

**FRIENDS OF PASSAIC COUNTY PARKS, INC.  
June 3, 2021 Special Meeting**

**MEETING MINUTES**

**Members Present:**

1. Chairwoman Alice Szepietowski
2. Vice-Chairman George Silva
3. County Administrator Designee: Marc E. Seemon
4. Director of Parks & Recreation Designee: Kerry Klug
5. Director of Cultural & Historic Affairs Designee: Kelly C. Ruffel
6. Jamie Dykes
7. Andrew Smith

**Members Absent:**

1. Commissioner John W. Bartlett
2. Robert Spiotti
3. Kelly Pascrell
4. Daryl Walton

A roll call brought the meeting to order at 6:01 PM.

Ruffel made the announcement of the Open Public Meetings Act.

A motion was made by Silva and seconded by Dykes to open the public portion.

No one from the public was present.

A motion was made by Silva and seconded by Smith to close the public portion.

Motion passed unanimously.

Trustees tabled the meeting minutes of May 10, 2021.

Under Old Business, Ruffel provided a summary of efforts and communications with NJDEP Green Acres on the reallocation of grant funds from the John W. Rea House Historic Landscape Project. The funds will not be reallocated and will have to be used for a similar project surrounding the Rea House in Goffle Brook Park.

Under New Business, Ruffel reported on three (3) items. The first two items corresponded with the Goffle Brook Park Rea Avenue Field Improvements project. As a result of the reallocation request, the project was bid by the Friends of Passaic County Parks, Inc. bids were

received and reviewed. To begin the project two action items were presented - entering into a project management agreement with the County of Passaic and awarding a contract to the lowest bidder, Thomas & Sons, LLC.

A motion was made by Silva and seconded by Smith to authorize entering into a project management agreement with the County of Passaic for the Goffle Brook Park Rea Avenue Athletic Field Improvement Project.

Motion passed unanimously.

A motion was made by Silva and seconded by Dykes to authorize an award of contract to Thomas & Sons, LLC in the amount of \$710,656.20 for the Goffle Brook Park Rea Avenue Athletic Field Improvement Project.

Motion passed unanimously.

Ruffel also presented the Lambert Tower Historic Landscape Restoration Project to the Board as a second Green Acres application. The project would be a stewardship project with a maximum request of \$500,000.

A motion was made by Smith and seconded by Silva to authorize a grant application to the NJ Department of Environmental Protection Green Acres program for the Lambert Tower Historic Landscape Restoration Project.

Motion passed unanimously.

Before closing the meeting, Sykes informed the Trustees of the passing of Eugene from Sterling Rental. Sterling Rental has been a partner of the Friends of Passaic County Parks, Inc. for several years. Trustees agreed to send an arrangement to his family.

A motion was made by Silva and seconded by Smith to adjourn.

The meeting adjourned at 6:17 PM.

/ s / Kelly C. Ruffel  
Secretary, Friends of Passaic County Parks, Inc.