

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Meeting Venue

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
 - 1. Akhter
 - 2. Bartlett
 - 3. Best
 - 4. Duffy
 - 5. James
 - 6. Deputy Director Lepore
 - 7. Director Lazzara
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: March 10, 2020
- G. Approval of Proclamation:

1. The Passaic County Board of Chosen Freeholders wishes to recognize Susan Butterfield during their 2020 Women's History Month Celebration.
2. The Passaic County Board of Chosen Freeholders wishes to recognize Arndra Lisa Hill during their 2020 Women's History Month Celebration.
3. The Passaic County Board of Chosen Freeholders wishes to recognize Della McCall Fischer during their 2020 Women's History Month Celebration.
4. The Passaic County Board of Chosen Freeholders wishes to recognize Thania Melo during their 2020 Women's History Month Celebration.
5. The Passaic County Board of Chosen Freeholders wishes to recognize Dr. Khyati Joshi during their 2020 Women's History Month Celebration.
6. The Passaic County Board of Chosen Freeholders wishes to recognize Apostle Gregory Capers for his commitment to the community.

H. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Pasquale "Pat" Lepore
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Bruce James

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____
2. Motion to Close the Public Portion of the meeting_____

K. 2/3 Vote Resolution:

1. RESOLUTION AUTHORIZING TRANSFER NUMBER V, ALL AS NOTED IN THE RESOLUTION

L. Consent Agenda:

ADMINISTRATION AND FINANCE

1. RESOLUTION APPROVING THE SURROGATE'S FIVE (5) YEAR CAPITAL PLAN IN ACCORDANCE WITH N.J.S.A. 22A:2-51.1 ALL AS NOTED IN THE RESOLUTION.
2. RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED MARK JUHLIN v. COUNTY OF PASSAIC, CLAIM PETITIONS 2017-16780 AND 2018-30341 BOTH PENDING IN THE NEW JERSEY DIVISION OF WORKER'S COMPENSATION ALL AS NOTED IN THE RESOLUTION.
3. RESOLUTION AUTHORIZING THE PURCHASE OF FOUR (4) FORD ESCAPE SE 4WD VEHICLES ALL AS NOTED IN THE RESOLUTION.
4. RESOLUTION ESTABLISHING A MOSQUITO CONTROL RESERVE FUND, PURSUANT TO N.J.S.A. 40A:62.2 ALL AS NOTED IN THE RESOLUTION.
5. RESOLUTION QUALIFYING APPELLATE LEGAL COUNSEL FOR CALENDAR YEAR 2020, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
6. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2019 SHSP-Local Share, ALL AS NOTED IN THE RESOLUTION
7. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2019 BODY ARMOR PCPO, ALL AS NOTED IN THE RESOLUTION
8. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2019 CHILD AD, ALL AS NOTED IN THE RESOLUTION
9. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SART/FNE, ALL AS NOTED IN THE RESOLUTION
10. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) JAG-1-16-17 , ALL AS NOTED IN THE RESOLUTION
11. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) JAG-1-16TF-17 , ALL AS NOTED IN THE RESOLUTION

12. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CAP-20-0093 , ALL AS NOTED IN THE RESOLUTION

ADMINISTRATION AND FINANCE

13. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2016-FTA 5310 , ALL AS NOTED IN THE RESOLUTION

14. RESOLUTION DESIGNATING ALL VOLUNTEERS WHO ASSIST IN THE PUBLIC HEALTH CRISIS STEMMING FROM THE SPREAD OF COVID-19 AS PUBLIC SAFETY WORKERS EXPRESSLY COVERED UNDER THE COUNTY OF PASSAIC'S WORKER'S COMPENSATION LIABILITY PLAN ALL AS NOTED IN THE RESOLUTION.

HEALTH & HUMAN SERVICES

15. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MONARCH HOUSING ASSOCIATES FOR PLANNING AND COORDINATION OF HUD CONTINUUM OF CARE ACTIVITIES ADMINISTERED BY THE COUNTY DEPARTMENT OF HUMAN SERVICES PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:11-4.5, ALL AS NOTED IN THE RESOLUTION.

16. RESOLUTION AUTHORIZING AWARD OF CONTRACTS TO THE AGENCIES LISTED HEREIN FOR VARIOUS PROJECTS TO BE FUNDED UNDER PASSAIC COUNTY'S HUMAN SERVICES AND PEER GROUPING GRANTS ADMINISTERED BY THE COUNTY DEPARTMENT OF HUMAN SERVICES PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:11-4.5 ALL AS NOTED IN THE RESOLUTION. (Acct: 0-01-27-160-001-213 Acct 0-01-30-204-006-213)

17. RESOLUTION AUTHORIZING THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT TO APPLY FOR AND ACCEPT AND RECEIVE 2020 GOVERNMENTAL PEER GROUPING FUNDS, IN ACCORDANCE WITH N.J.S.A. 30:4D-7 ALL AS NOTED IN THE RESOLUTION.

18. RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS FOR RFP-19-027 TRANSPORTATION SERVICES FOR THE COUNTY OF PASSAIC AS PART OF THE NJ JOBS ACCESS REVERSE COMMUTE PROGRAM-NJ JARC PROGRAM PURSUANT TO N.J.S.A. 40A:11-13.2(c) ALL AS NOTED IN THE RESOLUTION.

19. RESOLUTION AUTHORIZING THE APPOINTMENT AND RE-APPOINTMENT OF MEMBERS TO THE WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, COMMENCING MARCH 24, 2020 AND TERMINATING MARCH 23, 2023, AS AUTHORIZED BY N.J.S.A. 34:15-C-1 et. seq. ALL AS NOTED IN THE RESOLUTION.

20. RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTIONS R-2019-07 DATED AUGUST 13, 2019 AND R-2019-1218 DATED DECEMBER 30, 2019 TO CORRECT THE DOLLAR AMOUNT OF PROGRAM SERVICES IN THE FUNDING AWARD FOR STATE COMMUNITY PARTNERSHIP PROGRAMS ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

21. RESOLUTION AUTHORIZING AMENDMENT TO R-20190644 DATED JULY 16, 2019 TO INCLUDE AN ADDITIONAL LIST OF RULES AND REGULATIONS REGARDING THE STEPHEN TILTON DINING HALL AT CAMP HOPE IN WEST MILFORD, NEW JERSEY PURSUANT TO N.J.S.A. 40:20-1.2, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

22. RESOLUTION FOR CHANGE ORDER NO. 2 (FINAL) FOR SPARWICK CONTRACTING, INC. AS IT PERTAINS TO THE SCOUR COUNTERMEASURES AT VARIOUS PASSAIC COUNTY BRIDGES, COUNTY PROJECT NUMBER C-19-002, PURSUANT TO N.J.A.C. 5:30-11.3 ALL AS NOTED IN THE RESOLUTION.

23. RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR CHA FOR THE GOFFLE BROOK PARK IMPROVEMENTS – SOUTH OF DIAMOND BRIDGE AVENUE PROJECT IN THE BOROUGH OF HAWTHORNE, NJ PURSUANT TO N.J.S.A 40A: 11-5 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

24. RESOLUTION FOR AWARD OF CONTRACT TO KIMBALL OFFICE FURNITURE FOR INSTALLATION OF NEW OFFICE FURNITURE FOR DESIGNATED AREAS IN CONNECTION WITH THE PASSAIC COUNTY COURT HOUSE ANNEX RENOVATION AND REHABILITATION PROJECT AT 63 HAMILTON STREET IN THE CITY OF PATERSON, NJ THROUGH STATE CONTRACT, PURSUANT TO N.J.S.A 40A:11-12, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

25. RESOLUTION TO AMEND R20200185 DATED FEBRUARY 25, 2020 TO AUTHORIZE THE PURCHASE OF A 2020 FORD TRANSIT VAN T-150 IN THE AMOUNT OF \$23,331.24 IN ACCORDANCE WITH THE EDUCATIONAL SERVICES COMMISSION OF NJ CO-OP #17/18-21 FROM BEYER OF MORRISTOWN, LLC T/A BEYER CHRYSLER DODGE JEEP INSTEAD OF A 2020 FORD TRANSIT CONNECT VAN FOR USE BY THE PASSAIC COUNTY PARKS & RECREATION DEPARTMENT ALL AS NOTED IN THE RESOLUTION.

26. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE VARIOUS DRAINAGE IMPROVEMENTS PROJECT: JACKSON AVENUE AND VALLEY ROAD IN THE TOWNSHIP OF WAYNE AND PASSAIC AVENUE IN THE CITY OF PASSAIC, NJ, PURSUANT TO N.J.S.A. 40A:11-23, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

27. RESOLUTION CONCURRING WITH ACTION TAKEN BY THE FRIENDS OF PASSAIC COUNTY PARKS, INC. BOARD OF TRUSTEES AUTHORIZING AN AWARD OF CONTRACT TO NORTHEAST ROOF MAINTENANCE FOR THE JOHN W. REA HOUSE HISTORIC LANDSCAPE PROJECT, AND AUTHORIZING MATCHING FUNDS, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

28. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC COMMISSION FOR A FY 2021 PROJECT GRANT FOR A NEGRO LEAGUES BASEBALL EXHIBITION AT THE PASSAIC COUNTY ARTS CENTER AT THE JOHN W. REA HOUSE IN HAWTHORNE, NJ ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

29. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC TRUST HERITAGE TOURISM GRANT FOR MARKETING MATERIALS ALL AS NOTED IN THE RESOLUTION.
30. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC TRUST - HISTORIC SITE MANAGEMENT GRANT FOR COUNTY COURT HOUSE ANNEX EXTERIOR CONDITIONS ASSESSMENT ALL AS NOTED IN THE RESOLUTION.
31. RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO HMR ARCHITECTS FOR THE COURT HOUSE CONDITIONS ASSESSMENT OF THE PASSAIC COUNTY HISTORIC COURT HOUSE PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
32. RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT AWARD TO SITE ONE LANDSCAPE SUPPLY, LLC, FOR THE PASSAIC COUNTY PARKS AND RECREATION DEPARTMENT, PURSUANT TO N.J.S.A. 19:44A-20.4 ALL AS NOTED IN THE RESOLUTION.
33. RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT AWARD TO GOLF CAR SPECIALTIES, LLC, FOR THE PASSAIC COUNTY PARKS AND RECREATION DEPARTMENT, PURSUANT TO N.J.S.A. 19:44A-20.4 ALL AS NOTED IN THE RESOLUTION.
34. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC TRUST CAPITAL LEVEL II COUNTY HISTORIC PRESERVATION GRANT PROGRAM ALL AS NOTED IN THE RESOLUTION.
35. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC TRUST CAPITAL LEVEL I COUNTY HISTORIC PRESERVATION GRANT PROGRAM ALL AS NOTED IN THE RESOLUTION.

LAW AND PUBLIC SAFETY

36. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12 ALL AS NOTED IN THE RESOLUTION.

37. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12 ALL AS NOTED IN THE RESOLUTION.

PLANNING AND ECONOMIC DEVELOPMENT

38. RESOLUTION AUTHORIZING A HOLD HARMLESS AND INDEMNIFICATION AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND CLC LANDSCAPE DESIGN FOR A PROPERTY LOCATED AT 58 RINGWOOD AVENUE, RINGWOOD, NEW JERSEY, BLOCK 748, LOT 83 ALL AS NOTED IN THE RESOLUTION.

LATE STARTERS

39. RESOLUTION TO RATIFY THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR ENTERING A CONTRACT WITH BIO-REFERENCE LABORATORIES, INC. PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40a:11-6, ALL AS NOTED IN THE RESOLUTION.

M. New Business:

1. Personnel:
2. Bills:

N. Adjournment:

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
MINUTES FOR REGULAR MEETING HELD ON**

March 10, 2020

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholder’s Chambers at 6:43 P.M.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

Members Present	Members Absent
Akhter	
Bartlett	
Best	
Duffy	
James	
Deputy Director Lepore	
Director Lazzara	

Invocation: By Louis E. Imhof, III

Pledge of Allegiance: Lead by Freeholder Duffy

Approval of Minutes:

A motion was made by Freeholder Duffy, second by Freeholder Lepore, that the minutes for February 25, 2020, be approved which the motion was carried on a roll call of five (5) votes in the affirmative with Freeholders Bartlett and Lepore abstaining.

Proclamation:

A motion was made by Freeholder Lepore second by Freeholder Duffy, for approval of proclamations and the motion was carried on a roll call of seven (7) votes in the affirmative.

A motion was made by Freeholder Lepore, second by Freeholder Bartlett, to suspend the regular order of business and the motion was carried on a roll call of seven (7) votes in the affirmative.

Budget Matters:

A motion was made by Freeholder Lepore, second by Freeholder Bartlett, to open the public hearing on the 2020 “CAP” Resolution (adopted on first reading on February 11, 2020) to Exceed Index Rate (N.J.S.A.40A:15), all as noted in the resolution and the motion was carried on a roll call of seven (7) votes in the affirmative.

Director Lazzara asked is there anyone present desire to be heard on the 2020 CAP Resolution.

At this time no one appeared before the Board.

A motion was made by Freeholder Duffy, second by Freeholder Lepore, to close the public hearing on the 2020 “CAP” Resolution (adopted on first reading on February 11, 2020) to Exceed Index Rate (N.J.S.A.40A:15), all as noted in the resolution and the motion was carried on a roll call of seven (7) votes in the affirmative.

A Motion was made by Freeholder Best, second by Freeholder Lepore, to adopt the 2020 “CAP” Resolution (adopted on first reading on February 11, 2020) to Exceed Index Rate (N.J.S.A.40A:15), and the motion was carried on a roll call of seven (7) votes in the affirmative.

A motion was made by Freeholder Lepore, second by Freeholder Duffy, to open the public hearing on the 2020 Passaic County Budget (adopted on first reading on February 11, 2020) and the motion was carried on a roll call of seven (7) votes in the affirmative.

Director Lazzara asked is there anyone present desire to be heard on the 2020 Passaic County Budget.

A motion was made by Freeholder Duffy, second by Freeholder Lepore, to close the public hearing on the 2020 Passaic County Budget (adopted on first reading on February 11, 2020) and the motion was carried on a roll call of seven (7) votes in the affirmative

A motion was made by Freeholder Lepore, second by Freeholder Bartlett, to Amend the 2020 approved budget resolution pursuant to N.J.S.A. 40A:4-9 (adopted on first reading on February 11, 2020) and the motion was carried on a roll call of seven (7) votes in the affirmative.

A motion was made by Freeholder Lepore, second by Freeholder Bartlett, to adopt the 2020 Passaic County budget as Amended and the motion was carried on a roll call of seven (7) votes in the affirmative.

A motion was made by Freeholder Duffy, second by Freeholder Lepore, to resume the regular order of business and motion was carried on a roll call of seven (7) votes in the affirmative.

At this time Freeholder Director Lazzara asked if there was any Freeholder Reports.

1. Freeholder Director Lazzara
2. Freeholder Deputy Director Lepore
3. Freeholder Assad Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Bruce James

Communications: None

Oral Portion:

James: Motion to open the Public Portion.
Bartlett: Second

Roll Call: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Deputy Director Lepore,
Yes: Director Lazzara, Yes:

At this time the following people appeared before the Board:

1. Carolyn Gretchen, Woodland Park, NJ
2. Carol Neiditch, Woodland Park, NJ
3. Lizbeth Sanchez, Woodland Park, NJ
4. Fredda Lier, Woodland Park, NJ
5. Judith Deitch, Clifton, NJ
6. Robert Harrington, Woodland Park, NJ
7. Ann Rea, Clifton, NJ
8. Arnold Korotkin, Little Falls, NJ
9. Joyce Frommer, Little Falls, NJ
10. Elizabeth McClintock, Woodland Park, NJ

Duffy: Motion to close the Public Portion of the meeting.
James: Second

Roll Call: Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Deputy Director Lepore,
Yes: Director Lazzara, Yes:

Consent Agenda Resolutions:

A motion was made by Freeholder James, second by Freeholder Akhter to add Resolutions N-45 to the consent agenda and the motion was carried on a roll call with seven (7) votes in the affirmative.

A motion was made by Freeholder James, seconded by Freeholder Akhter that Resolutions N-1 thru N-45 be adopted, and the motion was carried on roll call with seven (7) votes in the affirmative.

“End of Consent Agenda”

New Business:

Personnel:

A motion was made by Freeholder James, Second by Freeholder Lepore, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

Bills:

Motion made by Freeholder James, seconded by Freeholder Lepore, that

Current Fund	0-01	679,686.93
HUD Budget Expenditures	0-25	<u>5,844.31</u>
	Year Total:	685,531.24
Current Fund	9-01	283,100.05
General Capital Fund Budget	C-04	1,964,933.63
State/Federal Grant Fund	G-01	1,183,958.79
Open Space Trust FY2016	O-16	321.93
Open Space Trust FY2017	O-17	99,867.01
Open Space Trust FY 2018	O-18	2,036.00
Open Space Trust FY2019	O-19	28,068.84
Open Space Trust FY 2020	0-20	<u>3,588.45</u>
	Year Total:	133,882.23
Register of Deeds	T-17	20,400.00
Professional Liability Trust	T-19	388,577.09
Trust Fund Other	T-20	46,037.61
Municipal Forfeit	T-22	241,800.00
Prosecutor's Confiscated Funds	T-23	<u>6,000.00</u>
	Year Total:	702,814.70
Private Industry Council	Z-81	481.00
	Total of All Funds	\$4,954,701.64
Current Fund	9-01	33,542.25
Current Fund	0-01	10,255,220.93
Payroll Agency Deductions	9-05	1,325,909.64
Payroll Agency Deductions	0-05	7,845,421.51
HUD Budget Expenditures	0-25	14,155.26
General Capital Fund Budget	C-04	300.00
State/Federal Grant Fund	G-01	625,291.89
Professional Liability Trust	T-19	6,423.71
Trust Fund Other	T-20	524.56

Private Industry Council	Z-81	12,130.42
Total All Funds:		\$20,118,920.17

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

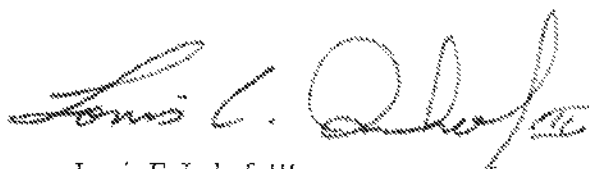
A motion was made by Freeholder James, seconded by Freeholder Lepore, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with seven (7) votes in the affirmative.

Adjournment

Motion made by Freeholder James, seconded by Freeholder Akhter that the regular meeting be adjourned at 7:35 p.m., and the motion was carried on roll call with seven (7) votes in the affirmative.

(The proceedings of this meeting were both audio and video taped recorded)

Respectfully Submitted,



Louis E. Imhof, III.
Clerk of the Board

Prepared by: Marqweesha Guthrie

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)


Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING TRANSFER NUMBER V, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200258							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	k-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO EXECUTE BUDGET TRANSFERS BETWEEN 2019 BUDGET APPROPRIATIONS, PURSUANT TO N.J.S.A. 40A:4-59

WHEREAS, the County of Passaic (hereafter "County") adopts a yearly budget in compliance with N.J.S.A. 40A:4-1, et seq., commonly known as the Local Budget Law; and

WHEREAS, pursuant to N.J.S.A. 40A:4-50, if during the first three (3) months of a calendar year, the amount of any appropriation reserve for the immediate preceding fiscal year is insufficient to pay the claims authorized or incurred during said preceding year which were chargeable to said appropriation, and there shall be an excess in any appropriation reserve over and above the amount deemed to be necessary to fulfill its purpose; and

WHEREAS, pursuant to N.J.S.A. 40A:4-50, it is required that this resolution be approved by not less than a two third (2/3) vote of the Passaic County Board of Chosen Freeholders; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:4-50, that the following transfer of budget appropriations from the 2019 County budget are approved:

ACCOUNT	TITLE	FROM	TO
9-01-20-109-001-101	PROSECUTOR'S OFFICE – Salary & Wage	\$ 500,000	
9-01-20-120-001-C02	GROUP HOSPITALIZATION – Other Expenses	5,400,000	
9-01-20-120-008-C02	PRESCRIPTION PLAN – Other Expenses	4,200,000	
9-01-20-120-009-I01	DENTAL PLAN – Other Expenses	100,000	
9-01-25-157-001-101	JAIL & WORKHOUSE – Salary & Wage	500,000	
9-01-20-115-001-101	SURROGATE'S OFFICE – Salary & Wage		\$ 20,000
9-01-20-120-006-I01	LIABILITY INSURANCE – Other Expenses		3,600,000
9-01-27-180-002-213	MOSQUITO DIVISION – Other Expenses		1,000,000
9-01-30-202-001-101	SICK LEAVE PAYMENTS – Salary & Wage		2,750,000
9-01-30-204-006-213	AID TO HEALTH & WELFARE – Other Expenses		80,000
9-01-36-471-003-S99	COUNTY PENSION – Other Expenses		2,500,000
9-01-26-151-001-222	ROADS & BRIDGES – Other Expenses		750,000
	TOTAL	\$10,700,000	\$10,700,000

LET IT BE FURTHER RESOLVED, that the Chief Financial Officer of the County of Passaic is authorized to take any and all action necessary to effectuate the purposes of this resolution.

MPJ

Passaic County Board of Chosen Freeholders

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Clerk Of The Board



Public Meeting (Board Meeting)

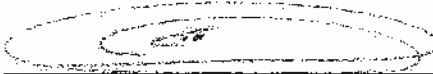
Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
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401 Grand Street
Paterson, NJ 07505

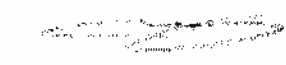
Agenda: RESOLUTION APPROVING THE SURROGATE'S FIVE (5) YEAR CAPITAL PLAN IN ACCORDANCE WITH N.J.S.A. 22A:2-51.1 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SURROGATE'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200259							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION APPROVING THE SURROGATE'S FIVE (5)
YEAR CAPITAL PLAN IN ACCORDANCE WITH N.J.S.A. 22A:2-51.1**

WHEREAS, pursuant to N.J.S.A. 22A:2-51.1 a constitutional officer of the Courts must prepare a plan for the use of check-off charges for the upgrading and modernization of the services provided by his or her respective office; and

WHEREAS, said plan must include a five-year capital plan setting forth the capital purposes to which the check off revenues are to be applied; and

WHEREAS, said plan must be submitted to the Board of Chosen Freeholders for the respective County for approval in accordance with N.J.S.A. 22A:2-51.1(a); and

WHEREAS, the Surrogate for the County of Passaic has submitted the attached plan for approval of the Board of Chosen Freeholders for the County of Passaic (hereinafter the "Board") as required by law (see attached); and

WHEREAS, the Administration and Finance Committee reviewed this matter at its March 11, 2020 meeting and recommended this resolution to the full Board for adoption; and

NOW, THEREFORE, LET BE IT RESOLVED, by the Board of Chosen Freeholders for the County of Passaic hereby approves the five (5) year capital plan for the use of check-off charges in accordance with the requirements of N.J.S.A. 22A:2-51.1(a).

LET IT BE FURTHER RESOLVED, that the Clerk of the Board is authorized to send certified copies of this Resolution to the Surrogate for the County of Passaic.

Dated: March 24, 2020

LSP

February 14, 2020

Sandi Lazzara
 Freeholder Director
 County of Passaic Board of Chosen Freeholders
 401 Grand Street
 Paterson, New Jersey 07505

Re: PASSAIC COUNTY SURROGATE COURT'S FIVE-YEAR PLAN

Freeholder Director:

The following represents the Surrogate's Court Five-Year Plan for your approval. This Plan is required by *N.J.S.A. 22A:2-51.1* and the adoption of same as it relates thereto. The composition of this Plan affords the Board of Chosen Freeholders a snapshot of the revenues collected over the last five years, which based upon the same provides a projection for future revenues and the Capital Improvements needed in the Surrogate's Court. Your review and adoption of this Plan is critical to the continued growth and modernization of this Court.

The New Jersey Constitution provides that all Surrogates shall be Deputy Clerks of the Chancery Division, Probate Part of the Superior Court, *R. 4:83-2*. See also *In re Judges of Passaic County, 100 N.J. 352 (1985)* and shall perform such duties and maintain files and records on behalf of the Clerk of the Superior Court as may be required by law and the Rules of Court. By way of background, the Office of the Passaic County Surrogate (hereinafter known as "Court") is responsible for probating Wills, conducting hearings for the appointment of Administrators who manage and distribute the Estates of deceased persons who die intestate (without a will); the appointment of a Guardian over a minor or over the property and things of a person adjudged incapacitated; and the supervision of adoption hearings and the maintaining of the records thereof.

Annually, the Passaic County Surrogate's Court generates revenues for the Passaic County Treasury which is used to offset taxation in the County's Budget. In 2019 the Office generated a total of \$459,732.18 in total revenue, of which \$ 27,664.00 was reimbursed to the Surrogate's Court from the County Treasury. The following represents a summary of the revenues generated by the Surrogate's Court between 2014 and 2019:

- 2014 \$499,446.93
- 2015 \$586,633.41
- 2016 \$620,201.21
- 2017 \$513,553.63
- 2018 \$436,301.42
- 2019 \$459,734.18

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200259

In addition to the foregoing, the Surrogate's Court is empowered and required to provide to the Passaic County Board of Chosen Freeholders a Five-Year Plan for the use of "Check off" fee revenues which includes the interest generated thereon. The Check-off fees are surcharges to be used for various improvement projects, including but not limited to, the upgrading and modernization of the services provided by the Court. These check-off fees, however, shall not be used by the County for budgetary reductions. *N.J.S.A. 22A:4-17.2*. The Surcharges are maintained in the Surrogate Court's Trust Fund.

I have conferred with Richard Cahill, the Chief Financial Officer, regarding the projected average revenues for the next five years based on the past revenues generated. He and I agree that the average revenues generated will likely remain consistent short of the legislature amending the fee schedules, which is not currently anticipated. Based on the prior check off fee revenue, it is projected that the next five year projections should remain relatively consistent with that which is set forth below. As you will see, over the course of the last six (6) years, the Office has collected on average \$22,000.00 in check off fee surcharge revenue. This average excludes 2019, which generated a significantly higher than average amount of \$27,664.00 in check off surcharges. The following represents the annual collection amount between 2014 and 2019:

- 2014 \$22,802.00
- 2015 \$23,222.00
- 2016 \$21,934.00
- 2017 \$22,256.00
- 2018 \$21,986.00
- 2019 \$27,664.00

Based on the foregoing, it is anticipated that the next five years will generate a minimum of \$110,000.00 in combined check off fee surcharge revenue.

By way of example, in 2017, the number of Estates settled were 2,004 which included Administrations, Affidavits, Probates, and Succeeding Executors. Additionally, in 2017 this Office oversaw and processed 37 Adoptions. Currently, the Minor's Trust Account has a balance of 22,538,792.61. A further reflection of the Surrogate Court's fiscal management, at the end of 2014, the Court had a reserve in the amount of \$79,595.00 which ultimately assisted in strengthening the County's Surplus. The Capital Improvements from the last five years, consisted, but were not limited to, new flooring and carpeting, shelving units, panel frames, front glass tile, as well as round table tops. These improvements cost \$36,511.52, in total, a significantly lower cost than the average \$22,000.00 per year in check off fee surcharges allotted for Capital Improvements. Therefore, the current proposed Five-Year Plan is well funded.

The Passaic County Surrogate's Court serves approximately 501,000 residents making it one of the highest Volume County's in the State of New Jersey. Guided by the legislatively mandated use of the check off surcharge fees for Capital Improvements, we aim to further modernize our Court by creating an efficient and user-friendly space for our customers. It is anticipated through the use of these fees, the next five years shall bring new expansions, a reclaiming of underutilized space for a conference/hearing room; upgraded furniture, where necessary; an upgraded server which will afford staff faster program processing applications and access thereto; as well as aesthetic improvements which will create a more attractive environment for the customers we serve.

These upgrades will also create a more conducive working environment for the staff. As technology is advanced, outdated equipment will need to be replaced by new and innovative hardware and software. The goal of staying on the cutting edge of progress, as we evolve along with new technological advancements, remains paramount to this Office. The Passaic County Surrogate's Court continues to provide outstanding mobile services to the community through our computerized Night Court Sessions. Rotating within the County to the various municipalities, the Probate Clerks are fully equipped with laptops and portable printers to conveniently serve the Citizens of Passaic with their probate needs.

This Office continues to advance the goal of having a superb Information Technology System, process and procedures; and the most efficient means of serving the citizens of this County. An upgraded server, lap tops, printers and the modernization of office equipment, furniture and our appearance shall be an on-going process to insure the best facilities for the public *par none* in the State of New Jersey.

The foregoing Five-Year Plan is but a blue print for our vision of progress and adaptation to fast changing technology and the requirements of the State for the various programs and mandates of the Surrogate's Court. It is our expectation that the positive changes that have already been made will become more apparent over the course of the next five years as we continue to improve upon the last Five Year Plan, bringing our current vision closer to fruition.

I ask that this Plan be adopted at the next full Meeting of the Board of Chosen Freeholders.

Respectfully submitted,



Bernice Toledo
Judge, Surrogate Court

Cc:

Finance & Administration Committee of the Board of Chosen Freeholders
Anthony J. De Nova, III, County Administrator
Louis E. Imhof, III, Clerk to the Freeholder Board
Richard Cahill, Chief Financial Officer

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

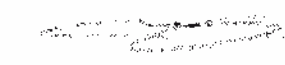
Agenda: RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED MARK JUHLIN v. COUNTY OF PASSAIC, CLAIM PETITIONS 2017-16780 AND 2018-30341 BOTH PENDING IN THE NEW JERSEY DIVISION OF WORKER'S COMPENSATION ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY COUNSEL

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200260							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION
ENTITLED MARK JUHLIN v. COUNTY OF PASSAIC, CLAIM PETITIONS
2017-16780 AND 2018-30341 BOTH PENDING IN THE
NEW JERSEY DIVISION OF WORKER'S COMPENSATION**

WHEREAS, the County of Passaic (the "County") is the Respondent in two (2) worker's compensation matters (Claim Petition Nos. 2017-16780 and 2018-30341) filed by Petitioner Mark Juhlin; and

WHEREAS, the County's attorneys have recommended settlement of this matter and has advised that the Worker's Compensation Court has determined that the terms of the proposed settlements are fair and just; and

WHEREAS, the Insurance Commissioners for the County have reviewed this matter, agree that settlement is appropriate, and are making a recommendation to the full Board in accordance with the Rules and Regulations for the Passaic County Insurance Commission adopted by Resolution R2020-0027 dated January 28, 2020, in accordance with N.J.S.A. 40A:10-6, et seq.; and

WHEREAS, the Board agrees that settlement of this matter is appropriate and desire to formally approve same; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to settle these matters; and

NOW, THEREFORE LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby finds that it is in the best interest of the County to accept the recommendation of its claims adjusters, defense attorneys and County attorneys and settle Claim Petition Nos. 2017-16780 and 2018-30341 in an amount not to exceed \$100,320.00.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, Director of the Board, County Administrator, and County Counsel are hereby authorized and directed to take all necessary and appropriate action to effectuate the settlement.

Dated: March 24, 2020

LSP

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,320.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution authorizing the settlement of litigation entitled Mark Juhlin v. County of Passaic.



Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Bruce James

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF FOUR (4) FORD ESCAPE SE 4WD VEHICLES ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200261							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-3							
CAF #								
Purchase Req. #	R0-01964							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION AUTHORIZING THE PURCHASE OF
FOUR (4) FORD ESCAPE SE 4WD VEHICLES**

WHEREAS, the County of Passaic (hereinafter the “County”) has a need for vehicles to be used in the course of County business; and

WHEREAS, in accordance with N.J.S.A. 40A:11-10 of the New Jersey Local Public Contracts Law, the County may purchase these vehicles from any vendor under contract entered into with any cooperative in which the County participates; and

WHEREAS, the County desires to purchase four (4) Ford Escape SE 4WD vehicles for use in its fleet through Beyer Ford for the price of \$107, 277.64; and

WHEREAS, a certification is attached indicating that funds are available for the above contemplated expenditures; and

WHEREAS, by Resolution R11-147, dated March 8, 2011, the County joined ESC Cooperative #65MCESCCPS – ESCNJ 17/18-21; and

WHEREAS, the ESC Cooperative has an existing contract for the purchase of these vehicles from Beyer Ford; and

WHEREAS, the Administration and Finance Committee reviewed this matter at its March 11, 2020 meeting and is now making a recommendation to the full Board of Chosen Freeholders for the County of Passaic; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of goods and/services in accordance with the terms of the applicable Cooperative described below:

Vendor:	Beyer Ford
ESC Co-op:	#65MCESCCPS – ESCNJ 17/18-21
Description:	Ford Escape SE 4WD Vehicles
Using Agency:	All Departments
Requisition No.:	R0-1964
Amount:	\$107,277.64
Account:	0-01-30-201-001-223

BE IT FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees to and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: March 24, 2020

LSP

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$107,277.64

APPROPRIATION: 0-01-30-201-001-223

PURPOSE: Resolution authorizing purchase of ford Escape SE 4WD vehicles.


Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr



BEYER FORD

170 Ridgedale Ave.
Morristown, NJ 07960

Quote

To:	From: Brooks Buxton Phone/Fax: (973) 319-7009 / (973) 884-2650
	Vehicle Pick Up Location Beyer Fleet 31 Williams Parkway East Hanover, NJ 07936

2020 Ford Escape (U9G) SE 4WD
Educational Services Commission of NJ
ESC Co-Op #65MCESCCPS - ESCNJ 17/18-21

Mechanical

Engine: 1.5L EcoBoost -inc: auto start-stop technology (STD)
Transmission: 8-Speed Automatic (STD)

3.81 axle ratio
50-State Emissions System
Transmission w/Driver Selectable Mode and Oil Cooler
Automatic Full-Time Four-Wheel Drive
Battery w/Run Down Protection
GVWR: TBD
Gas-Pressurized Shock Absorbers
Front And Rear Anti-Roll Bars
Electric Power-Assist Speed-Sensing Steering
14.7 Gal. Fuel Tank

Quasi-Dual Stainless Steel Exhaust w/Chrome Tailpipe Finisher
Permanent Locking Hubs
Strut Front Suspension w/Coil Springs

Short And Long Arm Rear Suspension w/Coil Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist, Hill Hold Control and Electric Parking

Brake

Brake Actuated Limited Slip Differential

Exterior

Wheels: 17" Shadow Silver-Painted Aluminum

Tires: 225/65R17 AS BSW -inc: mini spare
Steel Spare Wheel
Spare Tire Mounted Inside Under Cargo

Clearcoat Paint

Body-Colored Front Bumper w/Metal-Look Rub Strip/Fascia Accent and Black Bumper Insert

Black Rear Bumper w/Metal-Look Bumper Insert
Gray Bodyside Cladding and Gray Wheel Well Trim

Interior

8-Way Driver Seat
Passenger Seat

Exterior cont.

Chrome Side Windows Trim
Body-Colored Door Handles

Body-Colored Power Heated Side Mirrors w/Convex Spotter and Manual Folding
Fixed Rear Window w/Fixed Interval Wiper and Defroster

Variable Intermittent Wipers
Deep Tinted Glass

Fully Galvanized Steel Panels
Lip Spoiler

Colored Grille w/Chrome Surround
Liftgate Rear Cargo Access

Tailgate/Rear Door Lock Included w/Power Door Locks

LED Brakelights

Autolamp Fully Automatic Aero-Composite Halogen Daytime Running Auto High-Beam Headlamps w/Delay-Off

Entertainment

Radio w/Seck-Scan, Clock, Steering Wheel Controls and Radio Data System
Radio: AM/FM Stereo -inc: 6 speakers, speed compensated volume and SiriusXM radio w/a 6 month prepaid subscription. Note: SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Sirius, XM and all related marks and logos are trademarks of Sirius XM Radio Inc. SiriusXM service is not available in Alaska and Hawaii.

Integrated Roof Antenna
SYNC 3 Communications & Entertainment System -inc: enhanced voice recognition, 8" LCD capacitive touchscreen in center stack w/swipe capability, Apple CarPlay, Android Auto compatibility

and 2 smart-charging USB ports
2 LCD Monitors in The Front

Interior cont.

Cargo Space Lights
FOB Controls -inc: Trunk/Hatch/Tailgate

Introduced on: **March 24, 2020**
Adopted on: **March 24, 2020**
Official Resolution#: **R20200261**

60-40 Folding Split-Bench Front Facing Manual Reclining, Fold-Forward Seatback Cloth Rear Seat w/Manual Fore/Aft
 Manual Tilt/Telescoping Steering Column
 Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Trip Odometer and Trip Computer
 Power Rear Windows and Fixed 3rd Row Windows
 Front Cupholder
 Rear Cupholder
 Compass
 Button
 Keypad
 Proximity Key For Doors And Push Button Start
 FordPass Connect -inc: 4G LTE Wi-Fi hotspot that connects up to 10 devices. (includes a complimentary trial plan required after trial subscription ends, Visit www.att.com/ford to start complimentary trial and sign up for a wireless service plan), Remote start w/specific time scheduling, lock and unlock, locate parked vehicle and check vehicle status (service for 1 year from the vehicle sale date as recorded by the dealer)
 Cruise Control w/Steering Wheel Controls

HVAC -inc: Undersat Ducts and Console Ducts
 Automatic Air Conditioning
 Illuminated Locking Glove Box
 Driver Foot Rest
 Full Cloth Headliner
 Cloth Door Trim Insert
 Metal-Look Gear Shift Knob
 Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert, Metal-Look Console Insert and Chrome/Metal-Look Interior Accents
 Heated Unique Cloth Front Bucket Seats -inc: 10-way power driver seat (includes power lumbar and power recline) and 4-way manual front passenger (fore/aft w/manual recline)
 Day-Night Rearview Mirror
 Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination, Driver And Passenger Auxiliary Mirror
 12V DC Power Outlets
 Front Map Lights
 Fade-To-Off Interior Lighting
 Full Carpet Floor Covering -inc: Carpet Front And Rear Floor Mats
 Carpet Floor Trim
 Cargo Area Concealed Storage

Instrument Panel Bin, Interior Concealed Storage, Driver / Passenger And Rear Door Bins and Audio Media Storage
 Power 1st Row Windows w/Driver 1-Touch Down

Delayed Accessory Power
 Power Door Locks w/Autolock Feature
 Systems Monitor
 Trip Computer
 Outside Temp Gauge
 Analog Display
 Seats w/Cloth Back Material
 Restraints

1 Seatback Storage Pocket
 Front Center Armrest and Rear Center Armrest

Securilock Anti-Theft Ignition (pats) Engine Immobilizer

3.12V DC Power Outlets

Air Filtration

Safety-Mechanical
 AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)

ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Ford Co-Pilot360 - Blind Spot Information System (BLIS) Blind Spot Sensor

Ford Co-Pilot360 - Automatic Emergency Braking (AEB) and Cross-Traffic Alert

Ford Co-Pilot360 - Lane-Keeping Assist Lane Keeping Assist

Ford Co-Pilot360 - Lane-Keeping Assist Lane Departure Warning

Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags

Safety Canopy System Curtain 1st And 2nd Row Airbags

Airbag Occupancy Sensor

Driver Knee Airbag

Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound

Chimes and Beltminder w/Audio Mute

Rear Child Safety Locks

Outboard Front Lap And Shoulder Safety Bolts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners

Back-Up Camera

QUOTE



BEYER FORD

170 Ridgedale Ave.
Morristown, NJ 07960

2020 Ford Escape (U9G) SE 4WD
Educational Services Commission of NJ
ESC Co-Op #65MCESCCPS - ESCNJ 17/18-21

MSRP	\$	28,595.00
Destination	\$	1,095.00
ESCNJ % off		22.6%
ESCNJ Total	\$	22,980.06

Factory Options

Item		Price
UX	Ingot Silver Metallic	
4H	Dark Earth Gray, Heated Unique Cloth Front Bucket Seats	
U9B	SE Sport Hybrid AWD	\$ 3,108.00
89Z	Engine: 2.5L IVC T Atkinson Cycle I-4 Hybrid	\$ -
445	Transmission: eCVT	\$ -
51U	Mini Spare Wheel -inc. mini spare tire, wheel nut wrench and jack	\$ 195.00
50C	Front & Rear Floor Liners	\$ 125.00
605	Reverse Sensing System	\$ 245.00
	Options	\$ 3,673.00
	ESCNJ % off	5.00%
	Factory Option Total	\$ 3,489.35
	Delivery	\$ 125.00

Contract Options

Item	Price	Percentage Off	ESCNJ Price
	0	0.00%	\$ -
		0.00%	\$ -
		Contract Option Total	\$ -

Additional Contract Options

Item	Price
(1) Additional Ford FOB Key - Cut & Programmed	\$ 225.00
Non-Contract Option Total	\$ 225.00

Date: 2/20/2020

Total \$ 26,819.41

COOPERATIVE PRICING SYSTEM AGREEMENT

THE MIDDLESEX REGIONAL EDUCATIONAL
SERVICES COMMISSION
65MCESCCPS

AGREEMENT FOR A COOPERATIVE PRICING SYSTEM

This Agreement made and entered into this 8 day of March, 20 11, by and between the, MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION and the County of Passaic, who desire to participate in the MIDDLESEX REGIONAL EDUCATIONAL COOPERATIVE PRICING SYSTEM.

WITNES SETH

WHEREAS, *N.J.S.A. 40A:11-11(5)*, specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION is conducting a voluntary Cooperative Pricing System with other contracting units; and

WHEREAS, this Cooperative Pricing System is to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, all parties hereto have approved the within Agreement by Resolution¹ in accordance with the aforesaid statute; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, IN CONSIDERATION OF the promises and of the covenants, terms and conditions hereinafter set forth, it is mutually agreed as follows:

The goods or services to be priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

1. The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.
2. The Lead Agency, on behalf of all participating contracting units, shall upon approval of the registration of the System and annually thereafter IN JANUARY OF EACH SUCCEEDING YEAR publish a legal ad in such format as required by *N.J.A.C. 5:34-7.9(a)* in its official newspaper normally used for such purposes by it to include such information as:
 - (A) The name of Lead Agency soliciting competitive bids or informal quotations.
 - (B) The address and telephone number of Lead Agency.
 - (C) The names of the participating contracting units.
 - (D) The State Identification Code assigned to the Cooperative Pricing System.
 - (E) The expiration date of the Cooperative Pricing System.
3. Each of the participating contracting units shall designate, in writing, to the Lead Agency, the items to be purchased and indicate therein the approximate quantities if required, the location for delivery and other requirements, to permit the preparation of specifications as provided by law.
4. The specifications shall be prepared and approved by the Lead Agency and no changes shall be made thereafter except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
5. A single advertisement for bids or the solicitation of informal quotations for the goods or services to be purchased shall be prepared by the Lead Agency on behalf of all of the participating contracting units desiring to purchase any item.
6. The Lead Agency when advertising for bids or soliciting informal quotations shall receive bids or quotations on behalf of all participating contracting units. Following the receipt of bids, the Lead Agency shall review said bids and on behalf of all participating contracting units, either reject all or certain of the bids or make one award to the lowest responsible bidder or bidders for each separate item. This award shall result in the Lead Agency entering into a Master Contract with the successful bidder(s) providing for two categories of purchases:

(A) The quantities ordered for the Lead Agency's own needs, and

(B) The estimated aggregate quantities to be ordered by other participating contracting units by separate contracts, subject to the specifications and prices set forth in the Lead Agency's Master Contract.

7. The Lead Agency shall enter into a formal written contract(s) directly with the successful bidder(s) only after it has certified the funds available for its own needs.
8. Each participating contracting unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder(s); issue purchase orders in its own name directly to successful vendor(s) against said contract; accept its own deliveries; be invoiced by and receive statements from the successful vendor(s); make payment directly to the successful vendor(s) and be responsible for any tax liability.
9. No participating contracting unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other participating contracting unit. Each participating contracting unit shall accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.
10. The provisions of Paragraphs 7, 8, 9, and 10 above shall be quoted or referred to and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.
11. No participating contracting unit in the Cooperative Pricing System shall issue a purchase order or contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids or quotations which it has itself received.
12. The Lead Agency reserves the right to exclude from consideration any good or service if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable.
13. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.
14. *It is understood that all fees for each participating contracting unit are paid to the Lead Agency by the successful bidder as follows:*
 - *Supplies, materials, goods and services at 2.2% of sales.*
 - *Natural Gas .00325 per therm*

- *Electrical Aggregation.00125 per kilowatt hour*
- *Demand Response at 7% of reimbursement*

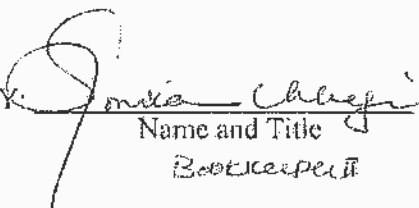
All fees are included within the bid price and are subject to change with new awards and notice to all cooperative members will be provided.

- 15 This Agreement shall become effective on 4/23/2009 subject to the review and approval of the Director of the Division of Local Government Services and shall continue in effect for a period not to exceed five (5) years from said date unless any party to this Agreement shall give written notice of its intention to terminate its participation.
16. *Additional local contracting units may from time to time, execute this Agreement by means of a Rider annexed hereto, which addition shall not invalidate this Agreement with respect to other signatories. The Lead Agency is authorized to execute the Rider on behalf of the members of the System.*
17. All records and documents maintained or utilized pursuant to terms of this Agreement shall be identified by the System Identifier assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.
18. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above written.

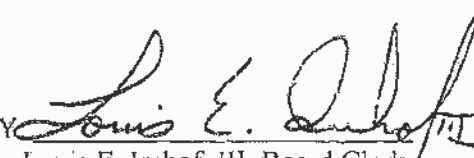
FOR THE LEAD AGENCY

BY: 
 Patrick M Moran
 Business Administrator/Board Secretary

ATTEST BY: 
 Name and Title
 Bookkeeper

For: County of Passaic
Participating Unit

BY: 
 Terry Duffy, Freeholder Director

ATTEST BY: 
 Louis E. Imhof, III, Board Clerk

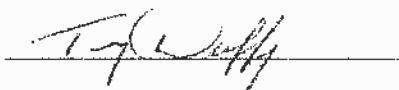
COOPERATIVE PRICING AGREEMENT RIDER

Pursuant to Paragraph 18 of the Cooperative Pricing Agreement, the County of Passaic hereby requests that it be allowed to participate in the cooperative arrangement described in the above-mentioned Agreement.

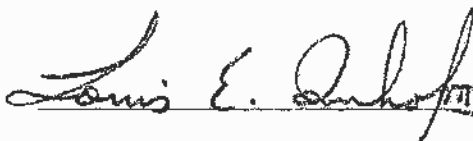
The County of Passaic acknowledges that it has received and reviewed the Agreement in its entirety, and agrees to be bound by its promises, covenants, terms and conditions, as well as by any rules and regulations duly promulgated by the Lead Agency and the members of the Cooperative Pricing System.

The County of Passaic shall likewise be entitled to all the rights and benefits of a member of the Cooperative Pricing System.

IN WITNESS WHEREOF, the parties hereto have caused this Rider to be executed by their authorized officers on the _____ day of _____, 20_____



Terry Duffy, Freeholder Director
Board of Chosen Freeholders of the
County of Passaic



Louis E. Inhof, III, Clerk
Board of Chosen Freeholders of the
County of Passaic



BEYER FORD

170 Ridgedale Ave.
Morristown, NJ 07960

Quote

To:	From: Brooks Buxton Phone/Fax: (973) 319-7009 / (973) 884-2650
	Vehicle Pick Up Location Beyer Fleet 31 Williams Parkway East Hanover, NJ 07936

2020 Ford Escape (U9G) SE 4WD
Educational Services Commission of NJ
ESC Co-Op #65MCESCCPS - ESCNJ 17/18-21

Mechanical

Engine: 1.5L EcoBoost -inc: auto start-stop technology (STD)
Transmission: 8-Speed Automatic (STD)

3.81 axle ratio

50-State Emissions System

Transmission w/Driver Selectable Mode and Oil Cooler

Automatic Full-Time Four-Wheel Drive

Battery w/Run Down Protection

GVWR: TBD

Gas-Pressurized Shock Absorbers

Front And Rear Anti-Roll Bars

Electric Power-Assist Speed-Sensing Steering

14.7 Gal. Fuel Tank

Quasi-Dual Stainless Steel Exhaust w/Chrome Tailpipe Finisher

Permanent Locking Hubs

Strut Front Suspension w/Coil Springs

Short And Long Arm Rear Suspension w/Coil Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist, Hill Hold Control and Electric Parking

Brake

Brake Actuated Limited Slip Differential

Exterior

Wheels: 17" Shadow Silver-Painted Aluminum

Tires: 225/65R17 AS BSW -inc: mini spare

Steel Spare Wheel

Spare Tire Mounted Inside Under Cargo

Clearcoat Paint

Body-Colored Front Bumper w/Metal-Look Rub Strip/Fascia Accent and Black Bumper Insert

Black Rear Bumper w/Metal-Look Bumper Insert

Gray Bodyside Cladding and Gray Wheel Well Trim

Interior

8-Way Driver Seat

Passenger Seat

Exterior cont.

Chrome Side Windows Trim

Body-Colored Door Handles

Body-Colored Power Heated Side Mirrors w/Convex Spotter and Manual Folding

Fixed Rear Window w/Fixed Interval Wiper and Defroster

Variable Intermittent Wipers

Deep Tinted Glass

Fully Galvanized Steel Panels

Lip Spoiler

Colored Grille w/Chrome Surround

Liftgate Rear Cargo Access

Tailgate/Rear Door Lock Included w/Power Door Locks

LED Brake Lights

Autolamp Fully Automatic Aero-Composite Halogen Daytime Running Auto High-Beam Headlamps w/Delay-Off

Entertainment

Radio w/Sack-Scan, Clock, Steering Wheel Controls and Radio Data System

Radio: AM/FM Stereo -inc: 6 speakers, speed compensated volume and SiriusXM radio w/a 6 month prepaid

subscription. Note: SiriusXM audio and data services each require a subscription sold separately, or as a

package, by Sirius XM Radio Inc. If you decide to continue service after your trial, the subscription plan you

choose will automatically renew thereafter and you will be charged according to your chosen payment method at

then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM

Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change.

Sirius, XM and all related marks and logos are trademarks of Sirius XM Radio Inc. SiriusXM service is not

available in Alaska and Hawaii.

Integrated Roof Antenna

SYNC 3 Communications & Entertainment System -inc: enhanced voice

recognition, 8" LCD capacitive

touchscreen in center stack w/swipe capability, AppleLink, 911 Assist, Apple CarPlay, Android Auto compatibility

and 2 smart-charging USB ports

2 LCD Monitors in The Front

Interior cont.

Cargo Space Lights

FOB Controls -inc: Trunk/Hatch/Tailgate

Introduced on: **March 24, 2020**
Adopted on: **March 24, 2020**
Official Resolution#: **R20200261**

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ESTABLISHING A MOSQUITO CONTROL RESERVE FUND, PURSUANT TO N.J.S.A. 40A:62.2 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200262							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION ESTABLISHING A MOSQUITO CONTROL RESERVE FUND
AND REQUESTING PERMISSION FOR A DEDICATION BY RIDER,
PURSUANT TO N.J.S.A. 40A:62.2**

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter “Board”) established a Mosquito Control Division (hereafter “Division”), responsible for managing mosquito populations in Passaic County to reduce the likelihood of disease transmission; and

WHEREAS, the Board annual appropriates funding for the Division to be used for mosquito control efforts; and

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by the County when the revenue is not subject to reasonably accurate estimates in advance; \

WHEREAS, N.J.S.A. 40A:4-39, provides that dedicated revenues anticipated from the mosquito control reserve fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement;

WHEREAS, pursuant to N.J.S.A. 40A:62.2., the Board may, by resolution, establish a mosquito control reserve fund, whereby unexpended balances budgeted annually for mosquito control may be lapsed into the reserve; and

WHEREAS, pursuant to N.J.S.A. 40A:4-63, it is required that any moneys held in any separate fund be treated by the officers of the County as moneys held in trust for the purpose for which the separate fund was created; and

WHEREAS, the Chief Financial Officer is recommending that the Board establish a mosquito control reserve fund, to lapse unexpended balances budgeted annual that can be used for mosquito control efforts in Passaic County; and

WHEREAS, this matter was reviewed at the March 11, 2020 Administration and Finance Committee, and is being recommend to the Board for approval; and

NOW, THEREFORE, BE IT RESOLVED, pursuant to N.J.S.A. 40A:62.2, that the Passaic County Board of Chosen Freeholders establishes a Mosquito Control Reserve Fund, to be used for the purposes as outlined in the law, and to support mosquito control efforts in Passaic County, and are requesting permission from the Director of the Division of Local Government Services to pay expenditures of the Mosquito Control Reserve Fund; and

LET IT BE FURTHER RESOLVED, that the Chief Financial Officer is authorized to take all applicable steps to establish the Mosquito Control Reserve Fund, specifically any requirements as established by the Local Finance Board pursuant to N.J.S.A. 40A:4-62.2(b), or any other necessary steps to carry out the purpose of this resolution; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board of the Passaic County Board of Chosen Freeholders is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

MPJ

Dated: March 24, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING APPELLATE LEGAL COUNSEL FOR CALENDAR YEAR 2020, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200263							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION QUALIFYING APPELLATE LEGAL COUNSEL
FOR CALENDAR YEAR 2020, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

WHEREAS, the County of Passaic (hereafter “County”) requires qualified law firms to serve as appellate legal counsel, on an as-needed basis; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq., the County issued RFQ-20-065, seeking a request for qualifications, for a pool of law firms to serve as appellate legal counsel for the County for calendar year 2020 (hereafter “RFQ-20-065”); and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of outside appellate legal counsel for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, Passaic County Counsel is recommending that the following seven (7) firms be qualified as appellate legal counsel, to be used on an as-needed basis: (1) Inglesino, Webster, Wyciskala & Taylor, LLC; (2) Eric M. Bernstein & Associates, LLC; (3) Nowell, P.A.; (4) Adams, Gutierrez & Lattiboudere; (5) Chasen, Lamparello, Mallon & Cappuzzo, P.C.; (6) Florio, Kenny, Raval; and (7) Weiner Law Group, LLP; and

WHEREAS, this matter was reviewed at the March 11, 2020 Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to the professional services exception in N.J.S.A. 40A:11-5(1), and pursuant to a fair and open process as set forth in N.J.S.A. 19:44A-20.4, the following law firms are being qualified by the Passaic County Board of Chosen Freeholders to be utilized on an as-needed basis for appellate legal counsel:

- (1) Inglesino, Webster, Wyciskala & Taylor, LLC;
- (2) Eric M. Bernstein & Associates, LLC;
- (3) Nowell, P.A.;
- (4) Adams, Gutierrez & Lattiboudere;
- (5) Chasen, Lamparello, Mallon & Cappuzzo, P.C.;
- (6) Florio, Kenny, Raval; and
- (7) Weiner Law Group, LLP

LET IT BE FURTHER RESOLVED, the Purchasing Agent, Clerk to the Board, and County Counsel are authorized to take all necessary action to carry out the purpose of this resolution.

MPJ

March 24, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)


Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

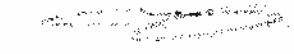
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2019 SHSP-Local Share, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200264							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$333,176.71 for the program noted below, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$333,176.71

Which item is now available as revenue from a grant award from the State of New Jersey, Office of Homeland Security and Preparedness, Homeland Security Program (SHSP-LOCAL SHARE) [EMW-2019-SS-00022]

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$333,176.71 be and the same is hereby appropriated under the caption State of New Jersey, Office of Homeland Security and Preparedness, Homeland Security Program (SHSP-LOCAL SHARE) [EMW-2019-SS-00022]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2019 BODY ARMOR PCPO, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200265							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-7							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$6,879.02 for the program noted below, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$6,879.02

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law and Public Safety, Body Armor Replacement Fund Program (22155)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$6,879.02 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law and Public Safety, Body Armor Replacement Fund Program (22155)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)


Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2019 CHILD AD, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200266							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-8							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$52,888.00 for the program noted below, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$52,888.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Children and Families, Child Advocacy Development
SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$52,888.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Children and Families, Child Advocacy Development

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

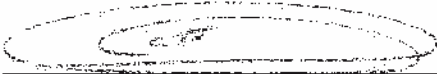
Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SART/FNE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200267							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-9							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$92,491.00 for the program noted below, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$92,491.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law and Public Safety, Sexual Assault Nurse Examiner (SART/FNE Program) [VS-40B-17/2017-VA-GX-0058]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$92,491.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law and Public Safety, Sexual Assault Nurse Examiner (SART/FNE Program) [VS-40B-17/2017-VA-GX-0058]

BE IT FURTHER RESOLVED that a like sum of \$23,123.00 representing the amount required for the county's share of the aforementioned undertaking appears in the budget of the year 2020 under the caption of "Prosecutor's Salary and Wage" and is hereby appropriated under the caption of:

"PROSECUTOR'S S&W 0-01-20-109-001-100"

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

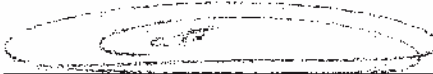
Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

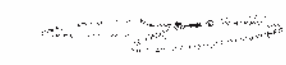
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) JAG-1-16-17 , ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200268							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$25,910.00 for the program noted below, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$25,910.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law and Public Safety, Justice Assistance Grant (JAG) Program [JAG-1-16-17/2017-DJ-BX-0078]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$25,910.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law and Public Safety, Justice Assistance Grant (JAG) Program [JAG-1-16-17/2017-DJ-BX-0078]

BE IT FURTHER RESOLVED that a like sum of \$22,101.00 representing the amount required for the county's share of the aforementioned undertaking appears in the budget of the year 2020 under the caption of "Prosecutor's Salary and Wage" and is hereby appropriated under the caption of:

"PROSECUTOR'S S&W 0-01-20-109-001-100"

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)


Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) JAG-1-16TF-17 , ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200269							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$177,964.00 for the program noted below, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$177,964.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law and Public Safety, Division of Criminal Justice, Multi-Jurisdictional Gang, Gun and Narcotics Task Force [JAG-1-16TF-17/2017-DJ-BX-0078]

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$177,964.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law and Public Safety, Division of Criminal Justice, Multi-Jurisdictional Gang, Gun and Narcotics Task Force [JAG-1-16TF-17/2017-DJ-BX-0078]

BE IT FURTHER RESOLVED that a like sum of \$100,062.00 representing the amount required for the county's share of the aforementioned undertaking appears in the budget of the year 2020 under the caption of "Prosecutor's Salary and Wage" and is hereby appropriated under the caption of:

"PROSECUTOR'S S&W 0-01-20-109-001-100"

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)


Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

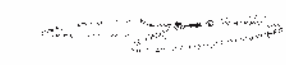
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CAP-20-0093 , ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200270							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-12							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$5,000.00 for the program noted below, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$5,000.00

Which item is now available as revenue from a grant award from the National Association of VOCA Assistance Administrators (NAVAA), National Crime Victims Rights Week Community Awareness Project (CAP 20-0093)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$5,000.00 be and the same is hereby appropriated under the caption National Association of VOCA Assistance Administrators (NAVAA), National Crime Victims Rights Week Community Awareness Project (CAP 20-0093)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

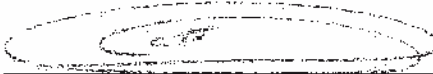
Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

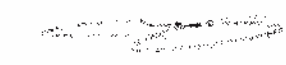
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2016-FTA 5310 , ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200271							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-13							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$200,000.00 for the program noted below, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$200,000.00

Which item is now available as revenue from a grant award from the New Jersey Transit, 2016 FTA Section 5310 [NJ-2018-019-00/NJ-16-X013]

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$200,000.00 be and the same is hereby appropriated under the caption New Jersey Transit, 2016 FTA Section 5310 [NJ-2018-019-00/NJ-16-X013]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION DESIGNATING ALL VOLUNTEERS WHO ASSIST IN THE PUBLIC HEALTH CRISIS STEMMING FROM THE SPREAD OF COVID-19 AS PUBLIC SAFETY WORKERS EXPRESSLY COVERED UNDER THE COUNTY OF PASSAIC'S WORKER'S COMPENSATION LIABILITY PLAN ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20200272							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-14							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION DESIGNATING ALL VOLUNTEERS WHO ASSIST IN THE PUBLIC HEALTH CRISIS STEMMING FROM THE SPREAD OF COVID-19 AS PUBLIC SAFETY WORKERS EXPRESSLY COVERED UNDER THE COUNTY OF PASSAIC'S WORKER'S COMPENSATION LIABILITY PLAN

WHEREAS, the County of Passaic (the "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, *et seq.* and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the "Board") are vested with decision making powers on behalf of the County; and

WHEREAS, Coronavirus disease 2019 (hereinafter "COVID-19") is a contagious, and at times fatal respiratory disease caused by SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, in order to help curb the spread of this highly contagious virus, the County of Passaic has started, and will continue, to implement procedures and programs designed to identify those individuals who are infected with COVID-19, including but not limited to creating drive-through testing centers; and

WHEREAS, the County will require the assistance of community volunteers to execute the procedures and programs created; and

WHEREAS, N.J.S.A. 34:15-1 et seq. sets forth an employer's obligation to compensate employees, as well partly paid and volunteer public safety personnel for occupational injuries and illnesses; and

WHEREAS, in the aftermath of September 11, 2001, the New Jersey Legislature adopted specific provisions (N.J.S.A. 34:15-31.3), which acknowledged the risk that many volunteers take when aiding in disaster and emergency relief and directed that "public safety workers" be included as individuals covered under the worker's compensation laws of this state; and

WHEREAS, pursuant to N.J.S.A. 34:15-31.4, "A Public safety worker includes, but is not limited to, a member, employee, or officer of a paid, partially paid, or volunteer fire or police department, force, company or district, including the State Police, a Community Emergency Response Team approved by the New Jersey Office of Emergency Management, or a correctional facility, or a basic or advanced medical technician of a first aid or rescue squad, or any other nurse, basic or advanced medical technician responding to a catastrophic incident and directly involved and in contact with the public during such an incident, either as a volunteer, member of a Community Response Team or employed directed by a health care facility"; and

WHEREAS, the County desires to make clear that any individual who volunteers to assist the County in executing the aforementioned procedures and programs will constitute a "public safety worker" when acting within the scope of their duties, and at the direction of the County of Passaic, and as such entitled to protection under the County's Worker's Compensation Policy; and

WHEREAS, the insurance commissioners have reviewed this matter and are now making this recommendation to the full Board.

NOW, THEREFORE, LET BE IT RESOLVED, that all volunteers who assist the County in executing the procedures and programs created to address the COVID-19 public health emergency, including but not limited to the drive-through testing centers, shall be considered public safety workers entitled to coverage under the County's worker's compensation policy, when acting within the scope of their duties and at the direction of the County of Passaic.

Dated: March 24, 2020

LSP

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

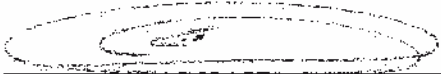
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MONARCH HOUSING ASSOCIATES FOR PLANNING AND COORDINATION OF HUD CONTINUUM OF CARE ACTIVITIES ADMINISTERED BY THE COUNTY DEPARTMENT OF HUMAN SERVICES PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:11-4.5, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200273							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-15							
CAF #								
Purchase Req. #	R0-01940							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MONARCH HOUSING ASSOCIATES FOR PLANNING AND COORDINATION OF HUD CONTINUUM OF CARE ACTIVITIES ADMINISTERED BY THE COUNTY DEPARTMENT OF HUMAN SERVICES PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:11-4.5

WHEREAS, the Passaic County Department of Human Services (hereafter "County") is an umbrella social service agency concerned with the planning and funding services for the disadvantaged and homeless citizens;

WHEREAS, on February 25, 2020 proposals were received and opened for RFP-20-008 Planning and Coordination of HUD Continuum of Care Activities administered by the "County" as a competitive contract pursuant to the Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.5; and

WHEREAS, the County issued a public solicitation to qualified vendors to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

WHEREAS, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic (hereafter "Board") award a contract to Monarch Housing Associates of Cranford, NJ for an initial award period of April 1, 2020 through July 31, 2020, with three (3) one year options to renew at the discretion of the County; and

WHEREAS, this matter was discussed at the March 11, 2020 meeting of the Health and Human Services Committee and is being recommended to the "Board" for approval; and

WHEREAS, the initial contract period will be April 1, 2020 through July 31, 2020 for a total estimated amount of \$30,000.00; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby accepts the committee's recommendation of award of contract for RFP-20-008, Planning and Coordination of HUD Continuum of Care Activities administered by the County Department of Human Services, under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.5 et seq., to Monarch Housing Associates; and

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic; and

LET IT BE FURTHER RESOLVED that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP-20-008 as a competitive contract.

JDP:czb

Dated: March 24, 2020


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,000.00

APPROPRIATION: 9-01-30-204-007-213

PURPOSE: Resolution authorizing award of contract to Monarch Housing Associates.



Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr

**RFP 20-008
RFP REVIEW RECOMMENDATIONS****REQUEST FOR PROPOSALS FOR PLANNING AND COORDINATION OF HUD
CONTINUUM OF CARE ACTIVITIES ADMINISTERED BY THE COUNTY
DEPARTMENT OF HUMAN SERVICES**

Monarch Housing Associates of Cranford, NJ was the only applicant for this project, and a previous provider of this service. Monarch provides this type of planning and coordination service for communities throughout New Jersey. The proposal review committee is recommending award of this contract to Monarch Housing Associates.

The initial 4 month award is \$30,000 for April 1, 2020 through July 31, 2020. The award contains the option for up to three one year renewal at the annual allocation of \$90,000 per 12 month period.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
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Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACTS TO THE AGENCIES LISTED HEREIN FOR VARIOUS PROJECTS TO BE FUNDED UNDER PASSAIC COUNTY'S HUMAN SERVICES AND PEER GROUPING GRANTS ADMINISTERED BY THE COUNTY DEPARTMENT OF HUMAN SERVICES PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:11-4.5 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200274							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-16							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
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RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING AWARD OF CONTRACTS TO THE AGENCIES LISTED HEREIN FOR VARIOUS PROJECTS TO BE FUNDED UNDER PASSAIC COUNTY'S HUMAN SERVICES AND PEER GROUPING GRANTS ADMINISTERED BY THE COUNTY DEPARTMENT OF HUMAN SERVICES PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:11-4.5

WHEREAS, the Passaic County Department of Human Services (hereafter "County") is an umbrella social service agency concerned with the planning and funding services for the disadvantaged and homeless citizens;

WHEREAS, on January 31, 2020 proposals were received and opened for RFP-20-004 for Various Projects to be Funded Under the Passaic County's Human Services and Peer Grouping Grants administered by the "County" as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.5; and

WHEREAS, the County issued a public solicitation to qualified vendors to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

WHEREAS, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic (hereafter "Board") award of contracts identified as follows:

Agency	Service	Term	Funding Source	Account	Allocation
DIAL	Services for Disabled Adults	4/1/20-12/31/20	IISAC Grants	0-01-27-160-001-213	\$40,500.00
The ARC of Bergen Passaic	Services for Disabled Children	4/1/20-12/31/20	IISAC Grants	0-01-27-160-001-213	\$40,500.00
Homecare Options	Homebound Svcs.	4/1/20-12/31/20	Peer Grouping	0-01-30-24-006-213	\$36,965.00

WHEREAS, this matter was discussed at the March 11, 2020 meeting of the Health and Human Services Committee and is being recommended to the " Board" for approval; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby accepts the committee's recommendation of award of contracts to the vendors listed above, for RFP-20-004, Various Projects to be Funded Under Passaic County's Human Services and Peer Grouping Grants administered by the County Department of Human Services, under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.5; and

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP-20-004 as a competitive contract.

JDP:czb

Dated: March 24, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$117,965.00

APPROPRIATION: \$81,000.00 – 0-01-27-160-001-213
\$36,965.00 - 0-01-30-204-006-213

PURPOSE: Resolution authorizing award of contracts to the agencies listed herein for various projects to be funded under Passaic County's Human Services.


Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr

RFP 20-004
RFP REVIEW RECOMMENDATIONS

**REQUEST FOR PROPOSALS FOR VARIOUS PROJECTS TO BE FUNDED UNDER
PASSAIC COUNTY'S HUMAN SERVICES AND PEER GROUPING GRANTS
ADMINISTERED BY THE COUNTY DEPARTMENT OF HUMAN SERVICES**

1. **Home Visiting Services:** Under the County Peer Grouping Grant, a total of \$36,965 will be available to a single entity to provide 1,598 hours of personal care and household management services to chronically ill or disabled elderly clients in their homes.

Homecare Options located in Totowa NJ was the only applicant and a previous provider for this service. The committee is recommending funding this program.

2. **Aid to Disabled Children/Early Intervention Program:** Under the county Human Services Grant, a total of \$40,500 will be available to a single entity to provide early intervention services to approximately 100 children, ages 0-3, with developmental delay.

Bergen Passaic ARC, headquartered in Hackensack, NJ and several locations throughout Bergen and Passaic Counties was the only applicant and a previous provider for this service. The committee is recommending funding this program.

3. **Aid to Disabled Adults/Therapeutic Program:** Under the county Human Services Grant, a total of \$40,500 will be available to a single entity for a therapeutic recreation program for 60 adults and seniors with disabilities.

DIAL, located in Clifton, NJ was the only applicant and a previous provider for this service. The committee is recommending funding this program.

Peer Grouping/HSAC 2020 Spending Plan

Agency	Service	Term	Funding Source	Account/ Requisition	Allocation
DIAL	Services for Disabled Adults	4/1/2020-12/31/20	HSAC Grants	0-01-27-160-001-213	40,500
The ARC of Bergen Passaic	Services for Disabled Children	4/1/2020-12/31/20	HSAC Grants	0-01-27-160-001-213	40,500
Homecare Options	Homebound Services	4/1/2020-12/31/20	Peer Grouping	0-01-30-204-006-213	36,965

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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Clerk Of The Board



Public Meeting (Board Meeting)

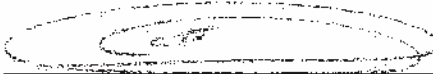
Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT TO APPLY FOR AND ACCEPT AND RECEIVE 2020 GOVERNMENTAL PEER GROUPING FUNDS, IN ACCORDANCE WITH N.J.S.A. 30:4D-7 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200275							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-17							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY HUMAN SERVICES
DEPARTMENT TO APPLY FOR AND ACCEPT AND RECEIVE 2020
GOVERNMENTAL PEER GROUPING FUNDS, IN ACCORDANCE WITH
N.J.S.A. 30:4D-7**

WHEREAS, the Passaic County Department of Human Services (hereafter "County") is an umbrella social service agency concerned with the planning and funding services for the disadvantaged and homeless citizens; and

WHEREAS, the Governmental PEER Grouping System was adopted, in large part, as a means of providing a stable, predictable financial base for a home and community based long-term care system; and

WHEREAS, the statute establishing the PEER Grouping System of Medicaid reimbursement to County-operated long term care facilities requires each of the participating counties to annually commit a portion of its net increased revenues to expansion of home and community based services for frail, elderly people and people with disabilities who might otherwise need nursing home care; and

WHEREAS, the "County" is desirous of applying for and accepting and receiving 2020 Governmental PEER Grouping Funds, in accordance with N.J.S.A. 30:4D-7; and

WHEREAS, this matter was discussed at the March 11, 2020 meeting of the Health and Human Services Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Passaic County Human Services Department to apply for and accept and receive 2020 Governmental PEER Grouping Funds, in accordance with N.J.S.A. 30:4D-7; and

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, Director of the Board, Director of the Department of Human Services are hereby authorized to execute all necessary documents on behalf of the County of Passaic.

JDP:czb

Dated: March 24, 2020



PHILIP D. MURPHY
GOVERNOR

SHEILA Y. OLIVER
LT. GOVERNOR

State of New Jersey
Department of Human Services
Division of Aging Services
P.O. Box 807
Trenton, N.J. 08625-0807

CAROLE JOHNSON
COMMISSIONER
LOUISE RUSH
DIVISION DIRECTOR

February 24, 2020

Ms. Francine Vince
Director
Passaic County Department of Human Services
401 Grand Street, Room 417
Paterson, NJ 07505

Dear Ms. Vince:

On behalf of the Department of Human Services (DHS), I am writing to inform you of the continuation of the Medicaid Peer Grouping Reimbursement System for county-operated long-term care facilities for calendar year 2020.

The State is continuing the policy beginning with the State Fiscal Year (SFY) 2015 Appropriation Act whereby a nursing facility (NF) that admitted a Medicaid beneficiary prior to July 1, 2014, shall continue to be paid according to the Medicaid fee-for-service (FFS) method. County NFs will continue to receive Peer Grouping reimbursement for these Medicaid residents for the duration of their stay in the county NF, which means until the individual expires, moves to another NF or moves into the community.

A Medicaid beneficiary who was admitted into a county NF after June 30, 2014 is required to be part of Managed Long Term Care Services and Supports (MLTSS) and NJ FamilyCare, and is not part of the Peer Grouping Reimbursement System. For a NJ FamilyCare beneficiary admitted after June 30, 2014, the rate that the county NF would be paid if it were a private (Class I) NF is the Managed Care Organization's (MCO) default rate. The SFY 2020 Appropriations Act added funds for NFs and the FFS rates are based upon the rate received on June 30, 2019 and the added funds. The SFY 2020 Appropriations Act continued the language from the prior fiscal year, which explains that a county NF will receive the rate (Class I) for individuals placed into the NF after June 30, 2014, and that rate will be the MCO's default rate for the current fiscal year. While an MCO and county NF may negotiate any rate, the MCOs will pay the established default rate using the calculation as set forth in the SFY 2020 Appropriations Act in the event that no negotiated rate exists. Based on estimates prepared by the DHS, Passaic County can anticipate that \$962,217.00 in increased revenue (net of the 50 percent match provided by the County) will be generated by the Peer Grouping System during calendar year 2020. There may be some variation between this estimate and actual claims submitted by Passaic County to the Medicaid fiscal agent, DXC.

As required under law, these figures have been reported directly to the Division of Local Government Services in the Department of Community Affairs. Pursuant to N.J.S.A. 30:4D-7 (t), which delineates the requirements of the Peer Grouping Reimbursement System, counties are required to use a minimum of 10 percent and maximum of 50 percent of the savings in county expenditures. The requirement results from the increased federal reimbursement for community-based social and health related programs for elderly and disabled persons who may otherwise require nursing home care. Please submit a service allocation and spending plan for 2020 to meet this requirement. The plan should be done in consultation with your county Area Agency on Aging (AAA) and the advice of agencies providing social and health-related services in your County. Specific guidelines, instructions, and the format for preparing the plan are enclosed. Upon request, the DHS can forward a blank allocation plan and expenditure report forms.

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200275

The 2020 service allocation and spending plan, cover letter, signed statements of assurances and completed 2019 annual expenditure report should be sent to Ms. Stephanie Rietze, in the Division of Aging Services (DoAS), Office of Area Agency on Aging Administration. The deadline for submission is April 1, 2020. DoAS will review the documents for compliance with the statutory requirements and notify you if the plan is approved or requires further action.

Ms. Rietze is available to answer questions or provide technical assistance and can be reached by telephone at 609-438-4742, or email at Stephanie.Rietze@dhs.state.nj.us.

Thank you for your support.

Sincerely,



Louise Rush, Director
Division of Aging Services

TZ/SMR
Enclosures:

C:

Shirley Force, Executive Director, Passaic County Area Agency on Aging



STATE OF NEW JERSEY
 DEPARTMENT OF HUMAN SERVICES
 DIVISION OF AGING SERVICES

Estimated Governmental Peer Grouping Revenue 2020

COUNTY	NET REVENUES
Atlantic	\$280,342
Bergen	\$1,776,326
Cape May	\$288,222
Gloucester	\$122,260
Middlesex	\$792,245
Passaic	\$962,217
Total	\$4,221,612

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200275

SMR 1/14/20



Department of Human Services
Division of Aging Services



2020

Estimated Governmental Peer Grouping Revenue

Guidelines & Instructions

New Jersey Department of Human Services ♦ Division of Aging Services

2020 GOVERNMENTAL PEER GROUPING FUNDS

BACKGROUND

The Governmental PEER Grouping System was adopted, in large part, as a means of providing a stable, predictable financial base for a home and community based long-term care system. The statute establishing the PEER Grouping System of Medicaid reimbursement to county-operated long-term care facilities requires each of the participating counties to annually commit a portion of its net increased revenues to expansion of home and community based services for frail elderly people and people with disabilities who might otherwise require nursing home care.

STATUTE: TITLE 30 - INSTITUTIONS AND AGENCIES CHAPTER: 30:4D-7

- (1) *"The governing body of each county entitled to receive increased federal reimbursement under the provisions of this amendatory act shall: **by March 31 of each year, submit a report** to the commissioner on the intended use of the savings in county expenditures which result from the increased federal reimbursement. " The governing body of each county, **with the advice of agencies providing social and health related services, shall use not less than 10% and no more than 50% of the savings in county expenditures which result from the increased federal reimbursement for community-based social and health related programs for elderly and disabled persons who may otherwise require nursing home care.**"*

2020 PEER GROUPING ESTIMATED NET INCREASED REVENUE PACKAGE INCLUDES:

- Governmental PEER Grouping System Continuation Letter
- 2020 Estimated Governmental PEER Grouping Revenue Figures – Statewide by County
- Guidelines for Services and Step-by-Step Instructions:
 - Eligible Populations and Home and Community Based Services Descriptions
 - Submission Instructions
 - Review and Approval Process
- Blank 2019 PEER Grouping Expenditure Report Form
- Blank 2020 PEER Grouping Spending and Allocation Plan Form

GUIDELINES

The portion of the estimated increased revenue allocation for nursing home prevention services **must be at least ten percent (10%)** and **not more than fifty percent (50%)** of the **total** net increased revenues.

NON-SUBSTITUTION OF FUNDING

PEER Grouping funds **MUST NOT SUPPLANT**, replace, or "free up" other funding sources for existing programs and services.

ELIGIBLE EXPENDITURES

PEER Grouping funds **must** be used for one of the following:

- o **Expansion** of existing nursing home prevention services for elderly and disabled adults, and/or
- o **New** nursing home prevention services for elderly and disabled adults
- o Continuation of services for additional clientele previously funded by PEER grouping is permitted:
 - ONLY** if the service is deemed a priority by the County's Human Services Advisory Council,
 - AND** the amount dedicated to nursing home prevention services to elderly and disabled persons meets the statutory minimum (10%).

ELIGIBLE HOME AND COMMUNITY BASED NURSING HOME PREVENTIVE SERVICES FOR SENIORS AND DISABLED ADULTS (See full descriptions of eligible services p. 7-8)

- Alternative Living Arrangements (i.e., Independent Living, Alternate Family Care, or other residential services)
- Case/Care Management – ONLY when employed specifically to avoid/delay nursing home placement.
- Adult Day Care
- Companionship
- Home Care Services
- Home Delivered Meals
- Home Health Care
- Homemaker Assistance
- Hospice
- Medical Supplies and Pharmaceutical Services
- Medical Transportation
- Personal Care
- Respite Care

ELIGIBLE POPULATIONS

Any services when provided to the following populations are **NOT** considered nursing home preventive for purposes of this plan:

- Children
- Alcohol and other substance abusers under the age of 60
- Persons with mental illness
- Persons with mental retardation
- Caregivers of any of the above populations

REQUEST FOR PROPOSAL AND CONTRACTING

It is recommended that a formal request-for-proposal process be utilized in selecting provider agencies the county; however, the county may use whatever method it deems appropriate for selecting providers. Funds made available through the PEER Grouping System are county funds and therefore should be disbursed in accordance with the county's standard operating procedures with input from the County's AAA Executive Director.

DIRECTIONS FOR COMPLIANCE WITH STATUTORY REQUIREMENTS:

COVER LETTER

A Cover letter assuring **both** of the following scenarios **must** accompany documents submitted to the NJ Department of Human Services:

- 2020 Governmental PEER Grouping funds will not supplant other funds

AND

- 2020 Spending and Allocation plan was developed with County Area Agency on Aging staff participation as well as other agencies providing social and health related services for elderly and disabled persons.

COMPLETING FORMS

Follow instructions and use definitions to prepare the 2019 Expenditure Report and 2020 Spending & Allocation Plan. Obtain required original signatures and provide all information requested in spaces provided. Unsigned, incomplete and draft documents will be returned.

At the top of the 2019 Expenditure Report form enter the county's **total** 2019 estimated net increased revenue figure provided by NJDHS. Enter 10% of the total (minimum 2019 PEER funds the county should have spent on eligible populations/services).

At the top of the 2020 Service Allocation and Spending Plan form enter the county's **total** 2020 estimated net increased revenue figure provided by NJDHS. Enter 10% of the total-minimum 2020 PEER funds that must be spent on eligible populations/services.

DESCRIPTIONS OF REQUIRED DATA

SERVICE DESCRIPTION

Describe **each** home and community based service provided by each agency. (i.e., Operation Sail is a program title not a service description). (**Service descriptions are on p. 7-8**)

SERVICE CATEGORY

A RENEWED service is the continuation of services previously provided with PEER Grouping funds.

EXPANDED services are added to existing services.

NEW service **has not** been previously funded with PEER Grouping funds.

PROVIDER AGENCY, ADDRESS, AND CONTACT INFORMATION

Enter agency, address and the name, title, email address, and telephone number of the contact person for each agency. If provider is not yet known, please indicate "To Be Determined (TBD)" and attached a page to the form describing how the provider will be selected. *(Note: at the time of the county's selection of the provider, revised forms must be submitted to DHS).*

NURSING HOME PREVENTION

If the express intent of the service is preventing or delaying nursing home admission, indicate (Y) in the "Yes" column. If the service is not one of the "eligible services" listed or is being provided to an ineligible population as directed in the "Guidelines for Services", indicate (N) in the "No" column - also indicate if the service was established as a priority by the county. If so, provide written justification on an attached page.

NUMBER OF UNDUPLICATED INDIVIDUALS

In the column under "Elderly" indicate the **number of unduplicated persons** 60 years of age and over being serviced. For services to another population type enter the unduplicated count and a description of the clientele in the column "Other". Ex: Physically Disabled adults 18+

UNITS OF SERVICE

- a. Define the standard unit of service. Ex: hour, meal, trip, etc.
 - b. Enter the number of units that for elderly persons and other populations for each service. Describe "other" population. Ex: Physically Disabled adults 18+
- (If no standard unit of service is applicable, enter the unduplicated number of persons that were or will be served and explain on an attached page)***

COST PER UNIT

On expenditure report, enter the final cost per service unit. On Spending and Allocation Plan, enter the estimated cost per unit for each service, for each population based on best attainable information.

PEER GROUPING FUNDS ALLOCATIONS**BUDGETED ALLOCATIONS**

Enter only the amount budgeted from PEER grouping revenues allocated to each provider agency for each service during the reporting year.

% OF TOTAL COUNTY PEER FUNDS ALLOCATED

Divide the PEER Grouping budgeted allocation for each service by the total County PEER Funds allocated (see top of page). (If more than one population is being served then specify amounts/% for each population)

PEER GROUPING FUNDS EXPENDITURES (2019 EXPENDITURE REPORT)

- a. Record the actual PEER Grouping funds expended for each service in 2019.
 - b. Enter the percentage of Total County PEER funds spent on each service.
- (If the 2019 Expenditure Report includes information that was not on the approved 2019 Spending and Allocation Plan submitted last year, provide written justification for the variance.)***

REPORTING YEAR TOTALS

- a. Add **ONLY** the total of all PEER Grouping funds in chart allocated for nursing home prevention programs for eligible populations.
- b. Enter % of total PEER Grouping funds allocated to County.

ACCRUAL STATEMENT (2019 EXPENDITURE REPORT)

If the County manages PEER Grouping funds on an accrual basis indicate the balance as of the end of the calendar year. If not managed on an accrual basis, enter N/A.

SIGNATURES

PREPARER:

Enter Contact Information, Sign and Date

AREA AGENCY ON AGING EXECUTIVE DIRECTOR SIGNATURE:

County Area Agency on Aging Executive Director Signature confirms his/her participation in Planning Process for use of PEER Grouping fund allocations: Sign and Date

COUNTY GOVERNING BODY STATEMENT OF ASSURANCES AND SIGNATURE:

The signature of the County Governing Body assures that: the information submitted on the document is accurate and readily accessible supporting documentation is available for each entry; the County Area Agency on Aging staff was involved in the planning of PEER Grouping funded services and programs for elderly and disabled persons at risk of nursing home placement; and, all expenditures drawn from PEER Grouping funds comply with any and all policy requirements and guidelines issued by the State Unit on Aging.

Print name, Sign and Date.

<p>HOME & COMMUNITY-BASED NURSING HOME PREVENTATIVE SERVICES ELIGIBLE FOR PEER GROUPING FUNDING</p>
--

The following describe services that comply with the PEER Grouping Federal mandate - home and community based nursing home preventative services for older adults age 60+ and disabled adults at risk of nursing home placement:

SERVICE: **CASE/CARE MANAGEMENT ONLY** when specifically to avoid/delay nursing home placement.

UNIT: 1/2 hour

DEFINITION: Development of a sound care plan for arranging and coordinating delivery of multiple services when specifically employed to avoid or delay nursing home placement.

SERVICE: **MEDICAL TRANSPORTATION**

UNIT: One-way trip (location to location)

DEFINITION: Provides an individualized linkage for elderly person and functionally impaired adults to enable them to utilize medical services/medical facilities, which they are unable to access due to transportation and/or health barriers to avoid or delay nursing home placement.

SERVICE: **FRIENDLY VISITING**

UNIT: Each visit

DEFINITION: An organized service that provides regular visits to socially and/or geographically isolated older individuals for purposes of providing companionship and social contact for those at risk of nursing home placement.

SERVICE: **HOUSEKEEPING**

UNIT: Each hour

DEFINITION: A service provided for routine basic upkeep and management of homes, for the purpose of enabling older persons at risk of nursing home placement to maintain themselves in their place of residence by removing housekeeping barriers.

SERVICE: **CERTIFIED HOME HEALTH AIDE**

UNIT: Each hour

DEFINITION: General support by certified and professionally supervised home health aides provided in homes of older individuals and disabled adults at risk of nursing home placement to enable them to maintain, strengthen, and safeguard their functioning to remain in their residence.

SERVICE: **VISITING NURSE**

UNIT: Each visit

DEFINITION: Services designed to maintain older persons and adults with disabilities in their own residences or community-based settings by providing skilled nursing services, thereby avoiding or deterring the need for hospitalization or nursing home placement.

SERVICE: **RESPIRE CARE**

UNIT: Each hour

DEFINITION: Short term or intermittent care provided to older persons and disabled adults at risk of nursing home placement either in their homes or in other appropriate facilities, because of the absence or the need for relief of those persons normally providing care.

SERVICE: **HOSPICE CARE**

UNIT: Each hour

DEFINITION: Community-based care by an organized team who provide symptom management, pain relief, and supportive services to terminally ill older persons and adults with disabilities.

SERVICE: EMERGENCY**UNIT:** Each contact**DEFINITION:** Services designed to provide assistance to an older person or adult with disabilities at risk of nursing home placement in those situations where an emergency exists and it is not possible to obtain immediate aid through existing social service agencies.**SERVICE: ALTERNATE LIVING ARRANGEMENTS-INDEPENDENT LIVING, HOMESHARING/MATCHING, and OTHER RESIDENTIAL SERVICES****UNIT:** Each contact**DEFINITION:** Living arrangement in which two or more unrelated older persons and adults with disabilities at risk of nursing home placement, share common areas of a home but have private sleeping space. Includes Independent Living, Alternate Family Care, or other residential services.**SERVICE: MEDICAL SUPPLIES and PHARMACEUTICAL SERVICES****UNIT:** Each Contact**DEFINITION:** Medical supplies, tools, materials and pharmaceutical services needed by older persons and adults with disabilities in their own residences or community-based settings who are at risk of nursing home placement. Includes for example, home delivered medications, wound care supplies, walker, cane, wheelchair, personal emergency response system, medicine administration reminders, and incontinence products.**SERVICE: ADULT DAY SERVICES - SOCIAL****UNIT:** Each hour**DEFINITION:** A structured program for older adults and adults with disabilities at risk of nursing home placement who require care and supervision in a protective setting for a portion of a 24 hour day, with emphasis on social and recreational activities in a group setting.**SERVICE: ADULT DAY SERVICES - MEDICAL****UNIT:** Each hour**DEFINITION:** A structured program for adults at risk of nursing home placement who require care and supervision in a protective setting for a portion of a 24 hour day, with emphasis on physically or cognitively impaired older adults.**SERVICE: PERSONAL CARE****UNIT:** Each hour**DEFINITION:** Personal assistance, stand-by assistance, supervision or cues for older persons or adults with disabilities at risk of nursing home placement having difficulties with one or more of the following activities of daily living: eating, dressing, bathing and toileting.**SERVICE: WANDER SAFETY SYSTEM****UNIT:** Each contact**DEFINITION:** A radio wave, global positioning or similar type of remote tracking system to assist individuals with Alzheimer's and related dementias at risk for nursing home placement due to wandering. This service is designed to protect at-risk individuals who wear a system-tracking device so that they may be located promptly in the event that they wander out of the home or away from the caregiver.**SERVICE: HOME DELIVERED MEALS****UNIT:** Each meal**DEFINITION:** A service that provides nutritionally adequate meals, which assure, at a minimum, one-third of the Recommended Dietary Allowance (RDA) for older persons and adults with disabilities at risk of nursing home placement in their places of residence.

REMINDER:

Services of any type when provided to the following populations are not considered nursing home preventative for the purposes of this plan:

- Children
- Alcohol and other substance abusers under the age of 60
- Persons with mental illness
- Persons with mental retardation
- Caregivers of any of the above populations

SUBMISSION INSTRUCTIONS:

The 2019 PEER Grouping Expenditure Report, 2020 PEER Grouping Service Allocation and Spending Plan, and cover letter inclusive of all requirements should be completed as specified and submitted with all original signatures, no later than **April 1, 2020**.

(Please Note: Submission of drafts, and/or omission of cover letter requirements, and/or required signatures on forms will result in documents returned to the county and a delay of the approval process).

Send to:

Stephanie Rietze
New Jersey Department of Human Services
Division of Aging Services
Office of Area Agency on Aging Administration

via:

US Postal Service – (Not Express Mail) use PO Box
PO Box 807
Trenton, New Jersey 08625-0807

Federal Express/UPS or Hand-Delivery use Street Address
Building 12 D
3444 Quakerbridge Plaza Drive
Mercerville, NJ 08619

REVIEW AND APPROVAL:

Department of Human Services staff will examine the 2019 Expenditure Report and 2020 PEER Grouping Spending and Allocation Plan for compliance with all Federal, State and other Laws, Regulations, Requirements and instructions. Drafts, incomplete or inaccurately prepared pages, omissions of signatures, or, cover letters lacking required assurances will be returned to the county for correction and resubmission and may result in a delay of the review and approval process.

County Governing Body will be notified of the Department's final acceptance of plans.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Bruce James

401 Grand Street
Paterson, New Jersey 07505
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

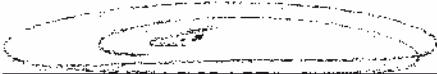
Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

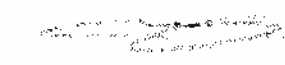
Agenda: RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS FOR RFP-19-027 TRANSPORTATION SERVICES FOR THE COUNTY OF PASSAIC AS PART OF THE NJ JOBS ACCESS REVERSE COMMUTE PROGRAM-NJ JARC PROGRAM PURSUANT TO N.J.S.A. 40A:11-13.2(c) ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200276							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-18							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS FOR RFP-19-027
TRANSPORTATION SERVICES FOR THE COUNTY OF PASSAIC AS PART OF
THE NJ JOBS ACCESS REVERSE COMMUTE PROGRAM-NJ JARC PROGRAM
PURSUANT TO N.J.S.A. 40A:11-13.2(c)**

WHEREAS, the Passaic County Department of Human Services (hereafter "County") is an umbrella social service agency concerned with the planning and funding services for the disadvantaged and homeless citizens;

WHEREAS, proposals were received by the "County" on October 29, 2019 for RFP-19-027 Transportation Services for the County of Passaic As Part of the NJ Jobs Access Reverse Commute Program – NJ JARC Program (hereafter "JARC"); and

WHEREAS, the Passaic County Director of the Department of Human Services (hereafter "Director") is recommending that all bids be rejected; and

WHEREAS, N.J.S.A. 40A:11-13.2(c) provides that a governing body of a contracting unit may reject all bids when it decides to abandon the project for provision or performance of goods or services; and

WHEREAS, the "Director" has elected to forego applying for funds pursuant to the JARC Program; and

WHEREAS, this matter was discussed at the March 11, 2020 meeting of the Health and Human Service Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Director of Purchasing to reject all bids submitted for RFP-19-027 for Transportation Services for the County of Passaic As Part of The NJ Jobs Access Reverse Commute Program – NJ JARC Program, received October 29, 2019, in accordance with the provisions of N.J.S.A. 40A:11-13.2(c).

JDP:czb

Dated: March 24, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

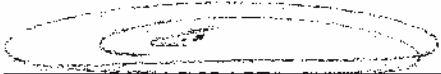
Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
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401 Grand Street
Paterson, NJ 07505

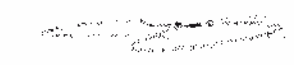
Agenda: RESOLUTION AUTHORIZING THE APPOINTMENT AND RE-APPOINTMENT OF MEMBERS TO THE WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, COMMENCING MARCH 24, 2020 AND TERMINATING MARCH 23, 2023, AS AUTHORIZED BY N.J.S.A. 34:15-C-1 et. seq. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200277							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-19							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING THE APPOINTMENT AND RE-APPOINTMENT OF MEMBERS TO THE WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, COMMENCING MARCH 24, 2020 AND TERMINATING MARCH 23, 2023, AS AUTHORIZED BY N.J.S.A. 34:15-C-1 et. seq.

WHEREAS, the Workforce Development Board of Passaic County (hereafter “WDB”) is a gateway to our area’s workforce development system and its One-Stop Services;

WHEREAS, the Passaic County Workforce Development Center provides training for unemployed, unskilled and displaced individuals so they can effectively operate in the workplace, as authorized by N.J.S.A. 34:15-C-1 et. seq.; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing the appointment of Jessica Egger, Director of Education for Oasis – A Haven for Women and Children, to the WDB for a three (3) year term, commencing March 24, 2020 and terminating March 23, 2023; and

WHEREAS, the Board of Chosen Freeholder of the County of Passaic is desirous of authorizing the re-appointment of Susan Ronga to the WDB for a three (3) years term commencing March 24, 2020 and terminating March 23, 2023; and

WHEREAS, this matter was discussed at the March 10, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 34:15-C-1 et. seq., that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the appointment and re-appointment, to the Passaic County Workforce Development Board, as specified above.

JDP;jg

Dated: March 24, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

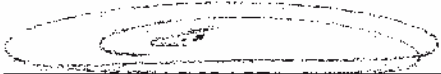
Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
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401 Grand Street
Paterson, NJ 07505

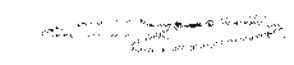
Agenda: RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTIONS R-2019-07 DATED AUGUST 13, 2019 AND R-2019-1218 DATED DECEMBER 30, 2019 TO CORRECT THE DOLLAR AMOUNT OF PROGRAM SERVICES IN THE FUNDING AWARD FOR STATE COMMUNITY PARTNERSHIP PROGRAMS ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Health & Human Services
COMMITTEE NAME

Official Resolution#	R20200278							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTIONS R-2019-07 DATED AUGUST 13, 2019 AND R-2019-1218 DATED DECEMBER 30, 2019 TO CORRECT THE DOLLAR AMOUNT OF PROGRAM SERVICES IN THE FUNDING AWARD FOR STATE COMMUNITY PARTNERSHIP PROGRAMS

WHEREAS, pursuant to Resolution R-2019-0705 dated August 13, 2019, as amended by Resolution R2019-1218 dated December 30, 2019, the Board of Chosen Freeholders of the County of Passaic (hereafter "Board") authorized the County to apply for and accept funds from the State of New Jersey, Juvenile Justice Commission (hereafter "JJC") Comprehensive County Plan Allocation funding, in the amount of \$932,076.00 for Calendar Year 2020; and

WHEREAS, it is necessary to further amend said Resolutions to reflect the correct dollar amount of program services as follows: State Community Partnership Program Services Award, SCP-20-PS-16 in the amount of \$445,106.00, State Community Partnership Program Management Award, SCP-20-PM-16 in the amount of \$55,550.00 with a State Community Partnership total award of \$500,656.00, and Family Court Program Services in the amount of \$278,149.00, Family Court Family Crisis Intervention Unit award of \$153,271.00, with a total Family Court total award of \$431,420.00, for the period of January 1, 2020 through December 31, 2020; and

WHEREAS, this matter was discussed at the March 11, 2020 meeting of the Health and Human Services Committee and is being recommended to the "Board" for approval; and

NOW, THEREFORE, LET IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes an amendment to Resolutions R-2019-0705 dated August 13, 2019 and R-2019-1218 dated December 30, 2019 to correct the dollar amount of program services in the funding award for State Community Partnership programs; and

LET IT BE FURTHER RESOLVED, that the "Board" authorizes the County of Passaic, Department of Human Services to apply for and accept the following: State Community Partnership Program Services Award, SCP-20-PS-16 in the amount of \$445,106.00, State Community Partnership Program Management Award, SCP-20-PM-16 in the amount of \$55,550.00 with a State Community Partnership total award of \$500,656.00, and Family Court Program Services in the amount of \$278,149.00, Family Court Family Crisis Intervention Unit award of \$153,271.00, with a total Family Court total award of \$431,420.00, for the period of January 1, 2020 through December 31, 2020; and

LET IT BE FURTHER RESOLVED, that the County of Passaic is accepting these funds to be used specifically for the purpose described in the application;" and

LET IT BE FURTHER RESOLVED, that the Freeholder Director, Clerk to the Board and any other necessary County officials, are hereby authorized to execute any necessary documents to effectuate the purpose of this resolution.

JDP:czb

Dated: March 24, 2020

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AMENDMENT TO R-20190644 DATED JULY 16, 2019 TO INCLUDE AN ADDITIONAL LIST OF RULES AND REGULATIONS REGARDING THE STEPHEN TILTON DINING HALL AT CAMP HOPE IN WEST MILFORD, NEW JERSEY PURSUANT TO N.J.S.A. 40:20-1.2, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200279							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING AMENDMENT TO R-20190644 DATED JULY 16, 2019 TO INCLUDE AN ADDITIONAL LIST OF RULES AND REGULATIONS REGARDING THE STEPHEN TILTON DINING HALL AT CAMP HOPE IN WEST MILFORD, NEW JERSEY PURSUANT TO N.J.S.A. 40:20-1.2, ET SEQ.

WHEREAS, the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested with all of the executive and legislative powers of the County of Passaic pursuant to N.J.S.A. 40:20-1.2, et seq.; and

WHEREAS, the Board recently authorized the Passaic County Parks & Recreation Department to add Camp Hope, located on Union Valley Road in West Milford, NJ, to its inventory of Park properties; and

WHEREAS, by Resolution R2019-0644 dated July 16, 2019, the Board adopted a fee schedule for to permit out designated areas within Camp Hope for use by the general public; and

WHEREAS, the Passaic County Director of Parks & Recreation, by memorandum dated March 9, 2020 appended to and made a part hereof, is recommending the amendment of Resolution R20190644 dated July 16, 2019 to include an additional list of rules and regulations for the Stephen Tilton Dining Hall, currently listed on Page 19 of the permit packet that reads CH Area #4, to those regulations already in place; and

WHEREAS, the additional rules and regulations would include such items as a park attendant, event setup/conclusion times, room capacity, regulations for use of candles, item delivery times, and kitchen use for outside caterers, and a complete list is included in the memo from the Director of Parks & Recreation dated March 9, 2020; and

WHEREAS, the Board is desirous of amending Resolution R20190644 dated July 16, 2019 to include the additional list of rules and regulations regarding the Stephen Tilton Dining Hall in accordance with Page 19 of the permit packet that reads CH Area #4; and

WHEREAS, this matter was discussed at the March 11, 2020 meeting of the Public Works Committee and is recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to R-20190644 dated July 16, 2019 to include a list of rules and regulations for the Stephen Tilton Dining Hall in accordance with N.J.S.A 40: 20-1.2 et seq.

LET IT BE FURTHER RESOLVED, that the Freeholder Director and Clerk of the Board are hereby authorized to execute any documents necessary to effectuate the purposes of this resolution.

NA:dmp

March 24, 2020



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters
From: Darryl Sparta, Director of Parks & Recreation
Date: 3/9/2020
Re: Parks & Recreation: Amendment to resolution R20190644, Camp Hope

The Passaic County Parks Department is recommending resolution R20190644, dated 7/16/2019, be updated to include an additional list of rules and regulations regarding the Stephen Tilton Dining Hall. Following the section on page 19 of the permit packet that reads, CH Area#4 Stephen Tilton Dining Hall, we would like to add the following list.

- Request for the dining hall requires a park attendant to be present for the duration of the event. An extra charge of \$18/hour, per attendant applies. This fee will automatically be included in the requirements.
- 1 hour for set up prior to event and 30 min at the end of the event for clean-up is included with permit
- All events must conclude no later than 11pm (all persons must vacate the premises by 11:30pm)
- 210 is the room capacity, children must be supervised
- The hall can be visited Monday through Friday 7:00am – 3:00pm
- Candles are to be housed in containers that are taller than the candles to catch the wax, and so that the flames are not exposed
- Items can be delivered prior to event Monday - Friday 7:00am – 3:00pm
- Kitchen use is not permitted by guests or an outside caterer. All outside caterers must provide their own equipment, supplies and means to keep food hot and cold.

This request was discussed and approved at the Public Works and Buildings & Grounds Committee at the meeting held on March 11, 2020.

The Passaic County Parks Department therefore requests that the Board of Chosen Freeholders adopt the necessary resolution to authorize updating resolution R20190644 to include an additional list of rules and regulations be added regarding Stephen Tilton Dining Hall.

Res-Pg:n.50-1

Passaic County Board of Chosen Freeholders

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401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3748

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

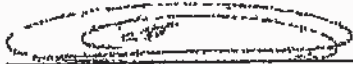
Date: Jul 16, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand St.
Paterson, NJ 07505

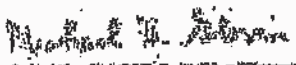
Agenda: RESOLUTION ADOPTING A FEE SCHEDULE FOR DESIGNATED AREAS WITHIN CAMP HOPE LOCATED IN WEST MILFORD, NJ FOR USE BY THE GENERAL PUBLIC. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190644							
Meeting Date	07/16/2019							
Introduced Date	07/16/2019							
Adopted Date	07/16/2019							
Agenda Item	n-50							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lozzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓	✓			✓			
Lepore	✓		✓	✓	✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: July 17, 2019

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200279

RESOLUTION ADOPTING A FEE SCHEDULE FOR DESIGNATED AREAS WITHIN CAMP HOPE LOCATED IN WEST MILFORD, NJ FOR USE BY THE GENERAL PUBLIC

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the "Board") is vested with all of the executive and legislative powers of the County of Passaic pursuant to N.J.S.A. 40:20-1, et seq.; and

WHEREAS the Board recently authorized the Passaic County Parks & Recreation Department to add Camp Hope located on Union Valley Road in West Milford, NJ to its inventory of Park properties; and

WHEREAS by memo dated July 9, 2019 attached hereto and made part hereof, the Director of Parks & Recreation for Passaic County is reporting that he would like to permit out different areas of Camp Hope for use by the general public, as is already permitted in all of the Passaic County parks, according to the list of Camp Hope areas with proposed rates for In-County and Non-County residents attached hereto and made part hereof; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds reviewed this matter at its July 2, 2019 meeting and is recommending that proposed rates for permit fees for use of designated areas of Camp Hope by the general public be authorized by the entire Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby adopts the attached fee schedule for Camp Hope located on Union Valley Road, West Milford in order to permit out different areas of the Camp or use by the general public.

Introduced on: July 16, 2019
 Adopted on: July 16, 2019
 Official Resolution#: R2019044
 March 24, 2020

July 16, 2019

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200279

CAMP HOPE (CH)
1792 UNION VALLEY ROAD, West Milford NJ

Park Hours

Monday – Friday 3:00 PM – Dusk
Saturday & Sunday Dawn – Dusk

CH AREA #1 – “PAVILION” Area: A covered pavilion approximately 3,700 Sq. ft. Amenities: Picnic tables, parking and Porta-johns on site. Suggested Capacity: 20 – 125 Persons (Please refer to pavilion fee chart for pricing on page 7).

CH AREA # 2– “CENTER FIELD”: Approx. 9,000 sq. ft. Amenities. Open field located in the center of the property, available for your small event. Available for Concerts, Fairs, Festivals, Flea Market, parking adjacent to area, Porta-johns nearby. (Please refer to page 7 for fees)

CH AREA #3 – “BASKETBALL COURT” Area: Approx. 8,000 sq. ft. Amenities: Full-size basketball court with adjustable rims, parking, and Porta-johns nearby. Suggested Capacity: 25-150 Persons (Please refer to page 9 for fees)

CH AREA #4 – “STEPHEN TILTON DINING HALL”: Enclosed building approx. 2,700 sq. ft. Amenities: Sixteen (16) - 6 ft. tables, 148 chairs, and restrooms on the premises. Maximum Capacity: 210 persons (Please refer to page 20 for fees)

Please note: Requests for Dining Hall requires a park attendant be present for the duration of the event. An extra charge of \$15/hour, per attendant applies. This fee will automatically be included in the requirements. Does NOT include use of the kitchen facilities.

CH AREA #5 – “CABINS” Camping Area: An interesting place for overnight camping with so much to explore in one park. Approx. 236,000 sq. ft. Amenities: Enclosed cabin, 22 cots, ample parking with permanent restrooms & showers onsite. Suggested capacity: 66 max. (22 persons per cabin (Please refer to page 20 for fees)

CH AREA #6 – POOL AND SPRAY PARK Area – Amenities: Pavilion approx. 800 sq. ft. with 4 handicap accessible bathrooms and outside shower, Pool approx. 2,400 sq. ft. Maximum Capacity 150 persons, Spray Park approx. 2,200 sq. ft. with approx. 6 attractions. (Please refer to page 20 for fees)

Parks & Recreation



CAMP HOPE

P. O. Box 931, West Milford, NJ 07480

Office: (973) 881-2487

Fax: (973) 728-5902



Stephen Tilton Dining Hall

Page 19 of the permit packet, following:

CH Area#4 Stephen Tilton Dining Hall

- Request for the dining hall requires a park attendant to be present for the duration of the event. An extra charge of \$18/hour, per attendant applies. This fee will automatically be included in the requirements.
- 1 hour for set up prior to event and 30 min at the end of the event for clean-up is included with permit
- All events must conclude no later than 11pm (all persons must vacate the premises by 11:30pm)
- 210 is the room capacity, children must be supervised
- The hall can be visited Monday through Friday 7:00am – 3:00pm
- Candles are to be housed in containers that are taller than the candles to catch the wax, and so that the flames are not exposed
- Items can be delivered prior to event Monday - Friday 7:00am – 3:00pm
- Kitchen use is not permitted by guests or an outside caterer. All outside caterers must provide their own equipment, supplies and means to keep food hot and cold.

CAMP HOPE (CH)
1792 UNION VALLEY ROAD, West Milford NJ

Park Hours

Monday – Friday 3:00 PM – Dusk
Saturday & Sunday Dawn – Dusk

CH AREA #1 – “PAVILION” Area: A covered pavilion approximately 3,700 Sq. ft. Amenities: Picnic tables, parking and Porta-johns on site. Suggested Capacity: 20 – 125 Persons (Please refer to pavilion fee chart for pricing on page 7).

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CH AREA #4 – “STEPHEN TILTON DINING HALL”: Enclosed building approx. 2,700 sq. ft. Amenities: Sixteen (16) - 6 ft. tables, 148 chairs, and restrooms on the premises. Maximum Capacity: 210 persons (Please refer to page 20 for fees)

Please note:

- Requests for Dining Hall requires a park attendant be present for the duration of the event. An extra charge of \$18/hour, per attendant applies. This fee will automatically be included in the requirements.
- 1 hour for set-up prior to event and 30 min. at the end of the event for clean-up is included with Permit.
- All events must conclude no later than 11pm (all persons must vacate the premises by 11:30pm).
- 210 is the room capacity, children must be supervised.
- Hall can be visited Monday – Friday 7:00am – 3:00pm.
- Candles are to be housed in containers that are taller than the candles to catch the wax and so the flames are not exposed.
- Items can be delivered prior to event Monday - Friday 7:00am – 3:00pm
- Kitchen use is not permitted by guests or an outside caterer. All outside caterers must provide their own equipment, supplies and means to keep food hot and cold.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER NO. 2 (FINAL) FOR SPARWICK CONTRACTING, INC. AS IT PERTAINS TO THE SCOUR COUNTERMEASURES AT VARIOUS PASSAIC COUNTY BRIDGES, COUNTY PROJECT NUMBER C-19-002, PURSUANT TO N.J.A.C. 5:30-11.3 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200280							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION FOR CHANGE ORDER NO. 2 (FINAL) FOR SPARWICK CONTRACTING, INC. AS IT PERTAINS TO THE SCOUR COUNTERMEASURES AT VARIOUS PASSAIC COUNTY BRIDGES, COUNTY PROJECT NUMBER C-19-002, PURSUANT TO N.J.A.C. 5:30-11.3

WHEREAS, the County of Passaic (hereafter “County”) undertook a Project known as Scour Countermeasures at Various Passaic County Bridges in Various Municipalities throughout Passaic County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-23 the County issued Bid #C-19-002 advertisement for bids which was published in advance of the date fixed for receiving the bids in order to promote competitive bidding; and

WHEREAS, the County received bids on March 26, 2019 from a number of bidders and Sparwick Contracting, Inc., was the lowest bid received by the County for the Scour Countermeasure at Various Bridges and Municipalities throughout the County; and

WHEREAS, pursuant to N.J.S.A. 40A:11-24, on April 9, 2019 the Passaic County Board of Chosen Freeholders passed Resolution R200190358 awarding the contract to Sparwick Contracting, Inc. of Lafayette, New Jersey in the amount of \$2,983,060.00; and

WHEREAS, the Passaic County Engineer, by letter dated March 11, 2020 attached hereto and made part hereof, is recommending that a change order be made reflecting a net decrease cost in the amount of \$240,780.41 for unused quantities of Project items; and

WHEREAS, the total final contract amount up to and including Change Order No. 2 is \$2,975,609.59 (0.25% total net decrease); and

WHEREAS, this Project was partially funded by a NJDOT, Local Bridges, Future Needs Program; and

WHEREAS, this matter was discussed at the March 11, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.A.C. 5:30-11.3, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the following proposed Change Order No. 2 (Final) which reflects a net decrease cost in the amount of \$240,780.41 resulting in a net decrease to the adjusted contract amount in connection with the above-mentioned project and is recommended for approval by the Office of the Passaic County Engineer by letter dated March 11, 2020.

CHANGE ORDER NO. 2 (FINAL)

DESCRIPTION AND VALUE OF CHANGE

See March 11, 2020 letter attached hereto
 Amount of this Change Order – net deduction \$ 240,780.41

REASON FOR CHANGE

See March 11, 2020 letter attached hereto

STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 2,983,060.00
Previous Additions	\$ 233,330.00
Total	\$ 3,216,390.00
Previous Deductions	\$ -0.00-

Net Prior to This Change	\$ 3,216,390.00
Amount of This Change Order – net deduction	\$ 240,780.41
Contract Amount to Date	\$ 2,975,609.59

NA:dmp

March 24, 2020



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 11, 2020

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: Scour Countermeasures at Various Passaic County
Bridges, Various Municipalities, Passaic County
County Project Number C-19-002
Sparwick Contracting, Inc.
CHANGE ORDER # 2 - FINAL

Members of the Board:

Attached, for your approval, is the Change Order #2-FINAL to be issued to the contractor, reflecting a net decrease cost in the amount of \$240,780.41 for unused quantities of Project Items.

The above-mentioned change order was reviewed and recommended for Approval by the Public Works, Committee at their meeting of March 11, 2020.

Therefore, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution to approve and issue Change Order #2-FINAL to the contractor, Sparwick Contracting, Inc., of 21 Sunset Inn Road, Lafayette, New Jersey in the amount of \$240,780.41 (Two Hundred and Forty Thousand, Seven Hundred and Eighty and Forty-One Cents), which results in a net decrease to the adjusted Contract amount. The total contract amount up to and including Change Order #1 is \$2,975,609.59. (Total Net Decrease 0.25%). This project was partially funded by a NJDOT, Local Bridges, Future Needs.

Very truly yours,

Jonathan C. Pera, P.E.
County Engineer

/te

cc: Public Works, and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200280



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders
 PROJECT NAME & NO. (if applicable): Scour Countermeasures at Various Passaic County Bridges
 PROJECT LOCATION (if applicable): County Bridges

SUMMARY (include full details such as contract award period, purpose, etc.):

Scour Countermeasures at Various Passaic County Bridges - Resolution # R2019-0358, dated 4/9/2019 -Change Order # #1, R2019-0810, dated 9/10/19 - an a net increase in the amount of \$233,330.00 -Change Order No. 2 (Final) - a net deduction of \$240,780.41 - due to the deletions and additions of as-built quantities needed to complete this project.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ Net Deduction of \$240,780.41

REQUISITION # _____

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 19-03549

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # G-01-45-713-011-903 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: _____

Add qualifying resolution no. if requesting an award

✓ BID #: C-19-002 CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200280

✓ Planning & Economic Development
 ✓ Public Works



COUNTY OF PASSAIC
 ENGINEERING DEPT, CO OF PASSAIC
 (Q) 973-881-4450
 401 GRAND ST. ROOM 524
 PATERSON, NJ 07505

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, CORRESPONDENCE, ETC.

NO. 19-03549

ORDER DATE: 05/01/19
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:
 VENDOR ACCT NUM:
 VENDOR PHONE #: (973)300-4709
 VENDOR FAX #: (973)300-7461
 REQUISITION #: R9-02556

SHIP TO

VENDOR

Vendor #: 09045

SPARWICK CONTRACTING INC.
 21 SUNSET INN ROAD
 LAFAYETTE, NJ 07848

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 22-6002466

QUANTITY	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL
1.00/AT	BRIDGE SCOUR COUNTERMEASURERS AT VARIOUS LOCATIONS PROJECT AS PER RESOLUTION R2019-0358, DATED APRIL 09, 2019	G-01-45-713-011-903	178,334.8400	178,334.84
	OPENING BALANCE OF ACCOUNT G-04-45-713-011-903 \$419,115.25 - DEDUCTED 240,780.41 AS PER RESOLUTION R2020- , DATED MARCH 24, 2020			
1.00/AT	BRIDGE SCOUR COUNTERMEASURERS	C-04-55-107-109-901	0.0000	0.00
1.00/AT	BRIDGE SCOUR COUNTERMEASURERS OPENING BALANCE OF ACCOUNT C-04-55-116-001-903 \$745,560.00 - ADDED 233,330.00 AS PER CHANGE ORDER # 1 AS PER RESOLUTION R2019-0810, DATED SEPTEMBER 10, 2019 S.L.	C-04-55-116-001-903	0.0000	0.00
			TOTAL	178,334.84

CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
I do solemnly declare and certify under penalties, of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.	I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.	DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW
VENDOR SIGN HERE Introduced on: March 24, 2020 Adopted on: March 24, 2020 Official Resolution: R20200280 DATE	DEPT. HEAD DATE VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO: COUNTY OF PASSAIC ENGINEERING DEPT, CO OF PASSAIC (Q) 973-881-4450 401 GRAND ST. ROOM 524 PATERSON, NJ 07505	
TAX ID NO. OR SOCIAL SECURITY NO.		

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 401 GRAND STREET
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 2
 PROJECT No. C-19-002

DATE: March 5, 2020

PROJECT TITLE:
Scour Countermeasures at Various Passaic County Bridges

LOCATION: Bloomingdale, Wanaque, North Haledon, Little Falls, Pompton Lakes and West Milford

DATE OF CONTRACT: April 9, 2019

OWNER PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Sparwick Contracting, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS					
3	SILT FENCE	(595)	L.F.	\$1.00	(\$595.00)
4	INLET FILTERS, TYPE 1	(40)	UNIT	\$1.00	(\$40.00)
5	FLOATING TURBIDITY BARRIER, TYPE 2	(145)	L.F.	\$1.00	(\$145.00)
6	TRAFFIC SAFETY SERVICES	(0.830143)	ALL	\$28,000.00	(\$23,244.00)
7	TRAFFIC DIRECTOR, FLAGGER	(1011)	HRS	\$70.00	(\$70,770.00)
8	DRUMS	(304)	UNIT	\$1.00	(\$304.00)
9	BREAKAWAY BARRICADE	(22)	UNIT	\$1.00	(\$22.00)
10	CONSTRUCTION SIGNS	(748)	S.F.	\$11.00	(\$8,228.00)
11	FLASHING ARROW BOARD 2' X 4'	(1)	UNIT	\$850.00	(\$850.00)
21	EXCAVATION, TEST PIT (IF & WHERE DIRECTED)	(46)	C.Y.	\$50.00	(\$2,300.00)
22	EXCAVATION, UNCLASSIFIED	(1323)	C.Y.	\$10.00	(\$13,230.00)
26	A-JACKS CONCRETE ARMOR UNITS	(2491)	S.Y.	\$100.00	(\$240,100.00)
TOTAL DEDUCTIONS					(\$359,828.00)
ADDITIONS - ORIGINAL CONTRACT PAY ITEMS					
23	MODULAR BLOCK RETAINING WALL	291.6	S.F.	\$100.00	\$29,160.00
27	BEAM GUIDE RAIL	15.75	L.F.	\$140.00	\$2,205.00
TOTAL ADDITIONS					\$31,365.00
ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS					
S-4	ELASTOMERIC CONCRETE JOINT	96	L.F.	\$424.00	\$40,704.00
S-5	ASPHALT PLUG JOINT	63.25	L.F.	\$296.00	\$18,722.00
S-6	TEMPORARY PRECAST BARRIER	1	L.S.	\$6,656.59	\$6,656.59
S-7	WATER CONTROL - MODULAR BLOCK WALL, BRIDGE 1600-142	1	L.S.	\$12,200.00	\$12,200.00
S-8	ENGINEERING FOR MODULAR BLOCK WALL, BRIDGE 1600-142	1	L.S.	\$2,500.00	\$2,500.00
S-9	RESTORE SITE MODULAR BLOCK WALL, BRIDGE 1600-142	1	L.S.	\$6,900.00	\$6,900.00
TOTAL ADDITIONS					\$87,682.59
NET CHANGE ORDER (DEDUCTION)					(240,780.41)
ADDITION TO THE AMOUNT OF CONTRACT.....					(240,780.41)
ORIGINAL TIME FOR COMPLETION.....					150 Calendar Days
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....					
NEW DATE FOR COMPLETION IS.....					<u>November 14, 2019</u>

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200280

2. REASON FOR CHANGE

Item No. 3 - Silt Fence: The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Silt Fence.

Item No. 4 - Inlet Filters, Type 1: This item was not required. This resulted in an decrease in the quantity for Inlet Filters, Type 1.

Item No. 5 - Floating Turbidity Barrier, Type 2: The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Floating Turbidity Barrier.

Item No. 6 - Traffic Safety Services: The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Traffic Safety Services.

Item No. 7 - Traffic Director, Flagger: The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Traffic Director, Flagger.

Item No. 8 - Drums: The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Drums.

Item No. 9 - Breakaway Barricade: The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Breakaway Barricade.

Item No. 10 - Construction Signs: The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Construction Signs.

Item No. 11 - Flashing Arrow Board 2' x 4': The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Flashing Arrow Board 2' x 4'.

Item No. 21 - Excavation, Test Pit (If & Where Directed): The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Excavation, Test Pit (If & Where Directed).

Item No. 22 - Excavation, Unclassified: The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for Excavation, Unclassified.

Item No. 23 - Modular Block Retaining Wall: Broad Street over Post Brook required a retaining wall that was not in the plans at the northwest embankment since the slope was too steep for the A-Jacks. Also an increase in quantities based on field measurements for High Mountain Road over Molly Ann Brook. The Broad Street wall and increase field measurement at High Mountain Road resulted in an increase quantity for Modular Block Retaining Wall.

Item No. 26 - A-Jacks Concrete Armor Units: The full amount of this pay item quantity was not required. This resulted in an decrease in the quantity for A-Jacks Concrete Armor Units.

Item No. 27 - Beam Guide Rail: An increase in quantities were required based on the field measurements for High Mountain Road over Molly Ann Brook. This resulted in an increase in the quantity for Beam Guide Rail.

Item No. S-4 - Elastomeric Concrete Joint: The joints on Ringwood Avenue Bridge over Wanaque River, Wanaque were replaced. An increase in quantities were based on the field measurements. This resulted in an increase in the quantity for Elastomeric Concrete Joint.

Item No. S-5 - Asphalt Plug Joint: The joints on Broad Street Bridge over Post Brook, Pompton Lakes were replaced. An increase in quantities were based on the field measurements. This resulted in an increase in the quantity for Elastomeric Concrete Joint.

Item No. S-6 - Temporary Precast Barrier: Temporary Precast Barriers were a required safety element to place a retaining wall adjacent to the roadway, which is an additional cost the quantities based on field measurements for High Mountain Road over Molly Ann Brook. This resulted in an increase in the quantity for Temporary Precast Barrier.

Item No. S-7 -Water Control - Modular Block Wall, Bridge 1600-142: This is an additional cost for work required for the construction of an additional modular block wall at Broad Street over Post Brook, Pompton Lakes. This resulted in an increase in the quantity for Water Control - Modular Block Wall, Bridge 1600-142.

Item No. S-8 - Engineering for Modular Block Wall, Bridge 1600-142: This item was added due to the addition of Modular Block Wall at Broad Street over Post Brook, Pompton Lakes. This resulted in an increase in the quantity for Engineering for Modular Block Wall - Bridge 1600-142.

Item No. S-9 -Restore Site Modular Block Wall - Bridge 1600-142: This is an additional cost for work required to restore the parking adjacent to the excavation for the modular block wall. This resulted in an increase in the quantity for Restore Site Modular Block Wall, Bridge 1600-142.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$2,983,960.00
PREVIOUS ADDITIONS.....	\$233,330.00
TOTAL.....	\$3,216,390.00
PREVIOUS DEDUCTIONS.....	\$0.00
NET PRIOR TO THIS CHANGE.....	\$3,216,390.00
AMOUNT OF THIS CHANGE..... deduct	(\$240,760.41)
CONTRACT AMOUNT TO DATE.....	\$2,975,609.59

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims.

CONTRACTOR - ~~Concrete Construction Corporation~~ SPANUELA CONTRACTING, INC

SIGNATURE: [Signature]

Date: 3/9/20

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: [Signature]
(County Inspector)

Date: 3/9/20

Reviewed By and Recommended for Processing By: [Signature]
(Project Engineer)

Date: 3/9/20

Recommend for Approval By: _____
(County Engineer)

Date: _____

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE: _____

Date: _____

Cassandra "Sandi" Lazzara, Freeholder Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR CHA FOR THE GOFFLE BROOK PARK IMPROVEMENTS – SOUTH OF DIAMOND BRIDGE AVENUE PROJECT IN THE BOROUGH OF HAWTHORNE, NJ PURSUANT TO N.J.S.A 40A: 11-5 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200281							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-23							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING CONTRACT MODIFICATION #1 FOR CHA FOR THE GOFFLE BROOK PARK IMPROVEMENTS – SOUTH OF DIAMOND BRIDGE AVENUE PROJECT IN THE BOROUGH OF HAWTHORNE, NJ PURSUANT TO N.J.S.A 40A: 11-5 ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) undertook a project for the Goffle Brook Park Improvements – South of Diamond Bridge Avenue in the Borough of Hawthorne, NJ; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-19-027, seeking qualifications for a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2019, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2019 was publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on January 22, 2019 the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed Resolution No. R20190026 qualifying a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2019, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included CHA; and

WHEREAS, on February 26, 2019, the Board passed Resolution No. R20190188 awarding a design engineering services contract to CHA in the amount of ninety-nine thousand two hundred (\$99,200.00) dollars; and

WHEREAS, the Passaic County Engineer by letter dated March 13, 2020 (attached herein) is requesting a contract modification for additional design engineering services in the amount of four thousand five hundred (\$4,500.00) dollars necessary for completion of the Project; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

WHEREAS, this matter was discussed at the Public Works Committee meeting on March 11, 2020 and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that the contract awarded to CHA for design engineering services for Goffle Brook Park Improvements – South of Diamond Bridge Avenue in the Borough of Hawthorne, NJ is modified to include an additional four thousand five hundred (\$4,500.00), as recommend by the Passaic County Engineer.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modification to CHA, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract modification, and take any other steps necessary to carry out the purpose of this resolution.

NDA:dmp

March 24, 2020

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200281

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,500.00

APPROPRIATION: C-04-55-153-001-920

PURPOSE: Resolution authorizing contract modification #1 for
CHA for the Goffle Brook Park improvements.


Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr



County of Passaic
 Administration Building
 401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
 ROOM 524

Jonathan C. Pera, P.E.
 County Engineer

TEL: (973) 881-4456
 FAX: (973) 742-3936
 TDD: (973) 279-9786

March 13, 2020

Board of Chosen Freeholders
 Passaic County Administration Building
 401 Grand Street
 Paterson, New Jersey 07505

PROJECT: Goffle Brook Park Improvements – South of Diamond Bridge Avenue
 Borough of Hawthorne, Passaic County
Contract Modification #1 – CHA
RFQ-19-027

Members of the Board:

CHA has submitted a request for additional fees for additional design work required in connection with the Goffle Brook Park Improvements – South of Diamond Bridge Avenue (Resolution No. R20190188) project in the Borough of Hawthorne, in the amount of \$4,500.00. This work includes additional design services for separating the design project into two separate construction bid packages (plans and specifications).

The above-mentioned matter was discussed at the Public Works Committee meeting of March 12, 2020 and a contract modification to CHA is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to CHA in the amount of \$4,500.00 for additional design services in connection with the Goffle Brook Park Improvements – South of Diamond Bridge Avenue project in the Borough of Hawthorne, and to authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
 County Engineer

/s/nam

cc: Chair, Public Works and Buildings & Grounds Committee
 County Administrator
 County Counsel
 Director of Finance

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200281



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Contract Modifications
 PROJECT NAME & NO. (If applicable): Goffle Brook Park Improvements South of Diamond Bridge Avenue
 PROJECT LOCATION (If applicable): Goffle Brook Park

SUMMARY (Include full details such as contract award period, purpose, etc):

Goffle Brook Park Improvements - South of Diamond Bridge Avenue, Hawthorne. Original Contract Awarded by Resolution R2019-0188, dated 2/26/19 for the Design and preparation of construction documents and construction phase services for various park improvements including the expansion of two parking lots, renovations to the existing comfort station, construction of new replacement basketball court and installation of new inclusive playground equipment. This Contract Amendment is for additional design services for separating the design project into two separate construction bid packages (plans and specifications)

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 4,500.00

REQUISITION # _____
 (A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 19-02031
 (A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-153-001-920

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: 19-027
 Add qualifying resolution no. if requesting an award

BID #: _____ CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200281

Public Works



COUNTY OF PASSAIC
 ENGINEERING DEPT, CO OF PASSAIC
 (Q) 973-881-4450
 401 GRAND ST. ROOM 524
 PATERSON, NJ 07505

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, CORRESPONDENCE, ETC

NO. 19-02031

ORDER DATE: 03/13/19

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #:

VENDOR FAX #:

REQUISITION #: R9-01611

SHIP TO

VENDOR

Vendor #: 12330

CHA CONSULTING, INC.
 III WINNERS CIRCLE
 ALBANY, NY 12205

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 22-6002466

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00/AF	GOFFLE BROOK PARK IMPROVEMENTS SOUTH OF DIAMOND BRIDGE AS PER RESOLUTION R2019-0188, DATED FEBRUARY 26, 2019 PARTIAL PAYMENTS ORIGINAL BALANCE OF ACCOUNT NUMBER C-04-55-153-001-920 - \$3,750.00 - ADDED 4,500.00 AS PER RESOLUTION R2020- , DATED MARCH 24, 2020	C-04-55-153-001-920	8,250.0000	8,250.00
			TOTAL	8,250.00

CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
<p>I do solemnly declare and certify under penalties, of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p> <p>_____ VENDOR SIGN HERE Introduced on: March 24, 2020 Adopted on: March 24, 2020 Official Resolution: R20200281 _____ DATE</p> <p>TAX ID NO. OR SOCIAL SECURITY NO.</p>	<p>I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.</p> <p>_____ DEPT. HEAD DATE</p> <p>VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO: COUNTY OF PASSAIC ENGINEERING DEPT, CO OF PASSAIC (Q) 973-881-4450 401 GRAND ST. ROOM 524 PATERSON, NJ 07505</p>	<p>DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW</p>



County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 13, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Goffle Brook Park Improvements – South of Diamond Bridge Avenue
Borough of Hawthorne, Passaic County
Contract Modification #1 – CHA
RFQ-19-027

Members of the Board:

CHA has submitted a request for additional fees for additional design work required in connection with the Goffle Brook Park Improvements – South of Diamond Bridge Avenue (Resolution No. R20190188) project in the Borough of Hawthorne, in the amount of \$4,500.00. This work includes additional design services for separating the design project into two separate construction bid packages (plans and specifications).

The above-mentioned matter was discussed at the Public Works Committee meeting of March 12, 2020 and a contract modification to CHA is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to CHA in the amount of \$4,500.00 for additional design services in connection with the Goffle Brook Park Improvements – South of Diamond Bridge Avenue project in the Borough of Hawthorne, and to authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/s/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200281

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO KIMBALL OFFICE FURNITURE FOR INSTALLATION OF NEW OFFICE FURNITURE FOR DESIGNATED AREAS IN CONNECTION WITH THE PASSAIC COUNTY COURT HOUSE ANNEX RENOVATION AND REHABILITATION PROJECT AT 63 HAMILTON STREET IN THE CITY OF PATERSON, NJ THROUGH STATE CONTRACT, PURSUANT TO N.J.S.A 40A:11-12, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200282							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-24							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION FOR AWARD OF CONTRACT TO KIMBALL OFFICE FURNITURE FOR INSTALLATION OF NEW OFFICE FURNITURE FOR DESIGNATED AREAS IN CONNECTION WITH THE PASSAIC COUNTY COURT HOUSE ANNEX RENOVATION AND REHABILITATION PROJECT AT 63 HAMILTON STREET IN THE CITY OF PATERSON, NJ THROUGH STATE CONTRACT, PURSUANT TO N.J.S.A 40A:11-12, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) requested proposals for the installation of new office furniture for certain areas in the Court House Annex, mainly the Grand Jury area, as part of the Passaic County Court House Annex Renovation and Rehabilitation Project at 63 Hamilton Street in Paterson, NJ; and

WHEREAS pursuant to N.J.S.A. 40A:11-12, et seq., the County may, without advertising for bids, purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, Kimball Office Furniture through Dancker, Sellew & Douglas of Somerville, New Jersey holds a State contract for these types of services; and

WHEREAS, the scope of the work includes providing 4-24 tables, chairs and installation of work stations and all other components related thereto, as more fully explained in the March 11, 2020 letter from the County Engineer attached hereto and made part hereof; and

WHEREAS, the Passaic County Engineer is requesting said contract be awarded to Kimball Office Furniture through Dancker, Sellew and Douglas under a state contract for furniture for certain areas in the Courthouse Annex in the amount of twenty five thousand six hundred eighty five dollars and thirty cents (\$25,685.30) necessary for completion of the Project; and

WHEREAS, this matter was discussed by the Public Works Committee on March 11, 2020 and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution attesting to the availability of funds to award the contract described herein.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-12 et seq., that the Board of Chosen Freeholders of the County of Passaic hereby authorizes an award of contract to Kimball Office Furniture, through Dancker of Somerville, New Jersey in the amount of \$25,685.30 for providing and installing new furniture for certain areas in the Passaic County Court House Annex.

LET IT BE FURTHER RESOLVED, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

NA:dmp

March 24, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,685.30

APPROPRIATION: C-04-55-157-007-901

PURPOSE: Resolution for award of contract to Kimball office furniture for installation of new office furniture.


Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 11, 2020.

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: New furniture- PC Courthouse Annex renovation
c/o Passaic County
63 Hamilton Street
Paterson, NJ
NJ State Contract #A81628 Kimball Office Furniture c/o Dancker
G-2004 FURNITURE: OFFICE, LOUNGE


Dear Members of the Board:

As part of the Passaic Courthouse Annex renovation and rehabilitation project, Passaic County is providing furniture for certain areas in the Courthouse Annex. The spaces in question are mainly the Grand Jury area. Under State Contract #A81628/G-2004, the County has received a proposal for Kimball Office Furniture through Dancker, the furniture dealer for the product to provide furniture and installation in the amount of \$25,685.30.

This matter was discussed at the Public Works Committee meeting of March 11, 2020 and an award of contract to Kimball Office Furniture through Dancker is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding the quote for new furniture for the Grand Jury room and designated area of the Courthouse Annex project in the amount of \$25,685.30 to Kimball Office Furniture through Dancker and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,


Jonathan C. Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic1.local\departments\Engineering\Users\andrew_\My Documents\PC Courthouse Annex\FF&B\Dancker\BCF_Award_2020_03_11.docx

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200282



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Purchases of Goods and/or Services
 PROJECT NAME & NO. (if applicable): Passaic County Annex Renovation New Furniture
 PROJECT LOCATION (if applicable): Court House Annex

SUMMARY (Include full details such as contract award period, purpose, etc.):

As part of the Passaic County Courthouse Annex and Rehabilitation Project, Passaic County is providing furniture for certain areas in the Courthouse Annex, mainly the Grand Jury Area, and has requested a proposal from Kimball Office Furniture through Dancker off State, Contract A81628, G-004

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 25,685.30
 REQUISITION # R0-01950
 (A copy of the requisition from Edmunds must be attached)
 PURCHASE ORDER # _____
 (A copy of the purchase order and change order request form must be attached)
 ACCOUNT # C-04-55-157-007-901 # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: _____
 Add qualifying resolution no. if requesting an award
 BID #: _____ CO-OP: _____ NO: _____

✓ STATE CONTRACT #: A81628 G-004

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: Planning & Economic Development ✓ Public Works
 Adopted on: March 24, 2020
 Official Resolution#: R20200282

COUNTY OF PASSAIC
 ENGINEERING DEPT, CO OF PASSAIC
 (Q) 973-881-4450
 401 GRAND ST. ROOM 524
 PATERSON, NJ 07505

REQUISITION	
NO.	R0-01950

SHIP TO	COURTHOUSE ANNEX
VENDOR	DANCKER, SELLEW & DOUGLAS DSD2, LLC D/B/A DANCKER 291 EVANS WAY SOMMERVILLE, NJ 08876 VENDOR #: 11263

ORDER DATE: 03/09/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 AT	NEW FURNITURE FOR THE GRAND JURY ROOM AND DESIGNATED AREA OF THE COURTHOUSE ANNEX STATE CONTRACT A81628 G-004	C-04-55-157-007-901	25,685.3000	25,685.30
			TOTAL	25,685.30

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200282

REQUESTING DEPARTMENT

DATE



291 Evans Way
Somerville, NJ 08876
www.dancker.com

Legal name of Company making this sale
Dancker LLC
Formerly Dancker, Kellow & Douglas
291 Evans Way
Somerville, NJ 08876
TEL: 973-592-0075

Quotation

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
200114	01/17/20		COU350	Ken Brennan (Felicia)	

Quote To

COUNTY OF PASSAIC
401 GRAND ST STE 1
PATERSON NJ 07505-2023

Ship To

COUNTY OF PASSAIC
63 HAMILTON STREET
PATERSON NJ 07505-2023

Phone +1 (973) 881-4490

Terms Net 30

Sales Location Somerville Furniture

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
<p>As a one-source solutions provider for architecture, furniture, technology and logistics, we are committed to helping you achieve better results.</p> <p>Ask us about all our offerings from audiovisual to sound-masking to modular walls, and more.</p> <p>NJ State Contract A81628 (delivered and installed using prevailing wage)</p> <p>Please Follow Purchase Order Instructions Below and Include Manufacturer Contract Number On Purchase Order.</p> <p>Address Purchase Order To: Dancker LLC 291 EVANS WAY BRANCHBURG, NJ 08876</p> <p>Please E-mail or send the Purchase Order and signed quote to dancker for processing to Ken Brennan @KBRENNAN@DANCKER.COM</p>				
1	24	K95P KIMBALLNJ POLY,STACKING,PLASTIC PLASTIC COLOR BK BLACK TIE PRICE TIER PQ4-24 PRICE QTY 4-24 CHAIRS	122.96	2,951.04

Tag For lounge

Introduced on: March 24, 2020

Adopted on: March 24, 2020

Official Resolution#: R20200282

Accepted by _____ Title _____ Date _____

dancker

201 Evans Way
Somerville, NJ 08876
www.dancker.com

Legal name of Company making this sale
Dancker LLC
(Formerly Dancker, Sileo & Douglas)
201 Evans Way
Somerville, NJ 08876
Phone: 908-200-1155

Quotation

Page 2 / 11
(cont'd)

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
200114	01/17/20		COU350	Ken Brennan (Felicia)	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
2	6	74K3228CFX KIMBALLNJ DOCK, TABLE BASE, X, BLADE, FIXED, PAINT COLUMN COLOR 462 CINDER FOOT/BRIDGE COLOR 462 CINDER Tag For lounge	299.45	1,796.70
3	6	74K3636SQL KIMBALLNJ DOCK, MEETING TABLE, SQUARE, LAMINATE RIM PROFILE P 1/8" MOLDED VIN GROMMET X NO GROMMET SURFACE LAMINATE PRICE GROUP STD STANDARD GROUP 1 SC SEDONA VIN RIM COLOR SC SEDONA Tag For lounge	263.41	1,580.46
4	1	K30CC KIMBALLNJ STATURE, MID-BACK, BLACK PRIMARY UPHOLSTERY GRADE 6 GRADE 6 3679 ESSENCE RAVEN CASTER C2 BLACK SOFT DUAL WHEEL Tag For witness	731.40	731.40
5	4	K30AA KIMBALLNJ STATURE, HI-BACK, BLACK PRIMARY UPHOLSTERY GRADE 6 GRADE 6 3679 ESSENCE RAVEN CASTER C2 BLACK SOFT DUAL WHEEL Tag For workstations	759.49	3,037.96
6	4	ACC42W KIMBALLNJ CETRA, 42H, CONNECTOR, END TRIM, WOOD TOP CAP SHAPE T TRANSITIONAL CONNECTOR FINISH PRICE GROUP	130.38	521.52

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200282

Accepted by _____ Title _____ Date _____



291 Evans Way
Somerville, NJ 08876
www.dancker.com

Legal notice of Company making this sale:
Dancker LLC
Formerly Dancker, Sidew & Douglas
291 Evans Way
Somerville, NJ 08876
Phone: 908-200-7575

Quotation

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
200114	01/17/20		COU350	Ken Brennan (Felicia)	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
7	4	STD STANDARD GROUP 1 SC SEDONA Tag For workstations ACL42WW KIMBALLNJ CETRA,42H,CONNECTOR,SQUARE L,WOOD, WOOD TOP CAP TOP CAP SHAPE T TRANSITIONAL TOP CAP FINISH PRICE GROUP STD STANDARD GROUP 1 SC SEDONA WIREWAY PAINT PRICE GROUP STDM STANDARD GROUP M,METALLIC 507 PATINA METALLIC CONNECTOR FINISH PRICE GROUP STD STANDARD GROUP 1 SC SEDONA Tag For workstations	284.37	937.48
8	2	AEF1U KIMBALLNJ CETRA,ELECTRICAL,BASE POWER ENTRY POWER 84 8 WIRE,4 CIRCUIT Tag For workstations	164.30	328.60
9	2	AEJ1 KIMBALLNJ CETRA,ELECTRICAL,JUMPER CABLE, PANEL-TO-PANEL POWER 84 8 WIRE,4 CIRCUIT Tag For workstations	54.06	108.12
10	2	AER184 KIMBALLNJ CETRA,ELEC,DUPLEX RECEPTACLE, 8 WIRE-4 CIRCUIT,CIRCUIT 1 RECEPTACLE COLOR 462 CINDER Tag For workstations	18.02	36.04
11	2	AER484 KIMBALLNJ CETRA,ELEC,DUPLEX RECEPTACLE, 8 WIRE-4 CIRCUIT,CIRCUIT 4 RECEPTACLE COLOR	18.02	36.04

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200282

Accepted by _____ Title _____ Date _____

dancker

291 Evans Way
Somerville, NJ 08876
www.dancker.com

Legal name of Company making this sale
Dancker, LLC
Agency Dancker, Sellen & Douglas
291 Evans Way
Somerville, NJ 08876
PHONE: 908-200-7575

Quotation

Page 4 / 11
(cont'd)

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
200114	01/17/20		COU350	Ken Brennan (Felicia)	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
12	2	462 CINDER workstations AP2442WNNW KIMBALLNJ CETRA,24WX42H,PANEL,WOOD,FABRIC, NON PWRD,WOOD TOP CAP TOP CAP SHAPE T TRANSITIONAL TOP CAP FINISH PRICE GROUP STD STANDARD GROUP 1 SC SEDONA WIREWAY COVER P2 2 PUNCHED WIREWAY PAINT PRICE GROUP STDM STANDARD GROUP M,METALLIC 507 PATINA METALLIC WOOD SIDE FINISH PRICE GROUP STD STANDARD GROUP 1 SC SEDONA FABRIC GRADE A GRADE A 10224 SPRITE SKY	597.57	1,195.14
13	2	AP3042WNNW KIMBALLNJ CETRA,30WX42H,PANEL,WOOD,FABRIC, NON PWRD,WOOD TOP CAP TOP CAP SHAPE T TRANSITIONAL TOP CAP FINISH PRICE GROUP STD STANDARD GROUP 1 SC SEDONA WIREWAY COVER NP2 2 NON-PUNCHED WIREWAY PAINT PRICE GROUP STDM STANDARD GROUP M,METALLIC 507 PATINA METALLIC WOOD SIDE FINISH PRICE GROUP STD STANDARD GROUP 1 SC SEDONA FABRIC GRADE A GRADE A 10224 SPRITE SKY	650.04	1,300.08

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200282

Accepted by _____ Title _____ Date _____

dansker

201 Evans Way
Somerville, NJ 08876
www.dansker.com

Local name of Company making this sale
dansker LLC
(Formerly Dansker Sales & Supply)
201 Evans Way
Somerville, NJ 08876
PHONE: 908-500-1155

Quotation

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
200114	01/17/20		COU350	Ken Brennan (Felicia)	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
14	4	AP4242WNPW KIMBALLNJ CETRA,42WX42H,PANEL,WOOD,FABRIC,PWRD, WOOD TOP CAP POWER 84 8 WIRE,4 CIRCUIT TOP CAP SHAPE T TRANSITIONAL TOP CAP FINISH PRICE GROUP STD STANDARD GROUP 1 SC SEDONA WIREWAY COVER P1 1 PUNCHED,1 NON-PUNCHED WIREWAY PAINT PRICE GROUP STDM STANDARD GROUP M,METALLIC 507 PATINA METALLIC WOOD SIDE FINISH PRICE GROUP STD STANDARD GROUP 1 SC SEDONA FABRIC GRADE A GRADE A 10224 SPRITE SKY Tag For workstations	875.67	3,502.68
15	1	KSCD001 KIMBALLNJ NONGSA UNIV,LOCK CORE-BLK,BLK HNGD KEY, KEY 001 Tag For workstations	14.31	14.31
16	1	KSCD002 KIMBALLNJ NONGSA UNIV,LOCK CORE-BLK,BLK HNGD KEY, KEY 002 Tag For workstations	14.31	14.31
17	2	12S2415PUBBFMW KIMBALLNJ FOOTPRINT,24DX15WX27H,STOR,PED,BBF, FLAT PF,PAINT,WOOD FRONT PULL ARC462 ARC,CINDER LOCK KSB SPECIFY CORE SEPARATELY PAINT PRICE GROUP STDM STANDARD GROUP M,METALLIC 507 PATINA METALLIC FINISH PRICE GROUP STD STANDARD GROUP 1	741.26	1,482.52

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200282

Accepted by _____ Title _____ Date _____

dancker

281 Evans Way
 Solon, OH 44136
 www.dancker.com

Legal name of Company making this sale:
 dancker, LLC
 (formerly Dancker, Selig & Douglas)
 281 Evans Way
 Solon, OH 44136
 (419) 485-5936

Quotation

Page 6 / 11
 (cont'd)

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
200114	01/17/20		COU350	Ken Brennan (Felicia)	

Line	Quantity	Tag For	Catalog Number / Description	Unit Price	Extended Amount
			SC SEDONA		
		workstations			
18	1	ABWC14L	KIMBALLNJ FOOTPRINT,CETRA,CANTILEVER BRACKET, LEFT HAND	43.99	43.99
		Tag For	workstations		
19	1	ABWC14R	KIMBALLNJ FOOTPRINT,CETRA,CANTILEVER BRACKET, RIGHT HAND	43.99	43.99
		Tag For	workstations		
20	2	ABWL	KIMBALLNJ FOOTPRINT,CETRA,SURFACE BRACKET,EDGE, LEFT HAND	7.42	14.84
		Tag For	workstations		
21	2	ABWR	KIMBALLNJ FOOTPRINT,CETRA,SURFACE BRACKET,EDGE, RIGHT HAND	7.42	14.84
		Tag For	workstations		
22	2	ST84TLSSW	KIMBALLNJ FOOTPRINT,84W,SURF,TASK LIGHT SOFFIT, STR,WOOD FINISH PRICE GROUP STD STANDARD GROUP 1 SC SEDONA	121.90	243.80
		Tag For	workstations		
23	2	SS2484WSSL3	KIMBALLNJ FOOTPRINT,24DX84W,SURF,1 3/16T,STR,LAM, WIRE MGR PF RIM PROFILE P 1/8" MOLDED VIN LAMINATE PRICE GROUP STD STANDARD GROUP 1 SC SEDONA RIM COLOR SC SEDONA WIRE MANAGER COLOR 462 CINDER	345.03	690.06

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200282

Accepted by _____ Title _____ Date _____



291 Evans Way
Somerville, NJ 08876
www.dancker.com

Legal notice of Company making this sales
statement
Dancker, Sellen & Douglas
291 Evans Way
Somerville, NJ 08876
PHONE: 908-503-8875

Quotation

Page 7 / 11
(cont'd)

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
200114	01/17/20		COU350	Ken Brennan (Felicia)	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
24	2	ST1284WSTCW KIMBALLNJ workstations FOOTPRINT,12DX84W,SURF, TRANSACTION COUNTER,WOOD RIM PROFILE F 1/8" SOFTENED FINISH PRICE GROUP STD STANDARD GROUP 1 SC SEDONA	382.13	764.26
25	9	95-2R KIMBALLNJ workstations EVENT,SIDE,4 LEG,ARMS,3/4 FLAIR BACK BACK UPHOLSTERY GRADE 6 GRADE 6 3679 ESSENCE RAVEN SEAT UPHOLSTERY GRADE 6 GRADE 6 3679 ESSENCE RAVEN PAINT PRICE GROUP STD STANDARD GROUP 1,NON-METALLIC 462 CINDER GLIDE STD STANDARD,BLACK NYLON BALL	303.16	2,728.44
26	1	K56TMBU KIMBALLNJ wtg area JOYA,TASK,BLACK MESH BACK,UPHOLSTRY SEAT SEAT UPHOLSTERY GRADE 6 GRADE 6 3679 ESSENCE RAVEN	403.86	403.86
27	2	FEP2327L KIMBALLNJ wtg area FOOTPRINT,23WX27H,FREESTANDING, END PANEL,LAMINATE LAMINATE COLOR SC SEDONA	252.81	505.62
28	1	FMP4827L KIMBALLNJ wtg area FOOTPRINT,48WX27H,MODESTY FINISH PANEL,	308.46	308.46

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200282

Accepted by _____ Title _____ Date _____

dancker
 281 Evans Way
 Somerville, NJ 08876
 www.dancker.com

Legal name of Company making this sale
 Dancker, LLC
 (Formerly Dancker, Baker & Douglas)
 281 Evans Way
 Somerville, NJ 08876
 PHONE 1-502-200-73

Quotation

Page 8 / 11
 (cont'd)

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
200114	01/17/20		COU350	Ken Brennan (Felicia)	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		LAMINATE LAMINATE COLOR SC SEDONA Tag For wtg area		
29	2	ABEPS KIMBALLNJ FOOTPRINT,GUSSET BRACKET FOR END PANEL Tag For wtg area	7.95	15.90
30	1	SS2448WSSL2 KIMBALLNJ FOOTPRINT,24DX48W,SURF,1 3/16T,STR, LAMINATE,DOUBLE RIM PF RIM PROFILE P 1/8" MOLDED VIN LAMINATE PRICE GROUP STD STANDARD GROUP 1 SC SEDONA RIM COLOR SC SEDONA Tag For wtg area	295.21	295.21
31	1	99K1922CD KIMBALLNJ PERKS,19DX22W,CENTER DRAWER,PLASTIC Tag For wtg area	37.63	37.63

QUOTATION TOTALS

Sub Total	25,685.30
NJ Tax (Exempt)	0.00
Grand Total	25,685.30

End of Quotation

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200282

Accepted by _____ Title _____ Date _____

dancker
 281 Evans Way
 Somerville, NJ 08876
 www.dancker.com

Legal name of Company making this sale
 Dancker, LLC
 (Formerly Dancker, Seiler & Douglas)
 281 Evans Way
 Somerville, NJ 08876
 Phone: 43-5020075

Quotation

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
200114	01/17/20		GOU350	Ken Brennan (Felicia)	

Finish Summary

Product Type	Finish Group Description	Finish Description	Finish
	FABRIC GRADE	SPRITE SKY	No Image Available
	BACK UPHOLSTERY GRADE	ESSENCE RAVEN	No Image Available
	PRIMARY UPHOLSTERY GRADE	ESSENCE RAVEN	No Image Available
	SEAT UPHOLSTERY GRADE	ESSENCE RAVEN	No Image Available
	RECEPTACLE COLOR	CINDER	No Image Available
	WIRE MANAGER COLOR	CINDER	No Image Available
	PAINT PRICE GROUP	CINDER	No Image Available
	COLUMN COLOR	CINDER	No Image Available
	FOOT/BRIDGE COLOR	CINDER	No Image Available
	PAINT PRICE GROUP	PATINA METALLIC	No Image Available
	WIREWAY PAINT PRICE GROUP	PATINA METALLIC	No Image Available
	POWER	8 WIRE,4 CIRCUIT	No Image Available
	PULL	ARC,CINDER	No Image Available
	PLASTIC COLOR	BLACK TIE	No Image Available
	CASTER	BLACK SOFT DUAL WHEEL	No Image Available
	RIM PROFILE	1/8" SOFTENED	No Image Available
	LOCK	SPECIFY CORE SEPARATELY	No Image Available
	WIREWAY COVER	2 NON-PUNCHED	No Image Available
	RIM PROFILE	1/8" MOLDED VIN	No Image Available
	WIREWAY COVER	1 PUNCHED,1 NON-PUNCHED	No Image Available
	WIREWAY COVER	2 PUNCHED	No Image Available
	PRICE TIER	PRICE QTY 4-24 CHAIRS	No Image Available
	LAMINATE COLOR	SEDONA	No Image Available
	LAMINATE PRICE GROUP	SEDONA	No Image Available
	CONNECTOR FINISH PRICE GROUP	SEDONA	No Image Available
	FINISH PRICE GROUP	SEDONA	No Image Available
	VIN RIM COLOR	SEDONA	No Image Available

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200282

Accepted by _____ Title _____ Date _____

dancker

281 Evans Way
Somerville, NJ 08876
www.dancker.com

Legal name of Company making this sale
Dancker, LLC
(Formerly Dancker, Sellers & Douglas)
281 Evans Way
Somerville, NJ 08876
PHONE: 908-523-9675

Quotation

Page 10 / 11
(cont'd)

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
200114	01/17/20		COU350	Ken Brennan (Felicia)	

		WOOD SIDE FINISH PRICE GROUP	SEDONA	No Image Available
		RIM COLOR	SEDONA	No Image Available
		SURFACE LAMINATE PRICE GROUP	SEDONA	No Image Available
		TOP CAP FINISH PRICE GROUP	SEDONA	No Image Available
		GLIDE	STANDARD, BLACK NYLON BALL	No Image Available
		TOP CAP SHAPE	TRANSITIONAL	No Image Available
		GROMMET	NO GROMMET	No Image Available

Select images are provided as a preliminary color and type representation and should not be used for final color and product selection. Due to individual computer/monitor/printer settings: color, texture, pattern, size and feature rendering may vary from the actual sample. For accuracy, order and view an actual sample.

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200282

Accepted by _____ Title _____ Date _____



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 11, 2020.

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: New furniture- PC Courthouse Annex renovation
c/o Passaic County
63 Hamilton Street
Paterson, NJ
NJ State Contract #A81628 Kimball Office Furniture c/o Dancker
G-2004 FURNITURE: OFFICE, LOUNGE


Dear Members of the Board:

As part of the Passaic Courthouse Annex renovation and rehabilitation project, Passaic County is providing furniture for certain areas in the Courthouse Annex. The spaces in question are mainly the Grand Jury area. Under State Contract #A81628/G-2004, the County has received a proposal for Kimball Office Furniture through Dancker, the furniture dealer for the product to provide furniture and installation in the amount of \$25,685.30.

This matter was discussed at the Public Works Committee meeting of March 11, 2020 and an award of contract to Kimball Office Furniture through Dancker is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding the quote for new furniture for the Grand Jury room and designated area of the Courthouse Annex project in the amount of \$25,685.30 to Kimball Office Furniture through Dancker and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,


Jonathan C. Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic1.local\departments\Engineering\Users\andrew_\My Documents\PC Courthouse Annex\FF&B\Dancker\BCF_Award_2020_03_11.docx

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200282

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



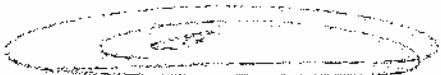
Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

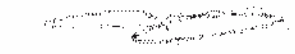
Agenda: RESOLUTION TO AMEND R20200185 DATED FEBRUARY 25, 2020 TO AUTHORIZE THE PURCHASE OF A 2020 FORD TRANSIT VAN T-150 IN THE AMOUNT OF \$23,331.24 IN ACCORDANCE WITH THE EDUCATIONAL SERVICES COMMISSION OF NJ CO-OP #17/18-21 FROM BEYER OF MORRISTOWN, LLC T/A BEYER CHRYSLER DODGE JEEP INSTEAD OF A 2020 FORD TRANSIT CONNECT VAN FOR USE BY THE PASSAIC COUNTY PARKS & RECREATION DEPARTMENT ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200283							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-25							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION TO AMEND R20200185 DATED FEBRUARY 25, 2020 TO AUTHORIZE THE PURCHASE OF A 2020 FORD TRANSIT VAN T-150 IN THE AMOUNT OF \$23,331.24 IN ACCORDANCE WITH THE EDUCATIONAL SERVICES COMMISSION OF NJ CO-OP #17/18-21 FROM BEYER OF MORRISTOWN, LLC T/A BEYER CHRYSLER DODGE JEEP INSTEAD OF A 2020 FORD TRANSIT CONNECT VAN FOR USE BY THE PASSAIC COUNTY PARKS & RECREATION DEPARTMENT

WHEREAS, by Resolution R20200185 dated February 25, 2020, the Board of Chosen Freeholders of the County of Passaic (the "Board") authorized the purchase of a 2020 Ford Transit Connect Van from Beyer Ford of Fairview, NJ in the amount of \$22,637.64 in accordance with the Educational Services Commission of NJ Co-Op Number 17/18-21 for use by the Passaic County Department of Parks & Recreation; and

WHEREAS, pursuant to N.J.S.A. 40A:11-10 of the New Jersey Local Public Contracts Law, the County may purchase these vehicles from any vendor under contract entered into with any cooperative in which the County participates; and

WHEREAS, the Passaic County Director of Parks & Recreation, by memorandum dated March 9, 2020 appended to and made a part hereof, is recommending the amendment of resolution R20200185 dated February 25, 2020 to authorize the purchase of a 2020 Ford Transit Van T-150 in the amount of \$23,331.42 instead of the 2020 Ford Transit Connect Van, since the 2020 Ford Transit Connect Van is no longer available; and

WHEREAS, the van will be used throughout the Park System for transporting staff, materials and equipment to perform general maintenance and project work, is not a replacement for an existing truck, and funds to purchase this van are available as part of the Parks Department's 2020 capital budget; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution showing these funds are available; and

WHEREAS, this matter was discussed at the March 11, 2020 meeting of the Public Works Committee and is recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to R20200185 dated February 25, 2020 to authorize the purchase of a 2020 Ford Transit Van T-150 in the amount of \$23,331.42 instead of the 2020 Ford Transit Connect Van in accordance with ESCNJ Co-Op #17/18-21.

LET IT BE FURTHER RESOLVED, that the Freeholder Director and Clerk of the Board are hereby authorized to execute any documents necessary to effectuate the purposes of this resolution.

NA:dmp

March 24, 2020

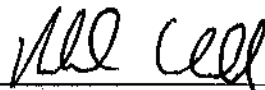
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$23,331.42

APPROPRIATION: 0-01-44-900-003-000

PURPOSE: Resolution to amend to authorize the purchase of a 2020 Ford Transit Van T-150 from Beyer Chrysler Dodge.



Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 3/9/2020
Re: Amend resolution R20200185 to Purchase- 2020 Ford Transit Van

The Passaic County Parks Department would like to amend resolution R20200185. The resolution, approved on 2/25/2020, authorized the purchase of a 2020 Ford Transit Connect Van from Beyer Ford (109 Broad Avenue, Fairview NJ 07022), in the amount of \$22,637.64, off the ESCNJ Co-Op number 17/18-21. As the 2020 Ford Transit Connect Van is no longer available, we would like to amend the resolution authorizing the purchase of a 2020 Ford Transit Van in the amount of \$23,331.42. The funds to purchase this van are available as part of the Parks Departments 2020 capital budget request.

This van will be used throughout the park system for transporting staff, materials and equipment to perform general maintenance and project work. This van is not a replacement for an existing truck.

The request to purchase this van was presented and approved at the Public Works Committee Meeting on 3/11/2020.

I therefore recommend that the Board of Chosen Freeholders adopt the necessary resolution allowing us to proceed with the purchase of this Ford Transit Connect Van from Beyer Ford in the amount of \$23,331.42.

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200283



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Darryl Sparta

Telephone #: 973-881-6714

DESCRIPTION OF RESOLUTION:

Amend resolution R20200185. The resolution, approved on 2/25/2020, authorized the purchase of a 2020 Ford Transit Connect Van from Beyer Ford (109 Broad Avenue, Fairview NJ 07022), in the amount of \$22,837.64, off the ESCNJ Co-Op number 17/18-21. As the 2020 Ford Transit Connect Van is no longer available, we would like to amend the resolution authorizing the purchase of a 2020 Ford Transit Van in the amount of \$23,331.42.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 23,331.42

REQUISITION # R0-01938

ACCOUNT # 0-01-44-900-003-000

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

3/11/2020

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: March 24, 2020 Other: _____
 Adopted on: March 24, 2020
 Official Resolution#: R20200283

COUNTY OF PASSAIC

PARKS DEPT, CO OF PASSAIC
 (Q) 973-881-4832
 209 TOTOWA ROAD
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-01938

S H I P T O	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
V E N D O R	VENDOR #: 11508 BEYER OF MORRISTOWN, LLC T/A BEYER CHRYSLER DODGE JEEP 200 RIDGEDALE AVENUE MORRISTOWN, NJ 07960-4000

ORDER DATE: 03/09/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	2020 FORD TRANSIT VANS T-150 130" LOW RF 8760 GVWR RWD ESC CO OP #65 MCECCPS-ESCNJ 17/18-21	0-01-44-900-003-000	23,331.2400	23,331.24
			TOTAL	23,331.24

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200283

 REQUESTING DEPARTMENT

 DATE

Res-Pg:q.30-1

Passaic County Board of Chosen Freeholders

**OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS**

Director: Cassandra "Sandi" Lazzara
 Deputy Dir. Pasquale "Pat" Lepore
 Assad R. Akhtar
 John W. Bartlett
 Theodore O. Best, Jr.
 Terry Duffy
 Bruce James

401 Grand Street
 Paterson, New Jersey 07505
 Tel: 973-881-4402
 Fax: 973-742-3746

Anthony J. De Nova III
Administrator
 Matthew P. Jordan, Esq.
County Counsel
 Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Feb 25, 2020 - 5:30 PM

Location: County Administration Building
 220
 401 Grand Street
 Paterson, NJ 07505

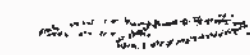
Agenda: RESOLUTION AUTHORIZING PURCHASE OF ONE 2020 FORD TRANSIT CONNECT VAN FROM BEYER FORD OF FAIRVIEW, NJ IN THE AMOUNT OF \$22,837.64 IN ACCORDANCE WITH THE EDUCATIONAL SERVICES COMMISSION OF NJ CO-OP #17/18-21 FOR USE BY THE PASSAIC COUNTY PARKS & RECREATION DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


 Anthony J. De Nova III
 COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


 Matthew P. Jordan, Esq.
 COUNTY COUNSEL

Public Works
 COMMITTEE NAME

Official Resolution#	R20200185							
Meeting Date	02/25/2020							
Introduced Date	02/25/2020							
Adopted Date	02/25/2020							
Agenda Item	q-30							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore		✓						
Akhtar	✓			✓	✓			
Bartlett		✓						
Best Jr.	✓		✓		✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent
 MOVE= moved SEC= seconded
 AYE= yes NAY= no ABST.= abstain
 RECU.= recuse

Dated: February 27, 2020

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200283

Res-Pg:q.30-2

RESOLUTION AUTHORIZING PURCHASE OF ONE 2020 FORD TRANSIT CONNECT VAN FROM BEYER FORD OF FAIRVIEW, NJ IN THE AMOUNT OF \$22,637.64 IN ACCORDANCE WITH THE EDUCATIONAL SERVICES COMMISSION OF NJ CO-OP #17/18-21 FOR USE BY THE PASSAIC COUNTY PARKS & RECREATION DEPARTMENT

WHEREAS the Passaic County Director of Parks & Recreation has requested to purchase A 2020 Ford Transit Connect Van from Beyer Ford of Fairview, NJ in the amount of \$22,637.64 in accordance with ESCNJ CO-OP #17/18-21, which will be used throughout the park system for transporting staff, materials and equipment for general maintenance and said van is not a replacement for an existing truck; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms and conditions and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the funds to purchase this truck are available as part of the Parks Department's 2020 capital budget request; and

WHEREAS this matter was discussed at the February 12, 2020 Public Works Committee meeting and recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure.

NOW THEREFORE LET IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of one 2020 Ford Transit Connect Van from Beyer Ford of Fairview, NJ in the amount of \$22,637.64 (in accordance with ESCNJ CO-OP #17/18-21).

LET IT BE FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

NA:dmp

February 25, 2020

Introduced on: ~~March 24, 2020~~ February 25, 2020
Adopted on: ~~March 24, 2020~~ February 26, 2020
Official Resolution#: ~~R20200283~~ R20200186



BEYER FORD

170 Ridgedale Ave.
Morristown, NJ 07960

Quote

	From: Brooks Buxton Phone/Fax: (973) 319-7009 / (973) 884-2650
	Vehicle Pick Up Location Beyer Fleet 31 Williams Parkway East Hanover, NJ 07936

2020 Ford Transit Van (E1Y) T-150 130" Low Rf 8670 GVWR RWD
Educational Services Commission of NJ
ESC Co-Op #65MCESCCPS - ESCNJ 17/18-21

Mechanical

Engine: 3.5L PFDI V6 Flex-Fuel -Inc: port Injection (STD)
 Transmission: 10-Spd Automatic w/OD & SelectShift -Inc: auxiliary transmission
 oil cooler (STD)
 3.73 Axle Ratio (STD)
 50-State Emissions System
 Rear-Wheel Drive
 70-Amp/Hr Maintenance-Free Battery w/Run Down Protection
 250 Amp Alternator
 3630lbs. Maximum Payload
 GVWR: 8,670 lbs
 Front Anti-Roll Bar
 Electric Power-Assist Steering

25.1 Gal. Fuel Tank

Single Stainless Steel Exhaust
 Strut Front Suspension w/Coil Springs
 Leaf Rear Suspension w/Leaf Springs
 4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist and Hill
 Hold Control

Exterior

Wheels: 16" Silver Steel w/Black Hubcap

Tires: 235/65R16C 121/119 R AS BSW

Steel Spare Wheel
 Full-Size Spare Tire Stored Underbody w/Crankdown
 Clearcoat Paint
 Black Front Bumper

Black Rear Bumper w/1 Tow Hook
 Black Bodyside Cladding and Black Wheel Well Trim
 Black Side Windows Trim and Black Front Windshield Trim

Black Door Handles
 Black Side Mirrors w/Convex Spotter and Manual Folding

Exterior cont.

Short-Arm Manual-Folding Power Adjust Mirrors

Light Tinted Glass

Variable Intermittent Wipers
 Fully Galvanized Steel Panels
 Black Grille
 Sliding Rear Passenger Side Door
 Split Swing-Out Rear Cargo Access
 Tailgate/Rear Door Lock Included w/Power Door Locks
 Aero-Composite Halogen Auto High-Beam Headlamps
 Laminated Glass
 Entertainment
 Radio w/Seek-Scan, Clock, Aux Audio Input Jack, Steering Wheel Controls and
 External Memory Control
 Radio: AM/FM Stereo -Inc: Bluetooth, dual USB ports, a 4.0" multi-function
 display and 4 speakers (front)
 Streaming Audio
 Fixed Antenna

Bluetooth Wireless Phone Connectivity

1 LCD Monitor in the Front

Interior

Dark Palazzo Gray Vinyl Bucket Seats -Inc: 2-way manual driver seat, 2-way
 manual passenger seat and driver
 armrest (STD)
 4-Way Driver Seat
 4-Way Passenger Seat
 Manual Tilt/Telescoping Steering Column
 Gauges -Inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer and
 Trip Odometer
 FordPass Connect 4G LTE WiFi Mobile Hotspot Internet Access
 Front Cupholder
 Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic
 Button
 Manual Air Conditioning

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200283

Interior cont.

Locking Glove Box
Driver Foot Rest
Interior Trim -Inc: Metal-Look Instrument Panel Insert
Front Cloth Headliner
Urethane Gear Shift Knob
Vinyl Front Bucket Seats
Partial Floor Console w/Storage and 2 12V DC Power Outlets
Front Map Lights
Fade-To-Off Interior Lighting

Front Only Vinyl/Rubber Floor Covering
Cargo Space Lights
Instrument Panel Bin, Driver And Passenger Door Bins
Power 1st Row Windows w/Driver 1-Touch Down
Power Door Locks w/AutoLock Feature
Analog Display

Manual Adjustable Front Head Restraints
Securilock Anti-Theft Ignition (pats) Engine Immobilizer

Interior cont.

2 12V DC Power Outlets
Safety-Mechanical
Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
Safety-Exterior
Side Impact Beams
Safety-Interior
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Emergency Socs

Ford Co-Pilot360 - Pre-Collision Assist with Automatic Emergency Braking (AEB)
Ford Co-Pilot360 - Lane-Keeping Assist Lane Departure Warning
Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
Safety Canopy System Curtain 1st Row Airbags
Airbag Occupancy Sensor
Outboard Front Lap And Shoulder Safety Belts -Inc: Height Adjusters and Pretensioners
Back-Up Camera



BEYER FORD

170 Ridgedale Ave
Morristown, NJ 07960

Quote

2020 Ford Transit Van (E1Y) T-150 130" Low Rf 8670 GVWR RWD
Educational Services Commission of NJ
ESC Co-Op #65MCESCCPS - ESCNJ 17/18-21

MSRP	\$	34,510.00
Destination	\$	1,495.00
ESCNJ % off		35.2%
ESCNJ Total	\$	23,337.24

Factory Options			Price
Item			
17B	Fixed Rear Cargo Door & Passenger-Side Glass -inc: Rearview Mirror	\$	250.00
16E	Front & Rear Vinyl Floor Covering -inc: wheel well liners	\$	245.00
86F	2 Additional Keys (4 Total) -inc: key fobs	\$	75.00

Options	\$	570.00
ESCNJ % off		5.00%
Factory Option Total	\$	541.50
Delivery	\$	175.00

Contract Options			
Item	Price	Percentage Off	ESCNJ Price
		0.00%	\$ -
		0.00%	\$ -
Contract Option Total			\$ -

Non-Contract Options			Price
Item			
Vehicle Undercoating			495.00
Back Up Alarm			250.00
(4) Corner Amber LED Lights			750.00
Continental Ultra Extended Warranty 8 year/85K miles \$0 Deductible			2,253.00
Non-Contract Option Total	\$		3,748.00

Date: 1/15/2020

Total \$ 27,795.74

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200283



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 3/9/2020
Re: Amend resolution R20200185 to Purchase- 2020 Ford Transit Van

The Passaic County Parks Department would like to amend resolution R20200185. The resolution, approved on 2/25/2020, authorized the purchase of a 2020 Ford Transit Connect Van from Beyer Ford (109 Broad Avenue, Fairview NJ 07022), in the amount of \$22,637.64, off the ESCNJ Co-Op number 17/18-21. As the 2020 Ford Transit Connect Van is no longer available, we would like to amend the resolution authorizing the purchase of a 2020 Ford Transit Van in the amount of \$23,331.42. The funds to purchase this van are available as part of the Parks Departments 2020 capital budget request.

This van will be used throughout the park system for transporting staff, materials and equipment to perform general maintenance and project work. This van is not a replacement for an existing truck.

The request to purchase this van was presented and approved at the Public Works Committee Meeting on 3/11/2020.

I therefore recommend that the Board of Chosen Freeholders adopt the necessary resolution allowing us to proceed with the purchase of this Ford Transit Connect Van from Beyer Ford in the amount of \$23,331.42.

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200283

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator

Matthew P. Jordan, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE VARIOUS DRAINAGE IMPROVEMENTS PROJECT: JACKSON AVENUE AND VALLEY ROAD IN THE TOWNSHIP OF WAYNE AND PASSAIC AVENUE IN THE CITY OF PASSAIC, NJ, PURSUANT TO N.J.S.A. 40A:11-23, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200284							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-26							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS
FOR THE VARIOUS DRAINAGE IMPROVEMENTS PROJECT: JACKSON
AVENUE AND VALLEY ROAD IN THE TOWNSHIP OF WAYNE AND
PASSAIC AVENUE IN THE CITY OF PASSAIC, NJ, PURSUANT TO N.J.S.A.
40A:11-23, ET SEQ.**

WHEREAS, The County of Passaic (hereafter “County”) undertook a project entitled: Various Drainage Improvements: Jackson Avenue and Valley Road, Township of Wayne and Passaic Avenue, City of Passaic, County of Passaic, State of New Jersey; and

WHEREAS, pursuant to N.J.S.A. 40A:11-23 et seq. the County Engineer is requesting authorization to advertise to receive bids to promote competitive bidding; and

WHEREAS, the Passaic County Board of Chosen Freeholders (hereafter “Board”) on November 21, 2017 passed Resolution No 20170941 awarding a contract to Remington & Vernick Engineers of Secaucus, NJ for design of the Various Drainage Improvements Project (hereafter “Project”); and

WHEREAS, Remington & Vernick Engineers Inc. has finalized the design and construction documents for the Project and submitted same to the Office of the Passaic County Engineer for review; and

WHEREAS, pursuant to N.J.S.A. 40A:11-23, et seq. in a letter to the Board dated March 12, 2020 appended to and made part of this resolution, the Passaic County Engineer is seeking authorization to advertise and receive bids for the Project; and

WHEREAS, this matter was discussed at the Public Works Committee meeting on March 11, 2020 and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, that pursuant to and in conformance with N.J.S.A. 40A:11-23, *et seq.*, the Passaic County Purchasing Agent is authorized to advertise and receive bids for the Project entitled: Various Drainage Improvements: Jackson Avenue and Valley Road, Township of Wayne and Passaic Avenue, City of Passaic.

LET IT BE FURTHER RESOLVED, that the Passaic County Engineer, Passaic County Administrator, and Passaic County Counsel are authorized to take all necessary steps to effectuate the intent of this resolution.

NA:dmp

March 24, 2020



County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

March 12, 2020

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Various Drainage Improvements:
Jackson Avenue and Valley Road, Township of Wayne and Passaic Avenue, City of Passaic
AUTHORIZATION TO BID

Dear Members of the Board:

The County's consultant, Remington & Vernick Engineers, of Secaucus, NJ, has prepared plans and specifications for Various Drainage Improvements: Jackson Avenue and Valley Road, Township of Wayne and Passaic Avenue, City of Passaic. The design services were rendered via resolutions R20170027, R20170941, R20190223, R2019063 and R20200075.

Our office has reviewed the Plans and Specifications and find them in conformance with Passaic County and other Engineering Standards.

The above-mention Project was discussed and recommended for approval at the Public Works Committee Meeting of March 11, 2020.

Therefore, our office recommends that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, authorizing the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced Director March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200284



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Advertisement and Receipt of Bids

PROJECT NAME & NO. (If applicable): Various Drainage Improvements

PROJECT LOCATION (If applicable): Wayne and Passaic

SUMMARY (include full details such as contract award period, purpose, etc):

Resolution approving authorization to Advertise and Receive Bids for the Various Drainage Improvements Project on Jackson Avenue, Valley Road, Wayne Township, and Passaic Avenue, City of Passaic. These plans & specifications were reviewed by Remington and Vernick under the 2018 Road Resurfacing Project, via Resolution R2017-0941 and contract amendments R2019-0223, dated 3/12/19, R2019-0630, dated 7/16/19 and R2020-0075, dated 1/28/20.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ N/A

REQUISITION # N/A

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 17-09040

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # N/A # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: R2017-0027
Add qualifying resolution no. if requesting an award

BID #: _____ CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: March 24, 2020
Adopted on: March 24, 2020
Official Resolution#: R20200284

Public Works

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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401 Grand Street
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Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONCURRING WITH ACTION TAKEN BY THE FRIENDS OF PASSAIC COUNTY PARKS, INC. BOARD OF TRUSTEES AUTHORIZING AN AWARD OF CONTRACT TO NORTHEAST ROOF MAINTENANCE FOR THE JOHN W. REA HOUSE HISTORIC LANDSCAPE PROJECT, AND AUTHORIZING MATCHING FUNDS, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200285							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-27							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

**RESOLUTION CONCURRING WITH ACTION TAKEN BY THE FRIENDS OF
PASSAIC COUNTY PARKS, INC. BOARD OF TRUSTEES AUTHORIZING
AN AWARD OF CONTRACT TO NORTHEAST ROOF MAINTENANCE FOR THE
JOHN W. REA HOUSE HISTORIC LANDSCAPE PROJECT, AND AUTHORIZING
MATCHING FUNDS, PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ.**

WHEREAS, the Friends of Passaic County Parks, Inc. (hereafter “Friends”) is a New Jersey non-profit corporation created by the Passaic County Board of Chosen Freeholders (hereafter “Board”) via Resolution No. 08-742 on September 8th, 2008, to run programming and secure grant funding for the Passaic County Park System; and

WHEREAS, on October 23, 2019, New Jersey Department of Environmental Protection Commissioner Catherine McCabe informed the Friends a Green Acres Grant in the amount of two hundred and fifty thousand dollars (\$250,000.00) was awarded for the John W. Rea House Historic Landscape Restoration Project a/k/a John W. Rea House Exterior Improvements (hereafter “Project”); and

WHEREAS, on December 30, 2019, the Board and Friends executed a Project Management Agreement (hereafter “Agreement”), designating the Director of the Department of Cultural and Historic Affairs responsible for the design and construction of the Project, authorizing the Passaic County Purchasing Agent to bid and award the contract in conformance with N.J.S.A. 40A:11-1, et seq., and authorizing the Chief Financial Officer to appropriate and tender the matching funds required under the Green Acres Program, among other terms and conditions; and

WHEREAS, on March 5, 2020, and in compliance with N.J.S.A. 40A:11-1, et seq. and Green Acres Program Rules and Regulations, bids were received by the Passaic County Purchasing Agent on behalf of the Friends for construction of the Project; and

WHEREAS, the lowest responsible bidder under the law is Northeast Roof Maintenance, 649 Catherine Street, Perth Amboy, New Jersey 08861, in the amount of two hundred sixty five thousand and five hundred dollars (\$265,500.00); and

WHEREAS, the bid was reviewed by the Director of the Department of Cultural and Historic Affairs for the County, who recommended an award of contract for the Project to Northeast Roof Maintenance; and

WHEREAS, at the Friends’ March 9, 2020 Board of Trustees meeting, Resolution No. 20-03 was passed, authorizing an award of contract to Northeast Roof Maintenance for the John W. Rea House Historic Landscape Project; and

WHEREAS, a certification of funds is attached and executed by the County’s Chief Financial Officer, indicating funds are available for the contemplated expenditure; and

WHEREAS, this matter was reviewed at the March 11, 2020 Public Works Committee, and is being recommended to the Board for approval.

NOW, THEREFORE, LET IT BE RESOLVED, by the Passaic County Board of Chosen Freeholders, that it concurs with the action taken by the Friends of Passaic County Parks, Inc. Board of Trustees related to the John W. Rea House Historic Landscape Project; and

LET IT BE FURTHER RESOLVED, that the Chief Financial Officer is authorized to release one hundred and thirty two thousand and five hundred dollars (\$132,500.00), and if necessary up to two hundred and fifty thousand dollars (\$250,000.00), representing the fifty percent matching funds as required by the Green Acres Program Grant, and approved in the 2020 Open Space, Farmland, and Historic Preservation Trust Fund Budget; and

LET IT BE FURTHER RESOLVED, that the Office of County Counsel is authorized to send out all applicable contracts and other documentation required to complete the Project, on behalf of the Friends of Passaic County Parks, Inc.

MPJ

March 24, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$250,000.00

APPROPRIATION: O-20-56-651-001-603

PURPOSE: Resolution concurring with action taken by the Friends of Passaic County Parks for the maintenance of John W. Rea House and certifying the availability of the required matching funds.



Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Kelly C. Ruffel DEPARTMENT/DIVISION: Cultural & Historic Affairs

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Support/Opposing Subject Matter
 PROJECT NAME & NO. (If applicable): John W. Rea House Historic Landscaping Project
 PROJECT LOCATION (If applicable): John W. Rea House

SUMMARY (Include full details such as contract award period, purpose, etc):

A resolution to support an award of contract made by the Friends of Passaic County Parks Inc. to Northeast Roof Maintenance

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ N/A
 REQUISITION # N/A

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # _____

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # _____ # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: _____
 Add qualifying resolution no. if requesting an award

✓ BID #: C-20-004 CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Introduced on: March 24, 2020 Administration & Finance Health & Human Services Law & Public Safety
 Adopted on: March 24, 2020
 Official Resolution No: 2020-0225 Planning & Economic Development ✓ Public Works

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

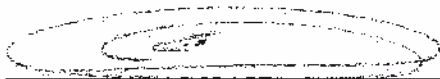
Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

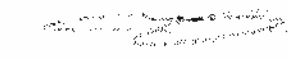
Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC COMMISSION FOR A FY 2021 PROJECT GRANT FOR A NEGRO LEAGUES BASEBALL EXHIBITION AT THE PASSAIC COUNTY ARTS CENTER AT THE JOHN W. REA HOUSE IN HAWTHORNE, NJ ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200286							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC COMMISSION FOR A FY 2021 PROJECT GRANT FOR A NEGRO LEAGUES BASEBALL EXHIBITION AT THE PASSAIC COUNTY ARTS CENTER AT THE JOHN W. REA HOUSE IN HAWTHORNE, NJ

WHEREAS, the State of New Jersey has set aside twenty-five thousand dollars (\$25,000.00) in grant for the New Jersey Historic Commission Grant Program wherein any County can apply; and

WHEREAS, the New Jersey Historic Commission a Division of Local Government Services (hereafter DLGS) administers the grant; and

WHEREAS, the County of Passaic Director of the Department of Cultural & Historic Affairs is desirous of applying to the New Jersey Historic Commission for a 2121 Project Grant for the Negro Leagues Baseball Exhibition at the Passaic County Arts Center at the John W. Rea House in Hawthorne, NJ with a maximum award of twenty-five thousand dollars (\$25,000); and

WHEREAS, the Department of Cultural & Historic Affairs will request the full \$25,000 with no monetary match requirement; and

WHEREAS, this matter was discussed at the March 11, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director of the County of Passaic Department of Cultural & Historic Affairs to apply for the New Jersey Historic Commission FY 2021 Project Grant (up to \$25,000) for the Negro Leagues Baseball Exhibition at the Passaic County Arts Center at the John W. Rea House in Hawthorne, New Jersey.

LET IT BE FURTHER RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to apply for the Grant as set forth above and also to receive funds accordingly.

NA:dmp

March 24, 2020



GRANT APPLICATION REQUEST FORM

1. **Grant Title:** NJ Historic Commission – FY2021 Project Grant

2. **Funding Source:** Federal State Other : _____

3. **Description of Grant:**
 The grant will fund a Negro Leagues Baseball Exhibition at the Passaic County Arts Center at the John W. Rea House coming from the Negro League Museum in Kansas City

4. **Grant Period:** From July 2020 To July 2021

5. **Amount Requested:** \$ 25,000

6. **Is a dollar match required? :** Yes No

7. **If yes, how much? :** \$ _____

8. **Is the match:** Monetary In-Kind (Identify): _____

9. **Account #:** _____

10. **Is this a:** New Program Existing Program Amendment

11. **Grant Administrator (Name/Title/ Department):**

Kelly C. Ruffel, Director, Cultural & Historic Affairs



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Kelly C. Ruffel DEPARTMENT/DIVISION: Cultural & Historic Affairs

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Support/Opposing Subject Matter

PROJECT NAME & NO. (If applicable): NJ Historic Commission

PROJECT LOCATION (If applicable): County-wide

SUMMARY (include full details such as contract award period, purpose, etc):

Resolution to Support Friends of Passaic County Parks Grant Application
 NJ Historic Commission – FY2021 Project Grant
 \$25,000; No Match Requirement
 Planning Activities for 250th American Revolution Commemoration

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ N/A

REQUISITION # N/A

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # N/A

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # _____ # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____ RFQ #: _____
 Add qualifying resolution no. if requesting an award

BID #: _____ CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.) : _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance	Health & Human Services	Law & Public Safety
Introduced on: March 24, 2020		
Adopted on: March 24, 2020	✓ Public Works	
Official Resolution#: R20200286		

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC TRUST HERITAGE TOURISM GRANT FOR MARKETING MATERIALS ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200287							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-29							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC TRUST HERITAGE TOURISM GRANT FOR MARKETING MATERIALS

WHEREAS, the State of New Jersey has set aside fifty thousand dollars (\$50,000.00) in grant for Heritage Tourism Grant Program wherein any County can apply; and

WHEREAS, the New Jersey Historic Trust, Division of Local Government Services (hereafter DLGS) administers the grant; and

WHEREAS, the County of Passaic Director of the Department of Cultural & Historic Affairs is desirous of applying to the New Jersey Historic Trust Heritage Tourism Grant for marketing materials; and

WHEREAS, Passaic County's application will be for the amount of \$50,000 with a \$16,000 match requirement for the County of Passaic; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution showing these funds are available; and

WHEREAS, this matter was discussed at the March 11, 2020 Public Works Committee meeting and is recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director of the County of Passaic Department of Cultural & Historic Affairs to apply to the New Jersey Historic Trust Heritage Tourism Grant for marketing materials in the amount of fifty thousand dollars (\$50,000.00) with a sixteen thousand dollars (\$16,000.00) match requirement by the County.

LET IT BE FURTHER RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to apply for the Grant as set forth above and also to receive funds accordingly.

NA:dmp

March 24, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$16,000.00

APPROPRIATION: 0-01-30-203-001-MGU

PURPOSE: Resolution authorizing the county of Passaic Department of Cultural & Historic Affairs to apply to the NJ Historic Trust Heritage Tourism Grant and certifying the availability of the required matching funds.


Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Kelly C. Ruffel DEPARTMENT/DIVISION: Cultural & Historic Affairs

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Support/Opposing Subject Matter

PROJECT NAME & NO. (If applicable): NJ Historic Trust

PROJECT LOCATION (If applicable): County-wide

SUMMARY (Include full details such as contract award period, purpose, etc):

3) Resolution to Support Friends of Passaic County Parks Grant Application
 NJ Historic Trust - Heritage Grant
 \$50,000
 County-wide Heritage Marketing Plan

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ N/A

REQUISITION # N/A

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # N/A

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # _____ # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____

RFQ #: _____
 Add qualifying resolution no. if requesting an award

BID #: _____

CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance
 Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution #: R20200287

Health & Human Services

Law & Public Safety

✓ Planning & Economic Development
 ✓ Public Works



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Kelly C. Ruffel DEPARTMENT/DIVISION: Cultural & Historic Affairs

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Support/Opposing Subject Matter

PROJECT NAME & NO. (If applicable): NJ Historic Trust

PROJECT LOCATION (If applicable): County-wide

SUMMARY (Include full details such as contract award period, purpose, etc):

3) Resolution to Support Friends of Passaic County Parks Grant Application
 NJ Historic Trust – Heritage Grant
 \$50,000
 County-wide Heritage Marketing Plan

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ N/A

REQUISITION # N/A

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # N/A

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # _____ # _____ # _____

3. METHOD OF PROCUREMENT:

RFP #: _____

RFQ #: _____
 Add qualifying resolution no. if requesting an award

BID #: _____

CO-OP: _____ NO: _____

STATE CONTRACT #: _____

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): _____

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: _____

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance
 Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution #: R20200287

Health & Human Services

Law & Public Safety

✓ Planning & Economic Development
 ✓ Public Works

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



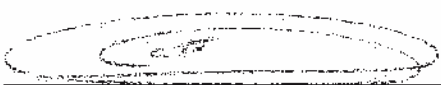
Public Meeting (Board Meeting)

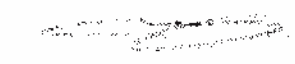
Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC TRUST - HISTORIC SITE MANAGEMENT GRANT FOR COUNTY COURT HOUSE ANNEX EXTERIOR CONDITIONS ASSESSMENT ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200288							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-30							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC TRUST - HISTORIC SITE MANAGEMENT GRANT FOR COUNTY COURT HOUSE ANNEX EXTERIOR CONDITIONS ASSESSMENT

WHEREAS, the State of New Jersey has set aside fifty thousand dollars (\$50,000.00) in grant for NJ Historic Trust – Historic Site Management Program wherein any County can apply; and

WHEREAS, the New Jersey Historic Trust, Division of Local Government Services (hereafter DLGS) administers the grant; and

WHEREAS, the County of Passaic Director of the Department of Cultural & Historic Affairs is desirous of applying to the New Jersey Historic Trust Historic Site Management Grant for a County Court House Annex Exterior Conditions Assessment; and

WHEREAS, Passaic County's application will be for the amount of \$50,000 with a \$16,000 match requirement for the County of Passaic; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution showing these funds are available; and

WHEREAS, this matter was discussed at the March 11, 2020 Public Works Committee meeting and is recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director of the County of Passaic Department of Cultural & Historic Affairs to apply to the New Jersey Historic Trust – Historic Site Management Grant for County Court House Annex Exterior Conditions Assessment in the amount of fifty thousand dollars (\$50,000.00) with a sixteen thousand dollars (\$16,000.00) match requirement by the County.

LET IT BE FURTHER RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to apply for the Grant as set forth above and also to receive funds accordingly.

NA:dmp

March 24, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$16,000.00

APPROPRIATION: 0-01-30-203-001-MGU

PURPOSE: Resolution authorizing the County of Passaic Department of Cultural & Historic Affairs to apply to the NJ Historic Trust Site Management Grant and certifying the availability of the required matching funds.


Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr



GRANT APPLICATION REQUEST FORM

1. **Grant Title:** NJ Historic Trust – Historic Site Management Grant

2. **Funding Source:** Federal State Other : _____

3. **Description of Grant:**
 The grant will fund an exterior conditions assessment for the US Custom House, aka County Court House Annex

4. **Grant Period:** From January 2021 To January 2022

5. **Amount Requested:** \$ 50,000

6. **Is a dollar match required? :** Yes No

7. **If yes, how much? :** \$ 16,000

8. **Is the match:** Monetary In-Kind (Identify): _____

9. **Account #:** _____

10. **Is this a:** New Program Existing Program Amendment

11. **Grant Administrator (Name/Title/ Department):**

Kelly C. Ruffel, Director, Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO HMR ARCHITECTS FOR THE COURT HOUSE CONDITIONS ASSESSMENT OF THE PASSAIC COUNTY HISTORIC COURT HOUSE PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200289							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-31							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO HMR ARCHITECTS FOR THE COURT HOUSE CONDITIONS ASSESSMENT OF THE PASSAIC COUNTY HISTORIC COURT HOUSE PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.

WHEREAS, the County of Passaic (hereafter “County”) undertook a project to assess the condition of the Passaic County Historic Court House in the County of Passaic, State of New Jersey (hereafter “Project”); and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-20-032, seeking qualifications for a pool of engineers, architects, land surveyors, planners, landscape architects, and environmental health and safety engineers for calendar year 2020, to be hired on an as-needed basis, to provide professional services to the County; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of engineers, architects, land surveyors, planners, landscape architects, and environment health and safety engineers for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

WHEREAS, on January 22, 2019 the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed Resolution No. R20190024 qualifying a pool of engineers, architects, land surveyors, planners, landscape architects, and environment health and safety engineers for calendar year 2019, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included HMR Architects; and

WHEREAS, the Passaic County Cultural and Historic Affairs is requesting a contract modification for an estimate and additional surveying of exterior in the amount of five thousand one hundred seventy dollars (\$5,170.00), necessary for completion of the Project; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

WHEREAS, this matter was discussed at the March 11, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that the contract awarded to HMR Architects to assess the condition of the Passaic County Historic Court House in the County of Passaic is modified to include an additional five thousand one hundred seventy dollars (\$5,170.00), as recommend by the Passaic County Cultural and Historic Affairs.

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modification to HMR Architects, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract modification, and take any other steps necessary to carry out the purpose of this resolution.

NDA/dp

March 24, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,170.00

APPROPRIATION: C-04-55-153-001-920

PURPOSE: Resolution authorizing a contract modification to HMR Architects.


Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Kelly C. Ruffel DEPARTMENT/DIVISION: Cultural & Historic Affairs

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Contract Modifications

PROJECT NAME & NO. (if applicable): Court House Conditions Assessment

PROJECT LOCATION (if applicable): Passaic County Historic Court House

SUMMARY (Include full details such as contract award period, purpose, etc): Modification to HMR Architects current contract (funded by NJHT Grant) to include cost estimate and additional surveying of exterior

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 5,170

REQUISITION # N/A

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 20-00487

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-153-001-920 # #

3. METHOD OF PROCUREMENT:

RFP #: RFQ #: 20-032 Add qualifying resolution no. if requesting an award

BID #: CO-OP: NO:

STATE CONTRACT #:

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.):

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER:

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance Health & Human Services Law & Public Safety

Introduced on: March 24, 2020
Adopted on: Planning & Economic Development Public Works
Official Resolution#: R20200289

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
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County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board




Public Meeting (Board Meeting)

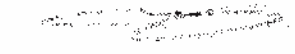
Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT AWARD TO SITE ONE LANDSCAPE SUPPLY, LLC, FOR THE PASSAIC COUNTY PARKS AND RECREATION DEPARTMENT, PURSUANT TO N.J.S.A. 19:44A-20.4 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL
Public Works
COMMITTEE NAME

Official Resolution#	R20200290							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-32							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT AWARD TO SITE ONE LANDSCAPE SUPPLY, LLC, FOR THE PASSAIC COUNTY PARKS AND RECREATION DEPARTMENT, PURSUANT TO N.J.S.A. 19:44A-20.4

WHEREAS, the Passaic County Parks and Recreation Department (hereafter “Department”) maintains the Preakness Valley Golf Course, and other recreational facilities in the Passaic County Park System; and

WHEREAS, over the last twelve (12) months, the County of Passaic (hereafter “County”) has contracted with Site One Landscape Supply, LLC (hereafter “Site One”), through the Department, for various materials necessary to operate the Preakness Valley Golf Course; and

WHEREAS, to date, these goods were below the bid threshold of seventeen thousand five hundred dollars (\$17,500.00) as established by N.J.S.A. 19:44A-20.4, and procured in applicable procedures set forth in N.J.S.A. 40A:11-1, seq.; and

WHEREAS, the Department now requires additional goods from Site One that, in the aggregate, will exceed the bid threshold of seventeen thousand five hundred dollars (\$17,500.00) set forth in N.J.S.A. 19:44A-20.4, in the additional amount of two thousand twenty three dollars and sixty cents (\$2,023.60), for a period not to exceed twelve (12) months; and

WHEREAS, Site One executed a Business Entity Disclosure Certification for Non-Fair and Open Contracts pursuant to N.J.S.A. 19:44A-20.8 that Site One has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1, et seq. that would bar award of this contract, which is attached hereto and made part of this resolution; and

WHEREAS, the Director of the Department is recommending the award of the non-fair and open contract to Site One, as a necessary expenditure for the operations of the Preakness Valley Golf Course; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

WHEREAS, this matter was discussed at the March 11, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 19:44A-20.4 the Passaic County Board of Chosen Freeholders is awarding a non-fair and open contract to Site One Landscape Supply, LLC in the amount of two thousand twenty three dollars and sixty cents (\$2,023.60); and

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Site One Landscape Supply, LLC, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

March 24, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,023.00

APPROPRIATION: 0-01-28-198-002-243

PURPOSE: Resolution authorizing a non-fair and open contract award to Site One Landscape Supply, LLC



Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Darryl Sparta
 Telephone #: 973-881-6714

DESCRIPTION OF RESOLUTION:

Resubmitted to the 3/11/20 meeting due to pending Business Disclosure Certification. An over the threshold resolution request in the amount of \$2023.60 was presented and approved for the purchase of a Premier Ball Washer and a Tournament Jr. Practice Green Marker. The lowest quote was received from Site One Landscape Supply. These funds are available in our 2020 operating budget.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 2023.60
 REQUISITION # R0-00632
 ACCOUNT # 0-01-28-198-002-243

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>2/12/2020</u> |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200290



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 3/9/2020
Re: Site One

The Passaic County Parks Department purchases golf course and parks related maintenance items from Site One Landscape Supply (300 Colonial Center Parkway Suite 600 Roswell, GA 30076) throughout the year.

An over the threshold resolution request in the amount of \$2023.60 was presented and approved at the Public Works Committee Meeting held on March 11, 2020. \$2023.60 will be used to purchase a Premier Ball Washer and a Tournament Jr. Practice Green Marker.

Three quotes were obtained for these items. The lowest quote was received from Site One Landscape Supply. These funds are available in our 2020 operating budget.

I therefore recommend that the Board of Chosen Freeholders adopt the necessary resolution authorizing the purchase of \$2023.60 for maintenance items noted above from Site One Landscape Supply.



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Darryl Sparta
 Telephone #: 973-881-6714

DESCRIPTION OF RESOLUTION:

Resubmitted to the 3/11/20 meeting due to pending Business Disclosure Certification. An over the threshold resolution request in the amount of \$2023.60 was presented and approved for the purchase of a Premier Ball Washer and a Tournament Jr. Practice Green Marker. The lowest quote was received from Site One Landscape Supply. These funds are available in our 2020 operating budget.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 2023.60
 REQUISITION # R0-00632
 ACCOUNT # 0-01-28-198-002-243

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Public Works | <u>2/12/2020</u> |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200290

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT AWARD TO GOLF CAR SPECIALTIES, LLC, FOR THE PASSAIC COUNTY PARKS AND RECREATION DEPARTMENT, PURSUANT TO N.J.S.A. 19:44A-20.4 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200291							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-33							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT AWARD TO GOLF CAR SPECIALTIES, LLC, FOR THE PASSAIC COUNTY PARKS AND RECREATION DEPARTMENT, PURSUANT TO N.J.S.A. 19:44A-20.4

WHEREAS, the Passaic County Parks and Recreation Department (hereafter “Department”) maintains the Preakness Valley Golf Course, and other recreational facilities in the Passaic County Park System; and

WHEREAS, over the last twelve (12) months, the County of Passaic (hereafter “County”) has contracted with Golf Car Specialties, LLC (hereafter “Golf Car”), through the Department, for golf carts necessary to operate the Preakness Valley Golf Course; and

WHEREAS, to date, these goods were below the bid threshold of seventeen thousand five hundred dollars (\$17,500.00) as established by N.J.S.A. 19:44A-20.4, and procured in applicable procedures set forth in N.J.S.A 40A:11-1, seq.; and

WHEREAS, the Department now requires an additional golf cart from Golf Car, that, in the aggregate, will exceed the bid threshold of seventeen thousand five hundred dollars (\$17,500.00) set forth in N.J.S.A. 19:44A-20.4, in the additional amount of three thousand four hundred and twenty five dollars (\$3,425.00) for a period not to exceed twelve (12) months; and

WHEREAS, Golf Car executed a Business Entity Disclosure Certification for Non-Fair and Open Contracts pursuant to N.J.S.A. 19:44A-20.8, stating that Golf Car has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1, et seq., that would bar award of this contract, which is attached hereto and made part of this resolution; and

WHEREAS, the Director of the Department is recommending the award of the non-fair and open contract to Golf Car, as a necessary expenditure for the operations of the Preakness Valley Golf Course; and

WHEREAS, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

WHEREAS, this matter was discussed at the March 11, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 19:44A-20.4 the Passaic County Board of Chosen Freeholders is awarding a non-fair and open contract to Golf Car Specialties, LLC in the amount of three thousand four hundred and twenty five dollars (\$3,425.00); and

LET IT BE FURTHER RESOLVED, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Golf Car Specialties, LLC, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board; and

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

March 24, 2020

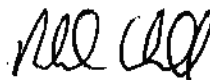
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,425.00

APPROPRIATION: 0-01-44-900-003-000

PURPOSE: Resolution authorizing a non-fair and open contract
award to Golf Car Specialties, LLC



Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Darryl Sparta
 Telephone #: 973-881-6714

DESCRIPTION OF RESOLUTION:

Resubmitted to the 3/11/20 meeting due to pending Business Disclosure Certification. The Passaic County Parks Department to purchase a refurbished 2015 Yamaha gas golf cart from Golf Cart Specialties (126 Industrial Parkway, Pottstown PA 19464), in the amount of \$3,425, to replace one that was destroyed in an accident on the golf course. An over the threshold resolution in the amount of \$3,425 for this purchase was presented and approved at the Public Works Committee Meeting held on February 12, 2020.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 3425
REQUISITION # R0-01168
ACCOUNT # 0-01-44-900-003-000

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	<u>2/12/2020</u>

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: March 24, 2020
 Adopted on: March 24, 2020
 Official Resolution#: R20200291



**COUNTY OF PASSAIC
PARKS & RECREATION**
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege Allwaters, County Counsel
From: Darryl Sparta, Director of Parks & Recreation
Date: 3/6/2020
Re: Golf Cart Specialties

The Passaic County Parks Department would like to purchase a refurbished 2015 Yamaha gas golf cart from Golf Cart Specialties (126 Industrial Parkway, Pottstown PA 19464), in the amount of \$3,425, to replace one that was destroyed in an accident on the golf course. This golf cart will be rented by golfers as they play golf at the Preakness Valley Golf Course.

An over the threshold resolution in the amount of \$3,425 for this purchase was presented and approved at the Public Works Committee Meeting held on March 11, 2020. The funds are available for this purchase in our 2020 operating budget.

I therefore recommend that the Board of Chosen Freeholders adopt the necessary resolution authorizing the purchase of the refurbished 2015 golf cart from Golf Cart Specialties in the amount of \$3,425.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC TRUST CAPITAL LEVEL II COUNTY HISTORIC PRESERVATION GRANT PROGRAM ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200292							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-34							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC TRUST CAPITAL LEVEL II COUNTY HISTORIC PRESERVATION GRANT PROGRAM

WHEREAS, the State of New Jersey has set aside five hundred thousand dollars (\$500,000.00) in grant for Historic Trust Capital Level II Grant Program wherein any County can apply; and

WHEREAS, the New Jersey Historic Trust, Division of Local Government Services (hereafter DLGS) administers the grant; and

WHEREAS, the County of Passaic Director of the Department of Cultural & Historic Affairs is desirous of applying to the New Jersey Historic Trust Capital Level II County Historic Preservation Grant Program; and

WHEREAS, Passaic County's application will be for the amount of five hundred thousand dollars (\$500,000) with a sixty thousand dollar (\$60,000) match requirement for the County of Passaic; and

WHEREAS a certification of funds executed by the County's Chief Financial Officer is attached to this resolution attesting to the availability of funds to award the contract described herein; and

WHEREAS, this matter was discussed at the March 11, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director of the County of Passaic Department of Cultural & Historic Affairs to apply to the New Jersey Historic Trust Capital Level II County Historic Preservation Grant Program in an amount of \$500,000 with a sixty thousand (\$60,000.00) match requirement by the County.

LET IT BE FURTHER RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to apply for the Grant as set forth above and also to receive funds accordingly.

NA:dmp

March 24, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$60,000.00

APPROPRIATION: 0-01-30-203-001-MGU

PURPOSE: Resolution authorizing the county of Passaic Department of Cultural & Historic Affairs to apply for a Historic Capital Level II Grant and certifying the availability of the required matching funds.


Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr



GRANT APPLICATION REQUEST FORM

1. Grant Title: NJ Historic Trust – Capital Level II

2. Funding Source: Federal State Other : _____

3. Description of Grant:
 The grant will fund a historic preservation grant pilot program (at the request of NJHT). Our matching funds will be taken from the current open space grant program that is allocated to historic preservation projects, along with the hiring a new staff person to assist with the program.

4. Grant Period: From January 2021 To January 2022

5. Amount Requested: \$ 500,000

6. Is a dollar match required? : Yes No

7. If yes, how much? : \$ 60,000

8. Is the match: Monetary In-Kind (Identify): _____

9. Account #: _____

10. Is this a: New Program Existing Program Amendment

11. Grant Administrator (Name/Title/ Department):

Kelly C. Ruffel, Director, Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC TRUST CAPITAL LEVEL I COUNTY HISTORIC PRESERVATION GRANT PROGRAM ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20200293							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-35							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NEW JERSEY HISTORIC TRUST CAPITAL LEVEL I COUNTY HISTORIC PRESERVATION GRANT PROGRAM

WHEREAS, the State of New Jersey has set aside five hundred thousand dollars (\$350,000.00) in grant for Historic Trust Capital Level I Grant Program wherein any County can apply; and

WHEREAS, the New Jersey Historic Trust, Division of Local Government Services (hereafter DLGS) administers the grant; and

WHEREAS, the County of Passaic Director of the Department of Cultural & Historic Affairs is desirous of applying to the New Jersey Historic Trust Capital Level I County Historic Preservation Grant Program; and

WHEREAS, Passaic County's application will be for the amount of three hundred fifty thousand dollars (\$350,000) with a three hundred fifty thousand dollar (\$350,000) match requirement for the County of Passaic; and

WHEREAS a certification of funds executed by the County's Chief Financial Officer is attached to this resolution attesting to the availability of funds to award the contract described herein; and

WHEREAS, this matter was discussed at the March 11, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director of the County of Passaic Department of Cultural & Historic Affairs to apply to the New Jersey Historic Trust Capital Level I County Historic Preservation Grant Program in an amount of \$350,000 with a (\$350,000.00) match requirement by the County.

LET IT BE FURTHER RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to apply for the Grant as set forth above and also to receive funds accordingly.

NA:dmp

March 24, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$350,000.00

APPROPRIATION: Contingent availability of funds in the 2021 open space budget approval.

PURPOSE: Resolution authorizing the county of Passaic Department of Cultural & Historic affairs to apply to the NJ Historical Trust Capital Level I Historic Preservation Grant and to certify the availability of the required matching funds.



Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr



GRANT APPLICATION REQUEST FORM

1. Grant Title: NJ Historic Trust – Capital Level 1 Grant

2. Funding Source: Federal State Other : _____

3. Description of Grant:
 The grant will fund the installation of a new lighting system within the Dey Mansion Washington's Headquarters and repair the necessary alterations to the current HVAC system that does not function properly for the site.

4. Grant Period: From January 2021 To January 2022

5. Amount Requested: \$ 350,000

6. Is a dollar match required? : Yes No

7. If yes, how much? : \$ 350,000

8. Is the match: Monetary In-Kind (Identify): _____

9. Account #: _____

10. Is this a: New Program Existing Program Amendment

11. Grant Administrator (Name/Title/ Department):

Kelly C. Ruffel, Director, Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
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Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

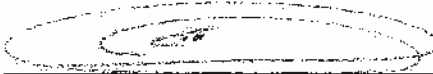
Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

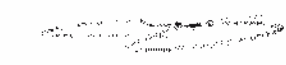
Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200294							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-36							
CAF #								
Purchase Req. #	R0-01770;R0-02008;R0-02010							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12

WHEREAS, the Passaic County Passaic County Prosecutor's Office (hereafter "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its administrative objectives; and

WHEREAS, said goods and services are being procured through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-12, et. seq. as specified below; and

WHEREAS, said purchases are to be funded either directly from the County budget, grant funds or from forfeited funds obtained by the PCPO and/or administered by the PCPO in accordance with applicable law; and

WHEREAS, the Board of Chosen Freeholders(hereafter "Board") is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS, this matter was discussed at the March 17, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Passaic County Board of Chosen Freeholders that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Smartnet Computer Maintenance Contract
Using Agency:	"PCPO"
Purchase Price:	\$43,496.97
Vendor:	NWN Corporation
Authority:	State Contract
Contract #:	87720
Requisition #:	R0-01770
Account #:	T-23-56-850-000-803

Description:	Two (2) License Plate Readers
Using Agency:	"PCPO"
Purchase Price:	\$54,438.34
Vendor:	G.T.B.M.
Authority:	State Contract
Contract #:	89980
Requisition #:	R0-02008
Account #	G-01-41-872-018-223

Description:	Desk Cubicles
Using Agency:	"PCPO"
Purchase Price:	\$14,955.60
Vendor:	Dancker
Authority:	State Contract
Contract #:	81713
Requisition #:	R0-02010
Account #:	T-23-56-850-000-801

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, the Director of the Board of Chosen Freeholders, the Purchasing Agent and all other necessary officers and employees are hereby authorized and directed to take such further actions and execute such documents as are necessary to effectuate the purpose of this resolution, including but not limited to the issuance of the appropriate Purchase Order(s).

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$112,890.91

APPROPRIATION: \$58,452.57 – T-23-56-850-000-803
\$54,438.34 – G-01-41-872-018-223

PURPOSE: Resolution authorizing purchase of various items by
the Passaic County Prosecutor's Office.


Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

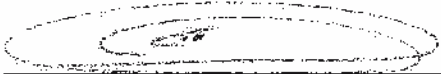
Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

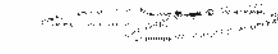
Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20200295							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-37							
CAF #								
Purchase Req. #	R0-02176;R0-02205							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-12

WHEREAS, the Passaic County Sheriff's Office (hereafter "PCSO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its administrative objectives; and

WHEREAS, said goods and services are being procured through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-12, et. seq. as specified below; and

WHEREAS, the Board of Chosen Freeholders (hereafter "Board") is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS, this matter was discussed at the March 17, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

WHEREAS, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

NOW, THEREFORE, LET IT BE RESOLVED, by the Passaic County Board of Chosen Freeholders that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Purchase & Installation of Flooring
Using Agency:	"PCSO"
Purchase Price:	\$8,335.65
Vendor:	Commercial Interiors Direct, Inc.
Authority:	Middlesex County COOP
Contract #:	65-19/20-05
Requisition #:	R0-02176
Account #:	C-04-55-163-001-901

Description:	Eight (8) Mobile Surveillance Units w/maintenance
Using Agency:	"PCSO"
Purchase Price:	\$650,600.00
Vendor:	Packetalk, LLC
Authority:	Bergen County Co-op
Contract #:	19-32
Requisition #:	R0-02205
Account #:	T-22-56-850-012-803

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, the Director of the Board of Chosen Freeholders, the Purchasing Agent and all other necessary officers and employees are hereby authorized and directed to take such further actions and execute such documents as are necessary to effectuate the purpose of this resolution, including but not limited to the issuance of the appropriate Purchase Order(s).

KM:czb

Dated: March 24, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$658,935.65

APPROPRIATION: \$8,335.65 – C-04-55-163-001-901
\$650,600.00- T-22-56-850-012-803

PURPOSE: Resolution authorizing purchase of various items by the Passaic County Sheriff's Office.


Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Bruce James

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Matthew P. Jordan, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

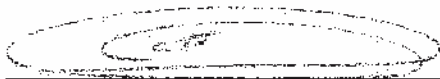
Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING A HOLD HARMLESS AND INDEMNIFICATION AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND CLC LANDSCAPE DESIGN FOR A PROPERTY LOCATED AT 58 RINGWOOD AVENUE, RINGWOOD, NEW JERSEY, BLOCK 748, LOT 83 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Matthew P. Jordan, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20200296							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-38							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

RESOLUTION AUTHORIZING A HOLD HARMLESS AND INDEMNIFICATION AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND CLC LANDSCAPE DESIGN FOR A PROPERTY LOCATED AT 58 RINGWOOD AVENUE, RINGWOOD, NEW JERSEY, BLOCK 748, LOT 83

WHEREAS, CLC Landscape Design (the Applicant) is the owner of a Property commonly known as 58 Ringwood Avenue, Ringwood, New Jersey, Block 748, Lot 83; and

WHEREAS, CLC Landscape Design, has applied to the Passaic County Planning Board (“the Planning Board”) for Site Plan approval of the property located at 58 Ringwood Avenue, in the Borough of Ringwood, New Jersey, Block 748, Lot 83 (the “Property”); and

WHEREAS, the Passaic County Planning Board reviewed the Applicant’s Site Plan on June 2019 and revised same on December 3, 2019, pursuant to the provisions of the Passaic County Site Plan Resolution, and granted conditional approval pending satisfaction of certain conditions, and pending approval from the Borough of Ringwood Board of Adjustment; and

WHEREAS, the Applicant’s Site Plan did not show the required driveway profile with a maximum slope of two (2%) within fifty (50) feet of the County right-of-way as per the provisions of the Passaic County Site Plan Resolution; and

WHEREAS, the Applicant requested a waiver from the requirements to provide a maximum slope of two percent (2%) within fifty (50) feet of the County right-of-way; and

WHEREAS, the Planning Board agreed to grant a waiver of the requirement conditioned on the Applicant’s Agreement to hold the County of Passaic harmless for any and all damages caused to Applicant’s Property in connection with any storm-water, silt, or debris that enters the Applicant’s Property from the County right-of-way; and

WHEREAS, this agreement has been reviewed and approved by the County Engineering Department and Passaic County Planning Board; and

WHEREAS, this matter was discussed at the March 16, 2020 meeting of the Planning and Economic Development Committee, and is being recommended to the Passaic County Board of Chosen Freeholders (Board) for approval; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the Freeholder Director and Clerk of the Board be and are hereby authorized to execute the attached Hold Harmless and Indemnification Agreement on behalf of the County of Passaic.

JRS/meg

March 24, 2020



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Jason Miranda
Telephone #: 973-569-4044

DESCRIPTION OF RESOLUTION:

Authorizing an agreement between the County and an applicant (CLC Landscape Design) in which the applicant is waiving all County responsibility for stormwater, silt, and/or debris that enters the applicant's property at 58 Ringwood Avenue, Ringwood (Block 748, Lot 83) from the County right-of-way. This is for a Planning Board application.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 0
REQUISITION # n/a
ACCOUNT # n/a

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|---|------------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>3/16/2020</u> |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

AGREEMENT

THIS AGREEMENT, entered into this _____ day of _____, 2020 by and among the County of Passaic (hereinafter referred to as the "County"), and CLC Landscape Design (the "Applicant"), with a business address of 58 Ringwood Avenue, Ringwood, New Jersey 07456 with respect to a waiver of responsibility for any and all stormwater, silt or debris that enters the Applicant's Property located at 58 Ringwood Avenue, in the Borough of Ringwood, Passaic County, New Jersey, Block 748, Lot 83 ("Property").

WHEREAS, the Passaic County Planning Board ("County Planning Board") reviewed the Applicant's Site Plan dated June 2019, revised on December 3, 2019, pursuant to the provisions of the Passaic County Site Plan Resolution (Passaic County File No. SP-19-034), and granted conditional approval pending satisfaction of certain conditions, and pending approval from the Borough of Ringwood Board of Adjustment; and

WHEREAS, the Applicant's site plan did not show the required driveway profile with a maximum slope of two percent (2%) within fifty (50) feet of the County right-of-way as per the provisions of the Passaic County Site Plan Resolution; and

WHEREAS, the Applicant requested a waiver from the requirements to provide a maximum slope of two percent (2%) within fifty (50) feet of the County right-of-way; and

WHEREAS, the County Planning Board agreed to grant a waiver of the requirement conditioned on the Applicant's agreement to protect and hold the County harmless for any and all damage caused to Applicant's Property in connection with any

stormwater, silt, or debris that enters the Applicant's Property from the County right-of-way; and

WHEREAS, the Applicant and the County are willing to enter into this Agreement to memorialize the parties understanding.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the County and the Applicant agree as follows:

1. The Applicant waives any and all claims against the County of Passaic for any and all damage to Applicant's Property that may be caused by any stormwater, silt, or debris that enters the Applicant's Property from the County right-of-way.
2. The Applicant shall indemnify and hold the County harmless for any and all claims against the County of Passaic for any and all damage to Applicant's Property that may be caused by any stormwater, silt, or debris that enters the Applicant's Property from the County right-of-way.
3. The County waives the requirement of the Applicant to provide a maximum slope of two percent (2%) within fifty (50) feet of the County right-of-way.
4. This Agreement shall inure to the benefit of and be binding upon the Parties hereto, their heirs, personal representative, successors and assigns and shall be a covenant that runs with the land described above and this Agreement shall be recorded in the office of the Passaic County Clerk's Office.
5. This Agreement shall be governed by the Laws of the State of New Jersey and shall only be amended in writing signed by all Parties.

[SIGNATURE PAGE TO FOLLOW]

RECORD AND RETURN TO:

**County of Passaic
Office of the County Counsel
401 Grand Street, Room 214
Paterson, NJ 07505**

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Dir. Pasquale "Pat" Lepore
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Mar 24, 2020 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO RATIFY THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR ENTERING A CONTRACT WITH BIO-REFERENCE LABORATORIES, INC. PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40a:11-6, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20200297							
Meeting Date	03/24/2020							
Introduced Date	03/24/2020							
Adopted Date	03/24/2020							
Agenda Item	I-39							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓			✓	✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: March 27, 2020

L-39

RESOLUTION TO RATIFY THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR ENTERING A CONTRACT WITH BIO-REFERENCE LABORATORIES, INC. PURSUANT TO SECTION 5.3 OF THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:11-6

WHEREAS, the County of Passaic (the "County") is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the "Board") are vested with decision making powers on behalf of the County; and

WHEREAS, Coronavirus disease 2019 (hereinafter "COVID-19") is a contagious, and at times fatal respiratory disease caused by SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, the lack of available tests and locations for testing has been a hurdle in the efforts to minimize the spread of COVID-19; and

WHEREAS, the County desires to operate a drive-through center to test for COVID-19 to help in that regard; and

WHEREAS, N.J.S.A. 40A:11-6 provides that during times of emergency any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

WHEREAS, in accordance with the Section 5.3 of the Passaic County Administrative Code which sets forth emergency powers, the County Administrator is empowered to enter into contracts for goods or services needed to preserve the health, safety and welfare of the public, subject to ratification of the Board;

WHEREAS, pursuant to N.J.S.A. 40A:11-6 and the emergency powers vested in him the County Administrator has entered into a contract with Bio-Reference Laboratories, Inc. for testing services in an effort to ensure testing kits for the County operated drive-through testing centers; and

WHEREAS, a certification of funds attesting to the availability of funds for this purchase is attached hereto, and made part of this resolution; and

WHEREAS, the matter has been reviewed by the Administration and Finance Committee and is being recommended to the full board for ratification; and

NOW, THEREFORE, LET BE IT RESOLVED, the action of the County Administrator in entering into a contract with Bio-Reference Laboratories, Inc. for an amount not to exceed fifty thousand dollars (\$50,000.00) for testing services for COVID-19 pursuant to N.J.S.A. 40A:11-6 and section 5.3 of the Passaic County Administrative Code be and hereby is ratified.

LET IT BE FURTHER RESOLVED, that all payments for the goods provided and services performed under this contract shall be paid in accordance with N.J.S.A. 40A:11-6(b).

LSP

Dated: March 24, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000

APPROPRIATION: T-20-56-880-022-801

PURPOSE: Award of a contract to Bio-Reference Laboratories, Inc
For testing services related to the COVID-19 pandemic.



Richard Cahill, Chief Financial Officer

DATED: March 24, 2020

LABORATORY SERVICES AGREEMENT

This Laboratory Services Agreement ("Agreement"), made as of the date of the last signature below ("Effective Date"), is by and between **THE COUNTY OF PASSAIC, NEW JERSEY** ("the County") and **BIO-REFERENCE LABORATORIES, INC.** ("Laboratory").

RECITALS

WHEREAS, Laboratory is a duly licensed and accredited high-complexity clinical laboratory and is qualified as a P2 lab or higher as defined by the biosafety level criteria set forth by the Center for Disease Control and Prevention (the "CDC");

WHEREAS, Laboratory has its own PCR-based laboratory developed test for the detection of the SARS-CoV-2 virus that meets the current Food and Drug Administration assay requirements (the "COVID-19 Test");

WHEREAS, the County desires to contract with Laboratory to provide the COVID-19 Test for patients whose specimens are collected in drive-through centers that are administered by or under the authority of the County (the "Drive Through Locations"), and Laboratory desires to provide such COVID-19 Test.

NOW THEREFORE, in consideration of the foregoing premises and mutual promises herein contained, and intending to be bound legally hereby, Laboratory and the County agree as follows:

1. COVID-19 TEST SERVICES

- 1.1. COVID-19 Test.** Laboratory agrees to perform, upon request by the County and to the extent within its capabilities, COVID-19 Tests for patients whose specimens are collected in the Drive Through Locations. The County acknowledges that in light of the national demand for the COVID-19 Test, the prioritization guidelines of the CDC, and the future resource limitations that may affect the availability of the COVID-19 Test, Laboratory will use good faith efforts to perform the volume of COVID-19 Tests requested by the County, but cannot guarantee the availability of such volume of COVID-19 Tests.
- 1.2. Specimen Collection.** The County shall be responsible for performing or arranging for the collection of specimens in the Drive Through Locations that will be sent to Laboratory for the COVID-19 Test, including the provision of all collection supplies. The County shall be responsible for the delivery of such specimens to Laboratory's Elmwood Park facility. The County agrees that Laboratory shall not be responsible for inadequate specimen collection, mislabeling of specimens, or other collection-related errors.
- 1.3. COVID-19 Test Orders.** Laboratory and the County agree that the COVID-19 Test can only be performed on nasopharyngeal swab specimens. Each specimen must be accompanied by a valid order from a healthcare provider who is authorized to order the COVID-19 Test under the laws of the State of New Jersey (an "Authorized Provider"). The County shall be responsible for ensuring that all orders for COVID Tests shall be made by an Authorized Provider.
- 1.4. Consents & Authorizations.** The County shall obtain all consents and authorizations from patients as may be required by applicable law to enable Laboratory to perform the COVID-19 Test and report the results thereof to the County and Authorized Providers. Upon request, the County shall provide Laboratory with a copy of such consents and authorizations.
- 1.5. Report Delivery.** Laboratory will transmit COVID-19 Test results to the County within Laboratory's then-current turnaround time schedule. The County shall be solely responsible for the delivery of the COVID-19 Test results to Authorized Providers and patients, and Laboratory shall have no responsibility for the delivery of the COVID-19 Test results to Authorized Providers and patients.

1.6. Consultation. Laboratory staff shall be available 365 days per year, 7 days per week, and 24 hours per day to consult with the County and Authorized Providers by telephone (numbers available at www.bioreference.com/contact-us/) to discuss Laboratory's procedures and to provide the status of COVID-19 Test results.

2. TERM AND TERMINATION. This Agreement shall commence on the Effective Date. This Agreement may be terminated by either party at any time, with or without cause, by giving the other party thirty (30) days prior written notice. This Agreement shall have an initial term of one (1) year and shall be automatically renewed for successive periods of one (1) year, unless previously terminated by either party. Notwithstanding the foregoing, in the event the State of New Jersey contracts with Laboratory to provide COVID-19 Tests to residents of the State of New Jersey and such contract covers the testing contemplated by this Agreement, either party may terminate this Agreement upon written notice to the other party.

3. FEES, INVOICING AND PAYMENTS

3.1. Fees. The County agrees to pay Laboratory Fifty Dollars (\$50) per specimen submitted for the COVID-19 Test performed by Laboratory.

3.2. Invoicing. On a monthly basis, Laboratory shall submit a detailed written invoice to the County in connection with COVID-19 Tests rendered under this Agreement.

3.3. Payment Procedure. Within ten (10) days of receipt, the County shall submit payment to Laboratory for the undisputed amount of each invoice.

3.4. Pricing is Confidential. The parties agree that all information and matters regarding pricing represent the confidential information of Laboratory ("Confidential Information"). The County shall maintain the confidentiality of all such Confidential Information and shall not divulge such information to any third-party, except as required by applicable law.

4. ACCREDITATION AND COMPLIANCE

4.1. Laboratory. Laboratory's COVID-19 Test facility is and shall remain duly licensed under applicable law. Reasonable documentation of such credentials shall be provided upon request. Laboratory shall comply with applicable standards under the Clinical Laboratory Improvement Amendments of 1988 ("CLIA") and College of American Pathologists ("CAP").

4.2. HIPAA Compliance. Both parties agree to comply with applicable provisions of the Administrative Simplification Section of the Health Insurance Portability and Accountability Act of 1996 as codified at 42 U.S.C. § 1320d through d-8 ("HIPAA"), and the requirements of any regulations promulgated thereunder including, without limitation, the federal privacy regulation as contained in 45 C.F.R. part 164 (the "Federal Privacy Regulations"), the federal security standards as contained in 45 C.F.R. Part 142 (the "Federal Security Regulation"), and Subtitle D of the Health Information Technology for Economic and Clinical Health Act ("HITECH"). Both parties agree not to use or further disclose any protected health information, as defined in 45 CFR 164.504, or individually identifiable health information, as defined in 42 U.S.C. § 1320d (collectively the "Protected Health Information"), concerning a patient other than as permitted by this Agreement and the requirements of HIPAA or regulations promulgated under HIPAA including, without limitation, the Federal Privacy Regulations, the Federal Security Regulations, and HITECH.

5. MISCELLANEOUS

5.1. Additional Provisions. If applicable, Exhibit A contains the terms and conditions required under the laws and regulations applicable to the County for contracts for services provided to the County.

- 5.2. Change in Law.** The terms of this Agreement are intended to be in compliance with applicable law as of the Effective Date. Should legal counsel for either party reasonably conclude that any portion of this Agreement is or may be in violation of applicable law, or subsequent enactments of applicable law, or if any such change or proposed change would materially alter the amount or method of compensating Laboratory for COVID-19 Test performed for the County, or would materially increase the cost of Laboratory's performance hereunder, this Agreement shall terminate by giving the other party thirty (30) days advance written notice thereof, unless within said thirty (30) day period the parties agree to such modifications of this Agreement as may be necessary to establish compliance.
- 5.3. Publicity.** Either party may issue a press release or other public communication regarding the general nature of this Agreement, provided that the pricing terms of this Agreement shall not be released by the County to any third party unless required by applicable law or authorized in writing by Laboratory.
- 5.4. Non-Assignability.** This Agreement may not be assigned, delegated, or transferred by either party without the written consent of the other party which shall not be unreasonably withheld or delayed; any unauthorized assignment, delegation or transfer shall be void.
- 5.5. Notice.** Any notice required hereunder will be deemed to have been properly provided if mailed with automated delivery confirmation by either FedEx, UPS or U.S. Postal Service, and properly addressed to the parties hereto at the following addresses. Notice will be deemed given on the delivery date set forth in the automated delivery confirmation details.

To Laboratory: Bio-Reference Laboratories, Inc.
 481 Edward H. Ross Dr.
 Elmwood Park, NJ 07407
 Attention: Legal Department

To the County: County of Passaic, New Jersey
 401 Grand Street
 Paterson, NJ 07505
 Attention: Legal Department

- 5.6. Independent Relationship.** None of the provisions of this Agreement are intended to create, nor shall be deemed or construed to create, any relationship between the County and Laboratory other than that of independent entities contracting solely for the purposes set forth herein. Neither party shall be construed to be the agent, employer or representative of the other party.
- 5.7. Force Majeure.** Neither party shall be liable for any claims or damages resulting or arising out of a failure or delay that is due to a force majeure event beyond the control of such party.
- 5.8. Benefit.** This Agreement is intended to inure only to the benefit of Laboratory and the County, and is not intended to create, nor shall be deemed or construed to create, any right in any third-party.
- 5.9. Non-Discrimination.** All services provided by Laboratory hereunder shall be in compliance with applicable law prohibiting discrimination on any basis.
- 5.10. Headings.** The headings herein are for convenience only, and are not intended to, and shall not, define or limit the scope of the provisions to which they relate.
- 5.11. Severance Clause.** The invalidity or unenforceability of any provision of this Agreement in any jurisdiction shall in no way affect the validity or enforceability of any other provision in that jurisdiction, or of the entire Agreement in any other jurisdiction.
- 5.12. Choice of Law.** The laws of the State of New Jersey shall govern the terms of this Agreement.
- 5.13. Integration.** This Agreement is intended by the parties as a final expression of their contractual agreement and as a complete statement of the terms thereof, and shall supersede all previous understandings and agreements, whether written or oral.
- 5.14. Waiver.** No course of dealing between the County and Laboratory, and/or any delay by a party in exercising its respective rights under this Agreement, shall operate as a waiver of any of the rights of such

party hereunder, and no express waiver shall affect any condition, covenant, rule or regulation other than the one specified in such waiver and only for the time and in the manner specifically the stated in such waiver.

5.15. **Modification.** Except as expressly set forth herein, this Agreement may not be modified except in a writing duly executed by the parties.

IN WITNESS HEREOF, the parties have caused this Agreement to be executed in their names as their official acts by their respective representatives, each of whom is duly authorized to execute the same.

BIO-REFERENCE LABORATORIES, INC:

By: Jane Pine Wood
Print: Jane Pine Wood
Title: VP, Legal
Date: March 20, 2020

Fed ID: 22-2405059

COUNTY OF PASSAIC

By: [Signature]
Print: Anthony J. DeNoua
Title: Passaic County Administrator
Date: March 20, 2020

Fed ID: 23-6002466

APPROVED AS TO FORM AND LEGALITY

BY: [Signature]
MATTHEW P. JORDAN, ESQ.
COUNTY COUNSEL

DATE: March 20, 2020

Exhibit A
Mandatory Provisions

Not Applicable