

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Meeting Venue

Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

- A. Clerk Call the Passaic County Board of Chosen Freeholders
183rd. Re-Organizational Meeting to Order
- B. Clerk Announcement of the Open Public Meeting Law
- C. Clerk Flag Salute
- D. Clerk Invocation
- E. Administer the Oath of Office to Matthew P. Jordan, Esq. County Counsel
- F. MC Introduction of the Honorable Ernest M. Caposela, A.J.S.C
New Jersey Superior Court, Passaic Vicinage
- G. Clerk For the record as Clerk of the Board I am in receipt of
the certified Oaths of Office for Freeholders Duffy
and Lepore for 3 Year Terms beginning January 1, 2020 thru
December 31, 2022.
- H. MC Roll Call
 - 1. Akhter

2. Bartlett
3. Best
4. Duffy
5. James
6. Lazzara
7. Lepore

I. Clerk May I have a Nomination for Director for the Year 2020

1. Freeholder Nomination for Director
2. Freeholder Second the Nomination

J. Clerk Are there any other nominations?

K. Clerk May I have a motion to close nominations

1. Freeholder Moves to close nominations
2. Freeholder Second
3. Clerk Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore

L. Clerk Motion to vote upon the nomination for Freeholder Director

1. Freeholder Moves to vote upon the nomination for Freeholder Director
2. Freeholder Second
3. Clerk Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore

M. Clerk May I have nomination for Deputy Director for the Year 2020

1. Freeholder Nomination for Freeholder Deputy Director
2. Freeholder Second the nomination

N. Clerk Are there any other nominations?

O. Clerk Motion to close nominations

1. Freeholder Moves to close nominations

2. Freeholder Second
 3. Clerk Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore
- P. Clerk Motion to vote upon the nomination of Freeholder Deputy Director
1. Freeholder Moves to vote upon the nomination for Freeholder Deputy Director
 2. Freeholder Second
 3. Clerk Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore
- Q. MC Administer the Oath of Allegiance to the Freeholder Deputy Director
- R. MC Administer the Oath of Allegiance to the Freeholder Director
- S. Director Motion to Open the Public Portion
1. Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore
 2. Director Motion to Close the Public Portion
 3. Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore
- T. "Consent Agenda"
1. RESOLUTION ESTABLISHING THE DATES FOR CONFERENCE AND REGULAR MEETINGS FOR THE YEAR 2020, ALL AS NOTED IN THE RESOLUTION.
 2. TEMPORARY CURRENT BUDGET FOR 2020, ALL AS NOTED IN THE RESOLUTION
 3. TEMPORARY GRANT BUDGET FOR 2020, ALL AS NOTED IN THE RESOLUTION
 4. RESOLUTION AWARDING THE CONTRACT FOR AUDITING AND ACCOUNTING SERVICES FOR THE 2020 CALENDAR YEAR TO THE FIRM OF WIELKOTZ AND COMPANY FOR A BASE FEE OF \$113,000.00, WITH OTHER SERVICES TO BE BILLED PURSUANT TO THE TERMS CONTAINED IN THE SUBMITTED PROPOSAL, ALL AS NOTED IN THE RESOLUTION.
 5. RESOLUTION AUTHORIZING THE ESTABLISHMENT OF PETTY CASH FUNDS FOR CALENDAR YEAR 2020, ALL AS NOTED IN THE RESOLUTION.
 6. RESOLUTION AUTHORIZING APPROPRIATIONS FOR THE PERIOD JANUARY, 2020 TO DECEMBER 31, 2020 BY THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

7. RESOLUTION: CASH MANAGEMENT PLAN OF THE COUNTY OF PASSAIC, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
8. RESOLUTION APPOINTING THE BOARD'S LEGISLATIVE DELEGATES TO THE NEW JERSEY ASSOCIATION OF COUNTIES ("NJAC"), ALL AS NOTED IN THE RESOLUTION.
9. RESOLUTION APPOINTING MEMBERS TO THE BOARD OF SCHOOL ESTIMATE OF THE PASSAIC COUNTY COMMUNITY COLLEGE, ALL AS NOTED IN THE RESOLUTION.
10. RESOLUTION APPOINTING MEMBERS TO THE BOARD OF SCHOOL ESTIMATE OF THE PASSAIC COUNTY TECHNICAL INSTITUTE, ALL AS NOTED IN THE RESOLUTION.
11. RESOLUTION APPOINTING FREEHOLDERS TO THE CAMP HOPE COMMISSION, ALL AS NOTED IN THE RESOLUTION.
12. RESOLUTION APPOINTING FREEHOLDERS TO THE PASSAIC COUNTY PLANNING BOARD, ALL AS NOTED IN THE RESOLUTION.
13. RESOLUTION APPOINTING A FREEHOLDER LIAISON TO THE YOUTH SERVICES COMMISSION, ALL AS NOTED IN THE RESOLUTION.
14. RESOLUTION APPOINTING FREEHOLDERS TO THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES, ALL AS NOTED IN THE RESOLUTION.
15. RESOLUTION APPOINTING A FREEHOLDER LIAISON TO THE BOARD OF MANAGERS OF PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.
16. RESOLUTION APPOINTING THE BOARD'S REPRESENTATIVE TO THE OPEN SPACE AND FARMLAND PRESERVATION TRUST FUND ADVISORY COMMITTEE, ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION APPOINTING THE BOARD'S REPRESENTATIVE TO THE OFFICE OF EMERGENCY MANAGEMENT, ALL AS NOTED IN THE RESOLUTION.
18. RESOLUTION APPOINTING MEMBERS TO THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, ALL AS NOTED IN THE RESOLUTION.
19. RESOLUTION APPOINTING A FREEHOLDER TO THE HEALTH AND HUMAN SERVICES ADVISORY COMMITTEE, ALL AS NOTED IN THE RESOLUTION.
20. RESOLUTION ADOPTING THE PASSAIC COUNTY ADMINISTRATIVE CODE, ALL AS NOTED IN THE RESOLUTION.
21. RESOLUTION ADOPTING THE BY-LAWS OF THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS, ALL AS NOTED IN THE RESOLUTION.

22. RESOLUTION APPOINTING MEMBERS TO THE PASSAIC COUNTY COMPLETE COUNT COMMISSION TO ENCOURAGE PARTICIPATION IN THE 2020 DECENNIAL CENSUS, ALL AS NOTED IN THE RESOLUTION.

- U. MC Administration of the Oath of Allegiance to voting members to the following Boards by the Honorable Ernest M. Caposela, A.J.S.C.
- New Jersey Superior Court, Passaic Vicinage
- Passaic County Community College - Board of School Estimate
- Passaic County Technical Institute - Board of School Estimate
- Camp Hope Commission
- New Jersey Association of Counties ("NJAC") Delegate, Alternate Delegate and Second Alternate Delegate
- Passaic County Planning Board
- Youth Services Commission
- Human Services Advisory Council
- Passaic County Board of Social Services
- Board of Managers of Preakness Healthcare Center
- Open Space and Farmland Preservation Trust Fund
- North Jersey Transportation Planning Authority
- Representative to the Office of Emergency Management

- V. Director Motion to close the meeting

Passaic County Board of Chosen Freeholders

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Public Meeting (Board Meeting)

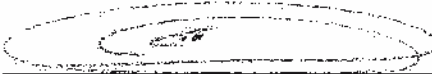
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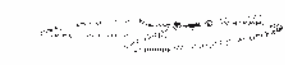
Agenda: RESOLUTION ESTABLISHING THE DATES FOR CONFERENCE AND REGULAR MEETINGS FOR THE YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FREEHOLDERS

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200001							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION ESTABLISHING THE DATES FOR
CONFERENCE AND REGULAR MEETINGS FOR THE YEAR
2020**

WHEREAS it is necessary for the Board of Chosen Freeholders to establish a schedule of its regular and conference meetings for the year 2020;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby establishes the following dates for conference and regular meetings for the year 2020, with conference meetings commencing at 5:30 p.m. and regular meetings commencing at 6:00 p.m., all to be held in the Freeholder Meeting Room, Passaic County Administration Building, 401 Grand Street, Second Floor, Paterson, New Jersey, except as otherwise noted below:

Tuesday January 28, 2020

Tuesday February 11, 2020

Tuesday February 25, 2020

Tuesday March 10, 2020

Tuesday March 24, 2020

Tuesday April 14, 2020

Tuesday April 28, 2020

Monday May 11, 2020

Tuesday May 26, 2020

Tuesday June 16, 2020

Tuesday June 30, 2020

Tuesday July 14, 2020

Tuesday August 11, 2020

Tuesday September 8, 2020 Passaic County Community College Public Safety Academy
300 Oldham Road, Wayne, NJ

Tuesday September 22, 2020

Tuesday October 13, 2020

Tuesday October 27, 2020

Monday November 16, 2020 **(3rd Monday of the Month)**

Tuesday December 8, 2020

Tuesday December 29, 2020 **Meeting begins at 10:00 a.m.**

BE IT FURTHER RESOLVED that the Clerk to the Board be and hereby is authorized and directed to take the necessary action to notice the aforesaid meetings in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.

Dated: January 6, 2020

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Public Meeting (Board Meeting)


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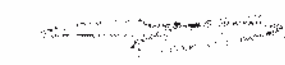
Agenda: TEMPORARY CURRENT BUDGET FOR 2020, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200002							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
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Dated: January 7, 2020

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Resolution: TEMPORARY CURRENT BUDGET FOR 2020

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the schedule attached is hereby adopted as the Temporary Current Budget of the County of Passaic for the County of Passaic year 2020: and

WHEREAS, N.J.S. 40A:4-19 provides for the total of appropriations so made shall not exceed 26.25% of total appropriations of the preceding year (2019) budget.

TEMPORARY CURRENT BUDGET FOR 2020

General Government

Board of Freeholders	20-101	
Salaries & Wage		95,000.00
Other Expenses		19,000.00
County Administrator	20-102	
Salaries & Wage		145,000.00
Other Expenses		125,000.00
Finance Department	20-103	
Salaries & Wage		345,000.00
Other Expenses		175,000.00
Other Expenses- Insurance		400.00
Other Expenses- Payroll Processing		100,000.00
County Counsel	20-104	
Salaries & Wage		350,000.00
Other Expenses		25,000.00
County Adjuster	20-104	
Salaries & Wage		80,000.00
Other Expenses		25,000.00
Clerk of the Board	20-105	
Salaries & Wage		125,000.00
Other Expenses		8,000.00
State & National Assoc. of County Officials	20-105	11,832.00
COB Other Expenses - Postage Division		75,000.00

Introduced on: January 6, 2020
 Adopted on: January 6, 2020
 Official Resolution#: R20200002

Personnel	20-106	
Salaries & Wage		135,000.00
Other Expenses		25,000.00
County Clerk	20-107	
Salaries & Wage		220,000.00
Other Expenses		6,000.00
Elections - County Clerk	20-107	
Other Expenses		80,000.00
County Register	20-108	
Salaries & Wage		350,000.00
Other Expenses		80,000.00
Photostat Department	20-108	
Other Expenses		10,000.00
Prosecutor's Office	20-109	
Salaries & Wage		5,080,000.00
Other Expenses		195,000.00
County Police Radio	20-110	25,000.00
Purchasing Department	20-111	
Salaries & Wage		220,000.00
Other Expenses		15,000.00
MIS	20-111	
Other Expenses		400,000.00
Buildings & Grounds	20-112	
Salaries & Wage		1,750,000.00
Other Expenses		1,500,000.00
Other Expenses- Parking		125,000.00
Other Expenses- Welfare Board		100,000.00
Other Expenses- Preakness		50,000.00
Surrogate	20-115	
Salaries & Wage		300,000.00
Other Expenses		18,000.00
<u>General Insurance</u>		
Hospitalization, Medical & Dental	20-120	15,000,000.00
Group Life	20-120	10,000.00
Surety Bond Premiums	20-120	1,500.00
Worker's Compensation	20-120	150,000.00
Other Insurance	20-120	500,000.00
Liability Insurance	20-120	500,000.00

Introduced on: January 6, 2020
Adopted on: January 6, 2020
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Prescription Plan	20-120	7,000,000.00
Dental Plan	20-120	250,000.00
Total General Government:		35,799,732.00

Regulation

Sheriff's Office	22-130	
Salaries & Wage		3,085,000.00
Salaries & Wage - Patrol		3,825,000.00
Other Expenses		100,000.00
Weights & Measures	22-133	
Salaries & Wage		85,000.00
Other Expenses		2,500.00
Board of Taxation	22-135	
Salaries & Wage		100,000.00
Other Expenses		5,000.00
Indigents		
Other Expenses		15,000.00
Board of Elections	22-139	
Salaries & Wage		200,000.00
Other Expenses		50,000.00
Superintendent of Elections	22-141	
Salaries & Wage		450,000.00
Other Expenses		125,000.00
Emergency Management	22-145	
Salaries & Wage		80,000.00
Other Expenses		5,000.00
Planning Board	22-147	
Salaries & Wage		200,000.00
Other Expenses		15,000.00
Total Regulation:		8,342,500.00

Correctional & Penal

Jail & Workhouse	25-157	
Salaries & Wage		10,300,000.00
Other Expenses		1,100,000.00
Other Expenses - Re-Entry		60,500.00
Other Expenses - Medical		1,500,000.00
Total Correctional & Penal:		12,960,500.00

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Adopted on: January 6, 2020
Official Resolution#: R20200002

Roads & Bridges

Roads & Bridges	26-151	
Salaries & Wage		350,000.00
Other Expenses		700,000.00
County Engineer	26-153	
Salaries & Wage		300,000.00
Other Expenses		5,000.00
Total Roads & Bridges:		1,355,000.00

Health & Welfare

Mental Health Board	27-162	
Salaries & Wage		100,000.00
Mental Health Program	27-162	185,000.00
Drug Addiction Program	27-162	
Salaries & Wage		8,000.00
Maintenance of Patients	27-164	150,000.00
County Welfare Board	27-166	
Administration		5,250,000.00
Supplement Security Income		480,000.00
Aid to Dependent Children		275,000.00
Department of Youth Service	27-170	
Salaries & Wage		65,000.00
Other Expenses		903,000.00
Other Expenses- Medical		250,000.00
Preakness Hospital	27-172	
Salaries & Wage		8,000,000.00
Other Expenses		2,050,000.00
Office On Aging	27-176	
Salaries & Wage		55,000.00
Other Expenses		12,000.00
Adult Day Care	27-176	
Salaries & Wage		20,000.00
Other Expenses		4,000.00
Health Department	27-180	
Salaries & Wage		145,000.00
Other Expenses		15,000.00
Mosquito	27-180	
Salaries & Wage		200,000.00
Other Expenses		18,000.00
Total Health & Welfare:		18,185,000.00

Introduced on: January 6, 2020
Adopted on: January 6, 2020
Official Resolution#: R20200002

Recreational

Passaic County Parks & Recreation Department	28-198	
Salaries & Wage		1,000,000.00
Other Expenses		200,000.00
Golf Course	28-198	
Salaries & Wage		330,000.00
Other Expenses		200,000.00
Cultural & Historic Affairs	28-198	
Salaries & Wage		70,000.00
Other Expenses		15,000.00
PCIA InterLocal Tourism Marketing Agrmnt	28-198	
Salaries & Wage		17,500.00
Other Expenses		8,000.00
Total Parks & Recreational:		1,840,500.00

Educational

County Superintendent of Schools	29-190	
Salaries & Wage		150,000.00
Other Expenses		6,000.00
Passaic County Vocational School	29-192	2,500,000.00
County Extension Service		
Salaries & Wage	29-194	25,000.00
Other Expenses		40,000.00
Passaic County Community College	29-196	4,900,000.00
Reimbursement for Residents attending out of County 2 year College	29-196	50,000.00
Total Educational:		7,671,000.00

Unclassified

Purchase of Expendable Equipment	30-201	50,000.00
Sick Leave	30-202	150,000.00
Para-Transit		
Other Expenses	30-205	15,000.00
Police Academy	30-206	
Salaries & Wage		190,000.00

Introduced on: January 6, 2020
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Official Resolution#: R20200002

Other Expenses		25,000.00
Debt Service Fees	30-215	15,000.00
Gasoline	31-220	325,000.00
Telephone & Telegraph	31-221	250,000.00
Natural Gas & Electric	31-222	1,450,000.00
Heating Oil	31-223	15,000.00
Water	31-224	250,000.00
Garbage	31-225	125,000.00
Street Lighting	31-226	125,000.00
Sewer	31-227	200,000.00
Total Unclassified:		3,185,000.00
Contingent	35-230	15,000.00
DCRP		30,000.00
COUNTY PENSION & RETIREMENT FUND		800,000.00
F.I.C.A.	36-472	3,500,000.00
F.I.C.A. Bd of Social Services		900,000.00
N.J.S.U.I.	36-473	150,000.00
Total Statutory Expenditures:		5,380,000.00
SUB-TOTAL TEMP BUDGET		94,734,232.00
Capital Improvement	44-900	500,000.00
Acquisition of Various Equipment		3,000,000.00
TOTAL TEMPORARY BUDGET		98,234,232.00

Richard Cahill
Chief Financial Officer

Dated: January 6, 2020

Introduced on: January 6, 2020
Adopted on: January 6, 2020
Official Resolution#: R20200002

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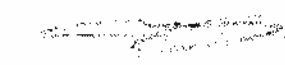
Agenda: TEMPORARY GRANT BUDGET FOR 2020, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200003							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

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Dated: January 7, 2020

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Resolution: TEMPORARY CURRENT GRANT BUDGET FOR 2020

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the schedule attached is hereby adopted as the Temporary Grant Budget of the County of Passaic for the County of Passaic year 2020; and

Cultural & Historic Affairs

Historic Commission Operating Support Grant	18,445.00
Total Historic:	18,445.00

Human Services

Job Access & Reverse Commute Funding (JARC)	200,000.00
Child Behavioral Health Services	48,790.00
CSBG Non-Discretionary	77,984.00
Total Human Services:	326,774.00

Health

Radon Awareness Program (RAP)	2,000.00
Total Health:	2,000.00

Office On Aging

Aging Area Plan Gant DOAS19AAA018	7,889.00
Aging Area Nutrition DOAS19AAA018	9,181.00
Aging Area Plan Gant DOAS20AAA014	1,827,869.00
Aging Area Nutrition DOAS20AAA014	2,296,869.00
Casino Revenue	1,872,549.00
DOE Weatherization	69,795.00
Total Office On Aging:	6,084,152.00

TOTAL TEMPORARY GRANT BUDGET	6,431,371.00
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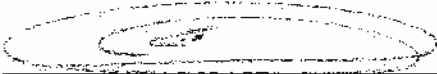
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401 Grand Street
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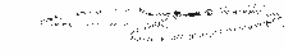
Agenda: RESOLUTION AWARDING THE CONTRACT FOR AUDITING AND ACCOUNTING SERVICES FOR THE 2020 CALENDAR YEAR TO THE FIRM OF WIELKOTZ AND COMPANY FOR A BASE FEE OF \$113,000.00, WITH OTHER SERVICES TO BE BILLED PURSUANT TO THE TERMS CONTAINED IN THE SUBMITTED PROPOSAL, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200004							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

RESOLUTION AWARDING THE CONTRACT FOR AUDITING AND ACCOUNTING SERVICES FOR THE 2020 CALENDAR YEAR TO THE FIRM OF WIELKOTZ AND COMPANY FOR A BASE FEE OF \$113,000.00, WITH OTHER SERVICES TO BE BILLED PURSUANT TO THE TERMS CONTAINED IN THE SUBMITTED PROPOSAL

WHEREAS there exists a need for an audit and accounting professional who is licensed by the New Jersey Department of Community Affairs, Division of Local Government Services as a Registered Municipal Accounting Firm; and

WHEREAS a Request for Qualification was posted, which established the required qualifications, including that the respondent be a licensed professional as noted above; and

WHEREAS the County received responses to its Request for Qualifications on November 19, 2019; and

WHEREAS Wielkocz and Company submitted a proposal which met the required qualifications; and

WHEREAS Wielkocz and Company is being recommended by the Finance Department (see correspondence dated November 25, 2019 attached hereto and made part hereof); and

WHEREAS the aforesaid proposal was reviewed and discussed by the Finance and Administration Committee on December 18, 2019 and recommended to the full Board for approval; and

WHEREAS the expenditure for the scope of services sets a base fee of \$113,000; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-

contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the 2020 contract for an audit and accounting professional be awarded to Wielkocz and Company in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute the necessary agreement pursuant to effectuate the Contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that the Contract is awarded under the “Fair and Open” procedures established in accordance with the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, 35, et seq., in that the contract is otherwise exempt from formal bidding as a “Professional Service” pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-5 (1) (a); and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

LSP:lc

Dated: January 6, 2020



County of Passaic

Administration Building, Room 439

401 Grand Street • Paterson, New Jersey 07505-2023

RICHARD CAHILL
DIRECTOR OF FINANCE

Telephone (973) 881-4440

Fax: (973) 881-0196

ACCOUNTS PAYABLE
PAYROLL

To: Sherry Arvanitakis

From: Rich Cahill

Handwritten initials "RC" in a circle, likely representing Richard Cahill.

Date: 11/25/2019

Re: RFQ 20-038 Audit Services

A request for Qualifications for Auditing Services was issued and a response was received from:

Wielkocz and Company

It appears that Wielkocz and Company has the required qualifications to provide the requested audit services.

It is recommended that a contract for these services be awarded to Wielkocz and Company.

Introduced on: January 6, 2020
Adopted on: January 6, 2020
Official Resolution#: R20200004

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$113,000.00

APPROPRIATION: Contingent upon availability of funds in 2020 adopted budget

PURPOSE: Resolution to award a contract to Wielkotz and Company for calendar year 2020 audit services.



Richard Cahill, Chief Financial Officer

DATED: December 30, 2019

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

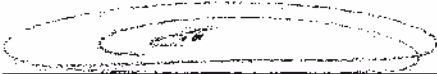
Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

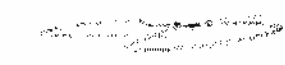
Agenda: RESOLUTION AUTHORIZING THE ESTABLISHMENT OF PETTY CASH FUNDS FOR CALENDAR YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200005							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF
PETTY CASH FUNDS FOR CALENDAR YEAR 2020**

WHEREAS Petty Cash Funds have been authorized for the use of various departments and in accordance with the State Department regulations all such accounts were deposited with the Director of Finance as of December 31, 2019;

NOW, THEREFORE BE IT RESOLVED that the Director of Finance is hereby authorized to reissue the following Petty Cash Funds:

Director of Finance	\$200.00
Road Department	\$100.00
Prosecutor's Office	\$15,000.00
Preakness Healthcare Center	\$250.00

This resolution was requested by:

Richard Cahill
Chief Financial Officer

Dated: January 6, 2019

RC:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

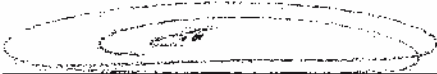
Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

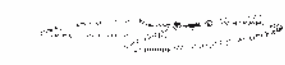
Agenda: RESOLUTION AUTHORIZING APPROPRIATIONS FOR THE PERIOD JANUARY, 2020 TO DECEMBER 31, 2020 BY THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200006							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION AUTHORIZING APPROPRIATIONS FOR THE
PERIOD JANUARY, 2020 TO DECEMBER 31, 2020 BY THE
COUNTY OF PASSAIC**

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to final adoption of the 2020 budget, temporary appropriations shall be made for the purpose and amounts required in the manner and time therein provided, and;

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and;

WHEREAS, principal and interest on debt service will be due on various dates from January 1, 2020 to December 31, 2020, inclusive, on sundry bonds issued and outstanding:

NOW, THEREFORE BE IT RESOLVED that the following appropriations be made to cover debt service for the period from January 1, 2020 to December 31, 2020, inclusive:

	<u>Account</u>	<u>Amount</u>
1. PAYMENT BOND PRINCIPAL	45-920	
a. COUNTY COLLEGE BONDS		\$3,250,000
b. STATE AID COLLEGE BONDS		1,500,000
c. VOCATIONAL SCHOOL BONDS		2,260,000
d. OTHER BONDS		21,900,000
2. INTEREST ON BONDS	45-930	
a. COUNTY COLLEGE BONDS		\$ 625,000
b. STATE AID COLLEGE BONDS		350,000
c. VOCATIONAL SCHOOL BONDS		1,441,000
d. OTHER BONDS		6,900,000
3. PASSAIC COUNTY UTILITIES AUTHORITY	45-936	4,134,000
4. GREEN TRUST LOAN PROGRAM	45-937	49,550
5. PCIA LOANS	45-939	
Loan Repayment for Principal and Interest		
i. Prosecutor's Building		441,000
ii. Preakness Healthcare Center		5,415,000
iii. Nike Base(DPW Facility)		1,369,000
Total		\$49,634,550

This resolution was requested by:

Richard Cahill
Chief Financial Officer

Dated: January 6, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
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Public Meeting (Board Meeting)

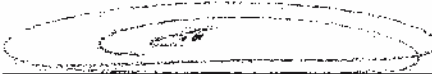
Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
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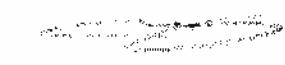
Agenda: RESOLUTION: CASH MANAGEMENT PLAN OF THE COUNTY OF PASSAIC, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200007							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-7							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION: CASH MANAGEMENT PLAN OF THE
COUNTY OF PASSAIC, NEW JERSEY**

WHEREAS Chapter 148.P.L. 1997 requires the Chief Financial Officer to prepare a Cash Management Plan; and

WHEREAS this plan should also be in compliance with N.J.S.A.40A:5-1 et seq.; and

BE IT FURTHER RESOLVED by the Governing Body that two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

**RESOLUTION: CASH MANAGEMENT PLAN OF THE
COUNTY OF PASSAIC, NEW JERSEY**

WHEREAS, NJSA 40A:5-14 mandates that the Governing Body of a County shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

WHEREAS, NJSA 40A:5-15.1 amended by Chapter 148, P.L.1997 established new requirements for investments of public funds and adoption of cash management plan for counties, municipalities and authorities; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic wish to comply with the above statutes;

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of Chosen Freeholders of the County of Passaic adopts the following cash management plan, including the official depositories of the County of Passaic for the period January 1, 2020 through December 31, 2020.

I. STATEMENT OF PURPOSE.

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A.40A:5-14 in order to set forth the basis for the deposits (Deposits") and investment (Permitted Investments") of certain Public Funds of the County of Passaic, (the County) pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified

herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments. All investments shall be made on a competitive basis insofar as practicable.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

A. The Plan is intended to cover the deposit and/or investment of the following funds accounts of the County:

- Current Fund
- Capital Fund
- All Trust Funds

III. DESIGNATION OF OFFICIALS OF THE COUNTY AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Finance Director (Chief Financial Officer) of the County the “Designated Official” is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan and shall thereafter be relieved of any liability for loss of such moneys due to insolvency or closing of any depository designated by, or the decrease in value of any investment authorized, by the Cash Management Plan.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as

Depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit, which are not otherwise invested in Permitted Investments as provided for in this Plan:

- Wells Fargo National Bank
- PNC Bank
- TD Bank

- SB One Bank
- Valley National Bank
- Lakeland Bank
- Oritani Bank
- Bank of New York
- Investors Bank

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official of the County referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits.

- None at this time

VI. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or external factor,
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 from the date of purchase;
- (6) Local government investment pools;

- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
 - (8) Agreements for the repurchase of fully collateralized securities if;
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.
- B. Any investments not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment pool, or the State of New Jersey Cash Management Fund, shall be purchased and redeemed through the use of a national of State bank located within this State or other financial intermediary through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1997, c.93 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealers who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

For purpose of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,

“ 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.

- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec.270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; in which direct investment may be pursuant to paragraphs (1) and (3) of subsection (a) of this section and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with Securities and Exchange Commission pursuant to the “Investment Advisor Act of 1940, “15 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.
- (d) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have value that approximates their par value; or utilize an index that does not support a stable net asset value.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec.270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec.270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities. Same as Money Market;

- (d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968,c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeem investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

Any official involved in the designation of depositories or in the authorization for investments as permitted pursuant to section 8 of P.L. 1977, c396(C.40A:5-15.1), or any combination of the proceeding, or the selection of any entity seeking to sell any investment to the local unit who has a material business or personal relationship with the organization shall disclose that relationship to the governing body of the local unit and to the Local Finance Board or a county or municipal ethics board, as appropriate.

**VII. SAFEKEEPING CUSTODY PAYMENT AND
ACKNOWLEDGEMENT OF RECEIPT OF PLAN.**

To the extent that any Deposit or Permitted Investment involves document or security which is not physically held by the County, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the County of Passaic to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the County or by a third party custodian prior to or upon the release of the County’s funds.

To assure that all parties with whom the County deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official referred to in Section III above.

VIII. REPORTING REQUIREMENTS.

Quarterly, the County will summarize a list of all of its deposits and investments. Additionally, upon request of the governing body, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the County a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the County as Deposit or Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments.
- F. The fees incurred to undertake such Deposits or Permitted Investments.

- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the County.

IX.

X. TERM OF PLAN.

This Plan shall be in effect from January 1, 2020 to December 31, 2020. Attached to this Plan is a resolution of the governing body of the County approving this Plan for such period of time. The Plan may be amended from time to time.

Respectfully submitted by:

Richard Cabill
Chief Financial Officer

Dated: January 6, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING THE BOARD'S LEGISLATIVE DELEGATES TO THE NEW JERSEY ASSOCIATION OF COUNTIES ("NJAC"), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20200008						
Meeting Date		01/06/2020						
Introduced Date		01/06/2020						
Adopted Date		01/06/2020						
Agenda Item		t-8						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION APPOINTING THE BOARD'S LEGISLATIVE
DELEGATES TO THE NEW JERSEY ASSOCIATION OF
COUNTIES ("NJAC")**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Anthony J. DeNova, III, Passaic County Administrator be and hereby is appointed as the Board's Legislative Delegate to the New Jersey Association of Counties ("NJAC") for the year 2020; and

BE IT FURTHER RESOLVED that Freeholder John W. Bartlett be and hereby is appointed as the Board's Alternate Legislative Delegate to NJAC for the Year 2020;

BE IT FURTHER RESOLVED that Freeholder Assad Akhter be and hereby is appointed as the Board's Second Alternate Legislative Delegate to NJAC for the Year 2020.

January 6, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



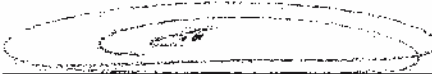
Public Meeting (Board Meeting)

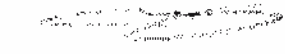
Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING MEMBERS TO THE BOARD OF SCHOOL ESTIMATE OF THE PASSAIC COUNTY COMMUNITY COLLEGE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL
Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200009							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-9							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION APPOINTING MEMBERS TO THE BOARD OF
SCHOOL ESTIMATE OF THE PASSAIC COUNTY COMMUNITY
COLLEGE**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Pat Lepore and Freeholder Assad Akhter be and hereby are appointed as members of the Board of School Estimate of the Passaic County Community College, for a term of one (1) year, effective immediately and terminating on December 31, 2020.

January 6, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

- Assad R. Akhter
- John W. Bartlett
- Theodore O. Best, Jr.
- Terry Duffy
- Bruce James
- Cassandra "Sandi" Lazzara
- Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



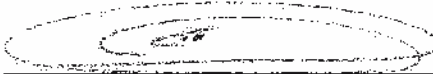
Public Meeting (Board Meeting)

Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION APPOINTING MEMBERS TO THE BOARD OF SCHOOL ESTIMATE OF THE PASSAIC COUNTY TECHNICAL INSTITUTE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200010							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION APPOINTING MEMBERS TO THE BOARD OF
SCHOOL ESTIMATE OF THE PASSAIC COUNTY TECHNICAL
INSTITUTE**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Pat Lepore and Freeholder John W. Bartlett be and hereby are appointed as members of the Board of School Estimate of the Passaic County Technical Institute, for a term of one (1) year, effective immediately and terminating on December 31, 2020.

January 6, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING FREEHOLDERS TO THE CAMP HOPE COMMISSION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200011							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION APPOINTING FREEHOLDERS
TO THE CAMP HOPE COMMISSION**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Terry Duffy and Freeholder Bruce James be and hereby are appointed to the Camp Hope Commission, each for a term of one (1) year, effective immediately and terminating on December 31, 2020.

Dated: January 6, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board




Public Meeting (Board Meeting)

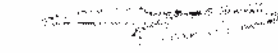
Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING FREEHOLDERS TO THE PASSAIC COUNTY PLANNING BOARD, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200012							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-12							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION APPOINTING FREEHOLDERS TO
THE PASSAIC COUNTY PLANNING BOARD**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Terry Duffy be and hereby is appointed as a member of the Passaic County Planning Board, for a term of one (1) year, effective immediately and terminating on December 31, 2020; and

BE IT FURTHER RESOLVED that Freeholder Pat Lepore be and is hereby appointed as the Freeholder Alternate member of the Passaic County Planning Board for a term of one (1) year, effective immediately and terminating on December 31, 2020.

Dated: January 7, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING A FREEHOLDER LIAISON TO THE YOUTH SERVICES COMMISSION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200013							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-13							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION APPOINTING A FREEHOLDER LIAISON TO THE
YOUTH SERVICES COMMISSION**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Cassandra Lazzara be and hereby is appointed as liaison to the Youth Services Commission, for a term of one (1) year, effective immediately and terminating on December 31, 2020.

January 6, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING FREEHOLDERS TO THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200014							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-14							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION APPOINTING FREEHOLDERS TO THE PASSAIC
COUNTY BOARD OF SOCIAL SERVICES**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Bruce James and Freeholder Assad Akhter, be and hereby are appointed to the Passaic County Board of Social Services, for a term effective immediately and terminating on December 31, 2020.

Dated: January 6, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING A FREEHOLDER LIAISON TO THE BOARD OF MANAGERS OF PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200015							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION APPOINTING A FREEHOLDER LIAISON TO THE
BOARD OF MANAGERS OF PREAKNESS HEALTHCARE
CENTER**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder T.J. Best, Jr. be and hereby is appointed as liaison to the Board of Managers of Preakness Healthcare Center, for a term of one (1) year, effective immediately and terminating on December 31, 2030.

January 6, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING THE BOARD'S REPRESENTATIVE TO THE OPEN SPACE AND FARMLAND PRESERVATION TRUST FUND ADVISORY COMMITTEE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20200016						
Meeting Date		01/06/2020						
Introduced Date		01/06/2020						
Adopted Date		01/06/2020						
Agenda Item		t-16						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION APPOINTING THE BOARD'S REPRESENTATIVE
TO THE OPEN SPACE AND FARMLAND PRESERVATION TRUST
FUND ADVISORY COMMITTEE**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Assad Akhter be and hereby is appointed as the Board's representative to the Open Space and Farmland Preservation Trust Fund Advisory Committee for a term of one (1) year, effective immediately and terminating on December 31, 2020.

January 6, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING THE BOARD'S REPRESENTATIVE TO THE OFFICE OF EMERGENCY MANAGEMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200017							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-17							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION APPOINTING THE BOARD'S REPRESENTATIVE
TO THE OFFICE OF EMERGENCY MANAGEMENT**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Bruce James be and hereby is appointed as the Board's representative to the Office of Emergency Management for a term of one (1) year effective immediately and terminating on December 31, 2020.

January 6, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING MEMBERS TO THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200018							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-18							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION APPOINTING MEMBERS TO THE NORTH
JERSEY TRANSPORTATION PLANNING AUTHORITY**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder John W. Bartlett be and hereby is appointed to the North Jersey Transportation Planning Authority (NJTPA) for a term of one (1) year, effective immediately and terminating on December 31, 2020; and

BE IT FURTHER RESOLVED that Freeholder Assad Akhter be and hereby is appointed as the Alternate Member of the NJTPA for a term of one (1) year, effective immediately and terminating on December 31, 2020.

Dated: January 6, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
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Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING A FREEHOLDER TO THE HEALTH AND HUMAN SERVICES ADVISORY COMMITTEE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200019							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-19							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION APPOINTING A FREEHOLDER TO THE
HEALTH AND HUMAN SERVICES ADVISORY COMMITTEE**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Cassandra Lazzara be and hereby is appointed as liaison to the Health and Human Services Advisory Council, for a term of one (1) year, effective immediately and terminating on December 31, 2020

January 6, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING THE PASSAIC COUNTY ADMINISTRATIVE CODE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200020							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION ADOPTING THE
PASSAIC COUNTY ADMINISTRATIVE CODE**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby adopts for the calendar year 2020, the terms and provisions set forth in the Passaic County Administrative Code, as amended by said Board of Chosen Freeholders.

January 6, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
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Cassandra "Sandi" Lazzara
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Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING THE BY-LAWS OF THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200021							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION ADOPTING THE BY-LAWS OF THE
PASSAIC COUNTY BOARD OF CHOSEN
FREEHOLDERS**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby adopts for the calendar year 2020, the attached by-laws of the Board of Chosen Freeholders of the County of Passaic.

January 6, 2020



**BY-LAWS
BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC
FOR THE YEAR 2020**

ARTICLE I - ORGANIZATION

- Section 1 The Board shall organize at 12:00 noon on either the first or second day of January or on some other hour on any day during the first week in January, annually, as the Board, by Resolution passed before said meeting, may determine.
- Section 2 The Board shall be called to order by the Clerk of the Board immediately after the newly elected members of the Board have taken and subscribed the oath provided by law.
- Section 3 Members of the Board shall elect, by a majority vote, a Director to serve for a term of one (1) year. Upon election, the Director shall take and subscribe to the oath provided by law, and immediately take the chair and assume the duties of his or her office.
- Section 4 The members of the Board shall elect by a majority vote a Deputy Director to serve for a term of one (1) year.
- Section 5 The Board shall thereupon adopt the By-Laws.
- Section 6 The Board shall then proceed to appoint all officers and employees in accordance with the provisions of statute.
- Section 7 The appointment of all officers and employees shall be made by Resolution, in writing, passed upon roll call.
- Section 8 The Director shall thereupon appoint the standing committees hereinafter provided.
- Section 9 The Freeholder Board shall entertain Resolutions for the following purposes:
- (a) Adoption of a Temporary Budget;
 - (b) Authorizing appropriations for the calendar year;
 - (c) Temporary grant budget for the calendar year;

- (d) Authorizing reimbursement of petty cash funds to respective County departments;
- (e) Adoption of a Cash Management Fund
- (f) Adoption of a Resolution authorizing disbursement of authorized Petty Cash funds to respective County Departments
- (g) Adoption of the Schedule of the Conference and Regular Meetings for the Calendar year and providing for issuance of appropriate Public Notice regarding same;
- (h) Adoption of the Passaic County Administrative Code; and
- (i) Designation of a qualified auditor to conduct annual audit of records for the calendar year.

ARTICLE II - MEETINGS

Section 1 Regular meetings of the Board shall be held on the second and fourth Tuesday of each month unless otherwise established by the Board in their list of regular meeting dates for the year in the Freeholders' meeting room, Administration/Court Building, 401 Grand Street, Paterson, New Jersey, at regularly scheduled hours as posted by the Clerk of the Board.

Periodic meetings may be held in various municipalities of the County, the date, the time, and place of which shall be fixed in advance by Resolution duly enacted by the Board of Chosen Freeholders.

In the event that any regular meeting date falls on a legal holiday, the meeting shall be cancelled unless the Board, by Resolution, shall provide a substitute date.

Section 2 Special meetings of the Board shall be held on the written order of the Director or of any three members of the Board specifying the business to be transacted at the meeting and the time and place thereof.

The Clerk of the Board shall call a special meeting upon receipt of an appropriate order, by written notice, directed to the members of the Board and left at their respective places of abode, or mailed to the post office nearest thereto at least three (3) days before the day of the meeting. The notice shall state the business and objectives of the meeting, and the time and place where the meeting is to be held, and shall be in compliance with all the requirements of the "Open Public Meetings Law," pursuant to the provisions of N.J.S.A. 10:4-6 et seq. as supplemented and amended.

Section 3 Emergency Meetings of the Board shall be held when an urgent and important matter arises and a delay of the meeting for the purpose of providing adequate notice would likely result in substantial harm to the public interest. Notice of Emergency Meeting shall conform to the requirements of N.J.S.A. 10:4-9(b) as supplemented and amended.

Section 4 A majority of the members qualified shall constitute a quorum. Where no quorum is present, a member may call in telephonically in order to obtain a quorum, so long as the public can hear the absent member, the absent member can hear all other members, and the member can hear any public comment. Where no quorum exists then the members in attendance may adjourn to such time and place as determined by the Board of Chosen Freeholders.

Section 5 The Director shall call the meeting to order; in the absence of the Director the Deputy Director shall preside, and in the absence of both, the Board shall select a director pro tempore.

The order of business at a regular meeting shall be substantially as follows:

- (a) Open Public Meetings Act Statement
- (b) Roll call
- (c) Invocation
- (d) Salute to the Flag
- (e) Approval of prior minutes
- (f) Reports of Freeholders Committees
- (g) Communications
- (h) Proclamations - Read into the Record
- (i) Public participation
- (j) Resolutions and other business
- (k) Unfinished business
- (l) New business
- (m) Submission of all personnel matters for approval by the Board
- (n) Submission of bills for approval by the Board
- (o) Adjournment

Section 6 No member shall speak longer than (ten) 10 minutes nor more than twice on the same questions without permission of the Director, and no member shall be permitted to speak more than once on any given subject matter until every other member desiring to speak shall be heard.

Section 7 No member of the public shall speak no more than three (3) minutes, and extension for an additional three (3) minutes on the same issue may be permitted if a majority of the Board of Chosen Freeholders concurs.

Section 8 The Clerk of the Board shall keep reasonably comprehensive minutes of all its meetings showing the time and places, the members present, the subjects considered, the actions taken, the vote of each member, and any other information required to be shown in the minutes by law, which shall be promptly available to the public to the extent that making matters public shall not be inconsistent with the Open Public Meetings Act.

ARTICLE III - COMMITTEES

Section 1 There shall be six (6) Freeholder Committees to be designated as follows:

- (a) Administration and Finance
- (b) Public Works
- (c) Planning and Economic Development
- (d) Health and Human Services
- (e) Law and Public Safety
- (f) Budget

Section 2 The Director shall appoint such other Committees as he or she deems advisable to serve at his or her pleasure.

Section 3 Each Committee shall be composed of a Chair and two (2) members. The Director may sit on any committee in the event a member is unable to attend.

Section 4 Each Committee shall be responsible for coordinating the work of the boards and departments within the jurisdiction of each respective Committee.

Section 5 Each Chair shall periodically report to the Board at large and make such recommendations as he or she shall think appropriate. No Committee shall take any action which shall be binding until reported to and approved by the Board at large.

Section 6 In the event that a scheduling change is necessary with regard to a Committee meeting the Chair of the Committee shall consult with the other Committee members and the Clerk of the Board in an effort to avoid scheduling conflicts.

Section 7 The jurisdiction of each committee shall encompass the following governmental functions, departments and/or agencies:

(a) **ADMINISTRATION AND FINANCE**

Board of Elections, County Administrator, County Adjuster, County Counsel, County Clerk, Clerk to the Board, Department of Communication and Information Technology, Department of Human Resources, Finance Department, , Purchasing Department, County Treasurer, Self-Insurance Fund, ,Board of Taxation and Superintendent of Elections

(b) **PUBLIC WORKS**

Department of Engineering, Department of Operations and Public Buildings, Department of Parks and Recreation, Department of Cultural & Historic Affairs, and County Historian

(c) **PLANNING AND ECONOMIC DEVELOPMENT**

Department of Planning and Economic Development
and Passaic County Housing Authority.

(d) **HEALTH AND HUMAN SERVICES**

Department of Human Services, Breakness
Healthcare Center, Department of Senior Services,
Disabilities and Veterans Affairs, Department of
Health, Rutgers Extension Services,
Superintendent of Schools.

(e) **LAW AND PUBLIC SAFETY**

Sheriff's Department, Prosecutor, and Department
of Public Safety.

(f) **BUDGET**

Review and referral of the annual County budget,
in accordance with N.J.S.A. 40A:40-1, et seq.,
commonly known as the Local Budget Law.

Section 8 The Board, as applicable, shall pass a resolution
appointing members to applicable autonomous county
authorities, boards, commissions, and committees, as
provided by law.

Section 9 The Director, or the Director's designee, where
permitted, shall be an ex-officio member of
authorities, boards, commissions, and committees. For
all other County Boards where Freeholder membership is
not provided for by statute, the Freeholder Director
shall serve in an advisory capacity.

ARTICLE IV - OFFICERS

Section 1 The Board shall appoint all officers and employees and shall fix their compensation and terms of office as provided by law.

Section 2 Every person elected or appointed to any county office shall, before assuming the duties of the office, take and subscribe to an appropriate oath which shall be filed with the Clerk of the Board.

Section 3 Whenever duties are imposed by law upon any officer or employee of the County, and no person is authorized by law to perform such duties when such officer or employee is temporarily absent or disabled, it shall be lawful for the Board of Chosen Freeholders to designate some person to act in the place and stead of such officer or employee during his temporary absence of disability.

Section 4 All County office and departments shall remain open from 8:30 a.m. to 4:30 p.m., in each working day or as otherwise approved by the Board or required by law.

Section 5 All officers appointed by the Board shall attend all regular and special meetings of the Board and such other meetings which may be required or requested.

ARTICLE V - RULES OF ORDER AND PROCEDURE

Section 1 The operation of any of the provisions of the By-Laws may be temporarily suspended by the affirmative vote of not less than four (4) members of the Board, providing such suspension is not contrary to law.

Section 2 If the subject of the motion be a written resolution or written motion, the same shall be read aloud by title by the Clerk before it is put to the Board. The reading and seconding of a resolution, or motion shall place it in the possession of the Board, open to debate. Any motion or resolution may be withdrawn before a vote thereon has been taken or an amendment thereto has been offered. All such resolutions shall be put to a vote by the Director of all members present.

Section 3 The Board hereby authorizes adoption of Resolutions by way of a Consent Agenda pursuant to ROBERT'S RULES OF ORDER except those types of Resolutions that involve, Bonding and Treasury Resolutions, and Ordinances.

Section 4 The following motions (and no others) shall be received when a question is under debate:

- (a) To adjourn;
- (b) To lay on the table; or
- (c) To amend

These several motions shall take precedence in their given order. The motion to adjourn shall be decided without debate.

Section 5 When two (2) or more members claim the floor at the same time, the Director shall decide who is entitled to the same.

Section 6 Motions to adjourn, to lay on the table, to postpone and to amend shall always be put without debate. A vote of the Board ordering the movement of previous questions shall preclude further debate, but shall not put off pending amendments.

Section 7 No resolution shall be placed on the agenda without first being reviewed and approved by County Counsel as to form and legality.

Section 8 Any resolution not placed on the written agenda prior to the meeting in accordance with all applicable provisions of these by-laws, the administrative code and other applicable law may be added to the agenda on the day of the meeting only by the affirmative vote of five (5) freeholders. In the event any proposed resolution is presented orally at a meeting and added to the agenda in accordance with all the requirements of this article, the matter may be voted at that time subject to the preparation and adoption of an appropriate written resolution at a subsequent meeting which accurately memorializes the prior action of the

Board on the oral resolution. Any such memorializing resolution shall bear the resolution number assigned to the question at the time of its initial consideration.

Section 9 ROBERT'S RULES OF ORDER shall apply in all cases not provided for herein.

ARTICLE VI - ADMINISTRATIVE CODE

Articles One through Twenty of the Passaic County Administrative Code, as adopted on January 6th, 1993 and as thereafter amended by the Board of Chosen Freeholders of the County of Passaic are hereby incorporated by reference and made a part hereof. In the event of any inconsistencies between these By-Laws and said Administrative Code, the By-Laws shall take precedence and be paramount.

Dated: January 6, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
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Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 06, 2020 - 3:00 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING MEMBERS TO THE PASSAIC COUNTY COMPLETE COUNT COMMISSION TO ENCOURAGE PARTICIPATION IN THE 2020 DECENNIAL CENSUS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20200022							
Meeting Date	01/06/2020							
Introduced Date	01/06/2020							
Adopted Date	01/06/2020							
Agenda Item	t-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.		✓						
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 7, 2020

**RESOLUTION APPOINTING MEMBERS TO THE PASSAIC
COUNTY COMPLETE COUNT COMMISSION
TO ENCOURAGE PARTICIPATION IN THE 2020 DECENNIAL
CENSUS**

WHEREAS the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population every ten years, and this decennial count which provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy; and

WHEREAS in furtherance of its commitment to ensuring that every resident is counted, Passaic County created a County Complete Count Committee in February 2019; and

WHEREAS the Committee has already begun its work, communicating with local constituencies and producing an introductory video about Census 2020 in five languages; and

WHEREAS the coming months will require the efforts of more and different individuals to ensure that the Committee's goals are achieved.

NOW THEREFORE BE IT RESOLVED that the following individuals be appointed as members of the Passaic County Complete Count Committee, beginning immediately and serving until the Committee's scheduled dissolution on December 31, 2021:

Sikandar Khan

Rosa Lopez Huitzitzilin (replacing Gabriela Perez)

Nahiri "N.K." Mehta (replacing Mukesh Pandya)

Rania Mustafa (replacing Salah Mustafa)

January 6, 2020