

FRIENDS OF PASSAIC COUNTY PARKS, INC.
August 10, 2020 Meeting

MEETING MINUTES

Members Present:

1. Chairwoman Alice Szepietowski
2. County Administrator Designee: Matthew P. Jordan
3. Director of Parks & Recreation Designee: Greg Moore
4. Director of Cultural & Historic Affairs Designee: Kelly C. Ruffel
5. Andrew Smith
6. Kelly Pascrell
7. Vice-Chairman George Silva

Members Absent:

1. Daryl Walton
2. Jamie Dykes
3. Robert Spiotti
4. Freeholder John W. Bartlett

A roll call brought the meeting to order at 6:08 PM.

Ruffel made the announcement of the Open Public Meetings Act.

A motion was made by Jordan and seconded by Pascrell to open the public portion of the meeting.

Motion passed unanimously.

No one from the public was present.

A motion was made by Smith and seconded by Pascrell to close the public portion.

Motion passed unanimously.

A motion was made by Pascrell and seconded by Smith to approve the minutes of the June 1, 2020 meeting.

Motion passed unanimously.

Under Old Business, Jordan provided a report on the Highlands Preserve Athletic Field. Photographs were attached to showcase the project. The project is moving along and should be completed by the fall. Ruffel provided an update with concept renderings of the John W. Rea House historic landscaping project. A project schedule was not released, but completion was anticipated for the fall.

Under fundraising committee reports, Jordan advised that he will be sending out a letter to sponsors to seek donations in lieu of the County Fair to supplement funds loss for 2020. The FOPCP has received a donation from SDI Bank.

Under the Memorial Bench and Tree program committee reports, Ruffel advised that two inquiries were made but no formal application was submitted. No action was made on this request.

Under Treasurer's Report, Jordan gave an update on the status of the bank account. Jordan discussed switching accounts from TD Bank to Lakeland Bank. Jordan also provided an explanation of the Board's 2019 audit and an update on the Board's yearly NJ charities registration.

A motion was made by Pascrell and seconded by Smith approving Resolution 20-07 designating Lakeland bank as a depository for FOPCP funds.

Motion passed unanimously.

A motion was made by Pascrell and seconded by Smith accepting the FOPCP 2019 annual audit report.

Motion passed unanimously.

There were no new business items.

There were no correspondence items.

A motion was made by Ruffel and seconded by Pascrell to adjourn.

The meeting adjourned at 6:24 PM.

/ s / Kelly C. Ruffel
 Secretary, Friends of Passaic County Parks, Inc.