

**FRIENDS OF PASSAIC COUNTY PARKS, INC.
January 8, 2018 Meeting**

MEETING MINUTES

Members present :

1. County Administrator Designee: Matthew P. Jordan, Esq.
2. Director of Parks and Recreation Darryl Sparta
3. Director of Cultural and Historic Affairs Kelly Ruffel
4. Jeffrey Buonforte
5. Chairwoman Alice Szepietowski

Members Absent :

1. Freeholder Director Designee John W. Bartlett, Esq.
2. Kelly Pascrell
3. Jamie Dykes
4. Robert Spiotti
5. Vice Chairman George Silva

A roll call brought the meeting to order at 6:06 PM.

The announcement of the Open Public Meetings Act was made by Jordan.

A motion was made by Jordan and seconded by Buonforte to open the public portion of the meeting.

Motion passed unanimously.

No members of the public were present.

A motion was made by Jordan and seconded by Buonforte to close the public portion of the meeting.

Motion passed unanimously.

Chairwoman Szepietowski asked the Trustees if they had reviewed the minutes of the December 7, 2017 meeting. A motion was made by Jordan and seconded by Buonforte to approve the December 7, 2017 meeting minutes.

Motion passed unanimously.

Jordan informed the Board that he had spoken with the Horizon Foundation regarding reallocating the grant received for the disc golf project at Rifle Camp Park. Specifically, the Horizon Foundation was open to reallocating the monies to a new project. Jordan will follow-up and report back to the Board on what project the monies will be reallocated.

The non-profit was required to be a member of the American Hiking Society to apply to the National Trails Fund grant that was approved at the December 7, 2017 meeting of the Board. Although approved via email, a motion was made by Jordan and seconded by Buonforte ratifying Jordan's action taken to join the American Hiking Society for the purposes of applying for the grant.

Motion passed unanimously.

Ruffel gave an update on the pending grant applications.

A 2018 sponsorship package was included in the meeting agenda packet for the Passaic County Fair and other events being run by the Friends. The Board made comments, which will be incorporated in the final monetary levels being developed to be sent to potential sponsors.

Jordan gave an update on the Friends' finances. Additionally, Jordan informed the Board that a bank account had to be established just for the purposes of receiving Green Acres grant monies. A motion was made by Buonforte and seconded by Ruffel to ratify Jordan's action to open the bank account.

Motion passed unanimously.

Buonforte suggested that some of the Friends' money be invested in money market accounts or CDs to earn interest. Jordan and Buonforte to discuss options prior to the next meeting.

A motion was made by Buonforte and seconded by Sparta to approve Resolution 18-01, Enabling Resolution for the Goffle Brook Athletic Field Improvement Project, Green Acres Grant Program Project #16-17-19.

Motion passed unanimously.

A motion was made by Buonforte and seconded by Sparta to approve Resolution 18-02, Enabling Resolution for the Garret Mountain Reservation Deer Fence Project, Green Acres Grant Program Project #16-17-18.

Motion passed unanimously.

The Board discussed dates for the 2018 Summer Concert Series and Movies in the Parks. Ruffel is going to email the Board final dates, locations, and entertainment offerings.

There was a dialogue with respect to the Dey Mansion Wine and Cheese Fundraiser hosted in 2017, and the options for 2018. Sparta and Ruffel mentioned that, in all likelihood, the Dey Mansion Garden Restoration Project will be underway in the spring, so it made sense to host the

wine and cheese event in the fall. The Board will also look into hosting an event at the Lambert Tower in the spring.

Jordan distributed the preliminary course map and logo options for the Lambert Classic 8K. The race will take place on April 7, 2018 and begin at Garret Mountain Reservation. More details are to follow.

A motion was made by Jordan and seconded by Ruffel to adjourn at 6:52 PM.

Motion passed unanimously.