

# **Public Notice**

**TAKE NOTICE** the Passaic County Board of Chosen Freeholders, on April 28, 2020 adopted Resolution No. R20200372, which calls for the Regular Meeting to be scheduled for Tuesday, May 19, 2020 at 6:00 PM, and canceled the regularly scheduled meetings on May 11, 2020 and May 26, 2020. Pursuant to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No. 104, the Board is conducting the Regular Meeting at 6:00 PM, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a), and in accordance with Administrative Order No. 20-01 issued by the Passaic County Administrator closing the Administration Building located at 401 Grand Street, Paterson, New Jersey to non-essential personnel and the public effective March 18, 2020 at 8:30 AM. If a member of the public wishes to place a public comment on the record, please email [public@passaiccountynj.org](mailto:public@passaiccountynj.org) stating your name, address, and matter to be addressed by the Board by no later than **May 19, 2020 at 5:00 PM** or by submitting a question on the livestream available to all residents of the meeting. The Clerk to the Board shall read same into the public record. Moreover, some members of the Board may participate telephonically, pursuant to the Board By-Laws and in compliance with N.J.S.A. 10:4-12-1, et seq. Official action will be taken.

## **BY ORDER OF THE BOARD OF CHOSEN FREEHOLDERS**

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Louis E. Imhof III, RMC, Clerk of the Board

Dated: May 4, 2020

E-mail to: Herald News  
Bergen Record

On File with the Passaic County Clerk

*Louis E. Imhof III, RMC*  
Clerk of the Board  
Board of Chosen Freeholders  
County of Passaic  
(973) 881-4412  
[Louisi@passaiccountynj.org](mailto:Louisi@passaiccountynj.org)

[www.passaiccountynj.org](http://www.passaiccountynj.org)

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Dir. Pasquale "Pat" Lepore

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402

Fax: 973-742-3746

**Anthony J. De Nova III**

*Administrator*

**Matthew P. Jordan, Esq.**

*County Counsel*

**Louis E. Imhof, III, RMC**

*Clerk Of The Board*



## Meeting Venue

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

## A. Roll Call:

1. Akhter
2. Bartlett
3. Best
4. Duffy
5. James
6. Deputy Director Lepore
7. Director Lazzara

## B. Announcement of the Open Public Meeting Law

## C. Invocation:

## D. Pledge of Allegiance

## E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces

## F. Approval of Minutes: April 28, 2020

## G. Approval of Proclamation: None

H. Motion to suspend the regular Order of Business:

I. Guaranty Resolution 2020-04:

1. RESOLUTION AUTHORIZING THE GUARANTY BY THE COUNTY OF PASSAIC, NEW JERSEY OF PAYMENT OF PRINCIPAL OF AND INTEREST ON THE GOVERNMENTAL LOAN REVENUE BONDS, SERIES 2020 (PASSAIC COUNTY GUARANTEED) (CITY OF PATERSON BOARD OF EDUCATION PROJECT) (GREEN PROJECT) OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$20,000,000
2. Motion to open the Public Hearing on Guaranty Resolution 2020-04\_\_\_\_\_
3. Director: Does anyone present desire to be heard on Guaranty Resolution 2020-04:
4. Motion to close the Public Hearing on Guaranty Resolution 2020-04\_\_\_\_\_
5. Motion to adopt Guaranty Resolution 2020-04\_\_\_\_\_

J. Motion to Resume the regular Order of Business:

K. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Pasquale "Pat" Lepore
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Bruce James

L. Communications: None

M. Oral Portion:

1. Motion to Open the Public Portion of the meeting\_\_\_\_\_
2. Motion to Close the Public Portion of the meeting\_\_\_\_\_

N. Consent Agenda:

## ADMINISTRATION AND FINANCE

1. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SPRUCE ST GATEWAY, ALL AS NOTED IN THE RESOLUTION ALL AS NOTED IN THE RESOLUTION.
2. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2 BRIDGES RD, ALL AS NOTED IN THE RESOLUTION
3. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) LOCAL BRIDGE, ALL AS NOTED IN THE RESOLUTION
4. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) INS. FRAUD, ALL AS NOTED IN THE RESOLUTION
5. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148)BODY ARMOR PCSD, ALL AS NOTED IN THE RESOLUTION
6. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CARES Act - HCV, ALL AS NOTED IN THE RESOLUTION
7. REVISED CASH MANAGEMENT PLAN OF THE COUNTY OF PASSAIC, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
8. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SHI INTERNATIONAL, CORP. FOR GOVQA SERVICES AND LICENSES, FOR COMPLIANCE WITH THE OPEN PUBLIC RECORDS ACT, PURSUANT TO N.J.S.A 40A: 11-12 ALL AS NOTED IN THE RESOLUTION.
9. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SHI INTERNATIONAL, CORP. FOR ANTI-VIRUS AND ANTI-SPAM SOFTWARE AND SUBSCRIPTIONS, PURSUANT TO N.J.S.A 40A: 11-12 ALL AS NOTED IN THE RESOLUTION.
10. RESOLUTION AUTHORIZING REIMBURSABLE GRANT ALLOCATIONS TO PASSAIC COUNTY MUNICIPALITIES FROM THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT, FOR ELIGIBLE EXPENSES RELATED TO COVID-19 AND THE PUBLIC HEALTH EMERGENCY ALL AS NOTED IN THE RESOLUTION.



11. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MILLENNIUM COMMUNICATIONS GROUP, INC. FOR COMMUNICATION WIRE SERVICES AT PASSAIC COUNTY FACILITIES, PURSUANT TO N.J.S.A 40A: 11-12 ALL AS NOTED IN THE RESOLUTION.

### **ADMINISTRATION AND FINANCE**

12. RESOLUTION TO EXTEND THE CURRENT CONTRACT WITH MILLENNIUM STRATEGIES, LLC, PURSUANT TO N.J.S.A. 40A:11-6, WHICH GOVERN EMERGENCY CONTRACTS, IN LIGHT OF THE CURRENT PUBLIC HEALTH EMERGENCY ALL AS NOTED IN THE RESOLUTION.
13. RESOLUTION AUTHORIZING THE PAYMENT FOR SETTLEMENT OF LITIGATION ENTITLED MARK JUHLIN v. COUNTY OF PASSAIC, CLAIM PETITIONS 2017-16780 PENDING IN THE NEW JERSEY DIVISION OF WORKER'S COMPENSATION ALL AS NOTED IN THE RESOLUTION.
14. RESOLUTION AUTHORIZING AN AWARD OF CONTRACTS TO IMPROVE TELEWORK CAPABILITIES FOR THE COUNTY OF PASSAIC IN CONNECTION WITH THE PUBLIC HEALTH EMERGENCY, PURSUANT TO N.J.S.A 40A: 11-12 ALL AS NOTED IN THE RESOLUTION.
15. RESOLUTION PRESCRIBING THE DETAILS AND BOND FORM THEREOF FOR \$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020A DATED JULY 10, 2020, ALL AS NOTED IN THE RESOLUTION.
16. RESOLUTION PRESCRIBING THE DETAILS AND BOND FORM THEREOF FOR \$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020B (COUNTY COLLEGE BOND ACT, P.L. 1971, C.12) DATED JULY 10, 2020, ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION AUTHORIZING THE PUBLICATION, PRINTING AND DISTRIBUTION OF A NOTICE OF SALE AND THE PUBLICATION OF A SUMMARY NOTICE OF SALE AND PRESCRIBING THE FORMS THEREOF FOR \$3,200,000 BONDS CONSISTING OF \$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020A AND \$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020B (COUNTY COLLEGE BOND ACT, P.L. 1971, C.12), EACH ISSUE DATED JULY 10, 2020, APPROVING THE PREPARATION, DISTRIBUTION AND EXECUTION OF A PRELIMINARY AND A FINAL OFFICIAL STATEMENT FOR SUCH BONDS, UNDERTAKING TO PROVIDE CONTINUING DISCLOSURE OF FINANCIAL INFORMATION, COVENANTING TO COMPLY WITH THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, AND AUTHORIZING VARIOUS MATTERS IN CONNECTION WITH ELECTRONIC BIDDING FOR THE BONDS, ALL AS NOTED IN THE RESOLUTION.

### **HEALTH & HUMAN SERVICES**

18. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD CONTRACTS FOR ONE (1) YEAR PERIOD WITH THREE (3) – ONE (1) YEAR OPTIONS TO RENEW TO PASSAIC COUNTY AGENCIES FOR ADDICTION SERVICES FOR 2020, IN THE AMOUNT OF \$368,203.00 THROUGH THE COMPETITIVE CONTRACTING PROCESS IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5. ALL AS NOTED IN THE RESOLUTION.

### **HEALTH & HUMAN SERVICES**

19. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD CONTRACTS FOR ONE (1) YEAR PERIOD WITH THREE (3) – ONE (1) YEAR OPTIONS TO RENEW TO PASSAIC COUNTY AGENCIES FOR MENTAL HEALTH SERVICES FOR 2020, IN THE AMOUNT OF \$212,000.00 THROUGH THE COMPETITIVE CONTRACTING PROCESS IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5. ALL AS NOTED IN THE RESOLUTION.
20. RESOLUTION AUTHORIZING AMENDMENT TO R2020-0233 TO INCREASE THE 2020 CONTRACT AWARD BY \$500.00 TO WILLIAM PATERSON UNIVERSITY, UNITED FOR PREVENTION IN PASSAIC COUNTY COALITION, TO PROVIDE ADDICTION TREATMENT SERVICES AS DETAILED IN THE RESOLUTION FOR A ONE YEAR CONTRACT WITH THREE (3) ONE YEAR OPTIONS TO RENEW ALL AS NOTED IN THE RESOLUTION.
21. RESOLUTION AUTHORIZING GRANT FUNDING IN THE AMOUNT OF \$17,472.00 TO MORRIS COUNTY PREVENTION IS KEY FOR MOBILE PEER RECOVERY SERVICES, LINKAGE AND REFERRAL TO ADDICTION TREATMENT TO WEST MILFORD/UPPER PASSAIC COUNTY RESIDENTS AS AUTHORIZED BY N.J.S.A. 40:23-8.19. ALL AS NOTED IN THE RESOLUTION.
22. RESOLUTION AUTHORIZING THE APPOINTMENT OF GABRIELLE MCQUEEN OF CLIFTON, NJ TO THE LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE (LACADA) TO A TWO (2) YEAR TERM COMMENCING ON JUNE 1, 2020 TO MARCH 26, 2021, IN ACCORDANCE WITH N.J.S.A. 26:2B-33(d) ALL AS NOTED IN THE RESOLUTION.
23. RESOLUTION AUTHORIZING THE ALLOCATION OF 2020 CASINO REVENUE AND TITLE III FUNDS TO THE MUNICIPALITIES OF PATERSON, CLIFTON AND PASSAIC FOR THE PURPOSE OF PROVIDING TRANSPORTATION SERVICES FOR SENIORS AND PEOPLE WITH DISABILITIES, IN ACCORDANCE WITH N.J.S.A. 27:25-28 ALL AS NOTED IN THE RESOLUTION.
24. RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO ACCEPT FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA) FUNDING IN THE AMOUNT OF \$393,132 THROUGH THE AREA PLAN CONTRACT PURSUANT TO PUB. L. 116-127 FOR THE PURPOSE OF PROVIDING CONGREGATE HOMEBOUND AND HOME DELIVERED MEALS TO QUALIFIED SENIOR CITIZENS THROUGHOUT PASSAIC COUNTY BY THE NEW JERSEY STATE DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES ALL AS NOTED IN THE RESOLUTION.

## **HEALTH & HUMAN SERVICES**

25. RESOLUTION AUTHORIZING THE PURCHASE OF SECURITY MONITORS, HEALTHCARE TVS AND OTHER COMPUTER HARDWARE AND SOFTWARE FROM SHI INTERNATIONAL OF SOMERSET, NJ FOR PURCHASES ON AN AS NEEDED BASIS, PURSUANT TO N.J.S.A. 40:11-12 ALL AS NOTED IN THE RESOLUTION.
  
26. RESOLUTION AUTHORIZING THE FIRST ONE YEAR OPTION TO RENEW AS SET FORTH IN THE SUBLEASE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND CENTER CITY PARTNERS, LLC, FROM MAY 1, 2020 THROUGH APRIL 30, 2021, PURSUANT TO N.J.S.A. 40A:12-5(a)(1) ALL AS NOTED IN THE RESOLUTION.
  
27. RESOLUTION AUTHORIZING EXTENSION OF THE CONTRACT TO THE VENDORS LISTED BELOW FOR RESIDENTIAL WINDOWS/DOORS REPAIR & INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES AND RESIDENTIAL INSULATION & VENTILATION WITH OTHER ENERGY CONSERVATION MEASURES FOR THE PASSAIC COUNTY WEATHERIZATION DIVISION, PURSUANT TO N.J.S.A. 40A:11-1 ET.SEQ. ALL AS NOTED IN THE RESOLUTION.
  
28. RESOLUTION TO APPLY FOR AND RECEIVE GRANT FUNDS IN CONNECTION WITH BIOTERRORISM PREPAREDNESS, PURSUANT TO N.J.S.A. 26:4-2 ALL AS NOTED IN THE RESOLUTION.
  
29. RESOLUTION AUTHORIZING THE DIRECTOR OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO ENTER INTO AN AGREEMENT NECESSARY FOR THE RECEIPT OF "RIGHT TO KNOW" GRANT FUNDS PROVIDED BY THE NEW JERSEY DEPARTMENT OF HEALTH, IN ACCORDANCE WITH N.J.S.A. 34:5A-1 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

## **PUBLIC WORKS**

30. RESOLUTION AUTHORIZING THE AWARD TO EZ-GO FOR TRADING IN 30 USED GOLF CARTS PER BID # SB-20-013 PURSUANT TO N.J.S.A 40A: 11-24, ET SEQ ALL AS NOTED IN THE RESOLUTION.
  
31. RESOLUTION QUALIFYING BIDDERS FOR THE LAMBERT CASTLE & CARRIAGE HOUSE RESTORATION PROJECT, PURSUANT TO N.J.S.A. 40A: 11-25, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
  
32. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO PENNONI ASSOCIATES, INC., TO CONDUCT FIELD WORK AND AN ASSESSMENT ON POTENTIAL ENVIRONMENTAL HAZARDOUS MATERIAL DUE TO THE OPERATIONS AT THE MOTOR-POOL, PURSUANT TO N.J.S.A. 40A: 11-5(1)(a) (i), ET SEQ. ALL AS NOTED IN THE RESOLUTION.

33. RESOLUTION AWARDING THE ON-CALL GEOTECHNICAL TESTING FOR THE PROPOSED ENVIRONMENTAL CENTER AT THE RIFLE CAMP PARK, WOODLANDPARK, NEW JERSEY TO FRENCH & PARRELLO AS PER BID # SB19-013 PURSUANT TO N.J.S.A 40A: 11-24 ALL AS NOTED IN THE RESOLUTION.

**PUBLIC WORKS**

34. RESOLUTION CONSENTING TO ORDINANCE 7573-20 BY THE CITY OF CLIFTON, NJ WHICH REMOVES THE LOADING ZONE OF THE EAST SIDE OF LAKEVIEW AVENUE NORTH OF BERGEN AVENUE PURSUANT TO N.J.S.A. 40A: 11-1 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
35. RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR T. SLACK ENVIRONMENTAL SERVICES, INC. FOR REMOVAL OF 5,000 GALLON UST HEATING OIL AT THE PASSAIC COUNTY BUILDING AT 80 HAMILTON STREET IN THE CITY OF PATERSON, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
36. RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE GRANT FOR SPRUCE STREET GATEWAY PROJECT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION ALTERNATE PROGRAM FROM THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION, IN THE AMOUNT OF \$230,658.57 ALL AS NOTED IN THE RESOLUTION.
37. RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR THE PREAKNESS VALLEY GOLF COURSE – REPLACEMENT OF BRIDGE NO. 4 PROJECT IN THE TOWNSHIP OF WAYNE, NJ TO T.R. WENIGER INC PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. ALL AS NOTED IN THE RESOLUTION.
38. RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR THE CONSTRUCTION SERVICES CONTRACT THROUGH THE EDUCATION SERVICES COMMISSION OF NEW JERSEY TO MURRAY PAVING AND CONCRETE LLC FOR THE RELOCATION OF SHERIFF’S MOTOR POOL FOR THE CITY OF PATERSON, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. ALL AS NOTED IN THE RESOLUTION.
39. RESOLUTION AUTHORIZING CHANGE ORDER #1 TO ASCEND CONSTRUCTION MANAGEMENT, INC., FOR THE ELEVATOR REHABILITATION AT 80 HAMILTON AND THE COUNTY EMPLOYEE PARKING GARAGE PROJECT IN THE CITY OF PATERSON, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. ALL AS NOTED IN THE RESOLUTION.
40. RESOLUTION AUTHORIZING ADDITIONAL MONEY SET ASIDE TO COVER FURTHER SERVICES OF UNITED FEDERATED SYSTEMS, INC. FOR MONITORING TO FIRE ALARM AND SECURITY SYSTEMS AT ALL COUNTY FACILITIES ALL AS NOTED IN THE RESOLUTION.

41. RESOLUTION AUTHORIZING ADDITIONAL MONEY SET ASIDE TO COVER FURTHER SERVICES OF UNITED FEDERATED SYSTEMS, INC. FOR SERVICE AND REPAIRS TO FIRE ALARM AND SECURITY SYSTEMS AT ALL COUNTY FACILITIES ALL AS NOTED IN THE RESOLUTION.

**PUBLIC WORKS**

42. RESOLUTION AUTHORIZING EXECUTION OF THE JURISDICTION AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE TOWNSHIP OF WAYNE, COUNTY OF MORRIS AND THE BOROUGH OF LINCOLC PARK FOR THE TWO BRIDGES ROAD OVER THE WEST BELT EXTENSION PROJECT ALL AS NOTED IN THE RESOLUTION.
43. RESOLUTION AUTHORIZING ACCEPTANCE AND EXECUTION OF THE ADDITIONAL GRANT FUNDS IN THE AMOUNT OF \$43,163.000 FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE FOR SERVICES OF A HERPETOLOGIST FOR THE TWO BRIDGES ROAD OVER THE WEST BELT EXTENSION PROJECT ALL AS NOTED IN THE RESOLUTION.
44. RESOLUTION AUTHORIZING ADVERTISEMENT AND RECEIPT OF BIDS FOR THE ELEVATOR MODERNIZATION AND REHABILITATION AT 77 HAMILTON STREET, PATERSON, NEW JERSEY AND PURSUANT TO N.J.S.A 40A: 11-23, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
45. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR CATALOG % DISCOUNTS – HARDWARE SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS WITH A ONE YEAR OPTION TO RENEW AS PER BID SB-20-012 AND PURSUANT TO N.J.S.A. 40A 11-24 ET SEQ. ALL AS NOTED IN THE RESOLUTION.
46. RESOLUTION AUTHORIZING FINAL PAYMENT TO FORMAN SIGN COMPANY, INC, FOR THE WAYFINDING SIGN PROJECT PHASE –DOWNTOWN PATERSON AND GARRET MOUNTAIN PROJECT IN PASSAIC COUNTY, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
47. RESOLUTION AWARDDING THE ON-CALL DRAINAGE FOR THE EAST MAIN STREET LITTLE FALLS DRAINAGE IMPROVEMENTS PROJECT TO ONLINE CONTRACTING PER BID # C-19-026 PURSUANT TO N.J.S.A 40A: 11-24 ET SEQ ALL AS NOTED IN THE RESOLUTION.
48. RESOLUTION AUTHORIZING THE PURCHASE OF ONE HUDSON BROTHERS HTD18D TEN (10) TON TANDEM AXLE TRAILER WITH PAVER SPECIAL PACKAGE FROM CHERRY VALLEY TRACTOR SALES, 35 ROUTE 70 WEST, MARLTON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

49. RESOLUTION AUTHORIZING ADVERTISEMENT AND RECEIPT OF BIDS FOR THE 2020 ROAD RESURFACING PROGRAM THROUGHOUT PASSAIC COUNTY, NEW JERSEY AND PURSUANT TO N.J.S.A 40A: 11-23, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

### **PUBLIC WORKS**

50. RESOLUTION FOR AWARD FOR THE UPGRADE OF THE COUNTY WIDE FUEL MANAGEMENT SYSTEM AT VARIOUS LOCATIONS THROUGH THE COUNTY, N.J.S.A. 40A:11-12, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
51. RESOLUTION AUTHORIZING AWARDING FLOORING INSTALLATION AT THE COURTHOUSE ANNEX AT 77 HAMILTON STREET TO RFS COMMERCIAL UNDER STATE CONTRAT# A81751 IN THE CITY OF PATERSON, NEW JERSEY PURSUANT TO N.J.S.A 40A: 11-24 ALL AS NOTED IN THE RESOLUTION.
52. RESOLUTION AWARDING THE GOFFLE BROOK PARK TURF FIELD PARKING LOT IMPROVEMENTS PROJECT TO THOMAS AND SONS BUILDERS, LLC DBA DEVELOP BUILDERS, OF 411 HACKENSACK AVENUE, HACKENSACK NEW JERSEY PER BID # C-20-008 PURSUANT TO N.J.S.A 40A: 11-24ET SEQ ALL AS NOTED IN THE RESOLUTION.
53. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO BALITANO CONSTRUCTION, CO. FOR THE WESTERVELT-VANDERHOEF HISTORIC LANDSCAPE RESTORATION PROJECT, PURSUANT TO N.J.S.A. 40A:11-4 ALL AS NOTED IN THE RESOLUTION.
54. RESOLUTION AMENDING R-2019-0538 TO AUTHORIZE INCREASE OF THE TOTAL ESTIMATED AWARDED TO NUTRIEN AG SOLUTIONS INC, FOR FERTILIZER/CHEMICAL MATERIALS, FOR THE COUNTY OF PASSAIC GOLF COURSE, FOR THE PERIOD OF JUNE 1, 2019 THROUGH MAY 31, 2020, AS PER BID SB-19-028
55. RESOLUTION AUTHORIZING CHANGE ORDER #28 FOR H & S CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

### **LAW AND PUBLIC SAFETY**

56. RESOLUTION AUTHORIZING THE EXERCISE OF THE SECOND ONE YEAR OPTION TO EXTEND THE CONTRACT WITH GD CORRECTIONS ON ORIGINAL RESOLUTION R20160583 ALL AS NOTED IN THE RESOLUTION.
57. RESOLUTION AUTHORIZING THE PURCHASE OF 13 WIRELESS VIDEO AND NETWORKING FROM WATCHGUARD, INC., IN THE AMOUNT OF \$86,632.00, ON STATE CONTRACT 17-FLEET-00793 ALL AS NOTED IN THE RESOLUTION.

58. RESOLUTION AUTHORIZING PURCHASE OF GOODS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE THROUGH STATE CONTRACT PURSUANT TO N.J.S.A 40A:11-12 ALL AS NOTED IN THE RESOLUTION.

**LAW AND PUBLIC SAFETY**

59. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT ENTITLED "COUNTY OFFICE OF VICTIM WITNESS ADVOCACY" ALL AS NOTED IN THE RESOLUTION.
60. RESOLUTION AUTHORIZING THE PURCHASE OF SERAPHIN SLIP ON CALIBRATION UNIT USED FOR GAS PUMP INSPECTIONS FOR THE PASSAIC COUNTY DEPARTMENT OF PUBLIC SAFETY – DIVISION OF WEIGHTS AND MEASURES, IN THE AMOUNT OF \$19,265.00, PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ. ALL AS NOTED IN THE RESOLUTION.
61. AMENDED: RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO ATON COMPUTING, INC. FOR SUPPLEMENTAL MANAGEMENT INFORMATION SYSTEMS SUPPORT FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
62. RESOLUTION AUTHORIZING THE PURCHASE OF CHEVY TRAX LS VEHICLES FROM MALL CHEVROLET, INC. FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-11(5) ALL AS NOTED IN THE RESOLUTION.

**PLANNING AND ECONOMIC DEVELOPMENT**

63. RESOLUTION AUTHORIZING THE SUBSTANTIAL AMENDMENT TO THE CDBG FY 2019 ANNUAL PLAN TO CANCEL THE \$100,000 ALLOCATED TO THE BOROUGH OF HALEDON FOR THE BERNARD AVENUE PROJECT AND TO ALLOCATE THESE FUNDS TO THE ACTIVITIES DETAILED IN THE CDBG-CV ACTION PLAN ALL AS NOTED IN THE RESOLUTION.
64. RESOLUTION ADOPTING THE AMENDED PASSAIC COUNTY CITIZEN PARTICIPATION PLAN FOR PASSAIC COUNTY COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS ALL AS NOTED IN THE RESOLUTION.

**LATE STARTERS**

65. RESOLUTION AUTHORIZING THE PURCHASE OF PACKETALK COVID-19 THERMAL IMAGING SYSTEM FOR PUBLIC SAFETY MEASURES IN RESPONSE TO THE PUBLIC HEALTH EMERGENCY, PURSUANT TO N.J.S.A. 40A:11-11(5), ALL AS NOTED IN THE RESOLUTION.

- O. New Business:
1. Personnel:
  2. Bills:

P. Adjournment:



**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS**

**MINUTES FOR REGULAR MEETING HELD ON**

**April 28, 2020**

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Board Room at the Passaic County Administration building, 401 Grand St. Paterson, NJ at 6:02pm.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

**Roll Call:**

1. Akhter (Via Phone)
2. Bartlett
3. Best
4. Duffy (Via Phone)
5. James
6. Deputy Director Lepore
7. Director Lazzara

**Invocation:** Louis E. Imhof III

**Pledge of Allegiance:** Lead by Director Lazzara

**Approval of Minutes;**

Motion made by Freeholder James, seconded by Freeholder Bartlett, that the minutes for April 14, 2020, be approved which motion was carried on a roll call six (6) votes in the affirmative, with Freeholder Best being absent.

**Proclamation:** None

At this time Freeholder Best Arrived to the meeting.

**Covid-19 Update:** At this time Passaic County Health officer Dr. Charlene Gungil gave an update on the Covid-19 testing results for the County of Passaic.

At this time Director Lazzara asked if there were any Freeholder Reports

1. Freeholder Deputy Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Pasquale "Pat" Lepore
3. Freeholder Assad Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore "TJ" Best
6. Freeholder Terry Duffy
7. Freeholder Bruce James

**Oral Portion:**

Lepore: Motion to open public portion

Best: Second

**Roll Call:** Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Deputy Director Lepore, Yes: Director Lazzara, Yes.

At this time comments from the following people were read into the record:

1. Tony Caramico
2. Melissa Rae Lambert
3. Madelin Vargas
4. Michael Eitel

- 5. Evelyn Jessica Ayala
- 6. Nette Williams
- 7. Jas Mo Bell

Duffy: Motion to close public portion of the meeting

James: Second

**Roll Call:** Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Deputy Director Lepore, Yes: Director Lazzara, Yes.

**Consent Agenda:**

A motion was made by Freeholder James, second by Freeholder Duffy to add Resolutions N-44 thru N-47 to the consent agenda and the motion was carried on a roll call with seven (7) votes in the affirmative.

A motion was made by Freeholder Best, second by Freeholder Bartlett to remove Resolution K-9 from the consent agenda and the motion was carried on a roll call with seven (7) votes in the affirmative.

A motion was made by Freeholder Lepore, second by Freeholder Duffy to adopt Resolution K- 1 through K – 8 and K-10 thru K-47, and the motion was carried on a roll call with seven (7) votes in the affirmative.

A motion was made by Freeholder Bartlett, seconded by Freeholder James to adopt Resolution K-9, and the motion was carried on a roll call with six (6) votes in the affirmative with Freeholder Best recusing himself.

**“End of Consent Agenda”**

**“New Business”**

Supplemental Debt Statement received and filed.

**Guaranty Resolution 2020-04:**

A motion was made by Freeholder Lepore, second by Freeholder James to approve Guarantee Resolution 2020-04 on first reading which motion was approved with six (6) votes in the affirmative with Freeholder Best recusing himself.

**Personnel:**

A motion was made by Freeholder James, second by Freeholder Lepore, that all Personnel matters be approved were submitted by the Office of Human Resources. Then the Office of Human Resources shall directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

**Bills:**

A motion was made by Freeholder James, second by Freeholder Lepore,

Current Fund	9-01	8,960.37
Current Fund	0-01	9,194,829.29
Payroll Agency Deduction	0-05	2,367,634.81
HUD Budget Expenditure	0-25	14,827.13
State/Federal Grant Fund	G-01	387,246.07
Professional Liability	T-19	6,423.71
Trust Fund Other	T-20	648.92
Private Industry Council	Z-81	12,130.42

**\$ 11,992,700.72**

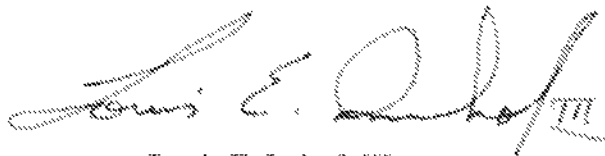
Current Fund	0-01	3,887,826.79
Hud Budget Expenditures	0-25	249.42
		<b>Year Total: 3,888,076.21</b>
Capital Fund	9-01	87,238.34
General Capital Fund Budget	C-04	1,365,054.82
State/Federal Grant Fund	G-01	264,087.43
Open Space Trust FY2019 Budget	O-19	9,330.50
Open Space Trust FY2020 Budget	O-20	169,545.99
		<b>Year Total: 178,876.49</b>
Professional Liability Trust	T-19	17,000.00
Trust Fund Other	T-20	51,363.40
Municipal Forfeit	T-22	247,827.19
Prosecutor's Confiscated Funds	T-23	567.00
Para Transit Trust Fund	T-24	841.00
		<b>Year Total: 317,598.59</b>
		<b>Total of All Funds: 6,100,931.88</b>

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

**Adjournment:**

Motion made by Freeholder James, seconded by Freeholder Lepore that the regular meeting be adjourned at 7:32pm , and the motion was carried on roll call with seven (7) votes in the affirmative.

Respectfully Submitted,



Louis E. Imhof, III,  
Clerk of the Board

Prepared by: Marqweesha Guthrie

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
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Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: Motion to adopt Guaranty Resolution 2020-04\_\_\_\_\_

THIS RESOLUTION WAS REQUESTED BY:

\_\_\_\_\_

REVIEWED BY:

\_\_\_\_\_

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_

COUNTY COUNSEL

\_\_\_\_\_

COMMITTEE NAME

<b>Official Resolution#</b>	<b>2020-0004</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	i-5							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓				✓			
Best Jr.	✓							✓
Duffy	✓		✓		✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

2020-04

**RESOLUTION AUTHORIZING THE GUARANTY BY THE COUNTY OF PASSAIC, NEW JERSEY OF PAYMENT OF PRINCIPAL OF AND INTEREST ON THE GOVERNMENTAL LOAN REVENUE BONDS, SERIES 2020 (PASSAIC COUNTY GUARANTEED) (CITY OF PATERSON BOARD OF EDUCATION PROJECT) (GREEN PROJECT) OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$20,000,000**

**WHEREAS**, the COUNTY OF PASSAIC, New Jersey (the “County”), pursuant to the Improvement Authorities Law of the State of New Jersey (the “State”), constituting Chapter 183 of the Pamphlet Laws of the State of 1960, as amended and supplemented (N.J.S.A. 40:37A-44 et seq.) (the “Act”), has heretofore duly created a body corporate and politic known as The Passaic County Improvement Authority (the “Authority”); and

**WHEREAS**, pursuant to Section 80 of the Act, the County is authorized to guaranty unconditionally the punctual payment of the principal of and interest on any obligations of the Authority; and

**WHEREAS**, the County, in order to assist the Authority with the financing of a proposed governmental loan program to be undertaken on behalf of the City of Paterson Board of Education, in order to finance or refinance energy savings equipment (the “Project”), has determined to provide for the guaranty of Governmental Loan Revenue Bonds, Series 2020 (Passaic County Guaranteed) (City of Paterson Board of Education Project) (Green Project) of the Authority and any bonds issued to refund said bonds (the “Obligations”) under the resolution of the Authority entitled “2020 Governmental Loan Revenue Bond Resolution (City of Paterson Board of Education Project)” or the bond resolution authorizing the refunding of said Obligations (the “Bond Resolution”);

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, NEW JERSEY**, (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

**Section 1.** This guaranty shall be adopted by the governing body of the County in the manner provided for adoption of a bond ordinance as provided in the Local Bond Law, constituting Chapter 169 of the Pamphlet Laws of 1960 of the State, as amended and supplemented (the “Local Bond Law”).

**Section 2.** Pursuant to and in accordance with the terms of the Act, specifically Section 37 of the Act (N.J.S.A. 40:37A-80), the County is hereby authorized to and hereby shall fully, unconditionally and irrevocably guaranty the punctual payment of the principal of and interest on the Obligations in an aggregate principal amount not exceeding at any time \$20,000,000, which Obligations are to be issued to finance and/or refinance the Project, on such terms and conditions as may be agreed to by and between the County and the Authority and as

are reflected in this guaranty and in the guaranty certificate on the face of each Obligation. Upon the endorsement of the Obligations referred to in Section 3 below, the County shall be fully, unconditionally and irrevocably obligated to pay the principal of and interest on the Obligations in the same manner and to the same extent as in the case of Obligations issued by the County, and, accordingly, the County shall be unconditionally and irrevocably obligated to levy ad valorem taxes upon all the taxable property within the County for the payment thereof, without limitation as to rate or amount, when required under the provisions of applicable law. This full, unconditional and irrevocable guaranty of the County effected hereby to pay the principal of and interest on the Obligations when due, in accordance with the terms hereof, shall not be abrogated for any reason. Any Obligations which are no longer considered outstanding under the Bond Resolution shall not be counted for the purpose of \$20,000,000 limitation contained in this guaranty.

**Section 3.** The Freeholder-Director, Deputy Freeholder-Director or Director of Finance of the County shall, by manual or facsimile signature, execute an endorsement on each of the Obligations evidencing this guaranty by the County as to the punctual payment of the principal thereof and interest thereon. The endorsement on each Obligation shall be in substantially the following form, and absent the fully executed endorsement in such form on any such Obligation, such Obligation shall not be entitled to the benefits of this guaranty:

#### **GUARANTY BY THE COUNTY OF PASSAIC, NEW JERSEY**

The payment of the principal of and interest on the within bond according to its terms is hereby fully and unconditionally guaranteed by the County of Passaic, New Jersey for as long as such bond is outstanding under The Passaic County Improvement Authority's 2020 Governmental Loan Revenue Bond Resolution (City of Paterson Board of Education Project) (Green Project).

**IN WITNESS WHEREOF**, the County of Passaic, New Jersey, has caused this guaranty to be executed by the signature of its Freeholder-Director, Deputy Freeholder-Director or Director of Finance.

**COUNTY OF PASSAIC, NEW JERSEY**

By: \_\_\_\_\_  
**Freeholder-Director,  
 Deputy Freeholder-Director  
 or Director of Finance**

The Freeholder-Director, Deputy Freeholder-Director or Director of Finance is hereby further authorized to execute such other certificates or agreements relating to this guaranty that may be required by the Authority to comply with the terms of the financing documents relating to the Obligations, including, without limitation, (i) any agreements or certificates detailing the time and method that payment under this guaranty shall be made by the County, (ii) any letters of representations or similar undertakings to be executed in connection with the sale of the Obligations, setting forth certain representations, warranties and covenants of the County as an

inducement to the purchase of the Obligations, (iii) any certificates deeming “final” (for the purposes of Rule 15c2-12 of the U.S. Securities and Exchange Commission) any Preliminary or final Official Statements of the Authority in connection with the Obligations, and (iv) any bond purchase agreement or continuing disclosure agreement executed in connection with the sale of the Obligations. Such further agreements or certificates shall not abrogate the County’s responsibilities hereunder.

The Frecholder-Director, Deputy Frecholder-Director or Director of Finance is hereby further authorized to execute one or more continuing disclosure agreement(s) or other instrument(s) undertaking the secondary disclosure obligations of the County required by Rule 15c2-12 of the United States Securities and Exchange Commission in connection with the issuance of any Obligations by the Authority.

**Section 4.** It is hereby found, determined and declared by the governing body of the County that:

(a) This guaranty may be adopted notwithstanding any statutory debt or other limitations, including particularly any limitation or requirement under or pursuant to the Local Bond Law, but the aggregate principal amount of the Obligations that shall be entitled to the benefits of this guaranty, being an amount not to exceed \$20,000,000 outstanding at any time, shall after their issuance be included in the gross debt of the County for the purpose of determining the indebtedness of the County under or pursuant to the Local Bond Law.

(b) The principal amount of Obligations entitled to the benefits of this guaranty and included in the gross debt of the County shall be deducted, and is hereby declared to be and to constitute a deduction, from such gross debt under and for all the purposes of the Local Bond Law (i) from and after the time of issuance of the Obligations until the end of the fiscal year beginning next after the completion of the acquisition or construction of the project to be financed from the proceeds of the Obligations, and (ii) in any annual debt statement filed pursuant to the Local Bond Law as of the end of said fiscal year or any subsequent fiscal year, if the revenues or other receipts or moneys of the Authority in such fiscal year are sufficient to pay its expenses of operation and maintenance in such fiscal year and all amounts payable in such fiscal year on account of the principal of and interest on all such guaranteed Obligations, all Obligations of the County issued as provided in Section 36 of the Act (N.J.S.A. 40:37A-79), and all Obligations of the Authority issued under the Act.

**Section 5.** The following matters are hereby determined, declared, recited and stated:

(a) The maximum outstanding principal amount of Obligations of the Authority that are hereby and hereunder guaranteed as to the punctual payment of the principal thereof and interest thereon at any time is \$20,000,000.

(b) The purpose described in this guaranty is not a current expense of the County, and no part of the cost thereof has been or shall be assessed on property specially benefited thereby.

(c) A supplemental debt statement of the County has been duly made and filed in the office of the Clerk of the Board, and a complete executed duplicate thereof has been

filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State, and such debt statement shows that while the gross debt of the County, as defined in the Local Bond Law, is increased by this guaranty by \$20,000,000, in accordance with the provisions of the Act, the net debt of the County is not increased, and the obligation of the County authorized by or incurred pursuant to the terms of this guaranty is permitted by an exception to the debt limitations of the Local Bond Law, which exception is contained in the Act.

(d) All other items to be contained in a bond ordinance adopted pursuant to the Local Bond Law are hereby determined to be inapplicable to the County's guaranty of the Obligations hereby.

**Section 6.** This guaranty shall take effect at the time and in the manner provided by law.



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

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Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SPRUCE ST GATEWAY, ALL AS NOTED IN THE RESOLUTION  
ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200375							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$230,658.57 for the program noted below, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$230,658.57

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Transportation, 2018 Transportation Alternative Program (TAP) - Spruce Street Gateway Phase I (PRO-2018-04539)

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$230,658.57 be and the same is hereby appropriated under the caption the State of New Jersey, Department of Transportation, 2018 Transportation Alternative Program (TAP) - Spruce Street Gateway Phase I (PRO-2018-04539)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2 BRIDGES RD, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200376							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$21,254,672.60 for the program noted below, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$21,254,672.60

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Transportation, Division of Local Aid and Economic Development, Two Bridges Road Bridge (2019-DT-BLA1-FEP-01/6816308)

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$21,254,672.60 be and the same is hereby appropriated under the caption the State of New Jersey, Department of Transportation, Division of Local Aid and Economic Development, Two Bridges Road Bridge (2019-DT-BLA1-FEP-01/6816308)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) LOCAL BRIDGE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200377							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$3,013,559.00 for the program noted below, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$3,013,559.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Transportation, 2020 NJDOT Local Bridge Fund [1600018/1600367]

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$3,013,559.00 be and the same is hereby appropriated under the caption the State of New Jersey, Department of Transportation, 2020 NJDOT Local Bridge Fund [1600018/1600367]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) INS. FRAUD, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200378</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-4							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$250,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$250,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law and Public Safety, Insurance Fraud Reimbursement Program

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$250,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law and Public Safety, Insurance Fraud Reimbursement Program

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148)BODY ARMOR PCSD, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200379							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$46,915.79 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$46,915.79

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law and Public Safety, Body Armor Replacement Fund Program (22841)

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$46,915.79 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law and Public Safety, Body Armor Replacement Fund Program (22841)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CARES Act - HCV, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200380							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$179,118.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$179,118.00

Which item is now available as revenue from a grant award from the United States Department of Housing and Urban Development, CARES Act - Housing Choice Voucher (HCV) Program (NJ090AF0132)

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$179,118.00 be and the same is hereby appropriated under the caption United States Department of Housing and Urban Development, CARES Act - Housing Choice Voucher (HCV) Program (NJ090AF0132)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
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Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: REVISED CASH MANAGEMENT PLAN OF THE COUNTY OF PASSAIC, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200381</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-7							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**AMENDED CASH MANAGEMENT PLAN OF THE COUNTY  
OF PASSAIC, NEW JERSEY**

**WHEREAS**, NJSA 40A:5-14 mandates that the Governing Body of a County shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

**WHEREAS**, NJSA 40A:5-15.1 amended by Chapter 148, P.L.1997 established requirements for investments of public funds and adoption of cash management plan for counties, municipalities and authorities; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Passaic adopted a cash management plan at its Reorganization meeting of January 6, 2020;

**WHEREAS**, it is necessary to amend the Cash Management Plan for calendar year 2020

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Board of Chosen Freeholders of the County of Passaic adopts the following amended cash management plan, including the official depositories of the County of Passaic for the remainder of calendar year 2020.

**I. STATEMENT OF PURPOSE.**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A.40A:5-14 in order to set forth the basis for the deposits (Deposits") and investment (Permitted Investments") of certain Public Funds of the County of Passaic, (the County) pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments. All investments shall be made on a competitive basis insofar as practicable.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.**

A. The Plan is intended to cover the deposit and/or investment of the following funds accounts of the County:

- Current Fund
- Capital Fund
- All Trust Funds

**III. DESIGNATION OF OFFICIALS OF THE COUNTY AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.**

The Finance Director (Chief Financial Officer) of the County the “Designated Official” is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan and shall thereafter be relieved of any liability for loss of such moneys due to insolvency or closing of any depository designated by, or the decrease in value of any investment authorized, by the Cash Management Plan.

**IV. DESIGNATION OF DEPOSITORIES.**

The following banks and financial institutions are hereby designated as

Depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit, which are not otherwise invested in Permitted Investments as provided for in this Plan:

- Wells Fargo National Bank
- PNC Bank
- TD Bank
- SB One Bank
- Valley National Bank
- Lakeland Bank
- Oritani Bank
- Bank of New York
- Investors Bank

**V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official of the County referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits.

- None at this time

## **VI. AUTHORIZED INVESTMENTS.**

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or external factor,
- (4) Bonds or other obligations of the local unit or bonds or other obligations of school districts of which the local unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 from the date of purchase, issued by New Jersey school districts, municipalities, counties, and entities subject to the "Local Authorities Fiscal Control Law," P.L. 1983, c.313 (C.40A:5A-1 et seq.). Other bonds or obligations having a maturity date not more than 397 days from the date of purchase may be approved by the Division of Local Government Services in the Department of Community Affairs for investment by local units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if;



- (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a, or are bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, issued by New Jersey school districts, municipalities, counties, and entities subject to the "Local Authorities Fiscal Control Law," P.L. 1983, c.313 C.40A:5A-1 et seq.;
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days;
  - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
  - (e) a master repurchase agreement providing for the custody and security of collateral is executed.
- B. Any investment instruments in which the security is not physically held by the local unit shall be covered by a third party custodial agreement which shall provide for the designation of such investments in the name of the local unit and prevent unauthorized use of such investments.
- C. Purchase of investment securities shall be executed by the "delivery versus payment" method to ensure that securities are either received by the local unit or a third party custodian prior to or upon the release of the local unit's funds.
- D. Any investments not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment pool, or the State of New Jersey Cash Management Fund, shall be purchased and redeemed through the use of a national of State bank located within this State or other financial intermediary through a broker-dealer which, at the for a period of at least two years pursuant to section 9 of P.L. 1997, c.93 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealers who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.
- E. For purpose of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:
- (1) Government Money Market Mutual. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940, “ 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7, except that a government money market mutual fund may not impose liquidity fees or redemption gates regardless of whether permitted to do so under 17C.F.R. s.270.2a-7;
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec.270.2a-7, that have been issued by New Jersey school districts, municipalities, counties, and entities subject to the “Local Authorities Fiscal Control Law,” P.L. 1983, c.313 (C.40A:5A-1 et seq.)that meet the definition of an eligible security pursuant to 17 C.F.R. s.270.2a-7, and repurchase agreements that are collateralized by such securities in which direct investment may be pursuant to paragraphs (1) and (3) of subsection (a) of this section and
- (c) which is rated by a nationally recognized statistical rating organization

(2) Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with generally accepted accounting and financial reporting principles for local government investment pools established by the Governmental Accounting Standards Board;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec.270.2a-7, that have been issued by New Jersey school districts, municipalities, counties, and entities subject to the “Local Authorities Fiscal Control Law,” P.L. 1983, c.313 (C.40A:5A-1 et seq.), that meet the definition of an eligible security pursuant to 17 C.F.R. sec.270.2a-7 and repurchase agreements that are collateralized by

such securities in which direct investment may be made pursuant to paragraphs (1), (3) and (5) of subsection a. of this section;

- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968,c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeem investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.
- (g) Which does not impose liquidity fees or redemption gates.

F. The County is authorized to deposit funds, including certificates of deposits, in accounts subject to the following conditions pursuant to N.J.S.A. 40A:5-14:

(1) the funds are initially invested through a public depository as defined in section 1 of P.L.1970,c.236(C.17:9-41) designated by the local unit;

(2) the designated public depository arranges for the deposit of funds in certificates of deposit in one or more federally insured banks or savings and loan associations, for the account of the local unit;

(3) 100 percent of the principal and accrued interest of each certificate of deposit is insured by the Federal Deposit Insurance Corporation

(4) the designated public depository acts as custodian for the local unit with respect to the certificates of deposit issued for the local unit's account; and

(5) at the same time that the local unit's funds are deposited and the certificates of deposit are issued, the designated public depository receives an amount of deposits from customers of other banks and savings and loan associations, wherever located, equal to the amount of funds invested by the local unit through the designated public depository.

Any official involved in the designation of depositories or in the authorization for investments as permitted pursuant to section 8 of P.L. 1977, c396(C.40A:5-15.1), or any combination of the proceeding, or the selection of any entity seeking to sell any investment to the local unit who has a material business or personal relationship with the organization shall disclose that relationship to the governing body of the local unit and to the Local Finance Board or a county or municipal ethics board, as appropriate.

## **VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN.**

To the extent that any Deposit or Permitted Investment involves document or security which is not physically held by the County, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the County of Passaic to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the County or by a third party custodian prior to or upon the release of the County's funds.

To assure that all parties with whom the County deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official referred to in Section III above.

#### **VIII. REPORTING REQUIREMENTS.**

Quarterly, the County will summarize a list of all of its deposits and investments. Additionally, upon request of the governing body, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the County a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the County as Deposit or Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the County.

#### **IX. TERM OF PLAN.**

This Plan shall be in effect for calendar year 2020. The Plan may be amended from time to time.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SHI INTERNATIONAL, CORP. FOR GOVQA SERVICES AND LICENSES, FOR COMPLIANCE WITH THE OPEN PUBLIC RECORDS ACT, PURSUANT TO N.J.S.A 40A: 11-12 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY COUNSEL

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200382							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-8							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SHI  
INTERNATIONAL, CORP. FOR GOVQA SERVICES AND LICENSES, FOR  
COMPLIANCE WITH THE OPEN PUBLIC RECORDS ACT,  
PURSUANT TO N.J.S.A 40A: 11-12**

**WHEREAS**, the County of Passaic (hereafter “County”) is required to comply with N.J.S.A. 47:1A-1, et seq., commonly known as the Open Public Records Act (hereafter “OPRA”), and make government records readily accessible for inspection, copying, and examination by citizens of the State of New Jersey, with certain exceptions as set forth in the law; and

**WHEREAS**, the Office of the Passaic County Administrator is responsible for responding to OPRA requests, and utilizes software provided by GovQA to efficiently compile documents across every County department, and respond to requests for documents in the time period prescribed in the law; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury;

**WHEREAS**, SHI International Corp., provided a quote for various services and license’s related to managing the County’s OPRA requests, to be provided by GovQA, in the amount of thirty thousand six hundred eleven and sixty cents (\$30,611.60), which is being recommended for approval by the Passaic County Administrator, and is attached to and made part of this resolution; and

**WHEREAS**, SHI International, Corp. submitted competitive pricing for software license and related services, Master Blanket Purchase Order 89851, to the State of New Jersey, Division of Purchase of Property in the Department of Treasury; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed at the May 5, 2020 Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-12, the Passaic County Board of Chosen Freeholders awards a contract to SHI International, Corp. for GovQA services and licenses in the amount of thirty thousand six hundred eleven and sixty cents (\$30,611.60); and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

May 19, 2020


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$30,611.60

APPROPRIATION: 0-01-20-102-001-233

PURPOSE: Resolution authorizing an award of contract to SHI international Corp for GOVQA services and Licenses.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr





Pricing Proposal  
 Quotation #: 18800567  
 Reference #: Previous PO 19-03140  
 Created On: 4/24/2020  
 Valid Until: 5/31/2020

**COUNTY OF PASSAIC**

**Inside Sales Account Manager**

**Matthew Jordan**  
 401 Grand St  
 Freeholder's Office  
 Paterson, NJ 07505  
 United States  
 Phone: (973) 881-4405  
 Fax:  
 Email: matthewj@passaiccountynj.org

**Nirav Patel**  
 290 Davidson Avenue  
 Somerset, NJ 08873  
 United States  
 Phone: 888-744-4084  
 Fax: 888-896-8860  
 Email: Nirav\_Patel@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 GovQA FOIA Services GovQA - Part#: NPN-WEBQA-GOVQA-aa Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Coverage Term: 5/1/2020 – 4/30/2021 <b>Note: Exchange Platform with FOIA Module - Includes Unlimited Customer Employee Users and One Request Type Related to Public Records</b>	1	\$30,611.60	\$30,611.60
2 GovQA Redaction Licenses GovQA - Part#: NPN-GOVQA-REDLI Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Coverage Term: 5/1/2020 – 4/30/2021	2	\$0.00	\$0.00
<b>Total</b>			<b>\$30,611.60</b>

**Additional Comments**

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI inside Sales Representative at (888) 744-4084.

Introduced on: May 17, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200382



Pricing Proposal  
 Quotation #: 18800567  
 Reference #: Previous PO 19-03140  
 Created On: 4/24/2020  
 Valid Until: 5/31/2020

**COUNTY OF PASSAIC**

**Inside Sales Account Manager**

**Matthew Jordan**

401 Grand St  
 Freeholder's Office  
 Paterson, NJ 07505  
 United States  
 Phone: (973) 881-4405  
 Fax:  
 Email: matthewj@passaiccountynj.org

**Nirav Patel**

290 Davidson Avenue  
 Somerset, NJ 08873  
 United States  
 Phone: 888-744-4084  
 Fax: 888-896-8860  
 Email: Nirav\_Patel@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 GovQA FOIA Services GovQA - Part#: NPN-WEBQA-GOVQA-aa Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Coverage Term: 5/1/2020 – 4/30/2021 <b>Note: Exchange Platform with FOIA Module - Includes Unlimited Customer Employee Users and One Request Type Related to Public Records</b>	1	\$30,611.60	\$30,611.60
2 GovQA Redaction Licenses GovQA - Part#: NPN-GOVQA-REDLI Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Coverage Term: 5/1/2020 – 4/30/2021	2	\$0.00	\$0.00
<b>Total</b>			<b>\$30,611.60</b>

**Additional Comments**

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI inside Sales Representative at (888) 744-4084.

Introduced on May 17, 2020  
 Adopted on May 19, 2020  
 Official Resolution#: R20200382

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SHI INTERNATIONAL, CORP. FOR ANTI-VIRUS AND ANTI-SPAM SOFTWARE AND SUBSCRIPTIONS, PURSUANT TO N.J.S.A 40A: 11-12 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

M.I.S.

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200383</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-9							
CAF #	0-01-20-111-003-219							
Purchase Req. #	R0-02939							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO SHI INTERNATIONAL, CORP. FOR ANTI-VIRUS AND ANTI-SPAM SOFTWARE AND SUBSCRIPTIONS, PURSUANT TO N.J.S.A 40A: 11-12**

**WHEREAS**, the County of Passaic (hereafter “County”) requires extensive information technology and communication equipment to ensure operational efficiencies, including equipment and software related to same; and

**WHEREAS**, the County’s information and technology operations are directed by the Management and Information Systems’ Department (hereafter “MIS Department”), who manage all software and equipment on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury;

**WHEREAS**, the MIS Department requires anti-virus and anti-spam software and subscriptions, to properly managed information technology operations for the County; and

**WHEREAS**, SHI International Corp., provided a quote for various subscriptions and software’s related to managing the County’s information technology equipment in the amount of forty seven thousand four hundred and ninety two dollars (\$47,492.00), attached to and made part of this resolution, which is being recommended for approval by the Director of the MIS Department; and

**WHEREAS**, SHI International, Corp. submitted competitive pricing for software license and related services, Master Blanket Purchase Order 89851, to the State of New Jersey, Division of Purchase of Property in the Department of Treasury; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed at the May 5, 2020 Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-12, the Passaic County Board of Chosen Freeholders awards a contract to SHI International, Corp. in the amount of forty seven thousand four hundred and ninety two dollars (\$47,492.00); and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

May 19, 2020

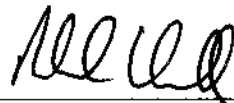
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 47,492.00

APPROPRIATION: 0-01-20-111-003-219

PURPOSE: Resolution authorizing an award of contract to SHI International Corp.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Micah Hassinger  
**Telephone #:** 973 881-4273
- DESCRIPTION OF RESOLUTION:**  
 Sophos anti-virus and anti-spam software and subscriptions.
2. **CERTIFICATION INFORMATION:**  
 ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
- PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. **AMOUNT OF EXPENDITURE:** \$ 47,492.00  
**REQUISITION #** R0-02939  
**ACCOUNT #** 0-01-20-111-003-219
4. **METHOD OF PROCUREMENT:**  
 RFP       RFQ       Bid  
 Other: State Contract #89851
5. **COMMITTEE REVIEW:** **DATE:**
- |                                                          |       |
|----------------------------------------------------------|-------|
| <input type="checkbox"/> Administration & Finance        | _____ |
| <input type="checkbox"/> Budget                          | _____ |
| <input type="checkbox"/> Health                          | _____ |
| <input type="checkbox"/> Human Services                  | _____ |
| <input type="checkbox"/> Law & Public Safety             | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works                    | _____ |
6. **DISTRIBUTION LIST:**
- Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200383

COUNTY OF PASSAIC

MIS DEPT (Q) 973-754-6855  
 COUNTY OF PASSAIC  
 401 GRAND ST. RM 101  
 PATERSON, NJ 07505

REQUISITION	
NO.	R0-02939

SHIP TO	COUNTY OF PASSAIC MIS DEPT 401 GRAND ST. RM 101 PATERSON, NJ 07505
VENDOR	VENDOR #: 08638 SHI INTERNATIONAL, CORP. 290 DAVIDSON AVENUE SOMERSET, NJ 08873

ORDER DATE: 05/04/20  
 DELIVERY DATE:  
 STATE CONTRACT: 89851  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
50.00	Server AV Catalog #: CSAG3GTAA	0-01-20-111-003-219	90.0000	4,500.00
700.00	Client AV Catalog #: CIXJ3GTAA	0-01-20-111-003-219	35.0000	24,500.00
700.00	Central Email Catalog #: CAMJ3CTAA	0-01-20-111-003-219	24.0000	16,800.00
2.00	Professional services As per quote #18825759 Under reso #R20191261 Dated 12/30/19  For MIS Use Catalog #: PC8ZTCCAA	0-01-20-111-003-219	846.0000	1,692.00
			TOTAL	47,492.00

\_\_\_\_\_  
 REQUESTING DEPARTMENT

\_\_\_\_\_  
 DATE

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200383



Pricing Proposal  
 Quotation #: 18825759  
 Created On: 5/1/2020  
 Valid Until: 5/29/2020

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**COUNTY OF PASSAIC**


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**Inside Sales Account  
 Manager**


---

**Micah Hassinger**

401 Grand St,  
 Rm 101  
 Palerson, NJ 07524  
 United States  
 Phone: 9733895940  
 Fax:  
 Email: micahh@passaiccounty.nj.org

**Nirav Patel**

290 Davidson Avenue  
 Somerset, NJ 08873  
 United States  
 Phone: 888-744-4084  
 Fax: 888-896-8860  
 Email: Nirav\_Patel@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Sophos Central Intercept X Advanced for Server - 50-99 Servers - 36 Months - Renewal - Government Sophos - Part#: CSAG3GTAA Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Coverage Term: 6/2/2020 -- 6/1/2023 Note: (Replacing existing License L0009252586 for 50 SVRCIXA 3/29/2019 7/28/2020)	50	\$90.00	\$4,500.00
2 Sophos Central Intercept X Advanced - 500-999 Users - 36 Months - Renewal - Government Sophos - Part#: CIXJ3GTAA Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Coverage Term: 6/2/2020 -- 6/1/2023 Note: (Replacing existing License L139264-9572 for 700 EUP_MPA_DEA 7/24/2018 6/30/2020)	700	\$35.00	\$24,500.00
3 Sophos Central Email Advanced - 500-999 USERS - 36 Months - Renewal Sophos - Part#: CAMJ3CTAA Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Coverage Term: 6/2/2020 -- 6/1/2023 Note: (Replacing existing License L0008573393 for 700 MPA 8/20/2018 8/19/2020)	700	\$24.00	\$16,800.00
4 Professional Services (Sophos Central) - 3 hour Remote Assistance Sophos - Part#: PCBZTCCAA Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Coverage Term: 6/2/2020 -- 6/1/2023	2	\$846.00	\$1,692.00

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200383

Total \$47,492.00





## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Micah Hassinger  
**Telephone #:** 973 881-4273
- DESCRIPTION OF RESOLUTION:**  
 Sophos anti-virus and anti-spam software and subscriptions.
2. **CERTIFICATION INFORMATION:**  
 ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
- PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. **AMOUNT OF EXPENDITURE:** \$ 47,492.00  
**REQUISITION #** R0-02939  
**ACCOUNT #** 0-01-20-111-003-219
4. **METHOD OF PROCUREMENT:**  
 RFP       RFQ       Bid  
 Other: State Contract #89851
5. **COMMITTEE REVIEW:** **DATE:**
- |                                                          |       |
|----------------------------------------------------------|-------|
| <input type="checkbox"/> Administration & Finance        | _____ |
| <input type="checkbox"/> Budget                          | _____ |
| <input type="checkbox"/> Health                          | _____ |
| <input type="checkbox"/> Human Services                  | _____ |
| <input type="checkbox"/> Law & Public Safety             | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works                    | _____ |
6. **DISTRIBUTION LIST:**
- Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200383

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING REIMBURSABLE GRANT ALLOCATIONS TO PASSAIC COUNTY MUNICIPALITIES FROM THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT, FOR ELIGIBLE EXPENSES RELATED TO COVID-19 AND THE PUBLIC HEALTH EMERGENCY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200384</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-10							
CAF #	G-01-41-962-020-PE1							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING REIMBURSABLE GRANT ALLOCATIONS TO PASSAIC COUNTY MUNICIPALITIES FROM THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT, FOR ELIGIBLE EXPENSES RELATED TO COVID-19 AND THE PUBLIC HEALTH EMERGENCY**

**WHEREAS**, Coronavirus disease 2019 (hereafter “COVID-19) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

**WHEREAS**, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”), and appropriated \$150 billion, and is to be used to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

**WHEREAS**, the County of Passaic (hereafter “County”) was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”), in compliance with guidance from the United States Treasury Department, is going to appropriate a portion of the Fund received by the County to its sixteen (16) municipalities, based on population, by way of a reimbursable grant, to offset eligible expenses in responding to the Public Health Emergency by the municipalities; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed at the May 5, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to conditions as set forth in the CARES Act, and other guidance as provided to the County from the United States Treasury Department, that the following monies shall be allocated to Passaic County municipalities from the Fund for qualified reimbursable expenses related to the Public Health Emergency and COVID-19 response:

<b>MUNICIPALITY</b>	<b>GRANT ALLOCATION</b>
Bloomingtondale	\$446,729
Clifton	\$4,909,352
Haledon	\$485,357
Hawthorne	\$1,096,458
Little Falls	\$842,110
North Haledon	\$491,134
Passaic	\$4,071,735
Paterson	\$8,530,739
Pompton Lakes	\$647,512
Prospect Park	\$342,224
Ringwood	\$713,506
Totowa	\$630,415

Wanaque	\$648,621
Wayne	\$3,192,747
West Milford	\$1,508,352
Woodland Park	\$689,641

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the grant agreements, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$29,246,632.00

APPROPRIATION: G-01-41-962-020-PE1

PURPOSE: Resolution allocating Corona Virus Aid grant to Municipalities for eligible expenses.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MILLENNIUM COMMUNICATIONS GROUP, INC. FOR COMMUNICATION WIRE SERVICES AT PASSAIC COUNTY FACILITIES, PURSUANT TO N.J.S.A 40A: 11-12 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

M.I.S.

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200385							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-11							
CAF #	C-04-55-157-015-901							
Purchase Req. #	R0-03016							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MILLENNIUM COMMUNICATIONS GROUP, INC. FOR COMMUNICATION WIRE SERVICES AT PASSAIC COUNTY FACILITIES, PURSUANT TO N.J.S.A. 40A:11-12**

**WHEREAS**, the County of Passaic (hereafter “County”) requires extensive information technology and communication equipment to ensure operational efficiencies, including equipment and software related to same; and

**WHEREAS**, the County’s information and technology operations are directed by the Management and Information Systems’ Department (hereafter “MIS Department”), who manage all software and equipment on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury;

**WHEREAS**, the MIS Department requires communications wiring services, specifically, fiber optic wire for internet connectivity at certain County facilities; and

**WHEREAS**, Millennium Communications Group, Inc. provided a quote for communications wiring services fiber optic wire for internet connectivity at certain County facilities in the amount of five thousand nine hundred seventy eight dollars (\$5,978.00), attached to and made part of this resolution, which is being recommended for approval by the Director of the MIS Department; and

**WHEREAS**, Millennium Communications Group, Inc. submitted competitive pricing for communications wiring services, Master Blanket Purchase Order 88740, to the State of New Jersey, Division of Purchase of Property in the Department of Treasury; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed at the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-12, the Passaic County Board of Chosen Freeholders awards a contract to Millennium Communications Group, Inc. in the amount of five thousand nine hundred seventy eight dollars (\$5,978.00), for the services described herein; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,978.00

APPROPRIATION: C-04-55-157-015-901

PURPOSE: Resolution authorizing an award of contract to Millennium Communications, Inc.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr





**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Micah Hassinger  
**Telephone #:** 973 881-4273

**DESCRIPTION OF RESOLUTION:**

Fiber run at warehouse for internet connectivity. Under State Contract 88740

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 5,978  
**REQUISITION #** R0-03016  
**ACCOUNT #** C-04-55-157-015-901

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: State Contract 88740

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services \_\_\_\_\_  
 Law & Public Safety \_\_\_\_\_  
 Planning & Economic Development \_\_\_\_\_  
 Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Introduced on: May 19, 2020  Other: \_\_\_\_\_  
Adopted on: May 19, 2020  
Official Resolution#: R20200385

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION TO EXTEND THE CURRENT CONTRACT WITH MILLENNIUM STRATEGIES, LLC, PURSUANT TO N.J.S.A. 40A:11-6, WHICH GOVERN EMERGENCY CONTRACTS, IN LIGHT OF THE CURRENT PUBLIC HEALTH EMERGENCY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200386							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-12							
CAF #	0-01-20-103-001-233							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION TO EXTEND THE CURRENT CONTRACT WITH MILLENNIUM STRATEGIES, LLC, PURSUANT TO N.J.S.A. 40A:11-6, WHICH GOVERN EMERGENCY CONTRACTS, IN LIGHT OF THE CURRENT PUBLIC HEALTH EMERGENCY**

**WHEREAS**, Coronavirus disease 2019 (hereinafter “COVID-19”) is a contagious, and at times fatal respiratory disease caused by SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, N.J.S.A. 40A:11-6 of the New Jersey Local Public Contracts Law provides that during times of emergency any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

**WHEREAS**, the County contracts with Millennium Strategies for grant writing and public relation services, under a contract that expired on March 31, 2020; and

**WHEREAS**, in light of the current Public Health Emergency stemming from the COVID-19 outbreak, the County has been publicized and accepted bids for the grant writing and public relation services, but has not been able to review and award a contract for same; and

**WHEREAS**, the County extended the current contract with Millennium Strategies retroactive to April 1, 2020 until May 31, 2020, in order to maintain the status quo during the Public Health Emergency, which was approved by the Board of Resolution No. R20200333 on April 28, 2020; and

**WHEREAS**, because of the Public Health Emergency, it is necessary to extend the contract with Millennium Strategies again, through June 30, 2020; and

**WHEREAS**, Millennium Strategies has agreed to extend the current contract at the current existing monthly rate in order to allow for the County to complete the review of the request for proposals; and

**WHEREAS**, a certification of funds is attached to this resolution; and

**WHEREAS**, the matter has been reviewed by the Administration and Finance Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, the Board of Chosen Freeholders for the County of Passaic hereby agree to extend the contract with Millennium Strategies, which will continue to provide grant writing and public relation services for the County through June 30, 2020, in order to allow continuity of services and time to complete the review of the request for proposals; and

**LET IT BE FURTHER RESOLVED**, that the County’s actions are permitted as a result of the Public Health Emergency stemming from the COVID-19 outbreak pursuant to N.J.S.A. 40A:11-6; and

**LET IT BE FURTHER RESOLVED**, that all payments for the goods provided and services performed under this contract shall be paid in accordance with N.J.S.A. 40A:11-6(b).

MPJ

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,000.00

APPROPRIATION: 0-01-20-103-001-233

PURPOSE: Resolution extending contract with Millennium Strategies, LLC for an additional month ending June 30, 2020.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



County of Passaic  
Procurement Center  
495 River Street, Paterson, NJ 07524

Sherry Arvanitakis QPA, Purchasing Director  
Sherrya@passaiccountynj.org  
[www.passaiccountynj.org](http://www.passaiccountynj.org)

tel: 973-247-3300  
fax: 973- 742-8295

To: Millennium Strategies LLC

Date: May 11, 2020

Ref: 2<sup>nd</sup> Request for Extension of Award of Contract, RFP-15-008, Grant Writing and Communications Services

This is a 2<sup>nd</sup> request for an extension for award of contract for the **Grant Writing and Communications Services**. Specifically, the extension for award of contract term will be extended retroactively from March 31, 2020 to **June 30, 2020**.

**With the exception of the provisions set forth herein, all terms and conditions set forth in the bid referenced above taken on January 23, 2018, R20180031 shall remain in full force and effect.**

Kindly execute a copy of the enclosed letter where indicated, and return the same to this office as confirmation of your acceptance of the extension terms.

Thank you for your continued cooperation.

Very truly yours,

Sherry Arvanitakis  
Director of Purchasing

**THE ABOVE TERMS ARE HEREBY ACCEPTED:**

Dated: 05/11/2020

(Signature)

**Please return signed original to:**

COUNTY OF PASSAIC  
PROCUREMENT CENTER  
495 RIVER ST. 2<sup>ND</sup> FLOOR  
PATERSON, NJ 07524

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
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Paterson, New Jersey 07505  
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Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PAYMENT FOR SETTLEMENT OF LITIGATION ENTITLED MARK JUHLIN v. COUNTY OF PASSAIC, CLAIM PETITIONS 2017-16780 PENDING IN THE NEW JERSEY DIVISION OF WORKER'S COMPENSATION ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY COUNSEL

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200387							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-13							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE PAYMENT FOR  
SETTLEMENT OF LITIGATION ENTITLED MARK JUHLIN v. COUNTY OF  
PASSAIC, CLAIM PETITIONS 2017-16780 PENDING IN THE  
NEW JERSEY DIVISION OF WORKER'S COMPENSATION**

**WHEREAS**, the County of Passaic (the "County") is the Respondent a worker's compensation matters (Claim Petition No. 2017-16780) filed by Petitioner Mark Juhlin; and

**WHEREAS**, the County's attorney recommended settlement of this matter and has advised that the Worker's Compensation Court has determined that the terms of the proposed settlements are fair and just; and

**WHEREAS**, the Insurance Commissioners for the County have reviewed this matter, agree that settlement is appropriate, and are making a recommendation to the full Board in accordance with the Rules and Regulations for the Passaic County Insurance Commission adopted by Resolution R2020-0027 dated January 28, 2020, in accordance with N.J.S.A. 40A:10-6, et seq.; and

**WHEREAS**, the Board agreed that settlement of this matter is appropriate and formally approved same by Resolution dated March 24, 2020 (R-2020-0260); and

**WHEREAS**, the Board now authorizes the payment of \$35,964.00 for settlement of Claim Petition 2017-16780, which was not included in R2020-0260; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to settle these matters; and

**NOW, THEREFORE LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it in accordance with Resolution R2020-0260, which authorized the settlement of Claim Petition No. 2017-16780 based on the recommendation of its claims adjusters, defense attorneys and County attorneys, the Board hereby authorizes payment of for settlement of this claim in the amount of \$35,964.00.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, Director of the Board, County Administrator, and County Counsel are hereby authorized and directed to take all necessary and appropriate action to effectuate the settlement.

L.SP

Dated: May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,964.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution authorizing the payment for settlement of litigation entitled Mark Juhlin v. County of Passaic.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACTS TO IMPROVE TELEWORK CAPABILITIES FOR THE COUNTY OF PASSAIC IN CONNECTION WITH THE PUBLIC HEALTH EMERGENCY, PURSUANT TO N.J.S.A 40A: 11-12 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY COUNSEL

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200388							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-14							
CAF #	G-01-41-962-020-PE1							
Purchase Req. #	R0-03096; R0-03108							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACTS TO IMPROVE  
TELEWORK CAPABILITIES FOR THE COUNTY OF PASSAIC IN CONNECTION  
WITH THE PUBLIC HEALTH EMERGENCY, PURSUANT TO N.J.S.A 40A: 11-12**

**WHEREAS**, Coronavirus disease 2019 (hereafter “COVID-19) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

**WHEREAS**, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”), and appropriated \$150 billion, and is to be used to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

**WHEREAS**, the County of Passaic (hereafter “County”) was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”), in compliance with guidance from the United States Treasury Department, is going to appropriate a portion of the Fund received by the County to improve telework capabilities for County employees to work remotely, to enable compliance with COVID-19 public health precautions, and maintain operational efficiency; and

**WHEREAS**, the County’s information and technology operations are directed by the Management and Information Systems’ Department (hereafter “MIS Department”), who manage all software and equipment on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury;

**WHEREAS**, JCI Solutions provided a quote for various upgrades and licensing for upgrades to the County’s communications and phone system in the amount of eight hundred seventy thousand seven hundred sixty two dollars and eighty four cents (\$870,762.84), attached to and made part of this resolution, which is being recommended for approval by the Director of the MIS Department; and

**WHEREAS**, JCT Solutions submitted competitive pricing for telecommunications equipment and services, Master Blanket Purchase Order 80802, to the State of New Jersey, Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, SHI International, Corp. provided a quote for various software and subscriptions for the County to utilized Microsoft 365 to enhance remote working capabilities, in the amount of one million four hundred sixty seven thousand seven hundred and fifty dollars (\$1,467,750.00), attached to and made part of this resolution, which is being recommend for approval by the Director of the MIS Department; and

**WHEREAS**, SHI International, Corp. provided a quote for services related to the County’s Virtualized Desktop Infrastructure Project, to enhance remote work capabilities, in the amount of one million five hundred ninety five two hundred and sixty one dollars and five cents

(\$1,595,261.05), attached to and made part of this resolution, which is being recommended for approval by the Director of the MIS Department; and

**WHEREAS**, SHI International Corp submitted competitive pricing for software license and related services, Master Blanket Purchase Order 89851, to the State of New Jersey, Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contracts described herein; and

**WHEREAS**, this matter was discussed by the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-12, the Passaic County Board of Chosen Freeholders awards the following contracts: (1) to JCI Solutions in the amount of eight hundred seventy thousand seven hundred sixty two dollars and eighty four cents (\$870,762.84); (2) to SHI International, Corp. in the amount of one million four hundred sixty seven thousand seven hundred and fifty dollars (\$1,467,750.00); and (3) to SHI International, Corp. in the amount of one million five hundred ninety five two hundred and sixty one dollars and five cents (\$1,595,261.05); and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$3,933,773.89

APPROPRIATION: G-01-41-962-020-PE1

PURPOSE: Resolution authorizing award of three contracts to SHI to improve telework capabilities for the County of Passaic in connection with the public health emergency.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Micah Hassinger  
**Telephone #:** 973 881-4273

**DESCRIPTION OF RESOLUTION:**

Upgrade of County wide Nortel phone system to Avaya CM, with appropriate mobile licensing. State Contract T-1316  
 Subcontract: 80802. COVID related expense

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 870,762.84  
**REQUISITION #** R0-03096  
**ACCOUNT #** G-01-41-962-020-PE1

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: State Contract T-1316, 80802

- | 5. <b>COMMITTEE REVIEW:</b>                              | <b>DATE:</b> |
|----------------------------------------------------------|--------------|
| <input type="checkbox"/> Administration & Finance        | _____        |
| <input type="checkbox"/> Budget                          | _____        |
| <input type="checkbox"/> Health                          | _____        |
| <input type="checkbox"/> Human Services                  | _____        |
| <input type="checkbox"/> Law & Public Safety             | _____        |
| <input type="checkbox"/> Planning & Economic Development | _____        |
| <input type="checkbox"/> Public Works                    | _____        |

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Introduced on: May 19, 2020  Other: \_\_\_\_\_  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200388



Phone: 800-437-9828  
 Fax: 201-428-2019  
 P.O. Box 390  
 Kearny, NJ 07032  
 Johnston Communications

New Jersey State Contract T-1316 Contract  
 80802

5/12/2020

Passaic County

Prepared By:  
 Marissa  
 Ferrara  
 T 201 428  
 2048

Virtual CPU's Supplied By Avaya  
 5-Year Avaya Upgrade Advantage  
 Maintenance Included  
 JCT Labor for Maintenance Included for First  
 Year Only  
 Includes IX Mail  
 Includes SBC for SIP Trunks

QTY	Material Code	Description	MSRP	Discount	Unit Sell	Extended Price
New Jersey State Contract T-1316 Contract 80802						
Quote: 401 Grand St.CM6 toCS1000 - AUS5263222 - ASD Generated 401 Grand						
1	185446	AVAYA COMMUNICATIONS SOLUTION	\$0.00	0%	\$0.00	\$0.00
1	403220	IX MESSAGING MODEL NEW	\$0.00	0%	\$0.00	\$0.00
68						
	384645	IX MESSAGING R10 VOICE PORT TRACKING	\$0.00	0%	\$0.00	\$0.00
1		IX MESSAGING R10 NEW SYSTEM				
	388700	TRACKING	\$0.00	0%	\$0.00	\$0.00
1200		IX MESSAGING R10 ADVANCED SEAT				
	392762	ASIPP ENTITLE LIC: NU	\$0.00	0%	\$0.00	\$0.00
1		IX MESSAGING R10 SOFTWARE ONLY				
	399297	ENABLEMENT	\$0.00	0%	\$0.00	\$0.00
1		SUPPORT ADVANTAGE MESSAGING				
	232258	MODEL	\$0.00	0%	\$0.00	\$0.00
72000		SA PREFER SUPT CO-DEL IX MSG R10				
	345837J	ADVANCED SEAT 5YR PREPD	\$1.02	20%	\$0.82	\$58,752.00
1		CM S8700 MULTI CONNECT MODEL				
	184716	UPGRADE	\$0.00	0%	\$0.00	\$0.00
1		AVAYA DIAGONSTIC SRVR SAL GATEWAY				
	307098	OVA LIC:DS	\$0.00	0%	\$0.00	\$0.00
1		AVAYA DIAGONSTIC SERVER SLA MON				
	307099	OVA LIC:DS	\$0.00	20%	\$0.00	\$0.00
1		R330 MID RANGE SERVER ASBCE	\$8,720.00	44%	\$4,883.20	\$4,883.20
1115		AURA R8 CORE SUITE SW INVEST				
	397071	PROTECTION POLICY LIC:NU;CU;SR	\$93.00	44%	\$52.08	\$58,069.20
374		AURA R8 CORE SUITE UPGRADE/UPLIFT				
	397100	UA SOFTWARE LIC: NU;CU;SR	\$25.00	44%	\$14.00	\$5,236.00
122		AURA R8 ANALOG UPGRADE ENTITLE LIC:				
	397110	NU	\$0.00	0%	\$0.00	\$0.00
1115		AURA SUITE R8 PRESENCE SERVICES R8				
	397113	/E LIC:NU	\$0.00	0%	\$0.00	\$0.00
1115		AURA SUITE R8 AES UNIFIED DESKTOP R8				
	397114	/E LIC:CU	\$0.00	0%	\$0.00	\$0.00

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200388

426		AURA SUITE R8 ASBCE R8 STANDARD SERVICES /E LIC:CU	\$0.00	0%	\$0.00	\$0.00
	397115					
213		AURA SUITE R8 ASBCE R8 ADVANCED SERVICES /E LIC:CU	\$0.00	0%	\$0.00	\$0.00
	397116					
426		AURA SUITE R8 ASBCE R8 STANDARD HIGH AVAIL LIC /E LIC:CU	\$0.00	0%	\$0.00	\$0.00
	397117					
213		AURA SUITE R8 ASBCE R8 ADVANCED HIGH AVAIL LIC /E LIC:CU	\$0.00	0%	\$0.00	\$0.00
	397118					
374	397124	AURA SUITE R8 EQUINOX IPAD /E LIC:NU	\$0.00	0%	\$0.00	\$0.00
1115	397124	AURA SUITE R8 EQUINOX IPAD /E LIC:NU	\$0.00	44%	\$0.00	\$0.00
374	397125	AURA SUITE R8 EQUINOX WIN /E LIC:CU	\$0.00	0%	\$0.00	\$0.00
1115	397125	AURA SUITE R8 EQUINOX WIN /E LIC:CU	\$0.00	0%	\$0.00	\$0.00
374		AURA SUITE R8 EQUINOX MOBILE /E LIC:NU	\$0.00	44%	\$0.00	\$0.00
	397126					
1115		AURA SUITE R8 EQUINOX MOBILE /E LIC:NU	\$0.00	44%	\$0.00	\$0.00
	397126					
1115		AURA SUITE R8 EC500 SINGLE MODE /E LIC:NU	\$0.00	0%	\$0.00	\$0.00
	397127					
1115	397128	AURA SUITE R8 ONE-X CES /E LIC:CU	\$0.00	0%	\$0.00	\$0.00
374	397129	AURA SUITE R8 VIDEO /E LIC:NU	\$0.00	0%	\$0.00	\$0.00
1115	397129	AURA SUITE R8 VIDEO /E LIC:NU	\$0.00	0%	\$0.00	\$0.00
374	397130	AURA SUITE R8 EQUINOX MAC /E LIC:NU	\$0.00	0%	\$0.00	\$0.00
1115	397130	AURA SUITE R8 EQUINOX MAC /E LIC:NU	\$0.00	0%	\$0.00	\$0.00
1115		AURA SUITE R8 ONE-X COMMUNICATOR /E LIC:NU	\$0.00	0%	\$0.00	\$0.00
	397131					
374		AURA SUITE R8 COMMUNICATOR FOR MS LYNC /E LIC:NU	\$0.00	0%	\$0.00	\$0.00
	397132					
1115		AURA SUITE R8 COMMUNICATOR FOR MS LYNC /E LIC:NU	\$0.00	0%	\$0.00	\$0.00
	397132					
374		AURA SUITE R8 AV IX WORKPLACE FOR WEB /E LIC:CU	\$0.00	0%	\$0.00	\$0.00
	397133					
1115		AURA SUITE R8 AV IX WORKPLACE FOR WEB /E LIC:CU	\$0.00	0%	\$0.00	\$0.00
	397133					
1		AURA SUITE R8 INTG MGMT SITE ADMINISTRATION R6 /E LIC:DS	\$0.00	0%	\$0.00	\$0.00
	397134					
374		AURA SUITE R8 AVAYA BREEZE R3 USER /E LIC:CU	\$0.00	0%	\$0.00	\$0.00
	397135					
1115		AURA SUITE R8 AVAYA BREEZE R3 USER /E LIC:CU	\$0.00	0%	\$0.00	\$0.00
	397135					
374		AURA SUITE R8 AES UNIFIED DESKTOP R8 UPGRADE ENTITLE /E LIC:CU	\$0.00	0%	\$0.00	\$0.00
	397152					
374		AURA SUITE R8 PRESENCE SERVICES R8 UPGRADE ENTITLE /E LIC:NU	\$0.00	0%	\$0.00	\$0.00
	397153					
1		AURA R8 LARGE ENTERPRISE DUPLEX SOLUTION UPGRADE TRACKING	\$0.00	0%	\$0.00	\$0.00
	397163					
1		AURA R8 CM VIRTUAL PLATFORM SOLUTION UPGRADE TRACKING	\$0.00	0%	\$0.00	\$0.00
	397170					
1		AURA R8 CM VE VAPPLIANCE SYS ENABLEMENT	\$0.00	0%	\$0.00	\$0.00
	397174					
1		AURA R8 CM DUPLICATE MAC VE VAPPLIANCE SYS ENABLEMENT	\$0.00	0%	\$0.00	\$0.00
	397175					
1	397220	ASBCE R8 ENCRYPTION LIC:DS	\$0.00	0%	\$0.00	\$0.00
		AURA SYSTEM MANAGER R8 VE VAPPLIANCE SYSTEM ENABLEMENT	\$0.00	0%	\$0.00	\$0.00
	397272					
1	397287	AURA SYSTEM MANAGER R8 LIC:DS	\$0.00	0%	\$0.00	\$0.00
		APPL ENBLMNT R8 BASIC TSAPI UPGRADE LIC:DS;CU	\$14.00	44%	\$7.84	\$3,496.64
446	397516					
1		APPL ENBLMNT R8 VE VIRTUAL APPLIANCE ENABLEMENT	\$0.00	0%	\$0.00	\$0.00
	397579					
1		APPL ENBLMNT R8 UPGRADE SYSTEM TRACKING	\$0.00	0%	\$0.00	\$0.00
	397581					
2		SESSION MANAGER R8 VE VAPPLIANCE SYSTEM ENABLEMENT	\$0.00	0%	\$0.00	\$0.00
	397903					
2		DEVICE SERVICES R8 VE VAPPLIANCE SYSTEM ENABLEMENT	\$0.00	0%	\$0.00	\$0.00
	397937					
1		SESSION MANAGER R8 SYSTEM UPGRADE LICENSE LIC:DS;NU;SR	\$0.00	0%	\$0.00	\$0.00
	397946					
1		SESSION MANAGER R8 ADDITIONAL SYSTEM LICENSE UPGRADE LIC:DS;NU;SR	\$0.00	0%	\$0.00	\$0.00
	397947					
374		AURA R8 IX MESSAGING R10 BASIC SEAT /E LIC:NU	\$0.00	0%	\$0.00	\$0.00
	398771					

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200388

1115		AURA R8 IX MESSAGING R10 BASIC SEAT	\$0.00	0%	\$0.00	\$0.00
	398771	/E LIC:NUJ				
374		AURA SUITE R8 IX WORKPLACE	\$0.00	0%	\$0.00	\$0.00
	403831	INTEGRATION /E LIC:NUJ				
1115		AURA SUITE R8 IX WORKPLACE	\$0.00	0%	\$0.00	\$0.00
	403831	INTEGRATION /E LIC:NUJ				
2	405362641	POWER CORD USA	\$23.00	44%	\$12.88	\$25.76
1	700514239	ASBCE R8.x SYSTEM SOFTWARE DVD	\$50.00	44%	\$28.00	\$28.00
2	405362641	POWER CORD USA	\$23.00	44%	\$12.88	\$25.76
3						
	700466634	MM710B E1/T1 MEDIA MODULE - NON GSA	\$3,000.00	44%	\$1,680.00	\$5,040.00
2	700507394	G450 R2 POWER SUPPLY	\$1,000.00	44%	\$560.00	\$1,120.00
2		G450 160 CHANNEL DSP DAUGHTER	\$5,010.00	44%	\$2,805.60	\$5,611.20
	700508199	BOARD NON GSA				
1		SUPPORT ADVANTAGE COMMUNICATION	\$0.00	0%	\$0.00	\$0.00
	232253	MANAGER MODEL				
1		SA PREFER SUPT CO-DEL AVAYA	\$0.00	0%	\$0.00	\$0.00
	284959J	DIAGONSTIC SRVR SAL GATEWAY OVA				
1		UPGRADE ADVANTAGE AVAYA	\$0.00	0%	\$0.00	\$0.00
	284960	DIAGONSTIC SRVR SAL GATEWAY OVA				
1		SA PREFER SUPT CO-DEL AVAYA	\$0.00	0%	\$0.00	\$0.00
	284961J	DIAGONSTIC SERVER SLA MON OVA				
1		UPGRADE ADVANTAGE AVAYA	\$0.00	0%	\$0.00	\$0.00
	284962	DIAGONSTIC SERVER SLA MON OVA				
26760		SA PREFER SUPT AES R8 BASIC TSAPI 5YR	\$0.40	20%	\$0.32	\$8,563.20
	343974	PREPD				
66900		SA PREFER SUPT CO-DEL AURA R8 CORE	\$2.84	20%	\$2.25	\$150,391.20
	344281J	SUITE 5YR PREPD				
1		SA PREFER SUPT CO-DEL UPG AURA R8	\$0.00	0%	\$0.00	\$0.00
	344372J	TRACKING				
1		SA PREFER SUPT CO-DEL SESS MANAGER	\$0.00	0%	\$0.00	\$0.00
	344591J	R8 SYSTEM 5YR PREPD				
1		SA PREFER SUPT CO-DEL SESS MANAGER	\$0.00	44%	\$0.00	\$0.00
	344591J	R8 SYSTEM 5YR PREPD				
1		SA PREFER SUPT CO-DEL SYSTEM	\$0.00	44%	\$0.00	\$0.00
	344629J	MANAGER R8 LIC 5YR PREPD				
2		SA PREFER SUPT CO-DEL SM R8 VE VAPP	\$0.00	44%	\$0.00	\$0.00
	349300J	SYSTEM ENBLMNT 5YR PREPD				
1	384961	ASP MODEL NEW MODEL	\$0.00	15%	\$0.00	\$0.00
7		ASP RELEASE 4 VM STANDARD	\$0.00	44%	\$0.00	\$0.00
	384940	SOFTWARE				
8	405362641	POWER CORD USA	\$23.00	44%	\$12.88	\$103.04
1		ASP 130 DELL R640 SERVER PROFILE 2	\$11,100.00	44%	\$6,216.00	\$6,216.00
	700514097	WITH VMS BUNDLE				
3		ASP 130 DELL R640 SERVER PROFILE 3	\$15,300.00	44%	\$8,568.00	\$25,704.00
	700514098	WITH VMS BUNDLE				
1	232282	SUPPORT ADVANTAGE MODEL	\$0.00	44%	\$0.00	\$0.00
7		SA PREFER SUPT CO-DEL ASP VM R4	\$22.54	44%	\$12.62	\$88.36
	346233J	STANDARD SOFTWARE 5YR PREPD				

Quote:  
Physical  
Location 17 -  
AUS5263225 -  
ASD  
Generated

1	185446	AVAYA COMMUNICATIONS SOLUTION	\$0.00	0%	\$0.00	\$0.00
1		SUPPORT ADVANTAGE COMMUNICATION	\$0.00	0%	\$0.00	\$0.00
	232253	MANAGER MODEL				
1		SUPT ADV PREFERRED CO-DELIVERY	\$0.00	0%	\$0.00	\$0.00
	344345J	REMOTE SITE TRACKING AURA R8				

Quote: 930  
Riverview  
new G450 -  
AUS5263226 -  
ASD  
Generated  
930  
Riverview

1	185446	AVAYA COMMUNICATIONS SOLUTION	\$0.00	0%	\$0.00	\$0.00
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Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200388



1		CM S8700 MULTI CONNECT MODEL	\$0.00	0%	\$0.00	\$0.00
	184716	UPGRADE				
1		UTILITY TRIGGER REMOTE GATEWAY NEW	\$0.00	0%	\$0.00	\$0.00
	193806	SITE TRACKING CODE				
1		APS NETWORK READINESS ASSESSMENT	\$0.00	44%	\$0.00	\$0.00
	272731	SURVEY - VENDOR PROVIDED				
2	405362641	POWER CORD USA	\$23.00	44%	\$12.88	\$26.76
1		MM711 ANALOG MEDIA MODULE - NON	\$1,600.00	44%	\$896.00	\$896.00
	700466626	GSA				
2		MM710B E1/T1 MEDIA MODULE - NON GSA	\$3,000.00	44%	\$1,680.00	\$3,360.00
	700466634					
1	700508956	G450 MP160 MEDIA GATEWAY NON GSA	\$10,525.00	44%	\$5,894.00	\$5,894.00
1	700507394	G450 R2 POWER SUPPLY	\$1,000.00	44%	\$560.00	\$560.00
2	700395446	120A CSU CABLE 50 FEET RHS	\$97.00	44%	\$54.32	\$108.64
1		SUPPORT ADVANTAGE COMMUNICATION	\$0.00	0%	\$0.00	\$0.00
	232253	MANAGER MODEL				
1		SUPT ADV PREFERRED CO-DELIVERY	\$0.00	0%	\$0.00	\$0.00
	344345J	REMOTE SITE TRACKING AURA R8				

Quote: 11  
 Marshall new  
 G430 -  
 AUS5263227 -  
 ASD  
 Generated  
 11 Marshall

1	185446	AVAYA COMMUNICATIONS SOLUTION	\$0.00	0%	\$0.00	\$0.00
1		CM S8700 MULTI CONNECT MODEL	\$0.00	0%	\$0.00	\$0.00
	184716	UPGRADE				
1		APPLIANCE VIRTUAL PLTFRM R7+ SINGLE	\$150.00	44%	\$84.00	\$84.00
	381276	CPU EMBEDDED SERVER LIC:SR				
1		AURA R8 CM VE VAPPLIANCE SYS	\$0.00	0%	\$0.00	\$0.00
	397174	ENABLEMENT				
1		APPLIANCE VIRTUAL PLATFORM R8	\$0.00	0%	\$0.00	\$0.00
	397514	UTILITIES VAPP ENABLEMENT				
1		APPLIANCE VIRTUAL PLATFORM R8 MEDIA	\$150.00	44%	\$84.00	\$84.00
	700513985	KIT				
1		UTILITY TRIGGER REMOTE GATEWAY NEW	\$0.00	0%	\$0.00	\$0.00
	193806	SITE TRACKING CODE				
1		APS NETWORK READINESS ASSESSMENT	\$0.00	0%	\$0.00	\$0.00
	272731	SURVEY - VENDOR PROVIDED				
1	405362641	POWER CORD USA	\$23.00	0%	\$23.00	\$23.00
1	700406416	CABLE ASSEMBLY B25A 25 FEET RHS	\$46.00	44%	\$25.76	\$25.76
1		MM71B ANALOG MEDIA MODULE 24 FXS -	\$3,000.00	44%	\$1,680.00	\$1,680.00
	700466642	NON GSA				
1	700508956	S8300E SERVER - NON GSA	\$3,600.00	44%	\$2,016.00	\$2,016.00
1	700512174	G430 MP40 MEDIA GATEWAY NON-GSA	\$2,100.00	44%	\$1,176.00	\$1,176.00
1		SUPPORT ADVANTAGE COMMUNICATION	\$0.00	44%	\$0.00	\$0.00
	232253	MANAGER MODEL				
60		SA PREFER SUPT CO-DEL AAVP R7 SINGLE	\$3.35	20%	\$2.68	\$160.80
	293652J	CPU EMBD SRV 5YR PREPD				
1		UPGRADE ADVANTAGE AAVP R7 SINGLE	\$0.00	0%	\$0.00	\$0.00
	293658	CPU EMBD SRV 5YR PREPD				
1		SUPT ADV PREFERRED CO-DELIVERY	\$0.00	0%	\$0.00	\$0.00
	344345J	REMOTE SITE TRACKING AURA R8				

Quote: 30  
 King new  
 G450 -  
 AUS5263228 -  
 ASD  
 Generated  
 30 King

1	185446	AVAYA COMMUNICATIONS SOLUTION	\$0.00	0%	\$0.00	\$0.00
1		CM S8700 MULTI CONNECT MODEL	\$0.00	0%	\$0.00	\$0.00
	184716	UPGRADE				
1		APPLIANCE VIRTUAL PLTFRM R7+ SINGLE	\$150.00	44%	\$84.00	\$84.00
	381276	CPU EMBEDDED SERVER LIC:SR				
1		AURA R8 CM VE VAPPLIANCE SYS	\$0.00	0%	\$0.00	\$0.00
	397174	ENABLEMENT				
1		APPLIANCE VIRTUAL PLATFORM R8	\$0.00	0%	\$0.00	\$0.00
	397514	UTILITIES VAPP ENABLEMENT				

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200388

1		APPLIANCE VIRTUAL PLATFORM R8 MEDIA KIT	\$150.00	44%	\$84.00	\$84.00
	700513985					
1		UTILITY TRIGGER REMOTE GATEWAY NEW SITE TRACKING CODE	\$0.00	0%	\$0.00	\$0.00
	193806					
1		APS NETWORK READINESS ASSESSMENT SURVEY - VENDOR PROVIDED	\$0.00	0%	\$0.00	\$0.00
	272731					
2	405362641	POWER CORD USA	\$23.00	44%	\$12.88	\$25.76
1	700406416	CABLE ASSEMBLY B25A 25 FEET RHS	\$46.00	44%	\$25.76	\$25.76
1		MM711 ANALOG MEDIA MODULE - NON GSA	\$1,600.00	44%	\$896.00	\$896.00
2	700466626					
	700466634	MM710B E1/T1 MEDIA MODULE - NON GSA	\$3,000.00	44%	\$1,680.00	\$3,360.00
1		MM716 ANALOG MEDIA MODULE 24 FXS - NON GSA	\$3,000.00	44%	\$1,680.00	\$1,680.00
1	700466642					
1	700506956	G450-MP160 MEDIA GATEWAY NON GSA	\$10,525.00	44%	\$5,894.00	\$5,894.00
1	700507394	G450 R2 POWER SUPPLY	\$1,000.00	44%	\$560.00	\$560.00
1	700508955	S8300E SERVER - NON GSA	\$3,600.00	44%	\$2,016.00	\$2,016.00
1		SUPPORT ADVANTAGE COMMUNICATION MANAGER MODEL	\$0.00	44%	\$0.00	\$0.00
	232253					
60		SA PREFER SUPT CO-DEL AAVP R7 SINGLE	\$3.35	20%	\$2.68	\$160.80
	293652J	CPU EMBD SRV 5YR PREPD	\$0.00	44%	\$0.00	\$0.00
1		UPGRADE ADVANTAGE AAVP R7 SINGLE	\$0.00	44%	\$0.00	\$0.00
	293658	CPU EMBD SRV 5YR PREPD	\$0.00	44%	\$0.00	\$0.00
1		SUPT ADV PREFERRED CO-DELIVERY	\$0.00	0%	\$0.00	\$0.00
	344345J	REMOTE SITE TRACKING AURA R8	\$0.00	0%	\$0.00	\$0.00
Quote: 214 Oldham new G43 - AUS5263229 - ASD Generated 214 Oldham						
1	185446	AVAYA COMMUNICATIONS SOLUTION	\$0.00	0%	\$0.00	\$0.00
1		CM S8700 MULTI CONNECT MODEL	\$0.00	0%	\$0.00	\$0.00
	184716	UPGRADE	\$0.00	0%	\$0.00	\$0.00
1		APPLIANCE VIRTUAL PLTFRM R7+ SINGLE	\$150.00	44%	\$84.00	\$84.00
1	381276	CPU EMBEDDED SERVER LIC:SR	\$0.00	0%	\$0.00	\$0.00
1		AURA R8 CM VE VAPPLIANCE SYS	\$0.00	0%	\$0.00	\$0.00
1	397174	ENABLEMENT	\$0.00	0%	\$0.00	\$0.00
1		APPLIANCE VIRTUAL PLATFORM R8	\$0.00	0%	\$0.00	\$0.00
1	397514	UTILITIES VAPP ENABLEMENT	\$150.00	0%	\$150.00	\$150.00
1		APPLIANCE VIRTUAL PLATFORM R8 MEDIA KIT	\$150.00	0%	\$150.00	\$150.00
1	700513985					
1		UTILITY TRIGGER REMOTE GATEWAY NEW SITE TRACKING CODE	\$0.00	0%	\$0.00	\$0.00
	193806					
1		APS NETWORK READINESS ASSESSMENT SURVEY - VENDOR PROVIDED	\$0.00	0%	\$0.00	\$0.00
	272731					
1	405362641	POWER CORD USA	\$23.00	44%	\$12.88	\$12.88
1		MM711 ANALOG MEDIA MODULE - NON GSA	\$1,600.00	44%	\$896.00	\$896.00
1	700466626					
1	700508955	S8300E SERVER - NON GSA	\$3,600.00	44%	\$2,016.00	\$2,016.00
1	700512174	G430 MP40 MEDIA GATEWAY NON-GSA	\$2,100.00	44%	\$1,176.00	\$1,176.00
1		SUPPORT ADVANTAGE COMMUNICATION MANAGER MODEL	\$0.00	0%	\$0.00	\$0.00
	232253					
60		SA PREFER SUPT CO-DEL AAVP R7 SINGLE	\$3.35	20%	\$2.68	\$160.80
	293652J	CPU EMBD SRV 5YR PREPD	\$0.00	44%	\$0.00	\$0.00
1		UPGRADE ADVANTAGE AAVP R7 SINGLE	\$0.00	44%	\$0.00	\$0.00
	293658	CPU EMBD SRV 5YR PREPD	\$0.00	44%	\$0.00	\$0.00
1		SUPT ADV PREFERRED CO-DELIVERY	\$0.00	0%	\$0.00	\$0.00
	344345J	REMOTE SITE TRACKING AURA R8	\$0.00	0%	\$0.00	\$0.00
Quote: 435 Hamburg add S8300 - AUS5263230 - ASD Generated 435 Hamburg						
1	185446	AVAYA COMMUNICATIONS SOLUTION	\$0.00	0%	\$0.00	\$0.00

1		CM S8700 MULTI CONNECT MODEL	\$0.00	0%	\$0.00	\$0.00
	184716	UPGRADE				
1		APPLIANCE VIRTUAL PLTFRM R7+ SINGLE	\$150.00	0%	\$150.00	\$150.00
	381276	CPU EMBEDDED SERVER LIC:SR				
1		AURA R8 CM VE VAPPLIANCE SYS	\$0.00	0%	\$0.00	\$0.00
	397174	ENABLEMENT				
1		APPLIANCE VIRTUAL PLATFORM R8	\$0.00	0%	\$0.00	\$0.00
	397514	UTILITIES VAPP ENABLEMENT				
1		APPLIANCE VIRTUAL PLATFORM R8 MEDIA	\$150.00	44%	\$84.00	\$84.00
	700513985	KIT				
1		POWER CORD USA	\$23.00	44%	\$12.88	\$12.88
	405362641					
1		EXTERNAL USB CD/DVD RW DRIVE RHS	\$350.00	44%	\$196.00	\$196.00
	700406267					
1		G450 MP160 MEDIA GATEWAY NON GSA	\$10,525.00	44%	\$5,894.00	\$5,894.00
	700506956					
1		S8300E SERVER - NON GSA	\$3,600.00	44%	\$2,016.00	\$2,016.00
	700508955					
1		SUPPORT ADVANTAGE COMMUNICATION	\$0.00	0%	\$0.00	\$0.00
	232253	MANAGER MODEL				
60		SA PREFER SUPT CO-DEL AAVP R7 SINGLE	\$3.35	20%	\$2.68	\$160.80
	293652J	CPU EMBD SRV 5YR PREPD				
1		UPGRADE ADVANTAGE AAVP R7 SINGLE	\$0.00	0%	\$0.00	\$0.00
	293658	CPU EMBD SRV 5YR PREPD				
1		SUPT ADV PREFERRED CO-DELIVERY	\$0.00	0%	\$0.00	\$0.00
	344345J	REMOTE SITE TRACKING AURA R8				

Quote: 495  
River St new  
g430 -  
AUS5263231 -  
ASD  
Generated  
495 River  
Street

1		AVAYA COMMUNICATIONS SOLUTION	\$0.00	44%	\$0.00	\$0.00
	185446					
1		CM S8700 MULTI CONNECT MODEL	\$0.00	44%	\$0.00	\$0.00
	184716	UPGRADE				
1		UTILITY TRIGGER REMOTE GATEWAY NEW	\$0.00	44%	\$0.00	\$0.00
	193806	SITE TRACKING CODE				
1		APS NETWORK READINESS ASSESSMENT	\$0.00	44%	\$0.00	\$0.00
	272731	SURVEY - VENDOR PROVIDED				
1		POWER CORD USA	\$23.00	44%	\$12.88	\$12.88
	405362641					
1		MM711 ANALOG MEDIA MODULE - NON	\$1,600.00	44%	\$896.00	\$896.00
	700466626	GSA				
1		G430 MP40 MEDIA GATEWAY NON-GSA	\$2,100.00	44%	\$1,176.00	\$1,176.00
	700512174					
1		SUPPORT ADVANTAGE COMMUNICATION	\$0.00	0%	\$0.00	\$0.00
	232253	MANAGER MODEL				
1		SUPT ADV PREFERRED CO-DELIVERY	\$0.00	0%	\$0.00	\$0.00
	344345J	REMOTE SITE TRACKING AURA R8				

Quote: 401  
Grand St  
Nortel merge -  
AUS5263232 -  
ASD  
Generated

401 Grand St.						
1		AVAYA COMMUNICATIONS SOLUTION	\$0.00	0%	\$0.00	\$0.00
	185446					
1		CM S8700 MULTI CONNECT MODEL	\$0.00	20%	\$0.00	\$0.00
	184716	UPGRADE				
1		POWER CORD USA	\$23.00	0%	\$23.00	23.00
	405362641					
2		MM711 ANALOG MEDIA MODULE - NON	\$1,600.00	0%	\$1,600.00	3,200.00
	700466626	GSA				
5		MM710B E1/T1 MEDIA MODULE - NON GSA	\$3,000.00	44%	\$1,680.00	8,400.00
	700466634					
1		G450 MP160 MEDIA GATEWAY NON GSA	\$10,525.00	44%	\$5,894.00	5,894.00
	700506956					
1		G450 160 CHANNEL DSP DAUGHTER	\$5,010.00	44%	\$2,805.60	2,805.60
	700508199	BOARD NON GSA				
5		120A CSU CABLE 50 FEET RHS	\$97.00	44%	\$54.32	271.60
	700395445					
800		J169 1P PHONE GLOBAL NO POWER	\$370.00	44%	\$207.20	165,760.00
	700513634	SUPPLY				
24		J100 EXPANSION MODULE 24	\$295.00	44%	\$165.20	3,964.80
	700514337					
1		SUPPORT ADVANTAGE COMMUNICATION	\$0.00	44%	\$0.00	0.00
	232253	MANAGER MODEL				

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200388

1	344345J	SUPT ADV PREFERRED CO-DELIVERY REMOTE SITE TRACKING AURA R8	\$0.00	44%	\$0.00	0.00
Quote: 495 River St data G450 - AUS5263223 - ASD Generated 495 River Street						
1	185446	AVAYA COMMUNICATIONS SOLUTION CM S8700 MULTI CONNECT MODEL	\$0.00	0%	\$0.00	0.00
1	184716	UPGRADE	\$0.00	0%	\$0.00	0.00
1	397174	AURA R8 CM VE VAPPLIANCE SYS ENABLEMENT	\$0.00	20%	\$0.00	0.00
1	193806	UTILITY TRIGGER REMOTE GATEWAY NEW SITE TRACKING CODE	\$0.00	0%	\$0.00	0.00
1	272731	APS NETWORK READINESS ASSESSMENT SURVEY - VENDOR PROVIDED	\$0.00	0%	\$0.00	0.00
2	405362641	POWER CORD USA	\$23.00	44%	\$12.88	25.76
1	700466626	MM711 ANALOG MEDIA MODULE - NON GSA	\$1,600.00	44%	\$896.00	896.00
3	700466634	MM710B E1/T1 MEDIA MODULE - NON GSA	\$3,000.00	44%	\$1,680.00	5,040.00
1	700506956	G450 MP160 MEDIA GATEWAY NON GSA	\$10,525.00	44%	\$5,894.00	5,894.00
1	700507394	G450 R2 POWER SUPPLY	\$1,000.00	44%	\$560.00	560.00
1	700508199	G450 160 CHANNEL DSP DAUGHTER BOARD NON GSA	\$5,010.00	44%	\$2,805.60	2,805.60
3	700395445	120A CSU CABLE 50 FEET RHS	\$97.00	44%	\$54.32	162.96
1	232253	SUPPORT ADVANTAGE COMMUNICATION MANAGER MODEL	\$0.00	0%	\$0.00	0.00
1	344345J	SUPT ADV PREFERRED CO-DELIVERY REMOTE SITE TRACKING AURA R8	\$0.00	0%	\$0.00	0.00
Quote: Preakness Merge g450 - AUS5263224 - ASD Generated Preakness Hospital						
1	185446	AVAYA COMMUNICATIONS SOLUTION CM S8700 MULTI CONNECT MODEL	\$0.00	0%	\$0.00	0.00
1	184716	UPGRADE	\$0.00	0%	\$0.00	0.00
1	381276	APPLIANCE VIRTUAL PLTFRM R7+ SINGLE CPU EMBEDDED SERVER LIC:SR	\$150.00	44%	\$84.00	84.00
1	397174	AURA R8 CM VE VAPPLIANCE SYS ENABLEMENT	\$0.00	0%	\$0.00	0.00
1	397514	APPLIANCE VIRTUAL PLATFORM R8 UTILITIES VAPP ENABLEMENT	\$0.00	0%	\$0.00	0.00
1	700513985	APPLIANCE VIRTUAL PLATFORM R8 MEDIA KIT	\$150.00	44%	\$84.00	0.00
1	193806	UTILITY TRIGGER REMOTE GATEWAY NEW SITE TRACKING CODE	\$0.00	44%	\$0.00	0.00
1	272731	APS NETWORK READINESS ASSESSMENT SURVEY - VENDOR PROVIDED	\$0.00	44%	\$0.00	0.00
1	405362641	POWER CORD USA	\$23.00	44%	\$12.88	0.00
1	700406267	EXTERNAL USB CD/DVD RW DRIVE RHS	\$350.00	0%	\$350.00	350.00
1	700466626	MM711 ANALOG MEDIA MODULE - NON GSA	\$1,600.00	44%	\$896.00	896.00
2	700466634	MM710B E1/T1 MEDIA MODULE - NON GSA	\$3,000.00	44%	\$1,680.00	3,360.00
1	700466642	MM716 ANALOG MEDIA MODULE 24 FXS - NON GSA	\$3,000.00	44%	\$1,680.00	1,680.00
1	700506956	G450 MP160 MEDIA GATEWAY NON GSA	\$10,525.00	44%	\$5,894.00	5,894.00
1	700508955	S8300E SERVER - NON GSA	\$3,600.00	44%	\$2,016.00	2,016.00
2	700395445	120A CSU CABLE 60 FEET RHS	\$97.00	44%	\$54.32	108.64
275	700513634	J169 IP PHONE GLOBAL NO POWER SUPPLY	\$370.00	44%	\$207.20	56,980.00

Introduced on: May 19, 2020  
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5	700513916	J139 iP PHONE	\$220.00	44%	\$123.20	616.00
5	700514337	J100 EXPANSION MODULE 24	\$295.00	44%	\$165.20	826.00
1		SUPPORT ADVANTAGE COMMUNICATION MANAGER MODEL	\$0.00	0%	\$0.00	0.00
60	232253	SA PREFER SUPT CO-DEL. AAVP R7 SINGLE				
	293652J	CPU EMBD SRV 5YR PREPD	\$3.35	20%	\$2.68	160.80
1		UPGRADE ADVANTAGE AAVP R7 SINGLE	\$0.00	0%	\$0.00	0.00
	293658	CPU EMBD SRV 5YR PREPD	\$0.00	0%	\$0.00	0.00
1		SUPT ADV PREFERRED CO-DELIVERY	\$0.00	0%	\$0.00	0.00
	344345J	REMOTE SITE TRACKING AURA R8	\$0.00	0%	\$0.00	0.00

Quote: exist  
g430 -  
AUS5263233 -  
ASD  
Generated

1	185446	AVAYA COMMUNICATIONS SOLUTION	\$0.00	0%	\$0.00	0.00
1		SUPPORT ADVANTAGE COMMUNICATION MANAGER MODEL	\$0.00	0%	\$0.00	0.00
1		SUPT ADV PREFERRED CO-DELIVERY	\$0.00	0%	\$0.00	0.00
	344345J	REMOTE SITE TRACKING AURA R8	\$0.00	0%	\$0.00	0.00

Quote:  
Physical  
Location 15 -  
AUS5263234 -  
ASD  
Generated

1	185446	AVAYA COMMUNICATIONS SOLUTION	\$0.00	0%	\$0.00	0.00
1		SUPPORT ADVANTAGE COMMUNICATION MANAGER MODEL	\$0.00	0%	\$0.00	0.00
1		SUPT ADV PREFERRED CO-DELIVERY	\$0.00	0%	\$0.00	0.00
	344345J	REMOTE SITE TRACKING AURA R8	\$0.00	0%	\$0.00	0.00

Quote:  
Physical  
Location 16 -  
AUS5263235 -  
ASD  
Generated

1	185446	AVAYA COMMUNICATIONS SOLUTION	\$0.00	0%	\$0.00	0.00
1		SUPPORT ADVANTAGE COMMUNICATION MANAGER MODEL	\$0.00	0%	\$0.00	0.00
1		SUPT ADV PREFERRED CO-DELIVERY	\$0.00	0%	\$0.00	0.00
	344345J	REMOTE SITE TRACKING AURA R8	\$0.00	0%	\$0.00	0.00

256	721620001	Upgrade Firemware on existing Red Hardware	\$175.00	0%	\$175.00	44,800.00
176	721620001	Vectors and Recordings Replacing AA Menus Currently on Cail pilot	\$175.00	0%	\$175.00	30,800.00
80	721620001	Cutover to Vectors	\$175.00	0%	\$175.00	14,000.00
256	721620001	Program Existing Blue to Red Side	\$175.00	0%	\$175.00	44,800.00
80	721620001	401 Grand Deploy and Rewire Analog	\$175.00	0%	\$175.00	14,000.00
40	721620001	930 Riverview Deploy Phones and Rewire	\$175.00	0%	\$175.00	7,000.00
80	721620001	11 Marshall Deploy Phones and Rewire	\$175.00	0%	\$175.00	14,000.00
40	721620001	30 King Deploy Phones and Rewire	\$175.00	0%	\$175.00	7,000.00
40	721620001	214 Oldham Deploy Phones and Rewire	\$175.00	0%	\$175.00	7,000.00
80	721620001	495 River Deploy Phones and Rewire	\$175.00	0%	\$175.00	14,000.00
80	721620002	End User Training Hourly Rate	\$101.00	0%	\$101.00	8,080.00
40	721620006	Project Management	\$182.00	0%	\$182.00	7,280.00

Total 870,762.84

Introduced on: May 19, 2020  
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COUNTY OF PASSAIC  
 MIS DEPT (Q) 973-754-6855  
 COUNTY OF PASSAIC  
 401 GRAND ST. RM 101  
 PATERSON, NJ 07505

Res-Pg:n.14-14

REQUISITION	
NO.	R0-03096

ORDER DATE: 05/13/20  
 DELIVERY DATE:  
 STATE CONTRACT: 80802  
 F.O.B. TERMS:

SHIP TO	COUNTY OF PASSAIC MIS DEPT 401 GRAND ST. RM 101 PATERSON, NJ 07505
VENDOR	VENDOR #: 05664 JOHNSTON G.P., INC. D/B/A JCT SOLUTIONS 322 BELLEVILLE TURNPIKE NORTH ARLINGTON, NJ 07031

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Phone System Upgrade As per quote: 401 Grand St CM6 to CS1000 - AUS5263222 - ASD  State Contract Purchase New Jersey State Contract T-1316 Contract #80802  For MIS Use COVID Expense  Pending Reso. Catalog #: VARIOUS	G-01-41-962-020-PE1	870,762.8400	870,762.84
			TOTAL	870,762.84

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200388

REQUESTING DEPARTMENT

DATE



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Micah Hassinger

Telephone #: 973 881-4273

DESCRIPTION OF RESOLUTION:

Virtualized Desktop Infrastructure Project to better allow remote workforce. NASPO MNWNC-109 Subcontract 89968 and NJ State Contract ITS58 89851

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 1,595,261.05

REQUISITION # R0-03108

ACCOUNT # G-01-41-962-020-PE1

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: State Contract and NASPO

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: May 19, 2020 Other:
Adopted on: May 19, 2020
Official Resolution#: R20200388

COUNTY OF PASSAIC  
 MIS DEPT (Q) 973-754-6855  
 COUNTY OF PASSAIC  
 401 GRAND ST. RM 101  
 PATERSON, NJ 07505

REQUISITION	
NO.	R0-03108

ORDER DATE: 05/14/20  
 DELIVERY DATE:  
 STATE CONTRACT: ITS58  
 F.O.B. TERMS:

S H I P T O	COUNTY OF PASSAIC MIS DEPT 401 GRAND ST. RM 101 PATERSON, NJ 07505
V E N D O R	VENDOR #: 08638 SHI INTERNATIONAL, CORP. 290 DAVIDSON AVENUE SOMERSET, NJ 08873

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Virtualized Desktop Project As per quote 18880796  NASPO Purchase Contract # MNWNC-108 Subcontract#: 89968 and NJ State Contract ITS58 Subcontract 89851  Omnibus Resolution: R20191261 Dated 12/30/19  For MIS Use COVID Related  Pending Reso. Catalog #: VARIOUS	G-01-41-962-020-PE1	1,595,261.0500	1,595,261.05
			TOTAL	1,595,261.05

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200388

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE





Pricing Proposal  
 Quotation #: 18880796  
 Created On: 5/13/2020  
 Valid Until: 5/31/2020

## COUNTY OF PASSAIC

### Micah Hassinger

401 Grand St,  
 Rm 101  
 Paterson, NJ 07524  
 United States  
 Phone: 9733895940  
 Fax:  
 Email: micahh@passaiccountynj.org

## Account Executive

### John Turba

300 Davidson Ave,  
 Somerset NJ 08873  
 Phone: 201-953-0266  
 Fax:  
 Email: John\_Turba@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Customer Purchasing Program T3 VMware Horizon 7 Enterprise Add-on: 100 Pack (CCU). Does not include vSphere, vCenter and vSAN VMware - Part#: HZ7-E100-AERC-C-T3-2 Contract Name: Software Reseller Contract #: ITS58	5	\$34,503.25	\$172,516.25
2 Production Support/Subscription VMware Horizon 7 Enterprise Add-on: 100 Pack (CCU). Does not include vSphere, vCenter and vSAN - 1 Year VMware - Part#: HZ7E100AERCPSSSC2 Contract Name: Software Reseller Contract #: ITS58	25	\$10,350.00	\$258,750.00
3 Dell EMC VxRail with Integrated Rack Site 1 (GPUs Included) Dell - Part#: NPN-DELL Contract Name: NASPO Computer Equipment Contract #: MNWNC-109 Subcontract #: 89968 <b>Note: Bill of Materials Attached 5 Node Cluster</b>	1	\$416,191.00	\$416,191.00
4 Dell EMC VxRail with Integrated Rack Site 2 (GPUs Included) Dell - Part#: NPN-DELL Contract Name: NASPO Computer Equipment Contract #: MNWNC-109 Subcontract #: 89968 <b>Note: Bill of Materials Attached 5 Node Cluster</b>	1	\$416,191.00	\$416,191.00
5 NVIDIA Grid Virtual PC - Subscription license (5 years) - 1 concurrent user NVIDIA - Part#: 711-VPC022+P2CMI60 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	100	\$176.04	\$17,604.00
6 WINVDAE3 SNGL SubsVL MVL PerUsr Microsoft - Part#: 7F4-00001 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	500	\$286.28	\$143,140.00

Introduced on: May 15, 2020  
 Adopted on: May 15, 2020  
 Official Resolution: R202008851

Note: Select Plus: BB5BA5AB Service for 29 Months

7	WinSvrDCCore 2019 SNGL MVL 2Lic CoreLic Microsoft - Part#: 9EA-01073 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Note: Select Plus: BB5BA5AB	240	\$503.62	\$120,868.80
8	Transceivers, Cables & Associated Accessories Dell - Part#: NPN-DELL Contract Name: NASPO Computer Equipment Contract #: MNWNC-108	1	\$35,000.00	\$35,000.00
9	VDI Consultant Design SHI ESG - Part#: NPN-SHI Contract Name: NASPO Computer Equipment Contract #: MNWNC-108	1	\$15,000.00	\$15,000.00
			Total	\$1,595,261.05

#### Additional Comments

Please note the following:

- 1) VMware EULA -- [VMware EULA](#)
- 2) VMware Does Not offer a standard return policy
- 3) Service offerings are non-refundable
- 4) PSO Credits are only active for 1 Year

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
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Site 1 Bill of Materials 10 Nodes

**Rack Integration, Logistics Service**

Description	SKU	Unit Price	Qty	Subtotal
Rack Integration, Logistics Service	818-0959	-	27	-

**Rack Integration, Ship Material Service**

Description	SKU	Unit Price	Qty	Subtotal
Rack Integration, Ship Material Service	824-9159	-	3	-

**Rack Integration, Cable Commodities Service**

Description	SKU	Unit Price	Qty	Subtotal
Rack Integration, Cable Commodities Service	824-9161	-	9	-

**Rack Integration, Project Management Service**

Description	SKU	Unit Price	Qty	Subtotal
Rack Integration, Project Management Service	818-0953	-	11	-

**Rack Integration, Integration Service**

Description	SKU	Unit Price	Qty	Subtotal
Rack Integration, Integration Service	818-0956	-	18	-

**Dell Networking, Transceiver, SFP, 1000BASE-SX connector Cus**

Introduction: May 19, 2020  
 Adopted on: May 19, 2020  
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Description	SKU	Unit Price	Qty	Subtotal
Dell Networking, Transceiver, SFP, 1000BASE-SX, 850nm Wavelength, 550m Reach	407-BBOR	-	1	-

## Networking & Infrastructure

### Dell Networking S3048-ON 6

Description	SKU	Unit Price	Qty	Subtotal
Dell Networking S3048-ON, 48x 1GbE, 4x SFP+ 10GbE ports, Stacking, PSU to IO air, 1x AC PSU, DNOS 9	210-AEDP	-	1	-
OS9 installed on S3048-ON; with entitlement to OS10 Enterprise	528-BBSY	-	1	-
Power Supply, 200w, PSU to IO airflow, S3048-ON	450-AEQQ	-	1	-
Dell Networking S3048-ON User Guide	634-BCXR	-	1	-
US Order	332-1286	-	1	-
Dell Hardware Limited Warranty Initial Year	802-7389	-	1	-
Dell Hardware Limited Warranty Extended Year(s)	802-7400	-	1	-
ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, Initial Year	802-7419	-	1	-
ProSupport Plus: 7x24 HW/SW Tech Support and Assistance, 5 Year	802-7445	-	1	-
ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, 4 Year Extended	802-7446	-	1	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">//www.dell.com/contactdell</a>	951-2015	-	1	-
Info 3rd Party Software Warranty provided by Vendor	997-6306	-	1	-
ProDeploy Plus Dell Networking S Series 3XXX Switch - Deployment	805-2397	-	1	-
ProDeploy Plus Dell Networking S Series 3XXX Switch - Deployment Verification	805-2400	-	1	-
ProDeploy Plus Training Credits 500 Redeem at <a href="http://education.dellemc.com">education.dellemc.com</a> Expires 1Yr from Order Date	812-4037	-	1	-
Dell Networking, Juniper S3048-ON, 50V, 12A, 2 Meters, C13/C14, US	450-AASX	-	2	-

**Introduction:** May 19, 2020  
**Adopted on:** May 19, 2020  
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CFI,Information,GCS,ADDRESS,3EG3,Customer Install	377-5051	-	1	-
<b>Dell EMC Networking S5248-ON</b>				
<b>Description</b>	<b>SKU</b>	<b>Unit Price</b>	<b>Qty</b>	<b>Subtotal</b>
Dell EMC S5248F-ON Switch, 48x25GbE SFP28, 4x100GbE QSFP28, 2x100GbE QSFP-DD, PSU to IO, 2xPSU, OS10	210-APFB	-	2	-
Dell EMC S52XX-ON Series User Guide	343-BBLP	-	2	-
OS10 Enterprise, S5248F-ON	634-BRUN	-	2	-
US Order	332-1286	-	2	-
Dell Hardware Limited Warranty 1 Year	818-4856	-	2	-
ProSupport Plus:Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch,1 Year	818-4898	-	2	-
ProSupport Plus Mission Critical:7x24 HW/SW Technical Support and Assistance, 5 Years	818-4905	-	2	-
ProSupport Plus:Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, 4 Years Extended	818-4906	-	2	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">//www.dell.com/contactdell</a>	951-2015	-	2	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	2	-
Info 3rd Party Software Warranty provided by Vendor	997-6306	-	2	-
ProDeploy Plus Dell Networking S Series 5XXX Switch - Deployment	804-2152	-	2	-
ProDeploy Plus Dell Networking S Series 5XXX Switch - Deployment Verification	804-2153	-	2	-
ProDeploy Plus Training Credits 500 Redeem at <a href="http://education.dell.com">education.dell.com</a> Expires 1Yr from Order Date	812-4037	-	2	-
Dell Networking, Transceiver, SFP+, 10GbE, SR, 850nm Wavelength, 300m Reach	407-BBEF	-	8	-
Dell Networking, 200GbE QSFP28-DD Passive Direct Attach Cable, No FEC, 0.5 Meter	470-ACTP	-	2	-
Dell Networking, Cable, SFP28 to SFP28, 25GbE, Passive Copper Twinax Direct Attach Cable, 2 Meter	470-ACET	-	8	-
Dell Networking, Cable, SFP28 to SFP28, 25GbE, Passive Copper Twinax Direct Attach Cable, 3 Meter	470-ACEV	-	16	-
Dell Networking, Jumper Cord, 250V, 12A, 2 Meters, C13/C14, US	450-AASX	-	2	-
Dell Networking, Jumper Cord, 250V, 12A, 2 Meters, C13/C14, US	450-AASX	-	2	-
CFI,Information,GCS,ADDRESS,3EG3,Customer Install	377-5051	-	2	-

**VxRail P570dF/V570dF Site#1**

Description	SKU	Unit Price	Qty	Subtotal
VxRail V570F, All Flash	210-APXP	-	5	-
V570F Branding	325-BCVW	-	5	-
PSN1-1110	329-BDWH	-	5	-

**Introduced on:** May 19, 2020  
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VxRail E/P/V/S Hardware Component Firmware Lock	384-BCIM	-	5	-
VxRail Software 4.7.300 Factory Install	634-BUWB	-	5	-
Chassis with Up to 24 x 2.5 Hard Drives for 2CPU, GPU Capable Configuration	321-BDHZ	-	5	-
Intel Xeon Gold 5220R 2.2G, 24C/48T, 10.4GT/s, 35.75M Cache, Turbo, HT (150W) DDR4-2666	338-BVKF	-	5	-
Intel Xeon Gold 5220R 2.2G, 24C/48T, 10.4GT/s, 35.75M Cache, Turbo, HT (150W) DDR4-2666	338-BVKF	-	5	-
Additional Processor Selected	379-BDCO	-	5	-
2933MT/s RDIMMs	370-AEPP	-	5	-
HCI System Software as part of VxRail	379-BDYQ	-	5	-
Mellanox ConnectX-4 LX Dual Port 10/25GbE SFP28, rNDC	406-BBLG	-	5	-
Trusted Platform Module 2.0	461-AAEM	-	5	-
ReadyRails Sliding Rails Without Cable Management Arm	770-BBBQ	-	5	-
Dual, Hot-plug, Redundant Power Supply, 2000W, C19/C20 Power Cord Required for Use	450-AENU	-	5	-
No Power Cord	450-AAGG	-	5	-
Parts Only Warranty 12 Months	709-BBEW	-	5	-
ProSupport Plus and 4Hr Mission Critical VSAN Enterprise Initial, 12 Month(s)	865-BBIG	-	5	-
ProSupport Plus and 4Hr Mission Critical VSAN Enterprise Extension, 48 Month(s)	865-BBIH	-	5	-
ProDeploy Plus Training Credits 200 Redeem at education.dell.com Expires 1Yr from Order Date	812-4011	-	5	-
ProDeploy Plus Dell EMC VxRail Deployment	819-2575	-	5	-
ProDeploy Plus Dell EMC VxRail Deployment Verification	819-2576	-	5	-
5 Years, ProSupport Plus With Mission Critical, Software Support	819-0590	-	5	-
HCIA RecoverPoint for VMware for 1 node VT	634-BWRZ	-	5	-
Riser Config 6, 5 x8, 3 x16 slots for P/V570	330-BBMB	-	5	-
PowerEdge R740/R740XD Motherboard	329-BEIK	-	5	-
HS Install Kit, GPU Config, No cable	750-AAXW	-	5	-
Performance Optimized:	370-AAIP	-	5	-
No RAID for P/V570	780-BCJC	-	5	-
HBA330 Controller Adapter, Low Profile	405-AANK	-	5	-
BOSS controller card + with 2 M.2 Sticks 240G (RAID 1), FH	403-BBRR	-	5	-
iDRAC9, Enterprise	385-BBKT	-	5	-
iDRAC Group Manager, Disabled	379-BCQY	-	5	-
iDRAC, Legacy Password	379-BCRF	-	5	-
DHCP with Zero Touch Configuration	379-BCRB	-	5	-
VxRail Small Form Factor Pluggable Cable Kit	470-ACPE	-	5	-
IDSDM and Combo Card Reader	385-BBLE	-	5	-
Redundant SD Cards Enabled	385-BBCF	-	5	-
64GB microSDHC/SDXC Card	385-BBKI	-	5	-
64GB microSDHC/SDXC Card	385-BBKI	-	5	-

**Introduction:** May 19, 2020  
**Adopted on:** May 19, 2020  
**Official Resolution#:** R20200388

6 Performance Fans for R740/740XD	384-BBPZ	-	5	-
VxRail P/V/S 570 Bezel	350-BBNR	-	5	-
No Quick Sync	350-BBJV	-	5	-
Performance BIOS Settings	384-BBBL	-	5	-
UEFI BIOS Boot Mode with GPT Partition	800-BBDM	-	5	-
No Energy Star	387-BBEY	-	5	-
US Order	332-1286	-	5	-
VxRail P/V/S 570 Shipping	340-BYVH	-	5	-
PowerEdge R740-Shipping Material	343-BBFG	-	5	-
No Systems Documentation, No OpenManage DVD-Kit	631-AACK	-	5	-
VxRail V570F Luggage Tag	350-BBNV	-	5	-
PowerEdge R740 CE and BIS Marking, No CCC Marking	389-DSWO	-	5	-
NVIDIA(R) Tesla(TM) T4 16GB Passive, Single Slot, Full Height GPU	490-BEYL	-	5	-
64GB RDIMM, 2933MT/s, Dual Rank	370-AEQD	-	60	-
800GB SSD SAS Write Intensive 12Gbps 512e 2.5in Hot Plug Drive, PM5-M, 10 DWPD, 14600 TBW	400-BDGV	-	5	-
3.84TB SSD SAS Read Intensive 12Gbps 512 2.5in Hot-plug AG Drive, 1 DWPD, 7008 TBW	400-AXPE	-	15	-
VxRail VMware, vSAN Enterprise, 5 Years	634-BSLD	-	10	-
VxRail HCI System Software Gold, E	634-BSKH	-	10	-
HCI A NP VSPH E+ 6.x 1CPU w/ 5Yr Maint=IG	634-BRKL	-	10	-
ProSupport Plus Mission Critical, vSphere Enterprise Plus, 1 Processor, 5 Years	819-6391	-	10	-
VXRAIL SOFTWARE,SAS,SSD,3.84TB	634-BRIL	-	15	-
CFI,Information,GCS,ADDRESS,3EG3, Customer Install	377-5051	-	5	-

## Electricity & Rack

### SMART LINK PRO2 (36) CONFIGURABLE ALT PHASE HDOT OUTLETS, 208V 3PH DELTA 6BR 60A

Description	SKU	Unit Price	Qty	Subtotal
Introduced on: May 19, 2020				
Adopted on: May 19, 2020				
Official Resolution#: R20200388				

SMART LINK PRO2 (36) CONFIGURABLE ALT PHASE HDOT  
OUTLETS, 208V 3PH DELTA 6BR 60A

AA400111

- 4

-

**CFI,Information,GCS,ADDRESS,3EG3,Customer Install**

Description	SKU	Unit Price	Qty	Subtotal
CFI,Information,GCS,ADDRESS,3E G3,Customer Install	377-5050	-	1	-

**DellEMC NetShelter SX 600mm wide x 1200mm Deep Enclosure  
with Sides - Black**

Description	SKU	Unit Price	Qty	Subtotal
Dell EMC NetShelter SX 42U 600mm Wide x 1200mm Deep Enclosure with Sides Black	A9662451	-	1	-



Site 2 Bill of Materials 10 Nodes

**Rack Integration, Logistics Service**

Description	SKU	Unit Price	Qty	Subtotal
Rack Integration, Logistics Service	818-0959	-	27	-

**Rack Integration, Ship Material Service**

Description	SKU	Unit Price	Qty	Subtotal
Rack Integration, Ship Material Service	824-9159	-	3	-

**Rack Integration, Cable Commodities Service**

Description	SKU	Unit Price	Qty	Subtotal
Rack Integration, Cable Commodities Service	824-9161	-	9	-

**Rack Integration, Project Management Service**

Description	SKU	Unit Price	Qty	Subtotal
Rack Integration, Project Management Service	818-0953	-	11	-

**Rack Integration, Integration Service**

Description	SKU	Unit Price	Qty	Subtotal
Rack Integration, Integration Service	818-0956	-	18	-

**Dell Networking, Transceiver, SFP, 1000BASE-SX connector Cus**

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200388

Description	SKU	Unit Price	Qty	Subtotal
Dell Networking, Transceiver, SFP, 1000BASE-SX, 850nm Wavelength, 550m Reach	407-BBOR	-	1	-

## Networking & Infrastructure

### Dell Networking S3048-ON 6

Description	SKU	Unit Price	Qty	Subtotal
Dell Networking S3048-ON, 48x 1GbE, 4x SFP+ 10GbE ports, Stacking, PSU to IO air, 1x AC PSU, DNOS 9.	210-AEDP	-	1	-
OS9 installed on S3048-ON, with entitlement to OS10 Enterprise	528-BBSY	-	1	-
Power Supply, 200w, PSU to IO airflow, S3048-ON	450-AEOG	-	1	-
Dell Networking S3048-ON User Guide	634-BCXR	-	1	-
US Order	332-1286	-	1	-
Dell Hardware Limited Warranty Initial Year	802-7389	-	1	-
Dell Hardware Limited Warranty Extended Year(s)	802-7400	-	1	-
ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, Initial Year	802-7419	-	1	-
ProSupport Plus: 7x24 HW/SW Tech Support and Assistance, 5 Year	802-7445	-	1	-
ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, 4 Year Extended	802-7446	-	1	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">http://www.dell.com/contactdell</a>	951-2015	-	1	-
Info 3rd Party Software Warranty provided by Vendor	997-6306	-	1	-
ProDeploy Plus Dell Networking S Series 3XXX Switch - Deployment	805-2397	-	1	-
ProDeploy Plus Dell Networking S Series 3XXX Switch - Deployment Verification	805-2400	-	1	-
ProDeploy Plus Training Credits 500 Redeem at <a href="http://education.dellemc.com">education.dellemc.com</a> Expires 1Yr from Order Date	812-4037	-	1	-
Dell Networking, Juniper 100V, 12A, 2 Meters, C13/C14, US	450-AASX	-	2	-

**Introduced on:** May 19, 2020  
**Adopted on:** May 19, 2020  
**Official Resolution#:** R20200388

CFI,Information,GCS,ADDRESS,3EG3,Customer Install 377-5051 - 1 -

### Dell EMC Networking S5248-ON

Description	SKU	Unit Price	Qty	Subtotal
Dell EMC S5248F-ON Switch, 48x25GbE SFP28, 4x100GbE QSFP28, 2x100GbE QSFP-DD, PSU to IO, 2xPSU, OS10	210-APFB	-	2	-
Dell EMC S52XX-ON Series User Guide	343-BBLP	-	2	-
OS10 Enterprise, S5248F-ON	634-BRUN	-	2	-
US Order	332-1286	-	2	-
Dell Hardware Limited Warranty 1 Year	818-4856	-	2	-
ProSupport Plus:Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch,1 Year	818-4898	-	2	-
ProSupport Plus Mission Critical:7x24 HW/SW Technical Support and Assistance, 5 Years	818-4905	-	2	-
ProSupport Plus:Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch, 4 Years Extended	818-4906	-	2	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">//www.dell.com/contactdell</a>	951-2015	-	2	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	2	-
Info 3rd Party Software Warranty provided by Vendor	997-6306	-	2	-
ProDeploy Plus Dell Networking S Series 5XXX Switch - Deployment	804-2152	-	2	-
ProDeploy Plus Dell Networking S Series 5XXX Switch - Deployment Verification	804-2153	-	2	-
ProDeploy Plus Training Credits 500 Redeem at <a href="http://education.dell.com">education.dell.com</a> Expires 1Yr from Order Date	812-4037	-	2	-
Dell Networking, Transceiver, SFP+, 10GbE, SR, 850nm Wavelength, 300m Reach	407-BBEF	-	8	-
Dell Networking, 200GbE QSFP28-DD Passive Direct Attach Cable, No FEC, 0.5 Meter	470-ACTP	-	2	-
Dell Networking, Cable, SFP28 to SFP28, 25GbE, Passive Copper Twinax Direct Attach Cable, 2 Meter	470-ACET	-	8	-
Dell Networking, Cable, SFP28 to SFP28, 25GbE, Passive Copper Twinax Direct Attach Cable, 3 Meter	470-ACEV	-	16	-
Dell Networking, Jumper Cord, 250V, 12A, 2 Meters, C13/C14, US	450-AASX	-	2	-
Dell Networking, Jumper Cord, 250V, 12A, 2 Meters, C13/C14, US	450-AASX	-	2	-
CFI,Information,GCS,ADDRESS,3EG3,Customer Install	377-5051	-	2	-

### VxRail P570dF/V570dF Site#2

Description	SKU	Unit Price	Qty	Subtotal
VxRail V570F, All Flash	210-APXP	-	5	-
V570F Branding	325-BCVW	-	5	-
Introduced on: <b>May 19, 2020</b> Adopted on: <b>May 19, 2020</b> Official Resolution#: <b>R20200388</b>	329-BDWH	-	5	-

VxRail E/P/V/S Hardware Component Firmware Lock	384-BCIM	-	5	-
VxRail Software 4.7.300 Factory Install	634-BUWB	-	5	-
Chassis with Up to 24 x 2.5 Hard Drives for 2CPU, GPU Capable Configuration	321-BDHZ	-	5	-
Intel Xeon Gold 5220R 2.2G, 24C/48T, 10.4GT/s, 35.75M Cache, Turbo, HT (150W) DDR4-2666	338-BVKF	-	5	-
Intel Xeon Gold 5220R 2.2G, 24C/48T, 10.4GT/s, 35.75M Cache, Turbo, HT (150W) DDR4-2666	338-BVKF	-	5	-
Additional Processor Selected	379-BDCO	-	5	-
2933MT/s RDIMMs	370-AEPP	-	5	-
HCI System Software as part of VxRail	379-BDYQ	-	5	-
Mellanox ConnectX-4 LX Dual Port 10/25GbE SFP28, rNDC	406-BBLG	-	5	-
Trusted Platform Module 2.0	461-AAEM	-	5	-
ReadyRails Sliding Rails Without Cable Management Arm	770-BBBQ	-	5	-
Dual, Hot-plug, Redundant Power Supply, 2000W, C19/C20 Power Cord Required for Use	450-AENU	-	5	-
No Power Cord	450-AAGG	-	5	-
Parts Only Warranty 12 Months	709-BBEW	-	5	-
ProSupport Plus and 4Hr Mission Critical VSAN Enterprise Initial, 12 Month(s)	865-BBIG	-	5	-
ProSupport Plus and 4Hr Mission Critical VSAN Enterprise Extension, 48 Month(s)	865-BBIH	-	5	-
ProDeploy Plus Training Credits 200 Redeem at education.dell EMC.com Expires 1Yr from Order Date	812-4011	-	5	-
ProDeploy Plus Dell EMC VxRail Deployment	819-2575	-	5	-
ProDeploy Plus Dell EMC VxRail Deployment Verification	819-2576	-	5	-
5 Years, ProSupport Plus With Mission Critical, Software Support	819-0590	-	5	-
HCIA RecoverPoint for VMWare for 1 node VT	634-BWRZ	-	5	-
Riser Config 6, 5 x8, 3 x16 slots for P/V570	330-BBMB	-	5	-
PowerEdge R740/R740XD Motherboard	329-BEIK	-	5	-
HS Install Kit, GPU Config, No cable	750-AAXW	-	5	-
Performance Optimized	370-AAIP	-	5	-
No RAID for P/V570	780-BCJC	-	5	-
HBA330 Controller Adapter, Low Profile	405-AANK	-	5	-
BOSS controller card + with 2 M.2 Sticks 240G (RAID 1), FH	403-BBRR	-	5	-
iDRAC9, Enterprise	385-BBKT	-	5	-
iDRAC Group Manager, Disabled	379-BCQY	-	5	-
iDRAC, Legacy Password	379-BCRF	-	5	-
DHCP with Zero Touch Configuration	379-BCRB	-	5	-
VxRail Small Form Factor Pluggable Cable Kit	470-ACPE	-	5	-
IDSDM and Combo Card Reader	385-BBLE	-	5	-
Redundant SD Cards Enabled	385-BBCF	-	5	-
64GB microSDHC/SDXC Card	385-BBKI	-	5	-
64GB microSDHC/SDXC Card	385-BBKI	-	5	-

Introduced on: May 18, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200388

6 Performance Fans for R740/740XD	384-BBPZ	-	5	-
VxRail P/V/S 570 Bezel	350-BBNR	-	5	-
No Quick Sync	350-BBJV	-	5	-
Performance BIOS Settings	384-BBBL	-	5	-
UEFI BIOS Boot Mode with GPT Partition	800-BBDM	-	5	-
No Energy Star	387-BBEY	-	5	-
US Order	332-1286	-	5	-
VxRail P/V/S 570 Shipping	340-BYVH	-	5	-
PowerEdge R740 Shipping Material	343-BBFG	-	5	-
No Systems Documentation, No OpenManage DVD Kit	631-AACK	-	5	-
VxRail V570F Luggage Tag	350-BBNV	-	5	-
PowerEdge R740 CE and BIS Marking, No CCC Marking	389-DSWO	-	5	-
NVIDIA(R) Tesla(TM) T4 16GB Passive, Single Slot, Full Height GPU	490-BEYL	-	5	-
64GB RDIMM, 2933MT/s, Dual Rank	370-AEQD	-	60	-
800GB SSD SAS Write Intensive 12Gbps 512e 2.5in Hot Plug Drive, PM5-M, 10 DWPD, 14600 TBW	400-BDGV	-	5	-
3.84TB SSD SAS Read Intensive 12Gbps 512 2.5in Hot-plug AG Drive, 1 DWPD, 7008 TBW	400-AXPE	-	15	-
VxRail VMware, vSAN Enterprise, 5 Years	634-BSLD	-	10	-
VxRail HCI System Software Gold, E	634-BSKH	-	10	-
HCIA NP VSPH E+ 6.x 1CPU w/ 5Yr Maint=IG	634-BRKL	-	10	-
ProSupport Plus Mission Critical, vSphere Enterprise Plus, 1 Processor, 5 Years	819-6391	-	10	-
VXRAIL SOFTWARE,SAS,SSD,3.84TB	634-BRIL	-	15	-
CFI,Information,GCS,ADDRESS,3EG3,Customer Install	377-5051	-	5	-

Electricity & Rack

SMART LINK PRO2 (36) CONFIGURABLE ALT PHASE HDOT  
OUTLETS, 208V 3PH DELTA 6BR 60A

Description	SKU	Unit Price	Qty	Subtotal
Introduced on: May 19, 2020				
Adopted on: May 19, 2020				
Official Resolution#: R20200388				

SMART LINK PRO2 (36) CONFIGURABLE ALT PHASE HDOT  
OUTLETS, 208V 3PH DELTA 6BR 60A.

AA400111

- 4

-

**CFI,Information,GCS,ADDRESS,3EG3,Customer Install**

Description	SKU	Unit Price	Qty	Subtotal
CFI,Information,GCS,ADDRESS,3E G3,Customer Install	377-5050	-	1	-

**Dell EMC NetShelter SX 600mm wide x 1200mm Deep Enclosure  
with Sides - Black**

Description	SKU	Unit Price	Qty	Subtotal
Dell EMC NetShelter SX 42U 600mm Wide x 1200mm Deep Enclosure with Sides Black	A9662451	-	1	-

---



# VXRAIL Sizing Summary

## Passaic County 500 User VDI – VxRail Integrated Rack (Version 2)

Sales Representative: John Walsh  
Architect: Aaron Stein  
Version: v2.15 (May 07, 2020)



**DELL EMC**

Introduced on:  
Adopted on:  
Official Resoluti

## Summary

- 500 User VDI VxRail, 250 per site, 2 sites total
- 4x VxRail Nodes, vSAN Advanced, vSphere Ent+, 4x GPU T4 per site
- 2x S5248 TOR Switches, 1x S3048 Management Switch per site
- Rack Dell EMC NetShelter SX 600mmwide x 1200mm Deep Enclosure with Sides
- All pre-installed and shipped from merge center to both sites
- 5 Year support on HW and SW



# Why HCI for VDI?



Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution # R20200388

## Current Challenges

- **MOBILITY:** Users cannot access workstations remotely
- **RISK:** Employee data is on individual workstations and security is up to the end users
- **COST:** Has to spend money on expensive workstations so users can complete their jobs

## How would VDI Help?

- **MOBILITY:** Users could access workstations from anywhere and work remotely when they can't get to the office
- **SECURITY:** Data is better protected when it is stored at the data center than on individual devices
- **COST EFFECTIVE:** Could spend less money on high performing workstations if data was centralized at the data centers

## Infrastructure Requirements for a Successful VDI Deployment:

- VDI is an IO intensive workload with extreme burst conditions. The infrastructure must be extremely high performing or end users will demand their physical work stations back
- Infrastructure must be **extremely reliable** → downtime results in lost revenue
- Total cost of maintaining the infrastructure must be low so the business continues to invest in it
- The hardware must be **easy to manage** and upgrade or the IT team will be forced to spend the majority of their time maintaining it
- The **scaling of the infrastructure must be easy to implement and easy to predict.** If it's not the IT team will be scrambling to expand the infrastructure when it maxes out.
- Solution must have enterprise grade security features to protect this business critical data



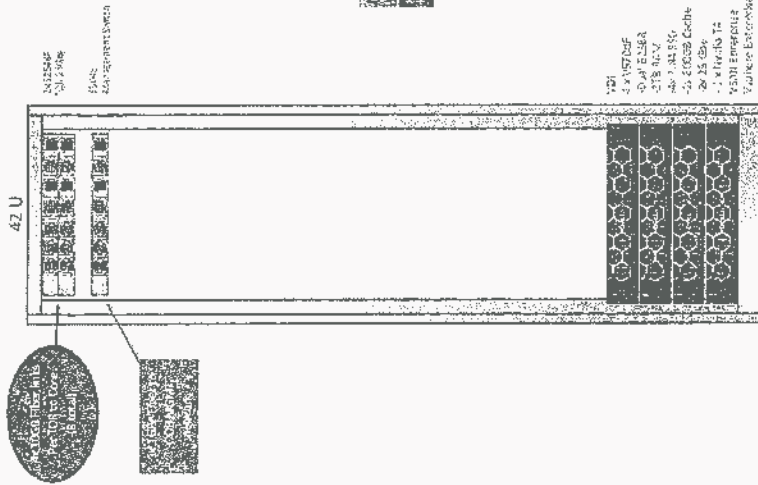
Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution: R20200388

Dell Customer Communication - Confidential

# 4 Node Option

## 4 Node / site Passaic - Integrated Rack VDI

May 13, 2020

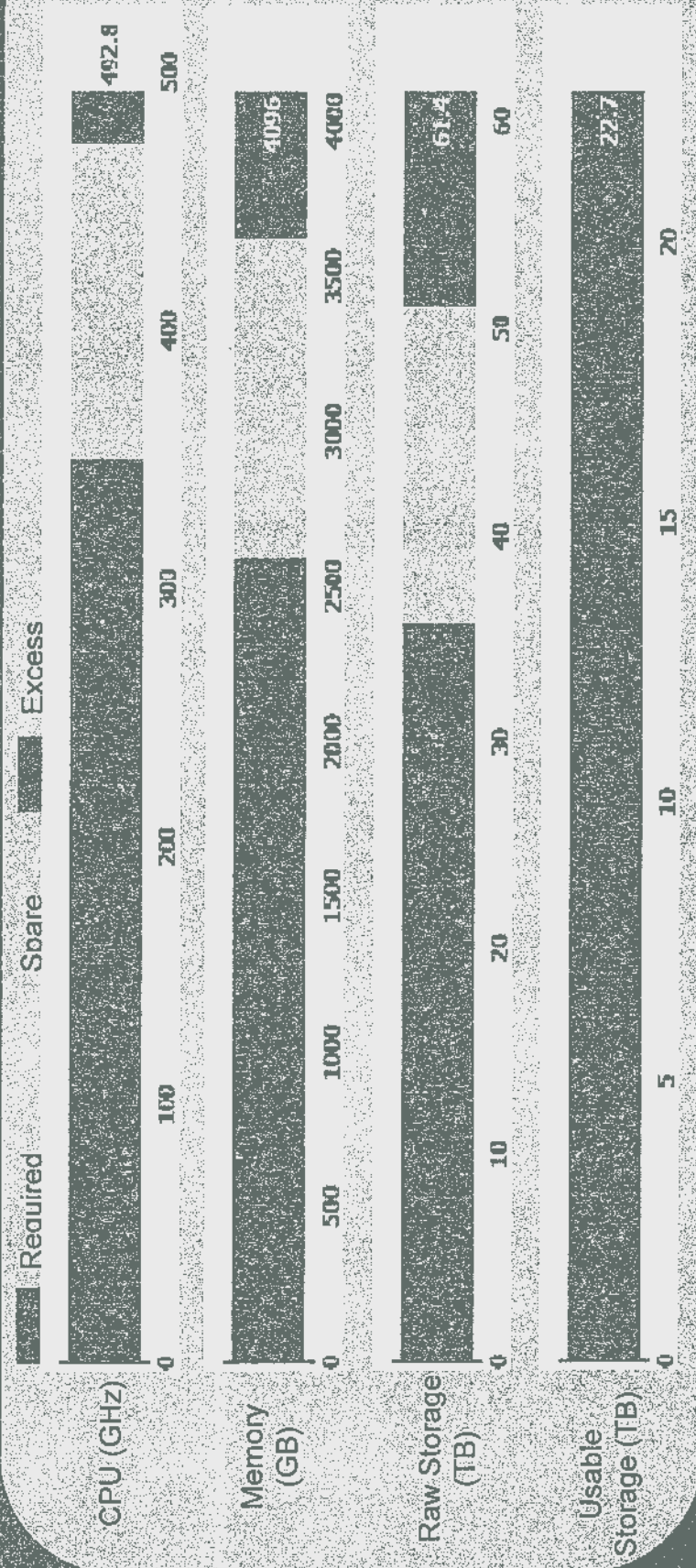


Facilities Notes	
<b>Rack Dimensions</b>	Height: 76.200mm / 299.9999 in, 19.61125 in
	Width: 47.636mm / 1.8754 in, 4.93044 in
	Depth: 47.636mm / 1.8754 in, 11.9065 in
<b>Power</b>	4-924W 3PH-Bolt PDU
	Plug Type: IEC 321-45C23
<b>Other</b>	Customer responsibility for 357 and labels attached to front of rack with 45

Item	Qty	Unit Price	Total Price
4 Node Option	1	\$ 55,000.00	\$ 55,000.00

Item	Qty	Unit Price	Total Price
4 Node Option	1	\$ 55,000.00	\$ 55,000.00
Management Switch	1	\$ 224,000.00	\$ 224,000.00
<b>Total</b>	<b>2</b>		<b>\$ 279,000.00</b>

# Cluster Capacity – 4 Node Option



Introduced on:  
Adopted on:  
Official Resolution:

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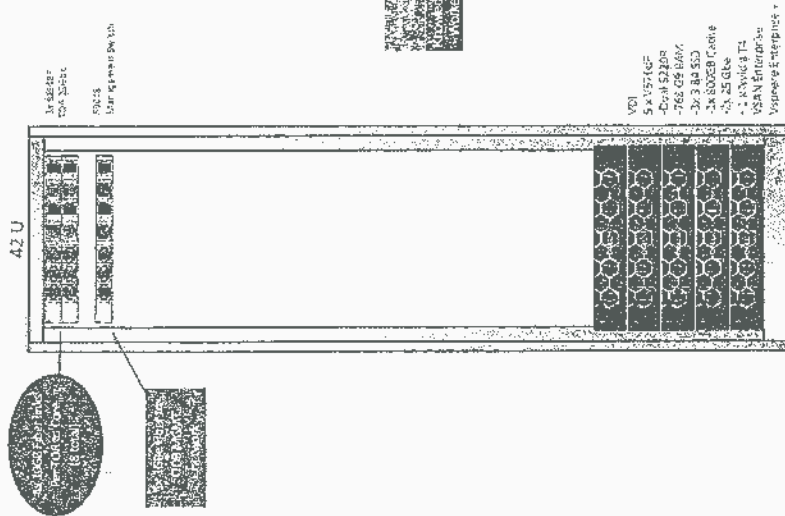




Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution: R20200388

Well Customer Communication - Confidential

# 5 Node Option



**Facilities Note:**

**Rack Dimensions**  
Height: 75.39 inches (1901.5MM, 152 U, 0.5 U)  
Width: 23.63 inches (600.5MM, 40.0 U, 0.5 U)  
Depth: 47.24 inches (1200.5MM, 12.5 U, 0.5 U)

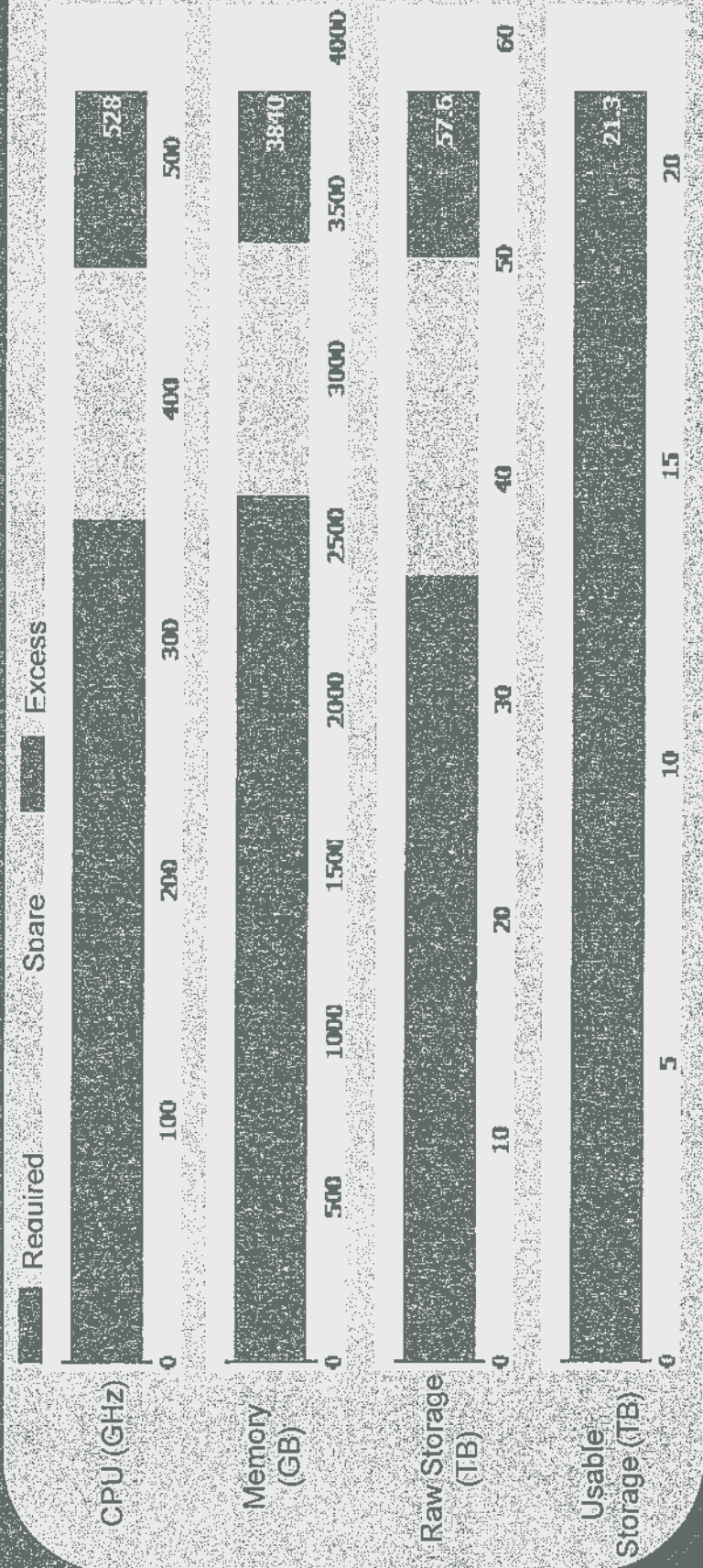
**Power**  
AC Input: 120V/60Hz  
AC Type: 1FC, 3PP, 48/0/29

**Other**  
Customer responsible for SP, and cable attachment to downstream switches.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42
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138 @ 2.1	210 @ 2.0 Hz
350.3	528
2617	3640
57	37.6
17.5	21.3

# Cluster Capacity – 5 Node Option



Introduced on:  
Adopted on:  
Official Resolution:

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Introduced on: 13/19/2020  
 Adopted on: 19/19/2020  
 Official Resolution#: R20200388

Dell Customer Communication - Confidential

# GIS Merge Center Services

## Global Integration Services

### Rack Integration: Configuration Tier Outline

We can set and configure all the server settings for you before shipment, providing data capture and report before the racks arrive at your facility.



Windows®



redhat



Validation Tasks	Tier 1 Default	Tier 1 (Optional)	Tier 2 (Optional)	Tier 3 (Optional)
Perform HW Health check (i.e. amber lights, DOA)	X	X	X	X
Check/Flash BIOS, BMC, FCB/FT Firmware	X	X	X	X
Electronically Verify Elevation per Rack Design	X	X	X	X
Capture/Create MAC Address Report	X	X	X	X
Apply Custom BIOS Settings		X	X	X
Apply Asset Tagging		X	X	X
Set RAID Arrays		X	X	X
Apply Custom iDRAC IP, vLan, Host/Device Names		X	X	X
iDRAC User / Password / access levels		X	X	X
Network Topology Testing (i.e. cable test, port to port)		X	X	X
Flash Hard Drive Firmware		X	X	X
Stress Testing <sup>5</sup> (up to 4hrs w/predefined stress simulations)		X	X	X
OS image (customer-supplied ISO image for all machines)		X	X	X
OS image (custom Linux/Windows - each system unique)				X
VMware Applications - ESX/Hypervisor				X
VMware Applications - vSAN, vCF				X
EMC - VxRail / VxRack / Unity Storage				X
VPN Connectivity <sup>5</sup> (Single Connection, HW purchase req.)				X

<sup>5</sup> = Feature incurs additional costs

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**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Micah Hassinger  
**Telephone #:** 973 881-4273

**DESCRIPTION OF RESOLUTION:**

Upgrade of County wide Nortel phone system to Avaya CM, with appropriate mobile licensing. State Contract T-1316 Subcontract: 80802. COVID related expense

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 870,762.84  
**REQUISITION #** R0-03096  
**ACCOUNT #** G-01-41-962-020-PE1

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: State Contract T-1316, 80802

5. **COMMITTEE REVIEW:**

**DATE:**

- Administration & Finance \_\_\_\_\_
- Budget \_\_\_\_\_
- Health \_\_\_\_\_
- Human Services \_\_\_\_\_
- Law & Public Safety \_\_\_\_\_
- Planning & Economic Development \_\_\_\_\_
- Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

- Administration       Finance       Counsel
- Clerk to the Board       Procurement

Introduced on: May 19, 2020  Other: \_\_\_\_\_  
Adopted on: May 19, 2020  
Official Resolution#: R20200388



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION PRESCRIBING THE DETAILS AND BOND FORM THEREOF FOR \$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020A DATED JULY 10, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200389</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date								
Agenda Item	n-15							
CAF #								
Purchase Req. #								
Result	No Motion / No Second / Failed							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓							
Lepore	✓							
Akhter		✓						
Bartlett	✓							
Best Jr.	✓							
Duffy	✓							
James	✓							

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020



RESOLUTION PRESCRIBING  
THE DETAILS AND BOND FORM THEREOF FOR  
\$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020A  
DATED JULY 10, 2020

---

WHEREAS, Bond Ordinance No. 2020-02 has been duly adopted by the Board of Chosen Freeholders of the County of Passaic, New Jersey (the "County") on February 25, 2020 and it is necessary to provide for the issuance of a portion of the bonds authorized by such bond ordinance; NOW, THEREFORE,

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic, New Jersey, as follows:

Section 1. The bonds authorized by Bond Ordinance No. 2020-02 (the "Bond Ordinance") shall be issued as a single issue of bonds, aggregating \$1,600,000, consisting of an issue of bonds of the denomination of \$5,000 each or any integral multiple thereof, numbered in the order of their maturity. In the event that the purchaser of the bonds elects to take bonds in the last maturity which are not in multiples of \$5,000, or, if there are any such bonds herein, such bonds shall be in the denomination of \$1,000 or any integral multiple thereof, numbered upwards from the last numbered \$5,000 bond. The bonds are being issued to finance the undertaking of the following public improvements for Passaic County Community College in, by and for the County: Public Safety Academy (Wayne Campus) - roof replacement; Academic Hall (Paterson Campus)

- renovation of the Child Care Center and rest rooms in the existing Academic Hall Addition and construction of a new Conference Center Addition to the Academic Hall; Passaic Academic Center - classroom conversion to computer laboratory; and Wanaque Academic Center - roof replacement, rest room renovations and classroom conversion to computer laboratory. The period of usefulness within which the bonds mature, according to the reasonable life of the purpose to be financed as set forth in the Bond Ordinance, is a period of 15 years computed from the date of such bonds. Said issue shall be payable in annual installments on July 1 in each year as follows:

\$135,000 in the year 2021,  
 \$140,000 in the year 2022,  
 \$145,000 in the year 2023,  
 \$150,000 in the year 2024,  
 \$155,000 in the year 2025,  
 \$160,000 in the year 2026,  
 \$165,000 in the year 2027,  
 \$170,000 in the year 2028,  
 \$180,000 in the year 2029, and  
 \$200,000 in the year 2030.

Said bonds shall be designated "County College Bonds, Series 2020A".

Section 2. All of said bonds shall be dated July 10, 2020, and shall bear interest from their date until their respective maturities at the rates per annum named in the proposal accepted. Such rates of interest shall be determined at the time said bonds are sold. Such interest shall be payable on each January 1 and July 1, commencing January 1, 2021 (each, an "Interest Payment

Date"), in each year until maturity. The bonds shall not be subject to redemption prior to their stated maturities.

Section 3. The bonds will be issued in fully registered form by means of a book-entry system with no physical distribution of bond certificates made to the public. One bond certificate for each maturity will be issued to The Depository Trust Company, New York, New York ("DTC"), and immobilized in its custody. The book-entry system will evidence ownership of the bonds in principal amounts of \$5,000 or integral multiples thereof, with transfers of beneficial ownership effected on the records of DTC and its participants pursuant to the rules and procedures established by DTC. Interest on the bonds will be payable at the times stated in Section 2 of this resolution, and principal of the bonds will be paid annually on July 1 as set forth in the maturity schedule hereinbefore stated, in immediately available funds to DTC or its nominee as registered owner of the bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of such participants and other nominees of beneficial owners. Interest will be payable to owners of bonds shown on the records of DTC as of the fifteenth day of the month preceding the month in which such Interest Payment Date occurs. The County will not be responsible or liable for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

In the event that (a) DTC determines not to continue to act as securities depository for the bonds, or (b) the County determines that continuation of the book-entry system of evidence and transfer of ownership of the bonds would adversely affect the interests of the beneficial owners of the bonds, the County will discontinue the book-entry system with DTC. If the County fails to identify another qualified securities depository to replace DTC, the County will authenticate and deliver replacement bonds in the form of fully registered certificates.

The principal of and interest on the bonds shall be payable in any coin or currency of the United States of America that is legal tender for the payment of public and private debts on the respective dates of payment thereof.

Section 4. The Director of Finance, pursuant to N.J.S.A. 40A:2-34, is hereby authorized to sell and award the bonds in accordance with the terms of the notice of sale, such terms to be determined by a resolution of the Board of Chosen Freeholders to be hereafter adopted. The Director of Finance shall report in writing to the Board of Chosen Freeholders at the next meeting after the sale of the bonds as to the principal amount, interest rates and maturities of the bonds sold, the price obtained and the name of the purchaser.

Section 5. All of said bonds shall be signed by the Director of the Board of Chosen Freeholders by manual or facsimile signature

and by the Director of Finance by manual or facsimile signature, and the corporate seal of the County shall be imprinted, affixed or reproduced thereon and such seal shall be attested by the Clerk of the Board of Chosen Freeholders by manual or facsimile signature. The bonds will be authenticated by the manual signature of the Bond Registrar/Paying Agent (as hereinafter defined).

Section 6. Each of said bonds shall be issued in substantially the following form:

[Form of Bond]

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

No. R-\_\_\_

\$\_\_\_\_\_

UNITED STATES OF AMERICA  
 STATE OF NEW JERSEY  
 COUNTY OF PASSAIC  
 COUNTY COLLEGE BONDS, SERIES 2020A

<u>INTEREST RATE PER ANNUM</u>	<u>MATURITY DATE</u>	<u>DATED DATE</u>	<u>CUSIP</u>
%	JULY 1, 20__	JULY 10, 2020	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM: -----DOLLARS

The County of Passaic, a political subdivision of the State of New Jersey (hereinafter referred to as the "County"), for value received, hereby acknowledges itself indebted and promises to pay to the REGISTERED OWNER named above, on the MATURITY DATE specified above, upon surrender hereof, the PRINCIPAL SUM stated above and to pay to the REGISTERED OWNER hereof interest thereon from the DATED DATE of this Bond until it shall mature at the INTEREST RATE PER ANNUM specified above, payable on each January 1 and July 1, commencing January 1, 2021 (each, an "Interest Payment Date"), of each year until maturity. This Bond is not subject to redemption prior to its stated maturity. The principal hereof is payable at

Introduced on: May 19, 2020  
 Adopted on:  
 Official Resolution#: R20200389

the office of the Director of Finance, County Administration Building, 401 Grand Street, Paterson, New Jersey 07505 (the "Bond Registrar/Paying Agent"). The interest so payable on any such Interest Payment Date will be paid to the person in whose name this Bond is registered on the record date for such interest, which shall be the fifteenth day of the month preceding the month in which such Interest Payment Date occurs. Both the principal of and interest on this Bond shall be paid in any coin or currency of the United States of America that is legal tender for the payment of public and private debts on the respective dates of payment thereof.

This Bond is one of an issue of Bonds of like date and tenor, except as to number, denomination, interest rate and maturity, issued pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes, as amended) and Chapter 64A of Title 18A Education of the New Jersey Statutes, as amended, and pursuant to and in anticipation of the issuance of bonds authorized by a bond ordinance adopted by the Board of Chosen Freeholders of the County on February 25, 2020 (Ord. No. 2020-02) and resolutions adopted by the Board of Chosen Freeholders of the County on May 19, 2020.

The Bond Registrar/Paying Agent shall keep at its office the books of the County for the registration of transfer of Bonds. The transfer of this Bond may be registered only upon such books and as otherwise provided in the hereinabove mentioned resolutions upon

the surrender hereof to the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner hereof or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent. Upon any such registration of transfer, the Bond Registrar/Paying Agent shall deliver in exchange for this Bond a new bond or bonds, registered in the name of the transferee, of authorized denomination, in an aggregate principal amount equal to the unredeemed principal amount of this Bond, of the same maturity and bearing interest at the same rate.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, be performed or happen precedent to or in the issuance of this Bond exist, have been performed and have happened, and that this Bond, together with all other indebtedness of the County, is within every debt and other limit prescribed by the Constitution or statutes of said State.

The full faith and credit of the County are hereby pledged irrevocably to the punctual payment of the principal of and interest on this Bond in accordance with its terms.

This Bond shall not be valid or become obligatory for any purpose until the Certification of Authentication hereon shall have been signed by the Bond Registrar/Paying Agent.



IN WITNESS WHEREOF, the County has caused this Bond to be signed by its Director of the Board of Chosen Freeholders by manual or facsimile signature and by its Director of Finance by manual or facsimile signature and its seal to be impressed, affixed or reproduced hereon, and said seal to be attested by its Clerk of the Board of Chosen Freeholders by manual or facsimile signature, and this Bond to be dated July 10, 2020.

[SEAL]

(manual or facsimile signature)  
Director of the Board of  
Chosen Freeholders

ATTEST:

(manual or facsimile signature)  
Clerk of the Board of  
Chosen Freeholders

(manual or facsimile signature)  
Director of Finance

AUTHENTICATION DATE: JULY 10, 2020

CERTIFICATION OF AUTHENTICATION

This Bond is one of the Bonds described in the within-mentioned resolutions, and is one of the County College Bonds, Series 2020A dated July 10, 2020 of the County of Passaic, State of New Jersey.

---

Director of Finance, as Bond  
Registrar/Paying Agent

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_  
\_\_\_\_\_  
the within Bond, and irrevocably appoints \_\_\_\_\_  
\_\_\_\_\_  
attorney-in-fact, to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without any alteration whatsoever.

Signature Guaranteed:

\_\_\_\_\_

[End of Form of Bond]

Section 7. Bonds may, upon surrender thereof at the office of the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent, at the option of the registered owner thereof, be exchanged for an equal aggregate principal amount of bonds of the same maturity, of any denomination or denominations authorized by this resolution and bearing interest at the same rate.

The transfer of any bond may be registered only upon the registration books of the County upon the surrender thereof to the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent. Upon any such registration of transfer, the Bond Registrar/Paying Agent shall authenticate and deliver in exchange for such bond a new bond or bonds, registered in the name of the transferee, of any denomination or denominations authorized by this resolution, in an aggregate principal amount equal to the unredeemed principal amount of such bond so surrendered, of the same maturity and bearing interest at the same rate.

In all cases in which bonds shall be exchanged or the transfer of bonds shall be registered hereunder, the Bond Registrar/Paying Agent shall authenticate and deliver at the earliest practicable

time bonds in accordance with the provisions of this resolution. All bonds surrendered in any such exchange or registration of transfer shall forthwith be canceled by the Bond Registrar/Paying Agent. The County or the Bond Registrar/Paying Agent may make a charge for shipping and out-of-pocket costs for every such exchange or registration of transfer of bonds sufficient to reimburse it for any tax or other governmental charge required to be paid with respect to such exchange or registration of transfer, but no other charge shall be made for exchanging or registering the transfer of bonds under this resolution.

As to any bond, the person in whose name the same shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such bond and the interest on any such bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such bond, including interest thereon, to the extent of the sum or sums so paid.

The County shall appoint such registrars, transfer agents, depositories or other agents and make such other arrangements as may be necessary for the registration, registration of transfer and exchange of bonds within a reasonable time according to the then commercial standards for the timely payment of principal and

interest with respect to the bonds. The Director of Finance is hereby appointed registrar and paying agent for the bonds (the "Bond Registrar/Paying Agent") subject to the right of the Board of Chosen Freeholders to appoint another Bond Registrar/Paying Agent, and, as such, shall keep at the County Administration Building, 401 Grand Street, Paterson, New Jersey 07505, the books of the County for the registration, registration of transfer, exchange and payment of the bonds.

Section 8. The Director of the Board of Chosen Freeholders, the Director of Finance and the Clerk of the Board of Chosen Freeholders are hereby authorized and directed to cause said bonds to be prepared and to execute and deliver said bonds upon payment of the purchase price therefor.

Section 9. This resolution shall take effect immediately upon its adoption.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION PRESCRIBING THE DETAILS AND BOND FORM THEREOF FOR \$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020B (COUNTY COLLEGE BOND ACT, P.L. 1971, C.12) DATED JULY 10, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200390</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date								
Agenda Item	n-16							
CAF #								
Purchase Req. #								
Result	No Motion / No Second / Failed							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓							
Lepore	✓							
Akhter		✓						
Bartlett	✓							
Best Jr.	✓							
Duffy	✓							
James	✓							

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

RESOLUTION PRESCRIBING  
THE DETAILS AND BOND FORM THEREOF FOR  
\$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020B  
(COUNTY COLLEGE BOND ACT, P.L. 1971, C.12)  
DATED JULY 10, 2020

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WHEREAS, Bond Ordinance No. 2020-02 has been duly adopted by the Board of Chosen Freeholders of the County of Passaic, New Jersey (the "County") on February 25, 2020 and it is necessary to provide for the issuance of a portion of the bonds authorized by such bond ordinance; NOW, THEREFORE,

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic, New Jersey, as follows:

Section 1. The bonds authorized by Bond Ordinance No. 2020-02 (the "Bond Ordinance") shall be issued as a single issue of bonds, aggregating \$1,600,000, consisting of an issue of bonds of the denomination of \$5,000 each or any integral multiple thereof, numbered in the order of their maturity. In the event that the purchaser of the bonds elects to take bonds in the last maturity which are not in multiples of \$5,000, or, if there are any such bonds herein, such bonds shall be in the denomination of \$1,000 or any integral multiple thereof, numbered upwards from the last numbered \$5,000 bond. The bonds are being issued to finance the undertaking of the following public improvements for Passaic County Community College in, by and for the County: Public Safety Academy (Wayne Campus) - roof replacement; Academic Hall (Paterson Campus)



- renovation of the Child Care Center and rest rooms in the existing Academic Hall Addition and construction of a new Conference Center Addition to the Academic Hall; Passaic Academic Center - classroom conversion to computer laboratory; and Wanaque Academic Center - roof replacement, rest room renovations and classroom conversion to computer laboratory. The period of usefulness within which the bonds mature, according to the reasonable life of the purpose to be financed as set forth in the Bond Ordinance, is a period of 15 years computed from the date of such bonds. Said issue shall be payable in annual installments on July 1 in each year as follows:

\$135,000 in the year 2021,  
 \$140,000 in the year 2022,  
 \$145,000 in the year 2023,  
 \$150,000 in the year 2024,  
 \$155,000 in the year 2025,  
 \$160,000 in the year 2026,  
 \$165,000 in the year 2027,  
 \$170,000 in the year 2028,  
 \$180,000 in the year 2029, and  
 \$200,000 in the year 2030.

Said bonds shall be designated "County College Bonds, Series 2020B (County College Bond Act, P.L. 1971, c.12)". The State Treasurer has certified that the bonds are entitled to State Support for debt service under the provisions of Chapter 12 of the Public Laws of 1971 of New Jersey.

Section 2. All of said bonds shall be dated July 10, 2020, and shall bear interest from their date until their respective

maturities at the rates per annum named in the proposal accepted. Such rates of interest shall be determined at the time said bonds are sold. Such interest shall be payable on each January 1 and July 1, commencing January 1, 2021 (each, an "Interest Payment Date"), in each year until maturity. The bonds shall not be subject to redemption prior to their stated maturities.

Section 3. The bonds will be issued in fully registered form by means of a book-entry system with no physical distribution of bond certificates made to the public. One bond certificate for each maturity will be issued to The Depository Trust Company, New York, New York ("DTC"), and immobilized in its custody. The book-entry system will evidence ownership of the bonds in principal amounts of \$5,000 or integral multiples thereof, with transfers of beneficial ownership effected on the records of DTC and its participants pursuant to the rules and procedures established by DTC. Interest on the bonds will be payable at the times stated in Section 2 of this resolution, and principal of the bonds will be paid annually on July 1 as set forth in the maturity schedule hereinbefore stated, in immediately available funds to DTC or its nominee as registered owner of the bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of such participants and other nominees of beneficial owners. Interest will be payable to owners of bonds shown on the records of DTC as of the fifteenth day of the month

preceding the month in which such Interest Payment Date occurs. The County will not be responsible or liable for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

In the event that (a) DTC determines not to continue to act as securities depository for the bonds, or (b) the County determines that continuation of the book-entry system of evidence and transfer of ownership of the bonds would adversely affect the interests of the beneficial owners of the bonds, the County will discontinue the book-entry system with DTC. If the County fails to identify another qualified securities depository to replace DTC, the County will authenticate and deliver replacement bonds in the form of fully registered certificates.

The principal of and interest on the bonds shall be payable in any coin or currency of the United States of America that is legal tender for the payment of public and private debts on the respective dates of payment thereof.

Section 4. The Director of Finance, pursuant to N.J.S.A. 40A:2-34, is hereby authorized to sell and award the bonds in accordance with the terms of the notice of sale, such terms to be determined by a resolution of the Board of Chosen Freeholders to be hereafter adopted. The Director of Finance shall report in writing to the Board of Chosen Freeholders at the next meeting after the sale of the bonds as to the principal amount, interest rates and

maturities of the bonds sold, the price obtained and the name of the purchaser.

Section 5. All of said bonds shall be signed by the Director of the Board of Chosen Freeholders by manual or facsimile signature and by the Director of Finance by manual or facsimile signature, and the corporate seal of the County shall be imprinted, affixed or reproduced thereon and such seal shall be attested by the Clerk of the Board of Chosen Freeholders by manual or facsimile signature. The bonds will be authenticated by the manual signature of the Bond Registrar/Paying Agent (as hereinafter defined).

Section 6. Each of said bonds shall be issued in substantially the following form:

[Form of Bond]

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

No. R-\_\_\_

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UNITED STATES OF AMERICA  
 STATE OF NEW JERSEY  
 COUNTY OF PASSAIC  
 COUNTY COLLEGE BONDS, SERIES 2020B  
 (COUNTY COLLEGE BOND ACT, P.L. 1971, C.12)

INTEREST RATE PER <u>ANNUM</u>	<u>MATURITY DATE</u>	<u>DATED DATE</u>	<u>CUSIP</u>
%	JULY 1, 20__	JULY 10, 2020	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM: -----DOLLARS

The County of Passaic, a political subdivision of the State of New Jersey (hereinafter referred to as the "County"), for value received, hereby acknowledges itself indebted and promises to pay to the REGISTERED OWNER named above, on the MATURITY DATE specified above, upon surrender hereof, the PRINCIPAL SUM stated above and to pay to the REGISTERED OWNER hereof interest thereon from the DATED DATE of this Bond until it shall mature at the INTEREST RATE PER ANNUM specified above, payable on each January 1 and July 1, commencing January 1, 2021 (each, an "Interest Payment Date"), of each year until maturity. This Bond is not subject to redemption

prior to its stated maturity. The principal hereof is payable at the office of the Director of Finance, County Administration Building, 401 Grand Street, Paterson, New Jersey 07505 (the "Bond Registrar/Paying Agent"). The interest so payable on any such Interest Payment Date will be paid to the person in whose name this Bond is registered on the record date for such interest, which shall be the fifteenth day of the month preceding the month in which such Interest Payment Date occurs. Both the principal of and interest on this Bond shall be paid in any coin or currency of the United States of America that is legal tender for the payment of public and private debts on the respective dates of payment thereof.

This Bond is one of an issue of Bonds of like date and tenor, except as to number, denomination, interest rate and maturity, issued pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes, as amended) and Chapter 64A of Title 18A Education of the New Jersey Statutes, as amended, and pursuant to and in anticipation of the issuance of bonds authorized by a bond ordinance adopted by the Board of Chosen Freeholders of the County on February 25, 2020 (Ord. No. 2020-02) and resolutions adopted by the Board of Chosen Freeholders of the County on May 19, 2020.

The Bond Registrar/Paying Agent shall keep at its office the books of the County for the registration of transfer of Bonds. The transfer of this Bond may be registered only upon such books and as

otherwise provided in the hereinabove mentioned resolutions upon the surrender hereof to the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner hereof or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent. Upon any such registration of transfer, the Bond Registrar/Paying Agent shall deliver in exchange for this Bond a new bond or bonds, registered in the name of the transferee, of authorized denomination, in an aggregate principal amount equal to the unredeemed principal amount of this Bond, of the same maturity and bearing interest at the same rate.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, be performed or happen precedent to or in the issuance of this Bond exist, have been performed and have happened, and that this Bond, together with all other indebtedness of the County, is within every debt and other limit prescribed by the Constitution or statutes of said State.

The full faith and credit of the County are hereby pledged irrevocably to the punctual payment of the principal of and interest on this Bond in accordance with its terms.

This Bond is entitled to the benefits of the County College Bond Act, N.J.S.A. 18A:64A-22.1 et seq.

This Bond shall not be valid or become obligatory for any purpose until the Certification of Authentication hereon shall have been signed by the Bond Registrar/Paying Agent.

IN WITNESS WHEREOF, the County has caused this Bond to be signed by its Director of the Board of Chosen Freeholders by manual or facsimile signature and by its Director of Finance by manual or facsimile signature and its seal to be impressed, affixed or reproduced hereon, and said seal to be attested by its Clerk of the Board of Chosen Freeholders by manual or facsimile signature, and this Bond to be dated July 10, 2020.

[SEAL]

(manual or facsimile signature)  
Director of the Board of  
Chosen Freeholders

ATTEST:

(manual or facsimile signature)  
Clerk of the Board of  
Chosen Freeholders

(manual or facsimile signature)  
Director of Finance



AUTHENTICATION DATE: JULY 10, 2020

CERTIFICATION OF AUTHENTICATION

This Bond is one of the Bonds described in the within-mentioned resolutions, and is one of the County College Bonds, Series 2020B (County College Bond Act, P.L. 1971, c.12) dated July 10, 2020 of the County of Passaic, State of New Jersey.

---

Director of Finance, as Bond  
Registrar/Paying Agent

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_  
\_\_\_\_\_  
the within Bond, and irrevocably appoints \_\_\_\_\_  
\_\_\_\_\_  
attorney-in-fact, to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without any alteration whatsoever.

Signature Guaranteed:

\_\_\_\_\_

[End of Form of Bond]

Section 7. Bonds may, upon surrender thereof at the office of the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent, at the option of the registered owner thereof, be exchanged for an equal aggregate principal amount of bonds of the same maturity, of any denomination or denominations authorized by this resolution and bearing interest at the same rate.

The transfer of any bond may be registered only upon the registration books of the County upon the surrender thereof to the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent. Upon any such registration of transfer, the Bond Registrar/Paying Agent shall authenticate and deliver in exchange for such bond a new bond or bonds, registered in the name of the transferee, of any denomination or denominations authorized by this resolution, in an aggregate principal amount equal to the unredeemed principal amount of such bond so surrendered, of the same maturity and bearing interest at the same rate.

In all cases in which bonds shall be exchanged or the transfer of bonds shall be registered hereunder, the Bond Registrar/Paying Agent shall authenticate and deliver at the earliest practicable

time bonds in accordance with the provisions of this resolution. All bonds surrendered in any such exchange or registration of transfer shall forthwith be canceled by the Bond Registrar/Paying Agent. The County or the Bond Registrar/Paying Agent may make a charge for shipping and out-of-pocket costs for every such exchange or registration of transfer of bonds sufficient to reimburse it for any tax or other governmental charge required to be paid with respect to such exchange or registration of transfer, but no other charge shall be made for exchanging or registering the transfer of bonds under this resolution.

As to any bond, the person in whose name the same shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such bond and the interest on any such bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such bond, including interest thereon, to the extent of the sum or sums so paid.

The County shall appoint such registrars, transfer agents, depositories or other agents and make such other arrangements as may be necessary for the registration, registration of transfer and exchange of bonds within a reasonable time according to the then commercial standards for the timely payment of principal and

interest with respect to the bonds. The Director of Finance is hereby appointed registrar and paying agent for the bonds (the "Bond Registrar/Paying Agent") subject to the right of the Board of Chosen Freeholders to appoint another Bond Registrar/Paying Agent, and, as such, shall keep at the County Administration Building, 401 Grand Street, Paterson, New Jersey 07505, the books of the County for the registration, registration of transfer, exchange and payment of the bonds.

Section 8. The Director of the Board of Chosen Freeholders, the Director of Finance and the Clerk of the Board of Chosen Freeholders are hereby authorized and directed to cause said bonds to be prepared and to execute and deliver said bonds upon payment of the purchase price therefor.

Section 9. This resolution shall take effect immediately upon its adoption.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PUBLICATION, PRINTING AND DISTRIBUTION OF A NOTICE OF SALE AND THE PUBLICATION OF A SUMMARY NOTICE OF SALE AND PRESCRIBING THE FORMS THEREOF FOR \$3,200,000 BONDS CONSISTING OF \$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020A AND \$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020B (COUNTY COLLEGE BOND ACT, P.L. 1971, C.12), EACH ISSUE DATED JULY 10, 2020, APPROVING THE PREPARATION, DISTRIBUTION AND EXECUTION OF A PRELIMINARY AND A FINAL OFFICIAL STATEMENT FOR SUCH BONDS, UNDERTA ...

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20200391							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date								
Agenda Item	n-17							
CAF #								
Purchase Req. #								
Result	No Motion / No Second / Failed							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓							
Lepore	✓							
Akhter		✓						
Bartlett	✓							
Best Jr.	✓							
Duffy	✓							
James	✓							

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

RESOLUTION AUTHORIZING THE PUBLICATION, PRINTING AND DISTRIBUTION OF A NOTICE OF SALE AND THE PUBLICATION OF A SUMMARY NOTICE OF SALE AND PRESCRIBING THE FORMS THEREOF FOR \$3,200,000 BONDS CONSISTING OF \$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020A AND \$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020B (COUNTY COLLEGE BOND ACT, P.L. 1971, C.12), EACH ISSUE DATED JULY 10, 2020, APPROVING THE PREPARATION, DISTRIBUTION AND EXECUTION OF A PRELIMINARY AND A FINAL OFFICIAL STATEMENT FOR SUCH BONDS, UNDERTAKING TO PROVIDE CONTINUING DISCLOSURE OF FINANCIAL INFORMATION, COVENANTING TO COMPLY WITH THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, AND AUTHORIZING VARIOUS MATTERS IN CONNECTION WITH ELECTRONIC BIDDING FOR THE BONDS

WHEREAS, the Board of Chosen Freeholders of the County of Passaic, New Jersey (the "County"), desires to make further provision for the issuance of \$3,200,000 Bonds consisting of \$1,600,000 County College Bonds, Series 2020A and \$1,600,000 County College Bonds, Series 2020B (County College Bond Act, P.L. 1971, c.12) (collectively, the "Bonds"), which are to be issued pursuant to a bond ordinance heretofore adopted by the Board of Chosen Freeholders; NOW, THEREFORE,

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic, New Jersey as follows:

Section 1. A Notice of Sale (the "Full Notice of Sale") shall be published and printed and inserted in the

Preliminary Official Statement (as hereinafter defined) for  
distribution in substantially the following form:



NOTICE OF SALE  
COUNTY OF PASSAIC, NEW JERSEY  
\$3,200,000 BONDS CONSISTING OF

\$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020A AND  
\$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020B  
(COUNTY COLLEGE BOND ACT, P.L. 1971, C.12)  
(Book-Entry Only) (Parity Bid)  
(Non-Callable) (Not Bank-Qualified)

dated

July 10, 2020

The County of Passaic, a political subdivision of the State of New Jersey (the "County"), hereby invites ELECTRONIC BIDS VIA PARITY AND SEALED PROPOSALS for the purchase of its \$3,200,000 Bonds consisting of \$1,600,000 County College Bonds, Series 2020A and \$1,600,000 County College Bonds, Series 2020B (County College Bond Act, P.L. 1971, c.12), each issue dated July 10, 2020 (individually, the "County College Bonds, Series 2020A", or the "County College Bonds, Series 2020B"; collectively, the "Bonds").

ELECTRONIC BIDS VIA PARITY AND SEALED PROPOSALS will be received and publicly opened and announced by the Director of Finance in the Board of Chosen Freeholder's Meeting Room (Room 220), County Administration Building, 401 Grand Street, Paterson, New Jersey 07505, on June 23, 2020 at 11:00 o'clock A.M., Prevailing Time.

The Bonds comprise two issues of bonds payable on July 1 in each year (without the right of prior redemption) as follows:

\$1,600,000 County College Bonds, Series 2020A

\$135,000 in the year 2021,  
\$140,000 in the year 2022,  
\$145,000 in the year 2023,  
\$150,000 in the year 2024,  
\$155,000 in the year 2025,  
\$160,000 in the year 2026,  
\$165,000 in the year 2027,  
\$170,000 in the year 2028,  
\$180,000 in the year 2029, and  
\$200,000 in the year 2030.

\$1,600,000 County College Bonds, Series 2020B  
(County College Bond Act, P.L. 1971, c.12)

\$135,000 in the year 2021,  
 \$140,000 in the year 2022,  
 \$145,000 in the year 2023,  
 \$150,000 in the year 2024,  
 \$155,000 in the year 2025,  
 \$160,000 in the year 2026,  
 \$165,000 in the year 2027,  
 \$170,000 in the year 2028,  
 \$180,000 in the year 2029, and  
 \$200,000 in the year 2030.

The combined maturity schedule for the Bonds is as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2021	\$270,000	2026	\$320,000
2022	280,000	2027	330,000
2023	290,000	2028	340,000
2024	300,000	2029	360,000
2025	310,000	2030	400,000

To the extent any instructions or directions set forth in PARITY conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about PARITY, potential bidders may contact Ipreo at 1359 Broadway, 2nd Floor, New York, NY 10018, telephone (212) 849-5021.

The Bonds shall be issued in registered form by means of a book-entry system with no physical distribution of bond certificates made to the public. One bond certificate for each maturity of each issue will be issued to The Depository Trust Company, New York, New York ("DTC"), and immobilized in its custody. The book-entry system will evidence ownership of the Bonds in principal amounts of \$5,000 or any integral multiple thereof, with transfers of ownership effected on the records of DTC and its participants pursuant to the rules and procedures established by DTC and its participants. The successful bidder, as a condition to delivery of the Bonds, shall be required to deposit the bond certificates with DTC, registered in the name of Cede & Co., its nominee. Interest on the Bonds will be payable on each January 1 and July 1, commencing January 1, 2021 (each, an "Interest Payment Date"), in each year until maturity,

and principal of the Bonds will be payable, at maturity, by payment of immediately available funds by the Bond Registrar/Paying Agent to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest to participants of DTC will be the responsibility of DTC. Transfer of principal and interest to beneficial owners will be the responsibility of the DTC participants and other nominees of the beneficial owners. The County will not be responsible or liable for such transfers of payments or for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

In the event (a) DTC determines not to continue to act as securities depository for the Bonds or (b) the County determines that continuation of the book-entry system of evidence and transfer of ownership of the Bonds would adversely affect the interests of the beneficial owners of the Bonds, the County will discontinue the book-entry system with DTC. If the County fails to identify another qualified securities depository to replace DTC, the County will deliver replacement bonds in the form of fully registered certificates.

The Bonds are general obligations of the County and are secured by a pledge of the full faith and credit of the County for the payment of the principal thereof and the interest thereon. The Bonds are payable, if not paid from other sources, from *ad valorem* taxes to be levied upon all the real property taxable within the County, without limitation as to rate or amount. The County College Bonds, Series 2020B only are also entitled to the benefits of Chapter 12 of the Laws of 1971 of New Jersey (N.J.S.A. 18A:64A-22.1 *et seq.*), which provides for appropriations of State aid for the payment of debt service (principal and interest) on bonds issued for county college capital projects.

Each proposal submitted must name the rate or rates of interest per annum to be borne by the Bonds bid for, and the rate or rates named must be a multiple of 1/8th or 1/20th of one percentum (1%). The interest payable with respect to each Bond on any one date will be evidenced by a single rate of interest. Not more than one rate may be named for Bonds of the same maturity. There is no limitation on the number of rates that may be named. If more than one rate of interest is named, no interest rate named for any maturity may be less than the interest rate named for any prior maturity. Each proposal submitted must be for all of the Bonds offered, and the purchase price specified must not be less than \$3,200,000 nor more than

\$3,232,000. The Bonds will be awarded to the bidder on whose bid the total loan may be made at the lowest net interest cost. Such net interest cost shall be computed, as to each bid, by adding to the total principal amount of Bonds bid for (which shall be all of the Bonds offered) the total interest cost to maturity in accordance with such bid and by deducting therefrom the amount of premium, if any, bid, which premium shall not exceed \$32,000 (1% of par). No proposal shall be considered that offers to pay an amount less than the principal amount of Bonds offered for sale or under which the total loan is made at an interest cost higher than the lowest net interest cost to the County under any legally acceptable proposal. The County reserves its right to reject all bids, and any bid not complying with the material terms of this notice will be rejected. The County reserves the right to waive defects it deems non-material, in its sole discretion.

The successful bidder must pay accrued interest (if any) from the date of the Bonds to the date of delivery. No interest will be paid upon the deposit made by the successful bidder. The Bonds will be authenticated by the Director of Finance, acting as Bond Registrar/Paying Agent for the Bonds.

Sealed proposals should be addressed to the undersigned Director of Finance and enclosed in a sealed envelope marked on the outside "Proposal for Bonds". A good faith deposit (the "Deposit") in the form of a cash wire or a certified, treasurer's or cashier's check drawn upon a bank or trust company in the amount of \$64,000, payable to the order of the COUNTY OF PASSAIC, is required for each bid to be considered. If a cash wire is used, the wire must be received by the County no later than 11:00 A.M. on June 23, 2020. If a cash wire is utilized, each bidder must notify the County of its intent to use such cash wire prior to 11:00 A.M. on June 23, 2020, and must provide proof of electronic transfer of such cash wire prior to 11:00 A.M. on June 23, 2020 (with return wiring instructions). Wire instructions for the County can be obtained by contacting the County's Director of Finance (Richard Cahill (973) 881-4432) or the County's Bond Counsel (Steven Rogut or Peter Calhoun (908) 931-1150). If a check is used, it must accompany the bid or be received by the undersigned Director of Finance prior to the opening of bids. Each bidder accepts responsibility for delivering such cash wire or check on time and the County is not responsible for any cash wire or check that is not received on time. Checks or wires of unsuccessful bidders will be returned upon the award of the Bonds. No interest on the Deposit will accrue to the successful bidder.

The Deposit will be applied in part payment for the Bonds or to partially secure the County from any loss resulting from the failure of the successful bidder to comply with the terms of its bid.

Award of the Bonds to the successful bidder or rejection of all bids is expected to be made within two hours after opening of the bids, but such successful bidder may not withdraw its proposal until after 3:00 p.m. (local time) of the day of such bid-opening and then only if such award has not been made prior to the withdrawal.

It is anticipated that CUSIP identification numbers will be printed on the Bonds, but neither the failure to print such number on any Bond nor any error with respect thereto shall constitute cause for a failure or refusal by the successful bidder thereof to accept delivery of and pay for the Bonds in accordance with its contractual obligations arising from the acceptance of its proposal for the purchase of the Bonds. All expenses in relation to the printing of CUSIP numbers on the Bonds shall be paid for by the County; provided, however, that the CUSIP Service Bureau charge for the assignment of said numbers shall be the responsibility of and shall be paid for by the successful bidder.

The Bonds shall be delivered on or about July 10, 2020 at the office of Rogut McCarthy LLC, Cranford, New Jersey ("Bond Counsel"), or at such other place as may be determined by the successful bidder and the County. PAYMENT FOR THE BONDS AT THE TIME OF ORIGINAL ISSUANCE AND DELIVERY SHALL BE IN IMMEDIATELY AVAILABLE FUNDS.

A preliminary Official Statement has been prepared and is available at [www.i-DealProspectus.com](http://www.i-DealProspectus.com) or may be obtained from the undersigned, Director of Finance at the County Administration Building, 401 Grand Street, Paterson, New Jersey 07505, Telephone No. (973) 881-4432. The preliminary Official Statement is deemed to be a "final official statement", as of its date, within the meaning of Rule 15c2-12 of the Securities and Exchange Commission ("Rule 15c2-12"), but is subject to (a) completion with certain pricing and other information to be made available by the successful bidder for the Bonds and (b) amendment. The preliminary Official Statement, as so revised, will constitute the "final official statement". By the submission of a bid for the Bonds, the successful bidder contracts for the receipt of a reasonable number of copies of the final Official Statement within seven business days of the

award of the Bonds. In order to complete the final Official Statement, the successful bidder must furnish on behalf of the underwriters of the Bonds the following information to Bond Counsel and the County by facsimile transmission or overnight delivery received by Bond Counsel and the County within 24 hours after the award of the Bonds: (a) initial offering prices or yields (expressed as percentages), (b) selling compensation (aggregate total anticipated compensation to the underwriters expressed in dollars), (c) the identity of the underwriters if the successful bidder is part of a group or syndicate and (d) any other material information necessary for the final Official Statement, but not known to the County (such as the bidder's purchase of credit enhancement). It shall also be the obligation of the successful bidder to furnish to DTC an underwriter's questionnaire and the denominations of the Bonds not less than seventy-two (72) hours prior to the delivery of the Bonds.

Concurrently with the delivery of the Bonds, the officials of the County who will have executed the final Official Statement will deliver to the purchaser of the Bonds a certificate stating that, to the best of their knowledge, the preliminary Official Statement did not as of its date and as of the sale date, and the final Official Statement did not as of its date and does not as of the date of delivery of the Bonds, contain an untrue statement of a material fact or omit to state a material fact required to be included therein for the purpose for which the preliminary Official Statement or the final Official Statement is to be used or necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, provided such certificate shall not include consideration of information supplied by, or which should have been supplied by, the successful bidder for the Bonds.

The County has agreed in its bond resolution adopted on May 19, 2020 to provide or cause to be provided, in accordance with the requirements of Rule 15c2-12, (i) not later than October 1 of each fiscal year, certain annual financial information and operating data, including audited financial statements for the preceding fiscal year (commencing with the fiscal year ending December 31, 2019), (ii) timely notice of the occurrence of certain material events with respect to the Bonds and financial obligations of the County, and (iii) timely notice of a failure by the County to provide the required annual financial information on or before the date specified in (i) above.

The successful bidder's obligation to purchase the Bonds shall be conditioned upon its receiving, at or prior to the delivery of the Bonds, in form and substance reasonably satisfactory to the successful bidder, evidence that the County has made the continuing disclosure undertaking set forth above in a written agreement or contract for the benefit of the holders of the Bonds and the beneficial owners thereof.

The approving legal opinion of Bond Counsel will be furnished without cost to the purchaser. The preliminary Official Statement contains a discussion of the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), with respect to the exclusion from gross income for Federal income tax purposes of the interest on the Bonds and a description of the opinion of Bond Counsel with respect thereto. The County has covenanted, to the extent permitted by the Constitution and laws of the State of New Jersey, to comply with the provisions of the Code required to preserve the exclusion from gross income of interest on the Bonds for Federal income tax purposes. There will also be furnished the usual closing papers.

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of a bidder, any purchase of such insurance or commitment therefor shall be at the sole option and expense of the bidder and any increased costs of issuance of the Bonds resulting by reason of such insurance, unless otherwise paid, shall also be paid by such bidder. Any failure of the Bonds to be so insured or of any such policy of insurance to be issued, shall not in any way relieve the purchaser of its contractual obligations arising from the acceptance of its proposal for the purchase of the Bonds.

#### ISSUE PRICE DETERMINATION UNDER INTERNAL REVENUE CODE

If the "competitive sale requirements" are not satisfied, the winning bidder shall have the option to designate whether the "10% test" or the "hold-the-offering-price rule" shall apply to all the Bonds.

The following paragraphs contain the terms for the determination of issue price.

(a) The winning bidder shall assist the County in establishing the issue price of the Bonds and shall execute and deliver to the County at closing an "issue price" or similar certificate setting forth the reasonably expected initial

offering price to the public or the sales price or prices of the Bonds, together with the supporting pricing wires or equivalent communications. A form of issue price certificate is available upon request to Steven L. Rogut, Bond Counsel, (908) 931-1150 or [slr@rogutmccarthy.com](mailto:slr@rogutmccarthy.com).

(b) The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds (the "competitive sale requirements") because:

- (1) the County shall disseminate this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- (2) all bidders shall have an equal opportunity to bid;
- (3) the County may receive bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the County anticipates awarding the sale of the Bonds to the bidder who submits a firm offer to purchase the Bonds at the highest price (or lowest interest cost), as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the Bonds, as specified in the bid. Bids will not be subject to cancellation in the event that the competitive sale requirements are not satisfied. Unless the bidder intends to hold the Bonds for its own account with no intention to offer the Bonds to the public, the bidder, by submitting a bid, represents to the County that the bidder has an established industry reputation for underwriting new issuances of municipal bonds.

(c) In the event that the competitive sale requirements are not satisfied, the County shall so advise the winning bidder. In that case, the winning bidder shall have the option to designate (by 5:00 P.M. Prevailing Time on the sale date) whether the issue price will be calculated upon either (a) the first price at which 10% of each maturity of the Bonds (the "10% test") is sold to the public as the issue price of that



maturity, applied on a maturity-by-maturity basis, or (b) a commitment to neither offer nor sell any of the Bonds of any maturity to any person at a price that is higher than the initial offering price to the public as of the sale date (the "initial offering price") during the holding period (as defined herein).

(d) If the 10% test is selected, the winning bidder shall advise the County if any maturity of the Bonds satisfies the 10% test as of the date and time of the award of the Bonds, and bidders should prepare their bids on the assumption that all of the maturities of the Bonds will be subject to the 10% test in order to establish the issue price of the Bonds. If the competitive sale requirements are not satisfied and the 10% test is selected, then until the 10% test has been satisfied as to each maturity of the Bonds, the winning bidder agrees to promptly report to the County the prices at which the unsold Bonds of that maturity have been sold to the public. That reporting obligation shall continue, whether or not the Closing Date has occurred, until either (i) all Bonds of that maturity have been sold or (ii) the 10% test has been satisfied as to the Bonds of that maturity, provided that, the winning bidder's reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the County or Bond Counsel.

(e) In the event the "hold-the-offering-price" method is selected, for each maturity of the Bonds the winning bidder shall (a) neither offer nor sell any of the Bonds of such maturity to any person at a price that is higher than the initial offering price for such maturity during the holding period for such maturity (the "hold-the-offering-price rule"), and (b) verify that any selling group agreement shall contain the agreement of each dealer who is a member of the selling group, and any third-party distribution agreement shall contain the agreement of each broker-dealer who is a party to the third-party distribution agreement, to comply with the hold-the-offering-price rule. Pursuant to such agreement, no underwriter (as defined below) shall offer or sell any maturity of the Bonds at a price that is higher than the respective initial offering price for that maturity of the Bonds during the holding period.

(f) By submitting a bid, each bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each third-party distribution agreement (to which the bidder is a party) relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer

who is a member of the selling group, and each broker-dealer that is a party to such third-party distribution agreement, as applicable, to (A) either comply with the hold-the-offering-price limitations stated herein or to report the prices at which it sells to the public the unsold Bonds of each maturity allocated to it, whether or not the Closing Date has occurred, until either all Bonds of that maturity allocated to it have been sold or it is notified by the winning bidder that the 10% test has been satisfied as to the Bonds of that maturity, provided that, the reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the winning bidder, depending upon whether the hold-the-offering-price method or the 10% test is selected by the winning bidder, (B) to promptly notify the winning bidder of any sales of Bonds that, to its knowledge, are made to a purchaser who is a related party to an underwriter participating in the initial sale of the Bonds to the public (each such term being used as defined below), and (C) to acknowledge that, unless otherwise advised by the underwriter, dealer or broker-dealer, the winning bidder shall assume that each order submitted by the underwriter, dealer or broker-dealer is a sale to the public, and (ii) any agreement among underwriters or selling group agreement relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter or dealer that is a party to a third-party distribution agreement to be employed in connection with the initial sale of the Bonds to the public to require each broker-dealer that is a party to such third-party distribution agreement to either comply with the hold-the-offering-price limitations stated herein or to report the prices at which it sells to the public the unsold Bonds of each maturity allocated to it, whether or not the Closing Date has occurred, until either all Bonds of that maturity allocated to it have been sold or it is notified by the winning bidder or such underwriter that the 10% test has been satisfied as to the Bonds of that maturity, provided that, the reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the winning bidder or such underwriter, depending upon whether the hold-the-offering-price method or the 10% test is selected by the winning bidder.

(g) Sales of any Bonds to any person that is a related party to an underwriter participating in the initial sale of the Bonds to the public (each such term being used as defined below) shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

- (i) "public" means any person other than an underwriter or a related party,
- (ii) "underwriter" means (A) any person that agrees pursuant to a written contract or otherwise with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Bonds to the public (including a member of a selling group or a party to a third-party distribution agreement participating in the initial sale of the Bonds to the public),
- (iii) a purchaser of any of the Bonds is a "related party" to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (A) more than 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (B) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (C) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other),
- (iv) "sale date" means the date that the Bonds are awarded by the County to the winning bidder,
- (v) "holding period" means, for each maturity of the Bonds, the period starting on the sale date and ending on the earlier of (i) the close of the fifth business day after the sale date, or (ii) the date on which the Underwriter has sold at least 10% of each maturity to the Public at

prices that are no higher than the Initial Offering Price for such maturity, and

- (vi) "maturity" means Bonds with the same credit and payment terms. Bonds with different maturity dates, or Bonds with the same maturity date but different stated interest rates, are treated as separate maturities.

By order of the Board of Chosen Freeholders of the County of Passaic, New Jersey.

Dated: June 9, 2020

/s/ Richard Cahill  
Director of Finance  
County of Passaic, New Jersey

Section 2. A Summary Notice of Sale ("Summary Notice of Sale") shall be published in substantially the following form:

SUMMARY NOTICE OF SALE  
COUNTY OF PASSAIC, NEW JERSEY  
\$3,200,000 BONDS CONSISTING OF

\$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020A AND  
\$1,600,000 COUNTY COLLEGE BONDS, SERIES 2020B  
(COUNTY COLLEGE BOND ACT, P.L. 1971, C.12)

(Book-Entry Only) (Parity Bid)  
(Non-Callable) (Not Bank-Qualified)  
dated  
July 10, 2020

ELECTRONIC BIDS VIA PARITY AND SEALED PROPOSALS will be received by the Director of Finance of the County of Passaic, New Jersey (the "County"), in the Board of Chosen Freeholder's Meeting Room (Room 220), County Administration Building, 401 Grand Street, Paterson, New Jersey 07505, on

June 23, 2020

at 11:00 o'clock A.M., Prevailing Time, at which time they will be publicly opened and announced, for the purchase of the County's \$3,200,000 Bonds consisting of \$1,600,000 County College Bonds, Series 2020A and \$1,600,000 County College Bonds, Series 2020B (County College Bond Act, P.L. 1971, c.12), each issue dated July 10, 2020 (collectively, the "Bonds").

The Bonds comprise two issues of bonds payable on July 1 in each year (without the right of prior redemption) as follows:

\$1,600,000 County College Bonds, Series 2020A

\$135,000 in the year 2021,  
\$140,000 in the year 2022,  
\$145,000 in the year 2023,  
\$150,000 in the year 2024,  
\$155,000 in the year 2025,  
\$160,000 in the year 2026,  
\$165,000 in the year 2027,  
\$170,000 in the year 2028,  
\$180,000 in the year 2029, and  
\$200,000 in the year 2030.

\$1,600,000 County College Bonds, Series 2020B  
(County College Bond Act, P.L. 1971, c.12)

\$135,000 in the year 2021,  
 \$140,000 in the year 2022,  
 \$145,000 in the year 2023,  
 \$150,000 in the year 2024,  
 \$155,000 in the year 2025,  
 \$160,000 in the year 2026,  
 \$165,000 in the year 2027,  
 \$170,000 in the year 2028,  
 \$180,000 in the year 2029, and  
 \$200,000 in the year 2030.

The combined maturity schedule for the Bonds is as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2021	\$270,000	2026	\$320,000
2022	280,000	2027	330,000
2023	290,000	2028	340,000
2024	300,000	2029	360,000
2025	310,000	2030	400,000

The Bonds shall be issued in book-entry only form through the book-entry system operated by The Depository Trust Company, New York, New York. The full Notice of Sale (the "Notice of Sale") and Proposal for Bonds to be made available to interested persons should be reviewed by potential bidders for additional terms and conditions of the sale of the Bonds prior to bidding on the Bonds. To the extent any instructions or directions set forth in PARITY conflict with the Notice of Sale, the terms of the Notice of Sale shall control. For further information about PARITY, potential bidders may contact Ipreo at 1359 Broadway, 2nd Floor, New York, NY 10018, telephone (212) 849-5021.

The Bonds will bear interest from their date at a rate or rates of interest in multiples of 1/8th or 1/20th of 1% per annum (same or ascending rates and only one rate per maturity) specified by the successful bidder payable on each January 1 and July 1, commencing January 1, 2021, in each year until maturity. The purchase price specified must not be less than \$3,200,000 nor more than \$3,232,000 (par plus a maximum 1% premium). Each proposal must be for all the Bonds offered. As further described in the Notice of Sale, bidders must, at the time of

making their bids, make a wire transfer or deposit a certified, cashier's or treasurer's check drawn upon a bank or trust company in the amount of \$64,000 to the order of the County. The Bonds will be sold to the bidder specifying the lowest net interest cost in accordance with the terms set forth in the Notice of Sale. The County will furnish the Bonds and the approving legal opinion of Rogut McCarthy LLC, Cranford, New Jersey, Bond Counsel.

Copies of the Preliminary Official Statement, the Notice of Sale and the Proposal for Bonds are available at [www.i-DealProspectus.com](http://www.i-DealProspectus.com) or by contacting the undersigned Director of Finance at the County Administration Building, 401 Grand Street, Paterson, New Jersey 07505 (telephone (973) 881-4432).

By order of the Board of Chosen Freeholders of the County of Passaic, New Jersey.

Dated: June 11, 2020

/s/ Richard Cahill  
Director of Finance  
County of Passaic, New Jersey



Section 3. The Clerk of the Board of Chosen Freeholders is hereby authorized and directed to publish (A) the Summary Notice of Sale in The Bond Buyer, which is a publication carrying municipal bond notices and devoted primarily to the subject of State and municipal bonds, published in New York City, and (B) the Full Notice of Sale in the Herald News, a newspaper of general circulation published and circulating in the County. The Summary Notice of Sale and Full Notice of Sale shall be published in each publication not later than one week before the date of the sale of the Bonds.

Section 4. The preparation of and distribution to potential bidders for the Bonds of a Preliminary Official Statement to be dated on or about June 11, 2020 (the "Preliminary Official Statement") is hereby approved. The Preliminary Official Statement is hereby deemed to be a "final official statement", as of its date, within the meaning of Rule 15c2-12 of the Securities and Exchange Commission ("Rule 15c2-12").

Section 5. The preparation of an Official Statement in connection with the sale of the Bonds to be dated on or about June 23, 2020 (the "Official Statement") is hereby approved. The Official Statement is hereby deemed to be a "final official statement", as of its date, within the meaning of Rule 15c2-12.

Section 6. The execution of the Official Statement by the Director of Finance on behalf of the County, the distribution of same to the successful bidder and the successful bidder's subsequent distribution of the Official Statement to purchasers or prospective purchasers of the Bonds are hereby authorized.

Section 7. The County hereby agrees to undertake for the benefit of the Bondholders and the beneficial owners of the Bonds to provide certain secondary market disclosure information pursuant to Rule 15c2-12 to the Municipal Securities Rulemaking Board (the "MSRB") in an electronic format, as prescribed by the MSRB. Specifically, the County will do the following for the benefit of the holders of the Bonds and the beneficial owners thereof:

(A) Not later than October 1 of each fiscal year beginning with the fiscal year ending December 31, 2019, provide or cause to be provided annual financial information with respect to the County consisting of audited financial statements (or unaudited financial statements if audited financial statements are not then available by the date of filing, which audited financial statements will be delivered when and if available) of the County, and certain financial information and operating data consisting of (i) County indebtedness including a schedule of outstanding debt issued by the County, (ii) property valuation

information and (iii) tax rate, levy and collection data. The audited financial information will be prepared in accordance with modified cash accounting as mandated by State of New Jersey statutory principles in effect from time to time or with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law and shall be filed electronically and accompanied by identifying information with the MSRB. Notwithstanding the foregoing, if the fiscal year is not a calendar year then the County shall provide financial information and operating data relating to the County by not later than the first day of the tenth month of each fiscal year.

(B) Provide or cause to be provided in a timely manner not in excess of ten business days after the occurrence of the event, to the MSRB, notice of the occurrence of any of the following events with respect to the Bonds or financial obligations of the County:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;

- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
- (7) Modifications to the rights of Bondholders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution or sale of property which secures the repayment of the Bonds, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the County (the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the County in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the County, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the County);
- (13) The consummation of a merger, consolidation, or acquisition involving the County or the sale of all or substantially all of the assets of the County, other than in the ordinary

course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;

- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (15) Incurrence of a financial obligation of the County, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the County, any of which affect Bondholders, if material; and
- (16) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the County, any of which reflect financial difficulties. The County intends the words used in paragraphs (15) and (16) and the definition of "financial obligation" to have the meanings ascribed to them in SEC Release No. 34-83885 (August 20, 2018).

(C) Provide or cause to be provided, in a timely manner to the MSRB, notice of a failure of the County to provide required annual financial information on or before the date specified above.

Section 8. All documents provided to the MSRB shall be accompanied by identifying information as prescribed by the MSRB.

Section 9. If the County fails to comply with the undertaking described above, any Bondholder or beneficial owner of the Bonds may pursue an action for specific performance to

enforce the rights of all Bondholders and beneficial owners with respect to such undertaking; provided, however, that failure to comply with such undertaking shall not be an event of default and shall not result in any acceleration of payment of the Bonds or any liability by the County for monetary damages. All actions shall be instituted, had and maintained in the manner provided in this paragraph for the benefit of all Bondholders and beneficial owners of the Bonds.

Section 10. The County reserves the right to terminate its obligation to provide annual financial information and notice of material events, as set forth above, if and when the County no longer remains an "obligated person" with respect to the Bonds within the meaning of Rule 15c2-12.

Section 11. The undertaking may be amended by the County from time to time, without the consent of the Bondholders or the beneficial owners of the Bonds, in order to make modifications required in connection with a change in legal requirements or change in law, or change in the identity, nature, type of operation, or status of the County, which in the opinion of nationally recognized bond counsel complies with Rule 15c2-12 and does not, in such bond counsel's opinion, materially impair the interest of the Bondholders and the beneficial owners of the Bonds.

Section 12. The County hereby covenants, to the extent permitted by the Constitution and the laws of the State of New Jersey, to do and perform all acts and things permitted by law and necessary to assure that interest paid on bonds, notes or other obligations of the County (including the Bonds) be and remain excluded from gross income of the owners thereof for Federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended.

Section 13. The Director of the Board of Chosen Freeholders, the Director of Finance and the Clerk of the Board of Chosen Freeholders are hereby authorized and directed to execute and deliver such other documents and to take such other action as they determine to be necessary or appropriate in order to effectuate the issuance and sale of the Bonds, including, without limitation, the execution and delivery of all closing documents and certificates.

Section 14. The Director of the Board of Chosen Freeholders, the Director of Finance, the Clerk of the Board of Chosen Freeholders, the Bond Counsel, the Auditor and other County officials and representatives are hereby authorized to take all necessary actions to allow for (A) the submission of electronic bids for the Bonds, (B) the electronic posting of the Preliminary Official Statement, the full Notice of Sale and the

bid form and (C) the submission by bidders of a wire transfer in lieu of a good faith check.

Section 15. This resolution shall take effect immediately upon its adoption.



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM


Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD CONTRACTS FOR ONE (1) YEAR PERIOD WITH THREE (3) – ONE (1) YEAR OPTIONS TO RENEW TO PASSAIC COUNTY AGENCIES FOR ADDICTION SERVICES FOR 2020, IN THE AMOUNT OF \$368,203.00 THROUGH THE COMPETITIVE CONTRACTING PROCESS IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

  
Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200392							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-18							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO  
AWARD CONTRACTS FOR ONE (1) YEAR PERIOD WITH THREE (3) – ONE (1)  
YEAR OPTIONS TO RENEW TO PASSAIC COUNTY AGENCIES FOR MENTAL  
HEALTH SERVICES FOR 2020, IN THE AMOUNT OF \$212,000.00 THROUGH THE  
COMPETITIVE CONTRACTING PROCESS IN ACCORDANCE WITH N.J.S.A.  
40A:11-4.5.**

**WHEREAS**, the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the county’s disadvantaged and homeless citizens, including mental health and addiction treatment; and

**WHEREAS**, on February 25, 2020, proposals were received and opened for RFP-20-006 for \$212,000.00 for mental health funding awards for Passaic County for calendar year 2020 for a one (1) year period with three (3) one (1) year options to renew, as a competitive contract pursuant to the Local Public Contract Law, specifically N.J.S.A. 40A:11-4.5; and

**WHEREAS**, the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.r, et. seq.; and

**WHEREAS**, the evaluation committee established to review the proposal has had an opportunity to review and discuss the proposals received; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Passaic (hereafter “Board”) is desirous of awarding contracts under the aforesaid RFP-20-006 to the following agencies totaling \$212,000.00 and listed as follows:

**ACCOUNT #0-01-27-162-002-213**

<b>REQUISITION NUMBERS</b>	<b>AGENCY</b>	<b>PROGRAM</b>	<b>AMOUNT</b>
R0-02746	ADVANCE HOUSING	SUPPORTIVE HOUSING CASE MANAGEMENT	\$50,000
R0-02395	MENTAL HEALTH CLINIC OF PASSAIC	OUTPATIENT MENTAL HEALTH LOWER PASSAIC COUNTY	\$50,000
RO-02394	MENTAL HEALTH ASSOCIATION IN PASSAIC COUNTY	OUTPATIENT MENTAL HEALTH LOWER PASSAIC COUNTY, MENTAL HEALTH FIRST AID	\$57,000
RO-02393	JEWISH FAMILY SERVICE & CHILDREN’S CENTER OF CLIFTON-PASSAIC, INC.	TRAUMA INFORMED CASE MANAGEMENT	\$55,000

**WHEREAS**, this matter was discussed via email for the May 8, 2020 meeting of Health and Human Services Committee, and is being recommended to the Board for approval; and

**WHEREAS**, a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic awards the contract to the grantees as set forth above pursuant to the provisions of N.J.S.A. 40A:11-4.5; and

**LET IT BE FURTHER RESOLVED**, that the Office of the Passaic County Counsel send official notification of the parties referenced above of the action taken herein.

JDP:lc

Dated: May 19, 2020



**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Francine Vince, MSW  
**Telephone #:** 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING THE HUMAN SERVICE DEPARTMENT TO AWARD A ONE YEAR CONTRACT WITH (3) ONE YEAR OPTIONS TO RENEW TO THE FOLLOWING AGENCIES TO PROVIDE THE ADDICTION SERVICES AS DETAILED IN THE RESOLUTION.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 368,203  
**REQUISITION #** R0-02388, R0-02389, R0-02390, R0-02392  
**ACCOUNT #** G-01-41-737-020-213, 0-01-27-162-004-213

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Introduced on: May 19, 2020  Other: \_\_\_\_\_  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200392

**ADDICTION RESOLUTION REQUESTS 2020**

RESOLUTION AUTHORIZING THE HUMAN SERVICE DEPARTMENT TO AWARD A ONE YEAR CONTRACT WITH (3) ONE YEAR OPTIONS TO RENEW TO THE FOLLOWING AGENCIES TO PROVIDE THE SERVICES AS DETAILED IN THE RESOLUTION

RFP # 20-007

DATE PROPOSALS RECEIVED AT PROCUREMENT: 2/21/2020

BID REVIEW COMMITTEE MEETING DATE: 3/9/2020

BID REVIEW COMMITTEE: PAULA TEDESCO, RONNA BOUTON, JENNY SIERRA, JENNY VUKSIC, TASHAI MCFARLANE

**ACCOUNT # G-01-41-737-020-213--ADDICTIONS**

REQUISITION NUMBERS	AGENCY	PROGRAM	AMOUNT
R0-02392	NEW HOPE INTEGRATED	ADOLESCENT SHORT TERM REHABILITATION	\$54,000
R0-02390	STRAIGHT & NARROW, INC.	DETOX, SHORT TERM RESIDENTIAL, WRAP AROUND ENHANCEMENT	\$84,501
R0-02389	TURNING POINT, INC.	DETOX, SHORT TERM RESIDENTIAL, WRAP AROUND ENHANCEMENT	\$84,501
R0-02388	EVA'S VILLAGE, INC.	RECOVERY CENTER, OPIOID OVERDOSE RECOVERY PROGRAM	\$102,046

**ACCOUNT # 0-01-27-162-004-213—ADDICTIONS COUNTY MATCH**

REQUISITION NUMBERS	AGENCY	PROGRAM	AMOUNT
R0-02390	STRAIGHT & NARROW, INC.	SHORT TERM RESIDENTIAL	\$10,000
R0-02389	TURNING POINT, INC.	SHORT TERM RESIDENTIAL	\$10,000
R0-02388	EVA'S VILLAGE, INC.	OPIOID OVERDOSE RECOVERY PROGRAM	\$23,155

## Addiction Proposals 2020

### TECHNICAL SPECIFICATIONS AND PRICING TABLE CRITERIA FOR RATING BY REFERENCES (To be used by the Selection Committee)

#### For Projects to be Funded in Calendar Year 2020 Under the Passaic County Mental Health Board Funding Administered by the County Department of Human Services, Division of Mental Health and Addiction Services

The review of proposals will take place under the competitive contracting method as required by New Jersey's Local Public Contracts Law. Immediately following the submission deadline, proposals will be opened and reviewed by a specially convened review committee. The Committee will rank proposals and the highest ranked proposal will be recommended for award of contract by the Board of Chosen Freeholders. The criteria on which reviewers will rank proposals include the following categories: (1) Management—maximum 30 points; (2) Technical—maximum 50 points; and (3) Cost—maximum 20 points.

#### **Criteria for Vendor Selection:**

#### *Detox/Ambulatory Withdrawal Management Program (Two Awards—Two Applicants)*

#### **Turning Point--(\$32,100)**

**Management** — Turning Point scored a total of 23 points of 30 in this category.

**Feedback from committee:** Outreach and visibility in Passaic County can be improved. There was a need to better address access to services for Spanish speaking clients.

**Technical** -- Turning Point scored a total of 46 points of 50 in this category.

**Feedback from committee:** The proposal seemed to have been copied and the delineation of the specific services requested for funding not very clear in the proposal.

**Cost--** Turning Point scored a total of 16 points of 20 in this category.

**Feedback from committee:** None

**Total=** Turning Point scored 85 out of 100. The committee is recommending this agency be one of the two agencies funded for this service.

**Straight and Narrow--(\$32,100)**

**Management** — Straight and Narrow scored a total of 28 points of 30 in this category.

**Feedback from committee:** Proposal was very organized and structured.

**Technical** -- Straight and Narrow scored a total of 49 points of 50 in this category.

**Feedback from committee:** None

**Cost--** Straight and Narrow scored a total of 19 points of 20 in this category.

**Feedback from committee:** None

**Total=** Straight and Narrow scored 91 out of 100. The committee is recommending this agency be one of the two agencies funded for this service.

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**Short Term Rehabilitation & Wrap-Around Enhancements (Two Awards—Two Applicants)**

**Turning Point--(\$46,200) & (\$16,201)= (\$62,401 total)**

**Management**— Turning Point scored a total of 23 points of 30 in this category.

**Feedback from committee:** Outreach and visibility in Passaic County can be improved. There was a need to better address access to services for Spanish speaking clients.

**Technical** -- Turning Point scored a total of 46 points of 50 in this category.

**Feedback from committee:** The proposal seemed to have been copied from the other proposal and the delineation of the specific services were not very clear.

**Cost--** Turning Point scored a total of 16 points of 20 in this category.

**Feedback from committee:** None

**Total=** Turning Point scored 85 out of 100. The committee is recommending this agency be one of the two agencies funded for this service.

---

**Straight and Narrow--(\$46,200) & (\$16,201)= (\$62,401 total)**

**Management** — Straight and Narrow scored a total of 28 points of 30 in this category.

**Feedback from committee:** Proposal was very organized and structured.

**Technical--** Straight and Narrow scored a total of 49 points of 50 in this category.

**Feedback from committee:** None

**Cost--** Straight and Narrow scored a total of 19 points of 20 in this category.

**Feedback from committee:** None

**Total=** Straight and Narrow scored 96 out of 100. The committee is recommending this agency be one of the two agencies funded for this service.

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*Community Outreach and Linkage (One Award—One Applicant)*

**Morris County Prevention Is Key—(\$23,000)**

**Management** — Morris County Prevention is Key scored a total of 28 points of 30 in this category.

**Feedback from committee:** None

**Technical--** Morris County Prevention is Key scored a total of 48 points of 50 in this category.

**Feedback from committee:** None

**Cost--** Morris County Prevention is Key scored a total of 18 points of 20 in this category.

**Feedback from committee:** None

**Total=** Morris County Prevention is Key scored 94 out of 100. The committee is recommending this agency be funded for this service.

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*Opioid Overdose Response Program (One Award—One Applicant)*

**Eva's Village —(\$78,147)**

**Management** — Eva's Village scored a total of 26 points of 30 in this category.

**Feedback from committee:** Not clear on their plans to communicate with or serve clients who do not speak English.

**Technical--** Eva's Village scored a total of 43 points of 50 in this category.

**Feedback from committee:** Page numbers are not organized appropriately.

**Cost--** Eva's Village scored a total of 0 points of 20 in this category.

**Feedback from committee:** No Annex B's were submitted for this proposal.

**Total=** Eva's Village scored 69 out of 100. The committee is recommending this agency be funded for this service.

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*Recovery Center (One Award—One Applicant)*

**Eva's Village-- (\$47,054)**

**Management** — Eva's Village scored a total of 22 points of 30 in this category.

**Feedback from committee:** Linguistic access not specified for those who do not speak English.

**Technical--** Eva's Village scored a total of 32 points of 50 in this category.

**Feedback from committee:** Page numbers are not organized appropriately. Emergency procedures not spelled out.

**Cost--** Eva's Village scored a total of 0 points of 20 in this category.

**Feedback from committee:** No Annex B's were submitted for this proposal.

**Total=** Eva's Village scored 69 out of 100. The committee is recommending this agency be funded for this service.

---

*Adolescent Short Term Rehabilitation (One Award—One Applicant)*

**New Hope Behavioral Health-- (\$54,00)**

**Management** — New Hope Behavioral Health scored a total of 21 points of 30 in this category.

**Feedback from committee:** No 2019 data referenced. Cultural and linguistic access needs to be improved. Not clear on the agencies in which they have relationships in Passaic County.

**Technical--** New Hope Behavioral Health scored a total of 48 points of 50 in this category.

**Feedback from committee:** None.

**Cost--** New Hope Behavioral Health scored a total of 18 points of 20 in this category.

**Feedback from committee:** None.

**Total=** New Hope Behavioral Health scored 87 out of 100. The committee is recommending this agency be funded for this service.

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# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

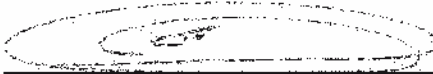
Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD CONTRACTS FOR ONE (1) YEAR PERIOD WITH THREE (3) – ONE (1) YEAR OPTIONS TO RENEW TO PASSAIC COUNTY AGENCIES FOR MENTAL HEALTH SERVICES FOR 2020, IN THE AMOUNT OF \$212,000.00 THROUGH THE COMPETITIVE CONTRACTING PROCESS IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HUMAN SERVICES

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

Official Resolution#	R20200393							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-19							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD CONTRACTS FOR ONE (1) YEAR PERIOD WITH THREE (3) – ONE (1) YEAR OPTIONS TO RENEW TO PASSAIC COUNTY AGENCIES FOR MENTAL HEALTH SERVICES FOR 2020, IN THE AMOUNT OF \$212,000.00 THROUGH THE COMPETITIVE CONTRACTING PROCESS IN ACCORDANCE WITH N.J.S.A. 40A:11-4.5.**

**WHEREAS**, the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the county’s disadvantaged and homeless citizens, including mental health and addiction treatment; and

**WHEREAS**, on February 25, 2020, proposals were received and opened for RFP-20-006 for \$212,000.00 for mental health funding awards for Passaic County for calendar year 2020 for a one (1) year period with three (3) one (1) year options to renew, as a competitive contract pursuant to the Local Public Contract Law, specifically N.J.S.A. 40A:11-4.5; and

**WHEREAS**, the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.r, et. seq.; and

**WHEREAS**, the evaluation committee established to review the proposal has had an opportunity to review and discuss the proposals received; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Passaic is desirous of awarding contracts under the aforesaid RFP-20-006 to the following agencies totaling \$212,000.00 and listed as follows:

**ACCOUNT #0-01-27-162-002-213**

<b>REQUISITION NUMBERS</b>	<b>AGENCY</b>	<b>PROGRAM</b>	<b>AMOUNT</b>
R0-02746	ADVANCE HOUSING	SUPPORTIVE HOUSING CASE MANAGEMENT	\$50,000
R0-02395	MENTAL HEALTH CLINIC OF PASSAIC	OUTPATIENT MENTAL HEALTH LOWER PASSAIC COUNTY	\$50,000
RO-02394	MENTAL HEALTH ASSOCIATION IN PASSAIC COUNTY	OUTPATIENT MENTAL HEALTH LOWER PASSAIC COUNTY, MENTAL HEALTH FIRST AID	\$57,000
RO-02393	JEWISH FAMILY SERVICE & CHILDREN’S CENTER OF CLIFTON-PASSAIC, INC.	TRAUMA INFORMED CASE MANAGEMENT	\$55,000

**WHEREAS**, this matter was discussed via email for the May 8, 2020 meeting of Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**WHEREAS**, a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic awards the contract to the grantees as set forth above pursuant to the provisions of N.J.S.A. 40A:11-4.5; and

**LET IT BE FURTHER RESOLVED**, that the Office of the Passaic County Counsel send official notification of the parties referenced above of the action taken herein.

JDP:lc

Dated: May 19, 2020



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW

Telephone #: 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING THE HUMAN SERVICE DEPARTMENT TO AWARD A ONE YEAR CONTRACT WITH (3) ONE YEAR OPTIONS TO RENEW TO THE FOLLOWING AGENCIES TO PROVIDE THE MENTAL HEALTH SERVICES AS DETAILED IN THE RESOLUTION.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 212,000

**REQUISITION #** R0-02746, R0-02393, R0-02394, R0-02395

**ACCOUNT #** 0-01-27-162-002-213

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200393

**MENTAL HEALTH RESOLUTION REQUESTS 2020**

RESOLUTION AUTHORIZING THE HUMAN SERVICE DEPARTMENT TO AWARD A ONE YEAR CONTRACT WITH (3) ONE YEAR OPTIONS TO RENEW TO THE FOLLOWING AGENCIES TO PROVIDE THE SERVICES AS DETAILED IN THE RESOLUTION.

**ACCOUNT # 0-01-27-162-002-213**

**RFP # 20-006**

**DATE PROPOSALS RECEIVED AT PROCUREMENT: 2/25/2020**

**BID REVIEW COMMITTEE MEETING DATE: 3/10/2020**

**BID REVIEW COMMITTEE: PAULA TEDESCO, ROBERT NOLAN, JENNY VUKSIC, TASHAI MCFARLANE**

REQUISITION NUMBERS	AGENCY	PROGRAM	AMOUNT
R0-02746	ADVANCE HOUSING	SUPPORTIVE HOUSING CASE MANAGEMENT	\$50,000
R0-02395	MENTAL HEALTH CLINIC OF PASSAIC	OUTPATIENT MENTAL HEALTH LOWER PASSAIC COUNTY	\$50,000
R0-02394	MENTAL HEALTH ASSOCIATION IN PASSAIC COUNTY	OUTPATIENT MENTAL HEALTH LOWER PASSAIC COUNTY, MENTAL HEALTH FIRST AID	\$57,000
R0-02393	JEWISH FAMILY SERVICE & CHILDREN'S CENTER OF CLIFTON-PASSAIC, INC.	TRAUMA INFORMED CASE MANAGEMENT	\$55,000

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200393

## Mental Health Proposals 2020

### TECHNICAL SPECIFICATIONS AND PRICING TABLE CRITERIA FOR RATING BY REFERENCES (To be used by the Selection Committee)

#### **For Projects to be Funded in Calendar Year 2020 Under the Passaic County Mental Health Board Funding Administered by the County Department of Human Services, Division of Mental Health and Addiction Services**

The review of proposals will take place under the competitive contracting method as required by New Jersey's Local Public Contracts Law. Immediately following the submission deadline, proposals will be opened and reviewed by a specially convened review committee. The Committee will rank proposals and the highest ranked proposal will be recommended for award of contract by the Board of Chosen Freeholders. The criteria on which reviewers will rank proposals include the following categories: (1) Management—maximum 30 points; (2) Technical—maximum 50 points; and (3) Cost—maximum 20 points.

#### **Criteria for Vendor Selection:**

*Supportive Housing Case Management (One Award—One Applicant)*

#### **Advance Housing—(\$50,000)**

**Management** — Advance Housing scored a total of 25 points of 30 in this category.

**Feedback from committee:** Current outcomes and data were not specified. County Division of Mental Health and Addiction Services would not be the primary referral source.

**Technical** -- Advance Housing scored a total of 44 points of 50 in this category.

**Feedback from committee:** The proposal was not organized and needed more specific and measurable outcomes. Many pages were copied and repeated throughout the document.

**Cost--** Advance Housing scored a total of 16 points of 20 in this category.

**Feedback from committee:** None

**Total=** Advance Housing scored 85 out of 100. The committee is recommending this agency be funded for this service.

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*Outpatient Services (Three Awards—Two Applicants)*

**Mental Health Clinic—(\$50,000)**

**Management**— Mental Health Clinic scored a total of 24 points of 30 in this category.

**Feedback from committee:** Current outcomes and data not specified for outpatient.

**Technical** -- Mental Health Clinic scored a total of 49 points of 50 in this category.

**Feedback from committee:** None.

**Cost**-- Mental Health Clinic scored a total of 16 points of 20 in this category.

**Feedback from committee:** None

**Total=** Mental Health Clinic scored 89 out of 100. The committee is recommending this agency be funded for this service.

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**Mental Health Association in Passaic County—(\$50,000)**

**Management** — Mental Health Association in Passaic County scored a total of 23 points of 30 in this category.

**Feedback from committee:** Current outcomes and data not specified for outpatient.

**Technical** -- Mental Health Association in Passaic County scored a total of 47 points of 50 in this category.

**Feedback from committee:** None

**Cost**-- Mental Health Association in Passaic County scored a total of 18 points of 20 in this category.

**Feedback from committee:** None

**Total=** Mental Health Association in Passaic County scored 88 out of 100. The committee is recommending this agency be funded for this service.

---

*Mental Health First Aid (One Award—One Applicant)*

**Mental Health Association in Passaic County—(\$7,000)**

**Management** — Mental Health Association in Passaic County scored a total of 30 points of 30 in this category.

**Feedback from committee:** None.

**Technical** -- Mental Health Association in Passaic County scored a total of 48 points of 50 in this category.

**Feedback from committee:** None

**Cost**-- Mental Health Association in Passaic County scored a total of 20 points of 20 in this category.

**Feedback from committee:** None

**Total**= Mental Health Association in Passaic County scored 98 out of 100. The committee is recommending this agency be funded for this service.

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*Trauma Case Management (One Award—One Applicant)*

**Jewish Family Service & Children's Center Of Clifton-Passaic, Inc.—(\$55,000)**

**5. Management** — Jewish Family Service & Children's Center Of Clifton-Passaic, Inc. scored a total of 29 points of 30 in this category.

**Feedback from committee:** Trainings to first responders for case management was questioned.

**Technical**-- Jewish Family Service & Children's Center Of Clifton-Passaic, Inc. scored a total of 50 points of 50 in this category.

**Feedback from committee:** None.

**Cost**-- Jewish Family Service & Children's Center Of Clifton-Passaic, Inc. scored a total of 19 points of 20 in this category.

**Feedback from committee:** None.

**Total**= Jewish Family Service & Children's Center Of Clifton-Passaic, Inc. scored 98 out of 100. The committee is recommending this agency be funded for this service.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

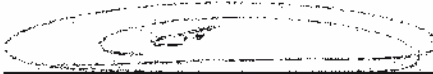
Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AMENDMENT TO R2020-0233 TO INCREASE THE 2020 CONTRACT AWARD BY \$500.00 TO WILLIAM PATERSON UNIVERSITY, UNITED FOR PREVENTION IN PASSAIC COUNTY COALITION, TO PROVIDE ADDICTION TREATMENT SERVICES AS DETAILED IN THE RESOLUTION FOR A ONE YEAR CONTRACT WITH THREE (3) ONE YEAR OPTIONS TO RENEW ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

  
Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200394							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-20							
CAF #	G-01-41-737-020-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020



**RESOLUTION AUTHORIZING AMENDMENT TO R2020-0233 TO INCREASE THE 2020 CONTRACT AWARD BY \$500.00 TO WILLIAM PATERSON UNIVERSITY, UNITED FOR PREVENTION IN PASSAIC COUNTY COALITION, TO PROVIDE ADDICTION TREATMENT SERVICES AS DETAILED IN THE RESOLUTION FOR A ONE YEAR CONTRACT WITH THREE (3) ONE YEAR OPTIONS TO RENEW**

**WHEREAS**, pursuant to Resolution R2020-0233, dated March 10, 2020 the Board of Chosen Freeholders of the County of Passaic (hereafter "Board"), authorized the award of the first one year option to renew to Passaic County Agencies for Addiction Services, under the Passaic County Addictions Grant Spending Plan 2020, commencing January 1, 2020 and terminating December 31, 2020, in the amount of \$130,385.00, through the competitive contracting process, pursuant to the provisions of N.J.S.A. 40A:11-4.5; and

**WHEREAS**, the Board is desirous of amending said Resolution R2020-0233 dated March 10, 2020 to correctly increase the 2020 contract award by \$500.00 to William Paterson University, United for Prevention in Passaic County Coalition, to provide Addiction Services as detailed in the Resolution for a one year contract with three (3) one year options to renew; and

**WHEREAS**, Resolution R2020-0233 incorrectly had the award amount of \$17,000 to William Paterson University and the correct amount should be \$17,500.00, as noted in the herein resolution; and

**WHEREAS**, this matter was discussed via email for the May 8, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Board for approval; and

**WHEREAS**, a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the amendment to Resolution R2020-0233 dated March 10, 2020 as set forth above; and

**LET IT BE FURTHER RESOLVED**, that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 500.00

APPROPRIATION: G-01-41-737-020-213

PURPOSE: Resolution authorizing amendment to R2020-0233 to increase the 2020 Contract award by \$500.00 to William Paterson University.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

Telephone #: 973-881-2834

**DESCRIPTION OF RESOLUTION:**

AMENDMENT TO RESOLUTION 20200233 INCREASING THE 2020 CONTRACT AWARD BY \$500 TO WILLIAM PATERSON UNIVERSITY, UNITED FOR PREVENTION IN PASSAIC COUNTY COALITION, TO PROVIDE ADDICTION SERVICES AS DETAILED IN THE RESOLUTION FOR A ONE YEAR CONTRACT WITH (3) ONE YEAR OPTIONS TO RENEW.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \_\_\_\_\_

REQUISITION # \_\_\_\_\_

ACCOUNT # G-01-41-737-020-213

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: DIRECT AWARD

5. COMMITTEE REVIEW: DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200394

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING GRANT FUNDING IN THE AMOUNT OF \$17,472.00 TO MORRIS COUNTY PREVENTION IS KEY FOR MOBILE PEER RECOVERY SERVICES, LINKAGE AND REFERRAL TO ADDICTION TREATMENT TO WEST MILFORD/UPPER PASSAIC COUNTY RESIDENTS AS AUTHORIZED BY N.J.S.A. 40:23-8.19. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200395							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-21							
CAF #	G-01-41-737-020-213							
Purchase Req. #	R0-01418							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING GRANT FUNDING IN THE AMOUNT OF \$17,472.00 TO MORRIS COUNTY PREVENTION IS KEY FOR MOBILE PEER RECOVERY SERVICES, LINKAGE AND REFERRAL TO ADDICTION TREATMENT TO WEST MILFORD/UPPER PASSAIC COUNTY RESIDENTS AS AUTHORIZED BY N.J.S.A. 40:23-8.19.**

**WHEREAS**, the Passaic County Human Services Department administers programs throughout the County of Passaic to address problems of drug and alcohol abuse, outreach, and prevention; and

**WHEREAS**, Morris County Prevention is Key is a not-for-profit that has requested grant funding in the amount of \$17,472.00 which will be used to focus on delivering mobile peer recovery services including NARCAN Training, recovery coaching, linkage to services, referrals to treatment, etc. to the residents of West Milford, Passaic County; and

**WHEREAS**, pursuant to N.J.S.A. 40:23-8.19, the Board of Chosen Freeholders of the County of Passaic (hereafter referred to as “Board”) may appropriate funding to non-profit organizations in furtherance of maintaining community action programs—such as, the deterrent of drugs and alcohol abuse—in a community; and

**WHEREAS**, the amount of \$17,472.00, as requested in the grant proposal, is not subject to the requirements of the New Jersey Pay to Play Law (N.J.S.A. 19:44A-20.4) inasmuch as the funding requested does not exceed the monetary threshold set forth in that legislation; and

**WHEREAS**, this matter was discussed via email for the May 8, 2020 meeting of Health and Human Services Committee, and is being recommended to the Board for approval; and

**WHEREAS**, a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that pursuant to N.J.S.A. 40:23-8.19, the Board authorizes grant funding in the amount of \$17,472.00 to Morris County Prevention is Key; and

**LET IT BE FURTHER RESOLVED**, that the Director, Clerk to the Board and County Counsel are hereby authorized to execute any documents necessary to effectuate the purposes of this Resolution.

JDP:lc

Dated: May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,472.00

APPROPRIATION: G-01-41-737-020-213

PURPOSE: Resolution authorizing grant funding in the amount of \$17,472.00 to Morris County Prevention is key for mobile peer recovery services.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

Telephone #: 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING THE HUMAN SERVICE DEPARTMENT TO AWARD A ONE YEAR CONTRACT WITH (3) ONE YEAR OPTIONS TO RENEW TO MORRIS COUNTY PREVENTION IS KEY/CARES IN THE AMOUNT OF \$17,472 FOR MOBILE PEER RECOVERY SERVICES, LINKAGE AND REFERRAL TO ADDICTION TREATMENT TO WEST MILFORD/UPPER PASSAIC COUNTY RESIDENTS.AS DETAILED IN THE RESOLUTION.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 17,472

*REQUISITION #* R0-01418

*ACCOUNT #* G-01-41-737-020-213

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: DIRECT AWARD

5. COMMITTEE REVIEW: DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200395



## Pilot Scale Recovery Services for West Milford

The Community Recovery Support Project will focus on delivering mobile peer recovery services including NARCAN Training, recovery coaching, linkage to services, referrals to treatment, etc to the residents of West Milford, Passaic County.

### Project Deliverables

Utilizing our agency's Recovery Hot-Spot vehicle, a team of trained and Certified Peer Recovery Specialists will provide mobile services directly in the community. These deliverables will include the following.

- Opioid Overdose Training (how to respond effectively, including NARCAN administration.)
- NARCAN kits (for those who qualify.)
- Telephone Recovery Support (TRS) on the spot sign ups.
- All Recovery Meetings.
- On the spot Recovery Coaching sessions.
- Navigation to treatment and other services (health, home, purpose, community.)
- Family Recovery resources and information.

### Description of Services

Prevention is Key proposes to provide mobile recovery support services to those awaiting admission to substance use treatment programs, those leaving treatment, and those in recovery from addiction. These services will be provided to individuals in the West Milford, Passaic County region and will be provided via our Mobile Recovery Hotspot vehicle.

Through our Opioid Overdose Prevention Project grant agency staff trains individuals at risk of an opiate overdose, their family friends and loved ones how to recognize and properly respond to an opiate overdose and supplies a Naloxone Rescue Kit to eligible individuals. Since awarded in 2015, Prevention is Key has trained over 7,000 people to recognize and properly respond to and opiate overdose and distributed over 6,000 Naloxone Rescue Kits throughout the seven counties of northern NJ.

Telephone Recovery Support (TRS) is an outgoing phone call made to an individual seeking or in recovery from addiction. Trained staff and volunteers make calls on the day and time requested, provide support to the individual, and take detailed notes for the next scheduled call. Each one is unique and can be as simple as assisting an individual locate a mutual aid meeting, help them navigate other social systems or making a referral to needed services. Telephone Recovery Support helps the individual making the call as well as the person receiving the call in that he/she gets to share the gifts afforded them through recovery.



On-site Peer to Peer Recovery Coaching, is the other key service area that will be offered to individuals. More than a supportive hand or sympathetic ear, recovery coaching is a formalized, co-created relationship between a Peer Recovery Specialist and an individual. Specialists will help the individuals answer the hardest question, "So now what?" They help to remove barriers, provide resources, hold the person accountable and work with them to provide support as they rebuild their lives and reintegrate into the community. Peer Recovery Specialists are non-clinical, not sponsors, and not sober companions. Their work is focused solely on the individual's future and supporting them as they reclaim their lives.

Navigation to Resources and Case Management, utilizing Peer Recovery Specialists, to individuals who are seeking or on a path of recovery. This is a collaborative process of assessment, planning, facilitation, care coordination, evaluation and advocacy for options and services to meet an individual's and family's comprehensive health needs through communication and available resources to promote client safety, quality of care, and cost effective outcomes. The collaborative process is key to the understanding that recovery is self-directed and in that the individual needs to have input into his/her plan. The underlying premise of case management is based in the fact that when an individual reaches the optimum level of wellness and functional capability, everyone benefits: the individuals being served, their support systems, the health care delivery systems and the various reimbursement sources. Case management serves as a means for achieving client wellness and autonomy through advocacy, communication, education, identification of service resources and service facilitation. The Peer Recovery Specialist helps identify appropriate providers and facilities throughout the continuum of services.

#### **Project Strategy**

The project strategy is a pilot scale approach that will build on momentum and positive results, while being flexible enough to constantly self-audit and make changes based on lessons learned. The intention would be to eventually scale the project up to encompass providing mobile recovery support services throughout the entirety of Passaic County once the pilot project was deemed a success.

Start-up: Identify and contact all of the key stakeholders and potential collaborative partners and/or resources within the community. The outreach to these individuals can include an initial e-mail, conversation, or face to face meeting. The goal is to inform them as a professional courtesy as to what our intentions are concerning this project as well as the scale and scope of the services we intend to provide. We are trying to build bridges and sustain allies in order to reduce roadblocks and political obstacles.

Gaining Access: Starting with the contacts we already have in the community through our Opioid Overdose Prevention Program (OOPP) grant which serves the residents of the seven (7) northern counties of the state, we begin to make outreach to these individuals to talk about this project and how it will benefit them and their community. The goal is to inform and secure a date and time for when our Community Recovery Support Team will be on-site with the Hot-Spot vehicle. Ideally, we propose to have the vehicle providing services at least one day per week throughout the calendar year. As we build upon our successes we can expand to two days per week at a wider number of locations.

Expansion: We build on our experience, make modifications, and continue to grow, increasing the number of collaborative locations the Hot-Spot vehicle visits as well as the frequency of visits. The project team will collaborate and make additional contacts to their circle of influence that can include providers, education officials, political figures, and those in the recovery and prevention community. Ultimately, the long term goal would be to "grow" the project southward into the greater Passaic County region.

**Budget**

\$17,472 total

Cost per Service Unit Cost \$336

Service Unit= 5 hours of recovery support services

1 Service Unit/week @ \$336 x 52 weeks/year=\$17,472

50 Unduplicated Individuals

**BUDGET NARRATIVE**  
1/1/20 to 12/31/20

PRK Recovery Support Services

**Personnel:****Request**

Position	Name	Key Staff	Annual Salary/Rate	Level of Effort	Cost
(1) Associate Director	Melody Runyon	Yes	\$96,100	1%	\$961
(2) Manager Recovery Support	Erika Shortway	Yes	\$53,530	2%	\$1,071
(3) Peer Recovery Specialist	Kelly LaBar	Yes	\$46,460	20%	\$9,292
(4) Executive Director	Christopher Goeke	No	\$101,600	1%	\$1,016
(4) Admin Director	Karen Plaistowe	No	\$49,600	1%	\$496
(5) Sr. Accountant	Anthony Giordano	No	\$90,000	1%	\$900
<b>REQUEST</b>					<b>\$13,736</b>

**NARRATIVE JUSTIFICATION:**

(1) The Associate Director, Melody Runyon, provides operational management and fiscal oversight of projects and staff. She handles all other aspects of human resources as required by grants and regulations.

(2) The Manager of Recovery Support Services, Erika Shortway, will provide daily oversight of the grant. This position is responsible for overseeing the implementation of the project activities, will assure all project deliverables are met and grant reporting done in accordance with contract.

(3) The Peer Recovery Specialist, Kelly LaBar, will provide recovery support services as outlined in contract.

(4) The Executive Director, Christopher Goeke provides organizational strategic planning, assuring sustainability and growth.

(5) The Administrative Director, Karen Plaistowe, will be responsible for bookkeeping, accounts payable, accounts receivable, payroll, and banking. In addition, Ms. Plaistowe makes sure all necessary insurance policies and limits are in place.

(6) The Senior Accountant, Anthony Giordano, will perform all accounting for the project including drawdowns from the Federal Payment Management System, Quarterly reporting, Year End reporting, and audit coordination.

**Fringe Benefits:****REQUEST**

Position	Name	Rate	Total Salary Charged to Award	Total Fringe Charged to Award
(1) Associate Director	Melody Runyon	16%	\$961	\$154
(2) Manager Recovery Support	Erika Shortway	19%	\$1,071	\$203
(3) Peer Recovery Specialist	Kelly LaBar	13%	\$9,292	\$1,208
(4) Executive Director	Christopher Goeke	16%	\$1,016	\$163
(5) Admin Director	Karen Plaistowe	16%	\$496	\$79
(6) Senior Accountant	Anthony Giordano	16%	\$900	\$144
<b>REQUEST</b>				<b>\$1,951</b>



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

Telephone #: 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING THE HUMAN SERVICE DEPARTMENT TO AWARD A ONE YEAR CONTRACT WITH (3) ONE YEAR OPTIONS TO RENEW TO MORRIS COUNTY PREVENTION IS KEY/CARES IN THE AMOUNT OF \$17,472 FOR MOBILE PEER RECOVERY SERVICES, LINKAGE AND REFERRAL TO ADDICTION TREATMENT TO WEST MILFORD/UPPER PASSAIC COUNTY RESIDENTS.AS DETAILED IN THE RESOLUTION.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 17,472

REQUISITION # R0-01418

ACCOUNT # G-01-41-737-020-213

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: DIRECT AWARD

5. COMMITTEE REVIEW: DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200395

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE APPOINTMENT OF GABRIELLE MCQUEEN OF CLIFTON, NJ TO THE LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE (LACADA) TO A TWO (2) YEAR TERM COMMENCING ON JUNE 1, 2020 TO MARCH 26, 2021, IN ACCORDANCE WITH N.J.S.A. 26:2B-33(d) ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200396							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE APPOINTMENT OF GABRIELLE MCQUEEN OF CLIFTON, NJ TO THE LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE (LACADA) TO A TWO (2) YEAR TERM COMMENCING ON JUNE 1, 2020 TO MARCH 26, 2021, IN ACCORDANCE WITH N.J.S.A. 26:2B-33(d)**

**WHEREAS**, the Passaic County Local Advisory Committee on Alcoholism and Drug Abuse (hereafter “LACADA”) was established by resolution of the Passaic County Board of Chosen Freeholders; and

**WHEREAS**, members shall be appointed to a two (2) year term and there shall be a minimum of ten and a maximum of sixteen (16) members, in accordance with N.J.S.A. 26:2B-33(d); and

**WHEREAS**, the Board of Chosen Freeholders of the County of Passaic (hereafter “Board”) is desirous of appointing Gabrielle McQueen of Clifton, NJ to LACADA commencing June 1, 2020 and terminating March 26, 2021; and

**WHEREAS**, this matter was discussed via email for the May 8, 2020 meeting of Health and Human Services Committee, and is being recommended to the Board for approval;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the appointment of the above-referenced individual to the LACADA Committee as noted above, in accordance with N.J.S.A. 26:2B-33(d).

JDP:lc

Dated: May 19, 2020



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

Telephone #: 973-881-2834

**DESCRIPTION OF RESOLUTION:**

RESOLUTION APPOINTING GABRIELLE MCQUEEN TO SERVE ON THE PASSAIC COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOL AND DRUG ABUSE (LACADA) BEGINNING JUNE 1, 2020 AND COMMENCING MARCH 26, 2021.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \_\_\_\_\_

REQUISITION # \_\_\_\_\_

ACCOUNT # \_\_\_\_\_

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Introduced on: May 19, 2020  Other: \_\_\_\_\_  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200396



## COUNTY OF PASSAIC

401 GRAND STREET, ROOM 506  
PATERSON, NJ 07505

**FRANCINE VINCE, MSW**  
DIRECTOR

**DEPARTMENT OF HUMAN SERVICES**  
TEL: 973-881-2834  
FAX: 973-881-2733  
E-MAIL: francinev@passaiccountynj.org

### Passaic County Department of Human Services Advisory Board Application Form

Thank you for your interest in becoming a member of an advisory board under the Passaic County Department of Human Services.

Please select Advisory Board, see attached for board descriptions, expectations, and qualifications (select all that apply).

Mental Health Board

Local Advisory Committee on Alcohol and Drug Abuse (LACADA)

Date: 2/10/20 Name: Gabrielle McQueen

Agency (If Applicable): Care Plus NJ Inc.

Position: Program Coordinator for Support Team for Addiction Recovery (STAR) for Passaic County

Address: 232 East 8<sup>th</sup> Street Clifton NJ 07011

Telephone: 973-722-8571 (Personal) 201-249-1942 (Work)

Email: gabriellem@careplusnj.org

Is this your  work or  home contact information?

List past or present involvement in community-related activities (i.e., committees, volunteer work, boards, business organizations, chambers of commerce, etc.).

I have been involved in soup kitchens, community clean-up projects and efforts to support those in the community since my teen years. As a teen I started a youth group at my church and was part of the pastoral council. I am looking to engage in





## COUNTY OF PASSAIC

401 GRAND STREET, ROOM 506  
PATERSON, NJ 07505

**FRANCINE VINCE, MSW**  
DIRECTOR

**DEPARTMENT OF HUMAN SERVICES**  
TEL: 973-881-2834  
FAX: 973-881-2733  
E-MAIL: francinev@passaiccountynj.org

more community volunteer options in the Passaic county area.

List any experiences you feel would be advantageous to the selected board(s).

I have been working with the mental health and addiction population for close to 14 years now. I am experienced in service delivery for the clients and work with individuals on a daily basis to stabilize their recovery. I spent 12 years working in residential services for those that struggle with their mental health stabilization and behavioral health. I have now been working as a case manager for the support team for addiction recovery for just about 2 years now. This often necessitates me to think outside the box to the "normal" routes to recovery to assist our clients to find the route to recovery that fits their lives best.

Describe any personal or family experience or involvement in Human Service-related programs or services if applicable (optional).

I came from a family riddled by the effects of addiction. I have seen what someone in recovery gains while the flip side the death and destruction that can come when someone cannot stabilize their recovery. I choose this field because I believe that often times for someone to stay committed to their recovery, they need to feel like there is someone that believes that they are capable of recovery. I watched two of my cousins lose their lives to the effects of their opiate addictions and firmly believe that if they had more supports in their recovery perhaps, they might still be with us.

Please submit your completed form to:

Brenda Browne  
Passaic County Department of Human Services  
401 Grand Street, Room 506  
Paterson, NJ 07505  
Email: [BrendaB@passaiccountynj.org](mailto:BrendaB@passaiccountynj.org)

Fax: 973-881-2834

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200396

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ALLOCATION OF 2020 CASINO REVENUE AND TITLE III FUNDS TO THE MUNICIPALITIES OF PATERSON, CLIFTON AND PASSAIC FOR THE PURPOSE OF PROVIDING TRANSPORTATION SERVICES FOR SENIORS AND PEOPLE WITH DISABILITIES, IN ACCORDANCE WITH N.J.S.A. 27:25-28 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PARA-TRANSIT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200397							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-23							
CAF #	G-01-41-803-020-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE ALLOCATION OF 2020 CASINO REVENUE  
AND TITLE III FUNDS TO THE MUNICIPALITIES OF PATERSON, CLIFTON AND  
PASSAIC FOR THE PURPOSE OF PROVIDING TRANSPORTATION SERVICES FOR  
SENIORS AND PEOPLE WITH DISABILITIES, IN ACCORDANCE WITH N.J.S.A.  
27:25-28**

**WHEREAS**, the Passaic County Para-Transit System (hereafter “Para-Transit”) has obtained funds for the 2020 Senior Citizens and Disabled Residents Transportation Assistance Program through NJ Transit and funds from the Passaic County Area Agency on Aging through the Area Plan Grant for taking Passaic County Seniors to and from all Nutrition sites; and

**WHEREAS**, the Para-Transit has received \$795,236.00 from NJ Transit to be distributed as follows:

City of Paterson (Partial Year)	\$ 38,885.00
City of Clifton	\$ 105,203.00
City of Passaic	\$ 44,982.00
Para-Transit of Passaic County	\$606,166.00

**WHEREAS**, the Para-Transit will allocate the following funds to municipalities to provide senior transportation services to and from their municipal Nutrition Sites and the Passaic County Day Care Program to be distributed as follows:

City of Paterson (Partial Year)	\$ 11,615.00
City of Clifton	\$ 24,960.00
City of Passaic	\$ 15,420.00

**WHEREAS**, the funds allocated to Para-Transit will provide the aforesaid services to other portions of Passaic County; and

**WHEREAS**, it should be noted that the County took over the services for the City of Paterson beginning April 1, 2020; therefore, the City of Paterson will receive a prorated portion of the awards based on services performed; and

**WHEREAS**, this matter was discussed via email for the May 8, 2020 meeting of Health and Human Services Committee, and is being recommended to the Board for approval; and

**WHEREAS**, a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Office of County Counsel to develop the agreements between the County of Passaic and the municipalities for the provision of transportation services for seniors and people with disabilities set forth above, in accordance with N.J.S.A. 27:25-28; and

**LET IT BE FURTHER RESOLVED**, that the Director and Clerk to the Board are hereby authorized to execute the said Agreements on behalf of Passaic County.

JDP:lc

Dated: May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 241,065.00

APPROPRIATION: G-01-41-803-020-213

PURPOSE: Resolution authorizing the allocation of 2020 Casino Revenue and Title III funds to the municipalities of Paterson, Clifton and Passaic.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** John McGill  
**Telephone #:** 973-305-5763

**DESCRIPTION OF RESOLUTION:**

Resolution authorizing the allocation of 2020 Casino Revenue and Title III Funds to the Municipalities of Paterson, Clifton and Passaic for the purpose of providing senior transportation services to the elderly and residents with disabilities. It is to be noted that the County took over the services for the City of Paterson beginning April 1, 2020. Therefore, the City will receive a pro-rated portion of the awards based on the services performed.

The Passaic County Rbra-Traffic System has received \$795,236.00 from NJ Transit to be distributed out as follows:

City of Paterson:	\$38,855.00 (Partial Year, County took over Services 4/1/2020)
City of Clifton:	\$105,293.00
City of Passaic:	\$44,082.00



2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF **THE REQUISITION FROM EDMUNDS**

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 241,065.00  
**REQUISITION #** \_\_\_\_\_  
**ACCOUNT #** G-01-41-803-020-213

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services \_\_\_\_\_  
 Law & Public Safety \_\_\_\_\_  
 Planning & Economic Development \_\_\_\_\_  
 Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200397



April 12, 2019

Mr. John McGill  
County of Passaic  
930 Riverview Drive  
Suite 200  
Totowa, NJ 07512

**RE: County of Passaic 2020 SCDRTAP Allocation**

Dear Mr. McGill:

I am pleased to forward to your attention the Senior Citizens and Disabled Residents Transportation Assistance Program FY 2020 allocation for funding. Your county allocation, as determined by formula, is **\$795,236.00**. We anticipate releasing the FY 2020 SCDRTAP applications by the end of the month. We felt it was important for you to receive your proposed allocation so that you can begin the budget preparation process and planning.

Thank you for your continued efforts in providing safe and reliable community transportation to seniors and people with disabilities in NJ.

Sincerely,

*Janelle Rivera*

Janelle Rivera  
Manager, Local Programs

cc: Anna R. Magri  
Isabel Rojas

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
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401 Grand Street  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO ACCEPT FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA) FUNDING IN THE AMOUNT OF \$393,132 THROUGH THE AREA PLAN CONTRACT PURSUANT TO PUB. L. 116-127 FOR THE PURPOSE OF PROVIDING CONGREGATE HOMEBOUND AND HOME DELIVERED MEALS TO QUALIFIED SENIOR CITIZENS THROUGHOUT PASSAIC COUNTY BY THE NEW JERSEY STATE DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200398							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-24							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO ACCEPT FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA) FUNDING IN THE AMOUNT OF \$393,132 THROUGH THE AREA PLAN CONTRACT PURSUANT TO PUB. L. 116-127 FOR THE PURPOSE OF PROVIDING CONGREGATE HOMEBOUND AND HOME DELIVERED MEALS TO QUALIFIED SENIOR CITIZENS THROUGHOUT PASSAIC COUNTY BY THE NEW JERSEY STATE DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES**

**WHEREAS**, the Passaic County Area Agency on Aging has obtained Families First Coronavirus Response Act (hereafter "FFCRA") Supplemental funding through the Area Plan Contract from the New Jersey State Department of Human Services, Division of Aging Services to provide Congregate and Home Delivered Meals to qualified homebound senior citizens throughout Passaic County in the amount of \$393,132.00; and

**WHEREAS**, the County, through its Nutrition Services Division, operates the Congregate Nutrition and Meals on Wheels Program, delivering and providing meals to qualified homebound senior citizens throughout Passaic County; and

**WHEREAS**, these funds are set forth in Policy Memorandum 2020-4, I-4 FFCRA; Intent to Fund dated April 24, 2020 will be distributed as follows: Title IIIC1, \$130,693; Title IIIC2, \$262,439; Service Match was waived on the FFCRA supplemental allocations; and

**WHEREAS**, this matter was discussed via e-mail for the May 8, 2020, meeting of Health and Human Services Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Department of Senior Services to accept Families First Coronavirus Response Act (FFCRA) funds through the Area Plan Contract in the amount of \$393,132 Pub. L. 116-127 for the purpose of providing Congregate and Home Delivered Meals to qualified homebound seniors throughout the Passaic County for the period March 1, 2020, to September 30, 2021, and

**LET IT BE FURTHER RESOLVED**, that the Director and Clerk of said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: May 19, 2020





**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Shirley Force  
**Telephone #:** (973)569-4070

**DESCRIPTION OF RESOLUTION:**

Resolution authorizing the Department of Senior Services to accept funding in the amount of \$993,132 through the Area Plan Contract to be used to support the Congregate and Home Delivered Meals Program in Passaic County through funding allocated by the State of New Jersey Department of Human Services, Division of Aging Services for the purpose of providing meals to qualified homebound senior citizens throughout Passaic County.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \_\_\_\_\_  
**REQUISITION #** \_\_\_\_\_  
**ACCOUNT #** \_\_\_\_\_

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>5/19/2020</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration     Finance     Counsel  
 Clerk to the Board     Procurement

Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200398

Division of Aging Services  
 Family First Corona Response Act Funding Allocation  
 Attachment A FFCRA

<b>County</b>	<b>FFCRA C1 Congregate Meals Award Amount</b>	<b>FFCRA C2 Home Delivered Meals Award Amount</b>	<b>Total FFCRA Award Amount</b>
Atlantic	\$70,684	\$141,937	\$212,621
Bergen	\$231,795	\$465,455	\$697,250
Burlington	\$93,693	\$188,140	\$281,834
Camden	\$121,193	\$243,361	\$364,554
Cape May	\$29,316	\$58,868	\$88,183
Cumberland	\$36,698	\$73,691	\$110,389
Essex	\$217,224	\$436,197	\$653,421
Gloucester	\$53,610	\$107,651	\$161,261
Hudson	\$179,343	\$360,131	\$539,474
Hunterdon	\$22,795	\$45,774	\$68,569
Mercer	\$84,798	\$170,279	\$255,077
Middlesex	\$187,600	\$376,711	\$564,312
Monmouth	\$132,355	\$265,776	\$398,131
Morris	\$100,387	\$201,582	\$301,969
Ocean	\$157,951	\$317,174	\$475,126
Passaic	\$130,693	\$262,439	\$393,132
Salem	\$22,456	\$31,036	\$53,491
Somerset	\$67,352	\$135,247	\$202,599
Sussex	\$24,734	\$49,666	\$74,400
Union	\$132,739	\$266,546	\$399,285
Warren	\$22,872	\$42,917	\$65,789
<b>Totals</b>	<b>\$2,120,289</b>	<b>\$4,240,578</b>	<b>\$6,360,867</b>



1. FY19 Title III Funds
2. FFCRA Funds
3. CARES Act
4. FY20 Title III Funds

Individuals eligible for services under this funding include those who are aged 60 years and older and considered homebound due to the required COVID-19 Pandemic Restrictions imposed at this time. Others who are eligible include: volunteers who serve at the congregate meal site or deliver meals (during meal service only); individuals with disabilities who reside in housing facilities occupied primarily by older individuals where congregate nutrition services are provided (an already established nutrition site pre-COVID); individuals with disabilities who reside with older individuals receiving congregate or home delivered meals; and spouses of any age.

For reporting purposes, meals that are "Grab and Go" or "Take Out", from a Congregate (C) Meal site, shall not count as an OAA Title III C) meal. If meals are sent home or otherwise offsite, these meals are considered home delivered and shall be recorded as such. Additional programmatic guidance for nutrition programs will be forthcoming from Pat Matthews and Jill Neffle.

The APC amendment request is due to DoAS by May 1, 2020. Upon approval, DoAS staff will return the APC. To add the funds into the APC, in the forms menu open the form "Additional Project Type Selection". Select FFCRA C1 -49 and FFCRA C2 -50. After saving this form, Integrated Program Summaries (IPSS) will be available with the two additional funding types on the main forms menu. Complete the IPSS and all revisions and save the agency budget plan. Submit the APC back to DoAS no later than May 15, 2020. No changes can be made to any IPS or any document in the application, unless requested by the AAA and approved and opened up by DoAS, AAA Administration staff.

Any donations shall be reported under this allocation. Participants shall be given the opportunity to donate toward the services provided. The OAA does not allow the ACL to waive this provision.

Methods for collecting contributions may include: Informing participants of the opportunity to contribute; using a locked box at "Grab and Go" locations, at curbside service or on home-delivered meal routes; or providing envelopes so older adults may send their contributions in via check through the mail.

**Pertinent Dates:**

- Program period begins on March 1, 2020
- Grant Amendment/Budget Revision Request is due May 1
- Return Area Plan Contract to DoAS by May 15th
- First Quarter Report due June 30th
- Second Quarter Report due July 22nd
- Third Quarter Report due October 22nd
- Fourth Quarter Report due February 1, 2021

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200398

## PROCEDURE:

## Grant Instructions

- For FFCRA Reporting the following Allocation and Service Codes will be used:
  - FFCRA Title III CI – Families First Coronavirus Response Act – Congregate Meals
    - Allocation Code 49
    - Service Code 435 – Congregate Meals
  - FFCRA Title III CII– Families First Coronavirus Response Act – Home Delivered Meals
    - Allocation Code 50
    - Service Code 436 – Home Delivered Meals
- In order to incorporate the FFCRA funds into the 2020 APC, a Grant Amendment/Budget Revision Request shall be initiated in SAGE.
  - Open the 2020 APC and change the status to “Grant Amendment/Budget Revision Request Initiated”.
  - Agree to change the status of the APC.
  - To initiate the amendment, fill out the “Grant Amendment/Budget Revision Request” form (in red) in the forms section of the grant.
    - If adding or deleting a program amendment to add a service or a provider, be sure to also complete the program amendment request for the addition or deletion of a service or service provider form(s), if applicable.
  - Complete the Grant Amendment/Budget Revision request form.
    - Start the title with the date of the request. This will enable DoAS to differentiate between the different amendment requests and expedite the review process. *For example, the title of the request can be “April 23, 2020 – FFCRA Amendment”.*
    - Since this amendment is adding additional funds to the grant, select the top radio button for “grant amendment”
    - In the justification section, indicate that this amendment is being requested in order to incorporate the FFCRA CI and FFCRA CII funds.
  - NOTE: if any additional changes to the APC are proposed, i.e. revise organizational chart, revise funds on an IPS for equipment, etc. include a detailed justification of what is proposed to be amended.*
  - Save the request
  - Submit the amendment request to DoAS by changing the status of the grant to “Grant Amendment/Budget Revision Request Submitted”.
  - Agree to the status change.
- SAMS Reporting
  - Once each FFCRA program is approved through the Area Plan Contract amendment process, the new funding will be added to your selected service providers with the associated service. You will receive an email from Jill Neffle with more details. A service contract for each new program/allocation shall be created in SAMS.
  - The applicable COVID-19 subservices shall be added in the service contract for each program funded under FFCRA. Further guidance on adding subservices to SAMS service contracts will be issued.
  - Additionally, you will receive another Policy Memorandum with information on nutrition service reporting during this pandemic. This will provide details on the use of the COVID-19 meal subservices.

Specific fiscal and programmatic reporting requirements are still pending from the Administration of Community Living (ACL) on this supplemental award. Minimally, AAAs will be required to submit quarterly expenditure (QPR-A) and program (QPR-B) reports to DoAS. Once ACL finalizes this information we will notify you.

**CONTACTS:** Tina Zsenak, Assistant Division Director  
[tina.zsenak@dhs.nj.gov](mailto:tina.zsenak@dhs.nj.gov)  
Timothy Appert, Fiscal  
[timothy.appert2@dhs.nj.gov](mailto:timothy.appert2@dhs.nj.gov)  
Warren Clanton, Fiscal  
[warren.clanton@dhs.nj.gov](mailto:warren.clanton@dhs.nj.gov)  
Jill Neffle, Data  
[jill.neffle@dhs.nj.gov](mailto:jill.neffle@dhs.nj.gov)  
Pat Matthews, Nutrition  
[patricia.matthews@dhs.nj.gov](mailto:patricia.matthews@dhs.nj.gov)  
Stephanie Rietze, Area Plan Contracts  
[stephanie.rietze@dhs.nj.gov](mailto:stephanie.rietze@dhs.nj.gov)



Louise Rush  
Division Director

TZ/JN/sr/TA

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF SECURITY MONITORS, HEALTHCARE TVS AND OTHER COMPUTER HARDWARE AND SOFTWARE FROM SHI INTERNATION OF SOMERSET, NJ FOR PURCHASES ON AN AS NEEDED BASIS, PURSUANT TO N.J.S.A. 40:11-12 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200399</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-25							
CAF #	0-01-27-172-001-223							
Purchase Req. #	R0-02819							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE PURCHASE OF SECURITY MONITORS, HEALTHCARE TVS AND OTHER COMPUTER HARDWARE AND SOFTWARE FROM SHI INTERNATION OF SOMERSET, NJ FOR PURCHASES ON AN AS NEEDED BASIS, PURSUANT TO N.J.S.A. 40:11-12**

**WHEREAS**, the Preakness Healthcare Center has requested the purchase of Security Monitors, Healthcare TVs and other Computer Hardware and Software; and

**WHEREAS**, said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40:11-12, as specified below; and

**WHEREAS**, the Board of Chosen Freeholders (hereafter "Board") is desirous of approving said purchase in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS**, this matter was discussed via email for the May 8, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Board for approval; and

**WHEREAS**, a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements or Federal GSA Schedules as authorized by N.J.S.A. 40:11-12:

Description:	Purchase of Security Monitors, Healthcare TVs and other Computer Hardware and Software
Using Agency:	Preakness Healthcare Center
Purchase Price:	\$ 30,000.00
Vendor:	SHI International, Corp
Authority:	Morris County Purchasing Cooperative
Contract #:	Contract #CK04/19-34
Account #:	0-01-27-172-001-223

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

JDP:lc

Dated: May 19, 2020



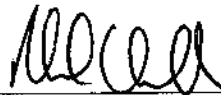
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 30,000.00

APPROPRIATION: 0-01-27-172-001-223

PURPOSE: Resolution authorizing the purchase of security monitors, Healthcare TV's and other computer hardware and software from SHI.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado, LNHA  
 Telephone #: 973-585-2169

**DESCRIPTION OF RESOLUTION:**

Resolution authorizing purchase of security monitors, healthcare TVs and other computer hardware and software from SHI International of Somerset, NJ for purchases on an as-needed basis.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 30,000.00  
 REQUISITION # RD-02819  
 ACCOUNT # 0-01-27-172-001-223

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid  
 Other: NJCoopPurchAlliance Contract CK04/19-34

- | 5. COMMITTEE REVIEW:                                     | DATE:         |
|----------------------------------------------------------|---------------|
| <input type="checkbox"/> Administration & Finance        | _____         |
| <input type="checkbox"/> Budget                          | _____         |
| <input type="checkbox"/> Health                          | _____         |
| <input checked="" type="checkbox"/> Human Services       | <u>5/8/20</u> |
| <input type="checkbox"/> Law & Public Safety             | _____         |
| <input type="checkbox"/> Planning & Economic Development | _____         |
| <input type="checkbox"/> Public Works                    | _____         |

6. DISTRIBUTION LIST:

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Lucinda Corrado, LNHA  
**Telephone #:** 973-585-2169

**DESCRIPTION OF RESOLUTION:**

Resolution authorizing purchase of security monitors, healthcare TVs and other computer hardware and software from SHI International of Somerset, NJ for purchases on an as-needed basis.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 30,000.00  
**REQUISITION #** R0-02819  
**ACCOUNT #** 0-01-27-172-001-223

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: NJCoopPurchAlliance Contract CK04/19-34

- | 5. <b>COMMITTEE REVIEW:</b>                              | <b>DATE:</b>  |
|----------------------------------------------------------|---------------|
| <input type="checkbox"/> Administration & Finance        | _____         |
| <input type="checkbox"/> Budget                          | _____         |
| <input type="checkbox"/> Health                          | _____         |
| <input checked="" type="checkbox"/> Human Services       | <u>5/8/20</u> |
| <input type="checkbox"/> Law & Public Safety             | _____         |
| <input type="checkbox"/> Planning & Economic Development | _____         |
| <input type="checkbox"/> Public Works                    | _____         |

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
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Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE FIRST ONE YEAR OPTION TO RENEW AS SET FORTH IN THE SUBLEASE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND CENTER CITY PARTNERS, LLC, FROM MAY 1, 2020 THROUGH APRIL 30, 2021, PURSUANT TO N.J.S.A. 40A:12-5(a)(1) ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

Official Resolution#	R20200400							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-26							
CAF #	G-01-41-706-020-235							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE FIRST ONE YEAR OPTION TO RENEW AS SET FORTH IN THE SUBLEASE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND CENTER CITY PARTNERS, LLC, FROM MAY 1, 2020 THROUGH APRIL 30, 2021, PURSUANT TO N.J.S.A. 40A:12-5(a)(1)**

**WHEREAS**, the Board of Chosen Freeholders of the County of Passaic (hereafter "Board") adopted Resolution R-2016-0670 on August 16, 2016 tentatively authorizing the execution of a Letter of Intent by and between the County of Passaic and Center City Partners, LLC, for rental of space for the Passaic County Weatherization Division; and

**WHEREAS**, subsequently a sublease agreement was executed, which included an initial sublease term of three (3) years and included three (3) consecutive renewal terms of one (1) year each; and

**WHEREAS**, the County is desirous of exercising the first one year option to renew, for the yearly total rental of \$59,340.52; and

**WHEREAS**, this matter was discussed via email for the May 8, 2020 meeting of Health and Human Services Committee, and is being recommended to the Board for approval; and

**WHEREAS**, a certification is attached hereto, indicating that \$59,340.52 in funds are available in G-01-41-706-020-235 (LIHEAP Assistance 2020 grant) for said expenditure;

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the first one year option to renew as set forth in the sublease agreement by and between the County of Passaic and Center City Partners, LLC, be exercised for the period May 1, 2020 through April 30, 2021, pursuant to N.J.S.A. 40A:12-5(a)(1); and

**LET IT BE FURTHER RESOLVED**, that the Director and Clerk to the Board, as well as the Passaic County Counsel, be authorized to execute any documentation that may be necessary to effectuate this Resolution.

JDP:lc

Dated: May 19, 2020

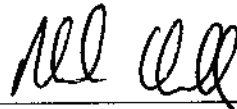
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 59,340.52

APPROPRIATION: G-01-41-706-020-235

PURPOSE: Resolution authorizing the first one year option to renew as set forth in the sublease agreement between the County of Passaic and Center City Partners, LLC.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kevin Batacchi, Weatherization Director

Telephone #: 973-569-4710

**DESCRIPTION OF RESOLUTION:**

I am requesting to exercise the first renewal term option set forth in the sublease agreement between the County of Passaic and Center City Partners, LLC, from May 1, 2020 through April 30, 2021, for the rental of space for the Passaic County Weatherization Division.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 59,340.52

*REQUISITION #* TBD

*ACCOUNT #* G-01-41-706-020-235 (LIHEAP Assistance 2020)

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: Letter of Intent, R-2016-0670, and Sublease Agreement

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200400

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

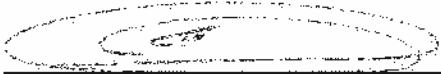
Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING EXTENSION OF THE CONTRACT TO THE VENDORS LISTED BELOW FOR RESIDENTIAL WINDOWS/DOORS REPAIR & INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES AND RESIDENTIAL INSULATION & VENTILATION WITH OTHER ENERGY CONSERVATION MEASURES FOR THE PASSAIC COUNTY WEATHERIZATION DIVISION, PURSUANT TO N.J.S.A. 40A:11-1 ET.SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

WEATHERIZATION

REVIEWED BY:

  
Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200401							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-27							
CAF #	G-01-41-709-019-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020



**RESOLUTION AUTHORIZING EXTENSION OF THE CONTRACT TO THE VENDORS LISTED BELOW FOR RESIDENTIAL WINDOWS/DOORS REPAIR AND INSTALLATION WITH OTHER ENERGY CONSERVATION MEASURES AND RESIDENTIAL INSULATION & VENTILATION WITH OTHER ENERGY CONSERVATION MEASURES FOR THE PASSAIC COUNTY WEATHERIZATION DIVISION PURSUANT TO N.J.S.A. 40A:11-1 ET.SEQ.**

**WHEREAS**, there has existed a need for contractors to provide residential installation and replacement of windows/doors and residential insulation and ventilation with other energy conservation measures for the Passaic County Weatherization and Home Energy Assistance Program for privately-owned residential homes; and

**WHEREAS**, pursuant to Resolution R-2018-0435, the Board of Chosen Freeholders of the County of Passaic (hereafter referred to as "Board") awarded a contract to C.A. Spinella Inc. of Boonton, New Jersey, on an "as needed" basis for the Passaic County Weatherization Division for SB-18-031 residential windows/doors repairs and installation with other energy conservation measures; and awarded a contract to Divine Energy Solutions Inc. of Dover, New Jersey, for SB-18-032 weatherization program residential insulation and ventilation repairs and installation with other energy conservation measures pursuant to N.J.S.A. 40A:11-1 et.seq.; and

**WHEREAS**, Resolution R-2018-0435 contains an initial two (2) year term with a one (1) year option to renew; and

**WHEREAS**, the Board is desirous of exercising the one (1) year option to renew, extending the prices, terms, and conditions contained in R-2018-0435 for an estimated amount of \$200,000.00; and

**WHEREAS**, this matter was discussed via email for the May 8, 2020 of the Health and Human Services Committee, and is being recommended to the Board for approval; and

**WHEREAS**, a certification is attached hereto indicating that funds are available for the within contemplated expenditures;

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, pursuant to N.J.S.A. 40A:11-1 et.seq., it does hereby authorize a one (1) year extension with C.A. Spinella Inc. of Boonton, New Jersey, on as "as needed" basis for the Passaic County Weatherization Division for SB-18-031 weatherization program residential windows/doors repairs and installation with other energy conservation measures; and with Divine Energy Solutions Inc. of Dover, New Jersey, on as "as needed" basis for the Passaic County Weatherization Division for SB-18-032 weatherization program residential insulation and ventilation repairs and installation with other energy conservation measures; and

**LET IT BE FURTHER RESOLVED**, that the one (1) year extension term commences June 1, 2020, and expires May 31, 2021; and

**LET IT BE FURTHER RESOLVED**, that the Director, Clerk to the Board and County Counsel are hereby authorized to execute any documents necessary to effectuate the purposes of this Resolution.

JDP:lc

Dated: May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: G-01-41-709-019-213  
G-01-41-708-020-213

PURPOSE: Resolution authorizing extension of the contract to the vendors listed for residential windows/doors.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kevin Batacchi, Weatherization Director

**Telephone #:** 973-569-4710

**DESCRIPTION OF RESOLUTION:**

I am recommending a one-year extension on the contract to C.A. Spinella Inc of Boonton, NJ, for SB-18-031 Weatherization Program Residential Windows/Doors Repairs and Installation with Other Energy Conservation Measures, and on the contract to Divine Energy Solutions Inc of Dover, NJ, for SB-18-032 Weatherization Program Residential Insulation and Ventilation Repairs and Installation with Other Energy Conservation Measures.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 100,000.00 (LIHEAP Wx 19); \$100,00

**REQUISITION #** TBD

**ACCOUNT #** G-01-41-709-019-213 (LIHEAP Wx 19); G-01-41-708-1

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: SB-18-031 & SB-18-032

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

5/8/20

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Introduced on: May 19, 2020  Other: \_\_\_\_\_  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200401

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
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Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION TO APPLY FOR AND RECEIVE GRANT FUNDS IN CONNECTION WITH BIOTERRORISM PREPAREDNESS, PURSUANT TO N.J.S.A. 26:4-2 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

Official Resolution#	R20200402							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION TO APPLY FOR AND RECEIVE GRANT FUNDS IN CONNECTION WITH BIOTERRORISM PREPAREDNESS, PURSUANT TO N.J.S.A. 26:4-2**

**WHEREAS**, the New Jersey Department of Health has awarded to the Passaic County Department of Health Services a grant to further develop the Emergency Preparedness and response plan: Bio-Terrorism Preparedness, pandemic flu and other public health threats. This grant is effective July 1, 2020 to June 30, 2021, in the amount of \$526,569.00 of which \$219,955.00 will go to the Sub-Grantee Paterson Division of Health; and

**WHEREAS**, the Board of Freeholders (hereafter "Board") is desirous of applying for and receiving said grant from the New Jersey Department of Health, Division of Public Health Infrastructure, Laboratories and Emergency Preparedness; and

**WHEREAS**, this matter was discussed via email for the May 8, 2020 meeting of Health and Human Services Committee, and is being recommended to the Board for approval;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that pursuant to N.J.S.A. 26:4-2 it hereby authorizes the Passaic County Department of Health Services to apply for and receive grant dollars as set forth in the resolution; and

**LET IT BE FURTHER RESOLVED**, that the Passaic County Health Officer is hereby authorized to execute the Agreement on behalf of the Passaic County Health Department.

JDP:lc

Dated: May 19, 2020



State of New Jersey  
DEPARTMENT OF HEALTH

PO BOX 360  
TRENTON, N.J. 08625-0360

[www.nj.gov/health](http://www.nj.gov/health)

PHILIP D. MURPHY  
Governor

SHEILA Y. OLIVER  
Lt. Governor

JUDITH M. PERSICILLI, RN, BSN, MA  
Commissioner

April 24, 2020

Charlene Gungil  
Passaic County Health Department  
18 Clark Street  
Paterson, NJ 07505

Dear Health Officer,

SUBJECT: LETTER OF INTENT

The New Jersey Department of Health, Division of Public Health Infrastructure, Laboratories, and Emergency Preparedness intends to process your Grant application for the Local Core Capacity for Public Health Emergency Preparedness LINC'S Grant Program PHLP21LNC in the amount of \$526,569. This amount is inclusive of \$219,955 that is to be provided to the City of Paterson as a sub-grant. The award of a grant for this project is contingent upon the execution of a grant agreement by the Department's Approval Officer and the availability of funds. This award will be effective for the grant period 07/01/2020 through 06/30/2021.

Please consider this letter as notice of the Division's intent to fund this project in accordance with the legal provisions of the subject grant. Once an agreement has been executed, it will be available for your review in the Department's online grant system, the System for Administering Grants Electronically (SAGE), which can be accessed at [www.sage.nj.gov](http://www.sage.nj.gov). The Department will not provide cash payments for any project-related costs until an executed agreement has been issued. Any payments made under the grant will be made in accordance with the terms of the Grant Agreement.

The Grantee recognizes and agrees that funding under a grant agreement is expressly dependent upon the availability of funds to the Department, appropriated by the State Legislature from State or federal revenue, or such other funding sources as may be applicable. The Department shall not be held liable for any breach of this agreement, resulting from the absence of available funding appropriations.

Project Category	Funding Amount	Budget Period
CDC Base	\$424,569 (includes \$219,955 for City of Paterson sub-grant)	07/01/2020 - 06/30/2021
CDC CRI	\$102,000	07/01/2020 - 06/30/2021

The grant award will further be contingent upon the fiscal and programmatic completeness of your application, as well as the fulfillment of any grant objectives, if applicable. Grant applications are to be completed on-line via the System for Administering Grants Electronically (SAGE). "Terms and Conditions" as well as Cost Controlling Initiatives will apply and may be found under "Management Activities" within each application. SAGE can be accessed at [www.sage.nj.gov](http://www.sage.nj.gov). Paper applications will not be accepted. SAGE will be open for PHLP21LNC on **May 12, 2020** and close on **June 10, 2020 at 11:59PM**.

If you have any questions or are in need of assistance, contact Susan Johnson, Program Management Officer, at [regionalpmo@doh.nj.gov](mailto:regionalpmo@doh.nj.gov) or Rina Warehall, Grant Management Officer at [rina.warehall@doh.nj.gov](mailto:rina.warehall@doh.nj.gov)

Sincerely,

Dana B. Johnson  
Director, Office of Disaster Resilience

cc: SAGE Application  
Carl Michaels, Administrator  
Karen Fox Pawlak, Service Director  
Susan Johnson, Program Management Officer  
Rina Warehall, Grant Management Officer

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200402

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DIRECTOR OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO ENTER INTO AN AGREEMENT NECESSARY FOR THE RECEIPT OF "RIGHT TO KNOW" GRANT FUNDS PROVIDED BY THE NEW JERSEY DEPARTMENT OF HEALTH, IN ACCORDANCE WITH N.J.S.A. 34:5A-1 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

Official Resolution#	R20200403							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-29							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE PASSAIC COUNTY HEALTH DEPARTMENT TO ENTER INTO AN AGREEMENT NECESSARY FOR THE RECEIPT OF “RIGHT TO KNOW” GRANT FUNDS PROVIDED BY THE NEW JERSEY DEPARTMENT OF HEALTH, IN ACCORDANCE WITH N.J.S.A. 34:5A-1 ET SEQ.**

**WHEREAS**, the New Jersey Department of Health, Division of Epidemiology Occupational and Environmental Health (hereafter “State”) is providing grant monies to improve the health communication network in Passaic County; and

**WHEREAS**, this system will enable the Passaic County Department of Health Services to alert citizens of any and all potential health problems within Passaic County; and

**WHEREAS**, the State has made funds available to the Passaic County Department of Health Services (hereafter “Department”) to continue the implementation of the Right To Know Program in the sum of \$15,213.00, the amount of \$3,803.25 will be dispersed quarterly beginning July 1, 2020 to June 30, 2021, including the first two quarterly allocations of (\$3,803.25) for the state fiscal year of 2021, in accordance with N.J.S.A. 34:5A-1 et seq.; and

**WHEREAS**, the said State has been supporting the Right to Know Program in the Department for the past several years; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Passaic (hereafter “Board”) is desirous of accepting the funds to further protect the health, safety and welfare of the Passaic County residents; and

**WHEREAS**, this matter was discussed via email for the May 8, 2020 meeting of Health and Human Services Committee, and is being recommended to the Board for approval;

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of Chosen Freeholders of the County of Passaic authorizes the Director of the Passaic County Department of Health Services, to enter into an agreement necessary for the receipt of funding the above referenced Right to Know grant provided by the New Jersey Department of Health, in accordance with N.J.S.A. 34:5A-1 et seq.; and

**LET IT BE FURTHER RESOLVED**, that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc

Dated: May 19, 2020





**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Charlene Gungil  
**Telephone #:** 973-881-4396

**DESCRIPTION OF RESOLUTION:**

The New Jersey Department of Health has awarded a grant to the Passaic County Department of Health in the amount of \$15,213.00 dispersed quarterly in the amount of \$3,803.25 beginning 7/1/2020 to continue the implementation of the Right to Know Program.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE ***A REQUISITION***. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 15,213.00  
**REQUISITION #** \_\_\_\_\_  
**ACCOUNT #** \_\_\_\_\_

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200403



State of New Jersey  
DEPARTMENT OF HEALTH

DIVISION OF EPIDEMIOLOGY, ENVIRONMENTAL AND OCCUPATIONAL HEALTH  
PO BOX 369  
TRENTON, N.J. 08625-0369 PHILIP

D. MURPHY  
Governor

[www.nj.gov/health](http://www.nj.gov/health)

SHEILA Y. OLIVER  
Lt. Governor

JUDITH M. PERSICILLI, RN, BSN, MA  
Commissioner

April 24, 2020

John Pogorelec  
County Counsel  
Passaic County  
401 Grand Street  
Paterson, NJ 07505

Dear Mr. Pogorelec,

**SUBJECT: LETTER OF INTENT**

The New Jersey Department of Health, Division of Epidemiology, Environmental & Occupational Health intends to process your Grant application for 2021 Right to Know Letter of Agreement in the amount of \$15,213.00. The award is contingent upon the fully executed award signed by the Department's approval Officer and the availability of funds. This award will be effective for the grant period 7/1/2020 through 6/30/2021.

Please consider this letter as notice of the Department's intent to fund in accordance with the legal provisions of such grant, and that the Notice of Grant Award document will be processed as soon as possible.

The Department will not be able to provide cash payments for any costs incurred by carrying out the items of this grant application until a fully executed Notice of Grant Award has been processed. Upon completion of this process, payment will be made in accordance with the grant provisions.

The Grantee recognizes and agrees that funding under a grant agreement is expressly dependent upon the availability of funds to the Department appropriated by the State Legislature from State of federal revenue, or such other funding sources as may be applicable. The Department shall not be held liable for any breach of this agreement, resulting from the absence of available funding appropriations.

Project Category	Funding Amount	Budget Period
2021 RTK LOA	\$15,213.00	7/1/2020 - 6/30/2021

The grant award will further be contingent upon the fiscal and programmatic completeness of your application, as well as the fulfillment of any current grant objectives, if applicable. Grant applications are to be completed on-line via the System for Administering Grants Electronically (SAGE). "Terms and Conditions" as well as Cost Controlling Initiatives will apply and may be found under "Management Activities" within each application. SAGE can be accessed at [njsage.intelligrants.com](http://njsage.intelligrants.com). Paper applications will not be accepted. SAGE will be open for 2021 RTK LOA applications on 4/23/2020 and close on 5/18/2020.

If you have any questions or are in need of assistance, contact Cherrelle Shelton, Program Management Officer at 609 802-8150 or Laura Collazo, Grant Management Officer at 609 913-5303.

Sincerely,

Gary Cerfonti, Director

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200403

Service cc: SAGE Application  
Ashwani Chopra, Fiscal Management  
Cherrelle Shelton, Program Management Officer  
Laura Collazo, Grant Management Officer

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200403

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD TO EZ-GO FOR TRADING IN 30 USED GOLF CARTS PER BID # SB-20-013 PURSUANT TO N.J.S.A 40A: 11-24, ET SEQ ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PARKS & RECREATION DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200404</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-30							
CAF #								
Purchase Req. #	R0-02381							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE AWARD TO EZ-GO FOR TRADING IN 30 USED GOLF CARTS PER BID # SB-20-013 PURSUANT TO N.J.S.A 40A: 11-24, ET SEQ**

**WHEREAS**, the County of Passaic Preakness Valley Golf Course (hereafter “County”) desires to trade in 30 used Golf Carts with EZ-Go; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-23 the County issued bid # SB-20-013 advertisement for bids which was published in advance of the date fixed for receiving the bids to promote competitive bidding; the County received bids for on March 13, 2020; and

**WHEREAS**, pursuant to N.J.S.A. 40A: 11-24 the Director of the Passaic County Parks and Recreation has recommended award of the contract trade up to 30 used Golf Carts to EZ-GO and in return the County of Passaic will received \$75,000; and

**WHEREAS**, this matter was discussed via email on April 15, 2020 by the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED** pursuant to N.J.S.A. 40A:11-24 et seq, the Board of Chosen Freeholders of the County of Passaic hereby awards a contract to trade up to 30 used Golf Carts to EZ-GO in return the County of Passaic will receive \$75,000 for the trade as recommended by the Passaic County Director of Parks and Recreation.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

NDA

Dated: May 19, 2020



**COUNTY OF PASSAIC  
PARKS & RECREATION**

209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To: Sherry Arvanitakis: Procurement  
Cc: M. Jordan, N. Allwaters: County Counsel  
From: Darryl Sparta, Director of Parks & Recreation  
Date: 4/7/2020  
Re: Golf Cart purchase-Award Recommendation

Bids were received on March 13, 2020 for the trade in of thirty 2015 Yamaha golf carts and the purchase of forty 2020 Yamaha golf carts or equal. The carts being traded in are part of the current golf cart fleet at the Breakneck Valley Golf Course. The new carts will be taking the place of the carts being traded in.

Bids were received from EZ-GO (1451 Marvin Griffin Road Augusta, GA 30906) and from Golf Car Specialties (10 Spa DR Saratoga Springs, NY 12866). The bid results are as follows:

**EZ-GO**

Trade in deduction of \$75,000  
New Cart purchase price \$179,120 Total adjusted cost = \$104,120.

**GOLF CAR SPECIALTIES**

Trade in deduction of \$60,000  
New Cart purchase price \$173,560 Total adjusted cost = \$113,560.

I would like to recommend that the purchase portion of the bid for the 40 new golf carts be awarded to Golf Car Specialties in the amount of \$173,560. This recommendation for award is based on lowest total cost and meeting the specifications. The funds for this purchase are available as part of The Parks Departments 2020 capital request. I would also like to recommend that the trade in portion of this bid, for the 30 used golf carts, be awarded to EZ-GO in the amount of \$75,000 to be paid to Passaic County.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING BIDDERS FOR THE LAMBERT CASTLE & CARRIAGE HOUSE RESTORATION PROJECT, PURSUANT TO N.J.S.A. 40A: 11-25, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HISTORICAL SOCIETY

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200405							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-31							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION QUALIFYING BIDDERS FOR THE LAMBERT CASTLE & CARRIAGE HOUSE RESTORATION PROJECT, PURSUANT TO N.J.S.A. 40A: 11-25, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) owns and maintains the Lambert Castle, an historic site listed on the National and New Jersey Registers of Historic Places, and located within the Passaic County Park System; and

**WHEREAS**, in an order to preserve and protect the Lambert Castle for future generations of Passaic County residents, the Passaic County Board of Chosen Freeholders (hereafter “Board”) undertook the Lambert Castle & Carriage House Restoration Project (hereafter “Project”); and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-25, the County is authorized to establish reasonable regulations appropriate for controlling the qualifications of prospective bidders upon contracts to be awarded by the County, which may fix qualifications according to factors set forth therein, including the experience of the bidders in the contract being procured; and

**WHEREAS**, additionally, N.J.S.A. 40A:11-25 requires the County to hold a public hearing prior to the adoption of any such regulations for prequalifying bidders for the Project, which was authorized by the Board by Resolution No. R20200209, and a public hearing pursuant to the conditions of N.J.S.A. 40A:11-25 was held by the Board on February 11, 2020; and

**WHEREAS**, in a letter dated March 16, 2020, the Division of Local Government Services informed the County that its application for prequalification of the Project was approved, that no regulations submitted trigger reasons for disapproval, and the County is in compliance with the public notice and hearing provisions of N.J.S.A. 40A:11-25, a copy of which is attached to and made part of this Resolution; and

**WHEREAS**, on April 27, 2020, the County issued RFQ-20-068, that contained the prequalification regulations for the Project, setting forth the bidder’s experience and skill necessary to complete the Project, specifically as it pertains to successful completion of historic preservation projects; and

**WHEREAS**, on May 7, 2020, six (6) bidders submitted qualifications pursuant to RFQ-20-068, including: (1) Hall Construction Co., Inc.; (2) Intercontinental Construction Contracting, Inc.; (3) John O’Hara Company; (4) Merrel & Garguso, Inc.; (5) Paragon Restoration Corporation; and (6) Walker Ridge, LLC; and

**WHEREAS**, the qualifications submitted pursuant to RFQ-20-068 were reviewed by the County’s Director of Cultural and Historic Affairs and Clark Caton Hintz, P.C., the architect of record on the Project, all of whom are being deemed qualified to complete the Project and eligible to submit a bid, when issued by the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., the County issued RFQ-20-015, seeking qualifications for a pool of firms of engineers, architects, land surveyors, planners, landscape architects, environmental health and safety and engineering consultant services for calendar year 2020, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, this matter was approved by the Public Works Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-25, that the following construction firms are qualified and eligible to bid on the Lambert Castle & Carriage House Restoration Project: (1) Hall Construction Co., Inc.; (2) Intercontinental Construction Contracting, Inc.; (3) John O’Hara Company; (4) Merrel & Garguso, Inc.; (5) Paragon Restoration Corporation; and (6) Walker Ridge, LLC.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to take all action necessary to carry out the purposes of this Resolution.

MPJ

May 19, 2020





State of New Jersey  
 DEPARTMENT OF COMMUNITY AFFAIRS  
 101 SOUTH BROAD STREET  
 PO Box 800  
 TRENTON, NJ 08625-0800  
 (609) 292-6420

PHILIP D. MURPHY  
 Governor

LT. GOVERNOR SHEILA Y. OLIVER  
 Commissioner

March 16, 2020

Nadege D. Allwaters, Esq.  
 County Deputy Counsel  
 County of Passaic  
 401 Grand Street, Room 214  
 Paterson, New Jersey 07505-2023

Dear Ms. Allwaters:

The Division of Local Government Services has received the County of Passaic's application to approve prequalification criteria applicable to Lambert Castle Restoration Project.

Pursuant to N.J.S.A. 40A:11-25, the Division is authorized to disapprove an application upon finding that the submitted prequalification criteria:

- a. Are written in a manner which will unnecessarily discourage full, free, and open competition; or
- b. unnecessarily restrict the participation of small businesses in the public bidding process; or
- c. create undue preferences; or
- d. violate the Local Public Contracts Law or any other law.

The Division finds that the regulations submitted do not trigger any of the above-referenced reasons for disapproval. Further, the County of Passaic is in compliance with the public notice and hearing provisions of N.J.S.A. 40A:11-25. As such, the subject prequalification regulations are hereby **approved** and may be enforced as a condition of award for the Lambert Castle Restoration Project.

Sincerely,

Michele E. Meade  
 Municipal Technical Advisor & Procurement Specialist  
 Division of Local Government Services

MEM:

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO PENNONI ASSOCIATES, INC., TO CONDUCT FIELD WORK AND AN ASSESSMENT ON POTENTIAL ENVIRONMENTAL HAZARDOUS MATERIAL DUE TO THE OPERATIONS AT THE MOTOR-POOL, PURSUANT TO N.J.S.A. 40A: 11-5(1)(a)(i), ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HISTORICAL SOCIETY

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200406</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-32							
CAF #	C-04-55-162-001-902							
Purchase Req. #	R0-03002							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO PENNONI ASSOCIATES, INC., TO CONDUCT FIELD WORK AND AN ASSESSMENT ON POTENTIAL ENVIRONMENTAL HAZARDOUS MATERIAL DUE TO THE OPERATIONS AT THE MOTOR-POOL, PURSUANT TO N.J.S.A. 40A: 11-5(1)(a)(i), ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) owns and maintains the Lambert Castle, an historic site listed on the National and New Jersey Registers of Historic Places, and located within the Passaic County Park System; and

**WHEREAS**, in an order to preserve and protect the Lambert Castle for future generations of Passaic County residents, the Passaic County Board of Chosen Freeholders (hereafter “Board”) undertook the Lambert Castle & Carriage House Restoration Project (hereafter “Project”); and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-20-015, seeking qualifications for a pool of firms of engineers, architects, land surveyors, planners, landscape architects, environmental health and safety and engineering consultant services for calendar year 2020, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for a pool of firms of engineers, architects, land surveyors, planners, landscape architects, environmental health and safety and engineering consultant services for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on December 30, 2019, the Board approved Resolution No. R20191231 qualifying a pool of firms for engineers, architects, land surveyors, planners, landscape architects, environmental health and safety and engineering consultant services for calendar year 2020, as recommended by the Passaic County Engineer, to be hired on an as-needed basis, which included Pennoni Associates, Inc.; and

**WHEREAS**, the County’s Director of Cultural and Historic Affairs is requesting a contract for an environmental assessment for the Project, to include the professional services as set forth in the May 4, 2020 letter same, which is attached to and made part of this Resolution, in an amount not to exceed sixteen thousand five hundred dollars (\$16,500.00); and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was approved by the Public Works Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that a contract is awarded to Pennoni Associates, Inc. for an environmental assessment for the Lambert Castle and Carriage House Restoration Project, in an amount not to exceed sixteen thousand five hundred dollars (\$16,500.00); and

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Pennoni Associates, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract modification, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

May 19, 2020



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Kelly C. Ruffel DEPARTMENT/DIVISION: Cultural & Historic Affairs

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Professional Services - RFQ  
 PROJECT NAME & NO. (If applicable): Lambert Castle & Carriage House Restoration Project  
 PROJECT LOCATION (If applicable): Lambert Castle & Carriage House

**SUMMARY** (Include full details such as contract award period, purpose, etc):

A resolution to award a contract to Pennoni Associates, Inc. to conduct field work and an assessment on potential environmental hazardous material due to the operations at the Motor-pool.

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 16,500  
 REQUISITION # R0-03002

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-162-001-902 # \_\_\_\_\_ # \_\_\_\_\_

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_  RFQ #: \_\_\_\_\_  
 Add qualifying resolution no. if requesting an award

BID #: \_\_\_\_\_ CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: \_\_\_\_\_

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
 Adopted on: Planning & Economic Development  
 Official Resolution#: R20200406

Public Works

May 4, 2020

COPsx20007P

Kelly C. Ruffel, Director  
Department of Cultural & Historic Affairs  
County of Passaic  
The Dey Mansion, 199 Totowa Road  
Wayne, New Jersey 07470

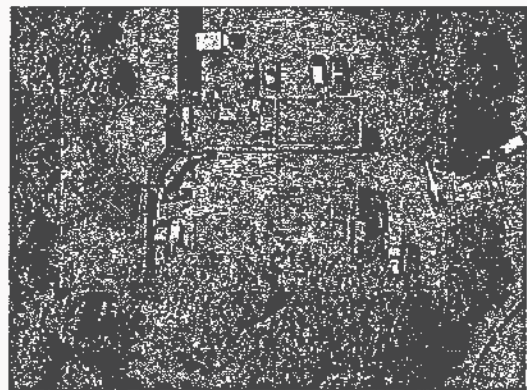
**RE: PROPOSAL FOR ENVIRONMENTAL SERVICES  
ENVIRONMENTAL SERVICES – LIMITED SITE INVESTIGATION  
LAMBERT CASTLE CARRIAGE HOUSE  
PATERSON, PASSAIC COUNTY, NEW JERSEY**

Dear Ms. Ruffel:

Pennoni has prepared this proposal to provide environmental consulting services to the **County of Passaic (Client)** for a limited site investigation of the underlying soils and groundwater for the above referenced property (i.e., "subject property" or "site"). The limited site investigation will be conducted to determine presence/absence of Contaminants of Concern (COCs) that may be present in the underlying soils and groundwater from historical or current site activities. At the time of this proposal, no Phase I Environmental Site Assessment Report nor Preliminary Assessment was available for review; therefore, this proposal is based on recent email correspondence with the Client and an informal site walk conducted on April 21, 2020.

**BACKGROUND**

After discussions with representatives of the Client, a review of the New Jersey Department of Environmental Protection's (NJDEP's) Online Dataminer Program, and an informal site walk of the Carriage House structures, conducted on April 21, 2020, Pennoni is proposing an invasive soil and groundwater investigation of the target area. Currently, it appears that the site is being used as a vehicle maintenance facility for the County; however, per discussions, the site has been historically used as a carriage house, storage and painting facility. The site is listed with the Site Remediation Program (SRP) with a Program Interest (PI) # 016612. PI # 016612 is listed as having two open activities including SRP #'s 90-04-19-0908 and 17-07-06-1317-19 as well as an active Underground Storage Tank (UST) Registration. A review of NJ-GEOWEB has identified the Site as having an indeterminate Classification Exception Area (CEA) for historic fill and a Deed Notice/Remedial Action Permit. The COCs expected to be encountered include petroleum constituents related to diesel fuel, gasoline and waste vehicular crankcase oil.



Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200406

## SCOPE OF SERVICES

Based on our current understanding of the project, Pennoni recommends the following Scope of Services:

### TASK 1: LIMITED SITE INVESTIGATION (SI)

#### TASK 2: LIMITED SI REPORT

The activities included in each task are discussed below.

#### Task 1: Limited SI

In order to determine presence/absence of COCs in the underlying soils and groundwater of the carriage house area, Pennoni is proposing a limited site investigation of the target area. The limited SI will be conducted as follows:

##### *Task 1.1: Electro-Magnetic/Ground Penetrating Radar (EM/GPR) Survey*

To determine the presence/absence of residual subsurface anomalies and to facilitate safe installation of borings at the site, a geophysical evaluation of the subject property is recommended. The objective of the EM/GPR survey is to identify the presence of subsurface anomalies and/or piping that may interfere with the proposed SI.

EM surveying operates in accordance with the theory of electromagnetic induction. The conductivity of the soil or buried materials is determined by measuring the response of the ground to an induced magnetic field. Eddy currents generated by the EM unit create a secondary magnetic field in the subsurface from which different components of the EM field can be measured. A non-destructive GPR investigation will be performed in conjunction with the EM survey by traversing the area to further investigate identified anomalies (i.e., USTs, piping and building foundations). Pennoni will mark anomalies detected during the EM\GPR survey for further investigation, if necessary.

##### *Task 1.2: Soil Investigation*

In order to establish baseline conditions of the underlying soils and to determine presence/absence of COCs associated with the suspected historical use of the site at concentrations above the NJDEPs Soil Remediation Standards (SRS) and the Default Impact to Groundwater Soil Screening Levels (DIGWSSL), an invasive soil sampling program is proposed. Pennoni will retain the services of a licensed environmental driller, who, utilizing direct push technology, will advance up to four borings across the site in accessible areas. The borings will be distributed biased to suspect areas and the results of the EM/GPR survey.

Each boring will be advanced to a maximum depth of 15 feet below surface grade (bsg), bedrock or groundwater, whichever is encountered first. Each boring core will be field screened with a properly calibrated photo-ionization detector (PID), photo-documented and logged into a field notebook. One representative soil sample will be collected from each core biased to the depth that exhibits the highest PID response above background and will be submitted for laboratory analysis. The collected soil samples will be transferred into laboratory prepared sample bottles and placed in a cooler kept at 4° Celsius during shipment to a NJDEP-approved laboratory for analyses. Due to the suspected historical use of the site provided by the Client, the soil samples will be analyzed for volatile organics with a forward library search



(VO+15), semi-volatile organics with a forward library search (SVO+20), Polychlorinated Biphenyls (PCBs), lead, Fractionated Extractable Petroleum Hydrocarbons (EPH Cat 2) and a naphthalene/2-methylnaphthalene contingency, the analysis codified in Table 2-1 in the NJDEP's Technical Requirements for Site Remediation (NJAC 7:26E) for leaded/unleaded gasoline, diesel fuel and waste vehicular crankcase oil. Target Analyte List metals (TAL Metals) will also be run on the samples to investigate for paint metals.

### *Task 1.3: Groundwater Investigation*

In order to establish baseline conditions of the underlying groundwater and to determine presence/absence of COCs at concentrations above the NJDEPs Ground Water Quality Standards (GWQS), a groundwater sampling program is proposed. Pennoni is proposing to install two temporary groundwater monitoring points (TGMPs) to determine the current groundwater conditions at the site.

Pennoni will retain a licensed well driller to install the two TGMPs within the borings created during the soil investigation that exhibit the highest PID readings. Each TGMP will be constructed of 1-inch diameter PVC and will be set to a maximum depth of 15 feet bgs or auger refusal, depending on the depth to groundwater as observed during the installation activities. The bottom ten (10) feet of each TGMP will be screened for sample collection. To minimize potential matrix interferences that are inherent with TGMPs, particularly when the targeted analyte is inorganic, each TGMP will be wrapped with a pre-packed well screen to reduce the amount of suspended sediment in the sample.

Upon the installation of each TGMP, one (1) discreet grab sample will be collected using a dedicated Teflon bailer. Upon collection, the groundwater sample will be containerized in laboratory prepared glassware with appropriate preservative and stored in a cooler maintained at 4° Celsius. Upon completion of the grab groundwater sampling event, the sample cooler will be transported under chain of custody to a NJDEP-certified laboratory for analysis. The groundwater sample will be analyzed for VO+15, SVO+20 and TAL Metals. Sampling parameters may be field adjusted depending on suspected contaminant information, with Client's approval.

### **Task 2: Limited SI Report**

Upon completion of the above scope of services, Pennoni will prepare a limited SI report documenting the results of our limited site investigation. The report will incorporate a summary of the services completed.

The Report will contain the following:

- The physical setting, topography, and regional/local geology and hydrogeology;
- Documentation of the soil/groundwater investigation;
- A summary of baseline analytical results;
- A list of applicable standards and tables/figures showing groundwater sample results; and,
- Our conclusions and recommendations based upon the results of the investigations.

### **FEES**

Pennoni proposes to complete the Scope of Services for Task 1 & 2 for a lump sum fee of **\$16,500.00**. A breakdown of the fees will be provided upon request.

The project fees are based on the following assumptions:

- No Licensed Site Remediation Professional (LSRP) services are included in this proposal;
- Unrestricted access to the subject property will be provided on the date(s) and time(s) requested;
- Areas will be free from obstructions, equipment, etc. to allow accessibility of equipment;
- The project will proceed uninterrupted and without delay based on the schedule provided in this proposal or as arranged prior to project initiation;
- Up to four soil and two groundwater samples are included in this proposal;
- Analyses of the soil and groundwater samples will be conducted using standard 10-day turn around time;
- Public and private utilities will not be encountered to cause the proposed site investigation activities to be potentially dangerous to life and/or property;
- Lane closures, alternative pedestrian access, police assistance, etc. will not be required; and,
- Pennoni will provide the Client with one electronic copy of the final report.

#### **BILLING AND PAYMENT**

Invoices will be submitted monthly and will be based upon the work completed during the billing period. Payment is due upon receipt of invoice. The Client acknowledges that the method of billing and payment has been discussed in detail, that the terms agreed upon can only be changed by a written addendum agreed to by both parties, and that work may be stopped until payment is made in accordance with the agreement.

#### **TERMS AND CONDITIONS**

Pennoni's General Terms and Conditions (Form LE01 Revised 12/2015) are attached hereto and are considered a part of this proposal. The Client indicates by the execution of this proposal that he or she has reviewed and understands the General Terms and Conditions.

Thank you for the opportunity to provide these professional services. If this proposal is acceptable, please sign and return one (1) of the enclosed copies as our Notice-To-Proceed. This proposal is valid for a period of 30 days. If you have any questions, or if you would like to discuss any of the above, please do not hesitate to contact us.

We look forward to working with you on this project. If you have any questions regarding this submission or require additional information, please feel free to contact us at (973) 265-9775.

Sincerely,

**PENNONI ASSOCIATES INC.**



Chris Beriont, LSRP  
Senior Environmental Geologist



Kevin J. Davis, PE, LSRP, ENV SP  
Vice President



Please indicate your acceptance of this proposal by signing and returning a copy of this proposal as our authorization to proceed. In signing this proposal, the Client authorizes Pennoni to complete the professional services outlined in this proposal in accordance with the attached terms and conditions.

Accepted By:

---

Authorized Representative of the Client

---

(Print Name & Title)

---

(Date)



## PENNONI ASSOCIATES INC. GENERAL TERMS & CONDITIONS

1. Unless withdrawn sooner, proposals are valid for thirty (30) days.
2. The technical and pricing information in proposals is the confidential and proprietary property of Pennoni Associates Inc. ("Pennoni") or any Pennoni subsidiary or affiliate. Client agrees not to use or to disclose to third parties any technical or pricing information without Pennoni's written consent.
3. The agreement created by the Client's acceptance of a proposal and these Terms & Conditions is hereinafter referred to as the "Agreement." If a proposal is submitted to Client and Client fails to return a signed copy of the proposal but knowingly allows Pennoni to proceed with the services, then Client shall be deemed to have accepted the terms of the proposal and these General Terms & Conditions. If there is a conflict or inconsistency between any express term or condition in the proposal and these General Terms & Conditions, then the proposal shall take precedence. The proposal and these General Terms & Conditions constitute the entire Agreement, and supersede any previous agreement or understanding.
4. Payment is due upon receipt of invoices as submitted. If Client chooses to make any payment via major credit card, Client agrees to pay a 3% surcharge or 1.03 times the total amount invoiced. Client agrees to pay interest at the rate of 1½ percent per month on invoices that are more than 30 days past due. If an invoice is 30 or more days past due, then Pennoni may suspend services and refuse to release work on this Agreement or any other agreement between Client and Pennoni until Client has paid all amounts due. Unless Pennoni receives written notice of Client's dispute of an invoice within 30 days of the invoice date, the invoice will be presumed correct. If payment is not made in accordance with the Agreement, then Client agrees to pay reasonable costs and attorney's fees incurred by Pennoni to collect payment.
5. All drawings, sketches, specifications and other documents ("Documents") in any form, including electronic, prepared by Pennoni are instruments of Pennoni's services, and as such are and shall remain Pennoni's property. Upon payment in accordance with the Agreement, Client shall have the right to use and reproduce the Documents solely for the purposes of constructing, remediating, using or maintaining the project contemplated by the Agreement ("Project"). The Documents are prepared for use on this Project only, and are not appropriate for use on other projects, any additions or alterations of the Project, or completion of the Project by others. Client shall not use the Documents in violation of this paragraph without Pennoni's express written consent; and such use is at the Client's sole risk. Client agrees to indemnify, defend and hold harmless Pennoni from any claims, damages, losses, liabilities and expenses arising from such prohibited use.
6. The proposed fees and schedule constitute Pennoni's best estimate of the charges and time required to complete the Project. As the Project progresses, facts uncovered may dictate revisions in scope, schedule or fee. The hourly rate schedule for services provided on a time and material basis will be subject to increases annually.
7. Fee and schedule commitments will be subject to change for delays caused by Client's failure to provide specified facilities or information, or for delays caused by third parties, unpredictable occurrences or force majeure.
8. Where the method of payment is based on time and materials, Client agrees that the following will apply: The minimum time segment for charging work is one-quarter hour, except the minimum time segment for charging of field survey work is four (4) hours. Client reimbursable expenses include travel and living expenses of personnel when away from the home office on business connected with the Project; subcontractor and subconsultant costs; identifiable communications, mailing and reproduction costs; identifiable drafting and stenographic supplies; and expendable materials and supplies purchased specifically for the Project. A ten (10) percent administrative and handling charge will be added to client reimbursable expenses.
9. Client's termination of this Agreement will not be effective unless Client gives Pennoni seven (7) days prior written notice with accompanying reasons and details, and affords Pennoni an opportunity to respond. Where the method of payment is "Lump Sum," Client agrees that the final invoice will be based on services performed to the effective date of cancellation, plus an equitable adjustment to provide for costs Pennoni incurred for commitments made prior to cancellation. Where the method of payment is time and materials, Client agrees that the final invoice will include all services and direct expenses up to the effective date of cancellation plus an equitable adjustment to provide for costs Pennoni incurred for commitments made prior to cancellation.
10. Pennoni will maintain at its own expense Workman's Compensation insurance, Commercial General Liability insurance, and Professional Liability insurance.
11. Neither the Client nor Pennoni shall assign this Agreement without the written consent of the other.

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200406

12. Pennoni does not represent or warrant that any permit or approval will be issued by any governmental or regulatory body. Pennoni will endeavor to prepare applications for such permit or approval in conformance with applicable requirements; but, in view of the complexity of and the frequent changes in applicable rules and regulations and interpretations by the authorities, Pennoni cannot guarantee that any such application will be considered complete or will conform to all applicable requirements.
13. Pennoni will perform its work in accordance with generally accepted professional standards. THERE ARE NO OTHER WARRANTIES, EXPRESSED OR IMPLIED. This Agreement is solely for the benefit of the Client and its successors. There is no third-party beneficiary of this Agreement.
14. CLIENT AND PENNONI HAVE CONSIDERED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, AS WELL AS PENNONI'S TOTAL FEE FOR SERVICES. CLIENT AGREES THAT, TO THE FULLEST EXTENT PERMITTED BY LAW, PENNONI'S TOTAL AGGREGATE LIABILITY (INCLUDING THE LIABILITY OF ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, SUBCONTRACTORS AND CONSULTANTS) TO THE CLIENT (AND ANYONE CLAIMING BY, THROUGH OR UNDER THE CLIENT) FOR ANY AND ALL INJURIES, CLAIMS, LOSSES, EXPENSES OR DAMAGES ARISING OUT OF THIS AGREEMENT FROM ANY CAUSE OR CAUSES IS LIMITED TO THE TOTAL FEE RECEIVED BY PENNONI UNDER THIS AGREEMENT OR \$50,000, WHICHEVER IS GREATER. SUCH CAUSES INCLUDE, BUT ARE NOT LIMITED TO, PENNONI'S NEGLIGENCE, ERRORS, OMISSIONS, STRICT LIABILITY, OR BREACH OF CONTRACT OR WARRANTY.

IN THE EVENT THE CLIENT IS UNABLE TO ACCEPT THE ABOVE LIMITATION OF LIABILITY, PENNONI AGREES TO INCREASE THE LIMITATION TO \$1,000,000 UPON ITS RECEIPT, PRIOR TO PERFORMING ANY SERVICES, OF CLIENT'S WRITTEN AGREEMENT TO PAY AN ADDITIONAL SUM OF NOT LESS THAN 10% OF THE TOTAL FEE UNDER THIS AGREEMENT OR \$1,000, WHICHEVER IS GREATER.

15. Client shall make no claim against Pennoni unless the Client first provides a written certification, executed by an independent design professional, specifying those acts or omissions which the independent design professional contends is a violation of generally accepted professional standards and upon which the claim will be premised. The independent design professional must be licensed to practice in the state where the Project is located and in the discipline related to the claim. Client agrees that the independent design professional's certification is a condition precedent to the Client's right to institute any judicial proceeding.
16. If required under the scope of services, Pennoni shall visit the Project site to become generally familiar with the progress and quality of the work for which Pennoni prepared contract documents, and Pennoni shall not make exhaustive or continuous onsite inspections. Pennoni's services do not include supervision or direction of the contractor's work. Observation by Pennoni field representatives shall not excuse the contractor for defects or omissions in its work. Pennoni shall not control construction means, methods, techniques, sequences, or procedures, and the contractor is solely responsible for all work on the Project, including safety of all persons and property.
17. If Client does not retain Pennoni to render construction phase services, then Client waives any claim it may have against Pennoni and agrees to indemnify, defend, and hold harmless Pennoni from any loss or liability, including attorneys fees and other defense costs, arising out of or related to the interpretation of Pennoni's plans and specifications, the review of shop drawings, the evaluation of contractor's request for change orders, or the failure to detect and correct obvious errors or omissions in Pennoni's plans and specifications.
18. Unless and until a court determines that Pennoni's preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, specifications and/or Pennoni's giving or failure to give instructions is the primary cause of any damage, claim, loss or expenses, Client shall indemnify, defend and hold harmless Pennoni and its officers, employees and consultants from and against all damages, claims, losses or expenses, including reasonable attorneys fees and other costs of defense, arising out of this Agreement. In the event the Client is required to defend Pennoni under this paragraph, Pennoni shall have the right to select its attorneys.
19. Client agrees to pay reasonable expert witness fees if Pennoni or any of its employees is subpoenaed to testify as a fact or opinion witness in any court proceeding, arbitration, or mediation to which the Client is a party.
20. Unless otherwise provided in this proposal, Pennoni shall have no responsibility for the discovery, presence, handling, removal, or disposal of hazardous materials or underground structures at the Project site.
21. Client and Pennoni waive consequential damages arising out of this Agreement.
22. This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania.
23. Both Pennoni and Client agree to waive the right to subrogation for covered losses and each shall obtain similar waivers from Owner, subcontractors, property and casualty insurers, and any other party involved in this Project.

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200406

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING THE ON-CALL GEOTECHNICAL TESTING FOR THE PROPOSED ENVIRONMENTAL CENTER AT THE RIFLE CAMP PARK, WOODLANDPARK, NEW JERSEY TO FRENCH & PARRELLO AS PER BID # SB19-013 PURSUANT TO N.J.S.A 40A: 11-24 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200407</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-33							
CAF #	C-04-55-163-002-920							
Purchase Req. #	R0-02848							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AWARDING THE ON-CALL GEOTECHNICAL TESTING FOR THE PROPOSED ENVIRONMENTAL CENTER AT THE RIFLE CAMP PARK, WOODLAND PARK, NEW JERSEY TO FRENCH & PARRELLO AS PER BID # SB19-013 PURSUANT TO N.J.S.A 40A: 11-24**

**WHEREAS**, the County of Passaic (hereafter "County") will undertake a project for on-call geotechnical testing for the proposed Environmental Center at the Rifle Camp Park in Woodland Park, New Jersey; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-23 the County issued bid # SB-19-013 advertisement for bids which was published in advance of the date fixed for receiving the bids to promote competitive bidding; the County received bids for SB-19-013 on February 27, 2019; and

**WHEREAS**, pursuant to Resolution No. R2019-294, dated March 26, 2019, the bid prices from the bidders were approved for SB-19-013, Construction and Geotechnical On-Call Testing Services on an as-needed basis for the period of March 1, 2019 to February 28, 2021; and

**WHEREAS**, pursuant to N.J.S.A. 40A: 11-24 the County Engineer has recommended award of the contract to French & Parrello for on call Geotechnical testing for the proposed environmental center at the Rifle Camp Park in the amount of \$27,880.00 as outlined in the project based bid price summary, dated April 29, 2020; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

**WHEREAS**, this matter was discussed via email on May6, 2020 by the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-24, the Board of Chosen Freeholders of the County of Passaic hereby awards a contract to French & Parrello for the On-Call Geotechnical testing for the proposed Environmental Center at the Rifle Camp Park in the amount of \$27,880.00 as recommended by the County Engineer.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

NDA

May 19, 2020

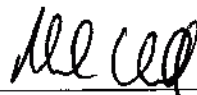
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$27,880.00

APPROPRIATION: C-04-55-163-002-920

PURPOSE: Resolution awarding the On-Call Geotechnical testing for the proposed environmental center at the Rifle Camp Park to French & Parrello.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Bid Award

PROJECT NAME & NO. (If applicable): On Call Geotechnical Testing for the Proposed Environmental Center at Rifle Camp Park

PROJECT LOCATION (If applicable): Rifle Camp Park, Woodland Park

SUMMARY (Include full details such as contract award period, purpose, etc):

The County of Passaic received proposals for SP-19-013: Construction and Geotechnical Testing on February 27, 2019 and approved the rates of the testing vendors by Resolution R2019-0294, dated 3/26/19, for Construction and Geotechnical Testing for the period March 1, 2019 to February 28, 2021. The Proposed Environmental Center at Rifle Camp Park requires Geotechnical Testing. Based on the previously approved rates, Engineering is recommending awarded French and Parrello an amount of \$27,880.00, as outlined in attached summary, dated April 29, 2020.

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 27,880.00

REQUISITION # R0-02848

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-920 # \_\_\_\_\_ # \_\_\_\_\_

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_

RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

✓ BID #: SP-19-013 2/27/19

CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: \_\_\_\_\_

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020

Adopted on: May 18, 2020 Planning & Economic Development

✓ Public Works

Official Resolution#: R20200407





## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Bid Award

PROJECT NAME & NO. (If applicable): On Call Geotechnical Testing for the Proposed Environmental Center at Rifle Camp Park

PROJECT LOCATION (If applicable): Rifle Camp Park, Woodland Park

SUMMARY (Include full details such as contract award period, purpose, etc):

The County of Passaic received proposals for SP-19-013: Construction and Geotechnical Testing on February 27, 2019 and approved the rates of the testing vendors by Resolution R2019-0294, dated 3/26/19, for Construction and Geotechnical Testing for the period March 1, 2019 to February 28, 2021. The Proposed Environmental Center at Rifle Camp Park requires Geotechnical Testing. Based on the previously approved rates, Engineering is recommending awarded French and Parrello an amount of \$27,880.00, as outlined in attached summary, dated April 29, 2020.

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 27,880.00

REQUISITION # R0-02848

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-920 # \_\_\_\_\_ # \_\_\_\_\_

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_ RFQ #: \_\_\_\_\_  
Add qualifying resolution no. if requesting an award

✓ BID #: SP-19-013 2/27/19 CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: \_\_\_\_\_

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020

Adopted on: May 18, 2020 Planning & Economic Development

✓ Public Works

Official Resolution#: R20200407



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO ORDINANCE 7573-20 BY THE CITY OF CLIFTON, NJ WHICH REMOVES THE LOADING ZONE OF THE EAST SIDE OF LAKEVIEW AVENUE NORTH OF BERGEN AVENUE PURSUANT TO N.J.S.A. 40A: 11-1 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200408							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-34							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION CONSENTING TO ORDINANCE 7573-20 BY THE CITY OF CLIFTON, NJ WHICH REMOVES THE LOADING ZONE OF THE EAST SIDE OF LAKEVIEW AVENUE NORTH OF BERGEN AVENUE PURSUANT TO N.J.S.A. 40A: 11-1 ET SEQ.,**

**WHEREAS**, the City of Clifton adopted Ordinance 7573-20, dated April 7, 2020 which removes the loading zone on the east side of Lakeview Avenue north of Bergen Avenue beginning at a point 36 feet from the northerly curb line of Bergen Avenue and extending 28 feet therefrom; and

**WHEREAS**, the County of Passaic is in receipt of a request for a consenting Resolution in light of the fact that Lakeview Avenue is a County road; and

**WHEREAS**, said Resolution was discussed via email on May 6, 2020 at Public Works Committee meeting and is being recommended to the full Board for approval; and

**WHEREAS**, based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a concurring Resolution which removes the loading zone on the east side of Lakeview Avenue north of Bergen Avenue beginning at a point 36 feet from the northerly curb line of Bergen Avenue and extending 28 feet therefrom;

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to a Resolution as referenced above as recommended by the County Engineer.

NAD

May 19, 2020



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

## 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Concurring Ordinance

PROJECT NAME & NO. (If applicable): Clifton Ordinance 7573-20, 4/7/20, Removal of Loading Zone on Lakeview Avenue

PROJECT LOCATION (If applicable): Lakeview Avenue, City of Clifton

SUMMARY (Include full details such as contract award period, purpose, etc):

Whereas Lakeview Avenue in the City of Clifton is a County Road, the City of Clifton has asked the County of Passaic to Adopt a Concurring Resolution to City of Clifton's Ordinance 7573-20, dated April 7, 2020, which removes the loading zone on the east side of Lakeview Avenue north of Bergen Avenue (beginning at a point 36 feet from the northerly curblineline of Bergen Avenue and extending 28 feet therefrom).

## 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ N/A

REQUISITION # \_\_\_\_\_

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_

## 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_ RFQ #: \_\_\_\_\_  
Add qualifying resolution no. if requesting an award

BID #: \_\_\_\_\_ CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: Concurring Ordinance

## 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
Adopted on: Planning & Economic Development  
Official Resolution#: R20200408

✓ Public Works

7573-20

AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 439 OF THE CODE OF THE CITY OF CLIFTON, ENTITLED "VEHICLES AND TRAFFIC," MORE PARTICULARLY SECTION 439-18 ENTITLED "LOADING ZONES," (DELETES LOCATION AT LAKEVIEW AVENUE)

BE IT ORDAINED by the Municipal Council of the City of Clifton that:

1. Chapter 439 of the Code of the City of Clifton, as entitled above, is amended, revised and supplemented to DELETE the following location:

NAME OF STREET	SIDE	HOURS/DAYS	LOCATION
Lakeview Avenue	East	10 a.m. to 5 pm/ Mon. - Fri.	Beginning at a point 36 feet from the northerly curblin of Bergen Avenue and extending 28 feet therefrom

2. The Chief of Police is hereby directed to have proper signs calling attention to the provisions of this ordinance erected or placed along the said street.

3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

4. This ordinance shall take effect after final passage and publication provided by law.

5. Subject to the approval of the County of Passaic.

APPROVED AS TO FORM

MUNICIPAL ATTORNEY

Passed: 4-7-20

James Anzaldi, Mayor

ATTEST:

Nancy Feygino, City Clerk

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200408

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR T. SLACK ENVIRONMENTAL SERVICES, INC. FOR REMOVAL OF 5,000 GALLON UST HEATING OIL AT THE PASSAIC COUNTY BUILDING AT 80 HAMILTON STREET IN THE CITY OF PATERSON, NEW JERSEY, PURSUANT TO N.J.S.A. 40A:11-12, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200409</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-35							
CAF #	C-04-55-163-002-908							
Purchase Req. #	20-00469							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR T. SLACK  
ENVIRONMENTAL SERVICES, INC. FOR REMOVAL OF 5,000 GALLON UST  
HEATING OIL AT THE PASSAIC COUNTY BUILDING AT 80 HAMILTON STREET  
IN THE CITY OF PATERSON, NEW JERSEY, PURSUANT TO  
N.J.S.A. 40A:11-12, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") owns and maintains various underground storage tanks (UST) and above-ground tanks (AST) for unleaded gasoline, diesel, heating oil and waste oil throughout the County; and

**WHEREAS**, over the course of calendar year 2020, it is anticipated that various service and repairs will be required to be performed in order to maintain the UST and ASTs; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-12, et seq., the County may without advertising for bids purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, T. Slack Environmental Services of Kenilworth, New Jersey holds a State Contract (#A42266) for these types of services; and

**WHEREAS**, it is now necessary that a change order (Change Order #1) be made reflecting a net increase of \$6,241.70; resulting in the overall net contract increase from \$17,349.50 to \$23,591.20 (36% increase) for an current overall contract amount of \$23,591.20; and

**WHEREAS**, the change order work includes removing the existing 5,000 gallon UST heating oil that is no longer required due to the recent replacement of the boilers at 80 Hamilton Street, Paterson, New Jersey; and

**WHEREAS** the Passaic County Administrator has filed a letter with the Board of Chosen Freeholders dated May 15, 2020 requesting that the Board review this matter and consider adopting this Change Order (see copy attached); and

**WHEREAS** this proposed change order will bring the contract above the 20% threshold generally permitted under the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., but is being considered because it would be impractical to award a new contract for this additional work; and

**WHEREAS**, this matter was discussed via email at the May 6, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 of the contract awarded to T. Slack in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by the resolution request form attached hereto, be and the same is hereby approved.

**CHANGE ORDER NO. 1**

**DESCRIPTION AND VALUE OF CHANGE**

See Resolution Request Form attached hereto	
Increase	\$ 6,241.70

**REASON FOR CHANGE**

See Resolution Request Form attached hereto

## 1. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$17,349.50
Previous Additions		\$ 0.00
Total		\$17,349.50
Previous Deducts		\$ 0.00
Net Prior to This Change		\$
Amount of This Change	Increase	\$ 6,241.70
Contract Amount to Date		\$ 23,591.20

**LET IT BE FURTHER RESOLVED**, that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board is authorized to publish a notice of this action in the Herald News indicating the additional amount to be expended, the original contract price, the nature of the original and additional work authorized by the within resolution and why it is necessary to expend the additional funds; and

**LET IT BE FURTHER RESOLVED**, that the said Clerk to the Board shall report this action to the Division of Local Government Affairs of the Department of Community Affairs of the State of New Jersey in its annual audit.

NDA

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$6,241.70

APPROPRIATION: C-04-55-163-002-908

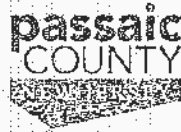
PURPOSE: Resolution authorizing change order #1 for T. Slack Environmental Services, Inc.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr





## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders

PROJECT NAME & NO. (If applicable): Removal of Underground Storage Tank at 80 Hamilton Street, Paterson

PROJECT LOCATION (If applicable): City of Paterson

#### SUMMARY (Include full details such as contract award period, purpose, etc):

On October 29, 2018, the County of Passaic received bids for SB-18-060: On Call Services for Underground Storage Tanks (UST) and Above Ground Storage Tanks (AST) for the period January 11, 2018 to October 20, 2020. The vendors rates were approved by Resolution R2018925 on November 20, 2018. Due to the recent replacement of the boilers at 80 Hamilton Street, the existing 5,000 gallon UST for heating oil was no longer required. Therefore the existing 5,000 gallon UST was required to be removed. T. Slack Environmental Services was awarded a contract for \$17,349.50, due to their lowest prices on this on call services bid. Change Order # 1, a net addition in the amount of \$6,241.70, is due to the additions and deletions of as-built quantities needed to complete this project, and now increases this contract to \$23,591.50, a 36.0% increase which brings this contract over the 20% allowance.

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 6,241.70 (Add)

REQUISITION # \_\_\_\_\_

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 20-00469

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-908 # \_\_\_\_\_ # \_\_\_\_\_

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_ RFQ #: \_\_\_\_\_  
Add qualifying resolution no. if requesting an award

✓ BID #: SB-18-060 CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: \_\_\_\_\_

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020

Adopted on: Planning & Economic Development

✓ Public Works

Official Resolution#: R20200409

NJDEP  
 UST CERTIFICATION PROGRAM  
 #US00334

NJ BUSINESS REGISTRATION  
 #0106912



**SLACK**  
 ENVIRONMENTAL SERVICES

April 28, 2020

Mr. Jonathan Pera  
 County of Passaic  
 401 Grand Street, Room 524  
 Paterson, NJ 07505

Phone: 973-225-5398  
 Cell: 973-617-7187  
 Fax: 973-742-3936  
 E-Mail: [jonathanp@passaiccountynj.org](mailto:jonathanp@passaiccountynj.org)

Job Scope: Change Order for Items Over Original Contract  
 Job Site: MLK Jr. Building, 80 Hamilton St., Paterson  
 Proposal No. TS-15281 Change Order #1

Dear Mr. Pera,

T. Slack Environmental Services, Inc. is pleased to submit the following proposal for your review.

**Scope of Work:** Change order for items over/under original contract amounts, as follows:

Removal/Disposal 6" Thick Asphalt, contract original Amount 400 sq. ft., actual 384 sq. ft., credit 16 sq. ft. @\$5.50/sf	\$ -88.88
Removal/disposal of Reinforced concrete 8" Thick. contract 200 sf; Actual was 220 sf. 20sf over at \$15.95/sf	\$ 319.00
Reinstall Uncontaminated Excavated Material, 6" Compacted fills, contract 125 cu. yd.; actual 246.07 cu. yd., 121.07 cu. yd. Over at \$10.00 per cu. yd.	\$ 1,210.70
Removal/Disposal of Waste Petroleum product/sludge: Contract 200 gals; actual 5,000 gals, 4800 gals over @\$1.00/Gal	\$ 4,800.00
	\$ 6,241.70

**CHANGE ORDER TOTAL: \$6,241.70**

**THIS QUOTE IS VALID FOR 60 DAYS**

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200409

180 MARKET STREET, KENILWORTH, NEW JERSEY 07033

PHONE: 908.964.5360 • FAX: 908.964.4244 • E-MAIL ADDRESS: TSLACKENV@COMCAST.NET



### RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

**1. DESCRIPTION OF RESOLUTION:**

TYPE OF RESOLUTION: Change Orders

PROJECT NAME & NO. (If applicable): Removal of Underground Storage Tank at 80 Hamilton Street, Paterson

PROJECT LOCATION (If applicable): City of Paterson

**SUMMARY (Include full details such as contract award period, purpose, etc):**

On October 29, 2018, the County of Passaic received bids for SB-18-060: On Call Services for Underground Storage Tanks (UST) and Above Ground Storage Tanks (AST) for the period January 11, 2018 to October 20, 2020. The vendors rates were approved by Resolution R2018925 on November 20, 2018. Due to the recent replacement of the boilers at 80 Hamilton Street, the existing 5,000 gallon UST for heating oil was no longer required. Therefore the existing 5,000 gallon UST was required to be removed. T. Slack Environmental Services was awarded a contract for \$17,349.50, due to their lowest prices on this on call services bid. Change Order # 1, a net addition in the amount of \$6,241.70, is due to the additions and deletions of as-built quantities needed to complete this project, and now increases this contract to \$23,591.50, a 36.0% increase which brings this contract over the 20% allowance.

**2. CERTIFICATION OF FUNDS:**

AMOUNT OF EXPENDITURE: \$ 6,241.70 (Add)

REQUISITION # \_\_\_\_\_

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 20-00469

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-908 # \_\_\_\_\_ # \_\_\_\_\_

**3. METHOD OF PROCUREMENT:**

RFP #: \_\_\_\_\_

RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

✓ BID #: SB-18-060

CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: \_\_\_\_\_

**4. COMMITTEE REVIEW / DISTRIBUTION:**

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200409

✓ **Public Works**

NJDEP  
UST CERTIFICATION PROGRAM  
#US00334

NJ BUSINESS REGISTRATION  
#0106912

**SLACK**  
**ENVIRONMENTAL SERVICES**

April 28, 2020

Mr. Jonathan Pera  
County of Passaic  
401 Grand Street, Room 524  
Paterson, NJ 07505

Phone: 973-225-5398  
Cell: 973-617-7187  
Fax: 973-742-3936  
E-Mail: [jonathanp@passaiccountynj.org](mailto:jonathanp@passaiccountynj.org)

Job Scope: Change Order for Items Over Original Contract  
Job Site: MLK Jr. Building, 80 Hamilton St., Paterson  
Proposal No. TS-15281 Change Order #1

Dear Mr. Pera,

T. Slack Environmental Services, Inc. is pleased to submit the following proposal for your review.

Scope of Work: Change order for items over/under original contract amounts, as follows:

Removal/Disposal 6" Thick Asphalt, contract original Amount 400 sq. ft., actual 384 sq. ft., credit 16 sq. ft. @\$5.50/sf	\$ -88.88
Removal/disposal of Reinforced concrete 8" Thick, contract 200 sf; Actual was 220 sf, 20sf over at \$15.95/sf	\$ 319.00
Reinstall Uncontaminated Excavated Material, 6" Compacted Lifts, contract 125 cu. yd.; actual 246.07 cu. yd., 121.07 cu. yd. Over at \$10.00 per cu. yd.	\$ 1,210.70
Removal/Disposal of Waste Petroleum product/sludge; Contract 200 gals; actual 5,000 gals, 4800 gals over @\$1.00/Gal	\$ 4,800.00
	\$ 6,241.70

**CHANGE ORDER TOTAL: \$6,241.70**

**THIS QUOTE IS VALID FOR 60 DAYS**

Introduced on: May 19, 2020  
Adopted on: May 19, 2020

Official Resolution#: R20200409

180 MARKET STREET, KENILWORTH, NEW JERSEY 07033

PHONE: 908.964.5360 • FAX: 908.964.4244 • E-MAIL ADDRESS: TSLACKENV@COMCAST.NET

NJDEP  
UST CERTIFICATION PROGRAM  
#US00334



NJ BUSINESS REGISTRATION  
#0106912

PAYMENT TERMS: Due upon Completion

DISPUTES: Any dispute or disagreement which cannot be resolved by the parties and any controversy, claim or dispute otherwise arising out of or in connection with this agreement, or the breach thereof, or otherwise arising from the project, shall be settled under the rules of the American Arbitration Association. Arbitration proceedings shall be held in Kenilworth, New Jersey, USA, or such other place as is mutually acceptable to both parties. The award in any arbitration proceeding shall be final and binding upon all parties and judgment thereon may be entered in any court of competent jurisdiction upon application of either of the parties. In the event T. Slack Environmental Services, Inc. shall be required to institute litigation and/or arbitration proceedings to enforce the terms of this agreement, or any such matters are placed in the hands of an attorney, T. Slack Environmental Services, Inc. shall be entitled to reimbursement of reasonable attorney's fees, interest and all costs of suit and/or arbitration proceedings.

If this proposal is acceptable, please sign and return the signatory sheet attached. If you have any questions or comments regarding this proposal, please feel free to contact me at (908) 964-5360. Thank you for considering T. SLACK ENVIRONMENTAL SERVICES, INC. to assist you in your environmental needs.

Sincerely,

A handwritten signature in black ink, appearing to read "Vincent D'Alessandro", written over a white background.

Vincent D'Alessandro  
Operations Manager



## County of Passaic

Administration Building Room 205  
401 Grand Street • Paterson, New Jersey 07505-2023

**Anthony J. DeNova**  
*County Administrator*

TEL: (973) 881-4405

FAX: (973) 881-2853

*e-mail: [adenova@passaiccountynj.org](mailto:adenova@passaiccountynj.org)*

### MEMORANDUM

TO: Board of Chosen Freeholders

FROM: Anthony J. De Nova III, County Administrator

DATE: May 15, 2020

RE: T. Slack Environmental Services, Inc.  
Removal of Underground Storage Tank at 80 Hamilton Street, Paterson  
Change Order #1 – (add) exceeding 20% of the contract

In my capacity of Chief Executive Officer of the County of Passaic, I am hereby requesting that the Board of Chosen Freeholders adopt a Change Order pertaining to the above referenced contract, reflecting an increase in the contract in the amount of \$6,241.70. By way of background to the request, I received a letter from the County Engineer Jonathan Pera, along with its attachment outlining the various factors that contributed to this project exceeding the 20% required under the Local Public Contract Law, N.J.A.C. 5:30-11.9. The additional work in the amount of \$6,241.70 resulted in a new contract amount of \$23,591.20.

Under the above-mentioned circumstance, I join in the recommendations of both the County Engineer and Freeholder Members of the Public Works Committee, that this change order in excess of the original contract be awarded and adjusted by the amount of \$6,241.70 to T. Slack Environmental Services, Inc.

Anthony J. De Nova III  
County Administrator

Atts.

AND/es

C: Public Works, Freeholder Committee:  
T.J. Best, Chair, Asaad Akhter, John Bartlett  
Matthew P. Jordan, Esq., County Counsel  
Jonathan Pera, P.E., County Engineering  
Richard Cahill, Director of Finance



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

May 11, 2020

Mr. Anthony J. DeNova  
County Administrator  
Passaic County Administration Building  
401 Grand Street  
Paterson, N.J. 07505

Re: Removal of Underground Storage Tank  
at 80 Hamilton Street, Paterson  
T. Slack Environmental Services, Inc.  
Change Order # 1

Dear Mr. DeNova,

A net Change Order for additional work in the amount of \$6,241.70 was reviewed and recommended for approval by the Public Works Committee at its meeting of May 6, 2020. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This Change Order can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% was due to additional work needed due to unforeseen conditions and change in project scope. Due to the recent replacement of the boilers at 80 Hamilton Street, the existing 5,000 gallon underground storage tank (UST) for heating oil was no longer required. Therefore, the existing 5,000 gallon UST was required to be removed. As part of the removal of the UST, the remaining heating oil had to be pumped out and disposed of. The actual remaining heating oil quantity was more than anticipated when the pumping operations started.

Very truly yours,

Jonathan C. Pera, P.E.  
County Engineer

Attachment  
cc: Chairman, Public Works Committee  
County Counsel  
Director of Finance

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200409





## County of Passaic

### Administration Building

401 Grand Street, Paterson, New Jersey 07505-2023

ENGINEERING DEPARTMENT  
 JONATHAN PERA, P.E.  
 COUNTY ENGINEER

ROOM 524  
 TELEPHONE: (973) 881-4456  
 FAX: (973) 742-3936

#### STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

TO: Board of Chosen Freeholders  
 FROM: Jonathan Pera, P.E., County Engineer  
 DATE: May 11, 2020  
 SUBJECT: Removal of Underground Storage Tank at 80 Hamilton Street, Paterson.

This is to request your approval of a Resolution authorizing a Change Order #1 to be executed as follows:

CONTRACTOR: T. Slack Environmental Services, Inc.

#### Summary of Change Order:

Original Contract Amount	\$17,349.50
Previous Additions	\$ 0.00
Total	\$17,349.50
Previous Deductions	\$ 0.00
Net Prior to this Change	\$17,349.50
Amount of this Change ADD	\$ 6,241.70
Contract Amount to Date	\$23,591.20

This is to request a Change Order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11/9. I do hereby certify to the following:

#### I. Explanation of the Factual Circumstances which necessitates issuance of the Change Order:

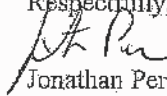
Due to the recent replacement of the boilers at 80 Hamilton Street, the existing 5,000 gallon underground storage tank (UST) for heating oil was no longer required. Therefore the existing 5,000 gallon UST was required to be removed. As part of the removal of the UST, the remaining heating oil had to be pumped out and disposed of. The actual remaining heating oil quantity was more than anticipated when the pumping operations started.

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200409



2. **Statement indicating why these circumstances could not have been foreseen:**  
The gage of the heating oil tank provided inaccurate reading at the time of the original proposal. The boiler that utilized this heating oil tank was removed during the summer of 2019.
3. **Statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules:**  
On October 29, 2018, the County of Passaic received bids for SB-18-060: On Call Services for Underground Storage Tanks (UST) and Above Ground Storage Tanks (AST) for the period January 11, 2018 to October 20, 2020. The vendor rates were approved by Resolution R2018925 on November 20, 2018. The additional quantity of heating oil removal of heating is based on the unit bid price from SB-18-060.
4. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:30-11.9 ET. Seq., and certify that the proposed change order may be allowed under the aforementioned rules.

Respectfully,

  
Jonathan Pera, P.E.  
County Engineer

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE GRANT FOR SPRUCE STREET GATEWAY PROJECT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION ALTERNATE PROGRAM FROM THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION, IN THE AMOUNT OF \$230,658.57 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200410							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-36							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE GRANT FOR SPRUCE STREET GATEWAY PROJECT FROM THE TRANSPORTATION ALTERNATE PROGRAM FROM THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION, IN THE AMOUNT OF \$230,658.57**

**WHEREAS**, the County of Passaic (hereafter “County) through the Passaic County Engineering Department, made application to the State of New Jersey Department of Transportation (NJDOT) applied for a 2016 NJDOT Transportation Alternate Program (hereafter “NJTAP”), grant for the Spruce Street Gateway Project; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed resolution R20160884 on October 25, 2016 authorizing the submission of the grant application to NJDOT; and

**WHEREAS**, upon submission of the application, NJDOT began a Design Assistance Program to provide funding for the Preliminary Design Phase for the NJTAP grants;

**WHEREAS**, on April 23, 2020, NJDOT provided the County with a letter of Authorization for the Gateway Project (Phase I) Federal Project No. TAP-0639(302), State Job No.7007332; and

**WHEREAS**, the Letter of Authorization provides for a Federal Aid Agreement of \$230,658.57 for this Preliminary Engineering Phase; and

**WHEREAS**, in order to accept these funds, the Board of Chosen Freeholders must execute the Federal Grant Agreement for the Spruce Street Gateway Project Phase I, Preliminary Engineering Design; and

**WHEREAS**, this matter was discussed via email on May 6, 2020 by the Public Works Committee and is being recommending to the full Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the term and conditions set forth above, that it hereby authorizes the execution of the Federal Grant Agreement for the Spruce Street Gateway Project Phase I, Preliminary Engineering Design.

NAD

May 19, 2020



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Grant Acceptance/Award

PROJECT NAME & NO. (If applicable): Spruce Street Gateway Project Phase I

PROJECT LOCATION (If applicable): City of Paterson

SUMMARY(Include full details such as contract award period, purpose, etc):

The County applied for a 2016 NJDOT Transportation Alternate Program (NJTAP) grant for the Spruce Street Gateway Project between Grand Street and the Spruce Street Bridge in Paterson. The County's resolution R20160884, dated October 25, 2016 authorized the grant application submission. NJDOT began a Design Assistance Program to provide funding for the Preliminary Design Phase for the NJTAP grants. NJDOT has provided the County with a Letter of Authorization, dated April 23, 2020 for the Gateway Project (Phase I) - Federal Project No. TAP-0639(302), State Job No. 7007332. The Letter of Authorization provides for a Federal Aid Agreement of \$230,658.57 for this Preliminary Engineering Phase. This Resolution Request is for Authorization to accept and execute the Federal Grant Agreement for the Spruce Street Gateway Project Phase I, Preliminary Engineering Design.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 230,658.57

REQUISITION # N/A

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER #

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # # #

3. METHOD OF PROCUREMENT:

RFP #: RFQ #: Add qualifying resolution no. if requesting an award

BID #: CO-OP: NO:

STATE CONTRACT #:

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.):

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: Grant - TAP-0639(302)

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance Health & Human Services Law & Public Safety



## State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY  
*Governor*

DIANE GUTIERREZ-SCACCETTI  
*Commissioner*

SHEILA Y. OLIVER  
*Lt. Governor*

April 23, 2020

Jonathan Pera, P.E.  
County Engineer  
County of Passaic  
401 Grand Street, Room 524  
Paterson, NJ 07505

Re: **LETTER OF AUTHORIZATION**  
Spruce Street Gateway Project (Phase 1)  
Paterson City, Passaic County  
Federal Project No.: TAP-0639(302)  
State Job No.: 7007332

Dear Mr. Pera:

On March 6, 2020, the Federal Highway Administration (FHWA) authorized funding up to an amount of \$230,658.57 for the above captioned Federal Aid Highway Program project. This authorization was based on the scope of work and budget agreed upon by the County of Passaic and the Division of Local Aid. The scope of work in this authorization includes Preliminary Engineering (PE) Activities. Final Design Activities will be authorized once PE activities have been completed. Any changes to same will require prior approval of the FHWA.

### Award of Contract

- The County of Passaic will include the following sections within the attached agreement in the design contract between the County of Passaic and GPI: under Section 4 Plans and Specifications-4.1; Section 14 Equal Opportunity; Section 15 Nondiscrimination; Section 16 Disadvantaged Business Enterprises, and attachments in Appendices A through H.
- Work cannot begin until this funding agreement is executed by NJDOT.
- The County of Passaic is required to submit the notice to proceed and approved project schedule.

### Project Agreement

- Return four (4) original signed and sealed copies of the attached agreement along with three (3) original signed/sealed Resolutions for execution by the Department.
- DO NOT enter the date on Page 1 of the agreement.
- Please complete name, title, signature and date on Page 23 of the agreement which will have to be witnessed.
- Please complete name, title, signature and date on Page 29 of the agreement which will have to be witnessed.
- Attach Project Scope of Work & Cost Estimate under Appendices G & H respectively.
- Signed copies of the agreement should be returned within 45 days.

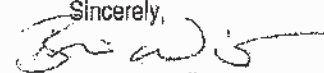
Spruce Street Gateway Project (Phase 1)  
Paterson City, Passaic County  
Federal Project No.: TAP-0639(302)  
State Job No.: 7007332

**Project Billing**

- NJDOT must receive an initial billing (payment voucher) from the recipient for the design project no later than 3 months after NJDOT has concurred in the award of the design contract. NJDOT must receive subsequent billings (payment vouchers) on a monthly basis after the initial billing, but no later than 3 months thereafter as stipulated in the project agreement. Failure to meet the billing requirements may result in the restriction of authorization of any future FWHA funding until such time as progress on timely billings is demonstrated.
- The project will be considered "Inactive" if the County of Passaic fails to submit an invoice within the durations described in 23 CFR 630.106. It is the County of Passaic's responsibility to ensure that the federal funding is not jeopardized for this project due to an "Inactive" project status.

If you have any questions, please contact Julie Seaman at (609) 963-2004.

Sincerely,



BRIAN WIRTZ, PM SI

For Julie A. Seaman  
Project Management Specialist 3  
Division of Local Aid and Economic Development

Enclosure

January 2019

**New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement**



**FEDERAL AID AGREEMENT**

Agreement No.: **2020-DT-DLA-534**Contract ID: **20 70003**Local Public Agency (LPA)/Subrecipient: **Passaic County**CFDA Name and Number: **Highway Planning and Construction 20.205**LPA DUNS Number: **167274823**Contact Name and Phone Number: **Julie A. Seaman (609) 963-2004**Project: **Spruce Street Gateway Project (Phase 1)**Municipality: **Paterson City**County: **Passaic County**

This Cost Reimbursement Agreement ("Agreement") is made as of the \_\_\_\_\_ day of \_\_\_\_\_, by and between the County of Brigantine, having its offices at 401 Grand Street, Paterson City, NJ 07505 "Subrecipient" or "Local Public Agency ('LPA')") and the State of New Jersey, Department of Transportation, Division of Local Aid and Economic Development, having its offices at 1035 Parkway Avenue, Trenton, NJ 08625 ("State" or "NJDOT");

**WITNESSETH**

**WHEREAS**, the Congress of the United States has enacted various Transportation Authorization Bills to fund transportation programs. These transportation programs include, but are not limited to, the National Highway Performance Program (NHPP), the Surface Transportation Program ("STP"), the Congestion Mitigation and Air Quality Improvement Program ("CMAQ"), the Transportation Alternatives Program ("TA"), the Highway Safety Improvement Program ("HSIP"), the Safe Routes to School Program, and the Emergency Relief Program (collectively the "Programs"); and

**WHEREAS**, the Legislature of the State of New Jersey has enacted legislation by which certain federal aid funds may be made available for use on local transportation related projects of public entities qualified to act as Subrecipients of these federal-aid funds in accordance with the intent of federal law; and

**WHEREAS**, before federal funds will be made available for a specific program project, the Subrecipient and State are required to enter into an agreement to establish terms and conditions applicable to the Subrecipient when receiving federal funds for a designated project facility and to the subsequent operation and maintenance of that completed facility.

**WHEREAS**, the Subrecipient proposes to be the Sponsor LPA of a project eligible for funding (the "Project") pursuant to the terms and conditions of this Agreement; and



January 2019

**New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement**



**WHEREAS**, the Project may be included in the Metropolitan Planning Organization's Transportation Improvement Program and the State Transportation Improvement Program; and

**WHEREAS**, the State may award Subrecipient funds to finance the Project ("Project Fund") pursuant to the applicable federal and State law; and

**WHEREAS**, Subrecipient and the State desire to specify the conditions applicable to the financing of the costs of the Project ("Project Costs") out of the Project Fund and the obligations of the Subrecipient and the State with respect to the Project; and

**NOW, THEREFORE**, for and in consideration of the mutual covenants contained herein, and pursuant to all federal, state, and local laws and ordinances, the Subrecipient and the State hereby agree as follows:

**1. Definitions**

As used in this Agreement, the following terms are defined in the manner indicated below:

- 1.1 Local Public Agency ("LPA"): The contracting agency that is the subrecipient of Federal-aid funds administered through the NJDOT.
- 1.2 FHWA: Federal Highway Administration.
- 1.3 USDOT: United States Department of Transportation
- 1.4 Useful Life of the Project: the period of time assigned to the project for purposes of determining a repayment schedule or reimbursement in the event of default.
- 1.5 Responsible Charge: A full time public employee of the Subrecipient, who is not a consultant, and is responsible for the Project.
- 1.6 Construction Engineering: construction related design services including review of contractor's working drawings, responding to contractor questions regarding design, and reviewing design changes.
- 1.7 Construction Inspection: Subrecipient is responsible for ensuring that the project is being inspected on a full time basis throughout construction of the project. Federally funded construction projects must be built and inspected in accordance to the pertinent federal and state requirements and contract documents.
- 1.8 Standard Specifications: the NJDOT Standard Specifications for Road and Bridge Construction, including all Baseline Document Change ("BDC") Announcements, in effect at the time of the execution of this Agreement. The Standard Specifications are incorporated into this Agreement by reference.
- 1.9 Period of Performance: the period of time during which the Subrecipient is to complete the activities described herein and to incur and expend approved funds.

**2. Description of Project – Scope of Work**



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**New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement**



A detailed Project description is included in the Project Scope of Work and a detailed Cost Estimate are attached to this Agreement.

**3. Agreement Contract Terms**

- 3.1 The State hereby awards a Grant of federal funds, available on a reimbursement basis, in the amount of **\$230,658.57** for the period of performance ("Project Fund"). Neither the State, FHWA, nor USDOT shall provide funding greater than this amount under this Agreement. The Subrecipient acknowledges that neither the State, FHWA nor USDOT are liable for payments that exceed this amount.
- 3.2 The Period of Performance for this award begins on the date of this agreement and shall continue in effect until the Project is completed and all payment vouchers have been paid subject to Section 7 below or until, based on inactivity as defined in Section 7.5.2 below. The Project shall be completed by **March 31, 2023**, unless either terminated or extended by written authorization of the State. Under 2 C.F.R. § 200.309, the Subrecipient shall not charge to this award costs that are incurred prior to and/or after the Period of Performance. Once the Period of Performance has concluded all obligations of the State, USDOT, and FHWA are terminated under this Agreement.
- 3.3 Subject to the following, this Agreement may be terminated by either party upon thirty (30) days written notice to the other party.
- 3.3.1 The State may, in its sole discretion, terminate this Agreement for cause and all of its obligations under this Agreement if any of the following occurs:
- 3.3.1.1 The Subrecipient fails to begin expenditure of award funds;
- 3.3.1.2 The Subrecipient fails to meet the conditions and obligations specified under this Agreement, including a material failure to comply with the Period of Performance in Section 3.2 even if it is beyond the reasonable control of the Subrecipient.
- 3.3.1.3 The State, USDOT, or FHWA, may terminate this Agreement for convenience if, in their sole discretion, they determine that termination of this Agreement is in the public interest. Costs incurred by the Subrecipient as a result of a termination for convenience by the State or FHWA may be included in the Subrecipient's claim for compensation.
- 3.3.1.4 The Subrecipient abandons the Project during any phase (planning, design, construction, etc.). The State may demand the return of all funds or the remaining funds, at its own discretion.
- 3.3.2 In the event the Subrecipient terminates the Agreement, the State in its discretion will determine compensation, if any, to be paid.
- 3.3.3 This Agreement terminates on Project Closeout.
- 3.4 Fund Liquidation, Adjustment, and Cancellation.

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**New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement**



- 3.4.1 The Subrecipient shall liquidate all obligations under this award not later than 90 days after the Period of Performance that is listed in section 3.2.
- 3.4.2 Liquidation and adjustment of funds under this Agreement follow the requirements of 2 C.F.R. §§ 200.343--345.
- 3.5 The Project shall not be sold, assigned or ownership transferred without the consent of the State. In the event the Project is sold to a non-public entity for a non-public use or any use inconsistent with the terms of this Agreement, this Agreement shall be deemed terminated and the State shall be reimbursed for all money paid.
- 3.6 The Subrecipient shall not proceed with any work on the Project ("Project Work") for which reimbursement shall be sought without the specific written authorization of the State. It is agreed that any and all Project Costs incurred by the Subrecipient prior to the execution of this Agreement by all parties shall be non-participating by the State and FHWA.
- 3.7 Subrecipient will ensure that Project Work will comply with all applicable laws and other requirements of federal, state and local governmental bodies.
- 3.8 Recipient shall solicit proposals for all work on the Project in accordance with the Brooks Act of 1972 (40 U.S.C.A. Ch. 11), 2 C.F.R. §§ 200.317-326, and all applicable federal and state laws, rules and regulations. All contracts entered into under this Agreement must contain the applicable provisions described in 2 C.F.R. Part 200, App. II—Contract Provisions for non-Federal Entity Contracts under Federal Awards. All design solicitations and construction bid solicitations by the Subrecipient must include the following language: "Proposals are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.2, et seq., and as such, contractors are exempt from the limitations on making political contributions under that law. Further, for that reason, as well as because of a language in the New Jersey's Annual Appropriations Act, refusal to disclose campaign contributions otherwise required by N.J.S.A. 19:44A-20.2 et seq. and 19:44A-20.25 et seq., will not adversely affect your consideration for award."

#### 4. Plans and Specifications

- 4.1 Subrecipient shall prepare, or have prepared, if required by the State, environmental documents, engineering documents, plans, specifications and estimates for the Project and shall submit them to the State for review. A Professional Engineer licensed to practice in New Jersey must prepare the plans and specifications. The State shall review the engineering documents, plans and specifications for conformance to program requirements and design standards. All design work shall conform to the applicable American Association of State Highway and Transportation Officials (AASHTO) design criteria, the current Manual on Uniform Traffic Control Devices (MUTCD), and the NJDOT Bicycle Compatible Roadway and Bikeways Planning and Design Guideline. However, the design of traffic barriers and drainage systems shall conform to the NJDOT and the current version

January 2019

**New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement**



of the NJDOT Roadway Design Manual in effect at the time this agreement is executed. All workmanship and materials shall conform to the Standard Specifications. If there is a deviation from these standards, the Subrecipient shall notify the State in writing of any deviation from the standards and shall accept any and all responsibility for any injury and damage by such deviation to any person or property and shall indemnify the State as outlined in this Agreement. A Design Exception shall be executed when it can be documented to the State's satisfaction that a lesser design value is the best practical alternative. The factors to be considered when determining if a lesser design value should be elected shall include social economic and environmental impacts together with safe and efficient traffic operations.

- 4.2 Approval for the Design Exception shall be based upon Division of Local Aid and Economic Development Policy Number 005.00 as follows:
- 4.2.1 All Design Exceptions for Local Aid projects on non-National Highways System (non-NHS) roadways must be prepared by a licensed professional engineer in the State of New Jersey and approved by the sponsor via a design exception certification.
- 4.2.2 Projects that are on NHS roads must follow the procedure outlined in the NJDOT Design Exception manual including approval by the Director of Design Services and the Federal Highway Administration.
- 4.2.3 The above applies regardless of funding source. The State shall notify Subrecipient when the Project is acceptable for bidding.
- 4.3 For reimbursement of allowable costs, Project limits cannot be exceeded, plans and specifications altered, construction change orders issued, or items added or deleted from Project without prior written approval of the State.

**5. Projects Eligible for Funding Under this Agreement**

**5.1 Right of Way Acquisition Projects**

- 5.1.1 Subrecipient shall acquire Right of Way parcels in accordance with applicable federal and state requirements, including, but not limited to, 49 C.F.R. Part 24, 23 C.F.R. § 710.203, N.J.S.A. 20:4-1 et seq., the NJDOT Right of Way Acquisition Manual and the NJDOT.
- 5.1.2 Subrecipient shall be responsible for preparing all maps and other documents required by the NJDOT Right of Way Acquisition Manual and Right of Way Engineering Manual.
- 5.1.3 Eligible costs for Right of Way acquisition projects shall include:
- 5.1.3.1 Cost of real property which shall be based on the actual purchase price of the parcel or easement, after negotiating a purchase agreement, or the just compensation amount as determined by a court, and

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Federal Aid Cost Reimbursement Agreement**



5.1.3.2 Associated direct costs of acquisition including appraisal fees, cost estimates, Right of Way plan preparation, title work, cost to acquire real property, cost of administrative settlements, relocations, and damages pursuant to 23 C.F.R. § 710.203.

5.1.4 Any amount paid to the Subrecipient under this Agreement for a parcel or easement that is later declared to be in excess and sold, may be recovered by the State.

**5.2 Design Projects**

5.2.1 Subrecipient warrants that the engineering services shall be performed or approved by an engineer licensed by the State of New Jersey Board of Professional Engineers and Land Surveyors to practice in the State of New Jersey.

5.2.2 Subrecipient covenants that Design Work will comply with all applicable laws and other requirements of federal, state and local governmental bodies including applicable American Association of State Highway and Transportation Officials (AASHTO) design criteria, the current Manual on Uniform Traffic Control Devices (MUTCD), and the NJDOT Bicycle Compatible Roadway and Bikeways Planning and Design Guideline.

5.2.2.1 Certain projects shall require the pre-approval of the State, prior to the design phase, as to the applicable standards that apply, as follows:

5.2.2.1.1 Transportation projects other than roads and bridges,

5.2.2.1.2 Projects that intersect State highways,

5.2.2.1.3 Projects with railroad crossings within the project limits or 1000 feet outside the project limits, or

5.2.2.1.4 Projects with railroad crossings outside the project limits where the project could impact traffic flow across the railroad crossing.

5.2.3 Subrecipient shall prepare, or have prepared any necessary environmental documents, engineering documents, plans, specifications and estimates for the Project as required by Section 5.2 of this Agreement

5.2.4 The Subrecipient shall not proceed with any Design Work for which reimbursement shall be sought without the specific written authorization of the State. It is agreed that any and all Project Costs incurred by the Subrecipient prior to the execution of this Agreement by all parties shall be non-participating by the State and FHWA.

5.2.5 Subrecipient shall submit to the State documentation of the consultant selection process or use of in-house forces and final negotiated consultant cost proposal. In order to use in-house staff for design work, Subrecipient must allow the State to review its project accounting systems and be cost-basis approved by the State.



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- 5.2.6 If Subrecipient is not performing design work in-house, Subrecipient shall solicit proposals in accordance with Section 3.8 of this Agreement. Upon receipt of proposals from responsible design consultants, Subrecipient shall select professional services based upon qualifications and shall furnish the name of such consultant to the State for concurrence. Subrecipient agrees not to contract with any consultant to whom the State has made a reasonable and timely objection.
- 5.2.7 If the design consultant is to be retained for construction engineering purposes during the construction phase, contracts with design consultants shall include stipulations on retaining the designer for that purpose during which the negotiated cost of the construction engineering activity should be part of the construction contract.
- 5.2.8 Subrecipient or its consultant shall be required to submit a design schedule to the State which should include, at a minimum, the submission dates for Project plans and descriptions for NEPA determination, environmental screening, environmental permits/approvals, preliminary plans specifications, and estimate, and for the funding authorization request package.
- 5.2.9 Funds for design work shall be authorized by the State once the design authorization submission has been approved. Within ten years of the date of design authorization, the Project must be awarded to a construction contractor. Failure to comply with the requirements of this provision will result in the recovery of all funds previously expended.
- 5.2.10 Subrecipient agrees that all pedestrian facilities shall be designed to provide safe and easy accessibility for all users. These facilities shall comply with the Americans with Disabilities Act (ADA) of 1990, Section 504 of the Rehabilitation Act of 1973, 28 C.F.R. § 35.151(e), and the current version of the NJDOT Roadway Design Manual in effect at the time this agreement is executed.
- 5.2.11 Subrecipient agrees that the monies requisitioned from the Project Fund will be used only to reimburse actual, eligible costs and for no other purpose. Subrecipient agrees that it shall provide to the State, upon demand and at no cost to the State, such documentation as will enable the State to determine that the proceeds of the Project Fund have been applied solely to Project Costs.
- 5.2.12 When the Subrecipient considers the design work to be finally complete, Subrecipient shall request that the State's representative make a final review of the plans, specifications and estimate. If it is determined, after such review, that the design work has been completed in accordance with all applicable laws and requirements, Subrecipient shall submit a final invoice to the State and the State shall disburse an amount equal to the approved final payment. Upon payment of the amount approved for final payment, the State shall be released from any further responsibility in connection with the Project Fund and the Project design work.

**5.3 Construction Projects**

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200410

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- 5.3.1 Subrecipient shall complete or cause the completion of Project Work in accordance with the plans and specifications approved by the State.
- 5.3.2 Subrecipient covenants that Project Work will comply with all applicable laws and other requirements of federal, state and local governmental bodies. Subrecipient shall obtain all permits and licenses necessary to complete Project Work prior to federal authorization.
- 5.3.3 The Subrecipient shall not advertise the project until federal authorization for the Project is obtained and the State provides written authorization to proceed.
- 5.3.4 Subrecipient shall not proceed with any Project Work for which reimbursement shall be sought without the written authorization of the State.
- 5.3.5 Subrecipient shall solicit bids for the work in accordance with Section 3.8 of this Agreement. The Subrecipient shall advertise the project within sixty (60) days of the State's authorization of funds and must award the project within six months of authorization of funds. Upon receipt of bids from responsible contractors, Subrecipient shall select the contractor submitting the lowest responsive bid. Within thirty (30) days of the award of the contract, the Subrecipient shall submit:
- 5.3.5.1 One copy of the summary of construction bids showing all bid quantities, unit prices, and amounts for the construction of pay items, and
- 5.3.5.2 A fully executed and sealed resolution awarding the contract to the lowest responsible bidder, which shall be subject to the approval of the State.
- 5.3.5.3 Once the State has received all of the information listed above, it shall notify Subrecipient in writing whether it has been approved. Subrecipient agrees not to contract with any contractor to whom the State has made a reasonable and timely objection.
- 5.3.6 Subrecipient shall submit to the State documentation of the consultant selection process or use of in-house forces and final negotiated consultant cost proposal. The use of in-house staff is permitted but is subject to the approval of the State. In order to use in-house staff for design work, Subrecipient must allow the State to review its project accounting systems and be cost-basis approved by the State.
- 5.3.7 If Subrecipient is not performing construction inspection work in-house, Subrecipient shall solicit proposals in accordance with section 3.8 of this Agreement. Upon receipt of proposals from responsible consultants, Subrecipient shall select professional services based upon qualifications and shall furnish the name of such consultant to the State for concurrence. Subrecipient agrees not to contract with any consultant to whom the State has made a reasonable and timely objection.
- 5.3.8 Subrecipient agrees that the monies requisitioned from the Project Fund will be used only to reimburse actual, eligible Project Costs and for no other purpose. Subrecipient agrees that it shall provide to the State, upon demand and at no cost to

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the State, such documentation as will enable the State to determine that the proceeds of the Project Fund have been applied solely to Project Costs.

- 5.3.9 Upon written request of the State, the Subrecipient shall cause its contractor to provide payment and performance bonds in an amount equal to 100% of the cost of the Project Work. A surety company satisfactory to the State and qualified to do business in the State of New Jersey shall execute such bonds. Copies of all bonds shall be delivered to the State upon request. Only those sureties listed in the US Treasury Department Circular 570 and authorized to do business in the State shall furnish the surety bonds. Payment and performance bonds shall be part of the contract standard items. Performance and/or Payment bonds shall be billed to the State upon award of contract.
- 5.3.10 Subrecipient agrees that it will cause its contractor to comply with the FHWA's Buy America policies that require a domestic manufacturing process for all steel or iron products that are permanently incorporated in a Federal-aid highway construction project pursuant to 23 U.S.C.A. § 313 and 23 C.F.R. § 635.410; comply with the current NJDOT Standard Roadway Specifications, and the current version of the NJDOT Construction Procedures Handbook. Buy America requirements apply to products installed permanently by utility companies for all contracts within the scope of the NEPA determination regardless of whether the contract uses FHWA funding. Subrecipient agrees that it shall cause its contractor to comply with Federal ADA requirements. All pedestrian facilities constructed or reconstructed shall provide safe and easy accessibility for all users. These facilities shall comply with the Americans with Disabilities Act (ADA) of 1990, Section 504 of the Rehabilitation Act of 1973 and 28 C.F.R. § 35.151(e) and the current version of the NJDOT Roadway Design Manual in effect at the time this agreement is executed. Failure to comply may result in the loss of projects funds.
- 5.3.11 The Subrecipient agrees that it will ensure its contractors are aware of and are in compliance with 31 U.S.C.A. § 1352 prior to execution of any agreement in order to remain eligible for Federal funds.
- 5.3.12 When Subrecipient considers the Project to be finally complete, Subrecipient shall request that the State's representative make a final inspection of the Project. If it is determined, after such inspection, that the Project has been completed in accordance with the plans and specifications, Subrecipient shall prepare and submit to the State a certification that the final inspection has been made and the cost of the Project has actually been incurred in accordance with the provisions of the Agreement. Upon receipt, the State shall disburse an amount equal to the approved final payment. Upon payment of the amount approved for final payment, the State shall be released from any further responsibility in connection with the Project Fund and the Project. The State will monitor maintenance of completed Project by the Subrecipient. Failure to maintain Project will result in the withholding of funds payable to the Subrecipient on other State funded programs.

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- 5.3.13 The Subrecipient must designate a person in Responsible Charge who is a full time employee of the agency as per 23 C.F.R. § 635.105. The person in "Responsible Charge" of LPA administered projects need not be an engineer. This requirement applies even when consultants are providing construction engineering services. This person may share duties, but is expected to be able to perform the following duties and functions:
- 5.3.13.1 Administers inherently governmental project activities, including those dealing with cost, time, adherence to contract requirements, construction quality and scope of Federal-aid projects;
  - 5.3.13.2 Maintains familiarity of day to day project operations, including project safety issues;
  - 5.3.13.3 Makes or participates in decisions about changed conditions or scope changes that require change orders or supplemental agreements;
  - 5.3.13.4 Visits and reviews the Project on a frequency that is commensurate with the magnitude and complexity of the project;
  - 5.3.13.5 Reviews financial processes, transactions and documentation to ensure that safeguards are in place to minimize fraud, waste, and abuse; and;
  - 5.3.13.6 Directs Project staff, agency or consultant, to carry out Project Administration and Contract Oversight, including proper documentation.
  - 5.3.13.7 Is aware of the qualifications, assignments and on-the-job performance of the agency and consultant staff at all stages of the Project.
- 5.3.14 In addition to adhering to the requirements specifically set forth in this Agreement, Subrecipient agrees that it will cause its contractor to comply with the United States Department of Transportation's (USDOT)/FHWA's official Disadvantaged Business Enterprises (DBE) Program Guidance, including that all contract bidders/offerors submit DBE subcontractor information and/or good faith efforts, either at the time of bid (responsiveness) or within 5 days of bid (responsibility). Guidance with regard to the DBE program can be found on the USDOT and FHWA Civil Rights' websites.

## 6. Insurance

- 6.1 Subrecipient shall maintain or cause to be maintained:
- 6.1.1 General Comprehensive Liability Insurance in the minimum amount of \$1,000,000.00 combined single limit plus \$1,000,000.00 in an umbrella policy. This insurance shall specifically provide for coverage of the State as an additional insured and shall provide for coverage at least as broad as the standard, basic un-amended commercial general liability policy and shall be endorsed to include broad



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form contractual liability coverage, independent contractor's coverage and completed operations coverage.

- 6.1.2 Automobile Liability Insurance in the minimum amount of \$1,000,000.00.
- 6.1.3 Workers Compensation Insurance in the amount required by law.
- 6.2 A copy of each insurance policy shall be made available to the State upon request.
- 6.3 Subrecipient shall cause to be maintained Errors and Omissions, Professional Liability Insurance and/or Professional Malpractice Insurance sufficient to protect against liabilities arising out of professional obligations performed pursuant to the requirements of this Agreement. This insurance shall be in the minimum amount of \$1,000,000.00
- 6.4 Subrecipient expressly understands and agrees that any insurance protection required by this Agreement shall in no way limit the obligations assumed by Subrecipient pursuant to this Agreement and shall not be construed to relieve Subrecipient of liability in excess of such coverage, nor shall it preclude the State from taking such other actions as are available to it under any other provision of this Agreement or otherwise in law.

**7. Disbursement of Project Fund**

- 7.1 It is agreed that any and all Project Costs incurred by the Subrecipient prior to the execution of this Agreement by all parties shall be non-participating by the State and FHWA.
- 7.2 The State shall disburse monies from the Project Fund to Subrecipient in order to reimburse actual, eligible costs associated with Project Work in accordance with the terms and conditions of this Agreement. Only those costs specifically enumerated in the Project Scope of Work and Cost Estimate. Nothing contained herein shall impose upon the State any obligation to ensure the proper application of the monies paid to Subrecipient from the Project Fund. Furthermore, nothing contained herein shall impose any obligation upon the State to pay to Subrecipient any monies in excess of the Project Fund. The Subrecipient shall reimburse its consultants/contractors for allowable expenses after the receipt of properly prepared payment vouchers as outlined in Section 7.5 of this Agreement. All monies shall be subject to appropriations and availability of funds.
- 7.3 The Agreement may be adjusted and/or modified unilaterally by the State to reflect the Project Costs in accordance with 23 C.F.R. § 630.106.
- 7.4 The final eligible costs incurred by the Subrecipient during the Project may be reimbursed by the State, subject to prior written approval, the availability of funds, and at the State's sole discretion.

**7.5 Payment Vouchers**

- 7.5.1 Subrecipient shall prepare and submit payment vouchers for payment for approval by the State within three (3) months of initial billing by the contractor or design consultant, or six (6) months from award, whichever is first. Payment vouchers

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may be submitted as frequently as every month at most but are required at least quarterly.

- 7.5.2 If Subrecipient does not comply with the aforementioned time periods for submitting payment vouchers, the State may determine that the Project is deemed "inactive" and, as a result, Project funds may be withdrawn by the State. The Project may also be determined inactive, at the discretion of the State, for the following reasons: failure to provide billing for eligible costs within 12 months from the initial authorization or a preceding bill, the failure to perform work properly, failure to complete the project as proposed, failure to properly submit or complete the close out documents, or any reason that the State may determine based upon the Project status and remaining work to be performed. The payment vouchers shall state, with proper documentation, the amounts due to the Subrecipient for actual, eligible costs incurred in connection with the Project. The Subrecipient shall maintain a complete set of time sheets, records and accounts to identify eligible salaries, fringe benefits, leave, and non-salary direct expenses incurred in support of the Project, as well as material records, certifications, and as-built quantities.
- 7.5.3 The parties agree that the State has sole discretion to modify the initial Agreement amount to reflect the actual, eligible costs for the Project work at the time of the award concurrence.
- 7.5.4 Progress Reports will accompany all payment vouchers and shall include:
- 7.5.4.1 A narrative description of work performed during the payment period and any difficulties or delays encountered;
- 7.5.4.2 A comparison of actual accomplishments to the goals established for the payment period;
- 7.5.4.3 A comparison, by tasks, of costs incurred with amounts budgeted, and;
- 7.5.4.4 A comparison, by task, of work performed compared to the schedule, including a percentage of the total work completed. This requirement can be met by including a bar chart showing schedule timing and actual progress.
- 7.5.4.5 Copies of contract compliance documents as completed for the voucher payment period by the Resident Engineer that is designated by the Subrecipient, a complete set of which shall be furnished by the State at kickoff and/or preconstruction meetings.
- 7.5.5 The State shall review and verify such payment vouchers for payment and remunerate the Subrecipient for direct and indirect costs incurred up to a maximum Project approved budget for satisfactorily completing the Project.

## 7.6 Partial Payments

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- 7.6.1 The State shall make partial payments to the Subrecipient toward the actual, eligible costs for the Project Work upon the receipt of properly drawn payment voucher for a percentage of work completed on the Project during the period as shown on the accompanying progress report. Where there is a disagreement between the State and the Subrecipient concerning the percentage of work completed during any given period, that dispute shall be resolved in accordance with Paragraph 22.3 of this Agreement.
- 7.6.2 Subrecipient may submit payment vouchers totaling up to 90% of the lesser of either the authorized amount or the amount eligible for State funding participation. Subrecipient shall submit a final payment voucher, within six months of final inspection, along with any necessary close out documents, for reimbursement of the remaining 10%, following receipt of written final acceptance of the Project by the State.
- 7.6.3 If the Subrecipient was found to be in good standing and compliance with the terms this Agreement, the Subrecipient can request compensation of a portion of the funds that were held as per Section 7.6.2 after a satisfactory final inspection by NJDOT and prior to the submittal of the final Payment voucher. Good standing can be defined as maintaining eligibility assessment, invoicing at a minimum of a quarterly basis, and receiving satisfactory reviews with regard to compliance with construction oversight inspections. This payment request will be accepted and processed at the sole discretion of the NJDOT.

**7.7 Consultants and Contractors**

- 7.7.1 The Subrecipient shall remain responsible for satisfactory performance of all work.
- 7.7.2 All work performed by consultant, contractors and subcontractors on the Project shall be treated as being performed by the Subrecipient.
- 7.7.3 Subrecipient will be paid the actual, eligible costs for the work of each contractor and consultant. The actual, eligible costs shall be considered full compensation for all costs incurred by the Subrecipient relative to the work performed by each contractor and consultant. Payment of the actual, eligible costs shall be made on monthly or quarterly payment vouchers submitted by the Subrecipient based upon the percentage of the contracted work completed as shown in the Subrecipient's monthly progress reports.
- 7.7.4 Subrecipient shall require its contractors and consultants to comply with the applicable cost principles set forth in this Section and the requirements of Section 12 below by placing equivalent provisions in their contracts.
- 7.7.5 Subrecipient shall require all subcontracting be performed in accordance with the Standard Specifications and 23 C.F.R. § 635.116.

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**8. Conflict of Interest**

- 8.1 All FHWA Federal Aid Highway Program (FAHP) funds provided for locally administered projects must pass through NJDOT pursuant to 23 C.F.R §172.5. NJDOT, as the grant recipient, is responsible for ensuring the Subrecipient complies with Federal requirements. This includes ensuring sufficient controls are in place to protect the public's interest against fraud, waste, and abuse of taxpayer resources.
- 8.2 Federal requirements and FHWA policies do not expressly prohibit the use of the same consulting firm for design and construction inspection services on the same project. However, the use of the same firm for design and inspection may present potential conflicts of interest that provide opportunities that benefit the consulting engineering firm and not the Subrecipient. A consulting firm performing construction inspection services for the same federal-aid project that the firm also designed provides the firm an opportunity to influence or affect decisions on scope changes; design changes; construction revisions; contract change orders; and related issues. A firm may have a vested financial interest in failing to disclose deficiencies in its design work during construction, such as minimizing or ignoring design errors and omissions rather than serving the best interest of the public. Using a different firm for construction inspection provides an additional level of review and reduces the risk for potential conflicts of interest. Prior to allowing a consulting firm to provide services on subsequent phases of the same project, the Subrecipient must establish appropriate compensating controls in the form of policies, procedures, practices, and other safeguards to ensure a conflict of interest does not occur in the procurement, management, and administration of consultant services as specified in 23 CFR 172.7(b)(4).

**9. Liquidated Damages**

- 9.1 Liquidated damages must be specified for all federally funded projects. Liquidated Damages are defined as the daily amount set forth in the contract to be deducted from the contract price to cover damages to the State and the Subrecipient as a result of the contractor's failure to complete work within the specified Contract Time. The amount of liquidated damages set forth in all contracts pursuant to this Agreement shall take into account the Subrecipient's estimated costs incurred as well as road user costs. Liquidated damages must be assessed by the Subrecipient in accordance with the Standard Specifications. Failure to assess liquidated damages by the Subrecipient in accordance with the Standard Specifications, contract bid documents, and federal requirements may result in the loss of federal participation of funds.
- 9.2 Contract time extensions will only be granted for excusable delays specified in the Standard Specifications. Contract time extensions must be submitted and approved by Change Order as the project progresses and at the time an excusable delay occurs in accordance with the Standard Specifications.



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**10. Audit Requirements**

- 10.1 The Subrecipient shall provide the State with a fiscal year, organization-wide audit that has been conducted in accordance with the requirements of OMB "Supercircular" 2 C.F.R. Part 200, Audits of States, Local Governments, and Non-Profit Organizations, and State Circular Letter 04-04-OMB, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid. If the Subrecipient is to contract with a commercial organization they must follow 48 C.F.R. § 31.2, "Contracts with Commercial Organizations." The Subrecipient shall ensure that the State receives the audit within the prescribed submission period and that this Agreement is listed on the appropriate Schedule of Financial Assistance.
- 10.2 The State, or its agents, shall be entitled to perform an audit at the following times:
- 10.2.1 At any time during the performance of work set forth in this Agreement.
- 10.2.2 During a period of up to three (3) years after either the date of payment of the Final Invoice or a date mutually agreed to by the parties.
- 10.2.3 The Subrecipient acknowledges that changes in payment due the Subrecipient resulting from audits performed by the State shall be made as follows:
- 10.2.3.1 In the event of overpayment by the State, the Subrecipient shall refund the amount of such overpayment within thirty (30) days of the request by the State. In the event the Subrecipient fails to comply with said request, the State is hereby authorized to deduct such overpayment from other monies due the Subrecipient under the terms of this Agreement or any other agreement between the State and the Subrecipient. Furthermore, the Subrecipient expressly understands and agrees that the provisions of this Section shall in no way be construed to relieve the Subrecipient from any liability, or preclude the State from taking any other actions as are available to it under any other provisions of this Agreement or otherwise at law. The terms of this section shall survive the expiration or termination of the Agreement.
- 10.2.3.2 In the event of underpayment by the State, the State shall pay sufficient funds to the Subrecipient to correct the underpayment as soon as is practicable.
- 10.3 The Subrecipient shall include in the Final Invoice the following release clause:
- "In consideration of the requested payment of this Final Invoice, the [Subrecipient] hereby releases the State of New Jersey and the New Jersey Department of Transportation, their agents, officers and employees, from all claims and liabilities arising from work done or services performed under this Agreement."
- 10.4 Payment to the Subrecipient for a Final Invoice does not waive either the right of the State to establish adjustments and to collect overpayments that are disclosed by audits performed

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subsequent to payment of the Final Invoice, or the right of the Subrecipient to underpayments based upon adjustments disclosed by said audits.

**11. Inspection**

Subrecipient shall permit the State or any authorized representative, free access to the Project with the right to examine, visit and inspect, at any reasonable time, all work completed or in progress, labor performed and materials furnished in connection with the Project as well as Subrecipient's accounts, books and records, including its receipts, disbursements, contracts and any other matters relating thereto. Subrecipient shall supply such reports and information as the State shall reasonably request. All accounts, books, records and other documents related to the Project shall be retained by Subrecipient for a period of three (3) years after final payment is received from the State.

**12. Indemnification**

Subrecipient shall indemnify, defend, protect and hold harmless the State of New Jersey and its agents, servants and employees from and against any and all liability, fines, suits, claims, demands and actions, costs and reasonable expenses of any kind or nature or by anyone whomsoever, including, but not limited to, claims for personal injury, wrongful death, property damage and contractual liability due to or arising in any way out of the performance of any services, actions or operations in connection with the Project or any breach of this Agreement unless caused solely by the gross negligence or default of the State or its agents, servants or employees; provided, however, that the State shall give Subrecipient prompt notice thereof. If Subrecipient shall be required to defend in any action or proceeding pursuant to this Section to which action or proceeding the State is made a party, the State shall be entitled to participate in the matter, at its election and sole cost; provided, however, that any such action by the State does not limit or make void any liability of Subrecipient in respect to the claim or matter in question.

**13. No Personal Liability**

Notwithstanding anything to the contrary contained herein, the parties hereto specifically understand and agree that there shall be no personal liability imposed on the officers, employees or agents of Subrecipient or the State with respect to any of the covenants or conditions of this Agreement.

**14. Equal Opportunity**

14.1 The parties to this Agreement do hereby agree that the provisions of N.J.S.A. 10:2-1 through 10:2-4 and N.J.S.A. 10:5-31 et seq. (PL 1975, c 127, as amended and supplemented) dealing with discrimination in employment on public contracts, and the

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rules and regulations promulgated pursuant thereto, are hereby made a part of this contract and are binding upon them.

14.2 During the performance of this contract, the Contractor agrees as follows:

14.2.1 The Contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The Contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Division of Civil Rights/Affirmative Action setting forth provisions of this nondiscrimination clause;

14.2.2 The Contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex;

14.2.3 The Contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Division of Civil Rights/Affirmative Action, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

14.2.4 In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;

14.2.5 No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;

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- 14.2.6 There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and
- 14.2.7 This contract may be canceled or terminated by the contracting Public Agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract.
- 14.2.8 The notices referred to in Sections 14.2.1 and 14.2.3 may be obtained at the preconstruction conference.

### **15. Nondiscrimination**

Subrecipient hereby agrees that it will comply with Title VI of the 1964 Civil Rights Act (the "Act") and related statutes and implementing regulations to the end that no person shall on the grounds of race, color, national origin, handicap, age, sex, or religion be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under the Project covered by this Agreement and, further Subrecipient agrees that:

- 15.1 It will insert the nondiscrimination notice required by the Standard Department of Transportation Title VI Assurance (DOT Order 1050.2) in all solicitations for bids for work or material, and, in adapted form, in all proposals for negotiated agreements.
- 15.2 It will insert the clauses in Appendixes A, B or C of DOT Order 1050.2 as appropriate, in all contracts, deeds transferring real property, structures, or improvements thereon or interest therein (as a covenant running with the land) and in future deeds, leases, permits, licenses, and similar agreements, related to this Project, entered into by the Subrecipient with other parties.
- 15.3 It will comply with, and cooperate with, FHWA in ensuring compliance with the terms of the standard Title VI Assurance, the act and related statutes, and implementing regulations.

### **16. Disadvantaged Business Enterprises**

Subrecipient hereby agrees to the following statements and agrees that these statements shall be included in all subsequent agreements between Subrecipient and any contractor:

- 16.1 It is the policy of NJDOT that Disadvantaged Business Enterprises, as defined in 49 C.F.R., Part 26; Titles I & V of the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA); the Transportation Equity Act for the 21st Century (TEA-21); and Section V, Part B below, shall have equal opportunity to participate in the performance of contracts financed in whole or in part with federal funds under this Agreement. Consequently, the DBE requirements of 49 C.F.R., § 26(A), (C), and (F) apply to this Agreement.



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16.2 The Subrecipient and its Contractor agree that Disadvantaged Business Enterprises, as defined in 49 C.F.R. § 26(A); and in the ISTEA and the TEA-21, and Section V, Part B below, have equal opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with federal funds provided under this Agreement. In this regard, the NJDOT and all Contractors shall take all necessary and reasonable steps in accordance with 49 C.F.R., Part 26 to ensure that Disadvantaged Businesses are given equal opportunity to compete for and to perform on NJDOT federally funded contracts. The NJDOT and its Contractors shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of USDOT assisted contracts.

**17. No Oral Modifications**

17.1 This Agreement may not be changed orally, but only by an agreement in writing and signed by the party against whom enforcement of any waiver, change, modification or discharge is sought.

17.2 The Subrecipient shall request State approval for any task or line item budget revision deemed necessary to carry out the Project. The Subrecipient shall submit the request in writing to the State. The State shall provide written authorization to the Subrecipient if the request is by the State and the applicable funding agency.

**18. Notices and Demands**

18.1 All notices, demands, requests or other communications required or permitted to be given pursuant to this Agreement must be in writing.

18.2 All notices, demands, requests or other communications required or permitted to be given pursuant to this Agreement shall be deemed to have been properly given or served by depositing the same in the United States mail, postpaid and registered or certified, return receipt requested, or by Federal Express or similar service providing receipt against delivery, as follows:

If to the State:

Laine Rankin  
Director  
Division of Local Aid and Economic Development  
State of New Jersey Department of Transportation  
1035 Parkway Avenue  
Trenton, New Jersey 08625

Or the designated District Office, Division of Local Aid and Economic Development, serving the area of the Subrecipient:

January 2019

**New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement**

**District 1 -**

Roxbury Corporate Center  
200 Stierli Court  
Mount Arlington, NJ 07856  
Phone: (973) 601-6700  
Fax: (973) 601-6709  
Morris, Passaic,  
Sussex and Warren

**District 2 -**

153 Halsey Street - 5th floor  
Newark, NJ 07102  
Phone: (973) 877-1500  
Fax: (973) 648-4547  
Bergen, Essex, Hudson,  
and Union

**District 3 -**

1035 Parkway Avenue  
Trenton, NJ 08625  
Phone: (609) 963-2020  
Fax (609)530-8044  
Hunterdon, Middlesex, Mercer,  
Monmouth, Ocean and Somerset

**District 4 -**

1 Executive Campus  
Route 70 West, 3<sup>rd</sup> Floor  
Cherry Hill, NJ 08002  
Phone: (856) 486-6618  
Fax (856) 486-6771  
Atlantic, Burlington, Camden, Cape May,  
Cumberland, Gloucester and Salem

If to Subrecipient:

Jonathan Pera, P.E.  
(*County Engineer*)  
401 Grand Street, Room 524  
Paterson, NJ 07505

This section does not apply to legal notices required by law or Court Rules.

**19. Partial Invalidity**

To the extent that the intent and underlying purpose of this Agreement are not compromised, the invalidity or unenforceability of any term, covenant, condition or provision of this Agreement, or its application to any persons, entities or circumstances shall not render invalid or unenforceable the remainder of this Agreement, or the application of such term, covenant, condition or provision to persons, entities or circumstances other than those as to which it is held invalid or unenforceable, and each term, covenant, condition and provision of this Agreement shall remain valid and enforceable to the fullest extent permitted by applicable law.

**20. Further Assurances**

The parties agree to cooperate with each other and to execute and deliver such further documents and assurances as may be necessary to carry out the purpose of this Agreement.

January 2019

**New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement**



**21. Subject to FHWA Regulations**

Notwithstanding anything contained herein to the contrary, so long as the Project is being financed out of proceeds from the Project Fund, this Agreement and the obligations of the parties hereunder are subject to the rules and regulations promulgated by the FHWA.

**22. Entire Agreement; Counterparts; Disputes**

22.1 This Agreement contains the entire agreement between the parties hereto and supersedes any and all prior understandings and agreements, oral or written, between the parties respecting the subject matter hereof.

22.2 This Agreement may be executed in two or more counterparts, each of which shall be deemed a duplicate original and all of which together shall constitute one and the same Agreement.

22.3 In the event a dispute arises concerning the meaning of any term used in this Agreement, or the work and services required to be performed under this Agreement, or as to compensation under this Agreement, the dispute shall be decided by the Commissioner of Transportation or his duly authorized representative.

**23. Choice of Law**

This Agreement is being executed and is intended to be performed in the State of New Jersey and shall be governed in all respects by the laws of the State of New Jersey.

**24. Resolution**

The Subrecipient shall supply the necessary resolution authorizing the Subrecipient to enter into this Agreement and this Agreement shall not become binding on either party until it is executed by the Commissioner of Transportation or the Commissioner's designee.

25. **APPENDIX A** - Non Discrimination - Regulations of the Department of Transportation relative to pursuant to N.J.S.A. 10:5-31 et seq. are attached hereto and made a part of this Agreement.

26. **APPENDIX B** - Certification of Subrecipient is attached hereto and made a part of this Agreement.

27. **APPENDIX C** - Certification of New Jersey Department of Transportation is attached hereto and made a part of this Agreement.

January 2019

New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement



28. APPENDIX D - NJDOT Code of Ethics for Vendors is attached hereto and made a part of this Agreement.
29. APPENDIX E - Certification of Subrecipient Eligibility is attached hereto and made a part of this Agreement.
30. APPENDIX F - Americans with Disabilities Act is attached hereto and made part of this Agreement.
31. APPENDIX G - Project Scope of Work is attached hereto and made a part of this Agreement.
32. APPENDIX H - Project Cost Estimate is attached hereto and made a part of this Agreement.

January 2019

New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement



IN WITNESS WHEREOF, the parties have caused their duly authorized representatives to duly execute this Agreement on and as of the day and year first above written.

Project: Spruce Street Gateway Project (Phase 1)

Municipality: Paterson City

County: Passaic

Agreement Number: 2020-D1'-DLA-534

Federal Project Number: TAP-0639(302)

ATTEST/WITNESSED/AFFIX SEAL:

SUBRECIPIENT(LPA): Passaic County

\_\_\_\_\_  
Name: Date  
Title

By: \_\_\_\_\_  
Name: Date  
Title

ATTEST/WITNESSED/AFFIX SEAL:

NEW JERSEY DEPARTMENT OF  
TRANSPORTATION

\_\_\_\_\_  
Anika James Date  
Department Secretary, New Jersey  
Department of Transportation

By: \_\_\_\_\_  
Laine Rankin Date  
Director, Division of Local Aid &  
Economic Development

THIS DOCUMENT HAS BEEN REVIEWED AND APPROVED AS TO FORM

ATTORNEY GENERAL OF NEW JERSEY  
GURBIR S. GREWAL

By: \_\_\_\_\_  
Brad M. Reiter  
Deputy Attorney General

\_\_\_\_\_  
Date

January 2019

New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement

**APPENDIX A****NONDISCRIMINATION**

During the performance of this Agreement, the SUBRECIPIENT, for itself, its assignees and successors in interest hereinafter referred to as the SUBRECIPIENT, agrees as follows:

1. Compliance with Regulations: The SUBRECIPIENT will comply with Regulations of the United States Department of Transportation relative to nondiscrimination in federally assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21 through Appendix H, and Title 23C.F.R. § 710.405(b), hereinafter referred to as the Regulations), which are incorporated herein by reference and made a part of this Agreement.
2. Nondiscrimination: The SUBRECIPIENT, with regard to the work performed by it after award and prior to completion of the work, will not discriminate on the basis of race, color, age, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The SUBRECIPIENT will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the Agreement covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, including Procurement of Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the SUBRECIPIENT for work to be performed under a subcontract, including procurement of materials or equipment, such potential subcontractor or supplier shall be notified by the SUBRECIPIENT of the SUBRECIPIENT'S obligations under this Agreement and the Regulations relative to nondiscrimination on the basis of race, color, age, sex or national origin.
4. Information and Reports: The SUBRECIPIENT will provide all information and reports required by the Requisitions, or orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the STATE or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of the SUBRECIPIENT is in the exclusive possession of another who fails or refuses to furnish this information, the SUBRECIPIENT shall so certify to the STATE or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance: In the event of the SUBRECIPIENT'S noncompliance with the nondiscrimination provisions of this contract, the STATE shall impose such sanctions as are appropriate and available under the laws of the STATE.
6. (a) Withholding of payments to the SUBRECIPIENT under the contract until the SUBRECIPIENT complies, and/or
7. (b) Cancellation, termination, or suspension of the contract, in whole or in part.



January 2019

**New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement**



8. This Agreement is subject to all federal, State, and local laws, rules, and regulations, including, but not limited to, those pertaining to nondiscrimination in employment and affirmative action for equal employment opportunity.
9. The SUBRECIPIENT agrees to ensure that Disadvantaged Business Enterprises (DBE's) as defined in 49 C.F.R., Part 23 and FTA Circular 4716.1A, have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with federal funds. Failure to make a good faith effort to meet the established DBE goal may result in sanctions as defined under paragraph 5 of this Appendix.
10. If at any time following the execution of this Agreement, the SUBRECIPIENT intends to sublet any additional portion(s) of the work or intends to purchase materials or lease equipment not contemplated during the original proposal preparation, the SUBRECIPIENT shall:
  - (a) Notify the Project initiator, in writing, of the type and approximate value of the work which the SUBRECIPIENT intends to accomplish by such subcontract, purchase order or lease.
  - (b) Give DBE firms equal consideration with non-minority firms in negotiations for any such subcontracts, purchase orders or leases.
11. Incorporation of Provisions: The SUBRECIPIENT will include the provisions of paragraph (1) through (9) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, orders or instructions, issued pursuant thereto.

January 2019

New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement

**APPENDIX B****CERTIFICATION OF SUBRECIPIENT**

In executing the Agreement the SUBRECIPIENT'S signatory certifies on behalf of the SUBRECIPIENT that neither he, nor any other officer, agent or employee of the SUBRECIPIENT has:

1. employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for him or the SUBRECIPIENT) to solicit or secure this Agreement.
2. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
3. paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for him or the SUBRECIPIENT) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the Agreement;

The Subrecipient shall expressly state any exceptions in a disclosure letter to the STATE which shall accompany the Agreement after execution by the SUBRECIPIENT on submission to the Commissioner or his designee for execution.

The SUBRECIPIENT acknowledges that this certificate furnished to the STATE and which may be furnished to the U.S. Department of Transportation, in connection with this Agreement, is subject to applicable State and Federal laws, both criminal and civil.



January 2019

New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement

**APPENDIX C****CERTIFICATION OF NEW JERSEY DEPARTMENT OF TRANSPORTATION**

In executing the Agreement the STATE'S signatory certifies that to the best of his knowledge, the SUBRECIPIENT or its representative has not been required, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this Agreement, to:

1. employ or retain, or agree to employ or retain, any firm or person, or
2. pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind.

January 2019

**New Jersey Department of Transportation  
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Federal Aid Cost Reimbursement Agreement**

**APPENDIX D****NJDOT CODE OF ETHICS FOR VENDORS**

1. No vendor\* shall employ any NJDOT officer or employee in the business of the vendor or professional activity in which the vendor is involved with Department officer or employee.
2. No vendor shall offer or provide any interest, financial or otherwise, direct or indirect, in the business of the vendor or professional activity in which the vendor is involved with the Department officer or employee.
3. No vendor shall cause or influence or attempt to cause or influence any NJDOT employee or officer in his or her official capacity in any manner which might tend to impair the objectivity or independence of judgment of that NJDOT officer or employee.
4. No vendor shall cause or influence, or attempt to cause or influence, any NJDOT officer or employee to use or attempt to use his or her official position to secure any unwarranted privileges or advantages for that vendor or for any other person.
5. No vendor shall offer any NJDOT officer or employee any gift, favor, service or other thing of value under circumstances from which it might be reasonably inferred that such gift, service or other thing of value was given or offered for the purpose of influencing the SUBRECIPIENT in the discharge of his or her official duties. In addition, employees or officers of NJDOT will not be permitted to accept breakfasts, lunches, dinners, alcoholic beverages, tickets to entertainment and/or sporting events or any other item which could be construed as having more than nominal value.

**NOTE:** This section would permit an NJDOT employee or officer to accept food or refreshments of relatively low monetary value provided during the course of a meeting, conference or other occasion where the employee is properly in attendance (for example - coffee, danish, tea or soda served during a conference break). Acceptance of unsolicited advertising or promotional materials of nominal value (such as inexpensive pens, pencils or calendars) would also be permitted.

Any questions as to what is or is not acceptable or what constitutes proper conduct for a Departmental employee or officer should be referred to the Department's Ethics Liaison Officer or his or her designee.

6. This code is intended to augment, not to replace existing administrative orders and the current Departmental Code of Ethics.
7. This code shall take effect immediately upon approval of the NJ Executive Commission on Ethical Standards and adoption by the NJDOT.

\*Vendor is defined as any general contractor, subcontractor, consultant, person, firm, corporation or organization engaging in or seeking to do business with NJDOT.

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Adopted on the 16th day of December, 1987

January 2019

New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement



**APPENDIX E**

**CERTIFICATION OF SUBRECIPIENT ELIGIBILITY**

I \_\_\_\_\_ hereby certify under penalty of perjury under the laws of the United States, that except as noted below, the company or any person associated therewith in the capacity of owner, partner, director, officer, principal, Project director, manager, auditor, or any position involving the administration of State funds:

is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal, State or local government agency;

has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal, State or local government agency within the past 3 years;

does not have a proposed debarment pending; and

has not been indicted, convicted, or had a civil judgment rendered against (it) by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past 3 years.

(Insert exceptions - for any exception noted, indicate to whom it applies, initiating agency, and dates of action. Providing false information may result in criminal prosecution or administrative sanctions. If no exceptions, insert "None".)

Attest:

SUBRECIPIENT

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Name/Title

Date: \_\_\_\_\_

January 2019

New Jersey Department of Transportation  
Division of Local Aid and Economic Development  
Federal Aid Cost Reimbursement Agreement

**APPENDIX F****AMERICANS WITH DISABILITIES ACT**

Equal Opportunity For Individuals With Disabilities.

The SUBRECIPIENT and the STATE do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. Sec. 12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the STATE pursuant to this contract, the SUBRECIPIENT agrees that the performance shall be in strict compliance with the Act. In the event that the SUBRECIPIENT, its agents, servants, employees, or sub consultants violate or are alleged to have violated the Act during the performance of this contract, the SUBRECIPIENT shall defend the STATE in any action or administrative proceeding commenced pursuant to this Act. The SUBRECIPIENT shall indemnify, protect, and save harmless the STATE, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The SUBRECIPIENT shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith.

In any and all complaints brought pursuant to the STATE'S grievance procedure, the SUBRECIPIENT agrees to abide by any decision of the STATE which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the STATE or if the STATE incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the SUBRECIPIENT shall satisfy and discharge the same at its own expense.

The STATE shall, as soon as practicable after a claim has been made against it, give written notice thereof to the SUBRECIPIENT along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the STATE or any of its agents, servants, and employees, the STATE shall expeditiously forward or have forwarded to the SUBRECIPIENT every demand, complaint, notice, summons, pleading, or other process received by the STATE or its representatives.

It is expressly agreed and understood that any approval by the STATE of the services provided by the SUBRECIPIENT pursuant to this contract will not relieve the SUBRECIPIENT of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the STATE pursuant to this paragraph.

It is further agreed and understood that the STATE assumes no obligation to indemnify or save harmless the SUBRECIPIENT, its agents, servants, employees and sub consultants for any claim which may arise out of their performance of this Agreement. Furthermore, the SUBRECIPIENT expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the SUBRECIPIENT'S obligations assumed in this Agreement, nor shall they be construed to relieve the SUBRECIPIENT from any liability, nor preclude the STATE from taking any other actions available to it under any other provisions of this Agreement or otherwise at law.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR THE PREAKNESS VALLEY GOLF COURSE – REPLACEMENT OF BRIDGE NO. 4 PROJECT IN THE TOWNSHIP OF WAYNE, NJ TO T.R. WENIGER INC PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200411							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-37							
CAF #								
Purchase Req. #	19-07040							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR THE PREAKNESS VALLEY GOLF COURSE – REPLACEMENT OF BRIDGE NO. 4 PROJECT IN THE TOWNSHIP OF WAYNE, NJ TO T.R. WENIGER INC PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “ County”) undertook a project to for the Preakness Valley Golf Course – Replacement of Bridge No. 4 Project in the Township of Wayne, New Jersey; and

**WHEREAS**, on August 13, 2019 the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed Resolution No. R2070-0730 awarding the contract T.R. Weniger for the Preakness Valley Golf Course – Replacement of Bridge No. 4 Project in the Township of Wayne, New Jersey in the amount of \$82,840.00; and

**WHEREAS**, it is now necessary that a change order be made reflecting a decrease in the contract amount by \$1,144.00 resulting in a new contract amount of 81,696.00 as evidenced in attached letter from the Passaic County Engineer resolution request form; and

**WHEREAS**, this matter was discussed via email at the May 6, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5: 30-11.3 that Change Order No. 1 in connection with the above-mentioned the Preakness Valley Golf Course – Replacement of Bridge No. 4 Project in the Township of Wayne, New Jersey in the amount of one thousand one hundred forty-four dollars (\$1,144.00) be approved as recommended.

**CHANGE ORDER NO. 1 & Final**

1. DESCRIPTION AND VALUE OF CHANGE

See Notice to Proceed attached hereto	
deduction	\$ 1,144.00

REASON FOR CHANGE

See Notice to Proceed attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 82,480.00
Previous Additions		\$ -00-
Total		\$ 82,480.00
Previous Deductions		\$ -00-
Net Prior to this Change		
Amount of This Change	deduction	\$ 1,144.00
Contract Amount to Date		\$ 81, 696.00

NAD

May 19, 2020



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufwe DEPARTMENT/DIVISION: Engineering

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders

PROJECT NAME & NO. (If applicable): Preakness Valley Golf Course Replacement of Bridge # 4

PROJECT LOCATION (If applicable): Preakness Valley Golf Course

SUMMARY (include full details such as contract award period, purpose, etc):

The County of Passaic awarded a Contract to T.R. Weniger, Inc., in the amount of \$82,840.00, by Resolution R2070-0730, dated August 13, 2019 for the Preakness Valley Golf Course Replacement of Bridge # 4. Change Order # 1 (Final), a deduction in the amount of \$1,144.00, will reduce this contract by \$1,144.00 bringing this contract total to \$81,696.00, which is a 1.38% decrease in the contract total.

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ \$1,144.00 (Deduct)

REQUISITION # \_\_\_\_\_

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 19-07040

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C[04-55-137-001-903 # \_\_\_\_\_ # \_\_\_\_\_

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_

RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

✓ BID #: C-19-018, on 8/13/19

CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: \_\_\_\_\_

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
 Adopted on: Planning & Economic Development  
 Official Resolution#: R20200411

✓ Public Works

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET, Room 524  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 & FINAL  
 PROJECT No. C-19-018

DATE: May 1, 2020

PROJECT TITLE:  
 PREAKNESS VALLEY GOLF COURSE – REPLACEMENT OF BRIDGE No. 4

LOCATION: 209 Totowa Road, Wayne  
 NOTICE TO PROCEED EFFECTIVE DATE: 10/9/2019  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: T. R. Weniger, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
<b>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</b>					
9	PERFORMANCE BOND AND PAYMENT BOND	L.S.	(0.38)	\$3,000.00	(\$1,144.00)
	TOTAL DEDUCTIONS				<u>(\$1,144.00)</u>
<b>ADDITIONS - ORIGINAL CONTRACT PAY ITEMS</b>					
None			0	\$0.00	\$0.00
	TOTAL ADDITIONS				<u>\$0.00</u>
<b>ADDITIONS - SUPPLEMENTAL PAY ITEMS</b>					
None			0	\$0.00	\$0.00
	TOTAL ADDITIONS				<u>\$0.00</u>
				NET CHANGE ORDER (DEDUCTION)	<u>(\$1,144.00)</u>
DEDUCTION OF THE AMOUNT OF CONTRACT.....					(\$1,144.00)
ORIGINAL TIME FOR COMPLETION.....			75 Calendar Days		
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....			<u>None</u>		
NEW DATE FOR COMPLETION IS.....			December 23, 2019		

2. REASON FOR CHANGE

Item 9 Performance Bond and Payment Bond - The County pays the lesser amount of the Bid Price or the Actual amount of the item, Section 151 of the NJDOT Standard Specifications for Bridge Construction. This resulted in the decrease in the amount paid for Performance Bond and Payment Bond.

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200411



3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$82,840.00
PREVIOUS ADDITIONS.....	\$0.00
TOTAL.....	\$82,840.00
PREVIOUS DEDUCTIONS.....	\$0.00
NET PRIOR TO THIS CHANGE.....	\$82,840.00
AMOUNT OF THIS CHANGE.....DEDUCT.....	(\$1,144.00)
CONTRACT AMOUNT TO DATE.....	\$81,696.00

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR - New Prince Concrete Construction, Inc.

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: \_\_\_\_\_ Date: \_\_\_\_\_  
(County Inspector)

Reviewed By and Recommended  
for Processing By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date: \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_  
Cassandra "Sandi" Lazzara, Freeholder Director

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
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Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM


Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR THE CONSTRUCTION SERVICES CONTRACT THROUGH THE EDUCATION SERVICES COMMISSION OF NEW JERSEY TO MURRAY PAVING AND CONCRETE LLC FOR THE RELOCATION OF SHERIFF'S MOTOR POOL FOR THE CITY OF PATERSON, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200412							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-38							
CAF #								
Purchase Req. #	20-00471							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR THE CONSTRUCTION SERVICES CONTRACT THROUGH THE EDUCATION SERVICES COMMISSION OF NEW JERSEY TO MURRAY PAVING AND CONCRETE LLC FOR THE RELOCATION OF SHERIFF'S MOTOR POOL FOR THE CITY OF PATERSON, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter "County") undertook a project to for the Relocation of the Sheriff's Motor Pool in the City of Paterson, New Jersey; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, et seq. the County may without advertising for bids purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, Murray Paving is a State Approved CO-OP #65MCESCCPS (JOC Contract No.: ESCNJ 16/17-54GC1); and

**WHEREAS**, on December 30, 2019 the Passaic County Board of Chosen Freeholders (hereafter "Board") passed resolution R2019-1222 awarding the contract to Murray Paving in the amount of \$502,843,67; and

**WHEREAS**, it is now necessary that a change order be made reflecting a decrease in the contract of \$ 48,701.97 resulting in a new contract amount of \$ 454,141.70 (-9.69% decrease) as evidenced in attached resolution request form from the Passaic County Engineer; and

**WHEREAS**, this matter was discussed via email at the May 6, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.A.C. 5:30-11.3, *Et Seq* that that Change Order No. 1 in connection with the above-mentioned Sheriff Motor Pool Relocation project be approved as recommended in the amount of forty eight thousand seven hundred one dollars and seventy cents (\$48,701.97); and

**CHANGE ORDER NO. 1**

**1. DESCRIPTION AND VALUE OF CHANGE**

See Resolution Request Form attached hereto

Deduction	\$ 48,701.97
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**REASON FOR CHANGE**

See Resolution Request Form attached hereto

**2. STATEMENT OF CONTRACT AMOUNT**

Original Contract Amount	\$ 502,843.67
Previous Additions	\$ -00-
Total	\$ 502,843.67
Previous Deductions	\$ -00-
Net Prior to this Change	
Amount of This Change      Deduction	\$ 48,701.97
Contract Amount to Date	\$ 454,141.70

NDA

May 19, 2020



RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders

PROJECT NAME & NO. (If applicable): Relocation of Passaic County Sheriff's Motor Pool Project

PROJECT LOCATION (If applicable): Paterson, New Jersey

SUMMARY (include full details such as contract award period, purpose, etc):

The County of Passaic Awarded a Contract to Murray Paving and Concrete, LLC, in the amount of \$502,843.67, on December 30, 2019 by Resolution R2019-1222, for the Relocation of the Passaic County Sheriff's Motor Pool Project through the ESCNJ Coop # 65 MCESCCPS contract ESCNJ 16/17-54-GCI. Change Order # 1, a net deduction in the amount of \$48,701.97, will bring the new contract amount to \$454,141.70, which results in a 9.69% decrease in the total contract amount.

2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$48,701.97 (deduct)

REQUISITION #

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 20-00471

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # T 22 56 850 012 803 #

3. METHOD OF PROCUREMENT:

RFP #: RFQ #: Add qualifying resolution no. if requesting an award

BID #: CO-OP: Morris County NO: 65MCESCCPS

STATE CONTRACT #:

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.):

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: ESCNJ CO-OP 65MCESCCPS ESCNJ 16/17-54-GCI

4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance Health & Human Services Law & Public Safety

Introduced on: May 19, 2020
Adopted on: Planning & Economic Development Public Works
Official Resolution#: R20200412

Handwritten signature



Job Order

**ESCNJ State Approved Coop #65MCESCCPS**  
**JOC Contract No.: ESCNJ 16/17-54 GC1**

New Job Order     
  Modify an Existing Job Order

Job Order Number: 074445.01

Job Order Title: Passaic County - Sheriff's Dept Motor Pool .01

Contact: Andrew Thompson      Contractor Name: Murray Paving and Concrete

Phone: 9737423936      Contact: Steven Ramos

Phone:

**Work to be Performed**

Work to be performed as per the Final Scope of Work and the Price Proposal dated 03/20/2020, and as per the terms and conditions of JOC Contract No ESCNJ 16/17-54 GC1.

Brief Task Order Description:

Adjustment

**Time of Performance**      Estimated Start Date:

Estimated Completion Date:

**Liquidated Damages**      Will apply:       Will NOT apply:

**Validation Information**

<i>No Adjustment</i>	1.0000
<i>Option 1 - Normal Working Hours</i>	0.9700

**Job Order Firm Fixed Price: \$-48,701.97**

Owner Purchase Order:

**Approvals**

\_\_\_\_\_  
 Project Manager      Date

\_\_\_\_\_  
 Bureau/Division Manager      Date

\_\_\_\_\_  
 Technical/Engineer Review      Date

\_\_\_\_\_  
 Contracting Officer      Date



**Scope of Work**

**ESCNJ State Approved Coop #65MCESCPCS**

**To:** Contractor Project Manager  
Murray Paving and Concrete  
210 South Newman Street  
Hackensack, NJ 07601

**From:** Andrew Thompson  
Passaic County  
No Address Input  
  
9738814405

**Job Order No:** 074445.01  
**Job Order Title:** Passaic County - Sheriff's Dept Motor Pool .01  
**Contract #:** ESCNJ 16/17-54 GC1

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

SUPPLEMENTAL PROPOSAL REVISED DATE 4/24/2020 TO HAVE THE EXTERIOR CONCRETE REMAIN IN THE CONTRACT WITH THE UNDERSTANDING THAT IT WILL NOT BE COMPLETE UNTIL LATE SUMMER 2020.

Subject to the terms and conditions of JOC Contract ESCNJ 16/17-54 GC1.

\_\_\_\_\_  
Andrew Thompson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor Project Manager

\_\_\_\_\_  
Date

**Contractor's Cost Proposal - Summary (L/E/M)**

ESC NJ State Approved Coop #65MCECCPS

Date: April 24, 2020

Re: IQC Master Contract #: ESCNJ 16/17-54 GC1  
 JOC Work Order #: 074445.01  
 Owner PO #:  
 Title: Passaic County - Sheriff's Dept.Motor.Pool .01  
 Contractor: Murray Paving and Concrete  
 Proposal Value: -\$48,701.97

CARPENTRY	-\$272.38
DEMOLITION	\$797.90
ELECTRIC	\$1,953.73
EXTERIOR CONCRETE	\$0.00
FLOORING	\$5,026.43
GAS LINE	\$762.08
HVAC	\$59,038.92
MASONRY	-\$67,766.10
OVERHEAD DOOR	\$566.48
PLUMBING	-\$2,310.42
RAILINGS	-\$2,847.71
TILING	-\$8,865.44
VCT	-\$1,882.53
WINDOWS	-\$32,902.93
<b>Proposal Total</b>	<b>-\$48,701.97</b>

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

## Contractor's Cost Proposal - Detail (L/E/M)

ESGNJ State Approved Coop #65MCECCPS

Date: April 24, 2020

Re: IQC Master Contract #: ESGNJ 16/17-54 GC1  
 JOC Work Order #: 074445.01  
 Owner PO #:  
 Title: Passaic County - Sheriff's Dept Motor Pool .01  
 Contractor: Murray Paving and Concrete  
 Proposal Value: -\$48,701.97

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
<b>CARPENTRY</b>					
1	09 21 00 00 0002		SF	Interior Partition Wall Assembly. Metal Studs With Tracks And Runners Includes 18 gauge 3-5/8" metal studs 16" on center with tracks, runners, and channel, one layer 5/8" drywall on each side, level 4 finish, one primer coat and two finish coats of latex paint.	-\$272.38
			Installation	Quantity Unit Price Factor = Total	
				-24.00 x 11.70 x 0.9700 = -272.38	
				KNEE WALL	
<b>Subtotal for CARPENTRY</b>					<b>-\$272.38</b>
<b>DEMOLITION</b>					
2	01 22 23 00 0209		DAY	2,400 LB Capacity, 72" Wide, Skid-Steer Loader (Bobcat) With Full-Time Operator	\$1,028.80
			Installation	Quantity Unit Price Factor = Total	
				1.00 x 1,060.62 x 0.9700 = 1,028.80	
				DEMOLITION OF MASONRY OPENING	
3	01 22 23 00 0978		DAY	13 CY Rear Dump Truck With Full-Time Truck Driver	\$1,342.80
			Installation	Quantity Unit Price Factor = Total	
				1.00 x 1,384.33 x 0.9700 = 1,342.80	
				DEMOLITION OF MASONRY OPENING	
4	01 71 13 00 0003		EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Tractor Trailer With Up To 53' Bed Includes delivery of equipment, off loading on site, rigging, dismantling, loading and transporting away. For equipment such as bulldozers, motor scrapers, hydraulic excavators, gradalls, road graders, loader-backhoes, heavy duty construction loaders, tractors, pavers, rollers, bridge finishers, straight mast construction forklifts, telescoping boom rough terrain construction forklifts, telescoping and articulating boom manlifts with >40' boom lengths, etc.	\$390.55
			Installation	Quantity Unit Price Factor = Total	
				1.00 x 402.63 x 0.9700 = 390.55	
				DEMOLITION OF MASONRY OPENING	
5	01 74 19 00 0013		EA	30 CY Dumpster (4 Ton) "Construction Debris" Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	-\$1,964.25
			Installation	Quantity Unit Price Factor = Total	
				-3.00 x 675.00 x 0.9700 = -1,964.25	
				DISPOSAL	
<b>Subtotal for DEMOLITION</b>					<b>\$797.90</b>
<b>ELECTRIC</b>					



Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 074445.01  
 Job Order Title: Passaic County - Sheriff's Dept Motor Pool .01

**ELECTRIC**

6	01 22 20 00 0010	HR	ElectricianFor tasks not included in the Task Catalog and as directed by owner only.						\$2,924.90	
		Installation	Quantity	Unit Price	Factor	=	Total			
			32.00	94.23	0.9700		2,924.90			
			-Relocation of outlets due to incorrect location on drawings -Value engineering of service and tracing of existing circuits to eliminate unnecessary wiring ; -Coordination with PSEG, creating and providing load letters that were not included in drawings.							
7	26 05 33 16 0055	EA	One Toggle Switch, 4-11/16" Square Steel Exposed Work Cover						\$0.00	
		Installation	Quantity	Unit Price	Factor	=	Total			
			0.00	13.93	0.9700		0.00			
			SWITCH							
8	26 05 33 16 0105	EA	2-3/4" Depth, 3" x 2", Stud Bracket, Steel Switch Box						\$0.00	
		Installation	Quantity	Unit Price	Factor	=	Total			
			0.00	26.23	0.9700		0.00			
			SWITCH							
9	26 09 23 00 0227	EA	Passive Infrared And Ultrasonic, Wall Switch Mounted Occupancy Sensor (Watt Stopper DW-100)						-\$971.17	
		Installation	Quantity	Unit Price	Factor	=	Total			
			-7.00	143.03	0.9700		-971.17			
			OCCUPANCY SENSORS							

**Subtotal for ELECTRIC \$1,953.73**

**EXTERIOR CONCRETE**

10	01 22 23 00 0210	WK	2,400 LB Capacity, 72" Wide, Skid-Steer Loader (Bobcat) With Full-Time Operator						\$0.00	
		Installation	Quantity	Unit Price	Factor	=	Total			
			0.00	4,532.23	0.9700		0.00			
			SPREAD STONE, EXPORT MATERIALS (TO REMAIN IN CONTRACT)							
11	01 22 23 00 0254	WK	1/2 CY Hydraulic Excavator With Full-Time Operator						\$0.00	
		Installation	Quantity	Unit Price	Factor	=	Total			
			0.00	5,297.78	0.9700		0.00			
			DEMO EXISTING SURFACES IN PREPARATION FOR NEW CONCRETE AND ASPHALT, DIG OUT FOR CURBS (TO REMAIN IN CONTRACT)							
12	03 31 13 00 0007	SF	8" 3,000 PSI Slab On Grade Concrete Slabs Assembly						\$0.00	
		Installation	Quantity	Unit Price	Factor	=	Total			
			0.00	8.24	0.9700		0.00			
			SIDEWALK AND APRON (TO REMAIN IN CONTRACT)							
13	31 05 16 00 0005	TON	#6 Stone Aggregate Fill (3/8" To 3/4" Clean)						\$0.00	
		Installation	Quantity	Unit Price	Factor	=	Total			
			0.00	25.41	0.9700		0.00			
			STONE SUBBASE (TO REMAIN IN CONTRACT)							
14	32 01 17 63 0026	EA	Asphalt Placement For Small Repair Areas. Hot Mix, Up To 3 TonsFor small areas of existing asphalt is removed to allow work such as trenching across or in a road, excavating a drainage structure, uncovering a utility line, etc.						\$0.00	
		Installation	Quantity	Unit Price	Factor	=	Total			
			0.00	1,764.74	0.9700		0.00			
			ASPHALT REPAIRS (TO REMAIN IN CONTRACT)							
15	32 16 13 13 0037	LF	9" X 22" Vertical Face Cast In Place Concrete Curb						\$0.00	
		Installation	Quantity	Unit Price	Factor	=	Total			
			0.00	24.56	0.9700		0.00			
			CURB (TO REMAIN IN CONTRACT)							

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Contractor's Cost Proposal Detail (L/E/M) Report  
 Official Resolution#: R20200412

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 074445.01  
 Job Order Title: Passaic County - Sheriff's Dept Motor Pool .01

**Subtotal for EXTERIOR CONCRETE \$0.00**

**FLOORING**

16	07 92 13 00 0059	CLF	3/4" x 3/4" Joint, Polysulfide Sealant And Caulking					\$5,026.43
			Installation	Quantity	Unit Price	Factor	Total	
				7.00	740.27	0.9700	5,026.43	
				x	x	=		
			FILL EXISTING EXPANSION JOINTS WITH SIKA PRODUCT PRIOR TO EPOXY					

**Subtotal for FLOORING \$5,026.43**

**GAS LINE**

17	01 22 20 00 0025	HR	PlumberFor tasks not included in the Task Catalog and as directed by owner only.					\$743.49
			Installation	Quantity	Unit Price	Factor	Total	
				8.00	95.81	0.9700	743.49	
				x	x	=		
			REMOVE AND REPLACE EXISTING CORRODED GAS LINE AND REPOSITION TO ALLOW FOR SHEETROCK					

18	01 22 20 00 0025 0002		For Foreman, Add					\$18.59
			Installation	Quantity	Unit Price	Factor	Total	
				4.00	4.79	0.9700	18.59	
				x	x	=		

**Subtotal for GAS LINE \$762.08**

**HVAC**

19	01 22 20 00 0030	HR	Sheet Metal WorkerFor tasks not included in the Task Catalog and as directed by owner only.					\$771.89
			Installation	Quantity	Unit Price	Factor	Total	
				8.00	99.47	0.9700	771.89	
				x	x	=		
			PROVIDE AND INSTALL NEW HVAC EXHAUST FAN CAGES					

20	23 00 00 00 00015	EA	Passaic County Sheriff Motor Pool - Vehicular Exhaust - Secker & Son					\$58,267.03
		NPP	Installation	Quantity	Unit Price	Factor	Total	
				1.00	58,267.03	1.0000	58,267.03	
				x	x	=		
			VEHICULAR EXHAUST AS PER PLANS					

**Subtotal for HVAC \$59,038.92**

**MASONRY**

21	01 22 20 00 0008	HR	Cement MasonFor tasks not included in the Task Catalog and as directed by owner only.					-\$1,974.38
			Installation	Quantity	Unit Price	Factor	Total	
				-24.00	84.81	0.9700	-1,974.38	
				x	x	=		
			TRENCHING ASSOCIATED WITH PLUMBING TO BE LAID OUT IN FIELD, CORE DRILLING FOR AUTO LIFTS TO BE COORDINATED WITH MANUFACTURER, MINOR REPAIR AREAS THROUGHOUT BUILDING, BACKFILLING AND POURING TRENCH PITS **BLOCK WORK ABOVE NEW DOOR, EXTEND CONCRETE AT GROUND LEVEL FOR EXTERIOR MOUNT GARAGE DOOR**					

22	01 22 23 00 0978	DAY	6 CY Rear Dump Truck With Full-Time Truck Driver					\$931.32
			Installation	Quantity	Unit Price	Factor	Total	
				1.00	960.12	0.9700	931.32	
				x	x	=		
			DISPOSAL OF CONCRETE & DIRT FROM TRENCH					

23	03 01 30 71 0017	SF	Spall Concrete Repair, Up To 3/4" Deep On Vertical/Overhead Surfaces					-\$67,168.62
			Installation	Quantity	Unit Price	Factor	Total	
				-900.00	76.94	0.9700	-67,168.62	
				x	x	=		
			MISC STUCCO REPAIRS TO ACCOMODATE NEW WORK					

## Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 074445.01  
 Job Order Title: Passaic County - Sheriff's Dept Motor Pool .01

**MASONRY**

24	05 12 23 00 0473	LF	6" x 3-1/2" x 5/16" Angle Iron						\$445.58
			Installation	Quantity	Unit Price	Factor	Total		
				24.00	19.14	0.9700	445.58	x	=
			STEEL ANGLE AT MASONRY OPENING						

**Subtotal for MASONRY** **-\$67,766.10**

**OVERHEAD DOOR**

25	01 22 20 00 0056	HR	Draftsman						\$566.48
			Installation	Quantity	Unit Price	Factor	Total		
				8.00	73.00	0.9700	566.48	x	=
			FIELD VISIT TO DETERMINE THAT ARCHITECTURALS WERE NOT ACCURATE; MODIFY SHOP DRAWINGS AND OH DOOR DESIGN TO DELIVER R.O. PROPOSED ON PLANS						

**Subtotal for OVERHEAD DOOR** **\$566.48**

**PLUMBING**

26	22 42 13 13 0012	EA	Flush Valve Type, Siphon Jet, Wall Mounted, Wall Outlet, Handicap Accessible, Elongated Vitreous China Water Closet (American Standard Aftwall® ADA Retrofit)						-\$2,052.86
			Installation	Quantity	Unit Price	Factor	Total		
				-3.00	705.45	0.9700	-2,052.86	x	=
			TOILET						
27	22 42 13 13 0019	EA	Flush Valve Type, Siphon Jet, Floor Mounted, Wall Outlet, Handicap Accessible, Elongated Vitreous China Water Closet (American Standard Priolo® ADA)						\$1,797.45
			Installation	Quantity	Unit Price	Factor	Total		
				3.00	617.68	0.9700	1,797.45	x	=
28	22 42 13 13 0036	EA	Vertical Adjustable On Stack, No-Hub, Single Water Closet Carrier						-\$2,055.01
			Installation	Quantity	Unit Price	Factor	Total		
				-3.00	706.19	0.9700	-2,055.01	x	=
			TOILET						

**Subtotal for PLUMBING** **-\$2,310.42**

**RAILINGS**

29	01 22 20 00 0020	HR	Painter, Ordinary For tasks not included in the Task Catalog and as directed by owner only.						-\$588.75
			Installation	Quantity	Unit Price	Factor	Total		
				-8.00	75.87	0.9700	-588.75	x	=
			PAINT CUSTOM RAILS						
30	01 22 20 00 0056	HR	Draftsman						-\$566.48
			Installation	Quantity	Unit Price	Factor	Total		
				-8.00	73.00	0.9700	-566.48	x	=
			FIELD MEASUREMENTS, SHOP DRAWINGS FOR APPROVAL						
31	05 52 13 00 0017	LF	1-1/2" Diameter, Schedule 40, Four Rail, Up To 42" High, Welded Steel Pipe Railing						-\$1,692.48
			Installation	Quantity	Unit Price	Factor	Total		
				-22.00	79.31	0.9700	-1,692.48	x	=
			NEW RAILINGS						

**Subtotal for RAILINGS** **-\$2,847.71**

**TILING**

Introduced on: May 19, 2020  
 Accepted on: May 19, 2020  
 Official Resolution#: R20200412

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 074445.01
Job Order Title: Passaic County - Sheriff's Dept Motor Pool .01

TILING

Table with columns for Item ID, Description, Quantity, Unit Price, Factor, and Total. Includes items 32 through 37 for TILING, such as CLF 1/4" x 1/2" Joint, Polysulfide Sealant And Caulking, SF 8" x 8" And Larger Unmounted Floor Tile, and LF 1/2" Height, Curved Aluminum Edge Protection Trim.

Subtotal for TILING - \$8,865.44

VCT

Table with columns for Item ID, Description, Quantity, Unit Price, Factor, and Total. Includes items 38 and 39 for VCT, such as SF 1/2" Thick Self Leveling Cementitious Underlayment and SF 1/8" Thick, Static Dissipative, Class 2 Through Pattern, Vinyl Composition Tile (VCT).

Subtotal for VCT - \$1,882.53

WINDOWS

Table with columns for Item ID, Description, Quantity, Unit Price, Factor, and Total. Includes item 40 for HR Glazier For tasks not included in the Task Catalog and as directed by owner only.

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 074445.01  
 Job Order Title: Passaic County - Sheriff's Dept Motor Pool .01

**WINDOWS**

41	01 22 20 00 0016	HR	Laborer For tasks not included in the Task Catalog and as directed by owner only.				-16,566.05
		Installation	Quantity	Unit Price	Factor	Total	
			-240.00 x	71.16 x	0.9700 =	-16,566.05	
		REFURBISH EXISTING WINDOWS TO INCLUDE CLEANING, SCRAPING, PREPPING FOR NEW FINISHES AS DIRECTED IN FIELD					
42	01 22 20 00 0020	HR	Painter, Ordinary For tasks not included in the Task Catalog and as directed by owner only.				-7,065.01
		Installation	Quantity	Unit Price	Factor	Total	
			-96.00 x	75.87 x	0.9700 =	-7,065.01	
		REFURBISH WINDOWS TO INCLUDE PAINTING FRAMES, MULLIONS AT INTERIOR AND EXTERIOR					
43	07 92 13 00 0059	CLF	3/4" x 3/4" Joint, Polysulfide Sealant And Caulking				-6,462.56
		Installation	Quantity	Unit Price	Factor	Total	
			-9.00 x	740.27 x	0.9700 =	-6,462.56	
		SEAL EXISTING WINDOWS AT PERIMETERS AND AT GLAZING POINTS					
<b>Subtotal for WINDOWS</b>						<b>-\$32,902.93</b>	
<b>Proposal Total</b>						<b>-\$48,701.97</b>	

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #1 TO ASCEND CONSTRUCTION MANAGEMENT, INC., FOR THE ELEVATOR REHABILITATION AT 80 HAMILTON AND THE COUNTY EMPLOYEE PARKING GARAGE PROJECT IN THE CITY OF PATERSON, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200413</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-39							
CAF #	C-04-55-163-002-905							
Purchase Req. #	20-00474							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING CHANGE ORDER #1 TO ASCEND  
CONSTRUCTION MANAGEMENT, INC., FOR THE ELEVATOR  
REHABILITATION AT 80 HAMILTON AND THE COUNTY EMPLOYEE  
PARKING GARAGE PROJECT IN THE CITY OF PATERSON, NEW JERSEY  
PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “ County”) undertook a project Rehabilitation of the Elevators at 80 Hamilton Street and the County Employee Parking Garage in the City of Paterson, New Jersey; and

**WHEREAS**, on December 30, 2019 the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed resolution R2019-1221 awarding the contract to Ascend Construction Management, Inc., in the amount of \$2,139,110.00; and

**WHEREAS**, it is now necessary that a change order be made reflecting an increase in the contract of \$ 23,482.96 resulting in a new contract amount of \$2,162,592.96 as evidenced in attached resolution request form from the Passaic County Engineer; and

**WHEREAS**, this matter was discussed via email at the May 6, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein;

**NOW, THEREFORE, BE IT RESOLVED**, pursuant to N.J.A.C. 5: 30-11.3, Et Seq that that Change Order No. 1 in connection with the above-mentioned Rehabilitation of the Elevators at 80 Hamilton Street and the County Employee Parking Garage in the City of Paterson, New Jersey in the amount of \$23,482.96 be approved as recommended by the Passaic County Engineer.

**CHANGE ORDER NO. 1**

**1. DESCRIPTION AND VALUE OF CHANGE**

See Resolution Request Form attached hereto

Addition	\$ 23,482.96
----------	--------------

**REASON FOR CHANGE**

See Resolution Request Form attached hereto

**2. STATEMENT OF CONTRACT AMOUNT**

Original Contract Amount	\$ 2,139,110.00
Previous Additions	\$ -00-
Total	\$2,139,110.00
Previous Deductions	\$ -00-
Net Prior to this Change	
Amount of This Change	\$ 23,482.96
Contract Amount to Date	\$ 2,162,592.96

NDA

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$23,482.96

APPROPRIATION: C-04-55-163-002-905

PURPOSE: Resolution authorizing change order #1 to Ascend Construction Management Inc., for the elevator rehabilitation.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr





## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders

PROJECT NAME & NO. (If applicable): Elevator Rehabilitation Project at 80 Hamilton Street and Employee Parking Garage

PROJECT LOCATION (If applicable): Board of Social Services and Passaic County Employee Parking Gar.

**SUMMARY** (Include full details such as contract award period, purpose, etc):

The County of Passaic took bids for the Elevator Rehabilitation at 80 Hamilton Street and the County Employee Parking Garage Project on December 4, 2020. A Contract was awarded to the low bidder Ascend Construction Management, Inc., in the amount of \$2,139,110.00, by Resolution R2019-1221, dated December 30, 2019. This resolution request is for Change Order #1 - \$23,482.96 increase due to unforeseen required work.

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 23,482.96

REQUISITION # \_\_\_\_\_

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 20-00474

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-905 # \_\_\_\_\_ # \_\_\_\_\_

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_

RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

✓ BID #: C-19-020 12/4/19

CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: \_\_\_\_\_

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
 Adopted on: Planning & Economic Development  
 Official Resolution#: R20200413

✓ Public Works

COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
 PROJECT No.

1 (ADD)

DATE: May 4, 2020

PROJECT TITLE: PASSAIC COUNTY ELEVATORS REPLACEMENT PROJECTS

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 25-Feb-20

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: ASCEND CONSTRUCTION INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Additions</b>					
<u>1</u>	1a. Additional costs to install metal ledges comprised of metal studs and 5/8" GWB(drywall) in existing elevator Shafts in order to conform with NJ State elevator codes.	1	EA	\$ 5,923.32	\$ 5,923.32
<u>2</u>	1b. Additional costs to cover exposed wood beams, wood lintels, conduits, etc. in existing elevator shafts in order to conform with NJ State elevator codes.	1	EA	\$ 5,126.40	\$ 5,126.40
<u>3</u>	2. Additional costs to close/seal all existing masonry holes and penetrations in existing elevator shafts in order to conform with NJ State elevator codes.	1	EA	\$ 6,078.72	\$ 6,078.72
<u>4</u>	3. Additional costs to Patch /repair existing concrete floors in machine rooms and prep to receive new VCT Tile	1	EA	\$ 3,291.52	\$ 3,291.52
<u>5</u>	Overhead and Profit	1	EA	\$ 3,063.00	\$ 3,063.00

**Deductions**

**Total Supplementals**

<b>Total Adds</b>	<b>\$ 23,482.96</b>
<b>Total Deducts</b>	<b>\$ -</b>

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	
ORIGINAL DATE FOR COMPLETION.....	February 9, 2021
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0 Calendar Days
NEW DATE FOR COMPLETION IS.....	February 9, 2021

**2. REASON FOR CHANGE**

This change order addresses unforeseen conditions in the elevator shafts at 80 Hamilton- Social Services

Introduced on: Building May 19, 2020  
 Adopted on: Building May 19, 2020  
 Official Resolution#: R20200413



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Change Orders

PROJECT NAME & NO. (If applicable): Elevator Rehabilitation Project at 80 Hamilton Street and Employee Parking Garage

PROJECT LOCATION (If applicable): Board of Social Services and Passaic County Employee Parking Gar.

**SUMMARY** (Include full details such as contract award period, purpose, etc):

The County of Passaic took bids for the Elevator Rehabilitation at 80 Hamilton Street and the County Employee Parking Garage Project on December 4, 2020. A Contract was awarded to the low bidder Ascend Construction Management, Inc., in the amount of \$2,139,110.00, by Resolution R2019-1221, dated December 30, 2019. This resolution request is for Change Order #1 - \$23,482.96 increase due to unforeseen required work.

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 23,482.96

REQUISITION # \_\_\_\_\_

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 20-00474

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-905 # \_\_\_\_\_ # \_\_\_\_\_

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_

RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

✓ BID #: C-19-020 12/4/19

CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: \_\_\_\_\_

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
 Adopted on: Planning & Economic Development  
 Official Resolution#: R20200413

✓ Public Works

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ADDITIONAL MONEY SET ASIDE TO COVER FURTHER SERVICES OF UNITED FEDERATED SYSTEMS, INC. FOR MONITORING TO FIRE ALARM AND SECURITY SYSTEMS AT ALL COUNTY FACILITIES ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200414							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-40							
CAF #	0-01-20-112-001-219							
Purchase Req. #	20-00963							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

Res. Pg. 40-2

**RESOLUTION AUTHORIZING ADDITIONAL MONEY SET ASIDE TO COVER  
FURTHER SERVICES OF UNITED FEDERATED SYSTEMS, INC. FOR MONITORING  
TO FIRE ALARM AND SECURITY SYSTEMS AT ALL COUNTY FACILITIES**

**WHEREAS**, the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-2019-0529 on June 11, 2019 awarding a contract to United Federated Systems of Totowa, NJ for re-bid inspection and monitoring of County security systems including burglar alarms, fire and CCTV systems; and

**WHEREAS**, services are made on an as-needed basis; and

**WHEREAS**, the contract period is April 1, 2019 through March 31, 2021, with one one-year option to renew at the discretion of the County; and

**WHEREAS**, the Passaic County Superintendent of Buildings & Grounds, by letter dated May 6, 2020, is recommending that the additional sum of 20,000.00 be set aside for monitoring the fire alarm and security systems at all County facilities (copy of letter attached hereto and made part hereof); and

**WHEREAS**, this matter was discussed via e-mail on May 6, 2020 by the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes and sets aside the additional sum of \$20,000.00 for monitoring the fire alarm and security systems at all County facilities by United Federated Systems, Inc. of Totowa, New Jersey in conformity with their 2019 bid contract.

**LET IT BE FURTHER RESOLVED**, that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

NAD

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: 0-01-20-112-001-219

PURPOSE: Resolution authorizing additional money set aside to cover further services of United Federated Systems, Inc.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr

**RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: BUILDINGS & GROUNDS  
 Telephone #: 973-881-4425

**DESCRIPTION OF RESOLUTION:**

RESOLUTION REQUEST TO INCREASE FUNDS FOR MONITORING ON FIRE ALARM AND SECURITY SYSTEMS FOR UNITED FEDERATED SYSTEMS ON ALL COUNTY BUILDINGS FOR THE REMAINDER OF 2020

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 20,000  
*REQUISITION #* P.O # 20-00963  
*ACCOUNT #* 0-01-20-112-001-219

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: RESOLUTION # R20200093 DATE 1/28/2020

- | 5. COMMITTEE REVIEW:                                     | DATE:           |
|----------------------------------------------------------|-----------------|
| <input type="checkbox"/> Administration & Finance        | _____           |
| <input type="checkbox"/> Budget                          | _____           |
| <input type="checkbox"/> Health                          | _____           |
| <input type="checkbox"/> Human Services                  | _____           |
| <input type="checkbox"/> Law & Public Safety             | _____           |
| <input type="checkbox"/> Planning & Economic Development | _____           |
| <input checked="" type="checkbox"/> Public Works         | <u>5/6/2020</u> |

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_



**RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: BUILDINGS & GROUNDS  
Telephone #: 973-881-4425

**DESCRIPTION OF RESOLUTION:**

RESOLUTION REQUEST TO INCREASE FUNDS FOR MONITORING ON FIRE ALARM AND SECURITY SYSTEMS FOR UNITED FEDERATED SYSTEMS ON ALL COUNTY BUILDINGS FOR THE REMAINDER OF 2020

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 20,000  
*REQUISITION #* P.O # 20-00963  
*ACCOUNT #* 0-01-20-112-001-219

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: RESOLUTION # R20200093 DATE 1/28/2020

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services \_\_\_\_\_  
 Law & Public Safety \_\_\_\_\_  
 Planning & Economic Development \_\_\_\_\_  
 Public Works 5/6/2020

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ADDITIONAL MONEY SET ASIDE TO COVER FURTHER SERVICES OF UNITED FEDERATED SYSTEMS, INC. FOR SERVICE AND REPAIRS TO FIRE ALARM AND SECURITY SYSTEMS AT ALL COUNTY FACILITIES ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200415							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-41							
CAF #	0-01-20-112-001-219							
Purchase Req. #	20-00964							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

Res. Pg. 41-2

**RESOLUTION AUTHORIZING ADDITIONAL MONEY SET ASIDE TO COVER  
FURTHER SERVICES OF UNITED FEDERATED SYSTEMS, INC. FOR SERVICE AND  
REPAIRS TO FIRE ALARM AND SECURITY SYSTEMS AT ALL COUNTY  
FACILITIES**

**WHEREAS**, the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-2019-0529 on June 11, 2019 awarding a contract to United Federated Systems of Totowa, NJ for re-bid inspection and monitoring of County security systems including burglar alarms, fire and CCTV systems; and

**WHEREAS**, services are made on an as-needed basis; and

**WHEREAS**, the contract period is April 1, 2019 through March 31, 2021, with one one-year option to renew at the discretion of the County; and

**WHEREAS**, the Passaic County Superintendent of Buildings & Grounds, by letter dated May 6, 2020, is recommending that the additional sum of 60,000.00 be set aside for service and repairs on the fire alarm and security systems at all County facilities (copy of letter attached hereto and made part hereof); and

**WHEREAS**, this matter was discussed via e-mail on May 6, 2020 by the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes and sets aside the additional sum of \$60,000.00 for the service and repairs on fire alarm and security systems at all County facilities by United Federated Systems, Inc. of Totowa, New Jersey in conformity with their 2019 bid contract.

**LET IT BE FURTHER RESOLVED**, that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

NAD

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$60,000.00

APPROPRIATION: 0-01-20-112-001-219

PURPOSE: Resolution increasing contract with United Federated Systems, Inc. \$60,000.00



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS  
 Telephone #: 973-881-4425

**DESCRIPTION OF RESOLUTION:**

RESOLUTION REQUEST TO INCREASE FUNDS FOR SERVICES AND REPAIRS ON FIRE ALARM AND SECURITY SYSTEMS FOR UNITED FEDERATED SYSTEMS ON ALL COUNTY BUILDINGS FOR THE REMAINDER OF 2020

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 60,000.00  
 REQUISITION # P.O # 20-00964  
 ACCOUNT # 0-01-20-112-001-219

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: RESOLUTION # R20200094 DATE 1/28/2020

- | 5. COMMITTEE REVIEW:                                     | DATE:           |
|----------------------------------------------------------|-----------------|
| <input type="checkbox"/> Administration & Finance        | _____           |
| <input type="checkbox"/> Budget                          | _____           |
| <input type="checkbox"/> Health                          | _____           |
| <input type="checkbox"/> Human Services                  | _____           |
| <input type="checkbox"/> Law & Public Safety             | _____           |
| <input type="checkbox"/> Planning & Economic Development | _____           |
| <input checked="" type="checkbox"/> Public Works         | <u>5/6/2020</u> |

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200415



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS  
 Telephone #: 973-881-4425

**DESCRIPTION OF RESOLUTION:**

RESOLUTION REQUEST TO INCREASE FUNDS FOR SERVICES AND REPAIRS ON FIRE ALARM AND SECURITY SYSTEMS FOR UNITED FEDERATED SYSTEMS ON ALL COUNTY BUILDINGS FOR THE REMAINDER OF 2020

2. CERTIFICATION INFORMATION:

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3. AMOUNT OF EXPENDITURE: \$ 60,000.00  
 REQUISITION # P.O # 20-00964  
 ACCOUNT # 0-01-20-112-001-219

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: RESOLUTION # R20200094 DATE 1/28/2020

- | 5. COMMITTEE REVIEW:                                     | DATE:           |
|----------------------------------------------------------|-----------------|
| <input type="checkbox"/> Administration & Finance        | _____           |
| <input type="checkbox"/> Budget                          | _____           |
| <input type="checkbox"/> Health                          | _____           |
| <input type="checkbox"/> Human Services                  | _____           |
| <input type="checkbox"/> Law & Public Safety             | _____           |
| <input type="checkbox"/> Planning & Economic Development | _____           |
| <input checked="" type="checkbox"/> Public Works         | <u>5/6/2020</u> |

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200415

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING EXECUTION OF THE JURISDICTION AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE TOWNSHIP OF WAYNE, COUNTY OF MORRIS AND THE BOROUGH OF LINCOLC PARK FOR THE TWO BRIDGES ROAD OVER THE WEST BELT EXTENSION PROJECT ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200416</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-42							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING EXECUTION OF THE JURISDICTION AGREEMENT  
BETWEEN THE COUNTY OF PASSAIC AND THE TOWNSHIP OF WAYNE,  
COUNTY OF MORRIS AND THE BOROUGH OF LINCOLC PARK FOR THE TWO  
BRIDGES ROAD OVER THE WEST BELT EXTENSION PROJECT**

**WHEREAS**, the Passaic County Board of Chosen Freeholders passed two Resolutions No. R2019-1058 and R2019-1248 awarding the Construction Contract to Konkus Corporation for the Two Bridges Road over Pompton River and West Belt Extension; and

**WHEREAS**, the award consisted of the base bid of \$13,798,903.00 and the alternate bid No. 1 \$835,000.00 for a total of \$14,633.903; and

**WHEREAS**, the Passaic County Engineer is requesting a resolution authorizing the Execution of the Jurisdictional Agreement between the County of Passaic and the Township of Wayne, County of Morris and the Borough of Lincoln Park for the Two Bridges Road Over the West Belt Extension Project;

**WHEREAS**, this matter was reviewed via email on May 6, 2020 at the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, the Passaic County Board of Chosen Freeholders hereby authorizes the Execution of the Jurisdictional Agreement between the County of Passaic and the Township of Wayne, County of Morris and the Borough of Lincoln Park for the Two Bridges Road Over the West Belt Extension Project.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract, and take any other steps necessary to carry out the purpose of this resolution.

NAD

May 6, 2020



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Jurisdictional Agreement

PROJECT NAME & NO. (if applicable): Two Bridges Road Bridge and West Belt Extension

PROJECT LOCATION (if applicable): Wayne Township and Lincoln Park Borough

SUMMARY (Include full details such as contract award period, purpose, etc):

Resolution Authorizing the Execution of a Jurisdictional Agreement between the County of Passaic, Township of Wayne, County of Morris County, and Lincoln Park for the Two Bridges Road Bridge over the West Belt Extension Project.

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ N/A

REQUISITION # \_\_\_\_\_

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_ RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

BID #: \_\_\_\_\_ CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: JURISDICTIONAL AGREEMENT

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
 Adopted on: Planning & Economic Development  
 Official Resolution#: R20200416

Public Works





*Borough of Lincoln Park*

County of Morris

973-270-2021

Perry T. Mayers, CPM, QPA, Borough Administrator

E-MAIL [Pmayers@bolp.org](mailto:Pmayers@bolp.org)

April 27, 2020

Jonathan C. Pera P.E.  
Passaic County Engineer  
401 Grand Street  
Paterson, NJ 07505

Re: Two Bridges Road Bridge and West Belt Extension  
Jurisdictional Agreement

Dear Mr. Pera,

Please find enclosed one original and one copy of the Jurisdictional Agreement for the above referenced project. Please return a fully executed copy to my attention at your earliest convenience.

Enc.

Very truly yours,

Perry T. Mayers  
Borough Administrator  
Borough of Lincoln Park

Resolution No. R20-114  
Approved On: 04/20/2020

RESOLUTION R20-114

WHEREAS, the Borough of Lincoln Park will enter into a Jurisdictional Agreement for the Two Bridges Road Bridge Replacement and the West Belt Extension with the County of Passaic, County of Morris, and the Township of Wayne; and

WHEREAS, the Two Bridges Road Bridge over the Pompton River, Morris County Structure 1400-272, is jointly owned by Morris County and Passaic County and maintained by Morris County, Fairfield Road is in the county of Passaic while Two Bridges Road and Lincoln Boulevard are in the Borough of Lincoln Park and West Belt Road is in Wayne Township; and

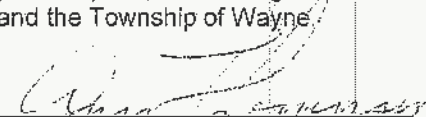
WHEREAS, the County of Passaic has prepared construction documents for the new Two Bridges Road Bridge and West Belt Extension and has received bids for the project; and


WHEREAS, the construction of the new Two Bridges Road Bridge over the Pompton River and West Belt Extension would be in the best interest of the Borough of Lincoln Park, the Township of Wayne, the County of Passaic, and the County of Morris. Hence, it is necessary for all parties involved to apportion the jurisdiction, control and maintenance of the improved facilities; and

WHEREAS, in order to memorialize the terms and conditions agreed upon between the parties regarding the responsibilities of each party involved, it is necessary for the parties to enter into a Jurisdictional Agreement which outlines the terms.

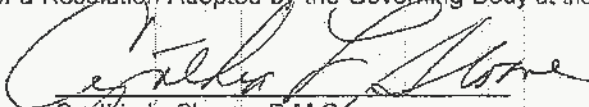
NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Lincoln Park, County of Morris, in the State of New Jersey hereby authorizes the execution of the Jurisdictional Agreement between the Borough of Lincoln Park, the Township of Wayne, the County of Morris, and the County of Passaic.

BE IT FURTHER RESOLVED, upon adoption, the Borough Clerk will send a certified copy to the County of Morris, the County of Passaic, and the Township of Wayne.

  
Ann Thompson, Council President

ATTEST:  
  
Cynthia L. Sloane, R.M.C.

I, Cynthia L. Sloane RMC, Municipal Clerk of the Borough of Lincoln Park, County of Morris, do hereby Certify the foregoing to be a true and correct copy of a Resolution Adopted by the Governing Body at the April 20, 2020 Council Meeting.

  
Cynthia L. Sloane, R.M.C.  
Municipal Clerk,  
BOROUGH OF LINCOLN PARK

- Cc Perry Mayers
- Fabiana Mello
- Stephanie T.
- County Of Morris
- County of Passaic
- Township of Wayne
- File Copy

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200416

COUNTY OF MORRIS  
DEPARTMENT OF PUBLIC WORKS  
DIVISION OF ENGINEERING & TRANSPORTATION

*Board of Chosen Freeholders*

Director  
Deborah Smith

Deputy Director  
Stephen H. Shaw

Douglas R. Cabana  
Kathryn A. DeFilippo  
John Krickus  
Thomas J. Mastrangelo  
Tayfun Selen

P.O. Box 900  
Morristown, New Jersey 07963-0900



*County Administrator*  
John Bonanni

*Director of Public Works &  
County Engineer*  
Christopher J. Vitz, P.E.  
973-285-6750  
Fax: 973-539-3141  
[cvitz@co.morris.nj.us](mailto:cvitz@co.morris.nj.us)

*Assistant County Engineer*  
Roslyn C. Khurdan, P.E.

March 27, 2020

Mr. Perry Mayers, Administrator  
Borough of Lincoln Park  
34 Chapel Hill Road  
Lincoln Park, NJ 07035

**RE:** Two Bridges Road Bridge and West Belt Extension  
Jurisdictional Agreement

Dear Mr. Mayers,

Please find enclosed one original and two copies of the Jurisdictional Agreement for the above referenced project. The Morris County Board of Chosen Freeholders and the Township of Wayne have approved the document. Please have the document signed by the Borough of Lincoln Park Officials.

Once signed, please send the Original Agreement as well as one copy to:

Jonathan C. Pera, P.E.  
Passaic County Engineer  
401 Grand Street  
Paterson, NJ 07505

If you have any questions, please contact Mr. Pera at 973-881-4456.

Enc.

Sincerely,

Christopher J. Vitz, P.E., C.P.W.M.  
Morris County Director of Public Works &  
County Engineer

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200416

THIS AGREEMENT, made this 9<sup>th</sup> day of December Two Thousand

Nineteen between the COUNTY OF PASSAIC, acting through its Board of Chosen Freeholders, and the COUNTY OF MORRIS, acting through its Board of Chosen Freeholders, the BOROUGH of LINCOLN PARK, a body politic and corporate of the State OF NEW JERSEY, and the TOWNSHIP OF WAYNE, a body politic and corporate of STATE OF NEW JERSEY;

WHEREAS, the existing Two Bridges Road and Lincoln Boulevard are Lincoln Park Borough's roads; and West Belt Road is the Township of Wayne Road; and Fairfield Road is a County of Passaic Road; and Two Bridges Road Bridge over Pompton River Morris County Structure 1400-273, is a joint bridge between Morris County and Passaic County maintained by Morris County;

WHEREAS, the County of Passaic prepared plans for the construction of a Two Bridges Bridge over Pompton River and West Belt Extension in the Borough of Lincoln Park and Township of Wayne hereinafter referred to as the "Project"

WHEREAS, the construction of the Project will include the following:

- (1) A new bridge over the Pompton River located about 550 feet upstream from the point of confluence of the Passaic River and Pompton River.
- (2) The existing Two Bridges Road Bridge will be modified to accommodate only pedestrian traffic.
- (3) The Two Bridges Road will be realigned to meet the new bridge (No. 1400-269) over Pompton River to the East and to the South to meet the existing bridge over Passaic River in Fairfield.
- (4) The existing Two Bridges Road from the existing bridge over the Pompton River (No. 1400-273) to the realigned Two Bridges Road will be reconstructed with a cul-de-sac.
- (5) The Lincoln Boulevard will be divided by the proposed extension of the West Belt and the realignment of the Two Bridges Road.
- (6) West Belt will be extended from its terminus in Wayne Township to the new bridge over Pompton River (No. 1400-269).
- (7) Fairfield Road will be raised vertically to meet the bridge profile and will be widened at the intersection with West Belt.
- (8) Approximately 207 feet retaining wall (Retaining Wall Location No.1) along ~~May 19, 2020~~ River adjacent to the proposed realigned Two Bridges Road (N-5)

- (9) The project includes traffic signals at both approaches of the proposed bridge over Pompton River; one at the West Belt and Fairfield Road intersection in Wayne Township and one at the Two Bridges Road and Lincoln Boulevard Intersection in the Borough of Lincoln Park.
- (10) One Bioretention and one Detention Basin adjacent to the realigned Two Bridges Road in the Borough of Lincoln Park
- (11) Three Detention Basins adjacent to the West Belt extension in Wayne Township

WHEREAS, it is incumbent upon the Counties of Passaic and Morris and the Borough of Lincoln Park and Township of Wayne to apportion the jurisdiction, control and maintenance of these improved facilities in an equitable manner.

WHEREAS, for the mutual consideration hereafter states the counties and municipalities hereby agree as follows.

WHEREAS, this jurisdiction agreement will become effective upon signing of the agreement. The jurisdictional responsibilities will be begin after substantial completion and acceptance of the construction project by the parties respective engineers.

NOW, THEREFORE, this agreement witnesseth that for and in consideration of the mutual covenants contained herein, the Counties of Passaic and Morris, Township of Wayne and Borough of Lincoln Park agree as follows:

FIRST, the parties agree that the following definitions shall apply:

- (a) Nothing contained in this agreement shall be construed to affect the legal and /or maintenance responsibilities for any traffic signal systems, overhead lighting, or other electrical facilities involved in the subject roadway areas.
- (b) For the purpose of this agreement , the following definitions apply:

"Highway maintenance" is defined as the upkeep of the highway area and includes, but it is not limited to; the upkeep of the pavement, drainage, berms, slopes, guide rails, signs, signs structures, delineators, pavement markings, mowing, snow removal and ice control

"Highway Control" is defined as the regulation and management of the highway area, and includes, but it is not limited to; controlling access, reviewing permits for roadway openings, driveways and utilities, reviewing all proposed geometric changes, and setting speed limits, no parking zones and other traffic controls.

"Drainage maintenance" is defined as the upkeep of the drainage system and includes, but it is not limited to, removal of accumulated debris, refuse, sediment, ice, and snow from Inlets, pipes, basins, ditches and outfall structures.

"Ditch maintenance" is defined as the upkeep of drainage ditches and includes, but it is not limited to, cleaning the ditch of debris and unwanted vegetation, ensuring the proper slopes and bottom elevations to maintain flow and water conveyance capacity of the ditch system.

"Outfall maintenance" is defined as the upkeep of drainage outfalls and includes, but it is not limited to, cleaning the outfalls of debris and unwanted vegetation, ensuring the proper slopes and bottom elevations to maintain flow.

"Bridge maintenance" is defined as maintenance, repair and replacement of the structure and includes but not limited to the superstructure, substructure, approach slabs, bridge deck, joints, parapet/railing, guide rail attachments, repair of structure due to normal wear and use and accidental structural damage, and periodic bridge inspection.

"Retaining wall maintenance" is defined as maintenance, repair and replacement of the structure.

"Routine maintenance" is defined as snow removal and ice control, sweeping and litter pick-up.

SECOND, the County of Passaic agrees to:

- (a) Assume or retain jurisdiction for highway maintenance (with the exception of signs, County is only responsible for warning signs related to road alignment) and highway control of the reconstructed Fairfield Road, upon completion of construction, in those areas as shown as single line hatching on sheet 2 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT, Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Township of Wayne, Passaic County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.
- (b) Assume jurisdiction and control of the new parking area located at the northwest corner of the existing Two Bridges Road Bridge as shown as single line hatching on sheet 2 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING

DEPARTMENT, Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Township of Wayne, Passaic County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.

THIRD, the County of Morris agrees to:

- (a) Assume or retain jurisdiction for bridge maintenance and control of the existing Two Bridges Road, Morris County Structure 1400-273 upon completion of the modification to a pedestrian bridge as shown as a doubled line hatching on the sheet 1 of 2 and 2 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Borough of Lincoln Park, Morris County, and Township of Wayne, Passaic County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.
- (b) Assume jurisdiction for bridge maintenance and control of the newly constructed bridge over Pompton River, Morris County Structure 1400-269 as shown as a doubled line hatching on the sheets 1 of 2 and 2 of 2 of the maps entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Borough of Lincoln Park, Morris County and Township of Wayne, Passaic County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.
- (c) Assume jurisdiction for maintenance and control of the retaining wall along the section of the relocated Two Bridges Road (N-S) as shown shaded on the sheet 1 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge and West Belt Extension, Borough of Lincoln Park, Morris County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.
- (d) Assume Jurisdiction for maintenance and control of the Drainage Facilities as shown shaded on the sheet 1 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Borough of Lincoln Park, Morris County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.

FOURTH, the Borough of Lincoln Park agrees to:

- (a) Assume Jurisdiction for the highway maintenance and highway control of the realigned Two Bridges Road (E-W; N-S) as shown as shaded on the sheet 1 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Borough of



Lincoln Park, Morris County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.

- (b) Assume or maintain jurisdiction for highway maintenance and highway control of the Old Two Bridges Road as shown shaded on the sheet 1 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Borough of Lincoln Park, Morris County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.
- (c) Assume or maintain jurisdiction for highway maintenance and highway control of the section of the old Lincoln Boulevard as shown shaded on the sheet 1 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Borough of Lincoln Park, Morris County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.
- (d) Assume jurisdiction for maintenance and control of all the outfalls along the realigned Two Bridges Road as shown shaded on the sheet 1 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Borough of Lincoln Park, Morris County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.
- (e) Assume jurisdiction for maintenance and control of the guide wall installed along the roadside of the realigned Two Bridges Road (E-W) as shown shaded on the sheet 1 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Borough of Lincoln Park, Morris County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.
- (f) Assume jurisdiction for maintenance and control of the roadside ditch along the realigned Two Bridges Road (E-W) as shown shaded on the sheet 1 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Borough of Lincoln Park, Morris County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.
- (g) Assume jurisdiction for maintenance and control of the traffic signal to be installed at the intersection Lincoln Boulevard, Two Bridges Road and West Belt Extension as shown shaded on the sheet 1 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Borough of Lincoln Park, Morris County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.



- (h) Assume jurisdiction for maintenance and control of the Conservation Restriction/Easement (Riparian Zone Compensation) to be installed along the abandoned section of Two Bridges Road as shown shaded on the sheet 1 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Borough of Lincoln Park, Morris County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.

FIFTH, the Wayne Township agrees to:

- (a) Assume jurisdiction for highway maintenance and highway control of the West Belt Extension as shown shaded on sheet 2 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT, Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Township of Wayne, Passaic County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.
- (b) Assume jurisdiction for maintenance and control of the drainage facilities as shown shaded on the sheet 2 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Township of Wayne, Passaic County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.
- (c) Assume jurisdiction for maintenance and control of all the outfalls and roadside ditch as shown shaded on the sheet 2 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Township of Wayne, Passaic County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.
- (d) Assume jurisdiction for maintenance and control of the traffic signal to be installed at the intersection of the West Belt Extension and Fairfield Road as shown shaded on the sheet 2 of 2 of the map entitled "PASSAIC COUNTY ENGINEERING DEPARTMENT Jurisdictional Limit Map, Two Bridges Road Bridge over Pompton River and West Belt Extension, Township of Wayne, Passaic County, scale 1"=60', May 2019" which map is appended hereto and made a part hereof.

Indemnification Clauses

Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq. the County of Passaic is not liable for an injury to any other person or/and property damage caused by the action of its agent officers and employees whether such injury arises out of an act or omission of the County of Passaic or employee or any other person under this agreement. Any claim for such personal injuries or property damage must be filed in accordance with N.J.S.A. 59:8-1 et seq.

IN WITNESS WHEREOF, the parties have signed, sealed, and attested to this agreement.

THE COUNTY OF PASSAIC BY THE  
BOARD OF CHOSEN FREEHOLDERS

Attested:

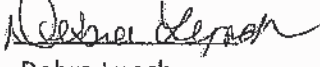
\_\_\_\_\_  
Louis E. Imhof III  
Clerk of the Board

BY

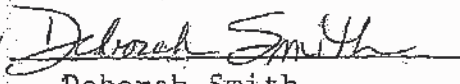
\_\_\_\_\_  
John W. Bartlett  
Freeholder Director

THE COUNTY OF MORRIS BY THE  
BOARD OF CHOSEN FREEHOLDERS

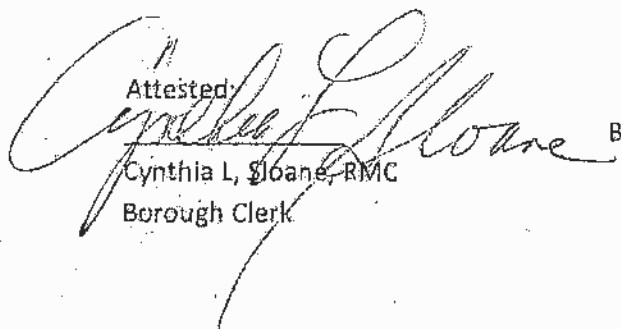
Attested:

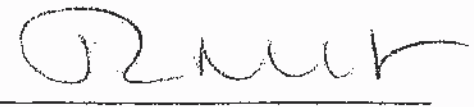
  
Debra Lynch  
Clerk of the Board

BY


  
Deborah Smith  
Freeholder Director

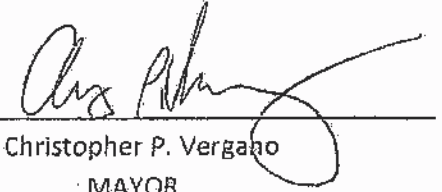
THE BOROUGH OF LINCOLN PARK BY  
BOROUGH COUNCIL

Attested:  
  
Cynthia L. Gloane, RMC  
Borough Clerk

BY   
David A. Runfeldt  
MAYOR

THE TOWNSHIP OF WAYNE

Attested:  
  
Paul V. Margiotta, RMC  
Township Clerk

BY   
Christopher P. Vergano  
MAYOR

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ACCEPTANCE AND EXECUTION OF THE ADDITIONAL GRANT FUNDS IN THE AMOUNT OF \$43,163.000 FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE FOR SERVICES OF A HERPETOLOGIST FOR THE TWO BRIDGES ROAD OVER THE WEST BELT EXTENSION PROJECT ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200417							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-43							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING ACCEPTANCE AND EXECUTION OF THE  
ADDITIONAL GRANT FUNDS IN THE AMOUNT OF \$43,163.000 FROM THE NEW  
JERSEY DEPARTMENT OF TRANSPORTATION FOR THE FOR SERVICES OF A  
HERPETOLOGIST FOR THE TWO BRIDGES ROAD OVER THE WEST BELT  
EXTENSION PROJECT**

**WHEREAS**, the Passaic County Board of Chosen Freeholders passed two Resolutions No. R2019-1058 and R2019-1248 awarding the Construction Contract to Konkus Corporation for the Two Bridges Road over Pompton River and West Belt Extension; and

**WHEREAS**, the award consisted of the base bid of \$13,798,903.00 and the alternate bid No. 1 \$835,000.00 for a total of \$14,633.903; and

**WHEREAS**, the project requires an Herpetologist to be onsite during selected periods during construction as per the New Jersey Department of Transportation (hereafter "NJDOT") permit; and

**WHEREAS**, the NJDOT has provided additional funding for the Herpetologist to be onsite and for the Construction Services Inspection Service Contract in the amount of \$43,163.00 for the Two Bridges Road over the West Belt Project as evidenced in the attached resolution request form; and

**WHEREAS**, this matter was reviewed via email on May 6, 2020 at the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, the Passaic County Board of Chosen Freeholders hereby authorizes the Acceptance and Execution of the additional grant funds from the New Jersey Department of Transportation in the amount of \$43,163.00 for Herpetologist to be onsite and for the Construction Services Inspection Service Contract for the Two Bridges Road over the West Belt Extension Project.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract, and take any other steps necessary to carry out the purpose of this resolution.

NAD

May 19, 2020



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Grant Acceptance/Award

PROJECT NAME & NO. (If applicable): Two Bridges Road Bridge over Pompton River and West Belt Extension

PROJECT LOCATION (If applicable): Wayne Township and Lincoln Park

**SUMMARY**(Include full details such as contract award period, purpose, etc):

The project requires herpetologist to be onsite during select periods during construction as per the NJDEP permit. The scope will be included in the Construction Services Inspection Service Contract. NJDOT is providing additional funding for this work. This Resolution Request is for Authorizing to Accept and Execute the Grant funds in the amount of \$43,163.00, from the New Jersey Department of Transportation, for the services of a Herpetologist on the Two Bridges Road Bridge over West Belt Project.

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 43,163.60

REQUISITION # N/A

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_ RFQ #: \_\_\_\_\_  
Add qualifying resolution no. if requesting an award

BID #: \_\_\_\_\_ CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.) : \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

✓ OTHER: Grant Acceptance

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200417

✓ Planning & Economic Development  
Public Works

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ADVERTISEMENT AND RECEIPT OF BIDS FOR THE ELEVATOR MODERNIZATION AND REHABILITATION AT 77 HAMILTON STREET, PATERSON, NEW JERSEY AND PURSUANT TO N.J.S.A 40A: 11-23, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200418</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-44							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING ADVERTISEMENT AND RECEIPT OF BIDS FOR THE ELEVATOR MODERNIZATION AND REHABILITATION AT 77 HAMILTON STREET, PATERSON, NEW JERSEY AND PURSUANT TO N.J.S.A 40A: 11-23, ET SEQ.**

**WHEREAS**, the County of Passaic (hereinafter "County") will undertake a project for the Elevator Modernization and Rehabilitation at 77 Hamilton Street, Paterson, New Jersey; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-23 the County shall publish the advertisement for bids in advance of the date fixed for receiving the bids to promote competitive bidding; and

**WHEREAS**, the Passaic County Engineer by resolution request form has recommended that the Board of Chosen Freeholders authorizes the Purchasing Department to advertise and receive bids;

**WHEREAS**, Resolution Authorizing the Advertising and Receipt of Bids for the Elevator Modernization and Rehabilitation Project at 77 Hamilton Street, Paterson.

**WHEREAS**, this matter was discussed via email on May 6, 2020 by the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED** pursuant to N.J.S.A. 40A:11-23, the Board of Chosen Freeholders of the County of Passaic hereby approves the Elevator Modernization and Rehabilitation at 77 Hamilton Street, Paterson, New Jersey and authorizes the Director of Purchasing to advertise and received bids as recommended by the County Engineer and the Director of Purchasing Department.

NDA

May 19, 2020





### RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

**1. DESCRIPTION OF RESOLUTION:**

TYPE OF RESOLUTION: Advertisement and Receipt of Bids

PROJECT NAME & NO. (If applicable): Elevator Modernization & Rehabilitation Project at 77 Hamilton Street, Paterson

PROJECT LOCATION (If applicable): 77 Hamilton Street, City of Paterson

SUMMARY (Include full details such as contract award period, purpose, etc):

Resolution Authorizing the Advertising and Receipt of Bids for the Elevator Modernization and Rehabilitation Project at 77 Hamilton Street, Paterson.

**2. CERTIFICATION OF FUNDS:**

AMOUNT OF EXPENDITURE: \$ N/A

REQUISITION # \_\_\_\_\_

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_

**3. METHOD OF PROCUREMENT:**

RFP #: \_\_\_\_\_

RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

BID #: \_\_\_\_\_

CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.) : \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: Advertisement and Receipt of Bids

**4. COMMITTEE REVIEW / DISTRIBUTION:**

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200418

Public Works

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
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401 Grand Street  
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR CATALOG % DISCOUNTS – HARDWARE SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS WITH A ONE YEAR OPTION TO RENEW AS PER BID SB-20-012 AND PURSUANT TO N.J.S.A. 40A 11-24 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200419							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-45							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR CATALOG % DISCOUNTS – HARDWARE SUPPLIES AND EQUIPMENT FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS WITH A ONE YEAR OPTION TO RENEW AS PER BID SB-20-012 AND PURSUANT TO N.J.S.A. 40A 11-24 ET SEQ.**

**WHEREAS**, there exists a need for catalog % discounts for hardware supplies and equipment for the County of Passaic Departments and Institutions; and

**WHEREAS**, the County of Passaic (hereafter “County”) pursuant to N.J.S.A. 40A:11-23 issued a public solicitation to qualified vendors for SB-20-012 Catalog % Discounts-Hardware Supplies and Equipment for the County of Passaic Departments and Institutions; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on March 5, 2020 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

**WHEREAS**, Tanis Hardware Corp. has indicated in its bid response that it is willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System; and

**WHEREAS**, the contract period will be from April 1, 2020 through March 31, 2021 with one year option to renew for a total estimated award of \$60,000 with purchases to be made on an as-needed basis from the following vendors:

Vendor	Category	Manufacturer price sheet & date	% Discount
<b>Tanis Hardware Corp.,</b> <b>479 Belmont Avenue, Haledon,</b> <b>New Jersey 07508</b> <b>Fax: 973-956-1902</b> <b>Tel: 973-956-1963</b> <a href="mailto:Tanishcorp@optonline.net">Tanishcorp@optonline.net</a> Employer I.D. # or S.S. # 221988270000	Hardware	<b>doitbest.com</b>	<b>11%</b>
		Exceptions: NONE	
<b>R&amp; M True Value Hardware</b> <b>284 Wanaque Avenue, Pompton</b> <b>Lakes, New Jersey 07442</b> <b>Tel: 973-831-0082</b> <b>Fax: 973-835-5991</b> <b>Rick@rmhardware@gmail.com</b> <b>Employer ID# 22-2330731</b>	Hardware	<b>R&amp;M Hardware.com</b>	<b>5%</b>
		<b>Benjamin Moore.com</b>	<b>20%</b>
		<b>Full Pallet Items</b>	<b>30%</b>
<b>Feldman Brothers Electric Supply</b> <b>Co.,</b> <b>26 Maryland Avenue, Paterson,</b> <b>New Jersey 07503</b> <b>Tel; 973-742-7329</b> <b>Fax: 973-742-2220</b> <a href="mailto:Chuck.feldman@feldmanbros.com">Chuck.feldman@feldmanbros.com</a> <b>Employer ID# 22-2102818</b>	Hardware	<b>Klein Tools</b>	<b>40%</b>
		<b>US Price list 2020 Tools &amp; Occupational</b>	

	<b>Protective Equipment effective 1-27-20</b>	
	<u><a href="http://www.kleintools.com">www.kleintools.com</a></u> 800-553-4676	
	<b>Exceptions: NONE</b>	

**WHEREAS**, this matter was discussed via e-mail on May 6, 2020 by the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein;

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that pursuant to N.J.A.C. 5:30-11.10, et seq., and to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in the amount of \$60,000 with a one year option for renewal as recommended by the Superintendent of Buildings and Grounds; and

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

NAD

May 19, 2020


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$60,000.00

APPROPRIATION: Various accounts on a needs basis

PURPOSE: Resolution authorizing award of contract to various vendors for catalog % discounts – hardware supplies and equipment.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** BUILDINGS & GROUNDS

Telephone #: 973-881-4425

**DESCRIPTION OF RESOLUTION:**

Description of Resolution-Recommending to the board to approve the catalog bid for hardware supplies and equipment with one year option to renew.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 60,000

**REQUISITION #** N/A

**ACCOUNT #** VARIOUS ACCOUNTS

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: SB-20-012

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works 4/28/2020

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Introduced on: May 19, 2020  Other: \_\_\_\_\_  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200419



## County of Passaic

Buildings & Grounds Department

151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07524

Stephen Orsini  
Superintendent  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201) 937-2576  
E-MAIL: [steveo@passaiccounty.nj.org](mailto:steveo@passaiccounty.nj.org)

April 24, 2020

Mr. Mathew Jordan, Esq.  
Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request- CATALOG BID FOR HARDWARE SUPPLIES & EQUIPMENT

At the April 28, 2020 meeting of the Public Works and Buildings & Grounds Committee a request was heard for the approval of the hardware bid.

Description of Resolution- Recommending to the board to approve the catalog bid for hardware supplies and equipment with one year option to renew.

The state bid number is the following  
SB-20-012

If you should have any questions or I can be of additional assistance, please feel free to contact me.  
Thank you for your attention and your assistance with this matter.

Regards,

Stephen Orsini  
SUPERINTENDENT  
BUILDINGS & GROUNDS



**County of Passaic**  
**BUILDINGS & GROUNDS**  
151 E. 11<sup>TH</sup> STREET, Paterson, New Jersey 07524

**Stephen Orsini**  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (973) 592-2168  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

April 24, 2020

**PUBLIC WORKS AGENDA**  
**BUILDINGS & GROUNDS**

1. Recommending to the board to approve the catalog bid for hardware supplies and equipment





**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** BUILDINGS & GROUNDS  
**Telephone #:** 973-881-4425

**DESCRIPTION OF RESOLUTION:**

Description of Resolution-Recommending to the board to approve the catalog bid for hardware supplies and equipment with one year option to renew.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 60,000  
**REQUISITION #** N/A  
**ACCOUNT #** VARIOUS ACCOUNTS

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: SB-20-012

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services \_\_\_\_\_  
 Law & Public Safety \_\_\_\_\_  
 Planning & Economic Development \_\_\_\_\_  
 Public Works 4/28/2020

6. **DISTRIBUTION LIST:**

Administration     Finance     Counsel  
 Clerk to the Board     Procurement

Introduced on: May 19, 2020  Other: \_\_\_\_\_  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200419

# Passaic County Board of Chosen Freeholders

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Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO FORMAN SIGN COMPANY, INC, FOR THE WAYFINDING SIGN PROJECT PHASE –DOWNTOWN PATERSON AND GARRET MOUNTAIN PROJECT IN PASSAIC COUNTY, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200420							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-46							
CAF #								
Purchase Req. #	18-00046							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING FINAL PAYMENT TO FORMAN SIGN COMPANY, INC, FOR THE WAYFINDING SIGN PROJECT PHASE –DOWNTOWN PATERSON AND GARRET MOUNTAIN PROJECT IN PASSAIC COUNTY, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.,**

**WHEREAS,** the County of Passaic (hereafter “ County”) undertook a project to for the Wayfinding Sign throughout Downtown Paterson and Garret Mountain; and

**WHEREAS,** the Board of Chosen Freeholders of the County of Passaic (hereafter “Board”) passed resolution R-2017-1099 on December 28, 2017 awarding a contract to Forman Sign Company, Inc. for the project known as installation of Wayfinding Sign throughout Downtown Paterson and Garret Mountain in the amount of \$260,899.00; and

**WHEREAS,** the Board passed resolution R2019-1057 on November 18, 2019 approving a Change Order #1 in the amount of twenty six thousand five hundred thirty dollars (\$26,530.00) resulting in a net increase of the original contract amount; and

**WHEREAS,** the Board passed resolution R2020-0352 on April 28, 2020 approving change order # 2 in the amount of the seven thousand nine hundred ninety-five dollars (\$7,995.00) resulting in a net deduction of the contract amount for a final contract amount of \$279,434.00;

**WHEREAS,** the project has been completed and conforms to the Passaic County Engineering Standards and Final Payment and Final Acceptance will be issued to Forman Signs in the amount of sixteen thousand five hundred forty-nine dollars (\$16,549.00); and

**WHEREAS,** in accordance with the terms of the specifications, the County Engineers’ Office has received a Maintenance Bond in the amount of \$14,371.45, a Consent to Surety, an Affidavit by the Contractor that liens and subcontractors have been paid and a final payment certificate in the amount of \$16,549.00; and

**WHEREAS,** this matter was discussed via email at the May 6, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED,** by the Board of Chosen Freeholders of the County of Passaic that the work performed by Forman Sign Company, Inc. Wayfinding signs installation throughout downtown Paterson and Garret Mountain, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

NDA

May 19, 2020



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Final Payment & Project Close Out

PROJECT NAME & NO. (If applicable): Wayfinding Signs Phase I

PROJECT LOCATION (If applicable): Paterson and Garret Mountain

**SUMMARY**(Include full details such as contract award period, purpose, etc):

The County of Passaic Awarded a Contract to Forman Sign Company, Inc., for the Wayfinding Sign Project Phase I, Downtown Paterson and Garret Mountain by Resolution R2017-1099, dated 12/28/17 in the amount of \$260,899.00. Change Order # 1 a net addition in the amount of \$26,530.00 was issued on November 18, 2019 by Resolution R2019-1057 bringing the total contract to \$287,429.00. Change Order # 2, a deduction in the amount of \$7,995.00 was issued by Resolution R2020-0352, dated April 28, 2020 bringing the Final Contract total to \$279,434.00. This project has been completed and conforms to Passaic County and other Engineering Standards and Final Payment/Final Acceptance will be issued to Forman Signs, in the amount of \$16,549.00.

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 16,549.00

REQUISITION # N/A

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 18-00046

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-5-157-005-901 # \_\_\_\_\_ # \_\_\_\_\_

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_

RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

✓ BID #: C-17-025 12/6/17

CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: \_\_\_\_\_

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
 Adopted on: Planning & Economic Development  
 Official Resolution#: R20200420

✓ Public Works

PAYMENT ESTIMATE No. 3  
 FOR WORK PERFORMED & MATERIALS FURNISHED TO: March 15, 2020  
 PROJECT NAME: Wayfinding Signs - Downtown Patuxent and Garret Mill Park  
 LOCATION: Various  
 MUNICIPALITY: Various  
 CONTRACTOR: Forman Sign Company, Inc.  
 MAILING ADDRESS: 10447 Drummond Rd  
 Philadelphia, PA 19154

COUNTY OF PASSAIC OFFICE OF THE COUNTY ENGINEER

Date Prepared: April 9, 2020

ITEM No.	ITEM DESCRIPTION	UNIT	CONTRACT QUANTITY		TOTAL QUANTITY		QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	UNIT PRICE	TOTAL AMOUNT ALLOWED TO DATE
			QUANTITY	ADJUSTED PLUS OR MINUS APPROVED CHANGE ORDER	QUANTITY	ADJUSTED PREVIOUSLY				

PAYMENT CERTIFICATE AND ESTIMATE SUMMARY  
 TOTAL AMOUNT ALLOWED AS PER THIS ESTIMATE CERTIFICATE  
 LESS RETAINAGE = 2% OF THE ABOVE AMOUNT (NO RETAINAGE IF FINAL PAYMENT)  
 TOTAL NET AMOUNT ALLOWED AFTER RETAINAGE

TOTAL AMOUNT DUE THIS ESTIMATE  
 SUBTRACT COUNTY INSPECTOR SERVICE FEE TOTAL TO DATE (RETAINED UNTIL RECEIPT OF REIMBURSEMENT FROM CONTRACTOR)  
 REIMBURSEMENT OF COUNTY INSPECTOR SERVICE FEE BY CONTRACTOR TO DATE / CREDIT TO CONTRACTOR

REMAINING AMOUNT OF COUNTY INSPECTOR SERVICE FEE NOT PAID BY CONTRACTOR TO DATE  
 SUBTRACT COUNTY INSPECTOR SERVICE FEE THIS ESTIMATE PERIOD - NOT REIMBURSED BY CONTRACTOR TO DATE

NET AMOUNT DUE THIS PAYMENT  
 AMOUNT OF ORIGINAL CONTRACT  
 ADJUSTED CONTRACT AMOUNT BASED UPON APPROVED CHANGE ORDERS  
 GROSS ALLOWED TO DATE  
 AMOUNT TO BE COMPLETED

ESTIMATE PREPARED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 (COUNTY PROJECT INSPECTOR)  
 CERTIFIED AND ACCEPTED BY: \_\_\_\_\_ DATE: 4-20-20 TITLE: NP  
 (CONTRACTOR)  
 REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 (COUNTY PROJECT ENGINEER)  
 RECOMMENDED FOR APPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 (COUNTY ENGINEER)

PAYMENT ESTIMATE No. 3  
 FOR WORK PERFORMED & MATERIALS FURNISHED TO: March 13, 2020  
 PROJECT NAME: Wayfinding Signs - Downtown Peterson and Garnet Mtn Park  
 LOCATION: Various  
 MUNICIPALITY: Various  
 CONTRACTOR: Fernan Sign Company, Inc.  
 MAILING ADDRESS: 10447 Drummond Rd  
 Philadelphia, PA 19154

COUNTY OF PASSAIC OFFICE OF THE COUNTY ENGINEER

Date Prepared: April 9, 2020

ITEM No.	ITEM DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT QUANTITY ADJUSTED PLUS OR MINUS (by Change Order)	CONTRACT QUANTITY ADJUSTED MINUS APPROVED CHANGE ORDER No.	TOTAL ADJUSTED CONTRACT QUANTITY	QUANTITY PREVIOUSLY ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	UNIT PRICE	TOTAL AMOUNT ALLOWED TO DATE
1	PERFORMANCE/PAYMENT BOND	L.S.	1							\$3,580.00	\$3,580.00
2	MOBILIZATION	L.S.	1							\$0.00	\$0.00
3	VDIR.1	UNIT	5	4		9	1	2	9	\$1,609.00	\$14,481.00
4	VDIR.2	UNIT	8			8	7	1	8	\$1,785.00	\$14,280.00
5	VDIR.3	UNIT	8	1		9	8	1	9	\$2,181.00	\$19,629.00
6	VDIR.4	UNIT	1	(1)		0				\$2,961.00	\$0.00
7	VDIR.5	UNIT	1	(1)		0				\$3,404.00	\$0.00
8	VDIR.6	UNIT	1	(1)		0				\$3,814.00	\$0.00
9	PARK.1	UNIT	2	1		3	3		3	\$598.00	\$1,758.00
10	PARK.1a	UNIT	2			2	2		2	\$1,381.00	\$2,752.00
11	PARK.2	UNIT	2			2	2		2	\$623.00	\$1,246.00
12	PARK.2a	UNIT	2	-2		0				\$1,437.00	\$0.00
13	BUILD.1	UNIT	3			3	3		3	\$3,290.00	\$9,840.00
14	BUILD.2	UNIT	3			3	5		5	\$2,533.00	\$12,665.00
15	PDIR.1	UNIT	4			4	4		4	\$1,831.00	\$7,324.00
16	PDIR.2	UNIT	5			5	5		5	\$788.00	\$3,825.00
17	KIOSK.1	UNIT	3			3	3		3	\$5,812.00	\$17,436.00
18	KIOSK.2	UNIT	1	(1)		0				\$3,085.00	\$0.00
19	INTERP.1	UNIT	1	-1		0				\$2,036.00	\$0.00
20	PARK.ID.3	UNIT	2			2	2		2	\$5,078.00	\$10,156.00
21	PARK.ID.4	UNIT	8			8	8		8	\$4,996.00	\$39,868.00
22	PARK.DIR.1	UNIT	1			1	1		1	\$4,290.00	\$4,290.00
23	TRAIL.1	UNIT	10			10			10	\$6,624.00	\$66,240.00
24	TDIR.2	UNIT	1			1	1		1	\$4,488.00	\$4,488.00
25	Full Size Prototype: PARK.1	UNIT	1			1			1	\$300.00	\$300.00
26	Full Size Prototype: PDIR.2	UNIT	1			1			1	\$300.00	\$300.00
27	Full Size Prototype: Brick Base KIOSK.1	UNIT	1			1			1	\$1,800.00	\$1,800.00

PAYMENT ESTIMATE No. 3  
 FOR WORK PERFORMED & MATERIALS FURNISHED TO: March 13, 2020  
 PROJECT NAME: Wayfinding Signs - Downtown Paterson and Garret Mtn Park  
 LOCATION: Various  
 MUNICIPALITY: Various  
 CONTRACTOR: Fairman Sign Company, Inc.  
 MAILING ADDRESS: 10447 Dunwood Rd  
 Philadelphia, PA 19154

COUNTY OF PASSAIC OFFICE OF THE COUNTY ENGINEER

Date Prepared: April 9, 2020

ITEM No.	ITEM DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT QUANTITY		TOTAL ADJUSTED CONTRACT QUANTITY	QUANTITY PREVIOUSLY ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	UNIT PRICE	TOTAL AMOUNT ALLOWED TO DATE
				ADJUSTED PLUS OR MINUS (by Change Order)	ADJUSTED MINUS APPROVED CHANGE ORDER No.						
28	Full Size Prototype: VDIR 2	UNIT	1			1		1	1	\$1,600.00	\$1,600.00
28	TRAFFIC SAFETY SERVICES	ALLOW	1			1		1	1	\$8,980.00	\$8,980.00
	A. Temporary Breakaway Posts (VDIR.1)	UNIT	0	3		3		3	3	\$880.00	\$2,640.00
	B. Temporary Breakaway Posts (VDIR.2)	UNIT	0	2		2		2	2	\$890.00	\$1,780.00
	C. Temporary Breakaway Posts (VDIR.3)	UNIT	0	1		1		1	1	\$950.00	\$950.00
	D. Mobile Barricade/Choker Posts (VDIR.1)	UNIT	0	9		9		9	9	\$841.00	\$7,569.00
	E. Mobile Barricade/Choker Posts (VDIR.2)	UNIT	0	9		9		9	9	\$245.00	\$2,205.00
	F. Mobile Barricade/Choker Posts (VDIR.3)	UNIT	0	8		8		8	8	\$789.00	\$6,312.00
											\$279,434.00

## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER # Final  
 PROJECT NUMBER: N/A  
 DATE: April 9, 2020

PROJECT TITLE: Wayfinding Signs  
 LOCATION: Various Locations  
 DATE OF CONTRACT: February 2016  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Forman Sign Company, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGEDEDUCTIONS

ITEM No.	DESCRIPTION	QUANTITY/UNIT	UNIT PRICE	AMOUNT
12.	Sign Park.2a	2 UNITS	\$ 1,437.00	\$ 2,874.00
18.	Sign KIOSK.2	1 UNIT	\$ 3,085.00	\$ 3,085.00
19.	Sign INTERP.1	1 UNIT	\$ 2,036.00	\$ 2,036.00

TOTAL DEDUCTIONS	\$ 7,995.00
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2. REASON FOR CHANGE

Signs not needed.



COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505  
PROJECT TITLE: Wayfinding Signs

CHANGE ORDER # Final  
PROJECT NUMBER: N/A  
DATE: April 9, 2020

LOCATION: Various Locations

=====

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....\$ 260,899.00  
PREVIOUS ADDITIONS.....\$ 36,709.00  
PREVIOUS DEDUCTIONS.....\$ 10,179.00  
PREVIOUS ADJUSTED CONTRACT AMOUNT.....\$ 287,429.00  
AMOUNT OF THIS CHANGE.....DEDUCT.....\$ 7,995.00  
CONTRACT AMOUNT TO DATE.....\$ 279,434.00

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, OFFICERS and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR Focus Signs  
SIGNATURE \_\_\_\_\_ DATE 4-20-20

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Recommended  
for Processing By: [Signature] Date 4-9-20  
(Project Engineer)

Recommend for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: \_\_\_\_\_ BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE \_\_\_\_\_  
Sandi Lazzara, Freeholder - Director

DATE \_\_\_\_\_

AFFIDAVIT

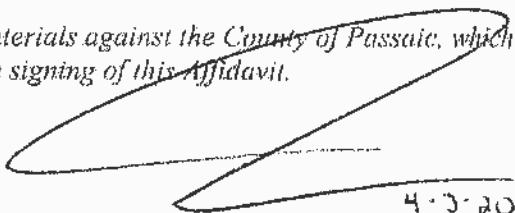
STATE OF PA )  
 )SS:  
COUNTY OF PHILADELPHIA

1. BARRY JACOBSON, of full age, being duly sworn to law, upon my oath, depose and say:  
(PRINT NAME OF COMPANY OFFICER)

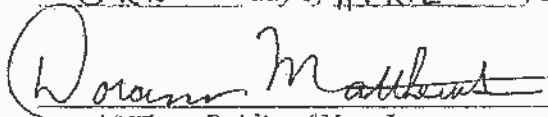
1. That I am Vice President of FORMAN SIGN Co., Inc  
(PRINT POSITION OR TITLE) (PRINT NAME OF COMPANY)

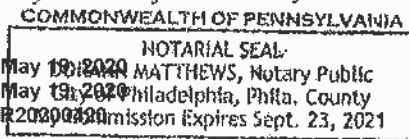
Contractor of the COUNTY OF PASSAIC PATERSON, NJ  
(PRINT NAME OF PROJECT AND LOCATION)

- 2. That I have completed in accordance with the plans, specifications, and contract all items of work required to be completed by us in a satisfactory manner.
- 3. That all claims and bills for material and labor in connection with our contract for said job have been fully paid and satisfied, and that there are no Mechanic's liens or any claims of any nature whatsoever, either recorded or unrecorded, in connection with any work or materials furnished by us on said Project for the County of Passaic.
- 4. That the full sum of \$ 16,549.00 being the Contract, less previous payments, is rightfully due us.
- 5. That payment by the County of Passaic of the sums due us under said Contract shall not construed as a waiver by the County of any claims for items of uncompleted work, or defective or deficient work or materials which may have been furnished by us on said Project, whether said items of uncompleted work or defective or deficient work or materials have been discovered or become known either prior or subsequent to the execution of this Affidavit.
- 6. That we hereby firmly agree to pay for or complete and finish all items defective or deficient work or materials, or uncompleted work, as discovered by the County within the term of our contract promptly upon receipt of notice to said effect from either the engineer, architect or any other representative of the County.
- 7. That there are no claims by us for extra work or materials against the County of Passaic, which have not been paid or agreed upon as of the date of the signing of this Affidavit.

  
4-3-20  
(SIGNATURE OF OFFICER and DATE)

Sworn and subscribed to before me this  
3RD day of APRIL, 2020

  
A Notary Public of New Jersey



Introduced on:  
Adopted on:  
Official Resolution#:

May 19, 2020  
May 19, 2020  
R20200420

**CONSENT OF SURETY TO FINAL PAYMENT**

*AIA Document G707*

(Instructions on reverse side)

Bond 998004275

- OWNER
- ARCHITECT
- CONTRACTOR
- SURETY
- OTHER

TO OWNER:

*(Name and address)*

Passaic County  
NJ Procurement Center, 495 River St., 2nd Fl  
Paterson, NJ 07524

ARCHITECT'S PROJECT NO.:

CONTRACT FOR: Wayfinding Sign System & Installation  
Downtown Paterson and Great Mountain Park

PROJECT:

*(Name and address)*

Wayfinding Sign System & Installation  
Downtown Paterson and Great Mountain Park

CONTRACT DATED: January 28, 2019

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
*(Insert name and address of Surety)*

The Ohio Casualty Insurance Company  
175 Berkeley Street  
Boston, MA 02116

RECEIVED  
MAR 26 2020  
D.M.

, SURETY,

on bond of

*(Insert name and address of Contractor)*

Forman Sign Company, Inc.  
10447 Drummond Rd  
Philadelphia, PA 19154

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of  
any of its obligations to

*(Insert name and address of Owner)*

Passaic County  
NJ Procurement Center, 495 River St., 2nd Fl  
Paterson, NJ 07524

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: March 26, 2020

*(Insert in writing the month followed by the numeric date and year.)*

The Ohio Casualty Insurance Company

*(Surety)*

*(Signature of authorized representative)*

Cecelia D. Brown, Attorney-in-Fact

*(Printed name and title)*

Attest:  
(Seal):

Michelle McGinn, Witness



**CAUTION: You should sign an original AIA document that has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced. See Instruction Sheet for Limited License for Reproduction of this document.**



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8197255-971808

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Kevin McCabe; Cecelia D. Brown; Alene M. Fischer; Charles McCabe; Julie A. McCabe; Michelle McGinn

all of the city of Mullien Hill state of NJ each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 30th day of October, 2018.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: [Signature]
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 30th day of October, 2018, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 26, 2021
Member, Pennsylvania Association of Notaries

By: [Signature]
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llawellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 26th day of March, 2020.



By: [Signature]
Renee C. Llawellyn, Assistant Secretary

Introduced on: May 19, 2020
Adopted on: May 19, 2020
Official Resolution#: R20200420

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



THE OHIO CASUALTY INSURANCE COMPANY  
FINANCIAL STATEMENT — DECEMBER 31, 2018

Assets		Liabilities	
Cash and Bank Deposits .....	\$27,563,429	Unearned Premiums .....	\$1,256,228,712
*Bonds — U.S Government .....	940,660,362	Reserve for Claims and Claims Expense.....	3,226,433,493
*Other Bonds .....	3,623,569,008	Funds Held Under Reinsurance Treaties.....	0
*Stocks .....	200,025,020	Reserve for Dividends to Policyholders.....	177,845
Real Estate .....	22,377,101	Additional Statutory Reserve .....	0
Agents' Balances or Uncollected Premiums.....	736,799,365	Reserve for Commissions, Taxes and	
Accrued Interest and Rents .....	32,498,402	Other Liabilities .....	183,314,652
Other Admitted Assets.....	913,068,650	<b>Total .....</b>	<b>\$4,666,154,702</b>
		Special Surplus Funds.....	\$ 6,897,373
<b>Total Admitted Assets.....</b>	<b><u>\$6,496,561,337</u></b>	Capital Stock.....	4,500,000
		Paid in Surplus.....	738,183,897
		Unassigned Surplus.....	1,080,825,369
		<b>Surplus to Policyholders .....</b>	<b>1,830,406,639</b>
		<b>Total Liabilities and Surplus.....</b>	<b><u>\$6,496,561,341</u></b>



\* Bonds are stated at amortized or investment value; Stocks at Association Market Values.  
The foregoing financial information is taken from The Ohio Casualty Insurance Company's financial statement filed with the state of Ohio Department of Insurance.

I, TIM MIKOLAJEWSKI, Assistant Secretary of The Ohio Casualty Insurance Company, do hereby certify that the foregoing is a true, and correct statement of the Assets and Liabilities of said Corporation, as of December 31, 2018, to the best of my knowledge and belief.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Corporation at Seattle, Washington, this 22<sup>nd</sup> day of March, 2019.

*TAMIKOLAJEWSKI*

Assistant Secretary

MAINTENANCE BOND

THE OHIO CASUALTY INSURANCE COMPANY  
Keene, New Hampshire

BOND NO. 998004275

KNOW ALL MEN BY THESE PRESENTS:

That **Forman Sign Company, Inc., 10447 Drummond Rd, Phila., PA 19154**

as Principal, hereinafter called Contractor, and **The Ohio Casualty Insurance Company, 175 Berkeley Street, Boston, MA 02116**, as Surety, hereinafter called Surety, are held and firmly bound unto **Passaic County, NJ Procurement Center, 495 River St., 2<sup>nd</sup> Fl, Paterson, NJ 07524**

as Obligee, hereinafter called Owner, in the penal sum of **Fourteen Thousand Three Hundred Seventy One 45/100---** (**\$14,371.45**), for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, Contractor has by written agreement, dated **January 28, 2018** entered into a contract with Owner for **Wayfinding Sign System & Installation Downtown Paterson and Great Mountain Park**

in accordance with the General Conditions, the Drawings and Specifications, which contract is by reference incorporated herein, and made a part hereof, and is referred to as the Contract.

NOW, THEREFORE, the condition of this obligation is such that, if Contractor shall remedy any defects due to faulty materials or workmanship which shall appear within a period of **Two (2)** year(s) from the date of substantial completion which was **April 14, 2020** of the work provided for in the Contract, then this obligation to be void; otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that Owner shall give Contractor and Surety notice of observed defects with reasonable promptness.

SIGNED and sealed this **26<sup>th</sup>** day of **March, 2020**

IN THE PRESENCE OF :

*Doann Matthews*

**Forman Sign Company, Inc.**  
*VP*  
Title

(Seal)  
Principal

The Ohio Casualty Insurance Company

*Michelle McGinn*  
Michelle McGinn, Witness

By *Cecelia D. Brown*  
Cecelia D. Brown; Attorney-in-Fact





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No. 8197255-971808

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Kevin McCabe; Cecelia D. Brown; Alene M. Fischer; Charles McCabe; Julie A. McCabe; Michelle McGinn

all of the city of Mtallica Hill state of NJ each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surely and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 30th day of October, 2018.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: [Signature]
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 30th day of October, 2018 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal:
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: [Signature]
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following. By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 26th day of March, 2020.



By: [Signature]
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

Introduced on: May 19, 2020
Adopted on: May 19, 2020
Official Resolution#: R20200420



THE OHIO CASUALTY INSURANCE COMPANY  
FINANCIAL STATEMENT — DECEMBER 31, 2018

Assets		Liabilities	
Cash and Bank Deposits .....	\$27,563,429	Unearned Premiums .....	\$1,256,228,712
*Bonds — U.S Government .....	940,660,362	Reserve for Claims and Claims Expense .....	3,226,433,493
*Other Bonds .....	3,623,569,008	Funds Held Under Reinsurance Treaties .....	0
*Stocks .....	200,025,020	Reserve for Dividends to Policyholders .....	177,845
Real Estate .....	22,377,101	Additional Statutory Reserve .....	0
Agents' Balances or Uncollected Premiums .....	736,799,365	Reserve for Commissions, Taxes and	
Accrued Interest and Rents .....	32,498,402	Other Liabilities .....	183,314,652
Other Admitted Assets .....	913,068,650	<b>Total .....</b>	<b>\$4,666,154,702</b>
<b>Total Admitted Assets .....</b>	<b><u>\$6,496,561,337</u></b>	Special Surplus Funds .....	\$ 6,897,373
		Capital Stock .....	4,500,000
		Paid in Surplus .....	738,183,897
		Unassigned Surplus .....	1,080,825,369
		<b>Surplus to Policyholders .....</b>	<b>1,830,406,639</b>
		<b>Total Liabilities and Surplus .....</b>	<b><u>\$6,496,561,341</u></b>



\* Bonds are stated at amortized or investment value; Stocks at Association Market Values.  
The foregoing financial information is taken from The Ohio Casualty Insurance Company's financial statement filed with the state of Ohio Department of Insurance.

I, TIM MIKOLAJEWSKI, Assistant Secretary of The Ohio Casualty Insurance Company, do hereby certify that the foregoing is a true, and correct statement of the Assets and Liabilities of said Corporation, as of December 31, 2018, to the best of my knowledge and belief.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Corporation at Seattle, Washington, this 22<sup>nd</sup> day of March, 2019.

*T. Mikolajewski*

Assistant Secretary





**SURETY DISCLOSURE STATEMENT AND CERTIFICATION**  
pursuant to N.J.S.A. 2A:44-143

THE OHIO CASUALTY INSURANCE COMPANY, (hereinafter called "Surety"), the Surety on the attached bond, hereby certifies the following:

- 1) The Surety meets the applicable surplus requirements of R.S.17:17-6 or R.S.17:17-7 as of the Surety's most current annual filing with the New Jersey Department of Insurance.
- 2) The surplus of The Ohio Casualty Insurance Company as determined in accordance with the applicable laws of this State, totals \$1,830,406,639.00 as of the calendar year ended December 31, 2018, which amount has been certified by Ernst & Young LLP, 200 Clarendon Street, Boston, Massachusetts, 02116, and is included in the Annual Statement on file with the New Jersey Department of Insurance, 20 West State Street CN-325, Trenton, New Jersey 08625-0325.
- 3) The Ohio Casualty Insurance Company has received from the United States Secretary of the Treasury a certificate of authority pursuant to 31 U.S.C. Section 9305, with an underwriting limitation established therein on July 1, 2019 in the amount of \$172,415,000.00.
- 4) The amount of the bond to which this statement and certification is attached is \$14,371.45.
- 5) If, by virtue of one or more contracts of reinsurance, the amount of the bond indicated under Item (4) above exceeds the total underwriting limitation of all sureties on the bond as set forth in Item (3) above, then for each such contract of reinsurance:
  - (a) The name and address of each such reinsurer under that contract and the amount of the reinsurer's participation in the contract is as follows:

<u>Reinsurer</u>	<u>Address</u>	<u>Amount</u>
(Not Applicable)		and;

- (b) Each surety that is party to any such contract of reinsurance certifies that each reinsurer listed under item (5)(a) satisfies the credit for reinsurance requirement established under P.L. 1993, c.243 (C.17:51B-1 et seq.) and any applicable regulations in effect as of the date on which the bond to which this statement and certification is attached shall have been filed with the appropriate public agency.

**CERTIFICATE**

I, David M. Carey, as Assistant Secretary for The Ohio Casualty Insurance Company, a stock insurance company domiciled in New Hampshire, DO HEREBY CERTIFY that, to the best of my knowledge, the foregoing statements made by me on behalf of The Ohio Casualty Insurance Company are true, and ACKNOWLEDGE that, if any of those statements made by me on behalf of The Ohio Casualty Insurance Company are false, this bond is VOIDABLE.

THE OHIO CASUALTY INSURANCE COMPANY

By:   
David M. Carey, Assistant Secretary

Dated: March 26, 2020

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200420

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING THE ON-CALL DRAINAGE FOR THE EAST MAIN STREET LITTLE FALLS DRAINAGE IMPROVEMENTS PROJECT TO ONLINE CONTRACTING PER BID # C-19-026 PURSUANT TO N.J.S.A 40A: 11-24 ET SEQ ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200421</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-47							
CAF #	C-04-55-163-002-906							
Purchase Req. #	R0-02951							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AWARDING THE ON-CALL DRAINAGE FOR THE EAST MAIN STREET LITTLE FALLS DRAINAGE IMPROVEMENTS PROJECT TO ONLINE CONTRACTING PER BID # C-19-026 PURSUANT TO N.J.S.A 40A: 11-24 ET SEQ**

**WHEREAS**, the County of Passaic (hereafter "County") will undertake a project for County Wide Miscellaneous Drainage Repairs for a two year period from January 1, 2020 to December 31, 2021; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-23 the County issued bid # C-19-026 advertisement for bids which was published in advance of the date fixed for receiving the bids to promote competitive bidding; the County received bids for C-19-026 on January 7, 2020; and

**WHEREAS**, pursuant to Resolution No. R2020-0081, dated January 28, 2020, the Passaic County Board of Chosen Freeholders approved the vendors bid prices for On-Call Miscellaneous Drainage Repairs for the two year period from January 1, 2020 to December 31, 2021; and

**WHEREAS**, pursuant to N.J.S.A. 40A: 11-24 the County Engineer has recommended award of the contract to On-Line Contracting in the amount of in the amount of thirty-six thousand two hundred sixty four dollars and zero cent (\$36,264.00) as outlined in their proposal, dated May 4, 2020; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

**WHEREAS**, this matter was discussed via email on May 6, 2020 by the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-24 et seq, the Board of Chosen Freeholders of the County of Passaic hereby awards a contract to On-Line Contracting in the amount of thirty-six thousand two hundred sixty four dollars (\$36,264.00) for On-Call Drainage for the East Main Street Little Falls Drainage Improvements as recommended by the County Engineer.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

NDA

May 19, 2020


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$36,264.00

APPROPRIATION: C-04-55-163-002-906

PURPOSE: Resolution awarding the on-call drainage for the East Main Street Little Falls drainage improvement project to Online Contracting.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Bid Award

PROJECT NAME & NO. (if applicable): On-Call Drainage; East Main Street Little Falls Drainage Improvements

PROJECT LOCATION (if applicable): East Main Street, Little Falls.

**SUMMARY** (Include full details such as contract award period, purpose, etc):

The County of Passaic took bids on January 7, 2020 for County Wide Miscellaneous Drainage Repairs for a two year period from January 1, 2020 to December 31, 2021. The vendors rates for the On-Call Miscellaneous Drainage Repairs for the two year period were approved by Resolution R2020-0081, dated 1/28/2020. The section drainage on East Main Street in Little Falls Township needs repairs. A contract award is proposed to be awarded to On Line Contracting, in the amount of \$36,264.00, for these services, as outlined in their proposal dated May 4, 2020.

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 36,264.00

REQUISITION # R0-02951

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-906 # \_\_\_\_\_ # \_\_\_\_\_

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_

RFQ #: \_\_\_\_\_  
Add qualifying resolution no. if requesting an award

✓ BID #: C-19-026 1/7/20

CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: \_\_\_\_\_

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
Adopted on: Planning & Economic Development  
Official Resolution#: R20200421

✓ Public Works

**ONLINE CONTRACTING, INC.**

EXCAVATION, GRADING &amp; LANDSCAPE DESIGN

JOSEPH J. VENITO II  
PRESIDENT  
272 MYRTLE AVENUE,  
BOONTON, NJ 07005PHONE: (973) 263-9717  
FAX: (973) 263-9717  
EMAIL:  
ONLINECONTRACTING@OPTONLINE.NET**PROPOSAL**

**Customer:** County of Passaic **Date:** May 4, 2020  
**Address:** 401 Grand street, room 524 **Job Site:** East main street  
 Paterson ,New Jersey 07505 Little Falls NJ  
**Attention:** Nordan Murphy **LICENSE #** 13VH02447700  
**Cell #** 1 (973) 617- 7187 **PWC #** # 653211  
**Phone:** (973) 881-4455 **Terms:** See Payment schedule  
**E-Mail:** Nordanm@Passaiccountynj.org **B-4UDIG #**

**Revised May 04,2020****Bid Submission County project C-19-026 1-07-2020****East Main street cross drains : 2 separate B basins & drainage pipe across entire roadway w/ alternating traffic if we can't close the road****Catch Basins 1&2 & cross drain**

- Provide Cones and signage for roadwork
- Pick up & transport 12" or 14" ductile iron pipe to the Job
- Saw cut roadway across entire width of roadway approximately 26 LF from Basin 1 to 2 - 2 cuts
- Saw cut around both existing basins as needed.
- Remove and dispose of asphalt up to approximately 6-8".
- Remove existing frame & grate on both basins
- Excavate around existing pipe or pipes near Basin as needed. Chip away and cut pipe loose from basins.
- Excavate Remove and dispose of all concrete block and debris.
- Install 1 New inlet Type B w/ new cast iron frame & grate
- Reconstruct Inlet with new Casting type B install road plates over inlets in order for concrete to set up and harden over night on Inlet 2
- Remove and dispose of asphalt up to approximately 6to 8" half way across roadway in order to allow for alternating traffic.
- Remove and dispose of existing Pipe to the half way Point of roadway.
- Excavate trench as needed and grade.
- Install road plates as needed shift traffic to opposite side.
- Excavate the remainder of pipe & dispose of excavate trench and grade.
- Install 12" ductile iron pipe
- Cement pipe into Basin inside and out.
- Fill in basin with concrete up to Bottom pipe where as needed.
- backfill pipe as needed and compact.
- Form and pour 9x18 vertical concrete curbing as proposed
- Re-Install road plates across roadway as needed for lane shift.
- Install Concrete road base repair as needed
- Install additional road plates as needed. in order for concrete to set up Railroad spikes as needed, Install cold Patch asphalt as needed.

**Introduced on:** May 19, 2020  
**Adopted on:** May 19, 2020  
**Official Resolution#:** R20200421



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Bid Award

PROJECT NAME & NO. (if applicable): On-Call Drainage; East Main Street Little Falls Drainage Improvements

PROJECT LOCATION (if applicable): East Main Street, Little Falls.

**SUMMARY** (Include full details such as contract award period, purpose, etc):

The County of Passaic took bids on January 7, 2020 for County Wide Miscellaneous Drainage Repairs for a two year period from January 1, 2020 to December 31, 2021. The vendors rates for the On-Call Miscellaneous Drainage Repairs for the two year period were approved by Resolution R2020-0081, dated 1/28/2020. The section drainage on East Main Street in Little Falls Township needs repairs. A contract award is proposed to be awarded to On Line Contracting, in the amount of \$36,264.00, for these services, as outlined in their proposal dated May 4, 2020.

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 36,264.00

REQUISITION # R0-02951

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-906 # \_\_\_\_\_ # \_\_\_\_\_

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_

RFQ #: \_\_\_\_\_  
Add qualifying resolution no. if requesting an award

✓ BID #: C-19-026 1/7/20

CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: \_\_\_\_\_

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
Adopted on: Planning & Economic Development  
Official Resolution#: R20200421

✓ Public Works

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF ONE HUDSON BROTHERS HTD18D TEN (10) TON TANDEM AXLE TRAILER WITH PAVER SPECIAL PACKAGE FROM CHERRY VALLEY TRACTOR SALES, 35 ROUTE 70 WEST, MARLTON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ROADS & BRIDGES/OPERATIONS

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200422							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-48							
CAF #	0-01-26-151-001-223							
Purchase Req. #	R0-02894							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020



**RESOLUTION AUTHORIZING THE PURCHASE OF ONE HUDSON BROTHERS HTD18D TEN (10) TON TANDEM AXLE TRAILER WITH PAVER SPECIAL PACKAGE FROM CHERRY VALLEY TRACTOR SALES, 35 ROUTE 70 WEST, MARLTON, NEW JERSEY**

**WHEREAS**, the County of Passaic (hereinafter the “County”) has need for a Hudson Brothers (HTD18D ten (10) ton Tandem Axle Trailer with paver special package; and

**WHEREAS**, in accordance with N.J.S.A. 40A:11-10 of the New Jersey Local Public Contracts Law, the County may purchase these vehicles from any vendor under contract entered into with any cooperative in which the County participates; and

**WHEREAS**, the County desires to purchase one Hudson Brothers (HTD18D ten (10) tone Tandem Axle Trailer with paver special package for the price of \$12,633.91 from Cherry Valley Tractor Sales; and

**WHEREAS**, by Resolution R11-147, dated March 8, 2011, the County joined Education Services Commission of New Jersey ESC Cooperative #65MCESCCPS – ESCNJ 17/18-29; and

**WHEREAS**, the ESC Cooperative has an existing contract for the purchase of these Tandem Axle Trailers; and

**WHEREAS**, this matter was discussed via email at the May 6, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of one Hudson Brothers (HTD18D) ten (10) tone Tandem Axle Trailer with paver special package for the price of \$12, 633.91 as recommended by the Passaic County Supervisor of Road.

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees to and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

NAD

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$12,633.91

APPROPRIATION: 0-01-26-151-001-223

PURPOSE: Resolution authorizing the purchase of one Hudson Brothers HTD18 trailer from Cherry Valley Tractor Sales.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** KENNETH A. SIMPSON, CPWM  
**Telephone #:** 973-881-4500
- DESCRIPTION OF RESOLUTION:**  
 Authorizing the purchase of one Hudson Brothers HTD18D 10 ton Tandem Axle Trailer for the Passaic County Road Dept from Cherry Valley Tractor Sales, 35 Route 70 West, Marlton, NJ in the amount of \$12,633.91 as per Education Services Commission of New Jersey - New Jersey State Approved Co-Op #65MCECCPS, Bid #ESCNJ 18/19-25
2. **CERTIFICATION INFORMATION:**  
 ATTACH A COPY OF THE REQUISITION FROM EDMUNDS  
 PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. **AMOUNT OF EXPENDITURE:** \$ 12,633.91  
**REQUISITION #** R0-02894  
**ACCOUNT #** 0-01-26-151-001-223
4. **METHOD OF PROCUREMENT:**  
 RFP       RFQ       Bid  
 Other: Education Services Comm.of NJ-NJS Approved Co-op
5. **COMMITTEE REVIEW:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
 Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services \_\_\_\_\_  
 Law & Public Safety \_\_\_\_\_  
 Planning & Economic Development \_\_\_\_\_  
 Public Works 5-06-2020
6. **DISTRIBUTION LIST:**  
 Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_



# County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM

*Passaic County*

*Supervisor of Roads*

TEL: (973) 881-4500

FAX: (973) 742-2498

kenneths@passaiccountynj.org

May 7, 2020

Ms. Nadege Allwaters, Esq.  
Asst. Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request – Cherry Valley Tractor Sales

Dear Ms. Allwaters:

At the May 6<sup>th</sup>, 2020 meeting of the Public Works Committee, a request was heard to authorize the purchase of one (1) Hudson Brothers HTD18D 10 ton Tandem Axle Trailer for the Passaic County Road Department from Cherry Valley Tractor Sales, 35 Route 70 West, Mariton, New Jersey, in the amount of \$12,633.91 as per the Education Services Commission of New Jersey – New Jersey State Approved Co-op #65MCESCCPS, Bid #ESC NJ 18/19-25.

The Committee directed that a resolution be made authorizing same and, that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are enclosed.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM  
Supervisor of Passaic County Roads

KAS/esc  
Enclosures

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200422

COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC  
 (Q) 973-881-4500  
 307 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

Res-Pg:n.48-6

REQUISITION	
NO.	R0-02894

S H I P T O	COUNTY OF PASSAIC ROAD DEPARTMENT 307 PENNSYLVANIA AVENUE PATERSON, NJ 07503
V E N D O R	VENDOR #: 10672 CHERRY VALLEY TRACTOR SALES 35 ROUTE 70 WEST MARLTON, NJ 08053

ORDER DATE: 04/30/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ROAD DEPARTMENT - PATERSON ONE (1) HUDSON BROTHERS HTD18D 10 TON TANDEM AXLE TRAILER GVWR 25, 740 LBS WITH ADJUSTABLE WOOD FILLED W/FEATHERED ENDS AND PRE DELIVERY FOR SALE CHARGE  AS PER EDUCATION SERVICES COMMISSION OF NEW JERSEY - NEW JERSEY STATE APPROVED CO-OP #65MCESCCPS, BID#ESCNJ 18/19-25	0-01-26-151-001-223	12,633.9100	12,633.91
			TOTAL	12,633.91

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200422

REQUESTING DEPARTMENT

DATE



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** KENNETH A. SIMPSON, CPWM  
**Telephone #:** 973-881-4500
- DESCRIPTION OF RESOLUTION:**  
 Authorizing the purchase of one Hudson Brothers HTD18D 10 ton Tandem Axle Trailer for the Passaic County Road Dept from Cherry Valley Tractor Sales, 35 Route 70 West, Marlton, NJ in the amount of \$12,633.91 as per Education Services Commission of New Jersey - New Jersey State Approved Co-Op #65MCECCPS, Bid #ESCNJ 18/19-25
2. **CERTIFICATION INFORMATION:**  
 ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*  
 PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
3. **AMOUNT OF EXPENDITURE:** \$ 12,633.91  
**REQUISITION #** R0-02894  
**ACCOUNT #** 0-01-26-151-001-223
4. **METHOD OF PROCUREMENT:**  
 RFP       RFQ       Bid  
 Other: Education Services Comm.of NJ-NJS Approved Co-op
5. **COMMITTEE REVIEW:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
 Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services \_\_\_\_\_  
 Law & Public Safety \_\_\_\_\_  
 Planning & Economic Development \_\_\_\_\_  
 Public Works 5-06-2020
6. **DISTRIBUTION LIST:**  
 Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ADVERTISEMENT AND RECEIPT OF BIDS FOR THE 2020 ROAD RESURFACING PROGRAM THROUGHOUT PASSAIC COUNTY, NEW JERSEY AND PURSUANT TO N.J.S.A 40A: 11-23, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200423</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-49							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING ADVERTISEMENT AND RECEIPT OF BIDS FOR THE 2020 ROAD RESURFACING PROGRAM THROUGHOUT PASSAIC COUNTY, NEW JERSEY AND PURSUANT TO N.J.S.A 40A: 11-23, ET SEQ.**

**WHEREAS**, the County of Passaic (hereinafter “County”) will undertake a project for the 2020 Road Resurfacing Program throughout Passaic County, New Jersey; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-23 the County shall publish the advertisement for bids in advance of the date fixed for receiving the bids to promote competitive bidding; and

**WHEREAS**, the Passaic County Engineer by resolution request form has recommended that the Board of Chosen Freeholders authorizes the Purchasing Department to advertise and receive bids;

**WHEREAS**, this matter was discussed via email on May 6, 2020 by the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-23, the Board of Chosen Freeholders of the County of Passaic hereby approves the 2020 Road Resurfacing Program and authorizes the Director of Purchasing to advertise and received bids as recommended by the County Engineer and the Director of Purchasing Department.

NDA

May 19, 2020



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD FOR THE UPGRADE OF THE COUNTY WIDE FUEL MANAGEMENT SYSTEM AT VARIOUS LOCATIONS THROUGH THE COUNTY, N.J.S.A. 40A:11-12, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200424</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-50							
CAF #	0-01-44-900-003-001							
Purchase Req. #	R0-03033							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION FOR AWARD FOR THE UPGRADE OF THE COUNTY WIDE FUEL MANAGEMENT SYSTEM AT VARIOUS LOCATIONS THROUGH THE COUNTY, N.J.S.A. 40A:11-12, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) requested proposals for the upgrades for the County Wide Fuel Management System; which consists of hardware and software upgrades at the five fueling locations and the fleet of vehicles;; and

**WHEREAS** pursuant to N.J.S.A. 40A:11-12, et seq., the County may without advertising for bids purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, Passaic County Engineer is recommending the award of the contract to T. Slack Environmental Services in the amount of \$296,276.10 as evidenced in the attached resolution request form; and

**WHEREAS**, T. Slack Environmental Services of Kenilworth, New Jersey holds a State Contract (#A42266) for these types of services; and

**WHEREAS**, said T. Slack has submitted a proposal dated May 4, 2020 for the sum of \$296,276.10 (copy of proposal attached hereto and made a part hereof); and

**WHEREAS**, this matter was discussed via e-mail on May 6, 2020 by the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**WHEREAS**, a certification is attached hereto and made a part hereof indicating the availability of funds for said expenditure.

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to T. Slack Environmental Services of Kenilworth, New Jersey in the amount of \$296,276.10 for the Upgrade of the County Wide Fuel Management System as recommended by the Passaic County Engineer.

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

NDA

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$296,276.10

APPROPRIATION: \$258,885.96 – C-04-55-121-001-920  
\$ 33,956.02 - 0-01-44-900-003-001  
\$ 3,434.12 - C-04-55-163-002-908

PURPOSE: Resolution awarding contract for upgrade of the county wide fuel management system at various locations.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

**1. DESCRIPTION OF RESOLUTION:**

TYPE OF RESOLUTION: Award of Contract

PROJECT NAME & NO. (if applicable): County Wide Fuel Management System

PROJECT LOCATION (if applicable): Various Passaic County Locations

**SUMMARY** (Include full details such as contract award period, purpose, etc):

The County's current fuel management system requires to be replaced. The new fuel management system will consist of hardware and software upgrades at five of the County's fueling locations and the County's fleet of vehicles. T Slack Environmental Services submitted a proposal, dated May 4, 2020, utilizing State Contract A42266 to perform this work for \$296,276.10. This office is recommending to award the contract to T. Slack Environmental Services per their proposal dated May 4, 2020.

**2. CERTIFICATION OF FUNDS:**

AMOUNT OF EXPENDITURE: \$ 296,276.10

REQUISITION # R0-03033

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # 0-01-44-900-003-001 # ~~C-04-55-163-002-908~~ # C-04-55-121-001-920

**3. METHOD OF PROCUREMENT:**

RFP #: \_\_\_\_\_ RFQ #: \_\_\_\_\_  
Add qualifying resolution no. if requesting an award

BID #: \_\_\_\_\_ CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

✓ STATE CONTRACT #: A42266

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

**C-04-55-121-001-920 \$258,885.96**

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: 0-01-44-900-003-001 \$33,956.02 C-04-55-163-002-908 \$3,434.12

**4. COMMITTEE REVIEW / DISTRIBUTION:**

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
Adopted on: Planning & Economic Development  
Official Resolution#: R20200424

✓ Public Works

NJDEP  
UST CERTIFICATION PROGRAM  
#US00334

NJ BUSINESS REGISTRATION  
#0106912



**SLACK**  
ENVIRONMENTAL SERVICES

May 4, 2020

Barry Feinberg, Detective/Captain (Ret.)  
Kenneth A. Simpson, Supervisor of Roads  
Jonathan Pera  
County of Passaic  
307 Pennsylvania Avenue  
Paterson, NJ 07503

Phone: 973-881-4500 (Ofc)  
Cell: 201-390-8008 (B. Feinberg)  
Cell: 973-703-0124 (K. Simpson)  
E-Mail: [bfeinberg@passaiccountynj.org](mailto:bfeinberg@passaiccountynj.org)  
[kenneths@passaiccountynj.org](mailto:kenneths@passaiccountynj.org)  
[jonathanp@passaiccountynj.org](mailto:jonathanp@passaiccountynj.org)

Job Scope: Countywide Fuel Management Systems  
Job Site: Multiple (County Server Option)  
Proposal No. TS-15291 Revision 3

Dear Sirs,

T. Slack Environmental Services, Inc. is pleased to submit the following proposal for your review.  
Pricing is from our NJ State Contract #A42266.

**Scope of Work:** T. Slack Environmental Services will remove the existing outdated OPW Petro Vend fuel management system and replace it with a Gasboy Fuel Management System, using nozzle readers and vehicle fuel tank rings. Some sites will also have fuel dispensers replaced and may have a build-0in fuel management system. Our price includes all labor to install units and dispensers, software installation, training and will assist the county mechanic with the installation of the first 100 rings.

**SITE #1 - PENNSYLVANIA AVE.:**

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00021	Electrician (Tech) Commodity Code 830-69-086774	48	Hours	\$97.00	\$4,656.00
00024	Plumber (S/T) Commodity Code 830-69-086777	16	Hours	\$92.00	\$1,472.00

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200424

180 MARKET STREET, KENILWORTH, NEW JERSEY 07033

PHONE: 908.964.5360 • FAX: 908.964.4244 • E-MAIL ADDRESS: TSLACKENV@COMCAST.NET

NJDEP  
UST CERTIFICATION PROGRAM  
#US00334



NJ BUSINESS REGISTRATION  
#0106912

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
<u>Commodity Code 830-69-086783</u>					
00035	#FL-4MH01P-00 Islander Prime FMS Unit to Include: * Stainless Steel Pedestal Base Unit * FMS Authorization w/Wireless Connectivity	1	Each	\$13,582.40	\$13,582.40
00035	Gasboy 5 Year Extended Services, Includes * 5 Year Gasboy Parts/Labor Warranty * 5 Year FMS System Factory Support Services	1	Each	\$8,807.50	\$8,807.50
00035	#9853KXTWI-DF Atlas 2-Hose/1-Product Dispenser Unit Unit to Include the Following: * Brand Panel * Side-Loaded Nozzles * Internal Filter Assembly - 10 Micron * Lighted Display * Pulsar Output Board * Electromechanical Totalizer * All Stainless Steel Cabinet	1	Each	\$9,500.40	\$9,500.40
00035	Atlas Dispenser Extended Warranty 5 Years, Includes: * 5 Years Gasboy Factory Parts/Labor Warranty	1	Each	\$1,898.00	\$1,898.00
00035	#WB-PKG-PC Avalan Wireless Ethernet Bridge Setup Package, to include: * Wireless Bridge Radios, Antenna & Cable	1	Each	\$2,332.50	\$2,332.50
00035	Router with Built-in Cell Modem	1	Each	\$812.50	\$812.50
00035	Cell Modem Wireless Services (per year) * Includes Set-up and Programming Services	5	Each	\$1,498.00	\$7,490.00

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200424

NJDEP  
UST CERTIFICATION PROGRAM  
#US00334



NJ BUSINESS REGISTRATION  
#0106912

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00035	#871-HB100 Hose Retractor w/1" Hose Bun & Base	2	Each	\$728.00	\$1,456.00
00035	#V34CP-240-MRMS Hose, 3/4" X 20' Curb Pump, Coupled MXMS	2	Each	\$124.80	\$249.60
00035	#66V-0300 Breakaway, 3/4" Single Use	2	Each	\$41.60	\$83.20
00035	#V34CP-012-MRMS Hose, 3/4" X 12" Whip Coupled MXMS	2	Each	\$33.80	\$67.60
00035	#45-5060 Swivel, 3/4" X 3/4" Two-Plane, 90°	2	Each	\$37.70	\$75.40
00035	#11B-0100 Nozzle, Diesel 3/4" Inlet, Green	2	Each	\$83.20	\$166.40
					\$52,649.50

COST: \$52,649.50  
Pennsylvania Ave.

**SITE #2 OEM SITE:**

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00021	Electrician (Tech) Commodity Code 830-69-086774	32	Hours	\$97.00	\$3,104.00
<b>Commodity Code 830-69-086783</b>					
00035	#FL-2MH01P-00 Islander Prime 2 Mechanical Hoses Unit to Include: * Stainless Steel Pedestal Base Unit * FMS Authorization w/Wireless Connectivity	1	Each	\$13,312.00	\$13,312.00
<b>Commodity Code 830-69-086783</b>					
00035	#WB-PKG-PC Avalan Wireless Ethernet Bridge Setup Package, to include: * Wireless Bridge Radios, Antenna & Cable	1	Each	\$2,332.50	\$2,332.50

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200424

NJDEP  
UST CERTIFICATION PROGRAM  
#US00334



NJ BUSINESS REGISTRATION  
#0106912

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
<b>Commodity Code 830-69-086783</b>					
00035	Router with Built-in Cell Modem	1	Each	\$812.50	\$812.50
00035	Cell Modem Wireless Services (per year) * Includes Set-up and Programming Services	5	Each	\$1,498.00	\$7,490.00
00035	Gasboy 5 Year Extended Services, Includes * 5 Year Gasboy Parts/Labor Warranty * 5 Year FMS System Factory Support Services	1	Each	\$8,807.50	\$8,807.50
					<b>\$35,858.50</b>
<b>COST: \$38,858.50</b>					
<b>OEM Site</b>					

### #3 PREAKNESS GC MAINTENANCE:

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00021	Electrician (Tech) Commodity Code 830-69-086774	32	Hours	\$97.00	\$3,104.00
<b>Commodity Code 830-69-086783</b>					
00035	#FL-2MH01P-00 Islander Prime 2 Mechanical Hoses Unit to Include: * Stainless Steel Pedestal Base Unit * FMS Authorization w/Wireless Connectivity	1	Each	\$13,312.00	\$13,312.00
00035	#WB-PKG-PC Avalan Wireless Ethernet Bridge Setup Package, to include: * Wireless Bridge Radios, Antenna & Cable	1	Each	\$2,332.50	\$2,332.50
00035	Router with Built-in Cell Modem	1	Each	\$812.50	\$812.50
00035	Cell Modem Wireless Services (per year) * Includes Set-up and Programming Services	5	Each	\$1,498.00	\$7,490.00

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200424



NJDEP  
UST CERTIFICATION PROGRAM  
#US00334



NJ BUSINESS REGISTRATION  
#0106912

Commodity Code 830-69-086783

00035	Gasboy 5 Year Extended Services, Includes * 5 Year Gasboy Parts/Labor Warranty * 5 Year FMS System Factory Support Services	1	Each	\$8,807.50	\$8,807.50
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\$35,858.50

COST: \$38,858.50

Preakness Golf Course Maintenance

## SITE #4 - PREAKNESS GOLF COURSE:

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00021	Electrician (Tech) Commodity Code 830-69-086774  Commodity Code 830-69-086777	24	Hours	\$97.00	\$2,328.00

Commodity Code 830-69-086783

00035	#9853KX-DF Prime Electronic 1-Hose/1- Product Dispenser Unit.  Unit to Include: * Brand Panel - Unleaded * Single-Sided Prime FMS Panel * Internal Dispenser Controller * Integral FMS Authorization Wireless Connectivity * Front-Loaded Nozzle * Internal Filter Assembly - 10 Micron * Lighted Display * Electromechanical Totalizer * All Stainless Steel Cabinet	1	Each	\$9,500.40	\$9,500.40
00035	#WB-PKG-PC Avalan Wireless Ethernet Bridge Setup Package, to include: * Wireless Bridge Radios, Antenna & Cable	1	Each	\$2,332.50	\$2,332.50
00035	Router with Built-in Cell Modem	1	Each	\$812.50	\$812.50

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200424

NJDEP  
UST CERTIFICATION PROGRAM  
#US00334



NJ BUSINESS REGISTRATION  
#0106912

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00035	Cell Modem Wireless Services (per year) * Includes Set-up and Programming Services	5	Each	\$1,498.00	\$7,490.00
00035	Gasboy 5 Year Extended Services, Includes * 5 Year Gasboy Parts/Labor Warranty * 5 Year FMS System Factory Support Services	1	Each	\$9,629.00	\$9,629.00
					\$33,564.40

COST: \$33,564.40  
Preakness Golf Course

**SITE #5 – PARA TRANSIT (WARRANTIES ONLY):**

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00035	Atlas Dispenser Extended Warranty - 5 Year includes 5 Years Gasboy Factory Parts/Labor Warranty	4	Each	\$1,460.00	\$5,840.00
00035	Z-FL0-ASW395 Master Unit - Gasboy FMS Service 5 Years, Includes: * 5 Years Gasboy Factory Parts/Labor Warranty * 5 Years FMS System Factory Support Services	1	Each	\$6,775.00	\$6,775.00
00035	Satellite Unit - Gasboy FMS Service - 5 Years, Includes: * 5 Years Gasboy Factory Parts/Labor Warranty	1	Each	\$3,876.00	\$3,876.00
					\$16,491.00

COST: \$16,491.00  
Para Transit  
(Equipment costs were included in the tank installation quote)

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200424

NJDEP  
UST CERTIFICATION PROGRAM  
#US00334



NJ BUSINESS REGISTRATION  
#0106912

## SOFTWARE &amp; MISC. ACTIVATION EQUIPMENT:

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00021	Electrician (Tech) Commodity Code 830-69-086774	200	Hours	\$97.00	\$19,400.00
00024	Plumber (S/T) Commodity Code 830-69-086777	80	Hours	\$92.00	\$7,360.00
<b>Commodity Code 830-69-086783</b>					
00035	#FL-HSWFH0-10 Fleet Head Office Software (Loaded onto County's Server)	1	Each	\$10,637.90	\$10,637.90
00035	#Z-0FLO-NRF0XX Nozzle Reader for Unleaded and Diesel	14	Each	\$575.90	\$8,062.60
00035	#Z-FLO-NRPXX Nozzle Reader Protector for Unleaded and Diesel	14	Each	\$23.40	\$327.60
00035	#PA04010000 Wireless Vehicle Programmer	3	Each	\$4,098.90	\$12,296.70
00035	#Z-FLO-VTRXXX Vehicle Fuel Tank Ring or Fuel Cube	900	Each	\$61.10	\$54,990.00
00035	#Z-FLH-PMTR00 Fleet Head Office Mifare Tag Reader	1	Each	\$1,362.40	\$1,362.40
00035	Serial to Ethernet Software	1	Each	\$897.00	\$897.00
00035	#Z-FLO-MTBU01 Blue Mifare Tags (box of 10)	5	Each	\$104.00	\$520.00
					\$115,854.20

COST: 115,854.20

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200424

NJDEP  
UST CERTIFICATION PROGRAM  
#US00334



NJ BUSINESS REGISTRATION  
#0106912

**PROJECT COSTS:**

1.	Pennsylvania Avenue	\$52,649.50
2.	OEM Site	\$38,858.50
3.	Preakness Golf Course Maintenance Garage	\$38,858.50
4.	Preakness Golf Course	\$33,564.40
5.	Para Transit	\$16,491.00
6.	Software & Miscellaneous Activation Equipment	\$115,854.20
		<u>\$296,276.10</u>

**THESE QUOTES ARE VALID FOR 60 DAYS**

**NOTE:** If signed/sealed engineered drawings are required, an additional cost will be incurred.

**PAYMENT TERMS:** Net due upon completion.

**DISPUTES:** Any dispute or disagreement which cannot be resolved by the parties and any controversy, claim or dispute otherwise arising out of or in connection with this agreement, or the breach thereof, or otherwise arising from the project, shall be settled under the rules of the American Arbitration Association. Arbitration proceedings shall be held in Kenilworth, New Jersey, USA, or such other place as is mutually acceptable to both parties. The award in any arbitration proceeding shall be final and binding upon all parties and judgment thereon may be entered in any court of competent jurisdiction upon application of either of the parties. In the event T. Slack Environmental Services, Inc. shall be required to institute litigation and/or arbitration proceedings to enforce the terms of this agreement, or any such matters are placed in the hands of an attorney, T. Slack Environmental Services, Inc. shall be entitled to reimbursement of reasonable attorney's fees, interest and all costs of suit and/or arbitration proceedings.

If this proposal is acceptable, please sign and return the signatory sheet attached. If you have any questions or comments regarding this proposal, please feel free to contact me at (908) 964-5360. Thank you for considering T. SLACK ENVIRONMENTAL SERVICES, INC. to assist you in your environmental needs.

Sincerely,

A handwritten signature in black ink, appearing to read "Vincent D'Alessandro", written over a light blue horizontal line.

Vincent D'Alessandro  
Operations Manager



**RESOLUTION REQUEST FORM**

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

**1. DESCRIPTION OF RESOLUTION:**

TYPE OF RESOLUTION: Award of Contract

PROJECT NAME & NO. (if applicable): County Wide Fuel Management System

PROJECT LOCATION (if applicable): Various Passaic County Locations

**SUMMARY** (Include full details such as contract award period, purpose, etc):

The County's current fuel management system requires to be replaced. The new fuel management system will consists of hardware and software upgrades at five of the County's fueling locations and the County's fleet of vehicles. T Slack Environmental Services submitted a proposal, dated May 4, 2020, utilizing State Contract A42266 to perform this work for \$296,276.10. This office is recommending to award the contract to T. Slack Environmental Services per their proposal dated May 4, 2020.

**2. CERTIFICATION OF FUNDS:**

AMOUNT OF EXPENDITURE: \$ 296,276.10

REQUISITION # R0-03033

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # 0-01-44-900-003-001 # ~~C-04-55-163-002-908~~ # C-04-55-121-001-920

**3. METHOD OF PROCUREMENT:**

RFP #: \_\_\_\_\_

RFQ #: \_\_\_\_\_  
Add qualifying resolution no. if requesting an award

BID #: \_\_\_\_\_

CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

✓ STATE CONTRACT #: A42266

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

**C-04-55-121-001-920 \$258,885.96**

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: 0-01-44-900-003-001 \$33,956.02 C-04-55-163-002-908 \$3,434.12

**4. COMMITTEE REVIEW / DISTRIBUTION:**

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
Adopted on: Planning & Economic Development  
Official Resolution#: R20200424

✓ Public Works

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARDDING FLOORING INSTALLATION AT THE COURTHOUSE ANNEX AT 77 HAMILTON STREET TO RFS COMMERCIAL UNDER STATE CONTRAT# A81751 IN THE CITY OF PATERSON, NEW JERSEY PURSUANT TO N.J.S.A 40A: 11-24 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200425</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-51							
CAF #	C-04-55-163-002-903							
Purchase Req. #	R0-03085							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING AWARDING FLOORING INSTALLATION AT THE COURTHOUSE ANNEX AT 63 HAMILTON STREET TO RFS COMMERCIAL UNDER STATE CONTRACT# A81751 IN THE CITY OF PATERSON, NEW JERSEY PURSUANT TO N.J.S.A 40A: 11-24**

**WHEREAS**, the County of Passaic (hereafter "County") will undertake a project to Renovate and Install new flooring at various rooms of the Courthouse Annex located 63 Hamilton Street in the City of Paterson, New Jersey; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, et seq. the County may without advertising for bids purchase goods or services under any contract or contracts for such goods or service entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, RFS Commercial is a State Approved under State Contract ID # A81751; and

**WHEREAS**, pursuant to N.J.S.A. 40A: 11-24 the Passaic County Engineer has recommended award of the contract to RFS Commercial for the Renovation and Flooring Installation Courthouse Annex located at 63 Hamilton Street in the amount of five thousand two hundred sixty two dollars and eighty nine cents (\$5,262.89) as outlined in their April 7, 2020 proposal; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

**WHEREAS**, this matter was discussed via email on May 6, 2020 by the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-24, the Board of Chosen Freeholders of the County of Passaic hereby awards a contract to RFS Commercial for the Renovation and Flooring installation at the Courthouse Annex located at 63 Hamilton Street in the amount of five thousand two hundred sixty two dollars and eighty nine cents (\$5,262.89); and as recommended by the Passaic County Engineer.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

NDA

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,262.89

APPROPRIATION: C-04-55-163-002-903

PURPOSE: Resolution authorizing awarding flooring installation at the courthouse annex at 77 Hamilton Street to RFS Commercial.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr





## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

**1. DESCRIPTION OF RESOLUTION:**

TYPE OF RESOLUTION: Award of Contract

PROJECT NAME & NO. (If applicable): Courthouse Annex Flooring Installation

PROJECT LOCATION (If applicable): Courthouse Annex, 63 Hamilton Street, City of Paterson

SUMMARY (Include full details such as contract award period, purpose, etc):

Flooring installation is required in various rooms within the Courthouse Annex, as outlined in RFS Commercial proposal dated April 7, 2020 based on State Contract A81751. This office recommends the award of contract to RFS Commercial for \$5,262.89 as outlined in their proposal dated April 7, 2020.

**2. CERTIFICATION OF FUNDS:**

AMOUNT OF EXPENDITURE: \$ 5,262.89

REQUISITION # R0-03085

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-903 # \_\_\_\_\_ # \_\_\_\_\_

**3. METHOD OF PROCUREMENT:**

RFP #: \_\_\_\_\_ RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

BID #: \_\_\_\_\_ CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

✓ STATE CONTRACT #: A81751

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: \_\_\_\_\_

**4. COMMITTEE REVIEW / DISTRIBUTION:**

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200425

Planning & Economic Development ✓ Public Works



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

**1. DESCRIPTION OF RESOLUTION:**

TYPE OF RESOLUTION: Award of Contract

PROJECT NAME & NO. (If applicable): Courthouse Annex Flooring Installation

PROJECT LOCATION (If applicable): Courthouse Annex, 63 Hamilton Street, City of Paterson

SUMMARY (Include full details such as contract award period, purpose, etc):

Flooring installation is required in various rooms within the Courthouse Annex, as outlined in RFS Commercial proposal dated April 7, 2020 based on State Contract A81751. This office recommends the award of contract to RFS Commercial for \$5,262.89 as outlined in their proposal dated April 7, 2020.

**2. CERTIFICATION OF FUNDS:**

AMOUNT OF EXPENDITURE: \$ 5,262.89

REQUISITION # R0-03085

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-163-002-903 # \_\_\_\_\_ # \_\_\_\_\_

**3. METHOD OF PROCUREMENT:**

RFP #: \_\_\_\_\_ RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

BID #: \_\_\_\_\_ CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

✓ STATE CONTRACT #: A81751

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: \_\_\_\_\_

**4. COMMITTEE REVIEW / DISTRIBUTION:**

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200425

Planning & Economic Development ✓ Public Works

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING THE GOFFLE BROOK PARK TURF FIELD PARKING LOT IMPROVEMENTS PROJECT TO THOMAS AND SONS BUILDERS, LLC DBA DEVELOP BUILDERS, OF 411 HACKENSACK AVENUE, HACKENSACK NEW JERSEY PER BID # C-20-008 PURSUANT TO N.J.S.A 40A: 11-24ET SEQ ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200426							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-52							
CAF #	0-20-56-620-001-603							
Purchase Req. #	R0-03106							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AWARDING THE GOFFLE BROOK PARK TURF FIELD  
PARKING LOT IMPROVEMENTS PROJECT TO THOMAS AND SONS  
BUILDERS, LLC DBA DEVELOP BUILDERS, OF 411 HACKENSACK AVENUE,  
HACKENSACK NEW JERSEY PER BID # C-20-008 PURSUANT TO N.J.S.A 40A:  
11-24ET SEQ**

**WHEREAS**, the County of Passaic (hereafter "County") will undertake the Goffle Brook Park Turf Field Parking Lot Improvement Project; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-23 the County issued bid # C-20-008 advertisement for bids which was published in advance of the date fixed for receiving the bids to promote competitive bidding; the County received bids for C-20-008 on May 8, 2020; and

**WHEREAS**, pursuant to N.J.S.A. 40A: 11-24 the Passaic County Engineer has recommended award of the contract to the third lowest responsible bidder, Thomas & Sons Builders LLC (the two lowest bidder, Alimi Builders and Picerno Giordano Construction, LLC withdrew their bid) for the Goffle Brook Turf Field Parking Lot Improvements Project with a base bid of \$169,453.00 and alternate #1 of \$35,100.00 resulting in a total bid amount of \$204,553.00; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

**WHEREAS**, this matter was discussed via email on May 14, 2020 by the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-24, the Board of Chosen Freeholders of the County of Passaic hereby awards a awarding a contract to the lowest responsible bidder, Thomas & Sons Builders, LLC for the Goffle Brook Turf Field Parking Lot Improvements Project with a base bid of \$169,453.00 and alternate #1 of \$35,100.00 resulting in a total bid amount of \$204,553.00 as recommended by the County Engineer.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

NDA

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$204,553.00

APPROPRIATION: \$125,000.00 – O-20-56-620-001-603  
\$ 79,553.00 – C-04-55-163-002-904

PURPOSE: Resolution awarding the Goffle Brook Park turf field parking lot improvement project to Thomas and Sons.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Bid Award

PROJECT NAME & NO. (If applicable): Goffle Brook Park Turf Field Parking Lot Improvements

PROJECT LOCATION (If applicable): Goffle Brook Park, Borough of Hawthorne

**SUMMARY**(Include full details such as contract award period, purpose, etc):

As per Resolution R20200194, the Goffle Brook Park Turf Field Improvements project was authorized to be advertised and receipt of bids. Bids were taken on May 8, 2020 for the project C-20-008: Goffle Brook Park Turf Field Parking Lot Improvements. Five bids were received. Two bidders (Alimi Builders, Inc. and Picerno Giordano Construction, LLC) withdrew their bids. The remaining lowest bidder was Thomas and Sons Builders LLC DBA Develop Builders, with a base bid of \$169,453.00 and an Alternate Bid of \$35,100.00, totaling \$204,553.00. Therefore, the Award of Contract is recommended to be Thomas and Sons Builders LLC DBA Develop Builders for \$204,553.00.

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 204,553.00

REQUISITION # R0-03106

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # 0-20-56-620-001-603 # \_\_\_\_\_ # C-04-55-163-002-904

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_ RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

✓ BID #: C-20-008 5/8/2020 CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

✓ OTHER: 0-20-56-620-001-603 \$125,000.00; C-04-55-163-002-904 79,553.00

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
 Adopted on: Planning & Economic Development  
 Official Resolution#: R20200426

✓ Public Works

**PASSAIC COUNTY**  
 OFFICE OF THE COUNTY ENGINEER  
 PROJECT C-20-008: GOFFLE BROOK PARK TURF FIELD PARKING LOT IMPROVEMENTS  
 BOROUGH OF HAWTHORNE  
 SUMMARY OF BIDS  
 DATE RECEIVED: FRIDAY, MAY 8, 2020

ITEM NO.	PAY ITEM DESCRIPTION	UNIT	QUANTITY	ENGINEERS ESTIMATE		Thomas & Sons Builders, LLC 174 Cedar Rd. New Milford, NJ 07848	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	BASE BID						
1	PERFORMANCE BOND AND PAVEMENT BOND	L.S.	1	\$2,500.00	\$2,500.00	\$5,233.00	\$5,233.00
2	MOBILIZATION	L.S.	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
3	TEMPORARY SOIL EROSION AND SEDIMENT CONTROLS	L.S.	1	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00
4	TEMPORARY CONSTRUCTION FENCE	L.F.	100	\$20.00	\$2,000.00	\$10.00	\$1,000.00
5	SITE WORK	L.S.	1	\$20,000.00	\$20,000.00	\$42,000.00	\$42,000.00
6	CONCRETE WHEEL STOPS	EA	21	\$40.00	\$840.00	\$100.00	\$2,100.00
7	5" THICK HOT MIX ASPHALT (HMA) PAVEMENT ITEM INCLUDES: PGA and GEOTEXTILE BE	S.Y.	10	\$120.00	\$1,200.00	\$100.00	\$1,000.00
8	POROUS ASPHALT INCLUDING GEOTEXTILE & CRUSHED STONE UNDER ASPHALT	S.Y.	1,050	\$140.00	\$147,000.00	\$95.00	\$99,750.00
9	PAVEMENT MARKINGS & STRIPING	L.S.	1	\$2,000.00	\$2,000.00	\$2,870.00	\$2,870.00
10	PARKING LOT SIGNS	UNIT	5	\$500.00	\$2,500.00	\$100.00	\$500.00
11	REDRESS EXISTING PAVEMENT SUBBASE AT PATH TO MAINTLAND AVENUE	L.S.	1	\$10,000.00	\$10,000.00	\$500.00	\$500.00
12	AS-BUILT PLANS	L.S.	1	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00
	<b>SUBTOTAL - BASE BID</b>				<b>\$205,040.00</b>		<b>\$169,453.00</b>
	<b>ALTERNATE BID NO. 1</b>						
1	3" HOT MIX ASPHALT (HMA) SURFACE COURSE AT PATH TO DOG PARK	S.Y.	1,300	\$19.00	\$24,700.00	\$27.00	\$35,100.00
	<b>SUBTOTAL - ALTERNATE BID NO. 1</b>				<b>\$24,700.00</b>		<b>\$35,100.00</b>
	<b>TOTAL (Base Bid):</b>				<b>\$205,040.00</b>		<b>\$169,453.00</b>
	<b>TOTAL (Base Bid Plus Alternate Bid #1):</b>				<b>\$229,740.00</b>		<b>\$204,553.00</b>

Note - As per Alimi Builders, Inc's letter dated May 11, 2020, their bid was withdrawn.  
 Note - As per Piceiro-Giordano Construction LLC's letter dated May 14, 2020, their bid was withdrawn.



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Bid Award

PROJECT NAME & NO. (If applicable): Goffle Brook Park Turf Field Parking Lot Improvements

PROJECT LOCATION (If applicable): Goffle Brook Park, Borough of Hawthorne

**SUMMARY**(Include full details such as contract award period, purpose, etc):

As per Resolution R20200194, the Goffle Brook Park Turf Field Improvements project was authorized to be advertised and receipt of bids. Bids were taken on May 8, 2020 for the project C-20-008: Goffle Brook Park Turf Field Parking Lot Improvements. Five bids were received. Two bidders (Alimi Builders, Inc. and Picerno Giordano Construction, LLC) withdrew their bids. The remaining lowest bidder was Thomas and Sons Builders LLC DBA Develop Builders, with a base bid of \$169,453.00 and an Alternate Bid of \$35,100.00, totaling \$204,553.00. Therefore, the Award of Contract is recommended to be Thomas and Sons Builders LLC DBA Develop Builders for \$204,553.00.

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 204,553.00

REQUISITION # R0-03106

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # 0-20-56-620-001-603 # \_\_\_\_\_ # C-04-55-163-002-904

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_ RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

✓ BID #: C-20-008 5/8/2020 CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein, including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

✓ OTHER: 0-20-56-620-001-603 \$125,000.00; C-04-55-163-002-904 79,553.00

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
 Adopted on: Planning & Economic Development  
 Official Resolution#: R20200426

✓ Public Works



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO BALITANO CONSTRUCTION, CO. FOR THE WESTERVELT-VANDERHOEF HISTORIC LANDSCAPE RESTORATION PROJECT, PURSUANT TO N.J.S.A. 40A:11-4 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HISTORICAL SOCIETY

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200427</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-53							
CAF #	G-01-41-781-019-905							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO BALITANO CONSTRUCTION, CO. FOR THE WESTERVELT-VANDERHOEF HISTORIC LANDSCAPE RESTORATION PROJECT, PURSUANT TO N.J.S.A. 40A:11-4**

**WHEREAS**, the County of Passaic (hereafter “County”) owns and maintains the Westervelt-Vanderhoef House, an historic site located within Weasel Brook Park, and a part of the Passaic County Park System; and

**WHEREAS**, in an order to preserve and protect the Lambert Castle for future generations of Passaic County residents, the Passaic County Board of Chosen Freeholders (hereafter “Board”) undertook the Westervelt-Vanderhoef Historic Landscape Project (hereafter “Project”); and

**WHEREAS**, on October 23, 2019, the County was informed by the New Jersey Department of Environmental Protection, Garden State Preservation Trust, awarded the County a Green Acres matching grant in the amount of two hundred eighty nine thousand and five hundred dollars (\$289,500.00) for the Project; and

**WHEREAS**, on December 30, 2019, the Board approved Resolution No. R20191238, authorizing advertisement and receipt of bids for the Project, pursuant to N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, on May 12, 2020, the Passaic County Purchasing Department unsealed Construction Bid C-20-005 for the Project, with Balitano Contracting Co., 289 Forest Road, Fort Lee, New Jersey 07024, as the lowest responsible bidder, for a total construction cost of eighty seven thousand dollars (\$87,000.00); and

**WHEREAS**, the proposal from Balitano Contracting Co. was reviewed by the Director of the County’s Department of Cultural and Historic Affairs, and is being recommended for approval by the Board; and

**WHEREAS**, this matter was approved by the Public Works Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, that a contract is awarded to Balitano Contracting Co., in an amount not to exceed eighty seven thousand dollars (\$87,000.00) for the Westervelt-Vanderhoef Historic Landscape Restoration Project; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

May 19, 2020


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$87,000.00

APPROPRIATION: \$43,500.00 - G-01-41-781-019-905  
\$43,500.00 - O-20-56-651-003-603

PURPOSE: Resolution authorizing an award of contract to  
Balitano Construction, Co.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

NAME OF REQUESTER: Kelly C. Ruffel DEPARTMENT/DIVISION: Cultural & Historic Affairs

### 1. DESCRIPTION OF RESOLUTION:

TYPE OF RESOLUTION: Bid Award

PROJECT NAME & NO. (If applicable): Vanderhoef House Historic Landscape Restoration

PROJECT LOCATION (If applicable): Weasel Brook Park

SUMMARY (Include full details such as contract award period, purpose, etc):

A resolution to award a contract to Balitano Contracting Inc. pursuant to Bid C-20-005

### 2. CERTIFICATION OF FUNDS:

AMOUNT OF EXPENDITURE: \$ 87,000

REQUISITION # Pending Vendor Set-up

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # \_\_\_\_\_

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # G-01-41-781-019-905 # \_\_\_\_\_ # O-20-56-651-003-603

### 3. METHOD OF PROCUREMENT:

RFP #: \_\_\_\_\_

RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

✓ BID #: 20-005

CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: \_\_\_\_\_

### 4. COMMITTEE REVIEW / DISTRIBUTION:

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020

Adopted on: Planned Economic Development

✓ Public Works

Official Resolution#: R20200427

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2019-0538 TO AUTHORIZE INCREASE OF THE TOTAL ESTIMATED AWARDED TO NUTRIEN AG SOLUTIONS INC, FOR FERTILIZER/CHEMICAL MATERIALS, FOR THE COUNTY OF PASSAIC GOLF COURSE, FOR THE PERIOD OF JUNE 1, 2019 THROUGH MAY 31, 2020, AS PER BID SB-19-028

THIS RESOLUTION WAS REQUESTED BY:  
PARKS & RECREATION DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200428</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-54							
CAF #	9-01-28-198-002-F05							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AMENDING R-2019-0538 TO AUTHORIZE INCREASE OF THE TOTAL ESTIMATED AWARDED TO NUTRIEN AG SOLUTIONS INC, FOR FERTILIZER/CHEMICAL MATERIALS, FOR THE COUNTY OF PASSAIC GOLF COURSE, FOR THE PERIOD OF JUNE 1, 2019 THROUGH MAY 31, 2020, AS PER BID SB-19-028**

**WHEREAS**, by Resolution R-2019-0538, dated June 25, 2019, the Passaic County Board of Chosen Freeholders awarded a bid contract to Nutrien AG Solutions Inc. for fertilizer, chemical materials, for the County of Passaic Golf Course, for contract period from June 1, 2019 through May 31, 2020, for a total estimated amount of \$40,561.52; and

**WHEREAS**, all items were awarded on a line item basis, but awards are based on the lowest price and meeting the specifications; and

**WHEREAS**, on May 1, 2020, the Director of the Parks & Recreation Department, issued a revised recommendation letter, recommending the award of line item #27 in the amount of \$658.50 to Nutrien AG Solutions, Inc. due to a miscalculation submitted Site One Landscape Supply bid as evidenced in the attached memorandum; and

**WHEREAS**, this matter was discussed via e-mail on May 6, 2020 by the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby amends Resolution R-2019-0538, dated June 25, 2019, to authorize the bid award of line item #27 to Nutrien AG Solutions, Inc., as recommended by the Passaic County Parks & Recreation Director.

**LET IT BE FURTHER RESOLVED**, that in all other respects R-2019-0538, dated June 25, 2019, shall remain in full force and effect.

NAD

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$658.50

APPROPRIATION: 0-01-28-198-002-F05

PURPOSE: Resolution authorizing an increase of previously awarded contract to Nutrien AG Solutions.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



**RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Darryl Sparta  
 Telephone #: 973-872-6417

**DESCRIPTION OF RESOLUTION:**

\* Amend resolution #20190538 awarding SB-19-028, Fertilizer/Chemical Materials, Award item #27 to the next lowest bidder.(Nutrien AG Solutions Inc.)

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF ***THE REQUISITION FROM EDMUNDS***

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 235,189.44  
 REQUISITION # various TBD  
 ACCOUNT # 9-01-28-198-002-F05

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services \_\_\_\_\_  
 Law & Public Safety \_\_\_\_\_  
 Planning & Economic Development \_\_\_\_\_  
 Public Works 5/6/2020

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200428





RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Darryl Sparta
Telephone #: 973-872-6417

DESCRIPTION OF RESOLUTION:

Amend resolution #20190538 awarding SB-19-028, Fertilizer/Chemical Materials, Award item #27 to the next lowest bidder.(Nutrien AG Solutions Inc.)

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 235,189.44
REQUISITION # various TBD
ACCOUNT # 9-01-28-198-002-F05

4. METHOD OF PROCUREMENT:

[ ] RFP [ ] RFQ [x] Bid
[ ] Other:

5. COMMITTEE REVIEW:

DATE:

[ ] Administration & Finance
[ ] Budget
[ ] Health
[ ] Human Services
[ ] Law & Public Safety
[ ] Planning & Economic Development
[x] Public Works
5/6/2020

6. DISTRIBUTION LIST:

[ ] Administration [ ] Finance [ ] Counsel
[ ] Clerk to the Board [x] Procurement

Introduced on: May 19, 2020
Adopted on: May 19, 2020
Official Resolution#: R20200428

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
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Assad R. Akhter  
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Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #28 FOR H & S CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200429</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-55							
CAF #	C-04-55-157-007-901							
Purchase Req. #	17-06040							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING CHANGE ORDER #28 FOR H & S CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter "Board") passed resolution R2017-0478 on June 12, 2017 awarding a contract to H & S Construction & Mechanical, Inc. for the project known as the Renovations to the Passaic County Court House Annex; and

**WHEREAS**, it is now necessary for a change order (Change Order #28) be made reflecting a net increase of \$146,246.80 resulting in an overall increase of the original contract in the amount of \$10,344,773.28; and

**WHEREAS**, this proposed Change Order #28 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is allowed under the Local Public Contracts Law N.J.S.A. 40A:11-1; and

**WHEREAS**, pursuant to the regulations under N.J.A.C. 5:30-11.9 of the State of New Jersey Department of Community Affairs permits change orders in excess of 20% as long as the following is present:

- 1) a written certification by the contractor containing the following:
  - i) an explanation of the factual circumstances which necessitate issuance of the change order;
  - ii) a statement indicating why these circumstances could not have been foreseen;
  - iii) a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules;
  - iv) if the nature of the change order is technical, the certification shall include a certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;
- 2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision; and

**WHEREAS**, the County of Passaic is in receipt of a certification from the County Engineer dated May 11, 2020, see copy attached hereto; and

**WHEREAS**, the Office of the County Engineer has also submitted a resolution request form to the Board dated May 6, 2020 requesting the adoption of Change Order #28, a copy of which is attached hereto and made a part hereof; and

**WHEREAS**, the Passaic County Administrator has filed a letter with the Board of Chosen Freeholders dated May 15, 2020 requesting that the Board review this matter and consider adopting this Change Order (see copy attached); and

**WHEREAS**, this proposed change order will bring the contract above the 20% threshold generally permitted under the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., but is being considered because it would be impractical to award a new contract for this additional work; and

**WHEREAS**, this matter was discussed via email at the May 6, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein;

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby approves Change Order #28 of the contract awarded to H & S Construction & Mechanical, Inc. for the project known as the Renovations to the Passaic County Court House Annex, which was recommended for approval by the Office of the Passaic County Engineer:

**CHANGE ORDER #28**

1. DESCRIPTION AND VALUE OF CHANGE

See letter attached hereto

Addition	\$ 146,246.80
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REASON FOR CHANGE

See letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 7,994,000.00
Previous Additions		\$ 2,640,666.88
Total		\$10,634,666.88
Previous Deductions		\$ 436,140.40
Net Prior to This Change		\$10,198,526.48
Amount of This Change	Add	\$ 146,246.80
Contract Amount to Date		\$10,334,773.30

**LET IT BE FURTHER RESOLVED**, that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board is authorized to publish a notice of this action in the Herald News indicating the additional amount to be expended, the original contract price, the nature of the original and additional work authorized by the within resolution and why it is necessary to expend the additional funds.

**LET IT BE FURTHER RESOLVED**, that the said Clerk to the Board shall report this action to the Division of Local Government Affairs of the Department of Community Affairs of the State of New Jersey in its annual audit.

NAD

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$146,246.80

APPROPRIATION: \$115,533.08 – C-04-55-163-002-903  
\$ 32,713.72 – C-04-55-157-007-901

PURPOSE: Resolution authorizing change order #28 for H&S  
Construction & Mechanical, Inc.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



### RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

**1. DESCRIPTION OF RESOLUTION:**

TYPE OF RESOLUTION: Bid Award

PROJECT NAME & NO. (If applicable): Passaic County Courthouse Annex Renovations

PROJECT LOCATION (If applicable): Passaic County Courthouse Annex, Paterson

**SUMMARY**(Include full details such as contract award period, purpose, etc):

Bids were received on April 26, 2017 for the Passaic County Courthouse Annex Renovations. The project involved asbestos removal, general construction renovation, and the installation of a new elevator, and an alternative was included for three exterior custom stile and rail wood doors. H & S Construction was the low bidder on this project, and was awarded a contract in the amount of \$7,994,000.00 by Resolution R2017-0478, dated 6/12/17. Change Order # 28 brings the current contract total to \$10,344,773.30. An Over 20% letter is required.

**2. CERTIFICATION OF FUNDS:**

AMOUNT OF EXPENDITURE: \$ 146,246.80 (Add)

REQUISITION # \_\_\_\_\_

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 17-06040

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-157-007-901 # \_\_\_\_\_ # C-04-55-163-002-903

**3. METHOD OF PROCUREMENT:**

RFP #: \_\_\_\_\_

RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

✓ BID #: C-17-003 4/26/17

CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

C-04-55-157-007-901 \$32,713.72 AND C-04-55-163-002-903 \$115,533.08

NON-FAIR & OPEN: (A copy of an executed *Business Entity Disclosure Certification* must be attached)

OTHER: \_\_\_\_\_

**4. COMMITTEE REVIEW / DISTRIBUTION:**

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200429

✓ Public Works

## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
PROJECT No.

28 (ADD)FINAL

DATE: April 30, 2020PROJECT TITLE: COURTHOUSE ANNEX RENOVATION AND REHABILITATIONLOCATION: PATERSON, NJDATE OF CONTRACT: 12-Jun-17OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERSCONTRACTOR: H&S CONSTRUCTION AND MECHANICAL INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<u>Additions</u>					
<u>1</u>	C.O. #96- Additional carpentry work as requested by Architect of Record	1	EA	\$ 3,615.66	\$ 3,615.66
<u>2</u>	C.O. 100- Repair wall in Stairway G05 due to moisture penetration. Apply cement brown coat as part of repair. (Overhead and Profit included)	1	EA	\$ 35,336.87	\$ 35,336.87
<u>3</u>	C.O. 101 - Provide shaftwall partitions to close off duct shaft between elevator shaft according to Revision #34. (Overhead and Profit included)	1	EA	\$ 29,932.97	\$ 29,932.97
<u>4</u>	C.O. 103-Provide approximately 180sf of new acoustical grid and tile in Electric Room #309. (Overhead and Profit included)	1	EA	\$ 1,533.41	\$ 1,533.41
	C.O. #105- Rebuild wood paneling and provide new ceiling grid as per work affected by new elevator shaft	1	EA	\$ 647.87	\$ 647.87
<u>5</u>	C.O. #106- Provide pressure treated 2x4 and plywood framing to create frame/base for counter tops in toilet rooms G13, G10, 110, 111, 204, and 206 as per architect of record: (Overhead and Profit included)	1	EA	\$ 16,897.81	\$ 16,897.81
<u>6</u>	C.O. #107- Door #121 marked as reserve on A6.01. Installed existing door, cut down, chiseled hinges, mortised lock. See attached. Shaft work, demo of wood ceiling and elevator access platform above to make room for scaffolding needed for shaftwall. (Overhead and Profit included)	1	EA	\$ 2,557.37	\$ 2,557.37
<u>7</u>	C.O. #108- Additional 5KW lighting inverter for 2nd floor lighting at request of architect of record.	1	EA	\$ 26,987.34	\$ 26,987.34

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200429

## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
PROJECT No.

28 (ADD)FINAL

DATE: April 30, 2020PROJECT TITLE: COURTHOUSE ANNEX RENOVATION AND REHABILITATIONLOCATION: PATERSON, NJDATE OF CONTRACT: 12-Jun-17OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERSCONTRACTOR: H&S CONSTRUCTION AND MECHANICAL INC.

<u>8</u>	C.O. #109- Additional fence rental time from 1/4/20 until 2/4/20. As of 2/4/20, temporary fence will be taken over by Desesa Engineering (Overhead and Profit included)	1	EA	\$	215.85	\$	215.85
<u>9</u>	C.O. #110- As per Architect of Record, replace (4) lights in Grand Jury room with surface mounted lights. (Overhead and Profit included)	1	EA	\$	10,470.87	\$	10,470.87
<u>10</u>	C.O. #113- Provide the cost of Labor, Material and Equipment to furnish unit heaters in the tunnel area as per additional scope request. (Overhead and Profit included)	1	EA	\$	5,186.07	\$	5,186.07
<u>11</u>	C.O. #115- Provide the cost of Labor, Material and Equipment to repair exterior handrails on Hamilton Street entrance. (Overhead and Profit included)	1	EA	\$	769.83	\$	769.83
<u>12</u>	C.O. #119- Provide the cost of Labor, Material and Equipment to replace boxes needed by Court IT. (Overhead and Profit included)	1	EA	\$	1,746.18	\$	1,746.18
<u>13</u>	C.O. #120- Provide the cost of Labor, Material and Equipment to install smoke detector and light not shown on refurbished elevator drawings but required. Remove trim from attic and install on back stairwell as per LAN. (Overhead and Profit included)	1	EA	\$	2,958.78	\$	2,958.78
<u>14</u>	C.O. #123- Provide the cost of Labor, Material and Equipment to provide items needed by Schindler to get elevator inspection. These items are code revisions and other items not shown on drawings. (Overhead and Profit included)	1	EA	\$	3,876.95	\$	3,876.95
<u>15</u>	C.O. #124- Provide the cost of Labor, Material and Equipment to provide items needed by East Coast to get elevator inspection on the refurbished unit. These items are code revisions and other items not shown on drawings. (Overhead and Profit included)	1	EA	\$	2,376.41	\$	2,376.41

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200429



COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
 PROJECT No.

28 (ADD)FINAL

DATE: April 30, 2020

PROJECT TITLE: COURTHOUSE ANNEX RENOVATION AND REHABILITATION  
 LOCATION: PATERSON, NJ  
 DATE OF CONTRACT: 12-Jun-17  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: H&S CONSTRUCTION AND MECHANICAL INC.

<u>16</u>	C.O. #125-Provide the cost of labor and material to provide door D036 which was to be ETR. That door was used in another location so one is needed here. (Overhead and Profit included)	1	EA	\$	1,136.56	\$	1,136.56
<b><u>Deductions</u></b>							
<b><u>Total Extras</u></b>						<b>\$</b>	<b>146,246.80</b>
<b><u>Total Supplementals</u></b>							
<b><u>Total Adds</u></b>						<b>\$</b>	<b>146,246.80</b>
<b><u>Total Deduct</u></b>						<b>\$</b>	<b>-</b>

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....	
ORIGINAL DATE FOR COMPLETION.....	September 21, 2019
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	50 Calendar Days
NEW DATE FOR COMPLETION IS.....	November 10, 2019

2. REASON FOR CHANGE

The following work addresses all out of scope work items and unforeseen conditions as work on the project nears completion.



### RESOLUTION REQUEST FORM

NAME OF REQUESTER: Sandy Laufer DEPARTMENT/DIVISION: Engineering

**1. DESCRIPTION OF RESOLUTION:**

TYPE OF RESOLUTION: Bid Award

PROJECT NAME & NO. (If applicable): Passaic County Courthouse Annex Renovations

PROJECT LOCATION (If applicable): Passaic County Courthouse Annex, Paterson

**SUMMARY**(Include full details such as contract award period, purpose, etc):

Bids were received on April 26, 2017 for the Passaic County Courthouse Annex Renovations. The project involved asbestos removal, general construction renovation, and the installation of a new elevator, and an alternative was included for three exterior custom stile and rail wood doors. H & S Construction was the low bidder on this project, and was awarded a contract in the amount of \$7,994,000.00 by Resolution R2017-0478, dated 6/12/17. Change Order # 28 brings the current contract total to \$10,344,773.30. An Over 20% letter is required.

**2. CERTIFICATION OF FUNDS:**

AMOUNT OF EXPENDITURE: \$ 146,246.80 (Add)

REQUISITION # \_\_\_\_\_

(A copy of the requisition from Edmunds must be attached)

PURCHASE ORDER # 17-06040

(A copy of the purchase order and change order request form must be attached)

ACCOUNT # C-04-55-157-007-901 # \_\_\_\_\_ # C-04-55-163-002-903

**3. METHOD OF PROCUREMENT:**

RFP #: \_\_\_\_\_

RFQ #: \_\_\_\_\_

Add qualifying resolution no. if requesting an award

✓ BID #: C-17-003 4/26/17

CO-OP: \_\_\_\_\_ NO: \_\_\_\_\_

STATE CONTRACT #: \_\_\_\_\_

EXCEPTIONS (per N.J.S.A. 40A:11-5 et seq.): \_\_\_\_\_

QUOTES: (Please add all solicited quotes herein; including vendor name and total amount.)

**C-04-55-157-007-901 \$32,713.72 AND C-04-55-163-002-903 \$115,533.08**

NON-FAIR & OPEN: (A copy of an executed Business Entity Disclosure Certification must be attached)

OTHER: \_\_\_\_\_

**4. COMMITTEE REVIEW / DISTRIBUTION:**

Administration & Finance

Health & Human Services

Law & Public Safety

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200429

✓ **Public Works**



## County of Passaic

Administration Building Room 205  
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova  
County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: [adenova@passaiccountynj.org](mailto:adenova@passaiccountynj.org)

### MEMORANDUM

TO: Board of Chosen Freeholders

FROM: Anthony J. De Nova III, County Administrator

DATE: May 15, 2020

RE: H & S Contracting  
Renovations to the Court House Annex  
Change Order #28 – (add) exceeding 20% of the contract

In my capacity of Chief Executive Officer of the County of Passaic, I am hereby requesting that the Board of Chosen Freeholders adopt a Change Order pertaining to the above referenced contract, reflecting an increase in the contract in the amount of \$146,246.80. By way of background to the request, I received a letter from the County Engineer Jonathan Pera, along with its attachment outlining the various factors that contributed to this project exceeding the 20% required under the Local Public Contract Law, N.J.A.C. 5:30-11.9. The additional work in the amount of \$146,246.80 resulted in a new contract amount of \$10,344,773.28.

Under the above-mentioned circumstance, I join in the recommendations of both the County Engineer and Freeholder Members of the Public Works Committee, that this change order in excess of the original contract be awarded and adjusted by the amount of \$146,246.80 to H & S Contracting.

Anthony J. De Nova III  
County Administrator

Atts.

AND/es

C: Public Works, Freeholder Committee:  
T.J. Best, Chair, Asaad Akhter, John Bartlett  
Matthew P. Jordan, Esq., County Counsel  
Jonathan Pera, P.E., County Engineering  
Richard Cahill, Director of Finance



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

May 11, 2020

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Mr. Anthony J. DeNova  
County Administrator  
Passaic County Administration Building  
401 Grand Street  
Paterson, N.J. 07505

Re: Renovations to the Court House Annex  
H & S Contracting  
Change Order # 28

Dear Mr. DeNova,

A net Change Order for additional work in the amount of \$146,246.80 was reviewed and recommended for approval by the Public Works Committee at its meeting of May 6, 2020. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This Change Order can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% was due to additional work needed due to unforeseen conditions and change in project scope. It was determined that repairs were required in Stairway G05 due to moisture penetration. Shaft wall partitions were required to close off duct shaft between elevator shaft as well as additional elevator items. An additional 5KW lighting inverter for the second floor was ultimately required. Provide unit heaters in the tunnel area. Replacement of four lights in the Grand Jury room with surface mounted lights. Installation of additional smoke detectors, lighting, framing, and hardware.

Very truly yours,

Jonathan C. Pera, P.E.  
County Engineer

AT/sl  
Attachment  
cc: Chairman, Public Works Committee  
County Counsel  
Director of Finance

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200429



## County of Passaic

Administration Building

401 Grand Street, Paterson, New Jersey 07505-2023

ENGINEERING DEPARTMENT  
 JONATHAN PERA, P.E.  
 COUNTY ENGINEER

ROOM 524  
 TELEPHONE: (973) 881-4456  
 FAX: (973) 742-3936

### STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

TO: Board of Chosen Freeholders  
 FROM: Jonathan Pera, P.E., County Engineer  
 DATE: May 11, 2020  
 SUBJECT: H & S Mechanical, Inc.

This is to request your approval of a Resolution authorizing a Change Order #28 to be executed as follows:

CONTRACTOR: H & S Mechanical, Inc.

Summary of Change Order:

Original Contract Amount	\$7,994,000.00
Previous Additions	<u>\$2,640,666.88</u>
Total	\$10,634,666.88
Previous Deductions	<u>\$ 436,140.40</u>
Net Prior to this Change	\$10,198,526.48
Amount of this Change ADD	<u>\$ 146,246.80</u>
Contract Amount to Date	\$10,344,773.28

This is to request a Change Order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11/9. I do hereby certify to the following:

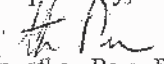
1. **Explanation of the Factual Circumstances which necessitates issuance of the Change Order:**

Additional work was needed due to unforeseen conditions and change in project scope. It was determined that repairs were required in Stairway G05 due to moisture penetration. Shaft wall partitions were required to close off duct shaft between elevator shaft as well as additional elevator items. An additional 5KW lighting inverter for the second floor was ultimately required. Provide unit heaters in the tunnel area. Replacement of four lights in the Grand Jury room with surface mounted lights. Installation of additional smoke detectors, lighting, framing, and hardware.

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200429

2. **Statement indicating why these circumstances could not have been foreseen:**  
Due to the fact there are many layers of material not documented and the building was constructed in the late 1890's, certain structural components are not discovered until demolition is done that affect these components. In addition there were necessary design changes that had to be made to accommodate functionality of the building.
  
3. **Statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules:**  
As this project was issued to the lowest bidder, and the awarded contractor has been performing the scope of the work on schedule, it would cost significant delay and cost if work was stopped due to non-issuance of the change order.
  
4. **I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:30-11.9 ET. Seq., and certify that the proposed change order may be allowed under the aforementioned rules.**

Respectfully,

  
Jonathan Pera, P.E.  
County Engineer

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXERCISE OF THE SECOND ONE YEAR OPTION TO EXTEND THE CONTRACT WITH GD CORRECTIONS ON ORIGINAL RESOLUTION R20160583 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200430</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-56							
CAF #	0-01-25-157-001-FO4							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE EXERCISE OF THE SECOND ONE YEAR  
OPTION TO EXTEND THE CONTRACT WITH GD CORRECTIONS ON ORIGINAL  
RESOLUTION R20160583**

**WHEREAS**, the Passaic County Sheriff's Office has requested to exercise a second one year option (6/1/2020-5/31/2021) to extend the contract with GD Corrections for \$1,077,675.00, Resolution R20160583; and

**WHEREAS**, the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of said agreement and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS**, this matter was discussed via email for the meeting of the Law and Public Safety Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**WHEREAS**, a certification is attached indicating that funds are available for the above contemplated expenditure from forfeited/budgeted funds; and

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/or services described above and in the attached correspondence in accordance with the terms of the applicable State Contract; and

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

NDA:lc

Dated: May 19, 2020



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,077,675.00

APPROPRIATION: \$628,643.75 - 0-01-25-157-001-F04  
\$449,031.25 - \*Contingent upon availability of  
Funds in 2021 adopted budget.

PURPOSE: Resolution authorizing the exercise of the second one  
year option to extend the contract with GD  
Corrections.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: DW K. Dickson  
 Telephone #: 973-881-4619

**DESCRIPTION OF RESOLUTION:**

The County will exercise the second of two one-year options with GD Correctional Services for food service and food management for contract period June 1, 2020 thru May 31, 2021.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 1,077,675  
 REQUISITION # \_\_\_\_\_  
 ACCOUNT # 0-01-25-157-001-FO4

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

- | 5. COMMITTEE REVIEW:                                     | DATE: |
|----------------------------------------------------------|-------|
| <input type="checkbox"/> Administration & Finance        | _____ |
| <input type="checkbox"/> Budget                          | _____ |
| <input type="checkbox"/> Health                          | _____ |
| <input type="checkbox"/> Human Services                  | _____ |
| <input type="checkbox"/> Law & Public Safety             | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works                    | _____ |

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

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Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF 13 WIRELESS VIDEO AND NETWORKING FROM WATCHGUARD, INC., IN THE AMOUNT OF \$86,632.00, ON STATE CONTRACT 17-FLEET-00793 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200431</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-57							
CAF #	0-01-25-157-001-219							
Purchase Req. #	R0-02860							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE PURCHASE OF 13 WIRELESS VIDEO AND NETWORKING FROM WATCHGUARD, INC., IN THE AMOUNT OF \$86,632.00, ON STATE CONTRACT 17-FLEET-00793**

**WHEREAS**, the Passaic County Sheriff's Office has requested to purchase 13 Video and Networking from Watchguard, Inc., in the amount of \$86,632.00 on State Contract 17-Fleet-00793; and

**WHEREAS**, the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of said agreement and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS**, this matter was discussed via email for the meeting of the Law and Public Safety Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**WHEREAS**, a certification is attached indicating that funds are available for the above contemplated expenditure from forfeited/budgeted funds; and

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/or services described above and in the attached correspondence in accordance with the terms of the applicable State Contract; and

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

NDA:lc

Dated: May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$86,632.00

APPROPRIATION: 0-01-25-157-001-219

PURPOSE: Resolution authorizing the purchase of 13 wireless video and networking from Watchguard, Inc.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BA Gary F. Giardina  
 Telephone #: (973) 389-5900 Ext 2321

**DESCRIPTION OF RESOLUTION:**

The Passaic County Sheriff's Office has requested to purchase 13 wireless video and networking from Watchguard, Inc. in the amount of \$86,632.00 on State contract 17-FLEET-00793

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 86,632.00  
 REQUISITION # R0-02860  
 ACCOUNT # 0-01-25-157-001-219

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid  
 Other: State contract 17-FLEET-00793

- | 5. COMMITTEE REVIEW:                                     | DATE: |
|----------------------------------------------------------|-------|
| <input type="checkbox"/> Administration & Finance        | _____ |
| <input type="checkbox"/> Budget                          | _____ |
| <input type="checkbox"/> Health                          | _____ |
| <input type="checkbox"/> Human Services                  | _____ |
| <input type="checkbox"/> Law & Public Safety             | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works                    | _____ |

6. DISTRIBUTION LIST:

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200431



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BA Gary F. Giardina  
 Telephone #: (973) 389-5900 Ext 2321

**DESCRIPTION OF RESOLUTION:**

The Passaic County Sheriff's Office has requested to purchase 13 wireless video and networking from Watchguard, Inc. in the amount of \$86,632.00 on State contract 17-FLEET-00793

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 86,632.00  
 REQUISITION # R0-02860  
 ACCOUNT # 0-01-25-157-001-219

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid  
 Other: State contract 17-FLEET-00793

- | 5. COMMITTEE REVIEW:                                     | DATE: |
|----------------------------------------------------------|-------|
| <input type="checkbox"/> Administration & Finance        | _____ |
| <input type="checkbox"/> Budget                          | _____ |
| <input type="checkbox"/> Health                          | _____ |
| <input type="checkbox"/> Human Services                  | _____ |
| <input type="checkbox"/> Law & Public Safety             | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works                    | _____ |

6. DISTRIBUTION LIST:

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200431

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF GOODS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE THROUGH STATE CONTRACT PURSUANT TO N.J.S.A 40A:11-12 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200432</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-58							
CAF #	T-23-56-850-000-801;							
Purchase Req. #	R0-02896; R0-02884							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020



**RESOLUTION AUTHORIZING PURCHASE OF GOODS BY THE PASSAIC COUNTY  
PROSECUTOR'S OFFICE THROUGH STATE CONTRACT PURSUANT TO N.J.S.A  
40A:11-12**

**WHEREAS**, the Passaic County Prosecutor's Office (hereafter "PCPO") has requested the purchase of goods from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

**WHEREAS**, said goods are being procured either through State Contract pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-12, as specified below; and

**WHEREAS**, said purchase is to be funded either directly from the County budget, grant accounts or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

**WHEREAS**, the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the applicable State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS**, this matter was discussed at the May 5, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**WHEREAS**, a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-12, the Board of Chosen Freeholders of the County of Passaic hereby authorizes the purchase of the following goods in accordance with the terms of the applicable State Contract:

Description:	Purchase of Body Armor
Using Agency:	Passaic County Prosecutor's Office
Purchase Price:	\$ 42,645.35
Vendor:	Lanigan Associates
Authority:	New Jersey State Contract
Contract #:	17-FLEET-00763
Account:	Prosecutor's Local Forfeiture Account
Account #:	T-23-56-850-000-801
Requisition #:	R0-02896

Description:	Purchase of Holsters and Pistol Grips
Using Agency:	North Haledon Police Department
Purchase Price:	\$ 3,280.80
Vendor:	Atlantic Tactical
Authority:	New Jersey State Contract
Contract #:	17-FLEET-00787
Account:	North Haledon Police Department Local Forfeiture Account
Account #:	T-22-56-850-019-801
Requisition #:	R0-02884

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

NDA:lc

Dated: May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$ 45,926.15

APPROPRIATION: \$42,645.35 – T-23-56-850-000-801  
\$ 3,280.80 - T-22-56-850-019-801

PURPOSE: Resolution authorizing purchase of Goods by the  
Passaic County Prosecutor's office.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



### RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Todd Stanley  
**Telephone #:** 973-569-5093

**DESCRIPTION OF RESOLUTION:**

Request for a resolution for the purchase of 43 bu/761 pass/ vesle and 10 outar shells to be used by the Prosecutor's Office. The total purchase price is \$ 43,845.35. The vendor is Lanigan Associates and the authority for the procurement falls under New Jersey State Contract Number 17-FLEET-00763. The Prosecutor's Local Forfeiture Account, (F-22-66-650-000-6011) will fund the purchase as per requisition number RD-02898.

Request for a resolution for the purchase of 14 holsters and 6 pistol pipes to be used by the North Haledon Police Department. The total purchase price is \$ 3,260.60. The vendor is Alliance Tactical and the authority for the procurement falls under New Jersey State Contract Number 17-FLEET-00767. The Haledon PD Local Forfeiture Account, (F-22-66-650-019-031) will fund the purchase as per requisition number RD-02898.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ See Above  
**REQUISITION #** See Above  
**ACCOUNT #** See Above

4. **METHOD OF PROCUREMENT:**

- RFP       RFQ       Bid
- Other: State Contract/Other Purchasing Cooperatives

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input checked="" type="checkbox"/> Law & Public Safety	<u>5-5-20</u>
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

- Administration       Finance       Counsel
- Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200432

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
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John W. Bartlett  
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT ENTITLED "COUNTY OFFICE OF VICTIM WITNESS ADVOCACY" ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200433</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-59							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR FUNDING FOR A PROJECT ENTITLED "COUNTY OFFICE OF VICTIM WITNESS ADVOCACY"**

**WHEREAS**, the Attorney General has been designated by the Governor to implement the grant programs under the Victims of Crime Act (VOCA), Grant No. V-16-19; and

**WHEREAS**, the Passaic County Prosecutor's office wishes to apply for funding for a project named "County Office of Victim Witness Advocacy" for the period of July 1, 2020 through June 30, 2021; and

**WHEREAS**, approximately \$ 544,956 in VOCA funding is anticipated for the within project, and a \$136,239 In-Kind Salary and fringe match is required, for a total project cost of \$681,195, all as outlined in the attached letter dated from the Office of the Attorney General dated April 21, 2020; and

**WHEREAS**, the Freholder Law and Public Safety Committee has considered this matter and recommended this resolution to the full board for adoption;

**NOW, THEREFORE, IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that:

- 1) As a matter of policy Passaic County wishes to participate to the fullest extent possible with the Department of Law and Public Safety, Division of Criminal Justice, State Office of Victim-Witness Advocacy.
- 2) The Attorney General will receive funds on behalf of all prospective subgrantees.
- 3) The Division of Criminal Justice shall be responsible for reviewing all applications and making recommendations to the Attorney General for selection of subgrant award recipients.
- 4) The Division of Criminal Justice is authorized to initiate allocations to each subgrantee.
- 5) The Director of the Board and all necessary parties are authorized to sign and execute the application and forms necessary to receive funding under this grant.

NDA:lc

Dated: May 19, 2020



### RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Todd Stanley  
 Telephone #: 973-569-5093

**DESCRIPTION OF RESOLUTION:**

Victims of Crime Act (VOCA) Grant Program  
 Project Title: County Office of Victim Witness Advisory  
 Subgrant Number: V-16-28  
 Grant Period: July 1, 2020 - June 30, 2021  
 Total Project Amount: \$ 651,105  
 Federal Grant Award: \$ 544,956  
 In-Kind Salary and Fringe Match Required: \$ 106,239  
 Continuation Grant  
 Grant pays the partial salaries of seven employees of the Prosecutor's Office Victim Witness Unit

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: \$ N/A  
 REQUISITION # N/A  
 ACCOUNT # N/A

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_  
 Budget \_\_\_\_\_  
 Health \_\_\_\_\_  
 Human Services \_\_\_\_\_  
 Law & Public Safety 5-5-20  
 Planning & Economic Development \_\_\_\_\_  
 Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200433



*State of New Jersey*  
DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

GURBIR S. GREWAL  
*Attorney General*

WILLIAM H. CRANFORD  
*Acting Administrator*

April 21, 2020

Honorable Camelia M. Valdes  
Passaic County Prosecutor  
401 Grand Street, 7<sup>th</sup> Floor  
Paterson, New Jersey 07505-2027

**Re: FFY19 Victims of Crime Act (VOCA) Grant Program**  
**Project Title: County Office of Victim Witness Advocacy**  
**Subaward Number: V-16-19**

Dear Prosecutor Valdes:

The Office of Attorney General, Grants Development Section, is accepting applications for the FFY19 Victims of Crime Act (VOCA) Grant Program to support funding for the Passaic County Office of Victim Witness Advocacy. The grant duration period is July 1, 2020 to June 30, 2021.

Your county can apply for a grant of up to \$544,956 in federal funds with a 20% required match of \$136,239 for a project total cost of \$681,195. The Notice of Availability and Award of Funds, published at <https://www.nj.gov/oag/grants.htm> includes an explanation of the funding formula for this allocation. Please note, each County Prosecutor's Office is able to accept a lesser federal grant amount if the allocation exceeds funding that is required to meet the project objectives and unspent funds would be anticipated.

An application package has been emailed to Joan Nixon, Victim Witness Coordinator. Please ensure that all items on the application checklist are completed prior to submitting your application.

The completed application, including the required Freeholder Resolution and Grant Certifications, must be submitted by June 12, 2020. Please send your completed application to the attention of your Program Analyst, Robert Ash via e-mail. Approval for expenditures for the grant cannot be authorized until a fully executed subaward/contract is completed.



Introduced: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200433

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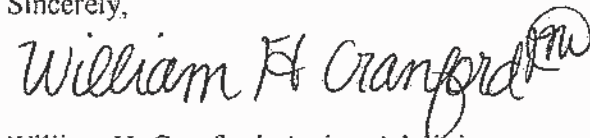
Subaward Number V-16-19

04/21/2020

Page 2

For further assistance in preparing your application or if you have any questions, please contact your Program Analyst, Robert Ash (609) 376-2431 or via e-mail at [ashr@njdcj.org](mailto:ashr@njdcj.org).

Sincerely,

A handwritten signature in black ink that reads "William H. Cranford" with a circled "W" at the end.

William H. Cranford, Acting Administrator  
Office of the Attorney General  
Division of Administration  
Department of Law & Public Safety

c: Joan Nixon, Victim Witness Coordinator  
Richard Cahill, Director of Finance  
Todd Stanley, Fiscal Contact Person  
Robert Ash, Grants Manager  
Beth Griffis, Grants Development Section



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF SERAPHIN SLIP ON CALIBRATION UNIT USED FOR GAS PUMP INSPECTIONS FOR THE PASSAIC COUNTY DEPARTMENT OF PUBLIC SAFETY – DIVISION OF WEIGHTS AND MEASURES, IN THE AMOUNT OF \$19,265.00, PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

WEIGHTS & MEASURES

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200434</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-60							
CAF #	T-20-56-880-001-801							
Purchase Req. #	R0-01459							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE PURCHASE OF SERAPHIN SLIP ON CALIBRATION UNIT USED FOR GAS PUMP INSPECTIONS FOR THE PASSAIC COUNTY DEPARTMENT OF PUBLIC SAFETY – DIVISION OF WEIGHTS AND MEASURES, IN THE AMOUNT OF \$19,265.00, PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ.**

**WHEREAS**, the Passaic County Division of Weights and Measures has requested the purchase of Seraphin Slip on Calibration Unit used for gas pump inspections; and

**WHEREAS**, the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the referenced Contract and the attachment hereto, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS**, this matter was discussed at the May 5, 2020 meeting of Law and Public Safety Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase of Seraphin Slip on Calibration Unit used for gas pump inspections, in the amount of \$19,265.00, pursuant to N.J.S.A. 40A: 11-1 et Seq.

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

NDA:lc

Dated: May 19, 2020

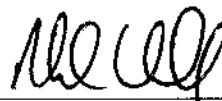
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$19,265.00

APPROPRIATION: T-20-56-880-001-801

PURPOSE: Resolution authorizing the purchase of Seraphin slip on calibration unit used for gas pump inspections.



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



**RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Ernest Salerno  
 Telephone #: 973-305-5882

DESCRIPTION OF RESOLUTION:  
 Seraphin slip on Calibration Unit used for gas pump  
 inspections

2. CERTIFICATION INFORMATION:  
 ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND  
 OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS  
 FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION  
 NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$19,265.00  
 REQUISITION # R0-01459  
 ACCOUNT # T-20-56-880-001-801

4. METHOD OF PROCUREMENT:  
 RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input checked="" type="checkbox"/> Law & Public Safety	<u>5/5/2020</u>
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:  
 Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

COUNTY OF PASSAIC  
 WEIGHTS & MEASURES/CONSUMERS  
 CO OF PASSAIC, (Q)973-305-5750  
 151 EAST 11TH STREET  
 PATERSON, NJ 07524

REQUISITION	
NO.	R0-01459

SHIP TO	COUNTY OF PASSAIC WEIGHTS & MEASURES/CONSUMERS 151 EAST 11TH STREET PATERSON, NJ 07524
VENDOR	VENDOR #: 04238 PEMBERTON FRABRICATORS, INC. 30 INDEL AVENUE P.O. BOX 227 RANCOCAS, NJ 08073

ORDER DATE: 02/19/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	SS Slip On Testing Unit (1) Seraphin slip on calibration Unit. Used for Gas Pump Insepections Quote #PEMQ1833 confirmed on 2/19/2020	T-20-56-880-001-801	19,265.0000	19,265.00
			TOTAL	19,265.00

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200434

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE

Feb. 24. 2020 3:20PM

No. 4560 P. 1



**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
FOR NON-PAIR AND OPEN CONTRACTS  
Required Pursuant To N.J.S.A. 19:44A-20.8  
**COUNTY OF PASSAIC**

**Part I - Vendor Affirmation**

*Pemberton Fabricators Inc*  
The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the undersigned has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq, that pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period proceeding 2-25-20 to any of the following name candidates committee, joint candidates committee; or political party committee representing the elected officials of the Passaic County Board of Chosen Freeholder as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).


**Part II -- Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

Partnership

Corporation

Sole Proprietorship

Subchapter S Corporation

Limited Partnership

Limited Liability Corporation

Limited Liability Partnership

Name of Stock or Shareholder	Home Address
<i>Rowan Technologies</i>	<i>10 Ricket Ave Ranuncas NJ 08873</i>

**Part 3 - Signature and Attestation**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: *Pemberton fabricators inc*

Signed: *[Signature]*

Title: *General Manager*

Printed Name: *John H. Schultz*

Date: \_\_\_\_\_

Subscribed and sworn before me this 25 day of February, 2020.

LISA V. PANK  
NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires April 8, 2021  
*Lisa V. Pank* (Affiant)

My Commission expires:

(Print name & title of affiant) (Corporate Seal)



30 Indel Avenue, P.O. Box 227, Rancocas, NJ 08073-0227  
Phone: 800-673-6322 Fax: 800-373-6322

**SERAPHIN<sup>®</sup> TEST**  
**MEASURE**

30 Indel Avenue, PO Box 227, Rancocas, NJ 08073  
609-267-0922 Fax: 609-261-2846 e-mail:  
sales@seraphinusa.com

February 25, 2020  
COUNTY OF PASSAIC  
1310 Route 23 North  
Wayne, NJ 07470

Attn: Elizabeth Andiorio  
elizabetha@passaiccountynj.org Phone: (973) 305-5750

Re: Sole Manufacturer and Distributor of Slip On Volumetric Calibration Equipment

Dear Elizabeth

SERAPHIN<sup>®</sup> TEST MEASURE is a manufacturer of test measures, provers, undercover systems, concealment units, weight cart fuel tanks, and mobile calibration equipment. , SERAPHIN<sup>®</sup> Test Measure., a Division of Pemberton Fabricators, Inc. is the only company internationally, which manufactures a complete line of all these products in English and Metric Units of measure.

SERAPHIN<sup>®</sup> makes complete turn-key proving systems built to the specifications and tolerances outlined in the National Institute of Standards and Technology (NIST) Handbooks 105-3, 105-4, 105-8 and ASME Section IX Pressure Vessel Code and has its volumetric provers and test measures calibrated by standards traceable to NIST. Calibration accuracy is the vital characteristic of a prover – and Seraphin is the only company that can ensure both the correct method of manufacture and calibrate the provers in house.

SERAPHIN<sup>®</sup> does not sell provers or calibration systems through distributors. *All capital equipment is sold direct.* Furthermore, our concealment units and undercover systems are sold only to authorized government agencies.

Sincerely,

Ron Gibson  
Sales Director  
[rgibson@seraphinusa.com](mailto:rgibson@seraphinusa.com)

**A DIVISION OF PEMBERTON FABRICATORS, INC.**

[www.seraphinusa.com](http://www.seraphinusa.com)

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200434

RO-01459

Res-Pg:n 60-8

973-754-7788



A DIVISION OF PEMBERTON FABRICATORS INC.  
PO BOX 828477, PHILADELPHIA, PA 19182-8477  
t. 609-267-0922 f. 609-261-2546

**QUOTE**  
Number PEMQ1833

Date Aug 14, 2019

All Checks Should be Made Payable to Pemberton Fabricators Inc.

Quote Prepared For  
**COUNTY OF PASSAIC**

Your Sales Rep

Ronald Gibson  
609-267-0922 ext 117  
rglbson@seraphinusa.com



WEIGHTS & MEASURES/CONSUMERS  
1310 ROUTE 23 NORTH  
WAYNE, NJ 07470

Phone  
Fax

SS SLIP-ON TESTING UNIT-240 GALLON			
COUNTY OF PASSAIC		PEMQ1833 Aug 14, 2019	
QTY	PART NUMBER	DESCRIPTION	UNIT PRICE

SLIP-ON CALIBRATION UNIT, WITH THREE (3) SPECIAL J VEP® 5 GALLON STAINLESS STEEL PROVERS, AND THREE (3) 80 GALLON STAINLESS STEEL HOLDING TANKS

**(3) VEP® PROVERS (PATENTED IN THE USA & CANADA)**

DESCRIPTION: THE VEP® HAS A CAP MOUNTED ON ITS NECK THAT CREATES A SEAL AROUND THE DISPENSER NOZZLE AS THE PROVER IS FILLED AND DRAINED ALSO A VENT LINE IS FITTED FROM THE TOP OF THE PROVER TO THE PRODUCT HOLDING TANK ON WHICH THE PROVER IS MOUNTED. THE NECK IS SEALED WITH A FLAPPER AND BOOT TO PREVENT EVAPORATION AND RETAIN SATURATED AIR DURING THE DRAIN-FILL CYCLE. THE VOLUME STANDARD, HOLDING TANK AND VENT LINE CONFIGURATION IS SUCH THAT WHEN THE PROVER IS DRAINED, THE AIR IN THE STORAGE TANK, WHICH IS SATURATED WITH GASOLINE VAPOR, IS DRAWN THROUGH THE VENT LINE INTO THE PROVER, THEREBY MAINTAINING A SATURATED ENVIRONMENT WITHIN THE PROVER.

**5 GALLON PROVER SPECIFICATIONS**

CONSTRUCTION	BUILT TO N.I.S.T. HANDBOOK 105-3 STANDARDS AND API MANUAL OF PETROLEUM MEASUREMENT STANDARDS CHAPTER 4
CALIBRATION	FACTORY CERTIFIED USING STANDARDS TRACEABLE TO NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY
NOMINAL CAPACITY	5 GALLON - CALIBRATED "TO DELIVER" AT 60 DEG F
MATERIAL	TYPE 304 STAINLESS STEEL
DRAIN VALVE	CENTER DRAIN, 2 INCH BUTTERFLY VALVE
DESIGN	REINFORCING BANDS TO PREVENT DISTORTION OF PROVER WHEN FULL WITH LIQUID AND WHEN BEING TRANSPORTED.
LEVEL	T TYPE LEVEL--ENABLES OPERATOR TO ENSURE PROVER IS LEVEL PRIOR TO TESTING.
SCALE RESOLUTION	0.5 CUBIC INCHES
REQUIRED SCALE RANGE	±15 CUBIC INCHES. THE GAUGE SCALE SHALL BE GRADUATED BOTH ABOVE AND BELOW THE NOMINAL CAPACITY GRADUATION BY AN AMOUNT NOT LESS THAN 1.5 % OF THE PROVER VOLUME
VENT	1 INCH VENT LINE (SHOULD BE USED WITH 1 INCH VAPOR HOSE)
EVAPORATION CONTROL	CAP WITH CHAIN ON A SEALED NECK WITH FLAPPER AND BOOT TO PREVENT EVAPORATION AND RETAIN SATURATED AIR DURING THE DRAIN CYCLE
TEMPERATURE MEASUREMENT	(1) STAINLESS STEEL THERMOMETER WELL LOCATED SO THAT THE CLOSED END IS AT THE APPROXIMATE CENTER OF THE PROVER.
DRAIN SIGHT GLASS	INSTALLED BETWEEN PROVER DRAIN VALVE AND LEVELING BALL JOINT TO ENSURE DRAIN TIME MEETS NIST (30 SECONDS AFTER MAIN FLOW CESSATION) DRAIN REQUIREMENTS. ALSO USED TO CHECK DRAIN VALVE FOR LEAKAGE.

Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Created on 08/14/19 by QuoteWerks  
Official Resolution#: R20200434

A DIVISION OF PEMBERTON FABRICATORS INC.



COUNTY OF PASSAIC		PEM01833 Aug 14, 2019	
QTY	PART NUMBER	DESCRIPTION	UNIT PRICE
	LEVELING METHOD	COMPLETE STAINLESS STEEL LEVELING BALL JOINT. INCLUDES 10" STAINLESS STEEL FLANGE, BALL JOINT, RETAINING NUT AND HARDWARE WITH GASKET--ALLOWS EACH PROVER TO BE EASILY LEVELED BY SWIVELING ON ITS BALL JOINT AND SECURED IN PLACE	
	LOCKING DEVICE	EACH PROVER HAS A THREE PIECE STAINLESS STEEL LOCKING DEVICE TO STABILIZE THE PROVER DURING TRANSPORT, (INCLUDES A BRACKET ON THE PROVER, A BRACKET ON THE BALL JOINT AND A "U" FITTING TO CONNECT THE TWO BRACKETS AND SECURE THE PROVER.)	
	WRENCH	{1} WRENCH TO HELP REMOVE THE PROVERS FROM HOLDING TANKS.	
<b>HOLDING TANKS</b>			
	HOLDING TANKS (3)	80 GALLON STAINLESS STEEL STORAGE TANKS, ONE FOR EACH PROVER (TANKS ARE SLOPED AND CREASED TO PROVIDE COMPLETE DRAIN).	
	HARDWARE	ALL HARDWARE TO BE STAINLESS STEEL	
	LIQUID LEVEL INDICATOR	GIVES OPERATOR APPROXIMATE LIQUID LEVEL IN EACH HOLDING TANK	
	TANK DRAIN LINES	2" STAINLESS STEEL PIPE DRAIN LINES CONNECTED INDIVIDUALLY TO EACH HOLDING TANK. QUICK CONNECT MALE COUPLING WITH CAP AND CHAIN.	
	TANK DRAIN VALVES	2" BUTTERFLY VALVES (ALUMINUM HOUSING).	
	DRAIN HOSES	{2} 6 FT., 2" DIAMETER PETROLEUM DRAIN HOSES WITH QUICK CONNECT FITTINGS--FOR GRAVITY DRAINING OF HOLDING TANKS BACK TO THE STORAGE TANK WITH QUICK CONNECT ELBOW	
	DRAIN HOSE TUBES	{2} ALUMINUM DRAIN HOSE STORAGE TUBES, (4" DIAMETER EACH WITH A VENTED CAP ON ONE END, AND A HINGED, LOCKABLE ACCESS DOOR ON THE OTHER. ALL ALUMINUM CONSTRUCTION.)	
	SEALS AND ELASTOMERS	ALL TANK AND VALVE GASKETS ARE VITON, BALL JOINTS HAVE INTERNAL TEFLON SEALING BUSHINGS	
	GROUNDING REEL	50 FT. ON RETRACTABLE REEL MADE OF GALVANIZED STEEL CABLE MOUNTED FOR DISSIPATION OF STATIC ELECTRICITY WITH COPPER ALLIGATOR CLAMP. JAWS OPEN TO 1.25 INCHES	
	MISC. ACCESSORIES	{1} S/S SPANNER WRENCH, (FOR TIGHTENING OR LOOSENING THE BALL JOINTS) {1} 18" ALUMINUM DROP TUBE, (TO ALLOW DRAIN HOSES TO EASILY FIT INTO BELOW GROUND STORAGE TANKS)	
1.00	OPERATOR STEP:	ALUMINUM GRIP STRUT STEP (REMOVABLE)--ENABLES OPERATOR TO COMFORTABLY AND SAFELY REACH TOP NECK OF PROVER WHEN TESTING.	\$19,265.00

**OPTIONAL: ADD EVERYTHING BELOW THIS NOTE TO THE FINAL DOLLAR AMOUNTS IF NEEDED**

E300680	SLIP ON SPECIAL J PROVER COVER	\$2,850.00
	HELP PREVENT YOUR 5 GALLON VRP®/VEP® PROVERS FROM BEING STOLEN OR VANDALIZED.	
	PROTECT YOUR 5 GALLON VRP®/VEP® PROVERS FROM THE ELEMENTS AND ROAD DEBRIS.	
	IMPROVE TEMPERATURE STABILITY FOR YOUR 5 GALLON VRP®/VEP® PROVERS BY COVERING FROM DIRECT SUNLIGHT.	
	POWDER-COATED STEEL CONSTRUCTION TO PROTECT YOUR INVESTMENT FOR YEARS.	





**RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: Ernest Salerno  
Telephone #: 973-305-5882

DESCRIPTION OF RESOLUTION:  
Seraphin slip on Calibration Unit used for gas pump inspections

2. CERTIFICATION INFORMATION:  
ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 19,265.00  
REQUISITION # R0-01459  
ACCOUNT # T-20-56-880-001-801

4. METHOD OF PROCUREMENT:  
 RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input checked="" type="checkbox"/> Law & Public Safety	<u>5/5/2020</u>
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:  
 Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: AMENDED: RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO ATON COMPUTING, INC. FOR SUPPLEMENTAL MANAGEMENT INFORMATION SYSTEMS SUPPORT FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200435</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-61							
CAF #	0-01-20-109-001-223							
Purchase Req. #	R0-03022							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓			✓	✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

## AMENDED

**RESOLUTION AUTHORIZING A CONTRACT MODIFICATION TO ATON COMPUTING, INC. FOR SUPPLEMENTAL MANAGEMENT INFORMATION SYSTEMS SUPPORT FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.**

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter "Board") approved Resolution No. R20181104, authorizing the use of competitive contracting for management and information systems support for the County of Passaic (hereafter "County"); and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq., the County issued RFP-19-016, Management Information Systems Support (hereafter "RFP") seeking qualified respondents to provide information technology and communications support for the County, pursuant to the terms and conditions therein;

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County's RFP is a fair and open process, is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on August 13, 2019, the Board authorized Resolution No. 20190686, awarding a contract to Aton Computing, Inc. for management information system support services for the County, pursuant to N.J.S.A. 40A:11-4.1, et seq.; and

**WHEREAS**, the Passaic County Prosecutor's Office is seeking additional management and information support services from Aton Computing, Inc., in an amount not to exceed ten thousand dollars (\$10,000.00), for various supplemental information technology services; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was approved by the Law and Public Safety Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4.1, et seq., the County of Passaic's contract with Aton Computing, Inc. is modified in an amount not to exceed ten thousand dollars (\$10,000.00), for additional information technology services for the Passaic County Prosecutor's Office; and

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract modification to Aton Computing, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract modification, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

May 19, 2020

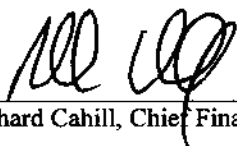
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,000.00

APPROPRIATION: 0-01-20-109-001-223

PURPOSE: Resolution authorizing a contract modification to Aton Computing, Inc. for supplemental management information systems.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Todd Stanley

**Telephone #:** 973-569-5093

**DESCRIPTION OF RESOLUTION:**

Request to contract with ATON Computing to provide supplemental IT support to the Passaic County Prosecutor's Office in an amount not to exceed \$ 10,000 using the rates established with ATON's contract with the County of Passaic: 1) Staff Technician - Defined as desktop level support and tier 1 server support - 75.00/hour with increases of ~2% every year applicable on 8/31 and 2) Senior System Administrator - Tier 2 and above management and support of servers, network, and other PCPO Infrastructure - 115.00/hour with increases of ~2% every year applicable on 8/31

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 10,000

**REQUISITION #** R0-03022

**ACCOUNT #** 0-01-20-109-001-223

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: County Bid

5. **COMMITTEE REVIEW:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety 5-19-20

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200435

# Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF CHEVY TRAX LS VEHICLES FROM MALL CHEVROLET, INC. FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-11(5) ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200436</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-62							
CAF #	T-13-56-860-000-801							
Purchase Req. #	R0-03011							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020



**RESOLUTION AUTHORIZING THE PURCHASE OF CHEVY TRAX LS VEHICLES  
FROM MALL CHEVROLET, INC. FOR THE PASSAIC COUNTY SHERIFF'S  
DEPARTMENT, PURSUANT TO N.J.S.A. 40A:11-11(5)**

**WHEREAS**, the Passaic County Sheriff's Department (hereafter "Department") is responsible for various law enforcement functions, including protecting the health, welfare, and safety of Passaic County residents; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-11(5), the County of Passaic (hereafter "County") is a member the Educational Services Commission of New Jersey, a cooperative purchasing system available to the County for the purchase of goods and services; and

**WHEREAS**, the Education Services Commission of New Jersey issued Bid Number ESCNJ 17/18-44, for competitive pricing for cars, crossovers, SUV's, and trucks, of which Mall Chevrolet, Inc. submitted competitive pricing available to the County for the purchase of same; and

**WHEREAS**, in furtherance of those law enforcement functions, the Department is requesting authorization to purchase fifteen (15) Chevrolet Trax LS vehicles from Mall Chevrolet, Inc., for an amount not to exceed three hundred thirteen thousand nine hundred and eighty five dollars (\$313,985.00); and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the purchase described herein; and

**WHEREAS**, this matter was discussed by the Law and Public Safety Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-11(5), the Passaic County Board of Chosen Freeholders authorized the purchase of fifteen (15) Chevrolet Trax LS vehicles from Mall Chevrolet, Inc., for an amount not to exceed three hundred thirteen thousand nine hundred and eighty five dollars (\$313,985.00); and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

May 19, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$313,985.00

APPROPRIATION: T-13-56-860-000-801

PURPOSE: Resolution authorizing the purchase of Chevy Trax LS Vehicles from Mall Chevrolet, Inc.

  
Richard Cahill, Chief Financial Officer

DATED: May 19, 2020

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Shannan Thomas \_\_\_\_\_

Telephone #: 973-247-3312 \_\_\_\_\_

DESCRIPTION OF RESOLUTION:

The Passaic County Sheriff's Office has requested to purchase (15) 2020 Chevrolet Trax LS FWD from Mall Chevrolet in the amount of \$313,985.00 Contract ESCNj # 17/18-44

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 313,985.00 \_\_\_\_\_

REQUISITION # R0-03011 \_\_\_\_\_

ACCOUNT # T-13-56-860-000-801 \_\_\_\_\_

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW: DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Introduced on: May 19, 2020
Adopted on: May 19, 2020
Official Resolution#: R20200436
Administration Finance Counsel
Clerk to the Board Procurement

Other: \_\_\_\_\_

COUNTY OF PASSAIC  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-03011

SHIP TO	PASSAIC COUNTY SHERIFFS DEPT 3 VALLEY RD ATTN: MOTORPOOL PATERSON, NJ 07503
VENDOR	VENDOR #: 08691 MALL CHEVROLET, INC. 75 HADDONFIELD ROAD CHERRY HILL, NJ 08002

ORDER DATE: 05/07/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	(15) 2020 CHEVY TRAX LS FWD LUV 1.4L ECOTEC ENGINE MNK 6 SPEED AUTO TRANSMISSION IOR CHEVY AUDIO SYSTEM W/BLUETOOTH AFJ JET BLACK CLOTH INTERIOR-BUCKET SEATS VK3 FRONT LICENSE PLATE BRACKET CARPET BTV REMOTE START PDT TINTED WINDOWS CRUISE CONTROL INSTL(14) INSTALL CUSTOMER EQUIPMENT/GRAPHICS GAZ EXTERIOR WHITE ALL AS NOTED IN QUOTE  CONTRACT: ESCNJ 17/18-44  PENDING RESOLUTION Catalog #: 13076	T-13-56-860-000-801	313,985.0000	313,985.00
			TOTAL	313,985.00

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200436

REQUESTING DEPARTMENT

DATE



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Shannan Thomas \_\_\_\_\_

Telephone #: 973-247-3312 \_\_\_\_\_

DESCRIPTION OF RESOLUTION:

The Passaic County Sheriff's Office has requested to purchase (15) 2020 Chevrolet Trax LS FWD from Mall Chevrolet in the amount of \$313,985.00 Contract ESCNj # 17/18-44

2. CERTIFICATION INFORMATION:

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3. AMOUNT OF EXPENDITURE: \$ 313,985.00 \_\_\_\_\_

REQUISITION # R0-03011 \_\_\_\_\_

ACCOUNT # T-13-56-860-000-801 \_\_\_\_\_

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW: DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Introduced on: May 19, 2020
Adopted on: May 19, 2020
Official Resolution#: R20200436
Administration Finance Counsel
Clerk to the Board Procurement

Other: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

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Anthony J. De Nova III

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Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SUBSTANTIAL AMENDMENT TO THE CDBG FY 2019 ANNUAL PLAN TO CANCEL THE \$100,000 ALLOCATED TO THE BOROUGH OF HALEDON FOR THE BERNARD AVENUE PROJECT AND TO ALLOCATE THESE FUNDS TO THE ACTIVITIES DETAILED IN THE CDBG-CV ACTION PLAN ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ECONOMIC DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R20200437							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-63							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE SUBSTANTIAL AMENDMENT TO THE CDBG  
FY 2019 ANNUAL PLAN TO CANCEL THE \$100,000 ALLOCATED TO THE  
BOROUGH OF HALEDON FOR THE BERNARD AVENUE PROJECT AND TO  
ALLOCATE THESE FUNDS TO THE ACTIVITIES DETAILED IN THE CDBG-CV  
ACTION PLAN**

**WHEREAS**, the Passaic County Board of Chosen Freeholders (Board) adopted Resolution R-2018-536 on June 26, 2018, authorizing the submission of a Five (5) Year Consolidated Plan for the period of FY 2018-2022 to the US Department of Housing and Urban Development in compliance with the rules and regulations governing the Community Development Block Grant Program; and

**WHEREAS**, the US Department of Housing and Urban Development awarded the County of Passaic a Community Development Block Grant (CDBG) in the amount of \$860, 233 for FY 2019 and the grant award was accepted by the County of Passaic via resolution R-2019-0860 adopted on September 24, 2019; and

**WHEREAS**, the federal CARES Act, P.L. 116-94 and P.L.116-6 sets forth expedited procedures for grantees to prepare, propose, modify, or amend planned activities for CDBG-CV funding and allows a minimum of a five-day period of review of the action when amending FY 2019 Annual Action Plans to be taken by the Board on the use of CDBG-CV funding; and

**WHEREAS**, the County approved an allocation to the Borough of Haledon for \$100,000 to Reconstruct Bernard Avenue, consistent with the approved One Year Action Plan for FY 2019 adopted by the Passaic County Board of Chosen Freeholders resolution R-2019-0591 on June 25, 2019; and

**WHEREAS**, the Business Administrator of the Borough of Haledon has notified the Department of Planning and Economic Development that funding for this project is no longer required since their NJDOT grant will cover all construction costs; and

**WHEREAS**, the proposed Substantial Amendment was placed on public display on May 1, 2020 through May 8, 2020 and a virtual public meeting was held on May 5, 2020 at 12 noon on [www.webex.com](http://www.webex.com), to provide the public an opportunity to comment; and

**WHEREAS**, 2 members of the public attended the public hearing but did not comment on the proposed Substantial Amendment; and

**WHEREAS**, the Department of Planning and Economic Development requests Board approval to adopt a Substantial Amendment to the CDBG FY 2019 Action Plan, cancelling the Borough of Haledon funding and allocating \$100,000 in funding to the activities included in the CDBG-CV action plan; and

**WHEREAS**, this matter was reviewed at the Planning and Economic Development Committee meeting of May 5, 2020 and recommended to the full Board for approval; and

**WHEREAS**, the Board having considered the adoption of this substantial amendment to the CDBG FY 2019 Annual Plan to be a benefit to the community and its residents;

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic in accordance with 24 CFR, Part 91 and the rules and regulations of the CARES Act, P.L. 116-139 that it hereby authorizes the proposed Substantial Amendment to the CDBG FY 2019 Annual Plan to cancel the Borough of Haledon funding and allocate \$100,000 in funding to the activities included in the CDBG-CV Action Plan.

NAD

May 19, 2020



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman

Telephone #: 973-569-4720

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING THE SUBSTANTIAL AMENDMENT TO THE CDBG FY 2019 ANNUAL PLAN TO CANCEL THE \$100,000 ALLOCATED TO THE BOROUGH OF HALEDON FOR THE BERNARD AVENUE PROJECT AND TO ALLOCATE THESE FUNDS TO THE ACTIVITIES DETAILED IN THE CDBG-CV ACTION PLAN

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 100,000

REQUISITION # \_\_\_\_\_

ACCOUNT # G-01-41=838-019-201

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW: \_\_\_\_\_ DATE: \_\_\_\_\_

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development 05/05/2020

Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200437



# Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING THE AMENDED PASSAIC COUNTY CITIZEN PARTICIPATION PLAN FOR PASSAIC COUNTY COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ECONOMIC DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.

COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200438</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-64							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

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MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION ADOPTING THE AMENDED PASSAIC COUNTY CITIZEN PARTICIPATION PLAN FOR PASSAIC COUNTY COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS**

**WHEREAS**, under 24 CFR Part 91 Sec 91.105, the U.S. Department of Housing and Urban Development (HUD) requires that each jurisdiction participating in the Community Planning and Development Programs adopt a Citizen Participation Plan that sets forth the jurisdiction's policies and procedures for citizen participation; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders adopted Resolution R-2008-760 on September 29, 2008 adopting a Citizen Participation Plan; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders adopted Resolution R-2016-701 on August 16, 2016 amending the Citizen Participation Plan to comply with HUD regulations to include the Affirmatively Furthering Fair Housing (AFFH) Final Rule requirements found at 24 CFR 91.105 and 24 CFR 5; and

**WHEREAS**, the Plan was further amended by Resolution R-2017-0505 on July 12, 2017 to comply with added outreach requirements for Broadband access and emergency management added to 24 CFR 91.105; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders seeks to adopt an amendment to the Passaic County Citizen Participation Plan to incorporate language related to community access to program information and that public hearings will be held electronically in times of emergency and to follow HUD guidance on shortened public review times at such times; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders adopted Resolution R-00327 on April 14, 2020 authorizing the advertisement in the Record and the Herald News of the availability of the proposed revised Citizen Participation Plan for 15 days between April 15, 2020 and April 30, 2020 for review by the public; and

**WHEREAS**, the County of Passaic seeks to adopt the amended Citizen Participation Plan (copy attached of the final document); and

**WHEREAS**, this matter was discussed at the Planning and Economic Development Committee meeting on May 5, 2020, and was recommended to the full Board for adoption;

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that the amended Citizen Participation Plan be hereby adopted; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board is hereby directed to file the amended Citizen Participation Plan and place it on the County of Passaic website.

NAD

May 19, 2020



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Deborah Hoffman

Telephone #: 973-569-4720

**DESCRIPTION OF RESOLUTION:**

RESOLUTION ADOPTING THE AMENDED PASSAIC COUNTY CITIZEN PARTICIPATION PLAN FOR PASSAIC COUNTY COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ N/A

**REQUISITION #** \_\_\_\_\_

**ACCOUNT #** \_\_\_\_\_

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development 05/05/2020

Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Introduced on: May 19, 2020 Other: \_\_\_\_\_  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200438

# PASSAIC COUNTY, NJ



## AMENDED CITIZEN PARTICIPATION PLAN

RELATING TO THE ADMINISTRATION OF  
THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
OF THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

Adopted by the Passaic County Board of Chosen Freeholders via  
Resolution R-2020- on May 19, 2020



Introduced on: May 19, 2020  
Adopted on: May 19, 2020  
Official Resolution#: R20200438

**COUNTY OF PASSAIC  
 AMENDED CITIZEN PARTICIPATION PLAN  
 RELATING TO THE ADMINISTRATION OF THE COMMUNITY DEVELOPMENT BLOCK  
 GRANT PROGRAM OF THE U.S. DEPARTMENT OF HOUSING AND URBAN  
 DEVELOPMENT (HUD)**

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**COUNTY OF PASSAIC**  
**AMENDED CITIZEN PARTICIPATION PLAN**  
**RELATING TO THE ADMINISTRATION OF THE COMMUNITY DEVELOPMENT BLOCK**  
**GRANT PROGRAM OF THE U.S. DEPARTMENT OF HOUSING AND URBAN**  
**DEVELOPMENT (HUD)**

**A. Introduction**

**1. Purpose**

Pursuant to the citizen participation requirements of 24 CFR Section 91.105 and 24 CFR Part 5, the County of Passaic (referred to as the "County") sets forth the following Citizen Participation Plan (the "Plan") as it relates to the administration of the Community Development Block Grant Program (CDBG) funded by the U.S. Department of Housing and Urban Development (HUD). The Plan presents the County's plan for providing for and encouraging all citizens to participate in the development, revision, amendment, adoption, and implementation of:

- 1) The Citizen Participation Plan
- 2) The Analysis of Impediments to Fair Housing (AI)
- 3) The Consolidated Plan (CP)
- 4) The Annual Action Plan (AAP)
- 5) The Consolidated Annual Performance and Evaluation Report (CAPER), and
- 6) The Section 108 Loan Guarantee Program

**Lead Agency**

The County Department of Planning and Economic Development is the lead agency responsible for the administration of the Community Development Block Grant Program (CDBG).

**Effective Date**

Subsequent to approval of this Citizen Participation Plan by Passaic County Board of Chosen Freeholders and HUD, the Plan shall be effective until it is amended or otherwise replaced.

**2. Encouragement of Citizen Participation**

**General**

The County provides for and encourages citizens to participate in the development, revision, amendment, adoption and implementation of the Citizen Participation Plan, the Analysis of Impediments to Fair Housing, the Consolidated Plan, the Annual Action Plan, and the CAPER. The County encourages participation by low- and moderate-income persons, particularly those living in areas designated as revitalization areas or in slum and blighted areas and in areas where HUD funds are proposed to be used, and by residents of predominantly low- and moderate- income neighborhoods. With respect to the public participation initiatives included in this

Plan, the County will take appropriate actions to encourage the participation of all its citizens, including minorities, non-English speaking persons, and persons with disabilities, as described below.

#### Non-English Speakers

The County has determined that, based on 2015 American Community Survey data, the latest available source of information, 7.6 percent of its residents (age 5 and older) speak English less than very well. Of these, a total of 3.4 percent of County residents are native Spanish-speakers who speak English less than very well. Italian speakers also exceeded the 1,000 persons threshold with just under 1% of the County population. Unlike Spanish-speaking residents, few of the social services programs of the county indicated that they had frequent contact with Italian-only speaking persons.

To encourage these residents to participate in the development of the Analysis of Impediments to Fair Housing (AI) and the Consolidated Plan (CP), the County will undertake the following initiatives in addition to publishing advertisements in the *Herald News* and the *Record* for these activities:

- At least one stakeholder interview or focus group session will be scheduled during the stakeholder consultation processes for both the AI and CP and will focus on persons with limited English proficiency, and
- The County will provide a Spanish version of meeting agendas, handouts and surveys at meetings and stakeholder interviews conducted for each planning process. The County will continue to include the following language in the advertisements related to the development of these documents:

La información será proporcionada en español a petición.

#### Persons with Disabilities

To encourage the participation of persons with disabilities, the County will include the following language in all of its public meeting notices published in the *Herald News* and the *Record*:

*The County of Passaic will make reasonable accommodations and services necessary for sensory-impaired and disabled citizens at the public meeting. Additionally, translation services may be offered upon request and availability. Persons requiring such accommodations/services should contact the County at least three working days in advance of the meeting. . Persons requiring information in alternative formats should contact the Department at (973) 569-4720 (TDD Users: 7-1-1 NJ Relay Center).*

The County will conduct all public meetings in locations that are handicapped-accessible, when available.

If requested, the County will mail copies of public meeting notices to persons who are homebound and request such accommodation no less than seven days prior to the public meeting.



**Low- and Moderate-Income Persons**

The County will conduct at least one public meeting during the development of the Assessment of Fair Housing, the Consolidated Plan, and the Annual Action Plan in a municipality that contains at least 42.76% low- and moderate-income residents, or the most recent exception limit for Passaic County as set by HUD for determining if an area is considered low and moderate income.

**Organizations and Agencies**

The County encourages the participation of local and regional institutions, the Continuum of Care, businesses, developers, nonprofit organizations, philanthropic organizations, broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, and emergency management agencies, and community-based and faith-based organizations in the process of developing, revising, amending, adopting and implementing all documents covered by this Plan. This will be achieved through stakeholder interviews, focus groups and/or public meetings.

**Local Public Housing Agency**

The County encourages, in consultation with the Passaic County Housing Agency (PHA), the participation of residents of Section 8 Housing Choice Vouchers issued by the PHA, in the process of developing, revising, amending, adopting and implementing the documents covered by this Plan. The County will provide information to the Executive Director of PHA about the Assessment of Fair Housing, its affirmatively furthering fair housing strategy, and Consolidated Plan activities related to housing developments and communities so the PHA can make this information available at the annual public hearings required for its Public Housing Agency Plan.

The County encourages participation by PHA stakeholders. This will be carried out by providing to the PHA information on public meetings, surveys and other outreach initiatives related to the documents covered by this Plan. To the greatest extent possible, the County will collaborate with the PHA to prepare a joint AI.

**Public Notices**

Public review/comment periods and public hearings held in the process of developing, revising, amending, adopting and implementing the documents covered by this Plan shall be advertised in the *Record and the Herald News* no less than seven days before the public review and comment period commences or the public hearing is held.

**Public Hearings**

All public hearings will be scheduled at times and locations that are convenient for potential and actual program beneficiaries, and with accommodation for persons with disabilities and non-English Spanish speakers in accordance with this Plan.



**Technical Assistance**

CDBG staff are available to assist organizations and other eligible individuals that are interested in submitting a proposal to obtain funding through the CDBG program. All potential applicants are strongly encouraged to contact the County Department of Planning and Economic Development for technical assistance before initiating a funding request application.

**Online Access**

The County will post draft copies and final copies of all documents covered by this Plan on its website accessible at <https://www.passaiccountynj.org>

**Other Engagement Techniques**

The Plan may be amended as the County continues to gain access to technology that improves the avenues of participation by its residents.

**Contact Person**

All communication regarding the Plan, the Assessment of Fair Housing, the Consolidated Plan, the Annual Action Plan, the CAPER, comments, complaints, reasonable accommodation for disabled persons, translation services, or other elements shall be directed to:

**Deborah Hoffman**  
**Director of Economic Development**  
**930 Riverview Dr. Suite 250**  
**Totowa, NJ 07512**

Email: [DeborahH@passaiccountynj.org](mailto:DeborahH@passaiccountynj.org)

Telephone: 973-569-4720

**B. In the Event of an Emergency**

In the event of a local, state or federally declared disaster or emergency where public places may be closed to the public or in-person participation may not be feasible or large gatherings may be considered a public health risk, the County may opt to conduct public hearings and meetings virtually via conference call or live web-streaming with the ability to ask questions and provide comment in real time where public comment is required to be heard. Accommodations will be made for persons with disabilities and non-English speaking persons upon request. Documents for public review will be shared via the County's website.

In the event of an emergency, the following alternatives may be instituted by the County:

1. The public comment and display period for the Consolidated Plan and/or Annual Action Plan and any amendment thereto will be consistent with HUD's requirements.
2. Draft documents for public comment and review will be made available on the County's website at <http://www.passaiccountynj.org>. Copies of the draft documents will be e-mailed upon request, if possible.
3. Public meetings may be held as virtual meetings using online platforms for public viewing with the option for real-time questions to be presented.
4. The County may opt to hold one public hearing during the Consolidated Plan/Annual Plan process and its second required public hearing during the CAPER process for the same program year if a virtual hearing is not feasible.

### C. The Citizen Participation Plan

#### 1. Plan Development

The County shall implement the following procedure when amending its Citizen Participation Plan.

##### a. Public Review of the Draft Plan

The draft Citizen Participation Plan will be made available for public review for a 15-day period prior to the consideration and adoption by the Passaic County Board of Chosen Freeholders, and may be done concurrently with the public review and comment process for the Consolidated Plan. Copies of the draft Citizen Participation Plan will be made available for review at the following locations:

PASSAIC COUNTY DEPARTMENT OF PLANNING  
AND ECONOMIC DEVELOPMENT  
930 Riverview Drive, Totowa, NJ 07512 , Suite 250

AND  
PASSAIC COUNTY PUBLIC HOUSING AGENCY: 100 Hamilton Plaza,  
Paterson, NJ 07505

AND  
THE MUNICIPAL CLERK'S OFFICE OF THE FOLLOWING  
MUNICIPALITIES: BLOOMINGDALE, HALEDON, HAWTHORNE, LITTLE  
FALLS, NORTH HALEDON, POMPTON LAKES, PROSPECT PARK,  
RINGWOOD, TOTOWA, WANAQUE, WEST MILFORD, AND  
WOODLAND PARK

AND  
<http://www.passaiccountynj.org>

**b. Public Hearing**

The County will conduct a public hearing to accept comments on the draft Citizen Participation Plan prior to its approval and submittal to HUD. This public hearing may be held concurrently with the public hearing held in conjunction with the Consolidated Plan.

**c. Comments Received on the Draft Plan**

Written comments will be accepted by the County Contact Person, or a designee, during the 15-day public review period.

**d. Passaic County Board of Chosen Freeholders Action**

Following the public hearing, the Plan will be presented to Passaic County Board of Chosen Freeholders for consideration and formal action. A summary of all written comments and those received orally during the public hearing, as well as the County's responses to all written comments, will be attached to the Plan prior to submission to HUD.

**e. Submission to HUD**

The Plan will be approved as a stand-alone document and submitted to HUD with a summary of all written comments and those received orally during the public hearing as well as the County's responses to written comments and proof of compliance with the 15-day public review and comment period requirement. A summary of any comments or views not accepted and the reasons for non-acceptance shall be supplied to HUD as well.

**2. Amendments to the Approved Citizen Participation Plan**

The County shall follow the following procedure to amend its approved Citizen Participation Plan, as needed.

**a. Amendment Considerations**

The County will amend the Plan, as necessary, to ensure adequate engagement and involvement of the public in making decisions related to its HUD programs. Substantial amendments to the Citizen Participation Plan may be required should a provision of the Plan be found by the County to conflict with HUD regulations, or when changes in HUD regulations occur. Edits to the Plan that only include updated contact information or editorial changes for clarity will not be released for public review and comment.

**b. Draft Amended Plan Review**

The draft Amended Plan will be made available for public review for a 15-day period prior to County Board of Chosen Freeholder's consideration and adoption, and may be done concurrently with the public review and comment process for the Consolidated Plan. Copies of the draft Amended Plan will be made available for review at the following locations:

PASSAIC COUNTY DEPARTMENT OF PLANNING  
AND ECONOMIC DEVELOPMENT  
930 Riverview Drive, Totowa, NJ 07512, Suite 250

AND  
Passaic COUNTY PUBLIC HOUSING AGENCY: 100 Hamilton Plaza,  
Paterson, NJ 07505

AND  
THE MUNICIPAL CLERK'S OFFICE OF THE FOLLOWING  
MUNICIPALITIES: BLOOMINGDALE, HALEDON, HAWTHORNE, LITTLE  
FALLS, NORTH HALEDON, POMPTON LAKES, PROSPECT PARK,  
RINGWOOD, TOTOWA, WANAQUE, WEST MILFORD, AND  
WOODLAND PARK

AND  
<http://www.passaiccountynj.org>

c. Comments Received on Draft Amended Plan

Written comments will be accepted by the County Contact Person, or a designee, during the 15-day public review period.

d. Public Hearing

The County will conduct a public hearing to review and accept public comments on the draft Amended Plan prior to its approval and submittal to HUD. This public hearing may be held concurrently with the public hearing held in conjunction with the Consolidated Plan.

e. Passaic County Board of Chosen Freeholders Action

Following the public hearing, the Plan will be presented to Passaic County Board of Chosen Freeholders for consideration and formal action.

f. Submission to HUD

A copy of the Amended Citizen Participation Plan, including a summary of all written comments and those received during the public hearing as well as the County's responses and proof of compliance with the minimum 15-day public review and comment period requirement, will be submitted to HUD. A summary of any comments or views not accepted and the reasons therefore shall be supplied to HUD as well.

**3. Plan Access**

The approved Amended Citizen Participation Plan will be kept on file at the Department of Planning and Economic Development, 930 Riverview Dr. Suite 250, Totowa NJ 07512

The plan can be accessed online at [www.passaiccountynj.org](http://www.passaiccountynj.org)

Hard copies can be made available to those requesting the approved Amended Plan by contacting the County Contact Person, or a designee.

## **D. The Analysis of Impediments to Fair Housing (AI)**

### **1. Plan Development**

The County will follow the process and procedures described below in the development of its Analysis of Impediments to Fair Housing (AI).

#### **a. HUD-approved Data for Public Review**

The County will make available to the general public the HUD-approved data and other supplemental information that the County plans to incorporate into its AI. The County will make this data available no later than 60 days after the initiation of the AI document. The data will be made available online and accessible at [www.passaiccountynj.org](http://www.passaiccountynj.org). This may include a link to HUD's website where the data can be readily accessed. The data will also be made available during the stakeholder consultation and citizen outreach initiatives conducted during the preparation of the AI.

#### **b. Stakeholder Consultation and Citizen Outreach**

In the development of the AI, the County will consult with other public and private agencies including, but not limited to, the following:

- Passaic County Housing Agency
- Other assisted housing providers
- Social service providers including those focusing on services to minorities, families with children, the elderly, persons with disabilities, persons with HIV/AIDS and their families, homeless persons, and other protected classes
- Community-based and regionally-based organizations that represent protected class members and organizations that enforce fair housing laws
- Regional government agencies involved in metropolitan-wide planning and transportation responsibilities
- Broadband internet service providers and organizations engaged in narrowing the digital divide,
- Agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, and emergency management agencies
- A variety of mechanisms may be utilized to solicit input from these entities. These include telephone or in-person interviews, mail surveys, internet-based feedback and surveys, focus groups, and/or consultation workshops.

#### **c. Public Hearing/Public Meeting**

To obtain the views of the general public on AI-related data and affirmatively furthering fair housing in the County's housing and community development programs, the County will schedule two opportunities for comment.

The first public meeting shall be held before the draft AI is published for comment, and will solicit input on fair housing issues in the County.

The second opportunity will be a public hearing conducted during or after the 30-day public comment period during which the County will address identified factors contributing to fair housing issues, and proposed fair housing goals and priorities for affirmatively furthering fair housing.

**d. Public Display and Comment Period**

The draft AI will be placed on display for a period of no less than 30 days to encourage public review and comment. The public notice shall include a brief summary of the content and purpose of the draft AI, the dates of the public display and comment period, the locations where copies of the draft document can be examined, how comments will be accepted, when the document will be considered for action by the Passaic County Board of Chosen Freeholders, and the anticipated submission date to HUD. Copies of the draft AI will be made available for public review at the following locations:

PASSAIC COUNTY DEPARTMENT OF PLANNING  
AND ECONOMIC DEVELOPMENT  
930 Riverview Drive, Totowa, NJ 07512, Suite 250

AND  
PASSAIC COUNTY PUBLIC HOUSING AGENCY: 100 Hamilton Plaza,  
Paterson, NJ 07505

AND  
THE MUNICIPAL CLERK'S OFFICE OF THE FOLLOWING  
MUNICIPALITIES: BLOOMINGDALE, HALEDON, HAWTHORNE, LITTLE  
FALLS, NORTH HALEDON, POMPTON LAKES, PROSPECT PARK,  
RINGWOOD, TOTOWA, WANAQUE, WEST MILFORD, AND  
WOODLAND PARK

AND  
[www.passaiccountynj.org](http://www.passaiccountynj.org)

In addition, the County will make available a reasonable number of free copies of the proposed document to residents and groups that request them.

**e. Comments Received on the Draft Assessment of Fair Housing**

Written comments will be accepted by the County Contact Person, or a designee, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing, or orally at the public hearings, in preparing the final AI. A summary of these comments or views, and a summary of any comments or views not accepted

and the reasons why, will be attached to the final AI for submission to County Board of Chosen Freeholders and to HUD.

**g. Passaic County Board of Chosen Freeholders Action**

Following the public hearing, the AI will be presented to the Passaic County Board of Chosen Freeholders for consideration and formal action.

**h. Submission to HUD**

The AI will be submitted to HUD no less than 270 calendar days before the start of the County's five-year program cycle beginning in 2018. Thereafter, the AI will be submitted to HUD no less than 195 calendar days before the start of the County's five-year program cycle beginning in 2023.

**2. Revisions to the Analysis of Impediments to Fair Housing**

The County shall follow the following procedure to revise its AI, as needed.

**a. Revision Considerations**

The County will revise its AI previously accepted by HUD under the following circumstances:

- **A material change occurs.** A material change is a change in circumstances in the County that affects the information on which the AI is based to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the Assessment no longer reflect actual circumstances. Examples include, but are not limited to:
  - Presidentially declared disasters, under Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 *et seq.*), in the County that are of such a nature as to significantly impact the steps the County may need to take to affirmatively further fair housing
  - Significant demographic changes
  - New significant contributing factors in the County, and
  - Civil rights findings, determinations, settlements (including voluntary compliance agreements), or court orders
- Upon HUD's written notification specifying a material change that requires the revision.

**b. Public Display and Comment Period**

The draft Revised AI will be placed on display for a period of no less than 30 days to encourage public review and comment. The public notice shall include a brief summary of the revisions, the dates of the public display and comment period, the locations where copies of the proposed revised plan can be examined, how comments will be accepted, when the document will be considered for action by the Passaic County Board of Chosen Freeholders, and the anticipated submission date to HUD. Copies of the draft Revised AI will be made available for review at the following locations:

**PASSAIC COUNTY DEPARTMENT OF PLANNING**



AND ECONOMIC DEVELOPMENT  
930 Riverview Drive, Totowa, NJ 07512, Suite 250

AND  
PASSAIC COUNTY PUBLIC HOUSING AGENCY: 100 Hamilton Plaza,  
Paterson, NJ 07505

AND  
MUNICIPAL CLERK'S OFFICE OF THE FOLLOWING MUNICIPALITIES:  
BLOOMINGDALE, HALEDON, HAWTHORNE, LITTLE FALLS, NORTH  
HALEDON, POMPTON LAKES, PROSPECT PARK, RINGWOOD,  
TOTOWA, WANAQUE, WEST MILFORD, AND WOODLAND PARK

AND  
[www.passaiccountynj.org](http://www.passaiccountynj.org)

In addition, the County will make available a reasonable number of free copies of the proposed revised document to residents and groups that request it.

c. Comments Received on the Draft Revised Assessment of Fair Housing  
Written comments will be accepted by the County Contact Person, or a designee, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing, or orally at public hearings, in preparing the final Revised AI. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final Revised AI for submission to HUD.

d. Passaic County Board of Chosen Freeholders Action  
Following the public hearing, the Revised AI will be presented to the Passaic County Board of Chosen Freeholders for consideration and formal action.

e. Submission to HUD  
The Revised AI will be submitted to HUD within 30 days following the end of the public display and comment period.

### 3. Plan Access

The HUD-accepted AI will be kept on file at the Department of Planning and Economic Development, 930 Riverview Dr. Suite 250, Totowa NJ 07512

The plan can be accessed online at [www.passaiccountynj.org](http://www.passaiccountynj.org)

Hard copies can be made available to those requesting the HUD-accepted AI by contacting the County Contact Person, or a designee.

## **E. The Consolidated Plan (CP)**

### **1. Plan Development**

The County will follow the process and procedures described below in the development of its Consolidated Plan (CP).

#### **a. Stakeholder Consultation and Citizen Outreach**

In the development of the CP, the County will consult with other public and private agencies including, but not limited to, the following:

- Passaic County Housing Agency
- Other assisted housing providers
- Social service providers including those focusing on services to minorities, families with children, the elderly, persons with disabilities, persons with HIV/AIDS and their families, homeless persons, and other protected classes
- Community-based and regionally-based organizations that represent protected class members and organizations that enforce fair housing laws
- Regional government agencies involved in metropolitan-wide planning and transportation responsibilities
- Broadband internet service providers and organizations engaged in narrowing the digital divide,
- Agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, and emergency management agencies

When preparing the portion of the CP concerning lead-based paint hazards, the County shall consult with local or state health and child welfare agencies and examine existing data related to lead-based paint hazards and poisonings, including health department data on the addresses of housing units in which children have been identified as lead-poisoned.

When preparing the description of priority non-housing community development needs, the County will notify adjacent units of local government, to the extent practicable. This shall involve, at a minimum, the County sending a letter to the chief elected official of each adjacent unit of government notifying them of the draft CP and how to access a copy online for review and comment. In addition, the County will submit its non-housing community development plan to the New Jersey Department of Community Development.

A variety of mechanisms may be utilized to solicit input from these persons/service providers/agencies/entities. These include written letters, telephone or in-person interviews, mail surveys, internet-based feedback and surveys, focus groups, and/or consultation workshops.

**b. Public Hearings**

The County will conduct at least two public hearings in the development of the CP. The first public hearing will be conducted before the draft CP is published for public comment, during which the County will address housing and community development needs, development of proposed activities, the amount of assistance the County expects to receive (including grant funds and program income), the range of activities that may be undertaken, including the estimated amount that will benefit low- and moderate-income residents, and a review of program performance.

The second public hearing will be conducted during or after the 30-day public comment period during which the County will address identified housing and community development needs, proposed eligible activities, and proposed strategies and actions for affirmatively furthering fair housing consistent with the Assessment of Fair Housing.

**c. Potential Displacement of Persons**

Although the County does not anticipate any residential displacement to occur in the foreseeable future, it is required to describe its plans to minimize the displacement of persons and to assist any persons displaced. When displacement is unavoidable on a temporary or permanent basis, the County will comply with the federal Uniform Relocation Act.

Should displacement of residents be necessary as a result of the use of funds covered by this Plan, the County shall compensate residents who are actually displaced in accordance with *HUD Handbook No. 1378, Tenant Assistance, Relocation and Real Property Acquisition*. This resource is accessible online at [http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/administration/hudclips/handbooks/cpd/13780](http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/hudclips/handbooks/cpd/13780).

**d. Public Display and Comment Period**

The draft CP will be placed on display for a period of no less than 30 days to encourage public review and comment. The public notice shall include a brief summary and purpose of the CP; the anticipated amounts of funding (including program income, if any); proposed activities likely to result in displacement, if any; plans for minimizing the displacement of persons as a result of CDBG activities, if any; plans to assist persons actually displaced by the project, if any; the dates of the public display and comment period; the locations where copies of the draft CP can be examined; how comments will be accepted; when the document will be considered for action by County Board of Chosen Freeholders; and, the anticipated submission date to HUD. Copies of the draft CP will be made available for review at the following locations:

**PASSAIC COUNTY DEPARTMENT OF PLANNING  
AND ECONOMIC DEVELOPMENT**

930 Riverview Drive, Totowa, NJ 07512, Suite 250

AND

PASSAIC COUNTY PUBLIC HOUSING AGENCY: 100 Hamilton Plaza,  
Paterson, NJ 07505

AND

THE MUNICIPAL CLERK'S OFFICE OF THE FOLLOWING  
MUNICIPALITIES: BLOOMINGDALE, HALEDON, HAWTHORNE, LITTLE  
FALLS, NORTH HALEDON, POMPTON LAKES, PROSPECT PARK,  
RINGWOOD, TOTOWA, WANAQUE, WEST MILFORD, AND  
WOODLAND PARK

AND

[www.passaiccountynj.org](http://www.passaiccountynj.org)

In addition, the County will make available a reasonable number of free copies of the draft document to residents and groups that request them.

**e. Comments Received on the Draft Consolidated Plan**

Written comments will be accepted by the County Contact Person, or a designee, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing, or orally at the public hearings, in preparing the final CP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final CP for submission to HUD.

**f. Passaic County Board of Chosen Freeholders Action**

Following the public hearing, the CP will be presented to the Passaic County Board of Chosen Freeholders for consideration and formal action.

**g. Submission to HUD**

The CP will be submitted to HUD no less than 45 days before the start of the County's five-year program cycle.

**2. Revisions to the Consolidated Plan**

The County shall follow the following procedure to revise its CP, as needed.

**a. Revision Considerations**

There are two types of amendments that may occur with the CP: minor amendments and substantial amendments. An amendment to the approved CP is considered substantial under the following circumstances:

- When an eligible activity is added or deleted
- When there is a change in the priorities identified in the CP

All other changes that do not meet the criteria defined above will be considered minor amendments and will not be subject to public comments. These changes

will be fully documented and approved by the Passaic County Board of Chosen Freeholders.

The County may choose to submit a copy of each amendment to the CP to HUD as it occurs, or at the end of the program year. Letters transmitting copies of amendments will be signed by the President of the Board of Chosen Freeholders.

**b. Public Display and Comment Period**

The draft Revised CP will be placed on display for a period of no less than 30 days to encourage public review and comment. The public notice shall include a brief summary of the revisions, the dates of the public display and comment period, the locations where copies of the proposed revised CP can be examined, how comments will be accepted, when the document will be considered for action by the Passaic County Board of Chosen Freeholders, and the anticipated submission date to HUD. Copies of the draft Revised CP will be made available for review at the following locations:

PASSAIC COUNTY DEPARTMENT OF PLANNING  
AND ECONOMIC DEVELOPMENT  
930 Riverview Drive, Totowa, NJ 07512, Suite 250

AND  
PASSAIC COUNTY PUBLIC HOUSING AGENCY: 100 Hamilton Plaza,  
Paterson, NJ 07505

AND  
THE MUNICIPAL CLERK'S OFFICE OF THE FOLLOWING  
MUNICIPALITIES: BLOOMINGDALE, HALEDON, HAWTHORNE, LITTLE  
FALLS, NORTH HALEDON, POMPTON LAKES, PROSPECT PARK,  
RINGWOOD, TOTOWA, WANAQUE, WEST MILFORD, AND  
WOODLAND PARK

AND  
[www.passaiccountynj.org](http://www.passaiccountynj.org)

In addition, the County will make available a reasonable number of free copies to residents and groups that request them.

**c. Comments Received on the Draft Revised Consolidated Plan**

Written comments will be accepted by the County Contact Person, or a designee, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing, or orally at public hearings, in preparing the final Revised CP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final Revised CP for submission to HUD.

**d. Passaic County Board of Chosen Freeholders Action**

Following the public hearing, the Revised CP will be presented to the Passaic County Board of Chosen Freeholders for consideration and formal action.

**e. Submission to HUD**

The Revised CP will be submitted to HUD within 30 days following the end of the public display and comment period.

**3. Plan Access**

The Revised CP will be kept on file at the Department of Planning and Economic Development, 930 Riverview Drive, Suite 250, Totowa NJ 07512

The plan can be accessed online at [www.passaiccountynj.org](http://www.passaiccountynj.org)

Hard copies can be made available to those requesting the Revised CP by contacting the County Contact Person, or a designee.

## F. The Annual Action Plan (AAP)

The Annual Action Plan (AAP) is a component of the CP, and it describes the County's proposed use of available federal and other resources to address the priority needs and specific objectives in the CP for each program year; the County's method for distributing funds to local non-profit organizations; and, the geographic areas of the County to which it will direct assistance.

### 1. Plan Development

The County will follow the process and procedures described below in the development of its AAP.

#### a. Public Hearings

The County will conduct at least two public hearings during the development of the AAP. The first public hearing will be conducted before the AAP draft is published for public comment. During the first public hearing the County will address housing and community development needs, development of proposed activities, the amount of assistance the County expects to receive (including grant funds and program income), the range of activities that may be undertaken, including the estimated amount that will benefit low- and moderate-income residents, and a review of program performance.

The second public hearing will be conducted during or after the 30-day public comment period during which the County will address identified housing and community development needs, proposed eligible activities, and proposed strategies and actions for affirmatively furthering fair housing consistent with the Assessment of Fair Housing.

#### b. Public Display and Comment Period

The draft AAP will be placed on display for a period of no less than 30 days to encourage public review and comment. The public notice shall include a brief summary of the AAP, the anticipated amounts of funding (including program income, if any), the dates of the public display and comment period, the locations where copies of the draft AAP can be examined, how comments will be accepted, when the document will be considered for action by the Passaic County Board of Chosen Freeholders, and the anticipated submission date to HUD. Copies of the draft AAP will be made available for review at the following locations:

**PASSAIC COUNTY DEPARTMENT OF PLANNING  
AND ECONOMIC DEVELOPMENT  
930 Riverview Drive, Totowa, NJ 07512, Suite 250**

**AND  
PASSAIC COUNTY PUBLIC HOUSING AGENCY: 100 Hamilton Plaza,  
Paterson, NJ 07505**



AND  
 THE MUNICIPAL CLERK'S OFFICE OF THE FOLLOWING  
 MUNICIPALITIES: BLOOMINGDALE, HALEDON, HAWTHORNE, LITTLE  
 FALLS, NORTH HALEDON, POMPTON LAKES, PROSPECT PARK,  
 RINGWOOD, TOTOWA, WANAQUE, WEST MILFORD, AND  
 WOODLAND PARK

AND  
[www.passaiccountynj.org](http://www.passaiccountynj.org)

In addition, the County will make available a reasonable number of free copies to residents and groups that request them.

**c. Comments Received on the Draft Annual Action Plan**

Written comments will be accepted by the County Contact Person, or a designee, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing, or orally at the public hearings, in preparing the final AAP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final AAP for submission to HUD.

**d. Passaic County Board of Chosen Freeholders Action**

Following the public hearing, the AAP will be presented to the Passaic County Board of Chosen Freeholders for consideration and formal action.

**e. Submission to HUD**

The AAP will be submitted to HUD no less than 45 days before the start of the County's annual program year.

**2. Revisions to the Annual Action Plan**

The County shall follow the following procedure to revise its AAP, as needed.

**a. Revision Considerations**

There are two types of amendments that may occur with the AAP: minor amendments and substantial amendments. An amendment to the approved AAP is considered substantial under the following circumstances:

- When an eligible activity is added or deleted
- When a change occurs in the purpose, location, or beneficiaries of an activity previously approved
- When a 50 percent change in federal funding occurs where the project is \$25,000 or less
- When a 25 percent change in federal funding occurs where the project is more than \$25,000.

All other changes to funding allocations or approved eligible activities that do not meet the criteria defined above will be considered minor amendments, and



will not be subject to public comments. These changes will be fully documented and executed by the Freeholder Director of the Passaic County Board of Chosen Freeholders. The County may choose to submit a copy of each amendment to the AAP to HUD as it occurs, or at the end of the program year. Letters transmitting copies of amendments will be signed by the Freeholder Director of the Passaic County Board of Chosen Freeholders.

**b. Public Display and Comment Period**

The draft Revised AAP will be placed on display for a period of no less than 30 days to encourage public review and comment. The public notice shall include a brief summary of the revisions, the dates of the public display and comment period, the locations where copies of the draft revised AAP can be examined, how comments will be accepted, when the document will be considered for action by the Passaic County Board of Chosen Freeholders, and the anticipated submission date to HUD. Copies of the draft Revised AAP will be made available for review at the following locations:

PASSAIC COUNTY DEPARTMENT OF PLANNING  
AND ECONOMIC DEVELOPMENT  
930 Riverview Drive, Totowa, NJ 07512, Suite 250

AND  
PASSAIC COUNTY PUBLIC HOUSING AGENCY: 100 Hamilton Plaza,  
Paterson, NJ 07505

AND  
THE MUNICIPAL CLERK'S OFFICE OF THE FOLLOWING  
MUNICIPALITIES: BLOOMINGDALE, HALEDON, HAWTHORNE, LITTLE  
FALLS, NORTH HALEDON, POMPTON LAKES, PROSPECT PARK,  
RINGWOOD, TOTOWA, WANAQUE, WEST MILFORD, AND  
WOODLAND PARK

AND  
[www.passaiccountynj.org](http://www.passaiccountynj.org)

In addition, the County will make available a reasonable number of free copies to residents and groups that request them.

**c. Comments Received on the Draft Revised Annual Action Plan**

Written comments will be accepted by the County Contact Person, or a designee, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing, or orally at public hearings, in preparing the final Revised AAP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final Revised AAP for submission to HUD.

d. Passaic County Board of Chosen Freeholders Action

Following the public hearing, the Revised AAP will be presented to the Passaic County Board of Chosen Freeholders for consideration and formal action.

e. Submission to HUD

The Revised AAP will be submitted to HUD within 30 days following the end of the public display and comment period.

**3. Plan Access**

The Annual Plan and any Revisions will be kept on file at the Department of Planning and Economic Development, 930 Riverview Dr. Suite 250, Totowa NJ 07512

The plan and revisions can be accessed online at [www.passaiccountynj.org](http://www.passaiccountynj.org)

Hard copies can be made available to those requesting the Revised AAP by contacting the County Contact Person, or a designee.

## **G. Consolidated Annual Performance and Evaluation Report (CAPER)**

### **1. Report Development**

The County shall follow the following procedure in the drafting and adoption of its Consolidated Annual Performance and Evaluation Report (CAPER).

#### **a. Report Considerations**

The County Department of Planning and Economic Development will evaluate and report the accomplishments and expenditures of the previous program year for CDBG and draft the CAPER in accordance with HUD requirements.

#### **b. Public Display and Comment Period**

The draft CAPER will be placed on display for a period of no less than 15 days to encourage public review and comment. Public notice of the display and comment period will be published in the *Herald News* and *The Record* no less than two weeks before the period begins with accommodation for persons with disabilities and non-English Spanish speakers in accordance with this Plan. The public notice shall include a brief summary and purpose of the CAPER, a summary of program expenditures, a summary of program performance, the dates of the public display and comment period, the locations where copies of the draft CAPER can be examined, how comments will be accepted, and the anticipated submission date to HUD. Copies of the draft CAPER will be made available for review at the following locations:

PASSAIC COUNTY DEPARTMENT OF PLANNING  
AND ECONOMIC DEVELOPMENT  
930 Riverview Drive, Totowa, NJ 07512, Suite 250

AND  
PASSAIC COUNTY PUBLIC HOUSING AGENCY: 100 Hamilton Plaza,  
Paterson, NJ 07505

AND  
THE MUNICIPAL CLERK'S OFFICE OF THE FOLLOWING  
MUNICIPALITIES: BLOOMINGDALE, HALEDON, HAWTHORNE, LITTLE  
FALLS, NORTH HALEDON, POMPTON LAKES, PROSPECT PARK,  
RINGWOOD, TOTOWA, WANAQUE, WEST MILFORD, AND  
WOODLAND PARK

AND  
[www.passaiccountynj.org](http://www.passaiccountynj.org)

#### **c. Comments Received on the Draft CAPER**

Written comments will be accepted by the County Contact Person, or a designee, during the 15-day public display and comment period. The County will consider any comments or views of County residents received in writing in preparing the

final CAPER. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final CAPER for submission to HUD.

**d. Submission to HUD**

The CAPER will be submitted to HUD within 90 days following the end of the County's annual program year.

**2. Plan Access**

The CAPER will be kept on file at the Department of Planning and Economic Development, 930 Riverview Dr. Suite 250, Totowa NJ 07512

The CAPER can be accessed online at [www.passaiccountynj.org](http://www.passaiccountynj.org)

## **H. Section 108 Loan Guarantee Program**

### **1. Development of Section 108 Loan Guarantee Application**

Applications for assistance filed by the County for Section 108 Loan Guarantee assistance authorized under HUD regulation 24 CFR Part 570, Subpart M, are subject to all provisions set forth within this Plan. Such applications for Section 108 assistance may be included as part of the Consolidated Planning process, or may be undertaken separately anytime during the County's program year.

Before the County submits an application for Section 108 loan guarantee assistance, the County will make available to citizens, public agencies and other interested parties information that includes the amount of assistance the County expects to be made available (including program income), the range of activities that may be undertaken, the estimated amount that will benefit persons of low- and moderate-income, and any activities likely to result in displacement.

### **2. Public Display and Comment Period**

The County will publish its proposed Section 108 loan application for review and comment. The public notice shall include a summary describing the contents and purpose of the application and listing the locations where the entire application may be examined. An application for Section 108 Loan Guarantee funding shall be made available for public review for a 30-day period prior to consideration and submission to HUD, and may be done concurrently with the public review and comment process for the Consolidated Plan.

Copies of the proposed Section 108 loan application will be made available for review at the following locations:

**PASSAIC COUNTY DEPARTMENT OF PLANNING  
AND ECONOMIC DEVELOPMENT  
930 Riverview Drive, Totowa, NJ 07512, Suite 250**

**AND  
PASSAIC COUNTY PUBLIC HOUSING AGENCY: 100 Hamilton Plaza,  
Paterson, NJ 07505**

**AND  
THE MUNICIPAL CLERK'S OFFICE OF THE FOLLOWING  
MUNICIPALITIES: BLOOMINGDALE, HALEDON, HAWTHORNE, LITTLE  
FALLS, NORTH HALEDON, POMPTON LAKES, PROSPECT PARK,  
RINGWOOD, TOTOWA, WANAQUE, WEST MILFORD, AND  
WOODLAND PARK**

**AND  
[www.passaiccountynj.org](http://www.passaiccountynj.org)**

**3. Comments Received on the Proposed Section 108 Application**

Written comments will be accepted by the County Contact Person, or a designee, during the 30-day public display and comment period. The County will consider any comments or views of County residents received in writing in preparing the final application. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final application for submission to HUD.

**4. Submission to HUD**

The Section 108 Loan Application will be submitted to HUD.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: May 19, 2020 - 6:00 PM

Location: County Administration Building  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF PACKETALK COVID-19 THERMAL IMAGING SYSTEM FOR PUBLIC SAFETY MEASURES IN RESPONSE TO THE PUBLIC HEALTH EMERGENCY, PURSUANT TO N.J.S.A. 40A:11-11(5), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200439</b>							
Meeting Date	05/19/2020							
Introduced Date	05/19/2020							
Adopted Date	05/19/2020							
Agenda Item	n-65							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter		✓						
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: May 26, 2020

**RESOLUTION AUTHORIZING THE PURCHASE OF PACKETALK COVID-19 THERMAL IMAGING SYSTEM FOR PUBLIC SAFETY MEASURES IN RESPONSE TO THE PUBLIC HEALTH EMERGENCY, PURSUANT TO N.J.S.A. 40A:11-11(5)**

**WHEREAS**, Coronavirus disease 2019 (hereafter “COVID-19) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

**WHEREAS**, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”), and appropriated \$150 billion, and is to be used to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

**WHEREAS**, the County of Passaic (hereafter “County”) was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”), in compliance with guidance from the United States Treasury Department, is going to appropriate a portion of the Fund received by the County for public health expenses such as, expenses for public safety measures undertaken in response to COVID-19; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-11(5), the County is a member the Bergen County Voluntary Cooperative, a cooperative purchasing system available to the County for the purchase of goods and services; and

**WHEREAS**, the Bergen County Voluntary Cooperative issued Bid Number 19-32, for situational awareness equipment and accessories, which awarded a competitively bid contract to Packetalk, 163 Stuyvesant Avenue, Lyndhurst, New Jersey 07071, which is available for purchase by the County; and

**WHEREAS**, Packetalk provided a quote for COVID-19 thermal imaging system, which will allow the County to screen the temperatures of employees and visitors at various County facilities to prevent the spread of COVID-19, in the amount of one hundred thirty seven and nine hundred and sixty dollars (\$137,960.00), attached to and made part of this resolution, which is being recommended for approval by the Passaic County Sheriff’s Department and Director of the Management and Information Systems’ Department; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the purchase described herein; and

**WHEREAS**, this matter was discussed by the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-11(5), the Passaic County Board of Chosen Freeholders authorized the purchase of the COVID-19 Thermal Imaging System from Packetalk., for an amount not to exceed one hundred thirty seven and nine hundred and sixty dollars (\$137,960.00); and



**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

May 19, 2020

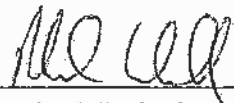
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$137,960

APPROPRIATION: G-01-41-962-020-PE1

PURPOSE: Award of a contract to Packetalk for the acquisition of thermal imaging cameras



Richard Cahill, Chief Financial Officer

DATED: May 19, 2020



Quote

163 Stuyvesant Avenue  
 Lyndhurst NJ 07071  
 T: 201.355.3323  
 F: 201.603.6405  
 W: packetalk.net

Date	5.18.20
Quote #	121204
For:	Bergen County CO-OP 19-32

Sheriffs Office Passaic County  
 Joseph C. Dennis, Executive Undersheriff  
 435 Hamburg Turnpike  
 Wayne, NJ 07470  
 Phone: 973-389-5925  
 jdennis@psosheriff.org

Packetalk Thermal PT-3150-IR30	20	\$5,800	\$	116,000.00
Radio Metric IR based thermal technology to ready below skin surfaces for internal temperature reads and accuracy				
FAIL or PASS interface with immediate read out for quick and easy operations at high traffic areas				
4-6 feet wide ready area - 9-12 feet away from entrance or read area for contactless accurate reads				
Video and audio alerts for Failure reads - Standalone				
43 inches 4K LED smart screen 240 Mhz auto refresh rate	20	\$250	\$	5,000.00
Portable all in-one LED/Control Box and camera stand/6 foot HDMI cable/ surge protection	20	\$149	\$	2,980.00
complete system setup/configuration delivery and onsite installation/ calibration	20	\$699	\$	13,980.00

Make all checks payable to Packetalk, if you have any questions concerning this invoice, contact us at (201) 355.3323. Thank you for your business!

List Price	\$	137,980.00
Catalog Discount		
<b>Total</b>	<b>\$</b>	<b>137,980.00</b>

Approved By

Signature: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Print-Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

Introduced on: May 19, 2020  
 Adopted on: May 19, 2020  
 Official Resolution#: R20200439

# **Public Notice**

**TAKE NOTICE** the Passaic County Board of Chosen Freeholders, on April 28, 2020 adopted Resolution No. R20200372, which calls for the Regular Meeting to be scheduled for Tuesday, May 19, 2020 at 6:00 PM, and canceled the regularly scheduled meetings on May 11, 2020 and May 26, 2020. Pursuant to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No. 104, the Board is conducting the Regular Meeting at 6:00 PM, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a), and in accordance with Administrative Order No. 20-01 issued by the Passaic County Administrator closing the Administration Building located at 401 Grand Street, Paterson, New Jersey to non-essential personnel and the public effective March 18, 2020 at 8:30 AM. If a member of the public wishes to place a public comment on the record, please email [public@passaiccountynj.org](mailto:public@passaiccountynj.org) stating your name, address, and matter to be addressed by the Board by no later than **May 19, 2020 at 5:00 PM** or by submitting a question on the livestream available to all residents of the meeting. The Clerk to the Board shall read same into the public record. Moreover, some members of the Board may participate telephonically, pursuant to the Board By-Laws and in compliance with N.J.S.A. 10:4-12-1, et seq. Official action will be taken.

## **BY ORDER OF THE BOARD OF CHOSEN FREEHOLDERS**

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Louis E. Imhof III, RMC, Clerk of the Board

Dated: May 4, 2020

E-mail to: Herald News  
Bergen Record

On File with the Passaic County Clerk

*Louis E. Imhof III, RMC*  
Clerk of the Board  
Board of Chosen Freeholders  
County of Passaic  
(973) 881-4412  
[Louisi@passaiccountynj.org](mailto:Louisi@passaiccountynj.org)

[www.passaiccountynj.org](http://www.passaiccountynj.org)

