

FRIENDS OF PASSAIC COUNTY PARKS, INC.
September 13, Meeting

MEETING MINUTES

Members Present:

1. Chairwoman Alice Szepietowski
2. Vice-Chairman George Silva
3. Director of Parks & Recreation Designee: Kerry Klug
4. Director of Cultural & Historic Affairs Designee: Kelly C. Ruffel
5. County Administrator Designee: Marc E. Seemon
6. Daryl Walton
7. Andrew Smith

Members Absent:

1. Commissioner John W. Bartlett
2. Jamie Dykes
3. Robert Spiotti
4. Kelly Pascrell

A roll call brought the meeting to order at 6:04 PM.

Ruffel made the announcement of the Open Public Meetings Act.

A motion was made by Silva and seconded by Smith to open the public portion.

Motion passed unanimously.

No one from the public was present.

A motion was made by Silva and seconded by Klug to close the public portion.

Motion passed unanimously.

A motion was made by Silva and seconded by Smith to approve the minutes of the July 12, 2021, meeting.

Motion passed unanimously.

Under Old Business, Ruffel reported on events. A full expense report on alle vents will be shared by the end of the year. The BBQ food truck will be the last event of the season and planning for 2022 events is underway. Klug provided an updated on the outcome of Movies in the Park; attendance was good, and the movies extended throughout the park system. Two were moved indoors due to weather.

Ruffel provided an update on the Highlands Preserve Athletic Field Improvement Project. Green Acres came out to the site to review the project. Staff is working to close out the grant and draw down reimbursement. For both the Rea Avenue Field and John W. Rea House Landscaping project, change orders are pending for additional work. Staff is waiting on contractors for these requests to be presented to the Board.

Under Committee Reports, Ruffel and Seemon provided an update on the outcome of the 2021 Passaic County Fair. A financial report was shared with revenues and expenses listed from the fair. Profits will support programs and park improvements for 2022. Ruffel reported under Memorial Tree & Bench program that no applications came in.

Under Treasurer's Report, Seemon gave an update on the state of the bank accounts.

Under New Business, Szepietowski questioned staff about flooding from Hurricane Ida. Seemon updated the Board on conditions of the parks, and how rain and flooding damaged some areas. The Parks Department began cleaning up debris immediately and will continue to work on park damage. Goffle Brook and Weasel Brook parks saw the most damage and will need the assistance of outside contractors.

Ruffel reviewed several items of correspondence received.

A motion was made by Walton and seconded by Silva to adjourn.

The meeting adjourned at 6:29 PM.

/ s / Kelly C. Ruffel
Secretary, Friends of Passaic County Parks, Inc.