

## Admissions Policy

### Introduction

The Passaic County Board of County Commissioners has established the Passaic County Social Adult Day Care Program for Passaic County residents 60 years of age and older who have experienced a loss in the physical and/or emotional well-being. The Center was opened in September 1978 in the Civic Center of Wayne Township, Wayne, New Jersey. **We are now located 930 Riverview Drive, Suite 200 Totowa.**

### Purpose

The purpose of the Passaic County Social Adult Day Care Program is to provide an organized program of services to the senior citizens in order to promote their social, physical and emotional well-being.

The Passaic County Adult Day Care Program provides Passaic County's senior citizens with an optimal program promoting prolonged independence as well as preventing institutionalization. Through supervised social activities, within a group setting, day care offers the participant a social program designed to enhance a positive self image and increase social enrichment.

### Services

The services of the Passaic County Social Adult Day Care Program include but are not limited to: health maintenance and counseling, recreation and leisure time activities, nutrition services (morning snack and noon meal), individual counseling, health referrals and social services.

### Attendance

The Passaic County Social Adult Day Care Program is open from 8:30am to 4:30pm Monday through Friday. Social activities and recreation programs are conducted between the hours of 9:00AM-2:00PM. You are requested to attend the days agreed upon in order for the staff to best assess your needs and for you to become familiar with the program.

We strongly encourage everyone to attend each day prescribed, except for serious illness. In the event of a serious illness and you cannot attend, please call the center at 973-569-4080 and let us know.

The center is closed on legal holidays observed by Passaic County, and on days of inclement weather.

### Transportation

Transportation to the program may be provided by the Passaic County Paratransit, if you or your family is unable to do so.

You will be assigned a bus that will pick you up between 8:30am-9:30 am. Please be dressed and ready to leave when your bus arrives. If necessary, you must be assisted on and off the bus by a family member or friend. If you are unable to attend on one of your scheduled days please notify the center as soon as possible. You may also call Paratransit at 973-305-5756

### **Plan of Care**

After admission to the Passaic County Social Adult Day Care Program you and the staff will discuss your needs for service and develop a plan of care. Included in your care plan will be a list of objectives (as you and the staff identify them), and goals to accomplish. For this reason the staff will encourage your participation in the daily activities.

### **Discharge/ Termination Policy**

The overall goal of the Passaic County Social Adult Day Care Program for each participant is to increase and maintain independence. A discharge/termination occurs at the program when the participant no longer benefits from attending. A discharge is based on the participants' physical, medical and/or psychological condition.

At the program you can also be discharged for lack of participation. Each participant who is admitted to the Passaic County Adult Day Care Program has shown a need for services. If a participant enrolled in the program refuses participation and does not utilize our services they may be discharged. Insufficient attendance shall also be a reason for discharge.

### **Emergency Policy**

In case of a medical emergency at the program our policy is to call the local Wayne First Aid Squad for assistance. If further medical attention is required the ambulance will transfer the participant to the hospital.

### **Client Confidentiality**

All information shall be held in the strictest confidence. No information shall be given out about a client unless his/her consent has been obtained. It is the policy of the center to respect and uphold all local, state and federal laws concerned with the rights of privacy and confidentiality of all records.