

Camp Hope Commission Minutes December 17, 2018

The Camp Hope Commission Meeting was called to order by President Theresa Olivo on Monday, December 18, 2018 at 11:07 a.m. in the meeting room of 930 Riverview Drive, Totowa, NJ.

The meeting was called to order.

ROLL CALL: The following members were present:

Commissioner Teresa Olivo, President
Commissioner Pat Ring, Vice President
Commissioner Linda Lepore
Domenick Stampone, County Adjuster
Freeholder Terry Duffy
Freeholder Bruce James

ALSO PRESENT: Director Cisco, Executive Director

ABSENT: Commissioner Doris Whitaker, Secretary/Treasurer
John Pogorelec, Jr., Assisting County (Excused)

In accordance with the **Open Public Meeting Law**, notice of the meeting was sent to at least three local newspapers for publication, sent to the Passaic County Freeholder' Office for posting in the foyer of the Passaic County Administration Building, and is also posted in the foyer of the Camp Hope office for public viewing.

The minutes to the October 16th, 2018 meeting had been sent to the commissioners on October 17, 2018. A motion was made by Terry Olivo, and seconded by Linda Lepore to accept the minutes as posted:
Motion passed: 5/0/1

I. STANDING COMMITTEE REPORTS:

A. Director's Report

1. Pool Pavilion Update:

Director Cisco reported that the work at the pool pavilion site has come to a halt due to not yet having the needed permits. The County Engineer's office has been diligent in attempting to get everything in order to continue work. Hopefully the problems with the issue of the permits will be completed this month and work will begin the at the start of Spring, 2019. Both Freeholders present stated that they will speak to the County Administrator if needed to attempt to get this project back on track.

2. A new floor will be installed in the last of the 3 walk in boxes in the dining hall over the holiday break. This will complete the project and put us in compliance with WM Health.

3. The Spray Park/Swimming Pool computer malfunctioned over a month ago. This glitch in the system prevented us to close down the Spray Park water lines properly. This problem with the keyboard was repaired and the vendor used to shut down the pool was called back to make the necessary repairs. Hopefully no damage was done to the pipes prior to the repair due to frozen water lines.
4. The new CH Ford F250 pick-up truck arrived just in time for the first snowfall of the season. Many thanks to those who made it possible for us to get this vehicle. We will treat it with a great deal of love and respect.
5. Cabin 11, or the Director's cabin, had a serious problem when a tree on Union Valley Road came down and took out all the wires to the cabin. This very large downed tree tore wires to be ripped off the cabin. Power was out for a week and a necessary electrical connection was made from the pool pump house to the cabin to ensure the pipes did not freeze. The cabin was put back on line by Rockland Electric exactly one week to the day later.

B. Maintenance Repair Report:

The Director handed out a written report on the work accomplished during the previous month. She emphasized the work that has been completed on Cabin 3's roof. Many thanks PC Bldg. & Grounds for their work on this lengthy project.

C. Tilton Hall Report:

A written copy of the work completed by the dining hall staff was handed out to everyone.

D. Senior Program Report:

A written copy of all the senior programs was handed out, and a report that pertains to the Congregate/Nutrition site was also given to each member present.

The Veterans Appreciation Day held on November 9th was a large success for the Up County Veterans. As well, the Senior Services program held on November 20th for Down County Veterans was also a success. Next year we are planning on combining the two groups so that we have one larger program for all our Veterans.

II. FINANCE:

1. Went over the end of the year close out with the Commissioners. With the small amount of revenue remaining in our account we are looking to purchase 2 handicap picnic tables and 2 hand dryers for the Tilton Hall restrooms. Some discussion was held about the picnic tables and the Director will see if our Maintenance crew can adapt 2 of our current tables into handicap picnic tables. She will report back next month.

III. Nomination of Officers for the Year 2019:

For the office of **President:**

Freeholder Bruce James nominates Teresa Olivo, seconded by Freeholder Terry Duffy. Mrs. Olivo accepted the motion. With no other nominees the secretary casts one vote for Teresa Olivo to serve as President of the Camp Hope Commission throughout 2019.

For the office of **Vice President**:

Freeholder Bruce James nominates Pat Ring, seconded by Freeholder Terry Duffy.

Ms. Ring accepted the motion. With no other nominees the secretary casts one vote for Pat Ring to serve as Vice President of the Camp Hope Commission throughout 2019.

Continuing the Nomination of Officers for the Camp Hope Commission for the year 2019:

For the office of **Secretary Treasurer**:

Freeholder Bruce James nominates Linda Lepore, seconded by Freeholder Terry Duffy.

Mrs. Lepore accepted the motion. With no other nominees the secretary casts one vote for Linda Lepore to serve as President of the Camp Hope Commission throughout 2019.

Congratulations to all the new officers, and many thanks to those who have served throughout 2018. Your service and dedication to Camp Hope is immeasurable.

IV. OLD BUSINESS:

A. Director Cisco reported that once again the staff at Camp Hope has held a fund drive for the underprivileged children of Passaic County. The many games and toys collected have been turned over to the Passaic County Sheriff's Department for distribution.

B. NEW BUSINESS:

1. Horizon Grant: Director Cisco reported that in her 2019 Budget meeting with Mr. DeNova, Mr. Jordan and Mr. Cahill the subject of fitness equipment came up. Mr. Jordan, Assistant County Administrator, pointed out that there is a Grant that Camp Hope is eligible for in the amount of \$20,000. More information will follow on this grant.
2. Bus repairs to the Camp Hope buses have been a major issue. In a conversation this morning Mr. Sam Yodice will be looking into making the necessary repairs to at least one of the 2 buses. The approximate cost for replacement on Bus 70 is \$9,800. More information will be available at the January 2019 meeting.

C. ANNOUNCEMENTS AND CORRESPONDANCE: None

D. Personnel:

Nothing needed to be brought up at this time.

The next meeting of the Commission is scheduled to take place on Monday, January 28th 2019 at 12 p.m. 856 River Street, Paterson, New Jersey. For the convenience of all members attending please let the Camp Hope office know if you will not be able to attend.

The minutes were typed and prepared by Karen Cisco and sent out via email on 12/18/18.