

FRIENDS OF PASSAIC COUNTY PARKS, INC.
May 13, 2019 Meeting

MEETING MINUTES

Members Present :

1. Freeholder John W. Bartlett
2. County Administrator Designee: Matthew P. Jordan, Esq.
3. Director of Parks and Recreation Designee: Greg Moore
4. Director of Cultural and Historic Affairs Kelly Ruffel
5. Daryl Walton
6. Kelly Pascrell
7. Andrew Smith
8. Jamie Dykes
9. Vice-Chairman George Silva
10. Chairwoman Alice Szepietowski

Members Absent :

1. Robert Spiotti

A roll call brought the meeting to order at 6:05 PM.

The announcement of the Open Public Meetings Act was made by Jordan.

A motion was made by Jordan and seconded by Walton to open the public portion of the meeting.

Motion passed unanimously.

No members of the public were in attendance.

A motion was made by Dykes and seconded by Smith to close the public portion.

Motion passed unanimously.

A motion was made by Jordan and seconded by Silva to approve the April 8, 2019 Meeting Minutes.

Freeholder Bartlett joined the meeting at 6:08 PM.

Under Old Business, the two (2) pending Green Acres funded projects were discussed. Jordan informed the Board that the Garret Mountain

Reservation Deer Fence Project is substantially complete, pictures were included in the agenda packet. The Goffle Brook Park Athletic Field Improvement Project has minor items to be completed, and should be closed out as well.

Under Committee Reports, Jordan and Ruffel gave an update on Passaic County Fair sponsors and vendors. Jordan also informed the Board that another memorial tree was purchased at the Preakness Valley Golf Course.

The Board discussed the 2018 audit done by Ferraioli, Wielkocz, Cerullo & Cuva. There were no audit comments.

A motion was made by Pascrell and seconded by Moore to approve the 2018 audit.

Motion passed unanimously.

Jordan also informed the Board about the annual fee that was paid to the State of New Jersey, Department of the Treasury, Division and Enterprise Services 2019 Annual Report Submission to maintain non-profit corporation status.

Under New Business, Ruffel explained to the Board the grant authorization being requested by Resolution 19-04. The Friends are seeking funds from the New Jersey Department of State as the destination marketing organization for Passaic County, as designated by the Freeholder Board, to create a Passaic County Passport Program, akin to what is done at National Parks.

A motion was made by Pascrell and seconded by Moore to approve Resolution 19-04 authorizing an application to the New Jersey Department of State for a Destination Marketing Organization for a Passaic County Passport Program.

Motion passed unanimously.

Silva brought up two (2) issues, one related to dead trees at Garret Mountain Reservation, and the other regarding the parking lot at the Vanderhoef Westervelt House. Moore informed the Board that dead trees on the ground are generally not removed because they restore the natural habitat. Ruffel stated that the parking lot should be done in the next week or so.

Under Correspondence, there were two (2) letters from Chairwoman Szepietowski included in the agenda packet supporting grant applications to the New Jersey Historic Trust.

A motion was made by Bartlett and seconded by Dykes to adjourn.

Motion passed unanimously.

Meeting adjourned at 6:29 PM.

/ s / Matthew P. Jordan, Esq.
 Secretary-Treasurer