

FRIENDS OF PASSAIC COUNTY PARKS, INC.
October 15, 2018 Meeting

MEETING MINUTES

Members present :

1. Freeholder Director Designee John W. Bartlett, Esq.
2. Kelly Pascrell
3. County Administrator Designee: Matthew P. Jordan, Esq.
4. Director of Parks and Recreation Designee: Greg Moore
5. Director of Cultural and Historic Affairs Kelly Ruffel
6. Chairwoman Alice Szepietowski

Members Absent :

1. Robert Spiotti
2. Jeffrey Buonforte
3. Jamie Dykes
4. Vice-Chairman George Silva

A roll call brought the meeting to order at 6:03 PM.

The announcement of the Open Public Meetings Act was made by Jordan.

A motion was made by Jordan and seconded by Moore to open the public portion of the meeting.

Motion passed unanimously.

No residents were present to speak on the record.

A motion was made by Pascrell and seconded by Moore to close the public portion of the meeting.

Motion passed unanimously.

A motion was made by Jordan and seconded by Pascrell to approve the minutes of the September 10, 2018 meeting.

Motion passed unanimously.

Jordan and Moore gave an update on the Goffle Brook Park Athletic Field Improvement Project. Progress is being made, with sod hopefully being put down in the coming weeks. Pictures were provided in the meeting's agenda packet.

Jordan gave an update on the Lambert Classic 8K at Garret Mountain Reservation scheduled for October 21, 2018. Approximately fifty people are signed up.

Freeholder Bartlett joined the meeting at 6:15 PM.

Ruffel informed the Board that the non-profit was awarded a forty one thousand three hundred and ninety seven dollar (\$41,397.00) grant from the New Jersey Historic Trust for an interpretative heritage tourism plan for Passaic County.

A motion was made by Bartlett and seconded by Jordan to authorize the Chairwoman and Secretary-Treasurer to execute any documents and take any action necessary in furtherance of the grant with the New Jersey Historic Trust.

Motion passed unanimously.

Ruffel also informed the Board that an award of thirty five hundred dollars (\$3,500.00) was made by the Passaic County Cultural and Heritage Council to the non-profit for the Tuesday's in the Plaza program to pay for musical performances.

Under Committee Reports:

- **Fundraising Committee**. The Board was reminded about the annual Dey Mansion Wine and Cheese Fundraiser scheduled for October 18th. Approximately forty people RSVP'd.
- **Passaic County Fair Committee**. Jordan informed the Board that claims are coming in regarding damage from weather related events at the Fair, and they are being referred to the County's risk manager for evaluation. Any claims deemed to be valid are being processed and paid.
- **Memorial Bench and Tree Program**. Jordan informed the Board that one person has expressed interest in a memorial bench at Garret Mountain Reservation. A meeting is being set up with the Parks and Recreation Department to pick a location.

Under the Treasurer's report, Jordan gave a breakdown of the funds on hand, and stated that a budget report for the Oktoberfest event at Garret Mountain Reservation will be circulated for the next meeting of the Board.

Under New Business, a discussion ensued regarding events for 2018. Bartlett mentioned that a lot of municipalities are doing concerts, and wanted to focus more on different events like Shakespeare in the Park, which were well attended this year. Jordan suggested maybe scaling back the number of events we host, and just doing one big event in each park that are promoted more extensively, like having the New Jersey Symphony Orchestra back to Goffle Brook Park.

Jordan and Ruffel are going to work together to come up with a plan for 2019 to be presented before the end of the year to the Board.

Under Correspondence, there was one later dated October 15, 2018 sent from Jordan to Thomas & Sons Builders, LLC representing the third payment for the Goffle Brook Park Athletic Field Improvement Project.

A motion to adjourn was made by Bartlett and seconded by Jordan at 6:22 PM.

Motion passed unanimously.