

FRIENDS OF PASSAIC COUNTY PARKS, INC.
July 11, 2022 Meeting

MEETING MINUTES

Members Present:

1. Chairwoman Alice Szepietowski
2. Vice-Chairman George Silva
3. Commissioner John W. Bartlett
4. Director of Parks & Recreation Designee: Greg Moore
5. Director of Cultural & Historic Affairs Designee: Kelly C. Ruffel
6. County Administrator Designee: Marc E. Seemon
7. Linda Nardone
8. Kelly Pascrell
9. Pat O'Connor

Members Absent:

1. Andrew Smith
2. Daryl Walton

A roll call brought the meeting to order at 5:02 PM.

Ruffel made the announcement of the Open Public Meetings Act.

A motion was made by Bartlett and seconded by Silva to open the public portion.

Motion passed unanimously.

No one from the public was present.

A motion was made by O'Connor and seconded by Bartlett to close the public portion.

Motion passed unanimously.

A motion was made by Nardone and seconded by Moore to approve the minutes of the June 6, 2022, meeting.

Motion passed; O'Connor, Bartlett, and Pascrell abstained.

Under Old Business, Ruffel simply noted that the projects for the John W. Rea House Landscaping Phase II and Dey Mansion Visitor Center were going out to bid and are due on August 5th prior to the next Board meeting. In addition, Ruffel expects close out documents to be received for the Rea Avenue Field at the same time.

Under the open grants report, Ruffel reported that there are no changes from the last meeting other than receiving a reimbursement check from the NJ Historic Trust for the Vanderhoef House National Register Nomination project. This project will be closed out this month and final reimbursement will be issued.

Under Committee Reports, Ruffel reported on several items. For the Memorial Bench and Tree Program, Ruffel announced O'Connor will assist in revising this program, and Ruffel noted that Seemon suggested adding a pavers element for the Veteran Memorial Wall project. Ruffel added that two applications are pending, one for Goffle Brook Park, and another for Garret Mountain. Bartlett mentioned the idea of donating bat boxes and having a similar program. It was brought up a few months ago and will be revisited. The Board then discussed the Wine & Cheese Fundraiser at Dey Mansion Washington's Headquarters for 2022. It was agreed upon to proceed for September 17th from 4:00-6:00pm and will be a soft opening of the site.

Under Passaic County Fair Committee business, Ruffel reported that sponsorship levels have reached about \$200,000. The Board discussed hosting a 50/50 raffle at the Fair. Seemon and Ruffel will figure out logistics of hosting the raffle and report back to the Board at the next meeting. Ruffel will also send around a sign up for which nights of the Fair, Board members will assist in the raffle.

Under Programs and Events for 2022, Ruffel provided flyers for upcoming July events. Discussion was had on access to information of other events and what is forth coming. Ruffel provided the website information and stated she will follow up with additional flyers and event information.

Under Treasurer's Report, Seemon gave an update on the state of the bank accounts. Accounts are in good standing. Seemon noted about opening a few more accounts for the purposes of grants and the memorial bench and tree program.

There was no new business reported.

Under Correspondence, Ruffel shared several items within the packet regarding payments of bills and grants.

A motion was made by Silva and seconded by Moore to adjourn.

The meeting adjourned at 5:45 PM.

/ s / Kelly C. Ruffel
 Secretary, Friends of Passaic County Parks, Inc.