

**FRIENDS OF PASSAIC COUNTY PARKS, INC.**  
**June 11, 2018 Meeting**

**MEETING MINUTES**

**Members present :**

1. County Administrator Designee: Matthew P. Jordan, Esq.
2. Director of Parks and Recreation Designee: Greg Moore
3. Director of Cultural and Historic Affairs Kelly Ruffel
4. Jeffrey Buonforte (telephonically)
5. Chairwoman Alice Szepietowski

**Members Absent :**

1. Freeholder Director Designee John W. Bartlett, Esq.
2. Jamie Dykes
3. Kelly Pascrell
4. Robert Spiotti
5. Vice-Chairman George Silva

A roll call brought the meeting to order at 6:15 PM.

The announcement of the Open Public Meetings Act was made by Jordan.

A motion was made by Buonforte and seconded by Jordan to open the public portion of the meeting.

Motion passed unanimously.

The following resident spoke on the record during the public portion:

1. Mary Flynn of 14 Breen Court Clifton, NJ spoke on the record about the Board's meeting minutes on the internet, stated an interest in learning more about the future improvements planned at Garret Mountain Reservation and Rifle Camp Park, spoke about the proposed dog

A motion was made by Jordan and seconded by Buonforte to close the public portion of the meeting.

Motion passed unanimously.

Jordan informed Ms. Flynn that the Board's meeting minutes were listed on the County website. Additionally, he informed Ms. Flynn that the Friends of Passaic County Parks, Inc. do not manage the

Passaic County Park System, just run programs, raise money, and apply for grants. He referred her to the Parks and Recreation Department regarding ongoing improvement projects.

A motion as made by Jordan and seconded by Moore to approve the 2017 audit.

Motion passed unanimously.

Nordan Murphy from the Passaic County Engineering Department presented on the bids received for the Goffle Brook Park Athletic Field Improvement Project. Murphy informed the Board that the bids did come at the engineer's estimate and the low bidder was qualified to perform the work in the specifications.

A motion was made by Jordan and seconded by Buonforte approving Resolution 18-07 authorizing an award of contract to Thomas & Sons, LLC for the Goffle Brook Park Athletic Field Improvement Project.

Motion passed unanimously.

Jordan informed the Board that a resident did call his office regarding a memorial tree or bench at Garret Mountain Reservation. He will provide an update if they decide to move forward.

Ruffel explained that Resolutions 18-08 and 18-09 were grant applications to the Passaic County Cultural and Heritage Council for a historic partnership program and Tuesdays in the Plaza.

A motion was made by Moore and seconded by Jordan approving Resolution 18-08 authorizing a grant application to the Passaic County Cultural and Heritage Council for the County Historic Partnership Program.

Motion passed unanimously.

A motion was made by Moore and seconded by Jordan approving Resolution 18-09 authorizing a grant application to the Passaic County Cultural and Heritage Council Arts Re-Grant Program for Tuesdays in the Plaza.

Motion passed unanimously.

Ruffel informed the Board of ongoing programs, including the summer concert series and movies in the parks, and encouraged Trustees to circulate flyers about the events.

A motion was made by Moore and seconded by Jordan to adjourn the meeting at 6:43 PM.

Motion passed unanimously.