

# **PUBLIC NOTICE**

**TAKE NOTICE** the Passaic County Board of Chosen Freeholders on January 6, 2020 adopted Resolution No. R-2020-0001, which calls for the location of the Conference and Regular Meetings scheduled for Tuesday, October 13, 2020, Tuesday, October 27, 2020, and Monday, November 16, 2020, and Tuesday, December 8, 2020 at 5:30 PM and 6:00 PM respectively. Due to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No. 104, the Board will hold their Regular Meeting virtually via Facebook Live and Cisco WebEx. Additionally, pursuant to Administrative Order No. 20-01 issued by the Passaic County Administrator closing the Administration Building to non-essential personnel and the public effective March 18, 2020 at 8:30 AM, the Board is cancelling the Conference Agendas for these meetings, and shall hold the Regular Meetings at 5:30 PM, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a). If a member of the public wishes to place a public comment on the record, please email **public@passaiccountynj.org** stating your name, address, and matter to be addressed by the Board by no later than **October 13, 2020 at 5:00 PM, October 27, 2020 at 5:00PM,, November 16, 2020 at 5:00 PM and December 8, 2020 at 5:00 PM** respectively, or by participating on Facebook Live at: <https://www.facebook.com/passaiccountynj/>. The Clerk to the Board shall read same into the public record. Moreover, some members of the Board may participate telephonically, pursuant to the Board By-Laws and in compliance with N.J.S.A. 10:4-12-1, et seq. Official action will be taken.

## **BY ORDER OF THE BOARD OF CHOSEN FREEHOLDERS**

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Louis E. Imhof III, RMC, Clerk of the Board

Dated: October 6, 2020

E-mail to: Herald News  
Bergen Record

On File with the Passaic County Clerk

*Louis E. Imhof III, RMC*  
Clerk of the Board  
Board of Chosen Freeholders  
County of Passaic  
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# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara

Deputy Dir. Pasquale "Pat" Lepore

Assad R. Akhter

John W. Bartlett

Theodore O. Best, Jr.

Terry Duffy

Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402

Fax: 973-742-3746

**Anthony J. De Nova III**

*Administrator*

**Matthew P. Jordan, Esq.**

*County Counsel*

**Louis E. Imhof, III, RMC**

*Clerk Of The Board*



## Meeting Venue

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

### A. Roll Call:

1. Akhter
2. Bartlett
3. Best
4. Duffy
5. James
6. Deputy Director Lepore
7. Director Lazzara

### B. Announcement of the Open Public Meeting Law

### C. Invocation:

### D. Pledge of Allegiance

### E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces

### F. Approval of Minutes: September 22, 2020

### G. Approval of Proclamation: None

H. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Pasquale "Pat" Lepore
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Bruce James

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting\_\_\_\_\_
2. Motion to Close the Public Portion of the meeting\_\_\_\_\_

K. Consent Agenda:

**ADMINISTRATION AND FINANCE**

1. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CDBG, ALL AS NOTED IN THE RESOLUTION
2. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PL-NJ-20-21 (SSP), ALL AS NOTED IN THE RESOLUTION
3. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SSP 21-22, ALL AS NOTED IN THE RESOLUTION
4. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) Municipal Alliance Program, ALL AS NOTED IN THE RESOLUTION
5. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PHL21LNC024, ALL AS NOTED IN THE RESOLUTION

## ADMINISTRATION AND FINANCE

6. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) TANF, ALL AS NOTED IN THE RESOLUTION
  
7. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) GA/SNAP, ALL AS NOTED IN THE RESOLUTION
  
8. RESOLUTION RETAINING HOAGLAND, LONGO, MORAN, DUNST & DOUKAS, LLP FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF HUIZING V. COUNTY OF PASSAIC, ET AL. DOCKET NO. PAS-L-2770-20, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
  
9. RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR BUGLIONE HUTTON & DEYOE, LLC FOR THE MATTER OF ROJAS-MARTINEZ V. COUNTY OF PASSAIC, ET AL. DOCKET NO. PAS-L-3121-18, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
  
10. RESOLUTION APPOINTING MICHAEL GLOVIN AS COMMISSIONER ON THE PASSAIC COUNTY IMPROVEMENT AUTHORITY FOR A FIVE-YEAR TERM, PURSUANT TO N.J.S.A. 40:37A-48. ALL AS NOTED IN THE RESOLUTION.
  
11. RESOLUTION REAPPOINTING JONATHAN PERA, P.E. FOR A FIVE-YEAR TERM AS COUNTY ENGINEER FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:9-43. ALL AS NOTED IN THE RESOLUTION.
  
12. RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE NEW JERSEY REDEVELOPMENT AUTHORITY TO ADMINISTER GRANT FUNDING RECEIVED PURSUANT TO THE CARES ACT FOR QUALIFIED SMALL BUSINESSES IN PASSAIC COUNTY. ALL AS NOTED IN THE RESOLUTION.
  
13. RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT AND SOFTWARE FROM SHI INTERNATIONAL, CORP. FOR THE PASSAIC COUNTY BOARD OF ELECTIONS TO BE USED DURING THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-10 AND N.J.S.A. 40A: 11-12. ALL AS NOTED IN THE RESOLUTION.
  
14. RESOLUTION AUTHORIZING THE PURCHASE OF SECURITY CAMERAS FOR SURVEILLANCE OF ELECTION DAY BALLOT BOX LOCATIONS IN PASSAIC COUNTY FROM PACKETALK, INC. IN CONNECTION WITH THE PUBLIC HEALTH EMERGENCY, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ.

15. RESOLUTION AUTHORIZING THE PURCHASE OF DELL EQUIPMENT FOR THE COUNTY OF PASSAIC SERVERS FROM SHI INTERNATIONAL, CORP., PURSUANT TO N.J.S.A. 40A:11-12. ALL AS NOTED IN THE RESOLUTION.

#### **ADMINISTRATION AND FINANCE**

16. RESOLUTION AUTHORIZING THE PURCHASE OF ANTIVIRUS SOFTWARE FROM SHI INTERNATIONAL, CORP. IN CONNECTION WITH THE PUBLIC HEALTH EMERGENCY, PURSUANT TO N.J.S.A. 40A:11-12. ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION AUTHORIZING THE PURCHASE OF CISCO UMBRELLA CLOUD SECURITY SOFTWARE FOR THE COUNTY OF PASSAIC NETWORK FROM SHI INTERNATIONAL, CORP., PURSUANT TO N.J.S.A. 40A:11-12. ALL AS NOTED IN THE RESOLUTION.
18. RESOLUTION AUTHORIZING THE PURCHASE OF BALLOT DROP BOXES FROM AMERICAN SECURITY CABINETS, LLC FOR THE PASSAIC COUNTY BOARD OF ELECTIONS TO BE USED DURING THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-5 (1). ALL AS NOTED IN THE RESOLUTION.
19. RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT AND SOFTWARE FROM DOMINION VOTING SYSTEMS, INC. FOR THE PASSAIC COUNTY BOARD OF ELECTIONS TO BE USED DURING THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-5 (1). ALL AS NOTED IN THE RESOLUTION.
20. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MAIN STREET MOVERS, INC. FOR THE TRANSPORTATION OF VOTING MACHINES FOR THE SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (1). ALL AS NOTED IN THE RESOLUTION.
21. RESOLUTION AMENDING RESOLUTION NO. R20190875 TO CORRECT THE CONTRACT PERIOD WITH THE VENDORS RETAINED BY THE COUNTY OF PASSAIC FOR WINTER PRODUCTS, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
22. RESOLUTION EXERCISING A ONE-YEAR OPTION WITH OPTICAL STORAGE SOLUTIONS, INC. FOR SOFTWARE MAINTENANCE FOR LANDEX USED BY THE OFFICE OF THE PASSAIC COUNTY CLERK FOR MAINTENANCE OF ELECTRONIC LAND RECORDS, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
23. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ROYAL PRINTING SERVICES FOR ELECTION PRINTING SERVICES FOR THE OFFICE OF THE COUNTY CLERK RELATED TO THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-5 (1). ALL AS NOTED IN THE RESOLUTION.

24. RESOLUTION AUTHORIZING AN OPEN PUBLIC AUCTION OF 317 PENNSYLVANIA AVENUE, PATERSON, NEW JERSEY 07503 TO THE HIGHEST BIDDER; AUTHORIZING A PUBLIC HEARING; AUTHORIZING PUBLIC NOTICE REQUIREMENTS; AND RETAINING MAX SPANN R.E. & AUCTION CO. FOR AUCTION MARKETING SERVICES, PURSUANT TO N.J.S.A. 40A:12-13, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

#### **ADMINISTRATION AND FINANCE**

25. RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT AND SOFTWARE FROM QUADIANT, INC. FOR THE PASSAIC COUNTY BOARD OF ELECTIONS TO BE USED DURING THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-5 (1). ALL AS NOTED IN THE RESOLUTION.
26. RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED ROWE V. COUNTY OF PASSAIC, CLAIM PETITION NO. 2015-3435, PENDING IN THE NEW JERSEY DIVISION OF WORKERS' COMPENSATION. ALL AS NOTED IN THE RESOLUTION.
27. RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED BRATTON LAW, LLC V. COUNTY OF PASSAIC, ET AL. DOCKET NUMBER MER-L-1017-20, PENDING IN THE SUPERIOR COURT OF NEW JERSEY. ALL AS NOTED IN THE RESOLUTION.
28. RESOLUTION ACCEPTING A \$50,000 GRANT AWARD FOR THE LEAP COUNTY COORDINATOR FELLOWSHIP GRANT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, PURSUANT TO N.J.S.A. 40A: 4-87. ALL AS NOTED IN THE RESOLUTION.
29. RESOLUTION RATIFYING THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR EXECUTING VARIOUS DOCUMENTS RELATED TO INSURANCE BENEFITS OFFERED BY THE COUNTY OF PASSAIC, PURSUANT TO THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:9-42. ALL AS NOTED IN THE RESOLUTION.
30. RESOLUTION REAPPOINTING ROSE KLINKOWIZE OF CLIFTON, NEW JERSEY TO A THREE-YEAR TERM ON THE PASSAIC COUNTY SENIOR ADVISORY COUNCIL FOR A TERM BEGINNING RETROACTIVELY SEPTEMBER 1, 2020 AND EXPIRING AUGUST 31, 2023. ALL AS NOTED IN THE RESOLUTION.
31. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2021-NJIT-STP, ALL AS NOTED IN THE RESOLUTION

#### **HEALTH & HUMAN SERVICES**

32. RESOLUTION EXERCISING THE SECOND ONE YEAR OPTION WITH ACULABS, INC. FOR LABORATORY SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

## HEALTH & HUMAN SERVICES

33. RESOLUTION QUALIFYING VENDORS TO BE USED ON AN AS-NEEDED BASIS BY PREAKNESS HEALTHCARE CENTER FOR MEDICAL AND DENTAL SUPPLIES, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ.ALL AS NOTED IN THE RESOLUTION.
  
34. RESOLUTION QUALIFYING VENDORS TO BE USED ON AN AS-NEEDED BASIS BY PREAKNESS HEALTHCARE CENTER FOR DURABLE MEDICAL EQUIPMENT, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ.ALL AS NOTED IN THE RESOLUTION.
  
35. RESOLUTION ACCEPTING THE DONATION OF SAMSUNG TABLETS FROM WELLCARE HEALTHPLAN OF NEW JERSEY FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:5-29. ALL AS NOTED IN THE RESOLUTION.
  
36. RESOLUTION AUTHORIZING AN AWARD OF CONTRAC TO ARJO, INC. TO BE USED ON AN AS-NEEDED BASIS BY PREAKNESS HEALTHCARE CENTER FOR EQUIPMENT ANNUAL MAINTENACE AND SERVICE, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ.ALL AS NOTED IN THE RESOLUTION.
  
37. RESOLUTION INCREASING THE APPROPRIATION FOR RESIDENTIAL HEATING UPGRADES AND REPAIRS FOR THE WEATHERIZATION DIVISION IN AN AMOUNT NOT TO EXCEED \$324,979.00, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
  
38. RESOLUTION AUTHORIZING A GRANT APPLICATION FROM THE COUNTY OF PASSAIC TO THE 2021 LOW INCOME HOME ENERGY ASSISTANCE PROGRAM IN THE AMOUNT OF \$850,823.00. ALL AS NOTED IN THE RESOLUTION.
  
39. RESOLUTION AUTHORIZING A GRANT APPLICATION FROM THE COUNTY OF PASSAIC TO THE UNIVERSAL SERVICE FUND ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS IN THE AMOUNT OF \$470,527. ALL AS NOTED IN THE RESOLUTION.
  
40. RESOLUTION AUTHORIZING AN IMMUNIZATION SERVICE AGREEMENT WITH WALGREENS PHARMACY AND AUTHORIZATION FOR THE DEPARTMENT OF HEALTH TO ADMINISTER A FLU CLINIC IN HALEDON, NEW JERSEY PURSUANT TO N.J.S.A. 40:20-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

41. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF PATERSON FOR MEDICAL SERVICES PROVIDED TO QUARANTINED INDIVIDUALS DURING THE PUBLIC HEALTH EMERGENCY, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ.ALL AS NOTED IN THE RESOLUTION.

### **HEALTH & HUMAN SERVICES**

42. RESOLUTION AUTHORIZING A STIGMA-FREE GRANT TO THE CITY OF PASSAIC, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ.ALL AS NOTED IN THE RESOLUTION.

### **PUBLIC WORKS**

43. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC ROAD DEPARTMENT TO APPLY TO THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, AIR QUALITY, ENERGY & SUSTAINABILITY FOR THE NEW JERSEY'S ELECTRIC VEHICLE CHARGING GRANT PROGRAM. ALL AS NOTED IN THE RESOLUTION.
44. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO STONE INDUSTRIES, INC. OF HALEDON, NJ FOR ROAD MATERIALS FOR DISTRICT II FOR THE PASSAIC COUNTY ROAD DEPARTMENT AS PER BID, PURSUANT TO N.J.S.A. 19:44A-20.4, ET SEQ.ALL AS NOTED IN THE RESOLUTION.
45. RESOLUTION FOR THE COUNTY OF PASSAIC TO OBTAIN MEMBERSHIP IN THE NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM IN COMPLIANCE WITH N.J.S.A. 40A:11-10 ET SEQ. ALL AS NOTED IN THE RESOLUTION.
46. RESOLUTION FOR AWARD OF CONTRACT TO UNITED FEDERATED SYSTEMS FOR THE INSTALLATION OF THE EDWARDS ADDRESSABLE FIRE ALARM SYSTEM AT THE PASSAIC COUNTY EMPLOYEE PARKING GARAGE AT 384 GRAND STREET IN PATERSON, NJ AS PER BID # SB-19-024 AND PURSUANT TO N.J.S.A 40A: 11-24 ET SEQ.ALL AS NOTED IN THE RESOLUTION.
47. RESOLUTION AUTHORIZING FINAL ACCEPTANCE, FINAL PAYMENT AND PROJECT CLOSE OUT TO KONKUS CORPORATION FOR THE REPLACEMENT OF THE EIGHTH STREET BRIDGE OVER THE PASSAIC RIVER PROJECT IN THE CITY OF PASSAIC IN PASSAIC COUNTY, NEW JERSEY AND THE BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY, PURSUANT TO N.J.S.A. 40A: 11-22 & 23.1 ET SEQ.ALL AS NOTED IN THE RESOLUTION.
48. RESOLUTION AUTHORIZING CHANGE ORDER #1 (FINAL) TO GIACORP CONTRACTING, INC. FOR THE GOLF BALL BARRIER NET FENCING PROJECT AT THE PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF WAYNE, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.ALL AS NOTED IN THE RESOLUTION.



49. RESOLUTION AUTHORIZING CHANGE ORDER #2 TO ZUCCARO, INC. AND EXECUTION OF NEW JERSEY DEPARTMENT OF TRANSPORTATION CHANGE ORDER FORM DC-173, FOR THE MORRIS CANAL GREENWAY BROWERTOWN ROAD PROJECT IN THE TOWNSHIP OF LITTLE FALLS AND BOROUGH OF WOODLAND PARK, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.ALL AS NOTED IN THE RESOLUTION.

### **PUBLIC WORKS**

50. RESOLUTION TO SUBMIT AN APPLICATION AND EXECUTE AN AGREEMENT FOR THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL BRIDGE FUND – FY 2021 IN THE AMOUNT OF \$2,820,465.00 FROM THE NJDOT TRANSPORTATION TRUST FUND (TTF). ALL AS NOTED IN THE RESOLUTION.
51. RESOLUTION AUTHORIZING ENCROACHMENT PERMIT AT 442 10TH AVENUE (BLOCK 3310 LOT 1) IN PATERSON, NEW JERSEY FOR EAST SIDE LIQUORS. ALL AS NOTED IN THE RESOLUTION.
52. RESOLUTION IN SUPPORT OF THE CITY OF CLIFTON, NJ TO APPLY TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION ALTERNATIVES PROGRAM TA-2020-CLIFTON CITY-00007 CITY OF CLIFTON, NJ APPLICATION FOR STREETScape IMPROVEMENTS TO MAIN AVENUE PROJECT AND TO ENTER INTO A STREETScape ENCROACHMENT AGREEMENT WITH THE CITY OF CLIFTON. ALL AS NOTED IN THE RESOLUTION.
53. RESOLUTION IN SUPPORT OF THE BOROUGH OF BLOOMINGDALE, NJ TO APPLY TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION ALTERNATIVES PROGRAM TA-2020 PATERSON HAMBURG TURNPIKE STREETScape-00027 PROJECT AND TO ENTER INTO A STREETScape ENCROACHMENT AGREEMENT WITH THE BOROUGH OF BLOOMINGDALE. ALL AS NOTED IN THE RESOLUTION.
54. RESOLUTION AUTHORIZING EXECUTION OF AN OUTDOOR LIGHTING SERVICE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND PSE&G FOR THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY IN THE TOWNSHIP OF WAYNE, NEW JERSEY. ALL AS NOTED IN THE RESOLUTION.
55. RESOLUTION AUTHORIZING CHANGE ORDER #2 TO HONEYWELL INTERNATIONAL, INC. FOR THE COUNTY OF PASSAIC ENERGY SAVINGS IMPROVEMENT PROGRAM FOR PASSAIC COUNTY FACILITIES IN COMPLIANCE WITH N.J.A.C. 5:30-11.3 ET SEQ.ALL AS NOTED IN THE RESOLUTION.
56. RESOLUTION AUTHORIZING THE AMENDMENT OF R20200788 TO CORRECT THE BID NUMBER. ALL AS NOTED IN THE RESOLUTION.

### **LAW AND PUBLIC SAFETY**

57. RESOLUTION AUTHORIZING THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT TO APPLY FOR AND ACCEPT FUNDING FROM THE FY-20 URBAN AREA SECURITY INITIATIVE GRANT. ALL AS NOTED IN THE RESOLUTION.

**LAW AND PUBLIC SAFETY**

58. RESOLUTION AUTHORIZING PURCHASE OF TWO GENERAC GENERATORS BY PASSAIC COUNTY'S OFFICE OF EMERGENCY MANAGEMENT, PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:11-12. ALL AS NOTED IN THE RESOLUTION.
59. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FUNDING FROM THE FY20 OPERATION HELPING HAND GRANT (SUBAWARD NUMBER FYOHH-16-2020). ALL AS NOTED IN THE RESOLUTION.
60. RESOLUTION AUTHORIZING THE PURCHASING AGENT TO NEGOTIATE TO OBTAIN TWO UPS UNITS, PURSUANT TO N.J.S.A. 40A:11-5(3). ALL AS NOTED IN THE RESOLUTION.
61. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S OFFICE PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ. TO CREATE A NEW INFRASTRUCTURE ENVIRONMENT. ALL AS NOTED IN THE RESOLUTION.
62. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC THROUGH THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO FILE AN APPLICATION TO PARTICIPATE IN THE FEDERAL 1033 PROGRAM WHICH WOULD ENABLE SAID DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT. ALL AS NOTED IN THE RESOLUTION.
63. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S OFFICE PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
64. RESOLUTION AUTHORIZING EXTENSION OF CONTRACT FOR GPS MONITORING BRACELETS BY THE PASSAIC COUNTY SHERIFF'S OFFICE PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.
65. RESOLUTION AUTHORIZING THE WITHDRAWAL OF UNCLAIMED OR ABANDONED MOTOR VEHICLES FROM PUBLIC AUCTION AND ACQUIRING TITLE TO PROPERLY DISPOSE OF THE VEHICLES, PURSUANT TO N.J.S.A. 39:10A-5. ALL AS NOTED IN THE RESOLUTION.

**PLANNING AND ECONOMIC DEVELOPMENT**

66. RESOLUTION AUTHORIZING A MAINTENANCE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND 443 PAULISON AVE, LLC. ALL AS NOTED IN THE RESOLUTION.

**PLANNING AND ECONOMIC DEVELOPMENT**

67. RESOLUTION ADOPTING FAIR HOUSING POLICY AND APPOINTING FAIR HOUSING OFFICER IN ACCORDANCE WITH 42 U.S.C. § 3601-19 AND N.J.S.A. 10:5-1 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

**LATE STARTERS**

68. RESOLUTION FOR AWARD OF CONTRACT TO UNDERGROUND UTILITIES CORPORATION FOR THE REPLACEMENT OF THE NORTH HALEDON AVENUE CULVERT OVER SQUAW BROOK NO. 1600-330 IN THE BOROUGH NORTH HALEDON, NEW JERSEY PURSUANT TO N.J.S.A 40A: 11-24 ET SEQ., ALL AS NOTED IN THE RESOLUTION.
69. RESOLUTION AUTHORIZING THE SALE OF THE SURPLUS PROPERTY LOCATED AT 296 CHURCH LANE, WAYNE, NEW JERSEY CONSISTING OF APPROXIMATELY 0.9334 SQUARE FEET TO DJK PROPERTY LLC; AUTHORIZING TWO PUBLIC HEARINGS; AUTHORIZING PUBLIC NOTICE REQUIREMENTS; AUTHORIZING THE ECONOMIC AND DEVELOPMENT REPORT, PURSUANT TO N.J.S.A. 40A:12-13, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

L. New Business:

1. Personnel:
2. Bills:

M. Adjournment:

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS**

**MINUTES FOR REGULAR MEETING HELD ON**

**September 22, 2020**

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Passaic County Administration building, 401 Grand St. Paterson, NJ via WebEx at 6:08pm.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

**Roll Call:**

1. Akhter
2. Bartlett
3. Best
4. Duffy
5. James
6. Deputy Director Lepore
7. Director Lazzara

**Invocation:** Louis E. Imhof, III

**Pledge of Allegiance:** Lead by Director Lazzara

**Approval of Minutes:**

Motion made by Freeholder Duffy, seconded by Freeholder Bartlett, that the minutes for September 8, 2020, be approved which motion was carried on a roll call seven (7) votes in the affirmative.

**Proclamation:** None

At this time there was a Presentation for the Community Mobilization for Collective Impact, The Human Services Needs Assessment and Plan of Action was made by Geoff Perselay, Persclay Associates Thomas Blatner, Janus Solutions and Albert Linderman, Ph.D. , Executive Consultant for Collective Impact Management Team Director for the County of Passaic.

**Covid-19 Update:** At this time Passaic County Health officer Dr. Charlene Gungil gave an update on the Covid-19 testing results for the County of Passaic.

At this time Director Lazzara asked if there were any Freeholder Reports

1. Freeholder Deputy Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Pasquale "Pat" Lepore
3. Freeholder Assad Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore "TJ" Best
6. Freeholder Terry Duffy
7. Freeholder Bruce James

**Oral Portion:**

Bartlett: Motion to open public portion

James: Second

**Roll Call:** Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Deputy Director Lepore, Yes: Director Lazzara, Yes.

At this time comments from the following people were read into the record:

1. Ahmad C.
2. Sanjay Desai
3. Yvonne Zinderman

- 4. Jay Pinny
- 5. Gino Baires
- 6. Iris R.
- 7. Aryn Mack
- 8. Kim Patterson-Cooper

Duffy: Motion to close public portion of the meeting

James: Second

**Roll Call:** Akhter, Yes: Bartlett, Yes: Best, Yes: Duffy, Yes: James, Yes: Deputy Director Lepore, Yes: Director Lazzara, Yes.

**Consent Agenda:**

A motion was made by Freeholder James, seconded by Freeholder Duffy to amend Resolution K-10, and the motion was carried on a roll with seven (7) votes in the affirmative.

A motion was made by Freeholder James, second by Freeholder Bartlett to add Resolution K-48 through K-53 to the consent agenda and the motion was carried on a roll call with seven (7) votes in the affirmative.

A motion was made by Freeholder Lepore, second by Freeholder Akhter to adopt Resolution K-1 through K-53, and the motion was carried on a roll call with seven (7) votes in the affirmative.

**“End of Consent Agenda”**

**“New Business”**

**Personnel:**

A motion was made by Freeholder James, second by Freeholder Lepore, that all Personnel matters be approved and submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

**Bills:**

A motion was made by Freeholder James, second by Freeholder Lepore,

Current Fund	0-01	10,976,668.33
Payroll Agency Deduction	0-05	3,625,087.38
HUD Budget Expenditure	0-25	13,520.94
State/Federal Grant Fund	G-01	551,181.88
DED Trust Empl Off Duty Police	T-15	5,895.00
Professional Liability	T-19	3,762.17
Trust Fund Other	T-20	131,747.15
Para Transit Trust Fund	T-24	450.00
Private Industry Council	Z-81	12,130.42
	<b>Total All Funds:</b>	<b>\$ 15,210,907.70</b>
Current Fund	0-01	4,847,487.26
Hud Budget Expenditures	0-25	6,458.00

**Year Total: 4,853,945.26**

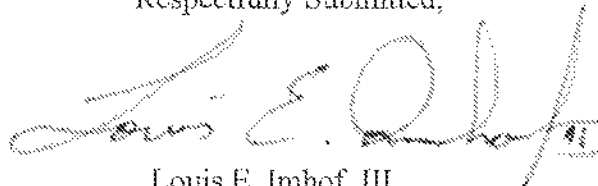
Capital Fund	9-01	189,663.69
General Capital Fund Budget	C-04	174,832.46
State/Federal Grant Fund	G-01	3,305,001.29
Open Space Trust	O-16	2,421.52
Open Space Trust	O-18	14,540.00
Open Space Trust	O-19	3,967.20
Open Space Trust	O-20	93,575.53
		<b>Year Total: 114,504.25</b>
Deb Trust Empl	T-13	6,648.50
Register of Deeds	T-17	10,353.00
Professional Liability Trust	T-19	72,471.30
Trust Fund Other	T-20	28,381.22
Municipal Forfeit	T-22	14,320.10
		<b>Year Total: 132,174.12</b>
Private Industry Council	Z-81	312.99
		<b>Total of All Funds: 8,770,434.06</b>

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

**Adjournment:**

Motion made by Freeholder Duffy, seconded by Freeholder Lepore that the regular meeting be adjourned at 7:35pm, and the motion was carried on roll call with seven (7) votes in the affirmative.

Respectfully Submitted,



Louis E. Imhof, III,  
Clerk of the Board

Prepared by: Arndra Lisa Hill-McDowell

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

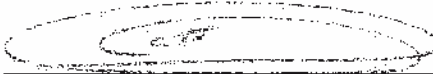
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

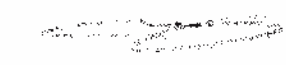
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) CDBG, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200808							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$914,518.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$914,518.00

Which item is now available as revenue from a grant award from the U.S. Department of Housing and Urban Development, Community Planning & Development, Community Development Block Grant (CDBG) [B-20-UC-34-0112]

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$914,518.00 be and the same is hereby appropriated under the caption U.S. Department of Housing and Urban Development, Community Planning & Development, Community Development Block Grant (CDBG) [B-20-UC-34-0112]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

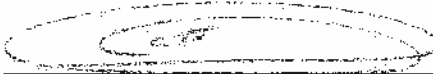
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505


Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PL-NJ-20-21 (SSP), ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200809							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$15,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$15,000.00

Which item is now available as revenue from a grant award from the North Jersey Transportation Planning Authority and New Jersey Institute of Technology, Subregional Support Program [PL-NJ-20-21 (SSP)]

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$15,000.00 be and the same is hereby appropriated under the caption North Jersey Transportation Planning Authority and New Jersey Institute of Technology, Subregional Support Program [PL-NJ-20-21 (SSP)]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

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Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505


Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) SSP 21-22, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200810							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$300,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$300,000.00

Which item is now available as revenue from a grant award from the North Jersey Transportation Planning Authority, Passaic County Bicycle Master Plan [SSP 21-22]

**SECTION II.**

BE IT FURTHER RESOLVED; that a like sum of \$300,000.00 be and the same is hereby appropriated under the North Jersey Transportation Planning Authority, Passaic County Bicycle Master Plan [SSP 21-22]

BE IT FURTHER RESOLVED; that a like sum of \$75,000.00 representing the amount required for the county's share of the aforementioned undertaking appears in the budget of the year 2020 under the caption of "County Matching Funds" and is hereby appropriated under the caption of;

Passaic County Bicycle Master Plan "County Matching Funds [0-01-30-203-001-MGUT]"

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

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County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

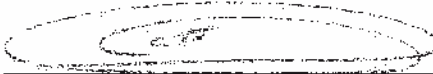
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
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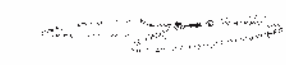
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) Municipal Alliance Program, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200811							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$181,571.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$181,571.00

Which item is now available as revenue from a grant award from the State of New Jersey, Governor's Council on Alcoholism & Drug Abuse, Municipal Alliance (2020-05235-0199-02)

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$181,571.00 be and the same is hereby appropriated under the caption State of New Jersey, Governor's Council on Alcoholism & Drug Abuse, Municipal Alliance (2020-05235-0199-02)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Deputy Dir. Pasquale "Pat" Lepore  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

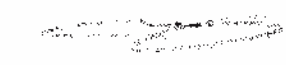
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PHLP21LNC024, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200812							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$857,869.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$857,869.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, PHLP LINC'S Agencies (PHLP21LNC024)

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$857,869.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health and Senior Services, PHLP LINC'S Agencies (PHLP21LNC024)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) TANF, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200813							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$3,266,940.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$3,266,940.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Labor and Workforce Development, Temporary Assistance for Needy Families (TANF)

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$3,266,940.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Labor and Workforce Development, Temporary Assistance for Needy Families (TANF)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Assad R. Akhter  
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

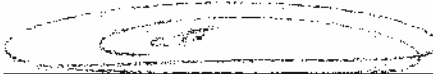
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505


Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) GA/SNAP, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200814							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-7							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$1,689,378.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$1,689,378.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Labor and Workforce Development, General Assistance/Supplemental Nutrition Assistance Program (GA/SNAP)

**SECTION II.**

BE IT FURTHER RESOLVED that a like sum of \$1,689,378.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Labor and Workforce Development, General Assistance/Supplemental Nutrition Assistance Program (GA/SNAP)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION RETAINING HOAGLAND, LONGO, MORAN, DUNST & DOUKAS, LLP FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF HUIZING V. COUNTY OF PASSAIC, ET AL. DOCKET NO. PAS-L-2770-20, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200815							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-8							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION RETAINING HOAGLAND, LONGO, MORAN, DUNST & DOUKAS, LLP FOR OUTSIDE LEGAL SERVICES IN THE MATTER OF HUIZING V. COUNTY OF PASSAIC, ET AL. DOCKET NO. PAS-L-2770-20, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a named defendant in the matter of Huizing v. County of Passaic, et al., Docket No. PAS-L-2770-20, filed in Superior Court of New Jersey, requiring the retention of outside legal counsel; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, et seq. the County issued RFQ-20-047, seeking qualifications for a pool of outside legal counsel and special litigation counsel for calendar year 2020, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of outside legal counsel and special litigation counsel for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on December 30, 2019 the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed Resolution No. R20191195 qualifying a pool of outside legal counsel and special litigation counsel for calendar year 2020, as recommended by the Passaic County Counsel, to be hired on an as-needed basis, which included Hoagland, Longo, Moran, Dunst & Doukas, LLP; and

**WHEREAS**, the Passaic County Counsel is recommending that the Board retain Hoagland, Longo, Moran, Dunst & Doukas, LLP, for an amount not to eighty five thousand dollars (\$85,000.00), to provide legal defense for the County in this matter; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that the County of Passaic is retaining Hoagland, Longo, Moran, Dunst & Doukas, LLP to provide legal defense for an amount not to exceed eighty five thousand dollars (\$85,000.00), as recommended by the Passaic County Counsel.

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Hoagland, Longo, Moran, Dunst & Doukas, LLP, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contract, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$85,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution retaining Hoagland, Longo, Moran, Dunst & Doukas, LLP for outside legal services.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
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Terry Duffy  
Bruce James

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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR BUGLIONE HUTTON & DEYOE, LLC FOR THE MATTER OF ROJAS-MARTINEZ V. COUNTY OF PASSAIC, ET AL. DOCKET NO. PAS-L-3121-18, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200816							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-9							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020



**RESOLUTION AUTHORIZING ADDITIONAL LEGAL FEES FOR BUGLIONE HUTTON & DEYOE, LLC FOR THE MATTER OF ROJAS-MARTINEZ V. COUNTY OF PASSAIC, ET AL. DOCKET NO. PAS-L-3121-18, PURSUANT TO N.J.S.A. 40A:11-5, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) is a named defendant in the matter of Rojas-Martinez v. County of Passaic, et al. Docket No. PAS-L-3121 (hereafter “Rojas-Martinez Matter”), filed in Superior Court of New Jersey, requiring the retention of outside legal counsel; and

**WHEREAS**, on November 20, 2019, the Passaic County Board of Chosen Freeholders (hereafter “Board”) approved Resolution No. R20180908 retaining Buglione, Hutton, Deyoe, LLC to defend the County in the Rojas-Martinez Mater; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, *et seq.* the County issued RFQ-20-047, RFQ-20-035, and RFQ-20-054, seeking qualifications for a pool of outside legal counsel and special litigation counsel for calendar year 2020, to be hired on an as-needed basis, to provide professional services to the County; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of outside legal counsel and special litigation counsel for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on December 30, 2019 and January 28, 2020, the Board passed Resolution No. R20191195 and Resolution No. R20200044, respectively, qualifying a pool of outside legal counsel and special litigation counsel for calendar year 2020, as recommended by the Passaic County Counsel, to be hired on an as-needed basis, which included Buglione Hutton & Deyoe, LLC; and

**WHEREAS**, the Passaic County Counsel is recommending to the Board to increase the legal fee authorization by an additional twenty thousand dollars (\$20,000.00) for Buglione Hutton & Deyoe, LLC, to provide legal defense for the County; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contracts described herein; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), that the Passaic County Board of Chosen Freeholders is increasing the legal fee authorizations as follows for Buglione Hutton & Deyoe, LLC in the Rojas-Martinez Matter in an amount not to exceed twenty thousand dollars (\$20,000.00), as recommended by the Passaic County Counsel; and

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract awarded herein, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contracts, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution authorizing additional legal fees for Buglione Hutton & Deyoe, LLC.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING MICHAEL GLOVIN AS COMMISSIONER ON THE PASSAIC COUNTY IMPROVEMENT AUTHORITY FOR A FIVE-YEAR TERM, PURSUANT TO N.J.S.A. 40:37A-48. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200817							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION APPOINTING MICHAEL GLOVIN AS COMMISSIONER ON THE  
PASSAIC COUNTY IMPROVEMENT AUTHORITY FOR A FIVE-YEAR TERM,  
PURSUANT TO N.J.S.A. 40:37A-48**

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, et seq. the property, finances, and affairs of every county shall be managed, controlled, and governed in the County of Passaic (hereafter “County”) by the Passaic County Board of Chosen Freeholders (hereafter “Board”), who shall exercise executive and legislative powers; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-44, et seq., County Improvement Authorities Law, the Board approved Resolution No. R02685 creating the Passaic County Improvement Authority (hereafter “PCIA”); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-48, the Board is authorized to appoint commissioners of the PCIA for five (5) year terms, to carry out the statutory duties as prescribed in the County Improvement Authorities Law; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-46, the commissioners appointed by the Board to the PCIA must be residents of Passaic County; and

**WHEREAS**, on January 6, 2016, the Board approved Resolution No. R20160024, appointing Ronda Casson Cotroneo of Ringwood, New Jersey as a commissioner on the PCIA, for a term commencing January 6, 2016 and expiring March 1, 2020; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-48, Cotroneo shall hold office as a commissioner on the PCIA until a successor has been appointed by the Board, and is not seeking reappointment; and

**WHEREAS**, Michael Glovin is a resident of Passaic County as required under N.J.S.A. 40:37A-46, and is otherwise qualified under the County Improvement Authorities Law to serve as a commissioner on the PCIA, and is being recommended by the County Administrator for a five (5) year term to replace Cotroneo; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Passaic County Board of Chosen Freeholders pursuant to N.J.S.A. 40:37A-48 is appointing Michael Glovin to a five (5) year term on the Passaic County Improvement Authority effective immediately and expiring October 13, 2025.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board shall send a certified copy of this resolution to the New Jersey Secretary of State, as required under the law.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Board are authorized to take all necessary action to carry out the purposes of this resolution, as prescribed under the law.

MPJ

October 13, 2020

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION REAPPOINTING JONATHAN PERA, P.E. FOR A FIVE-YEAR TERM AS COUNTY ENGINEER FOR THE COUNTY OF PASSAIC, PURSUANT TO N.J.S.A. 40A:9-43. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200818							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION APPOINTING MICHAEL GLOVIN AS COMMISSIONER ON THE  
PASSAIC COUNTY IMPROVEMENT AUTHORITY FOR A FIVE-YEAR TERM,  
PURSUANT TO N.J.S.A. 40:37A-48**

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, et seq. the property, finances, and affairs of every county shall be managed, controlled, and governed in the County of Passaic (hereafter “County”) by the Passaic County Board of Chosen Freeholders (hereafter “Board”), who shall exercise executive and legislative powers; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-44, et seq., County Improvement Authorities Law, the Board approved Resolution No. R02685 creating the Passaic County Improvement Authority (hereafter “PCIA”); and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-48, the Board is authorized to appoint commissioners of the PCIA for five (5) year terms, to carry out the statutory duties as prescribed in the County Improvement Authorities Law; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-46, the commissioners appointed by the Board to the PCIA must be residents of Passaic County; and

**WHEREAS**, on January 6, 2016, the Board approved Resolution No. R20160024, appointing Ronda Casson Cotroneo of Ringwood, New Jersey as a commissioner on the PCIA, for a term commencing January 6, 2016 and expiring March 1, 2020; and

**WHEREAS**, pursuant to N.J.S.A. 40:37A-48, Cotroneo shall hold office as a commissioner on the PCIA until a successor has been appointed by the Board, and is not seeking reappointment; and

**WHEREAS**, Michael Glovin is a resident of Passaic County as required under N.J.S.A. 40:37A-46, and is otherwise qualified under the County Improvement Authorities Law to serve as a commissioner on the PCIA, and is being recommended by the County Administrator for a five (5) year term to replace Cotroneo; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Passaic County Board of Chosen Freeholders pursuant to N.J.S.A. 40:37A-48 is appointing Michael Glovin to a five (5) year term on the Passaic County Improvement Authority effective immediately and expiring October 13, 2025.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board shall send a certified copy of this resolution to the New Jersey Secretary of State, as required under the law.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Board are authorized to take all necessary action to carry out the purposes of this resolution, as prescribed under the law.

MPJ

October 13, 2020

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
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Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



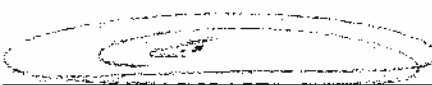
## Public Meeting (Board Meeting)

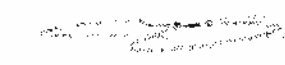
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE NEW JERSEY REDEVELOPMENT AUTHORITY TO ADMINISTER GRANT FUNDING RECEIVED PURSUANT TO THE CARES ACT FOR QUALIFIED SMALL BUSINESSES IN PASSAIC COUNTY. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:  
  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:  
  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL  
Administration and Finance  
COMMITTEE NAME

Official Resolution#		R20200819						
Meeting Date		10/13/2020						
Introduced Date		10/13/2020						
Adopted Date		10/13/2020						
Agenda Item		k-12						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH  
THE NEW JERSEY REDEVELOPMENT AUTHORITY TO ADMINISTER GRANT  
FUNDING RECEIVED PURSUANT TO THE CARES ACT FOR QUALIFIED SMALL  
BUSINESSES IN PASSAIC COUNTY**

**WHEREAS**, the County of Passaic (hereafter “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereafter “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, Coronavirus disease 2019 (hereafter “COVID-19) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

**WHEREAS**, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”), and appropriated \$150 billion, to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

**WHEREAS**, the County was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

**WHEREAS**, the Board, in compliance with guidance from the United States Treasury Department, desires to appropriate five million dollars (\$5,000,000.00) of the Fund for grants to qualified small businesses in Passaic County, to offset negative implications from the Public Health Emergency, and various restrictions put in place by Governor Murphy on Passaic County businesses to mitigate the spread of COVID-19, to the New Jersey Redevelopment Authority (hereafter “NJRA”); and

**WHEREAS**, as a result of the oversubscription to the NJRA Small Business Emergency Assistance Grant Program, utilizing the appropriated CARES Act funding, as well as other funds received for that purpose, to make grant funding available that will provide short-term operating support to New Jersey small businesses located in 64 distressed urban communities that have been negatively impacted during the declared state of emergency; the County of Passaic seeks to partner with the NJRA to offer a new grant assistance program (hereafter “NJRA/Passaic County Business Emergency Assistance Grant Program”) to businesses in all 16 municipalities in the County;

**WHEREAS**, the terms and conditions of the NJRA/Passaic County Business Emergency Assistant Grant Program are reflected in a memorandum of understanding between the County and NJRA, attached to and made part of this resolution; and

**WHEREAS**, a certification attesting to the availability of funds for this memorandum of understanding is attached hereto, and made part of this resolution; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and



**NOW, THEREFORE, LET IT BE RESOLVED**, by the Passaic County Board of Chosen Frecholders that five million dollars (\$5,000,000.00) is appropriated from the Coronavirus Aid, Relief, and Economic Security Act received by the County of Passaic to the New Jersey Redevelopment Authority, for administration of the NJRA/Passaic County Business Emergency Assistant Grant Program.

**LET IT BE FURTHER RESOLVED**, that the County Administrator is authorized to negotiated and execute a Memorandum of Understanding with the New Jersey Economic Development Authority, outlining the terms and conditions by which said appropriation will be administered for qualified small businesses in Passaic County to receive grant funding.

**LET IT BE FURTHER RESOLVED**, that the Chief Financial Officer, Clerk to the Board, and County Counsel are authorized to take any other steps necessary in furtherance of the intent and purpose of this resolution.

MPJ

October 13, 2020

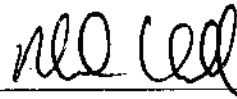
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,000,000.00

APPROPRIATION: G-01-41-962-020-PE1

PURPOSE: Resolution authorizing a memorandum of understanding with the New Jersey Redevelopment Authority to administer grant funding pursuant to the Cares Act for Qualified Small Business in Passaic County.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
COUNTY OF PASSAIC  
AND  
THE NEW JERSEY REDEVELOPMENT AUTHORITY**

This **MEMORANDUM OF UNDERSTANDING** ("MOU") made by and between the County of Passaic ("County") and the NEW JERSEY REDEVELOPMENT AUTHORITY ("NJRA"), an instrumentality of the State of New Jersey (the "State"). The NJRA and the County may sometimes hereinafter be collectively referred to as the "Parties" and individually as a "Party."

**PREAMBLES**

**WHEREAS**, due to the increase in the number of novel coronavirus ("COVID-19") cases in New Jersey, the surrounding region and across the globe, the Governor of the State of New Jersey issued Executive Order No. 103 declaring a public health emergency and a state of emergency in the State of New Jersey (the "State") on March 9, 2020, allowing for certain executive actions to respond to the increasing amount of COVID-19 cases in the State; and

**WHEREAS**, beginning on March 16, 2020 and to the present time, the Governor has issued multiple Executive Orders to deal with the COVID-19 Pandemic, including the restriction of business activities; and

**WHEREAS**, as a result of the actions taken by the Governor and by states throughout the United States, the U.S. economy and the State economy are suffering losses which are being compared to more than occurred in the Great Depression of the 1930s and the number of people filing for unemployment insurance both in the State and nationally have reached levels never before seen; and

**WHEREAS**, the long-term and short-term capital markets have experienced significant deterioration in value and volatility, which can affect the liquidity and results of operations of companies in the State and the State economy as a whole; and

**WHEREAS**, on \_\_\_\_\_, 2020, the NJRA's Board approved the creation of an initial pilot NJRA/Passaic County Business Emergency Assistance Grant Program in the amount of \$5 million ("Phase One BE Grant Program") to make grant funding available for short-term operating support to Passaic County businesses that have been impacted by the COVID-19 Pandemic; and

**WHEREAS**, in response to the COVID-19 Pandemic, Congress enacted the "Coronavirus Aid, Relief and Economic Security Act," P.L. 116-136, codified at 134 Stat. 281 (the "CARES Act"), which provides, among other things, some fiscal relief to the states through the Coronavirus Relief Fund ("CRF"); and

**WHEREAS**, as a result of the oversubscription to the NJRA Small Business Emergency Assistance Grant Program, utilizing the appropriated CRF funding, as well as other funds received for that purpose, to make grant funding available that will provide short-term operating support to New Jersey small

businesses located in 64 distressed urban communities that have been negatively impacted during the declared state of emergency; the County of Passaic seeks to partner with the NJRA to offer a new grant assistance program (NJRA/Passaic County Business Emergency Assistance Grant Program) to businesses in all 16 municipalities in the County;

**WHEREAS**, the NJRA will utilize an automated application process for the NJRA/Passaic County Business Emergency Assistance Grant Program and will publicize an application opening date through information on its website, its social media channels, and outreach to the media and stakeholders to make this information available to the public in advance of the application period opening; and

**WHEREAS**, the County also received funds from the CRF and has offered to contribute funds it received from the CRF to NJRA to fund grants to businesses in the County through the NJRA/Passaic County Business Emergency Assistance Grant Program; and

**WHEREAS**, the NJRA shall have the sole discretion to determine eligibility and/or criteria for the grants awarded through the NJRA/Passaic County Business Emergency Assistance Grant Program; and

**WHEREAS**, pursuant to this MOU, the Parties wish to set forth their understandings with respect to establishing and implementing the Program.

**NOW, THEREFORE**, the County and the NJRA agree as follows:

Section 1. County Contribution to NJRA.

Upon execution of this Agreement, the County shall cause \$5,000,000 to be paid from the County's CRF moneys ("County Funds") to NJRA to be used in a manner consistent with the terms of this MOU.

Section 2. Administration of the County Funds by NJRA

The NJRA shall award and administer grants to businesses economically impacted by the COVID-19 pandemic that are located in the County using County Funds ("Intended Purpose") through the NJRA/Passaic County Business Emergency Assistance Grant Program. The County Funds shall be applied to applications approved by the NJRA after the disbursement or set aside for appeals of all the County CRF Funds unless the Parties mutually agree in writing to an earlier date. The Parties agree that NJRA will continue processing applications submitted by businesses located wholly or partially within the County until NJRA, at its discretion, NJRA/Passaic County Business Emergency Assistance Grant Program or all of the County Funds have been used for their Intended Purpose in accordance with the program specifications attached hereto as Exhibit A. Thereafter, once all appeals submitted by applicants wholly or partially within the County are concluded, NJRA shall return any unused portion of the funds within a reasonable period of time.

Section 3. Responsibilities of the NJRA

3.1 The NJRA shall build out an automated application process that is equipped to handle what is expected to be substantial demand and application activity, and utilize the NJRA project manager, Seamless Docs.

3.2 The NJRA shall begin accepting applications for the NJRA/Passaic County Business Emergency

Assistance Grant Program within thirty (30) days of execution of this MOU.

3.3 The NJRA will make its best efforts to publicize the NJRA/Passaic County Business Emergency Assistance Grant Program application opening date through its marketing team including a Notice of Funding Availability to be posted on its website, its social media channels, and outreach to the media and stakeholders to make this information available to the public in advance of the application period opening.

3.4 The NJRA will provide the use of its Call Center, interpreters and technical assistance provided through the NJ Office of Innovation.

3.4 All County Funds must be disbursed by the NJRA no later than December 1, 2020. To ensure compliance with the CARES Act and U.S. Department of the Treasury requirements, all County Funds must be expended by grantees no later than December 30, 2020.

3.5 The NJRA shall make all eligibility determinations in accordance with the program specifications attached hereto as Exhibit A. Only applicants that meet the eligibility criteria established in the program specifications will be eligible to receive County Funds. Applicants that do not meet the eligibility criteria will be declined. All applicants that are declined will receive written notice with information on how to submit an appeal. The NJRA will handle all appeals.

3.6 The NJRA shall provide the requisite staff and support required to implement the NJRA/Passaic County Business Emergency Assistance Grant Program at an administrative fee of 2% of the total grant funding provided by the County, at a minimum \$5,000,000, and grant funding not to exceed \$7,000,000.

3.7 The County represents that the County Funds are moneys received by the County from the CRF. The County has reviewed the NJRA/Passaic County Business Emergency Assistance Grant Program specifications and acknowledges that it is solely responsible for the decision to utilize the NJRA/Passaic County Business Emergency Assistance Grant Program to expend County Funds received from the CRF, including, but not limited to, responding to any audit or request for action by the U.S. Department of the Treasury, or any other governmental agency or entity, arising from the County's decision to expend the County Funds under the NJRA/Passaic County Business Emergency Assistance Grant Program, provided that any questions and audits regarding the design of NJRA/Passaic County Business Emergency Assistance Grant Program will be answered by NJRA and not the County. The County may not rely on the NJRA for any representation that the NJRA/Passaic County Business Emergency Assistance Grant Program complies with requirements applicable to the CRF or other federal law, regulation, rule, guidance, or other governmental requirement. The County acknowledges that it is solely responsible for repayment of the County Funds to the U.S. Department of the Treasury, or any other governmental entity, if such department or entity finds that NJRA/Passaic County Business Emergency Assistance Grant Program specifications do not comply with any requirement applicable to the CRF or other federal law, regulation, rule, guidance, or other governmental requirement.

3.8 The NJRA will respond to any audit or request for action by the U.S. Department of the Treasury, or any other governmental agency or entity with regard to the design and implementation of NJRA/Passaic County Business Emergency Assistance Grant Program and any decision regarding an application, keeping the County fully informed. The NJRA acknowledges that it is solely responsible for repayment of any County Funds to the U.S. Department of the Treasury, or any other governmental entity, if such department or entity finds that any grant was funded incorrectly.

3.9 NJRA shall inform the County when NJRA starts funding applications with County Funds. Thereafter, the NJRA shall submit a bi-weekly report to the County in the form attached as Exhibit B.

Section 4. General Provisions

4.1 Termination and Amendments. This MOU may be modified or extended only by prior written agreement by the Parties. This MOU may be terminated by either the NJRA or the County upon thirty (30) days' prior written notice to the other Party.

4.2 This MOU is being entered into for the sole purpose of evidencing the mutual understanding and intention of the Parties.

4.3 There are no third-party beneficiaries of this MOU.

4.4 Notice should be provided to the following addresses:

New Jersey Redevelopment Authority  
 Leslie A. Anderson  
 President/CEO  
 150 West State Street  
 Trenton, NJ 08625  
 landerson@njra.us  
 (609) 278-5173

Anthony DeNova, III  
 County Administrator  
 County of Passaic  
 401 Grand Street, 2<sup>nd</sup> floor  
 Paterson, NJ 07505  
 973-881-4405  
 adenova@passaiccountynj.org

4.5 The Effective Date of this MOU shall be the later of the date executed by the Parties below. The term of this MOU shall be for the later of: (i) a period of two (2) years from the Effective Date; (ii) the date by when NJRA completes processing all applications submitted by businesses located in the County, including any applicant appeals; (iii) all County Funds have been used for their Intended Purpose, including any County Funds reserved during any applicant appeals; or (iv) the period of time during which the NJRA/Passaic County Business Emergency Assistance Grant Program is subject to audit or other action by any federal department or agency, including, but not limited to the U.S. Department of the Treasury or the Office of the Inspector General, or any other State department or agency. This MOU may be extended by agreement of the Parties. Notwithstanding this provision, the NJRA has the sole discretion to determine when the NJRA/Passaic County Business Emergency Assistance Grant Program application will be open to receive applications and when the NJRA/Passaic County Business Emergency Assistance Grant Program ends.

4.6 The County and the NJRA shall retain all the powers, obligations and immunities provided by law.

4.7 The Parties acknowledge that the successful completion of each Party's duties hereunder will require cooperation between the Parties. The Parties agree to work cooperatively to achieve the goals of this MOU.

4.8 The recitals appearing before Section 1 are made part of this MOU and are specifically incorporated herein by reference.

**IN WITNESS WHEREOF**, the Parties have executed and delivered this MOU on the date set forth next to their respective signatures below, but effective as of the date set forth above. The Parties agree to accept electronic signatures.

**County of Passaic**

\_\_\_\_\_  
By: Cassandra Lazzara, Freeholder Director

Date: \_\_\_\_\_

**New Jersey Redevelopment Authority**

\_\_\_\_\_  
By: Leslie A. Anderson, President/Chief Executive Officer

Date: \_\_\_\_\_

Attachment: Exhibit A – NJRA/Passaic County Business Emergency Assistance Grant Program  
Exhibit B – Form of Report.

## EXHIBIT A

NJRA/Passaic County Business Emergency Assistance Grant Program**1. Eligible Expenses**

Under the NJRA/Passaic County Business Emergency Assistance Grant Program, funding can **ONLY** be used to cover the following business costs/expenses and all grants will be ACH wired directly to landlords, mortgage companies and utilities:

- Rent

**2. Grant Amount**

The NJRA/Passaic County Business Emergency Assistance Grant Program will provide grants up to, and not to exceed \$20,000 per company for rent expenses. The grant cannot exceed \$20,000 per company.

**3. Eligible Businesses**

Companies located in the 16 municipalities of Passaic County are eligible to apply to the NJRA/Passaic County Business Emergency Assistance Grant Program. However, businesses must meet the following criteria:

- Businesses must have a physical location in Passaic County
- Businesses must be a: Sole-proprietorship, LLC, LLP, Corporation, or S-Corporation
- (There are no minimum or maximum number of employees by company)

**4. Ineligible Businesses**

The following types of businesses are not eligible for the grant:

- Home-based businesses
- Franchises with more than one location
- Companies with sub-leases
- Companies with shared spaces
- Businesses with gambling or gaming activities
- Businesses that conduct or purveyance of "adult" activities, services, and/or products
- Tattoo parlors
- Businesses under any auction or bankruptcy
- Businesses that have loss due to fire, "lost-of-lease," or are "going-out-of-business,"
- Sales by transient merchants
- Liquor stores, bars
- Vape/tobacco shops
- Outdoor Storage
- Any illegal activity; and



- County employees and elected officials, as well as their immediate families, are not eligible to apply.

5. Grant Program Requirements

The following general requirements must be met to be considered for funding:

- Businesses must be current with local and NJ Taxes
- Businesses cannot have received a New Jersey Economic Development Authority, NJRA or US Small Business Administration grant for Covid-19 relief for the same use provided under this NJRA/Passaic County Business Emergency Assistance Grant Program to avoid a duplication of benefits
- Businesses must have been open and operating on or before March 9, 2020 and cannot have been delinquent in rent payments prior to March 9, 2020.
- If the applicant is also the property owner, property taxes, water, and sewer taxes, must be current at the time of the application.

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
COUNTY OF PASSAIC  
AND  
THE NEW JERSEY REDEVELOPMENT AUTHORITY**

This **MEMORANDUM OF UNDERSTANDING** ("MOU") made by and between the County of Passaic ("County") and the NEW JERSEY REDEVELOPMENT AUTHORITY ("NJRA"), an instrumentality of the State of New Jersey (the "State"). The NJRA and the County may sometimes hereinafter be collectively referred to as the "Parties" and individually as a "Party."

**PREAMBLES**

**WHEREAS**, due to the increase in the number of novel coronavirus ("COVID-19") cases in New Jersey, the surrounding region and across the globe, the Governor of the State of New Jersey issued Executive Order No. 103 declaring a public health emergency and a state of emergency in the State of New Jersey (the "State") on March 9, 2020, allowing for certain executive actions to respond to the increasing amount of COVID-19 cases in the State; and

**WHEREAS**, beginning on March 16, 2020 and to the present time, the Governor has issued multiple Executive Orders to deal with the COVID-19 Pandemic, including the restriction of business activities; and

**WHEREAS**, as a result of the actions taken by the Governor and by states throughout the United States, the U.S. economy and the State economy are suffering losses which are being compared to more than occurred in the Great Depression of the 1930s and the number of people filing for unemployment insurance both in the State and nationally have reached levels never before seen; and

**WHEREAS**, the long-term and short-term capital markets have experienced significant deterioration in value and volatility, which can affect the liquidity and results of operations of companies in the State and the State economy as a whole; and

**WHEREAS**, on \_\_\_\_\_, 2020, the NJRA's Board approved the creation of an initial pilot NJRA/Passaic County Business Emergency Assistance Grant Program in the amount of \$5 million ("Phase One BE Grant Program") to make grant funding available for short-term operating support to Passaic County businesses that have been impacted by the COVID-19 Pandemic; and

**WHEREAS**, in response to the COVID-19 Pandemic, Congress enacted the "Coronavirus Aid, Relief and Economic Security Act," P.L. 116-136, codified at 134 Stat. 281 (the "CARES Act"), which provides, among other things, some fiscal relief to the states through the Coronavirus Relief Fund ("CRF"); and

**WHEREAS**, as a result of the oversubscription to the NJRA Small Business Emergency Assistance Grant Program, utilizing the appropriated CRF funding, as well as other funds received for that purpose, to make grant funding available that will provide short-term operating support to New Jersey small

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT AND SOFTWARE FROM SHI INTERNATIONAL, CORP. FOR THE PASSAIC COUNTY BOARD OF ELECTIONS TO BE USED DURING THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-10 AND N.J.S.A. 40A: 11-12. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200820							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-13							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT AND SOFTWARE FROM SHI INTERNATIONAL, CORP. FOR THE PASSAIC COUNTY BOARD OF ELECTIONS TO BE USED DURING THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-10 AND N.J.S.A. 40A: 11-12**

**WHEREAS**, pursuant to N.J.S.A. 19:32-1, et seq., the Office of the Superintendent of Elections (hereafter "Superintendent") is responsible for the supervision of all elections in Passaic County, the custody and maintenance of voter records, voter registration, and the custody and maintenance of voting machines; and

**WHEREAS**, pursuant to N.J.S.A. 19:32-4, the Board of Chosen Freeholders of the County of Passaic (hereafter "Board") shall provide suitable room or rooms for the transaction of business of the Superintendent and procure suitable furniture thereof and any books, stationary, fuel and supplies that may be necessary; and

**WHEREAS**, the Superintendent requires certain equipment required to carry out its statutory functions and duties related to the supervision of the November General Election; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-10, the governing bodies of two or more contracting units may provide, by a joint agreement, for the provision of the performance of goods and services to be used by their respective jurisdictions; and

**WHEREAS**, the County is a member of the Bergen County Cooperative Purchasing Agreement, which awarded a contract for Computer Equipment & Peripherals (NJCPA Coop BC-Bid 19-34) to multiple vendors, including SHI International Corp.; and

**WHEREAS**, SHI International Corp. provided a quote for the purchase of scanning machines through its contract with the Bergen County Cooperative Purchasing Agreement stated herein, in an amount not to exceed eight thousand fifty five dollars (\$8,055.00), which is being recommended for approval by the Superintendent of Elections; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, Atlantic Tomorrows Office. submitted competitive pricing for the equipment and software being purchased, Master Blanket Purchase Order 40467, to the State of New Jersey, Division of Purchase of Property in the Department of Treasury; an

**WHEREAS**, Atlantic Tomorrows Office provided a quote a for the purchase of copy machines for an amount not to exceed twenty seven thousand eight hundred thirty seven dollars (\$27,837.00), which is being recommended for approval by the Superintendent of Elections; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-10 and N.J.S.A. 40A:11-12, the Passaic County Board of Chosen Freeholders authorizes the following purchases: (1) from SHI International, Corp. an amount not to exceed eight thousand fifty five dollars (\$8,055.00) for the purchase of scanning machines as described herein; and (2) from Atlantic Tomorrows Office an amount not to exceed twenty seven thousand eight hundred thirty seven dollars (\$27,837.00) for copy machines as described herein, for the Office of the Superintendent of Elections.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Purchasing Agent, Chief Financial Officer, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$35,892.00

APPROPRIATION: 0-01-22-141-001-2SE

PURPOSE: Resolution authorizing the purchase of equipment and software from SHI International Corp. for the Passaic County Board of Elections.

  
Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF SECURITY CAMERAS FOR SURVEILLANCE OF ELECTION DAY BALLOT BOX LOCATIONS IN PASSAIC COUNTY FROM PACKETALK, INC. IN CONNECTION WITH THE PUBLIC HEALTH EMERGENCY, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200821							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-14							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE PURCHASE OF SECURITY CAMERAS FOR SURVEILLANCE OF ELECTION DAY BALLOT BOX LOCATIONS IN PASSAIC COUNTY FROM PACKETALK, INC. IN CONNECTION WITH THE PUBLIC HEALTH EMERGENCY, PURSUANT TO N.J.S.A. 40A:11-10, ET SEQ.**

**WHEREAS**, Coronavirus disease 2019 (hereafter “COVID-19) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

**WHEREAS**, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”), and appropriated \$150 billion, to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

**WHEREAS**, the County of Passaic (hereafter “County”) was as appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

**WHEREAS**, on August 14, 2020, Governor Murphy signed Executive Order No. 177, that, among other directed action, required the November General Election to be conducted primarily via vote-by-mail ballots, which will be sent to all “Active” registered voters without the need for an application to receive a vote-by-mail ballot, and requires the installation of ballot boxes throughout Passaic County that require twenty-four (24) monitoring and surveillance; and

**WHEREAS**, pursuant to N.J.S.A. 19:63-17, et seq., the Passaic County Board of Elections (hereafter “Board of Elections”) is responsible for reviewing and verifying mail-in ballots, and because of the November General Election being conducted primarily by mail-in-ballot, is in need of additional equipment to aid in that process; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”), in compliance with guidance from the United States Treasury Department, is going to appropriate a portion of the Fund received by the County to purchase election ballot counting equipment for the Board of Elections, to ensure compliance with COVID-19-related public health measures and Governor Murphy’s executive orders related to same; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-11(5), the County is a member the Bergen County Voluntary Cooperative, a cooperative purchasing system available to the County for the purchase of goods and services; and

**WHEREAS**, the Bergen County Voluntary Cooperative issued Bid Number 19-32, for situational awareness equipment and accessories, which awarded a competitively bid contract to Packetalk, 163 Stuyvesant Avenue, Lyndhurst, New Jersey 07071, which is available for purchase by the County; and

**WHEREAS**, Packetalk provided a quote for solar surveillance trailers and pole cameras to be used at the ballot box locations, to ensure compliance with Governor Murphy’s executive orders related to the November General Election, in the amount of three hundred seventy six thousand dollars (\$376,000.00), attached to and made part of this resolution, which is being recommended for approval by the Executive Director of the Board of Elections and Director of the Management and Information Systems’ Department; and



**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the purchase described herein; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Administration and Finance Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-10, et seq. that the Passaic County Board of Chosen Freeholders is authorizing the purchase of solar surveillance trailers and pole cameras to be used at the ballot box locations, to ensure compliance with Governor Murphy's executive orders related to the November General Election, in the amount of three hundred seventy six thousand dollars (\$376,000.00).

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$376,000.00

APPROPRIATION: G-01-41-962-020-PE1

PURPOSE: Resolution authorizing the purchase of Security Cameras for Surveillance of Election Day Ballot Box Locations in Passaic County from Packetalk, Inc.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr



Quote

163 Stuyvesant Avenue  
 Lyndhurst NJ 07071  
 T: 201.355.3323  
 F: 201.603.6405  
 W: packetalk.net

Date: 9.22.20  
 Quote #: 20017  
 For: Bergen County  
 CO\_OP 1932

County Of Passaic  
 MIS Department  
 401 Grand Street  
 Paterson, NJ 07505

Packetalk Mobile Solar Surveillance trailer Model #PT-RD5000	4	\$43,000	\$	172,000.00
Packetalk PT-3130-HD45 4k-TID camera with 45x zoom Includes 5 years annual maintenance	12	\$17,900	\$	204,000.00
Packetalk LPR OCR-LPR16 - LPR license tied to PCPO county LPR software	NC	\$71,000		
*** Includes installation and setup and dual SIM card Cradlepoint 1700-1200 modems ***				

Make all checks payable to Packetalk. If you have any questions concerning this invoice, contact us at (201) 355.3323. Thank you for your business!

List Price \$ 376,000.00  
 Catalog Discount  
 Total \$ 376,000.00

Approved By

Signature: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200821

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF DELL EQUIPMENT FOR THE COUNTY OF PASSAIC SERVERS FROM SHI INTERNATIONAL, CORP., PURSUANT TO N.J.S.A. 40A:11-12. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200822							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE PURCHASE OF DELL EQUIPMENT FOR THE COUNTY OF PASSAIC SERVERS FROM SHI INTERNATIONAL, CORP., PURSUANT TO N.J.S.A. 40A:11-12**

**WHEREAS**, the County of Passaic (hereafter “County”) information and technology operations are directed by the Management and Information Systems’ Department (hereafter “MIS Department”), who manage all software and equipment on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, SHI International, Corp., provided a quote for the purchase of Dell equipment to increase storage on County servers in an amount not to exceed six thousand three hundred thirty five dollars and forty eight cent (\$6,335.48), attached to and made part of this resolution, which is being recommended for approval by the Director of the MIS Department; and

**WHEREAS**, SHI International, Corp. submitted competitive pricing for computer equipment, peripherals, and related services, Master Blanket Purchase Order 00656, to the State of New Jersey, Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the purchase described herein; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Administration and Finance Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-12, that the Passaic County Board of Chosen Freeholders is authorizing the purchase of Dell equipment to increase storage on County servers in an amount not to exceed six thousand three hundred thirty five dollars and forty eight cent (\$6,335.48) for the reasons stated herein.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$6,335.48

APPROPRIATION: C-04-55-157-015-901

PURPOSE: Resolution authorizing the purchase of Dell Equipment for the County of Passaic Servers from Shi International Corp.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr



Pricing Proposal  
 Quotation #: 19421762  
 Created On: 9/16/2020  
 Valid Until: 9/30/2020

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**COUNTY OF PASSAIC**


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**Micah Hassinger**

401 Grand St,  
 Rm 101  
 Paterson, NJ 07524  
 United States  
 Phone: 9733895940  
 Fax:  
 Email: micahh@passaiccountynj.org

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**Account Executive**


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**John Turba**

300 Davidson Ave,  
 Somerset NJ 08873  
 Phone: 201-953-0265  
 Fax:  
 Email: John\_Turba@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Dell 1.6TB NVMe Mix Use Express Flash HHL AIC PM1725b Dell - Part#: 403-BCCE Contract Name: Computer Equipment, Peripherals & Related Services Contract #: MNWNC-108 Subcontract #: 19-TELE-00856 Note: Est Delivery Date Sept 24, 2020 if purchased today	4	\$1,583.87	\$6,335.48
		Total	\$6,335.48

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**Additional Comments**


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Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200822

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF ANTIVIRUS SOFTWARE FROM SHI INTERNATIONAL, CORP. IN CONNECTION WITH THE PUBLIC HEALTH EMERGENCY, PURSUANT TO N.J.S.A. 40A:11-12. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200823							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-16							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020



**RESOLUTION AUTHORIZING THE PURCHASE OF ANTIVIRUS SOFTWARE  
FROM SHI INTERNATIONAL, CORP. IN CONNECTION WITH THE PUBLIC  
HEALTH EMERGENCY, PURSUANT TO N.J.S.A. 40A:11-12**

**WHEREAS**, Coronavirus disease 2019 (hereafter “COVID-19) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

**WHEREAS**, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”), and appropriated \$150 billion, to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

**WHEREAS**, the County of Passaic (hereafter “County”) was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”), in compliance with guidance from the United States Treasury Department, is going to appropriate a portion of the Fund received by the County to improve telework capabilities for County employees to work remotely, to enable compliance with COVID-19 public health precautions, and maintain operational efficiency; and

**WHEREAS**, the County’s information and technology operations are directed by the Management and Information Systems’ Department (hereafter “MIS Department”), who manage all software and equipment on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, SHI International, Corp., provided a quote for the purchase of antivirus software for the County’s virtualized desktop environment, to maintain telework capabilities and other necessary functions to maintain information technology operations, in an amount not to exceed twenty two thousand seven hundred and forty dollars (\$22,740.00) attached to and made part of this resolution, which is being recommended for approval by the Director of the MIS Department; and

**WHEREAS**, SHI International, Corp. submitted competitive pricing for software license and related services, Master Blanket Purchase Order 89851, to the State of New Jersey, Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the purchase described herein; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Administration and Finance Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-12, that the Passaic County Board of Chosen Freholders is authorizing the purchase of antivirus software from SHI International Corp. in an amount not to exceed twenty two thousand seven hundred and forty dollars (\$22,740.00) in response to the Public Health Emergency and for the reasons stated herein.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$22,740.00

APPROPRIATION: G-01-41-962-020-PE1

PURPOSE: Resolution authorizing the purchase of antivirus software from Shi International.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr



Pricing Proposal  
 Quotation #: 19444610  
 Created On: 9/21/2020  
 Valid Until: 10/30/2020

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**COUNTY OF PASSAIC**


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**Account Executive**


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**Micah Hassinger**

401 Grand St,  
 Rm 101  
 Paterson, NJ 07524  
 United States  
 Phone: 9733895940  
 Fax:  
 Email: micahh@passaiccountynj.org

**John Turba**

300 Davidson Ave,  
 Somerset NJ 08873  
 Phone: 201-953-0265  
 Fax:  
 Email: John\_Turba@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Sophos Central Intercept X Advanced with EDR - 1000-1999 Users - 24 Months - Renewal - Government Sophos - Part#: S4HZDN1B3M06D Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 <b>Note:</b> Start and End Dates: 9/18/2020 - 6/1/2023 (Adding to existing License L139264-9572 for 700 CIXAEDR 6/2/2020 6/1/2023)	500	\$30.27	\$15,135.00
2 Sophos Central Intercept X Advanced with EDR - 1000-1999 Users - 1 Month Extension - Government Sophos - Part#: S4HZDN1B3L03D Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 <b>Note:</b> Start and End Dates: 9/18/2020 - 6/1/2023 (Adding to existing License L139264-9572 for 700 CIXAEDR 6/2/2020 6/1/2023)	4500	\$1.69	\$7,605.00
<b>Total</b>			<b>\$22,740.00</b>

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**Additional Comments**


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Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

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Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200825  
 The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF CISCO UMBRELLA CLOUD SECURITY SOFTWARE FOR THE COUNTY OF PASSAIC NETWORK FROM SHI INTERNATIONAL, CORP., PURSUANT TO N.J.S.A. 40A:11-12. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200824							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-17							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE PURCHASE OF CISCO UMBRELLA CLOUD SECURITY SOFTWARE FOR THE COUNTY OF PASSAIC NETWORK FROM SHI INTERNATIONAL, CORP., PURSUANT TO N.J.S.A. 40A:11-12**

**WHEREAS**, the County of Passaic (hereafter “County”) information and technology operations are directed by the Management and Information Systems’ Department (hereafter “MIS Department”), who manage all software and equipment on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40:11-12, the County may, without advertising for bids, or having rejected all bids obtained pursuant to advertising thereof, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, SHI International, Corp., provided a quote for the purchase of Cisco Umbrella cloud security software, in an amount not to exceed nineteen thousand two hundred and thirty eight dollars and forty cents (\$19,238.40), attached to and made part of this resolution, which is being recommended for approval by the Director of the MIS Department; and

**WHEREAS**, SHI International, Corp. submitted competitive pricing for data communications equipment, Master Blanket Purchase Order 87720, to the State of New Jersey, Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the purchase described herein; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Administration and Finance Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-12, that the Passaic County Board of Chosen Freholders is authorizing the purchase of Cisco Umbrella cloud security software, in an amount not to exceed nineteen thousand two hundred and thirty eight dollars and forty cents (\$19,238.40) for the reasons stated herein.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Purchasing Agent are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$19,238.40

APPROPRIATION: 0-01-20-111-003-219

PURPOSE: Resolution authorizing the purchase of Cisco Umbrella Cloud Security Software.

  
Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr



Pricing Proposal  
 Quotation #: 18072239  
 Created On: 11/19/2019  
 Valid Until: 11/29/2019

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**COUNTY OF PASSAIC**


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**Inside Account Manager**


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**Micah Hassinger**

495 RIVER ST - 2ND FLR  
 Paterson, NJ 07524  
 United States  
 Phone: 9733895940  
 Fax:  
 Email: micahh@passaiccountynj.org

**Travis Oberweis**

290 Davidson Avenue  
 Somerset, NJ 08873  
 Phone: 888-744-4084  
 Fax:  
 Email: Travis\_Oberweis@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1. Umbrella Cloud Security Subscription Cisco Systems - Part#: UMBRELLA-SUB Contract Name: NASPO Data Communications Contract #: AR233 Subcontract #: 87720	12	\$0.00	\$0.00
2. Umbrella Insights Cisco Systems - Part#: UMB-INSIGHTS-K9 Contract Name: NASPO Data Communications Contract #: AR233 Subcontract #: 87720	600	\$27.78	\$16,668.00
3. Umbrella Support - Gold Cisco Systems - Part#: UMB-SUPT-G Contract Name: NASPO Data Communications Contract #: AR233 Subcontract #: 87720	12	\$214.20	\$2,570.40
<b>Total</b>			<b>\$19,238.40</b>

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**Additional Comments**


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Please send vouchers to 290 Davidson Ave, Somerset NJ.08873

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman-Owned Business.  
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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Introduced on: ~~October 13, 2020~~  
 Adopted on: ~~October 13, 2020~~  
 Official Resolution#: R20200824



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF BALLOT DROP BOXES FROM AMERICAN SECURITY CABINETS, LLC FOR THE PASSAIC COUNTY BOARD OF ELECTIONS TO BE USED DURING THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-5 (I). ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200825							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-18							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE PURCHASE OF BALLOT DROP BOXES FROM AMERICAN SECURITY CABINETS, LLC FOR THE PASSAIC COUNTY BOARD OF ELECTIONS TO BE USED DURING THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-5 (l)**

**WHEREAS**, Coronavirus disease 2019 (hereafter “COVID-19) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, on August 14, 2020, Governor Murphy signed Executive Order No. 177, that, among other directed action, required the November General Election to be conducted primarily via vote-by-mail ballots, which will be sent to all “Active” registered voters without the need for an application to receive a vote-by-mail ballot; and

**WHEREAS**, pursuant to N.J.S.A. 19:63-17, et seq., the Passaic County Board of Elections (hereafter “Board of Elections”) is responsible for reviewing and verifying mail-in ballots, and because of the November General Election being conduct primarily by mail-in-ballot, is in need of additional equipment to aid in that process; and

**WHEREAS**, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

**WHEREAS**, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”), and appropriated \$150 billion, and is to be used to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

**WHEREAS**, the County was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”), in compliance with guidance from the United States Treasury Department, is going to appropriate a portion of the Fund received by the County to purchase election ballot counting supplies for the Board of Elections, to ensure compliance with COVID-19-related public health measures and Governor Murphy’s executive orders related to same; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(l), any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding thereof and shall be awarded by resolution of the Board if, it is goods and services required to conduct an election; and

**WHEREAS**, American Security Cabinets, LLC submitted a proposal for secure ballot drop boxes in an amount not to exceed forty two thousand eight hundred and thirty two dollars (\$42,832.00), which is being recommended for approval by the Executive Director of the Board of Elections, that are necessary to conduct the November General Election; and

**WHEREAS**, American Security Cabinets, LLC executed and notarized the County’s Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this resolution; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein;

**WHEREAS**, this matter was discussed at the September 30, 2020 Administration and Finance Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(a), a contract is awarded to American Security Cabinets, LLC for the Passaic County Board of Elections for secure ballot drop boxes necessary to conduct the November General Election in an amount not to exceed forty two thousand eight hundred and thirty two dollars (\$42,832.00). **Res. Pg. 18-3**

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to American Security Cabinets, LLC and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$42,832.00

APPROPRIATION: G-01-41-962-020-PEI

PURPOSE: Resolution authorizing the purchase of ballot drop boxes from American Security Cabinets LLC.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr



# BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS  
Required Pursuant To N.J.S.A. 19:44A-20.8  
**COUNTY OF PASSAIC**

**Part I - Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the American Security Cabinets has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq, that pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period proceeding September 22, 2020 to any of the following name candidates committee, joint candidates committee; or political party committee representing the elected officials of the Passaic County Board of Chosen Freeholder as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).


**Part II - Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

**Check the box that represents the type of business entity:**

- Partnership                       Corporation                       Sole Proprietorship                       Subchapter S Corporation  
 Limited Partnership                       Limited Liability Corporation                       Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Mike Pietrini	18508 68th Place N, Maple Grove MN 55311
Craig Whaley	15635 79th St NE, Otsego MN 55418

**Part 3 - Signature and Attestation**

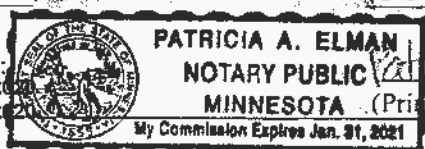
The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: American Security Cabinets

Signed:  Title: Bookkeeper  
 Printed Name: Karen Bruce Date: September 22, 2020

Subscribed and sworn before me this 22 day of September, 2020

(Affiant)



Patricia Elman, Accounting Manager  
 (Print name & title of affiant) (Corporate Seal)

My Commission expires: October 13, 2020  
 Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200825

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT AND SOFTWARE FROM DOMINION VOTING SYSTEMS, INC. FOR THE PASSAIC COUNTY BOARD OF ELECTIONS TO BE USED DURING THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-5 (I). ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200826							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-19							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT AND SOFTWARE FROM DOMINION VOTING SYSTEMS, INC. FOR THE PASSAIC COUNTY BOARD OF ELECTIONS TO BE USED DURING THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-5 (l)**

**WHEREAS**, Coronavirus disease 2019 (hereafter “COVID-19”) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, on August 14, 2020, Governor Murphy signed Executive Order No. 177, that, among other directed action, required the November General Election to be conducted primarily via vote-by-mail ballots, which will be sent to all “Active” registered voters without the need for an application to receive a vote-by-mail ballot; and

**WHEREAS**, pursuant to N.J.S.A. 19:63-17, et seq., the Passaic County Board of Elections (hereafter “Board of Elections”) is responsible for reviewing and verifying mail-in ballots, and because of the November General Election being conducted primarily by mail-in-ballot, is in need of additional equipment to aid in that process; and

**WHEREAS**, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

**WHEREAS**, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”), and appropriated \$150 billion, and is to be used to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

**WHEREAS**, the County was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”), in compliance with guidance from the United States Treasury Department, is going to appropriate a portion of the Fund received by the County to purchase election ballot counting supplies for the Board of Elections, to ensure compliance with COVID-19-related public health measures and Governor Murphy’s executive orders related to same; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(l), any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding thereof and shall be awarded by resolution of the Board if, it is goods and services required to conduct an election; and

**WHEREAS**, Dominion Voting Systems, Inc. provided a quote to the County for the purchase of equipment and software to aid in the scanning ballots in an amount not to exceed two hundred twenty thousand four hundred and sixty two dollars (\$220,462.00), which is being recommended for approval by the Executive Director of the Board of Elections, that are necessary to conduct the November General Election; and

**WHEREAS**, Dominion Voting Systems, Inc. executed and notarized the County’s Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this resolution; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein;

**WHEREAS**, this matter was discussed at the September 30, 2020 Administration and Finance Committee and is being recommended to the Passaic County Board of Chosen

**NOW, THEREFORE LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(a), a contract is awarded to Dominion Voting Systems, Inc. for the Passaic County Board of Elections necessary to conduct the November General Election in an amount not to exceed two hundred twenty thousand four hundred and sixty two dollars (\$220,462.00). **Res-Pg: 19-3**

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Dominion Voting Systems, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$220,462.00

APPROPRIATION: G-01-41-962-020-PE1

PURPOSE: Resolution authorizing the purchase of equipment and software from Dominion Voting Systems, Inc.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr



# BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS  
Required Pursuant To N.J.S.A. 19:44A-20.8  
**COUNTY OF PASSAIC**

**Part I - Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the **Dominion Voting Systems** has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq, that pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period proceeding **September 22, 2020** to any of the following name candidates committee, joint candidates committee; or political party committee representing the elected officials of the Passaic County Board of Chosen Freeholder as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

None	

**Part II – Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership                     
  Corporation                     
  Sole Proprietorship                     
  Subchapter S Corporation  
 Limited Partnership                     
  Limited Liability Corporation                     
  Limited Liability Partnership

Name of Stock or Shareholder	Home Address
None	

**Part 3 – Signature and Attestation**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Dominion Voting Systems

Signed: *[Signature]*

Title: President & CEO

Printed Name: John Poulos

Date: September 22, 2020

Subscribed and sworn before me this 22 day of September, 2020. *Pria Acharya*

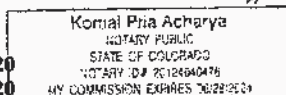
*[Signature]*

(Affiant)

John Poulos, President & CEO

(Print name & title of affiant)

(Corporate Seal)



My Commission expires: October 13, 2020  
 Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200828

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MAIN STREET MOVERS, INC. FOR THE TRANSPORTATION OF VOTING MACHINES FOR THE SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (I). ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200827							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-20							
CAF #	0-01-22-141-001-E01							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO MAIN STREET MOVERS, INC. FOR THE TRANSPORTATION OF VOTING MACHINES FOR THE SUPERINTENDENT OF ELECTIONS, PURSUANT TO N.J.S.A. 40A:11-5 (1)**

**WHEREAS**, pursuant to N.J.S.A. 19:32-1, et seq., the Office of the Superintendent of Elections (hereafter "Superintendent") is responsible for the supervision of all elections in Passaic County, the custody and maintenance of voter records, voter registration, and the custody and maintenance of voting machines; and

**WHEREAS**, pursuant to N.J.S.A. 19:32-4, the Board of Chosen Freeholders of the County of Passaic (hereafter "Board") shall provide suitable room or rooms for the transaction of business of the Superintendent and procure suitable furniture thereof and any books, stationary, fuel and supplies that may be necessary; and

**WHEREAS**, the Superintendent requires certain equipment required to carry out its statutory functions and duties related to the supervision of the November General Election; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5 (1), the Purchasing Agent issued RFQ-20-071, Transportation of Voting Machines for Passaic County Superintendent of Elections (hereafter "RFQ-20-071"), to be hired for a period beginning September 1, 2020 through December 31, 2021, to provide those goods and services necessary and required to prepare and conduct an election; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County's request for qualifications is a fair and open process, specifically, the qualification for the pool of outside legal counsel and special litigation counsel for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, in a memorandum dated September 16, 2020, the Superintendent is recommending the following: (1) Main Street Movers, Inc. is qualified pursuant to RFQ-20-071 to be used as needed between the time period of September 1, 2020 through December 31, 2021; (2) Main Street Movers, Inc. is awarded a contract in the amount of twenty thousand dollars (\$20,000.00) for services rendered for the Superintendent for the remainder of 2020; and (3) Main Street Movers, Inc. is awarded a contract for calendar year 2021 in an amount not to exceed one hundred and forty thousand dollars (\$140,000.000); and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1), that the following is authorized and approved: (1) Main Street Movers, Inc. is qualified pursuant to RFQ-20-071 to provide for the transportation of voting machines on behalf of the Passaic County Superintendent of Elections for a period beginning September 1, 2020 through December 31, 2021; (2) Main Street Movers, Inc. is awarded a contract in the amount of twenty thousand dollars (\$20,000.00) for services rendered for the Superintendent for the remainder of 2020; and (3) Main Street Movers, Inc. is awarded a contract for calendar year 2021 in an amount not to exceed one hundred and forty thousand dollars (\$140,000.000).

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Main Street Movers, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the contracts, and take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 6, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$160,000.00

APPROPRIATION: \$20,000.00 – 0-01-22-141-001-E01  
\$140,000.00- \*Contingent upon availability of  
Funds in 2021 adopted budget.

PURPOSE: Resolution authorizing an award of contract to Main  
Street Movers, Inc.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr



## County of Passaic

Superintendent of Elections

501 River Street • Paterson, New Jersey 07524

**Shona Mack-Pollock**

*Superintendent of Elections*

TEL: (973) 881-4516

FAX: (973) 881-1634

*e-mail: [SOElections@passaiccountynj.org](mailto:SOElections@passaiccountynj.org)*

To: Sherry Arvanitakis, Purchasing Agent

From: Shona Mack-Pollock, Superintendent of Elections

Date: Sept 16, 2020

Re: RFQ Transportation of Voting Machines

---

A request of qualification for transportation of Sequoia voting machines was advertised and responses were received from the following vendors per your office:

- Main Street Movers

It is our recommendation to qualify and award the one year contract to Main Street Movers of Irvington, NJ in the amount of \$ 20,000.00 for the remainder of 2020 and \$ 140,000.00 for the year 2021 contingent on approval of funds.

Should you have any questions, please feel free to contact me at (973) 881-4515.

CC: Anthony De Nova, County Administrator

Matthew Jordan, County Counsel

Carmen Santana, Purchasing Dept.

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200827



## County of Passaic

Superintendent of Elections

501 River Street • Paterson, New Jersey 07524

**Shona Mack-Pollock**

*Superintendent of Elections*

TEL: (973) 881-4516

FAX: (973) 881-1634

*e-mail: [SOElections@passaiccountynj.org](mailto:SOElections@passaiccountynj.org)*

To: Sherry Arvanitakis, Purchasing Agent

From: Shona Mack-Pollock, Superintendent of Elections

Date: Sept 16, 2020

Re: RFQ Transportation of Voting Machines

---

A request of qualification for transportation of Sequoia voting machines was advertised and responses were received from the following vendors per your office:

- Main Street Movers

It is our recommendation to qualify and award the one year contract to Main Street Movers of Irvington, NJ in the amount of \$ 20,000.00 for the remainder of 2020 and \$ 140,000.00 for the year 2021 contingent on approval of funds.

Should you have any questions, please feel free to contact me at (973) 881-4515.

CC: Anthony De Nova, County Administrator

Matthew Jordan, County Counsel

Carmen Santana, Purchasing Dept.

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200827



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING RESOLUTION NO. R20190875 TO CORRECT THE CONTRACT PERIOD WITH THE VENDORS RETAINED BY THE COUNTY OF PASSAIC FOR WINTER PRODUCTS, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200828							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AMENDING RESOLUTION NO. R20190875 TO CORRECT THE CONTRACT PERIOD WITH THE VENDORS RETAINED BY THE COUNTY OF PASSAIC FOR WINTER PRODUCTS, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ.**

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., every contract awarded by the County of Passaic (hereafter “County”) for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold as set forth in N.J.S.A. 40A:11-3, et seq., shall be awarded only by resolution of the Passaic County Board of Chosen Freeholders (hereafter “Board”) to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, on September 20, 2019, the Purchasing Agent unsealed bids for Winter Products, including Bulk Rock Salt, Grits, Bagged Calcium Chloride, Liquid Calcium Chloride and Bagged Magnesium Chloride, Bid No. SB-19-053 (hereafter “SB-19-053”), for a contract period beginning December 1, 2019 and ending November 30, 2021, in compliance with N.J.S.A. 40A:11-4, et seq.; and

**WHEREAS**, on October 8, 2019, the Board approved Resolution No. R20190875, authorizing an award of contract to the vendors listed therein for SB-19-053, which incorrectly stated the contract period as beginning December 1, 2019 and expiring November 30, 2020; and

**WHEREAS**, consequently, the Purchasing Agent is recommending that Resolution No. R20190875 be amended to reflect the correct contract period as set forth in SB-19-053, to expire on November 30, 2021, in compliance with N.J.S.A. 40A:11-4, et seq.; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, et seq., that Resolution No. R20190875 is hereby amended to reflect a contract period of December 1, 2019 and ending November 30, 2021, as set forth in SB-19-053, as recommended by the Purchasing Agent.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Purchasing Agent, Chief Financial Officer, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an amended agreement and take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION EXERCISING A ONE-YEAR OPTION WITH OPTICAL STORAGE SOLUTIONS, INC. FOR SOFTWARE MAINTENANCE FOR LANDEX USED BY THE OFFICE OF THE PASSAIC COUNTY CLERK FOR MAINTENANCE OF ELECTRONIC LAND RECORDS, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200829							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION EXERCISING A ONE-YEAR OPTION WITH OPTICAL STORAGE SOLUTIONS, INC. FOR SOFTWARE MAINTENANCE FOR LANDEX USED BY THE OFFICE OF THE PASSAIC COUNTY CLERK FOR MAINTENANCE OF ELECTRONIC LAND RECORDS, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.**

**WHEREAS**, N.J.S.A. 40A:11-4.1 authorizes the County to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-4.1(i) specifically authorizes the County to utilize competitive contracting to procure the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.3, the Passaic County Board of Chosen Freeholders (hereafter "Board") approved Resolution No. R06450, authorizing the use of competitive contracting for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software, specifically, for the computer software offered by Landex used by the Office of the County Clerk (hereafter "County Clerk") for maintenance of electronic land records in Passaic County; and

**WHEREAS**, on October 22, 2019, the Passaic County Purchasing Agent unsealed responses for Software Maintenance and Support for the County Clerk/Registry Landex System, RFP-19-029 (hereafter "RFP-19-029"), in compliance with N.J.S.A. 40A:11-4.1, et seq.; and

**WHEREAS**, on November 18, 2019, the Board approved Resolution No. R20190994, authorizing an award of contract to Optical Storage Solutions, Inc. (hereafter "Optical") for a period beginning January 1, 2020 through December 31, 2020, for an amount not to exceed forty four thousand five hundred and fifty dollars (\$44,550.00), with the Board retaining two (2), one year options; and

**WHEREAS**, the County Clerk is now requesting that the first option with Optical Storage Solutions, Inc. be exercised, for an amount not to exceed forty seven thousand four hundred and seventy five dollars (\$47,475.00), for a term beginning January 1, 2021 through December 31, 2021, in accordance with Optical's response to RFP-19-029; and

**WHEREAS**, a certification of funds is attached to and made part of this resolution indicating the availability of funds to exercise this option with Optical; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Passaic County Board of Chosen Freeholders is exercising the one (1) year option with Optical Storage Solutions, Inc. for software maintenance and support for the Office of the County Clerk's Landex electronic land records software in an amount not to exceed forty seven thousand four hundred and seventy five dollars (\$47,475.00), for a term beginning January 1, 2021 through December 31, 2021.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$47,475.00

APPROPRIATION: \*Contingent upon availability of funds in 2021  
Adopted budget.

PURPOSE: Resolution exercising a one-year option with Optical  
Storage Solutions, Inc. for software maintenance.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Deputy Dir. Pasquale "Pat" Lepore  
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Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ROYAL PRINTING SERVICES FOR ELECTION PRINTING SERVICES FOR THE OFFICE OF THE COUNTY CLERK RELATED TO THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-5 (I). ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200830							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-23							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ROYAL PRINTING SERVICES FOR ELECTION PRINTING SERVICES FOR THE OFFICE OF THE COUNTY CLERK RELATED TO THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-5 (l)**

**WHEREAS**, Coronavirus disease 2019 (hereafter “COVID-19) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, on August 14, 2020, Governor Murphy signed Executive Order No. 177, that, among other directed action, required the November General Election to be conducted primarily via vote-by-mail ballots, which will be sent to all “Active” registered voters without the need for an application to receive a vote-by-mail ballot; and

**WHEREAS**, pursuant to N.J.S.A. 19:63-5, the Office of the County Clerk (hereafter “County Clerk”) is responsible for providing mail-in ballots to each qualified voter requesting such ballots, and as set forth in Executive Order No. 177 and N.J.S.A. 19:63-31, et seq. all “Active” registered voters in Passaic County; and

**WHEREAS**, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

**WHEREAS**, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”), and appropriated \$150 billion, and is to be used to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

**WHEREAS**, the County was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”), in compliance with guidance from the United States Treasury Department, is going to appropriate a portion of the Fund received by the County to perform additional election printing services, to ensure compliance with COVID-19-related public health measures, Governor Murphy’s executive orders related to same and N.J.S.A. 19:63-31, et seq.; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(l), the Purchasing Agent issued Election Printing Services for the County of Passaic Calendar Year 2020 RFQ-20-051 (hereafter “RFQ-20-051”) seeking qualifications for a pool of outside vendors to perform election printing services for calendar year 2020, to provide those goods and necessary or required to prepare and conduct an election; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4, the County’s request for qualifications is a fair and open process, specifically, the qualification for the pool of vendors to perform election printing services for calendar year 2020 is publicly advertised, awarded under a process that provides for public solicitation of qualifications, established the basis of an award and disclosure process documented in writing prior to any solicitation, and is publicly opened and announced when awarded; and

**WHEREAS**, on January 28, 2020 the Board approved Resolution No. R20200033 qualifying a pool of vendors to perform election printing services for calendar year 2020, which included Royal Printing Services; and

**WHEREAS**, because of the County Clerk is now required to mail ballots for the November General Election to all “Active” voters in Passaic County additional printing services are needed, and the County Clerk received a quote for these printing services in an amount not to exceed one million two hundred thirty four thousand two hundred and seven dollars and twenty cents (\$1,234,207.20), which is being recommended for approval; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Administration and Finance Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(1), a contract is awarded to Royal Printing Services for election printing services for the Office of the County Clerk in an amount not to exceed one million two hundred thirty four thousand two hundred and seven dollars (\$1,234,207.00) for the November General Election.

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to the Royal Printing Services, and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,234,207.00

APPROPRIATION: G-01-41-962-020-PE1

PURPOSE: Resolution authorizing an award of contract to Royal Printing Services for election printing services.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN OPEN PUBLIC AUCTION OF 317 PENNSYLVANIA AVENUE, PATERSON, NEW JERSEY 07503 TO THE HIGHEST BIDDER; AUTHORIZING A PUBLIC HEARING; AUTHORIZING PUBLIC NOTICE REQUIREMENTS; AND RETAINING MAX SPANN R.E. & AUCTION CO. FOR AUCTION MARKETING SERVICES, PURSUANT TO N.J.S.A. 40A:12-13, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200831							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-24							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING AN OPEN PUBLIC AUCTION OF 317 PENNSYLVANIA AVENUE, PATERSON, NEW JERSEY 07503 TO THE HIGHEST BIDDER; AUTHORIZING A PUBLIC HEARING; AUTHORIZING PUBLIC NOTICE REQUIREMENTS; AND RETAINING MAX SPANN R.E. & AUCTION CO. FOR AUCTION MARKETING SERVICES, PURSUANT TO N.J.S.A. 40A:12-13, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) owns the building located at 317 Pennsylvania Avenue, Paterson, New Jersey 07503 (hereafter “317 Pennsylvania Avenue”), which formerly served as the County’s Administration Building and is currently used by various County departments for office and commercial space; and

**WHEREAS**, the County is currently under construction on a new public works facility at the Nike Base in Wayne, New Jersey, where the various County departments are going to be relocated to upon completion and 317 Pennsylvania Avenue will be vacant; and

**WHEREAS**, consequently, the County is going to auction 317 Pennsylvania Avenue, in accordance with the law, and requires a real estate appraisal of the property to determine the fair market value in the sale of same; and

**WHEREAS**, on July 14, 2020, the Passaic County Board of Chosen Freeholders (hereafter “Board”) approved Resolution No. R20200552 retaining Integra Realty Resources, Inc. (hereafter “Integra”) to appraise 317 Pennsylvania Avenue to determine its fair market value at an open public sale; and

**WHEREAS**, pursuant to N.J.S.A. 40A:12-13, et seq., the County may sell any real property, capital improvement or personal property, or interests therein, not needed for public use, as set forth in the resolution authorizing the sale, other than County lands, real property otherwise dedicated or restricted pursuant to law; and

**WHEREAS**, pursuant to N.J.S.A. 40A:12-13(a), the County is authorized to sell 317 Pennsylvania Avenue by open public sale at auction to the highest bidder, after advertisement thereof, in a newspaper circulating in the municipality or municipalities in which the lands are situated, by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven days prior to such sale; and

**WHEREAS**, because 317 Pennsylvania Avenue will no longer be needed for public use when the public works facility at Nike Base in Wayne, New Jersey is completed, the County Administrator is recommending that it be sold, pursuant to the terms and conditions as set forth herein; and

**WHEREAS**, Max Spann R.E. & Auction Co., is a licensed New Jersey Real Estate Broker and Certified Auctioneer, with extensive experience in New Jersey in the auction and sale of public properties on behalf of local government units, and is being recommended to be retained by the County Counsel in the auction and sale of 317 Pennsylvania Avenue, pursuant to the terms and conditions as set forth in the Professional Services Agreement for Auction Marketing Services, attached to and made part of this resolution; and

**WHEREAS**, pursuant to N.J.S.A. 40A:12-13.5 (1), when the County is selling any real property it must prepare a report identifying the reasons for, and all advantages and disadvantages and benefits and detriments of, the proposed sale, assessing the environmental and recreational impact of the proposed, and other requirements as set forth therein, and make it available to the public thirty (30) days prior to public hearing required pursuant to N.J.S.A. 40A:12-13.5(3); and

**WHEREAS**, moreover, as set forth in N.J.S.A. 40A:12-13.5(3) the County is required to conduct one (1) public hearing at least ninety (90) days prior to the proposed sale of real property since 317 Pennsylvania Avenue is located in the City of Paterson, which is the County seat, and further comply with the notice requirements as set forth in N.J.S.A. 40A:12-13.6 and N.J.S.A. 40A:12-13.7; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:12-13, et seq., the Passaic County Board of Chosen Freeholders authorizes the following:

- (1) 317 Pennsylvania Avenue, Paterson, New Jersey 07503, following completion of the new public works facility at the Nike Base in Wayne, New Jersey, is no longer needed for public use.
- (2) The Professional Services Agreements for Auction Marketing Services between Max Spann R.E. & Auction Co. and the County of Passaic is hereby approved, and the County Counsel is authorized to execute same, and take any other steps necessary to carry out the purposes of this resolution in the auction and sale of 317 Pennsylvania.
- (3) An open public sale at auction of 317 Pennsylvania Avenue, Paterson, New Jersey 07503 to the highest bidder shall be scheduled for December 3, 2020, at a time, location, and format as approved and directed by the County Administrator.
- (4) A minimum price for sale of 317 Pennsylvania Avenue, Paterson, New Jersey 07503 can be set by the County Administrator, at his discretion, to ensure the County receives the highest value in the auction.
- (5) The Clerk to the Board is authorized and directed to issue an advertisement in a newspaper circulating in the City of Paterson, by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven days prior to December 3, 2020.
- (6) Upon completion of the auction of 317 Pennsylvania Avenue, the Board retains the right to either accept the highest bid or reject all the bids received.
- (7) The County's Director of Economic Development is hereby directed and authorized to prepare a report as required under N.J.S.A. 40A:12-13.5, which shall be posted on the County website and generally available to the public thirty (30) days prior to the public hearing as set forth in paragraph 8 of this resolution.
- (8) The Clerk to the Board is hereby authorized and directed to schedule a public hearing on the sale of 317 Pennsylvania Avenue, Paterson, New Jersey 07503 on November 16, 2020 at 5:45 PM, pursuant to the requirements as set forth in N.J.S.A. 40A:12-13.6 and issue the notice requirements as set forth in N.J.S.A. 40A:12-13.7.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and County Administrator are authorized to take any other steps necessary to carry out the purpose of this resolution, and carryout the auction and sale of 317 Pennsylvania Avenue, Paterson, New Jersey 07503.

MPJ

October 13, 2020

**PROFESSIONAL SERVICES AGREEMENT  
FOR  
AUCTION MARKETING SERVICES**

AGREEMENT, dated this ----- day of -----  
----- 20\_\_\_, by and between ----- with a mailing  
address of ----- (hereinafter referred to as  
the "SELLER"), and Max Spann R.E. & Auction Co., a licensed New Jersey Real Estate Broker and  
Certified Auctioneer, with a business mailing address of P.O. Box 4992, Clinton, New Jersey  
08809 (hereinafter referred to as "Max Spann R.E. & Auction")

**WITNESS**

**WHEREAS**, the parties seek to list property for sale through Max Spann R.E. & Auction  
Co. and to attempt to effectuate the sale of real property listed on schedule A (the "Property")  
at an Auction to be conducted by Max Spann R.E. & Auction Co., Auction specialist, and

**WHEREAS**, the parties wish to enumerate the services to be provided by and  
compensation paid to Max Spann R.E. & Auction Co. in connection with the listing and  
auctioning of Property.

**NOW, THEREFORE**, the parties agree as follows:

1. **AUCTION:** Seller authorizes Max Spann R.E. & Auction Co. to take such action as  
may be reasonably necessary in conformance with N.J.S.A. 40A:12-13 to advertise  
and conduct an auction to procure a purchaser for the Property.
  
2. **SERVICES:** Max Spann R.E. & Auction Co. shall provide the following services to the  
Seller in connection with the listing and auctioning of the Property and/or future real  
estate properties the municipality sells during the term of this Agreement:
  - (a) Advertise the Auction in media deemed most effectual and appropriate  
by Max Spann R.E. & Auction Co.
  - (b) Furnish a qualified Auctioneer.
  - (c) Post and circulate promotional material on the Property promoting the  
Auction.
  - (d) Take any and all other action reasonably calculated in conformance with  
N.J.S.A. 40A:12-13 to effect an advantageous sale of the Property in accordance  
with the terms of this Agreement.

3. **TERMS AND CONDITIONS OF SALE:** The terms and conditions of sale are as follows:

(a) The terms and conditions of sale are more particularly set forth in a Contract of Sale, Resolution Authorizing Sale and Notice of Sale prepared by the Seller's attorney, which documents shall be distributed by Max Spann R.E. & Auction Co. to prospective purchasers prior to the Auction.

(b) The Contract of Sale shall notify purchaser that the three (3) day attorney review period does not apply to this transaction.

(c) The Seller reserves the right to accept or reject any/or all bids. Seller will give notice of acceptance or rejection of bid no later than 15 days following the auction. Any reserve price established by the Seller will be non-published and be held confidential between the Seller and Max Spann R.E. & Auction Co. until the conclusion of the Auction.

(d) Max Spann R.E. & Auction Co., a New Jersey licensed real estate broker, shall hold all deposit money. In case of forfeiture by a prospective purchaser of any earnest money payment upon the above described properties, said deposit money shall be divided equally between the parties hereto, one-half to the Seller and one half to the Max Spann R.E. & Auction Co.

(e) The closing of title shall take place within forty-five (45) days of Seller's acceptance of the bid.

(f) Seller authorizes Max Spann R.E. & Auction Co. to advertise the Property.

4. **COMPENSATION:** The Seller is not responsible for payment of any brokerage commissions. In accordance with prevailing custom and practice, Max Spann R.E. & Auction Co. will charge a BUYERS PREMIUM payable solely by the purchaser and has determined it will charge a BUYERS PREMIUM of ten percent (10%) to be added to the sales price which sum shall be due and payable at closing from the sale proceeds. Seller agrees sale will be contingent upon said Buyer's Premium being paid by the purchaser. In order to properly advertise and promote this auction, Broker intends to spend a marketing budget of \_\_\_\_\_. This budget will include items such as advertising, brochure printing and mailing, venue rental and other "out of pocket" expenses necessary to conduct an auction. In the event the closing of title does not occur within 60 days of the auction due to seller's rejection of high bid amount, imperfection of title or any other reason, Broker shall be reimbursed for this sum within 30 days of written notice for reimbursement. If a closing does eventually occur said sum shall be credited towards the Buyer's Premium.

5. **TERM:** This Agreement shall extend from the date hereof for a one-year period (the Term"). Seller shall be obligated to pay Max Spann R.E. & Auction Co. the

compensation set forth in section 4 above on any completed purchase of the Property resulting from an accepted bid on the Auction date or during the Term.

6. **SELLER'S REPRESENTATIONS:** Seller makes the following representations:
  - (a) Seller understands its responsibilities under New Jersey's Law against Discrimination and agrees to abide by the same.
  - (b) Seller has title to the Property and the legal right to enter into this Agreement.
  - (c) Seller will provide Max Spann R.E. & Auction Co. with a certified list of individual parcels and lots to be included in the sale. Said list shall designate properties as conforming or non-conforming and be certified as to accuracy by the appropriate municipal official/employee.
  - (d) Seller shall convey title free from all liens and encumbrances, except those liens and encumbrances which would be revealed by a title search of the property. Seller further agrees to defend, indemnify and hold harmless Max Spann R.E. & Auction Co., its officers, directors and employers from any and all claims of any nature whatsoever, including but not limited to claims arising from Seller/Purchaser Contract disputes, zoning, title or environmental issues as they pertain to the Property or to off-site conditions relating to the Property of the Municipality.
  - (e) Seller hereby agrees to indemnify, defend and hold Broker harmless from any and all damages, claims, losses or demands, resulting from the Broker's performance (unless due to Broker's negligence, willful misconduct or fraud) of its duties hereunder on any transaction which is the result thereof.
7. **PROSPECTIVE PURCHASERS:** Seller shall refer to Max Spann R.E. & Auction Co. any and all inquiries from prospective purchasers or real estate brokers concerning the Property, from the date hereof until the end of the Term.
8. **BIDDER:** Max Spann R.E. & Auction Co. does not guarantee production of the highest bidder, nor does it guarantee execution of a Contract of Sale by the highest bidder at the Auction.
9. **APPLICABLE LAW:** This Agreement shall be governed by and construed in accordance with the Law of the State of New Jersey. In the event any part of this Agreement shall be negated as a matter of law, it is the intent of the parties that the balance of the Agreement shall remain in full force and effect. This Agreement shall be binding upon the heirs and assigns of both parties.
10. **ENTIRE AGREEMENT:** This Agreement constitutes the entire Agreement between the parties and may not be amended or cancelled except by an Agreement in writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have affixed their hands, as of the date first above written.

SELLERS

MAX SPANN REAL ESTATE & AUCTION CO.

\_\_\_\_\_

By: \_\_\_\_\_

Maximillian M. Spann, President

Mayor,

Attest:

\_\_\_\_\_

\_\_\_\_\_

Clerk,

Secretary,

3.18.19



**Schedule A- Properties to be Auctioned**

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT AND SOFTWARE FROM QUADIENT, INC. FOR THE PASSAIC COUNTY BOARD OF ELECTIONS TO BE USED DURING THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-5 (I). ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200832							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-25							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT AND SOFTWARE FROM QUADIENT, INC. FOR THE PASSAIC COUNTY BOARD OF ELECTIONS TO BE USED DURING THE NOVEMBER GENERAL ELECTION, PURSUANT TO N.J.S.A. 40A:11-5 (l)**

**WHEREAS**, Coronavirus disease 2019 (hereafter “COVID-19”) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, on August 14, 2020, Governor Murphy signed Executive Order No. 177, that, among other directed action, required the November General Election to be conducted primarily via vote-by-mail ballots, which will be sent to all “Active” registered voters without the need for an application to receive a vote-by-mail ballot; and

**WHEREAS**, pursuant to N.J.S.A. 19:63-17, et seq., the Passaic County Board of Elections (hereafter “Board of Elections”) is responsible for reviewing and verifying mail-in ballots, and because of the November General Election being conducted primarily by mail-in-ballot, is in need of additional equipment to aid in that process; and

**WHEREAS**, on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act, 2020 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281, 116 P.L. 136, 2020 Enacted H.R. 748, 116 Enacted H.R. 748, 134 Stat. 281 (hereafter “CARES Act”); and

**WHEREAS**, the CARES Act established the Coronavirus Relief Fund (hereafter “Fund”), and appropriated \$150 billion, and is to be used to make payments for specified uses to States and certain local governments, the District of Columbia, and United States Territories, and Tribal governments; and

**WHEREAS**, the County was appropriated eighty seven million five hundred sixty four thousand seven hundred and sixty seven dollars and twenty cents (\$87,564,767.20) from the Fund, to be used for expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins March 1, 2020 and ends on December 30, 2020; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”), in compliance with guidance from the United States Treasury Department, is going to appropriate a portion of the Fund received by the County to purchase election ballot counting supplies for the Board of Elections, to ensure compliance with COVID-19-related public health measures and Governor Murphy’s executive orders related to same; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(l), any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the Board without public advertising for bids and bidding thereof and shall be awarded by resolution of the Board if, it is goods and services required to conduct an election; and

**WHEREAS**, Quadient, Inc. provided a quote to the County for the purchase of equipment and software to aid in the scanning ballots in an amount not to exceed one hundred thirty eight thousand two hundred and forty one dollars (\$138,241.00), which is being recommended for approval by the Executive Director of the Board of Elections, that are necessary to conduct the November General Election; and

**WHEREAS**, Quadient, Inc. executed and notarized the County’s Business Entity Disclosure Certification for non-fair and open contracts required pursuant to N.J.S.A. 19:44A-20.8, which is attached to and made part of this resolution; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Administration and Finance Committee and is being recommended to the Passaic County Board of Chosen

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-5(b), contract is awarded to Quadient, Inc. for the Passaic County Board of Elections necessary to conduct the November General Election in an amount not to exceed one hundred thirty eight thousand two hundred and forty one dollars (\$138,241.00). **Res-Pg: R.25-3**

**LET IT BE FURTHER RESOLVED**, the Clerk to the Board shall print, in the official newspaper, a brief notice stating the nature, duration, service, and amount of the contract to Quadient, Inc., and maintain a copy of the resolution on file and available for public inspection in the Office of the Clerk to the Board.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$138,241.00

APPROPRIATION: G-01-41-962-020-PE1

PURPOSE: Resolution authorizing the purchase of equipment and software from Quadient, Inc. for the Passaic County Board of Elections.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr



# BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS

Required Pursuant To N.J.S.A. 19:44A-20.8

## COUNTY OF PASSAIC

### Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstance, does hereby certify that the Quadient, Inc. has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq., that pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period proceeding September 24, 2020 to any of the following name candidates committee, joint candidates committee; or political party committee representing the elected officials of the Passaic County Board of Chosen Freeholder as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).


### Part II - Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

Partnership

Corporation

Sole Proprietorship

Subchapter S Corporation

Limited Partnership

Limited Liability Corporation

Limited Liability Partnership

Name of Stock or Shareholder	Home Address
None	

### Part 3 - Signature and Attestation

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Quadient, Inc.

Signed: \_\_\_\_\_

Title: VP US Marketing

Printed Name: Kevin O'Connor

Date: September 24, 2020

Subscribed and sworn before me this 24th day of September, 2020.

Kevin O'Connor

(Affiant)

**RENE JACQUES**

**NOTARY PUBLIC**

VP US Marketing

(Print name & title of affiant)

(Corporate Seal)

Introduced by the Commission on October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution No. 10-0032  
BY COMMISSION EXPIRES MAR. 31, 2023

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED ROWE V. COUNTY OF PASSAIC, CLAIM PETITION NO. 2015-3435, PENDING IN THE NEW JERSEY DIVISION OF WORKERS' COMPENSATION. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200833							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-26							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED  
ROWE V. COUNTY OF PASSAIC, CLAIM PETITION NO. 2015-3435, PENDING IN  
THE NEW JERSEY DIVISION OF WORKERS' COMPENSATION**

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, et seq. the property, finances, and affairs of every county shall be managed, controlled, and governed in the County of Passaic (hereafter "County") by the Passaic County Board of Chosen Freeholders (hereafter "Board"), who shall exercise executive and legislative powers; and

**WHEREAS**, the County is the respondent in a workers' compensation matter Rowe v. County of Passaic, Claim Petition No. 2015-3435, filed by petitioner Dominic Rowe (hereafter "Petitioner") pending in the New Jersey Workers' Compensation Court; and

**WHEREAS**, the County and Petitioner amicably settled this matter in an amount not to exceed one hundred four thousand eight hundred forty five dollars (\$104,845.00), and advised the Workers' Compensation Court of same, which determined that the terms of the proposed settlement are fair and just; and

**WHEREAS**, the settlement terms as stated herein are recommended for approval by County Counsel, the County's workers' compensation counsel, and Bergen Risk Managers, Inc., the County's third party administrator for general liability and workers' compensation claims; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to settle the matter described herein; and

**WHEREAS**, this matter was discussed at the October 1, 2020 meeting of the Insurance Commission and is being recommended to the Board for approval.

**NOW, THEREFORE LET IT BE RESOLVED**, the Passaic County Board of Chosen Freeholders hereby authorizes the settlement of Rowe v. County of Passaic, Claim Petition No. 2015-3435 in an amount not to exceed one hundred four thousand eight hundred forty five dollars (\$104,845.00), as recommend by County Counsel, the County's workers' compensation counsel, and Bergen Risk Managers, Inc.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, Director of the Board, County Administrator, Chief Financial Officer, and County Counsel are hereby authorized and directed to take all necessary and appropriate action to effectuate the settlement.

MPJ

October 13, 2020



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$104,845.00

APPROPRIATION: T-17-56-850-000-802

PURPOSE: Resolution authorizing the settlement of litigation entitled Rowe V. County of Passaic.

  
Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED BRATTON LAW, LLC V. COUNTY OF PASSAIC, ET AL. DOCKET NUMBER MER-L-1017-20, PENDING IN THE SUPERIOR COURT OF NEW JERSEY. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200834							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-27							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION ENTITLED  
BRATTON LAW, LLC V. COUNTY OF PASSAIC, ET AL. DOCKET NUMBER MER-L-  
1017-20, PENDING IN THE SUPERIOR COURT OF NEW JERSEY**

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, et seq. the property, finances, and affairs of every county shall be managed, controlled, and governed in the County of Passaic (hereafter “County”) by the Passaic County Board of Chosen Freeholders (hereafter “Board”), who shall exercise executive and legislative powers; and

**WHEREAS**, the County of Passaic (hereafter “County”) and Danielle Ireland-Imhof, in her official capacity as Passaic County Clerk (hereafter “County Clerk”), are named defendants in the lawsuit titled Bratton Law, LLC v. County of Passaic, et al., Docket No. MER-L-1017-20, filed in the Superior Court of New Jersey; and

**WHEREAS**, the County, County Clerk and Plaintiff amicably resolved the dispute, as set forth in the Partial Class Action Settlement Agreement and Release, attached to and incorporated herein, in an amount not to exceed seventy one thousand four hundred and thirty two dollars (\$71,432.00), and same is being recommended for approval by the Deputy County Counsel and County Counsel; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to settle the matter described herein; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, the Passaic County Board of Chosen Freeholders hereby finds that it is in the best interest of the County to accept the recommendation of the County Counsel and Deputy County Counsel, and settle Docket Number MER-L-1017-20, pursuant to the terms as set forth in the Partial Class Action Settlement Agreement and Release.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, Director of the Board, County Administrator, Chief Financial Officer, and, Deputy County Counsel, County Counsel are hereby authorized and directed to take all necessary and appropriate action to effectuate the settlement.

MPJ

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$71,432.00

APPROPRIATION: T-17-56-850-000-802

PURPOSE: Resolution authorizing the settlement of litigation entitled Bratton Law, LLC v. County of Passaic.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

BRATTON LAW LLC, on behalf of itself  
and all others similarly situated,

Plaintiff,

v.

MERCER COUNTY, NEW JERSEY;  
PAULA SOLLAMI COVELLO, sued in her  
official capacity as Mercer County Clerk;  
ATLANTIC COUNTY, NEW JERSEY;  
EDWARD P. MCGETTIGAN, sued in his  
official capacity as Atlantic County Clerk;  
ESSEX COUNTY, NEW JERSEY; JUAN  
M. RIVERA, JR., sued in his official  
capacity as Essex County Register;  
MIDDLESEX COUNTY, NEW JERSEY;  
ELAINE M. FLYNN, sued in her official  
capacity as Middlesex County Clerk;  
MONMOUTH COUNTY, NEW JERSEY;  
CHRISTINE GIORDANO HANLON, sued  
in her official capacity as Monmouth County  
Clerk; PASSAIC COUNTY, NEW JERSEY;  
and DANIELLE IRELAND-IMHOF, sued in  
her official capacity as Passaic County Clerk,

Defendants.

SUPERIOR COURT OF NEW JERSEY  
LAW DIVISION  
MERCER COUNTY

DOCKET NUMBER: MER-L-1017-20

**CLASS ACTION**

**PARTIAL CLASS ACTION SETTLEMENT AGREEMENT AND RELEASE**

**I. INTRODUCTION**

This Settlement Agreement (“Settlement Agreement” or “Agreement”) is made on this \_\_\_\_\_ day of September, 2020, between Plaintiff Bratton Law, LLC (“Plaintiff”), on behalf of itself and the members of the proposed Settlement Class defined in Section III.N (the “Settlement Class”), and Defendants Passaic County, New Jersey and Danielle Ireland-Imhof, sued in her official capacity as Passaic County Clerk (“Defendants”) in the matter of *Bratton Law, LLC v. Passaic County, New Jersey, et al.*, New Jersey Superior Court, Mercer County,

Docket No. MER-L-1017-20 (the “Action”). This Settlement Agreement is subject to Court approval under New Jersey Court Rule 4:32. If the Court fails to approve the Settlement set forth in this Agreement, the Parties may revise this Agreement or terminate the Settlement.

## II. BACKGROUND

Plaintiff brought this Action on behalf of a putative class of New Jersey citizens, seeking damages and injunctive and declaratory relief under, *inter alia*, the New Jersey Declaratory Judgment Act and common law. Plaintiff’s Class Action Complaint alleges that Defendants charged an unlawful “convenience fee” to persons and entities who recorded documents electronically in Mercer County.

Defendants deny Plaintiff’s allegations and have asserted numerous defenses to Plaintiff’s claims. Defendants do not admit liability to any of the claims of Plaintiff or any member of the Settlement Class. Plaintiff and Defendants agree that this Agreement and the Settlement reflected herein is a compromise and settlement of disputed claims, and that neither the Settlement, this Agreement, the Release, nor any consideration therefor, nor any actions taken by the Parties to carry out the terms of this Agreement, are intended to be nor may they be deemed or construed to be, an admission or concession of liability or of the validity of any Claim or of any point of law or fact (including but not limited to the propriety of class certification) on the part of any party, and this Agreement shall not be deemed or construed as an admission or evidence of any violation of any statute or law or of any liability or wrongdoing by Defendants.

## III. DEFINITIONS

The following terms shall have the meanings stated below:

A. **Action** means the lawsuit filed by Plaintiff in the Superior Court of New Jersey, Mercer County, captioned *Bratton Law, LLC v. Passaic County, New Jersey, et al.*, Docket No.

MER-L-1017-20.

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200834

**B. Class and Class Members** mean those persons identified in the Settlement Class who have not opted out of the Settlement as set forth in Section VI.F.

**C. Class Counsel** means the law firm of DeNittis Osefchen Prince, P.C.

**D. Class Counsel's Attorneys' Fees and Costs** means the sum of up to \$23,810.67 in attorneys' fees and costs (1/3 of the Common Fund), which, upon approval by the Court, shall be paid from the Common Fund.

**E. Common Fund** means the sum of \$71,432.00 to be paid by Defendants, and from which all Class members awards, administrative costs, an incentive award, and Class Counsel's Attorneys' Fees and Costs shall be paid.

**F. Complaint** means Plaintiff's Class Action Complaint.

**G. Final Order and Judgment** means the Court's final appealable order approving this Settlement.

**H. Incentive Award** means a one-time payment of \$1,000.00 that shall be paid to the Named Plaintiff Bratton Law, LLC, subject to Court approval.

**I. Named Plaintiff or Plaintiff** means Bratton Law, LLC.

**J. Notice Date** means the date by which the Notice of Proposed Class Action Settlement is to be mailed or emailed.

**K. Notice of Proposed Class Action Settlement or Notice** means the settlement notice approved by the Court, which shall be substantially similar to the document attached hereto as Exhibit A.

**L. Plan of Distribution** means the plan or formula of allocation of the Common Fund to be distributed to Claimants, as set forth in Section V.B.2.

**M. Released Parties** means Defendants, and each and every of their current and former officers, directors, agents, employees, attorneys, affiliates, direct and indirect parents and subsidiaries, customers, clients, predecessors, successors, assigns, and indemnitees.

**N. Settlement Class** means:

**All persons and entities who paid a \$2 convenience or submission fee to Passaic County Clerk for filing or recording an instrument that was submitted to the Passaic County Clerk via e-Recording Portal between January 1, 2017 and April 30, 2019.**

A list of class members identified in Defendants' records is attached hereto as Exhibit B. The parties agree that this Settlement Class is for purposes of this Settlement only and without prejudice to the Settling Parties' positions if the Court does not approve this Settlement.

**O. Settling Parties or Parties** means collectively, Defendants and Named Plaintiff, on behalf of itself and the Settlement Class Members.

#### **IV. PURPOSE**

Pursuant to the terms set forth below, Plaintiff and Defendants enter into this Class Action Settlement Agreement to bring a full and final resolution of all claims asserted, or that could have been asserted, in the Action against Defendants by Plaintiff and/or the Settlement Class. The Parties agree to settle the Action pursuant to the terms of this Agreement, as they are set forth herein. Plaintiff and Class Counsel believe the Agreement to be fair, reasonable and adequate relief to the Plaintiff and the Settlement Class Members and to be in their best interests.

#### **V. THE SETTLEMENT**

##### **A. The Settlement Class**

For purposes of this Settlement, and subject to Court approval, the Settlement Class (as defined above) shall be certified.



**B. The Settlement Terms**

1. **Common Fund.** Defendants will establish a common fund of \$71,432.00 within five (5) days of the Court's Final Order and Judgment, from which all class member awards, the incentive Award, Class Counsel's Attorneys' Fees and Costs, and all costs of administration and costs for notice shall be paid.

2. **Plan of Distribution.** Distribution of class member awards from the Common Fund shall be mailed automatically to the Settlement Class without the need for filing a claim, based on the records of Defendants. Defendants' records indicate that the total amount of the alleged out-of-pocket loss suffered by all class members is approximately \$69,932.00. Upon final approval of the proposed class action settlement by the Court, the claims administrator shall automatically distribute checks to each class member at the class member's last known address, as listed in Defendants' records, in an amount equal to each class member's *pro rata* share of the Common Fund (less administrative costs, the incentive award, and Class Counsel's Attorneys' Fees and Costs, subject to court approval) based on the total amount of any and all "submission fees" paid to Defendants by each class member, as calculated using Defendants' books and records. Distribution of the class member awards shall be paid by the claims administrator within sixty (60) days following the Effective Date of this Settlement. Checks shall remain negotiable for one hundred eighty (180) days from date of issue. Any checks not cashed within one hundred eighty (180) days shall be void, and their amounts shall revert to Defendants.

The parties agree that the foregoing Plan of Distribution is a negotiated compromise that Defendants have agreed to solely to resolve this litigation along with its associated costs and uncertainties. For avoidance of doubt, no aspect of the Plan of Distribution shall be construed as

any form of evidence or admission by Defendants regarding their liability to Plaintiff or the Settlement Class.

**C. Injunctive Relief**

Defendants agree as part of this Settlement to refrain from charging an electronic convenience fee for any electronic filings received or for any documents recorded electronically via the e-Recording Portal. However, should the law change wherein Defendants would be permitted to charge such a fee or similar fee, this injunction will be null and void.

**D. Class Representative Incentive Award**

Class Counsel shall petition the Court for an Incentive Award for the Named Plaintiff Bratton Law, LLC in an amount not to exceed \$1,000.00. Defendants agree not to object to this Incentive Award request. The Incentive Award shall be paid from the Common Fund within five (5) days of the Court's Final Order and Judgment.

**E. Class Counsel's Attorneys' Fees and Costs**

Class Counsel shall apply to the Court for an award of Attorneys' Fees and Costs not to exceed \$23,810.67 in attorneys' fees and costs (1/3 of the Common Fund). Defendants agree not to oppose that petition. The award of Attorneys' Fees and Costs shall be paid from the Common Fund within five (5) days of the Court's Final Order and Judgment.

**VI. PROCEDURES**

**A. Settlement Implementation**

The Parties agree to cooperate to implement the terms of this Settlement Agreement, including all steps and efforts contemplated by this Settlement Agreement and any other steps and efforts that may be necessary or appropriate, by order of the Court or otherwise, to carry out the terms of this Settlement.

**B. Motion for Preliminary Approval**

As soon as reasonably practicable, Plaintiff's counsel will submit this Settlement Agreement to the Superior Court of New Jersey, Mercer County, with a motion pursuant to N.J. Court Rule 4:32-1, *et seq.* to: (a) preliminarily approve this Settlement, (b) enter an Order Granting Preliminary Approval, (c) set a date and time for a fairness hearing (the "Fairness Hearing"), during which the Court shall finally approve this Settlement, (d) approve the form and method of Class Notice, and (e) set an objection and opt-out date.

**C. Class Notification**

Notice of this Settlement shall be given to the Class as soon as practicable after entry of the Court's Order Granting Preliminary Approval and approving a form of Notice of Proposed Class Action Settlement. The Notice will include details of the proposed Settlement, including the Claims process, Class Counsel's application for Attorneys' Fees and Costs and Incentive Award for the Named Plaintiff, the date and time of the Fairness Hearing, and the Settlement Class Members' right to request exclusion from the Settlement or to object to the Settlement or any part thereof. The Notice will be substantially similar to the document attached hereto as Exhibit A, subject to Court approval. Angeion Group shall disseminate notice by electronic mail to all Class Members for whom Defendants have a valid email address in its records. Angeion Group shall also disseminate the Notice via First Class Mail to all class members.

**D. Cost of Notice and Settlement Administration**

Angeion Group shall be Administrator of the Settlement, and shall be responsible for distributing notice to the Settlement Class and distributing class member award to class members. The parties agree to request approval of \$1,500 in Administrative fees and costs, to be paid from the Common Fund, including the costs of notice and distribution of the class member

awards. Should the cost of notice and settlement administration be less than \$1,500, any remaining portion of this amount shall be distributed to the class on a *pro rata* basis, as set forth in Section V.B.2.

**E. Final Fairness Hearing**

In the Motion for Preliminary Approval of this Settlement Agreement, the Parties will request that the Court set a Fairness Hearing as soon as practicable to determine the fairness, reasonableness, and adequacy of the Settlement, the dismissal with prejudice of the claims of the Named Plaintiff and the Settlement Class against Defendants, the request of Class Counsel for an award of Attorneys' Fees and Costs, and the Incentive Award for the Named Plaintiff. The Parties will request that a Fairness Hearing be set within sixty (60) days following the date for distributing the Class Notice.

**F. Requests for Exclusion**

Any member of the Class may, upon request, be excluded from or "opt out" of the Class. To request exclusion, the Class Member must submit to Defendants and Class Counsel a request for exclusion ("Request for Exclusion"). A Request for Exclusion must be signed and state: (1) the name, address, and telephone number of the Class Member requesting exclusion; (2) information concerning the Class Member's request and payment for medical records received electronically during the class period; and (3) that the Class Member wishes to be excluded from the class. All Settlement Class Members who submit valid and timely Requests for Exclusion in the manner set forth herein shall have no rights under the Agreement, shall not share in the distribution of the Common Fund, and shall be not be bound by the Final Judgment. Requests for Exclusion shall be submitted no later than ten (10) days before the Fairness Hearing.

### G. Objections to Settlement

1. Any member of the Class who wishes to object to the fairness, reasonableness, or adequacy of this Settlement, or the request by Class Counsel for an award of Attorneys' Fees and Costs, or the application for an Incentive Award to the Named Plaintiff, must file with the Clerk of the Superior Court of New Jersey and serve Class Counsel and Counsel for Defendants, no later than ten (10) days before the Fairness Hearing, a statement of the objection, as well as the specific reasons, if any, for each objection, including any legal support that the Class Member wishes to bring to the Court's attention and any evidence the Class Member wishes to introduce in support of the objection. Such objection must conform to the format described in sub-Paragraph 3 below. Any Class Member who files and serves a written objection, as described herein, may appear at the Fairness Hearing and request to be heard with respect to the objection timely filed in accordance with this Section.

2. Any Class Member filing a written objection or appearing at the Fairness Hearing in accordance with this Section may do so either on his or her own or through an attorney hired at the objecting Class Member's own expense. If a Class Member hires an attorney to represent him or her, the attorney must file a notice of appearance with the Clerk of the Superior Court of New Jersey, Mercer County, no later than seven (7) days before the Fairness Hearing or as the Court may otherwise direct, and serve a copy of such notice of appearance on Class Counsel and Counsel for Defendants.

3. Any objection, whether filed by a Class Member or an attorney hired on a Class Member's behalf, must contain and conform to the following format: (a) a heading that refers to the Action by case name and case number; (b) a statement of the legal and factual basis for each objection; (c) a statement whether the Class Member intends to appear at the Final

Approval Hearing, either in person or through counsel; (d) a description of any and all evidence the Class Member intends to offer at the Final Approval Hearing, including but not limited to the names, addresses and expected testimony of any witnesses, and a description of all exhibits intended to be introduced at the Final Approval Hearing; and (e) a list of other cases in which the Class Member or counsel for the Class Member has appeared either as an objector or counsel for an objector in the last five years.

#### **H. Final Judgment**

If the Court finally approves this Settlement, then the Parties hereto shall seek entry of an order and judgment:

1. Determining that Defendants, Named Plaintiff, and Settlement Class Members have submitted to the jurisdiction of the Court for purposes of the proposed Settlement, and that the Court has subject matter jurisdiction to approve the Settlement Agreement;
2. Certifying the Settlement Class as defined herein for settlement purposes only.
3. Finding that the Notice given pursuant to this Settlement Agreement: (a) constitutes the best practicable notice under the circumstances; (b) constitutes due, adequate and sufficient notice to all persons entitled to receive notice; and (c) meets the requirements of due process and any other applicable rules of the Court;
4. Approving this Settlement and its terms as being in good faith and fair, reasonable, and adequate as to the members of the Class, and directing the Settlement's consummation pursuant to its terms;
5. Approving Class Counsel's application for Attorneys' Fees and Costs;
6. Approving Incentive Award to the Named Plaintiff;

7. Dismissing the Action with prejudice, determining that there is no just reason for delay, and ordering that the judgment of dismissal of the Action shall be final and appealable;

8. Incorporating the Release set forth below (in Section VII of this Settlement Agreement), and forever discharging the Released Parties from any claims or liabilities relating to the Action; and

9. Reserving exclusive jurisdiction over the Settlement and this Settlement Agreement, including the administration and consummation of this Settlement Agreement.

**I. Effective Date**

This Settlement shall become final and effective upon the occurrence of all of the following events, the date five (5) business days after the last of the following events being the “Effective Date”:

1. This Settlement Agreement is finally approved by the Court;
2. The Court enters a Final Judgment and Order; and
3. The Action is dismissed with prejudice.

**VII. RELEASE**

**A. Release**

Upon the Effective Date, each and every Class Member shall be deemed to have released each and every Released Party, and the Released Parties shall be released and forever discharged from any and all claims, causes of action, demands, rights, actions, suits, and requests for equitable, legal and administrative relief of any kind or nature whatsoever arising from or relating to the facts alleged in the class complaint in this Action, whether known or unknown, asserted or unasserted, that any Class Member ever had, could have had, now has, or can, shall or may have up to the date of the Order for Final Approval of this settlement.

## VIII. TERMINATION

### A. Events of Termination

Defendants shall have the right and option to terminate this Settlement Agreement if more than 10% of the Settlement Class Members opt out or request exclusion from the Class (“Event of Termination”).

### B. Exercise of Right of Termination

Following the Event of Termination, Defendants may terminate this Settlement Agreement by providing written notice (“Notice of Termination”) within ten (10) calendar days following such Event of Termination. Notice of Termination will be deemed to have been timely only if filed with the Superior Court and served on Class Counsel within such 10-day period.

## IX. MISCELLANEOUS

### A. No Admission

It is expressly understood and agreed that this Settlement Agreement does not in any way embody, reflect, or imply any admission of wrongdoing on the part of Defendants and the Parties may not use it for such purpose in any subsequent legal proceeding. Neither this Settlement Agreement nor any proceedings undertaken in accordance with the terms set forth herein shall be construed as or deemed to be evidence or an admission or concession by Defendants as to the validity of any of the Released Claims.

### B. No Prejudice to Parties

In the event that this Settlement Agreement does not become final in accordance with the terms hereof, the Parties expressly reserve all of their rights and preserve all applicable defenses. The Action shall revert to its procedural and substantive status prior to the date of execution hereof and shall proceed as if this Settlement Agreement, and all other related orders and papers, had never been executed, provided that the Parties will jointly request that the Court provide



sufficient reasonable time for the Parties and counsel to prepare for further proceedings in light of the passage of time since the execution of this Settlement Agreement. All communications between the Parties leading up to or related to the Settlement are confidential settlement communications inadmissible under N.J.R.E. 408 and any and all other applicable federal and state laws in any proceedings between the Parties or between a Settlement Class Member and a Party. The provisions of this paragraph shall survive and continue to apply to each Party, even if the Court does not approve the Settlement Agreement, or the Court's approval of the Settlement Agreement is set aside, or Defendants terminate the Settlement Agreement pursuant to the provisions of Section VIII of this Settlement Agreement.

**C. Binding Effect**

The terms of this Settlement Agreement shall be binding on, and inure to the benefit of, the Parties and their respective successors and assigns. The Parties expressly disclaim any intention to create rights under this Settlement Agreement that may be enforced by any non-party under any circumstances whatsoever, except as expressly provided in this Settlement Agreement.

**D. Entire Agreement**

This Settlement Agreement contains the entire, complete, and integrated statement of each and every term and provision agreed to by the Parties, and is not subject to any conditions not provided for in this Settlement Agreement. There are no promises, understandings, or terms of the Settlement Agreement other than those stated herein. This Settlement Agreement supersedes and renders of no effect all other oral or written communications concerning the subject matter hereof.

**E. Modification and Waiver**

After entry of the Court's order preliminarily approving the Settlement, the terms and provisions of this Settlement Agreement may not be changed, waived, modified, or varied in any manner whatsoever unless in a writing duly signed by all Parties with the consent of the Court. Any failure by any Party to insist upon the strict performance by any other Party of any of the provisions of this Settlement Agreement shall not be deemed a waiver of any of the provisions hereof, and that Party, notwithstanding that failure, shall have the right thereafter to insist upon the strict performance of any and all of the provisions of this Settlement Agreement to be performed by the other Party.

**F. No Party Is the Drafter**

This Settlement Agreement was mutually prepared by the Parties hereto and shall not be construed against any of them solely by reason of authorship.

**G. Execution in Counterparts**

The signatories to this Settlement Agreement may execute this Settlement Agreement in counterparts, and the execution of counterparts shall have the same effect as if all counsel had signed the same instrument. Facsimile or scanned signatures shall be considered valid.

**H. Jurisdiction**

The Superior Court of New Jersey shall have exclusive jurisdiction over all provisions and terms of this Settlement Agreement and over the administration and any and all disputes of any kind between the Parties or between a Party and a Settlement Class Member relating in any way to, or arising in any way out of, this Settlement Agreement.

BRATTON LAW LLC, on behalf of itself and all others similarly situated,

Plaintiff,

v.

MERCER COUNTY, NEW JERSEY; PAULA SOLLAMI COVELLO, sued in her official capacity as Mercer County Clerk; ATLANTIC COUNTY, NEW JERSEY; EDWARD P. MCGETTIGAN, sued in his official capacity as Atlantic County Clerk; ESSEX COUNTY, NEW JERSEY; JUAN M. RIVERA, JR., sued in his official capacity as Essex County Register; MIDDLESEX COUNTY, NEW JERSEY; ELAINE M. FLYNN, sued in her official capacity as Middlesex County Clerk; MONMOUTH COUNTY, NEW JERSEY; CHRISTINE GIORDANO HANLON, sued in her official capacity as Monmouth County Clerk; PASSAIC COUNTY, NEW JERSEY; and DANIELLE IRELAND-IMHOF, sued in her official capacity as Passaic County Clerk,

Defendants.

SUPERIOR COURT OF NEW JERSEY  
LAW DIVISION  
MERCER COUNTY

DOCKET NUMBER: MER-L-1017-20

**CLASS ACTION**

**PARTIAL CLASS ACTION SETTLEMENT AGREEMENT AND RELEASE**

**I. INTRODUCTION**

This Settlement Agreement (“Settlement Agreement” or “Agreement”) is made on this \_\_\_\_\_ day of September, 2020, between Plaintiff Bratton Law, LLC (“Plaintiff”), on behalf of itself and the members of the proposed Settlement Class defined in Section III.N (the “Settlement Class”), and Defendants Passaic County, New Jersey and Danielle Ireland-Imhof, sued in her official capacity as Passaic County Clerk (“Defendants”) in the matter of *Bratton Law, LLC v. Passaic County, New Jersey, et al.*, New Jersey Superior Court, Mercer County,

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION ACCEPTING A \$50,000 GRANT AWARD FOR THE LEAP COUNTY COORDINATOR FELLOWSHIP GRANT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, PURSUANT TO N.J.S.A. 40A: 4-87. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200835							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION ACCEPTING A \$50,000 GRANT AWARD FOR THE LEAP COUNTY COORDINATOR FELLOWSHIP GRANT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES, PURSUANT TO N.J.S.A. 40A: 4-87**

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, et seq. the property, finances, and affairs of every county shall be managed, controlled, and governed in the County of Passaic (hereafter "County") by the Passaic County Board of Chosen Freeholders (hereafter "Board"), who shall exercise executive and legislative powers; and

**WHEREAS**, the State of New Jersey has allocated fifty thousand dollars (\$50,000.00) in Local Efficiency Achievement Program (hereafter "LEAP") funds to support each county hiring a full time Shared Services County Coordinator Fellow for a one (1) year period; and

**WHEREAS**, the New Jersey Department of Community Affairs, Division of Local Government Services (hereafter "DLGS") administers the LEAP grant program

**WHEREAS**, on February 11, 2020, the Board approved Resolution No. R20200114, authorizing a grant application in the amount of fifty thousand dollars (\$50,000.00) to the LEAP for the County to hire a Shared Services County Coordinator Fellow; and

**WHEREAS**, on June 25, 2020, the County was notified by DLGS that it was awarded fifty thousand dollars (\$50,000.00) for LEAP County Coordinator Fellowship Grant, which is attached to and made part of this resolution; and

**WHEREAS**, pursuant to N.J.S.A. 40A:4-87, the Director of DLGS may approve the insertion of any special item of revenue in the budget of the County when such item shall have been made available by any public or private funding source and the amount thereof shall not have been determined at the time of the adoption of the budget, and may approve the insertion of an appropriation item of an amount equal to any such special item of revenue making such item of revenue available for expenditure.

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Administration and Finance Committee and is being recommended to the Board for approval.

**NOW, THEREFORE LET IT BE RESOLVED**, the Passaic County Board of Chosen Freeholders, pursuant to N.J.S.A. 40A:4-87, hereby requests the Director of the Division of Local Government Services approve the special insertion of an item of revenue in the budget for calendar year 2020 in the sum of fifty thousand dollars (\$50,000.00) for the LEAP County Coordinator Fellowship Grant, and the Chief Financial Officer is hereby authorized to take any action in furtherance thereof.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, Director of the Board, County Administrator, Chief Financial Officer, and County Counsel are hereby authorized and directed to take all necessary and appropriate action to carry out the purposes of this resolution, including executing the grant agreement provided by the Division of Local Government Services.

MPJ

October 13, 2020



State of New Jersey  
 DEPARTMENT OF COMMUNITY AFFAIRS  
 101 SOUTH BROAD STREET  
 PO BOX 803  
 TRENTON, NJ 08625-0803

PHILIP D. MURPHY  
 Governor

L.T. GOVERNOR SHEILA Y. OLIVER  
 Commissioner

June 25, 2020

Kelly Ruffel  
 Deputy County Administrator  
 Passaic County  
 401 Grand Street  
 Paterson, NJ 07505

Dear Ms. Ruffel:

Thank you for applying to the Shared Services Czars and Division of Local Government Services for a Local Efficiency Achievement Program (LEAP) for a County Coordinator Fellowship Grant (the "LEAP Fellowship Grant"). The LEAP Fellowship Grant exists to support New Jersey counties in hiring a full-time shared services coordinator fellow to assist the County with identifying and advancing shared services opportunities within Passaic County.

On behalf of Governor Phil Murphy, Lieutenant Governor and New Jersey Department of Community Affairs Commissioner Sheila Oliver, and the Shared Services Czars, we are pleased to inform you that after consideration of your application, Passaic County has been awarded a LEAP County Coordinator Fellowship Grant of \$50,000 (Fifty Thousand Dollars). All proceeds from this grant, are to be used exclusively to support the direct salary costs related to the hiring of a full-time shared services coordinator fellow for one year.

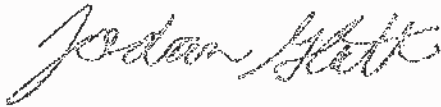
Prior to disbursement of LEAP Fellowship Grant funds, a grant agreement between the participants and the Division must be executed. Once received and reviewed, please execute the grant agreement and return two copies of the agreement to the Division for the Director's signature. A fully executed copy of the agreement will be returned to you for your records. Following execution of the agreement, and notification confirming the Fellows date of hire, the LEAP Fellowship Grant will be disbursed.



Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200835

Congratulations on embarking on this new shared services initiative. We look forward to assisting you as you explore new shared service opportunities and projects.

Sincerely,



---

Jordan Glatt  
Shared Service Co-Czar



---

Nicolas Platt  
Shared Service Co-Czar



---

Melanie R. Walter  
Director, Division of Local Government Services

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
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Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION RATIFYING THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR EXECUTING VARIOUS DOCUMENTS RELATED TO INSURANCE BENEFITS OFFERED BY THE COUNTY OF PASSAIC, PURSUANT TO THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:9-42. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200836							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-29							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020



**RESOLUTION RATIFYING THE ACTION TAKEN BY THE PASSAIC COUNTY ADMINISTRATOR EXECUTING VARIOUS DOCUMENTS RELATED TO INSURANCE BENEFITS OFFERED BY THE COUNTY OF PASSAIC, PURSUANT TO THE PASSAIC COUNTY ADMINISTRATIVE CODE AND N.J.S.A. 40A:9-42**

**WHEREAS**, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, *et seq.* and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, pursuant to N.J.S.A. 40A:9-42, the Board appointed a County Administrator to act as the executive or administrative officer for the Board and to have such executive and administrative powers, and perform such executive and administrative duties; and

**WHEREAS**, Article 5 of the Passaic County Administrative Code authorizes the County Administrator to carryout such policies for the proper administration of all County affairs within the Board’s jurisdiction, including, as necessary, executing documents related to insurance benefit programs offered by the County; and

**WHEREAS**, on October 1, 2020, the County Administrator executed the following documents necessary to carry out the policies for the proper administration of County affairs: (1) PrudentRx Copay Program Participation Agreement; (2) CVS Health Requirements Document; and (3) Business Associate Addendum, attached to and made part of this resolution; and

**WHEREAS**, the Board now desires to ratify the action taken by the County Administrator, as necessary and within his authority to ensure the proper administration of County affairs, specifically to ensure that insurance benefit programs offered to County employees are properly administered; and

**WHEREAS**, the matter has been reviewed at the September 30, 2020 meeting of the Administration and Finance Committee and is being recommended to the Board for ratification.

**NOW, THEREFORE, LET BE IT RESOLVED**, pursuant to N.J.S.A. 40A:9-42 and Article 5 of the Passaic County Administrative Code, the Passaic County Board of Chosen Freeholders ratifies the action taken by the County Administrator in executing the documents listed herein, and approves this action as being within the authority of the County Administrator to carryout such policies for the proper administration of County affairs.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Chief Financial Officer, Purchasing Agent, and County Administrator are authorized to take any necessary action in furtherance of this resolution, and in carrying out the terms and conditions of the documents signed by the County Administrator.

MPJ

October 13, 2020

### PrudentRx Copay Program Participation Agreement

This PrudentRx Copay Program Participation Agreement (“**Agreement**”) is made and entered into effective as of January 1, 2021, by and between PrudentRx, LLC, a Florida limited liability company (“**PrudentRx**”), and Passaic County (“**Client**”). PrudentRx and Client are sometimes referred to herein individually as a “**Party**” and collectively as the “**Parties**”.

#### Background

PrudentRx provides co-pay program related services to plan sponsors that include guidance on plan benefit design for specialty products and assistance to members to secure available copay assistance for specialty drugs through the various programs funded by pharmaceutical companies. Client desires to engage PrudentRx to provide such co-pay program related services to its members, as hereinafter set forth.

The Parties agree as follows:

1. **Defined Terms.** In addition to the terms defined elsewhere herein, the following terms shall have the meaning set forth below when used in this Agreement:

“**Effective Date**” means the later of: (i) January 1, 2021, or (ii) the effective date of the PBM Agreement.

“**Member**” means a person who is eligible for prescription drug benefits under the Plan.

“**PBM Agreement**” means the Prescription Benefit Services Agreement between CaremarkPCS Health, L.L.C. (“**CVS/caremark**”) and Client.

“**Pharma Copayment Assistance Program**” means a program sponsored by a pharmaceutical company that provides financial assistance for payment of the patient’s cost-share for those patients who meet the program eligibility criteria, as established by the pharmaceutical company, but excluding any program that conditions assistance on financial need.

“**Plan**” means the [insert plan name(s) here], which are the health benefit plan(s) sponsored by Client that includes the prescription drug benefit.

“**PrudentRx Co-Pay Program**” means the plan benefit design, assistance with Pharma Copayment Assistance Program enrollment, and related services to be provided by PrudentRx to Client in connection with Pharma Copayment Assistance Programs, as more fully described in Exhibit A attached hereto.

2. **PrudentRx Co-Pay Program.**

2.1. **General.** PrudentRx shall provide the services set forth in Exhibit A in connection with the implementation and operation of the PrudentRx Co-Pay Program for Client and the Plan. The Parties acknowledge that the Plan is subject to the Employee Retirement Income Security Act of 1974, as amended (“**ERISA**”) and the Patient Protection and Affordable Care Act of 2010, as amended (the “**ACA**”). The Parties agree to work together (and, to the extent necessary, with CVS/caremark) to satisfy any applicable requirements under ERISA and the ACA that apply to the services provided to health plans described herein, and this Agreement shall be implemented and interpreted consistently with such intent. The Parties further acknowledge that PrudentRx is not a fiduciary of the Plan under ERISA. None of the provisions of this Agreement are intended to create nor shall be deemed or construed to create any relationship between the Parties other than that of independent entities contracting with each other solely to effect the purposes of the Agreement; and neither of the Parties to this Agreement, nor any of their respective trustees, officers, agents or employees shall be construed to be the partner, agent, employee or representative of the other.

2.2. **Compensation.** Client will pay to PrudentRx the amounts set forth in the compensation section of Exhibit A. PrudentRx shall calculate the service fee and invoice Client on a monthly basis. The invoice shall be

accompanied by a report detailing the items listed in Exhibit A. Payment of the service fee shall be due within 30 days of receipt by the Client. In no event shall the service fee be paid from any Plan assets.

2.3. Coordination with CVS/caremark. CVS/caremark has agreed to coordinate with PrudentRx in order to facilitate the implementation and operation of the PrudentRx Co-Pay Program adopted by Client. Client hereby directs and authorizes CVS/caremark to: (i) exclude amounts paid under Pharma Copayment Assistance Programs from Member deductible and annual Member out of pocket maximum obligation; (ii) provide to PrudentRx daily paid claims, daily reject files, and monthly claims files for Program Products dispensed to Participating Members so that PrudentRx may implement and operate the PrudentRx Co-Pay Program (collectively, "Client Data"); and (iii) provide PrudentRx with Member portal access for designated PrudentRx employees performing Participating Member benefit verification and eligibility in real time, if possible.

### 3. Compliance.

3.1. PrudentRx Compliance. PrudentRx represents and warrants that it shall comply with: (a) all applicable laws, rules and regulations in the performance of its obligations under this Agreement and the implementation and operation of the PrudentRx Co-Pay Program; and (b) all rules, requirements and restrictions of each Pharma Copayment Assistance Program, including, without limitation, exclusion of government program beneficiaries. PrudentRx represents and warrants that PrudentRx and its employees and agents: (x) shall possess, maintain and keep in full force and effect, all licenses, permits, registrations and other governmental authorizations necessary for the performance by PrudentRx of all of its obligations set forth in this Agreement in accordance with applicable law; and (y) are not excluded or otherwise ineligible to participate in federal health care programs as defined in 42 U.S.C. Sec. 1320a-7b.

3.2. Client Compliance. Client represents and warrants that it shall comply with all applicable laws, rules and regulations in the performance of its obligations under this Agreement. The PrudentRx Co-Pay Program is not recommended for high-deductible health plans ("HDHP") with health savings accounts ("HSA"). Client is solely responsible for evaluating compliance with the Internal Revenue Code and IRS guidance, in consultation with its own counsel, in connection with any contemplated implementation of the PrudentRx Co-Pay Program for any HDHPs or HSAs and Client is solely responsible for any loss, cost, damage or expense resulting from any such implementation.

3.3. HIPAA. In connection with the performance of this Agreement, the Parties shall comply with HIPAA, including the Standards for the Privacy of Individually Identifiable Health Information and the Standards for Electronic Transactions, and the Security Rule (45 C.F.R. Parts 160-64), and the Privacy provisions (Subtitle D) of the Health Information Technology for Economic and Clinical Health Act and its implementing regulations. PrudentRx and Client shall enter into a business associate agreement with respect to the activities to be conducted under this Agreement.

3.4. Control of Plans. The Parties acknowledge and agree that neither PrudentRx nor CVS/caremark shall be: (i) the administrator (as that term is defined in Section 3(16) of ERISA) of any Plan for any purpose; (ii) a named fiduciary with respect to any Plan for purposes of ERISA or any applicable state law; (iii) delegated discretionary authority or responsibility, or exercise discretionary authority or control, with respect to any Plan or its administration; or (iv) deemed to be a fiduciary with respect to any Plan for purposes of ERISA or any applicable state law.

4. Term & Termination. The initial term of this Agreement shall commence on the Effective Date and continue thereafter for a period of one (1) year and shall thereafter automatically renew for additional one (1) year terms unless either Party provides written notice of non-renewal at least one hundred twenty (120) days prior to the end of the initial term or of any renewal term, subject to earlier termination as provided herein. This Agreement shall terminate (i) in the event of termination of the program coordination agreement between CVS/caremark and PrudentRx; or (ii) in the event of termination of the PRM Agreement. Either Party may terminate this Agreement upon written notice to the other Party: (a) if the other Party breaches any term of this Agreement and such breach is not cured within thirty (30) days of written notice thereof; or (b) if the other Party files a petition in bankruptcy, is adjudicated bankrupt, makes a general assignment for the benefit of its creditors, or is voluntarily or involuntarily dissolved. The Parties shall promptly notify CVS/caremark of any termination of this Agreement. Sections 2.3, 3, 5, 6 and 7 shall survive the termination of this Agreement.

5. **Indemnification.** PrudentRx shall indemnify, defend and hold harmless Client and its officers, directors, employees, and agents (collectively, "Client Indemnitees") from any and all claims, demands, actions, causes of action, losses, judgments, liabilities, damages, costs and expenses (including, but not limited to, reasonable attorneys' fees, court costs and costs of settlement) (collectively, "Losses") that the Client Indemnitees, or any of them, may suffer as a result of: (a) the gross negligence or willful misconduct of PrudentRx and/or its employees or agents; (b) any breach by PrudentRx of this Agreement; or (c) any infringement, misappropriation, or violation by PrudentRx and/or its employees or agents of any right of a third party. Client shall indemnify, defend and hold harmless PrudentRx, CVS/caremark and their respective officers, directors, employees, and agents (collectively, "Contractor Indemnitees") from any and all Losses that the Contractor Indemnitees, or any of them, may suffer as a result of: (a) the gross negligence or willful misconduct of Client and/or its employees or agents; (b) any breach by Client of this Agreement; (c) any legal defect in the design or operation of any Plan; or (d) any implementation of the PrudentRx Co-Pay Program with any HDHP or HSA.

6. **Confidentiality.** Each Party (a "Receiving Party") shall maintain the confidentiality of any Confidential Information received from the other Party (a "Disclosing Party") and shall take reasonable steps to implement any and all procedures necessary to safeguard the confidentiality of such Confidential Information. The Receiving Party shall not use the Confidential Information of the Disclosing Party for its own benefit or for the benefit of any third party, directly or indirectly, except as may be necessary to carry out or enforce this Agreement. For purposes hereof, "Confidential Information" means any confidential and/or proprietary information of the Disclosing Party, including, but not limited to (i) all information designated by the Disclosing Party as confidential or similar classification, (ii) all information provided by the Disclosing Party concerning or belonging to third persons with respect to which the Disclosing Party is under an obligation to maintain confidentiality, (iii) the terms, provisions and existence of this Agreement, and (iv) any and all documents, discs and other media upon which such data or information is contained. The foregoing notwithstanding, "Confidential Information" does not include any information that: (a) is or becomes generally available to and known by the public (other than as a result of an unpermitted disclosure directly or indirectly by the Receiving Party); (b) is or becomes available to the Receiving Party on a nonconfidential basis from a source other than the Disclosing Party, provided that such source is not bound by a confidentiality agreement or other obligation of secrecy to the Disclosing Party of which the Receiving Party has knowledge; or (c) has already been or is hereafter independently acquired or developed by the Receiving Party without violating any confidentiality agreement with or other obligation of secrecy to the Disclosing Party. Upon the termination of this Agreement, the Receiving Party shall cease use of and, upon request, deliver to the Disclosing Party all Confidential Information of the Disclosing Party that the Receiving Party may have in its possession or control; provided that one copy may be kept for archival purposes (subject to the confidentiality requirements of this Agreement).

7. **Release of Data.** Client acknowledges and agrees that to the extent any data disclosed to PrudentRx includes Member information, such Member information shall be disclosed by CVS/caremark on behalf of Client and subject to the Business Associate Agreement between Client and PrudentRx. Client acknowledges that PrudentRx is not a downstream business associate of CVS/caremark for any purpose in connection with any disclosure of Member information or any other Client Data. Client agrees that CVS/caremark and its subsidiaries and affiliates, and each of their respective officers, directors, employees and agents, will have no liability arising, in whole or in part, from: (i) the release of Member information or any other Client Data by CVS/caremark to PrudentRx; (ii) the use or subsequent release of Member information or any other Client Data by PrudentRx or Client; or (iii) the implementation or operation of the PrudentRx Co-Pay Program.

8. **Miscellaneous.** This Agreement sets forth the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior oral and written negotiations and agreements of the Parties with respect thereto. This Agreement may only be amended by a signed document executed by the Parties and accepted by CVS/caremark. Neither Party may assign this Agreement without the prior written consent of the other Party and CVS/caremark. CVS/caremark is an intended third party beneficiary of this Agreement. This Agreement may be executed in one or more counterparts and by electronic transmission, each of which shall be considered an original and all of which shall constitute one and the same agreement. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida without regard to its conflicts of law doctrine. The Parties agree that in the event of any litigation arising from this Agreement, the venue shall be the state or federal courts in Tampa, Florida, and the Parties hereby consent to venue and jurisdiction in those courts. No Party shall be liable nor deemed to be in default for any delay or failure in performance under this Agreement resulting, directly or indirectly, from acts of God, civil or military authority, pandemic, war, accidents, fires, explosions, earthquakes, floods, failure of transportation, or any similar or

dissimilar cause beyond the reasonable control of a Party. The Parties are independent contractors. Any notices required or permitted to be given under this Agreement shall be given in writing and sent by certified mail, return receipt requested, hand delivery or overnight courier which provides confirmation of delivery, sent to the applicable Party at the following addresses:

If to Passaic County  
401 Grand Street, Room 205  
Paterson, NJ 07505

If to PrudentRx: Legal Department  
3820 Northdale Blvd Ste 311-A  
Tampa, FL 33624

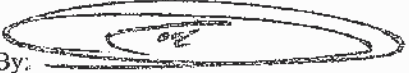
or to such other address or to the attention of such other person as a Party may designate in writing given pursuant to this Section.

IN WITNESS WHEREOF, the Parties have executed and delivered this Agreement to be effective as of the Effective Date.

**PRUDENTRX, LLC**

**PASSAIC COUNTY**

By: \_\_\_\_\_  
Name: Dipak Patel  
Title: President

By:  \_\_\_\_\_  
Name: Anthony J. DeNova III  
Title: County Administrator

**ACKNOWLEDGED AND ACCEPTED:  
CAREMARKPCS HEATH, L.L.C.**

By: \_\_\_\_\_  
Name: Lucille Accetta  
Title: SVP, Specialty and PBM Product

Exhibit A  
PrudentRx Co-Pay Program

**Additional Defined Terms:** In addition to the terms defined elsewhere in the Agreement, the following terms shall have the meanings set forth below when used in this Exhibit A:

“**Benefit Cap**” means the maximum dollar benefit available during a calendar year under a Pharma Copayment Assistance Program for a Specialty Product. If a Specialty Product does not have a Pharma Copayment Assistance Program, the Benefit Cap will be zero for such Specialty Product for purposes of the PrudentRx Co-Pay Program.

“**Covered Class**” means a therapeutic class that is included in the PrudentRx Co-Pay Program implemented for Client, as specified on Attachment 1 to this Exhibit A. Updates to the Covered Classes will be communicated to Client from time to time.

“**Essential Health Benefits**” shall have the meaning given to such term at 42 U.S.C. § 18022(b), which currently includes items and services in the following ten benefit categories: (1) ambulatory patient services; (2) emergency services; (3) hospitalization; (4) maternity and newborn care; (5) mental health and substance use disorder services including behavioral health treatment; (6) prescription drugs; (7) rehabilitative and habilitative services and devices; (8) laboratory services; (9) preventive and wellness services and chronic disease management; and (10) pediatric services, including oral and vision care.

“**HIPAA**” means the Health Insurance Portability and Accountability Act of 1996, as amended, the Health Information Technology for Economic and Clinical Health Act, as incorporated in the American Recovery and Reinvestment Act of 2009, and the implementing regulations promulgated thereunder, as amended from time to time and any applicable state laws relating to the privacy or security of personal or patient information.

“**Member Cost Share**” means the copayment, coinsurance or deductible that a Member is responsible for paying for a Specialty Product.

“**Network Pharmacy**” means a CVS/caremark specialty pharmacy that has contracted with Client, or CVS/caremark, to dispense Specialty Products to Members.

“**Participating Member**” means a Member who elects to participate in the PrudentRx Co-Pay Program.

“**Plan Formulary**” means the formulary or drug list adopted by the Plan.

“**Prior Authorization**” means an authorization that is required to be issued by a Plan or its pharmacy benefit manager as a condition to a Plan’s obligation to reimburse the cost of a Specialty Product dispensed to a Member.

“**Program Drug List**” means the “*PrudentRx Program Drug List*,” which is a listing of Specialty Products that will be included in the PrudentRx Copay Program for Client.

“**Program Product**” means a Specialty Product that is listed on the Program Drug List.

“**Specialty Product**” generally means a pharmaceutical, biotech or biological drug that requires special handling, is high cost, and/or is used in the management of chronic or genetic disease, including but not limited to, injectable, infused, or oral medications, or products that otherwise require special handling.

“**Specialty Tier**” means the adjudication tier for branded, single source prescription Specialty Products and other very high cost products.

**Program Description:** The PrudentRx Co-Pay Program shall consist of the following elements:

- **Scope:** Pharma Copayment Assistance Programs.
- **Plan Design:** Client shall adopt a plan design for Specialty Products in a Covered Class that consists of the following elements:
  - **Specialty Tier:** Client will implement a Specialty Tier. Products on the Specialty Tier shall be subject to a thirty percent (30%) Member Cost Share. All Specialty Products in a Covered Class shall be adjudicated at the Specialty Tier.
  - **Non-Essential Health Benefits:** Certain products in a Covered Class shall be deemed non-Essential Health Benefits.
  - **Exception Process:** When an amount equal to the Benefit Cap has been received from a Pharma Copayment Assistance Program for a Participating Member for a calendar year for a Program Product, the Plan shall implement an exception process whereby the Plan shall assume responsibility for the Member Cost Share for the Program Product for the remainder of the calendar year.
  - **Deductible and OOP Max:** Amounts paid for the benefit of a Member by a Pharma Copayment Assistance Program shall not be counted towards the Member deductible or the Member annual out of pocket maximum obligation.
  - **Summary Plan Description.** The Client shall adopt language in its Summary Plan Description that aligns with the above requirements. A template for such language is provided on Attachment 2 to this Exhibit A. Although PrudentRx will assist with the language in the Summary Plan Description, the Client and the Plan administrator remain responsible for fulfilling their fiduciary duties under ERISA with respect to the content of the Summary Plan Description.
- **Program Drug List:** PrudentRx shall develop a Program Drug List for Client, which Program Drug List shall be subject to review and approval by CVS/caremark to verify plan design alignment with the Plan Formulary (i.e. no cost share disadvantage of preferred formulary products).
- **Member Notification & Enrollment:** PrudentRx shall work in conjunction with Client to develop a communication and enrollment plan regarding the PrudentRx Co-Pay Program, to include the following:
  - Automatic enrollment in the PrudentRx Co-Pay Program for Members who are prescribed a medication on the Program Drug List, with the ability of a Member to opt out of the program for such medications.
  - Develop a general notice for all Members currently utilizing a Specialty Product in a Covered Class.
  - Develop a high touch comprehensive communication process for Members currently utilizing a Program Product.

PrudentRx shall conduct Member outreach for Member enrollment in the PrudentRx Co-Pay Program within one (1) business day of receipt of a claim for a Specialty Product in a Covered Class and shall complete Member enrollment in the applicable Pharma Copayment Assistance Program within three (3) business days of receipt of such claim, subject to Member satisfaction of the eligibility requirements of such Pharma Copayment Assistance Program. Within ten (10) days of the end of each month, PrudentRx shall provide to CVS/caremark and to Client a monthly report identifying Members that could not be reached and Members that could not be enrolled in the applicable Pharma Copayment Assistance Program.

- Pharma Copayment Assistance Program Enrollment: PrudentRx shall assist Participating Members with enrollment in Pharma Copayment Assistance Programs for Specialty Products and securing financial assistance under such Pharma Copayment Assistance Programs.
- Coordination with CVS/caremark. PrudentRx shall create a process to collaboratively work with CVS/caremark and, if requested by CVS/caremark, the Network Pharmacies, to ensure timely prescription processing with minimal member abrasion, to include notification to CVS/caremark of: (i) decision by a Member to not participate in the PrudentRx Copay Program; (ii) inability to contact a Member; (iii) election by a Member to participate in the PrudentRx Copay Program; and (iv) enrollment of a Participating Member in a Pharma Copayment Assistance Program.
- Claims Audits. On a monthly basis, Prudent Rx shall: (i) retroactively audit claims for the prior month to ensure the PrudentRx Copay Program was implemented appropriately for each Participating Member for whom a claim was adjudicated in such month, including implementation of the exception process whereby the Plan assumes responsibility for the Member Cost Share; and (ii) provide a written report with the results of such audit to CVS/caremark within thirty (30) days of the end of the month subject to the audit. If any issues are identified, PrudentRx shall consult with CVS/caremark to coordinate on an appropriate resolution.
- Reporting. PrudentRx shall provide the following reports to Client:
  - On a monthly basis, PrudentRx will provide with its invoice a summary to Client of the claims it processed with respect to the Plan, which shall include the following metrics:
    - The PrudentRx Generated Savings realized by the Client, specified by the name of the Specialty Product and whether the PrudentRx Generated Savings result from a new or existing Member participating in the program
    - The service fee to PrudentRx resulting from the PrudentRx Generated Savings
    - A report detailing the adoption of the program, such as the number of Members enrolled and the number of newly enrolled Members
    - Details of the PrudentRx call center performance
  - On a semi-annual basis, PrudentRx will provide the results of a Member satisfaction survey.

These reports shall include other information requested by the Client. All information disclosed on the foregoing reports shall comply with the privacy requirements under HIPAA and any other applicable law.

**Compensation**: PrudentRx will receive from Client a service fee equal to twenty-five percent (25%) of PrudentRx Generated Savings. “PrudentRx Generated Savings” are calculated as the amount by which the “Current Plan Net Cost” exceeds the “New Plan Net Cost.” The Current Plan Net Cost is the Plan’s gross cost of a Specialty Product, less the Current Copayment Percentage for specialty medications (without the application of any deductibles), each calculated as part of the opportunity analysis provided to Client by PrudentRx. The New Plan Net Cost is the Plan’s gross cost of the Specialty Product, less generated savings, plus the Current Copayment Percentage for Specialty Products prior to the implementation of the PrudentRx Copay Program. There are no separate fees for administration, Member outreach and support, monthly reporting, or any of the other services provided by PrudentRx under this Agreement.

The “Current Copayment Percentage” is the lesser of: (i) ten percent (10%) or (ii) the percentage obtained by dividing the total copayments paid by Members for Specialty Products (without the application of any deductible) by the total gross cost of the Specialty Products for the Plan, each measured over the twelve (12) month period immediately preceding the Effective Date of this Agreement.

PrudentRx may engage third parties to render services in connection with the PrudentRx Program; PrudentRx may remit a portion of the PrudentRx service fee to such third parties.



Attachment 1 to Exhibit A  
Covered Classes

Specialty Drug List	Therapy Class
	ACROMEGALY
	ALPHA-1 ANTITRYPSIN DEFICIENCY
	AMYLOIDOSIS
	ANEMIA
	ASTHMA
	ATOPIC DERMATITIS
	COAGULATION DISORDERS
	CRYOPYRIN-ASSOCIATED PERIODIC SYNDROMES
	CYSTIC FIBROSIS
	ELECTROLYTE DISORDERS
	GASTROINTESTINAL DISORDERS-OTHER
	GOUT
	GROWTH HORMONE & RELATED DISORDERS: GROWTH HORMONE DISORDERS
	GROWTH HORMONE & RELATED DISORDERS: IGF-1 DEFICIENCY
	HEMATOPOIETICS
	HEMOPHILIA, VON WILLEBRAND DISEASE & RELATED BLEEDING DISORDERS
	HEPATITIS B (EES)
	HEPATITIS C
	HEREDITARY ANGIOEDEMA
	HORMONAL THERAPIES
	HUMAN IMMUNODEFICIENCY VIRUS (ANTIRETROVIRALS) (EES*)
	IMMUNE DEFICIENCIES & RELATED DISORDERS
	INFECTIOUS DISEASE - OTHER
	INFERTILITY
	INFLAMMATORY BOWEL DISEASE
	IRON OVERLOAD
	LYSOSOMAL STORAGE DISORDERS
	MENTAL HEALTH CONDITIONS
	MOVEMENT DISORDERS
	MULTIPLE SCLEROSIS
	NEUTROPENIA
	OCULAR DISORDERS (EES*)
	ONCOLOGY - INJECTABLE
	ONCOLOGY - ORAL
	ONCOLOGY - ORAL/TOPICAL
	OSTEOPOROSIS
	PAROXYSMAL NOCTURNAL HEMOGLOBINURIA
	PHENYLKETONURIA
	PRE-TERM BIRTH
	PSORIASIS
	PULMONARY ARTERIAL HYPERTENSION
	PULMONARY DISORDERS - OTHER
	RARE DISORDERS - OTHER
	RENAL DISEASE
	RESPIRATORY SYNCYTIAL VIRUS
	RETINAL DISORDERS (EES*)
	RHEUMATOID ARTHRITIS
	SEIZURE DISORDERS
	SICKLE CELL DISEASE
	SLEEP DISORDER
	SYSTEMIC LUPUS ERYTHEMATOSUS
	THROMBOCYTOPENIA
	TRANSPLANT (IMMUNOSUPPRESSIVES) (EES*)
	UREA CYCLE DISORDERS
	*EES Enhanced Exclusive Medications only included in program when client elects these classes to be included in the exclusive specialty program

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200836

Attachment 2 to Exhibit ASummary Plan Description

*Disclaimer: The following summary plan description language is a suggested template, and PrudentRx takes no responsibility for the summary plan description that is published by the Plan. Final language should be tailored to client plan design and reviewed by client legal counsel.*

PrudentRx Co-Pay Program for Specialty Medications

In order to provide a comprehensive and cost-effective prescription drug program for you and your family, [Insert Plan name] has contracted with PrudentRx to offer the PrudentRx Co-Pay Program for certain specialty medications. Participation in the program requires certain data to be shared with the administrators of these copay assistance programs, but please be assured that this is done in compliance with HIPAA. The PrudentRx Co-Pay Program assists members by helping them enroll in manufacturer co-pay assistance programs. Medications in the specialty tier will be subject to a 30% co-insurance. However, enrolled members who get copay card for their specialty medication (if applicable), will have a \$0 out-of-pocket responsibility for their prescriptions covered under the PrudentRx Copay Program.

Copay assistance is a process in which drug manufacturers provide financial support to patients by covering all or most of the patient cost share for select medications - in particular, specialty medications. The PrudentRx Co-Pay Program will assist members in obtaining co-pay assistance from drug manufacturers to reduce a member's cost share for eligible medications thereby reducing out-of-pocket expenses. Participation in the program requires certain data to be shared with the administrators of these copay assistance programs, but please be assured that this is done in compliance with HIPAA.

If you currently take one or more medications included in the PrudentRx Program Drug List, you will receive a welcome letter and phone call from PrudentRx that provides specific information about the program as it pertains to your medication. All eligible members will be automatically enrolled in the PrudentRx program, but you can choose to opt out of the program. You must call 1-800-578-4403 to opt-out. Some manufacturers require you to sign up to take advantage of the copay assistance that they provide for their medications - in that case, you must speak to someone at PrudentRx at 1-800-578-4403 to provide any additional information needed to enroll in the copay program. PrudentRx will also contact you if you are required to enroll in the copay assistance for any medication that you take. If you do not return their call, choose to opt-out of the program, or if you do not affirmatively enroll in any copay assistance as required by a manufacturer you will be responsible for the full amount of the 30% co-insurance on specialty medications that are eligible for the PrudentRx program.

If you or a covered family member are not currently taking, but will start a new medication covered under the PrudentRx Co-Pay Program, you can reach out to PrudentRx or they will proactively contact you so that you can take full advantage of the PrudentRx program. PrudentRx can be reached at 1-800-578-4403 to address any questions regarding the PrudentRx Co-Pay Program.

The PrudentRx Program Drug List may be updated periodically by the Plan.

Copayments for these medications, whether made by you, your plan, or a manufacturer's copay assistance program, will not count toward your plan deductible.

Because certain specialty medications do not qualify as "essential health benefits" under the Affordable Care Act, member cost share payments for these medications, whether made by you or a manufacturer copayment assistance program, do not count towards the Plan's out-of-pocket maximum. A list of specialty medications that are not considered to be "essential health benefits" is available. An exception process is available for determining whether a medication that is not an essential health benefit is medically necessary for a particular individual.

PrudentRx can be reached at 1-800-578-4403 to address any questions regarding the PrudentRx Co-Pay Program.

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200836




Client Name:	Passaic County
Plan Description:	ALL
Request Type:	<input type="checkbox"/> New Plan <input type="checkbox"/> New Plan – Copy of Existing Plan ID: <input checked="" type="checkbox"/> Existing Plan Update <input type="checkbox"/> Client Plan Info Only
NIF Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Version	2
Date:	09/17/2020
Client Code:	PASSAIC
Carrier:	4189
New Carrier:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Client Requirements Document**

**Client Approval Signature**

This Client Requirements Document (CRD) is part of the Plan Design Document referred to in Client's Prescription Benefit Services Agreement with [Caremark, L.L.C./CaremarkPCS Health, L.L.C.] and accurately reflects the Client's plan design requirements for the prescription drug benefit program to be administered by CVS Caremark™ under that Agreement.

I have reviewed the attached documentation and conclude all information to be correct. (Signature below is required):

Authorized Client Signature	
Title	County Administrator
Date	10/1/2020

**CVS Health Contact Info:**

CVS Health Representative: Monica Nolan
Title: Account Manager
Email: monica.nolan@cvshealth

**Client Information**

Benefits Effective Date: 01/01/2021
Delivery Systems: <input checked="" type="checkbox"/> Mail <input checked="" type="checkbox"/> Paper <input checked="" type="checkbox"/> Retail

**Comments**

Adding PrudentRX  
 Specialty copayment (EES with fertility and HIV)

Account Structure				
Account Structure Information				
Carrier (4 bytes)	Account ID (15 bytes)	Account Description (25 bytes)	Group ID (15 bytes)	Group Description (25 bytes)
4189	ALL	ALL	ALL	ALL
At what level should accumulations be allowed to carry over?*				
<input type="checkbox"/> Across Carriers † <input checked="" type="checkbox"/> Carrier <input type="checkbox"/> Carrier/Account <input type="checkbox"/> Carrier / Account / Group <input type="checkbox"/> Not applicable				
At what level should Prior Authorizations (PAs) be allowed to carry over?				
<input type="checkbox"/> Across Carriers † <input checked="" type="checkbox"/> Carrier <input type="checkbox"/> Carrier/Account <input type="checkbox"/> Carrier / Account / Group <input type="checkbox"/> Not applicable				
At what level should claim history including retail fills be allowed to carry over?				
<input type="checkbox"/> Across Carriers † <input checked="" type="checkbox"/> Carrier <input type="checkbox"/> Carrier/Account <input type="checkbox"/> Carrier / Account / Group <input type="checkbox"/> Not applicable				
* If integrating with multiple medical vendors each medical vendor must be identified within the account structure				
† Applicable when multiple carriers exist for the client.				

\*\*\*No Change in DAW

Generic Drug Rules	<input type="checkbox"/> N/A (applicable only for existing plans or existing plan copy)	Applies to:	<input type="checkbox"/> Mail	<input type="checkbox"/> Retail
<b>Physician DAW (DAW 1)</b>	When a generic is available but the pharmacy dispenses the brand per the physician's request, the <input checked="" type="checkbox"/> client will pay the cost of the brand name drug. / <input type="checkbox"/> plan member will pay the difference between the brand discount and the generic discount . The plan member will be charged the <input checked="" type="checkbox"/> Brand <input type="checkbox"/> Generic <input type="checkbox"/> Alternate copy: <i>See Accumulation section for DAW rules for DED and MOOP.</i>			
<b>Member DAW (DAW 2)</b>	When a generic is available but the pharmacy dispenses the brand per the member's request, the <input checked="" type="checkbox"/> client will pay the cost of the brand name drug. / <input type="checkbox"/> plan member will pay the difference between the brand discount and the generic discount . The plan member will be charged the <input checked="" type="checkbox"/> Brand <input type="checkbox"/> Generic <input type="checkbox"/> Alternate copy: <i>See Accumulation section for DAW rules for DED and MOOP.</i>			
* DAW rules apply to ALL drugs, including Specialty, unless otherwise specified. DAW penalties will not apply to paper reimbursement claims due to pharmacy limitations. DAW penalties <b>are not permissible</b> on Value Formulary Standard Plans, however they are permissible on Value Formulary Incentivized Plans.				
Override Default DAW Options: <input checked="" type="checkbox"/> No (Default) <input type="checkbox"/> Yes				

Copayment - Specialty Medications	
<input type="checkbox"/> N/A <input type="checkbox"/> Term	
<input type="checkbox"/> Specialty Copayment Structure*	Tier Copay Table
Generic All (Tier 1)	30%
Preferred Brand (Tier 2)	30%
Non-Preferred Brand (Tier 3)	30%
<input type="checkbox"/> Exclusive Specialty (ES) <input checked="" type="checkbox"/> Enhanced Exclusive Specialty (EES)	
*Note: Copay applies to all drugs in Specialty contract at all network pharmacies.	
For clients electing Specialty Tiered patient pays amounts, CVSH also strongly recommends electing the Specialty Copay Card and the Specialty Copay Card True Accumulation programs.	

<b>Specialty Copay Card Program Enrollment</b>			
<input type="checkbox"/> N/A			
<b>True Accumulations</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	TERM <input type="checkbox"/>
Accumulator update: Ensure that only true member pay is attributed towards any accumulator (out of pocket, deductible)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Copay Optimization</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	TERM <input type="checkbox"/>
Update member cost share at the drug and/or therapy level to the value of the non-financial needs based assistance cards included in the program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Exclusive Specialty (ES) or Enhanced Exclusive Specialty (EES)	<input type="checkbox"/> ES	<input checked="" type="checkbox"/> EES	
<b>PrudentRX</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	TERM <input type="checkbox"/>
<p><b>*Contact Product Owner for approval to implement.</b>                      Update member cost share for all Specialty Drugs Dispensed by CVS Specialty (coded on PrudentRx drug lists) to 30% coinsurance. (Non-exclusive specialty medications will process at plan applicable member cost share. PrudentRx will help the member enroll in non-needs based assistance cards (copay cards).</p> <p>Non-Essential Health Benefit drugs neither apply to, or contribute towards the member's out of pocket when calculating 30% cost-share.</p>			
<b>If PrudentRX is selected then choose one of the following Drug Coverage</b>	YES <input type="checkbox"/>		
ES with Fertility	<input type="checkbox"/>		
ES without Fertility (required if client has Infertility MAB)	<input type="checkbox"/>		
EES with Fertility and HIV	<input checked="" type="checkbox"/>		
EES with HIV and without Fertility (required if client has Infertility MAB)	<input type="checkbox"/>		
EES with Fertility and without HIV (if open HIV)	<input type="checkbox"/>		
EES without Fertility (required if client has Infertility MAB) and without HIV (if open HIV)	<input type="checkbox"/>		
Custom ES Setup (must review with Benefits prior to ensure appropriate coding):	<input type="checkbox"/>		

<b>Maintenance of Business CRD Revision Log</b>					
<b>Revision Date</b>	<b>SF Case #</b>	<b>Description</b>	<b>Version</b>	<b>Revision Effective Date</b>	<b>BCC/BRM Name</b>
Select Date		Created 2019 CRD	V2019.1	Select Date	
Select Date		<b>Core Compounds Services:</b>	V4	Select Date	
Select Date				Select Date	
Select Date				Select Date	
Select Date				Select Date	
Select Date				Select Date	
Select Date				Select Date	
Select Date				Select Date	
Select Date				Select Date	
Select Date				Select Date	

Table of Contents

## BUSINESS ASSOCIATE ADDENDUM

This Business Associate Addendum ("BAA") supplements and is made a part of any written agreement or other understanding or arrangement entered into between PrudentRx LLC ("Business Associate") and Passaic County ["Health Plan"] for which Business Associate provides services pursuant to the Client Participation Agreement ("Services Agreement") entered into between the parties.

Health Plan and Business Associate mutually agree to the terms of this Addendum to comply with the HIPAA Rules as defined below.

This Addendum is effective as of the effective date of the Services Agreement.

### 1. Definitions

(a) "Applicable Law" shall mean any national, state, regional and/or local laws, rules, regulations, security requirements and regulatory guidance applicable to either party's performance under the Services Agreement, including but not limited to those applicable to the Processing of Protected Health Information.

(b) "Breach" shall have the same meaning as the term "Breach" in the HIPAA Rules, including but not limited to 45 CFR 164.402.

(c) "HIPAA Rules" shall mean the Privacy, Security, Breach Notification and Enforcement Rules at 45 CFR Part 160 and Part 164.

(d) "Individual" shall have the same meaning as such term as defined in 45 CFR 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g) or other applicable federal or state law.

(e) "Process" means any operation which is performed upon Protected Health Information, whether or not by automatic means, including but not limited to the access, granting access to, acquisition, collection, recording, organization, storage, alteration, retrieval, consultation, use, disclosure, combination, transfer, blocking, return or destruction of Protected Health Information. "Processed," or "Processing" shall be construed accordingly.

(f) "Protected Health Information" or "PHI" shall have the same meaning as such term is defined in 45 CFR 160.103, but limited to information created, accessed or received for or on behalf of Health Plan, or in the course of providing services for Health Plan.

(g) "Secure" shall mean to render unusable, unreadable or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the Secretary in the guidance issued under section 13402(h)(2) of the HITECH Act, as updated from time to time ("Guidance") which, in the case of electronic information, requires that it be encrypted in accordance with standards specified in such Guidance.

(h) "Security Incident" shall mean the attempted or successful access, use, disclosure, modification, transmission, or destruction of PHI that is not authorized by the Services Agreement, this Addendum or the HIPAA Rules, or the interference with information systems containing PHI.

All capitalized terms used in this Addendum and not defined elsewhere herein or in the Services Agreement shall have the same meaning as those terms are used or defined in the HIPAA Rules.

### 2. Obligations of Business Associate

(a) Business Associate shall not use or disclose PHI except as permitted or required by this Addendum to perform the services set forth in the Service Agreement or as Required by Law, and only in compliance with all Applicable Law.

(b) Business Associate agrees to comply with the HIPAA Rules that apply to Business Associates concerning the confidentiality, privacy, and security of PHI.

(c) Business Associate shall enter into a written agreement meeting the requirements of 45 CFR 164.504(e) and 164.314(a)(2) with any agent or Subcontractor that may have access to PHI, prior to the agent or Subcontractor obtaining such access. Any such agreement shall contain

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200836

restrictions, conditions and requirements that are at least as restrictive as those that apply to Business Associate in this Addendum.

(d) Business Associate agrees to request, use and disclose PHI in compliance with the Minimum Necessary standard of the HIPAA rule.

(e) Business Associate shall report any successful Security Incident, within the meaning of 45 CFR 164.304, of which Business Associate becomes aware within ten (10) days of such Security Incident if it is not otherwise reported to Health Plan pursuant to (f) below.

(f) Business Associate agrees to report any Breach or suspected Breach of Unsecured PHI in accordance with the requirements set forth in 45 CFR 164.400 et seq. immediately, but in no event later than within five (5) business days after it is discovered. A Breach shall be treated as discovered when any employee, director, officer, or agent of Business Associate knows or should have known of such Incident by exercising reasonable diligence. Such report shall be made by email to \_\_\_\_\_ . Business Associate shall provide the following information: (i) a brief description of what happened, including the date of the Breach and the date of the discovery of the Breach, if known; (ii) the individuals affected; (iii) a description of the data elements involved; (iv) a brief description of what Business Associate is doing to investigate, to mitigate harm to individuals, and to protect against any further incidents; and (v) any other information reasonably requested by Health Plan. If such information is not available to Business Associate at the time the Breach is required to be reported to Health Plan, Business Associate shall continue to diligently investigate and provide such information to Health Plan promptly as it becomes available. Business Associate shall maintain complete records regarding the Breach for the period required by 45 CFR 164.530(j) or such longer period required by state law, and shall make such records available to Health Plan promptly upon request.

(g) Upon the Health Plan's written request, and in a reasonable time and manner, Business Associate agrees to provide to the Health Plan such PHI maintained by the Business Associate in a Designated Record Set as required for the Health Plan to respond to a request for access under 45 CFR 164.524.

(h) Upon the Health Plan's written request, and in a reasonable time and manner, Business Associate agrees to make available PHI maintained by it in a Designated Record Set, and to make amendments to such PHI, in order for Health Plan to respond to a request for amendment under 45 CFR 164.526.

(i) Upon written request by the Health Plan, and in a reasonable time and manner, Business Associate agrees to provide to the Health Plan information collected in accordance with Paragraph I of this Section for the Health Plan to provide an accounting under 45 CFR 164.528.

(j) Business Associate agrees to make its internal practices, books, and records relating to the use and disclosure of PHI available to the Secretary of Health and Human Services or her/his designees or other government authorities in a time and manner designated by Health Plan or such governmental authorities, for purposes of determining compliance with Applicable Law. Business Associate shall provide a copy of such books and records to Health Plan at the same time as these are provided to the Secretary or other government authorities.

(k) Business Associate shall maintain documentation of its obligations under this Addendum for a period of six (6) years following the later of (i) termination of this Addendum, or (ii) destruction or return of PHI, or such longer period as required by Applicable Law.

### 3. Security of Protected Health Information

(a) Business Associate agrees to use appropriate safeguards to protect against any use or disclosure of PHI not provided for herein and to comply, where applicable, with Subpart C of 45 CFR Part 164 with respect to Electronic PHI. Without limiting the foregoing, Business Associate agrees it has implemented, documented and will maintain appropriate administrative, physical, and technical safeguards to protect against and prevent the unauthorized use and disclosure of PHI, and to protect the confidentiality, integrity, and availability of Electronic PHI.



(b) Business Associate will regularly test and monitor the effectiveness of its safeguards, controls, systems and procedures, and will periodically identify reasonably foreseeable internal and external risks to the security, confidentiality, integrity, and availability of the PHI, and ensure that these risks are addressed.

(c) Prior to allowing any Workforce members to Process any PHI, Business Associate shall provide the Workforce member with appropriate privacy and security training. Business Associate will also monitor its Workforce members for compliance with its obligations under this Addendum and the HIPAA Rules.

**4. Permitted Uses and Disclosures of Protected Health Information.**

(a) Subject to the limitations set forth in this Addendum, Business Associate may use and disclose PHI as necessary to provide its services as described in the Services Agreement.

(b) Business Associate may not de-identify PHI except as necessary to provide its services as described in the Services Agreement. Business Associate is prohibited from using or disclosing such de-identified information for its own purpose without the explicit written permission of Health Plan.

**5. Term and Termination.**

(a) The term of this Addendum shall continue for so long as the Services Agreement remains in effect, except that (i) Section 5(b) shall survive after the termination of the Services Agreement for as long as Business Associate retains any PHI; and (ii) any provision that by its nature survives termination shall so survive.

(b) Effect of Termination. Upon termination of the Services Agreement for any reason, Business Associate shall, at the election of Health Plan, either return to Health Plan or destroy all PHI in its possession or that of its Subcontractors or agents. Electronic media containing PHI will be disposed of in a manner that renders the data unrecoverable. Upon request, Business Associate will provide Health Plan with a certification by an officer of the Business Associate to certify its compliance with this provision. Business Associate and its agents and Subcontractors shall retain no copies of the PHI.

**6. Miscellaneous**


(a) A reference in this Addendum to a section in the HIPAA Rules means the section as in effect or as amended, and as of its effective date.

(b) Any ambiguity in this Addendum shall be resolved to permit compliance with the HIPAA Rules.

**PRUDENTRX, LLC**

**PASSAIC COUNTY**

By: \_\_\_\_\_  
Name: Dipak Patel  
Title: President  
Date: \_\_\_\_\_

By:  \_\_\_\_\_  
Name: Anthony J. DeNova III  
Title: County Administrator  
Date: \_\_\_\_\_

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# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION REAPPOINTING ROSE KLINKOWIZE OF CLIFTON, NEW JERSEY TO A THREE-YEAR TERM ON THE PASSAIC COUNTY SENIOR ADVISORY COUNCIL FOR A TERM BEGINNING RETROACTIVELY SEPTEMBER 1, 2020 AND EXPIRING AUGUST 31, 2023. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200837							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-30							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION REAPPOINTING ROSE KLINKOWIZE OF CLIFTON, NEW JERSEY  
TO A THREE-YEAR TERM ON THE PASSAIC COUNTY SENIOR ADVISORY  
COUNCIL FOR A TERM BEGINNING RETROACTIVELY SEPTEMBER 1, 2020 AND  
EXPIRING AUGUST 31, 2023**

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, et seq. the property, finances, and affairs of every county shall be managed, controlled, and governed in the County of Passaic (hereafter "County") by the Passaic County Board of Chosen Freeholders (hereafter "Board"), who shall exercise executive and legislative powers; and

**WHEREAS**, the Board created the Passaic County Senior Advisory Council (hereafter "Senior Advisory Council") to assist and advise on ways to improve the quality of life for seniors in Passaic County; and

**WHEREAS**, the Director of the Senior Services, Disability, Nutrition, and Veteran Affairs Department (hereafter "Department") is recommending that Rose Klinkowize of Clifton, New Jersey be reappointed to the Senior Advisory Council, for a three (3) term beginning retroactively on September 1, 2020 and expiring August 31, 2023; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Administration and Finance Committee, and is being recommended to the Board for approval.

**NOW, THEREFORE LET IT BE RESOLVED**, the Passaic County Board of Chosen Freeholders hereby reappoints Rose Klinkowize of Clifton, New Jersey to the Passaic County Senior Advisory Council for a three year term (3) term beginning retroactively on September 1, 2020 and expiring August 31, 2023.

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, County Counsel, and Director of the Board are authorized to take out any action necessary to carry out the purposes of this resolution.

MPJ

October 13, 2020

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
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Terry Duffy  
Bruce James

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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

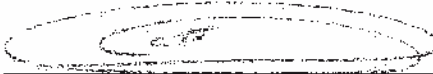
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

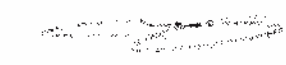
Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 2021-NJIT-STP, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20200838							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-31							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO  
REQUEST APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
PURSUANT TO NJS 40A:4-87 (Chapter 159 P.L. 158)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$132,048.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2020

In the sum of \$132,048.00

Which item is now available as revenue from a grant award from the North Jersey Transportation Planning Authority, Subregional Transportation Planning Program [2021-NJIT-STP]

**SECTION II.**

BE IT FURTHER RESOLVED; that a like sum of \$132,048.00 be and the same is hereby appropriated under the North Jersey Transportation Planning Authority, Subregional Transportation Planning Program [2021-NJIT-STP]

BE IT FURTHER RESOLVED; that a like sum of \$33,012.00 representing the amount required for the county's share of the aforementioned undertaking appears in the budget of the year 2020 under the caption of "County Matching Funds" and is hereby appropriated under the caption of:

Subregional Transportation Planning Program "County Matching Funds [0-01-30-203-001-MGUF]"

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)


Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

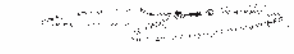
Agenda: RESOLUTION EXERCISING THE SECOND ONE YEAR OPTION WITH ACULABS, INC. FOR LABORATORY SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200839</b>							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-32							
CAF #	0-01-27-172-001-213							
Purchase Req. #	R0-05244							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION EXERCISING THE SECOND ONE YEAR OPTION WITH ACULABS, INC. FOR LABORATORY SERVICES FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:11-4.1, ET SEQ.**

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Passaic County Board of Chosen Freeholders (hereafter “Board”); and

**WHEREAS**, N.J.S.A. 40A:11-4.1, et seq. authorizes the County of Passaic (hereafter “County”) to utilize competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-4.1(c) specifically authorizes the County to utilize competitive contracting to procure laboratory services; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4.3, the Board approved Resolution No. R20170872 authorizing the use of competitive contracting for laboratory services for Preakness; and

**WHEREAS**, on November 21, 2017, the Purchasing Agent unsealed responses for Laboratory Services for the Passaic County Preakness Healthcare Center, RFP-17-020 (hereafter “RFP-17-020”), in compliance with N.J.S.A. 40A:11-4.1, et seq.; and

**WHEREAS**, on February 13, 2018, the Board approved Resolution No. R20180079 authorizing a two (2) year agreement with Aculabs, Inc. (hereafter “Aculab”) beginning December 1, 2017 through November 30, 2019 for a yearly amount not to exceed forty thousand dollars (\$40,000.00), with the County retaining three (3), one (1) year options to renew the agreement at the same yearly rate; and

**WHEREAS**, on October 8, 2019, the Board approved Resolution No. R20190886, exercising its first one (1) year option, for a period beginning December 1, 2019 and ending November 30, 2020, for an amount not to exceed forty thousand dollars (\$40,000.00), in accordance with Aculab’s response to RFP-17-020; and

**WHEREAS**, the Executive Director of Preakness is now requesting that the second option with Aculabs is exercised, for an amount not to exceed forty thousand dollars (\$40,000.00), for a term beginning December 1, 2020 through November 30, 2021, in accordance with Aculab’s response to RFP-17-020; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the purchase described herein; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4.1, et seq., the Passaic County Board of Chosen Freeholders is exercising the second one (1) year option with Aculabs, Inc. for laboratory services at Preakness Healthcare Center for an amount not to exceed forty thousand dollars (\$40,000.00), for a term beginning December 1, 2020 and expiring November 30, 2020; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

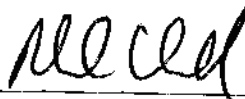
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$40,000.00

APPROPRIATION: \$3,333.33 – 0-01-27-172-001-213  
\$36,666.67 - \*Contingent upon availability of  
Funds in 2021 adopted budget.

PURPOSE: Resolution exercising the second year option with  
Aculabs Inc. from December 1, 2020 through  
November 30, 2021.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr



COUNTY OF PASSAIC  
 PREAKNESS HEALTH, Co of Passaic  
 (Q) 973-585-1493  
 305 OLDHAM RD - WYKENA GREEN  
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-05244

SHIP TO	COUNTY OF PASSAIC PREAKNESS HEALTHCARE CENTER 305 OLDHAM ROAD WAYNE, NJ 07470
VENDOR	VENDOR #: 00102 ACULABS, INC. 2 KENNEDY BLVD EAST BRUNSWICK, NJ 08816-1248

ORDER DATE: 09/21/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Laboratory Services To be Paid in Partial Payments December 1, 2020 - November 30, 2021 Date: _____ Resolution: _____	0-01-27-172-001-213	3,333.3300	3,333.33
			TOTAL	3,333.33

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200839

REQUESTING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

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## Public Meeting (Board Meeting)

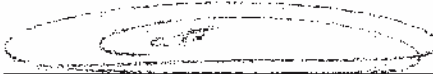
Date: Oct 13, 2020 - 5:30 PM

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Paterson, NJ 07505

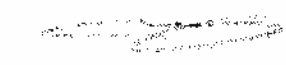
Agenda: RESOLUTION QUALIFYING VENDORS TO BE USED ON AN AS-NEEDED BASIS BY PREAKNESS HEALTHCARE CENTER FOR MEDICAL AND DENTAL SUPPLIES, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ.ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200840</b>							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-33							
CAF #	0-01-27-172-001-M01;							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION QUALIFYING VENDORS TO BE USED ON AN AS-NEEDED BASIS BY  
PREAKNESS HEALTHCARE CENTER FOR MEDICAL AND DENTAL SUPPLIES,  
PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ.**

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Passaic County Board of Chosen Freeholders (hereafter “Board”); and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, the Purchasing Agent issued Medical and Dental Supplies Catalog Discount Pricing for the County of Passaic Departments and Institutions SB-20-035 (hereafter “SB-20-035”), in compliance with N.J.S.A. 40A:11-4, et seq.; and

**WHEREAS**, the responses for SB-20-035 were reviewed by the Executive Director of Preakness who is recommending that JMI Medical, Inc., Allstate Medical Supplies, Deepka Import, LLC, Unipak Corp., and Sports Brand Group, Inc. are qualified as approved vendors for Preakness for medical and dental supplies, pursuant to the discount pricing award sheet attached to and made part of this resolution, for same to be purchased on an as-needed basis between September 1, 2020 through August 31, 2021; and

**WHEREAS**, the Executive Director is requesting that an amount not to exceed six hundred and ninety five thousand dollars (\$695,000.00) is appropriated by the Board for Preakness to purchase medical and dental supplies on an as-needed basis between September 1, 2020 through August 31, 2021; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein;

**WHEREAS**, this matter was discussed at the September 30, 2020 Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, et seq., that the Passaic County Board of Chosen Freeholders is qualifying JMI Medical, Inc., Allstate Medical Supplies, Deepka Import, LLC, Unipak Corp., and Sports Brand Group, Inc. as approved vendors to be used by Preakness Healthcare Center to purchase medical and dental supplies on an as-needed basis between September 1, 2020 through August 31, 2021, pursuant to the pricing as set forth in the discount pricing award sheet referenced herein.

**LET IT BE FURTHER RESOLVED**, that the Board is appropriating amount not to exceed six hundred and ninety five thousand dollars (\$695,000.00) for the purchase of medical and dental supplies on an as-needed basis between September 1, 2020 through August 31, 2021 by Preakness Healthcare Center.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$695,000.00

APPROPRIATION: 0-01-27-172-001-M01 on a needs basis and 2021 purchases are contingent upon availability of funds in 2021 adopted budget.

PURPOSE: Resolution qualifying vendors to be used on an as needed basis by Preakness Healthcare Center.

  
Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

**SB-20-035 Medical and Dental Catalog % Discounts Pricing Award Spreadsheet**

Contract period: September 1, 2020 through August 31, 2021

Vendor	Category	Manufacturer through Date	Valid through Date	Exceptions	% Discount	Remarks
JML Medical Inc. 1 Howard Court, Unit 502 Excelle Park 5 Lakewood, NJ 08701 Contact: Kevin Carlin Phone: (732) 911-1600 Fax: (732) 911-1679 email: kcarlin@jmlmedical.com	Medical & Dental Supplies	JML Medical Inc., Fall 2020-spring 2021 price list JML SAMMONS 2020 list price JML DFO 2020 price list JML KONSUMAN 2020 list price and net price JML Medical Allied 2020 price list SKILCARE 2020 DME pricing from JML Medical	8/31/2021 8/31/2021 8/31/2021 8/31/2021 8/31/2021 8/31/2021	None	36% 36% 36% 36% 36%	YES to # 38-FCCP (COOP)
Allstate Medical Supplies 34 35th Street, Brooklyn, NY 11232 Contact: Avi Zigelman Phone: (718) 369-7100 Fax: (718) 369-7274 email: aviz@allstatemedical.com	Medical & Dental Supplies	EMERALD SUPPLY	8/31/2021	None	50%	YES to # 38-FCCP (COOP)
Health-Care Equipment & Parts Co., Inc. 3050 Brighton 1st Street, Mt. Ste 502 Brooklyn, NY 11235 Contact: Kelly Brien Phone: (718) 456-5100 Ext 212 Fax: (718) 228-4939 email: kelly@medpart.com	Medical & Dental Supplies	CONCORDANCE HEALTHCARE SOLUTIONS PRICE CATALOG	8/31/2021	None	Varies	YES to # 38-FCCP (COOP) DBA: Med-Part REJECTED
Concordance Healthcare Solutions 145 Huguenot St., New Rochelle, NY 10801 Contact: Michael Kimaru Phone: (914) 819-1169 Fax: (914) 738-4643 mikimaru@concordancehs.com	Medical & Dental Supplies					
Coriameds 5 Hollywood, South Plainfield, NJ 07080 Deopla Import LLC 349 Cambridge Drive, Union, NJ 07083 Contact: Annale Bhandari Phone: (707) 400-9177 Fax:	Medical & Dental Supplies					
Info@medstar42.com Unipak Corp. POB 300027, Brooklyn, NY 11230 Contact: Brian Marcus Phone: (888) 808-5120 Fax: (718) 677-9371 customerservice@unipakcorp.net	Medical & Dental Supplies	MEDMART32	8/31/2021	None	2%	REJECTED No hard copies submitted NO to # 38-FCCP (COOP)
Spahr Brand Group Inc. 5 Independence Way, 3rd Fl. Pinecote, NJ 08540 Contact: Mike Hyatt Phone: (732) 546-3337 Fax: (215) 515-2636 sam@spahrbrandgroup.com	Medical & Dental Supplies	PPE SUPPLIES	8/31/2021	None	10%	YES to # 38-FCCP (COOP)

Introduced on:  
Adopted on:  
Official Resolution#:

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

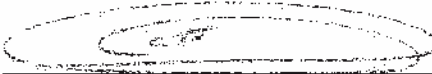
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION QUALIFYING VENDORS TO BE USED ON AN AS-NEEDED BASIS BY PREAKNESS HEALTHCARE CENTER FOR DURABLE MEDICAL EQUIPMENT, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ.ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

Official Resolution#	R20200841							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-34							
CAF #	0-01-25-157-005-M01;							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION QUALIFYING VENDORS TO BE USED ON AN AS-NEEDED BASIS BY  
PREAKNESS HEALTHCARE CENTER FOR DURABLE MEDICAL EQUIPMENT,  
PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ.**

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Passaic County Board of Chosen Freeholders (hereafter “Board”); and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, the Purchasing Agent issued Catalog Discount Pricing – Durable Medical Equipment, SB-20-036 (hereafter “SB-20-036”), in compliance with N.J.S.A. 40A:11-4, et seq.; and

**WHEREAS**, the responses for SB-20-036 were reviewed by the Executive Director of Preakness who is recommending that JMI Medical, Inc., MedicalFshop, Inc., and Health-Care Equipment & Parts, Co., Inc., are qualified as approved vendors for Preakness for durable medical equipment, pursuant to the discount pricing award sheet attached to and made part of this resolution, for same to be purchased on an as-needed basis between October 1, 2020 through September 30, 2021, with the Board retaining a one (1) year option to renew same; and

**WHEREAS**, the Executive Director is requesting that an amount not to exceed three hundred and eighty five thousand dollars (\$385,000.00) is appropriated by the Board for Preakness to purchase durable medical equipment on an as-needed basis between October 1, 2020 through September 30, 2021; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein;

**WHEREAS**, this matter was discussed at the September 30, 2020 Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, et seq., that the Passaic County Board of Chosen Freeholders is qualifying JMI Medical, Inc., MedicalFshop, Inc., and Health-Care Equipment & Parts, Co., Inc. as approved vendors to be used by Preakness Healthcare Center to purchase durable medical equipment on an as-needed basis between October 1, 2020 through September 30, 2021, pursuant to the pricing as set forth in the discount pricing award sheet referenced herein, with the Board retaining a one (1) year option to renew.

**LET IT BE FURTHER RESOLVED**, that the Board is appropriating amount not to exceed three hundred and eighty-five thousand dollars (\$385,000.00) for the purchase durable medical equipment on an as-needed basis between October 1, 2020 through September 30, 2021 by Preakness Healthcare Center.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$385,000.00

APPROPRIATION: 0-01-27-172-001-M01 & 0-01-25-157-005-M01  
on a needs basis and 2021 purchases are  
contingent upon availability of funds in 2021  
adopted budget.

PURPOSE: Resolution qualifying vendors to be used on an as  
needed basis by Preakness Healthcare Center.

  
Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr



**SB-20-036 Catalog % Discounts Pricing-Durable Medical Equipment Award Spreadsheet**

Contract period: October 1, 2020 through September 30, 2021 w/one (1) year option to renew

Vendor	Category	Manufacturer Price Sheet & Valid through Date	Valid through Date	Exceptions	% Discount	Remarks
JML Medical, Inc. 1 Haven Road, Unit 502 Excel Rd Lakeville, VT 05470 Contact: Kelly Brian Phone: (773) 944-1608 Fax: (773) 944-3879 email: orders@jmlmed.com	Durable Medical Equipment	JML fall 2020-spring 2021 Catalog SAMMONS PRESTON 2018-2020 Catalog Sammons Preston-2020 Price List DUO 2020 Price List & Catalog KINSMAN 2017 Catalog-Kinsman 2021 Price list ALIGNED 2016-2017 Catalog JML Alimed 2020 Price List SKILLCARE 2020 Catalog & Price List	9/30/2021 9/30/2021 9/30/2021 9/30/2021 9/30/2021 9/30/2021	None	30% 30% 30% 30% 30%	YES to # 38-PCCP (COOP) off price list
Health-Care Equipment & Parts Co., Inc. 3052 Brighton Ln, Street, M6, Ste 502 Brooklyn, NY 11235 Contact: Kelly Brian Phone: (718) 436-5100 Ext 212 Fax: (718) 728-4953 email: kelly@medpart.com	Durable Medical Equipment	Medicalshop.com special pricing program Exhibit # 1 (Price List) % Off Online Special Pricing Various catalogs and % discounts, see price list	9/30/2021	Bid discount offered off retail pricing or online pricing	Varies	see price list YES to # 38-PCCP (COOP)
Allstate Medical Supplies LLC 34 35th Street Brooklyn, NY 11235	Durable Medical Equipment				Varies	YES to # 38-PCCP (COOP) DBA: Med-East
						REJECTED

Introduced on:  
Adopted on:  
Official Resolution#:

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION ACCEPTING THE DONATION OF SAMSUNG TABLETS FROM WELLCARE HEALTHPLAN OF NEW JERSEY FOR PREAKNESS HEALTHCARE CENTER, PURSUANT TO N.J.S.A. 40A:5-29. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

Official Resolution#	R20200842							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-35							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION ACCEPTING THE DONATION OF SAMSUNG TABLETS FROM  
WELLCARE HEALTHPLAN OF NEW JERSEY FOR PREAKNESS HEALTHCARE  
CENTER, PURSUANT TO N.J.S.A. 40A:5-29**

**WHEREAS**, Preakness Healthcare Center (hereafter “Preakness”) is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Passaic County Board of Chosen Freeholders (hereafter “Board”); and

**WHEREAS**, pursuant to N.J.S.A. 40A:5-29, the County of Passaic (hereafter “County”) is authorized and empowered to accept bequests, legacies, and gifts made to it and is empowered to utilize such bequests, legacies, and gifts in the manner set forth in the conditions of the bequest, legacy, or gift, provided, however, that such bequest, legacy, or gift shall not be put to any use which is inconsistent with the laws of the State of New Jersey and of the United States; and

**WHEREAS**, WellCare Health Plans of New Jersey has offered a gift of ten (10) Samsung tablets to be used by Preakness to allow residents to communicate and stay-connect to friends, families, and healthcare providers during the COVID-19 Public Health Emergency in New Jersey, which is being recommended for acceptance by the Executive Director of Preakness; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:5-29 that the Passaic County Board of Chosen Freeholders is accepting the donation from WellCare Health Plans of NJ of the ten (10) Samsung Tablets, to be used in accordance with the conditions related to same at Preakness Healthcare Center.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution, including executing a grant agreement with WellCare Health Plans of NJ.

MPJ

October 13, 2020

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM


Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRAC TO ARJO, INC. TO BE USED ON AN AS-NEEDED BASIS BY PREAKNESS HEALTHCARE CENTER FOR EQUIPMENT ANNUAL MAINTENACE AND SERVICE, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ.ALL AS NOTED IN THE RESOLUTION.

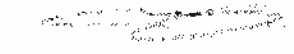
THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

Official Resolution#	R20200843							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-36							
CAF #	0-01-27-172-001-219							
Purchase Req. #	R0-05245							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO ARJO, INC. TO BE USED ON AN AS-NEEDED BASIS BY PREAKNESS HEALTHCARE CENTER FOR EQUIPMENT ANNUAL MAINTENANCE AND SERVICE, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ.**

**WHEREAS**, Preakness Healthcare Center (hereafter "Preakness") is a New Jersey Department of Health licensed, 406-bed skilled nursing facility that is owned and operated by the Passaic County Board of Chosen Freeholders (hereafter "Board"); and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, the Purchasing Agent issued Re-Bid Arjo Equipment Annual Maintenance and Service Contract for Preakness Healthcare Center SB-20-043 (hereafter "SB-20-043"), in compliance with N.J.S.A. 40A:11-4, et seq.; and

**WHEREAS**, the responses for SB-20-043 were reviewed by the Executive Director of Preakness who is recommending that Arjo, Inc., is awarded a contract for services to be used on an as-needed basis between October 1, 2020 through September 30, 2021, with the Board retaining a one (1) year option to extend, pursuant to the terms and conditions in SB-20-043 and Arjo Inc.'s response to same; and

**WHEREAS**, the Executive Director is requesting that an amount not to exceed twenty nine thousand nine hundred dollars (\$29,900.00) is appropriated by the Board for Preakness to for the annual maintenance and service contract, to be used on an as-needed basis between October 1, 2020 through September 30, 2021; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein;

**WHEREAS**, this matter was discussed at the September 30, 2020 Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, et seq., that the Passaic County Board of Chosen Freeholders is awarding a contract to Arjo, Inc., to be used on an as-needed basis between October 1, 2020 through September 30, 2021, pursuant to the pricing as set forth in the discount pricing award sheet referenced herein.

**LET IT BE FURTHER RESOLVED**, that the Board is appropriating amount not to exceed twenty nine thousand nine hundred dollars (\$29,900.00) is appropriated by the Board for Preakness to for the annual maintenance and service contract, to be used on an as-needed basis between October 1, 2020 through September 30, 2021.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$29,900.00

APPROPRIATION: 0-01-27-172-001-219

PURPOSE: Resolution authorizing an award of contract to Arjo Inc. to be used on an as-needed basis.



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Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

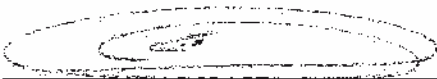
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

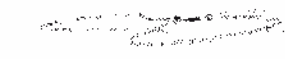
Agenda: RESOLUTION INCREASING THE APPROPRIATION FOR RESIDENTIAL HEATING UPGRADES AND REPAIRS FOR THE WEATHERIZATION DIVISION IN AN AMOUNT NOT TO EXCEED \$324,979.00, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
WEATHERIZATION

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200844</b>							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-37							
CAF #	G-01-41-707-020-213							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION INCREASING THE APPROPRIATION FOR RESIDENTIAL HEATING UPGRADES AND REPAIRS FOR THE WEATHERIZATION DIVISION IN AN AMOUNT NOT TO EXCEED \$324,979.00, PURSUANT TO N.J.S.A. 40A:11-4, ET SEQ.**

**WHEREAS**, the Passaic County Division of Weatherization and Home Energy (hereafter “Division”) administers various programs to reduce energy costs for low-income residents in Passaic County by improving energy efficiency; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-4, et seq., for every contract awarded by the County for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold established pursuant to N.J.S.A. 40A:11-3, shall be awarded by resolution of the Board to the lowest responsible bidder after public advertising for bids and bidding thereof; and

**WHEREAS**, the Passaic County Purchasing Agent issued SB-20-028, Residential Heating Upgrades and Repairs for Weatherization Division (hereafter “SB-20-028”), in compliance with N.J.S.A. 40A:11-4, et seq., that solicited competitive pricing from qualified contractors for the services sought therein; and

**WHEREAS**, on September 8, 2020, the Board of Chosen Freeholders of the County of Passaic (hereafter “Board”) approved Resolution No. R20200697, qualifying contractors to be used on an as-needed basis, for residential heating upgrades and repairs, with an appropriation of forty thousand dollars (\$40,000.00);

**WHEREAS**, the Division Director is now seeking authorization from the Board to increase the appropriation for residential heating upgrades and repairs to three hundred twenty four thousand nine hundred seventy nine dollars (\$324,979.00), to be used on an as-needed basis as set forth herein and pursuant to Resolution No. R20200697; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to as set forth herein; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Health and Human Services Committee, and is being recommended to the Board approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-4, et seq., is increasing its appropriating three hundred twenty four thousand nine hundred seventy nine dollars (\$324,979.00) to be used for residential heating upgrades and repairs for the Weatherization Division, as outlined in Resolution No. R20200697.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020



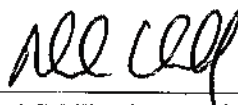
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$324,979.00

APPROPRIATION: G-01-41-707-020-213

PURPOSE: Resolution increasing the appropriation for residential heating upgrades and repairs for the weatherization division.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

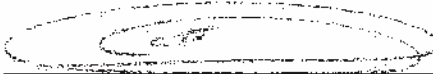
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING A GRANT APPLICATION FROM THE COUNTY OF PASSAIC TO THE 2021 LOW INCOME HOME ENERGY ASSISTANCE PROGRAM IN THE AMOUNT OF \$850,823.00. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
WEATHERIZATION

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

Official Resolution#	R20200845							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-38							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING A GRANT APPLICATION FROM THE COUNTY OF PASSAIC TO THE 2021 LOW INCOME HOME ENERGY ASSISTANCE PROGRAM IN THE AMOUNT OF \$850,823.00**

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, et seq. the property, finances, and affairs of every county shall be managed, controlled, and governed in the County of Passaic (hereafter “County”) by the Passaic County Board of Chosen Freeholders (hereafter “Board”), who shall exercise executive and legislative powers; and

**WHEREAS**, the County Division of Weatherization and Home Energy (hereafter “Division”) administers various programs to reduce energy costs for low-income residents in Passaic County by improving energy efficiency; and

**WHEREAS**, United States Department of Health and Human Services, Division of Energy Assistance administers grant funding to local government units through its Low Income Home Energy Assistance Program (hereafter “LIHEAP”); and

**WHEREAS**, the Director of the Division is seeking authorizing for the County to apply for eight hundred fifty thousand eight hundred twenty-three dollars (\$850,823.00) from LIHEAP to be used in calendar year 2021; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, that the Passaic County Board of Chosen Freeholders authorizes a grant application in the amount of eight hundred fifty thousand eight hundred twenty-three dollars (\$850,823.00) from the Low Income Home Energy Assistance Program for calendar year 2021.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Director of the Division of Weatherization and Home Energy, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM


Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A GRANT APPLICATION FROM THE COUNTY OF PASSAIC TO THE UNIVERSAL SERVICE FUND ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS IN THE AMOUNT OF \$470,527. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

WEATHERIZATION

REVIEWED BY:

  
Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200846							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-39							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING A GRANT APPLICATION FROM THE COUNTY OF PASSAIC TO THE UNIVERSAL SERVICE FUND ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS IN THE AMOUNT OF \$470,527**

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, et seq. the property, finances, and affairs of every county shall be managed, controlled, and governed in the County of Passaic (hereafter “County”) by the Passaic County Board of Chosen Freeholders (hereafter “Board”), who shall exercise executive and legislative powers; and

**WHEREAS**, the County Division of Weatherization and Home Energy (hereafter “Division”) administers various programs to reduce energy costs for low-income residents in Passaic County by improving energy efficiency; and

**WHEREAS**, the New Jersey Department of Community Affairs, through the Universal Service Fund (hereafter “USF”) makes funding available to help make energy bills more affordable for low income customers by lowering the amount paid for natural gas and electricity; and

**WHEREAS**, the Director of the Division is seeking authorizing for the County to apply in the amount of four hundred seventy thousand five hundred twenty seven dollars (\$470,527.00) from the USF to be used in calendar year 2021; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, that the Passaic County Board of Chosen Freeholders authorizes a grant application in the amount four hundred seventy thousand five hundred twenty seven dollars (\$470,527.00) from the New Jersey Department of Community Affairs, Universal Service Fund.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Director of the Division of Weatherization and Home Energy, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

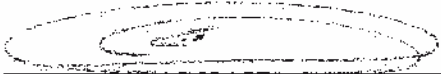
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

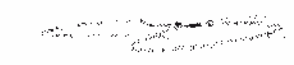
Agenda: RESOLUTION AUTHORIZING AN IMMUNIZATION SERVICE AGREEMENT WITH WALGREENS PHARMACY AND AUTHORIZATION FOR THE DEPARTMENT OF HEALTH TO ADMINISTER A FLU CLINIC IN HALEDON, NEW JERSEY PURSUANT TO N.J.S.A. 40:20-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

Official Resolution#	R20200847							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-40							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING AN IMMUNIZATION SERVICE AGREEMENT WITH WALGREENS PHARMACY AND AUTHORIZATION FOR THE DEPARTMENT OF HEALTH TO ADMINISTER A FLU CLINIC IN HALEDON, NEW JERSEY PURSUANT TO N.J.S.A. 40:20-1, ET SEQ.**

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, et seq. the property, finances, and affairs of every county shall be managed, controlled, and governed in the County of Passaic (hereafter “County”) by the Passaic County Board of Chosen Freeholders (hereafter “Board”), who shall exercise executive and legislative powers; and

**WHEREAS**, the Department of Health (hereafter “Department”) is responsible for protecting and promoting the health of the approximately 510,000 residents of Passaic County; and is directed and managed by the Passaic County Health Officer (hereafter “Health Officer”) and

**WHEREAS**, the Health Officer is seeking approval to enter into an Immunization Service Agreement, attached to and made part of this resolution, with Walgreens Pharmacy to administer a flu clinic on October 19, 2020 in Haledon, New Jersey; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Board for approval; and

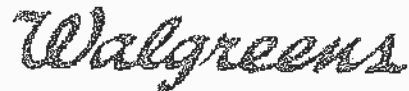
**NOW, THEREFORE, LET IT BE RESOLVED**, by the Passaic County Board of Chosen Freeholders, pursuant to N.J.S.A. 40:20-1, et seq., that the Immunization Service Agreement with Walgreens Pharmacy is hereby authorized.

**LET IT BE FURTHER RESOLVED**, that the Department of Health is authorized to administer a flu clinic in collaboration with Walgreens Pharmacy on October 13, 2020 in Haledon, New Jersey.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, Health Officer, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020



## IMMUNIZATION SERVICE AGREEMENT

This *IMMUNIZATION SERVICE AGREEMENT* ("Agreement") by and between the party indicated below ("Client"), and Walgreen Co., on behalf of itself and its subsidiaries and affiliates ("Walgreens") is made and entered into on the date last signed by an authorized representative of both the Client and Walgreens (the "Effective Date"). Walgreens and Client may be individually referred to as a "Party" or collectively as the "Parties."

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Client and Walgreens, by their signatures below, hereby agree Walgreens will provide the Immunizations indicated in Attachment A, attached hereto and incorporated herein, consisting of dispensing and administering of such Immunizations ("Immunizations") to participants ("Participants") at mutually agreed upon location(s) outside of Walgreens' store locations, referred to as off-site locations, and/or at Walgreens' participating store locations through issuance of a voucher ("Covered Services").

### ATTACHMENT A

For each Covered Service whether through a voucher, at an off-site location or both, Client or Participant, as applicable, will reimburse Walgreens at the rates set forth in Table 1, below. Client acknowledges that the reimbursement rates set forth herein are Walgreens' confidential and proprietary information and Client agrees not to disclose the rates to any third-party other than as minimally necessary under the terms of this Agreement. The rates listed below are inclusive of the cost of vaccine, dispensing fee, administration fee and any applicable taxes imposed in connection with Covered Services.

Table 1

Immunization	Payment	Rate
Influenza - Standard Injectable Quadrivalent	Submit Claims to Insurance	N/A
Influenza - High Dose (65+)	Submit Claims to Insurance	N/A



**Clinic Location: A**

Location:	103 Overlook Ave haledon, NJ 07508	Date:	10/19/2020 Time: 3:00 pm - 5:00 pm	Contact:	Elizabeth Carr Phone: (201) 264-8972 Email: nurse@haledonboronj.com
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Immunization	Payment	Est. Shots
Influenza - Standard injectable Quadrivalent	Submit Claims to Insurance	18
Influenza - High Dose (65+)	Submit Claims to Insurance	7

For questions regarding this agreement please contact:

Name: Ameer Soliman  
Email: rxm.13083@store.walgreens.com  
Phone: (973) 389-2370

IN WITNESS WHEREOF, Client and Walgreens have executed this Agreement.

Business Name: Passaic County Department of Health

WALGREEN CO.

Name: Dr. Charlene Gungil

Name: Ameer Soliman

eSig:

eSig:

*Ameer Soliman*

Title: Health Officer

Title: Pharmacy Manager

Date: 09/16/2020

Date: 09/14/2020

Send Legal Notice To Client At:

Attn: Matthew P. Jordan  
401 Grand Avenue  
Paterson, NJ 07505

Send Legal Notice To Walgreens At:

Attn: Health Law - Divisional Vice President  
Healthcare Innovations Group  
200 Wilmot Rd, MS2222  
Deerfield, IL 60015  
cc:clinicalcontracts@walgreens.com

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200847

# WALGREENS COMMUNITY OFF-SITE CLINIC AGREEMENT TERMS AND CONDITIONS

## I. WALGREENS' RESPONSIBILITIES

1.1 Covered Services. Subject to the limitations or restrictions imposed by federal and state contracts, laws, and regulations, and the availability of the appropriate immunization, Walgreens will provide the Covered Services to Participants. With respect to such Covered Services, the Parties will comply with the procedures set forth herein. When required by state law, Walgreens will require Participants to provide a valid prescription from their physician or allow the health care professional to contact their physician to obtain a valid prescription; however, for influenza immunizations, Walgreens will be responsible for obtaining standing orders from physicians. Participants will be required to complete a Walgreens' vaccine administration record and consent form before receiving an immunization.

1.2 Professional Judgment. Walgreens may withhold Covered Services to a Participant for good cause, including but not necessarily limited to, Client's or Participant's (where applicable) failure to pay for Covered Services rendered; requests by Participant for services inconsistent with the legal and regulatory requirements; or where, in the professional judgment of the health care professional, the services should not be rendered.

1.3 Provision of Healthcare Professional. If the Parties agree in writing that Walgreens will provide Covered Services at off-site locations, Walgreens will provide Client with the appropriate number of qualified health care professionals and technicians to provide Covered Services at such off-site locations. Any requests for additional personnel will be subject to mutual agreement by the Parties and may require additional agreed-upon fees to be paid by Client to Walgreens in accordance with this Agreement.

## II. CLIENT'S RESPONSIBILITIES

2.1 Vouchers. If the Parties agree in writing that Walgreens will provide Covered Services upon receipt of a voucher, Client will provide Participants with a voucher (in a format agreeable to both Parties), which Participants may redeem at a participating Walgreens store location. Once the voucher is approved by both Parties it may not be modified. Client may not rescind, retract, reduce or deny payment owed to Walgreens for claims where Covered Services have been provided to its Participants, even if Client no longer considers the individual redeeming the voucher to be a Participant.

2.2 Off-Site Locations. If the Parties agree in writing, that Walgreens will provide Covered Services at off-site locations, Client will provide Participants with notice of the dates, times and locations for such off-site locations and provide a private, clean room location, tables and chairs for Walgreens' personnel and Participants. Additionally, Client guarantees that an average minimum of 25 immunizations will be administered to Participants at each of Client's off-site locations per influenza season (August - April) ("Site Minimum"), if Walgreens determines that the Site Minimum is not achieved for the influenza season (determined by taking the total number of immunizations administered at all off-site locations divided by the number of off-site locations in such influenza season ("Site Average")), at Walgreens' discretion, it will invoice Client for the difference between the Site Minimum and Site Average multiplied by the number of off-site events. The sum of which will be multiplied by the lowest reimbursement rate set forth in table in Attachment A and Client shall pay such amount within 30 days of being invoiced by Walgreens.

## III. PAYMENT AND BILLING

3.1 Payment. For Covered Services where: (i) Participant provides evidence of coverage under third-party insurance or a government funded program (e.g., Medicare) prior to the provision of Covered Services; (ii) and Walgreens is contracted such third-party insurance or government funded program, Walgreens will submit the claim for that Participant and any copayment, coinsurance, deductibles owed by the Participant will be collected at the time of service or billed at a later date. If such evidence is not provided at the time of service, Walgreens will either, as agreed to by the Parties, collect from the Participant or invoice the Client monthly at the lesser of the prices stated herein or the Usual and Customary Charge. If a claim for reimbursement is later denied, the Parties agree that Walgreens can seek reimbursement from the Participant. As used in this Agreement, "Usual and Customary Charge" shall refer to the amount charged to a cash customer for an immunization by the administering pharmacy at the time of administration, exclusive of: (i) sales tax; (ii) discounts claimed, and (iii) discounts provided for prescription drug savings card or other similar discounts. Client will reimburse Walgreens within 30 days from receipt of the monthly invoice and must be sent to the remittance address stated on the invoice. The invoice will contain the following

data elements, and no further information will be provided: Group ID, store number, prescription number, patient name, recipient number, physician name, cost, service fee, copayment amount, sales tax, total charge, date of service, and drug name/NOI. At the time of payment, Client will provide Walgreens with a written explanation of the specific claims for which payment is made.

3.2 Late Payment. All sums owed by Client to Walgreens will bear interest of 1.5% per month from the date payment is due until paid; however, in no event will such interest rate be greater than the rate permitted by law. Client shall be solely responsible for any and all costs incurred by Walgreens in seeking collection of any delinquent amounts owed by Client. Walgreens may invoice Client for interest and costs due under this Section on a monthly basis and payment will be due within 30 days from receipt.

## IV. TERM AND TERMINATION

4.1 Term and Termination. This Agreement will become effective on the Effective Date and shall continue in full force and effect for an initial term of one year. Upon expiration of the initial term, this Agreement will automatically renew for successive one-year terms. Either Party may terminate this Agreement at any time without cause by giving at least thirty (30) days' prior written notice to the other Party.

4.2 Effect of Termination. Termination will have no effect upon the rights or obligations of the Parties arising out of any transactions occurring prior to the effective date of such termination.

4.3 Waiver. No waiver by either Party with respect to any breach or default of any right or remedy and no course of dealing may be deemed to constitute a continuous waiver of any other breach or default or of any other right or remedy unless such waiver is expressed in writing by the Party to be bound.

## V. INSURANCE AND INDEMNIFICATION

5.1 Insurance. Each Party will self-insure or maintain at its sole expense, and in amounts consistent with industry standards, such insurance as may be necessary to insure each respective Party, its employees, and agents against any claim or claims for damages arising out of or in connection with its duties and obligations under this Agreement. Walgreens will automatically name Client as Additional Insured under its applicable insurance policy(ies). Evidence of such insurance can be downloaded from Walgreens' website. Client will provide a memorandum or certificate of insurance coverage to Walgreens upon request.

5.2 Indemnification. To the extent permitted by law, each Party will indemnify, defend, and hold harmless the other Party, including its employees and agents, from and against any and all third-party claims or liabilities arising from the negligence or wrongful act of the indemnifying Party, its employees, or agents in carrying out its duties and obligations under the terms of this Agreement. This Section will survive the termination of this Agreement.

## VI. GENERAL TERMS

6.1 Confidentiality of PHI. Both Parties warrant that they will maintain and protect the confidentiality of all individually identifiable health information specifically relating to Participants ("Protected Health Information" or "PHI") in accordance with the Health Insurance Portability and Accountability Act of 1996 and all applicable federal and state laws and regulations. However, nothing herein will limit either Party's use of any aggregated Participant information that does not contain PHI. This Section will survive the termination of this Agreement.

6.2 Advertising. Neither Party may advertise or use any trademarks, service marks, or symbols of the other Party without first receiving the written consent of the Party owning the mark and/or symbol with the following exceptions: Client may use the name and the addresses of Walgreens' locations in materials to inform Participants that Walgreens provides Covered Services. Any other reference to Walgreens in any Client materials must be pre-approved, in writing, by Walgreens.

6.3 Force Majeure. The performance by either Party hereunder will be excused to the extent of circumstances beyond such Party's reasonable control, such as flood, comado, earthquake, or other natural disaster, epidemic, war, material destruction of facilities, fire, acts of terrorism, acts of God, etc. In such event, the Parties will use their best efforts to resume performance as soon as reasonably possible under the circumstances.

6.4 Compliance. The Parties will comply with all applicable laws, rules, and regulations for each jurisdiction in which Covered Services are provided under this Agreement. Each Party will cooperate with reasonable requests by the other Party

for information that is needed for its compliance with applicable laws, rules, and/or regulations.

6.5 Assignment. Neither Party may assign this Agreement to a third-party without the prior written consent of the other Party, except that either Party will have the right to assign this Agreement to any direct or indirect parent, subsidiary or affiliated company or to a successor company without such consent. Any permitted assignee will assume all obligations of its assignor under this Agreement. No assignment will relieve any Party of responsibility for the performance of any obligations which have already occurred. This Agreement will inure to the benefit of and be binding upon each Party, its respective successors and permitted assignees.

6.6 Notices. All notices provided for herein must be in writing, sent by U.S. certified mail, return receipt requested, postage prepaid, or by overnight delivery service providing proof of receipt to the address set forth following the signature blocks. Notices will be deemed delivered upon receipt or upon refusal to accept delivery.

6.7 Entire Agreement. This Agreement, which includes any and all attachments, exhibits, riders, and other documents referenced herein, constitutes the entire and full agreement between the Parties relating to the subject matter herein and

supersedes any previous contract, for which the signatories are authorized to sign for, and no changes, amendments, or alterations will be effective unless reduced to a writing signed by a representative of each Party. Any prior agreements, documents, understandings, or representations relating to the subject matter of this Agreement not expressly set forth herein or referred to or incorporated herein by reference are of no force or effect.

6.8 Counterparts. This Agreement may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument, provided that each Party has received the other Party's executed instruments. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file (or similar format however designated), such signature shall create a valid and binding obligation of the Party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.

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# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

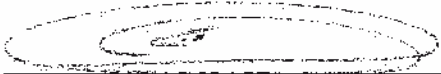
Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF PATERSON FOR MEDICAL SERVICES PROVIDED TO QUARANTINED INDIVIDUALS DURING THE PUBLIC HEALTH EMERGENCY, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

  
Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.

COUNTY COUNSEL

Health & Human Services

COMMITTEE NAME

Official Resolution#	R20200848							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-41							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF PATERSON FOR MEDICAL SERVICES PROVIDED TO QUARANTINED INDIVIDUALS DURING THE PUBLIC HEALTH EMERGENCY, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ.**

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, et seq. the property, finances, and affairs of every county shall be managed, controlled, and governed in the County of Passaic (hereafter “County”) by the Passaic County Board of Chosen Freeholders (hereafter “Board”), who shall exercise executive and legislative powers; and

**WHEREAS**, Coronavirus disease 2019 (hereafter “COVID-19) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

**WHEREAS**, on March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety, and welfare of the people of the State of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

**WHEREAS**, on June 30, 2020 the Board approved Resolution No. R20200521 authorizing an emergency housing agreement with Ramsey Hotel, LLC d/b/a Best Western Ramsey for individuals in quarantine because of COVID-19; and

**WHEREAS**, the City of Paterson (hereafter “City”) is going to provide personnel, equipment, and testing or individuals being quarantined because of COVID-19, pursuant to the memorandum of understanding between the County and City attached to and made part of this resolution; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Health and Human Services Committee and is being recommended to the Board for approval; and

**NOW, THEREFORE LET IT BE RESOLVED**, pursuant to N.J.S.A. 40:20-1, et seq., the Passaic County Board of Chosen Freeholders authorizes the memorandum of understanding between the County of Passaic and City of Paterson for medical services for individuals in quarantine because of COVID-19 during the Public Health Emergency.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution, including executing the memorandum of understanding stated herein.

MPJ

October 13, 2020

**CDC FOUNDATION MEDICAL PERSONNEL – CITY OF PATERSON**  
**MEMORANDUM OF UNDERSTANDING**

THIS AGREEMENT, made this \_\_\_\_ day of \_\_\_\_\_, 2020, by and  
between the

**COUNTY OF PASSAIC**

, its officers, agents, and employees, with offices at 401 Grand Street, Room 205,  
Paterson, NJ 07505; hereinafter referred to as “County;” and

**CITY OF PATERSON**

, its boards, officers, agents, and employees, with offices at 155 Market Street, Paterson,  
NJ 07505; hereinafter referred to as “Municipality;”

**WITNESSETH:**

WHEREAS, Coronavirus disease 2019 (hereafter “COVID-19”) is a contagious,  
and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

WHEREAS, on March 9, 2020, New Jersey Governor Philip Murphy, in order to  
protect the health, safety, and welfare of the people of the State of New Jersey, signed  
Executive Order No. 103, declaring a Public Health Emergency and State of Emergency  
exist in the State of New Jersey; and

WHEREAS, in an effort to mitigate the spread of COVID-19, the County is  
offering free accommodations to residents who are quarantining because he/she was  
either exposed to, or presumptive positive for COVID-19; and

WHEREAS, pursuant to Resolution R20200521 dated June 30, 2020, an Emergency Housing Agreement was entered into with RAMSEY HOTEL LLC, BEST WESTERN RAMSEY (hereafter "Best Western") to provide shelter/hotel rooms specifically set aside to quarantine individuals either exposed to or presumptive positive for COVID-19 at 1315 Route 17 South, Ramsey, New Jersey 07446; and

WHEREAS, there exists a need for testing for COVID-19 to determine if individuals quarantining at Best Western are clear of the virus and, if so, said individuals can be released from quarantine and must vacate the hotel rooms; and

WHEREAS, the Municipality has received grant monies from the Center for Disease Control Foundation (hereafter "CDC") to hire personnel to go to Best Western and provide, administer, and process the appropriate COVID-19 testing of said individuals presently quarantining/ residing at Best Western to determine the present COVID-19 status of said individuals;

NOW THEREFORE, in consideration of the terms and conditions set forth herein and for other good and valuable consideration, the receipt of which are hereby acknowledged, the Parties hereto agree as follows:

**I. Term and Termination.**

a. Term. The Agreement shall remain in effect for a term of IMMEDIATELY to December 31, 2020.

b. Termination for Cause. If either Party breaches any provision of this Agreement and if such breach is not cured within thirty (30) days after receiving written notice from the other party specifying such breach in reasonable detail, the non-breaching

party shall have the right to terminate this agreement by giving written notice thereof to the Party in breach, which termination shall go into effect immediately on receipt.

c. Termination without Cause. The County may terminate this Agreement without cause upon notice to Municipality in writing.

**II. Provision of Service.**

a. The Municipality agrees to provide personnel, equipment, and testing at Best Western and the County agrees to accept said personnel to test for COVID-19 at Best Western for the primary purpose of assisting the County in determining if quarantining individuals at Best Western can be released from quarantine and vacate the hotel rooms.

b. The Municipality acknowledges that it has received a CDC grant for the express purpose of hiring personnel and providing, administering, and processing COVID-19 testing. The Municipality will use grant funds received from the CDC to hire personnel to provide, administer, and process COVID-19 testing at no cost to the County at the Best Western and agrees to advise the County of the test results.

**III. Reporting.** The Municipality agrees to report to the County by its personnel the results of the COVID-19 testing so that the County can appropriately release quarantining individuals who must vacate the hotel rooms. Reporting shall be made to the County as is contained in Article VII, Notices herein.

**IV. Indemnification.** The County shall defend, indemnify, protect and hold harmless the Municipality, its officers, agents, servants, and employees from and against any and all suits, claims, demands or damages of any kind or nature, arising out of, or claimed to arise out of, any act, error, or omission of Municipality, its consultants, contractors, agents, servants and employees strictly in furtherance of this agreement.



V. Governing Law. This Agreement is being executed and is intended to be performed in the State of New Jersey and shall be governed in all respects by the laws of the State of New Jersey.

VI. Assignment. This Agreement shall not be assigned, delegated, or transferred by any Party without the written consent of the other parties; provided, however, that either Party may assign this Agreement to any successor by way of merger, consolidation, or sale of substantially all of its assets or of voting control of its securities. This Agreement is binding upon and inures to the benefit of the successors and permitted assigns of each respective Party to the extent necessary to carry out the intent of this Agreement.

VII. Notices. Any notices and other communications provided for in this Agreement to made by either of the parties to the other Party shall be in writing and shall be deemed given if delivered personally or sent by United States mail, registered or certified, postage paid, by overnight delivery service or express courier service, by electronic mail, return receipt, or by facsimile, with confirmation of receipt, at the following addresses:

a. To the County: Francine Vince, Director, Human Services Department, County of Passaic, 401 Grand Street, Room 506, Paterson, New Jersey 07505, [francinev@passaiccountynj.org](mailto:francinev@passaiccountynj.org), with a carbon copy via email to Kelly Ruffel, Deputy County Administrator, [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org).

b. To the Municipality: City of Paterson, \_\_\_\_\_ (name);  
\_\_\_\_\_ (address);  
e-mail address: \_\_\_\_\_.

VIII. Severability/Waiver. All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent

court, this Agreement shall be interpreted as if such invalid agreements or covenants were not contained herein. Should one or more covenants or conditions be waived by either party, such waiver shall not be deemed to waive or render unnecessary the consent or approval of the waiving party to or of any subsequent similar act by the other party.

**IX. Force Majeure.** Neither Party shall have any liability to the other Party for any failure or delay caused by events beyond the County or the Municipality's control, including, without limitation, be it failure to furnish necessary information, fire, flood, earthquake, sabotage and accident, if the Party affected shall give prompt notice of any such cause to the other Party. The Party giving such notice shall thereupon be excused from such of its obligations hereunder as it is thereby disabled from performing for so long as it is so disabled; provided however, that such affected Party commences and continues to take reasonable and diligent actions to cure such cause.

**X. Counterparts.** This Agreement may be signed in counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Any signature page delivered by facsimile or electronic image transmission shall be binding to the same extent as an original signature page. Any Party that delivers a signature page by facsimile or electronic image transmission shall deliver an original signature page by facsimile or electronic image transmission shall deliver an original counterpart to the other Party upon request.

**XI. Entire Agreement.** This Agreement contains all of the terms and conditions agreed upon by the parties and supersedes all other negotiations, representations, and understandings of the Parties, oral or otherwise, regarding the subject matter.

**XII. Amendment/Modifications.** This Agreement may be amended only by an instrument in writing signed by the Parties and effective as of the date stipulated therein. Moreover, for the amendment to be valid and binding on the County, it must be accompanied by a resolution authorizing same, or by written signature of said modification by the Passaic County Administrator, if based upon an emergent matter.

IN WITNESS WHEREOF of the foregoing provisions, the Parties have executed and delivered this Agreement as of the date set forth below.

ATTEST:

COUNTY OF PASSAIC

\_\_\_\_\_  
LOUIS E. IMHOF, Clerk  
BOARD OF CHOSEN  
FREEHOLDERS  
DATED: \_\_\_\_\_ 2020

\_\_\_\_\_  
CASSANDRA LAZARRA  
Director, BOARD OF  
CHOSEN FREEHOLDERS  
DATED: \_\_\_\_\_ 2020

As to form and legality:

\_\_\_\_\_  
MATTHEW P. JORDAN, ESQ.  
Passaic County Counsel  
DATED: \_\_\_\_\_ 2020

ATTEST:

CITY OF PATERSON

\_\_\_\_\_  
*Witness* (Print Name: \_\_\_\_\_)  
DATED: \_\_\_\_\_ 2020

\_\_\_\_\_  
DATED: \_\_\_\_\_ 2020

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

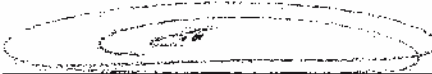
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

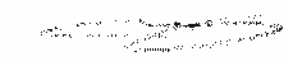
Agenda: RESOLUTION AUTHORIZING A STIGMA-FREE GRANT TO THE CITY OF PASSAIC, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HUMAN SERVICES

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Health & Human Services  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200849</b>							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-42							
CAF #	0-01-27-162-002-213							
Purchase Req. #	R0-05084							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING A STIGMA-FREE GRANT TO THE CITY OF PASSAIC, PURSUANT TO N.J.S.A. 40:20-1, ET SEQ.**

**WHEREAS**, pursuant to N.J.S.A. 40:20-1, et seq. the property, finances, and affairs of every county shall be managed, controlled, and governed in the County of Passaic (hereafter “County”) by the Passaic County Board of Chosen Freeholders (hereafter “Board”), who shall exercise executive and legislative powers; and

**WHEREAS**, the Department of Human Services (hereafter “Department”), through the Board, provides grants to Passaic County municipalities and non-profit organizations, for Stigma-Free programs to raise awareness, and educate residents on mental illness; and

**WHEREAS**, the Department is recommending a five hundred dollar (\$500.00) grant award through the Stigma-Free Mini Grant Program to the City of Passaic; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award these grants; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Health and Human Services Committee, and is being recommended to the Board for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to the executive and legislative powers vested in the Board of Chosen Freeholders in N.J.S.A. 40:20-1, et seq., that the amount of five hundred dollars (\$500.00) is awarded from the Stigma-Free Mini-Grant Program to the City of Passaic.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and the Director of the Board are authorized to take any other steps necessary to carry out the purpose of this resolution.

MPJ

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$500.00

APPROPRIATION: 0-01-27-162-002-213

PURPOSE: Resolution authorizing Stigma-Free grant to the city of Passaic.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

**Passaic County Stigma-Free Communities Mini-Grants**

Project Title: "See the Person Not the Condition"  
 Name of Agency or Municipality Applying: City of Passaic  
 Mailing Address: 330 Passaic Street, Passaic, NJ 07055  
 Telephone: 973-365-5740  
 Email Address: [tfischetti@cityofpassaicnj.gov](mailto:tfischetti@cityofpassaicnj.gov)  
 Target Municipality: City of Passaic

1. Provide a description of the stigma-free efforts, planned or already in place, in the targeted municipality.

The City of Passaic recognizes that stigma is the most prevalent barrier to individuals seeking help and recovering from the disease of mental disorders. To date, the City has not implemented any stigma-free efforts. However, the City is committed to this work and is seeking to use the requested funds to open a community wide dialogue about mental illness.

2. Provide a summary of stigma-free activities and/or awareness campaign(s) to be conducted (in-person activity nor required due to COVID-19).

The campaign will begin by placing information about the prevalence of mental health conditions, and more importantly resources available to our residents for them to seek help and to realize that they are not alone, on the City of Passaic web site. We will put an emphasis on the fact that with help and treatment people with mental disorders can recover. All information on both the web site and other venues will be in English and Spanish, as our City is 68% Latino and many residents have limited English proficiency. The Latino community suffers more than others in not understanding that resources are available. There are also cultural barriers that we seek to have our residents overcome.

Our next step will be to propose a resolution to our City Council that will recognize that stigma is the most prevalent barrier to people seeking help and recovering from the disease of mental disorders. This proclamation will help to open a community wide dialogue about mental illness. We will subsequently form a task force of the Passaic Municipal Alliance members, our Mayor, business owners, school officials, the police department, and other stakeholders. We already have a youth task force for substance abuse prevention that is willing to work on this closely related issue.

Our task force will plan and host a town hall meeting about stigma and recovery and we will conduct a mental health first aid training (with the help of mental health professionals) for residents and community groups. We will also conduct on-line mental health awareness and first aid trainings for City employees.

Lastly, we will print posters and flyers (in both English and Spanish) promoting the Stigma Free message and encouraging recovery. The posters will be placed in schools and businesses and flyers will be distributed at any health fairs the Alliance produces and/or participates in.

3. Describe other funding sources to support this initiative, if any:

There are no additional funds allocated to this effort. However, we will leverage approximately \$500.00 in kind services such as web site additions, Director's input with City Council, Mayor, etc., and personnel at health fairs.

4. Describe what the funding will be used for (attach a detailed budget):

Funding for the City of Passaic's campaign will be used to provide support for personnel staff, and to distribute materials for the promotion of events and information needed for campaign related services. All funding will be used to help the City eradicate the stigma associated with mental health disorders. The following is our proposed budget:

Personnel (10 hours @ 26.25)	\$262.50
Refreshments for volunteers	\$37.50
Printed material	\$200.00
<b>TOTAL</b>	<b>\$500.00</b>

5. Brief Program Summary:

The City of Passaic will initiate the "See the Person, Not The Condition" campaign by creating a task force that will join members of the Passaic Municipal Alliance, City Council, School Administration, police departments and local youth task force, to eradicate the stigma associated with mental health conditions. This campaign will promote educational awareness about mental health conditions and provide important resources available within the community by displaying it on the City of Passaic website.

All notices relevant to this proposal should be sent to the following designated agency contact person:

Name: Tom Fischetti Title: Director, Passaic Alliance

Address: 330 Passaic Street, Passaic, NJ 07055

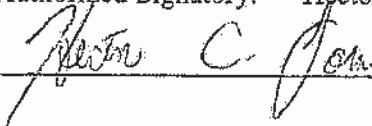
Telephone: 973-365-5740 Fax: \_\_\_\_\_

E-mail Address: [tfischetti@cityofpassaicnj.gov](mailto:tfischetti@cityofpassaicnj.gov)

As the duly authorized representative of the Board of Trustees of the entity named above, I certify that the information contained in this application, including the representations made in the Narrative and the expenses and revenues contained in the budget for the proposed project are accurate, and complete to the best of my knowledge, and I understand that proof of corporate status, copies of certified audits, articles of incorporations and bylaws, board membership lists, and other documents and assurances will need to be submitted prior to the actual award of funds, and that failure to submit such documents and assurances will lead to loss of the award.



Name and Title of Authorized Signatory: Hector Lora, Mayor

Signature  Date 7/23/2020

**Passaic County Stigma-Free Communities Mini-Grants**

Project Title: "See the Person Not the Condition"  
 Name of Agency or Municipality Applying: City of Passaic  
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Our task force will plan and host a town hall meeting about stigma and recovery and we will conduct a mental health first aid training (with the help of mental health professionals) for residents and community groups. We will also conduct on-line mental health awareness and first aid trainings for City employees.

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Anthony J. De Nova III

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Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC ROAD DEPARTMENT TO APPLY TO THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, AIR QUALITY, ENERGY & SUSTAINABILITY FOR THE NEW JERSEY'S ELECTRIC VEHICLE CHARGING GRANT PROGRAM. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works  
COMMITTEE NAME

Official Resolution#	R20200850							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-43							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

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RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC ROAD DEPARTMENT TO APPLY TO THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, AIR QUALITY, ENERGY & SUSTAINABILITY FOR THE NEW JERSEY'S ELECTRIC VEHICLE CHARGING GRANT PROGRAM**

**WHEREAS**, the Supervisor of Passaic County Roads is desirous of applying to the State of New Jersey Department of Environmental Protection, Air Quality, Energy & Sustainability for the grant entitled NJ's Electric Vehicle Charging Grant, as part of the It Pay\$ to Plug In Program, on behalf of the County of Passaic, for a requested amount of \$16,000.00; and

**WHEREAS**, the Program provides grants to offset the cost to purchase, install, and maintain electric vehicle charging stations in New Jersey and is designed to expand New Jersey's growing network of electric vehicle infrastructure, allowing residents, businesses, organizations, and government agencies to purchase and drive electric vehicles (EVs) and, thereby reduce greenhouse gases and other pollutants and improve air quality; and

**WHEREAS**, there is no match required by Passaic County and the Grant will reimburse the cost of purchasing, installing, and maintaining Level 1, Level 1, and DC Fast-Charging Stations for electric vehicles; and

**WHEREAS**, one (1) dual charging station will be installed at the Preakness Valley Golf Course lot located at 209 Totowa Road in Wayne, NJ and one (1) dual charging station will be installed at the Passaic County Art Center lot located at 675 Goffle Road in Hawthorne, NJ; and

**WHEREAS**, this matter was discussed on September 30, 2020 by the Public Works Committee and is recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Supervisor of Passaic County Roads to apply for the New Jersey's Electric Vehicle Charging Grant Program and accept grant funds, if awarded.

**LET IT BE FURTHER RESOLVED**, the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to apply for the Grant as set forth above and also to receive funds accordingly.

NAD

October 13, 2020



**It Pay\$ to Plug In:**  
**NJ's Electric Vehicle Charging Grant Program**  
**Application Form**

**APPLICANT INFORMATION**

NJ Vendor ID Number: **V00005134** (Obtain from NJSTART) Required to begin processing this application Application Date: **9/18/2020**

Applicant: **County of Passaic**

Employer Name for workplace charging projects (if different):

Applicant Type\*\* (Check only one):

Government	Corporation	Limited Liability	Other
<input type="checkbox"/> State	<input type="checkbox"/> New Jersey Corp.	<input type="checkbox"/> LLC (Company)	<input type="checkbox"/> Partnership
<input checked="" type="checkbox"/> County	<input type="checkbox"/> Out-of-State Corp.		<input type="checkbox"/> Sole Proprietorship
<input type="checkbox"/> Municipal			

\*\*If the Grantee is outside of New Jersey, the Grantee must submit their business registration certificate from the Department of Treasury and file a copy with the Grant Officer.

Mailing Address Line 1: **401 Grand Street**

Mailing Address Line 2:

City: **Paterson** State: **NJ** Zip: **07505**

Contact Person: **Kenneth A. Simpson** Phone: **973-881-4500** Email: **kenneths@passaiccountynj.org**

Application Preparer (if different than applicant): Phone: Email:

DUNS Number: **063148811** (Obtain from here)

Financial Officer's Name: **Richard Cahill** Title: **Director of Finance/CFO**

Grant Executor's Name: **Cassandra Lazzara** Title: **Freeholder Director**  
(Person authorized to sign the grant agreement on behalf of the applicant)

Resolution Certifier's Name: **Louis E. Imhof, III** Title: **County Clerk**  
(Person that will sign to certify that the resolution to accept the funding was passed. This person cannot be the same as the Grant Executor.)

Type of Governing Body (Check only one):

Mayor and Council     Township Committee     Board of Commissioners

Board of Freeholders     Board of Directors     Other: \_\_\_\_\_

Accounting Method:  Cash     Modified Accrual     Accrual     Other

Date Fiscal Year Ends: **12/31/2020**

Introduced on: **Ver. 01/2020**  
Adopted on: **October 13, 2020**  
Official Resolution#: **R20200850**





STATE OF NEW JERSEY  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
**AIR QUALITY, ENERGY & SUSTAINABILITY**



<p><b>Insurance:</b> The Grantee maintains and must continue to maintain the required insurance coverages as follows: (Check your coverage)</p>	<p>1. Comprehensive general liability  <input type="radio"/> Insurance  <input checked="" type="radio"/> Self-insurance  <input type="radio"/> Not required</p> <p>2. Automotive liability  <input type="radio"/> Insurance  <input checked="" type="radio"/> Self-insurance  <input type="radio"/> Not required</p>	<p>3. Worker's compensation  <input type="radio"/> Insurance  <input checked="" type="radio"/> Self-insurance  <input type="radio"/> Not required</p> <p>4. Employer's liability  <input type="radio"/> Insurance  <input checked="" type="radio"/> Self-insurance  <input type="radio"/> Not required</p>
<p>Certificates of insurance or documentation of self-insurance:</p>	<p><input checked="" type="checkbox"/> Are on file with the Department.  <input type="checkbox"/> Will be forthcoming within 30 days after the effective date of the agreement.  <input type="checkbox"/> Other (explain)</p>	

Kenneth A. Simpson  
Name  
*Kenneth A. Simpson*  
Signature

9/18/2020  
Date





*It Pay\$ to Plug In:*  
NJ's Electric Vehicle Charging Grant Program  
Project Information Form (Level 1 & Level 2)

Project Information	
Proposed Charging Station(s) Location (one form per facility or parking lot):	Street Address Line 1: 209 Totowa Road
	Street Address Line 2:
	City: Wayne County: Passaic
	State: NJ Zip Code: 07470

The responses to the following questions must apply to all the charging station equipment entered on this form. Use a separate Project Information Form for each set of unique responses. For example, if a project involves installing chargers at both a public parking lot and an employee only parking lot at the same location, then separate Project Information Forms are required.

Location's Primary Category (Check only one):

- Workplace
  Public Place
  Multi-Unit Dwelling

Is the location on government-owned property?  Yes  No

Are the charging station(s) listed below open to the general public?  Yes  No

Location's Primary Usage (Check only one):

- Employee Use
  Fleet Use
  Public Use
  Private Use

Location's Primary Type (Check only one):

- Leisure Destination
  College / University
  Public Park  
 Downtown Area
  Hotel / Motel
  Public Parking Lot or Garage  
 Retail Area – Not Downtown
  Transit Center
  Residential / Apartments / Condos  
 Other



**Charging stations being installed**

Please provide the number of each type of charging station you propose to install as well as the make and model or other relevant information to describe the charging station(s).

<b>Level 1 Charging Stations</b>	<b>Description</b>
Number: (5 port minimum)	Make: Model:
<b>Level 2 Charging Stations, single port</b>	<b>Description</b>
Number: (2 port minimum)	Make: Model:
<b>Level 2 Charging Stations, dual port</b>	<b>Description</b>
Number: 1 (2 port minimum)	Make: Charge Point Model: CT 4021-GW1

Kenneth A. Simpson

9/18/2020

Name

Date

Kenneth A. Simpson

Signature

Grant Requested: \$8000

Lease? Yes  No





*It Pay\$ to Plug In:*  
NJ's Electric Vehicle Charging Grant Program  
Project Information Form (Level 1 & Level 2)

**Project Information**

Proposed Charging Station(s) Location (one form per facility or parking lot):	Street Address Line 1: 675 Goffle Road
	Street Address Line 2:
	City: Hawthorne                      County: Passaic
	State: NJ                                      Zip Code: 07506

The responses to the following questions must apply to all the charging station equipment entered on this form. Use a separate Project Information Form for each set of unique responses. For example, if a project involves installing chargers at both a public parking lot and an employee only parking lot at the same location, then separate Project Information Forms are required.

**Location's Primary Category (Check only one):**

- Workplace     
  Public Place     
  Multi-Unit Dwelling

Is the location on government-owned property?  Yes  No

Are the charging station(s) listed below open to the general public?  Yes  No

**Location's Primary Usage (Check only one):**

- Employee Use     
  Fleet Use     
  Public Use     
  Private Use

**Location's Primary Type (Check only one):**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Leisure Destination        | <input type="checkbox"/> College / University | <input checked="" type="checkbox"/> Public Park            |
| <input type="checkbox"/> Downtown Area              | <input type="checkbox"/> Hotel / Motel        | <input type="checkbox"/> Public Parking Lot or Garage      |
| <input type="checkbox"/> Retail Area - Not Downtown | <input type="checkbox"/> Transit Center       | <input type="checkbox"/> Residential / Apartments / Condos |
| <input type="checkbox"/> Other                      |   |  |



Charging stations being installed	
Please provide the number of each type of charging station you propose to install as well as the make and model or other relevant information to describe the charging station(s).	
Level 1 Charging Stations	Description
Number: (5 port minimum)	Make: Model:
Level 2 Charging Stations, single-port	Description
Number: (2 port minimum)	Make: Model:
Level 2 Charging Stations, dual-port	Description
Number: 1 (2 port minimum)	Make: Charge Point Model: CT 4021-GW1

Kenneth A. Simpson

9/18/2020

Name

Date

*Kenneth A. Simpson*  
Signature

Grant Requested:	\$8000
------------------	--------

Lease? Yes  No

Form **W-9**  
 (Rev. October 2018)  
 Department of the Treasury  
 Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**County of Passaic**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 3

Exemption from FATCA reporting code (if any) C

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.  
**401 Grand Street**

6 City, state, and ZIP code  
**Paterson, NJ 07505**

7 List account number(s) here (optional)

Requester's name and address (optional)

See Specific Instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-					
or								
Employer identification number								
2	2	-	6	0	0	2	4	6

## Part II Certification

- Under penalties of perjury, I certify that:
- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
  - I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
  - I am a U.S. citizen or other U.S. person (defined below); and
  - The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here    Signature of U.S. person ▶ Kenneth L. Simpson    Date ▶ 9/18/2020

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



*It Pay\$ to Plug In: NJ's Electric Vehicle Charging Grants Program*

**Certification Checklist**

I certify that:

- The project location is not a private residential dwelling other than a multi-unit dwelling.
- An adequate power supply exists to provide power to all charging stations simultaneously. If such power supply does not exist, I certify that I will upgrade any and all necessary equipment.
- I will follow all State and Federal procurement rules which include obtaining a minimum of three bids, and having the quotes available for future audit review.
- The charging station(s) will be placed in parking spots restricted to electric vehicle parking only. The parking spots will be designated with appropriate signage and/or floor paint. A single-port charging station must have one EV-only parking spot; a dual-port charging station must have two EV-only parking spots.
- Charging stations must be ADA compliant and follow all applicable laws, ordinances, regulations and standards.
- The charging station must connect to a network by wired ethernet, Wi-Fi, or cellular connection. Level 1 charging stations are exempt from this network requirement.
- I am licensed to do business in New Jersey, as are any contractors used to complete the project, as listed on the Subcontractor Certification Form.
- I have title ownership to the site or facility where the proposed charging station is being installed;  
or  I have attached written approval for charging station installation and use for a minimum of five (5) years from the title owner of the property; or  
 I will submit within twenty-one (21) days written approval for charging station installation and use for a minimum of five (5) years from the title owner of the property.
- For charging stations associated with an eMobility program:  
 I have attached written documentation indicating that eMobility vehicles have been secured or will be secured by the date of installation of the charging stations; or  
 I will submit within 21 days written documentation indicating that eMobility vehicles have been secured or will be secured by the date of installation of the charging stations.
- The charging station(s) will be kept operational and in service for a minimum of five (5) years.
- I have identified the party responsible for maintenance and repair of the charging station(s) and have a plan to minimize theft of service or vandalism of charging station(s), as applicable.

(continued on next page)



- I will provide utilization information from the charging stations by establishing quarterly recurring data transfers to NJDEP for the duration of the five (5) years. For non-networked stations, the applicant must provide NJDEP with quarterly data reporting on electricity use and number of regular users, to the best extent possible. I understand that the NJDEP is primarily interested in how much the charging stations are being used, the costs to operate them, and how many commuting miles are being satisfied by workplace charging.
- All required permits and approvals will be obtained prior to installation and use of the charging station(s) and the charging station(s) will comply with applicable federal, state, and local laws, to the best of my knowledge.

Signature of Grant Executor: _____	
_____	Date: _____
Print Name: _____	Title: _____
<p>"I certify under penalty of law that I believe the information provided in this document is true, accurate and complete. I am aware that there are significant civil and criminal penalties, including the possibility of fine or imprisonment or both, for submitting false, inaccurate or incomplete information."</p>	

The NJDEP reserves the right to request documentation and perform site visits to ensure compliance with the above requirements.



### It Pay\$ to Plug In: NJ's Electric Vehicle Charging Grant Program

#### Deadlines Acknowledgement Form

I certify that I have been informed and agree to the below deadlines. I also understand that if I do not meet one of these deadlines, my application and/or grant agreement will be canceled:

- Completed application – 3 weeks from initial submission
- Returned completed and signed grant agreement to NJDEP – 60 days from receipt
- Revisions (if needed) to grant agreement – 3 weeks from return to NJDEP
- Reimbursement request submitted to NJDEP –
  - o Level 1 and Level 2: 9 months from grant execution
  - o DC Fast Charger: 12 months from grant execution
- Revisions to reimbursement request (if needed) – 3 weeks from submission

Signature of Grant Executor: _____	
	Date: _____
Print Name: _____	Title: _____
<p>"I certify under penalty of law that I believe the information provided in this document is true, accurate and complete. I am aware that there are significant civil and criminal penalties, including the possibility of fine or imprisonment or both, for submitting false, inaccurate or incomplete information."</p>	

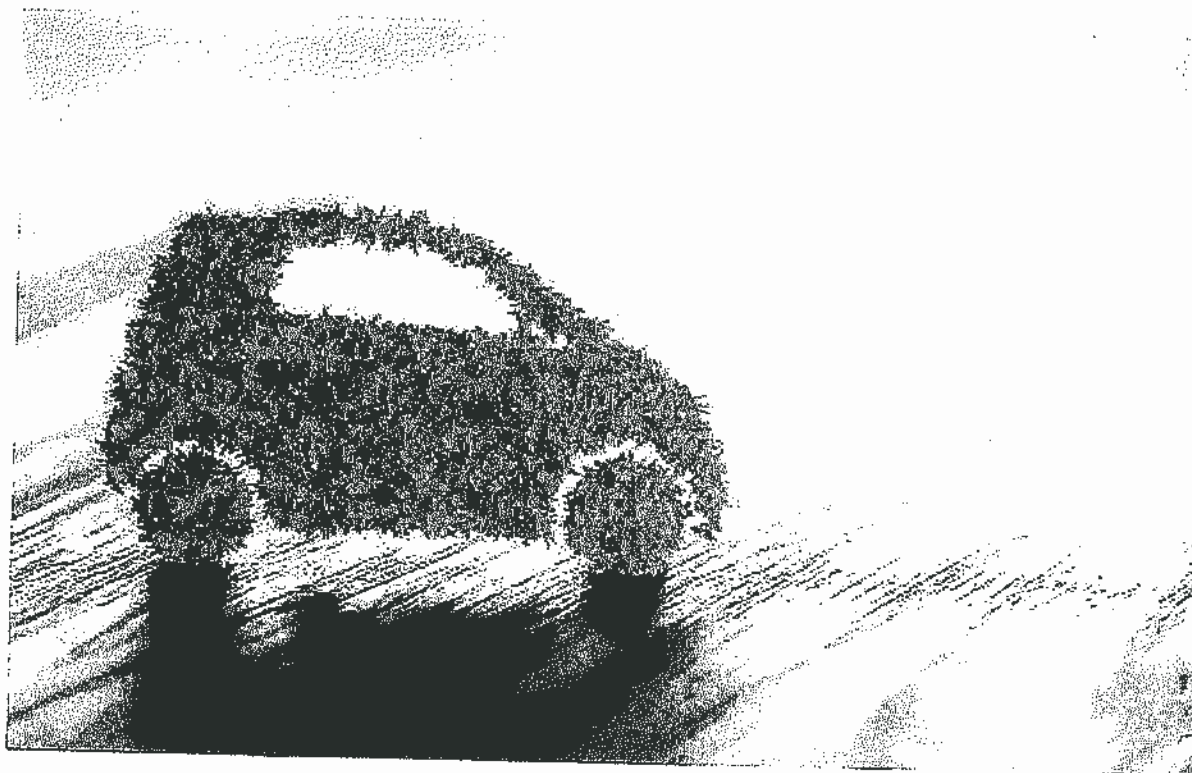
The NJDEP reserves the right to request documentation to ensure compliance with the above requirements.



*It Pay\$ to Plug In:*  
**NJ's Electric Vehicle Charging Grant Program**  
**Overview and Instructions**



Version 4/2020



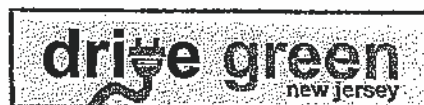
Introduced on: 10/04/2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200850





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## 1.0 Background

*It Pay\$ to Plug In* (Program) provides grants to offset the cost to purchase, install, and maintain electric vehicle charging stations in New Jersey. This program is designed to expand New Jersey's growing network of electric vehicle infrastructure, allowing residents, businesses, organizations, and government agencies to purchase and drive electric vehicles (EVs). EVs reduce greenhouse gases and other pollutants and improve air quality.

### 1.1 Program Overview

The Program is a reimbursement program that reduces the cost of purchasing, installing, and maintaining Level 1, Level 2, and DC Fast Charging stations at qualifying locations that provide public, workplace, multi-unit dwelling, eMobility, and corridor charging. Public and private entities may participate in the Program.

Additional information about the Program can be found on the DriveGreenNJ website at [www.drivegreen.nj.gov/plugin.html](http://www.drivegreen.nj.gov/plugin.html).

### 1.2 Program Contacts

All Program questions should be directed to the Bureau of Mobile Sources:

Bureau of Mobile Sources  
Mail Code 401-02E  
PO Box 420  
Trenton, NJ 08265-0420  
Phone: (609) 292-7953  
Email: [DriveGreen@dep.nj.gov](mailto:DriveGreen@dep.nj.gov)

## 2.0 Definitions

**A** is Amps.

**Applicant** is the entity that owns or is responsible for the operation of the Charging Stations. The applicant is the recipient of the reimbursement grant.

**CHAdEMO** is a type of DCFC connector standard on some Asian EVs, including the Nissan Leaf.

**Corridors** are heavily-traveled roadways: toll roads, interstates, US routes, and NJ routes.

**DC Fast Charging Station (DCFC)** is a protocol for rapidly charging EV batteries by supplying power directly to the batteries in the form of direct current voltage, rather than going through a vehicle charging circuit. Typical power outputs are several hundred VDC at several hundred amps. There are two different standard connectors used for DCFC: SAE J1772 CCS (combo connector) and CHAdEMO.



**Electric Vehicle (EV)** is a four-wheel light duty vehicle capable of highway speeds that is powered fully or in part by an electric motor and is rechargeable from an external connection to an off-board electrical source.

**Electric Vehicle Supply Equipment (Charging Station)** is the physical location a vehicle will plug in to charge. It includes all hardware and software required to connect an electric vehicle to a suitable electrical supply. A typical charging station consists of a console wired into the electrical supply and a cable and connector to plug into the electric vehicle.

**eMobility** is shared mobility, such as electric taxis, car sharing, and ride hailing services.

**Installation Date** is the date on which the charging station is affixed to its permanent location, connected to the electrical source, and ready for use (including connection to a network if applicable).

**Installation Location** is a parking lot, flat lot, or designated area associated with the public place, workplace, multi-unit dwelling, or corridor. Projects that feature parking lots of immense area may be separated by building or entrance (ex. Shopping malls, sports stadiums, etc).

**Installer** is the entity that installs the charging station. The Installer may or may not be the same as the Equipment Owner

**It Pay\$ to Plug In (Program)** is a program that provides incentives for the purchase and installation of electric vehicle charging stations in New Jersey. It is run by the New Jersey Department of Environmental Protection's Bureau of Mobile Sources.

**kW** is kilowatts.

**Level 1 Charging Station (Level 1)** is an EV charging protocol providing 120 VAC up to 12 A. Power is supplied via an SAE J1772 connector.

**Level 2 Charging Station (Level 2)** is an EV charging protocol providing 240 VAC at currents ranging from 12 A to 80 A. Power is supplied via an SAE J1772 connector. The most common Level 2 charging stations are 30 A to 40 A.

**Multi-Unit Dwelling (MUD)** is multi-family residences, including apartments, condominiums, and townhouses. There must be a minimum of 4 units.

**NJDEP** is the New Jersey Department of Environmental Protection.

**Port** is one charging station connection to one vehicle, capable of supplying the full rated power of the charging station. In the case of Level 2 charging stations, a port is one SAE J1772 connector. In the case of DCFC stations, one port may include both a CHAdeMO and CCS connector if only one connector can be used at a time. In all cases, if a charging station has multiple connectors but reduces the power to each connector when multiple vehicles are plugged in, then this counts as only one port.

**Program Administrator** is the Bureau of Mobile Sources which is responsible for receiving and reviewing applications for the Program, responding to questions from Program participants, and conducting other administrative tasks related to the Program.



SAE J1772 or J1772 is a North American standard connector for plugging into EVs, established by the SAE International. The standard includes physical, electrical, communication, and performance requirements. The J1772 connector is used for both Level 1 and Level 2 charging.

SAE J1772 CCS or "combo connector" is the protocol standard that adds pins to the J1772 connector to allow DC fast charging. This connector is most commonly supported by North American and European EVs equipped for fast charging.

Site Owner is the owner of the site at which the charging station is installed. The Site Owner may or may not be the same as the applicant.

VAC is volts alternating current.

VDC is volts direct current.



### 3.0 Program Eligibility

#### 3.1 Applicant Eligibility

To be eligible for the Program, an applicant must meet the following conditions:

- Be licensed to do business in New Jersey, including businesses, government entities, non-profit organizations, educational institutions, and multi-unit dwellings (apartments, condominiums, and townhouses). Private residential dwellings other than multi-unit dwellings are not eligible for grants.
- The applicant must comply with the requirements in the Certification Checklist and the Deadlines Acknowledgement Form.
- The applicant may be asked to provide access to the charging stations for site visits by program staff to verify installation.
- Level 1 and Level 2 charging station applicants may not be approved for more than \$500,000.00 in projects in a calendar year.
- Previous applications submitted are subject to the previous Terms & Conditions of the Program. The revised requirements in this document will only be applied to new applications submitted after April 22, 2020.

#### 3.2 Location Eligibility

Eligible locations include:

##### Level 1 and Level 2 Charging Stations

- Workplaces: Charging stations for employees who drive electric vehicles. Examples include chargers for employees who drive electric vehicles to work, chargers for fleet vehicles, and visitors if desired. We recommend (but do not require) that employers with more than 50 employees use an employee survey (sample provided in "Plug-In Electric Vehicle Handbook for Workplace Charging Hosts") to determine the number of Level 1 and Level 2 charging stations that may be needed to satisfy demand.



- **Public Places:** Charging stations that are exclusively available to the general public. Examples include, but are not limited to, charging station in downtown areas, public parking lots and garages, hotels, transit centers, destinations and attractions, colleges and universities, retail parking areas, and public parks.
- **Multi-Unit Dwellings:** Charging stations for multi-family residences, including apartments, condominiums, and townhouses. There must be a minimum of 4 units.
- **eMobility:** Charging stations that are associated with shared mobility programs, such as electric taxicabs, car-sharing programs, or ride hailing services.

#### DC Fast Charging Stations

- **Corridors:** Charging stations located within one (1) mile driving distance from an exit or intersection along designated major travel corridors. See definition on page 3. The site must not have any existing DC Fast Charging Stations in operation.
- **eMobility:** Charging stations that are included in shared mobility, car-sharing programs, or ride hailing services.



### 3.3 Charging Station Eligibility

The following requirements apply to Level 1, Level 2, and DC Fast charging stations:

- Each charging station must be located at a parking space that is designated for electric vehicles only and marked with appropriate signage and floor paint outlining the parking spots. A dual-port charging station must have two EV-only parking spaces.
- Parking spaces shall be adequately lit from dusk to dawn and located safe from flow of traffic.
- Bollards shall be placed to protect the charging station equipment. Any stand-alone charging station bollards should be 3 to 4-feet high with concrete footings placed to protect the electric vehicle supply equipment (EVSE) from accidental impact and to prevent damage from equipment used for snow removal.
- Must be installed in New Jersey.
- Must be kept operational and in service for a minimum of five (5) years.
- Charging stations must be ADA compliant and follow all applicable laws, ordinances, regulations and standards.  
([https://afdc.energy.gov/files/u/publication/WPCC\\_complyingwithADArequirements\\_1114.pdf](https://afdc.energy.gov/files/u/publication/WPCC_complyingwithADArequirements_1114.pdf))
- Must be tamper-resistant and deter vandalism.
- Must incorporate a cord management system or method to minimize the potential for cable entanglement, user injury, or connector damage.
- Charging station display screens shall be user friendly and easy to operate. Display shall be readable in direct sunlight and at night. Display must be protected from malfunctions due to condensation and normal local weather conditions.
- Must be capable of operating over an ambient temperature range of minus 22 to 122 degrees Fahrenheit with a relative humidity of up to 95%.
- Charging stations shall be certified to one of the following options:
  - Underwriters Laboratories (UL) 2594 (Standard for Electric Vehicle Supply Equipment); or
  - An equivalent Nationally Recognized Testing Laboratory (NRTL) program to demonstrate compliance with appropriate product safety test standards. A complete list of accredited NRTLs can be found online at: <https://www.osha.gov/dts/otpc/nrtl/nrtllist.html>. Supporting evidence must be provided.



- Networked charging stations must display real-time operational status on a smartphone application, with a thorough network-specific application or third-party aggregator.
- Public charging stations must be accessible by all drivers regardless of network memberships or subscriptions, and drivers must not be required to pay a subscription fee or otherwise obtain a membership in any network, club, association, or organization as a condition of using such electric vehicle charging station.
- For charging station sessions that require payment, real-time pricing and fee information shall be displayed on device or payment screen.

Resources for charging station hosts are available at <https://www.drivegreen.nj.gov/dg-charging.html>

### Level 1 Charging Stations

- Applicants must install a minimum of 5 charging ports.
- Each station must be capable of providing electric power at each plug at a minimum of 1.4kW continuous.

### Level 2 Charging Stations

- Applicants must install a minimum of 2 charging ports per location and may apply for a maximum of 20 ports per location.
- Each port must offer a SAE J1772 compatible connector.
- Each port must be capable of providing a minimum of 7.2kW continuous.

The charging station must connect to a network by wired ethernet, Wi-Fi, or cellular connection. (See Network and Data Reporting Requirements below for more information.)

### DC Fast Charging Stations

- Must be located on a corridor or within one (1) mile driving distance from an exit or intersection or part of an eMobility project.
- The charging station must be exclusively available to the general public unless it is part of an eMobility project.
- Applicants must install a minimum of 2 charging ports per location.
- Applicants may only receive reimbursement for 2 charging ports per location. Additional ports may be installed, but they will not be covered by the grant program.
- Each charging station must offer both CHAdeMO and SAE CCS charging protocol connectors and shall be considered to be one port.
- For corridor charging stations, each port must be capable of providing a minimum of 150kW continuous to each vehicle that is charging. If multiple vehicles may be charged simultaneously at the same station or location, the power available to each vehicle shall not be less than 150kW.
- The charging station must connect to a network by wired ethernet, Wi-Fi, or cellular connection. (See Network Requirements below for more information.)
- The charging station shall use the latest approved version of the Open Charge Point Protocol.
- Charging stations that require payment must at minimum be equipped with a credit card reader that allows users to pay using credit and debit cards without incurring excessive fees, inconvenience, or delays compared to other payment methods. Multiple point-of-sale payment methods are encouraged; additional payment options may include, but are not limited to, pay per use subscription methods, RFID or smart cards, toll-free telephone numbers, and smart phone applications.



- Charging stations must maintain a 95% annual uptime requirement. Should repair be necessary, service must be contacted within 24 hours and the station up and fully operational within 48 hours to ensure a 95% annual uptime guarantee.
- Charging stations must be accessible to the general public 24 hours a day and 7 days a week. Charging stations must provide customer support service that is available 24 hours a day, 7 days a week via a toll-free telephone number posted on or near the charging station, and that is clearly visible to the user.

### 3.4 Network and Data Reporting Requirements

Network must provide the option for remote management and access control.

Stations shall collect usage data for data reporting, including, but not limited to:

- Charging data such as date and time of usage (start and stop times);
- Number of charging events;
- Total energy (kWh) per charging event;
- Total dollar amount charged to the user (if applicable);
- Station status and health in real time;
- Malfunction or operating errors;
- Unique ID for identifying the EVSE;
- Other non-dynamic EVSE information such as GPS ID; and
- Percentage or length of time of station downtimes.

Usage data shall be provided to the DEP Bureau of Mobile Sources on a quarterly basis. The grant agreement will provide specific data to be submitted and the required data format to be used.

## 4.0 Reimbursement Amounts and Eligible Costs

To ensure reimbursement under this program, do not purchase or begin installing a charging station until NJDEP has approved this application and has finalized a grant agreement between NJDEP and the applicant.

Eligible costs include those costs necessary for, and directly connected to, the acquisition, installation, operation and maintenance of new charging stations. Eligible costs include a maintenance agreement and network subscription for up to five (5) years. Signage and painting specific to the EV parking spots are eligible installation costs. The following are not eligible costs: purchase or rental of real estate, other capital costs (e.g., construction of buildings, parking facilities, etc.) or general maintenance (i.e., maintenance other than of the charging equipment).

Upon completion of work in accordance with the eligibility criteria and grant agreement requirements, NJDEP will reimburse each applicant for a percentage of eligible costs, up to a maximum of:

- Level 1: \$750 per Level 1 charging port;
- Level 2: \$4,000 per Level 2 charging port;
- DC Fast Charger: \$200,000 per location (2 port minimum).



Location	Exclusively available to the general public	Located on government-owned property	Located on non-government-owned property
Public place	Yes	100% up to maximum	80% up to maximum
Workplace	No	60% up to maximum	60% up to maximum
Multi-unit dwelling	No	60% up to maximum	60% up to maximum
Corridor*	Yes	100% up to maximum	80% up to maximum



\*corridor location as Identified by the strategic mapping.  
 Reimbursement will not exceed payment receipts.  
 eMobility reimbursements will vary depending on location and availability to the public.  
**Reimbursement is contingent upon availability of funding.**

**Leasing Option:**

Lease payments in accordance with the above maximum reimbursement amounts and applicable percentages are an eligible cost. Payments will be disbursed yearly for the length of a five-year lease or until maximum grant amount is reached.

**5.0 Approval and Selection Process**

**Level 1 and Level 2 Charging Stations**

Applicants will be considered on a first-come, first-served basis, and funds will be allocated to approved projects until depleted.

The NJDEP reserves the right to limit the number of approved charging ports per applicant.

**DC Fast Charging Stations**

Applicants will be considered after the closing of the competitive solicitation period. Corridor DCFC locations will be evaluated on the following selection criteria:

- 150kw charger
- DCFC suitability scores
- Current and projected EV registration concentrations
- Gaps in coverage along major corridors (to comply with the 25 mile EV Law requirement)
- Proximity to amenities. \*

\*Proximity shall be measured in driving distance.

**eMobility Stations**

Applicants with projects in disproportionately impacted communities will receive priority for funding.

The NJDEP reserves the right to limit the number of approved charging stations per applicant.





## 6.0 Procedure

### Level 1 and Level 2 Charging Station Procedure

1. Complete the Application, Level 1 and Level 2 Project Information Form, Certification Checklist, Deadlines Acknowledgement Form, and W-9 form and submit to NJDEP Bureau of Mobile Sources at DriveGreen@dep.nj.gov. Also, you must register your organization for NJSTART if you have not already done so.
2. NJDEP will review the information submitted and notify the applicant as to whether or not the proposed charging station(s) were approved. For those projects that qualify, NJDEP will provide and execute a grant agreement (DEP-069MG or DEP-069G) with the applicant. The applicant will be required to sign and must meet all requirements of the grant agreement and attachments. To ensure reimbursement under this program, do not purchase or begin installing a charging station until this agreement is finalized.
3. Installation of the charging stations must be completed within nine months of NJDEP grant execution.
4. After installation, the applicant must submit the following to the NJDEP Bureau of Mobile Sources at DriveGreen@dep.nj.gov:
  - a. Reimbursement Request Form
  - b. Invoices
  - c. Proof of Payment
  - d. Installed Site Photo: photo of the charging station installed so the equipment is visible at its site
  - e. Display Screen Photo: photo of the display screen to verify the charging station is operational and connected to the network if applicable.
  - f. Serial Number Photo: photo of the serial number on each charging station
5. The applicant must also report the new station to the Alternative Fuels Data Center for listing on their website and maps (<https://afdc.energy.gov/stations/#/station/new>). Chargers that are restricted to employee use only or fleet use only may be designated as "private" in the "Type of Access" field.
6. NJDEP will review these invoices to determine if costs are appropriate to the agreed upon project, and if so, issue a check for the approved grant amount not to exceed payment receipts. Although NJDEP will reserve funding for each application approved, reimbursement will occur only after the work has been completed in a manner that satisfies the NJDEP grant criteria and the charging station has been placed in service.



### DC Fast Charging Station Procedure

1. Complete the Application, DCFC Project Information Form, Certification Checklist, Deadlines Acknowledgement Form, and W-9 form and submit to NJDEP Bureau of Mobile Sources at





[DriveGreen@dep.nj.gov](mailto:DriveGreen@dep.nj.gov). Also, you must register your organization for NJSTART if you have not already done so.

2. The applicant must also submit evidence of site control at the time of application. Evidence of site control could be a letter of intent from the site host (for commercial entities) or a board resolution authorizing the project (for municipal entities).
3. Once the application period closes, NJDEP will review the information submitted and rank all submitted applications based on the ranking criteria.
4. NJDEP will notify the applicant as to whether or not the proposed charging station(s) were approved. For those projects that are approved, NJDEP will provide and execute a grant agreement (DEP-069G) with the applicant. The applicant will be required to sign and must meet all requirements of the grant agreement and attachments included. To ensure reimbursement under this program, do not purchase or begin installing a charging station until this agreement is finalized.
5. Within 3 months from grant execution, the applicant must provide proof of the following milestones:
  - Approval for new services from the utility at the power levels required, if not behind the meter
  - Detailed site design including site engineering, electrical, and signage plan
  - Fully-executed site host agreement (where the applicant is not the site host)
  - Evidence that applications for local permits and approvals have been submitted
6. Within 6 months from grant execution, the applicant must provide proof that all necessary approvals were obtained and physical construction has started.
7. Installation of the charging stations must be completed within 12 months of NJDEP grant execution with the option for a 6-month extension.
8. After installation, the applicant must submit the following the NJDEP Bureau of Mobile Sources at [DriveGreen@dep.nj.gov](mailto:DriveGreen@dep.nj.gov):
  - Reimbursement Request Form
  - Invoices
  - Proof of Payment
  - Installed Site Photo: photo of the charging station installed so the equipment is visible at its site
  - Display Screen Photo: photo of the display screen to verify the charging station is operational and connected to the network.
  - Serial Number Photo: photo of the serial number on each charging station
9. The applicant must also report the new station to the Alternative Fuels Data Center for listing on their website and maps(<https://afdc.energy.gov/stations/#/station/new>).
10. NJDEP will review these invoices to determine if costs are appropriate to the agreed upon project, and if so, issue a check for the approved grant amount not to exceed payment receipts. Although NJDEP will reserve funding for each application approved, final reimbursement will occur only after the work has been completed in a manner that satisfies the NJDEP grant criteria and the charging station has been placed in service.

## 7.0 Ongoing Requirements

Applicants must continue to own and operate the charging equipment for a period of no less than five (5) years from the date of installation.



STATE OF NEW JERSEY  
 DEPARTMENT OF ENVIRONMENTAL PROTECTION  
**AIR QUALITY, ENERGY & SUSTAINABILITY**



For networked stations, the applicant must provide usage data to the DEP Bureau of Mobile Sources on a quarterly basis for the duration of the five (5) years. For non-networked stations, the applicant must provide NJDEP with quarterly data reporting on electricity use and number of regular users, to the best extent possible. The grant agreement will provide specific data to be submitted and the required data format to be used.

NJDEP may require applicants to participate in surveys and may request participation from applicants in other research efforts that support Program goals.

Grantees that fail to meet the requirements for years-in-service, up-time, and routine delivery of data may be declared ineligible for future charging stations grants from the DEP.



Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200850





**EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY**  
**NEW JERSEY STATE APPROVED COOPERATIVE PRICING SYSTEM #65MCESCCPS**  
**ELECTRIC VEHICLE CHARGING STATIONS BID #ESCNJ 18/19-40**  
 Contract Term Year 1: 3/22/19 - 3/21/21 (with extensions as permitted by NJ law)

**TIMOTHY P. BRYAN ELECTRIC CO., INC.**  
 1926 CHESTNUT AVENUE  
 TRENTON, NJ 08611

**ALL COUNTIES SERVED**

Item #	ChargePoint® Express100DC Commercial Charging Stations	% Discount	Year 1 ESCNJ Contract Price
1	ChargePoint® Model # CPE100I-CMB - Single port, single connector, 24 kW, CCS1 connector	5%	\$11,875.00
2	ChargePoint® Model # CPE100I-CMB - Single port, single connector, 24 kW, CHAdeMO connector	5%	\$13,300.00
3	Station Activation and Configuration	0%	\$349.00
4	ChargePoint® Commercial Service Plan	5%	\$532.00
5	ChargePoint® Service Provider Plan	5%	\$912.00
6	ChargePoint® Assure/Year for 1st Year - Discount available for prepaid years	5%	\$950.00
7	ChargePoint® Model CPE100I-STAND-Bollard Stand	5%	\$1,566.55
8	ChargePoint® Model CPE100I-CCM-Concrete Mounting Kit	5%	\$90.25
9	ChargePoint® Express Site Validation - CPEXPRESS-SITEVALID	10%	\$270.00
Item #	ChargePoint® Express200DC Commercial Charging Stations	% Discount	Year 1 ESCNJ Contract Price
1	ChargePoint® Model # CPE200T-S-CHD-CMB - Single Port, Dual Connector, 50kW, CHAdeMO	5%	\$34,010.00
2	Station Activation and Configuration	0%	\$349.99
3	ChargePoint® Commercial Service Plan/Year for 1st Year - Discount available for prepaid years	5%	\$532.00
4	ChargePoint® Service Provider Plan - (Enterprise Plan)	5%	\$912.00
5	ChargePoint® Assure/Year for 1st Year - Discount available for prepaid years	5%	\$3,325.00
6	ChargePoint® Model CPE200I-CCM-Concrete Mounting Kit	5%	\$90.25
7	ChargePoint® Express Site Validation - CPEXPRESS-SITEVALID	10%	\$270.00
Item #	ChargePoint® Express250DC Commercial Charging Stations	% Discount	Year 1 ESCNJ Contract Price
1	ChargePoint® Model # CPE250C-500-CCS1-CHD - Express 250 Station (50 kW) includes 2x Power	10%	\$32,220.00
2	ChargePoint® Model # CPE250C-625-CCS1-CHD - Express 250 Station (62.5 kW) includes 2x Power Modules, 1x CCS1 cable, 1x CHAdeMO cable	10%	\$36,720.00
3	Other cable combinations are available using CCS1, CCS2 and CHAdeMO connectors	0%	\$0.00
4	Station Activation and Configuration	0%	\$349.00
5	ChargePoint® Commercial Service Plan/Year for 1st Year - Discount available for prepaid years	5%	\$532.00
6	ChargePoint® Service Provider Plan - (Enterprise Plan)	5%	\$912.00
7	ChargePoint® Assure/Year for 1st Year - Discount available for prepaid years	5%	\$3,990.00
8	ChargePoint® Express Site Validation - CPEXPRESS-SITEVALID	10%	\$270.00



**EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY**  
**NEW JERSEY STATE APPROVED COOPERATIVE PRICING SYSTEM #65MCESCCPS**  
**ELECTRIC VEHICLE CHARGING STATIONS BID #ESC NJ 18/19-40**  
 Contract Term Year 1: 3/22/19 - 3/21/21 (with extensions as permitted by NJ law)

**TIMOTHY P. BRYAN ELECTRIC CO., INC.**  
 1926 CHESTNUT AVENUE  
 TRENTON, NJ 08611

Item #	ChargePoint® CPF25 Level 2 Commercial Charging Stations	% Discount	Year 1 ESCNJ Contract Price
1	ChargePoint® Model # CPF25-L18 - Single wall mount, 5.4 m. (18') Cord	15%	\$1,275.00
2	ChargePoint® Model # CPF25-L18-PD - Single Pedestool Mount, 5.4 m (18') Cord	15%	\$1,785.00
3	ChargePoint® Model # CPF25-L18-PD-Dual - Two Stations with Dual Pedestool Mount, 5.4 m (18') Cord	15%	\$3,123.75
4	ChargePoint® Model # CPF25-L18-CMK6 - Single Wall Mount, 5.4 m. (18') Cord and Cord Management Kit	15%	\$2,235.50
5	ChargePoint® Model # CPF25-L18-CMK6-PD - Single Pedestool Mount, 5.4 m (18') Cord and Cord Management Kit	15%	\$2,660.50
6	ChargePoint® Model # CPF25-L18- CMK6-PD-Dual - Two Stations with Dual Pedestool Mount, 5.4 m (18') Cord and Cord Management Kit	15%	\$3,956.75
7	ChargePoint® Model # CPF25-L23 - Single Wall Mount, 7.0 m. (23') Cord	15%	\$1,317.50
8	ChargePoint® Model # CPF25-L23-PD - Single Pedestool Mount, 7.0 m (23') Cord	15%	\$1,827.50
9	ChargePoint® Model # CPF25-L23-PD-Dual - Two Stations with Dual Pedestool Mount, 7.0 m (23') Cord	15%	\$3,208.75
10	ChargePoint® Model # CPF25-L23-CMK8 - Single Wall Mount, 7.0 m. (23') Cord and Cord Management	15%	\$2,788.00
11	ChargePoint® Model # CPF25-L23-CMK8-PD - Single Pedestool Mount, 7.0 m (23') Cord and Cord Management Kit	15%	\$3,213.00
12	ChargePoint® Model # CPF25-L23- CMK8-PD-Dual - Two Stations with Dual Pedestool Mount, 7.0 m (23') Cord and Cord Management Kit	15%	\$4,551.75
13	Replacement Cord: Itemized Cost on replacement cords not available.	15%	\$0.00
14	Station Initial Activation and Configuration - CPF-ACTIVE	5%	\$95.00
15	Site Initial Activation - CPSUPPORT-SITE VALIDATION / GATEWAY STATION	15%	\$509.15
16	ChargePoint Gateway USA (1 required for every 9 stations)	0%	\$0.00
17	ChargePoint Fleet Plan (1, 2, 3, 4 or 5 Years) (Required)/Year for 1st Year - Discount available for prepaid years	5%	\$190.00
18	ChargePoint Assure Fleet/Year for 1st Year - Discount available for prepaid years	15%	\$190.00
19	ChargePoint Fleet Card Kit - 10 Fleet Cards for charging Fleet vehicles	0%	\$65.00



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**ELECTRIC VEHICLE CHARGING STATIONS BID #ESCNJ 18/19-40**  
 Contract Term Year 1: 3/22/19 - 3/21/21 (with extensions as permitted by NJ law)

**TIMOTHY P. BRYAN ELECTRIC CO., INC.**  
 1926 CHESTNUT AVENUE  
 TRENTON, NJ 08611

Item #	ChargePoint® CT-4000 Level 2 Family Charging Stations	% Discount	Year 1 ESCNJ Contract Price
1	ChargePoint® Model # CT-4011 – 1830 mm (6') Single Port Bollard Mount	15%	\$3,820.75
2	ChargePoint® Model # CT-4021 – 1830 mm (6') Dual Port Bollard Mount	15%	\$5,690.75
3	ChargePoint® Model # CT-4013 – 1830 mm (6') Single Port Wall Mount	15%	\$3,391.50
4	ChargePoint® Model # CT-4023 – 1830 mm (6') Dual Port Wall Mount	15%	\$5,261.50
5	ChargePoint® Model # CT-4025 – 2440 mm (8') Dual Port Bollard Mount	15%	\$6,540.75
6	ChargePoint® Model # CT-4027 – 2440 mm (8') Dual Port Wall Mount	15%	\$6,111.50
7	ChargePoint® Option #GW1 – Integral Gateway Modem	15%	\$437.75
8	ChargePoint® Option # CT- PMGMT - Power Management Kit	5%	\$47.50
9	Station Activation and Configuration	0%	\$349.00
10	ChargePoint® Commercial Service Plan/Year for 1st Year - Discount available for prepaid years	5%	\$266.00
11	ChargePoint® Service Provider Plan - (Enterprise Plan)	5%	\$456.00
12	ChargePoint® Assure/Year for 1st Year - Discount available for prepaid years	5%	\$703.00
13	ChargePoint® CT4000-INSTALLVALID/Gateway Station	10%	\$1,080.00
14	ChargePoint® CT4000-CPSUPPORT-VALID/Gateway Station	15%	\$509.15
15	ChargePoint® Model CT4000-CCM-Concrete Mounting Kit	5%	\$90.25
Item #	ChargePoint® EXPRESS PLUS Networked Charging Stations	% Discount	Year 1 ESCNJ Contract Price
1	ChargePoint® Express Plus Power Module - EXPP-PM sold/module	10%	\$9,000.00
2	ChargePoint® Express Plus Power Block - EXPP-BLOCK	10%	\$19,800.00
3	ChargePoint® Express Plus Station - EXPP-CCS1C-CHD-1-CCS1 + 1 CHAdeMO	10%	\$27,000.00
4	ChargePoint® Integral GPRS Gateway Modem (equipped w/modem. Itemized Cost not Avail.)	0%	\$0.00
5	ChargePoint® Integral CDMA Gateway Modem (equipped w/modem. Itemized Cost not Avail.)	0%	\$0.00
6	ChargePoint® GPRS SIM - Standard with Unit. Itemized cost not available.	0%	\$0.00
7	RFID Card Reader - Standard with Unit. Itemized cost not available.	0%	\$0.00
8	KAN – 802.15.4 Wireless Interface - Standard with Unit. Itemized cost not available.	0%	\$0.00
9	Warranty – Parts Only Extended Warranty - Currently Not Available	0%	\$0.00
	2 Year		
	3 Year		
	4 Year		
	5 Year		

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200850



**EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY**  
**NEW JERSEY STATE APPROVED COOPERATIVE PRICING SYSTEM #65MCESCCPS**  
**ELECTRIC VEHICLE CHARGING STATIONS BID #ESCNJ 18/19-40**  
 Contract Term Year 1: 3/22/19 - 3/21/21 (with extensions as permitted by NJ law)

**TIMOTHY P. BRYAN ELECTRIC CO., INC.**  
 1926 CHESTNUT AVENUE  
 TRENTON, NJ 08611

Item #	ChargePoint® EXPRESS PLUS Networked Charging Stations	% Discount	Year 1 ESCNJ Contract Price
10	Warranty – Parts Only Extended Warranty – Gateway, LAN, Card Reader - Currently Not Available	0%	
	2 Year		
	3 Year		
	4 Year		
	5 Year		
11	Warranty – Parts Only Extended Warranty – LAN and Card Reader - Currently Not Available	0%	
	2 Year		
	3 Year		
	4 Year		
	5 Year		
12	ChargePoint® EXPP-BLOCK-UPR - Upper block w/stacking kit	10%	\$19,800.00
13	ChargePoint® EXPP-BLOCK-LWR - Lower block w/pedestal and concrete mounting kit	10%	\$20,519.10
14	Station Activation and Configuration	0%	\$349.00
15	ChargePoint® Express Site Validation - CPEXPRESS-SITEVALID	10%	\$270.00
16	ChargePoint® EXPRESS-ASSURE1, sold per power module/year. Discounts available.	5%	\$1,995.00
17	ChargePoint® Commercial Service Plan/Year for 1st Year - Discount available for prepaid years	5%	\$1,064.00

Performance Bond Option - Rate per \$1,000 for bond (\$/\$1K)	\$25 \$/\$1K
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Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200850

<b>Bid</b>	<b>ELECTRIC VEHICLE CHARGING STATIONS #ESCNJ 18/19-40</b>
<b>Vendor</b>	Timothy P. Bryan Electric Co., Inc.
<b>Representative</b>	Timothy Bryan
<b>Address</b>	1926 Chestnut Avenue Trenton, NJ 08611
<b>Telephone #</b>	609-393-8325
<b>Fax #</b>	609-393-7931
<b>Email</b>	<a href="mailto:estimating@bryanelectricco.com">estimating@bryanelectricco.com</a>
<b>Website</b>	<a href="http://www.bryanelectricco.com">www.bryanelectricco.com</a>



# CT4000 Level 2 Commercial Charging Station

## Specifications and Ordering Information

### Ordering Information

Specify model number followed by the applicable code(s).  
The order code sequence is: **Model-Options. Software, Services**  
and **Misc** are ordered as separate line items.

### Hardware

Description	Order Code
Model	
1830 mm (6 ft) Single Port Bollard Mount	CT4011-GW1
1830 mm (6 ft) Dual Port Bollard Mount	CT4021-GW1
1830 mm (6 ft) Single Port Wall Mount	CT4013-GW1
1830 mm (6 ft) Dual Port Wall Mount	CT4023-GW1
2440 mm (8 ft) Dual Port Bollard Mount	CT4025-GW1
2440 mm (8 ft) Dual Port Wall Mount	CT4027-GW1
Included	
Integral Modem - North America	-GW1
Misc	
Power Management Kit	CT4000-PMGMT
Bollard Concrete Mounting Kit	CT4001-CCM

Note: All CT4000 stations include Integral Modem -GW1.

### Software & Services

Description	Order Code
ChargePoint Commercial Service Plan	CPCLD-COMMERCIAL- <i>n</i> *
ChargePoint Enterprise Plan	CPCLD-ENTERPRISE- <i>n</i> *
ChargePoint Assure	CT4000-ASSURE- <i>n</i> *
Station Activation and Configuration	CPSUPPORT-ACTIVE
ChargePoint Station Installation and Validation	CT4000-INSTALLVALID

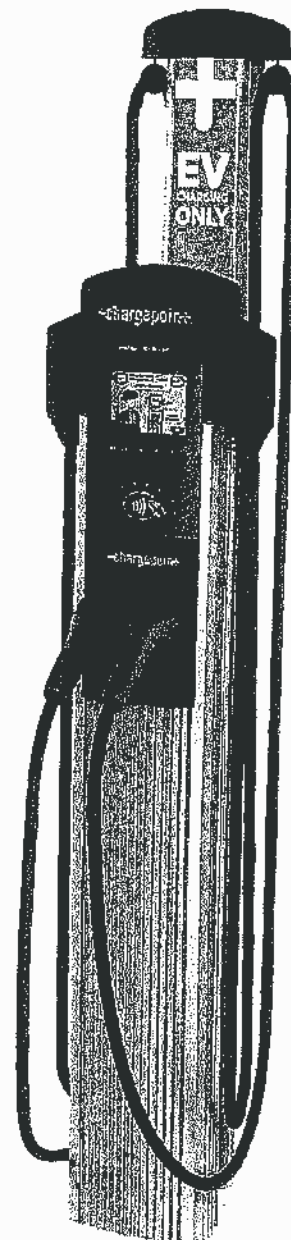
Note: All CT4000 stations require a network service plan per port.

\*Substitute *n* for desired years (1, 2, 3, 4, or 5 years).

### Order Code Examples

If ordering this	The order code is
1830 mm (6 ft) Dual Port Bollard Networked Station with Concrete Mounting Kit	CT4021-GW1 CT4001-CCM
ChargePoint Commercial Service Plan, 3 Year Subscription	CPCLD-COMMERCIAL-5
ChargePoint Station Installation and Validation 3 Years of Assure Coverage	CT4000-INSTALLVALID CT4000-ASSURE5
1830 mm (6 ft) Single Port Wall Mount Networked Station	CT4013-GW1 CPCLD-COMMERCIAL-5
ChargePoint Commercial Service Plan, 5 Year Subscription	CT4000-ASSURE5
5 Years of Assure Coverage	CT4000-ASSURE5
Station Activation and Configuration	CPSUPPORT-ACTIVE

Introduced on: **October 13, 2020**  
Adopted on: **October 13, 2020**  
Official Resolution#: **R20200850**



CT4021



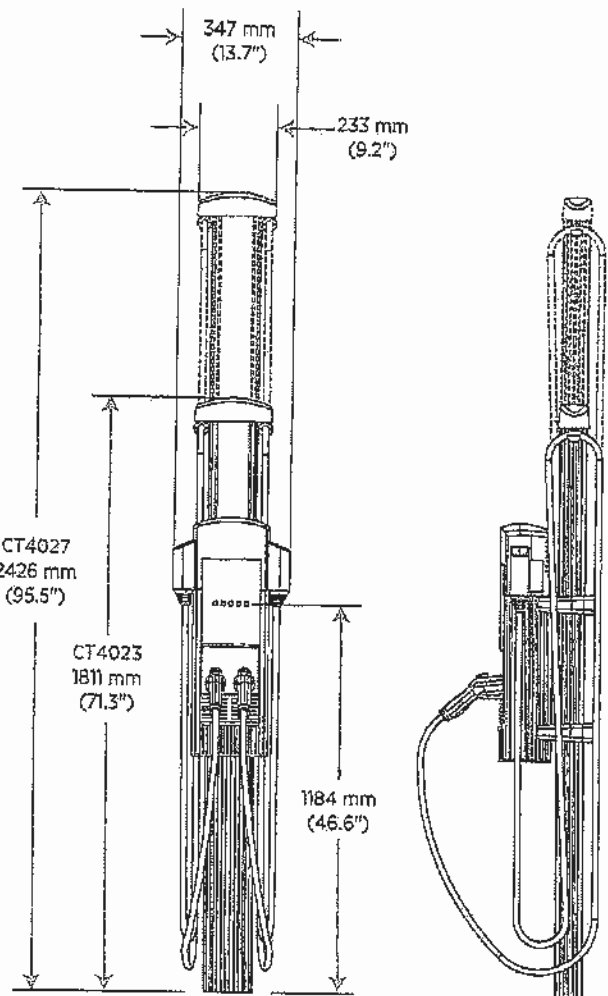
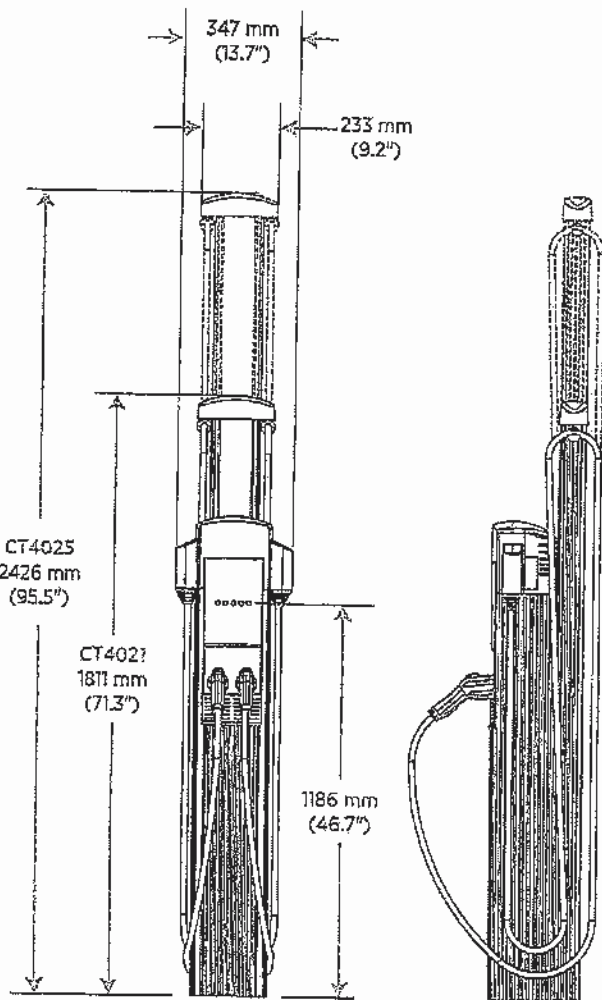
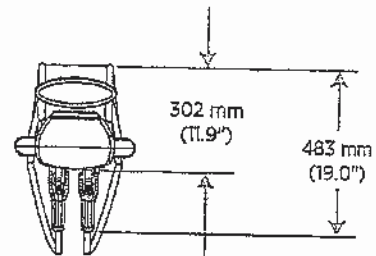
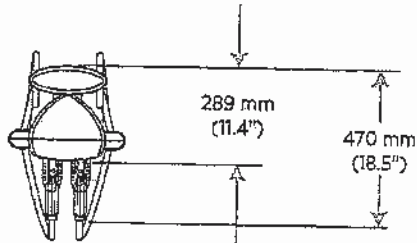
The First  
**ENERGY STAR®**  
Certified EV Charger



ChargePoint CT4000 Family

CT4021 1830 mm (6')  
 CT4025 2440 mm (8')  
 Bollard

CT4023 1830 mm (6')  
 CT4027 2440 mm (8')  
 Wall Mount



Introduced on: October 13, 2020  
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 Official Resolution#: R20200850

## CT4000 Family Specifications

Electrical Input	Single Port (AC Voltage 208/240V AC)			Dual Port (AC Voltage 208/240V AC)		
	Input Current	Input Power Connection	Required Service Panel Breaker	Input Current	Input Power Connection	Required Service Panel Breaker
Standard	30A	One 40A branch circuit	40A dual pole (non-GFCI type)	30A x 2	Two independent 40A branch circuits	40A dual pole (non-GFCI type) x 2
Standard Power Share	n/a	n/a	n/a	32A	One 40A branch circuit	40A dual pole (non-GFCI type)
Power Select 24A	24A	One 30A branch circuit	30A dual pole (non-GFCI type)	24A x 2	Two independent 30A branch circuits	30A dual pole (non-GFCI type) x 2
Power Select 24A Power Share	n/a	n/a	n/a	24A	One 30A branch circuit	30A dual pole (non-GFCI type)
Power Select 16A	16A	One 20A branch circuit	20A dual pole (non-GFCI type)	16A x 2	Two independent 20A branch circuits	20A dual pole (non-GFCI type) x 2
Power Select 16A Power Share	n/a	n/a	n/a	16A	One 20A branch circuit	20A dual pole (non-GFCI type)
Service Panel GFCI	Do not provide external GFCI as it may conflict with internal GFCI (CCID)					
Wiring - Standard	3-wire (L1, L2, Earth)			5-wire (L1, L1, L2, L2, Earth)		
Wiring - Power Share	n/a			3-wire (L1, L2, Earth)		
Station Power	8 W typical (standby), 15 W maximum (operation)					

## Electrical Output

Standard	7.2 kW (240V AC @ 30A)	7.2 kW (240V AC @ 30A) x 2
Standard Power Share	n/a	7.2 kW (240V AC @ 30A) x 1 or 3.8 kW (240V AC @ 16A) x 2
Power Select 24A	5.8 kW (240V AC @ 24A)	5.8 kW (240V AC @ 24A) x 2
Power Select 24A Power Share	n/a	5.8 kW (240V AC @ 24A) x 1 or 2.9 kW (240V AC @ 12A) x 2
Power Select 16A	3.8 kW (240V AC @ 16A)	3.8 kW (240V AC @ 16A) x 2
Power Select 24A Power Share	n/a	3.8 kW (240V AC @ 16A) x 1 or 1.9 kW (240V AC @ 8A) x 2

## Functional Interfaces

Connector(s) Type	SAE J1772™	SAE J1772™ x 2
Cable Length - 1830 mm (6 ft) Cable Management	5.5 m (18 ft)	5.5 m (18 ft) x 2
Cable Length - 2440 mm (8 ft) Cable Management	n/a	7 m (23 ft)
Overhead Cable Management System	Yes	
LCD Display	145 mm (5.7 in) full color, 640 x 480, 30 fps full motion video, active matrix, UV protected	
Card Reader	ISO 15693, ISO 14443, NFC	
Locking Holster	Yes	Yes x 2

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200850

ChargePoint CT4000 Family

## Safety and Connectivity Features




Ground Fault Detection	20 mA CCID with auto retry
Open Safety Ground Detection	Continuously monitors presence of safety (green wire) ground connection
Plug-Out Detection	Power terminated per SAE J1772™ specifications
Power Measurement Accuracy	+/- 2% from 2% to full scale (30A)
Power Report/Store Interval	15 minute, aligned to hour
Local Area Network	2.4 GHz WIFI (802.11 b/g/n)
Wide Area Network	LTE Category 4

## Safety and Operational Ratings

Enclosure Rating	Type 3R per UL 50E
Safety Compliance	UL listed and cUL certified; complies with UL 2594, UL 2231-1, UL 2231-2, and NEC Article 625
Surge Protection	6 kV @ 3,000A. In geographic areas subject to frequent thunder storms, supplemental surge protection at the service panel is recommended.
EMC Compliance	FCC Part 15 Class A
Operating Temperature	-40°C to 50°C (-40°F to 122°F)
Storage Temperature	-40°C to 60°C (-40°F to 140°F)
Non-Operating Temperature	-40°C to 60°C (-40°F to 140°F)
Operating Humidity	Up to 85% @ 50°C (122°F) non-condensing
Non-Operating Humidity	Up to 95% @ 50°C (122°F) non-condensing
Terminal Block Temperature Rating	105°C (221°F)
Network	All stations include integral LTE modem and will be automatically configured to operate as gateway or non-gateway as needed

ChargePoint, Inc. reserves the right to alter product offerings and specifications at any time without notice, and is not responsible for typographical or graphical errors that may appear in this document.

## Contact Us

-  Visit [chargepoint.com](http://chargepoint.com)
-  Call +1.408.705.1992
-  Email [sales@chargepoint.com](mailto:sales@chargepoint.com)



ChargePoint, Inc.  
240 East Hacienda Avenue  
Campbell, CA 95008-6617 USA



+1.408.841.4500 or

Introduced for US and Canada October 13, 2020

Adapted for Europe October 13, 2020

Official Resolution#: R20200850

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Listed by Underwriters Laboratories Inc.  

- Example of a 1 port charging station





# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO STONE INDUSTRIES, INC. OF HALEDON, NJ FOR ROAD MATERIALS FOR DISTRICT II FOR THE PASSAIC COUNTY ROAD DEPARTMENT AS PER BID, PURSUANT TO N.J.S.A. 19:44A-20.4, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200851							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-44							
CAF #								
Purchase Req. #	0-01-26-151-001-238							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO STONE INDUSTRIES, INC. OF HALEDON, NJ FOR ROAD MATERIALS FOR DISTRICT II FOR THE PASSAIC COUNTY ROAD DEPARTMENT AS PER BID, PURSUANT TO N.J.S.A. 19:44A-20.4, ET SEQ.**

**WHEREAS**, there exists a need for road materials for District #II for the Passaic County Road Department; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors titled Bid# SB-20-046 Re-bid Passaic County Road Materials District II for Passaic County Roads in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on September 24, 2020 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Frecholders for an award of contract to Stone Industries Inc., of Haledon, NJ as specified below as to the items contained in the Bid:

#3:	Bituminous Stabilized Surface Course Mix I-2 – 65 Tons	\$ 4,078.78
#4:	Bituminous Stabilized Surface Course Mix I-3 - 65 Tons	\$ 4,143.75
#5:	Bituminous Stabilized Surface Course, Mix I-5 – 1,500 Tons	\$ 99,000.00
#6:	Bituminous Stabilized Surface Course, Mix 1-6 – 50 Tons	\$ 3,987.50
#7:	#2 Broken Stone – 100 Tons	\$ 1,545.00
#8:	#3 Broken Stone – 100 Tons	\$ 1,545.00
#9:	#57 Broken Stone – 10 Tons	\$ 154.50
#10:	#8 Broken Stone – 10 Tons	\$ 154.50
#11:	#9 Broken Stone – 10 Tons	\$ 154.50
#12:	Riprap – 74 Tons	\$ 1,702.00
#13:	Dense Graded Aggregate Base Course – 200 Tons	\$ 2,650.00
#14:	RRM-C-70 (5 gallon pails) – 200 gal.	\$ 18,000.00
#16:	Winter Mix FABC I-5 – 200 Tons	\$ 21,800.00
	Total Award.....	\$159,244.50

**WHEREAS**, Stone Industries, Inc., will provide the goods and services as submitted with their bid response; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Public Works Committee, and is being recommended to the Board for approval; and

**WHEREAS**, the contract period will be from November 1, 2020 through October 31, 2021 with one-year option to renew as per the County of Passaic for a total estimated award of \$159,244.50; and

**WHEREAS**, a certificate is attached hereto, indicating that \$10,000.00 in funds are available as recorded in purchase requisition #R0-05386 in budget account #0-01-26-151-001-238 with the remainder in future years budget for the within contemplated expenditure; and

**WHEREAS**, Stone Industries, Inc., indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP.

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Frecholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Stone Industries, Inc., of Haledon, NJ for the services referenced above; and

**LET IT BE FURTHER RESOLVED**, that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

NAD

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$159,244.50

APPROPRIATION: \$10,000.00 - 0-01-26-151-001-238  
\$149,244.50 - \* Contingent upon availability of  
Funds in 2021 adopted budget.

PURPOSE: Resolution authorizing award of contract to Stone  
Industries Inc. for road materials from November 1,  
2020 through October 31, 2021.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr





# County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM  
Passaic County  
Supervisor of Roads

TEL: (973) 881-4500  
FAX: (973) 742-2498  
kenneths@passaiccountynj.org

October 1, 2020

Ms. Sherry Arvanitakis, QPA, Purchasing Director  
Passaic County Procurement Center  
495 River Street  
Paterson, New Jersey 07524

Re: Road Materials Bid, District II, for November 1, 2020 thru October 31, 2021-SB20-046  
(Re-Bid)  
Dear Ms. Arvanitakis:

I have reviewed the bids received by your Department for Road Materials, District II, for maintenance and repair of Passaic County roadways for a one-year period beginning on November 1, 2020 and ending on October 31, 2021 with an option to extend the bid for one (1) year. I recommend the awarding of the following items to the only responsible bidder who meets the time and distance element required for District II, Braen Stone Industries, 400-402 Central Avenue, Haledon, New Jersey 07508:

Item #3 – Bituminous Stabilized Surface Course, Mix I-2	65 Tons	4,078.78
Item #4 – Bituminous Stabilized Surface Course, Mix I-3	65 Tons	4,143.75
Item #5 - Bituminous Concrete Surface Course, Mix I-5	1,500 Tons	99,000.00
Item #6 - Bituminous Concrete Surface Course, Mix I-6	50 Tons	3,987.50
Item #7 - #2 Broken Stone	100 Tons	1,545.00
Item #8 - #3 Broken Stone	100 Tons	1,545.00
Item #9 - #57 Broken Stone	10 Tons	152.50
Item #10- #8 Broken Stone	10 Tons	320.00
Item #11- #9 Broken Stone	10 Tons	320.00
Item #12- Riprap	74 Tons	1,702.00
Item #13- Dense Graded Aggregate Base Course	200 Tons	2,650.00
Item #14- RRM-C-70 (5 gallon Pails)	200 gallons	18,000.00
Item #16- Winter Mix FABC I-5	200 Tons	21,800.00
<b>Total Award District II.....</b>		<b>\$159,244.50*</b>

If you should have any questions, or I can be of additional assistance, please feel free to contact me at 973-881-4500.

Very truly yours,

*Kenneth A. Simpson*  
Kenneth A. Simpson  
Supervisor of Roads/Operations

KAS/esc



# County of Passaic

Administration Building Annex  
307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM  
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TEL: (973) 881-4500  
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<b>Total Award District II.....</b>		<b>\$159,244.50*</b>

If you should have any questions, or I can be of additional assistance, please feel free to contact me at 973-881-4500.

Very truly yours,

*Kenneth A. Simpson*  
Kenneth A. Simpson  
Supervisor of Roads/Operations

KAS/esc

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR THE COUNTY OF PASSAIC TO OBTAIN MEMBERSHIP IN THE NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM IN COMPLIANCE WITH N.J.S.A. 40A:11-10 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works  
COMMITTEE NAME

Official Resolution#	R20200852							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-45							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION FOR THE COUNTY OF PASSAIC TO OBTAIN MEMBERSHIP IN THE NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM IN COMPLIANCE WITH N.J.S.A. 40A:11-10 ET SEQ**

**WHEREAS**, the County of Passaic (the “County”) is a government body incorporated pursuant to N.J.S.A. 40:18-1, et seq. and vested with all rights contained therein; and

**WHEREAS**, pursuant to N.J.S.A. 40:20-1 the Board of Chosen Freeholders for the County of Passaic (hereinafter the “Board”) are vested with decision making powers on behalf of the County; and

**WHEREAS**, the governing bodies within the same county or in adjoining counties may provide, by joint agreement, for the purchase of work, materials and supplies for their respective jurisdiction, in compliance with N.J.S.A. 40A:11-10; and

**WHEREAS**, the Passaic Valley Sewerage Commission (PVSC) serves as the lead agency of the North Jersey Wastewater Cooperative Pricing System (NJWCPS), and the NJWCPS has advertised and awarded contracts for a variety of goods and equipment such as those summarized below:

Janitorial Supplies  
Various Manufacturer Equipment and Spare Parts  
Instrumentation Equipment  
Tools and Accessories  
Various Manufacturers Pumps and Motor Repair  
Replacement  
Rental of Mobile Crane with Operator  
Various Hose Couplings and Fittings  
Safety Equipment and Supplies  
Various Bulk Chemicals  
Various Filters; and

**WHEREAS**, the PVSC is permitted to accept and approve requests for additional membership and the PVSC currently operates the Cooperative at no cost for the member agencies; and

**WHEREAS**, it is anticipated that participation in this Cooperative Pricing System will afford the County of Passaic significant savings on the purchase of many items; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby requests membership by the County of Passaic in the North Jersey Wastewater Cooperative Pricing System to the fullest extent possible under the Public Contracts Law N.J.S.A. 40A:11-10 et seq.; and

**BE IT FURTHER** that the Director and Clerk to the Board pursuant to N.J.S.A. 40A:11-10 et seq be authorized to enter into an agreement with the lead agency or any other contracting unit of the North Jersey Wastewater Cooperative Pricing System pursuant to the terms and conditions set out above.

NDA

October 13, 2020



*"Protecting Public Health and the Environment"*

**CONTRACT NO. B240**

**NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM**  
Lead Agency

**PASSAIC VALLEY SEWERAGE COMMISSION**  
**600 WILSON AVENUE**  
**NEWARK, NJ 07105**

**CONTRACT AND SPECIFICATIONS**

**TO**

**VARIOUS MANUFACTURER PUMPS AND MOTORS**  
**REPAIR AND REPLACEMENT AND INSTALLATION FOR A**  
**ONE (1) YEAR PERIOD**

The Passaic Valley Sewerage Commission (PVSC) serves as the lead agency of the North Jersey Wastewater Cooperative Pricing System (NJCWPS). The NJCWPS has advertised and awarded contracts for a variety of goods and equipment including: Janitorial Supplies, Various Manufacturer Equipment and Spare Parts, Instrumentation Equipment, Tools and Accessories, Various Manufacturers Pumps and Motor Repair, Replacement, and Installation, Valves and Accessories, Wireless Monitoring and Alarm Systems, Rental of Mobile Crane with Operator, Various Hose Couplings and Fittings, Safety Equipment and Supplies, Various Bulk Chemicals, and Various Filters. The PVSC is permitted to accept and approve requests for additional membership. The process to add members is not complicated, and the PVSC currently operates the Cooperative at no cost for the member agencies. The governing body of your organization (municipal council, board of directors, etc.) will need to pass a resolution expressing their interest in joining the cooperative. Once in receipt of the resolution and agreement (both appear below in this document), PVSC will formally accept the new member by resolution or Executive Directive. Finally, the state Local Government Services Unit approves the addition to the Cooperative. The members of the cooperative have meetings on an informal basis during the year to discuss contract needs and possible additional contracts to be advertised. The lead agency is also available to discuss individual member questions on an ongoing basis. Please contact me with any questions you may have at 973-817-5702.

RESOLUTION

WHEREAS, the \_\_\_\_\_ desires to become a member of the North Jersey Wastewater Cooperative Pricing System, NJCWPS, effective \_\_\_\_\_ and, that such membership shall be for the period ending November 24, 2019, and each renewal, thereafter of the system, unless \_\_\_\_\_ elects to formally withdraw from the system;

Now, therefore, be it resolved, that the \_\_\_\_\_ and \_\_\_\_\_ (Officers) (Officer)

are hereby authorized to execute the attached agreement for such membership.

Dated: \_\_\_\_\_ By: \_\_\_\_\_ CEO

Attest: \_\_\_\_\_

Provide three (3) certified copies, of Resolution and three (3) executed copies of Agreement to:

Thomas A. Fuscaldo, RPPO-QPA

Purchasing Agent  
Passaic Valley Sewerage Commission  
600 Wilson Avenue  
Newark, New Jersey 07105

AGREEMENT  
NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM

PARTICIPANTS:

This agreement made and entered into this day of \_\_\_\_\_ 2019 by  
and between the Passaic Valley Sewerage Commission (hereinafter referred to  
as "PVSC") and the  
a governmental corporation of the State of New Jersey or Public Agency  
located at  
(hereinafter referred to as the "Participating Contracting Unit").

WITNESSETH:

LEGAL AUTHORITY:

WHEREAS, N.J.S. 40A:11-11 (5), specifically authorizes two or more contracting units to enter  
into a Cooperative Pricing System and Agreement for the purchase of work, materials and  
supplies; and

WORK TO BE PERFORMED:

WHEREAS, the Passaic Valley Sewerage Commission will conduct a Cooperative Pricing  
System with Participating Contracting Units, utilizing administrative purchasing services and  
facilities of the PVSC; and this Cooperative Pricing Agreement is to effect substantial economies  
in the purchase of goods and supplies; and

WHEREAS, the PVSC wishes to operate the **North Jersey Wastewater Cooperative Pricing  
System** (hereinafter referred to as the NJWCPS) with the Bergen County Utilities Authority  
(BCUA), the Joint Meeting of Essex and Union Counties (JMEUC), the Pequannock, Lincoln  
Park, and Fairfield Sewerage Authority- Two Bridges (TBSA), the Northwest Bergen County  
Utilities Authority, the Rahway Valley Sewerage Authority, the Town of Morristown, the Township  
of Wayne, the City of Asbury Park, the Linden Roselle Sewerage Authority, the Sussex County  
Municipal Utilities Authority, the Township of Mine Hill, the Musconetcong Sewerage Authority,  
the Borough of Fair Lawn, the Township of Morris, the Village of Ridgewood, the Rockaway  
Valley Sewerage Authority, the Atlantic County Utilities Authority, the Township of Wall, the  
Township of Readington, the Borough of South Plainfield, the Borough of Lodi, the Borough of  
Madison, the Secaucus Municipal Utilities Authority, the Two Rivers Water Reclamation Authority,  
the Borough of Point Pleasant, the Township of Branchburg, the Township of Parsippany-Troy  
Hills, the Township of Springfield, the Township of Neptune, the Township of Verona, the  
Borough of Lindenwold and the North Bergen Utilities Authority as well as other appropriate  
Public Agencies within or contingent to Northern New Jersey; and

WHEREAS, all parties hereto have approved the within Agreement by Ordinance or Resolution  
as appropriate, in accordance with the aforesaid statute; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, in consideration of the conditions hereinafter set forth, it is mutually

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200852

agreed as follows:

1. The goods or supplies to be priced cooperatively may include Spare Parts, Instrumentation Equipment, Maintenance Chemicals, Motor Repair/Replacement, Mechanical Seals, Safety Equipment, Electrical Equipment, Laboratory Supplies, Bulk Chemicals and such other items as two or more participating contracting units in the system agree can be purchased on a cooperative basis, providing the PVSC consents to these other items.

The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.  
ADMINISTRATION AND OPERATION OF SYSTEM:

2. The PVSC, on behalf of all participating contracting units, at the beginning of participating in the NJWCPS, and during each January thereafter, shall publish a legal advertisement in such format as required by the State Division of Local Government Services in a newspaper normally used for such purposes by it to include such information as:

- (1) The name of the participating contracting units, and
- (2) The name of the Cooperative Pricing System soliciting competitive bids or informal quotations, and
- (3) The address and telephone number of the NJWCPS, and
- (4) The State Identification Code for the Cooperative Pricing System, and
- (5) The expiration date of the Cooperative Pricing Agreement.

3. The specifications shall be prepared and approved by the NJWPCS and filed as required by law, and no changes shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.

4. The NJWPCS may provide the Participating Units with the copies of the specifications at least thirty (30) days prior to seeking bids and will notify the Participating Contracting Units, in writing, of the item(s) on which it will seek bids. Fifteen (15) days prior to advertising, each of the participating contracting units shall designate, in writing, to the NJWCPS, the items to be purchased and indicate therein the approximate quantities desired, the location for delivery and other requirements, to permit the preparation and filing of specifications as provided by law.

The NJWPCS will call a meeting of all Participating Contracting Units each December in order to provide the participants with an opportunity to discuss the goods or services to be priced cooperatively and the terms of the specifications for the next calendar year.

5. A single advertisement for bids or the solicitation of informal quotations for the goods or services to be purchased shall be presented on behalf of all of the Participating Contracting Units desiring to purchase any item by the NJWPCS in the Cooperative Pricing System.

6. In seeking bids the NJWCPS will include in the specifications two categories upon which bids are sought: (a) the NJWCPS's requirements, stated in definite quantities; and (b) the Participating Contracting Units, stated as an estimated total quantity of the needs of all the other Participating Contracting Units, which total shall not be exceeded in the aggregate by more than 20 percent of the total cost awarded for that Category. The specification for this category shall list the other Participating Contracting Units, their delivery address, their estimated maximum quantities and other relevant information to permit the bidder to understand what is potentially involved. The bids will contain: (1) a provision stating that contracts shall be in compliance with N.J.A.C. 5:30-5.5 (B), open-end



contract rules; and (2) language requiring the bid price(s) to be stated so that it is uniform with respect to both categories (the NJWCPS and other Participating Contracting Units).

The provision with respect to the other contracting units category will allow the bidder to indicate if it is willing to provide the item(s) bid upon to other participating contracting units in the system; or if it is not willing to extend prices to other participating units in the systems.

7. The NJWCPS shall advertise for bids or the solicitation of informal quotations and shall receive bids or quotations on behalf of all Participating Contracting Units. Following the receipt of bids, the NJWCPS shall review said bids and on behalf of all Participating Contracting Units, either reject all or certain of the bids or make an award to the lowest responsible bidder or bidders for each separate item. This award shall result in the NJWCPS entering into a master contract with the successful bidder(s)

8. The NJWCPS shall enter into a formal written contract(s), when required by law, directly with the successful bidder(s) only after it has certified the funds available only for its own needs ordered. Each Participating Contracting Unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder(s); issue purchase orders in its own name directly to the successful bidder(s) against said contract; accept its own deliveries; be invoiced by and receive statements from the successful bidder(s); make payment directly to the successful bidder(s); and be responsible for any tax liability. No Participating Contracting Unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other Participating Contracting Units and shall accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability. The provisions of this paragraph shall be quoted or referred to and sufficiently described in all advertisements for bids by the NJWCPS so that each bidder shall be on notice as to the respective responsibilities and liabilities of the Participating Contracting Units. The NJWCPS shall supply the Participating Contracting Units with copies of the specifications, name of successful bidder, prices awarded and the contract identification number. Each Participating Contracting Unit may then order directly from that vendor by purchase order if under the appropriate statutory bid limit or by contract of the governing body or agency if over the appropriate statutory bid limit. The identification number shall be affixed to each purchase order or contract and shown on all forms pertaining thereto.

9. If the lowest responsible bidder declines to extend prices to the Participating Contracting Units all bids shall be rejected and no further bids will be sought by the NJWCPS on behalf of the Participating Contracting Units.

10. A bidder shall not be required or permitted to extend his bid prices to Participating Contracting Units unless he has voluntarily agreed to do so as part of his bid.

11. Nothing in this Agreement shall prevent any Participating Contracting Unit from awarding contracts of purchase, with or without advertising, individually and on its own behalf, provided, however, that invitations for such individual bids shall not be advertised, nor shall bids be received individually, during the period in which the NJWCPS is advertising for and receiving bids for the same goods or services, except in the case of emergency or hardship.

12. No purchase order or contract shall be issued by any Participating Contracting Unit for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids which it has itself received.

13. The NJWCPS reserves the right to exclude any goods or services from within said system if, in its opinion, the pooling of purchasing requirements or needs of the Participating Contracting Units is either not beneficial or not workable.

**ADMINISTRATIVE COSTS:**

14. The PVSC shall bear all costs associated with administering the Cooperative Pricing system and bidding process including cost of advertising and administration and the Participating Contracting Units shall not be obligated for any part of such expenses.

**DURATION AND TERMINATION:**

15. This Agreement shall become effective the date executed, subject to the approval of the Director of the Division of Local Government Services and shall continue in effect for a period not to exceed five (5) years from said date or the term of the current approval unless any party to this Agreement shall give written notice of its intention to terminate its participation at least 30 days prior to the succeeding four (4) years. The NJWCPS may choose to terminate registration of the system no later than 30 days prior to the expiration date of the system. Renewal of the system will be in accordance with the provisions of N.J.A.C. 5:34-17.6, as may be amended.

16. This Agreement and the Cooperative Pricing System will not terminate nor be invalidated by the PVSC or the withdrawal or addition of any Participating Contracting Unit. However, this Agreement and the Cooperative Pricing System shall be terminable and invalidated at the instance of the NJWCPS upon written notice to the Participating Contracting Unit and without recourse against the NJWCPS for any reason or if continuance of the within system becomes unlawful for any reason.

**DOCUMENTATION:**

17. All records and documents maintained or utilized pursuant to the terms of this Agreement shall be identified by the code number assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the NJWCPS for purposes identifying each contract and item awarded.

18. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

19. This Agreement may be executed in several counterparts, each of which, when so executed, shall be deemed to be an original, but such counterparts shall together constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above written.

**PASSAIC VALLEY SEWERAGE COMMISSION**

BY: \_\_\_\_\_  
GREGORY A. TRAMONTOZZI  
EXECUTIVE DIRECTOR, PASSAIC VALLEY SEWERAGE COMMISSION

(SEAL) ATTEST BY: \_\_\_\_\_  
PASSAIC VALLEY SEWERAGE COMMISSION  
MATTHEW F. MURRAY, CLERK

ATTEST: NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM

By: \_\_\_\_\_  
Passaic Valley Sewerage Commission

Date: \_\_\_\_\_

{NAME OF AUTHORITY OR GOVERNMENT ENTITY}

BY: \_\_\_\_\_

(Executive Director's Signature or other Official duly authorized to sign cooperative purchasing agreements)

(SEAL)

ATTEST BY: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



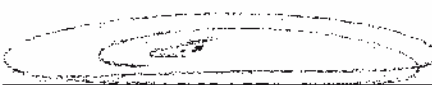
## Public Meeting (Board Meeting)

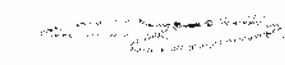
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO UNITED FEDERATED SYSTEMS FOR THE INSTALLATION OF THE EDWARDS ADDRESSABLE FIRE ALARM SYSTEM AT THE PASSAIC COUNTY EMPLOYEE PARKING GARAGE AT 384 GRAND STREET IN PATERSON, NJ AS PER BID # SB-19-024 AND PURSUANT TO N.J.S.A 40A: 11-24 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:  
  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:  
  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL  
Public Works  
COMMITTEE NAME

Official Resolution#		R20200853						
Meeting Date		10/13/2020						
Introduced Date		10/13/2020						
Adopted Date		10/13/2020						
Agenda Item		k-46						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION FOR AWARD OF CONTRACT TO UNITED FEDERATED SYSTEMS FOR THE INSTALLATION OF THE EDWARDS ADDRESSABLE FIRE ALARM SYSTEM AT THE PASSAIC COUNTY EMPLOYEE PARKING GARAGE AT 384 GRAND STREET IN PATERSON, NJ AS PER BID # SB-19-024 AND PURSUANT TO N.J.S.A 40A: 11-24 ET SEQ**

**WHEREAS**, the County of Passaic (hereafter "County") will undertake a project for updating the fire alarm system at the Passaic County Employee Parking Garage at 384 Grand Street in Paterson, New Jersey; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-23 et seq., the County issued Bid # SB-019-024 Re-Bid Inspection Monitoring of County Security Systems and Alarm Services for Passaic County, which was published in advance of the date fixed for receiving the bids to promote competitive bidding; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter "Board") adopted Resolution R-2019-0529 on June 11, 2019 awarding a contract to United Federated Systems of Totowa, NJ on an as-as needed bases for period of two years from April 1, 2019 through March 31, 2021 with one one-year option to renew at the discretion of the County for re-bid inspection and monitoring of County security systems including burglar alarms, fire and CCTV systems; and

**WHEREAS**, the Passaic County Superintendent of Buildings & Grounds is recommending an award of contract to United Federated Systems in the amount of thirteen thousand three hundred eighty-seven dollars and zero cents (\$13,387.00) for the installation of the Edwards Addressable Fire Alarm System at the Passaic County Employee Parking Garage as outlined in their proposal dated September 17, 2020 attached to and made part of this resolution; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**WHEREAS**, this matter was discussed on September 30, 2020 by the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-24 et seq., the Board of Chosen Freeholders of the County of Passaic hereby awards a contract to United Federated Systems in the amount of \$13,387.00 for installation of the Edwards Addressable Fire Alarm System at the Passaic County Employee Parking Garage, 384 Grand Street, Paterson, NJ as recommended by the County Engineer.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

NDA

October 13, 2020

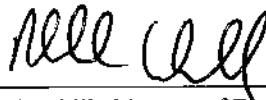
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$13,387.00

APPROPRIATION: C-04-55-163-002-905

PURPOSE: Resolution for award of contract to United Federated Systems.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:ft

**COUNTY OF PASSAIC**  
 PUBLIC BLDGS, Co of Passaic  
 (Q) 973-881-4425  
 317 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

REQUISITION	
NO.	R0-05361

S H I P  T O	
V E N D O R	VENDOR #: 03679 UNITED FEDERATED SYSTEMS INC, 40 VREELAND AVENUE, SUITE 101 TOTOWA, NJ 07512-1159

ORDER DATE: 09/25/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 AT	INSTALLATION OF AN EDWARDS ADDRESSABLE FIRE ALARM SYSTEM AT THE GRAND STREET EMPLOYEE PARKING GARAGE AS PER RESOLUTION R2020- , DATED OCTOBER 13, 2020 PARTIAL PAYMENTS	C-04-55-163-002-905	13,387.0000	13,387.00
			TOTAL	13,387.00

REQUESTING DEPARTMENT

DATE

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200853





Burglar Alarm and Fire Alarm Business Lic. #: BF000608

PROPOSAL FOR SERVICES

PROPOSAL: PASSAIC COUNTY

DATE: 09/17/2020

CUSTOMER NO: 0917-2N

This Proposal for Services is being made by: United Federated System's Inc. ("United") to the following ("Customer")

UNITED FEDERATED SYSTEMS  
49 VREELAND AVE. -- STE 10  
TOTOWA, NJ 07512

TO: PASSAIC COUNTY  
365 GRAND ST  
PATRERSON, NJ

Services will be provided at the following location(s):

EMPLOYERS PARKING  
\_\_\_\_\_  
\_\_\_\_\_

TO: INSTALLATION OF EDWARDS  
ADDRESSABLE FIRE ALARM SYSTEM  
\_\_\_\_\_

United shall perform services in accordance with the proposal, agreement and quotations; as attached and as listed below:

**SEE AGREEMENT A FOR EQUIPMENT AND PRICING**

United will perform such services for the sum of SEE ENCLOSED. The term for providing services will begin on UPON SIGNING. PAYMENT SCHEDULE: HALF (1/2) DOWN AND BALANCE DUE UPON COMPLETION.

This Proposal agrees that United Federated Systems will include the customer as an additional insured to United Federated Systems General Liability Policy and by accepting this Proposal customer agrees to purchase and United agrees to provide the services identified in this Proposal. No waiver, change or modification of any Terms or Conditions of this Proposal shall be binding on United unless made in writing and signed by the CEO of United. Full payment due upon completion. This Proposal will expire in thirty (30) days from the date shown above.

UNITED FEDERATED SYSTEM'S INC.

ACCEPTANCE BY CUSTOMER:

By: ANGEL ORTIZ  
Print Signature

By: PASSAIC COUNTY  
Print Signature

Title: MANAGER By: \_\_\_\_\_

Authorized Signature

Approved for United

Title: \_\_\_\_\_

By: Angel Ortiz

Date: \_\_\_\_\_

Title: Manager

P.O. #: \_\_\_\_\_

40 VREELAND AVENUE, TOTOWA, NEW JERSEY 07512  
PHONE (973) 890-7651 FAX (973) 890-0045

**COUNTY OF PASSAIC**  
 PUBLIC BLDGS, Co of Passaic  
 (Q) 973-881-4425  
 317 PENNSYLVANIA AVENUE  
 PATERSON, NJ 07503

REQUISITION	
NO.	R0-05361

S H I P  T O	
V E N D O R	VENDOR #: 03679 UNITED FEDERATED SYSTEMS INC, 40 VREELAND AVENUE, SUITE 101 TOTOWA, NJ 07512-1159

ORDER DATE: 09/25/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 AT	INSTALLATION OF AN EDWARDS ADDRESSABLE FIRE ALARM SYSTEM AT THE GRAND STREET EMPLOYEE PARKING GARAGE AS PER RESOLUTION R2020- , DATED OCTOBER 13, 2020 PARTIAL PAYMENTS	C-04-55-163-002-905	13,387.0000	13,387.00
			TOTAL	13,387.00

REQUESTING DEPARTMENT

DATE

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200853

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL ACCEPTANCE, FINAL PAYMENT AND PROJECT CLOSE OUT TO KONKUS CORPORATION FOR THE REPLACEMENT OF THE EIGHTH STREET BRIDGE OVER THE PASSAIC RIVER PROJECT IN THE CITY OF PASSAIC IN PASSAIC COUNTY, NEW JERSEY AND THE BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY, PURSUANT TO N.J.S.A. 40A: 11-22 & 23.1 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200854</b>							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-47							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING FINAL ACCEPTANCE, FINAL PAYMENT AND PROJECT CLOSE OUT TO KONKUS CORPORATION FOR THE REPLACEMENT OF THE EIGHTH STREET BRIDGE OVER THE PASSAIC RIVER PROJECT IN THE CITY OF PASSAIC IN PASSAIC COUNTY, NEW JERSEY AND THE BOROUGH OF WALLINGTON IN BERGEN COUNTY, NEW JERSEY, PURSUANT TO N.J.S.A. 40A: 11-22 & 23.1 ET SEQ.**

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed Resolution R2016-0348 on April 26, 2016 awarding a contract to Konkus Corporation, who was the lowest bidder for Bid #C-15-019 received on February 9, 2016 by Passaic County, for the Replacement of the Eighth Street Bridge over the Passaic River Project in the City of Passaic in Passaic County, NJ and the Borough of Wallington in Bergen County, NJ in the amount of \$12,712,108.59; and

**WHEREAS**, subsequent Change Orders 1-8 brought the contract total to \$13,010,149.75; and

**WHEREAS**, this project was funded by a New Jersey Department of Transportation (NJDOT) – FHWA Grant; and

**WHEREAS**, by resolution request form, the Passaic County Engineer is advising that this project is complete and conforms to Passaic County and other engineering standards, and is requesting that the Passaic County Board of Chosen Freeholders approve final acceptance, final payment, and project close out to Konkus Corporation in the amount of \$527,320.57; and

**WHEREAS**, in accordance with the terms of the specifications, the County Engineering Department has received a Maintenance Bond, a Consent to Surety, and an Affidavit by the Contractor that liens and subcontractors have been paid and a payment certificate in the amount of \$527,320.57; and

**WHEREAS**, this matter was discussed at the September 30, 2020 Public Works Committee meeting and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, that pursuant to N.J.S.A.40A:11-22 &23.1 that the Passaic County Board of Chosen Freeholders that the work performed by Konkus Corporation for the Replacement of the Eighth Street Bridge over the Passaic River Project in the City of Passaic in Passaic County, NJ and the Borough of Wallington in Bergen County, New Jersey be and the same is hereby accepted , and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

NDA

October 13, 2020

PASSAIC COUNTY DEPARTMENT OF ENGINEERING  
PAYMENT VOUCHER

All Bills must be itemized, have the Special Voucher Number, and be presented Promptly to the Department ordering same

August 31, 2020

County of Passaic

To: Konkus Corporation  
Address: 350 Main St., Ste. 9  
Bedminster, NJ 07921

Departmental Approval	
Rec'd & Chk'd by	AM
Signature	
Title	

Date	Special Voucher #	Quantity	Article	Amount
			Replacement of Eighth Street Bridge Furnishing of all Labor, Equipment, and Materials for work performed to 8/31/2020 as per Payment Estimate #25	\$527,320.57

Amount of Bill (In Words): Five Hundred Twenty Seven Thousand Three Hundred Twenty Dollars and Fifty Seven Cents

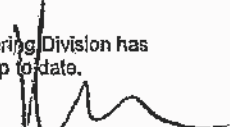
CLAIMANT'S SIGNATURE AND DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that all articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with his knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

I also certify that all Payroll documents, the SBE Reporting and up to and including the most recent work period have previously been filed with the Office of the Resident Engineer and the Office of County Counsel, or are enclosed, with this Payment Estimate Certificate.

- If marked to the left by an [X], the Passaic County Engineering Division has confirmed that the Payroll, DBE and Training Reports are filed up to date.

9/16/20  
Date

  
Signature of Claimant Keith Konkus  
President

Official Position

Voucher Number: FINAL - #25

Account of:  
Konkus Corporation  
350 Main St., Ste. 9, Bedminster, NJ 07921

Konkus Corporation  
Payee

Resident Engineer's Certification  
I CERTIFY THAT I HAVE INSPECTED THE WORK, QUALITY OF MATERIALS, QUANTITY OF MATERIALS AND EQUIPMENT INVOLVED IN THIS CLAIM FOR PAYMENT BY CONTRACTOR, AND I FURTHER CERTIFY THAT SAID WORK AND MATERIALS HAVE BEEN COMPLETED AND PLACED IN ACCORDANCE WITH ALL PASSAIC COUNTY STANDARDS AND JOB SPECIFICATIONS

Signature of Resident Engineer

Date

Address

COUNTY OF PASSAIC  
ESTIMATE CERTIFICATE  
FOR WORK PERFORMED AND MATERIAL FURNISHED  
FOR PERIOD ENDING  
8/31/2020

REPLACEMENT OF EIGHTH STREET BRIDGE  
OVER THE PASSAIC RIVER  
CITY OF PASSAIC AND BOROUGH OF WALLINGTON  
STRUCTURE NO. 1600004

Estimate No. 25, Final  
KONKUS CORPORATION  
3322 Route 22 West  
Bldg. 40, Ste. 1005-1006  
Branchburg, NJ 08876

ITEM NO	DESCRIPTION	UNIT	ORIGINAL CONTRACT QUANTITY	CONTRACT QUANTITY ADJUSTED *OR.	ADJUSTED CONTRACT QUANTITY	QUANTITY PREV ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	UNIT PRICES	TOTAL AMT ALLOWED TO DATE	AMOUNT DUE THIS ESTIMATE
1	PAYMENT, PERFORMANCE AND MAINTENANCE BOND	DOLLAR	50000.00			50000.00	0.00	50000.00	\$50,000.00	\$50,000.00	\$0.00
2	PROGRESS SCHEDULE	LS				1.00	0.00	1.00	\$3,540.00	\$3,540.00	\$0.00
3	PROGRESS SCHEDULE UPDATE	UNIT	10.00	-5.00	5.00	5.00	0.00	5.00	\$1,000.00	\$5,000.00	\$0.00
4	MOBILIZATION	LS				1.00	0.00	1.00	\$410,800.00	\$410,800.00	\$0.00
5	PRE-CONSTRUCTION PHOTOGRAPHS	LS				1.00	0.00	1.00	\$1,500.00	\$1,500.00	\$0.00
6	FIELD OFFICE TYPE C SET UP	UNIT	1.00			29.00	0.00	30.00	\$8,500.00	\$8,500.00	\$0.00
7	FIELD OFFICE TYPE C MAINTENANCE	MO	29.00	10.00	39.00	0.00	10.00	39.00	\$500.00	\$19,500.00	\$5,000.00
8	CONSTRUCTION LAYOUT	DOLLAR				1.00	0.00	1.00	\$50,000.00	\$50,000.00	\$0.00
9	CAUTION FENCE	LF	410.00	-410.00	0.00	0.00	0.00	0.00	\$9.01	\$0.00	\$0.00
10	HEAVY DUTY SILT FENCE, BLACK	LF	410.00	-410.00	0.00	0.00	0.00	0.00	\$1.00	\$0.00	\$0.00
11	INLET FILTER TYPE 2, 2' X 4'	UNIT	10.00			0.00	10.00	10.00	\$1.00	\$10.00	\$10.00
12	INLET FILTER TYPE 2, 4' X 4'	UNIT	4.00			0.00	4.00	4.00	\$8.00	\$32.00	\$4.00
13	FLOATING TURBIDITY BARRIER, TYPE 3	UNIT	917.00	-917.00	0.00	0.00	0.00	0.00	\$1.00	\$0.00	\$0.00
14	CONCRETE WASHOUT SYSTEM	LS				1.00	0.00	1.00	\$7,500.00	\$7,500.00	\$0.00
15	OIL ONLY EMERGENCY SPILL KIT, TYPE 1	UNIT	2.00	-6.00	24.00	24.00	0.00	24.00	\$450.00	\$10,800.00	\$0.00
16	BREAKAWAY BARRICADE	UNIT	30.00			30.00	0.00	30.00	\$25.00	\$750.00	\$0.00
17	DRUM	UNIT	45.00			45.00	0.00	45.00	\$1.00	\$45.00	\$0.00
18	TRAFFIC CONES	SF	710.00	-34.50	675.50	675.50	0.00	675.50	\$16.00	\$10,808.00	\$0.00
19	CONSTRUCTION SIGNS	UNIT	3.00	-1.00	2.00	2.00	0.00	2.00	\$750.00	\$1,500.00	\$0.00
20	CONSTRUCTION IDENTIFICATION SIGN, 4'x8'	LF	2800.00	-180.00	80.00	80.00	0.00	80.00	\$1.00	\$80.00	\$0.00
21	CONSTRUCTION BARRIER CURB	UNIT	2.00	-2.00	0.00	0.00	0.00	0.00	\$500.00	\$0.00	\$0.00
22	PORTABLE VARIABLE MESSAGE SIGN	UNIT	1.00	-1.00	0.00	0.00	0.00	0.00	\$500.00	\$0.00	\$0.00
23	TRAFFIC CONTROL TRUCK WITH MOUNTED CRASH CURB	UNIT	1.00	1.14	2.14	1.00	1.14051888	2.14	\$35,000.00	\$74,919.54	\$39,919.54
24	TRAFFIC SAFETY SERVICES	ALLOW				40.00	0.00	40.00	\$65.00	\$2,600.00	\$0.00
25	TRAFFIC DIRECTOR, FLAGGER	HR	40.00	3.65	43.65	1.00	3.65	4.65	\$2,000.00	\$9,302.01	\$7,302.01
26	FUEL PRICE ADJUSTMENT	DOLLAR				1.00	20.52	21.52	\$500.00	\$10,758.45	\$10,258.45
27	ASPHALT PRICE ADJUSTMENT	DOLLAR				0.00	1.00	1.00	\$3,500.00	\$3,500.00	\$3,500.00
28	FINAL CLEANUP	LS				1.00	0.00	1.00	\$50,000.00	\$50,000.00	\$0.00
29	VIBRATION MONITORING	LS				1.00	0.00	1.00	\$10,000.00	\$10,000.00	\$0.00
30	CLEARING SITE	GAL	10000.00	-10000.00	0.00	0.00	0.00	0.00	\$2.75	\$0.00	\$0.00
31	DISPOSAL OF GROUND WATER	UNIT	2.00			2.00	0.00	2.00	\$5,600.00	\$11,200.00	\$0.00
32	GROUNDWATER TREATMENT SYSTEM	UNIT	25.00	-25.00	0.00	0.00	0.00	0.00	\$1.00	\$0.00	\$0.00
33	EXCAVATION TEST PIT	CY	576.00			976.00	0.00	976.00	\$4.00	\$3,904.00	\$0.00
34	EXCAVATION REGULATED MATERIAL	SV	639.00	227.00	866.00	227.00	227.00	866.00	\$15.00	\$12,990.00	\$3,405.00
35	REMOVAL OF PAVEMENT	TON	4240.00	-361.68	3878.14	3878.14	0.00	3878.14	\$52.00	\$201,663.28	\$0.00
36	DISPOSAL OF REGULATED MATERIAL	UNIT	15.00	-14.00	1.00	1.00	0.00	1.00	\$500.00	\$500.00	\$0.00
37	SOIL SAMPLING AND ANALYSIS, REGULATED	CY	200.00			200.00	0.00	200.00	\$48.00	\$9,600.00	\$0.00
38	#8 SOIL AGGREGATE	CY	1353.00	-765.00	588.00	588.00	0.00	588.00	\$48.00	\$28,128.00	\$0.00
39	#14 SOIL AGGREGATE										

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REPLACEMENT OF EIGHTH STREET BRIDGE  
OVER THE PASSAIC RIVER  
CITY OF PASSAIC AND BOROUGH OF WALLINGTON  
STRUCTURE NO. 1600004

Estimate No. 25, Final  
KONIKUS CORPORATION  
3322 Route 22 West  
Bldg. 10, Ste. 1045-1006  
Branchburg, NJ 08876

ITEM NO	DESCRIPTION	UNIT	ORIGINAL CONTRACT QUANTITY	CONTRACT QUANTITY ADJUSTED +/DR.	ADJUSTED CONTRACT QUANTITY	QUANTITY PREV ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	UNIT PRICES	TOTAL AMT ALLOWED TO DATE	AMOUNT DUE THIS ESTIMATE
40	SUBBASE	CY	46.00			46.00	0.00	46.00	\$95.00	\$2,540.00	\$0.00
41	DGA BASE COURSE, 6" THICK	SY	893.00	282.00	1155.00	893.00	282.00	1153.00	\$9.00	\$9,240.00	\$2,086.00
42	DGA BASE COURSE, VARIABLE THICKNESS	CY	25.00	-5.80	19.20	19.20	0.00	19.20	\$50.00	\$960.00	\$0.00
43	COURSE AGGREGATE, SIZE NO. 57	CY	210.00	90.00	300.00	210.00	90.00	300.00	\$37.00	\$11,100.00	\$3,330.00
44	CONCRETE BASE COURSE, 6" THICK	SY	30.00	-30.00	0.00	0.00	0.00	0.00	\$72.00	\$0.00	\$0.00
45	HMA MILLING, 3" OR LESS	SY	2749.00	-247.00	2502.00	2502.00	0.00	2502.00	\$9.00	\$22,518.00	\$0.00
46	POLYMERIZED JOINT ADHESIVE	LF	1500.00	-1500.00	0.00	0.00	0.00	0.00	\$1.00	\$0.00	\$0.00
47	TACK COAT	GAL	22.00	19.00	240.00	15.00	225.00	240.00	\$1.00	\$240.00	\$225.00
48	HOT MIX ASPHALT 9.5 M64 SURFACE COURSE	TON	476.00	54.32	529.32	476.00	54.32	529.32	\$101.83	\$53,900.66	\$5,831.41
49	HOT MIX ASPHALT 12.5 M64 INTERMEDIATE COURSE	TON	112.00	47.27	159.27	112.00	47.27	159.27	\$124.70	\$19,860.97	\$5,894.57
50	HOT MIX ASPHALT 19 M64 BASE COURSE	TON	222.00	48.83	270.83	222.00	48.83	270.83	\$124.70	\$33,772.50	\$6,089.10
51	UNDERLAYER PREPARATION	SY	285.00			285.00	0.00	285.00	\$1.00	\$285.00	\$0.00
52	MODULAR BLOCK RETAINING WALL	SF	68.00	-16.00	52.00	52.00	0.00	52.00	\$38.00	\$1,976.00	\$0.00
53	16" REINFORCED CONCRETE PIPE	LF	145.00	-92.00	113.00	113.00	0.00	113.00	\$62.00	\$7,004.00	\$0.00
54	18" REINFORCED CONCRETE PIPE	LF	181.00	-9.00	152.00	152.00	0.00	152.00	\$65.00	\$9,880.00	\$0.00
55	48" REINFORCED CONCRETE PIPE	LF	35.00	-3.00	32.00	32.00	0.00	32.00	\$185.00	\$5,920.00	\$0.00
56	INLET, TYPE B	UNIT	4.00			4.00	0.00	4.00	\$2,500.00	\$10,000.00	\$0.00
57	INLET, TYPE DOUBLE B	UNIT	2.00			2.00	0.00	2.00	\$3,900.00	\$7,800.00	\$0.00
58	INLET, TYPE E	UNIT	1.00			1.00	0.00	1.00	\$2,500.00	\$2,500.00	\$0.00
59	INLET, TYPE DOUBLE JC-1	UNIT	1.00			1.00	0.00	1.00	\$3,900.00	\$3,900.00	\$0.00
60	JUNCTION CHAMBER JC-1	UNIT	1.00			1.00	0.00	1.00	\$7,400.00	\$7,400.00	\$0.00
61	MANHOLE, 6" DIAMETER	UNIT	1.00			1.00	0.00	1.00	\$9,000.00	\$9,000.00	\$0.00
62	RIPRAP STONE SLOPE PROTECTION, 24" THICK (D50) 12	SY	136.00	73.70	209.7	136.00	73.70	209.7	\$35.00	\$7,339.50	\$2,578.60
63	RIPRAP STONE CHANNEL PROTECTION, 24" THICK (D60)	SY	45.00		45.00	45.00	0.00	45.00	\$35.00	\$1,575.00	\$0.00
64	CHAIN-LINK FENCE, PVC-COATED STEEL, 6' HIGH	LF	272.00	8.00	280.00	272.00	8.00	280.00	\$49.50	\$13,860.00	\$0.00
65	CHAIN-LINK FENCE, 6' HIGH, BARBED WIRE	LF	120.00		120.00	120.00	0.00	120.00	\$69.00	\$8,280.00	\$0.00
66	CHAIN-LINK FENCE, 8' HIGH, BARBED WIRE	LF	156.00		156.00	145.00	11.00	156.00	\$58.00	\$9,048.00	\$638.00
67	GATE, CHAIN-LINK FENCE, 40" ROLLING GATE	UNIT	1.00		1.00	1.00	0.00	1.00	\$12,650.00	\$12,650.00	\$0.00
68	TEMPORARY CHAIN-LINK FENCE, 6' HIGH	LF	312.00	-264.00	48.00	48.00	0.00	48.00	\$5.50	\$264.00	\$0.00
69	TEMPORARY CHAIN-LINK FENCE, 8' HIGH, BARBED WIRE	LF	150.00	-150.00	0.00	0.00	0.00	0.00	\$17.78	\$0.00	\$0.00
70	HOT MIX ASPHALT SIDEWALK, 2" THICK	SY	84.00	-33.34	50.66	50.66	0.00	50.66	\$25.00	\$1,266.50	\$0.00
71	CONCRETE SIDEWALK, 4" THICK	SY	429.00	-2.13	426.87	426.87	0.00	426.87	\$45.00	\$19,209.15	\$0.00
72	CONCRETE SIDEWALK, 6" THICK	SY	25.00	-2.60	22.40	22.40	0.00	22.40	\$65.00	\$1,456.00	\$0.00
73	BRICK PAVERS	SY	28.00		28.00	28.00	0.00	28.00	\$180.00	\$5,040.00	\$0.00
74	HOT MIX ASPHALT DRIVEWAY, 11" THICK	SY	685.00	130.40	815.40	685.00	130.40	815.40	\$42.00	\$34,246.80	\$5,478.80
75	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	SY	25.00		25.00	25.00	0.00	25.00	\$74.00	\$1,850.00	\$0.00
76	DETECTABLE WARNING SURFACE	SY	12.00	-8.44	3.56	3.56	0.00	3.56	\$50.00	\$176.00	\$0.00
77	18"x18" CONCRETE VERTICAL CURB	LF	925.00	-3.00	922.00	922.00	0.00	922.00	\$30.00	\$27,660.00	\$0.00
78	18"x12" CONCRETE HEADER CURB	LF	46.00		46.00	46.00	0.00	46.00	\$35.00	\$1,610.00	\$0.00

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200854

COUNTY OF PASSAIC  
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8/31/2020

REPLACEMENT OF EIGHTH STREET BRIDGE  
OVER THE PASSAIC RIVER  
CITY OF PASSAIC AND BOROUGH OF WALLINGTON  
STRUCTURE NO. 160004

Estimate No. 25, Final  
KONIKUS CORPORATION  
3322 Route 22 West  
Bldg. 10, Ste. 1005-1006  
Branchburg, NJ 08876

ITEM NO	DESCRIPTION	UNIT	ORIGINAL CONTRACT QUANTITY	CONTRACT QUANTITY ADJUSTED +OR-	ADJUSTED CONTRACT QUANTITY	QUANTITY PREV ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	UNIT PRICES	TOTAL AMT ALLOWED TO DATE	AMOUNT DUE THIS ESTIMATE
79	NONVEGETATIVE SURFACE, HOT MIX ASPHALT	SY	253.00	-31.89	261.11	261.11	0.00	261.11	\$30.00	\$7,833.30	\$0.00
80	BEAM GUIDE RAIL	LF	353.00	-114.00	249.00	234.35	14.65	249.00	\$47.00	\$11,703.00	\$688.55
81	RUB RAIL	LF	183.00	17.00	200.00	183.00	17.00	200.00	\$7.00	\$1,400.00	\$119.00
82	TANGENT GUIDE RAIL TERMINAL (2F LONG)	UNIT	2.00	-1.00	1.00	1.00	0.00	1.00	\$2,875.00	\$2,875.00	\$0.00
83	TANGENT GUIDE RAIL TERMINAL (50 LONG)	UNIT	1.00	0.00	1.00	1.00	0.00	1.00	\$2,875.00	\$2,875.00	\$0.00
84	BEAM GUIDE RAIL ANCHORAGE	UNIT	2.00	-1.00	1.00	1.00	0.00	1.00	\$690.00	\$690.00	\$0.00
85	BEAM GUIDE RAIL ELEMENT	LF	183.00	8.00	161.00	183.00	8.00	191.00	\$9.20	\$1,757.20	\$73.60
86	REMOVAL OF BEAM GUIDE RAIL	LF	180.00	0.00	180.00	180.00	0.00	180.00	\$1.00	\$180.00	\$0.00
87	TRAFFIC STRIPES, THERMOPLASTIC	LF	11000.00	-684.00	10336.00	4732.00	5604.00	10336.00	\$0.83	\$8,571.88	\$3,330.82
88	TRAFFIC MARKINGS	SF	1176.00	-794.00	385.00	168.00	217.00	385.00	\$6.30	\$2,426.50	\$1,367.10
89	REMOVAL OF TRAFFIC STRIPES	LF	1980.00	-1370.00	610.00	610.00	0.00	610.00	\$1.15	\$678.50	\$0.00
90	REMOVAL OF TRAFFIC MARKINGS	SF	180.00	-48.00	132.00	132.00	0.00	132.00	\$2.85	\$376.20	\$0.00
91	CRASH CUSHION GUARDRAIL, 3 BAYS, 24" WIDE	UNIT	1.00	0.00	1.00	1.00	0.00	1.00	\$18,820.00	\$18,820.00	\$0.00
92	REGULATORY AND WARNING SIGNS	SF	127.00	15.00	142.00	127.00	15.00	142.00	\$36.00	\$5,112.00	\$940.00
93	8" WATER PIPE, INSTALLATION ONLY (I & W D)	LF	208.00	0.00	208.00	208.00	0.00	208.00	\$50.00	\$10,400.00	\$0.00
94	RELOCATE WATER METER CHAMBER (I&WD)	LS	1.00	0.00	1.00	1.00	0.00	1.00	\$5,000.00	\$5,000.00	\$0.00
95	RESET GAS VALVE	UNIT	3.00	0.00	3.00	3.00	0.00	3.00	\$50.00	\$150.00	\$0.00
96	2" RIGID METALLIC CONDUIT	LF	343.00	-3.00	340.00	0.00	0.00	340.00	\$50.00	\$16,995.31	\$2,612.94
97	3" RIGID NONMETALLIC CONDUIT (SCHEDULE 40)	LF	200.00	66.00	266.00	343.00	66.00	409.00	\$49.68	\$20,320.28	\$0.00
98	4" RIGID NONMETALLIC CONDUIT (SCHEDULE 80)	LF	97.00	-9.00	88.00	181.00	0.00	181.00	\$28.59	\$5,163.81	\$0.00
99	JUNCTION BOX (JBP)	UNIT	207.00	8.00	215.00	97.00	8.00	105.00	\$39.50	\$4,137.75	\$316.72
100	18" x 36" JUNCTION BOX	UNIT	4.00	-57.50	139.50	139.50	0.00	139.50	\$53.71	\$7,411.05	\$0.00
101	FOUNDATION, TYPE MCF	UNIT	1.00	-1.00	0.00	1.00	0.00	1.00	\$998.80	\$998.80	\$0.00
102	FOUNDATION, TYPE STIBC	UNIT	2.00	0.00	2.00	4.00	0.00	2.00	\$2,247.00	\$4,494.00	\$0.00
103	FOUNDATION, TYPE SPF (T&L-F)	UNIT	3.00	0.00	3.00	2.00	0.00	2.00	\$8,425.00	\$16,850.00	\$0.00
104	METER CABINET, TYPE L	UNIT	1.00	0.00	1.00	1.00	0.00	1.00	\$2,022.00	\$2,022.00	\$0.00
105	GROUND WIRE, NO. 8 AWG	LF	1758.00	-32.00	1726.00	1726.00	0.00	1726.00	\$1.71	\$2,951.46	\$0.00
106	MULTIPLE LIGHTING WIRE, NO. 2 AWG	LF	350.00	-350.00	0.00	0.00	0.00	0.00	\$7.46	\$0.00	\$0.00
107	MULTIPLE LIGHTING WIRE, NO. 6 AWG	LF	3128.00	-216.00	2912.00	2912.00	0.00	2912.00	\$3.21	\$9,347.52	\$0.00
108	SERVICE WIRE, NO. 6 AWG	LF	160.00	-10.00	150.00	150.00	0.00	150.00	\$1.71	\$256.50	\$0.00
109	TRAFFIC SIGNAL STANDARD, STEEL (BC)	UNIT	2.00	0.00	2.00	2.00	0.00	2.00	\$6,532.00	\$13,064.00	\$0.00
110	TRAFFIC SIGNAL STANDARD (8' PEDESTAL)	UNIT	3.00	-1.00	2.00	2.00	0.00	2.00	\$770.00	\$1,540.00	\$0.00
111	TRAFFIC SIGNAL STANDARD (12' PEDESTAL)	UNIT	1.00	0.00	1.00	1.00	0.00	1.00	\$797.00	\$797.00	\$0.00
112	TRAFFIC SIGNAL MAST ARM, ALUMINUM (25')	UNIT	2.00	0.00	2.00	2.00	0.00	2.00	\$4,124.00	\$8,248.00	\$0.00
113	TRAFFIC SIGNAL MAST ARM, STEEL (30')	UNIT	2.00	0.00	2.00	2.00	0.00	2.00	\$5,013.00	\$10,026.00	\$0.00
114	TRAFFIC SIGNAL CABLE, 2 CONDUCTOR	LF	1479.00	158.00	1637.00	1473.00	158.00	1637.00	\$2.14	\$3,503.18	\$338.12
115	TRAFFIC SIGNAL CABLE, 5 CONDUCTOR	LF	2092.00	-81.00	2011.00	2032.00	361.00	2413.00	\$2.87	\$6,944.71	\$1,017.27



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STRUCTURE NO. 1600004

Estimate No. 25, Final  
KONKUS CORPORATION  
3322 Route 22 West  
Bldg. 30, Ste. 2005-1006  
Branchburg, NJ 08875

ITEM NO	DESCRIPTION	UNIT	ORIGINAL CONTRACT QUANTITY	CONTRACT QUANTITY ADJUSTED	ADJUSTED CONTRACT QUANTITY	QUANTITY PREV ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	UNIT PRICES	TOTAL AMT ALLOWED TO DATE	AMOUNT DUE THIS ESTIMATE
117	TRAFFIC SIGNAL CABLE, 7 CONDUCTOR	LF	2142.00	198.00	2340.00	2142.00	198.00	2340.00	\$2.94	\$6,878.60	\$392.12
118	TRAFFIC SIGNAL HEAD (BC)	UNIT	12.00			12.00	0.00	12.00	\$1,177.00	\$14,124.00	\$0.00
119	PEDESTRIAN SIGNAL HEAD	UNIT	8.00			8.00	0.00	8.00	\$852.30	\$7,618.40	\$0.00
120	PUSH BUTTON (AUDIBLE)	UNIT	8.00			8.00	0.00	8.00	\$1,139.65	\$9,116.40	\$0.00
121	IMAGE DETECTOR	UNIT	3.00			3.00	0.00	3.00	\$6,178.25	\$18,537.75	\$0.00
122	INTERIM TRAFFIC SIGNAL SYSTEM, LOCATION NO.1	LS	1.00			1.00	0.00	1.00	\$33,554.50	\$33,554.50	\$0.00
123	CONTROLLER TURN-ON	UNIT	1.00			1.00	0.00	1.00	\$4,975.50	\$4,975.50	\$0.00
124	BATTERY BACK-UP, GENERATOR PORT WITH INDICATOR	UNIT	1.00			1.00	0.00	1.00	\$7,618.40	\$7,618.40	\$0.00
125	LIGHTING STANDARD DECORATIVE	UNIT	8.00			8.00	0.00	8.00	\$2,606.52	\$20,852.16	\$0.00
126	LUMINAIRE DECORATIVE	UNIT	8.00			8.00	0.00	8.00	\$2,293.00	\$18,344.00	\$0.00
127	DECORATIVE LIGHT FOUNDATION	UNIT	3.00			3.00	0.00	3.00	\$1,655.25	\$5,055.75	\$0.00
128	TOPSOIL, 4" THICK	CY	300.00	-40.00	0	0.00	300.00	300.00	\$10.00	\$3,000.00	\$3,000.00
129	BORROW TOPSOIL	CY	40.00		0	0.00	0.00	0.00	\$45.00	\$0.00	\$0.00
130	FERTILIZING AND SEEDING, TYPE A	SY	300.00		0	0.00	300.00	300.00	\$2.00	\$600.00	\$600.00
131	FERTILIZING AND SEEDING, TYPE F	SY	300.00	-30.00	0	0.00	0.00	0.00	\$1.00	\$0.00	\$0.00
132	STRAW MULCHING	SY	350.00		0	0.00	350.00	350.00	\$3.00	\$1,050.00	\$1,050.00
133	GRAVEL MULCHING	SY	15.00		0	0.00	15.00	15.00	\$2.00	\$30.00	\$30.00
134	ACER RUNRUN, "RED MAPLE", 0.5"-1" CALIPER, 8'-8" HT.#	UNIT	2.00			2.00	0.00	2.00	\$255.00	\$510.00	\$510.00
135	BETULA NIGRA RIVER BIRCH", 0.5"-1" CALIPER, 5'-6" HT. #	UNIT	1.00			1.00	0.00	1.00	\$255.00	\$255.00	\$255.00
136	PLATANUS OCCIDENTALIS", SYCAMORE, 0.5"-1" CALIPER	UNIT	2.00			2.00	0.00	2.00	\$150.00	\$300.00	\$300.00
137	CLEARING SITE, BRIDGE	LS	1.00			1.00	0.00	1.00	\$1,550,000.00	\$1,550,000.00	\$0.00
138	TEMPORARY SHIELDING	LS	1.00			1.00	0.00	1.00	\$400,000.00	\$400,000.00	\$0.00
139	EXCAVATION, REGULATED MATERIAL	CY	1440.00			1440.00	0.00	1440.00	\$50.00	\$72,000.00	\$0.00
140	PERMANENT SHEETING, LOCATION NO. 1	SF	1596.00	-4.00	1596	1596.00	0.00	1596.00	\$66.58	\$106,261.68	\$0.00
141	PERMANENT SHEETING, LOCATION NO. 2	SF	2418.00	-2.00	2418	2418.00	0.00	2418.00	\$51.60	\$124,848.60	\$0.00
142	PERMANENT SHEETING, LOCATION NO. 3	SF	1815.00			1815.00	0.00	1815.00	\$91.32	\$166,745.80	\$0.00
143	PERMANENT SHEETING, LOCATION NO. 4	SF	4450.00			4450.00	0.00	4450.00	\$79.74	\$354,843.00	\$0.00
144	TEMPORARY COFFERDAM, LOCATION NO.1 (SOUTH PILE)	LS	1.00			1.00	0.00	1.00	\$225,000.00	\$225,000.00	\$0.00
145	TEMPORARY COFFERDAM, LOCATION NO.2 (NORTH PILE)	LS	1.00			1.00	0.00	1.00	\$140,000.00	\$140,000.00	\$0.00
146	TEMPORARY COFFERDAM, LOCATION NO.3 (NORTH ABU)	LS	1.00			1.00	0.00	1.00	\$175,000.00	\$175,000.00	\$0.00
147	TEMPORARY COFFERDAM, LOCATION NO.4 (SOUTH ABU)	LS	1.00			1.00	0.00	1.00	\$105,000.00	\$105,000.00	\$0.00
148	FURNISHING EQUIPMENT FOR DRIVING PILES	LF	370.00	-5.00	370	370.00	0.00	370.00	\$48.54	\$17,969.80	\$0.00
149	TEST PILES, FURNISHED	LF	335.00	-6.98	328.05	328.05	0.00	328.05	\$118.40	\$38,868.17	\$0.00
150	TEST PILES, DRIVEN	UNIT	4.00			4.00	0.00	4.00	\$5,000.00	\$20,000.00	\$0.00
151	DYNAMIC PILES, LOAD TEST	LF	5000.00	-100.00	5000	5000.00	0.00	5000.00	\$45.43	\$227,150.00	\$0.00
152	STEEL H-PILES, FURNISHED, HP 12X63	LF	4740.50	-49.50	4740.5	4740.50	0.00	4740.50	\$35.00	\$166,117.50	\$0.00
153	STEEL H-PILES, DRIVEN, HP 12X63	UNIT	66.00			66.00	0.00	66.00	\$100.00	\$6,600.00	\$0.00
154	SPLICE (HP 12X63)	UNIT	66.00	-5.00	61	61.00	0.00	61.00	\$100.00	\$6,100.00	\$0.00
155	PILE SHOE	UNIT	66.00			66.00	0.00	66.00	\$100.00	\$6,600.00	\$0.00

COUNTY OF PASSAIC  
ESTIMATE CERTIFICATE  
FOR WORK PERFORMED AND MATERIAL FURNISHED  
FOR PERIOD ENDING  
8/31/2020

REPLACEMENT OF EIGHTH STREET BRIDGE  
OVER THE PASSAIC RIVER  
CITY OF PASSAIC AND BOROUGH OF WALLINGTON  
STRUCTURE NO. 1800004

Estimate No. 25, Final  
KONKUS CORPORATION  
3322 Route 22 West  
Bldg. 10, Ste. 1005-1006  
Branchburg, NJ 08876

ITEM NO	DESCRIPTION	UNIT	ORIGINAL CONTRACT QUANTITY	CONTRACT QUANTITY ADJUSTED +OR-	ADJUSTED CONTRACT QUANTITY	QUANTITY PREV ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	UNIT PRICES	TOTAL AMT ALLOWED TO DATE	AMOUNT DUE THIS ESTIMATE
156	FURNISHING DRILLED SHAFT EQUIPMENT	LS	1.00		1.00	1.00	0.00	1.00	\$171,600.00	\$171,600.00	\$0.00
157	DEMONSTRATION DRILLED SHAFT	LF	100.00		100.00	100.00	0.00	100.00	\$3,234.00	\$323,400.00	\$0.00
158	LOAD TEST	UNIT	1.00		1.00	1.00	0.00	1.00	\$330,648.00	\$330,648.00	\$0.00
159	CROSSHOLE SONIC LOGGING	UNIT	3.00		3.00	3.00	0.00	3.00	\$6,270.00	\$18,810.00	\$0.00
160	SHAFT CORING	LF	200.00	-200.00	0	0	0.00	0.00	\$247.50	\$0.00	\$0.00
181	DRILLED SHAFT IN SOIL 68" DIAMETER	LF	265.00		265.00	265.00	0.00	265.00	\$1,854.80	\$491,469.00	\$0.00
182	DRILLED SHAFT IN ROCK 60" DIAMETER	LF	30.00		30.00	30.00	0.00	30.00	\$8,531.80	\$185,854.00	\$0.00
183	OBSTRUCTION	LF	20.00	47.60	67.60	67.60	0.00	67.60	\$2,938.10	\$198,615.55	\$0.00
184	TOMOGRAPHY	UNIT	3.00	-3.00	0	0	0.00	0.00	\$1,870.00	\$0.00	\$0.00
185	SHAFT INSPECTION DEVICE	UNIT	1.00		1.00	1.00	0.00	1.00	\$36,575.00	\$36,575.00	\$0.00
166	REINFORCEMENT STEEL	LBS	25500.00		25500.00	25500.00	0.00	25500.00	\$1.50	\$38,250.00	\$0.00
167	REINFORCEMENT STEEL, EPOXY-COATED	LBS	159800.00		159800.00	159800.00	0.00	159800.00	\$1.85	\$295,670.00	\$0.00
168	CONCRETE FOOTING	CY	240.00		240.00	240.00	0.00	240.00	\$300.00	\$72,000.00	\$0.00
169	CONCRETE WINGWALL	CY	40.00		40.00	40.00	0.00	40.00	\$850.00	\$34,000.00	\$0.00
170	CONCRETE PIER COLUMN AND CAP	CY	160.00	-24.00	136	136	0.00	136	\$500.00	\$68,000.00	\$0.00
171	EPOXY WATERPROOFING	SY	65.00		65.00	65.00	0.00	65.00	\$1,700.00	\$110,500.00	\$0.00
172	STRUCTURAL STEEL (APPROX. 1,010,000 LBS)	LS	24.00		24.00	24.00	0.00	24.00	\$1,880,000.00	\$44,880,000.00	\$0.00
173	REINFORCED ELASTOMERIC ASSEMBLY	UNIT	5928.00		5928.00	5928.00	0.00	5928.00	\$2,034.00	\$12,051,552.00	\$0.00
174	STRIP SEAL EXPANSION JOINT	LF	130.00		130.00	130.00	0.00	130.00	\$405.83	\$52,757.90	\$0.00
175	CONCRETE BRIDGE DECK, HPC	CY	565.00		565.00	565.00	0.00	565.00	\$775.08	\$437,870.00	\$0.00
176	CONCRETE BRIDGE SIDEWALK, HPC	CY	105.00		105.00	105.00	0.00	105.00	\$800.00	\$84,000.00	\$0.00
177	CONCRETE BRIDGE PARAPET, HPC	LF	26.00		26.00	26.00	0.00	26.00	\$638.00	\$16,594.00	\$0.00
178	CONCRETE BRIDGE MOMENT SLAB	LF	26.00		26.00	26.00	0.00	26.00	\$1,250.00	\$32,500.00	\$0.00
179	4-BAR OPEN STEEL PARAPET	LF	614.00		614.00	614.00	1.68	614.00	\$281.43	\$172,798.02	\$472.80
180	CONCRETE BRIDGE APPROACH	CY	150.00		150.00	150.00	0.00	150.00	\$475.00	\$71,250.00	\$0.00
181	FENDER BUMPER	UNIT	15.00		15.00	15.00	0.00	15.00	\$7,190.00	\$107,850.00	\$0.00
182	TIDE CLEARANCE GAUGE	UNIT	2.00		2.00	2.00	0.00	2.00	\$5,000.00	\$10,000.00	\$0.00
183	TEMPORARY STRUCTURE, PEDESTRIAN BRIDGE	LS	1.00		1.00	1.00	0.00	1.00	\$1,400,000.00	\$1,400,000.00	\$0.00
184	TEMPORARY WORK BRIDGE NO.1	LS	1.00		1.00	1.00	0.00	1.00	\$0.00	\$0.00	\$0.00
185	TEMPORARY WORK BRIDGE NO.2	LS	1.00	-1.00	0.00	0.00	0.00	0.00	\$1.00	\$1.00	\$0.00
186	8" WATER PIPE, BRIDGE, INSTALLATION ONLY (L&W D)	LF	295.00		295.00	295.00	0.00	295.00	\$65.00	\$19,175.00	\$0.00
187	1 1/2" RIGID METALLIC CONDUIT	LF	32.00		32.00	32.00	0.00	32.00	\$34.24	\$1,095.68	\$0.00
188	2" RIGID METALLIC CONDUIT	LF	605.00	-28.00	579	579	0.00	579	\$28.89	\$16,727.31	\$0.00
189	JUNCTION BOX FRAME AND COVER	UNIT	8.00		8.00	8.00	0.00	8.00	\$863.00	\$7,704.00	\$0.00
190	GROUND WATER REMOVAL & OFF-SITE DISPOSAL	LS	0.00	1.00	1.00	1.00	0.00	1.00	\$75,000.00	\$75,000.00	\$0.00
191	CDING AT SOUTH ABUTMENT BACKWALL	LS	0.00	1.00	1.00	1.00	0.00	1.00	\$9,951.25	\$9,951.25	\$0.00
192	1/8" SHEAR CONNECTORS	LS	0.00	1.00	1.00	1.00	0.00	1.00	\$1,497.55	\$1,497.55	\$0.00

COUNTY OF PASSAIC  
ESTIMATE CERTIFICATE  
FOR WORK PERFORMED AND MATERIAL FURNISHED  
FOR PERIOD ENDING  
8/31/2020

REPLACEMENT OF EIGHTH STREET BRIDGE  
OVER THE PASSAIC RIVER  
CITY OF PASSAIC AND BOROUGH OF WALLINGTON  
STRUCTURE NO. 1600004

Estimate No. 25, Final  
KONKUS CORPORATION  
3322 Route 22 West  
Bldg. 10, Ste. 1005-1006  
Branchburg, NJ 08876

ITEM NO	DESCRIPTION	UNIT	ORIGINAL CONTRACT QUANTITY	CONTRACT QUANTITY ADJUSTED +OR-	ADJUSTED CONTRACT QUANTITY	QUANTITY PREVIOUSLY ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	UNIT PRICES	TOTAL AMT ALLOWED TO DATE	AMOUNT DUE THIS ESTIMATE
5196	SANITARY LATERAL AT 199 MAIN AVE	LS	0.00	1.00	1.00	1.00	0.00	1.00	\$4,500.00	\$4,500.00	\$0.00
5196	STEEL CAP AT PERMANENT SHEETING LOC. NO 4	LS	0.00	1.00	1.00	1.00	0.00	1.00	\$10,000.23	\$10,000.23	\$0.00
5197	POLLUTION INSURANCE EXTENSION	LS	0.00	1.00	1.00	1.00	0.00	1.00	\$16,377.50	\$16,377.50	\$0.00
5198	NW EMBANKMENT CONCRETE RUBBLE REMOVAL	LS	0.00	1.00	1.00	0.00	1.00	1.00	\$5,869.31	\$5,869.31	\$5,869.31
5199	WATER MAIN INSTALL & DRAINAGE REPAIR	LS	0.00	1.00	1.00	0.00	1.00	1.00	\$18,880.45	\$18,880.45	\$18,880.45
5200	RESET FIBER OPTIC & GAS CASTINGS	LS	0.00	1.00	1.00	0.00	1.00	1.00	\$3,112.83	\$3,112.83	\$3,112.83
5201	DEMOLITION CURB & SIDEWALK, MAIN AVE	LS	0.00	1.00	1.00	0.00	1.00	1.00	\$5,337.65	\$5,337.65	\$5,337.65
5202	SOUTH APPROACH ADA RAMPS & QUADGUARD	LS	0.00	1.00	1.00	0.00	1.00	1.00	\$65,369.74	\$65,369.74	\$65,369.74
5203	DRAINAGE REPAIRS AT MAIN AVE	LS	0.00	1.00	1.00	0.00	1.00	1.00	\$35,634.84	\$35,634.84	\$35,634.84
5204	SEALING OF CONCRETE STRUCTURAL DECK	LS	0.00	1.00	1.00	0.00	1.00	1.00	\$19,000.00	\$19,000.00	\$19,000.00

Amount Allowed \$13,010,149.75 \$172,558.95  
 Retainage \$0.00  
 Previously Paid \$12,482,829.18  
 Amount Due \$527,320.57

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200854

AFFIDAVIT

STATE OF )  
 )SS:  
COUNTY OF )

I, Keith Konkus, of full age, being duly sworn to law, upon my oath, depose and say:  
(PRINT NAME OF COMPANY OFFICER)

1. That I am President of Konkus Corporation  
(PRINT POSITION OR TITLE) (PRINT NAME OF COMPANY)

Contractor of the Replacement of Eighth Street Bridge over the Passaic River, City of Passaic and  
(PRINT NAME OF PROJECT AND LOCATION)  
Borough of Wallington

- 2. That I have completed in accordance with the plans, specifications, and contract all items of work required to be completed by us in a satisfactory manner.
- 3. That all claims and bills for material and labor in connection with our contract for said job have been fully paid and satisfied, and that there are no Mechanic's liens or any claims of any nature whatsoever, either recorded or unrecorded, in connection with any work or materials furnished by us on said Project for the County of Passaic.
- 4. That the full sum of \$ 13,010,149.75 being the Contract, less previous payments, is rightfully due us.
- 5. That payment by the County of Passaic of the sums due us under said Contract shall not construed as a waiver by the County of any claims for items of uncompleted work, or defective or deficient work or materials which may have been furnished by us on said Project, whether said items of uncompleted work or defective or deficient work or materials have been discovered or become known either prior or subsequent to the execution of this Affidavit.
- 6. That we hereby firmly agree to pay for or complete and finish all items defective or deficient work or materials, or uncompleted work, as discovered by the County within the term of our contract promptly upon receipt of notice to said effect from either the engineer, architect or any other representative of the County.
- 7. That there are no claims by us for extra work or materials against the County of Passaic, which have not been paid or agreed upon as of the date of the signing of this Affidavit.

[Signature] 9/16/20  
(SIGNATURE OF OFFICER and DATE)

Sworn and subscribed to before me this  
16th day of September, 2020

[Signature]  
A Notary Public of New Jersey **LAURA R BRAUE**  
ID # 2268815  
NOTARY PUBLIC  
STATE OF NEW JERSEY  
My Commission Expires Nov. 1, 2020

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200854

**PARTIAL PAYMENT**



COUNTY OF PASSAIC  
401 GRAND STREET - ROOM 439  
PATERSON, NEW JERSEY 07605

PURCHASE ORDER NO. 16-04040

CONTRACT NO. \_\_\_\_\_

PAYEE KONKUS CORPORATION

DEPARTMENT Engineering

ADDRESS 3222 ROUTE 23 WEST, BUILDING 10

VENDOR # 07348

BRANCHBURG, N.J. 08876

DATE		
MONTH	DAY	YR
09	23	2020

ACCOUNT NUMBER  
C-04-55-137-001-933

CHECK NUMBER

DESCRIPTION	AMOUNT
<b>REPLACEMENT OF THE EIGHTH STREET BRIDGE</b>	
<b>PAYMENT # 25 (final)</b>	
Beginning Forward Balance:	\$527,320.57
Original Contract Amount	\$12,712,108.59
Adjusted Contract Amount	\$13,010,149.75
Contract Completed to Date	\$13,010,149.75
Less Amounts Previously Paid (\$12,482,829.18)	
Amount Due this invoice	\$527,320.57
Balance of Contract	\$0.00
Aurelia Ionescu, Principal Engineer, Bridges	
Ending Balance:	<input type="text" value="-"/>

AMOUNT OF PAYMENT IN WORD: Five Hundred Twenty Seven Thousand Three Hundred Twenty & fifty seven cents \$ 527,320.57

**INSTRUCTIONS -- ISSUING DEPARTMENT**

- 1.) Fill out form; attach any necessary invoices.
- 2.) Department head must approve all partial payments.
- 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
- 4.) After payment appears in the check register, place check number on your file copy and place in your paid file.

**DEPARTMENT CERTIFICATION**

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: \_\_\_\_\_

Department: \_\_\_\_\_

VOUCHER COPY

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200854

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



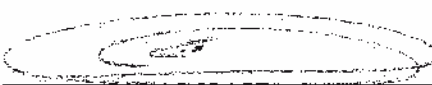
## Public Meeting (Board Meeting)

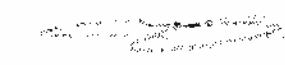
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #1 (FINAL) TO GIACORP CONTRACTING, INC. FOR THE GOLF BALL BARRIER NET FENCING PROJECT AT THE PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF WAYNE, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:  
  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:  
  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL  
Public Works  
COMMITTEE NAME

Official Resolution#	R20200855							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-48							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING CHANGE ORDER #1 (FINAL) TO GIACORP CONTRACTING, INC. FOR THE GOLF BALL BARRIER NET FENCING PROJECT AT THE PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF WAYNE, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed resolution R2020-0242 on March 10, 2020 awarding a contract to Giacorp Contracting, Inc., for the project known as Golf Ball Barrier Net Fencing at the Preakness Valley Golf Course in the Township of Wayne, NJ in the amount of \$279,494.50, as a result of the receipt of bids on February 4, 2020 for Bid #C20-003; and

**WHEREAS**, it is now necessary that a change order (Change Order #1 Final) be made reflecting a decrease of \$5,851.40, resulting in a final contract amount of \$273,643.10 (2.1% reduction in overall contract amount), due to the deletions and additions of as-built quantities needed to complete this project and the addition of additional netting required in accordance with approved shop drawings and final design; and

**WHEREAS**, the Passaic County Engineer is requesting that a final Change resulting in a decrease in the contract price; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, in compliance with N.J.A.C. 5:30-11.3 et seq., the Passaic County Board of Chosen Freeholders hereby authorizes Change Order #1 (Final) of the contract awarded to Giacorp Contracting, Inc. for the Golf Ball Barrier Net Fencing Project at the Preakness Valley Golf Course in Wayne, New Jersey as recommended by the Passaic County Engineer.

**CHANGE ORDER #1 (FINAL)**

1. DESCRIPTION AND VALUE OF CHANGE  
See letter attached hereto

Deduction	\$ 5,851.40
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REASON FOR CHANGE

See letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount	\$ 279,494.50
Previous Additions	\$ 0.00
Total	\$ 279,494.50
Previous Deductions	\$ 0.00
Net Prior to This Change	\$ 279,494.50
Amount of This Change      Deduct	\$ 5,851.40
Contract Amount to Date	\$ 273,643.10

**LET IT BE FURTHER RESOLVED**, that the Director and Clerk of the Board and County Council are authorized to execute all necessary documentation on behalf of Passaic County.

NDA

October 13, 2020

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200855



COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 & FINAL

DATE: September 23, 2020

PROJECT TITLE:  
 Golf Ball Barrier Net Fencing  
 Preakness Valley Golf Course

LOCATION: Preakness Valley Golf Course, Wayne, NJ  
 DATE OF CONTRACT: March 26, 2020  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Giacorp Contracting, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<b>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</b>					
1	PERFORMANCE AND PAYMENT BOND	(0.441)	LS	\$15,000.00	(\$6,615.00)
4	TRAFFIC DIRECTORS, FLAGGERS (IF AND WHERE DIRECTED)	(16)	HR	\$70.00	(\$1,120.00)
5	75' HIGH SAFETY NETTING INCLUDING STEEL POLES, FOUNDATIONS, ANCHORING AND DESIGN, AND ALL RELATED SITE WORK	(25)	LF	\$716.14	(\$17,903.50)
7	VARIABLE HEIGHT SAFETY NETTING (0'-50') INCLD. STEEL POLES, FOUNDATIONS, ANCHORING AND DESIGN, AND ALL RELATED SITE WORK	(7)	LF	\$565.34	(\$3,957.38)
TOTAL SUBTRACTIONS					<b>(\$29,595.88)</b>
<b>ADDITIONS - SUPPLEMENTAL PAY ITEMS</b>					
S-01	VARIABLE HEIGHT SAFETY NETTING (0'-25'), INCLD. NETTING AND FIXTURES	84	LF	\$282.67	\$23,744.48
TOTAL ADDITIONS					<b>\$23,744.48</b>
NET CHANGE ORDER (DEDUCTION)					<b>(\$5,851.40)</b>

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

ADDITION TO THE AMOUNT OF CONTRACT.....		(\$5,851.40)
ORIGINAL COMPLETION DATE.....	June 5, 2020	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	0	
NEW DATE FOR COMPLETION IS.....	June 5, 2020	

2. REASON FOR CHANGE

Item No. S-01 - Variable Height Safety Netting (0'-25'), incld. Netting and Fixtures: Additional netting required in accordance with approved shop drawings and final design. This results in establishing a new pay item for Variable Height Safety Netting (0'-25'), incld. Netting and Fixtures.

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200855

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT.....	\$279,494.50
PREVIOUS ADDITIONS.....	\$0.00
TOTAL.....	\$279,494.50
PREVIOUS DEDUCTIONS.....	\$0.00
NET PRIOR TO THIS CHANGE.....	\$279,494.50
AMOUNT OF THIS CHANGE..... DEDUCT.....	(\$6,851.40)
CONTRACT AMOUNT TO DATE.....	\$273,643.10

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with requirements for similar work in the the existing contract except as otherwise stipulated therein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR: Giacorp Contracting, Inc.

SIGNATURE: [Signature] DATE 9/24/20

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract, all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: [Signature] Date 9/24/2020  
(County Inspector)

Recommended for Processing By: [Signature] Date 9/24/2020  
(Project Engineer)

Recommended for Approval By: \_\_\_\_\_ Date \_\_\_\_\_  
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
Cassandra Lazzara, Freeholder - Director

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
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401 Grand Street  
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Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #2 TO ZUCCARO, INC. AND EXECUTION OF NEW JERSEY DEPARTMENT OF TRANSPORTATION CHANGE ORDER FORM DC-173, FOR THE MORRIS CANAL GREENWAY BROWERTOWN ROAD PROJECT IN THE TOWNSHIP OF LITTLE FALLS AND BOROUGH OF WOODLAND PARK, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200856							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-49							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING CHANGE ORDER #2 TO ZUCCARO, INC. AND EXECUTION OF NEW JERSEY DEPARTMENT OF TRANSPORTATION CHANGE ORDER FORM DC-173, FOR THE MORRIS CANAL GREENWAY BROWERTOWN ROAD PROJECT IN THE TOWNSHIP OF LITTLE FALLS AND BOROUGH OF WOODLAND PARK, NEW JERSEY PURSUANT TO N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed Resolution R2020-0361 on April 28, 2020 awarding a contract to Zuccaro, Inc. for the Morris Canal Greenway Browertown Road Project in the Township of Little Falls and Borough of Woodland Park in the amount of \$836,545.00; and

**WHEREAS**, the above referenced award of contract was a result of bids originally received on November 7, 2019 and formally rejected on December 30, 2019 (Resolution R2019-1249) due to insufficient Disadvantage Business Enterprise (DBE) submittal documentation from bidders; and

**WHEREAS**, Change Order #1, a net addition in the amount of \$6,850.00 necessary due to the additional quantities of pay items and additional supplemental items needed for the project, was approved by Resolution of the Board (R2020-0725 dated September 8, 2020), and brought the contract total to \$843,395.00; and

**WHEREAS**, it is now necessary that another change order (Change Order #2) be made reflecting an additional amount of \$23,600.87 bringing the contract total to \$866,995.87 and a time extension of 21 calendar days; and

**WHEREAS**, this project is funded by a Federal Aid Grant (Federal Project No. TAP-0635(300) (CON)); and

**WHEREAS**, the Passaic County Engineer is requesting the adoption of Change Order #2 and the authorization for the Freeholder Director to also execute the NJDOT change order form and supporting documents; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein.

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Passaic County Board of Chosen Freeholders hereby approves Change Order #2 of the contract awarded to Zuccaro, Inc. and authorization to execute NJDOT Change Order form DC-173 for the Morris Canal Greenway Browertown Road Project in the Township of Little Falls and Borough of Woodland Park, NJ, which was recommended for approval by the Office of the Passaic County Engineer.

**CHANGE ORDER #2**

**1. DESCRIPTION AND VALUE OF CHANGE**

See letter attached hereto

Add \$ 23,600.87

**REASON FOR CHANGE**

See letter attached hereto

**2. STATEMENT OF CONTRACT AMOUNT**

Original Contract Amount		\$ 836,545.00
Previous Additions		\$ 6,850.00
Total		\$ 843,395.00
Previous Deductions		\$ 0.00
Net Prior to This Change		\$ 843,395.00
Amount of This Change	Add	\$ 23,600.87
Contract Amount to Date		\$ 866,995.87

**LET IT BE FURTHER RESOLVED**, that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documentation on behalf of Passaic County.

NDA

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$23,600.87

APPROPRIATION: G-01-45-707-015-906

PURPOSE: Resolution authorizing change order #2 to Zuccaro Inc.

  
Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
401 GRAND STREET  
PATERSON, NEW JERSEY 07505

CHANGE ORDER No.2

DATE: September 18, 2020

PROJECT TITLE:  
Re-Bid Morris Canal Greenway Browertown Road Project

LOCATION: Township of Little Falls & Borough of Woodland Park, Passaic County  
DATE OF CONTRACT: April 28, 2020  
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
CONTRACTOR: Zuccaro, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
	None				<u>\$0.00</u>
TOTAL DEDUCTIONS					
<u>ADDITIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
55	GROUND WIRE, #8 AWG	550	LF	\$4.00	\$2,200.00
56	TRAFFIC SIGNAL CABLE, 2 CONDUCTOR	500	LF	\$5.00	\$2,500.00
57	TRAFFIC SIGNAL CABLE, 5 CONDUCTOR	1500	LF	\$5.00	\$7,500.00
<u>ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS</u>					
S-07	INLET, TYPE E	1	UNIT	\$5,800.00	\$5,800.00
S-08	GROUTED RIPRAP SWALE	1	LS	\$5,600.87	\$5,600.87
TOTAL ADDITIONS					
					<u>\$23,600.87</u>
NET CHANGE ORDER (ADDITION)					<u>\$23,600.87</u>

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

ADDITION TO THE AMOUNT OF CONTRACT .....		\$23,600.87
ORIGINAL TIME FOR COMPLETION.....	120 Calendar Days	
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.....	21 Calendar Days	
NEW DATE FOR COMPLETION IS.....	10/22/2020	

2. REASON FOR CHANGE

Item No. 55 - Ground Wire, #8 AWG: Due to the relocation of the junction box, additional quantity of this pay item was required. This resulted in an increase in the quantity for Ground Wire, #8 AWG.

Item No. 56 - Traffic Signal Cable, 2 Conductor: Due to the relocation of the junction box, additional quantity of this pay item was required. This resulted in an increase in the quantity for Traffic Signal Cable, 2 Conductor.

Item No. 57 - Traffic Signal Cable, 5 Conductor: Due to the relocation of the junction box, additional quantity of this pay item was required. This resulted in an increase in the quantity for Traffic Signal Cable, 5 Conductor.

Item No. S-07 - Inlet, Type E: The contractor was directed to install a Type E Inlet to replace the existing Type A Inlet at Sta. 3+70. This resulted in establishing a new pay item for Inlet, Type E.

Item No. S-08 - Grouted Riprap Swale: The contractor was directed to install a grouted riprap swale near Sta. 31+75 to drain the storm runoff at the roadway's low point. This resulted in establishing a new pay item for Grouted Riprap Swale.

Time Extension - Despite extensive coordination with PSE&G Electric to date, there are multiple utility poles that must be moved before Zuccaro can complete the sidewalk installation. In addition, the milling and paving of Browertown Road must be completed before Zuccaro can complete the installation of the traffic stripes. The milling and paving efforts are to be completed by another County Contractor. Those efforts are scheduled to begin on Sept. 28, 2020 and are expected to be complete on/about Oct. 9, 2020. With these factors combined, an extension of 21 days was required.



## COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.2

DATE: September 18, 2020

PROJECT TITLE:  
 Re-Bid Morris Canal Greenway Browertown Road Project

LOCATION: Township of Little Falls & Borough of Woodland Park, Passaic County  
 DATE OF CONTRACT: April 28, 2020  
 OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
 CONTRACTOR: Zuccaro, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

ITEM No.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<u>DEDUCTIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
	None				<u>\$0.00</u>
<u>TOTAL DEDUCTIONS</u>					
<u>ADDITIONS - ORIGINAL CONTRACT PAY ITEMS</u>					
55	GROUND WIRE, #8 AWG	550	LF	\$4.00	\$2,200.00
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<u>ADDITIONS - SUPPLEMENTAL CONTRACT PAY ITEMS</u>					
S-07	INLET, TYPE E	1	UNIT	\$5,800.00	\$5,800.00
S-08	GROUTED RIPRAP SWALE	1	LS	\$5,600.87	\$5,600.87
<u>TOTAL ADDITIONS</u>					
					<u>\$23,600.87</u>
NET CHANGE ORDER (ADDITION)					<u>\$23,600.87</u>

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200856

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION TO SUBMIT AN APPLICATION AND EXECUTE AN AGREEMENT FOR THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL BRIDGE FUND – FY 2021 IN THE AMOUNT OF \$2,820,465.00 FROM THE NJDOT TRANSPORTATION TRUST FUND (TTF). ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works  
COMMITTEE NAME

Official Resolution#	R20200857							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-50							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION TO SUBMIT AN APPLICATION AND EXECUTE AN AGREEMENT FOR THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL BRIDGE FUND – FY 2021 IN THE AMOUNT OF \$2,820,465.00 FROM THE NJDOT TRANSPORTATION TRUST FUND (TTF)**

**WHEREAS**, the New Jersey Department of Transportation (NJDOT) has recently notified the County of Passaic (hereafter “County) that it has allocated a total of \$2,820,465.00 from the NJDOT’s Transportation Trust Fund (TTF); and

**WHEREAS**, by way of letter dated September 10, 2020 attached hereto and made part hereof, the NJDOT also informs the County that applications will now be accepted for the New Jersey Department of Transportation’s Fiscal Year 2021 Local Bridges Fund Program; and

**WHEREAS**, the County will allocate these funds for the following projects:

1. The Replacement of the High Mountain Avenue Culvert No. 1600-338 over Squaw Brook in the Borough of North Haledon, NJ
2. The Replacement of the Pennington Culvert No. 1600-518 over MacDonald Brook in the City of Passaic, NJ
3. The Replacement of the Passaic Avenue Culvert No. 1600-092 over MacDonald Brook in the City of Passaic, NJ

**WHEREAS**, the Office of the Passaic County Engineer has also submitted a resolution request form to the Board requesting authorization to submit an application for these funds and to execute an agreement for the New Jersey Department of Transportation Local Bridge Fund – FY2021; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Public Works Committee and is being recommending to the full Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the term and conditions set forth above, that it hereby authorizes the Passaic County Engineer to submit an application and execute an agreement for the NJDOT Local Bridge Fund Program – FY 2021 in the allotted amount of \$2,820,465.00 and to use the said funds for the projects listed above.

NDA

October 13, 2020



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*file*  
C: NM

## State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY  
*Governor*

DIANE GUTIERREZ-SCACCETTI  
*Commissioner*

SHEILA Y. OLIVER  
*Lt. Governor*

September 10, 2020

The Honorable Cassandra Lazzara  
Freeholder Director, Passaic County  
Administration Building  
401 Grand St  
Paterson, NJ 07505

Re: 2021 Local Bridges Fund Program

Dear Freeholder Director Lazzara:

On behalf of Governor Philip D. Murphy, I am pleased to inform you that applications will now be accepted for the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2021 Local Bridges Fund Program. Passaic County will receive a Local Bridges Fund allotment of \$2,820,465.00 from the New Jersey Transportation's Trust Fund (TTF). Funding levels are commensurate with FY 2021 appropriations for the FY 2021 State Budget.

The Governor and I are committed to maintaining and improving New Jersey's local transportation infrastructure by providing financial assistance to improve county jurisdiction bridges throughout the State. As a result of the 2016 TTF reauthorization, funding for this program increased from \$25 million annually to \$44 million. An additional \$3.3 million was added to the FY 2021 Local Bridges Program (as the TTF funds were not available to local programs until 2018) for a total of \$47.3 million.

Funds are distributed based on a minimum of \$1.0 million per County (\$21.0 million) with 50% of the remaining funds (\$13.15 million) allocated based on each County's percentage of total major bridge deck area and 50% (\$13.15 million) based on each County's percentage of structurally deficient major bridge deck area.

**The primary objectives of the Local Bridge Program are:**

- Remove bridges from the structurally deficient list;
- Remove bridges from the scour critical list;
- Remove bridges from the functionally obsolete list; and
- Prevent bridges from becoming structurally deficient or scour critical.

**Bridge Eligibility**

"IMPROVING LIVES BY IMPROVING TRANSPORTATION"  
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Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200857

**Primary**

- o Structurally Deficient Bridges
- o Functionally Obsolete Bridges
- o Scour Critical Bridges

**Secondary**

- o Minor Bridges
- o Structures that require Priority 1 and Priority 2 repairs.
- o Bridge elements that have a condition rating of 5 that are expected to be downgraded to a 4 within the next rating cycle.

All counties are required to submit their application on or before **November 6, 2020** online through the Department's electronic grants administration system, known by its acronym SAGE, at <http://www.state.nj.us/transportation/business/localaid/sage.shtm>. A separate application and supporting documents must be submitted for each proposed project.

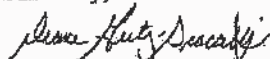
The Local Bridges Fund Program is jointly managed by the Division of Local Aid and the Division of Bridge Engineering and Infrastructure Management. The Division of Local Aid administers the projects once they are selected. It is recommended that you consult with the appropriate District Office to assist you in determining project eligibility for funding.

Enclosed for your consideration is a list of county owned structurally deficient, functionally obsolete and/or scour critical bridges. If you choose to apply, please consider the following provisions:

- NJDOT requires that projects be delivered to construction award within 36 months of grant notification which is a change from the previous year.
- Funding is for Construction only.
  - o Counties may invoice up to 75% of the awarded amount, or 75% of the allotment, whichever is less. The remainder of the eligible costs will be reimbursed upon receipt of the final Payment Voucher and supporting documentation.

We recommend that you consult with your Local Aid District Office to assist in preparing applications for funding. Contact information is enclosed. Thank you for your continued interest and support of NJDOT, and best wishes for success with your project applications.

Sincerely,



Diane Gutierrez-Scaccetti  
Commissioner

Enclosures

- c County Clerk
- County Engineer

LBF 2021 SD-FO-SC

Owner	Asset Name	Structure Number	SD/FO/SC/BRK
PASSAIC COUNTY	1600002 ( ) GREGORY AVENUE OVER PASSAIC RIVER	1600002	FO
PASSAIC COUNTY	1600009 ( ) FIFTH AVENUE OVER PASSAIC RIVER	1600009	SD/SC
PASSAIC COUNTY	1600010 ( ) MAPLE AVE OVER PASSAIC RIVER	1600010	FO
PASSAIC COUNTY	1600011 ( ) LINCOLN AVE (CR 504) OVER PASSAIC RIVER	1600011	FO
PASSAIC COUNTY	1600012 ( ) SIXTH AVENUE (CR 652) / PASSAIC RIVER	1600012	FO/SC
PASSAIC COUNTY	1600014 ( ) STRAIGHT STREET OVER PASSAIC RIVER	1600014	FO
PASSAIC COUNTY	1600015 ( ) ARCH STREET OVER PASSAIC RIVER	1600015	FO
PASSAIC COUNTY	1600018 ( ) SPRUCE STREET OVER PASSAIC RIVER	1600018	SD
PASSAIC COUNTY	1600020 ( ) GLOVER AVE OVER PASSAIC RIVER	1600020	FO
PASSAIC COUNTY	1600024 ( ) BOONTON ROAD (US202) / POMPTON RIVER	1600024	FO
PASSAIC COUNTY	1600026 ( ) JACKSON AVENUE (CR 680)/POMPTON RIVER	1600026	SD
PASSAIC COUNTY	1600029 ( ) PATERSON-HAMBURG TPK (CR 694)/PEQUANNOCK RVR	1600029	SD
PASSAIC COUNTY	1600030 ( ) MAIN STREET (CR 511) / PEQUANNOCK RVR	1600030	SC
PASSAIC COUNTY	1600046 ( ) RINGWOOD AVE (CR 511) / WANAQUE RIVER	1600046	SC
PASSAIC COUNTY	1600081 ( ) KINGSLAND RD(NJ 7)OVER THIRD RIVER.	1600081	SD
PASSAIC COUNTY	1600109 ( ) GOFFLE RD.OVER DEEP VOIL BROOK	1600109	FO
PASSAIC COUNTY	1600110 ( ) LAFAYETTE AVE OVER GOFFLE BROOK	1600110	FO
PASSAIC COUNTY	1600121 ( ) CLINTON STREET OVER MOLLY ANN'S BROOK	1600121	FO
PASSAIC COUNTY	1600126 ( ) OVERLOOK AVE/MOLLY ANN_ S BRK.	1600126	FO/SC
PASSAIC COUNTY	1600128 ( ) HIGH MT.RD(CR 677)OVERMOLLY ANN_ S BRK	1600128	SC
PASSAIC COUNTY	1600129 ( ) SICOMAC RD OVER MOLLY ANN_ S BRK	1600129	FO/SC
PASSAIC COUNTY	1600132 ( ) E MAIN ST (CR 631) OVER THE PECKMAN RIVER	1600132	SC
PASSAIC COUNTY	1600134 ( ) FRENCH HILL RD (CR 640) / SINGAC BRK	1600134	FO
PASSAIC COUNTY	1600135 ( ) VALLEY ROAD OVER TRIB SINGAC BROOK	1600135	FO
PASSAIC COUNTY	1600139 ( ) HINCHMAN AVENUE OVER SINGAC BROOK	1600139	FO
PASSAIC COUNTY	1600142 ( ) BROAD STREET (CR690) OVER POST BROOK	1600142	SC
PASSAIC COUNTY	1600146 ( ) DOTY ROAD OVER POST BROOK	1600146	FO
PASSAIC COUNTY	1600147 ( ) DOTY ROAD OVER POST BROOK	1600147	SD
PASSAIC COUNTY	1600247 ( ) BURNT MEADOW BROOK ROAD OVER TRIBUTARY TO HEWIT BR	1600247	FO
PASSAIC COUNTY	1600321 ( ) CR.640(RIVERVIEW DR)/NAACHTPUNKT BRK.	1600321	FO
PASSAIC COUNTY	1600348 ( ) PATERSON-HAMBURG TPK (CR504)/PREAKNESS BRK	1600348	FO
PASSAIC COUNTY	1600363 ( ) PROSPECT STREET OVER MEADOW BROOK	1600363	FO

LBF 2021 SD-FO-SC

Owner	Asset Name	Structure Number	SD/FO/SC/B/DFS
PASSAIC COUNTY	1600371 () MARGARET KING AVE OVER RINGWOOD RIVER	1600371	FO/SC
PASSAIC COUNTY	1600406 () MAGEE ROAD OVER BURNT MEADOW BROOK	1600406	FO
PASSAIC COUNTY	1600430 () Union Valley Road over Belcher's Creek	1600430	FO
PASSAIC COUNTY	1600446 () Warwick Turnpike over Green Brook	1600446	FO
PASSAIC COUNTY	1600460 () WEST BROOK ROAD OVER WEST BROOK	1600460	SC
PASSAIC COUNTY	1600503 () DAWES HIGHWAY (CR 682) / RAMAPO RIVER	1600503	FO
PASSAIC COUNTY	1611001 () SKYLINE LAKES DRIVE OVER HIGH MTN BK	1611001	SD
PASSAIC COUNTY	1614033 () Pines Lake Drive over Haycock Brook	1614033	FO
PASSAIC COUNTY	1614034 () West Belt Parkway over Singac Brook	1614034	FO

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200857



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C:NM

## State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY  
*Governor*

DIANE GUTIERREZ-SCACCETTI  
*Commissioner*

SHEILA Y. OLIVER  
*Lt. Governor*

September 10, 2020

The Honorable Cassandra Lazzara  
Freeholder Director, Passaic County  
Administration Building  
401 Grand St  
Paterson, NJ 07505

Re: 2021 Local Bridges Fund Program

Dear Freeholder Director Lazzara:

On behalf of Governor Philip D. Murphy, I am pleased to inform you that applications will now be accepted for the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2021 Local Bridges Fund Program. Passaic County will receive a Local Bridges Fund allotment of \$2,820,465.00 from the New Jersey Transportation's Trust Fund (TTF). Funding levels are commensurate with FY 2021 appropriations for the FY 2021 State Budget.

The Governor and I are committed to maintaining and improving New Jersey's local transportation infrastructure by providing financial assistance to improve county jurisdiction bridges throughout the State. As a result of the 2016 TTF reauthorization, funding for this program increased from \$25 million annually to \$44 million. An additional \$3.3 million was added to the FY 2021 Local Bridges Program (as the TTF funds were not available to local programs until 2018) for a total of \$47.3 million.

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**The primary objectives of the Local Bridge Program are:**

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- Remove bridges from the functionally obsolete list; and
- Prevent bridges from becoming structurally deficient or scour critical.

**Bridge Eligibility**

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*Primary*

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- o Functionally Obsolete Bridges
- o Scour Critical Bridges

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- o Structures that require Priority 1 and Priority 2 repairs.
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Sincerely,



Diane Gutierrez-Scaccetti  
Commissioner

Enclosures

- c County Clerk
- County Engineer

LBF 2021 SD-FO-SC

Owner	Asset Name	Structure Number	SD/FO/SP/BR/BB
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PASSAIC COUNTY	1600030 ( ) MAIN STREET (CR 511) / PEQUANNOCK RVR	1600030	SC
PASSAIC COUNTY	1600046 ( ) RINGWOOD AVE (CR 511) / WANAQUE RIVER	1600046	SC
PASSAIC COUNTY	1600081 ( ) KINGSLAND RD(NJ 7)OVER THIRD RIVER.	1600081	SD
PASSAIC COUNTY	1600109 ( ) GOFFLE RD.OVER DEEP VOLL BROOK	1600109	FO
PASSAIC COUNTY	1600110 ( ) LAFAYETTE AVE OVER GOFFLE BROOK	1600110	FO
PASSAIC COUNTY	1600121 ( ) CLINTON STREET OVER MOLLY ANN'S BROOK	1600121	FO
PASSAIC COUNTY	1600126 ( ) OVERLOOK AVE/MOLLY ANN_ S BRK.	1600126	FO/SC
PASSAIC COUNTY	1600128 ( ) HIGH MT.RD(CR 677)OVERMOLLY ANN_ S BRK	1600128	SC
PASSAIC COUNTY	1600129 ( ) SICOMAC RD OVER MOLLY ANN_ S BRK	1600129	FO/SC
PASSAIC COUNTY	1600132 ( ) E MAIN ST (CR 631) OVER THE PECKMAN RIVER	1600132	SC
PASSAIC COUNTY	1600134 ( ) FRENCH HILL RD (CR 640) / SINGAC BRK	1600134	FO
PASSAIC COUNTY	1600135 ( ) VALLEY ROAD OVER TRIB SINGAC BROOK	1600135	FO
PASSAIC COUNTY	1600139 ( ) HINCHMAN AVENUE OVER SINGAC BROOK	1600139	FO
PASSAIC COUNTY	1600142 ( ) BROAD STREET (CR690) OVER POST BROOK	1600142	SC
PASSAIC COUNTY	1600146 ( ) DOTY ROAD OVER POST BROOK	1600146	FO
PASSAIC COUNTY	1600147 ( ) DOTY ROAD OVER POST BROOK	1600147	SD
PASSAIC COUNTY	1600247 ( ) BURNT MEADOW BROOK ROAD OVER TRIBUTARY TO HEWIT BR	1600247	FO
PASSAIC COUNTY	1600321 ( ) CR.640(RIVERVIEW DR)/NAACHTPUNKT BRK.	1600321	FO
PASSAIC COUNTY	1600348 ( ) PATERSON-HAMBURG TPK (CR504)/PREAKNESS BRK	1600348	FO
PASSAIC COUNTY	1600363 ( ) PROSPECT STREET OVER MEADOW BROOK	1600363	FO

LBF 2021 SD-FO-SC

Owner	Asset Name	Structure Number	SD/FO/SP/Bridge
PASSAIC COUNTY	1600371 ( ) MARGARET KING AVE OVER RINGWOOD RIVER	1600371	FO/SC
PASSAIC COUNTY	1600406 ( ) MAGEE ROAD OVER BURNT MEADOW BROOK	1600406	FO
PASSAIC COUNTY	1600430 ( ) Union Valley Road over Belcher's Creek	1600430	FO
PASSAIC COUNTY	1600446 ( ) Warwick Turnpike over Green Brook	1600446	FO
PASSAIC COUNTY	1600460 ( ) WEST BROOK ROAD OVER WEST BROOK	1600460	SC
PASSAIC COUNTY	1600503 ( ) DAWES HIGHWAY (CR 682) / RAMAPO RIVER	1600503	FO
PASSAIC COUNTY	1611001 ( ) SKYLINE LAKES DRIVE OVER HIGH MTN BK	1611001	SD
PASSAIC COUNTY	1614033 ( ) Pines Lake Drive over Haycock Brook	1614033	FO
PASSAIC COUNTY	1614034 ( ) West Beit Parkway over Singac Brook	1614034	FO

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200857

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ENCROACHMENT PERMIT AT 442 10TH AVENUE (BLOCK 3310 LOT 1) IN PATERSON, NEW JERSEY FOR EAST SIDE LIQUORS. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200858							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-51							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

Res-Pg:k.51-2

**RESOLUTION AUTHORIZING ENCROACHMENT PERMIT AT 442 10<sup>th</sup> AVENUE  
(BLOCK 3310 LOT 1) IN PATERSON, NEW JERSEY FOR EAST SIDE LIQUORS**

**WHEREAS** the County of Passaic has a policy which prohibits the placement of encroachments on rights-of-way of the County of Passaic; and

**WHEREAS** the encroachment permit application as required for County Planning Board Application SP-18-053 is attached hereto and made a part hereof, has been made for property located at 442 10<sup>th</sup> Avenue (Block 3310 Lot 1) in the City of Paterson, New Jersey; and

**WHEREAS** the encroachment consists of a canopy, steps, cellar door and a second floor overhang on the sidewalk within the County Right-of-Way which is proposed to remain, pending certification by the applicant's professional engineer; and

**WHEREAS**, the property owner shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of this encroachment. Upon proper notice from the County of Passaic, the property owner is to remove the encroachment at its expense should the County of Passaic require the use of the right-of-way for widening 10<sup>th</sup> Avenue at that location in the City of Paterson, New Jersey or for any other reason as may be required by the County of Passaic in the future; and

**WHEREAS**, should the property owner modify or abandon the need for this encroachment, the part containing the encroachment of the structures shall be removed and, thus, this encroachment permission within the County right-of-way shall cease to exist.

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the above-mentioned encroachment permit at 442 10th Avenue, Block 3310 Lot 1 in the City of Paterson, New Jersey subject to the above-stated terms and conditions.

**BE IT FURTHER RESOLVED** that the aforesaid encroachment permit is not to be considered a change of policy by the County of Passaic and future requests for encroachment permit shall be considered on a case-to-case basis.

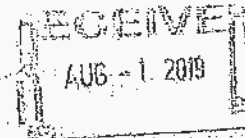
**BE IT FURTHER RESOLVED** the Director, Clerk of the Board and County Counsel are hereby authorized to execute an Encroachment Agreement on behalf of Passaic County.

NAD

October 13, 2020



COUNTY OF PASSAIC  
 DEPARTMENT OF ENGINEERING  
 401 GRAND STREET, ROOM 524  
 PATERSON, NEW JERSEY 07505  
 OFFICE - 973-881-4450 FAX - 973-742-3936



**APPLICATION FOR RIGHT-OF-WAY ENCROACHMENT PERMIT**

Name of Applicant: Bindesh K. Shah Date: 07/29/19

Owner:  Partner  Authorized Corporate Official

Name of Company (if applicable): \_\_\_\_\_

Partnership  Corporation

Street Address of Encroachment: Paterson 3310 1

Municipality: \_\_\_\_\_ Block(s): \_\_\_\_\_ Lot(s): \_\_\_\_\_

Type of Encroachment (check all that apply): New  Existing

- |  |  |
|--|--|
| Canopy(s) <input checked="" type="checkbox"/>                        | Sign(s) <input type="checkbox"/>   |
| Building Structure (1 <sup>st</sup> Floor): <input type="checkbox"/> | Building Structure (2 <sup>nd</sup> Floor or higher) <input checked="" type="checkbox"/> |
| Cellar Door(s) <input checked="" type="checkbox"/>                   | Roof Overhang <input type="checkbox"/>   |
| Window Overhang <input type="checkbox"/>                             | Door Opens Into County Right-of-way <input type="checkbox"/>                             |
| Fence <input type="checkbox"/>                                       | Retaining Wall <input type="checkbox"/>  |

Other  Describe: 10<sup>th</sup> Ave frontage has steps to go to liquor store  
422 10th Ave Paterson NJ 07514 1/2 APT. (2 cement steps)

Address of Applicant: \_\_\_\_\_  
Paterson NJ 07514  
 City State Zip Code  
 Telephone Number: 973-221-2716 email: SHAHBK1@yahoo.com

- The following must accompany the application:
- Four (4) copies of the property survey/site plan showing and describing in detail the encroachment with dimensions and outside boundaries; and the Passaic County Right-of-Way line.
  - Photographs clearly showing the existing encroachment. The center of the picture should be oriented along the Right-of-Way line.

APPLICATION FOR RIGHT-OF-WAY ENCROACHMENT PERMIT (Continued)

This Encroachment has  has not  been submitted to the Passaic County Planning Board as part of a subdivision or site plan. If yes:

SP 18-053

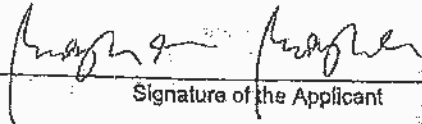
Site Plan #

Subdivision #

If the Permit is Granted:

The applicant and owner shall accept and adhere to all of the requirements of the permit, including:

1. The applicant and owner shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of the granted encroachments.
2. Should the County of Passaic require the use of the Right-of-way for any reason and upon proper written notice from the county of Passaic, the owner shall remove any and all encroachments at the owner's expense.
3. Should the owner no longer have need of the encroachment, the owner shall immediately remove the encroachment. At that time, this Permit shall cease to exist.
4. Should the owner wish to modify the encroachment, in any way changing the size, location height or other physical characteristics of the approved encroachment, this permit shall become null and void and the owner shall apply for a new permit.



Signature of the Applicant

Signature of the Owner (if different than the applicant)

Mailing Address of the Owner (if different than the applicant):

Address

City

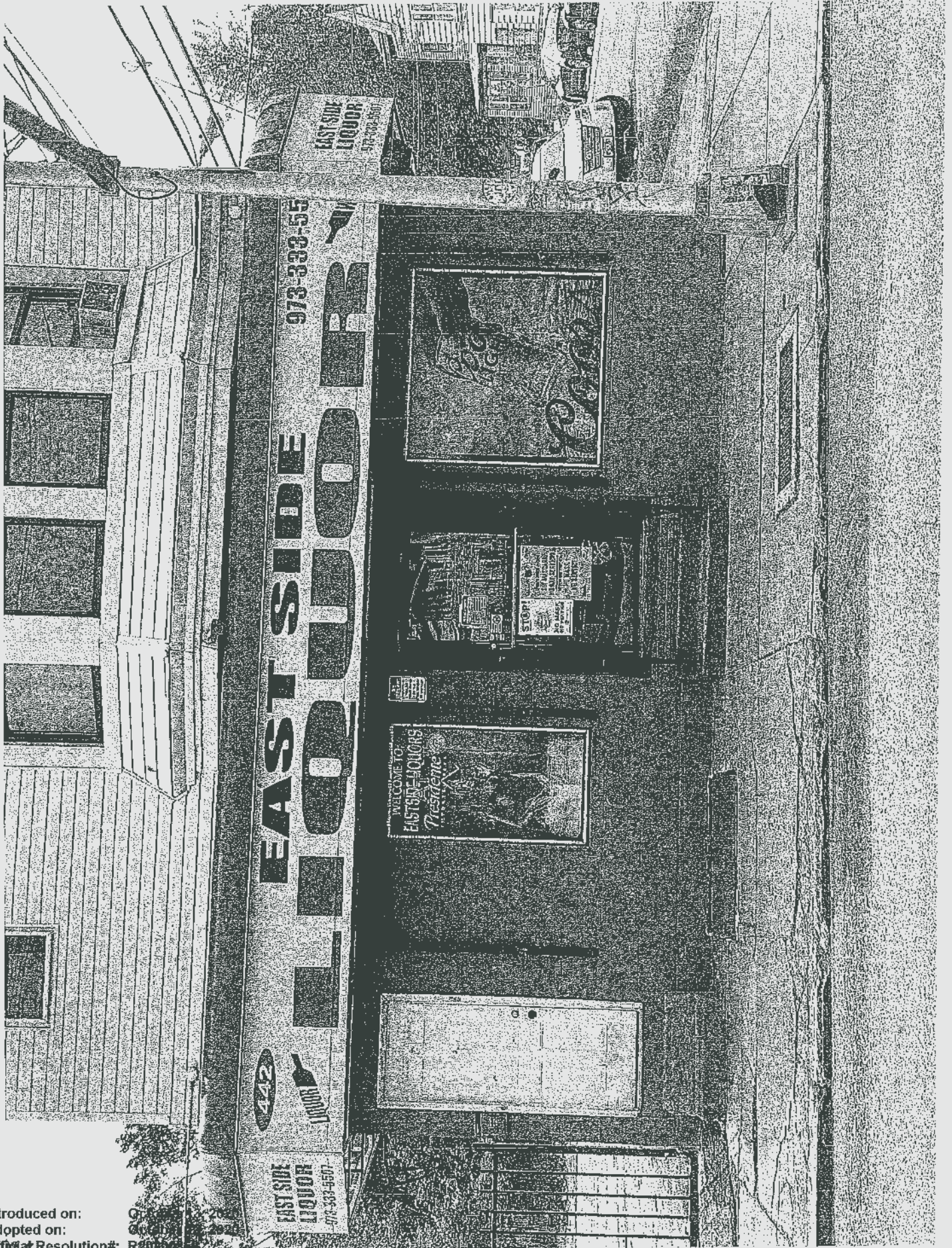
State

Zip

Phone

email

Submit 4 completed and original signed copies of this application to the Passaic County Engineer along with 4 copies of the survey or site plan and photographs, as described above, showing the encroachment limits.



Introduced on:   
 Adopted on:   
 Official Resolution#: R200



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION IN SUPPORT OF THE CITY OF CLIFTON, NJ TO APPLY TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION ALTERNATIVES PROGRAM TA-2020-CLIFTON CITY-00007 CITY OF CLIFTON, NJ APPLICATION FOR STREETScape IMPROVEMENTS TO MAIN AVENUE PROJECT AND TO ENTER INTO A STREETScape ENCROACHMENT AGREEMENT WITH THE CITY OF CLIFTON. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20200859							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-52							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION IN SUPPORT OF THE CITY OF CLIFTON, NJ TO APPLY TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION ALTERNATIVES PROGRAM TA-2020-CLIFTON CITY-00007 CITY OF CLIFTON, NJ APPLICATION FOR STREETScape IMPROVEMENTS TO MAIN AVENUE PROJECT AND TO ENTER INTO A STREETScape ENCROACHMENT AGREEMENT WITH THE CITY OF CLIFTON**

**WHEREAS**, the City of Clifton desires to construct streetscape improvements within the right-of-way along Main Avenue (County Route No. 601) between West Fifth Street to Piaget Avenue; and

**WHEREAS**, these improvements would include crosswalk markings, decorate light poles and fixtures, decorative concrete sidewalks, pavers, concrete curbs, driveway aprons, benches, waste receptacles, trees, and signs in the County's right-of-way; and

**WHEREAS**, in order to achieve this goal, the City of Clifton has asked the County of Passaic to adopt a resolution in support of their desire to undertake its proposed NJDOT Transportation Alternatives Program Application TA-2020 – Clifton City-00007 Project, to sign a letter of recommendation in support of their application, and for the County of Passaic to enter into a Streetscape Encroachment Agreement with the City, a copy of which is attached hereto and made a part of this resolution; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a resolution in support of the City of Clifton to undertake its proposed NJDOT Transportation Alternatives Program, Application No. TA-2020-Clifton City-00007 Project, to sign a letter of recommendation in support in support of their effort, and for the County of Passaic to enter into a Streetscape Encroachment Agreement with the City in order to achieve their goal.

**LET IT BE FURTHER RESOLVED**, that the Director, Clerk of the Board and County Counsel are hereby authorized to execute any documents necessary to effectuate the purpose of this resolution.

NAD

October 13, 2020

September 19, 2020

City of Clifton  
900 Clifton Avenue  
Clifton, NJ 07013

**Re: NJDOT Transportation Alternatives Program Application Streetscape Improvements to Main Avenue, Application No. TA-2020-Clifton City-00007, City of Clifton, New Jersey**

Dear Mayor Anzaldi:

I strongly support the City of Clifton's application to the New Jersey Department of Transportation for funding under the Transportation Alternatives Program.

I know that the City of Clifton is working in tandem not only with the County, but local businesses and residents to develop its NJDOT Transportation Alternatives Grant application. In applying for this funding, the City of Clifton intends to improve the atmosphere and safety of one of Clifton's busiest streets, Main Avenue, which will have a positive impact on both the residents and the economy of the City of Clifton. These streetscape improvements to be carried out by the City of Clifton are reflective of the City's tireless efforts and continuous commitment to bettering the quality of life within the City of Clifton. Your Transportation Alternatives proposal reflects your dedication to improving the lives of Clifton's residents and your continued investment in developing the financial possibilities of your community. This project is advantageous for many reasons and the effects will further revitalize a segment of Passaic County's great thoroughfares. Repaving, improving sidewalks, and increasing lighting will ensure the safety of both pedestrians and motorists. This is particularly important because the project zone contains a school crossing to the Main Memorial Park. The addition of new benches and trash receptacles and the planting of new trees will promote cleanliness and safety while improving the area.

The County of Passaic, as the owner of the public Right of Way on Main Avenue, stands in full support of the City of Clifton's application to the 2020 New Jersey Transportation Alternatives Set Aside Program.

By applying for this grant funding, the City of Clifton will enhance the atmosphere for local business and improve prospective local development, all while improving the quality of life for pedestrians and the community at large. Therefore, we fully support the project.

Sincerely,

---

Kenneth Simpson, Supervisor of Roads  
307 Pennsylvania Ave  
Paterson, NJ 07503

**STREETSCAPE ENCROACHMENT AGREEMENT  
BETWEEN  
THE COUNTY OF PASSAIC AND THE CITY OF CLIFTON**

**THIS AGREEMENT**, made this \_\_\_\_\_ day of 20\_\_\_, by and between the CITY of CLIFTON, New Jersey, having offices at 900 Clifton Avenue, Clifton, New Jersey (hereinafter referred to as the Municipality) and the COUNTY OF PASSAIC, having its principal offices at 401 Grand Street, Paterson, New Jersey 07505 (hereinafter referred to as the County).

**WITNESSETH:**

**WHEREAS**, the Municipality, through its project Main Avenue Streetscape Improvements is proposing to construct roadside improvements within Main Avenue (County Route No. 601), between West Fifth Street and Piaget Avenue.

**WHEREAS**, the Municipality will be constructing various improvements (crosswalk markings, decorative light poles and fixtures, decorative concrete sidewalks, pavers, concrete curbs, driveway aprons, benches, waste receptacles, trees, and signs) within the County's right-of-way (ROW) on the above-mentioned Passaic County Roadway; and,

**WHEREAS**, the County Engineer required the Municipality to enter into an Agreement with the County establishing the responsibilities of the Municipality for the items installed for the above-mentioned municipal sponsored improvement and/or enhancement project; and

**WHEREAS**, the Municipality is desirous of invigorating its economic base by completing this project to encourage local and nearby residents to shop and dine within its aesthetically enhanced commercial and business districts.

**NOW THEREFORE**, for consideration hereinafter stated, the Municipality and County hereby mutually agree as follows:

1. The Municipality covenants and agrees that it will be responsible for construction and maintenance of all items to be installed within the County's ROW under the above-mentioned Municipal-sponsored improvement or enhancement project. If any installed items become obsolete or abandoned, the Municipality will be responsible for replacement and/or removal, if required.
2. The County covenants and agrees that it will permit installation of the aforementioned improvements within the County's ROW under the above-mentioned Municipal-sponsored improvement or enhancement project.
3. The County further covenants and agrees that it will provide the Municipality with a letter supporting the above-mentioned project is requested.
4. The Municipality shall be wholly responsible for all costs associated with the installation, maintenance, replacement, and/or removal of any of the work associated with crosswalk markings, decorative light poles and fixtures including electrical service costs, power bases, conduits, decorative concrete sidewalks, pavers, concrete curbs, driveway aprons, benches, waste receptacles, removal / disposal of trash from the waste receptacles, trees, and signs.
5. The Municipality accepts all liability, holds harmless and indemnifies the County from any construction, maintenance, or any type of claims arising from the installation or future maintenance of the crosswalk markings, decorative light poles and fixtures including electrical service costs, power bases, conduits, decorative concrete sidewalks, pavers, concrete curbs, driveway aprons, benches, waste receptacles, trees, and signs.
6. The County reserves the right to resurface or reconstruct the County roadway at any time. At such time, the County shall not be responsible to replace, nor cause to be replaced any textured, stamped or pigmented (colored) crosswalks or any other roadway markings other than lane lines, shoulder lines, stop bars and basic

crosswalk outlines in the roadway pavement. The Municipality shall be responsible to replace said items at its own discretion and expense.

- 7. This agreement to install these crosswalk markings, decorative light poles and fixtures including electrical service costs, power bases, conduits, decorative concrete sidewalks, pavers, concrete curbs, driveway aprons, benches, waste receptacles, trees, and signs acts as an Encroachment Permit granted to the Municipality, who shall accept all responsibility and liability arising as being the owner of these facilities.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

ATTEST:

CITY OF CLIFTON

\_\_\_\_\_

By: \_\_\_\_\_

Nancy Ferrigno  
City Clerk

James Anzaldi  
Mayor

ATTEST:

COUNTY OF PASSAIC

\_\_\_\_\_

By: \_\_\_\_\_

Louis E. Imhof, III  
Clerk to the Board

Cassandra "Sandi" Lazzara  
Freeholder Director

**Laufer, Sandy**

---

**From:** Pera, Jonathan  
**Sent:** Monday, September 28, 2020 8:48 AM  
**To:** Laufer, Sandy  
**Subject:** FW: City of Clifton NJ Transportation Alternatives Project  
**Attachments:** Passaic County ROW\_LPA\_LOS.docx; Encroachment Agreement - Clifton (Main Ave) Municipal to County\_Draft\_2020\_09\_28.docx

Sandy,

This is for Clifton's – NJDOT Transportation Alternatives Program Application Streetscape Improvements to Main Avenue, Application No. TA-2020-Clifton City-00007, City of Clifton. The project limits are along Main Avenue (County Route No. 601) between West Fifth Street to Piaget Avenue. The proposed improvements include crosswalk markings, decorative light poles and fixtures, decorative concrete sidewalks, pavers, concrete curbs, driveway aprons, benches, waste receptacles, trees, and signs with the County's right-of-way. A Streetscape Encroachment Agreement will be required between the County of Passaic and the City of Clifton.

This is similar to the Bloomingdale resolution of support. Please add this to the 9/30 PWC agenda.

Jonathan



**Jonathan Pera, P.E., County Engineer**

**County of Passaic**

Office: 973-881-4456 Cell: 973-934-9631

Address: 401 Grand Street, Room 524, Paterson, NJ

[jonathanp@passaiccountynj.org](mailto:jonathanp@passaiccountynj.org)




---

**From:** Simpson, Kenneth <[kenneths@passaiccountynj.org](mailto:kenneths@passaiccountynj.org)>  
**Sent:** Monday, September 21, 2020 7:04 AM  
**To:** Pera, Jonathan <[JonathanP@passaiccountynj.org](mailto:JonathanP@passaiccountynj.org)>  
**Cc:** De Jesus, Gladys <[GladysJ@passaiccountynj.org](mailto:GladysJ@passaiccountynj.org)>  
**Subject:** FW: City of Clifton NJ Transportation Alternatives Project

Jonathan,

Please see below.

Kenny

---

**From:** Claire Crimando <[ccrimando@brunoassociatesinc.com](mailto:ccrimando@brunoassociatesinc.com)>  
**Sent:** Saturday, September 19, 2020 12:45 PM  
**To:** Simpson, Kenneth <[kenneths@passaiccountynj.org](mailto:kenneths@passaiccountynj.org)>  
**Subject:** City of Clifton NJ Transportation Alternatives Project

Caution! This message was sent from outside of Passaic County. This may be normal, we just wanted you to be aware.

[Allow sender](#) | [Block sender](#)

Good Morning Kenneth,

I am reaching out on behalf of the City of Clifton. We are once again pursuing an NJTAP grant for streetscape improvements along Main Avenue from West Fifth Street to Piaget Avenue. As this roadway is a County road/ROW, we are in need of a letter of support or endorsing resolution of this project.

*"In addition, if the agency(ies) with ownership of the public right-of-way where the project is proposed (the municipality or county) is different than applicant LPA, they must show support for the project in the form of a letter or an approved resolution. Use the box(es) below to attach letters/resolutions of support from the municipality(s) and counties as necessary."*

I have attached to this email a template letter of support, requiring a signature. I have also attached our application proposal for your review if you so wish. Thanks Kenneth!

**CLAIRE CRIMANDO**

**O:** 973.249.6225 ex. 206

**M:** 862.273.2538

**E:** [cgrimando@brunoassociatesinc.com](mailto:cgrimando@brunoassociatesinc.com)

**BRUNO ASSOCIATES INC.**

1373 Broad Street, Suite 203B | Clifton, NJ 07013

[BRUNOASSOCIATESINC.COM](http://BRUNOASSOCIATESINC.COM)



September 19, 2020

City of Clifton  
900 Clifton Avenue  
Clifton, NJ 07013

**Re: NJDOT Transportation Alternatives Program Application Streetscape Improvements to Main Avenue, Application No. TA-2020-Clifton City-00007, City of Clifton, New Jersey**

Dear Mayor Anzaldi:

I strongly support the City of Clifton's application to the New Jersey Department of Transportation for funding under the Transportation Alternatives Program.

I know that the City of Clifton is working in tandem not only with the County, but local businesses and residents to develop its NJDOT Transportation Alternatives Grant application. In applying for this funding, the City of Clifton intends to improve the atmosphere and safety of one of Clifton's busiest streets, Main Avenue, which will have a positive impact on both the residents and the economy of the City of Clifton. These streetscape improvements to be carried out by the City of Clifton are reflective of the City's tireless efforts and continuous commitment to bettering the quality of life within the City of Clifton. Your Transportation Alternatives proposal reflects your dedication to improving the lives of Clifton's residents and your continued investment in developing the financial possibilities of your community. This project is advantageous for many reasons and the effects will further revitalize a segment of Passaic County's great thoroughfares. Repaving, improving sidewalks, and increasing lighting will ensure the safety of both pedestrians and motorists. This is particularly important because the project zone contains a school crossing to the Main Memorial Park. The addition of new benches and trash receptacles and the planting of new trees will promote cleanliness and safety while improving the area.

The County of Passaic, as the owner of the public Right of Way on Main Avenue, stands in full support of the City of Clifton's application to the 2020 New Jersey Transportation Alternatives Set Aside Program.

By applying for this grant funding, the City of Clifton will enhance the atmosphere for local business and improve prospective local development, all while improving the quality of life for pedestrians and the community at large. Therefore, we fully support the project.

Sincerely,

---

Kenneth Simpson, Supervisor of Roads  
307 Pennsylvania Ave  
Paterson, NJ 07503

**STREETSCAPE ENCROACHMENT AGREEMENT  
BETWEEN  
THE COUNTY OF PASSAIC AND THE CITY OF CLIFTON**

**THIS AGREEMENT**, made this \_\_\_\_\_ day of 20\_\_, by and between the CITY of CLIFTON, New Jersey, having offices at 900 Clifton Avenue, Clifton, New Jersey (hereinafter referred to as the Municipality) and the COUNTY OF PASSAIC, having its principal offices at 401 Grand Street, Paterson, New Jersey 07505 (hereinafter referred to as the County).

**WITNESSETH:**

**WHEREAS**, the Municipality, through its project Main Avenue Streetscape Improvements is proposing to construct roadside improvements within Main Avenue (County Route No. 601), between West Fifth Street and Piaget Avenue.

**WHEREAS**, the Municipality will be constructing various improvements (crosswalk markings, decorative light poles and fixtures, decorative concrete sidewalks, pavers, concrete curbs, driveway aprons, benches, waste receptacles, trees, and signs) within the County's right-of-way (ROW) on the above-mentioned Passaic County Roadway; and,

**WHEREAS**, the County Engineer required the Municipality to enter into an Agreement with the County establishing the responsibilities of the Municipality for the items installed for the above-mentioned municipal sponsored improvement and/or enhancement project; and

**WHEREAS**, the Municipality is desirous of invigorating its economic base by completing this project to encourage local and nearby residents to shop and dine within its aesthetically enhanced commercial and business districts.

**NOW THEREFORE**, for consideration hereinafter stated, the Municipality and County hereby mutually agree as follows:

1. The Municipality covenants and agrees that it will be responsible for construction and maintenance of all items to be installed within the County's ROW under the above-mentioned Municipal-sponsored improvement or enhancement project. If any installed items become obsolete or abandoned, the Municipality will be responsible for replacement and/or removal, if required.
2. The County covenants and agrees that it will permit installation of the aforementioned improvements within the County's ROW under the above-mentioned Municipal-sponsored improvement or enhancement project.
3. The County further covenants and agrees that it will provide the Municipality with a letter supporting the above-mentioned project is requested.
4. The Municipality shall be wholly responsible for all costs associated with the installation, maintenance, replacement, and/or removal of any of the work associated with crosswalk markings, decorative light poles and fixtures including electrical service costs, power bases, conduits, decorative concrete sidewalks, pavers, concrete curbs, driveway aprons, benches, waste receptacles, removal / disposal of trash from the waste receptacles, trees, and signs.
5. The Municipality accepts all liability, holds harmless and indemnifies the County from any construction, maintenance, or any type of claims arising from the installation or future maintenance of the crosswalk markings, decorative light poles and fixtures including electrical service costs, power bases, conduits, decorative concrete sidewalks, pavers, concrete curbs, driveway aprons, benches, waste receptacles, trees, and signs.
6. The County reserves the right to resurface or reconstruct the County roadway at any time. At such time, the County shall not be responsible to replace, nor cause to be replaced any textured, stamped or pigmented (colored) crosswalks or any other roadway markings other than lane lines, shoulder lines, stop bars and basic

crosswalk outlines in the roadway pavement. The Municipality shall be responsible to replace said items at its own discretion and expense.

- 7. This agreement to install these crosswalk markings, decorative light poles and fixtures including electrical service costs, power bases, conduits, decorative concrete sidewalks, pavers, concrete curbs, driveway aprons, benches, waste receptacles, trees, and signs acts as an Encroachment Permit granted to the Municipality, who shall accept all responsibility and liability arising as being the owner of these facilities.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

ATTEST:

CITY OF CLIFTON

\_\_\_\_\_

By: \_\_\_\_\_

Nancy Ferrigno  
City Clerk

James Anzaldi  
Mayor

ATTEST:

COUNTY OF PASSAIC

\_\_\_\_\_

By: \_\_\_\_\_

Louis E. Imhof, III  
Clerk to the Board

Cassandra "Sandi" Lazzara  
Freeholder Director

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION IN SUPPORT OF THE BOROUGH OF BLOOMINGDALE, NJ TO APPLY TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION ALTERNATIVES PROGRAM TA-2020 PATERSON HAMBURG TURNPIKE STREETScape-00027 PROJECT AND TO ENTER INTO A STREETScape ENCROACHMENT AGREEMENT WITH THE BOROUGH OF BLOOMINGDALE. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20200860</b>							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-53							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION IN SUPPORT OF THE BOROUGH OF BLOOMINGDALE, NJ TO APPLY TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION ALTERNATIVES PROGRAM TA-2020 PATERSON HAMBURG TURNPIKE STREETScape-00027 PROJECT AND TO ENTER INTO A STREETScape ENCROACHMENT AGREEMENT WITH THE BOROUGH OF BLOOMINGDALE**

**WHEREAS**, the Borough of Bloomingdale desires to construct streetscape improvements within the right-of-way of Paterson Hamburg Turnpike (County Route #511) between Main Street and Van Dam Avenue; and

**WHEREAS**, these improvements would include crosswalk markings, decorate light poles and fixtures, decorative concrete sidewalks, granite block curbs, driveway aprons, and signs for approximately 3,400 feet; and

**WHEREAS**, the Bloomingdale Mayor and Council desires to request aid from the State of New Jersey Department of Transportation, Transportation Alternatives Program for this project in the amount of \$1,000,000.00 (copy of draft Resolution of Bloomingdale attached hereto and made part hereof); and

**WHEREAS**, in order to achieve this goal, the Borough of Bloomingdale has asked the County of Passaic to adopt a resolution in support of their desire to undertake its proposed NJDOT Transportation Alternatives Program Application TA-2020 – Paterson Hamburg Turnpike Streetscape-00027 Project, to sign a letter of endorsement in support of their application, and for the County of Passaic to enter into a Streetscape Encroachment Agreement with the Borough; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a resolution in support of the Borough of Bloomingdale to undertake its proposed NJDOT Transportation Alternatives Program – TA-2020-Paterson Hamburg Turnpike Streetscape-00027 Project, to sign a letter of endorsement in support in support of their effort, and for the County of Passaic to enter into a Streetscape Encroachment Agreement with the Borough in order to achieve their goal.

**LET IT BE FURTHER RESOLVED**, that the Director, Clerk of the Board and County Counsel are hereby authorized to execute any documents necessary to effectuate the purpose of this resolution.

NAD

October 13, 2020

**RESOLUTION 2020-XX**

***APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE NJDOT TRANSPORTATION ALTERNATIVES GRANT PROGRAM***

WHEREAS, the Bloomingdale Mayor and Council desire to construct streetscape improvements within the right-of-way of Paterson-Hamburg Turnpike (County Route #511) between Main Street and Van Dam Avenue, which includes crosswalk markings, decorative light poles and fixtures, decorative concrete sidewalks, granite block curbs, driveway aprons, and signs, for approximately 3400 linear feet (0.64 miles); and,

WHEREAS, the Bloomingdale Mayor and Council desire to request aid from the State of New Jersey Department of Transportation, Transportation Alternatives Program, in the amount of \$1,000,000.00.

NOW, THEREFORE, BE IT RESOLVED the Mayor and Council of the Bloomingdale Borough formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as TA-2020-Paterson Hamburg Tpke Streetscape-00027 to the New Jersey Department of Transportation on behalf of Bloomingdale Borough.

BE IT FURTHER RESOLVED the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Bloomingdale Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council on  
This XX day of October 2020:

\_\_\_\_\_  
Breeanna Calabro, RMC  
Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement as authorized by the resolution above.

ATTEST AND AFFIX SEAL

\_\_\_\_\_  
Clerk  
Breeanna Calabro, RMC  
Borough Clerk

\_\_\_\_\_  
Presiding Officer  
Jonathan Dunleavy  
Mayor

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	Abstain	Absent	COUNCILMAN	AYE	NAY	Abstain	Absent
Sondermeyer	X				Dellaripa	X			
D'Amato	X				Costa	X			
Hudson	X				Yazdi	X			

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Governing Body of the Borough of Bloomingdale at an Official Meeting held on Tuesday, October XX, 2020.

\_\_\_\_\_  
 Breanna Calabro, R.M.C.  
 Municipal Clerk, Borough of Bloomingdale



Streetscape Encroachment Agreement  
between The County of Passaic  
and The Borough of Bloomingdale

THIS AGREEMENT, made this \_\_\_\_\_ day of 20\_\_, by and between the BOROUGH of BLOOMINGDALE, New Jersey, having offices at 101 Hamburg Turnpike, Bloomingdale, New Jersey (hereinafter referred to as the Municipality) and the COUNTY OF PASSAIC, having its principal offices at 401 Grand Street, Paterson, New Jersey 07505 (hereinafter referred to as the County).

WITNESSETH:

WHEREAS, the Municipality, through its project Paterson Hamburg Tpke Streetscaping is proposing to construct roadside improvements within Paterson-Hamburg Turnpike (County Route #511), between Main Street and Vam Dam Avenue.

WHEREAS, the Municipality will be constructing various improvements (crosswalk markings, decorative light poles and fixtures, decorative concrete sidewalks, granite block curbs, driveway aprons, and signs) within the County's right-of-way (ROW) on the above-mentioned Passaic County Roadway; and,

WHEREAS, the County Engineer required the Municipality to enter into an Agreement with the County establishing the responsibilities of the Municipality for the items installed for the above-mentioned municipal sponsored improvement and/or enhancement project; and

WHEREAS, the Municipality is desirous of invigorating its economic base by completing this project to encourage local and nearby residents to shop and dine within its aesthetically enhanced commercial and business districts.

NOW THEREFORE, for consideration hereinafter stated, the Municipality and County hereby mutually agree as follows:

1. The Municipality covenants and agrees that it will be responsible for construction and maintenance of all items to be installed within the County's ROW under the above-mentioned Municipal-sponsored improvement or enhancement project. If any installed items become obsolete or abandoned, the Municipality will be responsible for replacement and/or removal, if required.
2. The County covenants and agrees that it will permit installation of the aforementioned improvements within the County's ROW under the above-mentioned Municipal-sponsored improvement or enhancement project.
3. The County further covenants and agrees that it will provide the Municipality with a letter supporting the above-mentioned project is requested.
4. The Municipality shall be wholly responsible for all costs associated with the installation, maintenance, replacement, and/or removal of any of the work associated with crosswalk markings, decorative light poles and fixtures including electrical service costs, power bases, conduits, granite block curbs, driveway aprons, decorative concrete sidewalks, and signs.
5. The Municipality accepts all liability, holds harmless and indemnifies the County from any construction, maintenance, or any type of claims arising from the installation or future maintenance of the crosswalk markings, decorative light poles and fixtures including electrical service costs, power bases, conduits, granite block curbs, driveway aprons, decorative concrete sidewalks, and signs.
6. The County reserves the right to resurface or reconstruct the County roadway at any time. At such time, the County shall not be responsible to replace, nor cause to be replaced any textured, stamped or pigmented (colored) crosswalks or any other roadway markings other than lane lines,

shoulder lines, stop bars and basic crosswalk outlines in the roadway pavement. The Municipality shall be responsible to replace said items at its own discretion and expense.

7. This agreement to install these decorative light poles and fixtures, power bases, conduits, granite block curbs, driveway aprons, decorative concrete sidewalks, and signs acts as an Encroachment Permit granted to the Municipality, who shall accept all responsibility and liability arising as being the owner of these facilities.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

Put on letterhead

ADD DATE

Hon. Diane Gutierrez-Scaccetti  
Commissioner  
Department of Transportation  
P.O. Box 600  
Trenton, NJ 0865

Dear Commissioner Gutierrez-Scaccetti:

We write to you today on behalf of a municipality in our district, Bloomingdale Borough, which has applied for a "Transportations Alternatives" Grant.

Please accept this letter as our whole-hearted endorsement and support of this grant application. It is our firm belief that Bloomingdale will properly use these funds in their ongoing efforts to improve the safety and quality of life of their residents.

To further assist you, the application is TA-2020-Paterson Hamburg Tpke Streetscape-00027.

It is our hope that upon reviewing the Bloomingdale Borough application you will also support their request and award them funds from the Transportation Alternatives Grant.

Should you have any questions, please do not hesitate to contact us.

Sincerely,

Freeholder  
State Assembly Member  
State Senate Member

**RESOLUTION NO. 2018-7.2  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

***APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT  
AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR  
THE NJDOT TRANSPORTATION ALTERNATIVES GRANT PROGRAM***

WHEREAS, the Bloomingdale Mayor and Council desire to construct streetscape improvements within the right-of-way of Paterson-Hamburg Turnpike (County Route #511) between Main Street and Van Dam Avenue, which includes crosswalk markings, decorative light poles and fixtures, decorative concrete sidewalks, granite block curbs, driveway aprons, and signs, for approximately 3400 linear feet (0.64 miles); and,


WHEREAS, the Bloomingdale Mayor and Council desire to request aid from the State of New Jersey Department of Transportation, Transportation Alternatives Program, in the amount of \$1,000,000.00.

NOW, THEREFORE, BE IT RESOLVED the Mayor and Council of the Bloomingdale Borough formally approves the grant application for the above stated project.


BE IT FURTHER RESOLVED the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as TA-2018-Paterson Hamburg Tpke Streetscape-00037 to the New Jersey Department of Transportation on behalf of Bloomingdale Borough.


BE IT FURTHER RESOLVED the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Bloomingdale Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council on  
This 17 day of July 2018.

  
Breeanna Calabro, RMC  
Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement as authorized by the resolution above.

ATTEST AND AFFIX SEAL   
Clerk  
Breeanna Calabro, RMC  
Borough Clerk

  
Presiding Officer  
Jonathan Dunleavy  
Mayor

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	Abstain	Absent	COUNCILMAN	AYE	NAY	Abstain	Absent
Soudermeyer				X	DeJurepa	X			
D'Amato	X				Costa	X			
Hudson	X				Yazdi				X

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Governing Body of the Borough of Bloomingdale at an Official Meeting held on Tuesday, July 17, 2018.

*Breanna Calabro*  
 Breanna Calabro, R.M.C.  
 Municipal Clerk, Borough of Bloomingdale

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING EXECUTION OF AN OUTDOOR LIGHTING SERVICE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND PSE&G FOR THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY IN THE TOWNSHIP OF WAYNE, NEW JERSEY. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works  
COMMITTEE NAME

Official Resolution#	R20200861							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-54							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING EXECUTION OF AN OUTDOOR LIGHTING SERVICE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND PSE&G FOR THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY IN THE TOWNSHIP OF WAYNE, NEW JERSEY**

**WHEREAS**, the County of Passaic (hereafter "County") on April 9, 2019 undertook the project known as the Construction of the New Department of Public Works Facility (hereafter "DPW") located at 1300 Route 23 North in the Township of Wayne, New Jersey; and

**WHEREAS**, the County is requesting to enter into an agreement with PSE&G to provide site lighting around the perimeter of the facility and on a few interior poles; and

**WHEREAS**, in addition, PSE&G will install 21 poles, brackets and 41 luminaries; and

**WHEREAS**, the monthly service charge for the poles, brackets, and lighting luminaries will be \$1,236.49, but there is no upfront construction costs required for the work; the cost of the electricity will be billed separately monthly; and

**WHEREAS**, the Passaic County Engineer is recommending the execution of the agreement and cost summary between the Board and PSEG; and

**WHEREAS**, this matter was discussed on September 30, 2020 at the Public Works Committee meeting, and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, the Passaic County Board of Chosen Freeholders hereby authorizes the execution of an outdoor lighting service agreement and cost summary by and between the Board and PSEG to provide site lighting around the perimeter of the improvements at the new Department of Public Works Facility located at 1300 Route 23 North in the Township of Wayne, New Jersey; and

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute the agreement and take any other steps necessary to carry out the purpose of this resolution.

NAD

October 13, 2020



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Matthew P. Jordan, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

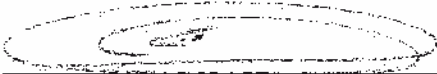
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

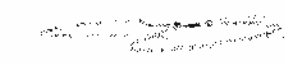
Agenda: RESOLUTION AUTHORIZING CHANGE ORDER #2 TO HONEYWELL INTERNATIONAL, INC. FOR THE COUNTY OF PASSAIC ENERGY SAVINGS IMPROVEMENT PROGRAM FOR PASSAIC COUNTY FACILITIES IN COMPLIANCE WITH N.J.A.C. 5:30-11.3 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works  
COMMITTEE NAME

Official Resolution#	R20200862							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-55							
CAF #	C-04-55-156-001-901							
Purchase Req. #	18-08473							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING CHANGE ORDER #2 TO HONEYWELL INTERNATIONAL, INC. FOR THE COUNTY OF PASSAIC ENERGY SAVINGS IMPROVEMENT PROGRAM FOR PASSAIC COUNTY FACILITIES IN COMPLIANCE WITH N.J.A.C. 5:30-11.3 ET SEQ.**

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed Resolution R2018-0631 on August 14, 2018 awarding a contract to Honeywell International, Inc. to serve as its Energy Savings Company (ESCO) in accordance with the competitive contracting process, and Honeywell has worked with the County to develop an energy savings plan and presented the proposed energy savings plan to the County; and

**WHEREAS**, Change Order #1, which was a no cost time extension on the project, was approved by Resolution of the Board R2019-1153 dated December 10, 2019; and

**WHEREAS**, it is now necessary that another change order (Change Order #2) be made reflecting an increase to their contract in the amount of \$386,814.00, as outlined in their proposal dated September 22, 2020 attached hereto and made part hereof; and

**WHEREAS** the change order is for the replacement of six (6) rooftop units at 80 Hamilton Street, Paterson, NJ (Passaic County Board of Social Services Building), replacement of three (3) chillers at 71 Hamilton Street, Paterson, NJ (District Court House), and a time extension to February 26, 2021. This brings the contract total to \$11,548,507.00; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Public Works Committee, and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**WHEREAS**, a certification of funds executed by the County’s Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein.

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that it hereby approves Change Order #2 of the contract awarded to Honeywell International, Inc. as it relates to the County of Passaic Energy Savings Improvement Program at Passaic County Facilities, which was recommended for approval by the Office of the Passaic County Engineer.

**CHANGE ORDER #2**

**1. DESCRIPTION AND VALUE OF CHANGE**

See documentation attached hereto

Add	\$ 386,814.00
-----	---------------

**REASON FOR CHANGE**

See documentation attached hereto

**2. STATEMENT OF CONTRACT AMOUNT**

Original Contract Amount	\$ 11,161,693.00
Previously authorized change orders	\$ 0.00
Total	\$ 11,161,693.00
Increase in contract amount by this change order	\$ 386,814.00
New Contract Price (including this change order) will be	\$ 11,548,507.00

**LET IT BE FURTHER RESOLVED**, that the Director and Clerk of the Board and County Counsel are authorized to execute all necessary documentation on behalf of Passaic County.

NDA

October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$386,814.00

APPROPRIATION: C-04-55-156-001-901

PURPOSE: Resolution authorizing change order #2 to Honeywell International, Inc.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

## CHANGE ORDER CHANGE IN SCOPE & SCHEDULE

Project: Honeywell ESIP Project  
Passaic County  
401 Grand Street, Paterson, NJ 07505

Date: September 22, 2020  
Agreement Date: September 12, 2018  
Change Order Number: 2

Customer: Passaic County, NJ

Agreement For: Energy Savings Improvement Program Project

The Parties hereby agree to modify the above-referenced Agreement (the "Agreement") as set forth below. Except as modified herein, all other terms and conditions of the Agreement will remain unchanged and in full force and effect.

The Agreement is changed as follows:

### ARTICLE 5 INSTALLATION AND ACCEPTANCE

Add the following to the end of Section 5.2:

"Notwithstanding anything to the contrary, in light of the COVID-19 pandemic, the effects of which cannot be foreseen, the parties agree that Honeywell shall be entitled to an equitable extension of time to deliver or perform its work and appropriate additional compensation to the extent Honeywell's delivery or performance, or the delivery or performance of its suppliers and/or subcontractors, is in any way delayed, hindered or otherwise affected by the COVID-19 pandemic."

### ARTICLE 6 PRICE AND PAYMENT

**6.1.1** Delete the Contract Price and replace with "Eleven Million Five Hundred Forty Eight Thousand Five Hundred Seven Dollars (\$11,548,507.00)".

#### **6.1.1.2 Contract Price Summary**

Revise the section to read as follows:

"The Contract Price shall be the total of the components identified above as follows:

Honeywell's Fixed Fee (Per ESIP Form V):	\$ 2,272,598.00
Estimated Cost of Subcontractors:	\$ 7,314,558.00
Estimated Design Allowance:	\$ 225,000.00
AIA Hard Costs (Per ESIP Form V):	\$ 1,736,351.00
<b>Contract Price:</b>	<b>\$ 11,548,507.00"</b>

### ATTACHMENT A SCOPE OF WORK

Add the following work:

#### ECM 20: Rooftop Unit Replacements

Honeywell will replace six (6) rooftop units at the Board of Social Services building, per the designs and specifications provided by Alaimo Group for the public bid opening on July 30, 2020. The scope of work is fully detailed in the plans and specifications issued for the public bid.

ECM 2P: Chiller Replacements

Honeywell will replace three (3) chillers at the District Courthouse, per the designs and specifications provided by Alaimo Group for the public bid opening on July 30, 2020. The scope of work is fully detailed in the plans and specifications issued for the public bid.

The table below lists the Base Bid and Alternates that are included in this Change Order:

<u>Base Bid/Alternate</u>	<u>Description</u>	<u>Bid Amount</u>
Base Bid	RTU Replacement at Board of Social Services	\$641,500
Alternate 1	Chiller Replacement at District Courthouse	\$309,500
Alternate 2A	Replace Roof Curb for AC-1	\$31,200
Alternate 2B	Replace Roof Curb for AC-2	\$31,200
Alternate 2C	Replace Roof Curb for AC-3	\$31,200
Alternate 2D	Replace Roof Curb for AC-4	\$31,200
Alternate 2E	Replace Roof Curb for AC-5	\$31,200
Alternate 2F	Replace Roof Curb for AC-6	\$31,200
	Sub-total:	\$1,138,200
	Remaining Funds from Original Subcontractor Budget	(\$827,506)
	Total Additional Subcontractor Budget	\$310,694
	Form V 24.5% Fee	\$76,120
<b>TOTAL:</b>		<b>\$386,814</b>

During construction, Passaic County may determine that roof curb replacements are not required for all or some of the new rooftop units included in the Base Bid, per the process outlined in the Bid Designs and Specifications. The Parties agree to deduct the following amount from the Agreement for each roof curb that is not required:

<u>Alternate</u>	<u>Description</u>	<u>Bid Amount</u>
Alternate 2A-2F	Replace Roof Curb	\$31,200
	Form V 24.5% Fee	\$7,644
<b>TOTAL DEDUCT PER ROOF CURB:</b>		<b>\$38,844</b>

**ATTACHMENT C Installation Schedule**

The parties agree to change the Delivery and Acceptance date shown in the Attachment C Installation Schedule included in the Agreement. This schedule extension is required to accommodate the additional scope. Therefore, the Delivery and Acceptance date shall be changed to February 26, 2021.

**ATTACHMENT E PAYMENT SCHEDULE**

**Section 1.1** Revise Total Payments to equal: \$ 11,548,507.00.

**Section 1.2** Revise the total of Upon Contract Signature to equal \$4,041,977.00  
 Revise the total of Monthly Progress Payments to equal \$6,929,104.00  
 Revise the total of Upon Delivery and Acceptance to equal \$577,426.00

**ATTACHMENT D GUARANTEE AND SUPPORT SERVICES AGREEMENT**

This additional work will not change the existing energy guarantee and there is no requirement to include this work in the determination of cost avoidance, however, any additional savings generated may be included in the annual reconciliation report, as applicable.

---

The original Contract Price was.....	\$	11,161,693.00
Net change by previously authorized Change Orders.....	\$	0
The Contract Price prior to this Change Order was.....	\$	11,161,693.00
The Contract Price will be increased by this Change Order in the amount of.....	\$	386,814.00
The new Contract Price including this Change Order will be...	\$	11,548,507.00

Honeywell International Inc.  
115 Tabor Road  
Morris Plains, NJ 07950

Passaic County  
401 Grand Street  
Paterson, NJ 07505

By: \_\_\_\_\_  
Tim Laverick – Project Manager

By: \_\_\_\_\_

Name:

Title:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS  
Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator  
Michael H. Glovin, Esq.  
County Counsel  
Louis E. Imhof, III, RMC  
Clerk Of The Board



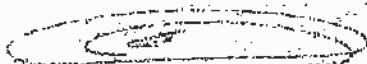
## Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

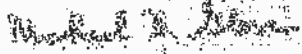
Agenda: RESOLUTION AUTHORIZING MODIFICATION TO THE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND HONEYWELL INTERNATIONAL, INC. AS IT CONCERNS AN ADJUSTMENT TO THE CONTRACT PERIOD IN THE INITIAL AGREEMENT FOR AN ENERGY SAVINGS IMPROVEMENT PROGRAM FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20191153							
Meeting Date	12/10/2019							
Introduced Date	12/10/2019							
Adopted Date	12/10/2019							
Agenda Item	o-65							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC.	AÏE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES. = present ABS. = absent  
MOVE = moved SEC = seconded  
AÏE = yes NAY = no ABST. = abstain  
RECU. = recuse

Dated: December 13, 2019



**RESOLUTION AUTHORIZING MODIFICATION TO THE  
AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND  
HONEYWELL INTERNATIONAL, INC. AS IT CONCERNS AN  
ADJUSTMENT TO THE CONTRACT PERIOD IN THE INITIAL  
AGREEMENT FOR AN ENERGY SAVINGS IMPROVEMENT  
PROGRAM FOR THE COUNTY OF PASSAIC**

**WHEREAS** by Resolution R-2018-0631 dated August 14, 2018, the County of Passaic entered into an agreement with Honeywell International, Inc. as it concerns the implementation of an Energy Savings Improvement Program (ESIP); and

**WHEREAS** bids received for this project came in under Honeywell's budget estimate and, in addition, the County added scope to the ESIP project, as other deficiencies outside the scope of work were discovered; and

**WHEREAS** due to the out of scope items needed to be designed and put out for bid, Honeywell is requesting an extension of time from the initial date in the agreement to a new date of July 31, 2020; and

**WHEREAS** the matter was discussed with the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting held on November 26, 2019 and an extension of contract time is recommended for approval by the entire Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes modification to the date of completion for the Energy Savings Improvement Program administered by Honeywell International, Inc. and adjust the contract period in the initial agreement to July 31, 2020.

Introduced on: December 10, 2019  
Adopted on: December 10, 2019  
Official Resolution#: R20191163

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200862

Res-Pg:o.65-3

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

December 10, 2019

Introduced on: December 10, 2019  
Adopted on: December 10, 2019  
Official Resolution#: R20191163

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200862

Res-Pg:o.65-4



## County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

December 3, 2019

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 681-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: County of Passaic  
Energy Savings Improvement Program  
Extension of Time- Honeywell Inc.

Dear Members of the Board:

Honeywell in the agreement with the County of Passaic initially had 7 weeks for their design consultant Alamo Group. The bids received came in under Honeywell's budget estimate and the County added scope to the ESIP project as other deficiencies outside the scope of work was discovered.

Due to the out of scope items that need to be designed and put out for bid, Honeywell is requesting an extension of time from the initial date in the agreement to a new date of July 31, 2020.

This matter was approved at the Public Works Committee meeting on November 26, 2019. An extension of contract time is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution modifying the date of completion for Energy Savings Improvement Program administered by Honeywell, Inc, and authorize County Counsel to adjust the contract period in the initial agreement with Honeywell and Passaic County.

Very truly yours,

Jonathan C. Pera, P.E.  
County Engineer

/AET  
Attachment

cc: County Administrator  
County Counsel  
Director of Finance  
PWC Chair

Introduced on: December 10, 2019  
Adopted on: December 10, 2019  
Official Resolution#: R20191153

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200862

## CHANGE ORDER CHANGE IN SCHEDULE

Project: Honeywell ESIP Project  
Passaic County  
401 Grand Street, Paterson, NJ 07505

Date: November 20, 2019  
Agreement Date: September 12, 2018  
Change Order Number: 1

Customer: Passaic County, NJ

Agreement For: Energy Savings Improvement Program Project

The Parties hereby agree to modify the above-referenced Agreement (the "Agreement") as set forth below. Except as modified herein, all other terms and conditions of the Agreement will remain unchanged and in full force and effect.

The Agreement is changed as follows:

**ATTACHMENT C Installation Schedule**

The parties agree to change the Delivery and Acceptance date shown in the Attachment C Installation Schedule included in the Agreement. Honeywell experienced delays outside of its control during the design and bid document preparation phase of the project. In addition, there are significant bid underruns (savings) that the County is planning to use to increase the project Scope of Work, specifically, the design and replacement of mechanical equipment.

Therefore, the Delivery and Acceptance date shall be changed to July 31, 2020.

The original Contract Price was.....	\$	11,161,693.00
Net change by previously authorized Change Orders.....	\$	0
The Contract Price prior to this Change Order was.....	\$	11,161,693.00
The Contract Price will be increased by this Change Order in the amount of.....	\$	0
The new Contract Price including this Change Order will be..	\$	11,161,693.00
The Contract Time will be changed by.....		( 238 ) calendar days

Honeywell International Inc.  
115 Tabor Road  
Morris Plains, NJ 07950

Passaic County  
401 Grand Street  
Paterson, NJ 07505

By: \_\_\_\_\_  
Tim Laverick – Project Manager

By: \_\_\_\_\_

Name:

Title:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS  
Director John W. Bartlett  
Deputy Dir. Cassandra "Sandi" Lazzara  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pal" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator  
Michael H. Glavin, Esq.  
County Counsel  
Louise E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING MODIFICATION TO THE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND HONEYWELL INTERNATIONAL, INC. AS IT CONCERNS AN ADJUSTMENT TO THE CONTRACT PERIOD IN THE INITIAL AGREEMENT FOR AN ENERGY SAVINGS IMPROVEMENT PROGRAM FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glavin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20191153							
Meeting Date	12/10/2019							
Introduced Date	12/10/2019							
Adopted Date	12/10/2019							
Agenda Item	o-65							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓							
Lazzara	✓							
Akhter	✓							
Best Jr.	✓							
Duffy	✓							
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: December 13, 2019

**RESOLUTION AUTHORIZING MODIFICATION TO THE  
AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND  
HONEYWELL INTERNATIONAL, INC. AS IT CONCERNS AN  
ADJUSTMENT TO THE CONTRACT PERIOD IN THE INITIAL  
AGREEMENT FOR AN ENERGY SAVINGS IMPROVEMENT  
PROGRAM FOR THE COUNTY OF PASSAIC**

**WHEREAS** by Resolution R-2018-0631 dated August 14, 2018, the County of Passaic entered into an agreement with Honeywell International, Inc. as it concerns the implementation of an Energy Savings Improvement Program (ESIP); and

**WHEREAS** bids received for this project came in under Honeywell's budget estimate and, in addition, the County added scope to the ESIP project, as other deficiencies outside the scope of work were discovered; and

**WHEREAS** due to the out of scope items needed to be designed and put out for bid, Honeywell is requesting an extension of time from the initial date in the agreement to a new date of July 31, 2020; and

**WHEREAS** the matter was discussed with the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting held on November 26, 2019 and an extension of contract time is recommended for approval by the entire Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes modification to the date of completion for the Energy Savings Improvement Program administered by Honeywell International, Inc. and adjust the contract period in the initial agreement to July 31, 2020.

Introduced on: December 10, 2019  
Adopted on: December 10, 2019  
Official Resolution#: R20191163

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200862

Res-Pg:o.65-3

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

December 10, 2019

Introduced on: December 10, 2019  
Adopted on: December 10, 2019  
Official Resolution#: R20191163

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200862

Res-Pg:o.65-4



## County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

December 3, 2019

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: County of Passaic  
Energy Savings Improvement Program  
Extension of Time- Honeywell Inc.

Dear Members of the Board:


Honeywell in the agreement with the County of Passaic initially had 7 weeks for their design consultant Alamo Group. The bids received came in under Honeywell's budget estimate and the County added scope to the ESIP project as other deficiencies outside the scope of work was discovered.

Due to the out of scope items that need to be designed and put out for bid, Honeywell is requesting an extension of time from the initial date in the agreement to a new date of July 31, 2020.

This matter was approved at the Public Works Committee meeting on November 26, 2019. An extension of contract time is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution modifying the date of completion for Energy Savings Improvement Program administered by Honeywell, Inc, and authorize County Counsel to adjust the contract period in the initial agreement with Honeywell and Passaic County.

Very truly yours,

  
Jonathan C. Pera, P.E.  
County Engineer

/AET  
Attachment

cc: County Administrator  
County Counsel  
Director of Finance  
PWC Chair

Introduced on: December 10, 2019  
Adopted on: December 10, 2019  
Official Resolution#: R20191183

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200862



## CHANGE ORDER CHANGE IN SCOPE & SCHEDULE

Project: Honeywell ESIP Project  
Passaic County  
401 Grand Street, Paterson, NJ 07505

Date: September 22, 2020  
Agreement Date: September 12, 2018  
Change Order Number: 2

Customer: Passaic County, NJ

Agreement For: Energy Savings Improvement Program Project

The Parties hereby agree to modify the above-referenced Agreement (the "Agreement") as set forth below. Except as modified herein, all other terms and conditions of the Agreement will remain unchanged and in full force and effect.

The Agreement is changed as follows:

### ARTICLE 5 INSTALLATION AND ACCEPTANCE

Add the following to the end of Section 5.2:

"Notwithstanding anything to the contrary, in light of the COVID-19 pandemic, the effects of which cannot be foreseen, the parties agree that Honeywell shall be entitled to an equitable extension of time to deliver or perform its work and appropriate additional compensation to the extent Honeywell's delivery or performance, or the delivery or performance of its suppliers and/or subcontractors, is in any way delayed, hindered or otherwise affected by the COVID-19 pandemic."

### ARTICLE 6 PRICE AND PAYMENT

**6.1.1** Delete the Contract Price and replace with "Eleven Million Five Hundred Forty Eight Thousand Five Hundred Seven Dollars (\$11,548,507.00)".

#### **6.1.1.2 Contract Price Summary**

Revise the section to read as follows:

"The Contract Price shall be the total of the components identified above as follows:

Honeywell's Fixed Fee (Per ESIP Form V):	\$ 2,272,598.00
Estimated Cost of Subcontractors:	\$ 7,314,558.00
Estimated Design Allowance:	\$ 225,000.00
AIA Hard Costs (Per ESIP Form V):	\$ 1,736,351.00
<b>Contract Price:</b>	<b>\$ 11,548,507.00"</b>

### ATTACHMENT A SCOPE OF WORK

Add the following work:

#### ECM 20: Rooftop Unit Replacements

Honeywell will replace six (6) rooftop units at the Board of Social Services building, per the designs and specifications provided by Alaimo Group for the public bid opening on July 30, 2020. The scope of work is fully detailed in the plans and specifications issued for the public bid.

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200862

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

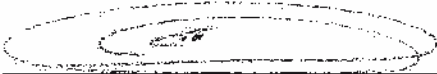
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

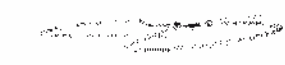
Agenda: RESOLUTION AUTHORIZING THE AMENDMENT OF R20200788 TO CORRECT THE BID NUMBER. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HISTORICAL SOCIETY

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Public Works  
COMMITTEE NAME

Official Resolution#	R20200863							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-56							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE AMENDMENT OF R20200788 TO CORRECT  
THE BID NUMBER**

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”) passed Resolution R20200788 on September 22, 2020 authorizing the rejection of all bids for Bid#C20-020 for the Lambert Castle Restoration and Rehabilitation Project; and

**WHEREAS**, Resolution R20200788 had the incorrect Bid #C-20-020; and

**WHEREAS**, it is necessary to amend said Resolution to reflect the correct Bid #C-20-019; and

**WHEREAS**, bids were received by the County of Passaic on August 21, 2020 for BID#C-20-019 for the Lambert Castle Rehabilitation and Renovation Project; and

**WHEREAS**, the Passaic County Director of Cultural & Historic Affairs has advised the rejection of the responses received on this date as they are over the project budget; and

**WHEREAS**, N.J.S.A. 40A:11-13.2(a) provides that a contracting unit may reject all bids when the lowest bid substantially exceeds the cost estimate for the goods or services; and

**WHEREAS**, this matter was discussed at the September 9, 2020 meeting of the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Director of Purchasing to reject Bid#C-20-019 received August 21, 2020 for the Lambert Castle Rehabilitation and Restoration Project in accordance with the provisions of N.J.S.A. 40A:11-13.2(a).

NDA

October 13, 2020

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

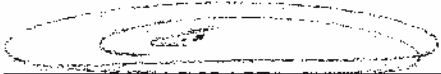
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

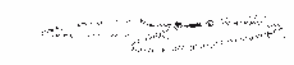
Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT TO APPLY FOR AND ACCEPT FUNDING FROM THE FY-20 URBAN AREA SECURITY INITIATIVE GRANT. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20200864							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-57							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT TO APPLY FOR AND ACCEPT FUNDING FROM THE FY-20 URBAN AREA SECURITY INITIATIVE GRANT**

**WHEREAS**, the Passaic County Office of Emergency Management desires to apply for and accept funding from the FY-20 Urban Area Security Initiative Grant (hereafter USAI Grant), CFDA #97.067, Award # EMW-2020-SS-00042, DUNS # 063148811, EIN # 22-6002466; and

**WHEREAS**, the grant funds will be used for the following:

1. Geospatial infrastructure and mapping
2. RMP salary
3. Mass casualty incident preparedness kits for hospitals
4. Meter maintenance (fire/hazmat)
5. OEM unified approach to mass casualty incidents
6. Oxygen cascade trailer maintenance
7. Generator/light towers maintenance
8. AIPR computers & storage
9. Mutualink System for EOC
10. P.C. OEM Maintenance/EOC Maintenance/Credentialing System; and

**WHEREAS**, the grant is for \$ 350,500.00 for the term September 1, 2020 to August 31, 2023; and

**WHEREAS**, an in-kind match is not required; and

**WHEREAS**, this matter was discussed at the October 6, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholder for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Passaic County Board of Chosen Freeholders hereby authorizes the Passaic County Office of Emergency Management to apply for and accept grant funds from the FY-20 Urban Area Security Initiative Grant (hereafter USAI Grant), CFDA #97.067, Award # EMW-2020-SS-00042, DUNS # 063148811, EIN # 22-6002466; and

**LET IT BE FURTHER RESOLVED**, that the Director of the Board and all necessary parties are hereby authorized to sign and execute the documents necessary to effectuate the purpose of this resolution.

KM:

Dated: October 13, 2020



PHILIP D. MURPHY  
GOVERNOR

SHEILA Y. OLIVER  
LT. GOVERNOR

State of New Jersey  
Office of Homeland Security and Preparedness  
PO Box 091  
TRENTON, NJ 08625-0091

JARED M. MAPLES  
DIRECTOR

September 1, 2020

Mr. Anthony J. DeNova  
Passaic County Administrator  
Passaic County  
401 Grand Avenue  
Paterson, New Jersey 07505

RE: FFY20 Urban Area Security Initiative (UASI-Local Share)  
(CFDA #97.067, Award #EMW-2020-SS-00042)  
(DUNS# 063148811, EIN# 22-6002466)

Dear Mr. DeNova:

The New Jersey Office of Homeland Security and Preparedness (OHSP) is pleased to advise you that Passaic County is awarded \$350,500.00 for approved projects from the FFY20 UASI-Local Share Grant Program. The main purpose of this funding is to enhance your agency's and the UASI region's ability to build, maintain and sustain national preparedness capabilities for the below listed projects which are outlined in the approved Project Proposals.

<u>Project Name</u>	<u>Amount</u>
1. Geospatial Infrastructure and Mapping	\$ 40,000.00
2. RMP Salary (1 Year) - Doohan	\$ 90,000.00
3. Mass Casualty Incident Preparedness Kits for Hospitals	\$ 40,000.00
4. Meter Maintenance	\$ 2,500.00
5. Unified Approach to Mass Casualty Incidents	\$ 100,000.00
6. Oxygen Cascade Traller Maintenance	\$ 5,000.00
7. Generator-Light Tower Maintenance	\$ 5,000.00
8. ALPR Computers & Storage	\$ 20,000.00
9. Mutualink for EOC	\$ 15,000.00
10. Credentialing System Maintenance	\$ 30,000.00

Mr. Anthony J. DeNova, Passaic County Administrator  
 Passaic County  
 September 1, 2020  
 Page 2

11. EMS Conferences	\$ 3,000.00
	<hr/>
<b>TOTAL</b>	<b>\$ 350,500.00</b>

These funds will be available to your agency for allowable program expenditures upon the completion of the requirements listed below:

- 1.) Return of a signed FFY20 Grant Agreement and required attachments (A through F) by October 2, 2020 to the Grants Management Bureau, OHSP, at the above address.
- 2.) The awarding of these funds is conditioned upon your agency's full participation with the OHSP Grant Management System (GMS). Your grant coordinator will be contacted by our grant liaison once the system is ready to accept entries for your approved projects.

Once these requirements are satisfied, spending authority will be granted and a fully executed Grant Agreement will be returned for your records. Failure to complete these requirements within the prescribed time frames may cause this award to be rescinded and any expenditures will be ineligible for reimbursement.

The enclosed Grant Agreement sets forth the certifications, terms, conditions and assurances required of your agency before OHSP will authorize the agency to make program expenditures eligible for reimbursement. Please review the Grant Agreement carefully. It is important that the Grant Agreement and required federal certifications are signed and returned to OHSP. It is extremely important to implement the activities in the approved Project Proposal(s) in a timely manner to avoid reprogramming of any awarded funds.

The FFY20 UASI grant program has a thirty-six (36) month period of performance (September 1, 2020 to August 31, 2023). On or about February 1, 2022, OHSP will conduct a mid-term financial and programmatic review to determine progress in meeting stated objectives/goals and expenditure activity (at least 50% of these funds should be legally/contractually obligated). As referenced within the Grant Agreement, please note that 100% of these funds shall be legally/contractually obligated by February 1, 2023. Final reimbursement packages are to be completed and forwarded to OHSP by July 31, 2023. In addition, reimbursement request packages are to be submitted to OHSP on a quarterly basis, reference Section IX, A in the attached Grant Agreement.

OHSP recognizes there may be extraordinary circumstances that necessitate an extension on a case-by-case basis. FEMA has informed us, however, that they will only approve extensions based upon compelling legal, policy or operation challenges. Therefore, it is critical to observe the above provided performance dates.

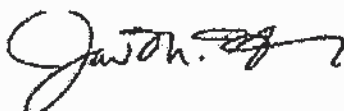
Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200864

Mr. Anthony J. DeNova, Passaic County Administrator  
Passaic County  
September 1, 2020  
Page 3

During the period of performance for this grant, any intended programmatic changes must be submitted to OHSP within GMS. Once the revised Spending Plan(s) have been reviewed and approved, spending authority for the documented changes will be granted. All programmatic changes must be approved by the UASI Subcommittee from where the project was funded and the UASI Executive Committee.

If you have any questions regarding this agreement, please contact Lisa Conte, UASI Grants Coordinator, at 609-584-5091. Thank you for your support as we continue working collectively to ensure the safety of our citizens.

Sincerely,



Jared M. Maples, Director  
Office of Homeland Security and Preparedness

JMM:DM:is

Enclosures

cc: Laura Thibodeau, Financial Bureau Chief, OHSP  
Daniel Morocco, Grants Management Bureau Chief, OHSP  
Gary Furman, Grants Management Bureau Deputy Chief, OHSP  
Lisa Conte, UASI Grant Coordinator, OHSP  
Craig Johnson, UASI Grant Liaison, OHSP  
Camelia M. Valdes, County Working Group Chair, Passaic County  
James Berado, Prosecutor's Office, Passaic County  
Sandi Lazzara, Freeholder Director, Passaic County  
Edward J. Murphy, Domestic Preparedness Planner, Passaic County  
Denis Dooan, Risk Mitigation Planner, Passaic County  
James Sheehan, UASI PMO, Rutgers University  
Rachel Tkatch, UASI PMO, Rutgers University



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

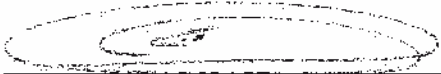
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

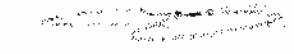
Agenda: RESOLUTION AUTHORIZING PURCHASE OF TWO GENERAC GENERATORS BY PASSAIC COUNTY'S OFFICE OF EMERGENCY MANAGEMENT, PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:11-12. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20200865							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-58							
CAF #	G-01-41-846-017-223							
Purchase Req. #	R0-05502							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING PURCHASE OF TWO GENERAC GENERATORS BY  
PASSAIC COUNTY'S OFFICE OF EMERGENCY MANAGEMENT,  
PURSUANT TO N.J.S.A. 40A:11-12**

**WHEREAS**, Passaic County's Office of Emergency Management (hereafter "OEM") has requested to purchase two Generac Generators from Warshauer Electric for a total of \$26,000; and

**WHEREAS**, said purchase would be procured through State Contract # T2871, pursuant to N.J.S.A. 40A:11-12.; and

**WHEREAS**, said purchase will be funded from the FY-17 USAI Homeland Security Grant, account number G-01-41-846-017-223 as per requisition number R0-05502; and

**WHEREAS**, this matter was discussed at the October 6, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Passaic County Board of Chosen Freeholders that it hereby authorizes said purchase of two Generac Generators from Warshauer Electric for a total of \$26,000;

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees are hereby authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to the issuance of the appropriate Purchase Order.

KM:

Dated: October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$26,000.00

APPROPRIATION: G-01-41-846-017-223

PURPOSE: Resolution authorizing purchase of two Generac Generators by Passaic County's Office of Emergency Management.

  
Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr



Generator, LLC

*Sales/Service/Rentals/Support*

TO: Passaic County OEM	MLG15 - Mobile Generator
ATT: Ed Murphy	Passaic County, NJ
PAGE: 1 OF 7	Date: October 1, 2020
QUOTE: JC180JC100120-1	QUOTED BY: John Carroll

STATE CONTRACT # T2732 MAINTENANCE REPAIR AND REPLACEMENT PORTABLE  
 COMMERCIAL MOBILE GENERATORS  
 STATE CONTRACT # T2871 TRAILER MOUNTED GENERATORS  
 STATE CONTRACT # G4014 MOBILE LIGHT TOWERS  
 GSA CONTRACT # GS-07F179CA

*WE ARE PLEASED TO OFFER THE FOLLOWING PROPOSAL FOR YOUR CONSIDERATION:*

**PRICE: \$26,000.00**

Mobile Generator

Quantity 2 – MLG15 - STD

- 14kW Brushless,
- Trailer Mounted 2- inch ball hitch
- Kubota Engine Tier 4 Final emissions

Delivery to Passaic County, NJ included via tilt bed delivery and on job training on the unit included.

Warshauer Generator, LLC.

*John Carroll*

John Carroll

Generator Sales Engineer

P: 732-741-6400

F: 732-741-3866



Generator, LLC

SALES SERVICE RENTALS SUPPORT



Contract Holder

Contact GS-07F-179CA



Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200865



(732) 383-2307  
 After Hours Emergency Service

**WARSHAUER**

Generator, LLC

*Sales/Service/Rentals/Support*

TO: Passaic County OEM	MLG15 - Mobile Generator
ATT: Ed Murphy	Passaic County, NJ
PAGE: 1 OF 7	Date: October 1, 2020
QUOTE: JC180JC100120-1	QUOTED BY: John Carroll

STATE CONTRACT # T2732 MAINTENANCE REPAIR AND REPLACEMENT PORTABLE  
 COMMERCIAL MOBILE GENERATORS  
 STATE CONTRACT # T2871 TRAILER MOUNTED GENERATORS  
 STATE CONTRACT # G4014 MOBILE LIGHT TOWERS  
 GSA CONTRACT # GS-07F179CA

*WE ARE PLEASED TO OFFER THE FOLLOWING PROPOSAL FOR YOUR CONSIDERATION:*

**PRICE: \$26,000.00**

Mobile Generator

Quantity 2 – MLG15 - STD

- 14kW Brushless,
- Trailer Mounted 2- inch ball hitch
- Kubota Engine Tier 4 Final emissions

Delivery to Passaic County, NJ included via tilt bed delivery and on job training on the unit included.

Warshauer Generator, LLC.

*John Carroll*

John Carroll

Generator Sales Engineer

P: 732-741-6400

F: 732-741-3866

**WARSHAUER**

Generator, LLC

SALES SERVICE RENTALS SUPPORT



Contract Holder

Contract GS-07F-179CA

Alton Falls • Parsippany • New Brunswick • Lakewood • Little Egg Harbor

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200865



(732) 383-2307  
 After Hours Emergency Service

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
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Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

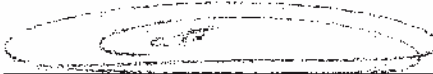
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
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401 Grand Street  
Paterson, NJ 07505

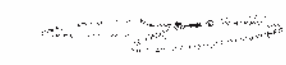
Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FUNDING FROM THE FY20 OPERATION HELPING HAND GRANT (SUBAWARD NUMBER FYOHH-16-2020). ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20200866							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-59							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR'S  
OFFICE TO APPLY FOR AND ACCEPT FUNDING FROM THE  
FY20 OPERATION HELPING HAND GRANT  
(SUBAWARD NUMBER FYOHH-16-2020)**

**WHEREAS**, the Passaic County Prosecutor's Office desires to apply for and accept funding from the FY20 Operation Helping Hand Grant Program; and

**WHEREAS**, the grant funds will be used to establish, enhance and/or expand programs in which law enforcement officers play an active role in identifying individuals with substance abuse disorders and together with community partners serve as a point of entry for treatment and/or recovery support services; and

**WHEREAS**, the amount of the federal award is \$ 47,619.00 with no in-kind match required for a total award of \$ 47,619.00; and

**WHEREAS**, the term of the grant is from September 1, 2020 through August 31, 2021; and

**WHEREAS**, this matter was discussed at the October 6, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freholder for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Passaic County Board of Chosen Freholders hereby authorizes the Passaic County Prosecutor's Office to apply for and accept grant funds from the FY20 Operation Helping Hand Grant Program, subaward number FYOHH-16-2020 in the amount which is presently estimated to be \$47,619.00 with no in-kind match required for the term September 1, 2020 through August 31, 2021; and

**LET IT BE FURTHER RESOLVED**, that said funds are to be utilized for the purposes expressed herein; and

**LET IT BE FURTHER RESOLVED**, that the Director of the Board and all necessary parties are hereby authorized to sign and execute the documents necessary to effectuate the purpose of this resolution.

KM:

Dated: October 13, 2020

**NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY  
OFFICE OF THE ATTORNEY GENERAL  
SUBAWARD**

<b>FY AND GRANT NAME</b> FY20 Operation Helping Hand	<b>SUBAWARD AMOUNT</b>
<b>PROJECT TITLE</b> Federal Fiscal Year (FFY) 2020 Overdose Data to Action – Operation Helping Hand Grant Program	Federal \$ 47,619.00 Match \$ 0.00 Total \$ 47,619.00 Subrecipient Indirect Cost Rate (ICR) N/A
<b>SUBRECIPIENT</b> Passaic County Prosecutor's Office	<b>CFDA NO.</b> 93.136
<b>DUNS NO.</b> 167274823	<b>CFDA AMOUNT</b> \$ 481,698,618.00
<b>FEDERAL AWARD IDENTIFICATION NO.</b> 5 NU17CE924966-02-00	<b>FEDERAL AWARD DATE</b> 7/29/2020
<b>FEDERAL AWARDDING AGENCY</b> Department of Health and Human Services, Centers for Disease Control and Prevention	<b>FEDERAL AWARD AMOUNT</b> \$ 7,183,765.00 <b>L&amp;PS ICR</b> N/A
<b>STATE ACCOUNT NO.</b> 21-100-066-1000-203	<b>DATE OF AWARD</b> 9/23/2020

In accordance with the provisions of SEC391(A)317(K)OFPHS42U.S.C.SEC241A 247B as amended, the Department of Law and Public Safety hereby awards to the above named Subrecipient a subaward in the amount specified for the purposes set forth in the approved application. The subrecipient will run Operation Helping Hand initiatives.

This subaward is subject to the requirements set forth in the appropriate Federal Regulations, the General Conditions for subawards promulgated by the Department of Law and Public Safety, all applicable Statutes of the State of New Jersey and the requirements of the State of New Jersey for State and local financial accounting including the filing of single audits as required under 2 C.F.R. Part 200, Subpart F, Audit Requirements (2 C.F.R. §200.500, et seq.) and/or State Circular Letters 15-08-OMB and 07-05-OMB (if applicable). It is subject also to any general conditions and assurances, approved budget, application authorization, certifications, and special conditions attached to this program.

This subaward incorporates all conditions and representations contained or made in the application and notice of award (if applicable).

FOR THE SUBRECIPIENT:

FOR THE STATE OF NEW JERSEY  
DEPARTMENT OF LAW AND PUBLIC SAFETY\_\_\_\_\_  
Signature of Authorizing Official\_\_\_\_\_  
Attorney General or Designee\_\_\_\_\_  
Typed Name of Official and Title\_\_\_\_\_  
Date\_\_\_\_\_  
Date

Division Contact

Name: Kelly LevyTitle: Deputy Attorney GeneralEmail: levyk@njdcj.orgSubaward Number: FYOHH-16-2020Phone Number: 609-433-4864Introduced on: 09/04/2020 8/31/2021  
Adopted on: October 13, 2020  
Official Resolution#: R20200866

Subrecipient Fiscal Year Start Date: \_\_\_\_\_



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
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Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

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Clerk Of The Board



## Public Meeting (Board Meeting)

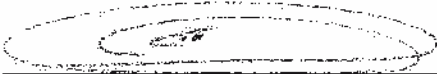
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
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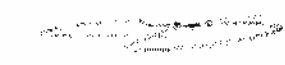
Agenda: RESOLUTION AUTHORIZING THE PURCHASING AGENT TO NEGOTIATE TO OBTAIN TWO UPS UNITS, PURSUANT TO N.J.S.A. 40A:11-5(3). ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20200867							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-60							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE PURCHASING AGENT TO NEGOTIATE TO OBTAIN TWO UPS UNITS, PURSUANT TO N.J.S.A. 40A:11-5(3)**

**WHEREAS**, the Passaic County Prosecutor's Office desires to purchase two Uninterruptible Power Supply Units (hereafter "UPS units" ) for which bid SB 20-034 was received on August 18, 2020 with no responses; and

**WHEREAS**, on September 15, 2020 bid SB 20-042 was received with one response with a price of \$58,475 which is above the available grant funding; and

**WHEREAS**, the Passaic County Prosecutor's Office is requesting that the Passaic County Board of Chosen Freeholders (hereafter the "Board") authorize the rejection of bid SB 20-042; and

**WHEREAS**, the Purchasing Agent now recommends that the Board authorize the two UPS units be procured through negotiation in accordance with N.J.S.A. 40A:11-5(3) which requires that the terms, conditions, restrictions and specifications set forth in the negotiated contract not be substantially different from those which were the subject of the competitive bidding, pursuant to section 4 of P.L.1971, c.198 (C.40A:11-4); and

**WHEREAS**, this matter was discussed at the October 6, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholder for approval; and

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Passaic County Board of Chosen Freeholders hereby authorizes the rejection of bid SB 20-042; and

**LET IT BE FURTHER RESOLVED**, that pursuant to N.J.S.A. 40A:11-5(3) the Purchasing Agent for the County of Passaic is hereby authorized to procure through negotiation two UPS units for the use of the Passaic County Prosecutor's Office; and

**LET IT BE FURTHER RESOLVED**, that the Director of the Board and all necessary parties are hereby authorized to sign and execute the documents necessary to effectuate the purpose of this resolution.

KM:

Dated: October 13, 2020

# Passaic County Board of Chosen Freeholders

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Administrator

Matthew P. Jordan, Esq.

County Counsel

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Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

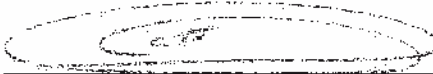
Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S OFFICE PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ. TO CREATE A NEW INFRASTRUCTURE ENVIRONMENT. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.

COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20200868							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-61							
CAF #	G-01-962-020-PE1							
Purchase Req. #	RO-05504							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

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Dated: October 14, 2020

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S OFFICE PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ. TO CREATE A NEW INFRASTRUCTURE ENVIRONMENT**

**WHEREAS**, the Passaic County Sheriff's Office (hereafter the "PCSO") has requested to purchase of various goods and services from SHI International Corp. that will be used to create a new infrastructure environment that will be used throughout the PSCO; and

**WHEREAS**, said goods and services are being procured through several State Contracts and the Bergen County Cooperative or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, said purchases are to be funded either directly from the County budget, grant accounts or from forfeited funds obtained by the "PCSO" and/or administered by the Passaic County Prosecutor's Office on behalf of the Passaic County Sheriff's Office in accordance with applicable law; and

**WHEREAS**, said goods and services will be provided by SHI International Corp. for a total purchasing price of \$1,895,268.85; and

**WHEREAS**, said services includes among other things a multi-year agreement to provide maintenance, licensing and support for said goods; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter the "Board") is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS**, this matter was discussed at the October 6, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Board for approval; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Passaic County Board of Chosen Freeholders that it hereby authorizes the purchase of the goods and services contained in Requisition Number R0-005504 and the attached Pricing Proposal from SHI International Corp. for a total purchasing price of \$1,895,268.85; and

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees are hereby authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

KM:

Dated: October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,895,268.88

APPROPRIATION: G-01-41-962-020-PE1

PURPOSE: Resolution authorizing purchase of various items by the Passaic County Sheriff's Office.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr



Pricing Proposal  
 Quotation #: 19120636  
 Created On: 7/9/2020  
 Valid Until: 8/30/2020

## County of Passaic- Sheriff's Department

## Account Executive

**Jason Andersen**  
 435 Hamburg Turnpike  
 Wayne, NJ 07470  
 United States  
 Phone:  
 Fax:  
 Email: jandersen@pcsheriff.org

**John Turba**  
 300 Davidson Ave,  
 Somerset NJ 08873  
 Phone: 201-953-0265  
 Fax:  
 Email: John\_Turba@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 VMware Horizon 7 Enterprise : 100 Pack (CCU) VMware - Part#: HZ7-ENC-100-C Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	2	\$37,191.62	\$74,383.24
2 Production Support/Subscription for VMware Horizon 7 Enterprise : 100 Pack (CCU) for 1 year (5 year SnS) VMware - Part#: HZ7-ENC-100-P-SSS-C Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 <b>Note: 5 Year Support</b>	2	\$66,553.92	\$133,107.84
3 HPE Simplivity Cluster VDI (Wayne Location) Hewlett Packard Enterprise - Part#: NPN-HPE Contract Name: NASPO Computer Equipment Contract #: MNNVP-134 Subcontract #: 40116 <b>Note: Bill of Materials Included</b>	1	\$175,046.00	\$175,046.00
4 HPE Simplivity Cluster VDI (Paterson Location) with Service Credits Hewlett Packard Enterprise - Part#: NPN-HPE Contract Name: NASPO Computer Equipment Contract #: MNNVP-134 Subcontract #: 40116 <b>Note: Bill of Materials Included</b>	1	\$187,289.00	\$187,289.00
5 Microsoft Windows Virtual Desktop Access - Subscription license - 1 device - Select, Select Plus - Win - Single Language Microsoft - Part#: 4ZF-00030 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 <b>Note: Select Plus Agreement #BB5BA5AB 36 Months</b>	200	\$355.39	\$71,078.00

Introduced on 08/13/2020  
 Adopted on 08/13/2020  
 Official Resolution #: R20200688

Contract Name: Software Reseller  
 Contract #: ITS58  
 Subcontract #: 89851  
**Note:** Select Plus Agreement #BB5BA5AB

7	Authorization Required. LoadMaster LM-X15 hardware appliance with 16x 1GbE + 4x 10GbE ports, 32GB RAM, Supports up to 15 Gbps throughput, 12,000 SSL TPS (2K keys). Support required. KEMP Technologies - Part#: LM-X15-R Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 19-34	2	\$7,438.20	\$14,876.40
8	3 Year Enterprise Plus Subscription for LoadMaster LM-X15. Includes new features and software updates, unlimited 24x7 Customer Support, In advance hardware replacement, Edge Security Pack (ESP) -Authorization, Authentication & Single Sign On, WAF daily KEMP Technologies - Part#: ENP3-LM-X15 Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 19-34 <b>Note:</b> rule updates, GSLB daily IP reputation updates, Kemp 360 Vision managed service for Application Monitoring & Preemptive Alerting, Kemp 360 Central Centralized Management and Orchestration software	2	\$10,739.85	\$21,479.70
9	1 Year Enterprise Plus Subscription for LoadMaster LM-X15. Includes new features and software updates, unlimited 24x7 Customer Support, In advance hardware replacement, Edge Security Pack (ESP) -Authorization, Authentication & Single Sign On, WAF daily KEMP Technologies - Part#: ENP-LM-X15 Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 19-34 <b>Note:</b> rule updates, GSLB daily IP reputation updates, Kemp 360 Vision managed service for Application Monitoring & Preemptive Alerting, Kemp 360 Central Centralized Management and Orchestration software	4	\$3,977.82	\$15,911.28
10	HPE Simplivity Cluster ESXi (Wayne Location) Hewlett Packard Enterprise - Part#: NPN-HPE Contract Name: NASPO Computer Equipment Contract #: MNNVP-134 Subcontract #: 40116 <b>Note:</b> Bill of Materials Attached ( 3 Nodes)	1	\$317,814.40	\$317,814.40
11	HPE Simplivity Cluster ESXi (Paterson Location) Hewlett Packard Enterprise - Part#: NPN-HPE Contract Name: NASPO Computer Equipment Contract #: MNNVP-134 Subcontract #: 40116 <b>Note:</b> Bill of Materials Attached ( 3 Nodes with Training Credits)	1	\$333,031.00	\$333,031.00
12	VEEAM PUB AVAIL ENT 1YR 24X7 E-LTU Veeam Software - Part#: R3S11AAE Contract Name: NASPO Computer Equipment Contract #: MNNVP-134 Subcontract #: 40116	28	\$1,431.19	\$40,073.32
13	Official Record - Veeam Software - Part#: R0E53AAE Contract Name: NASPO Computer Equipment Contract #: MNNVP-134	28	\$1,679.22	\$47,018.16

Introduced on: October 13, 2020

Adopted on: October 13, 2020

Official Record - Veeam Software - Part#: R0E53AAE

14	HP i640 - Thin client - SFF - 1 x Ryzen Embedded R1505G / 2.4 GHz - RAM 4 GB - flash 16 GB - Radeon Vega 3 - GigE - WLAN: 802.11ac, Bluetooth 5.0 - Win 10 IoT Enterprise for Thin Clients - monitor: none HP, Inc. - Part#: 7TK42UA#ABA Contract Name: NASPO Computer Equipment Contract #: MNNVP-133 Subcontract #: 89974	200	\$315.06	\$63,012.00
15	Electronic HP Care Pack Next Day Exchange Hardware Support - Extended service agreement - replacement (for CPU only) - 5 years - response time: NBD - for HP i240, t310 G2, t430, t530, t630, t640, t740; Mobile Thin Client mt21; Quad-Display t310 HP, Inc. - Part#: U7929E Contract Name: NASPO Computer Equipment Contract #: MNNVP-133 Subcontract #: 89974	200	\$108.07	\$21,614.00
16	Nexus 9K Fixed with 48p 10G SFP+ and 6p 40G OR 4p 100G Cisco Systems - Part#: N9K-C92160YC-X Contract Name: NASPO Data Communications Contract #: AR233 Subcontract #: 87720	4	\$9,672.00	\$38,688.00
17	Nexus 9500, 9300, 3000 Base NX-OS Software Rel 9.3.3 Cisco Systems - Part#: NXOS-9.3.3 Contract Name: NASPO Data Communications Contract #: AR233 Subcontract #: 87720	4	\$0.00	\$0.00
18	Nexus 3K/9K Fixed Accessory Kit Cisco Systems - Part#: N3K-C3064-ACC-KIT Contract Name: NASPO Data Communications Contract #: AR233 Subcontract #: 87720	4	\$0.00	\$0.00
19	Power Cord, 125VAC 13A NEMA 5-15 Plug, North America Cisco Systems - Part#: CAB-9K12A-NA Contract Name: NASPO Data Communications Contract #: AR233 Subcontract #: 87720	8	\$0.00	\$0.00
20	Nexus NEBs AC 650W PSU - Port Side Intake Cisco Systems - Part#: NXA-PAC-650W-PI Contract Name: NASPO Data Communications Contract #: AR233 Subcontract #: 87720	8	\$0.00	\$0.00
21	Nexus Fan, 30CFM, port side intake airflow Cisco Systems - Part#: NXA-FAN-30CFM-B Contract Name: NASPO Data Communications Contract #: AR233 Subcontract #: 87720	16	\$0.00	\$0.00
22	SNTC-8X5XNBD Nexus 9300 with 48p 10G SFP+ and 6p 40G Cisco Systems - Part#: CON-SNT-N9KC921Y Contract Name: NASPO Data Communications Contract #: AR233 Subcontract #: 87720	20	\$836.00	\$16,720.00

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution: R20200868  
Note: 5 Year Smartnet



Contract Name: Software Reseller  
 Contract #: ITS58  
 Subcontract #: 89851

24	Production Support/Subscription for VMware vSphere 7 Enterprise Plus for 1 processor for 1 year VMware - Part#: VS7-EPL-P-SSS-C-2 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 <b>Note: ***1 year SKU reflected, 5 year support term</b>	16	\$3,911.60	\$62,585.60
25	VMware vCenter Server 7 Standard for vSphere 7 (Per Instance) VMware - Part#: VCS7-STD-C-2 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$5,245.56	\$5,245.56
26	Production Support/Subscription VMware vCenter Server 7 Standard for vSphere 7 (Per Instance) for 1 year VMware - Part#: VCS7-STD-P-SSS-C-2 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 <b>Note: ***1 year SKU reflected, 5 year support term</b>	1	\$6,718.03	\$6,718.03
27	SHI Deployment for VDI and ESXi SHI ESG - Part#: NPN-SHI Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 <b>Note: Statement of Work Attached</b>	1	\$91,933.00	\$91,933.00
			Total	\$1,895,268.85

#### Additional Comments

Please Note: HP, Inc. has a zero returns policy on custom build PCs. Ink and toner are also considered non-returnable

Veeam has a no returns policy.

Note: The New Jersey Cooperative Purchasing Alliance is a Service of the County of Bergen, County Executive James J. Tedesco III and the Board of Chosen Freeholders.

Please Note: Hewlett Packard Enterprise has a zero returns policy on custom build machines.

VMware production support now includes Skyline, a feature that helps avoid problems before they occur. You can register for the additional support [HERE](#)

Please note the following:

- 1) VMware EULA – [VMware EULA](#)
- 2) VMware Does Not offer a standard return policy
- 3) Service offerings are non-refundable

Introduced on: October 13, 2020

Adopted on: October 13, 2020

Official Resolution#: R20200868

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.



Pricing Proposal  
 Quotation #: 19120636  
 Created On: 7/9/2020  
 Valid Until: 8/30/2020

## County of Passaic- Sheriff's Department

## Account Executive

**Jason Andersen**  
 435 Hamburg Turnpike  
 Wayne, NJ 07470  
 United States  
 Phone:  
 Fax:  
 Email: jandersen@pcsheriff.org

**John Turba**  
 300 Davidson Ave,  
 Somerset NJ 08873  
 Phone: 201-953-0265  
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 Email: John\_Turba@shi.com

All Prices are in US Dollar (USD)

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Introduced on 07/13/2020  
 Adopted on 07/13/2020  
 Official Resolution #: R20200688

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

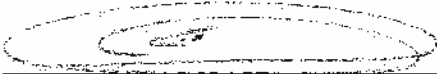
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

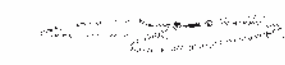
Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC THROUGH THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO FILE AN APPLICATION TO PARTICIPATE IN THE FEDERAL 1033 PROGRAM WHICH WOULD ENABLE SAID DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20200869							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-62							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC THROUGH THE  
PASSAIC COUNTY SHERIFF'S DEPARTMENT TO FILE AN APPLICATION TO  
PARTICIPATE IN THE FEDERAL 1033 PROGRAM WHICH WOULD ENABLE  
SAID DEPARTMENT TO REQUEST AND ACQUIRE EXCESS  
DEPARTMENT OF DEFENSE EQUIPMENT**

**WHEREAS**, the United States Congress authorized the 1033 Program to make use of excess US Department of Defense equipment by making such equipment available to local, county and state levels of government; and

**WHEREAS**, under the 1033 Program, law enforcement agencies may request resources, and the Defense Logistics Agency (DLA) mandates that all acquired 1033 equipment be under the control of the requesting law enforcement agency who requests it; and

**WHEREAS**, Senate Bill No. 2364-2(a) recently enacted by the New Jersey Legislature as P.L. 2015 chapter 23, requires that all local or county law enforcement agencies wanting to apply to the 1033 Program, be approved by Resolution by a majority of the full membership of the governing body of that jurisdiction and the said DLA requires that applications for Program participation be submitted every 365 days; and

**WHEREAS**, on October 22, 2019 pursuant to Resolution R20190972 the Passaic County Board of Chosen Freeholders (hereafter the "Board") previously approved the Passaic County Sheriff Office's (hereafter the "PCSO") participation in said program; and

**WHEREAS**, the PCSO desires to continue participating in the Federal 1033 Program; and

**WHEREAS**, the PCSO is aware that certain equipment available in the RTD system will not be approved by the New Jersey State Coordinator for the Program ; these include such items like bayonets, combat gloves and simulated rocket launchers; and

**WHEREAS**, this matter was discussed at the October 6, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Board for approval;

**NOW, THEREFORE, BE IT RESOLVED** by the Passaic County Board of Chosen Freeholders that it hereby authorizes the Passaic County Sheriff's Office to both apply and fully participate in the Federal 1033 Program administered through the law Enforcement Support Office (LESO) and that said Department may acquire any DEMIL A (non controlled) property in the RTD system without restriction; and

**LET IT BE FURTHER RESOLVED**, that the Board finds that the Passaic County Sheriff's Office may request and acquire certain DEMIL B through H (controlled) property in

the RTD system and it has been determined that based on the needs of this venue, law enforcement may not acquire armored tactical vehicles or marine vessels over 28' without specific approval of this governing body; and

**LET IT BE FURTHER RESOLVED**, that any special application for weapons, aircraft, or MRAP's must be authorized by this governing body prior to the submission of the application and that these resources are not available in the RTD system and require special application; and

**LET IT BE FURTHER RESOLVED**, that the Board requires that the designated LESO Point of Contact for this venue submit a monthly report regarding acquired 1033 Program property and in the event that any property had been obtained contrary to the intent of P.L. 2015 c.23, the State Coordinator shall be contacted and said equipment shall be transferred or returned via the federal inventory database system (FEPMIS); and

**LET IT BE FURTHER RESOLVED**, that said Board recognizes that the acquisition of 1033 Program property is time-sensitive as resources are allocated based on a time-stamp of requisition and in the event that a LESO Point of Contact requests an item in good faith and said item is determined to be contrary to the intent of this resolution, the LESO Point of Contact may cancel the request prior to the acquisition of the property, without being in violation of P.L. 2015 c. 23; and

**LET IT BE FURTHER RESOLVED**, that all required County officers and employees are hereby authorized to execute all documents necessary to effectuate the purpose of this resolution.

KM

Dated: October 13, 2020

**NJ 1033 Program  
Law Enforcement Support Office  
Controlled Equipment Certification**

DATE: 09/17/2020

LAW ENFORCEMENT AGENCY NAME: Passaic County Sheriff's Office

ADDRESS: 435 Hamburg Turnpike, Wayne, NJ 07470

CHIEF LAW ENFORCEMENT OFFICER: Sheriff Richard H. Berdnik

**INSTRUCTIONS:** This certification shall be submitted by the Chief Law Enforcement Officer (CLEO) of any Law Enforcement Agency (LEA) seeking to obtain items from the Federal Law Enforcement Support Office 1033 Program that have been designated by New Jersey as controlled equipment.

The controlled equipment list is set forth in Section III, E, 2, of the State Plan of Operation and includes any property that has a demilitarization (DEMIL) Code of B, C, D, F, G, and Q (excluding Q6). The following items are controlled equipment in New Jersey:

- 1) Manned Aircraft, fixed or rotary wing
- 2) Unmanned Aerial Vehicles
- 3) Wheeled Armored Vehicles
- 4) Wheeled Tactical Vehicles
- 5) Command and Control Vehicles
- 6) Firearms and Ammunition
- 7) Explosives and Pyrotechnics
- 8) Breaching apparatus
- 9) Riot Batons
- 10) Riot Helmets
- 11) Riot Shields

In addition to this Certification, all LEAs that request any of the items listed above must submit the following to the New Jersey 1033 Program LESO prior to requisitioning the item(s):

- 1) A copy of the item-specific resolution your Civilian Governing Body passed authorizing your agency to obtain the controlled item;
- 2) A copy of your New Jersey 1033 Program Controlled Property Request form signed by the CLEO of your agency; and
- 3) A copy of your New Jersey 1033 Program Controlled Property Justification on your agency letterhead signed by the CLEO of your agency.

Once the aforementioned forms are received by the NJ 1033 Program LESO, they will be reviewed for approval by the NJ 1033 Program State Coordinator and/or a NJ 1033 Program State Point of Contact. If your request is approved, you will be notified by the NJ 1033 Program LESO that your agency meets the criteria to obtain the controlled item and are authorized to requisition it in the Defense Logistics Agency's

(DLA) electronic business enterprise portal.

**NOTE:** Under no circumstances may controlled property be exported, sold, or transferred to non-U.S. persons. All transfers must be approved by the NJ 1033 Program LESO and DLA.

Cannibalization requests for controlled property must be submitted in writing to the State, with final approval by the DLA. The NJ 1033 Program LESO and DLA will consider cannibalization requests on a case-by-case basis.

I, Sheriff Richard H. Berdnik, am the Chief Law Enforcement Officer of the above-named LEA, and certify as follows:

- 1) My Agency has policies and protocols in place for the deployment of the type of controlled property requested.
- 2) My Agency has certifications for required training for use of this type of controlled property requested on file.
- 3) My Agency has \_\_\_ has not  (check one) applied or has pending, an application for this type of controlled property from another Federal agency.
- 4) I understand that the NJ 1033 Program LESO may request to inspect the items outlined in this document during Program Compliance Reviews (PCR), and/or inventory inspections conducted by NJ 1033 Program LESO personnel and/or DLA PCR inspection team personnel.
- 5) I agree to provide any material related to a controlled property requisition that was not submitted to NJ 1033 Program LESO personnel upon request.

I certify that the foregoing statements made by me are true. I am aware that if any of the statements are willfully false, I am subject to punishment.

Sheriff Richard H. Berdnik  
Type/Print Chief Law Enforcement Official Name

\_\_\_\_\_  
Chief Law Enforcement Official Signature

09/17/2020  
Date (MM/DD/YYYY)

**FOR NJ LESO OFFICE:**

The New Jersey 1033 Program Law Enforcement Support Office has reviewed the above named LEA's Controlled Property package. The LEA's request to obtain the controlled item(s) listed on their request form is: Approved \_\_\_ Disapproved \_\_\_ (check one).

If disapproved, state reason: \_\_\_\_\_

\_\_\_\_\_  
NJ 1033 Program Coordinator

\_\_\_\_\_  
Date (MM/DD/YYYY)

	A	B	C	D	E	F	G	H
AIRCRAFT, FIXED WING			1					
AIRCRAFT, ROTARY WING			1					
AIRPLANE, CARGO-TRANSPORT		1						5
AIRPLANE, FLIGHT T42A		1						
AIRPLANE, UTILITY	1	1						
AIRPLANE, UTILITY U8F		1						
ARMORED SECURITY VEHICLE			1					
ARMORED SECURITY VEHICLE			1	1				
AUTOMOBILE, SEDAN			1					
AUTOMOBILE, WAGON			1					
BATON, KINETIC ENERGY				5				
BODY SHIELD		1						1
BREACH SYSTEM				1				
BREACHING RAM	1							
BREACHING SYSTEM	1							
CAPABILITIES SET, NON-LETHAL								1
CAR, ARMORED				1				
CAR, ARMORED, MINE DISPOSAL			7					
CAR, ARMORED, MINE DISPOSAL				2				
CARRIER, AMBULANCE			1					
CARRIER, CARGO			3					
CARRIER, COMMAND POST			1					
CARTRIDGE, 12 GAGE SHOTGUN							2	
CARTRIDGE, 12 GAGE SHOTGUN, NON-LETHAL				1			11	
CARTRIDGE, 40 MILLIMETER			1		1		1	
CHARGE, DIVERSIONARY							1	
CLUB, SELF-PROTECTION								7
COMMUN, EQUIP, SOMS-B					1			
CUTTER HEAD, HYDRAULIC BREACHING AND EXTRACATION TOOL	1							
DEMOLITION KIT, BLASTING								1
DEMOLITION KIT, BLASTING, PRACTICE								1
DEMOLITION KIT, BREACHING SYSTEM, ANTI-PERSONNEL OBSTACLE				2			2	
DOOR OPENER, HYDRAULIC BREACHING AND EXTRACATION TOOL	1							
DRONE, TARGET								1
DRONES								
FACESHIELD, MILITARY, RIOT CONTROL	1							



	A	B	C	D	E	F	G	H
FACE SHIELD, RIOT CONTROL	1							3
FACE SHIELD, RIOT CONTROL	1							
FORCED ENTRY AND RESCUE EQUIPMENT, AIRCRAFT CRASH			1					
GLIDERS								
GOGGLES, PROTECTION, RIOT CONTROL	5							
GRENADE BAND							1	
GRENADE BAND, NON-LETHAL							2	
GROUND SENSOR SURVEILLANCE VEHICLE			1					
GUN, PORTABLE RIOT CONTROL				1				
HATBOX, RIOT CROWD	2							
HELICOPTER, FLIGHT TRAINER			1					
HELICOPTER, FLIGHT TRAINER TH55A		1						
HELICOPTER, MEDEVAC			1					
HELICOPTER, OBSERVATION			3					
HELICOPTER, SEARCH AND RESCUE		2						
HELICOPTER, UTILITY		1	3					
HELMET, POLICE	1							
HELMET, SAFETY	1							
KIT, MECHANICAL BREA	2							
KIT, RIOT PROTECTION	1							
LIGHT ARMORED VEHICLE			17	26				
MINE CLEARING VEHICLE				1				
MINE DETECTOR SYSTEM, VEHICLE MOUNTED			3	2	1			
MINE RESISTANT VEHICLE			63	3				
MISCELLANEOUS WEAPONS - LOGSA LSN		1						
MODIFICATION KIT, GUN, WEAPON				1				
MUNITION, CROWD CONTROL MODULAR, NON-LETHAL							2	
No Item Name Available							1	
NON-BALLISTIC BODY SHIELD	1							1
NON-LETHAL WEAPONS CAPABILITIES SET		2						
ONLY COMPLETE COMBAT/ASSAULT/TACTICAL WHEELED VEHICLES							1	
PROTECTIVE SHIELD, T	1							
RAM, BATTERING	1							1
RAM, DOOR, MINI	1							
RIOT CONTROL SHIELD	1							
SECURITY VEHICLE			1					



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

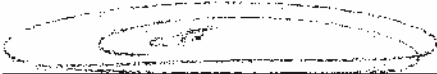
Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S OFFICE PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.

COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20200870							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-63							
CAF #	0-01-25-157-001-219;							
Purchase Req. #	R0-05409; R0-05446; R0-05305; R0-05188; R0-05461; R0-05534; R0-05533; R0-05554							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S OFFICE PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ.**

**WHEREAS**, the Passaic County Sheriff's Office (the "PCSO") has requested to purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

**WHEREAS**, said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules, or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS**, said purchases are to be funded either directly from the County budget, grant accounts or from forfeited funds obtained by the "PCSO" and/or administered by the Passaic County Prosecutor's Office on behalf of the Passaic County Sheriff's Office in accordance with applicable law; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter the "Board") is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS**, this matter was discussed at the October 6, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Board for approval; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Passaic County Board of Chosen Freeholders that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules, or other authorized contracts:

Description:	Purchase of Tenable Log Management
Using Agency:	"PCSO"
Purchase Price:	\$ 27,310.80
Vendor:	SHI International
Authority:	Bergen County Coop. CK04 #19-34
Requisition #:	R0-05409
Account #:	0-01-25-157-001-219
Contract #:	
Account:	

Description:	16 Core Microsoft 2019 SQL server standard
Using Agency:	"PCSO"
Purchase Price:	\$ 18,759.60
Vendor:	SHI International
Authority:	New Jersey State Contract
Requisition #:	R0-05446
Account #:	0-01-25-157-001-223
Contract #:	89851
Account:	

Description:	SCBA equipment
Using Agency:	"PCSO"
Purchase Price:	\$18,319.50
Vendor:	Firefighter One, LLC
Authority:	New Jersey State Contract
Requisition #:	R0-05305
Account #:	0-01-25-157-001-219
Contract #:	19-FLEET-00819
Account:	

Description: Trailer mounted generator  
 Using Agency: "PCSO"  
 Purchase Price: \$59,750.00  
 Vendor: Warshauer Generator, LLC  
 Authority: New Jersey State Contract  
 Requisition #: R0-05188  
 Account #: G-01-41-962-020-PE1  
 Contract #:  
 Account:

Description: Purchase of two Stealth 3-Cam Mobile ALPR's  
 Using Agency: "PCSO"  
 Purchase Price: \$39,261.00  
 Vendor: General Sales Admin. t/a Major Police Supply  
 Authority: New Jersey State Contract  
 Requisition #: R0-05512  
 Account #: 0-01-25-157-001-219  
 Contract #: 17-FLEET-00760  
 Account:

Description: Purchase of LAWSOFT NIBRS server side reporting  
 interface and interface to allow collection of data  
 Using Agency: "PCSO"  
 Purchase Price: \$ 20,000.00  
 Vendor: SHI International  
 Authority: New Jersey State Contract  
 Requisition #: R0-05461  
 Account #: G-01-41-878-016-223  
 Contract #:  
 Account:

Description: COVID-19 Compliant lighting (Sheriff HQ)  
 Using Agency: "PCSO"  
 Purchase Price: \$164,675.42  
 Vendor: Warshauer Electrical Supply Company  
 Authority: Hunterdon County Coop. # HSECS-CAT-19-07  
 Requisition #: R0-05534  
 Account #: G-01-41-962-020-PE1  
 Contract #:  
 Account:

Description: COVID-19 Compliant lighting (PSJ)  
 Using Agency: "PCSO"  
 Purchase Price: \$1,061,439.54  
 Vendor: Warshauer Electrical Supply Company  
 Authority: Hunterdon County Coop. # HSECS-CAT-19-07  
 Requisition #: R0-05533  
 Account #: G-01-41-962-020-PE1  
 Contract #:  
 Account:

Description: Purchase upgrade of 16 sign boards  
 Using Agency: "PCSO"  
 Purchase Price: \$ 648,000.00  
 Vendor: Packetalk, LLC  
 Authority: Bergen County Coop. #19-32  
 Requisition #: R0-05554  
 Account #: G-01-41-962-020-PE1  
 Contract #:  
 Account:

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees are hereby authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

KM:

Dated: October 13, 2020

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,057,515.86

APPROPRIATION: \$84,891.30 – 0-01-25-157-001-219  
\$18,759.60 - 0-01-25-157-001-223  
\$1,933,864.96 -G-01-41-962-020-PE1  
\$ 20,000.00 - G-01-41-878-016-223

PURPOSE: Resolution authorizing purchase of various items by  
the Passaic County Sheriff's office.

  
\_\_\_\_\_  
Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr



Pricing Proposal  
 Quotation #: 19364800  
 Created On: 9/2/2020  
 Valid Until: 11/30/2020

## COUNTY OF PASSAIC

### Jason Andersen

Passaic County Sheriff's Office  
 435 Hamburg Turnpike  
 Wayne, NJ 07470  
 UNITED STATES  
 Phone: (973) 720-7101  
 Fax:  
 Email: jandersen@pcsheriff.org

## Account Executive

### John Turba

300 Davidson Ave.  
 Somerset NJ 08873  
 Phone: 201-953-0265  
 Fax:  
 Email: John\_Turba@shii.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Tenable.sc Continuous View IP Bands: 500 Tenable - Part#: TSCCV Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 19-34 Coverage Term: 8/10/2020 – 8/9/2021 Note: CID: 26034	1	\$14,838.02	\$14,838.02
2 Standard Tenable.sc Continuous View console Tenable - Part#: TSCCV-STNDC Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 19-34 Coverage Term: 8/10/2020 – 8/9/2021 Note: CID: 26034	1	\$0.00	\$0.00
3 2 Day Virtual Seat - Tenable.sc: Scanning and Analysis Tenable - Part#: TRG-VCS-SCAN Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 19-34 Coverage Term: 8/10/2020 – 8/9/2021 Note: CID: 26034	1	\$2,021.39	\$2,021.39
4 2 Day Virtual Seat - Tenable.sc Continuous View: Event Analysis and Reporting Tenable - Part#: TRG-VCS-SCCV Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 19-34 Coverage Term: 8/10/2020 – 8/9/2021 Note: CID: 26034	1	\$2,021.39	\$2,021.39
Adopted on: October 13, 2020 Tenable.sc Agents Cross Service (For Subscription SC/CV) Official Resolution#: R20200879 Tenable - Part#: AGT-CSS Contract Name: New Jersey Cooperative Purchasing Alliance	1	\$0.00	\$0.00



Note: CID: 26034

6	Tenable.sc Agents - On Premise (For Subscription SC/CV) Tenable - Part#: AGT-OPS Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 19-34 Coverage Term: 8/10/2020 – 8/9/2021 Note: CID: 26034	1	\$0.00	\$0.00
7	Tenable Deployment SHI ESG - Part#: SHI Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 19-34 Note: Statement of Work Included	1	\$8,430.00	\$8,430.00
			Total	\$27,310.80

#### Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTFD

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Note: The New Jersey Cooperative Purchasing Alliance is a Service of the County of Bergen, County Executive James J. Tedesco III and the Board of Chosen Freeholders.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200870

COUNTY OF PASSAIC  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

Res-Pg:k.63-8

REQUISITION	
NO.	R0-05409

SHIP TO	PASSAIC COUNTY SHERIFFS DEPT 435 HAMBURG TURNPIKE ATTN: LT. ANDERSEN WAYNE, NJ 07470
VENDOR	VENDOR #: 08638 SHI INTERNATIONAL, CORP. 290 DAVIDSON AVENUE SOMERSET, NJ 08873

ORDER DATE: 09/28/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	TENABLE.SC CONTINUOUS VIEW IP BANDS 600 Catalog #: TSCCV	0-01-25-157-001-219	14,838.0200	14,838.02
1.00	STANDARD TENABLE.SC CONTINUOUS VIEW CONSOLE Catalog #: TSCCV-STNDC	0-01-25-157-001-219	0.0000	0.00
1.00 EA	2 DAY VIRTUAL SEAT TENABLE.SC SCANNING AND ANALYSIS Catalog #: TRG-VCS-SCAN	0-01-25-157-001-219	2,021.3900	2,021.39
1.00 EA	2 DAY VIRTUAL SEAT TENABLE.SC CONTINUOUS VIEW EVENT ANALYSIS AND REPORTING TENABLE Catalog #: TRG-VCS-SCCV	0-01-25-157-001-219	2,021.3900	2,021.39
1.00 EA	TENABLE.SC AGENTS CLOUD SERVICE (FOR SUBSCRIPTION SC/CV) Catalog #: AGT-CSS	0-01-25-157-001-219	0.0000	0.00
1.00	TENABLE..SC AGENTS ON PREMISE (FOR SUBSCRIPTION SC/CV) Catalog #: AGT-OPS	0-01-25-157-001-219	0.0000	0.00
1.00	TENABLE DEPLOYMENT AS PER QUOTE # 19364800  AS PER BERGEN COUNTY COOP CK04 #19-34	0-01-25-157-001-219	8,430.0000	8,430.00

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

Res-Pg:k.63-9

REQUISITION	
NO.	R0-05409

Page # 2

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
	PRENDING RESOLUTION Catalog #: SHIESG			
			TOTAL	27,310.80
Introduced on: October 13, 2020 Adopted on: October 13, 2020 Official Resolution#: R20200870				



Pricing Proposal  
 Quotation #: 19359299  
 Created On: 9/1/2020  
 Valid Until: 9/30/2020

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## County of Passaic Sheriff's Dept

---

**James Shay**  
 495 River Street  
 Second Floor  
 Paterson, NJ 07524  
 United States  
 Phone: 9733895940  
 Fax:  
 Email: jshay@pcsheriff.org

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## Account Executive

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**John Turba**  
 300 Davidson Ave.  
 Somerset NJ 08873  
 Phone: 201-953-0265  
 Fax:  
 Email: John\_Turba@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 SQLSvrStdCore 2019 SNGL MVL 2Lic CoreLic Microsoft - Part#: 7NQ-01588 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Note: Select Plus #BB5BA5AB	8	\$2,344.95	\$18,759.60
		Total	\$18,759.60

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### Additional Comments

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Please send vouchers to 290 Davidson Ave. Somerset NJ 08873

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870

COUNTY OF PASSAIC  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

Res-Pg:k.63-11

REQUISITION	
NO.	R0-05446

S H I P  T O	PASSAIC COUNTY SHERIFFS DEPT 435 HAMBURG TURNPIKE ATTN: JAMES SHAY WAYNE, NJ 07470
V E N D O R	VENDOR #: 08638 SHI INTERNATIONAL, CORP. 290 DAVIDSON AVENUE SOMERSET, NJ 08873

ORDER DATE: 09/29/20  
 DELIVERY DATE:  
 STATE CONTRACT: 89851  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
8.00 EA	SQL_SVRSTDCORE 2019 SNGL MVL 2LIC CORELIC  AS PER QUOTE # 19359299  AS PER STATE CONTRACT #89851  PENDING RESOLUTION	0-01-25-157-001-223	2,344.9500	18,759.60
			TOTAL	18,759.60

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



34 Wilson Drive Sparta New Jersey 07871  
 Phone (973) 940-3061 Fax: (973) 860-1388

QUOTE

SQ-00221851

Sales Rep: **Todd Rudloff: Todd@ff1.com**

Quote Date 08/12/2020  
 Expiry Date 10/31/2020

Customer:	Passaic County Sheriff's Dept.	Delivery Address:	435 Hamburg Turnpike
Bill to:		Delivery City:	Wayne
Street:	435 Hamburg Turnpike	Delivery State:	NJ
City:	Wayne	Delivery Zip Code:	07470
State:	NJ	Delivery Method:	<b>Drop Shipment</b>
Zip Code:	07470	Payment Term	30 days
Acct. #	PCSD07470		

Part	Description	Qty	Price	Total
FF1-POE	Pre-owned Equipment - See Below for Details	15.00	0.00	0.00
Pre-Owned Scott Packs - Flow Tested and ready for use.				
SC1-804721-01	15 Year Carbon-Wrapped Cylinder & Valve Assembly 4500 PSI / CGA Threaded / 30 Minute	15.00	1,221.30	18,319.50
17-FLEET-00819-Scott Safety	T-0790 (17DPP00100) - Firefighter Protective Clothing and Equipment Award Summary NJ State Contract Master Blanket# 17-FLEET-00819 / Scott Safety Price List Date: 2020 / 10% Discount / Category 6, 7 & 8	1.00	0.00	0.00

Charge	Price
Order Qualifies for Free Shipping / Delivery	0.00

RETURN POLICY:

- Special Order or Custom items are not returnable.
- All Returns are subject to a 20% restocking fee.
- No returns will be accepted without an RMA # issued by FF1.
- No Returns will be accepted after 60 days from date of purchase.
- Returning party responsible for shipping related charges.
- Returned merchandise must be in NEW and RESALABLE condition for credit to be applied.

<b>Sub Total</b>	18,319.50
<b>Charges</b>	0.00
<b>Tax Total</b>	0.00
<b>Total</b>	<b>18,319.50</b>

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Purchase Order #: \_\_\_\_\_ \*Physical P.O. must be received in order to process (if applicable)

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870



**FF1 Firefighter One**

34 Wilson Drive Sparta New Jersey 07871  
 Phone (973) 940-3061 Fax: (973) 860-1388

**QUOTE**

**SQ-00221851**

**Sales Rep: Todd Rudloff: Todd@ff1.com**

Quote Date 08/12/2020  
 Expiry Date 10/31/2020

Customer: Passaic County Sheriff's Dept.	Delivery Address: 435 Hamburg Turnpike
Bill to:	Delivery City: Wayne
Street: 435 Hamburg Turnpike	Delivery State: NJ
City: Wayne	Delivery Zip Code: 07470
State: NJ	<b>Delivery Method: Drop Shipment</b>
Zip Code: 07470	
Acct. # PCSD07470	Payment Term 30 days

Part	Description	Qty	Price	Total
FF1-POE	Pre-owned Equipment - See Below for Details	15.00	0.00	0.00
Pre-Owned Scott Packs - Flow Tested and ready for use.				
SCT-904721-01	15 Year Carbon-Wrapped Cylinder & Valve Assembly 4500 PSI / CGA Threaded / 30 Minute	15.00	1,221.30	18,319.50
17-FLEET-00819-Scott Safety	T-0790 (17DPP00100) - Firefighter Protective Clothing and Equipment Award Summary NJ State Contract Master Blanket# 17-FLEET-00819 / Scott Safety Price List Date: 2020 / 10% Discount / Category 6, 7 & 8	1.00	0.00	0.00

Charge	Price
Order Qualifies for Free Shipping / Delivery	0.00

**RETURN POLICY:**

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- No Returns will be accepted after 60 days from date of purchase.
- Returning party responsible for shipping related charges.
- Returned merchandise must be in NEW and RESALABLE condition for credit to be applied.

<b>Sub Total</b>	18,319.50
<b>Charges</b>	0.00
<b>Tax Total</b>	0.00
<b>Total</b>	<b>18,319.50</b>

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Purchase Order #: \_\_\_\_\_ \*Physical P.O. must be received in order to process (if applicable)

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870

COUNTY OF PASSAIC  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-05305

SHIP TO	PASSAIC COUNTY SHERIFFS DEPT 11 MARSHALL STREET ATTN: CPRL. KOPPENAL PATERSON, NJ 07505
VENDOR	VENDOR #: 10048 FIREFIGHTER ONE, LLC T/A FF1 PROFESSIONAL SERVICES 34 WILSON DRIVE SPARTA, NJ 07871

ORDER DATE: 09/23/20  
 DELIVERY DATE:  
 STATE CONTRACT: 17-FLEET-00819  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
15.00 EA	15 YEAR CARBON-WRAPPED CYLINDER & VALVE ASSEMBLY 4500 PSI/CGA THREADED  QUOTE # SQ-00221851 DATED 8/12/20  AS PER STATE CONTRACT # 19-FLEET-00819  PENDING RESOLUTION Catalog #: SCT-804721-01	0-01-25-157-001-219	1,221.3000	18,319.50
			TOTAL	18,319.50

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE





Generator, LLC

800 Shrewsbury Avenue, Tinton Falls, NJ 07724 Phone: 732-741-6400 Fax: 732-741-3866

TO: Passaic County Sheriff's Office	Mobile Generator
ATT: Michael Harty	New Jersey
PAGE: 1 OF 2	Date: 9/14/2020
Warshauer Project: JC091420 - 1	QUOTED BY: John Carroll

STATE CONTRACT # T2732 MAINTENANCE REPAIR AND REPLACEMENT PORTABLE  
 COMMERCIAL MOBILE GENERATORS  
 STATE CONTRACT # T2871 TRAILER MOUNTED GENERATORS  
 STATE CONTRACT # G4014 MOBILE LIGHT TOWERS  
 GSA CONTRACT # GS-07F179CA

WE ARE PLEASED TO OFFER THE FOLLOWING QUOTATION FOR YOUR CONSIDERATION:

**Price: \$59,750.00**

### Doosan G70WD0-3A-T4F Trailer Mounted Generator

#### ENGINE GENERATOR SET

Quantity 1 – 70KVA Generator as manufactured by AKSA Power Generation

- Engine: Doosan model D34, EPA Tier 4 Final
  - 50° C radiator
- 3 Position Selector Switch
  - 277/480 3Ø – 70KVA / 56KW 84 Amp
  - 120/208 3Ø - 60KVA / 55KW 190 Amp
  - 120/240 1Ø – 50kVA / 50KW 209 Amp
- Alternator: Marelli Motori model MJB 200 MA4, 125° C rated
  - Brushless Excitation
  - 4 Pole, Drip proof rotating field
  - Class H insulation
- Doosan control panel
  - Non-proprietary software
  - Back lit LCD Screen
  - Illuminated LEDs
  - Engine / Generator Protections
  - Display Warnings / Shutdowns
  - Engine Status Information
  - 8 Configurable inputs
  - 4 DC outputs
  - 4 Analog senders
  - Emergency stop button
- (1) MCB's: 1 @ 225 Amp 100% rated with shunt trip
- Enclosure type: Sound attenuated; factory built provides 64 dba at 23' in a free field environment.
- Battery / rack / cables / charger
- Engine block heater
- Fuel type: Diesel

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870

- 110 gallon / 25 hour sub-base tank
- High fuel switch
- Full Package 1-year / 2000 hour warranty
- Doosan Engine 3- year / 3000 hour warranty
- Alternator 2- year / 4000 hour warranty

Cables and Tails

- (15) 50ft cable with color camlocks
- (5) 3ft tails with cams on one end – compression lug on other

**NOTES, ACCESSORIES, AND SERVICES**

- Basic Start-Up during normal business hours
- Unit delivered empty / Fuel provided by others

**TERMS OF SALE:**

- Warshauer Electric shall invoice upon shipment from manufacturer's factory.
- All invoices are NET 30 Days, subject to credit approval, are due in 30 days, regardless of whether equipment delivery has been taken. Payment obligations are not dependent or contingent upon the manner in which purchaser may receive payment from others.
- No retainage against this order will be permitted unless agreed to ahead of time.
- Warranty is invalid without factory start up.
- Start up will be done during normal business hours. Additional charges will be applied to start ups requested on weekends or off normal business hours.
- Freight is allowed and is FOB factory. Delivery via tilt bed truck
- If delivery is not taken within a month storage fees of \$ 100 per month will be assessed.
- This quotation is based on Warshauer's interpretation of the specification and covers materials listed only.
- Pricing is valid for 30 days.
- **Taxes and permitting fees are not included in this proposal.**
- Unit will ship from factory with one (1) O&M manual. Warshauer will supply a CD copy of the manual.

Thank you for the opportunity to quote. If you have any questions, please feel free to contact the undersigned at 732-741-6400, extension 4237 or e-mail at jcarroll@warshauer.com.

Warshauer Generator, LLC.

*John Carroll*

John Carroll

Generator Sales Engineer

COUNTY OF PASSAIC  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

Res-Pg:k.63-17

REQUISITION	
NO.	R0-05188

S H I P  T O	PASSAIC COUNTY SHERIFFS DEPT CONTACT SHANNAN THOMAS @ 973-247-3312
V E N D O R	VENDOR #: 12583 WARSHAUER GENERATOR, LLC 800 SHREWSBURY AVENUE TINTON FALLS, NJ 07724

ORDER DATE: 09/17/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROJECT # JC091420-1 DATED: 9/14/20  DOOSAN G70WD0-3A-T4F TRAILER MOUNTED GENERATOR ENGINE GENERATOR SET/IN STOCK ALL AS NOTED IN PROPOSAL  AS PER STATE CONTRACT # 18-F00D-00378  COVID19  PENDING RESOLUTION	G-01-41-962-020-PE1	59,750.0000	59,750.00
			TOTAL	59,750.00

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870

REQUESTING DEPARTMENT

DATE



## General Sales Administration

47 N. Dell Avenue

Kenvil, NJ 07847

Phone (800) 666-4472 Fax (973) 584-5022

### Mobile ALPR PROMOTIONAL OFFER



Offer Valid from:

End Date: October 31, 2020

10/1/2020

Passaic County Sheriff's Office

Attn: Lt. Antonio Gagliostro

435 Hamburg Turnpike

Wayne, NJ 07470

**REF: Proposal for (2) Stealth 3-cam mobile ALPR**

Lt. Gagliostro,

Major Police Supply thanks you for the opportunity to provide you with a quote for three (2) 3-camera P720 Mobile Law Enforcement Automated License Plate Recognition (ALPR) Systems.

The quote includes installation, and a two-year hardware warranty.

Key points about PIPS-Neology in the ALPR market:

- For more than 20 years PIP's focus is specializing in Automatic License Plate Recognition technology and is considered by many as the industry pioneer in this market.
- As an Original Equipment Manufacturer, PIPS manufactures and develops their own hardware and software – and control the quality and support of their products from start to finish.
- PIPS offers an ALPR "back-end" analysis software package (BOSS) that provides data-mining of "historic" license plate information obtained and stored from all deployed mobile (and fixed) systems within your department.

### Proposal

Item	Qty	Description	Unit Price	Total Price
1	2	<b>Stock number: MS381-3310-007</b> <u>Mobile 3-CAM P720-810-(2)Traffic/(1) Parking VP - SX4e 5 meter cable</u> Three Camera Mobile Law Enforcement Package including 810nm illumination, SuperX4e processor, camera cable/connector(s), GPS module, PAGIS software, PIPS ALPR/OCR Engine, and Client/Server architecture.	\$12,129.00	\$24,258.00 <b>* <u>Promo price</u></b>
			\$13,058.50	<i>Total After 10/31/2020</i> <b><u>\$26,117.00</u></b>
2	6	<b>Stock number: 75-0302-3785-5</b> Gutter Mount on the roof of a Tahoe <i>*Priced per camera</i>	\$500.50	\$3,003.00

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200870



## General Sales Administration

47 N. Dell Avenue

Kenvil, NJ 07847

Phone (800) 666-4472 Fax (973) 584-5022

NA Open Market	6	<b>MPS_Maintenance_now</b> Extended maintenance coverage per year/per system Years: 3,4,5	\$1,500.00	\$9,000.00
NA Open Market	2	<b>MPS-INSTALL --</b>	\$1,500.00	\$3,000.00
<b>TOTAL</b>				<b>\$39,261.00</b> *PROMO Total After 10/1/2020 <b>\$41,120.00</b>

### Scope of Work:

Our quote **includes** installation. During that time, our system will be installed in your designated vehicle by our installer.

**NOTE 1:** All PIPS equipment hardware and software is covered by a two-year factory parts and labor warranty. This factory warranty does not include on-site support. Costs for removal of equipment for repair or return shipping to the manufacturer during this two-year period costs are the sole responsibility of the customer.

Major Police Supply offers an on-site service plan for your PIPS Technology system for years 1&2. Our service plan will cover on-site service during your two-year factory hardware and software warranty. This service plan includes on-site removal, troubleshooting and any required maintenance for the covered period.

On-site service plan priced per unit per year (Year 1&2)	Unit Cost per year
<b>MPS_On-site Service **</b>	\$500.00

\*\*On-site fixed camera service or warranty does not include access devices to - maintain the camera. The customer is responsible for providing the necessary equipment to gain access to the camera.

- I Do wish to include on-site service for years 1&2.
- I Do Not wish to include on-site service for years 1&2.

**Extended maintenance agreements** can be purchased at the time of purchase, or at any point prior to the expiration of the two-year warranty period. The extended maintenance can be purchased for years 3, 4 and 5. Maintenance agreements cannot be extended beyond the 5<sup>th</sup> year, as the ALPR system has an end-of-life cycle at five years.

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870



## General Sales Administration

47 N. Dell Avenue

Kenvil, NJ 07847

Phone (800) 666-4472 Fax (973) 584-5022

If the extended maintenance is purchased at the time of purchase, the cost is \$1,500 per year, or \$4,500 for years 3, 4 and 5.

If the extended maintenance is purchased after the time of purchase the cost is \$2,000 per year, or \$6,000 for years 3, 4 and 5.

Extended maintenance priced per system per year.	Unit Cost
<b>MPS_Maintenance_now</b> - At time of purchase.	\$1,500.00
<b>MPS_Maintenance_later</b> - Prior to expiration, but after time of purchase.	\$2,000.00

**NOTE 2:** If you are running NetMotion for your MDC, you will need version 6.5 or higher with the Policy Manager License (extra add-on license above and beyond the standard NetMotion server license offered by NetMotion). Refer to NetMotion Tech Note # 2200.

**NOTE 3:** MDT Minimum Requirements:

These are minimum specifications provided by the manufacturer.

- 2.0 GHz AMD or Intel Processor with 4GB of Memory with 128MB available for PAGIS.
- Windows 7 or later.
- Available 10/100 Ethernet Port and USB Port (1.1 or higher - 2.0 preferred).
- 15 GB available space on the hard drive.
- X VGA screen with minimum of 800x600 screen resolution. Touch screen preferred.
- Wireless connectivity

Please let me know if you have any questions or require any additional information.

**Andrea Cardinale**

*Technology Sales*

**Major Police Supply**

Phone: 973-584-7714

Email: [acardinale@majorpolicesupply.com](mailto:acardinale@majorpolicesupply.com)

COUNTY OF PASSAIC  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

Res-Pg:k.63-21

REQUISITION	
NO.	R0-05512

S H I P T O	PASSAIC COUNTY SHERIFFS DEPT 3 VALLEY RD ATTN: MOTORPOOL PATERSON, NJ 07503
V E N D O R	VENDOR #: 01218 GENERAL SALES ADMINISTRATION t/a MAJOR POLICE SUPPLY 47 N. DELL AVENUE KENVIL, NJ 07847

ORDER DATE: 10/01/20  
 DELIVERY DATE:  
 STATE CONTRACT: 17-FLEET-00760  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00 EA	MOBILE 3 CAM P720-810-(2)/ TRAFFIC /(1) PARKING VP - SX4e 5 METER CABLE Catalog #: MS381-3310-007	0-01-25-157-001-219	12,129.0000	24,258.00
6.00 EA	GUTTER MOUNT ON THE ROOF OF A TAHOE Catalog #: 75-0302-3785-5	0-01-25-157-001-219	500.5000	3,003.00
6.00 EA	MPS_MAINTENANCE_NOW 2 YEAR WARRANTY INCLUDED THIS IS FOR YEARS 3,4 & 5 ON ALL EQUIPMENT	0-01-25-157-001-219	1,500.0000	9,000.00
2.00 EA	INSTALL AS PER QUOTE # 10/1/20  AS PER STATE CONTRACT 17-FLEET-00760  PENDING RESOLUTION	0-01-25-157-001-219	1,500.0000	3,000.00
			TOTAL	39,261.00

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870

REQUESTING DEPARTMENT

DATE



Pricing Proposal  
 Quotation #: 19348448  
 Created On: Aug-28-2020  
 Valid Until: Sep-30-2020

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## Passaic County Sheriff's Office

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### Shannan Thomas

435 Hamburg Turnpike  
 Wayne  
 NJ  
 07470  
 Phone: 973-247-3312  
 Fax:  
 Email: sthomas2@pcsheriff.org

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## Account Executive

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### John Turba

300 Davidson Ave,  
 Somerset NJ 08873  
 Phone: 201-953-0265  
 Fax:  
 Email: John\_Turba@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 LawSoft NIBRS Server side reporting interface to NJSP NIBRS Repository Lawsoft - Part#: LawSoft NIBRS Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$10,000.00	\$10,000.00
2 LawSoft NIBRS interface to allow collection of NIBRS data according to NJSP NIBRS Standards Lawsoft - Part#: LawSoft NIBRS Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$10,000.00	\$10,000.00
<b>Total</b>			<b>\$20,000.00</b>

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### Additional Comments

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870



COUNTY OF PASSAIC  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

Res-Pg:k.63-23

REQUISITION	
NO.	R0-05461

S H I P T O	PASSAIC COUNTY SHERIFFS DEPT 435 HAMBURG TURNPIKE ATTN: DIRECTOR BARSBAY WAYNE NJ 07470
V E N D O R	VENDOR #: 08638 SHI INTERNATIONAL, CORP. 290 DAVIDSON AVENUE SOMERSET, NJ 08873

ORDER DATE: 09/30/20  
 DELIVERY DATE:  
 STATE CONTRACT: 89851  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	LAWSOFT NIBRS SERVER SIDE REPORTING INTERFACE TO NJSP NIBRS REPOSITORY	G-01-41-878-016-223	10,000.0000	10,000.00
1.00	LAWSOFT NIBRS INTERFACE TO ALLOW COLLECTION OF NIBRS DATA ACCORDING TO NJSP NIBRS STANDARDS  NIBRS GRANT  AS PER QUOTE # 19348448 AS PER STATE CONTRACT # 89851  PENDING RESOLUTION	G-01-41-878-016-223	10,000.0000	10,000.00
			TOTAL	20,000.00

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870

REQUESTING DEPARTMENT

DATE



Electric Supply

WARSHAUER ELECTRIC SUPPLY NB  
21 HOME NEWS ROW  
NEW BRUNSWICK, NJ 08901  
Phone 732-843-6400



Quotation

EXPIRATION DATE	QUOTE NUMBER
08/02/2020	S100156347
WARSHAUER ELECTRIC SUPPLY NB 21 HOME NEWS ROW NEW BRUNSWICK, NJ 08901 Phone 732-843-6400	
PAGE NO.	
1 of 3	

QUOTE TO:

SHIP TO:

COUNTY OF PASSAIC  
PUBLIC BUILDINGS  
317 PENNSYLVANIA AVE  
PATERSON, NJ 07503

COUNTY OF PASSAIC  
SHERIFFS DEPT  
435 HAMBURG TURNPIKE  
WAYNE, NJ 07470

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
3039	SHERIFF'S DEPT		Eric Deslonde x5223	
WRITER	SHIP VIA	TERMS	SHIP DATE	
Eric Deslonde x5223	PS NORTH TRUCK	Cash on Delivery	07/03/2020	
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
4ea	COMMUNITY ROOM PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee		520.000/ea	2080.00
8ea	COMMUNITY OFFICES PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee		520.000/ea	4160.00
8ea	DISPATCH OFFICES PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee		520.000/ea	4160.00
8ea	DISPATCH ROOM AERAD24-2 Nonstock subject to re-stocking fee		833.333/ea	6666.67
5ea	1ST FLOOR MENS ROOM PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee		520.000/ea	2600.00
2ea	1ST FLOOR WOMENS ROOM PHILIPSPMCSC2134PLTAWM41K 2X24000LMFCAWHTUN Nonstock subject to re-stocking fee		486.667/ea	973.33
4ea	CONFERENCE OFFICE PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee		520.000/ea	2080.00

Introduced on: October 13, 2020  
Adopted on: Continued on North 8, 2020  
Official Resolution#: R20200870  
Printed by: ERIC DESL on 10/17/2020 7:25:30 PM EDT



## Quotation

EXPIRATION DATE	QUOTE NUMBER	PAGE NO.
08/02/2020	S100156347	2 of 3

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
12ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee INTERNET CRIME OFFICE	520.000/ea	6240.00
10ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee KITCHEN	520.000/ea	5200.00
3ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee	520.000/ea	1560.00
1ea	COO GUC1CUV2R1 Nonstock subject to re-stocking fee PATROL ROOM	500.000/ea	500.00
8ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee 1ST FLOOR COMMON	520.000/ea	4160.00
15ea	PHILIPSPMCP9086S50K 1004PCWDWHTUNV Nonstock subject to re-stocking fee 2ND FLOOR KITCHEN/HALLWAY	817.867/ea	12268.01
2ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee	520.000/ea	1040.00
1ea	COO GUC1CUV4R1 Nonstock subject to re-stocking fee 2ND FLOOR BATHROOM	866.667/ea	866.67
4ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee OFFICES	520.000/ea	2080.00
10ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee SHERIFFS OFFICE	520.000/ea	5200.00
36ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee	520.000/ea	18720.00
7ea	LUTPD10NXDWH CASETA 250WLED/1000WINCAND 3WY WHT PD-10NXD-WH	77.000/ea	539.00
9ea	LUTPJ23BRLGWHL01 PICO 3BUTTON ON/OFF RAISE/LWR	14.637/ea	131.74

Introduced on: October 13, 2020  
 Adopted on: Continued on Next Page  
 Official Resolution#: R20200870  
 Filed by: ERICUESL on 10/17/2020 7:25:30 PM EDT



Quotation

EXPIRATION DATE	QUOTE NUMBER	PAGE NO.
08/02/2020	S100156347	3 of 3

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
19ea	ADMINISTRATION OFFICE PHILIPSPMCSC2134PLTAWM41K 2X24000LMFCAWHTUN Nonstock subject to re-stocking fee	486.667/ea	9246.67
3ea	PURCHASING PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee	520.000/ea	1560.00
20ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee	520.000/ea	10400.00
2ea	LEFT HALLWAY PHILIPSPMCSC2134PLTAWM41K 2X24000LMFCAWHTUN Nonstock subject to re-stocking fee	486.667/ea	973.33
1ea	HCESC CO-OP MEMBER 34HUNCCP HCESC-CAT-19-07 LED LIGHTING SUPPLIES & EQUIPMENT Nonstock subject to re-stocking fee	0.000/ea	0.00
1ea	LABOR LABOR CHARGE Nonstock subject to re-stocking fee	61270.000/ea	61270.00

\* Quoted bid price does not include any applicable tax, shipping, or handling charges.

\* Items are subject to a restock fee and freight back to the manufacturer if returned. Items cannot be returned if installed.

Subtotal	164675.42
S&H Charges	0.00
Amount Due	164675.42

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870

COUNTY OF PASSAIC  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-05534

SHIP TO	PASSAIC COUNTY SHERIFFS DEPT 435 HAMBURG TURNPIKE WAYNE, NJ 07470
VENDOR	VENDOR #: 11177 WARSHAUER ELECTRIC SUPPLY COMPANY, INC. 800 SHREWSBURY AVENUE TINTON FALLS, NJ 07724

ORDER DATE: 10/02/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	QUOTE # S100156347 DATED 8/2/20  COVID19 COMPLIANT LIGHTING ALL MATERIAL & INSTALLATION INCLUDED AS PER QUOTE. THROUGHOUT PASSAIC COUNTY SHERIFF'S OFFICES/HEADQUARTERS  COVID19  AS PER HUNTERDON COUNTY COOP CONTRACT # HSESC-CAT-19-07  PENDING RESOLUTION	G-01-41-962-020-PE1	164,675.4200	164,675.42
			TOTAL	164,675.42

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



WARSHAUER ELECTRIC SUPPLY NB  
21 HOME NEWS ROW  
NEW BRUNSWICK, NJ 08901  
Phone 732-843-6400



**Quotation**

EXPIRATION DATE	QUOTE NUMBER
08/02/2020	S100156348
WARSHAUER ELECTRIC SUPPLY NB 21 HOME NEWS ROW NEW BRUNSWICK, NJ 08901 Phone 732-843-6400	
PAGE NO.	
1 of 6	

QUOTE TO:

SHIP TO:

COUNTY OF PASSAIC  
PUBLIC BUILDINGS  
317 PENNSYLVANIA AVE  
PATERSON, NJ 07503

COUNTY OF PASSAIC  
PASSAIC COUNTY JAIL HQ  
11 MARSHALL ST  
PATERSON, NJ 07503

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
3039	COUNTY JAIL		Eric Deslonde x5223	
WRITER	SHIP VIA	TERMS	SHIP DATE	
Eric Deslonde x5223	PS NORTH TRUCK	Cash on Delivery	07/03/2020	
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
	+++ COVID-19 COMPLIANT PROJECT +++ 1ST FLOOR MARSHALL ST ENTRANCE			
2ea	HEALTHELSHCLEANSE4000MVOLTSK Nonstock subject to re-stocking fee		2200.000/ea	4400.00
26ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee		520.000/ea	13520.00
2ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee		520.000/ea	1040.00
3ea	PHILIPSPMCSC2134PLTAWM41K 2X24000LMFCAWHTUN Nonstock subject to re-stocking fee		486.667/ea	1460.00
2ea	PHILIPSPMCE7098DW40K 0552DDWHTUNV Nonstock subject to re-stocking fee		425.533/ea	851.07
1ea	PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee		1175.253/ea	1175.25
10ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee		520.000/ea	5200.00
2ea	PHILIPSPMCE7098DW40K 0552DDWHTUNV Nonstock subject to re-stocking fee		425.533/ea	851.07
11ea	CENTRAL BOOKING PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee		1175.253/ea	12927.78



## Quotation

EXPIRATION DATE	QUOTE NUMBER	PAGE NO.
08/02/2020	S100156348	2 of 6

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
3ea	HEALTHECLDL6UV40120W Nonstock subject to re-stocking fee GUN LOCKER	2066.667/ea	6200.00
2ea	PHILIPSPMCP9087PLSAWM41K PCWDQHTUNV Nonstock subject to re-stocking fee INTAKE ROOM	1092.787/ea	2185.57
16ea	PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee	1175.253/ea	18804.05
6ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee HOLDING CELL	520.000/ea	3120.00
4ea	PHILIPSPMCP9087PLSAWM41K PCWDQHTUNV Nonstock subject to re-stocking fee	1092.787/ea	4371.15
1ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee	520.000/ea	520.00
1ea	PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee ADMISSIONS	1175.253/ea	1175.25
15ea	PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee LAUNDRY	1175.253/ea	17628.80
11ea	PHILIPSPMCES44PLDPAWM4100K FCAWHTWLTR Nonstock subject to re-stocking fee SUPPLY ROOM	798.613/ea	8784.74
19ea	PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee	1175.253/ea	22329.81
1ea	PHILIPSPMCE7098DW40K 0552DDWHTUNV Nonstock subject to re-stocking fee BASEMENT HOLDING CELL	425.533/ea	425.53
18ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee GRAND ST BASEMENT	520.000/ea	9360.00
5ea	PHILIPSPMCS1232PLDSAWM41K SQFCAWHTUNV Nonstock subject to re-stocking fee	625.000/ea	3125.00

Introduced on: October 13, 2020  
 Adopted by Council on October 13, 2020  
 Official Resolution#: R20200870  
 Printed By: ERICDESL on 10/2/2020 1:54:10 PM EDT



## Quotation

EXPIRATION DATE	QUOTE NUMBER	PAGE NO.
08/02/2020	S100156348	3 of 6

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
6ea	PBA LOUNGE PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee	520.000/ea	3120.00
7ea	MENS ROOM PHILIPSPMCP9086S50K 1004PCWDWHTUNV Nonstock subject to re-stocking fee	817.867/ea	5725.07
5ea	WOMENS ROOM PHILIPSPMCP9086S50K 1004PCWDWHTUNV Nonstock subject to re-stocking fee	817.867/ea	4089.34
4ea	MEDICAL WAITING ROOM PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee	1175.253/ea	4701.01
11ea	MEDICAL NURSE PRACTITIONER PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee	1175.253/ea	12927.78
3ea	CRITICAL CARE NURSES PHILIPSPMCSC2134PLTAWM41K 2X24000LMFCAWHTUN Nonstock subject to re-stocking fee	486.667/ea	1460.00
26ea	PHILIPSPMCSC2134PLTAWM41K 2X44000LMFCAWHTUN Nonstock subject to re-stocking fee	520.000/ea	13520.00
4ea	PHILIPSPMCSC2134PLTAWM41K 2X24000LMFCAWHTUN Nonstock subject to re-stocking fee	486.667/ea	1946.67
1ea	PHILIPSPMCS1232PLDSAWM41K SQFCAWHTUNV Nonstock subject to re-stocking fee	625.000/ea	625.00
2ea	HEALTHELSHCLEANSE4000MVOLTSK Nonstock subject to re-stocking fee	2200.000/ea	4400.00
28ea	PHILIPSPMCS1232PLDSAWM41K SQFCAWHTUNV Nonstock subject to re-stocking fee	625.000/ea	17500.00
1ea	PHILIPSPMCE7098DW40K 0552DDWHTUNV Nonstock subject to re-stocking fee	425.533/ea	425.53
1ea	KITCHEN HALL PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee	1175.253/ea	1175.25
	INMATE BATH		





## Quotation

EXPIRATION DATE	QUOTE NUMBER	PAGE NO.
08/02/2020	S100156348	4 of 6

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
11ea	PHILIPSPMCE7098DW40K 0552DDWHTUNV Nonstock subject to re-stocking fee	425.533/ea	4680.86
23ea	PHILIPSPMCES44PLDPAWM4100K FCAWHTWLTR Nonstock subject to re-stocking fee KITCHEN	798.613/ea	18368.10
16ea	PHILIPSPMCP9086S50K 1004PCWDWHTUNV Nonstock subject to re-stocking fee	817.867/ea	13085.87
1ea	PHILIPSPMCSC2134PLTAWM41K 2X24000LMFCAWHTUN Nonstock subject to re-stocking fee PBA HALL	486.667/ea	486.67
6ea	PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee	1175.253/ea	7051.52
11ea	PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee	1175.253/ea	12927.78
2ea	PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee MAIN CONTROL ROOM	1175.253/ea	2350.51
8ea	PHILIPSPMCSC2145RPLTAWM41K 20X4SQFCAWHT8L Nonstock subject to re-stocking fee	520.827/ea	4166.62
1ea	PHILIPSPMCES44PLDWAWM41K 4FCAWHTUNVWLTR Nonstock subject to re-stocking fee VISITORS CENTER	798.613/ea	798.61
2ea	HEALTHELSHCLEANSE4000MVOLTSK Nonstock subject to re-stocking fee	2200.000/ea	4400.00
2ea	HEALTHACC07010 2X4 REC HOUSING Nonstock subject to re-stocking fee	100.000/ea	200.00
17ea	PMSCSX2196FLAWM41K1X4FCAWHTUNV Nonstock subject to re-stocking fee SHOP	0.000/ea	0.00
24ea	PHILIPSPMCES44PLDPAWM41K 8FCAWHTUNV Nonstock subject to re-stocking fee	797.333/ea	19135.99
2ea	PHILIPSPMCES44PLDPAWM41K 4FCAWHTUNVUVC Nonstock subject to re-stocking fee SHOP OFFICE	800.000/ea	1600.00

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020\*  
 Official Resolution#: R20200870  
 Printed By: ERICDESL on 10/22/2020 1:54:10 PM EDT



## Quotation

EXPIRATION DATE	QUOTE NUMBER	PAGE NO.
08/02/2020	S100156348	5 of 6

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
8ea	PHILIPSPMCSC2134PLTAWM41K 2X24000LMFCAWHTUN Nonstock subject to re-stocking fee KITCHEN DORM	486.667/ea	3893.34
12ea	PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee SHOP DORM	1175.253/ea	14103.04
8ea	PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee 4 MAIN DAYROOM	1175.253/ea	9402.02
29ea	PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee CONFERENCE ROOM	1175.253/ea	34082.34
6ea	PHILIPSPMCSC21345RPLTAWM41K 2X4SQFCAWHTUNV Nonstock subject to re-stocking fee MAX SECURITY	625.000/ea	3750.00
32ea	PHILIPSPMCP9087PLSAWM41K PCWDQHTUNV Nonstock subject to re-stocking fee CONFINEMENT 3RD FLOOR	1092.787/ea	34969.18
16ea	PHILIPSPMCSCX2196FLAWM41K 1X4FCAWHTUNV Nonstock subject to re-stocking fee	2061.853/ea	32989.65
60ea	PMCP9087PLSAWM41K PCWDQHTUNV Nonstock subject to re-stocking fee CHAPEL	1092.787/ea	65567.22
14ea	PHILIPSPMCSC21345RPLTAWM41K 2X4SQFCAWHTUNV Nonstock subject to re-stocking fee LIBRARY	520.000/ea	7280.00
1ea	PHILIPSPMCES44PLDPAWM4100K FCAWHTWLTR Nonstock subject to re-stocking fee COMMON AND FLOORS	798.613/ea	798.61
213ea	PHILIPSPMCP9086PLSAWM41K 1004PCWDWHTUNV Nonstock subject to re-stocking fee	1175.253/ea	250328.89



**Quotation**

EXPIRATION DATE	QUOTE NUMBER	PAGE NO.
08/02/2020	S100156348	6 of 6

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	HCESC CO-OP MEMBER 34HUNCCP HCESC-CAT-19-07 LED LIGHTING SUPPLIES & EQUIPMENT Nonstock subject to re-stocking fee LABOR	0.000/ea	0.00
1ea	LABOR CHARGE Nonstock subject to re-stocking fee	303952.000/ea	303952.00

\* Quoted bid price does not include any applicable tax, shipping, or handling charges.

\* Items are subject to a restock fee and freight back to the manufacturer if returned. Items cannot be returned if installed.

Subtotal	1061439.54
S&H Charges	0.00
Amount Due	1061439.54

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870  
 Printed By: ERICDESL on 10/2/2020 1:54:10 PM EDT

COUNTY OF PASSAIC  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-05533

SHIP TO	PASSAIC COUNTY SHERIFFS DEPT 11 MARSHALL STREET ATTN: PCJ/WPRKSHOP PATERSON, NJ 07505
VENDOR	VENDOR #: 11177 WARSHAUER ELECTRIC SUPPLY COMPANY, INC. 800 SHREWSBURY AVENUE TINTON FALLS, NJ 07724

ORDER DATE: 10/02/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	QUOTE # S100156348 DATED 8/2/20  COVID19 COMPLIANT LIGHTING ALL MATERIAL & INSTALLATION INCLUDED AS PER QUOTE. THROUGHOUT THE PASSAIC COUNTY JAIL.  COVID19  AS PER HUNTERDON COUNTY COOP CONTRACT # HSESC-CAT-19-07	G-01-41-962-020-PE1	1,061,439.5400	1,061,439.54
			TOTAL	1,061,439.54

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870

\_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



Quote

163 Stuyvesant Avenue  
 Lyndhurst NJ 07071  
 T: 201.355.3323  
 F: 201.603.6405  
 W: packetalk.net

Date: 9.27.20  
 Quote #: 20093  
 For: Bergen County  
 CO-OP 19-32

Sheriff's Office Passaic County  
 Joseph C. Dennis, Executive Undersheriff  
 435 Hamburg Turnpike  
 Wayne, NJ 07470  
 Phone: 973-389-5925  
 jdennis@njsheriff.org

<b>Signboard retrofit to support popup and remote Covid19 test sites</b>			
Packetalk signboard Upgrade Conversion Kit Model #FTMP-12	15	\$34,000	\$ 544,000.00
<b>Radio Metric Thermal imaging</b>			
18 Camera license Model # PT- VAOCR18 - Thermal Camera license	1	\$52,000	\$ 52,000.00
Packetalk PTZ3150-Thermal dual headed camera system 640x502 thermal and 45x PTZ camera ( Mobile Command 1 ) thermal temperature read	1	\$52,000	\$ 52,000.00

\*\*\*System has full integration API - allowing for database references for known associates, next of kin, etc.  
 \*\*This allows for contact tracing, quarantine and density identification ( databases example- DMV, CAD & RMS, NCIC/SCIC and any other picture/data based data bases

Make all checks payable to Packetalk. If you have any questions concerning this invoice, contact us at (201) 355.3323. Thank you for your business!

List Price	\$ 548,000.00
<b>Total</b>	<b>\$ 548,000.00</b>

Approved By

Signature: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870

COUNTY OF PASSAIC  
 SHERIFF'S DEPT, ATTN: SHANNAN  
 CO OF PASSAIC, (Q)973-247-3312  
 435 HAMBURG TURNPIKE  
 WAYNE, NJ 07470

REQUISITION	
NO.	R0-05554

S H I P T O	PASSAIC COUNTY SHERIFFS DEPT 435 HAMBURG TURNPIKE ATTN: LT. GAGLIOSTRO WAYNE, NJ 07470
V E N D O R	VENDOR #: 13279 PACKETALK, LLC 163 STUYVESANT AVENUE LYNDHURST, NJ 13279

ORDER DATE: 10/05/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
16.00 EA	PACKETALK SIGNBORD UPGRADE CONVERSION KIT MODEL #PTMP-12 RADIO METRIC THERMAL IMAGING Catalog #: PTMP-12	G-01-41-962-020-PE1	34,000.0000	544,000.00
1.00	18 CAMERA LICENSES THERMAL CAMERA LICENSE Catalog #: PT-VADCR18	G-01-41-962-020-PE1	52,000.0000	52,000.00
1.00 EA	PACKETALK PTZ3150-THERMAL DUAL HEADED CAMERA SYSTEM 640X502 THERMAL AND 45XPTZ CAMERA (MOBILE COMMAND 1) THERMAL TEMPERATURE READ.  *** SYSTEM HAS FULL INTEGRATION API-ALLOWING FOR DATABASE REFRENCES FOR KNOWN ASSOCIATES , NEXT OF KIN, ETC  ** THIS ALLOWS FOR CONTACT TRACING, QUARINTINE AND DENSITY IDENTIFICATION (DATABASES EXAMPLE DMV, CAD & RMS, NCIC/SCIC AND ANY OTHER PICTURE/DATA BASED.  QUOTE # 20093 DATED 9/27/20 BERGEN COUNTY COOP 19-32  COVID19	G-01-41-962-020-PE1	52,000.0000	52,000.00

Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200870

REQUESTING DEPARTMENT

DATE



Pricing Proposal  
 Quotation #: 19364800  
 Created On: 9/2/2020  
 Valid Until: 11/30/2020

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**COUNTY OF PASSAIC**


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**Jason Andersen**

Passaic County Sheriff's Office  
 435 Hamburg Turnpike  
 Wayne, NJ 07470  
 UNITED STATES  
 Phone: (973) 720-7101  
 Fax:  
 Email: jandersen@pcsheriff.org

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**Account Executive**


---

**John Turba**

300 Davidson Ave.  
 Somerset NJ 08873  
 Phone: 201-953-0265  
 Fax:  
 Email: John\_Turba@shii.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Tenable.sc Continuous View IP Bands: 500 Tenable - Part#: TSCCV Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 19-34 Coverage Term: 8/10/2020 – 8/9/2021 Note: CID: 26034	1	\$14,838.02	\$14,838.02
2 Standard Tenable.sc Continuous View console Tenable - Part#: TSCCV-STNDC Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 19-34 Coverage Term: 8/10/2020 – 8/9/2021 Note: CID: 26034	1	\$0.00	\$0.00
3 2 Day Virtual Seat - Tenable.sc: Scanning and Analysis Tenable - Part#: TRG-VCS-SCAN Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 19-34 Coverage Term: 8/10/2020 – 8/9/2021 Note: CID: 26034	1	\$2,021.39	\$2,021.39
4 2 Day Virtual Seat - Tenable.sc Continuous View: Event Analysis and Reporting Tenable - Part#: TRG-VCS-SCCV Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 19-34 Coverage Term: 8/10/2020 – 8/9/2021 Note: CID: 26034	1	\$2,021.39	\$2,021.39
Adopted on: October 13, 2020 Tenable.sc Agents Cross Service (For Subscription SC/CV) Official Resolution#: R20200879 Tenable - Part#: AGT-CSS Contract Name: New Jersey Cooperative Purchasing Alliance	1	\$0.00	\$0.00

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)


Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

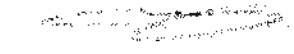
Agenda: RESOLUTION AUTHORIZING EXTENSION OF CONTRACT FOR GPS MONITORING BRACELETS BY THE PASSAIC COUNTY SHERIFF'S OFFICE PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20200871							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-64							
CAF #	1-01-25-157-001-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020



**RESOLUTION AUTHORIZING EXTENSION OF CONTRACT FOR GPS  
MONITORING BRACELETS BY THE PASSAIC COUNTY SHERIFF'S OFFICE  
PURSUANT TO N.J.S.A. 40A:11-1, ET SEQ.**

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter the "Board") previously adopted resolution R20180604 which authorized a contract for Secure Alert d/b/a Track Group to provide GPS monitoring bracelets and service for the term January 1, 2018 through December 31, 2020; and

**WHEREAS**, the Passaic County Sheriff's Office (hereafter the "PCSO") has requested authorization to exercise the 1<sup>st</sup> of 3 one year options to extent the term of the aforementioned contract for an additional year; and

**WHEREAS**, the term of the contract will extend from January 1, 2021 through December 31, 2021 for the cost not to exceed \$50,000; and

**WHEREAS**, this matter was discussed at the October 6, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Board for approval; and

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract described herein; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Passaic County Board of Chosen Freeholders that it hereby authorizes exercising the 1<sup>st</sup> of 3 one year options for Secure Alert d/b/a Track Group to provide GPS monitoring bracelets and service for the term January 1, 2021 through December 31, 2021 for the purchase price not to exceed \$50,000; and

**LET IT BE FURTHER RESOLVED**, that the Purchasing Agent and all other necessary officers and employees are hereby authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution.

KM

Dated: October 13, 2020

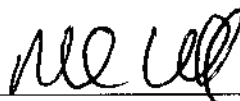
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: \*Contingent upon availability of funds in 2021 adopted budget.

PURPOSE: Resolution authorizing extension of contract for GPS monitoring bracelets to Secure Alert from January 1, 2021 through December 31, 2021.



Richard Cahill, Director of Finance

DATED: October 13, 2020

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

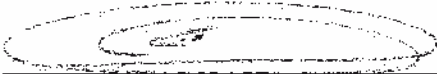
Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE WITHDRAWAL OF UNCLAIMED OR ABANDONED MOTOR VEHICLES FROM PUBLIC AUCTION AND ACQUIRING TITLE TO PROPERLY DISPOSE OF THE VEHICLES, PURSUANT TO N.J.S.A. 39:10A-5. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.

COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20200872							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-65							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE WITHDRAWAL OF UNCLAIMED OR  
ABANDONED MOTOR VEHICLES FROM PUBLIC AUCTION AND ACQUIRING  
TITLE TO PROPERLY DISPOSE OF THE VEHICLES,  
PURSUANT TO N.J.S.A. 39:10A-5**

**WHEREAS**, the Passaic County Sheriff's Office (hereafter the "PCSO") held a public auction on September 17, 2020, in an attempt to dispose of unclaimed or abandoned motor vehicles that were towed on behalf of the County of Passaic; and

**WHEREAS**, no acceptable bids were received at said auction for the vehicles listed on the attached communication; and

**WHEREAS**, according to the policies and procedures of the State of New Jersey, Motor Vehicle Commission regarding public auction of abandoned and unclaimed vehicles, the County of Passaic must withdraw said vehicles from public auction and acquire title to same in order to properly dispose of said vehicles; and

**WHEREAS**, pursuant N.J.S.A. 39:10A-5, if no acceptable bids are received a private sale may be negotiated without any further advertising for bids; and

**WHEREAS**, the County of Passaic is desirous of withdrawing said vehicles, specified on the referenced attachment, from public auction and acquiring title to same; and

**WHEREAS**, the County of Passaic further desires to negotiate a private sale of the vehicles for an amount to cover the costs of towing, storage and title; and

**WHEREAS**, this matter was discussed at the October 6, 2020 meeting of the Law and Public Safety Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

**NOW, THEREFORE, LET IT BE RESOLVED**, that the Passaic County Board of Chosen Freeholders hereby authorizes the withdrawal from public auction the aforementioned unclaimed or abandoned vehicles and further authorizes the Passaic County Sheriff's Office to make application to the State of New Jersey, Motor Vehicle Commission for title to said motor vehicles; and

**LET IT BE FURTHER RESOLVED**, that the Passaic County Sheriff's Office is hereby authorized and directed to conduct private sales of said motor vehicles upon obtaining title to same;

**LET IT BE FURTHER RESOLVED**, that all necessary officers and employees are hereby authorized and directed to take such further actions and execute such documents as are necessary to effectuate the purpose of this resolution.

KM

Dated: October 13, 2020

# PASSAIC COUNTY SHERIFF'S OFFICE

*Sheriff Richard H. Berdnik*

Undersheriff Joseph C. Dennis  
 Undersheriff Mario Recinos  
 Undersheriff Daryl Walton  
 Undersheriff Nart Hapatsha



Chief George Rosenthal  
 Chief Thomas Adamo  
 Warden Michael Tolerico, CPM, CJM

Sir,

The following is a list of vehicles with standard titles that were put to public auction on 09-17-20 that had no successful bids.

## CAMPS

2009	CHEVY	IMP	2G1WT57N191109528	\$1,000
1998	CHEVY	EXP	1GBFG15M0W1017377	\$1,000

## RAINERI'S

2007	NISSAN	ALT	1N4AL21E17C235250	\$1,000
2004	HONDA	ACC	1HGCM56724A085623	\$1,000
2006	SUZUKI	FOR	KL5JD56Z76K450212	\$1,000
2007	TOYOTA	COR	2T1BR32EX7C805061	\$1,000
2003	HONDA	ACC	1HGCM66523A072194	\$1,000
2005	TOYOTA	COR	2T1BR32E15C492494	\$1,000

In accordance with the requirements set forth by DMV, these vehicles must be titled in the name of Passaic County. I kindly request a resolution from the Passaic County Board Of Chosen Freeholders so that these vehicles can be disposed of.

Respectfully,

Corey Schmid

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
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Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A MAINTENANCE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND 443 PAULISON AVE, LLC. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

Official Resolution#	R20200873							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-66							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING A MAINTENANCE AGREEMENT  
BETWEEN THE COUNTY OF PASSAIC AND 443 PAULISON AVE, LLC**

**WHEREAS**, the Passaic County Department of Planning and Economic Development is in receipt of a proposed Maintenance Agreement relating to proposed improvements within the county right-of-way of Paulison Avenue in the City of Passaic, New Jersey; and

**WHEREAS**, the Developer/Applicant, 443 Paulison Avenue, LLC (hereafter “the Developer/Applicant”), a limited liability corporation of the State of New Jersey, with mailing address of 262 Columbia Avenue, Fort Lee, NJ 07024, submitted a site plan application to the Passaic County Planning Board (hereafter “Planning Board”) for proposed improvements including the replacement of curbing and sidewalk, the installation of a driveway apron, the installation of regulatory signing, and the planting of a shade tree; and

**WHEREAS**, the Developer/Applicant is the owner of property located at 441 Paulison Avenue (hereafter “the Property”) and identified as Block 3220, Lot 29, on the Tax Assessment Map of the City of Passaic, New Jersey; and

**WHEREAS** the Planning Board reviewed the Developer/Applicant’s Site Plan, (Passaic County File #SP-20-027) dated January 6, 2020, revised September 3, 2020, pursuant to the provisions of the Passaic County Site Plan Resolution, and granted a conditional approval; and

**WHEREAS** the conditional approval granted by the Planning Board required the Developer/Applicant to enter into an agreement with the County of Passaic (hereafter the “County”) regarding the proposed Site Plan prepared by MCB Engineering Associates, LLC, titled “Preliminary and Final Site Plan”, which improvements included the replacement of curbing and sidewalk, the installation of a driveway apron, the installation of regulatory signing, and the planting of a shade tree; and

**WHEREAS** the Developer/Applicant has agreed to the Planning Board’s conditions, and also to indemnify and hold the County harmless for the activities described above under the terms and conditions of the attached Maintenance Agreement; and

**WHEREAS**, this matter was discussed at the October 6, 2020, meeting of the Planning and Economic Development Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval;

**NOW THEREFORE, LET IT BE RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Freeholder Director and Clerk of the Board be and are hereby authorized to execute the attached Maintenance Agreement by and between the County of Passaic and 443 Paulison Ave, LLC, as set forth above.  
JDP/meg

Dated: October 13, 2020

Prepared By:

---

MAINTENANCE AGREEMENT

This Maintenance Agreement is made and effective on \_\_\_\_\_, 2020, by and between 443 PAULISON AVE, LLC, a New Jersey limited liability company, with a mailing address of 262 Columbia Avenue, Fort Lee, New Jersey 07024 ("Developer"), and THE COUNTY OF PASSAIC, a body politic of the State of New Jersey, having an address at 930 Riverview Drive, Suite 250, Totowa, New Jersey 07512 ("County").

WITNESSETH:

WHEREAS, Developer is the owner of property located at 441 Paulison Avenue and identified as Block 3220, Lot 29, Passaic, New Jersey ("Property"); and

WHEREAS, Developer has applied to the Passaic County Planning Board for site plan approval for the Property (Passaic County File #SP-20-027); and

WHEREAS, the Passaic County Planning Board has required a maintenance agreement for certain issues relating to the Property; and

NOW, THEREFORE, Developer and the County hereby agree as follows:

1. Maintenance. Developer hereby agrees to be responsible for the maintenance of all improvements within or affecting the right-of-way of Paulison Avenue, as shown on the site plan set by MCB Engineering Associates, LLC titled "Preliminary and Final Site Plan for Saba Apartments" that is dated January 6<sup>th</sup>, 2020 and last revised on September 3<sup>rd</sup>, 2020. These improvements include:
  - a. The proposed curbing and sidewalk;
  - b. The proposed driveway and driveway apron;
  - c. The proposed "NO STOPPING OR STANDING" and "ACTIVE DRIVEWAY" signs; and
  - d. The proposed Allegheny serviceberry tree.

Developer shall confer and cooperate with the County with respect to all maintenance decisions concerning the foregoing.

2. Complete Agreement. This Agreement constitutes the complete and only agreement among Developer and the County regarding the subject matter hereof. This Agreement shall supersede all prior agreements, grants, reservations of rights and/or understandings with respect to the subject matter hereof. This Agreement may only be modified in writing signed by the parties; however, the parties agree to make such modifications as may be reasonably necessary to further its intent and purpose. This Agreement shall be construed and enforced in accordance with the laws of the State of New Jersey.



3. Developer agrees to comply with all rules, regulations, statutes, resolutions and ordinances of the State of New Jersey, County of Passaic, and City of Passaic.
4. Developer shall not assign an interest in this agreement or transfer any interest without the prior written consent of the County. Developer must provide a minimum of 60 days advance written notice to the County prior to any assignment or transfer of interest in the agreement. The County reserves the right to deny the assignment or transfer if such assignment or transfer is incompatible with the rights given to Developer.
5. The Developer shall defend, indemnify and hold the County, its officers, officials, and employees harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement.
6. This agreement shall be binding upon the parties hereto, their heirs, successors and assigns.

*(signature page follows)*

IN WITNESS WHEREOF, this Agreement has been duly executed the day and year first above written.

WITNESS:

COUNTY OF PASSAIC

\_\_\_\_\_  
Louis E. Imhof, III  
Clerk to the Board

By: \_\_\_\_\_  
Cassandra Lazzara, Director  
Board of Chosen Freeholders

WITNESS:

443 PAULISON AVE, LLC, a New Jersey  
limited Liability Company

\_\_\_\_\_

By: \_\_\_\_\_

ACKNOWLEDGEMENT

STATE OF NEW JERSEY

:SS

COUNTY OF BERGEN

I CERTIFY that on \_\_\_\_\_, 2020, \_\_\_\_\_ personally came before me and acknowledged under oath, to my satisfaction, that this person or if more than one, each person, is a Managing Member of 443 Paulison Ave, LLC; and personally signed this instrument; and signed and delivered this document as his or her act and deed as the duly authorized agent of such company.

\_\_\_\_\_  
Notary Public of New Jersey

**REVISIONS**

DATE	DESCRIPTION
01/05/20	1.0 SITE DIMENSION PLAN

**PROJECT INFORMATION**

441 & 443 PAULSON AVENUE  
BLOCK 2790 - LOT 29  
CITY OF MASSACHUSETTS  
MIDDLESEX COUNTY

**CLIENT**  
MATHIEU G. CLARK  
MATHIEU G. CLARK  
1000 STATE STREET, SUITE 100  
BOSTON, MA 02111-1000  
(617) 552-1100

**DESIGNER**  
MJB ENGINEERING ASSOCIATES, LLC  
1000 STATE STREET, SUITE 100  
BOSTON, MA 02111-1000  
(617) 552-1100

**ZONING INFORMATION TABLE**

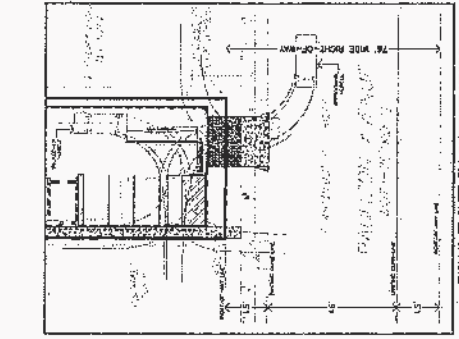
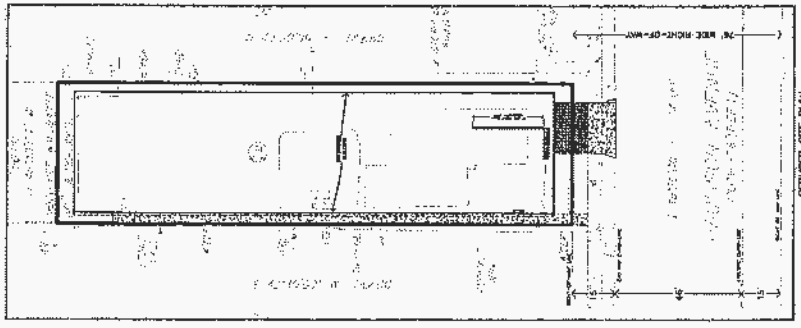
PROPERTY ADDRESS	ZONING DISTRICT	PERMITTED USES	REMARKS
441 & 443 PAULSON AVENUE	R-1	RESIDENTIAL SINGLE-FAMILY	CONFORMS TO ZONING REGULATIONS

**STORMWATER MANAGEMENT NOTES**

1. ALL STORMWATER SHALL BE COLLECTED AND CONVEYED TO THE STREET OR TO AN APPROPRIATE STORMWATER TREATMENT FACILITY.

2. THE DESIGNER HAS ASSUMED THAT THE EXISTING DRAINAGE SYSTEM IS ADEQUATE TO HANDLE THE DESIGN FLOOD FLOW.

3. THE DESIGNER HAS ASSUMED THAT THE EXISTING DRAINAGE SYSTEM IS ADEQUATE TO HANDLE THE DESIGN FLOOD FLOW.



**GENERAL NOTES / REFERENCES**

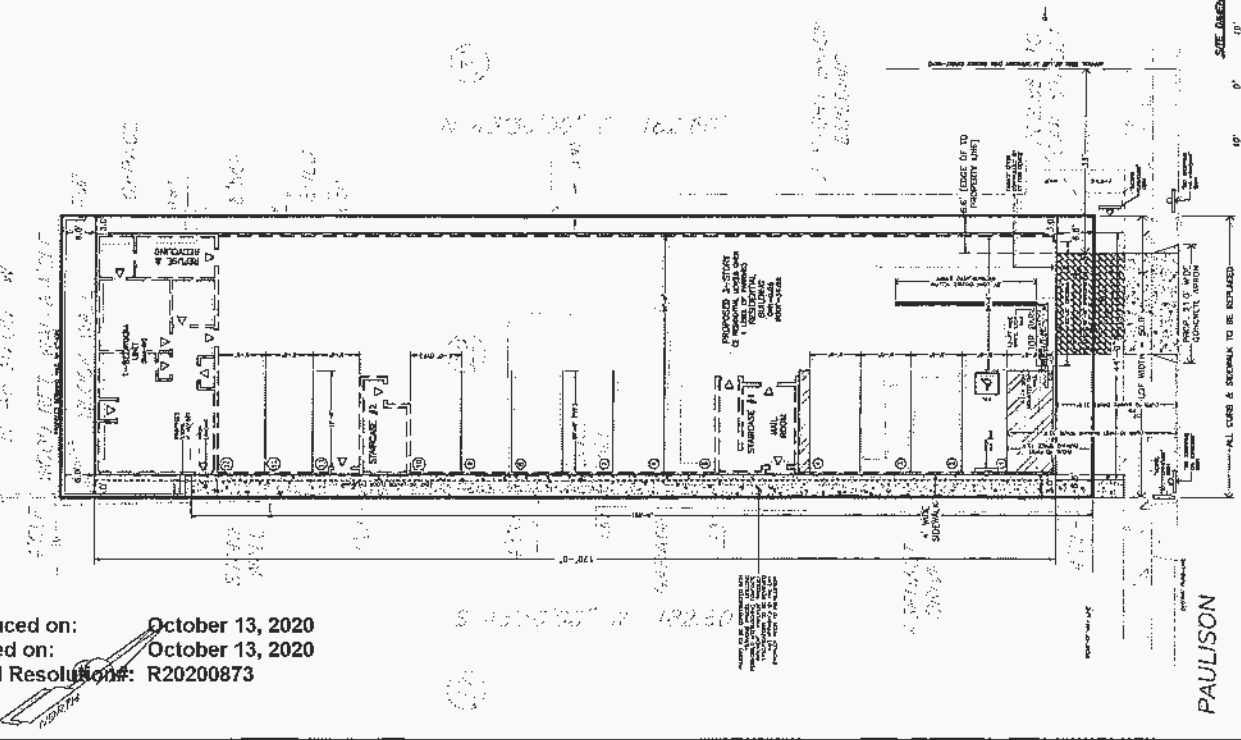
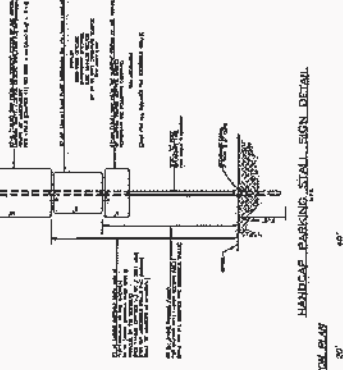
1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION (M.D.T.) SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION.

2. THE DESIGNER HAS ASSUMED THAT THE EXISTING DRAINAGE SYSTEM IS ADEQUATE TO HANDLE THE DESIGN FLOOD FLOW.

3. THE DESIGNER HAS ASSUMED THAT THE EXISTING DRAINAGE SYSTEM IS ADEQUATE TO HANDLE THE DESIGN FLOOD FLOW.

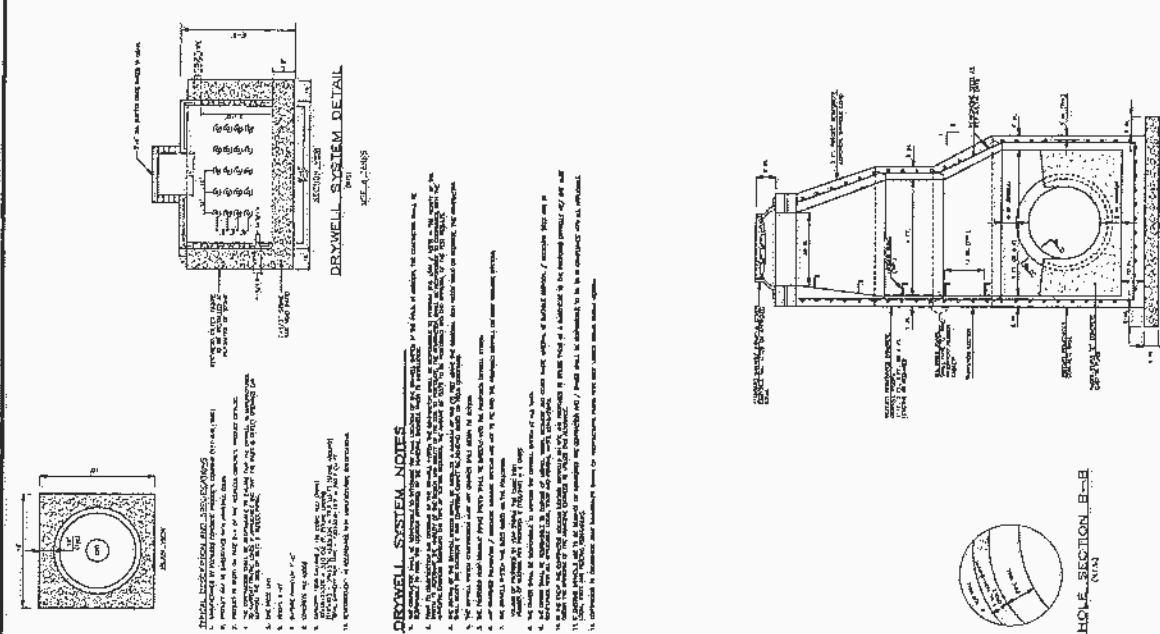
**TRAFFIC CONTROL SIGN LEGEND**

REGISTRATION	DESCRIPTION	SIZE	IMAGE
R1-1	STOP	24"x24"	
M-4	ASTYLE CORNER ADVERTISING WARNING	18"x24"	
W117	NO PARKING AS STANDED SIGN	18"x24"	
M-1	ARROW INDIRECTION SIGN	18"x24"	



Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200873

<b>REVISIONS</b> DATE REVISIONS 02/22/20 CONFORMANCE SUBMITTAL #1 02/22/20 PREPARED COUNTY LETTER DATED MAY 21, 2020 02/22/20 PREPARED COUNTY LETTER DATED MAY 21, 2020 02/22/20 PREPARED COUNTY LETTER DATED MAY 21, 2020		<b>DESIGNER</b> MATHIEW C. CLARK M.C. ENGINEERING ASSOCIATES, L.P. 1000 WEST 10TH STREET, SUITE 100 FORT WORTH, TEXAS 76102 PHONE: (817) 412-1000 FAX: (817) 412-1001 WWW.MCEA-ENG.COM
<b>PROJECT</b> 441 & 443 PAULSON AVENUE BLOCK 3270 - LOT 29 CITY OF FORT WORTH NEIGHBORHOOD: WEST CENTER		<b>DATE</b> 10/06/20
<b>PLN</b> 10/06/20		<b>SCALE</b> AS SHOWN
<b>APP</b> 10/06/20		<b>DATE</b> 10/06/20

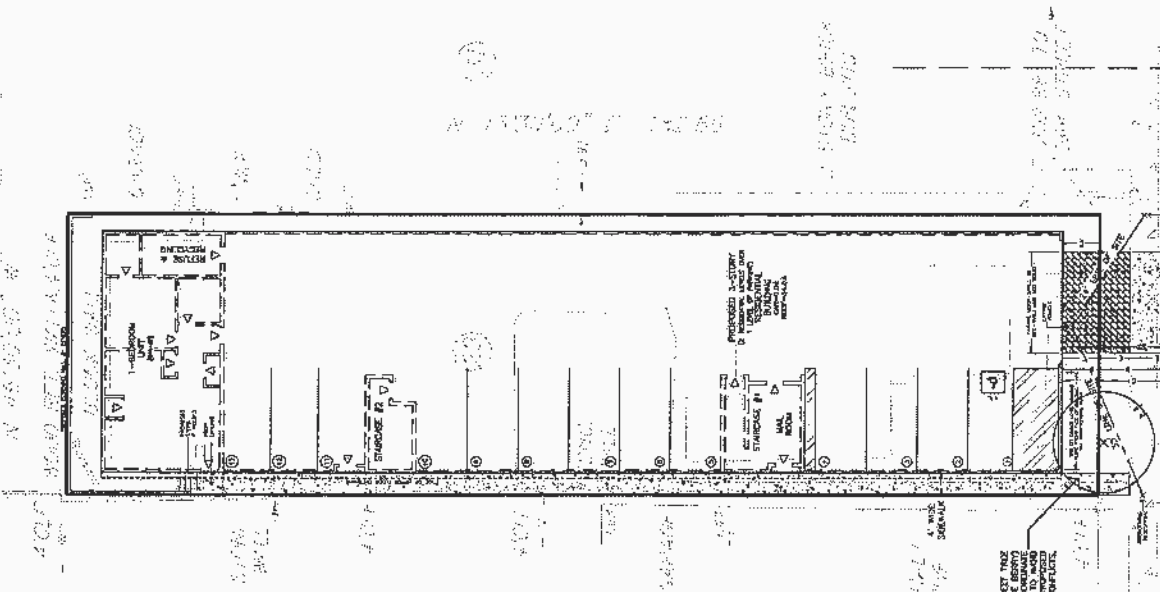


**GENERAL NOTES / REFERENCES**

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE TEXAS CONSTRUCTION CODES AND THE CITY OF FORT WORTH CONSTRUCTION CODES.
2. ALL MATERIALS SHALL BE APPROVED BY THE CITY ENGINEER PRIOR TO CONSTRUCTION.
3. ALL MATERIALS SHALL BE TESTED AND REPORTED TO THE CITY ENGINEER PRIOR TO CONSTRUCTION.
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**NOTES:**

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Introduced on: October 13, 2020  
 Adopted on: October 13, 2020  
 Official Resolution#: R20200873

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Matthew P. Jordan, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING FAIR HOUSING POLICY AND APPOINTING FAIR HOUSING OFFICER IN ACCORDANCE WITH 42 U.S.C. § 3601-19 AND N.J.S.A. 10:5-1 ET SEQ. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

Official Resolution#	R20200874							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-67							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION ADOPTING FAIR HOUSING POLICY AND APPOINTING FAIR HOUSING OFFICER IN ACCORDANCE WITH 42 U.S.C. § 3601-19 AND N.J.S.A. 10:5-1 ET SEQ.**

**WHEREAS**, in accordance with 42 U.S.C. § 3601-19, Title VIII of the Civil Rights Act of 1968 (hereafter “Fair Housing Act”) prohibits discrimination in the sale, rental, and financing of dwellings, and in other housing-related transactions, because of race, color, religion, sex, familial status, national origin, and disability. It also requires that all federal programs relating to housing and urban development be administered in a manner that affirmatively furthers fair housing; and

**WHEREAS**, in accordance with N.J.S.A. 10:5-1 et seq., the New Jersey Law Against Discrimination (hereafter “LAD”) makes it unlawful to subject people to discrimination or harassment based on race, creed, color, national origin, nationality, ancestry, sex, pregnancy, breastfeeding, sexual orientation, gender identity or expression, disability, familial status, marital status, domestic partnership/civil union status, liability for military service, and in some cases atypical hereditary cellular or blood trait, genetic information, and age. The LAD prohibits unlawful discrimination in employment, housing, places of public accommodation, credit and business contracts; and

**WHEREAS**, the County of Passaic (hereafter “County”) supports the Fair Housing Act and the LAD, and it is the policy of the County to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, ancestry, sex (including pregnancy), national origin, nationality, familial status, marital or domestic partnership status, affectional or sexual orientation, atypical hereditary cellular or blood trait, genetic information, liability for military service, mental or physical disability, perceived disability, AIDS/HIV status and Lawful Income or Source of Lawful Rent Payment (Section 8); and

**WHEREAS**, the County further objects to discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, ancestry, sex, national origin, handicap or disability as prohibited by the Fair Housing Act and the LAD; and

**WHEREAS**, the County hereby designates Janice DeJohn, Director, Passaic County Public Housing Agency, as the Fair Housing Officer for the County; and

**WHEREAS**, this matter was discussed at the October 6, 2020 meeting of the Planning and Economic Development Committee and is being recommended to the Board of Chosen Freeholders of the County of Passaic for approval;

**NOW THEREFORE, LET IT BE RESOLVED** pursuant to 42 U.S.C. § 3601-19 and N.J.S.A. 10:5-1 et seq., that within available resources, the County of Passaic will assist all persons who feel they have been discriminated against under one of the aforementioned categories, to seek equity under federal and state laws by filing a complaint with the New Jersey Division on Civil Rights and the U.S. Department of Housing and Urban Development, as appropriate; and

**LET IT BE FURTHER RESOLVED** that the County of Passaic shall place this resolution on the County website and place a public notice in a newspaper with local circulation notifying the public of this resolution along with owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Fair Housing Act, the New Jersey Law Against Discrimination, and any local laws or ordinances; and

**LET IT BE FURTHER RESOLVED** that the County will at a minimum implement the following: the printing and publicizing of this resolution, a fair housing public notice and other applicable fair housing information through local media, community contacts and placement on the County website and in other social media; and

**LET IT BE FURTHER RESOLVED** that the County hereby designates Janice DeJohn, Director, Passaic County Public Housing Agency, as the Fair Housing Officer for the County of Passaic.

JDP/mcg

October 13, 2020

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200874



**NOTICE OF FAIR HOUSING OFFICER AND COMPLAINT PROCESS FOR  
THE COUNTY OF PASSAIC**

This notice will serve to advise all residents of Passaic County that the following actions, if based on race, color, sex, national origin, religion, familial status (families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act). In addition, the New Jersey Law Against Discrimination adds the additional protected classes of age, ancestry and atypical hereditary cellular or blood trait, genetic information, liability for military service, mental or physical disability, perceived disability, AIDS/HIV status and Lawful Income or Source of Lawful Rent Payment (Section 8) are also considered discriminatory. The following actions do not comply with federal and New Jersey State law:

- Refusing to sell or rent to, deal or negotiate with, any person.
- Discriminating on terms or conditions for buying or renting housing.
- Discriminating by advertising that housing is available only to persons of a certain race, color, religion, sex, national origin, familial status, handicap (disability), age, ancestry, atypical hereditary cellular or blood trait, genetic information, liability for military service, mental or physical disability, perceived disability, AIDS/HIV status and Lawful Income or Source of Lawful Rent Payment (Section 8);.
- Denying that housing is available for inspection, sale or rent when it really is available.
- Blockbusting-for profit, persuading owners to sell or rent housing by telling them that minority groups are moving into the neighborhood.
- Denying or making different terms or conditions for home loans by financial institutions.
- Denying to anyone the use or participation in any real estate services, multiple listing services or other facilities related to the selling and renting of housing.

If you are a person with a disability and require a reasonable accommodation, please contact the below Fair Housing Officer.

If you have Limited English Proficiency and require a document translation, please contact the below Fair Housing Officer.

All residents are hereby notified, that Janice DeJohn, Director, Passaic County Public Housing Agency is designated as the Fair Housing Officer for the County of Passaic and that any resident that believes they have been discriminated against under any of the above conditions may file a complaint with the Fair Housing Officer at the following address:

Janice DeJohn, Director, Passaic County Public Housing Agency  
100 Hamilton Plaza, Paterson, NJ 07505 Suite 510  
(973)881-4370

Introduced on: October 13, 2020  
Adopted on: October 13, 2020  
Official Resolution#: R20200874

janicedj@passaiccountynj.org  
[www.passaiccountynj.org](http://www.passaiccountynj.org)



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
Assad R. Akhter  
John W. Bartlett  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
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Tel: 973-881-4402  
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Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

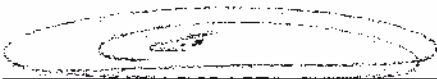
Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

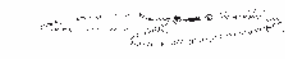
Agenda: RESOLUTION FOR AWARD OF CONTRACT TO UNDERGROUND UTILITIES CORPORATION FOR THE REPLACEMENT OF THE NORTH HALEDON AVENUE CULVERT OVER SQUAW BROOK NO. 1600-330 IN THE BOROUGH NORTH HALEDON, NEW JERSEY PURSUANT TO N.J.S.A 40A: 11-24 ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
ENGINEERING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20200875							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-68							
CAF #	G-01-45-700-019-977;							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION FOR AWARD OF CONTRACT TO UNDERGROUND UTILITIES CORPORATION FOR THE REPLACEMENT OF THE NORTH HALEDON AVENUE CULVERT OVER SQUAW BROOK NO. 1600-330 IN THE BOROUGH NORTH HALEDON, NEW JERSEY PURSUANT TO N.J.S.A 40A: 11-24 *ET SEQ.***

**WHEREAS**, the County of Passaic (hereafter "County") undertook a project for the Replacement of the North Haledon Avenue Culvert over Squaw Brook No. 1600-330 in the Borough of North Haledon, New Jersey; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-23 the County issued bid # C-20-014 advertisement for bids which was published in advance of the date fixed for receiving the bids to promote competitive bidding; and

**WHEREAS**, the County received bids on October 2, 2020 from seventeen (17) bidders and Underground Utilities Corporation was the lowest bid received by the County for the Replacement of the North Haledon Avenue Culvert over Squaw Brook No. 12600-330 in the Borough of North Haledon, NJ; and

**WHEREAS**, pursuant to N.J.S.A. 40A: 11-24, *et seq.*, the County Engineer has recommended award of the contract Underground Utilities Corporation was the lowest bid received by the County the for the Replacement of the North Haledon Avenue Culvert over Squaw Brook No. 12600-330 in the Borough of North Haledon, NJ, in the amount of \$1,319,756.60.

**WHEREAS**, a certification of funds executed by the County's Chief Financial Officer is attached to this resolution, attesting to the availability of funds to award the contract modification described herein; and

**WHEREAS**, this matter was discussed on September 30, 2020 by the Public Works Committee and is being recommended to the Passaic County Board of Chosen Freeholders for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:11-24, *et seq.*, the Board of Chosen Freeholders of the County of Passaic hereby awards a contract to Underground Utilities Corporation was the lowest bid received by the County for the Replacement of the North Haledon Avenue Culvert over Squaw Brook No. 12600-330 in the Borough of North Haledon, NJ, in the amount of \$1,319,756.60 as recommended by the County Engineer.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and Director of the Passaic County Board of Chosen Freeholders are authorized to execute an agreement and take any other steps necessary to carry out the purpose of this resolution.

NDA

October 13, 2020

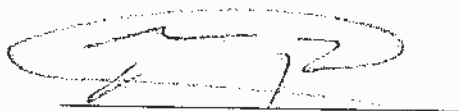
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,319,756.60

APPROPRIATION: \$1,080,807.21 – G-01-45-700-019-911  
\$238,949.39 - G-01-45-700-018-903

PURPOSE: Resolution for award of contract to Underground  
Utilities Corporation.



Flavio Rivera, County Treasurer

DATED: October 13, 2020

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara  
Deputy Dir. Pasquale "Pat" Lepore  
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Anthony J. De Nova III  
Administrator

Matthew P. Jordan, Esq.  
County Counsel

Louis E. Imhof, III, RMC  
Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Oct 13, 2020 - 5:30 PM

Location: County Administration Building  
220 - via Webex  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SALE OF THE SURPLUS PROPERTY LOCATED AT 296 CHURCH LANE, WAYNE, NEW JERSEY CONSISTING OF APPROXIMATELY 0.9334 SQUARE FEET TO DJK PROPERTY LLC; AUTHORIZING TWO PUBLIC HEARINGS; AUTHORIZING PUBLIC NOTICE REQUIREMENTS; AUTHORIZING THE ECONOMIC AND DEVELOPMENT REPORT, PURSUANT TO N.J.S.A. 40A:12-13, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ENGINEERING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Matthew P. Jordan, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20200876							
Meeting Date	10/13/2020							
Introduced Date	10/13/2020							
Adopted Date	10/13/2020							
Agenda Item	k-69							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
Lepore	✓				✓			
Akhter	✓				✓			
Bartlett	✓		✓		✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: October 14, 2020

**RESOLUTION AUTHORIZING THE SALE OF THE SURPLUS PROPERTY  
LOCATED AT 296 CHURCH LANE, WAYNE, NEW JERSEY CONSISTING OF  
APPROXIMATELY 0.9334 SQUARE FEET TO DJK PROPERTY LLC;  
AUTHORIZING TWO PUBLIC HEARINGS; AUTHORIZING PUBLIC NOTICE  
REQUIREMENTS; AUTHORIZING THE ECONOMIC AND DEVELOPMENT  
REPORT, PURSUANT TO N.J.S.A. 40A:12-13, ET SEQ.**

**WHEREAS**, the Passaic County (hereafter “County”) owns the vacant lot located at 296 Church Lane, commonly known as block 2704 lot 23, in the Township of Wayne, New Jersey consisting of approximately 0.9334 square feet; and

**WHEREAS**, the contiguous property owner to this vacant lot, DJK Property, LLC through its member, Julie Ezra, has approached the County of Passaic about the possibility of purchasing same for its fair market value; and

**WHEREAS**, Passaic County Engineer is recommending the vacant lot be sold pursuant to N.J.S.A. 40A:12-13 et seq., as it is no longer needed for public use, and authorizing the sale of the same to DJK Property, LLC, the contiguous property owner; and

**WHEREAS**, pursuant to N.J.S.A. 40A:12-13, et seq., the County may sell to the contiguous owner of the real property for no less than the fair market value of said real property; and

**WHEREAS**, consequently, on September 8, 2020, DJK Property, LLC through its member, Julie Ezra, submitted the appraisal report dated June 12, 2020 from Lasser Sussman & Associates and the County Engineer is recommending that the property be sold to DJK Property, LLC for a sum of ninety six thousand dollars (\$96,000.00); and

**WHEREAS**, pursuant to N.J.S.A. 40A:12-13.5 (1), when the County is selling any real property it must prepare a report identifying the reasons for, and all advantages and disadvantages and benefits and detriments of, the proposed sale, assessing the environmental and recreational impact of the proposed sale, and other requirements as set forth therein, and make it available to the public thirty (30) days prior to public hearing required pursuant to N.J.S.A. 40A:12-13.5(3); and

**WHEREAS** in conformity with N.J.S.A. 40A:12-13.5(3), the Passaic County Director of Economic Development has prepared the report dated September 17, 2020 examining the advantages and benefits and detriments of the proposed sale; and

**WHEREAS**, moreover, as set forth in N.J.S.A. 40A:12-13.5, the County is required to conduct two (2) public hearings at least ninety (90) days prior to the proposed sale of real property, one shall be held in the county seat and the other in the municipality wherein the real property or capital improvement proposed to be sold is located, and further comply with the notice requirements as set forth in N.J.S.A. 40A:12-13.6 and N.J.S.A. 40A:12-13.7; and

**WHEREAS**, this matter was discussed at the September 30, 2020 meeting of the Public Works Committee and is being recommended to the Board for approval.

**NOW, THEREFORE, LET IT BE RESOLVED**, pursuant to N.J.S.A. 40A:12-13, et seq., the Passaic County Board of Chosen Freeholders authorizes the following:

- (1) Authorizing the sale 296 Church Lane in the Township of Wayne, New Jersey to DJK Property LLC, as it is no longer needed for public use.
- (2) Authorize the sale of the property for the sum of ninety-six thousand dollars (\$96,000.00) to DJK Property, LLC.
- (3) Authorizing the County’s Director of Economic Development report dated September 17, 2020 as required under N.J.S.A. 40A:12-13.5, which shall be posted on the County website and generally available to the public thirty (30) days prior to the public hearing, as set forth in paragraph 8 of this resolution.

- (4) The Clerk to the Board is hereby authorized and directed to schedule two public hearings on the sale of 296 Church Lane, Wayne New Jersey; the first meeting to be held on November 16, 2020 at 5:45 PM virtually and on December 8, 2020 at 5:45 PM virtually, pursuant to the requirements as set forth in N.J.S.A. 40A:12-13.6 and issue the notice requirements as set forth in N.J.S.A. 40A:12-13.7.

**LET IT BE FURTHER RESOLVED**, that the Clerk to the Board, County Counsel, and County Administrator are authorized to take any other steps necessary to carry out the purpose of this resolution, and carryout the sale of 296 Church Lane, Wayne, New Jersey.

NAD

October 13, 2020

# **PUBLIC NOTICE**

**TAKE NOTICE** the Passaic County Board of Chosen Freeholders on January 6, 2020 adopted Resolution No. R-2020-0001, which calls for the location of the Conference and Regular Meetings scheduled for Tuesday, October 13, 2020, Tuesday, October 27, 2020, and Monday, November 16, 2020, and Tuesday, December 8, 2020 at 5:30 PM and 6:00 PM respectively. Due to the State of Emergency and Public Health Emergency declared by New Jersey Governor Philip Murphy set forth in Executive Order No. 103, and further limitations on public gatherings set forth in Executive Order No. 104, the Board will hold their Regular Meeting virtually via Facebook Live and Cisco WebEx. Additionally, pursuant to Administrative Order No. 20-01 issued by the Passaic County Administrator closing the Administration Building to non-essential personnel and the public effective March 18, 2020 at 8:30 AM, the Board is cancelling the Conference Agendas for these meetings, and shall hold the Regular Meetings at 5:30 PM, with no members of the public physically present, as authorized under N.J.S.A. 10:4-12(a). If a member of the public wishes to place a public comment on the record, please email **public@passaiccountynj.org** stating your name, address, and matter to be addressed by the Board by no later than **October 13, 2020 at 5:00 PM, October 27, 2020 at 5:00PM,, November 16, 2020 at 5:00 PM and December 8, 2020 at 5:00 PM** respectively, or by participating on Facebook Live at: <https://www.facebook.com/passaiccountynj/>. The Clerk to the Board shall read same into the public record. Moreover, some members of the Board may participate telephonically, pursuant to the Board By-Laws and in compliance with N.J.S.A. 10:4-12-1, et seq. Official action will be taken.

## **BY ORDER OF THE BOARD OF CHOSEN FREEHOLDERS**

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Louis E. Imhof III, RMC, Clerk of the Board

Dated: October 6, 2020

E-mail to: Herald News  
Bergen Record

On File with the Passaic County Clerk

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