

FRIENDS OF PASSAIC COUNTY PARKS, INC.
May 10, 2021 Meeting

MEETING MINUTES

Members Present:

1. Chairwoman Alice Szepietowski
2. County Administrator Designee: Marc E. Seemon
3. Director of Parks & Recreation Designee: Greg Moore
4. Director of Cultural & Historic Affairs Designee: Kelly C. Ruffel
5. Kelly Pascrell
6. Daryl Walton

Members Absent:

1. Vice-Chairman George Silva
2. Commissioner John W. Bartlett
3. Robert Spiotti
4. Jamie Dykes
5. Andrew Smith

A roll call brought the meeting to order at 6:03 PM.

Ruffel made the announcement of the Open Public Meetings Act.

A motion was made by Pascrell and seconded by Moore to open the public portion.

No one from the public was present.

A motion was made by Walton and seconded by Pascrell to close the public portion.

Motion passed unanimously.

A motion was made by Pascrell and seconded by Moore to approve the minutes of the April 12, 2021, meeting.

Motion passed unanimously.

Under Old Business, several items were discussed. Ruffel presented flyers for events for summer of 2021. This included two new events - sculpture ceremony and concert at Dundee Island Park, and a ribbon cutting ceremony for the Highlands Preserve Athletic Field. Ruffel updated the Board on the status of the Highlands Athletic Fields. The Department of Engineering and Department of Parks & Recreation are

working on final punch list items; the field will be ready to use soon.

Ruffel provided an update on the John W. Rea Historic Landscaping Project. Green Acres' grant administrator requested further investigations to be in compliance with Green Acres rules and regulations. Additional field work is needed to detect any underground tanks, wells, pits, etc. This work requires a change order for the project. The change order totals \$4,025.00.

A motion was made by Pascrell and seconded by Walton to approve Change Order No. 2 to Northeast Roof Maintenance, Inc. for the John W. Rea House Historic Landscaping Project.

Motion passed unanimously.

Under Committee Reports, Ruffel and Seemon provided an update on vendor submissions and sponsorships for the 2021 County Fair. Ruffel reported under Memorial Tree & Bench program that a new bench was ordered for the applicant Craig Bacon. Moore is meeting with the applicant in the coming week to finalize installation location of the bench. Plans for a ceremony will follow and be shared with Trustees.

Under Treasurer's Report, Seemon gave an update on the state of the bank accounts. The accounts are in good standing.

Under New Business, Ruffel reported on three (3) upcoming grant opportunities. Passaic County Cultural Heritage Council released news regarding its history and arts regrants. The Board has been successful in the last few years on receiving these grants to offset the costs of programs in County parks. The State of New Jersey also released its 2021 Green Acres grants. Ruffel and Seemon presented the Rifle Camp Park Amphitheatre project to the Board as a potential Green Acres application.

A motion was made by Pascrell and seconded by Walton to authorize grant applications to the Passaic County Cultural Heritage Council for 2021 history and arts re-grants.

Motion passed unanimously.

A motion was made by Moore and seconded by Pascrell to authorize a grant application to the NJ Department of Environmental Protection Green Acres program.

Motion passed unanimously.

Pascrell brought forth a discussion on brining pickle ball to more parks and how the game has increased in popularity; groups are looking for fields.

No correspondence was received.

A motion was made by Pascrell and seconded by Walton to adjourn.

The meeting adjourned at 6:37 PM.

/ s / Kelly C. Ruffel
 Secretary, Friends of Passaic County Parks, Inc.