

**FRIENDS OF PASSAIC COUNTY PARKS, INC.**  
**March 12, 2018 Meeting**

**MEETING MINUTES**

**Members present :**

1. Freeholder Director Designee John W. Bartlett, Esq.
2. Kelly Pascrell
3. Jamie Dykes
4. Robert Spiotti
5. County Administrator Designee: Matthew P. Jordan, Esq.
6. Director of Parks and Recreation Designee: Greg Moore
7. Director of Cultural and Historic Affairs Kelly Ruffel
8. Jeffrey Buonforte

**Members Absent :**

1. Vice-Chairman George Silva
2. Chairwoman Alice Szepietowski

A roll call brought the meeting to order at 6:05 PM.

The announcement of the Open Public Meetings Act was made by Jordan.

A motion was made by Dykes and seconded by Ruffel to open the public portion of the meeting.

Motion passed unanimously.

The following two residents spoke on the record during the public portion:

1. Ann Schnakenberg, 268 Washington Avenue, Clifton, NJ spoke about partnering and communicating with the Friends of Garret Mountain and Save Rifle Camp Park Coalition, and other matters related to the Passaic County Park System; and
2. Vera Lazar, 22 Spencer Avenue, Clifton, NJ reiterated Ms. Schnakenberg's comments, and thanked the Board for publicly advertising the meetings in 2018.

A motion was made by Buonforte and seconded by Ruffel to close the public portion of the meeting.

Motion passed unanimously.

A motion was made by Buonforte and seconded by Pascrell to approve the minutes of the February 12, 2018 meeting.

Motion passed unanimously, with Dykes abstaining.

Jordan informed the Board that Resolution 18-03 approving the construction and installation of a public monument at Goffle Brook Park was presented to the Freeholder Board's Public Works and Building and Grounds Committee. The Freeholder Committee decided to cancel the project.

A motion was made by Dykes and seconded by Moore to rescind Resolution 18-03.

Motion passed unanimously.

Bartlett and Spiotti joined the meeting at 6:15 PM.

A discussion ensued regarding the Rifle Camp Park Disc Golf Course Project. Jordan told the Board that, although the project was cancelled, there were still outstanding bills, which were included in the agenda packet. The disc golf designer provided comprehensive accounting of his time spent working on designing the course, and a spreadsheet of expenses in furtherance of the project. Jordan explained to the Board that, although he didn't believe the full amount being demanded should be paid, it was clear from the documentation that extensive work was done and a fee should be paid for services rendered. Jordan asked permission of the Board to negotiate with the designer and present back to the Board at next month's meeting on those discussions.

The final Memorial Bench and Tree Program brochure was distributed to the Board. It will be available for visitors at various Passaic County sites.

Jordan provided a brief overview of the non-profit's finances.

Resolution 18-04 was considered by the Board authorizing a grant application to Impact 100 for the implementation of arts programming at the John W. Rea House in Goffle Brook Park. The Rea House is a historic home owned by the County that is currently slated for rehabilitation and conversion into an arts and cultural center, with an anticipated opening in 2019.

A motion was made by Bartlett and seconded by Spiotti to approve Resolution 18-04.

Motion passed unanimously.

No correspondence had been received since the last meeting.

A motion was made by Bartlett and seconded by Spiotti to adjourn the meeting.

Motion passed unanimously. The meeting concluded at 6:27 PM.

The next meeting April 9 at 6:00 PM at the Dey Mansion Visitor Center.