

FRIENDS OF PASSAIC COUNTY PARKS, INC.
July 9, 2018 Meeting

MEETING MINUTES

Members present :

1. County Administrator Designee: Matthew P. Jordan, Esq.
2. Director of Parks and Recreation Designee: Greg Moore
3. Director of Cultural and Historic Affairs Kelly Ruffel
4. Jeffrey Buonforte (telephonically)
5. Jamie Dykes
6. Vice-Chairman George Silva

Members Absent :

1. Freeholder Director Designee John W. Bartlett, Esq.
2. Kelly Pascrell
3. Robert Spiotti
4. Chairwoman Alice Szepietowski

A roll call brought the meeting to order at 6:15 PM.

The announcement of the Open Public Meetings Act was made by Jordan.

A motion was made by Jordan and seconded by Silva to open the public portion of the meeting.

Motion passed unanimously.

No residents were present to speak on the record.

A motion was made by Buonforte and seconded by Dykes to close the public portion of the meeting.

Motion passed unanimously.

A motion was made by Buonforte and seconded by Moore to approve the minutes of the June 11, 2018 meeting.

Motion passed with Jordan, Moore, Ruffel, and Buonforte voting in favor, and Dykes and Silva abstaining.

Jordan provided an update on the Goffle Brook Park Athletic Field Improvement Project. A notice to proceed was issued on July 5, 2018 and the work has begun. The project is slated to be completed by no later than October 15, 2018.

Ruffel updated the Board on upcoming events sponsored by the Friends, including the Summer Concert Series and Movies in the Park.

Vice-Chairman Silva asked about the progress at the Westervelt-Vanderhoef House Project that is being rehabilitated in Weasel Brook Park. Ruffel stated that the project is progressing and scheduled to be completed this summer.

Jordan informed the Board that Harris Disc Golf Design, LLC accepted the settlement offer of six thousand seven hundred dollars (\$6,700.00) and signed a release prepared by the County Counsel's office. The payment has been released.

An update was given to the Board on the planning for the Passaic County Fair, with Jordan providing the list of sponsors, and Ruffel speaking to the food and craft vendors being secured.

Jordan informed the Board that the Passaic County Board of Chosen Freeholders authorized the release of four hundred and fifty thousand dollars (\$450,000.00) as part of the match for the Goffle Brook Park Athletic Field Improvement Project. The monies will be deposited in the TD Bank account ending in 5723 that was specifically set up to receive Green Acres funding. Additionally, the monies approved by the Board for this project will be moved into this account.

The Board discussed a trailhead improvement project underway at Garret Mountain Reservation. Moore informed the Board that approximately ten thousand dollars (\$10,000.00) was needed to finish repairs being done by Parks and Recreation Department. Jordan noted that the trailhead is located by where patrons are dropped off and picked-up during the Passaic County Fair, and is a highly visible area in need of repair.

A motion was made by Dykes and seconded by Jordan to approve an amount not to exceed ten thousand dollars (\$10,000.00) for the Garret Mountain Reservation Trailhead Project.

Motion passed unanimously.

A motion was made by Jordan and seconded by Buonforte to adjourn the meeting.

Motion passed unanimously.

The meeting adjourned at 6:23 PM.