

Camp Hope Commission Minutes

October 15, 2018

The Camp Hope Commission Meeting was called to order by President Theresa Olivo on Monday, October 15, 2018 at 11:12 a.m. in the meeting room of 930 Riverview Drive, Totowa, NJ.

The meeting was called to order.

ROLL CALL: The following members were present:

Commissioner Teresa Olivo
Commissioner Linda Lepore
Commissioner Pat Ring
John Pogorelec, Jr., Assisting County Counsel
Freeholder Terry Duffy
Freeholder Bruce James

ALSO PRESENT: Director Cisco, Executive Director

ABSENT: Commissioner Doris Whitaker
Domenick Stampone, County Adjuster

In accordance with the Open Public Meeting Law, notice of the meeting was sent to at least three local newspapers for publication, sent to the Passaic County Freeholder' Office for posting in the foyer of the Passaic County Administration Building, and is also posted in the foyer of the Camp Hope office for public viewing.

I. STANDING COMMITTEE REPORTS:

A. Director's Report

1. Pool Pavilion Update:

Director Cisco reported that the work at the pool pavilion site has come to a halt due to not yet having the needed permits. The County Engineer's office has been diligent in attempting to get everything in order to continue work.

2. Swimming Pool Closure:

The pool was shut down recently, however there is a problem with the keyboard which controls the filtration system. A new one was ordered so that the remaining water lines which are located in the pump house will be drained and winterized.

3. Cabin 3:

The County maintenance department, led by Jack Nigro, has been doing an excellent job in the replacement of the roof on Cabin 3. This was the one and only working cabin that has not been rehabilitated. The damage to the east side of the roof had some damage to the plywood and beams that needed to be replaced. This will be completed by winter this year.

B. Maintenance Report:

1. The monthly report prepared by John Dop was handed out detailing the jobs that the maintenance staff at Camp Hope completed from September 17- October 12th, 2018.

C. Tilton Hall Report:

1. The monthly report prepared by Christopher Falone was handed out detailing the jobs that the dining hall staff completed from September 17- October 12th, 2018.

2. Box 3 Repair:

Ceramic floor tile needed to upgrade Box 3 has been received and will be put in place over the Christmas break. There are no senior programs planned the week prior to Christmas, or the week after, so that will be the best time to install the flooring without creating a problem for the staff or seniors. All the materials are already on the grounds awaiting a slower time for installation.

D. Senior Program Report:

1. The Passaic County Congregate/Nutrition Site at the Camp is doing well. Since September there have been a total of 221 senior citizens that have come to our facility.
2. The 2nd Veterans Appreciation Day, sponsored by Camp Hope, is scheduled for Friday, November 9th, 2018. Currently there are 37 veterans signed up for the event. The time for the camp's program will be from 11:00 am – 2:00 pm.
3. Operation Veterans Day Appreciation Day, sponsored by the Office on Aging, is scheduled for Monday, November 20th, 2018. Currently there are 38 veterans signed up for this event. The time for the County event is 8:30 am – 3:00 pm.
4. Director Cisco reported that we are looking to improve the entertainment for the senior programs at camp. A few musicians will be leaving us, and we hope to find new entertainment for the daily programs held in Tilton Hall.

II. FINANCE:

1. A review of the proposed 2019 Budget was presented and reviewed at budget meeting with Mr. DeNova, Mr. Jordan, and Mr. Cahill on October 11, 2018. Through general discussion pertaining to the projects and plans for the campgrounds in the coming years, the subject of improvements to the Athletic Fitness Course came about. We will be looking into securing a grant from the Horizon Foundation to replace the existing athletic course currently in place. The current apparatus has been used for over the last 31 years and should be replaced to ensure the safety of every senior citizen to camper who uses it.

III. OLD BUSINESS:

1. Director Cisco reported a new riser was needed placed on the Building 11's septic tank. This tank is located directly outside the exit to the building. The riser will allow easier access to the tank when needed to be emptied.
2. The macadam on the southern exit to the campgrounds is being torn up on the S curve by the County trucks used for plowing and salting the County roadways. This macadam will be patched, as well as around the new riser on Building 11's septic tank before the winter of this year.

IV. NEW BUSINESS:

1. Discussion was brought up regarding the condition of the Tilton Hall industrial dishwasher. The dishwasher was a used unit when originally put in place in the dining hall in 1988. Since that time, with the number of breakdowns, we find the replacement parts are being more difficult to find. A new dishwasher has been added to the 2019 Capital Improvements.
2. In 2019 we will begin the process of obtaining materials needed for a new roof on Tilton Hall. The current roof has been in place for 20 years. We have had one or two small leaks around the skylights, but through conversations we have had with professional people, we feel that the roof will not cause us any major problems or concerns until a new roof is put in place in 2019.

V. ANNOUNCEMENTS AND CORRESPONDANCE:

1. Through Commissioner Ring and the Office on Aging we received a donation of 1 of 2 player pianos that were donated to the Office on Aging. With the player piano we also received 75 scrolls of music to go along with the piano. The piano has been tuned and is in good working condition for the seniors, and maybe under supervision, the campers to play.

VI. Personnel

Nothing needed to be brought up at this time.

The next meeting of the Camp Hope Commission is scheduled to take place on Monday, November 19th at 11 a.m. at 930 Riverview Drive, Totowa. For the convenience of all members attending please let the Camp Hope office know if you will not be able to attend.

Minutes Prepared by: Karen Cisco 10/16/18