

**FRIENDS OF PASSAIC COUNTY PARKS, INC.  
March 7, 2023 Meeting**

**MEETING MINUTES**

**Members Present:**

1. Director of Parks & Recreation Designee: Kerry Klug
2. Director of Cultural & Historic Affairs Kelly Ruffel
3. Chairwoman Alice Szepietowski
4. Vice-Chairman George Silva
5. Linda Nardone
6. Pat O'Connor

**Members Absent:**

7. Commissioner John Bartlett
8. Kelly Pascrell
9. County Administrator Designee: Marc Seemon

A roll call brought the meeting to order at 5:14 PM.

Ruffel made the announcement of the Open Public Meetings Act.

A motion was made by Silva and seconded by O'Connor to open the public portion.

Motion passed unanimously.

No one from the public was present.

A motion was made by Silva and seconded by Klug to close the public portion.

Motion passed unanimously.

A motion was made by O'Connor and seconded by Nardone to approve the minutes of the February 7, 2023 meeting. Two amendments were made to the minutes.

Motion to approve the minutes as amended passed with one abstention by Klug.

Under Old Business was the rebid package for the Rea House Historic Landscape project.

A motion was made by Silva and seconded by O'Connor to approve the package.

Motion passed unanimously.

Under Committee Reports, O'Connor reported that the Memorial Bench and Tree Program now has four benches on order. They are backordered until August because of the vendor's supply chain issues. Ruffel discussed the ongoing progress of the new publicity materials for the program.

For Fundraising, Ruffel reported that the annual Wine and Cheese event will be held May 20<sup>th</sup> from 4:00 to 7:00 p.m. There is no rain date. The event will be held inside if necessary.

Under Programs and Events, there was discussion of the Food Truck Festival and Pro-Wrestling event agreements.

Under Treasurer's Report, Ruffel gave an update on the state of the bank accounts. Accounts are in good standing.

Under New Business, two New Jersey Historic Trust (NJHT) grant items were discussed. The first is a tourism grant program. The second is a new grant category entitled Municipal, County, and Regional Planning (MCRP) Grants Program FY23, intended to fund the broadening of public awareness and enjoyment of historic sites.

A motion was made by Silva and seconded by O'Connor to approve resolution 23-03, authorizing an application to the NJHT tourism grant fund.

Motion passed unanimously.

There was discussion of Resolution 23-04, authorizing an application to New Jersey Historic Trust for a planning grant under the new MCRP program.

A motion was made by Silva and seconded by Klug to approve Resolution 23-04.

Motion passed unanimously.

A motion was made by O'Connor and seconded by Nardone to adjourn.

Motion passed unanimously.

The meeting adjourned at 6:11 PM.

/ s / Kelly C. Ruffel  
Secretary, Friends of Passaic County Parks, Inc.