

PASSAIC COUNTY IMPROVEMENT AUTHORITY  
LIST OF AGENDA ITEMS

Meeting to be held on Wednesday, April 27, 2022 at 6 pm. The meeting will be held virtually.

The meeting may be accessed by following this link and instructions:

<https://passaiccounty.webex.com/meet/pcia>

Or join by phone

+1-408-418-9388 United States Toll Access code: 129 639 6347

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Open Public Meetings Notice
5. Approval of the Minutes of the March 23, 2022 Board Meeting
6. Public Comment. *(The Chairman will ask if any member of the public wishes to make a comment and to so signify through the Webex or on the conference call. He will then set the order of those wishing to make a public comment).*
7. Executive Session
8. Official Action
  - a. R22-14 Resolution Of The Passaic County Improvement Authority Authorizing Payment Of Bills And Reimbursements
  - b. R22-15 Resolution Of The Passaic County Improvement Authority Authorizing A Shared Services Agreement By And Between The County Of Passaic And The Passaic County Improvement Authority For General Accounting Services, Pursuant To N.J.S.A. 40a:65-1, Et Seq.
  - c. R22-16 Resolution Of The Passaic County Improvement Authority Authorizing Signatories
9. Old Business/New Business
10. Adjournment.

**PASSAIC COUNTY IMPROVEMENT AUTHORITY**

**MINUTES OF THE BOARD MEETING OF MARCH 23, 2022**

The meeting was called to order via virtual webex meeting at approximately 6 p.m. Pledge of Allegiance was said. Roll was taken. Commissioners Bradley, Glovin, Alston, and Marco were present. Also present were Heather Litzebauer, Financial Advisor, and Peter Tucci, Esq. Mr. Tucci read the notice, pursuant to the Open Public Meetings Act.

Commissioner Glovin moved to accept the minutes of the February 23, 2022 meeting. Seconded by Commissioner Alston. Motion carried unanimously.

Seeing no Public Present, the Commissioners did not open the public portion of the meeting.

Chairman Marco and the Commissioners discussed attendance at the Greater Paterson Chamber of Commerce.

The Commissioners also discussed the bill list, indicating that costs attributed to the Ward Street Garage Project would be reimbursed, once the project moves forward and is completed.

The Commissioners then discussed the shared services agreement between the Authority and the County of accounting and bookkeeping services.

Commissioner Glovin asked if there were any updates on the potential Paterson Board of Education Project. Ms. Litzebauer provided an update, indicating that additional information is being gathered and certain parameters of the project were being further defined. Ms. Litzebauer indicated that a saving of approximately \$400,000 would be realized from the project and that this amount could increase, depending on the final structure of the project.

**Official Action**

The Commissioners then considered the following items:

a. R 22-13 Authorizing the Payment of Bills and Reimbursements

<b>Commissioners</b>	<b>M/S</b>	<b>Y</b>	<b>N</b>	<b>No Vote</b>
Alston	M	X		
Bradley	S	X		
Glovin		X		
Petriello				
Marco		X		

New Business / Old Business

None.

Commissioner Glovin made a motion to adjourn the meeting, seconded by Commissioner Alston. Motion carried unanimously.

**RESOLUTION OF THE  
PASSAIC COUNTY IMPROVEMENT AUTHORITY AUTHORIZING  
PAYMENT OF BILLS AND REIMBURSEMENTS**

**WHEREAS**, a regular meeting of the Passaic County Improvement Authority (the “Authority”) was held on April 27, 2022;

**WHEREAS**, the Authority has previously approved agreements for the provision of goods and services;

**WHEREAS**, the Authority has also authorized reimbursements for certain items, either through prior resolution or agreement; and

**WHEREAS**, the Authority desires to authorize payment for the aforementioned items.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby authorizes the payment of the items as listed in the attached schedule.
2. The Authority professionals and Chairman are authorized and directed to take all appropriate action to effectuate payment of the items listed in the attached schedule.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Passaic County Improvement Authority at a meeting held on April 27, 2022.

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Michael R. F. Bradley, Secretary

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Wayne Alston				
Michael Bradley				
Michael Glovin				
Joseph Petriello, Vice Chairman				
Dennis Marco, Chairman				



**RESOLUTION OF THE  
PASSAIC COUNTY IMPROVEMENT AUTHORITY AUTHORIZING A  
SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF  
PASSAIC AND THE PASSAIC COUNTY IMPROVEMENT AUTHORITY FOR  
GENERAL ACCOUNTING SERVICES, PURSUANT TO N.J.S.A. 40A:65-1, ET  
SEQ.**

**WHEREAS**, a regular meeting of the Passaic County Improvement Authority (the “Authority”) was held on April 27, 2022;

**WHEREAS**, the Authority desires to continue to maintain its books and financial information in an orderly manner;

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes the Authority to enter into an agreement with any other local unit or units, such as the County, to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction;

**WHEREAS**, pursuant to the shared services agreement, the County shall provide general accounting services to the Authority for a minimum of five (5) hours per week at the rate of one hundred dollars (\$100.00) per hour, for a monthly amount of two thousand dollars (\$2,000.00);

**WHEREAS**, the term of the shared services agreement shall be for a period of ten (10) years, beginning May 1, 2022 and expiring April 30, 2032, with the County and the Authority retaining options to terminate same upon sixty (60) days’ notice to the other party, upon notice; and

**WHEREAS**, the Authority desires enter into a shared services agreement, in accordance with the aforementioned terms.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS  
OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. The Authority hereby authorizes a shared services agreement between the Authority and the County, pursuant to the terms set forth in this resolution.
2. The Authority professionals and Chairman are authorized and directed to take all appropriate action to enter into a shared services agreement, pursuant to the terms set forth in this resolution.
3. This resolution shall take effect immediately.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Passaic County Improvement Authority at a meeting held on April 27, 2022.

Michael R. F. Bradley, Secretary

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Wayne Alston				
Michael Bradley				
Michael Glovin				
Joseph Petriello, Vice Chairman				
Dennis Marco, Chairman				

**RESOLUTION OF THE  
PASSAIC COUNTY IMPROVEMENT AUTHORITY AUTHORIZING  
SIGNATORIES**

**WHEREAS**, a regular meeting of the Passaic County Improvement Authority (the “Authority”) was held on April 27, 2022;

**WHEREAS**, pursuant to N.J.S.A. 40:37A-55(n), the Authority, among other things, is authorized to do and perform any acts or things through or by means of its own officers, agents and employees;

**WHEREAS**, pursuant to N.J.A.C. 5:31-4.2, the Authority would like to designate the additional individuals whose signatures shall be authorized for execution of the Authority’s checks; and

**WHEREAS**, the Authority desires to authorize additional signatories for the bank accounts of the Authority for the coming year.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MEMBERS OF  
THE PASSAIC COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:**

1. In addition to those previously authorized as signatories, the Authority authorizes the following as signatories of the Authority for the coming year or until amended by the Authority:

Richard Cahill, CFO, County of Passaic, primarily responsible for maintaining the Authority’s financial books, pursuant to shared services agreement

2. The Authority authorizes the aforementioned signatories for the bank accounts of the Authority for the coming year to sign by way of accrual signature or facsimile signature.

3. The Secretary is hereby authorized to sign appropriate resolutions with the depositories of the Authority certifying to this authorization.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Passaic County Improvement Authority at a meeting held on April 27, 2022.

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Michael R. F. Bradley, Secretary

<u>Recorded Vote:</u>	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Wayne Alston				
Michael Bradley				
Michael Glovin				
Joseph Petriello, Vice Chairman				
Dennis Marco, Chairman				