

PUBLIC NOTICE

TAKE NOTICE the Passaic County Board of Chosen Freeholders on January 6, 2020 adopted Resolution No. R-2020-0001, which calls for the location of the Conference and Regular Meeting scheduled for Tuesday, June 16, 2020 at 5:30 PM and 6:00 PM respectively. Pursuant to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No. 104, the Board is cancelling the Conference Agenda, and shall hold the Regular Meeting at 6:00 PM, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a), and in accordance with Administrative Order No. 20-01 issued by the Passaic County Administrator closing the Administration Building to non-essential personnel and the public effective March 18, 2020 at 8:30 AM. If a member of the public wishes to place a public comment on the record, please email **public@passaiccountynj.org** stating your name, address, and matter to be addressed by the Board by no later than **June 16, 2020 at 5:00 PM**. The Clerk to the Board shall read same into the public record. Moreover, some members of the Board may participate telephonically, pursuant to the Board By-Laws and in compliance with N.J.S.A. 10:4-12-1, et seq. Official action will be taken.

BY ORDER OF THE BOARD OF CHOSEN FREEHOLDERS

Louis E. Imhof III, RMC, Clerk of the Board

Dated: June 5, 2020

E-mail to: Herald News
Bergen Record

On File with the Passaic County Clerk

Louis E. Imhof III, RMC
Clerk of the Board
Board of Chosen Freeholders
County of Passaic
(973) 881-4412
Louisi@passaiccountynj.org

www.passaiccountynj.org

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Meeting Venue

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

A. Roll Call:

1. Akhter
2. Bartlett
3. Best
4. Duffy
5. James
6. Deputy Director Lepore
7. Director Lazzara

B. Announcement of the Open Public Meeting Law

C. Invocation:

D. Pledge of Allegiance

E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces

F. Approval of Minutes: May 19, 2020

G. Approval of Proclamation: None

H. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Pasquale "Pat" Lepore
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Bruce James

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

K. Consent Agenda:

ADMINISTRATION AND FINANCE

1. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CSBG ND COVID, ALL AS NOTED IN THE RESOLUTION
2. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 20-686-ADA-1, ALL AS NOTED IN THE RESOLUTION
3. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SHIP, ALL AS NOTED IN THE RESOLUTION
4. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) Nutrition - FFCRA, ALL AS NOTED IN THE RESOLUTION
5. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) COVID 19-Prknss, ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

6. RESOLUTION TO RATIFY THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR ENTERING INTO CONTRACTS WITH VAULT MEDICAL SERVICES OF NEW JERSEY, P.C. FOR AT-HOME AND MOBILE TEST SITE COVID-19 SALIVA TESTING SERVICES, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6, ALL AS NOTED IN THE RESOLUTION.
7. RESOLUTION TO RATIFY THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR ENTERING VARIOUS CONTRACTS TO RUN EMERGENCY FOOD DISTRIBUTION EVENTS IN PASSAIC COUNTY, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6, ALL AS NOTED IN THE RESOLUTION.
8. RESOLUTION AUTHORIZING THE PAYMENT OF FEES TO GARFUNKEL WILD, P.C., FOR LEGAL SERVICES PROVIDED TO PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
9. RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR OUTSIDE LEGAL SERVICES IN VARIOUS LEGAL MATTERS IN WHICH THE COUNTY OF PASSAIC IS A NAMED PARTY, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
10. RESOLUTION QUALIFYING FINANCIAL ADVISOR SERVICES FIRMS AND AWARDED A CONTRACT TO NW FINANCIAL GROUP IN AMOUNT NOT TO EXCEED \$100,000 TO ADMINISTER CARES ACT FUNDING REIMBURSEMENTS TO MUNICIPALITIES, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
11. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MILLENNIUM STRATEGIES, LLC FOR GRANT WRITING SERVICES IN AN AMOUNT NOT TO EXCEED \$294,000, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
12. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO GATEWAY MEDIA FOR PUBLIC RELATIONS SERVICES IN AN AMOUNT NOT TO EXCEED \$239,400 PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
13. RESOLUTION AUTHORIZING AN AGREEMENT WITH SONOMA RESTAURANT CORPORATION TO OPERATE THE CAFETERIA AT THE HISTORIC PASSAIC COUNTY COURT HOUSE, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
14. RESOLUTION AUTHORIZING A LEASE RENEWAL WITH 100 HAMILTON, INC. FOR OFFICE SPACE OCCUPIED BY THE PASSAIC COUNTY HOUSING AGENCY AT 100 HAMILTON PLAZA, PATERSON, NEW JERSEY 07505, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

15. RESOLUTION AUTHORIZING A SUBLEASE RENEWAL WITH THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES FOR OFFICE SPACE LEASED BY THE COUNTY OF PASSAIC AT 1237 RINGWOOD AVENUE, WANAQUE, NJ 07420, ALL AS NOTED IN THE RESOLUTION.

16. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO TENDER PAYMENT FOR CERTAIN CLAIMS UNTIL AUGUST 31, 2020, PURSUANT TO N.J.S.A. 40A:5-17, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

17. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SHI INTERNATIONAL, CORP. FOR EXPANSION OF THE COUNTY OF PASSAIC'S VIRTUAL PRIVATE NETWORK TO IMPROVE TELEWORK CAPABILITIES, PURSUANT TO N.J.S.A 40A: 11-12, ALL AS NOTED IN THE RESOLUTION.

18. RESOLUTION TO RATIFY THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR ENTERING VARIOUS CONTRACTS TO RESPOND TO THE PUBLIC HEALTH EMERGENCY IN PASSAIC COUNTY, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6, ALL AS NOTED IN THE RESOLUTION.

19. RESOLUTION AUTHORIZING A MASTER NATURAL GAS SUPPLY SERVICE AGREEMENT BETWEEN THE COUNTY OF PASSAIC ON BEHALF OF PARTICIPATING MEMBERS OF THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM AND DIRECT ENERGY MARKETING, LLC, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

20. RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED LINDA BENWAY v. COUNTY OF PASSAIC, CLAIM PETITION 2017-33171 PENDING IN THE NEW JERSEY DIVISION OF WORKER'S COMPENSATION, ALL AS NOTED IN THE RESOLUTION.

HEALTH & HUMAN SERVICES

21. RESOLUTION AUTHORIZING THE ACCEPTANCE OF \$1,000.00 ISSUED BY THE STATE DEPARTMENT OF HEALTH FOR THE PROVISIONS OF THE SENIOR FARMERS' MARKET NUTRITION PROGRAM (SFMNP) FOR THE PROJECT PERIOD JUNE 1, 2020 THROUGH SEPTEMBER 30, 2020, ALL AS NOTED IN THE RESOLUTION.

22. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JA FOOD SERVICE FOR PASSAIC COUNTY DIVISION OF NUTRITION SERVICES TO PROVIDE SHELF STABLE MEALS DURING THE COVID-19 PUBLIC HEALTH EMERGENCY, AS AUTHORIZED BY N.J.S.A. 40A:11-6, ALL AS NOTED IN THE RESOLUTION.

23. RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO ENTER INTO A THREE (3) MONTH CONTRACT EXTENSION WITH RESPIRATORY HEALTH SERVICES, LLC FOR RESPIRATORY THERAPY SERVICES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER, COMMENCING MAY 31, 2020 TO AUGUST 31, 2020 FOR AN ESTIMATED AMOUNT OF \$766,200.00 AS AUTHORIZED BY N.J.S.A. 40A:11.6., ALL AS NOTED IN THE RESOLUTION.

HEALTH & HUMAN SERVICES

24. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD CONTRACTS FOR ONE (1) YEAR PERIOD WITH THREE (3) – ONE (1) YEAR OPTIONS TO RENEW TO PASSAIC COUNTY AGENCIES FOR ADDICTION SERVICES FOR 2020, IN THE AMOUNT OF \$378,203.00 THROUGH THE COMPETITIVE CONTRACTING PROCESS IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5., ALL AS NOTED IN THE RESOLUTION.
25. RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO INCREASE THE AWARD OF FAMILY COURT FUNDING TO M&S PSYCHOTHERAPY FROM RESOLUTION R-2020-0237, DATED MARCH 10, 2020, BY A TOTAL OF \$5,400.00 FROM \$96,600.00 TO \$102,000.00, TO INCREASE THEIR ABILITY TO PROVIDE CONTRACTED SERVICES REMOTELY, IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5., ALL AS NOTED IN THE RESOLUTION.
26. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD A ONE-YEAR CONTRACT WITH THREE (3) ONE-YEAR OPTIONS TO RENEW TO MORRIS COUNTY PREVENTION IS KEY TO PROVIDE ADDICTION COMMUNITY OUTREACH AND LINKAGE SERVICES IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5., ALL AS NOTED IN THE RESOLUTION.
27. RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO ENTER INTO A FOUR (4) MONTH CONTRACT EXTENSION WITH PASSAIC COUNTY WORKFORCE DEVELOPMENT CENTER FOR ONE STOP OPERATIONS MANAGEMENT SERVICES COMMENCING JULY 1, 2020 TO OCTOBER 31, 2020 AS AUTHORIZED BY N.J.S.A. 40A:11.6., ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

28. RESOLUTION CERTIFYING THE TRANSFER OF OWNERSHIP OF THE ARTIFACTS FROM GRACE RUSSELL COLLECTION TO THE COUNTY OF PASSAIC, NEW JERSEY PURSUANT TO THE MUSEUM UNCLAIMED LOAN ACT §§1-11-C.46:30D-1 to 46:30D-11, ALL AS NOTED IN THE RESOLUTION.
29. AMENDED: RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS EQUIPMENT SOFTWARE, SCANNERS AND SUPPLIES FOR THE PASSAIC COUNTY PUBLIC WORKS BUILDING AT THE NIKE BASE, WAYNE, NEW JERSEY FROM SNAP-ON INDUSTRIAL ACCORDING TO THE BERGEN COUNTY COOPERATIVE CONTRACT AND PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

30. RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS EQUIPMENT SUPPLIES, TOOLS AND SHELVING FOR THE PASSAIC COUNTY PUBLIC WORKS BUILDING AT THE NIKE BASE, WAYNE, NEW JERSEY FROM GRAINGER INCORPORATED OF SOUTH PLAINFIELD, NEW JERSEY VIA STATE CONTRACT AND PURSUANT TO, N.J.S.A. 40A:11-12, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

31. RESOLUTION AUTHORIZING THE PURCHASE OF NEW WELDING EQUIPMENT, WELDING SUPPLIES, GAS AND TANKS FOR THE PASSAIC COUNTY PUBLIC WORKS BUILDING AT THE NIKE BASE, WAYNE, NEW JERSEY FROM AIRGAS USA LLC., OF ROCKSIDE WOODS BLVD, INDEPENDENCE, OHIO VIA STATE CONTRACT AND PURSUANT TO, N.J.S.A. 40A:11-12, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
32. RESOLUTION AUTHORIZING THE PURCHASE OF TWO FORD SCANNERS WITH SOFTWARE AND LICENSE AGREEMENT FOR PASSAIC COUNTY ROAD DEPARTMENT AND THE PARTS AND REPAIRS FOR THE COUNTY VEHICLES AND OR TRUCKS FOR THE CALENDAR YEAR 2020 VIA STATE CONTRACT AND PURSUANT TO, N.J.S.A. 40A:11-12, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
33. RESOLUTION AUTHORIZING CHANGE ORDER #1 (FINAL) TO ON LINE CONTRACTING, INC. FOR THE ON-CALL DRAINAGE REPAIRS AT EAST MAIN STREET, LITTLE FALLS PROJECT IN THE TOWNSHIP OF LITTLE FALLS, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
34. RESOLUTION AUTHORIZING CHANGE ORDER #1 (FINAL) SPARWICK CONTRACTING, INC. FOR THE EMERGENCY REPLACEMENT OF MORSETOWN ROAD CULVERT NO. 1600-312 OVER TRIBUTARY TO WEST BROOK, WEST MILFORD, NEW JERSEY PROJECT PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
35. RESOLUTION AUTHORIZING CHANGE ORDER #4 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY FOR THE 2019 ROADWAY RESURFACING PROJECT PER BID# C-19-003 PURSUANT TO N.J.A.C.5:30-33.2 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
36. RESOLUTION AUTHORIZING CONTRACT MODIFICATION #2 FOR CUMMING CONSTRUCTION MANAGEMENT AS IT CONCERNS THE NIKE BASE CONSOLIDATION FACILITIES ON ROUTE 23 IN THE TOWNSHIP OF WAYNE, NEW JERSEY PURSUANT TO N.J.S.A 40A: 11-5 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
37. RESOLUTION AUTHORIZING CHANGE ORDER #1 TO KONKUS CORPORATION, FOR THE TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT, TOWNSHIP OF WAYNE AND BOROUGH OF LINCOLN PARK, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

38. RESOLUTION AUTHORIZING CHANGE ORDER #1 (FINAL) TO ON LINE CONTRACTING, INC. FOR THE ON-CALL DRAINAGE REPAIRS AT GREENWOOD LAKE TURNPIKE IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

39. RESOLUTION AUTHORIZING CHANGE ORDER #2 FOR ALLIED SIGN CORPORATION FOR THE WAYFINDING SIGNS PHASE II (VARIOUS MUNICIPALITIES) PROJECT, PASSAIC COUNTY, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

40. RESOLUTION AUTHORIZING FINAL PAYMENT AND PROJECT CLOSE OUT TO SUN VALLEY, INC. FOR THE NEW CONCRETE PAD, UTILITIES AND PAVILION PROJECT AT CAMP HOPE, IN THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION., ALL AS NOTED IN THE RESOLUTION.

41. RESOLUTION AUTHORIZING FINAL PAYMENT TO T.R. WENIGER, INC., FOR THE PREAKNESS VALLEY GOLF COURSE REPLACEMENT OF BRIDGE #4 PROJECT IN THE TOWNSHIP OF WAYNE, COUNTY OF PASSAIC, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

42. RESOLUTION AUTHORIZING FINAL PAYMENT AND PROJECT CLOSE OUT TO ZUCCARO, INC., FOR THE HALEDON AVENUE GREEN STREETS IMPROVEMENTS IN THE CITY OF PATERSON, COUNTY OF PASSAIC, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

43. RESOLUTION CONCURRING WITH ACTION TAKEN BY THE FRIENDS OF PASSAIC COUNTY PARKS, INC. BOARD OF TRUSTEES AUTHORIZING AN AWARD OF CONTRACT TO THOMAS & SONS BUILDERS, LLC FOR THE HIGHLANDS PRESERVE ATHLETIC FIELD IMPROVEMENT PROJECT, AND AUTHORIZING MATCHING FUNDS, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

44. RESOLUTION EXCERCISING A 5-YEAR OPTION TO RENEW THE AGRICULTURAL TENANCY AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND GEORGE KUEHM & SON, LLC, PURSUANT TO N.J.S.A. 40A: 12-14.1, ALL AS NOTED IN THE RESOLUTION.

45. RESOLUTION AUTHORIZING THE STREETS OPEN FOR BUSINESS PROGRAM DURING THE PUBLIC HEALTH EMERGENCY TO ALLOW CLOSURES OF COUNTY ROADWAYS TO EXPAND OUTDOOR DINING AND MERCHANT SPACE, ALL AS NOTED IN THE RESOLUTION.

46. RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT THROUGH THE EDUCATION SERVICE COMMISSION OF NEW JERSEY TO MURRAY PAVING AND CONCRETE LLC FOR THE PREPARATION OF DOORS AND NEW HARDWARE AT THE PASSAIC COUNTY COURTHOUSE ANNEX, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

47. RESOLUTION AUTHORIZING CONTRACT MODIFICATION #4 FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS THE MORRIS CANAL GREENWAY – PHASE II PROJECT ON BROWERTOWN ROAD IN THE TOWNSHIP OF LITTLE FALLS AND BOROUGH OF WOODLAND PARK, NEW JERSEY PURSUANT TO N.J.S.A 40A: 11-5 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
48. RESOLUTION AUTHORIZING AND APPROVING NEGOTIATED OFFER TO ZEFKISER SEMA FOR THE ACQUISITION OF PROPERTY BY THE COUNTY FOR THE RECONSTRUCTION OF THE INTERSECTION OF PATERSON HAMBURG TURNPIKE & ALPS ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY IN ACCORDANCE WITH N.J.S.A. 20:3-6, ALL AS NOTED IN THE RESOLUTION.
49. RESOLUTION AUTHORIZING EXECUTION OF THE AMENDED PERMANENT EASEMENT AGREEMENT BETWEEN COUNTY OF PASSAIC AND LP ASSOCIATES FOR PROPERTY LOCATED ON ROUTE 23, WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
50. RESOLUTION AWARDED A CONTRACT TO ADG CONTRACTING, INC. FOR VARIOUS DRAINAGE IMPROVEMENTS AT JACKSON AVENUE AND VALLEY ROAD IN THE TOWNSHIP OF WAYNE AND PASSAIC AVENUE IN THE CITY OF PASSAIC, NJ PER BID # C-20-010 PURSUANT TO N.J.S.A 40A: 11-24 ET SEQ, ALL AS NOTED IN THE RESOLUTION.
51. RESOLUTION AUTHORIZING AN INCREASE BY AND BETWEEN THE COUNTY OF PASSAIC AND SCHINDLER ELEVATOR CORPORATION, FOR SERVICE AND MAINTENANCE OF ELEVATORS ON ALL THE BUILDINGS OWNED BY THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.
52. RESOLUTION SUPPORTING NEW JERSEY TRANSIT AND THE CITY OF PASSAIC BUS TERMINAL PROJECT ALONG MAIN AVENUE IN THE CITY OF PASSAIC, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
53. RESOLUTION AUTHORIZING A DISCHARGE OF MORTGAGE BETWEEN THE PASSAIC COUNTY SMALL CITIES HOUSING REHABILITATION PROGRAM AND NINA WEIL FOR THE PREMISES IDENTIFIED AS 22 SETTING SUN LANE, WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

54. RESOLUTION FOR AWARD OF CONTRACT TO UNITED FEDERATED SYSTEMS FOR THE INSTALLATION OF SECURITY FEATURES AT THE PASSAIC COUNTY COURTHOUSE ANNEX PATERSON, NJ AS PER BID # SB-19-024 PURSUANT TO N.J.S.A 40A: 11-24

LAW AND PUBLIC SAFETY

55. OMNIBUS RESOLUTION AUTHORIZING AN AWARD OF CONTRACTS TO SHI INTERNATIONAL, CORP. FOR SOFTWARE LICENSES AND EQUIPMENT FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A 40A: 11-12, ALL AS NOTED IN THE RESOLUTION.
56. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SHI INTERNATIONAL, CORP. FOR SOFTWARE LICENSES REQUIRED BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, PURSUANT TO N.J.S.A 40A: 11-12, ALL AS NOTED IN THE RESOLUTION.
57. RESOLUTION AUTHORIZING A JOINT GRANT APPLICATION TO THE FY2020 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM BY THE PASSAIC COUNTY PROSCETOR'S OFFICE AND PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.
58. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TELEVERE SYTEMS, LLC FOR EQUIPMENT FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT BOMB SQUAD, PURSUANT TO N.J.S.A 40A: 11-12, ALL AS NOTED IN THE RESOLUTION.
59. RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPLY FOR AND ACCEPT FEDERAL FISCAL YEAR 2020 SUBGRANT AWARD FROM THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY DIVISION OF STATE POLICE OFFICE OF EMERGENCY MANAGEMENT FOR EMERGENCY MANAGEMENT PERFORMANCE GRANT NO. FY-2020-EMPG-EMAA-1600 (CFDA#97.042), ALL AS NOTED IN THE RESOLUTION.
60. RESOLUTION AUTHORIZING THE PURCHASE OF A HI SCAN X RAY MACHINE FROM SMITHS DETECTION, INC. PURSUANT TO N.J.S.A. 40:11-12 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
61. RESOLUTION AUTHORIZING THE PURCHASE OF SOFTWARE MAINTENANCE AND WARRANTY FROM WATCHGUARD, INC., PURSUANT TO N.J.S.A. 40A:11-12 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
62. RESOLUTION AUTHORIZING THE PURCHASE OF PANASONIC TOUGHBOOKS WITH ASSOCIATED EQUIPMENT AND SERVICE FROM CDW GOVERNMENT, INC., PURSUANT TO N.J.S.A. 40A:11-12 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

PLANNING AND ECONOMIC DEVELOPMENT

63. RESOLUTION AUTHORIZING AN EXTENSION OF AWARD OF CONTRACT, RFP-20-013, PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSULTING SERVICES FOR FISCAL YEARS 2020 AND 2021, ALL AS NOTED IN THE RESOLUTION.

PLANNING AND ECONOMIC DEVELOPMENT

64. RESOLUTION AUTHORIZING A NO COST TIME EXTENTION TO THE WEST MILFORD FY 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) OF \$50,000 AND THE FY 2018 CDBG GRANT OF \$65,000 TO REHABILITATE THE EXISTING ELEVATOR AT THE TOWNSHIP OF WEST MILFORD RECREATION CENTER, LOCATED AT 66 CAHILL CROSS ROAD, WEST MILFORD, NJ TO EXTEND THE PERFORMANCE OF THE SCOPE OF WORK UNTIL DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.
65. RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2021 PASSAIC COUNTY FILM FESTIVAL, ALL AS NOTED IN THE RESOLUTION.
66. RESOLUTION APPROVING A GRANT APPLICATION TO THE US DEPARTMENT OF COMMERCE, ECONOMIC DEVELOPMENT ADMINISTRATION TO THE ECONOMIC ADJUSTMENT ASSISTANCE PROGRAM FOR A STRATEGY GRANT FOR \$70,000, ALL AS NOTED IN THE RESOLUTION.
67. RESOLUTION AUTHORIZING A GRANT EXTENSION TO THE BOROUGH OF PROSPECT PARK FOR A 2018 COUNTY OPEN SPACE GRANT AWARD FOR THE HOFSTRA PARK TURF SOCCER FIELD PROJECT, ALL AS NOTED IN THE RESOLUTION.
68. RESOLUTION OF SUPPORT TO CITY GREEN TO SUBMIT AN APPLICATION TO THE US DEPARTMENT OF AGRICULTURE, URBAN AGRICULTURE AND INNOVATIVE PRODUCTION (UAIP) PROGRAM, ALL AS NOTED IN THE RESOLUTION.

LATE STARTERS

69. RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY TO ADMINISTER GRANT FUNDING RECEIVED PURSUANT TO THE CARES ACT FOR QUALIFIED SMALL BUSINESSES IN PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.
70. RESOLUTION RECOGNIZING “JUNETEENTH” IN PASSAIC COUNTY AS AN ANNUAL CELEBRATION OF AFRICAN AMERICAN FREEDOM AND THE ABOLITION OF SLAVERY IN THE UNITED STATES OF AMERICA, ALL AS NOTED IN THE RESOLUTION.

L. New Business:

1. Personnel:
2. Bills:

M. Adjournment:

PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

MINUTES FOR REGULAR MEETING HELD ON

May 19, 2020

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Passaic County Administration building, 401 Grand St. Paterson, NJ via Webex at 6:06pm.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

1. Akhter (Absent)
2. Bartlett
3. Best
4. Duffy
5. James
6. Deputy Director Lepore
7. Director Lazzara

Invocation: Dr. Charlene Gungil

Pledge of Allegiance: Lead by Director Lazzara

Approval of Minutes:

Motion made by Freeholder James, seconded by Freeholder Bartlett, that the minutes for April 28, 2020, be approved which motion was carried on a roll call six (6) votes in the affirmative, with Freeholder Akhter being absent.

Proclamation: None

Covid-19 Update: At this time Passaic County Health officer Dr. Charlene Gungil gave an update on the Covid-19 testing results for the County of Passaic.

At this time a motion was made by Freeholder Duffy, seconded by Freeholder James to suspend the regular order of business, which motion was carried on a roll call six (6) votes in the affirmative, with Freeholder Akhter being absent.

Guaranty Resolution 2020-04:

A motion was made by Freeholder James, seconded by Freeholder Bartlett to open the Public Hearing on Guaranty Resolution 2020-04, which motion was carried on a roll call five (5) votes in the affirmative, with Freeholder Best recusing himself and Freeholder Akhter being absent.

At this time Director Lazzara asked if anyone from the public wished to be heard on Guaranty Resolution 2020-04.

At this time there were no comments from the public via Webex Q&A or Public@passaiccountynj.org.

A motion was made by Freeholder Duffy, seconded by Freeholder James to close the Public Hearing on Guaranty Resolution 2020-04, which motion was carried on a roll call five (5) votes in the affirmative, with Freeholder Best recusing himself and Freeholder Akhter being absent.

A motion was made by Freeholder James, second by Freeholder Duffy to adopt Guarantee Resolution 2020-04 which motion was approved with five (5) votes in the affirmative with Freeholder Best recusing himself and Freeholder Akhter being absent.

At this time a motion was made by Freeholder Bartlett, seconded by Freeholder Best to resume the regular order of business, which motion was carried on a roll call six (6) votes in the affirmative, with Freeholder Akhter being absent

At this time Director Lazzara asked if there were any Freeholder Reports

1. Freeholder Deputy Director Cassandra “ Sandi” Lazzara
2. Freeholder Deputy Director Pasquale “Pat” Lepore
3. Freeholder Assad Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore “TJ” Best
6. Freeholder Terry Duffy
7. Freeholder Bruce James

Oral Portion:

James: Motion to open public portion

Bartlett: Second

Roll Call: Akhter, Absent: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Deputy Director Lepore, Yes: Director Lazzara, Yes.

At this time comments from the following people were read into the record:

1. Vera Lizzar, Woodland Park, NJ

James: Motion to close public portion of the meeting

Duffy: Second

Roll Call: Akhter, Absent: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Deputy Director Lepore, Yes: Director Lazzara, Yes.

Consent Agenda:

A motion was made by Freeholder James, second by Freeholder Bartlett to add Resolution N-65 to the consent agenda and the motion was carried on a roll call with six (6) votes in the affirmative with Freeholder Akhter being absent.

A motion was made by Freeholder James, second by Freeholder Bartlett to amend Resolution N-61 and the motion was carried on a roll call with six (6) votes in the affirmative with Freeholder Akhter being absent..

A motion was made by Freeholder Bartlett, second by Freeholder Duffy to adopt Resolutions N- 1 thru N-65, and the motion was carried on a roll call with six (6) votes in the affirmative with Freeholder Akhter being absent.

A motion was made by Freeholder Duffy, seconded by Freeholder Bartlett to rescind Resolutions N-15 thru N-17 from the consent agenda, and the motion was carried on a roll call with six (6) votes in the affirmative with Freeholder Akhter being absent.

“End of Consent Agenda”

“New Business”

Personnel:

A motion was made by Freeholder James, second by Freeholder Lepore, that all Personnel matters be approved were submitted by the Office of Human Resources. Then the Office of Human Resources shall directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with six (6) votes in the affirmative with Freeholder Akhter being absent.

Bills:

A motion was made by Freeholder James, second by Freeholder Lepore,

Current Fund	9-01	41.16
--------------	------	-------

Current Fund	0-01	49,328,471.97
Payroll Agency Deduction	0-05	7,842,949.76
HUD Budget Expenditure	0-25	29,914.00
State/Federal Grant Fund	G-01	1,260,305.97
Open Space Trust Fund FY 2020	O-20	132,750.00
Professional Liability	T-19	12,847.42
Trust Fund Other	T-20	1,223.87
Para Transit Funds	T-24	901.40
Private Industry Council	Z-81	24,260.84
		\$ 58,633,666.39

Current Fund	0-01	3,607,225.53
Hud Budget Expenditures	0-25	6,837.31

Year Total: 3,614,062.84

Current Fund	9-01	349,029.97
General Capital Fund Budget	C-04	1,644,754.69
State/Federal Grant Fund	G-01	1,997,108.02
Open Space Trust FY2020 Budget	O-20	46,236.04
DED Trust- Homelessness Trust	T-12	32,025.00
Professional Liability Trust	T-19	228,194.09
Trust Fund Other	T-20	10,168.31
Municipal Forfeit	T-22	432,201.86
Para Transit Trust Fund	T-24	841.00

Year Total: 703,430.26

Private Industry Council	Z-81	2,314.25
--------------------------	------	----------

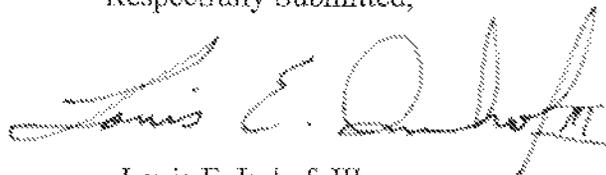
Total of All Funds: 8,356,936.07

Be approved which motion was carried on roll call with six (6) votes in the affirmative with Freeholder Akhter being absent..

Adjournment:

Motion made by Freeholder James, seconded by Freeholder Bartlett that the regular meeting be adjourned at 7:03pm , and the motion was carried on roll call with six (6) votes in the affirmative with Freeholder Akhter being absent.

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by: Marqweesha Guthrie

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CSBG ND COVID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200440							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$424,306.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$424,306.00

Which item is now available as revenue from a grant award from the United States Department of Housing and Urban Development, CARES Act - CSBG Non-Discretionary COVID 19 Cares Act (2020-05205-0572)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$424,306.00 be and the same is hereby appropriated under the caption United States Department of Housing and Urban Development, CARES Act - CSBG Non-Discretionary COVID 19 Cares Act (2020-05205-0572)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 20-686-ADA-1, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200441							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$167,627.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$167,627.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Human Services, Alcohol/Drug Abuse Innovations (20-686-ADA-1)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$167,627.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Human Services, Alcohol/Drug Abuse Innovations (20-686-ADA-1)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SHIP, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200442							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$34,500.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$34,500.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Human Services, Division of Aging Services, 2020 State Health Insurance Program (SHIP) [DOAS20SHF007]

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$34,500.00 be and the same is hereby appropriated under the caption Human Services, Division of Aging Services, 2020 State Health Insurance Program (SHIP) [DOAS20SHF007]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) Nutrition - FFCRA, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200443							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$393,132.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$393,132.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Aging Area Nutrition – Family First Corona Response Act [FFCRA] (DOAS20AAA014)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$393,132.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health and Senior Services, Aging Area Nutrition – Family First Corona Response Act [FFCRA] (DOAS20AAA014)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) COVID 19-Prknss, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200444							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$1,065,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$1,065,000.00

Which item is now available as revenue from a grant award from the United States Department of Health and Human Services, Coronavirus Aid, Relief and Economic Stimulus (CARES) Act for Preakness Healthcare Center

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$1,065,000.00 be and the same is hereby appropriated under the caption United States Department of Health and Human Services, Coronavirus Aid, Relief and Economic Stimulus (CARES) Act for Preakness Healthcare Center

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO RATIFY THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR ENTERING INTO CONTRACTS WITH VAULT MEDICAL SERVICES OF NEW JERSEY, P.C. FOR AT-HOME AND MOBILE TEST SITE COVID-19 SALIVA TESTING SERVICES, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

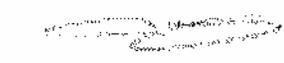
COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200445							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION TO RATIFY THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR ENTERING INTO CONTRACTS WITH VAULT MEDICAL SERVICES OF NEW JERSEY, P.C. FOR AT-HOME AND MOBILE TEST SITE COVID-19 SALIVA TESTING SERVICES, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, *et seq.* and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, Coronavirus disease 2019 (hereinafter “COVID-19”) is a contagious, and at times fatal respiratory disease caused by SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

WHEREAS, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”) and appropriated \$150 billion, and is to be used to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

WHEREAS, the County of Passaic (hereafter “County”) was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

WHEREAS, in compliance with guidance from the United States Treasury Department, the Board is going to designate a portion of the Fund for the costs of providing COVID-19 testing services to Passaic County residents; and

WHEREAS, N.J.S.A. 40A:11-6 provides that during times of emergency any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

WHEREAS, in accordance with the Section 5.3 of the Passaic County Administrative Code which sets forth emergency powers, the County Administrator is empowered to enter into contracts for goods or services needed to preserve the health, safety and welfare of the public, subject to ratification of the Board; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6 and the emergency powers vested in him, the County Administrator has entered into two (2) contracts with Vault Medical Services of New Jersey, P.C., to provide walk-up and at-home COVID-19 testing services to Passaic County residents, which are attached hereto and made part of this resolution; and

WHEREAS, upon information and belief, the County is the first local or county government in New Jersey and the United States of America to offer at-home testing services to its residents; and

WHEREAS, a certification of funds attesting to the availability of funds for these contracts is attached hereto, and made part of this resolution; and

WHEREAS, the matter has been reviewed at the June 10, 2020 meeting of the Administration and Finance Committee and is being recommended to the Board for ratification; and

NOW, THEREFORE, LET BE IT RESOLVED, the action of the County Administrator in entering into contracts with Vault Medical Services of New Jersey, P.C, pursuant to N.J.S.A. 40A:11-6 and section 5.3 of the Passaic County Administrative Code are hereby ratified.

LET IT BE FURTHER RESOLVED, that the Chief Financial Officer is authorized to appropriate three million dollars (\$3,000,000.00) to cover the costs related to the testing services agreements between the County and Vault Medical Services of New Jersey, P.C.

LET IT BE FURTHER RESOLVED, that all payments for the goods provided and services performed under this contract shall be paid in accordance with N.J.S.A. 40A:11-6(b).

MPJ

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,000,000.00

APPROPRIATION: G-01-41-962-020-PE1

PURPOSE: Resolution to ratify the action taken by the Passaic County Administrator entering into contracts with Vault Medical Services of New Jersey.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr

COVID-19 TESTING SERVICES AGREEMENT

This **COVID-19 TESTING SERVICES AGREEMENT** (this "Agreement"), is effective as of the ___ day of May, 2020 (the "Effective Date"), by and between **Vault Medical Services of New Jersey, P.C.**, a New Jersey professional services corporation maintaining its offices at 22 W. 23rd Street, 5th Floor New York, NY 10010 ("**Vault**") and the **County of Passaic**, a corporate body politic of the State of New Jersey with its principal office at 401 Grand Street, Room 205, Paterson, New Jersey 07505 ("**County**"). Vault and County are sometimes referred to individually as a "Party" or collectively as the "Parties."

RECITALS

WHEREAS, Coronavirus disease 2019 (hereafter "COVID-19) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, in an effort to mitigate the spread of COVID-19, the County is offering testing to residents for COVID-19; and

WHEREAS, Vault owns and operates a medical practice in the State of New Jersey, and provides tele health-based professional healthcare services to the public through individual physicians and healthcare professionals who are licensed to practice in the State of New Jersey and who are engaged by Vault; and

WHEREAS, Vault makes available physician-ordered COVID-19 testing developed by RUCDR Infinite Biologics (Rutgers Clinical Genomics Laboratory) ("**RUCDR**") using a provider-supervised telemedicine collection of a saliva specimen, that can be administered at an individual's home, with physician-managed results reporting provided directly to the patient as well as applicable health authorities;

WHEREAS, County desires to make COVID-19 testing available to its residents and Vault is willing to facilitate such testing to County in accordance with the authorized U.S. Food & Drug Administration Emergency Use Authorization ("**EUA**") and the terms and conditions of this Agreement; and

WHEREAS, N.J.S.A. 40A:11-6 authorizes the award of emergency contracts by the Passaic County Administrator, pursuant to the terms and conditions set forth therein, for such purposes as may be necessary to respond to emergent needs; and

NOW, THEREFORE, in consideration of the terms and conditions set forth herein and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. Construction and Definitions

1.1 **Construction.** Unless otherwise explicitly specified, this Agreement is to be interpreted such that (a) words denoting the singular will include the plural and vice versa; (b) the terms “include,” “including,” “comprise,” “comprises,” and words of similar effect are used in the inclusive sense of “including, without limitation; (c) “or” is used in the inclusive sense of “and/or” unless used in connection with the word “either,” “unless,” “alternatively,” and words of similar effect; (d) “any” is used in the sense of “any and/or all”; (e) “herein,” “hereof,” “hereunder,” and words of similar effect refer to the entirety of this Agreement; and (f) “days” refer to calendar days. The language of this Agreement will be construed according to its fair meaning and not strictly against either Party.

1.2 **“Affiliate”** means, with respect to a Party, any entity or person that controls, is controlled by, or is under common control with that Party. For the purpose of this definition, “control” means direct or indirect ownership of fifty percent (50%) or more of the shares of stock entitled to vote for the election of directors, in the case of a corporation, or fifty percent (50%) or more of the equity interest in the case of any other type of legal entity, status as a general partner in any partnership, or any other arrangement providing control or the right to control the board of directors or equivalent governing body of a corporation or other entity, or the ability to cause the direction of the management or policies of a corporation or other entity.

1.3 **“Covid-19 Test”** means the RUCDR TaqPath SARS-CoV-2 assay intended for the qualitative detection of nucleic acid from SARS-CoV-2 in oropharyngeal (throat) swab, nasopharyngeal swab, anterior nasal swab, mid-turbinate nasal swab and saliva specimens from individuals suspected of COVID-19 by their healthcare provider. Testing is limited to Rutgers Clinical Genomics Laboratory (RCGL) at RUCDR Infinite Biologics – Rutgers University, Piscataway, NJ, that is a Clinical Laboratory Improvement Amendments of 1988 (CLIA), 42 U.S.C. §263a certified high-complexity laboratory.

1.4 **“Individual”** means an individual residing in the County.

1.5 **“HIPAA”** means the Health Insurance Portability and Accountability Act of 1996, as codified at 42 USC § 1320d through d-8, as amended, including federal privacy regulations and security standards.

1.6 **“Patient Data”** means PHI collected by Vault healthcare professionals.

1.7 **“Protected Health Information (PHI)”** has the same meaning as in 45 C.F.R. § 160.103 and means individually identifiable health information held or transmitted by a covered entity (e.g., Vault) or its business associate, in any form or media, whether electronic, paper, or oral.

2. Testing Services

- a. **Test Services.** County hereby engages Vault to make COVID-19 Tests available to Individuals for a period of twelve (12) months following the Effective Date of this Agreement (“Testing Period”). Vault is not providing clinical services to or on behalf of County, each Individual is a patient of Vault independent of County. Vault hereby agrees to conduct the following activities (“Test Services”) during the Testing Period to facilitate the use of a test code purchased and provided by County to an Individual so that such Individual may receive a COVID-19 Test which will be processed and analyzed by RUCDR:
 - i. Vault shall, upon County’s request, provide County with purchased test codes, each of which is redeemable on Vault’s website for a Covid-19 Test by an Individual;

- ii. Individuals will visit Vault's website and begin the testing workflow for COVID-19 testing;
 - iii. Individuals will enter the single use test code provided to him or her by the County;
 - iv. In accordance with the applicable EUA, a Saliva Specimen Device ("Test Kit") will be shipped via UPS overnight to Individual's provided address;
 - v. Upon receipt of the Test Kit, the Individual will read the information card packaged in the Test Kit and follow instructions to join a Zoom video waiting room;
 - vi. Individual will interact via Zoom with a Vault provider who will greet the Individual, verify his or her identity, validate the serial number of the empty Saliva Collection Device, supervise the saliva collection, supervise sealing the test tube with the preservative cap and re-packing into the pre-paid overnight clinic-pak to RUCDR provided as part of the Test Kit;
 - vii. Individual will deliver the clinic-pak into overnight shipper's mail drop (Vault will provide links to nearby shipping locations), for delivery to RUCDR for specimen processing and analysis; and
 - viii. Individuals will be promptly notified by Vault upon Vault's receipt of the test results from RUCDR. Individuals shall have the option to receive results either by encrypted process or if desired and affirmatively selected during testing workflow on Vault website, by unencrypted email. Individuals will be notified via electronic mail by Vault with one (1) of four (4) possible test results: positive, negative, inconclusive or rejected.¹
- b. Public Health Reporting. Vault will report test results as required to local and state health departments (including but not limited to County health department if applicable) based on requirements specific to each locale (e.g., reporting only positive cases, positive & negative cases and demographic data, on demand).
 - c. Data Reports. On a weekly basis, or more often if mutually agreed to by the Parties, Vault will provide reports to County of how many codes have been used by Individuals over a period of time, and results of the tests performed per Sections 2(a)(viii). Furthermore, upon request by County and on a schedule mutually agreed to by the Parties, Vault shall provide County with reporting of test code usage in specific municipalities within the County.

3. Vault Providers.

- a. Provider Qualifications. Vault represents and warrants that its individual medical professionals have and shall maintain at all pertinent times such current licenses, credentials, accreditations, registrations, enrollments, and certifications as may be required to perform the medical activities of Test Services.
- b. Provider Duties. Vault providers will exercise independent professional judgment in the treatment and medical care of Individuals, and in this regard will have complete control over decisions requiring medical judgment involving medical activities of Test Services.
- c. Privacy & Reporting. Vault and County agree that Patient Data, including Individual clinical records related to the Covid-19 Tests and the results thereof shall be regarded as Protected Health Information and confidential. Vault shall provide test results directly to Individuals.

¹ An "Inconclusive" result is expected <2% of all test results, and delivered after processing the specimen twice with the expression of less than 2 out of 3 gene transcripts specific to SARS-CoV-2 confirmed. A "Rejected" result may occur due scenarios such as device breakage in transit or samples determined by laboratory as unviable.

Both Parties shall comply with all applicable federal and state laws and regulations regarding the use and disposition of such information, including without limitation the provisions of HIPAA.

4. Compensation.

- a. Test Service Fees. As consideration for the Test Services to be performed hereunder (“Fees”), County will pay Vault one hundred fifty U.S. dollars (\$150) for each test code purchased by and provided to County which is utilized by Individual at Individual’s self-provided address. County agrees to purchase one hundred (100) test codes, the value of which shall be provided on Vault invoice to County. Any additional test codes purchased during the Term by County shall be memorialized in purchase orders with Vault. County understands and agrees that the number of test codes it requests may not be reduced, and the associated Fees shall be non-refundable, except as provided in Section 7(e) as Vault must incur certain clinical and operational expenses in connection with Vault’s obligations under this Agreement in response to the number of test codes requested. For the avoidance of doubt, any test codes that have been used by Individuals are non-refundable, where such use is determined by the Individual entering the test code on the Vault website during the workflow process associated with the Test Services. The Fees include the Test Kits (including shipping materials and transport costs), the Testing Services, the reporting of the test results, and all taxes, tariffs or fees of any nature, except for applicable state sales and/or use taxes.
- b. Currency. All Fees and expenses shall be calculated and paid in United States Dollars.
- c. Payment Terms. Vault shall invoice the County on a monthly basis for services rendered, that will be paid promptly within thirty (30) days of receipt of same. Vault shall be required to execute a purchase order, and other applicable requirements by the County to process bills. The County shall only be required to render payment for Test Kits and Testing Services provided and utilized.
- d. Additional Test Codes and Test Services. If at any time subsequent to the signing of this Agreement, the County wishes to purchase additional test codes as outlined in this Agreement, Vault agrees to continue all the terms and conditions of this Agreement, including the agreed upon cost of test codes and Testing Services. For the avoidance of doubt, the Parties understand and agree that in the event the Parties amend this Agreement to include additional services rendered by Vault, for example, if Vault administers drive-through or walk-in testing sites for Individuals in the County, the Fees paid to Vault under this Agreement may be subject to change at the discretion of Vault.

5. Compliance.

- a. Compliance with Applicable Laws. Each of the parties represents and warrants to the other party that it, in the course of performing its obligations hereunder, it will comply with all applicable laws, rules or regulations as they may be amended from time to time. Applicable laws include, but are not limited to, the federal Physician Self-Referral Law, 42 U.S.C. 1395nn, and the regulations promulgated thereunder (together, the “Stark Law”), similar state physician self-referral laws and regulations (together with the Stark Law, the “Self-Referral Laws”), the federal Medicare/Medicaid Anti-kickback Law and regulations promulgated thereunder (the “Federal Anti-kickback Law”) and similar state Anti-kickback laws and

regulations (together with the Federal Anti-kickback Law, the “Anti-kickback Laws”) and HIPAA.

- b. Exclusion & Debarment. The Parties each represent, warrant, and covenant that neither it nor any of its employees, Affiliates, or subcontractors have ever been (1) convicted of a criminal offense related to healthcare and/or related to the provision of services paid for by Medicare, Medicaid or another federal health care program; (2) excluded, terminated, suspended, debarred or otherwise restricted from participating in Medicare, Medicaid, or other federal health care programs or (3) otherwise sanctioned by the federal government, including being listed on the General Services Administration’s System for Award Management (<https://www.sam.gov/SAM/pages/public/searchRecords/search.jsf>). Each Party agrees to notify the other Party in writing within twenty-four (24) hours of becoming aware that it or one of its employees, Affiliates or subcontractors has received an inquiry or notice concerning or the commencement of any debarment or exclusion investigation or proceeding. Either Party may terminate this Agreement immediately in the event that the other Party or one of its employees or representatives is (1) convicted of a criminal offense related to healthcare and/or related to the provision of services paid for by Medicare, Medicaid or another federal health care program; (2) excluded, terminated, suspended, debarred or otherwise restricted from participating in Medicare, Medicaid, or other federal health care programs or (3) otherwise sanctioned by the federal government, including being listed on the General Services Administration’s System for Award Management list..

6. Confidentiality.

- a. Confidentiality of Agreement. The terms of this Agreement (including without limitation the pricing provisions) and information or data relating to the business or operations of any Party to this Agreement acquired by any other Party hereto in connection with this Agreement shall be treated as strictly confidential by the receiving party, and shall not, unless otherwise required by law, be disclosed by the receiving party without the prior written permission of the party hereto to whom the information in question relates. Access to the contents of this Agreement shall be strictly limited to only those employees who have a definite “need to know” its contents, as necessary to the performance of this Agreement.
- b. Permitted Disclosure. If either Party is required by a governmental authority or by order of a court of competent jurisdiction to disclose any of the terms of this Agreement or any information or data relating to the business or operations of the other Party, that Party will give the Party whose information is the subject of the required disclosure prompt written notice thereof and will take all reasonable and lawful actions to avoid or minimize the degree of such disclosure. Each Party agrees to cooperate reasonably the other Party’s efforts to seek a protective order.

7. Term & Termination.

- a. Term. This Agreement shall remain in effect for a term of twelve (12) months (the “Term”) from the Effective Date.
- b. Termination for Cause. If either Party breaches any provision of this agreement and if such breach is not cured within thirty (30) days after receiving written notice from the other Party specifying such breach in reasonable detail, the non-breaching party shall have the right to terminate this agreement by giving written notice thereof to the Party in breach, which termination shall go into effect immediately on receipt.

- c. Termination without Cause. Notwithstanding any other provision herein, this Agreement may be terminated by Vault or the County without cause by providing thirty (30) days advanced written notice.
- d. Regulatory Changes. In the event of any change in federal or state laws or regulations, or any change in governing interpretation thereof, governing scope of services, payment of services, or other issues that materially change the rights or obligations of either Party hereunder, the Parties agree to meet and confer in good faith to determine whether this Agreement should be amended to reflect such change. If the Parties cannot agree on an amendment within thirty (30) days following initial request by either Party to meet and confer, then either Party may thereafter terminate the Agreement upon written notice to the other Party.
- e. Obligations upon Termination. If Vault terminates this Agreement before the expiration of the Term for cause, the County shall be entitled to a refund of the Fees paid for any unused test codes less Vault's operational costs, the cost of any Test Kits already shipped to the County or an Individual and associated shipping costs, any laboratory costs already incurred as of the date of termination, and any physician ordering costs associated with such unused test codes. If County terminates this Agreement before the expiration of the Term for cause and such alleged breach constitutes a material breach of the Agreement as determined by a court of competent jurisdiction, provided County has made payment in full to Vault, then Vault will refund County the Fees paid for any unused test codes less the cost of any Test Kits already shipped to the County or an Individual and associated shipping costs, any laboratory costs incurred as of the date of termination, and any physician ordering costs associated with such unused test codes. Any unused test codes, (which are those test codes which have not been entered on the Vault website by an Individual during the workflow process associated with the Test Services), will be considered cancelled as of the termination or expiration date of this Agreement. Except as otherwise provided to the contrary in this Agreement, Vault shall refund the amount paid by County for each unused test code under this Agreement or any subsequent purchase order from the County, less the amount of the Fees payable or paid to Vault for Vault's operational costs.

8. Indemnity.

- a. Vault Indemnitees. County agrees to defend, indemnify and hold harmless Vault, its Affiliates, and each of its and their directors, officers, employees, consultants, agents, successors and assigns (collectively, the "Vault Indemnitees") from any and all third party allegations, claims, demands, lawsuits or other legal proceedings of any type seeking damages, equitable relief or any other remedies arising from or related to: (a) County's material breach of this Agreement; (b) County's violation of an applicable law, regulation, or guidance; or (c) County's gross negligence or willful misconduct in performing its obligations under this Agreement, except to the extent resulting from the grossly negligent acts or omissions of the Vault Indemnitees.
- b. County Indemnitees. Vault agrees to defend, indemnify and hold harmless County, its Affiliates, and each of its and their directors, officers, employees, consultants, agents, successors and assigns (collectively, the "County Indemnitees") from any and all third party allegations, claims, demands, lawsuits or other legal proceedings of any type seeking damages, equitable relief or any other remedies arising from or related to: (a) Vault's material breach of this Agreement; (b) Vault's violation of an applicable law or regulation; or (c) Vault's gross negligence or willful misconduct in performing its obligations under this

Agreement, except to the extent resulting from the grossly negligent acts or omissions of the County Indemnitees.

- c. Indemnification Procedure. The Party seeking indemnification must notify the indemnifying party within thirty (30) days of receipt of any claim made for which the other party might be liable under Section 8(a) or 7(b), as the case may be. The indemnifying party will have the sole right to defend, negotiate, and settle such claim. The party seeking indemnification will be entitled to participate in the defense of such matter and to employ counsel at its expense to assist in such defense; provided, however, that the indemnifying party will have final decision-making authority regarding all aspects of the defense of the claim. The Party seeking indemnification will provide the indemnifying party with such information and assistance as the indemnifying party may reasonably request, at the expense of the indemnifying party. The indemnifying party shall not settle a claim in any manner that admits fault on behalf of the indemnified party or imposes injunctive relief on the indemnified party without such party's prior written consent, which consent will not be unreasonably withheld or delayed.
- d. Limitation on Liability. IN NO EVENT SHALL EITHER PARTY BE RESPONSIBLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR OPPORTUNITIES, INCURRED BY THE OTHER PARTY OR ANY INDEMNITEE HEREUNDER, NOR FOR ANY PUNITIVE OR EXEMPLARY DAMAGES. IN NO EVENT SHALL EITHER PARTY'S AGGREGATE LIABILITY EXCEED THE TOTAL AMOUNT OF THAT PORTION OF THE FEES PAID UNDER THIS AGREEMENT LESS THOSE AMOUNTS OF THE FEES WHICH ARE PAYABLE OR PAID TO THIRD PARTIES FOR CLINICAL SERVICES, LABORATORY TEST PROCESSING AND ANALYSIS, THE TEST KIT AND SUPPORTING MATERIALS AND SUPPLIES, AND SHIPPING COSTS.
9. Miscellaneous.
- a. Independent Contractor. In the performance of Test Services under this Agreement, it is mutually understood and agreed that Vault is at all times acting and performing as an independent contractor. County shall neither have nor exercise any control or direction over the methods by which Vault or its employees shall perform their work and functions. The Parties are not partners, joint venturers, representatives, or agents of the other nor shall either Party bind or attempt to, or hold itself out as having the authority, to bind the other Party to any contract.
- b. Applicable Law. This Agreement and any disputes arising out of or relating to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey, without regard to any choice of law principle that would require the application of the law of another jurisdiction.
- c. Assignment. This Agreement shall not be assigned, delegated, or transferred by any Party without the written consent of the other parties; provided, however, that either Party may assign this Agreement to any successor by way of merger, consolidation, or sale of substantially all of its assets or of voting control of its securities. If the Agreement is being assigned by way of a merger, consolidation, or sale, as set forth herein, Vault shall be required to give the County ninety (90) days' notice of same. This Agreement is binding upon and inures to the benefit of the successors and permitted assigns of each respective Party to the extent necessary to carry out the intent of this Agreement.

- d. Notices. Any notices and other communications provided for in this Agreement to be made by either of the Parties to the other Party shall be in writing and shall be deemed given if delivered personally or sent by United States mail, registered or certified, postage paid, by overnight delivery service or express courier service or by facsimile, with confirmation of receipt, at the following addresses (or at such other address for a Party as shall be specified by like notice; provided however, that notices of a change of address shall be effective only upon receipt thereof):

Notice to Vault:

22 W. 23rd Street,
5th Floor
New York, NY 10010
Attention: Legal Department

WITH COPY TO:

legalnotices@vaulthealth.com.

Notice to County

Office of the County Counsel
County of Passaic
401 Grand Street, Room 214
Paterson, New Jersey 07505
Attention: Matthew P. Jordan, Esq.

WITH A COPY TO:

matthewj@passaiccountynj.org

- e. Survival. All rights and obligations of the Parties set forth herein that expressly or by their nature survive the expiration or termination of this Agreement, including Sections 1, 2, 5, 6, 7, 8 and 9, will continue in full force and effect subsequent to and notwithstanding the expiration or termination of this Agreement until they are satisfied or by their nature expire and bind the Parties and their legal representatives, successors, and permitted assigns.
- f. Severability. If any provision of this Agreement is determined to be illegal, invalid or unenforceable by a court of competent jurisdiction, the Parties shall endeavor in good faith to negotiate legal, valid and enforceable substitute provisions that fulfill as closely as possible the original intents and purposes of the Agreement. The remaining portions of the Agreement not declared illegal, invalid, or unenforceable shall remain in full force and effect only if the essential terms and conditions of this Agreement for each party remain valid, binding and enforceable and the economic and legal substance of the transactions contemplated by the Agreement are materially preserved for each Party.
- g. Force Majeure. Neither Party shall have any liability to the other Party for any failure or delay caused by events beyond Vault's or County's control, including, without limitation, be it failure to furnish necessary information, fire, flood, earthquake, sabotage and accident, if the Party affected shall give prompt notice of any such cause to the other Party. The Party giving such notice shall thereupon be excused from such of its obligations hereunder as it is thereby disabled from performing for so long as it is so disabled; provided however, that such

affected Party commences and continues to take reasonable and diligent actions to cure such cause.

- h. Counterparts. This Agreement may be signed in counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Any signature page delivered by facsimile or electronic image transmission shall be binding to the same extent as an original signature page. Any Party that delivers a signature page by facsimile or electronic image transmission shall deliver an original counterpart to the other Party upon request.
- i. Waiver. The Parties understand and agree that no failure or delay in exercising any right under this Agreement shall operate as a waiver. To be effective under this Agreement, a waiver shall be in writing and signed by the Party against whom the waiver is sought to be enforced.
- j. Advice of Counsel. Each Party acknowledges that, in executing this Agreement, such Party has had the opportunity to seek the advice of independent legal counsel, has read and understood all of the terms and provisions of this Agreement. This Agreement shall not be construed against any Party by reason of the drafting or preparation hereof.
- k. Entire Agreement; Amendment. This Agreement sets forth the entire agreement between the parties with regard to the subject matter hereof. This Agreement may be amended only by a written agreement signed by both Parties. No other agreements, representations, or warranties have been made by either party to the other with respect to the subject matter of this Agreement, except as referenced herein.

Signature Page Follows

The Parties, having read the terms of this COVID-19 Testing Services Agreement and intending to be legally bound hereby, do hereby execute this COVID-19 Testing Services Agreement.

**VAULT MEDICAL SERVICES
OF NEW JERSEY, P.C.**

COUNTY OF PASSAIC



Alexander Pastuszak, M.D., Ph.D.
President

DATED:



Anthony J. DeNova, III
County Administrator

DATED:

As to form and legality:



Matthew P. Jordan, Esq.
County Counsel

DATED:

MAY 29, 2020

EXECUTION VERSION

COVID-19 TESTING SERVICES AGREEMENT

This **COVID-19 TESTING SERVICES AGREEMENT** (this "Agreement"), is effective as of the 9th day of June, 2020 (the "Effective Date"), by and between **Vault Medical Services of New Jersey, P.C.**, a New Jersey professional services corporation maintaining its offices at 22 W. 23rd Street, 5th Floor New York, NY 10010 ("**Vault**") and the **County of Passaic**, a corporate body politic of the State of New Jersey with its principal office at 401 Grand Street, Room 205, Paterson, New Jersey 07505 ("**County**"). Vault and County are sometimes referred to individually as a "Party" or collectively as the "Parties."

RECITALS

WHEREAS, Coronavirus disease 2019 (hereafter "COVID-19") is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, in an effort to mitigate the spread of COVID-19, the County is offering testing to residents for COVID-19; and

WHEREAS, Vault operates a medical practice in the State of New Jersey, and provides walk-up testing services to the public through individual physicians and healthcare professionals who are licensed to practice in the State of New Jersey and who are engaged by Vault; and

WHEREAS, Vault makes available physician-ordered COVID-19 testing developed by RUCDR Infinite Biologics (Rutgers Clinical Genomics Laboratory) ("**RUCDR**") using Vault personnel at designated sites in Passaic County, as agreed to be in the Parties, with physician-managed results reporting provided directly to the patient as well as applicable health authorities;

WHEREAS, County desires to make COVID-19 testing available to its residents and Vault is willing to facilitate such testing to County in accordance with the authorized U.S. Food & Drug Administration Emergency Use Authorization ("**EUA**") and the terms and conditions of this Agreement; and

WHEREAS, N.J.S.A. 40A:11-6 authorizes the award of emergency contracts by the Passaic County Administrator, pursuant to the terms and conditions set forth therein, for such purposes as may be necessary to respond to emergent needs; and

NOW, THEREFORE, in consideration of the terms and conditions set forth herein and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. Construction and Definitions

1.1 **Construction.** Unless otherwise explicitly specified, this Agreement is to be interpreted such that (a) words denoting the singular will include the plural and vice versa; (b) the terms “include,” “including,” “comprise,” “comprises,” and words of similar effect are used in the inclusive sense of “including, without limitation; (c) “or” is used in the inclusive sense of “and/or” unless used in connection with the word “either,” “unless,” “alternatively,” and words of similar effect; (d) “any” is used in the sense of “any and/or all”; (e) “herein,” “hereof,” “hereunder,” and words of similar effect refer to the entirety of this Agreement; and (f) “days” refer to calendar days. The language of this Agreement will be construed according to its fair meaning and not strictly against either Party.

1.2 **“Affiliate”** means, with respect to a Party, any entity or person that controls, is controlled by, or is under common control with that Party. For the purpose of this definition, “control” means direct or indirect ownership of fifty percent (50%) or more of the shares of stock entitled to vote for the election of directors, in the case of a corporation, or fifty percent (50%) or more of the equity interest in the case of any other type of legal entity, status as a general partner in any partnership, or any other arrangement providing control or the right to control the board of directors or equivalent governing body of a corporation or other entity, or the ability to cause the direction of the management or policies of a corporation or other entity.

1.3 **“Covid-19 Test”** means the RUCDR TaqPath SARS-CoV-2 assay intended for the qualitative detection of nucleic acid from SARS-CoV-2 in oropharyngeal (throat) swab, nasopharyngeal swab, anterior nasal swab, mid-turbinate nasal swab and saliva specimens from individuals suspected of COVID-19 by their healthcare provider. Testing is limited to Rutgers Clinical Genomics Laboratory (RCGL) at RUCDR Infinite Biologics – Rutgers University, Piscataway, NJ, that is a Clinical Laboratory Improvement Amendments of 1988 (CLIA), 42 U.S.C. §263a certified high-complexity laboratory.

1.4 **“Individual”** means an individual residing in the County.

1.5 **“HIPAA”** means the Health Insurance Portability and Accountability Act of 1996, as codified at 42 USC § 1320d through d-8, as amended, including federal privacy regulations and security standards.

1.6 **“Patient Data”** means PHI collected by Vault healthcare professionals.

1.7 **“Protected Health Information (PHI)”** has the same meaning as in 45 C.F.R. § 160.103 and means individually identifiable health information held or transmitted by a covered entity (e.g., Vault) or its business associate, in any form or media, whether electronic, paper, or oral.

2. Testing Services

a. **Test Services.** County hereby engages Vault to make COVID-19 Tests available to Individuals for a period of twelve (12) months following the Effective Date of this Agreement (“Testing Period”). Vault is not providing clinical services to or on behalf of County, each Individual is a patient of Vault independent of County. Vault hereby agrees to conduct the following activities (“Test Services”) during the Testing Period to facilitate the use of a test code purchased and provided by County to an Individual so that such Individual may receive a COVID-19 Test which will be processed and analyzed by RUCDR:

- i. Vault shall, upon County’s request, schedule the Vault personnel set forth herein to staff and administer COVID-19 to individuals at designated test sites in Passaic County;

EXECUTION VERSION

- ii. Individuals will visit Vault's website and begin the testing workflow for COVID-19 testing;
 - iii. In accordance with the applicable EUA, a saliva specimen device ("Test Kit") will be given to an Individual at the test site and such Individual will enter the serial number of the provided saliva specimen device;
 - iv. Upon receipt of the Test Kit, the Individual will read the information card packaged in the Test Kit and follow instructions given by the designated Vault staff;
 - v. Individual will interact with a Vault provider who will greet the Individual, verify his or her identity, validate the serial number of the empty saliva specimen device, supervise the saliva collection, supervise sealing the test tube with the preservative cap and re-packing into the pre-paid overnight clinic-pak to RUCDR provided as part of the Test Kit;
 - vi. Vault will deliver the clinic-pak into overnight shipper's mail drop (Vault will provide links to nearby shipping locations), or by other means of transport, for delivery to RUCDR for specimen processing and analysis; and
 - vii. Individuals will be promptly notified by Vault upon Vault's receipt of the test results from RUCDR. Individuals shall have the option to receive results either by encrypted process or if desired and affirmatively selected during testing workflow on Vault website, by unencrypted email. Individuals will be notified via electronic mail by Vault with one (1) of four (4) possible test results: positive, negative, inconclusive or rejected.¹
- b. Public Health Reporting. Vault will report test results as required to local and state health departments (including but not limited to County health department if applicable) based on requirements specific to each locale (e.g., reporting only positive cases, positive & negative cases and demographic data, on demand).
- c. Data Reports. On a weekly basis, or more often if mutually agreed to by the Parties, Vault will provide reports to County of how many Test Kits have been used by Individuals over a period of time, and results of the tests performed per Sections 2(a)(viii). Furthermore, upon request by County and on a schedule mutually agreed to by the Parties, Vault shall provide County with reporting of test code usage in specific municipalities within the County.

3. Vault Providers.

- a. Provider Qualifications. Vault represents and warrants that its individual medical professionals have and shall maintain at all pertinent times such current licenses, credentials, accreditations, registrations, enrollments, and certifications as may be required to perform the medical activities of Test Services and any non-medical Vault personnel, including but not limited to contractors engaged by Vault, shall be trained to perform the tasks to which they are assigned by Vault and follow specified protocols in connection with providing Test Services.
- b. Provider Duties. Vault providers will exercise independent professional judgment in the treatment and medical care of Individuals, and in this regard will have complete control over decisions requiring medical judgment involving medical activities of Test Services.

¹ An "Inconclusive" result is expected <2% of all test results, and delivered after processing the specimen twice with the expression of less than 2 out of 3 gene transcripts specific to SARS-CoV-2 confirmed. A "Rejected" result may occur due scenarios such as device breakage in transit or samples determined by laboratory as unviable.

EXECUTION VERSION

- c. Privacy & Reporting. Vault and County agree that Patient Data, including Individual clinical records related to the Covid-19 Tests and the results thereof shall be regarded as Protected Health Information and confidential. Vault shall provide test results directly to Individuals. Both Parties shall comply with all applicable federal and state laws and regulations regarding the use and disposition of such information, including without limitation the provisions of HIPAA.

4. Compensation.

- a. Test Service Fees. As consideration for the Test Services to be performed hereunder ("Fees"), County will pay Vault one hundred twenty two U.S. dollars (\$122) for each Test Kit provided to an Individual by Vault at a testing site. The County is only obligated to pay for the number of Test Kits utilized by Individuals at a testing site. The Fees include the Test Kits (including shipping materials and transport costs), the Testing Services, including costs related to ordering of a laboratory test, the reporting of the test results, any personnel engaged by Vault to supervise collection of saliva specimens, and all taxes, tariffs or fees of any nature, except for applicable state sales and/or use taxes. County understands and agrees that the number of Test Kits provided to and utilized by Individuals at a testing site may not be reduced as they are used at point of service at testing site, and the associated Fees for such Test Kit utilization shall be non-refundable, as Vault must incur certain service and operational expenses in connection with Vault's obligations under this Agreement in response to the number of Test Kits utilized at testing sites.
- b. Test Site Locations. Test site locations, dates, and times of operation, shall be mutually agreed to by the County and Vault. Vault shall staff each site with a minimum of two (2) collectors per site, with one (1) collector added for every additional two hundred (200) tests expected to be administered by Vault.
- c. Validation of Passaic County Residency. Vault shall use reasonable efforts to validate that an individual being tested is a resident of Passaic County, either by production of that individual of a driver's license or other issued government issued identification setting forth the individual's residency. County shall provide Vault personnel with a list of municipalities within the County which may be used to verify an Individual's address is properly situated in the County. If an individual provides some other form of documentation not otherwise set forth herein that a reasonable person would conclude verifies a person's residency in Passaic County, Vault shall be authorized to administer the test. However, it shall notify the County in writing if it administers a test to an individual without a government issued identification. Moreover, the County retains the right to limit, and otherwise manage, the identification accepted by Vault to verify an individual's residency in Passaic County.
- d. Currency. All Fees and expenses shall be calculated and paid in United States Dollars.
- e. Payment Terms. Vault shall invoice the County on a monthly basis for services rendered, that will be paid promptly within thirty (30) days of receipt of same. Vault shall be required to execute a purchase order, and other applicable requirements by the County to process bills. The County shall only be required to render payment for Test Kits and Testing Services provided and utilized.
- f. Section intentionally omitted.

5. Compliance.

EXECUTION VERSION

- a. **Compliance with Applicable Laws.** Each of the parties represents and warrants to the other party that it, in the course of performing its obligations hereunder, it will comply with all applicable laws, rules or regulations as they may be amended from time to time. Applicable laws include, but are not limited to, the federal Physician Self-Referral Law, 42 U.S.C. 1395nn, and the regulations promulgated thereunder (together, the “Stark Law”), similar state physician self-referral laws and regulations (together with the Stark Law, the “Self-Referral Laws”), the federal Medicare/Medicaid Anti-kickback Law and regulations promulgated thereunder (the “Federal Anti-kickback Law”) and similar state Anti-kickback laws and regulations (together with the Federal Anti-kickback Law, the “Anti-kickback Laws”) and HIPAA.
- b. **Exclusion & Debarment.** The Parties each represent, warrant, and covenant that neither it nor any of its employees, Affiliates, or subcontractors have ever been (1) convicted of a criminal offense related to healthcare and/or related to the provision of services paid for by Medicare, Medicaid or another federal health care program; (2) excluded, terminated, suspended, debarred or otherwise restricted from participating in Medicare, Medicaid, or other federal health care programs or (3) otherwise sanctioned by the federal government, including being listed on the General Services Administration’s System for Award Management (<https://www.sam.gov/SAM/pages/public/searchRecords/search.jsf>). Each Party agrees to notify the other Party in writing within twenty-four (24) hours of becoming aware that it or one of its employees, Affiliates or subcontractors has received an inquiry or notice concerning or the commencement of any debarment or exclusion investigation or proceeding. Either Party may terminate this Agreement immediately in the event that the other Party or one of its employees or representatives is (1) convicted of a criminal offense related to healthcare and/or related to the provision of services paid for by Medicare, Medicaid or another federal health care program; (2) excluded, terminated, suspended, debarred or otherwise restricted from participating in Medicare, Medicaid, or other federal health care programs or (3) otherwise sanctioned by the federal government, including being listed on the General Services Administration’s System for Award Management list..

6. **Confidentiality.**

- a. **Confidentiality of Agreement.** The terms of this Agreement (including without limitation the pricing provisions) and information or data relating to the business or operations of any Party to this Agreement acquired by any other Party hereto in connection with this Agreement shall be treated as strictly confidential by the receiving party, and shall not, unless otherwise required by law, be disclosed by the receiving party without the prior written permission of the party hereto to whom the information in question relates. Access to the contents of this Agreement shall be strictly limited to only those employees who have a definite “need to know” its contents, as necessary to the performance of this Agreement.
- b. **Permitted Disclosure.** If either Party is required by a governmental authority or by order of a court of competent jurisdiction to disclose any of the terms of this Agreement or any information or data relating to the business or operations of the other Party, that Party will give the Party whose information is the subject of the required disclosure prompt written notice thereof and will take all reasonable and lawful actions to avoid or minimize the degree of such disclosure. Each Party agrees to cooperate reasonably the other Party’s efforts to seek a protective order.

7. **Term & Termination.**

EXECUTION VERSION

- a. Term. This Agreement shall remain in effect for a term of twelve (12) months (the "Term") from the Effective Date.
 - b. Termination for Cause. If either Party breaches any provision of this agreement and if such breach is not cured within thirty (30) days after receiving written notice from the other Party specifying such breach in reasonable detail, the non-breaching party shall have the right to terminate this agreement by giving written notice thereof to the Party in breach, which termination shall go into effect immediately on receipt.
 - c. Termination without Cause. Notwithstanding any other provision herein, this Agreement may be terminated by Vault or the County without cause by providing thirty (30) days advanced written notice.
 - d. Regulatory Changes. In the event of any change in federal or state laws or regulations, or any change in governing interpretation thereof, governing scope of services, payment of services, or other issues that materially change the rights or obligations of either Party hereunder, the Parties agree to meet and confer in good faith to determine whether this Agreement should be amended to reflect such change. If the Parties cannot agree on an amendment within thirty (30) days following initial request by either Party to meet and confer, then either Party may thereafter terminate the Agreement upon written notice to the other Party.
 - e. Section intentionally omitted.
8. Indemnity.
- a. Vault Indemnitees. County agrees to defend, indemnify and hold harmless Vault, its Affiliates, and each of its and their directors, officers, employees, consultants, agents, successors and assigns (collectively, the "Vault Indemnitees") from any and all third party allegations, claims, demands, lawsuits or other legal proceedings of any type seeking damages, equitable relief or any other remedies arising from or related to: (a) County's material breach of this Agreement; (b) County's violation of an applicable law, regulation, or guidance; or (c) County's gross negligence or willful misconduct in performing its obligations under this Agreement, except to the extent resulting from the grossly negligent acts or omissions of the Vault Indemnitees.
 - b. County Indemnitees. Vault agrees to defend, indemnify and hold harmless County, its Affiliates, and each of its and their directors, officers, employees, consultants, agents, successors and assigns (collectively, the "County Indemnitees") from any and all third party allegations, claims, demands, lawsuits or other legal proceedings of any type seeking damages, equitable relief or any other remedies arising from or related to: (a) Vault's material breach of this Agreement; (b) Vault's violation of an applicable law or regulation; or (c) Vault's gross negligence or willful misconduct in performing its obligations under this Agreement, except to the extent resulting from the grossly negligent acts or omissions of the County Indemnitees.
 - c. Indemnification Procedure. The Party seeking indemnification must notify the indemnifying party within thirty (30) days of receipt of any claim made for which the other party might be liable under Section 8(a) or 7(b), as the case may be. The indemnifying party will have the sole right to defend, negotiate, and settle such claim. The party seeking indemnification will be entitled to participate in the defense of such matter and to employ counsel at its expense to

EXECUTION VERSION

assist in such defense; provided, however, that the indemnifying party will have final decision-making authority regarding all aspects of the defense of the claim. The Party seeking indemnification will provide the indemnifying party with such information and assistance as the indemnifying party may reasonably request, at the expense of the indemnifying party. The indemnifying party shall not settle a claim in any manner that admits fault on behalf of the indemnified party or imposes injunctive relief on the indemnified party without such party's prior written consent, which consent will not be unreasonably withheld or delayed.

- d. Limitation on Liability. IN NO EVENT SHALL EITHER PARTY BE RESPONSIBLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR OPPORTUNITIES, INCURRED BY THE OTHER PARTY OR ANY INDEMNITEE HEREUNDER, NOR FOR ANY PUNITIVE OR EXEMPLARY DAMAGES. IN NO EVENT SHALL EITHER PARTY'S AGGREGATE LIABILITY EXCEED THE TOTAL AMOUNT OF THAT PORTION OF THE FEES PAID UNDER THIS AGREEMENT LESS THOSE AMOUNTS OF THE FEES WHICH ARE PAYABLE OR PAID TO THIRD PARTIES FOR CLINICAL SERVICES, LABORATORY TEST PROCESSING AND ANALYSIS, THE TEST KIT AND SUPPORTING MATERIALS AND SUPPLIES, AND SHIPPING COSTS.

9. Miscellaneous.

- a. Independent Contractor. In the performance of Test Services under this Agreement, it is mutually understood and agreed that Vault is at all times acting and performing as an independent contractor. County shall neither have nor exercise any control or direction over the methods by which Vault or its employees shall perform their work and functions. The Parties are not partners, joint venturers, representatives, or agents of the other nor shall either Party bind or attempt to, or hold itself out as having the authority, to bind the other Party to any contract.
- b. Applicable Law. This Agreement and any disputes arising out of or relating to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey, without regard to any choice of law principle that would require the application of the law of another jurisdiction.
- c. Assignment. This Agreement shall not be assigned, delegated, or transferred by any Party without the written consent of the other parties; provided, however, that either Party may assign this Agreement to any successor by way of merger, consolidation, or sale of substantially all of its assets or of voting control of its securities. If the Agreement is being assigned by way of a merger, consolidation, or sale, as set forth herein, Vault shall be required to give the County ninety (90) days' notice of same. This Agreement is binding upon and inures to the benefit of the successors and permitted assigns of each respective Party to the extent necessary to carry out the intent of this Agreement.
- d. Notices. Any notices and other communications provided for in this Agreement to be made by either of the Parties to the other Party shall be in writing and shall be deemed given if delivered personally or sent by United States mail, registered or certified, postage paid, by overnight delivery service or express courier service or by facsimile, with confirmation of receipt, at the following addresses (or at such other address for a Party as shall be specified by like notice; provided however, that notices of a change of address shall be effective only upon receipt thereof):

EXECUTION VERSION

Notice to Vault:

22 W. 23rd Street,
5th Floor
New York, NY 10010
Attention: Legal Department

WITH COPY TO:

legalnotices@vaulthealth.com.

Notice to County

Office of the County Counsel
County of Passaic
401 Grand Street, Room 214
Paterson, New Jersey 07505
Attention: Matthew P. Jordan, Esq.

WITH A COPY TO:

matthewj@passaiccountynj.org

- e. Survival. All rights and obligations of the Parties set forth herein that expressly or by their nature survive the expiration or termination of this Agreement, including Sections 1, 2, 5, 6, 7, 8 and 9, will continue in full force and effect subsequent to and notwithstanding the expiration or termination of this Agreement until they are satisfied or by their nature expire and bind the Parties and their legal representatives, successors, and permitted assigns.
- f. Severability. If any provision of this Agreement is determined to be illegal, invalid or unenforceable by a court of competent jurisdiction, the Parties shall endeavor in good faith to negotiate legal, valid and enforceable substitute provisions that fulfill as closely as possible the original intents and purposes of the Agreement. The remaining portions of the Agreement not declared illegal, invalid, or unenforceable shall remain in full force and effect only if the essential terms and conditions of this Agreement for each party remain valid, binding and enforceable and the economic and legal substance of the transactions contemplated by the Agreement are materially preserved for each Party.
- g. Force Majeure. Neither Party shall have any liability to the other Party for any failure or delay caused by events beyond Vault's or County's control, including, without limitation, be it failure to furnish necessary information, fire, flood, earthquake, sabotage and accident, if the Party affected shall give prompt notice of any such cause to the other Party. The Party giving such notice shall thereupon be excused from such of its obligations hereunder as it is thereby disabled from performing for so long as it is so disabled; provided however, that such affected Party commences and continues to take reasonable and diligent actions to cure such cause.
- h. Counterparts. This Agreement may be signed in counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Any signature page delivered by facsimile or electronic image transmission shall be binding to the same extent as an original signature page. Any Party that delivers a signature page by facsimile or electronic image transmission shall deliver an original counterpart to the other Party upon request.

EXECUTION VERSION

- i. Waiver. The Parties understand and agree that no failure or delay in exercising any right under this Agreement shall operate as a waiver. To be effective under this Agreement, a waiver shall be in writing and signed by the Party against whom the waiver is sought to be enforced.
- j. Advice of Counsel. Each Party acknowledges that, in executing this Agreement, such Party has had the opportunity to seek the advice of independent legal counsel, has read and understood all of the terms and provisions of this Agreement. This Agreement shall not be construed against any Party by reason of the drafting or preparation hereof.
- k. Entire Agreement; Amendment. This Agreement sets forth the entire agreement between the parties with regard to the subject matter hereof. This Agreement may be amended only by a written agreement signed by both Parties. No other agreements, representations, or warranties have been made by either party to the other with respect to the subject matter of this Agreement, except as referenced herein.

Signature Page Follows

COVID-19 TESTING SERVICES AGREEMENT

This **COVID-19 TESTING SERVICES AGREEMENT** (this “Agreement”), is effective as of the ___ day of May, 2020 (the “Effective Date”), by and between **Vault Medical Services of New Jersey, P.C.**, a New Jersey professional services corporation maintaining its offices at 22 W. 23rd Street, 5th Floor New York, NY 10010 (“Vault”) and the **County of Passaic**, a corporate body politic of the State of New Jersey with its principal office at 401 Grand Street, Room 205, Paterson, New Jersey 07505 (“County”). Vault and County are sometimes referred to individually as a “Party” or collectively as the “Parties.”

RECITALS

WHEREAS, Coronavirus disease 2019 (hereafter “COVID-19”) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, in an effort to mitigate the spread of COVID-19, the County is offering testing to residents for COVID-19; and

WHEREAS, Vault owns and operates a medical practice in the State of New Jersey, and provides tele health-based professional healthcare services to the public through individual physicians and healthcare professionals who are licensed to practice in the State of New Jersey and who are engaged by Vault; and

WHEREAS, Vault makes available physician-ordered COVID-19 testing developed by RUCDR Infinite Biologics (Rutgers Clinical Genomics Laboratory) (“RUCDR”) using a provider-supervised telemedicine collection of a saliva specimen, that can be administered at an individual’s home, with physician-managed results reporting provided directly to the patient as well as applicable health authorities;

WHEREAS, County desires to make COVID-19 testing available to its residents and Vault is willing to facilitate such testing to County in accordance with the authorized U.S. Food & Drug Administration Emergency Use Authorization (“EUA”) and the terms and conditions of this Agreement; and

WHEREAS, N.J.S.A. 40A:11-6 authorizes the award of emergency contracts by the Passaic County Administrator, pursuant to the terms and conditions set forth therein, for such purposes as may be necessary to respond to emergent needs; and

NOW, THEREFORE, in consideration of the terms and conditions set forth herein and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO RATIFY THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR ENTERING VARIOUS CONTRACTS TO RUN EMERGENCY FOOD DISTRIBUTION EVENTS IN PASSAIC COUNTY, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY ADMINISTRATOR

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200446							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-7							
CAF #	G-01-41-962-020-PE1							
Purchase Req. #	R0-03485							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION TO RATIFY THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR ENTERING VARIOUS CONTRACTS TO RUN EMERGENCY FOOD DISTRIBUTION EVENTS IN PASSAIC COUNTY, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, *et seq.* and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, Coronavirus disease 2019 (hereinafter “COVID-19”) is a contagious, and at times fatal respiratory disease caused by SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

WHEREAS, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”) and appropriated \$150 billion, and is to be used to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

WHEREAS, the County of Passaic (hereafter “County”) was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

WHEREAS, in compliance with guidance from the United States Treasury Department, the Board is going to designate a portion of the Fund for emergency food distribution events across Passaic County, to ensure food security for those individuals affected by the Public Health Emergency and compliance with COVID-19-related public health measures; and

WHEREAS, N.J.S.A. 40A:11-6 provides that during times of emergency any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

WHEREAS, in accordance with the Section 5.3 of the Passaic County Administrative Code which sets forth emergency powers, the County Administrator is empowered to enter into contracts for goods or services needed to preserve the health, safety and welfare of the public, subject to ratification of the Board; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6 and the emergency powers vested in him the County Administrator has entered into contracts with Little Falls Shop Rite Supermarket, Inc., Cuellar, LLC T/A ShopRite of Passaic/Clifton, Nicholas Markets, City Green, Inc., Inserra Supermarkets, Inc., and Passaic & Clifton Drive Urself Systems, Inc. D/B/A Hertz Truck Rental, which are attached hereto and made part of this resolution; and

WHEREAS, a certification of funds attesting to the availability of funds for this purchase is attached hereto, and made part of this resolution; and

WHEREAS, the matter has been reviewed at the June 10, 2020 meeting of the Administration and Finance Committee and is being recommended to the Board for ratification; and

NOW, THEREFORE, LET BE IT RESOLVED, the action of the County Administrator in entering into contracts Little Falls Shop Rite Supermarket, Inc., Cuellar, LLC T/A ShopRite of Passaic/Clifton, Nicholas Markets, City Green, Inc., Inserra Supermarkets, Inc., and Passaic &

Clifton Drive Urself Systems, Inc. D/B/A Hertz Truck Rental, pursuant to N.J.S.A. 40A:11-6 and section 5.3 of the Passaic County Administrative Code be and hereby is ratified. **Res-Pg:K.7-3**

LET IT BE FURTHER RESOLVED, that the Chief Financial Officer is authorized to appropriate an amount not to exceed five hundred thousand dollars (\$500,000.00) to cover the costs related to the emergency food distribution events, as set forth herein.

LET IT BE FURTHER RESOLVED, that all payments for the goods provided and services performed under this contract shall be paid in accordance with N.J.S.A. 40A:11-6(b).

MPJ

April 27, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$500,000.00

APPROPRIATION: G-01-41-962-020-PE1

PURPOSE: Resolution to ratify the action taken by the Passaic County administrator entering various contracts to run emergency food distribution and truck rental for that purpose.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



COUNTY OF PASSAIC
 PUBLIC BUILDINGS, CO OF PASSAIC
 (Q) 973-881-4425
 151 East 11th Street
 PATERSON, NJ 07524

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, CORRESPONDENCE, ETC.

NO. 20-04356

SHIP TO
 COUNTY OF PASSAIC
 PUBLIC BUILDINGS
 151 EAST 11TH STREET
 PATERSON, NJ 07524

ORDER DATE: 06/04/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:
 VENDOR ACCT NUM:
 VENDOR PHONE #:
 VENDOR FAX #:
 REQUISITION #: R0-03485

VENDOR Vendor #: 13488
 PASSAIC & CLIFTON DRIVE URSELF
 SYSTEMS, INC. D/B/A HERTZ TRUCK
 RENTAL - 593 BROAD STREET
 CLIFTON, NJ 07013

PAYMENT RECORD
 CHECK NO.
 DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 22-6002466

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	Truck Rental - Food Distributn Rental of 3-26Ft. Hino Trucks @ \$ 625 per week plus \$.25 per mile Truck needed for food distribution program during COVID 19 pandemic	G-01-41-962-020-PE1	10,000.0000	10,000.00
			TOTAL	10,000.00

CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
<p>I do solemnly declare and certify under penalties, of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p> <p>VENDOR SIGN HERE</p> <p>Introduced on: <u>June 16, 2020</u> Adopted Official Position: <u>June 16, 2020</u> DATE Official Resolution#: <u>R20200446</u></p> <p>TAX ID NO. OR SOCIAL SECURITY NO.</p>	<p>I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.</p> <p>DEPT. HEAD DATE</p> <p>VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO: COUNTY OF PASSAIC PUBLIC BUILDINGS, CO OF PASSAIC (Q) 973-881-4425 151 East 11th Street PATERSON, NJ 07524</p>	<p>DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW</p> <p><i>Sherry Cavaritakis</i> Purchasing Agent, QPA</p>

AGREEMENT

This Emergency Food Distribution Agreement (hereafter "Agreement") is effective as of the ____ day of ____, 2020 (the "Effective Date"), by and between the County of Passaic, a corporate body politic with its primary offices located at 401 Grand Street, Room 205, Paterson, New Jersey (hereafter "County") and Inserra PriceRite, Inc., Inserra Supermarkets, Inc., with its primary business address at 20 Ridge Road, Mahwah, New Jersey 07430 (hereafter "Inserra"). The County and Inserra are sometimes referred to individually as "Party" or collectively as the "Parties."

RECITALS

WHEREAS, Coronavirus disease 2019 (hereafter "COVID-19") is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, in an effort to mitigate the spread of COVID-19, the Passaic County Board of Chosen Freeholders (hereafter "Board") is offering emergency food distribution to Passaic County residents to facilitate compliance with COVID-19-related public health measures, and to ensure food security for individuals adversely affected by the Public Health Emergency; and

WHEREAS, N.J.S.A. 40A:11-6 authorizes the award of emergency contracts by the Passaic County Administrator, pursuant to the terms and conditions set forth therein, for such purposes as may be necessary to respond to emergent needs; and

WHEREAS, food distribution to facilitate compliance with COVID-19-related public health measures is an emergent need, warranting an award of contract under N.J.S.A. 40A:11-6 to respond to the Public Health Emergency; and

NOW, THEREFORE, in consideration of the terms and conditions set forth herein and for other good and valuable consideration, the receipt of which are hereby acknowledged, the Parties hereto agree as follows:

I. **Term and Termination.**

- a. **Term.** The Agreement shall remain in effect from the Effective Date set forth below until the conditions as set forth herein are completed by the Parties.
- b. **Termination for Cause.** If either Party breaches any provision of this Agreement and if such breach is not cured within thirty (30) days after receiving written notice from the other Party specifying such breach in reasonable detail, the non-breaching party shall have the right to terminate this agreement by giving written notice thereof to the Party in breach, which termination shall go into effect immediately on receipt.
- c. **Termination without Cause.** The County may terminate this Agreement without cause upon notice to the Inserra in writing.

II. **Food Distribution.** Inserra shall assemble five hundred (500) boxes of food, containing non-perishable food items to be distributed by the County on June 5, 2020. Inserra shall

include in each box marketing materials as provided by the County, and be ready for pick-up by the County at the dates and times as set forth herein.

III. **Food Rates; Payment Terms; and Purchase Order.**

- a. **Food Rates.** Inserra shall provide five hundred (500) boxes of food per day, each containing fifty dollars (\$50.00) worth of non-perishable food items, for a total cost per food distribution event of twenty five thousand dollars (\$25,000.00).
- b. **Payment Terms.** Inserra shall invoice the County on a monthly basis, which, at a minimum, shall include the following information: (i) the food and cost of each item included in the boxes; (ii) the total number of boxes provided for the billing period in question; and (iii) the total amount due.
- c. **Purchase Order.** Inserra shall be paid via a purchase order as issued by the County, and after approval by the Board.
- d. **Total Cost.** The Agreement for one (1) food distribution events shall be for an amount not to exceed twenty five thousand dollars (\$25,000.00).
- e. **Additional Food Orders.** By mutual agreement of the Parties, additional distribution events can be planned, and shall be processed as set forth in the terms set forth in this Agreement.

IV. **Indemnification.** Inserra shall defend, indemnify, protect and hold harmless the County, its officers, agents, servants, and employees from and against any and all suits, claims, demands or damages of any kind or nature, arising out of, or claimed to arise out of, any act, error, or omission of Inserra, its consultants, contractors, agents, servants and employees, including, but not limited to, expenditures for investigation, legal defense and/or judgment.

V. **Governing Law.** This Agreement is being executed and is intended to be performed in the State of New Jersey and shall be governed in all respects by the laws of the State of New Jersey.

VI. **Assignment.** This Agreement shall not be assigned, delegated, or transferred by any Party without the written consent of the other parties; provided, however, that either Party may assign this Agreement to any successor by way of merger, consolidation, or sale of substantially all of its assets or of voting control of its securities. This Agreement is binding upon and inures to the benefit of the successors and permitted assigns of each respective Party to the extent necessary to carry out the intent of this Agreement.

VII. **Notices.** Any notices and other communications provided for in this Agreement to be made by either of the Parties to the other Party shall be in writing and shall be deemed given if delivered personally or sent by United States mail, registered or certified, postage paid, by overnight delivery service or express courier service, by electronic mail, return receipt, or by facsimile, with confirmation of receipt, at the following addresses:

- a. **To the County:** Francine Vince, Director, Human Services Department, County of Passaic, 401 Grand Street, Room 506, Paterson, New Jersey 07505,

francinev@passaiccountynj.org, with a carbon copy via email to Kelly Ruffel, Deputy County Administrator, kellyr@passaiccountynj.org.

- b. To Inserra: Lawrence Inserra, III, Inserra PriceRite, Inc., Executive Vice President, Inserra Supermarkets, Inc., 20 Ridgc Road, Mahwah, New Jersey 07430, linerraiii@gmail.com.

- VIII. **Severability/Waiver**. All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this Agreement shall be interpreted as if such invalid agreements or covenants were not contained herein. Should one or more covenants or conditions be waived by either party, such waiver shall not be deemed to waive or render unnecessary the consent or approval of the waiving party to or of any subsequent similar act by the other party.
- IX. **Force Majeure**. Neither Party shall have any liability to the other Party for any failure or delay caused by events beyond Inserra's or County's control, including, without limitation, be it failure to furnish necessary information, fire, flood, earthquake, sabotage and accident, if the Party affected shall give prompt notice of any such cause to the other Party. The Party giving such notice shall thereupon be excused from such of its obligations hereunder as it is thereby disabled from performing for so long as it is so disabled; provided however, that such affected Party commences and continues to take reasonable and diligent actions to cure such cause.
- X. **Counterparts**. This Agreement may be signed in counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Any signature page delivered by facsimile or electronic image transmission shall be binding to the same extent as an original signature page. Any Party that delivers a signature page by facsimile or electronic image transmission shall deliver an original counterpart to the other Party upon request.
- XI. **Entire Agreement**. This Agreement contains all of the terms and conditions agreed upon by the Parties and supersedes all other negotiations, representations, and understandings of the Parties, oral or otherwise, regarding the subject matter.
- XII. **Amendment/Modifications**. This Agreement may be amended only by an instrument in writing signed by the Parties and effective as of the date stipulated therein. Moreover, for the amendment to be valid and binding on the County, it must be accompanied by a resolution authorizing same, or by written signature of said modification by the Passaic County Administrator, if based upon an emergent matter.

IN WITNESS of the foregoing provisions, the Parties have executed and delivered this Agreement as of the date set forth below:

Attest:

COUNTY OF PASSAIC

Louis E. Imhof
Clerk, Board of Chosen Freeholders

Anthony J. DeNova, III
Passaic County Administrator

DATED:

DATED:

As to form and legality:

Matthew P. Jordan, Esq.
Passaic County Counsel

DATED:

Attest:

INSERRA PRICERITE, INC. a/k/a
INSERRA SUPERMARKETS, INC.

Witness [Print Name]

Lawrence Inserra, III
Executive Vice President

DATED:

DATED:

AGREEMENT

This Emergency Food Distribution Agreement (hereafter "Agreement") is effective as of the day of June, 2020 (the "Effective Date"), by and between the County of Passaic, a corporate body politic with its primary offices located at 401 Grand Street, Room 205, Paterson, New Jersey (hereafter "County") and City Green, Inc., a non-profit corporation with its primary location at 171 Grove Street, Clifton, New Jersey 07013 (hereafter "City Green"). The County and City Green are sometimes referred to individually as "Party" or collectively as the "Parties." ^{9th}

RECITALS

WHEREAS, Coronavirus disease 2019 (hereafter "COVID-19) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, in an effort to mitigate the spread of COVID-19, the Passaic County Board of Chosen Freeholders (hereafter "Board" is offering emergency food distribution to Passaic County residents to facilitate compliance with COVID-19-related public health measures, and to ensure food security for individuals adversely affected by the Public Health Emergency; and

WHEREAS, N.J.S.A. 40A:11-6 authorizes the award of emergency contracts by the Passaic County Administrator, pursuant to the terms and conditions set forth therein, for such purposes as may be necessary to respond to emergent needs; and

WHEREAS, food distribution to facilitate compliance with COVID-19-related public health measures is an emergent need, warranting an award of contract under N.J.S.A. 40A:11-6 to respond to the Public Health Emergency; and

NOW, THEREFORE, in consideration of the terms and conditions set forth herein and for other good and valuable consideration, the receipt of which are hereby acknowledged, the Parties hereto agree as follows:

I. Term and Termination.

- a. Term. The Agreement shall remain in effect from the Effective Date set forth below until the conditions as set forth herein are completed by the Parties.
- b. Termination for Cause. If either Party breaches any provision of this Agreement and if such breach is not cured within thirty (30) days after receiving written notice from the other Party specifying such breach in reasonable detail, the non-breaching party shall have the right to terminate this agreement by giving written notice thereof to the Party in breach, which termination shall go into effect immediately on receipt.
- c. Termination without Cause. The County may terminate this Agreement without cause upon notice to the City Green in writing.

up to 500 26 CNG

II. **Food Distribution.** City Green shall assemble five hundred (500) boxes of food, containing non-perishable food items to be distributed by the County on the following dates:

- a. June 10, 2020 at 10:00 AM;
- b. June 12, 2020 at 10:00 AM;
- c. June 17, 2020 at 10:00 AM;
- d. June 19, 2020 at 10:00 AM;
- e. June 24, 2020 at 10:00 AM;
- f. June 26, 2020 at 10:00 AM;
- g. June 29, 2020 at 10:00 AM;
- h. July 6, 2020 at 10:00 AM; and
- i. July 10, 2020 at 10:00 AM

City Green shall include, at the County's request, marketing materials as provided by the County, and be ready for pick-up by the County at the dates and times as set forth herein.

III. **Food Rates; Payment Terms; and Purchase Order**

- a. **Food Rates.** City Green shall provide an agreed upon number of bagged vegetables per day for a cost of four dollars (\$4.00) per bag.
- b. **Payment Terms.** The City Green shall invoice the County on a monthly basis, which, at a minimum, shall include the following information: (i) the food and cost of each item included in the boxes; (ii) the total number of boxes provided for the billing period in question; and (iii) the total amount due.
- c. **Purchase Order.** City Green shall be paid via a purchase order as issued by the County, and after approval by the Board.
- d. **Additional Food Orders.** By mutual agreement of the Parties, additional distribution events can be planned, and shall be processed as set forth in the terms set forth in this Agreement.

IV. **Indemnification.** City Green shall defend, indemnify, protect and hold harmless the County, its officers, agents, servants, and employees from and against any and all suits, claims, demands or damages of any kind or nature, arising out of, or claimed to arise out of, any act, error, or omission of City Green, its consultants, contractors, agents, servants and employees, including, but not limited to, expenditures for investigation, legal defense and/or judgment.

V. **Governing Law.** This Agreement is being executed and is intended to be performed in the State of New Jersey and shall be governed in all respects by the laws of the State of New Jersey.

VI. **Assignment.** This Agreement shall not be assigned, delegated, or transferred by any Party without the written consent of the other parties; provided, however, that either Party may assign this Agreement to any successor by way of merger, consolidation, or sale of substantially all of its assets or of voting control of its securities. This Agreement is

binding upon and inures to the benefit of the successors and permitted assigns of each respective Party to the extent necessary to carry out the intent of this Agreement.

- VII. **Notices.** Any notices and other communications provided for in this Agreement to be made by either of the Parties to the other Party shall be in writing and shall be deemed given if delivered personally or sent by United States mail, registered or certified, postage paid, by overnight delivery service or express courier service, by electronic mail, return receipt, or by facsimile, with confirmation of receipt, at the following addresses:
- a. **To the County:** Francine Vince, Director, Human Services Department, County of Passaic, 401 Grand Street, Room 506, Paterson, New Jersey 07505, francinev@passaiccountynj.org, with a carbon copy via email to Kelly Ruffel, Deputy County Administrator, kellyr@passaiccountynj.org.
 - b. **To City Green:** Jennifer Papa, Executive Director, City Green, 171 Grove Street, Clifton, New Jersey 07013, jenniferpapa@city-green.org.
- VIII. **Severability/Waiver.** All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this Agreement shall be interpreted as if such invalid agreements or covenants were not contained herein. Should one or more covenants or conditions be waived by either party, such waiver shall not be deemed to waive or render unnecessary the consent or approval of the waiving party to or of any subsequent similar act by the other party.
- IX. **Force Majeure.** Neither Party shall have any liability to the other Party for any failure or delay caused by events beyond City Green's or County's control, including, without limitation, be it failure to furnish necessary information, fire, flood, earthquake, sabotage and accident, if the Party affected shall give prompt notice of any such cause to the other Party. The Party giving such notice shall thereupon be excused from such of its obligations hereunder as it is thereby disabled from performing for so long as it is so disabled; provided however, that such affected Party commences and continues to take reasonable and diligent actions to cure such cause.
- X. **Counterparts.** This Agreement may be signed in counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Any signature page delivered by facsimile or electronic image transmission shall be binding to the same extent as an original signature page. Any Party that delivers a signature page by facsimile or electronic image transmission shall deliver an original counterpart to the other Party upon request.
- XI. **Entire Agreement.** This Agreement contains all of the terms and conditions agreed upon by the Parties and supersedes all other negotiations, representations, and understandings of the Parties, oral or otherwise, regarding the subject matter.
- XII. **Amendment/Modifications.** This Agreement may be amended only by an instrument in writing signed by the Parties and effective as of the date stipulated therein. Moreover, for the amendment to be valid and binding on the County, it must be accompanied by a resolution authorizing same, or by written signature of said modification by the Passaic County Administrator, if based upon an emergent matter.



COUNTY OF PASSAIC
 PUBLIC BUILDINGS, CO OF PASSAIC
 (Q) 973-881-4425
 151 East 11th Street
 PATERSON, NJ 07524

Res-Pg:k.7-13

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, CORRESPONDENCE, ETC.

NO. 20-04356

SHIP TO
 COUNTY OF PASSAIC
 PUBLIC BUILDINGS
 151 EAST 11TH STREET
 PATERSON, NJ 07524

ORDER DATE: 06/04/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:
 VENDOR ACCT NUM:
 VENDOR PHONE #:
 VENDOR FAX #:
 REQUISITION #: R0-03485

VENDOR Vendor #: 13488
 PASSAIC & CLIFTON DRIVE URSELF
 SYSTEMS, INC. D/B/A HERTZ TRUCK
 RENTAL - 593 BROAD STREET
 CLIFTON, NJ 07013

PAYMENT RECORD
 CHECK NO.
 DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 22-6002466

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	Truck Rental - Food Distributn Rental of 3-26Ft. Hino Trucks @ \$ 625 per week plus \$.25 per mile Truck needed for food distribution program during COVID 19 pandemic	G-01-41-962-020-PE1	10,000.0000	10,000.00
			TOTAL	10,000.00

CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
<p>I do solemnly declare and certify under penalties, of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p> <p>VENDOR SIGN HERE</p> <p>Introduced on: <u>June 16, 2020</u> Adopted Official Position: <u>June 16, 2020</u> DATE Official Resolution#: <u>R20200446</u> TAX ID NO. OR SOCIAL SECURITY NO.</p>	<p>I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.</p> <p>DEPT. HEAD _____ DATE _____</p> <p>VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO: COUNTY OF PASSAIC PUBLIC BUILDINGS, CO OF PASSAIC (Q) 973-881-4425 151 East 11th Street PATERSON, NJ 07524</p>	<p>DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW</p> <p><i>Sherry Cavaritakis</i> Purchasing Agent, QPA</p>

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PAYMENT OF FEES TO GARFUNKEL WILD, P.C., FOR LEGAL SERVICES PROVIDED TO PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY ADMINISTRATOR

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200447							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-8							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING THE PAYMENT OF FEES TO GARFUNKEL WILD, P.C., FOR LEGAL SERVICES PROVIDED TO PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, Preakness Healthcare Center is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Passaic County Board of Chosen Freeholders (hereafter "Board"); and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, *et seq.* the County issued RFQ-20-036, seeking qualifications for a pool of special healthcare counsel for the Preakness Healthcare Center for calendar year 2020, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the qualification for the pool of special healthcare counsel for the Preakness Healthcare Center for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 30, 2019, the Board passed Resolution No. R20191200 qualifying a pool of special healthcare counsel for the Preakness Healthcare Center for calendar year 2020, as recommended by the Passaic County Counsel, to be hired on an as-needed basis, which included Garfunkel Wild, P.C.; and

WHEREAS, the Passaic County Counsel is recommending to the Board the payment of invoices to Garfunkel Wild, P.C. in an amount not to exceed nine thousand nine hundred fifty nine dollars and fifty cents (\$9,959.50), for legal services rendered to Preakness Healthcare Center; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

WHEREAS, this matter was discussed at the June 10, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that the Passaic County Board of Chosen Freeholders is authorizing payment to Garfunkel Wild, P.C. in an amount not to exceed nine thousand nine hundred fifty nine dollars and fifty cents (\$9,959.50), for legal services rendered to Preakness Healthcare Center, as recommended by the Passaic County Counsel; and

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Garfunkel Wild, P.C., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders to take any other steps necessary to carry out the purpose of this resolution.

MPJ

June 10, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$9,959.50

APPROPRIATION: 0-01-27-172-001-233

PURPOSE: Resolution authorizing the payment of fees to Garfunkel Wild, P.C., for legal services provide Preakness Healthcare Center.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Lucinda Corrado DEPARTMENT/DIVISION: Preakness Healthcare Ctr

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Professional Services - RFQ

PROJECT NAME & NO. (If applicable): _____

PROJECT LOCATION (If applicable): _____

SUMMARY (Include full details such as contract award period, purpose, etc):

Compliance and patient guardianship matters for Preakness Healthcare Center. The qualifying resolution is R20191200 dated 12/30/2019.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 9,959.50

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # _____

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # 0-01-27-172-001-233 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ ✓ RFQ #: 20-036 R20191200

Add qualifying resolution no. if requesting an award

BID #: _____ CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: June 16, 2020 Planning & Economic Development

Public Works

Official Resolution#: R20200447

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR OUTSIDE LEGAL SERVICES IN VARIOUS LEGAL MATTERS IN WHICH THE COUNTY OF PASSAIC IS A NAMED PARTY, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200448							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-9							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR OUTSIDE LEGAL SERVICES IN VARIOUS LEGAL MATTERS IN WHICH THE COUNTY OF PASSAIC IS A NAMED PARTY, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is a named defendant in the following matters: (1) *Benway v. Office of the Passaic County Sheriff*, et al., Docket No. PAS-I-3510-18 (hereafter “Benway Matter”); (2) *Hyosuk Im v. County of Passaic*, Docket No. PAS-I-004518-19 (hereafter “Im Matter”); (3) *Miguel Ferreira v. County of Passaic*, Docket No. PAS-L-003938-18 (hereafter “Ferreira Matter”); (4) *Tishell Jackson v. County of Passaic*, et al., Docket No. PAS-I-2760-19 (hereafter “Jackson Matter”); and (5) *Mamie Wilder v. County of Passaic*, Civil Action No. 18-16455 (hereafter “Wilder Matter”), filed in Superior Court of New Jersey and United States District Court for the State of New Jersey, requiring the retention of outside legal counsel; and

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter “Board”) approved resolutions retaining law firms to represent the County in these matters, specifically: (1) Buglione Hutton & Deyoe in the Benway Matter; (2) Friend & Wenzel in the Im Matter; (3) Wisniewski & Associates in the Ferreira Matter; (4) Hoagland, Longo, Moran, Dunst & Doukas, LLP in the Jackson Matter; and (5) Weiner Law Group in the Wilder Matter; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, *et seq.* the County issued RFQ-20-047, RFQ-20-035, and RFQ-20-054, seeking qualifications for a pool of outside legal counsel and special litigation counsel for calendar year 2020, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of outside legal counsel and special litigation counsel for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on December 30, 2019 and January 28, 2020, the Board passed Resolution No. R20191195 and Resolution No. R20200044, respectively, qualifying a pool of outside legal counsel and special litigation counsel for calendar year 2020, as recommended by the Passaic County Council, to be hired on an as-needed basis, which included Buglione Hutton & Deyoe, Friend & Wenzel, Wisniewski & Associates, Hoagland, Longo, Moran, Dunst & Doukas, LLP, and the Weiner Law Group (collectively referred to as the “Outside Counsel”); and

WHEREAS, the Passaic County Council is recommending to the Board to increase the legal fee authorization for the Outside Counsel in the matters specified herein, to provide legal defense for the County; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contracts described herein; and

WHEREAS, this matter was discussed at the June 10, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that the Passaic County Board of Chosen Freeholders is increasing the legal fee authorizations as follows: (1) an amount not to exceed fifty thousand dollars (\$50,000.00) for Buglione Hutton & Deyoe in the Benway Matter; (2) an amount not to exceed fifteen thousand dollars (\$15,000.00) for Friend & Wenzel in the Im Matter; (3) an amount not to exceed fifteen thousand dollars (\$15,000.00) for Wisniewski & Associates in the Im Matter; (4) an amount not to exceed one hundred and thirty five thousand dollars (\$135,000.00) for Hoagland, Longo, Moran, Dunst & Doukas, LLP in the Jackson Matter; and (5) an amount not to exceed one hundred and fifty thousand dollars (\$150,000.00) for the Weiner Law Group in the Wilder Matter, as recommended by the Passaic County Council.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contracts awarded herein, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contracts, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$365,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution authorizing additional legal fees for outside legal services in various legal matters in which the County of Passaic is a named party.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Matthew P. Jordan, Esq.
Telephone #: (973) 881-4466

DESCRIPTION OF RESOLUTION:

Resolution authorizing additional fees in the amount of \$132,500.00 for Hoagland, Longo, Moran, Dunst & Doukas, LLP in the matter of Tishell Jackson v. County of Passaic

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 132,500.00
REQUISITION # P.O. 19-08067
ACCOUNT # T-19-56-850-000-801

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance 6/10/20
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

**REQUEST FOR ADDITIONAL LEGAL DEFENSE FEE
AUTHORIZATION**

REQUEST DATE : May 21, 2020

REQUEST TO : COUNTY COUNSEL'S OFFICE

CASE NAME : Tishell Jackson v. County of Passaic, Passaic County Sheriff's Department and Captain Edward Akins

CLAIM TYPE : General Liability/Law Enforcement Liability

BACKGROUND : Plaintiff traveling Belmont Ave. in Haledon, when she was attacked by her former boyfriend. She alleges that, in an effort to get the attention of Passaic County Sheriff's Dept. Captain Edward Akins, she drove her vehicle into the oncoming traffic. Her former boyfriend began shooting her, and she alleges Captain Akins negligent in his failure to intervene.

INJURIES : Alleging:

1. 2 Fractured Arms
2. Collapsed Lung
3. Fractured Ribs
4. Loss of 8 Teeth
5. Facial Fractures
6. Jaw Injuries
7. Bullet fragments in chest
8. Psychological injuries
9. Lost Wages

COMPLAINT FILED: September 5, 20019 in Passaic County Superior Court. Docket No. PAS-L-2760-19

DEFENSE FIRM : Hoagland, Longo, Moran, Dunst & Doukas, LLP

DEFENDANTS : County of Passaic
Passaic County Sheriff's Dept.
Captain Edward Akin

DATE ASSIGNED : October 9, 2019

**CURRENT
AUTHORIZATION** : \$ 17,500

TOTAL PTD : \$ 6,300.00
\$ 18,965.00 (Invoice Pending)

STATUS : Motion to Dismiss Filed
Motion to Dismiss Denied – January 27, 2020
Answer Filed – February 5, 2020
Statement of Damages Received - \$ 25 Million
Discovery commencing

RECOMMENDATION: Seeking additional authorization of \$ 132,500 for legal.
Prior to any additional legal authorization request, defense
counsel will meet with Insurance Committee to discuss
status of discovery, liability and damages, etc.

**NEW GROSS
AUTHORIZATION :** \$ 150,000
REQUESTED

REVIEWED/RECOMMENDED BY COUNTY COUNSEL

X _____ **DATE** _____

APPROVED BY FREEHOLDERS **MEETING DATE** _____

CHANGE ORDER FORM

COUNTY OF PASSAIC

NEW JERSEY

Produced on: June 2020
Adopted on: June 2020
Official Resolution #: 2020-48

From: Vicken Sarkissian

Correction

Cancellation

P.O. #: 19-08067

Req. #: R9-06475

Date: 10/23/19

Original Acct #: T-19-56-850-000-801

Acct # to be Added

T-19-56-850-000-801

VENDOR: Hoagland Longo Moran Dunst & Dukas

Order Now Reads \$ 17,500.00
Add/Subtract Amount \$ 132,500.00
Order Should Read \$ 150,000.00

Reso # R20190862
Reso Date 10/8/2019

Reason for the addition/subtraction: Additional defense cost for Tishell Jackson v. County of Passaic

Signed: _____
Accounts Payable



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Matthew P. Jordan, Esq.
 Telephone #: (973) 881-4466

DESCRIPTION OF RESOLUTION:

Resolution authorizing additional fees in the amount of \$50,000.00 for Buglione Hutton & DeYoe in the matter of Linda Benway v. County of Passaic

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 50,000.00

REQUISITION # P.O. 20-01187

ACCOUNT # T-19-56-850-000-801

4. **METHOD OF PROCUREMENT:**

- RFP RFQ Bid
- Other: _____

5. **COMMITTEE REVIEW:**

DATE:
6/10/20

- Administration & Finance
- Budget
- Health
- Human Services
- Law & Public Safety
- Planning & Economic Development
- Public Works

6. **DISTRIBUTION LIST:**

- Administration Finance Counsel
- Clerk to the Board Procurement
- Other: _____

**REQUEST FOR ADDITIONAL LEGAL DEFENSE FEE
AUTHORIZATION**

REQUEST DATE : April 24, 2020

REQUEST TO : COUNTY COUNSEL'S OFFICE

CASE NAME : Linda Benway v. County of Passaic and Passaic County
Sheriff's Department

CLAIM TYPE : Public Officials/Employment Practices Liability

BACKGROUND : Sheriff's Department dispatcher, hired in September, 2008 (previously, worked 15 years as dispatcher for North Haledon PD). FNOC is Complaint, filed in Superior Court. Plaintiff alleges she was bullied, harassed, threatened by co-workers and supervisors, for reporting wrongful conduct within the department. Alleging violations of CEPA and a Pierce Claim (cause of action for wrongful discharge when the discharge is contrary to a clear mandate of public policy). Alleges she was subjected to co-workers accessing personal information about her, including her restraining order against her husband, her husband's 911 suicide call, etc., and distributing it to fellow employees. Plaintiff filed a WC Claim petition citing harassment and hostile work environment. That WC claim was denied. The plaintiff has recently filed in WC Court, a Motion for Temporary Disability and Medical Benefits for continued psychiatric treatment, which has been opposed by counsel, and remains pending.

FILED DATE : October 24, 2018 (Initial Complaint)
June 28, 2019 (First Amended Complaint)

ALLEGATIONS : Count 1 – CEPA Violations & Hostile Work Environment
Count 2 – Pierce Claim
Count 3 – Wrongful Discharge in Violation of CEPA (Dismissed)

DEFENSE FIRM : Buglione Hutton & DeYoe

DEFENDANTS : Passaic County and PCSD

DATE ASSIGNED : December 12, 2018

**CURRENT
AUTHORIZATION** : \$ 125,000

TOTAL PTD : \$ 117,061.22

STATUS : Partial MTD filed by defense counsel was denied. Plaintiff's motion for venue change (to Bergen) was granted. Extensive review of personnel files, document review/redaction/production. Answers to Interrogatories exchanged.

The following depositions have been completed:

1. Gary Giardina (PCSD Business Administrator) on November 13, 2019
2. John Lazzara (PCSD) on November 13, 2019
3. Chief Rosenthal on November 14, 2019 and January 23, 2020
4. Barbara DeSpirito (Scheduled) on November 25, 2019
5. Carmen Ferrante (Investigator) on November 26, 2019
6. Plaintiff Linda Benway
7. Dr. David Medunick (Plaintiff physician) on February 25, 2020

Case Management Order (April 2, 2020) : Detailed 10 Additional Depositions to be taken between now and June 30, 2020, followed by the depositions of any expert witnesses, to be completed by September 30, 2020.

Strategy: Given the scope of additional required discovery, and the defense costs it would entail, as well as the exposure to increasing plaintiff legal fees posed by the fee-shifting exposure, the Insurance Commission, Bergen Risk, and defense counsel for both the liability and WC actions, recently conferenced the matter, and settled on a strategy that will attempt to bring both matters to a reasonable conclusion, in an effort to avoid what is anticipated to be an additional \$ 200,000+ in defense costs, and a likely increased fee-shifting exposure of \$ 400-500,000.

RECOMMENDATION: At this time, we are requesting an **increase of \$ 50,000 in Legal Fee Authorization**, for a total authorization of \$ 175,000.

**NEW GROSS
AUTHORIZATION :** \$ 175,000
REQUESTED

REVIEWED/RECOMMENDED BY COUNTY COUNSEL

X _____ **DATE** _____

APPROVED BY FREEHOLDERS **MEETING DATE** _____

CHANGE ORDER FORM

COUNTY OF PASSAIC

NEW JERSEY

From: Vicken Sarkissian

P.O. #: 20-01187

Req. #: R0-00052

Date: 02/12/20

Original Acct #: T-19-56-850-000-801

Acct # to be Added

T-19-56-850-000-801

VENDOR: Buglione Hutton & DeYoe

Order Now Reads

\$ 75,000.00

Add/Subtract Amount

\$ 50,000.00

Order Should Read

\$ 125,000.00

Reso # R20191102

Reso Date 12/10/2019

Reason for the addition/subtraction:

Additional defense cost for Benway v. County of Passaic

Signed:

Accounts Payable

Introduced on: June 2020
Adopted on: June 2020
Official Resolution #: 2020-448

Correction

Cancellation



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Matthew P. Jordan, Esq.
Telephone #: (973) 881-4466

DESCRIPTION OF RESOLUTION:

Resolution authorizing additional fees in the amount of \$150,000.00 for Weiner Law Group in the matter of Mamie Wilder v. County of Passaic

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 150,000.00

REQUISITION # P.O. 20-01186

ACCOUNT # T-19-56-850-000-801

4. METHOD OF PROCUREMENT:

- Input boxes for RFP, RFQ, Bid, and Other.

5. COMMITTEE REVIEW:

DATE:

- Checkboxes for various departments (Administration & Finance, Budget, Health, Human Services, Law & Public Safety, Planning & Economic Development, Public Works) and a date field with 6/10/20.

6. DISTRIBUTION LIST:

- Checkboxes for distribution to Administration, Finance, Counsel, Clerk to the Board, Procurement, and Other.

**REQUEST FOR ADDITIONAL LEGAL DEFENSE FEE
AUTHORIZATION**

REQUEST DATE : May 21, 2020

REQUEST TO : COUNTY COUNSEL'S OFFICE

CASE NAME : Mamie Wilder v. County of Passaic and Preakness Healthcare Center.

CLAIM TYPE : General Liability/Medical Error's & Omissions

BACKGROUND : 92-year old claimant alleges, while under Preakness care from November, 2016 to March 24, 2017, she developed a 'large sacral pressure ulcer' due to negligent care. Additionally, alleging failure to diagnose stroke. Claimant subsequently taken to HUMC for treatment, and then moved to Maple Glen Care Center in Fair Lawn. Passed away in April, 2020.

COMPLAINT FILED: October 10, 2018 in Passaic County Superior Court. Removed to Federal Court. Alleging:

Count I – OBRA (Omnibus Budget Reconciliation Act) Violations (Federal Nursing Home regulations)
Count II – Medical Malpractice
Count III – Gross Negligence
Count IV - Negligence

DEFENSE FIRM : Weiner Law Group

DEFENDANTS : Passaic County and Preakness Healthcare Center
Meadowlands Hospital and 4 of its nurses (Plaintiff treated at Meadowlands Hospital prior to be transferred to Preakness)

DATE ASSIGNED : December 12, 2018

CURRENT AUTHORIZATION : \$ 225,000

TOTAL PTD : \$ 214,500.47 (Remaining Balance 10,499.53)

STATUS : Extensive review and analysis of plaintiff medical history and treatment records. Medical Expert reviewing treatment records. Answers to Interrogatories and document production ongoing. No depositions scheduled. Early attempts by defense counsel, to solicit settlement demand, unsuccessful due to in-fighting among plaintiff family members. Question as to whether plaintiff was mentally competent at the time she was alleged to have assigned Power of Attorney to son. Evaluated, but decided against, County filing 3rd party

complaint against any other providers who may have treated plaintiff. Judge scheduled in-person settlement conference for 2/18/2020, then adjourned to 4/14/2020, and now to 7/29/2020 (due to COVID-19) requiring 5-page confidential settlement memos 5 business days prior to the conference date.

Plaintiff demand in November, 2019 was \$ 700,000. Co-defendant offered \$25,000.

Plaintiff Answers to Interrogatories received. Document production continues.

Defendants' Answers to Interrogatories produced.

Defense counsel attended February 6, 2020 Insurance Commission Meeting to discuss case status.

RECOMMENDATION: Seeking additional authorization of \$ 150,000 for legal.

Will look to schedule defense counsel to brief Insurance Committee prior to any additional legal expense authorization.

**NEW GROSS
AUTHORIZATION :** \$ 375,000
REQUESTED

REVIEWED/RECOMMENDED BY COUNTY COUNSEL

X _____ DATE _____

APPROVED BY FREEHOLDERS MEETING DATE _____

COUNTY OF PASSAIC

CHANGE ORDER FORM

NEW JERSEY

P.O. #: 20-01186

From: Viken Sarkissian

Req #: R0-00051

Correction

Date: 02/12/20

or Cancellation

Original Acct #: T-19-56-850-000-801

VENDOR: Weiner Law Group Acct # to be Added T-19-56-850-000-801

Order Now Reads \$ 117,500.00

Add/Subtract Amount \$ 150,000.00

Order Should Read \$ 267,500.00

Reso # R20191101
Reso Date 12/10/2019

Reason for the addition/subtraction: Wilder v. County of Passaic
Additional defense cost for

Signed: _____
Accounts Payable



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Matthew P. Jordan, Esq.
Telephone #: (973) 881-4466
- DESCRIPTION OF RESOLUTION:**
 Resolution authorizing additional fees in the amount of \$15,000.00 for Wisniewski & Associates, LLC in the matter of Miguel Ferreira v. County of Passaic
2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*
- PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. **AMOUNT OF EXPENDITURE:** \$ 15,000.00
REQUISITION # R0-03550
ACCOUNT # T-19-56-850-000-801
4. **METHOD OF PROCUREMENT:**
 RFP RFQ Bid
 Other: _____
5. **COMMITTEE REVIEW:** **DATE:**
 Administration & Finance 6/10/20
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____
6. **DISTRIBUTION LIST:**
 Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200448

COUNTY OF PASSAIC
 INSURANCE DIV., CO OF PASSAIC
 (Q) 973-881-4421
 401 GRAND ST. ROOM 532
 PATERSON, NJ 07505

Res-Pg:k.9-18

REQUISITION	
NO.	R0-03550

SHIP TO	
VENDOR	VENDOR #: L592 WISNIEWSKI & ASSOCIATES, LLC 17 MAIN STREET SAYREVILLE, NJ 08872-1559

ORDER DATE: 06/10/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Outside legal counsel In the matter of Miguel Ferreira v. County of Passaic Docket No. PAS-L-3938-18	T-19-56-850-000-801	15,000.0000	15,000.00
			TOTAL	15,000.00

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200448

REQUESTING DEPARTMENT _____ DATE _____

**REQUEST FOR ADDITIONAL LEGAL DEFENSE FEE
AUTHORIZATION**

REQUEST DATE : June 3, 2020

REQUEST TO : COUNTY COUNSEL'S OFFICE

CASE NAME : Miguel Ferreira v. County of Passaic

CLAIM TYPE : Auto Liability

BACKGROUND : Plaintiff was the driver of a Nissan Altima, traveling northbound on Totowa Ave., Paterson, NJ. County vehicle traveling westbound on Marion St. Plaintiff alleges county driver blew through Stop Sign on Marion St., to make a left turn onto Totowa Ave. southbound, colliding with plaintiff's vehicle. Police Report attributes county 'driver inattention' as cause of accident.

INJURIES : Alleging cervical and lumbar disc herniations.

NOTICE OF CLAIM: Filed December 20, 2017

COMPLAINT FILED: December 3, 2018 in Passaic County Superior Court. Docket No. PAS-L-3938-18

DEFENSE FIRM : Wisniewski & Associates

PLAINTIFF COUNSEL: Law Office of Daniel Santiago

DEFENDANTS : County of Passaic
Jose R. Diaz (County of Passaic)

DATE ASSIGNED : December 28, 2018

DEFENSE IME : Orthopedic IME by Dr. Mark Berman. Found no tears in shoulder and no disc herniations.

ARBITRATION : County found 100% liable, with a gross award to plaintiff of \$ 20,000. Trial De Novo filed by defense counsel.

MOTION FOR SJ : Defense counsel filed a MSJ based on the Injury Threshold.

MSJ DENIED : SJ denied by Judge Caposela on March 30, 2020.

DEMAND : Current demand is \$ 100,000 (down from \$200,000)

OFFER : Current settlement offer is \$ 7,500

SETTLEMENT CONFERENCE: Telephonic settlement conference with Judge Brogan on April 16, 2020. Judge Brogan valued case at \$ 15,000. Told plaintiff counsel to convey that to the plaintiff.

TRIAL DATE : July 20, 2020. Given COVID situation, unlikely that this is a realistic date.

CURRENT AUTHORIZATION : \$ 17,500

TOTAL PTD : \$ 16,385.59

RECOMMENDATION: Seeking additional authorization of \$ 15,000 for future Legal Fees Trial becomes necessary.

NEW GROSS AUTHORIZATION : \$ 32,500
REQUESTED

REVIEWED/RECOMMENDED BY COUNTY COUNSEL

X _____ **DATE** _____

APPROVED BY FREEHOLDERS **MEETING DATE** _____



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Matthew P. Jordan, Esq.

Telephone #: (973) 881-4466

DESCRIPTION OF RESOLUTION:

Resolution authorizing additional fees in the amount of \$15,000.00 for Friend & Wenzel, LLC in the matter of Hyosuk IM v. County of Passaic

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 15,000.00

REQUISITION # R0-03549

ACCOUNT # T-19-56-850-000-801

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

6/10/20

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200448

COUNTY OF PASSAIC
 INSURANCE DIV., CO OF PASSAIC
 (Q) 973-881-4421
 401 GRAND ST. ROOM 532
 PATERSON, NJ 07505

Res-Pg:k.9-22

REQUISITION	
NO.	R0-03549

S H I P T O	
V E N D O R	VENDOR #: L1145 FRIEND & WENZEL LLC 1000 CLIFTON AVENUE SUITE 101 CLIFTON, NJ 07013

ORDER DATE: 06/10/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	outside legal counsel In the matter of Hyosuk IM v, County of passaic Docket No. PAS-L-4158-18	T-19-56-850-000-801	15,000.0000	15,000.00
			TOTAL	15,000.00

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200448

 REQUESTING DEPARTMENT DATE

**REQUEST FOR ADDITIONAL LEGAL DEFENSE FEE
AUTHORIZATION**

REQUEST DATE : June 3, 2020

REQUEST TO : COUNTY COUNSEL'S OFFICE

CASE NAME : Hyosuk IM v. County of Passaic

CLAIM TYPE : General Liability

BACKGROUND :

66-year old, female passenger on NJ Transit bus, exited at the intersection of Broad St. at Notch Road in Clifton, at 6:45 PM.

Attempted to cross Broad St. Struck by a 1999 Grand Marquis, operated by 59-year old John Graham, 30 Cathay Rd., Clifton, NJ.

Eyewitness (Kevin Wellema) on NJ Transit bus states that he too was waiting to cross Broad St. While waiting, claimant attempted to cross, and was standing in the center of the northbound lane, waiting for southbound traffic to clear, when she was struck while standing in middle of northbound lane. Essentially, plaintiff was standing in the middle of a dark street when she was struck.

Per P/R, the street light was non-functioning at the time. Indication that the pole had no # on it.

INJURIES : Brain hemorrhage, aortic dissection, fractured pelvis, fractured Right thumb.

NOTICE OF CLAIM: Filed March 2, 2017

COMPLAINT FILED: December 20, 2018 in Passaic County Superior Court. Docket No. PAS-L-4158-18

DEFENSE FIRM : Friend & Wenzel

PLAINTIFF COUNSEL: The Weiss Group

Co-DEFENDANTS : John W. Graham
NJJ DOT
City of Clifton
NJ Transit
Public Service Enterprise Group
PSE&G



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Matthew P. Jordan, Esq.
Telephone #: (973) 881-4466

DESCRIPTION OF RESOLUTION:

Resolution authorizing additional fees in the amount of \$132,500.00 for Hoagland, Longo, Moran, Dunst & Doukas, LLP in the matter of Tishell Jackson v. County of Passaic

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 132,500.00
REQUISITION # P.O. 19-08067
ACCOUNT # T-19-56-850-000-801

4. METHOD OF PROCUREMENT:

- Input boxes for RFP, RFQ, Bid, and Other.

5. COMMITTEE REVIEW:

DATE:

- Checkboxes for Administration & Finance, Budget, Health, Human Services, Law & Public Safety, Planning & Economic Development, Public Works. Date: 6/10/20

6. DISTRIBUTION LIST:

- Checkboxes for Administration, Finance, Counsel, Clerk to the Board, Procurement, and Other.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING FINANCIAL ADVISOR SERVICES FIRMS AND AWARDING A CONTRACT TO NW FINANCIAL GROUP IN AMOUNT NOT TO EXCEED \$100,000 TO ADMINISTER CARES ACT FUNDING REIMBURSEMENTS TO MUNICIPALITIES, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200449							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION QUALIFYING FINANCIAL ADVISOR SERVICES FIRMS AND
AWARDING A CONTRACT TO NW FINANCIAL GROUP IN AMOUNT NOT TO
EXCEED \$100,000 TO ADMINISTER CARES ACT FUNDING REIMBURSEMENTS TO
MUNICIPALITIES, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, *et seq.* and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, Coronavirus disease 2019 (hereinafter “COVID-19”) is a contagious, and at times fatal respiratory disease caused by SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 P.L. 116-136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

WHEREAS, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”) and appropriated \$150 billion, and is to be used to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

WHEREAS, the County was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

WHEREAS, in compliance with guidance from the United States Treasury Department, the Board authorized reimbursable grant awards to the sixteen (16) municipalities in Passaic County, to be used for expenses related to the Public Health Emergency and mitigating the spread of COVID-19; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, *et seq.* the County issued RFQ-20-069, seeking qualifications for a pool of financial advisor services firms (hereafter “RFQ-20-069”) to, among other listed services, administer the CARES Act reimbursement applications submitted by the municipalities; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of financial advisor services firms is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, two (2) respondents submitted professional qualifications for RFQ-20-069, and the Chief Financial Officer is recommending that the Board qualify Phoenix Advisors and NW Financial Group; and

WHEREAS, moreover, the Chief Financial Officer is recommending that a contract be awarded to NW Financial Group in an amount not to exceed one hundred thousand dollars (\$100,000.00) to administer the CARES Act reimbursement applications; and

WHEREAS, a certification of funds attesting to the availability of funds for the expenditure is attached hereto, and made part of this resolution; and

WHEREAS, this matter was discussed at the June 10, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that the Passaic County Board of Chosen Freeholders is qualifying Phoenix Advisors and NW Financial Group as financial advisor services firms for the County for calendar year 2020, to be hired on an as-needed basis; and

LET IT BE FURTHER RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that the County of Passaic is retaining NW Financial Group to provide financial advisor services to administer the CARES Act reimbursement applications submitted by municipalities, for an amount not to exceed one hundred thousand dollars (\$100,000.00), as recommended by the Chief Financial Officer; and

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Perselay Associates, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: G-01-41-962-020-PE1

PURPOSE: Resolution awarding contract to NW Financial Group to administer Cares Act Funding reimbursements.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MILLENNIUM STRATEGIES, LLC FOR GRANT WRITING SERVICES IN AN AMOUNT NOT TO EXCEED \$294,000, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200450							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MILLENNIUM STRATEGIES, LLC FOR GRANT WRITING SERVICES IN AN AMOUNT NOT TO EXCEED \$294,000, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is seeking to retain a qualified consultant for grant writing services to assist in securing funding available to the County from State, federal, and non-profit grantors; and

WHEREAS, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(q) specifically authorizes the County to utilize competitive contracting to procure grant writing services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, the Passaic County Board of Chosen Freeholders (hereafter “Board”) approved Resolution No. R20200031, authorizing competitive contracting for grant writing services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.5(d), in a memorandum dated June 10, 2020, which is attached to and made part of this resolution, the proposals submitted by Bruno Associates, Inc. and Millennium Strategies, LLC were reviewed and ranked based on a methodology for the awarding of competitive contracts, which included technical, management, and cost related criteria; and

WHEREAS, the June 10, 2020 memorandum is recommending an award of contract to Millennium Strategies, LLC for a three (3) year term, for an amount not to exceed two hundred and ninety four thousand dollars (\$294,000.00); and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for proposals is a fair and open process, specifically, the request for proposals for grant writing services firms is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, this matter was discussed at the June 10, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification of funds attesting to the availability of funds for the expenditure is attached hereto, and made part of this resolution; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Passaic County Board of Chosen Freeholders is authorizing a three (3) year contract with Millennium Strategies, LLC, for an amount not to exceed two hundred and ninety four thousand dollars (\$294,000.00); and

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Millennium Strategies, LLC, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$294,000.00

APPROPRIATION: \$49,000.00 – 0-01-20-103-001-233
\$245,000.00- *Contingent upon availability of
funds in future years' budgets.

PURPOSE: Resolution awarding contract to Millennium
Strategies, LLC for grant writing services for a period
of three years commencing on July 1st, 2020 through
June 30, 2023.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr

Memorandum

TO: Administration and Finance Committee
FROM: Kelly C. Ruffel, Deputy County Administrator
RE: RFP-20-011, Grant Writing Services
DATE: June 10, 2020

Background and Scoring Criteria

On June 9, 2020, Passaic County Deputy Administrator Kelly C. Ruffel, Neela Mahbuba, and the Director of Human Services Francine Vince (hereafter "Review Committee") met to review and score responses to RFP-20-011, Grant Writing Services (hereafter "RFP") in conformance with the requirements of N.J.S.A. 40A:11-4.1. Pursuant to the RFP, the proposals were scored using the following weighted scoring criteria: (1) Management, 30/100; (2) Technical 45/100; and (3) Cost, 25/100.

Scoring of Respondents

Two (2) qualified firms responded to the RFP: (1) Bruno Associates Inc.; and (2) Millennium Strategies LLC. After reviewing the two (2) responses, the Review Committee scored the proposals as follows.

I. Bruno Associates Inc.

- a. **Management.** The respondent set forth a team with skill, experience, and expertise required to support and aid the County. However, the team's backgrounds and executive summary showcase a particular specialty of school districts and non-profit organizations. (20/30)
- b. **Technical.** The respondent offered a narrative demonstrating an ability to meet the requirements of the RFP as set forth in the bid documents. (40/45)
- c. **Cost.** The fee schedule is competitive with industry rates and is the most cost-effective. (25/25)

TOTAL = 85/100

II. Millennium Strategies, LLC

- a. **Management.** The respondent set forth a team with skill, experience, and expertise required to support and aid the County. It is important to note the team size is substantive ensuring coverage of various County departments and programs. (25/30)
- b. **Technical.** The respondent offered a narrative demonstrating an ability to meet the requirements of the RFP as set forth in the bid documents. (45/45)
- c. **Cost.** The fee schedule is competitive with industry rates. (17/25)

TOTAL = 87/100

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO GATEWAY MEDIA FOR PUBLIC RELATIONS SERVICES IN AN AMOUNT NOT TO EXCEED \$239,400 PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200451							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-12							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO GATEWAY MEDIA FOR PUBLIC RELATIONS SERVICES IN AN AMOUNT NOT TO EXCEED \$239,400 PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is seeking to retain a qualified consultant for public relations services to assist in disseminating public information, managing media inquiries, and oversee other responsibilities related to public relations; and

WHEREAS, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(m) specifically authorizes the County to utilize competitive contracting to procure consulting services, under which public relations falls; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, the Passaic County Board of Chosen Freeholders (hereafter “Board”) approved Resolution No. R20200032, authorizing competitive contracting for public relation services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.5(d), in a memorandum dated June 10, 2020, which is attached to and made part of this resolution, the proposals submitted by Gateway Media, Barbara Terry Media, and Stokes Creative Group were reviewed and ranked based on a methodology for the awarding of competitive contracts, which included technical, management, and cost related criteria; and

WHEREAS, the June 10, 2020 memorandum is recommending an award of contract to Gateway Media for a three (3) year term, for an amount not to exceed two hundred and thirty nine thousand and four hundred dollars (\$239,400.00); and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for proposals is a fair and open process, specifically, the request for proposals for public relations services firms is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, this matter was discussed at the June 10, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification of funds attesting to the availability of funds for the expenditure is attached hereto, and made part of this resolution; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Passaic County Board of Chosen Freeholders is authorizing a three (3) year contract with Gateway Media, for an amount not to exceed two hundred and thirty nine thousand and four hundred dollars (\$239,400.00); and

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Gateway Media., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

June 16, 2020

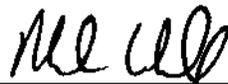
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$239,000.00

APPROPRIATION: \$39,833.00 – 0-01-20-103-001-233
\$199,567.00 - *Contingent upon availability of funds in future years' budgets.

PURPOSE: Resolution awarding contract to Gateway Media for public relations services for a period of three years commencing on July 1st, 2020 through June 30, 2023.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AGREEMENT WITH SONOMA RESTAURANT CORPORATION TO OPERATE THE CAFETERIA AT THE HISTORIC PASSAIC COUNTY COURT HOUSE, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY ADMINISTRATOR

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200452							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-13							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING AN AGREEMENT WITH SONOMA RESTAURANT CORPORATION TO OPERATE THE CAFETERIA AT THE HISTORIC PASSAIC COUNTY COURT HOUSE, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) is seeking to retain a qualified concessionaire for the operation of the cafeteria located at the Historic Passaic County Court House located at 77 Hamilton Street, Paterson, New Jersey 07505; and

WHEREAS, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.1(j) specifically authorizes the County to utilize competitive contracting to procure concessions; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, the Passaic County Board of Chosen Freeholders (hereafter “Board”) authorizing competitive contracting for a concession at the Historic Passaic County Court House; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.5(d), in a memorandum dated June 10, 2020, which is attached to and made part of this resolution, the proposals submitted by Christopher M. Conoscienti D/B/A Rise & Go Catering and Sonoma Restaurant Corporation were reviewed and ranked based on a methodology for the awarding of competitive contracts, which included technical, management, and cost related criteria; and

WHEREAS, the June 10, 2020 memorandum is recommending an award of an agreement to Sonoma Restaurant Corporation for a three (3) year term, pursuant to the terms and conditions as set forth in the request for proposals; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for proposals is a fair and open process, specifically, the request for proposals for concessionaires for the operation of the cafeteria located at the Historic Passaic County Court House is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, this matter was discussed at the June 10, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Passaic County Board of Chosen Freeholders is authorizing a three (3) year agreement with Sonoma Restaurant Corporation, pursuant to the terms and conditions set forth in the request for proposals; and

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the agreement with Sonoma Restaurant Corporation., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

June 16, 2020

Memorandum

TO: Administration and Finance Committee

FROM: Kelly C. Ruffel, Deputy County Administrator

RE: RFP-20-010, Operation of a Concession at the Passaic County Court House Café

DATE: June 10, 2020

Background and Scoring Criteria

On June 9, 2020, Passaic County Deputy Administrator Kelly C. Ruffel and the Purchasing Director Sherry Arvanitakis (hereafter "Review Committee") met to review and score responses to RFP-20-010, Operation of a Concession at the Passaic County Court House Café (hereafter "RFP") in conformance with the requirements of N.J.S.A. 40A:11-4.1. Pursuant to the RFP, the proposals were scored using the following weighted scoring criteria: (1) Management, 40/100; (2) Technical 35/100; and (3) Cost, 25/100.

Scoring of Respondents

Two (2) qualified respondents submitted to the RFP: (1) Sonoma Restaurant Corp.; and (2) Christopher M. Conoscienti, doing business as Rise & Go Catering. After reviewing the two (2) responses, the Review Committee scored the proposals as follows.

I. Christopher M. Conoscienti d/b/a Rise & Go Catering

- a. **Management.** The respondent set forth knowledge of cafeteria operations and food program experience. (35/40)
- b. **Technical.** The respondent offered documentation demonstrating an ability to meet the requirements of the RFP as set forth in the bid documents. (30/35)
- c. **Cost.** The fee schedule does not meet the requirements of the RFP. (0/25)

TOTAL = 65/100

II. Sonoma Restaurant Corp.

- a. **Management.** The respondent set forth experience and an expertise for operating a cafeteria and food program within Passaic County. (35/40)
- b. **Technical.** The respondent offered a narrative demonstrating an ability to meet the requirements of the RFP as set forth in the bid documents. (30/35)
- c. **Cost.** The fee schedule met the requirements of the RFP. (25/25)

TOTAL = 90/100

Operations of a Concession at the Passaic County Court House Café (RFP-20-010)

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200452

Page 1 of 2

Review Committee Recommendation

Based upon the scoring of the Review Committee, it is recommended a contract be awarded to Sonoma Restaurant Corp. for a three (3) year term subject to the conditions as set forth in the bid documents.

cc: Anthony J. DeNova, Passaic County Administrator
Sherry Arvanitakis, QPA, Purchasing Agent
Matthew P. Jordan, Esq., County Counsel

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A LEASE RENEWAL WITH 100 HAMILTON, INC. FOR OFFICE SPACE OCCUPIED BY THE PASSAIC COUNTY HOUSING AGENCY AT 100 HAMILTON PLAZA, PATERSON, NEW JERSEY 07505, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY ADMINISTRATOR

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200453							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-14							
CAF #	0-25-56-899-001-813							
Purchase Req. #	R0-03407							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION AUTHORIZING A LEASE RENEWAL WITH 100 HAMILTON, INC.
FOR OFFICE SPACE OCCUPIED BY THE PASSAIC COUNTY HOUSING
AGENCY AT 100 HAMILTON PLAZA, PATERSON, NEW JERSEY 07505**

WHEREAS, on March 31, 2002, the County of Passaic (hereafter "County") and 100 Hamilton, Inc., entered into a lease agreement for office space for the Passaic County Public Housing Agency, located on the fifth floor of the building located at 100 Hamilton Plaza, Paterson, New Jersey 07505; and

WHEREAS, the lease between the County and 100 Hamilton, Inc. is set to expire on June 30, 2020, and the County is desirous of renewing the lease for thirty six (36) months, as set forth in the Third Amendment to Lease dated March 31, 2002, attached to and made part of this resolution (hereafter "Lease Renewal"); and

WHEREAS, the Passaic County Administrator is recommending approval of the Lease Renewal, pursuant to the rent schedule as set forth therein; and

WHEREAS, a certification of funds attesting to the availability of funds for the expenditure is attached hereto, and made part of this resolution; and

WHEREAS, this matter was discussed at the June 10, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, that the lease renewal between the County of Passaic and 100 Hamilton, Inc. is renewed, pursuant to the terms and conditions as set forth in the Lease Renewal; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$190,957.50

APPROPRIATION: 0-25-56-899-001-813

PURPOSE: Resolution authorizing a lease renewal with 100 Hamilton, Inc. for office space occupied by the Passaic County Housing Agency.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Janice DeJohn
Telephone #: 973-881-4370

DESCRIPTION OF RESOLUTION:

Renewal of lease for rental space for The Passaic County Public Housing Agency for the period of July 1, 2020 through June 30, 2023.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 190,957.50
REQUISITION # R0-03407
ACCOUNT # 0-25-56-899-001-813

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-------|
| <input checked="" type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Third Amendment to

Lease dated March 31, 2002 ("Lease")

By and Between

100 Hamilton Inc, successor-in-interest to Paterson Plaza, L.L.C. ("Landlord")

and

The County of Passaic ("Tenant")

Recitals:

- A. On March 31, 2002, Landlord entered that certain written agreement of Lease with The County of Passaic for certain fifth floor space (the "Premises") in the building owned by Landlord and known as 100 Hamilton Plaza (the "Building") and
- B. On June 5, 2012 Landlord and Tenant entered into the certain written agreement of First Amendment to Lease extending the Term through end of June 2017; and
- C. On June 30, 2017 Landlord and Tenant entered into the certain written agreement of Second Amendment to lease extending the Term through end of June 2020; and
- D. The Lease is set to expire on June 30, 2020; Landlord and Tenant hereby agree to renew the Lease for an additional Thirty-Six (36) Months with no early termination, pursuant to the terms and conditions contained herein.

Now, Therefore, in consideration of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged, Landlord and Tenant hereby agree as follows:

1. The Lease shall be deemed renewed for an additional term of Thirty-Six (36) Months to run from July 01, 2020 through June 30, 2023 ("Extension Term");
2. Tenant shall pay Rent in equal monthly installments in accordance with the following schedule:

<u>Effective</u>	<u>Per SF</u>	<u>Monthly</u>	<u>Annually</u>
July 01, 2020 – June 30, 2021	\$18.00	\$4,612.50	\$55,350

3. Tenant shall pay for the usage and consumption of electricity in the Premises in equal monthly installments in accordance with the following schedule:

<u>Effective</u>	<u>Per SF</u>	<u>Monthly</u>	<u>Annually</u>
July 01, 2020 – June 30, 2021	\$1.65	\$422.81	\$5,073.75

4. Tenant shall pay Rent in equal monthly installments in accordance with the following schedule:

<u>Effective</u>	<u>Per SF</u>	<u>Monthly</u>	<u>Annually</u>
July 01, 2021 – June 30, 2022	\$19.00	\$4,868.75	\$58,425

Tenant shall pay for the usage and consumption of electricity in the Premises in equal monthly installments in accordance with the following schedule:

<u>Effective</u>	<u>Per SF</u>	<u>Monthly</u>	<u>Annually</u>
July 01, 2021 – June 30, 2022	\$1.70	\$435.63	\$5,227.50

Introduced on:

Effective Date: 7/1/2020

Adopted on:

July 16, 2020

Official Resolution#: R20200453



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Janice DeJohn
Telephone #: 973-881-4370
- DESCRIPTION OF RESOLUTION:**
 Renewal of lease for rental space for The Passaic County Public Housing Agency for the period of July 1, 2020 through June 30, 2023.
2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*
- PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. **AMOUNT OF EXPENDITURE:** \$ 190,957.50
REQUISITION # R0-03407
ACCOUNT # 0-25-56-899-001-813
4. **METHOD OF PROCUREMENT:**
 RFP RFQ Bid
 Other: _____
5. **COMMITTEE REVIEW:** **DATE:**
 Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____
6. **DISTRIBUTION LIST:**
 Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A SUBLEASE RENEWAL WITH THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES FOR OFFICE SPACE LEASED BY THE COUNTY OF PASSAIC AT 1237 RINGWOOD AVENUE, WANAQUE, NJ 07420, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200454							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-15							
CAF #	0-01-20-112-003-213							
Purchase Req. #	R0-02471							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING A SUBLEASE RENEWAL WITH THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES FOR OFFICE SPACE LEASED BY THE COUNTY OF PASSAIC AT 1237 RINGWOOD AVENUE, WANAQUE, NJ 07420

WHEREAS, on December 8, 2009, the Passaic County Board of Chosen Freeholders (hereafter "Board") authorized a sublease with the Passaic County Board of Social Services (hereafter "PCBSS"), to occupy approximately thirty four percent (34%) of office space at a building located at 1237 Ringwood Avenue, Wanaque, New Jersey 07420; and

WHEREAS, the sublease between the County and PCBSS expired on December 31, 2019, and the County is desirous of renewing the sublease, retroactive to January 1, 2020, pursuant to the terms and conditions previously agreed; and

WHEREAS, the Passaic County Administrator is recommending approval of the renewal of the sublease, retroactive to January 1, 2020 to December 31, 2020, for an amount not to exceed thirty five thousand dollars (\$35,000.00); and

WHEREAS, a certification of funds attesting to the availability of funds for the expenditure is attached hereto, and made part of this resolution; and

WHEREAS, this matter was discussed at the June 10, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, that the sublease renewal between the County of Passaic and Passaic County Board of Social Services is renewed, pursuant to the terms and conditions as set forth in this resolution; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,000.00

APPROPRIATION: 0-01-20-112-003-213

PURPOSE: Resolution authorizing a sublease renewal with the Passaic County Board of Social Services for office space leased at 1237 Ringwood Avenue, Wanaque, NJ.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
 Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

RESOLUTION REQUEST FOR LEASE
 AGREEMENT-WANAQUE YEAR 2020. SHARE/LEASE

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 35,000.00
 REQUISITION # R0-02471
 ACCOUNT # 0-01-20-112-003-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: RENEWAL OF LEASE AGREEMENT-WANAQUE

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6/16/2020

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO TENDER PAYMENT FOR CERTAIN CLAIMS UNTIL AUGUST 31, 2020, PURSUANT TO N.J.S.A. 40A:5-17, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200455							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-16							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO TENDER
PAYMENT FOR CERTAIN CLAIMS UNTIL AUGUST 31, 2020,
PURSUANT TO N.J.S.A. 40A:5-17, ET SEQ.**

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, Coronavirus disease 2019 (hereinafter “COVID-19”) is a contagious, and at times fatal respiratory disease caused by SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, pursuant to N.J.S.A. 40A:5-17, et seq., the Board may, by resolution, designate the Chief Financial Officer to approve payment of claims between meetings of the Board; and

WHEREAS, the Passaic County Administrator is recommending to the Board to authorize the Chief Financial Officer to make payment of claims between Board meetings, in compliance with the conditions as set forth in N.J.S.A. 40A:5-17, et seq., through August 31, 2020, because of the Public Health Emergency declared by Governor Murphy in the State of New Jersey; and

WHEREAS, the matter has been reviewed at the June 10, 2020 meeting of the Administration and Finance Committee and is being recommended to the Board for ratification; and

NOW, THEREFORE, LET BE IT RESOLVED, pursuant to N.J.S.A. 40A:5-17, et seq., the Passaic County Board of Chosen Freeholders is authorizing the Chief Financial Officer to pay certain claims in between meetings of the Board until August 31, 2020, pursuant to the terms and conditions set forth therein; and

LET IT BE FURTHER RESOLVED, that the Chief Financial Officer shall present any claims paid in between meetings of the Passaic County Board of Chosen Freeholders for ratification at its next meeting, pursuant to N.J.S.A. 40A:5-17.1.

MPJ

June 16, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SHI INTERNATIONAL, CORP. FOR EXPANSION OF THE COUNTY OF PASSAIC'S VIRTUAL PRIVATE NETWORK TO IMPROVE TELEWORK CAPABILITIES, PURSUANT TO N.J.S.A 40A: 11-12, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

M.I.S.

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200456							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-17							
CAF #	G-01-41-962-020-PE1							
Purchase Req. #	R0-03331							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SHI INTERNATIONAL, CORP. FOR EXPANSION OF THE COUNTY OF PASSAIC'S VIRTUAL PRIVATE NETWORK TO IMPROVE TELEWORK CAPABILITIES, PURSUANT TO N.J.S.A 40A: 11-12

WHEREAS, the County of Passaic (hereafter "County") requires extensive information technology and communication equipment to ensure operational efficiencies, including equipment and software related to same; and

WHEREAS, the County's information and technology operations are directed by the Management and Information Systems' Department (hereafter "MIS Department"), who manage all software and equipment on behalf of the County; and

WHEREAS, Coronavirus disease 2019 (hereafter "COVID-19) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter "CARES Act"); and

WHEREAS, the CARES Act established the Coronavirus Relief Fund (hereafter "Fund"), and appropriated \$150 billion, and is to be used to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

WHEREAS, the County was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter "Board"), in compliance with guidance from the United States Treasury Department, is going to appropriate a portion of the Fund received by the County to improve telework capabilities for County employees to work remotely, to enable compliance with COVID-19 public health precautions, and maintain operational efficiency; and

WHEREAS, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury;

WHEREAS, the MIS Department requires various systems, software, and licenses, to properly managed information technology operations for the County, and expand the County's virtual private network to support telework capabilities for employees; and

WHEREAS, SHI International Corp., provided a quote for these services for an amount not to exceed seventy three thousand six hundred ninety two dollars and eighty seven cents (\$73,692.87), attached to and made part of this resolution, which is being recommended for approval by the Director of the MIS Department; and

WHEREAS, SHI International, Corp. submitted competitive pricing for software license and related services, Master Blanket Purchase Order 89851, to the State of New Jersey, Division of Purchase of Property in the Department of Treasury; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

WHEREAS, this matter was discussed at the June 10, 2020 Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, the Passaic County Board of Chosen Freeholders awards a contract to SHI International, Corp. in the amount not to exceed seventy three thousand six hundred ninety two dollars and eighty seven cents (\$73,692.87); and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$73,692.87

APPROPRIATION: G-01-41-962-020-PE1

PURPOSE: Resolution authorizing an award of contract to SHI International, Corp.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Micah Hassinger
Telephone #: 973 881-4273

DESCRIPTION OF RESOLUTION:

Expansion of County VPN solution to support remote workforce. State Contract ITS58, Subcontract 89851

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 73,692.87
REQUISITION # R0-03331
ACCOUNT # G-01-41-962-020-PE1

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: State Contract ITS58, Subcontract 89851

- | 5. COMMITTEE REVIEW: | DATE: |
|--|--------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200456

COUNTY OF PASSAIC

MIS DEPT (Q) 973-754-6855

COUNTY OF PASSAIC

401 GRAND ST. RM 101

PATERSON, NJ 07505

Res-Pg:k 17-6

REQUISITION	
NO.	R0-03331

S H I P T O	COUNTY OF PASSAIC MIS DEPT 401 GRAND ST. RM 101 PATERSON, NJ 07505
V E N D O R	VENDOR #: 08638 SHI INTERNATIONAL, CORP. 290 DAVIDSON AVENUE SOMERSET, NJ 08873

ORDER DATE: 05/27/20
 DELIVERY DATE:
 STATE CONTRACT: ITS58 89851
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PSA5000 with 500 Licenses As per quote 18930910 State Contract Purchase Contract #: ITS58 Subcontract #: 89851 Pending Resolution For IT use COVID Expense Catalog #: PSA5000	G-01-41-962-020-PE1	73,692.8700	73,692.87
			TOTAL	73,692.87

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200456

REQUESTING DEPARTMENT

DATE



Pricing Proposal
 Quotation #: 18930910
 Created On: 5/27/2020
 Valid Until: 8/24/2020

COUNTY OF PASSAIC

**Inside Account Manager
 - NJ Team**

Micah Hassinger

401 Grand St,
 Rm 101
 Paterson, NJ 07524
 United States
 Phone: 9733895940
 Fax:
 Email: micahh@passaiccountynj.org

Kyle George

290 Davidson Ave
 Somerset, NJ 08873
 Phone: 888-744-4084
 Fax: 732-652-0810
 Email: Kyle_George@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 APPL 5000 BASE SYSTEM 16CORE PERP STD Pulse Secure - Part#: PSA5000 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	2	\$4,569.07	\$9,138.14
2 CAT 1 3YR PULSE NDS SUP SVCS FOR PSA5000 Pulse Secure - Part#: SVC-WAR-PSA5000-ND-3YR Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	2	\$2,114.35	\$4,228.70
3 CONNECT SECURE VPN LIC5 500 SVCS PERPETUAL Pulse Secure - Part#: CONSEC-ADD-500U Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$25,701.03	\$25,701.03
4 3YR PULSE PLATINUM SUP 500U SVCS LIC5 Pulse Secure - Part#: SVC-PS-PLN-500U-3YR Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$15,661.86	\$15,661.86
5 ENABLES ENTERPRISE ACCESS APPL LIC5 AS A LIC5 SVR Pulse Secure - Part#: ACCESS-LICENSE-SVR Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$2,855.67	\$2,855.67
6 3YR PULSE PLATINUM SUP FOR SVCS ACCESS-LICENSE-SVR ON SA IC MAG/PSA Pulse Secure - Part#: SVC-PLN-LICENSE-SVR-3YR Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$5,073.57	\$5,073.57

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200458



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Micah Hassinger
Telephone #: 973 881-4273

DESCRIPTION OF RESOLUTION:

Expansion of County VPN solution to support remote workforce. State Contract ITS58, Subcontract 89851

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 73,692.87
REQUISITION # R0-03331
ACCOUNT # G-01-41-962-020-PE1

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: State Contract ITS58, Subcontract 89851

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200456

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO RATIFY THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR ENTERING VARIOUS CONTRACTS TO RESPOND TO THE PUBLIC HEALTH EMERGENCY IN PASSAIC COUNTY, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY ADMINISTRATOR

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200457							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-18							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION TO RATIFY THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR ENTERING VARIOUS CONTRACTS TO RESPOND TO THE PUBLIC HEALTH EMERGENCY IN PASSAIC COUNTY, PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, *et seq.* and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, Coronavirus disease 2019 (hereinafter “COVID-19”) is a contagious, and at times fatal respiratory disease caused by SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

WHEREAS, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”) and appropriated \$150 billion, and is to be used to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

WHEREAS, the County of Passaic (hereafter “County”) was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

WHEREAS, in compliance with guidance from the United States Treasury Department, the Board is going to designate a portion of the Fund for medical expenses related to COVID-19, costs of providing COVID-19 testing, acquisition of personal protective equipment, expenses for disinfection of public areas or facilities, expenses for food delivery and distribution to vulnerable populations, expenses to improve telework capabilities, and the purchase of medical and other materials for the County’s COVID-19 Test Site at William Paterson University; and

WHEREAS, N.J.S.A. 40A:11-6 provides that during times of emergency any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

WHEREAS, in accordance with the Section 5.3 of the Passaic County Administrative Code which sets forth emergency powers, the County Administrator is empowered to enter into contracts for goods or services needed to preserve the health, safety and welfare of the public, subject to ratification of the Board; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6 and the emergency powers vested in him, the County Administrator has entered into various contracts to respond to the Public Health Emergency, which is outlined in a June 10, 2020 letter to the Passaic County Purchasing Agent, which is attached hereto and made part of this resolution; and

WHEREAS, a certification of funds attesting to the availability of funds for these contracts is attached hereto, and made part of this resolution; and

WHEREAS, the matter has been reviewed at the June 10, 2020 meeting of the Administration and Finance Committee and is being recommended to the Board for ratification; and

Introduced on: June 16, 2020

Adopted on: June 16, 2020

Official Resolution#: R20200457

NOW, THEREFORE, LET BE IT RESOLVED, the action of the County Administrator in entering into contracts with the vendors as set forth in his June 10, 2020 letter to the Passaic

County Purchasing Agent, pursuant to N.J.S.A. 40A:11-6 and section 5.3 of the Pasipic County Administrative Code are hereby ratified. **Res- Pg. 18-3**

LET IT BE FURTHER RESOLVED, that all payments for the goods provided and services performed under this contract shall be paid in accordance with N.J.S.A. 40A:11-6(b).

MPJ

June 16, 2020



County of Passaic

Administration Building Room 205
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova
County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

Email: adenova@passaiccountynj.org

June 10, 2020

Sent via email sherrya@passaiccountynj.org

Sherry Arvanitakis, QPA
Purchasing Agent
County of Passaic – Division of Purchasing
495 River Street
Paterson, NJ 07524

RE: Emergency Contract Awards made in response to the Public Health Emergency pursuant to N.J.S.A. 40A:11-6

Dear Ms. Arvanitakis:

On March 9, 2020, New Jersey Governor Philip D. Murphy issued Executive Order No.103 declaring a Public Health Emergency and State of Emergency exists in the State of New Jersey in response to the Coronavirus disease 2019 (hereafter "COVID-19").

Since that date, the County of Passaic (hereafter "County") has entered into a number of emergency contracts in order to respond to the Public Health Emergency, and protect the health, welfare, and safety of the residents and employees of Passaic County. This includes, but is not limited to, emergency contract awards for the following purposes:

- a. Medical expenses related to COVID-19;
- b. Costs of providing COVID-19 testing;
- c. Acquisition of personal protective equipment;
- d. Expenses for disinfection of public areas or facilities;
- e. Expenses for food delivery and distribution to vulnerable populations;
- f. Expenses to improve telework capabilities; and
- g. The purchase of medical and other materials for the County's COVID-19 Test Site at William Paterson University.

For your ease of reference, appended to this letter is a spreadsheet setting forth the emergency contracts authorized, the amount, as well as a short description of the goods or services purchased. All of these contracts were awarded to respond to the Public Health Emergency declared by Governor Murphy, and were necessary to protect the public health, safety, and welfare of residents and County employees, and in compliance with guidance issued by the United States Treasury Department for the use of grant funding received by the County in the Coronavirus Aid, Relief, and Economic Security Act.

Consequently, and pursuant to the authority vested in the County Administrator pursuant to N.J.S.A. 40A:11-6, I authorized the emergency contracts listed herein. Likewise, the County Counsel, Chief Financial Officer, and Purchasing Agent are and were authorized to take all necessary action to ensure performance of the contract with the vendors listed therein, and specifically, pursuant to N.J.S.A.

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200457

40A:11-6(b), once the goods are received, the Chief Financial Officer is authorized to render payment for same.

Thank-you for your anticipated cooperation.

Sincerely,

A handwritten signature in black ink, enclosed within a hand-drawn oval. The signature is cursive and appears to read "Anthony J. DeNova, III".

Anthony J. DeNova, III
County Administrator

cc: Passaic County Board of Chosen Freeholders (sent via email)
Matthew P. Jordan, County Counsel (sent via email)
Richard Cahill, Chief Financial Officer (sent via email)
Kelly C. Ruffel, Deputy County Administrator (sent via email)

VENDOR	AMOUNT	DESCRIPTION OF GOODS OR SERVICES
4B1 DISTRIBUTION INC.	\$ 6,300.00	Personal Protective Equipment
AAA METAL & GLASS INC.	\$ 185,080.00	Materials to respond to Public Health Emergency
ACE ENDICO, INC.	\$ 14,258.00	Personal Protective Equipment
ACE LOCK & SECURITY	\$ 2,317.00	Materials to respond to Public Health Emergency
AIRGAS USA, LLC	\$ 87,325.00	Personal Protective Equipment
ALLSTATE MEDICAL SUPPLIES, LLC	\$ 5,560.00	Personal Protective Equipment
ALL-TEX, INC.	\$ 32,040.00	Disinfectant and cleaning materials to mitigate spread of COVID-19
AMERICAN PAPER TOWEL/SAN-AID	\$ 6,192.77	Disinfectant and cleaning materials to mitigate spread of COVID-19
ANGLE INDUSTRIES, LTD	\$ 3,750.00	Personal Protective Equipment
AT&T MOBILITY, INC.	\$ 877.76	Materials to respond to Public Health Emergency
ATON COMPUTING, INC.	\$ 20,601.97	Technology improvements at Preakness Healthcare Center
ATRA JANITORIAL SUPPLY CO, INC	\$ 15,145.72	Disinfectant and cleaning materials to mitigate spread of COVID-19
BACON & GRAHAM, INC.	\$ 1,945.35	Materials to respond to Public Health Emergency
BENNY'S GLASS AND MIRROR INC.	\$ 17,553.36	Materials to respond to Public Health Emergency
BIO COMPANY, INC.	\$ 5,405.00	Personal Protective Equipment
BIO-REFERENCE LABORATORIES	\$ 1,000,000.00	COVID-19 test kits and laboratory services
CARMEN'S PHARMACY & MEDICAL	\$ 47.92	Medical Supplies
CDW GOVERNMENT, INC.	\$ 2,040.00	Technology improvements for various County departments
CHARM TEX	\$ 8,711.20	Personal Protective Equipment
CLORDISYS SOLUTIONS, INC.	\$ 25,080.00	Disinfectant and cleaning materials to mitigate spread of COVID-19
COMMON CENTS EMS SUPPLY, INC.	\$ 2,429.20	Personal Protective Equipment
CONCEPT PRINTING, INC	\$ 17,209.50	Personal Protective Equipment
COOPER ELECTRIC SUPPLY CO.	\$ 199.00	Personal Protective Equipment
DAVID ZUIDEMA, INC.	\$ 43,650.01	Porta-Johns for COVID-19 Test Site at William Paterson University
DEALMED MEDICAL SUPPLIES, LLC.	\$ 536.00	Personal Protective Equipment
DIRECT SUPPLY	\$ 1,199.50	Materials to respond to Public Health Emergency
DIVERSIFIED DISPLAY	\$ 4,991.74	Materials to respond to Public Health Emergency
DONNAJANA ENTERPRISES LLC	\$ 32,621.63	Personal Protective Equipment
DREW & ROGERS, INC.	\$ 10,450.00	Personal Protective Equipment
E.A. MORSE & COMPANY	\$ 936.00	Disinfectant and cleaning materials to mitigate spread of COVID-19
ELY SWERDLIN	\$ 39,109.12	Personal Protective Equipment
EMERGENCY RELIEF CATERING	\$ 42,000.00	Shelf Stable Meals for Homebound Passaic County Senior Citizens
EMR POWER SYSTEMS, LLC	\$ 435.52	Materials to respond to Public Health Emergency
FISHER SCIENTIFIC COMPANY	\$ 4,732.25	Medical Supplies
FOUR SEASONS PROMOS, LLC	\$ 2,950.00	Personal Protective Equipment
G.T.B.M., INC.	\$ 2,154.99	Disinfectant and cleaning materials to mitigate spread of COVID-19
GAETA RECYCLING CO., INC.	\$ 20,000.00	Trash removal at COVID-19 Test Site at William Paterson University
GARDEN STATE HWY PRODUCTS INC.	\$ 1,701.55	Materials to respond to Public Health Emergency
GERIMEDIX, INC.	\$ 39,735.00	Personal Protective Equipment
GRAINGER INCORPORATED	\$ 99,129.37	Personal Protective Equipment/Materials to respond to Public Health Emergency
HAWK GRAPHICS INC.	\$ 180.00	Materials to respond to Public Health Emergency
HOME DEPOT U.S.A., INC.	\$ 134.29	Materials to respond to Public Health Emergency
IMPERIAL BAG & PAPER CO. LLC	\$ 109,715.10	Personal Protective Equipment
INSERRA SUPERMARKETS, INC.	\$ 25,001.00	Personal Protective Equipment
INTERVENTION STRATEGIES	\$ 4,200.00	Employee Assistance Program
JA FOOD SERVICE CORPORATION	\$ 31,290.00	Shelf Stable Meals for Homebound Passaic County Senior Citizens
JML MEDICAL	\$ 23,930.60	Personal Protective Equipment
JOHNSTON G.P., INC.	\$ 870,887.84	Phone upgrades for various County departments to support remote work
KAAN TULGAR PRODUCTIONS LLC	\$ 2,765.70	Election Costs
KUIKEN BROTHERS	\$ 515.55	Materials to respond to Public Health Emergency
LAWMEN SUPPLY COMPANY OF NJ	\$ 325,051.51	Personal Protective Equipment
LAWSON PRODUCTS, INC.	\$ 4,038.90	Personal Protective Equipment
MAO PHARMACY, INC.	\$ 9,504.39	Medical Supplies
MCMASTER-CARR SUPPLY COMPANY	\$ 456.15	Personal Protective Equipment
MED-PART CORPORATION	\$ 51,700.00	Personal Protective Equipment
MOBILE CLINIC GENIUS LLC	\$ 497,100.00	Mobile Lab for COVID-19 Mobile Testing
MRA INTERNATIONAL, INC.	\$ 988.00	Technology equipment for COVID-19 Test Site at William Paterson University
MSC INDUSTRIAL SUPPLY CO.	\$ 5,450.83	Personal Protective Equipment
NASHVILLE MEDICAL & EMS	\$ 82,877.60	Personal Protective Equipment
NICHOLAS MARKETS, INC.	\$ 1,673.94	Food for volunteers at COVID-19 Test Site at William Paterson University
OAKLAND MARINE & EQUIPMENT INC.	\$ 1,620.00	Materials to respond to Public Health Emergency
OFFICE BASICS, INC.	\$ 460.00	Medical Supplies
PACKETALK, LLC	\$ 137,960.00	Thermal Cameras at County facility entrances to mitigate spread of COVID-19
PASSAIC CLIFTON DRIVE UR SELF	\$ 10,000.00	Truck Rental for Food Distribution Program during COVID-19 Pandemic
PENN JERSEY	\$ 16,027.80	Materials to respond to Public Health Emergency
PHARMACY & SURGICAL SUPPLIES	\$ 413.25	Medical Supplies
POSTMASTER, HACKENSACK/PATERSON	\$ 208,357.71	May Municipal Election Costs
QUADIENT, INC.	\$ 16,874.10	Election Costs
REDICARE LLC	\$ 10,740.46	Personal Protective Equipment/Medical Supplies
RICCIARDI BROTHERS OF PATERSON	\$ 1,235.69	Materials to respond to Public Health Emergency
RIDGEWOOD PRESS	\$ 870.00	Materials to respond to Public Health Emergency
RM MEDICAL UNIFORMS LLC	\$ 126,250.00	Personal Protective Equipment
RYAN LEONARD	\$ 59,250.00	Personal Protective Equipment
SPRUE INDUSTRIES	\$ 1,428.80	Disinfectant and cleaning materials to mitigate spread of COVID-19
INTERNATIONAL	\$ 279,651.41	Technology upgrades for various County departments to support remote work
FRANKLIN	\$ 560.86	Personal Protective Equipment

Introduced on June 16, 2020
Adopted on June 16, 2020
Official Resolution # 20200487

STAPLES	\$ 3,885.34	Materials to respond to Public Health Emergency
STERICYCLE, INC.	\$ 3,401.00	Disinfectant and cleaning materials to mitigate spread of COVID-19
STERLING RENTAL	\$ 27,749.00	Tents for COVID-19 Test Site at William Paterson University
STEWART BUSINESS SYSTEMS	\$ 4,076.08	Materials to respond to Public Health Emergency
T & R AUTOMOTIVE DISTRIBUTORS	\$ 1,399.50	Materials to respond to Public Health Emergency
TANIS HARDWARE CORP.	\$ 2,973.44	Materials to respond to Public Health Emergency
THE ARTCRAFT GROUP, INC	\$ 1,079.00	Personal Protective Equipment
THE BROWNSTONE	\$ 14,637.75	Food for volunteers at COVID-19 Test Site at William Paterson University
THE OFFICE CONCEPTS GROUP	\$ 17,679.75	Personal Protective Equipment
TRAFFIC SAFETY SERVICES, LLC	\$ 64,400.00	Materials to respond to Public Health Emergency
TRI-DIM FILTER	\$ 7,029.00	Personal Protective Equipment
TSP MAINTENANCE SUPPLY	\$ 10,591.86	Personal Protective Equipment/Medical Supplies
TURN OUT UNIFORM	\$ 1,396.00	Materials to respond to Public Health Emergency
ULINE, INC.	\$ 1,279.10	Materials to respond to Public Health Emergency
UNIPAK CORP.	\$ 2,392.00	Personal Protective Equipment/Medical Supplies
UNITED PARCEL SERVICE	\$ 122.18	
UNITED STATES POSTAL SERV.	\$ 18,464.60	May Municipal Election Costs
V.E. RALPH & SON	\$ 5,772.50	Personal Protective Equipment
VERICOR, LLC	\$ 6,566.30	Materials to respond to Public Health Emergency
W. B. MASON	\$ 11,535.49	Materials to respond to Public Health Emergency
WITMER PUBLIC SAFETY GROUP INC	\$ 12,850.00	Materials to respond to Public Health Emergency
WORLD CLASS INK	\$ 139.96	Materials to respond to Public Health Emergency
WORLDWIDE MEDICAL PRODUCTS, INC	\$ 1,683.00	Medical Supplies

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A MASTER NATURAL GAS SUPPLY SERVICE AGREEMENT BETWEEN THE COUNTY OF PASSAIC ON BEHALF OF PARTICIPATING MEMBERS OF THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM AND DIRECT ENERGY MARKETING, LLC, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200458							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-19							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING A MASTER NATURAL GAS SUPPLY SERVICE AGREEMENT BETWEEN THE COUNTY OF PASSAIC ON BEHALF OF PARTICIPATING MEMBERS OF THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM AND DIRECT ENERGY MARKETING, LLC, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ.

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, the County on behalf of participating members of the Passaic County Energy Regional Cooperative Pricing System (hereafter “PCERCPS”) are currently in a fixed basis upcharge pricing structure natural gas supply service contract with East Coast Power and Gas, which is terminating effective June 30, 2020, because of the Public Health Emergency; and

WHEREAS, the County on behalf of the participating members of the PCERCPS, issued SB-18-047 in compliance with N.J.S.A. 40A:11-1, et seq., for the services as described herein; and

WHEREAS, Direct Energy Marketing, LLC responded to SB-18-047, and pursuant to the May 29, 2020 letter from Concord Energy Services, which is attached to and made part of this resolution, is being recommended for approval of a service agreement for natural gas supply service with the County, on behalf of the participating members of PCERCPS; and

WHEREAS, a certification of funds attesting to the availability of funds for these contracts is attached hereto, and made part of this resolution; and

WHEREAS, the matter has been reviewed at the June 10, 2020 meeting of the Administration and Finance Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET BE IT RESOLVED, that the Passaic County Board of Chosen Freeholders is authorizing the agreement between the County of Passaic on behalf of participating members of the Passaic County Energy Regional Cooperative Pricing System and Direct Energy Marketing, LLC for natural gas supply services; and

LET IT BE FURTHER RESOLVED, that the Purchasing Agent, Clerk to the Board, and Director the Board are authorized to execute an agreement with Direct Energy Marketing, LLC, and take any other action necessary to carry out the purpose of this resolution.

MPJ

June 16, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Sherry Arvanitakis

Telephone #: 973-247-3304

DESCRIPTION OF RESOLUTION:

Request to award Contract to Direct Energy Marketing, LLC for SB-18-047 Natural Gas Supply Services for the Participating Members of the Passaic County Energy Regional Cooperative Pricing System (PCERCPS).

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ TBD

REQUISITION # Various

ACCOUNT # 0-01-31-222-001-000 through U03

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200458



May 29, 2020

Ms. Sherry Arvanitakis, QPA
 Purchasing Agent
 County of Passaic
 495 River St. 2nd Floor
 Paterson, NJ 07524

Reference: Recommendation of Award for SB#18-047 Bid Lot 2 Rebid – Natural Gas Supply Service

Dear Ms. Arvanitakis,

The County and its PCERCPS members are currently in a Fixed Basis Upcharge pricing structure Natural Gas supply service contract with East Coast Power and Gas (ECP&G) at a rate of \$1.972/DTH (dekatherms). This Fixed Basis Upcharge contract is a fixed rate that is added to the monthly Nymex settle rate each month for billing purposes. The existing natural gas supply contract with ECP&G will terminate effective June 2020 due to ECP&G ceasing third party supplier operations for natural gas and electricity due to COVID-19.

Due to ECP&G ceasing its operations and returning all PCERCPS members currently under contract for SB18-047 Bid Lot 2 back to the utility for natural gas supply services, Concord Energy Services solicited and received new pricing for "SB#18-047 Bid Lot 2 Rebid" via sealed bid on Friday, May 29, 2020. Solicited bids were sought from previously qualified suppliers from Bid# SB18-047. Only one supplier, Direct Energy, responded with pricing for consideration. The pricing received from Direct Energy was very attractive and lower than the current existing contract with ECP&G as well as lower than the Historical Price to Compare with the utility, PSE&G. Direct Energy pricing received is as follows.

Pricing for Fixed Basis Upcharge Bid Lot 2 PSEG Accounts Rate GSG/LVG - \$1.1686/DTH
 Pricing for All-In Fixed Price Bid Lot 2 PSEG Accounts Rate GSG/LVG - \$3.9686/DTH

The bid pricing received for the Fixed Basis upcharge is approximately 14% lower than the current contract rate with ECP&G. Direct Energy also provided an All-In Fixed Rate which includes the fixed basis upcharge and the monthly Nymex rate for a bundled commodity rate of \$3.9686/dth. The All-In Fixed rate is approximately 20% lower than PSE&G's historical price to compare.

Although the Fixed Basis Upcharge rate received by Direct Energy is very attractive and much lower than the current contract rate, we are recommending that the County accept and award to Direct Energy the All-In Fixed Rate at \$3.9686/dth for the eighteen (18) month term to commence July 1, 2020 – November 30, 2021. The All-In Fixed Rate is extremely attractive especially for the upcoming

520 South Burnt Mill Road, Voorhees, NJ 08043 P: (856) 427-0200

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 5070 Market Street, Suite 103, Philadelphia, PA 19104 P: (215) 387-1011

Official Resolution#: R20200458

www.concord-engineering.com

winter months as the PCERCPS members use 70% of its natural gas requirements in the months of December – February.

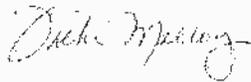
The County's historical usage over the eighteen (18) month term is 121,578 dekatherm's and the total projected cost for the Fixed All-In Price over the term is \$ 482,496. The County's projected savings over the term is \$ 121,749 or 20%.

An overview of the Annual Projected Savings for all participants in Bid Lot 2 is below:

Bid Evaluation SB18-047 Bid Lot 2 Rebid		PSEG PTC \$/Dth	Existing Contract Rate \$/Dth	Direct Energy		
Product Structure	Total Term DTH			\$/Dth	Proj Term Savings vs PTC	Proj Annual Savings Vs Exist Contract
Fixed Basis Upcharge	530,221	\$ 2.380	\$ 1.972	\$ 1.1686	\$ 642,309.72	\$ 425,979.55
Firm, Fixed All in Price	530,221	\$ 4.970	NA	\$ 3.9686	\$ 530,963.31	NA

We appreciate the opportunity to provide assistance to the County of Passaic for its energy needs and requirements. Please let me know if you have any questions or require additional information.

Sincerely,
Concord Energy Services



Vicki Molloy, CEP
Vice President, Energy Services

520 South Burnt Mill Road, Voorhees, NJ 08043 P: (856) 427-0200

Introduced on: June 16, 2020
Adopted on: June 16, 2020

Official Resolution#: R20200458

www.concord-engineering.com

APPENDIX B

NATURAL GAS SUPPLY SERVICE AGREEMENT

B-1

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200458

APPENDIX B

MASTER NATURAL GAS SUPPLY SERVICE AGREEMENT

between

THE COUNTY OF PASSAIC, NEW JERSEY

on behalf of the Participating Members of the
PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM

(PCERCPS)

and

Direct Energy Marketing, LLC

Dated

May 29, 2020

This NATURAL GAS SUPPLY SERVICE AGREEMENT (the "Agreement") is entered into this 29th day of May 2020, by and between the COUNTY OF PASSAIC, NEW JERSEY, a body politic, with offices at 401 Grand Street, Paterson, New Jersey 07505 (the "County") and Direct Energy Business, LLC a corporation organized and existing under the laws of the State of New Jersey, (the "Supplier").

RECITALS

WHEREAS, the County's Board of Chosen Freeholders has authorized this contract by resolution as the result of competitive public bidding pursuant to Local Public Contracts Law, N.J.S.A. 40A:11 et seq.; and

WHEREAS, the bid specifications included those estimated quantities of natural gas supply service ("Full Requirements Service") needed by the County; and

WHEREAS, certain federal and New Jersey Statutes and administrative Rules and Regulations govern the natural gas utility industry in New Jersey (generally, the "Applicable Legal Authorities"); and

WHEREAS, certain of the Applicable Legal Authorities provide for the restructuring of the natural gas industry in the State of New Jersey (the "State") from that of a regulated public utility service to allow access to the natural gas public utility's local distribution system by entities that have successfully completed the licensing process set forth in the Applicable Legal Authorities; and

WHEREAS, the Supplier is licensed to provide Full Requirements Service to customers in the State, and has been issued Board License Number GSL- 0128; and

WHEREAS, the Applicable Legal Authorities provide that with implementation of such access to the Local Distribution Company's local distribution system, the Local Distribution Company will continue to serve as the exclusive natural gas distribution provider within its Service Territory; and

WHEREAS, in accordance with the Applicable Legal Authorities, customers may purchase Full Requirements Service from licensed suppliers.

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth below, the parties hereto, intending to be legally bound, hereby covenant, promise and agree as follows:

ARTICLE I

DEFINITIONS AND INTERPRETATION

SECTION 1.1. DEFINITIONS. As used in this Agreement, the following terms shall have the meanings set forth below:

"Act" means the Electric Discount and Energy Competition Act, P.L. 1999, Chapter 23, approved February 9, 1999, Assembly, No. 16, as amended.

"ADDQ" means Average Daily Delivery Quantity.

"Agreement" means this Natural Gas Supply Service Agreement between the County of Passaic, New Jersey and the Supplier for provision of Natural Gas Supply Service.

"All-Inclusive, 100% Full Requirements Firm Fixed – Non Recallable Service" also referred to as "Firm Fixed Price", means natural gas supply service that includes all direct and indirect costs including, but not limited to: supply, storage, transportation from well head to city-gate, line losses, balancing, balances or imbalances, overhead fee or profit, clerical support, taxes, travel expenses, safety equipment, materials, supplies, labor, supervision, managerial support and all documents, forms, reports and reproductions thereof. The All Inclusive 100% Full-Requirements Firm Fixed – Non Recallable Price includes all Supplier incurred costs to perform the work of this contract whether stated directly or implied within the RFB. This price is not subject to change during the term of the Agreement.

"Applicable Taxes" means any federal, state or local tax applied to the sale of natural gas supply, including, but not limited to New Jersey State Sales and Use Tax. Any change in the Sales and Use Tax which is adopted by the State Legislature and applied to the sale of natural gas supply during the contract period will be permitted under the contract and will be passed through as an adjustment to the contract Basis Up-Charge and Commodity Price at the time of the new tax effective date. New Jersey currently has a seven percent (7%) sales tax, which rate shall be included in the Basis Up-Charge and Commodity Price.

"Basic Gas Supply Service - BGSS" which is defined by the NJ BPU as gas supply service provided by a LDC as opposed to third party supplied gas.

"Basis" means the financial cost to move natural gas from the Henry Hub to the final delivery point on the pipeline. Basis is defined as the price difference between the cost of a futures contract at Henry Hub and the cash price at the delivery point.

"Balancing" means generally the requirement to match the amount of natural gas and transportation nominated for a given period to that actually consumed. Specific definitions for each LDC are included in the LDC tariff and/or Third Party Supplier Tariff, and shall be incorporated by reference herein.

"BPU" means the New Jersey Board of Public Utilities, or any successor state agency.

"BTU (British Thermal Unit)" means a unit of heating value equal to the amount of heat required to raise the temperature of one pound of water (at 60 degrees Fahrenheit) by one degree Fahrenheit.

"Change in Law" means any of the following acts, events or circumstances to the extent that compliance therewith materially increases or decreases the cost of performing or materially increases or decreases the scope of a party's obligations hereunder:

(i) the adoption, amendment, promulgation, issuance, modification, repeal or written change in administrative or judicial interpretation of any Applicable Law not known at the time of bid and issued on or after the Contract Date, unless such Applicable Law was on or prior to the Contract Date duly adopted, promulgated, issued or otherwise officially modified or changed in interpretation, in each case in final form, to become effective without any further action by any governmental body;

(ii) the order or judgment of any governmental body issued on or after the Contract Date (unless such order or judgment is issued to enforce compliance with Applicable Law which was effective as of the Contract Date) to the extent such order or judgment is not the result of willful or negligent action, error or omission or lack of reasonable diligence of the Supplier or of the Client, whichever is asserting the occurrence of a Change in Law; provided, however, that the contesting in good faith or the failure in good faith to contest any such order or judgment shall not constitute or be construed as such a willful or negligent action, error or omission or lack of reasonable diligence; or

It is specifically understood, however, that none of the following shall constitute a "Change in Law":

(i) a change in the nature, frequency or severity of the actions typically taken by a governmental body to enforce compliance with Applicable Law which was effective as of the Contract Date; or

(ii) any event that affects generally applicable working conditions or standards that are not specific to the natural gas supply service industry or the Facilities.

"City Gate (also City Gate Station)" means the point at which a local distribution gas company (LDC) receives natural gas from a pipeline company. Refer Delivery Point.

"Commencement Date" means July 1, 2020, the date on which the Supplier is first permitted to provide Full Requirements Services to the County Facilities.

"Commodity Price" means the charge per therm for natural gas commodity.

"Contract Date" means the date this Agreement has been executed and delivered by the County and the Supplier.

"Contract Price" has the meaning set forth in Article IV.

"County Facilities" means all facilities and accounts listed in Appendix C, Bid Lot 2 for which the Supplier is to provide 100% Full Requirements Firm – Non Recallable Service pursuant to the Agreement. Appendix C, Bid Lot 2 contains a listing of each Participating Entity, along with a list of account numbers and each account's historical usage, rate tariff and historical usage quantity.

"County's Indemnified Persons" means the County and its directors, officers, representatives, employees, principals, agents, consultants, successors and assigns.

"DCQ" means Daily Contract Quantity.

"Delivery Point" means the point on the natural gas pipeline system identified by the Local Distribution Company where natural gas is delivered by the Supplier.

"DTH" means dekatherm, One dekatherm = 10 therms = 1 MMBTU.

"Distribution" means all delivery services by the Local Distribution Company for the provision of Gas Supply Service to the natural gas customer as regulated by governing law.

"FERC" means Federal Energy Regulatory Commission

"Firm" means that the Supplier may only suspend performance hereunder to the extent that such performance is prevented for reasons of Force Majeure.

"Fixed Basis Up-Charge Price" means a single unit cost per therm that includes all non-commodity costs of the Supplier, including transportation from the wellhead and delivery to the LDC Delivery Point, line losses, Supplier's margin, consultant fee and New Jersey Sales and Use Tax (currently 6.625% of the sale price) and any other applicable costs such as nominating and balancing etc. The "Fixed Basis Up-charge Price" shall remain firm and fixed for the duration of the Agreement.

"Force Majeure" shall have the meaning ascribed to it in Section 7.14.

"Full Requirements Service" means Gas Supply Service provided by Supplier to the County Facilities on a Firm basis and at all times, without interruption, except as may be required in case of a Force Majeure event. Full Requirements Service is a substitute for Basic Gas Supply Service. Full Requirements Service does not include Distribution.

"Gas Supply Service" means the provision to customers of the retail commodity of Natural Gas, but does not include any regulated distribution service.

"Gas Supplier" means a person that is duly licensed pursuant to the provisions of the Act to offer and assume the contractual and legal obligation to provide Gas Supply Service to retail

customers and includes, but is not limited to, marketers and brokers. A non-public utility affiliate of a public utility holding company may be a Gas Supplier, but a gas public utility or any subsidiary of a gas utility is not a Gas Supplier. In the event that a gas public utility is not part of a holding company legal structure, a related competitive business segment of that gas public utility may be a Gas Supplier, provided that related competitive business segment is structurally separated from the gas public utility, and provided that the interactions between the gas public utility and the related competitive business segment are subject to the affiliate relations standards adopted by the BPU pursuant to subsection k. of section 10 of the Act.

“Henry Hub” means a natural gas pipeline located in Erath, Louisiana that serves as the official delivery location for futures contracts on the NYMEX.

“Line Loss” means a percentage of allowable gas volume loss permitted within LDC tariff between city gate and the account meter.

“Local Distribution Company” means a local natural gas public utility or any successor company or entity that distributes Natural Gas to customers within a service area.

“Loss” means any and all loss, liability, forfeiture, obligation, delay, fine, penalty, judgment, cost, expense, debt, demand, and damage of every kind whatsoever (including, without limitation, reasonable attorneys’ fees, consultant fees, expert witness fees and court costs); provided, however, that “Loss” shall not include incidental or consequential damages, except for those related to billing errors.

“MCF” means 1,000 cubic feet of natural gas

“Metered Usage” means for billing purposes, a customer’s actual gas use in cubic feet will be converted to therms.

“MMBTU” means a thermal unit of energy equal to 1,000,000 BTU’s that is the equivalent of 1,000 cubic feet of gas having a heating content of 1,000 BTU’s per cubic foot, as provided by contract measurement terms. This also equals approximately 10 therms or 1 dekatherm.

“Nominated” means the physical quantity of gas requested, typically in MMBTU/day, for a specific contract or for all contracts at a specific point.

“Nomination” means a request for physical quantity of gas under a specific purchase, sales or transportation agreement or for all contracts at a specific point. A nomination will continue for a specified number of days or until superseded by another service request for the same contract.

“Non-Recallable Gas” means natural gas supply that is not subject to re-call by the LDC.

“NYMEX – New York Mercantile Exchange” - As used in this RFB and Agreement, all NYMEX pricing referred to will be the Natural Gas Henry Hub Future pricing published on the website at www.cmegroup.com or in the Wall Street Journal for the Henry Hub.

"Natural Gas" means any mixture of market quality hydrocarbons and noncombustible gases in a gaseous state consisting primarily of methane.

"Rate" means the BPU approved charges for services provided by the LDC, as set forth in the LDC tariff.

"Replacement Gas" means all Gas Supply Service provided by a third party through the Local Distribution Company should Supplier not provide Full Requirements Service to the County Facilities pursuant to this Agreement for any reason whatsoever, other than Force Majeure, including, but not limited to, Supplier's default under this Agreement or the bankruptcy or insolvency of Supplier.

"RFB" means the Solicitation for Bids for Natural Gas Supply Service SB-18-047 issued on **September 20, 2018** by the County of Passaic, New Jersey, as amended.

"Service Territory" means the geographic areas of the State of New Jersey in which the Local Distribution Company has an exclusive franchise to serve natural gas customers.

"Settlement Price" means the New York Mercantile Exchange Natural Gas Henry Hub Settlement Price on the applicable Pricing Date for each month of the applicable portion of the Term.

"Supplier" means Direct Energy Business, LLC (the entity executing this Agreement with the County).

"Term" has the meaning set forth in Article VI.

"Termination Date" means November 30, 2021, or the date upon which this Agreement is terminated pursuant to Article VI hereof, whichever is earlier.

"Therm" means a unit of heating value approximately equivalent to 100,000 BTU's

"Third Party Supplier Agreement" means the agreement between Supplier and a Local Distribution Company that sets forth the terms and conditions under which Supplier will be permitted to deliver Gas Supply Service to the Local Distribution Company for ultimate distribution to the County Facilities.

"Transmission" means all necessary services for the delivery of Natural Gas Supply Service by Supplier to the Local Distribution Company.

"Weighted Average Commodity Price" means the Commodity Price over a specified term, calculated by (1) adding the products of, (a) the published monthly NYMEX natural gas prices for a specified period on a given date, multiplied by (b) the historical usage within the County Facilities for each of such months for the applicable period (as set forth in Appendix C, Bid Lot 2), and (2) dividing such sum by the combined total historical usage for all such months over

the specified period. The Weighted Average Commodity Price shall be expressed as dollar per Dth.

“Weighted Average Cost of Gas (WACOG)” means a price paid for a volume of gas and associated transportation based on prices of individual volumes of natural gas that make up the total quantity supplied.

SECTION 1.2 INTERPRETATION. In this Agreement, unless the context otherwise requires:

(a) References Hereto. The terms "hereby", "hereof", "herein", "hereunder" and any similar terms refer to this Agreement, and the term "hereafter" means after the Contract Date.

(b) Gender and Plurality. Words of the masculine gender mean and include correlative words of the feminine and neuter genders and words importing the singular number mean and include the plural number and vice versa.

(c) Persons. Words importing persons include firms, companies, associations, general partnerships, limited partnerships, trusts, business trusts, corporations and other legal entities, including public bodies, as well as individuals.

(d) Headings. The table of contents and any headings preceding the text of the Articles, Sections and subsections of this Agreement shall be solely for convenience of reference and shall not constitute a part of this Agreement, nor shall they affect its meaning, construction or effect.

(e) Entire Agreement; Modifications. This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes all prior oral or written agreements and understandings between the parties relating to the subject matter hereof. Supplier acknowledges that any term or condition set forth in the Request for Bids issued by the County, or the Bid received from Supplier in response thereto, that differs from, conflicts with, varies or contradicts the terms of this Agreement is null and void, and of no force and effect. This Agreement may only be amended or modified by a written instrument signed by all parties hereto.

(f) References to Days. All references to days herein are to calendar days, including Saturdays, Sundays and holidays, except as otherwise specifically provided.

(i) Counterparts. This Agreement may be executed in any number of original counterparts. All such counterparts shall constitute but one and the same Agreement.

(j) Applicable Law. This Agreement shall be governed by and shall be construed, enforced, and performed in accordance with the laws of the State of New Jersey without regard to principles of conflicts of law.

(k) Severability. If any clause, sentence, paragraph or part of this Agreement should be declared or rendered unlawful by a court or regulatory agency of competent jurisdiction, the remainder of this Agreement shall remain in full force and effect.

(l) Defined Terms. The definitions set forth in Section 1.1 hereof shall control in the event of any conflict with the definitions used in the recitals hereto.

ARTICLE II

REPRESENTATIONS AND WARRANTIES

SECTION 2.1 REPRESENTATIONS AND WARRANTIES OF THE COUNTY.

The County hereby represents and warrants that:

1. Existence and Powers. The County is a body politic and corporate of the State of New Jersey validly existing under the Constitution and laws of the State, with full legal right, power and authority to enter into and perform its obligations under this Agreement.
2. Due Authorization and Binding Obligation. The County has duly authorized the execution and delivery of this Agreement. This Agreement has been duly executed and delivered by the County and constitutes a legal, valid and binding obligation of the County, enforceable against the County in accordance with its terms except insofar as such enforcement may be affected by bankruptcy, insolvency, moratorium and other laws affecting creditors' rights generally.
3. No Conflict. Neither the execution nor the delivery by the County of this Agreement nor the performance by the County of its obligations hereunder nor the consummation by the County of the transactions contemplated hereby (1) conflicts with, violates or results in a breach of any law or governmental regulation applicable to the County or (2) conflicts with, violates or results in a breach of any term or condition of any judgment, decree, agreement or instrument to which the County is a party or by which the County or any of its properties or assets are bound, or constitutes a default under any such judgment, decree, agreement or instrument.
4. No Litigation. There is no action, suit or other proceeding as of the Contract Date, at law or in equity, before or by any court or governmental authority, pending or, to the County's best knowledge, threatened against the County which is likely to result in an unfavorable decision, ruling or finding which would materially and adversely affect the execution or delivery of this Agreement or the validity or enforceability of this Agreement or any other agreement or instrument to be entered into by the County in connection with the transactions contemplated hereby, or which would materially and adversely affect the performance by the County of its obligations hereunder or under any such other agreement or instrument.
5. No Legal Prohibition. The County has no knowledge of any applicable law in effect on the date as of which this representation is being made, exclusive of permitting requirements which would prohibit the performance by the County of this Agreement and the transactions contemplated hereby.

SECTION 2.2 REPRESENTATIONS AND WARRANTIES OF THE SUPPLIER.

The Supplier hereby represents and warrants that:

1. The Supplier shall and will provide and furnish all the materials required for supplying and delivering Natural Gas to various County Facilities (PSE&G and Elizabethtown Gas Area Accounts) all furnished in accordance with specifications SB-18-047, dated September 20, 2018 said specifications being hereby incorporated into and made a part of this Contract by reference and hereinafter being referred to together as Specifications and in further accordance of the Bid Proposal of Supplier dated May 29, 2020. Said Bid Proposal and any Addenda issued is to be incorporated herein by reference and made a part of this Contract as if fully set forth herein.
2. Existence and Powers. The Supplier is duly organized and validly existing as a corporation under the laws of the State of New Jersey, with full legal right, power and authority to enter into and perform its obligations under this Agreement.
3. Due Authorization and Binding Obligation. The Supplier has duly authorized the execution and delivery of this Agreement. This Agreement has been duly executed and delivered by the Supplier and constitutes the legal, valid and binding obligation of the Supplier, enforceable against the Supplier in accordance with its terms except insofar as such enforcement may be affected by bankruptcy, insolvency, moratorium and other laws affecting creditors' rights generally.
4. No Conflict. Neither the execution nor the delivery by the Supplier of this Agreement nor the performance by the Supplier of its obligations hereunder (1) conflicts with, violates or results in a breach of any law or governmental regulation applicable to the Supplier, (2) conflicts with, violates or results in a breach of any term or condition of any judgment, decree, agreement (including, without limitation, the certificate of incorporation of the Supplier) or instrument to which the Supplier is a party or by which the Supplier or any of its properties or assets are bound, or constitutes a default under any such judgment, decree, agreement or instrument, or (3) will result in the creation or imposition of any encumbrance of any nature whatsoever upon any of the properties or assets of the Supplier.
5. No Litigation. Except as expressly disclosed to the County in writing, there is no action, suit or other proceeding as of the Contract Date, at law or in equity, before or by any court or governmental authority, pending or, to the Supplier's best knowledge, threatened against the Supplier which is likely to result in an unfavorable decision, ruling or finding which would materially and adversely affect the execution or delivery of this Agreement or the validity or enforceability of this Agreement or any other agreement or instrument entered into by the Supplier in connection with the transactions contemplated hereby, or which would

materially and adversely affect the performance by the Supplier of its obligations hereunder or by the Supplier under any such other agreement or instrument.

6. No Legal Prohibition. The Supplier has no knowledge of any applicable law in effect on the date as of which this representation is being made which would prohibit the performance by the Supplier of this Agreement and the transactions contemplated hereby.
7. Patents and Licenses. The Supplier and its affiliates own or possess all patents, rights to patents, trademarks, copyrights and licenses necessary for the performance by the Supplier of this Agreement and the transactions contemplated hereby, without any known material conflict with the rights of others.
8. Information Supplied by the Supplier. The information supplied by the Supplier in all submittals made in response to the RFB and all post-bid submittals is correct and complete in all material respects as of the date or dates submitted, except to the extent the County has received written notice of any changes prior to execution of this Agreement.

ARTICLE III

SUPPLIER SERVICES

SECTION 3.1 FULL REQUIREMENTS SERVICE. The Supplier agrees to provide 100% Full Requirements Firm Fixed – Non Recallable Service on the Commencement Date to the Participating Entities' accounts as presented in Appendix C, Bid Lot 2 to this agreement and attached herein. Upon the Commencement Date of this Agreement, the County agrees to cease Basic Gas Supply Service and to purchase Full Requirements Service exclusively from Supplier for the County Facilities in accordance with the terms of this Agreement. The Supplier acknowledges that this is not a "take-or-pay" contract and that the quantity of Full Requirements Service actually used by the County Facilities and Participating Entities may vary from the historical usage identified in the RFB.

SECTION 3.2 DELIVERY POINTS. The Delivery Points for Natural Gas shall be the Local Distribution Company's system serving the County Facilities and Participating Entities.

SECTION 3.3 ARRANGING FOR FULL REQUIREMENTS SERVICE. The Supplier shall participate in or make appropriate arrangements with any relevant regional transmission group, wholesale settlements process, or other entity or process at the state or regional level designed to arrange for an uninterrupted flow of reliable, safe Full Requirements Service to the County Facilities and Participating Entities, and to ensure a source of Replacement Gas in the event that Supplier's own facilities are unable to deliver the Full Requirements Service required under this Agreement during the term hereof: including but not limited to, during any cure period specified in Section 6.2(a).

The Supplier further agrees to use its best efforts to assist the Local Distribution Company in transferring all of the accounts of the County Facilities and Participating Entities from the Local Distribution Company to those of the Supplier for purposes of providing Full Requirements Service beginning on the Commencement Date and will transfer the accounts of the County Facilities and Participating Entities to the Local Distribution Company ending on the Termination Date.

SECTION 3.4. APPLICABLE NATURAL GAS ACCOUNTS. This agreement is applicable to the Participating Entities accounts per Appendix C, Bid Lot 2 located in Public Service Gas service territory.

SECTION 3.5 NOMINATING AND BALANCING. Nominating and Balancing shall be the responsibility of the Supplier. The Supplier shall be familiar with the Local Distribution Company and the practices concerning imbalances, distribution line losses, and the billing periods of the Local Distribution Company. Any Loss associated with nomination and balancing shall be borne by the Supplier. The Supplier shall indemnify and hold harmless

each of the County's and its Participating Entities Indemnified Persons from and against any and all Loss relating to or in connection with nominating and balancing.

SECTION 3.6 ARRANGING FOR NATURAL GAS SUPPLY SERVICE. The Supplier warrants that it holds title to the gas, or has the right to sell the gas, at the Delivery Point and that the gas is free from liens and adverse claims of any kind. The Supplier shall indemnify each of the County Facilities against any liens and claims arising with respect to the title to, or its right to sell, such gas to the member to ensure an uninterrupted flow of reliable, safe natural gas supply service to the County Facilities.

The Supplier further agrees to ensure that all of the Participating Entity's facilities will be transferred from the Local Distribution Company to the Supplier for purposes of providing natural gas supply service beginning on the Commencement Date.

SECTION 3.7. PARTICIPATING ENTITIES. A list of Participating Entities is included herein by reference at Appendix C, Bid Lot 2.

SECTION 3.8 PAYMENT OF PROCUREMENT FEE. Supplier shall enter into energy agent agreements with Client's energy agent, Concord Energy Services, and make payment of the Procurement Fee amounts to said energy agents, as specified in the RFB.

ARTICLE IV

CONTRACT PRICE

SECTION 4.1 CONTRACT PRICE. The price to be paid by the County Facilities for the provision of 100% Full Requirements-Non Recallable natural gas supply service during the term of this Agreement, for each Bid Lot specified, shall be the applicable Contract Price set forth. Pricing is inclusive of New Jersey Sales and Use Tax (currently 6.625%) and does not include any LDC distribution, transmission or delivery charges. Metered usage billing is required for all Participating Entity facilities.

1. Firm Fixed Price

a. Bid Lot 2 \$3.9686/dth

SECTION 4.2. TAXES. Supplier's Contract Price shall include all taxes and Supplier shall cause all such taxes to be paid. Supplier shall indemnify and hold harmless the County and each Participating Entity's Indemnified Persons from any and all losses arising from Supplier's non-payment of such taxes. Each Participating Entity will provide a tax exemption certificate for any tax from which it is exempt.

SECTION 4.3. METERING, BILLING AND PAYMENT. (A) Billing. Metering and billing for Distribution services provided to the Facilities shall be provided by the Local Distribution Company to the Participants in accordance with the terms of the Third Party Supplier Agreement. The Supplier, shall submit its monthly bills to the Participant(s) at their option for the provision of Full Requirements Services pursuant to this Agreement either through (i) a single bill from the Local Distribution Company for Full Requirements Service and Distribution service (i.e. consolidated billing), or (ii) dual billing where Distribution services to the Facilities provided by an applicable Local Distribution Company shall be billed by the Local Distribution Company and the Full Requirements Services shall be billed separately by the Supplier. If no affirmation election is made by the Participant, the default shall be enrollment for consolidated billing. In the event the Participant elects or defaults to receive a single bill as described in item (i) above, the Supplier covenants to provide the Local Distribution Company with all information needed by the Local Distribution Company so as to be able to provide timely and accurate bills to the Participant(s). Billing for each Participating Entity shall be based upon the applicable Local Distribution Company's meter readings by location for each Participating Entity's account and not Daily Contract Quantity (DCQ) or (ADDQ).

In the event the Participant(s) elect dual billing, the Supplier shall submit an invoice directly to the Participant(s) for the natural gas metered usage for each Account at the Participant's billing address listed in Appendix C, Bid Lot 2 for each Billing Cycle, unless the Participant request receipt of an aggregated bill for all accounts sent to a single billing address as provided for in Section IV. (4) of the RFB, in which case Supplier shall conform to said request. Billing by the Supplier shall conform to the Billing Cycle of the applicable Local Distribution Company for the Account. Distribution services to the Delivery Points provided by an applicable Local Distribution Company shall be billed separately by the Local Distribution Company. The Supplier acknowledges that the Participant(s) are governmental

entities who must comply with certain legal requirements before payment can be made. To ensure timely payment of invoices, Supplier shall confer with the Participants regarding applicable payment procedures before the first invoice is sent. All invoices submitted must be in strict accordance with the Contract Price and shall conform to the applicable requirements for payment of invoices by each Participant.

Supplier will adjust Participants' Account following confirmation of the actual volumes delivered and will also adjust the Participants' Account for amounts resulting from any discrepancy or adjustment advised, specified or required by a utility, or as a result of an adjustment to, or recalculation of, taxes. No retroactive adjustments will be made beyond a period of twelve (12) months from the date of a billing discrepancy; provided, however, that as long as notice of any discrepancy is given by either party to the other party during such twelve (12) month period, the parties acknowledge that the actual resolution of such discrepancy and the determination of any amounts owed may occur after the end of such twelve (12) month period.

The Supplier acknowledges and agrees that (i) The Client as Lead Agency for the Cooperative Participants shall not be responsible for payment for Full Requirements Service provided to the Participants and shall have no liability or obligation for payment of any bills, charges, fees or expenses related to Full Requirements Service provided to the Participants or the failure of such Participants to purchase Full Requirements Service from the Supplier and (ii) the Client as Lead Agency shall only be responsible for payment for Full Requirements Service provided to its own facilities/accounts and shall have no liability or obligation for payment of any bills, charges, fees or expenses related to Full Requirements Service provided to any other Participant or the failure of any other Participant to purchase Full Requirements Service from the Supplier.

(B) In the event that the Supplier should require historical data, charges for such additional data shall not be passed on by the Supplier to the Client or the Participants.

(C) Payment of Invoices The Participant must approve all invoices before payment can be made. The Participant agrees to pay each invoice containing Supplier's charges within a period of up to 45 days from the date the invoice (the "Payment Date"). Payment will be based on approved invoice(s). Each Participant's obligation to pay the Supplier is contingent upon the availability of appropriated funds from which payment for contract purposes can be made in accordance with Section 8.17 (*Appropriations*) hereof.

In the event the Supplier becomes aware (1) that any Participating Entity is the subject of a voluntary or involuntary petition in bankruptcy or (2) of any other information that would reasonably lead Supplier to conclude that any Participating Entity may not meet its financial obligations to Supplier, Supplier shall have the right to require the Participating Entity to make credit arrangements reasonably satisfactory to the Supplier. The Participating Entity may elect any of the following options to make such credit arrangements: (i) payment in advance for three months of service in an amount equal to the likely charge for three months' service; (ii) obtaining an irrevocable letter of credit for the benefit of the Supplier in a form reasonably acceptable to Supplier in the amount equal to the likely charge for three months' service; or (iii) obtaining a guaranty in a form and substance reasonably satisfactory to Supplier from a financial institution or other third party that Supplier deems creditworthy. In the event that Participating Entity fails to make such credit arrangements reasonably satisfactory to the

Supplier within 30 days of a written notice requiring such arrangements, Supplier may terminate this Agreement with the affected Participating Entity.

The Supplier acknowledges and agrees that (i) The County of Passaic as Lead Agency shall not be responsible for payment for natural gas supply service provided to the Participating Entities and shall have no liability or obligation for payment of any bills, charges, fees or expenses related to natural gas supply service provided to the Participating Entities or the failure of such Participating Entities to purchase natural gas supply service from the Supplier and (ii) the County shall only be responsible for payment for natural gas supply service provided to its own facilities/accounts and shall have no liability or obligation for payment of any bills, charges, fees or expenses related to natural gas supply service provided to any other Participating Entity or the failure of any other Participating Entity to purchase natural gas supply service from the Supplier.

In the event that the Supplier should require historical data, charges for such additional data shall not be passed on by the Supplier to the Lead Agency or the Participating Entities.

SECTION 4.4. REGULATORY CHANGES. The Supplier may pass through incremental cost increases, and shall pass through incremental cost decreases, associated with material changes to the regulations which impact Supplier's costs and shall provide a minimum of 30 day notice of any increase/decrease. Upon request of the County or its designated agent, the supplier shall provide reasonable documentation to support any requested adjustments to the Contract Price. Said notice shall identify the change of cost, but shall not include any profit, markup, or service fees. Incremental costs associated with material changes to regulations shall not include (1) taxes of any nature and kind imposed on the income of the Supplier, and (2) licensing or other fees imposed on the Supplier by the NJBPU, PJM or other governmental entity. Change in law, legislation, and regulation known to the Supplier at the time of the proposal submission date is not eligible for such adjustment.

ARTICLE V

NON-PERFORMANCE AND DISPUTE RESOLUTION

SECTION 5.1. REPLACEMENT GAS. If at any time and for any reason (unless under a condition of Force Majeure) the Participating Entity's Facilities are forced to accept Replacement Gas, the Supplier's shall be responsible for the difference, if positive, between the cost of Replacement Gas and the cost that the Participating Entity would have been charged for natural gas supply service under this Agreement and for such other Loss as the affected Participating Entity may incur due to Supplier's failure to provide 100% Full Requirements – Non Recallable Service.

SECTION 5.2. RISK OF LOSS. Risk of Loss of Natural Gas provided under this Agreement shall remain with the Supplier until it shall pass to the Participating Entity upon delivery of said Natural Gas to the Delivery Point specified for each Participating Entity facility.

SECTION 5.3. ALTERNATE DISPUTE RESOLUTION. If a dispute between the County and the Supplier arises during the course of this Agreement, the parties will attempt to resolve the dispute, in good faith, through non-binding mediation.

Either party may demand such mediation by written notice to the other party. The written notice shall contain at least (a) a brief statement of the nature of the dispute, and (b) the name, address and phone number of that party's designated representative for purposes of mediation. The other party shall designate its representative for mediation in writing no later than five business days after receipt of the demand for mediation. The respective designees shall thereupon, and promptly, with due regard for the need for timely action, choose a mediator. The parties cannot agree on a mediator, or if they prefer, they shall choose a reputable mediation firm. Any mediation firm so chosen shall present a list of at least five proposed mediators to the parties and shall provide the parties with a summary of each person's qualifications to serve as the mediator. Each party shall rank the proposed mediators in order of preference. The fifth and any lower ranked persons on each list will be excluded from further consideration. The chosen mediator shall be the remaining person who is the combined highest ranking mediator on both preference lists, after deleting all excluded persons. In the event of a tie, the mediator shall be chosen by lot.

The parties will not be bound by the Rules of Evidence in presenting their positions before the mediator. The mediation shall be conducted in such reasonable and efficient manner as may be agreed between the parties and the mediator or, in the lack of such an agreement, as may be determined by the mediator. Each party will bear its own costs of participation in the mediation and they will divide the costs of the mediator equally.

If the dispute is not resolved after a reasonable period of time, not to exceed 30 days, from the date of receipt of the initial written demand for mediation, either party may terminate the mediation by written notice to the mediator and to the other party, whereupon either party may submit the dispute to the Superior Court of New Jersey, Passaic County, for adjudication, which Court shall have exclusive original jurisdiction over the dispute.

ARTICLE VI

TERM AND TERMINATION

SECTION 6.1. TERM. This Agreement shall become effective on the Contract Date, and shall continue in effect until November 30, 2021, unless earlier terminated in accordance with its terms, in which event the Term shall be deemed to have expired as of the date of such termination. The Term of service shall be from July 1, 2020 through November 30, 2021. This Agreement shall last for seventeen (17) months. All rights, obligations and liabilities of the parties hereto shall commence on the Commencement Date, subject to the terms and conditions hereof.

The Client may extend this Agreement as follows, in accordance with N.J.A.C. 40A:11-15;

- A. The Client adopts a resolution to extend this Agreement, and the resolution includes a finding by the Client that the services are being performed in an effective and efficient manner, and that the extension agreement will provide the Participants with savings relative to applicable BGSS;
- B. Any price change included as part of the extension term will be negotiated to provide the Participants with savings relative to applicable BGSS;
- C. The terms and conditions of the Agreement remain substantially the same;
- D. The Agreement is not extended so that it runs for more than a total of five (5) consecutive years.

SECTION 6.2. EARLY TERMINATION. This Agreement may be terminated based on the following:

- (a) except as provided in (d) and (e) below, by the County, if the Supplier fails to remedy or cure any breach or default of any material provision or condition of this Agreement within thirty (30) days following written notice to do so by the County; or
- (b) by the Supplier, if the County fails to remedy or cure any breach or default of any material provision or condition of this Agreement within thirty (30) days following written notice to do so by the Supplier; or
- (c) by the adversely affected party, if any material provision or condition of this Agreement be finally adjudged invalid by any court of competent jurisdiction with all rights of appeal exhausted, or if the BPU exercises its jurisdiction so as to invalidate or disapprove this Agreement in whole or significant part; or

- (d) by the County, immediately , in the event Supplier repeatedly fails to provide or arrange for Full Requirements Service to the County Facilities; or
- (e) by the County, at its sole option, immediately upon the filing of a voluntary bankruptcy petition by the Supplier, or the final adjudication of the Supplier as bankrupt after the filing of an involuntary petition .

Except as otherwise provided herein, upon termination of this Agreement, the parties shall each discharge by performance all obligations due to any other party that arose up to the Termination Date. Upon the effective Termination Date, all rights and privileges granted to the Supplier shall cease. Notwithstanding the foregoing, Supplier shall be liable for, inter alia, any Losses, costs, fees or expenses the County Facilities incurs in excess of the Contract Price should the County Facilities be obliged to procure Replacement Gas as a result of the termination of this Agreement by the County pursuant to this Section, in excess of the cost the County would have incurred during the term of the Agreement had it not so terminated. The parties acknowledge that termination of this Agreement by the County upon the breach by Supplier would severely harm the County. Therefore, in the event of any voluntary or involuntary bankruptcy or similar proceeding on the part of Supplier, Supplier agrees that it will petition any relevant court for prompt action to accept or reject this Agreement.

ARTICLE VII

GENERAL

SECTION 7.1. SECURITY FOR PERFORMANCE. During the term of this Agreement, the Supplier shall maintain the surety bond with the BPU as required under Applicable Law as security for performance under the Agreement. In the event the County determines that such security has been materially impaired during the term of this Agreement, the County may require that additional security be provided by the Supplier.

SECTION 7.2. WINDING UP ARRANGEMENTS. Upon the expiration of this Agreement, any monies due and owing Supplier shall be paid under the terms hereof, and any corrections or adjustment to payments previously made shall be determined and any refunds due the County, or additional payments due Supplier, shall be timely made within 60 days of receipt of notice of such obligation. The Supplier shall fully cooperate with the County in connection with the transition to a new Full Requirements Service supplier following the termination or expiration of this Agreement. The provisions of this Section shall survive the expiration or earlier termination of this Agreement.

SECTION 7.3. INDEMNIFICATION. Supplier agrees to indemnify, defend and hold harmless each of the County's Indemnified Persons from and against any and all Losses related to this Agreement, caused in whole or in part by the Supplier's action(s) or failure(s) to act, and any and all claims of title of any person in connection with the Full Requirements Service sold hereunder or any other charges thereon which attach before title passes to the County. The provisions of this Section shall survive the expiration or earlier termination of this Agreement.

SECTION 7.4. ASSIGNMENT. Neither party shall assign this Agreement without the prior written approval of the other party, which approval shall not be unreasonably withheld; provided, however, that Supplier may, without the consent of the Client, (a) in connection with any financing or other financial arrangement, assign, sell or pledge the Contract Price payments or other revenues that the Supplier is entitled to pursuant to the terms of this Agreement, (b) assign this Agreement to an affiliate of Supplier, or (c) assign this Agreement to any person or entity succeeding to all or a substantial portion of the assets of Supplier. For any assignment to be valid pursuant to item (b) or (c) above, the assignee must (i) in the reasonable opinion of the Client, be at least as creditworthy and have at least the same financial strength as the Supplier as of the date of such assignment, (ii) assume in writing all of the obligations of the Supplier under this Agreement, and (iii) be licensed to provide Full Requirements Service as required under this Agreement in accordance with Applicable Law.

SECTION 7.5. TAXES. The Contract Price includes all taxes and Supplier shall cause all such taxes to be paid. Supplier shall indemnify and hold harmless each of the County's Indemnified Persons from any and all Losses relating to such taxes. The County will provide a tax exemption certificate for any tax to which it is exempt.

SECTION 7.6. NON-DISCRIMINATORY PROVISION OF SERVICE. The Supplier shall supply 100% Full Requirements Service to the County Facilities on a non-discriminatory basis. The Supplier agrees to comply with the Affirmative Action and Americans with Disabilities Act provisions set forth in in the RFB.

SECTION 7.7. COMPLIANCE WITH LAWS. The Supplier shall promptly and fully comply with all applicable statutes, ordinances, judgments, decrees, orders, rules and regulations of any legislature, court, agency or other governmental body having jurisdiction over the Supplier's activities, including, but not limited to, all billing, collection, environmental disclosure, and termination regulations of the BPU applicable to the services being provided by the Supplier hereunder.

Whenever performance of an obligation of the Supplier requires the consent or approval of any governmental agency or body, the Supplier shall promptly obtain such consent or approval.

SECTION 7.8. NOTICE. All notices, demands, requests, consents or other communications required or permitted to be given or made under this Agreement shall be in writing and;

if to Supplier to:

Direct Energy Marketing, LLC
Attn: Amanda Wolfe
194 Wood Avenue South
Iselin, NJ 08830
Amanda.Wolfe@directenergy.com
Phone: 412-335-5260

if to the County to:

Director of Purchasing County of Passaic
County of Passaic Procurement Center
495 River Street
Paterson, NJ 07524

Notices hereunder shall be deemed properly served: (i) by hand delivery, on the day and at the time on which delivered to the intended recipient at the address set forth in this Agreement; (ii) if sent by mail, on the third business day after the day on which deposited in the United States certified or registered mail , postage prepaid , addressed to the intended recipient at its address set forth in this Agreement; or (iii) if by Federal Express or other reputable express mail service, on the day of confirmed delivery to the intended recipient at its address set forth in this Agreement.

SECTION 7.9. CHANGES IN CONTACT PERSONS. With proper notice, any party may change its address and contact person for this purpose. In the event that the name or telephone number of any contact for the Supplier changes, Supplier shall give prompt

notice to the County. In the event that the name or telephone number of any contact person for the County changes, prompt notice shall be given to the Supplier.

SECTION 7.10. EXPENSES. Each party hereto shall pay all expenses incurred by it in connection with its entering into this Agreement, including without limitation, all attorneys' and consultants' fees and expenses.

SECTION 7.11. NO JOINT VENTURE. Nothing herein contained shall be deemed to constitute any party a partner, agent or legal representative of the other party, or to create a joint venture, agency or any relationship between the parties.

SECTION 7.12. WAIVER. No waiver by any party hereto of any one or more defaults by any other party in the performance of any provision of this Agreement shall operate or be construed as a waiver of any future default, whether of like or different character. No failure on the part of any party hereto to complain of any action or non-action on the part of any other party, no matter how long the same may continue, shall be deemed to be a waiver of any right hereunder by the party so failing. A waiver of any of the provisions of this Agreement shall only be effective if made in writing and signed by the party who is making such a waiver.

SECTION 7.13. FORCE MAJEURE. The Supplier shall be responsible for the delivery of natural gas supply service 100% Full Requirements – Non Recallable to the Local Distribution Company Delivery Points specified under the terms of this Agreement unless a condition of Force Majeure is in effect. As used herein, "Force Majeure" means any event beyond the control of, and without the fault or negligence of, the party claiming Force Majeure which materially and adversely affects the ability of the party claiming the Force Majeure to perform. It shall include without limitation, sabotage, acts of God, war, riot, civil disturbance, earthquake, hurricane, flood, explosion, fire, lightning, landslide, and acts of the government in either its sovereign or contractual capacity. Notwithstanding any other provision of this Agreement, the Supplier shall, upon becoming aware of a Force Majeure condition, notify the County of any such Force Majeure condition promptly by telephone, but in no event more than twenty-four (24) hours later, and confirm such notice in writing within one week thereafter, setting forth the full particulars in connection therewith, to the extent available. Supplier shall use its best efforts to remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the County and the affected Participating Entity of the cessation of such condition, at which time the parties will resume their obligations under this Agreement as if the event had not occurred.

Force Majeure shall specifically include: (i) any delay on the part of the Local Distribution Company in transferring an account from the Local Distribution Company to the Supplier, and (ii) a failure on the part of the Local Distribution Company to provide Distribution services, or billing services if required, unless such delay or failure is due to the fault of the Supplier.

It is specifically understood that in no event shall the following acts or conditions constitute a Force Majeure condition: (i) the economic hardship of either party, interest or inflation rates, or currency fluctuation; (ii) any event making delivering of Firm Full Service – Non Recallable Requirements Service difficult, uneconomic or impracticable, or the event of higher actual costs to the Supplier than its anticipated costs or its Contract Price; (iii) the failure of the Supplier to secure licenses or similar authorizations necessary to perform its obligations hereunder due to causes within reasonable control; (iv) strikes, work stoppages, or other labor disputes or disturbances by the Supplier's employees; (v) union or labor work rules, requirements or demands which have the effect of increasing the number of employees employed by the Supplier or otherwise increasing the cost or burden to the Supplier of performing its obligations hereunder; (vi) any increase for any reason in premiums charged by the Supplier's insurers or the insurance markets generally for the required insurance hereunder; and (vii) any increase for any reason in the cost to the Supplier associated with maintaining surety of performance required hereunder.

If by reason of Force Majeure the County is unable to carry out, either in whole or in part, its obligations herein contained, the County shall not be deemed to be in default during the continuation of such inability, provided that: (i) the County, promptly, but in no event more than twenty-four (24) hours after becoming aware of such Force Majeure condition, gives the Supplier written notice describing the particulars of the condition; (ii) the suspension of performance shall be of no greater scope and of no longer duration than is required by the Force Majeure event; (iii) no obligations of the County which arose prior to the occurrence causing the suspension of performance be excused as a result of the occurrence; (iv) the County shall use its best efforts to remedy with all reasonable dispatch the cause or causes preventing it from carrying out its obligations; and (v) the County uses its best efforts to mitigate the consequences of such Force Majeure.

SECTION 7.14. SEVERABILITY. If the provision of Full Requirements Service to any account within the Participating Entity's Facilities shall be declared or rendered unlawful by a court or regulatory agency of competent jurisdiction, the remaining accounts for the Participating Entity's Facilities shall continue to receive Full Requirements Service from the Supplier at the applicable Contract Price for such accounts and under the terms of this Agreement.

SECTION 7.15. APPROPRIATION OF FUNDS. In accordance with the provisions of N.J.S.A. 40A:11-15, this agreement is subject to the availability and appropriation of sufficient funds in each year in which it is in effect.

SECTION 7.16. DEBARMENT CERTIFICATION. Supplier shall complete the Certification Regarding the Debarment, Suspension, Ineligibility and Voluntary Exclusions - Lower Tier Covered Transactions. A copy of said Certification shall be attached to this agreement.

SECTION 7.17. AFFIRMATIVE ACTION. The affirmative action provisions set forth in the documents attached hereto are incorporated herein and made a part hereof.

SECTION 7.18. SOLICITATION. Supplier will not offer or solicit any Participating Entity to service any account separately from this Agreement.

SECTION 7.20. DOCUMENTS INCORPORATED. The following documents are incorporated into this Agreement, and the terms, conditions, covenants, and representations contained therein are binding terms of this Agreement:

- a. The RFB, including the Notice to Bidders, General Instructions, Technical Specifications and any addenda thereto.
- b. Any and all submissions by Supplier, including completed Qualification Documents; and
- c. This Agreement, and Appendix A, and C of the RFB.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the day and year first above written.

COUNTY OF Passaic, as Lead Agency for the PCERCPS and as binding authority for all PCERCPS participants

By: Sherry Arvanitakis
 Printed: Sherry Arvanitakis
 Title: Purchasing Agent, QPA

Supplier: **Direct Energy Business, LLC**
 By: Mark Taddeo
 Printed: Mark Taddeo
 Title: VP Sales

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED LINDA BENWAY v. COUNTY OF PASSAIC, CLAIM PETITION 2017-33171 PENDING IN THE NEW JERSEY DIVISION OF WORKER'S COMPENSATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200459							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED
LINDA BENWAY v. COUNTY OF PASSAIC, CLAIM PETITION 2017-33171 PENDING
IN THE NEW JERSEY DIVISION OF WORKER'S COMPENSATION**

WHEREAS, the County of Passaic (the "County") is the Respondent in a worker's compensation matter (Claim Petition No. 2017-33171) filed by Petitioner Linda Benway; and

WHEREAS, the County's attorneys have recommended settlement of this matter and has advised that the Worker's Compensation Court has determined that the terms of the proposed settlements are fair and just; and

WHEREAS, the Administration and Finance Committee for the County have reviewed this matter at their June 10, 2020 meeting and agree that settlement is appropriate, and are making a recommendation to the full Board; and

WHEREAS, the Board agrees that settlement of this matter is appropriate and desire to formally approve same; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to settle this matter; and

NOW, THEREFORE LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby finds that it is in the best interest of the County to accept the recommendation of its claims adjusters, defense attorneys and County attorneys and settle Claim Petition No. 2017-33171 in an amount not to exceed \$95,000.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, Director of the Board, County Administrator, and County Counsel are hereby authorized and directed to take all necessary and appropriate action to effectuate the settlement.

Dated: June 16, 2020

LSP

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF \$1,000.00 ISSUED BY THE STATE DEPARTMENT OF HEALTH FOR THE PROVISIONS OF THE SENIOR FARMERS' MARKET NUTRITION PROGRAM (SFMNP) FOR THE PROJECT PERIOD JUNE 1, 2020 THROUGH SEPTEMBER 30, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200460							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING THE ACCEPTANCE OF \$1,000.00 ISSUED BY THE STATE DEPARTMENT OF HEALTH FOR THE PROVISIONS OF THE SENIOR FARMERS' MARKET NUTRITION PROGRAM (SFMNP) FOR THE PROJECT PERIOD JUNE 1, 2020 THROUGH SEPTEMBER 30, 2020

WHEREAS, the County of Passaic, Department of Senior Services has obtained a Grant Agreement #DFHS20WMN010 from the New Jersey Department of Health for 2020 in the amount of \$1,000.00 which is available at this time to carry out a program to provide Senior Farmers' Market Nutrition Program (hereafter "SFMNP") benefits to senior citizens in order to provide both nutrition education and nutrition fruits and vegetables; and

WHEREAS, these funds for said agreement are set forth in the grant award notice, dated May 18, 2020; and

WHEREAS, this matter was discussed at the June 3, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above and in the aforementioned 2020 Grant Award notice, the Director and Clerk to the Board be, and they hereby are, authorized to execute the aforesaid Grant Agreement #DFHS20WMN010 to carry out the terms thereof, subject to the actual receipt of the above stated funds from the New Jersey Department of Health.

JDP:lc

Dated: June 16, 2020



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Shirley Force
 Telephone #: (973)569-4070

DESCRIPTION OF RESOLUTION:

Resolution to accept funds in the amount of \$1,000 issued by the State Department of Health for the provision of the Senior Farmer's Market Nutrition Program (SFMNP) for the project period June 1, 2020 through September 30, 2020.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 0
 REQUISITION # N/A
 ACCOUNT # N/A

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>5/26/2020</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200460

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JA FOOD SERVICE FOR PASSAIC COUNTY DIVISION OF NUTRITION SERVICES TO PROVIDE SHELF STABLE MEALS DURING THE COVID-19 PUBLIC HEALTH EMERGENCY, AS AUTHORIZED BY N.J.S.A. 40A:11-6, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200461							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-22							
CAF #	G-01-41-801-020-F04							
Purchase Req. #	R0-03109							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JA FOOD SERVICE FOR PASSAIC COUNTY DIVISION OF NUTRITION SERVICES TO PROVIDE SHELF STABLE MEALS DURING THE COVID-19 PUBLIC HEALTH EMERGENCY, AS AUTHORIZED BY N.J.S.A. 40A:11-6

WHEREAS, the Passaic County Division of Nutrition Services (hereafter “Division of Nutrition”) operates the Meals on Wheels Program which delivers meals to needy Passaic County residents on a daily basis; and

WHEREAS, the Division of Nutrition is presently in the process of the delivering shelf stable meals to our homebound and congregate participants during this public health emergency; and

WHEREAS, to further this goal, the Director of Division of Nutrition is requesting an award of contract to JA Food Service of Stevensville, Michigan, for the provision of shelf stable meals; and

WHEREAS, the contract period will be from June 1, 2020 through September 30, 2020 for a total estimated award of \$256,000.00; and

WHEREAS, N.J.S.A. 40A:11-6 of the New Jersey Local Public Contracts Law provides that during times of emergency any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

WHEREAS, the Administrative Order No. 20-01, dated March 16, 2020, established a policy allowing emergency contracts for goods and services in response to combating COVID-19 in order to maintain operations servicing vulnerable residents in Passaic County, or to ensure operational efficiency of governmental operations during the public health emergency; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic (hereafter “Board”) is desirous of awarding said funds to authorize an award of a contract to JA Food Service of Stevensville, Michigan, for the provision of shelf stable meals, in conformity with N.J.S.A. 40A:11-6 of the Local Public Contracts Law; and

WHEREAS, this matter was discussed at the June 3, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Board for approval; and

WHEREAS, a certification is attached hereto which indicates the availability of funds for said expenditure;

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a non-fair and non-open award of contract to JA Food Service for the provision of shelf stable meals; and

LET IT BE FURTHER RESOLVED, that this contract is being awarded pursuant to N.J.S.A. 40A:11-6 and the policy of the Board as set forth in the Administrative Order No. 20-01, dated March 16, 2020; and

LET IT BE FURTHER RESOLVED, that the Freeholder Director, Clerk to the Board and County Counsel are authorized and directed to take such further actions and execute such documents as are necessary to effectuate the purpose of this resolution.

JDP:lc

Dated: June 16, 2020

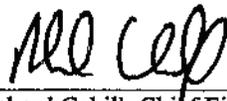
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$256,000.00

APPROPRIATION: G-01-41-801-020-F04

PURPOSE: Resolution authorizing award of contract to JA food service for Passaic County Division of Nutrition Services.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Shirley Force
 Telephone #: (973)569-4070

DESCRIPTION OF RESOLUTION:

Resolution authorizing award of contract to JA Food Service, of Stevensville, Michigan for the provision of shelf stable meals during the COVID-19 public Health Emergency.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 256,000
REQUISITION # R0-03109
ACCOUNT # G-01-41-801-020-F04

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 5/19/2020
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200461



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Shirley Force
Telephone #: (973)569-4070

DESCRIPTION OF RESOLUTION:

Resolution authorizing award of contract to JA Food Service, of Stevensville, Michigan for the provision of shelf stable meals during the COVID-19 public Health Emergency.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 256,000
REQUISITION # R0-03109
ACCOUNT # G-01-41-801-020-F04

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 5/19/2020
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200461

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

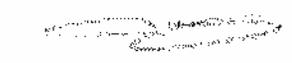
Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO ENTER INTO A THREE (3) MONTH CONTRACT EXTENSION WITH RESPIRATORY HEALTH SERVICES, LLC FOR RESPIRATORY THERAPY SERVICES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER, COMMENCING MAY 31, 2020 TO AUGUST 31, 2020 FOR AN ESTIMATED AMOUNT OF \$766,200.00 AS AUTHORIZED BY N.J.S.A. 40A:11.6., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200462							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-23							
CAF #	0-01-27-172-001-233							
Purchase Req. #	P.O. 20-00791							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO ENTER INTO A THREE (3) MONTH CONTRACT EXTENSION WITH RESPIRATORY HEALTH SERVICES, LLC FOR RESPIRATORY THERAPY SERVICES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER, COMMENCING MAY 31, 2020 TO AUGUST 31, 2020 FOR AN ESTIMATED AMOUNT OF \$766,200.00 AS AUTHORIZED BY N.J.S.A. 40A:11.6.

WHEREAS, Preakness Healthcare Center (hereafter “Preakness”) is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS, pursuant to Resolution R-2015-0198, dated March 24, 2015 the Board of Chosen Freeholders of the County of Passaic (hereafter “Board”) authorized an award of contract to Respiratory Health Services, LLC to provide respiratory therapy services for Preakness (RFP-15-004) commencing April 1, 2015 to March 31, 2016 with four one (1) year options to renew; and

WHEREAS, pursuant to Resolution R20200227 dated March 10, 2020 the Board authorized a two (2) month contract extension with Respiratory Health Services, LLC for respiratory therapy services for Preakness commencing April 1, 2020, to May 31, 2020; and

WHEREAS, the reason for the aforesaid contract extension was that the Board was awaiting the completion of the Public Solicitation Process; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, N.J.S.A. 40:A-11.6 of the New Jersey Local Public Contracts Law provides that during times of emergency any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding when an emergency affecting the public health, safety, or welfare requires the immediate delivery of goods or the performance of services; and

WHEREAS, in light of the current Public Health Emergency, the Board has been unable to complete the Public Solicitation Process; and

WHEREAS, the County seeks to extend the current contract with Respiratory Health Services, LLC, from May 31, 2020 to August 31, 2020 in order to maintain the status quo during the Public Health Emergency; and

WHEREAS, the estimated amount is \$255,400.00 per month for a total of \$766,200.00; and

WHEREAS, this matter was discussed at the June 3, 2020 meeting of Health and Human Services Committee, and is being recommended to the Board for approval; and

WHEREAS, a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:A-11.6, the Board of Chosen Freeholders of the County of Passaic hereby authorizes the County to enter into a three (3) month extension of contract with Respiratory Health Services, LLC for respiratory therapy services for Preakness Healthcare Center, commencing May 31, 2020 to August 31, 2020 for an estimated amount of \$766,200.00; and

LET IT BE FURTHER RESOLVED, that the Office of the Passaic County Counsel send official notification to Respiratory Health Services, LLC of the action taken herein.

JDP:lc

Dated: June 16, 2020

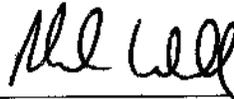
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$766,200.00

APPROPRIATION: 0-01-27-172-001-233

PURPOSE: Resolution authorizing award of contract for three months with Respiratory Health Services, LLC starting May 31, 2020 to August 31, 2020.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD CONTRACTS FOR ONE (1) YEAR PERIOD WITH THREE (3) – ONE (1) YEAR OPTIONS TO RENEW TO PASSAIC COUNTY AGENCIES FOR ADDICTION SERVICES FOR 2020, IN THE AMOUNT OF \$378,203.00 THROUGH THE COMPETITIVE CONTRACTING PROCESS IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

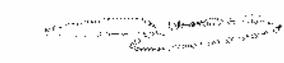
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200463							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-24							
CAF #	G-01-41-737-020-213;							
Purchase Req. #	R0-02388; R0-02389; R0-02390; R0-02392							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO
AWARD CONTRACTS FOR ONE (1) YEAR PERIOD WITH THREE (3) – ONE (1)
YEAR OPTIONS TO RENEW TO PASSAIC COUNTY AGENCIES FOR ADDICTION
SERVICES FOR 2020, IN THE AMOUNT OF \$368,203.00 THROUGH THE
COMPETITIVE CONTRACTING PROCESS IN ACCORDANCE WITH N.J.S.A.
40A:11-4.5.**

WHEREAS, the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the county’s disadvantaged and homeless citizens, including mental health and addiction treatment; and

WHEREAS, on February 21, 2020, proposals were received and opened for RFP-20-007 for \$368,203.00 for addiction services funding awards for Passaic County for calendar year 2020 for a one (1) year period with three (3) one (1) year options to renew, as a competitive contract pursuant to the Local Public Contract Law, specifically N.J.S.A. 40A:11-4.5; and

WHEREAS, the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et. seq.; and

WHEREAS, the evaluation committee established to review the proposal has had an opportunity to review and discuss the proposals received; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic (hereafter “Board”) is desirous of awarding contracts under the aforesaid RFP-20-007 to the following agencies totaling \$368,203.00 and listed as follows:

ACCOUNT #G-01-41-737-020-213 – ADDICTIONS

REQUISITION NUMBERS	AGENCY	PROGRAM	AMOUNT
R0-02392	NEW HOPE INTEGRATED	ADOLESCENT SHORT TERM REHABILITATION	\$54,000
R0-02390	STRAIGHT & NARROW, INC.	DETOX, SHORT TERM RESIDENTIAL, WRAP AROUND ENHANCEMENT	\$84,501
R0-02389	TURNING POINT, INC.	DETOX, SHORT TERM RESIDENTIAL, WRAP AROUND ENHANCEMENT	\$84,501
R0-02388	EVA’S VILLAGE, INC.	RECOVERY CENTER, OPIOID OVERDOSE RECOVERY PROGRAM	\$102,046

ACCOUNT #0-01-27-162-004-213 – ADDICTIONS COUNTY MATCH

REQUISITION NUMBERS	AGENCY	PROGRAM	AMOUNT
R0-02390	STRAIGHT & NARROW, INC.	SHORT TERM RESIDENTIAL	\$10,000
R0-02389	TURNING POINT, INC.	SHORT TERM RESIDENTIAL	\$10,000
R0-02388	EVA’S VILLAGE, INC.	OPIOID OVERDOSE RECOVERY PROGRAM	\$23,155

WHEREAS, this matter was discussed via e-mail for the May 8, 2020, meeting of Health and Human Services Committee, and is being recommended to the Board for approval; and

WHEREAS, a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic awards the contract to the grantees as set forth above pursuant to the provisions of N.J.S.A. 40A:11-4.5; and

LET IT BE FURTHER RESOLVED, that the Office of the Passaic County Counsel send official notification of the parties referenced above of the action taken herein.

JDP:lc

Dated: June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$378,203.00

APPROPRIATION: \$335,048.00 – G-01-41-737-020-213
\$ 43,155.00 - 0-01-27-162-004-213

PURPOSE: Resolution authorizing the Human Service
Department to award a one year contract.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICE DEPARTMENT TO AWARD A ONE YEAR CONTRACT WITH (3) ONE YEAR OPTIONS TO RENEW TO THE FOLLOWING AGENCIES TO PROVIDE THE ADDICTION SERVICES AS DETAILED IN THE RESOLUTION.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 368,203

REQUISITION # R0-02388, R0-02389, R0-02390, R0-02392

ACCOUNT # G-01-41-737-020-213, 0-01-27-162-004-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW: DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: June 16, 2020
 Adopted on: May 19, 2020
 Official Resolution#: R20200392

ADDICTION RESOLUTION REQUESTS 2020

RESOLUTION AUTHORIZING THE HUMAN SERVICE DEPARTMENT TO AWARD A ONE YEAR CONTRACT WITH (3) ONE YEAR OPTIONS TO RENEW TO THE FOLLOWING AGENCIES TO PROVIDE THE SERVICES AS DETAILED IN THE RESOLUTION

RFP # 20-007

DATE PROPOSALS RECEIVED AT PROCUREMENT: 2/21/2020

BID REVIEW COMMITTEE MEETING DATE: 3/9/2020

BID REVIEW COMMITTEE: PAULA TEDESCO, RONNA BOUTON, JENNY SIERRA, JENNY VUKSIC, TASHAI MCFARLANE

ACCOUNT # G-01-41-737-020-213--ADDICTIONS			
REQUISITION NUMBERS	AGENCY	PROGRAM	AMOUNT
R0-02392	NEW HOPE INTEGRATED	ADOLESCENT SHORT TERM REHABILITATION	\$54,000
R0-02390	STRAIGHT & NARROW, INC.	DETOX, SHORT TERM RESIDENTIAL, WRAP AROUND ENHANCEMENT	\$84,501
R0-02389	TURNING POINT, INC.	DETOX, SHORT TERM RESIDENTIAL, WRAP AROUND ENHANCEMENT	\$84,501
R0-02388	EVA'S VILLAGE, INC.	RECOVERY CENTER, OPIOID OVERDOSE RECOVERY PROGRAM	\$102,046
ACCOUNT # 0-01-27-162-004-213—ADDICTIONS COUNTY MATCH			
REQUISITION NUMBERS	AGENCY	PROGRAM	AMOUNT
R0-02390	STRAIGHT & NARROW, INC.	SHORT TERM RESIDENTIAL	\$10,000
R0-02389	TURNING POINT, INC.	SHORT TERM RESIDENTIAL	\$10,000
R0-02388	EVA'S VILLAGE, INC.	OPIOID OVERDOSE RECOVERY PROGRAM	\$23,155

Addiction Proposals 2020

TECHNICAL SPECIFICATIONS AND PRICING TABLE**CRITERIA FOR RATING BY REFERENCES****(To be used by the Selection Committee)****For Projects to be Funded in Calendar Year 2020 Under the Passaic County
Mental Health Board Funding Administered by the County Department of
Human Services, Division of Mental Health and Addiction Services**

The review of proposals will take place under the competitive contracting method as required by New Jersey's Local Public Contracts Law. Immediately following the submission deadline, proposals will be opened and reviewed by a specially convened review committee. The Committee will rank proposals and the highest ranked proposal will be recommended for award of contract by the Board of Chosen Freeholders. The criteria on which reviewers will rank proposals include the following categories: (1) Management—maximum 30 points; (2) Technical—maximum 50 points; and (3) Cost—maximum 20 points.

Criteria for Vendor Selection:**Detox/Ambulatory Withdrawal Management Program (Two Awards—Two Applicants)****Turning Point--(\$32,100)**

Management — Turning Point scored a total of 23 points of 30 in this category.

Feedback from committee: Outreach and visibility in Passaic County can be improved. There was a need to better address access to services for Spanish speaking clients.

Technical -- Turning Point scored a total of 46 points of 50 in this category.

Feedback from committee: The proposal seemed to have been copied and the delineation of the specific services requested for funding not very clear in the proposal.

Cost-- Turning Point scored a total of 16 points of 20 in this category.

Feedback from committee: None

Total= Turning Point scored 85 out of 100. The committee is recommending this agency be one of the two agencies funded for this service.

Straight and Narrow--(\$32,100)

Management — Straight and Narrow scored a total of 28 points of 30 in this category.

Feedback from committee: Proposal was very organized and structured.

Technical -- Straight and Narrow scored a total of 49 points of 50 in this category.

Feedback from committee: None

Cost-- Straight and Narrow scored a total of 19 points of 20 in this category.

Feedback from committee: None

Total= Straight and Narrow scored 91 out of 100. The committee is recommending this agency be one of the two agencies funded for this service.

Short Term Rehabilitation & Wrap-Around Enhancements (Two Awards—Two Applicants)

Turning Point--(\$46,200) & (\$16,201)= (\$62,401 total)

Management— Turning Point scored a total of 23 points of 30 in this category.

Feedback from committee: Outreach and visibility in Passaic County can be improved. There was a need to better address access to services for Spanish speaking clients.

Technical -- Turning Point scored a total of 46 points of 50 in this category.

Feedback from committee: The proposal seemed to have been copied from the other proposal and the delineation of the specific services were not very clear.

Cost-- Turning Point scored a total of 16 points of 20 in this category.

Feedback from committee: None

Total= Turning Point scored 85 out of 100. The committee is recommending this agency be one of the two agencies funded for this service.

Straight and Narrow--(\$46,200) & (\$16,201)= (\$62,401 total)

Management — Straight and Narrow scored a total of 28 points of 30 in this category.

Feedback from committee: Proposal was very organized and structured.

Technical-- Straight and Narrow scored a total of 49 points of 50 in this category.

Feedback from committee: None

Cost-- Straight and Narrow scored a total of 19 points of 20 in this category.

Feedback from committee: None

Total= Straight and Narrow scored 96 out of 100. The committee is recommending this agency be one of the two agencies funded for this service.

Community Outreach and Linkage (One Award—One Applicant)

Morris County Prevention Is Key—(\$23,000)

Management — Morris County Prevention is Key scored a total of 28 points of 30 in this category.

Feedback from committee: None

Technical-- Morris County Prevention is Key scored a total of 48 points of 50 in this category.

Feedback from committee: None

Cost-- Morris County Prevention is Key scored a total of 18 points of 20 in this category.

Feedback from committee: None

Total= Morris County Prevention is Key scored 94 out of 100. The committee is recommending this agency be funded for this service.

Opioid Overdose Response Program (One Award—One Applicant)

Eva's Village —(\$78,147)

Management — Eva's Village scored a total of 26 points of 30 in this category.

Feedback from committee: Not clear on their plans to communicate with or serve clients who do not speak English.

Technical-- Eva's Village scored a total of 43 points of 50 in this category.

Feedback from committee: Page numbers are not organized appropriately.

Cost-- Eva's Village scored a total of 0 points of 20 in this category.

Feedback from committee: No Annex B's were submitted for this proposal.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
 Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICE DEPARTMENT TO AWARD A ONE YEAR CONTRACT WITH (3) ONE YEAR OPTIONS TO RENEW TO THE FOLLOWING AGENCIES TO PROVIDE THE ADDICTION SERVICES AS DETAILED IN THE RESOLUTION.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 368,203
 REQUISITION # R0-02388, R0-02389, R0-02390, R0-02392
 ACCOUNT # G-01-41-737-020-213, 0-01-27-162-004-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200392

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

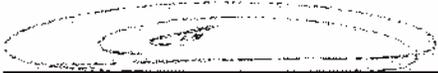
Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO INCREASE THE AWARD OF FAMILY COURT FUNDING TO M&S PSYCHOTHERAPY FROM RESOLUTION R-2020-0237, DATED MARCH 10, 2020, BY A TOTAL OF \$5,400.00 FROM \$96,600.00 TO \$102,000.00, TO INCREASE THEIR ABILITY TO PROVIDE CONTRACTED SERVICES REMOTELY, IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200464							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-25							
CAF #	G-01-41-823-020-213							
Purchase Req. #	R0-01461							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO INCREASE THE AWARD OF FAMILY COURT FUNDING TO M&S PSYCHOTHERAPY FROM RESOLUTION R-2020-0237, DATED MARCH 10, 2020, BY A TOTAL OF \$5,400.00 FROM \$96,600.00 TO \$102,000.00, TO INCREASE THEIR ABILITY TO PROVIDE CONTRACTED SERVICES REMOTELY, IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5.

WHEREAS, the Board of Chosen Freeholders of the County of Passaic (hereinafter "Board") receives grants from the New Jersey Juvenile Justice Commission titled Juvenile Accountability and Incentive Block Grants, Community Partnership Grants, and Family Court Grants that are administered by the County Human Services Department with the advice and consent of the County Youth Services Commission; and

WHEREAS, pursuant to R.20200237 dated March 10, 2020, the Board passed a Resolution authorizing the second one-year option to renew in connection with the award of grant funds from the State of New Jersey, Juvenile Justice Commission (hereinafter "JJC") for calendar year 2020, Comprehensive County Funding allocations for the State/Community Partnership Program in the amount of \$535,935.00 in accordance with N.J.S.A. 40A:11-4.5; and

WHEREAS, the Board is desirous of amending Resolution R20200237 dated March 10, 2020, to increase funding to M&S Psychotherapy by a total of \$5,400.00 from \$96,600.00 to \$102,000.00 to increase their ability to provide contracted services remotely; and

WHEREAS, the matter was discussed at the June 3, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Board for approval; and

WHEREAS, a certification is attached hereto which indicates the availability of funds for said expenditure;

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.5, the Board of Chosen Freeholders of the County of Passaic authorizes an amendment to Resolution R20200237 dated March 10, 2020, to increase the funding award to M&S Psychotherapy by a total of \$5,400.00 from \$96,600.00 to \$102,000.00 to increase their ability to provide contracted services remotely; and

LET IT BE FURTHER RESOLVED, that the Director and Clerk are hereby authorized to execute any necessary agreement to effectuate the above.

JDP:lc

Dated: June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,400.00

APPROPRIATION: G-01-41-823-020-213

PURPOSE: Resolution authorizing the department of Human Services to Increase the award of Family Court Funding to M&S Psychotherapy.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO INCREASE THE AWARD OF FAMILY COURT FUNDING TO M&S PSYCHOTHERAPY FROM RESOLUTION R-2020-0237, DATED MARCH 10, 2020, BY A TOTAL OF \$5,400 FROM \$96,600 TO \$102,000, TO INCREASE THEIR ABILITY TO PROVIDE CONTRACTED SERVICES REMOTELY.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \$5,400.00
REQUISITION # R0-01461
ACCOUNT # G-01-41-823-020-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | | |
|--|---------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>6/3/20</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 16, 2020 Other: _____
 Adopted on: June 16, 2020
 Official Resolution#: R20200464

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 10, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SECOND ONE-YEAR OPTION TO RENEW GRANTS WITH VARIOUS AGENCIES UNDER THE JUVENILE JUSTICE COMMISSION, FAMILY COURT AND STATE COMMUNITY PARTNERSHIP, IN THE AMOUNT OF \$535,935.00 FOR CALENDAR YEAR 2020, THROUGH THE COMPETITIVE CONTRACTING PROCESS IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200237							
Meeting Date	03/10/2020							
Introduced Date	03/10/2020							
Adopted Date	03/10/2020							
Agenda Item	n-25							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200464

Dated: March 11, 2020

RESOLUTION AUTHORIZING THE SECOND ONE-YEAR OPTION TO RENEW GRANTS WITH VARIOUS AGENCIES UNDER THE JUVENILE JUSTICE COMMISSION, FAMILY COURT AND STATE COMMUNITY PARTNERSHIP, IN THE AMOUNT OF \$535,935.00 FOR CALENDAR YEAR 2020, THROUGH THE COMPETITIVE CONTRACTING PROCESS IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5

WHEREAS, the Board of Chosen Freeholders of the County of Passaic (hereinafter "Board") receives grants from the New Jersey Juvenile Justice Commission titled Juvenile Accountability and Incentive Block Grants, Community Partnership Grants, and Family Court Grants that are administered by the County Human Services Department with the advise and consent of the County Youth Services Commission; and

WHEREAS, pursuant to Resolution R-20180410 dated May 22, 2018, the Board passed a resolution authorizing the Human Services Department to award funding from the State of New Jersey, Juvenile Justice Commission, Comprehensive Funding Allocations for the State/Community Partnership and the Family Court Services Grant Program for a one year period commencing January 1, 2018 to December 31, 2018 in accordance with the competitive contracting process; and

WHEREAS, the original RTP Review Committee's recommendation for the award of the aforesaid contract also included two (2) one-year options to renew; and

WHEREAS, the Board is desirous of authorizing the second one-year option to renew as stated above in the amount of \$535,935.00 to the following agencies:

Track Group - Electronic Monitoring Service	\$102,240.00
New Destiny - Alter School Prevention & Parenting Program	\$ 47,488.00
M&S - Psychotherapy Juvenile Sexual Behavior	\$ 68,600.00
Family Intervention Services - Parenting Support & Education	\$ 19,537.00
City of Paterson Youth Services Bureau - Disposition Program for Life	\$ 40,518.00
City of Passaic Police Department - Passaic Stationhouse Adj. Program	\$ 34,762.00
State of New Jersey Probation Division - Life Skills Program	\$ 15,643.00
Options Counseling Center - Drug & Alcohol Counseling	\$ 29,000.00
City of Paterson Youth Services Bureau - Evening Reporting Center	\$113,855.00
City of Paterson Police Department - Paterson Stationhouse Adj.	\$ 36,292.00
M&S Psychotherapy - Drug & Alcohol Evaluation for Juveniles	<u>\$ 28,000.00</u>
	\$535,935 -Total

WHEREAS, this matter was discussed at the February 26, 2020 meeting of the Health and Human Services Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto which indicates that funds are available for the within contemplated expenditures;

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby exercises the second one-year option to renew in connection with the award of grant funds from the State of New Jersey, Juvenile Justice Commission (JJC) for calendar year 2020, Comprehensive County Funding allocations for the State/Community Partnership Program in the amount of \$535,935.00 in accordance with N.J.S.A. 40A:11-4.5; and

LET IT BE FURTHER RESOLVED, that Office of the Passaic County Counsel forward official notification to the above referenced parties of the action taken herein.

JDP:czb

Dated: March 10, 2020

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution: R20200464
Introduced on: March 10, 2020
Adopted on: March 10, 2020
Official Resolution: R20200237

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$535,935.00

APPROPRIATION: \$324,527.00 – G-01-41-810-020-213
\$211,408.00 – G-01-41-823-020-213

PURPOSE: Resolution authorizing the second one year option to
renew grant awards with various agencies.



Richard Cahill, Chief Financial Officer

DATED: March 10, 2020

RC:fr

Passaic County Youth Services Commission
 CY 2020 Spending Plan
 Second One Year Option to Renew
 Original Resolution: R2018-0410, May 22, 2018

Agency	Program	Award Amount	Grant Account	Requisition
Track Group	Electronic Monitoring	\$102,240	G-01-41-810-020-011-213	R0-01598
New Destiny	After School Prevention and Parenting Program	\$47,488	G-01-41-823-020-011-213	R0-01508
M&S Psychotherapy	Juvenile Sex Offender evaluation and treatment program & Drug and Alcohol Evaluations.	\$68,600 \$28,000	G-01-41-810-020-011-213	R0-01461
Family Intervention Services	Parenting Support and Education and Sexting Education	\$19,537	G-01-41-810-020-011-213	R0-01441
City of Paterson Youth Services Bureau	Disposition Program For Life Skills and Vocation	\$40,518	G-01-41-823-020-011-213	R0-01467
Passaic Police Department	Passaic Stationhouse Adjustment	\$34,762	G-01-41-810-020-011-213	R0-01443
Probation	Life Skills Program for Probation Youth	\$15,643	G-01-41-810-020-011-213	R0-01462
Options Counseling Center	Drug and Alcohol Counseling	\$29,000	G-01-41-823-020-011-213	R0-01510
City of Paterson Youth Services Bureau	Evening Reporting	\$113,855	G-01-41-810-020-011-213 G-01-41-823-020-011-213	R0-01463
Paterson Police Department	Paterson Stationhouse Adjustment	\$36,292	G-01-41-810-020-011-213 G-01-41-823-020-011-213	R0-01457
	Total	\$535,935		



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO INCREASE THE AWARD OF FAMILY COURT FUNDING TO M&S PSYCHOTHERAPY FROM RESOLUTION R-2020-0237, DATED MARCH 10, 2020, BY A TOTAL OF \$5,400 FROM \$96,600 TO \$102,000, TO INCREASE THEIR ABILITY TO PROVIDE CONTRACTED SERVICES REMOTELY.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \$5,400.00
REQUISITION # R0-01461
ACCOUNT # G-01-41-823-020-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | | |
|--|---------------|
| 5. COMMITTEE REVIEW: | DATE: |
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>6/3/20</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 16, 2020 Other: _____
 Adopted on: June 16, 2020
 Official Resolution#: R20200464

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD A ONE-YEAR CONTRACT WITH THREE (3) ONE-YEAR OPTIONS TO RENEW TO MORRIS COUNTY PREVENTION IS KEY TO PROVIDE ADDICTION COMMUNITY OUTREACH AND LINKAGE SERVICES IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200465							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-26							
CAF #	G-01-41-737-020-213							
Purchase Req. #	R0-02356							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD A ONE-YEAR CONTRACT WITH THREE (3) ONE-YEAR OPTIONS TO RENEW TO MORRIS COUNTY PREVENTION IS KEY TO PROVIDE ADDICTION COMMUNITY OUTREACH AND LINKAGE SERVICES IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5.

WHEREAS, the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the county’s disadvantaged and homeless citizens, including mental health and addiction treatment; and

WHEREAS, on February 21, 2020, proposals were received and opened for RFP-20-007 for \$23,000.00 for addiction services funding awards for Passaic County for calendar year 2020 for a one (1) year period with three (3) - one (1) year options to renew, as a competitive contract pursuant to the Local Public Contract Law, specifically N.J.S.A. 40A:11-4.5; and

WHEREAS, the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et. seq.; and

WHEREAS, the evaluation committee established to review the proposal has had an opportunity to review and discuss the proposals received; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic (hereafter “Board”) is desirous of awarding contracts under the aforesaid RFP-20-007 to the following agency totaling \$23,000.00 and listed as follows:

ACCOUNT #G-01-41-737-020-213 – ADDICTIONS

REQUISITION NUMBERS	AGENCY	PROGRAM	AMOUNT
R0-02356	MORRIS COUNTY PREVENTION IS KEY	RECOVERY COMMUNITY OUTREACH AND LINKAGE	\$23,000.00

WHEREAS, this award is expressly conditioned upon approval of State funding for the above; and

WHEREAS, this matter was discussed at the June 3, 2020, meeting of the Health and Human Services Committee, and is being recommended to the Board for approval; and

WHEREAS, a certification is attached hereto which indicates the availability of funds for said expenditure; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-4.5, the Board of Chosen Freeholders of the County of Passaic authorizes an award of contract to Morris County Prevention is Key in the amount of \$23,000.00; and

LET IT BE FURTHER RESOLVED, that the Office of the Passaic County Counsel send official notification of the parties referenced above of the action taken herein.

JDP:lc

Dated: June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$23,000.00

APPROPRIATION: G-01-41-737-020-213

PURPOSE: Resolution authorizing the human services department to award a one year contract with three one year option to renew Morris County Prevention Is Key.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICE DEPARTMENT TO AWARD A ONE YEAR CONTRACT WITH (3) ONE YEAR OPTIONS TO RENEW TO MORRIS COUNTY PREVENTION IS KEY TO PROVIDE ADDICTION COMMUNITY OUTREACH AND LINKAGE SERVICES.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 23,000
REQUISITION # R0-02356
ACCOUNT # G-01-41-737-020-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 6/3/20
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200465

Addiction Proposals 2020

TECHNICAL SPECIFICATIONS AND PRICING TABLE**CRITERIA FOR RATING BY REFERENCES**

(To be used by the Selection Committee)

For Projects to be Funded in Calendar Year 2020 Under the Passaic County Local Advisory Committee on Alcohol and Drug Abuse Funding Administered by the County Department of Human Services, Division of Mental Health and Addiction Services

The review of proposals will take place under the competitive contracting method as required by New Jersey's Local Public Contracts Law. Immediately following the submission deadline, proposals will be opened and reviewed by a specially convened review committee. The Committee will rank proposals and the highest ranked proposal will be recommended for award of contract by the Board of Chosen Freeholders. The criteria on which reviewers will rank proposals include the following categories: (1) Management—maximum 30 points; (2) Technical—maximum 50 points; and (3) Cost—maximum 20 points.

Criteria for Vendor Selection:

Community Outreach and Linkage (One Award—One Applicant)

Morris County Prevention Is Key—(\$23,000)

Management — Scored a total of 28 points of 30 in this category.

Feedback from committee: None

Technical-- Scored a total of 48 points of 50 in this category.

Feedback from committee: None

Cost-- scored a total of 18 points of 20 in this category.

Feedback from committee: None

Total= Morris County Prevention is Key scored 94 out of 100. The committee is recommending this agency be funded for this service.



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICE DEPARTMENT TO AWARD A ONE YEAR CONTRACT WITH (3) ONE YEAR OPTIONS TO RENEW TO MORRIS COUNTY PREVENTION IS KEY TO PROVIDE ADDICTION COMMUNITY OUTREACH AND LINKAGE SERVICES.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 23,000
REQUISITION # R0-02356
ACCOUNT # G-01-41-737-020-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services 6/3/20
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200465

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

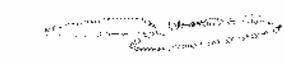
Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO ENTER INTO A FOUR (4) MONTH CONTRACT EXTENSION WITH PASSAIC COUNTY WORKFORCE DEVELOPMENT CENTER FOR ONE STOP OPERATIONS MANAGEMENT SERVICES COMMENCING JULY 1, 2020 TO OCTOBER 31, 2020 AS AUTHORIZED BY N.J.S.A. 40A:11.6., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200466							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-27							
CAF #	G-01-41-721-019-213;							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO ENTER INTO A FOUR (4) MONTH CONTRACT EXTENSION WITH PASSAIC COUNTY WORKFORCE DEVELOPMENT CENTER FOR ONE STOP OPERATIONS MANAGEMENT SERVICES COMMENCING JULY 1, 2020 TO OCTOBER 31, 2020 AS AUTHORIZED BY N.J.S.A. 40A:11.6.

WHEREAS, pursuant to Resolution R20170540 dated June 27, 2017 the Board of Chosen Freeholders of the County of Passaic (hereafter "Board") authorized an award of contract to the Passaic County Workforce Development Center for New Jersey One Stop operations management services in accordance with the Competitive Contracting Process; and

WHEREAS, the initial award was for one year and two one-year options to renew; and

WHEREAS, the Board seeks to extend the current contract with Passaic County Workforce Development Center from July 1, 2020 to October 31, 2020 in the amount of FORTY THOUSAND SEVEN HUNDRED (\$40,700.00) DOLLARS in order to await completion of the public solicitation process; and

WHEREAS, this matter was discussed at the June 3, 2020 meeting of the Health and Human Services Committee and is being recommended to the Board for approval; and

WHEREAS, a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40:A-11-4.1 et seq., the Board of Chosen Freeholders of the County of Passaic hereby authorizes the County to enter into a four (4) month extension of contract with Passaic County Workforce Development Center for the period commencing July 1, 2020 to October 31, 2020, in the amount of \$40,700.00 services are for New Jersey One Stop operations management services in order to await completion of the Competitive Contracting Process; and

LET IT BE FURTHER RESOLVED, that the Office of the Passaic County Counsel shall send official notification to the Passaic County Workforce Development Center of the action taken herein.

JDP:lc

Dated: June 16, 2020

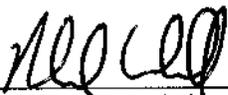
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$40,700.00

APPROPRIATION: G-01-41-721-019-213

PURPOSE: Resolution authorizing the Passaic County Board of Chosen Freeholders to enter into a four months contract extension with Passaic County Workforce Development Center from July 1, 2020 through October 31, 2020.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Duwan Bogert, Executive Director

DESCRIPTION OF RESOLUTION: 973-569-5082

PROCUREMENT SOLICITATION:

Authorization for extension of One-Stop Operator's contract for four (4) additional months from 7/1/2020 – 10/30/2020

Please see attached documents

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE:

REQUISITION #: ACCOUNT#: G-01-41-721-019-213

4. COMMITTEE REVIEW:

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

Law & Public Safety

Energy

5. DISTRIBUTION LIST:

Administration

Finance

Clerk to the Board

Procurement

Specify: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CERTIFYING THE TRANSFER OF OWNERSHIP OF THE ARTIFACTS FROM GRACE RUSSELL COLLECTION TO THE COUNTY OF PASSAIC, NEW JERSEY PURSUANT TO THE MUSEUM UNCLAIMED LOAN ACT §§1-11-C.46:30D-1 to 46:30D-11, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200467							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION CERTIFYING THE TRANSFER OF OWNERSHIP OF THE
ARTIFACTS FROM GRACE RUSSELL COLLECTION TO THE COUNTY OF
PASSAIC, NEW JERSEY PURSUANT TO THE MUSEUM UNCLAIMED LOAN
ACT §§1-11-C.46:30D-1 to 46:30D-11**

WHEREAS on October 8, 1934, Ms. Grace L. Russell loaned several valuable artifacts to the Passaic County Park Commission to be used in exhibitions and displays at the Dey Mansion Washington's Headquarters, located in Wayne, NJ; and

WHEREAS these objects are identified and listed as Loan #L.1934.3 dated October 8, 1934 according to said loan agreement, the artifacts were to be held "at [her] pleasure"; and

WHEREAS following the death of Ms. Russell, the loan was left outstanding; and

WHEREAS the Passaic County Director of Cultural (hereafter "DCHA") has researched and reviewed documents, including Ms. Russell's will, and has concluded that next of kin could not be identified, nor was there any clear indication as to the care of the artifact collection following Ms. Russell's death; and

WHEREAS pursuant to resolution R-2019-0641 on July 16, 2019, the Passaic County Board of Chosen Freeholders (hereto after " Board") authorized the DCHA to proceed with claiming ownership of the collection of artifacts pursuant to the Museum Unclaimed Loan Act §§1-11-C.46:30D-1 to 46:30D-11, thereby allowing the County to legally claim ownership of said artifact collection; and

WHEREAS due subsequently, the DCHA publicized the notice of intent pursuant to the Museum Unclaimed Loan Act. The notice of intent was published in the Herald News consecutively for one week in September of 2019 and then again for a consecutive week in November 2019. As required by the Act, the notices were published sixty (60) days apart and to date the DCHA has not been contacted by the lender or potential claimant within a 180 days after the date of the notice; and

WHEREAS, pursuant to the Museum Unclaimed Loan Act, a museum shall acquire good title to property on loan to the museum under the following circumstances: The museum provides, on or after the effective date of this act, notice pursuant to section 4 of this act and receives a return receipt showing delivery of the notice to the lender or a potential claimant within 30 days of the mailing of the notice, but the museum is not contacted by the lender or potential claimant within 180 days after the date of the notice; and The museum provides, on or after the effective date of this act, notice by publication pursuant to section 5 of this act, but the museum is not contacted by the lender or potential claimant within 180 days of the date of the second or last notice by publication; and

WHEREAS this matter was discussed and reviewed by email on June 3, 2020 by the Public Works Committee and is being recommended to the full Board for approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Passaic County Director of Cultural & Historic Affairs is hereby certified the transfer of ownership of the Grace Russell Collections to the County of Passaic pursuant to the Museum Unclaimed Loan Act §§1-11-C.46:30D-1 to 46:30D-11 and this collection shall become property of the County of Passaic.

BE IT FURTHER RESOLVED that the Director, Clerk to the Board, and County Counsel are hereby authorized to execute all documentation necessary to effectuate the purposes of this resolution.

June 16, 2020



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Kelly C. Ruffel DEPARTMENT/DIVISION: Cultural & Historic Affairs

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Other

PROJECT NAME & NO. (If applicable): Transfer of Artifacts to County of Passaic

PROJECT LOCATION (If applicable): Dey Mansion Washington's HQ

SUMMARY (Include full details such as contract award period, purpose, etc):

Authorizing a resolution certifying the transfer of property from Grace Russell to the County of Passaic per the Museum Unclaimed Loan Act §§1-11-C.46:30D-1 to 46:30D-11 for several artifacts for the permanent collections at Dey Mansion Washington's Headquarters

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ N/A

REQUISITION # N/A

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # _____

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # _____ # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____

RFQ #: _____
Add qualifying resolution no. if requesting an award

BID #: _____

CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200467

Planning & Economic Development Public Works

MEMORANDUM

TO: Nadege Allwaters, Esq.

CC: Anthony J. De Nova, County Administrator
 Matthew P. Jordan, Deputy Administrator
 Michael Glovin, Esq., County Counsel
 Jessica M. Bush, Museum Curator, Dept. of Cultural & Historic Affairs

FROM: Kelly C. Ruffel, Director
 Dept. of Cultural & Historic Affairs

RE: Grace Russell Collection – Unclaimed Loan Process
 Dey Mansion Washington’s Headquarters

DATE: December 10, 2019

At the request of your office, Jessica Bush and I were asked to provide an affidavit of our work on the Grace Russell Collection which is on loan to the County of Passaic. Below is a detailed summary of Ms. Russell’s property and this Department’s steps in complying with the Unclaimed Loan process.

1. **Grace Russell** – Ms. Russell was a dedicated teacher in the Paterson school system from 1888 to 1926. Her family amassed wealth with investments in a corset manufacturing business. With the family’s wealth, Grace Russell was involved in numerous philanthropic ventures during her life, including serving as a trustee for the Passaic County Historical Society. Ms. Russell died on August 12, 1949.
2. **Loan Information** – Of the numerous ventures, Ms. Russell played active in the William Paterson Chapter of the Daughters of the American Revolution. This association helped furnish the Dey Mansion’s William Paterson Chapter DAR room – to aid in preparing the site to open to the public. On 8 October 1934, Miss Russell signed a loan form, loaning items “at my pleasure.”
 - a. From her initial loan in 1934 to thru till 1947, Ms. Russell was consulting with Frederick W. Loede, the Passaic County Park commission’s chief operating officer and John Christoffel, a furnishings consultant of the Dey Mansion.
 - b. Ms. Russell at some point provided funds for the Park Commission’s consultant to outright purchase artifacts for the Dey Mansion. These artifacts are separate from the property on loan.
 - c. Following her death in July 1956, Passaic County Park Commissioner William Toll wanted a list of the items Miss Russell had loaned over the years. Frederick W. Loede provided a list and later wrote on July 23, 1956: “I am certain that if everything went well at the Dey Mansion it was her intention that they remain there indefinitely and so become a part of the mansion. In other words that they would eventually belong to the Park Commission.”

- d. Based on documentation within the County's Department of Cultural & Historic Affairs, Ms. Russell's loans were not renewed, and no documents exist showing any further efforts made to contact heirs of her estate and/or claiming her property (1956 thru 2017).
3. **Research** – Review of Ms. Russell's indefinite loan began in 2017 with former museum attendant, Margaret Puglia. Mrs. Puglia shared her knowledge of ten (10) plus years at the Dey Mansion and how Ms. Russell's loan was managed. She prepared several inventories of the loaned collections/pieces. At my request, Mrs. Puglia re-inventoried and cataloged Ms. Russell's collection to ensure that all artifacts were accounted for. She also shared correspondence and dialogue between herself, Arlene Potenze (former curator of the Dey Mansion) and the County Historian Edward A. Smyk. Mrs. Puglia had the same questions regarding claiming Ms. Russell's collection and thus inquired with the County Historian back in March 2016. (Correspondence attached.)

From April 2017 thru to April 2018, staff at the Dey Mansion were able to gather, read, and review various documents of information. The findings were as follows:

- a. Documents reviewed came from the Dey Mansion archives and filings, the Passaic County Park Commission archive, and documents gathered at Passaic County's Surrogate Court.
 - b. Staff read through the Park Commission Minutes, and read every file of correspondence beginning with former curators Raufuss and ending with Raymond Dey; staff found that there was no change in language referring to Russell's loans as gifts. In addition to the Park Commission archives, most of the items in the Dey Mansion collections are logged into a museum database software – PastPerfect. Past Perfect was bought by the county in 2013. During this time, Ms. Potenze and Mrs. Puglia's entered the information of many items including Ms. Russell's loan. The information on the collection's provenance reads as "on loan from Miss Grace Russell, to be returned at her pleasure."
 - c. Staff called upon the Surrogate Court of Passaic County to review the last will and testament of Ms. Russell. Researching the will was important to identifying if the Dey Mansion or Passaic County were willed the items and to identify living heirs who were listed as having these items willed to them. After reviewing the will, it was evident that there was no mention of the items on loan to the Passaic County Park Commission or a listing of direct heirs who might be entitled to them.
 - i. Nieces and Nephews noted in her will are deceased. There were no genealogical studies made for descendants of Ms. Russell's noted nieces and nephews.
4. **Museum Unclaimed Loan Process** – Following research, I recommended that the Freeholder's adopt a resolution to pursue a notice of publication pursuant to P.L. 2011, c.109, New Jersey Museum Unclaimed Loan Act in July 2019. The notice of intent was

published in the Herald News, consecutively for one week in September 2019 and then again for a consecutive week in November 2019. There was sixty (60) days between two publications. The publication read:

The County of Passaic pursuant to P.L. 2011, c.109, New Jersey Museum Unclaimed Loan Act, does hereby give notice of intent to terminate the loan of Miss Grace L. Russell, last known address 560 East 28th Street Paterson, NJ. The loan was deposited at the Dey Mansion Museum, 199 Totowa Road, Wayne, New Jersey, 07470 on October 8, 1934. Items on loan include the following: Portrait of Elizabeth Durvin, walnut highboy, mahogany chest of drawers, Chippendale mirror, Chippendale wing chair, Chippendale side chair, mahogany cradle, Chippendale four poster bed, embroidered picture, pair of andirons, iron tongs, hat box, 18th century bed drapes and matching window hangings, window hangings and cushion, three (3) brass candlesticks and three (3) snuffers, one (1) brass Chippendale candlestick, mahogany table with snake feet, delft bowl, Dutch bible, delft plate, mahogany bird cage table, mahogany roundabout chair, Hepplewhite mahogany table, and a sampler dated to 1778. We request that any person who has knowledge of the lender or potential claimant, and where the lender or potential claimant may be located, please provide written notice to the Dey Mansion Washington's Headquarters, a historic house museum, at the address listed above. For information regarding the property in question, please contact Kelly C. Ruffel, Director of the Passaic County Department of Cultural & Historic Affairs at 973-706-6640 ext 3358.

To date, no known heirs have come forward following the two (2) public notices.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: AMENDED: RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS EQUIPMENT SOFTWARE, SCANNERS AND SUPPLIES FOR THE PASSAIC COUNTY PUBLIC WORKS BUILDING AT THE NIKE BASE, WAYNE, NEW JERSEY FROM SNAP-ON INDUSTRIAL ACCORDING TO THE BERGEN COUNTY COOPERATIVE CONTRACT AND PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200468							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-29							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

AMENDED

RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS EQUIPMENT SOFTWARE, SCANNERS AND SUPPLIES FOR THE PASSAIC COUNTY PUBLIC WORKS BUILDING AT THE NIKE BASE, WAYNE, NEW JERSEY FROM SNAP-ON INDUSTRIAL ACCORDING TO THE BERGEN COUNTY COOPERATIVE CONTRACT AND PURSUANT TO N.J.S.A. 40A:11-12, *ET SEQ.*

WHEREAS, the County of Passaic (hereafter "County") is in need of various equipment software, scanners and supplies for the new public works building located at the Nike base in Wayne, New Jersey ; and

WHEREAS pursuant to N.J.S.A. 40A:11-12, *et seq.*, the County may without advertising for bids purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, Passaic County Supervisor of Roads' Department is recommending the award of the contract to Snap-On Industrial, a member of the Bergen County Cooperative, in the amount of \$150,000.00 as evidenced in the attached resolution request form; and

WHEREAS, Bergen County Cooperative purchasing agreement of 3011 East Route 176-door 21, Cristal Lake, Il (Bid 18-19) for these types of services; and

WHEREAS, this matter was discussed via e-mail on June 3, 2020 by the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

WHEREAS, a certification is attached hereto and made a part hereof indicating the availability of funds for said expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to Snap-On Industrial via the Bergen County Cooperative in the amount of \$150,000.00 for purchase of various software, scanners and supplies (tire changer, tire balancer, brake lathe, and wheel lift) at the new Public Works Building at the Nike Base as evidenced in the attached resolution request form and as recommended by the Passaic County Supervisor of Roads.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

NDA

June 16, 2020

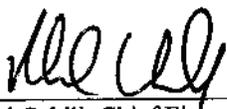
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$150,000.00

APPROPRIATION: 0-01-26-151-001-223

PURPOSE: Resolution authorizing the purchase of various equipment software scanners and supplies from Snap-On Industrial for the Passaic County Public Works Building at the Nike Base.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kenneth A. Simpson, CPWM
Telephone #: Supervisor of Roads - 973-881-4500

DESCRIPTION OF RESOLUTION:

Authorizing the purchase of various Equipment, Software, Scanners and Supplies for the New Public Works Building at Nike Base, Wayne, from Snap-On Industrial, 3011 E. Route 176/Door 21, Crystal Lake, IL, a Bergen County Cooperative Contract Vendor, Purchasing Agreement Bid #18-42 in the amount of \$150,000.00.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 150,000.00
REQUISITION # R0-03040
ACCOUNT # 0-01-26-151-001-223

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: Bergen County Coop-Purchasing Agreement #18-42

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>06/03/2020</u> |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200468



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

June 4, 2020

Ms. Nadege Allwaters, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Snap-On Industrial

Dear Ms. Allwaters:

At the June 3rd, 2020 meeting of the Public Works Committee, a request was heard to authorize the purchase of various equipment, software, scanners, and supplies for the new Public Works Building at the Nike Base, Wayne, New Jersey from Bergen County Cooperative Contract Vendor, Purchasing Agreement Bid #18-42, Snap-On Industrial, 3011 East Route 176/Door 21, Crystal Lake, IL, in the amount of \$150,000.00.

The Committee directed that a resolution be made authorizing same and, that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are enclosed.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200468

COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC
 (O) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:k.29-6

REQUISITION	
NO.	R0-03040

S H I P T O	
V E N D O R	VENDOR #: 04439 SNAP-ON INDUSTRIAL 3011 E. ROUTE 176/DOOR 21 CRYSTAL LAKE, IL 60014-2256

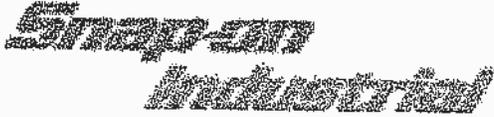
ORDER DATE: 05/08/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	VARIOUS EQUIPMENT AND SOFTWARE TO BE PURCHASED FOR NEW PUBLIC WORKS BUILDING AT NIKE BASE SITE PLEASE SET UP FOR PARTIAL PAYMENTS AS PER BERGEN COUNTY COOPERATIVE PURCHASING AGREEMENT BID #18-42 AS PER RESOLUTION NO.	0-01-26-151-001-223	150,000.0000	150,000.00
			TOTAL	150,000.00

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200468

REQUESTING DEPARTMENT

DATE



Quote

Submit To: Snap-on Industrial,
 3011 IL Route 176, Door 1
 Crystal Lake, IL 60014

 877-740-1900

Number	CRM-001-437615651	Date:	4/30/2020
Type	Quote	Valid Until:	6/29/2020
Customer #	201375390		
Cust PO #			
Ship Via	UPS GROUND		
Tons			
Sales Rep	Brandon George		
Fax/Mobile			
E-mail	Brandon.George@snapon.com		

Delivery To: 201375390

 PASSAIC COUNTY ROAD DEPT
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Bill To:

Item	Description	Qty	Unit Price	Total
PCB-17	BENCH LATHE	1	8,966.47	8,966.47
PCI504250	QCK CHUCK KIT FOR BENCH LATHE	1	948.89	948.89

Tax and freight shown are estimates.

Applicable tax and freight will be charged to the Customers account.

The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to those terms and conditions and Snap-on hereby objects to any additional and/or different terms which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.

The sale of product is subject to Customer meeting Snap-on Industrial's credit approval. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

*Please provide vendor and pricing information to customer service on this part number.

Sub Total	\$9,915.36
Freight	\$0.00
Tax Total	\$0.00
Total	\$9,915.36



Quote

Submit To: Snap-on Industrial,
3011 IL Route 176, Door 1
Crystal Lake, IL 60014

877-740-1900

Number	CRM-001-437615650	Date:	4/30/2020
Type	Quote	Valid Until:	6/29/2020
Customer #	201375390		
Cust PO #			
Ship Via	UPS GROUND		
Terms			
Sales Rep	Brandon George		
Fax/Mobile			
E-mail	Brandon.George@snapon.com		

Delivery To: 201375390

PASSAIC COUNTY ROAD DEPT
307 PENNSYLVANIA AVENUE
PATERSON, NJ 07503

Bill To:

Item	Description	Qty	Unit Price	Total
PCIA106ADP	WARTHOG TROLLEY/6 ADAPTERS	1	10,995.00	10,995.00
PCJ50TRK955	TRUCK ADAPTER	1	2,000.17	2,000.17
PCIFREIGHT	FREIGHT-PROCUT LATHE/TROLLEY	1	325.00	325.00

Tax and freight shown are estimates.

Applicable tax and freight will be charged to the Customer's account.

The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.

The sale of product is subject to Customer meeting Snap-on Industrial's credit approval. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

*Please provide vendor and pricing information to customer service on this part number.

Sub Total	\$13,320.17
Freight	\$0.00
Tax Total	\$0.00
Total	\$13,320.17



Quote

Submit To: Snap-on Industrial,
3011 IL Route 176, Door 1
Crystal Lake, IL 60014

877-740-1900

Number	CRM-001-438301816	Date:	5/5/2020
Type	Quote	Valid Until:	7/4/2020
Customer #	200222919		
Cust PO #	Scanners		
Ship Via	UPS GROUND		
Terms	P30 - NET 30 DAYS		
Sales Rep	Brandon George		
Fax/Mobile			
E-mail	Brandon.George@snapon.com		

Deliverv To: 200222919

PASSAIC COUNTY ROAD DEPT
307 PENNSYLVANIA AVENUE
PATERSON, NJ 07503

Bill To: 200106857

PASSAIC COUNTY ROAD DEPT
VOUCHER REQUIRED
PATERSON, NJ 07543

Item	Description	Qty	Unit Price	Total
EEHD709004	PRO-LINK EDGE MASTER KIT	1	10,000.00	10,000.00
EEMS342ISVP3	ZEUS IND LIVE 3YR	1	12,618.75	12,618.75
TPMS4	TPMS4 TOOL KIT	1	660.00	660.00
EECS306C	DTAC ELITE BATTERY SYS TESTER	1	2,996.25	2,996.25
EECS306C-CVR	COVER FOR DTAC ELITE	1	76.50	76.50
EECS306C-2	AMP CLAMP	1	293.25	293.25

Tax and freight shown are estimates.

Applicable tax and freight will be charged to the Customers account.

The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.

The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

*Please provide vendor and pricing information to customer service on this part number.

Sub Total	\$26,644.75
Freight	\$0.00
Tax Total	\$0.00
Total	\$26,644.75



Quote

Submit To: Snap-on Industrial,
3011 IL Route 176, Door 1
Crystal Lake, IL 60014

877-740-1900

Number	CRM-001-404314134	Date:	1/14/2020
Type	Quote	Valid Until:	3/14/2020
Customer #	200739921		
Cust PO #			
Ship Via	UPS GROUND		
Terms	P30 - NET 30 DAYS		
Sales Rep	Brandon George		
Fax/Mobile			
E-mail	Brandon.George@snapon.com		

Delivery To: 200739921

PASSAIC COUNTY DEPT OF
OPERATIONS
519 RINGWOOD AVE
POMPTON LAKES, NJ 07442

Bill To: 200106863

PASSAIC COUNTY
1310 ROUTE 23 NORTH
WAYNE, NJ 07470

Item	Description	Qty	Unit Price	Total
EESP328V14IN	19.4 MODIS ULTRA USD UPGRADE	1	936.75	936.75

Tax and freight shown are estimates.
Applicable tax and freight will be charged to the Customers account.

The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.

The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

*Please provide vendor and pricing information to customer service on this part number.

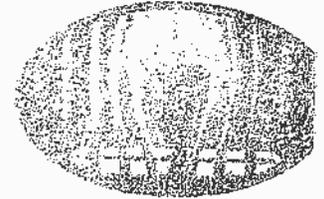
Sub Total	\$936.75
Freight	\$0.00
Tax Total	\$0.00
Total	\$936.75

ScanBay Promotion Jan 13 - Mar.

Amnesty Software Promotion

230,000 Opportunities

Deliver value now and into the future at the very best price.



BOGO TOO!

GET

UPGRADE 19.4



UPGRADE 20.2

OUT-OF-DATE	WAS		NOW!
ZEUS/TRITON-D ₈	\$1,399	→	\$1,049
VERUS/MODIS Families	\$1,249	→	\$ 949
APOLLO-D ₈	\$1,049	→	\$ 599
SOLUS Family	\$ 999	→	\$ 549
ETHOS Family	\$ 749	→	\$ 449

This will be gone in a *flash*, so act *fast* – sell now and get the benefit of the BOGO Period, to

Enrollment fee also waived on all new subscriptions



Quote

Submit To: Snap-on Industrial,
 3011 IL Route 176, Door 1
 Crystal Lake, IL 60014

 877-740-1900

Number CRM-001-416753361 Date: 2/10/2020
 Type Quote
 Customer # 200739921 Valid Until: 4/10/2020
 Cust PO #
 Ship Via UPS GROUND
 Terms P30 - NET 30 DAYS
 Sales Rep Brandon George
 Fax/Mobile
 E-mail Brandon.George@snapon.com

Deliver To: 200739921

 PASSAIC COUNTY DEPT OF
 OPERATIONS
 519 RINGWOOD AVE
 POMPTON LAKES, NJ 07442

BID To 200106863

 PASSAIC COUNTY
 1310 ROUTE 23 NORTH
 WAYNE, NJ 07470

Item	Description	Qty	Unit Price	Total
TPMS4	TPMS4 TOOL KIT	1	624.94	624.94

Tax and freight shown are estimates.
 Applicable tax and freight will be charged to the Customers account.

The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.

The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

*Please provide vendor and pricing information to customer service on this part number.

Sub Total \$624.94
Freight \$0.00
Tax Total \$0.00

Total \$624.94

Total Weight 2.90 LB
 Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200468

Federal ID 36-4070294



Quote

Submit To: Snap-on Industrial,
3011 IL Route 176, Door I
Crystal Lake, IL 60014

877-740-1900

Number CRM-001-408598021 Date: 1/27/2020
Type Quote Valid Until: 3/27/2020
Customer # 200739921
Cust PO #
Ship Via UPS GROUND
Terms P30 - NET 30 DAYS
Sales Rep Brandon George
Fax/Mobile
E-mail Brandon.George@snapon.com

Delivery To: 200739921

PASSAIC COUNTY DEPT OF
OPERATIONS
519 RINGWOOD AVE
POMPTON LAKES, NJ 07442

Bill To: 200106863

PASSAIC COUNTY
307 PENNSYLVANIA AVENUE
PATERSON, NJ 07503

Item	Description	Qty	Unit Price	Total
EEHD865005U	ALLISON TRANS SUITE UPDT ULTRA	1	301.60	301.60
EEHD865014U	WABCO SUITE V2 ULTRA UPGRADE	1	361.60	361.60
EEHD865009	NAVISTAR MAXXFORCE ULTRA V3	1	736.00	736.00
EEHD868013U	BENDIX ABS SOFTWARE V2.0 UPDTE	1	139.99	139.99
EEHD864015	DDEC SUITE 2,3,4,5 V2 ULTRA	1	704.00	704.00
EEHD864018	DDEC SUITE 6,10,13 V2 ULTRA	1	788.00	788.00
EEHD864021	TRAILER ABS ULTRA	1	620.00	620.00
EEHD864031	DETROIT DIESEL MBE ULTRA	1	383.20	383.20
EEHD867011	VOLVO / MACK V3 07-17 ULTRA	1	756.00	756.00
EEHD868003	CUMMINS ENGINE V3 02-18 ULTRA	1	919.99	919.99
EEHD869048	LMT2019 ULTRA	1	840.00	840.00
EEHD864010	INTERNATIONAL V2 ULTRA	1	720.00	720.00
EEHD189090TT	PROLINK EDGE TRADE TRAN	1	2,796.00	2,796.00

Tax and freight shown are estimates.

Applicable tax and freight will be charged to the Customers account.

The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.

The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

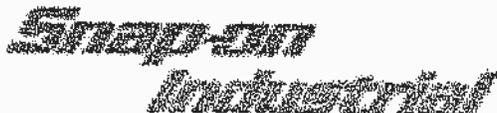
*Please provide vendor and pricing information to customer service on this part number.

Sub Total \$10,066.38
Freight \$0.00
Tax Total \$0.00

Total \$10,066.38

Total Weight 17.27 LB
Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200468

Federal ID 36-4070294



Quote

Submit To: Snap-on Industrial,
 A Division of IDSC Holdings LLC
 PO BOX 9004
 Crystal Lake, IL 60014-9004
 877-740-1900

Number CRM-001-258069655 Date: 7/16/2018
 Type Quote
 Customer # 200222919 Valid Until: 9/14/2018
 Cost PO # John
 Ship Via UPS GROUND
 Terms P30 - NET 30 DAYS
 Sales Rep Brett Payne
 Fax/Mobile
 E-mail Brett.D.Payne@snapon.com

Delivery To: 200222919
 PASSAIC COUNTY ROAD DEPT
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Bill To: 200106857
 PASSAIC COUNTY ROAD DEPT
 VOUCHER REQUIRED
 PATERSON, NJ 07543

Item	Description	Qty	Unit Price	Total
SVTS272	ADVANCED COOL SYS PRESS TESTER	1	196.50	196.50
YA4505	UNIVERSAL RADIATOR ADAPTOR	1	66.00	66.00
SVTSRAD272A	COOLANT REFILLER (USES ADPTRS)	1	191.25	191.25

Tax and freight shown are estimates.
 Applicable tax and freight will be charged to the Customer's account.

The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.

The sale of product is subject to Customer meeting Snap-on Industrial's credit approval. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

*Please provide vendor and pricing information to customer service on this part number.

Sub Total	\$453.75
Freight	\$0.00
Tax Total	\$0.00
Total	\$453.75

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200468



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kenneth A. Simpson, CPWM
Telephone #: Supervisor of Roads - 973-881-4500

DESCRIPTION OF RESOLUTION:

Authorizing the purchase of various Equipment, Software, Scanners and Supplies for the New Public Works Building at Nike Base, Wayne, from Snap-On Industrial, 3011 E. Route 176/Door 21, Crystal Lake, IL, a Bergen County Cooperative Contract Vendor, Purchasing Agreement Bid #18-42 in the amount of \$150,000.00.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 150,000.00
REQUISITION # R0-03040
ACCOUNT # 0-01-26-151-001-223

4. METHOD OF PROCUREMENT:

[] RFP [] RFQ [] Bid
[] Other: Bergen County Coop-Purchasing Agreement #18-42

5. COMMITTEE REVIEW:

DATE:

[] Administration & Finance
[] Budget
[] Health
[] Human Services
[] Law & Public Safety
[] Planning & Economic Development
[] Public Works 06/03/2020

6. DISTRIBUTION LIST:

[] Administration [] Finance [] Counsel
[] Clerk to the Board [] Procurement
[] Other:

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200468

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS EQUIPMENT SUPPLIES, TOOLS AND SHELIVING FOR THE PASSAIC COUNTY PUBLIC WORKS BUILDING AT THE NIKE BASE, WAYNE, NEW JERSEY FROM GRAINGER INCORPORATED OF SOUTH PLAINFIELD, NEW JERSEY VIA STATE CONTRACT AND PURSUANT TO, N.J.S.A. 40A:11-12, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ROADS & BRIDGES/OPERATIONS

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200469							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-30							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS EQUIPMENT SUPPLIES, TOOLS AND SHELVING FOR THE PASSAIC COUNTY PUBLIC WORKS BUILDING AT THE NIKE BASE, WAYNE, NEW JERSEY FROM GRAINGER INCORPORATED OF SOUTH PLAINFIELD, NEW JERSEY VIA STATE CONTRACT AND PURSUANT TO, N.J.S.A. 40A:11-12, *ET SEQ.*

WHEREAS, the County of Passaic (hereafter "County") is in need of various equipment supplies, tools and shelving for the new public works building located at the Nike base in Wayne, New Jersey ; and

WHEREAS pursuant to N.J.S.A. 40A:11-12, *et seq.*, the County may without advertising for bids purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, Passaic County Supervisor of Roads' Department is recommending the award of the contract to Grainger Incorporated in the amount of \$75,000.00 as evidenced in the attached resolution request form; and

WHEREAS, Grainger Incorporated of 1001 Hadley Road, South Plainfield, New Jersey holds a State Contract (19-FLEET-00566) for these types of services; and

WHEREAS, Grainger Incorporated has submitted a proposal dated June, 2020 for the sum of \$75,000.00 (copy of proposal attached hereto and made a part hereof); and

WHEREAS, this matter was discussed via e-mail on June 3, 2020 by the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

WHEREAS, a certification is attached hereto and made a part hereof indicating the availability of funds for said expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to Grainger Incorporated in the amount of \$75,000.00 as evidenced in the attached resolution request for and as recommended by the Passaic County Supervisor of Roads.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

NDA

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,000.00

APPROPRIATION: 0-01-26-151-001-223

PURPOSE: Resolution authorizing the purchase of various equipment supplies, tools and shelving from Grainger Incorporated.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kenneth A. Simpson, CPWM
Telephone #: Supervisor of Roads - 973-881-4500

DESCRIPTION OF RESOLUTION:

Authorizing the purchase of various equipment, supplies, tools and shelving for new Public Works Building at Nike Base Site, Wayne from Grainger Incorporated, 1001 Hadley Road, So. Plainfield, NJ, a State Contract Vendor no. 19-FLEET-00566 in the amount of \$75,000.00.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 75,000.00
REQUISITION # R0-02958
ACCOUNT # 0-01-26-151-001-223

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: State Contract Vendor No. 19-FLEET-00566

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>06/03/2020</u> |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200469



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

June 4, 2020

Ms. Nadege Aliwaters, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request -- Grainger Incorporated

Dear Ms. Allwaters:

At the June 3rd, 2020 meeting of the Public Works Committee, a request was heard to authorize the purchase of various equipment, supplies, tools and shelving for the new Public Works Building at the Nike Base, Wayne, New Jersey from State Contract Vendor no. 19-FLEET-00566, Grainger Incorporated, 1001 Hadley Road, South Plainfield, NJ, in the amount of \$75,000.00.

The Committee directed that a resolution be made authorizing same and, that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are enclosed.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200469

COUNTY OF PASSAIC
 ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:k.30-6

REQUISITION	
NO.	R0-02958

S H I P T O	
V E N D O R	VENDOR #: 00320 GRAINGER INCORPORATED GOVERNMENT CALL CENTER 1001 HADLEY ROAD SOUTH PLAINFIELD, NJ 07080

ORDER DATE: 05/05/20
 DELIVERY DATE:
 STATE CONTRACT: 19-FLEET-00566
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	VARIOUS EQUIPMENT NEEDED FOR NEW PUBLIC WORKS BUILDING AT NIKE BASE SITE, WAYNE PLEASE SET UP FOR PARTIAL PAYMENTS AS PER RESOLUTION NO. R20191261, 12/30/19	0-01-26-151-001-223	75,000.0000	75,000.00
			TOTAL	75,000.00

Kenneth P. Simpson

5/5/20

REQUESTING DEPARTMENT

DATE

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200469



Customer Quotation

To:

PASSAIC CTY RD DEPT
307 PENNSYLVANIA AVE
PATERSON NJ 07503-1718

Information

Date 05/21/2020
Customer Account Number 837371020
Grainger Quote Number 44295194
Customer Job Number 19-Fleet-00566
Contract Number
Grainger Representative Keshia Carr
Phone Number
Fax Number
Email
Grainger Tax ID 36-1150280

Item	Description Manufacturer Name & Model	Cat. Pg. #	Qty	\$ Quote	Ext. Price	Start Date	Exp. Date
10D737	Drill Press Vise,Cross Slide,Swivel,6 in WESTWARD 10D737 Country of Origin: China		1	240.92	240.92	05/21/2020	07/30/2020
31XU52	Band Saw,Horizontal,82 to 270 SFFM BAILEIGH INDUSTRIAL BS-330SA Country of Origin: Taiwan		1	14809.60*	14,809.60	---	---
467L31	Bench Grinder,60 Hz,Overall 18-1/2" L DAYTON 467L31 Country of Origin: China		2	263.75	527.50	05/21/2020	07/30/2020
499F46	Floor Drill Press,Belt Drive Type,115V DAYTON 499F46 Country of Origin: China		1	2,895.33	2,895.33	05/21/2020	07/30/2020
4WN29	Combination Vise,Swivel,Standard Duty RIDGID 66997 Country of Origin: Germany		2	499.74	999.48	05/21/2020	07/30/2020
6Z847	Drill Press Vise,Fixed Base,6" Jaw W. DAYTON 6Z847 Country of Origin: China		1	149.23	149.23	05/21/2020	07/30/2020

*Price quoted is either your earned price or contract price. This price may be subject to change without notice.

All orders are subject to the terms and conditions in your current contract with Grainger or to Grainger's current Terms of Sale as set forth on Grainger.com

Thank You!
Visit us at grainger.com

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200469



Customer Quotation

To:
 PASSAIC CTY RD DEPT
 307 PENNSYLVANIA AVE
 PATERSON NJ 07503-1718

Information
 Date: 05/07/2020
 Customer Account Number: 837371020
 Grainger Quote Number: 44173881
 Customer Job Number: 19-Fleet-00566
 Contract Number:
 Grainger Representative: Keshia Carr
 Phone Number:
 Fax Number:
 Email:
 Grainger Tax ID: 36-1150280

Item	Description Manufacturer Name & Model	Cat. Pg. #	Qty	\$ Quote	Ext. Price	Start Date	Exp. Date
1FYX2	Bench Grinder, 12 In, 1800 RPM, 2HP, w/Stand DAYTON 1FYX2 Country of Origin: Multiple		1	1,300.00	1,300.00	05/06/2020	08/31/2020
30D313	Welding Table, 78W, 48D, Cap 4400 BUILDPRO TMA57846 Country of Origin: China		1	3,847.53	3,847.53	05/06/2020	08/31/2020
30D328	Modular Fixturing Kit, 146 Pc BUILDPRO TMK540 Country of Origin: China		1	3,827.00	3,827.00	05/06/2020	08/31/2020
35KJ35	Blast Media, Glass Beads, 35 to 60 Grit GRAINGER APPROVED GLB4050-50 Country of Origin: USA		2	77.23	154.46	05/06/2020	08/31/2020
3W590	Canilever Rack, Starter, 8 ft. H JARKE DC-8J Country of Origin: USA		(2)	1,421.00	2,842.00	05/06/2020	08/31/2020
422337	Cord Reel, 100ft, 12 AWG, Outlet Bx, 125VAC CONDUCTIX-WAMPFLER XA-141120310016 Country of Origin: USA		18	648.88*	9,448.44		

*Price quoted is either your earned price or contract price. This price may be subject to change without notice.
 All orders are subject to the terms and conditions in your current contract with Grainger or to Grainger's current Terms of Sale as set forth on Grainger.com

Thank You!
 Visit us at grainger.com

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200469



Customer Quotation

Information	
Date	05/07/2020
Customer Account Number	837371020
Grainger Quote Number	44173881

Item	Description Manufacturer Name & Model	Cat. Pg. #	Qty	\$ Quote	Ext. Price	Start Date	Exp. Date
42W939	Band Saw, Vertical, 60 to 4925 SFPM JET 414470 Country of Origin: Taiwan		1	12833.80*	12,833.80	---	---
448M08	Abraslve Blast Cabinet, Siphon Feed Type ALC 40411L Country of Origin: USA		1	2,200.00	2,200.00	05/06/2020	08/31/2020
48R442	Box and Pan Brake, 100in Cutt Width, Steel JET 754115 Country of Origin: China	2355	1	9,480.92	9,480.92	05/06/2020	08/31/2020
48WE32	Drill Press, Belt, 2 HP, 1 Phase, 115/230V DAYTON 48WE32 Country of Origin: Taiwan		1	3,537.33	3,537.33	05/06/2020	08/31/2020
49X315	Plasma Cutter, Spectrum 625, 90PSI, 12ft. MILLER ELECTRIC 907579 Country of Origin: USA		1	2,527.60	2,527.60	05/06/2020	05/07/2020
4N285	Hose Reel, Spring, 3/8", 100 ft. REELCRAFT 81100 OLP Country of Origin: USA		1	369.06	369.06	05/06/2020	08/31/2020
4YL17	Chop Saw, 14 in. Blade Dia., 1300 RPM DEWALT DW872 Country of Origin: China		2	651.64	1,303.28	05/06/2020	08/31/2020
638H21	Combination Vise, Swivel, Heavy Duty WILTON 1780A Country of Origin: Taiwan		1	1,003.00	1,003.00	05/06/2020	08/31/2020
Total \$					66,028.14		

Thank You!
Visit us at grainger.com

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200469



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kenneth A. Simpson, CPWM
Telephone #: Supervisor of Roads - 973-881-4500

DESCRIPTION OF RESOLUTION:

Authorizing the purchase of various equipment, supplies, tools and shelving for new Public Works Building at Nike Base Site, Wayne from Grainger Incorporated, 1001 Hadley Road, So. Plainfield, NJ, a State Contract Vendor no. 19-FLEET-00566 in the amount of \$75,000.00.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 75,000.00
REQUISITION # R0-02958
ACCOUNT # 0-01-26-151-001-223

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: State Contract Vendor No. 19-FLEET-00566

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

06/03/2020

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200469

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF NEW WELDING EQUIPMENT, WELDING SUPPLIES, GAS AND TANKS FOR THE PASSAIC COUNTY PUBLIC WORKS BUILDING AT THE NIKE BASE, WAYNE, NEW JERSEY FROM AIRGAS USA LLC., OF ROCKSIDE WOODS BLVD, INDEPENDENCE, OHIO VIA STATE CONTRACT AND PURSUANT TO, N.J.S.A. 40A:11-12, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ROADS & BRIDGES/OPERATIONS

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200470							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-31							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING THE PURCHASE OF NEW WELDING EQUIPMENT, WELDING SUPPLIES, GAS AND TANKS FOR THE PASSAIC COUNTY PUBLIC WORKS BUILDING AT THE NIKE BASE, WAYNE, NEW JERSEY FROM AIRGAS USA LLC., OF ROCKSIDE WOODS BLVD, INDEPENDENCE, OHIO VIA STATE CONTRACT AND PURSUANT TO, N.J.S.A. 40A:11-12, *ET SEQ.*

WHEREAS, the County of Passaic (hereafter “County”) is in need of a new welding equipment, welding supplies and gas in tanks for the new public works building located at the Nike base in Wayne, New Jersey ; and

WHEREAS pursuant to N.J.S.A. 40A:11-12, *et seq.*, the County may without advertising for bids purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, Passaic County Supervisor of Roads’ Department is recommending the award of the contract to Air Gas USA LLC in the amount of \$75,000.00 as evidenced in the attached resolution request form; and

WHEREAS, Airgas USA LLC of 6055 Rockside Woods Blvd, Independence, OH holds a State Contract (#83289) for these types of services; and

WHEREAS, Airgas USA LL has submitted a proposal dated June, 2020 for the sum of \$75,000.00 (copy of proposal attached hereto and made a part hereof); and

WHEREAS, this matter was discussed via e-mail on June 3, 2020 by the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

WHEREAS, a certification is attached hereto and made a part hereof indicating the availability of funds for said expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to Air Gas USA LLC in the amount of \$75,000.00 as evidenced in the attached resolution request form; and as recommended by the Passaic County Supervisor of Roads.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

NDA

June 16, 2020

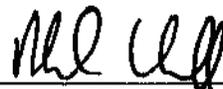
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,000.00

APPROPRIATION: 0-01-26-151-001-W01

PURPOSE: Resolution authorizing the purchase of new welding equipment, welding supplies and other materials from Airgas East.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kenneth A. Simpson, CPWM
Telephone #: Supervisor of Roads - 973-881-4500

DESCRIPTION OF RESOLUTION:

Authorizing the purchase of New Welding Equipment, Welding Supplies and Gases and Tanks for the New Public Works Building at Nike Base, Wayne from Airgas East, d/b/a Airgas USA, LLC, 6055 Rockside Woods Boulevard, Independence, OH, a State Contract Vendor no. 83289 in the amount of \$75,000.00.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 75,000.00
REQUISITION # R0-02960
ACCOUNT # 0-01-26-151-001-W01

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: State Contract Vendor No. 83289

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input checked="" type="checkbox"/> Public Works	<u>06/03/2020</u>

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200470



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

June 4, 2020

Ms. Nadege Allwaters, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Airgas East

Dear Ms. Allwaters:

At the June 3rd, 2020 meeting of the Public Works Committee, a request was heard to authorize the purchase of new welding equipment, welding supplies, tanks and gases for the new Public Works Building at the Nike Base, Wayne, New Jersey from State Contract Vendor no. 83289, Airgas East, d/b/a Airgas USA, LLC, 6055 Rockside Woods Boulevard, Independence, OH in the amount of \$75,000.00.

The Committee directed that a resolution be made authorizing same and, that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are enclosed.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200470

COUNTY OF PASSAIC
 ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:k.31-6

REQUISITION	
NO.	R0-02960

S H I P T O	
V E N D O R	VENDOR #: 04326 AIRGAS EAST D/B/A AIRGAS USA, LLC 6055 ROCKSIDE WOODS BOULEVARD INDEPENDENCE, OH 44131

ORDER DATE: 05/05/20
 DELIVERY DATE:
 STATE CONTRACT: 83289
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	WELDING EQUIPMENT AND GAS FOR NEW PUBLIC WORKS BUILDING AT NIKE BASE, WAYNE PLEASE SET UP FOR PARTIAL PAYMENTS AS PER RESOLUTION NO.	0-01-26-151-001-W01	75,000.0000	75,000.00
			TOTAL	75,000.00

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200470

REQUESTING DEPARTMENT

DATE



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kenneth A. Simpson, CPWM
Telephone #: Supervisor of Roads - 973-881-4500

DESCRIPTION OF RESOLUTION:

Authorizing the purchase of New Welding Equipment, Welding Supplies and Gases and Tanks for the New Public Works Building at Nike Base, Wayne from Airgas East, d/b/a Airgas USA, LLC, 6055 Rockside Woods Boulevard, Independence, OH, a State Contract Vendor no. 83289 in the amount of \$75,000.00.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 75,000.00
REQUISITION # R0-02960
ACCOUNT # 0-01-26-151-001-W01

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: State Contract Vendor No. 83289

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input checked="" type="checkbox"/> Public Works	<u>06/03/2020</u>

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200470

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF TWO FORD SCANNERS WITH SOFTWARE AND LICENSE AGREEMNT FOR PASSAIC COUNTY ROAD DEPARMENT AND THE PARTS AND REPAIRS FOR THE COUNTY VEHICLES AND OR TRUCKS FOR THE CALLENDAR YEAR 2020 VIA STATE CONTRACT AND PURSUANT TO, N.J.S.A. 40A:11-12, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ROADS & BRIDGES/OPERATIONS

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200471							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-32							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING THE PURCHASE OF TWO FORD SCANNERS WITH SOFTWARE AND LICENSE AGREEMENT FOR PASSAIC COUNTY ROAD DEPARTMENT AND THE PARTS AND REPAIRS FOR THE COUNTY VEHICLES AND OR TRUCKS FOR THE CALENDAR YEAR 2020 VIA STATE CONTRACT AND PURSUANT TO, N.J.S.A. 40A:11-12, *ET SEQ.*

WHEREAS, the County of Passaic Road Department (hereafter "County") is in need of two Ford scanners with software and license agreements as well as parts and repairs for the County vehicles and trucks for the calendar year 2020; and

WHEREAS pursuant to N.J.S.A. 40A:11-12, *et seq.*, the County may without advertising for bids purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, Passaic County Supervisor of Roads' Department is recommending the award of the contract to Route 23 Auto mall in the amount of \$20,000.00 as evidenced in the attached resolution request form; and

WHEREAS, Route 23 Automall of 1301 Route 12, Butler, New Jersey holds a State Contract (#86007 40812) for these types of services; and

WHEREAS, this matter was discussed via e-mail on June 3, 2020 by the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

WHEREAS, a certification is attached hereto and made a part hereof indicating the availability of funds for said expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to Route 23 Auto mall in the amount of \$20,000.00 for purchase of two Ford scanners with software and license agreements, parts and repairs for County vehicles and trucks for the calendar year 2020 as evidenced in the attached resolution request form as evidenced in the attached resolution request form; and as recommended by the Passaic County Supervisor of Roads; and

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

NDA

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: 0-01-26-151-001-249

PURPOSE: Resolution authorizing the purchase of two Ford Scanners with Software from Route 23 Automall.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kenneth A. Simpson, CPWM
Telephone #: Supervisor of Roads - 973-881-4500
- DESCRIPTION OF RESOLUTION:**
 Authorizing the purchase of two Ford Scanners and Software with License Agreements parts and repairs for Passaic County Vehicles and Trucks from Route 23 Automall, 1301 Route 12, Butler, NJ, a State Contract Vendor no. 86007 40812 in the amount of \$20,000.00.
2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
 PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. **AMOUNT OF EXPENDITURE:** \$ 20,000.00
REQUISITION # R0-02956
ACCOUNT # 0-01-26-151-001-249
4. **METHOD OF PROCUREMENT:**
 RFP RFQ Bid
 Other: State Contract Vendor No. 86007 40812
5. **COMMITTEE REVIEW:** **DATE:**
 Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works 06/03/2020
6. **DISTRIBUTION LIST:**
 Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200471



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

June 4, 2020

Ms. Nadege Allwaters, Esq.
Asst. Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Route 23 Auto Mall

Dear Ms. Allwaters:

At the June 3rd, 2020 meeting of the Public Works Committee, a request was heard to authorize the purchase of two (2) Ford Scanners with Software and License Agreements for the Passaic County Road Department and the purchase of parts and repairs for County Vehicles and or trucks for calendar year 2020 in the amount of \$20,000.00.

The Committee directed that a resolution be made authorizing same and, that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are enclosed.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures

COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:k.32-6

REQUISITION	
NO.	R0-02956

SHIP TO	
VENDOR	VENDOR #: 04422 ROUTE 23 AUTOMALL 1301 ROUTE 23 SOUTH BUTLER, NJ 07405

ORDER DATE: 05/05/20
 DELIVERY DATE:
 STATE CONTRACT: 86007 40812
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PARTS, REPAIRS, AND SOFTWARE UPDATES FOR COUNTY VEHICLES FOR CALENDAR YEAR 2020 PLEASE SET UP FOR PARTIAL PAYMENTS AS PER R2091261, 12/30/19	0-01-26-151-001-249	20,000.0000	20,000.00
			TOTAL	20,000.00

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200471

Kenneth D. Simpson 5/5/2020
 REQUESTING DEPARTMENT DATE

ROUTE 23 AUTOMALL
 1301 ROUTE 23
 BUTLER, N.J. 07405
 (973)838-8000-PARTS
 (973)838-0820-SERVICE
 (973)283-4453-FAX

ATT: FRANK



0101GP059310

WE APPRECIATE YOUR BUSINESS!!!
 ANY QUESTIONS OR COMMENTS PLEASE CALL
 MARK STEINDLER AT (973)838-8000
 ABSOLUTELY NO RETURNS AFTER 30 DAYS!!!
 ALL CORES NEED TO BE RETURNED IN OEM BOXES

CUST. NO.	TAX EXEMPT NUMBER	CUST. P. O. NO.	SHIP VIA	PAY	SOLD BY	INVOICE DATE	INVOICE
65830		19-00269		OPEN ITE	SAMMY BURGOS	01/24/20	PQ59310
6	STEVE-201-937-2976 973-881-4522						FOW

B
I
L
L
T
O

PASSAIC COUNTY ROAD DEPARTMENT
 307 PENNSYLVANIA AVE
 PATERSON, NJ 07503-1718

S
H
I
P
T
O

PASSAIC COUNTY ROAD DEPARTMENT
 62 COLUMBIA AVE.
 PATERSON, NJ 07503

QUANTITY		PART NUMBER / DESCRIPTION	BIN	LIST	NET	AMOUNT
SHIP	B. Q.					
1	0	164-R9817 IDS W/ TOUGH B	SP-ORD	5082.22	3795.00	3795.00
SUBTOTAL						3795.00
RESTOCK CHARGE						0.00
TAX						0.00
FREIGHT						0.00
PAY THIS AMOUNT						3795.00

10:10:29 ACCOUNTING COPY
 Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200471

“ PRICE QUOTE ”

NET514



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kenneth A. Simpson, CPWM
Telephone #: Supervisor of Roads - 973-881-4500
- DESCRIPTION OF RESOLUTION:**
 Authorizing the purchase of two Ford Scanners and Software with License Agreements parts and repairs for Passaic County Vehicles and Trucks from Route 23 Automall, 1301 Route 12, Butler, NJ, a State Contract Vendor no. 86007 40812 in the amount of \$20,000.00.
2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
 PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. **AMOUNT OF EXPENDITURE:** \$ 20,000.00
REQUISITION # R0-02956
ACCOUNT # 0-01-26-151-001-249
4. **METHOD OF PROCUREMENT:**
 RFP RFQ Bid
 Other: State Contract Vendor No. 86007 40812
5. **COMMITTEE REVIEW:** **DATE:**
 Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works 06/03/2020
6. **DISTRIBUTION LIST:**
 Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200471

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #1 (FINAL) TO ON LINE CONTRACTING, INC. FOR THE ON-CALL DRAINAGE REPAIRS AT EAST MAIN STREET, LITTLE FALLS PROJECT IN THE TOWNSHIP OF LITTLE FALLS, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200472							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-33							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING CHANGE ORDER #1 (FINAL) TO ON LINE CONTRACTING, INC. FOR THE ON-CALL DRAINAGE REPAIRS AT EAST MAIN STREET, LITTLE FALLS PROJECT IN THE TOWNSHIP OF LITTLE FALLS, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed resolution R2020-0421 on May 19, 2020 awarding a contract On Line Contracting Inc. for the project known as On-Call Drainage Repairs at East Main Street, Little Falls in the sum of \$36,264.00; and

WHEREAS, it is now necessary that a change order (Change Order #1) be made reflecting a decrease of \$2,163.29 resulting in an overall contract in the amount of \$34,100.71; and

WHEREAS, the Office of the County Engineer has also submitted a resolution request form to the Board requesting the adoption of Change Order #1, a copy of which is attached hereto and made a part hereof; and

WHEREAS, this matter was discussed via email at the June 3, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby approves Change Order #1(Final) of the contract awarded to On Line Contracting, Inc. for the On-Call Drainage Repairs at East Main Street, Little Falls project, which was recommended for approval by the Office of the Passaic County Engineer:

CHANGE ORDER #1

1. DESCRIPTION AND VALUE OF CHANGE

See letter attached hereto

Deduction	\$ 2,163.29
-----------	-------------

REASON FOR CHANGE

See letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 36,264.00
Previous Additions	\$ 0.00
Total	\$ 36,264.00
Previous Deductions	\$ 0.00
Net Prior to This Change	\$ 36,264.00
Amount of This Change	Deduct \$ 2,163.29
Contract Amount to Date	\$ 34,100.71

LET IT BE FURTHER RESOLVED, that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County.

NAD

June 16, 2020



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders

PROJECT NAME & NO. (If applicable): On-Call Drainage: East Main Street Little Falls Drainage Improvements

PROJECT LOCATION (If applicable): Little Falls

SUMMARY(Include full details such as contract award period, purpose, etc):

The County of Passaic took bids on January 7, 2020 for County Wide Miscellaneous Drainage Repairs for a two year period from January 1, 2020 to December 31, 2021. The vendors rates for the On-Call Miscellaneous Drainage Repairs for the two year period were approved by Resolution R2020-0081, dated 1/28/2020. A section of drainage on East Main Street in Little Falls Township needed repairs. A contract was awarded on May 19, 2020 (Resolution R2020-0421) to On Line Contracting, in the amount of \$36,264.00, for these services. A final Change Order # 1 is a net deduction in the amount of \$2,163.29 (see attached), which reduces the final contract total to \$34,100.71 (6.3% decrease to the contract). As per the June 3, 2020.PWC agenda, the Public Works Committee recommends this Final Change Order #1 to On-Line Contracting.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 2,163.29 (deduct)

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 20-03986

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-906 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____

RFQ #: _____

Add qualifying resolution no. if requesting an award

✓ BID #: C-19-026 1/7/2020

CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: Planning & Economic Development

✓ Public Works

Official Resolution#: R20200472

25

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 & FINAL

DATE: May 29, 2020

PROJECT TITLE:

On-Call Drainage Projects
 Period January 1, 2020 to December 31, 2021

LOCATION: East Main Street, Little Falls

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: On Line Contracting, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
DEDUCT - FINAL CONTRACT ADJUSTMENTS					
S-01	Final Field Adjustments	(1)	LS	\$2,163.29	(\$2,163.29)
TOTAL DEDUCTIONS					<u>(\$2,163.29)</u>
NET CHANGE ORDER (DEDUCTION)					<u>(\$2,163.29)</u>

1. DESCRIPTION AND VALUE OF CHANGE (Cont)

ADDITION TO THE AMOUNT OF CONTRACT.....	(\$2,163.29)
ORIGINAL COMPLETION DATE.....	May 9, 2020
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0
NEW DATE FOR COMPLETION IS.....	May 9, 2020

2. REASON FOR CHANGE

Item No. S-01 - Final Field Adjustments: Due to adjustments to the final scope of work, the total amount authorized to complete the work was not required. This results in establishing a new credit pay item for Final Field Adjustments.

3. STATEMENT OF CONTRACT AMOUNT	
ORIGINAL CONTRACT AMOUNT.....	\$36,264.00
PREVIOUS ADDITIONS.....	\$0.00
TOTAL.....	\$36,264.00
PREVIOUS DEDUCTIONS.....	\$0.00
NET PRIOR TO THIS CHANGE.....	\$36,264.00
AMOUNT OF THIS CHANGE..... DEDUCT.....	(\$2,163.29)
CONTRACT AMOUNT TO DATE.....	\$34,100.71

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR - On Line Contracting, Inc.
 SIGNATURE Joseph J. Wanda

DATE 6/11/20

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: NR Date 6/3/2020
 (County Inspector)

Reviewed By and Recommended for Processing By: NR Date 6/3/2020
 (Project Engineer)

Recommend for Approval By: _____ Date _____
 (County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _____ DATE: _____
 Cassandra Lazzara, Freeholder - Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #1 (FINAL) SPARWICK CONTRACTING, INC. FOR THE EMERGENCY REPLACEMENT OF MORSETOWN ROAD CULVERT NO. 1600-312 OVER TRIBUTARY TO WEST BROOK, WEST MILFORD, NEW JERSEY PROJECT PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200473							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-34							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING CHANGE ORDER #1 (FINAL) SPARWICK CONTRACTING, INC. FOR THE EMERGENCY REPLACEMENT OF MORSETOWN ROAD CULVERT NO. 1600-312 OVER TRIBUTARY TO WEST BROOK, WEST MILFORD, NEW JERSEY PROJECT PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed resolution R2019 1145 on December 10, 2019 awarding a contract Sparwick Contracting, Inc. for the project known as Emergency Replacement of the Morsetown Road Culvert No. 1600-312 over Tributary to West Book in the sum of \$655,310.00; and

WHEREAS, it is now necessary that a change order (Change Order #1 FINAL) be made reflecting a net increase of \$16.94 resulting in an overall contract in the amount of \$655,326.94; and

WHEREAS, the Office of the County Engineer has also submitted a resolution request form to the Board requesting the adoption of Change Order #1, a copy of which is attached hereto and made a part hereof; and

WHEREAS, this matter was discussed via email at the June 3, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein;

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby approves Change Order #1(Final) of the contract awarded to Sparwick Contracting, Inc., for the Emergency Replacement of Morsetown Road Culvert No. 1600-312 over Tributary to West Brook project in West Milford Township, in the amount of \$16.94 which was recommended for approval by the Office of the Passaic County Engineer:

CHANGE ORDER #1

1. DESCRIPTION AND VALUE OF CHANGE

See letter attached hereto

Increase	\$ 16.94
----------	----------

REASON FOR CHANGE

See letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 655,310.00
Previous Additions	\$ 0.00
Total	\$ 655,310.00
Previous Deductions	\$ 0.00
Net Prior to This Change	\$ 655,310.00
Amount of This Change	\$ 16.94
Contract Amount to Date	\$ 655,326.94

LET IT BE FURTHER RESOLVED, that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County.

NDA

June 16, 2020

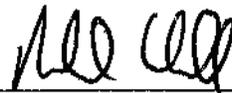
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$16.94

APPROPRIATION: C-04-55-116-001-903

PURPOSE: Resolution authorizing a changer order to Sparwick Contracting for the emergency replacement of the Morestown Road Bridge over Tributary to West Brook.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders

PROJECT NAME & NO. (If applicable): Emergency Replacement of the Mostown Road Culvert No. 1600-312 over Tributary to West Brook

PROJECT LOCATION (If applicable): West Milford

SUMMARY(Include full details such as contract award period, purpose, etc):

The County of Passaic received bids on November 11, 2019 (in house) for the Emergency Replacement of the Morsetown Road Culvert No. 1600-312 over Tributary to West Brook. Sparwick Contracting, who was the low bidder, was awarded a contract in the amount of \$655,310.00 by Resolution R2019-1145, dated 12/10/2019. Final Change Order #1, a net increase in the amount of \$16.94 will increase this contract to a total of \$655,326.94. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends this Final Change Order #1 to Sparwick Contracting, Inc.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 16.94

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 19-09286

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-116-001-903 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: _____

Add qualifying resolution no. if requesting an award.

✓ BID #: 11/22/19 Emergency - In House CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: Planning & Economic Development

✓ Public Works

Official Resolution#: R20200473

nt

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 & FINAL

DATE: May 29, 2020

PROJECT TITLE:

**Emergency Replacement of Morsetown Road Bridge (Structure No. 1600-312)
Over Tributary to West Brook**

LOCATION: Morsetown Road, Township of West Milford

DATE OF CONTRACT: December 10, 2019

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERSCONTRACTOR: Sparwick Contracting, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM No.</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
<u>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
6	BREAKAWAY BARRICADE	(8)	UNIT	\$50.00	(\$400.00)
7	DRUM (IF & WHERE DIRECTED)	(18)	UNIT	\$5.00	(\$90.00)
8	TRAFFIC CONE (IF & WHERE DIRECTED)	(25)	UNIT	\$1.00	(\$25.00)
9	CONSTRUCTION SIGNS	(52.50)	SF	\$14.00	(\$735.00)
11	TRAFFIC SAFETY SERVICES	ALLOW	ALLOW	\$10,000.00	(\$10,000.00)
12	TRAFFIC DIRECTORS, FLAGGERS	(85.70)	HOUR	\$70.00	(\$5,999.00)
17	EXCAVATION, ROCK (IF & WHERE DIRECTED)	(10)	CY	\$160.00	(\$1,600.00)
18	I-9 SOIL AGGREGATE	(182.91)	CY	\$42.00	(\$7,682.22)
21	DENSE-GRADED AGGREGATE BASE COURSE, 6"	(48.50)	SY	\$7.00	(\$339.50)
28	REINFORCEMENT STEEL	(387)	LB	\$1.50	(\$580.50)
31	CONCRETE WINGWALL	(2)	CY	\$250.00	(\$500.00)
36	18" REINFORCED CONCRETE PIPE CLASS V (IF & WHERE DIRECTED)	(50)	LF	\$90.00	(\$4,500.00)
38	INLET, TYPE B (IF & WHERE DIRECTED)	(2)	UNIT	\$1,500.00	(\$3,000.00)
41	6" X 9" HOT MIX ASPHALT CURB (IF & WHERE DIRECTED)	(135)	LF	\$55.00	(\$7,425.00)
50	SMALL DECIDUOUS TREE 2 - 2 1/2" CALIPERS (IF & WHERE DIRECTED)	(5)	UNIT	\$750.00	(\$3,750.00)
TOTAL DEDUCTIONS					<u>(\$46,626.22)</u>
<u>ADDITIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
22	HOT MIX ASPHALT 9.5M64 SURFACE COURSE	17.63	TON	\$215.00	\$3,790.45
23	HOT MIX ASPHALT 12.5M64 INTERMEDIATE COURSE	17.65	TON	\$215.00	\$3,794.75
24	HOT MIX ASPHALT 25M64 BASE COURSE	12.12	TON	\$215.00	\$2,605.80
29	REINFORCEMENT STEEL, GALVANIZED	2794	LB	\$1.80	\$5,029.20
42	BEAM GUIDE RAIL	16	LF	\$70.00	\$1,120.00
46	TRAFFIC STRIPES, 4"	601	LF	\$7.00	\$4,207.00
<u>ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS</u>					
S-01	NORTHWEST SUBFOOTING	1	L.S.	\$6,884.96	\$6,884.96
S-02	TRUCKING FOR ADDITIONAL REBAR FOR PYLONS	1	L.S.	\$1,056.00	\$1,056.00
S-03	INSTALLATION OF CONCRETE PAD @ SE CORNER	1	L.S.	\$18,155.00	\$18,155.00
TOTAL ADDITIONS					<u>\$46,643.16</u>
NET CHANGE ORDER (ADDITION)					<u>\$16.94</u>

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200473

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

ADDITION TO THE AMOUNT OF CONTRACT.....		\$16.94
ORIGINAL TIME FOR COMPLETION.....	150 Calendar Days	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	None	
NEW DATE FOR COMPLETION IS.....	5/8/2020 (no change)	

2. REASON FOR CHANGE

Item No. 6 - Breakaway Barricade: The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Breakaway Barricade.

Item No. 7 - Drum (If & Where Directed): The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Drum (If & Where Directed).

Item No. 8 - Traffic Cone (If & Where Directed): This pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Traffic Cone (If & Where Directed).

Item No. 9 - Construction Signs: The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Construction Signs.

Item No. 11 - Traffic Safety Services: This pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Traffic Safety Services.

Item No. 12 - Traffic Directors, Flaggers: The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Traffic Directors, Flaggers.

Item No. 17 - Excavation, Rock (If & Where Directed): The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Excavation, Rock (If & Where Directed).

Item No. 18 - I-9 Soil Aggregate: The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for I-9 Soil Aggregate.

Item No. 21 - Dense Graded Aggregate Base Course, 6" Thick: The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Dense Graded Aggregate Base Course, 6" Thick.

Item No. 22 - Hot Mix Asphalt 9.5M64 Surface Course: Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Hot Mix Asphalt 9.5M64 Surface Course.

Item No. 23 - Hot Mix Asphalt 12.5M64 Intermediate Course: Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Hot Mix Asphalt 12.5M64 Intermediate Course.

Item No. 24 - Hot Mix Asphalt 25M64 Base Course: Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Hot Mix Asphalt 25M64 Base Course.

Item No. 28 - Reinforcement Steel: The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Reinforcement Steel.

Item No. 29 - Reinforcement Steel, Galvanized: Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Reinforcement Steel, Galvanized.

Item No. 31 - Concrete Wingwall: The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the amount for Concrete Wingwall.

Item No. 36 - 18" Reinforced Concrete Pipe Class V (If & Where Directed): This pay item quantity was ultimately not required. This resulted in the decrease in the quantity for 18" Reinforced Concrete Pipe Class V (If & Where Directed).

Item No. 38 - Inlet, Type B (If & Where Directed): This pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Inlet, Type B (If & Where Directed).

Item No. 41 - 6" x 9" Hot Mix Asphalt Curb (If & Where Directed): This pay item quantity was ultimately not required. This resulted in the decrease in the quantity for 6" x 9" Hot Mix Asphalt (If & Where Directed).

Item No. 42 - Beam Guide Rail: Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Beam Guide Rail.

Item No. 46 - Traffic Stripes, 4": Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Traffic Stripes, 4".

Item No. 50 - Small Deciduous Tree, 2 - 2 1/2" Calipers (If & Where Directed): This pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Small Deciduous Tree, 2 - 2 1/2" Calipers (If & Where Directed).

Item No. S-01 - Northwest Subfooting: The contractor was directed to install a subfooting under the proposed northwest wingwall footing due to the presence of a large boulder identified during construction. This resulted in establishing a new pay item for Northwest Subfooting.

Item No. S-02 - Trucking for Additional Rebar for Pylons: The contractor was directed to install additional reinforcement steel bars (rebar) in the pylons. This resulted in establishing a new pay item for Trucking for Additional Rebar for Pylons.

Item No. S-03 - Installation of Concrete Pad at Southeast Corner: The contractor was directed to install a concrete pad under the guide rail at the southeast corner of the project to avoid conflicts between the proposed guide rail posts and an existing gas main. This resulted in establishing a new pay item for Installation of Concrete Pad at Southeast Corner.



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders

PROJECT NAME & NO. (If applicable): Emergency Replacement of the Mostown Road Culvert No. 1600-312 over Tributary to West Brook

PROJECT LOCATION (If applicable): West Milford

SUMMARY (Include full details such as contract award period, purpose, etc):

The County of Passaic received bids on November 11, 2019 (in house) for the Emergency Replacement of the Morsetown Road Culvert No. 1600-312 over Tributary to West Brook. Sparwick Contracting, who was the low bidder, was awarded a contract in the amount of \$655,310.00 by Resolution R2019-1145, dated 12/10/2019. Final Change Order #1, a net increase in the amount of \$16.94 will increase this contract to a total of \$655,326.94. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends this Final Change Order #1 to Sparwick Contracting, Inc.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 16.94

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 19-09286

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-116-001-903 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: _____

Add qualifying resolution no. if requesting an award.

✓ BID #: 11/22/19 Emergency - In House CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: Planning & Economic Development ✓ Public Works

Official Resolution#: R20200473

nt

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #4 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY FOR THE 2019 ROADWAY RESURFACING PROJECT PER BID# C-19-003 PURSUANT TO N.J.A.C.5:30-33.2 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200474							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-35							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING CHANGE ORDER #4 FOR SMITH-SONDY ASPHALT CONSTRUCTION COMPANY FOR THE 2019 ROADWAY RESURFACING PROJECT PER BID# C-19-003 PURSUANT TO N.J.A.C.5:30-33.2 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) undertook a project for the 2019 Roadway Resurfacing project throughout Passaic County; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic (hereafter “Board”) passed resolution R2019-0520 on June 11, 2019 awarding a contract to Smith-Sondy Construction Company, for the project known as the 2019 Road Resurfacing throughout Passaic County in the amount of \$4,729,366.11; and

WHEREAS, the Board passed resolution R2020-0074 on January 28, 2020 approving Change Order #1 for the Rea House Parking Lot, on February 11, 2020, the Board passed resolution R2020-0131 approving Change Order #2 increasing the contract award by \$120,944.75 and Change Order #3 was adopted on April 28, 2020 by Resolution R2020-0354 approving a deduction of \$4,314.80; and

WHEREAS, it is now necessary to approve Change Order #4 to reflect a net deduction in the amount of \$2,476.74, bringing the total project amount to \$4,950,899.17

WHEREAS, this contract is partially funded by a NJDOT County Aid Grant; and

WHEREAS, this matter was discussed via email at the June 3, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, it is now necessary that a change order be made reflecting a total net decrease of \$2,476.74 in the contract amount, resulting in a new contract amount, of \$4,950,899.17, as more fully explained in the attached resolution request form from the Office of the Passaic County Engineer;

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 4 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by resolution request form and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 4

DESCRIPTION AND VALUE OF CHANGE

See Resolution Request Form attached hereto	
Deduct	\$ 2,476.74

REASON FOR CHANGE

See Resolution Request Form attached hereto

STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 4,729,366.11
Previous Additions		\$ 224,009.80
Total		\$ 4,953,375.91
Previous Deductions		\$ 4,314.80
Net Prior to This Change		\$4,953,375.91
Amount of This Change	Deduct	\$ 2,476.74
Contract Amount to Date		\$ 4,950,899.17

NDA

June 16, 2020



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders

PROJECT NAME & NO. (if applicable): 2019 Roadway Resurfacing Project

PROJECT LOCATION (if applicable): Various Locations Passaic County

SUMMARY (Include full details such as contract award period, purpose, etc):

The County of Passaic received bids on May 19, 2019 for Project C-19-003, the 2019 Road Resurfacing Project. A Contract was awarded to the low bidder Smith Soudy Asphalt, Inc. in the amount of \$4,729,366.11, for the 2019 Road Resurfacing Project which encompassed roads in Clifton, Haledon, Hawthorne, Paterson, Pompton Lakes, Wayne, West Milford and Woodland Park by Resolution R2019-0520, dated 6/11/19. Change Order # 1, an addition in the amount of \$107,379.86 was awarded by Resolution R2020-0074, dated 1/28/2020. Change Order #2, a net additional in the amount of \$120,944.75 was issued by Resolution R2020-0131, dated 2/11/2020, and Change Order #3, a net deduction in the amount of \$4,314.80 was issued by Resolution by Resolution R2020-0354, dated 4/28/2020. Change Order #4 a net deduction in the amount of \$2,476.74 brings the current contract total to \$4,950,899.17, an overall 4.68% increase in the total contract amount. The majority of this project is funded with a NJDOT County Aid Grant. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends this Change Order #4 to Smith Soudy Asphalt, Inc.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ _____

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 19-05850

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # G-01-45-700-019-911 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____

RFQ #: _____

Add qualifying resolution no. if requesting an award

✓ BID #: C-19-003 5/19/2019

CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: Planning & Economic Development

✓ Public Works

Official Resolution#: R20200474

27

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 4
 ENGINEERING DIVISION PROJECT No.
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505 DATE: May 29, 2020

PROJECT TITLE: 2019 Roadway Resurfacing
 LOCATION: Various
 DATE OF CONTRACT: June 11, 2019
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
 CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Deduct					
19	HMA Surface Course, 9.5M64, 2" thick	(1,500)	TN	\$ 85.30	\$ (127,950.00)
47	9" x 18" Concrete Vertical Curb	(1,369)	LF	\$ 43.58	\$ (59,661.02)
S-6	Stone Matrix Asphalt 3" Surface Course	(79.56)	TN	\$ 152.55	\$ (12,136.88)
TOTAL DEDUCTIONS					\$ (199,747.90)
Add					
8	Excavation, Unclassified	34	CY	\$ 250.00	\$ 8,500.00
20	1 1/2" Quarry Processed Stone	211.27	CY	\$ 198.00	\$ 41,831.46
43	Concrete Sidewalk, Reinforced, 6" Thick	103	SY	\$ 107.50	\$ 11,072.50
55	Centerline Rumble Strips	9,441	LF	\$ 2.00	\$ 18,882.00
59	Traffic Stripes Long Life Thermoplastic 12"	248	LF	\$ 3.40	\$ 843.20
63	RPM, Bi-Directional, Amber Lens	70	UNIT	\$ 39.80	\$ 2,786.00
83	Repair Inlet	92	UNIT	\$ 1,052.00	\$ 96,784.00
S-1	Clean Inlets	55	UNIT	\$ 200.00	\$ 11,000.00
TOTAL ADDITIONS					\$ 191,699.16
Supplemental					
S-10	RPM, Mono-Directional, White Lens	140.00	UNIT	\$ 39.80	\$ 5,572.00
					\$ 5,572.00
Total Change					\$ (2,476.74)

1. DESCRIPTION AND VALUE OF CHANGE (Cont)

DEDUCT FROM THE AMOUNT OF CONTRACT..... \$ (2,476.74)
 ORIGINAL DATE FOR COMPLETION..... November 16, 2019
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 0 Calendar Days
 NEW DATE FOR COMPLETION IS..... November 16, 2019

2. REASON FOR CHANGE

All Items

Quantity adjustments for completed work at various locations throughout the project.

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200474

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 4
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: May 29, 2020

PROJECT TITLE: 2019 Roadway Resurfacing
LOCATION: Various
DATE OF CONTRACT: June 11, 2019
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Smith-Sondy Asphalt Construction Company, 150 Anderson Ave, Wallington, NJ 07057

ORIGINAL CONTRACT AMOUNT.....	\$ 4,729,366.11
PREVIOUS ADDITIONS.....	\$ 224,009.80
TOTAL.....	\$ 4,953,375.91
PREVIOUS DEDUCTIONS.....	\$ -
NET PRIOR TO THIS CHANGE.....	\$ 4,953,375.91
AMOUNT OF THIS CHANGE.....	\$ (2,476.74)
CONTRACT AMOUNT TO DATE.....	\$ 4,950,899.17

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Smith-Sondy
SIGNATURE [Signature] DATE 6-1-20

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: [Signature] Date 6/3/2020
(County Inspector)

Reviewed By and Recommended for Processing By: [Signature] Date 6/3/2020
(Project Engineer)

Recommend for Approval By: _____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY
SIGNATURE _____ DATE: _____
Freeholder - Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION #2 FOR CUMMING CONSTRUCTION MANAGEMENT AS IT CONCERNS THE NIKE BASE CONSOLIDATION FACILITIES ON ROUTE 23 IN THE TOWNSHIP OF WAYNE, NEW JERSEY PURSUANT TO N.J.S.A 40A: 11-5 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200475							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-36							
CAF #	C-04-55-155-001-901							
Purchase Req. #	17-03385							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING CONTRACT MODIFICATION #2 FOR CUMMING CONSTRUCTION MANAGEMENT AS IT CONCERNS THE NIKE BASE CONSOLIDATION FACILITIES ON ROUTE 23 IN THE TOWNSHIP OF WAYNE, NEW JERSEY PURSUANT TO N.J.S.A 40A: 11-5 *ET SEQ.*

WHEREAS, the County of Passaic (hereafter “County”) undertook a project to build a new Public Works Building at the Nike Base in Wayne, New Jersey; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, *et seq.* the County issued RFQ-18-038, seeking qualifications for a pool of engineers, architects, land surveyors, planners, landscape architects, and environment health and safety engineers for calendar year 2018, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, and environment health and safety engineers for calendar year 2018 was publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when

WHEREAS, the Board of the Chosen Freeholders (hereafter “Board”) passed resolution R2017-0264 on March 28, 2017 awarding professional construction management services contract to Cumming Construction Management in the amount of \$430,977.00 as it concerns the Nike Base Consolidation Facilities on Route 23 in the Township of Wayne, New Jersey; and

WHEREAS, subsequent, the Board passed resolution R2018-0848 on October 23, 2018, authorizing an amendment in the amount of \$23,460.00 to the original professional construction management services contract for Cumming Construction Management to provide consulting services for the Nike Base Consolidation Facilities on Route 23 in the Township of Wayne, NJ for additional work outside the original scope of the project; and

WHEREAS, as part of the consultant services for the above referenced project, Cumming Construction Management has submitted a request for additional work which includes cost estimating services and specification preparation and coordination services beyond the scope of the original contract; and

WHEREAS, the Passaic County Engineer is recommending that said Cumming Construction Management be awarded a contract modification to perform these additional services for an amount of \$118,950.00 pursuant to its revised proposal dated April 20, 2020 (proposal attached hereto and made a part hereof);

WHEREAS, this matter was discussed via email at the June 3, 2020 meeting of Public Works Committee and is recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional construction management services contract for Cumming Construction Management to provide consulting services for the Nike Base Consolidation Facilities on Route 23 in the Township of Wayne, NJ for additional work outside the original scope of the project as set forth above and in its additional contract modification request attached hereto.

LET IT BE FURTHER RESOLVED, that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

NDA:lc

Dated: June 16, 2020

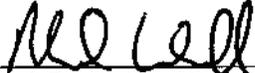
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$118,950.00

APPROPRIATION: C-04-55-155-001-901

PURPOSE: Resolution authorizing contract modification for Cumming Corporation for the Nike Base project in Wayne.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



200 South Avenue East, Suite 302
Cranford, NJ 07016
Phone 908.516.7010
www.ccmjpa.com

April 20, 2020

Mr. Anthony J. DeNova
County Administrator
County of Passaic
401 Grand Street, Room 205
Paterson, NJ 07505

Re: Additional Services Request 02 Nike Base Consolidation Facilities Project in Wayne, New Jersey

Dear Mr. De Nova,

Please accept this letter as a request for additional monies due to additional services required for the Nike Base Consolidation Project in Wayne, New Jersey.

The request for additional services is based upon the increase in duration directed by the County pertaining to the Baseline Schedule.

TASK III: Construction Phase

On-site Construction Monitoring/Construction Administration – Review of field operations, work in place, schedule updates, requisitions, potential change orders.

Construction Tasks Owed as part of Contract:

1. Duration twelve (12) months

Actual Identifiable Construction Tasks required:

1. Duration three and one half (3.5) months through Baseline Schedule Agreement
 - a. Notice to Proceed beginning 5/13/19 would bring original duration to 5/13/20
 - b. Current Baseline completion of 10/27//20 will require 3.5 months to allow for the two (2) months of closeout

TASK III: Construction (Closeout) Phase

Construction Closeout Phase is anticipated to remain at two (2) months per the original County of Passaic Resolution dated 5/22/2017.

The following table highlights the original agreement as broken down into phases with associated hours as well as the forecast for completion:

ORIGINAL CONTRACT/ADDITIONAL SERVICES/REQUESTS

Original Contract	Lump Sum	Dedicated Hours	Actual Hours	Delta	Additional \$ Request thru 5/13/19	Proposed Additional Hours	Proposed Additional \$ Request	Grand Total Additional \$ Request
Task I	\$65,704	471	471	0	\$15,300	0	\$0	\$0
Task II	\$23,745	170	170	0	\$8,160	0	\$0	\$0
Task III (Con)	\$320,748	2,136	2,136	0	\$0	655	\$98,250	\$98,250
Task III (Close out)	\$20,780	138	138	0	\$0	138	\$20,700	\$20,700
Total	\$430,977	2,847	2,915	68	\$23,460	655	\$118,950	\$118,950

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200475

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #1 TO KONKUS CORPORATION, FOR THE TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION PROJECT, TOWNSHIP OF WAYNE AND BOROUGH OF LINCOLN PARK, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200476							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-37							
CAF #	G-01-45-715-019-903							
Purchase Req. #	19-08881							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION AUTHORIZING CHANGE ORDER #1 TO KONKUS CORPORATION,
FOR THE TWO BRIDGES ROAD BRIDGE AND WEST BELT EXTENSION
PROJECT, TOWNSHIP OF WAYNE AND BOROUGH OF LINCOLN PARK, NEW
JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed resolution R2019-1058 on November 18, 2019 awarding a contract to Konkus Corporation for the Two Bridges Road Bridge and West Belt Extension project in the Township of Wayne and Borough of Lincoln Park for the sum of \$14,633,876.89; and

WHEREAS, the above referenced resolution was amended on December 20, 2019 by Resolution R2019-1248 to reflect a contract sum of \$14,633,903.00; and

WHEREAS, it is now necessary that a change order (Change Order #1) be made reflecting an increase of \$16,028.80 resulting in an overall contract in the amount of \$14,649,931.80; and

WHEREAS, this project is funded by a NJDOT grant; and

WHEREAS, the Office of the County Engineer has also submitted a resolution request form to the Board requesting the adoption of Change Order #1, a copy of which is attached hereto and made a part hereof; and

WHEREAS, this matter was discussed via email at the June 3, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein;

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby approves Change Order #1 of the contract awarded to Konkus Corporation for the Two Bridged Road Bridge and West Belt Extension project, which was recommended for approval by the Office of the Passaic County Engineer:

CHANGE ORDER #1

1. DESCRIPTION AND VALUE OF CHANGE

See letter attached hereto

Add	\$ 16,028.80
-----	--------------

REASON FOR CHANGE

See letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 14,633,903.00
Previous Additions	\$ 0.00
Total	\$ 14,633,903.00
Previous Deductions	\$ 0.00
Net Prior to This Change	\$ 14,633,903.00
Amount of This Change Add	\$ 16,028.80
Contract Amount to Date	\$ 14,649,931.80

LET IT BE FURTHER RESOLVED, that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County.

NDA

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$16,028.80

APPROPRIATION: G-01-45-715-019-903

PURPOSE: Resolution authorizing a changer order to Konkus Corporation for the Two Bridges Road over West Belt Extension.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders
 PROJECT NAME & NO. (if applicable): Two Bridges Road Bridge and West Belt Extension
 PROJECT LOCATION (if applicable): Township of Wayne and Borough of Lincoln Park

SUMMARY (Include full details such as contract award period, purpose, etc):

The County of Passaic received bids on October 17, 2019 for project C-19-017, the Two Bridges Road and West Belt Extension and Awarded a Contract to the low bidder on this project Konkus Corporation by Resolution R2019-1058, dated 11/18/2019, and amended by Resolution R20191248 dated 12/20/2019 to \$14,633,903.00. This Resolution request a Change Order #1 of an addition of \$16,028.80, which increases the total current contract to rings the contract total to \$14,649,931.80. This project is funded by a NJDOT grant. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends this Change Order #1 to Konkus Corporation.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ \$16,028.80

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 19-08881

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # G-01-45-715-019-903 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____

RFQ #: _____
 Add qualifying resolution no. if requesting an award

✓ BID #: C-19-017 10/17/2019

CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: Planning & Economic Development

✓ Public Works

Official Resolution#: R20200476

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1

DATE: June 2, 2020

PROJECT TITLE:

Two Bridges Road Bridge over Pompton River and West Belt Extension

LOCATION: Township of Wayne, Passaic County & Borough of Lincoln Park, Morris County

DATE OF CONTRACT: November 18, 2019

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERSCONTRACTOR: Konkus Corporation

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</u>					\$0.00
TOTAL DEDUCTIONS					<u>\$0.00</u>
<u>ADDITIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
116	REMOVAL OF TRAFFIC STRIPES	6,080	LF	\$0.86	\$5,228.80
<u>ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS</u>					
S-01	GEOGRID REINFORCEMENT	2,000	SY	\$5.40	\$10,800.00
TOTAL ADDITIONS					<u>\$16,028.80</u>
NET CHANGE ORDER (ADDITION)					\$16,028.80

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200476

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

ADDITION TO THE AMOUNT OF CONTRACT		\$16,028.80
ORIGINAL TIME FOR COMPLETION.....	751 Calendar Days	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	None	
NEW DATE FOR COMPLETION IS.....	3/24/2022 (no change)	

2. REASON FOR CHANGE

Item No. 116 - Removal of Traffic Stripes: Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Removal of Traffic Stripes.

Item No. S-01 - Geogrid Reinforcement: The contractor was directed to install geogrid reinforcement to stabilize the subgrade in low laying wet areas as identified during construction. This resulted in establishing a new pay item for Geogrid Reinforcement.



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders
 PROJECT NAME & NO. (if applicable): Two Bridges Road Bridge and West Belt Extension
 PROJECT LOCATION (if applicable): Township of Wayne and Borough of Lincoln Park

SUMMARY(Include full details such as contract award period, purpose, etc):

The County of Passaic received bids on October 17, 2019 for project C-19-017, the Two Bridges Road and West Belt Extension and Awarded a Contract to the low bidder on this project Konkus Corporation by Resolution R2019-1058, dated 11/18/2019, and amended by Resolution R20191248 dated 12/20/2019 to \$14,633,903.00. This Resolution request a Change Order #1 of an addition of \$16,028.80, which increases the total current contract to rings the contract total to \$14,649,931.80. This project is funded by a NJDOT grant. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends this Change Order #1 to Konkus Corporation.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ \$16,028.80

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 19-08881

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # G-01-45-715-019-903 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: _____
 Add qualifying resolution no. if requesting an award

✓ BID #: C-19-017 10/17/2019 CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance Health & Human Services Law & Public Safety

Introduced on: June 16, 2020
 Adopted on: Planning & Economic Development ✓ Public Works
 Official Resolution#: R20200476

29

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #1 (FINAL) TO ON LINE CONTRACTING, INC. FOR THE ON-CALL DRAINAGE REPAIRS AT GREENWOOD LAKE TURNPIKE IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200477							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-38							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING CHANGE ORDER #1 (FINAL) TO ON LINE CONTRACTING, INC. FOR THE ON-CALL DRAINAGE REPAIRS AT GREENWOOD LAKE TURNPIKE IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter "Board") passed resolution R2020-0348 on April 28, 2020 awarding a contract On Line Contracting Inc. for the project known as On-Call Drainage Repairs at Greenwood Lake Turnpike in the Township of West Milford in the sum of \$34,210.00; and

WHEREAS, it is now necessary that a change order (Change Order #1) be made reflecting a decrease of \$286.90 resulting in an overall contract in the amount of \$33,941.10; and

WHEREAS, the Office of the County Engineer has also submitted a resolution request form to the Board requesting the adoption of Change Order #1, a copy of which is attached hereto and made a part hereof; and

WHEREAS, this matter was discussed via email at the June 3, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby approves Change Order #1(Final) of the contract awarded to On Line Contracting, Inc. for the On-Call Drainage Repairs at Greenwood Lake Turnpike, West Milford project, which was recommended for approval by the Office of the Passaic County Engineer:

CHANGE ORDER #1

1. DESCRIPTION AND VALUE OF CHANGE

See letter attached hereto

Deduction	\$ 268.90
-----------	-----------

REASON FOR CHANGE

See letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 34,210.00
Previous Additions	\$ 0.00
Total	\$ 34,210.00
Previous Deductions	\$ 0.00
Net Prior to This Change	\$ 34,210.00
Amount of This Change Deduct	\$ 268.90
Contract Amount to Date	\$ 33,941.10

LET IT BE FURTHER RESOLVED, that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County.

NDA

June 16, 2020



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders

PROJECT NAME & NO. (If applicable): On Call Drainage Repairs Greenwood Lake Turnpike

PROJECT LOCATION (If applicable): Greenwood Lake Turnpike, West Milford

SUMMARY(Include full details such as contract award period, purpose, etc):

The County of Passaic took bids on January 7, 2020 for Project C-19-026: County Wide Miscellaneous Drainage Repairs for a two year period from January 1, 2020 to December 31, 2021. The vendors rates for the On-Call Miscellaneous Drainage Repairs for the two year period were approved by Resolution R2020-0081, dated 1/28/2020. A section of drainage on Greenwood Lake Turnpike in West Milford Township needed repairs. A contract was awarded on April 28, 2020 (Resolution R2020-0348) to On Line Contracting, in the amount of \$34,210.00, for those services. A final Change Order # 1 is a net deduction in the amount of \$286.90 (see attached), which reduces the final contract total to \$33,941.10 (0.8% decrease to the contract). As per the June 3, 2020 PWC agenda, the Public Works Committee recommends this Final Change Order #1 to On-Line Contracting.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ \$268.90 (Deduct)

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 20-03339

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-153-001-907 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____

RFQ #: _____

Add qualifying resolution no. if requesting an award

✓ BID #: C-19-026 1/7/2020

CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: Planning & Economic Development

✓ Public Works

Official Resolution#: R20200477

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 & FINAL

DATE: May 29, 2020

PROJECT TITLE:

On-Call Drainage Projects
 Period January 1, 2020 to December 31, 2021

LOCATION: Greenwood Lake Turnpike, West Milford

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: On Line Contracting, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>DEDUCT - FINAL CONTRACT ADJUSTMENTS</u>					
S-01	Final Field Adjustments	(1)	LS	\$268.90	(\$268.90)
TOTAL DEDUCTIONS					<u>(\$268.90)</u>
NET CHANGE ORDER (DEDUCTION)					<u>(\$268.90)</u>

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

ADDITION TO THE AMOUNT OF CONTRACT.....	(\$268.90)
ORIGINAL COMPLETION DATE.....	May 9, 2020
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0
NEW DATE FOR COMPLETION IS.....	May 9, 2020

2. REASON FOR CHANGE

Item No. S-01 - Final Field Adjustments: Due to adjustments to the final scope of work, the total amount authorized to complete the work was not required. This results in establishing a new credit pay item for Final Field Adjustments.

3. STATEMENT OF CONTRACT AMOUNT	
ORIGINAL CONTRACT AMOUNT.....	\$34,210.00
PREVIOUS ADDITIONS.....	\$0.00
TOTAL.....	\$34,210.00
PREVIOUS DEDUCTIONS.....	\$0.00
NET PRIOR TO THIS CHANGE.....	\$34,210.00
AMOUNT OF THIS CHANGE..... DEDUCT.....	(\$268.90)
CONTRACT AMOUNT TO DATE.....	\$33,941.10

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR On Line Contracting, Inc.

SIGNATURE

Joseph J. Vento

DATE

6/1/20

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By:

nn

Date 6/3/2020

(County Inspector)

Reviewed By and Recommended
for Processing By:

nn

Date 6/3/2020

(Project Engineer)

Recommend for Approval By:

_____ Date _____
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE

Cassaadra Lazzara, Freeholder - Director

DATE:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #2 FOR ALLIED SIGN CORPORATION FOR THE WAYFINDING SIGNS PHASE II (VARIOUS MUNICIPALITIES) PROJECT, PASSAIC COUNTY, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200478							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-39							
CAF #	T-20-56-880-018-801							
Purchase Req. #	19-04641							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING CHANGE ORDER #2 FOR ALLIED SIGN CORPORATION FOR THE WAYFINDING SIGNS PHASE II (VARIOUS MUNICIPALITIES) PROJECT, PASSAIC COUNTY, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed resolution R2019-0445 on May 24, 2019 awarding a contract to Allied Sign Corporation for the Wayfinding Signs Phase II (Various Municipalities) project in the sum of \$604,720.00; and

WHEREAS, on October 22, 2019 the Board adopted Resolution R2019-0952 adopting Change Order #1 increasing the contract amount by \$8,071.00, for a total contract price of \$612,791.00; and

WHEREAS, it is now necessary that a change order (Change Order #2) be made reflecting an increase of \$12,600.00 resulting in an overall contract sum in the amount of \$625,391.00; and

WHEREAS, the Office of the County Engineer has also submitted a resolution request form to the Board requesting the adoption of Change Order #2, a copy of which is attached hereto and made a part hereof; and

WHEREAS, this matter was discussed via email at the June 3, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein;

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby approves Change Order #2 of the contract awarded to Allied Sign Corporation for the Wayfinding Signs Phase II (Various Municipalities) project, which was recommended for approval by the Office of the Passaic County Engineer:

CHANGE ORDER #2

1. DESCRIPTION AND VALUE OF CHANGE

See letter attached hereto

Increase	\$ 12,600.00
----------	--------------

REASON FOR CHANGE

See letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 604,720.00
Previous Additions	\$ 8,071.00
Total	\$ 612,791.00
Previous Deductions	\$ 0.00
Net Prior to This Change	\$ 612,791.00
Amount of This Change	\$ 12,600.00
Add	
Contract Amount to Date	\$ 625,391.00

LET IT BE FURTHER RESOLVED, that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County.

NDA

June 16, 2020

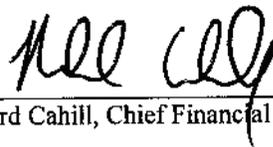
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$12,600.00

APPROPRIATION: T-20-56-880-018-801

PURPOSE: Resolution authorizing a changer order to Allied Signage Corporation for various locations.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders

PROJECT NAME & NO. (If applicable): Wayfinding Signs Phase II

PROJECT LOCATION (If applicable): Various Locations of Passaic County

SUMMARY(Include full details such as contract award period, purpose, etc):

The County of Passaic received bids on May 3, 2019 for Project C-19-011 the Wayfinding Signs Phase II Project, and Awarded a Contract, in the amount of \$604,720.00, to Allied Signage Corporation of Farmington, New Jersey, by Resolution R2019-0445 dated May 24, 2019. Change Order # 1, an addition in the amount of \$8,071.00 was issued by Resolution R2019-0952, dated 10/22/19 bringing the contract total to \$612,791.00. Change Order # 2, in the amount of \$12,600.00, will bring the contract total to \$625,391.00 and increases this contract by a total of 3.42%. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends this Change Order #2 to Allied Signage Corporation.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 12,600.00

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 19-04641

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # T 20 56 880 018 801 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____

RFQ #: _____

Add qualifying resolution no. if requesting an award

BID #: C-19-011, dated 5/3/19

CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: Planning & Economic Development

Public Works

Official Resolution#: R20200478

31



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders

PROJECT NAME & NO. (If applicable): Wayfinding Signs Phase II

PROJECT LOCATION (If applicable): Various Locations of Passaic County

SUMMARY (Include full details such as contract award period, purpose, etc):

The County of Passaic received bids on May 3, 2019 for Project C-19-011 the Wayfinding Signs Phase II Project, and Awarded a Contract, in the amount of \$604,720.00, to Allied Signage Corporation of Farmington, New Jersey, by Resolution R2019-0445 dated May 24, 2019. Change Order # 1, an addition in the amount of \$8,071.00 was issued by Resolution R2019-0952, dated 10/22/19 bringing the contract total to \$612,791.00. Change Order # 2, in the amount of \$12,600.00, will bring the contract total to \$625,391.00 and increases this contract by a total of 3.42%. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends this Change Order #2 to Allied Signage Corporation.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 12,600.00

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 19-04641

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # T 20 56 880 018 801 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____

RFQ #: _____

Add qualifying resolution no. if requesting an award

✓ BID #: C-19-011, dated 5/3/19

CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: Planning & Economic Development

✓ Public Works

Official Resolution#: R20200478

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 2

DATE: May 27, 2020

PROJECT TITLE:
Passaic County Wayfinding Signs - Phase II

LOCATION: Various Locations

DATE OF CONTRACT: June 12, 2019

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Allied Signage Corporation

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM No.</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
<u>ADDITIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
3	VDIR.1, See detail sheet D.4. include sign installation, excavation, footer and restoration of existing soil surface.	2	UNIT	\$2,900.00	\$5,800.00
4	VDIR.2, See detail sheet D.5. Include sign installation, excavation, footer and restoration of existing soil surface.	2	UNIT	\$3,400.00	\$6,800.00
TOTAL ADDITIONS					<u>\$12,600.00</u>
NET CHANGE ORDER (ADDITION)					<u>\$12,600.00</u>

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

ADDITION TO THE AMOUNT OF CONTRACT		\$12,600.00
ORIGINAL TIME FOR COMPLETION.....	270 Calendar Days	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0	
NEW DATE FOR COMPLETION IS.....	March 21, 2020	

2. REASON FOR CHANGE

Item No. 3 - VDIR.1: Due to field adjustments, additional quantity of this pay item is required. This resulted in an increase in the quantity for VDIR.1.

Item No. 4 - VDIR.2: Due to field adjustments, additional quantity of this pay item is required. This resulted in an increase in the quantity for VDIR.2.



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders

PROJECT NAME & NO. (If applicable): Wayfinding Signs Phase II

PROJECT LOCATION (If applicable): Various Locations of Passaic County

SUMMARY(Include full details such as contract award period, purpose, etc):

The County of Passaic received bids on May 3, 2019 for Project C-19-011 the Wayfinding Signs Phase II Project, and Awarded a Contract, in the amount of \$604,720.00, to Allied Signage Corporation of Farmington, New Jersey, by Resolution R2019-0445 dated May 24, 2019. Change Order # 1, an addition in the amount of \$8,071.00 was issued by Resolution R2019-0952, dated 10/22/19 bringing the contract total to \$612,791.00. Change Order # 2, in the amount of \$12,600.00, will bring the contract total to \$625,391.00 and increases this contract by a total of 3.42%. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends this Change Order #2 to Allied Signage Corporation.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 12,600.00

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 19-04641

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # T 20 56 880 018 801 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____

RFQ #: _____

Add qualifying resolution no. if requesting an award

BID #: C-19-011, dated 5/3/19

CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: Planning & Economic Development

Public Works

Official Resolution#: R20200478

31

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT AND PROJECT CLOSE OUT TO SUN VALLEY, INC. FOR THE NEW CONCRETE PAD, UTILITIES AND PAVILION PROJECT AT CAMP HOPE, IN THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200479							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-40							
CAF #								
Purchase Req. #	16-07924							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING FINAL PAYMENT AND PROJECT CLOSE OUT TO SUN VALLEY, INC. FOR THE NEW CONCRETE PAD, UTILITIES AND PAVILION PROJECT AT CAMP HOPE, IN THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ

WHEREAS, a contract was awarded to Sun Valley, Inc. for the bid project identified as New Concrete Pad, Utilities and Pavilion Project (C-16-002), on September 13, 2016 by Resolution No. R2016-0736; and

WHEREAS, the original award on September 12, 2017 was in the sum of \$179,600.00; and

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter "Board") passed resolution R2017-0420 on May 23, 2017 authorizing Change Order #1 increasing the contract amount in the amount of \$15,270.75 ; and

WHEREAS, subsequently, the Board passed Resolution R2019-1151 on December 10, 2019 authorizing Change Order #2 in the amount of \$92,001.22 which further increased the contract amount to \$286,871.97; and

WHEREAS, the Passaic County Engineer is advising that this project is complete and conforms to Passaic County and other engineering standards and is requesting that the Board approve project close out and final payment to Sun Valley, Inc. in the amount of \$95,889.64 as evidenced in the attached resolution request form; and

WHEREAS, in accordance with the terms of the specifications, the County Engineering Department has received a Maintenance Bond, a Consent to Surety, and an Affidavit by the Contractor that liens and subcontractors have been paid and a payment certificate in the amount of \$95,889.64; and

WHEREAS, this matter was discussed via email at the June 3, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the work performed by Sun Valley, Inc. for New Concrete Pad, Utilities, and Pavilion Project at Camp Hope, in the Township of West Milford is hereby accepted, and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

NDA

June 16, 2020



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Final Payment & Project Close Out

PROJECT NAME & NO. (If applicable): New Concrete Pad, Utilities, and Pavilion Project at Camp Hope

PROJECT LOCATION (If applicable): Camp Hope, West Milford

SUMMARY(Include full details such as contract award period, purpose, etc):

The County of Passaic received bids on August 25, 2016, and Awarded a Contract, in the amount of \$179,600.00, to the low bidder on this project Sun Valley, Inc., for a New Concrete Pad, Utilities, and Pavilion at Camp Hope as per Resolution R2016-0736, dated 9/13/16. Change Order # 1, was an addition in the amount of \$15,270.75 and was issued by Resolution R2017-0420 dated 5/23/17, and Change Order # 2, in the amount of \$92,001.22 was issued by Resolution R2019-1151, dated December 10, 2019, bringing the contract total to \$286,871.97, which increased the total contract amount by 59.7%. This contract has now been completed and conforms to Passaic County and other engineering standards, and final payment and final acceptance will be issued to the contractor in the amount of \$95,889.64. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends Final Approval and Release of Final Payment.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 95,889.64

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 16-07924

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-129-001-906 # _____ # C-04-55-153-001-904

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: _____
Add qualifying resolution no. if requesting an award

✓ BID #: C-16-002 8/25/2016 CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: Planning & Economic Development ✓ Public Works

Official Resolution#: R20200479

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO T.R. WENIGER, INC., FOR THE PREAKNESS VALLEY GOLF COURSE REPLACEMENT OF BRIDGE #4 PROJECT IN THE TOWNSHIP OF WAYNE, COUNTY OF PASSAIC, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200480							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-41							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION AUTHORIZING FINAL PAYMENT TO T.R. WENIGER, INC., FOR
THE PREAKNESS VALLEY GOLF COURSE REPLACEMENT OF BRIDGE #4
PROJECT IN THE TOWNSHIP OF WAYNE, COUNTY OF PASSAIC, PURSUANT TO
N.J.A.C. 5:30-11.3 ET SEQ**

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter "Board") passed Resolution R2019-0730 on August 13, 2019 awarding bid project C-19-018 to T. R. Weniger, Inc., for the Preakness Valley Golf Course Replacement of Bridge #4 in the Township of Wayne; and

WHEREAS, the original award on August 13, 2019 was in the sum of \$82,840.00; and

WHEREAS, the Board passed Resolution R2020-0411 on May 19, 2020 authorizing Change Order #1(Final) reducing the contract amount by \$1,144.00, resulting in a total contract amount of \$81,696.00; and

WHEREAS, the Passaic County Engineer is advising that this project is complete and conforms to Passaic County and other engineering standards, is requesting that the Passaic County Board of Chosen Freeholders approve project close out and final payment to T.R. Weniger, Inc., in the amount of \$9,969.00 as evidenced in the resolution request form; and

WHEREAS, in accordance with the terms of the specifications, the County Engineering Department has received a Maintenance Bond, a Consent to Surety, and an Affidavit by the Contractor that liens and subcontractors have been paid and a payment certificate in the amount of \$9,969.60 and

WHEREAS, this matter was discussed via email at the June 3, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the work performed by T. R. Weniger, Inc. for Preakness Valley Golf Course Replacement of Bridge #4 project in the Township of Wayne is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

NDA

Dated: June 16, 2020



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Final Payment & Project Close Out
 PROJECT NAME & NO. (If applicable): Preakness Valley Golf Course Replacement of Bridge # 4
 PROJECT LOCATION (If applicable): Preakness Valley Golf Course

SUMMARY(Include full details such as contract award period, purpose, etc):

The County of Passaic awarded a Contract to T.R. Weniger, Inc., in the amount of \$82,840.00, by Resolution R2070-0730, dated August 13, 2019 for the Preakness Valley Golf Course Replacement of Bridge # 4. Change Order # 1 (Final), by Resolution R2020-0411, dated 5/19/20, a deduction in the amount of \$1,144.00, reduced this contract by \$1,144.00 bringing this contract total to \$81,696.00, which was a 1.38% decrease in the contract total. This project has been completed and conforms to Passaic County and other Engineering standards. T. Weniger has provided all required documents and will be awarded final acceptance/final approval, and authorization to release final payment in the amount of \$9,969.60. As per the June 3, 2020.PWC agenda, the Public Works Committee recommends the Final Approval and Release of Final Payment to T.R. Weniger.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ \$9,969.60

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 19-07040

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-137-001-903 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: _____
 Add qualifying resolution no. if requesting an award

BID #: C-19-018, on 8/13/19 CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: Planning & Economic Development Public Works

Official Resolution#: R20200480

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT AND PROJECT CLOSE OUT TO ZUCCARO, INC., FOR THE HALEDON AVENUE GREEN STREETS IMPROVEMENTS IN THE CITY OF PATERSON, COUNTY OF PASSAIC, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200481							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-42							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING FINAL PAYMENT AND PROJECT CLOSE OUT TO ZUCCARO, INC., FOR THE HALEDON AVENUE GREEN STREETS IMPROVEMENTS IN THE CITY OF PATERSON, COUNTY OF PASSAIC, PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter "Board") passed Resolution R2017-0754 on September 12, 2017 awarding the bid project C-17-007 to Zuccaro, Inc. for the Haledon Avenue Green Streets Improvement in the City of Paterson; and

WHEREAS, this project was funded by NJDEP 319h Grant monies; and

WHEREAS, the original award on September 12, 2017 was in the sum of \$455,300.00; and

WHEREAS, the Board passed Resolution R2018-1087 authorizing Change Order #1 in the amount of \$38,621.00 increased the contract amount to \$493,921.00; and

WHEREAS, subsequently, the Board passed Resolution R2020-0072 authorizing Change Order #2 in the amount of \$1,330.00 increasing the contract amount to \$495,251.00; and

WHEREAS, by resolution request form, the Passaic County Engineer is advising that this project is complete and conforms to Passaic County and other engineering standards, is requesting that the Passaic County Board of Chosen Freeholders approve project close out and final payment to Zuccaro, Inc., in the amount of \$11,210.18; and

WHEREAS, in accordance with the terms of the specifications, the County Engineering Department has received a Maintenance Bond, a Consent to Surety, and an Affidavit by the Contractor that liens and subcontractors have been paid and a payment certificate in the amount of \$11,210.18; and

WHEREAS, this matter was discussed via email at the June 3, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the work performed by Zuccaro, Inc. for the Haledon Avenue Green Streets Improvement project in the City of Paterson be and the same is hereby accepted, and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

NDA

June 16, 2020



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Final Payment & Project Close Out

PROJECT NAME & NO. (If applicable): Haledon Avenue Green Streets Improvement

PROJECT LOCATION (If applicable): Paterson, New Jersey

SUMMARY(Include full details such as contract award period, purpose, etc):

The County of Passaic took bids for Project C-17-007 on August 23, 2017 and awarded a Contract to the low bidder Zuccaro, Inc., in the amount of \$455,300.00 for the Haledon Avenue Green Streets Improvements Project by Resolution R2017-0754, dated September 12, 2017. Change Order # 1, in the amount of \$38,621.00 was approved on the December 27, 2018 meeting by Resolution R2018-1087, bringing the total contract amount to \$493,921.00. Change Order # 2, an addition in the amount of \$1,330.00 was approved on January 28, 2020 by Resolution R2020-0072, bringing the final Contract total to \$495,251.00. This contract has now been completed and conforms to Passaic County and other engineering standards, and final acceptance/final payment in the amount of \$11,210.18 will be issued to the contractor. This project is funded with a NJDEP 319h Grant. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends this Final Approval and Release of Final Payment.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 11,210.18

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 17-07501

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # _____ # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: _____

Add qualifying resolution no. if requesting an award

✓ BID #: C-17-007 CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: Planning & Economic Development

✓ Public Works

Official Resolution#: R20200481

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONCURRING WITH ACTION TAKEN BY THE FRIENDS OF PASSAIC COUNTY PARKS, INC. BOARD OF TRUSTEES AUTHORIZING AN AWARD OF CONTRACT TO THOMAS & SONS BUILDERS, LLC FOR THE HIGHLANDS PRESERVE ATHLETIC FIELD IMPROVEMENT PROJECT, AND AUTHORIZING MATCHING FUNDS, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200482							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-43							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION CONCURRING WITH ACTION TAKEN BY THE FRIENDS OF PASSAIC COUNTY PARKS, INC. BOARD OF TRUSTEES AUTHORIZING AN AWARD OF CONTRACT TO THOMAS & SONS BUILDERS, LLC FOR THE HIGHLANDS PRESERVE ATHLETIC FIELD IMPROVEMENT PROJECT, AND AUTHORIZING MATCHING FUNDS, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ.

WHEREAS, the Friends of Passaic County Parks, Inc. (hereafter “Friends”) is a New Jersey non-profit corporation created by the Passaic County Board of Chosen Freeholders (hereafter “Board”) via Resolution No. 08-742 on September 8th, 2008, to run programming and secure grant funding for the Passaic County Park System; and

WHEREAS, on October 23, 2019, New Jersey Department of Environmental Protection Commissioner Catherine McCabe informed the Friends a Green Acres Grant in the amount of two hundred and fifty thousand dollars (\$250,000.00) was awarded for the Highlands Preserve Athletic Field Improvement Project (hereafter “Project”); and

WHEREAS, on December 30, 2019, the Board and Friends executed a Project Management Agreement (hereafter “Agreement”), designating the Director of the Department of Cultural and Historic Affairs responsible for the design and construction of the Project, authorizing the Passaic County Purchasing Agent to bid and award the contract in conformance with N.J.S.A. 40A:11-1, et seq., and authorizing the Chief Financial Officer to appropriate and tender the matching funds required under the Green Acres Program, among other terms and conditions; and

WHEREAS, on May 28, 2020, and in compliance with N.J.S.A. 40A:11-1, et seq. and Green Acres Program Rules and Regulations, bids were received by the Passaic County Purchasing Agent on behalf of the Friends for construction of the Project; and

WHEREAS, the lowest responsible bidder under the law is Thomas & Sons Builders, LLC, in the amount of one million one hundred twenty two thousand three hundred sixty four dollars and twenty eight cents (\$1,222,364.28); and

WHEREAS, the bid was reviewed by the Passaic County Engineer, who recommended an award of contract for the Project to Thomas & Sons Builders, LLC; and

WHEREAS, at the Friends’ June 1, 2020 Board of Trustees meeting, Resolution No. 20-06 was passed, authorizing an award of contract to Thomas & Sons Builders, LLC for the Highlands Preserve Athletic Field Improvement Project; and

WHEREAS, a certification of funds is attached and executed by the County’s Chief Financial Officer, indicating funds are available for the contemplated expenditure; and

WHEREAS, this matter was reviewed by the Public Works Committee, and is being recommended to the Board for approval;

NOW, THEREFORE, LET IS BE RESOLVED, by the Passaic County Board of Chosen Freeholders, that it concurs with the action taken by the Friends of Passaic County Parks, Inc. Board of Trustees related to the Highlands Preserve Athletic Field Improvement Project; and

LET IT BE FURTHER RESOLVED, that the Chief Financial Officer is authorized to release nine hundred seventy two thousand three hundred sixty four dollars and twenty eight cents (\$972,364.28), representing the matching funds as required by the Green Acres Program Grant, and approved in the 2020 Capital Budget; and

LET IT BE FURTHER RESOLVED, that the Office of County Counsel is authorized to send out all applicable contracts and other documentation required to complete the Project, on behalf of the Friends of Passaic County Parks, Inc.

MPJ

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,222,364.28

APPROPRIATION: \$1,000,000.00 -- C-04-55-163-002-904
\$ 222,364.28 - C-04-55-163-002-903

PURPOSE: Resolution authorizing an award of contract to
Thomas and Sons Builders, LLC for the Highlands
Preserve Athletic Field Improvement.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION EXCERCISING A 5-YEAR OPTION TO RENEW THE AGRICULTURAL TENANCY AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND GEORGE KUEHM & SON, LLC, PURSUANT TO N.J.S.A. 40A: 12-14.1, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200483							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-44							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION EXERCISING A 5-YEAR OPTION TO RENEW THE AGRICULTURAL TENANCY AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND GEORGE KUEHM & SON, LLC, PURSUANT TO N.J.S.A. 40A:12-14.1

WHEREAS, on March 28, 2006, the Passaic County Board of Chosen Freeholders (hereafter “Board”) authorized the purchase of 14.9 acres of farmland property located at 945 Black Oak Ridge Road, Wayne, New Jersey 07470 from George Kuehm & Son, LLC (hereafter “Kuehm Farm”) from the Open Space, Farmland, and Historic Preservation Trust Fund; and

WHEREAS, pursuant to N.J.S.A. 40A:12-14.1, whenever a county or municipality acquires real property that, immediately prior to acquisition, was leased from a prior owner by a private person for agricultural or horticultural use, and the county and municipality determines that, until such time as the real property is needed for public use, the temporary continuance of the private agricultural or horticultural use would not compromise that public use, it may lease the real property to the prior lessee for agricultural or horticultural use for such period, consideration, and other terms and conditions as shall be mutually agreed; and

WHEREAS, on March 24, 2015, the Board approved Resolution No. R20150210, renewing the Agricultural Tenancy Agreement (hereafter “Agreement”) between the County and George Kuehm & Son, LLC for a five (5) year term, with a mutual option to renew the Agreement for an additional five years; and

WHEREAS, in an email dated June 5, 2020, Todd Kuehm, an authorized agent for George Kuehm & Son, LLC, consented to exercising the five (5) year option on the Agreement, effective retroactive to January 1, 2020 and expiring December 31, 2024, pursuant to the terms and conditions therein; and

WHEREAS, the Board is desirous to extend the Agreement and preserve Kuehm Farm, one of the last working farms in Passaic County; and

WHEREAS, this matter was reviewed by the Public Works Committee, and is being recommended to the Board for approval;

NOW, THEREFORE, LET IS BE RESOLVED, pursuant to N.J.S.A. 40A:12-14.1, the Passaic County Board of Chosen Freeholders are exercising the five (5) year option to renew the Agricultural Tenancy Agreement with George Kuehm & Son, LLC, effective retroactive to January 1, 2020 and expiring December 31, 2024, pursuant to the terms and conditions therein; and

LET IT BE FURTHER RESOLVED, the Director of the Board, Clerk to the Board, and County Counsel are authorized to execute the Agricultural Tenancy Agreement, and take any other action necessary to carry out the purposes of this resolution.

MPJ

June 16, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE STREETS OPEN FOR BUSINESS PROGRAM DURING THE PUBLIC HEALTH EMERGENCY TO ALLOW CLOSURES OF COUNTY ROADWAYS TO EXPAND OUTDOOR DINING AND MERCHANT SPACE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200484							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-45							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING THE STREETS OPEN FOR BUSINESS PROGRAM DURING THE PUBLIC HEALTH EMERGENCY TO ALLOW CLOSURES OF COUNTY ROADWAYS TO EXPAND OUTDOOR DINING AND MERCHANT SPACE

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, *et seq.* and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, Coronavirus disease 2019 (hereinafter “COVID-19”) is a contagious, and at times fatal respiratory disease caused by SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, the Board is desirous of establishing the Streets Open for Business Program, that authorizes municipalities in Passaic County to apply for a permit to use County sidewalks and roadways to allow dining and merchant establishments to expand merchant space, and comply with social distancing requirements as issued by Governor Murphy; and

WHEREAS, municipalities in Passaic County shall be required to submit a permit for sidewalk use, partial street closings, and full street closings, and other requirements as set forth by the Passaic County Engineer; and

WHEREAS, the matter has been reviewed by the Public Works Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET BE IT RESOLVED, that the Passaic County Board of Chosen Freeholders is authorizing the Streets Open for Business Program for Passaic County municipalities, subject to the conditions, terms, and regulations established by the Office of the Passaic County Engineer; and

LET IT BE FURTHER RESOLVED, that the Passaic County Engineer shall be authorized to develop a permit application for Passaic County municipalities for the Streets Open for Business Program, and approve these permits on a rolling basis when submitted by the municipalities.

MPJ

June 16, 2020

STREETS OPEN FOR BUSINESS PROGRAM FACT SHEET

Section 1 - Program Overview

- The proposed Streets Open for Business Program and permitting process offers municipalities the opportunity to work with their business community to expand outdoor dining and merchant space to support social distancing measures in response to the COVID-19 public health emergency. This fact sheet provides program highlights and permitted activities.
- Permits the use of County right-of-way space (along the sidewalk or the roadway) to expand outdoor space for businesses.
- Proposes three types of permits:
 - Sidewalk Use
 - Partial Street Closing
 - Full Street Closing
- Only municipalities are permitted to apply.
- The proposed days and times of operations will be reviewed for approval on an individual basis.
- Municipality responsible for coordination of the installation and removal of all traffic control devices and detour measures (if applicable).
- All applications will be submitted to Charles Silverstein, the Passaic County Traffic Engineer at charless@passaiccountynj.org.

Section 2 - Application Requirements

- Description of the activity.
- Days, Hours and the duration and/or frequency of the permitted activities.
- Signed approvals from the Mayor/Administration, Police, Fire, and OEM departments.
- Advance notification to the public for any road/lane closures (36 hours).
- For each permit type, sketch plans should include the following:

Sketch Plan Requirements	Sidewalk Use	Partial Street Closing	Full Street Closing
Show general area of tables, chairs and merchant use	X	X	X
Minimum four (4) foot clear path for pedestrians	X	X	X
Traffic Detour Plan		X	X
Indicate crash worthy barriers along centerline of roadway		X	

Section 3 - Other Items the Municipality Should Consider

- Ensure all appropriate liquor licenses have been obtained through the State of New Jersey Alcoholic Beverage Control Board.
- Provisions for deliveries such as USPS mail, UPS/FedEx, and local business delivery trucks.
- Provisions and procedures for access to residential properties.
- Adherence with all approved and current State social distancing guidelines.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT THROUGH THE EDUCATION SERVICE COMMISSION OF NEW JERSEY TO MURRAY PAVING AND CONCRETE LLC FOR THE PREPARATION OF DOORS AND NEW HARDWARE AT THE PASSAIC COUNTY COURTHOUSE ANNEX, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200485							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-46							
CAF #	C-04-55-163-002-903							
Purchase Req. #	R0-03462							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT THROUGH THE EDUCATION SERVICE COMMISSION OF NEW JERSEY TO MURRAY PAVING AND CONCRETE LLC FOR THE PREPARATION OF DOORS AND NEW HARDWARE AT THE PASSAIC COUNTY COURTHOUSE ANNEX

WHEREAS, the County of Passaic is a member of the Education Services Commission of New Jersey (formerly known as the Middlesex Regional Education Service Commission (MRESC)), a purchasing cooperative who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

WHEREAS, the Passaic County Engineer has requested a proposal for services relative to the removal of existing hardware, preparation of existing doors to receive specific hardware, installation of new hardware, and repair door areas with voids at the Passaic County Courthouse Annex; and

WHEREAS, the contractor listed on the proposal to perform the work is Murray Paving and Concrete, 17 Park Place, Paramus, NJ and was awarded the State Approved Co-op #65MCHSCCPS (JOC Contract No.: ESCNJ 16/17-54 GC1); and

WHEREAS, said contractor has offered to perform the within services for an amount of \$16,282.87 as outlined in the proposal dated May 27, 2020; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

WHEREAS, the Freeholder members of the Public Works Committee via an email meeting of June 3, 2020 are recommending approval by the entire Board; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract for the preparation of doors and new hardware at the Passaic County Courthouse Annex in the sum of \$16,282.87, in conformity with the terms and conditions as set forth in their bid and pursuant to the Education Services Commission of New Jersey; and

BE IT FURTHER RESOLVED, that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

NDA

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$16,282.87

APPROPRIATION: C-04-55-163-002-903

PURPOSE: Resolution authorizing the award of a contract through the education service commission of New Jersey.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera **DEPARTMENT/DIVISION:** Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Bid Award
PROJECT NAME & NO. (If applicable): Court House Annex Door Hardware Preparation
PROJECT LOCATION (If applicable): Court House Annex, Paterson

SUMMARY (Include full details such as contract award period, purpose, etc):

Award of Contract to Murray Paving off the JOC Contract ESCNJ 16/17-54 CGI for the removal of existing hardware, preparation of existing doors to receive specific hardware, installation of new hardware, and repair door areas with Voids.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 16,282.87
REQUISITION # R0-03462

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # _____

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-903 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ **RFQ #:** _____
 Add qualifying resolution no. if requesting an award

BID #: _____ **CO-OP:** Morris County **NO:** _____

STATE CONTRACT #: JOC ESCNJ 16/17-54 GCI

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200485

Public Works

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION #4 FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS THE MORRIS CANAL GREENWAY – PHASE II PROJECT ON BROWERTOWN ROAD IN THE TOWNSHIP OF LITTLE FALLS AND BOROUGH OF WOODLAND PARK, NEW JERSEY PURSUANT TO N.J.S.A 40A: 11-5 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200486							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-47							
CAF #	T-20-56-880-018-801							
Purchase Req. #	15-09594							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING CONTRACT MODIFICATION #4 FOR REMINGTON & VERNICK ENGINEERS AS IT CONCERNS THE MORRIS CANAL GREENWAY – PHASE II PROJECT ON BROWERTOWN ROAD IN THE TOWNSHIP OF LITTLE FALLS AND BOROUGH OF WOODLAND PARK, NEW JERSEY PURSUANT TO N.J.S.A 40A: 11-5 ET SEQ.

WHEREAS, a professional design engineering consultant services contract was awarded to Remington & Vernick Engineers by Resolution R-2015-0914 dated December 8, 2015 as it concerns the Morris Canal Greenway – Phase II Project on Browertown Road in the Township of Little Falls and Borough of Woodland Park, NJ; and

WHEREAS, this amendment is for additional work which includes plans and submission revision, resubmission for permit extension for Soil Conservation District and NJDOT, preparing additional bid analysis and coordination with the County regarding re-advertisement; and

WHEREAS, the amount of this additional work is \$5,885.00 and the construction for this Project is funded through a grant from the North Jersey Transportation Planning Authority through the FHWA Transportation Alternative Program, and the design for this Project is funded by Passaic County Trust Funds; and

WHEREAS, the Passaic County Engineer is recommending that said Remington & Vernick Engineers be awarded a contract modification for the purpose of designing and preparing construction documents for the Morris Canal Greenway – Phase II Browertown Road Project for an amount of \$5,885.00 (copy of letter attached hereto and made a part hereof) resulting in a total contract amount of \$105,710.00; and

WHEREAS, this matter was discussed via email at the June 3, 2020 meeting of Public Works Committee and is being recommended to the Board for approval; and

WHEREAS, a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional design engineering consulting services contract for Remington & Vernick Engineers for the design and preparation of construction documents for the Morris Canal Greenway – Phase II Project on Browertown Road in the Township of Little Falls and Borough of Woodland Park, NJ for additional work outside the original scope of the project as set forth above and in its additional contract modification request attached hereto; and

LET IT BE FURTHER RESOLVED, that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

NDA:lc

Dated: June 16, 2020

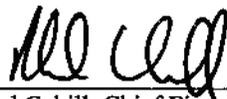
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,885.00

APPROPRIATION: T-20-56-880-018-801

PURPOSE: Resolution authorizing a contract modification #4 to Remington and Vernick for the Morris Canal Greenway Browertown Road Project.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Contract Modification # 4

PROJECT NAME & NO. (If applicable): Morris Canal Greenway Browertown Road Project

PROJECT LOCATION (If applicable): Little Falls and Woodland Park

SUMMARY (Include full details such as contract award period, purpose, etc):

Remington and Vernick was awarded a contract for the Design and Preparation of Construction Documents for the Morris Canal Greenway Phase II Browertown Road Project by Resolution R2015-0914, dated 12/8/2015. Remington and Vernick Engineers has now submitted a proposal for Contract Modification # 4, in the amount of \$5,885.00, for additional work which includes plans and submission revision, resubmission for permit extension for Soil Conservation District and NJDOT, preparing additional bid analysis, and coordinating with the County regarding re-advertisement. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends this Contract Modification to Remington and Vernick.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 5,885.00

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 15-09594

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # T-20-56-880-018-801 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: _____

Add qualifying resolution no. if requesting an award

BID #: _____ CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: June 16, 2020

Official Resolution#: R20200486

Planning & Economic Development

Public Works



**REMINGTON
& VERNICK
ENGINEERS**

51 Haddonfield Road, Suite 260
Cherry Hill, NJ 08002
O: (856) 795-9595
F: (856) 795-1882

REDACTED

May 11, 2020

Ms. Michelle Lowry Babula, Principal Engineer
Passaic County Administration Building
401 Grand Street, 5th Floor, Room 524
Paterson, NJ 07505

**Re: Morris Canal Greenway Browertown Road Project
Our File No.: 1600X020**

Dear Michelle:

We are writing to provide you with our additional scope and fee for the above-referenced project. As you know, project was advertised for construction bids and bids were received. We prepared a bid analysis and a recommendation letter. However, there were issues with the low bidder requiring a re-advertisement of the project. Upon re-advertisement a construction contract was recently awarded by Passaic County

The above situation caused the following additional engineering services:

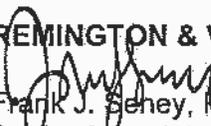
- Plan and specifications revisions for the re-advertisement
- Re-submission for permit extensions from the Soil Conservation District and NJDOT which were previously acquired
- Preparation of an additional bid analysis and recommendation letter for the re-advertisement
- Coordination with the County regarding the re-advertisement and additional services

Accordingly, we respectfully request an increase to the project fee lump-sum in the amount of \$5,885.00, for the additional services. Since all phases have been completed except the Construction Phase, the amount will be invoiced under this phase and increase it from \$5,910.00 to \$11,795.00. A labor-fee spreadsheet is attached for your information.

If you have any questions or desire additional information, please do not hesitate to contact us.

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.


Frank J. Seney, P.E., P.P.
Senior Associate

cc: Mr. Jonathan Pera, PE, Passaic County Engineer

Introduced on: June 16, 2020

Adopted on: June 16, 2020

Official Resolution R20200486

M:\Transportation\Bids\Passaic County\1600F002 - 1600X020 - Morris Canal Greenway Phase 2\Correspondence\Proposal\1600X020 - Additional scope and fee request



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Contract Modification # 4

PROJECT NAME & NO. (If applicable): Morris Canal Greenway Browertown Road Project

PROJECT LOCATION (If applicable): Little Falls and Woodland Park

SUMMARY (Include full details such as contract award period, purpose, etc):

Remington and Vernick was awarded a contract for the Design and Preparation of Construction Documents for the Morris Canal Greenway Phase II Browertown Road Project by Resolution R2015-0914, dated 12/8/2015. Remington and Vernick Engineers has now submitted a proposal for Contract Modification # 4, in the amount of \$5,885.00, for additional work which includes plans and submission revision, resubmission for permit extension for Soil Conservation District and NJDOT, preparing additional bid analysis, and coordinating with the County regarding re-advertisement. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends this Contract Modification to Remington and Vernick.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 5,885.00

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 15-09594

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # T-20-56-880-018-801 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: _____

Add qualifying resolution no. if requesting an award

BID #: _____ CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: June 16, 2020

Official Resolution#: R20200486

Planning & Economic Development

Public Works

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AND APPROVING NEGOTIATED OFFER TO ZEFKISER SEMA FOR THE ACQUISITION OF PROPERTY BY THE COUNTY FOR THE RECONSTRUCTION OF THE INTERSECTION OF PATERSON HAMBURG TURNPIKE & ALPS ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY IN ACCORDANCE WITH N.J.S.A. 20:3-6, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200487							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-48							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING AND APPROVING NEGOTIATED OFFER TO ZEFKISER SEMA FOR THE ACQUISITION OF PROPERTY BY THE COUNTY FOR THE RECONSTRUCTION OF THE INTERSECTION OF PATERSON HAMBURG TURNPIKE & ALPS ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY IN ACCORDANCE WITH N.J.S.A. 20:3-6

WHEREAS, the Board of the Chosen Freeholders of the County of Passaic by Resolution R-2019-0815 dated September 10, 2019 authorized the Office of the Passaic County Counsel to acquire a permanent slope easement consisting of 1,525 square feet property owned by Sema Zefkiser (Block 2604 Lot 3) (Parcel 9) at 16 Grandview Avenue, Wayne, NJ in connection with the Reconstruction of the Intersection of Paterson Hamburg Turnpike & Alps Road in the Township of Wayne; and

WHEREAS, pursuant to the law governing eminent domain, specifically N.J.S.A. 20:3-6, the County of Passaic is first required to obtain the necessary real property acquisition through bona fide negotiations with the affected property owner; and

WHEREAS, the firm Lasser Sussman Associates, I.I.C of Summit, New Jersey has completed a real property appraisal report relative to the value of the land that needs to be acquired and the value of damages associated with the acquisition of the necessary land and easements; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic by Resolution R-2019-0815 dated September 10, 2019 authorized offers of purchase and sale regarding the acquisitions needed for the said Project upon receipt of the completed appraisal from Lasser Sussman Associates, which has been received; and

WHEREAS, one of those properties, 16 Grandview Avenue, Wayne, New Jersey, Block 2604, Lot 3 was valued by Lasser Sussman Associates at \$14,600; and

WHEREAS, the firm of Lasser Sussman Associates, LLC revised the value of the land upward to \$22,570 as indicated in the Appraisal report dated February 10, 2020 to reflect the that the land is located in a commercial zone area; and

WHEREAS, after negotiation, the owner of the property, Zefkiser Sema, agreed to accept the sum of \$27,084 for the needed property, which is approximately 20% above the amount of the appraised value plus damages to the remainder; and

WHEREAS, this matter was reviewed via email on June 3, 2020 by the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes and approves the negotiated price of \$27, 084 for the permanent slope easement consisting of 1,525 square feet, (Parcel 9) Block 2604, Lot 3 at 16 Grandview Avenue, Wayne, New Jersey and owned by Zefkiser Sema in connection with the Reconstruction of the Paterson Hamburg Turnpike & Alps Road Project as mentioned above.

LET IT BE FURTHER RESOLVED, that the said Board hereby directs the County Counsel to draft an Agreement and forward said document to the said property owner for signature and the Freeholder Director and Clerk of said Board are hereby authorized to execute same on behalf of the County of Passaic.

NAD

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$27,084.00

APPROPRIATION: C-04-55-157-003-901

PURPOSE: Resolution authorizing and approving negotiated offer to Zefkiser Sema for the acquisition of property.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING EXECUTION OF THE AMENDED PERMANENT EASEMENT AGREEMENT BETWEEN COUNTY OF PASSAIC AND LP ASSOCIATES FOR PROPERTY LOCATED ON ROUTE 23, WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200488							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-49							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION AUTHORIZING EXECUTION OF THE AMENDED
PERMANENT EASEMENT AGREEMENT BETWEEN COUNTY OF PASSAIC
AND LP ASSOCIATES FOR PROPERTY LOCATED ON ROUTE 23, WAYNE,
NEW JERSEY**

WHEREAS, the County of Passaic (hereinafter the “County”) previously entered into a permanent access easement for the property commonly known as 1310 Route 23 North, identified as Lot 26 in Block 1400 on the current in the Township of Wayne, New Jersey, (hereinafter the “Property”) with LP Associates, for access through the property commonly known as 1308 Route 23 North, identified as Lot 25 in Block 1400 on the tax map of the Township of Wayne, New Jersey, for use by County of Passaic for access to the Property, and for utilities to serve the Property; and

WHEREAS, the original easement agreement required the owner of the property known as 1308 Route 23 North to complete all maintenance of the easement area; and

WHEREAS, the County has amended the easement agreement to transfer maintenance responsibilities of the easement area to the County; and

WHEREAS, the County is seeking authorization to amend the said easement agreement; and

WHEREAS, this matter was reviewed via email on June 3, 2020 by the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of the amended Easement Agreement with LP Associates to reflect the transfer of the maintenance of the easement to the County.

BE IT FURTHER RESOLVED, the Clerk to the Board, Freeholder Director, County Administrator and County Counsel are authorized to execute any necessary documents and with the terms of the Agreement and as approved by this resolution.

NAD

June 16, 2020

Record and Return To:
Office of the County Counsel
Administration Building – Room 214
410 Grand Street
Paterson, NJ 07505
Attn: Nadege Allwaters, Esq.

Prepared By:
Stephen A. Kisker, Esq.

AMENDED AND RESTATED ACCESS EASEMENT

THIS AMENDED AND RESTATED ACCESS EASEMENT (“**Access Easement**”) is made this 19 day of March, 2020 by LP ASSOCIATES OF WAYNE, LLC, a New Jersey limited liability company having an address of c/o Rock Management, 238 Rock Road, 2nd Floor, Glen Rock, New Jersey 07452 (“**Grantor**”) in favor of THE BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY, a body corporate and politic of the State of New Jersey having an address of Administration Building, 401 Grand Street, Paterson, New Jersey 07505 (“**Grantee**”).

PRELIMINARY STATEMENT

WHEREAS, Grantor is the owner of land which is designated as Lot 25 (f/k/a Lots 25 and 25.01) in Block 1400 on the tax map of the Township of Wayne, County of Passaic, State of New Jersey, commonly known as 1308 Route 23 North, Wayne, New Jersey (“**Grantor’s Property**”);

WHEREAS, Grantee is the owner of property adjacent to Grantor’s Property known and designated as Lot 26 in Block 1440 on the tax map of the Township of Wayne, County of Passaic, State of New Jersey, located at 1310 Route 23, Wayne, New Jersey, upon which it operates a Public Works Building (“**Grantee’s Property**”).

WHEREAS, Grantor granted Grantee an access easement pursuant to that certain Access Easement Agreement dated July 15, 1999 (the “**Original Agreement**”), upon which a previously constructed driveway was permitted to continue to access Grantee’s Property (the “**Driveway**”); and

WHEREAS, Grantee is improving the existing Driveway.

NOW, THEREFORE, in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration paid by Grantee to Grantor, the receipt and sufficiency of which are hereby acknowledged, and of the mutual covenants herein contained, Grantor and Grantee do mutually covenant, promise and agree as follows:

1. **Amended and Restated Agreement.** This Access Easement amends, restates and replaces the Original Agreement in its entirety.

2. **Grant of Easement.** Grantor hereby grants and conveys to Grantee a perpetual and non-exclusive existing access easement on, over and across the area shown on **Exhibit A** attached hereto (the “**Easement Area**”), for the sole purpose of improving the Driveway in

accordance with a set of plans titled "Passaic County Public Works Facility, Contract # C-19-004, 1310 Route 23, Block 1400, Lot 26, Township of Wayne, Passaic County New Jersey", dated May 29, 2018, revised through December 17, 2019, consisting of twenty-five plan sheets, as prepared by Boswell Engineering, of South Hackensack, NJ (the "**Approved Plans**") and thereafter to provide ingress and egress by motor vehicles to and from Grantee's Property and Route 23 by Grantee, its employees, agents, contractors and invitees (collectively the "**Grantee Parties**"). Grantee shall not interfere with Grantor's use and enjoyment of Grantor's Property. Grantor shall not interfere with or prohibit the use of the Easement Area for purposes described in this Access Easement. Nothing herein shall be construed to grant to Grantee the right to perform any work, install any signs or make modifications to any portion of Grantor's Property outside of the Easement Area, without Grantors consent, in its sole an absolute discretion. Further, nothing herein shall be construed to grant to Grantee the right to install any signs or make modifications to the Easement Area, except as shown on the Approved Plans, without Grantor's consent, such consent not to be unreasonably withheld, conditioned or delayed.

3. Construction and Maintenance.

(a) Grantee shall be responsible, at its sole cost and expense, to construct the Driveway in accordance with the Approved Plans and all applicable law, permits and approvals.

(b) Grantee shall be responsible, at its sole cost and expense, for maintaining the Driveway in good order and repair and in compliance with all applicable laws, permits and approvals, including all snow and ice removal, pothole repair and resurfacing, as necessary. All construction and maintenance shall be performed in a good and workmanlike manner and shall not unreasonably interfere with the use and enjoyment of Grantor's Property.

(c) Upon completion of utility improvements and regrading of the Driveway, Grantee shall repave the Driveway from its connection to Route 23 running easterly to Grantor's rear parking lot entrance (Station 0+00 to Station 3+50, as shown on the Approved Plans).

4. Grantor's Rights. Grantor shall have the right to install, repair, relocate, maintain and replace within the Easement Area underground utilities serving Grantor's Property from time to time. Grantor shall not unreasonably interfere with the use of the Easement Area by Grantee and shall repair any and all damage caused by such installation, repair, relocation, maintenance or replacement. All work shall be staged to allow a minimum of one lane open or alternate access for the duration of the work. Grantor shall complete pavement and trench restoration in accordance with County standard.

5. Repair Damage. Grantee shall promptly repair any and all damage caused to Grantor's Easement Area by Grantee or any of the Grantee Parties. Grantor shall promptly repair any and all damage caused to the Easement Area by Grantor or any of its employees, agents, contractors and invitees.

6. Insurance and Indemnification.

(a) Grantee shall indemnify, defend and hold harmless Grantor, its successors and assigns, employees, principals, agents, mortgagees, tenants and contractors, and their respective heirs, successors and assigns (Grantor and all such other parties being collectively referred to herein as the "**Grantor Indemnified Parties**"), as the case may be, from and against any and all losses, costs, damages, liabilities, claims, fines, penalties, demands and causes of action, including without limitation reasonable attorney fees ("**Losses**"), incurred or to be incurred by the Grantor Indemnified Parties, or any of them, resulting from, arising out of or in connection with (i) the use of the Easement Area by Grantee or any of the Grantee Parties, (ii) the breach or default by Grantee or any of the Grantee Parties of any of the provisions of this Access Easement and (iii) the discharge of any hazardous substances on the Easement Area or Grantor's Property by Grantee or any of the Grantee Parties.

(b) Grantor shall indemnify, defend and hold harmless Grantee, its successors and assigns, employees, principals, agents, mortgagees, tenants and contractors, and their respective heirs, successors and assigns (Grantee and all such other parties being collectively referred to herein as the "**Grantee Indemnified Parties**"), as the case may be, from and against any and all losses, costs, damages, liabilities, claims, fines, penalties, demands and causes of action, including without limitation reasonable attorney fees ("**Losses**"), incurred or to be incurred by the Grantee Indemnified Parties, or any of them, resulting from, arising out of or in connection with (i) the use of the Easement Area by Grantor or any of the Grantor Parties, (ii) the breach or default by Grantor or any of the Grantor Parties of any of the provisions of this Access Easement and (iii) the discharge of any hazardous substances on the Easement Area or Grantor's Property by Grantor or any of the Grantor Parties.

7. Counterparts. This Access Easement may be executed in one or more counterparts, together which shall constitute the same instrument.

8. Successors and Assigns. This Access Easement shall run with the land and shall be binding upon Grantor and Grantee, and any successor owner of Grantor's Property and Grantee's Property.

9. Modifications. In the event either party believes that this Access Easement needs to be modified, the parties shall communicate in writing through counsel.

10. Notice Provision. Either party shall give written notice a minimum of 30 days before the start of any upgrade, maintenance, construction or modification to the Driveway, including any utility improvement.

Signature page to follow

IN WITNESS WHEREOF, Grantor and Grantee have executed this Access Easement the day and year first written above.

WITNESS:

Grantor:

LP ASSOCIATES OF WAYNE, LLC

Joyce Ishkanian
JOYCE ISHKANIAN

By: *[Signature]*
Robert ISHKANIAN, MANAGER

WITNESS:

Grantee:

THE BOARD OF CHOSEN FREEHOLDERS OF
PASSIC COUNTY

By: _____

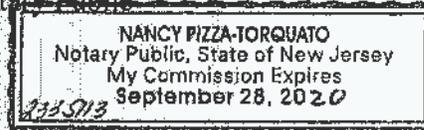
STATE OF NEW JERSEY :
BERGEN : ss
COUNTY OF PASSAIC :

BE IT REMEMBERED that on this 19 day of March, 2020, before me, the subscriber, personally appeared Robert Ashkamen, who acknowledged under oath to my satisfaction that this person:

- (a) is the Manager of LP Associates of Wayne, LLC; and
- (b) was authorized and did execute the Access Easement as Manager of LP Associates of Wayne, LLC; and
- (c) executed this Access Easement as the official act of said entity.

Nancy Piza-Torquato

Notary Public

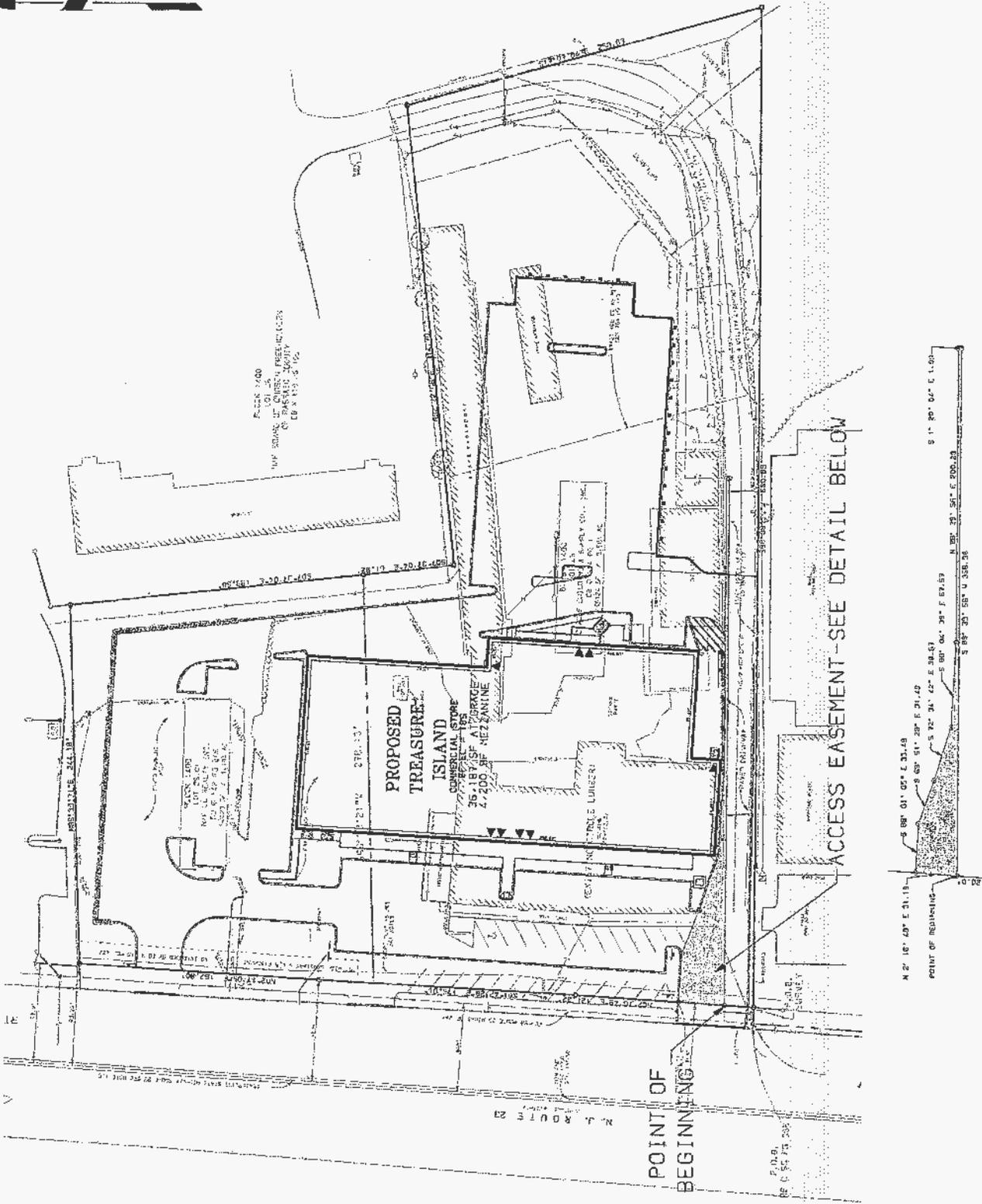


STATE OF NEW JERSEY :
 : ss
COUNTY OF PASSAIC :

I CERTIFY that on _____, 2020, _____ personally came before me and stated to my satisfaction that this person:

- (a) is the _____ of The Board of Chosen Freeholders of the County of Passaic;
- (b) was authorized to and did execute this Access Easement as _____ of The Board of Chosen Freeholders of the County of Passaic; and
- (c) executed this Access Easement as the official act of said entity.

Notary Public



ACCESS EASEMENT DETAIL

EXHIBIT A

3P 95-07
12 OR 12 74 81

<p> Langan Engineering and Construction Official Resolution#: R20200488 (201) 794-6900 </p>		<p> ACCESS EASEMENT AGREEMENT LP ASSOCIATES OF WAYNE WAYNE NEW JERSEY </p>	
<p>Job No. 14961</p>	<p>Date 6/30/99</p>	<p>Scale 1"=30'</p>	<p>Dwg. No. 1</p>

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO ADG CONTRACTING, INC. FOR VARIOUS DRAINAGE IMPROVEMENTS AT JACKSON AVENUE AND VALLEY ROAD IN THE TOWNSHIP OF WAYNE AND PASSAIC AVENUE IN THE CITY OF PASSAIC, NJ PER BID # C-20-010 PURSUANT TO N.J.S.A 40A: 11-24 ET SEQ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200489							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-50							
CAF #	C-04-55-163-002-906							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AWARDING A CONTRACT TO ADG CONTRACTING, INC. FOR VARIOUS DRAINAGE IMPROVEMENTS AT JACKSON AVENUE AND VALLEY ROAD IN THE TOWNSHIP OF WAYNE AND PASSAIC AVENUE IN THE CITY OF PASSAIC, NJ PER BID # C-20-010 PURSUANT TO N.J.S.A 40A: 11-24 ET SEQ

WHEREAS, the County of Passaic (hereafter “County”) will undertake a project for various drainage improvements at Jackson Avenue and Valley Road in the Township of Wayne and Passaic Avenue in the City of Passaic; and

WHEREAS, pursuant to N.J.S.A. 40A:11-23 the County issued an advertisement for bids for project # C-20-010 which was published in advance of the date fixed for receiving the bids to promote competitive bidding; the County received bids for C-20-010 on May 28, 2020; and

WHEREAS, pursuant to N.J.S.A. 40A: 11-24 the County Engineer has recommended award of the contract to the lowest responsible bidder, ADG Contracting, Inc. in the amount of \$889,157.00; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

WHEREAS, this matter was discussed via email on June 3, 2020 by the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-24, the Board of Chosen Freeholders of the County of Passaic hereby awards a contract to the lowest responsible bidder, ADG Contracting, Inc. for various drainage improvement on Jackson Avenue and Valley Road in the Township of Wayne and Passaic Avenue in the City of Passaic in the amount of \$889,157.00, as recommended by the County Engineer.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

NDA

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$889,157.00

APPROPRIATION: C-04-55-163-002-906

PURPOSE: Resolution awarding a contract to ADG Contracting Inc. for various County Wide Drainage Improvements.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera **DEPARTMENT/DIVISION:** Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Bid Award

PROJECT NAME & NO. (If applicable): Various Drainage Improvements at Jackson Ave (Wayne), Valley Road (Wayne) and Passaic Ave (Passaic)

PROJECT LOCATION (If applicable): County Wide

SUMMARY (Include full details such as contract award period, purpose, etc):

On March 24, 2020 (Resolution R20200284), the Board of Chosen Frecholders provided authorization to advertise and receive bids for the Various Drainage Improvements on Jackson Avenue and Valley Road in the Township of Wayne Township, and Passaic Avenue in the City of Passaic. The County received a total of 7 bids on May 28, 2020 for the Project C-20-010. The bid tabulation is attached. This Resolution Request to award the Contract to the lowest bidder, ADG Contracting Inc. from Newark, in the amount of \$889,157.00, for Various County Wide Drainage Improvements. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends this Award to ADG Contracting, Inc.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 889,157.00

REQUISITION # New Vendor Needs to be Set Up

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # _____

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-906 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____

RFQ #: _____

Add qualifying resolution no. if requesting an award

✓ **BID #:** C-20-010 5/28/2020

CO-OP: _____ **NO:** _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: June 16, 2020

Official Resolution#: R20200489

Planning & Economic Development

✓ Public Works

AS

PASSAIC COUNTY
 OFFICE OF THE COUNTY ENGINEER
 PROJECT C-20-010: VARIOUS DRAINAGE IMPROVEMENTS
 WAYNE TOWNSHIP AND CITY OF PASSAIC
 SUMMARY OF BIDS
 DATE RECEIVED: THURSDAY, MAY 28, 2020

ITEM NO.	PAY ITEM DESCRIPTION	UNIT	QUANTITY	ENGINEERS ESTIMATE		ADG Contracting, Inc. 386 South St., Suite 169 Newark, NJ 07105	Zircora, Inc. 249 Alberta Dr. Saddle Brook, NJ 07863	Zenith Const Services, Inc. 365 Thomas Blvd. Orange, NJ 07050
				PRICE	AMOUNT			
1	CLEARING SITE	LS	1	\$10,000.00	\$10,000.00	\$38,600.00	\$10,000.00	\$100,000.00
2	BREAKAWAY BARRICADE	UN	80	\$750.00	\$60,000.00	\$55.00	\$2,500.00	\$25,000.00
3	DIRUM	UN	80	\$15.00	\$1,200.00	\$30.00	\$3,000.00	\$1,800.00
4	TRAFFIC CONE	UN	120	\$10.00	\$1,200.00	\$10.00	\$3,000.00	\$2,400.00
5	CONSTRUCTION SIGNS	SF	400	\$10.00	\$4,000.00	\$12.00	\$4,800.00	\$4,800.00
6	ADVANCE DATE OF CONSTRUCTION SIGN	SF	200	\$25.00	\$5,000.00	\$24.00	\$4,800.00	\$4,800.00
7	TRAFFIC DIRECTOR, FLAGGER (IF & WHERE DIRECTED)	HR	560	\$39,289.66	\$22,000.00	\$75.00	\$42,000.00	\$50,000.00
8	TRAFFIC SAFETY SERVICES	ALLOW	1	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
9	EXCAVATION TEST PIT	CY	50	\$350.00	\$17,500.00	\$3,000.00	\$5,000.00	\$3,000.00
10	EXCAVATION UNCLASSIFIED	CY	175	\$40.00	\$7,000.00	\$80.00	\$14,000.00	\$60.00
11	HOT MIX ASPHALT 12 IN/24 IN INTERMEDIATE COURSE, 2" THICK	TON	200	\$150.00	\$30,000.00	\$90.00	\$18,000.00	\$100.00
12	CONCRETE BASE COURSE, 6" THICK	TON	570	\$120.00	\$68,400.00	\$72.00	\$41,040.00	\$150.00
13	HOT MIX ASPHALT 2 1/2 IN/4 IN BASE COURSE, 4" THICK	TON	240	\$150.00	\$36,000.00	\$84.60	\$22,704.00	\$100.00
14	HOT MIX ASPHALT 3/4 IN/1 1/4 SURFACE COURSE, 2" THICK	TON	200	\$150.00	\$30,000.00	\$99.00	\$19,800.00	\$100.00
15	DENSE-GRADED AGGREGATE BASE COURSE, VARIABLE THICKNESS	CY	40	\$70.00	\$2,800.00	\$46.00	\$1,840.00	\$80.00
16	INLET, TYPE B2	UN	13	\$3,500.00	\$45,500.00	\$1,070.00	\$13,910.00	\$4,000.00
17	INLET, TYPE B	UN	8	\$5,000.00	\$40,000.00	\$4,750.00	\$38,000.00	\$4,000.00
18	18" REINFORCED CONCRETE PIPE, CLASS III	LF	2	\$3,500.00	\$7,000.00	\$2,950.00	\$5,900.00	\$3,000.00
19	18" REINFORCED CONCRETE PIPE, CLASS V	LF	1,260	\$100.00	\$126,000.00	\$138.00	\$173,880.00	\$80.00
20	15" REINFORCED CONCRETE PIPE, CLASS V	LF	40	\$120.00	\$4,800.00	\$125.00	\$5,000.00	\$5,000.00
21	18" REINFORCED CONCRETE PIPE, CLASS V	LF	230	\$130.00	\$29,900.00	\$130.00	\$29,900.00	\$80.00
22	24" REINFORCED CONCRETE PIPE, CLASS V	LF	470	\$150.00	\$70,500.00	\$184.00	\$77,080.00	\$90.00
23	8" X 18" CONCRETE VERTICAL CURB	LF	1,060	\$35.00	\$37,100.00	\$28.00	\$29,680.00	\$125.00
24	12" X 36" CONCRETE VERTICAL CURB	LF	60	\$50.00	\$3,000.00	\$110.00	\$6,600.00	\$50.00
25	MANHOLE, 4' DIAMETER	UN	8	\$6,000.00	\$48,000.00	\$3,600.00	\$28,800.00	\$140.00
26	3' X 4' HOT MIX ASPHALT CURB	LF	120	\$20.00	\$2,400.00	\$15.00	\$1,800.00	\$5,000.00
27	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	90	\$80.00	\$7,200.00	\$63.00	\$5,670.00	\$4,000.00
28	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	90	\$80.00	\$7,200.00	\$63.00	\$5,670.00	\$4,000.00
29	DETECTABLE DRIVEWAY SURFACE, TRUNCATED DOMES, CAST IN PLACE	SY	5	\$260.00	\$1,300.00	\$250.00	\$1,250.00	\$500.00
30	TOPSOIL SPREADING, 4" THICK	SY	550	\$5.00	\$2,750.00	\$4.00	\$2,200.00	\$5.00
31	FERTILIZING AND SEEDING, TYPE A-3	SY	550	\$3.00	\$1,650.00	\$1.60	\$880.00	\$3.00
32	STRAW MULCHING	SY	550	\$3.00	\$1,650.00	\$1.60	\$880.00	\$3.00
33	INLET, TYPE DOUBLE B	UN	4	\$4,500.00	\$18,000.00	\$5,300.00	\$21,200.00	\$7,000.00
34	14" X 23" REINFORCED CONCRETE ELLIPTICAL PIPE, CLASS V	LF	460	\$160.00	\$73,600.00	\$150.00	\$69,000.00	\$130.00
35	18" DUCTILE IRON PIPE	LF	50	\$180.00	\$9,000.00	\$180.00	\$9,000.00	\$140.00
36	14" X 23" REINFORCED CONCRETE ELLIPTICAL PIPE, CLASS V	LF	50	\$170.00	\$8,500.00	\$170.00	\$8,500.00	\$140.00
37	ROUTED RIPRAP STONE SLOPE PROTECTION, VARIABLE THICKNESS, (D50-6")	CY	2	\$2,000.00	\$4,000.00	\$1,170.00	\$2,340.00	\$5,000.00
38	CONCRETE SIDEWALK, REINFORCED, 6" THICK (IF & WHERE DIRECTED)	LF	20	\$80.00	\$1,600.00	\$176.00	\$3,520.00	\$2,800.00
39	TRAFFIC MARKINGS, LINES, THERMOPLASTIC, 6" (IF & WHERE DIRECTED)	LF	500	\$10.00	\$5,000.00	\$2.40	\$1,200.00	\$3.00
40	TRAFFIC MARKINGS, LINES, THERMOPLASTIC, 6" (IF & WHERE DIRECTED)	LF	200	\$10.00	\$2,000.00	\$2.40	\$1,200.00	\$3.00
41	TRAFFIC MARKINGS, LINES, THERMOPLASTIC, 24" (IF & WHERE DIRECTED)	LF	100	\$30.00	\$3,000.00	\$39.00	\$3,900.00	\$80.00
42	BORROW TOPSOIL (IF & WHERE DIRECTED)	CY	1	\$43,100.00	\$43,100.00	\$17,950.00	\$22,034.00	\$3,500.00
43	PAYMENT AND PERFORMANCE BOND	DOLLAR	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$1,000.00
44	AS-BUILT SURVEY	LS	1	\$95,875.00	\$95,875.00	\$89,157.00	\$94,548.00	\$96,260.00
				TOTAL:	\$95,875.00	\$89,157.00	\$94,548.00	\$96,260.00

* Total bid price adjusted to match unit prices bid.

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200489

PASSAIC COUNTY
 OFFICE OF THE COUNTY ENGINEER
 PROJECT C-20-010: VARIOUS DRAINAGE IMPROVEMENTS
 WAYNE TOWNSHIP AND CITY OF PASSAIC
 SUMMARY OF BIDS
 DATE RECEIVED: THURSDAY, MAY 29, 2020

ITEM NO.	UNIT	PAY ITEM DESCRIPTION	ENGINEER'S ESTIMATE			Colonyreit Bros., Inc. 409 South River St. Hoboken, NJ 07030	
			QUANTITY	UNIT PRICE	AMOUNT		
1	LS	CLEARING SITE	1	\$10,000.00	\$10,000.00	\$45,000.00	\$40,000.00
2	UN	BREAKAWAY BARRICADE	50	\$15.00	\$750.00	\$150.00	\$20.00
3	UN	DRUM	60	\$15.00	\$900.00	\$60.00	\$15.00
4	UN	TRAFFIC CONE	120	\$10.00	\$1,200.00	\$25.00	\$10.00
5	SF	CONSTRUCTION SIGNS	400	\$4.00	\$1,600.00	\$12.00	\$4.00
6	SF	ADVANCE DATE OF CONSTRUCTION SIGN	200	\$25.00	\$5,000.00	\$15.00	\$6.00
7	HR	TRAFFIC DIRECTOR - FLAGGER (IF & WHERE DIRECTED)	560	\$7.00	\$3,920.00	\$15.00	\$6.00
8	ALLOW	TRAFFIC SAFETY SERVICES		\$20,000.00	\$20,000.00	\$85.00	\$40.00
9	CY	EXCAVATION - TEST PIT	58	\$250.00	\$14,500.00	\$20,000.00	\$20,000.00
10	CY	EXCAVATION - UNCLASSIFIED	175	\$40.00	\$7,000.00	\$45.00	\$7.875.00
11	TON	HOT MIX ASPHALT 1.25MBA INTERMEDIATE COURSE, 2" THICK	200	\$150.00	\$30,000.00	\$220.00	\$150.00
12	SY	CONCRETE BASE COURSE, 6" THICK	570	\$120.00	\$68,400.00	\$75.00	\$31,350.00
13	TON	HOT MIX ASPHALT 1.25MBA BASE COURSE, 4" THICK	240	\$150.00	\$36,000.00	\$95.00	\$22,800.00
14	TON	HOT MIX ASPHALT 1.25MBA SURFACE COURSE, 2" THICK	200	\$150.00	\$30,000.00	\$170.00	\$44,000.00
15	CY	DENSE-GRADED AGGREGATE BASE COURSE, VARIABLE THICKNESS	40	\$70.00	\$2,800.00	\$45.00	\$1,800.00
16	UN	INLET, TYPE B	13	\$3,800.00	\$49,600.00	\$4,000.00	\$3,500.00
17	UN	INLET, TYPE E	8	\$3,800.00	\$30,400.00	\$5,250.00	\$42,000.00
18	LF	18" REINFORCED CONCRETE PIPE, CLASS III	1,280	\$100.00	\$128,000.00	\$9,000.00	\$7,000.00
19	LF	18" REINFORCED CONCRETE PIPE, CLASS V	40	\$20.00	\$800.00	\$130.89	\$5,235.56
20	LF	16" REINFORCED CONCRETE PIPE, CLASS V	230	\$30.00	\$6,900.00	\$125.00	\$28,750.00
21	LF	24" REINFORCED CONCRETE PIPE, CLASS V	478	\$150.00	\$71,700.00	\$185.00	\$88,330.00
22	LF	18" X 18" CONCRETE VERTICAL CURB	1,000	\$36.00	\$36,000.00	\$30.00	\$36,000.00
23	LF	12" X 16" CONCRETE VERTICAL CURB	60	\$60.00	\$3,600.00	\$15.00	\$900.00
24	LF	MANHOLE, 4' DIAMETER	6	\$75.00	\$450.00	\$65.00	\$390.00
25	LF	5' X 4' HOT MIX ASPHALT CURB	80	\$35.00	\$2,800.00	\$5.00	\$1,700.00
26	LF	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	120	\$70.00	\$8,400.00	\$25.00	\$1,500.00
27	SY	DETECTABLE WARNING SURFACE, TRUNCATED DOMES, CAST IN PLACE	90	\$90.00	\$8,100.00	\$85.00	\$7,650.00
28	SY	TOPSOIL SPREADING, 4" THICK	5	\$260.00	\$1,300.00	\$270.00	\$1,350.00
29	SY	FERTILIZING AND SEEDING, TYPE A-3	550	\$5.00	\$2,750.00	\$5.00	\$2,750.00
30	UN	INLET, TYPE DOUBLE B	550	\$3.00	\$1,650.00	\$2.00	\$1,100.00
31	UN	INLET, TYPE DOUBLE B	4	\$4,500.00	\$18,000.00	\$2.00	\$8.00
32	LF	16" DUCTILE IRON PIPE	460	\$150.00	\$69,000.00	\$110.00	\$50,600.00
33	LF	14" X 21" REINFORCED CONCRETE ELLIPTICAL PIPE, CLASS V	90	\$169.00	\$15,210.00	\$265.00	\$23,850.00
34	LF	RECONSTRUCTED MANHOLE, USING EXISTING CASTING	50	\$70.00	\$3,500.00	\$120.00	\$6,000.00
35	LF	16" X 21" REINFORCED CONCRETE ELLIPTICAL PIPE, CLASS V	2	\$2,500.00	\$5,000.00	\$1,200.00	\$2,400.00
36	LF	GRADED RIPRAP STONE SLOPE PROTECTION, VARIABLE THICKNESS, (250-6")	110	\$150.00	\$16,500.00	\$119.00	\$13,090.00
37	LF	CONCRETE SIDEWALK, REINFORCED, 6" THICK (IF AND WHERE DIRECTED)	20	\$80.00	\$1,600.00	\$80.00	\$1,600.00
38	LF	TRAFFIC MARKINGS, LINES, THERMOPLASTIC, 4" (IF & WHERE DIRECTED)	500	\$10.00	\$5,000.00	\$6.00	\$3,000.00
39	LF	TRAFFIC MARKINGS, LINES, THERMOPLASTIC, 6" (IF & WHERE DIRECTED)	200	\$10.00	\$2,000.00	\$1.25	\$250.00
40	LF	TRAFFIC MARKINGS, LINES, THERMOPLASTIC, 24" (IF & WHERE DIRECTED)	100	\$30.00	\$3,000.00	\$55.00	\$5,500.00
41	DOLLAR	BORROW TOPSOIL (IF & WHERE DIRECTED)	1	\$43,100.00	\$43,100.00	\$5,000.00	\$5,000.00
42	DOLLAR	PAYMENT AND PERFORMANCE BOND	1	\$5,000.00	\$5,000.00	\$25,000.00	\$25,000.00
43	LS	AS-BUILT SURVEY	1	\$5,000.00	\$5,000.00	\$10,000.00	\$5,000.00
					TOTAL:	\$905,875.00	\$1,358,925.00
					* Total bid price adjusted to match unit prices bid.	\$864,732.90	\$1,087,390.00

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200489



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Bid Award

PROJECT NAME & NO. (If applicable): Various Drainage Improvements at Jackson Ave (Wayne), Valley Road (Wayne) and Passaic Ave (Passaic)

PROJECT LOCATION (If applicable): County Wide

SUMMARY (Include full details such as contract award period, purpose, etc):

On March 24, 2020 (Resolution R20200284), the Board of Chosen Frecholders provided authorization to advertise and receive bids for the Various Drainage Improvements on Jackson Avenue and Valley Road in the Township of Wayne Township, and Passaic Avenue in the City of Passaic. The County received a total of 7 bids on May 28, 2020 for the Project C-20-010. The bid tabulation is attached. This Resolution Request to award the Contract to the lowest bidder, ADG Contracting Inc. from Newark, in the amount of \$889,157.00, for Various County Wide Drainage Improvements. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends this Award to ADG Contracting, Inc.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 889,157.00

REQUISITION # New Vendor Needs to be Set Up

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # _____

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-906 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____

RFQ #: _____

Add qualifying resolution no. if requesting an award

✓ BID #: C-20-010 5/28/2020

CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: June 16, 2020

Adopted on: June 16, 2020

Official Resolution#: R20200489

Planning & Economic Development

✓ Public Works

AS

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN INCREASE BY AND BETWEEN THE COUNTY OF PASSAIC AND SCHINDLER ELEVATOR CORPORATION, FOR SERVICE AND MAINTENANCE OF ELEVATORS ON ALL THE BUILDINGS OWNED BY THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200490							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-51							
CAF #	0-01-20-112-001-213							
Purchase Req. #	20-00968							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING AN INCREASE BY AND BETWEEN THE COUNTY OF PASSAIC AND SCHINDLER ELEVATOR CORPORATION, FOR SERVICE AND MAINTENANCE OF ELEVATORS ON ALL THE BUILDINGS OWNED BY THE COUNTY OF PASSAIC

WHEREAS, there exists a need for Elevator Service and Maintenance to all Passaic County Buildings; and

WHEREAS, Schindler Elevator Corporation submitted a proposal in response to a request by the County Buildings & Grounds Department to provide Service and Maintenance of Elevators in Buildings owned by the County of Passaic pursuant to the terms and conditions of a State Contract #T2946; and

WHEREAS the Passaic Board of Chosen Freeholders (hereto "Board") passed resolution R2020-0091 on January 28, 2020 awarding the contract to Schindler Elevator Corporation of Morristown, NJ under State Contract #T2946, in the amount of \$40,000 for the Service/Maintenance, pursuant to the terms and hourly rates set forth in the State Contract; and

WHEREAS, the Passaic County Superintendent of Buildings and Grounds is requesting an increase in the contract amount in the amount of \$70,000 to cover the service and repairs of the elevator for the remaining 2020 year; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

WHEREAS, this matter was discussed via email on June 3, 2020 by the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby requesting an increase in the contract amount in the amount of \$70,000 to cover the service and repairs of the elevator for the remaining 2020 year under State Contract #T2946 as recommended by the Passaic County Superintendent of Buildings and Grounds.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

NAD

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$70,000.00

APPROPRIATION: 0-01-20-112-001-213

PURPOSE: Resolution authorizing an increase by and between the County of Passaic and Schindler Elevator Corporation.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Stephen Orsini DEPARTMENT/DIVISION: Buildings & Grounds

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Service and Repairs
 PROJECT NAME & NO. (If applicable): Elevator Service & Repairs on all County Buildings
 PROJECT LOCATION (If applicable): All County Facilities

SUMMARY (Include full details such as contract award period, purpose, etc):

The County of Passaic awarded a Contract to Schindler Elevator Corporation off State Contract T2946 for Elevator Service and Repair for the year 2020, by Resolution R2020-0091, dated 1/28/20. Due to budget restraints at the time, \$40,000.00 was requested, which covered the first three months of the year 2020 budget. An additional \$70,000.00 is now needed to cover invoices for the remainder of the year 2020, bringing their contract total to \$110,000.00.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ \$ 70,000.00
 REQUISITION # N/A
 (A copy of the requisition from Edmunds must be attached)
 PURCHASE ORDER # 20-00962
 (A copy of the purchase order and change order request form must be attached)
 ACCOUNT # 0-01-20-112-001-213 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: _____
 Add qualifying resolution no. if requesting an award
 BID #: _____ CO-OP: _____ NO: _____
 STATE CONTRACT #: T2946
 EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____
 QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance Health & Human Services Law & Public Safety
 Planning & Economic Development Public Works

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200490

June 3, 2020

Mr. Mathew Jordan, Esq.
County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – SCHINDLER ELEVATOR CORP.
20 WHIPPANY RD, SUITE 225
MORRISTOWN, NEW JERSEY

Dear Mr. Jordan:

At the January 28th, 2020 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Schindler Elevator.

Description of Resolution – The County of Passaic awarded a contract to Schindler Elevator Corporation off State Contract T2946 for Elevator Service and Repair for the year 2020, by Resolution R2020-0091, dated 1/28/20. Due to budget restraints at the time, \$40,000 was requested, which covered the first three months of the year 2020 budget. An additional \$ 70,000.00 is now needed to cover invoices for the remainder of the year 2020, bringing their contract to \$110,000.00

PURCHASE ORDER # 20-00962
ACCOUNT # 0-01-20-112-001-213

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Stephen Orsini
Superintendent of Buildings & Grounds

SQ/cp
Enclosure

Cc: Freeholder James, Chair, Public Works & Buildings & Grounds Committee
Anthony DeNova, Passaic County Administrator

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 28, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT BY AND BETWEEN THE COUNTY OF PASSAIC AND SCHINDLER ELEVATOR CORPORATION, FOR SERVICE AND MAINTENANCE OF ELEVATORS ON ALL THE BUILDINGS OWNED BY THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200091							
Meeting Date	01/28/2020							
Introduced Date	01/28/2020							
Adopted Date	01/28/2020							
Agenda Item	k-69							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			
Lazzara	✓				✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 31, 2020

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200490

RESOLUTION AUTHORIZING A CONTRACT BY AND BETWEEN THE COUNTY OF PASSAIC AND SCHINDLER ELEVATOR CORPORATION, FOR SERVICE AND MAINTENANCE OF ELEVATORS ON ALL THE BUILDINGS OWNED BY THE COUNTY OF PASSAIC

WHEREAS, there exists a need for Elevator Service and Maintenance to all Passaic County Buildings; and

WHEREAS, Schindler Elevator Corporation presented a proposal for consideration in response to a request by the County Buildings & Grounds Department to provide Service and Maintenance of Elevators in Buildings owned by the County of Passaic pursuant to the terms and conditions of a State Contract #T2946; and

WHEREAS the Passaic County Superintendent of Buildings & Grounds by letter dated January 21, 2020 recommended to the Board of Chosen Freeholders of the County of Passaic, an award of contract to Schindler Elevator Corporation of Morristown, NJ under State Contract #T2946, in the sum of \$40,000 for the Service/Maintenance, pursuant to the terms and hourly rates set forth in the State Contract; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds reviewed this matter at its January 15, 2020 meeting and is recommending that it be approved by the full Board; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to Schindler Elevator Corporation, for Service and Maintenance of Elevators in various Buildings owned by the County of Passaic, pursuant to the terms and conditions of State Contract #T2946 and allocates the sum of \$40,000 to cover the costs associated with that contract; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution including, but not limited to, issuance of an appropriate Purchase Order.

NW/meg

Dated: January 28, 2020



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
 Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

RESOLUTION REQUEST FOR SCHINDLER ELEVATOR FOR ELEVATOR SERVICE & REPAIR ON ALL COUNTY BUILDINGS

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 40,000.00
 REQUISITION # R0-00125
 ACCOUNT # 0-01-20-112-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input checked="" type="checkbox"/> Public Works	<u>1/15/2020</u>

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: January 28, 2020
 Adopted on: January 28, 2020
 Official Resolution#: R2020031
 Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200490



County of Passaic

Buildings & Ground Dept.

151 E. 11th Street, Paterson, New Jersey 07524

Stephen Orsini
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (201) 937-2576
E-MAIL: steves@passaiccountynj.org

January 21, 2020

Mr. Mathew Jordan, Esq.
County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- SCHINDLER ELEVATOR CORP,
20 WHIPPANY RD. SUITE 225
MORRISTOWN, NEW JERSEY

Dear Mr. Jordan:

At the January 15, 2020 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Schindler Elevator.

Description of Resolution- Resolution awarding a contract to Schindler Elevator Corporation in the amount of 40,000.00 off state contract # T2946 for elevator service and repair on all County Buildings.

REQUISITION # R0-00125
ACCOUNT # 0-01-20-112-001-213

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Very truly yours,

Stephen Orsini
Superintendent of Buildings & Grounds

SO/IT

Enclosure

Cc: Freeholder James Chair, Public Works and Buildings & Grounds Committee
Anthony DeNova, Passaic County Administrator

Introduced on: January 28, 2020
Adopted on: January 28, 2020
Official Resolution#: R2020091
Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200490



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Stephen Orsini DEPARTMENT/DIVISION: Buildings & Grounds

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Service and Repairs
 PROJECT NAME & NO. (If applicable): Elevator Service & Repairs on all County Buildings
 PROJECT LOCATION (If applicable): All County Facilities

SUMMARY (Include full details such as contract award period, purpose, etc):

The County of Passaic awarded a Contract to Schindler Elevator Corporation off State Contract T2946 for Elevator Service and Repair for the year 2020, by Resolution R2020-0091, dated 1/28/20. Due to budget restraints at the time, \$40,000.00 was requested, which covered the first three months of the year 2020 budget. An additional \$70,000.00 is now needed to cover invoices for the remainder of the year 2020, bringing their contract total to \$110,000.00.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ \$ 70,000.00
 REQUISITION # N/A
 (A copy of the requisition from Edmunds must be attached)
 PURCHASE ORDER # 20-00962
 (A copy of the purchase order and change order request form must be attached)
 ACCOUNT # 0-01-20-112-001-213 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: _____
 Add qualifying resolution no. if requesting an award
 BID #: _____ CO-OP: _____ NO: _____
 STATE CONTRACT #: T2946
 EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____
 QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance Health & Human Services Law & Public Safety
 Planning & Economic Development Public Works

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200490

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION SUPPORTING NEW JERSEY TRANSIT AND THE CITY OF PASSAIC BUS TERMINAL PROJECT ALONG MAIN AVENUE IN THE CITY OF PASSAIC, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200491							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-52							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION SUPPORTING NEW JERSEY TRANSIT AND THE CITY OF PASSAIC
BUS TERMINAL PROJECT ALONG MAIN AVENUE IN THE CITY OF PASSAIC,
NEW JERSEY**

WHEREAS, the New Jersey Transit Corporation (hereafter “ NJ Transit”) was created by the New Jersey State Legislature in 1979, and was charged with the responsibility of overseeing most bus and rail service in New Jersey; and

WHEREAS, NJ Transit intends to partner with the County of Passaic in relocating and upgrading the City of Passaic Bus Terminal from its current location on Main Avenue in the City of Passaic to a new location south of the intersection of Main Avenue and Passaic Avenue; and

WHEREAS, NJ Transit recognizes the need to provide a more efficient and updated bus terminal in this portion of the City and County of Passaic; and

WHEREAS, meetings between NJ Transit and Passaic County engineer and planning department staff were held to discuss the configuration of the Bus Terminal, potential modifications to the roadway configuration, and potential needs in terms of rights-of-way; and

WHEREAS, the Passaic County Board of Chosen freeholders (hereafter “ Board”) understand that support from all stakeholders is needed to secure funding for the construction of the City of Passaic, Main Avenue Bus Terminal as per Federal Transit Administration guidelines; and

WHEREAS, the completed project will require an agreement between the County of Passaic, City of Passaic, and NJ Transit for right-of-way lease and/or easement agreements, management and maintenance of the proposed station, with jurisdictional responsibilities to be determined at a later date; and

WHEREAS, this matter was discussed at the June 9, 2020 meeting of the Planning and Economic Development Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, BE IT RESOLVED, by the Passaic County Board of Chosen Freeholders, hereby support the City of Passaic Main Avenue Bus Terminal Project, described here at a concept level, which includes a new station with bus parking, passenger shelters, bus access, roadway lane reconfigurations, and in the area currently occupied by parking in the center aisle along Main Avenue south of Passaic Avenue in the City of Passaic.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to the City of Passaic and New Jersey Transit.

NAD

June 16, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Michael Lysicatos
Telephone #: 973.569.4047

DESCRIPTION OF RESOLUTION:

Request a resolution supporting NJ Transit's Passaic Bus Terminal Improvement project along Main Avenue in the City of Passaic.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*.

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ N/A
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input checked="" type="checkbox"/> Planning & Economic Development	<u>6/9/20</u>
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200491



County of Passaic

Department of Planning & Economic Development
 930 Riverview Drive, Suite 250
 Totowa, New Jersey 07512

www.passaiccountynj.org

Michael Lysicatos AICP, PP
 Director

(973) 569-4040
 (973) 812-3450 fax

MEMORANDUM

TO: Freeholder Planning & Economic Development Committee
 FROM: Michael Lysicatos
 Cc: Kelly Ruffel
 DATE: June 6, 2020
 RE: City of Passaic Bus Terminal Project Update

NJ Transit has requested a formal resolution of support associated with the Bus Terminal project located along Main Avenue in the City of Passaic. The current bus station south of the intersection with Madison Avenue will be relocated south of the intersection with Passaic Avenue. This will shift the station from the northerly end of the downtown business district to the southerly portion. The most current configuration (attached to this memo) calls for the station to be located within the center median parking area and have both directions of buses flow through the station. The County has been in negotiations with NJ Transit on providing a lease of portions of the County right-of-way to move forward with the project. These will be finalized in the near future and brought to the Board for review and consideration.

At this point NJ Transit is formalizing the project with the federal funding agencies in order to begin obtaining design and construction authorization. The project is funded through a repurposed congressional earmark in the amount of \$2.8 million and a federal grant. The resolution would formalize the Board of Chosen Freeholder's support as we partner with NJ Transit and the City of Passaic on finalize design and property negotiations.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A DISCHARGE OF MORTGAGE BETWEEN THE PASSAIC COUNTY SMALL CITIES HOUSING REHABILITATION PROGRAM AND NINA WEIL FOR THE PREMISES IDENTIFIED AS 22 SETTING SUN LANE, WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200492							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-53							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING A DISCHARGE OF MORTGAGE BETWEEN THE PASSAIC COUNTY SMALL CITIES HOUSING REHABILITATION PROGRAM AND NINA WEIL FOR THE PREMISES IDENTIFIED AS 22 SETTING SUN LANE, WEST MILFORD, NEW JERSEY

WHEREAS, Nina Weil, secured a mortgage dated October 20, 2004 for \$9,970.00 with the County of Passaic under the provisions of the Passaic County Small Cities Housing Rehabilitation Program for premises identified as 22 Setting Sun Trail, Block 500, Lot 25, West Milford, NJ; and

WHEREAS, this document was recorded with the Passaic County Clerk/Registry Division on August 6, 2015 in Book M13581 Page 39; and

WHEREAS, a closing of title on the referenced property occurred on February, 2020 at which time a check in the amount of \$9,970, which represents full satisfaction of the above referenced mortgage, have been held in escrow; and

WHEREAS, a payment \$9,970.00 has been rendered to the Passaic County Department of Finance; and

WHEREAS, the Planning and Economic Development Committee considered this matter on June 9, 2020 and recommended this Resolution to the full Board for adoption; and

WHEREAS, it is now necessary therefore to authorize the execution of a Discharge of Mortgage and the recording of this document with the Passaic County Clerk/Registry, upon receipt and clear payment of the payoff check; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes all required officers and employees of the County of Passaic to endorse for cancellation the subject Discharge of Mortgage and forward the same to the Passaic County Clerk / Registry Division for recordation.

NAD

June 16, 2020



County of Passaic

Department of Planning and Economic Development
930 Riverview Drive, Suite 250
Totowa, New Jersey 07512
(973) 569-4040 (973) 812-3450 Fax

www.passaiccountynj.org

MICHAEL LYSICATOS AICP, PP
Director

June 1, 2020

Robert L. Moshman, Esq., LLC
179 Cahill Cross Rd., Ste 206
West Milford, NJ 07480

Re: Mortgage Discharge, Passaic County Small Cities Program – 22 Setting Sun Trail, West Milford, NJ 07480

Dear Mr. Moshman,

This letter is to confirm the amount owed for the premises identified as 22 Setting Sun Lane in West Milford, NJ (Block 500, Lot 25) under the Passaic County Small Cities Program. Ms. Nina Weil secured the mortgage on October 20, 2004 in the amount of \$9,970.00. Upon receipt of the full outstanding amount due on the mortgage, a request will be made to the Passaic County Board of Chosen Freholders authorizing that the mortgage be discharged. Once the mortgage is discharged, a copy of the discharge will be forwarded to the Passaic County Clerk/Registry Division to be recorded. Please provide a copy of this correspondence and the documentation of the mortgage you provided along with the payment made to The County of Passaic to the Finance Office at 401 Grand Street, Room 439, Paterson, NJ 07505.

Best regards,

Michael Lysicatos
Planning Director

ORIGINAL

SC-C-2

PASSAIC COUNTY
SMALL CITIES HOUSING REHABILITATION PROGRAM



00HQ3S

MORTGAGE

This Mortgage is made and dated 10/20/2004
between

Nina Weil, *single*
22 Setting Sun Trail
West Milford, NJ 07480

(from now on called the "Borrower"
and

The County of Passaic
401 Grand Street
Paterson, NJ 07505

(from now on called the "Lender")

KRISTIN M. CORRADE
CLERK
PASSAIC COUNTY
New Jersey

INSTRUMENT NUMBER
2015035953
RECORDED ON
AUG 06, 2015
1:04:35 PM
BOOK: M13581
PAGE: 39
Total Pages: 4

RECORDING FEES - \$0.00
RECORDED OF DEEDS
TOTAL PAID \$0.00
INV: 1107263 USER: LH

The words Borrower and Lender include all borrowers and all lenders under this Mortgage. The Lender or any other holder of this Mortgage may transfer this Mortgage and Note it secures. The word lender includes (a) the original Lender and (b) anyone who takes this Mortgage by transfer or assignment.

NOTE: The Borrower is borrowing the sum of 9,970 (the Principal) from the Lender. In return of this loan, the Borrower has signed a Note dated 10/20/2004 (the Note).

MORTGAGE AS SECURITY: The purpose of this Mortgage is to give the Lender security for the payment of principal under the terms of the Note. The Borrower mortgages, grants, and conveys to the Lender all of the land, buildings and other improvements (now or in the future erected) owned by the Borrower and located at 22 Setting Sun Trail, West Milford, NJ 07480, being also described as Block 500, Lot 25, on the official tax map for and in the of West Milford, County of Passaic and State of New Jersey, (the Property), the legal description of which is as detailed in annexed "Schedule A".

SUBORDINATE MORTGAGE: This property may also be subject to a senior Mortgage(s). The senior mortgage(s) are additional liens identified and filed prior to the time of the signing of this Mortgage.

MORTGAGE VOID ON FULL PAYMENT: When the Borrower pays or satisfies all amounts due under the Note and this Mortgage, the Lender's rights under the Note and secured by this Mortgage shall end.

BEGINNING on the easterly side of Sunset Trail, distant two hundred and ninety-five feet southerly from the intersection of the easterly side of Sunset Trail with the southerly side of Arrowhead Dock Road and running thence: (1) Southerly along the easterly side of Sunset Trail, fifty feet; thence (2) Easterly and at right angles to Sunset Trail, one hundred and sixty feet more or less to the water edge of Gordon Lakes; thence (3) Northerly along the Lake, fifty feet more or less; thence (4) Westerly parallel with the second course, one hundred and fifty eight feet more or less to the point or place of BEGINNING.

Being the same land and premises conveyed to Nina B. Weil, single, by deed of Peter J. Shovlin and Christina M. Shovlin, his wife, dated September 25, 1978, and recorded in the Passaic County Clerk's Office in deed book 102, page 288.

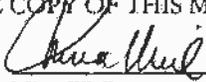
Schedule "A"

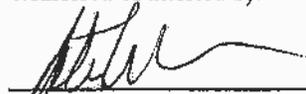
The Borrower agrees to these terms:

1. The Borrower shall comply with all of the terms of the Note and this Mortgage.
2. The Borrower owns and has the right to mortgage the Property to the Lender. The Borrower shall defend this ownership against all claims.
3. The Borrower shall pay all real estate taxes, assessments, water and sewer charges, and other charges against the Property when due.
4. The Borrower shall pay or satisfy the principal under the terms of the Note.
5. The Borrower shall maintain hazard insurance on the Property. This insurance must cover loss or damage caused by fire and ~~other hazards normally included under "extended coverage" insurance~~ ^{as listed on list of hazards}. It must also include such other hazard coverage as the Lender may reasonable require. The insurance company, agent or broker, amounts or coverage, and forms of all policies must be acceptable to the Lender.
6. The Borrower shall keep the Property in good repair ^{or as financially possible for her} and shall not damage, destroy or abandon the property.
7. This Mortgage is a lien of the Lender against the Property for the payment of this Note. Except for the First Mortgage, the Borrower shall not allow any superior lien against the Property.
8. The Borrower shall pay all payments due on all liens on the Property and not violate any term of any other Mortgage.
9. This Mortgage is binding on the Borrower, his or her heirs and personal representatives.
10. All notices under this Mortgage must be in writing by personal delivery, or certified mail, return receipt requested.
11. On payment ^{or} forgiveness of the principal under the terms of the Note, the Lender shall execute a cancellation of this Mortgage.
12. The Borrower agrees to this Mortgage by signing below.

THE BORROWER HAS RECEIVED A TRUE COPY OF THIS MORTGAGE WITHOUT CHARGE.

Witnessed or attested by:

 _____ (Seal)
 Nina Weil



 Peter Newman, Program Inspector

STATE OF NEW JERSEY)

ss.:

COUNTY OF PASSAIC)

BE IT REMEMBERED, that on this 20th day of October, 2004, before me, the subscriber, an attorney-at-law of the State of New Jersey, or a notary public of the State of New Jersey, personally appeared Nina Weil who I am satisfied (is) (are) the Mortgagor(s) mentioned in the within instrument and thereupon signed this document. This person(s) acknowledged signing, sealing and delivering this document as (their)(his)(her) own voluntary act and deed for the uses and purposes therein expressed.

Peter K. Newman
Notary Public of New Jersey
My Commission Expires 4/9/2008


Peter Newman, Program Inspector

TO THE CLERK OF PASSAIC COUNTY: This Mortgage is fully paid and satisfied. I authorize you to cancel it of Record.

The County of Passaic

By:
Housing Advisory Committee Chairperson

Attest:

, Clerk

I certify that the Lender's signatures are genuine.

(Notary Public, NJ)

Record & Return to:

Community Grants & Planning, Inc.
569 Abbingdon Drive, Suite E
East Windsor, NJ 08520

END OF DOCUMENT

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO UNITED FEDERATED SYSTEMS FOR THE INSTALLATION OF SERCURITY FEATURES AT THE PASSAIC COUNTY COURTHOUSE ANNEX PATERSON, NJ AS PER BID # SB-19-024 PURSUANT TO N.J.S.A 40A: 11-24

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200493							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-54							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION FOR AWARD OF CONTRACT TO UNITED FEDERATED SYSTEMS FOR THE INSTALLATION OF SECURITY FEATURES AT THE PASSAIC COUNTY COURTHOUSE ANNEX PATERSON, NJ AS PER BID # SB-19-024 PURSUANT TO N.J.S.A 40A: 11-24

WHEREAS, the County of Passaic (hereafter "County") will undertake a project for Installation of Security features which includes the Inspection Monitoring and Service and Repairs of County Security Systems, Burglar Alarms and CCTV Systems at the Passaic County Courthouse, Paterson, New Jersey; and

WHEREAS, pursuant to N.J.S.A. 40A:11-23 the County issued bid # SB-019-024 advertisement for bids which was published in advance of the date fixed for receiving the bids to promote competitive bidding; and

WHEREAS, the Passaic County Board of Chosen Freeholders (hereto "Board") adopted Resolution R-2019-0529 on June 11, 2019 awarding a contract to United Federated Systems of Totowa, NJ for re-bid inspection and monitoring of County security systems including burglar alarms, fire and CCTV systems; and

WHEREAS, services are made on an as-needed basis; and

WHEREAS, the contract period is April 1, 2019 through March 31, 2021, with one one-year option to renew at the discretion of the County; and

WHEREAS, the Passaic County Engineer by resolution request form attached hereto is recommending an award of contract to United Federated Systems in the amount of \$84,933.00 for installation of security features at the Passaic County Courthouse Annex as outlined in the proposals dated August 25 2019 and June 11, 2020;

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

WHEREAS, this matter was discussed via email on June 12, 2020 by the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-24, the Board of Chosen Freeholders of the County of Passaic hereby awards a contract to United Federated Systems in the amount of \$84,933.00 for installation of security features at the Passaic County Courthouse Annex as recommended by the County Engineer.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

NDA

June 16, 2020

UNITED FEDERATED SYSTEMS
INC.
FIRE AND SECURITY EXPERTS

Burglar Alarm and Fire Alarm Business Lic. #: BF000608

PROPOSAL FOR SERVICES

**PROPOSAL: PASSAIC COUNTY
COURT HOUSE ANNEX
DATE: 6/11/20
CUSTOMER NO: 0611-LJ**

This Proposal for Services is being made by: United Federated System's Inc. ("United") to the following ("Customer")

UNITED FEDERATED SYSTEMS
40 VREELAND AVE. - STE 101
TOTOWA, NJ 07512

TO: PASSAIC COUNTY COURT HOUSE ANNEX
63 HAMILTON STREET
PATERSON, NJ 07524

Services will be provided at the following location(s):

SAME

TO: INSTALLATION OF IP BOSCH
CCTV CAMERAS

United shall perform services in accordance with the proposal, agreement and quotations, as attached and as listed below:

SEE AGREEMENT A FOR EQUIPMENT AND PRICING

United will perform such services for the sum of SEE ENCLOSED. The term for providing services will begin on UPON SIGNING. PAYMENT SCHEDULE: HALF (%) DOWN AND BALANCE DUE UPON COMPLETION.

This Proposal agrees that United Federated Systems will include the customer as an additional insured to United Federated Systems General Liability Policy and by accepting this Proposal customer agrees to purchase and United agrees to provide the services identified in this Proposal. No waiver, change or modification of any Terms or Conditions of this Proposal shall be binding on United unless made in writing and signed by the CEO of United. Full payment due upon completion. This Proposal will expire in thirty (30) days from the date shown above.

UNITED FEDERATED SYSTEM'S INC.

ACCEPTANCE BY CUSTOMER:

By: ANGEL ORTIZ
Print Signature

By: _____
Print Signature

Title: MANAGER

By: _____
Authorized Signature

Approved for United

Title: _____

By: _____

Date: _____

Title: _____

P.O. #: _____

40 VREELAND AVENUE, TOTOWA, NEW JERSEY 07512
PHONE (973) 890-7651 FAX (973) 890-0045

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200493

UFS
UNITED FEDERATED SYSTEMS
 INC.
 FIRE AND SECURITY EXPERTS

Burglar Alarm and Fire Alarm Business Lic. #: BF000608

**AGREEMENT FOR: "A" CUSTOMER; PASSAIC COUNTY COURT HOUSE ANNEX
 XXXX CUSTOMER NO.: 0611-LJ DATE: 6/11/20**

United Federated Systems (UFS) will provide the following services & equipment: Installation of Bosch IP CCTV cameras. Twenty five IP cameras will be installed in the interior of the building. Five IP cameras will be installed on the exterior of the building as per plans. Installation of POE switches and patch panel in the basement level.

SUPPLY AND INSTALL:

**25 – BOSCH INTERIOR FOCAL INFRARED DOME CAMERA
 5 – BOSCH VANDAL PROOF EXTERIOR VARIFOCAL INFRARED DOME
 CAMERA
 2 – 24 PORT POE WITH GBIC
 2 – 12 PORT FIBER PATCH PANEL
 30 – FIBER INSTRUMENT LC 1.25MM CONNECTERS
 MISC., CABLES, CONNECTORS, LABOR, PROGRAMMING AND TESTING**

TOTAL DIRECT INSTALLATION PRICE \$46,347.00 + TAX.

NOTE #1: ALL EQUIPMENT & LABOR WARRANTED FOR ONE (1) YEAR FROM INSTALLATION. NOT WARRANTED FOR THE FOLLOWING: WATER DAMAGE, ACTS OF GOD, ACTS OF TERRORISM, POWER SURGES, CUSTOMER MISUSE, AND ANYONE OTHER THAN UFS EMPLOYEES TAMPERING WITH THE EQUIPMENT.

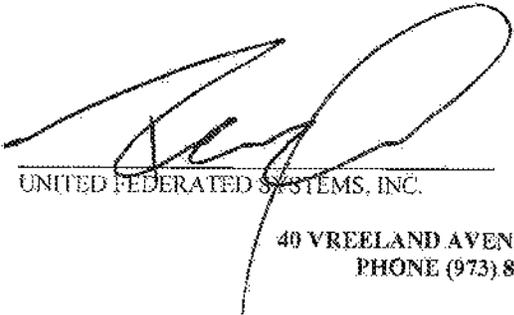
NOTE #2: UPON COMPLETION OF INSTALLATION, CUSTOMER TO PROVIDE AN AUTHORIZED REPRESENTATIVE FOR FINAL WALK THROUGH.

NOTE #3: OTHERS RESPONSIBLE FOR: 120VAC, PAINTING & PATCHING IF NEEDED.

NOTE #4: CUSTOMER TO PROVIDE BOSCH CCTV SOFTWARE AND TRAINING.

NOTE #5: OTHERS TO SUPPLY ALL CONNECTION TO SERVERS AND PROGRAMING.

NOTE #6: OTHERS TO SUPPLY RACK FOR SWITCHES AND PATCH PANEL IN BASEMENT LEVEL COUNTY CLOSET.


 UNITED FEDERATED SYSTEMS, INC.

PASSAIC COUNTY COURT HOUSE ANNEX

40 VREELAND AVENUE, TOTOWA, NEW JERSEY 07512
 PHONE (973) 890-7651 FAX (973) 890-0045

UNITED FEDERATED SYSTEMS
INC.
FIRE AND SECURITY EXPERTS

Burglar Alarm and Fire Alarm Business Lic. #: BF000608

PROPOSAL FOR SERVICES

**PROPOSAL: PASSAIC COUNTY
COURT HOUSE ANNEX
DATE: 8/23/19
CUSTOMER NO: 0821-JK**

This Proposal for Services is being made by: United Federated System's Inc. ("United") to the following ("Customer")

UNITED FEDERATED SYSTEMS INC.
40 VREELAND AVE. STE 101
TOTOWA, NJ 07512

TO: PASSAIC COUNTY BLDGS. & GROUNDS
151 EAST 11TH ST
PATERSON, NJ 07524
REFERENCE# 7000129643/1

Services will be provided at the following location(s):

PASSAIC COUNTY COURT ANNEX
63-65 HAMILTON ST. 3RD FL.
PATERSON, NJ 07505

INSTALLATION OF MAN DOWN
SYSTEM

United shall perform services in accordance with the proposal, agreement and quotations: as attached and as listed below:

SEE AGREEMENT A FOR EQUIPMENT AND PRICING

United will perform such services for the sum of **\$38,586.00**. The term for providing services will begin on PON SIGNING. **PAYMENT SCHEDULE: PROGRESS PAYMENTS.**

This Proposal agrees that United Federated Systems will include the customer as an additional insured to United Federated Systems General Liability Policy and by accepting this Proposal customer agrees to purchase and United agrees to provide the services identified in this Proposal. No waiver, change or modification of any Terms or Conditions of this Proposal shall be binding on United unless made in writing and signed by the CEO of United. Full payment due upon completion. This Proposal will expire in thirty (30) days from the date shown above.

UNITED FEDERATED SYSTEM'S INC.

ACCEPTANCE BY CUSTOMER:

By: ANGEL ORTIZ
Print Signature

By: _____
Print Signature

Title: MANAGER

By: _____
Authorized Signature

Approved for United

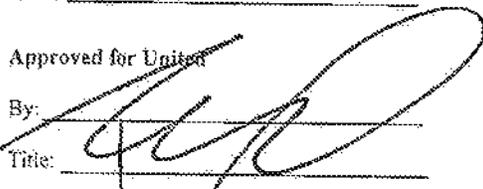
Title: _____

By: _____

Date: _____

Title: _____

P.O. #: _____



40 VREELAND AVENUE, TOTOWA, NEW JERSEY 07512
PHONE (973) 890-7651 FAX (973) 890-0045

Introduced on: June 16/ 2020
Adopted on: June 16, 2020
Official Resolution#: R20200493

UNITED FEDERATED SYSTEMS
FIRE AND SECURITY EXPERTS, INC.

Burglar Alarm and Fire Alarm Business Lic. #: BF000608

AGREEMENT FOR: "A" PASSAIC COUNTY COURT HOUSE ANNEX
FIRE CUSTOMER NO.: 0821-1K DATE: 8/21/19

United Federated Systems (UFS) will provide the following services & equipment: Installation of man down system.

SUPPLY AND INSTALL:

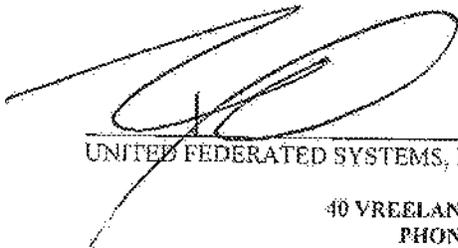
- 3 - BOSCH SECURITY ESCORT TRANSPONDERS W/O ENCLOSURE
- 3 - BOSCH STEEL ENCLOSURES, LARGE, GREY
- 3 - BOSCH TRANSFORMERS PLUG-IN, 18V 50VA
- 3 - BOSCH BATTERIES, 12V 7AH
- 1 - BOSCH SECURITY ESCORT CENTRAL STATION INTERFACE MODULE
- 37 - BOSCH SECURITY ESCORT RECEIVERS 304MHz W/O ENCLOSURE
- 37 - BOSCH SECURITY ESCORT INDOOR ENCLOSURE KITS
- 1 - BOSCH SECURITY ESCORT USER TRANSMITTERS 304MHz.
- 1 - BOSCH SECURITY ESCORT USER TRANSMITTERS 304MHz USER WITH SNATCH
- 1 - BOSCH SECURITY ESCORT TRANSMITTER WATCH TYPE 304MHz (60MIN)
- 1 - BOSCH SECURITY ESCORT TRANSMITTER 304MHz (90SEC)
- 1 - BOSCH SECURITY ESCORT POINT TRACKING TRANSMITTER, 303/304MHz
- MISC, CABLES, CONNECTORS, LABOR, PROGRAMMING AND TESTING

TOTAL DIRECT INSTALLATION PRICE \$38,586.00.

NOTE #1: ALL EQUIPMENT & LABOR WARRANTEED FOR ONE (1) YEAR FROM INSTALLATION. NOT WARRANTEED FOR THE FOLLOWING: WATER DAMAGE, ACTS OF GOD, ACTS OF TERRORISM, POWER SURGES, CUSTOMER MISUSE, AND ANYONE OTHER THAN UFS EMPLOYEES TAMPERING WITH THE EQUIPMENT.

NOTE #2: UPON COMPLETION OF INSTALLATION, CUSTOMER TO PROVIDE AN AUTHORIZED REPRESENTATIVE FOR FINAL WALK THROUGH.

NOTE #3: OTHERS RESPONSIBLE FOR: 120VAC, PAINTING & PATCHING IF NEEDED.



UNITED FEDERATED SYSTEMS, INC.

PASSAIC COUNTY COURT HOUSE ANNEX

40 VREELAND AVENUE, TOTOWA, NEW JERSEY 07512
PHONE (973) 890-7651 FAX (973) 890-0045

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200493



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Jonathan Pera DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Award of Contract

PROJECT NAME & NO. (If applicable): Installation of Security Features at the Passaic County Courthouse Annex

PROJECT LOCATION (If applicable): Courthouse Annex

SUMMARY (include full details such as contract award period, purpose, etc):

The County of Passaic received bids on April 30, 2019, Bid # SB-19-024, for Inspection Monitoring and Service and Repairs of County Security Systems, Burglar Alarms and CCTV Systems. A contract was awarded to the low bidder United Federated Systems, on an as needed basis, by Resolution R2019-0529, dated June 11, 2019, for the period April 1, 2019 to March 31, 2021, and was later amended by Resolution R2020-0093, dated 1/28/20 and Resolution R2020-0415, dated 5/19/2020. As per the June 3, 2020 PWC agenda, the Public Works Committee recommends the award to United Federated Systems for \$84,933.00 for the Installation of Security Features at the Passaic County Courthouse Annex, as outlined in their proposals dated August 23, 2019 and June 11, 2020.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 84,933.00

REQUISITION # R0-03541

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # _____

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-903 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____

RFQ #: _____

Add qualifying resolution no. if requesting an award

✓ BID #: SB-19-024 4/30/2019

CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Introduced on: <u>June 16, 2020</u>	Administration & Finance	Health & Human Services	Law & Public Safety
Adopted on: <u>June 16, 2020</u>	Planning & Economic Development	✓ Public Works	
Official Resolution No. <u>2020-0531</u>			

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: OMNIBUS RESOLUTION AUTHORIZING AN AWARD OF CONTRACTS TO SHI INTERNATIONAL, CORP. FOR SOFTWARE LICENSES AND EQUIPMENT FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A 40A: 11-12, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200494							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-55							
CAF #	G-01-41-862-017-233							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

OMNIBUS RESOLUTION AUTHORIZING AN AWARD OF CONTRACTS TO SHI INTERNATIONAL, CORP. FOR SOFTWARE LICENSES AND EQUIPMENT FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A 40A: 11-12

WHEREAS, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury;

WHEREAS, the Passaic County Prosecutor's Office (hereafter "Prosecutor's Office") requires various software, equipment, and technology services to ensure operational efficiencies; and

WHEREAS, SHI International Corp., provided a quote for these services, specifically: (1) the purchase of nine Adobe Acrobat Pro Software Licenses in an amount not to exceed three thousand five hundred eighty nine dollars and ninety three cents (\$3,589.93); (2) the purchase of nine the purchase of Drop Box Software Licenses in an amount not to exceed one thousand nine hundred two dollars and seventy eight cents (\$1,902.78); (3) the purchase of nine Microsoft Office Software Licenses in an amount not to exceed three thousand two hundred ninety dollars and thirty one cents (\$3,290.31); (4) the purchase of nine Malware Bytes Software Licenses in an amount not to exceed one hundred and seventeen dollars (\$117.00); (5) the purchase of nine Infoscane Software Licenses in an amount not to exceed one thousand four hundred and thirty one dollars (\$1,431.00); (6) the purchase of nine Citrix Software Licenses in an amount not to exceed one thousand one hundred fifty dollars and twenty nine cents (\$1,150.29); (7) the purchase of nine Blue Zone Software Licenses in an amount not to exceed one thousand six hundred sixty dollars and fifty five cents (\$1,660.55); and (8) the purchase of nine Dell Latitude 5310 2-in-1 Laptop Computers in an amount not to exceed nine thousand eight hundred sixty nine dollars and seventy five cents (\$9,869.75); and

WHEREAS, SHI International, Corp. submitted competitive pricing for software license and related services, Master Blanket Purchase Order 89851, to the State of New Jersey, Division of Purchase of Property in the Department of Treasury; and

WHEREAS, the Prosecutor's Office is recommending approval of these purchases of software licenses and equipment, to ensure operational efficiencies; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

WHEREAS, this matter was discussed at the June 9, 2020 Law and Public Safety Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, the Passaic County Board of Chosen Freeholders awards the following contracts to SHI International, Corp:

Section 1. The purchase of nine (9) Adobe Acrobat Pro Software Licenses in an amount not to exceed three thousand five hundred eighty nine dollars and ninety three cents (\$3,589.93).

Section 2. The purchase of nine (9) the purchase of Drop Box Software Licenses in an amount not to exceed one thousand nine hundred two dollars and seventy eight cents (\$1,902.78)

Section 3. The purchase of nine (9) Microsoft Office Software Licenses in an amount not to exceed three thousand two hundred ninety dollars and thirty one cents (\$3,290.31)

Section 4. The purchase of nine (9) Malware Bytes Software Licenses in an amount not to exceed one hundred and seventeen dollars (\$117.00)

Section 5. The purchase of nine (9) Infoscan Software Licenses in an amount not to exceed one thousand four hundred and thirty one dollars (\$1,431.00)

Section 6. The purchase of nine (9) Citrix Software Licenses in an amount not to exceed one thousand one hundred fifty dollars and twenty nine cents (\$1,150.29)

Section 7. The purchase of nine (9) Blue Zone Software Licenses in an amount not to exceed one thousand six hundred sixty dollars and fifty five cents (\$1,660.55)

Section 8. The purchase of nine Dell Latitude 5310 2-in1 Laptop Computers in an amount not to exceed nine thousand eight hundred sixty nine dollars and seventy five cents (\$9,869.75).

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,783.02

APPROPRIATION: G-01-41-862-017-233

PURPOSE: Resolution resolutions authorizing an award of contract to SHI International, Corp. for software licenses and equipment.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Todd Stanley
 Telephone #: 973-569-5093

DESCRIPTION OF RESOLUTION:

Request for a resolution for the purchase of 9 Adobe Acrobat Pro Software Licenses to be used by the Prosecutor's Office. The total purchase price is \$ 3,589.93. The vendor is SHI Inc. and the authority for the procurement falls under New Jersey State Contract Number 80851. The VOCA Grant V-18-17 Account Number (E-01-41-882-017-233) will fund the purchase as per requisition number R0200426.

Request for a resolution for the purchase of 9 Drop Box Software Licenses to be used by the Prosecutor's Office. The total purchase price is \$1,002.78. The vendor is SHI Inc. and the authority for the procurement falls under New Jersey State Contract Number 80851. The VOCA Grant V-18-17 Account Number (E-01-41-882-017-233) will fund the purchase as per requisition number R0200427.

Request for a resolution for the purchase of 9 Microsoft Office Software Licenses to be used by the Prosecutor's Office. The total purchase price is \$3,280.31. The vendor is SHI Inc. and the authority for the procurement falls under New Jersey State Contract Number 80851. The VOCA Grant V-18-17 Account Number (E-01-41-882-017-233) will fund the purchase as per requisition number R0200428.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ See Above
 REQUISITION # See Above
 ACCOUNT # See Above

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: State Contract/Other Purchasing Cooperatives

5. COMMITTEE REVIEW: DATE:
- | | |
|--|---------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input checked="" type="checkbox"/> Law & Public Safety | <u>6-9-20</u> |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 16, 2020 Other: _____
 Adopted on: June 16, 2020
 Official Resolution#: R20200494

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SHI INTERNATIONAL, CORP. FOR SOFTWARE LICENSES REQUIRED BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, PURSUANT TO N.J.S.A 40A: 11-12, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200495							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-56							
CAF #	0-01-22-157-001-213							
Purchase Req. #	R0-03294							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓		✓		✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SHI INTERNATIONAL, CORP. FOR SOFTWARE LICENSES REQUIRED BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, PURSUANT TO N.J.S.A 40A: 11-12

WHEREAS, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury;

WHEREAS, the Passaic County Sheriff's Department (hereafter "Sheriff's Department") requires various systems, software and licenses, to properly managed information technology operations for the Department, specifically CivilServe Annual Support and CivilMobile Annual Support; and

WHEREAS, SHI International Corp., provided a quote for these services for an amount not to exceed thirty one thousand three hundred and fifty nine dollars and fifty eight cents (\$31,359.58) attached to and made part of this resolution, which is being recommended for approval by the Sheriff's Department; and

WHEREAS, SHI International, Corp. submitted competitive pricing for software license and related services, Master Blanket Purchase Order 89851, to the State of New Jersey, Division of Purchase of Property in the Department of Treasury; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

WHEREAS, this matter was discussed at the June 9, 2020 Law and Public Safety Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, the Passaic County Board of Chosen Freeholders awards a contract to SHI International, Corp. in the amount not to exceed thirty one thousand three hundred and fifty nine dollars and fifty eight cents (\$31,359.58); and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

June 16, 2020

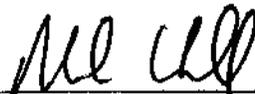
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$31,359.58

APPROPRIATION: 0-01-22-130-001-213

PURPOSE: Resolution authorizing an award of contract to SHI International, Corp. for software licenses.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA

Telephone #: 973-389-5900 Ext 2321

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase software and support service from SHI in the total amount of \$31,359.58

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 31,359.58

REQUISITION # R0-03294

ACCOUNT # 0-01-22-157-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: State contract 89851

5. COMMITTEE REVIEW: DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200495

COUNTY OF PASSAIC
 SHERIFF'S DEPT, ATTN: SHANNAN
 CO OF PASSAIC, (Q)973-247-3312
 435 HAMBURG TURNPIKE
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-03294

S H I P T O	PASSAIC COUNTY SHERIFFS DEPT 77 HAMILTON STREET ATTN: CIVIL PROCESS PATERSON, NJ 07505
V E N D O R	VENDOR #: 08638 SHI INTERNATIONAL, CORP. 290 DAVIDSON AVENUE SOMERSET, NJ 08873

ORDER DATE: 05/26/20
 DELIVERY DATE:
 STATE CONTRACT: 89851
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	CIVILSERVE ANNUAL SUPPORT PART # 6CVSM 10 USRES	0-01-22-130-001-213	24,696.0100	24,696.01
1.00 EA	CIVILMOBILE ANNUAL SUPPORT PART # 6CVMM USERS 3	0-01-22-130-001-213	1,951.0500	1,951.05
2.00	CIVILSERVE ANNUAL SUPPORT PART # 6CVSM 1 USER CIVIL PROCESS AS PER QUOTE # 18567981 AS PER STATE CONTRACT # 89851 PENDING RESOLUTION	0-01-22-130-001-213	2,356.2600	4,712.52
			TOTAL	31,359.58

 REQUESTING DEPARTMENT DATE

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200495



Passaic County Sheriff's Office

Shannan Thomas

435 Hamburg Turnpike
Wayne
NJ
07470
Phone: 973-247-3312
Fax:
Email: sthomas2@pcsheriff.org

Pricing Proposal

Quotation #: 18567981
Created On: Mar-05-2020
Valid Until: Jun-30-2020

Account Executive

John Turba

300 Davidson Ave
Somerset NJ 08873
Phone: 201-953-0265
Fax:
Email: John_Turba@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 CivilServe Annual Support Tyler Technologies - Part#: 6CVSM Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Coverage Term: Jan-01-2020 – Dec-31-2020 Note: 10 Users	1	\$24,696.01	\$24,696.01
2 CivilMobile Annual Support Tyler Technologies - Part#: 6CVMM Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Coverage Term: Jan-01-2020 – Dec-31-2020 Note: 3 Users	1	\$1,951.05	\$1,951.05
3 CivilServe Annual Support Tyler Technologies - Part#: 6CVSM Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Coverage Term: Jan-01-2020 – Dec-31-2020 Note: 1 User	2	\$2,356.26	\$4,712.52
		Total	\$31,359.58

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Please send vouchers to 290 Davidson Ave. Somerset NJ 08873

Introduced on: June 16, 2020

Adopted on: June 16, 2020
Official Resolution #: R20200495

Thank you to SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA

Telephone #: 973-389-5900 Ext 2321

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase software and support service from SHI in the total amount of \$31,359.58

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 31,359.58

REQUISITION # R0-03294

ACCOUNT # 0-01-22-157-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: State contract 89851

5. COMMITTEE REVIEW: DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200495

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A JOINT GRANT APPLICATION TO THE FY2020 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM BY THE PASSAIC COUNTY PROSCUTOR'S OFFICE AND PASSAIC COUNTY SHERIFF'S DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200496							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-57							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING A JOINT GRANT APPLICATION TO THE FY2020 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM BY THE PASSAIC COUNTY PROSCETOR'S OFFICE AND PASSAIC COUNTY SHERIFF'S DEPARTMENT

WHEREAS, Coronavirus disease 2019 (hereinafter "COVID-19") is a contagious, and at times fatal respiratory disease caused by SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, the United States Department of Justice is providing funding to eligible states, local units of government, and tribes in preventing, preparing, and responding to COVID-19 through the FY2020 Coronavirus Emergency Supplemental Funding Program; and

WHEREAS, the Passaic County Prosecutor's Office and Passaic County Sheriff's Department is desirous of making a joint grant application in the amount of fifty eight thousand eight dollars (\$58,008.00) to the FY2020 Coronavirus Emergency Supplemental Funding Program

WHEREAS, this matter was discussed at the June 9, 2020 Law and Public Safety Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, the Passaic County Board of Chosen Freeholders authorizes a joint grant application by the Passaic County Prosecutor's Office and Passaic County Sheriff's Department in the amount of fifty eight thousand eight dollars (\$58,008.00) to the FY2020 Coronavirus Emergency Supplemental Funding Program; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and any other designated personnel from the Passaic County Prosecutor's Office and Passaic County Sheriff's Department are authorized to take any action necessary to carry out the purpose of this resolution.

MPJ

June 16, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TELEVERE SYTEMS, LLC FOR EQUIPMENT FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT BOMB SQUAD, PURSUANT TO N.J.S.A 40A: 11-12, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200497							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-58							
CAF #	T-22-56-850-012-803							
Purchase Req. #	R0-03315							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TELEVERE SYTEMS, LLC FOR EQUIPMENT FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT BOMB SQUAD, PURSUANT TO N.J.S.A 40A: 11-12

WHEREAS, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury;

WHEREAS, the Passaic County Sheriff's Department Bomb Squad Unit requires certain equipment for its operations, as set forth in the quote by Televere Systems, LLC, attached to and made part of this resolution, in an amount not to exceed seventy one thousand nine hundred twelve dollars (\$71,912.00), which is being recommended for approval by the Passaic County Sheriff's Department; and

WHEREAS, Televere Systems, LLC. submitted competitive pricing for Law Enforcement Firearms Equipment and Supplies, Master Blanket Purchase Order 17-FLEET-00736, to the State of New Jersey, Division of Purchase of Property in the Department of Treasury; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

WHEREAS, this matter was discussed at the June 9, 2020 Law and Public Safety Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12, the Passaic County Board of Chosen Freeholders awards a contract to Televere Systems, LLC in the amount not to exceed seventy one thousand nine hundred twelve dollars (\$71,912.00); and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$71,912.00

APPROPRIATION: T-22-56-850-012-803

PURPOSE: Resolution authorizing an award of contract to
Televare Systems, LLC.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA

Telephone #: 973-389-5900 Ext 2321

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase Equipment for the Bomb Squad from Televere Systems LLC in the total amount of \$71,912.00 on state contract 17-FLEET-00736

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 71,912.00

REQUISITION # R0-03315

ACCOUNT # T-22-56-850-012-803

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: state contract 17-FLEET-00736

5. COMMITTEE REVIEW: DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200497

COUNTY OF PASSAIC
 SHERIFF'S DEPT, ATTN: SHANNAN
 CO OF PASSAIC, (Q) 973-247-3312
 435 HAMBURG TURNPIKE
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-03315

SHIP TO	PASSAIC COUNTY SHERIFFS DEPT 11 MARSHALL STREET ATTN: CPRL. PEREZ PATERSON, NJ 07505
VENDOR	VENDOR #: 13473 TELEVERE SYSTEMS LLC 101 EAST MILWAUKEE STREET SUITE 405 JANESVILLE, WI 53545

ORDER DATE: 05/27/20
 DELIVERY DATE:
 STATE CONTRACT: 17-FLEET-00736
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00 EA	SCAN X SCOUT WITH BATTERY DIGITAL IMAGING W/TIGER VIEW Catalog #: TVD5000SB	T-22-56-850-012-803	29,200.0000	58,400.00
5.00 EA	PHOSPHOR IMAGING PLATE 14"x17" WITH PLATE PROTECTORS AND VELCRO HOLDER Catalog #: TVPSP1417	T-22-56-850-012-803	1,280.0000	6,400.00
4.00 EA	PHOSPHOR IMAGING PLATE 10"x12" WITH PLATE PROTECTORS AND VELCRO HOLDER Catalog #: TVPSP1012	T-22-56-850-012-803	791.0000	3,164.00
2.00 EA	CLEANING SHEETS PACK OF 25 Catalog #: TV-CLN	T-22-56-850-012-803	285.0000	570.00
2.00 EA	PACK OF BRUSHES (10 EA) Catalog #: TV-BRSH	T-22-56-850-012-803	69.0000	138.00
2.00 EA	SOFT CASE FOR SCANX Catalog #: TV-SCASE	T-22-56-850-012-803	645.0000	1,290.00
2.00 EA	FEEDER KIT INCLUDING 2 DRUM EXTENSIONS Catalog #: TV-FKIT	T-22-56-850-012-803	1,475.0000	2,950.00
1.00	DISCOUNT FOR MORE THAN ONE UNIT. EQUIPMENT FOR PCSO BOMB SQUAD AS PER QUOTE # 1258/1	T-22-56-850-012-803	1,000.0000	1,000.00

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200497

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC
 SHERIFF'S DEPT, ATTN: SHANNAN
 CO OF PASSAIC, (Q) 973-247-3312
 435 HAMBURG TURNPIKE
 WAYNE, NJ 07470

REQUISITION	
NO.	RO-03315

Page # 2

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
	AS PER STATE CONTRACT # 17-FLEET-00736			
	PENDING RESOLUTION			
			TOTAL	71,912.00

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200497



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA

Telephone #: 973-389-5900 Ext 2321

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase Equipment for the Bomb Squad from Televere Systems LLC in the total amount of \$71,912.00 on state contract 17-FLEET-00736

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A ***REQUISITION***. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 71,912.00

REQUISITION # R0-03315

ACCOUNT # T-22-56-850-012-803

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: state contract 17-FLEET-00736

5. COMMITTEE REVIEW: DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200497

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPLY FOR AND ACCEPT FEDERAL FISCAL YEAR 2020 SUBGRANT AWARD FROM THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY DIVISION OF STATE POLICE OFFICE OF EMERGENCY MANAGEMENT FOR EMERGENCY MANAGEMENT PERFORMANCE GRANT NO. FY-2020-EMPG-EMAA-1600 (CFDA#97.042), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#		R20200498						
Meeting Date		06/16/2020						
Introduced Date		06/16/2020						
Adopted Date		06/16/2020						
Agenda Item		k-59						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPLY FOR AND ACCEPT FEDERAL FISCAL YEAR 2020 SUBGRANT AWARD FROM THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY DIVISION OF STATE POLICE OFFICE OF EMERGENCY MANAGEMENT FOR EMERGENCY MANAGEMENT PERFORMANCE GRANT NO. FY-2020-EMPG-EMAA-1600 (CFDA#97.042)

WHEREAS, the Passaic County Office of Emergency Management (hereafter “OEM”) has made application to the New Jersey Office of Emergency Management for FY 2020 Emergency Management Agency Assistance (hereafter “EMAA”) funding, for the purpose of enhancing and sustaining the County’s all hazards emergency management capabilities and their ability to prevent, respond to and recover from acts of terrorism, natural disaster and other catastrophic events; and

WHEREAS, the New Jersey Department of Law and Public Safety, Division of State Police, Office of Emergency Management by letter dated May 11, 2020, a copy of which is attached hereto, has notified the County that it is eligible to receive grant funds in accordance with Sub-Grant Award No. FY20-EMPG-EMAA-1600 (CFDA#97.042) for the period July 1, 2020 through June 30, 2021; and

WHEREAS, the within referenced award consists of a total amount of \$110,675.82, \$55,000.00 of which is federal funds, and \$55,675.82 of which is local matching funds; and

WHEREAS, the Passaic County OEM will provide \$55,675.82 in-kind local matching funds through Passaic County OEM existing salaries and wages; and

WHEREAS, this matter was discussed at the June 9, 2020 meeting of Law and Public Safety Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms set forth above, hereby does accept the referenced Subaward for the purpose described herein as well as in its application; and

LET IT BE FURTHER RESOLVED, that the County Administrator, County Chief Financial Officer and County Office of Emergency Management Coordinator be and are hereby authorized to execute the required Grant Application/Sub-grant Award documents on behalf of the County of Passaic.

MPJ

June 16, 2020



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Robert A. Lyons
 Telephone #: 973-904-3621

DESCRIPTION OF RESOLUTION:

Resolution applying and accepting FY2020 Subgrant Award from the New Jersey Dept. of Law & Public Safety Division of State Police Office of Emergency Management for Emergency Management Performance Grant No. FY-2020-EMPG-EMAA-1600 (CFDA#97.042) in the amount of \$55,000 for the subaward period 7/1/2020 to 6/30/2021.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ In-Kind match
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

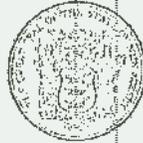
RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input checked="" type="checkbox"/> Law & Public Safety | <u>6/9/2020</u> |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200498



State of New Jersey
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE
POST OFFICE BOX 7064
WEST TRENTON, NJ 08625-0064
(609) 882-2000

PHILIP D. MORPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

GURBIR S. GREWAL
Attorney General

PATRICK J. CAHILLAN
Colonel

May 11, 2020

Coordinator Robert A. Lyons
Passaic County OEM
300 Oldham Road
Wayne, New Jersey 07470

Re: Emergency Management Agency Assistance (EMAA) Eligibility for Federal Fiscal Year (FFY) 2020

Dear Coordinator Lyons:

It has been determined that the County of Passaic is eligible to submit a Subaward Application for up to \$55,000. The FFY2020 EMAA funding for the performance period starts July 1, 2020 and runs through June 30, 2021.

The completed application shall be submitted to the New Jersey Office of Emergency Management (NJOEM) Preparedness Bureau via the NJEMGrants online system by June 19, 2020. Upon completion of the performance period, approved work plan activities, and expenditure certification, reimbursement will be made to the County by the State.

The County is responsible for the required match (the dollar-for-dollar match must be equal to or greater than your Federal award amount), either cash or in-kind, to the federal portion of the award. The source of the match, and the match amount, must be documented in the application and on the required reimbursement forms. Subawards are solely contingent upon the availability of federal funds. NJSP/EMS reserves the right to decline any and all applications for funding and to award grants in amounts different than requested.

If you have any questions or concerns, please contact Lt. Deborah Coutts at (609) 963-6996.

Sincerely,


Bryan Everingham, Captain
Bureau Chief
Preparedness Bureau



"An Internationally Accredited Agency"

New Jersey is an Equal Opportunity Employer
Disability Related Postings Available



Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200498

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF A HI SCAN X RAY MACHINE FROM SMITHS DETECTION, INC. PURSUANT TO N.J.S.A. 40:11-12 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200499							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-60							
CAF #	C-04-55-163-001-901							
Purchase Req. #	R0-03142							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION AUTHORIZING THE PURCHASE OF A HI SCAN X RAY MACHINE
FROM SMITHS DETECTION, INC. PURSUANT TO N.J.S.A. 40:11-12 ET SEQ.**

WHEREAS, the Passaic County Sheriff's Department (hereafter "County") is in need of a Hi Scan X Ray machine; and

WHEREAS, the Sherriff's Department is recommending the award of the contract to Smiths Detection, Inc., in the amount of \$34,823.93; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, et seq. the County may without advertising for bids purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, Smiths Detection, Inc., holds a State Contract 17-FLEET-01043; and

WHEREAS, the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of said agreement and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS, this matter was discussed at the June 9, 2020 meeting of Law and Public Safety Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

WHEREAS, a certification of funds attesting to the availability of funds for the expenditure is attached hereto, and made part of this resolution; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12 et seq., the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/or services described above and in the attached correspondence as recommended by the Sherriff's Department; and

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

MPJ

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$34,823.93

APPROPRIATION: C-04-55-163-001-901

PURPOSE: Resolution authorizing the purchase of a Hi Scan X Ray Machine from Smiths Detection, Inc.


Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BA Gary F. Giardina
 Telephone #: (973) 389-5900 Ext 2321

DESCRIPTION OF RESOLUTION:

The Passaic County Sheriff's Office has requested to purchase a Hi Scan X ray machine with installation from Smiths Detection, Inc in the amount of \$34,823.93 on state contract 17-FLEET-01043

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 34,823.93
 REQUISITION # R0-03142
 ACCOUNT # C-04-55-163-001-901

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: state contract 17-FLEET-01043

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200499



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BA Gary F. Giardina
 Telephone #: (973) 389-5900 Ext 2321

DESCRIPTION OF RESOLUTION:

The Passaic County Sheriff's Office has requested to purchase a Hi Scan X ray machine with installation from Smiths Detection, Inc in the amount of \$34,823.93 on state contract 17-FLEET-01043

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 34,823.93
 REQUISITION # R0-03142
 ACCOUNT # C-04-55-163-001-901

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: state contract 17-FLEET-01043

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200499

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF SOFTWARE MAINTENANCE AND WARRANTY FROM WATCHGUARD, INC., PURSUANT TO N.J.S.A. 40A:11-12 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20200500							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-61							
CAF #	0-01-25-157-001-213							
Purchase Req. #	R0-03354							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING THE PURCHASE OF SOFTWARE MAINTENANCE AND WARRANTY FROM WATCHGUARD, INC., PURSUANT TO N.J.S.A. 40A:11-12 ET SEQ.

WHEREAS, the Passaic County Sheriff's Department (hereafter "County") is in need of software maintenance and warrant; and

WHEREAS, the Sherriff's Department is recommending the award of the contract to Watchguard, Inc., in the amount of \$14,416.00; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, et seq. the County may without advertising for bids purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, Watchguard, Inc., holds a State Contract 17-FLEET-00793; and

WHEREAS, this matter was discussed at the June 9, 2020 meeting of Law and Public Safety Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

WHEREAS, a certification of funds attesting to the availability of funds for the expenditure is attached hereto, and made part of this resolution; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/or services described above and in the attached correspondence; and

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

MPJ

June 16, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$14,416.00

APPROPRIATION: 0-01-25-157-001-213

PURPOSE: Resolution authorizing the purchase of software maintenance and warranty form Watchguard, Inc.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF PANASONIC TOUGHBOOKS WITH ASSOCIATED EQUIPMENT AND SERVICE FROM CDW GOVERNMENT, INC., PURSUANT TO N.J.S.A. 40A:11-12 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200501							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-62							
CAF #	0-01-25-157-001-223							
Purchase Req. #	R0-03397							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING THE PURCHASE OF PANASONIC TOUGHBOOKS WITH ASSOCIATED EQUIPMENT AND SERVICE FROM CDW GOVERNMENT, INC., PURSUANT TO N.J.S.A. 40A:11-12 ET SEQ.

WHEREAS, the Passaic County Sheriff's Department (hereafter "County") is in need of a Panasonic Toughbooks with associated equipment and service; and

WHEREAS, the Sherriff's Department is recommending the award of the contract to CDW Government, Inc., in the amount of \$64,250.00; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12, et seq. the County may without advertising for bids purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, CDW Government, Inc., holds a state contract (#89980)(FSCNJ 18/19-03); and

WHEREAS, the Board of Chosen Freeholders is desirous of approving said purchase and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS, this matter was discussed at the June 9, 2020 meeting of Law and Public Safety Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification of funds attesting to the availability of funds for the expenditure is attached hereto, and made part of this resolution; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/or services described above and in the attached correspondence as recommended by the Sherriff's Department.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

MPJ

June 16, 2020

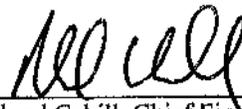
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$64,250.00

APPROPRIATION: \$29,999.32 – 0-01-25-157-001-223
\$34,250.68 – T-22-56-850-012-803

PURPOSE: Resolution authorizing the purchase of Panasonic Toughbooks with Associated Equipment and service from CDW Government Inc.



Richard Cahill, Chief Financial Officer

DATED: June 16, 2020

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Gary F. Giardina BA

Telephone #: 973-389-5900 Ext 2321

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase Panasonic Toughbooks with associated equipment and service from CDW Government, Inc in the total amount of \$64,250.00 on state contract 89980 and ESCNJ 18/19-03

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 64,250.00 (30,000+34,250) _____

REQUISITION # R0-03397

ACCOUNT # \$30,000 - 0-01-25-157-001-223, \$34,250-T-22-56-850-012-803

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: state contract 89980 and ESCNJ 18/19-03

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance	_____
Budget	_____
Health	_____
Human Services	_____
Law & Public Safety	_____
Planning & Economic Development	_____
Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200501

Other: _____

COUNTY OF PASSAIC
 SHERIFF'S DEPT, ATTN: SHANNAN
 CO OF PASSAIC, (Q)973-247-3312
 435 HAMBURG TURNPIKE
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-03397

SHIP TO	PASSAIC COUNTY SHERIFFS DEPT 435 HAMBURG TURNPIKE ATTN: LT. ANDERSEN WAYNE, NJ 07470
VENDOR	VENDOR #: 07479 CDW GOVERNMENT, INC. ATTN DAVE NORINSKY 2 CORPORATE DR. SUITE 800 SHELTON, CT 06484

ORDER DATE: 06/01/20
 DELIVERY DATE:
 STATE CONTRACT: 89980
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
13.00 EA	PANASONIC TOUGHBOOK 33 -12" <div style="text-align: right;">74.44 % 25.56 %</div> CORE I5 7300U 8GB RAM 256 GB SSD AS PER STATE CONTRACT #89980 Catalog #: 4622678	0-01-25-157-001-223 T-22-56-850-012-803	3,100.0000	40,300.00
13.00 EA	PANASONIC PUBLIC SECTOR SERVICE EXTENDED SERVICE AGREEMENT 2 YEAR. AS PER STATE CONTRACT # 89980 Catalog #: 4195499	T-22-56-850-012-803	565.0000	7,345.00
12.00 EA	PANASONIC LITE VEHICLE DOCK FOR TOUGHBOOK 33 ESCNJ 18/19-03 Catalog #: 5354532	T-22-56-850-012-803	820.0000	9,840.00
12.00 EA	HAVIS PKG KB 208 KEYBOARD W/TOUCHPAD ESCNJ 18/19-03 Catalog #: 5808384	T-22-56-850-012-803	395.0000	4,740.00
30.00 EA	LEDCO CHARGE GUARD SELECT ESCNJ 18/19-03 ALL ITEMS AS PER QUOTE #	T-22-56-850-012-803	67.5000	2,025.00

REQUESTING DEPARTMENT

DATE

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200501

COUNTY OF PASSAIC
 SHERIFF'S DEPT, ATTN: SHANNAN
 CO OF PASSAIC, (Q)973-247-3312
 435 HAMBURG TURNPIKE
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-03397

Page # 2

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
	LJMS590 QUOTE DATED 4/7/20 PENDING RESOLUTION Catalog #: 1547964			
			TOTAL	64,250.00
Introduced on:	June 16, 2020			
Adopted on:	June 16, 2020			

Official Resolution#: R20200501



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Gary F. Giardina BA

Telephone #: 973-389-5900 Ext 2321

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase Panasonic Toughbooks with associated equipment and service from CDW Government, Inc in the total amount of \$64,250.00 on state contract 89980 and ESCNJ 18/19-03

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 64,250.00 (30,000+34,250) _____

REQUISITION # R0-03397

ACCOUNT # \$30,000 - 0-01-25-157-001-223, \$34,250-T-22-56-850-012-803

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: state contract 89980 and ESCNJ 18/19-03

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance	_____
Budget	_____
Health	_____
Human Services	_____
Law & Public Safety	_____
Planning & Economic Development	_____
Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200501

Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN EXTENSION OF AWARD OF CONTRACT, RFP-20-013, PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSULTING SERVICES FOR FISCAL YEARS 2020 AND 2021, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ECONOMIC DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R20200502							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-63							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING AN EXTENSION OF AWARD OF CONTRACT, RFP-20-013, PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSULTING SERVICES FOR FISCAL YEARS 2020 AND 2021

WHEREAS, there exists a need for Community Development Block Grant (CDBG) Consulting Services for the Passaic County Division of Economic Development; and

WHEREAS, the Passaic County Division of Economic Development is desirous of soliciting proposals from qualified Professional Planners to provide Consulting Services for the Passaic County Community Development Block Grant Program; and

WHEREAS, pursuant to the provisions of the Local Public Contracts Law, specifically N.J.S.A. 40A:11-4.1, the County of Passaic is authorized to procure specified goods and services through competitive contracting; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1 (i), a Professional Services Consultant to provide CDBG Services may be procured via competitive contracting if authorized by resolution of the governing body as provided in N.J.S.A. 40A:11-4.3; and

WHEREAS, the Board is desirous of soliciting proposals under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1, et seq. to acquire the necessary services as outlined above; and

WHEREAS, RPF 20-013 was issued on February 28, 2020 and two responses were received on March 12, 2020; and

WHEREAS, the CDBG FY 2020 grant award from the US Department of Housing and Urban Development will not be received until September 2020; and

WHEREAS, the award of the contract term must be extended from May 11, 2020 to October 31, 2020 and the two vendors providing proposals have agreed that all prices, terms and conditions set forth in the bid referenced above taken on March 12, 2020 shall remain in full force and effect; and

WHEREAS, the Planning and Economic Development Committee considered this matter on June 9, 2020 and recommended this Resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, in accordance with N.J.S.A. 40A:11-6.1, an extension of the award of a contract to provide CDBG Services until October 31, 2020; and

LET IT BE FURTHER RESOLVED that the appropriate County officials shall extend the award of the contract until October 31, 2020 in accordance with N.J.S.A. 40A:11-6.1.

June 16, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Deborah Hoffman
Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING AN EXTENSION OF AWARD OF CONTRACT, RFP-20-013, PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSULTING SERVICES

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ _____

REQUISITION # _____

ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

6/9/2020

Public Works

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: June 16, 2020 Other: _____
Adopted on: June 16, 2020
Official Resolution#: R20200502



County of Passaic
Procurement Center
495 River Street, Paterson, NJ 07524

Sherry Arvanitakis QPA, Purchasing Director
Sherrya@passaiccountynj.org
www.passaiccountynj.org

Tel: 973-247-3300
Fax: 973-742-8295

To: Desmond Monroe, The Monroe Group

Date: May 15, 2020

Ref: **Request for Extension of Award of Contract, RFP-20-013, Passaic County
Community Development Block Grant (CDBG) Consulting Services**

In light of the timing of the CDBG 2020 funding disbursement (September 2020), I am requesting for an extension for award of contract for the RFP-20-013. Specifically, the extension for award of contract term will be extended from May 11, 2020 to October 31, 2020.

With the exception of the provisions set forth herein, **all prices, terms, and conditions** set forth in the bid referenced above taken March 12, 2020 bid shall remain in full force and effect.

Kindly execute a copy of the enclosed letter where indicated, and return the same to this office as confirmation of your acceptance of the extension terms.

Thank you for your continued cooperation.

Very truly yours,

Sherry Arvanitakis
Director of Purchasing

THE ABOVE TERMS ARE HEREBY ACCEPTED:

Dated: _____

(Signature)

Please return signed original to:

COUNTY OF PASSAIC
PROCUREMENT CENTER
495 RIVER ST. 2ND FLOOR
PATERSON, NJ 07524



County of Passaic
Procurement Center
495 River Street, Paterson, NJ 07524

Sherry Arvanitakis QPA, Purchasing Director
Sherrys@passaiccountynj.org
www.passaiccountynj.org

Tel: 973-247-3300
Fax: 973-742-8295

To: William Wasielewski, Mullin & Lonergan Associates

Date: May 15, 2020

Ref: Request for Extension of Award of Contract, RFP-20-013, Passaic County
Community Development Block Grant (CDBG) Consulting Services

In light of the timing of the CDBG 2020 funding disbursement (September 2020), I am requesting for an extension for award of contract for the RFP-20-013. Specifically, the extension for award of contract term will be extended from May 11, 2020 to October 31, 2020.

With the exception of the provisions set forth herein, all prices, terms, and conditions set forth in the bid referenced above taken March 12, 2020 bid shall remain in full force and effect

Kindly execute a copy of the enclosed letter where indicated, and return the same to this office as confirmation of your acceptance of the extension terms.

Thank you for your continued cooperation.

Very truly yours,

Sherry Arvanitakis
Director of Purchasing

THE ABOVE TERMS ARE HEREBY ACCEPTED:

Dated: William E. Wasielewski 5-19-20
(Signature)

Please return signed original to:

COUNTY OF PASSAIC
PROCUREMENT CENTER
495 RIVER ST 2ND FLOOR
PATERSON, NJ 07524

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A NO COST TIME EXTENTION TO THE WEST MILFORD FY 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) OF \$50,000 AND THE FY 2018 CDBG GRANT OF \$65,000 TO REHABILITATE THE EXISTING ELEVATOR AT THE TOWNSHIP OF WEST MILFORD RECREATION CENTER, LOCATED AT 66 CAHILL CROSS ROAD, WEST MILFORD, NJ TO EXTEND THE PERFORMANCE OF THE SCOPE OF WORK UNTIL DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ECONOMIC DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R20200503							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-64							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING A NO COST TIME EXTENTION TO THE WEST MILFORD FY 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) OF \$50,000 AND THE FY 2018 CDBG GRANT OF \$65,000 TO REHABILITATE THE EXISTING ELEVATOR AT THE TOWNSHIP OF WEST MILFORD RECREATION CENTER, LOCATED AT 66 CAHILL CROSS ROAD, WEST MILFORD, NJ TO EXTEND THE PERFORMANCE OF THE SCOPE OF WORK UNTIL DECEMBER 31, 2020

WHEREAS, The US Department of Housing and Urban Development (USHUD) provided a Community Development Block Grant to the County of Passaic for FY 2015, in the amount of \$872,751 and a grant for FY 2018 in the amount of \$849,041; and

WHEREAS, the Passaic County Board of Chosen Freeholders (Board) adopted Resolution R-2015-467 on June 22, 2015 , authorizing the submission of a Community Development Block Grant (CDBG) One Year Action Plan for Fiscal Year 2015; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2018-0536 on June 26, 2018, authorizing the submission of a Community Development Block Grant (CDBG) One Year Action Plan for Fiscal Year 2018; and

WHEREAS, the Board of Chosen Freeholders adopted resolution R-2020-0151 on February 11, 2020 changing the location of the CDBG FY 2015 \$50,000 project in the Township of West Milford to fund the rehabilitation of the elevator at the West Milford Recreation Center located at 66 Cahill Cross Road, West Milford, NJ; and

WHEREAS, the Township of West Milford received a \$65,000 CDBG FY 2018 grant to fund the rehabilitation of the elevator at the West Milford Recreation Center located at 66 Cahill Cross Road, West Milford, NJ, for a total grant of \$115,000 to be allocated towards this project; and

WHEREAS, the Township of West Milford has requested a no-cost time extension until December 31, 2020 to complete the rehabilitation of the West Milford Recreation Center project located at 66 Cahill Cross Road due to delays caused by the COVID-19 pandemic resulting in the inability of the contractor to secure the necessary parts to complete the elevator rehabilitation (note attached letter); and

WHEREAS, the Planning and Economic Development Committee considered this matter on June 9, 2020 and recommended this Resolution to the full Board for adoption; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that pursuant to 24 CFR 91.505 it approves of the proposed no-cost time extension to the West Milford CDBG FY 2015 and FY 2018 grants to December 31, 2020 to rehabilitate the existing elevator at the Township of West Milford Recreation Center, located at 66 Cahill Cross Road, West Milford, NJ; and

LET IT BE FURTHER RESOLVED, that the Freeholder Director is hereby authorized to act as the authorized representative of the County of Passaic to execute all documents and certifications on behalf of the County of Passaic.

JRS/meg

Dated: June 16, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Deborah Hoffman
Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING A NO COST TIME EXTENTION TO THE WEST MILFORD FY 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) OF \$50,000 AND THE FY 2018 CDBG GRANT OF \$65,000 TO REHABILITATE THE EXISTING ELEVATOR AT THE TOWNSHIP OF WEST MILFORD RECREATION CENTER, LOCATED AT 66 CAMILL CROSS ROAD, WEST MILFORD, NJ TO EXTEND THE PERFORMANCE OF THE SCOPE OF WORK UNTIL DECEMBER 31, 2020

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE ***A REQUISITION***. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 50,000 and \$65,000= \$115,000
REQUISITION # PO: 15-09401 PO: 18-07623
ACCOUNT # G-01-41-838-015-PE1 G-01-41-838-018-PE1

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: CDBG annual application by municipalities

- | 5. COMMITTEE REVIEW: | DATE: |
|---|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>6/9/2020</u> |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200503



Township of West Milford

Office of the Township Administrator
1480 Union Valley Road
West Milford, NJ 07480-1303
(973) 728-2710
Fax: (973) 728-2884

May 27, 2020

Deborah Hoffman, Director
Division of Economic Development
County of Passaic
930 Riverview Drive, Suite 250
Totowa, NJ 07512

Dear Ms. Hoffman:

As you know, the Township of West Milford presently has a Memorandum of Understanding with the County of Passaic to undertake upgrading the elevator at the Township's Recreation Center. Unfortunately, the current pandemic and the difficulty in securing the necessary parts has delayed the planned upgrades. With our performance time period set to expire, please accept this letter as the Township's formal request for a no-cost time extension on the Recreation Center Elevator Project until December 31, 2020.

Your assistance in processing this request would be greatly appreciated.

Sincerely,

William Senande
Township Administrator

cc: Mayor and Council
Charles Carbone, Engineering Division
Daniel Kochakji, Community Services and Recreation Department

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2021 PASSAIC COUNTY FILM FESTIVAL, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ECONOMIC DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R20200504							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-65							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2021 PASSAIC COUNTY FILM FESTIVAL

WHEREAS, the Passaic County Board of Chosen Freeholders (hereto "Board") has annually sponsored the Passaic County Film Festival since 2005 and will sponsor the 2021 Passaic County Film Festival in April 2021; and

WHEREAS, the Division of Economic Development operates the Passaic County Film Festival which will feature a wide range of film projects created by students and independent film makers who live, attend school, or work in Passaic County; and

WHEREAS, the Film Festival is a juried exhibition of young and independent filmmakers' work; and

WHEREAS, the Division of Economic Development seeks to apply to the Passaic County Cultural and Heritage Council for a grant of \$3,500 to financially support the implementation of the 2020 Passaic County Film Festival; and

WHEREAS, this matter was discussed at the June 9, 2020 meeting of the Planning and Economic Development Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, LET IT BE RESOLVED, that the Passaic County Board Chosen Freeholder hereby authorizes the Director of the Division of Economic Development to apply for and accept a grant from the Passaic County Cultural and Heritage Foundation, for the 2021 Passaic County Film Festival; and

LET IT BE FURTHER RESOLVED, that the Board of Chosen Freeholders hereby authorizes the Freeholder Director and the Clerk to the Board and the Director of the Division of Economic Development to sign the grant application and grant award documentation on behalf of the County of Passaic.

NAD

June 16, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Deborah Hoffman
Telephone #: 973-569-4720
- DESCRIPTION OF RESOLUTION:**
 RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO SUPPORT THE 2021 PASSAIC COUNTY FILM FESTIVAL
2. **CERTIFICATION INFORMATION:**
 ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***
- PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE ***A REQUISITION***. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. **AMOUNT OF EXPENDITURE:** \$ Not applicable
REQUISITION # Not Applicable
ACCOUNT # Not Applicable
4. **METHOD OF PROCUREMENT:** Not Applicable
 RFP RFQ Bid
 Other: _____
5. **COMMITTEE REVIEW:** **DATE:**
- | | |
|---|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>6/9/2019</u> |
| <input type="checkbox"/> Public Works | _____ |
6. **DISTRIBUTION LIST:**
- Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200504



GRANT APPLICATION REQUEST FORM

1. **Grant Title:** Passaic County Film Festival 2021

2. **Funding Source:** Federal State Other : Passaic County Cultural and Heritage Council

3. **Description of Grant:**

The PCCHC grant will support the activities of the 17th annual Passaic County Film Festival that will be held in April 2021. The Film Festival is a juried exhibition of the work of student and independent filmmakers, targeting short film projects created by individuals who live, work or attend school in Passaic County. The objective of the Film Festival is to support young and independent filmmakers by providing a public forum in which to showcase their work and to provide an opportunity to interact with members of the television and filmmaking community. Each year we receive over 100 short films to be considered for screening at the Festival. We are very fortunate that the New Fabian Theater, located in the Center City Mall, Paterson, NJ co-hosts our event and provides a state-of-the-art facility in which to screen our films.

4. **Grant Period:** From January 1, 2021 To December 31, 2021

5. **Amount Requested:** \$ 3,500

6. **Is a dollar match required?** : Yes No

7. **If yes, how much?** : \$ 1,750 from private donations - not County funds

8. **Is the match:** Monetary In-Kind (Identify): _____

9. **Account #:** To be assigned. 2021 Account #: G-01-41-771-021-201

10. **Is this a:** New Program Existing Program Amendment

11. **Grant Administrator (Name/Title/ Department):**

Deborah Hoffman, Director, Division of Economic Development, Department of Planning and Economic Development

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING A GRANT APPLICATION TO THE US DEPARTMENT OF COMMERCE, ECONOMIC DEVELOPMENT ADMINISTRATION TO THE ECONOMIC ADJUSTMENT ASSISTANCE PROGRAM FOR A STRATEGY GRANT FOR \$70,000, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ECONOMIC DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20200505							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-66							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION APPROVING A GRANT APPLICATION TO THE US DEPARTMENT OF COMMERCE, ECONOMIC DEVELOPMENT ADMINISTRATION TO THE ECONOMIC ADJUSTMENT ASSISTANCE PROGRAM FOR A STRATEGY GRANT FOR \$70,000

WHEREAS, the US Department of Commerce, Economic Development Administration has issued the availability of funding in accordance with funding opportunity number PWEAA2020 and funding opportunity title FY 2020 EDA Public Works and Economic Adjustment Assistance Programs including CARES Act Funding, CFDA Number 11.307 “FY 2020 EDA Public Works and Economic Adjustment Assistance Programs including CARES Act Funding;” and

WHEREAS, the available funding from the US Department of Commerce, Economic Development Administration, can be utilized for “Strategy Grants” that will permit the County of Passaic to support the development, updating and refinement of the Passaic County Comprehensive Economic Development Strategy (hereafter “CEDS”); and

WHEREAS, the County of Passaic requires this funding to update the existing CEDS document and incorporate planning activities that will address resiliency; develop technical assistance strategies to address economic dislocations due to pandemics; plan for the development of entrepreneurial support programs to diversify the Passaic County economy; public health measures that will permit the growth of the economy; and additional planning activities that will ensure the safe operation of the business community; and

WHEREAS, the Passaic County Division of Economic Development is requesting approval to submit an application for grant funds in the amount of \$70,000 to the US Department of Commerce, Economic Development Administration; and

WHEREAS, this matter was discussed at the June 9, 2020 meeting of the Planning and Economic Development Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the submission of a \$70,000 grant application to the US Department of Commerce, Economic Development Administration in accordance with funding opportunity number PWEAA2020 and funding opportunity title FY 2020 EDA Public Works and Economic Adjustment Assistance Programs including CARES Act Funding, CFDA Number 11.307; and

LET IT BE FURTHER RESOLVED, that the Freeholder Director and Clerk to the Board, as well as the Director of Economic Development, are hereby authorized to act as the authorized representatives of the County of Passaic and to execute all necessary documents, and all necessary certifications on behalf of the County of Passaic.

NDA:lc

Dated: June 16, 2020



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman

Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION APPROVING A GRANT APPLICATION TO THE US DEPARTMENT OF COMMERCE, ECONOMIC DEVELOPMENT ADMINISTRATION TO THE ECONOMIC ADJUSTMENT ASSISTANCE PROGRAM FOR A STRATEGY GRANT FOR \$70,000

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ None

REQUISITION # _____

ACCOUNT # G-01-41-838-019-201

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development 06/09/2020

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A GRANT EXTENSION TO THE BOROUGH OF PROSPECT PARK FOR A 2018 COUNTY OPEN SPACE GRANT AWARD FOR THE HOFSTRA PARK TURF SOCCER FIELD PROJECT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PLANNING BOARD

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R20200506							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-67							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION AUTHORIZING A GRANT EXTENSION TO THE BOROUGH OF PROSPECT PARK FOR A 2018 COUNTY OPEN SPACE GRANT AWARD FOR THE HOFSTRA PARK TURF SOCCER FIELD PROJECT

WHEREAS, preserving open space and conserving natural resources ensure a sustainable quality of life in Passaic County; and

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter "Board") is desirous of authorizing a grant extension of time to October 31, 2021 for the County Open Space 2018 Award made to the Borough of Prospect Park in the amount of \$50,000.00, for the Hofstra Park Turf Soccer Field Project; and

WHEREAS, the Borough of Prospect Park is experiencing delays due to site work necessary to conduct soil sampling and testing required to complete a Preliminary Assessment required by NJDEP Green Acres in order to utilize grant funding to complete the project as well as competing the bonding process and garnering the necessary funds to complete entire project; and

WHEREAS, the Board is desirous of authorizing said extension as outlined in the June 3, 2020 correspondence from the Borough Administrator, Intashan Chowdhury; and

WHEREAS, this matter was discussed at the June 9, 2020 meeting of the Planning and Economic Development Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the requested extension to the Borough of Prospect Park until October 31, 2021 to complete Hofstra Park Turf Field Project.

NAD

June 16, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kathleen M. Caren
Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:

Authorization to grant an extension (through October 2021) to the Borough of Prospect Park for their Hofstra Park Soccer Field project (County Open Space Award, 2018), in order to garner additional time and funding from both the state Green Acres' program, local bonding and additional County OSTF, as outlined in the attached letter from Borough Administrator Intashan Chowdhury, dated June 3, 2020.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ n/a
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|---|---------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>6/9/20</u> |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 16, 2020 Other: _____
 Adopted on: June 16, 2020
 Official Resolution#: R20200506



Borough of
PROSPECT PARK

Mohamed T. Khairullah
Mayor

(973) 790-7902 ext. 519
mayorkhairullah@prospectpark.net

June 3, 2020

Ms. Kathleen Caren
Open Space Coordinator/CADB Administrator
Passaic County Department of Planning & Economic Development
930 Riverview Drive, Suite 250
Totowa, NJ 07512

Re: Request for 2018 Open Space Grant Execution Extension and Project Update
Hofstra Park Turf Soccer Field - Borough of Prospect Park

Dear Ms. Caren,

As referenced in our discussion in an e-mail correspondence dated on June 3, 2020, the Borough of Prospect Park is formally requesting an extension and flexibility on the grant deadlines specifically the 2018 award set forth by the Passaic County Board of Chosen Freeholders and Open Space Committee.

We are in the process of bonding for Hofstra Park Turf Soccer Field construction project. I understand the 2018 award has a life period of 24 months upon the execution of the agreement, which is slated for November 2020. The soccer field will not be completed by that date, as prioritized garnering the necessary funding. We anticipate beginning to bond at our upcoming Regular Mayor and Council Meeting.

Moreover, it should be noted that we have recently been awarded the NJDEP Green Acres grant and as such we are conducting site work through soil sampling, testing, in order to complete Preliminary Assessment to meet NJDEP guidelines for the Green Acres grant.

Below you will find the Hofstra Park Soccer Field Project Time Line:

1. Design and Bidding Documents: August 2020-December 2020
2. Bidding: December 2020-January 2021
3. Award contract: March 2021
4. Construction Start: April 2021
5. Construction Complete: October 2021

Please be advised the Borough has also applied for funding in the 2020 Open Space Grant cycle period in reference to this project in which we hope we are considered for a favorable award by the committee, further maximizing our efforts financially. Once again, we hope you can assist us with an extension and flexible dates as we work to complete this project efficiently as possible. Thank you.

Sincerely,

Intashan Chowdhury, MPA
Borough Administrator

cc: Mayor Mohamed T. Khairullah
Municipal Council

Introduced on: June 16, 2020
Adopted on: June 16, 2020
Official Resolution#: R20200506

106 Brown Avenue • Prospect Park, New Jersey 07508

Council meets on the 1st and 3rd Monday of each month at Municipal Building, North 10th Street & Brown Ave

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION OF SUPPORT TO CITY GREEN TO SUBMIT AN APPLICATION TO THE US DEPARTMENT OF AGRICULTURE, URBAN AGRICULTURE AND INNOVATIVE PRODUCTION (UAIP) PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PLANNING BOARD

REVIEWED BY:


Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.

COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R20200507							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-68							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION OF SUPPORT TO CITY GREEN TO SUBMIT AN APPLICATION TO
THE US DEPARTMENT OF AGRICULTURE, URBAN AGRICULTURE AND
INNOVATIVE PRODUCTION (UAIP) PROGRAM**

WHEREAS, the US Department of Agriculture (USDA), Natural Resources Conservation Services (NRCS) has requested applications for the Urban Agriculture and Innovation Production (UAIP) Competitive Grants Program to support activities by funding planning and implementation projects led by non-profits, local or Tribal governments, and schools that serves any of the grades K-12; and

WHEREAS, implementation projects are meant to accelerate existing and emerging models of urban, indoor, and other agricultural practices that service multiple farmers or gardeners; and

WHEREAS, City Green, a 501(c) 3 non-profit located at 171 Grove Street in Clifton, NJ, has worked with the County of Passaic and various communities within the County of Passaic to revitalize urban areas through agriculture and educational programming; and

WHEREAS, the Passaic County Board of Chosen Freeholders have supported City Green through providing funding to the “Dig-In” Community Garden and Neighborhood Farming Program through the Open Space and Farmland Preservation Trust Fund; and

WHEREAS, City Green proposes leveraging the existing support from the County of Passaic and other partners to increase food production in urban areas, improve access to local healthy foods, increase educational activities through a “Farm School” in a request for \$300,000 from the USDA UAIP program; and

WHEREAS, the Planning and Economic Development Committee considered this matter on June 9, 2020 and recommended this Resolution to the full Board for adoption; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic formally support City Green’s application to the US Department of Agriculture, Urban Agriculture and Innovation Production Program.

NAD

June 16, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kathleen Caren

Telephone #: 973.569.4049

DESCRIPTION OF RESOLUTION:

• Resolution of support to City Green to submit an application to the US Department of Agriculture to the Urban Agriculture and Innovative Production (UAIP) program to expand on the existing County supported programs.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ n/a

REQUISITION # _____

ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: Reimbursement

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

6/9/20

Public Works

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 16, 2020
 Adopted on: June 16, 2020
 Official Resolution#: R20200507

171 Grove Street
Clifton, NJ 07013

973 - 869 - 4086
www.citygreenonline.org



Project Proposal

TO: Passaic County Freeholders

FROM: Jennifer Papa, Executive Director of City Green

DATE: June 5, 2020

RE: Partnership on a proposal to the Urban Agriculture and Innovation Production RFP

City Green proposes a partnership with Passaic County in a proposal described below.

Federal Awarding Agency Name: U.S. Department of Agriculture – Natural Resources Conservation Service

Funding Opportunity Title: Urban Agriculture and Innovation Production (UAIP) Competitive Grants Program

Funding Opportunity Number: USDA-NRCS-NHQ-UAIP-20-NOFO0001013

Request Amount: \$100,000 per year for 3 years. Total request: \$300,000

Grant Deadline: 11:59 p.m. Monday, July 6th

Funding Purpose: “UAIP supports the development of urban agriculture and innovative production activities by funding Planning Projects (PP) and Implementation Projects (IP) led by nonprofit organizations, local or Tribal governments, and schools that serve any of the grades K-12 in areas of the United States. PPs and IPs should target a single or multiple urban areas, suburbs, or urban clusters in the United States where access to fresh foods is limited or unavailable and should include one or more partner organizations to achieve project goals within the target area(s).”

Proposed Project Title: New Ground

Project Partners: City Green, County of Passaic, and the Cities of Paterson, Passaic, Clifton

Project Purpose: The purpose of the project is to accelerate City Green’s existing urban agriculture work in Learning Gardens, Community Gardens, and School Gardens to meet the following grant objectives:

- To improve access to local, healthy food in urban centers of Passaic County
- To increase food production in urban spaces

- To educate the community in food systems, nutrition, and the environment through the operation of three community learning gardens and a nonprofit farm
- To develop a “Farm School” agriculture training program for emerging urban growers and gardeners
- To provide urban schools with gardens and resources to incorporate and emphasize the importance of growing and consuming nutritious food

Project Activities:

- **Operate and Support Gardens:** Support maintenance, vegetable production, and youth and adult educational programming at 1) The City Green Learning Garden in Eastside Park, Paterson 2) The Passaic County Community Garden at Weasel Brook Park in Clifton, 3) The Learning Farm at the Farm Eco-Center in Clifton, and 4) at the network of urban community gardens throughout Passaic, Clifton and Paterson.
- **Educate the Community:** Provide subsidized summer garden programming, as well as school-year field trips for urban school children, Pre-K-12, at the three learning farm locations; deliver “Eat Better Tonight” nutrition education workshops and cooking classes to food-insecure adults and families
- **Provide Hands-On Training:** Develop a “Farm School” agriculture training program for emerging urban growers and gardeners; Support schools and teachers with school garden installations, teacher training, and curriculum resources

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY TO ADMINISTER GRANT FUNDING RECEIVED PURSUANT TO THE CARES ACT FOR QUALIFIED SMALL BUSINESSES IN PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20200508							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-69							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

**RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE
NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY TO ADMINISTER GRANT
FUNDING RECEIVED PURSUANT TO THE CARES ACT FOR QUALIFIED SMALL
BUSINESSES IN PASSAIC COUNTY**

WHEREAS, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, *et seq.* and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereafter the “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, Coronavirus disease 2019 (hereafter “COVID-19”) is a contagious, and at times fatal respiratory disease caused by SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

WHEREAS, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”) and appropriated \$150 billion, and is to be used to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

WHEREAS, the County of Passaic (hereafter “County”) was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

WHEREAS, in compliance with guidance from the United States Treasury Department, the Board is going to appropriate ten million dollars (\$10,000,000.00) of the Fund for grants to qualified small businesses in Passaic County, to offset the negative economic implications from the Public Health Emergency, and various restrictions put in place by Governor Murphy on Passaic County businesses to mitigate the spread of COVID-19, to the New Jersey Economic Development Authority (hereafter “NJEDA”); and

WHEREAS, on March 26, 2020, the NJEDA Board approved the creation of an initial pilot Small Business Emergency Assistance Grant Program in the amount of five million dollars (\$5,000,000.00) (hereafter “Phase One SME Program”) to make grant funding available for short-term operating support to New Jersey small sized businesses and non-profits (collectively “SMEs”) that have been impacted by the COVID-19 Pandemic; and

WHEREAS, as a result of the oversubscription to the Phase One SME Program, the State of New Jersey appropriated forty-five million dollars (\$45,000,000.00) in funding it received from the Fund to the NJEDA (“State CRF Funds”), and the NJEDA Board approved the creation of a second phase of the program utilizing the appropriated funding, as well as other funds received for that purpose, to make grant funding available that will provide short-term operating support to a broader group of New Jersey SMEs that have been negatively impacted during the declared state of emergency (the “Phase Two SME Program”); and

WHEREAS, the NJEDA and County are going to negotiate and execute a Memorandum of Understanding, setting forth the terms and conditions whereby the NJEDA shall administer the monies appropriated by the County to the NJEDA for grants to qualified Passaic County small businesses, through the Phase Two SME Program; and

WHEREAS, a certification attesting to the availability of funds for this memorandum of understanding is attached hereto, and made part of this resolution; and

Introduced on: June 16, 2020

Adopted on: June 16, 2020

Official Resolution#: R20200508

WHEREAS, the matter has been reviewed by the Administration and Finance Committee and is being recommended to the Board for approval; and

NOW, THEREFORE, LET BE IT RESOLVED, by the Passaic County Board of Chosen Freeholders that ten million dollars (\$10,000,000.00) is appropriated from the Coronavirus Aid, Relief, and Economic Security Act received by the County of Passaic to the New Jersey Economic Development Authority, for administration of the Phase Two SME Program; and

LET IT BE FURTHER RESOLVED, that the County Administrator is authorized to negotiate and execute a Memorandum of Understanding with the New Jersey Economic Development Authority, outlining the terms and conditions by which said appropriation will be administered for qualified small businesses in Passaic County to receive grant funding; and

LET IT BE FURTHER RESOLVED, that the Chief Financial Officer, Clerk to the Board, and County Counsel are authorized to take any other steps in furtherance of the intent and purpose of this resolution.

MPJ

June 16, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 16, 2020 - 6:00 PM

Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION RECOGNIZING "JUNETEENTH" IN PASSAIC COUNTY AS AN ANNUAL CELEBRATION OF AFRICAN AMERICAN FREEDOM AND THE ABOLITION OF SLAVERY IN THE UNITED STATES OF AMERICA, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20200509							
Meeting Date	06/16/2020							
Introduced Date	06/16/2020							
Adopted Date	06/16/2020							
Agenda Item	k-70							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓			✓	✓			
Duffy	✓		✓		✓			
James		✓						

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 17, 2020

RESOLUTION RECOGNIZING “JUNETEENTH” IN PASSAIC COUNTY AS AN ANNUAL CELEBRATION OF AFRICAN AMERICAN FREEDOM AND THE ABOLITION OF SLAVERY IN THE UNITED STATES OF AMERICA

WHEREAS, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, *et seq.* and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

WHEREAS, Passaic County played an integral role in the Abolitionist Movement, specifically in the City of Paterson, where the Van Rensalier Huntoon House served as a stop on the Underground Railroad to free enslaved peoples; and

WHEREAS, “Juneteenth” is the last known celebration of the abolition of slavery in the United States, commemorating June 19, 1865, the day Union soldiers landed in Galveston, Texas with news that the Civil War had ended, the enslaved were free, and creating cause for jubilant celebrations, that evolved into a general celebration of freedom; and

WHEREAS, Juneteenth was first recognized in New Jersey in 2003, with the passing of Assembly Bill No. 181, in which June 19th would be recognized as an annual holiday in the State of New Jersey; and

WHEREAS, throughout Passaic County, municipalities organize parades and festivals to reflect and rejoice the culture and freedom associated with Juneteenth; and

NOW, THEREFORE, LET BE IT RESOLVED, by the Passaic County Board of Chosen Freeholders that June 19th a/k/a “Juneteenth” is recognized as an annual celebration of the history of African American freedom and their contribution to American history; and

LET IT BE FURTHER RESOLVED that the County of Passaic will continue to celebrate its rich history and bright future, including the contributions of African American Passaic County residents to the cultural and ethnic diversity of Passaic County.

MPJ

June 16, 2020

PUBLIC NOTICE

TAKE NOTICE the Passaic County Board of Chosen Freeholders on January 6, 2020 adopted Resolution No. R-2020-0001, which calls for the location of the Conference and Regular Meeting scheduled for Tuesday, June 16, 2020 at 5:30 PM and 6:00 PM respectively. Pursuant to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No. 104, the Board is cancelling the Conference Agenda, and shall hold the Regular Meeting at 6:00 PM, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a), and in accordance with Administrative Order No. 20-01 issued by the Passaic County Administrator closing the Administration Building to non-essential personnel and the public effective March 18, 2020 at 8:30 AM. If a member of the public wishes to place a public comment on the record, please email **public@passaiccountynj.org** stating your name, address, and matter to be addressed by the Board by no later than **June 16, 2020 at 5:00 PM**. The Clerk to the Board shall read same into the public record. Moreover, some members of the Board may participate telephonically, pursuant to the Board By-Laws and in compliance with N.J.S.A. 10:4-12-1, et seq. Official action will be taken.

BY ORDER OF THE BOARD OF CHOSEN FREEHOLDERS

Louis E. Imhof III, RMC, Clerk of the Board

Dated: June 5, 2020

E-mail to: Herald News
Bergen Record

On File with the Passaic County Clerk

Louis E. Imhof III, RMC
Clerk of the Board
Board of Chosen Freeholders
County of Passaic
(973) 881-4412
Louisi@passaiccountynj.org

www.passaiccountynj.org