

**FRIENDS OF PASSAIC COUNTY PARKS, INC.  
July 8, 2019 Meeting**

**MEETING MINUTES**

**Members Present :**

1. County Administrator Designee: Erin Schlosser
2. Director of Parks and Recreation Designee: Greg Moore
3. Director of Cultural and Historic Affairs Designee: Jessica Bush
4. Jamie Dykes
5. Chairwoman Alice Szepietowski

**Also Present :**

1. Kerry Klug, Department of Parks and Recreation

**Members Absent :**

1. Freeholder John W. Bartlett
2. Daryl Walton
3. Kelly Pascrell
4. Andrew Smith
5. Vice-Chairman George Silva
6. Robert Spiotti

A roll call brought the meeting to order at 6:05 PM.

The announcement of the Open Public Meetings Act was made by Schlosser.

A motion was made by Dykes and seconded by Moore to open the public portion of the meeting.

Motion passed unanimously.

Ann Schnakenberg, 268 Washington Avenue, Clifton, NJ 07011 was the only person of the public to speak. Several items were discussed. First, Ms. Schnakenberg was happy about the recent birding event held at Garret Mountain, held in cooperation with the New Jersey Audubon Society. She informed the Board about ideas for including more inclusive special needs programs in the Passaic County Park System, as well as inclusive park equipment. Ms. Schnakenberg also proposed posting more signage in Rifle Camp Park about the closure of the park during the Passaic County Fair.

A motion was made by Dykes and seconded by Moore to close the public portion.

Motion passed unanimously.

A motion was made by Dykes and seconded by Moore to approve the May 13, 2019 Meeting Minutes.

Motion passed unanimously.

Under Old Business, the Horizon Found Grant for Fitness Equipment at Camp Hope was discussed. Klug informed the Board that the equipment was already in use by children at Camp Hope. The Board discussed the possibility of creating classes utilizing the equipment for elderly and special needs residents.

Under Committee Reports, Schlosser gave an update on Passaic County Fair sponsors and vendors. Schlosser also informed the Board that a ceremony was being planned for the memorial tree purchased at the Preakness Valley Golf Course. July 10 and July 20 were dates discussed for the ceremony.

Under New Business, several items were discussed.

First, the Board reviewed Change Order No. 1 for the Garret Mountain Reservation Deer Fence Project. Moore informed the Board that there changes to the project materials resulting in deductions.

A motion was made by Dykes and seconded by Bush to approve Resolution 19-05 authorizing Change Order No. 1, acceptance, release of retainage, and final payment for the Garret Mountain Reservation Deer Fence Project.

Motion passed unanimously.

Second, Moore informed the Board of the Goffle Brook Park Athletic Field Improvement Project insurance claim. He explained a contractor from another project damaged the existing backstop on the baseball field and a temporary fence was necessary to keep the current season active. The Board will be reimbursed from the insurance claim.

A motion was made by Moore and seconded by Chairwoman Szepietowski to authorize payment for a temporary fence at Goffle Brook Park in the amount of twelve thousand seven hundred sixty two dollars and twenty five cents (\$12,762.25).

Motion passed unanimously.

Third, the Board discussed a grant agreement with the Passaic County Heritage council for the installation of interpretive historic signage at Goffle Brook Park. Dykes pointed out an error in the grant agreement. The payment of the grant is incorrectly broken down, stating "eighty percent (75%) of the re-grant will be paid in February 2019 upon receipt of this signed contract, and the remaining twenty percent (25%) will be paid upon submission of a final report."

Finally, Klug presented a fundraising opportunity through the Whole Foods Market 5% Days Program. He explained that nonprofits can apply to receive five percent of a store's pre-tax sales for that day. The Board expressed interest in the program and discussed coordinating a 5% Day with the opening of the new Whole Foods store planned to open in Wayne.

In Silva's absence, Chairwoman Szepietowski informed the Board of Silva's concern about a sign painted with graffiti near the Westervelt-Vanderhoef House in Weasel Brook Park. Moore said he would check on the sign. Silva also thanked the Board for the spray park in Weasel Brook Park.

A motion was made by Moore and seconded by Bush to adjourn.

Motion passed unanimously.

Meeting adjourned at 6:32 PM.

/ s / Erin Schlosser  
Acting Secretary, Friends of Passaic County Parks, Inc.