

FRIENDS OF PASSAIC COUNTY PARKS, INC.
November 8, 2021, Meeting

MEETING MINUTES

Members Present:

1. Chairwoman Alice Szepietowski
2. Vice-Chairman George Silva
3. Director of Parks & Recreation Designee: Greg Moore
4. Director of Cultural & Historic Affairs Designee: Kelly C. Ruffel
5. County Administrator Designee: Marc E. Seemon
6. Kelly Pascrell

Members Absent:

1. Commissioner John W. Bartlett
2. Jamie Dykes
3. Robert Spiotti
4. Daryl Walton
5. Andrew Smith

A roll call brought the meeting to order at 6:04 PM.

Ruffel made the announcement of the Open Public Meetings Act.

A motion was made by Silva and seconded by Pascrell to open the public portion.

Motion passed unanimously.

No one from the public was present.

A motion was made by Moore and seconded by Silva to close the public portion.

Motion passed unanimously.

A motion was made by Pascrell and seconded by Moore to approve the minutes of the September 13, 2021, meeting.

Motion passed unanimously.

Under Old Business, Ruffel provided an update on the Highlands Preserve Athletic Field Improvement Project. Staff is still working to close out the grant and draw down reimbursement for this project. The Rea Avenue Field was on target to be completed this season. It was reported that a potential change order would be coming through and Ruffel would distribute to the Board once received. The John W. Rea

House Landscaping project is on hold as staff are waiting for a change order for additional work.

Under Committee Reports, Ruffel reported under Memorial Tree & Bench program that three applications came in and were pending installation. Szepietowski noted that if there are any ceremonies to share the information with the Board.

Under Treasurer's Report, Seemon gave an update on the state of the bank accounts. Accounts are in good standing.

Under New Business, Ruffel presented a proposal from Hunter Research Inc. for the preparation of a Cultural Resource Survey on the Morris Canal. Ruffel provided background of the project and how the Board received a \$50,000 grant from the New Jersey Historic Trust for the project. The project will 1) identify, record, map, photograph and assess the integrity of the Morris Canal within its existing cultural landscape; 2) develop recommendations on preservation treatments for both architectural remains and archaeological features; and 3) provide a management tool to guide treatment of cultural resources for future development of the Morris Canal. Many areas of the Morris Canal in Passaic County are within the Passaic County Park System.

A motion was made by Moore and seconded by Silva to authorize resolution 21-10 for an award of contract to hunter research inc. for preparation of a cultural resource survey for the Morris Canal in Passaic County.

Motion passed unanimously.

Ruffel reviewed announcement of a grant award by the NJ Historic Trust for the preparation of a Cultural Resource Survey on the Morris Canal.

A motion was made by Pascrell and seconded by Moore to adjourn.

The meeting adjourned at 6:32 PM.

/ s / Kelly C. Ruffel
Secretary, Friends of Passaic County Parks, Inc.