



**Passaic County Youth Services Commission  
June 15, 2022, Minutes**

**Voting members present:**

1. Hon. Rudolph A. Filko
2. Marqweesha Guthrie
3. Francine Vince on behalf of Arti Kakkar
4. Cynthia Heller
5. D/Sgt. Kelly Pacelli
6. Carolyn McCombs
7. Cristina Barnes-Lee
8. D/Sgt. Laila Cristobal
9. Bart Chou
10. Dawn Moody
11. Kerry Klug
12. Jamie Jackett on behalf of Kesha Drakeford
13. La'Quan Hargrove
14. Donna Glinkin
15. Duwan Bogert
16. Bridget L. Thomas Smith

**Voting members absent:**

1. Commissioner T.J. Best
2. Susan Butterfield
3. Terri Rentiers
4. Jason Harding
5. Whitney Young
6. Jayna Patel
7. Shanell Toomer
8. Charisa Moulton-Francis

9. Myrna Villanueva
10. Humberto Cuadrado
11. Sasha Lowery

**Others present:**

1. Le’Var Starr
2. Amanda Compton-Dover
3. Tashai McFarlane
4. Jenny Vuksic
5. Marilyn DelValle
6. Mignon Huggins
7. Dr. Sybil Schreiber
8. Patty Morton
9. Rachel Kinne
10. Stephanie Drag
11. Dondago Bellamy
12. Gabriel Montero

The meeting was called to order by Heller, at 12:31 PM.

Hon. Rudolph A. Filko	Present
Melanie Nowling, Esq,	Absent
Dawn Moody	Present
Commissioner Theodore T.J. Best	Absent
Jason Harding	Absent
Larry Alvarez, Alt. Whitney Young	Absent
Terri Rentiers	Absent
Bart Chou	Present
Arti Kakkar, Alt. Francine Vince	Present
Kesha Drakeford Alt. Jaime Jackett	Present
Bridget L. Thomas Smith	Present
Shanell Toomer	Absent
Donna Glinkin	Present
D/Sgt. Laila Cristobal	Present
Duwan Bogert	Present
Cynthia Heller	Present
La’Quan Hargrove	Present
Humberto Cuadrado	Absent
D/Sgt. Kelly Pacelli	Present
Carolyn McCombs	Present
Jayna Patel	Absent but voted via email
Marqweesha Guthrie	Present
Cristina Barnes-Lee	Present
Kerry Klug	Present
Susan Butterfield	Absent

The Open Public Meeting announcement was made and was publicized on the Passaic County Website.

Approval of minutes

A motion was made by Heller, moved by Vince, and seconded by Chou to approve the minutes from May 18, 2022.

Motion carried

**New Business: Program Presentations**

- ❖ Big Brother Big Sister (Mentoring Program)
- ❖ New Destiny Family Success Center (After School Prevention Program #1)
- ❖ Mental Health Clinic of Passaic (After School Prevention Program #2)

**Reports:**

Monitoring Committee, McFarlane reported that the committee met on June 14, 2022, at 10:30 AM and reviewed the following programs:

1. M&S Psychotherapy – Evaluations Program
2. M&S Psychotherapy – Juvenile Sex Offender Program
3. City of Paterson, Police Department – Station House Adjustment Program
4. New Destiny - After School Prevention Program
5. Big Brother Big Sister – Mentoring Program

McFarlane further stated that all the following reports were sent via email and #'s 1-9 and #'s 10-11(Corrective Action) will be voted on separately today:

1. M&S Psychotherapy – Evaluations Program
2. M&S Psychotherapy – Juvenile Sex Offender Program
3. City of Paterson, Police Department – Station House Adjustment Program
4. New Destiny – After School Prevention Program
5. Big Brother Big Sister – Mentoring Program
6. Passaic County, Human Services Department– Case Expediter Program
7. Passaic County, Human Services Department – High Supervision/Home Detention Program
8. City of Passaic, Police Department – Regional SHAP Program
9. Center for Family Services – FCIU (Family Crisis Intervention Unit) Program
10. Center for Family Services – PSESE (Parenting Support and Education and Sexting Education) Program
11. Passaic County Technical Institute – PEEP (Passaic Education Enrichment Program)

A motion was made by McFarlane, moved by Starr, and seconded by Cristobal to approve #'s 1-9 monitoring reports.

Hon. Rudolph A. Filko	Yes to all
Dawn Moody	Yes to all
Bart Chou	Yes to all but abstain to #'s 6&7
Arti Kakkar, Alt. Francine Vince	Yes to all but abstain to #'s 6&7
Kesha Drakeford Alt. Jaime Jackett	Yes to all
Bridget L. Thomas Smith	Yes to all
Donna Glinkin	Yes to all but abstain to #9
D/Sgt. Laila Cristobal	Yes to all but abstain to #8
Duwan Bogert	Yes to all but abstain to #'s 6&7
Cynthia Heller	Yes to all
La'Quan Hargrove	Yes to all but abstain to #'s 6&7
D/Sgt. Kelly Pacelli	Yes to all but abstain to # 3
Carolyn McCombs	Yes to all but abstain to #4
Marqweesha Guthrie	Yes to all

Cristina Barnes-Lee	Yes to all
Kerry Klug	Yes to all
Jayna Patel	Yes to all via email
Motion passed	

A motion was made by McFarlane, moved by Starr, and seconded by Cristobal to approve the Corrective Action Plan recommendations for item #'s 10&11

Hon. Rudolph A. Filko	Yes to both
Dawn Moody	Yes to both
Bart Chou	Yes to both
Arti Kakkar, Alt. Francine Vince	Yes to both
Kesha Drakeford Alt. Jaime Jackett	Yes PSESE, abstain PEEP
Bridget L. Thomas Smith	Yes to both
Donna Glinkin	Yes to PEEP, abstain PSESE
D/Sgt. Laila Cristobal	Yes to both
Duwan Bogert	Yes to both
Cynthia Heller	Yes to both
La'Quan Hargrove	Yes to both
D/Sgt. Kelly Pacelli	Yes to both
Carolyn McCombs	Yes to both
Marqweesha Guthrie	Yes to both
Cristina Barnes-Lee	Yes to both
Kerry Klug	Yes to both
Jayna Patel	Yes to both via email

Motion passed to accept the recommendations from the monitoring committee for the Corrective Action Plans for both PEEP and PSESE programs.

McFarlane also reported that the next monitoring sub-committee meeting will be held on July 14, 2022 @ 10:00 AM and concluded that they have 4 programs remaining to be monitored.

Allocation Committee, Starr reported that the committee met on June 8, 2022, and received 2 budget modifications one requesting additional dollars from the City of Paterson, Police Department and one requesting to move equal money within their budget lines from City of Passaic, Police Department. The committee agreed to approve the 1<sup>st</sup> budget modification in parts, approving #'s 2, 3, and 4, and tabling #5.

A motion was made by Starr to accept the Allocation Sub-Committee recommendations to approve line items #'s 2, 3, and 4 for a total of \$7,762.80 increase *see attached budget modification request*.

Hon. Rudolph A. Filko	Abstain
Dawn Moody	Yes
Bart Chou	Yes
Arti Kakkar, Alt. Francine Vince	Yes
Kesha Drakeford Alt. Jaime Jackett	Yes
Bridget L. Thomas Smith	Yes
Donna Glinkin	Yes
D/Sgt. Laila Cristobal	Yes
Duwan Bogert	Yes
Cynthia Heller	Yes
La'Quan Hargrove	Yes

D/Sgt. Kelly Pacelli	Abstain
Carolyn McCombs	Yes
Marqweesha Guthrie	Yes
Cristina Barnes-Lee	Was not available to vote
Kerry Klug	Yes
Jayna Patel	Was not available to vote

Motion passed with 13 yeses and 2 abstentions.

A motion was made by Starr to accept the budget modification to move \$1,212 not utilized from their graduation and Camp Mason trip to utilize for their instructional aide, purchase a Drunk Buster Standard Goggles package, and add to their office supplies budget line.

Hon. Rudolph A. Filko	Abstain
Dawn Moody	Yes
Bart Chou	Yes
Arti Kakkar, Alt. Francine Vince	Yes
Kesha Drakeford Alt. Jaime Jackett	Yes
Bridget L. Thomas Smith	Yes
Donna Glinkin	Yes
D/Sgt. Laila Cristobal	Abstain
Duwan Bogert	Yes
Cynthia Heller	Yes
La'Quan Hargrove	Yes
D/Sgt. Kelly Pacelli	Yes
Carolyn McCombs	Yes
Marqweesha Guthrie	Yes
Cristina Barnes-Lee	Was not available to vote
Kerry Klug	Yes
Jayna Patel	Yes via email

Motion passed with 14 yeses and 2 abstentions.

Planning Committee, Moody reported that they had a meeting on June 14, 2022, and several items came up in the meeting but they unfortunately loss a couple of folks who retired, found another job and/or no longer work with youth services. The planning sub-committee is currently in need of more members and are looking to meet with providers to review their current profiles to see if anything needs to be changed and/or modified. They also need to cultivate new contacts for data points.

Education, Training, and Advocacy, there were no updates.

Youth Services Commission Administrators, Le'Var reported the following:

- ❖ Encouraged the providers to utilize their initiative they have with CUMAC, to help feed families. Marilyn can email the referral forms and applications to those interested.
- ❖ Restorative Transformative Justice application was submitted and are waiting for a response from the state. We are still working on drafting an RFP for it and are still having community information meetings. The 1<sup>st</sup> meeting was held at 60 Temple Street at the Youth Services Bureau where they graciously hosted our event. We are looking for folks to host us and if anyone is interested, please send us an email.
- ❖ The Youth Leadership Retreat will be held from June 28, 2022, to July 1, 2022

- ❖ Youth Services Conference date, vendor request, and resource table request were emailed out to everyone, please pass on the information. Conference planning meeting will be held on July 8, 2022, at 10:00 AM via TEAMS for all those interested in sharing ideas for this year's conference.
- ❖ Comprehensive Update Plan is due on October 4, 2022
- ❖ There are currently some funding opportunities with the Juvenile Justice Commission, there is one for Delinquency Prevention Committee for Law Enforcement Training Implementation, and there will be a virtual bidder's conference on June 16, 2022, and those dollars are \$168,765.

JJC (Juvenile Justice Commission) Compton-Dover stated that there were no updates.

Juvenile Detention Alternatives Initiative, Compton-Dover reported that the CJJSI will be sending out an email vote the plan is to renew the 2 proposals at least for one more year. Those proposals will come back to this committee to be voted on at the July 20, 2022, YSC meeting for final approval.

Chair report, Heller stated that there were no updates.

Commissioner's Report, Commissioner Best was not present.

**Old Business:**

No old business to report on.

**Announcements:**

Meeting adjourned at 1:43 PM

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The next Youth Services Commission meeting will be held in person at 401 Grand Street, 2<sup>nd</sup> Floor, Commissioner's Boardroom on July 20, 2022.

Attest:

Marilyn DelValle