

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

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Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Meeting Venue

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 1. Akhter
 2. Bartlett
 3. Best
 4. Duffy
 5. James
 6. Deputy Director Lepore
 7. Director Lazzara
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes:
 1. December 30, 2019

2. January 6, 2020:

G. Approval of Proclamation: None

H. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Pat Lepore
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Bruce James

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

K. Resolutions - Consent Agenda

ADMINISTRATION AND FINANCE

1. RESOLUTION CHANGING THE LOCATION OF THE APRIL 28, 2020 CONFERENCE AND REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS FROM THE PASSAIC COUNTY ADMINISTRATION BUILDING TO THE BOROUGH OF POMPTON LAKES MUNICIPAL BUILDING IN THE COUNCIL CHAMBERS, ALL AS NOTED IN THE RESOLUTION.

2. RESOLUTION AUTHORIZING PAYMENT OF ANNUAL MAINTENANCE FEES IN THE AMOUNT OF \$20,400.00 TO THE OFFICE OF THE MONMOUTH COUNTY CLERK IN CONNECTION WITH THE EXISTING SHARED SERVICES AGREEMENT BETWEEN THE PASSAIC COUNTY CLERK AND THE MONMOUTH COUNTY CLERK FOR THE DOCUMENT SUMMARY MANAGEMENT SYSTEM ("DSMS") FOR CALENDAR YEAR 2020, RETROACTIVE TO JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

3. RESOLUTION AUTHORIZING PURCHASE OF LEGAL RESEARCH MATERIALS BY VARIOUS COUNTY DEPARTMENTS FROM GANN LAW BOOKS AND THOMPSON WEST FOR CALENDAR YEAR 2020, PURSUANT TO AN EXEMPTION FROM PUBLIC BIDDING (N.J.S.A. 40A:11-5 (1) (q)), FOR AN AMOUNT NOT TO EXCEED \$103,000.00, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

4. RESOLUTION QUALIFYING A POOL OF REAL ESTATE APPRAISERS FOR THE COUNTY OF PASSAIC RFQ-20-052 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.
5. RESOLUTION ADOPTING RULES AND REGULATIONS FOR THE PASSAIC COUNTY INSURANCE COMMISSION ADOPTED PURSUANT TO N.J.S.A. 40A:10-6, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
6. RESOLUTION DESIGNATING KELLY C. RUFFEL AS THE CUSTODIAN OF RECORDS FOR THE COUNTY OF PASSAIC PURSUANT TO N.J.S.A. 47: 1A-1.1, ALL AS NOTED IN THE RESOLUTION.
7. RESOLUTION APPROVING AND AUTHORIZAING THE 2020 CITY GREEN DIG IN! PROGRAM FOR THE DEVELOPMENT OF COMMUNITY GARDENS AND OTHER CONSERVATION EFFORTS THROUGHOUT PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.
8. RESOLUTION AUTHORIZING THE 2020 OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND BUDGET, ALL AS NOTED IN THE RESOLUTION.
9. RESOLUTION AUTHORIZING COMPETITIVE CONTRACTING FOR GRANT WRITING SERVICES FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-4.1(q), ALL AS NOTED IN THE RESOLUTION.
10. RESOLUTION AUTHORIZING COMPETITIVE CONTRACTING FOR PUBLIC RELATIONS SERVICES FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-4.1(m), ALL AS NOTED IN THE RESOLUTION.
11. RESOLUTION QUALIFYING A POOL OF VENDORS FOR ELECTION PRINTING SERVICES AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.
12. RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE LEAP CHALLENGE GRANT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, ALL AS NOTED IN THE RESOLUTION.

13. RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE LEAP IMPLEMENTATION GRANT BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

14. RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS FOR RFP-20-001 PREAKNESS HEALTHCARE CENTER BILLING CONSULTANT SERVICES IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2(d), ALL AS NOTED IN THE RESOLUTION.
15. RESOLUTION RATIFYING THE PASSAIC COUNTY ADMINISTRATOR'S ACTION EXECUTING THE AUTHORIZATION TO SHARE PLAN INFORMATION FROM MERITAIN HEALTH WITH RELIANT HEALTH PARTNERS, LLC, ALL AS NOTED IN THE RESOLUTION.
16. RESOLUTION RATIFYING THE PASSAIC COUNTY ADMINISTRATOR'S ACTION EXECUTING THE BUSINESS ASSOCIATE AGREEMENT WITH RELIANT HEALTH PARTNERS LLC, ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR DARIO, ALBERT, METZ & EYERMAN IN THE MATTER OF MARC RUSSI V. COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.
18. RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR HOAGLAND LONGO MORAN DUNST & DOUKAS, LLP IN THE MATTER OF DEL VALLE V. COUNTY OF PASSAIC, ET AL., ALL AS NOTED IN THE RESOLUTION.
19. RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR WEINER LAW GROUP IN THE MATTER OF FRANCIS MINUTOLO EXECUTOR FOR THE ESTATE OF OLIVIA MINUTOLO V. COUNTY OF PASSAIC, ET AL., ALL AS NOTED IN THE RESOLUTION.
20. RESOLUTION QUALIFYING A POOL FOR AUTO BODY REPAIR AND REFINISHING FOR THE COUNTY OF PASSAIC COUNTY YEAR 2020, ALL AS NOTED IN THE RESOLUTION.
21. RESOLUTION AUTHORIZING THE AVAILABILITY OF PURCHASING POWER PROGRAM TO EMPLOYEES BASED ON THEIR STATUS AS AN EMPLOYEE OF THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.
22. RESOLUTION QUALIFYING A POOL OF OUTSIDE LEGAL COUNSEL/SPECIAL LITIGATION COUNSEL FOR THE COUNTY OF PASSAIC COUNTY YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

23. RESOLUTION QUALIFYING A SECOND POOL FOR AUTO BODY REPAIR AND REFINISHING FOR THE COUNTY OF PASSAIC COUNTY YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

24. RESOLUTION QUALIFYING FIRMS TO PERFORM THE SERVICE OF HEARING OFFICER FOR THE COUNTY OF PASSAIC AND AWARDING THE CONTRACT TO BRIAN KRONICK OF KRONICK, ALL AS NOTED IN THE RESOLUTION.

HEALTH & HUMAN SERVICES

25. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR MEAT PRODUCTS AND PROVISIONS, AS NEEDED, FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, AS PER BID SB-20-003, ALL AS NOTED IN THE RESOLUTION.
26. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW, FOR FROZEN FOODS/GROCERIES AND CANNED GOODS, FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, AS PER BID SB-20-006, ALL AS NOTED IN THE RESOLUTION.
27. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT PURSUANT TO RFQ-20-016 TO HUMANEDGE, INC., FOR AGENCY CLINICAL STAFF FOR PREAKNES HEALTHCARE CENTER FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, IN THE AMOUNT OF \$50,000.00, ALL AS NOTED IN THE RESOLUTION.
28. RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-19-1209 DATED DECEMBER 30, 2019 TO REFLECT WB MASON AS AN ADDITIONAL VENDOR FOR THE PURCHASE OF OFFICE FURNITURE PURSUANT TO ESCNJ FURNITURE BID#17/18-16 FOR PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.
29. RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.
30. RESOLUTION AUTHORIZING THE AWARD OF A STIPEND TO SR. PATRICIA AVICOLLI, SSJ, IN THE AMOUNT OF \$7,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2020, ALL AS NOTED IN THE RESOLUTION.
31. RESOLUTION AUTHORIZING THE AWARD OF A STIPEND TO FATHER JIM MOSS, IN THE AMOUNT OF \$7,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

32. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD GRANT FUNDINGS FROM THE HUMAN SERVICES ACCOUNT TO SOCIAL SERVICE AGENCIES TO PASSAIC COUNTY FOR FOOD PANTRY SERVICES THOROUGHOUT THE COUNTY FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, IN THE AMOUNT OF \$70,000.00, ALL AS NOTED IN THE RESOLUTION.

HEALTH & HUMAN SERVICES

33. RESOLUTION AUTHORIZING THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT TO OFFER A DIRECT AWARD FOR SERVICES FOR THE PERIOD OF JANUARY 1, 2020 THROUGH MARCH 31, 2020 FROM THE COUNTY HUMAN SERVICES ADVISORY COUNCIL AND PEER GROUPING ACCOUNTS AS PER THE ATTACHED SPENDING PLAN WHILE A NEW RFP IS BEING ISSUED, ALL AS NOTED IN THE RESOLUTION.
34. RESOLUTION AMENDING R-2019-0554 DATED JUNE 25, 2019 TO ACCEPT ADDITIONAL ALLOCATION FROM THE STATE OF NEW JERSEY, DIVISION OF FAMILY DEVELOPMENT (DFD), FOR HOMELESS PREVENTION SERVICES IN PASSAIC COUNTY FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 IN THE AMOUNT OF \$2,070.00, ALL AS NOTED IN THE RESOLUTION.
35. RESOLUTION AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE PASSAIC COUNTY YOUTH SERVICES COMMISSION FOR A ONE YEAR TERM BEGINNING ON JANUARY 1, 2020 AND ENDING ON DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.
36. RESOLUTION AMENDING R-2019-0706, DATED AUGUST 13, 2019, TO INCREASE THE AWARD FROM NEW JERSEY DIVISION OF FAMILY DEVELOPMENT BY \$40,000.00 THE ORIGINAL ALLOCATION WAS \$180,000.00, FOR A TOTAL ALLOCATION OF \$220,000.00 FOR JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, AS A PASS THROUGH GRANT FOR CASE MANAGEMENT SERVICES FOR ESSEX COUNTY, ALL AS NOTED IN THE RESOLUTION.
37. RESOLUTION APPOINTING MEMBERS TO THE PASSAIC COUNTY HUMAN SERVICES ADVISORY COUNCIL FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1, 2020 THOROUGH DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.
38. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD THE FIRST ONE YEAR OPTION TO RENEW TO PASSAIC COUNTY AGENCIES FOR MENTAL HEALTH SERVICES FOR 2020, IN THE AMOUNT OF \$284,500.00, ALL AS NOTED IN THE RESOLUTION.

39. RESOLUTION AUTHORIZING THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO AWARD \$14,600.00 FROM THE MENTAL HEALTH SERVICES ACCOUNT TO THE MENTAL HEALTH ASSOCIATION IN PASSAIC COUNTY TO PROVIDE MENTAL HEALTH EDUCATION IN SCHOOLS FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

HEALTH & HUMAN SERVICES

40. AMENDED: RESOLUTION AUTHORIZING THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT TO MAKE PAYMENT TO MEADOWLINK COMMUTE SERVICES (AKA EZ-RIDE) IN THE AMOUNT OF \$54,074.76 FOR THE PERIOD OF JUNE 1, 2019 TO SEPTEMBER 9, 2019, ALL AS NOTED IN THE RESOLUTION.
41. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO GRAND FALLOONS FOR SOLID WASTE PROGRAM AND STUDY-THE EFFECTIVENESS OF AN ARTS-ENHANCED CURRICULUM ON REAL WASTE REDUCTION IN AN EDUCATIONAL SYSTEM, ALL AS NOTED IN THE RESOLUTION.
42. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO TENDER PAYMENT TO MONARCH HOUSING ASSOCIATES, INC., FOR CONTINUUM CARE PLANNING IN PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

43. RESOLUTION AUTHORIZING THE ACCEPTANCE OF OFFER FROM LOCHINVAR TO REPLACE THE FAILED HEAT EXCHANGERS WITH TWO HOT WATER HEATERS AT THE PASSAIC COUNTY JAIL IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
44. AMENDMENT OF RESOLUTION R-2019-0870 DATED OCTOBER 8, 2019 AUTHORIZING AWARD OF CONTRACT TO AA BERMS LLC OF BELLEVILLE, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #1, #2, #3, #4, #5, #7, #9, #10 AS PER BID, ALL AS NOTED IN THE RESOLUTION.
45. AMENDMENT OF RESOLUTION R-2019-0871 DATED OCTOBER 8, 2019 AUTHORIZING AWARD OF CONTRACT TO F. ANTONUCCI & SONS, INC. OF PATERSON, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #6 AND #8 AS PER BID, ALL AS NOTED IN THE RESOLUTION.
46. RESOLUTION CONSENTING TO ORDINANCE 19-053 BY THE CITY OF PATERSON, NJ WHICH ESTABLISHES A "NO STOPPING OR STANDING" ZONE AT 188 LAFAYETTE STREET, ALL AS NOTED IN THE RESOLUTION.

47. RESOLUTION CONSENTING TO ORDINANCE 19-054 BY THE CITY OF PATERSON, NJ WHICH ESTABLISHES SIX PARKING SPACES, PREVIOUSLY RESERVED FOR PERSONS WITH DISABILITIES, REVERTED BACK TO UNRESTRICTED, GENERAL PARKING, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

48. RESOLUTION CONSENTING TO ORDINANCE 19-056 BY THE CITY OF PATERSON, NJ WHICH ESTABLISHES PARKING SPACES FOR THE DISABLED AT 106 LAFAYETTE STREET & 308 MADISON AVENUE, ALL AS NOTED IN THE RESOLUTION.
49. RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS FOR SB-19-061 2020 FORD ESCAPE HYBRID SE SPORT FOR PASSAIC COUNTY IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2(c), ALL AS NOTED IN THE RESOLUTION.
50. RESOLUTION FOR CHANGE ORDER #2 FOR ZUCCARO, INC. AS IT PERTAINS TO THE HALEDON AVENUE GREEN STREET IMPROVEMENTS PROJECT IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.
51. RESOLUTION AUTHORIZING RIGHT OF WAY AGREEMENT MODIFICATION #1 BY AND BETWEEN THE COUNTY OF PASSAIC AND THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID & ECONOMIC DEVELOPMENT AS IT CONCERNS THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600004, CITY OF PASSAIC AND BOROUGH OF WALLINGTON, PASSAIC AND BERGEN COUNTIES, NJ, FEDERAL PROJECT NO. STP-8121 (106)ROW, ALL AS NOTED IN THE RESOLUTION.
52. RESOLUTION FOR CHANGE ORDER #1 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2019 ROADWAY RESURFACING PROJECT – REA HOUSE PARKING LOT IMPROVEMENTS IN HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
53. RESOLUTION AUTHORIZING CONTRACT MODIFICATION #3 FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS THE 2018 ROADWAY RESURFACING PROGRAM – STORM SEWER IMPROVEMENTS PROJECT, ALL AS NOTED IN THE RESOLUTION.
54. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FALL PROOF SYSTEMS LLC FOR INSPECTION SERVICES RELATING TO THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES BUILDING PARAPET REPAIRS AND REPLACEMENT AT 80 HAMILTON STREET IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.

55. RESOLUTION FOR CHANGE ORDER #1 (FINAL) FOR NEW PRINCE CONCRETE CONSTRUCTION COMPANY, INC. AS IT PERTAINS TO THE REPLACEMENT OF TERRACE AVENUE CULVERT OVER TRIBUTARY TO MOLLY ANN BROOK, STRUCTURE 1600-421, NORTH HALEDON, NJ, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

56. RESOLUTION AUTHORIZING AGREEMENT MODIFICATION #1 OF THE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID & ECONOMIC DEVELOPMENT AS IT CONCERNS THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600004, CITY OF PASSAIC AND BOROUGH OF WALLINGTON, PASSAIC AND BERGEN COUNTIES, NJ, STATE JOB NUMBER: 7007319, ALL AS NOTED IN THE RESOLUTION.
57. RESOLUTION AUTHORIZING FINAL PAYMENT TO TILCON NY FOR THE PROJECT IDENTIFIED AS REPAVING OF BROAD STREET IN THE BOROUGH OF POMPTON LAKES, PASSAIC COUNTY, NJ, ALL AS NOTED IN THE RESOLUTION.
58. RESOLUTION AUTHORIZING THE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND FIRST STEPS KIDS RE, LLC RELATING TO INSTALLATION OF SAFETY NETTING/EQUIPMENT ON THE PREAKNESS VALLEY GOLF COURSE GROUNDS IN ORDER TO PREVENT ERRANT GOLF BALLS FROM ENTERING ONTO PROPERTY OWNED BY FIRST STEPS KIDS RE, LLC, ALL AS NOTED IN THE RESOLUTION.
59. RESOLUTION ESTABLISHING A POOL OF QUALIFIED CONSTRUCTION COMPANIES WITH ESTABLISHED UNIT PRICES FOR ON-CALL DRAINAGE PROJECT SERVICES FOR THE COUNTY OF PASSAIC ON AN AS-NEEDED BASIS FOR A PERIOD OF TWO YEARS AS PER PUBLIC SOLICITATION/BID, ALL AS NOTED IN THE RESOLUTION.
60. RESOLUTION FOR ENCROACHMENT PERMIT FOR THE CONTINUANCE OF EXISTING ENCROACHMENTS AT 620 MAIN AVENUE IN THE CITY OF PASSAIC, NJ, ALL AS NOTED IN THE RESOLUTION.
61. RESOLUTION FOR AWARD OF CONTRACT TO STERLING DI SANTO & ASSOCIATES FOR APPRAISAL SERVICES AS IT PERTAINS TO 495-501 RIVER STREET IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
62. RESOLUTION AUTHORIZING AN OFFER OF PURCHASE AND SALE FOR ONE ROADWAY EASEMENT (PARCEL E19A) AND ONE SLOPE EASEMENT (PARCEL E19B) TO THE OWNER IN FEE IN ORDER TO UNDERTAKE THE RECONSTRUCTION OF THE INTERSECTION OF PATERSON HAMBURG TURNPIKE & ALPS ROAD PROJECT IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

63. RESOLUTION AUTHORIZING PURCHASE OF THE REMAINDER OF A PARCEL FROM A PRIVATE PARTY WHICH IS NEEDED FOR THE TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT BETWEEN THE TOWNSHIPS OF WAYNE AND FAIRFIELD, NEW JERSEY AND BOROUGH OF LINCOLN PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

64. RESOLUTION AWARDED CONTRACT TO INTEGRA REALTY RESOURCES AS IT CONCERNS PREPARING AN UPDATED APPRAISAL REPORT FOR PARCELS 10A, 10B, X10C, 10D, 10E & 11 IN THE TOWNSHIP OF WAYNE FOR A PROJECT IDENTIFIED AS TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT, ALL AS NOTED IN THE RESOLUTION.
65. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR ON-CALL PREFABRICATED GOLF COURSE BRIDGES FOR THE PERIOD OF MARCH 1, 2020 TO FEBRUARY 28, 2022, ALL AS NOTED IN THE RESOLUTION.
66. RESOLUTION EXPANDING AND QUALIFYING A POOL OF FIRMS FOR PRESERVATION ARCHITECTS, ARCHITECTURAL HISTORIANS, ARCHEOLOGISTS, CULTURAL RESOURCE MANAGEMENT CONSULTANTS RFQ-20-055 AS PER QUALIFICATION FOR CALENDAR YEAR 2020, ALL AS NOTED IN THE RESOLUTION.
67. RESOLUTION TO ACCEPT AND EXECUTE GRANT AWARD IN THE AMOUNT OF \$20,000.00 FROM THE NEW JERSEY COUNCIL FOR THE HUMANITIES FOR AN INCUBATION GRANT 2019-2020 FOR DEY MANSION, ALL AS NOTED IN THE RESOLUTION.
68. RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-2019-0258 DATED MARCH 26, 2019 TO INCREASE THE CONTRACT AMOUNT AS AWARDED TO JOHNNY ON THE SPOT, LLC OF OLD BRIDGE, NJ FOR PORT-A-JOHN PORTABLE TOILET RENTAL AND SERVICE FOR PASSAIC COUNTY AND INSTITUTIONS, ALL AS NOTED IN THE RESOLUTION.
69. RESOLUTION AUTHORIZING A CONTRACT BY AND BETWEEN THE COUNTY OF PASSAIC AND SCHINDLER ELEVATOR CORPORATION, FOR SERVICE AND MAINTENANCE OF ELEVATORS ON ALL THE BUILDINGS OWNED BY THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.
70. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND SOLICITATION OF BIDS FOR BOILER MAINTENANCE SERVICES FOR ALL COUNTY FACILITIES ON AN AS NEEDED BASIS, ALL AS NOTED IN THE RESOLUTION.

71. RESOLUTION AUTHORIZING ADDITIONAL MONEY SET ASIDE TO COVER FURTHER SERVICES OF UNITED FEDERATED SYSTEMS, INC., FOR SERVICE AND REPAIRS TO SECURITY SYSTEMS AT ALL COUNTY FACILITIES, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

72. RESOLUTION AUTHORIZING ADDITIONAL MONEY SET ASIDE TO COVER FURTHER SERVICES OF UNITED FEDERATED SYSTEMS, INC., FOR SERVICE AND REPAIRS TO FIRE ALARM SYSTEMS AT ALL COUNTY FACILITIES, ALL AS NOTED IN THE RESOLUTION.

LAW AND PUBLIC SAFETY

73. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PROGRESSIVE CAR CARE FOR BRUSHLESS HAND CAR WASH SERVICES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT VEHICLES AS PER BID, ALL AS NOTED IN THE RESOLUTION.
74. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HUDSON MOTORS PARTNERSHIP FOR THE PURCHASE OF A 2020 TOYOTA RAV 4 XLE AWD FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.
75. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO ACCEPT FUNDS FROM THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE FOR A PROJECT ENTITLED "STATE FISCAL YEAR 2019 STATE BODY ARMOR REPLACEMENT FUND PROGRAM", ALL AS NOTED IN THE RESOLUTION.
76. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT 2019 CHILD ADVOCACY DEVELOPMENT GRANT FUNDING FROM THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES, ALL AS NOTED IN THE RESOLUTION.
77. RESOLUTION AMENDING RESOLUTION R2019 1067 DATED NOVEMBER 18, 2019 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "MEGAN'S LAW" BY APPROVING THE ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$25,910.000 FOR A PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019. ALL AS NOTED IN THE RESOLUTION.
78. RESOLUTION AMENDING RESOLUTION R2019 1069 DATED NOVEMBER 18, 2019 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "MULTI JURISDICTIONAL GANG, GUN AND NARCOTICS TASK FORCE" BY APPROVING THE ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$177,964.00 FOR A PERIOD OF JULY 1, 2018 THRU JUNE 30, 2019. ALL AS NOTED IN THE RESOLUTION.

LAW AND PUBLIC SAFETY

79. RESOLUTION AMENDING RESOLUTION R2019 0741 DATED AUGUST 13, 2019 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "PASSAIC COUNTY SEXUAL ASSAULT RESPONSE TEAM/FORENSIC NURSE EXAMINER" BY APPROVING THE ACCEPTANCE OF THE FFY17 VICTIMS OF CRIME ACT (VOCA) GRANT IN THE AMOUNT OF \$92,491 FOR A PERIOD OF OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020. ALL AS NOTED IN THE RESOLUTION.
80. RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A SCHEDULE TO CONDUCT PUBLIC AUCTIONS (JUNK TITLE ONLY) BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT FOR VEHICLES WHICH HAVE BEEN IMPOUNDED FOR 30 OR MORE DAYS, ALL AS NOTED IN THE RESOLUTION.
81. RESOLUTION AUTHORIZING DONATION OF A SURPLUS VEHICLE TO THE HAWTHORNE POLICE DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.
82. RESOLUTION AUTHORIZING A CONTRACT MODIFICATION #1 FOR BOSWELL ENGINEERING AS IT CONCERNS REPLACEMENT OF SAW MILL ROAD CULVERT OVER SQUAW BROOK, STRUCTURE NO. 1600-379, IN THE BOROUGH OF NORTH HALEDON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

PLANNING AND ECONOMIC DEVELOPMENT

83. RESOLUTION AUTHORIZING APPOINTMENTS OF MEMBERS TO THE BROWNFIELD COMMISSION, MOTION PICTURE & TV FILM COMMISSION AND COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIC COMMITTEE, FOR A TERM OF ONE YEAR, ALL AS NOTED IN THE RESOLUTION.
84. RESOLUTION AUTHORIZING AN EXTENSION FOR A COUNTY OPEN SPACE GRANT AWARD MADE TO THE BOROUGH OF WANAQUE, FOR PREVIOUSLY AWARDED FUNDS IN 2017, ALL AS NOTED IN THE RESOLUTION.
85. RESOLUTION AUTHORIZING A SECOND NO-COST TIME EXTENSION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT FY 2017 WOODLAND PARK HAVERHILL AVENUE WATER MAIN LINE REPLACEMENT FROM MT. PLEASANT AVENUE TO EBEN STREET PROJECT, UNTIL JUNE 30, 2020, ALL AS NOTED IN THE RESOLUTION.

LATE STARTERS

86. RESOLUTION AUTHORIZING MANAGEMENT INFORMATION SYSTEM (MIS) TO ENTER INTO AN ADDITIONAL AWARD OF CONTRACT WITH NATIONAL TIME SYSTEM IN THE AMOUNT OF \$6,684.50 FOR THE EXTENSION OF MAINTENANCE AGREEMENT FOR ATTENDANCE ENTERPRISE FOR THE PERIOD ENDING DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

L. 12. New Business:

1. Personnel

2. Bills

M. 13. Adjournment

PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

MINUTES FOR REGULAR MEETING HELD ON

December 30, 2019

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Board Room at the Passaic County Administration building, 401 Grand St. Paterson, NJ at 10:10am.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

1. Akhter
2. Best
3. Duffy (Absent)
4. James
5. Lepore
6. Deputy Director Lazzara
7. Director Bartlett

Invocation: Louis E. Imhof III., Clerk to the Board

Pledge of Allegiance: Lead by Freeholder Best

Approval of Minutes;

Motion made by Freeholder Lazzara, seconded by Freeholder James, that the minutes for December 10, 2019, be approved, the motion was carried on a roll call with six (6) votes in the affirmative with Freeholder Duffy being absent.

Proclamation:

A Motion was made by Freeholder James, second by Freeholder Lazzara, for approval of proclamations, the motion was carried on a roll call with six (6) votes in the affirmative with Freeholder Duffy being absent.

At this time Director Bartlett asked if there were any Freeholder Reports

1. Freeholder Director John Bartlett
2. Freeholder Deputy Director Cassandra "Sandi" Lazzara
3. Freeholder Assad Akhter
4. Freeholder Theodore "TJ" Best
5. Freeholder Terry Duffy
6. Freeholder Bruce James
7. Freeholder Pasquale "Pat" Lepore

Communications: None

Oral Portion:

Lazzara: Motion to open public portion

Best: Second

Roll Call: Akhter, Yes: Best, Yes: Duffy, Absent: James, Yes: Lepore, Yes: Deputy Director Lazzara, Yes: Director Bartlett, Yes.

At this time no one appeared before the Board:

Lepore: Motion to close public portion of the meeting

Akhter: Second

Roll Call: Akhter, Yes: Best, Yes: Duffy, Absent: James, Yes: Lepore, Yes: Deputy Director Lazzara, Yes: Director Bartlett, Yes.

2/3 Vote Resolution

A motion was made by Freeholder Lepore, second by Freeholder James to adopt the Resolution K-1, the motion was carried on a roll call with six (6) votes in the affirmative with Freeholder Duffy being absent.

Consent Agenda:

A motion was made by Freeholder James, second by Freeholder Lazzara to add Resolutions L-78 thru L- 82 to the consent agenda and the motion was carried on roll call with six (6) votes in the affirmative with Freeholder Duffy being absent.

A motion was made by Freeholder James, second by Freeholder Akhter to adopt Resolution L- 1 through L – 82, the motion was carried on a roll call with six (6) votes in the affirmative with Freeholder Best abstaining on L-39 and Freeholder Duffy being absent.

End of Consent Agenda

New Business

Personnel:

A motion was made by Freeholder James, second by Freeholder Lepore, that all Personnel matters be approved were submitted by the Office of Human Resources. Then the Office of Human Resources shall directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, the motion was carried on a roll call with six (6) votes in the affirmative with Freeholder Duffy being absent.

Bills:

A motion was made by Freeholder James, second by Freeholder Lepore,

Current Fund	8-01	9,370.91
Current Fund	9-01	3,305,736.57
Payroll Agency Deduction	9-05	3,867,804.99
HUD Budget Expenditure	9-25	13,560.95
State/Federal Grant Fund	G-01	773,040.14
Confiscated Trust Fund	T-15	79, 141.84
Professional Liability	T-19	6,267.05
Para Transit Trust Fund	T-24	660.66
Private Industry Council	Z-81	10,193.46
		\$ 18,066,079.46
Current Fund	8-01	109,069.96
Current Fund	9-01	3,228,737.84
HUD Budget Expenditures	9-25	8,634.41
		Year Total: 3,237,372.25
General Capital Fund Budget	C-04	3,174,566.91
State/Federal Grant Fund	G-01	1,305,407.14
Open Space Trust FY2016	O-16	3,642.58

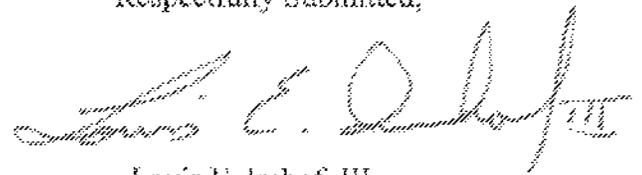
Open Space Trust FY2017 Fund	O-17	1,677.37
Open Space Trust FY2018 Budget	O-18	12,115.37
Open Space Trust FY2019 Budget	O-19	48,311.14
		Year Total: 63,746.46
Confiscated Trust	T-15	50,000.00
Register of Deeds	T-17	8,520.00
Professional Liability Trust	T-19	96,944.30
Trust Fund Other	T-20	8,250.56
Municipal Forfeiture Fund	T-22	85,136.41
Prosecutor's Confiscated Funds	T-23	2,711.00
Para Transit Trust	T-24	71.83
		Year Total: 251,634.10
Private Industry Council	Z-81	3,470.94
		Total of All Funds: 8,147,267.76

Be approved which motion was carried on roll call with six (6) votes in the affirmative with Freeholder Duffy being absent.

Adjournment:

Motion made by Freeholder Lepore, seconded by Freeholder Akhter that the regular meeting be adjourned at 10:30am , and the motion was carried on roll call with six (6) votes in the affirmative with Freeholder Duffy being absent.

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by: Marqweesha Guthrie

MINUTES

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
183rd RE-ORGANIZATION MEETING
JANUARY 6, 2020**

The Re-Organization Meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Chambers at 3:00 P.M.

Louis E. Imhof, III, Clerk of the Board Called the meeting to order, read the Open Public Meeting law.

At this time Mr. Imhof, III, called for everyone to stand for the flag salute

Mayor Hector C. Lora, City of Passaic gave the Invocation.

At this time the Honorable Ernst. M. Caposela, A.J.S.C. New Jersey Superior Court, Passaic Vicinage administer the Oath of Office to Matthew P. Jordan, Esq. County Counsel

Mr. Anthony J. DeNova, III, introduced the Honorable Ernst M. Caposela, A.J.S.C. New Jersey Superior Court, Passaic Vicinage.

Louis E. Imhof, III Clerk of the Board stated for the record that the Freeholders Office is in receipt of the certified Oaths of Office for Freeholder Lepore and Duffy for a 3 year term beginning January 1, 2020 thru December 31, 2022.

At this time the Clerk called for a roll call:

Akhter, Yes: Bartlett, Yes: Best, Absent: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes:

At this, time Louis E. Imhof, III, Clerk of the Board called for nominations for Director for the year 2020.

Freeholder Bartlett made a motion to nominate Freeholder Lazzara, for Director of the Board of Chosen Freeholder for the year 2020.

Freeholder James seconded the nomination

At this time Louis E. Imhof, III, Clerk of the Board asked is there any other nominations?

Freeholder Akhter made a motion to close the nominations.

Freeholder Bartlett seconded the nomination.

At this time the Clerk called for a roll call:

Akhter, Yes: Bartlett, Yes: Best, Absent: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes:

Freeholder Bartlett moves to vote upon the nomination for Freeholder Director

Freeholder Akhter seconded the move to vote upon the nomination for Freeholder Director

At this time the Clerk called for a roll call:

Akhter, Yes: Bartlett, Yes: Best, Absent: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes:

At this time Louis E. Imhof, III Clerk of the Board called for nominations for Deputy Director for the year 2020.

Freeholder Duffy made a motion to nominate Freeholder Lepore for Deputy Director for the Year 2020.

Freeholder Lazzara seconded the nomination

At this time Louis E. Imhof, III, Clerk of the Board asked is there any other nominations?

Freeholder Akhter made a motion to close the nominations.

Freeholder Duffy seconded the nomination.

At this time the Clerk called for a roll call:

Akhter, Yes: Bartlett, Yes: Best, Absent: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes:

Freeholder Duffy moves to vote upon the nomination for Freeholder Deputy Director

Freeholder Lazzara seconded the move to vote upon the nomination for Freeholder Deputy Director

At this time the Clerk called for a roll call:

Akhter, Yes: Bartlett, Yes: Best, Absent: Duffy, Yes: James, Yes: Lazzara, Yes: Lepore, Yes:

Freeholder Cassandra Lazzara was administered the oath of allegiance for Director for the Year 2020, by Matthew P. Jordan, County Counsel.

Freeholder Pat Lepore was administered the oath of allegiance for Deputy Director for the Year 2020, by Matthew P. Jordan, County Counsel.

Oral Portion:

Duffy: Motion to open the public portion.
Lepore: Second.

Roll Call: Akhter, Yes: Bartlett, Yes: Best, Absent: Duffy, Yes: Lepore, Yes: James, Yes: Lazzara

At this time no one appeared before the Board.

Duffy : Motion to close the public portion.
Lepore: Second.

Roll Call: Akhter, Yes: Bartlett, Yes: Best, Absent: Duffy, Yes: Lepore, Yes: James, Yes: Lazzara

Consent Agenda Resolutions:

Motion made by Freeholder James, seconded by Freeholder Duffy to add Resolution T-22 to the consent agenda, which motion was carried on a roll call of six (6) votes in the affirmative with Freeholder Best being absent.

Motion made by Freeholder James, seconded by Freeholder Lepore, that Resolutions T-1 through T-22 be adopted, which the motion was carried on roll call of six (6) votes in the affirmative with Freeholder Best being absent.

“End of Consent Agenda”

Mr. Anthony J. DeNova, County Administrator, asked the Honorable Ernst M. Caposela, A.J.S.C. New Jersey Superior Court, Passaic Vicinage, to administer the Oath of Allegiance to the newly appointed commissioners.

Director Lazzara invited everyone to the Swearing in Ceremony on Wednesday at Passaic County Technical Institute starting at 5:30 p.m.

Adjournment

Motion made by Freeholder James, seconded by Freeholder Lepore that the meeting be adjourned which motion was approved with six (6) votes in the affirmative with Freeholder Best being absent.

(The proceedings of this meeting were both audio and video taped recorded)

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Louis E. Imhof, III". The signature is written in a cursive style with a large, prominent "L" and "I".

Louis E. Imhof, III, Clerk
Of The Board of Chosen Freeholders

Prepared by: Amdra Lisa Hill

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CHANGING THE LOCATION OF THE APRIL 28, 2020 CONFERENCE AND REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS FROM THE PASSAIC COUNTY ADMINISTRATION BUILDING TO THE BOROUGH OF POMPTON LAKES MUNICIPAL BUILDING IN THE COUNCIL CHAMBERS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FREEHOLDERS

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200023							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION CHANGING THE LOCATION OF THE
APRIL 28, 2020 CONFERENCE AND REGULAR MEETINGS
OF THE BOARD OF CHOSEN FREEHOLDERS
FROM THE PASSAIC COUNTY ADMINISTRATION
BUILDING TO THE BOROUGH OF POMPTON LAKES
MUNICIPAL BUILDING IN THE COUNCIL CHAMBERS**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) did previously adopt a schedule of regular meetings for calendar year 2020, at its Reorganization Meeting held on January 6, 2020 (R2020-0001); and

WHEREAS said schedule established Tuesday, April 28, 2020 as the date for conference and regular meetings of the Board to be held at the County Administration Building, 401 Grand Street, Paterson, New Jersey with the conference sessions commencing at 5:30 p.m. and the regular meetings commencing at 6:00 p.m.; and

WHEREAS the Board would like to recognize the one hundred and twenty-fifth anniversary of the Borough of Pompton Lakes; and

WHEREAS the Board is desirous of changing the location of the April 28, 2020 meetings, which will be held the same day in the Borough of Pompton Lakes, Municipal Building – Council Chambers, 25 Lenox Avenue, Pompton Lakes, New Jersey 07442, ; and

WHEREAS the Freeholder Administration and Finance Committee considered this matter at their January 15, 2020 meeting and recommended this resolution to the full Board for

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the meetings previously scheduled for Tuesday, April 28, 2020 at the County Administration Building be and hereby are relocated to the Borough of Pompton Lakes, Municipal Building – Council Chambers, 25 Lenox Avenue, Pompton Lakes, New Jersey 07442, with the conference session to commence at 5:30 p.m. and the regular meeting to commence immediately thereafter.

BE IT FURTHER RESOLVED that the Clerk to the Board of Chosen Freeholders be and hereby is authorized and directed to take all necessary actions to provide the required public notice as to this modification in accordance with the Open Public Meetings Act.

January 28, 2020

LSP

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PAYMENT OF ANNUAL MAINTENANCE FEES IN THE AMOUNT OF \$20,400.00 TO THE OFFICE OF THE MONMOUTH COUNTY CLERK IN CONNECTION WITH THE EXISTING SHARED SERVICES AGREEMENT BETWEEN THE PASSAIC COUNTY CLERK AND THE MONMOUTH COUNTY CLERK FOR THE DOCUMENT SUMMARY MANAGEMENT SYSTEM ("DSMS") FOR CALENDAR YEAR 2020, RETROACTIVE TO JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200024							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-2							
CAF #	T-17-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Res-Pg:k.2-2

RESOLUTION AUTHORIZING PAYMENT OF ANNUAL MAINTENANCE FEES IN THE AMOUNT OF \$20,400.00 TO THE OFFICE OF THE MONMOUTH COUNTY CLERK IN CONNECTION WITH THE EXISTING SHARED SERVICES AGREEMENT BETWEEN THE PASSAIC COUNTY CLERK AND THE MONMOUTH COUNTY CLERK FOR THE DOCUMENT SUMMARY MANAGEMENT SYSTEM (“DSMS”) FOR CALENDAR YEAR 2020, RETROACTIVE TO JANUARY 1, 2020 THROUGH DECEMBER 31, 2020

WHEREAS the County of Passaic was previously awarded grant funds to undertake a project known as the Expansion of Electronic Recording of Land Management Records in the County Clerk’s Office through the PARIS Grant Project (Agreement #05160006); and

WHEREAS in order to effectuate this project, it was necessary to utilize certain computer software known as the Document Summary Management System (DSMS); and

WHEREAS said software is licensed to the County of Monmouth on behalf of the Monmouth County Clerk; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) previously adopted a resolution (R-05-558, 10/11-05) authorizing an Interlocal Agreement, now known as Shared Services, between the County of Passaic and the County of Monmouth under which the Office of the Passaic County Clerk received a sublicense for the DSMS software to effectuate the electronic recording of certain records in the Office of the Passaic County Clerk; and

WHEREAS said Interlocal Agreement provided for the County of Passaic to pay a one-time fee totaling \$50,000.00 for use of the specified software and annual maintenance fees thereafter; and

authorized payment of the annual maintenance fee by resolution for the period July 1, 2014 through December 31, 2014 at which time the County Clerk notified the Board that thereafter the maintenance fee would be billed on a calendar year basis going forward; and

WHEREAS the County Clerk by memo to the Freeholder Administration and Finance Committee dated January 15, 2020 advised the Committee that the annual fee for 2020 (January 1, 2020 through December 31, 2020) for maintenance and support service is \$20,400.00 and requested that payment of this sum be authorized (copy of memo attached hereto and made a part hereof); and

WHEREAS the Administration and Finance Committee considered this request at its meeting of January 15, 2020 and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that payment of the annual maintenance fees for calendar year 2020 in the amount of \$20,400.00 for the system described above be and hereby are authorized in accordance with the terms of the Shared Services Agreement (Interlocal Agreement) with the Monmouth County Clerk's Office; and

BE IT FURTHER RESOLVED that all necessary officers and employees be and hereby are authorized and directed to

take such further actions and execute such documents as may be necessary to effectuate the purposes of this resolution, including but not limited to the issuance of an appropriate Purchase Order.

January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,400.00

APPROPRIATION: T-17-56-850-000-801

PURPOSE: Resolution authorizing payment of annual maintenance fees in the amount of \$20,400.00 retroactive from January 1, 2020 through December 31, 2020.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



County of Passaic Office of the County Clerk

Administration Building
401 Grand Street • Room 130
Paterson, New Jersey 07505

Danielle Ireland-Imhof
County Clerk

Tel: (973) 225-3690
Fax: (973) 754-1920

Elections Division
Tel: (973) 881-4127
Fax: (973) 742-5744

To: Finance & Administration Committee
Freeholder Bruce James
Freeholder Director Sandi Lazzara
Freeholder Deputy Director Pat Lepore

From: Danielle Ireland-Imhof, County Clerk *DI*

Date: January 15, 2020

Re: E-Recording Shared Services Agreement with the Monmouth's County Clerk's Office

The Passaic County Clerk's Office currently has a shared service agreement with the Monmouth County Clerk's Office for the E-Recording Portal Maintenance. The fee includes the hosting and support of the servers, storage, data backup/recovery and security. The DSMS Deed Lookup Portal and Level 2 E-Recording are also included in the maintenance fee.

I am respectfully requesting that the Finance Committee approve a resolution for the annual fees. The annual fee for 2020 is \$20,400. It should be noted that this year's annual fee is significantly less than last year's maintenance fee. The Registry Dedicated Trust Fund will be used to pay for the maintenance fees.

If you should have any additional questions or concerns, please do not hesitate to contact me.

DII:kt
Enclosures

cc: Anthony DeNova, County Administrator (w/ encls.)
Mathew Jordan, County Counsel (w/ encls.)
Louis Imhof III, Clerk to the Board (w/encls.)

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200024

COUNTY OF PASSAIC
 REGISTER OF DEEDS
 (Q) 973-881-4784
 401 GRAND STREET, ROOM 113
 PATERSON, NJ 07505

REQUISITION	
NO.	RO-00245

S H I P T O	
V E N D O R	VENDOR #: 06556 MONMOUTH COUNTY CLERK MARKET YARD-33 MECHANIC STREET FREEHOLD, NJ 07728

ORDER DATE: 01/14/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ANNUAL MAINTENANCE FEE FOR THE SHARED SERVICES AGREEMENT WITH THE MONMOUTH COUNTY CLERK'S OFFICE. FEE INCLUDES THE HOSTING FEES, SERVER MAINTENANCE SECURITY, INTERNET SERVICES DATA BACKUP/RECOVERY.	T-17-56-850-000-801	15,900.0000	15,900.00
1.00	ANNUAL MAINTENANCE FOR LEVEL 2, ACH AND DISASTER RECOVERY	T-17-56-850-000-801	4,000.0000	4,000.00
1.00	SOFTWARE UPDATE	T-17-56-850-000-801	500.0000	500.00
			TOTAL	20,400.00

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200024

REQUESTING DEPARTMENT _____ DATE _____



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Danielle Ireland-Imhof, County Clerk
 Telephone #: 973-225-3690

DESCRIPTION OF RESOLUTION:

Resolution authorizing the E-Recording maintenance fees for the shared services agreement with the Monmouth County Clerk's Office. The maintenance agreement is for the calendar year 2020. The fee is \$20,400

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 20,400
 REQUISITION # r0-00245
 ACCOUNT # T 17-56-850-000-801

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200024

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

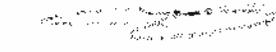
Agenda: RESOLUTION AUTHORIZING PURCHASE OF LEGAL RESEARCH MATERIALS BY VARIOUS COUNTY DEPARTMENTS FROM GANN LAW BOOKS AND THOMPSON WEST FOR CALENDAR YEAR 2020, PURSUANT TO AN EXEMPTION FROM PUBLIC BIDDING (N.J.S.A. 40A:11-5 (1) (q)), FOR AN AMOUNT NOT TO EXCEED \$103,000.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL
Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200025							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING PURCHASE OF LEGAL RESEARCH MATERIALS BY VARIOUS COUNTY DEPARTMENTS FROM GANN LAW BOOKS AND THOMPSON WEST FOR CALENDAR YEAR 2020, PURSUANT TO AN EXEMPTION FROM PUBLIC BIDDING (N.J.S.A. 40A:11-5 (1) (q)), FOR AN AMOUNT NOT TO EXCEED \$103,000.00

WHEREAS various departments and agencies of County government have the need to purchase and maintain certain legal research materials; and

WHEREAS although the procurement of library and education goods and services is exempt from public bidding pursuant to N.J.S.A. 40A:11-5 (1) (q), the aggregate cost of said goods and services required by the County exceeds \$17,500.00 and is therefore subject to the requirements of the “Pay-to-Play” law; and

WHEREAS the County has procured in the past and will continue to require books published by Gann Law Books and Thompson West, which are typically the only products available that meet the County’s needs; and

WHEREAS the said Board, by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the “Pay to Play” Law only under a “Fair and Open” process; and

WHEREAS the Board is desirous of making an exception to that policy because of the unique circumstances of this case; and

WHEREAS the local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of contract for exempt goods and/or services and the contracts themselves must be available for public inspection; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter at its meeting of January 15, 2020 and recommended that this agreement be awarded as an exempt service with the understanding that the recipient has not made nor will make political contributions as set forth under the Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1); and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of law books from Gann Law Books and Thompson West for various County departments and agencies for calendar year 2020, for an amount not to exceed \$103,000.00.

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation, and the policy of

the Board as set forth in this resolution shall remain in full force and effect.

BE IT FURTHER RESOLVED that all effected officers and employees be and hereby are authorized and directed to take such actions and execute such documents as are necessary to effectuate the purposes of this resolution, including issuance of purchase orders as necessary.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(1)(l of the Local Public Contracts Law in that it concerns goods and/or services necessary to conduct an election.

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$103,000.00

APPROPRIATION: All accounts on a needs basis

PURPOSE: Resolution authorizing purchase of legal research materials by various County Departments from Gann Law books and Thompson West for calendar year 2020.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



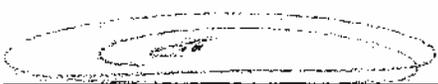
Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING A POOL OF REAL ESTATE APPRAISERS FOR THE COUNTY OF PASSAIC RFQ-20-052 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL
Administration and Finance
COMMITTEE NAME

Official Resolution#		R20200026						
Meeting Date		01/28/2020						
Introduced Date		01/28/2020						
Adopted Date		01/28/2020						
Agenda Item		k-4						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION QUALIFYING A POOL OF REAL ESTATE
APPRAISERS FOR THE COUNTY OF PASSAIC RFQ-20-052 AS
PER QUALIFICATIONS**

WHEREAS, there exists a need for certified real estate appraisers for the County of Passaic for calendar year 2020; and

WHEREAS, the County issued public solicitation RFQ-20-052 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on December 27, 2019 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found the following agencies are qualified to perform the necessary services, on an as-needed basis:

- Harry L. Schwarz & Co.
- New Jersey Realty Advisory Group, LLC
- Sterling DiSanto & Associates
- Wade Appraisal, LLC
- Integra Realty Resources
- Lasser Sussman Associates, LLC

WHEREAS, the Board will make specific assignments to the qualified agencies on an as-needed basis by subsequent resolution of the Board; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its January 15, 2020 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the above-referenced

firms be qualified to provide the referenced service for calendar year 2020; and

BE IT FURTHER RESOLVED that the Board will make specific assignments to the qualified agencies on an as-needed basis by subsequent resolution of the Board; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

January 28, 2020

County of Passaic
Bid Tally Sheet

Sherry Arvanitakis, QPA
Purchasing Agent

Michael Glavin, Esq
County Counsel

Jose Santiago Esq.
Asst. County Counsel

RFQ
Purchasing Department

Nadège Allwater, Esq
Deputy County Counsel

Taken by: JESSICA KAO

Taken by: SHERRY ARVANITAKIS

Typed by: DAISY CANO

RFQ received at 10:30 a.m. on **DECEMBER 27, 2019** in the Passaic County Procurement Center, 495 River St., Second Floor, Paterson, NJ 07512

RFQ-20-052 REAL ESTATE APPRAISER FOR THE COUNTY OF PASSAIC CALENDAR YEAR 2020

Vendor	Disc. Stm. (Exh. 1)	Iran Disc. Stm. (Exh. 2)	BRC	Total Bid
HARRY L. SHWARZ & CO. DOVER, NJ 07801	X	X	X	
NEW JERSEY REALTY ADVISORY GROUP LLC WOODBIDGE, NJ 07095	X	X	X	
WADE APPRAISAL LLC METUCHEN, NJ 08840	X	X	X	
INTEGRA REALTY RESOURCES LIVINGSTON, NJ 07039	X	X	X	
STERLING DISANTO & ASSOCIATES SOMERVILLE, NJ 08878	X	X	X	
LASSER SUSSMAN ASSOCIATES LLC SUMMIT, NJ 07901	X	X	X	

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200026

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING RULES AND REGULATIONS FOR THE PASSAIC COUNTY INSURANCE COMMISSION ADOPTED PURSUANT TO N.J.S.A. 40A:10-6, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
INSURANCE DIVISION

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200027							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION ADOPTING RULES AND REGULATIONS
FOR THE PASSAIC COUNTY INSURANCE COMMISSION
ADOPTED PURSUANT TO N.J.S.A. 40A:10-6, ET SEQ.**

WHEREAS the Passaic County Insurance Commission (hereafter “Commission”) was established by the Board of Chosen Freeholders of the County of Passaic (hereafter “Board”) pursuant to N.J.S.A. 40A:10-6, et seq. to establish an insurance fund for the purposes as set forth therein; and

WHEREAS as set forth in N.J.S.A. 40A:10-6, the Commission administers the fund to:

(a) insure against any loss or damage however caused to any property, motor vehicles, equipment or apparatus owned by, or owned under the control of a department, board, agency, or commission of the County of Passaic (hereafter “County”)

(b) insure against liability resulting from the use or operation of motor vehicles, equipment or apparatus owned by, or owned under the control of a department, board, agency, or commission of the County;

(c) insure against liability for its negligence and that of its officers, employees and servants, whether or not compensate or part-time, who are authorized to perform any act or services, but not including an independent contractor within the limitations of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1, et seq.;

(d) insure against any loss of damage from liability as established by Chapter 15 of Title 34 of the Revised Statutes;

(e) provide contributory or noncontributory self-funded health benefits to employees or their dependents, or both, in accordance with rules and regulations of the Director of Local Government Services in the Department of Community Affairs;

(f) make recommendations to the Board with respect to the purchase of any specialized insurance coverages it determines may become necessary; and

WHEREAS the Board promulgated Rules and Regulations (hereafter “Rules”) to set forth the organization, authorization, purpose and powers,

representation, commissioners, meetings, group insurance programs, liability claims, workers' compensation claims, motor vehicle accident review, liability insurance and surety bond coverage, insurance certificates, and amendments, for the purpose of administering the Commission and fund, in compliance with N.J.S.A. 40A:10-6, et seq.; and

WHEREAS, a true and correct copy of the Rules are attached to this Resolution, and made part of same; and

WHEREAS the Rules were reviewed at the January 15, 2020 meeting and the Freeholder Administration and Finance Committee, and are being recommended for approval by the Board; and

NOW THEREFORE BE IT RESOLVED that the Rules and Regulations from the County of Passaic Insurance Commission and Insurance Fund are approved; and

BE IT FURTHER RESOLVED that the Clerk to the Board, County Counsel, County Administrator, and any other County personnel are authorized to take all of the necessary action to execute the goals as set forth in the Resolution, and the Rules and Regulations appended hereto.

Dated: January 28, 2020



**Passaic County Insurance Commission
Rules and Regulations**

ARTICLE I: ORGANIZATION

Section #1: Name

The name of the commission shall be, "Passaic County Insurance Commission," hereinafter referred to as the "Insurance Commission".

Section #2: Office Location

The principal office for the Insurance Commission is located at the Passaic County Office of Self Insurance, 401 Grand Street, Room 532, Paterson, New Jersey 07505.

ARTICLE II: AUTHORIZATION

The Insurance Commission was established by the Passaic County Board of Chosen Freeholders (hereafter "Board"), pursuant to the statutory authority in N.J.S.A. 40A:10-6, *et seq.*

ARTICLE III: PURPOSE AND POWERS

Section #1: Purpose

The Insurance Commission shall: (a) insure against any loss or damage however caused to any property, motor vehicles, equipment or apparatus owned by, or owned under the control of a department, board, agency, or commission of the County of Passaic (hereafter "County"); (b) insure against liability resulting from the use or operation of motor vehicles, equipment or apparatus owned by, or owned under the control of a department, board, agency, or commission of the County; (c) to insure against liability for its negligence and that of its officers, employees and servants, whether or not compensated or part-time, who are authorized to perform any act or services, but not including an independent contractor within the limitations of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1, *et seq.*; (d) to insure against any loss of damage from liability as established by Chapter 15 of Title 34 of the Revised Statutes; (e) to provide contributory or noncontributory self-funded health benefits to employees or their dependents, or both, in accordance with rules and regulations of the Director of Local Government Services in the Department of

Community Affairs; and (f) make recommendations to the Board with respect to the purchase of any specialized insurance coverages it determines may become necessary.

Section #2: Powers

The Insurance Commission shall exercise the general powers as set forth in N.J.S.A. 40A:10-10 and the specific powers as set forth in these Rules and Regulations and authorized by law.

ARTICLE IV: REPRESENTATION

The Chairperson shall represent the Insurance Commission in all matters involving the Passaic County Board of Chosen Freeholders (hereafter "Board"), including informing and briefing Freeholders on matters under the purview of the Commission.

ARTICLE V: COMMISSIONERS

Section #1: Membership

The Insurance Commission shall consist of three (3) Commissioners, who shall serve without compensation, and shall be either members of the Board or officials of the County.

Section #2: Resignation

A Commissioner may resign at any time by giving written notice of resignation to the Chairperson, Secretary, or Passaic County Counsel.

Section #3: Quorum; Voting

For voting purposes, two thirds (2/3) of the entire membership of the Insurance Commission shall constitute a quorum.

Section #4: Appointment; Term; Vacancies

Commissioners shall be appointed via resolution of the Passaic County Board of Chosen Freeholders for a term of two (2) years, or for the remainder of their term of office as officials, whichever shall be less, and until their successors shall have been duly appointed and qualified. Vacancies on the Insurance Commission caused for any reason other than the expiration of term as a Commissioner shall be filled for the unexpired term.

ARTICLE VI: OFFICERS

Section #1: Powers and Duties of Officers

- a. *Chairperson:* The Chairperson shall preside over all meetings of the Insurance Commission.
- b. *Secretary:* The Secretary shall keep and record accurate minutes of all regular meetings, coordinate all forms of communication to and from the Insurance Commission, and maintain all records of Insurance Commission business.

Section #2: Appointment of Officers

The Chairperson shall be selected from among the members of the Insurance Commission and voted into office by simple majority of Commissioners present. The Secretary shall be nominated by the Commissioners and voted into office by a simple majority of Commissioners present. The Secretary may be, but is not required to be, a Commissioner of the Insurance Commission.

ARTICLE VII: MEETINGS*Section #1: Open Public Meetings Act*

All meetings shall be advertised by the Secretary in accordance with N.J.S.A. 10:4-1, et seq., commonly known as the Open Public Meetings Act.

Section #2: Number of Meetings per Year

The Board shall meet not less than once a month, unless otherwise directed by the Chairperson.

Section #3: Roberts Rules of Order

Robert's Rules of Order shall govern all parliamentary procedures of the Insurance Commission not specifically delineated herein.

Section #4: Annual Reorganization

The appointment of officers shall occur yearly, at the Insurance Commission's first meeting of each year, and each officer shall serve one (1) year.

ARTICLE VIII: GROUP INSURANCE PROGRAMS

The Insurance Commission is authorized to take the following action with respect to group insurance programs and the administration thereof: (a) establish and recommend to the Board group insurance programs to be adopted for a calendar year; (b) determine premium rates to be paid by employees for each group insurance program offered; and (c) evaluate and monitor group insurance programs offered to the County's employees and take any action necessary.

ARTICLE IX: LIABILITY CLAIMS*Section #1: Settlement of Liability Claims*

The Insurance Commission is authorized settle general liability claims against the County, its officers, employees and servants, subject to approval by the Board. Thereafter, a resolution authorizing the settlement agreement will be presented to the Board for its approval or denial.

Section #2: Settlement of Nuisance Liability Claims

The Insurance Commission and/or the County's Third Party Administration (hereafter "TPA") is authorized by the Board to settle general liability claims against the County if the claim is deemed to be of nuisance value of an amount less than twenty five thousand dollars (\$25,000.00). Upon settlement of a

nuisance claim, the Secretary to the Insurance Commission shall inform the Freeholder Board of same in a written report, outlining the nature of the claim, the amount by which the claim was settled, and any other pertinent information.

ARTICLE X: WORKERS' COMPENSATION CLAIMS

Section #1: Settlement of Workers' Compensation Claims

The Insurance Commission is authorized settle workers' compensation claims against the County subject to approval by the Board. Thereafter, a resolution authorizing the settlement agreement will be presented to the Board for its approval or denial.

Section #2: Settlement of Nuisance Workers' Compensation Claims

The Insurance Commission and/or TPA is authorized by the Board to settle workers' compensation and liability losses and/or claims against the County if the claim is deemed to be of nuisance value less than twenty five thousand dollars (\$25,000.00). Upon settlement of a nuisance claim, the TPA shall inform the Freeholder Board of same in a written report, outlining the nature of the claim, the amount by which the claim was settled, and any other pertinent information.

Section #3: Designation of Third Party Administrator

The Board shall designate a TPA for workers' compensation and tort liability claims in accordance with the law. The TPA shall be authorized to take all necessary action, including but not limited to, authorizing payment of claims, medical bills, attorney's fees, and other fees associated in the defense of the County for the adjudication of workers' compensation claims brought against the County.

ARTICLE XI: MOTOR VEHICLE ACCIDENT REVIEW

Section #1: Review of Motor Vehicle Accidents

The Insurance Commission shall review all motor vehicle accidents from the previous months. When a County employee is involved in an accident while operating a County-owned vehicle, said employee is required to inform his/her supervisor of the accident. Thereafter, the department head is required to forward notice of the accident, and any applicable documentation, including the police report, to the Director of the County's Personnel Department, copying the Secretary of the Insurance Commission. The Insurance Commission shall review the nature of the accident to determine if the employee was at fault and should be held liable for damages, not to exceed the insurance deductible amount or actual vehicle repair cost, whichever is less, if operator negligence has been established.

Section #2: Motor Vehicle Driver Training

The Insurance Commission shall establish motor vehicle driving training procedures, and where appropriate, require additional training for employees who are involved in motor vehicle violations and/or accidents.

Section #3: Disciplinary Action

If the Insurance Commission determines that an employee is an unfit to operate a County motor vehicle because of excessive accidents or motor vehicle violations that expose the County to increased liability, it can revoke said employee's driving privileges.

ARTICLE XII: EXCESS LIABILITY INSURANCE AND SURETY BOND COVERAGE

The Insurance Commission shall recommend to the Board various excess liability insurance and surety bond coverage it deems necessary to protect the County and provide additional limits of insurance.

ARTICLE XIII: INSURANCE CERTIFICATES

The Secretary of the Insurance Commission is authorized to issue insurance certificates as needed in the normal course of governmental operations.

ARTICLE XV: AMENDMENTS

These Rules and Regulations may be amended only by a majority vote of the Passaic County Board of Chosen Freeholders, previous notice of the nature of any proposed amendment having been given at least ten (10) days before action thereon shall be taken.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION DESIGNATING KELLY C. RUFFEL AS THE CUSTODIAN OF RECORDS FOR THE COUNTY OF PASSAIC PURSUANT TO N.J.S.A. 47: 1A-1.1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200028							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION DESIGNATING KELLY C. RUFFEL AS THE
CUSTODIAN OF RECORDS FOR THE COUNTY OF PASSAIC
PURSUANT TO N.J.S.A. 47: 1A-1.1**

WHEREAS the County of Passaic (hereafter “County”) is required to comply with N.J.S.A. 47:1A-1, et seq., commonly known as the Open Public Records Act, and make government records readily accessible for inspection, copying, and examination by citizens of the State of New Jersey, with certain exceptions as set forth in the law; and

WHEREAS pursuant to N.J.S.A. 47:1A-1.1, the County is required to designate a Custodian of Records, an officer of the governing body required to comply with the requirements of the law; and

WHEREAS Kelly C. Ruffel is the Deputy Administrator for the County, and as such, is familiar with the requirements and duties of the Custodian of Records set forth in the law, and is qualified and experienced to ensure compliance with same; and

WHEREAS this matter was discussed at the January 15, 2020 meeting of the Freeholder Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW THEREFORE BE IT RESOLVED pursuant to N.J.S.A. 47:1A-1-1, that Kelly C. Ruffel is designated as the Custodian of Records for the County of Passaic and is required to ensure compliance with N.J.S.A. 47:1A-1, et seq.; and

BE IT FURTHER RESOLVED that Kelly C. Ruffel is authorized to take all necessary actions to carry out the purpose of

this resolution, and ensure compliance with N.J.S.A. 47:1A-1, et seq., and make government records readily accessible for inspection, copying, and examination by citizens of the State of New Jersey, with certain exceptions as set forth in the law.

Dated: January 28, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
Paterson, New Jersey 07505
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING AND AUTHORIZAING THE 2020 CITY GREEN DIG IN! PROGRAM FOR THE DEVELOPMENT OF COMMUNITY GARDENS AND OTHER CONSERVATION EFFORTS THROUGHOUT PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200029							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-7							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

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MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

Res 09-7-2

**RESOLUTION APPROVING AND AUTHORIZING THE 2020
CITY GREEN DIG IN! PROGRAM FOR THE DEVELOPMENT OF
COMMUNITY GARDENS AND OTHER CONSERVATION
EFFORTS THROUGHOUT PASSAIC COUNTY**

WHEREAS the Passaic County Open Space, Farmland, and Historic Preservation Trust Fund (hereafter “Trust Fund”) was approved via referendum by General Election Ballot pursuant to N.J.S.A. 19:37-1 and 40:12-12 in the November 1996 General Election; and

WHEREAS the Passaic County Board of Chosen Freeholders (hereafter “Board”) adopted Rules and Regulations (hereafter “Rules”) governing the administration of the Open Space, Farmland, and Historic Preservation Trust Fund; and

WHEREAS in Chapter 16, Part 1(b) of the Rules, the Board is authorized to appropriate grants from the Trust Fund to fund programs being run by nonprofits in the County furthering conservation; and

WHEREAS City Green is a non-profit corporation in the City of Clifton that has administered *Dig In!*, a community garden program that offers financial, technical, and education support to develop, build, and support neighborhood farms and community gardens throughout Passaic County; and

WHEREAS City Green submitted a proposal to the Passaic County Administrator, outlining the 2020 *Dig In!* program, including an expansion of community garden efforts, investments in habitat restoration projects, tree plantings, and highly impactful beautification efforts, for a total budget of One Hundred Thirty Thousand Seven Hundred Twenty-two Dollars (\$130,722.00), which is affixed hereto and made part of this

Resolution; and

Administration and Finance Committee at its January 15, 2020 meeting, and is being recommended for approval by the Board;

NOW THEREFORE BE RESOLVED that the 2020 City Green *Dig In!* Program is approved and authorized.

BE IT FURTHER RESOLVED that the County's Chief Financial Officer, County Administrator, County Counsel, and Clerk to the Board are authorized to take all action necessary to effectuate the appropriation of funds, or any other action required, as set forth herein.

Dated: January 28, 2020

171 Grove Street
Clifton, NJ 07013



973 - 869 - 4086
www.citygreenonline.org

Dig In! 2020

City Green proposes to continue to administer a Passaic County-wide community garden program that offers financial, technical and educational support to develop, build and support neighborhood farms and community gardens throughout Passaic County. Additionally, City Green will continue to use a portion of the grant funding for “Big Dig” projects: investments in habitat restoration, tree plantings and beautification efforts.

Mission

The mission of the “Dig In!” Passaic County-wide community garden and neighborhood farming program is to support the creation of vibrant community gardens and neighborhood farms in urban, suburban and rural areas of Passaic County for the production of healthy food, neighborhood beautification and community enhancement. Through participation in Dig In! community members gain access to funding, educational workshops, technical assistance and materials and resources for the successful establishment of sustainable garden projects, habitat restoration projects, tree plantings and highly impactful beautification efforts.

GOALS

- ✓ Support the creation and maintenance of permanent community garden projects in Passaic County
- ✓ Increase the availability of healthy fresh produce county wide
- ✓ Provide educational programming for community groups and residents on sustainable agriculture and organic gardening techniques, storm water run-off issues, native habitat restoration and environmental awareness
- ✓ Encourage healthy living, neighborhood beautification, and social interaction

Program description

City Green consults with interested parties in any town or city in Passaic County to assist them with the design and construction of their garden and the organization of their community garden committee, or to help organize their Big Dig project. For community gardens we administer three phases of funding to get community gardens off to a solid start through a micro-grant process: \$2,500. for the first year for construction of the garden; and up to \$1,000. for the second year and up to \$500. for the third year and beyond for expansion, fencing, water support, repair, tools and supplies. For every grant awarded there is a small percentage of matching funds in order to qualify for the grant, which can be in cash or in-kind materials. This process will facilitate not only the construction of a beautiful and lasting garden, but will help spur independence on the part of the garden/project committee and help to integrate fundraising efforts into their organizational structure from the beginning.

For Big Dig projects there are grant opportunities awarded in plant material and/or trees. On-going support for all projects includes technical support, educational programming, labor support, web-based resources, best practice conferences and social media promotion, and access to a tool lending library to ensure the long term health of each community garden or Big Dig project.

City Green's support is detailed below:

The Community Interest Meeting: City Green hosts a Community Interest Meeting in interested municipalities, to describe the Passaic County "Dig In!" program, the benefits of community gardens and greening projects, and determine how the community might like to use the garden.

The Grant Process: Interested community groups will apply for a community garden grant for their project. The first year of funding for new community garden projects will be up to \$2,500. to be used for the preparation of the site, construction of the garden, soil amendments, plant materials and water hook up if necessary. Community groups will have to supply a 10% match to ensure commitment to the project. In year two, community groups can apply for up to \$1000. requiring a 15% match, and from year three onward they can apply for up to \$500. requiring a 25% match. For Big Dig habitat restoration or tree planting projects, grants will be awarded *in plant material or trees*. The match can be in cash or in-kind materials.

Water Grants: City Green will allocate a certain portion of the grant funds to establishing a water solution for gardens that have no access to water. This can be either an actual water hook up from the street with a spigot, a water catchment system such as rain barrels, or hydrant meters in cooperation with Passaic Valley Water Commission. Water continues to be a challenge for many gardens that City Green would like to help create solutions for in partnership with the Board of Chosen Freeholders as well as Passaic Valley Water Commission and Rutgers Cooperative Extension.

Compost Grants: City Green will facilitate deliveries of organic compost to existing community gardens to replenish and reinvigorate garden beds. City Green will also support the labor to help fill beds with the truck delivery of compost. Compost replenishment will ensure productive, healthy gardens and abundant harvest.

The Consultation: City Green will consult with all community groups to discuss their proposed project, proposed location, and support needs, as well as to start the process of developing an organizational community garden committee made up of interested community members. We will assist with communications, gaining municipal or land-owner permission, and outreach efforts.

Garden Design and Construction: If requested, City Green will design the garden layout with community input. City Green is also available to procure materials for garden builds to secure wholesale pricing and arrange for delivery. We will offer two days of labor alongside the community group for garden construction, building raised beds, amending soil, installing pollinator beds, etc. City Green will supply tools and guidance to help each group with the whole process.

Garden Training: City Green will offer gardening class for each group at the community garden location. We will teach the basics of healthy soil, natural pest management, composting, watering and plant care.

On-going support: City Green will maintain a lending library of tools, rototillers, hoses, etc. for borrowing by community groups; as well as a native plant nursery at the City Green Farm Eco-Center in Clifton. We will continue educational programming by hosting Best Practice workshops for community gardeners; specialty classes on bee-keeping, composting and organic gardening methods; and expanded environmental programming including addressing storm water run-off issues and native habitat restoration. On-going support will also include web-based resources such as plant and insect identification sheets, companion planting tips, ideas for innovative watering solutions, as well as community garden committee organizational ideas such as recommended committee structures, fundraising ideas and troubleshooting.

Zero Waste Policy: City Green will promote a Zero Waste Policy so that no produce goes unused. We can facilitate produce donations, the establishment of "Care and Share" beds for donating to local pantries, or facilitate pick up of unwanted harvest through organizations like Table to Table

Annual Budget - 2020

Staff:	
Executive Director – 10% of her time -	\$8,000.
Project Director – 80% of her time	30,400.
Director of Community Engagement – 20% of her time	\$14,000.
Production Supervisor – 20% of his time	\$9,000.
Financial staff for grant admin – P/T	\$3,750.
Contracted staff for educational programming	\$2,000.
<i>Subtotal Staffing:</i>	\$67,150.
<i>Fringe @ 15%</i>	\$10,072.
Total Staffing:	\$77,222.
Printing of Marketing and Educational Materials	3,000.
Dig In! garden signs and banners	2,000.
Maintenance of Tool Lending Library	2,500.
Replenishment of Staff Uniform	1,000.
Hospitality for workshops and training sessions	2,000.
Total Program Maintenance:	10,500
Dig In! Community Garden Micro-Grants:	
New Gardens or water grants -	5,000.
Returning Garden Grants	10,000.
Compost Grants	10,000.
Total Community Garden Micro-Grants Year 1:	25,000.
Dig In! "Big Dig" Tree Planting, Habitat Restoration and Beautification Micro-Grants:	
Big Dig grants for bulbs	\$5,000.
Big Dig grants for trees	\$8,000.
Big Dig grants for pollinator/habitat restoration	\$5,000.
Total in Big Dig Project Micro-Grants:	\$18,000.
Total in Dig In Grants and Big Dig Projects:	\$43,000.
Total Annual Dig In! Budget:	\$130,722.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE 2020 OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND BUDGET, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200030							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-8							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING THE 2020 Res-Pg:k.8-2
OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION
TRUST FUND BUDGET

WHEREAS the Passaic County Open Space, Farmland, and Historic Preservation Trust Fund (hereafter “Trust Fund”) was approved via referendum by General Election Ballot pursuant to N.J.S.A. 19:37-1 and 40:12-12 in the November 1996 General Election; and

WHEREAS the Passaic County Board of Chosen Freeholders (hereafter “Board”) adopted Rules and Regulations (hereafter “Rules”) governing the administration of the Open Space, Farmland, and Historic Preservation Trust Fund; and

WHEREAS in Chapter 16, Part 1 of the Rules, it is mandated that the Board shall adopt a yearly Open Space Trust Fund Budget, representing the approved yearly spending by Board from the Trust Fund; and

WHEREAS the 2020 Open Space, Farmland, and Historic Preservation Trust Fund is affixed to this resolution, and represents a significant investment in the Passaic County Park System through infrastructure upgrades, historic preservation, and other improvement projects as set forth in the enabling referendum, subsequent resolutions and applicable New Jersey law; and

WHEREAS the 2020 Open Space, Farmland, and Historic Preservation Trust Fund Budget was reviewed by the Freeholder Administration and Finance Committee at its January 15, 2020 meeting, and is being recommended for approval by the Board;

Space, Farmland, and Historic Preservation Trust Fund Budget,
attached and affixed hereto, is approved.

BE IT FURTHER RESOLVED that the County's Chief
Financial Officer, County Administrator, County Counsel, and
Clerk to the Board are authorized to take all action necessary to
effectuate the appropriation of funds, or any other action
required, as set forth herein.

Dated: January 28, 2020

2020 OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND BUDGET

REVENUES	Total	General Fund	Municipal/Non-Profit Fund
2019 Taxes Collected	\$ 5,015,136.20	\$ 1,567,564.10	\$ 3,447,572.10
Reverts for Unallocated Funds	\$ 86,882.08	\$ 65,124.34	\$ 21,757.74
Interest Earnings	\$ 222,385.44	\$ 213,692.72	\$ 8,692.72
	\$ 5,324,403.72	\$ 2,846,381.16	\$ 2,478,021.56

APPROPRIATIONS	Total	General Fund	Municipal/Non-Profit Fund
SALARIES			
Kathleen Carran	\$ 76,469.40	\$ -	\$ 76,469.40
Park Attendants	\$ 448,469.40	\$ 370,000.00	\$ 78,469.40
	\$ 524,938.80	\$ 370,000.00	\$ 154,938.80
PROJECTS			
City Green Dig-in Program	\$ 230,722.00	\$ -	\$ 230,722.00
Dunder Island Park Project	\$ 1,000,000.00	\$ 900,000.00	\$ 100,000.00
Dunder Island Phase II Park Project	\$ 200,000.00	\$ -	\$ 200,000.00
Court House Annex Debt Service	\$ 200,000.00	\$ 200,000.00	\$ -
Fencing In the Pines at County Park System	\$ 5,000.00	\$ 5,000.00	\$ -
Duffie Brook Park & Field Improvements Project	\$ 100,000.00	\$ 100,000.00	\$ -
Steffe Brook Park Turf Field Parking Lot Expansion	\$ 125,000.00	\$ 125,000.00	\$ -
Greenwood Lake Commission Grant	\$ 30,000.00	\$ 30,000.00	\$ -
Highlands Rail Trail	\$ 200,000.00	\$ 200,000.00	\$ -
John W. Res House Historic Landscape Restoration Project	\$ 250,000.00	\$ 250,000.00	\$ -
Lambert Castle and Carriage Barn Restoration Project	\$ 250,000.00	\$ 250,000.00	\$ -
Preservation of County Owned Historic Sites	\$ 50,000.00	\$ 50,000.00	\$ -
Pinellas County Park System Improvements	\$ 120,000.00	\$ 120,000.00	\$ -
PWSC Bunker Renovation	\$ 5,000.00	\$ 5,000.00	\$ -
PWSC Bridge Replacement	\$ 100,000.00	\$ 100,000.00	\$ -
Trail Development	\$ 4,500.00	\$ 4,500.00	\$ -
Tree Maintenance	\$ 80,000.00	\$ 80,000.00	\$ -
Wetlands VanDerhoof House Historic Landscape Restoration Project	\$ 96,500.00	\$ 96,500.00	\$ -
Vietnam Memorial Wall Project	\$ 200,000.00	\$ 200,000.00	\$ -
Municipal/Non-Profit Grants	\$ 1,735,626.16	\$ -	\$ 1,735,626.16
TOTAL	\$ 5,324,813.56	\$ 2,846,000.00	\$ 2,478,813.56

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200030

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING COMPETITIVE CONTRACTING FOR GRANT WRITING SERVICES FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-4.1(q), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200031							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-9							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING COMPETITIVE CONTRACTING
FOR GRANT WRITING SERVICES FOR THE COUNTY OF
PASSAIC, PURSUANT TO N.J.S.A. 40A:11-4.1(q)**

WHEREAS the County of Passaic (hereafter “County”) is seeking to retain a qualified consultant for grant writing services to assist in securing funding available to the County from State, Federal, and non-profit grantors; and

WHEREAS N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS N.J.S.A. 40A:11-4.1(q) specifically authorizes the County to utilize competitive contracting to procure grant writing services; and

WHEREAS N.J.S.A. 40A:11-4.3 requires that the County pass a resolution authorizing the use of competitive contracting each time specialized goods or services enumerated in section 1 of P.L. 1999, c.440 (C.40A:11-4.1) are desired to be contracted; and

WHEREAS this matter was discussed at the January 15, 2020 meeting of the Freeholder Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW THEREFORE BE IT RESOLVED pursuant to N.J.S.A. 40A:11-4.1(q), the Passaic County Board of Chosen Freeholders is authorizing the use of competitive contracting in order to procure and retain a consultant for grant writing services; and

BE IT FURTHER RESOLVED that the Passaic County Purchasing Agent is authorized to take all necessary action to carry out the purpose of this resolution and initiate the competitive contracting process in compliance with N.J.S.A. 40A:11-1, *et seq.*; and

BE IT FURTHER RESOLVED that the County Administrator, County Counsel, Clerk to the Board, and Chief Financial Officer for the County of Passaic are authorized to take all necessary action to carry out the purpose of this resolution and the County's efforts to secure a grant writing consultant in compliance with the law.

Dated: January 28, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Bruce James

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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING COMPETITIVE CONTRACTING FOR PUBLIC RELATIONS SERVICES FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:11-4.1(m), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200032							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING COMPETITIVE CONTRACTING
FOR PUBLIC RELATIONS SERVICES FOR THE COUNTY OF
PASSAIC, PURSUANT TO N.J.S.A. 40A:11-4.1(m)**

WHEREAS the County of Passaic (hereafter “County”) is seeking to retain a qualified consultant for public relations services to assist in disseminating public information, managing media inquiries, and oversee other responsibilities related to public relations; and

WHEREAS N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS N.J.S.A. 40A:11-4.1(m) specifically authorizes the County to utilize competitive contracting to procure consulting services, under which public relations falls; and

WHEREAS N.J.S.A. 40A:11-4.3 requires that the County pass a resolution authorizing the use of competitive contracting each time specialized goods or services enumerated in section 1 of P.L. 1999, c.440 (C.40A:11-4.1) are desired to be contracted; and

WHEREAS this matter was discussed at the January 15, 2020 meeting of the Freeholder Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW THEREFORE BE IT RESOLVED pursuant to N.J.S.A. 40A:11-4.1(m), the Passaic County Board of Chosen Freeholders is authorizing the use of competitive contracting in order to procure and retain a consultant for public relations services; and

BE IT FURTHER RESOLVED that the Passaic County Purchasing Agent is authorized to take all necessary action to carry out the purpose of this resolution and initiate the competitive contracting process in compliance with N.J.S.A. 40A:11-1, *et seq.*; and

BE IT FURTHER RESOLVED that the County Administrator, County Counsel, Clerk to the Board, and Chief Financial Officer for the County of Passaic are authorized to take all necessary action to carry out the purpose of this resolution and the County's efforts to secure a public relations consultant in compliance with the law.

Dated: January 28, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

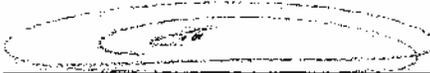
Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING A POOL OF VENDORS FOR ELECTION PRINTING SERVICES AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY CLERK

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200033							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION QUALIFYING A POOL OF VENDORS FOR
ELECTION PRINTING SERVICES AS PER QUALIFICATIONS**

WHEREAS there exists a need for election printing services for the County of Passaic for calendar year 2020; and

WHEREAS the County issued public solicitations RFQ for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the responses to said public solicitations were received on November 22, 2019 (RFQ 20-005) and December 17, 2019 (RFQ 20-051); and

WHEREAS the County Clerk has recommended the following agencies be qualified to perform the necessary services, on an as-needed basis from January 1, 2020 through December 31, 2020:

Reliance Graphics, Inc.

Royal Printing Service

WHEREAS the Finance and Administration committee has reviewed this matter at its meeting of December 18, 2019 and recommended this resolution to the full Board of adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the recommendation that the above mentioned vendors are hereby qualified to perform the services specified herein pursuant to the terms set forth above; and

BE IT FURTHER RESOLVED that a specific contract award
will be made by subsequent resolution.

January 28, 2020



County of Passaic Office of the County Clerk

Administration Building
401 Grand Street • Room 130
Paterson, New Jersey 07505

Danielle Ireland-Imhof
County Clerk

Tel: (973) 225-3690
Fax: (973) 754-1920

Elections Division
Tel: (973) 881-4127
Fax: (973) 742-5744

To: Sherry Arvanitakis, Purchasing Agent

From: Danielle Ireland-Imhof, County Clerk *DII*

Re: Elections Printing Services, RFQ 20-005

Date: December 4, 2019

On November 22, 2019, one response was received for RFQ 20-005, Election Printing Services. Reliance Graphics responded to the RFQ. The Passaic County Clerk's Office recommends that Reliance Graphics be qualified and awarded the Election Printing Services RFQ.

Should you have any questions, please contact me.

cc: Carmen Santana, Principal Purchasing Agent

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200033



County of Passaic Office of the County Clerk

Administration Building
401 Grand Street • Room 130
Paterson, New Jersey 07505

Danielle Ireland-Imhof
County Clerk

Tel: (973) 225-3690
Fax: (973) 754-1920

Elections Division
Tel: (973) 881-4127
Fax: (973) 742-5744

To: Sherry Arvanitakis, Purchasing Agent
From: Danielle Ireland-Imhof, County Clerk *DI*
Re: Electing Printing Services, RFQ 20-051
Date: January 22, 2020

On December 17, 2019, one response was received for RFQ 20-051, Re-bid of Election Printing Services. Royal Printing Services was the only response received. The Passaic County Clerk's Office recommends that Royal Printing Services be qualified for the Election Printing Services RFQ.

Should you have any questions, please contact me.

cc: Nadege Allwaters, Deputy County Counsel
Carmen Santana, Principal Purchasing Agent

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200033

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE LEAP CHALLENGE GRANT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200034							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-12							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE
LEAP CHALLENGE GRANT ADMINISTERED BY THE NEW
JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF
LOCAL GOVERNMENT SERVICES**

WHEREAS the State of New Jersey has allocated One Hundred and Fifty Thousand Dollars (\$150,000.00) within each county for a statewide total of \$3.15 Million Dollars in Local Efficiency Achievement (hereafter “LEAP”) funds to promote innovation among peer local units across New Jersey; and

WHEREAS the New Jersey Department of Community Affairs, Division of Local Government Services (hereafter “DLGS”) administers the LEAP grant program; and

WHEREAS the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnerships and collaborations to produce efficiencies through shared services; and

WHEREAS the County of Passaic (hereafter “County”) and City of Paterson (hereafter “City”) have determined to apply for a LEAP Challenge Grant through the State of New Jersey Local Efficiency Achievement Program in the amount of One Hundred Fifty Thousand Dollars (\$150,000.00); and

WHEREAS the County has agreed to be the lead agency in this program; and

WHEREAS the State of New Jersey has made LEAP grants available to assist local units to study, develop, and implement new shared services initiatives; and

WHEREAS the purpose of the project submitted in this grant application is intended to provide benefits to the participant local units' residents through the sharing of public health services; and

WHEREAS this matter was discussed at the January 15, 2020 meeting of the Freeholder Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW THEREFORE BE IT RESOLVED by the Passaic County Board of Chosen Freeholders that the City of Paterson does hereby join with the County of Passaic in applying for a LEAP Challenge Grant to support undertaking this endeavor.

Dated: January 28, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Deputy Dir. Pasquale "Pat" Lepore
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE LEAP IMPLEMENTATION GRANT BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R20200035						
Meeting Date		01/28/2020						
Introduced Date		01/28/2020						
Adopted Date		01/28/2020						
Agenda Item		k-13						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE
LEAP IMPLEMENTATION GRANT BY THE NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL
GOVERNMENT SERVICES**

WHEREAS the State of New Jersey has appropriated Ten Million Dollars (\$10,000,000.00) for Shared Services and School District Consolidation and Implementation Grants to assist local units with the study, development, and implementation of new shared and regional services; and

WHEREAS the New Jersey Department of Community Affairs, Division of Local Government Services (hereafter “DLGS”) is tasked with administering these grant funds through the Local Efficiency Achievement Program (hereafter “LEAP”); and

WHEREAS LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure meaningful efficiency generating initiatives are not hindered by short term transitional expenses; and

WHEREAS the County of Passaic (hereafter “County”) and City of Paterson (hereafter “City”) are studying the cost and operational efficiencies of entering into a shared services agreement related to the delivery of public health services, but face certain expenses

associated with implementation that present a burden the County and City; and

WHEREAS the purpose of this shared services agreement is to consolidate the delivery of public health services, which will benefit the residents of the County and City; and

WHEREAS the County has agreed to be the lead agency in this program and will submit the application to the DLGS on behalf of the City; and

WHEREAS this matter was discussed at the January 15, 2020 meeting of the Freeholder Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW THEREFORE BE IT RESOLVED by the Passaic County Board of Chosen Freeholders, that the County of Passaic will apply for a LEAP Implementation Grant in the amount of Two Hundred Fifty Thousand Dollars (\$250,000.00), and will match the grant as required with a contribution of Sixty-two Thousand Five Hundred Dollars (\$62,500.00), or twenty-five percent (25%) of the grant, if awarded.

Dated: January 28, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS FOR RFP-20-001 PREAKNESS HEALTHCARE CENTER BILLING CONSULTANT SERVICES IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2 (d), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200036							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-14							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS
FOR RFP-20-001 PREAKNESS HEALTHCARE CENTER BILLING
CONSULTANT SERVICES IN ACCORDANCE WITH
N.J.S.A. 40A:11-13.2(d)**

WHEREAS bids were received by the County of Passaic on January 3, 2020 for RFP-20-001 Preakness Healthcare Center Billing Consultant Services; and

WHEREAS subsequent to the receipt of bids on January 3, 2020 the review committee convened and has made a recommendation for rejection of this bid as the technical specifications must be substantially revised; and

WHEREAS the recommendation is that the Board of Chosen Freeholders reject this bid in accordance with the provisions of N.J.S.A. 40A:11-13.2(d); and

WHEREAS N.J.S.A. 40A:11-13.2(d) provides that bids can be rejected when the governing body of the contracting unit decides to substantially revise the specifications of the goods or services; and

WHEREAS the Health and Human Services Committee considered this matter and recommends this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Director of Purchasing to cancel RFP-20-001 Preakness Healthcare Center Billing Consultant Services pursuant to the provisions of N.J.S.A. 40A:11-13.2(d).

JDP:lc

Dated: January 28, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION RATIFYING THE PASSAIC COUNTY ADMINISTRATOR'S ACTION EXECUTING THE AUTHORIZATION TO SHARE PLAN INFORMATION FROM MERITAIN HEALTH WITH RELIANT HEALTH PARTNERS, LLC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200037							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION RATIFYING THE PASSAIC
COUNTY ADMINISTRATOR'S ACTION EXECUTING
THE AUTHORIZATION TO SHARE PLAN INFORMATION FROM
MERITAIN HEALTH WITH RELIANT HEALTH PARTNERS, LLC**

WHEREAS the Freeholder Board previously authorized an award of a contract between Meritain Health and the County of Passaic for performance of administrative services relative to the county's self-funded health benefit plan for the period of January 1, 2020 through December 31, 2023 (Resolution R2019-0837); and

WHEREAS as a consequence of the contractual relationship with Meritain, a relationship was formed with Reliant Health Partners, LLC (hereinafter "Reliant"), which performs out-of-network repricing for Meritain; and

WHEREAS Meritain has requested an Authorization to Share Plan Information from Meritain Health with Reliant (the "Authorization") be executed; and

WHEREAS in the scope of his authority as County Administrator with executive and administrative powers pursuant to N.J.S.A. 40A:9-42 the Passaic County Administrator did execute the Authorization on January 10, 2020 (see attached); and

WHEREAS the Finance and Administration Committee at its January 15, 2020 meeting reviewed this matter and recommended that the full Board ratify this action.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby ratifies the action taken by the Passaic County Administration in executing the Authorization on January 10, 2020.

January 28, 2020



MERITAINSM
HEALTH

An Aetna Company

Authorization to Share Plan Information

I hereby instruct and authorize Meritain Health and any of its parents, subsidiaries and affiliates, and their respective employees, agents and subcontractors to provide certain member data, including PHI, for those members participating in the below referenced Plan as follow.

Information should be provided to the following Authorized Recipient:

Name of Vendor/Other Recipient: Reliant Health Partners, LLC
 Primary Address: 5575 Poplar Ave, Suite 617
Memphis, TN 38119
 State of incorporation: TN
 Proper Corporate Vendor Name: Reliant Health Partners

What information should be shared?

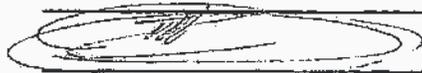
The data subject to this authorization shall be transmitted in one of the following formats:

- Standard Eligibility CSV Extract Format
- Standard ICD 10 Claims Extract Format
- Standard Billing Extract Format
- Other: 837 Claims file format

How long information should be shared

- This authorization is for a one time file feed or exchange of data.
- This authorization shall be effective and continue until revoked in writing.
 This authorization is valid from _____ (mm/dd/yyyy) to _____ (mm/dd/yyyy).

By signing below I acknowledge I have the authority grant such access on behalf of the Plan. I further acknowledge that the Plan has an appropriate and fully executed Business Associate Agreement in place with Authorized Recipient and that the information being shared with the Authorized Recipient is the minimum necessary in accordance with HIPAA.

Name of Plan: Passaic County
 Title: County Administrator
 Date: 1-10-20
 Signature: 

Print Name of Authorized Representative of Client Completing Form: Anthony DeNova

Please complete and send form to your Client Solutions team.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION RATIFYING THE PASSAIC COUNTY ADMINISTRATOR'S ACTION EXECUTING THE BUSINESS ASSOCIATE AGREEMENT WITH RELIANT HEALTH PARTNERS LLC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200038							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-16							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION RATIFYING THE PASSAIC
COUNTY ADMINISTRATOR'S ACTION EXECUTING
THE BUSINESS ASSOCIATE AGREEMENT WITH
RELIANT HEALTH PARTNERS LLC**

WHEREAS the Freeholder Board previously authorized an award of a contract between Meritain Health and the County of Passaic for performance of administrative services relative to the county's self-funded health benefit plan for the period of January 1, 2020 through December 31, 2023 (Resolution R2019-0837); and

WHEREAS as a consequence of the contractual relationship with Meritain, a relationship was formed with Reliant Health Partners, LLC (hereinafter "Reliant"), which performs out-of-network repricing for Meritain; and

WHEREAS Reliant has requested a Business Associate Agreement be executed relating to the use and protections for protected health information; and

WHEREAS in the scope of his authority as County Administrator with executive and administrative powers pursuant to N.J.S.A. 40A:9-42 the Passaic County Administrator did execute the Business Associate Agreement on January 10, 2020 (see attached); and

WHEREAS the Finance and Administration Committee at its January 15, 2020 meeting reviewed this matter and recommended that the full Board ratify this action.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby ratifies the action taken by the Passaic County Administration in executing the Business Associate Agreement on January 10, 2020.

Business Associate Agreement

This Business Associate Agreement ("Agreement") is entered into this 9 day of January, 2020, by and between the County of Passaic, with principal offices at 401 Grand St. Paterson New Jersey, 07505 ("Company") and Reliant Health Partners, LLC, a Tennessee limited liability company, with principal offices at 209 Washington Street, Collierville, TN 38017 ("Business Associate").

I. RECITALS.

A. Company, as a Covered Entity defined herein under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") is required to enter into this Agreement to obtain satisfactory assurances that Business Associate, a Business Associate under HIPAA, will appropriately safeguard all Protected Health Information ("PHI") as defined herein, disclosed, created or received by Business Associate on behalf of, Company.

B. Company desires to engage Business Associate to perform certain functions for, or on behalf of, Company involving the disclosure of PHI by Company to Business Associate, or the creation or use of PHI by Business Associate on behalf of Company, and Business Associate desires to perform such functions.

In consideration of the mutual promises below and the exchange of information pursuant to this agreement and in order to comply with all legal requirements for the protection of this information, the parties therefore agree as follows:

II. DEFINITIONS.

A. Catch-all definition. The following terms used in this Agreement shall have the same meaning as those terms in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required By Law, Secretary, Security Incident, Subcontractor, Unsecured Protected Health Information, and Use.

B. Specific definitions.

1. Business Associate. "Business Associate" shall generally have the same meaning as the term "Business associate" at 45 CFR 160.103, and in reference to the party to this agreement, shall mean RELIANT HEALTH PARTNERS, LLC.

2. Covered Entity. "Covered Entity" shall generally have the same meaning as the term "covered entity" at 45 CFR 160.103, and in reference to the party to this agreement, shall mean the Company.

3. HIPAA Rules. "HIPAA Rules" shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.

4. Confidential Information. "Confidential Information" shall mean:

a) is the confidential or proprietary information of Company, in either electronic, written, or oral format, which is disclosed to Business Associate, including health care claims and payment of claims for health services, provider information, contract provisions, or any other information disclosed by Company and designated as confidential; and

b) does not include information that

(1) is generally available to the public, or thereafter becomes generally available to the public through no breach of this Agreement by Business Associate; or

(2) is required to be disclosed by law or court order.

III. OBLIGATIONS AND ACTIVITIES OF BUSINESS ASSOCIATE.

A. Business Associate agrees to:

1. Not use or disclose protected health information other than as permitted or required by the Agreement or as required by law;

2. Use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information, to prevent use or disclosure of protected health information other than as provided for by the Agreement;

3. Report to covered entity any use or disclosure of protected health information not provided for by the Agreement of which it becomes aware, including breaches of unsecured protected health information as required at 45 CFR 164.410, and any security incident of which it becomes aware, within twenty four (24) hours. The notification shall include:

a) a brief description of the security breach, including when it occurred, and when the breach was discovered;

b) a description of the types of Unsecured PHI that were involved in the breach (e.g., name, date of birth, social security number, home address, account number, disability code);

c) the steps the individual should take to protect himself or herself from potential harm from the breach;

d) a brief description of how the Business Associate plans to address the breach, mitigate losses, and prevent further breaches; and;

e) Business Associate contact information for the individual to ask questions which include a toll-free number, and electronic mail address, website, or physical address, and consistent with HIPAA and the requirements set forth in this Agreement, Business Associate agrees to consult and coordinate with Covered Entity in providing notice to local media outlets and HHS when an actual or suspected breach of security or an unauthorized use or disclosure of Unsecured PHI involves five hundred (500) or more individuals. Business Associate further agrees to maintain a log of all security breaches or unauthorized uses or disclosures of Unsecured PHI that involves less than five hundred (500) individuals and annually such log to HHS consistent with HIPPA requirements;

4. In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(6)(2), if applicable, ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of the Business associate agree to the same restrictions, conditions, and requirements that apply to the Business associate with respect to such information;

5. Make available protected health information in a designated record set to the "covered entity" as necessary to satisfy covered entity's obligations under 45 CFR 164.524;

Business Associate shall forward to the Company within one Business day any request for access that the Business associate receives directly from an individual in order for Company to respond to such request and Business Associate shall provide any information within its custody and control requested by Company as necessary to respond to such request.

6. Make any amendment(s) to protected health information in a designated record set as directed or agreed to by the covered entity pursuant to 45 CFR 164.526, or take other measures as necessary to satisfy covered entity's obligations under 45 CFR 164.526;

Business Associate shall forward to Company within one Business day any request for amendment that the Business Associate receives directly from an individual and shall act promptly on any Company request to implement any amendments to the information in the designated record set.

7. Maintain and make available the information required to provide an accounting of disclosures to the Company as necessary to satisfy Company's obligations under 45 CFR 164.528;

8. To the extent the Business associate is to carry out one or more of covered entity's obligation(s) under Subpart E of 45 CFR Part 164, comply with the

requirements of Subpart E that apply to the covered entity in the performance of such obligation(s); and

9. Make its internal practices, books, and records available to the Secretary for purposes of determining compliance with the HIPAA Rules.

10. With regard to Confidential Information, Business Associate acknowledges the confidential and proprietary nature of the Confidential Information to be furnished, and agrees to

a) hold and keep such information as confidential and to not use or disclose the information for any purpose other than as stated in this Agreement;

b) NOT use provided information to contribute to, expand upon, or enhance any current or future products provided or developed by the Business Associate without the written consent of Company;

c) take precautions at least as great as the precautions it takes to protect its own confidential and proprietary information;

d) ensure that all employees, officers, directors, and shareholders receive the Confidential Information only on a "need to know" basis and that each adheres to the terms of this Agreement; and

e) limit furnished information to the minimum necessary to accomplish the intended purpose of such request, use, or disclosure.

IV. PERMITTED USES AND DISCLOSURES BY BUSINESS ASSOCIATE.

A. Business associate may only use or disclose protected health information as necessary to perform the services set forth in the service agreement between Company and Business Associate.

In addition to other permissible purposes, Business Associate is authorized to use protected health information to de-identify the information in accordance with 45 CFR 164.514(a)-(c) for only those specific duties identified in the service agreement between Company and Business Associate.

B. Business Associate may use or disclose protected health information as required by law.

C. Business Associate agrees to make uses and disclosures and requests for protected health information consistent with Company's minimum necessary policies and procedures.

D. Business associate may not use or disclose protected health information in a manner that would violate Subpart E of 45 CFR Part 164 if done by Company except for the specific uses and disclosures set forth below.

E. Business Associate may disclose protected health information for the proper management and administration of Business Associate or to carry out the legal responsibilities of the Business Associate, provided the disclosures are required by law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that the information will remain confidential and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, and the person notifies Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

V. PROVISIONS FOR COMPANY TO INFORM BUSINESS ASSOCIATE OF PRIVACY PRACTICES AND RESTRICTIONS.

A. Company entity shall notify Business Associate of any changes in, or revocation of, the permission by an individual to use or disclose his or her protected health information, to the extent that such changes may affect Business Associate's use or disclosure of protected health information.

B. Company entity shall notify Business Associate of any restriction on the use or disclosure of protected health information that Company has agreed to or is required to abide by under 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of protected health information.

VI. PERMISSIBLE REQUESTS BY COVERED ENTITY.

A. Covered entity shall not request Business Associate to use or disclose protected health information in any manner that would not be permissible under Subpart E of 45 CFR Part 164 if done by covered entity, except to the extent that Business Associate will use or disclose protected health information for management and administration and legal responsibilities of the Business Associate.

VII. TERM AND TERMINATION.

A. The term of this Agreement shall be effective as of the date this Agreement is signed by the parties, and shall terminate when all of the Protected Health Information provided by Company to Business Associate, or created or received by Business Associate on behalf of Company is destroyed or returned to Company or, if it is infeasible to return or destroy Protected Health Information, protections are extended to such information, in accordance with the termination provisions in this Section. This Agreement shall automatically renew unless one party notifies

the other party of its intent not to renew within sixty (60) days prior to end of the Initial Term or any Renewal Term.

B. Termination for Cause. Business Associate authorizes termination of this Agreement by Company, if Company determines Business Associate has violated a material term of the Agreement and Business Associate has not cured the breach or ended the violation within 30 days.

C. Obligations of Business Associate Upon Termination.

1. Upon termination of this Agreement for any reason, Business Associate, with respect to protected health information received from covered entity, or created, maintained, or received by Business Associate on behalf of covered entity, shall;

a) Retain only that protected health information which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities;

b) Return to Company the remaining protected health information that the Business Associate still maintains in any form;

c) Continue to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information to prevent use or disclosure of the protected health information, other than as provided for in this Section, for as long as Business Associate retains the protected health information;

d) Not use or disclose the protected health information retained by Business Associate other than for the purposes for which such protected health information was retained and subject to the same conditions set out at paragraphs (e) above under "Permitted Uses and Disclosures By Business Associate" which applied prior to termination; and

e) Return to Company the protected health information retained by Business Associate when it is no longer needed by Business Associate for its proper management and administration or to carry out its legal responsibilities.

f) Business Associate shall be obligated to ensure the destruction of protected health information created, received, or maintained by subcontractors of Business Associate and shall provide evidence to Company of such destruction.

D. Survival. The obligations of Business Associate under this Section shall survive the termination of this Agreement.

VIII. MISCELLANEOUS.

A. Regulatory References. A reference in this Agreement to a section in the HIPAA Rules means the section as in effect or as amended.

B. Amendment. The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for compliance with the requirements of the HIPAA Rules and any other applicable law.

C. Interpretation. Any ambiguity in this Agreement shall be interpreted to permit compliance with the HIPAA Rules.

Company:



Business Associate:

Reliant Health Partners, LLC

By:

Anthony J. De Nardis, Jr.

Title:

Co-CEO, Reliant Health

By: _____

Title: _____

Date:

1.10.20

Date: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR DARIO, ALBERT, METZ & EYERMAN IN THE MATTER OF MARC RUSSI V. COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200039							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-17							
CAF #	T-19-56-850-000-801							
Purchase Req. #	R0-00039							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR DARIO, ALBERT, METZ & EYERMAN IN THE MATTER OF MARC RUSSI V. COUNTY OF PASSAIC

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R2018-0185 dated March 13, 2018 assigned a lawsuit entitled Marc Russi v. County of Passaic, et al. docketed in the Superior Court of New Jersey (ESX-L-5182-19) to the law firm of Dario, Albert, Metz & Eyerma for defense of the County of Passaic, which firm has been qualified through a fair and open process; and

WHEREAS that Resolution, in conformity with the policy of the County of Passaic, was for a fee of up to \$17,500.00; and

WHEREAS the County of Passaic's Third Party Administrator, Bergen Risk Managers, has recommended to the Office of the Passaic County Counsel that because of the complexity of the litigation, the legal fee threshold be raised from \$17,500.00 to \$25,000.00 requiring an increase of \$7,500.00; and

WHEREAS this matter was reviewed by the Freeholder Finance and Administration Committee at its January 15, 2020 meeting and is recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that it hereby amends Resolution R2018-0185 dated March 13, 2018 to authorize that the upset fee from \$17,500.00 in that Resolution be increased by \$7,500.00 for a total fee not to exceed \$25,000.00.

BE IT FURTHER RESOLVED that in all other respects that original Resolution remains in full force and affect.

January 28, 2020

LSP

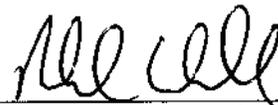
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution authorizing additional legal fees for Dario, Albert, Metz & Eyerman in the matters of Marc Russi V. County of Passaic.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

-RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Matthew P. Jordan
Telephone #: (973) 881-4466

DESCRIPTION OF RESOLUTION:

Resolution authorizing additional legal fees in the amount of \$7,500 for Dario, Albert, Metz & Eyerman in the matter of Marc Russi v. County of Passaic

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 7,500
REQUISITION # R0-00039
ACCOUNT # T-19-56-850-000-801

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: RFQ-20-035 and RFQ-20-047

5. **COMMITTEE REVIEW:**

DATE:
1/15/20

- Administration & Finance
- Budget
- Health
- Human Services
- Law & Public Safety
- Planning & Economic Development
- Public Works

6. **DISTRIBUTION LIST:**

- Administration Finance Counsel
- Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200039

**REQUEST FOR ADDITIONAL LEGAL DEFENSE FEE
AUTHORIZATION**

REQUEST DATE : January 8, 2020

REQUEST TO : **COUNTY COUNSEL'S OFFICE**

CASE NAME : Marc Russi v. County of Passaic

CLAIM TYPE : General Liability

BACKGROUND : Plaintiff alleges that, on December 3, 2016, he was operating his Vehicle on Union Valley Rd. in West Milford, when a tree fell onto his car, injuring him.

FILED DATE : January 19, 2018

PLAINTIFF FIRM : Zavodnick, Perlmutter

DEFENSE FIRM : Dario Albert Metz & Eyerman

DEFENDANTS REPRESENTED : County of Passaic

DATE ASSIGNED : March 14, 2018

CURRENT AUTHORIZATION : \$ 17,500

TOTAL PTD : \$ 15,744

STATUS : Discovery was conducted and MSJ filed and Granted in October, 2019. We are awaiting final legal invoice, which will include service period of September, 2019 to Present.

NEW GROSS AUTHORIZATION REQUESTED : \$ 25,000

REVIEWED/RECOMMENDED BY COUNTY COUNSEL

X _____ **DATE** _____

APPROVED BY FREEHOLDERS **MEETING DATE** _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR HOAGLAND LONGO MORAN DUNST & DOUKAS, LLP IN THE MATTER OF DEL VALLE V. COUNTY OF PASSAIC, ET AL., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200040							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-18							
CAF #	T-19-56-850-000-801							
Purchase Req. #	R0-00038							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR
HOAGLAND LONGO MORAN DUNST & DOUKAS, LLP IN THE
MATTER OF DEL VALLE V. COUNTY OF PASSAIC, ET AL.**

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R2018-1036 dated December 27, 2018 assigned a lawsuit entitled Daniel Del Valle v. County of Passaic, et al., docketed in the Superior Court of New Jersey (PAS-L-3822-18) to the law firm of Hoagland, Longo, Moran, Dunst & Doukas, LLP for defense of defendant County of Passaic and the Passaic County Sheriff's Department, which firm has been qualified through a fair and open process; and

WHEREAS that Resolution, in conformity with the policy of the County of Passaic, was for a fee of up to \$17,500.00; and

WHEREAS the County of Passaic's Third Party Administrator, Bergen Risk Managers, has recommended to the Office of the Passaic County Counsel that because of the complexity of the litigation, the legal fee threshold be raised from \$17,500.00 to \$75,000.00 requiring an increase of \$57,500.00; and

WHEREAS this matter was reviewed by the Freeholder Finance and Administration Committee at its January 15, 2020 meeting and is recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that it hereby amends Resolution R2018-1036 dated December 27, 2018 to authorize

that the upset fee from \$17,500.00 in that Resolution be increased by \$57,500.00 for a total fee not to exceed \$75,000.00.

BE IT FURTHER RESOLVED that in all other respects that original Resolution remains in full force and affect.

January 28, 2020

LSP

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$57,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution authorizing additional legal fees for Hoagland Longo Moran Dunst & Doukas LLP. in the matter of Del Valle V. County of Passaic.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

-RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Matthew P. Jordan
 Telephone #: (973) 881-4466

DESCRIPTION OF RESOLUTION:

Resolution authorizing additional legal fees in the amount of \$57,500 for Hoagland, Longo, Moran, and Dunst in the matter of Del Valle v. County of Passaic, et al.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 57,500
 REQUISITION # R0-00038
 ACCOUNT # T-19-56-850-000-801

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: RFQ-20-035 and RFQ-20-047

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

1/15/20

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200040

**REQUEST FOR ADDITIONAL LEGAL DEFENSE FEE
AUTHORIZATION**

REQUEST DATE : January 8, 2020

REQUEST TO : COUNTY COUNSEL'S OFFICE

CASE NAME : Daniel Del Valle v. County of Passaic, et al.

CLAIM TYPE : Public Officials/Employment Practices Liability

BACKGROUND : Corrections Officer filed an application for a disability pension, which was denied by PERS and then Appellate Division. He alleges the Sheriff agreed to permit him to return to work if he met two requirements (which included a waiver from the NJ Training Commission). Plaintiff did not secure that waiver. He alleges the Denial of his reinstatement is arbitrary, and he is entitle to return to his position.

FILED DATE : November 20, 2018

PLAINTIFF ATTORNEY: Crivelli& Barbati, 2653 Nottingham Way, Hamilton, NJ

DEFENSE FIRM : Hoagland, Longo, Moran, Dunst

DEFENDANTS : Passaic County and PCSD

DATE ASSIGNED : December 28, 2018

CURRENT AUTHORIZATION : \$ 17,500

TOTAL PTD : \$ 16,525

STATUS : Defense counsel obtaining/reviewing all relevant documentation. Defense motion to compel plaintiff discovery withdrawn on October 29, 2019. Plaintiff discovery responses being reviewed and evaluated by defense counsel.

RECOMMENDATION: Seeking additional authorization of \$ 57,500 for legal., for a total authorization of \$75,000. Will look to schedule defense counsel to brief Insurance Committee, prior to any request for additional legal expense authorization.

NEW GROSS AUTHORIZATION : REQUESTED : \$ 75,000

REVIEWED/RECOMMENDED BY COUNTY COUNSEL

X _____ **DATE** _____

APPROVED BY FREEHOLDERS **MEETING DATE** _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

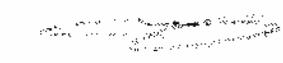
Agenda: RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR WEINER LAW GROUP IN THE MATTER OF FRANCIS MINUTOLO EXECUTOR FOR THE ESTATE OF OLIVIA MINUTOLO V. COUNTY OF PASSAIC, ET AL., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200041							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-19							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR WEINER LAW GROUP IN THE MATTER OF FRANCIS MINUTOLO EXECUTOR FOR THE ESTATE OF OLIVIA MINUTOLO V. COUNTY OF PASSAIC, ET AL.

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R2019-0834 dated September 24, 2019 assigned a lawsuit entitled Francis Minutolo Executor for the Estate of Olivia Minutolo v. County of Passaic, et al. docketed in the Superior Court of New Jersey (PAS-L-2555-19) to the law firm of Weiner Law Group, LLP for defense of defendant County of Passaic, Preakness Healthcare Center and Lucinda Corrado, which firm has been qualified through a fair and open process; and

WHEREAS that Resolution, in conformity with the policy of the County of Passaic, was for a fee of up to \$17,500.00; and

WHEREAS the County of Passaic's Third Party Administrator, Bergen Risk Managers, has recommended to the Office of the Passaic County Counsel that because of the complexity of the litigation, the legal fee threshold be raised from \$17,500.00 to \$200,000.00 requiring an increase of \$182,500.00; and

WHEREAS this matter was reviewed by the Freeholder Finance and Administration Committee at its January 15, 2020 meeting and is recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that it hereby amends

Resolution R2019-0834 dated September 24, 2019 to authorize that the upset fee from \$17,500.00 in that Resolution be increased by \$182,500.00 for a total fee not to exceed \$200,000.00.

BE IT FURTHER RESOLVED that in all other respects that original Resolution remains in full force and affect.

January 28, 2020

LSP

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$182,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution authorizing additional legal fees for Weiner Law Group in the matter of Francis Minutolo Executive for the Estate of Olivia Minutolo V. County of Passaic.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

-RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Matthew P. Jordan
 Telephone #: (973) 881-4466

DESCRIPTION OF RESOLUTION:

Resolution authorizing additional legal fees in the amount of \$182,500 for Weiner Law Group in the matter of Estate of Oliva Minutolo v. County of Passaic and Preakness Healthcare Center

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 182,500
REQUISITION # Blanket PO previously set-up
ACCOUNT # T-19-56-850-000-801

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: RFQ-20-035 and RFQ-20-047

- | | |
|--|----------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input checked="" type="checkbox"/> Administration & Finance | <u>1/15/20</u> |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200041

**REQUEST FOR ADDITIONAL LEGAL DEFENSE FEE
AUTHORIZATION**

REQUEST DATE : January 8, 2020

REQUEST TO : COUNTY COUNSEL'S OFFICE

CASE NAME : Estate of Olivia Minutolo v. County of Passaic and Preakness Healthcare Center.

CLAIM TYPE : General Liability

BACKGROUND : 76-year old Preakness Health Care Center dementia patient died on October 29, 2017. Estate alleges that the actions of C.N.A. Marie Georges, who allegedly grabbed the patient by the hair and struck her with an open fist on August 29, 2017 (3 months prior to date of death) ultimately contributed to plaintiff's death.

NOTICE OF CLAIM: NOC was filed beyond 90 days. We denied based on Late Notice. Attorney for Estate filed Motion for Leave to File Late Notice of Claim which was granted.

COMPLAINT FILED: August 13, 2019 in Passaic County Superior Court.

Count I	General Negligence
Count II	Wrongful Death
Count III	Negligence Per Se
Count IV	Gross Neglect
Count V	Negligent Supervision & Negligent Hiring
Count VI	Resident Rights Violations
Count VII	John Doe Medical Director's Negligence
Count VIII	Resident Rights Violations by John Doe Medical Director
Count IX	Fictitious Individual/Entity Negligence
Count X	Respondeat Superior

DEFENSE FIRM : Weiner Law Group

DEFENDANTS : Passaic County and Preakness Healthcare Center
County of Passaic
Lucinda Corrado
Marie S. Georges
John Doe Medical Director

DATE ASSIGNED : September 25, 2019

**CURRENT
AUTHORIZATION :** \$ 17,500

TOTAL PTD : \$ 13,200 Plus \$7,934.51 Pending Invoice for November, 2019
Services (Total of \$21,134.51)

STATUS: Review and analysis of plaintiff medical history and treatment records. Preparing defense Answers to Interrogatories and responses to Notice to Produce. Served plaintiff with demands for Answers to Interrogatories and document production.

RECOMMENDATION: Seeking additional authorization of \$ 100,000 for legal expense to proceed with discovery. Prior to seeking any additional legal expense authorization, we will schedule defense counsel to brief Insurance Committee on status of discovery conducted up to that time, additional discovery needed, defense strategy, case valuation, etc.

**NEW GROSS
AUTHORIZATION : REQUESTED** \$ 200,000 (Increase of \$ 182,500)

REVIEWED/RECOMMENDED BY COUNTY COUNSEL

X _____ **DATE** _____

APPROVED BY FREEHOLDERS **MEETING DATE** _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING A POOL FOR AUTO BODY REPAIR AND REFINISHING FOR THE COUNTY OF PASSAIC COUNTY YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
INSURANCE DIVISION

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200042							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-20							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION QUALIFYING A POOL FOR AUTO
BODY REPAIR AND REFINISHING FOR THE
COUNTY OF PASSAIC COUNTY YEAR 2020**

WHEREAS there exists a need for businesses who specialize in auto body repair and refinishing for the County of Passaic for calendar year 2020; and

WHEREAS the County issued public solicitations RFQ-20-041 for qualified businesses to perform these services in accordance with the “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the responses to said public solicitation were received on November 26, 2019, and reviewed by the Committee previously established for that purpose by resolution R-06-097 adopted on February 14, 2006; and

WHEREAS the Evaluation and Review Committee has found the following firms are qualified to perform the necessary services on an as-needed basis (see attachment):

- Assurance Auto Body Collision, Inc.
178 Garibaldi Avenue
Lodi, New Jersey 07644
- Tony’s Auto Body II, Inc.
84 Union Boulevard
Totowa, New Jersey 07512

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditures;

WHEREAS the Board of Chosen Freeholders (the “Board”) will make specific assignments to the qualified businesses on an as-needed basis by subsequent resolution of the Board; and

WHEREAS the Finance and Administration Committee has reviewed this matter at its December 18, 2019 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders for the County of Passaic that the above-referenced businesses be and hereby are qualified to provide the referenced services for the 2020 calendar year; and

BE IT FURTHER RESOLVED that the Board will make specific assignments to the qualified businesses on an as-needed basis by subsequent resolution of the Board; and

BE IT FURTHER RESOLVED that the Clerk of the Board, Director of the Board and County Administrator are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this process has been governed by the “Fair and Open” procedures as established in the “Pay-to-Play” law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

January 28, 2020

LSP

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$70,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution qualifying a pool for auto body repair and refinishing: assurance Auto Body Collision Inc. and Tony's Auto Body Inc.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

-RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Vicken Sarkissian

Telephone #: 973-754-6860

DESCRIPTION OF RESOLUTION:

Qualifying auto body vendors to perform auto body repair and refinishing for Passaic County departments and institutions for calender year 2020

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 70,000

REQUISITION # _____

ACCOUNT # T-19-56-850-000-081

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: Insurance Fund Commission



County of Passaic

Administration Building
Office of Self-Insurance
401 Grand Street, Room 532 • Paterson, New Jersey 07505-2023

Tel: (973) 881-4421
Fax: (973) 225-3728

December 9, 2019

Sherry Arvanitakis, QPA
Passaic County Procurement Center
495 River St., 2nd Floor
Paterson, NJ 07524

Ms. Arvanitakis,

As per your request, I have reviewed the documents submitted for **RFQ-20-041 AUTO BODY REPAIR AND REFINISHING FOR PASSAIC COUNTY DEPARTMENTS AND INSTITUTIONS CALENDAR YEAR 2020.**

The following businesses have submitted documents that are in full compliance with the RFQ requirements and have shown an ability to perform a level of body repair and refinishing that would meet Passaic County standards.

1. Assurance Auto Body Collision, Inc.
178 Garibaldi Ave.
Lodi, NJ 07644
2. Tony's Auto Body II, Inc.
84 Union Blvd.
Totowa, NJ 07512

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Vicken Sarkissian".

Vicken Sarkissian

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200042

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AVAILABILITY OF PURCHASING POWER PROGRAM TO EMPLOYEES BASED ON THEIR STATUS AS AN EMPLOYEE OF THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FREEHOLDERS

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200043							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING THE AVAILABILITY
OF PURCHASING POWER PROGRAM
TO EMPLOYEES BASED ON THEIR STATUS AS AN
EMPLOYEE OF THE COUNTY OF PASSAIC**

WHEREAS the Board of Chosen Freeholders of the County of Passaic desire to make favorable opportunities and benefits available to the employees for the County of Passaic; and

WHEREAS Purchasing Power has presented a program which would permit Passaic County employees to make purchases of certain available items and remit payment over time through payroll deductions (see attachment); and

WHEREAS this matter was discussed and reviewed by the Finance and Administration Committee at their meeting on November 25, 2019 which recommended that it be approved by the entire Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Purchasing Power be and hereby is authorized to make available its program to County employees; and

BE IT FURTHER RESOLVED that any purchases made by an employee through this program is specific to the individual and does not bind the County of Passaic in any fashion, nor should the availability of this benefit to employees be construed as a recommendation or endorsement by the County for the program offered.

January 28, 2020



Purchasing Power Standard Client File Format 2019

Introduced on January 28, 2019
Adopted on January 28, 2020
Official Resolution Number:

Table of Contents

3	Eligibility File Format
6	Deduction File Format
8	Remittance File Format



Eligibility File Format

1. Security Pledge

All information contained in the employee/member eligibility file is considered extremely sensitive and will be encrypted on the file itself or during transmission between the Client and Purchasing Power and while housed in Purchasing Power's database. The requirements below are specific to the employee's/member's eligibility and not the order itself (i.e. most of the information below is required in order for an employee/member to place an order).

2. Purpose for the Information

Information in the eligibility file is used for the following purposes:

1. **Eligibility** – unique identification of an employee/member and verification that the employee/member is eligible for the Purchasing Power program
 - Purchasing Power can do 1 or 7-point matching. The more data points we have to compare, the greater the assurance that the match is a true positive
2. **Accuracy** – ensuring that payment amounts are correct based on employee's/member's true pay frequency.
3. **Communications** – certain information (address, etc.) is necessary if a direct mail campaign or other direct marketing effort is part of the communications plan

3. File Format

The format is CSV with comma as the delimiter and double-quote," as the optional enclosing character. If any column contains a special character, it must be enclosed in the double-quotes. Leading and trailing spaces are removed if they are not enclosed in double-quotes.

There are three record types in the file: the header (100), the details (200), and the trailer record (900). We ask for all three so we ensure complete data transfer and capture.

The listed field lengths are maximum lengths. Optional columns require a blank column holder. Do not skip the column; simply provide a blank or empty value.

Only two columns must adhere to a specific format; salary and date of hire. The salary uses the decimal as the dollar and cents separation character. It is not implied. The value 16000 is sixteen thousand dollars, not one-hundred and sixty. Leading and trailing zeros are optional.

The date of hire must be in the YYYYMMDD format.

HEADER (100)

POSITION	NAME	PURPOSE	REQUIRED	TYPE (FIELD LENGTH)
1	Record Type	Identifies the record as a detail record of this type	YES	Constant "100"
2	File Date	Date of file creation	YES	Date YYYYMMDD

Eligibility File Format



DETAILS (200)

** If there are alternate pay frequencies, this information must also be provided

POSITION	NAME	PURPOSE	REQUIRED	TYPE (FIELD LENGTH)
1	Record Type	Identifies the record as a detail record of this type	YES	Constant "200"
2	Unique Identifier	Unique identifier; SSN or payroll ID is REQUIRED	YES	Character (15)
3	First Name	Identification	YES	Character (30)
4	Middle Initial	Identification	NO	Character (1)
5	Last Name	Identification - Used as second point in matching leading to more accurate match.	YES	Character (30)
6	Address 1	Identification - Used as third point of matching in cases where other matching fails	YES	Character (80)
7	Address 2	Identification	NO	Character (80)
8	City		YES	Character (25)
9	State		YES	Character (25)
10	ZIP Code		YES	Character (11)
11	Email Address	Communications	PREFERRED	Character (80)
12	Pay Frequency **	Ensuring that payment amounts are correct based on employee's/member's true pay.	YES	Character (15)
13	Salary (or salary band)	Used to determine employee's/member's spending limits.	YES	Number (10,2)
14	Date Of Hire	Used in determining employee's/member's eligibility	YES	Date YYYYMMDD
15	Location/Division (If applicable)	Only required if necessary on deduction file for deductions to be set up correctly.	NO	Character (50)
16	Employment Status **	To advise us if employee's/member's status has changed	YES	Character (4)
17	Employment Type **	Full-Time or Part-Time	YES	Character (2)

Eligibility File Format



TRAILER (900)

POSITION	NAME	PURPOSE	REQUIRED	TYPE (FIELD LENGTH)
1	Record Type	Identifies the record as a detail record of this type	YES	Constant "900"
2	Number of Detail Records	Provides a validation check for the number of detail records	YES	Integer

ELIGIBILITY FILE FORMAT KEY

(SUGGESTED CODES BELOW)

PAY FREQUENCY **

**** If there are alternating pay frequencies, this information must be provided ****

WK = Weekly

BW = Bi-Weekly

BW3 = Bi-Weekly skip 3rd

SM = Semi-Monthly

MT = Monthly

EMPLOYMENT STATUS **

ACT = Active

LOA = Leave of Absence

TERM = Termination

Examples of LOA

FMLA = Family Leave

MAT = Maternity Leave

MED = Medical Leave

MIL = Military Leave

EMPLOYMENT TYPE **

FT = FULL TIME

PT = PART TIME

Deduction File Format



1. Security Pledge

All information contained in the Deduction file is considered extremely sensitive and will be encrypted on the file itself or during transmission between the Client and Purchasing Power. The requirements below are specific to the employee/member orders and are necessary to set up the corresponding deductions in the Client's system.

2. Purpose for the Information

Information in the Deduction file is used for the following purposes:

1. **Unique Identification** – identifies an employee/member by SSN, Payroll Id or Member Id.
 - Purchasing Power can do 1 or 2-point matching. The more data points we have to compare, the greater the assurance that the match is a true positive.
2. **Accuracy** – ensuring that deduction amounts are correct based on several variables as well as ensuring deductions are taken from the correct employees/members.

3. File Format

The format is CSV with comma as the delimiter and double-quote," as the optional enclosing character. If any column contains a special character (i.e., comma, record separation character or leading/trailing spaces), it must be enclosed in the double-quotes. Leading and trailing spaces are removed if they are not enclosed in double-quotes.

There are three record types in the file, the header (100), the details (200), and the trailer record (900). We ask for all three so we ensure complete data transfer and capture.

The listed field lengths are maximum lengths. Optional columns require a blank column-holder. Columns not required will not be skipped; a blank or empty value will be provided in that field.

Only date and currency columns must adhere to a specific format. Dates must be YYYYMMDD. The Payment Amount and Target Amount are currency columns using the decimal as the dollar and cents separation character. It is not implied. The value 16000 is sixteen thousand dollars, not one-hundred and sixty. Leading and trailing, after the decimal, zeros are optional.

DEDUCTION FILE FORMAT KEY

(SUGGESTED CODES BELOW)

PAY FREQUENCY **

WK = Weekly

BW = Bi-Weekly

SM = Semi-Monthly

MT = Monthly

BW3 = Bi-Weekly skip 3rd in a calendar month

*** if there are alternating day frequencies, this information must be provided ***

Deduction File Format



HEADER (100)

POSITION	NAME	PURPOSE	REQUIRED	TYPE (FIELD LENGTH)
1	Record Type	Identifies the record as a detail record of this type	YES	Constant "100"
2	File Date	Date of file creation	YES	Date YYYYMMDD

DETAILS (200)

* Either SSN or payroll ID is required
 *** If there are alternating pay frequencies, this information must also be provided

POSITION	NAME	PURPOSE	REQUIRED	TYPE (FIELD LENGTH)
1	Record Type	Identifies the record as a detail record of this type	YES	Constant "200"
2	Unique Identifier	Unique identifier; SSN, Payroll ID, or Member ID payroll ID	YES	Character (15)
3	First Name	Used as second point in matching leading to more accurate match	YES	Character (30)
4	Last Name	Used as second point in matching leading to more accurate match	YES	Character (30)
5	Location/Division (If applicable)	Only required if necessary for deductions to be set up correctly by Client	NO	Character (50)
6	Next Deduction Date	To advise Clients of when Purchasing Power expects payments to begin	NO	Date YYYYMMDD
7	Pay Frequency ***	To advise Clients of pay frequency used to calculate the payment amounts	YES	Character (15)
8	Payment Amount	Ensuring that correct amounts are deducted from employees	YES	Number (999999.99)

TRAILER (900)

POSITION	NAME	PURPOSE	REQUIRED	TYPE (FIELD LENGTH)
1	Record Type	Identifies the record as a detail record of this type	YES	Constant "900"
2	Number of Detail Records	Provides a validation check for the number of detail records	YES	Integer



Remittance File Format

1. Security Pledge

All information contained in the Remittance file is considered extremely sensitive and will be encrypted on the file itself or during transmission between the Client and Purchasing Power. The requirements below are specific to the employee/member orders and are necessary to reconcile the remittance payments.

2. Purpose for the Information

Information in the Remittance file is used for the following purposes:

1. **Unique Identification** – identifies an employee/member by SSN, Payroll Id or Member Id.
 - Purchasing Power can do 1 or 2-point matching. The more data points we have to compare, the greater the assurance that the match is a true-positive.
1. **Accuracy** – ensuring deductions are applied to the correct accounts.

3. File Format

The format is CSV with comma as the delimiter and double-quote," as the optional enclosing character. If any column contains a special character (i.e., comma or end of record or leading/trailing spaces), it must be enclosed in the double-quotes. Leading and trailing spaces are removed if they are not enclosed in double-quotes.

There are three record types in the file, the header (100), the details (200), and the trailer record (900). We ask for all three so we ensure complete data transfer and capture.

The listed field lengths are maximum lengths. Optional columns require a blank column holder. Do not skip the column; simply provide a blank or empty value.

All date columns must adhere to a specific format; YYYYMMDD.

The Payment Amount uses the decimal as the dollar and cents separation character. It is not implied. The value 16000 is sixteen thousand dollars, not one-hundred and sixty. Leading and trailing zeros are optional.

ELIGIBILITY FILE FORMAT KEY

(SUGGESTED CODES BELOW)

EMPLOYMENT STATUS **

ACT = Active

LOA = Leave of Absence

TERM = Termination

Examples of LOA

FMLA = Family Leave

MAT = Maternity Leave

MED = Medical Leave

MIL = Military Leave

Remittance File Format



HEADER (100)

POSITION	NAME	PURPOSE	REQUIRED	TYPE (FIELD LENGTH)
1	Record Type	Identifies the record as a detail record of this type	YES	Constant "100"
2	File Date	Date of file creation	YES	Date YYYYMMDD

DETAILS (200)

POSITION	NAME	PURPOSE	REQUIRED	TYPE (FIELD LENGTH)
1	Record Type	Identifies the record as a detail record of this type	YES	Constant "200"
2	Unique Identifier	Unique identifier, SSN, Payroll ID, or Member ID	YES	Character (15)
3	First Name	Used as second point in matching leading to more accurate match	YES	Character (30)
4	Last Name	Used as second point in matching leading to more accurate match	YES	Character (30)
5	Location/Division (if applicable)	Only required if necessary for deductions to be attributed correctly by Purchasing Power	NO	Character (50)
6	Payment Amount	To ensure that correct amounts have been deducted from employee/member	YES	Number (999999.99)
7	Employee/Member Pay Date	To ensure that deductions have been attributed to the correct pay schedule	YES	Date YYYYMMDD
8	Employment Status	To advise Purchasing Power if employee's/ member's status has changed	YES	Character (4)

TRAILER (900)

POSITION	NAME	PURPOSE	REQUIRED	TYPE (FIELD LENGTH)
1	Record Type	Identifies the record as a detail record of this type	YES	Constant "900"
2	Number of Detail Records	Provides a validation check for the number of detail records	YES	Integer

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

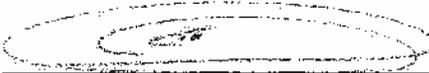
Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING A POOL OF OUTSIDE LEGAL COUNSEL/SPECIAL LITIGATION COUNSEL FOR THE COUNTY OF PASSAIC COUNTY YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200044							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION QUALIFYING A POOL OF
OUTSIDE LEGAL COUNSEL/SPECIAL LITIGATION COUNSEL
FOR THE COUNTY OF PASSAIC COUNTY YEAR 2020**

WHEREAS there exists a need for attorneys who specialize in the type of litigation brought against public entities in the County of Passaic for calendar year 2020; and

WHEREAS the County issued public solicitations RFQ-20-054 for qualified organizations to perform these services in accordance with the “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the responses to said public solicitation were received on January 10, 2020 respectively, and reviewed by the Committee previously established for that purpose by resolution R-06-097 adopted on February 14, 2006; and

WHEREAS the Evaluation and Review Committee has found the following firms are qualified to perform the necessary services on an as-needed basis:

- MARC ATTORNEYS AT LAW
- RUDERMAN & ROTH, LLC
- BUGLIONE, HUTTON & DEYOE, LLC

WHEREAS Florio & Kenny, LLP; Biancamano & Di Stefano, P.C.; Gluck Walrathb, LLP; Jallo & Jallo, LLC; Adams, Gutierrez & Lattiboudere, LLC; and Waters, McPherson and McNeil also submitted a response to this RFQ, but were already qualified by Resolution R 2019-1195 on December 30, 2019 and therefore were not reviewed as part of this RFQ, which was a re-bid; and

WHEREAS the Board of Chosen Freeholders (the “Board”) will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board; and

WHEREAS the Finance and Administration Committee has reviewed this matter via electronic-mail notification and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders for the County of Passaic that the above-referenced firms be and hereby are qualified to provide the referenced services for the 2020 calendar year; and

BE IT FURTHER RESOLVED that the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board; and

BE IT FURTHER RESOLVED that the Clerk of the Board, Director of the Board and County Administrator are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this process has been governed by the “Fair and Open” procedures as established in the “Pay-to-Play” law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

January 28, 2020

LSP

Memo

To: Sherry Arvanitakis, QPA
From: Nadege Allwaters, Deputy County Counsel *NA*
Date: January 24, 2020
Re: Qualifying Outside Legal Counsel/Special Litigation Counsel Under Pay to Play for 2020

In response to your submissions to me of the qualifications of Outside Legal Counsel/Special Litigation Counsel that were taken by the Purchasing Department on January 10, 2020 please be advised that our office has reviewed the qualifications of three (3) firms received and can report that all are qualified to act as Outside Legal Counsel/Special Litigation Counsel. They are as follows:

- MARC ATTORNEYS AT LAW
- RUDERMAN & ROTH LLC
- BUGLIONE, HUTTON & DEYOE, LLC

The remaining applicants submitted their qualification under a prior RFQ and have already been qualified.

A resolution will be prepared for qualifying these firms for the 2020 Calendar Year.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING A SECOND POOL FOR AUTO BODY REPAIR AND REFINISHING FOR THE COUNTY OF PASSAIC COUNTY YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
INSURANCE DIVISION

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200045							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-23							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION QUALIFYING A SECOND POOL FOR AUTO
BODY REPAIR AND REFINISHING FOR THE
COUNTY OF PASSAIC COUNTY YEAR 2020**

WHEREAS there exists a need for businesses who specialize in auto body repair and refinishing for the County of Passaic for calendar year 2020; and

WHEREAS the County issued public solicitations RFQ-20-050 (re-bid) for qualified businesses to perform these services in accordance with the “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the responses to said public solicitation were received on December 17, 2019, and reviewed by the Committee previously established for that purpose by resolution R-06-097 adopted on February 14, 2006; and

WHEREAS the Evaluation and Review Committee has found the following firms are qualified to perform the necessary services on an as-needed basis (see attachment):

- Quality Collision & Painting, Inc.
- Kebob, LLC (d/b/a) Robertiello’s Auto Body & Sales
- Joe & Joel Auto Body
- Arrow Auto Body

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditures;

WHEREAS the Board of Chosen Freeholders (the “Board”) will make specific assignments to the qualified businesses on an as-needed basis by subsequent resolution of the Board; and

WHEREAS the Finance and Administration Committee has reviewed this matter at its January 15, 2020 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders for the County of Passaic that the above-referenced businesses be and hereby are qualified to provide the referenced services for the 2020 calendar year; and

BE IT FURTHER RESOLVED that the Board will make specific assignments to the qualified businesses on an as-needed basis by subsequent resolution of the Board; and

BE IT FURTHER RESOLVED that the Clerk of the Board, Director of the Board and County Administrator are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this process has been governed by the “Fair and Open” procedures as established in the “Pay-to-Play” law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

January 28, 2020

LSP

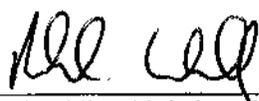
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$245,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution qualifying a second pool for auto body repair and refinishing for the county of Passaic year 2020.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Vicken Sarkissian

Telephone #: 973-754-6860

DESCRIPTION OF RESOLUTION:

Qualifying auto body vendors to perform auto body repair and refinishing for Passaic County departments and institutions for calendar year 2020

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 245,000

REQUISITION # _____

ACCOUNT # T-19-56-850-000-801

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: Insurance Fund Commission

Introduced on: January 20, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200045



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Vicken Sarkissian

Telephone #: 973-754-6860

DESCRIPTION OF RESOLUTION:

Qualifying auto body vendors to perform auto body repair and refinishing for Passaic County departments and institutions for calendar year 2020

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 245,000

REQUISITION # _____

ACCOUNT # T-19-56-850-000-801

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:** **DATE:**

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: Insurance Fund Commission

Introduced on: January 20, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200045

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

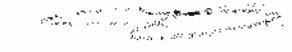
Agenda: RESOLUTION QUALIFYING FIRMS TO PERFORM THE SERVICE OF HEARING OFFICER FOR THE COUNTY OF PASSAIC AND AWARDDING THE CONTRACT TO BRIAN KRONICK OF KRONICK, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200046							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-24							
CAF #	0-01-20-102-001-213							
Purchase Req. #	r0-00118							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION QUALIFYING FIRMS TO PERFORM THE SERVICE OF HEARING OFFICER FOR THE COUNTY OF PASSAIC AND AWARDING THE CONTRACT TO BRIAN KRONICK OF KRONICK RESOLUTIONS

WHEREAS there exists a need for a Hearing Officer to hold hearings for the County of Passaic; and

WHEREAS the County issued a public solicitation RFQ-20-044 to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay to Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the responses to said public solicitation were reviewed and discussed; and

WHEREAS the Review and Evaluation Committee has reviewed the submittals and found that the following vendors: Aloia Law Firm, LLC; Florio Kenny Ravel, LLC; NJ Fernandez Garcia; and Kronick Resolutions, qualify to perform the necessary services; and

WHEREAS the committee has reviewed the qualifications and a recommendation has been made that the contract be awarded to Brian Kronick of Kronick Resolutions, located in Jersey City (see attached); and

WHEREAS the Finance and Administration Committee has reviewed this matter at its January 15, 2020 meeting and recommended this resolution to the full board for adoption; and

WHEREAS at this time the Board of Chosen Freeholders of Passaic County is desirous of awarding the contract to Brian Kronick of Kronick Resolutions to act as a Hearing Officer for the

County of Passaic in the Calendar Year 2020, for an hourly rate of one-hundred and fifty dollars per hour (\$150.00/hr) with an amount not to exceed \$37,500.00 per annum; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the Committee's recommendation of award of contract under Local Public Contracts Law, specifically N.J.S.A. 40A:11-4.1, et seq., to Brian Kronick of Kronick Resolutions, for the services specified herein; and

BE IT FURTHER RESOLVED that the Clerk of the Board, Freeholder Director and Director of Purchasing be authorized to execute the necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel.

January 28, 2020

LSP

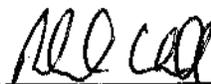
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$37,500.00

APPROPRIATION: O-01-20-102-001-213

PURPOSE: Resolution authorizing firms to perform the service of hearing officer for the County of Passaic.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Mr. Anthony De Nova
Telephone #: 973-080-4405

DESCRIPTION OF RESOLUTION:

RFQ-20-044 Hearing Officer for Passaic County Calendar Year 2020 to qualify Aloia Law Firm LLC of Bloomfield, NJ, Florio Kenny Ravel LLP of Lyndhurst, NJ Fernandez Garcia LLC of Morristown, NJ and Kronick Resolutions of Jersey City, with an award to Brian Kronick of Kronick Resolutions.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 37,500.00
REQUISITION # R0-00116
ACCOUNT # 0-01-20-102-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | | |
|--|------------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input checked="" type="checkbox"/> Administration & Finance | <u>1/15/2020</u> |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Mr. Anthony De Nova
Telephone #: 973-080-4405

DESCRIPTION OF RESOLUTION:

RFQ-20-044 Hearing Officer for Passaic County Calendar Year 2020 to qualify Aloia Law Firm LLC of Bloomfield, NJ, Florio Kenny Ravel LLP of Lyndhurst, NJ Fernandez Garcia LLC of Morristown, NJ and Kronick Resolutions of Jersey City, with an award to Brian Kronick of Kronick Resolutions.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 37,500.00
REQUISITION # R0-00116
ACCOUNT # 0-01-20-102-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | | |
|--|------------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input checked="" type="checkbox"/> Administration & Finance | <u>1/15/2020</u> |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

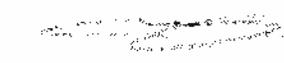
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR MEAT PRODUCTS AND PROVISIONS, AS NEEDED, FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, AS PER BID SB-20-003, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200047							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-25							
CAF #	0-01-27-172-001-M02							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR MEAT PRODUCTS AND PROVISIONS, AS NEEDED, FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, AS PER BID SB-20-003

WHEREAS, there exists a need for Meat Products and Provisions, as needed, for the County of Passaic Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-20-003 Meat Products and Provisions, for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on December 10, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the Human Services Committee members reviewed this matter at its meeting of January 15, 2020 and recommended this resolution to the full Board for adoption; and

WHEREAS, some of the vendors listed below have indicated in their bid responses that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from January 1, 2020 through December 31, 2020, for a total estimated award of \$82,979.40, with purchases to be made on an as-needed basis from the following vendors:

H. Schrier & Co. Inc. (17 items) \$62,117.00
Line item: 4, 6, 7, 9, 12, 13, 16, 17, 18, 19, 21, 22, 23, 24, 25, 26 and 27.
H. Schrier & Co. Inc. gives a 10 % discount for non-bid items off their catalog price.

Cardinal Foods LLC (1 item) \$125.40

Line item: 1

Prices are not available to Cooperative #38 PCCP

Jamac Frozen Food Corp. (8 items) \$10,877.00

Line item: 2, 3, 8, 10, 14, 15, 20 and 28.

Mivila Foods: (2 items) \$9,860.00

Line item: 5 and 11; and

WHEREAS, a certificate attached hereto, indicating that \$82,979.40 in funds are available in various budget accounts for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendors' responses. Purchases will be made on an as-needed basis in an amount not to exceed \$82,979.40 in accordance with N.J.A.C. 5:30-11.10 (a) open-ended Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

Dated: January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$82,979.40

APPROPRIATION: 0-01-27-172-001-M02
0-01-27-172-001-F04

PURPOSE: Resolution authorizing award of contract to the vendors listed on the attached resolution for meat products and provisions as needed.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contracts pursuant to bid SB-20-003 Meat Products and Provisions for Preakness Healthcare Center for the period of January 1, 2020 through December 31, 2020.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 82,979.40
 REQUISITION # R0-00306, R0-00307, R0-00310, R0-00308, R0-00311, R0-00313
 ACCOUNT # 0-01-27-172-001-M02 and 0-01-27-172-001-F04

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>01/15/20</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200047



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contracts pursuant to bid SB-20-003 Meat Products and Provisions for Preakness Healthcare Center for the period of January 1, 2020 through December 31, 2020.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 82,979.40
 REQUISITION # R0-00306, R0-00307, R0-00310, R0-00308, R0-00311, R0-00313
 ACCOUNT # 0-01-27-172-001-M02 and 0-01-27-172-001-F04

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>01/15/20</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200047

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

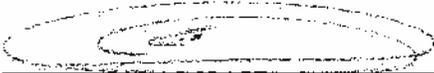
Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW, FOR FROZEN FOODS/GROCERIES AND CANNED GOODS, FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, AS PER BID SB-20-006, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200048							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-26							
CAF #	0-01-27-172-001-M02							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW, FOR FROZEN FOODS/GROCERIES AND CANNED GOODS, FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, AS PER BID SB-20-006

WHEREAS, there exists a need for Frozen Food/Groceries and Canned Goods, for the County of Passaic Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-20-006 Frozen Foods/Groceries and Canned Goods, for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on December 10, 2019, pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the Human Services Committee members reviewed this matter at its meeting of January 15, 2020 and recommended this resolution to the full Board for adoption; and

WHEREAS, some of the vendors listed below have indicated in their bid responses that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from January 1, 2020 through December 31, 2020, for a total estimated award of \$1,188,613.68, with purchases to be made on an as-needed basis from the following vendors:

Mivila Foods -- (132 items) \$ 173,607.54

Bid Items: 31, 35, 55, 74, 81, 83, 84, 98, 99, 108, 109, 114, 116, 117b, 117c, 122, 123, 124, 126, 128, 129, 134, 135, 143, 146, 148, 154, 156, 159c, 159e, 160, 170, 172, 173, 174, 175, 176, 177, 180, 181, 182, 183, 184, 185, 186, 187, 192, 193, 198, 199a, 199b, 199c, 199d, 203, 208, 209, 214, 219, 221, 223, 226, 229, 230, 232, 237, 240, 246, 247, 248, 251, 252, 262, 268, 269, 270, 271, 276, 280, 281, 282, 283, 288, 290, 291, 294, 295, 297, 301, 305, 311, 314, 318, 322, 323, 325, 329, 330, 333, 334, 350, 352, 355, 356, 357, 374, 375, 386, 387, 399, 400, 409, 413, 414, 415, 416, 418, 421,

423, 426, 427, 435, 437, 438, 447, 450, 456, 457, 460, 463, 467, 469, 471, 473;

Jamac Frozen Food Corp. -- (74 items) \$ 204,353.50

Bid Items: 6, 7, 8, 10, 12, 13, 17, 18, 19, 23, 26, 28, 29, 33a, 33b, 34, 38, 40, 41, 42, 45, 46, 47, 48, 50, 57, 58, 59, 62, 63, 64, 66, 69, 70, 71, 72, 73, 75, 76, 77, 79a, 86, 87, 90, 97, 103, 105b, 105c, 105d, 105e, 106, 107, 110, 111, 113, 120, 130, 133, 136, 137, 138, 141, 142, 144, 145, 150, 151, 158, 159f, 159g, 159h, 159i, 159j, 159m.

H. Schrier & Co., Inc. -- (281 items) \$ 737,568.81

Bid Items: 2, 3, 4, 5, 9, 11, 14, 15, 16, 20, 24, 25, 30, 32, 36, 39, 43, 51, 52, 56, 61, 67, 78, 80, 82, 85, 89, 91, 92, 93, 94, 95, 101, 104, 105a, 115, 117a, 118a, 118b, 118c, 118d, 118e, 118f, 119a, 119b, 119c, 119d, 119e, 119f, 119g, 121, 125, 127, 131, 132, 139, 140, 147, 149, 152, 153, 155, 157, 159a, 159b, 159d, 159k, 159l, 159n, 162, 163, 164, 165, 166, 169, 171, 178, 179, 188, 189, 190, 191, 194, 195, 196, 197, 200, 201, 202, 204, 205, 206, 207, 210, 211, 212, 213, 215, 216, 217, 218, 220, 222, 224, 225, 227, 228, 231, 233, 234, 235, 236, 238, 239, 241, 242, 243, 244, 245, 249, 250, 253, 254, 255, 256, 257, 258, 259, 260, 261, 263, 264, 265, 266, 267, 273, 274, 275, 277, 278, 279, 284, 285, 286, 287, 289, 292, 293, 296, 298, 299, 300, 302, 303, 304, 306, 307, 308, 309, 310, 312, 313, 315, 316, 317, 319, 320, 321, 324, 326, 327, 328, 335a, 335b, 335c, 335d, 335e, 336a, 336b, 336c, 336d, 336e, 336f, 336g, 336h, 336i, 336j, 347, 348, 349, 351, 353, 354, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 401, 402, 403, 404, 405, 406, 407, 408, 410, 411, 412, 417, 419, 420, 422, 424, 425, 428, 429, 430, 431, 432, 434, 436, 439, 440, 441, 442, 443, 444, 445, 446, 448, 449, 451, 452, 453, 454, 455, 458, 459, 461, 462, 464, 465, 466, 468, 470, 472, 474;

Cardinal Foods LLC -- (40 items) \$ 73,083.83

Bid Items: 1, 21, 22, 27, 37, 44, 49, 53, 54, 60, 65, 68, 79b, 88, 96, 100, 102, 112, 161a, 161b, 161c, 161d, 161e, 161f, 161g, 161h, 161i, 161j, 161k, 161l, 161m, 161n, 161o, 161p, 161q, 161r, 161s, 161t, 161u, 161v.

Prices are not available to Cooperative #38PCCP; and

WHEREAS, a certification attached hereto, indicating that \$1,188.613.68 in funds are available in various budget accounts for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendors' responses. Purchases will be made on an as-needed basis in an amount not to exceed \$1,188.613.68 in accordance with N.J.A.C. 5:30-11.10 (a) open-ended Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

Dated: January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,188,613.68

APPROPRIATION: 0-01-27-172-001-M02
0-01-27-172-001-F04

PURPOSE: Resolution authorizing award of contract to the vendors listed on the attached resolution for foods/groceries and canned goods as needed.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contracts pursuant to bid SB-20-006 Frozen Foods/Groceries and Canned Goods for Preakness Healthcare Center for the period of January 1, 2020 through December 31, 2020.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 1,188,613.68
 REQUISITION # R0-00315, R0-00314, R0-00324, R0-00323, R0-00316, R0-00317,
 ACCOUNT # 0-01-27-172-001-M02 and 0-01-27-172-001-F04 R0-00325, R0-0032

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>01/15/20</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R2020048 Other: _____



County of Passaic
Procurement Department

495 River Street, 2nd Floor, Paterson, New Jersey 07524

Jessica Kao, QPA
Assistant Purchasing Agent

(973)247-3302
(973)742-8295 (Fax)
jessicak@passaiccountynj.org

MEMORANDUM

To: Sherry Arvanitakis, Director of Purchasing, QPA

From: Jessica Kao, Assistant Purchasing Agent, QPA

Date: January 13, 2020

Re: Recommendation for award of SB-20-006 Frozen Foods/Groceries and Canned Goods for the County of Passaic Departments and Institutions.

Mrs. L. Corrado, Executive Director at PHC, has reviewed the line items bid upon and submitted the following award recommendation to the lowest responsive and responsible bidders.

Mivila Foods -- (132 items) \$ 173,607.54

Bid Items: 31, 35, 55, 74, 81, 83, 84, 98, 99, 108, 109, 114, 116, 117b, 117c, 122, 123, 124, 126, 128, 129, 134, 135, 143, 146, 148, 154, 156, 159c, 159e, 160, 170, 172, 173, 174, 175, 176, 177, 180, 181, 182, 183, 184, 185, 186, 187, 192, 193, 198, 199a, 199b, 199c, 199d, 203, 208, 209, 214, 219, 221, 223, 226, 229, 230, 232, 237, 240, 246, 247, 248, 251, 252, 262, 268, 269, 270, 271, 276, 280, 281, 282, 283, 288, 290, 291, 294, 295, 297, 301, 305, 311, 314, 318, 322, 323, 325, 329, 330, 333, 334, 350, 352, 355, 356, 374, 375, 386, 387, 399, 400, 409, 413, 414, 415, 416, 418, 421, 423, 426, 427, 435, 437, 438, 447, 450, 456, 457, 460, 463, 467, 469, 471, 473.

Jamac Frozen Food Corp. -- (74 items) \$ 204,353.50

Bid Items: 6, 7, 8, 10, 12, 13, 17, 18, 19, 23, 26, 28, 29, 33a, 33b, 34, 38, 40, 41, 42, 45, 46, 47, 48, 50, 57, 58, 59, 62, 63, 64, 66, 69, 70, 71, 72, 73, 75, 76, 77, 79a, 86, 87, 90, 97, 103, 105b, 105c, 105d, 105e, 106, 107, 110, 111, 113, 120, 130, 133, 136, 137, 138, 141, 142, 144, 145, 150, 151, 158, 159f, 159g, 159h, 159i, 159j, 159m.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contracts pursuant to bid SB-20-006 Frozen Foods/Groceries and Canned Goods for Preakness Healthcare Center for the period of January 1, 2020 through December 31, 2020.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 1,188,613.68
 REQUISITION # R0-00315, R0-00314, R0-00324, R0-00323, R0-00316, R0-00317,
R0-00325, R0-0032
 ACCOUNT # 0-01-27-172-001-M02 and 0-01-27-172-001-F04

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>01/15/20</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R2020048 Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZNG AN AWARD OF CONTRACT PURSUANT TO RFQ-20-016 TO HUMANEDGE, INC., FOR AGENCY CLINICAL STAFF FOR PREAKNES HEALTHCARE CENTER FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, IN THE AMOUNT OF \$50,000.00, ALL AS NOTED IN THE RESOLUTION.

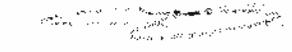
THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200049							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-27							
CAF #	0-01-27-172-001-213							
Purchase Req. #	R0-00327							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT PURSUANT TO RFQ-20-016 TO HUMANEDGE, INC., FOR AGENCY CLINICAL STAFF FOR PREAKNES HEALTHCARE CENTER FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, IN THE AMOUNT OF \$50,000.00

WHEREAS pursuant to R-2019-1126 dated December 10, 2019, the Board of Chosen Freeholders of the County of Passaic qualified a list of providers and awarded contracts pursuant to RFQ-20-016 for Agency Clinical Staff for Preakness Healthcare Center; and

WHEREAS through the aforesaid Resolution Humanedge, Inc., was qualified to provide the referenced services however at that time a contract for services was not authorized; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of awarding a contract to Humanedge, Inc., to provide Agency Clinical Staff for Preakness Healthcare Center for the period of January 1, 2020 through December 31, 2020, in the amount of \$50,000.00; and

WHEREAS this matter was reviewed and approved by the Health & Human Services Committee on January 15, 2020; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the award of contract to Humanedge, Inc., to provide Agency Clinical Staff for Preakness Healthcare Center for the period of January 1, 2020 through December 31, 2020, in the amount of \$50,000.00; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: 0-01-27-172-001-213 *Contingent upon adoption of budget.

PURPOSE: Resolution authorizing an award of contract to Humanedge Inc. for Agency Clinical Staff for Preakness Healthcare from January 1, 2020 through December 31, 2020.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to award contract pursuant to RFQ-20-016 to Humanedge Inc. to provide Agency Clinical Staff for Preakness Healthcare Center for the period of January 1, 2020 through December 31, 2020.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 50,000
REQUISITION # R0-00327
ACCOUNT # 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:

[] RFP [x] RFQ [] Bid
[] Other:

5. COMMITTEE REVIEW:

DATE:

[] Administration & Finance
[] Budget
[] Health
[x] Human Services 01/15/20
[] Law & Public Safety
[] Planning & Economic Development
[] Public Works

6. DISTRIBUTION LIST:

[] Administration [x] Finance [x] Counsel
[] Clerk to the Board [x] Procurement

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200049



Preakness Healthcare Center

A Legacy of Caring Since 1929

TO: Sherry Arvanitakis, Director of Procurement

FR: Lucinda Corrado, Executive Director

DATE: January 15, 2020

RE: RFQ-20-016 Agency Clinical Staff

As per Resolution R-19-1126 (attached) Humanedge, Inc. was qualified to provide Agency Clinical Staff for Preakness Healthcare Center.

Recommend to award contract to Humanedge, Inc. \$50,000

LC/jm

CC Carmen Santana, Principle Purchasing Agent
Nick Naumov, RPPS

305 Oldham Rd. Wayne, NJ 07470 - Phone: 973-317-7020

Introduced on: January 28, 2020

Adopted on: January 28, 2020

Official Resolution#: R20200049

www.passaiccountynj.org/Preakness

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Michael H. Glovin, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

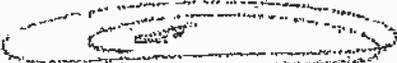
Date: Dec 10, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

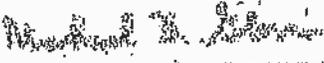
Agenda: RESOLUTION QUALIFYING A LIST OF PROVIDERS AND AWARDING A CONTRACT FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF SERVICES FOR CALENDAR YEAR 2020, RFQ-20-016 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WEATHERIZATION

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20191126							
Meeting Date	12/10/2019							
Introduced Date	12/10/2019							
Adopted Date	12/10/2019							
Agenda Item	o-38							
CAF #	0-01-27-172-001-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC.	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200049

Dated: December 13, 2019

Res-Pg:o.38-2

**RESOLUTION QUALIFYING A LIST OF PROVIDERS AND
AWARDING A CONTRACT FOR THE PASSAIC COUNTY
PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF
SERVICES FOR CALENDAR YEAR 2020, RFQ-20-016 AS PER
QUALIFICATIONS**

WHEREAS there exists a need for Agency Clinical Staff Services for the Passaic County Preakness Healthcare Center; and

WHEREAS the County issued public solicitation RFQ-20-016 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the responses to said public solicitation were received on October 23, 2019 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS the Evaluation and Review Committee has found the following agencies are to perform the necessary services, from January 1, 2020 through December 31, 2020 with a recommendation of an estimated award (amount in parenthesis) to two vendors on an as-needed basis:

- Nursing Network, LLC (\$850,000.00)
- Horizon Healthcare Staffing (\$25,000.00)
- Towne Home Care, LLC (\$175,000.00)
- Careline Services, Inc. (\$25,000.00)
- Delta T Group (\$25,000.00)
- Interstaff, Inc. (\$60,000.00)
- Humanedge, Inc. (\$)

Introduced on: January 28, 2020 Centra Healthcare Solutions, Inc. (\$)
 Adopted on: January 28, 2020
 Official Resolution# 2019049 December 10, 2019
 Adopted on: December 10, 2019
 Official Resolution#: R20191126

WHEREAS the following agencies are being awarded to perform the necessary services, from January 1, 2020 through December 31, 2020:

- Nursing Network, LLC (\$850,000.00)
- Horizon Healthcare Staffing (\$25,000.00)
- Towne Home Care, LLC (\$175,000.00)
- Careline Services, Inc. (\$25,000.00)
- Delta T Group (\$25,000.00)
- Interstaff, Inc. (\$60,000.00)

WHEREAS the Human Services Committee has reviewed this matter at its November 27, 2019 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation to qualify and award RFQ-20-016 on an as needed basis to the above referenced agencies; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic ; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-

Res-Pg:0.38-4

Payⁿ Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully
above.

JDP:lc

Dated: December 10, 2019

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20190049
Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191126

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,160,000.00

APPROPRIATION: Contingent upon availability of funds in next year's budget.

PURPOSE: Resolution qualifying list of providers and awarding a contract for the Passaic County Preakness Healthcare for calendar year 2020


Richard Catiff, Chief Financial Officer

DATED: December 10, 2019

RC:fr

Introduced on: December 10, 2019
Adopted on: January 28, 2020
Official Resolution#: R20200049



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:
Resolution to qualify and award contract to Nursing Network, LLC, pursuant to RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for Preakness Healthcare Center for the period of 1/1/20 to 12/31/20

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 850,000.00
REQUISITION #: To be determined in 2020
ACCOUNT #: 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:
[] RFP [x] RFQ [] Bid
[] Other:

5. COMMITTEE REVIEW: DATE:
[] Administration & Finance
[] Budget
[] Health
[x] Human Services 11/27/19
[] Law & Public Safety
[] Planning & Economic Development
[] Public Works

6. DISTRIBUTION LIST:
[] Administration [x] Finance [x] Counsel
[] Clerk to the Board [x] Procurement



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2160

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Towne Home Care, LLC, pursuant to RFO-20-018 to provide Agency Clinical Staff on an as needed basis for Preakness Healthcare Center for the period of 1/1/20 to 12/31/20

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 175,000.00
REQUISITION # To be determined in 2020
ACCOUNT # 0-01-27-172-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFO Bid
 Other: _____

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>11/27/19</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Interstaff Inc., pursuant to RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for Breakrees Healthcare Center for the period of 1/1/20 to 12/31/20

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 80,000.00
REQUISITION # To be determined in 2020
ACCOUNT # 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:

[] RFP [x] RFQ [] Bid
[] Other:

5. COMMITTEE REVIEW:

DATE:

[] Administration & Finance
[] Budget
[] Health
[x] Human Services 11/27/19
[] Law & Public Safety
[] Planning & Economic Development
[] Public Works

6. DISTRIBUTION LIST:

[] Administration [x] Finance [x] Counsel
[] Clerk to the Board [x] Procurement



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Luqinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Delta-T Group, pursuant to RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for Breakness Healthcare Center for the period of 1/1/20 to 12/31/20

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 25,000.00
 REQUISITION #: To be determined in 2020
 ACCOUNT #: 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 11/27/19
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Council
 Clerk to the Board Procurement



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Cortado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Nursing Network, LLC, pursuant to RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for Preakness Healthcare Center for the period of 1/1/20 to 12/31/20

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 850,000.00
REQUISITION #: To be determined in 2020
ACCOUNT #: 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:

[] RFP [x] RFQ [] Bid
[] Other:

5. COMMITTEE REVIEW:

DATE:

[] Administration & Finance
[] Budget
[] Health
[x] Human Services
[] Law & Public Safety
[] Planning & Economic Development
[] Public Works
11/27/19

6. DISTRIBUTION LIST:

[] Administration [x] Finance [x] Council
[] Clerk to the Board [x] Procurement

Introduced on: January 20, 2019
Adopted on: January 20, 2019
Official Resolution#: R20200049



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to award contract pursuant to RFQ-20-016 to Humanedge Inc. to provide Agency Clinical Staff for Preakness Healthcare Center for the period of January 1, 2020 through December 31, 2020.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 50,000
 REQUISITION # R0-00327
 ACCOUNT # 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>01/15/20</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R2020049



Preakness Healthcare Center

A Legacy of Caring Since 1929

TO: Sherry Arvanitakis, Director of Procurement

FR: Lucinda Corrado, Executive Director

DATE: January 15, 2020

RE: RFQ-20-016 Agency Clinical Staff

As per Resolution R-19-1126 (attached) Humanedge, Inc. was qualified to provide Agency Clinical Staff for Preakness Healthcare Center.

Recommend to award contract to Humanedge, Inc. \$50,000

LC/jm

CC Carmen Santana, Principle Purchasing Agent
Nick Naumov, RPPS

305 Oldham Rd. Wayne, NJ 07470 - Phone: 973-317-7020

Introduced on: January 28, 2020

Adopted on: January 28, 2020

Official Resolution#: R20200049

www.passaiccountynj.org/Preakness

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Michael H. Glovin, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING A LIST OF PROVIDERS AND AWARDED A CONTRACT FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF SERVICES FOR CALENDAR YEAR 2020, RFQ-20-016 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20191126							
Meeting Date	12/10/2019							
Introduced Date	12/10/2019							
Adopted Date	12/10/2019							
Agenda Item	o-38							
CAF #	0-01-27-172-001-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC.	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200049

Dated: December 13, 2019

Res-Pg:o.38-2

**RESOLUTION QUALIFYING A LIST OF PROVIDERS AND
AWARDING A CONTRACT FOR THE PASSAIC COUNTY
PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF
SERVICES FOR CALENDAR YEAR 2020, RFQ-20-016 AS PER
QUALIFICATIONS**

WHEREAS there exists a need for Agency Clinical Staff Services for the Passaic County Preakness Healthcare Center; and

WHEREAS the County issued public solicitation RFQ-20-016 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the responses to said public solicitation were received on October 23, 2019 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS the Evaluation and Review Committee has found the following agencies are to perform the necessary services, from January 1, 2020 through December 31, 2020 with a recommendation of an estimated award (amount in parenthesis) to two vendors on an as-needed basis:

- Nursing Network, LLC (\$850,000.00)
- Horizon Healthcare Staffing (\$25,000.00)
- Towne Home Care, LLC (\$175,000.00)
- Careline Services, Inc. (\$25,000.00)
- Delta T Group (\$25,000.00)
- Interstaff, Inc. (\$60,000.00)
- Humanedge, Inc. (\$)

Introduced on: January 28, 2020 Centra Healthcare Solutions, Inc. (\$)
 Adopted on: January 28, 2020
 Official Resolution# 2019049 December 10, 2019
 Adopted on: December 10, 2019
 Official Resolution#: R20191126

Res-Pg:o.3B-3

WHEREAS the following agencies are being awarded to perform the necessary services, from January 1, 2020 through December 31, 2020:

- Nursing Network, LLC (\$850,000.00)
- Horizon Healthcare Staffing (\$25,000.00)
- Towne Home Care, LLC (\$175,000.00)
- Careline Services, Inc. (\$25,000.00)
- Delta T Group (\$25,000.00)
- Interstaff, Inc. (\$60,000.00)

WHEREAS the Human Services Committee has reviewed this matter at its November 27, 2019 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation to qualify and award RFQ-20-016 on an as needed basis to the above referenced agencies; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic ; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-

Payⁿ Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully
above.

JDP:lc

Dated: December 10, 2019

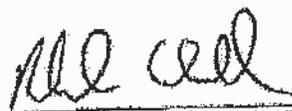
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,160,000.00

APPROPRIATION: Contingent upon availability of funds in next year's budget.

PURPOSE: Resolution qualifying list of providers and awarding a contract for the Passaic County Preakness Healthcare for calendar year 2020


Richard Catiff, Chief Financial Officer

DATED: December 10, 2019

RC:fr

Introduced on: December 10, 2019
Adopted on: January 28, 2020
Official Resolution#: R20200049



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:
Resolution to qualify and award contract to Nursing Network, LLC, pursuant to RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for Preakness Healthcare Center for the period of 1/1/20 to 12/31/20

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 850,000.00
REQUISITION #: To be determined in 2020
ACCOUNT #: 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:
[] RFP [x] RFQ [] Bid
[] Other:

5. COMMITTEE REVIEW: DATE:
[] Administration & Finance
[] Budget
[] Health
[x] Human Services 11/27/19
[] Law & Public Safety
[] Planning & Economic Development
[] Public Works

6. DISTRIBUTION LIST:
[] Administration [x] Finance [x] Counsel
[] Clerk to the Board [x] Procurement

Introduced on: December 16, 2019
Adopted on: January 26, 2020
Official Resolution#: R20200049



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2160

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Towne Home Care, LLC, pursuant to RFO-20-018 to provide Agency Clinical Staff on an as needed basis for Preakness Healthcare Center for the period of 1/1/20 to 12/31/20

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 175,000.00
REQUISITION # To be determined in 2020
ACCOUNT # 0-01-27-172-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFO Bid
 Other: _____

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>11/27/19</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: December 10, 2019
 Adopted on: January 20, 2020
 Official Resolution #: R2020049



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado

Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Horizon Healthcare Staffing, pursuant to RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for Preakness Healthcare Center for the period of 1/1/20 to 12/31/20

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 25,000.00

REQUISITION # To be determined in 2020

ACCOUNT # 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:

- RFP
- RFQ
- Bid
- Other: _____

5. COMMITTEE REVIEW:

DATE:

- Administration & Finance _____
- Budget _____
- Health _____
- Human Services 11/27/19
- Law & Public Safety _____
- Planning & Economic Development _____
- Public Works _____

6. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Introduced on: December 10, 2019
Adopted on: January 14, 2020
Official Resolution#: R20200049



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Luolinda Corredo
 Telephone #: 973-685-2160

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Gaiine Services Inc., pursuant to RFO-20-016 to provide Agency Clinical Staff on an as needed basis for Prokarees Healthcare Center for the period of 1/1/20 to 12/31/20

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 25,000.00
 REQUISITION # To be determined in 2020
 ACCOUNT # 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP RFO Bid
 Other: _____

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>11/27/19</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 20, 2019
 Adopted on: December 10, 2019
 Official Resolution #: R20200049



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Interstaff Inc., pursuant to RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for Breakrees Healthcare Center for the period of 1/1/20 to 12/31/20

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 60,000.00
REQUISITION # To be determined in 2020
ACCOUNT # 0-01-27-172-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:** _____ **DATE:** _____

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>11/27/19</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Luqinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract to Delta-T Group, pursuant to RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for Breakness Healthcare Center for the period of 1/1/20 to 12/31/20

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 25,000.00
REQUISITION #: To be determined in 2020
ACCOUNT #: 0-01-27-172-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 11/27/19
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to award contract pursuant to RFQ-20-016 to Humanedge Inc. to provide Agency Clinical Staff for Preakness Healthcare Center for the period of January 1, 2020 through December 31, 2020.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 50,000
REQUISITION # R0-00327
ACCOUNT # 0-01-27-172-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 01/15/20
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200049

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

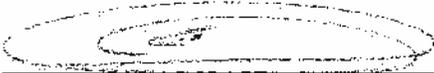
Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

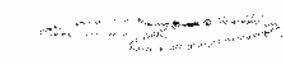
Agenda: RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-19-1209 DATED DECEMBER 30, 2019 TO REFLECT WB MASON AS AN ADDITIONAL VENDOR FOR THE PURCHASE OF OFFICE FURNITURE PURSUANT TO ESCNJ FURNITURE BID#17/18-16 FOR PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200050							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING THE AMENDMENT OF
RESOLUTION R-19-1209 DATED DECEMBER 30, 2019 TO
REFLECT WB MASON AS AN ADDITIONAL VENDOR FOR THE
PURCHASE OF OFFICE FURNITURE PURSUANT TO ESCNJ
FURNITURE BID#17/18-16 FOR PREAKNESS HEALTHCARE
CENTER**

WHEREAS pursuant to R-2019-1209 dated December 30, 2019, the Board of Chosen Freeholders of the County of Passaic authorized resolution to purchase via State Contract and County Cooperatives; and

WHEREAS the purpose of this resolution is to Amend the above-stated resolution to include WB Mason as an additional vendor for the purchase of office furniture pursuant to ESCNJ Furniture Bid#17/18-16 for Preakness Healthcare Center; and

WHEREAS the matter was reviewed and approved by the Health & Human Services Committee on January 15, 2020;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes the Amendment to Resolution R-19-1209, dated December 30, 2019 to include WB Mason as an additional vendor for the purchase of office furniture pursuant to ESCNJ Furniture Bid#17/18-16 for Preakness Healthcare Center; and

BE IT FURTHER RESOLVED that the Board authorizes the Director and Clerk to sign any necessary documents to effectuate the above.

JDP:lc

Dated: January 28, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

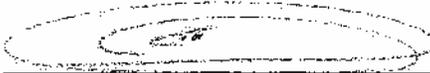
Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200051							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-29							
CAF #	C-04-55-148-001-901							
Purchase Req. #	R9-07643							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION TO PURCHASE VIA STATE CONTRACT AND
COUNTY COOPERATIVES**

WHEREAS the Passaic County Preakness Healthcare Center have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Passaic County Health & Human Services Committee has considered this matter and recommend this Resolution to the full Board for adoption at its January 15, 2020 meeting; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditures;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of goods and/services in accordance with the terms of the applicable State Contract described below:

Vendor:	RFS COMMERCIAL
State Contract#:	A 81751
Description:	FLOORING IN ELEVATOR 1 & 2
Using Agency:	Preakness Healthcare Center
Requisition No.:	R9-07643
Amount:	\$3,109.84
Account:	C-04-55-148-001-901

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees to and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

JDP:lc

Dated: January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,109.84

APPROPRIATION: C-04-55-148-001-901

PURPOSE: Resolution to purchase via State Contract and County Cooperatives flooring in elevator 1 & 2 at the Preakness Healthcare Center.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract pursuant to State Contract #A 81751 for flooring for Elevators 1 and 2 for Preakness Healthcare Center.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 3,109.84
REQUISITION # R9-07643
ACCOUNT # C-04-55-148-001-901

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: State Contract

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>01/15/20</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200051



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to qualify and award contract pursuant to State Contract #A 81751 for flooring for Elevators 1 and 2 for Preakness Healthcare Center.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 3,109.84
REQUISITION # R9-07643
ACCOUNT # C-04-55-148-001-901

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: State Contract

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>01/15/20</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200051

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF A STIPEND TO SR. PATRICIA AVICOLLI, SSJ, IN THE AMOUNT OF \$7,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200052							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-30							
CAF #	0-01-27-172-001-213							
Purchase Req. #	R0-00303							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING THE AWARD OF A
STIPEND TO SR. PATRICIA AVICOLLI, SSJ, IN THE
AMOUNT OF \$7,000.00 FOR PASTORAL CARE
SERVICES AT PREAKNESS HEALTHCARE CENTER
FOR CALENDAR YEAR 2020**

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS Sr. Patricia Avicolti, SSJ, is the health care center's full time chaplain who does not receive a salary from Preakness because she has taken a vow of poverty; and

WHEREAS the Preakness Board of Managers has recommended to follow through with the practice of giving a stipend to Sr. Patricia Avicolti, SSJ, for \$7,000.00 for Pastoral Care Services for Calendar Year 2020; and

WHEREAS this matter was reviewed and approved by the Health & Human Services Committee on January 15, 2020; and

WHEREAS a certification is attached hereto which indicates that funds are available for the within contemplated expenditures;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes the award of a stipend to Sr. Patricia Avicolti, SSJ, in the amount of \$7,000.00 for Pastoral Care Services at Preakness Healthcare Center for Calendar Year 2020; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to sign any necessary paperwork to effectuate the above.

JDP:lc

Dated: January 28, 2020

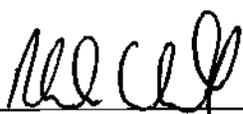
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,000.00

APPROPRIATION: 0-01-27-172-001-233 *Contingent upon adoption of budget.

PURPOSE: Resolution authorizing the award of a stipend to Sr. Patricia Avicolti, SSJ.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution for stipend for Pastoral Care Services at Preakness Healthcare Center for Sister Patricia Avicolli, SSJ

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 7,000.00
 REQUISITION # R0-00303
 ACCOUNT # 0-01-27-172-001-233

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: Stipend

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>01/15/20</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200052

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF A STIPEND TO FATHER JIM MOSS, IN THE AMOUNT OF \$7,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200053							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-31							
CAF #	0-01-27-172-001-213							
Purchase Req. #	R0-00305							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING THE AWARD OF A STIPEND TO FATHER JIM MOSS, IN THE AMOUNT OF \$7,000.00 FOR PASTORAL CARE SERVICES AT PREAKNESS HEALTHCARE CENTER FOR CALENDAR YEAR 2020

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS Father Jim Moss, is the health care center's volunteer chaplain who does not receive a salary from Preakness because he has taken a vow of poverty; and

WHEREAS this matter was reviewed and approved at the Health & Human Services Committee on January 15, 2020; and

WHEREAS a certification is attached hereto which indicates that funds are available for the within contemplated expenditures;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes the award of a stipend to Father Jim Moss, in the amount of \$7,000.00 for Pastoral Care Services at Preakness Healthcare Center for Calendar Year 2020; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to sign any necessary paperwork to effectuate the above.

JDP:lc

Dated: January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,000.00

APPROPRIATION: 0-01-27-172-001-233 *Contingent upon adoption of budget.

PURPOSE: Resolution authorizing the award of a stipend to Sr. Patricia Avicolti, SSJ.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado
Telephone #: 973-585-2169
- DESCRIPTION OF RESOLUTION:**
 Resolution for stipend for Pastoral Care Services at Preakness Healthcare Center for Father Jim Moss
2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*
- PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. **AMOUNT OF EXPENDITURE:** \$ 7,000.00
REQUISITION # R0-00305
ACCOUNT # 0-01-27-172-001-233
4. **METHOD OF PROCUREMENT:**
 RFP RFQ Bid
 Other: Stipend
5. **COMMITTEE REVIEW:** **DATE:**
- | | |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>01/15/20</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |
6. **DISTRIBUTION LIST:**
- Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200053

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD GRANT FUNDINGS FROM THE HUMAN SERVICES ACCOUNT TO SOCIAL SERVICE AGENCIES TO PASSAIC COUNTY FOR FOOD PANTRY SERVICES THOROUGHOUT THE COUNTY FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, IN THE AMOUNT OF \$70,000.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200054							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-32							
CAF #	0-01-27-160-001-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD GRANT FUNDINGS FROM THE HUMAN SERVICES ACCOUNT TO SOCIAL SERVICE AGENCIES TO PASSAIC COUNTY FOR FOOD PANTRY SERVICES THOROUGHOUT THE COUNTY FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, IN THE AMOUNT OF \$70,000.00

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County’s disadvantaged or disabled citizens; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing the Human Services Department to award grant funding from the Human Services Account to Social Service Agencies in Passaic County for Food Pantry Services throughout the County for the period of January 1, 2020 through December 31, 2020, in the amount of \$70,000.00 as set forth below:

FOOD PANTRIES:

New Hope Ministries	\$ 10,000.00
St. Mary’s Church	\$ 10,000.00
Our Lady Queen of Peace	\$ 10,000.00
St. Agnes Episcopal Church	\$ 10,000.00
His Word Ministries	\$ 10,000.00
Center for Family Resources	\$ 10,000.00
St. Peter’s Haven	<u>\$ 10,000.00</u>
TOTAL:	\$ 70,000.00

WHEREAS this matter was reviewed and approved by the Health & Human Services Committee on January 15, 2020; and

WHEREAS a certification is attached hereto which indicates that funds are available for the within contemplated expenditures;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Human Services Department to award grant funding from the Human Services Account to Social Service Agencies in Passaic County for Food Pantry Services throughout the County for the period of January 1, 2020 through December 31, 2020, in the amount of \$70,000.00 as set forth above; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$70,000.00

APPROPRIATION: 0-01-27-160-001-213 *Contingent upon adoption of budget.

PURPOSE: Resolution authorizing the Passaic County Human Services Department to award contract to several agencies.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO AWARD \$70,000 FROM THE COUNTY HUMAN SERVICES ACCOUNT TO SOCIAL SERVICE AGENCIES IN PASSAIC COUNTY AS PER THE ATTACHED FOR FOOD PANTRY SERVICES THROUGHOUT THE COUNTY FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 70,000
REQUISITION # _____
ACCOUNT # 0-01-27-160-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: Direct Award

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 1/15/20
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 28, 2020 Other: _____
 Adopted on: January 28, 2020
 Official Resolution#: R20200054



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO AWARD \$70,000 FROM THE COUNTY HUMAN SERVICES ACCOUNT TO SOCIAL SERVICE AGENCIES IN PASSAIC COUNTY AS PER THE ATTACHED FOR FOOD PANTRY SERVICES THROUGHOUT THE COUNTY FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 70,000
REQUISITION # _____
ACCOUNT # 0-01-27-160-001-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: Direct Award

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 1/15/20
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 28, 2020 Other: _____
 Adopted on: January 28, 2020
 Official Resolution#: R20200054

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT TO OFFER A DIRECT AWARD FOR SERVICES FOR THE PERIOD OF JANUARY 1, 2020 THROUGH MARCH 31, 2020 FROM THE COUNTY HUMAN SERVICES ADVISORY COUNCIL AND PEER GROUPING ACCOUNTS AS PER THE ATTACHED SPENDING PLAN WHILE A NEW RFP IS BEING ISSUED, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200055							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-33							
CAF #	0-01-27-160-001-213;							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT TO OFFER A DIRECT AWARD FOR SERVICES FOR THE PERIOD OF JANUARY 1, 2020 THROUGH MARCH 31, 2020 FROM THE COUNTY HUMAN SERVICES ADVISORY COUNCIL AND PEER GROUPING ACCOUNTS AS PER THE ATTACHED SPENDING PLAN WHILE A NEW RFP IS BEING ISSUED

WHEREAS pursuant to Resolution R-2017-0136, dated February 28, 2017, the Board of Freeholders of the County of Passaic authorized the Passaic County Human Services Department to accept all recommendations of the Social Services RFP Proposal Review Committee and award a one year contract, with two (2) one year options to renew, to Passaic County Agencies, in the amount of \$182,250.00 for calendar year 2017; and

WHEREAS pursuant to Resolution R-2018-0362 dated May 8, 2018 the Board of Chosen Freeholders of the County of Passaic authorized the Passaic County Human Services Department to award the first one year option to renew to Passaic County Agencies under the Social Services Grant Spending Plan for 2018, in the amount of \$182,250.00; and

WHEREAS pursuant to Resolution R-2019-1116 dated December 10, 2019 the Board of Chosen Freeholders of the County of Passaic authorized the Passaic County Human Services Department to award the second one year option to renew to Passaic County Agencies under the Social Services Grant spending plan for 2019, in the amount of \$108,000.00; and

WHEREAS it is now necessary that the Passaic County Department of Human Services issue a new Request For Proposal

process in order to fully implement this Program going forward for the remainder of calendar year 2020; and

WHEREAS it is also now necessary to approve a direct award for services for the period of January 1, 2020 through March 31, 2020 from the County HSAC and Peer Grouping Accounts while the public solicitation process is taking place in the amount of \$39,321.00; and

WHEREAS this matter was reviewed and approved at the Health & Human Services Committee on January 15, 2019; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the direct award for services for the period of January 1, 2020 through March 31, 2020 from the County HSAC and Peer Grouping Accounts, while the public solicitation process is taking place, in the amount of \$39,321.00; and

BE IT FURTHER RESOLVED that the said Board hereby authorizes the Director and Clerk to the Board as well as County Counsel to execute any documents necessary to effectuate this action.

JDP:lc

Dated: January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$39,321.00

APPROPRIATION: \$27,000.00 - 0-01-27-160-001-213
\$12,321.00 - 0-01-30-204-006-213 *Contingent
upon adoption of budget.

PURPOSE: Resolution authorizing the Passaic County Human
Services Department to award contract to several
agencies.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO OFFER A DIRECT AWARD FOR SERVICES FOR THE PERIOD JANUARY 1, 2020 THROUGH MARCH 31, 2020 FROM THE COUNTY HSAC AND PEER GROUPING ACCOUNTS AS PER THE ATTACHED SPENDING PLAN WHILE A NEW RFP FOR SERVICE IS BEING ISSUED.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 39,321
REQUISITION # SEE ATTACHED
ACCOUNT # SEE ATTACHED

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: DIRECT AWARD

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 1/15/20
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200055



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO OFFER A DIRECT AWARD FOR SERVICES FOR THE PERIOD JANUARY 1, 2020 THROUGH MARCH 31, 2020 FROM THE COUNTY HSAC AND PEER GROUPING ACCOUNTS AS PER THE ATTACHED SPENDING PLAN WHILE A NEW RFP FOR SERVICE IS BEING ISSUED.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 39,321
REQUISITION # SEE ATTACHED
ACCOUNT # SEE ATTACHED

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: DIRECT AWARD

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

Budget

Health

Human Services

1/15/20

Law & Public Safety

Planning & Economic Development

Public Works

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200055

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2019-0554 DATED JUNE 25, 2019 TO ACCEPT ADDITIONAL ALLOCATION FROM THE STATE OF NEW JERSEY, DIVISION OF FAMILY DEVELOPMENT (DFD), FOR HOMELESS PREVENTION SERVICES IN PASSAIC COUNTY FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 IN THE AMOUNT OF \$2,070.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200056							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-34							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AMENDING R-2019-0554 DATED JUNE 25, 2019 TO ACCEPT ADDITIONAL ALLOCATION FROM THE STATE OF NEW JERSEY, DIVISION OF FAMILY DEVELOPMENT (DFD), FOR HOMELESS PREVENTION SERVICES IN PASSAIC COUNTY FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 IN THE AMOUNT OF \$2,070.00

WHEREAS pursuant to R-19-0554 dated June 25, 2019, the Board of Chosen Freeholders of the County of Passaic authorized the acceptance of funding in the amount of \$712,514.00 for the Social Services for the Homeless Program in Passaic County Retroactively to January 1, 2019 through September 30, 2019, to allow the Passaic County Department of Human Services to go through a New Qualification Process for use of these funds for 2019; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of amending Resolution R-2019-0554 dated June 25, 2019 to accept additional allocation from the State of New Jersey, Division of Family Development (DFD), for Homeless Prevention Services in Passaic County for the period of January 1, 2020 through December 31, 2020 in the amount of \$2,070.00; and

WHEREAS this matter was reviewed and approved at the Health & Human Services Committee meeting at its January 15, 2020;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the amendment of Resolution R-2019-0554 dated June 25, 2019 to accept an additional allocation from the

State of New Jersey, Division of Family Development (DFD), for Homeless Prevention Services in Passaic County for the period of January 1, 2020 through December 31, 2020 in the amount of \$2,070.00; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: January 28, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION TO AMEND R2019-0554, DATED JUNE 25, 2019 TO ACCEPT AN ADDITIONAL ALLOCATION OF \$2,070,000 FROM NEW JERSEY DIVISION OF FAMILY DEVELOPMENT FOR HOMELESS PREVENTION SERVICES IN PASSAIC COUNTY FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, AS NOTED IN THE ATTACHMENTS.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ _____

REQUISITION # _____

ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services 1/15/20

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200056

NJ Division of Family Development - Office of Contract Administration (9/6/19)

SSH CONTRACTS: ANNEX B VS. ANNEX B-2

<u>REPORT</u>	<u>ANNEX B</u>	<u>ANNEX B-2</u>
<u>AT CONTRACT RENEWAL</u>		
Annex B-2		Yes
Annex B-Budget	Yes	
Budget Narrative	Yes	
Projected LOS Reports (County Summary & Provider Agency)	Yes	
<u>QUARTERLY</u>		
HMIS Reports	Yes - YTD	Yes - Qtr only
Paper LOS Reports for Services not reported in HMIS (Food, DV & Hotline)		Yes - Qtr only
ROE - Expenditure Report	Yes	
Paper LOS Reports for All Services	Yes	
Move funds from 1 service to another and/or from 1 agency to another		Yes
<u>FINAL/ANNUAL</u>		
HMIS Reports	Yes - Annual	
Paper LOS Reports for All Services	Yes	
Closeout ROE - Expenditure Report	Yes	

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200056



State of New Jersey

DEPARTMENT OF HUMAN SERVICES
DIVISION OF FAMILY DEVELOPMENT
PO BOX 716
TRENTON, NJ 08625-0716

PHILIP D. MURPHY
Governor

SHEILA V. OLIVER
Lt. Governor

CAROLE JOHNSON
Commissioner

NATASHA JOHNSON
Assistant Commissioner

Dear Provider;

Please accept this letter as official notification that the Division of Family Development (DFD) will not be extending the homeless hotline service as a component of the Social Services for the Homeless (SSH) contract held by your agency. In accordance with the Department of Human Services' Contract policy, which allows a contract, or any program or component of a contract, to expire and/or not be renewed, funding for hotline services in your SSH current contract will expire on December 31, 2019 and will not be extended or renewed. We ask that you give appropriate notice of the expiration of these services to any and all interested parties.

As discussed during our meeting on September 10, 2019 and subsequent conference calls, this change in service will neither impact your county's ability to provide placement services, nor will it impact other county hotlines that provide services beyond that which is funded by SSH (i.e. code blue).

Lastly, in an effort to answer any further questions and to discuss transition planning, a DFD representative will be reaching out to you to schedule an in-person meeting. We hope this meeting will facilitate a seamless transition to avoid any gaps in service for our clients.

We look forward to your anticipated cooperation.

Also, as you are aware DFD is moving to multi-year contracts. Beginning with FY19 we will be extending contracts for an initial 12 month period. Attached please find the Annex B2 detailing your revised contract award for the FY19, 12 month contract extension for contract term 1/1/19 to 12/31/20. Please submit a modification for this extension by 11/30/19. If your county is, or will be, using the Annex B2 budget form instead of the Annex B budget you will not need to submit LOS projection forms for the extension period.

Please remember that DFD OCA has moved to an electronic document submission process. All contract documents should be emailed to dfdcontracts@dhs.state.nj.us with a copy to your DFD Contract Administrator. Please post either "Renewal" in the subject for all contract renewal documents, "Modification" in the subject line for all contract modification documents or "Reports" in the subject line for all reports, including expenditure and Level of Service (LOS) reports. If files are too large to email please contact your DFD Contract Administrator for information on how to access our File Transfer Protocol website to securely upload large files directly to the DFD OCA site.

If you have any questions contact your DFD Contract Administrator.

Office of Contract Administration
NJ Division of Family Development
6 Quakerbridge Plaza
Trenton, NJ 08625

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Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200056

STATE OF NEW JERSEY
DEPARTMENT OF HUMAN SERVICES
ANNEX B-2: CONTRACT INFORMATION SUMMARY

Provider Agency:	Passaic County	This Annex B-2 supersedes the Annex B-2 dated:
Contract#:	5H19016	N/A
Federal I.D. #:	226002466 48	Date
Contract Term:	1/1/19-12/31/20	

SECTION I: CONTRACT FUNDING BY SERVICE CLUSTER

SERVICE CLUSTER	STATE MAX FUNDING	TANF FEDERAL MAX FUNDING	TOTAL BY SERVICE CLUSTER
Food	\$668,000	\$0	\$668,000
Shelter - includes Emergency Shelter, Hotel/Motel, Case Management	\$296,000	\$232,000	\$528,000
Prevention:- includes Rent, Mortgage, Utilities, Security	\$68,000	\$0	\$68,000
Holline	\$430,400	\$165,600	\$596,000
	\$20,000	\$0	\$20,000
TOTALS BY SERVICE	\$1,482,400	\$397,600	\$1,880,000
Administration	\$150,200	\$39,800	\$190,000
TOTAL AWARD	\$1,632,600	\$437,400	\$2,070,000

ALL FUNDING IS SUBJECT TO THE CONDITIONS IN SECTIONS II AND III

SECTION II: CONTRACT STIPULATIONS

- A. The service capacity of the Provider is _____ for the term of this Contract. (Check here if not applicable:)
- B. The Provider Agency shall submit to the Department a () monthly, quarterly, () semi-annual, () annual report, certifying to the actual program expenditures, consistent with the Provider's approved budget set forth in this document. This report is due 30 days after the end of the reporting period. (Check if periodic reporting is not applicable: ___)
- C. The Provider Agency shall submit to the Department a () monthly, quarterly, () semi-annual, () annual report certifying to the actual units of service delivered during the reporting period. This report is due 30 days after the end of the reporting period. (Check if periodic level of service reporting is not applicable ___)
- D. Other: (Specify reporting requirements if B and C above are not applicable.)

SECTION III: GENERAL

- A. **Limitations:** The funding sources in this Annex are subject to statutory or administrative limitations. Expenditures for Shelter and Hotel/Motel must adhere to approved rates per DFDI.
- B. **Within 30 days of the end of the Quarter**, the Provider shall submit the documents listed below to dhdcontracts@dhs.state.nj.us. **Please note that these documents should be for the quarterly reporting period only and not cumulative.**
- HMIS "SSH - Level of Service Report," by funding source (SSH and SSH-TANF), with the exception of Domestic Violence, Holline, and Food. Each HMIS Report must be approved and signed by the designated Provider Agency's program staff.
 - Paper Level of Service (LOS) Report for Domestic Violence, Holline, and Food, by funding source (SSH-STATE and SSH-TANF). Each Paper LOS Report must be approved and signed by the designated Provider Agency's program staff.
 - NJ Payment Voucher

The terms and conditions of this Contract Summary have been read and understood by the Provider Agency's designee, whose signature appears below. The Provider Agency agrees to comply with all terms and conditions, as set forth on this page.

Provider Agency Authorized Signatory

Title

Date

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200056

STATE OF NEW JERSEY
DEPARTMENT OF HUMAN SERVICES
ANNEX B-2: CONTRACT RATE INFORMATION SUMMARY

PROVIDER: Passaic
CONTRACT NUMBER: SH19016
FEDERAL ID NUMBER: 22-6002466 48

DATE:
THIS ANNEX B-2 SUPERCEDES THE
ANNEX B-2 DATED: NA

SECTION I: RATES							
PROGRAM/ SERVICE	UNIT OF SERVICE	RATE *	TYPE OF RATE	MAXIMUM BILLABLE UNITS	EFFECTIVE PERIOD		
		PER UNIT			FROM	TO	
Case Manager (salary/in)	Cases	\$ 200,000.00	Fixed	1	1/1/19	12/31/20	
Prevention - rent, security	Actual Costs	\$ 1,158,000.00	Fixed	1	1/1/19	12/31/20	
ICM (Essex)	Actual Costs	\$ 360,000.00	Fixed	1	1/1/19	12/31/20	

* THESE RATES ARE SUBJECT TO THE CONDITIONS IN SECTIONS II AND III

SECTION II: CONTRACT STIPULATIONS

- A. The service capacity of the Provider Agency is _____ for the term of this contract. (Check here if not applicable)
- B. The Provider Agency shall submit to the Department a () monthly, (X) quarterly, () semi-annual, () annual report certifying to the actual program expenditures consistent with the Provider's approved budget set forth in the Contract Budget. This report is due _____ days after the end of the reporting period. (Check here if periodic expenditure reporting is not applicable:)
- C. The Provider Agency shall submit to the Department a () monthly, (X) quarterly, () semi-annual, () annual report certifying to the actual units of service delivered during the reporting period. This report is due _____ days after the end of the reporting period. (Check here if periodic units of service reporting is not applicable)
- D. Other: (Specify reporting requirements if B and C above are not applicable.)

SECTION III: GENERAL

- A. Limitations: Use of the rate(s) contained in this Annex is subject to any statutory or administrative limitations. Acceptance of the rate(s) agreed to herein is predicated on the condition that no information furnished by the Provider Agency and used in the establishment of the rate(s) is subsequently found to be materially incomplete or inaccurate. In addition, if the rate(s) agreed to herein was/were calculated based on costs contained in the Contract Budget (Annex B), acceptance of the rate(s) is predicated on the conditions that: (1) no costs other than Provider Agency costs were included in the Annex B as finally accepted; (2) all costs reflected in the Contract's Reimbursable Ceiling are allowable under the governing costs principles; and (3) similar types of costs were recorded consistent accounting treatment.
- B. Types of rates:
1. Provisional: A provisional rate is a temporary or interim rate and is subject to adjustment on the basis of a final rate calculated when actual costs are reported.
 2. Fixed: A fixed rate is a permanent rate, not subject to adjustment, which is agreed to for a specific future period, usually one year.
- C. Notification of State agencies: Copies of this document may be furnished to other State agencies as a means of notifying them of the information it contains.
- D. Other:

REVISED

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200056

STATE OF NEW JERSEY
DEPARTMENT OF HUMAN SERVICES
CONTRACT MODIFICATION FORM

Res-Pg:k.34-9

P1.10
ATTCH A

Provider Agency Name Passaic County D.H. Services Modification # 2

Fiscal-Year-End 12/31/20 Contract Term 1/1/19 thru 12/31/20

Contract # SH19016 Cognizant Contract: Yes No

Division(s) affected by the Modification Divison of Family Development

• Date of most recently approved Contract Modification 12/10/19

• Requested effective date for this Contract Modification January 1, 2020

Check applicable area(s) to be modified:

1. Changes to the Reimbursable Ceiling: from \$1,943,320.00 to \$3,786,000.00.
2. Increase in Total Cost: from _____ to _____.
3. Change in the Contract Term: currently *from* 1/1/19 to 12/31/19 to the revised term 1/1/19 to 12/31/20.
4. Change exceeding the Flexible Limits.
5. Transfer of budgeted cost across DHS Contract or Clusters.
6. Transfer of Federal and/or other revenue across DHS Contracts or Clusters.
7. Change to the method of allocating G&A, the indirect cost rate and/or its application.
8. Addition or deletion of an entire Budget category (A through M individually).
9. Addition of Line Items within Budget Category (B) Consultants and Professional Services.
10. Equipment not in approved budget above \$5, 000 per item.
11. Change in payment methodology.
12. Change in the payment rate (s).
13. Change in target population.
14. Change in contracted performance standards.
15. Change in contracted level of service.
16. Change in contracted staff/client ratios.
17. Change of Subcontractors providing direct services or change to subcontracted direct services.

Please attach an explanation

This form, its attachments and/or revised section(s) of the programmatic Annex and/or the revised itemized Annex B budget or Rate Information Summary, constitute this entire Contract Modification. The persons whose signatures appear below agree to this Contract Modification.

BY: _____
(Signature)

(type name)

BY: _____
(Signature)

(type name)

Title _____

Title _____

Provider _____

Departmental _____

Agency: _____

Component: DHS/DFD

Date: _____

Date: _____

DATE EFFECTIVE

Introduced on: January 28, 2020
OCP & Adopted On: January 28, 2020
Official Resolution#: R20200056

(To be completed by the Department)

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

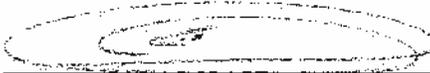
Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

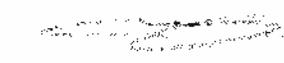
Agenda: RESOLUTION AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE PASSAIC COUNTY YOUTH SERVICES COMMISSION FOR A ONE YEAR TERM BEGINNING ON JANUARY 1, 2020 AND ENDING ON DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200057							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-35							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING THE APPOINTMENT OF
MEMBERS TO THE PASSAIC COUNTY YOUTH
SERVICES COMMISSION FOR A ONE YEAR TERM
BEGINNING ON JANUARY 1, 2020 AND ENDING ON
DECEMBER 31, 2020**

WHEREAS the Passaic County Youth Services Commission's (YSC) mission is to plan and implement community based services and advocacy to reduce juvenile delinquency and improve the juvenile justice system and is also designated to administer the State/Community Partnership Grant Program and develop a comprehensive plan for services and sanctions for juveniles adjudicated delinquent as well as programs for the prevention of juvenile delinquency; and

WHEREAS the following individuals will be appointed for a one year term effective January 1, 2020 and terminating December 31, 2020:

- | | | |
|----|--|--|
| 1. | Judge Rudolph A. Filko | Presiding Judge |
| 2. | Melanie Nowling, Esq.
Ryan McNamee (Alternate) | Family Division Manager (or Assistant
Family Division Manager) |
| 3. | Dawn Moody
Myrna Villanueva (Alternate) | Chief of Probation |
| 4. | Freeholder Sandra Lazzara
Bruce James (Alternate) | Highest Elected Official of County
Government (e.g. Freeholder) |
| 5. | Camelia Valdes | Prosecutor's Office |
| 6. | Judy Fallon
Larry Alvarez (Alternate) | Public Defender |
| 7. | Stephen Radke | County DCP&P District Manager |

- | | | |
|-----|---|--|
| 8. | Brenda Browne
Donna Huber (Alternate) | County Mental Health Administrator
and County Alcoholism & Drug Abuse
Director |
| 9. | Carlos Rodriguez
Dr. Alma Morel (Altenate) | County Superintendent of Schools |
| 10. | Raymond Branca | Superintendent of the County
Vocational School |
| 11. | Francine Vince | County Human Services Department
Director |
| 12. | Samirah Johnson
Lakisha Chambers (Alternate) | Youth Shelter Director |
| 13. | Vacant | Youth Detention Center Director |
| 14. | Donna Glinkin
Gino Arevelo (Alternate) | Juvenile Family Crisis Intervention
Unit- Director |
| 15. | D/Sgt. Laila Cristobal
Lt. Ralph Danna (Alternate) | President – Juvenile Officers
Association or other law enforcement
representative who works primarily with
youth/police |
| 16. | Duwan Bogert
Chrystal Cleaves (Alternate) | Workforce Investment Board
Representative |
| 17. | Cynthia Heller | Business Representative |
| 18. | LeVar Starr | Case Expenditer |
| 19. | Humberto Cuadrado | Representative of major urban areas |
| 20. | D/Sgt. Kelly Pacelli
Andres Brea (Alternate) | Other Interested Person |
| 21. | James Sawyer
Kathi Champagne (Alternate) | Parent/Parenting |
| 22. | Carolyn McCombs
Chantelle Campbell (Alternate) | Parent/Parenting |
| 23. | Jayna Patel, Esq. | Family Law Practitioner |
| 24. | Susan Butterfield | Education Sector |
| 25. | Kerry King | Other Interested Person |
| 26. | Marqueesha Guthrie | Civic Organization |
| 27. | Cristina Barnes-Lee | Representative of major urban areas |
| 28. | Youth Intern | Community Youth |

NON-VOTING EX-OFFICIO MEMBER

- | | | |
|----|----------------------|--|
| 1. | Amanda Compton-Dover | Court Liaison – Juvenile Justice
Commission |
|----|----------------------|--|

WHEREAS this matter was reviewed and approved by the Health & Human Services Committee on January 15, 2020;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholder of the County of Passaic hereby appoints the above-referenced individuals to a one year term to the Passaic County Youth Services Commission effective January 1, 2020 and terminating December 31, 2020.

JDP:lc

Dated: January 28, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION APPOINTING MEMBERS TO A ONE YEAR TERM ON THE YOUTH SERVICES COMMISSION, JANUARY 1, 2020 THROUGH DECEMBER 31, 2020. SEE ATTACHED LIST OF APPOINTMENTS.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ _____
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>1/15/20</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: January 20, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200057

COUNTY OF Passaic
Youth Services Commission
CY 2020
Recommended Appointments

NAME & DESIGNEE	POSITION/ REPRESENTATIVE
1. Hon. Rudolph A. Filko	Presiding Judge – Family Part of the Superior Court
2. Melanie Nowling Esq. Ryan McNamee (Alternate)	Family Division Manager (or Assistant Family Division Manager)
3. Dawn Moody Myrna Villanueva (Alternate)	Chief Probation Officer
4. Freeholder Sandra Lazzara Bruce James (Alternate)	Highest elected official of County government (e.g., Freeholder/ County Executive)
5. Camelia Valdez Jason Harding (Designee)	County Prosecutor
6. Judy Fallon Larry Alvarez (Designee)	County Public Defender
7. Stephen Radke	County DCP&P District Manager
8. Brenda Browne Donna Huber (Alternate)	County Mental Health Administrator, and County Alcoholism and Drug Abuse Director
9. Carlos Rodriguez Dr. Alma Morel (Alternate)	County Superintendent of Schools
10. Raymond Branca	Superintendent of the County Vocational School
11. Francine Vince Sonya McKinney (Alternate)	County Human Services Department Director
12. Samirah Johnson Lakisha Chambers (Alternate)	Youth Shelter Director
13. Vacant	Youth Detention Center Director
14. Donna Glinkin Gino Arevalo (Alternate)	Juvenile Family Crisis Intervention Unit - Director
15. D/Sgt. Laila Cristobal Lt. Ralph Danna (Alternate)	President – Juvenile Officers Association or other law enforcement representative who works primarily with youth/Police
16. Duwan Bogert Chrystal Cleaves (Alternate)	Workforce Investment Board Representative
17. Cynthia Heller	Business Representative

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200057

NAME & DESIGNEE	POSITION/ REPRESENTATIVE
18. Le'Var Starr	Case Expediter
19. Humberto Cuadrado	Representative of major urban areas
20. D/Sgt. Kelly Pacelli Andres Brea (Alternate)	Other Interested Person
21. James Sawyer Kathi Champagne (Alternate)	Parent/Parenting
22. Carolyn McCombs Chantelle Campbell (Alternate)	Parent/Parenting
23. Jayna Patel, Esq.	Family Law Practitioner
24. Susan Butterfield	Education Sector
25. Kerry Klug	Other Interested Person
26. Marqueesha Guthrie	Civic Organization
27. Cristina Barnes-Lee	Representative of major urban areas
28. Youth Intern	Community Youth

NON-VOTING EX-OFFICIO MEMBERS

NAME & DESIGNEE	POSITION/ REPRESENTATIVE
1. Amanda Compton-Dover	Court Liaison - Juvenile Justice Commission

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2019-0706, DATED AUGUST 13, 2019, TO INCREASE THE AWARD FROM NEW JERSEY DIVISION OF FAMILY DEVELOPMENT BY \$40,000.00 THE ORIGINAL ALLOCATION WAS \$180,000.00, FOR A TOTAL ALLOCATION OF \$220,000.00 FOR JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, AS A PASS THROUGH GRANT FOR CASE MANAGEMENT SERVICES FOR ESSEX COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200058							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-36							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AMENDING R-2019-0706, DATED AUGUST 13, 2019, TO INCREASE THE AWARD FROM NEW JERSEY DIVISION OF FAMILY DEVELOPMENT BY \$40,000.00 THE ORIGINAL ALLOCATION WAS \$180,000.00, FOR A TOTAL ALLOCATION OF \$220,000.00 FOR JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, AS A PASS THROUGH GRANT FOR CASE MANAGEMENT SERVICES FOR ESSEX COUNTY

WHEREAS the County Human Services Department is an umbrella social service agency concerned with planning and funding services for the county's disadvantaged and homeless citizens; and

WHEREAS pursuant to Resolution R-2019-0706, dated August 13, 2019, the Board of Freeholders of the County of Passaic authorized the acceptance of funding in the amount of \$180,000.00 from the State of New Jersey, Division of Family Development, for Intensive Case Management Services (ICM) for Essex County for calendar year January 1, 2019 to December 31, 2019; and

WHEREAS the purpose of this Resolution is to amend R-2019-0706, dated August 13, 2019, to increase the award by \$40,000.00 for a total award of \$220,000.00 for the period of January 1, 2019 to September 30, 2019; and

WHEREAS this matter was reviewed and approved at the Health & Human Services Committee meeting on January 15, 2020;

NOW THEREFORE BE IT RESOLVED pursuant to the terms and conditions set forth above, the Board of Chosen Freeholders of the County of Passaic hereby amends R-2019-0706, dated August 13, 2019, as referenced above; and

BE IT FURTHER RESOLVED that the Director and the
Clerk of the Board are hereby authorized to sign any documents
On behalf of the County of Passaic.

JDP:lc

Dated: January 28, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION TO AMEND R2019-0706, DATED AUGUST 13, 2019, TO INCREASE THE AWARD FROM NEW JERSEY DIVISION OF FAMILY DEVELOPMENT FOR JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 AS A PASS THROUGH GRANT FOR CASE MANAGEMENT SERVICES FOR ESSEX COUNTY. THE ORIGINAL ESSEX COUNTY ALLOCATION WAS \$180,000. THE INCREASE IS \$40,000, FOR A TOTAL ALLOCATION FOR ESSEX COUNTY ICM OF \$220,000.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ N/A
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>1/15/20</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: January 20, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200058

6

STATE OF NEW JERSEY
DEPARTMENT OF HUMAN SERVICES
CONTRACT MODIFICATION FORM

PL10
ATTCH A

Provider Agency Name Passaic County D.H. Services Modification # 1
Fiscal-Year-End 2019 Contract Term 1/1/19 thru 12/31/19
Contract # SH19016-ESSEX COUNTY Cognizant Contract: Yes No
Division(s) affected by the Modification Department of Human Services

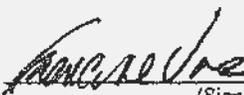
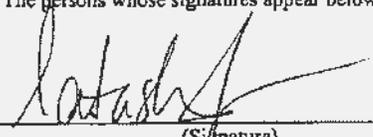
• Date of most recently approved Contract Modification _____
• Requested effective date for this Contract Modification January 1, 2019

Check applicable area(s) to be modified:

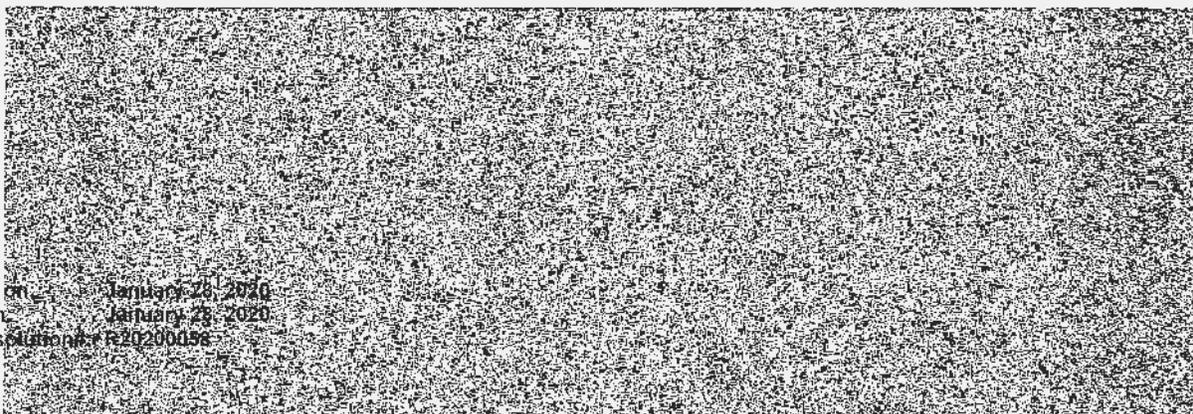
1. Changes to the Reimbursable Ceiling: from \$1,903,320⁽¹⁰⁾ to \$1,943,320⁽¹⁰⁾
2. Increase in Total Cost: from 0 to 220,000.00
3. Change in the Contract Term: currently from 1/1/2019 to 12/31/19 to the revised term 1/1/2019 to 12/31/2019.
4. Change exceeding the Flexible Limits.
5. Transfer of budgeted cost across DHS Contract or Clusters.
6. Transfer of Federal and/or other revenue across DHS Contracts or Clusters.
7. Change to the method of allocating G&A, the indirect cost rate and/or its application.
8. Addition or deletion of an entire Budget category (A through M individually).
9. Addition of Line Items within Budget Category (B) Consultants and Professional Services.
10. Equipment not in approved budget above \$5,000 per item.
11. Change in payment methodology.
12. Change in the payment rate (s).
13. Change in target population.
14. Change in contracted performance standards.
15. Change in contracted level of service.
16. Change in contracted staff/client ratios.
17. Change of Subcontractors providing direct services or change to subcontracted direct services.

Please attach an explanation

This form, its attachments and/or revised section(s) of the programmatic Annex and/or the revised itemized Annex B budget or Rate Information Summary, constitute this entire Contract Modification. The persons whose signatures appear below agree to this Contract Modification.

BY: <u></u>	BY: <u></u>
(Signature)	(Signature)
<u>Francine Vince</u>	<u>Natasha Johnson</u>
(type name)	Assistant Commissioner
Title <u>DHS Director</u>	Title <u>Division of Family Development</u>
Provider <u>County Of Passaic</u>	Departmental <u>DHS/DFD</u>
Agency: <u>County Of Passaic</u>	Component: <u>DHS/DFD</u>
Date: _____	Date: _____

DATE EFFECTIVE _____
OCP&M rev. 2/05 (To be completed by the Department)



STATE OF NEW JERSEY
DEPARTMENT OF HUMAN SERVICES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
3 OF 17

Agency: COUNTY OF PASSAIC
Contract#: SH18016-KCM

January 28, 2020
January 28, 2020
Official Resolution#: R20200058

PURPOSE
 BUDGET PREPARATION
 MODIFICATION BUDGET
 EXPENDITURE REPORT
 PERIOD COVERED: 1/1/2019 - 12/31/2019

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466	467	468	469	470	471	472	473	474	475	476	477	478	479	480	481	482	483	484	485	486	487	488	489	490	491	492	493	494	495	496	497	498	499	500	501	502	503	504	505	506	507	508	509	510	511	512	513	514	515	516	517	518	519	520	521	522	523	524	525	526	527	528	529	530	531	532	533	534	535	536	537	538	539	540	541	542	543	544	545	546	547	548	549	550	551	552	553	554	555	556	557	558	559	560	561	562	563	564	565	566	567	568	569	570	571	572	573	574	575	576	577	578	579	580	581	582	583	584	585	586	587	588	589	590	591	592	593	594	595	596	597	598	599	600	601	602	603	604	605	606	607	608	609	610	611	612	613	614	615	616	617	618	619	620	621	622	623	624	625	626	627	628	629	630	631	632	633	634	635	636	637	638	639	640	641	642	643	644	645	646	647	648	649	650	651	652	653	654	655	656	657	658	659	660	661	662	663	664	665	666	667	668	669	670	671	672	673	674	675	676	677	678	679	680	681	682	683	684	685	686	687	688	689	690	691	692	693	694	695	696	697	698	699	700	701	702	703	704	705	706	707	708	709	710	711	712	713	714	715	716	717	718	719	720	721	722	723	724	725	726	727	728	729	730	731	732	733	734	735	736	737	738	739	740	741	742	743	744	745	746	747	748	749	750	751	752	753	754	755	756	757	758	759	760	761	762	763	764	765	766	767	768	769	770	771	772	773	774	775	776	777	778	779	780	781	782	783	784	785	786	787	788	789	790	791	792	793	794	795	796	797	798	799	800	801	802	803	804	805	806	807	808	809	810	811	812	813	814	815	816	817	818	819	820	821	822	823	824	825	826	827	828	829	830	831	832	833	834	835	836	837	838	839	840	841	842	843	844	845	846	847	848	849	850	851	852	853	854	855	856	857	858	859	860	861	862	863	864	865	866	867	868	869	870	871	872	873	874	875	876	877	878	879	880	881	882	883	884	885	886	887	888	889	890	891	892	893	894	895	896	897	898	899	900	901	902	903	904	905	906	907	908	909	910	911	912	913	914	915	916	917	918	919	920	921	922	923	924	925	926	927	928	929	930	931	932	933	934	935	936	937	938	939	940	941	942	943	944	945	946	947	948	949	950	951	952	953	954	955	956	957	958	959	960	961	962	963	964	965	966	967	968	969	970	971	972	973	974	975	976	977	978	979	980	981	982	983	984	985	986	987	988	989	990	991	992	993	994	995	996	997	998	999	1000	1001	1002	1003	1004	1005	1006	1007
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1/1/2019 - 12/31/2019

STATE OF NEW JERSEY
 DEPARTMENT OF HUMAN SERVICES
 ANNEX B
 SCHEDULE 3-APPLICABLE CREDITS
 PAGE 14 OF 17

- PURPOSE
 BUDGET PREPARATION
 MODIFICATION BUDGET
 EXPENDITURE REPORT
 PERIOD COVERED

Agency: COUNTY OF PASSAIC
 Contract#: SH19016 - ICM

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200058

#	DESCRIPTION OF CREDIT/INCOME	AMOUNT	TREATMENT (EXPENSE ITEM OR CATEGORY OFFSET)	EXPLANATORY NOTES
1				
2				
3				
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Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING MEMBERS TO THE PASSAIC COUNTY HUMAN SERVICES ADVISORY COUNCIL FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1,2020 THORUGH DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200059							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-37							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION APPOINTING MEMBERS TO THE PASSAIC COUNTY HUMAN SERVICES ADVISORY COUNCIL FOR A ONE (1) YEAR TERM COMMENCING JANUARY 1,2020 THORUGH DECEMBER 31, 2020

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) previously formed a Human Service Advisory Council (“HSAC”); and

WHEREAS a county HSAC is a county-based planning, advisory and coordinating organization dedicated to helping the community meet its human service needs; and

WHEREAS a county HSAC seeks to facilitate, and enhance the delivery of human services through collaborative relationships across the County, and between the counties and State agencies; and

WHEREAS the HSAC membership is mainly comprised of public and private provider representation, consumer/ consumer advocate and family member representation, and other voluntary sectors; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of appointing the following individuals for a one (1) year term effective January 1, 2020 and terminating December 31, 2020:

Elaine Ruhl	Center for Family Resources
Sybil Schreiber	Passaic County Mental Health Assoc
Peter Quattrocchi	Passaic County Workforce
Diane Silbernagel	Home Care Options
Alice Siegel	Bergen/Passaic ARC
Coleen Stevens-Porcher	4C’s of Passaic County
Kevin Donahue	St. Peter’s Haven
June Smith-Tomori	Greater Newark Enterprises Corp.
Gino Arevalo	Family Intervention Services
Duwan Bogert	Workforce Development Board
Heather r. Nydam	

Steve Radke (non voting member)
Luis Tamayo (non voting member)

WHEREAS this matter was reviewed and approved by the
Freeholder Standing Committee of Human Services at its
meeting on January 14, 2020;

NOW THEREFORE BE IT RESOLVED that the Board of
Chosen Freeholders of the County of Passaic hereby appoints
the above-referenced individuals, for a one (1) year term
effective January 1, 2020 and terminating December 31, 2020.

JDP:lc

Dated: January 28, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD THE FIRST ONE YEAR OPTION TO RENEW TO PASSAIC COUNTY AGENCIES FOR MENTAL HEALTH SERVICES FOR 2020, IN THE AMOUNT OF \$284,500.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200060							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-38							
CAF #	0-01-27-162-002-213							
Purchase Req. #	R0-00058; R0-00074; R0-00078; R0-00080							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING THE HUMAN SERVICES
DEPARTMENT TO AWARD THE FIRST ONE YEAR
OPTION TO RENEW TO PASSAIC COUNTY AGENCIES
FOR MENTAL HEALTH SERVICES FOR 2020, IN THE
AMOUNT OF \$284,500.00**

WHEREAS on February 5, 2019, proposals were received and opened for RFP-19-006 for Projects to be Funded Under the Passaic County Mental Health Board Funding Administered by the County Department of Human Services, Division of Mental Health and Addiction Services for Calendar Year 2019 for one year with two one-year options to renew as per the Peer Grouping and Social Service Grant for the County of Passaic, as a competitive contract pursuant to the Local Public Contract Law, specifically N.J.S.A. 40A:11-4.1 et seq.; and

WHEREAS the evaluation committee established to review the proposal has had an opportunity to review and discuss the proposals received; and

WHEREAS pursuant to Resolution R-2019-0390 dated April 23, 2019, the Board of Chosen Freeholders of the County of Passaic, Department of Human Services awarded a one year contract to Passaic County Agencies, to provide Mental Health Services as per recommendations of the Passaic County Mental Health Board for RFP-19-006 for 2019, in the amount of \$574,000.00 under the Social Service Grant Spending Plan; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of awarding the first one year option to renew to under the RFP-19-006 to the following Passaic County

Agencies, for Mental Health Services, in the amount of \$284,500.00, for the period of January 1, 2020 through December 31, 2020:

New Bridge Services	Outpatient Mental Health for Up-County	\$75,000.00
Collaborative Support Programs of NJ	Peer Support Program	\$40,000.00
St. Joseph's Hospital	Psychiatric Emergency Services	\$69,500.00
Mental Health Clinic of Passaic	Partial Care for Children ages 6-12	<u>\$100,000.00</u>
		Total: \$284,500.00

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditures; and

WHEREAS this was awarded in a Fair and Open Process;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the award of the first one year option to renew to Passaic County Agencies for Mental Health Services, under the Peer Grouping Spending Plan 2020, commencing January 1, 2020 and terminating December 31, 2020, in the amount of \$284,500.00; and

BE IT FURTHER RESOLVED that the Director and Clerk are authorized to execute any necessary agreements on behalf of the County of Passaic.

JDP:lc

Dated: January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$284,500.00

APPROPRIATION: 0-01-27-162-002-213*Contingent upon adoption of budget.

PURPOSE: Resolution authorizing the Passaic County Human Services Department to award contract to several agencies.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION TO EXTEND THE FIRST ONE YEAR OPTION TO RENEW UNDER RFP-19-006, AND RESOLUTION R2019-0390, DATED APRIL 23, 2019 TO THE AGENCIES LISTED IN THE ATTACHMENT FOR MENTAL HEALTH SERVICES IN 2020.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 284,500
REQUISITION # R0-00057, R0-00074, R0-00078, R0-00080
ACCOUNT # 0-01-27-162-002-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>1/15/20</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200060

Passaic County Mental Health Board
 CY 2020 Spending Plan
 First One Year Option to Renew
 RFP 19-006
 Original Resolution: R2019-0392, April 23, 2019

Agency	Program	Allocation	Requisition
NewBridge Services	Outpatient Mental Health for Up-County	\$75,000	R0-00057
Collaborative Support Programs of NJ	Peer Support Program	\$40,000	R0-00074
St. Joseph's Hospital	Psychiatric Emergency Services	\$69,500	R0-00078
Mental Health Clinic of Passaic	Partial Care for Children ages 6-12	\$100,000	R0-00080
	Total	\$284,500	

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Apr 23, 2019 - 5:30 PM

Location: St. Joseph's Wayne Medical Center
Meyers Conference Room
224 Hamburg Turnpike
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD ONE YEAR CONTRACTS TO PASSAIC COUNTY AGENCIES TO PROVIDE MENTAL HEALTH SERVICES AS PER RECOMMENDATIONS OF THE PASSAIC COUNTY MENTAL HEALTH BOARD FOR RFP-19-006 FOR 2019, IN THE AMOUNT OF \$574,500.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#		R20190390							
Meeting Date		04/23/2019							
Introduced Date		04/23/2019							
Adopted Date		04/23/2019							
Agenda Item		k-19							
CAF #		9-01-27-162-002-231							
Purchase Req. #		R9-01692; R9-01699; R9-01707; R9-01714; R9-01717; R9-01722							
Result		Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.	
Bartlett	<				<				
Lazzara	<		<		<				
Akhter	<						<		
Best Jr.	<				<				
Duffy		<							
James	<			<	<				
Lepore	<				<				

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200060

Dated: April 24, 2019

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD ONE YEAR CONTRACTS TO PASSAIC COUNTY AGENCIES TO PROVIDE MENTAL HEALTH SERVICES AS PER RECOMMENDATIONS OF THE PASSAIC COUNTY MENTAL HEALTH BOARD FOR RFP-19-006 FOR 2019, IN THE AMOUNT OF \$574,500.00

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County's disadvantaged or disabled citizens; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous authorizing the Human Services Department to award one-year contracts to Passaic County Agencies to provide Mental Health Services as per the recommendations of the Passaic County Mental Health Board RFP-19-006 for 2019, in the amount of \$574,500.00; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Human Services Department to award one-year contract to Passaic County Agencies to provide Mental Health Services as per the recommendations of the Passaic County Mental Health Board RFP-19-006 for 2019, in the amount of \$574,500.00 to the following agencies:

SERVICE	AGENCY	AMOUNT
Partial Care	Mental Health Clinic of Passaic	\$100,000.00

Introduced on January 23, 2019
Adopted on January 23, 2019
Official Resolution#: R20190060
Adopted on April 23, 2019
Official Resolution#: R20190390

Peer Support Program	Collaborative Support Programs	\$ 40,000.00
Outpatient Mental Health for Lower Passaic County Grant #1	SERV Centers of NJ	\$ 70,000.00
Outpatient Mental Health for Up-County	New Bridges Services	\$ 75,000.00
Psychiatric Emergency Services	St. Joseph's Hospital	\$ 69,500.00
Supportive Housing Case Management Grant #1	Collaborative Support Programs	\$ 75,000.00
Supportive Housing Case Management Grant #2	SERV Centers of NJ	\$ 75,000.00
Outpatient Mental Health for Lower Passaic County Grant #2	Mental Health Clinic of Passaic	\$ 70,000.00

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary document to effectuate the above.

JDP:lc

Dated: April 23, 2019

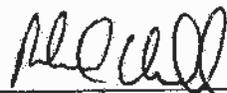
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$574,500.00

APPROPRIATION: 9-01-27-162-002-213

PURPOSE: Resolution authorizing the Human Services Department to award a one year contracts to Passaic County agencies to provide mental health services.


Richard Cahill, Chief Financial Officer

DATED: April 23, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
 Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICE DEPARTMENT TO AWARD ONE YEAR CONTRACTS TO PROVIDE MENTAL HEALTH SERVICES AS PER THE RECOMMENDATIONS OF THE PASSAIC COUNTY MENTAL HEALTH BOARD FOR RFP-19-006, AND AS DETAILED IN THE RESOLUTION

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 574,500
 REQUISITION # R9-01692, 01699, 01707, 01714, 01717, 01722, 01
 ACCOUNT # 9-01-27-162-002-231

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 29, 2020
 Adopted on: January 29, 2020
 Official Resolution #: R20000000

These recommendations were ratified by the Passaic County Mental Health Board at their April 3, 2019 meeting.

BID #: RFP-19-006 – 2019 Mental Health County Grant

Proposal Review Committee Members:

Lia Travers, Le'Var Starr, Robert Noian, Francine Vince, Tashai McFarlane

Brenda Browne facilitated the meeting but did not score the proposals.

1. **Outpatient Mental Health for Lower Passaic County:** A maximum of \$70,000 each is available to fund two (2) mental health outpatient programs providing services for people who live or work in the lower Passaic County area including Paterson, Passaic, Clifton, Little Falls, Totowa, Haledon, Hawthorne, North Haledon, Woodland Park, and Prospect Park, and surrounding communities.
 - There were four proposals received for this project. The agencies that applied for this project were: SERV of Clifton, NJ; Mental Health Clinic of Passaic of Clifton/Passaic, NJ; Mental Health Association of Passaic County of Clifton NJ; and Jewish Family Services of Clifton/Passaic, NJ.
 - The committee is recommending the proposal from Mental Health Clinic of Passaic, with a score of 79.5 out of 100 for a total of \$70,000 for 2019 to provide this mental health service need for the county.
 - The committee is recommending the proposal from SERV, with a score of 71.5 out of 100 for a total of \$70,000 for 2019 to provide this mental health service need for the county.
2. **Outpatient Mental Health for Up-County:** A maximum of \$75,000 is available to fund a mental health outpatient program providing services for people who live or work in the Upper Passaic County area including Wayne, West Milford, Ringwood, Wanaque, Pompton Lakes, and Bloomingdale, and surrounding communities.
 - New Bridge of Haskeli, NJ was the only applicant for this project. The committee reviewed this proposal and is recommending this proposal for a total of \$75,000 for 2019 to fulfill this mental health service need for the county.
3. **Peer Support Program:** A total of \$40,000 is available to fund a peer support program for persons with mental illness, providing recreation, socialization, self-help, information and referral, peer support, outreach, and advocacy at a center based program as well as in the community.
 - There were two proposals received for this project. The agencies that applied for this project were: SERV of Clifton, NJ and Collaborative Support Program of Paterson and Wayne, NJ.
 - The committee is recommending the proposal from Collaborative Support Program with a score of 90 out of 100 for a total of \$40,000 for 2019 to provide this mental health service for the county.

Recommendations from the Passaic County Mental Health Board for RFP-19-006

4. **Psychiatric Emergency Services:** A total of \$69,500 is available to fund psychiatric emergency services for anyone experiencing a psychiatric emergency in Passaic County.
 - St. Joseph's Hospital of Paterson, NJ was the only applicant for this project. The committee reviewed this proposal and is recommending this proposal for a total of \$69,500 for 2019 to provide this mental health service for the county.
5. **Partial Care 6-12 and Child Outreach Services:** A total of \$100,000 is available to provide partial care and outreach services to children in Passaic County. This service is for Passaic County children and youth with serious behavioral, emotional, and mental health needs ages 6 to 12 for partial care and 6 to 17 for outreach services. Priority is given to those youth who have been hospitalized in a psychiatric hospital, or at risk of psychiatric hospitalization.
 - Mental Health Clinic of Passaic of Passaic, NJ was the only applicant for this project. The committee reviewed this proposal and is recommending this proposal for a total of \$100,000 for 2019 to provide this mental health service for the county.
6. **Supportive Housing Case Management:** Up to \$150,000 is available to provide case management and support services for individuals in supportive housing, family care, or living independently within Passaic County. The full funding amount is available to provide these services across all of Passaic County. Awards may be to a single entity that will serve the entire geographic Passaic County Area, or to multiple agencies with smaller service areas. The target population for this program is individuals with mental illness living in supportive housing, independent living, or family care who are in need of additional case management and support. The program is not intended to duplicate or replace PACT, ICMS, CSS, or any other service. Therefore this service is only available to individuals who are not otherwise receiving case management and support services from other entities.
 - There were three proposals received for this project. The agencies that applied for this project were: SERV of Clifton, NJ and Collaborative Support Program of Paterson and Wayne, NJ and NJCDC of Paterson, NJ.
 - The committee is recommending the proposal from Collaborative Support Program who scored 80.5 out of 100 for a total of \$75,000 for 2019 to provide this mental health service for the county.
 - The committee is recommending the proposal from SERV who scored 67.5 out of 100 for a total of \$75,000 for 2019 to provide this mental health service need for the county.



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION TO EXTEND THE FIRST ONE YEAR OPTION TO RENEW UNDER RFP-19-006, AND RESOLUTION R2019-0390, DATED APRIL 23, 2019 TO THE AGENCIES LISTED IN THE ATTACHMENT FOR MENTAL HEALTH SERVICES IN 2020.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 284,500
REQUISITION # R0-00057, R0-00074, R0-00078, R0-00080
ACCOUNT # 0-01-27-162-002-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 1/15/20
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200060

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO AWARD \$14,600.00 FROM THE MENTAL HEALTH SERVICES ACCOUNT TO THE MENTAL HEALTH ASSOCIATION IN PASSAIC COUNTY TO PROVIDE MENTAL HEALTH EDUCATION IN SCHOOLS FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200061							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-39							
CAF #	0-01-27-162-002-213							
Purchase Req. #	R0-00082							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO AWARD \$14,600.00 FROM THE MENTAL HEALTH SERVICES ACCOUNT TO THE MENTAL HEALTH ASSOCIATION IN PASSAIC COUNTY TO PROVIDE MENTAL HEALTH EDUCATION IN SCHOOLS FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020

WHEREAS the Passaic County Department of Human Services, Division of Mental Health and Addiction Services administers programs throughout the county to address the problems of drugs and alcohol abuse and mental health outreach and prevention; and

WHEREAS the Passaic County Department of Human Services, Division of Mental Health and Addiction Services is desirous of awarding \$14,600.00 from the Mental Health Services Account to the Mental Health Association in Passaic County to provide Mental Health Education in schools for the period of January 1, 2020 through December 31, 2020; and

WHEREAS pursuant to N.J.S.A. 40:23-8.11 the Board of Chosen Freeholders of the County of Passaic may annually appropriate funding to non-profit organizations in furtherance of the diagnosis and treatment of mentally ill persons;

WHEREAS this matter was reviewed and approved by the Health & Human Services Committee on January 15, 2020; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes

the Passaic County Department of Human Services, Division of Mental Health and Addiction Services to award \$14,600.00 from the Mental Health Services Account to the Mental Health Association in Passaic County to provide Mental Health Education in schools for the period of January 1, 2020 through December 31, 2020; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$14,600.00

APPROPRIATION: 0-01-27-162-002-213*Contingent upon adoption of budget.

PURPOSE: Resolution authorizing the Passaic County Human Services Department to award \$14,600.00 from the mental health services account.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO AWARD \$14,600 FROM THE MENTAL HEALTH SERVICES ACCOUNT TO THE MENTAL HEALTH ASSOCIATION IN PASSAIC COUNTY TO PROVIDE MENTAL HEALTH EDUCATION IN SCHOOLS FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 14,600
REQUISITION # RO-00082
ACCOUNT # 0-01-27-162-002-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: Direct Award

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 1/15/20
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200061

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

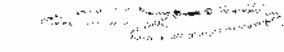
Agenda: AMENDED: RESOLUTION AUTHORIZING THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT TO MAKE PAYMENT TO MEADOWLINK COMMUTE SERVICES (AKA EZ-RIDE) IN THE AMOUNT OF \$54,074.76 FOR THE PERIOD OF JUNE 1, 2019 TO SEPTEMBER 9, 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200062							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-40							
CAF #	G-01-41-825-018-213							
Purchase Req. #	18-0740							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

AMENDED
RESOLUTION AUTHORIZING THE PASSAIC COUNTY
HUMAN SERVICES DEPARTMENT TO MAKE PAYMENT TO
MEADOWLINK COMMUTE SERVICES (AKA EZ-RIDE) IN THE
AMOUNT OF \$54,074.76 FOR THE PERIOD OF JUNE 1, 2019
TO SEPTEMBER 9, 2019

WHEREAS pursuant to R-2016-529 dated June 28, 2016 the County of Passaic awarded a one year contract with two (2) one year options to renew to Meadowlink Commute Services (a.k.a EZ-Ride), to provide transportation services for Willowbrook Mall Shuttle under the Jobs Access Reverse Commute Services Program (JARC); and

WHEREAS pursuant to R-2017-0530 dated June 27, 2017 the County of Passaic awarded the first one year option to renew to Meadowlink Commute Services, to provide transportation services, for the period of July 1, 2017 to June 30, 2018, in the amount of \$200,000.00; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic subsequently awarded the second one year option to renew to Meadowlink Commute Services, to provide transportation services, for the period of July 1, 2018 to June 30, 2019; and

WHEREAS in July 2019 the Board of Chosen Freeholders of the County of Passaic elected to discontinue the provision of transportation services under the aforesaid program; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing payment to Meadowlink (aka EZ-Ride) in the amount of \$54,074.76, the time frame within which the shuttle service operations were winding down, that

WHEREAS this matter was reviewed and approved by the Health & Human Services Committee on January 15, 2020; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes payment to Meadowlink (aka EZ-Ride) in the amount of \$54,074.76, the time frame within which the shuttle service operations were winding down, that being June 1, 2019 through September 9, 2019; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary document to effectuate the above.

JDP:lc

Dated: January 28, 2020



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
 Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING PAYMENT TO MEADOWLINK
 FOR TRANSPORTATION SERVICES

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
 OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS
 FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
 NUMBER

3. AMOUNT OF EXPENDITURE: \$ 54,024.76
 REQUISITION # PO # 18-0740
 ACCOUNT # G-01-41-825-018-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services 1/15/2020

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduction: January 28, 2020
 Adoption: January 28, 2020
 Official Resolution #: R2020002

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$54,074.76

APPROPRIATION: \$48,931.22 – G-01-41-825-018-213
\$ 5,143.54 - 9-01-27-162-002-213

PURPOSE: Resolution authorizing payment to Meadowlink Commute Services (AKA EZ-Ride) for services rendered June 1, 2019 to September 9, 2019.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

-RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

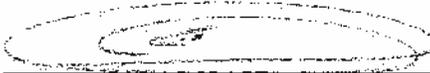
Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO GRAND FALLOONS FOR SOLID WASTE PROGRAM AND STUDY-THE EFFECTIVENESS OF AN ARTS-ENHANCED CURRICULUM ON REAL WASTE REDUCTION IN AN EDUCATIONAL SYSTEM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
RECYCLING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200063							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-41							
CAF #	G-01-41-761-018-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO GRAND FALLOONS FOR SOLID WASTE PROGRAM AND STUDY-THE EFFECTIVENESS OF AN ARTS-ENHANCED CURRICULUM ON REAL WASTE REDUCTION IN AN EDUCATIONAL SYSTEM

WHEREAS the Passaic County Office of Solid Waste and Recycling Programs is desirous of collaborating with educational performance specialists and waste audit experts in implementing its Educational Waste Audit Program; and

WHEREAS the goal is to create a program/study that explores the effectiveness of an arts-enhanced curriculum on real waste reduction in the educational system; and

WHEREAS teaching students about garbage and recycling and what they can do to be good stewards of the earth in a fun and educational manner should change behaviors and contribute to an increase in recycling, thus alleviating our landfill crises; and

WHEREAS the Grand Falloons, a New York-based educational performance troupe has been teaching and exciting audiences for 25 years on the subjects of recycling, sustainability, waste reduction, reuse, and litter abatement/clean communities; and

WHEREAS the Grand Falloons approached the Passaic County Office of Solid Waste and Recycling Programs and presented the idea to quantify the pre- and post-waste and recycling activities in our educational system to determine the effects of an arts-enhanced curriculum which addresses these issues; and

WHEREAS several elementary schools in Passaic County will be chosen to participate in this program, which will consist of an initial waste audit of each facility followed by various educational components, including school assemblies and performances; and

WHEREAS a quantifiable, published study authored by Rutgers University faculty will accompany the program brought inside our schools, which includes performances, branding, signage, and other educational tools; and

WHEREAS Rutgers University who will conduct the waste audits and will author the study, will be a subcontractor of the Grand Falloons; and

WHEREAS the proposed contract with Grand Falloons is one for services that serve to promote the value of arts-enhanced education on model solid waste and recycling practices, and is therefore, exempt from public bidding pursuant to the Local Public Contracts Law, specifically, N.J.S.A. 40A:11-5(1)(q); and

WHEREAS the said Board, by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts for exempt services in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS the Board is desirous of making an exception to that policy because of the unique circumstances of this case; and

WHEREAS the local Public Contracts Law, N.J.S.A. 40::11-1 et seq., requires that the resolution authorizing the award of contract for exempt services and the contracts themselves must be available for public inspection; and

WHEREAS the Freeholder Health and Human Services Committee reviewed this matter at its meeting of January 18, 2020 and recommends that this agreement be awarded as an exempt service with the understanding that the recipient has not made or

Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1);

and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board hereby authorizes an agreement between the County of Passaic Office of Solid Waste and Recycling and the Grand Falloons for a program and study concerning the Effectiveness of an Arts-Enhanced Curriculum on Real Waste Reduction in an Educational System, for the sum of \$42,974.74; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation, and the policy of the Board as set forth in this resolution shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute the necessary documents on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as one for services that serve to promote the value of arts-enhanced education on model solid waste and recycling practices, in accordance with the Local Public Contracts Law, specifically, N.J.S.A. 40A:11-5(1)(q); and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

JDP:lc

Dated: January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$42,974.74

APPROPRIATION: G-01-41-761-018-213

PURPOSE: Resolution authorizing award of contract to Grand Falloons for solid waste program and study-the effectiveness of an arts enhanced curriculum.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Nina Seiden, Solid Waste/Recycling Programs
 Telephone #: 973-305-5736 Date: 1-21-2020

DESCRIPTION OF RESOLUTION:
Requesting a resolution to fund Passaic County's Schools Waste
Audit Study and Program, in conjunction with the Grand Falloons and
Rutgers University in the amount of \$42,974.74.

PROCUREMENT SOLICITATION (if any)#: _____

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$42,974.74

REQUISITION # _____
ACCOUNT # G-01-41-761-018-213

4. COMMITTEE REVIEW:	<u>DATE</u>
___ Administration & Finance	_____
___ Public Works / Buildings & Grounds	_____
___ Planning & Economic Development	_____
___ Health, Human Services & Community Affairs	_____
___ Law & Public Safety	_____
___ Energy	_____
___ Other Specify: _____	_____

5. DISTRIBUTION LIST:

- ___ Administration
- ___ Finance
- ___ Counsel
- ___ Clerk to the Board
- ___ Procurement

Introduced on: January 21, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200063

GRAND FALLOONS

PROPOSAL:

PROGRAM AND STUDY – The Effectiveness of an Arts-Enhanced Curriculum on Real Waste Reduction in an Educational System (Participants – The Grand Falloons, Rutgers University, Passaic County Office of Solid Waste & Recycling Programs)

The Grand Falloons, a New York-based educational performance troupe has been teaching and exciting audiences for 25 years on the subjects of recycling, sustainability, waste reduction, reuse, and litter abatement/clean communities.

Through the Grand Falloons experiences, we have identified actions in our schools systems which inhibit appropriate waste reduction and recycling practices, leading material to be landfilled which should be recycled. As there is no available landfill space in NJ, we must be as proactive as possible in ensuring that recycling efforts are increased and as little as possible is shipped to other states to be landfilled.

Teaching students about garbage and recycling and what they can do to be good stewards of the Earth in a fun and educational manner should change behaviors and contribute to an increase in recycling, thus alleviating our landfill crisis – but will it? With this question in mind, the Grand Falloons approached the Passaic County office of Solid Waste and Recycling Programs and presented the idea to quantify the pre and post waste and recycling activities in our educational system to determine the effects of an arts-enhanced curriculum which addresses these issues.

By conducting waste audits in the schools before and after solid waste and recycling curriculum is introduced, Rutgers University will aid in determining the value of an Arts-Enhanced Education on these waste practices.

A quantifiable, published study authored by Rutgers University faculty will accompany the program brought inside our schools, which includes performances, branding, signage, and other educational tools. Rutgers

University who will conduct the waste audits and will author the study, will be a subcontractor of the Grand Falls, and the Passaic County Office of Solid Waste & Recycling Programs will act as the overall advisor for the program and the grantor. Passaic County's Grant funds have been obtained from an NJDEP Recycling Enhancement Act Entitlement, the purpose of which has been pre-approved.

The program will be completed during the 2019-2020 school year, and the study, during 2020. Passaic County is excited to be part of this unique opportunity to quantify waste practices and recycling behaviors in our educational system in a published format.

The budget for the study is \$42,974.74.

This includes:

- Production of Signage/Branding
- School Performances
- Writing and Production of Original Assemblies
- School Waste Audits
- School Waste Audit Supplies
- Rutgers Staff
- Quantifiable Published Study

**COUNTY OF PASSAIC
2018 NJDEP RECYCLING ENHANCEMENT ACT
ENTITLEMENT PROGRAM SPENDING PLAN**

Scope of Services (Work Period & Work Plan)

1. Time frame for activities to be undertaken with this grant.

Begin: 4/1/19 End: 9/30/20

2. Brief description of work project to be funded by the grant, including deliverables.

EDUCATIONAL WASTE AUDIT PROGRAM

The Passaic County Office of Solid Waste & Recycling Programs will team up with educational performance specialists and waste audit experts in implementing its Educational Waste Audit Program. Several elementary schools in Passaic County will be chosen to participate in this program, which will consist of an initial waste audit of each facility followed by various educational components, including school assemblies and performances. Finally, a follow-up waste audit will be conducted to determine changes of behavior during the school year regarding the students' and staff' waste practices and the educational effects on these behaviors. A publishable study will be authored by experts in the field. Any additional equipment needed will also be purchased for these schools, such as recycling bins, in order to contribute to the success of the program.

Budget:

Educational Performances/School Assemblies	TOTAL: \$ 15,000.00
--	---------------------

Contracted:

Waste Audit Experts/Consultants:	TOTAL: \$ 45,000.00
----------------------------------	---------------------

Supplies:

Equipment for schools (recycling bins, etc.)	TOTAL: \$ 10,000.00
--	---------------------

TOTAL TASK 4: \$70,000.00

TASK 4 SUMMARY

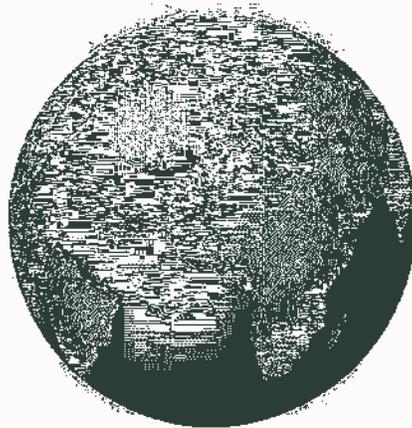
The Department shall reimburse Passaic County for Educational Waste Audit expenses conducted pursuant to the requirements of N.J.S.A. 13:1E-136 et. seq.

The Grand Falloons

Much more fun if you click here for music!  

"The Grand Falloons are **BRILLIANT!** They prove it is possible to **EDUCATE AND ENTERTAIN!** at the same time!"
-Kate Murray, the Mayor of Hempstead NY

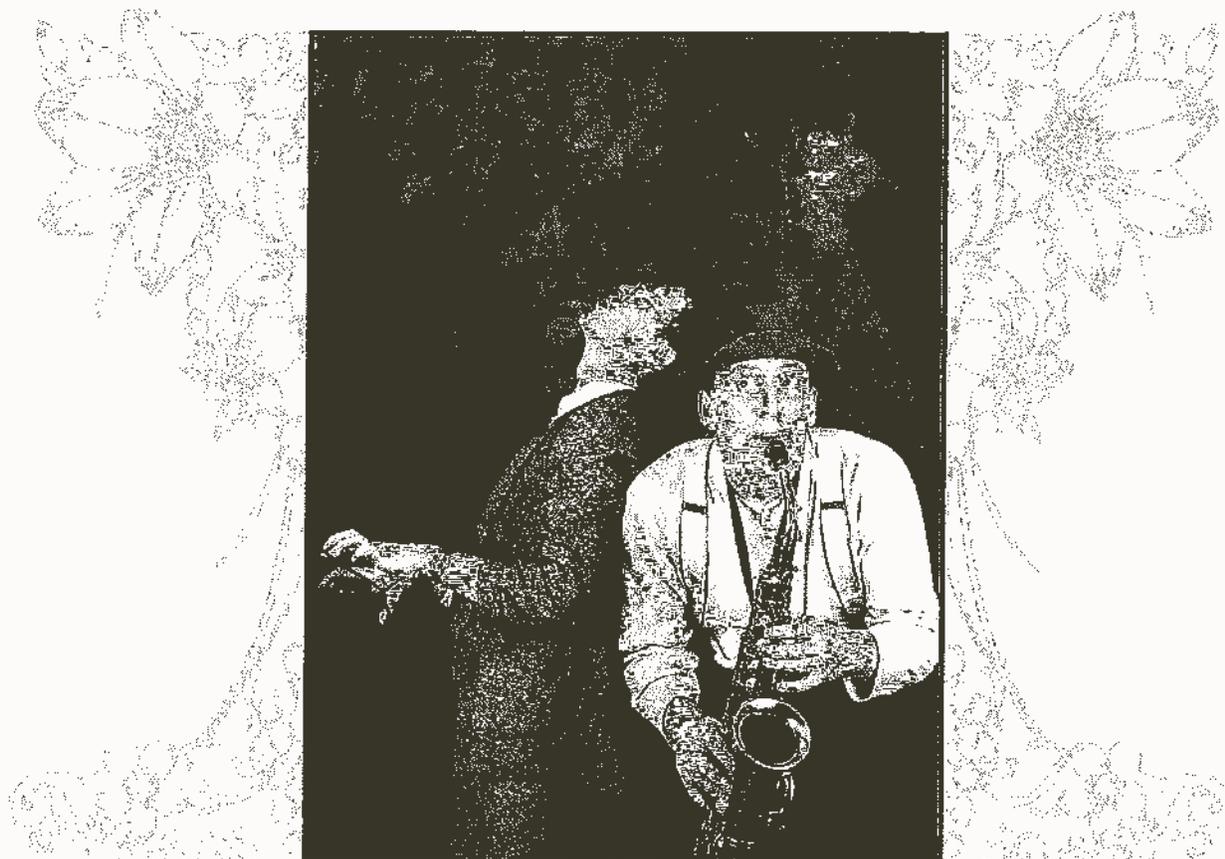
- Home
 - About
 - Shows
 - Science Circus
 - What A Gas!
 - What A Waste!
 - Ways Of Water
 - Splish! Splash!
-
- Letters and Links
 - Videos and Photos
 - Kids Page
 - Bios
 - Calendar
 - CONTACT US



THE EARTH SCIENCE CIRCUS ASSEMBLY PROGRAMS

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R2020063





Home About Shows Science Circus What A Gas! What A Waste! Ways Of Water Splish! Splash!
 Letters and Links Videos and Photos Kids Page Bios Calendar CONTACT US



"Why do I believe the **Grand Falloons** are wonderful? They represent the goodness of expressing ideas through performance in a context that is simply amazing!"

-Joseph Baust, Senior, Ed.D. Past President, North American Association for Environmental Education

Grandfalloons@aol.com • 917 375 5101

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200063

The Grand Falloons

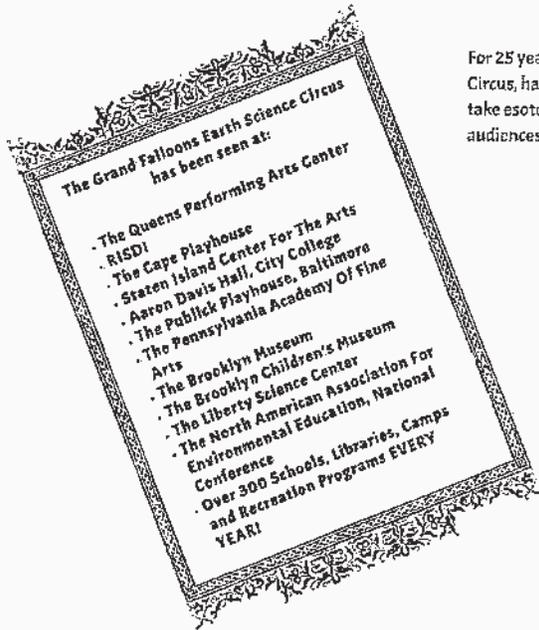
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-
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THE GRAND FALLOONS!



For 25 years, The Falloons, veterans of Broadway, Film, Television and the Big Apple Circus, have been commissioned by Museums, Festivals, Schools, the NEA and the EPA to take esoteric subjects and make them not only accessible but EXHILARATING for family audiences.

THE EARTH SCIENCE CIRCUS ASSEMBLY PROGRAMS

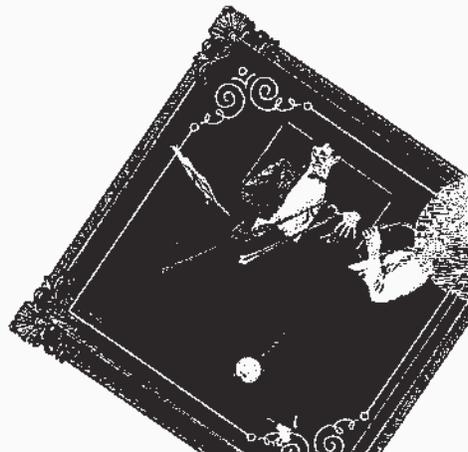
We have used all that experience with World Class Circus, Vaudeville, Song and Dance and Family Entertainment to illustrate the K-8 Earth Science Curriculum Standards for New York and New Jersey Public Schools. We then focus this science in on issues of SUSTAINABILITY including: REDUCING, RE-USING AND RECYCLING, LITTER ABATEMENT, ENERGY CONSERVATION and STORM WATER MANAGEMENT

With our two players, Professor Winkleburger, the head of the Earth Science Club and Mr. Meatloaf, the crazy neighbor the kids identify and learn with (not to mention the mysterious Commonsensator...oooooooo!) The Falloons have performed over 3500 of our sustainability shows in the past eleven years at Performing Arts Centers, Theaters, Festivals, Schools, Museums and Libraries from Cape May to Cape Cod!

Think: Abbott and Costello Meet Earth Science!

The shows are jam-packed with ...

- Juggling
- Magic
- Slap Stick
- Song And Dance
- Classic Vaudevillian Comedy
- Story-Telling
- Bell Choirs,
- Bubble Sculptures,
- Plate Spinning,
- Audience Participation ... and:
- The Mysterious



Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R2020063

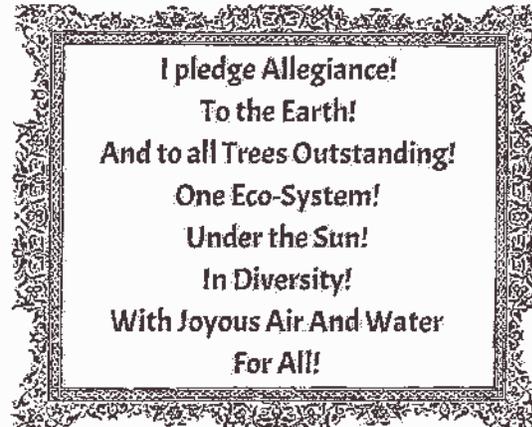
o The Grand Falloons make the K-8 Earth Science Curriculum and solutions for Waste Reduction not only accessible but exhilarating!

o The shows' skill and pace creates an excitement, a PASSION for Litter Abatement, Reducing, Re-using and Recycling

o That passion has our young audiences chanting at the end of each show the Falloon's Pledge to the Environment:



A TOUCH ACT TO FOLLOW!



Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200063

Home About Shows Science Circus What A Gas! What A Waste! Ways Of Water Splish! Splash!
Letters and Links Videos and Photos Kids Page Bios Calendar CONTACT US



"Why do I believe the Grand Falloons are wonderful? They represent the goodness of expressing ideas through performance in a context that is simply amazing!"
Joseph Baxst, Senior., Ed.D, Past President North American Association for Environmental Education

Grandfalloons@aol.com • 917 375 5101

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200063

Seiden, Nina

From: Seiden, Nina
Sent: Wednesday, October 30, 2019 10:27 AM
To: 'Stephen Ringold/Grand Falloons'
Subject: RE: The Grand Falloons' Earth Science Circus Assembly Programs

Great – I added the word Programs after your first description - thanks!

Best,
Nina

From: Stephen Ringold/Grand Falloons [mailto:grandfalloons@aol.com]
Sent: Wednesday, October 30, 2019 10:03 AM
To: Seiden, Nina
Subject: The Grand Falloons' Earth Science Circus Assembly Programs

The Earth Science Circus!



Dear Wayne Elementary School Principals,

The Grand Falloons together with the Rutgers New Jersey Agricultural Experiment Station and Passaic County Solid Waste and Recycling Programs want to thank you so much for participating in our quantitative analysis studying the effectiveness of arts enhanced curriculum on the waste stream in elementary schools.

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200063

Funding and oversight is provided by the Passaic County Office of Solid Waste & Recycling Programs

Your schools involvement with the study will include:

- An opening waste audit performed by our partners at Rutgers University.
- A student survey with those children whose parent/guardians have given them permission to participate.
- A free performance of a brand new joyous show by the Grand Falloons on the subject of the origin of materials and our responsibility in Reducing, Reusing and Recycling our waste.
- The posting of colorful and fun signage about the hallways and classrooms, recalling moments of the show and reminding the students and staff of how to properly dispose of waste.
- A final waste audit three months after the performance again performed by our partners at Rutgers.

Below is a standard information package introducing people to our work. I will send a confirmation of our performance to you under a second email and the Rutgers' professor Dr. Amy Rowe will be in touch about her arrangements.

Thanks again for your participation and I look forward to speaking with you soon!

Warmest Regards,
Stephen Ringold
Artistic Director
The Grand Falloons
www.grandfalloons.com
917-375-5101

Dear Sustainability Education Advocates,

The Grand Falloons are beginning our lucky 13th year of over 300 performances of our Litter Abatement, Recycling and Storm Water Awareness Variety Shows for the K-8 set across New Jersey. We are celebrating with the premiere of our new web site! The address is www.grandfalloons.com and the home page is right below:

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200063

The Grand Falloons

THE EARTH SCIENCE CIRCUS ASSEMBLY PROGRAMS



Check it out and tell us what you think! In the meantime,

A Big Thank You to the Clean Community and Recycling Coordinators who have brought us into the New Jersey schools year after year!

AND IT'S THAT TIME OF YEAR AGAIN!

This year we are offering a total of now FIVE shows specifically designed to reach out with your sustainability messaging to kids from Pre-K through 8th grade. The newest of our shows is our Storm Water Awareness production:

The Ways Of Water!

In *The Ways Of Water!* we first examine the miracle of water, its properties and its function as our Earth's circulatory system. Then we follow the journey of litter into that circulatory system. Into the storm drains and the creeks, rivers, lakes and oceans of our Earth.

- *The Ways Of Water!*, is filled with our signature **Magic, Juggling, Plate Spinning, Song and Dance, Bubble Sculptures, Classic Comic Silliness, Audience Participation, and Real Earth Science!**

As Patrick Hess, Green School Coordinator at NYC DOE said,

"I cannot recommend this presentation by the Grand Falloons too highly. If your school or organization is looking for a hilarious, dynamic, and informative show

linked to curriculum and environmental stewardship, Professor W.'s Ways Of
Water is for you!"

Attached you will find an information packages about
The Ways Of Water as well as the first in our series of shows
Professor W's Earth Science Circus!

My partners and I are all over 25 year veterans of the **Big Apple Circus**
here in NYC and have used all that experience with circus
skills, vaudeville, song and dance and family entertainment to
illustrate the K-8 Earth Science Curriculum Standards for NY and NJ Public
Schools. We focus in on LITTER ABATEMENT and RECYCLING
and so have performed over 3500 shows in the past 12 years from Cape May to Cape
Cod!

The shows are jam-packed with...

- Juggling
- Magic
- Slap Stick
- Song And Dance
- Classic Vaudevillian Comedy
- Bell Choirs, Bubble Sculptures, Plate Spinning, Life Size Puppets,
Audience Participation...and:
- The Mysterious Commonsensinator (ooooooooooooo!)

o The Grand Falloons make the K-6 Earth Science Curriculum
and solutions for Waste Reduction not only accessible but
exhilarating!

o The show's skill and pace creates an excitement, a
PASSION
for Litter Abatement, Reducing, Re-using and Recycling

o That passion has our young audiences chanting at the end
of the show the Falloon's Pledge to the Environment:

I pledge Allegiance!
To the Earth!
And to all Trees Outstanding!
One Eco-System!
Under the Sun!
In Diversity!
With Joyous Air And Water For All!

COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Nina Seiden, Solid Waste/Recycling Programs
 Telephone #: 973-305-5736 Date: 1-21-2020

DESCRIPTION OF RESOLUTION:

Requesting a resolution to fund Passaic County's Schools Waste Audit Study and Program, in conjunction with the Grand Falloons and Rutgers University in the amount of \$42,974.74.

PROCUREMENT SOLICITATION (if any)#: _____

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$42,974.74

REQUISITION # _____

ACCOUNT # G-01-41-761-018-213

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|--|-------------|
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |
| ___ Other Specify: _____ | _____ |

5. DISTRIBUTION LIST:

___ Administration
 ___ Finance
 ___ Counsel
 ___ Clerk to the Board
 ___ Procurement

Introduced on: January 21, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200063

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

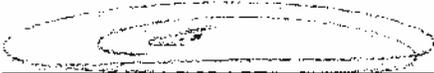
Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

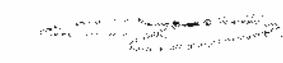
Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO TENDER PAYMENT TO MONARCH HOUSING ASSOCIATES, INC., FOR CONTINUUM CARE PLANNING IN PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200064							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-42							
CAF #	9-01-30-204-007-213							
Purchase Req. #	R9-03805							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING THE HUMAN SERVICES
DEPARTMENT TO TENDER PAYMENT TO MONARCH
HOUSING ASSOCIATES, INC., FOR CONTINUUM CARE
PLANNING IN PASSAIC COUNTY**

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-15-0678 on September 29, 2015, awarding a contract to Monarch Housing Associates to coordinate Homeless Planning Activities pursuant to the HUD/HEARTH Act, in the amount of \$65,000.00 for calendar year August 1, 2015 to July 31, 2016 with two (2) one year options to renew, pursuant to RFP Competitive Contracting Process; and

WHEREAS pursuant to Resolution R-2018-0912 dated November 20, 2018 the Board of Chosen Freeholders authorized the second one (1) year option, in the amount of \$90,000.00, for the period August 1, 2017 to July 31, 2018; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing payment for past services rendered from Monarch Housing Associates, Inc., for continuum, care planning in Passaic County from the time period August 1, 2018 to December 31, 2019; and

WHEREAS it is also necessary to appropriate funding to Monarch Housing Associates, Inc., from the time period of January 1, 2020 through March 31, 2020 in order for the public solicitation process to take place and new services to begin on April 1, 2020; and

WHEREAS the total amount of the award for the above-referenced expenditure is \$150,000.00 based on a calculation of \$7,500.00 per month, for twenty (20) months; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-06-97 dated February 14, 2006 established a policy of only awarding contracts for services in excess of the monetary threshold set forth under the Pay-to-Play Law only under affair and open process; and

WHEREAS the Board is desirous of making an exception to that policy because of the unique circumstances of this case; and

WHEREAS the Freeholder Health & Human Services Committee reviewed this matter at its January 15, 2020 meeting and recommended that this funding be awarded with the understanding that the recipient has not made or will make political contributions as set forth under the Campaign Contribution and Expenditure Reporting Act (N.J.S.A.19:44A-1); and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic hereby authorizes payment in the amount of \$150,000.00 to Monarch Housing Associates, Inc., for the reasons set forth above; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the

special circumstances of this situation, and the policy of the Board as set forth in this Resolution shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: January 28, 2020

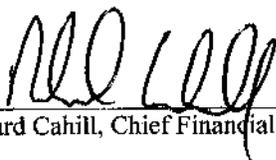
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$150,000.00

APPROPRIATION: \$90,000.00 – 8-01-30-204-007-213
\$37,500.00 - 9-01-30-204-007-213
*\$22,500.00 - 0-01-30-204-007-213
*Contingent upon adoption of 2020 budget.

PURPOSE: Resolution authorizing The Human Services Department to tender payment to Monarch Housing Associates Inc. for continuum care planning in Passaic County; August 1, 2018 – March 31, 2020.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$150,000.00

APPROPRIATION: \$90,000.00 – 8-01-30-204-007-213
\$37,500.00 - 9-01-30-204-007-213
*\$22,500.00 - 0-01-30-204-007-213
*Contingent upon adoption of 2020 budget.

PURPOSE: Resolution authorizing The Human Services
Department to tender payment to Monarch Housing
Associates Inc. for continuum care planning in Passaic
County; August 1, 2018 – March 31 , 2020.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO AWARD \$90,000 TO MONARCH HOUSING AS A PASS THROUGH GRANT FROM HUD FOR CONTINUUM OF CARE PLANNING IN PASSAIC COUNTY FOR 2019.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 90,000

REQUISITION # R9-03805

ACCOUNT # 9-01-30-204-007-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: DIRECT AWARD

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services 1/15/20

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200064

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF OFFER FROM LOCHINVAR TO REPLACE THE FAILED HEAT EXCHANGERS WITH TWO HOT WATER HEATERS AT THE PASSAIC COUNTY JAIL IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200065							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-43							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

Res. Book 43-2

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF OFFER
FROM LOCHINVAR TO REPLACE THE FAILED HEAT
EXCHANGERS WITH TWO HOT WATER HEATERS AT THE
PASSAIC COUNTY JAIL IN PATERSON, NEW JERSEY**

WHEREAS in the fall of 2014, the County of Passaic undertook a project known as the Hot Water System Evaluation and Replacement at the Passaic County Jail and awarded a contract to C. Dougherty and Co. of Paterson, NJ to complete the project; and

WHEREAS in the course of the project, the hot water heaters at the Passaic County Jail stopped functioning due to a failure of the Lochinvar hot water heat exchangers and, after C. Dougherty refused to return to fix the problem, the Passaic County Administrator declared an emergency and awarded an emergency contract to C.J. Vanderbeck & Sons, Inc. to remove the non-functional water heater and replace it with the exact model to avoid irreparable damage to the Jail hot water system; and

WHEREAS that action was ratified by the Board of Chosen Freeholders of the County of Passaic by Resolution R-2017-681 dated August 15, 2017 and, in addition, on that date by Resolution R-2017-682 declared C. Dougherty and Co. in default of its contract and authorized the Office of the Passaic County Counsel to file a claim against the contractor's payment and performance bond, which has been done; and

WHEREAS the said Board also authorized the engineering consultant on this project, LAN Engineering, to conduct a study to determine why all of the Lochinvar hot water heat exchangers failed twice and needed replacement; and

WHEREAS said LAN Engineering has recommended that the County of Passaic install a water hardening system to form an iron silicate coating for corrosion protection; and

WHEREAS the said water treatment to harden the system in order to form iron silicate coating for corrosion protection has begun and should be completed soon; and

WHEREAS the County of Passaic has also filed another claim with the manufacturer of the heat exchangers, Lochinvar, of Lebanon, Tennessee, to replace all of the heat exchangers under the manufacturer's warranty; and

WHEREAS said Lochinvar, through its counsel, has offered to provide two hot water heaters in lieu of the eight (8) new heat exchangers with the County paying the net difference of \$20,000 and assist in the installation with the understanding that any future damage caused by water quality damage at the Jail will not be covered by Lochinvar (see global settlement agreement attached hereto and made a part hereof); and

WHEREAS the County Counsel Office is recommending that the Board authorizes payment of \$20,000 to Lochinvar for the net difference of the two hot water heaters; and

WHEREAS a certification is attached hereto indicating the availability of funds for said expenditure; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds reviewed this matter at its December 12, 2018 meeting and is concurring with this recommendation; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Office of the Passaic County Counsel to accept the

Res-Pg:k.43-4
heaters in exchange for eight (8) heat exchangers in the new
Passaic County Jail hot water system with the understanding
that the new heat exchangers will not be installed until the
Passaic County Jail water treatment system for the hot water
heaters have been installed and tested.

BE IT FURTHER RESOLVED that C. Dougherty Co., as part
of the global settlement, will install the two new water heaters as
well as complete the outstanding punch-list items with regard to
the Passaic County Jail on Marshall Street in Paterson, NJ.

January 28, 2020

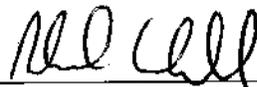
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: C-04-55-157-007-901

PURPOSE: Resolution authorizing the acceptance of offer from Lochinvar to replace the failed heat exchangers with two hot water heaters.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: AMENDMENT OF RESOLUTION R-2019-0870 DATED OCTOBER 8, 2019 AUTHORIZING AWARD OF CONTRACT TO AA BERMS LLC OF BELLEVILLE, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #1, #2, #3, #4, #5, #7, #9, #10 AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200066							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-44							
CAF #	9-01-26-151-001-S02							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

AMENDMENT OF RESOLUTION R-2019-0870 DATED OCTOBER 8, 2019 AUTHORIZING AWARD OF CONTRACT TO AA BERMS LLC OF BELLEVILLE, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #1, #2, #3, #4, #5, #7, #9, #10 AS PER BID

WHEREAS, there exists a need for snow plowing services for Passaic County Roads District #1, #2, #3, #4, #5, #6, #7, #9, and #10; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-19-055 Re-Bid Snow Plowing Services for Passaic County Roads District #1 thru #10 in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing reviewed and tabulated the bids as received on September 24, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and made a recommendation to the Board of Chosen Freeholders for an award of contract to AA Berms LLC of Belleville, NJ as specified below as to the Route No., Municipality, Hourly/Stand By Rates Monday thru Friday and Hourly/Stand By Rates Saturday, Sunday & Holidays for plowing only in Districts #1, #2, #3, #4, #5, #7, #9, and #10:

<u>Route No.</u>	<u>Municipality</u>	<u>Monday – Friday Rates</u> Hourly - Stand By	<u>Saturday, Sunday & Holidays Rates</u> Hourly - Stand-By
One (1)	Paterson/Haledon	\$340.00 - \$99.00	\$340.00 - \$99.00
Two (2)	Paterson/Haledon	\$340.00 - \$99.00	\$340.00 - \$99.00
Three (3)	Paterson	\$340.00 - \$99.00	\$340.00 - \$99.00
Four (4)	Clifton/Passaic	\$340.00 - \$99.00	\$340.00 - \$99.00
Five (5)	Clifton	\$340.00 - \$99.00	\$340.00 - \$99.00
Seven (7)	Wayne	\$340.00 - \$99.00	\$340.00 - \$99.00
Nine (9)	West Milford	\$340.00 - \$99.00	\$340.00 - \$99.00
Ten (10)	Wanaque	\$250.00 - \$99.00	\$250.00 - \$99.00

; and

WHEREAS, AA Berms LLC will provide the goods and services as submitted with their bid response; and

WHEREAS, the contract period will be from November 1, 2019 through April 30, 2020 for a total estimated award of \$70,000.00 instead of \$10,000.00 as stated in Resolution R-2019-0870 dated October 8, 2019 (attached hereto and made part hereof); and

WHEREAS, a certificate is attached hereto, indicating that \$270,000.00 in funds is available as recorded in purchase requisition #R9-06160 (instead of R0-06160) in budget account #9-

01-26-151-001-S02 with the remainder in future years budget for
the within contemplated expenditure; and Res-Pg:K.44-3

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its January 15, 2020 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, AA Berms LLC indicated in their bid response that they were willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an amendment to Resolution R-2019-0870 dated October 8, 2019 which awarded a contract to AA Berms LLC of Belleville, NJ for the services and rates referenced above.

BE IT FURTHER RESOLVED that official notice of this action will be sent to AA Berms LLC of Belleville, NJ.

January 28, 2020

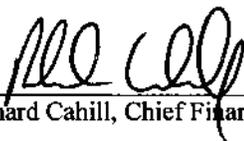
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$70,000.00

APPROPRIATION: \$27,120.00 – 9-01-26-151-001-S02
\$42,880.00 - 0-01-26-151-001-S02

PURPOSE: Resolution increasing a contract with AA Berms LLC of Belleville, NJ for re-bid snow plowing services from November 1, 2019 through April 30, 2020.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM

Passaic County

Supervisor of Roads

TEL: (973) 881-4500

FAX: (973) 742-2498

kenneths@passaiccountynj.org

January 16, 2020

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Resolution No. R20190870 Correction

Dear Ms. Allwaters:

At the January 15, 2020 meeting of the Public Works Committee, a request was heard to authorize the correction of Resolution No. R20190870 dated October 8, 2019 for AA Berms LLC for the snow plowing contract for 2019 – 2020 Winter Season for Routes 1, 2, 3, 4, 5, 7, 9, and 10 to reflect the following:

Page 2, Paragraph Six– Whereas, the contract period will be from November 1, 2019 through April 30, 2020 for a total estimated award of \$70,000.00; and

Page 2, Paragraph Seven– Whereas, a certificate is attached hereto, indicated that \$27,120.00 in Funds are available as recorded in purchase requisition #R9-06160 In budget account #9-01-26-151-001-S02 with the remainder in Future years budget for the within contemplated expenditure; and

The Committee directed that a resolution be made authorizing same and, that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are enclosed.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200066



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPWM, SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION:

CORRECT RESOLUTION NUMBER R20190870, 10/08/2019 AMOUNT OF AWARD AS PER ATTACHED ADDITIONAL SHEET OF PAPER.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 70,000.00 (TOTAL) \$27,120.00 FOR 2019

REQUISITION # R9-06160

ACCOUNT # 9-01-26-151-001-S02

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

1-15-2020

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Resolution Correction – Number R20190870, 10/08/2019
AA Berms, LLC

Paragraph Six – Should Read

Whereas, the contract period will be from November 1, 2019 through April 30, 2020 for a total estimated award of \$70,000.00; and

Paragraph Seven – Should Read

Whereas, a certificate is attached hereto, indicated that \$27,120.00 in funds are available as recorded in purchase requisition #R9-06160 in budget account #9-01-26-151-001-S02 with the remainder in future years budget for the within contemplated expenditure; and

COUNTY OF PASSAIC
 ROADS DEPT, CO OF PASSAIC
 (O) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:k.44-8

REQUISITION	
NO.	R9-06160

SHIP TO	
VENDOR	VENDOR #: 12819 AA BERMS, LLC P.O. BOX 180 BELLEVILLE, NJ 07109

ORDER DATE: 09/26/19
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2019-2010 SNOW PLOWING CONTRACT FOR ROUTES 1,2,3,4,5,7,9,AND 10 AS PER BID NO. 58-19-055 AS PER PASSAIC COUNTY CONTRACT AS PER RESOLUTION NO. PLEASE SET UP FOR PARTIAL PAYMENTS	9-01-26-151-001-S02	27,120.0000	27,120.00
			TOTAL	27,120.00

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200066

REQUESTING DEPARTMENT

DATE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

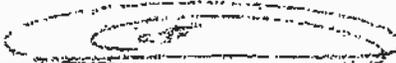
Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

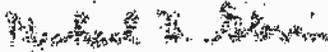
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO AA BERMS LLC OF BELLEVILLE, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #1, #2, #3, #4, #5, #7, #9, #10 AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190870							
Meeting Date	10/08/2019							
Introduced Date	10/08/2019							
Adopted Date	10/08/2019							
Agenda Item	k-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓		✓	✓				

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200066

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO AA BERMS LLC OF BELLEVILLE, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #1, #2, #3, #4, #5, #7, #9, #10 AS PER BID

WHEREAS, there exists a need for snow plowing services for Passaic County Roads District #1, #2, #3, #4, #5, #6, #7, #8, #9, and #10; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-19-055 Re-Bid Snow Plowing Services for Passaic County Roads District #1 thru #10 in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on September 24, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to AA Berms LLC of Belleville, NJ as specified below as to the Route No., Municipality, Hourly/Stand By Rates Monday thru Friday and Hourly/Stand By Rates Saturday, Sunday & Holidays for plowing only in Districts #1, #2, #3, #4, #5, #7, #9, and #10:

<u>Route No.</u>	<u>Municipality</u>	<u>Monday - Friday Rates</u> Hourly - Stand By	<u>Saturday, Sunday & Holidays Rates</u> Hourly - Stand By
One (1)	Paterson/Haledon	\$340.00 - \$99.00	\$340.00 - \$99.00
Two (2)	Paterson/Haledon	\$340.00 - \$99.00	\$340.00 - \$99.00
Three (3)	Paterson	\$340.00 - \$99.00	\$340.00 - \$99.00
Four (4)	Clifton/Passaic	\$340.00 - \$99.00	\$340.00 - \$99.00
Five (5)	Clifton	\$340.00 - \$99.00	\$340.00 - \$99.00
Seven (7)	Wayne	\$340.00 - \$99.00	\$340.00 - \$99.00
Nine (9)	West Milford	\$340.00 - \$99.00	\$340.00 - \$99.00
Ten (10)	Wanaque	\$250.00 - \$99.00	\$250.00 - \$99.00

; and

WHEREAS, AA Berms LLC will provide the goods and services as submitted with their bid response; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 25, 2019 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from November 1, 2019 through April 30, 2020 for a total estimated award of

~~\$10,000.00~~; and

Introduced on: ~~October 22, 2019~~
 Adopted on: ~~October 22, 2019~~
 Official Resolution#: ~~R20200066~~
 Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200066

WHEREAS, a certificate is attached hereto, indicating that \$10,000.00 in funds are available as recorded in purchase

requisition #R0-06160 in budget account #9-01-26-151-001-502
with the remainder in future years budget for the within
contemplated expenditure; and

WHEREAS, AA Berms LLC indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to AA Berms LLC of Belleville, NJ for the services referenced above.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

October 8, 2019

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20200066
Introduced on: January 28, 2020
Official Resolution#: R20200066

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 9-01-26-151-001-S02

PURPOSE: Resolution authorizing award of contract to AA Berms LLC of Belleville, NJ for Re-Bid Snow Plowing Services.



Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:ft

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190870

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200066



County of Passaic

Administration Building Annex
307 Pennsylvania Avenue • Paterson, New Jersey 07503

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

ROAD DEPARTMENT

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

September 26, 2019

Ms. Sherry Arvanitakis, QPA
Purchasing Agent, County of Passaic
495 River Street
Paterson, New Jersey 07524

Re: 2019 – 2020 Snow Plowing Bid

Dear Ms. Arvanitakis:

Please be advised that I have reviewed the bids received by your Department for Snow Plowing for the 2019 – 2020 snow plowing season. I am recommending that the bid be awarded to the lowest responsible bidder, AA Berms, LLC, P.O. Box 180, 106 Mill Street, Belleville, New Jersey 07109 as follows:

<u>Route No.</u>	<u>Municipality</u>	<u>Monday – Friday Rates</u> Hourly - Stand By	<u>Saturday, Sunday & Holidays Rates</u> Hourly - Stand-By
One (1)	Paterson/Haledon	\$340.00 - \$99.00	\$340.00 - \$99.00
Two (2)	Paterson/Haledon	\$340.00 - \$99.00	\$340.00 - \$99.00
Three (3)	Paterson	\$340.00 - \$99.00	\$340.00 - \$99.00
Four (4)	Clifton/Passaic	\$340.00 - \$99.00	\$340.00 - \$99.00
Five (5)	Clifton	\$340.00 - \$99.00	\$340.00 - \$99.00
Seven (7)	Wayne	\$340.00 - \$99.00	\$340.00 - \$99.00
Nine (9)	West Milford	\$340.00 - \$99.00	\$340.00 - \$99.00
Ten (10)	Wanaque	\$250.00 - \$99.00	\$250.00 - \$99.00

The matter was discussed at the September 25, 2019 Meeting of the Public Works Committee and approved. A resolution request form and requisition are attached.

If I can be of further assistance or if you should need any additional information, please feel free to contact me.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc

Enclosure

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190870

Introduced on: January 28, 2020
Adopted on: January 28, 2020

Official Resolution#: R20200066



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPWM - SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING THE AWARD OF A CONTRACT TO AA BERMS, LLC, P.O. BOX 180, 106 MILL STREET, BELLEVILLE, NJ 07109 FOR SNOW PLOWING ROUTES 1,2,3,4,5,7,9 AND 10 AS PER SPECIFICATIONS CONTAINED IN BID NO. SB 19-055 FROM NOVEMBER 1, 2019 THRU APRIL 30, 2020.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 10,000.00 (BALANCE OF 2019)

REQUISITION # R9-06160

ACCOUNT # 9-01-26-151-001-802

4. METHOD OF PROCUREMENT:

RFP RFG Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

9/25/19

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: October 8, 2019

Adopted on: October 8, 2019

Official Resolution#: R20190870

Introduced on: January 28, 2020

Adopted on: January 28, 2020

Official Resolution#: R20200066



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

January 16, 2020

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Resolution No. R20190870 Correction

Dear Ms. Allwaters:

At the January 15, 2020 meeting of the Public Works Committee, a request was heard to authorize the correction of Resolution No. R20190870 dated October 8, 2019 for AA Berms LLC for the snow plowing contract for 2019 – 2020 Winter Season for Routes 1, 2, 3, 4, 5, 7, 9, and 10 to reflect the following:

Page 2, Paragraph Six– Whereas, the contract period will be from November 1, 2019 through April 30, 2020 for a total estimated award of \$70,000.00; and

Page 2, Paragraph Seven– Whereas, a certificate is attached hereto, indicated that \$27,120.00 in Funds are available as recorded in purchase requisition #R9-06160 In budget account #9-01-26-151-001-S02 with the remainder in Future years budget for the within contemplated expenditure; and

The Committee directed that a resolution be made authorizing same and, that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are enclosed.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200066

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

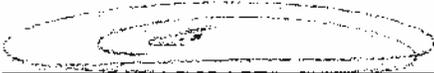
Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: AMENDMENT OF RESOLUTION R-2019-0871 DATED OCTOBER 8, 2019 AUTHORIZING AWARD OF CONTRACT TO F. ANTONUCCI & SONS, INC. OF PATERSON, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #6 AND #8 AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200067							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-45							
CAF #	9-01-26-151-001-s02							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

AMENDMENT OF RESOLUTION R-2019-0871 DATED OCTOBER 8, 2019 AUTHORIZING AWARD OF CONTRACT TO F. ANTONUCCI & SONS, INC. OF PATERSON, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #6 AND #8 AS PER BID

WHEREAS, there exists a need for snow plowing services for Passaic County Roads District #6 and #8; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-19-055 Re-Bid Snow Plowing Services for Passaic County Roads District #1 thru #10 in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on September 24, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to F. Antonucci & Sons, Inc. of Paterson, NJ as specified below as to the Route No., Municipality, Hourly/Stand By Rates Monday thru Friday and Hourly/Stand By Rates Saturday, Sunday & Holidays for plowing only in Districts #6, and #8:

<u>Route No.</u>	<u>Municipality</u>	<u>Monday – Friday Rates</u> Hourly-Stand By	<u>Saturday, Sunday & Holidays Rates</u> Hourly-Stand-By
Six (6)	Totowa	\$275.00 - \$100.00	\$300.00 - \$100.00
Eight (8)	Little Falls	\$275.00 - \$100.00	\$300.00 - \$100.00

; and

WHEREAS, F. Antonucci & Sons, Inc. will provide the goods and services as submitted with their bid response; and

WHEREAS, the contract period will be from November 1, 2019 through April 30, 2020 for a total estimated award of \$50,000.00 instead of \$5,000.00 as stated in Resolution R-2019-0871 dated October 8, 2019; and

WHEREAS, a certificate is attached hereto, indicating that \$6,600.00 in funds is available as recorded in purchase requisition #R9-06157 (instead of R0-06157) in budget account #9-01-26-151-001-S02 with the remainder in future years budget for the within contemplated expenditure; and

Committee has reviewed this matter at its January 15, 2020 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, F. Antonucci & Sons. Inc. indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an amendment to Resolution R-2019-0871 dated October 8, 2019 which awarded of contract to F. Antonucci & Sons, Inc. of Paterson, NJ for the services and rates referenced above.

BE IT FURTHER RESOLVED that official notice of this action will be sent to F. Antonucci & Sons, Inc. of Paterson, NJ.

January 28, 2020

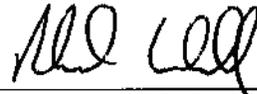
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: \$6,600.00 – 9-01-26-151-001-S02
\$43,400.00 - 0-01-26-151-001-S02

PURPOSE: Resolution increasing a contract with F. Antonucci & Sons for re-bid snow plowing services from November 1, 2019 through April 30, 2020.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM

Passaic County

Supervisor of Roads

TEL: (973) 881-4500

FAX: (973) 742-2498

kenneths@passaiccountynj.org

January 16, 2020

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Resolution No. R20190871 Correction

Dear Ms. Allwaters:

At the January 15, 2020 meeting of the Public Works Committee, a request was heard to authorize the correction of Resolution No. R20190871 dated October 8, 2019 for F. Antonucci and Sons, Inc. for the snow plowing contract for 2019 – 2020 Winter Season for Routes 6, and 8 to reflect the following:

Page 2, Paragraph Six - Whereas, the contract period will be from November 1, 2019 through April 30, 2020 for a total estimated award of \$50,000.00; and

Page 2, Paragraph Seven - Whereas, a certificate is attached hereto, indicated that \$6,600.00 in Funds are available as recorded in purchase requisition #R9-06157 In budget account #9-01-26-151-001-S02 with the remainder in Future years budget for the within contemplated expenditure; and

The Committee directed that a resolution be made authorizing same and, that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are enclosed..

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200067



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. STIMPSON, CPWM, SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION:

CORRECT RESOLUTION NUMBER R20190871, 10/08/2019 AMOUNT OF AWARD AS PER ATTACHED ADDITIONAL SHEET OF PAPER.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 50,000.00 (TOTAL) \$6,600.00 FOR 2019

REQUISITION # R9-06157

ACCOUNT # 9-01-26-151-001-S02

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input checked="" type="checkbox"/> Public Works	<u>1-15-2020</u>

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Resolution Correction – Number R20190871, 10/08/2019
F. Antonucci & Sons, Inc.

Paragraph Six – Should Read

Whereas, the contract period will be from November 1, 2019 through April 30, 2020 for a total estimated award of \$50,000.00; and

Paragraph Seven – Should Read

Whereas, a certificate is attached hereto, indicated that \$6,600.00 in funds are available as recorded in purchase requisition #R9-06157 in budget account #9-01-26-151-001-S02 with the remainder in future years budget for the within contemplated expenditure; and

COUNTY OF PASSAIC
 ROADS DEPT, CO OF PASSAIC
 (O) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:k.45-8

REQUISITION	
NO.	R9-06157

S H I P T O	
V E N D O R	VENDOR #: 01538 F. ANTONUCCI & SONS 283 EDMUND AVENUE PATERSON, NJ 07502

ORDER DATE: 09/26/19
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SNOW PLOWING FOR ROUTES 6 & 8 INVOICE NO. 00002379, 12/04/19 12/2/19 TRUCK 43 - 8HRS @ \$275.00 PER HOUR TRUCK NO. 36 - 8 HRS @ \$275.00 PER HOUR TRUCK NO. 51 - 8 HRS @ \$275.00 PER HOUR AS PER PASSAIC COUNTY CONTRACT RESOLUTION NO. R20190871, 10/08/19	9-01-26-151-001-502	6,600.0000	6,600.00
			TOTAL	6,600.00

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200067

REQUESTING DEPARTMENT

DATE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Michael H. Glovin, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Oct 08, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO F. ANTONUCCI & SONS, INC. OF PATERSON, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #6 AND #8 AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R20190871						
Meeting Date		10/08/2019						
Introduced Date		10/08/2019						
Adopted Date		10/08/2019						
Agenda Item		k-11						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: October 10, 2019

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200067

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO F. ANTONUCCI & SONS, INC. OF PATERSON, NJ FOR RE-BID SNOW PLOWING SERVICES FOR PASSAIC COUNTY ROADS DISTRICTS #6 AND #8 AS PER BID

WHEREAS, there exists a need for snow plowing services for Passaic County Roads District #1, #2, #3, #4, #5, #6, #7, #8, #9, and #10; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-19-055 Re-Bid Snow Plowing Services for Passaic County Roads District #1 thru #10 in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on September 24, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to F. Antonucci & Sons, Inc. of Paterson, NJ as specified below as to the Route No., Municipality, Hourly/Stand By Rates Monday thru Friday and Hourly/Stand By Rates Saturday, Sunday & Holidays for plowing only in Districts #6, and #8:

Route No.	Municipality	Monday - Friday	Saturday, Sunday & Holidays
		Rates Hourly-Stand By	Rates Hourly-Stand-By
Six (6)	Totowa	\$275.00 - \$100.00	\$300.00 - \$100.00
Eight (8)	Little Falls	\$275.00 - \$100.00	\$300.00 - \$100.00

; and

WHEREAS, F. Antonucci & Sons, Inc. will provide the goods and services as submitted with their bid response; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 25, 2019 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from November 1, 2019 through April 30, 2020 for a total estimated award of \$5,000.00; and

WHEREAS, a certificate is attached hereto, indicating that \$5,000.00 in funds are available as recorded in purchase requisition #R0-06157 in budget account #9-01-26-151-001-S02

Introduced on: October 3, 2019
 Adopted on: October 3, 2019
 Official Resolution#: R20200067
 Adopted on: January 28, 2020
 Official Resolution#: R20200067

with the remainder in future years budget for the within contemplated expenditure; and

WHEREAS, F. Antonucci & Sons, Inc. indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to F. Antonucci & Sons, Inc. of Paterson, NJ for the services referenced above.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

October 8, 2019

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190871
Adopted on: January 28, 2020
Official Resolution#: R20200067

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,000.00

APPROPRIATION: 9-01-26-151-001-S02

PURPOSE: Resolution authorizing award of contract to F. Antonucci & Sons, Inc. of Paterson, NJ for Re-Bid Snow Plowing Services from November 1, 2019 through April 30, 2020.


Richard Cahill, Chief Financial Officer

DATED: October 8, 2019

RC:fr

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190871

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200067



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

ROAD DEPARTMENT

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

September 26, 2019

Ms. Sherry Arvanitakis, QPA
Purchasing Agent, County of Passaic
495 River Street
Paterson, New Jersey 07524

Re: 2019 – 2020 Snow Plowing Bid

Dear Ms. Arvanitakis:

Please be advised that I have reviewed the bids received by your Department for Snow Plowing for the 2019 – 2020 snow plowing season. I am recommending that the bid be awarded to the lowest responsible bidder, F. Antonucci & Sons, Inc., 283 Edmund Avenue Paterson, New Jersey 07502 as follows:

<u>Route No.</u>	<u>Municipality</u>	<u>Monday – Friday Rates</u> Hourly - Stand By	<u>Saturday, Sunday & Holidays Rates</u> Hourly - Stand-By
Six (6)	Totowa	\$275.00 - \$100.00	\$300.00 - \$100.00
Eight (8)	Little Falls	\$275.00 - \$100.00	\$300.00 - \$100.00

The matter was discussed at the September 25, 2019 Meeting of the Public Works Committee and approved. A resolution request form and requisition are attached.

If I can be of further assistance or if you should need any additional information, please feel free to contact me.

Very truly yours,

Kenneth A. Simpson

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosure

Introduced on: October 8, 2019
Adopted on: October 8, 2019
Official Resolution#: R20190871
Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200067



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPWM - SUPERVISOR OF ROADSTelephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING THE AWARD OF A CONTRACT TO F. ANTONUCCI & SONS, 283 EDMUND AVENUE, PATERSON, NJ 07502 FOR SNOW PLOWING ROUTES 6 AND 8 AS PER THE SPECIFICATIONS CONTAINED IN BID NO. -SB 19-055 FROM NOVEMBER 1, 2019 THRU APRIL 30, 2020.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 5,000.00 (BALANCE OF 2019)REQUISITION # R9-06157ACCOUNT # 9-01-26-151-001-802

4. METHOD OF PROCUREMENT:

 RFP IRFQ Bid Other: _____

5. COMMITTEE REVIEW:

DATE:

 Administration & Finance _____ Budget _____ Health _____ Human Services _____ Law & Public Safety _____ Planning & Economic Development _____ Public Works _____9/25/19

6. DISTRIBUTION LIST:

 Administration Finance Counsel Clerk to the Board Procurement Other: _____

Introduced on: October 8, 2019

Adopted on: October 8, 2019

Official Resolution#: R20190871

Introduced on: January 28, 2020

Adopted on: January 28, 2020

Official Resolution#: R20200067

COUNTY OF PASSAIC
 ROADS DEPT, CO OF PASSAIC
 (O) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:k.11-7

REQUISITION	
NO.	R9-06157

S H I P T O	
V E N D O R	VENDOR #: 01538 F. ANTONUCCI & SONS 283 EDMUND AVENUE PATERSON, NJ 07502

ORDER DATE: 09/26/19
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SNOW PLOWING FOR ROUTES 6 & 8 FOR THE 2019-2020 CONTRACT AS PER BID NO. SB-19-055 AS PER PASSAIC COUNTY CONTRACT AS PER RESOLUTION NO. PLEASE SET UP FOR PARTIAL PAYMENTS	9-01-26-151-001-502	5,000.0000	5,000.00
			TOTAL	5,000.00

Introduced on: October 8, 2019
 Adopted on: October 8, 2019
 Official Resolution#: R20190871
 Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200067

REQUESTING DEPARTMENT _____ DATE _____



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

ROAD DEPARTMENT

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

September 26, 2019

Ms. Sherry Arvanitakis, QPA
Purchasing Agent, County of Passaic
495 River Street
Paterson, New Jersey 07524

Re: 2019 – 2020 Snow Plowing Bid

Dear Ms. Arvanitakis:

Please be advised that I have reviewed the bids received by your Department for Snow Plowing for the 2019 – 2020 snow plowing season. I am recommending that the bid be awarded to the lowest responsible bidder, F. Antonucci & Sons, Inc., 283 Edmund Avenue Paterson, New Jersey 07502 as follows:

<u>Route No.</u>	<u>Municipality</u>	<u>Monday – Friday Rates</u> Hourly - Stand By	<u>Saturday, Sunday & Holidays Rates</u> Hourly - Stand-By
Six (6)	Totowa	\$275.00 - \$100.00	\$300.00 - \$100.00
Eight (8)	Little Falls	\$275.00 - \$100.00	\$300.00 - \$100.00

The matter was discussed at the September 25, 2019 Meeting of the Public Works Committee and approved. A resolution request form and requisition are attached.

If I can be of further assistance or if you should need any additional information, please feel free to contact me.

Very truly yours,

Kenneth A. Simpson

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosure

Introduced on: October 3, 2019
Adopted on: October 3, 2019
Official Resolution#: R20190871

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R2020067

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO ORDINANCE 19-053 BY THE CITY OF PATERSON, NJ WHICH ESTABLISHES A "NO STOPPING OR STANDING" ZONE AT 188 LAFAYETTE STREET, ALL AS NOTED IN THE RESOLUTION.

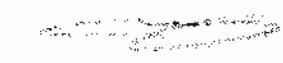
THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200068							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-46							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

Res. Pg. 1146-2

**RESOLUTION CONSENTING TO ORDINANCE 19-053 BY THE
CITY OF PATERSON, NJ WHICH ESTABLISHES A “NO
STOPPING OR STANDING” ZONE AT 188 LAFAYETTE STREET**

WHEREAS the City of Paterson adopted Ordinance 19-053 which establishes a “NO STOPPING OR STANDING” zone for 20 feet east of the driveway at 188 Lafayette Street (see copy of Ordinance 19-053 attached hereto and made part hereof); and

WHEREAS the County of Passaic is in receipt of a request for a consenting Resolution in light of the fact that Lafayette Street is a County road; and

WHEREAS said Resolution was discussed at the January 15, 2020 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution which establishes a “NO STOPPING OR STANDING” zone at the above-mentioned locations in Paterson, NJ.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to a Resolution as referenced above and in the attached letter from the County Traffic Engineer dated January 16, 2020.

January 28, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

January 16, 2020

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: **City of Paterson Ordinance 19-053**
No Parking Zone at 188 Lafayette Street

Dear Members of the Board:

Our office received from the City of Paterson the final copy of the referenced Ordinance. It establishes a "NO STOPPING OR STANDING" zone for 20 feet east of the driveway at 188 Lafayette Street, in connection with County Planning Board Application No. SP 19-030.

Since Lafayette Street is a County road, a consenting Resolution is required.

This Ordinance was reviewed and recommended for approval at the January 15, 2020 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Paterson.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Charles Silverstein".

Charles Silverstein, P.E.
County Traffic Engineer

CSS/sl
Attachment

cc: County Administrator
County Counsel
PWC Chair

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200068

ORDINANCE ESTABLISHING A NO STOPPING OR STANDING ZONE ON LAFAYETTE STREET BETWEEN ROSA PARKS BLVD AND EAST 16TH STREET

article numbers and section numbers if codification of this Ordinance reveals a conflict between those numbers and the existing Code, in order to avoid confusion and possible accidental repealers of existing provisions.

SECTION 9. The City Clerk and the Corporation Counsel may correct any clerical errors in the printing, publication and codification of this Ordinance, provided both concur with the correction being made and both certify in writing to the Municipal Council as to the specifics of the clerical correction no later than seven (7) days before the correction is made, or, where a legal deadline for publication applies, no later than the date of the next Regular Meeting. The said certifications shall also be prominently posted no later than the date of the next regular meeting, and thereafter shall be annexed to the corrected original Ordinance and retained by the City Clerk.

SECTION 10. That all or parts of the prior resolutions which are inconsistent with this Ordinance are hereby repealed.

STATEMENT OF PURPOSE

This Ordinance is to establish a no stopping or standing zone on Lafayette Street between Rosa Parks Blvd and East 16th Street.

SECONDED BY COUNCIL PERSON LILISA MIMMS

Do Not Use Space Below This Line

RECORD OF COUNCIL VOTE ON FINAL PASSAGE	AYE	NAY	ABSTAIN	ABSENT
1. ABDEL AZIZ ALAA "AL"	X			
2. COTTON RUBY N.				X
3. DAVILA MARITZA	X			
4. JACKSON MICHAEL	X			
5. KHALIQUE SHAHIN	X			
6. MCKOY WILLIAM G.	X			
7. MIMMS LILISA	X			
8. RIVERA FLAVIO				X
9. VELEZ LUIS	REFUSED			

Adopted on first reading at a meeting of the Council of the City of Paterson, N.J., on November 26, 2019, Adopted on

second and final reading after hearing on December 17, 2019

Approved/Rejected By: ANDRE SATEGH Mayor
 Reconsidered By Council: _____
 Council President: MARITZA DAVILA
 City Clerk: SONIA L. GORDON

This Ordinance when adopted must remain in the custody of the City Clerk. Certified copies are available. USE REVERSE SIDE FOR POSTPONEMENT AND RECONSIDERATION DATA

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200068

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO ORDINANCE 19-054 BY THE CITY OF PATERSON, NJ WHICH ESTABLISHES SIX PARKING SPACES, PREVIOUSLY RESERVED FOR PERSONS WITH DISABILITIES, REVERTED BACK TO UNRESTRICTED, GENERAL PARKING, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200069							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-47							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION CONSENTING TO ORDINANCE 19-054 BY THE
CITY OF PATERSON, NJ WHICH ESTABLISHES SIX PARKING
SPACES, PREVIOUSLY RESERVED FOR PERSONS WITH
DISABILITIES, REVERTED BACK TO UNRESTRICTED,
GENERAL PARKING**

WHEREAS the City of Paterson adopted Ordinance 19-054 which establishes six parking spaces, previously reserved for parking for only persons with disabilities, reverted back to unrestricted, general parking (subject to any State Statute prohibitions) (see copy of Ordinance No. 19-054 attached hereto and made part hereof) at the following locations:

427 Crooks Avenue	Plate #J45FFC
48 Lafayette Street	Plate #J45FFC
605 Madison Avenue	Plate #591FFD
933 Madison Avenue	Plate #HY4676
70 Preakness Avenue	
270 Preakness Avenue	Plate #V99JVL; and

WHEREAS the County of Passaic is in receipt of a request for a consenting Resolution in light of the fact that all are County roads; and

WHEREAS said Resolution was discussed at the January 15, 2020 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution which establishes six parking spaces, previously reserved for parking for only persons with disabilities, reverted back to unrestricted, general parking (subject to any State Statute prohibitions).

NOW THEREFORE BE IT RESOLVED by the Board of Chosen

and conditions set forth above, it does hereby consent to **Res-Pg:k.47-3**
Resolution as referenced above and in the attached letter from the
County Traffic Engineer dated January 16, 2020.

January 28, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

January 16, 2020

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *City of Paterson - Ordinance No. 19-054*
Remove Parking Spaces for the Disabled

Dear Members of the Board:

Our office received from the City of Paterson the final copy of the referenced Ordinance. Six parking spaces, previously reserved for parking for only persons with disabilities, are now reverted back to unrestricted, general parking (subject to any State Statute prohibitions). Since all are County roads, a consenting Resolution is required.

This Ordinance was reviewed and recommended for approval at the January 15, 2020 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Paterson.

Very truly yours,

Charles S. Silverstein, P.E.
County Traffic Engineer

CSS/sl
Attachment

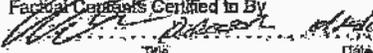
cc: County Administrator
County Counsel
PWC Chair

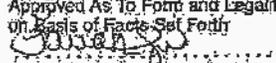
Ordinance of the City of Paterson, N.J.

No. 12 1st Reading No. 19-05A
 No. 2 Public Hearing
 (2nd Rdg. & Final Passage)
 Division

Date DECEMBER 17, 2019
 Date to Mayor DECEMBER 19, 2019
 Date Returned

TITLE:
TRAFFIC
ORDINANCE REPEALING ESTABLISHMENT
OF HANDICAPPED PARKING SPACE ON
COUNTY ROADS
 (@gov.ord.repeal.countyroads 10-10-19)

Factial Contents Certified to By

 Title _____ Date _____

Approved As To Form and Legality
 on Basis of Facts Set Forth

 CORPORATION COUNSEL Date _____

COUNCILPERSON LUIS VELEZ Moved the Following Ordinance:

WHEREAS, previous resolutions established parking space for the use of handicapped individuals on a County road in the City of Paterson; and

WHEREAS, it has been established that there is no longer a need for parking space for the handicapped at certain location.

NOW, THEREFORE BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF PATERSON that the following location be returned to their previous status of general parking:

STREET ADDRESS	
427 Crooks Avenue	Plate # J45FFC
48 Lafayette Street	Plate # J45FFC
605 Madison Avenue	Plate # S91FFD
933 Madison Avenue	Plate # HY4676
70 Preakness Avenue	
270 Preakness Avenue	Plate # V99AVL

BE IT FURTHER RESOLVED that the Director of Public Works or his designee is hereby directed to remove the signs and other markings designating this location as a parking space for the handicapped; and

BE IT FURTHER RESOLVED that this ordinance shall take effect upon passage as required by law and a concurring resolution from the Passaic County Board of Chosen Freeholders.

STATEMENT OF PURPOSE

This Ordinance is to repeal previously established handicapped parking spaces on County road.

SECONDED BY COUNCILPERSON SHAHIN KHALIQUE

Do Not Use Space Below This Line

RECORD OF COUNCIL VOTE ON FINAL PASSAGE	AYE	NAY	ABSTAIN	ABSENT
1. ABDELAZIZ, ALAA "AL"	X			
2. COTTON, RUBY N.				X
3. DAVILA, MARITZA	X			
4. JACKSON, MICHAEL	X			
5. KHALIQUE, SHAHIN	X			
6. MCKOY, WILLIAM C.	X			
7. MIMMS, LUISA	X			
8. RIVERA, FLAVIO				X
9. VELEZ, LUIS	X			

Adopted on first reading at a meeting of the Council of the City of Paterson, N.J., on November 26, 2019 Adopted on second and final reading after hearing on December 17, 2019

Approved Rejected By <u>ANDRE SAVICH</u> Mayor	Reconsidered By Council _____ Council President	Over Ride Vote <input type="checkbox"/> Aye <input type="checkbox"/> Nay Date <u>SONIA L. GORDON</u> City Clerk
---	--	--

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200069

This Ordinance when adopted must remain in the custody of the City Clerk. Certified copies are available.
 USE REVERSE SIDE FOR POSTPONEMENT AND RECONSIDERATION DATA

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO ORDINANCE 19-056 BY THE CITY OF PATERSON, NJ WHICH ESTABLISHES PARKING SPACES FOR THE DISABLED AT 106 LAFAYETTE STREET & 308 MADISON AVENUE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200070							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-48							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION CONSENTING TO ORDINANCE 19-056 BY THE
CITY OF PATERSON, NJ WHICH ESTABLISHES PARKING
SPACES FOR THE DISABLED AT 106 LAFAYETTE STREET &
308 MADISON AVENUE**

WHEREAS the City of Paterson adopted Ordinance 19-056 which establishes parking spaces for the disabled, where parking is already permitted, at 106 Lafayette Street and 308 Madison Avenue (see copy of Ordinance No. 19-056 attached hereto and made part hereof); and

WHEREAS the County of Passaic is in receipt of a request for a consenting Resolution in light of the fact that Lafayette Street and Madison Avenue are County roads; and

WHEREAS said Resolution was discussed at the January 15, 2020 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution which establishes parking spaces for the disabled at 106 Lafayette Street and 308 Madison Avenue, where parking is already permitted.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to a Resolution as referenced above and in the attached letter from the County Traffic Engineer dated January 16, 2020.

January 28, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

January 16, 2020

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *City of Paterson - Ordinance No. 19-056*
Parking Spaces for the Disabled

Dear Members of the Board:

Our office received from the City of Paterson the referenced Ordinance. It establishes parking spaces for the disabled at the following addresses, where parking is already permitted. Since all are County roads, a consenting Resolution is required.

- 106 Lafayette Street
- 308 Madison Avenue

This Ordinance was reviewed and recommended for approval at the January 15, 2020 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Paterson.

Very truly yours,

Charles S. Silverstein, P.E.
County Traffic Engineer

CSS/sl
Attachment

cc: County Administrator
County Counsel
PWC Chair

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200070

Ordinance of the City of Paterson, N.J.

No. 1A 1st Reading No. 19-056

No. 4 Public Hearing
(2nd Rdg. & Final Passage)

DIVISION **TRAFFIC**

TITLE: **ORDINANCE ESTABLISHING HANDICAPPED
PARKING SPACES ON COUNTY ROADS**

(@pw.td.ord.ldecy.county 10-10-19

Date **DECEMBER 17, 2019**

Date to Mayor **DECEMBER 19, 2019**

Date Returned

Date Submitted to

Council **NOVEMBER 26, 2019**

Factual Contents Certified to By

Chauhan

Date

Approved As To Form and Legality
on Basis of Facts Set Forth

Chauhan

CORPORATION COUNSEL

Date

COUNCILPERSON **LUIS VILEZ** Moved the Following Ordinance:

WHEREAS, the City of Paterson may establish parking spaces for the use of handicapped persons pursuant to the provisions of N.J.S.A. 39:4-197.5; and

WHEREAS, the parking of motor vehicles is not otherwise prohibited in the designated areas and the permitting thereof would not interfere with the normal flow of traffic.

NOW THEREFORE BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF PATERSON that the Paterson Code shall be amended and supplemented as follows:

SECTION 1. The locations below are hereby designated as restricted parking spaces for the use of persons who have been issued special vehicle identification cards by the Division of Motor Vehicles. No other persons shall be permitted to park in the following locations:

<u>NAME OF STREET</u>	<u>LOCATION</u>
106 Lafayette Street South Side B92DWH	Beginning at a point 134 feet west of the westerly curbline of Mercer Street and extending 22 feet westerly therefrom
308 Madison Avenue West Side Z27H1L	Beginning at a point 86 feet south of the southerly curbline of 7th Avenue and extending 22 feet southerly therefrom

SECTION 2. Unless another penalty is expressly provided by state law, including but not limited to N.J.S.A. 39:4-197(3) (c), any person convicted of a violation of this ordinance or any supplement thereto, shall be liable to a penalty of a fine of two hundred fifty dollars (\$250.00) for a first offence and for subsequent offenses, a fine of at least two hundred fifty dollars (\$250.00) and a term of community service not to exceed ninety days. If the violator has the general legal right to utilize handicapped parking but has parked in a handicapped space dedicated to different car's license plate, then a fine only for "parking within prohibited area" shall apply, where the said violation has a penalty of \$50 as of the enactment of this Section, but may later be raised by Ordinance.

SECTION 3. The Director of the Department of Public Works or the Director's designee is hereby directed to erect and maintain the regulatory signs as required by law, and the effectiveness of this Ordinance is contingent upon such signs being erected.

SECTION 4. All ordinances or portions of ordinances inconsistent herewith are repealed to the extent of such inconsistency only.

SECTION 5. If any part of this Ordinance shall be declared to be invalid or inoperative, such part shall deemed severable and the invalidity thereof shall not affect the remaining parts of this Ordinance.

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution: R20200070

ORDINANCE ESTABLISHING HANDICAPPED PARKING SPACES ON COUNTY ROADS

Page 2 of 2

SECTION 6. This Ordinance shall take effect upon passage, approval and publication as required by law, subject to passage of a concurring ordinance or resolution by the Pasquot County Board of Chosen Freeholders.

SECTION 7. The City Clerk shall have this Ordinance codified and incorporated in the official copies of the Rateison Code, but non-codification shall in no way affect the validity of the Ordinance.

SECTION 8. The City Clerk and the Corporation Counsel may correct any clerical errors in printing, publication and codification of this Ordinance, provided both concur with the correction being made and both certify in writing to the Municipal Council the clerical correction being made within seven days thereof.

STATEMENT OF PURPOSE

This ordinance is to designate reserved handicapped parking spaces along street curbs in front of residential premises on County roads.

SECONDED BY COUNCILPERSON LILISA MIMMS

Do Not Use Space Below This Line

RECORD OF COUNCIL VOTE ON FINAL PASSAGE	AYE	NAY	ABSTAIN	ABSENT
1. ABDELAZIZ ALAA "AL"	X			
2. COTTON, RUBY N.				X
3. DAVILA, MARITZA	X			
4. JACKSON, MICHAEL	X			
5. KHALIQUE, SHAHIN	X			
6. MCKOY, WILLIAM C.	X			
7. MIMMS, LILISA	X			
8. RIVERA, FLAVIO	X			
9. VELEZ, LUIS	X			

Adopted on first reading at a meeting of the Council of the City of Paterson, N.J., on November 26, 2019 Adopted on

second and final reading after hearing on December 17, 2019

Approved Reconsidered Over
 Rejected By Council Vote Aye Nay

MARITZA DAVILA Council President Sonia L. Gordon City Clerk

Introduced on: January 28, 2020 This Ordinance when adopted must remain in the custody of the City Clerk. Certified copies are available.
 Adopted on: January 28, 2020 USE REVERSE SIDE FOR POSTPONEMENT AND RECONSIDERATION DATA
 Official Resolution#: R20200070

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS FOR SB-19-061 2020 FORD ESCAPE HYBRID SE SPORT FOR PASSAIC COUNTY IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2 (c), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200071							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-49							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS
FOR SB-19-061 2020 FORD ESCAPE HYBRID SE SPORT FOR
PASSAIC COUNTY IN ACCORDANCE WITH N.J.S.A. 40A:11-
13.2(c)**

WHEREAS bids were received by the County of Passaic on November 14, 2019 for SB-19-061 2020 Ford Escape SE Sport Hybrid for Passaic County; and

WHEREAS the Passaic County consultant has advised the rejection of the responses received on this date as the contracting unit has decided to abandon the project for these goods and services; and

WHEREAS the Purchasing Department now recommends that the Board of Chosen Freeholders reject this bid in accordance with the provisions of N.J.S.A. 40A:11-13.2(c); and

WHEREAS N.J.S.A. 40A:11-13.2(c) provides that a contracting unit may reject all bids when the contracting unit has decided to abandon the project for these goods and services; and

WHEREAS the Administration and Finance Committee considered this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Director of Purchasing to reject SB-19-061 2020 Ford Escape SE Sport Hybrid for Passaic County received November 14, 2019 in accordance with the provisions of N.J.S.A. 40A:11-13.2(c).

January 28, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #2 FOR ZUCCARO, INC. AS IT PERTAINS TO THE HALEDON AVENUE GREEN STREET IMPROVEMENTS PROJECT IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200072							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-50							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION FOR CHANGE ORDER #2 FOR ZUCCARO, INC. AS IT PERTAINS TO THE HALEDON AVENUE GREEN STREET IMPROVEMENTS PROJECT IN PATERSON, NJ

WHEREAS a contract was awarded to Zuccaro, Inc. for the project known as the Haledon Avenue Green Street Improvements in the City of Paterson, NJ; and

WHEREAS it is now necessary that a change order be made reflecting an additional cost of \$1,330.00 in the contract amount for final quantity adjustments subsequent to relocation of a utility pole by PSE&G and a time extension for the delay caused by said relocation, as more fully explained in the attached letter dated January 16, 2020; and

WHEREAS this project was funded through an NJDEP 319h Grant; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on January 15, 2020 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated January 16, 2020 and attached hereto, be and the same is hereby approved:

1. DESCRIPTION AND VALUE OF CHANGE

See January 16, 2020 letter attached hereto

Addition	\$ 1,330.00
----------	-------------

REASON FOR CHANGE

See January 16, 2020 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 455,300.00
Previous Additions		\$ 51,598.00
Total		\$ 506,898.00
Previous Deductions		\$ 12,977.00
Net Prior to This Change		\$ 493,921.00
Amount of This Change	Add	\$ 1,330.00
Contract Amount to Date		\$ 495,251.00

January 28, 2020

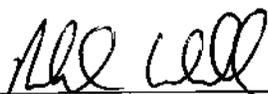
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,330.00

APPROPRIATION: \$72.87 C-04-55-137-001-931
\$336.87 C-04-55-137-001-935
\$923.26 C-04-55-157-004-902

PURPOSE: Resolution for change order #2 for Zuccaro Inc.
pertaining to the Haledon Avenue Green Street
Improvements in Paterson, NJ.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 16, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Haledon Avenue Green Street
Change Order #2 Final

Members of the Board:

Attached for your approval is Change Order #2 Final to be issued to the Contractor, reflecting an increase in the contract amount.

The change order is for final quantity adjustments, subsequent to relocation of a utility pole by PSE&G. Also included is a time extension for the delay caused by the relocation.

The total amount of the increase is \$1,330.00, resulting in a new final contract amount of \$495,251.00 or 8.8% over the original contract amount.

This project was funded through an NJDEP 319h Grant.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of January 15, 2020.

Based on the above, this office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #2 Final in the amount of \$1,330.00.

Very truly yours

Jonathan Pera, P.E.
County Engineer

Attachment
/nam

cc: County Administrator
County Counsel
Finance Director

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200072

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 2 Final
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: December 18, 2019

PROJECT TITLE: Haledon Avenue Green Street Improvements
 LOCATION: N. Straight St, Haledon Ave, Paterson
 DATE OF CONTRACT: October 2, 2017
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Zuccaro, Inc., 64 Commerce St, Garfield, Nj 07026

All Items
 As-built subsequent to relocation of pole.

Time Extension
 Delay for final construction pending relocation of utility pole by PSE&G.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$ 455,300.00
PREVIOUS ADDITIONS.....	\$ 51,598.00
TOTAL.....	\$ 506,898.00
PREVIOUS DEDUCTIONS.....	\$ (12,977.00)
NET PRIOR TO THIS CHANGE.....	\$ 493,921.00
AMOUNT OF THIS CHANGE.....	\$ 1,330.00
CONTRACT AMOUNT TO DATE.....	\$ 495,251.00

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Zuccaro, Inc.

SIGNATURE [Signature] DATE 12/18/19

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Recommended for Processing By: [Signature] Date 1/16/2020
 (Project Engineer)

Recommend for Approval By: _____ Date _____
 (County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____
 Freeholder - Director

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 2 Final
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: December 18, 2019

PROJECT TITLE: Haledon Avenue Green Street Improvements
 LOCATION: N. Straight St, Haledon Ave, Paterson
 DATE OF CONTRACT: October 2, 2017
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Zuccaro, Inc., 64 Commerce St, Garfield, NJ 07026

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Adds</u>					
6	Traffic Director Flagger	14	MH	\$ 70.00	\$ 980.00
20	9"x18" Concrete Vertical Curb	10	LF	\$ 35.00	\$ 350.00
	Total				\$ 1,330.00
Total Change					\$1,330.00

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT..... \$ 1,330.00
 Current DATE FOR COMPLETION..... November 30, 2018
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 365 Calendar Days
 NEW DATE FOR COMPLETION IS..... November 30, 2019

2. REASON FOR CHANGE

ZUGENO INC.
64 COMMERCE ST.
SARASOTA, FL 34238

INVOICE
ESTIMATE #3
PERIOD THRU JUNE 1, 2018

12/17/2019

ITEM NO	QTY	UNIT	INVOICE #	DESCRIPTION	UNIT PRICE	EST	QTY	COMP FROM EST	BILLED FROM EST	DATE	% COMPLETE	TOTAL BILLS TO DATE
1	450	SE		INLET, TYPE 1	5.00		168	5	800.00		36%	800.00
2	10	UN		REPAIRMENT BARBARDE	30.00		10	5	300.00		100%	300.00
3	25	UN		DRAINS	10.00		25	5	250.00		100%	250.00
4	50	UN		TRAPPIE COVERS	25.00		50	5	1,250.00		100%	1,250.00
5	200	ST		CONSTRUCTION STEMS	25.00		180	5	4,500.00		100%	4,500.00
6	400	MS		REINFORCING PLASTER	10.00		376.5	9	26,385.00		94%	27,545.00
7	1	LS		REBARING SITE	25,000.00		1	5	25,000.00		100%	25,000.00
8	25	CY		BACKFILL, TEST PIT	100.00		23	5	2,300.00		92%	2,300.00
9	16	LF		12" REINFORCED CONCRETE PIPE	100.00		16	5	1,600.00		100%	1,600.00
10	1	UN		12" INLET	2,500.00		1	5	2,500.00		100%	2,500.00
11	1	UN		INLET, TYPE B	3,500.00		1	5	3,500.00		100%	3,500.00
12	3	UN		INLET, TYPE BA	3,800.00		3	5	11,400.00		100%	11,400.00
13	2	DR		CURE PIECES	450.00		2	5	900.00		100%	900.00
14	4	UN		RESET EXISTING CASTING	350.00		4	5	1,400.00		100%	1,400.00
15	1650	SY		CONCRETE 8" 4" THICK	80.00		1762	5	139,360.00		100%	139,360.00
16	120	SY		CONCRETE 10" 6" THICK	90.00		428.28	5	38,545.20		132%	38,545.20
17	150	SY		6" DRIVEWAY, 6" THICK	50.00		148	5	7,400.00		99%	7,400.00
18	28.8	SY		REINFORCING WARRING STITCHES	295.00		28.8	5	7,200.00		100%	7,200.00
19	2	NO ITEM					0	5				
20	2450	LF		5" X 1/4" CONCRETE VERTICAL GROUND	35.00		2400	5	84,000.00		98%	84,350.00
21	930	GF		TRAFFIC MARKINGS	7.00		1513	5	10,591.00		178%	10,591.00
22	50	SE		REGULATORY AND MARKING SIGN	50.00		42	5	2,100.00		84%	2,100.00
23	0	NO ITEM					0	5				
24	100	LF		3" RIGID METALLIC CONDUIT	300.00		164	5	49,200.00		164%	49,200.00
25	1	UN		RESET JUNCTION BOX CASTING	2,500.00		1	5	2,500.00		100%	2,500.00
26	2	UN		DOMINANT, TYPE SIF	2,000.00		1	5	2,000.00		50%	2,000.00
27	2	UN		RESTRAINING SIGNAL STANDARD	1,400.00		2	5	2,800.00		100%	2,800.00
28	550	LF		PARALLEL SIGNAL CABLE, 5 CONDUCTOR	5.00		523	5	2,615.00		95%	2,615.00
29	8	UN		RESTRAINING SIGNAL HEAD	1,200.00		8	5	9,600.00		100%	9,600.00
30	1	UN		TREE REMOVAL, OVER 12" TO 24" DIAMETER	1,200.00		7	5	8,400.00		100%	8,400.00
31	1	NO ITEM					0	5				
32	1600	SY		REINFORCING 4" THICK	8.00		1123	5	9,084.00		70%	9,084.00
33	1600	SY		REINFORCING & SPREADING, TYPE A-3	1.00		1123	5	1,123.00		70%	1,123.00
34	1600	SY		STEEL WELDRING	1.00		1123	5	1,123.00		70%	1,123.00
35	0	NO ITEM					0	5				
36	0	NO ITEM					0	5				
37	0	NO ITEM					0	5				
38	1	LS		STORAGE BIN, LOCATION NO. 1	17,500.00		1	5	17,500.00		100%	17,500.00
39	1	LS		STORAGE BIN, LOCATION NO. 2	12,500.00		1	5	12,500.00		100%	12,500.00
40	0	NO ITEM					0	5				
41	0	NO ITEM					0	5				
42	1	LS		SALE GARDEN, LOCATION NO. 1	7,500.00		1	5	7,500.00		100%	7,500.00
43	1	UN		MANHOLE TYPE A	6,500.00		3	5	19,500.00		75%	19,500.00
44	1	UN		TRAFFIC SIGNAL CONTROLLER BRAND, RESTRAINING SIGNS	4,400.00		1	5	4,400.00		100%	4,400.00

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200072

ZUCCHINI INC.
6420 MARSHFIELD ST.
GARFIELD, NJ 07036

Invoice
ESTIMATE #
PERIOD THROUGH JUNE 30, 2019

12/17/2019

ACCOUNTS	PERIOD THRU	\$	\$	\$
	12/31/2019	2,540.00	489,919.20	5,495,459.20
PROPOSAL ESTIMATES THIS ESTIMATE \$ 489,919.20 TOTAL COMPLETED \$ 1,540.00 REMAINING 2% \$ 489,919.20 TOTAL COMPLETED LESS REMAINING \$ 495,459.20 PREVIOUS PAYMENT APPLICATIONS \$ 484,040.82 TOTAL AMOUNT DUE \$ 11,248.38				

495,459.20

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200072

PAYMENT APPLICATION

TO: County of Passaic
 401 Grand St.
 Paterson, NJ 07603

FROM: Zuccaro, Inc.
 64 Commerce Street
 Garfield, NJ 07026

FOR: Haledon Ave & Green St Improvements, Paterson

NAME & LOCATION: ARCHITECT: Timothy Metten

APPLICATION # 6-final DISTRIBUTION TO:
 PERIOD THRU: 12/17/2019
 PROJECT #'S: OWNER: CONTRACTOR: OWNER:

CONTRACT DATE: CONTRACTOR: OWNER:

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
 Continuation Page is attached.

1. CONTRACT AMOUNT	\$	495,459.20	
2. SUM OF ALL CHANGE ORDERS	\$		
3. CURRENT CONTRACT AMOUNT	\$	495,459.20	
4. TOTAL COMPLETED & STORED (Column G on Continuation Page)	\$	495,459.20	
5. RETAINAGE a. 2% of Completed Work (Column D & E on Continuation Page) b. 2% of Material Stored (Column I on Continuation Page)	\$		
6. TOTAL COMPLETED & STORED LESS RETAINAGE (Column J on Continuation Page)	\$	495,459.20	
7. LESS PREVIOUS PAYMENT APPLICATIONS (Line 4 minus Line 6 Total)	\$	484,040.82	
8. PAYMENT DUE	\$	11,418.38	
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$		
SUMMARY OF CHANGE ORDERS			
ADDITIONS		DEDUCTIONS	
TOTALS		TOTALS	
NET CHANGES		NET CHANGES	

Contractor's signature below is the assurance to Owner, concerning the payment herein applied for, that (1) the Work has been performed as required in the Certified Documents (2) all sums previously paid to Contractor under the Contract have been used for pay Contractor's cost for labor, materials & other obligations under the contract for work previously paid for, & (3) Contractor is legally entitled to the payment.

CONTRACTOR: *S. J. P.* BY: *S. J. P.* President Date: 12/17/2019

Notary public:
 My Commission Expires: _____
 Subscribed & sworn to before me this _____ day of _____

ARCHITECT'S CERTIFICATION
 Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that (1) Architect has inspected the work represented by this application, (2) such work has been completed to the extent indicated in this application, and the quality of workmanship and materials conforms with the certified documents, (3) his application for payment accurately states the amount of work completed & payment due therefor, & (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: _____
 ARCHITECT: _____
 BY: _____ Date: _____

Neither the application nor payment applied for herein is assignable or negotiable. Payment shall be made only to contractor, & is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.



PCSO OUTSIDE WORK
435 HAMBURG TURNPIKE
WAYNE, NJ 07470

Invoice

Date	Invoice #
12/4/2019	19-1364

Bill To
ZUCCARO & SONS, INC. 64 Commerce Street Garfield, NJ 07026

Terms	Due Date
	12/4/2019

Item	Hours	Rate	Description/Employee	Service Date	Amount
Traffic Control Rate 1	7.5	65.00	Jason Mack N.Main/14 Haledon Ave. Paterson 8:00 a.m - 3:30 p.m Unit #21	11/26/2019	487.50
Administration Fee	7.5	5.00	Per Hour		37.50
Vehicle Fee	7.5	15.00	Per Hour		112.50
BALANCE DUE \$595.00					

No deductions are to be taken out of the Officer's checks; as all required legal deductions will be calculated by the Treasurer's Office prior to payment to the Officer. Please direct all concerns to Howard Cain at the address listed above, by email at Hcain@pcsheriff.org, by phone at (973) 225-3604 or by fax at (973) 389-9563

Please make checks payable to: Passaic County Off-Duty Sheriff's Trust

Send Checks to: Passaic County Sheriff's Office
 Attn: Howard Cain
 435 Hamburg Turnpike
 Wayne, NJ 07470

Total	\$637.50
--------------	-----------------



County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 16, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Haledon Avenue Green Street
Change Order #2 Final

Members of the Board:

Attached for your approval is Change Order #2 Final to be issued to the Contractor, reflecting an increase in the contract amount.

The change order is for final quantity adjustments, subsequent to relocation of a utility pole by PSE&G. Also included is a time extension for the delay caused by the relocation.

The total amount of the increase is \$1,330.00, resulting in a new final contract amount of \$495,251.00 or 8.8% over the original contract amount.

This project was funded through an NJDEP 319h Grant.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of January 15, 2020.

Based on the above, this office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #2 Final in the amount of \$1,330.00.

Very truly yours

Jonathan Pera, P.E.
County Engineer

Attachment
/nam

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200072

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING RIGHT OF WAY AGREEMENT MODIFICATION #1 BY AND BETWEEN THE COUNTY OF PASSAIC AND THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID & ECONOMIC DEVELOPMENT AS IT CONCERNS THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600004, CITY OF PASSAIC AND BOROUGH OF WALLINGTON, PASSAIC AND BERGEN COUNTIES, NJ, FEDERAL PROJECT NO. STP-8121 (106)ROW, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200073							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-51							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING RIGHT OF WAY AGREEMENT
MODIFICATION #1 BY AND BETWEEN THE COUNTY OF
PASSAIC AND THE STATE OF NEW JERSEY DEPARTMENT OF
TRANSPORTATION LOCAL AID & ECONOMIC DEVELOPMENT
AS IT CONCERNS THE REPLACEMENT OF EIGHTH STREET
BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO.
1600004, CITY OF PASSAIC AND BOROUGH OF
WALLINGTON, PASSAIC AND BERGEN COUNTIES, NJ,
FEDERAL PROJECT NO. STP-8121 (106)ROW**

WHEREAS the County of Passaic is undertaking a Project known as the Replacement of Eighth Street Bridge over the Passaic River, Structure No. 1600004, in the City of Passaic and Borough of Wallington, Passaic and Bergen Counties, NJ, Federal Project No. STP-8121 (106)ROW, Agreement No. 2012-DT-BLA1-03; and

WHEREAS this Project has qualified for Federal Aid through the New Jersey Department of Transportation; and

WHEREAS the Office of the Passaic County Engineer has received copies of the Agreement Modification #1 for an additional amount of \$184,974.00 for the right-of-way acquisition to the Federal Aid Agreement No. 2012-DT-BLA1-03, a cost reimbursement agreement between the New Jersey Department of Transportation, Division of Local Aid and Economic Development and the County of Passaic, for the Eighth Street Bridge Right-of-Way Acquisition, resulting in a new Agreement total of \$529,574.00 as outlined in the letter from the Passaic County Engineer dated January 17, 2020 (a copy of which is attached hereto and made a part hereof); and

WHEREAS this Right-of-Way Agreement Modification must be signed by the County of Passaic and the New Jersey Department of Transportation; and

WHEREAS this matter was reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its January 15, 2020 meeting at which time it was recommended that it be approved by the entire Board.

NOW THEREFORE BE IT RESOLVED that the Board authorizes the execution of the attached Right-of-Way Agreement Modification #1 related to the Project known as the Replacement of Eighth Street Bridge over the Passaic River, Structure No. 1600004, in the City of Passaic and Borough of Wallington, Passaic and Bergen Counties, NJ, Federal Project No. STP-8121 (106)ROW, Agreement No. 2012-DT-BLA1-03.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board be authorized to execute said Agreement Modification #1 on behalf of the County of Passaic.

January 28, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

January 17, 2020

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**Re: Replacement of Eighth Street Bridge over
The Passaic River, Structure No. 1600004
City of Passaic and Borough of Wallington
Federal Project No. STP-8121 (106)ROW
Agreement No. 2012-DT-BLA1-03
Right of Way- Agreement Modification No. 1**

Members of the Board:

This Office has received five (5) copies of the Agreement Modification #1 for an additional amount of \$184,974.00 for the right-of way acquisition to the Federal Aid Agreement No. 2012-DT-BLA1-03, a cost reimbursement agreement between the New Jersey Department of Transportation, Division of Local Aid and Economic Development and the County of Passaic, for the Eighth Street Bridge-Right of Way Acquisition. The new Agreement total amount is \$529,574.00

This Federal Aid Agreement Modification was reviewed and discussed by the Public Works Committee at its meeting on January 15, 2020 and was recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution authorizing the Director and the Clerk to sign and execute Agreement Modification No.1.

Very truly yours,

Jonathan C. Pera, P.E.
County Engineer

:/am

Attachment

Cc: County Administrator
County Counsel
Director of Finance
Public Works Chair

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200073

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

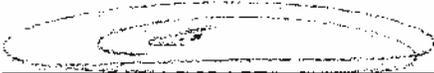
Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

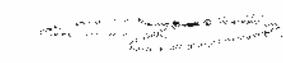
Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2019 ROADWAY RESURFACING PROJECT – REA HOUSE PARKING LOT IMPROVEMENTS IN HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200074							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-52							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION FOR CHANGE ORDER #1 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY AS IT PERTAINS TO THE 2019 ROADWAY RESURFACING PROJECT – REA HOUSE PARKING LOT IMPROVEMENTS IN HAWTHORNE, NEW JERSEY

WHEREAS a contract was awarded to Smith-Sondy Asphalt Construction Company for the project known as the 2019 Roadway Resurfacing Project – Rea House Parking Lot Improvements in Hawthorne, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a total net increase of \$107,379.86 in the contract amount due to final field quantities for the parking lot improvements and results in a new contract amount of \$4,836,745.97 (2.27% net increase), as more fully explained in the attached letter dated January 16, 2019 from the Office of the Passaic County Engineer; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on January 15, 2019 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated January 16, 2019 and attached hereto, be and the same is hereby

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE

See January 16, 2019 letter attached hereto

Addition	\$ 107,379.86
----------	---------------

REASON FOR CHANGE

See January 16, 2019 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 4,729,366.11
Previous Additions	\$ -00-
Total	\$ 4,729,366.11
Previous Deductions	\$ -00-
Net Prior to This Change	\$ 4,729,366.11
Amount of This Change Add	\$ 107,379.86
Contract Amount to Date	\$ 4,836,745.97

January 28, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$107,379.86

APPROPRIATION: C-04-55-153-001-904

PURPOSE: Resolution for change order #1 for Smith-Sondy Asphalt Construction Company pertaining to the 2019 Roadway Resurfacing Project-REA House Parking Lot improvements.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 16, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: 2019 Roadway Resurfacing
Rea House Parking Lot Improvements
CHANGE ORDER No. 1

Members of the Board:

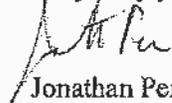
Attached for your Approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the contract amount due to final field quantities.

The total net amount of the increase is \$107,379.86, resulting in a new contract amount of \$4,836,745.97.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of January 15, 2020.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER No. 1 to the Contractor, Smith-Sondy Asphalt Construction Company, of Wallington, New Jersey, in the amount of \$107,379.86 (One Hundred Seven Thousand Three Hundred and Seventy Nine Dollars and Eighty Six Cents), which results in an increase to the Contract amount. The adjusted contract amount including Change Order No. 1 is \$4,836,745.97 (2.27% net increase).

Very truly yours,



Jonathan Pera, P.E.
County Engineer

Attachment
/nam

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200074

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1 Net Add
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: January 10, 2020

PROJECT TITLE: 2019 Road Program
LOCATION: Hawthorne
DATE OF CONTRACT: June 11, 2019
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

2. REASON FOR CHANGE

All Items

Quantity adjustments per as-built quantities for the Rea House Parking Lot improvements, including several items not included in the original purchase order. Total cost for Rea House Improvement Projects is \$203,104.29 (State Not-Participating).

Table with 2 columns: Description and Amount. Rows include ORIGINAL CONTRACT AMOUNT (\$ 4,729,366.11), PREVIOUS ADDITIONS, TOTAL (\$ 4,729,366.11), PREVIOUS DEDUCTIONS (\$ -), NET PRIOR TO THIS CHANGE (\$ 4,729,366.11), AMOUNT OF THIS CHANGE (\$ 107,379.86), and CONTRACT AMOUNT TO DATE (\$ 4,836,745.97).

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Smith Sondy

SIGNATURE DATE

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: (County Inspector) Date

Reviewed By and Recommended for Processing By: (Project Engineer) Date

Recommend for Approval By: (County Engineer) Date

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE DATE

Introduced on: January 28, 2020 Freeholder - Director
Adopted on: January 28, 2020
Official Resolution#: R20200074



County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 16, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: 2019 Roadway Resurfacing
Rea House Parking Lot Improvements
CHANGE ORDER No. 1

Members of the Board:

Attached for your Approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the contract amount due to final field quantities.

The total net amount of the increase is \$107,379.86, resulting in a new contract amount of \$4,836,745.97.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of January 15, 2020.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER No. 1 to the Contractor, Smith-Sondy Asphalt Construction Company, of Wallington, New Jersey, in the amount of \$107,379.86 (One Hundred Seven Thousand Three Hundred and Seventy Nine Dollars and Eighty Six Cents), which results in an increase to the Contract amount. The adjusted contract amount including Change Order No. 1 is \$4,836,745.97 (2.27% net increase).

Very truly yours,


Jonathan Pera, P.E.
County Engineer

Attachment
/nam

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200074

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

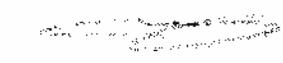
Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION #3 FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS THE 2018 ROADWAY RESURFACING PROGRAM – STORM SEWER IMPROVEMENTS PROJECT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200075							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-53							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING CONTRACT MODIFICATION #3
FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS
THE 2018 ROADWAY RESURFACING PROGRAM – STORM
SEWER IMPROVEMENTS PROJECT**

WHEREAS a professional engineering consultant services contract was awarded to Remington & Vernick Engineers by Resolution R-2017-0941 dated November 21, 2017 as it concerns the 2018 Road Resurfacing Program – Storm Sewer Improvements Project; and

WHEREAS modifications of said contract were authorized by Resolution R-2019-0223 dated March 12, 2019 and Resolution R-2019-0630 dated July 16, 2019; and

WHEREAS part of the design effort for this Project was drainage under Passaic Avenue in the City of Passaic, NJ where it was determined that test pits should be completed to locate potential utility conflicts; and

WHEREAS Remington & Vernick Engineers has submitted a request for additional work for completion of test pits, which was not included in the original scope, and is detailed in their March 25, 2019 letter attached hereto and Project Quote invoice made part hereof in the amount of \$17,500.00; and

WHEREAS the Office of the Passaic County Engineer is recommending that said Remington & Vernick Engineers be awarded a second contract modification to perform these additional services for an amount of \$17,500.00 pursuant to a letter dated January 16, 2020 (copy of letter attached hereto and made a part hereof);

WHEREAS the matter was discussed at the Public Works and Buildings & Grounds Committee at their meeting held on

January 15, 2020 and is recommended for approval by the entire Board; and Res-Pg: k.53-3

WHEREAS a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a third amendment to the original professional engineering consultant services contract for Remington & Vernick Engineers relating to the 2018 Road Resurfacing Program – Storm Sewer Improvements to include additional work outside the original scope of the project, as set forth above and in its contract modification request attached hereto.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: C-04-55-140-001-920

PURPOSE: Resolution awarding a second contract modification to Remington & Vernick Engineers to perform additional work pertaining to 2018 Roadway Resurfacing.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 16, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: 2018 Road Resurfacing Program
Storm Sewer Improvements
Contract Modification #3 – Remington and Vernick Engineers

Members of the Board:

Remington and Vernick Engineers (RVE) has submitted an invoice for the completion of test pits in connection with the above referenced drainage project in the amount of \$17,500.00. The test pits were completed along Passaic Avenue in the City of Passaic, in connection with design services authorized under Contract Modification #2.

The above-mentioned matter was discussed at the Public Works Committee meeting of January 15, 2020 and a contract modification to RVE is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to RVE in the amount of \$17,500.00 for the completion of test pits along Passaic Avenue in the City of Passaic, and to authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200075

PROJECT QUOTE FORM

FIRM NAME: Trinity Subsurface Engineering, LLC

ADDRESS: 1719 Delaware Avenue, Suite 200 Wilmington, DE 19806

PHONE #: 855-387-4648 **FAX:**

The following **LUMP-SUM** quote is provided for the project:

**PASSAIC AVENUE DRAINAGE IMPROVEMENTS
UTILITY LOCATION TEST PITS
PASSAIC TOWNSHIP, PASSAIC COUNTY, NEW JERSEY**

QUOTES ARE TO BE RECEIVED BY **4:00 PM ON FRIDAY, JUNE 28, 2019**, AT THE OFFICE OF REMINGTON & VERNICK ENGINEERS. FAXED COPIES ARE ACCEPTABLE (Fax No.: 856-795-1882) AND SHALL BE ADDRESSED TO JUSTIN DIBIASE.

TOTAL LUMP-SUM BASE QUOTE: \$17,500

This lump-sum quote represents the total cost to perform, construct, install, repair or other required various means to complete the work as outlined in the Request for Quotes.

AUTHORIZED REPRESENTATIVE: Gregory L. Finkle, P.E. / Principal

TYPED / PRINTED

DATE: 06/28/2019


SIGNED



(855) 3-TRINITY (387-4648)
 www.TrinitySubsurface.com
 Info@TrinitySubsurface.com

Project Proposal

Date: March 25, 2019

Between:

Trinity Subsurface Engineering ("Trinity")
 1719 Delaware Avenue, Suite 200
 Wilmington, DE 19806
 Project Number: 19-2905

and

Remington & Vernick Engineers ("Client")
 51 Haddonfield Rd., Suite 260
 Cherry Hill, NJ 08002
 Mr. Jason DiBiase (ordered by)

Project Details:

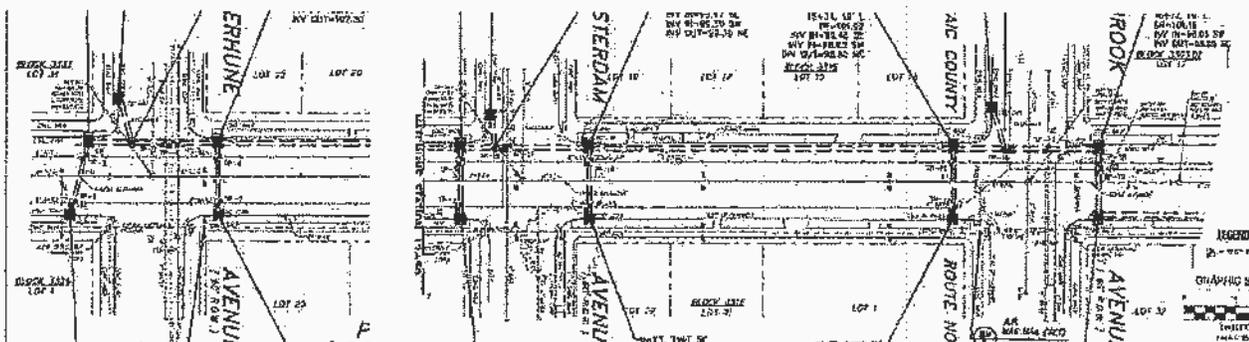
Project Name: Passaic Avenue Drainage Improvements Utility Location Test Pits

Street Address: Passaic Avenue, Passaic County, NJ

Scope of Work:

Task 1: Vacuum Excavation Services

Trinity will perform 811 coordination, vacuum excavation, restoration and all necessary support services to collect precise horizontal and vertical data for gas and water at the locations noted below. This proposal assumes a total of nineteen (19) locations needed for excavation within the work area. Utility data will be collected and presented on the final drawing outlining utility type, size, depth and overall condition. Test holes will be immediately backfilled with excavated material and repaired with cold patch.



Assumptions and Clarifications:

- Permitting included with an assumed cost based on information from Passaic County attached.
- Utility features will be accessible such as manholes in parking areas.
- Traffic control included. Potential road closures with detours.
- A test hole is approximately 1' in diameter.
- Test holes in asphalt or concrete will be opened via jackhammer, immediately backfilled with excavated materials after data collection and repaired with temporary materials or via core bore process.
- Proposal assumes uncontaminated soil for disposal if necessary.

Introduced on:
 Adopted on:
 Official Resolution#:

January 28, 2020
 January 28, 2020
 R20200075

Lump Sum Pricing:

Task 1: Vacuum Excavation Services	\$17,500
------------------------------------	----------

Deliverables

At the completion of work the Client will receive:

- Utility markings in the field with paint and flags (where applicable).
- A field report of findings completed by the technician.
- A non-scaled drawing representative of findings.
- Images of the work area (unless prohibited by the site).
- Test hole data report for vacuum excavation services.

Additional Services Available:

S.U.E. | Concrete Scanning | Tank Locating | Video Pipe Inspection
Water Leak Detection | Void and Sink Hole Delineation | Vacuum Excavation

Terms & Conditions

Trinity performs geophysical services as outlined by the American Society of Civil Engineer's (ASCE) 38-02; *Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data*. Geophysical services are categorized as Quality Level B data which is defined by the Standard as providing the "approximate horizontal position of subsurface utilities." There are several factors that affect the ability to designate the location of subsurface features and as such Trinity strives to minimize, but cannot eliminate, issues associated with excavation activities. Multiple types of equipment are used for every scope of work with the goal of confirming findings with multiple scans. Several factors may limit the ability of a facility to be designated and are listed below. The inability to remediate the below may result with incomplete/partial subsurface data. At the request of the client Trinity may also perform Quality Level A services (test holes via vacuum excavation) to determine the precise horizontal and vertical location of underground utilities.

Limitations

- Utility composition, size, construction and depth.
- Soil saturation / dielectric properties.
- Access to utilities either via building or utility structure, such as a manhole, cleanout, utility box, etc.
- Utility / metallic congestion both above and below the surface.
- Availability of utility records and drawings.
- Site access

Warranties and Remedies

Trinity has several levels of redundancy built into our process to maximize confidence levels when designating utilities. However, the technology does not currently exist to account for all subsurface features. As such, should an issue arise Trinity requires notification promptly after the site has been contained and allowed site access prior to completed repairs and restoration. An internal investigation will be completed to determine root cause. Trinity cannot accept any responsibility for damages, lost time or the like because of site or technology limits or limitations listed above. If it is determined that Trinity is responsible for any damages Trinity will contract and manage the necessary repairs but will not pay excessive costs due to excessive work. Field markings will fade with time and with exposure to weather. It is the responsibility of the Client to maintain the field markings at the time of Trinity's departure from the site. Performing intrusive work based on sketches or faded marks is not recommended and Trinity will not be responsible for damages associated with such. If marks show sign of wear or field conditions do not match field documentation Trinity recommends a remark.

Limitation of Liability
Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200075
TrinitySubsurface.com

Project No: 19-2905

Passaic Avenue Drainage Improvements Utility Location Test Pits

The total liability of Trinity to Client from any cause whatsoever, will be limited to the lesser of Client's actual damages or the Project price paid to Trinity for those Services and Deliverables in a Project that are the subject of Client's claim. In no event will either party be liable for SPECIAL, INDIRECT, CONSEQUENTIAL, OR INCIDENTAL DAMAGES, including but not limited to loss of profits, revenues, data or power, damage to or loss of the use of products, damage to property, claims of third parties, including personal injury or death, suffered as a result of provision of Services or use of Deliverables.

Time for Claims. All claims against Trinity must be brought within fifteen (15) calendar days after the cause of action arises and Client waives any statute of limitations which might apply by operation of law or otherwise.

Indemnification

Trinity agrees, to the extent permitted by law, to indemnify and hold harmless but shall have no obligation to defend the Client and its officers, directors and employees (collectively "Client") from and against liability for damages to the extent actually caused by the negligent acts, errors or omissions of Trinity and its subconsultants, or anyone for whom the Trinity is legally liable, in the performance of professional services under this Agreement. Client agrees, to the extent permitted by law, to indemnify and hold harmless but shall have no obligation to defend the Trinity and its officers, directors, employees and subconsultants (collectively "Trinity") from and against liability for damages to the actually extent caused by the negligent acts, errors or omissions of Client and its contractors, subcontractors, consultants, or anyone for whom Client is legally liable, in connection with this Agreement. Neither Client nor Trinity shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence or for the negligence of others.

Delay or Suspension of Work

Any delays or down time as a result of an event outside the control of Trinity will incur a cost of \$85/hour/person. Work canceled within 12 hours of start time may be subject to a four hour minimum charge.

Publicity

Client hereby agrees to permit Trinity to use Client's company name and logo as well as pictures of work on all media sources including but not limited to; website, brochures, flyers, social media, etc... For ongoing active construction projects under the control of the Client, Client agrees to allow Trinity to furnish signs or banners describing the work performed by Trinity on the site.

Reimbursables

Any reasonable additional charges incurred by Trinity needed to complete the above scope of work will be reimbursed by the customer. Charges may include materials to complete the work in the field, such as clean out caps, specialty tools or materials, printing and shipping charges for any paperwork provided onsite or thereafter and additional administrative charges for preliminary contractual preparation or items such as certified payroll. Administrative charges will be billed at \$50/hour.

Payment Terms & Acceptance

Unless otherwise noted payment terms are net 15 days from date of invoice. Payments received after the due date will be subject to a 1.5% monthly late fee. Any Purchase Orders or Contracts provided by the client confirm acceptance of these terms.

Remington & Vernick Engineers

Trinity Subsurface Engineering, LLC

Accepted By: _____

Accepted By: _____

Printed Name & Title: _____

Printed Name & Title: _____

Date: _____

Date: _____

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200075
TrinitySubsurface.com

Section X - Schedule of Fees

Passaic County Highway Opening and Use Permit Fee Schedule

March 25, 2016

Permits	Application Fee	Review Fee	Additional Review Fee	Opening Fee	Inspection Fee	Daily Fee	Bond	Insurance	Comments
Highway Opening	\$ 100.00	\$150.00 if over 30 SY	\$150.00 for every additional 30 SY	\$ 250.00	\$5.00 per SY over 30 SY		\$5,000 Min for Stone Base \$10,000 Min for roads resurfaced within 7 years \$10,000 Min for Concrete Base or \$50 per SY	Yes	2, 3, 9
Bridge Attachment	\$ 100.00	\$ 250.00	\$20.00 per LF for Arch, Thru Girder and Truss		\$200.00 per working day		Yes	Yes	1, 2
Road/Lane Closure	\$ 100.00	\$ 150.00				\$1,000.00 per Direction of Travel Closed	No	Yes	*
Lane Shift/Shoulder Work	\$ 100.00	\$ 150.00				\$ 50.00	No	Yes	*
Drainage Connection Less than or equal to 4" Diameter	\$ 100.00	\$ 50.00					Yes (May be adjusted at County's discretion)	Yes	1, 2, 5
Drainage Connection Greater than 4" Diameter	\$ 250.00	\$ 250.00					Yes	Yes	1, 2, 5
Overweight/Oversize	\$ 100.00	\$50 per each structure if rated \$250 per each structure if hand calculations required					No	Yes	7, 8
Driveway/Roadway Access	\$ 250.00	\$ 250.00					Yes	Yes	1, 2
Storage	\$ 100.00					\$ 100.00	No	Yes	
Scaffolding/Sidewalk Stred	\$ 100.00	\$150 or \$5 per LF whichever is greater				\$100.00	Yes	Yes	2



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 16, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: 2018 Road Resurfacing Program
Storm Sewer Improvements
Contract Modification #3 – Remington and Vernick Engineers

Members of the Board:

Remington and Vernick Engineers (RVE) has submitted an invoice for the completion of test pits in connection with the above referenced drainage project in the amount of \$17,500.00. The test pits were completed along Passaic Avenue in the City of Passaic, in connection with design services authorized under Contract Modification #2.

The above-mentioned matter was discussed at the Public Works Committee meeting of January 15, 2020 and a contract modification to RVE is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to RVE in the amount of \$17,500.00 for the completion of test pits along Passaic Avenue in the City of Passaic, and to authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200075

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FALL PROOF SYSTEMS LLC FOR INSPECTION SERVICES RELATING TO THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES BUILDING PARAPET REPAIRS AND REPLACEMENT AT 80 HAMILTON STREET IN PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200076							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-54							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

Res-Reg-54-2

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO
FALL PROOF SYSTEMS LLC FOR INSPECTION SERVICES
RELATING TO THE PASSAIC COUNTY BOARD OF SOCIAL
SERVICES BUILDING PARAPET REPAIRS AND REPLACEMENT
AT 80 HAMILTON STREET IN PATERSON, NJ**

WHEREAS a contract was awarded by Resolution of the Board of Chosen Freeholders of the County of Passaic by Resolution R-2014-0923 dated November 25, 2014 for installation of structural netting at the Board of Social Services Building, 80 Hamilton Street in Paterson, NJ; and

WHEREAS by letter to the Board dated January 16, 2020 (attached hereto and made part hereof), the Office of the Passaic County Engineer is reporting that the structural netting installed in 2014 has been in place for over five (5) years and is due for an inspection and, therefore, requested a proposal from Fall Proof Systems LLC (FallProof), 61 Second Avenue, Trenton, NJ 08619 for inspection services of the parapet of the Passaic County Board of Social Services Building, a copy of said proposal in the amount of \$2,495.00 dated January 13, 2020 attached hereto and made part hereof; and

WHEREAS the Board, by Resolution 06-97 dated February 14, 2006, established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay-to-Play law only under a fair and open process; and

WHEREAS the Office of the Passaic County Engineer is requesting that the Board make an exception in this case because of the fact that FallProof is the installer of the structural netting at both 80 Hamilton Street and also for the District Court House at 71 Hamilton Street, both in Paterson, NJ and is very familiar

WHEREAS the award of this proposed contract is not subject to the requirements of N.J.S.A. 19:44A-20.3 et seq. at this time since the amount of money involved in this contract award is less than the monetary value required under the new “Pay to Play” statute; and

WHEREAS the Freeholder Committee for Public Works reviewed this matter at its January 15, 2020 meeting and is recommending that the Board make an exception in this case; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a non-fair and non-open contract to Fall Proof Systems LLC (FallProof) of Trenton, NJ in the amount of \$2,495.00 for inspection services for the parapet of the Passaic County Board of Social Services Building.

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this resolution shall remain in full force and effect.

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,495.00

APPROPRIATION: C-04-55-148-001-920

PURPOSE: Resolution authorizing an award of contract to Fall Proof Savings LLC for inspection services for the parapet of the Passaic County Board of Social Services Building.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



County of Passaic

Administration Building, Room 524
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER

Jonathan C. Pera, P.E.
County Engineer

Telephone: (973) 881-4456
Fax: (973) 742-3936
TDD: (973) 279-9786

January 16, 2020

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**Re: Passaic County Board Social Services Building Parapet Repairs and Replacement
80 Hamilton Street
City of Paterson
AWARD OF INSPECTION SERVICES FOR 80 HAMILTON STRUCTURAL NETTING**

Dear Members of the Board:

Passaic County requested a proposal from Fall Proof Systems LLC (FallProof) for inspection services for the parapet of the Passaic County Board of Social Services Building.

This work was requested as the netting has been in place for over 5 years and is due for an inspection.

The amount of the attached invoice is \$2,495.00 which is under the bid threshold of \$17,500.00. FallProof is the installer of the structural netting at 80 Hamilton Street and also for the District Courthouse at 71 Hamilton, both in Paterson NJ.

This matter was discussed during the Public Works Committee meeting on January 15, 2020, and an award of contract for \$2,495.00 to Fall Proof is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Fall Proof Systems LLC in the amount of \$2,495.00 for inspection of the structural netting at the Passaic County Board of Social Services Building 80 Hamilton Street subject to the availability of funds.

Very truly yours,

Jonathan C. Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200678
Director of Finance



January 13, 2020

Andrew Thompson
401 Grand St Rm 524
Paterson, NJ 07505

973-881-4424
andrewt@passaiccountynj.org

Quote #: CSIQ01205

Dear Andrew Thompson:

Thank you for the opportunity to be of service. As per your request, attached is the quotation to furnish the following items. If you have any questions, please feel free to contact me.

Quantity	Description	Part Number	Unit Price	Total
1	Annual inspection of approx. 950' debris netting. Inspection conducted from roof and w/ bucket truck provided by customer. Work to be performed off working hours and on weekends. Inspection to be conducted at 80 Hamilton Street Social Services Building. Includes report and documentation of assets in compliance with all CFR 1910/CFR 1926 Fall Protection Regulations as well as manufacturer's recommendations.	FPI	2495	\$ 2,495.00

Total for all items quoted..... \$ 2,495.00

Terms:

The above pricing does not include applicable state taxes.

Sincerely,

Chris Shadek
Inspections Coordinator

FallProof Systems LLC • 61 Second Avenue Trenton, NJ 08619

800-452-0222 • www.fallproof.com

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200076

Design • Fabrication • Installation • Training • Inspection • Engineering



County of Passaic

Administration Building, Room 524
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER

Jonathan C. Pera, P.E.
County Engineer

Telephone: (973) 881-4456
Fax: (973) 742-3936
TDD: (973) 279-9786

January 16, 2020

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

**Re: Passaic County Board Social Services Building Parapet Repairs and Replacement
80 Hamilton Street
City of Paterson
AWARD OF INSPECTION SERVICES FOR 80 HAMILTON STRUCTURAL NETTING**

Dear Members of the Board:

Passaic County requested a proposal from Fall Proof Systems LLC (FallProof) for inspection services for the parapet of the Passaic County Board of Social Services Building.

This work was requested as the netting has been in place for over 5 years and is due for an inspection.

The amount of the attached invoice is \$2,495.00 which is under the bid threshold of \$17,500.00. FallProof is the installer of the structural netting at 80 Hamilton Street and also for the District Courthouse at 71 Hamilton, both in Paterson NJ.

This matter was discussed during the Public Works Committee meeting on January 15, 2020, and an award of contract for \$2,495.00 to Fall Proof is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Fall Proof Systems LLC in the amount of \$2,495.00 for inspection of the structural netting at the Passaic County Board of Social Services Building 80 Hamilton Street subject to the availability of funds.

Very truly yours,

Jonathan C. Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200678
Director of Finance

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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401 Grand Street
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 (FINAL) FOR NEW PRINCE CONCRETE CONSTRUCTION COMPANY, INC. AS IT PERTAINS TO THE REPLACEMENT OF TERRACE AVENUE CULVERT OVER TRIBUTARY TO MOLLY ANN BROOK, STRUCTURE 1600-421, NORTH HALEDON, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200077							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-55							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION FOR CHANGE ORDER #1 (FINAL) FOR NEW PRINCE CONCRETE CONSTRUCTION COMPANY, INC. AS IT PERTAINS TO THE REPLACEMENT OF TERRACE AVENUE CULVERT OVER TRIBUTARY TO MOLLY ANN BROOK, STRUCTURE 1600-421, NORTH HALEDON, NJ

WHEREAS a contract was awarded to New Prince Concrete Construction Company, Inc. for the project known as the Replacement of Terrace Avenue Culvert over Tributary to Molly Ann Brook, Structure 1600-421, North Haledon, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a net decrease of \$36,555.43 in the contract amount due unused quantities of project items, as more fully explained in the attached letter dated January 17, 2020; and

WHEREAS this matter was discussed and reviewed by the Freeholder committee for Public Works and Buildings & Grounds at a meeting on January 15, 2020 who recommended that it be approved by the entire Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 (Final) in connection with the above-mentioned project, and recommended for approval by the Office of the Passaic County Engineer by letter dated January 17, 2020 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. # 1 (FINAL)

1. DESCRIPTION AND VALUE OF CHANGE

See letter dated January 17, 2020 attached hereto

Deduction	\$36,555.43
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2. REASON FOR CHANGE

See letter dated January 17, 2020 attached hereto

3. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$697,547.00
Contract Additions	-00-

Total		\$697,547.00
Previous Deductions		-00-
Net Prior to This Change		\$697,547.00
Amount of This Change	Deduct	\$ 36,555.43
Contract Amount to Date		\$660,991.57

January 28, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Jonathan C. Pera, P.E.
County Engineer

January 17, 2020

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: The Replacement of Terrace Avenue Culvert
Over Tributary to Molly Ann Brook,
Structure 1600-421, North Haledon, NJ
New Prince Concrete Construction Company, Inc.
CHANGE ORDER # 1 - FINAL

Members of the Board:

Attached, for your approval, is the Change Order #1-FINAL to be issued to the contractor, reflecting a net decrease cost in the amount of \$36,555.43 for unused quantities of Project Items.

The above-mentioned change order was reviewed and recommended for Approval by the Public Works, Committee at their meeting of January 15, 2020.

Therefore, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution to approve and issue Change Order #1 to the contractor, New Prince Concrete Construction Company, Inc., of 215 Eileen Terrace, Hackensack, New Jersey in the amount of \$36,555.43 (Thirty-Six Thousand, Five Hundred and Fifty-Five and Forty-Three Cents), which results in a net decrease to the adjusted Contract amount. The total contract amount up to and including Change Order #1 is \$660,991.57. (Total Net Decrease -5.4%). This project was partially funded by a NJDOT County Aid Grant.

Very truly yours,


Jonathan C. Pera, P.E.
County Engineer

/te

cc: Public Works, and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200077

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET, Room 524
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 & FINAL
PROJECT No. C-19-006

DATE: January 9, 2020

PROJECT TITLE:

Replacement of Terrace Avenue Culvert over Tributary to Molly Ann Brook, Structure No. 1600-421

LOCATION: City of Paterson

DATE OF CONTRACT: June 26, 2019

OWNER:

PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: New Prince Concrete Construction, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS					
4	INLET FILTER S, TYPE 1	S.F.	(175.00)	\$10.00	(\$1,750.00)
5	BREAKAWAY BARRICADE	UNIT	(20.00)	\$1.00	(\$20.00)
6	DRUM	UNIT	(50.00)	\$1.00	(\$50.00)
7	TRAFFIC CONE	UNIT	(45.00)	\$1.00	(\$45.00)
8	CONSTRUCTION SIGNS	S.F.	(65.00)	\$15.00	(\$975.00)
11	PORTABLE VARIABLE MESSAGE SIGNS	UNIT	(2.00)	\$1.00	(\$2.00)
12	FIELD OFFICE, TYPE C, SETUP	UNIT	(1.00)	\$30,000.00	(\$30,000.00)
13	FIELD OFFICE, TYPE C, MAINTENANCE	MONTH	(7.00)	\$2,000.00	(\$14,000.00)
14	TRAFFIC DIRECTOR, FLAGGER	HOURL	(69.50)	\$70.00	(\$4,865.00)
17	EXCAVATION, TEST PIT	C.Y.	(9.00)	\$300.00	(\$2,700.00)
18	FOUNDATION EXCAVATION, ROCK	C.Y.	(50.00)	\$200.00	(\$10,000.00)
20	I-9 SOIL AGGREGATE	C.Y.	(124.00)	\$70.00	(\$8,680.00)
22	DENSE-GRADED AGGREGATE BASE COURSE 6" THICK	S.Y.	(20.00)	\$15.00	(\$300.00)
23	HMA MILLING, 3" OR LESS	S.Y.	(11.00)	\$20.00	(\$220.00)
24	HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	TON	(29.50)	\$130.00	(\$3,835.00)
25	HOT MIX ASPHALT 12.5M64 INTERMEDIATE COURSE, 2" THICK	TON	(29.10)	\$130.00	(\$3,783.00)
26	HOT MIX ASPHALT 19M64 BASE COURSE, 4" THICK	TON	(59.60)	\$130.00	(\$7,748.00)
27	ASPHALT PRICE ADJUSTMENT	ALLOW	(1.16)	\$1,000.00	(\$1,157.23)
34	CONCRETE SIDEWALK, 4" THICK	S.Y.	(10.00)	\$100.00	(\$1,000.00)
35	9" x 18" CONCRETE VERTICAL CURB	LF	(39.50)	\$40.00	(\$1,580.00)
37	TRAFFIC STRIPES, LONG LIFE EPOXY RESIN, 4" YELLOW	LF.	(40.00)	\$2.50	(\$100.00)
38	TRAFFIC STRIPES, LONG LIFE EPOXY RESIN, 6" WHITE	LF.	(9.00)	\$3.00	(\$27.00)
39	TRAFFIC MARKINGS, LINES, THERMOPLASTIC, 12"	LF.	(8.00)	\$25.00	(\$200.00)
46	12" DIAMETER PIPE STEEL SLEEVE	LF.	(30.00)	\$200.00	(\$6,000.00)
51	CONCRETE FOOTING	C.Y.	(10.00)	\$800.00	(\$8,000.00)
52	CONCRETE WINGWALL	C.Y.	(0.50)	\$1,200.00	(\$600.00)
55	STEEL 4-BAR BRIDGE RAILING	LF.	(0.00)	\$400.00	(\$360.00)
TOTAL DEDUCTIONS					(\$105,997.23)

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200077

ADDITIONS - ORIGINAL CONTRACT PAY ITEMS

21	COURSE AGGREGATE #67	C.Y.	44.63	\$70.00	\$3,124.10
36	TREE REMOVAL, OVER 12" TO 24" DIAMETER	UNIT	1	\$1,000.00	\$1,000.00
40	TOPSOILING, 4" THICK	S.Y.	307	\$5.00	\$1,535.00
41	FERTILIZING AND SEEDING, TYPE A-3	S.Y.	307	\$1.00	\$307.00
42	STRAW MULCHING	S.Y.	307	\$1.00	\$307.00
49	REINFORCEMENT STEEL	LBS.	499	\$3.00	\$1,497.00
50	REINFORCEMENT STEEL, EPOXY COATED	LBS.	2887	\$5.00	\$14,435.00
54	CONCRETE BRIDGE PARAPET, HPC	L.F.	21	\$1,000.00	\$21,000.00
56	CONCRETE HEADWALL	C.Y.	1	\$3,000.00	\$3,000.00
57	RESET STONE WALL	L.F.	19	\$800.00	\$15,200.00

TOTAL ADDITIONS \$61,405.10

ADDITIONS - SUPPLEMENTAL PAY ITEMS

S-1	16" DIAMETER PIPE STEEL SLEEVE	L.F.	30	\$267.89	\$8,036.70
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TOTAL ADDITIONS \$8,036.70

NET CHANGE ORDER (DEDUCTION) **(\$36,555.43)**

DEDUCTION OF THE AMOUNT OF CONTRACT..... **(\$36,555.43)**

ORIGINAL TIME FOR COMPLETION..... 210 Calendar Days

ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... None

NEW DATE FOR COMPLETION IS..... February 11, 2020

2. REASON FOR CHANGE

- Item 4 Inlet Filter S, Type 1 - Inlet filters were not required. Result in a decrease in the amount paid for Inlet Filter S, Type 1.
- Item 5 Breakaway Barricade - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for Breakaway Barricade.
- Item 6 Drum - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for Drum.
- Item 7 Traffic Cone - The project is complete, the full amount of this pay item was not required. The resulted in a decrease in the amount paid for Traffic Cone.
- Item 8 Construction Signs - The project is complete, the full amount of this pay item was not required. The resulted in a decrease in the amount paid for Traffic Cone.
- Item 11 Portable Variable Message Signs - VMS were not required. Result in a decrease in the amount paid for Portable Variable Message Sign.
- Item 12 Field Office, Type C, Setup - The field office was not required, which resulted in a decrease in the amount paid for Field Office, Type C, Setup.
- Item 13 Field Office, Type C, Maintenance - The field office was not required, which resulted in a decrease in the amount paid for Field Office, Type C, Maintenance.
- Item 14 Traffic Director, Flagger - The full amount of this pay item quantity was not required. This resulted in the decrease in the amount for paid for Traffic Director, Flagger.
- Item 17 Excavation, Test Pits - only one Test pits was required. This resulted in the decrease in the amount for paid for Excavation, Test Pits.
- Item 18 Foundation Excavation, Rock - The Foundation Rock Excavation was not required, which resulted in a decrease in the amount paid for Foundation Rock Excavation.
- Item 20 I-9 Soil Aggregate - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for I-9 Soil Aggregate.
- Item 21 Course Aggregate #67 - Additional volume of Course Aggregate #67 was required based on final field quantities. This resulted in an increase in the quantity for Course Aggregats #67.
- Item 22 Dense-Graded Aggregate Base Course 6" Thick - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for Dense-Graded Aggregate Base Course 6" Thick.

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200077

- Item 23 HMA Milling, 3" or Less - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for HMA Milling, 3" or Less.
- Item 24 Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick.
- Item 25 Hot Mix Asphalt 12.5M64 Intermediate Course - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for Hot Mix Asphalt 12.5M64 Intermediate Course.
- Item 26 Hot Mix Asphalt 19M64 Base Course, 4" Thick - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for Hot Mix Asphalt 19M64 Base Course, 4" Thick.
- Item 27 Asphalt Price Adjustment - The asphalt price index was lower during the month the Contractor paved than the month the County received the bids which resulted in a reduction in payment. This resulted in a decrease in the amount paid for Asphalt Price Adjustment.
- Item 34 Concrete Sidewalk, 4" Thick - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for Concrete Sidewalk, 4" Thick.
- Item 35 9" x 18" Concrete Vertical Curb - Concrete Sidewalk, 4" Thick - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for 9" x 18" Concrete Vertical Curb.
- Item 36 Tree Removal, Over 12" to 24" Diameter - Four trees were shown to be removed on the plans but there were only three in the quantities an addition tree needed to be added to the quantities. This resulted in an increase in the quantity for Tree
- Item 37 Traffic Stripes, Long Life Epoxy Resin, 4" Yellow - Concrete Sidewalk, 4" Thick - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for Traffic Stripes, Long Life Epoxy Resin, 4" Yellow.
- Item 38 Traffic Stripes, Long Life Epoxy Resin, 6" White - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for Traffic Stripes, Long Life Epoxy Resin, 6" White.
- Item 39 Traffic Markings, Lines, Thermoplastic, 12" - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for Traffic Markings, Lines, Thermoplastic, 12".
- Item 40 Topsoiling, 4" Thick - Additional area of topsoil was required based on final field quantities. This resulted in an increase in the quantity for Topsoiling, 4" Thick.
- Item 41 Fertilizing and Seeding, Type A-3 - Additional area of fertilizing and seeding was required based on final field quantities. This resulted in an increase in the quantity for Fertilizing and Seeding, Type A-3.
- Item 42 Straw Mulching - Additional area of straw mulching was required based on final field quantities. This resulted in an increase in the quantity for Straw Mulching.
- Item 46 12" Diameter Pipe Steel Sleeve - This item was replaced by S-1, 16" Diameter Pipe Steel Sleeve. This resulted in a decrease in the quantity for 12" Diameter Pipe Steel Sleeve.
- Item 49 Reinforcement Steel - Additional steel was required based on final field quantities. This resulted in an increase in the quantity for Reinforcement Steel.
- Item 50 Reinforcement Steel, Epoxy Coated - Additional epoxy coated steel was required based on final field quantities. This resulted in an increase in the quantity for Reinforcement Steel, Epoxy Coated.
- Item 51 Concrete Footing - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for Concrete Footing.
- Item 52 Concrete Wingwall - The project is complete, the full amount of this pay item was not required. This resulted in the decrease in the amount paid for Concrete Wingwall.
- Item 54 Concrete Bridge Parapet, HPC - Additional volume of concrete was required based on final field quantities. This resulted in the increase in the amount paid for Concrete Bridge Parapet, HPC.
- Item 55 Steel 4-Bar Bridge Railing - The length is based on field measurements. This results in the decrease in the amount paid for Steel 4-Bar Bridge Railing.
- Item 56 Concrete Headwall - Additional volume of concrete was required based on final field quantities. This resulted in the increase in the amount paid for Concrete Headwall.
- Item 57 Reset Stone Wall - Additional length of stone wall was required to be reset based on final field quantities. This resulted in the increase in the amount paid for Concrete Bridge Parapet, HPC.
- Item S-1 16" Diameter Pipe Steel Sleeve - This item replaced 12" Diameter Pipe Steel Sleeve, the sleeve was required to be a 16" diameter steel pipe. This is an additional item required for construction that resulted in an increase of cost.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$697,547.00
PREVIOUS ADDITIONS.....	\$0.00
TOTAL.....	\$697,547.00
PREVIOUS DEDUCTIONS.....	\$0.00
NET PRIOR TO THIS CHANGE.....	\$697,547.00

AMOUNT OF THIS CHANGE.....DEDUCT.....	(\$36,555.43)
CONTRACT AMOUNT TO DATE.....	\$660,991.57

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR - New Prince Concrete Construction, Inc.

SIGNATURE: _____

Date: 1/10/20

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _____

(County Inspector)

Date: 1-21-20

Reviewed By and Recommended for Processing By: _____

(Project Engineer)

Date: 1-21-20

Recommend for Approval By: _____

(County Engineer)

Date: _____

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE: _____

Cassandra "Sandi" Lazzara, Freeholder Director

Date: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AGREEMENT MODIFICATION #1 OF THE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID & ECONOMIC DEVELOPMENT AS IT CONCERNS THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO. 1600004, CITY OF PASSAIC AND BOROUGH OF WALLINGTON, PASSAIC AND BERGEN COUNTIES, NJ, STATE JOB NUMBER: 7007319, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200078							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-56							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING AGREEMENT MODIFICATION #1
OF THE AGREEMENT BY AND BETWEEN THE COUNTY OF
PASSAIC AND THE STATE OF NEW JERSEY DEPARTMENT OF
TRANSPORTATION LOCAL AID & ECONOMIC DEVELOPMENT
AS IT CONCERNS THE REPLACEMENT OF EIGHTH STREET
BRIDGE OVER THE PASSAIC RIVER, STRUCTURE NO.
1600004, CITY OF PASSAIC AND BOROUGH OF
WALLINGTON, PASSAIC AND BERGEN COUNTIES, NJ, STATE
JOB NUMBER: 7007319**

WHEREAS the County of Passaic is undertaking a Project known as the Replacement of Eighth Street Bridge over the Passaic River, Structure No. 1600004, in the City of Passaic and Borough of Wallington, Passaic and Bergen Counties, NJ, State Job Number: 7007319; and

WHEREAS this Project has qualified for Transportation Trust Fund Exchange through the NJ Department of Transportation; and

WHEREAS the Office of the Passaic County Engineer has received copies of the Agreement Modification #1 to the Funds Exchange Agreement No. 2015-DT-BLA1-FEP-02, a cost reimbursement agreement between the New Jersey Department of Transportation, Division of Local Aid and Economic Development and the County of Passaic, for an additional amount of \$2,262,139.33, which includes services for construction (\$1,699,133.33), construction inspection (\$482,222.00) and engineering support services (\$80,784.00) resulting in a new Agreement total in the amount of \$15,481,180.33 and it is now necessary to execute an Agreement Modification as outlined in the letter from the Passaic County Engineer dated January 17,

2020 (a copy of which is attached hereto and made a part hereof);
and

WHEREAS this Agreement Modification must be signed by the County of Passaic and the New Jersey Department of Transportation; and

WHEREAS this matter was reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its January 15, 2020 meeting at which time it was recommended that it be approved by the entire Board.

NOW THEREFORE BE IT RESOLVED that the Board authorizes the execution of the attached Local Aid Agreement Modification #1 for additional costs related to the Project known as the Replacement of Eighth Street Bridge over the Passaic River, Structure No. 1600004, in the City of Passaic and Borough of Wallington, Passaic and Bergen Counties, NJ, State Job Number: 7007319.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board be authorized to execute said Agreement Modification #1 on behalf of the County of Passaic.

January 28, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

January 17, 2020

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

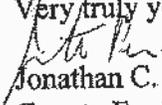
**Re: Replacement of Eighth Street Bridge over
The Passaic River, Structure No. 1600004
City of Passaic and Borough of Wallington, Passaic and Bergen Counties
State Job Number: 7007319
Agreement Modification #1**

Members of the Board:

This Office has received five (5) copies of the Agreement Modification #1 for an additional amount of \$2,262,139.33 which includes \$1,699,133.33 for construction, \$482,222.00 for construction inspection and \$80,784.00 for engineering support services to the Agreement No. 2015-DT-BLA1-FEP-02 a cost reimbursement agreement, between the New Jersey Department of Transportation, Division of Local Aid and Economic Development and the County of Passaic, for the construction of the replacement of the Eighth Street Bridge. The New Agreement total amount is \$15,481,180.33.

This Agreement Modification was reviewed and discussed by the Public Works Committee at its meeting of January 15, 2020 and was recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution authorizing the Director and the Clerk to sign and execute the Agreement Modification #1.

Very truly yours,

Jonathan C. Pera, P.E.
County Engineer

:/am
Attachment
Cc: County Administrator
County Counsel
Director of Finance
Public Works Chair

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200078



ORIGINAL COPY
RETURN TO
THE

file
C:AM

State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

Philip D. Murphy
Governor

Diane Gutierrez-Scaccetti
Commissioner

Sheila Y. Oliver
Lt. Governor

Bureau of Local Aid - Mt. Arlington
200 Sierli Court, 1st Floor
Mt. Arlington, New Jersey 07856
Voice (973) 601-6700
Fax (973) 601-6709

December 24, 2019

Mr. Jonathan C. Pera, PE
County Engineer
County of Passaic Administration Building
Office of the County Engineer
401 Grand Street
Paterson, New Jersey 07505

Re.: Eighth Street Bridge over Passaic River
Passaic City & Wallington Borough, Passaic County
State Job No. 7007319

Dear Mr. Pera:

On December 24, 2019, the New Jersey Department of Transportation (NJDOT) provided additional funding in the amount of \$2,262,139.33.00 for construction (\$1,699,133.33), construction inspection (\$482,222.00) and engineering support services (\$80,784.00) which amounts to a grand total of \$15,481,180.33 for the above captioned Transportation Trust Fund Exchange project located in the City of Passaic and Borough of Wallington.

Therefore, please find enclosed five (5) copies of the Agreement Modification #1 to Funds Exchange Agreement No. 2015-DT-BLA1-FEP-02. This Modification must be signed by the County of Passaic and the New Jersey Department of Transportation. Four (4) originally signed copies along with an original resolution authorizing the signatories to sign this Modification must be returned to this office for execution by the State. A copy of the fully executed Modification will be forwarded to your office.

If you have any questions, please contact me at (973) 601-6700.

Sincerely,

Adam Iervolino
Manager
Local Aid - Mt. Arlington

File:

19 DEC 30 PM 5:21
Stamp

New Jersey is an Equal Opportunity Employer

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200078

NEW JERSEY DEPARTMENT OF TRANSPORTATION
 LOCAL AID & ECONOMIC DEVELOPMENT
 TRENTON, NEW JERSEY

AGREEMENT MODIFICATION

Contract ID: 16 70800

MODIFICATION NO.	<u>1</u>	JOB NO.	<u>7007319</u>	DATE	<u>December 24, 2019</u>
PROJECT	<u>Eighth Street Bridge over Passaic River</u>			<u>Vendor ID 226002466</u>	
LOCATION	<u>Passaic City & Wallington Borough, Passaic County</u>			<u>Duns Number 063 148 811</u>	
SPONSOR	<u>County of Passaic</u>				
AGREEMENT DATE	<u>February 25, 2016</u>	AGREEMENT NO.	<u>2015-DT-BLA1-FEP-02</u>		

IN ACCORDANCE WITH THE PROVISIONS OF THE ABOVE NOTED AGREEMENT, THE SPONSOR AND THE STATE AGREE TO THE CHANGES TO THE AGREEMENT AS FOLLOWS:

ARTICLE 6.1 (b)

The total cost of the project by the Recipient for completion of the Project Scope of Work in this Agreement shall not exceed \$13,219,041.00, with an approved budget as follows:

Federal Project #	Project Sponsor	Contract	Sponsor In-House	Total	Date Authorized	Date for Completion
	Passaic County	\$13,219,041.00	\$00.00	\$13,219,041.00	9/30/15	12/30/18

CHANGE TO:

ARTICLE 6.1 (b)

The total cost of the project by the Recipient for completion of the Project Scope of Work in this Agreement shall not exceed \$15,481,180.33, with an approved budget as follows:

Federal Project #	Project Sponsor	Contract	Sponsor In-House	Total	Date Authorized	Date for Completion
	Passaic County	\$15,481,180.33	\$00.00	\$15,481,180.33	9/15/15	12/30/20

6.2 (c) The State shall review and verify such payment vouchers for payment and remunerate the Recipient for direct and indirect costs incurred up to a maximum Project approved budget of \$13,219,041.00 stated in this Agreement for satisfactorily completing the Project.

CHANGE TO:

6.2 (c) The State shall review and verify such payment vouchers for payment and remunerate the Recipient for direct and indirect costs incurred up to a maximum Project approved budget of \$15,481,180.33 stated in this Agreement for satisfactorily completing the Project.

Original Agreement Amount	<u>\$13,219,041.00</u>
Modified Agreement Amt. (Mod. Nos. 01)	<u>\$2,262,139.33</u>
This Modification Amount (No.3)	<u>\$2,262,139.33</u>
Present Agreement Total Amt.	<u>\$15,481,180.33</u>
Original Agreement Compl. Date	<u>12/30/18</u>
Revised Agreement Compl. Date	<u>12/30/20</u>

CERTIFICATION OF FUNDS

Director of Accounting and Auditing _____ Date _____

FOR PROGRAM USE ONLY:

Document No. _____

Registration No. _____

ACCEPTED

 (Sponsor) Date

RECOMMENDED

Jonathan Mojsoski, Project Management Specialist I
 (District 1, Local Aid) _____ Date

Introduced on: January 28, 2020

Adopted on: January 28, 2020

Official Resolution: R20200878
 (District 1, Local Aid) _____ Date

CERTIFICATION ACCEPTANCE PROJECTS

This Mod. is approved for Federal participation

 Director, Local Aid & Economic Development Date

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO TILCON NY FOR THE PROJECT IDENTIFIED AS REPAVING OF BROAD STREET IN THE BOROUGH OF POMPTON LAKES, PASSAIC COUNTY, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200079							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-57							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

Res. No. 17-2
R2020079

**RESOLUTION AUTHORIZING FINAL PAYMENT TO TILCON NY,
FOR THE PROJECT IDENTIFIED AS REPAVING OF BROAD
STREET IN THE BOROUGH OF POMPTON LAKES, PASSAIC
COUNTY, NJ**

WHEREAS a contract was awarded to Tilcon NY, in accordance with the terms and conditions of the Morris County Cooperative Purchasing Agreement, for the Repaving of Broad Street, in the Borough of Pompton Lakes NJ; and

WHEREAS by letter dated January 16, 2020, the Office of the Passaic County Engineer advised the County Counsel that they recommend approval of the final payment to Tilcon NY, for the within project, in the sum of \$63,367.07; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works Committee at their meeting on January 15, 2020 who recommended that it be approved by the entire Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by Tilcon NY for the Repaving of Broad Street in the Borough of Pompton Lakes, Passaic County, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make final payment to said company on the next bill list.

Dated: January 28, 2020



County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 16, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Repaving of Broad Street – Morris County Cooperative
Borough of Pompton Lakes, Passaic County
Final Acceptance and Final Payment
Tilcon NY

Members of the Board:

We respectfully request that the Board of Chosen Freeholders **ADOPT** a **RESOLUTION** authorizing Acceptance and Final Payment for the repaving of Broad Street in the Borough of Pompton Lakes, as completed by Tilcon NY through the Morris County Cooperative Purchasing Agreement. This project has been completed, and conforms to County Engineer Standards. The final project cost was \$63,367.07, which is \$15,135.43 **LESS** than the originally estimated construction cost of \$78,502.50.

Final Acceptance and Final Payment for this project was discussed at the Public Works Committee meeting of January 15, 2020 and recommended to the Full Board.

Based upon the above, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project and authorize the Director of Finance to issue the Final Payment in the amount of \$63,367.07 to Tilcon New York Inc., subject to any requirements deemed necessary by the County Counsel.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment
/nam

cc: Public Works and Buildings & Grounds Committee, Chair
 County Administrator
 County Counsel
 Director of Finance

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200079

PARTIAL PAYMENT



COUNTY OF PASSAIC
 401 GRAND STREET - ROOM 439
 PATERSON, NEW JERSEY 07505

PURCHASE ORDER NO. 19-07593

CONTRACT NO. _____

PAYEE TILCON, NEW YORK

DEPARTMENT Engineering

ADDRESS 9 ENTIN ROAD

VENDOR # 01104

PARSIPPANY, N.J.

DATE		
MONTH	DAY	YR
01	16	2020

ACCOUNT NUMBER
 C-04-55-137-001-911
 C-04-55-148-001-9R1

CHECK NUMBER

DESCRIPTION	AMOUNT
ROAD RESURFACING OF BROAD STREET, POMPTON LAKES	
PAYMENT # 1 (FINAL)	
Beginning Forward Balance:	\$63,367.07
Original Contract Amount	\$78,502.50
Adjusted Contract Amount	\$63,367.07
Contract Completed to Date	\$63,367.07
Less Amounts Previously Paid	\$0.00
Amount Due this Invoice	\$63,367.50
Balance of Contract	\$0.00
Ending Balance:	(0.43)

Nordan Murphy, P.E., Asst. County Engineer

AMOUNT OF PAYMENT IN WORDS Sixty Three Thousand Three Hundred Sixty Seven Dollars and Fifty Cents \$ 63,367.50

INSTRUCTIONS -- ISSUING DEPARTMENT

- 1.) Fill out form; attach any necessary invoices.
 - 2.) Department head must approve all partial payments.
 - 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
 - 4.) After payment appears in the check register, place check number on your file copy and place in your paid file.
- Official Resolution #: R20200079

DEPARTMENT CERTIFICATION

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: _____

Department: _____

VOUCHER COPY

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND FIRST STEPS KIDS RE, LLC RELATING TO INSTALLATION OF SAFETY NETTING/EQUIPMENT ON THE PREAKNESS VALLEY GOLF COURSE GROUNDS IN ORDER TO PREVENT ERRANT GOLF BALLS FROM ENTERING ONTO PROPERTY OWNED BY FIRST STEPS KIDS RE, LLC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200080							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-58							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

Res. No. 58-2

**RESOLUTION AUTHORIZING THE AGREEMENT BY AND
BETWEEN THE COUNTY OF PASSAIC AND FIRST STEPS KIDS
RE, LLC RELATING TO INSTALLATION OF SAFETY
NETTING/EQUIPMENT ON THE PREAKNESS VALLEY GOLF
COURSE GROUNDS IN ORDER TO PREVENT ERRANT GOLF
BALLS FROM ENTERING ONTO PROPERTY OWNED BY FIRST
STEPS KIDS RE, LLC**

WHEREAS the Board of Chosen Freeholders of the County of Passaic owns, operates and manages a recreational complex consisting of two eighteen-hole golf courses, a driving range and clubhouse located in the Township of Wayne, NJ and the Borough of Totowa, NJ currently known as the Preakness Valley Golf Course; and

WHEREAS the County has been contacted by the owner of First Steps Kids RE, LLC, a daycare establishment located at 45 French Hill Road, Wayne, NJ that is immediately adjacent to the Preakness Valley Golf Course and borders it on its eastern property line, concerning an issue that has been discovered relative to errant golf balls entering the property owned by them; and

WHEREAS both parties are desirous of seeking the erection/installation of safety netting and equipment placed on the County's property within to the Preakness Valley Golf Course's property at or near its property line adjacent with First Steps' property in order to reduce and/or prevent golf balls from entering upon First Steps' property; and

WHEREAS consequently, recommendations and suggestions for the design and location of such safety netting and equipment has been secured by the County for an estimated cost of One Hundred Fifty Thousand (\$150,000.00) Dollars; and

said safety netting and equipment, First Steps has agreed to contribute fifty (50%) percent of the cost and expenses associated with same up to a maximum contribution of Seventy-Five Thousand (\$75,000.00) Dollars; and

WHEREAS the County would be required to contribute a 50% match in the amount of \$75,000.00; and

WHEREAS a proposed Agreement by and between the Passaic County Board of Chosen Freeholders ("County") and First Steps Kids RE, LLC has been prepared, a copy of which is attached hereto and made part hereof, which establishes the process as to installation of safety netting, timing, payment schedule, removal of trees, use of property, maintenance, etc.; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its January 15, 2020 meeting reviewed this matter and is recommending that the entire Board authorize execution of said Agreement; and

WHEREAS a certification is attached hereto indicating the availability of funds for the County's portion of said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Agreement by and between the County and First Steps Kids RE, LLC relating to the installation/erection of safety netting and equipment placed on the County's property within to the Preakness Valley Golf Course's property at or near its property line adjacent with First Steps' property in order to reduce and/or prevent golf balls from entering upon First Steps'

BE IT FURTHER RESOLVED that the Clerk to the Board Res. Pg. 58-4

County Counsel, and Freeholder Director are hereby authorized to execute such Agreement in order to effectuate the purpose of this Resolution.

January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$150,000.00

APPROPRIATION: \$90,000.00 – 8-01-30-204-007-213
\$37,500.00 - 9-01-30-204-007-213
*\$22,500.00 - 0-01-30-204-007-213
*Contingent upon adoption of 2020 budget.

PURPOSE: Resolution authorizing The Human Services Department to tender payment to Monarch Housing Associates Inc. for continuum care planning in Passaic County; August 1, 2018 – March 31, 2020.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr

AGREEMENT

THIS AGREEMENT ("Agreement") made and entered into on the _____ day of _____ 2020 ("Effective Date") by and between:

First Steps Kids RE, LLC, 45 French Hill Road, Wayne, New Jersey 07470

("FIRST STEPS"), and

PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS, having an address at Administration Building, 401 Grand Street, Paterson, New Jersey 07505 ("GRANTEE") or sometimes a ("COUNTY").

RECITATION

WHEREAS **FIRST STEPS** is the owner of that certain parcel of land located at Lot 2, in Block 603, on the Tax Map of Wayne, Passaic County, New Jersey, and more specifically described in the Property Acquisition Maps and Reports attached hereto as **Exhibit A** (herein after referred to "Property"); and

WHEREAS the **COUNTY** of Passaic is the owner of Preakness Valley Golf Course, Block _____ Lot _____, which consists in part of property immediately adjacent to **FIRST STEPS'** property and borders it on its eastern property line; and

WHEREAS both parties are desirous of seeing the erection/installation of safety netting and equipment placed on the **COUNTY'S** property within to the Preakness Valley Golf Course's property at or near its property line adjacent with **FIRST STEPS'** property, in order to reduce and/or prevent golf balls from entering upon **FIRST STEPS'** property; and

WHEREAS the **COUNTY** has secured the recommendations and suggested design/location of such safety netting and equipment, as set forth in the schematic and proposal from TEX-Net, Inc. dated June 19, 2019, attached hereto as Exhibit "A"; and

WHEREAS to expedite the **COUNTY'S** installation of said safety netting and equipment, **FIRST STEPS** has agreed to contribute fifty (50%) percent of the cost and expenses associated with the same up to a maximum contribution of **SEVENTY-FIVE THOUSAND (\$75,000.00) DOLLARS**, the parties hereby agree as follows:

NOW, THEREFORE, in consideration of the forgoing and the mutual covenants and conditions hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by **FIRST STEPS** and **COUNTY** hereby agree to the terms and conditions hereinafter set forth.

1. SAFETY NETTING INSTALLATION.

Upon and subject to the terms and conditions set forth in this Agreement, **COUNTY** hereby agrees to install the safety netting and equipment on its property as set forth in the schematic and proposals set forth in Exhibit "A" attached hereto,

2. TIMING.

The **COUNTY** shall immediately and diligently pursue all necessary governmental approvals necessary for installation of the safety netting/devices as detailed in Exhibit "A" and shall commence construction and installation of the safety netting as

soon as possible, and not delay, stall or stop said installation until complete, subject to force majeure.

3. PAYMENT.

FIRST STEPS agrees to contribute fifty (50%) percent of the total costs and expenses associated with the installation of the safety netting/equipment set forth in Exhibit "A", up to a maximum contribution of SEVENTY-FIVE THOUSAND (\$75,000) DOLLARS as set forth below.

Should the total costs and expenses with the design and installation of the netting and equipment exceed ONE HUNDRED AND FIFTY THOUSAND (\$150,000.00) DOLLARS, the COUNTY shall be 100% responsible for all costs above and beyond **FIRST STEPS'** \$75,000.00 contribution.

In the event that the total costs and expenses associated with the same are less than \$150,000.00, **FIRST STEPS** shall only pay 50% of the total cost of the same. As set forth below, these four quarterly payments will be in equal amounts.

4. PAYMENT SCHEDULE.

FIRST STEPS will make its payments, as set forth in §3 above, in four equal quarterly payments commencing on April 1, 2020 or the 1st quarter following the completion of the safety netting and equipment, and being provided all final invoices for expenses associated with the same, whichever is later. **FIRST STEPS**

- (a) All payments shall be made payable to the County of Passaic and mailed to 401 Grand Street, Room 300 Finance Department, Paterson, New Jersey 07505
- (b) COUNTY shall install a safety netting and equipment identical to the proposed in the TEX-Net Inc. June 19, 2019 proposal, as annexed hereto as Exhibit "A"
- (c) Each quarterly payment shall be due on the first day of the quarter, i.e. January 1, April 1, July 1, and October 1. Payment shall be deemed to have been timely made by First Steps when the payment is received on or before the first day of the quarter.

County shall afford First Steps a five-day grace period to receive any quarterly payment. If the County does not receive a payment on or before the fifth day of any quarter during the term of this Agreement, written notice shall be sent to First Steps by certified mail/return receipt requested to the business address listed herein.

First Steps shall have ten (10) days from the date of such notice to provide payment by delivering the quarterly payment to the County within such 10-day period. If First Steps fails to make payment within such ten-day period, a late fee of seven percent (7%) of the late payment only (not the full amount due hereunder) will become immediately due and owing to the County.

5. TREE REMOVAL.

Preliminarily, the COUNTY has identified one tree located on **FIRST STEPS'** Property, that is impeding the installation of the safety netting and equipment as proposed by TEX-Net Inc.

A COUNTY representative and a representative of **FIRST STEPS** shall meet in advance to identify and agree upon the tree to be removed and said tree shall be conspicuously marked by the COUNTY for removal.

COUNTY has agreed to absorb all costs associated with cutting down and the removal of said tree.

COUNTY shall cut the same, so that the stump shall not present a safety hazard. However, the stump shall be left on FIRST STEPS' property to be disposed of, at FIRST STEPS' discretion.

FIRST STEPS agrees to provide access to its property to the COUNTY'S tree professional to cut and remove said tree.

The COUNTY'S tree removal service shall provide proof of workman's compensation insurance in the mandatory minimum amounts as required by law for its employees, and a copy of a certificate of liability insurance naming FIRST STEPS as an additional insured for any damages associated with its activities, in the amount of at least \$1,000,000.00.

6. USE OF FIRST STEPS'S PROPERTY.

FIRST STEPS also grants TEX-Net Inc. or other contractor hired by the COUNTY to install the aforementioned safety netting across its property for staging purposes associated with construction associated with the installation of the safety netting subject to the following conditions:

- a) Contractor provides proof of worker's compensation insurance in accordance with the requirements of state law;
- b) Certificate of liability insurance naming FIRST STEPS as an additional insured with liability policy limits of \$1,000,000.00, along with an agreement that the contractor agrees to indemnify and hold FIRST STEPS harmless from any damages or liabilities associated with the performance of their obligations with the COUNTY;
- c) All staging activities, and storage of any equipment or materials be limited to the 25 foot stretch of paved parking area closest to the property line where the safety netting is to be installed and that from the date of commencement of installation until completion, the contractor shall perform work with a full staff/crew and diligently, without interruption subject to force majeure, continue with installation until completion.

7. GOVERNING LAW.

This Agreement shall be governed by New Jersey law, and any dispute thereunder shall be submitted to a court of competent jurisdiction located in the County of Passaic the State of New Jersey.

8. RECORDING.

This Agreement may not be recorded

9. MISCELLANEOUS.

9.1 **Captions and Headings.** The paragraph and/or section headings and the arrangement of this Agreement are for the convenience of the parties hereto and do not in any way affect, limit, amplify or modify the terms and provisions hereof.

9.2 **Effect of Agreement.** This Agreement may be executed in one or more counterparts, each of which shall be an original but all of which shall, when taken together, constitute one instrument.

9.3 **Entire Agreement.** This Agreement represents the entire agreement and understanding between the parties hereto and no oral or written representations or promises have been made with respect hereto.

9.4 **Authority to Execute.** The individuals executing this Agreement represent and warrant that they have full authority and/or have been duly authorized by their respective entities to do so on behalf of such entity.

9.5 **Binding.** This Agreement shall be binding upon the parties hereto and their respective heirs, executors, administrators, successors and, to the extent herein permitted, assigns.

9.6 **Waiver.** No waiver by either party or any failure of, or refusal by, the other party to comply with its obligations under this Agreement shall be deemed a waiver of any other or subsequent failure or refusal to so comply.

9.7 **Negotiated Agreement.** This is a negotiated agreement, and shall in no way be construed against either **FIRST STEPS** and/or **COUNTY**.

9.8 It is understood that both the **FIRST STEPS** and **COUNTY** deny any legal obligation to perform the services or contribute towards the expense and/or costs of the services and/or equipment referenced in this Agreement. Both parties agree that neither one of them will argue that the existence of this Agreement creates or is evidence of any liability or duty associated with any damages caused by errant golf balls.

9.9 Both parties agree that this Agreement shall not be deemed to be an admission by either party of any obligation, duty or liability of the other and should any legal issue ever arise in the future regarding errant golf balls, each party reserves the right and expressly acknowledges that the other party did not waive the right to argue the duties, obligations and liabilities of the other, as otherwise provided by law within the State of New Jersey.

9.10 Both parties represent that they are unaware of any prior damages or injuries caused by errant golf balls up through the date of execution of this agreement.

9. MAINTENANCE.

The **COUNTY** is exclusively responsible for all maintenance and repairs to the safety netting and equipment installed as set forth in this agreement.

10. **SUCCESSORS AND ASSIGNS.**

This Agreement shall inure to the benefit of and be binding upon the **FIRST STEPS** and **COUNTY** hereto and their respective heirs, personal representatives, successors and assigns.

11. **FURTHER ASSURANCES.**

FIRST STEPS and **COUNTY** each agree to execute any and all documents necessary to effectuate the purposes of this Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals and/or have caused their corporate seal to be affixed hereto on the date and year first above written.

Witness or Attest:

FIRST STEPS:

JAY PATEL

AGREEMENT

THIS AGREEMENT ("Agreement") made and entered into on the _____ day of _____ 2020 ("Effective Date") by and between:

First Steps Kids RE, LLC, 45 French Hill Road, Wayne, New Jersey 07470

(" FIRST STEPS"), and

PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS, having an address at Administration Building, 401 Grand Street, Paterson, New Jersey 07505 ("GRANTEE") or sometimes a ("COUNTY").

RECITATION

WHEREAS FIRST STEPS is the owner of that certain parcel of land located at Lot 2, in Block 603, on the Tax Map of Wayne, Passaic County, New Jersey, and more specifically described in the Property Acquisition Maps and Reports attached hereto as Exhibit A (herein after referred to "Property"); and

WHEREAS the COUNTY of Passaic is the owner of Preakness Valley Golf Course, Block _____ Lot _____, which consists in part of property immediately adjacent to FIRST STEPS' property and borders it on its eastern property line; and

WHEREAS both parties are desirous of seeing the erection/installation of safety netting and equipment placed on the COUNTY'S property within to the Preakness Valley Golf Course's property at or near its property line adjacent with FIRST STEPS' property, in order to reduce and/or prevent golf balls from entering upon FIRST STEPS' property; and

WHEREAS the COUNTY has secured the recommendations and suggested design/location of such safety netting and equipment, as set forth in the schematic and proposal from TEX-Net, Inc. dated June 19, 2019, attached hereto as Exhibit "A"; and

WHEREAS to expedite the COUNTY'S installation of said safety netting and equipment, FIRST STEPS has agreed to contribute fifty (50%) percent of the cost and expenses associated with the same up to a maximum contribution of SEVENTY-FIVE THOUSAND (\$75,000.00) DOLLARS, the parties hereby agree as follows:

NOW, THEREFORE, in consideration of the forgoing and the mutual covenants and conditions hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by FIRST STEPS and COUNTY hereby agree to the terms and conditions hereinafter set forth.

1. SAFETY NETTING INSTALLATION.

Upon and subject to the terms and conditions set forth in this Agreement, COUNTY hereby agrees to install the safety netting and equipment on its property as set forth in the schematic and proposals set forth in Exhibit "A" attached hereto,

2. TIMING.

The COUNTY shall immediately and diligently pursue all necessary governmental approvals necessary for installation of the safety netting/devices as detailed in Exhibit "A" and shall commence construction and installation of the safety netting as

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

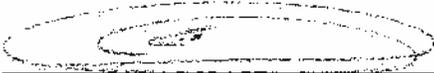
Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

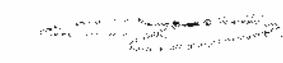
Agenda: RESOLUTION ESTABLISHING A POOL OF QUALIFIED CONSTRUCTION COMPANIES WITH ESTABLISHED UNIT PRICES FOR ON-CALL DRAINAGE PROJECT SERVICES FOR THE COUNTY OF PASSAIC ON AN AS-NEEDED BASIS FOR A PERIOD OF TWO YEARS AS PER PUBLIC SOLICITATION/BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200081							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-59							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION ESTABLISHING A POOL OF QUALIFIED CONSTRUCTION COMPANIES WITH ESTABLISHED UNIT PRICES FOR ON-CALL DRAINAGE PROJECT SERVICES FOR THE COUNTY OF PASSAIC ON AN AS-NEEDED BASIS FOR A PERIOD OF TWO YEARS AS PER PUBLIC SOLICITATION/BID

WHEREAS there exists a need for on-call drainage project services for the County of Passaic Engineering Department; and

WHEREAS the County of Passaic issued a public solicitation to qualified vendors for the On-Call Drainage Project Services Bid (C-19-026) for the County of Passaic and Institutions in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the selection of the appropriate on-call vendor will be predicated on the Office of the Passaic County Engineer matching the needs of a particular road drainage project to the prices offered in this bid/proposal; and

WHEREAS the County of Passaic Department of Engineering has reviewed and tabulated the proposals/bids as received on January 7, 2020 pursuant to N.J.S.A. 40A:11-1 et seq. and has made a recommendation to the Board of Chosen Freeholders for an award of contract to J. Fletcher Creamer & Son, Inc. of Hackensack, NJ, Sparwick Contracting, Inc. of Lafayette, NJ, OnLine Contracting of Boonton, NJ and John Garcia Construction of Clifton, NJ in accordance with a letter from the Passaic County Supervisor of Roads dated January 13, 2020 attached hereto; and

WHEREAS the contract period will be from January 1, 2020 through December 31, 2021; and

WHEREAS contracts will be awarded on an as-needed basis, pursuant to the lowest cost response received for the specific project tasks required; and

WHEREAS the matter was discussed by the Freeholder members of the Public Works Committee at a meeting on January 15, 2020 and recommended to the full Board for adoption.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the pricing schedule contained in the bids submitted by J. Fletcher Creamer & Son, Inc. of Hackensack, NJ, Sparwick Contracting Inc. of Lafayette, NJ, OnLine Contracting of Boonton, NJ and John Garcia Construction of Clifton, NJ for the purposes described above.

BE IT FURTHER RESOLVED that specific contracts shall be awarded on an “as-needed” basis by subsequent resolution and/or purchase order, as appropriate, subject to certification of available funds; and

BE IT FURTHER RESOLVED that said contracts shall be awarded to the bidder with the lowest aggregate pricing as determined by the established fee schedules and the work required; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

January 28, 2020



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

January 13, 2020

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: C-19-026 On-Call Drainage Projects January 1, 2020 to December 31, 2021

Members of the Board:

The County of Passaic received unit price bids for On-Call Drainage Project on January 7, 2020. The purpose of these bids was to establish a pool of qualified construction companies with established Unit Prices for a period of two (2) years. Passaic County will make project-specific agreements to one or more of these companies based on these established unit prices.

The period of the agreement will be January 1, 2020 through December 31, 2021. A total of four (4) qualified bids were received (Unit Price tabulation is attached):

1. J. Fletcher Creamer & Son, Inc., 101 E. Broadway, Hackensack, NJ 07601
2. Sparwick Contracting Inc., 21 Sunset Inn Road, Lafayette, NJ 07848
3. Online Contracting, 272 Myrtle Avenue, Boonton, NJ 07005
4. John Garcia Construction, 183 Friar Lane, Clifton, NJ 07013

These bids were reviewed and recommended for Approval by the Public Works Committee. We respectfully recommend that the Board approve agreements with each of these companies for the purpose of establishing unit prices for On-Call Drainage services for a period of two (2) years.

Respectfully yours,

Kenneth A. Simpson, CPWM
Supervisor of Roads

KAS/esc
Attachment

cc: Deputy Director Pat Lepore, Chair Public Works Committee
Anthony DeNova, Administrator, County of Passaic
Matthew Jordan, Esq., County Counsel, County of Passaic
Richard Cahill, Chief Financial Officer, County of Passaic

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200081



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

January 21, 2020

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: On-Call Drainage Projects 2020-2021

Members of the Board:

The County of Passaic received unit price bids for On-call Drainage Projects on January 7, 2020. The purpose of these bids was to establish a pool of qualified construction companies with established Unit Prices for a period of 2 years. Passaic County will make project-specific agreements to one or more of these companies based on these established unit prices.

The period of the agreement will be from January 1, 2020 through December 31, 2021.

A total of 4 qualified bids were received (Unit Price tabulation is attached):

- J. Fletcher Creamer & Son, Inc., 101 E. Broadway, Hackensack, NJ 07601
- John Garcia Co, Inc., 183 Friar Lane, Clifton, NJ 07013
- On-Line Contracting, Inc., 272 Myrtle Ave, Boonton, NJ 07005-1780
- Sparwick Contracting, Inc., 21 Sunset Inn Road, Lafayette, NJ 07848

These bids were reviewed and recommended for Approval by the Public Works Committee on the January 15, 2020 meeting. We respectfully recommend that the Board approve agreements with each of these companies for the purpose of establishing unit prices for On-Call Drainage services for a period of January 1, 2020 to December 31, 2021.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jonathan Pera".

Jonathan Pera, P.E.
County Engineer

Attachment

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance
Director of Purchasing

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200081

Passaic County On-Call Drainage Projects

Period for January 1, 2020 - December 31, 2021

Bid Opening Date - January 7, 2020

Bid Unit Price Tabulation Form

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200081

Item	Description	On-Line Contracting, Inc.		John Garcia Construction Co., Inc.		Sparwick Contracting, Inc.		J. Fletcher Creamer & Son	
		Unit	Unit Price	Unit	Unit Price	Unit	Unit Price	Unit	Unit Price
1	Mobilization	Event	\$ 3,200.00	Event	\$ 6,000.00	Event	\$ 6,500.00	Event	No Bid Provided
Reinforced Concrete Pipe									
		Class III	Class V	Class III	Class V	Class III	Class V	Class III	Class V
		Less than or equal to 5' Depth	Less than or equal to 5' Depth	Less than or equal to 5' Depth	Less than or equal to 5' Depth	Less than or equal to 5' Depth	Less than or equal to 5' Depth	Less than or equal to 5' Depth	Less than or equal to 5' Depth
2	15"	LF \$ 94.00	\$ 100.00	\$ 135.00	\$ 135.00	\$ 100.00	\$ 104.00	\$ 525.00	\$ 550.00
3	18"	LF \$ 104.00	\$ 110.00	\$ 145.00	\$ 145.00	\$ 102.00	\$ 108.00	\$ 530.00	\$ 555.00
4	24"	LF \$ 122.00	\$ 130.00	\$ 155.00	\$ 155.00	\$ 111.00	\$ 130.00	\$ 550.00	\$ 575.00
5	30"	LF \$ 152.00	\$ 160.00	\$ 180.00	\$ 185.00	\$ 136.00	\$ 164.00	\$ 575.00	\$ 600.00
6	36"	LF \$ 180.00	\$ 192.00	\$ 210.00	\$ 230.00	\$ 154.00	\$ 191.00	\$ 625.00	\$ 650.00
7	42"	LF \$ 200.00	\$ 220.00	\$ 240.00	\$ 270.00	\$ 210.00	\$ 240.00	\$ 650.00	\$ 675.00
8	14"x23" HERP	LF \$ 104.00	\$ 114.00	\$ 185.00	\$ 185.00	\$ 124.00	\$ 133.00	\$ 600.00	\$ 625.00
9	19"x30" HERP	LF \$ 122.00	\$ 134.00	\$ 205.00	\$ 205.00	\$ 144.00	\$ 162.00	\$ 625.00	\$ 650.00
10	24"x38" HERP	LF \$ 152.00	\$ 168.00	\$ 230.00	\$ 230.00	\$ 190.00	\$ 265.00	\$ 665.00	\$ 690.00
11	29"x45" HERP	LF \$ 192.00	\$ 199.00	\$ 270.00	\$ 280.00	\$ 233.00	\$ 274.00	\$ 700.00	\$ 725.00
Corrugated Double Wall HDPE Drainage Pipe									
Less than or equal to 5' Depth									
12	15"	LF \$ 78.00	\$ 78.00	LF	\$ 120.00	LF	\$ 85.00	LF	\$ 515.00
13	18"	LF \$ 82.00	\$ 82.00	LF	\$ 125.00	LF	\$ 87.00	LF	\$ 520.00
14	24"	LF \$ 88.00	\$ 88.00	LF	\$ 140.00	LF	\$ 100.00	LF	\$ 540.00
15	30"	LF \$ 105.00	\$ 105.00	LF	\$ 160.00	LF	\$ 110.00	LF	\$ 565.00

Passaic County On-Call Drainage Projects

Period for January 1, 2020 - December 31, 2021

Bid Opening Date - January 7, 2020

Bid Unit Price Tabulation Form

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R2020-081

Item	Description	On-Line Contracting, Inc.		John Garcia Construction Co., Inc.		Sparwick Contracting, Inc.		J. Fletcher Creamer & Son	
		Unit	Unit Price	Unit	Unit Price	Unit	Unit Price	Unit	Unit Price
16	36"	LF	\$ 115.00	LF	\$ 180.00	LF	\$ 120.00	LF	\$ 615.00
17	42"	LF	\$ 135.00	LF	\$ 225.00	LF	\$ 152.00	LF	\$ 650.00
Ductile Iron Pipe, Class 56									
Less than or equal to 5' Depth									
18	12"	LF	\$ 156.00	LF	\$ 155.00	LF	\$ 175.00	LF	\$ 550.00
19	15"	LF	\$ 172.00	LF	\$ 180.00	LF	\$ 214.00	LF	\$ 575.00
20	18"	LF	\$ 194.00	LF	\$ 200.00	LF	\$ 229.00	LF	\$ 600.00
Extra Depth Installation									
Greater than or equal to 5' Depth (to invert)									
21	Extra Depth greater than 5' (any pipe to invert)	LF/VF	\$ 15.00	LF/VF	\$ 75.00	LF/VF	\$ 25.00	LF/VF	\$ 600.00
Structures									
22	Reconstruct Manhole with New Casting 4'	UN	\$ 3,200.00	UN	\$ 2,750.00	UN	\$ 3,400.00	UN	\$ 3,000.00
23	Reconstruct Inlet with Existing Casting 4'	UN	\$ 2,800.00	UN	\$ 2,500.00	UN	\$ 2,900.00	UN	\$ 2,500.00
24	New Manhole 4'	UN	\$ 4,200.00	UN	\$ 4,000.00	UN	\$ 3,400.00	UN	\$ 5,000.00
25	Reconstruct Inlet with New Casting Type A	UN	\$ 3,600.00	UN	\$ 3,000.00	UN	\$ 3,500.00	UN	\$ 3,000.00
26	Reconstruct Inlet with New Casting Type B	UN	\$ 3,800.00	UN	\$ 3,200.00	UN	\$ 3,900.00	UN	\$ 3,150.00

Passaic County On-Call Drainage Projects

Period for January 1, 2020 - December 31, 2021

Bid Opening Date - January 7, 2020

Bid Unit Price Tabulation Form

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200081

Item	Description	On-Line Contracting, Inc.		John Garcia Construction Co., Inc.		Sparwick Contracting, Inc.		J. Fletcher Creamer & Son	
		Unit	Unit Price	Unit	Unit Price	Unit	Unit Price	Unit	Unit Price
27	Reconstruct Inlet with New Casting Type D	UN	\$ 4,000.00	UN	\$ 3,200.00	UN	\$ 3,800.00	UN	\$ 3,250.00
28	Reconstruct Inlet with New Casting Type E	UN	\$ 4,200.00	UN	\$ 3,300.00	UN	\$ 3,900.00	UN	\$ 3,400.00
29	Reconstruct Inlet with Existing Casting	UN	\$ 3,000.00	UN	\$ 2,500.00	UN	\$ 3,600.00	UN	\$ 2,500.00
30	New Inlet Type A	UN	\$ 4,200.00	UN	\$ 3,700.00	UN	\$ 3,200.00	UN	\$ 4,000.00
31	New Inlet Type B	UN	\$ 4,400.00	UN	\$ 4,000.00	UN	\$ 3,500.00	UN	\$ 4,250.00
32	New Inlet Type C	UN	\$ 4,200.00	UN	\$ 4,000.00	UN	\$ 3,300.00	UN	\$ 4,500.00
33	New Inlet Type D	UN	\$ 4,000.00	UN	\$ 4,000.00	UN	\$ 3,400.00	UN	\$ 4,750.00
34	New Inlet Type E	UN	\$ 4,400.00	UN	\$ 4,300.00	UN	\$ 3,600.00	UN	\$ 4,950.00
Extra Depth Installation									
Greater than or equal to 5' Depth (to invert)									
35	Extra Depth greater than 5', any type of drainage structure	VF	\$ 275.00	VF	\$ 600.00	VF	\$ 586.00	VF	\$ 1,250.00
Restoration									

Passaic County On-Call Drainage Projects

Period for January 1, 2020 - December 31, 2021

Bid Opening Date - January 7, 2020

Bid Unit Price Tabulation Form

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R2020081

Item	Description	On-Line Contracting, Inc.		John Garcia Construction Co., Inc.		Sparwick Contracting, Inc.		J. Fletcher Creamer & Son	
		Unit	Unit Price	Unit	Unit Price	Unit	Unit Price	Unit	Unit Price
36	Installation of Replacement 9" x 18" Concrete Vertical Curb	LF	\$ 88.00	LF	\$ 75.00	LF	\$ 45.00	LF	\$ 100.00
37	Installation of New 9" x 18" Concrete Vertical Curb	LF	\$ 54.00	LF	\$ 75.00	LF	\$ 36.00	LF	\$ 85.00
38	Installation of Replacement Concrete Sidewalk, 4" Thick	SY	\$ 160.00	SY	\$ 110.00	SY	\$ 78.00	SY	\$ 125.00
39	Installation of New Concrete Sidewalk, 4" Thick	SY	\$ 150.00	SY	\$ 110.00	SY	\$ 61.00	SY	\$ 110.00
40	Installation of Replacement Concrete Driveway Apron, 6" Thick, Reinforced	SY	\$ 200.00	SY	\$ 150.00	SY	\$ 93.00	SY	\$ 135.00
41	Installation of New Concrete Driveway Apron, 6" Thick, Reinforced	SY	\$ 180.00	SY	\$ 150.00	SY	\$ 74.00	SY	\$ 125.00
42	Concrete, Class B	CY	\$ 680.00	CY	\$ 400.00	CY	\$ 269.00	CY	\$ 250.00
43	Flowable Fill	CY	\$ 280.00	CY	\$ 265.00	CY	\$ 247.00	CY	\$ 200.00

Passaic County On-Call Drainage Projects

Period for January 1, 2020 - December 31, 2021

Bid Opening Date - January 7, 2020

Bid Unit Price Tabulation Form

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R2020-081

Item	Description	On-Line Contracting, Inc.		John Garcia Construction Co., Inc.		Sparwick Contracting, Inc.		J. Fletcher Creamer & Son	
		Unit	Unit Price	Unit	Unit Price	Unit	Unit Price	Unit	Unit Price
44	Dense Graded Aggregate (DGA)	CY	\$ 50.00	CY	\$ 60.00	CY	\$ 98.00	CY	\$ 135.00
45	HMA Base Course, 19.5M64, Variable Thickness	TON	\$ 158.00	TON	\$ 190.00	TON	\$ 270.00	TON	\$ 300.00
46	HMA Intermediate Course, 12.5M64, 2" Thickness	TON	\$ 160.00	TON	\$ 190.00	TON	\$ 270.00	TON	\$ 315.00
47	HMA Surface Course, 9.5M64, 2" Thickness	TON	\$ 165.00	TON	\$ 195.00	TON	\$ 270.00	TON	\$ 335.00

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR ENCROACHMENT PERMIT FOR THE CONTINUANCE OF EXISTING ENCROACHMENTS AT 620 MAIN AVENUE IN THE CITY OF PASSAIC, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200082							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-60							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION FOR ENCROACHMENT PERMIT FOR THE
CONTINUANCE OF EXISTING ENCROACHMENTS AT 620
MAIN AVENUE IN THE CITY OF PASSAIC, NJ**

WHEREAS the County of Passaic has a policy which prohibits the placement of encroachments on rights-of-way of the County of Passaic; and

WHEREAS the encroachment waiver application that is attached hereto and made a part hereof, has been made by 620 Main Realty Corp., c/o Jackie Menashe, who is the authorized representative for the owner of property located at 620 Main Avenue, Block 1131A, Lot 30 in the City of Passaic, New Jersey; and

WHEREAS the aforesaid encroachment consists of a canopy located in the County right-of-way; and

WHEREAS this matter was discussed and has been recommended for approval by the Public Works and Buildings & Grounds Committee at its meeting of January 15, 2020 with the conditions as noted in the letter prepared by the County Traffic Engineer dated January 21, 2020, which is attached hereto, subject to the following conditions:

1. The property owner shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of this encroachment;

2. Upon proper notice from the County of Passaic, the property owner is to remove the encroachment at its expense should the County of Passaic require the use of the right-of-way for widening Main Avenue at that location in the City of Passaic, New Jersey or for any other reason as may be required by the

for this encroachment, the part containing the encroachment of the structures shall be removed and, thus, this encroachment permission within the County right-of-way shall cease to exist.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the above-mentioned encroachment waiver at 620 Main Avenue, Block 1131A, Lot 30 in the City of Passaic, New Jersey subject to the above-stated terms and conditions.

BE IT FURTHER RESOLVED that the aforesaid encroachment waiver is not to be considered a change of policy by the County of Passaic and future requests for encroachment waivers shall be considered on a case-to-case basis.

BE IT FURTHER RESOLVED the Director, Clerk of the Board and County Counsel are hereby authorized to execute an Encroachment Agreement on behalf of Passaic County.

NDA:lc

Dated: January 28, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

January 21, 2020

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: **Encroachment** into Existing Passaic County Right-of-Way
City of Passaic Block: 1131A Lot: 30

Dear Members of the Board:

This Office received the attached Encroachment Permit Application, requesting the continuance of existing encroachments at the property at 620 Main Avenue **in the City of Passaic**. The encroachments are detailed below.

The encroaching features consist of the following:

a) Canopy

The Passaic County Planning Board is requiring that for the site plan No. **SP 19-045**, the applicant receive an encroachment permit. This request and the accompanying encroachment plan have been reviewed and recommended for approval by the Public Works Committee at its meeting of January 15, 2020.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary Resolution authorizing the establishment of encroachments as described above at this location, with any restrictions as stipulated above and contained within the Conditions of Approval as noted on the Encroachment Permit Application, and that the Office of County Counsel prepare any necessary Agreements between the County of Passaic and the Owner for these encroachments.

Very truly yours,

Charles S. Silverstein, P.E.
County Traffic Engineer

CSS:sl

cc: Public Works Committee Chair
County Administrator
County Counsel (*with application and plan*)

Introduced on: January 13, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200082

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO STERLING DI SANTO & ASSOCIATES FOR APPRAISAL SERVICES AS IT PERTAINS TO 495-501 RIVER STREET IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200083							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-61							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

Res. Pg. 61-2

**RESOLUTION FOR AWARD OF CONTRACT TO STERLING DI
SANTO & ASSOCIATES FOR APPRAISAL SERVICES AS IT
PERTAINS TO 495-501 RIVER STREET IN PATERSON, NEW
JERSEY**

WHEREAS the County of Passaic has been leasing approximately 116,000 square feet of office and warehouse space at 495-501 River Street (Block 2903, Lot 25) in the City of Paterson from the Bascom Corporation, which lease expired on March 31, 2018; and

WHEREAS by Resolution R-2016-0209 dated March 22, 2016, the Board of Chosen Freeholders of the County of Passaic authorized a lease addendum for the period April 1, 2018 through March 31, 2021 for said premises at 495-501 River Street in Paterson, NJ and approved the proposed procedure by which the County of Passaic would buy the entire premises; and

WHEREAS it is now necessary to perform an appraisal on that facility with the aim of purchasing the premises; and

WHEREAS Sterling DiSanto & Associates, 145 West End Avenue, Somerville, NJ 08876 has submitted a proposal dated January 9, 2020 to perform the necessary appraisal report for the sum of \$4,750.00 (a copy of said proposal is attached hereto and made a part hereof); and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS said Sterling DiSanto & Associates has been qualified as a “pool appraiser” through a fair and open process

(N.J.S.A. 19:44A:20.3, et seq.); and

WHEREAS this matter was reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its January 15, 2020 meeting who unanimously recommended that Sterling DiSanto & Associates be retained to conduct the appraisal for the purpose of the County's purchase of approximately 116,000 square feet of office and warehouse space at 495-501 River Street in Paterson, NJ from the Bascom Corporation; and

WHEREAS a certification is attached here to which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for professional appraisal consulting services with regard to premises at 495-501 River Street (Block 2903, Lot 25) in the City of Paterson, NJ to Sterling DiSanto & Associates of Somerville, NJ pursuant to its attached proposal.

BE IT FURTHER RESOLVED that the Director and Clerk of the Board of Chosen Freeholders be authorized to execute an agreement for these services on behalf of the County of Passaic.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A:11-5(1) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature

which said consulting firm possesses; and **Res-Pg:k.61-4**

BE IT FURTHER RESOLVED that a Notice of this action be published in the North Jersey Herald & News.

January 28, 2020

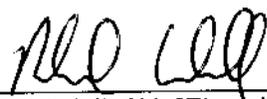
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,750.00

APPROPRIATION: 0-01-20-102-001-213

PURPOSE: Resolution awarding contract to Sterling DiSanto & Associates for appraisal services pertaining to 495-501 River Street Paterson, NJ.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN OFFER OF PURCHASE AND SALE FOR ONE ROADWAY EASEMENT (PARCEL E19A) AND ONE SLOPE EASEMENT (PARCEL E19B) TO THE OWNER IN FEE IN ORDER TO UNDERTAKE THE RECONSTRUCTION OF THE INTERSECTION OF PATERSON HAMBURG TURNPIKE & ALPS ROAD PROJECT IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200084							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-62							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING AN OFFER OF PURCHASE AND SALE FOR ONE ROADWAY EASEMENT (PARCEL E19A) AND ONE SLOPE EASEMENT (PARCEL E19B) TO THE OWNER IN FEE IN ORDER TO UNDERTAKE THE RECONSTRUCTION OF THE INTERSECTION OF PATERSON HAMBURG TURNPIKE & ALPS ROAD PROJECT IN THE TOWNSHIP OF WAYNE, NEW JERSEY

WHEREAS the County of Passaic is planning on undertaking a project known as the Reconstruction of the Intersection of Paterson Hamburg Turnpike & Alps Road Project in the Township of Wayne, NJ which requires that the County obtain one roadway easement consisting of 21,300 sq.ft. of land (Parcel E19A) and one slope easement consisting of 785 sq.ft. of land (Parcel E19B) from the owner in fee; and

WHEREAS pursuant to the law governing eminent domain, specifically N.J.S.A. 20:3-6, the County of Passaic is first required to obtain the necessary real property acquisition through bona fide negotiations with the affected property owner; and

WHEREAS the firm of Lasser Sussman Associates of Summit, New Jersey has completed a real property appraisal report relative to the value of the lands that need to be acquired and the value of damages associated with the acquisition of the necessary easements; and

WHEREAS the subject matter of the necessary acquisition and easements from the owner in fee is identified hereafter as to the square footage to be taken and/or used as easements, lot and block number as well as the record title holder with the compensation set forth in the appraisal report; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of acquiring the easements through an offer

of purchase and sale to the record title holder of the parcel based upon the established value as provided by the said firm of Lasser Sussman Associates as follows:

Parcels E19A & E19B – 1211 Hamburg, LLC c/o Pashman Realty (owner), 1211 Hamburg Turnpike, Block 2711, Lot 104, Wayne, New Jersey, one roadway easement consisting of 21,300 square feet and one slope easement covering 785 square feet – total value with damage to remaining property is \$475,000.00.

WHEREAS this prospective property acquisition was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its January 15, 2020 meeting at which time it recommended that this offer be approved by the entire Board; and

WHEREAS it is now necessary that the Office of the County Counsel prepare and forward an offer of purchase and sale to the above-listed property owner before the project can move forward; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the aforesaid offer of purchase and sale regarding the aforesaid acquisition based upon the above-mentioned dollar value.

BE IT FURTHER RESOLVED that the said Board hereby

directs the County Counsel to draft and forward the above-mentioned document to the said property owner and the Director and Clerk of said Board are hereby authorized to execute same on behalf of the County of Passaic.

January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$475,000.00

APPROPRIATION: \$199,777.20 C-04-55-157-003-901
\$275,222.80 C-04-55-157-003-902

PURPOSE: Resolution authorizing an offer of purchase and sale
for One Roadway Easement Parcel 19A and 19B.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

-RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF THE REMAINDER OF A PARCEL FROM A PRIVATE PARTY WHICH IS NEEDED FOR THE TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT BETWEEN THE TOWNSHIPS OF WAYNE AND FAIRFIELD, NEW JERSEY AND BOROUGH OF LINCOLN PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200085							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-63							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

Res. Park 63-2

**RESOLUTION AUTHORIZING PURCHASE OF THE REMAINDER
OF A PARCEL FROM A PRIVATE PARTY WHICH IS NEEDED
FOR THE TWO BRIDGES ROAD BRIDGE AND WEST BELT
EXTENSION PROJECT BETWEEN THE TOWNSHIPS OF
WAYNE AND FAIRFIELD, NEW JERSEY AND BOROUGH OF
LINCOLN PARK, NEW JERSEY**

WHEREAS the County of Passaic is planning to undertake a project known as the Replacement of Two Bridges Road Bridge over the Pompton River and West Belt Extension in the Townships of Wayne (Passaic County) and Fairfield (Essex County) and the Borough of Lincoln Park (Morris County) which requires that the County obtain property and easements owned by public and private parties; and

WHEREAS this project, which involves a bridge owned jointly by the County of Morris and County of Passaic, has qualified for Federal Aid through the New Jersey Department of Transportation; and

WHEREAS pursuant to the law governing eminent domain, specifically N.J.S.A. 20:3-6, the County of Passaic is first required to obtain the necessary real property acquisitions through bona fide negotiations with the affected property owners; and

WHEREAS the firm of Value Research Group, LLC of Livingston, New Jersey has completed some real property appraisal reports relative to the value of the lands that need to be acquired and the value of damages associated with the acquisition of the necessary lands and easements; and

WHEREAS Parcel #6, 52 Lincoln Boulevard, Lincoln Park, NJ consists of Block 133 and Lots #1, 2, 3, & 4 and has a total area of 162,247sq.ft.; however the proposed offer by Passaic County was only for 111,642 sq. ft. (Lots 1, 2, 3, and partial of 4)

WHEREAS said offer was rejected by the property owner and, therefore, the County proceeded with condemnation which was authorized by Resolution of the Board R-2017- 0105 dated February 14, 2017; and

WHEREAS after negotiation with the County, the owners decided that they did not need the remaining portion of Lot #4 (50,605 sq.ft) and, after negotiation, the County then offered the owners \$29,400.00 for the entire Parcel, which offer has been accepted; and

WHEREAS the Office of the County Counsel is recommending that it receive permission to pay the owners the difference between \$29,400.00 and \$16,500.00 for the entire parcel in the amount of \$12,900.00; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its January 15, 2020 meeting at which time it recommended that this payment be approved by the entire Board; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the aforesaid purchase of the remainder of Lot #4 (Parcel #6) regarding the Project described above.

January 28, 2020

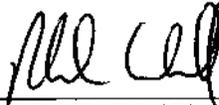
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$12,900.00

APPROPRIATION: C-04-55-107-110-901

PURPOSE: Resolution authorizing purchase of the remainder of a parcel from a private party; parcel #6 Lincoln Boulevard, Lincoln Park.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

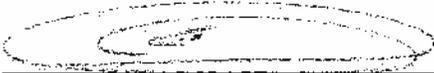
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO INTEGRA REALTY RESOURCES AS IT CONCERNS PREPARING AN UPDATED APPRAISAL REPORT FOR PARCELS 10A, 10B, X10C, 10D, 10E & 11 IN THE TOWNSHIP OF WAYNE FOR A PROJECT IDENTIFIED AS TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

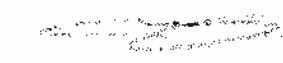
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200086							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-64							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AWARDING CONTRACT TO INTEGRA REALTY RESOURCES AS IT CONCERNS PREPARING AN UPDATED APPRAISAL REPORT FOR PARCELS 10A, 10B, X10C, 10D, 10E & 11 IN THE TOWNSHIP OF WAYNE FOR A PROJECT IDENTIFIED AS TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT

WHEREAS there exists a need for Professional Consultant Appraisal Services as it concerns preparing an updated appraisal report for the Two Bridges Road Bridge and West Belt Extension Project in the Townships of Wayne and Lincoln Park, specifically for Block 302 Lots 2 & 72 (Parcels 10A, 10B, X10C, 10D, 10E & 11); and;

WHEREAS the firm of Integra Realty Resources has submitted a proposal dated December 10, 2019, a copy of which is attached hereto and made a part hereof, for the necessary appraisal services for a fee of \$3,500.00; and

WHEREAS the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of January 15, 2020 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Integra Realty Resources has been qualified as a pool real estate appraisers in a “Fair and Open” procedure pursuant to the Resolution R2019 0163 dated February 26, 2019 of the Board of Chosen Freeholders of the County of Passaic; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

(1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;

(2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Dated: January 28, 2020

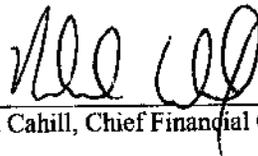
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,500.00

APPROPRIATION: C-04-55-105-001-902

PURPOSE: Resolution awarding contract to Integra Realty Resources pertaining to an updated appraisal report for parcels 10/A, 10B, 10C, 10D, 10E & 11 in the Township of Wayne for Two Bridges Road and West Belt Extension Project.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

-RC:fr

Integra Realty Resources
Northern New Jersey

301 South Livingston Avenue
Suite 104
Livingston, NJ 07039

T: 973-422-9800
F: 973-422-9797
www.irr.com/northernnj



December 10, 2019

Michael Glovin
Passaic County
401 Grand Street
Room 214
Paterson, NJ 07505-2023

SUBJECT: Proposal/Authorization for Valuation and Consulting Services
Reconstruction of Two Bridges Road
over the Pompton River and West Belt Extension
Parcels: 10A, 10B, X10C, 10D & 10E & 11

Dear Mr. Glovin:

Upon your acceptance of this letter agreement, Integra Realty Resources (IRR)-Northern New Jersey, will prepare an appraisal update for the Subject Property. The purpose of the appraisal update is to provide an opinion of the market value of the fee simple and easement value for a portion of the subject property to be acquired by the County of Passaic. The Client and Intended User of the assignment is the County of Passaic. I am unaware of any other intended users. The intended use of the appraisal is for potential acquisition by the County. The appraisal update will be prepared in conformance with and subject to, the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute and the *Uniform Standards of Professional Appraisal Practice* (USPAP) developed by the Appraisal Standards Board of the Appraisal Foundation. The Ethics Rule of USPAP requires us to disclose to you any prior services we have performed regarding the Subject Property within a three-year period immediately preceding the acceptance of this assignment, either as an appraiser or in any other capacity. As you know, we have previously appraised the property for the County.

In accordance with our correspondence, the scope of this assignment will require IRR-Northern New Jersey to consider all relevant and applicable approaches to value as determined during the course of our research, Subject Property analysis and preparation of the report.

The appraisal will be communicated in an Appraisal Report-Standard Format. All work will be performed under the direct supervision of the undersigned, together with other staff members. The appraisal and this letter agreement will be subject to our standard assumptions and limiting conditions a copy of which is attached as Attachment I.

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200086

Michael Glovin
 Passaic County
 December 10, 2019
 Page 2

Our fee for this assignment is **\$3,500.00**, plus out-of-pocket expenses. We will require the balance due upon delivery of the report(s). The delivery date will be 45 days from your acceptance of this letter agreement, but subject to extension based upon late delivery of the requested data and scheduled access for inspection.

The fee quoted above includes one meeting or phone conference to review our findings and analysis. Subsequently, the fee for attending any meetings, court hearings or trials, depositions and pretrial conferences, whether or not testimony is actually given, and the review of any material submitted by opposing litigants, will be based on our per diem fee schedule at the time of performance. Our current hourly charges are as follows:

Managing Directors:	\$225
Directors:	\$200
Analysts:	150
Support Staff:	\$ 75

The fees will be due and payable within 30 days of the delivery of the reports. It is understood that simple interest of 15% per annum will accrue on any unpaid balance, subject to reduction pursuant to any applicable usury law. We shall also be entitled to recover our costs (including attorneys' fees), associated with collecting any amounts owed or otherwise incurred in connection with this assignment. If the assignment is cancelled by either party prior to completion, you agree to pay us for all our expenses and our time to date based upon the percentage of work completed.

IRR-Northern New Jersey shall not provide a copy of the written report to, or disclose the results of the analysis prepared in accordance with the Agreement with any party other than the Client, unless the Client authorizes that action, except as stipulated in the Confidentiality Section of the Ethics Rules of the Uniform Standards of Professional Appraisal Practice (USPAP)

The Client may cancel this Agreement at any time prior to our final delivery of the Report upon notification to IRR-Northern New Jersey. Client shall pay IRR – Northern New Jersey for work completed on the assignment prior to IRR-Northern New Jersey's receipt of written cancellation notice, unless otherwise agreed to by the parties.

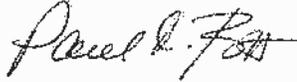
IRR-Northern New Jersey cannot agree to provide a value opinion that is contingent on a predetermined amount. IRR-Northern New Jersey cannot guarantee the outcome of the assignment in advance. IRR-Northern New Jersey cannot insure that the opinion of value developed as a result of this Assignment will serve to facilitate any specific objective by the Client or others or advance any particular cause. IRR's opinion of value will be developed competently and with independence, impartiality and objectivity.

If you are in agreement with the terms set forth in this letter and wish us to proceed with the engagement, please sign below and return one copy to us. Thank you for this opportunity to be of service and we look forward to working with you.

Michael Giovin
Passaic County
December 10, 2019
Page 3

Sincerely,

INTEGRA REALTY RESOURCES – NORTHERN NEW JERSEY



Paul Beisser, III, MAI, CRE
Senior Managing Director

AGREED & ACCEPTED THIS _____ DAY OF _____, 2019

BY: _____

COMPANY NAME

AUTHORIZED SIGNATURE

NAME (PRINT)

Michael Glovin
Passaic County
December 10, 2019
Page 4

ATTACHMENT I

STANDARD ASSUMPTIONS & LIMITING CONDITIONS

The appraisal report and any work product related to the engagement will be limited by the following standard assumptions:

1. The title is marketable and free and clear of all liens, encumbrances, encroachments, easements and restrictions. The Subject Property is under responsible ownership and competent management and is available for its highest and best use.
2. There are no existing judgments or pending or threatened litigation that could affect the value of the Subject Property.
3. There are no hidden or undisclosed conditions of the land or of the improvements that would render the Subject Property more or less valuable. Furthermore, there is no asbestos in the Subject Property.
4. The revenue stamps placed on any deed referenced herein to indicate the sale price are in correct relation to the actual dollar amount of the transaction.
5. The Subject Property is in compliance with all applicable building, environmental, zoning, and other federal, state and local laws, regulations and codes.
6. The information furnished by others is believed to be reliable, but no warranty is given for its accuracy.

The appraisal report and any work product related to the engagement will be subject to the following limiting conditions, except as otherwise noted in the report:

1. An appraisal is inherently subjective and represents our opinion as to the value of the Subject Property appraised.
2. The conclusions stated in our appraisal apply only as of the effective date of the appraisal, and no representation is made as to the effect of subsequent events.
3. No changes in any federal, state or local laws, regulations or codes (including, without limitation, the Internal Revenue Code) are anticipated.
4. No environmental impact studies were either requested or made in conjunction with this appraisal, and we reserve the right to revise or rescind any of the value opinions based upon any subsequent environmental impact studies. If any environmental impact statement is required by law, the appraisal assumes that such statement will be favorable and will be approved by the appropriate regulatory bodies.
5. Unless otherwise agreed to in writing, we are not required to give testimony, respond to any subpoena or attend any court, governmental or other hearing with reference to the Subject Property without compensation relative to such additional employment.
6. We have made no survey of the Subject Property and assume no responsibility in connection with such matters. Any sketch or survey of the Subject Property included in this report is for illustrative purposes only and should not be considered to be scaled accurately. No opinion is expressed as to the value of subsurface oil, gas or mineral rights, if any, and

Michael Głovin
Passaic County
December 10, 2019
Page 5

for size. The appraisal covers the Subject Property as described in this report, and the areas and dimensions set forth are assumed to be correct.

7. No opinion is expressed as to the value of subsurface oil, gas or mineral rights, if any, and we have assumed that the Subject Property is not subject to surface entry for the exploration or removal of such materials, unless otherwise noted in our appraisal.
8. We accept no responsibility for considerations requiring expertise in other fields. Such considerations include, but are not limited to, legal descriptions and other legal matters such as legal title, geologic considerations, such as soils and seismic stability, and civil, mechanical, electrical, structural and other engineering and environmental matters. Such considerations may also include determinations of compliance with zoning and other federal, state, and local laws, regulations and codes.
9. The distribution of the total valuation in the report between land and improvements applies only under the reported highest and best use of the Subject Property. The allocations of value for land and improvements must not be used in conjunction with any other appraisal and are invalid if so used. The appraisal report shall be considered only in its entirety. No part of the appraisal report shall be utilized separately or out of context.
10. Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraisers, or any reference to the Appraisal Institute) shall be disseminated through advertising media, public relations media, news media or any other means of communication (including without limitation prospectuses, private offering memoranda and other offering material provided to prospective investors) without the prior written consent of the persons signing the report.
11. Information, estimates and opinions contained in the report and obtained from third-party sources are assumed to be reliable and have not been independently verified.
12. Any income and expense estimates contained in the appraisal report are used only for the purpose of estimating value and do not constitute predictions of future operating results.
13. If the Subject Property is subject to one or more leases, any estimate of residual value contained in the appraisal may be particularly affected by significant changes in the condition of the economy, of the real estate industry, or of the Subject Property at the time these leases expire or otherwise terminate.
14. Unless otherwise stated in the report, no consideration has been given to personal property located on the Subject Property or to the cost of moving or relocating such personal property; only the real property has been considered.
15. The current purchasing power of the dollar is the basis for the value stated in the appraisal; we have assumed that no extreme fluctuations in economic cycles will occur.
16. The values found herein are subject to these and to any other assumptions or conditions set forth in the body of this report but which may have been omitted from this list of Assumptions and Limiting Conditions.
17. The analyses contained in the report necessarily incorporate numerous estimates and assumptions regarding property performance, general and local business and economic

Michael Glovin
 Passaic County
 December 10, 2019
 Page 6

conditions, the absence of material changes in the competitive environment and other matters. Some estimates or assumptions, however, inevitably will not materialize, and unanticipated events and circumstances may occur; therefore, actual results achieved during the period covered by our analysis will vary from our estimates, and the variations may be material.

18. The Americans with Disabilities Act (ADA) became effective January 26, 1992. We have not made a specific survey or analysis of the Subject Property to determine whether the physical aspects of the improvements meet the ADA accessibility guidelines. We claim no expertise in ADA issues, and render no opinion regarding compliance of the Subject Property with ADA regulations. Inasmuch as compliance matches each owner's financial ability with the cost to cure the non-conforming physical characteristics of a property, a specific study of both the owner's financial ability and the cost to cure any deficiencies would be needed for the Department of Justice to determine compliance.
19. The appraisal report is prepared for the exclusive benefit of you, your subsidiaries and/or affiliates. It may not be used or relied upon by any other party. All parties who use or rely upon any information in the report without our written consent do so at their own risk.
20. No studies have been provided to us indicating the presence or absence of hazardous materials on the Subject Property or in the improvements, and our valuation is predicated upon the assumption that the Subject Property is free and clear of any environment hazards including, without limitation, hazardous wastes, toxic substances and mold. No representations or warranties are made regarding the environmental condition of the Subject Property. IRR – Local City and/or any of its officers, owners, managers, directors, agents, subcontractors or employees (the "Integra Parties") shall not be responsible for any such environmental conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. Because we are not experts in the field of environmental conditions, the appraisal report cannot be considered as an environmental assessment of the Subject Property.
21. The persons signing the report may have reviewed available flood maps and may have noted in the appraisal report whether the Subject Property is located in an identified Special Flood Hazard Area. However, we are not qualified to detect such areas and therefore do not guarantee such determinations. The presence of flood plain areas and/or wetlands may affect the value of the Subject Property, and the value conclusion is predicated on the assumption that wetlands are non-existent or minimal.
22. We are not a building or environmental inspector. The Integra Parties do not guarantee that the Subject Property is free of defects or environmental problems. Mold may be present in the Subject Property and a professional inspection is recommended.
23. The appraisal report and value conclusions for an appraisal assume the satisfactory completion of construction, repairs or alterations in a workmanlike manner.
24. IRR Northern New Jersey is an independently owned and operated company, which has prepared the appraisal for the specific intended use stated elsewhere in the report. The use of the appraisal report by anyone other than the Client is prohibited except as otherwise provided. Accordingly, the appraisal report is addressed to and shall be solely for the

Integra Realty Resources
Northern New Jersey

301 South Livingston Avenue
Suite 104
Livingston, NJ 07039

T: 973-422-9800
F: 973-422-9797
www.irr.com/northernnj



December 10, 2019

Michael Glovin
Passaic County
401 Grand Street
Room 214
Paterson, NJ 07505-2023

SUBJECT: Proposal/Authorization for Valuation and Consulting Services
Reconstruction of Two Bridges Road
over the Pompton River and West Belt Extension
Parcels: 10A, 10B, X10C, 10D & 10E & 11

Dear Mr. Glovin:

Upon your acceptance of this letter agreement, Integra Realty Resources (IRR)-Northern New Jersey, will prepare an appraisal update for the Subject Property. The purpose of the appraisal update is to provide an opinion of the market value of the fee simple and easement value for a portion of the subject property to be acquired by the County of Passaic. The Client and Intended User of the assignment is the County of Passaic. I am unaware of any other intended users. The intended use of the appraisal is for potential acquisition by the County. The appraisal update will be prepared in conformance with and subject to, the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute and the *Uniform Standards of Professional Appraisal Practice* (USPAP) developed by the Appraisal Standards Board of the Appraisal Foundation. The Ethics Rule of USPAP requires us to disclose to you any prior services we have performed regarding the Subject Property within a three-year period immediately preceding the acceptance of this assignment, either as an appraiser or in any other capacity. As you know, we have previously appraised the property for the County.

In accordance with our correspondence, the scope of this assignment will require IRR-Northern New Jersey to consider all relevant and applicable approaches to value as determined during the course of our research, Subject Property analysis and preparation of the report.

The appraisal will be communicated in an Appraisal Report-Standard Format. All work will be performed under the direct supervision of the undersigned, together with other staff members. The appraisal and this letter agreement will be subject to our standard assumptions and limiting conditions a copy of which is attached as Attachment I.

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200086

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR ON-CALL PREFABRICATED GOLF COURSE BRIDGES FOR THE PERIOD OF MARCH 1, 2020 TO FEBRUARY 28, 2022, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200087							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-65							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

Res. Pk. 65-2

**RESOLUTION AUTHORIZING THE ADVERTISEMENT AND
RECEIPT OF BIDS FOR ON-CALL PREFABRICATED GOLF
COURSE BRIDGES FOR THE PERIOD OF MARCH 1, 2020
TO FEBRUARY 28, 2022**

WHEREAS the Passaic County Department of Engineering has prepared the proposed bid specifications On-Call Prefabricated Golf Course Bridges, which includes the design, fabrication, and delivery of prefabricated fiberglass golf course bridges, for the period of March 1, 2020 to February 28, 2022; and

WHEREAS by letter dated January 21, 2020 the Passaic County Engineer has recommended that the Board of Chosen Freeholders authorize the Director of Purchasing to advertise and receive bids; and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting on January 15, 2020, and recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Director of Purchasing to advertise and receive bids for this project.

Dated: January 28, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 21, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: On-Call Prefabricated Golf Course Bridges

Members of the Board:

The County of Passaic must solicit proposals for on-call prefabrication golf course bridges to address the replacement of existing bridges located in the Preakness Valley Golf Course. The scope of work includes the design, fabrication, and delivery of prefabricated fiberglass golf course bridges to the golf course. Installation of the bridges will be performed by either a different vendor or County personnel. The purpose of this scope of work is to establish a pool of qualified vendors with established Unit Prices for a period of 2 years from March 1, 2020 to February 28, 2022.

This matter was discussed at the Public Works Committee meeting on January 15, 2020 and the advertisement and receipt of bids for the on-call prefabricated golf course bridges is recommended to the full Board.

Based on the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution to authorize advertising and receiving bids for designing, fabricating, and delivery of prefabricated fiberglass golf course bridges for the period of March 1, 2020 to February 28, 2022, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance
Director of Purchasing
Director of Parks

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200087

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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401 Grand Street
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION EXPANDING AND QUALIFYING A POOL OF FIRMS FOR PRESERVATION ARCHITECTS, ARCHITECTURAL HISTORIANS, ARCHEOLOGISTS, CULTURAL RESOURCE MANAGEMENT CONSULTANTS RFQ-20-055 AS PER QUALIFICATION FOR CALENDAR YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200088							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-66							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION EXPANDING AND QUALIFYING A POOL OF FIRMS
FOR PRESERVATION ARCHITECTS, ARCHITECTURAL
HISTORIANS, ARCHEOLOGISTS, CULTURAL RESOURCE
MANAGEMENT CONSULTANTS RFQ-20-055 AS PER
QUALIFICATION FOR CALENDAR YEAR 2020**

WHEREAS there exists a need to expand the pool of qualified professionals for Preservation Architects, Architectural Historians, Archeologists, Cultural Resource Management Consultants for Calendar Year 2020; and

WHEREAS the County issued public solicitation RFQ-20-055: Re-bid Qualifications for Preservation Architects, Architectural Historians, Archeologists, Cultural Resource Management Consultants for to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the responses to said public solicitation were received on January 17, 2020 and reviewed by the Committee previously established for that purpose by Resolution R-06-97 adopted on February 14, 2006; and

WHEREAS the Evaluation and Review Committee has found the firms listed below qualified to perform the necessary services on an as-needed basis:

Connolly & Hickey Historical Architects, LLC, Cranford, NJ
ECT, Detroit, MI
ETM Associates, LLC, Highland Park, NJ; and

WHEREAS the Public Works and Buildings & Grounds Committee reviewed this matter and recommend this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the Committee’s recommendation to award RFQ-20-055 on an as-needed basis to the said firms listed above.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the

BE IT FURTHER RESOLVED that although exempt from **Res-Pg:k.66-3** formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

Dated: January 28, 2020



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

MEMORANDUM

DATE: January 21, 2020

TO: Sherry Arvanitakis, QPA, RPPO, Purchasing Director

FROM: Kelly C. Ruffel, Director, Cultural & Historic Affairs

RE: **RFQ-20-055: RE-BID QUALIFICATIONS FOR PRESERVATION ARCHITECTS, ARCHITECTURAL HISTORIANS, ARCHEOLOGISTS, CULTURAL RESOURCE MANAGEMENT CONSULTANTS CALENDAR YEAR 2020**

The Purchasing Division received eight (8) proposals for the above referenced qualifications on January 17, 2020.

After reviewing the professional qualifications of all the proposals, we have determined that the firms listed below, meet the minimum experience requirements as noted in the RFQ:

1. **AECOM**, Piscataway, NJ*
2. **Connolly & Hickey Historical Architects, LLC**, Cranford, NJ
3. **ECT**, Detroit, MI
4. **ETM Associates, LLC**, Highland Park, NJ
5. **Easton Architects LLP**, New York, NY*
6. **HMR Architects**, Princeton, NJ*
7. **Paulus, Sokolowski and Sartor, LLC (PS&S)**, Warren, NJ*

Please note, those with an asterisks (*), were already qualified under RFQ 20-032.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO ACCEPT AND EXECUTE GRANT AWARD IN THE AMOUNT OF \$20,000.00 FROM THE NEW JERSEY COUNCIL FOR THE HUMANITIES FOR AN INCUBATION GRANT 2019-2020 FOR DEY MANSION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HISTORICAL SOCIETY

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200089							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-67							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION TO ACCEPT AND EXECUTE GRANT AWARD IN
THE AMOUNT OF \$20,000.00 FROM THE NEW JERSEY
COUNCIL FOR THE HUMANITIES FOR AN INCUBATION
GRANT 2019-2020 FOR DEY MANSION**

WHEREAS the Passaic County Board of Chosen Freeholders is desirous in sponsoring the arts and interpretive historical displays; and

WHEREAS in furtherance thereof, the Passaic County Department of Cultural & Historic Affairs applied for a grant to be used to continue the development and implementation of a new exhibition and interpretive programming under the title of: the Narrative: The Untold stories of those in servitude at the Dey Mansion Washington's Headquarters in Wayne, NJ; and

WHEREAS the New Jersey Council for the Humanities has agreed to support the Department of Cultural & Historic Affairs in their efforts by providing a grant in the amount of \$20,000.00; and

WHEREAS the County of Passaic will be required to have a 50% match and whereas, matching funds will be taken from the Department of Cultural & Historic Affairs 2020 budget under allocated salaries and matches are accepted as in-kind or cash match, as noted in a letter to the Board dated January 21, 2020 attached hereto and made a part hereof; and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on January 15, 2020 and is recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the acceptance and execution of an incubation grant award 2019-2020 in the amount of \$20,000.00 from the New Jersey Council for the Humanities to be used to continue the development and implementation of a new exhibition and interpretive programming under the title of: the Narrative: The Untold stories of those in servitude at the Dey Mansion Washington's Headquarters in Wayne, NJ.

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Freeholder Director, as well as the Office of Passaic County Counsel, to execute any necessary documents to accept said grant award and receive funds accordingly.

NDA:lc

Dated: January 28, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kelly C. Ruffel

Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:

Resolution to accept grant from the New Jersey Council for the Humanities (NJCH) — Incubation Grant for the continued development and implementation of an exhibition and interpretive programs: Expanding the Narrative: The untold stories of those in servitude at the Dey Mansion.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ N/A

REQUISITION # N/A

ACCOUNT # N/A

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works 01/15/20

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200089



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

January 21, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: RESOLUTION TO ACCEPT GRANT AWARD FROM THE NEW JERSEY
COUNCIL FOR THE HUMANITIES FOR AN INCUBATION GRANT
2019- 2020 FOR DEY MANSION**

Members of the Board:

The County of Passaic received a grant in the amount of \$20,000 for the Department of Cultural & Historic Affairs to continue the development and implementation of a new exhibition and interpretive programming under the title of: *Expanding the Narrative: The untold stories of those in servitude at the Dey Mansion*. The County will be required to have a 1:1 match (\$20,000) and whereas, matching funds will be in-kind contributions taken from the Department of Cultural & Historic Affairs and our FY 2020 program expense budget. The Public Works and Building & Grounds Committee at their meeting of January 15, 2020 recommended that the full Board authorize accepting this grant.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

From: [Gigi Naglak](#)
To: [Ruffel, Kelly](#)
Cc: [DeNova, Anthony, County Administrator](#)
Subject: NJCH Incubation Grant award
Date: Thursday, December 19, 2019 3:35:21 PM

Dear Kelly,

I am delighted to inform you that the New Jersey Council for the Humanities has awarded an Incubation Grant of \$20,000 (full funding) to Passaic County Dept. of Cultural and Historic Affairs for *Expanding the Narrative: the untold stories of those in servitude at the Dey Mansion* (grant #2020-03). Congratulations! Before the end of this month, I will send along the official award letter, grant agreement, and administration checklist associated with this grant award, so be on the lookout for that email.

All NJCH grantees are required to register through the System for Award Management before receiving their grant award. If you have already registered, please let me know. Entities may register for free at <http://sam.gov>. Please note: there are scams out there that suggest that you have to pay for SAM registration and compliance. That is most definitely false; please only use the federal government website at <http://sam.gov> to register for the system.

Congratulations on your award. I look forward to working with you in the coming months.

I wish you a very happy holiday season and wonderful start to 2020.

Best,
Gigi

Gigi Naglak
Director of Grants and Programs
She/her/hers
New Jersey Council for the Humanities
28 W State St, Suite 6
Trenton, NJ 08608
609.695.4838 x223
<http://njhumanities.org>

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

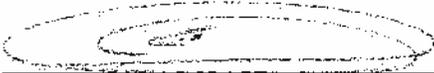
Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-2019-0258 DATED MARCH 26, 2019 TO INCREASE THE CONTRACT AMOUNT AS AWARDED TO JOHNNY ON THE SPOT, LLC OF OLD BRIDGE, NJ FOR PORT-A-JOHN PORTABLE TOILET RENTAL AND SERVICE FOR PASSAIC COUNTY AND INSTITUTIONS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PARKS & RECREATION DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200090							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-68							
CAF #	0-01-28-198-002-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING AN AMENDMENT TO
RESOLUTION R-2019-0258 DATED MARCH 26, 2019 TO
INCREASE THE AMOUNT BY \$45,500.00**

WHEREAS pursuant to R-2019-0258 dated March 26, 2019, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Johnny on the Spot, LLC of Old Bridge, NJ for Port-A-John Portable Toilet Rental and Service for Passaic County and Institutions as per Bid, for the period of April 1, 2019 through March 31, 2021 for an estimated amount of \$18,156.75, with purchases to be made on an as-needed basis; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of amending Resolution R-2019-0258 dated March 26, 2019 to increase the amount of contract by \$45,500.00 for a total amount of \$63,656.75; and

WHEREAS this matter was reviewed and approved by the Public Works Committee on January 15, 2020; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the amendment of Resolution R-2019-0258 dated March 26, 2019 to increase the amount of contract by \$45,500.00 for a total amount of \$63,656.75.

NDA:lc

Dated: January 28, 2020

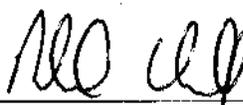
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$45,500.00

APPROPRIATION: 0-01-28-198-002-213 *Contingent upon adoption of budget.

PURPOSE: Resolution authorizing an amendment to resolution R2019-0258 to increase amount of contract to Port-A-John Portable Toilet Rental and Services.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Darryl Sparta

Telephone #: 973-872-6417

DESCRIPTION OF RESOLUTION:

amend resolution R20190258, awarding the Porta John Portable Toilet Rental and Service to Johnny on the Spot, LLC.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 45,500

REQUISITION # TBD

ACCOUNT # 0-01-28-198-002-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: bid amendment

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works 1/15/2020

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200090



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Darryl Sparta
Telephone #: 973-872-6417

DESCRIPTION OF RESOLUTION:

amend resolution R20190258, awarding the Porta John Portable Toilet Rental and Service to Johnny on the Spot, LLC.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 45,500
REQUISITION # TBD
ACCOUNT # 0-01-28-198-002-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: bid amendment

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

1/15/2020

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200090

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT BY AND BETWEEN THE COUNTY OF PASSAIC AND SCHINDLER ELEVATOR CORPORATION, FOR SERVICE AND MAINTENANCE OF ELEVATORS ON ALL THE BUILDINGS OWNED BY THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200091							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-69							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING A CONTRACT BY AND BETWEEN THE COUNTY OF PASSAIC AND SCHINDLER ELEVATOR CORPORATION, FOR SERVICE AND MAINTENANCE OF ELEVATORS ON ALL THE BUILDINGS OWNED BY THE COUNTY OF PASSAIC

WHEREAS, there exists a need for Elevator Service and Maintenance to all Passaic County Buildings; and

WHEREAS, Schindler Elevator Corporation presented a proposal for consideration in response to a request by the County Buildings & Grounds Department to provide Service and Maintenance of Elevators in Buildings owned by the County of Passaic pursuant to the terms and conditions of a State Contract #T2946; and

WHEREAS the Passaic County Superintendent of Buildings & Grounds by letter dated January 21, 2020 recommended to the Board of Chosen Freeholders of the County of Passaic, an award of contract to Schindler Elevator Corporation of Morristown, NJ under State Contract #T2946, in the sum of \$40,000 for the Service/Maintenance, pursuant to the terms and hourly rates set forth in the State Contract; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds reviewed this matter at its January 15, 2020 meeting and is recommending that it be approved by the full Board; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to Schindler Elevator Corporation, for Service and Maintenance of Elevators in various Buildings owned by the County of Passaic, pursuant to the terms and conditions of State Contract #T2946 and allocates the sum of \$40,000 to cover the costs associated with that contract; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution including, but not limited to, issuance of an appropriate Purchase Order.

NW/meg

Dated: January 28, 2020



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
 Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

RESOLUTION REQUEST FOR SCHINDLER ELEVATOR FOR
 ELEVATOR SERVICE & REPAIR ON ALL COUNTY
 BUILDINGS

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
 OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS
 FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
 NUMBER

3. AMOUNT OF EXPENDITURE: \$ 40,000.00
REQUISITION # R0-00125
ACCOUNT # 0-01-20-112-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>1/15/2020</u> |

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____



County of Passaic

Buildings & Ground Dept.

151 E.11th Street, Paterson, New Jersey 07524

Stephen Orsini
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (201) 937-2576
E-MAIL: steveo@passaiccountyni.org

January 21, 2020

Mr. Mathew Jordan, Esq.
County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- SCHINDLER ELEVATOR CORP,
20 WHIPPANY RD. SUITE 225
MORRISTOWN, NEW JERSEY

Dear Mr. Jordan:

At the January 15, 2020 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Schindler Elevator.

Description of Resolution- Resolution awarding a contract to Schindler Elevator Corporation in the amount of 40,000.00 off state contract # T2946 for elevator service and repair on all County Buildings.

REQUISITION # R0-00125
ACCOUNT # 0-01-20-112-001-213

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,

Stephen Orsini
Superintendent of Buildings & Grounds

SO/IT

Enclosure

Cc: Freeholder James Chair, Public Works and Buildings & Grounds Committee
Anthony DeNova, Passaic County Administrator

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200091

COUNTY OF PASSAIC
 PUBLIC BUILDINGS, CO OF PASSAIC
 (Q) 973-881-4425
 151 East 11th Street
 PATERSON, NJ 07524

REQUISITION	
NO.	R0-00125

S H I P T O	COUNTY OF PASSAIC PUBLIC BUILDINGS 151 EAST 11TH STREET PATERSON, NJ 07524
V E N D O R	VENDOR #: 08747 SCHINDLER ELEVATOR CORP 20 WHIPPANY RD, SUITE 225 P.O. BOX 1935 MORRISTOWN, NJ 07960-4524

ORDER DATE: 01/13/20
 DELIVERY DATE:
 STATE CONTRACT: 2946
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ELEVATOR SERVICE & REPAIR	0-01-20-312-001-213	40,000.0000	40,000.00
	STATE CONTRACT # T#2946			
			TOTAL	40,000.00

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200091

REQUESTING DEPARTMENT

DATE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND SOLICITATION OF BIDS FOR BOILER MAINTENANCE SERVICES FOR ALL COUNTY FACILITIES ON AN AS NEEDED BASIS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200092							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-70							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING THE ADVERTISEMENT AND SOLICITATION OF BIDS FOR BOILER MAINTENANCE SERVICES FOR ALL COUNTY FACILITIES ON AN AS NEEDED BASIS

WHEREAS the Superintendent of the Passaic County Buildings and Grounds is desirous of authorizing the advertisement and solicitation of bids for the Boiler Maintenance Services for all County Facilities on an as needed basis; and

WHEREAS by letter dated January 21, 2020, the Passaic County Superintendent of Buildings and Grounds is recommended that the Board of Chosen Freeholders authorize the Director of Purchasing to advertise and receives bids for the Boiler Maintenance Services for all County Facilities, on an as needed basis; and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting on January 15, 2020 who are recommending approval by the entire Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves and authorizes the advertisement and solicitation of bids for the Boiler Maintenance Services for all County Facilities on an as needed basis.

January 28, 2020

NW/meg



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
 Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

Description of Resolution-Resolution request asking the committee for authorization for the department of Purchasing to advertise and receive bids for Boiler Maintenance services for all county facilities on an as needed basis.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ N/A
 REQUISITION # PENDING
 ACCOUNT # PENDING

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>1/15/2020</u> |

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200092



County of Passaic

Buildings & Grounds Department

151 E. 11th Street, Paterson, New Jersey 07524

Stephen Orsini
Superintendent
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (201) 937-2576
E-MAIL: steveo@passaiccountynj.org

January 21, 2020

Mr. Mathew Jordan, Esq.
Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- Bid on Boiler Maintenance Services

Dear Mr. Jordan,

At the January 15, 2020 meeting of the Public Works and Buildings & Grounds Committee a request was heard to bid on Boiler Maintenance Services

Resolution request asking the committee for authorization for the department of Purchasing to advertise and receive bids for Boiler Maintenance services for all county facilities on an as needed basis.

If you should have any questions or I can be of additional assistance, please feel free to contact me.
Thank you for your attention and your assistance with this matter.

Regards,

Stephen Orsini
SUPERINTENDENT
BUILDINGS & GROUNDS

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ADDITIONAL MONEY SET ASIDE TO COVER FURTHER SERVICES OF UNITED FEDERATED SYSTEMS, INC., FOR SERVICE AND REPAIRS TO SECURITY SYSTEMS AT ALL COUNTY FACILITIES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200093							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-71							
CAF #	0-01-20-112-001-219							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING ADDITIONAL MONEY SET ASIDE TO COVER FURTHER SERVICES OF UNITED FEDERATED SYSTEMS, INC., FOR SERVICE AND REPAIRS TO SECURITY SYSTEMS AT ALL COUNTY FACILITIES Res. Pg. 71-2

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-2019-0529 on June 11, 2019 awarding a contract to United Federated Systems of Totowa, NJ for re-bid inspection and monitoring of County security systems including burglar alarms, fire and CCTV systems; and

WHEREAS services are made on an as-needed basis; and

WHEREAS the contract period is April 1, 2019 through March 31, 2021, with one one-year option to renew at the discretion of the County; and

WHEREAS the Passaic County Superintendent of Buildings & Grounds, by letter dated January 21, 2020, is recommending that an additional sum of \$6,000.00 be set aside for service and repairs to security systems at all County facilities (copy of letter attached hereto and made part hereof); and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its January 15, 2020 meeting reviewed this matter and is recommending that it be approved by the full Board; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes and sets aside the additional sum of \$6,000.00 for the service and repairs to security systems at all County facilities by United Federated Systems, Inc. of Totowa, New Jersey; and

BE IT FURTHER RESOLVED that the Director, Clerk Ref: Pg. k.71-3

Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$6,000.00

APPROPRIATION: 0-01-20-112-001-219

PURPOSE: Resolution awarding a contract to United Federated Systems Inc. for service and repairs to Fire Alarm and Security Systems.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
 Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

RESOLUTION REQUEST FOR MONITORING ON FIRE
 ALARM AND SECURITY SYSTEMS FOR UNITED
 FEDERATED SYSTEMS ON ALL COUNTY BUILDINGS

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
 OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS
 FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
 NUMBER

3. AMOUNT OF EXPENDITURE: \$ 6,000.00
 REQUISITION # R0-00128
 ACCOUNT # 0-01-20-112-001-219

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>1/15/2020</u> |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____



County of Passaic
Buildings & Grounds Department
151 E. 11th Street, Paterson, New Jersey 07524

Stephen Orsini
Superintendent
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (201) 937-2576
E-MAIL: steveo@passaiccountynj.org

January 21, 2020

Mr. Mathew Jordan, Esq.
County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- United Federated Systems, Inc.
40 Vreeland Ave # 101
Totowa, New Jersey 07512

Dear Mr. Jordan:

At the January 15, 2020 meeting of the Public Works and Buildings & Grounds Committee a request was heard for United Federated Systems, Inc.

Description of Resolution- Resolution to United Federated Systems for Monitoring on Fire alarm and Security Systems on all County Facilities. A total of \$6,000 is needed to cover services.

Requisition number: R0-00128
Account number: 0-01-20-112-001-219

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,

Stephen Orsini
Superintendent of Buildings & Grounds

SO/it

Enclosure

Cc: Freeholder James Chair, Public Works and Buildings & Grounds Committee
Anthony DeNova, Passaic County Administrator

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200093



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
 Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

RESOLUTION REQUEST FOR MONITORING ON FIRE
 ALARM AND SECURITY SYSTEMS FOR UNITED
 FEDERATED SYSTEMS ON ALL COUNTY BUILDINGS

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
 OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS
 FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
 NUMBER

3. AMOUNT OF EXPENDITURE: \$ 6,000.00
REQUISITION # R0-00128
ACCOUNT # 0-01-20-112-001-219

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>1/15/2020</u> |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda:

RESOLUTION AUTHORIZING ADDITIONAL MONEY SET ASIDE TO COVER FURTHER SERVICES OF UNITED FEDERATED SYSTEMS, INC., FOR SERVICE AND REPAIRS TO FIRE ALARM SYSTEMS AT ALL COUNTY FACILITIES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200094							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-72							
CAF #	0-01-20-112-001-219							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING ADDITIONAL MONEY SET ASIDE TO COVER FURTHER SERVICES OF UNITED FEDERATED SYSTEMS, INC., FOR SERVICE AND REPAIRS TO FIRE ALARM SYSTEMS AT ALL COUNTY FACILITIES Res. Pg. 72-2

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-2019-0529 on June 11, 2019 awarding a contract to United Federated Systems of Totowa, NJ for re-bid inspection and monitoring of County security systems including burglar alarms, fire and CCTV systems; and

WHEREAS services are made on an as-needed basis; and

WHEREAS the contract period is April 1, 2019 through March 31, 2021, with one one-year option to renew at the discretion of the County; and

WHEREAS the Passaic County Superintendent of Buildings & Grounds, by letter dated January 21, 2020, is recommending that an additional sum of \$15,000.00 be set aside for service and repairs on the security systems at all County facilities (copy of letter attached hereto and made part hereof); and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its January 15, 2020 meeting reviewed this matter and is recommending that it be approved by the full Board; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes and sets aside the additional sum of \$15,000.00 for the service and repairs on security systems at all County facilities by United Federated Systems, Inc., of Totowa, New Jersey; and

BE IT FURTHER RESOLVED that the Director, Clerk Ref: Pg. k.72-3

Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,000.00

APPROPRIATION: 0-01-20-112-001-219

PURPOSE: Resolution awarding a contract to United Federated Systems Inc. for service and repairs to Fire Alarm and Security Systems.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
 Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

RESOLUTION REQUEST FOR SERVICE & REPAIRS ON FIRE ALARM AND SECURITY SYSTEMS FOR UNITED FEDERATED SYSTEMS ON ALL COUNTY BUILDINGS

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 15,000.00
 REQUISITION # RO-00131
 ACCOUNT # 0-01-20-112-001-219

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

- Administration & Finance
- Budget
- Health
- Human Services
- Law & Public Safety
- Planning & Economic Development
- Public Works

1/15/2020

6. **DISTRIBUTION LIST:**

- Administration Finance Counsel
- Clerk to the Board Procurement
- Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200094



County of Passaic

Buildings & Grounds Department

151 E. 11th Street, Paterson, New Jersey 07524

Stephen Orsini
Superintendent
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (201) 937-2576
E-MAIL: steveo@passaiccountynj.org

January 21, 2020

Mr. Mathew Jordan, Esq.
County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- United Federated Systems, Inc.
40 Vreeland Ave # 101
Totowa, New Jersey 07512

Dear Mr. Jordan:

At the January 15, 2020 meeting of the Public Works and Buildings & Grounds Committee a request was heard for United Federated Systems, Inc.

Description of Resolution- Resolution to United Federated Systems for Service & Repairs on Fire alarm and Security Systems on all County Facilities. A total of \$15,000 is needed to cover services.

Requisition number: R0-00131

Account number: 0-01-20-112-001-219

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,

Stephen Orsini
Superintendent of Buildings & Grounds

SO/it

Enclosure

Cc: Freeholder James Chair, Public Works and Buildings & Grounds Committee
Anthony DeNova, Passaic County Administrator

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200094



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
 Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

RESOLUTION REQUEST FOR SERVICE & REPAIRS ON FIRE ALARM AND SECURITY SYSTEMS FOR UNITED FEDERATED SYSTEMS ON ALL COUNTY BUILDINGS

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 15,000.00
 REQUISITION # RO-00131
 ACCOUNT # 0-01-20-112-001-219

4. **METHOD OF PROCUREMENT:**

- RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

- Administration & Finance
 Budget
 Health
 Human Services
 Law & Public Safety
 Planning & Economic Development
 Public Works

1/15/2020

6. **DISTRIBUTION LIST:**

- Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R2020094

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PROGRESSIVE CAR CARE FOR BRUSHLESS HAND CAR WASH SERVICES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT VEHICLES AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20200095							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-73							
CAF #	0-01-25-157-001-213							
Purchase Req. #	acct #:0-01-25-157-001-213							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	<			<	<			
Bartlett	<				<			
Best Jr.	<				<			
Duffy	<				<			
James	<				<			
Lazzara	<				<			
Lepore	<		<		<			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
PROGRESSIVE CAR CARE FOR BRUSHLESS HAND CAR WASH
SERVICES FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT
VEHICLES AS PER BID**

WHEREAS there exists a need for car wash services for the Passaic County Sheriff's Department vehicles; and

WHEREAS the County of Passaic issued a public solicitation to qualified vendors titled SB 20 008 Re-Bid Brushless Hand Car Wash Service for Passaic County Sheriff's Department Vehicles in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on December 17, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Progressive Car Care; and

WHEREAS the Freeholder Law & Public Safety Committee has considered this matter on January 21, 2020 and recommended this resolution to the full Board for approval; and

WHEREAS the contract period will be from February 1, 2020 through January 31, 2021 for a total estimated award of \$19,800.00 with services to be made on an as-needed basis, in accordance with the provisions of N.J.A.C. 5:30-11.10 (a) open-ended Contracts; and

WHEREAS a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

WHEREAS Progressive Car Care has indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Progressive Car Care for the services referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic.

Dated: January 28, 2020

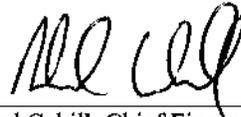
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$19,800.00

APPROPRIATION: \$18,150.00 – 0-01-25-157-001-213
\$ 1,650.00 - *Contingent upon availability of funds in 2021 budget.

PURPOSE: Resolution awarding a contract to Progressive Car Care for brushless hand car wash services from February 1, 2020 through January 31, 2021.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HUDSON MOTORS PARTNERSHIP FOR THE PURCHASE OF A 2020 TOYOTA RAV 4 XLE AWD FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20200096							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-74							
CAF #	T-22-56-850-012-803							
Purchase Req. #	R0-00214							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HUDSON MOTORS PARTNERSHIP FOR THE PURCHASE OF A 2020 TOYOTA RAV 4 XLE AWD FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER BID

WHEREAS there exists a need for a 2020 or newer Toyota Rav 4 XLE AWD for the Passaic County Sheriff's Department; and

WHEREAS the County of Passaic issued a public solicitation to qualified vendors titled SB-19-068 Re-bid 2020 Toyota Rav 4 X AWD for the Passaic County Sheriff's Department in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on December 27, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of a contract to Hudson Motors Partnership; and

WHEREAS the contract will be for the purchase of a 2020 Toyota Rav 4 XLE AWD in the amount of \$26,696.00; and

WHEREAS the Hudson Motors Partnership has indicated that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS the Freeholder Law and Public Safety Committee has reviewed this matter on January 21, 2020 and recommended this resolution to the full Board for adoption; and

WHEREAS a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of a contract to Hudson Motors Partnership for the goods/services referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic.

Dated: January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$26,696.00

APPROPRIATION: T-22-56-850-012-803

PURPOSE: Resolution authorizing award of contract to Hudson Motors Partnership for the purchase of a 2020 Toyota Rav 4 XLE.



Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO ACCEPT FUNDS FROM THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE FOR A PROJECT ENTITLED "STATE FISCAL YEAR 2019 STATE BODY ARMOR REPLACEMENT FUND PROGRAM", ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200097							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-75							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO ACCEPT FUNDS FROM THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE FOR A PROJECT ENTITLED "STATE FISCAL YEAR 2019 STATE BODY ARMOR REPLACEMENT FUND PROGRAM"

WHEREAS the Passaic County wishes to accept an award from the New Jersey Department of Law and Public Safety, Division of Criminal Justice, for funding (\$ 6,879.02) in connection with a project entitled "State Fiscal Year 2019 State Body Armor Replacement Fund Program" and

WHEREAS the goals of this program will be to offer bullet proof vests to the Passaic County Prosecutor's Office Investigators; and

WHEREAS the Board of Chosen Freeholders and the Prosecutor's Office are desirous of participating in the program to the fullest extent possible and filing the necessary application for funds accordingly; and

WHEREAS the Law and Public Safety Committee reviewed the request to accept said funds as its meeting of 1/21/2020 and recommended this resolution to the full Board for Adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic accepts the grant award, pursuant to the terms set forth above, as a matter of public policy, Passaic County wishes to participate with the State of New Jersey Department of Law and Public Safety, Division of Criminal Justice to the greatest extent possible;

BE IT FURTHER RESOLVED the County of Passaic accepts award of and authorizes the Passaic County Director of Finance to accept the funds in connection with said project from the said Director of Criminal Justice and make disbursements in accordance with application herein; and

BE IT FURTHER RESOLVED that the Freeholder Director, the Clerk to the Board, County Counsel, Finance Director and all other necessary officers and employees be and hereby are authorized to execute such other documents as are necessary to effectuate this resolution.

Dated: January 28, 2020

Stanley, Todd

From: Body Armor <BodyArmor@njdcj.org>
Sent: Tuesday, December 3, 2019 3:05 PM
To: Stanley, Todd
Subject: FY 2019 Body Armor - Notice of Award - Passaic County Prosecutor's Office

Mr. Todd Stanley
Passaic County Prosecutor's Office

The New Jersey Department of Law and Public Safety is pleased to announce that your agency will receive \$6,879.02 under the State Fiscal Year 2019 State Body Armor Replacement Fund (BARF) Program. An electronic transfer of funds or an award check has been sent directly to your agency's Chief Financial Officer.

The State (BARF) Program assists all eligible law enforcement agencies to offset the costs of purchasing body vests for their officers. Although this is a five-year vest replacement program, program regulations encourage agencies to make every reasonable effort to expend their awards within one year of receipt.

By applying for the 2019 Body Armor Replacement Fund Grant you have agreed to the Terms and Conditions found on the website <https://www.nj.gov/oag/body-armor/> These Terms and Conditions will apply to future years of funding as well so please make sure you have a copy of them in your file.

In order to participate in the 2019 BARF Program, agencies are required to confirm that they have a written mandatory body armor wear policy for all uniformed officers engaged in patrol or field operations. Your agency is in compliance with having a policy and therefore is eligible to receive a 2019 BARF award.

All future State BARF program correspondence, such as application periods, award announcements, and award confirmations will be sent via e-mail. Failure to maintain updated contact information in the State BARF system may result in your agency not receiving important State BARF messages. If you have any questions regarding the program, please call the Body Armor Replacement Funds designated telephone line at (609) 376-2446.

CONFIDENTIALITY NOTICE The information contained in this communication from the Office of the New Jersey Attorney General is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the Office of the Attorney General at (609) 292-4925 to arrange for the return of this information.

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200097

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT 2019 CHILD ADVOCACY DEVELOPMENT GRANT FUNDING FROM THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200098							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-76							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY
PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT 2019
CHILD ADVOCACY DEVELOPMENT GRANT FUNDING FROM
THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES**

WHEREAS the Passaic County Prosecutor's Office has recently been advised that a 2019 Child Advocacy Development Grants-Capital Project grant has been awarded to their office in the amount of \$52,888.00 by the New Jersey Department of Children and Families; and

WHEREAS this grant will be utilized to purchase (2) Symmetra LX 16000 Single Phase 208 Volt UPS Systems; and

WHEREAS there is no County match of funds required for this grant; and

WHEREAS the Freeholder Law and Public Safety Committee considered this request on January 21, 2020 and recommended this resolution to the full Board for approval;

NOT THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, as a matter of public policy, Passaic County wishes to participate with the New Jersey Department of Children and Families to the greatest extent possible with the regard to this Program, and authorizes such other actions as are necessary to secure the Grant Funds; and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk to the Board, County Counsel, Finance Director and all other necessary officers and employees be and are hereby authorized to execute such other documents as are necessary to effectuate the purpose of this resolution.

Dated: January 28, 2020

2019 CHILD ADVOCACY DEVELOPMENT GRANTS-CAPITAL PROJECT
FACE SHEET

PROJECT NAME & LOCATION: Passaic County Prosecutor's Office

Passaic County Child Advocacy Center

30 King Road

Totowa, New Jersey 07512

SOURCE OF FUNDS: 2019 Child Advocacy Development Grants-Capital

MATCHING FUNDS REQUIRED: No

OPERATING FUNDS AVAILABLE: Yes

IS THIS PROJECT PROGRAMATICALLY DIFFERENT: No

HAVE THE LOW BIDDERS BEEN SELECTED: Yes

IF NOT IS JUSTIFICATION ATTACHED? : N/A

ARCHITECTURAL SERVICES REQUIRED? : N/A

IF NOT IS SCOPE OF WORK ATTACHED? : N/A

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES

Scope of Services

The scope of services for the Passaic County Prosecutor's Office/Passaic County Child Advocacy Center is on file with the Department of Children and Families.

**STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES**

**AMOUNTS
\$52,888.00**

**Approved Budget for Expenditure
Description (Renovation-Repair-Purchase)**

The Passaic County Prosecutor's Office/Passaic County Child Advocacy Center will use the funding from the 2019 Child Advocacy Development Grants-Capital for the following projects:

1. Purchase and installation of 2 Symmetra LX 16000 Single Phase 208 Volt UPS Systems.

Total \$52,888.00

**STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES**

Method of Payment

The Applicant Agency shall be paid upon execution of this Agreement and submission of a properly completed and signed Form AR 50/54 or any Form substituted by the State. All requests for payment will be reviewed and processed through the Office of Facility Planning and Construction. Payments will be made on the following basis:

A. Renovation and Construction

1. 100 percent of the contract after execution of the Agreement and submission of local permits where applicable. The contract amount specified herein is \$52,888.00.
2. 0 percent at completion of 50 percent of construction as certified by project architect and contractor and copies of contractor's or related bills and statements. The contract specified herein is -0-.
3. 0 percent at completion of 100 percent construction as certified by project architect and contractor and copies of contractor's or related bills and statements. The contract amount specified herein is -0-.
4. 0 percent at final review and acceptance of the project by the Division and Department. The contract specified herein is \$.

- B. Purchase and Down payment Assistance Funds shall be expended at the scheduled Closing date. The contract amount specified herein is -0-.

CODE OF CONDUCT

WHEREAS the Board of Directors of Passaic County Prosecutor's Office/Passaic County Child Advocacy Center

(the "Agency") is applying to use public funds for the purpose of purchase and renovation of, or renovating, expanding, redesigning an existing Child Advocacy Center or the purchase of services for or the purchase of technology for the Child Advocacy Center located at:

30 King Street, Totowa, New Jersey 07512

and

WHEREAS the Department of Children and Families is a State agency with the authority to expend public funds and the responsibility to guard the public interest in such funds;

THEREFORE the members of the Board of Directors certify to the following:

Unless the Department has granted a written waiver, no board member or relative or business partner of a board member has received a gift, favor, salary, fee or other remuneration related to the purchase and/or renovation of the property cited above.

No Agency staff member, officer or member of the Board of Directors has acted in an official capacity in any matter wherein he/she has a direct or indirect personal financial interest.

(Signature)

Camelia M. Valdes

(Name)

Passaic County Prosecutor

(Title)

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING RESOLUTION R2019 1067 DATED NOVEMBER 18, 2019 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "MEGAN'S LAW" BY APPROVING THE ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$25,910.000 FOR A PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20200099							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-77							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AMENDING RESOLUTION R2019 1067 DATED NOVEMBER 18, 2019 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "MEGAN'S LAW" BY APPROVING THE ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$25,910.000 FOR A PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019.

WHEREAS the Board of Chosen Freeholders approved Resolution R 2019 1067 at its regular meeting of November 18, 2019 "Authorizing the Passaic County Prosecutor's Office to Apply for funding for a project identified as "JAG Megan's Laws Grant JAG 1-16-17"; and

WHEREAS said Resolution R2019 1067 indicated an in-kind match of \$18,469.00 when in fact the actual in-kind match is \$22,101.00, bringing the total project amount to \$48,011.00; and

WHEREAS in order to receive said award, the New Jersey Department of Law & Public Safety, pursuant to N.J.S.A. 40A:4-87, requires the Board of Chosen Freeholders of the County of Passaic to submit this Resolution and accompanying Certification approving acceptance of federal funds administered by the State of New Jersey ; and

WHEREAS in accordance with the statutory requirements set forth in N.J.S.A. 40A:4-87, the Board of Chosen Freeholders of Passaic County does hereby accept the JAG sub award grant number JAG 1-16-17 in the amount of \$ 25,910.00 for a period of July 1, 2018 through June 30, 2019 combined with an additional \$ 22,101.00 as an in-kind match to cover the fringe benefits costs for employees identified as providing services as part of this grant for a total approved project budget of \$ 48,011.00 for this grant; and

WHEREAS, the Freeholder Law and Public Safety Committee considered this matter on January 21, 2020, and recommended this Resolution to the full Board for approval;

NOW, THEREFORE, BE IT RESOLVED by the Passaic County Board of Chosen Freeholders that it does hereby authorize an amendment to Resolution R2019 1067 dated November 18, 2019 to correctly reflect acceptance of the JAG sub award grant JAG 1-16-17 in the amount of \$25,910.00 for a period of July 1, 2018 through June 30, 2019 combined with an additional \$22,101.00 as an in-kind match to cover the fringe benefits costs for employees identified as providing services as part of this grant for a total approved project budget of \$ 48,011.00; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the New Jersey Department of Law and Public Safety.

Dated: January 28, 2020



State of New Jersey
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 080
TRENTON, NJ 08625-0081

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

GURBIR S. GREWAL
Attorney General

December 19, 2019

Todd Stanley, Fiscal Officer
Passaic County Prosecutor's Office
401 Grand Street
Paterson, New Jersey 07505-2095

Re: **Edward Byrne Memorial Justice Assistance Grant Program**
Federal Award No.: 2017-DJ-BX-0078
CFDA No.: 16.738
Subaward Number: JAG 1-16-17

Dear Mr. Stanley:

We are pleased to advise you that your agency will receive a grant in the amount of \$25,910.00 through the Edward Byrne Memorial Justice Assistance Grant (JAG) Grant Program. Match is not a requirement under JAG, however your agency has indicated it will provide \$22,101.00 as match, therefore the total project amount will be \$48,011.00. Please note your budget is subject to final approval from the Office of the Attorney General ("OAG").

Per General Condition Number 17, all subrecipients are required to complete the online Civil Rights training and to submit the original Certificate of Completion to OAG. An agency only need complete one training for all of its JAG subawards. However, if you have multiple JAG subawards, please keep a copy of the Civil Rights Certificate of Completion in EACH subaward file. The original Certificate of Completion must be submitted to OAG by January 24, 2020.

The emailed Subaward Contract, Conditions and all accompanying documents must be signed by the authorized signatory and originals returned by mail to our office by January 24, 2020. The signed documents will be sent to the Office of the Attorney General for review and approval.



Introduced: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200099

A copy of the fully executed package including the final approved project budget will be returned for your files. If you have any questions or need further assistance, contact your Program Analyst Robert Ash, at (609) 376-2431.

Very truly yours,



William H. Cranford, Acting Administrator
Office of the Attorney General
Division of Administration
Department of Law and Public Safety

c:

Richard Cahill, Chief Financial Officer
Christine M. Zopicchi, Chief, Bureau of Financial Regulation and Assistance
Robert Ash, Grants Manager
Elizabeth Griffis, Grants Development Section

**NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL
SUBAWARD**

PROJECT TITLE FY17 Justice Assistance Grant (JAG) Program Megan's Law and Local Law Enforcement Assistance Grant	SUBAWARD AMOUNT Federal \$ 25,910 Match \$ 22,101 Total \$ 48,011
SUBRECIPIENT County of Passaic	Subrecipient Indirect Cost Rate (ICR) N/A
DUNS NO. 167274823	CFDA NO. 16.738 – Edward Byrne Memorial Justice Assistance Grant Program CFDA AMOUNT FY17 est \$383,500,000.00
FEDERAL AWARD IDENTIFICATION NO. 2017-DJ-BX-0078 FEDERAL AWARDDING AGENCY Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice	FEDERAL AWARD DATE 06/26/2018 FEDERAL AWARD AMOUNT \$ 4,047,274.00 L&PS ICR 3.16%
STATE ACCOUNT NO. 17-100-066-1020-364	DATE OF AWARD December 19, 2019

In accordance with the provisions of 42 U.S.C. 3750, et seq., as amended, the Department of Law and Public Safety hereby awards to the above named Subrecipient a subaward in the amount specified for the purposes set forth in the approved application. Passaic County will use grant funds to support the salary of a Detective. Match funds will be provided for fringe benefits.

This subaward is subject to the requirements set forth in the appropriate Federal Regulations, the General Conditions for subawards promulgated by the Department of Law and Public Safety, all applicable Statutes of the State of New Jersey and the requirements of the State of New Jersey for State and local financial accounting including the filing of single audits as required under 2 C.F.R. Part 200, Subpart F, Audit Requirements (2 C.F.R. §200.500, et seq.) and/or State Circular Letters 15-08-OMB and 07-05-OMB (if applicable). It is subject also to any general conditions and assurances, approved budget, application authorization, certifications, and special conditions attached to this program.

This subaward incorporates all conditions and representations contained or made in the application and notice of award (if applicable).

FOR THE SUBRECIPIENT:

FOR THE STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY:

Signature of Authorizing Official

Attorney General or Designee

Typed Name of Authorizing Official and Title

Date

Date

Subaward Number JAG 1-16-17

Subaward Period 7/1/18 – 6/30/19

Subrecipient Fiscal Year Start Date January

Contact:
William H. Cranford, Acting Administrator
Office of the Attorney General
State Office of Victim Witness Advocacy
609-292-6766
Grants@njong.gov

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200099

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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John W. Bartlett
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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING RESOLUTION R2019 1069 DATED NOVEMBER 18, 2019 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "MULTI JURISDICTIONAL GANG, GUN AND NARCOTICS TASK FORCE" BY APPROVING THE ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$177,964.00 FOR A PERIOD OF JULY 1, 2018 THRU JUNE 30, 2019. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200100							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-78							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AMENDING RESOLUTION R2019 1069 DATED NOVEMBER 18, 2019 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "MULTI JURISDICTIONAL GANG, GUN AND NARCOTICS TASK FORCE" BY APPROVING THE ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$177,964.00 FOR A PERIOD OF JULY 1, 2018 THRU JUNE 30, 2019.

WHEREAS the Board of Chosen Freeholders adopted Resolution R2019 1069 on November 18, 2019 "Authorizing the Passaic County Prosecutor's Office to Apply for funding for a project identified as "Gang, Gun and Narcotics Grant JAG 1-16TF-17; and

WHEREAS said Resolution R2019 1069 indicated an in-kind match of \$83,605.00 when in fact the actual in-kind match is \$100,062.00, bringing the total project amount to \$278,026.00 and

WHEREAS in order to receive said award, the New Jersey Department of Law & Public Safety, pursuant to N.J.S.A. 40A:4-87, requires the Board of Chosen Freeholders for the County of Passaic to submit a Resolution and accompanying Certification approving acceptance of federal funds administered by the State of New Jersey ; and

WHEREAS in accordance with the statutory requirements set forth in N.J.S.A. 40A:4-87, the Board of Chosen Freeholders of Passaic County does hereby accept the JAG sub award grant number JAG 1-16TF-17 in the amount of \$177,964.00 for a period of July 1, 2018 through June 30, 2019 combined with an additional \$100,062.00 as an in-kind match to cover the fringe benefits costs for employees identified as providing services as part of this grant for a total approved project budget of \$278,026.00 for this grant; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on January 21, 2020, and recommended this Resolution to the full Board for approval;

NOW THEREFORE, BE IT RESOLVED by the Passaic County Board of Chosen Freeholders that it does hereby approve an amendment to Resolution R2019 1069 dated November 18, 2010 to accept the JAG sub award grant JAG 1-16TF-17 in the amount of \$177,964.00 for a period of July 1, 2018 through June 30, 2019 combined with an additional \$100,062.00 as an in-kind match to cover the fringe benefits costs for employees identified as providing services as part of this grant for a total approved project budget of \$278,026.00; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the New Jersey Department of Law and Public Safety.

Dated: January 28, 2020

**NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL
SUBAWARD**

PROJECT TITLE FY17 Justice Assistance Grant (JAG) Program Multi-Jurisdictional County Gang, Gun and Narcotics Task Force	SUBAWARD AMOUNT Federal \$ 177,964 Match <u>\$ 100,062</u> Total \$ 278,026
SUBRECIPIENT County of Passaic	Subrecipient Indirect Cost Rate (ICR) N/A
DUNS NO. 167274823	CFDA NO. 16.738 – Edward Byrne Memorial Justice Assistance Grant Program CFDA AMOUNT FY17 est \$383,500,000.00
FEDERAL AWARD IDENTIFICATION NO. 2017-DJ-BX-0078 FEDERAL AWARING AGENCY Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice	FEDERAL AWARD DATE 06/26/2018 FEDERAL AWARD AMOUNT \$ 4,047,274.00 L&PS ICR 3.16%
STATE ACCOUNT NO. 17-100-066-1020-364	DATE OF AWARD December 19, 2019

In accordance with the provisions of 42 U.S.C. 3750, et seq., as amended, the Department of Law and Public Safety hereby awards to the above named Subrecipient a subaward in the amount specified for the purposes set forth in the approved application. Passaic County will use grant funds to support the salary of a Detective Analyst and to purchase equipment. Match funds will be provided for fringe benefits.

This subaward is subject to the requirements set forth in the appropriate Federal Regulations, the General Conditions for subawards promulgated by the Department of Law and Public Safety, all applicable Statutes of the State of New Jersey and the requirements of the State of New Jersey for State and local financial accounting including the filing of single audits as required under 2 C.F.R. Part 200, Subpart F, Audit Requirements (2 C.F.R. §200.500, et seq.) and/or State Circular Letters 15-08-OMB and 07-05-OMB (if applicable). It is subject also to any general conditions and assurances, approved budget, application authorization, certifications, and special conditions attached to this program.

This subaward incorporates all conditions and representations contained or made in the application and notice of award (if applicable).

FOR THE SUBRECIPIENT:

FOR THE STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY:_____
Signature of Authorizing Official_____
Attorney General or Designee_____
Typed Name of Authorizing Official and Title_____
Date_____
DateSubaward Number JAG 1-16TF-17

Contact:
William H. Cranford, Acting Administrator
Office of the Attorney General
State Office of Victim Witness Advocacy
609-292-6766
Grants@njoag.gov

Subaward Period 7/1/18 – 6/30/19Subrecipient Fiscal Year Start Date January

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200100

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING RESOLUTION R2019 0741 DATED AUGUST 13, 2019 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "PASSAIC COUNTY SEXUAL ASSAULT RESPONSE TEAM/FORENSIC NURSE EXAMINER" BY APPROVING THE ACCEPTANCE OF THE FFY17 VICTIMS OF CRIME ACT (VOCA) GRANT IN THE AMOUNT OF \$92,491 FOR A PERIOD OF OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200101							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-79							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AMENDING RESOLUTION R2019 0741 DATED AUGUST 13, 2019 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT IDENTIFIED AS "PASSAIC COUNTY SEXUAL ASSAULT RESPONSE TEAM/FORENSIC NURSE EXAMINER" BY APPROVING THE ACCEPTANCE OF THE FFY17 VICTIMS OF CRIME ACT (VOCA) GRANT IN THE AMOUNT OF \$92,491 FOR A PERIOD OF OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020.

WHEREAS the Board of Chosen Freeholders of Passaic County adopted Resolution R2019 0741 on August 13, 2019 "Authorizing the Passaic County Prosecutor's Office to Apply for funding for a project identified as Passaic County Sexual Assault Response Team/Forensic Nurse Examiner VS-40B-17"; and

WHEREAS in order to receive said award, the New Jersey Department of Law & Public Safety, pursuant to N.J.S.A. 40A:4-87, requires the Board of Chosen Freeholders of the County of Passaic to submit a Resolution and accompanying Certification approving acceptance of federal funds administered by the State of New Jersey ; and

WHEREAS in accordance with the statutory requirements set forth in N.J.S.A. 40A:4-87, the Board of Chosen Freeholders of Passaic County does hereby accept the VOCA sub award grant number VS-40B-17 in the amount of \$92,491.00 for a period of October 1, 2019 through September 30, 2020 combined with an additional \$23,123.00 as an in-kind match to cover the fringe benefit/salary costs for employees identified as providing services as part of this grant for a total approved project budget of \$ 115,614.00 for this grant; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on January 21, 2020, and recommended this Resolution to the full Board for approval;

NOW THEREFORE, BE IT RESOLVED by the Passaic County Board of Chosen Freeholders that it does hereby approve an amendment to Resolution R2019 0741 dated August 13, 2019 to accept JAG sub award grant VOCA VS-40B-17 in the amount of \$ 92,491.00 for a

period of October 1, 2019 thru September 30, 2020 combined with an additional \$23,123.00 as an in-kind match to cover the fringe benefit/salary costs for employees identified as providing services as part of this grant for a total approved project budget of \$115,614.00; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the New Jersey Department of Law and Public Safety.

Dated: January 28, 2020

**NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL
SUBAWARD**

22-6002466

FY AND GRANT NAME FFY17 Victims of Crime Act (VOCA)	SUBAWARD AMOUNT
PROJECT TITLE Victims of Crime Act, Sexual Assault Response Team (SART)/ Forensic Nurse Examiner (FNE) Grant Program	Federal \$92,491.00 Match \$23,123.00 Total \$115,614.00 Subrecipient Indirect Cost Rate (ICR) N/A
SUBRECIPIENT Passaic County DUNS NO. 167274823	CFDA NO. 16.575 - Crime Victim Assistance CFDA AMOUNT \$2,237,000,000.00
FEDERAL AWARD IDENTIFICATION NO. 2017-VA-GX-0058 FEDERAL AWARDDING AGENCY Office for Victims of Crime, Office of Justice Programs, U.S. Department of Justice	FEDERAL AWARD DATE 9/28/2017 FEDERAL AWARD AMOUNT \$50,279,830.00 L&PS ICR 3.16%
STATE ACCOUNT NO. FY18-100-066-1020-142	DATE OF AWARD 1/2/2020

In accordance with the provisions of 42 U.S.C. § 10603(a) and N.J.A.C. § 13:1E-1.2(c) as amended, the Department of Law and Public Safety hereby awards to the above named Subrecipient a subaward in the amount specified for the purposes set forth in the approved application. SART/FNE Project supports the FNE to complete sexual assault victims.

This subaward is subject to the requirements set forth in the appropriate Federal Regulations, the General Conditions for subawards promulgated by the Department of Law and Public Safety, all applicable Statutes of the State of New Jersey and the requirements of the State of New Jersey for State and local financial accounting including the filing of single audits as required under 2 C.F.R. Part 200, Subpart F, Audit Requirements (2 C.F.R. §200.500, et seq.) and/or State Circular Letters 15-08-OMB and 07-05-OMB (if applicable). It is subject also to any general conditions and assurances, approved budget, application authorization, certifications, and special conditions attached to this program.

This subaward incorporates all conditions and representations contained or made in the application and notice of award (if applicable).

FOR THE SUBRECIPIENT:

FOR THE STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY

Signature of Authorizing Official

Attorney General or Designee

Anthony J. DeNova, County Administrator
Typed Name of Official and Title

Date

Date

Division Contact

Subaward Number: VS-40b-17

Name: William H. Cranford

Title: Acting Administrator

Email: Grants@njoag.gov

Phone Number: 609-376-2445

Subaward Period: 10/01/19 - 09/30/20

Introduced on: January 28, 2020

Adopted on: January 28, 2020

Official Resolution#: B20200191

Subrecipient Fiscal Year Start Date: January

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A SCHEDULE TO CONDUCT PUBLIC AUCTIONS (JUNK TITLE ONLY) BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT FOR VEHICLES WHICH HAVE BEEN IMPOUNDED FOR 30 OR MORE DAYS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200102							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-80							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A
SCHEDULE TO CONDUCT PUBLIC AUCTIONS (JUNK TITLE
ONLY) BY THE PASSAIC COUNTY SHERIFF'S
DEPARTMENT FOR VEHICLES WHICH HAVE BEEN
IMPOUNDED FOR 30 OR MORE DAYS**

WHEREAS pursuant to N.J.S.A. 40A:11-36, sales of surplus property may be authorized by resolution of the Board of Chosen Freeholders of the County of Passaic; and

WHEREAS the Passaic County Sheriff's Department has previously conducted auctions for the purpose of disposing of such property, and is desirous of establishing a schedule for calendar year 2020, to conduct public auctions (for junk titles only) in an effort to expedite the re-titling and disposition of vehicles that are impounded for 30 days or more and are unclaimed by the vehicle owners (see proposed schedule attached hereto and made a part hereof); and

WHEREAS said department will comply with all statutory notification requirements set forth in Title 39 for the subject auctions; and

WHEREAS the Passaic County Freeholder's Law and Public Safety Committee considered this matter On January 21, 2020 and recommended this resolution to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the establishment of a schedule, as set forth on the attached list,

of public auctions for vehicles which have been impounded for 30 or more days and have gone unclaimed by the titled owner; and

BE IT FURTHER RESOLVED the Clerk to the Board of Freeholders and other County officers and employees be directed to take such action necessary to effectuate the purpose of this Resolution.

Dated: January 28, 2020

PASSAIC COUNTY SHERIFF'S OFFICE

Sheriff Richard H. Berdnik

Undersheriff Joseph C. Dennis
Undersheriff Mario Recinos
Undersheriff Leonard Lovely



Chief George Rosenthal
Chief Daryl Walton
Warden Michael Tolerico, CPM, CJM

Sir,

As per Classic Towing's requests in 2018 & 2019, I kindly request a resolution from the Passaic County Board Of Chosen Freeholders to pre-schedule monthly public auctions (junk titles only) for the purpose of expediting the re-titling and disposal processes for vehicles that have been impounded for 30 or more days and have gone unclaimed by the owners as seen fit by the NJ Motor Vehicle Commission.

The requested auction schedule is as follows:

- Sale 1: ~~Wednesday, January 29, 2020~~
- Sale 2: Wednesday, February 26, 2020
- Sale 3: Wednesday, March 25, 2020
- Sale 4: Wednesday, April 29, 2020
- Sale 5: Wednesday, May 27, 2020
- Sale 6: Wednesday, June 24, 2020
- Sale 7: Wednesday, July 29, 2020
- Sale 8: Wednesday, August 26, 2020
- Sale 9: Wednesday, September 30, 2020
- Sale 10: Wednesday, October 28, 2020
- Sale 11: Wednesday, November 25, 2020
- Sale 12: Wednesday, December 30, 2020

Respectfully,

A handwritten signature in black ink, appearing to read "Corey Schmid". The signature is written in a cursive style with a large loop at the end.

Corey Schmid

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

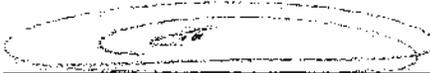
Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING DONATION OF A SURPLUS VEHICLE TO THE HAWTHORNE POLICE DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#		R20200103						
Meeting Date		01/28/2020						
Introduced Date		01/28/2020						
Adopted Date		01/28/2020						
Agenda Item		k-81						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING DONATION OF A SURPLUS VEHICLE TO THE HAWTHORNE POLICE DEPARTMENT

WHEREAS the Passaic County Sheriff's Office is in sole and exclusive possession along with the title owner, the County of Passaic, of one a 2012 Harley Davidson Road king FLHPI, VIN # 1HD1FHM12CB678664; and

WHEREAS by letter dated December 20, 2019 from the Passaic County Sheriff's Office to the Passaic County Counsel, the Passaic County Board of Chosen Freeholders has been advised that this vehicle has come to the end of its useful life and is now considered a surplus vehicle; and

WHEREAS the Hawthorne Police Department has previously inquired whether Passaic County has surplus vehicles available for transfer to the Hawthorne Police Department so that the Hawthorne Police Department may use said vehicles in conjunction with its administrative needs; and

WHEREAS pursuant to N.J.S.A. 40A: 11-36 (2), a contracting unit may dispose of personal property no longer needed for public use without public bidding when the sale is made to another government unit; and

WHEREAS the Freeholder Committee of Law and Public Safety considered this matter at its January 21, 2020 meeting and recommended this resolution to the full Board approval;

NOW THEREFORE IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby approves the transfer of one 2012 Harley Davidson Road king FLHPI, VIN # 1HD1FHM12CB678664 , for the nominal consideration of One Dollar and No Cents (\$1.00); and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby are authorized to execute any documents necessary to effectuate the transfer of the within referenced surplus property.

Dated: January 28, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

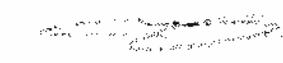
Agenda: RESOLUTION AUTHORIZING A CONTRACT MODIFICATION #1 FOR BOSWELL ENGINEERING AS IT CONCERNS REPLACEMENT OF SAW MILL ROAD CULVERT OVER SQUAW BROOK, STRUCTURE NO. 1600-379, IN THE BOROUGH OF NORTH HALEDON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#		R20200104						
Meeting Date		01/28/2020						
Introduced Date		01/28/2020						
Adopted Date		01/28/2020						
Agenda Item		k-82						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING A CONTRACT MODIFICATION #1
FOR BOSWELL ENGINEERING AS IT CONCERNS
REPLACEMENT OF SAW MILL ROAD CULVERT OVER SQUAW
BROOK, STRUCTURE NO. 1600-379, IN THE BOROUGH OF
NORTH HALEDON, NEW JERSEY**

WHEREAS by Resolution R12-572 dated July 17, 2012 a professional services contract was awarded to Boswell Engineering to provide engineering design services with respect the project identified as the Replacement of Saw Mill Road Culvert over Squaw Brook, Structure No. 1600-379 in the Borough of North Haledon; and

WHEREAS Boswell Engineering is required to provide additional design consultant services, which are set forth in the attached letter dated January 16, 2020 from the Office of the Passaic County Engineer; and

WHEREAS this work included additional design services in the amount of \$30,900.00 for the replacement of the top deck of the culvert, in lieu of the originally specified rehabilitation of the culvert; and

WHEREAS it is now necessary to do a contract modification for said additional services; and

WHEREAS said Boswell Engineering has submitted a proposal to the Passaic County Engineer requesting \$30,900.00 for the additional services as specified in the referenced proposal; and

WHEREAS by letter dated January 16, 2020, attached hereto, the Passaic County Engineer is recommending approval of the additional professional services; and

WHEREAS this matter was discussed at the Public Works and Buildings and Grounds Committee meeting of January 15, 2020 and recommended to the entire board for approval; and

WHEREAS a certification is attached hereto which indicates that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes an amendment to the agreement with Boswell Engineering as it concerns the Replacement of Saw Mill Road Culvert over Squaw Brook, Structure No. 1600-379, in the Borough of North Haledon, NJ; and

BE IT FURTHER REOLVED that the Director, Clerk of the Board and County Counsel are authorized to sign the amended agreement on behalf of Passaic County.

Dated: January 28, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,900.00

APPROPRIATION: C-04-55-105-001-902

PURPOSE: Resolution authorizing a contract modification #1 for Boswell Engineering pertaining to replacement of Saw Mill Road Culvert over Squaw Brook, Structure No. 1600-379.


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020

-RC:fr



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 16, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Replacement of Saw Mill Road Culvert
Over Squaw Brook, Structure No. 1600-379
Borough of North Haledon, Passaic County
Contract Modification #1 -- Boswell Engineering

Members of the Board:

Boswell Engineering has submitted a request for additional fees for design work required in connection with the Replacement of Saw Mill Road Culvert over Squaw Brook, Structure No. 1600-379 in North Haledon project in the amount of \$30,900.00. This work included additional design services for the replacement of the top deck of the culvert, in lieu of the originally specified rehabilitation of the culvert.

The above-mentioned matter was discussed at the Public Works Committee meeting of January 15, 2020 and a contract modification to RVE is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to Boswell Engineering in the amount of \$30,900.00 for additional design services in connection with the Replacement of Saw Mill Road Culvert over Squaw Brook, Structure No. 1600-379 in North Haledon, and to authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200104



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

January 16, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Replacement of Saw Mill Road Culvert
Over Squaw Brook, Structure No. 1600-379
Borough of North Haledon, Passaic County
Contract Modification #1 -- Boswell Engineering

Members of the Board:

Boswell Engineering has submitted a request for additional fees for design work required in connection with the Replacement of Saw Mill Road Culvert over Squaw Brook, Structure No. 1600-379 in North Haledon project in the amount of \$30,900.00. This work included additional design services for the replacement of the top deck of the culvert, in lieu of the originally specified rehabilitation of the culvert.

The above-mentioned matter was discussed at the Public Works Committee meeting of January 15, 2020 and a contract modification to RVE is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to Boswell Engineering in the amount of \$30,900.00 for additional design services in connection with the Replacement of Saw Mill Road Culvert over Squaw Brook, Structure No. 1600-379 in North Haledon, and to authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200104

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
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Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING APPOINTMENTS OF MEMBERS TO THE BROWNFIELD COMMISSION, MOTION PICTURE & TV FILM COMMISSION AND COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIC COMMITTEE, FOR A TERM OF ONE YEAR, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20200105							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-83							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING APPOINTMENTS OF MEMBERS TO THE BROWNFIELD COMMISSION, MOTION PICTURE & TV FILM COMMISSION AND COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIC COMMITTEE, FOR A TERM OF ONE YEAR, ALL AS NOTED IN THE RESOLUTION

WHEREAS, it has been brought to the attention of the Board of Chosen Freeholders of the County of Passaic that certain persons who serve on its advisory boards, committees or commissions had terms that expired during Calendar Year 2019 and that action is recommended to appoint or replace persons; and

WHEREAS, the Freeholder Committee for Planning and Economic Development, at its meeting of January 21, 2020, in consultation with the Freeholder Director, reviewed these appointments and is recommending to the full Board that the following persons be appointed to their respective advisory boards, committees or commissions, for a period of one year from January 1, 2020 to December 31, 2020 (see attached lists) as follows:

- 1. Brownfield Commission**
- 2. Motion Picture & TV Film Commission**
- 3. Comprehensive Economic Development Strategic Committee;**

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby appoints all of the persons on all of the Advisory Boards, Committees, and Commissions pursuant to that set forth above and/or attached.

JRS/meg

Dated: January 28, 2020



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
 Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING APPOINTMENTS OF MEMBERS TO THE BROWNFIELD COMMISSION, MOTION PICTURE & TV FILM COMMISSION AND COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIC COMMITTEE, FOR A TERM OF ONE YEAR, ALL AS NOTED IN THE RESOLUTION

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 0
 REQUISITION # N/A
 ACCOUNT # N/A

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: N/A

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

1/21/2020

Public Works

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200105

007

County of Passaic
Brownfields Commission Members

January 2020

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP				
Gianfranco	Archimede	Director, Division of Historic Preservation and Brownfield Redevelopment	City of Paterson	125 Ellison Street, Suite 408	Paterson	NJ	07505				
Laura A.	Brinkerhoff	President/CEO	Brinkerhoff Environmental Services	1913 Atlantic Avenue, Suite R5	Manasquan	NJ	08736				
John	Campanile	President	Stanford Risk Management Services	10 Thomas Road	Lafayette	NJ	07848				
Patrick	Dedeo	Director of External Relations	William Paterson University	300 Pompton Road	Wayne	NJ	07470				
Dean	DeGhetto			66 East 3rd Street	Clifton	NJ	07011				
Rose	DeLorenzo	Partner	LSRP Consulting, LLC	PO Box 1214	Highland Park	NJ	08904				
Joseph	Dempsey, PG	Geologist	Weston Solutions, Inc.	205 Campus Drive	Edison	NJ	08837				
Laura	Dodge	President	Excel Environmental Resources, Inc.	111 North Center Drive	North Brunswick	NJ	08902				
Paul	Drake	Regional Public Affairs Manager	PSE&G	150 Circle Avenue	Clifton	NJ	07011				

County of Passaic
Brownfields Commission Members

January 2020

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP				
Jonathan	Dunleavy	Mayor/BA	Borough of Bloomingdale Paterson Habitat for Humanity	101 Hamburg Turnpike	Bloomingdale,	NJ	07403				
Scott	Millard	Executive Director	Greater Paterson Chamber of Commerce	146 N 1st Street	Paterson	NJ	07522				
Jamie	Dykes	President	Tri-County Chamber of Commerce	100 Hamilton Plaza	Paterson	NJ	07505				
Jamie	Dykes	President	Montclair State University	1 Normal Avenue	Upper Montclair	NJ	07043				
Michael	Powell	Director, Environmental Health and Safety	City of Paterson	155 Market Street	Paterson	NJ	07505				
Stephen	Kehayes	President	SP Kehayes, LLC	256 Creek Road	Phillipsburg	NJ	08865				
Ravna	Laisoa	Councilwoman	Borough of Hawthorne	89 Minerva Avenue	Hawthorne	NJ	07506				
Bill	Linder	Chief	Office of Brownfield Reuse, NJDEP	401 East State Street	Trenton	NJ	08625				
Wanda	Monahan, Esq.		Offices of Wanda Chin Monahan, Esq., LLC	50 Cardinal Drive, Suite 102	Westfield	NJ	07090				
Angelo	Morresi, Esq.		Offices of Angelo Morresi, Esq, LLC	43 Bennett Avenue	Cedar Grove	NJ	07009				

County of Passaic
Brownfields Commission Members

January 2020

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP				
Kathleen	Muldoon	Regional Director Commissioner Bloomingtondale Environmental Commission	William Paterson University SBDC	131 Ellison Street	Paterson	NJ	07505				
Frank	O'Reilly	Director, Economic Development	Borough of Bloomingtondale	101 Hamburg Turnpike	Bloomingtondale	NJ	07403				
Michael	Powell	Director of Environmental	City of Paterson	125 Ellison Street, 4th Floor	Paterson	NJ	07505				
Steven	Ramiza	Director of Economic Development	LAN Associates	445 Godwin Avenue	Midland Park	NJ	07432	0	0	0	0
Steven	Rose	President	Passaic County Community College	One College Boulevard	Paterson	NJ	07505				
Alan	Ryff	Director of Economic Development	City of Clifton	900 Clifton Avenue	Clifton	NJ	07013				
Frances	Schultz	Senior Environmental Consultant	GEI Consultants	300 Broadacres Drive, Suite 100	Bloomfield	NJ	07003				
Dan	Shiver	President	Shiver Real Estate Agency	52 13th Avenue	Paterson	NJ	07504				
Charles	Stebbins	Sr. Project Manager/Sr. Geologist	Dewberry	600 Parsippany Road	Parsippany	NJ	07054- 3715				
Michelle	Vernuccio	President	North Jersey Chamber of Commerce	27 Horsesneck Rd., Second Floor	Fairfield	NJ	07004				

1/17/2020 3

(2)

County of Passaic
 Passaic County Motion Picture and Television Film Commission Members
 January 2020

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP
Tom	Arnold	Manager	Fabian 8 Theater	Main Street Square Mall	Paterson	NJ	07505
Robert	Artis			75 North 17th Street	Prospect Park	NJ	07508
Paul	Bailey	President	Muse Corp	1349 Macopin Road	West Milford	NJ	07480
Angelo	Bolanos			3 Garfield Avenue	Paterson	NJ	07522
Carl	Burrows	President	Three Burros Productions	37 11th Avenue	Hawthorne	NJ	07506
Anthony	Byusse	Studio/Producti on Events Manager	Medical Missions for Children	35 Getty Avenue, Building 400	Paterson	NJ	07503
Roxanne	Cammilleri	Director	Clifton Arts Center	City of Clifton 900 Clifton Avenue	Clifton	NJ	07013
Dolores	Choteborsky	Director of Volunteers	Preakness Hospital	305 Oldham Road	Wayne	NJ	07470
Bill	Cress	President	Cress Photo	28 Worcester Drive	Wayne	NJ	07470
William	De Block	Freelance Broadcast Professional		32 Terrace Avenue	North Haledon	NJ	07508
Patrick	Dedeo	Director of External Relations	William Paterson University	300 Pompton Road	Wayne	NJ	07470
Cristina	Deutsch	Exhibit Artist		32 Linwood Avenue West	Patarnus	NJ	07652
Paul	Drake	Regional Public Affairs Manager	PSE&G	130 Circle Avenue, M/C 307	Clifton	NJ	07011

County of Passaic
 Passaic County Motion Picture and Television Film Commission Members
 January 2020

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP
Jonathan	Dunleavy	Mayor	Borough of Bloomingdale	101 Hamburg Turnpike	Bloomingdale	NJ	07403
Jamie	Dykes	President	Greater Paterson Chamber of Commerce	100 Hamilton Plaza	Paterson	NJ	07505
Damian	Emile	TV/Film Producer	True Life Media	322-6 Ryerson Avenue	Paterson	NJ	
Darnell	Greene		The Classic Soul Network	16 Evergreen Road	Hewitt	NJ	07421
Harry	Haines, PhD	Media Industries, Broadcast Journalism	Montclair State University		Upper Montclair	NJ	07043
Pete	Jacelone	Principal	THR Productions, Ltd.	PO Box 361	Mount Freedom	NJ	07970
Marcia	Julian-Sotorrio	Director, Cultural Affairs	City of Paterson	125 Ellison Street - 2nd Floor	Paterson	NJ	07505
Albert	Kahwaty			45 Morningside Circle	Little Falls	NJ	07470
Jodie	Lazarski	Film Instructor	PCTI	45 Reinhardt Road	Wayne	NJ	07470
Hector	Lora	Mayor	City of Passaic	330 Passaic Street	Passaic	NJ	07055
Marvellen	Lyons			266 Terhune Drive	Wayne	NJ	07470
Bob	Nicholson		Hyde Music	20 Hyde Road	Stockholm	NJ	07460
Anthony	Pemberton	Director of Montclair State University Film Program	Montclair State University	Department of Art & Design	Upper Montclair	NJ	07043

County of Passaic
Passaic County Motion Picture and Television Film Commission Members
January 2020

FIRST NAME	LAST NAME	TITLE	COMPANY NAME	ADDRESS	CITY	ST	ZIP
Michael	Powell	Director, Economic Development	City of Paterson	125 Ellison Street 4th Floor	Paterson	NJ	07505
Alan	Rowe Kelly	Executive Producer	SouthPaw Pictures	24 Mill Street, Apt. 326	Paterson	NJ	07501
David	Spungen	Documentarian	Creative Scenarios, Ltd.	14-18 Overlook Avenue	Paterson	NJ	07504
Gary	Steele	Independent Filmmaker		27 North Glenwood Road	West Milford	NJ	07480
Michele	Svedrofsky	Theater Administration		1024 Cofax Avenue	Pompton Lake	NJ	07442
Michael	Taylor	Freelance Videographer	Taylor Video Productions	350 East 41st Street	Paterson	NJ	07504
Ronald	Van Renssler	Director of Community Development	City of Passaic	330 Passaic Street	Passaic	NJ	07055
Michelle	Vernuccio	President	North Jersey Chamber of Commerce	27 Horseneck Road, 2nd Floor	Fairfield	NJ	07004
Maureen	Wacha	PCTI Instructor	PCTI	45 Reinhardt Road	Wayne	NJ	07670

(3)

County of Passaic
 Comprehensive Economic Development Strategic Committee
 January 2020

PROF TITLE	FIRST NAME	LAST NAME	TITLE	COMPANY NAME	Address	CITY	ST	ZIP
Mr.	Duwan	Bogert	Executive Director	Passaic County Workforce Development Board	200 Memorial Drive	Paterson	NJ	07505
Mr.	Mark	Bucchieri	External Affairs Manager	Verizon	9 Gates Avenue	Montclair	NJ	07042
Dr.	Joseph	Buga	Program Manager, UEZ Corporation	City of Passaic	330 Passaic Street	Passaic	NJ	07055
Dr.	Susan	Cole	President	Montclair State University	1 Normal Avenue	Upper Montclair	NJ	07043
Dr.	Edward	Condit	President & CEO	St. Mary's Hospital	350 Boulevard	Passaic	NJ	07055
Ms.	Lourdes	Cortez	President/CEO	North Jersey Federal Credit Union	711 Union Boulevard	Totowa	NJ	07512-2207
Mr.	Rafael	Cuellar	CEO/President	Cuellar, Villalobos and Associates	298 Passaic Street	Passaic	NJ	07055
Mr.	Anthony	De Nova	Administrator	County of Passaic	401 Grand Street	Paterson	NJ	07505
Ms.	Darlene	DeRitter	Vice President	TD Bank	1000 MacArthur Boulevard, 3rd Floor	Mahwah	NJ	07430
Mr.	Michael	Deutsch	Director of Planning	City of Paterson	125 Ellison Street	Paterson	NJ	07505
Mr.	Paul	Drake	Regional Public Affairs Manager	PSE&G	150 Circle Avenue, M/C 307	Clifton	NJ	07011
Ms.	Teri	Duda	Senior Vice President	Berkeley College	44 Rifle Camp Road	West Paterson	NJ	07424
Mr.	Jamie	Dykes	President	Greater Paterson Chamber of Commerce	100 Hamilton Plaza	Paterson	NJ	07630

County of Passaic
 Comprehensive Economic Development Strategic Committee
 January 2020

PROF TITLE	FIRST NAME	LAST NAME	TITLE	COMPANY NAME	Address	CITY	ST	ZIP
Mr.	Jamie	Dykes	President	Tri-County Chamber of Commerce	PO Box 2420 14 Doig Road	Wayne Wayne	NJ NJ	07474 07470
Mr.	Steve	Edmond						
			Business Service					
Ms.	Maribel	Ferrin	Representative	NJ Department of Labor,	200 Memorial Drive	Paterson	NJ	07505
Mr.	Ricardo	Fernandez	Business Administrator	City of Passaic	330 Passaic Street	Passaic	NJ	07055
Ms.	Penni	Forrester	UEZ Coordinator	City of Paterson	125 Ellison Street	Paterson	NJ	07505
Ms.	Nicole	Fox	Executive Director	Passaic County Improvement Authority	930 Riverview Drive, Suite 250	Totowa	NJ	07512
Mr.	Bhupendra	Gadhavi	President	Ace Tech Global, Inc.	56 Kossuth Place	Wayne	NJ	07470
			Interim Dean, Cotsakos College of Business	William Paterson University	1600 Valley Road, Suite 4056	Wayne	NJ	07474
Dr.	Sue	Godar		NJ Department of Labor, WFNJ Program (Passaic County)		Paterson	NJ	07505
Ms.	Jawana	Hardwick	OJT Representative		200 Memorial Drive	Paterson	NJ	07505
				William Paterson University				
Dr.	Richard J.	Heldoble	President		300 Pompton Road	Wayne	NJ	07470
Ms.	Lisa	Hirsh	President/CEO	Accurate Box Company	86 Fifth Avenue	Paterson	NJ	07524
Mr.	Mohammed F. (Mo)	Hussain			820 Circle Avenue 1051 Bloomfield Avenue - PO Box 1276	Franklin Lakes	NJ NJ	07417
Mr.	George	Jacobs	President	Jacobs Enterprises, Inc.		Clifton	NJ	07002

County of Passaic
 Comprehensive Economic Development Strategic Committee
 January 2020

PROF STITLE	FIRST NAME	LAST NAME	TITLE	COMPANY NAME	Address	CITY	ST	ZIP
Dr. Rev. James	James	Kuykendall	Pastor	Agape Christian Ministries Church	76 Ward Street, PO Box 6903	Paterson	NJ	07509
			Director, Department of Planning and Economic Development		930 Riverview Drive, Suite 250			
Mr.	Michael	Lysicatos	Business Administrator	County of Passaic Borough of Hawthorne	110 Diamond Bridge Avenue	Totowa	NJ	07512
Mr.	Eric	Maurer	Director, External Affairs	St. Joseph's Hospital & Medical Center	703 Main Street	Paterson	NJ	07501
Ms.	Kathleen	Muldoon	Regional Director	William Paterson University Small Business Development Center	131 Ellison Street	Paterson	NJ	07505
Mr.	Lauren	Murphy	Executive Director	Passaic County One-Stop Career Center	200 Memorial Drive	Paterson	NJ	07505
Mr.	Jonathan	Pera	County Engineer	County of Passaic	401 Grand Street	Paterson	NJ	07505
Mr.	Michael	Powell	Director, Department of Economic Development	City of Paterson	125 Ellison Street	Paterson	NJ	07505
Dr.	Steven	Rose	President	Passaic County Community College	One College Boulevard	Paterson	NJ	07509
Mr.	Allan	Ryff	Director of Economic Development	City of Clifton	900 Clifton Avenue	Clifton	NJ	07013

County of Passaic
 Comprehensive Economic Development Strategic Committee
 January 2020

PROF TITLE	FIRST NAME	LAST NAME	TITLE	COMPANY NAME	Address	CITY	ST	ZIP
Ms.	Barbara	Schroeder	Vice President, Regional Branch Administration Officer	Columbia Bank	122 Berdan Avenue Three Garret Mountain Plaza, Suite 204	Wayne	NJ	07470
Mr.	Michael	Seeve	President	Mountain Development Corp.	Mountain Plaza, Suite 204	Woodland Park	NJ	07424
Mr.	Kevin	Slavin	President & CEO	St. Joseph's Hospital & Medical Center	703 Main Street	Paterson	NJ	07501
Ms.	Soraya	Stam	UEZ Coordinator	City of Passaic	330 Passaic Street	Passaic	NJ	07055
Dr.	Robert	Taylor	Professor	Montclair State University - Department of Earth and Environmental Studies	1 Normal Avenue, Mallory Hall	Upper Montclair	NJ	07043
Mr.	Raj	Thadani	COO	Ross International William Paterson University Center for Continuing and Professional Education	1 Lisbon Street	Clifton	NJ	07013
Dr.	Bernadette	Tiernan	Executive Director	Passaic County Office of Emergency Management	1600 Valley Road	Wayne	NJ	07470
Ms.	Maryann	Trommelen	Deputy Director	North Jersey Chamber of Commerce	300 Oldham Road 27 Horseneck Rd., Second Floor	Wayne	NJ	07470
Ms.	Michelle	Vernuccio	President			Fairfield	NJ	07004
Mr.	George	Waitts	President	Crown Roll Leaf, Inc.	91 Illinois Avenue	Paterson	NJ	07503

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN EXTENSION FOR A COUNTY OPEN SPACE GRANT AWARD MADE TO THE BOROUGH OF WANAUKE, FOR PREVIOUSLY AWARDED FUNDS IN 2017, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20200106							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-84							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

**RESOLUTION AUTHORIZING AN EXTENSION FOR A COUNTY
OPEN SPACE GRANT AWARD MADE TO THE BOROUGH OF
WANAQUE, FOR PREVIOUSLY AWARDED FUNDS IN 2017**

WHEREAS preserving open space and conserving natural resources ensure a sustainable quality of life in Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing an extension for an award made to the Borough of Wanaque, for Back Beach Park Project in 2017 via Resolution R-2017-0862 (k-39) dated October 10, 2017; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing an extension through May 1, 2020, due to cold weather delays in resurfacing the basketball courts, as outlined in the attached letter from Borough Administrator Paul Carelli, dated January 15, 2020; and

WHEREAS this matter was reviewed by the Planning & Economic Development Committee on January 21, 2020;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the extension through May 1, 2020 for Back Beach Park Project, due to cold weather delays in resurfacing the basketball courts, as outlined in the attached letter from Borough Administrator Paul Carelli, dated January 15, 2020.

JDP:lc

Dated: January 28, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kathleen M. Caren
Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:

Authorization to grant an extension request (to May 1, 2020) to the Borough of Wanaque for their Back Beach Park Project (County Open Space Award, 2017), due to cold weather delays in resurfacing the basketball courts at said park, as outlined in the attached letter from Borough Administrator Paul Carelli, dated January 15, 2020.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ n/a
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development 1/21/20
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Borough of Wanaque
PASSAIC COUNTY, NEW JERSEY



Office of:
PAUL M. CARELLI
Borough Administrator

Phone: (973) 839-3000 x-7113
Fax: (973) 839-4959
pcarelli@wanauqueborough.com

MUNICIPAL OFFICE
579 RINGWOOD AVENUE
WANAUQUE, NEW JERSEY 07465

January 15, 2020

Kathleen M. Caren, Open Space Coordinator
Passaic County Department of Planning & Economic Development
930 Riverview Drive
Totowa, NJ 07512
VIA EMAIL AND U.S. MAIL

Re: Borough of Wanaque - Grant Extension Request
2017 Open Space Grant / Back Beach Park Rehabilitation

Dear Ms. Caren:

The Borough of Wanaque has submitted reimbursement requests to date totaling \$74,190.00. This leaves a balance of \$45,810 from the original grant of \$120,000. As of today, the only item left to complete Park Rehabilitation is the repaving of the basketball courts. Due to the winter weather, the contractor will not be able to begin this last phase of the project until late March. Weather permitting, we hope to complete the project by mid-April.

Based on this timing, I am respectfully requesting an extension to May 1, 2020 to complete and closeout the project. The borough is very appreciative of the grant which has significantly improved the Back Beach Park for all residents of Wanaque to enjoy.

We sincerely hope you can accommodate our request.

If you have any questions or if you require any additional information, please let me know. Thanks.

Paul M. Carelli
Borough Administrator
Borough of Wanaque
579 Ringwood Avenue
Wanaque, N.J. 07465
(973) 839-3000 x-7113

Cc: Mayor and Council

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R20200106

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

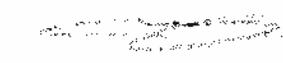
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A SECOND NO-COST TIME EXTENSION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT FY 2017 WOODLAND PARK HAVERHILL AVENUE WATER MAIN LINE REPLACEMENT FROM MT. PLEASANT AVENUE TO EBEN STREET PROJECT, UNTIL JUNE 30, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#		R20200107						
Meeting Date		01/28/2020						
Introduced Date		01/28/2020						
Adopted Date		01/28/2020						
Agenda Item		k-85						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING A SECOND NO-COST TIME EXTENSION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT FY 2017 WOODLAND PARK HAVERHILL AVENUE WATER MAIN LINE REPLACEMENT FROM MT. PLEASANT AVENUE TO EBEN STREET PROJECT, UNTIL JUNE 30, 2020

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2017-631 on July 18, 2017, authorizing the submission of a One Year Action Plan for Fiscal Year 2017; and

WHEREAS, The US Department of Housing and Urban Development provided a Community Development Block Grant (CDBG) for Fiscal Year FY 2017: \$788,241; and

WHEREAS, the Woodland Park Haverhill Avenue Water Main Line Replacement between Mt. Pleasant Avenue and Eben Street Project, which was funded for \$105,000 under the CDBG FY 2017 grant, could not be completed due to delays caused by PSE&G and the installation of gas lines in the street, which has delayed the resurfacing of the street to the Spring; and

WHEREAS, the County is cognizant of the conditions that are imposed in the undertaking and implementation of this Federal Assistance program; and

WHEREAS, The Borough of Woodland Park is now requesting a no-cost time extension to June 30, 2020 to complete this project. (See attached letter from the Borough of Woodland Park, dated December 23, 2019); and

WHEREAS, the Passaic County Board of Chosen Freeholders considers the Second No-Cost Time Extension of the

Borough of Woodland Park CDBG FY 2017 Project to be beneficial to the public; and

WHEREAS, this matter was reviewed by the Freeholder Planning and Economic Development Committee at its meeting of January 21, 2020 and recommended to the full Board for approval; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a second no-cost time extension to the CDBG FY-2017 Borough of Woodland Park Project to be completed, as set forth above; and

BE IT FURTHER RESOLVED that the Freeholder Director is hereby authorized to act as the authorized representative of the County of Passaic and execute all documents and certifications.

JRS/mcg

Dated: January 28, 2020



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
 Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE SECOND NO-COST TIME EXTENSION OF THE FY 2017 COMMUNITY DEVELOPMENT BLOCK GRANT TO THE BOROUGH OF WOODLAND PARK HAVERHILL AVENUE WATER MAIN LINE REPLACEMENT FROM MT. PLEASANT AVENUE TO EBEN STREET UNTIL JUNE 30, 2020

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 105,000
 REQUISITION # R7-06634 PO#17-08602
 ACCOUNT # G-01-41-838-017-PE1

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|---|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>1/21/2020</u> |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R20200107



Borough of Woodland Park

Department of Administration

5 Brophy Lane
Woodland Park, NJ 07424
Office: (973) 345-8100 x 100
Fax: (973) 345-8194

Kevin V. Galland
Administrator/Municipal Clerk

December 23, 2019

Ms. Deborah Hoffman
Division Director, Economic Development
County of Passaic
930 Riverview Drive
Totowa, NJ 07512

RE: Passaic County FY 2017 Community Development (CDBG) Award
Haverhill Avenue Water Main Replacement Project

Dear Ms. Hoffman:

In November of 2017, the Passaic County Board of Chosen Freeholders graciously awarded a FY 2017 Passaic County CDBG to the Borough of Woodland Park (Borough) in the amount of \$105,000 to support the Haverhill Avenue Water Main Replacement Project. The referenced grant stipulates a December 31, 2019 completion date.

Significant progress has been accomplished to date in that the water main and service installation has been completed, with resurfacing of the roadway the only work that remains. This project has been delayed due to PSEG replacing their gas main on Haverhill Avenue, simultaneous to the Borough replacing the water main, combined with unfavorable weather conditions for construction.

Now that the trenches have been backfilled, and winter has settled in, it has become necessary to delay the resurfacing to the spring. As a result, the Borough is respectfully requesting a time extension to complete this project to June 30, 2020.

If you have any questions regarding this request, please feel free to contact me.

Sincerely,


Kevin Galland

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

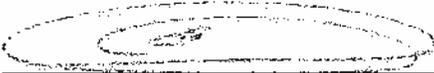
Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

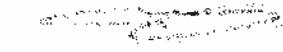
Agenda: RESOLUTION AUTHORIZING MANAGEMENT INFORMATION SYSTEM (MIS) TO ENTER INTO AN ADDITIONAL AWARD OF CONTRACT WITH NATIONAL TIME SYSTEM IN THE AMOUNT OF \$6,684.50 FOR THE EXTENSION OF MAINTENANCE AGREEMNT FOR ATTENDANCE ENTERPRISE FOR THE PERIOD ENDING DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20200108							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-86							
CAF #	0-01-20-112-001-213;							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

RESOLUTION AUTHORIZING MANAGEMENT INFORMATION SYSTEM (MIS) TO ENTER INTO AN ADDITIONAL AWARD OF CONTRACT WITH NATIONAL TIME SYSTEM IN THE AMOUNT OF \$6,684.50 FOR THE EXTENSION OF MAINTENANCE AGREEMENT FOR ATTENDANCE ENTERPRISE FOR THE PERIOD ENDING DECEMBER 31, 2020

WHEREAS the Board of Chosen Freeholders on April 14, 2015 authorized the Purchasing agent to obtain Attendance Enterprise Software, support and Hardware Maintenance; and

WHEREAS pursuant to Resolution R-2015-0234 dated April 14, 2015, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to National Times System for attendance Enterprise Software, Support and Hardware Maintenance, for a period ending March 31, 2020; and

WHEREAS the Management Information System Director requested that an additional award of contract be authorized in the amount of \$6,684.50 for the extension of maintenance agreement for Attendance Enterprise to cover the outstanding invoices for the period ending March 31, 2020; and

WHEREAS this matter was reviewed and approved at the Administration and Finance Committee at its January 15, 2020 meeting; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes an additional award of contract to National Time System in the amount of \$6, 684.50 for the extension of maintenance

agreement for Attendance Enterprise needed for the period ending March 31, 2020; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary agreement to effectuate the above.

Dated: January 28, 2020



County of Passaic
Procurement Center
495 River Street, Paterson, NJ 07524

Sherry Arvanitakis QPA, Purchasing Director
Sherrya@passaiccountynj.org
www.passaiccountynj.org

Tel: 973-247-3300
Fax: 973-742-8295

To: Jennifer Hutjer – Account Manager, National Time Systems

Date: January 28, 2020

Ref: Request for Extension of Award of Contract

This is a request for an extension of award of contract for Attendance Enterprise Software, Support and Hardware Maintenance for the County of Passaic. Specifically, the extension for award of contract term will be extended from February 1, 2020 to March 31, 2020.

With the exception of the provisions set forth herein, all terms and conditions set forth in the contract referenced above taken April 14, 2015, R20150234 shall remain in full force and effect.

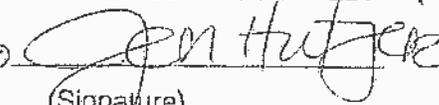
Kindly execute a copy of the enclosed letter where indicated, and return the same to this office as confirmation of your acceptance of the extension terms.

Thank you for your continued cooperation.

Very truly yours,

Sherry Arvanitakis
Director of Purchasing

THE ABOVE TERMS ARE HEREBY ACCEPTED:

Dated: 1/28/2020 
(Signature)

Please return signed original to:

COUNTY OF PASSAIC
PROCUREMENT CENTER
495 RIVER ST. 2ND FLOOR
PATERSON, NJ 07524

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$6,684.50

APPROPRIATION: O-01-20-112-001-213 \$3,342.25
O-01-27-172-001-213 \$3,342.25

PURPOSE Award of a contract to National Time Systems
For Attendance Enterprise Software Support
And Hardware Maintenance through March 31, 2020


Richard Cahill, Chief Financial Officer

DATED: January 28, 2020