



**Passaic County Youth Services Commission
November 16, 2022, Minutes**

Voting members present:

1. Susan Butterfield
2. Melanie Nowling, Esq.
3. Arti Kakkar
4. Whitney Young
5. D/Sgt. Kelly Pacelli
6. Carolyn McCombs
7. D/Sgt. Laila Cristobal
8. Mignon Huggins on behalf of James Sawyer
9. Bart Chou
10. Jason Harding
11. Dawn Moody
12. Kerry Klug
13. Jamie Jackett on behalf of Kesha Drakeford
14. La'Quan Hargrove
15. Donna Glinkin
16. Bridget L. Thomas Smith

Voting members absent:

1. Hon. Rudolph A. Filko
2. Cynthia Heller
3. Commissioner T.J. Best
4. Duwan Bogert
5. Cristina Barnes-Lee
6. Marqweesha Guthrie

7. Terri Rentiers
8. Jayna Patel
9. Shanell Toomer
10. Humberto Cuadrado
11. Sasha Lowery

Others present:

1. Francine Vince
2. Safiya Baker
3. Jenny Vuksic
4. Tashai McFarlane
5. Marilyn DelValle
6. Lt. James Lane
7. Myrna Villanueva
8. Laura McCarthy
9. Megan Souter
10. Sean Brown
11. Jocelyn Cuff
12. Gabriel Montero
13. Tenaya Bascomb
14. Dr. Sybil Schreiber
15. Rachel Kinne
16. Stephanie Drag
17. Charisa Moulton Francis

The meeting was called to order by Heller, at 12:34 PM.

Hon. Rudolph A. Filko	Absent
Melanie Nowling, Esq.	Present
Dawn Moody	Present
Commissioner Theodore T.J. Best	Absent
Jason Harding	Present
Whitney Young	Present
Terri Rentiers	Absent
Bart Chou	Present
Arti Kakkar	Present
Kesha Drakeford Alt. Jaime Jackett	Present
Bridget L. Thomas Smith	Present
Shanell Toomer	Absent
Donna Glinkin	Present
D/Sgt. Laila Cristobal	Present
Duwan Bogert	Absent
Cynthia Heller	Absent
La'Quan Hargrove	Present
Humberto Cuadrado	Absent
D/Sgt. Kelly Pacelli	Present
James Sawyer Alt. Mignon Huggins	Present

Carolyn McCombs	Present
Jayna Patel	Absent
Marqweesha Guthrie	Absent
Cristina Barnes-Lee	Absent
Kerry Klug	Present
Susan Butterfield	Present

Vince stated that they had to vote on someone to chair pro tem since both chairs were not present. Moody nominated Butterfield, a motion was made by Vince, moved by Moody, and seconded by Klug to have Butterfield chair the YSC meeting.

The Open Public Meeting announcement was made and was publicized on the Passaic County Website.

Approval of minutes

A motion was moved by D/Sgt. Pacelli and seconded by Cristobal to approve the minutes from September 21, 2022.

Motion carried

Reports:

Monitoring Committee, McFarlane stated that they did not have anything to report on.

Allocations Committee, Starr stated that the Allocations Committee did not meet this month and the last review was for a Paterson Stationhouse Adjustment Budget Modification.

Butterfield reported that the email vote to approve the City of Passaic, Police Department’s Regional SHAP Budget Modification to increase had to be ratified.

Hon. Rudolph L. Filko	Yes via email vote
Melanie Nowling, Esq.	Yes
Dawn Moody	Yes
Jason Harding	Was not present during this vote
Whitney Young	Yes
Bart Chou	Yes
Kesha Drakeford Alt. Jaime Jackett	Yes
Bridget L. Thomas Smith	Yes
Arti Kakkar	Yes
La’Quan Hargrove	Yes
Donna Glinkin	Yes
D/Sgt. Laila Cristobal	Abstained
Cynthia Heller	Yes via email vote
D/Sgt. Kelly Pacelli	Yes
James Sawyer Alt. Mignon Huggins	Yes
Carolyn McCombs	Yes
Jayna Patel, Esq.	Yes via email vote
Susan Butterfield	Yes
Kerry Klug	Yes
Cristina Barnes-Lee	Yes via email vote

Motion passed with 18 yeses and 1 abstention.

There was one more item on the agenda, reported Vince that needed to be voted on (RTJ, Restorative Transformative Justice Budget Modification Request), and shared screen with the meeting attendees.

A motion was made by Butterfield, moved by Nowling, and seconded by Pacelli to approve the RTJ (Restorative Transformative Justice) Budget Modification to add a RTJ Coordinator position that was not in the original budget.

A motion was made by Butterfield, moved by Nowling, and seconded by Cristobal to approve the RTJ Budget Modification Request to add a RTJ Coordinator position that was not in the original budget.

Melanie Nowling, Esq.	Yes
Dawn Moody	Yes
Jason Harding	Yes
Whitney Young Alt. Felicia Murray	Yes
Bart Chou	Yes
Kesha Drakeford Alt. Jaime Jackett	Yes
Bridget L. Thomas Smith	Yes
Arti Kakkar	Abstain
La'Quan Hargrove	Yes
Donna Glinkin	Yes
D/Sgt. Laila Cristobal	Yes
D/Sgt. Kelly Pacelli	Yes
James Sawyer Alt. Mignon Huggins	Yes
Carolyn McCombs	Yes
Susan Butterfield	Yes
Kerry Klug	Yes

Motion passed with 15 yeses, and 1 abstention.

Planning Committee, Vince stated that the planning committee met on November 15, 2022, and went through the vision from the plan from two years ago. They went through all the items in the vision and looked at that to give guidance Allocations since there are additional funds coming in for next year and are asking Allocations to make some decisions as to where to go with that, but the Allocations committee will need guidance from the Planning committee to make sure that they are following the vision of their plan.

Youth Services Commission Administrators, Vince reported that there are 2 RFP's currently out, the 1st one is for RTJ (Restorative Transformative Justice) and there is an addendum that is going out and the due date was extended to December 15, 2022. The 2nd RFP out is for the Shelter Beds which has been historically provided by the Newark YMCA. If you are interested in applying for any of the 2 RFP's, you can go to the Passaic County website (bids portal) and download the information.

JJC (Juvenile Justice Commission) Baker reported that they have the revisions that Passaic County submitted for their 2023 Plan Update and is currently under review and it should be out to Vince and Starr to be vetted through them and any budget modifications to be submitted to JJC. Baker also stated that they needed more clarification on some outstanding items from the RTJ grant application. Lastly, Baker stated that she met with Kakkar regarding transitioning the new support with having Vince in supporting Starr and make sure everyone is on the same page to implement the pilot program to their best ability.

Juvenile Detention Alternatives Initiative, Nowling reported that they have not had a meeting and stated that the PEEP (Passaic Education Enrichment Program) will end their 2nd session on December 6, 2022,

and will resume next year in the Spring. Nowling then shared a rags to riches story about a former PCTI student.

Chair report, the chairs did not have any updates.

Commissioner's Report, Commissioner Best was not present.

A motion was made by Butterfield, moved by Nowling, and seconded by Pacelli to adjourn the meeting.

Meeting adjourned at 1:46 PM

The next Youth Services Commission meeting will be held via TEAMS on December 21, 2022

Attest:

Marilyn DeValle