

## **Camp Hope Commission Minutes**

**February 10, 2020**

The Camp Hope Commission Meeting was called to order by President Teresa Olivo on Monday, February 10, 2020 at 10:00 a.m. in the freeholder's conference room of 401 Grand Street, Paterson, NJ.

The Meeting was called to order.

**ROLL CALL:** The following members were present:  
Commissioner Teresa Olivo, President  
Commissioner Linda Lepore, Vice President  
Commissioner Doris Whitaker, Secretary/Treasurer  
Freeholder Bruce James  
Freeholder Terry Duffy

**ALSO PRESENT:** Shaniqua Wallace, Division Director  
John Pogorelec, Jr., County Counsel  
Domenick Stampone, County Adjuster  
Jasmine Amador, Confidential Secretary to the Board of Chosen Freeholders

**Excused:** Kelly Ruffel, Deputy County Administrator  
Kerry Klug, Recreation Program Coordinator

Shaniqua Wallace, Division Director read the announcement on the Open Public Meeting Law.

### **Approval of Minutes:**

The Minutes to the December 16, 2019 meeting had been sent to the Commissioners. A motion was made by Freeholder James, and seconded by Linda Lepore to accept the minutes as posted.

#### **I. Standing Committee Report:**

##### **A. Director's Report**

##### **1. Health Committee**

- Wellness Fair was mentioned last meeting and Kerry has turned over the health committee to the Health Advisory Board.

##### **2. Pool Membership Fees and Cards**

- All lifeguards will come back
- New life guards will be trained by Head life guard who will be trained to teach them

- They will begin at \$11 an hour
- Fees were changed again but this is the final change and will be easier to manage this way.

### 3. Parking

- There is currently no parking
- Miniature golf current location will be moved and turned in to a lot for visitors

## **B. Maintenance Report**

1. Utility Pole Replacement
  - No response from vendor
  - Waiting on a date
2. Grease Trap Drain Pipes
  - They are being Replaced because they were installed upside down
  - They were installed 30 years ago and continue to back up the drains, quotes are being obtained.
3. Cabin 9 & 10 Demolition
  - Possible location for Miniature Golf

## **C. Tilton Hall Report**

1. Roof Leak and repair by Deegan Roofing
  - Repaired on 1/10/20
2. Report from Food Service Supervisor

## **D. Summer Camp and Senior Program Report**

1. January Senior Program Attendance
  - Lost a day of programming with the nutrition sites)
2. Senior Program February Schedule
  - Visiting senior groups to encourage involvement
3. Summer Camp Hours and Busing
  - 9am-3pm

## **E. Facility Usage January and February**

1. Greenwood Lake Commission 1/13
2. Pop-Up Yoga 2/7
3. Sweetheart Dance 2/14
4. WM PTO 6<sup>th</sup> Graders ( would like to rent the dining hall or space for end of year party)

## **II. FINANCE:**

### **A. 2020 Camp Hope/ Parks Budget**

1. Software and Camera
  - Same software, we have to take a look at procurement (this is for the pool membership ids)
  - Card data system cost is \$1,987
2. Summer Camp Arts & Crafts
  - Stephen Tilton?

**III. Old Business:**

A. CHC Meeting 2020

- Dates were presented at this meeting
- July and August removed as per previous meeting
- And 1 meeting to be at Camp Hope in June

**IV. New Business:**

**V. Personnel:**

A. Summer Staff May 23- September 7 ( pool to be open Memorial Day to Labor day)

- Hire date May 1<sup>st</sup> ( Salaries are over budget due to 16 weeks instead of 8 weeks of camp)

**VI. Announcements/ Correspondence:**

A. No hunting signs

**VII. Public Portion:**

The next meeting of the Camp Hope Commission is March 16, 2020 at 10:00 AM at 401 Grand Street, Paterson, NJ. We ask that for the convenience of all the members attending that you let the Camp Hope office know if you will, or will not, be able to attend the meeting. The minutes were prepared and typed by Jasmine Amador, Confidential Secretary to the Board of Chosen Freeholders on March 10th and were sent out electronically on 3/10/20.