

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Dir. Pasquale "Pat" Lepore

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Bruce James

401 Grand Street
Paterson, New Jersey 07505

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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Meeting Venue

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 - 1. Akhter
 - 2. Bartlett
 - 3. Best
 - 4. Duffy
 - 5. James
 - 6. Deputy Director Lepore
 - 7. Director Lazzara
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: February 11, 2020
- G. Approval of Proclamation:

1. The Passaic County Board of Chosen Freeholders wishes to recognize Lieutenant James Minnella who is being honored by the Little Falls PBA #346 on his retirement after 30 years of service.
2. The Passaic County Board of Chosen Freeholders wishes to recognize Susan N. Bonds who is being honored at our Black History Month celebration.
3. The Passaic County Board of Chosen Freeholders wishes to recognize Rodney De Vore who is being honored at our Black History Month celebration.
4. The Passaic County Board of Chosen Freeholders wishes to recognize Shawn Patrick Allen, Sr. who is being honored at our Black History Month celebration.
5. The Passaic County Board of Chosen Freeholders wishes to recognize Margaret J. McCargo who is being honored at our Black History Month celebration.

H. Motion to suspend the regular Order of Business:

I. Bond Ordinance 2020-01:

1. BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW ADDITIONAL FURNISHINGS, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND NEW INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS EQUIPMENT IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$10,000,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.
2. Motion to open the Public Hearing on Bond Ordinance 2020-01 _____
3. Director: Does anyone present desire to be heard on Bond Ordinance 2020-01:
4. Motion to close the Public Hearing on Bond Ordinance 2020-01 _____
5. Motion to adopt Bond Ordinance 2020-01 _____

J. Bond Ordinance 2020-02:

1. BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS PUBLIC IMPROVEMENTS FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$3,200,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

2. Motion to open the Public Hearing on Bond Ordinance 2020-02_____
3. Director: Does anyone present desire to be heard on Bond Ordinance 2020-02:
4. Motion to close the Public Hearing on Bond Ordinance 2020-02_____
5. Motion to adopt Bond Ordinance 2020-02_____

K. Bond Ordinance 2020-03:

1. BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS EQUIPMENT, NEW ADDITIONAL FURNISHINGS, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND A NEW AUTOMOTIVE VEHICLE AND A NEW FIRE TRUCK, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,390,452 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.
2. Motion to open the Public Hearing on Bond Ordinance 2020-03_____
3. Director: Does anyone present desire to be heard on Bond Ordinance 2020-03:
4. Motion to close the Public Hearing on Bond Ordinance 2020-03_____
5. Motion to adopt Bond Ordinance 2020-03_____

L. Motion to resume the regular Order of Business:

M. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Pat Lepore
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Bruce James

N. Communications: None

O. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

P. 2/3 Vote Resolution:

1. RESOLUTION AUTHORIZING TRANSFER NUMBER IV, ALL AS NOTED IN THE RESOLUTION

Q. Resolutions - Consent Agenda:

ADMINISTRATION AND FINANCE

1. RESOLUTION TO PURCHASE DIESEL FUEL VIA STATE CONTRACT ALL AS NOTED IN THE RESOLUTION.
2. RESOLUTION TO PURCHASE AN UPGRADE FOR COMPUTER STORAGE INFRASTRUCTURE FOR THE COUNTY OF PASSAIC VIA STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
3. RESOLUTION SUPPORTING ASSEMBLY BILL NUMBER 1909 "BRIANNA'S LAW" WHICH AMENDS AND SUPPLEMENTS TITLE 4 OF THE REVISED STATUTES TO MAKE THE TRANSPORTATION, FOR SALE OR SLAUGHTER, OF PREGNANT COWS A CRIME OF THE FOURTH DEGREE ALL AS NOTED IN THE RESOLUTION.
4. RESOLUTION SUPPORTING SENATE BILL NUMBER 930 WHICH PROVIDES FOR ANIMAL PROTECTION ORDERS AND ASSIGNMENT OF PET CUSTODY IN DIVORCES OR DISSOLUTION OF A CIVIL UNION ALL AS NOTED IN THE RESOLUTION.
5. RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT RELIANCE GRAPHICS AND ROYAL PRINTING SERVICES FOR ELECTION PRINTING SERVICES ALL AS NOTED IN THE RESOLUTION.
6. RESOLUTION RETAINING FLORIO, KENNY, RAVAL, LLP. FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF GONZALEZ V. COUNTY OF PASSAIC, DOCKET NO.PAS-L-000194-20, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
7. RESOLUTION RETAINING MARINIELLO & MARINIELLO, P.C. FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF TANIA V. COUNTY OF PASSAIC, DOCKET NO. HUD-L-000411-20, PURSUANT TO N.J.S.A. 40A:11-5, ET SE, ALL AS NOTED IN THE RESOLUTION.

8. RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED MONTHER HARB v. COUNTY OF PASSAIC, DOCKET NUMBER PAS-L-4153-17 PENDING IN THE SUPERIOR COURT OF NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

9. RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED WILLIAM DEPSEE v. COUNTY OF PASSAIC, CLAIM PETITION 2017-13904 PENDING IN THE NEW JERSEY DIVISION OF WORKER'S COMPENSATION, ALL AS NOTED IN THE RESOLUTION.
10. RESOLUTION AUTHORIZING A CONTRACT MODIFICATION WITH ARCHER & GREINER, P.C. FOR SPECIAL LEGAL COUNSEL RELATED TO SHARED SERVICES AGREEMENTS IN THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

HEALTH & HUMAN SERVICES

11. RESOLUTION AWARDED A CONTRACT TO PULSE MEDICAL TRANSPORTATION, INC., FOR MEDICAL TRANSPORTATION SERVICES FOR PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2020 FOR AN ESTIMATED AMOUNT OF \$12,000.00, RFQ-20-057 AS PER QUALIFICATION, AS AUTHORIZED BY N.J.S.A. 40A:11-5(1)(a)(i) ALL AS NOTED IN THE RESOLUTION.
12. RESOLUTION AUTHORIZING AN AFFILIATION AND TRANSFER AGREEMENT WITH CHRISTIAN HEALTH CARE CENTER FOR A TERM OF THREE YEARS WITH ONE (1) YEAR OPTION TO RENEW, COMMENCING FEBRUARY 28, 2020 AND TERMINATING FEBRUARY 27, 2023, PURSUANT TO 42 C.F.R. 483.73 ALL AS NOTED IN THE RESOLUTION.
13. RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO PURCHASE 2021 THOMAS C2 BUS 40 SEATED UP TO 2 WC CHASSIS FOR PARA-TRANSIT DIVISION, THROUGH HUNTERDON COUNTY COOP PURCHASING #19-17 WITH H.A. DEHART & SON, INC. IN THE AMOUNT OF \$130,364.50, PURSUANT TO N.J.S.A. 40:11-12 ALL AS NOTED IN THE RESOLUTION.
14. RESOLUTION AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE PASSAIC COUNTY SENIOR ADVISORY COUNCIL FOR A TERM OF THREE YEARS EFFECTIVE MARCH 1, 2020 AND TERMINATING FEBRUARY 28, 2022 ALL AS NOTED IN THE RESOLUTION.
15. RESOLUTION AUTHORIZING THE APPOINTMENT AND RE-APPOINTMENTS OF MEMBERS TO THE WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, COMMENCING FEBRUARY 25, 2020 AND TERMINATING FEBRUARY 24, 2023, AS AUTHORIZED BY N.J.S.A. 34:15-C-1 et. seq. ALL AS NOTED IN THE RESOLUTION.

16. RESOLUTION AWARDING A CONTRACT TO LAN ASSOCIATES FOR ENGINEERING SERVICES FOR THE REPLACEMENT OF THE BOILER SYSTEM AT 505 WEST BROADWAY, PATERSON, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

HEALTH & HUMAN SERVICES

17. RESOLUTION AUTHORIZING THE PURCHASE OF A 2020 FORD ESCAPE SE HYBRID SUV FOR THE PURPOSE OF CONDUCTING PASSAIC COUNTY RECYCLING/SOLID WASTE PROGRAM, PURSUANT TO N.J.S.A. 40:11-12 ALL AS NOTED IN THE RESOLUTION.
18. RESOLUTION TO MERGE TRANSPORTATION GRANT WITH SOCIAL SERVICE FOR THE HOMELESS GRANT AND THE INTENSIVE CASE MANAGEMENT GRANTS, PURSUANT TO N.J.A.C. 10:80 ET. SEQ. ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

19. RESOLUTION FOR CHANGE ORDER NO. 2 (FINAL) FOR ON LINE CONTRACTING, INC. AS IT PERTAINS TO THE ON-CALL DRAINAGE REPAIRS AT VARIOUS LOCATIONS ALL AS NOTED IN THE RESOLUTION.
20. RESOLUTION AUTHORIZING THE PASSAIC COUNTY ROAD DEPARTMENT TO PURCHASE ONE (1) 2020 FORD F450 CHASSIS WITH DUMP BODY TRUCK WITH OPTIONS FROM BEYER BROS. CORP. AND CLIFFSIDE BODY CORPORATION THROUGH STATE CONTRACT ALL AS NOTED IN THE RESOLUTION.
21. RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE TOWNSHIP OF WEST MILFORD ALLOWING THE COUNTY OF PASSAIC TO FUEL CERTAIN VEHICLES AT FUELING FACILITIES IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY IN ACCORDANCE WITH N.J.S.A. 40A:65-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
22. RESOLUTION AUTHORIZING THE PASSAIC COUNTY ROAD DEPARTMENT TO PURCHASE ONE (1) 2020 FORD F450 CHASSIS WITH DUMP BODY TRUCK FROM BEYER BROS. CORP. AND CLIFFSIDE BODY CORPORATION THROUGH STATE CONTRACT ALL AS NOTED IN THE RESOLUTION.
23. RESOLUTION AUTHORIZING THE PASSAIC COUNTY ROAD DEPARTMENT TO PURCHASE TWO (2) VOLVO 68,000 LB. DUMP TRUCKS FROM BEYER BROS. CORP. THROUGH STATE CONTRACT ALL AS NOTED IN THE RESOLUTION.
24. RESOLUTION AUTHORIZING PURCHASE OF A ROAD OPENING PERMIT MODULE, EDMUNDS GOV. TECH FROM SHI INTERNATIONAL CORP. FOR USE BY THE PASSAIC COUNTY ROAD DEPARTMENT TO ISSUE HIGHWAY OPENING AND USE PERMITS FOR COUNTY ROADS AND RIGHT-OF-WAYS THROUGH STATE CONTRACT VENDOR ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

25. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO BEYER FORD OF MORRISTOWN, NJ FOR ONE ADDITIONAL FORD F550 4x4 MECHANIC SERVICE TRUCK AND TOMMY GATE G2541642TP42 FOR THE PASSAIC COUNTY ROAD DEPARTMENT AS PER BID ALL AS NOTED IN THE RESOLUTION.

26. RESOLUTION AUTHORIZING CONTRACT MODIFICATION #2 FOR ATI MECHANICAL & ELECTRICAL CONSULTING ENGINEERS AS IT CONCERNS THE PASSAIC COUNTY JAIL GENERATORS REPLACEMENT PROJECT IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.

27. RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR BECHT ENGINEERING AS IT CONCERNS ADDITIONAL DESIGN SERVICES REQUIRED FOR THE BOILER REPLACEMENT PROJECT AT THE NEW PASSAIC COUNTY COURT HOUSE ON 77 HAMILTON STREET IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

28. RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE CITY OF PATERSON FOR SECURITY SERVICES BY OFF-DUTY PATERSON POLICE OFFICERS FOR THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES AT 80 HAMILTON STREET IN PATERSON, NJ FOR CALENDAR YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

29. RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE ENCUMBRANCE BY \$60,000.00 FOR RICH TREE SERVICE, INC. AS A PROVIDER OF TREE REMOVAL SERVICES THROUGHOUT THE PASSAIC COUNTY PARK SYSTEM FOR 2020, ALL AS NOTED IN THE RESOLUTION.

30. RESOLUTION AUTHORIZING PURCHASE OF ONE 2020 FORD TRANSIT CONNECT VAN FROM BEYER FORD OF FAIRVIEW, NJ IN THE AMOUNT OF \$22,637.64 IN ACCORDANCE WITH THE EDUCATIONAL SERVICES COMMISSION OF NJ CO-OP #17/18-21 FOR USE BY THE PASSAIC COUNTY PARKS & RECREATION DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

31. RESOLUTION AUTHORIZING PURCHASE AND INSTALLATION OF THREE INTERCHANGEABLE TRUCK BODIES, A PLOW, AND VARIOUS TRUCK ACCESSORIES FROM CLIFFSIDE BODY CORP. OF FAIRVIEW, NJ IN THE AMOUNT OF \$99,836.51 IN ACCORDANCE WITH THE EDUCATIONAL SERVICES COMMISSION OF NJ CO-OP #17/18-30 FOR USE BY THE PASSAIC COUNTY PARKS & RECREATION DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

32. RESOLUTION AUTHORIZING PURCHASE OF ONE 2021 KENWORTH T370 4X4 SINGLE AXLE CHASSIS FROM GABRIELLI TRUCK SALES OF ROCKAWAY, NJ IN THE AMOUNT OF \$141,408.50 IN ACCORDANCE WITH THE EDUCATIONAL SERVICES COMMISSION OF NJ CO-OP #17/18-30 FOR USE BY THE PASSAIC COUNTY PARKS & RECREATION DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

33. RESOLUTION AUTHORIZING AMENDMENT OF R-2019-0644 DATED JULY 16, 2019 IN ORDER TO UPDATE THE POOL/SPRAY PARK MEMBERSHIP RATES AND HOURS FOR CAMP HOPE LOCATED IN WEST MILFORD, NJ FOR USE BY THE GENERAL PUBLIC IN ACCORDANCE WITH N.J.S.A. 40:20 -1 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
34. RESOLUTION AUTHORIZING THE PURCHASE OF A TORO WORKMAN HDX-D-2WD UTILITY VEHICLE FROM STORR TRACTOR THROUGH THE MIDDLESEX REGIONAL EDUCATION SERVICE COMMISSION (MRESC) FOR USE WITHIN THE PASSAIC COUNTY PARKS SYSTEM, ALL AS NOTED IN THE RESOLUTION.
35. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW, FOR HARDWARE SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS FOR THE PERIOD OF FEBRUARY 1, 2020 THROUGH JANUARY 31, 2021, PURSUANT TO N.J.S.A. 40A:11-4 AND AS PER BID SB-20-005, ALL AS NOTED IN THE RESOLUTION.
36. RESOLUTION AUTHORIZING FINAL PAYMENT TO SPARWICK CONTRACTING, INC. FOR THE REPAIR OF LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE, STRUCTURE NO. 1600-041 AND REHABILITATION OF LAKESIDE AVENUE CULVERT OVER ACID BROOK, STRUCTURE NO. 1600-252 IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
37. RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO BOSWELL ENGINEERING FOR THE REHABILITATION OF THE SQUAW BROOK ROAD CULVERT, PASSAIC COUNTY BRIDGE NO. 1600-391, PURSUANT TO N.J.S.A. 40A:11-5, ET, ALL AS NOTED IN THE RESOLUTION.
38. RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO CLARKE, CATON, HINTZ, P.C. FOR THE LAMBERT CASTLE AND CARRIAGE HOUSE RESTORATION PROJECT, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
39. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE GOFFLE BROOK PARK TURF FIELD PARKING LOT IMPROVEMENT PROJECT, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

40. RESOLUTION AUTHORIZING A SOLAR ENERGY POWER PURCHASE AGREEMENT WITH ONYX PARTNERS, LP FOR SOLAR GENERATED ELECTRICITY AT PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ., IN ACCORDANCE WITH PASSAIC COUNTY'S ENERGY SAVINGS IMPROVEMENT PROGRAM, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

41. RESOLUTION AWARDED CONTRACT TO ETM ASSOCIATES LLC FOR PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF A HISTORIC PRESERVATION ELEMENT TO THE OPEN SPACE MASTER PLAN, ALL AS NOTED IN THE RESOLUTION.
42. RESOLUTION AUTHORIZING THE ACQUISITION OF HISTORIC OBJECTS BY THE COUNTY OF PASSAIC FROM THE GEORGE WAY ESTATE, PURSUANT TO N.J.S.A. 40:11-5(k), ALL AS NOTED IN THE RESOLUTION.
43. RESOLUTION FOR CHANGE ORDER #15 FOR NORTHEAST REMSCO CONSTRUCTION, INC. FOR THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491 IN THE BOROUGH OF RINGWOOD AND WANAQUE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
44. RESOLUTION AWARDED CONTRACT TO FALLPROOF SYSTEMS LLC FOR REPAIR SERVICES TO THE STRUCTURAL NETTING INSTALLED ON THE PARAPET OF THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES BUILDING AT 80 HAMILTON STREET, PATERSON, NJ ALL AS NOTED IN THE RESOLUTION.
45. RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO LASSER SUSSMAN ASSOCIATES, LLC FOR PROFESSIONAL APPRAISAL SERVICES ASSOCIATED WITH THE PATERSON HAMBURG TURNPIKE & ALPS ROAD PROJECT IN THE TOWNSHIP OF WAYNE, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
46. RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR RFS COMMERCIAL, INC. AS IT PERTAINS TO THE INSTALLATION OF CARPET AND TILE AT VARIOUS LOCATIONS WITHIN THE PASSAIC COUNTY COURT HOUSE AND ANNEX BUILDINGS LOCATED IN PATERSON, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

LAW AND PUBLIC SAFETY

47. RESOLUTION AWARDED A CONTRACT TO HIGH MOUNTAIN HEALTH, P.A. TO PROVIDE PHYSICAL EXAMINATIONS FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER QUALIFICATION PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i), ALL AS NOTED IN THE RESOLUTION. (Acct. # 0-01-25-157-005-213)

48. RESOLUTION AUTHORIZING THE PURCHASE OF SERVICES BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT PURSUANT TO N.J.S.A. 40A:11-12, ALL AS NOTED IN THE RESOLUTION.

LAW AND PUBLIC SAFETY

49. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO FILE AN APPLICATION WITH THE STATE OF NEW JERSEY TO RECEIVE "2020 DISTRACTED DRIVING CRACKDOWN U DRIVE. U TEXT. U PAY" GRANT FUNDS, ALL AS NOTED IN THE RESOLUTION.

50. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12, ALL AS NOTED IN THE RESOLUTION.

51. RESOLUTION AWARDED CONTRACT FOR ARCHITECTURAL SERVICES TO STRUCTURAL WORKSHOP, LLC, PURSUANT TO N.J.S.A. 19:44A-20.4, ALL AS NOTED IN THE RESOLUTION.

PLANNING AND ECONOMIC DEVELOPMENT

52. RESOLUTION AUTHORIZING A GRANT EXTENSION TO THE CITY OF PASSAIC FOR A COUNTY OPEN SPACE GRANT AWARDS-2017 MADE TO THE CITY OF PASSAIC FOR A WALKING TRACK AT CHRISTOPHER COLUMBUS PARK, ALL AS NOTED IN THE RESOLUTION.

LATE STARTERS

53. RESOLUTION TO RETAIN THE LAW FIRM OF BUGLIONE HUTTON & DEYOE, LLC TO PERFORM OUTSIDE COUNSEL/SPECIAL LITIGATION COUNSEL & LABOR COUNSEL SERVICES ON BEHALF OF THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-5 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

54. RESOLUTION AMENDING R20191240 DATED DECEMBER 30, 2019 AND APPROVING THE PREQUALIFICATION REGULATIONS AND AUTHORIZING A PUBLIC HEARING FOR THE ADVERTISEMENT AND SOLICITATION OF BIDS FOR THE LAMBERT CASTLE & CARRIAGE HOUSE RESTORATION PROJECT AT GARRET MOUNTAIN RESERVATION IN PATERSON, NEW JERSEY AS REQUIRED BY N.J.S.A. 40A:11-25, ALL AS NOTED IN THE RESOLUTION.

R. 12. New Business:

1. Personnel
2. Bills

S. 13. Adjournment

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
MINUTES FOR REGULAR MEETING HELD ON**

February 11, 2020

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Chambers at 6:40 p.m.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

Members Present	Members Absent
Akhter	
Bartlett	
Best	
Duffy	
James	
Deputy Director Lepore	
Director Lazzara	

Invocation:

Pledge of Allegiance:

Approval of Minutes;

Motion made by Freeholder Lepore, second by Freeholder Bartlett, that the minutes for January 28, 2020, be approved which the motion was carried on a roll call of seven votes in the affirmative.

Proclamations:

A Motion was made by Freeholder Lepore, second by Freeholder Bartlett, for approval of proclamations and the motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder James, second by Freeholder Lepore suspend the regular order of business, which motion was carried on a roll call of seven votes in the affirmative.

Budget Matters:

Motion made by Freeholder James, second by Freeholder Lepore, to adopt on First Reading, 2020 "CAP" Resolution to Exceed Index rate, which motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Lepore, second by Freeholder James to introduce the 2020 Passaic County Budget, which motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Bartlett, second by Freeholder Best, to resume the regular order of business, which motion was carried on a roll call of seven votes in the affirmative.

At this time Director Lazzara, asked if there were any Freeholders Reports.

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Pasquale "Pat" Lepore
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett

- 5. Freeholder Theodore O. Best, Jr.
- 6. Freeholder Terry Duffy
- 7. Freeholder Bruce James

COMMUNICATION: None

ORAL PORTION:

James: Motion to open the public portion.
 Akhter: Second.

ROLL CALL: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes:
 Lepore, Yes: Director Lazzara, Yes:

At this time the following people appeared before the Board:

- 1. Jay Cohen, Wanaque, NJ

Duffy: Motion to close the Public Portion of the Meeting.
 James: Second

ROLL CALL: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes:
 Lepore, Yes: Director Lazzara, Yes:

Resolutions that require 2/3 votes:

Motion made by Freeholder James, seconded by Freeholder Bartlett that Resolution N-1 be adopted, which motion was carried on roll call with seven (7) votes in the affirmative.

Consent Agenda Resolutions:

Resolution O-6 was pulled from the consent agenda by Freeholder Director Lazzara.

A motion was made by Freeholder Bartlett, seconded by Freeholder Lepore to amend Resolution O-13, and the motion was carried on roll call with seven (7) votes in the affirmative.

A motion was made by Freeholder Bartlett, seconded by Freeholder Lepore that Resolutions O-1 thru O-5 and Resolution O-7 thru O-45 be adopted, and the motion was carried on roll call with seven (7) votes in the affirmative.

“End of Consent Agenda”

New Business:

Supplemental Debt Statement received and filed.

Bond Ordinance 2020-01:

Motion made by Freeholder Lepore, seconded by Freeholder Bartlett, that Bond Ordinance # 2020-01 under consideration at this time be introduced on first reading, and that the Clerk of the Board be directed to publish said ordinance in full, together with statement of notice as required by law in the North Jersey Herald & News, which motion was carried on roll call of seven (7) votes in the affirmative.

Bond Ordinance 2020-02:

Motion made by Freeholder Duffy, seconded by Freeholder Lepore, that Bond Ordinance # 2020-02 under consideration at this time be introduced on first reading, and that the Clerk of the Board be directed to publish said ordinance in full, together with statement

of notice as required by law in the North Jersey Herald & News, which motion was carried on roll call of seven (7) votes in the affirmative.

Bond Ordinance 2020-03:

Motion made by Freeholder Lepore, seconded by Freeholder James, that Bond Ordinance #2020-03 under consideration at this time be introduced on first reading, and that the Clerk of the Board be directed to publish said ordinance in full, together with statement of notice as required by law in the North Jersey Herald & News, which motion was carried on roll call of seven (7) votes in the affirmative.

Personnel:

A motion was made by Freeholder James, Second by Freeholder Bartlett, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

Bills:

Motion made by Freeholder James, seconded by Freeholder Lepore, that

Current Fund	0-01	4,095,287.36
HUD Budget Expenditures	0-25	<u>14,778.21</u>
	Year Total:	4,110,065.57
Current Fund	9-01	638,653.57
HUD Budget Expenditures	9-25	<u>229.38</u>
	Year Total:	638,882.95
General Capital Fund Budget	C-04	695,844.75
State/Federal Grant Fund	G-01	162,776.70
Open Space Trust FY2016	O-16	52,661.89
Open Space Trust FY2017	O-17	172,675.00
Open Space Trust FY2018	O-18	1,726.30
Open Space Trust	O-19	1,499.00
	Year Total:	228,562.19
Passaic CO Open Space TRST Fun	T-16	6,162.87
Register of Deeds Trust	T-17	4,106.90
Professional Liability Trust	T-19	76,116.03
Trust Fund Other	T-20	198,939.26
Municipal Forfeit	T-22	<u>16,266.47</u>
	Year Total:	301,591.53
Private Industry Council	Z-81	2,683.50
	Total of All Funds	\$6,140,407.19
Current Fund	9-01	359,734.68
Current Fund	0-01	14,570,309.43
Payroll Agency Deductions	0-05	3,030,860.60
HUD Budget Expenditures	0-25	14,405.80
General Capital Fund Budget	C-04	4,854.48
State/Federal Grant Fund	G-01	827,715.05
DED Trust EMPL Off Duty Police	T-13	63,979.68
Professional Liability Trust	T-19	6,423.71

Trust Fund Other	T-20	440.84
Prosecutor's Confiscated Funds	T-23	9,774.71
Private Industry Council	Z-81	11,149.40

Total All Funds: \$18,899,648.38

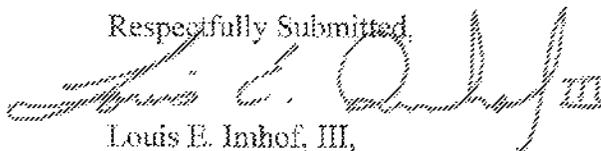
Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

Adjournment

Motion made by Freeholder James, seconded by Freeholder Akhter that the regular meeting be adjourned at 6:55p.m., and the motion was carried on roll call with seven (7) votes in the affirmative.

(The proceedings of this meeting were both audio and video taped recorded)

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by: Arndra Lisa Hill

2020-01

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW ADDITIONAL FURNISHINGS, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND NEW INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS EQUIPMENT IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$10,000,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

BE IT ORDAINED by the Board of Chosen Freeholders of the County of Passaic, State of New Jersey (not less than two-thirds of all members thereof affirmatively concurring), as follows:

Section 1. The County of Passaic (the "County"), State of New Jersey is hereby authorized to make various public improvements and to acquire new additional or replacement equipment and machinery, new additional furnishings, new communication and signal systems equipment and new information technology and telecommunications equipment, in, by and for said County, as more particularly described in Section 4 hereof. The cost of the improvements and acquisitions includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements and acquisitions described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated

Introduced on: the February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: 2020-0001

for said respective purposes. Said

appropriation shall be met from the proceeds of the sale of the bonds authorized and the down payment appropriated by this ordinance. Said improvements and acquisitions shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefitted.

Section 3. It is hereby determined and stated that the making of such improvements and acquisitions is not a current expense of said County.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (3) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (4) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Bridges - Undertaking of inspections and improvements of various bridges.

Appropriation and Estimated Cost	\$ 300,000
Down Payment Appropriated	\$ 14,300
Bonds and Notes Authorized	\$ 285,700
Period of Usefulness	15 years

B. Underground Storage Tanks - Undertaking of removal and replacement of underground storage tanks at various locations.

Appropriation and Estimated Cost	\$ 100,000
Down Payment Appropriated	\$ 4,770
Bonds and Notes Authorized	\$ 95,230
Period of Usefulness	15 years

C. Park Improvements - Undertaking of improvements to various County parks and recreation facilities, including, but not limited to: (i) Rifle Camp Park Phase I Improvement Project; and (ii) Highlands Preserve Athletic Field Improvement Project.

Appropriation and Estimated Cost	\$ 3,162,686
Down Payment Appropriated	\$ 150,606
Bonds and Notes Authorized	\$ 3,012,080
Period of Usefulness	15 years

D. Building Improvements - Undertaking of improvements to various County buildings and facilities, including, but not limited to: (i) elevator improvements at various locations; (ii) HVAC upgrades at the Preakness Healthcare Center; and (iii) installation of IT fire suppression systems and HVAC improvements at various Sheriff's Office buildings. It is hereby determined and stated that such public buildings being improved are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Appropriation and Estimated Cost	\$ 4,402,314
Down Payment Appropriated	\$ 209,634
Bonds and Notes Authorized	\$ 4,192,680
Period of Usefulness	15 years

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: 2020-0001

E. Sheriff's Office - Acquisition of new information technology and telecommunications equipment, new additional or replacement equipment and machinery, new additional furnishings and new communication and signal systems equipment, as set forth on a list on file with the Director of Finance and hereby approved and incorporated herein by this reference thereto.

Appropriation and Estimated Cost	\$ 300,000
Down Payment Appropriated	\$ 15,050
Bonds and Notes Authorized	\$ 284,950
Period of Usefulness	5 years

F. Drainage Improvements - Undertaking of drainage improvements at various locations.

Appropriation and Estimated Cost	\$ 1,150,000
Down Payment Appropriated	\$ 54,770
Bonds and Notes Authorized	\$ 1,095,230
Period of Usefulness	15 years

G. Road Safety Improvements - Undertaking of a County-wide Guide Rail Assessment Study.

Appropriation and Estimated Cost	\$ 100,000
Down Payment Appropriated	\$ 4,770
Bonds and Notes Authorized	\$ 95,230
Period of Usefulness	10 years

H. Acquisition of Easements - Acquisition of various easements in connection with County infrastructure projects.

Appropriation and Estimated Cost	\$ 250,000
Down Payment Appropriated	\$ 11,905
Bonds and Notes Authorized	\$ 238,095
Period of Usefulness	40 years

I. Dams - Undertaking of inspections and improvements of various dams.

Appropriation and Estimated Cost	\$ 75,000
Down Payment Appropriated	\$ 3,575
Bonds and Notes Authorized	\$ 71,425
Period of Usefulness	15 years

J. Prockness Healthcare Center - Acquisition of new additional or replacement equipment and machinery and new additional furnishings, as set forth on a list on file with the Director of Finance and hereby approved and incorporated herein by this reference thereto.

Appropriation and Estimated Cost	\$ 160,000
Down Payment Appropriated	\$ 7,620
Bonds and Notes Authorized	\$ 152,380
Period of Usefulness	5 years

Aggregate Appropriation and Estimated Cost	\$10,000,000
Aggregate Down Payment Appropriated	\$ 477,000
Aggregate Amount of Bonds and Notes Authorized	\$ 9,523,000

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$1,500,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 6. It is hereby determined and stated that moneys exceeding \$477,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said County, are now available to finance said purposes. The sum of \$477,000 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 7. To finance said purposes, bonds of said County of an aggregate principal amount not exceeding \$9,523,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 8. To finance said purposes, bond anticipation notes of said County of an aggregate principal amount not exceeding \$9,523,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 9. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from

its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Director or Deputy Director of the Board of Chosen Freeholders and by the Director of Finance and shall be under the seal of said County and attested by the Clerk or Deputy Clerk of the Board of Chosen Freeholders. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Director of Finance who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 10. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 15.11 years computed from the date of said bonds.

Section 11. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Clerk of the Board of Chosen Freeholders of said County, and that such

statement so filed shows that the gross debt of said County, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$9,523,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 12. Any funds received from private parties, the State of New Jersey or any of its agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 13. The County intends to issue the bonds or notes to finance the cost of the improvements and acquisitions described in Sections 1 and 4 of this bond ordinance. If the County incurs such costs prior to the issuance of the bonds or notes, the County hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 14. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this

ordinance. Said obligations shall be direct, unlimited and general obligations of the County, and the County shall levy ad valorem taxes upon all the taxable real property within the County for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 15. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk of the Board of Chosen Frecholders and is available for public inspection.

Section 16. This ordinance shall take effect twenty days after the first publication thereof after final passage.

2020-02

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS PUBLIC IMPROVEMENTS FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$3,200,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

WHEREAS, the Board of Trustees of Passaic County Community College (the "Board of Trustees") has heretofore determined by resolution that funds are necessary for various capital projects and has delivered a statement of the estimated cost of such projects and the amount of money presently needed for such projects (the "Board of Trustees Statement") to the Board of School Estimate of Passaic County Community College (the "Board of School Estimate"); and

WHEREAS, the Board of School Estimate has heretofore determined by resolution that funds are necessary for the projects specified in the Board of Trustees Statement and has determined the sum of money presently needed for such projects and the amount thereof to be raised by the County of Passaic and has delivered a certificate to that effect together with the Board of Trustees Statement to the Board of Chosen Freeholders of the County of Passaic, New Jersey; NOW, THEREFORE,

BE IT ORDAINED by the Board of Chosen Freeholders of the County of Passaic, State of New Jersey (not less than two-thirds of all members thereof affirmatively concurring), as follows:

Section 1. The County of Passaic (the "County"), State of New Jersey is hereby authorized to undertake the following public improvements for Passaic County Community College in, by and for the County: Public Safety Academy (Wayne Campus) - roof replacement; Academic Hall (Paterson Campus) - renovation of the Child Care Center and rest rooms in the existing Academic Hall Addition and construction of a new Conference Center Addition to the Academic Hall; Passaic Academic Center - classroom conversion to computer laboratory; and Wanaque Academic Center - roof replacement, rest room renovations and classroom conversion to computer laboratory. Said improvements shall include all work, materials, equipment and appurtenances necessary and suitable therefor. It is hereby determined and stated that said public buildings being improved are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes, as amended; the "Local Bond Law").

Section 2. The sum of \$3,200,000 is hereby appropriated to the payment of the cost of making the

improvements described in Section 1 hereof (hereinafter collectively referred to as "purpose"). Said appropriation shall be met from the proceeds of the sale of the bonds authorized by this ordinance. No down payment is required pursuant to the provisions of N.J.S.A. 18A:64A-19(2)(b). It is hereby determined and stated that the County has been notified that it will receive debt service aid from the State of New Jersey ("Chapter 12 State Aid") pursuant to Chapter 12 of the Laws of 1971 of New Jersey (N.J.S.A. 18A:64A-22.1 et seq.; the "County College Bond Act") for the improvements. Chapter 12 State Aid received shall be applied to the payment of one-half of the principal and interest on bonds or notes issued by the County for such improvements. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefitted.

Section 3. It is hereby determined and stated that (1) said purpose is not a current expense of said County, and (2) it is necessary to finance said purpose by the issuance of obligations of said County pursuant to the Local Bond Law and the County College Bond Act, and (3) the total estimated cost of said purpose is \$3,200,000, and (4) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is \$3,200,000, and (5) the cost of such purpose, as hereinbefore

stated, includes the aggregate amount of \$320,000 which is estimated to be necessary to finance the cost of such purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 4. To finance said purpose, bonds of said County of an aggregate principal amount not exceeding \$3,200,000 are hereby authorized to be issued pursuant to the Local Bond Law and the County College Bond Act. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 5. To finance said purpose, bond anticipation notes of said County of an aggregate principal amount not exceeding \$3,200,000 are hereby authorized to be issued pursuant to the Local Bond Law and the County College Bond Act in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes

issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 6. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Director or Deputy Director of the Board of Chosen Freeholders and by the Director of Finance and shall be under the seal of said County and attested by the Clerk or Deputy Clerk of the Board of Chosen Freeholders. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Director of Finance who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 7. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of fifteen years computed from the date of said bonds.

Section 8. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Clerk of the Board of Chosen Freeholders of said County, and that such statement so filed shows that the gross debt of said County, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$3,200,000, but \$1,600,000 shall be deducted from gross debt and shall not be considered in determining the County's net debt for debt incurring purposes pursuant to N.J.S.A. 18A:64A:22.4, and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 9. Any funds received from the State of New Jersey or any of its agencies or any funds received from the United States of America or any of its agencies in aid of such purpose (except for any Chapter 12 State Aid which shall be applied directly to pay debt service, rather than project costs, and shall not reduce the amount of bonds authorized), shall be applied to the payment of the cost of such purpose, or, if bond

anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 10. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk of the Board of Chosen Freeholders and is available for public inspection.

Section 11. The County intends to issue the bonds or notes to finance the cost of the improvements described in Section 1 of this bond ordinance. If the County incurs such costs prior to the issuance of the bonds or notes, the County expects to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 12. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the County, and the County shall levy ad

valorem taxes upon all the taxable real property within the County for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 13. This ordinance shall take effect twenty days after the first publication thereof after final passage.

2020-03

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS EQUIPMENT, NEW ADDITIONAL FURNISHINGS, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND A NEW AUTOMOTIVE VEHICLE AND A NEW FIRE TRUCK, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, FOR PASSAIC COUNTY COMMUNITY COLLEGE IN, BY AND FOR THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,390,452 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

WHEREAS, the Board of Trustees of Passaic County Community College (the "Board of Trustees") has heretofore determined by resolution that funds are necessary for various capital projects and has delivered a statement of the estimated cost of such projects and the amount of money presently needed for such projects (the "Board of Trustees Statement") to the Board of School Estimate of Passaic County Community College (the "Board of School Estimate"); and

WHEREAS, the Board of School Estimate has heretofore determined by resolution that funds are necessary for the projects specified in the Board of Trustees Statement and has determined the sum of money presently needed for such projects and the amount thereof to be raised by the County of Passaic and has delivered a certificate to that effect together with the Board of Trustees Statement to the Board of Chosen Freeholders of the County of Passaic, New Jersey; NOW, THEREFORE,

BE IT ORDAINED by the Board of Chosen Freeholders of the County of Passaic, State of New Jersey (not less than two-thirds of all members thereof affirmatively concurring), as follows:

Section 1. The County of Passaic (the "County"), State of New Jersey is hereby authorized to make various public improvements and to acquire new additional or replacement equipment and machinery, new information technology and telecommunications equipment, new additional furnishings, new communication and signal systems equipment and a new automotive vehicle and a new fire truck, including original apparatus and equipment, for Passaic County Community College in, by and for said County, as more particularly described in Section 4 hereof. The cost of the improvements and acquisitions includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements and acquisitions described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized by this ordinance. No down payment is required pursuant to the provisions of N.J.S.A. 18A:64A-

19(2)(b). Said improvements and acquisitions shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements and acquisitions is not a current expense of said County.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (3) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Undertaking of building renovations and system upgrades and acquisition of new audio-visual equipment, instructional and non-instructional equipment, office equipment and safety and security equipment, as set forth in the Board of Trustees Statement on file with the Clerk of the Board of Chosen Freeholders and hereby approved and incorporated herein by this reference thereto.

Appropriation and Estimated Cost	\$ 458,552
Bonds and Notes Authorized	\$ 458,552
Period of Usefulness	15 years

B. Acquisition of new computer servers, network switches and related equipment, as set forth in the Board of Trustees Statement on file with the Clerk of the Board of Chosen Freeholders and hereby approved and incorporated herein by this reference thereto.

Appropriation and Estimated Cost	\$1,116,875
Bonds and Notes Authorized	\$1,116,875
Period of Usefulness	7 years

C. Acquisition of new instructional and non-instructional equipment, computer equipment, communications equipment, office equipment and furniture and a new automotive vehicle and a new fire truck, including original apparatus and equipment, as set forth in the Board of Trustees Statement on file with the Clerk of the Board of Chosen Freeholders and hereby approved and incorporated herein by this reference thereto.

Appropriation and Estimated Cost	\$ 815,025
Bonds and Notes Authorized	\$ 815,025
Period of Usefulness	5 years

Aggregate Appropriation and Estimated Cost	\$2,390,452
Aggregate Amount of Bonds and Notes Authorized	\$2,390,452

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$239,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Section 6. To finance said purposes, bonds of said County of an aggregate principal amount not exceeding \$2,390,452 are hereby authorized to be issued pursuant to the Local Bond Law and Chapter 64A of Title 18A, Education of the New Jersey Statutes Annotated (the "Education Law"). Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 7. To finance said purposes, bond anticipation notes of said County of an aggregate principal amount not exceeding \$2,390,452 are hereby authorized to be issued pursuant to the Local Bond Law and the Education Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate

amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 8. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Director or Deputy Director of the Board of Chosen Freeholders and by the Director of Finance and shall be under the seal of said County and attested by the Clerk or Deputy Clerk of the Board of Chosen Freeholders. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to

sell said notes, is hereby delegated to the Director of Finance who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 9. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 7.85 years computed from the date of said bonds.

Section 10. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Clerk of the Board of Chosen Freeholders of said County, and that such statement so filed shows that the gross debt of said County, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$2,390,452 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 11. Any funds received from the State of New Jersey or any of its agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to

the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 12. The County intends to issue the bonds or notes to finance the cost of the improvements and acquisitions described in Sections 1 and 4 of this bond ordinance. If the County incurs such costs prior to the issuance of the bonds or notes, the County hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 13. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the County, and the County shall levy ad valorem taxes upon all the taxable real property within the County for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 14. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director,

Division of Local Government Services, is on file with the Clerk of the Board of Chosen Freeholders and is available for public inspection.

Section 15. This ordinance shall take effect twenty days after the first publication thereof after final passage.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

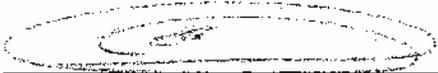
Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING TRANSFER NUMBER IV, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200155							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	p-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett		✓						
Best Jr.	✓			✓	✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO EXECUTE
BUDGET TRANSFERS BETWEEN 2019 BUDGET APPROPRIATIONS,
PURSUANT TO N.J.S.A. 40A:4-59**

WHEREAS, the County of Passaic (hereafter “County”) adopts a yearly budget in compliance with N.J.S.A. 40A:4-1, et seq., commonly known as the Local Budget Law; and

WHEREAS, pursuant to N.J.S.A. 40A:4-50, if during the first three (3) months of a calendar year, the amount of any appropriation reserve for the immediate preceding fiscal year is insufficient to pay the claims authorized or incurred during said preceding year which were chargeable to said appropriation, and there shall be an excess in any appropriation reserves over and above the amount deemed to be necessary to fulfill its purpose; and

WHEREAS, pursuant to N.J.S.A. 40A:4-50, it is required that this resolution be approved by not less than a two third (2/3) vote of the Passaic County Board of Chosen Freeholders; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:4-50, that the following budget transfer appropriations from the 2019 County budget are approved:

ACCOUNT	TITLE	FROM	TO
9-01-20-104-001-101	County Counsel – Salary & Wage	\$ 55,000	
9-01-20-112-001-101	Buildings & Grounds – Salary & Wage	175,000	
9-01-20-115-001-101	Surrogate’s Office – Salary & Wage	3,000	
9-01-25-157-001-101	Jail & Workhouse – Salary & Wage	400,000	
9-01-27-172-001-101	Preakness Healthcare Center – Salary & Wage	200,000	
9-01-20-102-001-213	Administration – Other Expenses		\$ 55,000
9-01-20-112-001-207	Buildings and Grounds – Other Expenses		75,000
9-01-20-115-001-233	Surrogate’s Office – Other Expenses		3,000
9-01-22-137-001-213	Medical Examiner – Other Expenses		100,000
9-01-25-157-005-M01	Jail & Workhouse Medical – Other Expenses		100,000
9-01-27-164-001-M01	Maintenance of Patients – Other Expenses		300,000
9-01-27-172-001-213	Preakness Healthcare Center – Other Expenses		200,000
	TOTAL	\$ 833,000	\$ 833,000

LET IT BE FURTHER RESOLVED, that the Chief Financial Officer of the County of Passaic is authorized to take any and all action necessary to effectuate the purposes of this resolution.

MPJ

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

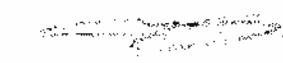
Agenda: RESOLUTION TO PURCHASE DIESEL FUEL VIA STATE CONTRACT ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200156							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-1							
CAF #								
Purchase Req. #	Various Req #s							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION TO PURCHASE
DIESEL FUEL VIA STATE CONTRACT**

WHEREAS, various Passaic County Departments and Institutions have requested the purchase of diesel fuel pursuant to State Contract; and

WHEREAS, the Board of Chosen Freeholders (hereinafter the "Board") is desirous of approving said purchase in accordance with the terms of the State Contract

WHEREAS, said goods and services are being procured either through State Contract, as permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS, the Passaic County Finance Committee has considered this matter at its February 12, 2020 meeting and is recommending this Resolution to the full Board for adoption; and

WHEREAS, a certification is attached indicating that funds are available for the above contemplated expenditures; and

WHEREAS, from time to time State Contract and Cooperative Contract members change due to renewals or addition of essentially similar products; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of goods and/services in accordance with the terms of the applicable State Contract described below:

Vendor:	National Fuel
SOCCOP:	CC-0036-19
Description:	Diesel Fuel
Using Agency:	All Departments
Requisition No.:	Various
Amount:	\$320,000.00
Account:	Various

BE IT FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees to and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: February 25, 2020

LSP

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$320,000.00

APPROPRIATION: Various accounts on a needs basis

PURPOSE: Resolution to purchase diesel fuel via state contract from National Fuel.


Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

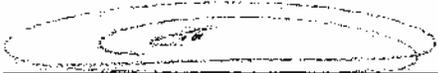
Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO PURCHASE AN UPGRADE FOR COMPUTER STORAGE INFRASTRUCTURE FOR THE COUNTY OF PASSAIC VIA STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200157							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-2							
CAF #								
Purchase Req. #	R0-01349							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION TO PURCHASE AN UPGRADE FOR
COMPUTER STORAGE INFRASTRUCTURE FOR THE COUNTY OF
PASSAIC VIA STATE CONTRACT**

WHEREAS, the County of Passaic’s computer storage infrastructure requires an upgrade; and

WHEREAS, three (3) quotes were obtained from vendors approved by State Contract pursuant to N.J.S.A. 40A:11-5(4); and

WHEREAS, the Board of Chosen Freeholders (hereinafter the “Board”) is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS, the Administration and Finance Committee has considered this matter and recommend this Resolution to the full Board for adoption; and

WHEREAS, a certification is attached indicating that funds are available for the above contemplated expenditures;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of goods and/services in accordance with the terms of the applicable State Contract described below:

Vendor:	SHI
State:	#89981
Description:	Upgrade to storage infrastructure
Using Agency:	Various
Requisition No.:	R0-01349
Amount:	\$489,505.60
Account:	0-01-44-900-003-003

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees to and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: February 25, 2020

LSP

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$489,505.60

APPROPRIATION: 0-01-44-900-003-003

PURPOSE: Resolution to purchase an upgrade for computer storage infrastructure.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

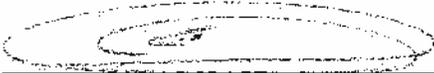
Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

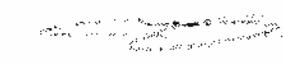
Agenda: RESOLUTION SUPPORTING ASSEMBLY BILL NUMBER 1909
"BRIANNA'S LAW" WHICH AMENDS AND SUPPLEMENTS TITLE 4 OF THE REVISED STATUTES TO
MAKE THE TRANSPORTATION, FOR SALE OR SLAUGHTER, OF PREGNANT COWS A CRIME OF THE
FOURTH DEGREE ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200158							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION SUPPORTING ASSEMBLY BILL NUMBER 1909
“BRIANNA’S LAW” WHICH AMENDS AND SUPPLEMENTS TITLE 4 OF THE
REVISED STATUTES TO MAKE THE TRANSPORTATION, FOR SALE OR
SLAUGHTER, OF PREGNANT COWS A CRIME OF THE FOURTH DEGREE**

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) are vested with decision making powers for the County; and

WHEREAS, on January 14, 2020 Assembly Bill Number 1909, which makes it a crime of the fourth degree to transport a pregnant cow for its sale or slaughter during the gestational period, was introduced in the New Jersey General Assembly; and

WHEREAS, the County understands the importance that animals play in the lives of its citizens and wishes to voice its support for the pending legislation; and

WHEREAS, the Administration and Finance Committee reviewed this matter at its February 12, 2020 meeting and recommended this resolution to the full Board for adoption; and

NOW, THEREFORE, LET BE IT RESOLVED, by the Board of Chosen Freeholders for the County of Passaic that it urges support by the New Jersey General Assembly, New Jersey State Senate, and Governor Phil Murphy for the passage and approval of Assembly Bill Number 1909.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board is authorized to send certified copies of this Resolution to members of the New Jersey General Assembly, New Jersey State Senate, and Governor Phil Murphy.

Dated: February 25, 2020

LSP

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION SUPPORTING SENATE BILL NUMBER 930 WHICH PROVIDES FOR ANIMAL PROTECTION ORDERS AND ASSIGNMENT OF PET CUSTODY IN DIVORCES OR DISSOLUTION OF A CIVIL UNION ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200159							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION SUPPORTING SENATE BILL NUMBER 930 WHICH PROVIDES FOR ANIMAL PROTECTION ORDERS AND ASSIGNMENT OF PET CUSTODY IN DIVORCES OR DISSOLUTION OF A CIVIL UNION

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) are vested with decision making powers for the County; and

WHEREAS, on January 27,2020 Senate Bill Number 930, which provides for animal protection orders and assignment of pet custody in divorce cases or dissolution of civil union, was introduced in the New Jersey State Senate; and

WHEREAS, the County understands the importance that animals play in the lives of its citizens and wishes to voice its support for the pending legislation; and

WHEREAS, the Administration and Finance Committee reviewed this matter at its February 12, 2020 meeting and recommended this resolution to the full Board for adoption; and

NOW, THEREFORE, LET BE IT RESOLVED, by the Board of Chosen Freeholders for the County of Passaic that it urges support by the New Jersey General Assembly, New Jersey State Senate, and Governor Phil Murphy for the passage and approval of Senate Bill Number 930.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board is authorized to send certified copies of this Resolution to members of the New Jersey General Assembly, New Jersey State Senate, and Governor Phil Murphy.

Dated: February 25, 2020

LSP

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
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Bruce James

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Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT RELIANCE GRAPHICS AND ROYAL PRINTING SERVICES FOR ELECTION PRINTING SERVICES ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY CLERK

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200160							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-5							
CAF #								
Purchase Req. #	Acct 0-01-20-107-002-E01							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AWARDING A PROFESSIONAL
SERVICES CONTRACT RELIANCE GRAPHICS AND ROYAL PRINTING
SERVICES FOR ELECTION PRINTING SERVICES**

WHEREAS, the County of Passaic (the “County”) requires printing services for the elections to be held during the calendar year 2020; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(l), the County issued a RFQ-20-005 and RFQ-20-051 (re-bid), seeking qualification for a pool of printers to perform election printing services for calendar year 2020, to be hired on an as-needed basis; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of qualified printers to perform election printing services for calendar year 2020 is publicly advertised, awarded under a process the provides for public solicitation for qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on January 28, 2020 the Passaic County Board of Chosen Freeholders (hereinafter the “Board”) passed Resolution No. R2020-0033 qualifying a pool of vendors to perform election printing services for calendar year 2020; and

WHEREAS, the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) is desirous of awarding a contract for election printing services to the following vendors which were previously qualified:

- Reliance Graphics, Inc. - \$260,000.00
- Royal Printing Services - \$350,000.00

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contracts as set forth herein;

WHEREAS, the this matter was discussed at the February 12, 2020 meeting of the Administration and Finance Committee and is being recommended to the full Board for approval; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby awards these contracts in accordance with N.J.S.A. 40A:11-5(1)(l), which governs goods and services necessary or required to prepare and conduct an election.

LET IT BE FURTHER RESOLVED, that a contract for election printing services be and hereby is awarded to Reliance Graphics, Inc. and Royal Printing Services, in accordance with the terms of their proposals.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

Dated: February 25, 2020

LSP

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$610,000.00

APPROPRIATION: 0-01-20-107-002-E01

PURPOSE: Resolution awarding a professional services contract to Reliance Graphics and Royal Printing Services.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION RETAINING FLORIO, KENNY, RAVAL, LLP. FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF GONZALEZ V. COUNTY OF PASSAIC, DOCKET NO.PAS-L-000194-20, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200161							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION RETAINING FLORIO, KENNY, RAVAL, LLP. FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF GONZALEZ V. COUNTY OF PASSAIC, DOCKET NO.PAS-L-000194-20, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a named defendant in the matter of *Gonzalez v. County of Passaic*, et al., Docket No.PAS-L-000194-20, filed in Superior Court of New Jersey, requiring the retention of outside legal counsel; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, *et seq.* the County issued RFQ-20-047, seeking qualifications for a pool of outside legal counsel and special litigation counsel for calendar year 2020, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of outside legal counsel and special litigation counsel for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 30, 2019 the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed Resolution No. R20191195 qualifying a pool of outside legal counsel and special litigation counsel for calendar year 2020, as recommended by the Passaic County Counsel, to be hired on an as-needed basis, which included Florio, Kenny, Raval, LLP; and

WHEREAS, the Passaic County Counsel is recommending to the Board to retain Florio, Kenny, Raval, LLP, for an amount not to exceed one hundred thousand dollars (\$100,000.00), to provide legal defense for the County in this matter; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that the County of Passaic is retaining Florio, Kenny, Raval, LLP to provide legal defense for an amount not to exceed one hundred thousand dollars (\$100,000.00), as recommended by the Passaic County Counsel; and

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Florio, Kenny, Raval, LLP, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

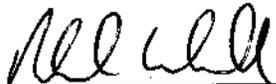
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution retaining Florio, Kenny, Raval LLP for outside legal services.


Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION RETAINING MARINIELLO & MARINIELLO, P.C. FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF TANIA V. COUNTY OF PASSAIC, DOCKET NO. HUD-L-000411-20, PURSUANT TO N.J.S.A. 40A:11-5, ET SE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200162							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-7							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION RETAINING MARINIELLO & MARINIELLO, P.C. FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF TANIA V. COUNTY OF PASSAIC, DOCKET NO. HUD-L-000411-20, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a named defendant in the matter of *Tania v. County of Passaic*, et al., Docket No. HUD-L-000411-20, filed in Superior Court of New Jersey, requiring the retention of outside legal counsel; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, *et seq.* the County issued RFQ-20-047, seeking qualifications for a pool of outside legal counsel and special litigation counsel for calendar year 2020, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of outside legal counsel and special litigation counsel for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 30, 2019 the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed Resolution No. R20191195 qualifying a pool of outside legal counsel and special litigation counsel for calendar year 2020, as recommended by the Passaic County Counsel, to be hired on an as-needed basis, which included Mariniello & Mariniello, P.C.; and

WHEREAS, the Passaic County Counsel is recommending to the Board to retain Mariniello & Mariniello, P.C., for an amount not to exceed seventeen thousand five hundred dollars (\$17,500.00), to provide legal defense for the County in this matter; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that the County of Passaic is retaining Mariniello & Mariniello, P.C. to provide legal defense for an amount not to exceed seventeen thousand five hundred dollars (\$17,500.00), as recommended by the Passaic County Counsel.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Mariniello & Mariniello, P.C., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

February 25, 2020

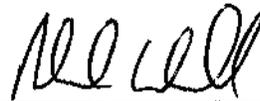
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution retaining Mariniello & Mariniello for outside legal services.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Bruce James

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Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED MONTHER HARB v. COUNTY OF PASSAIC, DOCKET NUMBER PAS-L-4153-17 PENDING IN THE SUPERIOR COURT OF NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200163							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-8							
CAF #								
Purchase Req. #	Acct: T-19-56-850 -000-801							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED
MONTER HARB v. COUNTY OF PASSAIC, DOCKET NUMBER PAS-L-4153-17
PENDING IN THE SUPERIOR COURT OF NEW JERSEY**

WHEREAS, the County of Passaic (the “County”) is the Defendant in a New Jersey Superior Court matter entitled Monther Harb v. County of Passaic (PAS-L-4153-17); and

WHEREAS, the County’s attorneys have recommended settlement of this matter and have determined that the terms of the proposed settlements are fair and just; and

WHEREAS, the Insurance Commissioners for the County have reviewed this matter, agree that settlement is appropriate; and

WHEREAS, the Administration and Finance committee has also reviewed this matter and agrees settlement is appropriate and is making that recommendation to the full Board; and

WHEREAS, the Board agrees that settlement of this matter is appropriate and desires to formally approve same; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to settle this matter; and

NOW, THEREFORE LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby finds that it is in the best interest of the County to accept the recommendation of its claims adjusters, defense attorneys and County attorneys and settle Docket Number PAS-L-4153-17 for an amount not to exceed \$50,000.00.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, Director of the Board, County Administrator, and County Counsel are hereby authorized and directed to take all necessary and appropriate action to effectuate the settlement.

Dated: February 25, 2020

LSP

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution authorizing settlement of litigation entitled;
Monther Harb v. County of Passaic.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

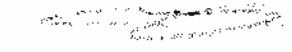
Agenda: RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED WILLIAM DEPSEE v. COUNTY OF PASSAIC, CLAIM PETITION 2017-13904 PENDING IN THE NEW JERSEY DIVISION OF WORKER'S COMPENSATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200164							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-9							
CAF #								
Purchase Req. #	Acct: T-19-56-850 -000-801							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED
WILLIAM DEPSEE v. COUNTY OF PASSAIC, CLAIM PETITION 2017-13904
PENDING IN THE NEW JERSEY DIVISION OF WORKER'S COMPENSATION**

WHEREAS, the County of Passaic (the "County") is the Respondent in a worker's compensation matter (Claim Petition No. 2017-11959) filed by Petitioner William Depsee; and

WHEREAS, the County's attorneys have recommended settlement of this matter and has advised that the Worker's Compensation Court has determined that the terms of the proposed settlements are fair and just; and

WHEREAS, the Insurance Commissioners for the County have reviewed this matter, agree that settlement is appropriate, and are making a recommendation to the full Board in accordance with the Rules and Regulations for the Passaic County Insurance Commission adopted by Resolution R2020-0027 dated January 28, 2020, in accordance with N.J.S.A. 40A:10-6, et seq.; and

WHEREAS, the Board agrees that settlement of this matter is appropriate and desire to formally approve same; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to settle this matter; and

NOW, THEREFORE LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby finds that it is in the best interest of the County to accept the recommendation of its claims adjusters, defense attorneys and County attorneys and settle Claim Petition No. 2017-13904 in an amount not to exceed \$61,459.20.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, Director of the Board, County Administrator, and County Counsel are hereby authorized and directed to take all necessary and appropriate action to effectuate the settlement.

Dated: February 25, 2020

LSP

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$61,459.20

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution authorizing settlement of litigation entitled;
William Depsee v. County of Passaic.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

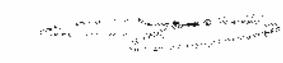
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT MODIFICATION WITH ARCHER & GREINER, P.C. FOR SPECIAL LEGAL COUNSEL RELATED TO SHARED SERVICES AGREEMENTS IN THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL
Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200165							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING A CONTRACT MODIFICATION WITH ARCHER & GREINER, P.C. FOR SPECIAL LEGAL COUNSEL RELATED TO SHARED SERVICES AGREEMENTS IN THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is working with the City of Paterson (hereafter “City”) on areas where governmental operations and services can be regionalized pursuant to N.J.S.A. 40A:65-1, et seq.; and

WHEREAS, on September 10, 2019 the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed Resolution No. R20190774 qualifying a pool of special legal counsel related to shared services agreements in the County, as recommended by the Passaic County Counsel, to be hired on an as-needed basis, which included Archer & Greiner, P.C.; and

WHEREAS, on September 24, 2019, the Board authorized Resolution No. 20190833, retaining Archer & Greiner, P.C. for special legal counsel related to shared services agreements in the County for an amount not to exceed thirty thousand dollars (\$30,000.00), pursuant to N.J.S.A. 40A:11-5(a)(i); and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for special legal counsel related to shared services agreements is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, the Passaic County Counsel is recommending to the Board a modification in the contract with Archer & Greiner, P.C., to be increased by forty six thousand dollars (\$46,000.00), to complete a report for the County outlining the feasibility of a shared services agreement with City; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that the County of Passaic is authorizing a contract modification with Archer & Greiner, P.C. for special legal counsel related to shared services agreements for an amount not to exceed forty six thousand dollars (\$46,000.00), as recommended by the Passaic County Counsel.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Archer & Greiner, P.C., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract modification, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$46,000.00

APPROPRIATION: 9-01-20-102-001-233

PURPOSE: Resolution authorizing an increase in contract to Archer & Greiner, P.C for special legal counsel related to shared services agreement.


Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

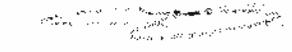
Agenda: RESOLUTION AWARDING A CONTRACT TO PULSE MEDICAL TRANSPORTATION, INC., FOR MEDICAL TRANSPORTATION SERVICES FOR PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2020 FOR AN ESTIMATED AMOUNT OF \$12,000.00, RFQ-20-057 AS PER QUALIFICATION, AS AUTHORIZED BY N.J.S.A. 40A:11-5(1)(a)(i) ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200166							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-11							
CAF #	0-01-27-172-001-M03							
Purchase Req. #	R0-01161							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AWARDING A CONTRACT TO PULSE MEDICAL TRANSPORTATION, INC., FOR MEDICAL TRANSPORTATION SERVICES FOR PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2020 FOR AN ESTIMATED AMOUNT OF \$12,000.00, RFQ-20-057 AS PER QUALIFICATION, AS AUTHORIZED BY N.J.S.A. 40A:11-5(1)(a)(i)

WHEREAS, there exists a need for Medical Transportation Services for Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-20-057 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, since these services are needed to provide medical transportation services for Preakness Healthcare Center, it qualifies as an exception under the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a)(i) as a Professional Service; and

WHEREAS, the responses to said public solicitation were received on January 24, 2020 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found Pulse Medical Transportation, Inc., is qualified to perform the necessary services for Medical transportation services for the estimated amount of \$12,000.00, for calendar year 2020, on an as-needed basis; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award a contract to Pulse Medical Transportation, Inc., for medical transportation services for Preakness Healthcare Center for an estimated amount of \$12,000.00 for calendar year 2020, on an as-needed basis pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

LET IT BE FURTHER RESOLVED, that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a)(i) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

LET IT BE FURTHER RESOLVED, that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

JDP:lc

Dated: February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$12,000.00

APPROPRIATION: 0-01-27-172-001-M03

PURPOSE: Resolution awarding a contract to Pulse Medical Transportation, Inc. for medical transportation services.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Pulse Medical Transportation Inc. for Medical Transportation for residents of Preakness Healthcare Center for the period of 01/01/20 to 12/31/20/

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 12,000
REQUISITION # R0-01161
ACCOUNT # 0-01-27-172-001-M03

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>02/12/20</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200166



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Pulse Medical Transportation Inc. for Medical Transportation for residents of Preakness Healthcare Center for the period of 01/01/20 to 12/31/20/

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 12,000
REQUISITION #: R0-01161
ACCOUNT #: 0-01-27-172-001-M03

4. METHOD OF PROCUREMENT:

[] RFP [x] RFQ [] Bid
[] Other:

5. COMMITTEE REVIEW:

DATE:

[] Administration & Finance
[] Budget
[] Health
[x] Human Services
[] Law & Public Safety
[] Planning & Economic Development
[] Public Works
02/12/20

6. DISTRIBUTION LIST:

[] Administration [x] Finance [x] Counsel
[] Clerk to the Board [x] Procurement

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200166

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AFFILIATION AND TRANSFER AGREEMENT WITH CHRISTIAN HEALTH CARE CENTER FOR A TERM OF THREE YEARS WITH ONE (1) YEAR OPTION TO RENEW, COMMENCING FEBRUARY 28, 2020 AND TERMINATING FEBRUARY 27, 2023, PURSUANT TO 42 C.F.R. 483.73 ALL AS NOTED IN THE RESOLUTION.

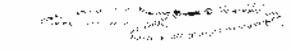
THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200167							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-12							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AUTHORIZING AN AFFILIATION AND TRANSFER AGREEMENT
WITH CHRISTIAN HEALTH CARE CENTER FOR A TERM OF THREE YEARS
WITH ONE (1) YEAR OPTION TO RENEW, COMMENCING FEBRUARY 28, 2020
AND TERMINATING FEBRUARY 27, 2023, PURSUANT TO 42 C.F.R. 483.73**

WHEREAS, Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS, the County of Passaic, Preakness Healthcare Center and Christian Health Care Center are desirous of entering into an Affiliation and Transfer Agreement to facilitate the care and transfer of patients receiving care at Preakness Healthcare Center, who may require tertiary services not available at Preakness Healthcare Center pursuant to sound medical practice and New Jersey State requirements, as authorized by 42 C.F.R. 483.73; and

WHEREAS, Christian Health Care Center is an acute care hospital licensed by the State of New Jersey and has the staff and equipment necessary to provide emergency care and hospital services; and

WHEREAS, the parties wish to insure continuity of care and treatment appropriate to the needs of patients; and

WHEREAS, there is no cost for this Agreement; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, LET IT BE RESOLVED, that pursuant to 42 C.F.R. 483.73, the Board of Chosen Freeholders of the County of Passaic hereby authorizes Preakness Healthcare Center to enter into an Affiliation and Transfer Agreement with Christian Health Care Center for a term of three years with one (1) year option to renew, commencing February 28, 2020 and terminating February 27, 2023, to facilitate the care and transfer of patients receiving care at Preakness Healthcare Center, who may require tertiary services not available at Preakness Healthcare Center pursuant to sound medical practice and New Jersey State requirements; and

LET IT BE FURTHER RESOLVED, that the Director and Clerk are hereby authorized to execute any necessary document to effectuate the above.

JDP:lc

Dated: February 25, 2020

**CHRISTIAN HEALTH CARE CENTER
AFFILIATION/TRANSFER AGREEMENT**

To facilitate continuity of care and timely transfer of patients/residents/clients (hereinafter referred to as "patient") and records between:

CHRISTIAN HEALTH CARE CENTER (all programs including, but not limited to, Ramapo Ridge Psychiatric Hospital, Southgate Behavioral Management Unit, Heritage Manor Nursing Home, The David F. Bolger Post-Acute Care Unit, etc.), 301 Sicomac Avenue, Wyckoff, NJ 07481 referred to as the "Center", and **Prackness Health Care Center**, located at 305 Oldham Rd, Building One, Wayne, NJ 07470 referred to as the "Facility", and, whereas the Center and Facility agree that when a patient's need for transfer from one of the above institutions to the other has been determined by the patient's physician, the institution to which transfer is to be made will admit the patient as promptly as possible, give preference to patients requiring transfer from the other institution, and give full priority for readmission of those patients previously transferred, subject to availability of bed space, and provided that all the admission requirements of the Facility or Center are met. Other conditions of this agreement are outlined below.

I. FACILITY OBLIGATIONS:

The Facility agrees:

A. Admission of Facility's Patients to:

1. Ramapo Ridge Psychiatric Hospital

To provide the medical care and administrative information necessary to determine the appropriateness of the admission and to enable continuing care to the patient, the Facility will:

- a. Provide all relevant and necessary information regarding each patient at the time of referral and complete transfer/referral form(s) as follows:

Involuntary Admissions

Patients determined to be involuntary by a physician on the Facility staff and/or in consultation with the Center's physician shall be referred to the hospital and admitted as promptly as possible, subject to the hospital's admission procedures regarding involuntary patient admission (as specified in Attachment A to this Agreement).

Voluntary Admissions

Patients not strictly emergent and considered voluntary, but requiring admission to the hospital, shall be referred to the hospital and admitted as promptly as possible, subject to the hospital's admission procedures regarding voluntary patient admission (as specified in Attachment B to this Agreement).

- b. Call the Mental Health Central Access Department at (201) 848-5500 to process the admission and to confirm bed and time of admission.
c. Send Admission information with patient referral as outlined in Attachments A and B of this Agreement.

2. Other Mental Health Programs

To obtain information regarding referral to other mental health programs, contact the Mental Health Central Access Department at (201) 848 -5500.

3. Heritage Manor Nursing Home, Southgate Behavioral Management Unit and Other Long Term Care Division Programs

To provide the medical care and administrative information necessary to determine the appropriateness of the placement and to enable continuing care to the patient, the Facility will;

- a. Send with each patient at the time of transfer, or in the case of an emergency, as promptly as possible, the completed transfer and referral forms mutually agreed upon. The transfer and referral forms will include such information as:
 - current medical findings
 - diagnosis
 - rehabilitation potential
 - brief summary of the course of treatment followed in the transferring institution
 - nursing and dietary information
 - ambulation status
 - pertinent administrative and social information
 - Accountable Care Organization Affiliation, if any
- b. Call Admissions office at (201) 848-5855 to confirm bed and time of admission.
- c. Send with the patient being transferred, the following admission information:
 - Patient/resident's full name (Face Sheet if possible)
 - Date of birth
 - Social Security Number
 - Marital Status
 - Religion
 - Next of Kin
 - Relevant clinical information that supports the referral, including:
 - History and Physical (if possible)
 - Medication Sheet (if possible)
 - Progress Notes/Nursing Notes (if possible)
 - Lab Work (if possible)
 - Insurance Information (Copy of Insurance Cards – front and back)
 - Copy of Durable POA or Guardianship paperwork
 - Copy of Advance Directive (Living Will)

B. Admission of Christian Health Care Center's Patients to Facility:

1. The patients of Christian Health Care Center requiring emergency acute hospital, skilled nursing or other healthcare services, in the judgment of their attending physicians, shall be promptly admitted to the Facility on a bed-available basis, provided the Facility determines that it has the capacity to render the care required by the patient, and provided that the admission is otherwise in conformity with the Facility's admission policies, and with all applicable federal, state and local laws and regulations. Subject to those conditions, and subject to the rights of third parties on the Facility's waiting list, the Facility shall give preference in its admission policies to such transfer of patients.
2. Patients not strictly emergent, but requiring emergent-elective admission to the Facility shall be placed on the Facility's urgent list.
3. Elective cases shall be booked for future admission according to established routine of the Facility.
4. In the event of an emergency situation at Christian Health Care Center, Facility agrees to admit those transferees as can be reasonably and legally accepted until such time as alternative resident plans can be developed. Acceptance of this provision is based on either the emergent situation solely at the Center's site or, the situation such that the Facility can continue to offer services within the scope of their involvement.

II. CENTER OBLIGATIONS:

The Center agrees to:

A. Admission of Facility's Patients to Christian Health Care Center:

1. Admit the patient from the Facility as promptly as possible provided the admission requirements established by the Center are met.
2. Give full priority for readmission to the Center for those patients previously transferred from the Center to the Facility.
3. Provide at time of discharge to the Facility, all relevant & necessary information regarding each patient including discharge summary, medication regime & treatment recommendations.
4. Make every effort to include a Facility representative in treatment and discharge planning processes with appropriate permission of the patient/patient representative.

III. MUTUAL OBLIGATIONS:

1. The Facility and Christian Health Care Center each agree to notify the other party, as far in advance as possible, of an impending referral/discharge and not to make such transfer until so notified by the other institution and all admission/transfer informational requirements have been achieved.
2. The transferring institution will be responsible for the transfer or other appropriate disposition of personal effects, particularly money and valuables, and information related to these items.
3. The transferring institution will be responsible for effecting the transfer of the patient/resident, including arranging for appropriate and safe transportation.
4. The Facility and Center shall make available its diagnostic and therapeutic services to patients as ordered or authorized by a licensed physician, including all services that the institutions are qualified by law to provide, subject to several factors, including but not limited to, admission criteria, waiting lists, etc.
5. The transferring institution agrees, if applicable, to hold the Medicaid patient's bed for ten (10) days while the patient is in the receiving institution. Medicaid patients whose stay in the receiving institution exceeds ten (10) days will be accepted back into the transferring institution to the first appropriate bed.
6. The patient, legal representative or other authorized person (i.e. the patient's relatives or persons or agencies responsible for the patient), shall be given adequate notice by the institution transferring the patient prior to the transfer.
7. Charges for services rendered to patient by either institution shall be collected by the institution rendering such services directly from the patient, third party payer or other sources normally responsible. Neither institution shall have any liability to the other for such charges. The provision does not preclude separate agreements between the two institutions for the sale, purchase or exchange of supplies or services including drugs and diagnostic or therapeutic services.

IV. Non-Exclusivity

This Agreement shall not be construed as limiting the right of either party to affiliate or contract with any other hospital, nursing home or healthcare facility on either a limited or general basis, while this Agreement is in effect or thereafter.

V. Advertising & Publicity

Neither party shall use the name of the other party in any promotional or advertising material unless written approval of the material and its intended use is obtained from the other party.

VI. Autonomy Of Each Institution

The Center and the Facility or governing body of each institution shall have exclusive control of the management, assets, and affairs of their respective institutions. Neither party by virtue of this Agreement assumes any liability for any debts or obligations of a financial or legal nature incurred by the other party to this Agreement, nor any power or authority to make contracts or commitments for or on behalf of the other party. Neither party has or assumes any responsibility for the collection of the other party's accounts receivable. Anything herein contained to the contrary notwithstanding, each party hereto remains fully autonomous in all respects.

VII. Discontinuance Of Operations

Anything herein contained to the contrary notwithstanding, in the event that either party shall discontinue operations, then this Agreement shall cease and terminate as of the last day of the month in which such party ceases operations.

VIII. Integrated Agreement

This written Agreement contains the sole and entire agreement between the parties and shall supersede any and all other agreements between the parties. The parties acknowledge and agree that neither of them has made any representation with respect to the subject matter of this agreement or any representations including the execution and delivery thereof except such representations as are specifically set forth herein and each of the parties hereto acknowledges that it has relied on its own judgment in entering into the same. The parties hereto further acknowledge that any statements or representations that may have heretofore been made by either of them to the other are void and of no effect and that neither of them has relied hereon in connection with its dealings with the other.

IX. Liability Coverage/Indemnification

The Center and the Facility shall, during the terms of this transfer agreement, provide and maintain professional liability insurance coverage for all negligence, errors and omission of its officers, employees and agents, in the minimum amount of one million dollars (\$1,000,000) per claim and three million dollars (\$3,000,000) in the aggregate, commercial general liability insurance coverage in the minimum dollar amount of one million dollars (\$1,000,000) per claim and one million dollars (\$1,000,000) per claim and one million dollars (\$1,000,000) in the aggregate.

It is hereby stipulated and agreed between Center and Facility that with respect to any claim or action arising out of the activities described in this transfer agreement, each party shall only be liable for payment of that portion of any and all liability, costs, expenses, demands, settlements, or judgments resulting from the negligence, actions, or omission of its own agents, officers, and employees.

The Facility agrees to indemnify, defend and hold harmless Christian Health Care Center and its employees, officers and agents from and against any and all claims, demands, actions, settlements, or judgments, including attorney's fees and litigation expenses, based upon or arising out of activities described in this transfer agreement, where such claims, demands, actions, settlements, or judgments relate to the negligence, actions, or omissions of Facility and/or its employees, officers or agents.

Christian Health Care Center agrees to indemnify and hold harmless the Facility and its employees, officers and agents from and against any and all claims, demands, actions, settlements, or judgments, including attorney's fees and litigation expenses, based upon or arising out of the activities described in this transfer agreement, where

such claims, demands, actions, settlements, or judgments relate to negligence, actions, or omission of the Center and/or its employees, officers or agents.

X. Waiver Or Modification

It is further agreed that no waiver or modifications of this Agreement or of any covenant, condition or limitation herein contained shall be valid unless in writing and duly executed by the party to be charged therewith and that no evidence of any waiver or modification of any covenant, condition or limitation herein contained shall be received in any proceeding, arbitration, or litigation between the parties hereto arising out of or affecting this Agreement, or the rights or obligations of any party hereunder, unless such waiver or modification is in writing, duly executed as aforesaid, and the parties further agree that the provisions of this paragraph may not be waived except as herein set forth.

XI. State Law

The parties hereto agree that it is their intention and covenant that this Agreement and the performance hereunder and all litigation and special proceedings hereunder be construed in accordance with and under and pursuant to the laws of the State of New Jersey and that in any action, special proceeding or other proceeding that may be brought arising out of, in connection with, or by reason of this Agreement, the laws of the State of New Jersey and by their execution of this Agreement, the parties hereto give their consent to jurisdiction and venue in this forum.

XII. Success Of Parties

This Agreement shall be binding on and inure to the benefit of the respective parties hereto and their executors, administrators, heirs, personal representatives and successors.

XIII Term & Renewal

This agreement shall become effective as of February 28, 2020 by both parties and shall continue until February 28, 2023, or unless either institution fails to maintain its license or certification, or have its approval by Medicare or Medicaid authorities revoked (if applicable). This agreement may be terminated by either party upon giving thirty (30) days written notice of termination to the other party.

XIV Illegal Provision

It is further agreed and understood among the parties that the illegality of any one provision does not render the entire agreement void.

XV Notices

Any notices required under this Agreement shall be in writing and shall be deemed to have been given if: (i) sent by certified or registered mail, return receipt requested, with adequate postage; (ii) sent by means of an express delivery service if it obtains a receipt to confirm delivery; or (iii) by facsimile if such facsimile transmission permits confirmation to the addresses or facsimile numbers set forth below:

Facility's Mailing Address for Receipt of Notices

Fax:

Center's Mailing Address for Receipt of Notices:

Christian Health Care Center
301 Sicomac Ave
Wyckoff, NJ 07481
Fax: (201)848-5493

XVI. Confidentiality

All medical, technical, strategic, and commercial information regarding a party and the party's activities which is acquired by the other party in the course of performing services under this Agreement shall be defined and understood as "Confidential Information". Each party agrees to treat "Confidential Information" as secret and proprietary, and shall not disclose any such information to any third party unless authorized by the other party in writing. Each party shall implement reasonable precautions to prevent disclosure of "Confidential Information" by the party to a third party and such disclosure may be grounds for termination of this Agreement by the other party. Moreover, both parties (as covered entities) agree to comply with the HIPAA Standards for Privacy of Individually Identifiable Health Information and other applicable HIPAA Standards.

IN WITNESS WHEREOF, the parties of their duly authorized representative have executed this Agreement on the date first set forth above.

Signed and delivered in the presence of:

By: *Peter J. Peterson* Date: 1/13/2020
Christian Health Care Center Authorized Representative

Printed Name: Peter Peterson, LNHA, VP/Administrator

By: _____ Date: _____
Facility Authorized Representative

Printed Name _____

Attachment A

Ramapo Ridge Psychiatric Hospital
Involuntary Admissions Information

Phone: (201) 848-5500

Fax: (201) 848-5870

Purpose

To obtain needed inpatient psychiatric treatment when

- a. Patient lacks capacity or is unwilling to sign the Voluntary Admission forms (see Attachment B),
- b. There is no authorized representative available and/or willing to sign the Voluntary Admission forms on behalf of the patient such as:
 - i. Legal Representative (i.e. Guardian)
 - ii. Durable POA for Healthcare (i.e. Medical POA)
 - iii. Healthcare Proxy named in an Advance Directive

The information below applies to healthcare facilities (i.e. nursing homes/geriatric care facilities) who want to refer patients to Ramapo Ridge Psychiatric Hospital (RRPH) for inpatient treatment on an involuntary basis. The information serves as a guideline as all cases are reviewed with a psychiatrist and considered on a case-by-case basis by the Mental Health Central Access department and a staff psychiatrist.

Admission Procedure – Involuntary Patients

1. Please submit to us relevant information regarding your patient, including:

- a. Face sheet
- b. History and physical
- c. Medication sheet
- d. Progress notes/nursing notes
- e. Psychiatric evaluation
- f. Copy of insurance cards [front and back]
- g. Copy of Durable POA or Guardianship paperwork
- h. Copy of Advance Directive (Living Will)
- i. Lab work: Chem 7 and CBC [if possible]

NOTE: Not all the required information will be relevant in each case.

2. Please complete the required admission paperwork for involuntary admissions, as follows:

- a. Application for Temporary Commitment
This form is completed by a family member or staff from nursing home.
- b. Clinical/Screening Certificate for Involuntary Commitment of Mentally Ill Adults (P.C.)
This form is completed by an MD or psychiatrist.
- c. Take Back Agreement
This form must be signed by staff at nursing home to confirm that patient can return upon psychiatric stabilization.

NOTE: Contact the Mental Health Central Access Department at (201) 848-5500 to obtain the required information upon referral of a patient for admission, if necessary.

3. Fax the completed forms to Mental Health Central Access Department at (201) 848-5870 for review by psychiatrist.
4. Psychiatrist will review the entire intake packet and make a determination regarding whether patient meets the criteria for admission and commitment.
5. Central Access staff will then contact the sending Facility with status of the case and further instructions.

Attachment B

Ramapo Ridge Psychiatric Hospital
Voluntary Admissions Information

Phone: (201) 848-5500

Fax: (201) 848-5870

Purpose

To obtain inpatient psychiatric treatment when Voluntary Admission forms (see below) can be signed by either:

- a. Patient
- b. Legal Representative (i.e. Guardian)
- c. Durable POA for Healthcare (i.e. Medical POA)
- d. Healthcare Proxy named in an Advance Directive

The information below applies to healthcare facilities (i.e. nursing homes/geriatric care facilities) who want to refer patients to Ramapo Ridge Psychiatric Hospital (RRPH) for inpatient treatment on a voluntary basis. The information Mental Health Central Access serves as a guideline as all cases are reviewed with a psychiatrist and considered on a case-by-case basis by the admissions department and a staff psychiatrist.

Admission Procedure – Voluntary Patients

1. Please submit to us relevant information regarding your patient, including:

- a. Face sheet
- b. History and physical
- c. Medication sheet
- d. Progress notes/nursing notes
- e. Psychiatric evaluation
- f. Copy of insurance cards [front and back]
- g. Copy of Durable POA or Guardianship paperwork
- h. Copy of Advance Directive [Living Will]
- i. Lab work: Chem 7 and CBC [if possible]

NOTE: Not everything will be relevant in each case.

2. Please complete and fax the required admission paperwork for voluntary admissions, as follows:

- a. Request for Voluntary Admission to Ramapo Ridge Psychiatric Hospital
- b. Take Back Agreement
This form must be signed by staff at nursing home to confirm that patient can return upon psychiatric stabilization.

NOTE: Contact the Mental Health Central Access Department at (201) 848-5500 to obtain the required information upon referral of a patient for admission, if necessary.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

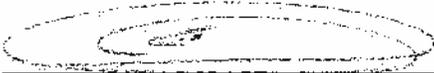
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO PURCHASE 2021 THOMAS C2 BUS 40 SEATED UP TO 2 WC CHASSIS FOR PARA-TRANSIT DIVISION, THROUGH HUNTERDON COUNTY COOP PURCHASING #19-17 WITH H.A. DEHART & SON, INC. IN THE AMOUNT OF \$130,364.50, PURSUANT TO N.J.S.A. 40:11-12 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PARA-TRANSIT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200168							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-13							
CAF #	T-24-56-850-000-80							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO PURCHASE 2021 THOMAS C2 BUS 40 SEATED UP TO 2 WC CHASSIS FOR PARATRANSIT DIVISION, THROUGH HUNTERDON COUNTY COOP PURCHASING #19-17 WITH H.A. DEHART & SON, INC. IN THE AMOUNT OF \$130,364.50, PURSUANT TO N.J.S.A. 40:11-12

WHEREAS, the County of Passaic, Department of Senior Services, Division of Para-Transit, has requested the purchase of Thomas C2 bus 40 seated, up to 2 WC through Hunterdon County Coop Purchasing #19-17 with H.A. DeHart & Son, Inc., in the amount of \$130,364.50, as authorized by N.J.S.A. 40:11-12; and

WHEREAS, the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms and conditions and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto which indicates that funds are available for the above contemplated expenditure;

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the purchase from Hunterdon Coop Purchasing #19-17 with H.A. DeHart & Son, Inc., in the amount of \$130,364.50 described above and in the attached correspondence in accordance with N.J.S.A. 40:11-12 et. seq.; and

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

JDP:lc

Dated: February 25, 2020

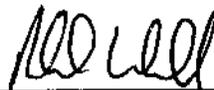
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$130,364.50

APPROPRIATION: T-24-56-850-000-801

PURPOSE: Resolution authorizing the Department of Senior Services to purchase 2021 Thomas C2 Bus.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Shirley Force
Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION:

Resolution authorizing the Department of Senior Services to purchase 2021 Thomas C2 bus 40 seated up to 2 WC chassis for Para-transit Division, through Hunterdon County Coop purchasing #19-17 with H.A. DeHart & Son, inc. in the amount of \$130,364.50

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 130,364.50
REQUISITION # _____
ACCOUNT # T-24 56-850-000-80

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | | |
|--|-------------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>02/12/2020</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Other: _____
Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200168

H.A. DeHart & Son, Inc.

311 Crown Point Road, Thorofare, NJ 08086

Phone: 800-222-0271 - Fax: 856-845-2461

BUS PROPOSAL / ORDER CONFIRMATION

Date: <u>1/14/2020</u>	Year: <u>2021</u>
Customer: <u>Passaic County Senior Services - Paratransit Division</u>	Make: <u>Thomas</u>
Address: <u>930 Riverview Dr, Suite 200</u>	Model: <u>C2</u>
City/State/Zip: <u>Totowa NJ 07512</u>	Pass. Capacity: <u>40 seated, up to 2 WC</u>
Contact Name: <u>John McGill, Peter Newarski</u>	Quantity: <u>1</u>
Phone: <u>973-305-5758</u>	Availability: <u>Based on order date</u>
Cell: _____	FOB Location: _____
Finance Source: _____	Purchase Order #: <u>Pending</u>
Chassis Make: <u>Freightliner</u>	Engine: <u>Detroit Diesel</u>
Chassis Model: <u>S106</u>	Brakes: <u>Air</u>
Chassis Year: _____	Wheelbase: <u>259"</u>



a DeHart Company
"Since 1884"

Additional Body Equipment:

SEE ATTACHED LISTING OF ADDITIONAL EQUIPMENT AS PER HCESC AWARD FOR BUS BID TRANS #19-17
Configured for wheelchair occupant access with right side mounted lift, with (4) left side with folding seats to accommodate up to 2 wheelchairs.

Additional Chassis Equipment:

This proposal includes a supplemental listing of additional equipment. YES NO

Selling Price:	\$	85,500.00
NJMVC:	\$	-
Subtotal:	\$	85,500.00
Optional Equipment:	\$	44,864.50
Unit Total:	\$	130,364.50

Deposit Required? (If yes, amount below)

YES NO PO Required

Multiple Order Total: \$ 130,364.50

Prepared By: Brandon Lewis

Date: _____

Acceptance Authorization: _____

Date: _____

DeHart Approval/Acceptance: _____

Date: _____

Introduced on: February 25, 2020

Adopted on: February 25, 2020

Official Resolution#: R20200168

Customer responsible for direct payment to NJMVC for inspection.

Customer responsible for direct payment to NJMVC for inspection.



Hunterdon County Educational Services Commission

Cooperative Purchasing
37 Hoffmans Crossing Road
Califon, New Jersey 07830
phone: (908) 439-4280
fax: (908) 975-3753

<http://purchasing.hcesc.com>

January 8, 2020

Joseph Tompkins
H.A. DeHart & Son, Inc.
311 Crown Point Road
Thorofare, NJ 08086

RE: Type A, B & C School Vehicles #HCESC-Trans-19-17

Dear Mr. Tompkins,

H.A. DeHart was awarded the above-referenced bid. This was formally ratified at the Commission's board meeting on January 7, 2020. This contract is in effect January 13, 2020, through January 13, 2022. The award details are as follows;

- Type A - 16 Passenger - \$49,900, 39% off MSRP for OEM Options, 20% Markup on Aftermarket Options
 - Type B - 24 Passenger - \$63,300, 39% off MSRP for OEM Options, 20% Markup on Aftermarket Options
 - Type C - 54 Passenger (Option #1) - \$84,500, 25% off MSRP for OEM Options, 20% Markup on Aftermarket Options
 - Type C - 54 Passenger (Option #2) - \$85,500, 25% off MSRP for OEM Options, 20% Markup on Aftermarket Options
- Volume Discount for all vehicles - \$100 for the Purchase of 2 or More Vehicles

Quarterly reports, as well as the participation fee, will be made based upon ORDERS RECEIVED. Reports are due within 15 days of quarters end (March, June, September & December) with the exception of the last quarter. The report shall be emailed to dpirozzi@hunterdonesc.org. Please be sure to follow the outline in the bid specifications.

Attached is a listing of current members. As the membership increases, updates will be forwarded to your attention. A copy of the Contract Award is included as well.

As always, we at the ESC look forward to working with your organization. Please don't hesitate to call with any questions you may have.

Best regards,

Doreen Pirozzi
Purchasing Manager

Enclosures

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200168

Challenging the conventional and doing the impossible."

SUPPLEMENTAL LISTING

ITEM #	DESCRIPTION	QTY	LIST PRICE	DISC. PRICE
B628060200	FREEDMAN 3PT SEATS (4 FOLDING)	1	\$ 21,750.00	
D102000002	REFLECTTAPE-FRT BUMPER BLK	1	\$ 69.00	
D102100002	REFLECTTAPE-RR BUMPER BLK	1	\$ 69.00	
D102200000	REFLECTTAPE-RR END WHITE 1"	1	\$ 61.00	
D103400310	REFLECTAPE -2" AT BELTLINE	1	\$ 168.00	
D105400001	AUX DRIVER FANS	2	\$ 187.00	
D106400001	VISOR-TINT DRS SIDE WDO 6"X18"	1	\$ 58.00	
D106900003	RADIO-AM/FM W/CD & PAGE	1	\$ 457.00	
D102800000	REFLECTTAPE AT LIFT DOOR	1	\$ 38.00	
D300200001	EXTERIOR LIFT DOOR HANDLE	1	\$ 49.00	
D306300000	LIFT DOOR VANDALOCK	1	\$ 60.00	
D306800001	LIFT DOOR CHAIN HOLDER	1	\$ 25.00	
D440170000	LIFT DOOR OP LIGHT	1	\$ 25.00	
D501900000	LIFT DOOR GUARD RAILS, BLACK	1	\$ 80.00	
D702300001	LIFT DOOR GLASS, TINTED	1	\$ 13.00	
D405300000	LIFT DOOR PILOT LIGHT	1	\$ 22.00	
D104300000	HANDICAP LABEL	1	\$ 6.00	
D116400010	BRAUN NL917FIB-2 LIFT	1	\$ 4,825.00	
D304400002	WHEELCHAIR LIFT DOOR KIT	1	\$ 3,336.00	
D116800002	QSTRAINT STORAGE POUCH (2)	1	\$ 123.00	
D117900006	QSTRAINT RETRACTOR KIT (2)	1	\$ 1,066.00	
D108700000	PAINTED SERVICE HANDLE	1	\$ 5.00	
D109000000	HOOKS-TOW, REAR BOLTED (2)	1	\$ 159.00	
D110500000	EXTERNAL SERVICE STEP	1	\$ 29.00	
D112403008	126K BTU FRONT AND REAR A/C	1	\$ 10,865.00	
D129500000	NO SMOKING DECAL	1	\$ 10.00	
D201600001	APPLICATION, COMMERCIAL	1	\$ 300.00	
D301100001	CELL PHONE POWER OUTLET	1	\$ 59.00	
D302000000	VANDALOCK- FRONT & REAR DR W/BOLT	1	\$ 149.00	
D400703311	PASSENGER DOME LAMPS, MEDIUM	1	\$ 60.00	
D404200000	LPS-PILOT VANDALOCK STATUS RED	1	\$ 13.00	
D416400000	BLOCK FUSE ACCESS	1	\$ -	
D500001006	MIR-A RETRO R.C.HTD BLK. BRKT	1	\$ 890.00	
D502602000	4" EXTENDED REAR BUMPER	1	\$ 149.00	
D505302310	UNDERGUARD	1	\$ 918.00	
D510657000	PAINT SOLID COLOR WHITE	1	\$ 209.00	
D512800000	TUFFCOAT CORR RESIST STEPWELL	1	\$ 469.00	
D513800000	EDGEcoat EXTERIOR BODY	1	\$ 289.00	
D601100007	H/L -VEST ACOU, GRY, DRIVER LAMP	1	\$ 142.00	
D601701310	MARINE GRADE PLYWOOD FLOOR	1	\$ 182.00	
D602001310	SPEAKERS-INT. 30 WAT. (6) 310T	1	\$ 389.00	
D604209084	50,000 BTU REAR HEATERS	2	\$ 762.00	
D6047091HM	HOSE RR HTR HI-MILER & STEPWELL	1	\$ 100.00	
D610403310	H/L-PASS AREA ACOUS GREY 310T	1	\$ 708.00	
D611201004	STANCHION, LEFT SIDE W/TINTED PLEX	1	\$ 429.00	
D620600000	HOLDER-STORAGE, CLIP BOARD	1	\$ 92.00	
D700600L01	TINTED TEMPERED GLASS	1	\$ 532.00	
D900104001	BLACK HEATED DRIVER SEAT	1	\$ 179.00	
D900302003	ARMREST NATIONAL DR'S ST. BOTH	1	\$ 82.00	
D900503007	2 SHOCK AIR PEDESTAL	1	\$ 391.00	
F018002L	AIR BRAKE AND SUSPENSION PACKAGE	1	\$ 6,295.00	
FL093512	MICH XZE 11R 22.5 FRONT TIRE	1	\$ 572.00	

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200168



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Shirley Force
Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION:

Resolution authorizing the Department of Senior Services to purchase 2021 Thomas C2 bus 40 seated up to 2 WC chassis for Para-transit Division, through Hunterdon County Coop purchasing #19-17 with H.A. DeHart & Son, inc. in the amount of \$130,364.50

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 130,364.50
REQUISITION # _____
ACCOUNT # T-24 56-850-000-80

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>02/12/2020</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200168

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE PASSAIC COUNTY SENIOR ADVISORY COUNCIL FOR A TERM OF THREE YEARS EFFECTIVE MARCH 1, 2020 AND TERMINATING FEBRUARY 28, 2022 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
OFFICE ON AGING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200169							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-14							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE PASSAIC COUNTY SENIOR ADVISORY COUNCIL FOR A TERM OF THREE YEARS EFFECTIVE MARCH 1, 2020 AND TERMINATING FEBRUARY 28, 2022

WHEREAS, the County of Passaic used to have an Office on Aging which is now encompassed in the Passaic County Department of Senior Services, that serves the senior citizens community of Passaic County; and

WHEREAS, the plan under which all area aging grants are appropriated call for the establishment of a Senior Advisory Council; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic is responsible for making appointments to the Passaic County Senior Advisory Council;

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic is desirous of appointing the following members Colleen Helena Murray of Clifton and Anne Marie Michael of Pompton Lakes to the Passaic County Senior Advisory Council for three year term, commencing March 1, 2020 and terminating February 28, 2022;

NOW, THEREFORE, LET IT BE RESOLVED, the Board of Chosen Freeholders of the County of Passaic hereby authorizes the appointments of the above-referenced members to the Passaic County Senior Advisory Council for a three year term, commencing January 1, 2020 and terminating December 31, 2022.

JDP:lc

Dated: February 25, 2020



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Shirley Force
 Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION:

Resolution authorizing the appointment of Colleen Helena Murray of Clifton and Anne Marie Michael of Pompton Lakes to the Passaic County Advisory Council On Disability Committee Board for a term of three years commencing on March 1, 2020 and terminating February 28, 2022

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: \$ N/A
 REQUISITION # _____
 ACCOUNT # N/A

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services 02/12/2020

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200169

Colleen Helena Murray
184 Randolph Avenue
Clifton, New Jersey 07011
973-253-9579

E-mail: czarinahelenaone@gmail.com

Two children - Two granddaughters

Attended William Paterson University, Wayne, NJ

Bachelor of Arts- Psychology, Communications, minor Sociology

Rutgers University New Brunswick, NJ

Attended One year, Graduate studies for MSW.

Employment: 1979 to approximately 2011

The Arc of Bergen/Passaic Developmental Disabilities, Home for Armenian Aged, Emerson

Social Worker Rehabilitation Specialists- Brain Trauma/Psychiatric residents

Saddle Brook-, prior to 1979 Garfield 11/5 - Guidance Office

State of NJ. Licensed for Home Respite/Tutoring Developmental Clients.

Volunteer/Community Activities

Girl Scout Leader, Amvets Auxiliary- Louis Lombardo Past 13 - president - Department of NJ

Former member "Tap Dolls", Senior Tap Dance group

Clifton Library Reading Tutor - Friends of the library ^{vice} president - member at large. Life

Members

Clifton Christmas Spirit Committee

Clifton Advisory Committee for Individuals with Disabilities

Clifton Advisory Committee Chair 2018-19 ²⁰¹⁹

Phenomenal Grandmothers #1036

Clifton - Organizer 2004 - 2012

Member at Large National Federation of Grandmother Clubs of America, Inc.

2018 Appointed National Chaplin.

Member Clifton Democratic Club

Garfield Council Candidate

Hobbies

Loves writing, creating events, dancing, shopping, travel

STAPLES

Church

mo

Clocks Drum + Bugle Corp
 Women's Club of Ipswich
 Democrat Club Clifton
 Volunteer Clifton Library
 Friends of Library Board -
 VP - Life Member - Reading
 Tutoring Program
 } Phenomenal Grandmothers
 #1026 - organizer + 1ST
 President -
 National Grandmothers Club
 Clubs of America -
 Present Chaplain
 may be more but Cost Real.

Presently - (last 18 yrs -
 Served on Clifton
 Advisory Committee for
 Individuals With Disabilities
 20-18-19 Chair
 2020 - Outreach Coordinator
 Essex County Disability
 Cte.

Anne Marie Michael

3 Iron Forge Square
Pompton Lakes, NJ 07442

Phone: 862-248-7967
Fax: 973-831-4631
E-mail: annemichael@optimum.net

Experience

2/15 to Present, Pompton Lakes Planning Board- I am one of nine members of The Planning Board and I am responsible for reviewing site plans and subdivision applications. The Board prepares, adopts and reviews the Borough's Master Plan, which is part of a statutory responsibility.

1/06 to Present, Iron Forge Village Condo Association-I was Vice President. As a group of 5 members I was responsible to uphold the Master Deed, By-Laws and maintaining the property with the Management Company. I am currently a Director.

5/02 to 1/13, General Services Administration – Architect GS-808-12
970 Broad Street Room 939A
Newark, NJ 07102

Served as an Architect in Engineering Services and was responsible for the performance of all aspects of professional engineering duties pertaining to the design and construction of building repair and alteration projects. Some of my duties included Architectural Design, Contract Documents on CAD, long and short range planning for budgets for Construction Projects, Term Contracting estimates and Government Estimates and Presentations to Upper Management.

10/98 to 05/02, Internal Revenue Service – Interior Designer GS-1008-11 Retained at GS-808-12
290 Broadway
New York, NY 10007

Due to a re-organization, I experienced downsizing and obtained a CTAP letter. I retreated to the available position that was as an Interior Designer in New York. Some of my duties were Design, Space Planning, Estimating, COTR responsibilities and Project Management. During my tour, I was detailed to the Brooklyn Office at 10 Metro Tech as the Project Manager for the IRS Consolidation Project.

10/94 to 10/98, Internal Revenue Service –Architect GS-808-12
1601 Market Street
Philadelphia, PA 19103

I worked in a POD of The Real Estate Planning and Management Division of the Headquarters Office . As a part of a team in the Philadelphia Architectural & Engineering Branch, I had the responsibility of providing architectural support to Pennsylvania, Virginia, West Virginia, Maryland and Delaware. Some of my duties included Site Surveys, Design, preparation of Contract Documents (drawings and specifications) using CAD, preparation of Government Estimates, Presentation Boards and presentations to Upper Management, COTR (Contracting Officer's Technical Representative) responsibilities, Research and Studies to assist Management. I work with all levels of Management, GSA, and Contractors from Pre-Design to Project Completion. When work is sent out to an A & E firm or the A & E East Coast Contract, my function was to prepare scopes of work and Project Management.

Introduced on:
Adopted on:
Official Resolution#: R20200169

February 25, 2020
February 25, 2020
Internal Revenue Service –Architect GS-808-12
1601 Market Street
Philadelphia, PA 19103

Anne Marie Michael

Experience

Cont'd

10/94 to 10/95, Internal Revenue Service –Architect GS-808-12
615 Chestnut Street Suite 940
Philadelphia, PA 19106

On a Regional level my duties included Architectural Design, Contract Documents (drawings and specifications), preparation of Government Estimates and Term Contract Estimates, Color Boards for Presentations, COTR Responsibilities, Research and Studies to assist Upper Management, long and short range planning.

02/91 to 10/94, Internal Revenue Service –Architect GS-808-12
1601 Roosevelt Blvd.
Philadelphia, PA 19154

In the Space and Property Section at the Philadelphia Service Center I served as an Architect in Engineering Services and was responsible for the performance of all aspects of professional engineering duties pertaining to the design and construction of building repair and alteration projects.

10/87 to 02/91, Internal Revenue Service –Architect GS-808-12
1601 Roosevelt Blvd.
Philadelphia, PA 19154

In the Building Maintenance I served as an Architect in Engineering Services and was responsible for the performance of all aspects of professional engineering duties pertaining to the design and construction of building repair and alteration projects.

10/81 to 10/87, Internal Revenue Service –Architect GS-808-11
120 Church Street Mgmt. Analyst GS-343-(7-11)
New York, N.Y. 10007

In the Space Management Section my duties included Architectural Design, Contract Documents (drawings and specifications), preparation of Government Estimates and Term Contract Estimates, Color Boards for Presentations, COTR Responsibilities, Research and Studies to assist Upper Management, long and short range planning.

Summers 1981, 1980 and 1979, Department of the Navy –Engineering Technician GS-04
Davjd W. Taylor Ship Research and Development Center
Carderock, Maryland

I worked in the Structures Department and the Acoustics Lab. I assisted the Engineers in testing materials and preparing drawings of ships used to make the models that were tested in the Model Basin.

9/77 to 6/81, Pratt Institute - **Bachelor of Architecture** (5 Year Professional Degree)
Brooklyn, NY 11205

9/76 to 5/77, Institute for Design and Construction – Major: Architectural Technology
Brooklyn, NY 11201

9/77 to 5/77, Long Island University – Major: Liberal Arts
Brooklyn, NY 11201

Introduced on:
Adopted on:
Official Resolutions:

February 25, 2020
February 25, 2020
R2020-189

Anne Marie Michael

Training

Drivers' License
 Annual Ethics Training
 Annual Privacy Training
 Asbestos Project Designer & Refresher Classes-Big Apple Occupational Safety Corp, N.Y. -2010
 GSA Term Contracting - Philadelphia, PA. May 18, 1995
 Phase I - District Office Intro. To PSC Class- Philadelphia, PA. 6/6/95-6/9/95
 COTR and Refresher Training - Philadelphia, PA 7/8/89-7/21/89, 9/15/94, 6/11/96
 BOMI 1,2,4,5, &7 1987 to present
 Intermediate Autocad Release 12/windows and ASG Software - SCS- Wayne, PA. 4/5/95-4/11/95
 DTBQ Train-the-Trainers - San Francisco, Cal. 12/7/92-12/11/92
 Navigating Autocad Release 12- Synergis Technologies Inc.-Blue Bell, PA. 10/20/92
 Basic Autocad-Synergis Technologies Inc. - Blue Bell, PA. 10/7/91 - 10/30/91
 Engineering Contract Documents Class -Nat. Registry for Engineer- Charlotte, N.C. 1991
 The BOCA National Building Code -Philadelphia, PA.- April 1987
 Refrigeration Machinery Operator Class -202 hour certificate-Turner School, N.Y. Feb.-May 1986
 HVAC Systems-Honeywell - New York, N.Y. 1/85

Awards

GSA Service Award-31 Years- January 2013
 USMS Project Award-January 20, 2005
 GSA Commendable Service Award May 28, 2004
 Federal Executives Board Award- May 2003
 Child Care Center for Expertise Commendation Letter-June 7, 2001
 Strathmore's Who's Who 1995 - 1996
 Director's Award -Exceptional Personal Achievement Feb. 1995
 FEB IDEA Council-Certificate of Appreciation -Forum on
 Employees with Disabilities: Survival in the Workplace 5/27/93
 PMRS Distinguished Performance Award 12/12/89
 U.S. Savings Bond Campaign-Cert. of Recognition 1988
 Special Achievement Award 12/06/88
 Distinguished Merit Pay Extended 11/20/85 Special Achievement Award 6/28/83
 Distinguished Merit Pay Extended 11/23/Outstanding Service Award - Pratt Institute 1981
 Roy Christiansen Outstanding Service Award-(Pratt) Tau Delta Phi 6/81

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

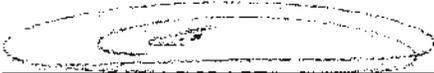
Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

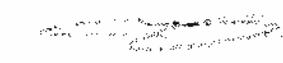
Agenda: RESOLUTION AUTHORIZING THE APPOINTMENT AND RE-APPOINTMENTS OF MEMBERS TO THE WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, COMMENCING FEBRUARY 25, 2020 AND TERMINATING FEBRUARY 24, 2023, AS AUTHORIZED BY N.J.S.A. 34:15-C-1 et. seq. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200170							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING THE APPOINTMENT AND RE-APPOINTMENTS OF MEMBERS TO THE WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, COMMENCING FEBRUARY 25, 2020 AND TERMINATING FEBRUARY 24, 2023, AS AUTHORIZED BY N.J.S.A. 34:15-C-1 et. seq.

WHEREAS, the Workforce Development Board of Passaic County (hereafter “WDB”) is a gateway to our area’s workforce development system and its One-Stop Services;

WHEREAS, the Passaic County Workforce Development Center provides training for unemployed, unskilled and displaced individuals so they can effectively operate in the workplace, as authorized by N.J.S.A. 34:15-C-1 et. seq.; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing the appointment of Dr. Brenda F. Belmont, Ed.D., Executive Director of Gilmore Memorial Preschool, Inc., to the WDB for a three (3) year term, commencing February 25, 2020 and terminating February 24, 2024; and

WHEREAS, the Board of Chosen Freeholder of the County of Passaic is desirous of authorizing the re-appointments of Beatriz Baldwin and Dennis M. Callen to the WDB for a three (3) years term commencing February 25, 2020 and terminating February 24, 2023; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the appointment and re-appointments, to the Passaic County Workforce Development Board, as specified above, pursuant to N.J.S.A. 34:15-C-1 et. seq.

JDP:lc

Dated: February 25, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director
Telephone #: 973-569-5082
- DESCRIPTION OF RESOLUTION:**
 Authorization to appoint Dr. Brenda F. Belmont, ED.D, Executive Director Gilmore Memorial Preschool, Inc. to the Workforce Development Board for a three year term (2020-2023).
2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*
- PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. **AMOUNT OF EXPENDITURE:** \$ _____
REQUISITION # _____
ACCOUNT # _____
4. **METHOD OF PROCUREMENT:**
 RFP RFQ Bid
 Other: _____
5. **COMMITTEE REVIEW:** **DATE:**
- | | |
|--|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>2/10/2020</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |
6. **DISTRIBUTION LIST:**
- Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200170

Brenda F. Belmont, Ed.D.

96 E.38th St. ♦ Paterson, NJ 07514 ♦ 973-699-1060 ♦ Bbelmont34@aol.com

Early Childhood Education Faculty Member

- Highly motivated and qualified Early Childhood Education Director / School Principal, with more than 20 years of teaching/classroom experience, seeking faculty position to teach and connect with tomorrow's elementary school teachers and administrators.
- Well versed in all areas of Early Childhood / Elementary/preschool education from classroom instruction to interactive teaching methods to effective computer-aided instruction methods.
- Excellent leadership, interpersonal, and written and verbal communications skills; innate ability to serve as mentor/coach teachers to assist them in improving the students' grades/levels.

EDUCATION/TRAINING

Ed.D. Educational Leadership, Nova Southeastern University, FL, 2010
 M.A. Educational Administration, Caldwell College, Caldwell, NJ, 2007
 M.A. Administration in Early Childhood Education, Kean University, Union, NJ, 2006
 M.R.E. Religious Education, Lighthouse Christian College, Beebe, AR, 1995
 Bachelor of Science, Business Administration, Ramapo College, Mahwah, NJ, 1996

Certifications:

NJ State Certification for Principal, 2008
 NJ State Early Childhood Education 2001; P-3 Early Childhood (PreK-3) Education

Computer Skills: Windows OS, Microsoft Office (Word, Excel, Outlook & PowerPoint); Internet, Multi-Media

AREAS OF EXPERTISE

- | | | |
|---------------------------------|---------------------------------|--------------------------------|
| ▪ Early Childhood Education | ▪ Elementary / Preschool | ▪ Interactive Teaching Methods |
| ▪ Principal / Director / Leader | ▪ Mentoring / Coaching Teachers | ▪ High Curriculum Standards |
| ▪ Instructional Objectives | ▪ Classroom Management | ▪ Assessment System |
| ▪ Developmental Learning | ▪ Community / Family Outreach | ▪ Inclusion Practices |
| ▪ Computer-Aided Instruction | ▪ Communication Skills | ▪ Teacher Observations |

CORE COMPETENCIES

Extensive experience as a teacher/leader in education for preschool and elementary/early childhood education settings:

- **Passionate about Teaching:** Certified to mentor and coach teachers and assistant teachers in classroom settings. Set the academic tone and standard by hiring, evaluating, and improving the skills of teachers and other staff members. Confer with staff to advise, explain, or answer procedural questions. Actively work with teachers to develop and maintain high curriculum standards, mission statements, and performance goals and objectives. Employ and retain qualified staff and provide appropriate supervision to ensure professional growth.
- **Classroom Instruction Methods:** Implement inclusion practices, effective teaching strategies in early childhood, and elementary education. Visit classrooms, observe teaching methods, review instructional objectives, and examine learning materials. Maintain an assessment system that enables teachers to be purposeful in their teaching methodologies, pinpointing the developmental and learning stage of children.
- **Computer-Aided Education:** Provide strategies to improve the foundation of integrating the curriculum, teaching, and technological instructional strategies. Develop and demonstrate the integration of technology into the curriculum with staff members. Conduct various faculty workshops for training for the students' assessments through Creative Curriculum.net.

Introduced on: February 25, 2020
 Adopted on: February 25, 2020

Official Resolution#: R20200170

- **Community Involvement:** Meet and interact with other administrators, students, parents, and representatives of community organizations. Advocate on behalf of high-quality education/services to meet the needs of children and their families. Encourage and perpetuate parent/guardian involvement with both staff and administration garnering a productive relationship with the targeted community.
- **Fiscal Responsibility:** Prepare both fiscal budgets and reports on various reporting agencies. Exhibit efficient public relationship skills and succeed in securing funds from donors for school's financial support. Oversee daily operations to meet building curricula and student goals.
- **Management and Leadership:** Lead and manage the staff and others at all times, including times of crisis. Can tackle extreme crisis by making quick, intelligent decisions to bring back normalcy and order. Build rapport with teams and clever in communication. Bring the best out of people and open-minded.

PROFESSIONAL EXPERIENCE

Passaic County Community College, Paterson, NJ Adjunct Faculty-Developmental English	2012-2016
Gilmore Memorial Preschool, Inc., Paterson, NJ Executive Director/Head Teacher	2001-Present
Gilmore Memorial Christian Academy, Paterson, NJ Principal	1993 to 2007
Unity Christian Academy, Paterson, NJ Teacher	1992 to 1993
Business / Corporate Experience	
Herman's World of Sporting Goods, Carteret, NJ; Buyer	1990 to 1993
E&B Marine Supply, Edison, NJ; Buyer	1989 to 1990
Mademoiselle Fur, Secaucus, NJ; Control Buyer	1983 to 1989

PROFESSIONAL AFFILIATIONS

National Association for the Education of Young Children (NAEYC)
 New Jersey Leaders to Leaders (NJ-L2L)
 National Association of Professional Women (NAPW)
 Rotary Club of Paterson A.M.
 Meadow Violet Women Association



200 Memorial Drive, Paterson, NJ 07506
PH 973-569-4020 – FAX 973-742-3030
Bethany Marmolejos, Chair
Duwan Bogert, Executive Director

Nominations to the Workforce Development Board of Passaic County

To: All Nominating Organizations

Thank you for submitting a nomination for the Workforce Development Board of Passaic County from your organization. Please complete the information below, have it signed by the individual authorized and attach it to the completed application.

To: The Workforce Development Board of Passaic County

From: Gilmore Memorial Preschool, Inc. proudly submit the name of Dr. Brenda Belmont

to the Workforce Development Board of Passaic County for nomination as a member of the Workforce Development Board of Passaic County.

Signed:  Title: Executive Director Date: 1-27-20



200 Memorial Drive, Paterson, NJ 07505
PH 973-569-4020 – FAX 973-742-3030
Bethany Marmolejos, Chair
Duwan Bogert, Executive Director

Workforce Development Board of Passaic County Fact Sheet

Why the Workforce Development Board of Passaic County?

The Workforce Development Board of Passaic County (WDB) is a gateway to our area's workforce development system and its One-Stop services. The WDB is a public/private partnership formed through the Workforce Development Act of 1998, which created workforce Development boards throughout the country. This federal legislation was created to enable the workforce development system to be demand-driven and responsive to the needs of employers and workers.

The mission of the Workforce Development Board of Passaic County is to provide the leadership and direction that leverages all workforce Development resources to create a system that is built on quality standards, strong interagency cooperation and innovative ideas so that every employer and resident has access to and benefits from the workforce programs and services needed to be successful in the workplace.

Services are provided through funding provided by the U.S. Department of Labor and the New Jersey Department of Labor and Workforce Development.

Membership of the Workforce Development Board

The Strategic Unified Plan for New Jersey's Workforce Development system prescribes who must serve on each local WDB. The goal is to appoint a diverse Board that adequately represents the interests of both business and workers, infuses decision-making and strategic development with private-sector practices, and ensures that stakeholders play a part in the formation and implementation of local workforce development strategies.

WDB membership must have a majority of business representatives, therefore 51% of the Board must be made up of private-sector members; a minimum of two labor organizations and two community-based organizations must be appointed, although they must comprise 15% of the WDB's membership, divided equally amongst the two categories; representatives from educational entities within the county; two economic development agencies and the one-stop partners.

Committee Structure

The Board will likely carry out the majority of its work through its Committee structure. The Workforce Development Board of Passaic County has the following committees: Disabilities, Executive, Faith-Based, Literacy, One-Stop Oversight and Youth Development.



200 Memorial Drive, Paterson, NJ 07505
PH 973-669-4020 – FAX 973-742-3030
Belhany Marmolejos, Chair
Duwan Bogert, Executive Director

Expectations of Board Members

A Workforce Development Board is as strong as its active membership. Therefore, it is critical that Board Members are provided with opportunities to become fully engaged in meaningful work. Board members should be fully aware that they are committing themselves to serve on a Workforce Development Board. Following are the expectations of board members who serve on the WDB.

- Support the WDB's mission and goals established in the WDB Plan
- Attend all full Board meetings, participate, ask questions
- Attend WDB orientation, which will familiarize you with the work and responsibilities of the Board
- Participate in at least one committee – Board members are encouraged to participate on a committee(s) that interest them or on a committee(s) that address issues where the Board Member's particular expertise can be a true asset.
- Attend committee meetings and participate with your committee
- Bring your special knowledge and expertise to the table – about the economy, your industry, or organization
- Connect and bring connections to key outside organizations, boards, businesses, and elected officials – open doors for workforce development and oversight.
- Provide broad strategic direction
- Get to know our customers
- Get to know the work of the One-Stop System
- Come to meetings prepared – review the entire agenda package
- Focus on substance and all the possibilities of what can be accomplished
- Let staff know if you need help or assistance with anything



200 Memorial Drive, Paterson, NJ 07505
PH 973-569-4020 – FAX 973-742-3030
Bethany Marmolejos, Chair
Duwan Bogert, Executive Director

WDB Member Application

Thank you for applying to be a member of the Workforce Development Board of Passaic County.
(WDB)

Please complete the following information and submit it to:

Workforce Development Board of Passaic County
200 Memorial Drive
Paterson, NJ 07505
FAX 973-742-3030

Included in this packet is a fact sheet that provides an overview of the Workforce Development Board and board member responsibilities. If you have any questions, please contact Dorothy Singletary, at 973-569-4020 or dorothys@passaiccountynj.org.

Date:

Name: ***Dr. Brenda Belmont***

Home Address: ***96 E. 38th Street, Paterson, NJ 07514***

Home Telephone: ***973-278-4196***

Home Fax: ***862-264-2864***

Home Email: ***brendabelmont46@gmail.com***

Cell Phone: ***973-699-1060***

Place of Employment: ***Gilmore Memorial Preschool, Inc.***

Occupation/Position: ***Executive Director***

Work Address: ***505 E. 22nd Street, Paterson, NJ 07514***

Work Telephone: ***973-977-8977***

Work Fax: ***973-977-8277***

Work Email: ***bbelmont@gilmoreprek.org***

Do you prefer to be contacted at ***work*** , or at home ?



200 Memorial Drive, Paterson, NJ 07505
 PH 973-569-4020 -- FAX 973-742-3030
 Belhany Marmolejos, Chair
 Duwan Bogert, Executive Director

Please answer all questions with as much pertinent information about yourself as possible. If you need more room for your answers, please attach an additional sheet of paper.

1. List past or present involvement in community-related activities (i.e., committees, volunteer work, boards, business organizations, chambers of commerce, etc.)

Currently, I, Brenda Belmont serves as the executive director of two State Mandated Preschools on both the eastside and southside of Paterson, which are high-quality preschools called Gilmore Memorial Preschool Site I and Site II. Recently, Gilmore Memorial Preschool, Inc. and community members have renovated the building of the new site and changed it from a hookah lounge into a preschool. We also had a ribbon cutting ceremony because the neighbors and city officials were extremely excited about this change. We were featured on Channel 12 news and PatersonTimes.com, of which the article was titled: "Troublesome South Paterson hookah lounge site becomes a preschool." Jayed Rahman wrote the article, which included publishing highlights of our grand opening, on August 31, 2015. Gilmore Memorial Preschool Site II was also, featured on Channel 12 and Paterson Times.com in a segment titled: "Paterson breaks ground on new preschool on Crooks Avenue," on November 6, 2019.

2. Explain your understanding of the purposes, responsibilities and services offered by the WDB.

My understanding is that the Workforce Development Board of Passaic County is to provide the leadership and direction that leverages all workforce Development resources to create a system that is built on quality standards, strong interagency cooperation and innovative ideas so that every employer and resident has access to and benefits from the workforce programs and services needed to be successful in the workplace. With that said, I am honored to be a part of an organization that facilitates and provides the much-needed services to the businesses, faith and community-based and residents of Passaic County.

3. List any experiences you feel would be advantageous to the WDB.

I am a devoted educator committed to educating today's young children using the best and most effective instruction methods. I am certified as a Master Teacher by NJ DOE: The Division of The Early Childhood Department to mentor and coach teachers in classroom settings.

I take my role not only as the lead person as well as an educator, director, and administrator of a successful preschool but also as one who has been a teacher and a concept originator of three schools.



200 Memorial Drive, Paterson, NJ 07505
 PH 973-569-4020 – FAX 973-742-3030
 Belhany Marmolejos, Chair
 Duwan Bogert, Executive Director

I also feel it is necessary to lead by example and I consider myself a lifetime student and a seeker of intellectual and academic self-improvement.

I received my undergraduate degree in Business Administration from Ramapo College. I was awarded a master's degree in religious education from the Lighthouse Christian College of Bebe, Arkansas. Eleven years later, I was awarded a second master's degree in early childhood/Administration from Kean University of Union, New Jersey. A year later, on August 9, 2007, I was awarded a third master's degree in educational administration from Caldwell College. In 2010, I earned a doctorate in Educational Leadership from Nova Southeastern University.

I actively meet and interact with fellow administrators as well as students, parents, and representatives of community organizations. I advocate for high-quality education services to meet the needs of children and their families. I encourage and perpetuate parent/guardian involvement with both staff and administration garnering an effective relationship with the targeted community.

4. List any past experience in workforce development, economic development (e.g. Workforce Development Board membership, youth employment/training committees).

For the past 15 years, Gilmore Memorial Preschool partnered with Passaic County Workforce to provide teens and young adults with employment for 6 weeks in the summer. It is a pleasure to provide young adults professional trainings and staff members modeling best practices in a State Mandated Preschool. It is with great hope that we encourage the young adults to become an early childhood educator and/or strive to help make a difference in the great city of Paterson.

5. References: Please provide two references who can attest to your ability to serve on the WDB. (Name, Address, Phone Number)

Robert A. Belmont, 96 E. 38th Street, Paterson, NJ 07514 (973-449-1060)

Mrs. Elizabeth Scruggs, 505 E. 22nd Street, Paterson, NJ 07514 (973-977-8977)

Signature: _____

A handwritten signature in black ink, appearing to be 'Robert A. Belmont', is written over a horizontal line.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Duwan Bogert, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to reappoint Beatriz Baldwin to the Workforce Development Board for another three year term (2020-2023).

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$
REQUISITION #
ACCOUNT #

4. METHOD OF PROCUREMENT:

[] RFP [] RFQ [] Bid
[] Other:

5. COMMITTEE REVIEW:

DATE:

[] Administration & Finance
[] Budget
[] Health
[x] Human Services
[] Law & Public Safety
[] Planning & Economic Development
[] Public Works

2/10/2020

6. DISTRIBUTION LIST:

[] Administration [] Finance [] Counsel
[] Clerk to the Board [] Procurement
[] Other:

Beatriz Baldwin

1187 Woodland Drive, East Stroudsburg, PA 18301 – bbaldwin@goodwillny.org

PROFESSIONAL PROFILE

A result-driven Workforce Development Professional with over 10 years experience in:

- Cultivating and managing relationships with program funders and external partners.
 - Establishing standards of performance across programs.
 - Excellent verbal and communication skills with exceptional attention to details.
 - Ensuring seamless team management and development, program delivery, quality control and evaluation.
 - Developing and implementing strategies to maximize synergy.
 - Achieving operational objectives by contributing information and recommendations to strategic plans and reviews.
-

BUSINESS EXPERIENCE

Goodwill Industries of Greater New York & Northern New Jersey

Harrison, NJ

Senior Vice President, 2018 – Present

- Responsible for aligning workforce and training programs with academic, industry and public sector needs.
- Responsible for developing effective partnerships with businesses and industries in the identification of training needs and the development of customized workforce solutions.
- Accountable for provision of leadership in course and programmatic design, instructional delivery and assessment activities, conducting research and analysis to evaluate viability of new and existing non-credit programs.
- Responsible for providing overall leadership for the workforce training work of Goodwill Industries' Northern NJ Division.
- Providing management oversight of all curriculum planning, program development and implementation, and program review, supervision and leadership to staff.
- Providing leadership in strategic planning for the division, budget development, and the creation and assessment of program effectiveness measures in all assigned areas.
- Serves as the agency liaison to a variety of economic and workforce training agencies, employer partner organizations, and other state, local and university committees as appropriate.
- Ensures division compliance with applicable federal, state, and local regulations, accrediting commissions, licensing requirements, and with administrative regulations.

Program Director, 2012 – 2018

- Demonstrated success evaluating and developing program models to expand mission services and increase performance.
- Developed performance management tools enabling managers to regularly evaluate and guide performance.
- Planned and launched a successful unprecedented youth program under the Back 2 Work contract designed to empower the lives of public assistance applicant and recipients between the ages of 16 to 24.
- Responsible for assisting with the formulation of budgets and adherence to fiscal financial plans throughout the fiscal year.
- Responsible for ensuring the delivery of high quality, person-centered services.
- Accountable for the direction and successful operation of Welfare to Work and Career Pathway Programs consistently exceeding contractual goals.

Director of Training & Staff Development, 2006 – 2012

- Facilitated training on internal and external tracking systems, contractual obligations and compliance requirements for over 200 staff members.
- Operated as the program liaison compliance officer to ensure that programs were compliant to HIPPA Privacy and Security Rules.
- Developed several program initiatives to enhance performance.
- Assisted with the designing of a robust paperless tracking system which brought about significant savings in expenses, manpower and administrative effort to meet file compliance requirements.

Case Management Coordinator, 2004 - 2006

- Responsible for overseeing 30 staff members responsible for employment assessments, Coordination of program services, and the evaluation of options available to addressing barriers towards employment for 700 to 800 job seekers.
- Conducted regular audits of program case files to ensure compliance with contractual standards.
- Participated in regular monthly meetings with the Employment & Contracts Division of the Human Resource Administration to discuss performance, program highlights and challenges.
- Assisted with identifying warning signs, defusing hostility, setting clear boundaries and

- Assisted with the designing of a robust paperless tracking system which brought about significant savings in expenses, manpower and administrative effort to meet file compliance requirements.

Senior Case Manager, 2002 - 2004

- Responsible for overseeing 10 staff members responsible for intake, employment assessments, coordination of program services, and the evaluation of options available to addressing barriers towards employment for 700 to 800 job seekers.
- Provided weekly and monthly report on the management of 70 to 80 job seekers.
- Successfully reengaged clients with multiple barriers towards employment.

Case Manager, 2000 - 2002

- Provided weekly and monthly reports on the management of 60 to 75 job seekers.
- Successfully facilitated orientation, intake and assessment for participating job seekers.
- Accountable for the development and upkeep of participant's schedule of activities in the program.
- Responsible for maintaining compliant case records for all program participants.

**Madison Square Navy Yard Boys & Girls Club
Education Program Assistant, 1999 – 2000**

Brooklyn, NY

- Responsible for the developing and overseeing educational activities for 20 to 30 youth between the ages of 5-10.
- Successfully facilitated youth groups designed to provide mentorship and guidance to economically disadvantaged youth.
- Facilitated outdoor events designed to empower youth for academic success.

Education:

Pacific High School
High School Diploma, 1996

Brooklyn College
Major: Psychology
Dates Attended: 1997 – 2000

PROFESSIONAL DEVELOPMENT

Goodwill Industries International Senior Leadership Program October 2015

New York Association of Training & Employment Professionals NYC Advocacy Academy

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution #: R20200170



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Duwan Bogert, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to reappoint Dennis M. Callen to the Workforce Development Board for another three year term (2020-2023).

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$

REQUISITION #

ACCOUNT #

4. METHOD OF PROCUREMENT:

- Input boxes for RFP, RFQ, Bid, and Other.

5. COMMITTEE REVIEW:

DATE:

- Checkboxes for Administration & Finance, Budget, Health, Human Services (checked), Law & Public Safety, Planning & Economic Development, Public Works. Date: 2/10/2020

6. DISTRIBUTION LIST:

- Checkboxes for Administration, Finance, Counsel, Clerk to the Board, Procurement, and Other.

Dennis M. Callen

185 Sixth Avenue, Paterson, New Jersey 07524
Tel. 973.925.2390 E-mail. callenesq@gmail.com

An accomplished attorney with over 25 years of experience.

EDUCATION: **Thomas M. Cooley Law School** - Lansing, Michigan
Juris Doctorate, May 1990.
Fairleigh Dickinson University - Teaneck, New Jersey
Bachelor of Science, May 1987.

SKILLS & QUALIFICATIONS:

Admitted to the practice of law State of New Jersey - 1991
Personable with great customer service skills. Excellent oral
and writing communication skills. Hired and trained legal and
office staff. Heavy caseload of active clients maintained.
Proficient in QuickBooks, Word, Wordperfect and Excel.

EXPERIENCE: **Callen Photo Mount Corporation**, Paterson, New Jersey
Vice President - Operations - 1983 - Present
Key negotiator with vendors to establish major retail modular.
Opened new accounts, maintain relationships with suppliers
and customers. Logistics specialist proficient with data
synchronization. Maintain supply and inventory control.
Supervise office, daily routine, procedures, and other
employees.

Callen & Callen Attorneys at Law, Paterson, New Jersey
Attorney at Law, 1991 - Present.
In-depth command of real estate, property law, leasing, title
review and contract negotiation. Strong negotiation and
interpersonal skills. Drafting and negotiating contracts
involving residential and commercial real property.

HIGHLIGHTS: Board Member and appointed to the position of Secretary, of
the **Bunker Hill Special Improvement District** of Paterson,
New Jersey, 2013 - Present
Board Member **Workforce Development Board** of Passaic
County, 2015-Present
Board Member of **New Jersey HiRailers** a non profit train
collector club, Paterson New Jersey 2010 - Present.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING A CONTRACT TO LAN ASSOCIATES FOR ENGINEERING SERVICES FOR THE REPLACEMENT OF THE BOILER SYSTEM AT 505 WEST BROADWAY, PATERSON, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WEATHERIZATION

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200171							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-16							
CAF #	G-01-41-709-019-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AWARDING A CONTRACT TO LAN ASSOCIATES FOR
ENGINEERING SERVICES FOR THE REPLACEMENT OF THE BOILER SYSTEM
AT 505 WEST BROADWAY, PATERSON, NEW JERSEY, PURSUANT TO N.J.S.A.
40A:11-5, ET SEQ**

WHEREAS, Passaic County offers extensive energy conservation programs through its Division of Weatherization and Home Energy designed to help seniors and other low-income families make energy bills more affordable; and

WHEREAS, the Division of Weatherization and Home Energy is working on a project for a boiler replacement for a thirty unit privately owned building that provides housing for low income seniors: the William Hinchliffe Manor senior apartments, at 505 West Broadway, Paterson, New Jersey; and

WHEREAS, LAN ASSOCIATES, 445 Godwin Avenue, Suite 9, Midland Park, NJ 07432 submitted a proposal dated January 15, 2020, a copy of which is attached hereto, for the necessary engineering services for the above stated project to be provided for a total fee of \$25,650.00 and is being recommended by the Director of the Department of Weatherization & Home Energy for Passaic County in a letter to the Board dated February 10, 2020, a copy of which is attached hereto and made a part hereof; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, *et seq.* the County issued RFQ-20-015, seeking qualifications for a pool of engineers, architects, land surveyors, planners, landscape architects, and environment health and safety engineers for calendar year 2020, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, and environment health and safety engineers for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 30, 2019 the Passaic County Board of Chosen Freeholders (hereafter "Board") passed Resolution No. R20191231 qualifying a pool of engineers, architects, land surveyors, planners, landscape architects, and environment health and safety engineers for calendar year 2020, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included LAN Associates; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that a contract be awarded to LAN Associates for design engineering services to replace the boiler system at 505 West Broadway, Paterson, New Jersey for a total fee of \$25,650.00, and recommended by the Director of the Department of Weatherization & Home Energy for Passaic County; and

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to LAN Associates, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the

contract modification, and take any other steps necessary to carry out the purpose of this resolution.

JDP:czb

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,650.00

APPROPRIATION: G-01-41-709-019-213

PURPOSE: Resolution awarding contract to LAN Associates for Engineering Services.


Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kevin Batacchi, Weatherization Director

Telephone #: 973-569-4710

DESCRIPTION OF RESOLUTION:

Request to award contract to "LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN)" in the amount of \$25,650. The Weatherization and Home Energy Division solicited quotes for mechanical engineering services from the pool of engineers that were qualified by the County through RFQ-20-015 in Resolution R-2019-1231, for the replacement of the boiler system at 505 W. Broadway, Paterson, NJ. It is a two story building housing 30 apartment units (see attached proposal for specific scope of work details).

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 25,650.00

REQUISITION # TBD

ACCOUNT # G-01-41-709-019-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: Solicited Quotes from Certif. Pool from RFQ-20-015

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

02/12/2020

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200171



COUNTY OF PASSAIC
WEATHERIZATION & HOME ENERGY ASSISTANCE PROGRAM
930 RIVERVIEW DRIVE - SUITE 250, TOTOWA, NJ 07512

Res-Pg:q.16-6



Kevin Batacchi
Director

TEL: 973.569.4032
FAX: 973.812.3160

MEMORANDUM

To: *Health and Human Services Freeholder Committee*

From: *Kevin Batacchi, Director of Weatherization & Home Energy Division*

Date: *February 10, 2020*

RE: *Award of Contract to LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN)*

To the Human Services Committee,

I am respectfully recommending to award a contract to LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN), for engineering services for the replacement of the boiler system at 505 W Broadway, Paterson, NJ.

- **Proposal:** is in the amount of \$25,650.00.
- **Account:** G-01-41-709-019-213
- **BID #:** Solicited quotes from pool of engineers that were qualified through RFQ-20-015 in Resolution R-2019-1231
- **Contract:** March 1st 2020 – December 31st 2020
- **Grant Award:** LIHEAP Weatherization 2019

I respectfully request for a resolution to be prepared so the full Board of Chosen Freeholders may award the contract at the next meeting.

The contract period shall be 10 months from the date of signing of the contract.

Thank You,

Kevin Batacchi
Director, Division of Weatherization & Home Energy
Passaic County Department of senior Services

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200171



LAN ASSOCIATES

SINCE 1965

ENGINEERING • PLANNING • ARCHITECTURE • SURVEYING, INC.
445 GODWIN AVE. STE. 9, MIDLAND PARK, NEW JERSEY 07432

P. 201-447-6400 • F. 201-447-1233 • WWW.LANASSOCIATES.COM

January 15, 2020

County of Passaic
Weatherization / Home Energy
930 Riverview Drive, Suite 250
Totowa, NJ 07512

Attention: Mr. Robert Morano,
Weatherization Manager

Office #973-569-4712
Email: rmorano@passaiccountynj.org

Subject: Proposal for Engineering
Services - Boiler Replacement
At Hinchcliffe Manor Building,
505 West Broadway, Paterson, NJ
LAN Ref. #2.20189.0 - #8378a

Dear Mr. Morano:

LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN) is pleased to present this proposal to provide engineering services for replacement of the hot water boiler system at Hinchcliffe Manor Building at 505 West Broadway, Paterson, NJ.

1.0 FIRM PROFILE:

LAN is a multi-disciplined professional services company with the experience and resources necessary to contribute to the success of this project.

LAN has worked with the County of Passaic for the boiler replacement project at 200 Pennington Avenue, Passaic site; Passaic County Courthouse Complex, Passaic County Jail for architectural/engineering projects; boiler replacement at 70 Day Street, Paterson, and recently for boiler replacement at 380 Straight Street, Paterson projects.

LAN has previously worked with Guttenberg Housing Authority/PACO and with Poughkeepsie Housing Authority/Dutchess County Weatherization Program on similar heating system upgrade projects. LAN has worked with several public housing authorities including Paterson, Newark, Linden, Perth Amboy, Yonkers (NY), Summit, Harrison, etc.

LAN is comprised of engineers, architects, planners, surveyors, scientists and technology experts. LAN has been in continual business since 1965. Concerning LAN's financial stability, LAN is celebrating its 55th year in 2020. LAN is an employee-owned company and, as such, we are dedicated to providing quality service to ensure repeat business from existing clients. At LAN, we impose high standards of

Introduced on: February 25, 2020

Adopted on: February 25, 2020

Official Resolution#: R2020171
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LAN ASSOCIATES

quality for all constructed projects, starting with our staff. We hire skilled, educated, experienced professionals with a strong work ethic.

The design team proposed consists of members from disciplines required to complete the project. Each member of the team understands the project requirements and applies his/her specialty to achieve their portion of the completed design under the direction and guidance of Mr. Stephen J. Secora, PE, PP, Principal in Charge. Mr. Secora will be responsible for adherence to contract obligations and project requirements, technical correctness, management of resources, and conformance to codes and regulations. The lead people for your project will be Mr. Stephen J. Secora, PE, PP, LEED AP - Vice President of LAN; Mr. Yogesh A. Shah, PE, LEED AP – Director of Mechanical Engineering; Mr. Alex Li, PE, LEED AP – Mechanical Engineer; as well as support staff.

This is a team of diverse knowledge with over 100 years of cumulative construction experience and engineering disciplines. LAN has completed several boiler heating system design upgrade projects for a variety of clients, including housing authorities; educational institutions (schools/colleges); commercial buildings; government facilities, assisted-living/healthcare facilities; churches; and other institutions. Many of the projects have been renovation projects which involved working alongside adjoining occupied facilities. The experience we have gained from these past completed projects will bring added value to your project, as we understand the importance of project documents in minimizing inconveniences to adjoining facilities.

The team proposed for this project has been involved with over \$25 million of construction in the local northern New Jersey region. Messrs. Secora and Shah will be the points of contact and will contribute to the success of this project. As with all our directors and project managers, Messrs. Secora and Shah have been cross-trained to perform all aspects of construction including planning, budgeting, estimating, value engineering, constructability review, scheduling, and construction administration. Both Messrs. Secora and Shah will be committed to your project from the initial survey, preparing plans and specifications, and construction management.

LAN's demonstration of qualifications, along with our professional registration of the principals and other responsible members of the design team, capability in performing specific design services required for the project, over fifty years of stable growth and financial stability to accept the assignment and provide full, continued service, ability to assign appropriately-qualified staff to the project and complete the required services, and our professional and ethical reputation as validated by previous clients and other references, uniquely qualify LAN to provide the necessary services.

We have the attributes of integrity and experience and are dedicated to commitment, communication, and cooperation.

2.0 PROFILE OF FIRM'S FACILITIES:

Presently, we employ over ninety (90) engineers, architects, intern architects, engineers-in-training, designers, CAD operators, field observers, and secretarial support staff. As previously indicated, LAN is presently responsible for over \$90 million worth of construction per year for federal, state, county and municipal governments, boards of education, housing authorities, Fortune 500 companies, foreign companies, churches, and private clients.

LAN's main office is located in Midland Park, New Jersey. We have satellite offices located in Goshen, New York, and Philadelphia, PA. Our Midland Park office will be managing this project.

LAN is fully computerized and 100% of the design work is performed utilizing CAD. We currently have more than thirty (30) CAD stations in operation. In addition, our specifications, report-writing, and correspondence are all computerized on a PC-based system which utilizes Microsoft Word, Excel, and a number of other software packages.

Introduced on: February 25, 2020

Adopted on: February 25, 2020

Official Resolution#: R2020 171

LAN ASSOCIATES

LAN routinely prepares construction documents and specifications for review by the NJ Department of Community Affairs, NJDEP, HUD, State of New Jersey Department of Education, Port Authority, and other approval agencies.

3.0 PROJECT SUMMARY:

1. This is a two-story plus basement building which was built in 1993. The basement is below grade level. The building houses 30 apartment units.
2. The heating system for this building is comprised of two (2) air handling units & four (4) unit heaters with hot water heating in the attic, hot water baseboards in apartment units, offices & common spaces. There are three (3) "Slant/Fin Caravan" make modular hot water boilers in the boiler room in basement. Based on the model number, the gas input of each boiler is 375 MBH. There are two (2) 3 HP Armstrong in-line heating pumps, and one pump is a standby pump. These pumps appear to be original to the building. The air separator appears to be old, but the expansion tank was replaced in 2012.
3. The boilers are also utilized to generate domestic hot water for the building. There is a Triangle Tube indirect domestic hot water storage tank in the boiler room. Based on the exterior dimensions, this is a 120 gal. storage tank. The tank is scheduled to be replaced this year by the building owner.
4. The scope of this project is to replace existing hot water boilers with new high efficiency hot water condensing boilers and tie into existing distribution piping. Other existing boiler room equipment including heating pumps and air separator are also to be replaced with new.
6. An air permit will need to be filed with NJ DEP for the new replacement boilers. We have included the NJ DEP permit fee as well as our fee for completing the application form, in the fee section of this proposal.

4.0 SCOPE OF SERVICES:

Our scope of services will be as follows:

1. **Phase "A" – Investigation:**
 - a. Review available existing mechanical design drawings and verify at the site that they match the as-built conditions.
 - b. Meet with your office to understand existing issues and any other pertinent information.
 - c. Perform complete assessment and survey of the existing heating system and feasibility of replacement options for the boilers.
 - d. Prepare a field survey report with the suggested option along with preliminary cost estimate.
 - e. Meet with your office to discuss the report and replacement options.

Introduced on: February 25, 2020

Adopted on: February 25, 2020

Official Resolution#: R20200171

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2. **Phase "B" – Bidding Documents:**
- a. Based on your approval of the field survey report and the type of replacement boiler system selected, prepare preliminary plans and specifications and provide two (2) copies to your office. Revise the plans and specifications based on input from your office.
 - b. The bid documents will comply with all applicable federal, state, and local codes.
 - c. Submit revised drawings and specifications to code review department for review and approval.
 - d. Revise drawings and specifications based on review comments from the local code officials as well as your office.
 - e. After obtaining final approvals, prepare construction documents comprising of drawings and specifications. Provide your office with ten (10) copies of the bid documents.
 - f. Should your office require additional bid documents, it will be charged at \$100 per each set.
 - g. Provide revised cost estimate.
 - h. Submit to your office a list of contractors who are specialized in this project and who can bid on this project.
3. **Phase "C" – Bidding:**
- a. Conduct a pre-bid meeting at the site for the prospective bidders. Issue addendums to bid documents as necessary.
 - b. Assist your office in soliciting bids for this project.
 - c. Review bids upon receipt, check references and experience in a timely fashion and make recommendation to your office for the award of contract, if asked to do so.
4. **Phase "D" – Installation & Project Closeout:**
- a. Attend pre-construction meeting with your office and the successful contractor.
 - b. Approve construction progress schedule submitted by the contractor.
 - c. Review shop drawing submittals submitted by the contractor.
 - d. Schedule and conduct periodic on-site meetings, about once every two (2) weeks during active construction. In addition, LAN will prepare minutes of the job meeting for distribution to the parties on a timely basis prior to the next scheduled meeting.
- (We have included six (6) site visits during the construction phase. If additional site visits are required, it will be charged on an hourly basis based on attached 2020 hourly rate schedule).**

Introduced on: February 25, 2020

Adopted on: February 25, 2020

Official Resolution: R2020071
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LAN ASSOCIATES

- e. Make final inspection and prepare punchlist.
- f. Make recommendations to your office regarding contractors request for change orders, if any.
- g. Review and sign off on contractors request for payment after verifying that work has been completed.
- h. After completion of work by the contractor, provide your office with certification that the project was completed as per the bid documents and associated field changes, if any.

5.0 PROJECT TEAM:

The work will be done under the overall project management of Mr. Yogesh A. Shah, PE, Director of Mechanical Engineering. Mr. Yogesh A. Shah, PE and Mr. Alex Li, PE, and Mr. Issei Miyoshi. will be working on this project. There are designers and CAD personnel who will be assigned as required.

6.0 PROJECT EXPERIENCE:

LAN has completed hundreds of HVAC upgrade projects for a variety of clients including County of Passaic, New Brunswick City Hall, Passaic Schools, Paterson Housing Authority, Newark Housing Authority, Salvation Army, Stamford Police Department, NJ Department of Transportation, Woodbine Developmental Center, etc.

Upon request, we will be glad to provide you a detailed list of similar work experience

7.0 FIRMS COMPETENCE:

LAN was founded in 1965. Presently we employ over 90 architects, engineers, intern architects, engineers in training, designers, CAD operators, field observers, and secretarial support staff. LAN is presently responsible for approximately \$90 million worth of construction per year for housing authorities, federal, state, county and municipal governments, boards of education, Fortune 500 companies, foreign companies, churches and private clients.

Because of our multi-disciplined activities, our clients can have a single source for professional services at LAN. We are capable of taking our projects from concepts to design through construction with our in-house construction management staff.

Plans prepared by this office normally require a review by the State of NJ, Department of Education, Department of Community Affairs, NJDEP, HUD, Port Authority, or other approval agencies. We have routinely prepared plans for submissions to these various agencies.

As such, we have knowledge of Federal, State, local building codes and HUD codes including those applicable to this project.

8.0 FAMILIARITY WITH HOUSING AUTHORITY WORK:

LAN, as stated earlier, has completed over 2,000 projects for various housing authorities. We are currently performing work, have recently performed work at the Paterson Housing Authority, the

Introduced on: February 25, 2020

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LAN ASSOCIATES

Guttenberg Housing, the Newark Housing Authority, Linden Housing Authority, Housing Authority of Bergen County, and Cliffside Park Housing Authority, amongst others.

LAN is completely familiar with HUD policies and requirements. We have prepared drawings and specifications for numerous HUD projects and submitted same for review and approval by HUD engineers in Newark, NJ. In addition, we have been involved in planning phases and preparation of technical assistance reports, energy audits, and physical needs assessments, etc.

9.0 SCHEDULE:

We are prepared to commence work on this project upon your written authorization to proceed. The following are our planned milestones for this project:

Phase	Description	Completion Time
1	Investigation phase	14 calendar days
2	Bidding documents	30 - 35 calendar days
3	Bidding/Bid Award	21/14 calendar days
4	Installation/close-out	Approximately 14 weeks

Note: Please note the above schedule does not include the time required by your office to review and approve in between phases.

10.0 FEE PROPOSAL:

LAN proposes the following fee schedule:

Phase	Description	Fee (\$)
1	Investigation	1,900
2	Bidding Documents	10,500
3	Bidding	1,700
	SUBTOTAL	\$14,100
4	Construction Administration Phase	8,700
5	Air Permitting	*2,850
	TOTAL	\$25,650

*Note: The NJDEP Air Permit Fee of \$2,850 includes the NJDEP fee as well as our fee for preparation of the application.

11.0 STANDARD OF PRACTICE:

Although difficult to state in a proposal, LAN prides itself in being realistic and understanding of our clients' needs. Almost all projects we are involved with are implemented through completion. We believe in realistic design and project approaches. We stress problem-solving and moving forward on projects to complete them in the best possible manner to meet your needs.

We provide services on hundreds of projects per year. We are experienced in this type of work and possess the skills involved for managing multiple task-oriented projects.

Every effort has been made to address the requirements of this proposal and to present our staffing, qualifications, and experience. In brief, we offer the following:

Introduced on: February 25, 2020

Adopted on: February 25, 2020

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LAN ASSOCIATES

- A multi-disciplined employee-owned company with experience in most disciplines of engineering and architecture.
- Fifty-five (55) years of experience.
- Management and staff that is client-oriented with an objective to complete the project within the scope, time schedule, and budget.
- A stable, qualified, diversified and highly motivated staff.

12.0 SUMMATION:

Thank you for the opportunity to submit this proposal.

If this proposal is acceptable, please issue a purchase order referencing this proposal.

We look forward to working with you on this important project.

Respectfully submitted,

LAN Associates, Engineering, Planning,
Architecture, Surveying, Inc.



Yogesh A. Shah, PE, LEED AP
Director of Mechanical Engineering

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Attachment: #1 - Hourly Rate Schedule (2020)

cc: File #2.20189.0 - #8378a, w/att.

Introduced on: February 25, 2020

Adopted on: February 25, 2020

Official Resolution: R-2020-199 P:\200-AE\20100-20199\20189.0\Admin\Proposal\201890Lp8378\201890Lp8378a.docx 1/15/2020 10:12 AM



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kevin Batacchi, Weatherization Director
Telephone #: 973-569-4710

DESCRIPTION OF RESOLUTION:

Request to award contract to "LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN)" in the amount of \$25,650. The Weatherization and Home Energy Division solicited quotes for mechanical engineering services from the pool of engineers that were qualified by the County through RFQ-20-015 in Resolution R-2019-1231, for the replacement of the boiler system at 505 W. Broadway, Paterson, NJ. It is a two story building housing 30 apartment units (see attached proposal for specific scope of work details).

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER**

3. **AMOUNT OF EXPENDITURE:** \$ 25,650.00
REQUISITION # TBD
ACCOUNT # G-01-41-709-019-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: Solicited Quotes from Certif. Pool from RFQ-20-015

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 02/12/2020
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200171

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF A 2020 FORD ESCAPE SE HYBRID SUV FOR THE PURPOSE OF CONDUCTING PASSAIC COUNTY RECYCLING/SOLID WASTE PROGRAM, PURSUANT TO N.J.S.A. 40:11-12 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
RECYCLING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200172							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-17							
CAF #	G-01-41-761-017-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING THE PURCHASE OF A 2020 FORD ESCAPE SE HYBRID SUV FOR THE PURPOSE OF CONDUCTING PASSAIC COUNTY RECYCLING/SOLID WASTE PROGRAM, PURSUANT TO N.J.S.A. 40:11-12

WHEREAS, the Passaic County Recycling/Solid Waste Office has requested the purchase of a 2020 Ford Escape SE Hybrid SUV for the purpose of conducting Passaic County Recycling/Solid Waste Program; and

WHEREAS, said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40:11-12, as specified below; and

WHEREAS, the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements or Federal GSA Schedules as authorized by N.J.S.A. 40:11-12:

Description:	Purchase of 2020 Ford Escape SE Hybrid SUV
Using Agency:	Passaic County Recycling/Solid Waste
Purchase Price:	\$ 26,249.00
Vendor:	Rt. 23 Ford Automall
Authority:	Morris County Purchasing Cooperative
Contract #:	Contract #15E – Item #1
Account #:	G-01-41-761-017-213

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

JDP:lc

Dated: February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$26,249.00

APPROPRIATION: G-01-41-761-017-213

PURPOSE: Resolution authorizing the purchase of a 2020 Ford Escape SE Hybrid SUV.


Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Nina Seiden, Solid Waste/Recycling Programs
 Telephone #: 973-305-5736 Date: 01/27/2020

DESCRIPTION OF RESOLUTION:
Request to purchase a 2020 Ford Escape SE Hybrid SUV - Morris
County Co-operative Pricing Council Contract 15E - Item #1, at a
price of \$26,249.00 (please see attached for breakdown) for the
purposes of conducting Passaic County's Recycling/Solid Waste Prg.

PROCUREMENT SOLICITATION (if any)#: _____

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$26,249.00

REQUISITION # _____
ACCOUNT # G-01-41-761-017-213

4. COMMITTEE REVIEW:

DATE

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

Administration
 Finance
 Counsel
 Clerk to the Board
 Procurement

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200172



ROUTE 23 FORD



AUTOMALL
www.23automall.com

1301 Route 23 South • Butler, NJ 07405
Tel: 973-838-0800

Quote prepared for the County of Passaic

2020 Ford Escape SE Hybrid SUV – Morris County Co-Operative Pricing Council Contract 15E – Item # 1

Contract price: \$25,784.00 Available 7 Year / 85,000 mile Extended Warranty \$465.00 Total: \$26,249.00
Available optional Four Corner LED Strobe Light System. Total price for light system installed is \$955.00.

Questions? Please contact Rich Barron – Fleet Sales Mgr. 973-838-0800x108 rbarron@23automall.com

2020 Escape
SE Sport Hybrid

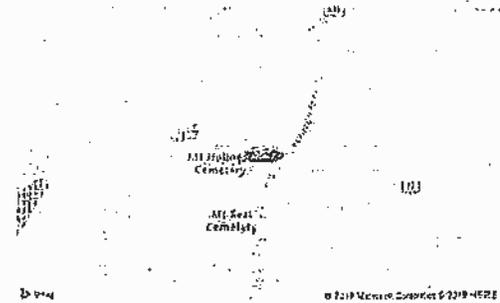


February 25, 2020
February 25, 2020

Official Resolution#: R20200172

Dealer Information

Route 23 Auto Mall, LLC
1301 Route 23
Butler, NJ 07405



Showing the nearest Authorized Dealer for the entered zip code

Model

Hybrid SE,FWD,2.5L IVCT Atkinson Cycle I-4 Hybrid Engine

Paint^{S4}

Oxford White

\$0

Powertrain^{S4}

2.5L IVCT Atkinson Cycle I-4 Hybrid Engine

Front-Wheel Drive (FWD)

Packages^{S4}

201A

\$0

Exterior^{S4}

17" Ebony Black-Painted Aluminum Wheel

\$0

Interior^{S4}



<https://shop.ford.com/build/escape/#!/config/Config%5B%7CFord%7CEscape%7C2020%7C1%7C1.%7C201A.U0B..YZ...99Z.RTL.HYBRID SE.%5D>

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200172

Dark Earth Gray	\$0
AM/FM Stereo with 6 Speakers with SiriusXM™	\$0
SYNC®3	\$0
SiriusXM™ Radio	\$0
Front Row Heated Bucket Seats, 10-Way Power Driver and 4-Way Manual Passenger	\$0

Standard Features

Power and Handling

- Electric Power-Assisted Steering (EPAS)
- Post-Collision Braking
- Hybrid 2.5L IVC™ Atkinson-Cycle I-4 engine
- Curve Control
- Electric Parking Brake
- Front-wheel drive
- Traction control
- Four-Wheel Disc Brakes with Anti-Lock Brake System (ABS)
- 17-inch Ebony Black-Painted Aluminum

Interior Features

- Cloth front bucket seats
- 10-way Power Driver seat with Front Row Heat
- 4-way Manual Passenger Seat
- Map pocket, passenger seat-back
- Second-Row Sliding Seats, 60/40 Split-Fold Down
- Electronic Automatic Temperature Control with rear air duct
- AM/FM stereo with 6 speakers
- SiriusXM™ Satellite Radio
- SYNC®3
- FordPass Connect™
- Glove Box
- Overhead Console with Sunglasses Storage
- Center floor console with armrest
- Cup holders, 8 total
- Driver's Side Footrest
- Carpeted floor mats, first and second row
- Coat hooks (2), second row
- Grab handles, Front Passenger, Second Row-two
- Ice Blue® Instrument Panel Cluster Lighting
- Message center and trip computer
- 12.3" Full Digital Instrument Cluster
- Compass
- Second Row Dome Light
- Front Map Lights
- Manual day/night rearview mirror
- Leather-wrapped steering wheel with cruise and audio controls, manual tilt and telescoping steering column
- Illuminated Visor Vanity Mirrors (Driver and Front Passenger)
- Rotary gear shift dial
- Selectable Drive Mode
- Powerpoints – three (3) – Front of Center Console, Rear of Center Console and Cargo Area
- Power Windows with Driver's Front One-Touch Down (Driver's Only)
- Autolamp (Automatic On/Off) with Headlamp Courtesy Delay



<https://shop.ford.com/build/escape/#/config/Config%5B%7CFord%7CEscape%7C2020%7C1%7C1.%7C201A,U0B,..89Z,RTL,HYBRID SE,%5D>

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200172

- Intelligent Access with Push-Button Start
- Outside temperature display
- Center Console with Convenient Media Bin
- Pre-Collision Assist with Automatic Emergency Braking
- Lane-Keeping System
- BLIS® with Cross-Traffic Alert

Exterior Features

- Door Handles - Body Color
- Body-color rear spoiler
- Beltline Molding - Black
- Mirrors, Sideview - Heated Glass
- Mirrors, Sideview Caps - Black
- Upper Window Molding-Black
- Configurable Daytime Running Lamps (DRL)
- LED Signature Lighting
- Dual chrome exhaust tips
- Skid Plates - Molded-in-Color Silver, Front and Rear
- Black molded-in-color lower bodyside cladding
- Manual liftgate
- Upper Grille-Black Surround
- Mirrors, Sideview Caps - Black Color
- Black Upper Window Molding with Black Beltline Molding
- Privacy Glass - 2nd Row Side and Liftgate
- Rear Fixed-Intermittent/continuous wiper/washer
- Front variable Intermittent/continuous wipers with washer

Packages

- Ford Co-Pilot360™
- Equipment Group 250A

Safety

- Tire Inflator and Sealant Kit
- Personal Safety System™ with dual-stage driver and front-passenger airbags
- Driver Knee Airbag
- Front seat-mounted side-impact airbags
- Safety Canopy® System
- Belt-Minder® (Front and Second Row)
- Head Restraints
- Front Row Height Adjustable Retractable Safety Belts with Three-Point on all five (5) Seating Positions
- Lower Anchors and Tether Anchors for Children (LATCH)
- SOS Post-Crash Alert System™
- Tire Pressure Monitoring System (TPMS)
- Auto High-Beam Headlamps
- Rear View Camera
- Cargo Tie-Down Hooks—two (2), Grocery—two (2)
- Torque Vectoring Control
- AdvanceTrac® with RSC® (Roll Stability Control™)
- Remote Keyless-Entry System - Key with integrated Key FOB
- SecuriCode™ Keyless-Entry Keypad
- MyKey®
- Halogen Projector

Your Configuration: Hybrid SE,FWD,2.5L IVCT Atkinson Cycle I-4 Hybrid Engine
Pricing shown for Zip code 07405 as of November 11, 2019 ^{S2}

Note: Information is provided on an "as is" basis and could include technical, typographical or other errors. Ford makes no warranties, representations, or guarantees of any kind, express or implied, including but not limited to, accuracy, currency, or completeness, the operation of the Site, the information, materials, content, availability, and products. Ford reserves the right to change product specifications, pricing and equipment at any time without incurring obligations. Your Ford dealer is the best source of the most up-to-date information on Ford vehicles.

Disclosures through S18 apply to Search Dealer Inventory, Request A Quote, Get An Internet Price, Get A Quote, Let Us Finance For You, Build & Price and Incentives & Offers.

S1.



<https://shop.ford.com/build/escape/#/config/Config%5B%7CFord%7CEscape%7C2020%7C1%7C1.%7C201A.U0B..YZ...99Z.RTL.HYBRID SE.%5D>

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200172

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

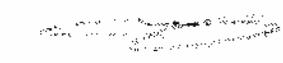
Agenda: RESOLUTION TO MERGE TRANSPORTATION GRANT WITH SOCIAL SERVICE FOR THE HOMELESS GRANT AND THE INTENSIVE CASE MANAGEMENT GRANTS, PURSUANT TO N.J.A.C. 10:80 ET. SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200173							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-18							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION TO MERGE TRANSPORTATION GRANT WITH SOCIAL SERVICE FOR THE HOMELESS GRANT AND THE INTENSIVE CASE MANAGEMENT GRANTS, PURSUANT TO N.J.A.C. 10:80 ET. SEQ.

WHEREAS, pursuant to Resolution R-2020-0056 dated January 28, 2020 and Resolution R-2020-00128 dated February 11, 2020, the Board of Chosen Freeholders of the County of Passaic amended R-2019-0554 dated June 25, 2019, to accept an additional allocation from the State of New Jersey, Division of Family Development (hereafter "DFD"), for homeless prevention services in Passaic County for the period of January 1, 2020 through December 31, 2020, in the amount of \$2,070,000.00; and

WHEREAS, the Passaic County Human Services Director has requested a Resolution to amend R-2020-0056 dated January 28, 2020 and R-2020-00128 dated February 11, 2020 to merge the one year term of the Transportation grant in the amount of \$404,914.00 with the two year term of the Social Services for the Homeless (hereafter "SSH") grant in the amount of \$2,070,000.00 and the Intensive Case Management (hereafter "ICM") grants in the amount of \$1,756,000.00, as mandated by the DFD, pursuant to N.J.A.C. 10:80 et. seq.; and

WHEREAS, the proposed amendatory Resolution is being requested in order to combine all four above referenced allocations into the same award: SSH, ICM Passaic, ICM Essex and Transportation and to extend all awards to December 31, 2020; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the amendment to R-2020-0056 dated January 28, 2020 and R-2020-00128 dated February 11, 2020 to merge the one year term of the Transportation grant in the amount of \$404,914.00 with the two year term of the Social Services for the Homeless grant in the amount of \$2,070,000.00 and the Intensive Case Management grants in the amount of \$1,756,000.00, as mandated by the DFD, pursuant to N.J.A.C. 10:80 et. seq.;

LET IT BE FURTHER RESOLVED, that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: February 28, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

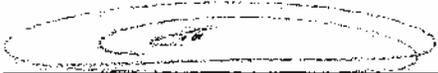
Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER NO. 2 (FINAL) FOR ON LINE CONTRACTING, INC. AS IT PERTAINS TO THE ON-CALL DRAINAGE REPAIRS AT VARIOUS LOCATIONS ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200174							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-19							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION FOR CHANGE ORDER NO. 2 (FINAL) FOR ON LINE CONTRACTING, INC. AS IT PERTAINS TO THE ON-CALL DRAINAGE REPAIRS AT VARIOUS LOCATIONS

WHEREAS, a contract was awarded to On Line Contracting, Inc. for the project known as the On-Call Drainage Repairs at Various Locations in Passaic County, NJ; and

WHEREAS, by letter dated February 13, 2020 from the Passaic County Engineer attached hereto and made part hereof, it is now necessary that a change order be made reflecting final field quantities and supplemental work, resulting in a net zero change to the previously adjusted contract amount; and

WHEREAS, the total final contract amount, including Change Order No. 2 & Final is \$200,536.01 (61.3% total net increase); and

WHEREAS this matter was discussed at the February 13, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW THEREFORE LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 (Final) reflects a net zero change in the previously adjusted contract amount of \$200,536.01 in connection with the above-mentioned project and is recommended for approval by the Office of the Passaic County Engineer by letter dated February 13, 2020.

CHANGE ORDER NO. 2 (FINAL)

DESCRIPTION AND VALUE OF CHANGE

See February 13, 2020 letter attached hereto
 Amount of this change \$ 0.00

REASON FOR CHANGE

See February 13, 2020 letter attached hereto

STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 124,361.00
Previous Additions	\$ 76,175.01
Total	\$ 200,536.01
Previous Deductions	\$ -0.00-
Net Prior to This Change	\$ 200,536.01
Amount of This Change	\$ -0.00-
Contract Amount to Date	\$ 200,536.01

February 25, 2020



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

February 13, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: On-Call Drainage Repairs Various Locations
On Line Contracting, Inc.
(2017-2019 Contract)
CHANGE ORDER No. 2 & Final

Members of the Board:

Attached for your Approval is Change Order #2 & FINAL to be issued to the Contractor, reflecting final field quantities and supplemental work.

The change order reflects a net zero change in the previously adjusted contract amount of \$200,536.01.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of February 12, 2020.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER No. 2 & FINAL to the Contractor, On Line Contracting, Inc., of Boonton, New Jersey, resulting in a net zero change to the previously adjusted Contract amount. The total final contract amount including Change Order No. 2 & Final is \$200,536.01 (61.3% total net increase).

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment
/nam

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200174

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No.
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

2 & FINALDATE: February 10, 2020

PROJECT TITLE: On-Call Drainage Repairs Various Locations
 LOCATION: Various Locations
 DATE OF CONTRACT: September 11, 2018
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: OnLine Contracting, Inc., 272 Myrtle Avenue, Boonton, NJ 07005

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Deducts					
1	Mobilization	(1)	LS	\$ 2,600.00	\$ (2,600.00)
2	Traffic Control	(1,140.75)	Allow	\$ 1.00	\$ (1,140.75)
5	Extra Depth Installation	(14.88)	LF	\$ 250.00	\$ (3,720.00)
7	Flowable Fill	(10)	CY	\$ 130.00	\$ (1,300.00)
18	30" HDPE Pipe	(35)	LF	\$ 90.00	\$ (3,150.00)
20	Reconstruct Manhole	(1)	UN	\$ 2,400.00	\$ (2,400.00)
21	Reset Existing RipRap	(1)	LS	\$ 500.00	\$ (500.00)
22	Replace CC Curb	(10)	LF	\$ 38.00	\$ (380.00)
23	RR Conductor	(3,000)	Allow	\$ 1.00	\$ (3,000.00)
24	24" RCP CIV	(16)	LF	\$ 118.00	\$ (1,888.00)
27	R&R Guide Rail w/3 Posts	(1)	LS	\$ 650.00	\$ (650.00)
					\$ (20,728.75)
Adds					
3	Pipe Installation	60	LF	\$ 60.00	\$ 3,600.00
9	HMA Base 19.5M64	9	Ton	\$ 98.00	\$ 882.00
10	HMA Surface 9.5M64	7.5	Ton	\$ 100.00	\$ 750.00
11	18" RCP Class III	8	LF	\$ 94.00	\$ 752.00
14	Class B Concrete	2.5	CY	\$ 860.00	\$ 2,150.00
29	Cold Patch	12	Bag	\$ 20.00	\$ 240.00
30	Restore Forested Area	882	SF	\$ 2.50	\$ 2,205.00
	Total				\$ 10,579.00
Supplemental					
S-11	R&R Guide Rail w/4 Posts	1	LS	\$ 1,600.00	\$ 1,600.00
S-12	24" HDPE (Delivery & Install only)	14	LF	\$ 62.00	\$ 868.00
S-13	Clear Debris in Tunnel/Prep for Pipe Install	60	CF	\$ 15.00	\$ 900.00
S-14	Removal of CMP	48	LF	\$ 15.00	\$ 720.00
S-15	Remove Asphalt over Gas Main	80	SF	\$ 6.50	\$ 520.00
S-16	Backfill & Compact over Gas Main	480	SF	\$ 4.00	\$ 1,920.00
S-17	Trench Box	2	Day	\$ 360.00	\$ 720.00
S-18	Sand Bags w/Pump and Controls	1	LS	\$ 600.00	\$ 600.00
S-19	Rebuild & Repair Stone Wall	120	SF	\$ 20.00	\$ 2,400.00

Adopted on: February 25, 2020
 Official Resolution#: R20200174

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 2 & FINAL
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: February 10, 2020

PROJECT TITLE: On-Call Drainage Repairs Various Locations
 LOCATION: Various Locations
 DATE OF CONTRACT: September 11, 2018
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: OnLine Contracting, Inc., 272 Myrtle Avenue, Boonton, NJ 07005

S-20	Removal and Disposal of Existing Concrete Driveway Apron and Asphalt Driveway	1	LS	\$ 4,046.75	\$ 4,046.75
<u>Accounting Adjustments</u>					
	Unit Price Correction for Item 19 from Change Order #1	(1)	LS	\$ 1,600.00	\$ (1,600.00)
	Adjustment to Match Corrected Itemized Award	(1)	LS	\$ 2,545.00	\$ (2,545.00)
					<u>\$ 10,149.75</u>
<u>Total Change</u>					\$ -

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 2 & FINAL
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: February 10, 2020

PROJECT TITLE: On-Call Drainage Repairs Various Locations
 LOCATION: Various Locations
 DATE OF CONTRACT: September 11, 2018
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: OnLine Contracting, Inc., 272 Myrtle Avenue, Boonton, NJ 07005

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	\$0.00
ORIGINAL DATE FOR COMPLETION.....	On-Call
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0 Calendar Days
NEW DATE FOR COMPLETION IS.....	On-Call

2. REASON FOR CHANGE

Item 1

Removal of Stevens Ave from the contract

All other items

Final As-built quantities.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 124,361.00
PREVIOUS ADDITIONS.....	\$ 76,175.01
TOTAL.....	\$ 200,536.01
PREVIOUS DEDUCTIONS.....	\$ -
NET PRIOR TO THIS CHANGE.....	\$ 200,536.01
AMOUNT OF THIS CHANGE.....	\$0.00
CONTRACT AMOUNT TO DATE.....	\$ 200,536.01

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 2 & FINAL
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: February 10, 2020

PROJECT TITLE: On-Call Drainage Repairs Various Locations
LOCATION: Various Locations
DATE OF CONTRACT: September 11, 2018
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: OnLine Contracting, Inc., 272 Myrtle Avenue, Boonton, NJ 07005

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR OnLine Contracting , Inc.

SIGNATURE _____ DATE _____

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____ Date _____
(County Inspector)

Reviewed By and Recommended for Processing By: _____ Date _____
(Project Engineer)

Recommend for Approval By: _____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____
Freeholder - Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Anthony J. De Nova III
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County Counsel
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Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
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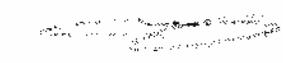
Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY ROAD DEPARTMENT TO PURCHASE ONE (1) 2020 FORD F450 CHASSIS WITH DUMP BODY TRUCK WITH OPTIONS FROM BEYER BROS. CORP. AND CLIFFSIDE BODY CORPORATION THROUGH STATE CONTRACT ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200175							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING THE PASSAIC COUNTY ROAD DEPARTMENT TO PURCHASE ONE (1) 2020 FORD F450 CHASSIS WITH DUMP BODY TRUCK WITH OPTIONS FROM BEYER BROS. CORP. AND CLIFFSIDE BODY CORPORATION THROUGH STATE CONTRACT

WHEREAS, the Supervisor of Passaic County Roads, by letter dated February 13, 2020 attached hereto and made part hereof, has requested to purchase one (1) 2020 Ford F450 Chassis with Dump Body truck with options from Beyer Bros. Corp., who will supply the Chassis and Cab for the amount of \$45,801.00, and from Cliffside Body Corporation, who will supply the dump body upgraded to a Crew Cab plus options for the amount of \$32,094.00, via State Contract Bid #ESC NJ 18/19-42 and Bid #ESC NJ 17/18-30 NJ State approved Co-Op #65 MCESCCPS in the total amount of \$77,895.00; and

WHEREAS the total for this purchase through State Contract #88214 is \$77,895.00; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Public Works Committee and recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached indicating that funds are available for the above contemplated expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of one (1) 2020 Ford F450 Chassis with Dump Body and options through State Contract #88214 for use by the Passaic County Road Department in the total amount of \$77,895.00.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

NA:dmp

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$77,895.00

APPROPRIATION: 0-01-44-900-003-000

PURPOSE: Resolution authorizing the Passaic County Road Department to purchase two (1) 2020 Ford F450 Chassis with Dump Body Truck from Beyer Bros Corp and Cliffside Body Corporation.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM

Passaic County

Supervisor of Roads

TEL: (973) 881-4500

FAX: (973) 742-2498

February 13, 2020 kenneths@passaiccountynj.org

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Beyer Brothers and Cliffside Body – State Contract 88214
ESCNJ 17/18-30 & ESCNJ 18/19-42

Dear Ms. Allwaters:

At the February 12th, 2020 meeting of the Public Works and Buildings & Grounds Committee, a request was heard to authorize the purchase one (1) Ford F450 Chassis with Dump Body and options via State Contract 88214 for the Passaic County Road Department from Beyer Brothers Corporation, 109 Broad Avenue, Fairview, New Jersey 07022 and from Cliffside Body, 130 Broad Avenue, Fairview, New Jersey 07022 via state contract ESCNJ 17-18-30 and ESCN 18/19-42 per Quote number ESCNJ Approval BD-58.

The total for this purchase through State Contract 88214 is \$77,895.00 with \$45,801.00 directed to Beyer Brothers and \$32,094.00 directed to Cliffside Body. A copy of the quotations, resolution request and requisitions forms are attached. The Committee directed that a resolution be made authorizing the purchase of said trucks and that it be presented to the Board of Chosen Freeholders at the next scheduled meeting for their approval.

If you should have any questions or I can be of additional assistance, please feel free to contact me. I thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200175



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPWM-SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING THE PURCHASE OF ONE FORD F450 CHASSIS WITH DUMP BODY AND OPTIONS PER STATE CONTRACT FROM BEYER BROS., 109 BROAD AVE., FAIRVIEW, NJ VIA STATE CONTRACT 88214 AMOUNT \$45,801.00 AND CLIFFSIDE BODY, 130 BROAD AVENUE, FAIRVIEW, NJ AS PER QUOTE# ESCNJ APPROVAL BD-58 VIA STATE CONTRACT ESCNJ17/18-30, ESCNJ18/19-42, AMOUNT \$32,094.65.

2. TOTAL COST OF TRUCK \$77,895.00.
CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 77,895.00

REQUISITION # R0-01206 (\$45,801) R0-01207 (\$32,094)

ACCOUNT # 0-01-44-900-003-000

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: STATE CONTRACT

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

2-12-2020

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200175

COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res Pg:q.20-6

REQUISITION	
NO.	R0-01206

S H I P T O	COUNTY OF PASSAIC ROAD DEPARTMENT 307 PENNSYLVANIA AVENUE PATERSON, NJ 07503
V E N D O R	VENDOR #: 04628 BEYER BROS. CORPORATION 109 BROAD AVENUE FAIRVIEW, NJ 07022

ORDER DATE: 02/11/20
 DELIVERY DATE: 02/11/20
 STATE CONTRACT: A88214
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROAD DEPARTMENT-PATERSON ONE FORD F450 CHASSIS WITH DUMP BODY AND OPTIONS - UPGRADED TO CREW CAB PLUS ADDITIONAL OPTIONS AS PER STATE CONTRACT A88214 DELIVER TO: PASSAIC COUNTY ROAD DEPT. ATTN: KENNETH A SIMPSON, CPWM 307 PENNSYLVANIA AVENUE PATERSON, NJ 07503	0-01-44-900-003-000	45,801.0000	45,801.00
			TOTAL	45,801.00

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200175

 REQUESTING DEPARTMENT

 DATE

COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res Pg:q.20-7

REQUISITION	
NO.	R0-01207

SHIP TO	COUNTY OF PASSAIC ROAD DEPARTMENT 307 PENNSYLVANIA AVENUE PATERSON, NJ 07503
VENDOR	VENDOR #: 07244 CLIFFSIDE BODY CO. 130 BROAD AVENUE FAIRVIEW, NJ 07022

ORDER DATE: 02/11/20
 DELIVERY DATE: 02/11/20
 STATE CONTRACT: ESCNJ 18/19-42
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROAD DEPARTMENT - PATERSON OPTIONS CONTAINED IN ESCNJ QUOTE APPROVAL CONFIRMATION # BD-59, 10/22/2019, QUOTE #ESCNJ APPROVAL BD-58, AS PER STATE CONTRACT BID #ESCNJ 18/19-42 AND BID #ESCNJ 17/18-30 NJ STATE APPROVED CO-OP #65 MCESCCPS TO BE ADDED TO ONE FORD F450 CHASSIS WITH DUMP BODY UPGRADED TO CREW CAB PLUS OPTIONS CONTAINED IN REQUISITION NO. R0-01206 AS PER STATE CONTRACT AS PER RESOLUTION NO.	0-01-44-900-003-000	32,094.6500	32,094.65
			TOTAL	32,094.65

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200175

 REQUESTING DEPARTMENT

 DATE

Beyer Fleet/Beyer Ford/Beyer Bros. Corp.

31 Williams Parkway, East Hanover, NJ 07936

170 Ridgedale Avenue, Morristown, NJ 07962

109 Broad Avenue, Fairview, NJ 07022

PHONE 973-319-7000 PHONE 973-644-3200 PHONE 201-943-3100

January 30, 2020

**VEHICLE #1 - 2020 FORD F450 CREW CAB XLT CAB/CHASSIS 4X4
WITH GALION DUMP BODY WITH POLYCASTER SPREADER OPTION
LIGHT PACKAGE SNOWPLOW – COUNTY OF PASSAIC**

**Two (2) Separate Purchase Orders to be Issued – Beyer Ford and Cliffside
Body Corp.**

Purchase Order #1 Ford F450 Chassis with Dump Body and Options

Reference State of New Jersey Contract #A88214

Price for Base Vehicle	\$32,310.00
Upgrade to Crew Cab plus additional Options	\$14,990.00
NJ State of New Jersey Contract Discount	-\$ 1,499.00

Total Amount for Contract A88214	\$45,801.00
---	--------------------

Purchase Order #2

Reference Cliffside Body Quote – ESCNJ Approval BD-58

ESCNJ Bid # 18/19-42

ESCNJ Bid # 17/18-30

NJ State Approved Co-Op #65 MCESCCPS

Total Price for all Items	\$30,226.22
Total Freight	\$ 400.00
Total Labor	\$ 4,700.00
Total Discounts	-\$ 3,231.57

Total Amount for ESCNJ Contracts	\$32,094.65
---	--------------------

Total Amount for Complete Unit	\$77,895.65
---------------------------------------	--------------------



BEYER FORD

170 Ridgedale Ave.
Morristown, NJ 07936

Quote

To: PASSAIC COUNTY	From: Coert Seely 31 Williams Parkway East Hanover, NJ 07936 Phone/Fax: (973) 463-3065 / (973) 884-2650
---	---

**2020 FORD F-450 4WD REG CAB 145" WB 60" CA XL
STATE OF NEW JERSEY
CONTRACT # A88214**

- | | |
|---|--|
| Engine: 6.8L 3-Valve SOHC EFI V10
Transmission: TorqShift 6-Speed Automatic
4.88 Axle Ratio
50-State Emissions System
Transmission w/SelectShift Sequential Shift
Manual Transfer Case
Part-Time Four-Wheel Drive
78-Amp/Hr 750CCA Maintenance-Free Battery
HD 240 Amp Alternator
Towing w/Harness and Trailer Sway Control
GVWR: 16,500 lb Payload Package

HD Shock Absorbers
Front And Rear Anti-Roll Bars
Firm Suspension
Hydraulic Power-Assist Steering
40 Gal. Fuel Tank
Single Stainless Steel Exhaust
Manual Locking Hubs
Front Suspension w/Coil Springs
Leaf Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS
Upfitter Switches
Wheels: 19.5" Argent Painted Steel
Tires: 225/70R19.5G BSW AS
Clearcoat Paint
Black Front Bumper w/Black Rub Strip
Black Fender Flares
Black Side Windows Trim
Black Door Handles
Black Manual Side Mirrors w/Manual Folding
Manual Extendable Trailer Style Mirrors
Fixed Rear Window
Light Tinted Glass
Variable Intermittent Wipers
Aluminum Panels
Front Splash Guards
Black Grille | 4-Way Driver Seat -inc: Manual Recline
4-Way Passenger Seat -inc: Manual Recline
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Oil Pressure
Temp, Engine Hour Meter, Trip Odometer & Trip Computer
3 Person Seating Capacity
Front Cupholder
Manual Air Conditioning
Illuminated Locking Glove Box
Interior Trim -inc: Chrome Interior Accents
Full Cloth Headliner
Urethane Gear Shift Knob
HD Vinyl 40/20/40 Split Bench Seat
Day-Night Rearview Mirror
Passenger Visor Vanity Mirror
2 12V DC Power Outlets
Front Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Underhood Lights
Instrument Panel Bin and Covered Dashboard Storage
Manual 1st Row Windows
Systems Monitor
Trip Computer
Outside Temp Gauge
Analog Display
Manual Adjustable Front Head Restraints
Air Filtration
Driveline Traction Control
Side Impact Beams
Dual Stage Driver/Passenger Seat-Mounted Side Airbags
Dual Stage Drive/ Passenger Front Airbags
Safety Canopy System Curtain 1st Row Airbags
Outboard Front Lap And Shoulder Safety Belts
Front License Plate Bracket
Halogen Headlamps w/Delay-Off
Cab Clearance Lights |
|---|--|

Price for Base Vehicle \$ 32,310.00

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200175

Options for F-450

OXFORD WHITE

Upgrade to W4H Crew Cab XLT 179" WB 60" CA	\$	9,500.00
Engine: 7.3L 2V DEVCT NA PFI V8 Gas		STD
Transmission: TorqShift 10-Spee Automatic		STD
Medium Earth Gray, Cloth 40/20/40 Split Bench		STD
Limited Slip w/4.88 Axle Ratio	\$	360.00
225/70Rx19.5G BSW Tires Traction	\$	215.00
Wheels: 19.5" Argent painted Steel		STD
Spare Tire, Wheel & Jack	\$	350.00
Stainless Steel Wheel Covers	\$	410.00
XLT Value Package	\$	1,600.00
Extra Heavy-Duty Front End Suspension	\$	285.00
Snow Plow Prep Package	\$	250.00
Transfer case Skid Plates	\$	100.00
Transmission Power Take-Off Provision	\$	280.00
Power Scope Trailer Tow Mirrors w/Heat	\$	280.00
Platform Running Board	\$	445.00
Center High-Mounted Stop Lamp		inc
Rear View Camera & Prep Kit	\$	415.00
All Weather Floor Mats	\$	135.00
Exterior Backup Alarm	\$	140.00
Front Wheel Well Liners	\$	180.00
Daytime Running Lamps	\$	45.00
50 State Emissions		STD
NJ State Contract Discount	\$	(1,499.00)

Option Total \$ 13,491.00

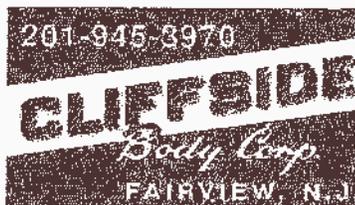
Budget Total \$ 45,801.00

Quote is good for 60 Days

CLIFFSIDE BODY CORPORATION

130 BROAD AVENUE, FAIRVIEW NJ 07022

PH: 201-945-3970 FAX: 201-945-7534



DATE: 10/22/2019

QUOTE #: EG102319C

PREPARED BY: ERIC GREENWALD

CUSTOMER: PASSAIC COUNTY

ATTN:

PHONE:

EMAIL:

BID #ESC NJ 18/19-42
 BID #ESC NJ 17/18-30
 NJ STATE APPROVED CO-OP #65 MCESCPCS

VEHICLE:

ESC NJ QUOTE APPROVAL CONFIRMATION # BD-58

MFG.	PART#	DESCRIPTION	LIST PRICE	DISC.	NET PRICE
REFERENCE BID #ESC NJ 18/19-42 FOR THE BELOW PRICING					
GODWIN	100U-9x18x24	100USD-9' x 18" x 24" 3.7/4.9 Cu. Yds. All 10 Ga. Hi-Tensile Steel, Dirt Shedding Box Top Rail, 3-Panel D/A Tailgate, Vertical Side Braces, Front & Rear Corner Post, Stacked Understructure	\$ 4,179.00	15%	\$ 3,552.15
GODWIN	G5615T-09 EMDA	SUBFRAME TRADITIONAL SCISSOR HOIST w/ 50 DEGREE DUMP ANGLE	\$ 1,935.00	10%	\$ 1,741.50
REFERENCE BID #ESC NJ 17/18-30 FOR THE BELOW PRICING					
GODWIN	STEEL CABSHIELDS	1/2 x 84 x 10 gauge black	\$ 322.00	10%	\$ 289.80
GODWIN	STEEL CABSHIELDS	"L" style cabshield with long backdrop	\$ 161.00	10%	\$ 144.90
GODWIN	STEEL CABSHIELDS	For integral CP (take CP price + L Style option then add)	\$ 182.00	10%	\$ 163.80
GODWIN	FLOOR OPTIONS	3/16" Hi Ten Ho 10 ga Hi Ten (100 and 400 series) per foot (9' @ \$34/FOOT)	\$ 306.00	10%	\$ 275.40
GODWIN	BODY SHELL OPTIONS	2-Step steel slide out ladder	\$ 238.00	10%	\$ 214.20
GODWIN	TAILGATE OPTIONS	Coal Chute with over center linkage Carbon steel	\$ 483.00	10%	\$ 434.70
GODWIN	Miscellaneous Options	Rubber Mudflaps With Anti-Sail Brackets	\$ 224.00	10%	\$ 201.60
GODWIN	Miscellaneous Options	Hitch Plate With Combo Hitch & Trailer Plug	\$ 1,238.00	10%	\$ 1,114.20
GODWIN	Miscellaneous Options	Manual Mesh Tarp & Roller	\$ 728.00	10%	\$ 655.20
GODWIN	Miscellaneous Options	Back Up Alarm	\$ 126.00	10%	\$ 113.40
GODWIN	LIGHTING	FMV SS 108 required marker lighting; LED	\$ 280.00	10%	\$ 252.00
GODWIN	LIGHTING	Body Up Light	\$ 200.00	10%	\$ 180.00
CLIFFSIDE BODY	CBC-LIGHT-12	WHELEN 5GA00FAR AMBER LED STROBES IN CAB SHIELD FRONT OR REAR CORNER POSTS (2)	\$ 496.00	10%	\$ 446.40
CLIFFSIDE BODY	CBC-LIGHT-12	WHELEN 5GA00FAR AMBER LED STROBES IN CAB SHIELD FRONT OR REAR CORNER POSTS (2)	\$ 496.00	10%	\$ 446.40
CLIFFSIDE BODY	CBC-LIGHT-12	WHELEN 5GA00FAR AMBER LED STROBES IN CAB SHIELD FRONT OR REAR CORNER POSTS (2)	\$ 496.00	10%	\$ 446.40

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200175



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
 FAX: (973) 742-2498

February 13, 2020 kenneths@passaiccountynj.org

Ms. Nadege Allwaters, Esq.
 Deputy Passaic County Counsel
 401 Grand Street
 Paterson, New Jersey 07505

Re: Resolution Request – Beyer Brothers and Cliffside Body – State Contract 88214
 ESCNJ 17/18-30 & ESCNJ 18/19-42

Dear Ms. Allwaters:

At the February 12th, 2020 meeting of the Public Works and Buildings & Grounds Committee, a request was heard to authorize the purchase one (1) Ford F450 Chassis with Dump Body and options via State Contract 88214 for the Passaic County Road Department from Beyer Brothers Corporation, 109 Broad Avenue, Fairview, New Jersey 07022 and from Cliffside Body, 130 Broad Avenue, Fairview, New Jersey 07022 via state contract ESCNJ 17-18-30 and ESCN 18/19-42 per Quote number ESCNJ Approval BD-58.

The total for this purchase through State Contract 88214 is \$77,895.00 with \$45,801.00 directed to Beyer Brothers and \$32,094.00 directed to Cliffside Body. A copy of the quotations, resolution request and requisitions forms are attached. The Committee directed that a resolution be made authorizing the purchase of said trucks and that it be presented to the Board of Chosen Freeholders at the next scheduled meeting for their approval.

If you should have any questions or I can be of additional assistance, please feel free to contact me. I thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
 Supervisor of Passaic County Roads

KAS/esc
 Enclosures

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200175

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE TOWNSHIP OF WEST MILFORD ALLOWING THE COUNTY OF PASSAIC TO FUEL CERTAIN VEHICLES AT FUELING FACILITIES IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY IN ACCORDANCE WITH N.J.S.A. 40A:65-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200176							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE TOWNSHIP OF WEST MILFORD ALLOWING THE COUNTY OF PASSAIC TO FUEL CERTAIN VEHICLES AT FUELING FACILITIES IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY IN ACCORDANCE WITH N.J.S.A. 40A:65-1, ET SEQ.

WHEREAS, the Board of Chosen Freeholders of the County of Passaic and the Township of West Milford, NJ are desirous of entering into a Shared Services Agreement to allow for certain Passaic County-owned vehicles to be fueled at Township fueling facilities; and

WHEREAS, pursuant to the Uniform Shared Consolidation Act (N.J.S.A. 40A:65-1 et seq.), public entities such as the County of Passaic and the Township of West Milford are encouraged to facilitate and improve services by use of shared services as a method of reducing local expenses funded primarily by property taxpayers; and

WHEREAS, the said Township of West Milford is offering the fueling services for a one (1) year period effective retroactively to December 1, 2019 through November 30, 2020; and

WHEREAS, pursuant to the terms and conditions as set forth in the attached agreement, the parties have agreed that the Township will be entitled to be paid monthly for the actual cost of fuel plus a 10% administrative fee for the fuel used by the County (copy of proposed agreement attached hereto and made a part hereof); and

WHEREAS, this proposed arrangement was reviewed by the Public Works Committee at its February 12, 2020 meeting and recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of a Shared Services Agreement by and between the County of Passaic and the Township of West Milford to allow the County to fuel certain of its vehicles at the fueling facilities of the Township in conformity with the terms and conditions set out in the attached agreement.

LET IT BE FURTHER RESOLVED, that the Director and Clerk to the Board as well as the County Counsel are authorized to execute this agreement on behalf of the County of Passaic.

NA:dmp

February 25, 2020



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

February 13, 2020

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Township of West Milford

Dear Ms. Allwaters:

At the February 12, 2020 meeting of the Public Works and Buildings and Grounds Committee, a request was heard to authorize entering into a Shared Service Agreement with the Township of West Milford allowing the fueling of Passaic County vehicles and trucks at West Milford Township facilities for a one year period beginning December 1, 2019 thru November 30, 2020. A resolution was passed by the Township of West Milford authorizing same. Their resolution number is 2019-320, November 6, 2019. A copy is attached with the Agreement. The Committee directed that a resolution be made authorizing same, and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County resolution request form and requisition are attached.

If you should have any questions, or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

esc
Enclosure

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200176



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPWM-SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: Authorizing entering into a Shared Service Agreement between the County of Passaic and the Township of West Milford to fuel County vehicles and/or Trucks at West Milford Township Facilities for a one year period starting 12/1/19 thru 11/30/2020 as per West Milford Twonship Resolution no. 2019-320, 11/6/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 1,000.00

REQUISITION # R0-01196

ACCOUNT # 0-01-31-220-001-008

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: Shared Service Agreement

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works 2-12-2020

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200176

COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

REQUISITION	
NO.	R0-01196

S H I P T O	
V E N D O R	VENDOR #: 02221 WEST MILFORD, TWSP. OF TOWN HALL 1480 UNION VALLEY ROAD WEST MILFORD, NJ 07480

ORDER DATE: 02/10/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SHARED SERVICE AGREEMENT PASSAIC COUNTY ROAD DEPARTMENT AND TOWNSHIP OF WEST MILFORD - FUELING OF PASSAIC COUNTY ROAD DEPARTMENT VEHICLES AND/OR TRUCKS AT TOWNSHIP OF WEST MILFORD FACILITIES - DECEMBER 1, 2019 THRU NOVEMBER 30, 2020 AS PER SHARED SERVICE AGREEMENT RESOLUTION NO. PLEASE SET UP FOR PARTIAL PAYMENTS	0-01-31-220-001-U08	1,000.0000	1,000.00
			TOTAL	1,000.00

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200176

 REQUESTING DEPARTMENT

 DATE

Crusco, Elaine

From: Simpson, Kenneth
Sent: Monday, January 27, 2020 11:05 AM
To: Crusco, Elaine
Cc: Hensler, Fredrick
Subject: Public Works Agenda
Attachments: 2019-320-Authorize-Agreement-PassaicCountyVehicles-FuelServices.pdf;
FuelingAgreement-SharedServices 2020-Final.pdf

Elaine,

Please add to the next Public Works agenda:

A Resolution request authorizing a shared service agreement by and between the County of Passaic and the Township of West Milford to allow for certain Passaic County-owned vehicles to be fueled at Township of West Milford facilities for a one (1) year period effective December 1, 2019 through November 30, 2020.

Kenneth A. Simpson, *EIT, CPWM*
Supervisor of Roads
Passaic County Road Department
307 Pennsylvania Avenue, Paterson, NJ 07505
973.881.4500
kenneths@passaiccountynj.org

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200176

SHARED SERVICES AGREEMENT

This SHARED SERVICES Agreement is entered into this _____ day of December 2019 by and between:

Township of West Milford ("West Milford" or "Township")
and
County of Passaic Board of Chosen Freeholders

WITNESSETH:

WHEREAS, the Township of West Milford and the Board of Chosen Freeholders of the County of Passaic authorized a Shared Services Agreement by and between the County of Passaic and the Township of West Milford to allow for certain Passaic County-owned vehicles to be fueled at Township of West Milford facilities and;

WHEREAS, said Agreement, is for a one (1) year period with a one (1) year renewal option; and

WHEREAS, the parties to this Shared Services Agreement desire to enter into an agreement effective December 1, 2019 through November 30, 2020 which will allow certain Passaic County Vehicles to fuel at Township facilities as directed by the West Milford Director of DPW; and

WHEREAS, the Township of West Milford is prepared to provide the services contemplated by this Shared Services Agreement to Passaic County for a period of one year, with any renewal of this Shared Services Agreement to be the subject of review and approval by the Township and Passaic County;

WHEREAS, pursuant to the New Jersey Shared Services Act (N.J.S.A. 40A:65-1) local public entities are permitted to enter into agreements of this type as long as it is approved by resolution, upon execution is placed on file and open to public inspection, and the agreement, upon execution, is filed with the Director of Local Government Services in the New Jersey Department of Community Affairs.

NOW, THEREFORE, in consideration of the promises, mutual covenants, understanding and agreements contained in this Shared Services Agreement and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by all parties, it is agreed by and between the parties as follows:

1. On or before December 1, 2019, Passaic County Officials will provide the West Milford DPW Director with a list of vehicles that will be the subject of this agreement.
2. The list will include vehicle make, model, year, VIN and license plate number.
3. Passaic County will provide a list of County employees eligible to operate each vehicle.
4. These lists will be updated as needed and any changes will be promptly recorded with the West Milford DPW Director.
5. The Township of West Milford will provide the appropriate fuel ID and PIN number for each employee on the aforementioned list.
6. The DPW Director will direct Passaic County personnel to the appropriate fueling station at the proper location.
7. The Township shall send monthly invoices to Passaic County for reimbursement of the actual cost of fuel and a 10% administrative fee.

NOW THEREFORE BE IT RESOLVED by the Township of West Milford and the Passaic County Board of Chosen Freeholders that they hereby authorize a Shared Services Agreement by and between the County of Passaic and the Township of West Milford for a one (1) year period from December 1, 2019 through November 30, 2020 with an option for a one (1) year renewal to permit Passaic County to fuel certain vehicles at Township facilities. The Township will invoice the County for reimbursement of fuel costs plus administrative costs.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk be authorized to execute such Agreement on behalf of the Township of West Milford.

IN WITNESS THEREOF, Township of West Milford and Passaic County, by and through their duly authorized representatives, have hereunder executed this Shared Services Agreement.

WITNESS OR ATTEST:

TOWNSHIP OF WEST MILFORD

Diane Curcio, Acting Township Clerk

Michele Dale, Mayor

Date: _____

ATTEST:

COUNTY OF PASSAIC

Louis E. Imhof, III Clerk
Board of Chosen Freeholders

Cassandra Lazzara, Director
Board of Chosen Freeholders

Date: _____

William J. Pascrell, II
Passaic County Counsel

Date: _____

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 320 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC COUNTY, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE COUNTY OF PASSAIC FOR FUELING SERVICES

WHEREAS, under the New Jersey Uniform Shared Services and Consolidation Act, namely C.40A:65-1 et seq. local units may enter into shared services agreements with other local units; and

WHEREAS, the Township of West Milford, as a local unit, wishes to enter into Shared Services Agreement with Passaic County to fuel certain vehicles at Township facilities.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Mayor and the Acting Township Clerk be and are hereby authorized to enter into an agreement effective December 1, 2019 through November 30, 2020 with the County of Passaic and invoiced at the current rate of fuel plus a 10% ten percent administrative fee.
2. The Passaic County Officials will provide the West Milford DPW Director with a list of County employees and list of vehicles that will be the subject to this subject.
3. This resolution and contract shall be available for public inspection in the office of the Township Clerk.

Adopted: November 6, 2019

Adopted this 6th day of November, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY ROAD DEPARTMENT TO PURCHASE ONE (1) 2020 FORD F450 CHASSIS WITH DUMP BODY TRUCK FROM BEYER BROS. CORP. AND CLIFFSIDE BODY CORPORATION THROUGH STATE CONTRACT ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200177							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING THE PASSAIC COUNTY ROAD DEPARTMENT TO PURCHASE ONE (1) 2020 FORD F450 CHASSIS WITH DUMP BODY TRUCK FROM BEYER BROS. CORP. AND CLIFFSIDE BODY CORPORATION THROUGH STATE CONTRACT

WHEREAS, the Supervisor of Passaic County Roads, by letter dated February 13, 2020 attached hereto and made part hereof, has requested to purchase one (1) 2020 Ford F450 Chassis with Dump Body truck from Beyer Bros. Corp., who will supply the Chassis and Cab for the amount of \$45,801.00, and from Cliffside Body Corporation, who will supply the dump body upgraded to a Crew Cab for the amount of \$28,188.45, via State Contract Bid #ESCNJ 18/19-42 and Bid #ESCNJ 17/18-30 NJ State approved Co-Op #65 MCECCPS in the total amount of \$512,568.00; and

WHEREAS the total for this purchase through State Contract #88214 is \$73,989.45; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Public Works Committee and recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached indicating that funds are available for the above contemplated expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of one (1) 2020 Ford F450 Chassis with Dump Body and options through State Contract #88214 for use by the Passaic County Road Department in the total amount of \$73,989.45.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

NA:dmp

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$73,989.45

APPROPRIATION: 0-01-44-900-003-000

PURPOSE: Resolution authorizing the Passaic County Road Department to purchase two (1) 2020 Ford F450 Chassis with Dump Body Truck from Beyer Bros Corp and Cliffside Body Corp.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$73,989.45

APPROPRIATION: 0-01-44-900-003-000

PURPOSE: Resolution authorizing the Passaic County Road Department to purchase two (1) 2020 Ford F450 Chassis with Dump Body Truck from Beyer Bros Corp and Cliffside Body Corp.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
 FAX: (973) 742-2498

February 13, 2020 kenneths@passaiccountynj.org

Ms. Nadege Allwaters, Esq.
 Deputy Passaic County Counsel
 401 Grand Street
 Paterson, New Jersey 07505

Re: Resolution Request – Beyer Brothers and Cliffside Body – State Contract 88214
 ESCNJ 17/18-30 & ESCNJ 18/19-42

Dear Ms. Allwaters:

At the February 12th, 2020 meeting of the Public Works and Buildings & Grounds Committee, a request was heard to authorize the purchase one (1) Ford F450 Chassis with Dump Body and options via State Contract 88214 for the Passaic County Road Department from Beyer Brothers Corporation, 109 Broad Avenue, Fairview, New Jersey 07022 and from Cliffside Body, 130 Broad Avenue, Fairview, New Jersey 07022 via state contract ESCNJ 17-18-30 and ESCN 18/19-42 per Quote number ESCNJ Approval BD-59.

The total for this purchase through State Contract 88214 is \$73,989.45 with \$45,801.00 directed to Beyer Brothers and \$28,188.45 directed to Cliffside Body. A copy of the quotations, resolution request and requisitions forms are attached. The Committee directed that a resolution be made authorizing the purchase of said trucks and that it be presented to the Board of Chosen Freeholders at the next scheduled meeting for their approval.

If you should have any questions or I can be of additional assistance, please feel free to contact me. I thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
 Supervisor of Passaic County Roads

KAS/esc
 Enclosures

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200177



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPWM-SUPERVISOR OF ROADSTelephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING THE PURCHASE OF ONE FORD F450 CHASSIS WITH DUMP BODY AND OPTIONS PER STATE CONTRACT FROM BEYER BROS., 109 BROAD AVE., FAIRVIEW, NJ VIA STATE CONTRACT NO. 88214, AMOUNT \$45,801.00 AND CLIFFSIDE BODY, 130 BROAD AVE., FAIRVIEW, NJ AS PER QUOTE NO. ESCNJ-APPROVAL BD-59 VIA STATE CONTRACT ESCNJ17/18-30, ESCNJ18/19-42, AMOUNT \$28,188.45.

2. TOTAL COST OF TRUCK \$73,989.45
CERTIFICATION INFORMATION:ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 73,989.45REQUISITION # RO-01187 (\$28,188.45) RO-01185 (\$45,801.00)ACCOUNT # 0-01-44-900-003-000

4. METHOD OF PROCUREMENT:

 RFP RFQ Bid Other: STATE CONTRACT

5. COMMITTEE REVIEW:

DATE:

 Administration & Finance

 Budget

 Health

 Human Services

 Law & Public Safety

 Planning & Economic Development

 Public Works2-12-2020

6. DISTRIBUTION LIST:

 Administration Finance Counsel Clerk to the Board Procurement Other: _____

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200177

COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:q.22-7

REQUISITION	
NO.	R0-01187

S H I P T O	COUNTY OF PASSAIC ROAD DEPARTMENT 307 PENNSYLVANIA AVENUE PATERSON, NJ 07503
	V E N D O R

ORDER DATE: 02/10/20
 DELIVERY DATE:
 STATE CONTRACT: ESCNJ 18/19-42
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROAD DEPARTMENT - PATERSON OPTIONS CONTAINED IN ESCNJ QUOTE APPROVAL CONFIRMATION # BD-59, 10/22/2019, QUOTE #EG102319B, AS PER STATE CONTRACT BID #ESCNJ 18/19-42 AND BID #ESCNJ 17/18-30 NJ STATE APPROVED CO-OP #65 MCESCCPS TO BE ADDED TO ONE FORD F450 CHASSIS WITH DUMP BODY UPGRADED TO CREW CAB PLUS OPTIONS CONTAINED IN REQUISITION NO. R0-01185 AS PER STATE CONTRACT	0-01-44-900-003-000	28,188.4500	28,188.45
			TOTAL	28,188.45

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200177

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:q.22-8

REQUISITION	
NO.	R0-01185

ORDER DATE: 02/10/20
 DELIVERY DATE:
 STATE CONTRACT: A88214
 F.O.B. TERMS:

S H I P T O	COUNTY OF PASSAIC ROAD DEPARTMENT 307 PENNSYLVANIA AVENUE PATERSON, NJ 07503
	V E N D O R

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROAD DEPARTMENT-PATERSON ONE FORD F450 CHASSIS WITH DUMP BODY AND OPTIONS - UPGRADED TO CREW CAB PLUS ADDITIONAL OPTIONS. AS PER STATE CONTRACT A88214 DELIVER TO: PASSAIC COUNTY ROAD DEPT. ATTN: KENNETH A SIMPSON,CPWM 307 PENNSYLVANIA AVENUE PATERSON, NJ 07503	0-01-44-900-003-000	45,801.0000	45,801.00
			TOTAL	45,801.00

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200177

REQUESTING DEPARTMENT _____ DATE _____

Beyer Fleet/Beyer Ford/Beyer Bros. Corp.

31 Williams Parkway, East Hanover, NJ 07936

170 Ridgedale Avenue, Morristown, NJ 07962

109 Broad Avenue, Fairview, NJ 07022

PHONE 973-319-7000 PHONE 973-644-3200 PHONE 201-943-3100

January 30, 2020

**VEHICLE #1 - 2020 FORD F450 CREW CAB XLT CAB/CHASSIS 4X4
WITH GALION DUMP BODY WITH LIFT-N-DUMP OPTION LIGHT
PACKAGE SNOWFLOW – COUNTY OF PASSAIC****Two (2) Separate Purchase Orders to be Issued – Beyer Ford and Cliffside
Body Corp.****Purchase Order #1 Ford F450 Chassis with Dump Body and Options**

Reference State of New Jersey Contract #A88214

Price for Base Vehicle	\$32,310.00
Upgrade to Crew Cab plus additional Options	\$14,990.00
NJ Sate of New Jersey Contract Discount	-\$ 1,499.00

Total Amount for Contract A88214	\$45,801.00
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Purchase Order #2

Reference Cliffside Body Quote – ESCNJ Approval BD-59

ESCNJ Bid # 18/19-42

ESCNJ Bid # 17/18-30

NJ State Approved Co-Op #65 MCESCCPS

Total Price for all Items	\$26,058.22
Total Freight	\$ 400.00
Total Labor	\$ 4,545.00
Total Discounts	-\$ 2,814.77

Total Amount for ESCNJ Contracts	\$28,188.45
---	--------------------

Total Amount for Complete Unit	\$73,989.45
---------------------------------------	--------------------

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200177



BEYER FORD

170 Ridgedale Ave.
Morristown, NJ 07936

Quote

To: PASSAIC COUNTY	From: Coert Seely 31 Williams Parkway East Hanover, NJ 07936 Phone/Fax: (973) 463-3065 / (973) 884-2650
---	---

2020 FORD F-450 4WD REG CAB 145" WB 60" CA XL STATE OF NEW JERSEY CONTRACT # A88214

Engine: 6.8L 3-Valve SOHC EFI V10
 Transmission: TorqShift 6-Speed Automatic
 4.88 Axle Ratio
 50-State Emissions System
 Transmission w/SelectShift Sequential Shift
 Manual Transfer Case
 Part-Time Four-Wheel Drive
 78-Amp/Hr 750CCA Maintenance-Free Battery
 HD 240 Amp Alternator
 Towing w/Harness and Trailer Sway Control
 GVWR: 16,500 lb Payload Package
 HD Shock Absorbers
 Front And Rear Anti-Roll Bars
 Firm Suspension
 Hydraulic Power-Assist Steering
 40 Gal. Fuel Tank
 Single Stainless Steel Exhaust
 Manual Locking Hubs
 Front Suspension w/Coil Springs
 Leaf Rear Suspension w/Leaf Springs
 4-Wheel Disc Brakes w/4-Wheel ABS
 Upfitter Switches
 Wheels: 19.5" Argent Painted Steel
 Tires: 225/70R19.5G BSW AS
 Clearcoat Paint
 Black Front Bumper w/Black Rub Strip
 Black Fender Flares
 Black Side Windows Trim
 Black Door Handles
 Black Manual Side Mirrors w/Manual Folding
 Manual Extendable Trailer Style Mirrors
 Fixed Rear Window
 Light Tinted Glass
 Variable Intermittent Wipers
 Aluminum Panels
 Front Splash Guards
 Black Grille

4-Way Driver Seat -inc: Manual Recline
 4-Way Passenger Seat -inc: Manual Recline
 Manual Tilt/Telescoping Steering Column
 Gauges -inc: Speedometer, Odometer, Oil Pressure
 Temp, Engine Hour Meter, Trip Odometer & Trip Computer
 3 Person Seating Capacity
 Front Cupholder
 Manual Air Conditioning
 Illuminated Locking Glove Box
 Interior Trim -inc: Chrome Interior Accents
 Full Cloth Headliner
 Urethane Gear Shift Knob
 HD Vinyl 40/20/40 Split Bench Seat
 Day-Night Rearview Mirror
 Passenger/Visor Vanity Mirror
 2 12V DC Power Outlets
 Front Map Lights
 Fade-To-Off Interior Lighting
 Full Vinyl/Rubber Floor Covering
 Underhood Lights
 Instrument Panel Bin and Covered Dashboard Storage
 Manual 1st Row Windows
 Systems Monitor
 Trip Computer
 Outside Temp Gauge
 Analog Display
 Manual Adjustable Front Head Restraints
 Air Filtration
 Driveline Traction Control
 Side Impact Beams
 Dual Stage Driver/Passenger Seat-Mounted Side Airbags
 Dual Stage Drive/ Passenger Front Airbags
 Safety Canopy System Curtain 1st Row Airbags
 Outboard Front Lap And Shoulder Safety Belts
 Front License Plate Bracket
 Halogen Headlamps w/Delay-Off
 Cab Clearance Lights

Price for Base Vehicle \$ 32,310.00

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200177

Options for F-450

OXFORD WHITE

Upgrade to W4H Crew Cab XLT 179" WB 60" CA	\$	9,500.00
Engine: 7.3L 2V DEVCT NA PFI V8 Gas		STD
Transmission: TorqShift 10-Spee Automatic		STD
Medium Earth Gray, Cloth 40/20/40 Split Bench		STD
Limited Slip w/4.88 Axle Ratio	\$	360.00
225/70Rx19.5G BSW Tires Traction	\$	215.00
Wheels: 19.5" Argent painted Steel		STD
Spare Tire, Wheel & Jack	\$	350.00
Stainless Steel Wheel Covers	\$	410.00
XLT Value Package	\$	1,600.00
Extra Heavy-Duty Front End Suspension	\$	285.00
Snow Plow Prep Package	\$	250.00
Transfer case Skid Plates	\$	100.00
Transmission Power Take-Off Provision	\$	280.00
Power Scope Trailer Tow Mirrors w/Heat	\$	280.00
Platform Running Board	\$	445.00
Center High-Mounted Stop Lamp		inc
Rear View Camera & Prep Kit	\$	415.00
All Weather Floor Mats	\$	135.00
Exterior Backup Alarm	\$	140.00
Front Wheel Well Liners	\$	180.00
Daytime Running Lamps	\$	45.00
50 State Emissions		STD
NJ State Contract Discount	\$	(1,499.00)

Option Total \$ 13,491.00

Budget Total \$ 45,801.00

Quote is good for 60 Days

CLIFFSIDE BODY CORPORATION

130 BROAD AVENUE, FAIRVIEW NJ 07022
 PH: 201-945-3970 FAX: 201-945-7534

DATE: 10/22/2019
 QUOTE #: EG102319B
 PREPARED BY: ERIC GREENWALD
 CUSTOMER: PASSAIC COUNTY
 ATTN:
 PHONE:
 EMAIL:



BID #ESC NJ 18/19-42
 BID #ESC NJ 17/18-30
 NJ STATE APPROVED CO-OP #65 MCESCPCS

VEHICLE:

ESC NJ QUOTE APPROVAL CONFIRMATION # BD-S9

MFG.	PART#	DESCRIPTION	LIST PRICE	DISC.	NET PRICE
REFERENCE BID #ESC NJ 18/19-42 FOR THE BELOW PRICING					
GODWIN	100U-9x18x24	100USD-9' x 18" x 24" 3.5/4.7 Cu. Yds. All 10 Ga. Hi-Tensile Steel, Dirt Shedding Box Top Rail, 3-Panel D/A Tailgate, Vertical Side Braces, Front & Rear Corner Post, Stacked Understructure	\$ 4,179.00	15%	\$ 3,552.15
GODWIN	GS615T-09 EMDA	SUBFRAME TRADITIONAL SCISSOR HOIST w/ 50 DEGREE DUMP ANGLE	\$ 1,935.00	10%	\$ 1,741.50
TOMMY GATE	G2-92-1650 LD33 cz-%i65o Lp	Lift-N-Dump - G2 Series (for Bodies with g3" - gg, Wide Openings)	\$ 3,167.00	10%	\$ 2,850.30
REFERENCE BID #ESC NJ 17/18-30 FOR THE BELOW PRICING					
GODWIN	STEEL CABSHIELDS	1/2 x 84 x 10 gauge black	\$ 322.00	10%	\$ 289.80
GODWIN	STEEL CABSHIELDS	"L" style cabshield with long backdrop	\$ 161.00	10%	\$ 144.90
GODWIN	STEEL CABSHIELDS	For integral CP (take CP price + L Style option then add)	\$ 182.00	10%	\$ 163.80
GODWIN	FLOOR OPTIONS	3/16" Hi Ten flo 10 ga Hi Ten (100 and 400 series) per foot (9' @ \$34/FOOT)	\$ 306.00	10%	\$ 275.40
GODWIN	BODY SHELL OPTIONS	2-Step steel slide out ladder	\$ 238.00	10%	\$ 214.20
GODWIN	Miscellaneous Options	Rubber Mudflaps With Anti-Sail Brackets	\$ 224.00	10%	\$ 201.60
GODWIN	Miscellaneous Options	Hitch Plate With Combo Hitch & Trailer Plug	\$ 1,238.00	10%	\$ 1,114.20
GODWIN	Miscellaneous Options	Manual Mesh Tarp & Roller	\$ 728.00	10%	\$ 655.20
GODWIN	Miscellaneous Options	Back Up Alarm	\$ 126.00	10%	\$ 113.40
GODWIN	LIGHTING	FMV SS 108 required marker lighting; LED	\$ 280.00	10%	\$ 252.00
GODWIN	LIGHTING	Body Up Light	\$ 200.00	10%	\$ 180.00
CLIFFSIDE BODY	CBC-LIGHT-12	WHELEN 5GA00FAR AMBER LED STROBES IN CAB SHIELD FRONT OR REAR CORNER POSTS (2)	\$ 496.00	10%	\$ 446.40
CLIFFSIDE BODY	CBC-LIGHT-12	WHELEN 5GA00FAR AMBER LED STROBES IN CAB SHIELD FRONT OR REAR CORNER POSTS (2)	\$ 496.00	10%	\$ 446.40
CLIFFSIDE BODY	CBC-LIGHT-12	WHELEN 5GA00FAR AMBER LED STROBES IN CAB SHIELD FRONT OR REAR CORNER POSTS (2)	\$ 496.00	10%	\$ 446.40

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200177



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498

February 13, 2020 kenneths@passaiccountynj.org

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Beyer Brothers and Cliffside Body – State Contract 88214
ESC NJ 17/18-30 & ESCNJ 18/19-42

Dear Ms. Allwaters:

At the February 12th, 2020 meeting of the Public Works and Buildings & Grounds Committee, a request was heard to authorize the purchase one (1) Ford F450 Chassis with Dump Body and options via State Contract 88214 for the Passaic County Road Department from Beyer Brothers Corporation, 109 Broad Avenue, Fairview, New Jersey 07022 and from Cliffside Body, 130 Broad Avenue, Fairview, New Jersey 07022 via state contract ESCNJ 17-18-30 and ESCN 18/19-42 per Quote number ESCNJ Approval BD-59.

The total for this purchase through State Contract 88214 is \$73,989.45 with \$45,801.00 directed to Beyer Brothers and \$28,188.45 directed to Cliffside Body. A copy of the quotations, resolution request and requisitions forms are attached. The Committee directed that a resolution be made authorizing the purchase of said trucks and that it be presented to the Board of Chosen Freeholders at the next scheduled meeting for their approval.

If you should have any questions or I can be of additional assistance, please feel free to contact me. I thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200177

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY ROAD DEPARTMENT TO PURCHASE TWO (2) VOLVO 68,000 LB. DUMP TRUCKS FROM BEYER BROS. CORP. THROUGH STATE CONTRACT ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200178							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-23							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING THE PASSAIC COUNTY ROAD DEPARTMENT TO PURCHASE TWO (2) VOLVO 68,000 LB. DUMP TRUCKS FROM BEYER BROS. CORP. THROUGH STATE CONTRACT

WHEREAS, the Supervisor of Passaic County Roads, by letter dated February 13, 2020 attached hereto and made part hereof, has requested to purchase two (2) Volvo 68,000 lb. Dump Trucks, GVWR Cab and Chassis with Conveyor Body, Wing Plow Assembly, Snow Plow Hitch, and De-Icing System from Beyer Bros. Corp. through State Contract #83470 in the total amount of \$512,568.00; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Public Works Committee and recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached indicating that funds are available for the above contemplated expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of two (2) 68,000 lb. Dump Trucks, GVWR Cab and Chassis with Conveyor Body, Wing Plow Assembly, Snow Plow Hitch, and De-Icing Systems from Beyer Fleet through State Contract #83470 for use by the Passaic County Road Department in the total amount of \$512,568.00.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

NA:dmp

February 25, 2020

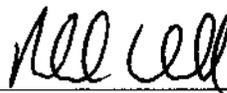
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$512,568.00

APPROPRIATION: 0-01-44-900-003-000

PURPOSE: Resolution authorizing the Passaic County Road Department to purchase two (2) Volvo 68,000 LB Dump Trucks from Beyer Bros.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

TEL: (973) 881-4500

FAX: (973) 742-2498

February 13, 2020 kenneths@passaiccountynj.org

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

Ms. Nadege Allwaters, Esq.
 Deputy Passaic County Counsel
 401 Grand Street
 Paterson, New Jersey 07505

Re: Resolution Request – Beyer Brothers – State Contract 83470

Dear Ms. Allwaters:

At the February 12th, 2020 meeting of the Public Works and Buildings & Grounds Committee, a request was heard to authorize the purchase two (2) Dump Trucks for the Passaic County Road Department from Beyer Brothers Corporation, 109 Broad Avenue, Fairview, New Jersey 07022 via State Contract number 83470.

The total for this purchase through State Contract 83470 is \$512,568.00. A copy of the quotation and resolution request and requisition form are attached. The Committee directed that a resolution be made authorizing the purchase of said trucks and that it be presented to the Board of Chosen Freeholders at the next scheduled meeting for their approval.

If you should have any questions or I can be of additional assistance, please feel free to contact me. I thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
 Supervisor of Passaic County Roads

KAS/esc
 Enclosures

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200178



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPWM-SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING THE PURCHASE FOR THE PASSAIC COUNTY ROAD DEPARTMENT OF TWO (2) VOLVO 68,000LB DUMP TRUCKS AS PER PROPOSAL 12-X-22251 VIA STATE CONTRACT NUMBER 83470 FROM BEYER BROTHERS, 109 BROAD AVE., RAIRVIEW, NJ 07022. TOTAL PRICE \$512,568.00.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 512,568.00

REQUISITION # RO-01198

ACCOUNT # 0-01-44-900-003-000

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: STATE CONTRACT #83470

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

2-12-2020

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200178

COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

REQUISITION	
NO.	R0-01198

S H I P T O	COUNTY OF PASSAIC ROAD DEPARTMENT 307 PENNSYLVANIA AVENUE PATERSON, NJ 07503
	V E N D O R

ORDER DATE: 02/10/20
 DELIVERY DATE:
 STATE CONTRACT: 83470
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00	ROAD DEPARTMENT- PATERSON TWO (2) VOLVO 68,000LB DUMP TRUCK, GVWR CAB AND CHASSIS WITH CONVEYOR BODY, WING PLOW ASSEMBLY, SNOW PLOW HIT, DE-ICING SYSTEM, ENGINE - VOLVO VED13 - 425HP. 1550LB.FT.TORQUE TECHNICAL SUPPORT AS PER PROPOSAL 12-X-22251 UNDER STATE CONTRACT 83470 AS PER RESOLUTION NO. DELIVER TO: PASSAIC COUNTY ROAD DEPARTMENT ATTN: KENNETH A. SIMPSON 307 PENNSYLVANIA AVENUE PATERSON, NEW JERSEY 07503 973-881-4500	0-01-44-900-003-000	256,284.0000	512,568.00
			TOTAL	512,568.00

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200178

REQUESTING DEPARTMENT

DATE

BEYER BROS.

109 Broad Avenue
 Fairview, New Jersey 07022
 Phone: 201-943-3100
 Fax: 201-943-8172
 County of Passaic
 Email: g.montaina@beyerbros.com

**Dump Truck, 68,000lb. GVWR Cab and Chassis with Conveyor Body,
 Wing Plow Assembly, Snow Plow Hitch, De-Icing System, Technical Support
 As Per Bid Number 12-X-22251 - T-2809**

Request for Proposal 12-X-22251

Bid Date July 20, 2012

Notice to Award Bid December 3, 2012

As Per Contract Number 83470

As Per Purchase Order Number _____

Purchase Order Date September 9, 2015

Line 1 68,000lb. Cab and Chassis	\$133,106.00
Line 2 Steel Dump Body Hoist Subframe,	\$ 76,455.00
Line 4 Snowplow Truck Hitch	\$ 4,917.00
Line 5 Assembly for Spreader and Leg Kit	\$ 14,642.00
Line 7 System	\$ 3,834.00
Line 9 Parts, Service, OEM Manuals	\$ 830.00
Change Order – GVW – All Equipment for 72,000lbs. GVW	\$ 8,484.00
Change Order – Additional Equipment – Warranty Transmission	\$ 976.00
Change Order – Additional Equipment – Warranty Engine – Plan 2	\$ 4,625.00
Change Order – Additional Equipment – Warranty After Treatment	\$ 675.00
Change Order – Additional Equipment – Warranty Starter/Alt.	\$ 315.00
Change Order – Additional Equipment – Warranty HVAC	\$ 600.00
Change Order – Additional Equipment – Warranty Chassis	\$ 695.00
Change Order – Cables for Vehicle Diagnostic	\$ 800.00
Change Order – Communication between Laptop and Vehicle	\$ 1,600.00
Change Order – Panasonic Toughbook	\$ 2,450.00
Change Order – Volvo-Initial Software	\$ 800.00
Change Order - Volvo First Year Software Update Update	\$ 480.00

Total Delivered Price \$256,284.00

Engine – Volvo VED13 – 425hp. 1550lb. ft. Torque

Technical Training-Volvo Led (up to 12 techs) (One Time Cost) \$ 2,800.00

Thank you,

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 By: Beyer Bros. Sales Representative



Vehicle Spec

BASE MODEL		Description	Front Weight	Rear Weight	Price
004155	BASE MODEL	VHD64B300	8,020	4,095	149,331
MODEL PACKAGE					
S 012155	MARKETING MODEL	VHD64B300	0	0	0
S 99X76X	MANUFACTURING LOCATION	VOLVO TRUCKS - ASSEMBLED IN THE USA	0	0	0
O 920011	MODEL PACKAGE	COMPACT CHASSIS PACKAGE, 100 GALLON D-SHAPED FUEL TANK WITH INTEGRATED DEF TANK (VHDB)	0	0	0
VEHICLE ADAPTATION					
S 114010	MARKET ADAPTATION	USA / USA TERRITORY MARKET ADAPTATION	0	0	0
U 999114	MARKET ADAPTATION	128071-ELECTRONIC ENGINE DEFAULT SPECS	0	0	0
S 38XCNX	OPERATOR'S MANUAL LANGUAGE	ENGLISH	0	0	0
O 146003	AREA/DOMICILE (COOLING)	NORTH EAST (CT,MA,ME,NH,NY,RI, & VT)	0	0	0
S 125001	AREA/DOMICILE (EXHAUST)	49 STATE + CANADA / NON CALIFORNIA	0	0	0
S 263206	VEHICLE APPLICATION	TRUCK / ASPHALT OR DUMP BODY	0	0	0
O DKXJUX	GROSS COMBINATION WEIGHT	97,000 LB GROSS COMBINATION WEIGHT	0	0	0
S 2MCA1X	VEHICLE GHG CERTIFICATION	GREEN HOUSE GAS COMPLETE VEHICLE CERTIFICATION	0	0	0
S 3GCB1X	GHG VEHICLE APPLICATION	GREEN HOUSE GAS VOCATIONAL APPLICATION	0	0	0
S 898003	VEHICLE WARRANTY QUALIFICATION	STANDARD HEAVY DUTY WARRANTY QUALIFIED	0	0	0
S 259003	VEHICLE VOCATION	CONSTRUCTION SERVICE	0	0	0
O P2CC1X	LOAD HANDLING EQUIPMENT, SNOW PLOW	SNOW PLOW, BOTH FRONT AND SIDE MOUNTED	0	0	0
S 260006	OPERATING CONDITIONS	ON HIGHWAY, STARTING GRADES <16%	0	0	0
O QCXB1X	TOPOGRAPHY	ROLLING HILLS, MOST GRADES <6% (EX. PENNSYLVANIA)	0	0	0
S E1BD1X	AMBIENT TEMPERATURE UPPER LIMIT	SUMMER AMBIENT TEMPERATURES DO NOT REGULARLY EXCEED 104 DEGREE F (40 DEGREE C)	0	0	0
O 284002	LOADING SURFACE	ASPHALT LOADING AND / OR UNLOADING SURFACE	0	0	0
S DHX20X	OPERATING CLASS	OPERATING CLASS TWO (ON/OFF HIGHWAY)	0	0	0

Introduced on:

February 25, 2020

Adopted on:

February 25, 2020

Official Resolution#:

R20200178

S DHX20X

OPERATING CLASS

Price Level: Jan 06, 2020 B

Page: 1

Date: Thu Jan 30 2020

Deal: County of Passaic

Dealer ID: 5127D



O 938001	CUSTOMER FLEET SIZE	DEALER FLEET WITH LESS THAN 25 VEHICLES IN OWN FLEET OF ANY VEHICLE BRAND	0	0	0
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PASSIVE AND ACTIVE SAFETY

S 2CXD3X	CAB TYPE	HIGH-STRENGTH STEEL (HSS) DAY CAB WITH B -PILLAR MOUNTED EXHAUST	25	20	0
S DUXA1X	SRS AIR BAG	VOLVO SRS AIR BAG-DRIVER SIDE ONLY	0	0	0
S 43X40X	AUXILIARY DOWN VIEW MIRROR	DOWN VIEW MIRROR OVER PASSENGER DOOR	0	0	0
O WPXB1X	ABS TRACTION CONTROL	6 CHANNEL TRACTION CONTROL WITH LIMITED DISABLE	1	5	324
S 3MBA1X	PARK BRAKE ALARM	PARK BRAKE ALARM, SOUNDS IF BRAKE OFF AND DRIVER'S DOOR OPENED	0	0	0

ENGINE

O 1018F8	ENGINE PACKAGE	VOLVO D13 425HP 2100RPM 1550 LBFT - EPA'21 EMISSION LEVEL	346	0	876
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ENGINE EQUIPMENT

S KWXA1X	AIR CLEANER	SINGLE STAGE AIR CLEANER	0	0	0
S JWXD1X	AIR INTAKE	HOOD MOUNTED AIR INTAKE	0	0	0
O H9XK1X	RADIATOR	1240 SQ IN, 2 ROW CORE RADIATOR	15	0	1,040
S 209012	RADIATOR COOLANT	EXTENDED LIFE ETHYLENE GLYCOL ANTI- FREEZE (RED), -34 F (-37 C)	0	0	0
S 208029	FAN CLUTCH PACKAGE	ELECTRONIC VISCOUS CSI FAN CLUTCH	0	0	0
O NCXD1X	STARTER MOTOR	VOLVO 12V GEAR REDUCTION STARTER (MODEL 105P55)	0	0	124
O PJXMOX	ALTERNATOR	165 AMP HIGH EFFICIENCY DELCO REMY 36SI PAD MOUNT ALTERNATOR (12V)	0	0	0
O 810124	BATTERY PACKAGE	3 VOLVO 730 CCA DUAL PURPOSE MAINTENANCE FREE 12V BATTERIES, 2190 CCA	53	18	158
S L4X16X	BATTERY BOX MOUNTING	BATTERY BOX, LEFT HAND SIDE, BEHIND FRONT FENDER	0	0	0
O NQXB2X	BATTERY BOX CONFIGURATION	BATTERY BOX - NARROW STACKED 3 CAPACITY	25	3	432
O L5XB1X	BATTERY BOX COVER	BRIGHT DIAMOND PLATE BATTERY BOX COVER	0	0	0
S NFXA0X	BATTERY DISCONNECT SWITCH	MANUAL BATTERY DISCONNECT MAIN SWITCH	0	0	0
O MOXAAX	BATTERY ISOLATION	RUBBER ISOLATION PAD UNDER BATTERIES	1	0	25
O 428004	DIESEL EXHAUST FLUID TANK	8.7 GALLON LH 26", FUEL TANK MOUNTED - VHD ONLY (FILLED WITH 8.7 GALLONS OF DEF, WEIGHING 79 LBS)	95	51	0

Introduced on: February 25, 2020
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S 230049	EXHAUST SYSTEM	INTEGRATED DPF AND SCR MOUNTED RIGHT HAND SIDE UNDER CAB WITH CAB-MOUNTED VERTICAL PIPE	0	0	0
S 232088	EXHAUST OUTLET PACKAGE	10' 0" ALUMINIZED STAINLESS STEEL SINGLE STACK	0	0	0
S K0XC4X	EXHAUST FEATURES	STRAIGHT STACK, SIDE OUTLET DIFFUSER BOX	0	0	0
O KNXB1X	EXHAUST SHIELD	STAINLESS STEEL EXHAUST SHIELD	2	4	81
O JVXDFX	PRIMARY FUEL FILTER	DAVCO FUEL PRO 382 WITH 12 VOLT PRE-HEAT	13	0	332
S MBXA1X	PRIMARY FUEL FILTER LOCATION	STANDARD FUEL FILTER LOCATION	0	0	0
S VWXCAX	COMPRESSOR	WABCO 31.8 CFM COMPRESSOR	0	0	0
O 5NXA1X	ENGINE BLOCK HEATER	PHILLIPS 120V 1500W LEFT HAND RECEPTACLE BLOCK HEATER	5	0	81
S J2EAAX	ENGINE BRAKE ACTIVATION	ENGINE BRAKE ACTIVATION, BASIC	0	0	0
O QHXABX	ENGINE OIL PAN	CORROSION RESISTANT STAMPED STEEL OIL PAN	0	0	155
O T8X05X	PTO, ENGINE MOUNTED FRONT	PREP FOR FRONT ENGINE PTO - FOR 1350/1450 FLANGE	3	0	177

TRANSMISSION

O 270769	TRANSMISSION PACKAGE	ALLISON 6 SPEED 4500 RDS SERIES WITH PTO PROVISION - SCAAN REQUIRED BEFORE ORDERING	204	68	15,349
O B1EB1X	TRANSM AUTO NEUTRAL ON P-BRAKE	ALLISON AUTO NEUTRAL SINGLE INPUT WITHOUT SHIFT SELECTOR OVERRIDE	0	0	0
S 4LDA1X	TRANSMISSION OUTPUT TORQUE	STANDARD OUTPUT TORQUE	0	0	0
O 779050	ALLISON INPUT AND OUTPUT PACKAGE	ALLISON INPUT/OUTPUT PACKAGE, CUSTOM SETTINGS	0	0	0
O E1EFPX	ALLISON GPIO PACKAGE	ALLISON GPIO PACKAGE 146 CONSTRUCTION	0	0	0
O E3EAAX	ROLL DIRECTION CHANGE INHIBIT	ROLLING DIRECTION CHANGE INHIBIT ACTIVE	0	0	0
O E4EAAX	AUX FUNCTION RANGE INHIBIT	AUXILIARY FUNCTION RANGE INHIBIT ACTIVE (DATALINK)	0	0	0
O F5EA1X	PRESELECT GEAR IN ENG. BRAKE	ALLISON PRESELECTED GEAR DURING ENGINE BRAKING - FOURTH, STANDARD	0	0	0
O N5EA1X	DIRECTION CHANGE ENABLE	DIRECTION CHANGE ENABLE FUNCTION ACTIVE (DATALINK)	0	0	0
O E5EAAX	PRIMARY CALIBRATION SHIFT MASK	PRIMARY CALIBRATION SHIFT SELECT MASK 6 SPEED, 1ST GEAR START	0	0	0
O E6EAAX	SECOND CALIBRATION SHIFT MASK	SECONDARY CALIBRATION SHIFT SELECT MASK 6 SPEED, 1ST GEAR START	0	0	0

Introduced on: February 29, 2020
 Adopted on: February 29, 2020
 Official Resolution#: R20200178



O 258027	TRANSMISSION VOCATION CODE	STRAIGHT TRUCK DUMP TRUCK ON/OFF HIGHWAY WITH PLOW (14-55-11)	0	0	0
O T2XD1X	TRANSMISSION COOLER	WATER TO OIL COOLER, ALLISON TRANS	0	0	0
O T0XA1X	TRANSMISSION OIL LEVEL SENSOR	ELECTRONIC TRANS OIL LEVEL SENSOR	0	0	77
S THXC2X	DRIVELINE MANUFACTURER	SPICER LIFE DRIVELINE WITH GREASEABLE XL U - JOINTS	135	134	0
S TKXA1X	DRIVELINE	CALCULATED TO TORQUE REQUIREMENTS	0	0	0

PROGRAMMABLE FEATURES

S 9KAB1X	IDLE EMISSION CERTIFICATION	IDLE EMISSION CERTIFICATION, CARB 08	0	0	0
S Y7BB1X	IDLE EMISSION LABEL LOCATION	CAB MOUNTED CARB 08 DECAL LOCATION	0	0	0
S K7XA1X	ENGINE IDLE CONTROL (CMQ)	BASIC ENGINE IDLE CONTROL	0	0	0
S D3AAEX	AMBIENT TEMP MAX THRESHOLD (CMO)	MAXIMUM AMBIENT AIR TEMPERATURE OVERRIDE, 80 DEG F (27 DEG C)	0	0	0
S D2AACX	AMBIENT TEMP MIN THRESHOLD (CMN)	MINIMUM AMBIENT AIR TEMPERATURE OVERRIDE, 45 DEG F (7 DEG C)	0	0	0
S JDXD1X	CRUISE CONTROL (AG)	WITH ECO CRUISE CONTROL	0	0	0
S JFXLLX	CRUISE CONTROL, MAXIMUM SPEED (AJ)	MAXIMUM CRUISE, 65 MPH (105 KM/H)	0	0	0
S Y3CC5X	PEDAL ROAD SPEED LIMIT SETTING (P1I16)	PEDAL ROAD SPEED LIMIT, 65 MPH (105 KM/H)	0	0	0
S JCXE6X	ROAD SPEED LIMIT SETTING (P1AOC)	ROAD SPEED LIMIT, 65 MPH (105 KM/H)	0	0	0
S E3AAEX	CRUISE CONTROL MIN SPEED (BK)	MIN CRUISE, 30 MPH (48 KM/H)	0	0	0
O QQXA1X	ENGINE BRAKE ASSISTANCE (P1I2F)	FAN ON ENGINE BRAKE ASSISTANCE	0	0	0
S X2BA1X	ROAD SPEED LIMIT CONTROL TYPE (P1I01)	WITH ECO RSL CONTROL	0	0	0
S 0NAA1X	OPTIMIZED FUEL ECON INDICATOR (P1LXM)	OPTIMIZED FUEL ECONOMY INDICATOR, SWEET SPOT	0	0	0
S X1BA1X	ENGINE LOAD IN PTO (CMM)	30% MINIMUM ENGINE LOAD LIMIT IN PTO BEFORE ALLOW IDLE SHUTDOWN	0	0	0
O W5BL1X	MAXIMUM ENGINE SPEED AT 0 MPH (P1ANA)	2100 MAXIMUM ENGINE RPM AT 0 MPH	0	0	0
S K5XA2X	ENGINE PROTECTION SYSTEM (P1FQT)	ENGINE PROTECTION (SHUTDOWN)	0	0	0
S X4BA1X	COOLANT WARM HOLD	COOLANT WARM HOLD TEMP ENABLED	0	0	0

Introduced on: ~~TEMP (6/23)~~, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200178



S R4BA1X	PRE-TRIP DIAGNOSTIC INSPECTION (JZU)	PRE-TRIP ASSISTANT	0	0	27
S 0RAD1X	REGENERATION CONTROLS, DPF	DPF REGEN CONTROL, AUTO REGEN IN MOTION, MANUAL PARKED REGEN, MANUAL INHIBIT	0	0	0
O EXX1AX	PTO MAXIMUM ENGINE SET SPEED (AND)	PTO ENGINE MAXIMUM 800 RPM	0	0	0
O EYX1AX	PTO RESUME ENGINE SET SPEED (ANE)	PTO ENGINE RESUME 800 RPM	0	0	0

FRONT AXLE

O 370408	FRONT AXLE PACKAGE	VOLVO VF22 22,800 LB FRONT SPRINGS	160	0	1,109
S 70BB1X	BRAKE REGULATION	BRAKE REGULATION, STOPPING DISTANCE 310 FT (94M)	0	0	0
O 782005	FRONT BRAKE PACKAGE	FRONT BRAKE MERITOR, Q+ CAST, STANDARD LUBE	46	0	0
O U5XC1X	FRONT BRAKE DIMENSION	16.5X7 FRONT BRAKE SIZE	14	0	79
S U3XA1X	BRAKE TYPE, FRONT AXLE	CAST IRON FRONT BRAKE DRUM OUTBOARD MOUNTED	0	0	0
O LQXADX	FRONT BRAKE LINING MATERIAL	BRAKE LINING MATERIAL FRONT, MERITOR / R301	0	0	0
S K2EA1X	BRAKE SHOE COATING FRONT	BRAKE SHOE COATING FRONT, BASIC	0	0	0
O UDXZ1X	FRONT AXLE BRAKE DUST SHIELD	NO FRONT BRAKE DUST SHIELDS PROVIDED	-6	0	-3
O 0KXG1X	HUBS, FRONT AXLE	IRON UNITIZED FRONT AXLE HUBS	0	0	23
O ZGXC1X	FRONT OIL SEAL CAP	UNITIZED FRONT AXLE OIL SEAL CAP	0	0	0
O 7VXC1X	FRONT AXLE LUBRICANT	PETROLEUM / SYNTHETIC (50 / 50) FRONT AXLE LUBRICANT	0	0	0
S XAXBFX	POWER STEERING GEAR	TRW THP60 INTEGRAL POWER STEERING GEAR	0	0	0
O XEXA1X	POWER STEERING ASSIST	RIGHT HAND RAM ASSIST	0	0	0
O 371072	FRONT SUSPENSION PACKAGE	MULTILEAF FRONT SUSPENSION	250	0	0
S 1RXA1X	FRONT SUSP MAINTENANCE	LUBRICATED SPRING PINS AND BUSHINGS	0	0	0

REAR AXLE

O 330598	REAR AXLE PACKAGE	MERITOR RT52-185P 52,000 LB CAPACITY "12 WEEK LEAD TIME"	0	760	8,648
O R4XA1X	REAR AXLE LUBE PUMP	REAR AXLE LUBE PUMP	0	30	0
O TAXKBX	REAR AXLE RATIO	4.89 REAR AXLE RATIO	0	0	0
O TLXF1X	DIFFERENTIAL LOCK	DIFF-LOCK IN TANDEM REAR CARRIER ONLY	0	32	477

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
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O 350383	REAR SUSPENSION PACKAGE	52,000 LB VOLVO T-RIDE (3-LEAF) 54" SPACING	0	882	5,170
O 783007	REAR BRAKE PACKAGE	REAR BRAKES MERITOR Q+, HD CAST, STANDARD LUBE(MIN. REQ'D FOR 80K GVWR TRUCKS)	0	16	405
S U8XA1X	DRIVE AXLE BRAKE DIMENSION	16.5X7 REAR BRAKE SIZE	0	0	0
S U4XA1X	BRAKE TYPE, DRIVE AXLE	CAST IRON DRIVE AXLE BRAKE DRUM OUTBOARD MOUNTED	0	0	0
S UEXA1X	DRIVE AXLE BRAKE DUST SHIELD	REAR BRAKE DUST SHIELDS	0	0	0
O MAXBCX	DRIVE AXLE BRAKE LINING MATERIAL	BRAKE LINING MATERIAL DRIVE, MERITOR/R403	0	0	0
S J8EA1X	BRAKE SHOE COATING DRIVE	BRAKE SHOE COATING DRIVE, BASIC	0	0	0
S 0LXI5X	HUBS, DRIVE AXLE	IRON PRESET PLUS DRIVE AXLE HUB WITH INTEGRATED SPINDLE NUT	0	0	0
O 7WXB1X	REAR AXLE LUBRICANT	SYNTHETIC REAR AXLE LUBRICANT (APPROVED FOR MERITOR EXTENDED COMPONENT WARRANTY)	0	0	111
S 781056	PARKING BRAKE CHAMBER PACKAGE	FOUR CAM TYPE HALDEX	0	0	0
O V1AC1X	REAR BRAKE CHAMBER SIZE	REAR BRAKE CHAMBER 30 / 36 SQ. INCHES (SERVICE / EMERGENCY)	0	0	0
O UKXB1X	CHAMBER STROKE LENGTH, DRIVE AXLE	EXTENDED LENGTH BRAKE CHAMBER STROKE	0	1	51
S 784009	FRONT AND REAR SLACK ADJUSTERS	HALDEX BRAKE ADJUSTER FRONT AND REAR	0	0	0
O 05BE1X	FRONT BRAKE CHAMBER SIZE	FRONT BRAKE CHAMBER 30 SQUARE INCHES (SERVICE)	0	0	0

CHASSIS

O 3XBAX	DRIVER SIDE FRONT CHASSIS CONFIGURATION	LEFT HAND BATTERY BOX --COMPACT 3 CAPACITY, DEF TANK MOUNTED TO LEFT HAND FUEL TANK (VHDB)	0	0	0
S 3YBAHX	PASSENGER SIDE FRONT CHASSIS CONFIGURATION	INTEGRATED DPF & SCR WITH B-PILLAR EXHAUST (VHDB)	0	0	0
O 400202	WHEELBASE	202" WHEELBASE	466	465	0
O 402077	OVERHANG	77" OVERHANG	0	355	0
O KBXB2X	FUEL TANK SHAPE, LIQUID	26" DIA D-SHAPED FUEL TANK	0	0	0
S J8XB1X	LIQUID FUEL TNK, LEFTHAND SIDE	75 GALLON LEFT HAND FUEL TANK	3	4	128
S J9XK1X	LIQUID FUEL TNK, RIGHT HAND SIDE	NO RIGHT HAND DIESEL TANK PROVIDED	0	0	0

Introduced on: February 25, 2020
 Adopted on: February 26, 2020
 Official Resolution#: R20200178



S	KEXA1X	FUEL TANK MATERIAL, LIQUID	ALUMINUM FUEL TANK MATERIAL	0	0	0
S	HBXB1X	FUEL TANK POSITION - DIESEL	FUEL TANK POSITION 1	0	0	0
S	8NAA1X	DPF COVER	DPF COVER, PAINTED STEEL	0	0	0
O	JHXB1X	FUEL LINES	KEVLAR REINFORCED FUEL LINES	15	5	197
S	KHXA1X	FUEL TANK STRAPS	PAINTED STEEL FUEL TANK STRAPS	0	0	0
O	KFXB1X	FUEL TANK CAP	LOCKABLE FUEL TANK CAP AND DEF TANK CAP (WHEN DEF TANK IS REQUIRED)	0	0	39
S	8HAA1X	AIR TANK ARRANGEMENT	AIR TANK ARRANGEMENT, BASIC	0	0	0
S	U2XB1X	AIR TANKS	STEEL AIR TANKS	0	0	0
O	VHXECX	AIR DRYER	MERITOR WABCO AIR DRYER, 1800UP WITHOUT TURBO CUT OFF VALVE, WITH HEATER AND COALESCING OIL FILTER	1	1	114
O	UWXE1X	AIR TANK DRAIN VALVE	AUTOMATIC DRAIN VALVE, HEATED, LANYARDS ON BRAKE SYSTEM TANKS	2	1	74
X	403011	FRAME RAIL PACKAGE	11.81"X4.13"X.44" STRAIGHT STEEL RAILS	0	0	692
O	Z9XB1X	FRAME INNER LINER	5MM FULL FRAME LINER	193	392	1,388
O	X4XA1X	FRONT FRAME EXTENSION	18" FRONT FRAME EXTENSION	145	-35	179
S	8EXB1X	INTERMEDIATE CROSSMEMBER MATERIAL	STEEL CROSSMEMBER MATERIAL	20	21	0
S	OAXA1X	INTERMEDIATE CROSSMEMBER CONFIGURATION	BASIC INTERMEDIATE CROSSMEMBER	0	0	0
S	X6XA1X	REAR FRAME TREATMENT	STRAIGHT CUT-OFF REAR CROSSMEMBER	0	37	0
O	4DXH1X	FRONT BUMPER	STEEL SNOW PLOW BUMPER	70	-10	-126
S	FRXA1X	BUMPER POSITION	BUMPER MOUNTED STANDARD POSITION	0	0	0
O	65XA1X	FRONT FENDER EXTENSION	WITH FRONT FENDER EXTENSION	4	0	130
S	4EXB1X	FRONT TOWING DEVICE	TWO FRONT TOWING DEVICES	0	0	0
O	6PXB1X	REAR TOWING DEVICE	TWO REAR TOW HOOKS (FRAME MOUNTED)	-6	21	115
S	Q8CH1X	CHASSIS WIRING HARNESS CASING	HEAVY DUTY MAIN CHASSIS WIRING HARNESS COVERING	0	0	0
O	U7CFBX	LH FUEL TANK FACE LOCATION	LH FUEL TANK FRONT FACE @ XM=3922	0	0	0

TRANSPORT ADAPTATION

O	WHXC1X	TRAILER BRAKE CONNECTION POSITION	TRAILER CONNECTIONS MTD END OF FRAME	6	10	301
S	L0XB1X	ELECTRICAL CONNECTIONS BACK OF CAB	BODY BUILDER CONNECTIONS BACK OF CAB	2	0	0

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
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O L2XA1X	ELECTRICAL RECEPTACLE END OF FRAME	ELECTRICAL RECEPTACLE END OF FRAME	-1	5	270
O WLXA1X	TRAILER BRAKE HAND CONTROL	FULL PRESSURE TRAILER BRAKE HAND CONTROL	2	0	69
S 6WXA1X	CENTER CONSOLE FOR BODY CONTROLS	MOUNTING PLATE ONLY FOR BODY CONTROLS	0	0	0
S L3XC1X	BODY BUILDER ELECTRICAL PREP	ELECTRICAL COMPLETE KIT FOR BODY BUILDER AND/OR I-SHIFT PTO'S; HARNESS ROUTED BEHIND PASSENGER SEAT	0	0	0

CAB EXTERIOR

O 2DX30X	CAB SUSPENSION	AIR RIDE CAB SUSPENSION WITH LATERAL DAMPENERS	-11	-2	58
S 21XA1X	AUXILIARY REAR WINDOW	STANDARD REAR WINDOW	0	0	0
O WTXA1X	WINDSCREEN/HEATING	HEATED WINDSHIELD	0	0	281
O D2XB1X	WIPER BLADE	ARCTIC WIPER BLADE	1	0	23
O 28XC1X	FRONT GRILLE	STATIONARY FRONT GRILLE	1	0	306
S 0EAC1X	AIR INTAKE GRILLE, FINISH	AIR INTAKE GRILLE, BLACK	0	0	0
O LZXC2X	AIR HORN	DUAL ROOF MOUNTED BRIGHT AIR HORNS, DUAL TONE	3	0	188
O 3FX49X	EXTERIOR SIDE VIEW MIRRORS	BLACK AERODYNAMIC MIRRORS	0	0	196
S 3GXC1X	EXTERIOR MIRROR FEATURES	HEATED, POWER AXIS MIRROR, BOTH SIDES	2	0	212
O 70AA1X	AUX.DIRECTIONAL INDICATOR LAMP	AUX. DIRECTIONAL INDICATOR LAMP, INTEGRATED LOWER CONVEX MIRROR	0	0	143
A EDXB7X	AUXILIARY MIRROR, HOOD	TRIPOD HOOD MOUNTED MIRROR, CONVEX, LEFT AND RIGHT HAND HEATED	0	0	0
S 4NXB1X	EXTERIOR SUNVISOR	EXTERIOR SUN VISOR WITH CLEAR LENS LED MARKER LAMPS	0	0	0

CAB INTERIOR

O 540089	INTERIOR TRIM PACKAGE	EXPRESS - CLOTH PANELS WITH METAL HEX TRIM	0	0	160
S 1DAF1X	SEAT MFG. AND SERIES, DRIVER	NATIONAL DRIVER SEAT	0	0	0
S I5DA1X	SEAT PROFILE, DRIVER	STANDARD WIDTH DRIVER SEAT	0	0	0
O 520104	DRIVER SEAT	X4 RAVEN MORDURA CLOTH	11	0	140
O 3ZXJ1X	DRIVER SEAT SUPPORT	DRIVER SEAT - AIR SUSPENDED, ADJUSTABLE SHOCK	0	0	123
O I7DB4X	SEAT COMFORT, DRIVER	DRIVER SEAT - TWO AIR ADJUSTABLE LUMBAR CHAMBERS, SIDE BOLSTERS, BACK CYCLER MASSAGE	0	0	73

Introduced on: February 25, 2020
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S 1GAF1X	SEAT MFG. & SERIES, PASSENGER	NATIONAL PASSENGER SEAT	0	0	0
S 16DA1X	SEAT PROFILE, PASSENGER	STANDARD WIDTH PASSENGER SEAT	0	0	0
O 521104	PASSENGER SEAT	X4 RAVEN MORDURA CLOTH	48	0	32
O 34XK2X	PASSENGER SEAT SUPPORT	PASSENGER SEAT - AIR SUSPENDED, ADJUSTABLE SHOCK	0	0	332
O 18DB4X	SEAT COMFORT, PASSENGER	PASSENGER SEAT - TWO AIR ADJUSTABLE LUMBAR CHAMBERS, SIDE BOLSTERS, BACK CYCLER MASSAGE	0	0	413
O 3PXC5X	SEAT ARMREST	INBOARD / OUTBOARD DRIVER AND PASSENGER SEAT ARMREST	12	0	102
O 0HAB1X	SEAT SUPPORT, DUST COVER	SEAT BASE DUST COVER, BOTH SIDES	0	0	0
S K7AA1X	SAFETY BELT LENGTH	STANDARD SAFETY BELT LENGTH	0	0	0
S OUXA1X	SAFETY BELT DRIVER SEAT	SAFETY BELT DRIVER SEAT, BLACK	0	0	0
S OXXA1X	SAFETY BELT PASSENGER SEAT	SAFETY BELT PASSENGER SEAT, BLACK	0	0	0
S 4AXB1X	CLIMATE UNIT	INTEGRAL AIR CONDITIONER WITH HEATER - MANUAL CONTROLS	0	0	0
S 31XK2X	FLOOR MATS	FRONT FLOOR INSERTS, RUBBER	0	0	0
S 4JXD1X	STORAGE OVERHEAD DRIVER	NETTED OVERHEAD STORAGE (DRIVER / PASSENGER SIDES) WITH CB MOUNTING AND AUXILIARY SWITCHES	0	0	0
O XRXD1X	STEERING WHEEL ADJUSTMENT	POSITION PERFECT STEERING WHEEL	3	0	216
S 7BAA3X	STEERING WHEEL MATERIAL	STANDARD STEERING WHEEL COVERING	0	0	0
O 571021	GAUGE PACKAGE	TEN GAUGE INSTRUMENT CLUSTER	0	0	66
O D9AAAX	GAUGE EXHAUST PYROMETER	EXHAUST PYROMETER GAUGE	0	0	27
O PGXA1X	TRANSMISSION TEMPERATURE GAUGE	TRANSMISSION TEMPERATURE GAUGE	0	0	27
O E1AAAX	GAUGE OIL TEMP-REAR AXLE	REAR AXLE OIL TEMP GAUGE	1	0	61
S 9NDB1X	TRIP METER	TRIP METER, TWO TRIPS	0	0	0
O PVXC2X	AIR RESTRICTION INDICATOR	GRADUATED AIR FLOW FILTER WITH GRAPHIC SYMBOL IN DRIVER MESSAGE CENTER	1	0	10
S N8XD1X	SPEEDOMETER GRADUATION	MPH SPEEDOMETER GRADUATION	0	0	0

Introduced by: **LIGHTING** February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200178



O N5XA1X	SPOTTING LAMP, BACK OF CAB	SINGLE BACK OF CAB SPOTTING LAMP, FLUSH MOUNTED	2	1	44
O NJXAAX	AUXILIARY LAMPS	SNOW PLOW LAMP PREP	0	0	0
S 836005	HEADLAMPS	LED HEADLAMPS WITH BASIC DRL	0	0	0
O V9ADAX	RAIN SENSOR TO ACTIVATE WIPERS	AUTOMATIC LIGHTING AND RAIN SENSING WIPERS	0	0	121
S L5XG1X	DAYTIME RUNNING LAMPS	EQUIPPED WITH DAYTIME RUNNING LIGHTS	0	0	0
O NEXC2X	STOP AND TAIL LIGHTS	DUAL LED WITH INTEGRAL BACKUP LIGHTS	0	0	0
S NPXB1X	TURN SIGNAL SWITCH	SELF CANCELLING TURN SIGNAL SWITCH	0	0	0

AUDIO SYSTEM

O 590021	RADIO PACKAGE	AM / FM / CD / MP3 / USB / BLUETOOTH / SIRIUS XM SATELLITE RADIO	1	0	171
O 73AF3X	RADIO ANTENNA	SINGLE RIGHT HAND 24 INCH MIRROR MOUNTED RADIO ANTENNA	0	0	0
S N0XA1X	MARKER INTERRUPTER SWITCH	MARKER INTERRUPTER SWITCH	0	0	12
O 5CXD1X	RADIO SPEAKERS	SPEAKERS IN DASHBOARD AND DOOR	2	0	26
S 5JXB1X	CB RADIO MOUNTING	OVERHEAD MOUNTED CB HOLD DOWN	0	0	0
O 5BXP1X	CB ANTENNA	SINGLE LEFT HAND 24 INCH MIRROR MOUNTED CB ANTENNA	0	0	0

MISC CAB EQUIPMENT

S 3AXB1X	DOOR LOCKS CAB	MANUAL CAB DOOR LOCKS	0	0	0
S 20XA1X	KEY TYPE	BASIC UNIQUE KEY	0	0	0
S 8BXB1X	KEY QUANTITY PER UNIT	4 KEYS PROVIDED PER UNIT	0	0	0
O EAXB1X	AUXILIARY SWITCH	TWO (2) AUXILIARY SWITCHES WITH WIRING, 15 AMP PER SWITCH	1	0	38
O W7DA5X	AUXILIARY DASH SWITCH PANEL	AUXILIARY DASH SWITCH PANEL, 10 PANEL	0	0	17
O 40XL2X	FIRE EXTINGUISHER	5 POUND ABC DRY TYPE, RECHARGEABLE, MOUNTED IN CAB	5	2	59
O 4VX31X	AUXILIARY SAFETY EQUIPMENT	TRIANGLE REFLECTOR KIT	3	1	24

TIRES AND WHEELS FRONT

O 093872	TIRE PACKAGE FRONT	425/65R22.5L BRIDGESTONE M870 (22800 LBS. GAWR) ON/OFF ROAD USAGE	576	0	444
O 4WCA1X	TIRE CLASSIFICATION FRONT (CA)	GHG FRONT TIRE CLASSIFICATION, ADVANCED LOW ROLLING RESISTANCE	0	0	0
O 084127	RIM/WHEEL PACKAGE	22.5X12.25 ACCURIDE STEEL POWDER COAT WHITE 286BC 5 HAND HOLES HUB PILOTED 5.4 INCH OFFSET	357	0	540

Introduced on: ~~FRONT~~ February 25, 2020
 Adopted on: February 25, 2020
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A 6VXA3X	SPARE WHEEL & TIRE	TWO SPARE WHEELS WITH TIRES MOUNTED (ONE SAME AS FRONT AXLE/ONE SAME AS DRIVE AXLE)	0	0	1,579
O 907003	FRONT WHEEL AND TIRE QUANTITY	THREE FRONT WHEELS AND TIRES	0	0	0

TIRES AND WHEELS REAR

O 094764	TIRE PACKAGE REAR	12R22.5H GOODYEAR G751 MSA (27120 LBS. GAWR) MULTI USAGE	0	1,350	4,392
O 4XCE1X	TIRE CLASSIFICATION REAR (CA)	GHG REAR TIRE CLASSIFICATION, BASIC	0	0	0
S 085069	RIM/WHEEL PACKAGE REAR	22.5X8.25 ACCURIDE STEEL POWDER COAT WHITE 286BC 5 HAND HOLES HUB PILOTED	0	612	0
O 908009	DRIVE WHEEL AND TIRE QUANTITY	NINE DRIVE WHEELS AND TIRES	0	0	0

MISC TIRE EQUIPMENT

S 15XABX	TIRE INFLATION VALVE	TIRE INFLATION VALVE, STANDARD	0	0	0
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PAINT

S 950800	CAB PAINT SCHEME	SINGLE COLOR PAINT	0	0	0
O 9801S0	FIRST TRUCK COLOR	PREM SAFETY ORANGE; P3015	0	0	333
S MPB980	CAB COLOR	CAB SAME AS FIRST COLOR	0	0	0
S MPD980	HOOD COLOR	HOOD SAME AS FIRST COLOR	0	0	0
S MPE980	COWL COLOR	COWL SAME AS FIRST COLOR	0	0	0
S 987980	BUMPER COLOR	BUMPER SAME AS FIRST COLOR	0	0	0
S 996980	SUN VISOR COLOR	SUN VISOR SAME AS FIRST COLOR	0	0	0
S 9861U1	CHASSIS COLOR	BLACK P3036	0	0	0
S 988401	DISC WHEEL OR RIM COLOR	STEEL DISC WHEELS-PREPAINTED WHITE, POWDER - COAT, ALUMINUM OR STYLIZED DISC - UNPAINTED	0	0	0

BUSINESS SERVICES

S 9LAA1X	PRE-DELIVERY INSPECTION	PRE-DELIVERY INSPECTION, BASIC	0	0	0
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BASE WARRANTY AND PURCHASED COVERAGES

S 899302	WARRANTY TYPE	HEAVY_DUTY_STANDARD_BASE_COVERAGE 12_MONTHS / 100,000_MILES	0	0	0
O 896A71	VOLVO D11/D13 ENGINE EXTENDED COVERAGE	ENGINE PLAN 2, 84 MO/250K MILES, <460HP D11/D13	0	0	4,625
O 873406	VOLVO EXHAUST AFTERTREATMENT COVERAGES	ENGINE AFTERTREATMENT, 60 MO/250K MILES	0	0	717

Introduced on:

February 25, 2020

Adopted on:

February 25, 2020

Official Resolution#:

R20200178



O 881506	EXTENDED ENGINE COMPONENT PLANS	STARTER / ALTERNATOR PURCHASED COVERAGE, 60 MO/300K MILE/483K KILOMETER	0	0	325
S 875001	VEHICLE EMISSIONS COMPONENTS COVERAGE	US & CANADA VOLVO ENGINE EQUIPPED VEHICLE EMISSIONS COMPONENTS COVERAGE_60 MONTHS/100K_MILES	0	0	0
O 889204	VEHICLE COMPONENT COVERAGE	HVAC 60 MONTHS <=400 & 600, VAH, VHD PROTECTION PLAN	0	0	618
S 888900	ADDITIONAL EXTENDED CHASSIS TOWING COVERAGE	BASE CHASSIS TOWING COVERAGE, 90 DAY/5000 MILE/8050 KILOMETER	0	0	0
S 874900	ADDITIONAL EXTENDED ENGINE TOWING COVERAGE	BASE VOLVO ENGINE TOWING COVERAGE, 24 MO/250K MILE	0	0	0
O 866019	REMOTE DIAGNOSTICS BUNDLE	REMOTE DIAGNOSTICS WITH REMOTE PROGRAMMING - INCLUDED IN ENGINE PLAN	0	0	0
O 867019	UPTIME CENTER BUNDLE	ASIST AND VOLVO ACTION SERVICE - INCLUDED IN ENGINE PLAN	0	0	0

SUB TOTALS

BASE WEIGHT/PRICE	8,020	4,095	149,331
FACTORY OPTION WEIGHT/PRICE	3,336	5,264	56,171
DEALER OPTION WEIGHT/PRICE	0	0	0

TOTALS

TOTAL PRICE(\$)			205,502
TOTAL WEIGHT(LB)	11,356	9,359	20,715

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200178



QUOTATION

CLIFFSIDE BODY CORPORATION
ALL TYPES OF COMMERCIAL TRUCK BODIES CUSTOM BUILT
SALES... SERVICE... & PARTS
REPAIRS... PAINTING... LETTERING

TELEPHONE (201) 945 - 3970

FAX (201) 945 - 7534

130 BROAD AVENUE, FAIRVIEW, NJ 07022

QUOTE # PASSAIC COUNTY27D

TO

PASSAIC COUNTY
 BEYER BROTHERS

DATE 1/16/20

YEAR 2020

MAKE VOLVO

MODEL VHD

SERIAL NO.

REF: PASSAIC COUNTY TANDEM (DTS) DUMP TIP SPREADER

ALL PRICES ARE QUANTITY (1)

LINE 2: "STAINLESS STEEL DUMP BODY AND HOIST" PRICE \$76,455.00

MONROE DTS-16896DUMP TIP SPREADER BODY

14' LONG 88" IS WIDTH 39" SIDE HEIGHT 51" TAILGATE HEIGHT

CAPACITY 12.35/16.00 CU YARDS

ALL 7 GA. 304 STAINLESS STEEL BODY SHELL - 3/16" AR450 HARDOX FLOOR

MAILHOT 3 STAGE SA HOIST - GREASE LINE EXTENSION BANK

UNDERCOAT CHASSIS FRAME AND BODY FLOOR - PAINT FRAME PARTS BLACK

DRIVERS SIDE MOUNT SPINNER ASSEMBLY

INTEGRAL REMOVEABLE CONVEYOR LEFT SIDE OF BODY

STAINLESS STEEL COVER PLATE OVER CURBSIDE CONVEYOR

24" STAINLESS STEEL CAB SHIELD

FOLD UP 6 RUNG LADDER AND GRAB HANDLE DRIVERS SIDE FRONT

ONE COAL CHUTE IN CENTER OF TAILGATE - REAR SPREADER APRON

STAINLESS STEEL HARDWARE

HYDRAULIC SYSTEM - GEAR PUMP - HOT SHIFT PTO TRANS MOUNT FOR ALLISON

4500 - CABLE CONTROLS -MANUAL SPREADER CONTROL VALVE - 35 GALLON

STAINLESS STEEL COMBINATION HYD TANK - VALVE ENCLOSURE WITH FILTER

(6) LED LINEAR STROBES WHELEN 50A03ZAR - TWO REAR CORNER - FOUR CABSHIELD

LED MARKER LIGHTS - LED STOP/TAIL IN REAR CORNER POSTS

LED SPREADER SPOT LIGHT - BODY UP LIGHT

WHELEN TIR3 LED STROBES ON SIDES AND FRONT OF PLOW LIGHT BRACKETS

HOOK UP LIGHTS TO NAVISTAR 6 SWITCH PACK IN CAB, FRONT AND REAR STROBES

ON SEPARATE SWITCH

10" OAK SIDE BOARDS

LARGE RUBBER FLAP 1/4" X 36" X 96" FORWARD OF REAR WHEELS ACROSS

UNDERSIDE OF CHASSIS

ELECTRIC AUTOMATIC US TARP ROLLER MESH

LINE 4: "SNOWPLOW TRUCK HITCH" PRICE \$4917.00

PF91-QL1 NON TILT HITCH 4" X 10" DOUBLE ACTING LIFT CYLINDER

TRUCKLITE 80875 LED PLOW LIGHTS ON HOOD MOUNTED SS BRACKETS

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200178



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498

February 13, 2020 kenneths@passaiccountynj.org

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Beyer Brothers – State Contract 83470

Dear Ms. Allwaters:

At the February 12th, 2020 meeting of the Public Works and Buildings & Grounds Committee, a request was heard to authorize the purchase two (2) Dump Trucks for the Passaic County Road Department from Beyer Brothers Corporation, 109 Broad Avenue, Fairview, New Jersey 07022 via State Contract number 83470.

The total for this purchase through State Contract 83470 is \$512,568.00. A copy of the quotation and resolution request and requisition form are attached. The Committee directed that a resolution be made authorizing the purchase of said trucks and that it be presented to the Board of Chosen Freeholders at the next scheduled meeting for their approval.

If you should have any questions or I can be of additional assistance, please feel free to contact me. I thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200178

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF A ROAD OPENING PERMIT MODULE, EDMUNDS GOV. TECH FROM SHI INTERNATIONAL CORP. FOR USE BY THE PASSAIC COUNTY ROAD DEPARTMENT TO ISSUE HIGHWAY OPENING AND USE PERMITS FOR COUNTY ROADS AND RIGHT-OF-WAYS THROUGH STATE CONTRACT VENDOR ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200179							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-24							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AUTHORIZING PURCHASE OF A ROAD OPENING PERMIT
MODULE, EDMUNDS GOV. TECH FROM SHI INTERNATIONAL CORP. FOR USE
BY THE PASSAIC COUNTY ROAD DEPARTMENT TO ISSUE HIGHWAY OPENING
AND USE PERMITS FOR COUNTY ROADS AND RIGHT-OF-WAYS THROUGH
STATE CONTRACT VENDOR**

WHEREAS, the Board of Chosen Freeholders of the County of Passaic by Resolution R-2016-0517 dated June 28, 2016 authorized the acquisition of specialized computer software from SHI International Corp. of Somerset, New Jersey under State Contract #A89851; and

WHEREAS, the Supervisor of Passaic County Roads, by letter dated February 13, 2020 attached hereto and made part hereof, is requesting the purchase of a Road Opening Permit Module, Edmunds Gov. Tech from SHI, which will be used to issue highway opening and use permits for County roads and right-of-ways, and the said Supervisor of Passaic County Roads has received a pricing proposal to do so dated January 31, 2020 in the amount of \$39,395.00 (a copy of which is attached hereto and made a part hereof); and

WHEREAS, the Board of Chosen Freeholders is desirous of approving said request in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS, this matter was discussed on February 12, 2020 by the Public Works Committee and recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached indicating that funds are available for the above contemplated expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of a Road Opening Permit Module, Edmunds Gov. Tech as set forth above and in the attached quotation in accordance with the terms of the applicable State Contract #A89851.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

NA:dmp

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$39,395.00

APPROPRIATION: 0-01-26-151-001-213

PURPOSE: Resolution authorizing purchase of a road opening permit module, Edmunds Gov. Tech from Shi International Corp.


Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

TEL: (973) 881-4500

FAX: (973) 742-2498

kenneths@passaiccountynj.org

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

February 13, 2020

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – SHI International, Corp.

Dear Ms. Allwaters:

At the February 12, 2020 meeting of the Public Works and Buildings and Grounds Committee, a request was heard to authorize the purchase of a Road Opening Permit Module, Edmunds Gov. Tech from SHI International, Corp. 290 Davidson Avenue, Somerset, New Jersey 08873 in the amount of \$39,395.00. Program will be used to issue Highway Opening and Use Permits for County Roads and Right-of-ways. The Committee directed that a resolution be made authorizing same, and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County resolution request form and requisition are attached.

If you should have any questions, or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

esc
Enclosure



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kenneth A. Simpson, CPM Supervisor of Roads

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: Authorizing the purchase via State Contract number 89851, a Road Opening Permit Module for use by the Passaic County Road Department from SHI International Corp., 290 Davidson Avenue, Somerset, New Jersey 08873. Cost of add on module (Edmunds Gov. Tech) is \$39,395.00.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 39,395.00

REQUISITION # r0-01197

ACCOUNT # 0-01-26-151-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: State Contract No. 89851

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works 2-12-2020

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200179

COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

REQUISITION - Pg:q.24-6	
NO.	R0-01197

ORDER DATE: 02/10/20
 DELIVERY DATE:
 STATE CONTRACT: 898551
 F.O.B. TERMS:

S H I P T O	
V E N D O R	VENDOR #: 08638 SHI INTERNATIONAL, CORP. 290 DAVIDSON AVENUE SOMERSET, NJ 08873

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROAD DEPARTMENT ROAD OPENING PERMIT MODULE, EDMUNDS GOVE TECH - PERMITTING & CODE ENFORCEMENT II, PERMITTING SELF-SERVICE II, PERMITTING PERMIT/VIOLATION TRANSACTION HISTORY, PERMITTING - CONTRACTOR MASTER FILE PLUE SOFTWARE TRAINING AS PER STATE CONTRACT AS PER RESOLUTION NO.	0-01-26-151-001-213	39,395.0000	39,395.00
			TOTAL	39,395.00

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200179

REQUESTING DEPARTMENT

DATE



Pricing Proposal
 Quotation #: 18390093
 Created On: 1/31/2020
 Valid Until: 2/28/2020

COUNTY OF PASSAIC

Inside Account Manager

Micah Hassinger

401 Grand St,
 Rm 101
 Paterson, NJ 07524
 United States
 Phone: 9733895940
 Fax:
 Email: micahh@passaiccountynj.org

Robert LaRue

290 Davidson Ave
 Somerset, NJ 08873
 Phone: 1-888-744-4084
 Fax:
 Email: Robert_LaRue@shii.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Accounts Receivable & Business Licensing II Edmunds GovTech - Part#: Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Note: 12 Training Hours	1	\$7,725.00	\$7,725.00
2 Permitting & Code Enforcement II Edmunds GovTech - Part#: Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Note: 40 Training Hours	1	\$13,905.00	\$13,905.00
3 Permitting Self-Service II Edmunds GovTech - Part#: Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Note: 16 Training Hours	1	\$8,755.00	\$8,755.00
4 Permitting - Permit/Violation Transaction History Edmunds GovTech - Part#: Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$6,360.00	\$6,360.00
5 Permitting - Contractor Master File Edmunds GovTech - Part#: Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$2,650.00	\$2,650.00
		Total:	\$39,395.00

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200179



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

TEL: (973) 881-4500

FAX: (973) 742-2498

kenneths@passaiccountynj.org

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

February 13, 2020

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – SHI International, Corp.

Dear Ms. Allwaters:

At the February 12, 2020 meeting of the Public Works and Buildings and Grounds Committee, a request was heard to authorize the purchase of a Road Opening Permit Module, Edmunds Gov. Tech from SHI International, Corp. 290 Davidson Avenue, Somerset, New Jersey 08873 in the amount of \$39,395.00. Program will be used to issue Highway Opening and Use Permits for County Roads and Right-of-ways. The Committee directed that a resolution be made authorizing same, and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County resolution request form and requisition are attached.

If you should have any questions, or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

esc
Enclosure

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200179

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

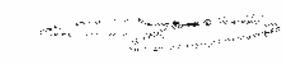
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO BEYER FORD OF MORRISTOWN, NJ FOR ONE ADDITIONAL FORD F550 4x4 MECHANIC SERVICE TRUCK AND TOMMY GATE G2541642TP42 FOR THE PASSAIC COUNTY ROAD DEPARTMENT AS PER BID ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200180							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-25							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO BEYER FORD OF MORRISTOWN, NJ FOR ONE ADDITIONAL FORD F550 4x4 MECHANIC SERVICE TRUCK AND TOMMY GATE G2541642TP42 FOR THE PASSAIC COUNTY ROAD DEPARTMENT AS PER BID

WHEREAS, there exists a need for one additional Ford F550 4x4 Mechanic Service Truck and Tommy Gate G2541642TP42 for the Passaic County Road Department; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-19-020 Ford F550 4x4 Mechanic Service Truck and Tommy Gate G2541642TP42 for the Passaic County Road Department in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing reviewed and tabulated the bids as received on April 3, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and made a recommendation to the Board of Chosen Freeholders for an award of contract to Beyer Ford of Morristown, NJ which was authorized by Resolution R-2019-0396 on April 23, 2019; and

WHEREAS, Beyer Ford will provide the vehicle at the price of \$105,498.00 as submitted with their bid response; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Public Works Committee and recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

WHEREAS, Beyer Ford indicated in their bid response that they are willing to provide this to the registered members of Passaic County Cooperative Pricing System #38-PCCP.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Beyer Ford of Morristown, NJ for the vehicle referenced above; and

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

NA:dmp

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$105,498.00

APPROPRIATION: 0-01-44-900-003-000

PURPOSE: Resolution authorizing award of contract to Beyer Ford of Morristown, NJ for one additional for F550 4x4 Mechanical Service Truck and Tommy Gate.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

Res-Pg:q.25-4

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

February 13, 2020

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Beyer Brothers – Ford F550 Service Truck

Dear Ms. Allwaters:

At the February 12, 2020 meeting of the Public Works and Buildings and Grounds Committee, a request was heard to the purchase of an additional Ford F550 4x4 Mechanic Service Truck and Tommy Gate G2541642TP42 from Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07960 as per Bid #SB-19-020, 4/3/19 in the amount of \$105,498.00. Purchase of additional Ford F550 is contained in the original contract. The Committee directed that a resolution be made authorizing same, and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County resolution request form and requisition are attached.

If you should have any questions, or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

esc
Enclosure



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kenneth A. Simpson, CPWM-Supervisor of Roads

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: Authorizing purchase of one additional 2020 Ford F550 Mechanic Service Truck & Tommy Gate from Beyer Ford, 170 Ridgedale Ave., Morristown, NJ per specificatins in Bid #SB-19-020 and agreement for additional purchase of one truck under this contract for the Passaic County Road Department. Purchase price is \$105,498.00

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 105,498.00

REQUISITION # R0-01183

ACCOUNT # 0-01-44-900-003-000

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: SB-19-020

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works 2-12-2020

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

COUNTY OF PASSAIC
 ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

REQUISITION	
Res-Pg:q.25-6	
NO.	R0-01183

ORDER DATE: 02/10/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

S H I P T O	COUNTY OF PASSAIC ROAD DEPARTMENT 307 PENNSYLVANIA AVENUE PATERSON, NJ 07503
	V E N D O R

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROAD DEPARTMENT-POMPTON LAKES ONE (1) 2020 FORD F550 4X4 MECHANIC SERVICE TRUCK AND TOMMY GATE AS PER SPECIFICATION CONTAINED IN BID#SB-19-020, 4/3/2019 AND COVERED UNDER ADDITIONAL PURCHASE OF SECOND VEHICLE CONTAINED IN CONTRACT AS PER PASSAIC COUNTY CONTRACT AS PER RESOLUTION NO. DELIVER TO PASSAIC COUNTY ROAD DEPARTMENT ATTN: KENNETH A. SIMPSON, CPWM 307 PENNSYLVANIA AVENUE PATERSON, NEW JERSEY 07503 973-881-4500	0-01-44-900-003-000	105,498.0000	105,498.00
			TOTAL	105,498.00

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200180

REQUESTING DEPARTMENT _____ DATE _____



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPWM, SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING THE PURCHASE OF ONE 2020 FORD F550 4X4 MECHANIC SERVICE TRUCK & TOMMY GATE FROM THE LOWEST RESPONSIBLE BIDDER BEYER FORD, 170 RIDGEDALE AVENUE, MORRISTOWN, NJ 07960 AS PER SPECIFICATIONS CONTAINED IN BID #SB-19-020. SERVICE TRUCK IS FOR USE BY THE PASSAIC COUNTY ROAD DEPARTMENT.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 105,498.00

REQUISITION # R9-02953

ACCOUNT # C-04-55-148-001-9A4 & 9-01-44-900-003-000 & T-21-56-850-000-801

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works 4-10-19

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: April 23, 2019
Adopted on: April 23, 2019
Official Resolution#: R20190396
Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200180



Phone: 201-943-3100

Fax: 201-943-8172

Email: g.montaina@beyerbros.com

Passaic County Co-Op Pricing System #38-PCCP

Tony Schiavo

January 30, 2020

**Ford F550 4x4 Mechanics Service Truck Tommy Gate
G2541642TP42
Bid # SB-19-020**

Purchase Order/Contract Price

\$105,498.00

As Per Bid Specifications – SB-19-020

Thank you,

Guy Montaina

Beyer Bros. Sales Representative

PRICE PROPOSAL

MODEL (Quantity 1) Ford F550

Unit price – (in dollars) \$ \$105,498.00

Unit price – (in words) One Hundred Five Thousand Four Hundred Ninety-Eight Dollars - Zero Cents

MODEL (Quantity 1) Ford F550

Unit price – (in dollars) \$ \$105,498.00

Unit price – (in words) One Hundred Five Thousand Four Hundred Ninety-Eight Dollars - Zero Cents

The vendor must provide a repair/service manual for the truck.

VENDOR TO ANSWER ALL COMPLIANCE QUESTIONS LIST ALL EXCEPTIONS IN DETAIL AND RETURN WITH BID.

**SPECIFICATIONS FOR A TOMMY GATE DUAL HYDRAULIC CYLINDER
LIFTGATE FOR A SERVICE BODY TRUCK**

COMPLY?

YES/NO

DESCRIPTION:

 / THE FOLLOWING SPECIFICATION SHALL DESCRIBE A NEW AND UNUSED LIFTGATE. THE LIFTGATE SHALL BE DESIGNED FOR SEVERE DUTY AS SHOWN IN THE FOLLOWING. THE LIFTGATE SHALL CONFORM TO ALL STATE AND FEDERAL SAFETY REGULATIONS. ALL COMPONENTS REQUIRED TO MAKE A FULLY OPERATIONAL UNIT SHALL BE INCLUDED. THE LIFTGATE SUPPLIED SHALL BE OF THE LATEST DESIGN. THE FOLLOWING SPECIFICATIONS SHALL BE CONSIDERED THE MINIMUM. EXCEPTIONS TO THESE STANDARDS SHALL BE NOTED AND COMPLETELY DESCRIBED IN WRITING WITH ADEQUATE SUPPORTING DATA TO ALLOW THE COUNTY OF PASSAIC TO DETERMINE IF THE EXCEPTIONS ARE ACCEPTABLE

LIFTGATE:

 / THE LIFTGATE SHALL BE A TOMMY GATE MODEL G2-60-1642 TP42 OR APPROVED EQUAL

 / THE LIFTGATE SHALL BE INSTALLED ON THE TRUCK WITHIN THE STATE OF NEW JERSEY

 / THE INSTALLER OF THE LIFTGATE SHALL EMPLOY MECHANICS AND/OR SUPERVISORS WITH ASE TRUCK EQUIPMENT CERTIFICATION. A COPY OF THE CERTIFICATION MUST BE INCLUDED WITH THE BID

 / THE VENDOR INSTALLING THE LIFTGATE SHALL BE A VERIFIED MVP MEMBER OF THE NTEA. A CURRENT COPY OF THE CERTIFICATE OF ACHIEVEMENT MUST BE INCLUDED WITH THE BID

 / ALL BODY AND EQUIPMENT SUPPLIERS SHALL HAVE A NEW JERSEY AUO BODY LICENSE WITH A HEAVY DUTY VEHICLE ENDORSEMENT. THIS LICENSE IS REQUIRED BY THE STATE OF NEW JERSEY TO PERFORM REPAIRS ON THE EQUIPMENT SPECIFIED IN THIS BID. A COPY OF THE AUTO BODY LICENSE WITH THE HEAVY DUTY ENDORSEMENT SHALL BE PROVIDED WITH THIS BID PACKAGE – NO EXCEPTIONS

MAKE: _____ MODEL: _____

EXCEPTIONS: _____

PLATFORM:

 / THE PLATFORM LOADABLE AREA SHALL MEASURE 55" X 42" WITH A 7" TAPER, AND SHALL BE CONSTRUCTED OF TREADPLATE STEEL

 / THE PLATFORM SHALL BE ABLE TO DROP DOWN FOR DIRECT ACCESS INTO THE TRUCK BED

/ A LOCKABLE PLATFORM LATCH WITH LOCK SHALL BE INCLUDED FOR PLATFORM SECURITY

/ THE LIFT GATE SHALL BE COMPATIBLE WITH THE CHASSIS SUPPLIED RECEIVER HITCH

EXCEPTIONS: _____

HYDRAULIC SYSTEM:

/ THE CAPACITY OF THE LIFTGATE SHALL BE NOT LESS THAN 1,600 LBS.

/ THE DRIVE SYSTEM SHALL CONSIST OF DUAL HYDRAULIC CHROME PLATED CYLINDERS

/ THE HYDRAULIC SYSTEM SHALL BE FULLY ENCLOSED IN THE MAIN FRAME OF THE LIFTGATE, AND SHALL ALLOW EASY ACCESS FOR SERVICE

/ THE LIFTGATE HYDRAULIC SYSTEM SHALL INCLUDE A PRESSURE RELIEF VALVE TO PREVENT OVERLOADING THE PLATFORM

/ A FLOW CONTROL VALVE SHALL PREVENT UNCONTROLLED DESCENT OF THE

PLATFORM:

/ DUAL HYDRAULIC CYLINDERS SHALL LIFT THE PLATFORM FROM BOTH SIDES

EXCEPTIONS: _____

ELECTRICAL SYSTEM:

/ THE CONTROL UNIT SHALL BE A FIXED CONTROL BOX MOUNTED ON THE CURB SIDE

/ THE CONTROL UNIT SHALL BE A MOISTURE RESISTANT TOGGLE SWITCH THAT DEACTIVATES 90 SECONDS AFTER THE LAST OPERATION

/ THE TIME RESET AND ON/OFF BUTTON SHALL BE PERMANENTLY AND CONVENIENTLY LOCATED ON THE LIFTGATE CONTROL UNIT, AND POSITIONED UNDER THE TOMMY GATE LOGO AND BULLS EYE

/ A 150 AMP CONTINUOUS, 3000 AMP INTERRUPT, 30 VDC MANUAL RESET CIRCUIT BREAKER SHALL BE MOUNTED IN-LINE WITH A 4WG POSITIVE BATTERY CABLE TO PROTECT THE VEHICLE IN THE EVENT OF AN ELECTRICAL SHORT

/ A 4 AWG GROUND CABLE SHALL BE MOLDED WITH THE POWER CABLE TO PROVIDE A DIRECT CONNECTION FROM THE LIFTGATE TO THE TRUCK BATTERY MOLDED WITH THE POWER CABLE

/ THE LICENSE PLATE MOUNT SHALL BE RECESSED INTO THE LIFTGATE MAIN FRAME

/ THE OEM SUPPLIED BACK UP CAMERA SHALL BE REMOUNTED

EXCEPTIONS: _____

DRIVE TRAIN:

 / THE PARALLEL ARM PINS SHALL BE 3/4" OD ROUND HARD CHROME PLATED STEEL

 / THE PARALLEL ARM PIN BUSHINGS SHALL BE SELF LUBRICATING COMPOSITE

 / WARRANTY: TWO (2) YEARS AGAINST FAULTY MATERIALS OR WORKMANSHIP

EXCEPTIONS: _____

SPECIFICATIONS FOR A READING MASTER MECHANIC SERVICE BODY FOR DUAL REAR WHEEL CHASSIS

COMPLY?

YES/NO

DESCRIPTION:

 / THE FOLLOWING SPECIFICATIONS SHALL DESCRIBE A NEW AND UNUSED MECHANICS BODY. THE BODY SHALL BE DESIGNED FOR SEVERE DUTY, AND MANUFACTURED OF STEEL AS SHOWN IN THE FOLLOWING. THE BODY SHALL CONFORM TO ALL STATE AND FEDERAL SAFETY REGULATIONS. ALL COMPONENTS REQUIRED TO MAKE A FULLY OPERATIONAL UNIT SHALL BE INCLUDED. THE FOLLOWING SPECIFICATIONS SHALL BE CONSIDERED THE MINIMUM. EXCEPTIONS TO THESE STANDARDS SHALL BE NOTED AND COMPLETELY DESCRIBED IN WRITING WITH ADEQUATE SUPPORTING DATA TO ALLOW THE COUNTY OF PASSAIC TO DETERMINE IF THE EXCEPTIONS ARE ACCEPTABLE

 / THE BODY SHALL BE A READING MM20046296 MASTER MECHANIC SERVICE BODY OR APPROVED EQUAL

 / THE INSTALLER OF THE SERVICE BODY SHALL EMPLOY MECHANICS AND/OR SUPERVISORS WITH ASE TRUCK EQUIPMENT CERTIFICATION. A COPY OF THE CERTIFICATION MUST BE INCLUDED WITH THE BID

 / THE VENDOR INSTALLING THE SERVICE BODY SHALL BE A VERIFIED MVP MEMBER OF THE NTEA. A CURRENT COPY OF THE CERTIFICATE OF ACHIEVMENT MUST BE INCLUDED WITH THE BID

 / ALL BODY AND EQUIPMENT SUPPLIERS SHALL HAVE A NEW JERSEY AUTO BODY LICENSE WITH A HEAVY DUTY VEHICLE ENDORSEMENT FOR THE STATE IN WHICH THE INSTALLER IS LOCATED. THIS LICENSE IS REQUIRED TO PERFORM REPAIRS ON THE EQUIPMENT SPECIFIED IN THIS BID. A COPY OF THE AUTO BODY LICENSE WITH THE HEAVY DUTY ENDORSEMENT SHALL BE PROVIDED WITH THIS BID PACKAGE – NO EXCEPTIONS

MAKE: _____ MODEL: _____

EXCEPTIONS: _____

MINIMUM BODY DIMENSIONS:

- / BODY LENGTH: 132"
- / OVERALL WIDTH: 96"
- / COMPARTMENT DEPTH: 22"
- / LOADSPACE WIDTH: 52"
- / CAB TO AXLE: 84"

CURBSIDE COMPARTMENT DIMENSIONS (MEASUREMENTS IN INCHES):

- / FRONT VERTICAL 60 X 35 X 22
- / FRONT INTERMEDIATE 60 X 22 X 22
- / HORIZONTAL 48 X 22 X 22
- / REAR VERTICAL 46 X 26 X 22

STREETSIDE COMPARTMENT DIMENSIONS (MEASUREMENTS IN INCHES):

- / FRONT VERTICAL 60 X 28.5 X 22
- / FRONT INTERMEDIATE 60 X 28.5 X 22
- / HORIZONTAL 48 X 22 X 22
- / REAR VERTICAL 46 X 26 X 22

EXCEPTIONS: _____

UNDER STRUCTURE:

- / THE FRONT CROSS MEMBER SHALL BE 6" X 8.2 LB STRUCTURAL STEEL CHANNEL THE CROSS MEMBER SHALL BE FULL WIDTH
- / THERE SHALL BE TWO (2) 6" X 8.2 LB STRUCTURAL STEEL CHANNEL FULL WIDTH INTERMEDIATE CROSSMEMBERS
- / THE REAR CROSS MEMBER SHALL BE 6" X 8.2 LB STRUCTURAL STEEL CHANNEL THE CROSS MEMBER SHALL BE FULL WIDTH
- / THERE SHALL BE TWO (2) FLOOR WIDTH INTERMEDIATE CROSSMEMBERS MADE FROM 6" X 8.2 LB STRUCTURAL STEEL CHANNEL
- / A SUBFRAME CONSTING OF THREE (3) TRANSVERSE REINFORCEMENTS AND TWO (2) FULL LENGTH LONG SILLS SIZED FOR STANDARD 34.5" FRAME SPACING, AND CONSTRUCTED OF 3" X 4.1 LB STRUCTURAL CHANNEL SHALL BE INCLUDED
- / THE FLOOR SHALL BE CONSTRUCTED OF 1/8" A36 HOT ROLLED STEE WITH SAFETY TREAD PLATE INSTALLED FLUSH WITH THE REAR CROSSMEMBER

EXCEPTIONS: _____

DOOR CONSTRUCTION:

- / THE DOORS SHALL BE DOUBLE PANEL CONSTRUCTION 3/4" TOTAL THICKNESS
- / THE EXTERIOR DOOR PANEL SHALL BE CONSTRUCTED OF 18 GAUGE 2 SIDED A40-A60 COATING WEIGHT STEEL
- / THE INTERIOR DOOR PANEL SHALL BE CONSTRUCTED OF 18 GAUGE 2 SIDED A40-A60 COATING WEIGHT STEEL
- / BETWEEN THE EXTERIOR AND INTERIOR DOOR PANELS SHALL BE A FULL LENGTH RIBBED SECTION REINFORCEMENT THE INTERIOR DOOR PANEL SHALL BE SPOT WELDED TO THE EXTERIOR PANEL
- / ALL DOORS SHALL BE EQUIPPED WITH GAS STRUT DOOR HOLDERS WITH INTERNAL DAMPENERS THAT ALLOW FOR THE DOORS TO BE HELD AT A 90° OPEN POSITION
- / ALL DOORS SHALL BE FLUSH CLOSING TYPE WITH FULL PERIMETER 'C' CHANNEL CONSTRUCTION
- / TO PREVENT DUST AND WATER FROM ENTERING THE COMPARTMENTS, AND TO ELIMINATE METAL ON METAL CONTACT, ALL DOORS SHALL BE EQUIPED WITH A FULL WIDTH 9/16" AUTOMOTIVE QUALITY COMPRESSION TYPE SEAL WITH A HIGH BOND PSA BACKING MOUNTED ON THE BODY

EXCEPTIONS: _____

HANDLE AND LOCK HARDWARE:

- / EACH DOOR SHALL HAVE LARGE "T" SHAPED COMPRESSION STYLE HANDLES WITH A BRIGHT CHROME FINISH
- / THE LOCK RODS SHALL INCLUDE ROLLER ENDS TO IMPROVE EASE OF OPENING AND CLOSING
- / THE HANDLE AND LOCK MECHANISM SHALL BE GASKETED TO THE BODY TO PREVENT WATER INTRUSION
- / ALL COMPARTMENT DOORS SHALL FEATURE 3-POINT LOCKING
- / COMPRESSION TYPE CLOSURE SHALL PROVIDE LOW EFFORT ERGONOMIC OPERATION
- / EACH DOOR HANDLE SHALL INCLUDE A DOUBLE BITTED LOCK CYLINDER
- / THE "WHALE TAIL" T-SHAPED HANDLE SHALL PROVIDE VISUAL CONFIRMATION OF LATCHING AND CONCEALMENT OF THE LOCK CYLINDER

EXCEPTIONS: _____

DOOR HINGES:

/ ALL DOOR HINGES SHALL BE COMPLETELY CONCEALED WHEN THE DOOR IS CLOSED AND PAINTED TO MATCH THE COMPARTMENT INTERIOR

/ ALL DOORS SHALL BE EQUIPPED WITH GOOSENECK TYPE HINGES TO PROVIDE COMPLETELY FLUSH DOOR CLOSURE

EXCEPTIONS: _____

BODY SIDES:

/ THE BODY SIDES SHALL BE CONSTRUCTED OF 14 GAUGE 2 SIDED 140-A60 COATING WEIGHT STEEL

/ THE COMPARTMENT TOPS AND BACKS SHALL BE 14 GAUGE 2 SIDED A40-A60 COATING WEIGHT STEEL

EXCEPTIONS: _____

FRONT BULKHEAD:

/ THE BULKHEAD SHALL BE FULL SIDE COMPARTMENT HEIGHT, AND SHALL BE CONSTRUCTED OF 14 GAUGE 2 SIDED A40-A60 COATING WEIGHT WITH A DIE FORMED REINFORCING RIB

EXCEPTIONS: _____

FRONT PANELS:

/ THE BODY FRONT PANELS AND PARTIONS SHALL BE CONSTRUCTED OF 14 GAUGE 2 SIDED A40-A60 COATING WEIGHT GALVANNEALED STEEL

/ THE FRONT PANELS SHALL BE EQUIPPED WITH A 1/8" THICK A36 HOT ROLLED STEEL SAFETY TREADPLATE OVERLAY

/ THE OVERLAY SHALL BE FULL HEIGHT WITH A NON-SKID BLACK ENAMEL OVERCOATING

EXCEPTIONS: _____

INTERNAL PARTITIONS:

/ BETWEEN THE FIRST AND SECOND FRONT VERTICAL COMPARTMENTS THERE SHALL BE A SINGLE LAYER 14 GAUGE GALVANNEALED STEEL 2 SIDED A40-A60 COATING WEIGHT PARTITION

/ BETWEEN THE SECOND VERTICAL AND HORIZONTAL COMPARTMENTS THERE SHALL BE A DOUBLE LAYER 14 GAUGE GALVANNEALED STEEL 2 SIDED A40-A60 COATING WEIGHT PARTITION

/ BETWEEN THE HORIZONTAL AND REAR VERTICAL COMPARTMENTS THERE SHALL BE A DOUBLE LAYER 14 GAUGE GALVANNEALED STEEL 2 SIDED A40-A60 COATING WEIGHT PARTITION

EXCEPTIONS: _____

REAR PANELS:

/ THE REAR BODY PANEL SHALL BE CONSTRUCTED OF 12 GAUGE 2 SIDED A40-A60 COATING WEIGHT STEEL

/ THE REAR PANELS SHALL BE EQUIPPED WITH A 1/8" THICK A36 HOT ROLLED STEEL SAFETY TREADPLATE OVERLAY

/ THE OVERLAY SHALL BE FULL HEIGHT WITH A NON-SKID BLACK ENAMEL OVERCOATING

EXCEPTIONS: _____

COMPARTMENT FLOORING:

/ ALL COMPARTMENT FLOORS SHALL BE CONSTRUCTED OF 14 GAUGE GALVANNEALED 2 SIDED A40-A60 COATING WEIGHT STEEL WITH A DIE FORMED REINFORCING RIB

EXCEPTIONS: _____

WHEELHOUSE PANEL:

/ THE WHEELHOUSE PANEL SHALL BE CONSTRUCTED OF 12 GAUGE GALVANNEALED 2 SIDED A40-A60 COATING WEIGHT STEEL INTEGRATED AND HIDDEN WELD SEAM AND FULLY FLUSH TO THE BODY

/ THE WHEELHOUSE PANEL SHALL INCLUDE 2" WIDE RUBBER FENDERETTES

EXCEPTIONS: _____

TIE DOWN RINGS IN CARGO AREA:

 / A TOTAL OF SIX (6) TIE DOWN RINGS SHALL BE RECESSED IN THE FLOOR OF THE BODY

 / EACH RING SHALL HAVE A 2000# WORKING CAPACITY

 / THE TIE DOWN RINGS SHALL BE ORIGINAL EQUIPMENT INSTALLED BY THE MANUFACTURER OF THE BODY

EXCEPTIONS: _____

TAILGATE AND REAR BUMPER:

 / THE TAIL GATE AND REAR BUMPER SHALL BE REPLACED BY THE LIFT GATE LISTED IN THE ATTACHED SPECIFICATION

EXCEPTIONS: _____

FRONT RAISED COMPARTMENTS:

 / THE FIRST TWO COMPARTMENTS ON BOTH THE STREET SIDE AND CURB SIDE SHALL BE 60" HIGH

 / THE FRONT COMPARTMENTS ON BOTH SIDES SHALL BE EQUIPPED WITH A TEN (10) DRAWER SLIDE OUT STORAGE UNIT WITH 500 LB CAPACITY DRAWER SLIDES

EXCEPTIONS: _____

REAR BOTTLE COMPARTMENT:

 / THE CURB SIDE REAR COMPARTMENT SHALL BE EQUIPPED FOR HOLDING AND TRANSPORTING OXYGEN AND ACETYLENE TANKS

 / A SECURING DEVICE TO HOLD TWO (2) BOTTLES SHALL BE INSTALLED IN THE COMPARTMENT

 / A HOSE HOOK SHALL BE INSTALLED IN THE COMPARTMENT

 / THE REAR COMPARTMENT DOOR SHALL BE EQUIPPED WITH LOUVERS TO VENT THE COMPARTMENT

EXCEPTIONS: _____

SHELVING:

- / ALL COMPARTMENTS SHALL INCLUDE STRUT CHANNELS FOR SHELVES
- / THE SHELVING SHALL HAVE A MINIMUM 250# STATIC LOAD CAPACITY
- / ALL SHELVING SHALL BE CONSTRUCTED OF 18 GAUGE G60 MINIMUM SPANGLE GALVANIZED STEEL
- / ALL SHELVING SHALL BE REMOVABLE WITH A LOCK IN PLACE FEATURE
- / THE SHELVING SHALL BE ON 2" CENTERS FOR DIVIDERS
- / THERE SHALL BE A TOTAL OF FORTY (40) SHELF DIVIDERS IN SIDE COMPARTMENTS THAT SHALL BE CONSTRUCTED OF 18 GAUGE G60 MINIMUM SPANGLE GALVANIZED STEEL
- / EACH VERTICAL COMPARTMENT ON THE CURB SIDE OF THE BODY SHALL BE EQUIPPED WITH TWO (2) SHELVES
- / THERE SHALL BE TWO (2) TRAY SHELVES IN THE REAR VERTICAL COMPARTMENT ON THE DRIVER SIDE OF THE BODY
- / THE HORIZONTAL COMPARTMENTS ON BOTH SIDES OF THE BODY SHALL BE EQUIPPED WITH A TRAY SHELF

EXCEPTIONS: _____

TRAILERING:

- / A 2" X 2" RECEIVER TUBE SHALL BE LOCATED AT THE REAR OF THE TRUCK
- / THE RECEIVER HITCH SHALL BE COMPATIBLE WITH THE LIFT GATE AND BODY
- / THE RECEIVER HITCH SHALL BE SECURLY BOLTED TO THE CHASSIS FRAME
- / AN 8 TON COMBO HITCH ATTACHMENT WITH A 2-5/16" BALL SHALL BE FURNISHED
- / A 7 POLE TRAILER PLUG MEETING THE COUNTY'S REQUIREMENT SHALL BE LOCATE NEAR THE RECEIVER

EXCEPTIONS: _____

LIGHTING:

- / ALL LIGHTING SHALL MEET ALL FMVSS 108 STANDARDS, AND SHALL BE LED
- / A LICENSE PLATE BRACKET WITH LIGHT SHALL BE INSTALLED AT THE REAR OF THE BODY

/ LED STOP/TURN/TAIL, AND BACKUP LIGHTS SHALL BE MOUNTED IN THE REAR BODY PANELS OF THE SERVICE BODY WITH A COMPLETE WIRING HARNESS AND CHASSIS CONNECTOR

 / EACH COMPARTMENT SHALL HAVE AN LED DOME LIGHT – THE COMPARTMENT LIGHTS SHALL BE TO AN UPFITTERS SWITCH IN THE CAB

 / FOUR (4) 5” LED WORK LIGHTS SHALL BE MOUNTED TWO (2) FORWARD AND TWO (2) AT THE REAR COMPARTMENT AREA AND SHALL BE WIRED TO A SWITCH IN THE CAB

 / FOUR (4) WHELEN VERTEX LED STROBE LIGHTS SHALL BE MOUNTED IN THE CHASSIS GRILLE – TWO (2) AMBER AND TWO (2) CLEAR - AND WIRED TO A SWITCH IN THE CAB

 / TWO (2) WHELEN M6F LED SPLIT LENS AMBER/CLEAR STROBE LIGHTS SHALL BE MOUNTED TO THE REAR BODY PANELS

 / A GO-LIGHT MODEL 3021 REMOTE SPOT LIGHT SHALL BE MOUNTED TO EITHER THE CAB ROOF OR COMPARTMENT TOPS

EXCEPTIONS: _____

CAB ROOF MOUNTED LIGHT BAR:

 / ONE WHELEN 54” LIBERTY AMBER LED LIGHT BAR SHALL BE MOUNTED TO THE CAB ROOF AND WIRED TO EITHER A BUYERS MODEL 6391104 4 FUNCTION LIGHT BOX OR THE CHASSIS UPFITTER SWITCHES IN THE CAB

MAKE: _____ MODEL: _____

EXCEPTIONS: _____

PAINT:

 / THE BODY SHALL BE PRIMED USING AXALTA 681 SERIES IMRON URETHANE PRIMER ON ALL SURFACES

 / THE EXTERIOR OF THE BODY SHALL BE WHITE AXALTA 935 SERIES IMRON URETHANE

 / THE ENTIRE UNDERSTRUCTURE SHALL BE UNDERCOATED USING TRANSCOAT 100 PROTECTOR/SOUND DEADNER

 / THE CARGO AREA SURFACE, FRONT BULKHEAD, CARGO AREA SIDEWALLS (COMPARTMENT WALLS), TOP OF SIDEPACKS SHALL BE COATED WITH A BLACK ENAMEL NON-SKID OVER COATING

EXCEPTIONS: _____

ADDITIONAL EQUIPMENT:

___/___ THE TRUCK SHALL BE EQUIPPED WITH A 12 VOLT 97 DB MINIMUM BACK UP ALARM – ECCO 510 OR APPROVED EQUAL

___/___ THE PASSENGER SIDE REAR COMPARTMENT SHALL BE USED AS A TANK COMPARTMENT AND SHALL INCLUDE TWO (2) TANK HOLDERS, VENTS, AND A SWIVEL HOOK

___/___ THE DRIVER SIDE AND PASSENGER SIDE FRONT COMPARTMENTS SHALL BE EQUIPPED WITH A TEN (10) DRAWER STORAGE UNIT WITH 500 LB CAPACITY DRAWER SLIDES

___/___ AN ALUMINUM GAS BOX FILL SHALL SURROUND THE FUEL FILL AREA OF THE BODY

___/___ TWO (2) REELCRAFT MODEL 7850 SPRING RETRACTABLE AIR HOSE REELS WITH 50' X 1/2" HOSE SHALL BE MOUNTED TO THE REAR COMPARTMENT TOPS – ONE ON EACH SIDE OF THE BODY

___/___ A REELCRAFT TW7450 OLP OXYGEN/ACETYLENE REEL WITH 50' OF 1/4" HOSE SHALL BE MOUNTED AT A LOCATION DESIGNATED BY THE COUNTY OF PASSAIC

___/___ THE CURB SIDE REAR COMPARTMENT SHALL BE EQUIPPED TO HOLD OXYGEN AND ACETYLENE TANKS

___/___ BLACK MUD FLAPS SHALL BE INSTALLED BEHIND THE REAR WHEELS

EXCEPTIONS: _____

TRANSFER TANKS:

___/___ A ONE HUNDRED (100) GALLON DIESEL TRANSFER TANK – WEATHER GUARD MODEL 358-5-01 OR PRIOR APPROVED EQUAL - SHALL BE INSTALLED IN THE BODY LOAD SPACE

___/___ THE TANK SHALL BE CONSTRUCTED OF STEEL THAT SHALL BE POWDER COAT BLACK

___/___ THE SHALL MEASURE APPROXIMATELY 45" ACROSS X 23" HIGH X 24" DEEP

___/___ THE FILLER CAB SHALL BE VENTED TO PREVENT EXCESSIVE PRESSURE BUILD UP

___/___ AN INTERIOR BAFFLE SHALL REDUCE FUEL MOVEMENT

___/___ A 12VDC FILRITE TRANSFER PUMP WITH FILLER NOZZEL SHALL BE INCLUDED

___/___ THE PUMP SHALL BE POWERED BY A 1/4 HP MOTOR, AND SHALL PRODUCE 15 GPM

___/___ THE TRANSFER TANK SHALL BE CONNECTED TO THE MASTER CUT OFF SWITCH IN THE CAB

- / A REELCRAFT F83050 OLP OR PRIOR APPROVED EQUAL FUEL HOSE REEL SHALL BE INCLUDED WITH THE TRANSFER TANK, AND SHALL BE MOUNTED TO THE TOP OF THE STREET SIDE COMPARTMENT
- / THE TANK SHALL BE LABELED "DIESEL FUEL ONLY"
- / AN ADDITIONAL FORTY-FIVE (45) GALLON TRANSFER TANK FOR HYDRAULIC OIL – WEATHER GUARD MODEL 357-5-01 OR PRIOR APPROVED EQUAL - SHALL BE INSTALLED IN THE BODY LOAD SPACE
- / THE TANK SHALL BE CONSTRUCTED OF STEEL THAT SHALL BE POWDER COAT BLACK
- / THE SHALL MEASURE APPROXIMATELY 22" ACROSS X 23" HIGH X 24" DEEP
- / THE FILLER CAB SHALL BE VENTED TO PREVENT EXCESSIVE PRESSURE BUILD UP
- / AN INTERIOR BAFFLE SHALL REDUCE MOVEMENT
- / A PNEUMATIC OIL PUMP WITH A 5:1 RATIO SHALL BE INCLUDED WITH THE HYDRAULIC OIL TANK
- / THE OPERATING PRESSURE OF THE PUMP SHALL BE 450 PSI
- / THE FREE FLOW CAPACITY SHALL BE 5 GPM/18 LITRES
- / THE FREE FLOW DISTANCE SHALL BE 4 GPM @ 70 FT, 2.85 GPM @ 100 FT
- / THE AIR MOTOR DIAMETER SHALL BE 2.80"
- / THE MAXIMUM MATERIAL PRESSURE SHALL BE 600 PSI
- / THE MAXIMUM AIR PRESSURE SHALL BE 120 PSI WITH A MINIMUM AIR PRESSURE OF 60 PSI, AND AN OPERATING AIR PRESSURE OF 90 PSI
- / THE PUMP SHALL BE EQUIPPED WITH A HAND CONTROL VALVE DESIGNED SPECIFICALLY FOR THE PUMP
- / THE PUMP SHALL INCLUDE 15' OF DISPENSING HOSE AND A FILRITE MODEL 12150 FILTER REGULATOR
- / ALL HOSES, FITTINGS, AND QUICK COUPLERS TO MAKE THE PUMP FULLY FUNCTIONAL SHALL BE INCLUDED WITH THE TANK AND THE PUMP
- / THE TANK SHALL BE LABELED "HYDRAULIC OIL ONLY"

EXCEPTIONS: _____

PUSH BUMPER:

 / A PUSH BUMPER SHALL BE INSTALLED AT THE FRONT OF THE VEHICLE IN LIEU OF THE STANDARD BUMPER

 / THE PUSH BUMPER SHALL BE 17" – 19" IN HEIGHT, AND SHALL BE SPECIFICALLY DESIGNED FOR USE ON THE VEHILCE IN THIS SPECIFICATION

 / THE PUSH BUMPER SHALL INCLUDE A FULL SIZE GRILLE GUARD THAT IS SECURLY FASTEND ABOVE THE BUMPER

 / THE FRONT OF THE PUSH BUMPER SHALL BE COVERED WITH A RUBBER SAFE PLATE, AND SHALL BE PAINTED TO THE COUNTY OF PASSAIC SPECIFICATION

 / THE PUSH BUMPER SHALL HAVE TWO (2) CUT OUTS FOR TOW HOOKS, AND TWO (2) CUT OUTS FOR AIR FLOW

 / TWO (2) ADDITIONAL 3" X 24" RUBBER BUMPERS SHALL BE INSTALLED VERTICALLY ON ADDITIONAL WELDED ON STRUCTURAL CHANNEL SUPPORTS TO ALLOW FOR PUSHING HIGHER TRUCKS

 / THE PUSH BUMPER SHALL BE INSTALLED WITHOUT HAVING TO RE-LOCATE THE SENSORS FOR THE CHASSIS AIR BAGS

EXCEPTIONS: _____

WARRANTY:

 / THE WARRANTY FOR THE SERVICE BODY SHALL BE SIX (6) YEARS AGAINST RUST THROUGH

EXCEPTIONS: _____

EQUIPMENT SPECIFICATIONS QUALIFICATION SHEET

One (2) New/Unused Cab/Chassis Suitable to Mount a Mechanic Service Body & Tommy Gate

GENERAL CONDITIONS;

1. All equipment proposed shall be of the manufacturer's latest model and design.
 2. Any exceptions to these specifications by the bidder must be noted within the spaces provided or in a separate sheet if additional space is needed. Vendor's literature alone will not suffice in explaining exceptions to these specifications.
 3. Warranty -- The warranty shall be set forth in the bid.
 4. The delivery date must be stated within the bid form.
 5. All terms noted as standard in the manufacturer's specifications are considered to be included in the bidder's
 6. Proposal and, likewise, any items not included in the specification text, which are normally prerequisites to the machine's operation, shall be provided as though specified therein.
 7. The machine shall be manufactured and fully equipped so as to meet all applicable State, Federal, SAE, ASTM and other relative standards.
 8. The successful bidder shall provide instructions, to the satisfaction of the Agency, in the proper operation and servicing of the machine to those operators and mechanics designated by the Agency.
Bidders Exceptions
-
9. These specifications represent minimum standards and all divergences shall be noted in the bidder's exceptions.
 10. Where brand names are used, they are intended to be descriptive in nature and approved equals will be considered.

SPECIFICATIONS FOR A NEW/UNUSED FORD F-SERIES MODEL F550 4WD

Section 1.0 APPLICATION AND MODEL YEAR

- 1.1 Cab/Chassis suitable for Body, and Accessories as per the requirements set forth by the County of Passaic
- 1.2 Seating Capacity -- Two (2) Occupants
- 1.3 GVW 19,500lbs.
- 1.4 New/Unused -- State Model Year of Unit being proposed _____
- 1.5 BBC -- 123 Inches (approximate)
- 1.6 Vehicle to include Snow Plow Prep Option on the basis that this vehicle will have a snowplow installed on this unit

Section 2.0 BRAKE SYSTEM

- 2.1 Power, Four (4) Wheel Disc
- 2.2 Antilock Braking System -- Four Channel System
- 2.3 Front Brake Rotor Diameter x Thickness 14.5 x 0.5 in.
- 2.4 Rear Brake Rotor Diameter x Thickness 15.4 x 0.5 in.

Section 3.0 ENGINE

- 3.1 6.8L 414 Cubic Inch Sequential Multi Port Injection V-10 Gas Engine
- 3.2 288 Gross Horsepower @ 4750 RPM
- 3.3 424 lb.ft. Gross Torque @ 3250 RPM
- 3.4 Underhood Service Light to be provided
- 3.5 Oil Minder Light will be incorporated in the Cab Area of the Vehicle
- 3.6 Cruise Control

Section 4.0 ENGINE EQUIPMENT

- 4.1 Dry Type air cleaner
- 4.2 Horizontal muffler and tailpipe

Section 5.0 ENGINE ELECTRICAL

- 5.1 12 Volt Negative Ground System
- 5.2 Dual Batteries with Cold Cranking Amps @ 0 Degrees -- 750 Amps
- 5.3 Minimum of 220 Amp Alternator
- 5.4 Hazard Warning Switch
- 5.5 Upfitter Interface Module
- 5.6 Center High Mounted Stop Lamp
- 5.7 Rear View Mounted Camera and Prep Kit

Section 6.0 TRANSMISSION

- 6.1 TorqShift 6-speed Automatic Transmission with Overdrive
- 6.2 Shift control lever will be steering wheel mounted
- 6.3 Tow Haul Mode will be Included

Section 7.0 FRONT AXLE

- 7.1 7,000lb. capacity Front Driving Type Axle - Monobeam

- 7.2 Front Axle Ratio 4.88
- 7.3 Transfer Case
- 7.4 Transfer Case Skid Plate
- 7.5 Extra Heavy-Duty up to 7,500 Front Suspension
- 7.6 Power Steering with Steering Damper

Section 8.0 REAR AXLE

- 8.1 13,660lb. Rear Drive Axle Single Speed
- 8.2 13,660lb. Multi-leaf spring suspension
- 8.3 Rear Axle Ratio- 4.88
- 8.4 Limited Slip Rear Differential Rear Axle

Section 9.0 CHASSIS

- 9.1 Wheelbase and Cab to Axle will be suitable for the Body Proposed – Bidder is responsible to assure proper weight distribution of Wheelbase and Cab to Axle Measurements
- 9.2 Frame Rails – Ladder Type
- 9.3 Frame Rails – will have the strength, section modulus and resisting bending moment to accommodate the GVW Package that is required and the application that this vehicle is intended to be used. It is the responsibility of the Bidder to assure the Frame and its components
- 9.4 Front Bumper – Full Width and two tow hooks – Chrome Painted Steel
- 9.5 Bright Grille
- 9.6 Mudflaps Rear
- 9.7 Single fuel tank minimum 40 gallons. Fuel tank will be aft the rear Axle

Section 10 CAB EQUIPMENT

- 10.1 Quad Beam Jewel Effect Halogen Headlamps
- 10.2 Daytime Running Lights
- 10.3 Three (3) Blink Lane Change Signal
- 10.4 Six (6) Inch Angular Black Molded Cab Steps
- 10.5 Heater/Defroster system with side window defoggers
- 10.6 Air Conditioning
- 10.7 Solar Tinted Glass all around
- 10.8 Dual Electric Horn
- 10.9 Variable Intermittent Windshield Wipers
- 10.10 Black Heated PowerTrailer Tow Mirrors with Supplemental Signals, Mirror Courtesy Lamps
- 10.11 Minimum of Six (6) Upfitter Switches will be provided OEM Equipment – Aftermarket Switches will not be accepted
- 10.12 Heavy Duty Vinyl 40/20/40 Split Bench Seat with Fold Down Center Armrest/Storage
- 10.13 Driver Lumbar Support
- 10.14 Black Vinyl Floor Covering
- 10.15 In Dash Mounted 110V/400W Outlet
- 10.16 Instrumentation – Includes but not limited to Multi Function Switch Message Center with Blue Ice Lighting
- 10.17 Power Outlet
- 10.18 Power Locks and Power Windows with Driver One-Touch
- 10.19 Power Equipment Group to be Included as well as the XL Value Package
- 10.20 Driver and Passenger Supplemental Inflatable Restraint System - NO EXCEPTIONS – AUTOMATIC REJECTION IF NOT IN COMPLIANCE
- 10.21 Rear Lamp assemblies, stop turn signals, back-up lights and license plate illumination

- 10.22 Five roof mounted marker lights
- 10.23 Intermittent Wipers
- 10.24 Dome Light to be activated by Driver's or Passenger's Door
- 10.25 Driver and passenger Assist handles
- 10.26 Key on/off ignition
- 10.27 Delco AM/FM Stereo with MP3 Player Clock and Two Speakers and Fixed Long mast Antenna
- 10.28 Trailer Brake Controller Integral – NO Aftermarket Accepted

Section 11 PAINT INTERIOR TRIM AND DECALS

- 11.1 Cab -Solid Color – School bus Yellow
- 11.2 Chassis – Black
- 11.3 Wheels - Gray
- 11.4 Interior Vinyl Interior Trim medium earth gray

Section 12 FRONT TIRE AND FRONT WHEEL

- 12.1 Size 225/70R19.5 G 14 Ply
- 12.2 Two (2)
- 12.3 All Purpose Tread
- 12.4 Steel Wheels - 19.5x6.0
- 12.5 Spare Tire and Wheel All Purpose with Jack will be supplied
- 12.6 Stainless Steel Wheel Covers

Section 13 REAR TIRE AND REAR WHEEL

- 13.1 Size 225/70R19.5 G 14 Ply
- 13.2 Four (4)
- 13.3 Traction
- 13.4 Steel Wheels 19.5x6.0
- 13.5 Stainless Steel Wheel Covers

Section 14 MISC.

- 14.1 Delivered with vehicle Fire extinguisher, triangle safety kit, First Aid Kit
- 14.2 Delivered with One Owner's/Operator's Manual
- 14.3 MSO with The Agency listed as the first owner of the vehicle
- 14.4 Vehicle to be delivered in full compliance with the Federal Inspections Standards and will have a decal attesting to its inspection valid for minimum of 1 year.
- 14.5 All Standard equipment not listed in the specifications must be supplied to the Agency, NO OMISSIONS OF STANDARD EQUIPMENT

Section 15 DELIVERY

- 15.1 Delivery of completed vehicle must be stated in the bid proposal and adhered to. – NO EXCEPTION
- 15.2 Bidder must maintain proper parts and service facilities in order to properly maintain and support the vehicle proposed. Any warranty work that is required on the cab-chassis, engine, and or transmission must be performed by the bidder.
It is the rights of the Agency to review the facilities to assure proper equipment, staffing and inventory is available. THIS INSPECTION WILL BE AT THE SOLE EXPENSE OF THE BIDDER NO EXCEPTIONS.

Section 16 EXCEPTIONS

- 16.1.1 ALL EXCEPTIONS NO MATTER HOW SMALL WILL BE PRESENTED IN A SIMILAR FORMAT ON THE BIDDERS LETTERHEAD. REFERENCE WILL BE MADE TO SECTION NUMBER AND HEADING.

SECTION 17 WARRANTY AND RELATED SERVICE AND PARTS RESPONSIBILITY

- 17.1.1 ALL WARRANTY WORK MUST BE PERFORMED BY THE LOWEST RESPONSIVE BIDDER AT THEIR FACILITY. IT IS ONLY THE DISCRETION OF THE GOVERNMENTAL AGENCY TO CHOOSE ANOTHER LOCATION THAT BEST SUITS THEIR NEEDS. NO EXCEPTIONS
- 17.1.2 PARTS AVAILABILITY MUST BE OFFERED BY THE LOWEST RESPONSIVE

SPECIFICATIONS FOR A TRUCK MOUNTED WELDER

COMPLY?

YES/NO

GENERAL:

THE COUNTY OF PASSAIC INTENDS TO INSTALL AN ALL-IN-ONE WELDER, COMPRESSOR, AC GENERATOR AND JUMP START TO BE INSTALLED ON THE SERVICE BODY LISTED IN THE ATTACHED SPECIFICATIONS

 / THE INSTALLER OF ALL OF THE EQUIPMENT LISTED BELOW SHALL EMPLOY MECHANICS AND/OR SUPERVISORS WITH ASE TRUCK EQUIPMENT CERTIFICATION. A COPY OF THE CERTIFICATION SHALL BE INCLUDED WITH THE BID

 / THE VENDOR INSTALL THE EQUIPMENT LISTED BELOW SHALL BE A VERIFIED MVP MEMBER OF THE NTEA. A CURRENT COPY OF THE CERTIFICATE OF ACHIEVEMENT SHALL BE INCLUDED WITH THE BID

 / ALL BODY AND EQUIPMENT SUPPLIERS SHALL HAVE AN AUTO BODY LICENSE WITH A HEAVY DUTY VEHICLE ENDORSEMENT FOR THE STATE IN WHICH THE INSTALLER IS LOCATED. THIS LICENSE IS REQUIRED TO PERFORM REPAIRS ON THE EQUIPMENT SPECIFIED IN THIS BID. A COPY OF THE AUTO BODY LICENSE WITH THE HEAVY DUTY ENDORSEMENT SHALL BE PROVIDED WITH THIS BID PACKAGE – NO EXCEPTIONS

EXCEPTIONS: _____

ALL-IN-ONE WELDER, COMPRESSOR, AC GENERATOR:

 / THE UNIT SHALL BE A MILLER ENPAK MODEL A30GBW OR PRIOR APPROVED EQUAL

 / THE UNIT SHALL BE MOUNTED ON STEEL CHANNEL SPANNING THE LOAD SPACE FLOOR BETWEEN THE COMPARTMENTS WITH POWER UNIT AND AUXILIARY OUTLET PANEL INSTALLED TO THE CURB SIDE HORIZONTAL COMPARTMENT

 / THE WELDER SHALL BE A MULTI-FUNCTION TOOL THAT CAN BE USED AS A WELDER, GENERATOR, 30 CFM ROTARY SCREW COMPRESSOR, AND A 12 – 24 VOLT BATTERY CHARGER/JUMP STARTER

 / THE WELDER SHALL BE POWERED BY A 23 HP KOHLER 2 CYLINDER GASOLINE ENGINE USING AN INTEGRATED FUEL TANK

 / THE ENGINE IDLE SPEED SHALL BE 2400 RPM

 / THE ENGINE WELD SPEED SHALL BE 210A@3600 RPM, 120A@2400 RPM

 / THE BASE WELDER SHALL MEASURE 47” LONG X 20” WIDE X 28” DEEP

/ THE MAIN CONTROL REMOTE PANEL SHALL MEASURE 16" LONG X 3" WIDE X 5.5" HIGH

 / THE WELDER SHALL INCLUDE A GFCI RECEPTACLE, ELECTRIC FUEL PUMP, BATTERY CHARGE/JUMP START CAPABILITY, ADAPTER CORD 120/240, AND A 25' BATTERY CHARGER/JUMP CABLE

 / A WELD CABLE WITH ELECTRODE HOLDER, 2/0 10', TWECO MALE CONNECTOR AND STUD/TWECO ADAPTER, 400 AMP SHALL BE INCLUDED WITH THE WELDER

 / A WELD CABLE WITH WORK CLAMP, 10' TWECO MALE CONNECTOR AND STUD/TWECO ADAPTER 400 A SHALL BE INCLUDED

 / AS A WELDER THE UNIT SHALL HAVE THE CAPABILITY TO BE USED FOR STICK, DC TIG, AND MIG WELDING – 210A @ 3600 RPM (20%), 100A @ 2400 RPM

 / AS A COMPRESSOR THE UNIT SHALL DELIVER 30 CFM/175 PSI @ 3600RPM

 / THE UNIT SHALL DELIVER UP TO 150A/14.4V BACK TO THE TRUCK BATTERY

 / THE BATTERY CHARGER SHALL BE 12/24V UP TO 100A CHARGE UP TO 300 AMP CRANK ASSIST

 / THE GENERATOR SHALL PUT OUT 6500 WATTS CONTINUOUS – 8000 WATTS PEAK – AUXILIARY POWER IS AT 3600 RPM

 / ALL REQUIRED CABELS AND CONNECTORS

MAKE: _____ MODEL: _____

EXCEPTIONS: _____

**STATE OF NEW JERSEY INSURANCE IDENTIFICATION CARD
OFFICIAL CONFIRMATION OF COVERAGE PROVIDED BY:**

Garden State Municipal Joint Insurance Fund JIF 20-02

NAME AND ADDRESS ON REGISTRATION

**Township of Morris
50 Woodland Avenue
Convent Station, NJ 07961**

Self Insured I.D. //

GSMJIF2020

Effective Date: 01-01-2020

Expiration Date: 01-01-2021

Issued by:

NIP Management Services Co., LLC
900 Route 9 North

Woodbridge, NJ 07095

Applicable with respect to the following Vehicle:

ALL OWNED OR LEASED VEHICLES

Year Model Vehicle I.D. Number



Authorized Representative

See Important Message on Reverse Side – Any Alteration will void this card.



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

Res-Pg:q.25-32

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

February 13, 2020

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Beyer Brothers – Ford F550 Service Truck

Dear Ms. Allwaters:

At the February 12, 2020 meeting of the Public Works and Buildings and Grounds Committee, a request was heard to the purchase of an additional Ford F550 4x4 Mechanic Service Truck and Tommy Gate G2541642TP42 from Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07960 as per Bid #SB-19-020, 4/3/19 in the amount of \$105,498.00. Purchase of additional Ford F550 is contained in the original contract. The Committee directed that a resolution be made authorizing same, and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County resolution request form and requisition are attached.

If you should have any questions, or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

esc
Enclosure

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION #2 FOR ATI MECHANICAL & ELECTRICAL CONSULTING ENGINEERS AS IT CONCERNS THE PASSAIC COUNTY JAIL GENERATORS REPLACEMENT PROJECT IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200181							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-26							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AUTHORIZING CONTRACT MODIFICATION #2 FOR ATI
MECHANICAL & ELECTRICAL CONSULTING ENGINEERS AS IT CONCERNS
THE PASSAIC COUNTY JAIL GENERATORS REPLACEMENT PROJECT IN
PATERSON, NJ**

WHEREAS, a professional design services and construction administration contract was awarded to ATI Mechanical & Electrical Consulting Engineers by Resolution R-2017-0693 dated August 15, 2017 for the generators replacement project at the Passaic County Jail; and

WHEREAS, a modification of said contract was authorized by Resolution R-2019-0139 dated February 12, 2019; and

WHEREAS, as part of the consultant services for the above referenced project, ATI has submitted a proposal for additional work for a Not To Exceed (N.T.E.) amount of \$17,500.00, which addresses additional services needed to review additional submittals and provide additional construction administrative services, and is detailed in their February 13, 2020 letter attached hereto and made part hereof; and

WHEREAS, the Office of the Passaic County Engineer is recommending that said ATI Mechanical & Electrical Consulting Engineers be awarded a second contract modification to perform these additional services for an amount of \$17,500.00 pursuant to a letter dated February 12, 2020 (copy of letter attached hereto and made a part hereof); and

WHEREAS, the matter was discussed at the February 12, 2020 meeting of the Public Works Committee and recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a second amendment to the original professional design and construction administration services contract for ATI Mechanical & Electrical Consulting Engineers for providing additional construction administration services for the generators replacement project at the Passaic County Jail to include additional work outside the original scope of the project, as set forth above and in its proposal attached hereto.

LET IT BE FURTHER RESOLVED, that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

NA:dmp

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: C-04-55-153-001-920

PURPOSE: Resolution authorizing contract modification #2 for
ATI Mechanical & Electrical Consulting Engineers as
it concerns the Passaic County Jail.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

February 12, 2020

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: ATI Mechanical and Consulting Engineers
Passaic County Jail Generators Replacement
City of Paterson, Passaic County
CONTRACT MODIFICATION #2

Members of the Board,

ATI Mechanical and Consulting Engineers (ATI) has submitted a proposal for a Not To Exceed (N.T.E.) amount of \$17,500.00 for additional services. This proposal addresses additional services needed to review additional submittals and provide additional construction administrative services.

This amount will be additional to the resolution R-2017-0693 in the amount of \$180,000.00 awarded to ATI Mechanical and Consulting Engineers.

The County of Passaic has a contract with ATI Mechanical and Consulting Engineers for design services and construction administration for the generators replacement project at the Passaic County Jail.

This matter was discussed at the Public Works Committee meeting on February 12, 2020.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution for a (N.T.E.) amount of an additional \$17,500.00 for additional services needed to address additional review and approvals of submittals and additional construction administration services.

The original contract amount to ATI Mechanical and Consulting Engineers should be increased to the adjusted Contract amount subject to the availability of funds.

Sincerely,

Jonathan C. Pera, P.E.
County Engineer

cc: County Administrator
County Counsel
Director of Finance
PWC Chair

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Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200181



Associated Technology, Inc.
Mechanical & Electrical Consulting Engineers

February 13, 2020

The County of Passaic
Andrew Thompson, County Architect
401 Grand Street, Room 524
Paterson, NJ 07505-2023

Re: County of Passaic; Passaic County Jail Generator Project
Project Change Order – Additional Construction Administration Services
ATI Proposal No. 20-7005 (Rev 1)

Dear Mr. Thompson:

Associated Technology Inc., Consulting Engineers (ATI) is pleased to submit our proposal for mechanical and electrical engineering services as outlined in this proposal. We look forward to working with your staff on this project and are confident you will be pleased with the quality and professionalism of our services.

PROJECT BACKGROUND & BASE SCOPE OF WORK

Under previous authorization, ATI was retained to perform the detailed design for the Passaic County Jail, Generator Replacement. This design involved electrical and mechanical design as well as structural and civil engineering sub-consultants. The design was completed and bid documents were issued in early March 2019. Subsequently, in June 2019, the project was bid and awarded to the low bidder, TSUJ Electric. Based on Contractor delay and the current progress of construction, we are estimating that the project will be completed around March 2021.

To date, the Contractor's performance with respect to project submittals, management, and coordination seems to be posed an extreme challenge for all involved parties, and, for meeting schedule. ATI has been mired with numerous submittal cycles for all major equipment items including the Generator, Generator Switchboard, and Coordination Drawings, etc. For example, to date throughout the ongoing submittal process, ATI has reviewed three different Generator and Generator Switchboard submittals from multiple vendors, none of which produced a submittal that could be approved as submitted. ATI has met and-or spoken with multiple equipment vendors and submittal providers to facilitate the Contractor's assembly of acceptable submittal and coordination drawing documentation as required.

Despite very specific and detailed Contract Requirements with respect to construction management and schedule, at this time, it has becoming increasingly evident that supplemental engineering support services will be required to facilitate the schedule and conformance with time requirements associated with a FEMA grant.

ATI's original scope of work involved basic construction administration support services, which included a limited amount of project meeting time and a reasonable amount of RFI



Associated Technology, Inc.
Mechanical & Electrical Consulting Engineers

and Submittal Review time. To date, ATI's involvement with managing the Contractor's procedural deficiencies and repetitive submittal reviews has exhausted our budget for basic construction administration services. Therefore, at the County's request, ATI submits this proposal for additional construction administration time for submittal review, meetings/field visits, payment application review, and other services on an as-needed basis by the County.

COMPENSATION

For the indicated scope of work outlined in this proposal we are proposing to invoice hourly for our CA services in accordance with our 2020 standard hourly rates, for a not-to-exceed allowance amount of **\$17,500.00**. It is understood that services above this allowance will be separately proposed.

ATI's 2020 Standard Hourly Rates:

Principal	\$ 250.00
Project Manager	\$ 140.00
Senior HVAC Engineer	\$ 135.00
Senior Electrical Engineer	\$ 135.00
Senior Plumbing/Fire Protection Engineer	\$ 135.00
Staff Engineer	\$ 120.00
Designer	\$ 100.00
CAD Operator	\$ 80.00

ASSUMPTIONS AND CLARIFICATIONS

1. Where there are approved changes to work already completed, changes in scope, or additional services required, we will be paid additional compensation on a time-card basis according to ATI's standard billing rates. Otherwise, alternate proposals will be provided before proceeding.
2. The scope of work described in this proposal is for the MEP division on the project (unless specifically noted otherwise). This proposal does not include commissioning, preparing record documents, and cost estimating (unless noted otherwise). All architectural, structural, civil/site, and environmental design services are not included.
3. This agreement serves to augment our original agreement and is not meant to supercede our original agreement.
4. Other clarifications as outlined in our Terms and Conditions, Attached.

We trust that the scope and fee for this proposal meets your approval and if so kindly issue a Purchase Order & Contract Amendment referencing our proposal for finalization of our agreement.



Associated Technology, Inc.
Mechanical & Electrical Consulting Engineers

If you have any questions, or need additional information, please do not hesitate to contact us.

Very truly yours,

ATI, Consulting Engineers

A handwritten signature in black ink, appearing to read "Ralph D. Rocco". The signature is fluid and cursive, with a long horizontal stroke at the bottom.

Ralph D. Rocco, P.E.
Principal

RDR:al



Associated Technology, Inc.
Mechanical & Electrical Consulting Engineers

ATI STANDARD TERMS AND CONDITIONS - 2020

INDEMNIFICATIONS

ATI shall indemnify and hold harmless the Client and its personnel against any and all claims, damages, losses and expenses to the extent they are caused by the negligent acts or omissions of ATI or its employees in the performance of its services under this agreement, subject to the limitation of liability provision. The Client shall indemnify and hold harmless ATI and all of its personnel against any and all claims, damages, losses and expenses arising out of or resulting from the performance of the services, provided that any such claims, damage, loss or expense is caused in whole or in part by the negligent act or omission and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except ATI) or anyone for whose acts any of them may be liable.

ATTORNEY'S FEES

In the event of litigation arising from services provided by ATI, the prevailing party will be entitled to recover all reasonable costs incurred, including staff time, court costs, attorney's fees and other related expenses.

CONSTRUCTION OBSERVATIONS

If the Client has not retained ATI to make detailed inspections, or to provide exhaustive or continuous project review and observation services, ATI does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any other professional, contractor, subcontractor, supplier or any other entity furnishing materials or performing any services or work on the project.

DISPUTE RESOLUTION

All disputes arising out of or relating to this agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. In the unlikely event, that non-binding mediation is unsuccessful; claims relative to this agreement will be brought to the courts of the Commonwealth of New Jersey.

JOBSITE SAFETY

The Client acknowledges that ATI provides professional services only, and neither the professional activities or the presence of ATI at the construction site shall be construed as ATI's obligation to safeguard against all the jobsite safety duties of contractors, subcontractors, etc. or to report any unsafe conditions that may have existed at the time ATI was present at the site. The Client agrees that others such as the general contractor and/or prime contractors is/are solely responsible for jobsite safety. Client agrees to cause ATI to be named as additional insured in the general and/or prime contractor's general liability policy.

TERMINATION

Client or ATI may terminate this agreement at any time with or without cause upon 30 calendar days written notice. The Client, within 30 calendar days of termination, shall pay ATI for all services rendered and costs incurred up to the date of termination. If the project is suspended or cancelled it is expected that ATI will be paid (via invoice) for the time spent up to and including the date of suspension or cancellation.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

February 12, 2020

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: ATI Mechanical and Consulting Engineers
Passaic County Jail Generators Replacement
City of Paterson, Passaic County
CONTRACT MODIFICATION #2

Members of the Board,

ATI Mechanical and Consulting Engineers (ATI) has submitted a proposal for a Not To Exceed (N.T.E.) amount of \$17,500.00 for additional services. This proposal addresses additional services needed to review additional submittals and provide additional construction administrative services.

This amount will be additional to the resolution R-2017-0693 in the amount of \$180,000.00 awarded to ATI Mechanical and Consulting Engineers.

The County of Passaic has a contract with ATI Mechanical and Consulting Engineers for design services and construction administration for the generators replacement project at the Passaic County Jail.

This matter was discussed at the Public Works Committee meeting on February 12, 2020.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution for a (N.T.E.) amount of an additional \$17,500.00 for additional services needed to address additional review and approvals of submittals and additional construction administration services.

The original contract amount to ATI Mechanical and Consulting Engineers should be increased to the adjusted Contract amount subject to the availability of funds.

Sincerely,

Jonathan C. Pera, P.E.
County Engineer

cc: County Administrator
County Counsel
Director of Finance
PWC Chair

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Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200181

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR BECHT ENGINEERING AS IT CONCERNS ADDITIONAL DESIGN SERVICES REQUIRED FOR THE BOILER REPLACEMENT PROJECT AT THE NEW PASSAIC COUNTY COURT HOUSE ON 77 HAMILTON STREET IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200182							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-27							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR BECHT ENGINEERING AS IT CONCERNS ADDITIONAL DESIGN SERVICES REQUIRED FOR THE BOILER REPLACEMENT PROJECT AT THE NEW PASSAIC COUNTY COURT HOUSE ON 77 HAMILTON STREET IN PATERSON, NEW JERSEY

WHEREAS, a professional design engineering consultant services contract was awarded to Becht Engineering of Point Pleasant Beach, NJ by Resolution R-2018-0841 dated October 23, 2018 as it concerns the preparation of mechanical, electrical and plumbing engineering design services for boiler replacements at four (4) County properties; and

WHEREAS, Becht Engineers submitted a proposal dated September 24, 2019 in the amount of \$22,500.00 (attached hereto) which addresses additional services needed for the boiler replacement at 77 Hamilton Street (New Court House) in Paterson, NJ; and

WHEREAS, the original design was based on steam boiler replacements and it was determined that the boiler should be designed for hot water operation rather than steam, therefore warranting a redesign due to the fact that hot water boilers are more energy efficient and have lower annual maintenance costs, as noted in a letter from the Passaic County Engineer dated February 13, 2020 attached hereto and made part hereof; and

WHEREAS, the amount of this additional work is \$22,500 and will result in an adjusted total contract amount of \$83,300.00; and

WHEREAS, the County Engineer is, therefore, recommending that said Becht Engineering be awarded a contract modification for additional services for the boiler replacement at 77 Hamilton Street (New Court House) in Paterson, NJ for an amount of \$22,500.00 (copy of letter and proposal attached hereto and made a part hereof) resulting in a total contract amount of \$83,300.00; and

WHEREAS, the matter was discussed at the February 12, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional design engineering consulting services contract for Becht Engineering for the boiler replacement at 77 Hamilton Street in Paterson, NJ for additional work outside the original scope of the project as set forth above and in its additional contract modification proposal attached hereto.

LET IT BE FURTHER RESOLVED, that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

NDA:dmp

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$22,500.00

APPROPRIATION: C-04-55-153-001-920

PURPOSE: Resolution authorizing contract modification #1 for Becht Engineering as it concerns additional design services.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

February 13, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Becht Engineering
Design Professional Services for Boiler Replacements
For various Passaic County Facilities
CONTRACT MODIFICATION #1

Dear Members of the Board:

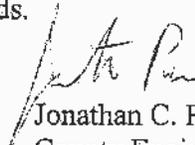
Becht Engineering has submitted a proposal in the amount of \$22,500.00 for additional design services. This proposal addresses additional services needed for the boiler replacement for 77 Hamilton Street (New Courthouse) in Paterson, NJ. The original design was based on steam boiler replacements. It was determined that the boilers should be designed for hot water operation rather than steam, therefore warranting a redesign. The hot water boilers are more energy efficient and have lower annual maintenance costs.

This amount will be additional to the resolution R-2018-0841 in the amount of \$83,300.00 awarded to Becht Engineering.

The County of Passaic has a contract with Becht Engineering for design services and construction administration for various boiler replacement projects in Paterson NJ and Totowa NJ.

This matter was discussed at the Public Works Committee meeting on February 12, 2020.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution for an additional \$22,500.00 for additional services needed to redesign the boilers for 77 Hamilton Street. The original contract amount to Becht Engineering should be increased to the adjusted Contract amount subject to the availability of funds.


Jonathan C. Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200182

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Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE CITY OF PATERSON FOR SECURITY SERVICES BY OFF-DUTY PATERSON POLICE OFFICERS FOR THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES AT 80 HAMILTON STREET IN PATERSON, NJ FOR CALENDAR YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200183							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE CITY OF PATERSON FOR SECURITY SERVICES BY OFF-DUTY PATERSON POLICE OFFICERS FOR THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES AT 80 HAMILTON STREET IN PATERSON, NJ FOR CALENDAR YEAR 2020

WHEREAS, the Board of Chosen Freeholders of the County of Passaic is the owner of the building at 80 Hamilton Street, Paterson, NJ (formerly Martin Luther King High School) which has been leased for many years to the Passaic County Board of Social Services (PCBSS); and

WHEREAS, part of the obligation as the Lessor of the premises of that building is to provide security to the PCBSS; and

WHEREAS, due to the fact that the Passaic County Sheriff's Department, who by law provides security to the Court House Complex and Administration Building but does not provide security to this building, the PCBSS has requested and received over the past several years security from off-duty Paterson Police Officers through the City of Paterson; and

WHEREAS, the Passaic County Superintendent of Buildings & Grounds has by letter dated February 11, 2020 recommended that the sum of \$182,000 be dedicated to pay for these security services for calendar year 2020 (copy of letter attached hereto and made part hereof); and

WHEREAS, due to budget constraints said Superintendent is only encumbering three months of funds in the amount of \$54,000 at the present time; and

WHEREAS, this matter was reviewed at the February 12, 2020 meeting of the Public Works Committee and is recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto which indicates the availability of funds for said expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an agreement with the City of Paterson for necessary security services by off-duty Paterson Police Officers in the amount of \$182,000 for calendar year 2020, with only three months of funds in the amount of \$54,000 encumbered at the present time, for the Passaic County Board of Social Services, the Lessee of the County of Passaic, at 80 Hamilton Street in the City of Paterson, NJ.

LET IT BE FURTHER RESOLVED, that the Director and Clerk to the Board as well as the Passaic County Counsel be authorized to execute any documentation that may be necessary to effectuate this Resolution.

NA:dmp

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$182,000.00

APPROPRIATION: 0-01-20-112-001-213* Contingent upon availability of funds in 2020 adopted budget.

PURPOSE: Resolution authorizing an agreement by and between the County of Passaic and the City of Paterson for security services by off-duty Paterson Police Officers for the Board of Social Services Building.


Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



County of Passaic
Buildings & Grounds Department
151 E. 11th Street, Paterson, New Jersey 07524

Stephen Orsini
Superintendent
Buildings & Grounds

TEL: (973)881-4425
CELL PHONE: (201) 937-2576
E-MAIL: steveo@passaiccountyuj.org

February 11, 2020

Mr. Mathew Jordan, Esq.
Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- Paterson, City of
C/O Payroll Department
125 Ellison Street-3rd Floor
Paterson, NJ 07505

At the February 12, 2020 meeting of the Public Works and Buildings & Grounds Committee a request was heard for the City Of Paterson.

Description of Resolution-Resolution awarding a contract to the City of Paterson for Security Services at 80 Hamilton Street. Fees are for off Duty Police officers to provide security at 80 Hamilton Street (Board of Social Services). Due to budget restraints, Buildings & Grounds is only encumbering three months of funds of 54,000.00. Once final budget has been adopted a total of \$182,000 is required to cover the year 2020 and will be taken from the following account number.

Account number: 0-01-20-112-001-213

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Regards,


Stephen Orsini
SUPERINTENDENT
BUILDINGS & GROUNDS
SO/IT
ENCLOSURE

COUNTY OF PASSAIC
 PUBLIC BUILDINGS, CO OF PASSAIC
 (Q) 973-881-4425
 151 East 11th Street
 PATERSON, NJ 07524

Res-Pg:q.28-5

REQUISITION	
NO.	R0-01249

SHIP TO	COUNTY OF PASSAIC PUBLIC BUILDINGS 151 EAST 11TH STREET PATERSON, NJ 07524
VENDOR	VENDOR #: 01276 PATERSON, CITY OF C/O PAYROLL DEPARTMENT 125 ELLISON STREET - 3RD FLOOR PATERSON, NJ 07505

ORDER DATE: 02/11/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SECURITY SERVICES-80 HAMILTON FEES FOR OFF DUTY POLICE OFFICERS	0-01-20-112-001-213	54,000.0000	54,000.00
			TOTAL	54,000.00

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200183

REQUESTING DEPARTMENT

DATE



County of Passaic
Buildings & Grounds Department
151 E. 11th Street, Paterson, New Jersey 07524

Stephen Orsini
Superintendent
Buildings & Grounds

TEL: (973)881-4425
CELL PHONE: (201) 937-2576
E-MAIL: steveo@passaiccountyuj.org

February 11, 2020

Mr. Mathew Jordan, Esq.
Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- Paterson, City of
C/O Payroll Department
125 Ellison Street-3rd Floor
Paterson, NJ 07505

At the February 12, 2020 meeting of the Public Works and Buildings & Grounds Committee a request was heard for the City Of Paterson.

Description of Resolution-Resolution awarding a contract to the City of Paterson for Security Services at 80 Hamilton Street. Fees are for off Duty Police officers to provide security at 80 Hamilton Street (Board of Social Services). Due to budget restraints, Buildings & Grounds is only encumbering three months of funds of 54,000.00. Once final budget has been adopted a total of \$182,000 is required to cover the year 2020 and will be taken from the following account number.

Account number: 0-01-20-112-001-213

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Regards,


Stephen Orsini
SUPERINTENDENT
BUILDINGS & GROUNDS
SO/IT
ENCLOSURE

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200183

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE ENCUMBRANCE BY \$60,000.00 FOR RICH TREE SERVICE, INC. AS A PROVIDER OF TREE REMOVAL SERVICES THROUGHOUT THE PASSAIC COUNTY PARK SYSTEM FOR 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200184							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-29							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE ENCUMBRANCE BY \$60,000.00 FOR RICH TREE SERVICE, INC. AS A PROVIDER OF TREE REMOVAL SERVICES THROUGHOUT THE PASSAIC COUNTY PARK SYSTEM FOR 2020

WHEREAS, on April 23, 2019 Resolution R-2019-0850 of the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Rich Tree Service, Inc. of South Plainfield, NJ for tree trimming and removal services for the Passaic County Parks & Recreation Department to cover costs of existing invoices and additional tree work for the remainder of 2019 in the amount of \$9,591.12; and

WHEREAS, there is a need for increasing said funds for tree trimming and removal services throughout 2020; and

WHEREAS, this matter was reviewed at the February 12, 2020 meeting of the Public Works Committee and recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto that indicates the availability of funds for said expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Rich Tree Service, Inc., in the amount of \$60,000.00 for tree trimming and removal services throughout the Passaic County Park System in 2020.

NA:dmp

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$60,000.00

APPROPRIATION: O-20-56-655-000-602

PURPOSE: Resolution authorizing the request to increase contract for Rich Tree Service, Inc.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: February 14, 2020
Re: Rich Tree Service

The Passaic County Parks Department received bids for tree removal and awarded the bid to Rich Tree Service (333 Bergen Street, South Plainfield NJ 07080) in April of 2019. This bid was for tree removals throughout the Passaic County Park System. The bid is valid through April 30, 2020 and has a one year option through April 30, 2021.

The original resolution for tree removal by Rich Tree Service was for \$20,000 (R20190411). This money was placed in a blanket purchase order to be used on an as needed basis throughout the remainder of 2019. The blanket was increased by \$9,591.12 via Resolution R20190850, on 9/24/2019 to cover tree removal costs by Rich Tree Service in 2019.

The Parks Department would like to establish a blanket purchase order for 2020 tree removal expenses in the amount of \$60,000. This resolution request was presented and approved at the Public Works Committee Meeting held on February 12, 2020.

The Passaic County Parks Department would therefore like to request that the Board of Chosen Freeholders adopt the necessary resolution authorizing the funds in the amount of \$60,000 for tree removals by Rich Tree Service throughout 2020.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Darryl Sparta
 Telephone #: 973-881-6714

DESCRIPTION OF RESOLUTION:

Rich Tree Service: Amend resolution R20190850 to increase funds by \$60,000 to cover tree removal costs for 2020.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 60,000
 REQUISITION # R001053
 ACCOUNT # 0-01-44-900-003-000

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

2/12/2020

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200184

COUNTY OF PASSAIC

PARKS DEPT, CO OF PASSAIC
 (Q) 973-881-4832
 209 TOTOWA ROAD
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-01053

SHIP TO	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
VENDOR	VENDOR #: 13085 RICH TREE SERVICE, INC. 325 BERGEN STREET SOUTH PLAINFIELD, NJ 07080

ORDER DATE: 02/04/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	TREE REMOVAL AT GARRET MT., GOFELE BROOK PARK AND CAMP HOPE. AMEND RESOLUTION R20190850 TO INCREASE FUNDS TO COVER COSTS FOR 2020	0-01-44-900-003-000	60,000.0000	60,000.00
			TOTAL	60,000.00

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200184

REQUESTING DEPARTMENT _____ DATE _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Michael H. Glovin, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

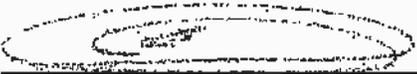
Date: Apr 23, 2019 - 5:30 PM

Location: St. Joseph's Wayne Medical Center
Meyers Conference Room
224 Hamburg Turnpike
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RICH TREE SERVICE INC. OF SOUTH PLAINFIELD, NJ FOR TREE TRIMMING SERVICES FOR THE PASSAIC COUNTY PARKS AND RECREATION DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PARKS & RECREATION DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190411							
Meeting Date	04/23/2019							
Introduced Date	04/23/2019							
Adopted Date	04/23/2019							
Agenda Item	k-40							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
James	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: April 24, 2019

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200184

WHEREAS, the Board of Chosen Freeholders on April 9, 2019 adopted Resolution R2019 0346 awarding a contract to Marathon Resource Management Group, LLC to provide Tree Removal, Trimming & Stump Grinding Services for the Passaic County Parks and Recreation Department;

WHEREAS, the County is in receipt of notification from Marathon Resource Management Group that they cannot provide the awarded services, specifically Category A: Tree Removal and Category C: Stump Grinding; and

WHEREAS, in light of the foregoing the Director of the Passaic County Parks and Recreation Department recommends that Rich Tree Service, Inc. the next lowest bidder, be awarded the performance of these services; and

WHEREAS, the members of the Public Works Committee have been advised of this development recommend this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from May 1, 2019 through April 30,2020 for a total estimated award of \$20,000.00 with services to be made on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Rich Tree Service, Inc. for the services referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Michael H. Glovin, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

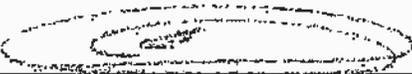
Date: Sep 24, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE ENCUMBRANCE BY \$9,591.12 FOR RICH TREE SERVICE, INC., FOR TREE TRIMMING SERVICES FOR THE PASSAIC COUNTY PARKS & RECREATION DEPARTMENT TO COVER COST OF EXISTING INVOICES AND ADDITIONAL TREE WORK FOR REMAINDER OF 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190850							
Meeting Date	09/24/2019							
Introduced Date	09/24/2019							
Adopted Date	09/24/2019							
Agenda Item	k-25							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓				✓			
James		✓						
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: September 25, 2019

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200184



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: February 14, 2020
Re: Rich Tree Service

The Passaic County Parks Department received bids for tree removal and awarded the bid to Rich Tree Service (333 Bergen Street, South Plainfield NJ 07080) in April of 2019. This bid was for tree removals throughout the Passaic County Park System. The bid is valid through April 30, 2020 and has a one year option through April 30, 2021.

The original resolution for tree removal by Rich Tree Service was for \$20,000 (R20190411). This money was placed in a blanket purchase order to be used on an as needed basis throughout the remainder of 2019. The blanket was increased by \$9,591.12 via Resolution R20190850, on 9/24/2019 to cover tree removal costs by Rich Tree Service in 2019.

The Parks Department would like to establish a blanket purchase order for 2020 tree removal expenses in the amount of \$60,000. This resolution request was presented and approved at the Public Works Committee Meeting held on February 12, 2020.

The Passaic County Parks Department would therefore like to request that the Board of Chosen Freeholders adopt the necessary resolution authorizing the funds in the amount of \$60,000 for tree removals by Rich Tree Service throughout 2020.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF ONE 2020 FORD TRANSIT CONNECT VAN FROM BEYER FORD OF FAIRVIEW, NJ IN THE AMOUNT OF \$22,637.64 IN ACCORDANCE WITH THE EDUCATIONAL SERVICES COMMISSION OF NJ CO-OP #17/18-21 FOR USE BY THE PASSAIC COUNTY PARKS & RECREATION DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200185							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-30							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AUTHORIZING PURCHASE OF ONE 2020 FORD TRANSIT
CONNECT VAN FROM BEYER FORD OF FAIRVIEW, NJ IN THE AMOUNT OF
\$22,637.64 IN ACCORDANCE WITH THE EDUCATIONAL SERVICES COMMISSION
OF NJ CO-OP #17/18-21 FOR USE BY THE PASSAIC COUNTY PARKS &
RECREATION DEPARTMENT**

WHEREAS the Passaic County Director of Parks & Recreation has requested to purchase A 2020 Ford Transit Connect Van from Beyer Ford of Fairview, NJ in the amount of \$22,637.64 in accordance with ESCNJ CO-OP #17/18-21, which will be used throughout the park system for transporting staff, materials and equipment for general maintenance and said van is not a replacement for an existing truck; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms and conditions and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the funds to purchase this truck are available as part of the Parks Department's 2020 capital budget request; and

WHEREAS this matter was discussed at the February 12, 2020 Public Works Committee meeting and recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure.

NOW THEREFORE LET IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of one 2020 Ford Transit Connect Van from Beyer Ford of Fairview, NJ in the amount of \$22,637.64 (in accordance with ESCNJ CO-OP #17/18-21).

LET IT BE FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

NA:dmp

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$22,637.64

APPROPRIATION: 0-01-44-900-003-000

PURPOSE: Resolution authorizing purchase of one 2020 Ford Transit Connect Van from Beyer Ford.


Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 2/18/2020
Re: Purchase- 2020 Ford Transit Connect Van

The Passaic County Parks Department would like to purchase a 2020 Ford Transit Connect Van from Beyer Ford (109 Broad Avenue, Fairview NJ 07022), in the amount of \$22,637.64, off of the ESCNJ Co-Op number 17/18-21. The funds to purchase this van are available as part of the Parks Departments 2020 capital budget request.

This van will be used throughout the park system for transporting staff, materials and equipment to perform general maintenance and project work. This van is not a replacement for an existing truck.

The request to purchase this van was presented and approved at the Public Works Committee Meeting on 2/12/2020.

I therefore recommend that the Board of Chosen Freeholders adopt the necessary resolution allowing us to proceed with the purchase of this Ford Transit Connect Van from Beyer Ford in the amount of \$22,637.64.

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200185



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Darryl Sparta
Telephone #: 973-881-6714

DESCRIPTION OF RESOLUTION:

•Permission to purchase a Ford Transit Connect Van from Beyer Ford ESCNJ Co-op 17/18-21 in the amount of \$22,637.64

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 22,637.64
REQUISITION # R0-01172
ACCOUNT # 0-01-44-900-003-000

4. METHOD OF PROCUREMENT:

[X] RFP [] RFQ [] Bid
[] Other:

5. COMMITTEE REVIEW:

DATE:

[] Administration & Finance
[] Budget
[] Health
[] Human Services
[] Law & Public Safety
[] Planning & Economic Development
[] Public Works
2/12/2020

6. DISTRIBUTION LIST:

[] Administration [] Finance [] Counsel
[] Clerk to the Board [] Procurement

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200185

COUNTY OF PASSAIC
 PARKS DEPT, CO OF PASSAIC
 (O) 973-881-4832
 209 TOTOWA ROAD
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-01172

SHIP TO	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
VENDOR	VENDOR #: 04628 BEYER BROS. CORPORATION 109 BROAD AVENUE FAIRVIEW, NJ 07022

ORDER DATE: 02/10/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	PURCHASE A FORD TRANSIT CONNECT VAN FROM BEYER FORD ESCNJ CO-OP 17/18-21	0-01-44-900-003-000	22,637.6400	22,637.64
			TOTAL	22,637.64

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200185

REQUESTING DEPARTMENT _____ DATE _____

Quote



BEYER FORD

170 Ridgedale Ave.
Morristown, NJ 07960

2020 Ford Transit Connect Van (S7E) XL LWB w/Rear Symmetrical Doors
Educational Services Commission of NJ
ESC Co-Op #65MCESCGPS - ESCNJ 17/18-21

MSRP	\$	25,275.00
Destination	\$	1,295.00
ESCNJ % off		14.8%
ESCNJ Total	\$	22,637.64

Factory Options

Item		Price
2nd Row Fixed Glass on Passenger Side Door Only	\$	95.00
Rear Window Defroster	\$	150.00
Rear Door Fixed Glass (required w/ Rear Window Defroster)	\$	295.00
Reverse Sensing System	\$	295.00
KeyFobs (2 Additional)	\$	65.00
Radio: SYNC 3 w/o Navigation	\$	595.00
Options	\$	1,495.00
ESCNJ % off		5.00%
Factory Option Total	\$	1,420.25
Delivery	\$	175.00

Contract Options

Item	Price	Percentage Off	ESCNJ Price
		0.00%	\$ -
		0.00%	\$ -
Contract Option Total			\$ -

Non-Contract Options

Item		Price
Vehicle Undercoating	\$	495.00
Back Up Alarm	\$	250.00
(4) Corner Amber LED Light	\$	750.00
Continental Ultra Extended Warranty 6 year/85K miles \$0 Deductible	\$	2,108.00
Non-Contract Option Total	\$	3,601.00

Total \$ **27,833.89**



BEYER FORD

170 Ridgedale Ave.
Morristown, NJ 07960

Quote

To:	From: Brooks Buxton Phone/Fax: (973) 319-7009 / (973) 884-2650
	Vehicle Pick Up Location Beyer Fleet 31 Williams Parkway East Hanover, NJ 07936

**2020 Ford Transit Connect Van (S7E) XL LWB w/Rear Symmetrical Doors
Educational Services Commission of NJ
ESC Co-Op #65MCESCCPS - ESCNJ 17/18-21**

Mechanical

Engine: 2.0L GDI I-4 Gas -inc: auto start/stop technology and EcoMode (STD)
Transmission: 8-Speed SelectShift Automatic (STD)
3.80 Axle Ratio (STD)
50-State Emissions System
Transmission w/SelectShift Sequential Shift Control
Front-Wheel Drive
80-Amp/Hr BDOCCA Maintenance-Free Battery w/Run Down Protection
150 Amp Alternator
1570# Maximum Payload

GVWR: 5,302 lbs
Gas-Pressurized Shock Absorbers
Front And Rear Anti-Roll Bars

Electric Power-Assist Steering
15.8 Gal. Fuel Tank

Single Stainless Steel Exhaust
Strut Front Suspension w/Coil Springs
Torsion Bar Rear Suspension w/Coil Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist and Hill Hold Control

Exterior
Wheels: 16" Sparkle Silver-Painted Steel -inc: full wheel covers (non-locking lug nuts)
Tires: 215/55R16 97H XL AS
Steel Spare Wheel

Full-Size Spare Tire Stored Underbody w/Crankdown
Clearcoat Paint
Black Front Bumper
Black Rear Bumper
Black Body Side Moldings
Black Side Windows Trim and Black Front Windshield Trim

Exterior cont.

Black Door Handles
Black Manual Side Mirrors w/Convex Spotter and Manual Folding
Light Tinted Glass
Rain Detecting Variable Intermittent Wipers
Fully Galvanized Steel Panels
Black Grille
Sliding Rear Doors
Split Swing-Out Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Autolamp Fully Automatic Aero-Composite Halogen Daytime Running Lights
Preference Setting Headlamps w/Delay-Off
Perimeter/Approach Lights
Entertainment
Radio w/Search-Scan, Clock, Speed Compensated Volume Control, Aux Audio Input Jack, Steering Wheel Controls, Radio Data System and External Memory Control
Radio: AM/FM w/Bluetooth -inc: FordPass connect, 4.2" LCD multi-function display (MFD) screen, 1 USB port
and 4 front speakers (2 front door speakers and 2 A-pillar tweeters)
Streaming Audio

Integrated Roof Antenna

Interior

Driver Seat
Passenger Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Trip Odometer and Trip Computer
Front Cupholder
Remote Keyless Entry w/Integrated Key Transmitter and Illuminated Entry
Manual Air Conditioning
Glove Box
Driver Foot Rest

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200185



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 2/18/2020
Re: Purchase- 2020 Ford Transit Connect Van

The Passaic County Parks Department would like to purchase a 2020 Ford Transit Connect Van from Beyer Ford (109 Broad Avenue, Fairview NJ 07022), in the amount of \$22,637.64, off of the ESCNJ Co-Op number 17/18-21. The funds to purchase this van are available as part of the Parks Departments 2020 capital budget request.

This van will be used throughout the park system for transporting staff, materials and equipment to perform general maintenance and project work. This van is not a replacement for an existing truck.

The request to purchase this van was presented and approved at the Public Works Committee Meeting on 2/12/2020.

I therefore recommend that the Board of Chosen Freeholders adopt the necessary resolution allowing us to proceed with the purchase of this Ford Transit Connect Van from Beyer Ford in the amount of \$22,637.64.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE AND INSTALLATION OF THREE INTERCHANGEABLE TRUCK BODIES, A PLOW, AND VARIOUS TRUCK ACCESSORIES FROM CLIFFSIDE BODY CORP. OF FAIRVIEW, NJ IN THE AMOUNT OF \$99,836.51 IN ACCORDANCE WITH THE EDUCATIONAL SERVICES COMMISSION OF NJ CO-OP #17/18-30 FOR USE BY THE PASSAIC COUNTY PARKS & RECREATION DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200186							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-31							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING PURCHASE AND INSTALLATION OF THREE INTERCHANGEABLE TRUCK BODIES, A PLOW, AND VARIOUS TRUCK ACCESSORIES FROM CLIFFSIDE BODY CORP. OF FAIRVIEW, NJ IN THE AMOUNT OF \$99,836.51 IN ACCORDANCE WITH THE EDUCATIONAL SERVICES COMMISSION OF NJ CO-OP #17/18-30 FOR USE BY THE PASSAIC COUNTY PARKS & RECREATION DEPARTMENT

WHEREAS the Passaic County Director of Parks & Recreation has requested to purchase and have installed three interchangeable truck bodies, a plow, and various truck accessories from Cliffside Body Corp. of Fairview, NJ in the amount of \$99,836.51 in accordance with ESCNJ CO-OP #17/18-30, which includes installation of a salter already owned by the Parks Department on to one of the new truck bodies; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms and conditions and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the funds to purchase this truck are available as part of the Parks Department's 2020 capital budget request; and

WHEREAS this matter was discussed at the February 12, 2020 Public Works Committee meeting and recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure.

NOW THEREFORE LET IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase and installation of three interchangeable truck bodies, a plow, and various truck accessories from Cliffside Body Corp. of Fairview, NJ in the amount of \$99,836.51 (in accordance with ESCNJ CO-OP #17/18-30).

LET IT BE FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

NA:dmp

February 25, 2020

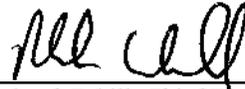
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$99,836.51

APPROPRIATION: 0-01-44-900-003-000

PURPOSE: Resolution authorizing purchase and installation of three interchangeable truck bodies a plow, and various truck accessories from Cliffside Body Corp.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



COUNTY OF PASSAIC
PARKS & RECREATION
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 2/18/2020
Re: Cliffside Body Company

The Passaic County Parks Department would like to purchase and have installed three interchangeable truck bodies, a plow, and various truck accessories from the Cliffside Body Company (130 Broad Avenue Fairview NJ 07022), in the amount of \$99,836.51, off of the ESCNJ Co-Op number 17/18-30. The price includes the installation of a salter already owned by the Parks Department onto one of the new truck bodies. The funds for this purchase are available as part of the Parks Departments 2020 capital budget request.

This equipment will be installed on our new Kenworth Truck and will be used to transport materials and equipment as well as for snow removal during the winter months within our entire park system. This is a new purchase and will not be a replacement.

The request to make this purchase was presented and approved at the Public Works Committee Meeting held on February 12, 2020.

I therefore recommend that the Board of Chosen Freeholders adopt the necessary resolution allowing us to proceed with the purchase of the truck bodies, plow, and various truck accessories from Cliffside Body in the amount of \$99,836.51.



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Darryl Sparta
Telephone #: 973-881-6714

DESCRIPTION OF RESOLUTION:

Permission to purchase and have installed truck bodies, plow, miscellaneous safety/lighting equipment, and installation of salter for 2021 Kenworth truck from Cliffside Body Corp ESCNJ Co-op 17/18-30 in the amount of \$99,836.51

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 99,836.51
REQUISITION # R0-01171
ACCOUNT # 0-01-44-900-003-000

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | <u>2/12/2020</u> |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200186

COUNTY OF PASSAIC
 PARKS DEPT, CO OF PASSAIC
 (O) 973-881-4832
 209 TOTOWA ROAD
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-01171

S H I P T O	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
V E N D O R	VENDOR #: 07244 CLIFFSIDE BODY CO. 130 BROAD AVENUE FAIRVIEW, NJ 07022

ORDER DATE: 02/10/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	PERMISSION TO PURCHASE AND INSTALLED TRUCK BODIES, PLOW, MISCELLANEOUS SAFETY/LIGHTING EQUIPMENT, AND INSTALLATION OF SALTER FOR 2021 KENWORTH TRUCK. ESCNJ CO-OP 17/18-30	0-01-44-900-003-000	99,836.5100	99,836.51
			TOTAL	99,836.51

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200186

REQUESTING DEPARTMENT _____ DATE _____

CLIFFSIDE BODY CORPORATION

130 BROAD AVENUE, FAIRVIEW NJ 07022

PH: 201-945-3970 FAX: 201-945-7534

QUOTE: BK011320C

DATE: 1/13/20

PREPARED BY: BILL KERWICK



CUSTOMER: PASSAIC COUNTY PARKS & REC

ATTN: GREG MOORE

PHONE: 862-596-2000

EMAIL: gregm@passaiccountynj.org

BID #ESCNJ 17/18-30
NJ STATE APPROVED CO-OP #65MCESCCPS

ESCNJ QUOTE APPROVAL CONFIRMATION # BD-436

VEHICLE: 2019/2020 KENWORTH T370 4X4 W/140" CA.

MFG.	PART#	DESCRIPTION	LIST PRICE	DISC.	NET PRICE
PALFINGER	X2090K	HAD-250S 140" CA (had-250-140-54)	23,912.17	5%	\$ 22,716.56
PALFINGER	00-PT-HA	HAS/HAD Series KIT Factory Painted Black	\$ 975.35	5%	\$ 928.58
PALFINGER	HLSF1254	12' Hooklift Subframe, 54" hook height	\$ 954.00	5%	\$ 906.80
PALFINGER	00-PH-MT-SPLIT	Split Rear Bumper With Pintle Plate, mudflaps and hardware	\$ 692.00	5%	\$ 657.40
PALFINGER	00-ACC-LK	LIGHT KIT (must specify LED or regular backup lights)	\$ 364.13	5%	\$ 345.92
PALFINGER	00R-LED-STROST4	SINGLE AXLE	\$ 382.50	5%	\$ 363.38
CLIFFSIDE BODY	CBC-MISC-10	STROBES WITH 4 HOLE MODULE	\$ 916.00	10%	\$ 824.40
CLIFFSIDE BODY	CBC-LIGHT-06	POLY FENDER FOR SINGLE AXLE INCLUDING POWERCOAT BRACKETS - 24.5" TIRES	\$ 313.00	10%	\$ 281.70
CLIFFSIDE BODY	CBC-LIGHT-06	4" LED SPOT LIGHT AT REAR OF BODY - WIRE TO SWITCH IN CAB	\$ 313.00	10%	\$ 281.70
CLIFFSIDE BODY	CBC-LIGHT-06	4" LED SPOT LIGHT AT REAR OF BODY - WIRE TO SWITCH IN CAB	\$ 100.00	10%	\$ 90.00
CLIFFSIDE BODY	CBC-LIGHT-03	BACK UP ALARM	\$ 1,033.00	10%	\$ 929.70
CLIFFSIDE BODY	CBC-TOOLBOX-11	MOUNTED TOOL BOX 60X18X18 DIA PLATE ALUM	\$ 1,376.00	10%	\$ 1,238.40
CLIFFSIDE BODY	CBC-HITCH-22	25 TON SPRING LOADED HITCH ON HD 3/4" HITCH PLATE	\$ 771.00	10%	\$ 693.90
CLIFFSIDE BODY	CBC-TRACTOR-04	7 POLE TRAILER PLUG - ELECTRIC BRAKE CONTROL ADD CIRCUIT (6500 AND UP)	\$ 1,484.00	10%	\$ 1,335.60
CLIFFSIDE BODY	CBC-LIGHT-17	WHELEN MINI LIBERTY II LED LIGHT BAR	\$ 9,447.00	10%	\$ 8,502.30
CLIFFSIDE BODY	CBC-CHYD-01	BASIC SYSTEM FOR PLOW/DUMP/SPREADER, MEDIUM/HEAVY DUTY. 3 DOUBLE ACTING CABLE SECTIONS, 37 GALLON STEEL HYDRAULIC TANK, IN TANK FILTER, DUAL MANUAL SPREADER CONTROL VALVE, HOT SHIFT PTO AND GEAR PUMP	\$ 583.00	10%	\$ 524.70
CLIFFSIDE BODY	CBC-CHYD-02	CBC-CHYD-01 + STAINLESS STEEL HYDRAULIC TANK	\$ 1,706.00	10%	\$ 1,535.40
CLIFFSIDE BODY	CBC-CHYD-04	CBC-CHYD-01 + STAINLESS STEEL VALVE TANK ENCLOSURE	\$ 1,088.00	10%	\$ 979.20
CLIFFSIDE BODY	CBC-CHYD-07	CBC-CHYD-01 + 4 AIR CONTROLS WITH ADDITIONAL VALVE SECTION FOR HOOKLIFT/DTR	\$ 805.00	10%	\$ 724.50
CLIFFSIDE BODY	CBC-TOOLBOX-11	MOUNTED TOOL BOX 36X18X18 DIA PLATE ALUM			

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200186

CLIFFSIDE BODY	CBC-PLIGHT-04	LED PLOW LIGHTS WITH STAINLESS STEEL BRACKETS MOUNTED ON CHASSIS FENDERS - WIRED TO SWITCH IN CAB	\$ 1,897.00	10%	\$ 1,257.30
CLIFFSIDE BODY	CBC-LIGHT-22	WHELEN TIR 3 STROBES MOUNTED IN GRILLE OR PLOW LIGHT BRACKETS (2)	\$ 493.00	10%	\$ 443.70
CLIFFSIDE BODY	CBC-LIGHT-22	WHELEN TIR 3 STROBES MOUNTED IN GRILLE OR PLOW LIGHT BRACKETS (2)	\$ 493.00	10%	\$ 443.70
CLIFFSIDE BODY	CBC-LIGHT-06	4" LED SPOT LIGHT AT REAR OF BODY - WIRE TO SWITCH IN CAB	\$ 313.00	10%	\$ 281.70
CLIFFSIDE BODY	CBC-MISC-02	1/2" STEEL SIDE PLATES FOR PLOW	\$ 722.00	10%	\$ 649.80
CLIFFSIDE BODY	CBC-LIGHT-12	WHELEN 56FA00FAR AMBER LED STROBES IN CAB SHIELD FRONT OR REAR CORNER POSTS (2)	\$ 496.00	10%	\$ 446.40
CLIFFSIDE BODY	CBC-MISC-04	6,000# CAPACITY SWIVEL TIE RINGS IN CARGO AREA	\$ 78.00	10%	\$ 70.20
CLIFFSIDE BODY	CBC-MISC-04	6,000# CAPACITY SWIVEL TIE RINGS IN CARGO AREA	\$ 78.00	10%	\$ 70.20
CLIFFSIDE BODY	CBC-MISC-04	6,000# CAPACITY SWIVEL TIE RINGS IN CARGO AREA	\$ 78.00	10%	\$ 70.20
CLIFFSIDE BODY	CBC-MISC-04	6,000# CAPACITY SWIVEL TIE RINGS IN CARGO AREA	\$ 78.00	10%	\$ 70.20
FORCE AMERICA	5100EX-3F	Kit, 5100ex, 3F	\$ 2,188.00	30%	\$ 1,531.60
FORCE AMERICA	*F-A KIT-CFG	*F-A KIT / AAS402015-4-MIHP-4-PR-4-4-E	\$ 4,358.00	30%	\$ 3,050.60
VALLEY	HL1662SD	20 CUBIC YARDS WITH 62" INSIDE HEIGHT	\$ 4,861.00	10%	\$ 4,374.90
VALLEY	CONTAINER				
VALLEY	OPTIONS:	1/4" FLOOR 14' & 16'	\$ 461.00	10%	\$ 414.90
VALLEY	OPTIONS:	D RINGS (INSTALLED)	\$ 44.00	10%	\$ 39.60
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VALLEY	OPTIONS:	D RINGS (INSTALLED)	\$ 44.00	10%	\$ 39.60
VALLEY	CONTAINER				
VALLEY	OPTIONS:	INSTALL MANUAL MESH TARP & ROLLER	\$ 611.00	10%	\$ 549.90
VALLEY	HL1662SD	20 CUBIC YARDS WITH 62" INSIDE HEIGHT	\$ 4,861.00	10%	\$ 4,374.90
VALLEY	CONTAINER				
VALLEY	OPTIONS:	1/4" FLOOR 14' & 16'	\$ 461.00	10%	\$ 414.90
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VALLEY	OPTIONS:	D RINGS (INSTALLED)	\$ 44.00	10%	\$ 39.60
VALLEY	CONTAINER				
VALLEY	OPTIONS:	INSTALL MANUAL MESH TARP & ROLLER	\$ 611.00	10%	\$ 549.90
VALLEY	HEAVY DUTY FLATBEDS (PLATFORMS):	16' LONG X 8' WIDE (W/BEAVER TAIL)	\$ 5,017.00	10%	\$ 4,515.30
VALLEY	OPTIONS:	D RINGS (INSTALLED)	\$ 44.00	10%	\$ 39.60
VALLEY	OPTIONS:	D RINGS (INSTALLED)	\$ 44.00	10%	\$ 39.60
VALLEY	OPTIONS:	D RINGS (INSTALLED)	\$ 44.00	10%	\$ 39.60
VALLEY	OPTIONS:	D RINGS (INSTALLED)	\$ 44.00	10%	\$ 39.60
VALLEY	C1672	CHIPPER CONTAINER - 16' LONG X 74" HIGH	\$ 8,491.00	10%	\$ 7,641.90
MONROE	00066200	45" high X 10' length J-style torsion trip edge with poly moldboard and Integral shield	\$ 13,114.99	10%	\$ 11,803.49



COUNTY OF PASSAIC
PARKS & RECREATION
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 2/18/2020
Re: Cliffside Body Company

The Passaic County Parks Department would like to purchase and have installed three interchangeable truck bodies, a plow, and various truck accessories from the Cliffside Body Company (130 Broad Avenue Fairview NJ 07022), in the amount of \$99,836.51, off of the ESCNJ Co-Op number 17/18-30. The price includes the installation of a salter already owned by the Parks Department onto one of the new truck bodies. The funds for this purchase are available as part of the Parks Departments 2020 capital budget request.

This equipment will be installed on our new Kenworth Truck and will be used to transport materials and equipment as well as for snow removal during the winter months within our entire park system. This is a new purchase and will not be a replacement.

The request to make this purchase was presented and approved at the Public Works Committee Meeting held on February 12, 2020.

I therefore recommend that the Board of Chosen Freeholders adopt the necessary resolution allowing us to proceed with the purchase of the truck bodies, plow, and various truck accessories from Cliffside Body in the amount of \$99,836.51.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF ONE 2021 KENWORTH T370 4X4 SINGLE AXLE CHASSIS FROM GABRIELLI TRUCK SALES OF ROCKAWAY, NJ IN THE AMOUNT OF \$141,408.50 IN ACCORDANCE WITH THE EDUCATIONAL SERVICES COMMISSION OF NJ CO-OP #17/18-30 FOR USE BY THE PASSAIC COUNTY PARKS & RECREATION DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200187							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-32							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING PURCHASE OF ONE 2021 KENWORTH T370 4X4 SINGLE AXLE CHASSIS FROM GABRIELLI TRUCK SALES OF ROCKAWAY, NJ IN THE AMOUNT OF \$141,408.50 IN ACCORDANCE WITH THE EDUCATIONAL SERVICES COMMISSION OF NJ CO-OP #17/18-30 FOR USE BY THE PASSAIC COUNTY PARKS & RECREATION DEPARTMENT

WHEREAS the Passaic County Director of Parks & Recreation has requested to purchase a 2021 Kenworth T370 4x4 Single Axle Chassis from Gabrielli Truck Sales of Rockaway, NJ in the amount of \$141,408.50 (in accordance with ESCNJ CO-OP #17/18-30); and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms and conditions and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the funds to purchase this truck are available as part of the Parks Department's 2020 capital budget request; and

WHEREAS this matter was discussed at the February 12, 2020 Public Works Committee meeting and recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure.

NOW THEREFORE LET IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of one 2021 Kenworth T370 4x4 Single Axle Chassis from Gabrielli Truck Sales of Rockaway, NJ in the amount of \$141,408.50 (in accordance with ESCNJ CO-OP #17/18-30).

LET IT BE FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

NA:dmp

February 25, 2020



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 2/18/2020
Re: Purchase-2021 Kenworth T370 4x4 single Axle chassis

The Passaic County Parks Department would like to purchase a 2021 Kenworth T370 4x4 single Axle chassis from Gabrielli Truck Sales (80 Green Pond Road, Rockaway NJ 07660) in the amount of \$141,408.50, off of the ESCNJ Co-Op number 17/18-30. The funds to purchase this truck are available as part of the Parks Departments 2020 capital budget request.

This truck will be used throughout the park system for transporting materials and equipment and for snow removal in the winter months. This truck is not a replacement for an existing truck.

The request to purchase this truck was presented and approved at the Public Works Committee Meeting on February 12, 2020.

I therefore recommend that the Board of Chosen Freeholders adopt the necessary resolution allowing us to proceed with the purchase of this Kenworth truck from Gabrielli Truck Sales in the amount of \$141,408.50.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Darryl Sparta
 Telephone #: 973-881-6714

DESCRIPTION OF RESOLUTION:

Permission to purchase 2021 Kenworth T370 4x4 single axle chassis from Gabrieli truck ESCNJ Co-op 17/18-30 in the amount of \$141,408.50

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 141,408.50
 REQUISITION # R0-01174
 ACCOUNT # 0-01-44-900-003-000

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | <u>2/12/2020</u> |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200187



Quotation

2300 Route 130 N. 80 Green Pond Rd 239 Ridgefield Tpk
 Dayton NJ 08810 Rockaway NJ 07660 Ridgefield Park NJ 07886

DATE January 21, 2020
 ESCNJ CONTRACT 17/18-30

Phone: 862-266-3904

ESCNJ CONFIRMATION #BD-220

Bill To:

Parks Department
 County of Passaic

Attn: Greg Moore

Prepared by: Colin Kelm

Comments or special instructions:

Validation Number:
 Please see the attached truck and body specifications

Description	AMOUNT
2021 Kenworth T370 4x4 Single axle Chassis LIST PRICE	\$ 201,905.00
ESCNJ MEMBER DISCOUNT OFF LIST PRICE: 30%	\$ (60,571.50)
LIST PRICE DEDUCTIONS AS LISTED IN SPECIFICATIONS:	\$ (125.00)
DELIVERY TO COUNTY OF PASSAIC PARKS DEPARTMENT AS PER CONTRACT	\$200.00
TOTAL	\$ 141,408.50

Approved By: _____ Date: _____

THANK YOU FOR YOUR BUSINESS!

COUNTY OF PASSAIC
 PARKS DEPT, CO OF PASSAIC
 (O) 973-881-4832
 209 TOTOWA ROAD
 WAYNE, NJ 07470

REQUISITION	
NO.	RO-01174

SHIP TO	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
VENDOR	VENDOR #: 10911 GABRIELLI KENWORTH OF NEW JERSEY, LLC 2300 ROUTE 130 NORTH DAYTON, NJ 08810

ORDER DATE: 02/10/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	PURCHASE 2021 KENWORTH T370 4X4 SINGLE AXLE CHASSIS ESCNJ CO-OP 17/18-30	0-01-44-900-003-000	141,408.5000	141,408.50
			TOTAL	141,408.50

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200187

REQUESTING DEPARTMENT

DATE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

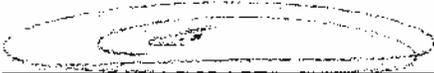
Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

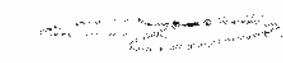
Agenda: RESOLUTION AUTHORIZING AMENDMENT OF R-2019-0644 DATED JULY 16, 2019 IN ORDER TO UPDATE THE POOL/SPRAY PARK MEMBERSHIP RATES AND HOURS FOR CAMP HOPE LOCATED IN WEST MILFORD, NJ FOR USE BY THE GENERAL PUBLIC IN ACCORDANCE WITH N.J.S.A. 40:20-1 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200188							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-33							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AUTHORIZING AMENDMENT OF R-2019-0644 DATED JULY 16, 2019
IN ORDER TO UPDATE THE POOL/SPRAY PARK MEMBERSHIP RATES AND
HOURS FOR CAMP HOPE LOCATED IN WEST MILFORD, NJ FOR USE BY THE
GENERAL PUBLIC IN ACCORDANCE WITH N.J.S.A. 40:20-1 ET SEQ.**

WHEREAS, the Board of Chosen Freeholders of the County of Passaic (the "Board") is vested with all of the executive and legislative powers of the County of Passaic pursuant to N.J.S.A. 40:20-1, et seq.; and

WHEREAS, the Board recently authorized the Passaic County Parks & Recreation Department to add Camp Hope located on Union Valley Road in West Millford, NJ to its inventory of Park properties; and

WHEREAS, by memo dated February 18, 2020, attached hereto and made part hereof, the Director of Parks & Recreation for Passaic County is reporting that he would like to amend Resolution R-2019-0644 dated July 16, 2019 which authorized permitting out different areas of Camp Hope for use by the general public, as is already permitted in all of the Passaic County parks, according to the attached list of Camp Hope areas with proposed rates for In-County and Non-County residents, in order to update the pool/spray park membership rates and hours for Camp Hope; and

WHEREAS, a complete list of the 2020 Hours of Operation, Membership Fees, Passaic County Resident and Non-Resident Fees and Passaic County Resident Membership PERKS are attached hereto and made part hereof; and

WHEREAS, the matter was discussed at the February 12, 2020 meeting of the Public Works Committee and recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby amends R-2019-0644 dated July 16, 2019 in order to update the pool/spray park membership rates and hours for Camp Hope, according to the attached documents, for use by the general public.

NA:dmp

February 25, 2020



**COUNTY OF PASSAIC
PARKS & RECREATION**

209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 2/18/2020
Re: Pool/Spray Park Membership Rates and Hours of Operation

The Passaic County Parks Department is requesting to amend Resolution R20190644 in order to update the pool/spray park membership rates and hours for Camp Hope. This request was presented and approved at the Public Works Committee meeting held on February 12, 2020. The new membership rates and hours of operation are as follows:

2020 Hours of Operation:
Weekends:
9am-8pm
Week Days:
May 25 – June 30: 9am – 8pm
July 1 – August 28: 3pm -8pm
August 31 – September 7: 9am-8pm

Membership Fees May 23 – Sept 7**	Passaic County Resident Fee	Non-Passaic County Resident Fee
Adult (18-64 yrs)	\$120	\$240
Child (0-17yrs)	\$60	\$120
Senior (65+)	\$55	\$110
Day Pass	\$20	\$30

Passaic County Resident Membership PERKS: Passaic County Students presenting a current report card AT TIME OF MEMBERSHIP are entitled to free membership to promote healthy living to the youth of Passaic County. DOES NOT APPLY TO DAY PASS!!

I therefore recommend that the Board of Chosen Freeholders amend resolution R20190644 authorizing the update of the pool/spray park membership rates and hours for Camp Hope.

Parks & Recreation

CAMP HOPE

P. O. Box 981, West Milford, NJ 07480

Office: (973) 881-2487

Fax: (973) 728-5902

Cell: (973) 897-1573



To: Darryl Sparta

Date: January 31, 2020

Re: FINAL Pool Membership Rates and Hours 2020

From: Shaniqua Wallace, Division Director

Pool/Spray Park Membership Rates and Hours of Operation:

Membership Fees May 23 – Sept 7**	Passaic County Resident Fee	Non-Passaic County Resident Fee	2020 Hours of Operation: Weekends: 9am-8pm
Adult (18-64 yrs)	\$120	\$240	Week Days: May 25 – June 30: 9am – 8pm
Child (0-17yrs)	\$60	\$120	**July 1 – August 28: 3pm -8pm**
Senior (65+)	\$55	\$110	August 31 – September 7: 9am-8m
Day Pass	\$20	\$30	

Passaic County Resident Membership PERKS:

- Passaic County Students presenting a current report card **AT TIME OF MEMBERSHIP** are entitled to free membership to promote healthy living to the youth of Passaic County. **DOES NOT APPLY TO DAY PASS!!**

Camp Hope Continued...

Cabins/Camping

No. of People	In-County Permit Fee	Out-of-County Permit Fees	Security Deposit
1-22	\$85	\$170	\$100
LARGE GROUP			
Over 22 to 66	\$250	\$500	\$100

"Stephen Tilton" Dining Hall

Amount of Hours	In-County Permit Fee	Out-of-County Permit Fees	Security Deposit
1 - 2 hr. rental	\$200	\$400	\$75
2 - 4 hr. rental	\$400	\$600	\$120
Each Add'l. Hour	\$100	\$200	

Pool/Spray Park

Membership: May-September During Park Hours	In-County Permit Fee	Guest Pass In - County Resident	Out-of-County Permit Fees	Guest Pass Non-county Resident
Family: (2 adult, 2 children)	\$350	\$10	\$700	\$20
Single Family: (1 adult, 2 children)	\$250	\$10	\$500	\$20
Adult Only	\$120	\$10	\$240	\$20
Teen (13-18yrs.)	\$60	\$10	\$120	\$20
Senior (65+)	\$55	\$7	\$110	\$14
Day Pass	\$15	N/A	\$30	N/A

**Passaic County Students presenting a current school ID and current report card will be entitled to free membership to promote healthy living to the youth of Passaic County.*

Passaic County Board of Chosen Freeholders

**OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS**

Director John W. Bartlett
Deputy Dir. Cassandra "Gandi" Lazzara
Assad R. Akhter
Theodore G. Best, Jr.
Terry Duffy
Blanca James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-884-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jul 16, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand St.
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING A FEE SCHEDULE FOR DESIGNATED AREAS WITHIN CAMP HOPE LOCATED IN WEST MILFORD, NJ FOR USE BY THE GENERAL PUBLIC. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190644							
Meeting Date	07/16/2019							
Introduced Date	07/18/2019							
Adopted Date	07/18/2019							
Agenda Item	n-5D							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRE	AB	MOV	SEC	AYE	NAY	ABST	RECU
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: July 17, 2019

Introduced on: November 18, 2019
Adopted on: November 25, 2019
Official Resolution#: R20191834
Official Resolution#: R20200188

**RESOLUTION ADOPTING A FEE SCHEDULE FOR
DESIGNATED AREAS WITHIN CAMP HOPE LOCATED IN WEST
MILFORD, NJ FOR USE BY THE GENERAL PUBLIC**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the "Board") is vested with all of the executive and legislative powers of the County of Passaic pursuant to N.J.S.A. 40:20-1, et seq.; and

WHEREAS the Board recently authorized the Passaic County Parks & Recreation Department to add Camp Hope located on Union Valley Road in West Milford, NJ to its inventory of Park properties; and

WHEREAS by memo dated July 9, 2019 attached hereto and made part hereof, the Director of Parks & Recreation for Passaic County is reporting that he would like to permit out different areas of Camp Hope for use by the general public, as is already permitted in all of the Passaic County parks, according to the list of Camp Hope areas with proposed rates for In-County and Non-County residents attached hereto and made part hereof; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds reviewed this matter at its July 2, 2019 meeting and is recommending that proposed rates for permit fees for use of designated areas of Camp Hope by the general public be authorized by the entire Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby adopts the attached fee schedule for Camp Hope located on Union Valley Road, West Milford in order to permit out different areas of the Camp or use by the general public.

Introduced on: July 16, 2019
Adopted on: July 25, 2019
Official Resolution#: R2019188
Official Resolution#: R2020188

July 16, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

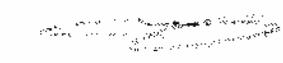
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF A TORO WORKMAN HDX-D-2WD UTILITY VEHICLE FROM STORR TRACTOR THROUGH THE MIDDLESEX REGIONAL EDUCATION SERVICE COMMISSION (MRESC) FOR USE WITHIN THE PASSAIC COUNTY PARKS SYSTEM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200189							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-34							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING THE PURCHASE OF A TORO WORKMAN HDX-D-2WD UTILITY VEHICLE FROM STORR TRACTOR THROUGH THE MIDDLESEX REGIONAL EDUCATION SERVICE COMMISSION (MRESC) FOR USE WITHIN THE PASSAIC COUNTY PARKS SYSTEM

WHEREAS, the County of Passaic is a member of the Middlesex Regional Education Service Commission (MRESC) a purchasing cooperative who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

WHEREAS, Storr Tractor Co., 3191 Route 22, Somerville, NJ 08876 was awarded the MRESC contract for the purchase of a Toro Workman HDX-D-2wd Utility Vehicle (NJ State Approved Co-Op #65MCESCCPS, Bid #MRESC 18/19-25) and the Director of the Passaic County Parks & Recreation has recommended the purchase of said utility vehicle for the amount of \$24,079.20, pursuant to the terms of his memo dated February 18, 2020 (attached hereto and made a part hereof); and

WHEREAS, this matter was discussed at the February 12, 2020 Public Works Committee meeting and recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto indicating that funds for the within contemplated expenditure are available.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of a Toro Workman HDX-D-2wd Utility Vehicle for the sum of \$24,079.20 from Storr Tractor Co., which will be used on the golf course for transporting materials and equipment, in conformity with the terms and conditions as set forth in their bid with the Middlesex Regional Education Service Commission.

LET IT BE FURTHER RESOLVED, that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

NA:dmp

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$24,079.20

APPROPRIATION: 0-01-44-900-003-000

PURPOSE: Resolution authorizing the purchase of a Toro Workman HDX-D-2WD Utility Vehicle form Storr Tractor.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 2/18/2020
Re: Storr Tractor-Workman

The Passaic County Parks Department would like to purchase a Toro Workman HDX-D-2wd from Storr Tractor Company (3191 Route 22, Somerville, NJ 08876), in the amount of \$24,079.20, off of the ESCNJ Co-Op number 18/19-25. The funds to purchase this unit are available as part of the Parks Departments 2020 capital budget request.

This Workman will be used on the golf courses for transporting materials and equipment. This unit is not a replacement for an existing Workman.

The request to purchase this Workman was presented and approved at the Public Works Committee Meeting February 12, 2020.

I therefore recommend that the Board of Chosen Freeholders adopt the necessary resolution allowing us to proceed with the purchase of this Toro Workman from Storr Tractor Company in the amount of \$24,079.20.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Darryl Sparta

Telephone #: 973-881-6714

DESCRIPTION OF RESOLUTION:

Permission to purchase a Toro Workman HDX 2wd utility vehicle from Storr Tractor MRESC Co-Op 18/19-25 in the amount of \$24,079.20

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 24,079.20

REQUISITION # R0-01173

ACCOUNT # 0-01-44-900-003-000

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

2/12/2020

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200189

COUNTY OF PASSAIC
 PARKS DEPT, CO OF PASSAIC
 (O) 973-881-4832
 209 TOTOWA ROAD
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-01173

SHIP TO	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
VENDOR	VENDOR #: 01088 STORR TRACTOR CO. 3191 ROUTE 22 SOMERVILLE, NJ 08876

ORDER DATE: 02/10/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	PURCHASE TORO WORKMAN HDX 2WD UTILITY VEHICLE MRESC CO-OP 18/19-25	0-01-44-900-003-000	24,079.2000	24,079.20
			TOTAL	24,079.20

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200189

REQUESTING DEPARTMENT

DATE



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 2/18/2020
Re: Storr Tractor-Workman

The Passaic County Parks Department would like to purchase a Toro Workman HDX-D-2wd from Storr Tractor Company (3191 Route 22, Somerville, NJ 08876), in the amount of \$24,079.20, off of the ESCNJ Co-Op number 18/19-25. The funds to purchase this unit are available as part of the Parks Departments 2020 capital budget request.

This Workman will be used on the golf courses for transporting materials and equipment. This unit is not a replacement for an existing Workman.

The request to purchase this Workman was presented and approved at the Public Works Committee Meeting February 12, 2020.

I therefore recommend that the Board of Chosen Freeholders adopt the necessary resolution allowing us to proceed with the purchase of this Toro Workman from Storr Tractor Company in the amount of \$24,079.20.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

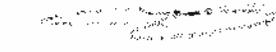
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW, FOR HARDWARE SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS FOR THE PERIOD OF FEBRUARY 1, 2020 THROUGH JANUARY 31, 2021, PURSUANT TO N.J.S.A. 40A:11-4 AND AS PER BID SB-20-005, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL
Public Works
COMMITTEE NAME

Official Resolution#	R20200190							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-35							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW, FOR HARDWARE SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS FOR THE PERIOD OF FEBRUARY 1, 2020 THROUGH JANUARY 31, 2021, PURSUANT TO N.J.S.A. 40A:11-4 AND AS PER BID SB-20-005

WHEREAS, there exists a need for Hardware Supplies for the County of Passaic Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for Bid SB-20-005 for Hardware Supplies for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay to Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the Bids as received on January 24, 2020 pursuant to N.J.S.A. 40A: 11-1 et. seq., and it is being recommended to the Passaic County Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the contract period will be from February 1, 2020 through January 31, 2021 for a total estimated award of \$49,438.95, with purchases to be made on an as-needed basis from the vendors listed below: and

Montague Tool & Supply Co. Inc.: Items Awarded (122) \$39,453.20

Line item: 2, 3, 4, 5, 6, 8b, 9a, 9b, 9c, 9d, 16, 17, 21, 22, 28, 29, 30, 31, 32, 34, 35, 36, 37c, 39, 48, 49, 51, 53, 55, 58, 60, 61, 70, 73, 77, 85, 100, 112, 113, 114, 115, 118, 119, 120, 121, 122, 123, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148a, 148b, 148c, 148d, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 160, 161, 162a, 162b, 163, 164, 165, 166, 167a, 167b, 168, 169, 172, 173, 174, 175, 176, 177, 179, 180, 181, 182, 183, 184, 189, 190, 191, 192, 195, 197, 238, 239, 240, 241, 242, 243, 244, 245 and 246;

Cooper Electric Supply Co.: Items Awarded (26) \$10,385.75

Line item: 7, 8a, 10, 11, 12, 14, 15a, 15b, 18, 37a, 37b, 56, 57, 59, 87, 91, 92, 93, 94, 95, 96, 98, 101, 104, 105 and 111; and

WHEREAS, the above listed vendors have indicated in their Bid Responses that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, a certification is attached hereto, indicates that \$49,438.95 in funds are available from various budget accounts for the within contemplated expenditure; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that pursuant to N.J.S.A. 40A: 11-4, an award of contract is authorized to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendors' bid responses. Purchases will be made on an as-needed basis in an amount not to exceed \$49,438.95, in accordance with N.J.A.C. 5:30-11.10 (a) – open-ended contracts; and

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic, as prepared by the Office of County Counsel for said purpose.

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$49,438.95

APPROPRIATION: *Various accounts on an as needed basis.

PURPOSE: Resolution authorizing award of contract to Vendors Listed for hardware supplies for The Count of Passaic Departments and Institutions for the period of February 1, 2020 through January 31, 2021.


Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** BUILDINGS & GROUNDS
Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

Description of Resolution-Resolution SB-20-2005 FOR HARDWARE SUPPLIES FOR ALL COUNTY DEPARTMENTS AND INSTITUTIONS. A TOTAL OF \$49,438.95 IS NEEDED TO COVER HARDWARE SUPPLIES.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 49,438.95
REQUISITION # N/A
ACCOUNT # N/A

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200190



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** BUILDINGS & GROUNDS
Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

Description of Resolution-Resolution SB-20-2005 FOR HARDWARE SUPPLIES FOR ALL COUNTY DEPARTMENTS AND INSTITUTIONS. A TOTAL OF \$49,438.95 IS NEEDED TO COVER HARDWARE SUPPLIES.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 49,438.95
REQUISITION # N/A
ACCOUNT # N/A

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200190

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



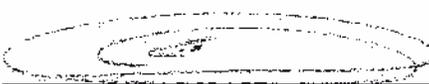
Public Meeting (Board Meeting)

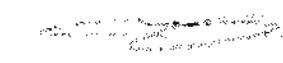
Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO SPARWICK CONTRACTING, INC. FOR THE REPAIR OF LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE, STRUCTURE NO. 1600-041 AND REHABILITATION OF LAKESIDE AVENUE CULVERT OVER ACID BROOK, STRUCTURE NO. 1600-252 IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL
Public Works
COMMITTEE NAME

Official Resolution#	R20200191							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-36							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING FINAL PAYMENT TO SPARWICK CONTRACTING, INC. FOR THE REPAIR OF LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE, STRUCTURE NO. 1600-041 AND REHABILITATION OF LAKESIDE AVENUE CULVERT OVER ACID BROOK, STRUCTURE NO. 1600-252 IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY

WHEREAS, a contract was awarded to Sparwick Contracting, Inc. for the Repair of Lakeside Avenue Bridge over Pompton Lake, Structure No. 1600-041 and Rehabilitation of Lakeside Avenue Culvert over Acid Brook, Structure No. 1600-262 in the Borough of Pompton Lakes, NJ; and

WHEREAS, by letter dated February 13, 2020 the Office of the County Engineer advised the Passaic County Board of Chosen Freeholders that they recommended approval of the final payment to Sparwick Contracting, Inc.; and

WHEREAS, in accordance with the terms of the specifications, the County Counsel's Office has received a Maintenance Bond in the amount of \$50,501.87, a Consent to Surety, an Affidavit by the Contractor that liens and subcontractors have been paid and a payment certificate in the amount of \$20,200.75; and

WHEREAS, this matter was discussed at the February 12, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the work performed by Sparwick Contracting, Inc. for the Repair of Lakeside Avenue Bridge over Pompton Lake, Structure No. 1600-041 and Rehabilitation of Lakeside Avenue Culvert over Acid Brook, Structure No. 1600-252 in the Borough of Pompton Lakes, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

NDA:dmp

February 25, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

February 13, 2020

Board of Chosen Freeholder
Passaic County Administration Building
401 Grand Street
Paterson, N.J. 07505

RE: Repair of Lakeside Avenue Bridge over Pompton Lake, Structure No. 1600-041 and Rehabilitation of Lakeside Avenue Culvert over Acid Brook, Structure No. 1600-252, Borough of Pompton Lakes, Passaic County Sparwick Contracting, Inc.

Dear Members of the Board

We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing Acceptance, Release of Retainage, and Final Payment of Repair of Lakeside Avenue Bridge over Pompton Lake, Structure No. 1600-041 and Rehabilitation of Lakeside Avenue Culvert over Acid Brook, Structure No. 1600-252. This project has been completed and conforms to the construction plans, standard specifications, and County Engineer Standards.

This matter was discussed with the Public Works and Building and Grounds Committee at its meeting of February 12, 2020.

Based upon the above, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project, release of the retainage, and authorize the Director of Finance to issue the Final Payment in the amount of \$20,200.75 to Sparwick Contracting, Inc., subject to any requirements deemed necessary by the County Counsel.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/te

cc: Public Works and Building & Grounds Committee Chair
County Administrator
County Counsel
Director of Finance

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200191

PARTIAL PAYMENT



COUNTY OF PASSAIC
 401 GRAND STREET - ROOM 439
 PATERSON, NEW JERSEY 07505

PURCHASE ORDER NO. 18-07652

CONTRACT NO. _____

PAYEE SPARWICK CONTRACTING

DEPARTMENT Engineering

ADDRESS 21 SUNSET INN ROAD

VENDOR # 09045

LAFAYETTE, N.J. 07848

DATE		
MONTH	DAY	YR
02	06	2020

ACCOUNT NUMBER
 G-01-45-700-018-903

CHECK NUMBER

DESCRIPTION	AMOUNT
<u>REPAIRS TO THE LAKESIDE AVENUE BRIDGE</u>	
<u>PAYMENT # 5 (FINAL)</u>	
Beginning Forward Balance:	\$20,200.75
Original Contract Amount	\$965,814.00
Adjusted Contract Amount	\$1,010,037.33
Contract Completed to Date	\$1,010,037.33
Less Amounts Previously Paid (\$989,836.58)	
Amount Due this Invoice	\$20,200.75
Balance of Contract	\$0.00
Ending Balance:	\$20,200.75

Thomas Enright, P.E., Principal Engineer, Bridges

Ending Balance:

AMOUNT OF PAYMENT IN WORDS Twenty Thousand Two Hundred Dollars and seventy five cents \$ 20,200.75

INSTRUCTIONS -- ISSUING DEPARTMENT

- 1.) Fill out form; attach any necessary invoices.
 - 2.) Department head must approve all partial payments.
 - 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
 - 4.) After payment appears in the check register, place check number on your file copy and place in your paid file.
- Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200191

DEPARTMENT CERTIFICATION

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: _____

Department: _____

VOUCHER COPY

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO BOSWELL ENGINEERING FOR THE REHABILITATION OF THE SQUAW BROOK ROAD CULVERT, PASSAIC COUNTY BRIDGE NO. 1600-391, PURSUANT TO N.J.S.A. 40A:11-5, ET, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200192							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-37							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO BOSWELL ENGINEERING FOR THE REHABILITATION OF THE SQUAW BROOK ROAD CULVERT, PASSAIC COUNTY BRIDGE NO. 1600-391, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) undertook a project to rehabilitate the Squaw Brook Road Culvert, Passaic County Bridge No. 1600-391, over Squaw Brook Road in the Borough of North Haledon, County of Passaic, State of New Jersey (hereafter “Project”); and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-20-015, seeking qualifications for a pool of engineers, architects, land surveyors, planners, landscape architects, and environment health and safety engineers for calendar year 2020, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, and environment health and safety engineers for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 30, 2019 the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed Resolution No. R20191231 qualifying a pool of engineers, architects, land surveyors, planners, landscape architects, and environment health and safety engineers for calendar year 2020, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included Boswell Engineering; and

WHEREAS, on August 12, 2012, the Board passed Resolution No. R12626 awarding a design engineering services contract to Boswell Engineering in the amount of thirty nine thousand dollars (\$39,000.00) for the Project; and

WHEREAS, the Passaic County Engineer is requesting a contract modification for additional design engineering services in the amount of thirty thousand nine hundred dollars (\$30,900.00), necessary for completion of the Project; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that the contract awarded to Boswell Engineering for design engineering services to rehabilitate the Squaw Brook Road Culvert, Passaic County Bridge No. 1600-391, over Squaw Brook Road in the Borough of North Haledon is modified to include an additional thirty thousand nine hundred dollars (\$30,900.00), as recommend by the Passaic County Engineer.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modification to Boswell Engineering, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract modification, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,900.00

APPROPRIATION: C-04-55-105-001-902

PURPOSE: Resolution authorizing a contract modification to Boswell Engineering.


Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

February 13, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Repair of Squaw Brook Road Culvert
Over Squaw Brook, Structure No. 1600-391
Borough of North Haledon, Passaic County
Contract Modification #1 – Boswell Engineering

Members of the Board:

Boswell Engineering has submitted a request for additional fees for design work required in connection with the Repair of Squaw Brook Road Culvert over Squaw Brook, Structure No. 1600-391 in North Haledon project in the amount of \$30,900.00. This work included additional design services for the replacement of the top deck of the culvert, in lieu of the originally specified rehabilitation of the culvert.

The above-mentioned matter was discussed at the Public Works Committee meeting of February 12, 2020 and a contract modification to Boswell Engineering is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to Boswell Engineering in the amount of \$30,900.00 for additional design services in connection with the Repair of Squaw Brook Road Culvert over Squaw Brook, Structure No. 1600-391 in North Haledon, and to authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/s/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200192



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

February 13, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Repair of Squaw Brook Road Culvert
Over Squaw Brook, Structure No. 1600-391
Borough of North Haledon, Passaic County
Contract Modification #1 – Boswell Engineering

Members of the Board:

Boswell Engineering has submitted a request for additional fees for design work required in connection with the Repair of Squaw Brook Road Culvert over Squaw Brook, Structure No. 1600-391 in North Haledon project in the amount of \$30,900.00. This work included additional design services for the replacement of the top deck of the culvert, in lieu of the originally specified rehabilitation of the culvert.

The above-mentioned matter was discussed at the Public Works Committee meeting of February 12, 2020 and a contract modification to Boswell Engineering is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to Boswell Engineering in the amount of \$30,900.00 for additional design services in connection with the Repair of Squaw Brook Road Culvert over Squaw Brook, Structure No. 1600-391 in North Haledon, and to authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/s/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200192

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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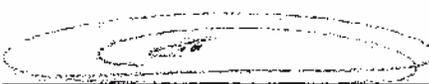
Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO CLARKE, CATON, HINTZ, P.C. FOR THE LAMBERT CASTLE AND CARRIAGE HOUSE RESTORATION PROJECT, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL
Public Works
COMMITTEE NAME

Official Resolution#		R20200193						
Meeting Date		02/25/2020						
Introduced Date		02/25/2020						
Adopted Date		02/25/2020						
Agenda Item		q-38						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO CLARKE, CATON, HINTZ, P.C. FOR THE LAMBERT CASTLE AND CARRIAGE HOUSE RESTORATION PROJECT, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) owns and maintains the Lambert Castle, an historic site listed on the National and New Jersey Registers of Historic Places, and located within the Passaic County Park System; and

WHEREAS, on April, 24 2018, the Passaic County Board of Chosen Freeholders (hereafter “Board”) approved Resolution No. R20180337 awarding a contract to Clarke, Caton, Hintz, P.C. for the preparation of design development drawings and construction documents for the Lambert Castle and Carriage House Restoration Project (hereafter “Project”), which included the first phase of design development drawings and construction documents for the Project; and

WHEREAS, on October 9, 2018, the Board approved Resolution No. R20180813, amending the contract with Clark, Caton, Hintz, P.C., to include the second phase of design development drawings and construction documents for the Project; and

WHEREAS, on December 30, 2019, the Board approved Resolution No. 20191236, amending the contract with Clark, Caton, Hintz, P.C., to include the third phase of design development drawings and construction documents for the Project; and

WHEREAS, in finalizing the design development and construction documents for the Project, it became evident that the current steam heating system at Lambert Castle needed to be fully replaced, requiring an amendment to the contract with Clarke, Caton, Hintz, P.C. for the Project; and

WHEREAS, in a letter dated February 19, 2020, which is appended to and made part of this resolution, the County’s Director of Cultural and Historic Affairs is recommending that the contract modification be approved by the Board; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-20-032, seeking qualifications for a pool of firms for preservation architects, architectural historians, archeologist, and cultural resource management consultants for calendar year 2020, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for a pool of firms for preservation architects, architectural historians, archeologists, and cultural resource management consultants for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 30, 2019, the Board approved Resolution No. R20191131 qualifying a pool of firms for preservation architects, architectural historians, archeologists, and cultural resource management consultants for calendar year 2020, as recommended by the County’s Director of Cultural and Historic Affairs, to be hired on an as-needed basis, which included Clarke, Caton, Hintz, P.C.; and

WHEREAS, the County’s Director of Cultural and Historic Affairs is requesting a contract modification for the design development drawings and construction documents for the Project, to include the design and replacement of the heating system as part of the Project, in the amount of nine thousand dollars (\$9,000.00); and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that the contract awarded to Clarke, Caton, Hintz, P.C. for the preparation of design development drawings and construction documents for the Lambert Castle and Carriage House Restoration Project is modified to include an additional nine thousand dollars (\$9,000.00), as recommend by the Passaic County Director of Cultural and Historic Affairs.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modification to Clarke, Caton, Hintz, P.C., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract modification, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$9,000.00

APPROPRIATION: C-04-55-153-001-920

PURPOSE: Resolution authorizing a contract modification to Clarke, Caton, Hintz, P.C for The Lambert Castle and Carriage House Restoration Project.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

February 19, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: CONTRACT MODIFICATION FOR CLARK CATON HINTZ FOR PROFESSIONAL SERVICES FOR PHASE III CONSTRUCTION DOCUMENTS OF LAMBERT CASTLE IN PATERSON, NJ.

Members of the Board:

A proposal for additional professional services for the above referenced project were solicited, received, and reviewed. The contract modification addresses additional plans for the interior restoration of Lambert Castle.

As documented in the Conditions Assessment and Feasibility Study, dated August 2018, prepared by CCH, the existing steam system had numerous issues and required routine repairs. Since the completion of the report the steam system has degraded rapidly. Sudden leaks and failed piping has caused damage to the Castle. The Project Team now recommends replacements of the system. They will provide full mechanical and electrical design and construction phase services for replacement of the existing steam heating system with a hydronic system consisting of a high efficiency boiler, variable flow pumping, distribution piping and terminal devices.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract modification to Clark Caton Hintz in the amount of \$9,200.00 for professional architectural services in connection with Lambert Castle, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of February 12, 2020, that the full Board authorize awarding this contract in effort to continue to preserve one of the County's historic structures. If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



Clarke Caton Hintz
Architecture
Planning
Landscape Architecture

Ms. Kelly C. Ruffel, Deputy Administrator
County of Passaic
401 Grand Street
Paterson, NJ 07505

January 17, 2020

**RE: Restoration and Rehabilitation of Lambert Castle & Carriage House
Proposal for Additional Services: Steam System Replacement**

109 Barrack Street
Trenton, NJ 08608
clarkedatonhintz.com
Tel: 609 883 8383
Fax: 609 883 4044

Dear Kelly,

As discussed, I am writing to provide a proposal for additional services relating to the design of a new, efficient and unobtrusive heating system, on the first, second and third floors, of the Castle. This proposal anticipates services from initial design through Construction Documents, Construction Administration and Project Close-out.

The team for this project includes key members of the current Project Team: Clarke Caton Hintz (CCH) for architecture and historic preservation and Princeton Engineering Group (PEG) for Mechanical, and Electrical Engineering.

As documented in the Conditions Assessment and Feasibility Study, dated August 2018, prepared by CCH, the existing steam system had numerous issues and required routine repairs. Since the completion of the report the steam system has degraded rapidly. Sudden leaks and failed piping has caused damage to the Castle. The Project Team now recommends replacements of the system. We will provide full mechanical and electrical design and construction phase services for replacement of the existing steam heating system with a hydronic system consisting of a high efficiency boiler, variable flow pumping, distribution piping and terminal devices.

Philip Caton, FAICP
John Hatch, FAIA
George Hobbs, AIA
Brian Slaughter, AICP
Michael Sullivan, AICP

Due to the compressed design schedule and to offset the design cost we have offered a credit to remove the construction document phase estimate from the scope of work. CCH will still provide a design development estimate for the Carriage House. Therefore, we respectfully request an additional fee of \$9,200.00 (nine thousand two hundred dollars even).

Encl:
John Clark, FAIA
Carl Hintz, AICP, ASLA

Proposed design cost:

PEG: HVAC, Electrical, Plumbing	\$21,400
<u>Credit (Construction Cost Estimate)</u>	<u>(\$12,200)</u>
Total:	\$ 9,200

Page 1 of 2

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200193



Clarke Caton Hintz: It has been a pleasure working with you and the County on this project! What you have planned for the future life of the Castle is very exciting, and I particularly look forward to the opportunity of working with you as you implement your long-term vision. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael J. Hanrahan".

Michael J. Hanrahan, AIA
Principal

PE
GROUP

Princeton Engineering Group, LLC
Consulting Engineers

100A Forrestal Road, Princeton, NJ 08540
Tel: (609) 243-9286 Fax: (609) 243-9287 e-mail: contact@pegllc.com

January 9, 2020

James Giresi, AIA
Clarke Caton Hintz
100 Barrack Street
Trenton, NJ 08608

Re: Lambert Castle
Paterson, New Jersey
Heating System Replacement

Dear James:

The Princeton Engineering Group is pleased to present our proposal for supplemental engineering design services related to Lambert Castle in Paterson, New Jersey.

We will provide full mechanical and electrical design and construction phase services for replacement of the existing steam heating system with a hydronic system consisting of a high efficiency boiler, variable flow pumping, distribution piping and terminal devices.

The fee for the services given above will be a lump sum of \$21,400.00 (Twenty One Thousand Four Hundred Dollars). Expenses such as printing, special delivery mail, travel, etc. will be over and above this amount and will be invoiced as per our original agreement.

If you are in agreement with this proposal, please sign where indicated below and return a copy to our office.

Yours truly,



Ira Guterman, P.E., LEED^{AP} BD+C
Principal
Princeton Engineering Group, LLC



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

February 19, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: CONTRACT MODIFICATION FOR CLARK CATON HINTZ FOR PROFESSIONAL SERVICES FOR PHASE III CONSTRUCTION DOCUMENTS OF LAMBERT CASTLE IN PATERSON, NJ.

Members of the Board:

A proposal for additional professional services for the above referenced project were solicited, received, and reviewed. The contract modification addresses additional plans for the interior restoration of Lambert Castle.

As documented in the Conditions Assessment and Feasibility Study, dated August 2018, prepared by CCH, the existing steam system had numerous issues and required routine repairs. Since the completion of the report the steam system has degraded rapidly. Sudden leaks and failed piping has caused damage to the Castle. The Project Team now recommends replacements of the system. They will provide full mechanical and electrical design and construction phase services for replacement of the existing steam heating system with a hydronic system consisting of a high efficiency boiler, variable flow pumping, distribution piping and terminal devices.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract modification to Clark Caton Hintz in the amount of \$9,200.00 for professional architectural services in connection with Lambert Castle, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of February 12, 2020, that the full Board authorize awarding this contract in effort to continue to preserve one of the County's historic structures. If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

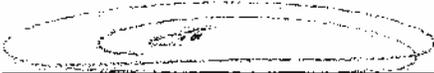
Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE GOFFLE BROOK PARK TURF FIELD PARKING LOT IMPROVEMENT PROJECT, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200194							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-39							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS
FOR THE GOFFLE BROOK PARK TURF FIELD PARKING LOT
IMPROVEMENT PROJECT, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ.**

WHEREAS, the County of Passaic (hereafter “County”) owns and maintains the Passaic County Park System, including Goffle Brook Park, a one hundred and three (103) acre recreational facility located in the Borough of Hawthorne, County of Passaic, State of New Jersey; and

WHEREAS, on February 26, 2019, the Passaic County Board of Chosen Freeholders (hereafter “Board”) awarded a contract to CHA Consulting, Inc. (hereafter “CHA”) to design and prepare construction documents for improvements at Goffle Brook Park, including the Goffle Brook Park Turf Field Lot Improvement Project (hereafter “Project”); and

WHEREAS, CHA has finalized the design and construction documents for the Project, and submitted same to the Office of the Passaic County Engineer for review; and

WHEREAS, in a letter to the Board dated February 13, 2020, appended to and made part of this resolution, the Passaic County Engineer has determined that the plans are in conformance with County and other industry engineering standards, and is seeking authorization to advertise and receive bids for the Project, in conformance with N.J.S.A. 40A:11-1, *et seq.*;

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, that pursuant to and in conformance with N.J.S.A. 40A:11-1, *et seq.*, the Passaic County Purchasing Agent is authorized to advertise and receive bids for the Goffle Brook Park Turf Field Parking Lot Improvement Project.

LET IT BE FURTHER RESOLVED, that the Passaic County Engineer, Passaic County Administrator, and Passaic County Counsel are authorized to take all necessary steps to effectuate the intent of this resolution.

MPJ

February 25, 2020



County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

February 13, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Goffle Brook Park - Turf Field Parking Lot Improvements
Borough of Hawthorne, Passaic County
AUTHORIZATION TO BID

Dear Members of the Board:

The County's consultant, CHA, of Parsippany, NJ, has prepared plans and specifications for Goffle Brook Park -- Turf Field Parking Lot Improvements, located in the Borough of Hawthorne.

Our office has reviewed the Plans and Specifications and find them in conformance with Passaic County and other Engineering Standards.

The above-mention Project was discussed and recommended for approval at the Public Works Committee Meeting of February 12, 2020.

Therefore, our office recommends that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, authorizing the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/s/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance
Director of Purchasing

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200194

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Theodore O. Best, Jr.
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A SOLAR ENERGY POWER PURCHASE AGREEMENT WITH ONYX PARTNERS, LP FOR SOLAR GENERATED ELECTRICITY AT PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ., IN ACCORDANCE WITH PASSAIC COUNTY'S ENERGY SAVINGS IMPROVEMENT PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200195							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-40							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING A SOLAR ENERGY POWER PURCHASE AGREEMENT WITH ONYX PARTNERS, LP FOR SOLAR GENERATED ELECTRICITY AT PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ., IN ACCORDANCE WITH PASSAIC COUNTY'S ENERGY SAVINGS IMPROVEMENT PROGRAM

WHEREAS, pursuant to N.J.S.A. 40A:11-4.6, the County of Passaic (hereafter "County") authorized an Energy Savings Improvement Program (hereafter "ESIP"), to establish an energy savings plan to adopt energy conservation measures at County facilities and buildings; and

WHEREAS, on September 13, 2016, the Passaic County Board of Chosen Freeholders (hereafter "Board") passed Resolution No. 20160718, authorizing Honeywell Building Solutions to develop and implement the ESIP, which included the installation of solar generated electricity at Preakness Healthcare Center; and

WHEREAS, on May 28, 2019, the Board passed Resolution No. R20190491, authorizing the use of competitive contracting for the solicitation of proposals for a solar power purchase agreement to be undertaken with connection to the County's ESIP; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County's request for proposals pursuant to N.J.S.A. 40A:11-4.1, *et seq.* is a fair and open process, is publicly advertised, awarded under a process that provides for public solicitation of proposals, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on September 4, 2019, the County issued RFP-19-015 seeking proposals from qualified respondents to install, operate, and maintain the solar panels, among other requested services, and on October 8, 2019 four responses were unsealed; and

WHEREAS, on December 10, 2019, the County Purchasing Agent requested authorization to extend the date of an award of contract by the County, as set forth in N.J.S.A. 40A:11-4.6(e), and same was approved by the respondents; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.4(a), a review committee was convened to evaluate the proposals, a memorandum was drafted based on an evaluation and ranking of same pursuant to N.J.S.A. 40A:11-4.4, *et seq.*, which is appended to and made part of this resolution; and

WHEREAS, pursuant to the review committee's evaluation and memorandum, Onyx Renewable Partners, LP, 230 Park Avenue, Suite 845, New York, New York 10169 (hereafter "Onyx") was the highest ranked respondent, and a recommendation was made by same to award RFP-19-015 to Onyx; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:11-4.1, *et seq.*, as follows: (1) a contract is awarded to Onyx Renewable Partners, LP pursuant to the terms and conditions as set forth in RFP-19-015; and (2) the Director of the Board, County Counsel, and Clerk to the Board are authorized to execute the contract, and all other documents necessary to carry out the intent of this resolution.

LET IT BE FURTHER RESOLVED, pursuant to N.J.S.A. 40A:11-6(g), that the Clerk to the Board shall publish a notice in the official newspaper of the County summarizing the award of contract to Onyx Renewable Partners, LP, and a contract shall be kept on file in the Office of the Clerk to the Board for public inspection.

MPJ

February 25, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

Memorandum

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

TO: Public Works Committee

FROM: Kelly Ruffel, Deputy County Administrator
Jonathan Pera, County Engineer
Andrew Thompson, County Architect

RE: RFP-19-015, Solar Energy Power Purchase Agreement to Provide Solar Generated Electricity for a Passaic County Facility

DATE: February 20, 2020

Background and Scoring Criteria

On February 7, 2020, Passaic County Deputy Administrator Kelly Ruffel, Passaic County Engineer Jonathan Pera, and Passaic County Architect Andrew Thompson (hereafter "Review Committee") met to review and score responses to RFP-19-015, Solar Energy Power Purchase Agreement to Provide Solar Generated Electricity for a Passaic County Facility (hereafter "RFP") in conformance with the requirements of N.J.S.A. 40A:11-4.1. Pursuant to the RFP, the proposals were scored using the following weighted scoring criteria: (1) Price per solar kWh, as well as total long-term savings 35% (35/100); (2) Quality of the proposed equipment and the technical design 40% (40/100); and (3) Qualifications and experience of the vendor (vendor teams) 25% (25/100).

Scoring of Respondents

Four (4) qualified firms responded to the RFP: (1) ONYX Renewable Partners L.P.; (2) HESP Solar LLC; (3) EZnergy; and (4) Sunlight General Capital. After reviewing the four (4) responses, the Review Committee scored the proposals as follows.

I. Onyx Renewable Partners L.P. (ONYX).

a. Price and Long Term Savings.

Design Capacity – 995 KW dc for Base Bid; 142 KW dc for Alternate Bid
15 Year Average Price for Base Bid - \$0.0459 kWh – Projected Savings - \$1,018,677.00
15 Year Average Price for Alternate Bid - \$0.0622 kWh – Projected Savings - \$121,756.00
(34/35)

b. Equipment and Technical. ONYX specified premium products for solar panels and inverters that are high efficiency. Fully complies with the RFP requirements. The proposed location of the Alternative Bid (Array 4) is in a non-environmental sensitive area. (39/40)

c. Qualifications and Experience. ONYX set forth a strong team of qualified staff members with the skills, expertise, ability, and experience to execute all of the goals and needs for the County as set forth in the RFP. Their experience and qualifications include many New Jersey public works and school district solar projects. (24/25)

TOTAL = 97/100

Solar Energy Power Purchase Agreement (RFP-19-015)

Page 1 of 3

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200195

II. HESP Solar LLC (HESP)

a. Price and Long Term Savings.

Design Capacity – 723 KW dc for Base Bid; 627 KW dc for Alternate Bid

15 Year Average Price for Base Bid - \$0.0600 kWh – Projected Savings - \$626,572.00

15 Year Average Price for Alternate Bid - \$0.0600 kWh – Projected Savings - \$543,743.00

The proposed design capacity and savings of the Alternate Bid would be reduced due to the location of the proposed ground Array 4. (29/35)

- b. Equipment and Technical. HESP specified premium products for solar panels and inverters that are high efficiency. Does not fully comply with RFP requirements such as the base bid is not a low profile system and the galvanized steel does not meet the RFP requirements for the ground mounted system. The majority of the proposed location of the Alternative Bid (Array 4) is in an environmental sensitive area. (33/40)

- c. Qualifications and Experience. HESP set forth a strong team of qualified staff members with the skills, expertise, ability, and experience to execute all of the goals and needs for the County as set forth in the RFP. Their experience and qualifications include many New Jersey public works and school district solar projects. (24/25)

TOTAL = 86/100

III. EZnergy.

- a. Price and Long Term Savings. As required, EZnergy provided the annual savings over 15 years for the base bid and the alternate bid. However, the summation of the annual savings over 15 years did not equal the Total 15 year savings listed. For the Base bid, the 15 individual annual savings actually totals \$394,853.00, where the proposal lists \$630,623.00 as the overall total (a difference of \$235,770 – 60% higher than actual savings). For the Alternate Bid, the 15 individual annual savings actually totals \$363,468, where the proposal lists \$550,790.00 as the overall total (a difference of \$187,322 – 52% higher than actual savings)

Design Capacity – 1,107 KW dc for Base Bid; 622 KW dc for Alternate Bid

15 Year Average Price for Base Bid - \$0.0894 kWh – Corrected Projected Savings - \$394,000.00

15 Year Average Price for Alternate Bid - \$0.0785 kWh – Corrected Projected Savings - \$363,000.00

(15/35)

- b. Equipment and Technical. EZnergy specified high efficiency panels for solar panels and inverters. Fully complies with the RFP requirements. For proposed location of the Alternative Bid (Array 4) is in an environmental sensitive area. (35/40)

- c. Qualifications and Experience. EZnergy set forth a team of qualified staff members with the skills, expertise, ability, and experience to execute all of the goals and needs for the County as set forth in the RFP. Their experience and qualifications include New Jersey public works and school district solar projects. Their pricing proposal forms were incorrectly summarized. (20/25)

TOTAL = 70/100

IV. Sunlight General Capital.

- a. **Price and Long Term Savings.** Sunlight's long term cost savings are neither technically possible nor are they complaint or consistent with the RFP requirements for design and calculations of savings which is standardized for all bidders.

According to their own provided technical information, they have a proposed a design and capacity that could not possibly fit into the area designated in the RFP.

System Losses 14.08%: Sunlight's proposal uses a 14.08% as the AC to DC conversion factor, however the RFP requires that bidders use an assumption of 15%. This non-compliant calculation provides a base number that is 1% higher than it should be in year one, and over the course of the 15 year term results in an overestimation of production of approximately 7%.

The proposed Array Tilt of 20° is wrong based on their technical proposal and overestimates the electricity production (shadows from the rows of panels).

Design Capacity – 1,125 KW dc for Base Bid; 897 KW dc for Alternate Bid

15 Year Average Price for Base Bid - \$0.0756 kWh

15 Year Average Price for Alternate Bid - \$0.0756 kWh

Capacity, Production & Savings estimates are all flawed.

(8/35)

- b. **Equipment and Technical.** Sunlight General Capital did not comply with the RFP requirements for the racking material. The proposal did not specify a racking system for the roof arrays that is compliant with the existing roof. The solar panels are high efficiency panels.

They propose using a 180 degree azimuth for all ground areas. However, this assumption would require a significant reduction in capacity proposed for certain areas due to shading from buildings and is a technical design error. (10/40)

- c. **Qualifications and Experience.** The NJ Business registration included is in a different name and there is an expired public works contractor certificate included. Sunlight claim that the 2018 public works certificate application has been submitted to the State. (18/25)

TOTAL = 36/100

Review Committee Recommendation

Based upon the scoring of the Review Committee, it is recommended that the RFP be awarded to ONYX. At no cost to the County, ONYX will design, install, and maintain the solar energy panels for 15 years. During the 15 years, the County will purchase the solar electricity at the reduced rate from ONYX. After the completion of the 15 years, the County will have the option of purchasing the solar equipment or having ONYX remove the solar equipment from the site. The projected total 15 year savings is \$1,018,677.00 for the Base Bid; and an additional \$121,756.00 for the Alternate Bid. The County will continue to have PSE&G – Electric to supply the electrical needs of Preakness Healthcare that is beyond the solar capabilities.

cc: Anthony J. DeNova, Passaic County Administrator
Mathew Jordan, Passaic County Counsel

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO ETM ASSOCIATES LLC FOR PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF A HISTORIC PRESERVATION ELEMENT TO THE OPEN SPACE MASTER PLAN, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200196							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-41							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AWARDING CONTRACT TO ETM ASSOCIATES LLC FOR PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF A HISTORIC PRESERVATION ELEMENT TO THE OPEN SPACE MASTER PLAN

WHEREAS, there exists a need for Professional Consultant Services for the preparation of a historic preservation element to the Open Space Master Plan; and

WHEREAS, ETM Associates LLC, 1202 Raritan Avenue, Highland Park, NJ 08904 submitted a proposal, a copy of which is attached, for the necessary consulting services to be provided for a total fee of \$98,923.00 and is being recommended by the Director of the Department of Cultural & Historic Affairs for Passaic County in a letter to the Board dated February 19, 2020, a copy of which is attached hereto and made a part hereof; and

WHEREAS, the aforesaid was discussed at the January 15, 2020 meeting of the Public Works Committee and recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, said ETM Associates LLC, by Resolution R-2020-0088 dated January 28, 2020, is qualified as a pool professional architect by a "Fair and Open" procedure as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the professional services relating to the preparation of a historic preservation element to the Open Space Master Plan be awarded to ETM Associates LLC in accordance with the terms and conditions set forth above; and

LET IT BE FURTHER RESOLVED, that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

LET IT BE FURTHER RESOLVED, that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

LET IT BE FURTHER RESOLVED, that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

NA:dmp

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$98,923.00

APPROPRIATION: \$84,500.00 G-01-41-787-020-233
\$14,423.00 0-01-20-102-001-233

PURPOSE: Resolution awarding contract to ETM Associates LLC for professional consulting services for preparation of Historic Preservation Element to the Open Space Master Plan.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

February 19, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: AWARD OF CONTRACT TO ETM ASSOCIATES LLC FOR PROFESSIONAL SERVICES FOR THE PREPARATION OF A HISTORIC PRESERVATION ELEMENT TO THE OPEN SPACE MASTER PLAN

Members of the Board:

A proposal for professional services for the above referenced project were solicited, received, and reviewed. The project is to prepare a historic preservation element to the County's Open Space Master Plan. ETM Associates was prequalified for the calendar year of 2020. This project is being funded by the NJ Highlands Council.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a resolution awarding a contract to ETM Associates LLC in the amount of \$98,923.00 for professional services in connection with the project, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of January 15, 2020, that the full Board authorize awarding this contract in effort to continue to preserve the County's historic assets.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kelly C. Ruffel
Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:

Resolution to award contract to ETM Associates LLC for professional services to complete a Historic Preservation Element to the Passaic County Open Space Master Plan

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 98,923
REQUISITION # R0-00328
ACCOUNT # G-01-41-787-020-233

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | | |
|--|----------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>1/15/20</u> |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

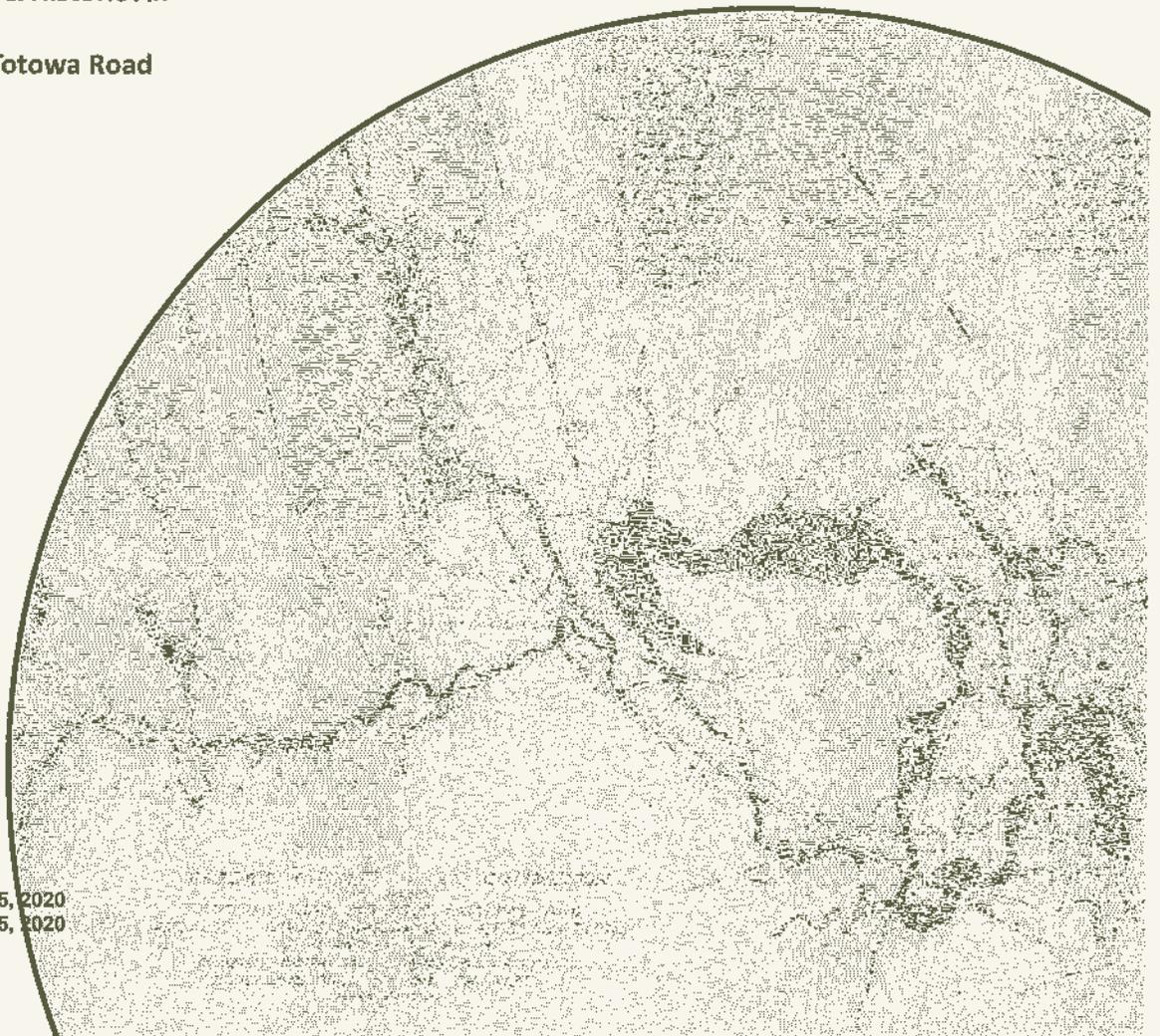
Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200196

PROPOSAL FOR THE PASSAIC COUNTY PARKS, RECREATION, AND OPEN SPACE MASTER PLAN HISTORIC PRESERVATION ELEMENT

Kelly C. Ruffel, Director
Department of Cultural & Historic Affairs
Passaic County of Passaic
The Dey Mansion, 199 Totowa Road
Wayne, New Jersey
07470

Submitted by:
ETM Associates LLC
1202 Raritan Avenue,
Highland Park, NJ
08904-3643

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200196





ETM ASSOCIATES, L.L.C.

PUBLIC SPACE MANAGEMENT
PROJECT MANAGEMENT
PUBLIC SPACE DESIGN

Kelly C. Ruffel
Director, Department of Cultural & Historic Affairs,
County of Passaic
199 Totowa Road,
Wayne, New Jersey 07470

Re: Historic Preservation Plan Element

Dear Ms. Ruffel,

Please accept this letter and proposal as evidence of our interest in preparation of the Historic Preservation Plan Element to the Passaic County Parks, Recreation, and Open Space Master Plan. We have thoroughly reviewed the RFP and referenced guidelines and fully understand what is expected for preparation of this comprehensive preservation planning document.

In order to meet the project goals, we will team with Hunter Research, Inc. (HRI) to provide historic and archival research, and historic resource management support. We have partnered with HRI on several projects in the past and present and have a very close working relationship. In fact, our office is currently collaborating with HRI on the implementation of the Dey Mansion garden restoration project. HRI has included a scope of services to collaborate and support our work in developing preservation planning research and recommendations.

We are very enthusiastic about this opportunity and believe that our team possesses the qualifications, knowledge, experience, and eagerness to make County wide historic resource preservation planning recommendations.

We have included a brief summary of both firms experience in historic preservation and cultural resource management as well as relevant examples of past work in these areas of expertise.

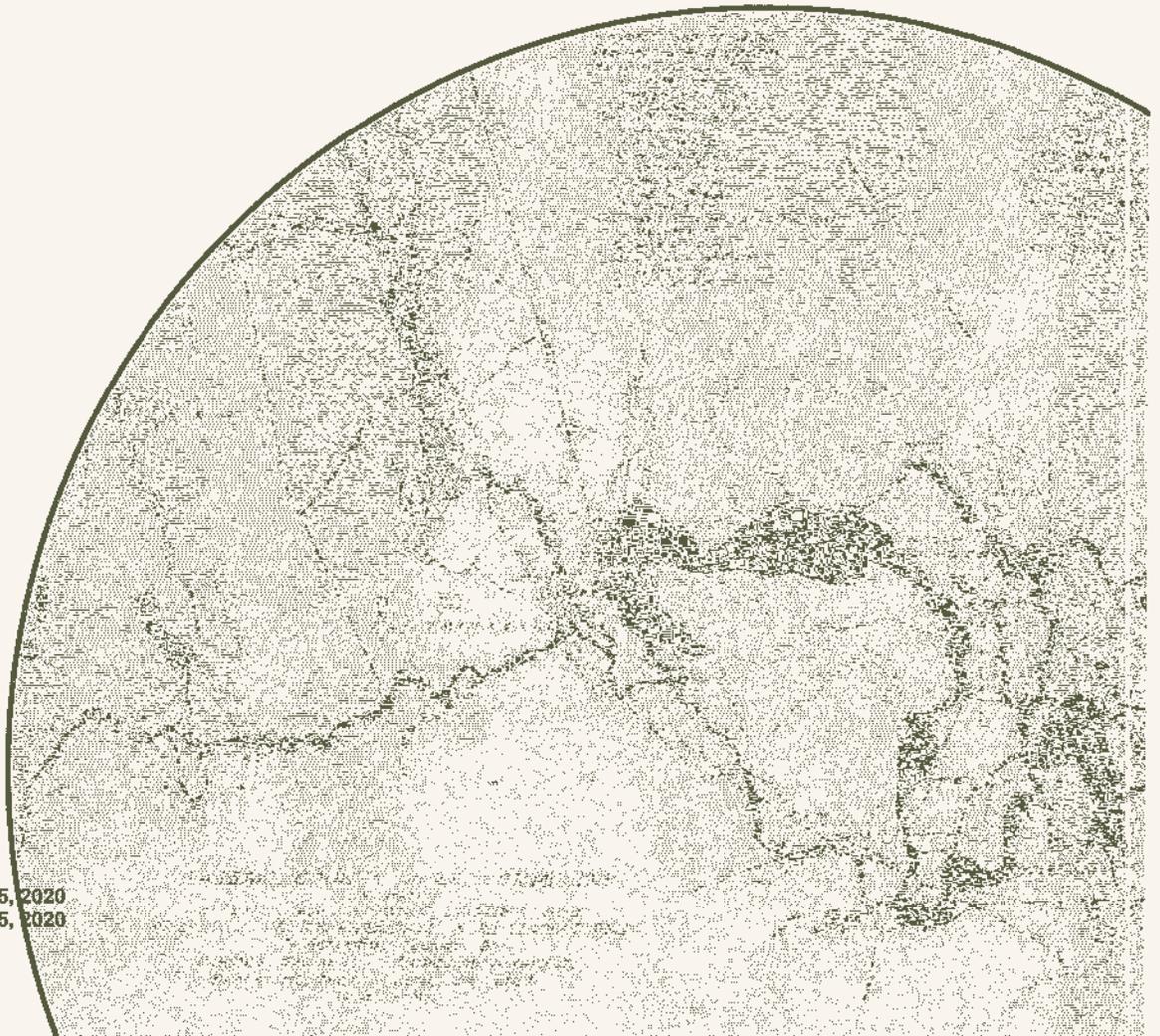
Thank you for considering ETM Associates and our team for the project. We look forward to hearing from you soon. If you have any questions or need additional information, please feel free to contact me either by email, tim@etmassociatesllc.com or by phone at 732.572.6626. You may also contact Dave Sitler by email at dave@etmassociatesllc.com or by phone at the same number.

Regards,

Timothy Marshall
Principal
ETM Associates, LLC

CONSULTANT SCOPE OF SERVICES AND FEE PROPOSAL

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200196





ETM ASSOCIATES, L.L.C.

PUBLIC SPACE MANAGEMENT
PROJECT MANAGEMENT
PUBLIC SPACE DESIGN

Introduction

We understand that the County of Passaic desires professional services for preparation of a Historic Preservation Plan Element to the Passaic County Parks, Recreation, and Open Space Master Plan. As defined in the RFP our approach to these services will include:

- 1.0 Development, Research, and Preparation of a detailed Summary of the County's Historic Resources**
- 2.0 Perform Historic and Current Map Reconnaissance**
- 3.0 Perform Recordation and Extensive Field Investigations**
- 4.0 Prepare a Detailed Summary of Short-term and Long-term Priorities**
- 5.0 Prepare a Detailed, Illustrated Preservation Maintenance Plan for Historic Resources**
- 6.0 Prepare and Incorporate Additional Recommendations and Considerations**

The following work plan presents the detailed methodology we envision for the County Wide Historic Preservation Plan.

Kickoff Meeting

To initiate the project, the ETM-HRI Team will:

- Schedule a kickoff meeting to review the scope of the project work, schedule and project goals
- Identify the involvement of any other key stakeholders
- Obtain a clear understanding of the County's key objectives
- Identify channels of communication and project resources

1.0 Development, Research, and Preparation of a Detailed Summary of the County's Historic Resources (ETM and HRI)

ETM and HRI will compile existing documentation on historic and archaeological resources on Passaic County-owned properties (roughly 16,000 acres of open space, chiefly County parks, plus individual County-owned historic properties such as the County Courthouse). This documentation will include reports on cultural resource and historic preservation studies, New Jersey and National Register of Historic Places nomination forms, National Historic Landmark designation data, HABS/HAER data, the statewide New Jersey Historic Bridge Survey and relevant published books, booklets and articles. To organize the data being compiled, an inventory of historic and archaeological resources will be created using MS Excel and a bibliography of consulted sources will be prepared. A summary of historic and site development information and details of each property's historical significance will be assembled for inclusion in the final report. In summarizing information about historic districts, we assume an emphasis on district boundaries, key contributing resources and character-defining historical landscape design features and materials will be paramount.

This work will be accomplished using online sources (NJ GeoWeb; Lucy Online Map Viewer) and through in-person visits to consult maps and files at the Passaic County Department of Cultural & Historic Affairs (DCHA), the Passaic County Department of Planning & Economic Development, the Passaic County Historical Society, the New Jersey Historic Preservation Office (NJHPO), the New Jersey State Museum, Olmsted Brothers Archives at Fairstead, and the New Jersey State Library. Close coordination will be maintained with Kelly C. Ruffel, Director of DCHA, to ensure all relevant data sources are consulted.



ETM ASSOCIATES, L.L.C.

PUBLIC SPACE MANAGEMENT
PROJECT MANAGEMENT
PUBLIC SPACE DESIGN

2.0 Perform Historic and Current Map Analysis (ETM and HRI)

The project team will analyze historic maps, aerial photographs and LIDAR mapping to locate previously documented historic resources, previously undocumented historic resources and potential archaeological sites on County-owned properties. This task will include georeferencing and rubber sheeting of selected historic maps superimposed over current topographic maps and aerial photographs in an effort to pinpoint historic resources. Base mapping showing historic resource locations will be developed using ArcGIS and a simple cultural resources geographic information system (CRGIS) linked to MS Excel spreadsheet data will be created. GIS mapping will be consistent with the GIS platform used by Passaic County and the project team will provide the County with all digital, color mapping and associated metadata at the conclusion of the project. County-wide maps will be prepared illustrating historic resources organized by period and theme.

3.0 Perform Recordation and Extensive Field Investigation (ETM and HRI)

Following completion of Tasks 1 and 2, a field team (landscape historians, architectural historian, archaeologist, and landscape architects) will “ground truth” County-owned properties to confirm the location and establish the current condition of specific resources. This task will be conducted at the macro level and will generally assess landscape features, buildings and archaeological sites. Individual plantings and building interiors will not be documented; archaeological sites will not be subjected to subsurface testing. Field recordation will involve the annotation of maps, digital photography, creation of sketch plans, and note-taking using iPads and field notebooks.

4.0 Prepare a Summary of Short-Term and Long-Term Priorities (ETM and HRI)

Based on the results of Tasks 1, 2 and 3, the project team will evaluate the various historic resources inventoried and prioritize them in terms of their future planning and preservation needs, their suitability for programming and maintenance requirements. This task will be conducted in a systematic fashion and the results will be tabulated in a cogent manner that can be easily understood by County planners. Close coordination with Kelly Ruffel, DCHA Director, is anticipated in the completion of this task.

5.0 Prepare a detailed, Illustrated Preservation Maintenance Plan for Historic Resources (ETM and HRI)

Using the data compiled, analyzed and evaluated in Tasks 1-4, a detailed, illustrated preservation plan for historic resources will be prepared in accordance with the reporting guidelines of the NJHPO. This document will be the principal deliverable of the project and is anticipated to comprise between 50 and 100 pages of text and tables (12 point; single-spaced) plus maps, photographs, other illustrative materials and appendices. This document will be organized to allow for clear and separate treatment of historic landscapes, historic buildings and structures, and archaeological sites.

The ETM-HRI team will submit a draft report for review and comment by the County. Upon submission, the ETM-HRI team will meet with the County to review the draft submission and point out any key findings or elements of the draft submission.

Based on comments the ETM-HRI team receive from the County, we will prepare a final report and submit to the County with any revisions provided by the County.



ETM ASSOCIATES, L.L.C.

PUBLIC SPACE MANAGEMENT
PROJECT MANAGEMENT
PUBLIC SPACE DESIGN

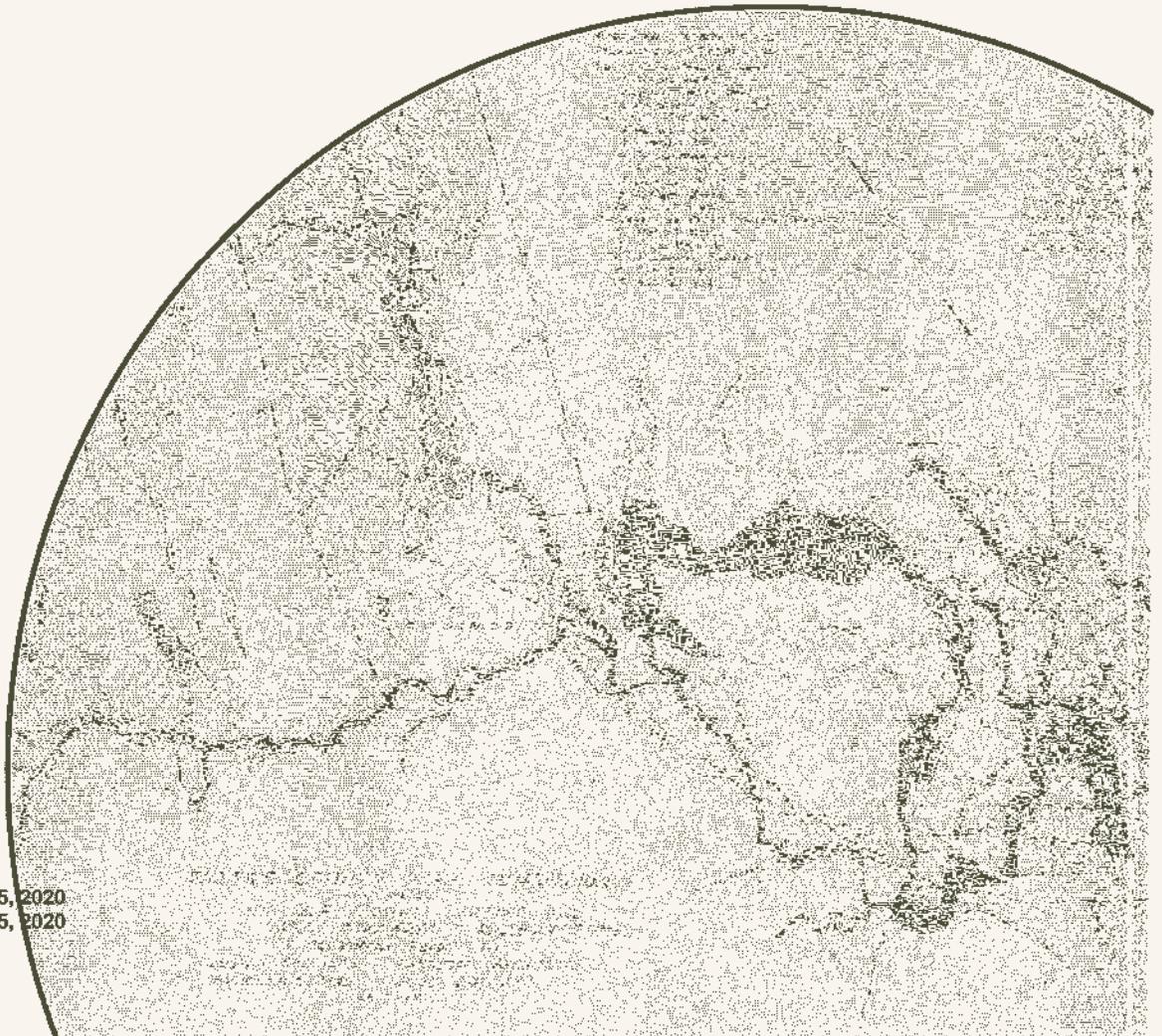
6.0 Prepare and Incorporate Additional Recommendations and Considerations (ETM and HRI)

Additional recommendations and considerations for enhanced maintenance and preservation outcomes will be identified in the preservation maintenance plan prepared under Task 5. Issues such as operational and/or maintenance cost savings, environmental impacts, public benefits and ADA compliance will be addressed, as appropriate, for specific historic resources and commented upon in the preservation maintenance plan document.

Lump Sum Fee Proposal

The above outlined scope of services and deliverables is proposed as a lump sum amount of **\$98,923** for the consultant team. This fee includes all costs associated with staffing, site investigations, travel expenses, meetings, and production costs.

RELEVANT EXPERIENCE



Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200196

**ETM ASSOCIATES, L.L.C.**PUBLIC SPACE MANAGEMENT
PROJECT MANAGEMENT
PUBLIC SPACE DESIGN**ETM Associates - Relevant Experience:**

ETM Associates has a long history of providing master planning, preservation, and management services in New Jersey. ETM has previously completed comprehensive Master Plans for Essex County as well as Passaic County. Our office also has a strong expertise in preservation planning at varying scales including the Case-Dvoor Farm Site Management Plan that was funded, reviewed, and approved by the New Jersey Historic Trust (NJHT). Our office also frequently develops operations and management plans over a wide range of project scales and complexities to effectively manage assets and public space.

Past experience of particular relevance to this project includes:

Mercer Meadows Park – ETM worked with the Mercer County Park Commission to develop a comprehensive cultural resource, land management and programming plan for the 1,600 acre public park property.

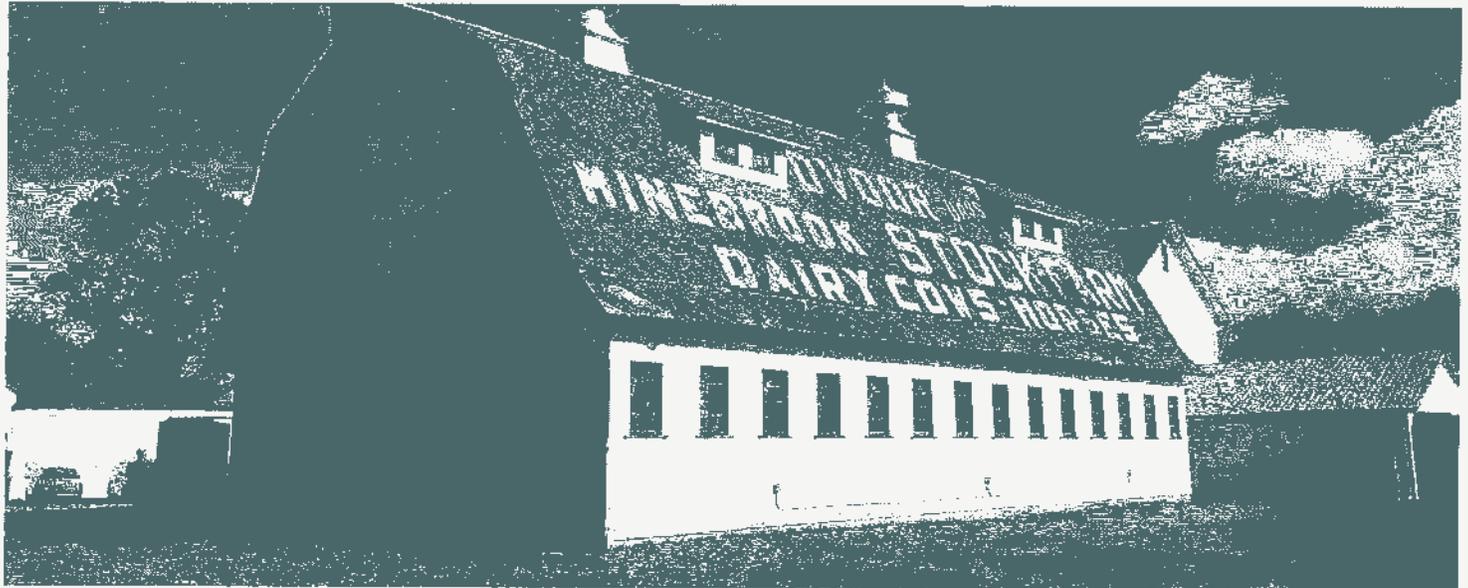
Case-Dvoor Farm Historic Site Management Plan – in 2013 ETM led a team of professionals to develop a comprehensive site management plan for the short and long term development and preservation of the 22 acre historic farm property.

Vanderveer House – ETM developed a Historic Landscape Report for the Vanderveer House and provided a long-range plan for the rehabilitation and reconstruction of the historic landscape, restoring the site to its relevant period of significance.

Willow Hall - ETM has been integral in the long-term planning and development of the historic property of Willow Hall from conceptual planning and design through master plan implementation. ETM Associates is currently in the final phases of site planning and final design of the property and home of the Passaic River Coalition.

Several relevant project sheets have also been included on the following pages for reference.

CASE - DVOOR FARM : HISTORIC MANAGEMENT PLAN



PROJECT INFORMATION

LOCATION: Flemington, NJ
DATE: 2013
CLIENT: The Hunterdon Land Trust

PROJECT TEAM

Dennis Bertland Associates, Inc.
Richard F. Veit, Ph. D., R.P.A.
Hunter Research, Inc.
Engineering & Land Planning

SERVICES

Archaeological Survey
Site Management Plan
Site Amenities
Utility Improvements
Signage and Interpretive Technology

AWARDS

NJASLA Merit Award - Landscape Planning and Analysis - 2016

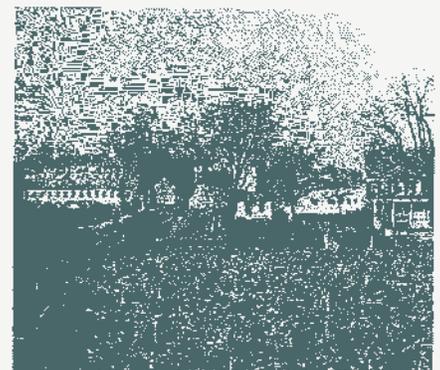
ETM was selected to lead a team of professionals in preparing a comprehensive site management plan for the 43 acre historic farm property. The plan was commissioned by the Hunterdon Land Trust (HLT), a non-profit land preservation organization, as an effort to prepare an overall site plan in order to preserve and enhance the historic and cultural site resources and natural landscape of the Case-Dvoor Farm.

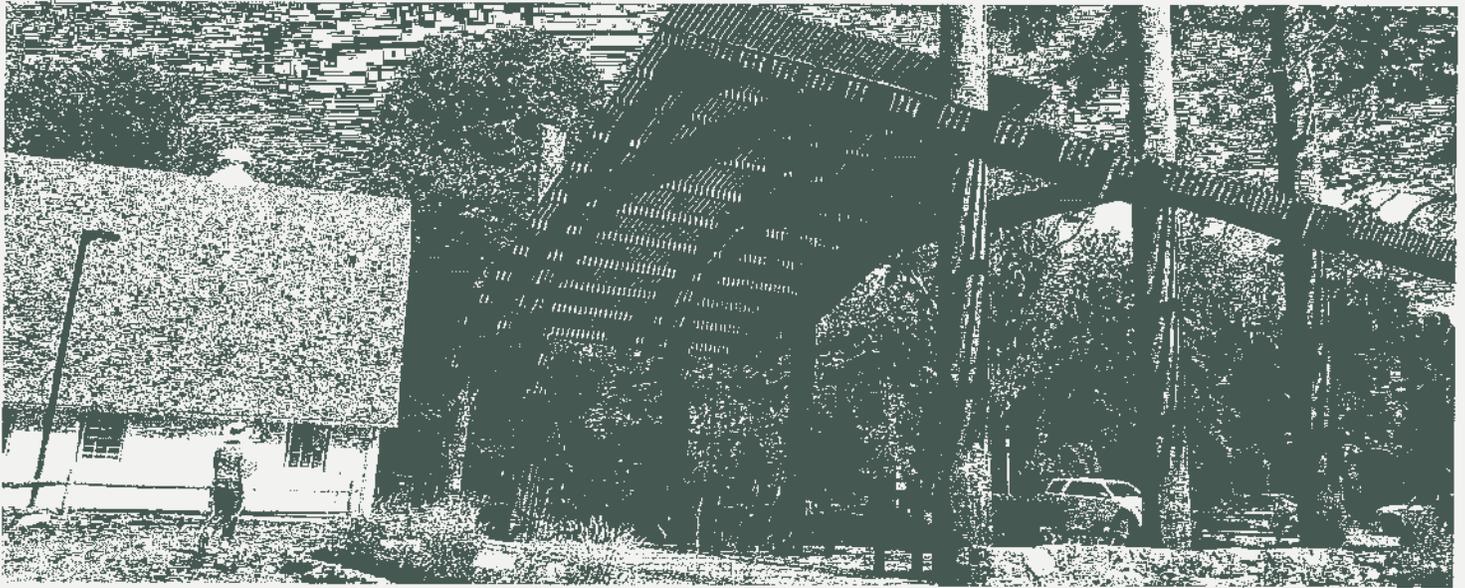
The goals laid out in the plan explore the rehabilitation of the natural and historic landscape, enhanced circulation and access, infrastructure improvements, educational, and interpretive programming.

The team of designers, historians, archaeologists, engineers, and natural resource professionals evaluated the property and developed a long term vision which preserves the historic property while providing a sustainable vision for long term use and responsible site development.



The vision included several primary site improvements as well as recommendations for future uses and programming initiatives. The project won a Merit Award for Landscape Planning and Analysis in 2016 from the New Jersey chapter of the American Society of Landscape Architects.





PROJECT INFORMATION

LOCATION: Mercer County, NJ
 DATE: Fall 2011
 CLIENT: Mercer County Parks Commission

PROJECT TEAM

Biohabitats, Inc.
 Engineering & Land Planning
 Hunter Research, Inc.
 Two Twelve

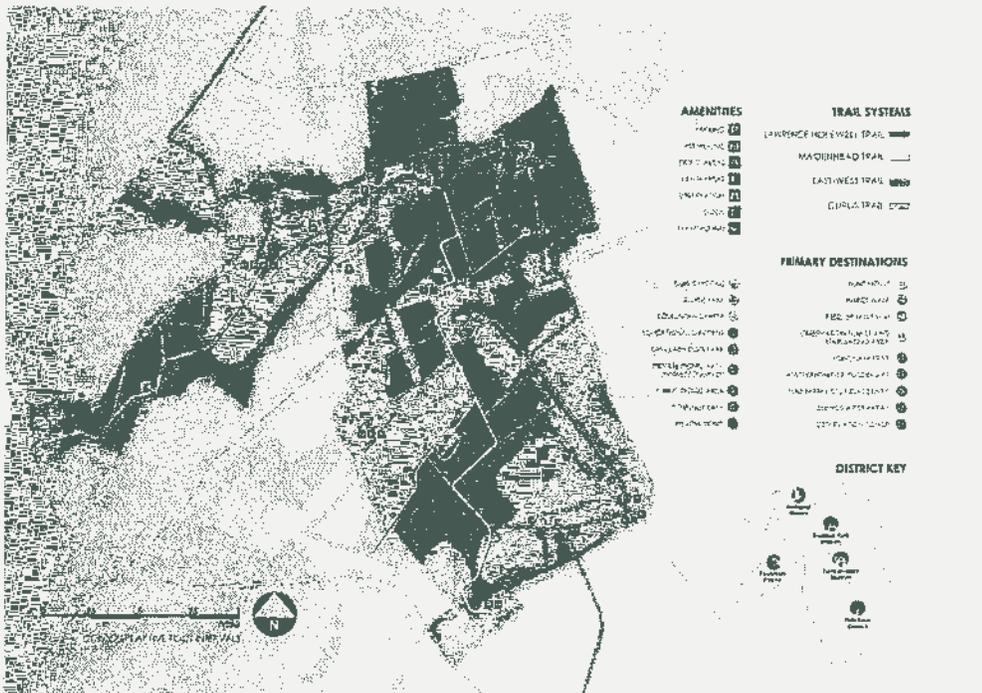
SERVICES

Ecological Restoration
 Signage and Wayfinding
 Branding
 Access and Trail Development
 Historical Interpretation/Education
 Stormwater Engineering
 Structural Design

ETM Associates was commissioned by the Mercer County Park Commission to lead a park-wide master planning effort for this 1,600 acre passive recreation park that spans Lawrence and Hopewell Townships in Mercer County.

ETM headed a team of archaeologists, engineers, ecologists, and public information designers to create a comprehensive vision for this regional open space. The team efforts culminated in an interpretive vision for the park including landscape management recommendations, park-wide signage and wayfinding, updated trail networks, community access, rich historical site interpretation, and much needed visitor amenities.

Following the master planning effort, ETM Associates was commissioned to refine and implement an initial phase of priority projects identified in the master plan.



ETM ASSOCIATES, L.L.C.
 Prepared on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200196

NEW BRIDGE LANDING



• **PROJECT INFORMATION**

LOCATION: Bergen County, NJ
 DATE: 2005
 CLIENT: Historic New Bridge Landing Park Commission
 Blauvelt-Demarest Foundation

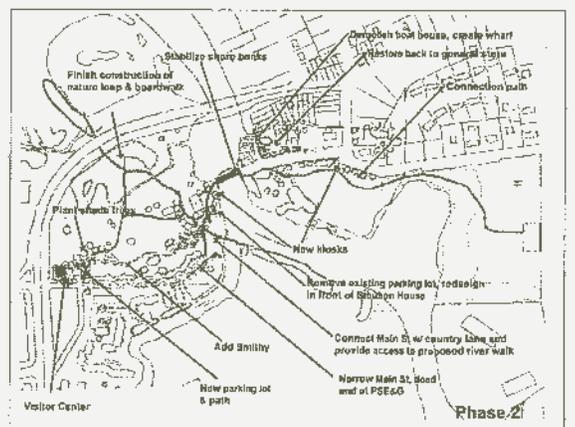
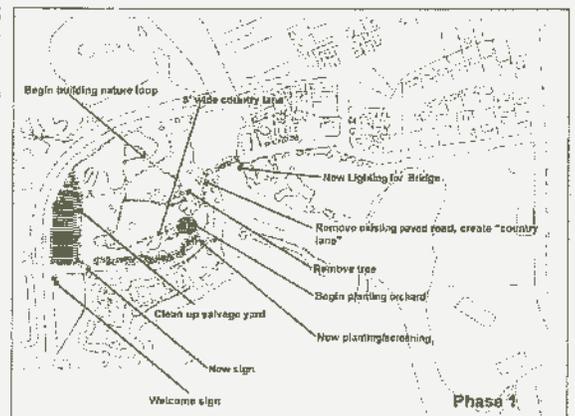
• **PROJECT TEAM**

Hunter Research, Inc.
 Ford, Farewell, Mills & Gatsch

• **SERVICES**

Site Inventory and Analysis
 Implementation Planning

Historic New Bridge Landing is an important site with Revolutionary War associations and a wealth of historic architectural and archaeological resources. ETM was retained by the Historic New Bridge Landing Park Commission and led a team of architects and cultural resource consultants to prepare a plan that identifies a clear and detailed sequence of actions that acts as a blueprint for funding and moving forward with the various park design elements. ETM, as the lead consultant, was responsible for creating the majority of the implementation plan and related drawings as well as providing a landscape site inventory analysis, design guidelines, recommended site improvements and cost estimates.





PROJECT INFORMATION

LOCATION: Hampton, VA
 DATE: 2007-2009
 CLIENT: City of Hampton

SERVICES

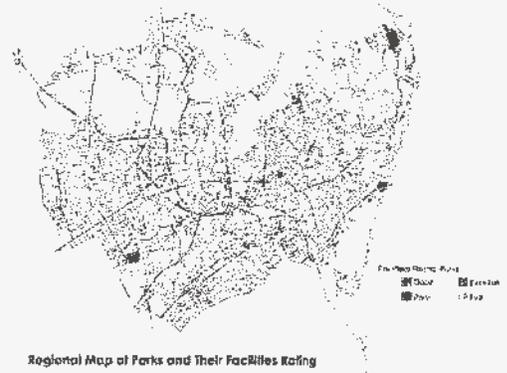
Inventory & Analysis of Existing Management & Maintenance Operations
 Site Rating System
 Implementation Strategy

ETM Associates prepared a comprehensive study of all open space and associated management practices for the entire city of Hampton, Virginia. The primary tasks included a review and analysis of the existing management structure and maintenance operations to identify potential cost savings. A site rating system was developed to help understand the existing conditions of each site.

Areas of operations examined by ETM

included:

- Scope and Mission
- Existing organizational structure
- Service delivery
- M+O budgets and expenses
- Staffing levels and a workforce profile
- Facilities and equipment
- Labor rates in Hampton compared with surrounding cities



Regional Map of Parks and Their Facilities Rating

Recommendations were aimed at improving maintenance efficiency while minimizing impact to the operating budget and existing staffing. ETM's recommendations included:

- Reorganization of maintenance priorities
- Reorganization of maintenance delivered
- Reorganization of the mixture of contracted services and in-house work
- Reorganization of existing maintenance districts



Regional Map of Schools and Their Facilities Rating



PROJECT INFORMATION

LOCATION: Bedminster, NJ
 DATE: 2008
 CLIENT: Friends of the Jacobus Vanderveer House

PROJECT TEAM

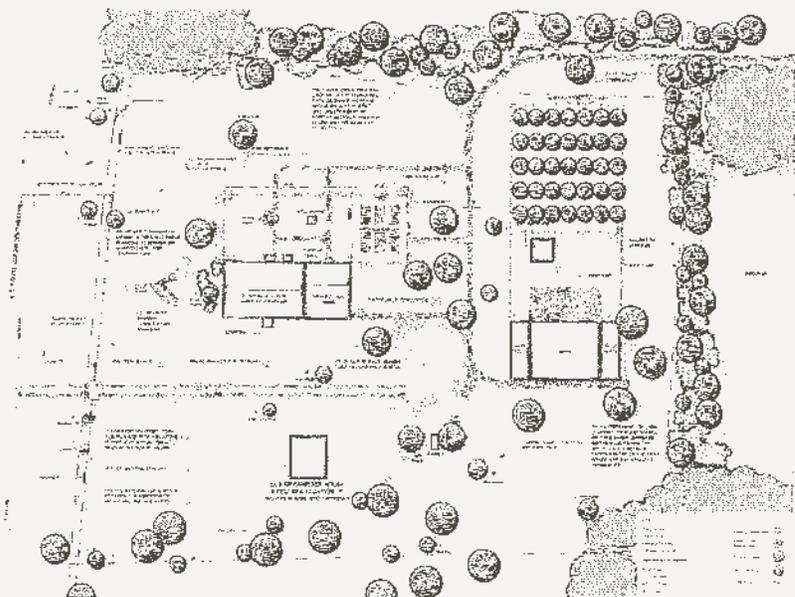
Dennis Bertland Associates, Inc.
 HMR Architects
 Hunter Research, Inc.

SERVICES

Historic Landscape Assessment & Analysis
 Historic Landscape Restoration Plan
 Vehicular Circulation
 Historic Landscape Interpretation

The goals for the Historic Landscape Report for the Vanderveer House were to provide a long-range plan for the rehabilitation and reconstruction of the historic landscape, making the site representative of its period of significance, c. 1770s - c. 1813. Preservation of the historic viewsheds, creating additional interpretive space, and providing visitor amenities were also critical to this design project. ETM was responsible for providing the overall site plan that would illustrate specific improvements, as well as additional site amenities such as circulation, lighting, garden areas, and plantings. ETM provided a viewshed analysis to determine how the existing site was impacted by the adjacent roadways and township recreational facilities. ETM provided design ideas for the new parking area and circulation from the adjacent community park's ball fields to the historic Vanderveer House.

Existing vegetation was documented and analyzed to determine the health and historic significance of any trees and to plan for new planting that would be in keeping with the historic nature of the site, while providing screening of adjacent features that did not contribute to the site's overall historic character.



ETM ASSOCIATES, L.L.C.

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200196

HUNTER RESEARCH

Historical Resource Consultants

120 W. State Street, Trenton, NJ 08608

Hunter Research - Relevant Experience:

Hunter Research has supplied historic preservation and cultural resource management services to several New Jersey counties (including Passaic County) over the past 30 years. The company routinely works with the types of source materials and laws, regulations, planning documents and agencies that will underpin the Historic Preservation Plan element. The company's two Principals who will lead the work effort (Richard Hunter and Patrick Harshbarger) have directed numerous historic sites surveys of municipalities and neighborhoods in New Jersey, overseen statewide historic bridge surveys in New Jersey and other states, and completed countless nominations of properties and districts to the New Jersey and National Registers of Historic Places. Hunter Research maintains an in-house ArcGIS capability to produce high-quality cultural resources mapping for both locational and interpretive purposes.

Past experience of particular relevance to this project includes:

Abbott Marshlands Interpretive Plan – working for the Mercer County Planning Department, Hunter Research prepared the cultural resources technical document for an interpretive plan for the Abbott Farm National Historic Landmark in 2008-09.

Long Pond Ironworks Preservation Plan – in 2004 Hunter Research produced a preservation plan for historic architectural and archaeological resources for the Friends of Long Pond Ironworks.

Hopewell Township Master Plan Historic Preservation Element – Richard Hunter was a lead author of this document produced in 2004-05 which has been held up as a model for municipal historic preservation plan elements by the New Jersey Historic Preservation Office.

Howell Farm Strategic Plan – in 2016-17, Hunter Research prepared a strategic and interpretive plan for the Howell Living History Farm and associated County-owned land on Baldpate Mountain for the Mercer County Park Commission.

Mercer Meadows County Park – working as a subcontractor to ETM Associates, Hunter Research provided historic sites and historic interpretive planning services

City of Paterson – Hunter Research has several decades' experience providing historical, historic architectural and archaeological services for properties in the Paterson Great Falls National Historical Park and in the historic downtown, including an historic architectural survey of the Dublin neighborhood and historical and archaeological studies of the ATP Site.

Several relevant project sheets have also been included on the following pages for reference.

Central Park

Historical and Archaeological Services

Central Park, Borough of Manhattan, New York City

Since 1990 Hunter Research has worked as a historical and archaeological consultant to the Central Park Conservancy in connection with several planning and capital improvement projects. In 1990 the firm carried out a historical and archaeological assessment of the entire park north of the 97th Street Transverse, an area that was fortified during the Revolutionary War and the War of 1812 and which contains numerous pre-Park farms, dwellings and taverns. This work laid the basis for a number of site-specific archaeological investigations in the 1990s on the Great Hill and Bogardus Hill, while additional studies were conducted further south in the Park on the site of Seneca Village and Bethesda Terrace.

From 2013-17, Hunter Research provided additional archaeological support to the recently completed Fort Landscape Project and undertaken more detailed historical research and GIS-based mapping of historic features north of 103rd Street. The Fort Landscape work resulted in the discovery of remains of the War of 1812 gatehouse straddling the Kingsbridge Road in McGowan's Pass, a remarkable find that has generated considerable media and community interest. The intensified historical research, which included primary archival studies in repositories throughout the United States, has led to a vastly improved understanding of military activities along the bluffs overlooking Harlem Creek. Our firm assisted the Conservancy in historic interpretive planning for the northern end of the Park and for Seneca Village, and is currently providing archaeological investigative services in connection with ongoing plans for stabilizing and interpreting Blockhouse #1 in the North Woods section of the Park. Numerous reports and other deliverables have been provided to the client, several of which are available online at the New York City Landmarks Preservation Commission web site.

Client: Central Park Conservancy

Contact: Christopher Nolan, Vice-President for Planning, Design and Construction, (212-310-6680)

Period of Performance: 1990-present

Cost: 2013-2017: \$270,000 1990-2000: \$75,000



Introduced on: February 25, 2020
Adopted on: February 28, 2020
Official Resolution#: R20200196

HUNTER RESEARCH
 Historical Resource Consultants
 120 W. State Street, Trenton, NJ 08608

Abbott Farm National Historic Landmark

Abbott Farm National Historic Landmark Interpretive Plan Hamilton-Trenton-Bordentown Marsh, Mercer County, New Jersey

Between June 2008 and February 2009, in collaboration with Jane Clark Chermayeff Associates, for the County of Mercer, Hunter Research produced an interpretive plan for the Abbott Farm National Historic Landmark, one of the most significant Native American archaeological resources in the United States. This extraordinary and largely unappreciated resource, focused in the tidal freshwater wetland and bluffs surrounding the confluence of Crosswicks Creek and the Delaware River, played a seminal role in the development of American archaeology and our understanding of human antiquity in the New World. This location has been long appreciated for its natural resources, but its historical, archaeological and cultural resources have received minimal attention in regional planning initiatives. Today, large portions of the landmark lie beneath suburban housing in Hamilton Township, Mercer County and Bordentown Township, Burlington County. This recently completed interpretive plan aims to redefine the landmark as a premier heritage tourism asset in the region.

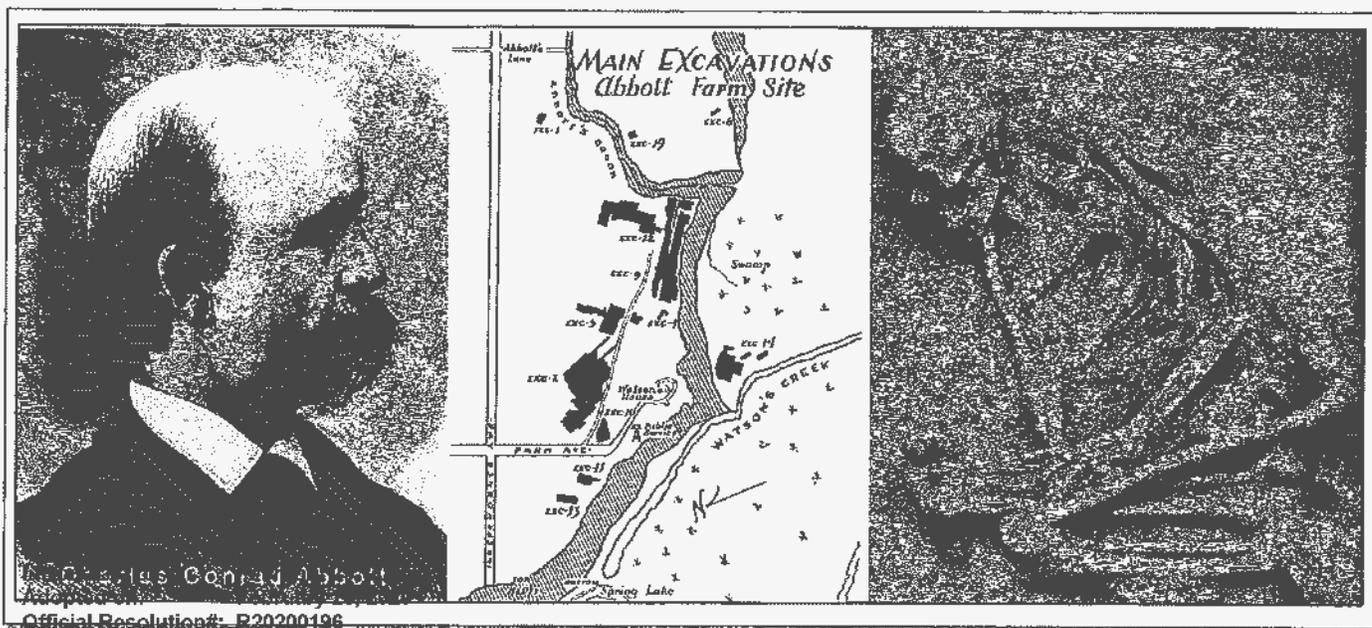
Hunter Research initially conducted extensive documentary and field research, gathering information into a cultural resources GIS compatible with Mercer County's own GIS mapping. The firm participated in numerous charrettes and meetings with the client and local community which were designed to bring into the open the key issues and assets relating to the landmark. Throughout the project, Hunter Research led coordination with the New Jersey Historic Preservation Office with respect to project compliance with state and federal historic preservation laws. The principal deliverable for this work was a comprehensive technical report that summarized the historical and archaeological data and narrated the importance of the landmark's history and archaeology. This report provides the underpinning for and is appended to the interpretive plan itself, a document to which Hunter Research contributed data, graphics and ideas.

Client: County of Mercer

Contact: Lisa Fritzing, Supervising Planner, (609) 989-6545

Period of Performance: 2008-10

Citation: *Historical, Archaeological, Cultural Resources, Recreational and Tourism Data for the Abbott Farm National Historic Landmark Interpretive Plan [Technical Document 2009].*





County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

February 19, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: AWARD OF CONTRACT TO ETM ASSOCIATES LLC FOR PROFESSIONAL SERVICES FOR THE PREPARATION OF A HISTORIC PRESERVATION ELEMENT TO THE OPEN SPACE MASTER PLAN

Members of the Board:

A proposal for professional services for the above referenced project were solicited, received, and reviewed. The project is to prepare a historic preservation element to the County's Open Space Master Plan. ETM Associates was prequalified for the calendar year of 2020. This project is being funded by the NJ Highlands Council.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a resolution awarding a contract to ETM Associates LLC in the amount of \$98,923.00 for professional services in connection with the project, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of January 15, 2020, that the full Board authorize awarding this contract in effort to continue to preserve the County's historic assets.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

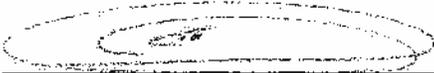
Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACQUISITION OF HISTORIC OBJECTS BY THE COUNTY OF PASSAIC FROM THE GEORGE WAY ESTATE, PURSUANT TO N.J.S.A. 40:11-5(k), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200197							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-42							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AUTHORIZING THE ACQUISITION OF HISTORIC OBJECTS BY
THE COUNTY OF PASSAIC FROM THE GEORGE WAY ESTATE, PURSUANT TO
N.J.S.A. 40:11-5(k)**

WHEREAS, the County of Passaic (hereafter “County”) owns and maintains a number of historic sites within the Passaic County Park System, including the Dey Mansion, Passaic County Arts Center at the John W. Rea House, Lambert Castle, Lambert Tower, and Vanderhoef-Westervelt House, which, among other functions, exhibits historic artifacts, objects, and art on a rotating basis; and

WHEREAS, the Estate of George Way (hereafter “Estate”) owns a collection of sixteenth and seventeenth century decorative arts, some of which are on loan to the County and being displayed at the Passaic County Arts Center at the John W. Rea House; and

WHEREAS, in a letter dated February 19, 2020 that is appended to and made part of this resolution, the Director of the County’s Department of Cultural and Historic Affairs is seeking authorization to purchase a portion of the historic objects and art owned by the Estate, to be permanently displayed at the Dey Mansion; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(k), the objects to be acquired by the County are artifacts, or other items of unique intrinsic, artistic, or historic character, that can be purchased without public advertising for bids and bidding, and purchased directly by resolution of the Board; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the purchase of the historic objects described herein; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(k) that the purchase of the historic artifacts and art described herein is authorized in an amount not to exceed twenty thousand dollars (\$20,000.00).

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute any agreements, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: O-20-56-650-000-602

PURPOSE: Resolution authorizing the acquisition of historic objects by The County of Passaic from the George Way Estate.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

February 19, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: RESOLUTION TO ACQUIRE THE GEORGE WAY COLLECTION FROM THE
ESTATE OF GEORGE WAY**

Members of the Board:

We are seeking a resolution to authorize the accession of a collection of sixteenth and seventeenth century decorative arts from the Estate of George Way to the County of Passaic. Mr. Way has the largest collection of Dutch and English decorative arts in the United States. Upon his passing, the County was selected as one of a few recipients to receive pieces of the collection. The collection is currently on displayed at the John W. Rea House and will be permanently installed at the Dey Mansion Washington's Headquarters. The collection will be used by the Department of Cultural & Historic Affairs for public research and various exhibitions at the County's historic sites. The value for acquisition from the County is \$20,000.00. The remaining balance to the Estate will be fundraised by the Friends of Dey Mansion Inc. The Public Works and Building & Grounds Committee at their meeting of February 12, 2020 recommended that the full Board authorize this request.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kelly C. Ruffel
Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:

Resolution to authorize the acquisition of objects from the George Way Estate for the Dey Mansion Washington's Headquarters

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 20,000.00
REQUISITION # Pending Vendor Setup
ACCOUNT # O-20-56-650-000-602

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works 2/12/20

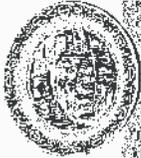
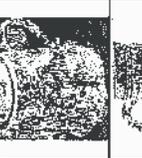
6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

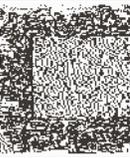
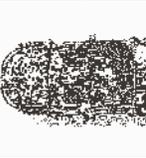
Introduced on: February ~~24~~, 2020 Other: _____
 Adopted on: February 25, 2020
 Official Resolution#: R20200197

GEORGE WAY COLLECTION		INVENTORY									
Image	Description	Date	Material	Dimensions	Notes	Year	Accession #	Inventory #	Acquisition #	Inventory #	Acquisition #
	Decorative brass	Dutch	brass	15 x 3	decorative with foliate on frieze and along rim, handle with 3 small turning in center	2017	2017JIS-HHS	2000s	2017	2017	2017
	Decorative brass	Dutch/American	brass	6 x 8 x 8	large bowl with gadroon rim, possibly alms plate	2000s	2000DT-SHCC	2000s	2000	2000	2000
	Decorative brass	Dutch	brass	4 x 4	six motif on octagonal sides with perforating floral lid and iron handle. Deep is on side	2000s	2000W&S-SHCC	2000s	2000	2000	2000
	Decorative brass	Dutch	brass	4 x 4	circular drip pan, repousse decoration, no handle	2000s	2000W&S-SHCC	2000s	2000	2000	2000

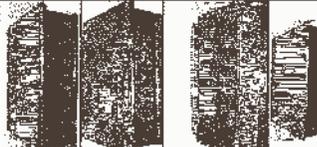
Introduced on: January 25, 2020
 Adopted on: January 25, 2020
 Official Resolution#: R20200197

	Dutch	Bowl	17	Delft Blue & White	x	House surrounded by 5 pine trees, rim decorated with foliage	Severe cracks across, crudely repaired	DCC 0360	50	GW 2013
	Dutch	Plate, townbirds	17	Delft Blue & White		view of town/castle with 6 large birds in foreground flying over, rim decorated with stylized fleur-de-lis, birds/castles	Good, cracks at top	DCC 800	50	GW 2013
	English	Plate, Octagonal with Asian Woman and Child	17	7 x 7		Man holding flower before child, rock with flower on left, pine tree on right, foliage decoration on rim punctuated with flowers	Good, minor chip on left	0536	540	GW 2013-1509
	Dutch	Teapot	18	tin-glazed earthenware, blue & white with wood lid		features flowers and flowering stem ornament on bowl, handle & spout decorated	Good		270	GW 2013-450
	Dutch	Pitcher with handle	17	tin-glazed earthenware, blue & white	x	pitcher decorated with large flower form, 4 lines around rim	Good, chips at bottom/top/handle from natural wear	DCC 0799	210	2019CAF-350
	Dutch	Jug with Chinoiserie Decoration	17	tin-glazed earthenware, blue & white	7-7/8 x 5.5 x 4.25	Seated male figure with tulip-decorating top		FMG_2822 copy	420	2014GW-700
		Tea caddy/storage		bristol blue and white					130	2019CAF-200

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200197

Decorative		English	Knife, 3 of 5					silver	8 x 7/8	pistol grip handle	Good, natural wear			DCS_3947	30 2013GW-50
Decorative		English	Knife, 4 of 5					silver	8 x 7/8	pistol grip handle	Good, natural wear			DCS_3947	30 2013GW-50
Decorative		English	Knife, 5 of 5					silver	8 x 7/8	pistol grip handle	Good, natural wear			DCS_3947	30 2013GW-50
Decorative			Pair Forks							Form or stag handle with 2 tines					15 2019CAP-15
Decorative			Pair Forks							Form or stag handle with 2 tines					15 2019CAP-15
Decorative		English	Mirror, Charles II	1670	17	17	1670	17	17	original gilding, once was a picture frame. Glass is twentieth century. Left hand side has a little worn damage	1980s			2746+	15000 2002MSF-18-25000
Decorative		English	Lantern Clock	1675	17	17	1675	17	17	Signed "Tho. Wheeler" Brass body; copper plate engraved with foliate scrolls and in script on front bottom: "Tho Wheeler near The French Church, 1675" two concentric brass rings, the outer with roman and the other with numerals, both sets of black enamel.	1990s	2009DT-SHCC	DCT_3215-DCT_3218	1100 2002MSF-1480	
Decorative		American	Promet (reproduction)		20	20		iron	x	post on 3 raised feet with thin handle	Good	2014	DECI_0482	45 GW 2013-75	
Decorative		American	Trivet, relating		18	18		iron	3 x 19	trivet on 3 raised feet with rotating grill	Good		0944	105 GW 2013-175	

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200197

	English	1670	17	walnut with red leather upholstery	20-1/2 x 18 x 17-1/2	Circular seat, S-shaped legs and final inner X-stretcher, needlework seat of bird(?) surrounded by red flowers. Gold trimming on cushion.	good condition; some portions of needlework worn or missing. Wood needlework is 17th century, but not original to piece.	FST_03045	1000	2002MSA160-5000
				oak	x	turned front legs and front stretcher, upholstered with flower pattern fabric fastened by brass tacks	Need to Locate	FSC_00148	120	CAV2019-200
	English	1670		beechwood with carved back and seat	47 1/2 x 29 1/2 x 69	Rectangular can back splat, cane seat missing, crown on crest, ears topped with faces. S-scroll, armrests, flutes carved on stretchers. X pattern carved on seat rail. Legs knee and foot comprised of S-scrolls. Back features foliate/whistles on left/right stiles.	Excellent	2636	2400	GW2014-4000 6,200 - #10, Starovant 2003 valuation: 4,000 - November 2002.
	English	1666	17	oak	6 1/2 x 23 1/2 x 16 1/2	Front inscribed "1666" and "JPC" for the owner.	Severe cracks to top and bottom; hinges loose.	FBX_4529	2400	
			18	oak	11 x 20 x 18	Tulip carved frieze, iron key hole plate with hasp, hidden iron hinges, molded slant top with document rest		FBX_0555	402	2019CAP-670
			18	oak	12 x 22 x 17	Plaque is carved frieze, iron key hole plate with hasp, exposed iron hinges, molded slant top		FBX_1476	402	2019CAP-670
	English		17	oak	10 1/2 x 24 x 16	abraded frieze (4,1,4), brass lock plate, hasp removed,	crack near 1/3 of lid	FBX_4659	402	2019CAP-670
	Dutch		17	oak and brass	5-1,4 x 11 x 7	alternating lunate frieze, key lock plate and hasp, oversized hinges, slot on top of lid, reinforcement brackets on bottom rear	rear panel multiple cracks	1031-1035	272-4	2019CAP-454
				oak, iron and brass	x	Circular iron handle on lid with locking hardware inside, heavily decorated with figures in foliate motif along sides and top, reinforced with brass molding along base.		FBX_0030	270	2019CAP-450

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200497



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

February 19, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: RESOLUTION TO ACQUIRE THE GEORGE WAY COLLECTION FROM THE
ESTATE OF GEORGE WAY**

Members of the Board:

We are seeking a resolution to authorize the accession of a collection of sixteenth and seventeenth century decorative arts from the Estate of George Way to the County of Passaic. Mr. Way has the largest collection of Dutch and English decorative arts in the United States. Upon his passing, the County was selected as one of a few recipients to receive pieces of the collection. The collection is currently on displayed at the John W. Rea House and will be permanently installed at the Dey Mansion Washington's Headquarters. The collection will be used by the Department of Cultural & Historic Affairs for public research and various exhibitions at the County's historic sites. The value for acquisition from the County is \$20,000.00. The remaining balance to the Estate will be fundraised by the Friends of Dey Mansion Inc. The Public Works and Building & Grounds Committee at their meeting of February 12, 2020 recommended that the full Board authorize this request.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

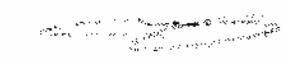
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #15 FOR NORTHEAST REMSCO CONSTRUCTION, INC. FOR THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491 IN THE BOROUGHES OF RINGWOOD AND WANAQUE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200198							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-43							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION FOR CHANGE ORDER #15 FOR NORTHEAST REMSCO
CONSTRUCTION, INC. FOR THE REPLACEMENT OF WEST BROOK ROAD
BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491 IN THE
BOROUGHES OF RINGWOOD AND WANAQUE, NEW JERSEY**

WHEREAS, a contract was awarded to Northeast Remsco Construction, Inc. for the project known as the Replacement of West Brook Road Bridge over the Wanaque Reservoir, Structure No. 1600-491 in the Boroughs of Ringwood and Wanaque, NJ; and

WHEREAS, it is now necessary that a change order be made reflecting a decrease in the contract amount due to field changes and as-built quantities; and

WHEREAS, the total amount of the net decrease is \$325.12 resulting in a new contract amount of \$30,160,429.87, as more fully explained in attached letter dated February 13, 2020; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Public Works Committee and recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 15 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated February 13, 2020 and attached hereto, be and the same is hereby approved.

CHANGE ORDER NO. 15

DESCRIPTION AND VALUE OF CHANGE

See February 13, 2020 letter attached hereto

Deduction	\$ 325.12
-----------	-----------

REASON FOR CHANGE

See February 13, 2020 letter attached hereto

1. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 29,481,208.90
Previous Additions	\$ 1,466,085.28
Total	\$ 30,947,294.18
Previous Deductions	\$ 786,539.19
Net Prior to This Change	\$ 30,160,754.99
Amount of This Change	Deduct \$ 325.12
Contract Amount to Date	\$ 30,160,429.87

NA:dmp

February 25, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

February 13, 2020

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Passaic County Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Replacement of West Brook Road Bridge over the Wanaque Reservoir
Structure No. 1600-491
Boroughs of Ringwood and Wanaque
CHANGE ORDER #15

Members of the Board;

Attached for your approval is Change Order #15 to be issued to the Contractor reflecting a decrease in the contract amount due to field changes and as-built quantities.

The total amount of the net decrease is \$325.12, resulting in a new contract amount of \$ 30,160,429.87.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Building and Ground Committee at their meeting of February 12, 2020.

Therefore, my Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issued CHANGE ORDER #15 to Contractor, Northeast Remsco Construction Inc. in the amount of -\$325.12 (Three Hundred Twenty Five Dollars and Twelve Cents) which results in a decrease to the adjusted Contract amount.

Very truly yours,

Jonathan C. Pera, P.E.
County Engineer

Attachment

/am

Cc: Public Works and Building & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200198

COUNTY OF PASSAIC					
DEPARTMENT OF PUBLIC WORKS			CHANGE ORDER No. 15		
ENGINEERING DIVISION			PROJECT No.		
401 GRAND STREET					
PATERSON, NEW JERSEY 07505			DATE: 10/7/2019		
PROJECT Replacement of West Brook Road Bridge No. 1600491					
LOCATION: Borough of Ringwood and Wanauque					
DATE OF CONTRACT: June 25, 2013					
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS					
CONTRACTOR: Northeast Remsco Construction, Inc.					
It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:					
1. DESCRIPTION AND VALUE OF CHANGE					
ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
ADDITIONS					
8	Field office Type B, Maintenance	18	MONTHS	1600	\$28,800.00
31	Traffic Directors, Flaggers	200.00	HRS	\$65.00	\$13,000.00
41	HMA Milling, 3" or Less	132.70	SY	\$21.00	\$2,786.70
43	Tack Coat	34.00	GAL	\$3.00	\$102.00
45	HMA 12.5M64, Intermediate Course	183.22	TON	\$89.00	\$16,306.58
68	Beam Guide Rail, Weather Steel	16.80	L.F.	\$29.00	\$487.20
72	Traffic Stripes Long Life, Epoxy Resin, 4"	4062.00	L.F.	\$0.50	\$2,031.00
77	6" Rigid Non-Metallic Conduit	92.00	L.F.	\$21.00	\$1,932.00
87	Top Soil Stabilization, Type 1 Matt	466.00	S.Y.	\$3.70	\$1,724.20
TOTAL ADDITIONS					\$67,169.68
SUPPLEMENTALS					
S168	Junction Box 72"x120" Correction to Unit Price	2.00	UNIT	\$1,800.00	\$3,600.00
S169	Bridge Approach Asphalt Transition Ramp	1.00	L.S.	\$13,650.00	\$13,650.00
TOTAL SUPPLEMENTALS					\$17,250.00
DEDUCTIONS					
16	Floating Turbidity Barrir, Type 1	-1174.00	L.F.	\$14.00	-\$16,436.00
24	Construction Barrier Curb	-982.00	L.F.	\$35.00	-\$34,370.00
28	Temporary Pavement Marking Tape 4"	-5680	L.F.	1.6	-\$9,088.00
46	Hot Mix Asphalt 25M64, Base Course	-225.00	TON	\$85.00	-\$19,125.00
73	Removal of Traffic Stripes	-9543.00	LF	\$0.60	-\$5,725.80
TOTAL DEDDUCTIONS					-\$84,744.80
TOTAL ADDITIONS SUPPLEMENTALS AN DEDDUCTIONS					-\$325.12

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200198

COUNTY OF PASSAIC			
DEPARTMENT OF PUBLIC WORKS		CHANGE ORDER No. 15	
ENGINEERING DIVISION		PROJECT No.	
401 GRAND STREET			
PATERSON, NEW JERSEY 07505		DATE: 10/7/2019	
PROJECT Replacement of West Brook Road Bridge No. 1600491			
LOCATION: Borough of Ringwood and Wanague			
DATE OF CONTRACT: June 25, 2013			
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS			
CONTRACTOR: Northeast Remsco Construction, Inc.			
3. STATEMENT OF CONTRACT AMOUNT			
ORIGINAL CONTRACT AMOUNT.....		\$29,481,208.90	
PREVIOUS ADDITIONS.....		\$1,466,085.28	
TOTAL.....		\$30,947,294.18	
PREVIOUS DEDUCTIONS.....		\$786,539.19	
NET PRIOR TO THIS CHANGE.....		\$30,160,754.99	
AMOUNT deduct		-\$325.12	
CONTRACT AMOUNT TO DATE.....		\$30,160,429.87	
CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:			
I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.			
I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any maner growing out of the performance of the work			
CONTRACTOR			
SIGNATURE		DATE	
You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.			
Reviewed By and Prepared By:		Date	
(Resident Engineer)			
Reviewed By and Recommended		Date	
for Processing By:		Date	
(Project Engineer)			
Recommend for Approval By:		Date	
(County Engineer)			
ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY			
SIGNATURE		DATE:	
John W. Barlett, Feeholder Director			

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200198

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO FALLPROOF SYSTEMS LLC FOR REPAIR SERVICES TO THE STRUCTURAL NETTING INSTALLED ON THE PARAPET OF THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES BUILDING AT 80 HAMILTON STREET, PATERSON, NJ ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200199							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-44							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AWARDING CONTRACT TO FALLPROOF SYSTEMS
LLC FOR REPAIR SERVICES TO THE STRUCTURAL NETTING
INSTALLED ON THE PARAPET OF THE PASSAIC COUNTY BOARD
OF SOCIAL SERVICES BUILDING AT 80 HAMILTON STREET,
PATERSON, NJ**

WHEREAS, there exists a need for Professional Repair Services as it concerns the netting installed on the parapet of the Passaic County Board of Social Services Building at 80 Hamilton Street in Paterson, NJ; and

WHEREAS, FallProof Systems LLC of Trenton, NJ (FallProof) submitted a quotation dated January 6, 2020 (a copy of which is attached) for the necessary repair services to fix a seam, which was torn as a result of a hawk becoming entangled within the netting, for a total fee of \$995.00 and is being recommended by the Office of the Passaic County Engineer in a letter to the Board dated February 12, 2020, a copy of which is attached hereto and made a part hereof; and

WHEREAS in light of the fact that said FallProof was awarded an emergency contract for installation of the netting by Resolution R-2014-0922 dated November 25, 2014, and a contract for parapet inspection services by Resolution R-2018-0923 dated November 20, 2018, and this quoted amount is below the monetary threshold set forth in the Pay to Play Law (N.J.S.A. 19:44A-20.3 et seq.), this contract is not subject to that Law; and

WHEREAS this matter was discussed at the February 12, 2020 meeting of the Public Works Committee and recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE LET IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Repair Services contract for the structural netting installed at the Passaic County Board of Social Services Building at 80 Hamilton Street in Paterson, NJ be awarded to FallProof Systems LLC in accordance with the terms and conditions set forth above.

LET IT BE FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

LET IT BE FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

NA:dmp

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$995.00

APPROPRIATION: C-04-55-157-007-901

PURPOSE: Resolution awarding contract to FallProof Systems, LLC.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

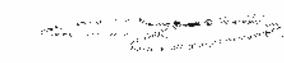
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO LASSER SUSSMAN ASSOCIATES, LLC FOR PROFESSIONAL APPRAISAL SERVICES ASSOCIATED WITH THE PATERSON HAMBURG TURNPIKE & ALPS ROAD PROJECT IN THE TOWNSHIP OF WAYNE, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL
Public Works
COMMITTEE NAME

Official Resolution#	R20200200							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-45							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO LASSER SUSSMAN ASSOCIATES, LLC FOR PROFESSIONAL APPRAISAL SERVICES ASSOCIATED WITH THE PATERSON HAMBURG TURNPIKE & ALPS ROAD PROJECT IN THE TOWNSHIP OF WAYNE, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) undertook a project to construct a jug handle along the Paterson Hamburg Turnpike and Alps Road in the Township of Wayne, County of Passaic, State of New Jersey (hereafter “Project”); and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-20-052, seeking qualifications for a pool of engineers, appraisers for calendar year 2020, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of appraisers for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on May 28, 2019 the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed Resolution No. R20190486 qualifying a pool of appraisers for calendar year 2020, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included Lasser Sussman Associates, LLC; and

WHEREAS, on November 18, 2019, the Board passed Resolution No. R20191060 authorizing a contract modification to Lasser Sussman Associates LLC to reevaluate Parcel 19 in its entirety; and

WHEREAS, the Passaic County Engineer is requesting a contract modification for additional appraisal services in the amount of seven thousand dollars (\$7,000), necessary for completion of the Project; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

WHEREAS, this matter was discussed at the February 12, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that the contract awarded to Lasser Sussman Associates, LLC for appraisal services to the Paterson Hamburg Turnpike and Alps Road Project in the Township of Wayne is modified to include an additional seven thousand dollars (\$7,000), as recommend by the Passaic County Engineer.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modification to Lasser Sussman Associates, LLC, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract modification, and take any other steps necessary to carry out the purpose of this resolution.

NA

February 25, 2020

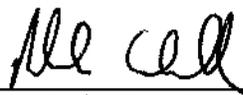
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,000.00

APPROPRIATION: C-04-55-153-001-920

PURPOSE: Resolution authorizing contract modification #2 for Lasser Sussman Associates, LLC as it concerns anticipated additional charges.


Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



Lasser Sussman Associates, LLC Real Estate Appraisers and Consultants 469 Morris Avenue, Summit, NJ 07901

Mark W. Sussman, MAI, CRE, SCGRE
John O. Lasser, MAI, CRE

Telephone: (973) 535-9600
Facsimile: (973) 535-9811

Daniel C. Webb, MAI, SCGREA

WRITER'S DIRECT E-MAIL
msussman@lassersussman.com

VIA EMAIL ONLY

February 12, 2020

Nadege D. Allwaters, Esq.
Deputy County Counsel
Office of the County Counsel
County of Passaic
401 Grand Street, Room 214
Paterson, NJ 07505-2023

Re: Paterson Hamburg Turnpike - Alps Road Intersection Project
Anticipated Additional Charges for Ongoing Professional Appraisal Services

Dear Ms. Allwaters:

We have reviewed the additional work still to be performed/completed on behalf of the County in connection with the above-captioned project, and have determined that the additional charges for said work should not exceed \$7,000, excluding any litigation that may ensue for cases that cannot be settled. This amount includes invoices (total \$2,250) that have been submitted to date but have not yet been authorized/processed.

If you have any questions on this or need additional information, please do not hesitate to contact me.

Very truly yours,

LASSER SUSSMAN ASSOCIATES, LLC

A handwritten signature in black ink, appearing to read 'Mark W. Sussman'.

Mark W. Sussman, MAI, CRE
NJ State Certified General Real
Estate Appraiser (42RG00073400)

MWS:sz

File #8837

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200200

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR RFS COMMERCIAL, INC. AS IT PERTAINS TO THE INSTALLATION OF CARPET AND TILE AT VARIOUS LOCATIONS WITHIN THE PASSAIC COUNTY COURT HOUSE AND ANNEX BUILDINGS LOCATED IN PATERSON, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200201							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-46							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$37,379.84

APPROPRIATION: C-04-55-157-007-901

PURPOSE: Resolution authorizing change order #1 reflecting an increase for RFS Commercial Inc. pertaining to the installation of carpet and tile at various locations within Passaic County.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



County of Passaic
Buildings & Grounds Dept.
151 E. 11th Street, Paterson, New Jersey 07503

Stephen Orsini
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (201) 937-2576
E-MAIL: steveo@passaiccountynj.org

February 19, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**PROJECT: FURNISH AND INSTALL CARPET AND TILE AT VARIOUS
LOCATIONS IN THE PASSAIC COUNTY COURT HOUSE AND
ANNEX BUILDINGS, PATERSON
CHANGE ORDER #1
State Contract No. A81751**

Members of the Board:

Attached for your Approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the contract amount due to field changes.

The total amount of the increase is \$37,379.84, resulting in a new contract amount of \$226,271.10.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee via email on February 19, 2020.

Therefore, this Office recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #1 to the Contractor, RFS Commercial, Inc., of Saddle Brook, New Jersey in the amount of \$37,379.84 (Thirty Seven Thousand Three Hundred Seventy Nine Dollars and Eighty Four Cents), which results in an increase to the adjusted Contract amount.

Very truly yours,

Steve Orsini
Superintendent
Buildings and Grounds
Attachment

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200201



County of Passaic
Administration Building
 151 E. 11th Street, Paterson, New Jersey 07524

Stephen Orsini
 County Superintendent of
 Buildings & Grounds

TEL: (973) 881-4425
 CELL PHONE: (201)937-2576
 E-MAIL: steveo@passaiccountynj.org

February 24, 2020

Details pertaining to the Passaic County Courthouse (RFS COMMERCIAL):

Reference: RFS COMMERCIAL
 CARPET TILE INSTALLATION
 PASSAIC COUNTY COURTHOUSE

Initial Contract: \$188,891.26
 Previous Additions: \$ 0.00
 Additional work: \$37,379.84
 Final Contract: \$226,271.10

The initial contract was intended to address issues that were apparent from a visual surface survey of the condition of the carpet tiles. The following items were not included in the contract as the project had unpredictable damages.

When onsite it was determined the installation of Tarkett Vet, Color was needed at the Courtroom 411 Chambers at the Passaic County Courthouse. Prior to installation, self-level up to ¼" existing subfloor to prepare for new installation.

During renovation, observation of the tile by the Project Engineer resulted in additional work identified in the field.

Installation of Tarkett Vet, Color

Due to Safety Issues, the installation was approved.

- 37,379.84

The total contract change is +37,379.84 for a final contract amount of \$226,271.10

If you should have any questions or I can be of additional assistance, please feel free to contact me.
 Thank you for your attention with this matter.

REGARDS,


 Stephen Orsini
 SUPERINTENDENT



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** BUILDINGS & GROUNDS
Telephone #: (973)881-4412

DESCRIPTION OF RESOLUTION:

Resolution Awarding a change order for RFS COMMERCIAL for existing purchase order # 19-01649. An increase is needed for additional work required at Courtroom 411 Chambers at the Passaic County Annex

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE ***A REQUISITION***. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 37,379.84
REQUISITION # 19-01649
ACCOUNT # C-04-55-157-007-901

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: CHANGE ORDER FOR P.O # 19-01649

- | | |
|--|-------------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input checked="" type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>02/25/2020</u> |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Other: _____

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200201



County of Passaic
Buildings & Grounds Dept.
151 E. 11th Street, Paterson, New Jersey 07503

Stephen Orsini
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (201) 937-2576
E-MAIL: steveo@passaiccountynj.org

February 24, 2020

Mr. Anthony J. DeNova III
Passaic County Administrator
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- RFS COMMERCIAL
280 N. MIDLAND AVENUE
SADDLE BROOK, NJ 07663

Dear Mr. DeNova,

A change order for additional work in the amount of \$ 37,379.84 was reviewed and recommended for approval by the Public Works committee at its meeting of February 25TH 2020. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This change can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% primarily involved:

When onsite it was determined the installation of Tarkett Vet, Color was needed at the Courtroom 411 Chambers at the Passaic County Courthouse. Prior to installation, self-level up to ¼" existing subfloor to prepare for new installation.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

RESPECTFULLY,

STEPHEN ORSINI
SUPERINTENDENT
BUILDINGS & GROUNDS
SO/IT
ENCLOSURE



County of Passaic
BUILDINGS & GROUNDS DEPT
151 E. 11TH STREET, Paterson, New Jersey 07505

Stephen Orsini
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (201) 937-2576
E-MAIL: steveo@passaiccountynj.org

February 24, 2020

Mr. Mathew Jordan, Esq.
Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- RFS COMMERCIAL
280 N. MIDLAND AVENUE
SADDLEBROOK, NJ 07663

Dear Mr. Jordan:

At the February 25th, 2020 meeting of the Public Works and Buildings & Grounds Committee a request was heard for RFS COMMERCIAL.

Description of Resolution- Resolution requesting a change order for RFS COMMERCIAL for existing purchase order # 19-01649. An increase is needed for additional work required at Courtroom 411 Chambers at the Passaic County Annex

Additional Installations are:
Supply & install Tarkett Vet, Color
Prior to installation, self-level up to ¼" existing subfloor to prepare for new installation
New 4 x 4 x 1/8" vinyl cove base, Color
Vinyl transitions at doorways as necessary

A total of \$ 37,379.84 is needed to cover expenses.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,


Stephen Orsini
Superintendent of Buildings & Grounds

SO/it

Enclosure

Cc: Freeholder Best Chair, Public Works and Buildings & Grounds Committee

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200201

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: 2/19/2020

PROJECT TITLE: CARPET TILE-PASSAIC COUNTY COURTHOUSE ANNEX
 LOCATION: PATERSON, NJ
 DATE OF CONTRACT: 2/27/2019
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: _____

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
1	SUPPLY & INSTALL TARKETT VET, COLOR : AT-111 IN THE ABOVE REFERENCED ABOVE PRIOR TO INSTALLATION, SELF-LEVEL UP TO 1/4" EXISTING SUBFLOOR TO PREPARE FOR NEW INSTALLATION, NEW 4" X 4 X 1/8" VINYL COVE BASE, COLOR:				\$37,379.84
Total Additions					_____
Supplemental					
Total Supplemental					\$ -
Total Change Order					\$37,379.84

1. DESCRIPTION AND VALUE OF CHANGE (Cont)

ADD TO THE AMOUNT OF CONTRACT.....	\$37,379.84
ORIGINAL DATE FOR COMPLETION.....	August 19, 2019
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0 Calendar Days
NEW DATE FOR COMPLETION IS.....	February 25, 2020

2. REASON FOR CHANGE

VINYL TRANSITIONS AT DOORWAYS AS NECESSARY

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: 2/18/2020

PROJECT TITLE: CARPET TILE-PASSAIC COUNTY COURTHOUSE ANNEX
LOCATION: PATERSON, NJ
DATE OF CONTRACT: 2/27/2019
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: _____



County of Passaic
Buildings & Grounds Dept.
151 E. 11th Street, Paterson, New Jersey 07503

Stephen Orsini
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (201) 937-2576
E-MAIL: steveo@passaiccountynj.org

February 19, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**PROJECT: FURNISH AND INSTALL CARPET AND TILE AT VARIOUS
LOCATIONS IN THE PASSAIC COUNTY COURT HOUSE AND
ANNEX BUILDINGS, PATERSON
CHANGE ORDER #1
State Contract No. A81751**

Members of the Board:

Attached for your Approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the contract amount due to field changes.

The total amount of the increase is \$37,379.84, resulting in a new contract amount of \$226,271.10.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee via email on February 19, 2020.

Therefore, this Office recommend the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #1 to the Contractor, RFS Commercial, Inc., of Saddle Brook, New Jersey in the amount of \$37,379.84 (Thirty Seven Thousand Three Hundred Seventy Nine Dollars and Eighty Four Cents), which results in an increase to the adjusted Contract amount.

Very truly yours,

Steve Orsini
Superintendent
Buildings and Grounds
Attachment

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: February 25, 2020
Adopted on: February 25, 2020
Official Resolution#: R20200201

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

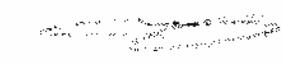
Agenda: RESOLUTION AWARDDING A CONTRACT TO HIGH MOUNTAIN HEALTH, P.A. TO PROVIDE PHYSICAL EXAMINATIONS FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER QUALIFICATION PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200202							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-47							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AWARDING A CONTRACT TO HIGH MOUNTAIN HEALTH, P.A. TO PROVIDE PHYSICAL EXAMINATIONS FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER QUALIFICATION PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

WHEREAS, there exists a need for services as it concerns Pre-Employment and Basic Academy Physical Examinations for the Passaic County Sheriff's Department for calendar year 2020; and

WHEREAS, the County issued public solicitation RFQ 20-058 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, since these services are needed to provide professional medical services, it qualifies as an exception under the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(a)(i) as a Professional Service; and

WHEREAS, the responses to said public solicitation were received on January 23, 2020 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that High Mountain Health, P.A. is qualified to perform the necessary services for calendar year 2020 for the estimated sum of \$60,000.00 on an as-needed basis; and

WHEREAS, a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS, this matter was discussed at the February 18, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation to award a contract to High Mountain Health, P.A. to provide physical examinations for the Passaic County Sheriff's Department, pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, County Administrator, and any other County personnel are authorized to take all of the necessary action to effectuate the terms of this Resolution; and

LET IT BE FURTHER RESOLVED, that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a)(i) of the Local Public Contracts Law because:

- (1) The firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training which said medical service providers possess; and

LET IT BE FURTHER RESOLVED, that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

KM:czb

Dated: February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$60,000.00

APPROPRIATION: 0-01-25-157-005-213

PURPOSE: Resolution awarding a contract to High Mountain Health, P.A to provide physical examinations for the Passaic County Sheriff's Department.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF SERVICES BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT PURSUANT TO N.J.S.A. 40A:11-12, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200203							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-48							
CAF #								
Purchase Req. #	R0-01008							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AUTHORIZING THE PURCHASE OF SERVICES BY THE PASSAIC
COUNTY OFFICE OF EMERGENCY MANAGEMENT PURSUANT TO N.J.S.A.
40A:11-12**

WHEREAS, the Passaic County Office of Emergency Management (hereafter “PCOEM”) has requested to purchase of various services from a qualified vendor for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS, said services are being procured through Federal GSA Schedule 84 as permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, said purchases are to be funded directly through the FY-17 UASI Homeland Security Grant; and

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter “Board”) is desirous of approving said purchases in accordance with the terms of the applicable GSA contract, and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS, this matter was discussed at the February 18, 2020 meeting of the Law and Public Safety Committee and is being recommended to the “Board” for approval; and

WHEREAS, a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW, THEREFORE, LET IT BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following services in accordance with the terms of the applicable GSA Schedule:

Description:	Training Classes in Patrol Officer Tactical Response to an Active Shooter
Using Agency:	Passaic County Office of Emergency Management
Purchase Price:	\$75,000.00
Vendor:	Tomahawk Strategic Solutions
Authority:	GSA Schedule 84
Contract #:	47QSWA20D0021'
Account:	FY17 UAI Homeland Security Grant
Account #:	G-01-41-846-017-223
Requisition #:	R0-01008

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

KM:czb

Dated: February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,000.00

APPROPRIATION: G-01-41-846-017-223

PURPOSE: Resolution authorizing the purchase of services by the
Passaic County Office of Emergency Management.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Theodore O. Best, Jr.
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Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO FILE AN APPLICATION WITH THE STATE OF NEW JERSEY TO RECEIVE "2020 DISTRACTED DRIVING CRACKDOWN U DRIVE. U TEXT. U PAY" GRANT FUNDS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200204							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-49							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO FILE AN APPLICATION WITH THE STATE OF NEW JERSEY TO RECEIVE "2020 DISTRACTED DRIVING CRACKDOWN U DRIVE. U TEXT. U PAY" GRANT FUNDS

WHEREAS, the Passaic County Sheriff's Office is desirous of filing an application for grant funds to the State of New Jersey, Department of Law and Public Safety, Division of Highway Traffic Safety for a project entitled "2019 Distracted Driving Crackdown Grant. U Drive. U Text. U Pay."; and

WHEREAS, federal grant funds are available to the County in the amount of \$49,5000.00 to provide 900 hours of distracted driving overtime enforcement from April 1, 2020 through August 31, 2020, at a maximum hourly reimbursement rate of \$55.00; and

WHERE WHEREAS, this matter was discussed at the February 18, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS this matter was considered by the members of the Freeholder Law & Public Safety Committee on February 18, 2019 and recommended to the full Board for approval; and

WHEREAS, the Passaic County Board of Chosen Freeholders fully supports all efforts made to identify distracted drivers in an effort to reduce fatalities;

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of Passaic County that, in accordance with the terms set forth above, the Passaic County Sheriff's Office is hereby authorized to submit an application for grant funds with the State of New Jersey, Department of Law and Public Safety, Division of Highway Traffic Safety for a program entitled "2020 Distracted Driving Crackdown Grant. U Drive. U Text. U Pay." to accept the grant funds and to execute all requisite documents required to effectuate the purpose of this grant program.

KM:czb

Dated: February 25, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

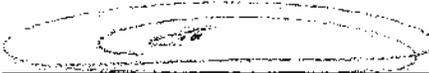
Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200205							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-50							
CAF #								
Purchase Req. #	R0-01273;R0-01216;R0-01274							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12

WHEREAS, the Passaic County Sheriff's Department (hereafter "PCSO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its administrative objectives; and

WHEREAS, said goods and services are being procured through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-12 as specified below; and

WHEREAS, said purchases are to be funded either directly from the County budget or grant funds; and

WHEREAS, the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS, this matter was discussed at the February 18, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Passaic County Board of Chosen Freeholders that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	IN-TIME Scheduling
Using Agency:	"PCSO"
Purchase Price:	\$65,000.00 (\$21,666.67 1 st payment, \$43,333.33 2 nd payment)
Vendor:	SHI International Corp.
Authority:	State Contract
Contract #:	89851
Requisition #:	R0-01273
Account #:	0-01-25-157-001-213

Description:	Maintenance coverage for GTL and Lawsoft
Using Agency:	"PCSO"
Purchase Price:	\$142,891.00
Vendor:	SHI International Corp.
Authority:	State Contract
Contract #:	89851

Requisition #: R0-01216 (\$23,175.00)/ R0-01248 (\$119,716.00)
Account # 0-01-25-157-001-213

Description: 2020 Dodge Durango SXT AWD
Using Agency: "PCSO"
Purchase Price: \$28,189.23
Vendor: Beyer of Morristown, LLC
Authority: Middlesex County COOP
Contract #: ESCNJ 17/18-21
Requisition #: R0-01274
Account # T-22-56-850-012-803

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

KM:czb

Dated: February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$236,080.23

APPROPRIATION: \$65,000.00 – 0-01-25-157-001-213
\$142,891.00- 0-01-25-157-001-213
\$ 28,189.23 – T-22-56-850-012-803

PURPOSE: Resolution authorizing purchase of various items by
the Passaic County Sheriff's Office.


Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

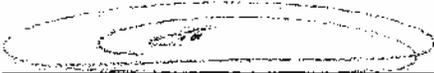
Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT FOR ARCHITECTURAL SERVICES TO STRUCTURAL WORKSHOP, LLC, PURSUANT TO N.J.S.A. 19:44A-20.4, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200206							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-51							
CAF #								
Purchase Req. #	R0-00958							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AWARDING CONTRACT FOR ARCHITECTURAL SERVICES TO
STRUCTURAL WORKSHOP, LLC, PURSUANT TO N.J.S.A. 19:44A-20.4**

WHEREAS, the Passaic County Sheriff's Office has requested to purchase architectural services from Structural Workshop, LLC, in accordance with the terms of the proposal dated January 15, 2020 attached hereto and made a part hereof, in the amount of \$3,750.00; and

WHEREAS, pursuant to a fair and open process, the County of Passaic (hereafter "County") issued a request for qualifications for Engineers, Architects, Land Surveyors, Environmental Health and Safety/Engineering Consultant Services for the County of Passaic (RFQ-20-015) pursuant to N.J.S.A. 19:44A-20.4; and

WHEREAS, on December 30, 2019, the Passaic County Board of Chosen Freeholders (hereafter "Board") adopted Resolution No. R2019-1231, qualifying a pool of Engineers, Architects, Land Surveyors, Environmental Health and Safety/Engineering Consultants, which included the architectural firm Structural Workshop, LLC; and

WHEREAS, this matter was discussed at the February 18, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached indicating that funds are available for the above contemplated expenditure; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Passaic County Board of Chosen Freeholders that, pursuant to the terms set forth above, it hereby awards a contract in the amount of \$3,750.00 to Structural Workshop, LLC for architectural services; and

LET IT BE FURTHER RESOLVED, that all necessary County officers and employees are hereby authorized and directed to take further action and execute such documents as are required to effectuate the purpose of this resolution; and

LET IT BE FURTHER RESOLVED, that this contract is being awarded in accordance with a fair and open procedure established by N.J.S.A. 19:44A-20.4 and notice of this action shall be published in the Bergen Record and Herald News.

KM:czb

February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,750.00

APPROPRIATION: C-04-55-112-008-902

PURPOSE: Resolution awarding contract for architectural services to Structural Workshop, LLC.


Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr



STRUCTURAL
WORKSHOP, LLC

DESIGN AND CONSULTING

www.structuralworkshop.com

115 ROUTE 46, SUITE C23
MOUNTAIN LAKES, NJ 07046
PH: 973-771-8970
FX: 973-541-9030

January 15, 2020

Daniel J. Hackes
Project Manager
Passaic County Sheriff's Department
435 Hamburg Turnpike
Wayne, NJ 07470

PROJECT NAME: SHERIFF'S MOTOR POOL - PATERSON, NJ
PROJECT NUMBER: E-8956

Dear Dan,

We are pleased to present the following proposal to provide the professional services detailed below for the above referenced project.

Our Understanding of the Project:

The scope of the project entails an L-shaped enclosure between two existing buildings. The purpose of the enclosure is to screen off a parking area. There will be no roof on the enclosure. The enclosure will be L-shaped and consist of approximately five columns with a poured concrete foundation, structural steel frame, structural steel girts and a metal panel exterior. Our scope of services will entail structural design and drawings for the enclosure.

We reserve the right to modify this proposal if these assumptions are not correct.

Documents Proposal Based Upon

We were provided, and have based our proposal on, the following documents. We reserve the right to modify our proposal if the actual project differs from these documents:

- hand sketches provided by you to us

Our scope of work will include the following:

- (0) Site Visit(s)
- (0) Meeting(s)
- (2) Conference Call(s)
- Review of Provided Documents
- Structural Design of Enclosure, as Described Above
- Progress Prints in PDF Format, as Required
- Signed and Sealed Structural Drawings for Enclosure, as Described Above
- Review of any Required Submittals, Shop Drawings, RFI's
- Reasonable Amount of Coordination with Architect, Owner and Contractor
- Printing and Shipping of Hard Copy Permit Sets

Our scope of work will exclude the following:

- Architectural, MEP, Soils, Site, Etc. Engineering or Services
- As-Built Drawings
- Invasive Probing or Testing

Introduced on: February 25, 2020 - provides for Non-Structural Items
Adopted on: February 25, 2020 - provides for Non-Structural Items
Official Resolution#: R20200206 - provides for Non-Structural Items

13354



STRUCTURAL
WORKSHOP, LLC

DESIGN AND CONSULTING

www.structuralworkshop.com

115 ROUTE 46, SUITE C23
MOUNTAIN LAKES, NJ 07046
PH: 973-771-8970
FX: 973-541-9030

January 15, 2020

Daniel J. Hackes
Project Manager
Passaic County Sheriff's Department
435 Hamburg Turnpike
Wayne, NJ 07470

PROJECT NAME: SHERIFF'S MOTOR POOL - PATERSON, NJ
PROJECT NUMBER: E-8956

Dear Dan,

We are pleased to present the following proposal to provide the professional services detailed below for the above referenced project.

Our Understanding of the Project:

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We reserve the right to modify this proposal if these assumptions are not correct.

Documents Proposal Based Upon

We were provided, and have based our proposal on, the following documents. We reserve the right to modify our proposal if the actual project differs from these documents:

- hand sketches provided by you to us

Our scope of work will include the following:

- (0) Site Visit(s)
- (0) Meeting(s)
- (2) Conference Call(s)
- Review of Provided Documents
- Structural Design of Enclosure, as Described Above
- Progress Prints in PDF Format, as Required
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- Reasonable Amount of Coordination with Architect, Owner and Contractor
- Printing and Shipping of Hard Copy Permit Sets

Our scope of work will exclude the following:

- Architectural, MEP, Soils, Site, Etc. Engineering or Services
- As-Built Drawings
- Invasive Probing or Testing

Introduced on: February 25, 2020 - provides for Non-Structural Items
Adopted on: February 25, 2020 - provides for Non-Structural Items
Official Resolution#: R20200206 - provides for Non-Structural Items

13354

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda:

RESOLUTION AUTHORIZING A GRANT EXTENSION TO THE CITY OF PASSAIC FOR A COUNTY OPEN SPACE GRANT AWARDS-2017 MADE TO THE CITY OF PASSAIC FOR A WALKING TRACK AT CHRISTOPHER COLUMBUS PARK, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20200207							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-52							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

**RESOLUTION AUTHORIZING A GRANT EXTENSION TO THE CITY OF PASSAIC
FOR A COUNTY OPEN SPACE GRANT AWARDS-2017 MADE TO THE CITY
OF PASSAIC FOR A WALKING TRACK AT CHRISTOPHER COLUMBUS PARK**

WHEREAS, preserving open space and conserving natural resources ensure a sustainable quality of life in Passaic County; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing a grant extension for the County Open Space 2017 Award made to the City of Passaic in the amount of \$175,000, for a Walking Track at Christopher Columbus Park, but after installation of the track, the City of Passaic is facing problems of parking vehicles on the track surface along one of the sides; and

WHEREAS, the City of Passaic has requested authorization from the County to use a remain balance of the 2017 grant award in the amount of \$11,265 to build a curb and/or plant bushes along that side of the track to impede vehicle from parking on the track, and it is requesting an extension of time to August 31, 2020 in order to complete the curbing and/or bushes project, as outlined in the attached letter from the Finance Director of the City of Passaic, Omar Garcia; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing said extension, as outlined in the attached letter, dated February 7, 2020, from Finance Director of the City of Passaic, Omar Garcia; and

WHEREAS, this matter was discussed at the February 18, 2020 meeting of the Planning and Economic Development Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the requested extension to the City of Passaic as outlined in the attached letter, dated February 7, 2020, from the Director of Finance of City of Passaic, Omar Garcia.

Dated: February 25, 2020

JRS:meg



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kathleen M. Caren
 Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:

Authorization to grant an extension (through August 2020) to the City of Passaic for their Christopher Columbus Park Walking Track project (County Open Space Award, 2017), in order to expend remaining funds (\$11,265 of original \$175,000 award) to address parking issues at said park, as outlined in the attached letter from City Director of Finance Omar Garcia, dated February 7, 2020.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ n/a
 REQUISITION # _____
 ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|---|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>2/18/20</u> |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: February 25, 2020
 Adopted on: February 25, 2020
 Official Resolution#: R20200207

OMAR J. GARCIA
FINANCE DIRECTOR
CHIEF FINANCIAL OFFICER



Phone : (973) 365-5577
Fax: (973) 365-0688

**CITY OF PASSAIC
NEW JERSEY**
330 PASSAIC STREET
PASSAIC, NEW JERSEY 07055

February 7, 2020

Kathleen M. Caren
Open Space Coordinator/CADB Administrator Passaic County Department of Planning & Economic
Development
930 Riverview Drive, Suite 250
Totowa, NJ 07512

Re: County Open Space 2017 Grant – Christopher Columbus Park Walking Track
Time Extension Request

Dear Kathleen,

The City of Passaic received a County Open Space grant in the amount of \$175,000 for a walking track at Christopher Columbus Park. The walking track has been installed and monies have been requested/received in the amount of \$163,735. However, after installation of the track individuals began parking their vehicles on the track surface along one of the sides. The City would like to use the remaining balance of the grant (\$11,265) to build a curb and/or plant bushes along that side of the track to impede vehicles from parking on the track. The City believes this will benefit the project and extend the life of the track. Therefore, the City of Passaic is formally requesting an extension of time to August 31, 2020 in order to complete the curbing and/or bushes.

The City sincerely appreciates your consideration in the matter.

Should you have any questions, or need additional information, please let me know.

Yours truly,


Omar Garcia
Director of Finance / C.F.O.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO RETAIN THE LAW FIRM OF BUGLIONE HUTTON & DEYOE, LLC TO PERFORM OUTSIDE COUNSEL/SPECIAL LITIGATION COUNSEL & LABOR COUNSEL SERVICES ON BEHALF OF THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-5 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20200208							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-53							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION TO RETAIN THE LAW FIRM OF BUGLIONE HUTTON & DEYOE, LLC TO PERFORM OUTSIDE COUNSEL/SPECIAL LITIGATION COUNSEL & LABOR COUNSEL SERVICES ON BEHALF OF THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-5 ET SEQ.

WHEREAS, pursuant to N.J.S.A. 40A:11-5 et seq. the County of Passaic (hereafter "County") issued RFQ 20-054, seeking qualifications for a pool of outside legal counsel and special litigation counsel for calendar year 2020 to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the qualification for the pool of outside legal counsel and special litigation counsel for calendar year 2020 is publically advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosures process documented in writing prior to any solicitation and is publically opened and announced when awarded; and

WHEREAS, on January 28, 2020 the Passaic County Board of Chosen Freeholders (hereafter the "Board") passed Resolution R2020-0044 qualifying a pool of outside legal counsel and special litigation counsel for calendar year 2020, which included the law firm of Buglione Hutton & DeYoe, LLC; and

WHEREAS, the Passaic County Counsel is recommending that the Board retain the law firm of Buglione Hutton & DeYoe, LLC for an amount not to exceed fifty thousand dollars (\$50,000.00) to provide outside legal counsel and special litigation counsel for the Office of the Passaic County Sheriff; and

WHEREAS, this matter was discussed at the February 18, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds for the within contemplated expenditure;

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5 (1)(a)(i), that the County of Passaic hereby retains the law firm of Buglione Hutton & DeYoe, LLC to provide the above legal services for the Passaic County Sheriff's Office, for a fee not to exceed \$50,000.00, as recommended by the Passaic County Counsel; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel and the Director of the Passaic County Board of Chosen Freeholders are hereby authorized and directed to take further action and execute such documents as are required to effectuate the purpose of this resolution; and

LET IT BE FURTHER RESOLVED that the Clerk to the Board shall cause to be printed in the official newspaper for the County of Passaic, a brief notice stating the nature, duration, service and amount of the contract to retain the law firm of Buglione Hutton & DeYoe, LLC and shall maintain a copy of this resolution on file and available for public inspection in the Office of the Clerk to the Board.

KM

Dated: February 25, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: 0-01-25-157-001-L03

PURPOSE: Resolution awarding a professional services contract to the law firm of Buglione Hutton & Deyoe, LLC to perform outside counsel.



Richard Cahill, Chief Financial Officer

DATED: February 25, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R20191240 DATED DECEMBER 30, 2019 AND APPROVING THE PREQUALIFICATION REGULATIONS AND AUTHORIZING A PUBLIC HEARING FOR THE ADVERTISEMENT AND SOLICITATION OF BIDS FOR THE LAMBERT CASTLE & CARRIAGE HOUSE RESTORATION PROJECT AT GARRET MOUNTAIN RESERVATION IN PATERSON, NEW JERSEY AS REQUIRED BY N.J.S.A. 40A:11-25, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20200209							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-54							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: February 27, 2020

RESOLUTION AMENDING R20191240 DATED DECEMBER 30, 2019 AND APPROVING THE PREQUALIFICATION REGULATIONS AND AUTHORIZING A PUBLIC HEARING FOR THE ADVERTISEMENT AND SOLICITATION OF BIDS FOR THE LAMBERT CASTLE & CARRIAGE HOUSE RESTORATION PROJECT AT GARRET MOUNTAIN RESERVATION IN PATERSON, NEW JERSEY AS REQUIRED BY N.J.S.A. 40A:11-25

WHEREAS, pursuant to N.J.S.A. 40A:11-25, et seq. the Passaic Board of Chosen Freeholders (hereafter “Board”) by Resolution No. R2019-1240 dated December 30, 2019, authorized the advertisement and solicitation of a prequalification of bids for the Lambert Castle & Carriage House Restoration Project in Paterson, NJ; and

WHEREAS, pursuant to N.J.S.A. 40A:11-25, public entities are permitted to control the qualification of prospective bidders in specific contract situations by the adoption of a proposed regulations; and

WHEREAS, the architects selected by the Board, Clarke Caton Hintz, P.C. and the Director of Cultural & Historic Affairs for the County of Passaic, due to the historic nature of the structure, are recommending that all prospective bidders on this Project be prequalified based upon related past work experience; and

WHEREAS, pursuant to N.J.S.A. 40A:11-25 the Board by Resolution No. 20191056 approved a resolution authorizing a public hearing for the solicitation of a prequalification of bids for the project herein; and

WHEREAS, the Director of Cultural & Historic Affairs is seeking approval of the prequalification regulations from the Board by amending Resolution No. R20191240 dated December 30 to reflect same; and

WHEREAS, this matter was discussed at the December 11, 2019 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby amends R20191240 dated December 30, 2019 in order to approve the prequalification regulations and authorizing a public hearing for the advertisement and solicitation of bids for the Lambert Castle & Carriage House Restoration Project in Paterson, NJ, as set forth by N.J.S.A. 40A:11-25.

NA

February 25, 2020