11

APPROPRIATION: Various Accounts

PURPOSE: To award a contract to Quadmed, Inc. for the 2013 Re-Bid Medical, Dental Supplies and Equipment for Various County of Passaic Departments and Institutions.


Michael Katz, County Treasurer

DATED: September 24, 2013



Preakness Healthcare Center

A Legacy of Caring

To: Michael Marinello, QPA, CCPO, and County Purchasing Agent

Fr: Lucinda Corrado, Executive Director

CC: Nick Naumov, Material Management Coordinator

Date: September 4, 2013

Re: Rebid of 2013 Medical, Dental Supplies and Equipment Recommendations (Rev 1)

Med-Part – (\$102,606.35) Bid Item #: 1, 2, 3, 4, 5, 6, 53, 273, 379, 408, 428, 429, 459, 480, 595, 624, 625, 626, 627, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 645, 646, 647, 648, 649, 650, 651, 652, 665, 711, 712

ARJO Huntleigh – (\$53,901.66) Bid Item #: 576, 577, 617, 618, 619, 628, 629, 630, 641, 642, 643, 644, 653, 654

JML Medical Inc. – (\$172,810.17) Bid Item #: 24, 25, 38, 44, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 94, 95, 96, 97, 98, 99, 107, 108, 110, 114, 128, 129, 136, 138, 147, 150, 159, 160, 162, 163, 164, 198, 204, 205, 211, 231, 236, 238, 242, 253, 255, 266, 272, 289, 290, 293, 294, 306, 311, 312, 313, 314, 315, 316, 317, 318, 320, 333, 336, 338, 340, 341, 344, 349, 351, 353, 354, 383, 385, 404, 420, 449, 450, 452, 476, 477, 524, 545, 578, 580, 584, 593, 594, 601, 602, 603, 609, 610, 615, 663, 666, 667, 727, 728, 753, 770, 781, 782, 784, 791, 792, 793

Ajimi Inc. – (\$630.28) Bid Item #: 357, 414, 415, 416, 417,

QuadMed Inc. – (\$1,410.11) Bid Item #: 331, 342, 348, 358, 608, 771



Deputy Warden Elbrus Basmouk



11 Sheriff's Plaza
Paterson, NJ 07501

To: Michael Marinello, RPPS. County Purchasing Agent

From: Deputy Warden Elbrus Basmouk

Date: September 9, 2013

RE: Re-Bid (Items not bid upon) 2013 Medical, Dental Supplies and Equipment Award Spreadsheet
{SB-13-019}

CONTRACT PERIOD: Oct. 1, 2013 thru Sept. 30, 2014

Listed below are my recommendations for the 2013 Medical –Dental Re-bid based on a line item approval of the lowest responsive bidder or sole bidder.

Ajimi – (\$480.00) Bid Item # 17, 18,

Med - Part – (\$596.25) Bid item # 274,

JML Medical – (\$12,206) Bid item #320, 472, 474, 525, 526,

Total = (\$13,282.25)

Respectfully,

Deputy Warden Elbrus Basmouk



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

September 10, 2013

Board of Chosen Freeholders
Administration Building

Re: Re-bid 2013 Medical, Dental Supplies
and Equipment for the County of
Passaic Departments and Institutions

Contract Period: July 1, 2013 through June 30, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on August 13, 2013 in the Passaic County Procurement Center.
The bids were received and read aloud as follows:

Ajimi Inc., Clifton, NJ	Bid upon 36 items Total \$26,611.48
Med-Part Brooklyn, NY	Bid upon 47 items Total \$123,713.07
JML Medical Inc., Lakewood, NJ	Bid upon 311 items Total \$311,653.79
Arjo Huntleigh Inc., Addison, IL	Bid upon 36 items Total \$142,682.51
Quadmed, Inc., Jacksonville, FL	Bid upon 13 items Total \$6,399.01

Please award to the following list of vendors for Passaic County Preakness Healthcare Center

Med-Part – (\$102,606.35) Bid Item #: 1, 2, 3, 4, 5, 6, 53, 273, 379, 408, 428, 429, 459, 480, 595, 624, 625, 626, 627, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 645, 646, 647, 648, 649, 650, 651, 652, 665, 711, 712

ARJO Huntleigh – (\$53,901.66) Bid Item #: 576, 577, 617, 618, 619, 628, 629, 630, 641, 642, 643, 644, 653, 654

JML Medical Inc. – (\$172,810.17) Bid Item #: 24, 25, 38, 44, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 94, 95, 96, 97, 98, 99, 107, 108, 110, 114, 128, 129, 136, 138, 147, 150, 159, 160, 162, 163, 164, 198, 204, 205, 211, 231, 236, 238, 242, 253, 255, 266, 272, 289, 290, 293, 294, 306, 311, 312, 313, 314, 315, 316, 317, 318, 320, 333, 336, 338, 340, 341, 344, 349, 351, 353, 354, 383, 385, 404, 420, 449, 450, 452, 476, 477, 524, 545, 578, 580, 584, 593, 594, 601, 602, 603, 609, 610, 615, 663, 666, 667, 727, 728, 753, 770, 781, 782, 784, 791, 792, 793

Ajimi Inc. – (\$630.28) Bid Item #: 357, 414, 415, and 416,417

QuadMed Inc. – (\$1,410.11) Bid Item #: 331, 342, 348, 358, and 608,771

Please award to the following list of vendors for Passaic County Sheriff's Department

Ajimi – (\$480.00) Bid Item # 17, 18

Med - Part – (\$596.25) Bid item # 274

JML Medical – (\$12,206) Bid item #320, 472, 474, 525, 526

This was solicited in a Fair and Open Process. Bids were received and evaluated by Lucinda Corrado Executive Director of the Passaic County Preakness Healthcare Center and Deputy Warden Elbrus Basmouk and it is there recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, RPPO Purchasing Agent

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.6-9

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney Matt Malfa
Taken by R.P.P.S. Nick Naumov
Typed by Theresa Scuttaro

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MEDFORD CHEMISTS C/O JOE GALANTE MEDFORD DIRECT 2608 ROUTE 112 MEDFORD, N.Y 11763 631-627-3929 FAX								
MED-PART DIV. OF HEALTH CARE EQUIPMENT PARTS CO. INC. 1901 10TH AVENUE, BROOKLYN N.Y. 11215 MORDI SIMONS - 718.436.3680	X	X	N/A	N/A	X	X	YES	(47) ITEMS \$123,713.07
DENTISERVE C/O SANDY JAGGI 43 SECOND STREET NEW CITY, NY 10956 845-639-9788								

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-719

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

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MOORE MEDICAL LLC C/O BONNIE IRISH 1690 NEW BRITAIN AVE FARMINGTON CT 06032 FAX: 877.354.5916								
UNIPAK CORP. C/O BRIAN MARCUS P.O. BOX 300027 BROOKLYN, NY 11230-0027 718-677-9371								
AMERICAN MEDICAL DEPOT 3400 HORIZON DRIVE SUITE 400 KING OF PRUSSIA, PA 19406 609-489-4859								

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-719

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
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 Typed by

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PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

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QUADMED, INC. C/O AARON L. PRATT 11210-1 PHILIPS INDUSTRIAL BLVD JACKSONVILLE, FL 32256	X	X			X	SUBJECT TO REVIEW NOT SUBMITTED	YES	(13) ITEMS \$6,399.01
INTERBORO PACKAGING CORPORATION C/O RICK 114 BRACKEN ROAD MONTGOMERY, NY 12549 845 457-1927								
PRIME VENDOR INC. C/O KIMBERLY DOUMET 4622 CEDAR AVE WILMINGTON, NC 28403 800-746-8307								

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-719

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.6-12

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

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DERMARITE C/O JOHN R. GWYNE 3 EAST 26 TH ST PATERSON, NJ 07514 973-569-1552								
J & J MEDICAL SUPPLY 669 BROADWAY GROUND FL PATERSON, NJ 07514 973-653-9027								
ALLEN PAPER & SUPPLY CO. P.O. BOX 1262 MORRISTOWN, NJ 07962 973-538-1288								

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-719

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.6-13

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

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MMS - A MEDICAL SUPPLY CO. C/O BOB DRUCKMAN 145 HUGUENOT ST. SUITE 108 NEW ROCHELLE, NY 10801 732-786-9736								
PERFECT CARE C/O FRAN FREIMAN 8927 126 TH ST. RICHMOND HILL, NY 11418 718-849-7939								
JML MEDICAL INC 501 PROSPECT ST. LAKEWOOD, NJ 08701	X	X	N/A	N/A	X	X	YES	(311) ITEMS \$311,653.79

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-719

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
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 Matthew Malfa
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AJIMI INC 472 CLIFTON AVE CLIFTON, NJ 07011 973-772-7603	X	X	N/A	N/A	X	X	NO	(36) ITEMS \$26,611.48 SUBJECT TO TALLY
ARJO HUNTLEIGH INC. 234 9W LAKE ST. ADDISON, IL 60101 888-389-2756	X	X	N/A	N/A	X	X	NO	(36) ITEMS \$142,682.51

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JML MEDICAL INC OF LAKEWOOD, NJ FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-720						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-7						
CAF #	Various Accounts						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JML MEDICAL INC OF LAKEWOOD, NJ FOR THE 2013 RE-BID MEDICAL, DENTAL SUPPLIES AND EQUIPMENT FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for medical, dental supplies and equipment for various Passaic County Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for 2013 Re-bid Medical, Dental Supplies and Equipment for various County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on August 13, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to JML Medical Inc of Lakewood, NJ; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 11, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from July 1, 2013 through June 30, 2014 for an estimated price of \$185,016.17 for line items 24, 25, 38, 44, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 94, 95, 96, 97, 98, 99, 107, 108, 110, 114, 128, 129, 136, 138, 147, 150, 159, 160, 162, 163, 164, 198, 204, 205, 211, 231, 236, 238, 242, 253, 255, 266, 272, 289, 290, 293, 294, 306, 311, 312, 313, 314, 315, 316, 317, 318, 320, 333, 336, 338, 340, 341, 344, 349, 351, 353, 354, 383, 385, 404, 420, 449, 450, 452, 472, 474, 476, 477, 524, 525, 526, 545, 578, 580, 584, 593, 594, 601, 602, 603, 609, 610, 615, 663, 666, 667, 727, 728, 753, 770, 781, 782, 784, 791, 792 and 793

with purchases to be made on an as-needed basis; and

WHEREAS, a certificate attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to JML Medical Inc of Lakewood, NJ for the products referenced above in an amount not to exceed \$185,016.17 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$185,016.17

APPROPRIATION: Various Accounts

PURPOSE: To award a contract to JML Medical, Inc. for the 2013 Re-Bid Medical, Dental Supplies and Equipment for Various County of Passaic Departments and Insitutions.


Michael Katz, County Treasurer

DATED: September 24, 2013



Preakness Healthcare Center

A Legacy of Caring

To: Michael Marinello, QPA, CCPO, and County Purchasing Agent

Fr: Lucinda Corrado, Executive Director

CC: Nick Naumov, Material Management Coordinator

Date: September 4, 2013

Re: Rebid of 2013 Medical, Dental Supplies and Equipment Recommendations (Rev 1)

Med-Part – (\$102,606.35) Bid Item #: 1, 2, 3, 4, 5, 6, 53, 273, 379, 408, 428, 429, 459, 480, 595, 624, 625, 626, 627, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 645, 646, 647, 648, 649, 650, 651, 652, 665, 711, 712

ARJO Huntleigh – (\$53,901.66) Bid Item #: 576, 577, 617, 618, 619, 628, 629, 630, 641, 642, 643, 644, 653, 654

JML Medical Inc. – (\$172,810.17) Bid Item #: 24, 25, 38, 44, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 94, 95, 96, 97, 98, 99, 107, 108, 110, 114, 128, 129, 136, 138, 147, 150, 159, 160, 162, 163, 164, 198, 204, 205, 211, 231, 236, 238, 242, 253, 255, 266, 272, 289, 290, 293, 294, 306, 311, 312, 313, 314, 315, 316, 317, 318, 320, 333, 336, 338, 340, 341, 344, 349, 351, 353, 354, 383, 385, 404, 420, 449, 450, 452, 476, 477, 524, 545, 578, 580, 584, 593, 594, 601, 602, 603, 609, 610, 615, 663, 666, 667, 727, 728, 753, 770, 781, 782, 784, 791, 792, 793

Ajimi Inc. – (\$630.28) Bid Item #: 357, 414, 415, 416, 417,

QuadMed Inc. – (\$1,410.11) Bid Item #: 331, 342, 348, 358, 608, 771



Deputy Warden Elbrus Basmouk



11 Sheriff's Plaza
Paterson, NJ 07501

To: Michael Marinello, RPPS. County Purchasing Agent

From: Deputy Warden Elbrus Basmouk

Date: September 9, 2013

RE: Re-Bid (Items not bid upon) 2013 Medical, Dental Supplies and Equipment Award Spreadsheet
{SB-13-019}

CONTRACT PERIOD: Oct. 1, 2013 thru Sept. 30, 2014

Listed below are my recommendations for the 2013 Medical –Dental Re-bid based on a line item approval of the lowest responsive bidder or sole bidder.

Ajimi – (\$480.00) Bid Item # 17, 18,

Med - Part – (\$596.25) Bid item # 274,

JML Medical – (\$12,206) Bid item #320, 472, 474, 525, 526,

Total = (\$13,282.25)

Respectfully,

Deputy Warden Elbrus Basmouk



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

September 10, 2013

Board of Chosen Freeholders
Administration Building

Re: Re-bid 2013 Medical, Dental Supplies
and Equipment for the County of
Passaic Departments and Institutions

Contract Period: July 1, 2013 through June 30, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on August 13, 2013 in the Passaic County Procurement Center.
The bids were received and read aloud as follows:

Ajimi Inc., Clifton, NJ	Bid upon 36 items Total \$26,611.48
Med-Part Brooklyn, NY	Bid upon 47 items Total \$123,713.07
JML Medical Inc., Lakewood, NJ	Bid upon 311 items Total \$311,653.79
Arjo Huntleigh Inc., Addison, IL	Bid upon 36 items Total \$142,682.51
Quadmed, Inc., Jacksonville, FL	Bid upon 13 items Total \$6,399.01

Please award to the following list of vendors for Passaic County Preakness Healthcare Center

Med-Part – (\$102,606.35) Bid Item #: 1, 2, 3, 4, 5, 6, 53, 273, 379, 408, 428, 429, 459, 480, 595, 624, 625, 626, 627, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 645, 646, 647, 648, 649, 650, 651, 652, 665, 711, 712

ARJO Huntleigh – (\$53,901.66) Bid Item #: 576, 577, 617, 618, 619, 628, 629, 630, 641, 642, 643, 644, 653, 654

JML Medical Inc. – (\$172,810.17) Bid Item #: 24, 25, 38, 44, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 94, 95, 96, 97, 98, 99, 107, 108, 110, 114, 128, 129, 136, 138, 147, 150, 159, 160, 162, 163, 164, 198, 204, 205, 211, 231, 236, 238, 242, 253, 255, 266, 272, 289, 290, 293, 294, 306, 311, 312, 313, 314, 315, 316, 317, 318, 320, 333, 336, 338, 340, 341, 344, 349, 351, 353, 354, 383, 385, 404, 420, 449, 450, 452, 476, 477, 524, 545, 578, 580, 584, 593, 594, 601, 602, 603, 609, 610, 615, 663, 666, 667, 727, 728, 753, 770, 781, 782, 784, 791, 792, 793

Ajimi Inc. – (\$630.28) Bid Item #: 357, 414, 415, and 416,417

QuadMed Inc. – (\$1,410.11) Bid Item #: 331, 342, 348, 358, and 608,771

Please award to the following list of vendors for Passaic County Sheriff's Department

Ajimi – (\$480.00) Bid Item # 17, 18

Med - Part – (\$596.25) Bid item # 274

JML Medical – (\$12,206) Bid item #320, 472, 474, 525, 526

This was solicited in a Fair and Open Process. Bids were received and evaluated by Lucinda Corrado Executive Director of the Passaic County Preakness Healthcare Center and Deputy Warden Elbrus Basmouk and it is there recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

Michael Marinello, QPA, RPPO Purchasing Agent

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Res-Pg:k.7-9

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney Matt Malfa
Taken by R.P.P.S. Nick Naumov
 Typed by Theresa Scuttaro

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MEDFORD CHEMISTS C/O JOE GALANTE MEDFORD DIRECT 2608 ROUTE 112 MEDFORD, N.Y 11763 631-627-3929 FAX								
MED-PART DIV. OF HEALTH CARE EQUIPMENT PARTS CO. INC. 1901 10TH AVENUE, BROOKLYN N.Y. 11215 MORDI SIMONS - 718.436.3680	X	X	N/A	N/A	X	X	YES	(47) ITEMS \$123,713.07
DENTISERVE C/O SANDY JAGGI 43 SECOND STREET NEW CITY, NY 10956 845-639-9788								

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-720

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MOORE MEDICAL LLC C/O BONNIE IRISH 1690 NEW BRITAIN AVE FARMINGTON CT 06032 FAX: 877.354.5916								
UNIPAK CORP. C/O BRIAN MARCUS P.O. BOX 300027 BROOKLYN, NY 11230-0027 718-677-9371								
AMERICAN MEDICAL DEPOT 3400 HORIZON DRIVE SUITE 400 KING OF PRUSSIA, PA 19406 609-489-4859								

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-720

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Strm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
QUADMED, INC. C/O AARON L. PRATT 11210-1 PHILIPS INDUSTRIAL BLVD JACKSONVILLE, FL 32256	X	X			X	SUBJECT TO REVIEW NOT SUBMITTED	YES	(13) ITEMS \$6,399.01
INTERBORO PACKAGING CORPORATION C/O RICK 114 BRACKEN ROAD MONTGOMERY, NY 12549 845 457-1927								
PRIME VENDOR INC. C/O KIMBERLY DOUMET 4622 CEDAR AVE WILMINGTON, NC 28403 800-746-8307								

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-720

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.7-12

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Council
Matthew Malfa
Deputy County Council

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
DERMARITE C/O JOHN R. GWYNE 3 EAST 26 TH ST PATERSON, NJ 07514 973-569-1552								
J & J MEDICAL SUPPLY 669 BROADWAY GROUND FL PATERSON, NJ 07514 973-653-9027								
ALLEN PAPER & SUPPLY CO. P.O. BOX 1262 MORRISTOWN, NJ 07962 973-538-1288								

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-720

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Res-Pg:k.7-13

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
MMS - A MEDICAL SUPPLY CO. C/O BOB DRUCKMAN 145 HUGUENOT ST. SUITE 108 NEW ROCHELLE, NY 10801 732-786-9736								
PERFECT CARE C/O FRAN FREIMAN 8927 126 TH ST. RICHMOND HILL, NY 11418 718-849-7939								
JML MEDICAL INC 501 PROSPECT ST. LAKEWOOD, NJ 08701	X	X	N/A	N/A	X	X	YES	(311) ITEMS \$311,653.79

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-720

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Res-Pg:k.7-14

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 13, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

SB-13-019 RE-BID 2013 MEDICAL DENTAL SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS (ITEMS NOT BID UPON)

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
AJIMI INC 472 CLIFTON AVE CLIFTON, NJ 07011 973-772-7603	X	X	N/A	N/A	X	X	NO	(36) ITEMS \$26,611.48 SUBJECT TO TALLY
ARJO HUNTLEIGH INC. 234 9W LAKE ST. ADDISON, IL 60101 888-389-2756	X	X	N/A	N/A	X	X	NO	(36) ITEMS \$142,682.51

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-720

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO UNIVERSAL MAILING SERVICE OF PISCATAWAY, NJ FOR THE MAILING SERVICES OF SAMPLE BALLOTS FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-721						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-8						
CAF #	3-01-20-141-001-E01						
Purchase Req. #	R3-06884						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AWARDING A CONTRACT TO UNIVERSAL MAILING SERVICE OF PISCATAWAY, NJ FOR THE MAILING SERVICES OF SAMPLE BALLOTS FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS AS PER QUALIFICATION

WHEREAS, there exists a need for Mailing of Sample Ballots for the Passaic County Superintendent of Elections; and

WHEREAS, the County issued a public solicitation for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on September 6, 2013 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has reviewed the submittals and found that Universal Mailing Service of Piscataway, NJ is qualified to perform the necessary services, from September 1, 2013 through August 31, 2015 on an as-needed basis, with an amount not to exceed \$106,989.00; and

WHEREAS, a certificate is attached hereto, indicating that \$30,894.00 in funds are available in budget account #3-01-22-141-001-E01 as recorded in Requisition #R3-06884 for the within contemplated expenditure with the remaining \$76,095.00 contingent on necessary funds being appropriated in future budgets; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommends this resolution to the full Board of adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$106,989.00

APPROPRIATION: \$30,894.00 - 3-01-20-141-001-E01
\$76,095.00 - Contingent upon necessary funds
being appropriated in future budgets.

PURPOSE: To award a contract to Universal Mailing Service for
the Mailing Services of Sample Ballots for the Passaic
County Superintendent of Elections for the period
September 1, 2013 through August 31, 2015.


Michael Katz, County Treasurer

DATED: September 24, 2013



OFFICE OF THE
Superintendent of Elections
PASSAIC COUNTY ADMINISTRATION BUILDING
317 PENNSYLVANIA AVENUE
PATERSON, N.J. 07503
OFF: (973) 881-4516
FAX: (973) 881-1634

Sherine El-Abd
SUPERINTENDENT OF ELECTIONS
COMMISSIONER OF REGISTRATION

Shana Mack-Hollark, Esq.
DEPUTY SUPERINTENDENT OF ELECTIONS
DEPUTY COMMISSIONER OF REGISTRATION

To: Mr. Michael Marinello, RPPS – County Purchasing Agent

From: Sherine El-Abd, Superintendent of Elections

Date: September 16, 2013

Re: RFQ Mailing Services

Dear Mr. Marinello,

A Request for Qualification for mailing services was advertised and responses were received from three vendors:

- Corporate Mailing Inc., West Caldwell
- Universal Mailing Service, Piscataway and
- SBSC of Maple Shade.

It is our recommendation to qualify and award a contract to Universal Mailing Service of Piscataway, New Jersey.

Sincerely,

Sherine El-Abd
Superintendent of Elections &
Commissioner of Registration

SE/go

CC: Hector Herrera, Deputy County Administrator
Cathy Marino, Asst. Purchasing Agent
Nick Naumov, Materials Management
Carmen Santana, Principle Purchasing Agent

2013 SEP 16 09:00:21

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Sherine El-Abd
 Telephone #: (973) 881-4515
 Date: September 16, 2013

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to Universal Mailing Service of Piscataway for mailing services (primarily of sample ballots) to Passaic County voters, for the Passaic County Superintendent of Elections pursuant to RFQ.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

2013: \$38,875.00
 2014: \$53,575.00
 2015: \$39,137.00

3. AMOUNT OF EXPENDITURE: \$ 38,875

REQUISITION # R3-06884

ACCOUNT # 3-01-22-141-001-E01

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|---|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Health, Human Services & Community Affairs | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |
| <input type="checkbox"/> Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-721
 Specify: _____

COUNTY OF PASSAIC
 CO OF PASSAIC, (Q)973-881-4519
 SUPERINTENDENT OF ELECTIONS
 317 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:k.8-7	
REQUISITION	
NO.	R3-06884

ORDER DATE: 09/17/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

S H I P T O	
V E N D O R	VENDOR #: 09411 UNIVERSAL MAILING SRVCS, INC. 10 NEW ENGLAND AVENUE PISCATAWAY, NJ 08854-5975

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Mailing of sample Ballots from Mailing House for the remaining year 2013	3-01-22-141-001-E01	38,875.0000	38,875.00
			TOTAL	38,875.00

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-721

 REQUESTING DEPARTMENT

 DATE

**COUNTY OF PASSAIC
BID TALLY SHEET**

Michael Marinello, QPA
 Purchasing Agent

William J. Pascrell, III, Esq.
 County Counsel

Jose Santiago, Esq.
 Assistant County Counsel

Matthew Malfa
 Deputy County Counsel

Taken by QPA Michael Marinello

Taken by R.P.P.S. N. Naumov

Typed by Theresa Scuttaro

**RFQ
 PURCHASING DEPARTMENT**

RFQ received at 10:30 a.m. on SEPTEMBER 6, 2013 in the Passaic County Procurement Center, 495 River Street, Second Floor, Paterson, N J 07524
 for:

RFQ MAILING SERVICES OF SAMPLE BALLOTS FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS FOR THE YEARS 2013 THROUGH 2015

Vendor	Disc. Strm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Clk. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
CORPORATE MAILINGS INC. 14 HENDERSON DR. WEST CALDWELL, NJ 07006	X					X		2013 \$54,200.00 2014 \$80,500.00 2015 53,000.00
								PRICE/MAILING BALLOT = \$0.10
INIVERSAL MAILING SERVICE 10 NEW ENGLAND AVE PISCATAWAY, NJ 08854	X					X		2013 \$30,894.00 2014 \$45,885.00 2015 \$30,210.00
								PRICE/MAILING BALLOT =\$0.057

**COUNTY OF PASSAIC
BID TALLY SHEET**

Michael Marinello, QPA
 Purchasing Agent

William J. Pascrell, III, Esq.
 County Counsel

Jose Santiago, Esq.
 Assistant County Counsel

Matthew Malfa
 Deputy County Counsel

Taken by QPA Michael Marinello

Taken by R.P.P.S. N. Naumov

Typed by Theresa Scuttaro

**RFQ
PURCHASING DEPARTMENT**

RFQ received at 10:30 a.m. on SEPTEMBER 6, 2013 in the Passaic County Procurement Center, 495 River Street, Second Floor, Paterson, N J 07524 for:

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Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
SBSC/SMALL BUS SBC CTR. LLC 122 E. KINGS HWY MAPLE SHADE, NJ 08052	X					X		2013 \$28,770.00 2014 \$42,577.50 2015 \$28,140.00
								PRICE/MAILING BALLOT = \$0.0525

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-722						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-9						
CAF #	Various						
Purchase Req. #	R3-06275, R3-06245, R3-05718 & R3-06027						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

**RESOLUTION AUTHORIZING PURCHASE VIA STATE
CONTRACT AND COUNTY COOPERATIVES**

WHEREAS various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/services in accordance with the terms of the applicable State Contract or County Cooperative described below:

Vendor Trico Equipment
 State Contract: #69726
 Description: Repairs and Equipment for Vehicles
 Using Agency: Operations
 Requisition: R3-06275
 Amount: \$15,000.00
 Account: 3-01-26-151-001-249

Vendor Rachles/Michele's Oil Company
 State Contract: #80913
 Description: Automotive Fuel
 used on an as-needed basis for the
 remainder of 2013
 Using Agency: Various Departments
 Amount: \$60,000.00
 Account: Various

Vendor Atlantic, Tomorrow's Office
 State Contract: #51464
 Description: Savin Copier
 Using Agency: Office of Emergency Management
 Requisition: R3-06245
 Amount: \$8,810.00
 Account: 3-01-20-110-001-219

Vendor Route 23 Automall
 Co. Co-Op: #CC-13-10
 Description: Vehicle Parts
 Using Agency: Para-Transit
 Requisitions: R3-05718 and R3-06027
 Amount: \$647.76
 Account: G-01-41-803-013-249

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$84,457.76

APPROPRIATION: \$15,000.00 - 3-01-26-151-001-249
\$60,000.00 - Various Accounts
\$ 8,810.00 - 3-01-20-110-001-219
\$ 647.76 - G-01-41-803-013-249

PURPOSE: To authorize the purchase of Various Items by the
Passaic County Prosecutor's Office.


Michael Katz, County Treasurer

DATED: September 24, 2013

COUNTY OF PASSAIC

CO OF PASSAIC, ROADS DEPT
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

REQUISIT Res-Pg:k.9-5	
NO.	R3-06275

S H I P T O	
V E N D O R	VENDOR #: 08526 TRICO EQUIPMENT 551 NORTH HARDING HWY. VINELAND, NJ 08360

ORDER DATE: 08/19/13
 DELIVERY DATE:
 STATE CONTRACT: 69726
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	OPERATIONS DIV. - REPAIR ROAD DEPARTMENT VEHICLES AND EQUIPMENT PLEASE SET UP FOR PARTIAL PAYMENTS	3-01-26-151-001-249	15,000.0000	15,000.00
			TOTAL	15,000.00

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-722

 REQUESTING DEPARTMENT DATE

COUNTY OF PASSAIC
 CO OF PASSAIC, EMERGENCY MNGT
 (Q) 973-904-3631
 300 OLDHAM ROAD
 WAYNE, NJ 07470-2209

REQUISIT Res-Pg:k.9-6	
NO.	R3-06245

SHIP TO	COUNTY OF PASSAIC OFFICE OF EMERGENCY MANAGEMENT 300 OLDHAM ROAD WAYNE, NJ 07470-2209
VENDOR	VENDOR #: 07641 ATLANTIC, TOMORROWS OFFICE 400 BROADACRES DRIVE BLOOMFIELD, NJ 07003

ORDER DATE: 08/16/13
 DELIVERY DATE:
 STATE CONTRACT: A51464
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SAVIN MP C3003 INCLUDES: DOCUMENT FEEDER, DUPLEX, FINISHER, FOUR 500 SHEET PAPER DRAWERS, 100 SHEET BYPASS, INTERNAL FINISHER, WIRELESS INTERFACE, ADOBE POSTSCRIPT, NETWORK, PRINTING, SCANNING AND FAXING MAINTENANCE & SUPPLY BLACK CPC: \$.0088 COLOR CPC: \$.0700 INCLUDES ALL PARTS, LABOR, DRUMS, TONER AND DEVELOPER (BILLED QUARTERLY) AS PER QUOTE DATED 8/9/2013	3-01-20-110-001-219	8,810.0000	8,810.00
			TOTAL	8,810.00

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-722

 REQUESTING DEPARTMENT

 DATE

COUNTY OF PASSAIC
 CO OF PASSAIC, PARA TRANSIT
 (Q) 973-305-5758
 1310 ROUTE 23 NORTH
 WAYNE, NJ 07470

REQUISIT Res-Pg:k.9-7	
NO.	R3-05718

S H I P T O	COUNTY OF PASSAIC PARA TRANSIT 1310 ROUTE 23 NORTH WAYNE, NJ 07470
V E N D O R	VENDOR #: 04422 ROUTE 23 AUTOMALL 1301 ROUTE 23 SOUTH BUTLER, NJ 07405

ORDER DATE: 07/22/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	7/5/13 INV 326134 VEH 20	G-01-41-803-013-249	29.8700	29.87
1.00	7/10/13 INV 326663 STOCK	G-01-41-803-013-249	119.5200	119.52
	AS PER SOMERSET CO-OP CC-13-10			
			TOTAL	149.39

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-722

 REQUESTING DEPARTMENT

 DATE

COUNTY OF PASSAIC
 CO OF PASSAIC, PARA TRANSIT
 (Q) 973-305-5758
 1310 ROUTE 23 NORTH
 WAYNE, NJ 07470

REQUISITION Res-Pg:k.9-8	
NO.	R3-06027

S H I P T O	COUNTY OF PASSAIC PARA TRANSIT 1310 ROUTE 23 NORTH WAYNE, NJ 07470
V E N D O R	VENDOR #: 04422 ROUTE 23 AUTOMALL 1301 ROUTE 23 SOUTH BUTLER, NJ 07405

ORDER DATE: 08/07/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	7/22/13 INV 327994 VEH 29 AS PER SOMERSET CO. CO-OP #CC-13-10	G-01-41-803-013-249	498.3700	498.37
			TOTAL	498.37

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-722

 REQUESTING DEPARTMENT DATE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SOLICITATION FOR COMPETITIVE CONTRACTING FOR A LOCAL FINANCIAL INSTITUTION TO PROVIDE AUTOMATIC TELLER MACHINES FOR COUNTY ADMINISTRATION BUILDING AND OTHER COUNTY BUILDINGS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R-2013-723					
Meeting Date		09/24/2013					
Introduced Date		09/24/2013					
Adopted Date		09/24/2013					
Agenda Item		k-10					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

**RESOLUTION AUTHORIZING THE SOLICITATION FOR
COMPETITIVE CONTRACTING FOR A LOCAL FINANCIAL
INSTITUTION TO PROVIDE AUTOMATIC TELLER MACHINES
FOR COUNTY ADMINISTRATION BUILDING AND OTHER
COUNTY BUILDINGS**

WHEREAS the Board of Chosen Freeholders of Passaic County (the "Board") is committed to maintaining the efficiency of County government by all means practicable; and

WHEREAS an automatic teller machines (ATM) would assist the County achieve its goal of accommodating the public specifically citizens using services on the first floor of 401 Grand St; and

WHEREAS the Board is desirous of soliciting proposals for a local financial institutions to provide ATMs under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1 - 4.5 to acquire the necessary services; and

WHEREAS the Freeholder Finance Committee reviewed this matter at its meeting of September 11, 2013 and recommends that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.1 – 4.5 that the County utilize competitive contracting to solicit proposals from local financial institutions to provide ATMs; and

BE IT FURTHER RESOLVED that the appropriate County officials shall prepare a Request for Proposal for said services, in accordance with N.J.S.A. 40A:11-4.4

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES LOMBARDO OF WOODLAND PARK, NJ FOR THE 2013/2015 PRINTING BID PART A FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-724						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-11						
CAF #	Various						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES LOMBARDO OF WOODLAND PARK, NJ FOR THE 2013/2015 PRINTING BID PART A FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for printing supplies for Passaic County Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for 2013/2015 Printing Bid for Passaic County Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on July 26, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to James Lombardo of Woodland Park, NJ; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommends this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from September 1, 2013 through August 31, 2015 for an estimated price of \$32,861.00 for all of Part A printed forms with purchases to be made on an as-needed basis; and

WHEREAS, a certificate attached hereto, indicating that funds are available in various budget accounts for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to James Lombardo of Woodland Park, NJ for the services referenced above in an amount not to exceed \$32,861.00 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$32,861.00

APPROPRIATION: Various Accounts

PURPOSE: To award a contract to James Lombardo for the 2013/2015 Printing Bid Part A for Passaic County Departments and Institutions.


Michael Katz, County Treasurer

DATED: September 24, 2013



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

September 19, 2013

Board of Chosen Freeholders
 Administration Building

Re: 2013/2015 Printing Bid for
 Passaic County & Institutions

Contract Period: September 1, 2013 through August 31, 2015

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on July 26, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

Concept Printing, Bergenfield, NJ	Section A Total bid \$34,073.90
Lont & Overkamp, Fairfield, NJ	Section A Total bid \$76,463.00
KD Envelopes & Printed, Kcnilworth, NJ	Section A Total bid \$35,902.54
Millers Minuteman Press, Hunt Valley, MD	Section A Total bid \$34,083.93
Drew & Rogers, IMNC., Fairfield, NJ	Section A Total bid \$34,893.75
Envelopes & Printed Products, Prospect Park, NJ	Section A Total bid \$42,703.30
James Lombardo Printing, Woodland Park, NJ	Section A Total bid \$32,861.00
Ridgewood Press, Ridgewood, NJ	Section A Total bid \$34,678.90

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-724

This was solicited in a Fair and Open Process. Bids were received and evaluated by the Passaic County Procurement Center and it is their recommendation that a contract be awarded to James Lombardo of Woodland Park, NJ as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Marinello".

Michael Marinello, QPA, RPPO
Purchasing Agent

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.11-7

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney Jose Santiago
Taken by R.P.P.S. Nick Naumov
Typed by Theresa Scuttaro

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on JULY 26, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

2013-2015 PRINTING BID FOR PASSAIC COUNTY & INSTITUTIONS

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
I.F GRAPHICS, L.L.C C/O LENUARE 207 E. 15 TH ST. PATERSON, NJ 07524 973-240-7033								
ARC DOCUMENT SOLUTIONS C/O JEFFREY R. JIMENEZ 14 WALL ST. 5 TH FL. NEW YORK, NY 10005 NO FAX GIVEN								
OMNI DISTRIBUTION, LLC C/O DAVID IOMMARINI 614 FRED. INGHIJSEN AVE. NEWARK, NJ 07114 973-242-0695								

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-724

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.11-8

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on JULY 26, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

2013-2015 PRINTING BID FOR PASSAIC COUNTY & INSTITUTIONS

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
COURIER PRINTING CORP. C/O BRENDA DEGRAW 24 LAUREL BANK AVE DEPOSIT, NY 13754 607-467-5330	X	X	X \$572.00		X	X	X	SECT A= NO BID SECT B= \$5,728.00
CENTURION PRINTING C/O ANTHONY M. CACCAVALE 761 LEXINGTON AVE KENILWORTH, NJ 07033 908-241-8667								
GRAPHIC IMAGE, IMC. 561 BOSTON POST RD. MILFORD, CT 06460 203-877-8237								

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-724

BID TALLY SHEET

Straight Bids

Res-Pg:k.11-9

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on JULY 26, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

2013-2015 PRINTING BID FOR PASSAIC COUNTY & INSTITUTIONS

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
CONCEPT PRINTING C/O NICK 160 WOODBINE ST. BERGENFIELD, NJ 07621 201-387-6000	X	X	\$9,531.60	N/A	X	X	X	SECT A \$34,073.90 SECT B \$61,242.40
J.ONT & OVERKAMP C/O RON DOBBS 175 RT. 46 W. FAIRFIELD, NJ 973-942-8203	X	X	SUBJ TO REVIEW	N/A	X	X	X	SECT A= \$76,463.00 SUBJ TO REVIEW TALLY SECT B= \$69,648.00 SUBJ TO REVIEW & TALLY
PRECISE VIRTUAL DEVELOPMENT, LLC C/O C. FELDER 1075 EASTON AVE SUITE 271 SOMERSET, NJ 08873 888-700-4783								

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-724

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Council
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on JULY 26, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

2013-2015 PRINTING BID FOR PASSAIC COUNTY & INSTITUTIONS

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surely (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
NEXTWAVE WED INC. C/O ALIA 229 MARSHALL ST. PATERSON, NJ NO FAX GIVEN								
ANGELA CUTTING 4277 VALLEYFAIR ST SIMIVALLEY, CA 93063 805-426-3619								
PAPER MART C/O DEIRDRE 151 RIDGEDALE AVE EAST HANOVER, NJ 07936 973-428-1598	X	X	X	N/A	X	X	NO	SECT A = NO BID SECT B = \$20,110.24

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-724

**COUNTY OF PASSAIC
 BID TALLY SHEET
 Straight Bids**

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on JULY 26, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

2013-2015 PRINTING BID FOR PASSAIC COUNTY & INSTITUTIONS

Vendor	Disc. Stm. (Exh. I)	Non- Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
CENTENNIAL BLUEPRINT C/O JOE HAMPSHIRE 135 E. MAIN ST. LANSDALE, PA 19446 215-368-1885								
KD ENVELOPES & PRINTING C/O MICHAEL L LOESSEL 7 MARK RD. KENILWORTH, NJ 07033 908-686-6473	X	X	\$3,590.25	N/A	X	X	NO	SECT A- \$35,902.54 SUBJ TO REVIEW SECT B- NO BID
CONCORD CO. C/O ERIK DORHLER 1301 HIGHWAY 36 BUILDING 2 HAZLET, NJ 07730 732-865-7713								

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-724

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.11-12

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on JULY 26, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524
2013-2015 PRINTING BID FOR PASSAIC COUNTY & INSTITUTIONS

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
PREMIER PRINTING SOLUTIONS, LLC C/O KEVIN CIAK 508 RARITAN ST SAYREVILLE, NJ 08872 732-525-2855								
PRINT TECH C/O GARY ALESSIO 49 RADEM RD. SPRINGFIELD, NJ 07081 NO FAX GIVEN								
JERSEY PRINTING C/O BOB PETERSEN 153 FIRST AVE ATLANTIC HIGHLANDS, NJ 07716 732-872-9309								

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-724

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
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Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
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PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on JULY 26, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

2013-2015 PRINTING BID FOR PASSAIC COUNTY & INSTITUTIONS

Vendor	Disc. Strm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. G.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
UNIVERSAL WILDE C/O MARY GIOIA 26 DARMOUTH ST. WESTWOOD, MA 02090 781-251-2613								
ACE REPROGRAPHICS C/O RICHARD WOODS 74 EAST 30TH ST. PATERSON, NJ 07514 973-807-0278								
MILLERS MINUTEMAN PRESS C/O JOEY MURSON 140 LAKEFRONT DR HUNT VALLEY, MD 21030 410-527-1919	X	X	\$10,728.22	N/A	X	X		SECT A = \$34,083.93 SECT B = \$73,198.30

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-724

COUNTY OF PASSAIC

BID TALLY SHEET

Straight Bids

Res-Pg:k.11-14

Michael Marinello, R.P.P.S.

Purchasing Agent

Jose Santiago, Esq.

Assistant County Counsel

Taken by Attorney

Taken by R.P.P.S.

Typed by

William J. Pascrell, III, Esq.

County Counsel

Matthew Malfa

Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on JULY 26, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

2013-2015 PRINTING BID FOR PASSAIC COUNTY & INSTITUTIONS

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Cn-Op	Bid Total
HAWK GRAPHICS, INC C/O DEBBIE GLENN P.O BOX 308 MT. FREEDOM, NJ 07970 973-895-7258								
LOCAL MAIL DIRECT, LLC C/O MARIE LEWIS 100 GOLDFINCH MEADOW HACKETTSTOWN, NJ 07840 908-269-5335								
MOBILE DESIGNS, LLC C/O JOE DE BELJIS 17 HARRISON AVE GARFIELD, NJ 07505	X	X	X	N/A	X	X	NO	SECT A = NO BID SECT B = \$37,996.00

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-724

**COUNTY OF PASSAIC
BID TALLY SHEET**

Straight Bids

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on JULY 26, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

2013-2015 PRINTING BID FOR PASSAIC COUNTY & INSTITUTIONS

Vendor	Disc. Stan. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Cl. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
DREW & ROGERS, IMNC. 30 PLYMOUTH ST. FAIRFIELD, NJ 07004 973-575-7180	X	X	\$5,249.70	N/A	X	X	YES	SECT A \$34,893.75 SECT B \$17,604.00
STEWART BUSINESS SYSTEMS A XEROX CO. 2 BRIGHTON RD. STE 400 CLIFTON, NJ 07012 973-777-9280								
SYMPHONY PRINTING C/O LAURA REESE 19-21 BROOK ST. BELLEVILLE, NJ 07109 973-751-0551								

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-724

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Michael Marinello, R.P.P.S.
 Purchasing Agent
 Jose Santiago, Esq.
 Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
 Typed by

William J. Pascrell, III, Esq.
 County Counsel
 Matthew Malfa
 Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on JULY 26, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524
2013-2015 PRINTING BID FOR PASSAIC COUNTY & INSTITUTIONS

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
QPS SUMMA COMMUNICATIONS C/O GEORGE JNUDSEN 475 BLOY ST. HILLSIDE, NJ 07205 917-216-4568								
MIGNONE COMMUNICATIONS 880 EAST STATE ST. HUNTINGTON, IN 46750 260-358-0268								
ESQUIRE GRAPHICS 1668 NORTH OLDEN AVE TRENTON, NJ 08638 609-883-2406								

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-724

BID TALLY SHEET
Straight Bids

Res-Pg:k.11-17

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on JULY 26, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

2013-2015 PRINTING BID FOR PASSAIC COUNTY & INSTITUTIONS

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
PRIME VENDOR INC. C/O KIMBERKLY DOUMIT 4622 CEDAR AVE WILMINGTON, NC 28403 800-746-8307								
ENVELOPES & PRINTED PRODUCTS 135 FAIRVIEW AVE PROSPECT PARK NJ 07508	X	X	\$6,760.70	N/A	X	X	X	SECT A \$21,844.50 (After review the bid total is 42,703.30) SECT B \$45,762.50
B P SYC 105 WASHINGTON AVE. ELMWOOD PARK NJ 07407	X	X	\$696.00	N/A	X	X	X	SECT A = NO BID SECT B = \$6,960.00

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-724

BID TALLY SHEET
Straight Bids

Res-Pg:k.11-18

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on JULY 26, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

2013-2015 PRINTING BID FOR PASSAIC COUNTY & INSTITUTIONS

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.R. C.Ck. Ca. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
SBSC/ SMALL BUSINESS SERVICE CENTER C/O JOHN TESTA 122 E KINGS HWY #504 MAPLE SHADE, NJ 08052 856-234-3702								
JAMES V. LOMBARDO PRINTING 511 LACKAWANNA AVE. WOODLAND PARK, NJ 07424 973-473-6383	X	X	\$7,900.04	N/A	X	X	X	SECT A = \$32,861.00 SECT B = \$46,143.00
RIDGEWOOD PRESS 609 FRANKLIN TURNPIKE RIDGEWOD, NJ 07450	X	X	\$7,281.86	N/A	X	X	X	SECT A = \$34,678.90 SECT B = \$38,139.70

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-724

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) PREAKNESS GERO-PSYCH, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-725						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-12						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Preakness Gero-Psych [30409]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$338,210.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of \$338,210.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Mental Health Services, Preakness Gero-Psych [30409]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$338,210.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Mental Health Services, Preakness Gero-Psych [30409]

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

September 24, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET PURSUANT TO N.J.S. 40A:4- 87(Chapter 159 P.L. 148) SUBREGIONAL TRANSPORTATION PLANNING, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-726						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-13						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2013 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Subregional Transportation Planning Program [2014-NJIT- STP]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$98,415.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2013

In the sum of \$98,415.00

Which item is now available as revenue from a grant award from the North Jersey Transportation Planning Authority and New Jersey Institute of Technology, Subregional Transportation Planning Program [2014-NJIT- STP]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$98,415.00 be and the same is hereby appropriated under the North Jersey Transportation Planning Authority and New Jersey Institute of Technology, Subregional Transportation Planning Program [2014-NJIT- STP]

BE IT FURTHER RESOLVED, that a like sum of \$24,603.75 representing the amount required for the county's share of the aforementioned undertaking appears in the budget of the year 2013 under the caption of "County Matching Funds" and is hereby appropriated under the caption of:

Subregional Transportation Planning Program "County Matching Funds [3-01-30-203-001-M03]"

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

September 24, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING OPTION TO RENEW CONTRACT TO COUNTY BUSINESS SYSTEMS FOR THE PRODUCTION OF POLL BOOKS FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS AND COMMISSIONER OF REGISTRATION AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R-2013-727						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-14						
CAF #	3-01-22-141-001-E01						
Purchase Req. #	R3-06958						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	<				<		
Best Jr	<			<	<		
Bartlett	<				<		
Cotroneo	<				<		
Duffy	<				<		
Lepore	<				<		
Lora	<		<		<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AUTHORIZING OPTION TO RENEW CONTRACT TO COUNTY BUSINESS SYSTEMS FOR THE PRODUCTION OF POLL BOOKS FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS AND COMMISSIONER OF REGISTRATION AS PER BID

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-11-765 on October 25, 2011, awarding a contract to County Business Systems of Pennington, NJ for the production of poll books for the Passaic County Superintendent of Elections and Commissioner of Registration; and

WHEREAS the contract term is September 1, 2011 through August 31, 2013 with a one year option to renew; and

WHEREAS the County is desirous of exercising the option year, for a fee of \$40,338.00, for the period September 1, 2013 through August 31, 2014; and

WHEREAS the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached hereto, indicating that \$32,000.00 funds are available as recorded in purchase requisition R3-06958 in the budget account # 3-01-22-141-001-E01, with the remainder contingent upon necessary funds being appropriated in future budgets for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the one-year renewal term with County Business of Pennington, NJ as it concerns the production of poll books for the Passaic County Superintendent of Elections and Commissioner of Registration; and

BE IT FURTHER RESOLVED that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the within action taken by this Board.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$40,388.00

APPROPRIATION: \$32,000.00 - 3-01-22-141-001-E01
\$ 8,388.00 - Contingent upon necessary funds
being appropriated in future budgets.

PURPOSE: To authorize option to renew contract with County
Business Systems for the Production of Poll Books for
the Passaic County Superintendent of Elections and
Commissioner of Registration for the period
September 1, 2013 through August 31, 2014.


Michael Katz, County Treasurer

DATED: September 24, 2013

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Sherine El-Abd
Telephone #: (973) 881-4515

DESCRIPTION OF RESOLUTION: Resolution to qualify and award contract to County Business Systems of Pennsauken for Printing of election day poll books and document imaging services.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A ***REQUISITION***. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

2013: \$32,000.00

To August 31, 2014: \$35,000.00

3. AMOUNT OF EXPENDITURE: \$ 67,000.00

REQUISITION # R3-06958

ACCOUNT# 3-01-22-141-001-E01

4. COMMITTEE REVIEW: DATE

Administration & Finance _____

Public Works / Buildings & Grounds _____

Planning & Economic Development _____

Health, Human Services & Community Affairs _____

Law & Public Safety _____

Energy _____

Other Specify: _____ _____

5. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to the Board

Procurement

Specify:

COUNTY OF PASSAIC
 CO OF PASSAIC, (Q)973-881-4519
 SUPERINTENDENT OF ELECTIONS
 317 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

REQUISITION Res-Pg:k.14-6	
NO.	R3-06958

S H I P T O	
V E N D O R	<p style="text-align: right;">VENDOR #: 03342</p> <p>COUNTY BUSINESS SYSTEM INC. 1574 REED ROAD PENNINGTON, NJ 08534</p>

ORDER DATE: 09/18/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	REMAINING PRINTING OF POLL BOOKS FOR THE YEAR 2013	3-01-22-141-001-E01	32,000.0000	32,000.00
			TOTAL	32,000.00

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-727

 REQUESTING DEPARTMENT

 DATE



OFFICE OF THE
Superintendent of Elections
PASSAIC COUNTY ADMINISTRATION BUILDING
317 PENNSYLVANIA AVENUE
PATERSON, N.J. 07503
OFF: (973) 881-4516
FAX: (973) 881-1834

Sherine El-Abd
SUPERINTENDENT OF ELECTIONS
COMMISSIONER OF REGISTRATION

Shona Mack-Hollark, Esq.
DEPUTY SUPERINTENDENT OF ELECTIONS
DEPUTY COMMISSIONER OF REGISTRATION

To: Mr. Louis Imhof, Clerk of the Board

From: Sherine El-Abd, Superintendent of Elections

Date: August 30, 2013

Re: Poll Book Printing Contract Extension – Request for Resolution

Dear Mr. Imhof,

The Superintendent of Elections has a two year contract with County Business Systems for poll book printing that has a provision for a one year extension. The contract expiration date is August 31st, 2013. Instead of rebidding, I want to exercise the option to extend the contract for an additional year.

As such, please arrange for a Request for Resolution for the next Frecholder Board meeting to approve this extension.

Thank you for your assistance in this matter.

Sincerely,

Sherine El-Abd
Superintendent of Elections &
Commissioner of Registration

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CAPITAL AND STEEL SERVICE LLC OF TRENTON, NJ FOR THE 2014 STEEL RE-BID FOR THE COUNTY OF PASSAIC SHERIFF'S DEPARTMENT WORKSHOP AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R-2013-728						
Meeting Date		09/24/2013						
Introduced Date		09/24/2013						
Adopted Date		09/24/2013						
Agenda Item		k-15						
CAF #		Various						
Purchase Req. #		TBD						
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	
James	✓				✓			
Best Jr	✓			✓	✓			
Bartlett	✓				✓			
Cotroneo	✓				✓			
Duffy	✓				✓			
Lepore	✓				✓			
Lora	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CAPITAL AND STEEL SERVICE LLC OF TRENTON, NJ FOR THE 2014 STEEL RE-BID FOR THE COUNTY OF PASSAIC SHERIFF'S DEPARTMENT WORKSHOP AS PER BID

WHEREAS, there exists a need for steel for the Passaic County Sheriff's Department Workshop; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for the 2014 Steel Re-bid for the Passaic County Sheriff's Department Workshop in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on August 27, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Capital and Steel Service LLC of Trenton, NJ; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 11, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from October 1, 2013 through September 30, 2014 for an estimated price of \$23,113.75 for line items 24, 46, 47, 48, 49, 51, 60 and 61 with purchases to be made on an as-needed basis; and

WHEREAS, as there are no anticipated purchases for 2013, a certificate is attached hereto, indicating that necessary funds are available contingent upon appropriation in the 2014 budget for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Capital Steel Service LLC of Trenton, NJ for the products referenced above in an amount not to exceed \$23,113.75 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$23,113.75

APPROPRIATION: \$ 5,778.43 - Various Accounts
\$17,335.32 - Contingent upon necessary funds
being appropriated in future budgets.

PURPOSE: To award a contract to Capital and Steel Service, LLC
for the 2014 Steel Re-Bid for the County of Passaic
Sheriff's Department for the period October 1, 2013
through September 30, 2014.


Michael Katz, County Treasurer

DATED: September 24, 2013

Deputy Warden Elbrus Basmouk



11 Sheriff's Plaza
Paterson, NJ 07501

To: Michael Marinello, RPPS. County Purchasing Agent

From: Deputy Warden Elbrus Basmouk

Date: September 5, 2013

RE: Re-Bid 2013-14 STEEL BID-WORKSHOP- for the County of Passaic Sheriff Department (SB-13-021)

CONTRACT PERIOD: Oct. 1, 2013 thru Sept. 30, 2014

Listed below are my recommendations for the 2013 Steel Re-bid based on a line item approval of the lowest responsive bidder or sole bidder.

All Steel & Aluminum (\$125,416.15) Bid Item # 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 44, 45, 50, 52, 53, 54, 55, 56, 57, 58, 59

Capital Steel Service – (\$23,113.75) Bid item # 24, 46, 47, 48, 49, 51, 60, 61

Respectfully,

Deputy Warden Elbrus Basmouk

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution: R-2013-222

SERVE WITH COMPASSION-PROTECT WITH COURAGE



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

September 10, 2013

Board of Chosen Freeholders
Administration Building

Re: Re-bid 2014 Steel Workshop
Materials for the County of Passaic
Sheriff's Department

Contract Period: October 1, 2013 through September 30, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on August 27, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

All Steel & Aluminum Circleville, NY	Bid upon 60 items Total \$179,957.15
Capital Steel Service LLC Trenton, NJ	Bid upon 55 items Total \$176,218.75

This was solicited in a Fair and Open Process. Bids were received and evaluated by Undersheriff Joseph Dennis of the Passaic County Sheriff's Department and it is his recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Please award to the following vendors

All Steel & Aluminum – (\$125,416.15) Bid Item # 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 44, 45, 50, 52, 53, 54, 55, 56, 57, 58, 59

Capital Steel Service – (\$23,113.75) Bid item # 24, 46, 47, 48, 49, 51, 60, 61

Sincerely,

Michael Marinello, QPA, RPPO
Purchasing Agent

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.15-8

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney **J. SANTIAGO**
Taken by R.P.P.S. **N. NAUMOV**
Typed by **TIHERESA SCUTTARO**

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

RE-BID 2014 STEEL BID WORKSIHOP-COUNTY OF PASSAIC SHERIFF'S DEPT.

Vendor	Disc. Stm. (Exh. I)	Non- Coll. Aff. (Exh. II)	B.B. C. Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
ATLANTIC PLUMBING SUPPLY C/O RICH 2810 RT 37 EAST TOMS RIVER, NJ 08753 732-929-8747								
ALL STEEL & ALLUMINUM P.O. BOX 32 CIRCI, EVILLE, NY 10919 845-361-2557	X	X	N/A	N/A	X	X	NO	(60) ITEMS \$179,957.15 SUBJECT TO TALLY
C B STRUCTURES INC. C/O AMY D. GEIST 202 ORLAN RD NEW HOLLAND, PA. 17557 717-354-3749								

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-728

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.15-9

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

RE-BID 2014 STEEL BID WORKSHOP-COUNTY OF PASSAIC SHERIFF'S DEPT.

Vendor	Disc. Stm. (Exh. I)	Non- Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Gen. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
PRIME VENDRO INC. C/O KIMBERLY DOUMIT 4622 CEDAR AVE WILMINGTON, NC 28403 800-746-8307								
CAPITAL STEEL SERVICE LOLC 82 STOKES AVE TRENTON, NJ 08638-3726 609-882-7458	X	X	N/A	N/A	X	X	X	(55) ITEMS \$176,218.75

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-728

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ALL STEEL & ALUMINUM INC OF CIRCLEVILLE, NY FOR THE 2014 STEEL RE-BID FOR THE COUNTY OF PASSAIC SHERIFF'S DEPARTMENT WORKSHOP AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-729						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-16						
CAF #	Various						
Purchase Req. #	TBD						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ALL STEEL & ALUMINUM INC OF CIRCLEVILLE, NY FOR THE 2014 STEEL RE-BID FOR THE COUNTY OF PASSAIC SHERIFF'S DEPARTMENT WORKSHOP AS PER BID

WHEREAS, there exists a need for steel for the Passaic County Sheriff's Department Workshop; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for the 2014 Steel Re-bid for the Passaic County Sheriff's Department Workshop in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on August 27, 2013 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to All Steel & Aluminum Inc of Circleville, NY; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 11, 2013 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from October 1, 2013 through September 30, 2014 for an estimated price of \$125,416.15 for line items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 44, 45, 50, 52, 53, 54, 55, 56, 57, 58 and 59 with purchases to be made on an as-needed basis; and

WHEREAS, as there are only minor purchases anticipated for 2013, a certificate is attached hereto, indicating that necessary funds are available on an as-needed basis in account # 3-01-25-157-001-207 with the remainder contingent upon appropriation in the 2014 budget for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to All Steel & Aluminum Inc of Circleville, NY for the products referenced above in an amount not to exceed \$125,416.15 with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$125,416.15

APPROPRIATION: \$31,354.04 - Various Accounts
\$94,062.11 - Contingent upon necessary funds
being appropriated in future budgets.

PURPOSE: To award a contract to All Steel and Aluminum, Inc.
for the 2014 Steel Re-Bid for the County of Passaic
Sheriff's Department for the period October 1, 2013
through September 30, 2014.


Michael Katz, County Treasurer

DATED: September 24, 2013

Deputy Warden Elbrus Basmouk



11 Sheriff's Plaza
Paterson, NJ 07501

To: Michael Marinello, RPPS. County Purchasing Agent

From: Deputy Warden Elbrus Basmouk

Date: September 5, 2013

RE: Re-Bid 2013-14 STEEL BID-WORKSHOP- for the County of Passaic Sheriff Department (SB-13-021)

CONTRACT PERIOD: Oct. 1, 2013 thru Sept. 30, 2014

Listed below are my recommendations for the 2013 Steel Re-bid based on a line item approval of the lowest responsive bidder or sole bidder.

All Steel & Aluminum (\$125,416.15) Bid Item # 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 44, 45, 50, 52, 53, 54, 55, 56, 57, 58, 59

Capital Steel Service – (\$23,113.75) Bid item # 24, 46, 47, 48, 49, 51, 60, 61

Respectfully,

Deputy Warden Elbrus Basmouk

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution: R-2013-225

SERVE WITH COMPASSION-PROTECT WITH COURAGE



County of Passaic
PROCUREMENT CENTER
495 RIVER STREET
SECOND FLOOR
PATERSON, NEW JERSEY 07524

Michael Marinello, QPA, RPPO
Purchasing Agent

Tel: (973) 247-3300
Fax: (973) 742-8295

September 10, 2013

Board of Chosen Freeholders
Administration Building

Re: Re-bid 2014 Steel Workshop
Materials for the County of Passaic
Sheriff's Department

Contract Period: October 1, 2013 through September 30, 2014

ATTN: Lou Imhof, Clerk to the Board

Dear Mr. Imhof:

Bids were received at 10:30 am, on August 27, 2013 in the Passaic County Procurement Center. The bids were received and read aloud as follows:

All Steel & Aluminum Circleville, NY	Bid upon 60 items Total \$179,957.15
Capital Steel Service LLC Trenton, NJ	Bid upon 55 items Total \$176,218.75

This was solicited in a Fair and Open Process. Bids were received and evaluated by Undersheriff Joseph Dennis of the Passaic County Sheriff's Department and it is his recommendation that a contract be awarded to the list of vendors as per the attached memo. This bid was evaluated on the basis of the vendor bidding the lowest responsible price.

Please award to the following vendors

All Steel & Aluminum – (\$125,416.15) Bid Item # 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 44, 45, 50, 52, 53, 54, 55, 56, 57, 58, 59

Capital Steel Service – (\$23,113.75) Bid item # 24, 46, 47, 48, 49, 51, 60, 61

Sincerely,

Michael Marinello, QPA, RPPO
Purchasing Agent

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.16-8

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney **J. SANTIAGO**
Taken by R.P.P.S. **N. NAUMOV**
Typed by **TIHERESA SCUTTARO**

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

RE-BID 2014 STEEL BID WORKSIHOP-COUNTY OF PASSAIC SHERIFF'S DEPT.

Vendor	Disc. Stm. (Exh. I)	Non-Coll. Aff. (Exh. II)	B.B. C. Ck. Cs. Check (Exh. III)	Con. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
ATLANTIC PLUMBING SUPPLY C/O RICH 2810 RT 37 EAST TOMS RIVER, NJ 08753 732-929-8747								
ALL STEEL & ALLUMINUM P.O. BOX 32 CIRCI, EVILLE, NY 10919 845-361-2557	X	X	N/A	N/A	X	X	NO	(60) ITEMS \$179,957.15 SUBJECT TO TALLY
C B STRUCTURES INC. C/O AMY D. GEIST 202 ORLAN RD NEW HOLLAND, PA. 17557 717-354-3749								

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-729

COUNTY OF PASSAIC
BID TALLY SHEET
Straight Bids

Res-Pg:k.16-9

Michael Marinello, R.P.P.S.
Purchasing Agent
Jose Santiago, Esq.
Assistant County Counsel
Taken by Attorney
Taken by R.P.P.S.
Typed by

William J. Pascrell, III, Esq.
County Counsel
Matthew Malfa
Deputy County Counsel

PURCHASING DEPARTMENT

Bids received at 10:30 a.m. on AUGUST 27, 2013 the Passaic County Procurement Center, 495 River Street Second Floor, Paterson, NJ 07524

RE-BID 2014 STEEL BID WORKSHOP-COUNTY OF PASSAIC SHERIFF'S DEPT.

Vendor	Disc. Stm. (Exh. I)	Non- Coll. Aff. (Exh. II)	B.B. C.Ck. Cs. Check (Exh. III)	Gen. Of Surety (Exh. IV)	Last Page (Exh. V)	Business Reg. Cert.	Avail to Co-Op	Bid Total
PRIME VENDRO INC. C/O KIMBERLY DOUMIT 4622 CEDAR AVE WILMINGTON, NC 28403 800-746-8307								
CAPITAL STEEL SERVICE LOLC 82 STOKES AVE TRENTON, NJ 08638-3726 609-882-7458	X	X	N/A	N/A	X	X	X	(55) ITEMS \$176,218.75

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-729

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,499,847.00

APPROPRIATION: \$499,949.00 – 3-01-20-120-001-213
\$999,898.00 - Contingent upon necessary funds
being appropriated in future budgets.

PURPOSE: To authorize renewal of an Insurance Contract with
HM Life Insurance Company for "Stop-Loss"
Coverage relative to excess medical claims for the
period September 1, 2013 through August 31, 2014.


Michael Katz, County Treasurer

DATED: September 24, 2013



September 9, 2013

Mr. Anthony DeNova
County Administrator
The County of Passaic
401 Grand Street, Room 205
Paterson, NJ 07505 – 2023

Re: Stop Loss Contract

Dear: Tony:

As discussed on Thursday at the Insurance Committee meeting, after thorough review, it is Brown and Brown's recommendation that the County renew the stop loss contract with HM life effective September 1, 2013.

The proposed HM Life annual premium is projected to be \$1,499,847 based on average enrollment in the plan over the last year of 3,664 employees/retirees. This represents a 35.00% increase over the expiring contract. The proposed renewal maintains the current deductible of \$300,000 per individual. The policy will cover any medical and prescription drug claims in excess of the deductible incurred in the prior 72 months and paid during the plan year of September 1, 2013 – August 31, 2014.

Should you have any questions or comments, please do not hesitate to contact me at 973-549-1935 or email at tfletcher@bbmetro.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas C. Fletcher".

Thomas C. Fletcher
Vice President

cc: A Tavares

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-730

P.O. Box 679 Florham Park, NJ 07932
Phone: (973) 549-1818 Fax: (973) 549-3729

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING RENEWAL OF AN INSURANCE CONTRACT WITH HM LIFE INSURANCE COMPANY OF PITTSBURGH, PA FOR "STOP-LOSS" COVERAGE RELATIVE TO EXCESS MEDICAL CLAIMS FOR THE POLICY PERIOD OF SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2014, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R-2013-730					
Meeting Date		09/24/2013					
Introduced Date		09/24/2013					
Adopted Date		09/24/2013					
Agenda Item		k-17					
CAF #		3-01-20-120-001-213					
Purchase Req. #		TBD					
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

Res-Pg:k.17-2

**RESOLUTION AUTHORIZING RENEWAL OF AN
INSURANCE CONTRACT WITH HM LIFE INSURANCE
COMPANY OF PITTSBURGH, PA FOR “STOP-LOSS”
COVERAGE RELATIVE TO EXCESS MEDICAL CLAIMS
FOR THE POLICY PERIOD OF SEPTEMBER 1, 2013
THROUGH AUGUST 31, 2014**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is committed to exploring appropriate means of reducing the expenses associated with employee health benefits; and

WHEREAS the County has maintained a first-party insurance policy (the “Policy”) for coverage of excess claims against the County’s self-insured health benefits plan, which policy is currently up for renewal; and

WHEREAS the County issued a public solicitation for qualified insurers to provide the necessary coverage, in accordance with the “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the County received responses to its Request for Quotations for the services noted above on July 10, 2013; and

WHEREAS the proposals submitted have been reviewed by the County’s insurance consultants, who have recommended to the Freeholder Board that the Stop Loss Policy be placed with HM Life Insurance Company of Pittsburgh, PA for the policy period commencing September 1, 2013 and terminating August 31, 2014 for a total annual premium of \$1,499,847.00, with a specific deductible per qualified individual of \$300,000.00, as more fully described in the proposal submitted; and

the Board is desirous of awarding said contract as outlined above; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

WHEREAS the Board is desirous of placing this renewal coverage with HM Life Insurance Company for a total annual premium of \$1,499,847.00, with a specific deductible of \$300,000.00 per qualified individual, as stated in the proposal submitted; and

BE IT FURTHER RESOLVED that the Director and Clerk to the said Board are hereby authorized to execute the necessary documents on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this Contract is awarded without competitive bidding as one for “Extraordinary Unspecifiable Services” in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1)(m), which applies to insurance and insurance-related services; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

September 24, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: A RESOLUTION OF THE COUNTY OF PASSAIC ESTABLISHING
A GOVERNMENT ENERGY AGGREGATION PROGRAM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R-2013-731						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-18						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

**A RESOLUTION OF THE COUNTY OF PASSAIC ESTABLISHING
A GOVERNMENT ENERGY AGGREGATION PROGRAM**

WHEREAS, the State of New Jersey has been engaged in a process to establish a competitive market place through deregulation and restructuring the electric utility market and natural gas market; and

WHEREAS, the establishment of a government aggregator and an energy aggregation program to purchase electric generation service and natural gas pursuant to **N.J.S.A.** 48:3-93.1 et seq. and **N.J.A.C.** 14:4-6.1 et seq. will increase competition for the provision of electric power and natural gas to residential and non-residential users, thereby increasing the likelihood of lower electric rates and natural gas rates for these users without causing any interruption in service; and

WHEREAS, under the aggregation process the residential and non-residential ratepayers will receive a direct reduction in their electric bills and gas bills; and

WHEREAS, the government energy aggregation program is established and can be used by the participating members of the

Passaic County Energy Pricing Cooperative Pricing System

Cooperative Pricing System ID#203PCERCPS (“Cooperative”).

WHEREAS, the realization of energy costs savings is in the interests of the health, safety and welfare of the residents of the County of Passaic (the “County”); and

WHEREAS, the Freeholders encourage each participating municipality to hold a public information session prior to introducing an ordinance to establish the Government Energy Aggregation program and Resolution joining the County Cooperative. It is essential for residents to understand the overall program and the program’s benefits.

WHEREAS, the County hereby finds that it is in the best interests of residential and non-residential electric and gas ratepayers for the County Cooperative to create the opportunity for them to enter into an aggregation agreement in order to seek substantial savings on electric and gas rates; and

NOW, THEREFORE BE IT RESOLVED, by the County Freeholders of the County of Passaic in the County of Passaic and the State of New Jersey, duly assembled in public session, as follows:

1 - The County publicly declares its intent to become an
aggregator of electric power and natural gas on behalf of its

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-731

residential and non-residential users of electricity and gas pursuant to the Government Energy Act of 2003, **N.J.S.A.** 48:3-91.3 to -98, and implementing regulations.

2-The County Administrator is hereby authorized and directed to execute any documents necessary to carry out the purpose of the Resolution.

3-All Resolutions and parts of Resolutions inconsistent herewith are hereby repealed.

4-If any portion of this Resolution shall be deemed invalid by any court of competent jurisdiction, the remainder shall survive in full force and effect.

5-This Resolution shall be effective immediately upon adoption and publication in accordance with law.

September 24, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DIRECTOR OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO ENTER INTO AN AGREEMENT NECESSARY FOR THE RECEIPT OF "RIGHT TO KNOW" GRANT FUNDS PROVIDED BY THE NEW JERSEY DEPARTMENT OF HEALTH, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Health and Community Affairs
COMMITTEE NAME

Official Resolution#		R-2013-732					
Meeting Date		09/24/2013					
Introduced Date		09/24/2013					
Adopted Date		09/24/2013					
Agenda Item		k-19					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AUTHORIZING THE DIRECTOR OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO ENTER INTO AN AGREEMENT NECESSARY FOR THE RECEIPT OF "RIGHT TO KNOW" GRANT FUNDS PROVIDED BY THE NEW JERSEY DEPARTMENT OF HEALTH

WHEREAS the New Jersey Department of Health is providing grant monies to improve the health communication network in Passaic County; and

WHEREAS this system will enable the Passaic County Department of Health to alert citizens of any and all potential health problems within Passaic County; and

WHEREAS the New Jersey Department of Health has made funds available to the Passaic County Department of Health to continue the implementation of the Right To Know Program in the sum of \$15,213.00, the amount of \$3,803.25 will be dispersed quarterly beginning July 1, 2013 to December 31, 2013, including the first two quarterly allocations of (\$3,803.25) for the state fiscal year of 2014; and

WHEREAS the said State Department of Health has been supporting the Right to Know Program in the Passaic County Department of Health for the past several years; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of accepting the funds to further protect the health, safety and welfare of the Passaic County residents; and

WHEREAS this matter was reviewed and approved by the Freeholders on the Health, Education and Community Affairs Freeholders Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes the Director of the Passaic County Health Department, to enter into an agreement necessary for the receipt of funding the above referenced Right to Know grant provided by the New Jersey Department of Health.

MHG:lc

September 24, 2013



State of New Jersey

DEPARTMENT OF HEALTH

CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE
PO BOX 369
TRENTON, N.J. 08625-0369

www.nj.gov/health

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

MARY E. O'DOWD, M.P.H.
Commissioner

August 28, 2013

Michael Glovin
County Counsel
Passaic County
401 Grand Street
Paterson, NJ 07505

Re: 92-2244-RTK-00

Dear Mr. Glovin:

The New Jersey Department of Health (NJDOH) has made funds available to the counties to develop and implement a County Right to Know Program. The amount of funding specified in the Letter of Agreement (LOA) for your county will be as follows:

For the last two quarters of calendar year 2013, July 1 – December 31, 2013, you will receive the amount of \$ 3,803.25 quarterly; for the first two quarters of 2014 your quarterly allocation will be \$ 3,803.25. The total distribution for the state fiscal year 2014 will be \$ 15,213.00.

If you have any questions, please contact Eva McGovern at (609) 984-2202.

Sincerely,

A handwritten signature in black ink that reads "Joseph D. Eldridge".

Joseph D. Eldridge, M.P.H.
Director
Consumer, Environmental & Occupational
Health Service

c: Renee Alessio – County Lead Agent
Robert Calise – Finance Director
William Jaeger – Grants Manager

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-732

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Irene Jessie-Hunte September 19,
2013
Telephone #: 973-881-4396

DESCRIPTION OF RESOLUTION: The New Jersey Department of Health has awarded a grant to the Passaic County Department of Health in the amount of \$15,213.00, dispersed quarterly in the amount of \$3,803.25 beginning 7/1/12 to continue the implementation of the Right to Know Program.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF GRANT: \$15.213.00

4. COMMITTEE REVIEW:	<u>DATE</u>
___ Administration & Finance	_____
___ Public Works / Buildings & Grounds	_____
___ Planning & Economic Development	_____
___ Health, Human Services & Community Affairs	_____
___ Law & Public Safety	_____
___ Energy	_____
___ Other Specify: _____	_____

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Specify: _____

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-732

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AMEND R-12-865, DATED OCTOBER 23, 2012, TO INCLUDE AN AWARD OF \$8,000.00 TO SAINT JOSEPH CHURCH OF WEST MILFORD TO PROVIDE FOOD PANTRY SERVICES UNDER THE COMMUNITY SERVICE BLOCK GRANT (CSBG) FOR CALENDAR YEAR 2013, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R-2013-733						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-20						
CAF #	G-01-41-818-012-213						
Purchase Req. #	R3-06293						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	<				<		
Best Jr	<			<	<		
Bartlett	<				<		
Cotroneo	<				<		
Duffy	<				<		
Lepore	<				<		
Lora	<		<		<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AMEND R-12-865, DATED OCTOBER 23, 2012, TO INCLUDE AN AWARD OF \$8,000.00 TO SAINT JOSEPH CHURCH OF WEST MILFORD TO PROVIDE FOOD PANTRY SERVICES UNDER THE COMMUNITY SERVICE BLOCK GRANT (CSBG) FOR CALENDAR YEAR 2013

WHEREAS the County Human Services Department is an umbrella social service agency concerned with planning and funding services for the county's disadvantaged and homeless citizens; and

WHEREAS pursuant to Resolution R-12-865, dated October 23, 2012, the Board of Freeholders of the County of Passaic authorized the Human Services Department to accept grant funds from the State of New Jersey, Social Services for Homeless (SSH) for Calendar year 2013; and

WHEREAS the purpose of this Resolution is to amend R-12-865, dated October 23, 2012, to include an award of \$8,000.00 to Saint Joseph Church of West Milford to provide food pantry services under the Community Service Block Grant (CSBG) for Calendar year 2013; and

WHEREAS this matter was discussed at the Freeholder Human Services Committee meeting and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditures;

NOW THEREFORE BE IT RESOLVED pursuant to the terms and conditions set forth above, the Board of Chosen Freeholders of the County of Passaic hereby amends R-12-865, dated October 23, 2012, as referenced above; and

BE IT FURTHER RESOLVED that the Director and the Clerk of the Board be authorized to sign any documents necessary to memorialize this action.

JDP:lc

September 24, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,000.00

APPROPRIATION: G-01-41-818-012-213

PURPOSE: To award funds to Saint Joseph Church to provide Food Pantry Services for Calendar Year 2013.


Michael Katz, County Treasurer

DATED: September 24, 2013

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Pamela L. Owen, Esq.
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AMEND R-12-865 (DATED 10/23/12) TO INCLUDE AN AWARD OF \$8,000.00 TO SAINT JOSEPH CHURCH OF WEST MILFORD TO PROVIDE FOOD PANTRY SERVICES UNDER THE COMMUNITY SERVICES BLOCK GRANT (CSBG) FOR CALENDAR YEAR 2013.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 8,000.00

**REQUISITION # R3-06293
ACCOUNT# G-01-41-818-012-000**

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:
- ___ Administration
 - ___ Finance
 - ___ Counsel
 - ___ Clerk to the Board
 - ___ Procurement

COUNTY OF PASSAIC
 CO OF PASSAIC, HUMAN SERVICES
 (Q) 973-881-2834
 401 GRAND ST. ROOM 417
 PATERSON, NJ 07505

REQUISITION	
Res Pg:k.20-6	
NO.	R3-06293

S H I P T O	COUNTY OF PASSAIC HUMAN SERVICES 401 GRAND ST. ROOM 417 PATERSON, NJ 07505
	VENDOR #: 10694 SAINT JOSEPH CHURCH /FOOD PANTRY 454 GERMANTOWN ROAD WEST MILFORD, NJ 07480

ORDER DATE: 08/20/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CSBG 2012/2013 FOOD PANTRY ONE TIME PAYMENT FOR CSBG 2012/2013 FOOD PANTRY R-12-228 3/27/12 Catalog #: FOOD PANTRY	G-01-41-818-012-213	8,000.0000	8,000.00
			TOTAL	8,000.00

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-733

 REQUESTING DEPARTMENT DATE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AMEND R-12-1035, DATED DECEMBER 28, 2012, TO REFLECT AN INCREASED AWARD OF \$108,000.00 FOR SANDY HELP RELIEF (SHRAP) FUNDING UNDER THE SOCIAL SERVICES FOR THE HOMELESS GRANT (SSH) FOR CALENDAR YEAR 2013, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#		R-2013-734					
Meeting Date		09/24/2013					
Introduced Date		09/24/2013					
Adopted Date		09/24/2013					
Agenda Item		k-21					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AMEND R-12-1035, DATED DECEMBER 28, 2012, TO REFLECT AN INCREASED AWARD OF \$108,000.00 FOR SANDY HELP RELIEF (SHRAP) FUNDING UNDER THE SOCIAL SERVICES FOR THE HOMELESS GRANT (SSH) FOR CALENDAR YEAR 2013

WHEREAS the County Human Services Department is an umbrella social service agency concerned with planning and funding services for the county's disadvantaged and homeless citizens; and

WHEREAS pursuant to Resolution R-12-1035, dated December 28, 2012, the Board Chosen of Freeholders of the County of Passaic authorized the Human Services Department to accept grant funds from the State of New Jersey, Social Services for Homeless (SSH) for Calendar year 2013; and

WHEREAS the purpose of this Resolution is to amend R-12-1035, dated December 28, 2012, to reflect an increased award of \$108,000.00 for Sandy Help Relief (SHRAP) Funding under the Social Services for the Homeless Grant (SSH) for Calendar year 2013; and

WHEREAS this matter was discussed at the Freeholder Human Services Committee meeting and recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED pursuant to the terms and conditions set forth above, the Board of Chosen Freeholders of the County of Passaic hereby amends R-12-1035, dated December 28, 2012, as referenced above; and

BE IT FURTHER RESOLVED that the Director and the Clerk of the Board be authorized to sign any documents necessary to memorialize this action.

JDP:lc

September 24, 2013

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Pamela L. Owen, Esq.
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AMEND R-12-1035 (DATED 12/28/12) TO REFLECT AN INCREASED AWARD OF \$108,000.00 FOR SANDY HELP RELIEF (SHRAP) FUNDING UNDER THE SOCIAL SERVICES FOR THE HOMELESS GRANT (SSH) FOR CALENDAR YEAR 2013.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$108,000.00

***REQUISITION #
ACCOUNT#***

- | | |
|--|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:
- ___ Administration
 - ___ Finance
 - ___ Counsel
 - ___ Clerk to the Board
 - ___ Procurement

Introduced on: ~~September 24, 2013~~
 Adopted on: ~~September 24, 2013~~
 Official Resolution#: R-2013-734

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO MILLENNIUM COMMUNICATIONS OF EAST HANOVER, NJ TO PURCHASE MAINTENANCE AND UPGRADES TO THE SECURITY/CAMERA SYSTEM FOR THE EFFICIENT OPERATION OF THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, EOC ENHANCEMENT PROJECT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R-2013-735						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-22						
CAF #	G-01-41-846-012-223						
Purchase Req. #	R3-06618						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AWARDING A CONTRACT TO MILLENNIUM COMMUNICATIONS OF EAST HANOVER, NJ TO PURCHASE MAINTENANCE AND UPGRADES TO THE SECURITY/CAMERA SYSTEM FOR THE EFFICIENT OPERATION OF THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, EOC ENHANCEMENT PROJECT

WHEREAS the Passaic County Office of Emergency Management (OEM) has reported that it is necessary to purchase maintenance and upgrades to the Security/Camera System, EOC enhancement project, from Millennium Communications through a FY-12 Homeland Security USAI Grant from a Federal Supply Schedule that Millennium provided to the United States General Services Administration, which has been approved by the New Jersey Division of Purchasing & Property in the Department of the Treasury which is permitted as an exception under the Local Public Contracts Law at N.J.S.A. 40A:11-12(b); and

WHEREAS said Millennium has submitted a proposal dated September 5, 2013 to provide the referenced services, in the amount of \$17,684.53 (copy of that proposal attached hereto and made a part hereof as well); and

WHEREAS the Freeholder Law and Public Safety Committee has reviewed this request and recommends same to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract to Millennium Communications of East Hanover, New Jersey to provide the Passaic County Office of

Emergency Management with maintenance and upgrades to the Security/Camera System, EOC enhancement project in the amount of \$17,684.53 in conformity with the attached proposal; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the County Counsel be authorized to execute all necessary documents to effectuate this Resolution.

Dated: September 24, 2013


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,852.00

APPROPRIATION: Inmate Welfare Account

PURPOSE: To award a contract to Millennium Mechanical, LLC to install special equipment to accommodate the overall project in the Video Visitation Center at the Passaic County Jail.


Michael Katz, County Treasurer

DATED: September 10, 2013

COUNTY OF PASSAIC
 INMATE WELFARE, (973) 881-4619
 SHERIFF'S DEPARTMENT - ATTN: MARLA
 11 SHERIFF PLAZA
 PATERSON, NJ 07501

Ship To Passaic County Jail 11 Marshall St Paterson, NJ 07501
Vendor MILLENNIUM MECHANICAL, INC PO BOX 1020 LITTLE FALLS, NJ 07424

Notice: Tax ID # 22-6002466 - Tax Exempt

Purchase Order This number must appear on all invoices, Packing Lists, Correspondence, ETC.
No. 9-16-13
Order Date: Requisition No: Delivery Date: State Contract: F.O.B Terms:
Payment Record Check No. Date Paid

QTY / Unit	Description	Account No.	Unit Price	Total Cost
1	AS PER BID SUBMITTED BY MILLENNIUM MECHANICAL, LLC FOR HVAC OF THE RENOVATION FOR JAIL VISITING CENTER			20,852.00
Total				20,852.00

Claimant's Certification & Declaration I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no amount has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.	Officer's Certification I have knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures. Department Head _____ Date _____ Vendor must sign certification statement on this voucher. Mail Voucher & Itemized Bill To: COUNTY OF PASSAIC INMATE WELFARE, (973) 881-4619 SHERIFF'S DEPARTMENT - ATTN: MARLA 11 SHERIFF PLAZA PATERSON, NJ 07501	Approval to Purchase Do not accept this order unless it is signed below. X _____ UnderSheriff Lisa Washington
Vendor Sign Here _____		
Official Position _____ Date _____		
Tax ID No. or Social Security No. _____		

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-735

INMATE WELFARE ACCOUNT
PURCHASE REQUISITION FORM

To: Passaic County Sheriff's Department Administration

From: Capt. James Shay

Division: Corrections

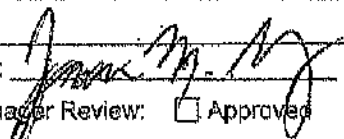
Date: September 12, 2013

Section A: Give a complete listing and description of all items/services you are requesting:

Quantity:	Description:	Amount:	Total:
1	As per bid submitted by Millennium Mechanical, LLC for HVAC of the renovation of Jail Visiting Center	\$20,852.00	\$20,852.00
Grand Total:			\$20,852.00

Section B: Provide an explanation justifying the above request(s):

As per Freeholder resolution, bid process waived for HVAC construction. See attached for resolution and letter. 3 quotes also attached.

Employee Signature: 
 Inmate Account Manager Review: Approved Denied Signature _____ Date _____

Section C: Administrative Review

Deputy Warden: Approved Denied Signature _____ Date _____

Comments: _____

Warden: Approved Denied Signature  9/13/13
 Comments: Inmate visitation area.
 Warden: Michael Tolerico

Dir. Of Operation: Approved Denied Signature _____ Date _____

Comments: _____

MILLENNIUM MECHANICAL, LLC

P. O. BOX 1020
 Little Falls, New Jersey, 07424
 PHONE 973-812-4422
 FAX 973-812-6522

September 3, 2013

Passaic County Jail
 Main Street
 Paterson, NJ

ATTN: Mr. Andrew Thompson

REF: Video Visiting Center

Gentlemen:

Millennium Mechanical is please to submit for your review our proposal to install the following equipment as per drawings G0.01, M2.01, and M2.02 dated 3/01/13.

LINE ITEM:	LENNOX:
Equipment	\$ 5,752.00
Exhaust fan, grills, and equipment rails	\$ 1,500.00
Ductwork	\$ 4,100.00
Flue piping	\$ 400.00
Gas piping	\$ 300.00
Refrigerant piping	\$ 500.00
Refrigerant	\$ 300.00
Labor	\$ 8,000.00

Grand Total-----\$ 20,852.00

Hot gas bypass is not a factory accessory so this would have to be field installed add \$2,855.00 to the total if would like this option. Also the outdoor unit would be going onto the lower roof so that we would not need crane services.

***Note* Not included, Electrical, Permits, Town Fees, Structural Engineering or Reports,
Cutting or Patching, Roofing and Premium Time Labor.**

If there is any additional information that you require please call.

Very truly yours,

Brian Buniowski
Millennium Mechanical



One Part of Constant
Endless Possibilities.

SPM # 13707735
Federal GSA # GS 357-02201
NJ WSCA RUM # 177601
MCECO TIC # 0011140 007

September 5, 2013

Passaic County OEM
Attn: Edward Murphy
300 Oldham Road
Wayne, NJ 07470

RE: Millennium Managed Services 090513DA

Dear Edward Murphy,

Thank you for allowing Millennium Communications Group, Inc. (MCG) the opportunity to provide the Passaic County OEM with continued services for their facility. Please review the below for further detail and pricing.

Solution:

Millennium Communications Group Inc. has projected a need for an estimated (48) hours annually or (144) hours over a three year time-line. Although we strive to provide the best estimate of hours that would be needed, situations do arise that could require more time than is allotted. If the time allotted falls under the estimated annual hours, Millennium will roll over the hours to the following year. When all (144) hours are exhausted, Millennium will provide another proposal for continuation of maintenance services.

MMS Annual Total (48 hrs): \$6,720.00*

MMS Three Year Total (144 hrs): \$20,160.00*

Notes

- Work to be done during normal business hours (9:00AM to 5:00PM)
- Restricted, holiday, or OT work hours will be deducted at a rate of 1.5xhrs
- MMS is for labor only, material not included
- *Hours are estimated only. Additional hours may be required based on multiple outages

MCG appreciates the opportunity to help with this project. If you have any questions regarding the information I have provided, please feel free to call me at (973)929-2509 or email at daloia@millenniuminc.com. We look forward to a long-standing relationship with you and the Passaic County OEM.

Sincerely,

Dan Aloia

Executive Manager, Business Development

One Point of Contact
Endless Possibilities.



Millennium Managed Services

Millennium is committed to simplifying IT by removing cost and complexity in your IT environment, and the Millennium portfolio is a key driver in that initiative. Millennium Managed Services solution removes the burden of routine maintenance and enables you to focus on more innovative projects.

Remote Engineering Support

Along with phone support, Millennium utilizes an in-house remote support tool that allows complete remote support of Cisco network devices. Simply call the Millennium help desk and they will provide you a 6 digit pin code that is used on the Millennium support web site. This will initiate a fast and secure 256 bit SSL connection directly to a Millennium trained support specialist. The technician will now be able to provide assistance as if he were standing next to you. You can terminate the connection at anytime and we can no longer log in until another session is initiated by you.

- Configuration Changes
- Security Consulting
- Design Services
- Architectures Services
- Disaster Recovery Planning
- Readiness Assessment
- IOS Updates and Upgrades
- Deployment Support
- Operations Support
- Pre/post Deployment Assessment
- Configuration Restoration

On-site Engineering Support (Minimum 4 Hrs)

Our on-site service consists of highly skilled professionals that develop personal relationships with our clients and become an important asset to their business. On-site service has been a staple for Millennium since 1995 and we believe it is crucial for building long term client relationships. Unlike other firms, our staff members are fulltime employees and have a vested interest in all that they do.

- Major Configuration Changes
- Cisco Equipment Relocations
- Security Consulting
- Design Services
- Architectures Services
- Knowledge Transfer
- Deployment Support
- Operations Support
- Pre/post Deployment Assessment
- Hardware Replacement



One point of contact.
Endless Possibilities.

SPIN #143007785
Federal GSA #GS-35F-0220R
NJ WSCA 83083 / 75580
HCESC TEC #06 / TEC #07

September 6, 2013

Passaic County OEM
Attn: Ed Murphy
401 Grand Street
Paterson, NJ 07505

RE: Physical Security Service Renewals & Federation 090613DA

Dear Mr. Ed Murphy,

Thank you for allowing Millennium Communications Group Inc. (MCG) the opportunity to provide the Passaic County OEM with this proposal. Please review the below for further detail and pricing.

Physical Security Service Renewals & Federation - 3 Years

Part Number	Description	Qty	Unit Cost	Extended Cost
Materials				
Federation Server				
E3-1230V2	Xeon E3-1230V2 Quadcore CPU	1	\$ 2,702.50	\$ 2,702.50
Federation Upgrade				
Om-UPGRM	Package Upgrade from Pro to Enterprise	1	\$ 478.40	\$ 478.40
Om-UPGRM	Upgrade from Federation 20 entities to Unlimited	1	\$ 299.00	\$ 299.00
SMA-CAM-E-3Y	SMA for 1 Omnicast Enterprise Camera - 3 years	12	\$ 85.22	\$ 1,022.64
SMA Renewal				
SMA-BASE-3Y	SMA Base Package - 3 years	1	\$ 717.60	\$ 717.60
SMA-BASE-1D	SMA Base Package - 1 day	33	\$ 0.83	\$ 27.39
SMA-CAM-P-3Y	SMA for 1 Omnicast Pro Camera - 3 years	16	\$ 62.05	\$ 992.80
SMA-CAM-P-1D	SMA for 1 Omnicast Pro Camera - 1 day	528	\$ 0.08	\$ 42.24
SMA-RDR-S-3Y	SMA for 1 Synergis Standard Reader - 3 years	9	\$ 32.89	\$ 296.01
SMA-RDR-S-1D	SMA for 1 Synergis Standard Reader - 1 day	297	\$ 0.05	\$ 14.85
SMARTnet Renewal				
CON-SNT-A12K9	ASA 5512-X with SW, 6GE Data, 1GE Mgmt, AC, 3DES/AES	1	\$ 431.10	\$ 431.10
Material Total				\$ 7,024.53
Labor & Configuration Total				\$ 3,940.00
Project Total				\$ 10,964.53

Notes

All work to be done during normal business hours
NJ sales tax not included

MCG appreciates the opportunity to provide you with pricing for this project. If you have any questions regarding this quote please do not hesitate to contact me. I can be reached directly at (973) 929-2509 or via e-mail at daloia@millenniuminc.com. I look forward to a long-standing relationship with you and the Passaic County OEM.

Sincerely,

Dan Aloia

Executive Manager, Business Development

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO MILLENNIUM COMMUNICATIONS OF EAST HANOVER, NJ TO PURCHASE ONE (1) SECURITY CAMERA FOR THE EFFICIENT OPERATION OF THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, EOC ENHANCEMENT PROJECT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R-2013-736						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-23						
CAF #	G-01-41-846-011-223						
Purchase Req. #	R3-06616						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AWARDING A CONTRACT TO MILLENNIUM COMMUNICATIONS OF EAST HANOVER, NJ TO PURCHASE ONE (1) SECURITY CAMERA FOR THE EFFICIENT OPERATION OF THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, EOC ENHANCEMENT PROJECT

WHEREAS the Passaic County Office of Emergency Management (OEM) has reported that it is necessary to purchase one (1) security camera, EOC enhancement project, from Millennium Communications through a FY-12 Homeland Security USAI Grant from a Federal Supply Schedule that Millennium provided to the United States General Services Administration, which has been approved by the New Jersey Division of Purchasing & Property in the Department of the Treasury which is permitted as an exception under the Local Public Contracts Law at N.J.S.A. 40A:11-12(b); and

WHEREAS said Millennium has submitted a proposal dated September 6, 2013 to provide the referenced services, in the amount of \$4,488.32 (copy of that proposal attached hereto and made a part hereof as well); and

WHEREAS the Freeholder Law and Public Safety Committee has reviewed this request and recommends same to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract to Millennium Communications of East Hanover, New Jersey to provide the Passaic County Office of Emergency Management with one (1) security camera, EOC

enhancement project in the amount of \$4,488.32 in conformity with the attached proposal; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the County Counsel be authorized to execute all necessary documents to effectuate this Resolution.

Dated: September 24, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,488.32

APPROPRIATION: G-01-41-846-011-223

PURPOSE: To award a contract to Millennium Communications to purchase One (1) Security Camera for the Efficient Operation of the Passaic County Office of Emergency Management.


Michael Katz, County Treasurer

DATED: September 24, 2013



One point of contact.
Endless Possibilities.

SPIN #143007785
Federal GSA #GS-35F-0220R
NJ WSCA 83083 / 75580
HCESC TEC #06 / TEC #07

September 6, 2013

Passaic County OEM
Attn: Ed Murphy
401 Grand Street
Paterson, NJ 07505

RE: Additional Passaic County OEM Camera 090613DA

Dear Mr. Ed Murphy,

Thank you for allowing Millennium Communications Group Inc. (MCG) the opportunity to provide the Passaic County OEM with this proposal. Please review the below for further detail and pricing.

Additional Passaic County OEM Camera

- Furnish, install, & configure (1) Fixed Outdoor Camera.
 - o 15-50mm varifocal mega pixel DC-iris lens included
 - o Wall mount bracket included
- Furnish & install necessary materials for connectivity.

Project Total: \$4,488.32

Notes

*All work to be done during normal business hours
No camera license or SMA needed as system will have extra licenses after upgrade
Customer to provide switch port for camera connectivity
NJ sales tax not included*

MCG appreciates the opportunity to provide you with pricing for this project. If you have any questions regarding this quote please do not hesitate to contact me. I can be reached directly at (973) 929-2509 or via e-mail at daloia@millenniuminc.com. I look forward to a long-standing relationship with you and the Passaic County OEM.

Sincerely,

Dan Aloia

Executive Manager, Business Development

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) SAVIN MP C3003 MULTIFUNCTION COLOR COPIER FOR THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT OPERATIONS CENTER, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R-2013-737						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-24						
CAF #	3-01-20-110-001-219						
Purchase Req. #	R3-06245						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

**RESOLUTION AUTHORIZING THE PURCHASE OF ONE
(1) SAVIN MP C3003 MULTIFUNCTION COLOR COPIER
FOR THE PASSAIC COUNTY OFFICE OF EMERGENCY
MANAGEMENT OPERATIONS CENTER**

WHEREAS the Passaic County Office of Emergency Management Emergency Operations Center has requested the purchase of one (1) Savin MP C3003 Multifunction Color Copier from Atlantic Tomorrows Office, pursuant to State Contract #A51464, for a total amount of \$8,810.00; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/or services described above in accordance with the terms of the applicable State Contract; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: September 24, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,810.00

APPROPRIATION: 3-01-20-110-001-219

PURPOSE: To authorize the purchase of One (1) Savin Color Copier from Atlantic Tomorrows Office for the Passaic County Office of Emergency Management Operations Center.


Michael Katz, County Treasurer

DATED: September 24, 2013

COUNTY OF PASSAIC
 CO OF PASSAIC, EMERGENCY MNGT
 (Q) 973-904-3631
 300 OLDHAM ROAD
 WAYNE, NJ 07470-2209

REQUISITION Pg:k.24-5	
NO.	R3-06245

SHIP TO	COUNTY OF PASSAIC OFFICE OF EMERGENCY MANAGEMENT 300 OLDHAM ROAD WAYNE, NJ 07470-2209
	VENDOR #: 07641 ATLANTIC, TOMORROWS OFFICE 400 BROADACRES DRIVE BLOOMFIELD, NJ 07003

ORDER DATE: 08/16/13
 DELIVERY DATE:
 STATE CONTRACT: A51464
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SAVIN MP C3003 INCLUDES: DOCUMENT FEEDER, DUPLEX, FINISHER, FOUR 500 SHEET PAPER DRAWERS, 100 SHEET BYPASS, INTERNAL FINISHER, WIRELESS INTERFACE, ADOBE POSTSCRIPT, NETWORK, PRINTING, SCANNING AND FAXING MAINTENANCE & SUPPLY BLACK CPC: \$.0088 COLOR CPC: \$.0700 INCLUDES ALL PARTS, LABOR, DRUMS, TONER AND DEVELOPER (BILLED QUARTERLY) AS PER QUOTE DATED 8/9/2013	3-01-20-110-001-219	8,810.0000	8,810.00
			TOTAL	8,810.00

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-737

 REQUESTING DEPARTMENT DATE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-13-611 TO AUTHORIZE THE PURCHASE OF THE MILO RANGE PROv4HD UPGRADE SYSTEM AND TRAINING PRODUCT BY THE PASSAIC COUNTY POLICE ACADEMY AS A NON-FAIR AND NON-OPEN CONTRACT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
POLICE ACADEMY

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#		R-2013-738					
Meeting Date		09/24/2013					
Introduced Date		09/24/2013					
Adopted Date		09/24/2013					
Agenda Item		k-25					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-13-611 TO AUTHORIZE THE PURCHASE OF THE MILO RANGE PROv4HD UPGRADE SYSTEM AND TRAINING PRODUCT BY THE PASSAIC COUNTY POLICE ACADEMY AS A NON-FAIR AND NON-OPEN CONTRACT

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-13-611 dated August 13, 2013 authorized the Passaic County Police Academy to purchase a Milo Range PRO v4HD Upgrade System and Training Products (Firearms Simulator) for use in furtherance of its police training efforts, in the amount of \$20,490.00; and

WHEREAS said Resolution mistakenly stated that the upgraded Milo Firearms Simulator was being purchased through a State vendor contractor, and referenced an inaccurate State Contract number; and

WHEREAS the said Board is now desirous of amending Resolution R-13-611 in light of the fact that the Police Academy reports that this updated Firearms Simulator is needed and that the vendor IES Interactive Training, Inc. is the sole source vendor for this system upgrade (see September 6, 2013 e-mail attached); and

WHEREAS the total sum of this purchase in the amount of \$20,490.00 is over the monetary threshold set forth under the Pay to Play Law (N.J.S.A. 19:44A-20.3 et seq.); and

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution 06-97 dated February 14, 2006, established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay-to-Play law only

WHEREAS the Passaic County Police Academy is requesting that the said Board make an exception in this case because of the need for this upgraded Firearms Simulator; and

WHEREAS the Freeholder Committee for Law and Public Safety has reviewed this matter and is recommending that the Board make an exception in this case, and amend R-13-611 to permit this purchase; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby amends Resolution R-13-611 to authorize the purchase of the Milo Range PROv4HD Upgrade System and Training Products (Firearms Simulator upgrade) by the Passaic County Police Academy from IES Interactive Training, Inc. in the amount of \$20,490.00 as a non-fair and non-open contract; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this resolution shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute the necessary contract on behalf of the County of Passaic if necessary.

Dated: September 24, 2013

Connors, Laurie

From: Murphy, Edward
Sent: Friday, September 06, 2013 10:07 AM
To: Glovin, Michael; Connors, Laurie
Cc: Lyons PolAcad/OEM, Robert
Subject: Amended Resolution
Attachments: OneTouch Sep 06, 2013 (1).PDF

4

TO: Michael Glovin
Public Safety Committee

Law &

From: Edward Murphy Jr.
Passaic county Police Academy

Date: September 6, 2013

The Police Academy is requesting that Resolution R-2013-611 (see Attached) be amended to show IES as a Sole Source Vender and a Non-Fair & open contract be issued to IES so that the below upgrades can be purchased.

The Passaic County Police Academy had purchased a Milo Firearms Simulator in 2005 and due to its age The Unit is not functioning properly and needs to be repaired. The manufacturer examined the unit and advised that a system upgrade is needed for the unit to function properly. The cost to update the unit is \$20,490.00. IES Interactive training Inc. is the manufacturer of the Milo Firearms Simulator and is the Sole Source for the system upgrade.

Thanks

Deputy Chief Edward J. Murphy Jr. Ret.
Domestic Preparedness Planner
Passaic County Office of Emergency Management
300 Oldham Road
Wayne, New Jersey 07470
Phone : 973-904-3625
Fax : 973-904-3842

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-738

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF PASSAIC AND THE STATE OF NEW JERSEY OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF LAW AND PUBLIC SAFETY FOR THE PASSAIC COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#		R-2013-739					
Meeting Date		09/24/2013					
Introduced Date		09/24/2013					
Adopted Date		09/24/2013					
Agenda Item		k-26					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

**RESOLUTION AUTHORIZING THE EXECUTION OF A
MEMORANDUM OF UNDERSTANDING BETWEEN THE
COUNTY OF PASSAIC AND THE STATE OF NEW JERSEY
OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF
LAW AND PUBLIC SAFETY FOR THE PASSAIC COUNTY
MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN
UPDATE**

WHEREAS the Passaic County Office of Emergency Management has received notification from the State of New Jersey Office of the Attorney General Department of Law and Public Safety, Division of State Police, that the County's Letter of Intent for the Passaic County Multi-jurisdictional Hazard Mitigation Plan Update has been approved (see letter dated August 30, 2013 attached); and

WHEREAS the County of Passaic is eligible to receive grant funds in the amount of \$250,000.00, of which 75% (\$187,500.00) is Federal cash funds, and the remaining 25% (\$62,500.00) is an in-kind services County match; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter at its September 9, 2013 meeting, and recommends it to the full Board for approval; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of having the Passaic County Office of Emergency Management proceed with the application process and the execution of a Memorandum of Understanding as it concerns the County's Multi-jurisdictional Hazard Mitigation Plan Update;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes that the Passaic County Office of Emergency Management to file a grant application with the State of New Jersey Office of the Attorney General Department of Law and Public Safety, Division of State Police for the purpose cited above, and pursuant to the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Passaic County Office of Emergency Management coordinator be authorized to execute the said grant application and accept the award of this grant on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that all required Passaic County Officers and employees be authorized to execute the Memorandum of Understanding as it concerns the Passaic County Hazard Mitigation Plan Update, in order to effectuate the terms of this resolution.

Dated: September 24, 2013



State of New Jersey
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE
POST OFFICE BOX 7068
WEST TRENTON, NJ 08628-0068
(609) 882-2000

JOHN J. HOFFMAN
Acting Attorney General

COLONEL JOSEPH R. FUENTES
Superintendent

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

August 30, 2013

Mr. Robert Lyons
Director
Passaic County Office of Emergency Management
300 Oldham Road
Wayne, NJ 07470-2209

SUBJECT: Letter of Intent (LOI) Approval
Passaic County - Hazard Mitigation Plan Update

Dear Mr. Lyons:

On behalf of Governor Chris Christie, I am pleased to inform you that the county's Letter of Intent (LOI) for the Passaic County Multi-jurisdictional Hazard Mitigation Plan Update has been approved in the amount of \$250,000 (75% Federal share/25% Local share). The county can proceed with developing an application for this project only. The purpose of this plan update is to identify policies and actions that can be implemented to reduce risk and future loss for hazards, and to ensure that New Jersey recovers from Superstorm Sandy in both a smart and expeditious manner.

All applications will be entered through the State of New Jersey's electronic grants system, known as MB3. The County Manager or County Administrator should have received a proposed Memorandum of Understanding (MOU) that outlines roles, rights and responsibilities as it relates to this system. Before you can move forward within the system, the MOU must be signed and returned to NJOEM. Once we have confirmed receipt of the MOU, a member of our staff will contact you to set up a time to assist you with preparing the application.

In the interim, if you have any questions, please contact me at 609-306-8927 or at lpp5698@gw.njsp.org.

FOR COLONEL JOSEPH R. FUENTES
SUPERINTENDENT

Sincerely,

Michael Gallagher, A/SFC
State Hazard Mitigation Officer
NJ Office of Emergency Management

Introduced on: September
Adopted on: September
Official Resolution#: R-2013-



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Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTION THE SECTION 3 PLAN AND APPOINTING A SECTION 3 COORDINATOR IN ACCORDANCE WITH U.S. HOUSING AND URBAN DEVELOPMENT REGULATIONS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R-2013-740						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-27						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

**RESOLUTION ADOPTION THE SECTION 3 PLAN
AND APPOINTING A SECTION 3 COORDINATOR IN
ACCORDANCE WITH U.S. HOUSING AND URBAN
DEVELOPMENT REGULATIONS**

WHEREAS, the County of Passaic, in accordance with its fiduciary responsibilities as an administrator of funds issued under the Community Development Block Grant (CDBG) Program and in compliance with all governing statutes and regulations of the program, is required to ensure that all relevant grants made for economic and community development will comply with the Housing and Urban Development Act of 1968, as amended (12 U.S.C.1701u), (Section 3) and the governing regulations found at 24 CFR 135; and

WHEREAS, the purpose of Section 3 of the Housing and Urban Development (HUD) Act of 1968, as amended (12 U.S.C. 1701u) (Section 3) and as outlined in 24 CFR 135.1, is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State and local laws and regulations, be directed to low and very low income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low and very low income persons; and

WHEREAS, the County of Passaic is now adopting a Section 3 Plan (note attached); and that complies with

Section 3 of the Housing and Urban Development (HUD) Act of 1968, as amended (12 U.S.C. 1701u) (Section 3) and as outlined in 24 CFR 135.1; and

WHEREAS, the Section 3 plan shall be placed on the County website and a copy will be on public display in the Department of Planning and Economic Development to inform low income residents and Section 3 eligible business concerns that there may be hiring opportunities created through the use of federal grant funds in Passaic County; and

WHEREAS, the US Department of Housing and Urban Development requires that all governmental entities receiving US HUD funding appoint a Section 3 Coordinator; and

WHEREAS, Deborah Hoffman, Director of the Division of Economic Development of the County of Passaic, is named the Section 3 Coordinator and shall be responsible for ensuring that the program is promoted and information made available to eligible residents and that the CDBG program remains in compliance with the Section 3 Plan; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on September 17, 2013 and was recommended to the full Board for approval;

NOW, THEREFORE, BE IT RESOLVED, that the Passaic County Board of Chosen Freeholders hereby adopts the Section 3 Plan, (note attached) in accordance with the

rules and regulations of the US Department of Housing and Urban Development; and

BE IT FURTHER RESOLVED that the Freeholder Director and Clerk to the Board, as well as the Director of Economic Development, are hereby authorized to act as the authorized representatives of the County of Passaic and to execute all necessary documents and certifications; and

BE IT FURTHER RESOLVED that Deborah Hoffman, Director of the Division of Economic Development of the County of Passaic, is hereby appointed as the Section 3 Plan Coordinator.

JRS/mcg

Dated: September 24, 2013

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-740



Passaic County New Jersey

SECTION 3 PLAN

FAIR HOUSING EQUAL OPPORTUNITY
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT



Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-740

Table of Contents

	<u>Page</u>
General Policy Statement.....	1
Section 3 Purpose	2
Section 3 Contracting Policy & Procedure.....	2
Section 3 Action Plan	4
1. Action steps that Passaic County will take to outreach to Section 3 Residents and Section 3 Business Concerns	
2. Certification of Section 3 Residents and Business Concerns	
3. Items that must be included in the bid documents for covered projects.	
4. Implementation of Section 3 hiring requirements by contractors.	
5. Implementation of Section 3 contracting requirements by contractors.	
6. Section 3 complaint procedure.	
7. Record-keeping and reporting requirements for Section 3.	
Definitions	11

Exhibits/Forms

- Exhibit 1: Section 3 Resident Certification
- Exhibit 2: Section 3 Business Concern Certification
- Exhibit 3: Bid and Contracting Documents
- Exhibit 4: Job Monitoring forms
- Exhibit 5: HUD form 60002
- Exhibit 6: Checklists

General Policy Statement

It is the policy of the County of Passaic to require its contractors to provide equal employment opportunity to all employees and applicants for employment without regard to race, color, religion, sex, national origin, disability, veteran's or marital status, or economic status and to take affirmative action to ensure that both job applicants and existing employees are given fair and equal treatment.

The Passaic County Department of Planning and Economic Development will implement this policy through the awarding of contracts to contractors, vendors, and suppliers, to create employment and business opportunities for residents of the County.

The policy shall result in a reasonable level of success in the recruitment, employment, and utilization of Passaic County residents and other eligible persons and businesses by contractors working on contracts partially or wholly funded with the United States Department of Housing and Urban Development (HUD) monies. The Passaic County Department of Planning and Economic Development shall examine and consider a contractor's or vendor's potential for success by providing employment and business opportunities to Passaic County residents prior to acting on any proposed contract award.

Section 3 - Purpose

Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701u) (Section 3) requires the County of Passaic to ensure that employment and other economic and business opportunities generated by the Department of Housing and Urban Development (HUD) financial assistance, to the greatest extent feasible, are directed to public housing residents and other low-income persons, particularly recipients of government housing assistance, and business concerns that provide economic opportunities to low- and very-low income persons.

The following terms are used to describe those persons for whom employment and contracting opportunities are to be generated.

Section 3 Residents are defined as:

1. Residents of Public and Indian Housing; or
2. Individuals that reside in Passaic County in which the Section 3 covered assistance is expended and whose income do not exceed the HUD income limits set forth for low- or very low-income households for Passaic County.

Section 3 Business Concerns are defined as one of the following:

1. Businesses that are 51 percent or more owned by Section 3 Residents;
2. Businesses whose permanent, full-time employees include persons, at least 30 percent of whom are currently Section 3 Residents, or within three years of the date of first employment with the firm were Section 3 Residents; or
3. Businesses that provide evidence of a commitment to subcontract in excess of 25 percent of the dollar amount of all subcontracts to be awarded to businesses that meet the qualifications described above.

Section - 3 Contracting Policy and Procedure

The Passaic County Department of Planning and Economic Development will incorporate Section 3 requirements in its existing procurement policy and adopt a Section 3 contracting policy and procedure to be included in all procurements of covered activities paid for with HUD funding. This policy and procedure contains goal requirements for awarding contracts to Section 3 Business Concerns.

All contractors/businesses seeking Section 3 certification must apply for the Section 3 Certification and demonstrate the capacity to undertake the work. Such certifications shall be adequately supported with appropriate documentation as referenced in the form.

The existing procurement policy also contains goal requirements for awarding contracts to Small Disadvantaged Businesses, formerly Minority and Women Business Enterprises (M/WBE).

Section - 3 Action Plan

Passaic County has developed this Section 3 Action Plan to identify the applicability of provisions of 24 CFR Part 135 objectives, and actions that will be implemented to ensure compliance with the requirements of Section 3. The Section 3 Plan will only cover Passaic County's Community Development Block Grant Program (CDBG). It is limited to CDBG funded housing construction, housing rehabilitation, and public improvement construction projects (i.e. street improvements, storm drainage, library ADA modifications).

Contractors or subcontractors that receive contracts in excess of \$100,000 for Section 3 covered projects/activities are required to comply with the Section 3 regulations in the same manner as the County. In addition, Section 3 applies to those projects in which multiple contracts in the aggregate amount of covered funding exceeds \$200,000, is invested into activities such as housing construction, demolition, rehabilitation, or other public construction (i.e., roads, sewers, community centers).

An example demonstrating the aggregation principal of applicability of Section 3 is the combined investment of more than \$200,000 into multiple single-family housing rehabilitation projects during a program year.

If the County receives Section 3 covered funding and invests these funds into covered projects/activities, but no individual contract exceeds \$100,000, responsibility for complying with Section 3 only applies to the County.

Accordingly, the recipient must attempt to reach the Section 3 minimum numerical goals found at 24 CFR Part 135.30 by complying with the following: **1) Awarding 10 percent of the total dollar amount of all covered construction contracts to Section 3 businesses; and 2) Offering 30 percent of new employment opportunities to Section 3 businesses.**

The Section 3 Action Plan includes several components:

1. Action steps that Passaic County will take to outreach to Section 3 Residents and Section 3 Business Concerns.
2. Certification of Section 3 Residents and Business Concerns.
3. Items that must be included in the bid documents for covered projects.
4. Implementation of Section 3 hiring requirements by contractors.
5. Implementation of Section 3 contracting requirements by contractors.
6. Section 3 complaint procedure.
7. Reporting requirements for Section 3.

1. Outreach to Section 3 Residents and Section 3 Business Concerns.

A. Efforts to Outreach to Section 3 Residents

Passaic County will use the following methods to inform residents of Section 3 hiring opportunities:

- Advertise that Section 3 eligible residents should contact the Workforce Development Center One-Stop office to be included in hiring opportunities.
- Work with the Passaic County Housing Authority and the Workforce Development Center One-Stop office to seek out referral sources in order to ensure job readiness for public housing residents through on-the-job-training (OJT) and mentoring to obtain the necessary skills that will transfer into the external labor market.
- Provide outreach material to the following organizations:
 1. Passaic County Housing Authority
 2. Passaic County Human Services Department
 3. William Paterson University Small Business Development Center (SBDC)
 4. Passaic County Workforce Investment Board
 5. Passaic County Workforce Development Center
 6. Passaic County Home Energy and Weatherization Division

B. Efforts to Outreach and Award Contract Opportunities to Section 3 Business Concerns.

Passaic County will use the Disadvantaged Business listing and the Emerging Small Business listing of the State of NJ as the source for contractors to identify possible Section 3 businesses. The Contractor will then be responsible for having the selected business complete a Section 3 eligibility form.

Web addresses:

DBE: www.NJUCP.net

Emerging Small Business: www.state.nj.transportation/business/civilrights/pdf/sectionvi.pdf

Passaic County will use the following methods to inform the public about Section 3 opportunities for businesses.

- Advertise contracting opportunities via newspaper, mailings, posting notices that provide general information about the work to be contracted and where to obtain additional information.
- Provide written notice of contracting opportunities to all known DBEs identified on the state website. The written notice will be provided in sufficient time to enable business concerns the opportunity to respond to the bid invitation.
- Work with WPU and other business start-up programs to conduct workshops on contracting procedures to include bonding, insurance, and other pertinent requirements, in a timely

manner in an effort to allow Section 3 business concerns the opportunity to take advantage of any upcoming contracting opportunities.

- Contact business assistance agencies, Minority and Women's Business Enterprise (M/WBE) contractor associations and community organizations to inform them of contracting opportunities and to request their assistance in identifying Section 3 businesses.
- Establish relationships with the Small Business Administration (SBA), the Chamber of Commerce, SCORE, and other sources as necessary to assist with educating and mentoring residents with a desire to start their own businesses.
- Develop resources or seek out training to assist residents interested in starting their own businesses to learn to prepare contracts, prepare taxes, and obtain licenses, bonding, and insurance.

2. Certification of Section 3 Residents and Business Concerns

Section 3 Resident Certification Procedure

Contractors will be directed to the Workforce Development Center One-Stop Career Center to meet their hiring needs. Contractors must document efforts to employ workers referred by the Workforce Development Center One-Stop office during the performance of the contract. The contact information for the Workforce Development Center One-Stop Career Center is:

Paterson Office:
200 Memorial Drive
Paterson, NJ 07505
Telephone: (973) 742-9226

Wanaque Office:
1237 Ringwood Avenue
Wanaque, NJ 07465
973-617-1479

It will be the contractor's responsibility to determine the eligibility of residents for Section 3. Documentation will be submitted to the Passaic County Department of Planning and Economic Development – See Exhibit 1.

The staff of the Department of Planning and Economic Development will provide contractors with assistance in fulfilling this requirement.

Residents of Passaic County who are seeking employment are encouraged to register with the Workforce Development Center One-Stop Career Center.

Section 3 Business Certification

Contractors that utilize a Section 3 business shall have that business seeking Section 3 certification complete the *Certification For Business Concerns Seeking Section 3 Business Concern Status In*

Contracting and Demonstration of Capability form (Exhibit 2). The business seeking Section 3 certification must be able to provide adequate documentation as evidence of eligibility for certification under the Section 3 Program.

Certifications for Section 3 Business Concerns must be submitted to the Section 3 Coordinator of Passaic County. The Certification can be found in Exhibit 2.

3. Items to include in the bid documents.

All Section 3 covered contracts shall include the Section 3 clause, which can be found in Exhibit 3. When a Section 3 covered activity is bid, all the forms required for compliance, as found in Exhibit 3 shall be included in the bid document. If a bidder/proposer fails to submit the required information with the bid or proposal, such bid/proposal will be declared as "non-responsive."

For contracts and subcontracts awarded under the competitive proposals awarded under the Request for Proposals method, Passaic County shall identify and disclose in the RFP all evaluation factors (and their relative importance) to be used to rate proposals in the RFP.

The evaluation factors shall address the preference for Section 3 Business Concerns and the acceptability of the strategy for meeting the greatest extent feasible requirement for utilizing Section 3 Residents and Business Concerns. Proposers shall disclose their strategy for meeting this requirement.

The preference factor shall provide for a range of 15 to 25 percent of the total number of available points be set aside for the evaluation of these two components.

An RFP shall be considered to be responsive when the proposer submits a Section 3 strategy as required by the RFP that complies with Section 3 training and employment preference, or contracting preference, or both, if applicable. The contract award shall be made to the responsible firm (either Section 3 or Non-Section 3 Business Concern) whose proposal is determined most advantageous, considering price and all other factors specified in the RFP.

4. Implementation of Section 3 hiring requirements by contractors

It is the policy of Passaic County to utilize residents and other Section 3 eligible persons and businesses in contracts partially or wholly funded with monies from the Department of Housing and Urban Development (HUD). Passaic County has established employment and training goals that contractors and subcontractors should meet in order to comply with Section 3 requirements. (Reference 24 CFR 135.30 — Numerical goal for meeting the greatest extent feasible requirement). The numerical goal is:

- Thirty percent (30%) of the aggregate number of new hires in any fiscal year.

It is the responsibility of contractors, vendors and suppliers to implement progressive efforts to attain Section 3 compliance. Any contractor that does not meet the Section 3 numerical goals must demonstrate why meeting the goals were not feasible. All contractors submitting bids or proposals to Passaic County or its subrecipients are required to certify that they comply with the requirements of Section 3. A prime contractor may satisfy the resident hiring requirements through its subcontractors.

It is not intended for contractors and subcontractors to terminate existing employees. They must however, make every effort feasible to employ Section 3 program participants before any other person when hiring additional employees needed to complete proposed work to be performed with HUD funds.

A prime contractor, through its subcontractor(s), may satisfy the resident hiring requirement set forth above by engaging in one or more of the following actions:

1. Subcontract or joint venture with a resident owned business. The business must be 51% or more owned by public housing residents, or subcontract/joint venture with a business that employs full-time, 30% or more low and very-income individuals within Passaic County, or
2. Direct hiring of public housing residents and/or low and very low-income neighborhood residents, or
3. Contractor incurs the cost of providing skilled training for residents.

Assisting Contractors to Achieve Section 3 Goal Hiring and Contracting Goals

Passaic County will assist contractors with little or no experience in achieving Section 3 hiring goals by:

- Requiring the contractor to present a list, to the Section 3 Coordinator, of the number of subcontracting and/or employment opportunities expected to be generated from the initial contract.
- Section 3 Coordinator will work with the Contractor to determine if One-Stop can refer an adequate number of residents for construction projects and to qualify those potential employees.
- Section 3 Coordinator will review the new hire clause with contractors and subcontractors to ensure that the requirement is understood. It is not intended for contractors and subcontractors to terminate existing employees, but to make every effort feasible to employ Section 3 program participants before any other person when hiring additional employees needed to complete proposed work to be performed with HUD funds.

Contractors and subcontractors are expected to extend, to the greatest extent feasible, reasonable efforts to achieve the numerical goals established by Passaic County.

Contractor's Requirements in Employing Section 3 Participants:

- Contractors must notify the Section 3 Coordinator of their interests regarding employment of Section 3 participants prior to hiring. The Contractor may use the Work Force Needs Table, that will be provided in the bid documents and which can be found in Exhibit 3.
- The Contractor must certify the eligibility of new hires as Section 3 Residents.
- Submit a list of core employees (including administrative, clerical, planning and other positions pertinent to the construction trades) at the time of contract award.
- Document the performance of Section 3 participants (positive and negative), regarding punctuality, attendance, etc., and provide this information to the Section 3 Coordinator.

- Immediately notify the Section 3 Coordinator of any problems experienced due to the employment of Section 3 participants.
- Immediately notify the Section 3 Coordinator if a participant quits, walks off, or is terminated for any reason. The contractor must provide written documentation of all such incidents to support such decisions to the Section 3 Coordinator to determine if an investigation is warranted.

5. Implementation Section 3 contracting requirements by contractors

It is the policy of the Passaic County to award contracts to Section 3 Business Concerns partially or wholly funded with monies from the Department of Housing and Urban Development (HUD). Passaic County has established a goal for the utilization of Section 3 Business Concerns. (Reference 24 CFR 135.30 — Numerical goal for meeting the greatest extent feasible requirement). The numerical goal is:

- Awarding 10 percent of the total dollar amount of all covered construction contracts to Section 3 businesses.

It is the responsibility of contractors, vendors and suppliers to implement progressive efforts to attain Section 3 compliance. Any contractor that does not meet the Section 3 numerical goals must demonstrate why meeting the goals were not feasible. All contractors submitting bids or proposals to Passaic County or its subrecipients are required to certify that they comply with the requirements of Section 3.

Assisting Contractors to Achieve Section 3 Goal Contracting Goals

Passaic County will assist contractors with little or no experience in achieving Section 3 contracting goals by:

- Section 3 Coordinator will provide contractor with a list of Section 3 business concerns interested and qualified for construction projects, if available.

Contractor's Requirements in Employing Section 3 Businesses

Each applicant, recipient, contractor, and subcontractor preparing to undertake work pursuant to a Section 3 covered contract shall develop and implement an affirmative action plan, which shall:

- (a) Set forth the approximated number and dollar value of all contracts proposed to be awarded to all businesses within each category (type or profession) over the duration of the Section 3 covered project.
- (b) Analyze the information set forth in paragraph (a) and the availability of eligible business concerns within the project area doing business in professions or occupations identified as needed in paragraph (a) and set forth a goal or target number and estimated dollar amount of contracts to be awarded to the eligible businesses and entrepreneurs within each category over the duration of the Section 3 covered project.

- (c) Outline the anticipated program to be used to achieve the goals for each business and/or professional category identified. This program should include but not be limited to the following actions:
- (1) Insertion in the bid documents, if any, of the affirmative action plan of the applicant, recipient, contractor, or subcontractor letting the contract; and
 - (2) Identification within the bid documents, if any, of the applicable Section 3 project area.
 - (3) Ensuring that the appropriate business concerns are notified of pending contractual opportunities either personally or through locally utilized media.

A sample plan is included and attached as Exhibit "4".

6. Internal Section 3 Complaint Procedure

In an effort to resolve complaints generated due to non-compliance through an internal process, Passaic County encourages submittal of such complaints to its Section 3 Coordinator as follows:

- Complaints of non-compliance should be filed in writing and must contain the name of the complainant and brief description of the alleged violation of 24 CFR 135, Economic Opportunities for Low- and Very-Low Income Persons.
- Complaints must be filed within thirty (30) calendar days after the complainant becomes aware of the alleged violation.
- An investigation will be conducted if complaint is found to be valid. The Section 3 Coordinator will conduct an informal, but thorough investigation affording all interested parties, if any, an opportunity to submit testimony and/or evidence pertinent to the complaint.
- The Section 3 Coordinator will prepare written documentation detailing the findings of the investigation of the complaint. The Planning Department Director will review the findings for accuracy and completeness before it is released to complainants. The findings will be made available no later than thirty (30) days after the filing of complaint.

If complainants wish to have their concerns considered outside of the Passaic County Department of Planning and Economic Development, a complaint may be filed with:

Assistant Secretary for Fair Housing and Equal Opportunity
United States Department of Housing and Urban Development
451 Seventh Street, SW
Washington, DC 20410

The complaint must be received not later than 180 days from the date of the action or omission upon which the complaint is based, unless the time for filing is extended by the Assistant Secretary for good cause shown.

7. Section 3 Record-keeping and Reporting

Record Keeping

Passaic County will maintain files that demonstrate compliance with Section 3 requirements. Files shall include:

- Copies of advertisements and other material used to outreach to Section 3 Residents and Business Concerns.
- Efforts to award contracts to Section 3 Business Concerns.
- Procurement procedures that provide stated goals for utilization of Section 3 Business Concerns.
- Competitive proposals that give preference points in factors for award for Section 3 Business Concerns.
- Listings of certified Section 3 Residents.
- Listings of certified Section 3 Business Concerns.
- Grievances filed by Section 3 Residents or Section 3 Business Concerns.
- Listings of Section 3 residents trained and/or employed.

Annual Reporting

Passaic County will report to HUD annual accomplishments regarding employment and other economic opportunities provided to low and very low income persons under Section 3. Form HUD-60002 is currently being utilized for reporting accomplishments. This form may be changed and updated from time to time as required by HUD and 24 CFR 135. This report is filed with the Comprehensive Annual Reporting and Evaluation Report (CAPER) at the end of each program year. The form can be found in Exhibit 5.

Job Reporting

General contractors and sub-contractors are required to submit to the County a new hires Section 3 compliance form at the conclusion of each project. Final payments will not be made until such reporting is completed. The monitoring forms can be found in Exhibit 4.

Definitions

Applicant — Any entity which makes an application for Section 3 covered assistance, and includes, but is not limited to, any State, unit of local government, public housing agency or other public body, public or private nonprofit organization, private agency or institution, mortgagor, developer, limited dividend sponsor, builder, property manager, community housing development organization, resident management corporation, resident council, or cooperative association.

Assistant — The Assistant Secretary for Fair Housing and Equal Opportunity.

Business Concern — A business entity formed in accordance with State law, and which is licensed under State, county or municipal law to engage in the type of business activity for which it was formed.

Contractor — Any entity which contracts to perform work generated by the expenditure of Section 3 covered assistance, or for work in connection with a Section 3 covered project.

Employment Opportunities Generated by Section 3 Covered Assistance — All employment opportunities generated by the expenditure of Section 3 covered public assistance (i.e., operating assistance, development assistance and modernization assistance, (as described in 24 CFR Section 135.3(a)(1) which defines public housing programs that are covered by Section 3). With respect to Section 3 covered housing and community development assistance, this term means all employment opportunities arising in connection with Section 3 covered projects (as described in 24 CFR Section 135.3(a)(2), which defines Section 3 applicability to housing and public works programs), including management and administrative jobs. Management and administrative jobs include architectural, engineering or related professional services required to prepare plans, drawings, specifications, or work write-ups; and jobs directly related to administrative support of these activities, e.g., construction manager, relocation specialist, payroll clerk, etc.

Housing Authority (HA) — Public Housing Agency.

Housing Development — Low-income housing owned, developed, or operated by public housing agencies in accordance with HUD's public housing program regulations codified in 24 CFR Chapter IX.

HUD Youthbuild Programs — Programs that receive assistance under subtitle D of Title IV of the National Affordable Housing Act, as amended by the Housing and Community Development Act of 1992 (42 U.S.C. 12899), and provide disadvantaged youth with opportunities for employment, education, leadership development, and training in the construction or rehabilitation of housing for homeless individuals and members of low- and very low-income families.

Low-income person — Families (including single persons) whose incomes do not exceed 80% of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 80% of the median for the area on the basis of the Secretary's findings that such variations are necessary because of prevailing levels of construction costs or unusually high or low-income families. The Census Long Form intake process will be used.

Metropolitan Area — A metropolitan statistical area (MSA), as established by the Office of Management and Budget.

New Hires — Full-time employees for permanent, temporary or seasonal employment opportunities.

Recipient — Any entity which receives Section 3 covered assistance, directly from HUD or from another recipient and includes, but is not limited to, any State unit of local government, PHA, or other public body, public or private nonprofit organization, private agency or institution, mortgagor, developer, limited dividend sponsor, builder, property manager, community housing development organization, resident management corporation, resident council, or cooperative association. Recipient also includes any successor, assignee or transferee of any such entity, but does not include any ultimate beneficiary under the HUD program to which Section 3 applies and does not include contractors.

Section 3— Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701u). The implementing regulations can be found at 24 CFR Part 135.

Section 3 Business Concern — Defined as one of the following:

- 1) 51 percent or more owned by Section 3 resident; or
- 2) Whose permanent, full-time employees include persons, at least 30 percent of whom are currently Section 3 residents, or within three years of the date of first employment with the business concern were Section 3 residents; or
- 3) That provides evidence of a commitment to subcontract in excess of 25 percent of the dollar award of all subcontractors to be awarded to business concerns that meet the qualifications set forth in paragraphs 1 or 2 above.

Section 3 Covered Assistance —

- 1) Public housing development assistance provided pursuant to Section 5 of the 1937 Act;
- 2) Public housing operating assistance provided pursuant to Section 9 of the 1937 Act;
- 3) Public housing modernization assistance provided pursuant to Section 14 of the 1937 Act;
- 4) Assistance provided under any HUD housing or community development program that is expended for work arising in connection with housing rehabilitation, construction, or other public construction project (which includes other buildings or improvements, regardless of ownership).

Section 3 Clause — The contract provisions set forth in 24 CFR Section 135.38. The text of this provision is provided in Exhibit 3.

Section 3 Covered Contracts — A contract or subcontract (including a professional service contract) awarded by a recipient or contractor for work generated by the expenditure of Section 3 covered assistance, or for work arising in connection with a Section 3 covered project.

Section 3 covered contracts do not include contracts awarded under HUD's procurement program, which are governed by the Federal Acquisition Regulation (FAR). Section 3 covered contracts also do not include contracts for the purchase of supplies and materials. However, whenever a contract for materials includes the installation of the materials, the contract constitutes a Section 3 covered contract.

Section 3 Covered Project — The construction, reconstruction, conversion or rehabilitation of housing (including reduction and abatement of lead-based paint hazards), other public construction which includes buildings or improvements (regardless of ownership) assisted with housing or community development assistance.

Section 3 Resident — A public housing resident or an individual who resides in the metropolitan area or nonmetropolitan county in which the Section 3 covered assistance is expended and who is considered to be a low- to very low-income person.

Subcontractor — Any entity (other than a person who is an employee of the contractor) which has a contract with a contractor to undertake a portion of the contractor's obligation for the performance of work generated by the expenditure of Section 3 covered assistance, or arising in connection with a Section 3 covered project.

Very low-income person — Families (including single persons) whose income do not exceed 50% of the median family income for the area, as determined by the Secretary with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50% of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.

Exhibit 1

THE PASSAIC COUNTY
RESIDENT EMPLOYMENT OPPORTUNITY DATA

ELIGIBILITY FOR CERTIFICATION

Eligibility for Certification

A Section 3 eligible resident as defined by HUD, shall certify, or submit evidence to the recipient contractor or subcontractor, if requested, that the person is a Section 3 resident. (An example of evidence of eligibility for the preference is evidence of receipt of public assistance, or evidence of participation in a public assistance program.)

Certification for Section 3 Resident	
I, _____, am a legal resident of Passaic County and meet the income eligibility guidelines for a low- or very low-income person – see page 2.	
My permanent address is: _____ _____	
I have attached the following documentation as evidence of my status:	
<input type="checkbox"/> Copy of lease	<input type="checkbox"/> Copy of receipt of public assistance
<input type="checkbox"/> Copy of Evidence or participation in a public assistance program.	<input type="checkbox"/> Other evidence of income _____
_____ Signature	_____
_____ Print Name	_____ Date

SECTION 3 INCOME LIMITS

All low and very low income residents of Passaic County qualify as Section 3 residents provided they meet the income limits set forth below.

A picture identification card and proof of current residency is required. Proof of household income such as a tax return and pay stub or benefits statement must be provided.

Eligibility Guideline		
Number in Household	Very Low Income (50%)	Low Income (80%)
1 individual	33,150	49,500
2 individuals	37,850	56,550
3 individuals	42,600	63,600
4 individuals	47,300	70,650
5 individuals	51,100	76,350
6 individuals	54,900	82,200
7 individuals	58,700	87,600
8 individuals	62,450	93,300

Current as of December 2011

HUD publishes revised income levels annually. The above figures may change from year to year.

Exhibit 2

**SECTION 3 CERTIFICATION FOR BUSINESS CONCERNS
AND DEMONSTRATION OF CAPABILITY**

Name of Business _____

Address of Business _____

Type of Business: Corporation Partnership
 Sole Proprietorship Joint Venture

Attached is the following documentation as evidence of status:

For a business entity as applicable:

- | | |
|--|---|
| <input type="checkbox"/> Copy of Articles of Incorporation | <input type="checkbox"/> Certificate of Good Standing |
| <input type="checkbox"/> Assumed Business Name Certificate | <input type="checkbox"/> Partnership Agreement |
| <input type="checkbox"/> List of owners/stockholders and % ownership of each | <input type="checkbox"/> Corporation Annual Report |
| <input type="checkbox"/> Organization chart with names and titles and brief function statement | <input type="checkbox"/> Latest Board minutes appointing officers |
| | <input type="checkbox"/> Additional documentation |

A. For a business claiming status as a Section 3 resident-owned enterprise:

- | | |
|---|---|
| <input type="checkbox"/> Copy of resident lease | <input type="checkbox"/> Copy of receipt of public assistance |
| <input type="checkbox"/> Copy of evidence of participation in a public assistance program | <input type="checkbox"/> Other evidence of income qualification |

B. For a business claiming Section 3 status by subcontracting 25 percent of the dollar awarded to qualified Section 3 business:

- List of subcontracted Section 3 business(es) and subcontract amount

C. For a business claiming Section 3 status, claiming at least 30 percent of their workforce are currently Section 3 residents or were Section 3 eligible residents within 3 years of date of first employment with the business:

- | | |
|--|---|
| <input type="checkbox"/> List of all current full-time employees | <input type="checkbox"/> List of employees claiming Section 3 status |
| <input type="checkbox"/> Public Housing Residential lease less than 3 years from day of employment | <input type="checkbox"/> Other evidence of Section 3 status less than years from date of employment |

Evidence of ability to perform successfully under the terms and conditions of the proposed contract:

- Current financial statement
- Statement of ability to comply with public policy
- List of owned equipment
- List of all contracts for the past two years

(Corporate Seal)

Authorizing Name and Signature

Attested by: _____

Exhibit 3: Items to Include in the Bid and Contract Documents

A. Bid Documents

SECTION 3 SPECIAL CONDITIONS

Passaic County has initiated efforts to enhance resident hiring in specific procurement areas. These initiatives are designed to set the requirements for resident hiring and developing and/or strengthening administrative procedures for facilitating contractors' hiring of Section 3 residents.

1. Procurement Documents

Each bidder/proposer must include a Section 3 Opportunities Plan which indicates its commitment to meet resident hiring requirements.

If a bidder/proposer fails to submit a Section 3 Opportunities Plan and the related data along with the bid/proposal, such bid/proposal will be declared as "non-responsive".

For Invitations for Bids ("IFB") where awards are made to the lowest, responsive and responsible bidder, the bidder's commitment to satisfy resident hiring requirements will be a factor used in determining whether the bidder is "responsive".

For RFQ's, RFP's and IFB's, contractors shall be required to detail the cost of the bid or proposal by separately categorizing contract cost by labor (person hours and dollar amounts).

2. Resident Hiring Requirements

Passaic County has established employment and training goals that contractors and subcontractors should meet in order to comply with Section 3 requirements. (Reference 24 CFR 135.30 — Numerical goal for meeting the greatest extent feasible requirement). The numerical goal is thirty percent (30%) of the aggregate number of new hires in any fiscal year.

3. Enforcement

To enforce the decision-making process pertaining to determining applicable percentages for resident hiring, enforcement strategies are set forth below.

During the post award or pre-bid conference, the objective shall be to impart critical Section 3 information to the contractor prior to commencement of the work/project. The following contract requirements shall be discussed in detail:

Davis-Bacon*
Minority and Women Owned Business Participation
Resident Hiring

*Non-construction contracts do not require Davis-Bacon wage rates.

Each representative will define specific functional requirements and require the contractor to certify its understanding of the terms and conditions of the contract as they pertain to Davis-Bacon, resident hiring and Minority and Women Owned Business participation.

4. Monitoring and Enforcement Responsibility

The function of monitoring and enforcing resident hiring will be carried out by the Section 3 Coordinator.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ACCEPTING GRANT AWARD FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY-2013, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R-2013-741						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-28						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION ACCEPTING GRANT AWARD FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY-2013

WHEREAS, the County of Passaic submitted the Five Year Consolidated Plan for the period of FY 2013-2017 to the Department of Housing and Urban Development; and

WHEREAS, on June 25, 2013, the Passaic County Board of Chosen Freeholders adopted Resolution R-2013-464 authorizing the Planning and Economic Development Department to submit an application to the US Department of Housing and Urban Development for financial assistance in the amount of \$832,897.00 to fund the Passaic County Community Development Block Grant Program; and

WHEREAS, on September 10, 2013, the Passaic County Board of Chosen Freeholders adopted Resolution R-2013-687 authorizing the Planning and Economic Development Department to amend the grant application, adding \$69,290.00 in funding for a total grant application of \$902,187 to fund the Passaic County Community Development Block Grant Program; and

WHEREAS, on September 19, 2013, the US Department of Housing and Urban Development issued an award letter to Passaic County for Program year 2013, in the amount of \$902,187.00; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on September 17, 2013 and was recommended to the full Board for approval;

NOW, THEREFORE, BE IT RESOLVED, that the Passaic County Board of Chosen Freeholders hereby accept from the US Department of Housing and Urban Development the grant award in the amount of \$902,187.00, for the Passaic County Community Development Block Grant Program year 2013; and

BE IT FURTHER RESOLVED that the Freeholder Director and Clerk to the Board, as well as the Director of Economic Development, are hereby authorized to act as the authorized representatives of the County of Passaic and to execute all necessary documents and certifications.

JRS/meg

Dated: September 24, 2013

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-741

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENTS TO THE CDBG-DR SUB-RECIPIENT AGREEMENTS WITH PASSAIC COUNTY MUNICIPALITIES, TOWNSHIP OF LITTLE FALLS AND BOROUGH OF POMPTON LAKES, TO IMPLEMENT COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) ACTIVITIES AS FUNDED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) DISASTER RECOVERY FUNDING THROUGH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#		R-2013-742					
Meeting Date		09/24/2013					
Introduced Date		09/24/2013					
Adopted Date		09/24/2013					
Agenda Item		k-29					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENTS TO THE CDBG-DR SUB-RECIPIENT AGREEMENTS WITH PASSAIC COUNTY MUNICIPALITIES, TOWNSHIP OF LITTLE FALLS AND BOROUGH OF POMPTON LAKES, TO IMPLEMENT COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) ACTIVITIES AS FUNDED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (USHUD) DISASTER RECOVERY FUNDING THROUGH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS

WHEREAS, the Board of Chosen Freeholders of Passaic County adopted resolution R-12-585 on July 17, 2012 to authorize Passaic County to submit an application for \$11,854,865 in grant funds to the NJ Department of Community Affairs for US Housing and Urban Development (USHUD) CDBG-DR funds on behalf of the nine municipalities (Borough of Bloomingdale, Borough of Hawthorne, Township of Little Falls, City of Passaic, City of Paterson, Borough of Pompton Lakes, Borough of Totowa, Township of Wayne, and Borough of Woodland Park) impacted by disasters in 2011; and

WHEREAS, the County of Passaic has been awarded a grant by the New Jersey Department of Community Affairs (NJDCA) for US Housing and Urban Development (USHUD) Disaster CDBG-DR funds of \$11,854,865 on behalf of those municipalities in Passaic County impacted by disasters during 2011; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-12-970 on December 11, 2012 accepting the grant from the New Jersey Department of

Community Affairs (NJDCA) for US Housing and Urban Development (USHUD) Disaster Recovery CDBG-DR funds; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2013-396 on June 11, 2013 authorizing the execution of sub-recipient agreements with the participating municipalities; and

WHEREAS, the municipalities of the Borough of Hawthorne, Township of Little Falls, City of Passaic, City of Paterson, Borough of Pompton Lakes, Borough of Totowa, Township of Wayne, and Borough of Woodland Park have requested additional funds to engage a Construction Manager to assist the municipalities in the implementation of their projects; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R- 2013-523 on July 16, 2013 to revise the CDBG-DR budget for each participating municipality and Passaic County administration of the grant:

Municipality	Original Grant Amount	Additional Amount for Construction Manager	Total Grant Amount
Bloomingtondale (County Grant)	\$200,000	0	\$200,000
Hawthorne	\$821,602	\$20,000	\$841,602
Little Falls	\$2,000,000	\$35,000	\$2,035,000
Passaic	\$2,000,000	\$40,000	\$2,040,000
Paterson	\$2,000,000	\$75,000	\$2,075,000
Pompton Lakes	\$510,000	\$50,000	\$560,000
Totowa	\$900,000	\$25,000	\$925,000
Wayne	\$2,000,000	\$35,000	\$2,035,000
Woodland Park	\$823,263	\$25,000	\$848,263
Passaic County Administration	\$600,000		\$295,000
Grand Totals	\$11,854,865	\$305,000	\$11,854,865

WHEREAS, the Township of Little Falls and the Borough of Pompton Lakes have requested that their sub-recipient agreements be amended; and

WHEREAS, the Township of Little Falls is requesting that the funds allocated to engage a Construction Manager be reprogrammed for general project implementation, representing no change in their total budget of \$2,035,000; and

WHEREAS, the Borough of Pompton Lakes is requesting that their budget be amended to reflect that the funds allocated to engage a Construction Manager be reprogrammed for general project implementation, reflecting a Housing Acquisition budget of \$315,952.41 and a Housing Rehabilitation budget of \$244,047.59, representing no change in their total budget of \$560,000; and

WHEREAS, the new budget for the CDBG-DR grant will be:

Municipality	Original Grant Amount	Construction Manager	Addition to General Project Implementation	Total Grant Amount
Bloomingtondale (County Grant)	\$200,000	0		\$200,000
Hawthorne	\$821,602	\$20,000		\$841,602
Little Falls	\$2,000,000	0	\$35,000	\$2,035,000
Passaic	\$2,000,000	\$40,000		\$2,040,000
Paterson	\$2,000,000	\$75,000		\$2,075,000
Pompton Lakes	\$510,000	0	\$50,000	\$560,000
Totowa	\$900,000	\$25,000		\$925,000
Wayne	\$2,000,000	\$35,000		\$2,035,000
Woodland Park	\$823,263	\$25,000		\$848,263
Passaic County Administration	\$600,000			\$295,000
Grand Totals	\$11,854,865	\$220,000	\$85,000	\$11,854,865

WHEREAS, the source of the additional funds to be included in the amendments to the sub-recipient agreements are

from the NJ Department of Community Affairs CDBG-DR grant;
and

WHEREAS, the objective of the CDBG-DR grant to the County of Passaic is to rebuild safer and stronger communities and implement disaster related activities that address recovery efforts including, but not limited to, property acquisition, substantial rehabilitation, public infrastructure projects and the prevention of further damage to areas affected by flooding; and

WHEREAS, this matter was discussed at the Planning and Economic Development Committee on September 17, 2013 and recommended for approval;

NOW, THEREFORE, BE IT RESOLVED, that the Freeholder Director and Clerk to the Board are hereby authorized to execute all agreements, documents and certifications with the two municipalities referenced above and on behalf of the County of Passaic to implement the grant award from the New Jersey Department of Community Affairs under the CDBG-DR Program.

JRS/meg

Dated: September 24, 2013

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-742

**Passaic County Community Development Block Grant Disaster Recovery
Program - Borough of Pompton Lakes**

Overview

The Borough of Pompton Lakes is located in Passaic County, New Jersey and experiences severe repetitive loss occurrences due to superfluous flooding. Passaic County is ranked 2nd in the Nation for Severe Repetitive Loss Claims, meaning 4 or more submissions to NFIP for property loss in excess of \$5,000.00.

On May 10, 2012, the Borough of Pompton Lakes participated in a meeting with representatives of the County of Passaic, FEMA and DCA where CDBG DR funding was discussed. The Borough agreed to participate in this program partaking in all stakeholder meetings and executing all necessary resolutions.

The project involves 27 residences that are considered on FEMA's Severe Repetitive Loss list. Of the 27 homes, 15 are slated for acquisition and 12 are a combination of traditional elevation (6) and demo rebuilds (6) (hereinafter referred to collectively as "elevation"). Pompton Lakes originally applied to FEMA in April, 2011 under the auspices of a Severe Repetitive Loss Grant (hereinafter referred to as "SRL grant") for 27 elevations. FEMA awarded the SRL grant almost simultaneous with the onset of Hurricane Irene. At that time, due to the severity of the flooding that occurred, the Borough petitioned FEMA for a change in scope so that the Borough would be able to utilize part of the funding to acquire 15 homes rather than elevate them. This decision was based solely on the Borough's intent to purchase all homes on Riveredge Road and return this area to a natural watershed, thus enhancing the proposition of preventing future flood sprawl.

A third funding source for this project is the New Jersey Department of Environmental Protection Green Acres Program. The Borough of Pompton Lakes was awarded \$325,000.00 as a result of Green Acres 2012 funding cycle to assist the SRL grant project in meeting its required non-federal match. No element of the Green Acres funding can or will be applied to the elevation portion of the project.

The SRL grant is a 90/10 grant with 90% being paid for by FEMA and 10% from a non-federal source. CDBG DR was explicitly offered to Pompton as the logical non-federal match for the SRL monies. The original intent for the funding was to apply the CDBG DR funding to each acquisition and elevation to satisfy the 10% match. Due to the fact that the FEMA Environmental was not sufficient to satisfy the CDBG DR ERR requirement, the County of Passaic drafted a proper ERR. Unfortunately, by doing so, no home that was acquired prior to February, 2013 would be eligible for CDBG DR funding. Therefore, the Borough of Pompton Lakes is requesting a change of scope for their project with regards to the CDBG DR funding.

Requested Change in Scope of Work and Budget

At this time, the Borough of Pompton Lakes is respectfully requesting that the current scope of work be changed to allocate a portion of the CDBG DR funding to one (1) residential acquisition and the balance of the funding be expended evenly over 12 residential elevations to satisfy the non-federal match for the SRL grant award.

The total CDBG DR allocation to Pompton Lakes is \$560,000.00. We are requesting that CDBG DR funding be utilized to acquire 507 Poplar Avenue, Pompton Lakes, NJ 07442. The home has two appraisals; one from an outside firm that is sanctioned by NJDEP and one from NJDEP's in house appraiser. Duplication of benefits have been completed and the homeowner has signed the voluntary acquisition agreement and offering letter. The cost for the actual purchase of the home at closing is \$315,952.41. Once acquired, the home will be demolished and kept as open space in perpetuity. All soft

costs and demolition costs will be paid for by FEMA and no funding will be derived from Green Acres. The Borough of Pompton Lakes is requesting \$315,952.41 from the overall allocation of \$560,000.00 to complete the acquisition transaction for 507 Poplar Avenue, Pompton Lakes, NJ. The remaining \$244,047.59 will be applied to each of the 12 elevations, i.e. \$20,337.30 per home, for the construction phase of the project. All other costs associated with the elevation phase of the project, including any construction costs not addressed through the CDBG DR funding will be borne by FEMA. The remaining planned 14 acquisitions will be funded through a combination of FEMA and Green Acres Funding. The attached spread sheet specifically identifies each funding methodology by address.

Pompton Lakes Community Development Block Grant Disaster Recovery Budget

<u>Category</u>	<u>Original Budget</u>	<u>Revised Budget Request</u>
Housing Acquisition	\$288, 535	\$315,952.41
Housing Rehabilitation	\$221,465	\$244,047.59
Administration: Project Implementation	\$ 50,000	0
Total	\$560,000	\$560,000

Acquisition - FEMA SRL		Status	Soft Costs**	Acquisition	Construction	FEMA	DEP	HUD DR
15	Laurel	Req. 2nd Appraisal	\$ 42,400.00	\$ 314,827.00		\$ 283,344.00	\$ 31,483.00	\$ -
17	Laurel	Ready to Close	\$ 42,400.00	\$ 370,000.00		\$ 333,000.00	\$ 37,000.00	\$ -
20	Laurel	Closed	\$ 42,400.00	\$ 300,000.00		\$ 270,000.00	\$ 30,000.00	\$ -
22	Laurel	Closed	\$ 42,400.00	\$ 300,000.00		\$ 270,000.00	\$ 30,000.00	\$ -
1605	Lincoln	Req. 2nd Appraisal	\$ 42,400.00	\$ 327,000.00		\$ 294,300.00	\$ 32,700.00	\$ -
1620	Lincoln	Closed	\$ 42,400.00	\$ 210,942.00		\$ 189,847.00	\$ 21,094.00	\$ -
1803	Lincoln	Closed	\$ 42,400.00	\$ 270,000.00		\$ 243,000.00	\$ 27,000.00	\$ -
1818	Lincoln	Closed	\$ 42,400.00	\$ 337,699.00		\$ 303,929.00	\$ 33,770.00	\$ -
1824	Lincoln	Req. 2nd Appraisal	\$ 42,400.00	\$ 322,000.00		\$ 289,800.00	\$ 32,200.00	\$ -
507	Poplar	Ready to Close	\$ 42,400.00	\$ 315,952.41		\$ 284,001.00	\$ 31,952.00	\$ 315,952.41
511	Poplar	Closed	\$ 42,400.00	\$ 347,000.00		\$ 312,300.00	\$ 34,700.00	\$ -
517	Poplar	Req. 2nd Appraisal	\$ 42,400.00	\$ 330,000.00		\$ 297,000.00	\$ 33,000.00	\$ -
1456	Riveredge	Federal Tax Lien	\$ 42,400.00	\$ -		\$ 42,400.00	\$ -	\$ -
1576	Riveredge	Closed	\$ 42,400.00	\$ 305,000.00		\$ 274,500.00	\$ 30,500.00	\$ -
1580	Riveredge	Reviewing Offer	\$ 42,400.00	\$ 337,000.00		\$ 303,300.00	\$ 33,700.00	\$ -
			\$ 636,000.00	\$ 4,387,421.00		\$ 3,990,721.00	\$ 439,099.00	\$ 315,952.41
Elevation - FEMA SRL								
109	Haroldson		\$ 34,400.00		\$ 154,356.00	\$ 168,418.70	\$ -	\$ 20,337.30
115	Haroldson		\$ 34,400.00		\$ 154,356.00	\$ 168,418.70	\$ -	\$ 20,337.30
423	Poplar		\$ 34,400.00		\$ 154,356.00	\$ 168,418.70	\$ -	\$ 20,337.30
1524	Washington		\$ 34,400.00		\$ 154,356.00	\$ 168,418.70	\$ -	\$ 20,337.30
1520	Washington		\$ 34,400.00		\$ 154,356.00	\$ 168,418.70	\$ -	\$ 20,337.30
1525	Lincoln		\$ 34,400.00		\$ 154,356.00	\$ 168,418.70	\$ -	\$ 20,337.30
			\$ 206,400.00		\$ 926,136.00	\$ 1,010,512.20	\$ -	\$ 122,023.80
Demo Rebuild - FEMA SRL								
103	Dawes		\$ 34,700.00		\$ 154,356.00	\$ 168,718.70	\$ -	\$ 20,337.30
107	Dawes		\$ 34,700.00		\$ 154,356.00	\$ 168,718.70	\$ -	\$ 20,337.30
104	Haroldson		\$ 34,700.00		\$ 154,356.00	\$ 168,718.70	\$ -	\$ 20,337.30
108	Haroldson		\$ 34,700.00		\$ 154,356.00	\$ 168,718.70	\$ -	\$ 20,337.30
1529	Lincoln		\$ 34,700.00		\$ 154,356.00	\$ 168,718.70	\$ -	\$ 20,337.30
422	Magnolia		\$ 34,700.00		\$ 154,356.00	\$ 168,718.70	\$ -	\$ 20,337.30
			\$ 208,200.00		\$ 926,136.00	\$ 1,012,312.20	\$ -	\$ 122,023.80
**Soft Costs for Acquisition include the cost for demolition of the property								

Township of Little Falls
Passaic County, New Jersey
Township Administrator

Joanne Bergin
Township Administrator



Municipal Building
 225 Main Street
 Little Falls, NJ 07424
 Tel No. 973-890-4525
 Fax No. 973-890-4501
 E-Mail: JBergin@LFNJ.com

Deborah Hoffman
 Director, Passaic County Department of Economic Development
 Totowa Business Center
 930 Riverview Drive, Suite 250
 Totowa, NJ 07512-1167

August 21, 2013

Dear Ms. Hoffman,

Thank you for your continued support of the flood mitigation program underway in the Township of Little Falls. The Disaster Reviver Funds made available through the US Department of Housing and Urban Development provide communities like ours with a unique opportunity to implement significant measures that will remove people from harm's way while rebuilding our neighborhoods.

As you are aware, the Township received an amendment designating \$35,000 in funding to permit the Township to engage a project/construction manager to assist in the implementation of the scope of services included in the CDBG-DR Sub-recipient Agreement. This letter is to request that those funds remain in the Township's amended budget allotment for use toward soft costs for this project as needed (appraisal, survey, legal, etc.). The Township has a FEMA Program Administrator who is a full-time employee and is well-versed in project/construction management for flood mitigation projects underway. Based on that, we are requesting permission for a better, more appropriate use of these funds.

At this time, there are 78 properties actively engaged in a mitigation program. Clearly, the Township of Little Falls is committed to helping our residents mitigate their properties and ease the suffering from relentless flood damage that has plagued our community for years. This large-scale mitigation program is only possible thanks to a combination of resources on the federal, state, county, and local level.

Your consideration of this request is most appreciated, as is your commitment to the Township of Little Falls.

Sincerely,

Joanne Bergin
 Joanne Bergin
 Administrator



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

Res-Pg:k.30-4

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.

County Engineer

September 16, 2013

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Clove Road/Long Hill Road Improvements
Township of Little Falls
Federal Aid Agreement – Right-of-Way Acquisition
Project HPP-C00S(525) ROW
Agreement # 2013-DT-BLA1-02

Members of the Board:

We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing the Director to sign a Federal Aid Agreement for Right-of-Way Acquisition for the Clove Road/Long Hill Road Improvements project.

This agreement is in the amount of \$2,719,238.00 to be used in actual acquisition costs of Right-of-Way. It doesn't include any costs associated with property appraisal in preparation for acquisition.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 9, 2013.

Very truly yours

Timothy R. Metten, P.E.
Assistant County Engineer

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-743



ORIGINAL COPY
RETURN TO
FILE

Res-Pg:k.30-5

State of New Jersey

DEPARTMENT OF TRANSPORTATION
Local Aid and Economic Development
1035 Parkway Avenue
Trenton, NJ 08625

CHRIS CHRISTIE
Governor

JAMES S. SIMPSON
Commissioner

KIM GUADAGNO
Lt. Governor

September 5, 2013

Mr. Steve Edmond
County Engineer, Passaic County
401 Grand St
Paterson, NJ 07505

Re: Clove Road/Long Hill Road Improvements
Township of Little Falls, Passaic County
Federal Project No. HPP-C00S(S25) ROW
State Project No. 7005310

Dear County Engineer Edmond:

A total sum in the amount of \$2,719,238.00 is authorized for the Right of Way of the above referenced project on 08/28/2013.

You may, therefore, proceed with the project according to the Federal Aid procedures as outlined in the Federal Aid Handbook

<http://www.state.nj.us/transportation/business/localaid/documents/FEDERALAIDHANDBOOK.pdf>

Please return three (3) original signed and sealed copies of the attached agreement along with a signed/sealed Resolution and one page Scope of Work Narrative for execution by the Department. Also please provide the DUNS # for your organization on the first page in space provided for each Agreement.

If you have any questions, please contact Ashar Mahmood at (973) 601-6702.

Sincerely,

Joseph A. Birchenough, P.E.

Manager

Bureau of Local Aid – District 1

New Jersey Is An Equal Opportunity Employer

Bureau of Local Aid 200 Stierli Court 1st Floor Mt. Arlington NJ 07856-1322

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-743

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A FEDERAL AID AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT AS IT PERTAINS TO THE CLOVE ROAD/LONG HILL ROAD IMPROVEMENTS IN THE TOWNSHIP OF LITTLE FALLS, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R-2013-743					
Meeting Date		09/24/2013					
Introduced Date		09/24/2013					
Adopted Date		09/24/2013					
Agenda Item		k-30					
CAF #							
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	<				<		
Best Jr	<			<	<		
Bartlett	<				<		
Cotroneo	<				<		
Duffy	<				<		
Lepore	<				<		
Lora	<		<		<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

Res. 43-2013-2

**RESOLUTION AUTHORIZING A FEDERAL AID AGREEMENT
BY AND BETWEEN THE COUNTY OF PASSAIC AND THE
STATE OF NEW JERSEY DEPARTMENT OF
TRANSPORTATION DIVISION OF LOCAL AID & ECONOMIC
DEVELOPMENT AS IT PERTAINS TO THE CLOVE ROAD/LONG
HILL ROAD IMPROVEMENTS IN THE TOWNSHIP OF LITTLE
FALLS, NEW JERSEY**

WHEREAS the County of Passaic previously applied for Federal and State transportation funding in connection with a project known as the Improvements of Clove Road/Long Hill Road in the Township of Little Falls, NJ; and

WHEREAS the Office of the Passaic County Engineer recently applied for the sum of \$2,719,238.00 to assist the County of Passaic in securing the needed properties to construct the necessary improvements; and

WHEREAS by letter dated September 16, 2013 the said Office of the Passaic County Engineer has advised the Board of Chosen Freeholders of the County of Passaic that the request has been granted and that it is necessary that the County of Passaic execute a formal Federal Aid Agreement in order to secure that funding (copy of letter along with letter from the New Jersey Department of Transportation is attached hereto and made a part hereof); and

WHEREAS this matter was reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its September 9, 2013 meeting at which time it was recommended to the full Board for approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a Federal Aid Agreement by and between the County of Passaic and the State of New Jersey Department of Transportation Division of Local Aid & Economic Development to

receive right of way acquisition trust funds in the amount of **Res-Pg:k.30-3**
\$2,719,238.00 for the project known as the Improvements of
Clove Road/Long Hill Road in the Township of Little Falls, NJ.

BE IT FURTHER RESOLVED that the Director and Clerk to
the Board be authorized to execute the said Agreement on behalf
of the County of Passaic.

September 24, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A NON-FAIR AND NON-OPEN CONSTRUCTION CONTRACT TO MILLENNIUM MECHANICAL LLC FOR THE VIDEO VISITING CENTER AT THE PASSAIC COUNTY JAIL IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-744						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-31						
CAF #	Inmate Welfare Acct.						
Purchase Req. #	N/A						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

**RESOLUTION AWARDING A NON-FAIR AND NON-OPEN
CONSTRUCTION CONTRACT TO MILLENNIUM MECHANICAL
LLC FOR THE VIDEO VISITING CENTER AT THE PASSAIC
COUNTY JAIL IN PATERSON, NJ**

WHEREAS as part of the on-going Passaic County Project known as the HVAC/Fire Protection Phase II at the Passaic County Jail there is a need for the services of a vendor to install special equipment to accommodate the overall project in the Video Visitation Center at the Passaic County Jail; and

WHEREAS quotations were solicited from three local HVAC contractors to do this work; the lowest being submitted by Millennium Mechanical LLC in the amount of \$20,852.00, which does exceed the monetary threshold set forth under the Pay-to-Play Law (N.J.S.A. 19:44A-20.3 et seq.); and

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay-to-Play Law only under a fair and open process; and

WHEREAS the Passaic County Engineer by letter dated September 11, 2013 is recommending that the Board make this award to the lowest quoter, Millennium Mechanical LLC (copy of letter attached hereto and made a part hereof); and

WHEREAS the Board is desirous of making an exception to that policy in order to not delay the Project and take advantage of the low price submitted by this vendor; and

WHEREAS in light of the fact that this will improve video visitation for the inmates of the Jail, this portion of the Project will be paid for out of the Passaic County Jail Inmate Welfare Fund; and

WHEREAS the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of September 9, 2013 and recommended to the full Board for approval; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a non-fair and non-open construction contract to Millennium Mechanical LLC of Little Falls, New Jersey in the amount of \$20,852.00 to do the necessary work and supply the needed equipment in the Video Visiting Center at the Passaic County Jail made necessary by the HVAC/Fire Protection Phase II now underway at the said Passaic County Jail.

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

September 24, 2013

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-744

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,852.00

APPROPRIATION: Inmate Welfare Account

PURPOSE: To award a contract to Millennium Mechanical, LLC to install special equipment to accommodate the overall project in the Video Visitation Center at the Passaic County Jail.


Michael Katz, County Treasurer

DATED: September 24, 2013



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Steven J. Edmond, P.E.
County Engineer

September 11, 2013

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Video Visitation Center HVAC work
Passaic County Jail
Paterson NJ
Review of Quotes Received and
AWARD OF CONSTRUCTION CONTRACT

Dear Members of the Board:

Quotes for the construction of the above referenced project were received on August 19, 2013 at 10:30am. Three quotes were submitted. The following is a summary of the quotes received:


<u>Name of Vendor</u>	<u>Amount</u>
Air Systems Maintenance 718 Jefferson Avenue Kenilworth, NJ 07033	\$46,900.00
Reiner Heating, Air Conditioning and Plumbing Contractors Fair Lawn, NJ 07410-8128	\$28,216.00
Millennium Mechanical LLC P.O. Box 1020 Little Falls, NJ 07424	\$20,852.00

The quote received from the low bidder Millennium Mechanical LLC was the lowest price in accordance with the project's plans and specifications.

This matter was discussed at the Public Works Committee meeting on September 9th, 2013 and an award of contract to Millennium Mechanical was recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Millennium Mechanical LLC in the amount of \$20,852.00 for the Passaic County Jail Video Visitation HVAC project subject to the availability of funds.

Very truly yours,


Steven J. Edmond, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-744
Director of Finance

COUNTY OF PASSAIC
 INMATE WELFARE, (973) 881-4619
 SHERIFF'S DEPARTMENT - ATTN: MARIA
 11 SHERIFF PLAZA
 PATERSON, NJ 07501

Res-Pg:k.31-8

Ship To Passaic County Jail 11 Marshall St Paterson, NJ 07501
Vendor MILLENNIUM MECHANICAL, INC PO BOX 1020 LITTLE FALLS, NJ 07424

Notice: Tax ID # 22-6002466 - Tax Exempt

Purchase Order This number must appear on all Invoices, Packing Lists, Correspondence, ETC.
No. 9-16-13
Order Date: Requisition No: Delivery Date: State Contract: F.O.B Terms:
Payment Record Check No. Date Paid

QTY / Unit	Description	Account No.	Unit Price	Total Cost
1	AS PER BID SUBMITTED BY MILLENNIUM MECHANICAL, LLC FOR HVAC OF THE RENOVATION FOR JAIL VISITING CNETER			20,852.00
			Total	20,852.00

Claimant's Certification & Declaration	Officer's Certification	Approval to Purchase
I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bounds has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.	I have knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.	Do not accept this order unless it is signed below.
Vendor Sign Here	Department Head _____ Date _____	X _____ UnderSheriff Lisa Washington
Official Position _____ Date _____	Vendor must sign certification statement on this voucher. Mail Voucher & Itemized Bill To:	
Tax ID No. or Social Security No. _____	COUNTY OF PASSAIC INMATE WELFARE, (973) 881-4619 SHERIFF'S DEPARTMENT - ATTN: MARIA 11 SHERIFF PLAZA PATERSON, NJ 07501	

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-744

<h1 style="margin: 0;">INMATE WELFARE ACCOUNT</h1> <h2 style="margin: 0;">PURCHASE REQUISITION FORM</h2>
--

To: Passaic County Sheriff's Department Administration

From: Capt. James Shay

Division: Corrections

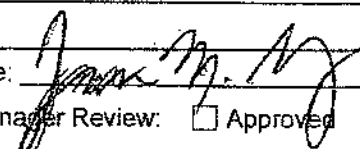
Date: September 12, 2013

Section A: Give a complete listing and description of all items/services you are requesting:

Quantity:	Description:	Amount:	Total:
1	As per bid submitted by Millennium Mechanical, LLC for HVAC of the renovation of Jail Visiting Center	\$20,852.00	\$20,852.00
Grand Total:			\$20,852.00

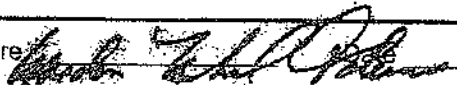
Section B: Provide an explanation justifying the above request(s):

As per Freeholder resolution, bid process waived for HVAC construction. See attached for resolution and letter. 3 quotes also attached.

Employee Signature: 
 Inmate Account Manager Review: Approved Denied Signature _____ Date _____

Section C: Administrative Review

Deputy Warden: Approved Denied Signature _____ Date _____
 Comments: _____

Warden: Approved Denied Signature  9/13/13
 Comments: Inmate visitation area.
 Warden Michael Tolorice

Dir. Of Operation: Approved Denied Signature _____ Date _____
 Comments: _____

MILLENNIUM MECHANICAL, LLC

P. O. BOX 1020
 Little Falls, New Jersey, 07424
 PHONE 973-812-4422
 FAX 973-812-6522

September 3, 2013

Passaic County Jail
 Main Street
 Paterson, NJ

ATTN: Mr. Andrew Thonpson

REF: Video Visiting Center

Gentlemen:

Millennium Mechanical is please to submit for your review our proposal to install the following equipment as per drawings G0.01, M2.01, and M2.02 dated 3/01/13.

LINE ITEM:	LENNOX:
Equipment	\$ 5,752.00
Exhaust fan, grills, and equipment rails	\$ 1,500.00
Ductwork	\$ 4,100.00
Flue piping	\$ 400.00
Gas piping	\$ 300.00
Refrigerant piping	\$ 500.00
Refrigerant	\$ 300.00
Labor	\$ 8,000.00

Grand Total-----\$ 20,852.00

Hot gas bypass is not a factory accessory so this would have to be field installed add \$2,855.00 to the total if would like this option. Also the outdoor unit would be going onto the lower roof so that we would not need crane services.

***Note* Not included, Electrical, Permits, Town Fees, Structural Engineering or Reports,
Cutting or Patching, Roofing and Premium Time Labor.**
If there is any additional information that you require please call.

Very truly yours,

Brian Buniewski
Millennium Mechanical

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #2 FOR KAPPA CONSTRUCTION CO. AS IT PERTAINS TO THE HVAC UPGRADES PHASE 2 AT THE PASSAIC COUNTY JAIL, PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#		R-2013-745					
Meeting Date		09/24/2013					
Introduced Date		09/24/2013					
Adopted Date		09/24/2013					
Agenda Item		k-32					
CAF #		C-04-55-991-007-901					
Purchase Req. #		PO #12-08325					
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	<				<		
Best Jr	<			<	<		
Bartlett	<				<		
Cotroneo	<				<		
Duffy	<				<		
Lepore	<				<		
Lora	<		<		<		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

**RESOLUTION FOR CHANGE ORDER #2 FOR KAPPA
CONSTRUCTION CO. AS IT PERTAINS TO THE HVAC
UPGRADES PHASE 2 AT THE PASSAIC COUNTY JAIL,
PATERSON, NEW JERSEY**

WHEREAS a contract was awarded to Kappa Construction Co. for the project known as the HVAC Upgrades Phase 2 at the Passaic County Jail in Paterson, New Jersey; and

WHEREAS it is now necessary that a change order be made reflecting an increase in the contract amount due to additional costs for moving communications lines and extra electrical work; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 9, 2013 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated September 17, 2013 and attached hereto, be and the same is hereby approved.

CHANGE ORDER NO. 2

1. DESCRIPTION AND VALUE OF CHANGE

See September 17, 2013 letter attached hereto

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-745

Addition \$ 57,284.00

REASON FOR CHANGE

See September 17, 2013 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 5,510,000.00
Previous Additions		\$ 5,291.00
Total		\$ 5,515,291.00
Previous Deductions		\$ -0-
Net Prior to This Change		\$ 5,515,291.00
Amount of This Change	Add	\$ 57,284.00
Contract Amount to Date		\$ 5,572,575.00

September 24, 2013

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$57,284.00

APPROPRIATION: C-04-55-991-007-901

PURPOSE: To approve Change Order #2 to contract with Kappa Construction Company as it pertains to the HVAC Upgrades Phase 2 at the Passaic County Jail.


Michael Katz, County Treasurer

DATED: September 24, 2013



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

September 17, 2013

Steven J. Edmond, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: HVAC Upgrades Phase 2
Passaic County Jail- Paterson NJ
Change Order #2 – Kappa Construction Co.

Members of the Board:

This Office is in receipt of Change Order #2 in the amount of \$57,284.00 addition to the above referenced project. This Change Order represents the additional costs for moving communications lines that are in conflict with a major HVAC component. This item was not indicated on the scope of work on the construction documents. The Change Order also includes electrical work needed to temporarily move light fixtures to complete the work necessary.

This Change Order was reviewed and discussed at the Public Works Committee meeting of September 9, 2013 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #2 in the amount of \$57,284.00 subject to the availability of funds.

Very truly yours,

Steven J. Edmond, P.E.
County Engineer

/AET
Attachment

cc: County Administrator
County Counsel
Director of Finance
PWC Chair

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-745

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

2 (Add)

DATE: September 16, 2013

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2
 LOCATION: Paterson, NJ
 DATE OF CONTRACT: June 26, 2012
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Increases					
1	Securus quote for relocating phone lines interfering with new ductwork	1.00	EA	\$ 41,758.00	\$ 41,758.00
2	Remove light fixtures in accordance with Securus' work and misc work	1.00	Labor	\$ 5,000.00	\$ 5,000.00
Sub-Total					\$ 46,758.00
Supplementals					
Total Supplemental					
	Overhead		10%	\$	4,676.00
	Profit		10%	\$	5,143.00
	Bond		1.25%	\$	707.00
Total Increases					\$ 57,284.00

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

Add to THE AMOUNT OF CONTRACT.....	\$	57,284.00
CURRENT DATE FOR COMPLETION.....		September 17, 2014
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....		NO CHANGE
NEW DATE FOR COMPLETION IS.....		September 17, 2014

2. REASON FOR CHANGE

Item 1 and Item 2

Additional costs incurred due to conflict with communications box and new ductwork. Securus Technologies will provide all the work and equipment needed to complete this task. This item was not reflected on the design drawings. Electrical work is needed to temporarily drop 10-15 light fixtures and possibly bending some conduit

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-745

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 2 (Add)
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: September 16, 2013

PROJECT TITLE: PC JAIL HVAC UPGRADES PHASE 2
LOCATION: Paterson, NJ
DATE OF CONTRACT: June 26, 2012
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Kappa Construction Co. 3 Matilda Drive Ocean NJ 07712

3. STATEMENT OF CONTRACT AMOUNT

Table with 2 columns: Description and Amount. Rows include ORIGINAL CONTRACT AMOUNT (\$5,510,000.00), PREVIOUS ADDITIONS (\$5,291.00), TOTAL (\$5,515,291.00), PREVIOUS DEDUCTIONS (\$-), NET PRIOR TO THIS CHANGE (\$5,515,291.00), AMOUNT OF THIS CHANGE...ADD (\$57,284.00), and CONTRACT AMOUNT TO DATE (\$5,572,575.00).

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Kappa Construction Corp.

SIGNATURE [Signature] DATE 9/17/13

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____

Reviewed By and Recommended for Processing By: [Signature] (County Architect) Date 9/17/13 [Signature] (Consulting Engineer)

Recommend for Approval By: _____ Date _____ (County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____

Introduced on: September 24, 2013 Bruce James, Freeholder - Director
Adopted on: September 24, 2013
Official Resolution#: R-2013-745

HVAC Upgrades at Passaic County Jail
Kappa Construction Corp.

Proposal # 13

As requested, in response to RFI # 7, the following change order proposal is related to the phone panel relocation, which was not shown on the contract documents.

This change order ONLY includes item #17 listed on "Summary for Ticket # 14415368" sent by Securus, for electrical work. All other items listed are included in quote by Securus.

RFI #7 – dated 3/30/13: In the existing Electrical Room on the 4th floor, there is a phone panel, trough, and conduit that must be relocated so ductwork can be installed. There is no other location available to run the duct. Kappa has also performed x-rays on the floors & ceilings from the roof to the basement due to conduits in slab not shown on drawings. These charges to follow under separate change order once relocations are made. Change order will be inclusive of x-ray cost, conduit and wire relocations, and any other associated costs of this unforeseen work, as well as delay costs not approved to be included on Kappa Proposal #13. **A separate change order of associated extra costs will follow.**

<u>Description</u>	<u>Material</u>	<u>Labor</u>	<u>Subcontract</u>	<u>Equipment</u>	<u>Total</u>
Securus Quote for Phone Line Relocation	-----	-----	41,758.00	-----	41,758.00
Electrical Work - Fluorescent Light Fixtures in Hallways - Item #17 on summary ticket	=====	=====	15,000.00	=====	15,000.00
Sub-Total	-----	-----	56,758.00	-----	56,758.00
Overhead @ 10%					5,676.00
Profit @ 10%					6,243.00
Bond @ 1.25%					858.00

			Total Proposal # 13		69,535.00

As a result of the aforementioned work, we request that our Contract Time be increased by SIXTY (60) Days from date of approval.

File - PCJ 9/16/13

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-745

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,000.00

APPROPRIATION: C-04-55-964-000-901

PURPOSE: To retain Simoff Engineering Associates, Inc. in regards to County of Passaic vs. Ramapo Plaza Associates, LLC et. al.


Michael Katz, County Treasurer

DATED: September 24, 2013

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel # Engineering

DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution Awarding a Contract to Simoff Engineering Associates for Engineering Consulting Services as it concerns the Paterson Hamburg Turnpike/Valley Road Project

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMONDS

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE \$5,000.00

BUDGET ACCOUNT: C-04-55-964-000-901

PURCHASE REQUISITION NUMBER: R3-06952

4. COMMITTEE REVIEW:

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

Law & Public Safety

Energy

Other Specify: _____

5. DISTRIBUTION LIST:

Administration

Finance

Counsel

Clerk to Board

Procurement

Other(s) Specify

COUNTY OF PASSAIC
 CO OF PASSAIC, ENGINEERING
 (O) 973-881-4450
 401 GRAND ST. ROOM 524
 PATERSON, NJ 07505

REQUISIT Res-Pg:k.33-7	
NO.	R3-06952

S H I P T O	COUNTY OF PASSAIC ENGINEERING DEPARTMENT 401 GRAND ST. ROOM 524 PATERSON, NJ 07505
V E N D O R	VENDOR #: L0198 SIMOFF ENGINEERING ASSOCIATES 492 MAIN STREET CHATHAM, NJ 07928-2142

ORDER DATE: 09/18/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/EA	FOR CONSULTING ENGINEERING SERVICES AS IT CONCERNS PASSAIC COUNTY VS. RAMAPO PLAZA ASSOCIATES AND THE PATERSON HAMBURG TURNPIKE/VALLEY ROAD PROJECT AS PER RESOLUTION # DATED SEPTEMBER 24, 2013	C-04-55-964-000-901	5,000.0000	5,000.00
			TOTAL	5,000.00

 REQUESTING DEPARTMENT DATE

Introduced on: September 24, 2013
 Adopted on: September 24, 2013
 Official Resolution#: R-2013-746

Range of Accounts: C-04-55-964-000-000 to C-04-55-964-000-902 Include Cap Accounts: Yes As of: 09/18/13
Current Period: 09/01/13 to 09/18/13 Skip Zero Activity: Yes
Note: Requisitions charged to Existing Blanket PO's are not included in Requested YTD.

Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD	
		Expended YTD Expended Curr	Encumber YTD Requested YTD	Reimbrsd YTD Reimbrsd Curr	Canceled Pd/Chrgd YTD	Unexpended	%Used
C-04-55-964-000-000	ORD 06-07 TRAFFIC SAFETY						
		0.00	4,725,000.00	0.00	4,725,000.00	5,531.93	100
		2,591,146.86	2,128,321.21	0.00	0.00	2,133,853.14	
		0.00	0.00	0.00	4,719,468.07		
		650,000.00	0.00	0.00	650,000.00	541,503.12	17
		88,687.01	19,809.87	0.00	0.00	561,312.99	
		0.00	0.00	0.00	108,496.88		
	Account Total	650,000.00	4,725,000.00	0.00	5,375,000.00	547,035.05	90
		2,679,833.87	2,148,131.08	0.00	0.00	2,695,166.13	
		0.00	0.00	0.00	4,827,964.95		
	Department Total	650,000.00	4,725,000.00	0.00	5,375,000.00	547,035.05	90
		2,679,833.87	2,148,131.08	0.00	0.00	2,695,166.13	
		0.00	0.00	0.00	4,827,964.95		
	Cap Total	650,000.00	4,725,000.00	0.00	5,375,000.00	547,035.05	90
		2,679,833.87	2,148,131.08	0.00	0.00	2,695,166.13	
		0.00	0.00	0.00	4,827,964.95		
Fund Budgeted		650,000.00	4,725,000.00	0.00	5,375,000.00	547,035.05	90
		2,679,833.87	2,148,131.08	0.00	0.00	2,695,166.13	
		0.00	0.00	0.00	4,827,964.95		
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00	0.00	
	Fund Total	650,000.00	4,725,000.00	0.00	5,375,000.00	547,035.05	90
		2,679,833.87	2,148,131.08	0.00	0.00	2,695,166.13	
		0.00	0.00	0.00	4,827,964.95		
Final Budgeted		650,000.00	4,725,000.00	0.00	5,375,000.00	547,035.05	90
		2,679,833.87	2,148,131.08	0.00	0.00	2,695,166.13	
		0.00	0.00	0.00	4,827,964.95		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00	0.00	
	Final Total	650,000.00	4,725,000.00	0.00	5,375,000.00	547,035.05	90
		2,679,833.87	2,148,131.08	0.00	0.00	2,695,166.13	
		0.00	0.00	0.00	4,827,964.95		



2 Shunpike Road
Madison, NJ 07940

WWW.SIMOFF.COM
Ph: (973) 966-9000
Fax: (973) 805-2310

September 12, 2013

Michael Glovin, Esq.
Assistant County Counsel
County of Passaic
Room 214
401 Grand Street
Paterson, N.J. 07505-2023

RECEIVED
SEP 24 2013
COUNTY OF PASSAIC

Re: Condemnation Analysis
Ramapo Plaza Associates
Paterson Hamburg Turnpike & Valley Road
Wayne, New Jersey

Dear Mr. Glovin:

I am pleased to submit this proposal to perform engineering services to evaluate and respond to the Omland Engineering Associates report dated June 11, 2013. I have made a preliminary review of the Omland material and I had a conversation with Steve Edmond. I anticipate that the assignment will entail the following:

EVALUATE PRE-TAKING TRAFFIC FLOW

Based on aerial photography and my knowledge of the area we will evaluate the existing site circulation for both the car wash and the remaining shopping center. Presented below is an aerial photo of the site before the taking. This analysis will include plotting of turning templates for delivery trucks as well as passenger vehicles. An evaluation of pre-taking signage, access, and internal circulation will be analyzed.



POST TAKING ANALYSIS

The Omland submission calls for extensive on site improvements. We will determine the extent of those improvements to bring the site back to the pre-taking condition.

Introduced on: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-746

ANALYSIS & WRITTEN REPORT

This firm has extensive experience in evaluating the New Jersey Department of Transportation (NJDOT) access code. The Omland report relies on and extensively quotes the NJDOT. Our analysis will comment on the propriety of using the NJDOT access code on County Roads. WE will also compare the existing parameters of the site that do not meet Wayne Township requirements and the property owners request that those parameters be brought up to present standards. This will be compared to providing safe and efficient circulation at a level of existing configuration.

FEES

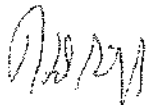
Our fees are based on the following rates:

\$70.00 Per Hour – Traffic Data Collection
\$100.00 Per Hour – Drafting
\$120.00 Per Hour – Senior Engineers
\$185.00 Per Hour – Principal Consultants

It is estimated that in order to review the Omland Report, work with the appraiser, analyze the existing site traffic flow, and prepare a response report the fee will be between \$4,000 and \$5,000.

Thank you for the opportunity to submit this proposal, and if you have any questions, feel free to call.

Sincerely,
Simoff Engineering Associates, Inc.



Hal Simoff, P.E. P.P.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION RETAINING SIMOFF ENGINEERING ASSOCIATES, INC. IN COUNTY OF PASSAIC V. RAMAPO PLAZA ASSOCIATES, LLC ET AL., ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R-2013-746						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-33						
CAF #	C-04-55-964-000-901						
Purchase Req. #	R3-06952						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION RETAINING SIMOFF ENGINEERING ASSOCIATES, INC. IN COUNTY OF PASSAIC V. RAMAPO PLAZA ASSOCIATES, LLC ET AL.

WHEREAS the County of Passaic has filed a condemnation action in the Superior Court of New Jersey Law Division known as *County of Passaic v. Ramapo Plaza Associates, LLC et al.* (PAS-L-3839-11) in order to secure property the County needed to complete the Project known as the Intersection Improvement of the Hamburg-Paterson Turnpike at Valley Road in the Township of Wayne; and

WHEREAS one of the remaining defendants in the lawsuit, Ramapo Plaza Associates, LLC, recently submitted an engineering report alleging damages to the property as a result of the Project to be approximately 1.3 million dollars; and

WHEREAS in response thereto the Passaic County Engineer and Passaic County Counsel are recommending that the County retain its own engineering consultant to evaluate and respond to this engineering report; and

WHEREAS Simoff Engineering Associates, Inc., 2 Shunpike Road, Madison, NJ who specialize in Transportation Engineering, has submitted a proposal dated September 12, 2013 to evaluate the site review, the impact of the Project on the Ramapo Plaza and prepare a response report in the area of \$4,000 to \$5,000 and participate in the litigation on an as-needed basis (copy attached hereto and made a part hereof); and

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS while said Simoff Engineering Associates, Inc. has not qualified as a pool engineer under a fair and open process, based upon its expertise in the area of traffic engineering, the said Board is desirous of making an exception to that policy in this case in order to take advantage of this firm's expertise; and

WHEREAS the aforesaid proposal was reviewed by the Freeholder members of the Public Works and Buildings & Grounds Committee and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes retaining the services of Simoff Engineering Associates, Inc. of Madison, New Jersey to assist the County of Passaic in the litigation known as *County of Passaic v. Ramapo*

Plaza Associates, LLC et al. and authorizes a non-fair and non-open contract to them in conformity with their September 12, 2013 proposal.

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

September 24, 2013

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Bruce James
Deputy Director Theodore O. Best, Jr.
John W. Bartlett
Ronda Casson Cotroneo
Terry Duffy
Pasquale "Pat" Lepore
Hector C. Lora

401 Grand Street
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Sep 24, 2013 - 5:30 PM

Location: County Administration
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO THE ASSIGNMENT OF A LEASE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND ADVENTURE ACRES STABLES LLC FOR THE OPERATION OF THE GARRETT MOUNTAIN RESERVATION EQUESTRIAN STABLES TO ELITE EQUESTRIAN GROUP, LLC

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R-2013-747						
Meeting Date	09/24/2013						
Introduced Date	09/24/2013						
Adopted Date	09/24/2013						
Agenda Item	k-34						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
James	✓				✓		
Best Jr	✓			✓	✓		
Bartlett	✓				✓		
Cotroneo	✓				✓		
Duffy	✓				✓		
Lepore	✓				✓		
Lora	✓		✓		✓		

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain

Dated: September 25, 2013

RESOLUTION CONSENTING TO THE ASSIGNMENT OF A LEASE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND ADVENTURE ACRES STABLES LLC FOR THE OPERATION OF THE GARRETT MOUNTAIN RESERVATION EQUESTRIAN STABLES TO ELITE EQUESTRIAN GROUP, LLC

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested with all of the executive and legislative power of the County of Passaic, pursuant to N.J.S.A. 40:20-1, et seq.; and

WHEREAS the Board previously adopted a resolution (R-12-850) on October 23, 2012 awarding a contract to Adventure Acres Stables LLC for the operation of the Garrett Mountain Reservation Equestrian Stables in Passaic County (the “Contract”); and

WHEREAS the County has recently been advised that Adventure Acres Stables has recently entered into an Asset Purchase Agreement with Elite Equestrian Group, LLC, and that Adventure Acres Stables intends to assign its Contract with the County to the Elite Equestrian Group, LLC in connection with said asset purchase (see attachment dated September 13, 2013); and

WHEREAS due to the circumstances described above, Adventure Acres Tables, LLC has requested that the County consent to Assignment relative to the terms contained in Resolution R-12-850 as referenced above; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby consents to the assignment of the contract described above from Adventure Acres Stables, LLC to Elite Equestrian Group, LLC; and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and execute such documents as are required to effectuate the purpose of this resolution.

Dated: September 24, 2013



ADVENTURE ACRES STABLES
— at —
GARRET MOUNTAIN EQUESTRIAN CENTER

GarretMountainEquestrian.com
973-279-2974

13 Hewlett Road, Towaco, NJ 07082

September 13, 2013

Dear Mr. De Nova,

Thank you for meeting with us last Thursday. As we discussed, Jeanne and I have arranged for Elite Equestrian Group, LLC, to purchase certain assets of our business Adventure Acres Stables, and they will be assuming the lease we have with the County.

Elite Equine Group, run by Sarah Martinez and Ellen Jeffery, has the extensive equine business experience to continue the momentum and growth we have instituted at the stable. Elite Equine Group has been in business for over 7 years and the principals have been working together in the equine industry for over 15 years. They previously ran the operations at Garret Mountain Equestrian Center on behalf of Frank Battipaglia. Elite Equine Group currently operates a 40 stall barn in Ringwood, NJ and employs approximately 7 people. Elite will be bringing 15 boarders to Garret Mountain Equestrian Center. Owner Sarah Martinez and her trainers give over 300 lessons per month. Elite Equine Group owns approximately 15 lesson horses and will be combining our staff with their staff. All of the current boarders at Garret Mountain Equestrian Center will remain in place. Elite Equine Group will move out of their existing facilities and into Garret Mountain Equestrian Center on or before October 1, 2013. In addition, Elite Equine Group will be leasing and/or purchasing equipment and horses from Adventure Acres Stables. This will allow a seamless transition from Adventure Acres Stables to Elite Equine Group.

Adventure Acres Stables owners, Mike and Jeanne Foulon will be staying as boarders for the full term of lease and will be on hand to assist. Elite Equine Group will continue to offer same services as Adventure Acres Stables and enhance those offerings with horse show services.

Elite Equine Group will assume the monthly payments to Passaic County for the Garret Mountain Equestrian Center effective October 1, 2013. Their contact info is below:

Sarah Martinez, Elite Equine Group, LLC, 19 Crane Ave., Bloomingdale, NJ 07403
Sarah Cell: 201-394-6260 Ellen: Cell: Email: info@eliteequinegroup.com
www.eliteequinegroup.com

Thank you again for your time and attention to this matter.

Regards,

Michael & Jeanne Foulon

Introduced: September 24, 2013
Adopted on: September 24, 2013
Official Resolution#: R-2013-747

**No Associated
Documents**

**No Associated
Documents**

**No Associated
Documents**

**No Associated
Documents**

**No Associated
Documents**

**No Associated
Documents**