



**PASSAIC COUNTY OPEN SPACE TRUST FUND
ADVISORY COMMITTEE
MINUTES OF A REGULAR MEETING
Thursday, October 20th, 2022
WebEx Meeting**

Chair Kahwaty opened the meeting at 6:32 PM and read the roll call. She then stated that the notice that the requirements of the Open Public Meeting Act had been met and stated that members of the public can participate in the meeting during the public portion by giving their full name and address and will have a maximum of three minutes to make their statement.

MEMBERS PRESENT: Anne Kahwaty, Chair; Maria-Elena Grant, Vice Chair; Cindy Frank, Commissioner; Sandy Lawson, Commissioner; Bernard Vroom, Commissioner; Alice Szepietowski, Commissioner; Robin Canetti, Commissioner; LauraLee Harding, Commissioner; Nordan Murphy, Engineering Department; Greg Moore, Parks Department; Kelly Ruffel, Director of Cultural and Historic Affairs

STAFF PRESENT: Marc Seemon, Deputy County Administrator; Jessie Summers, Open Space Coordinator; John Pogorelec, County Counsel

MINUTES: A motion to adopt the amended minutes of the July 28th, 2022 meeting was made by Commissioner Canetti and seconded by Commissioner Lawson. Commissioner Szepietowski abstained. The motion passed.

PUBLIC PORTION

Commissioner Lawson made a motion to open the meeting to the public which was seconded by Commissioner Canetti. The motion passed unanimously.

Jasmine Moreano, 83 Scrivens Street, Totowa, was in attendance. Ms. Moreano with City Green, Inc. a nonprofit organization located in Clifton. The Farm Eco-Center was originally preserved with Open Space Trust Fund monies and the annual Dig In! Program is annually sponsored by the Passaic County Board of County Commissioners. Ms. Moreano stated that she was in attendance as a member of the public to learn more about the Open Space program.

Seeing no other members of the public present, Commissioner Szepietowski made a motion to close the public portion, which was seconded by Commissioner Canetti. The motion passed unanimously.

NEW BUSINESS

Open Space Coordinator Summers went through a draft schedule of the 2023 Open Space program dates, noting milestones such as the advertisement of the 2023 applications, grant workshop, application due date, and preliminary meeting schedule.

Open Space Coordinator Summers polled the Committee if Thursdays are still the best day of the week to hold the meetings for 2023. Currently in 2022, the Open Space Committee meeting dates and Planning Board meeting dates conflict and this will need to be remedied for 2023 as Open Space Coordinator Summers will be on maternity leave and the planning staff will run the meetings. The Committee agreed that Thursdays are still preferred and can be adjusted in coordination with the finalized Planning Board schedule at the January reorganization meeting.

OLD BUSINESS

None

OPEN DISCUSSION

Deputy County Administrator Seemon polled the Committee if an earlier meeting start time is possible; it was unanimously decided that the start time of 6:30 PM works for all current Committee members.

ADJOURNMENT: A motion to adjourn the meeting at 6:53 PM was made by Commissioner Canetti and seconded by Commissioner Lawson. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessie Summers".

JESSIE SUMMERS