

**FRIENDS OF PASSAIC COUNTY PARKS, INC.**  
**January 11, 2017 Meeting**

**MEETING MINUTES**

**Members present :**

1. County Administrator Designee: Matthew P. Jordan, Esq.
2. Director of Parks Darryl Sparta
3. Director of Cultural and Historic Affairs Kelly Ruffel
4. Kelly Pascrell
5. George Silva
6. Jamie Dykes
7. Jeffrey Buonforte
8. Acting Chairwoman Alice Szepietowski

**Members Absent :**

1. Freeholder Director Designee
2. Robert Spiotti

A roll call brought the meeting to order at 5:11 PM.

A motion was made by Silva and seconded by Jordan to approve the minutes of the November 21, 2016 meeting.

Motion approved, with abstentions from Sparta, Ruffel, Pascrell, Dykes, and Buonforte.

Buonforte discussed fundraising ideas, including outreach to banks with a presence in Passaic County. He is going to begin outreach to banks that haven't historically given to the non-profit in the past.

Jordan stated that the sponsorship package is being developed for the 2017 Passaic County Fair, and an idea might be to offer sponsorship packages for all of the events hosted by the non-profit in 2017.

Fundraising ideas included a wine and cheese event, golf outing, and 5K.

Jordan gave an update on the non-profit's bank accounts, informing the Board that \$20,000 of the balance is encumbered from a Horizon Foundation grant, and there are still pending invoices from the Paws in the Parks event.

Silva made a motion to nominate Acting Chairwoman Szepietowski as Chairwoman, which was seconded by Jordan.

Motion passed unanimously.

Ruffel made a motion to nominate George Silva as Vice-Chairman, which was seconded by Buonforte.

Motion passed unanimously.

Director of Parks and Recreation Sparta spoke about the proposal included in the agenda packet to build a disc golf course at the Rifle Camp Park with the grant monies from the Horizon Foundation. A motion was made by Jordan and seconded by Dykes to approve the proposal for \$20,000.

Motion passed unanimously.

Jordan discussed the Green Acres grant program, including two applications proposed for the Garret Mountain Reservation and Goffle Brook Park.

A motion was made by Buonforte and seconded by Jordan to authorize an application to the Green Acres Grant Program for the Garret Mountain Reservation Deer Fence Project.

Motion passed unanimously.

A motion was made by Buonforte and seconded by Jordan to authorize an application to the Green Acres Grant Program for the Goffle Brook Park Athletic Fields Improvement Project.

Motion passed unanimously.

Jordan and Ruffel discussed programming for 2017, including a summer concert series and movies in the parks series. Proposed dates for both were distributed to the Board for approval.

A motion was made by Jordan and seconded by Dykes to approve the proposed dates and locations for the summer concert series and movie in the parks series.

Motion passed unanimously.

A detailed budget will be presented at the next meeting for approval for both the concert and movie series.

A motion was made by Jordan and seconded by Silva to adjourn the meeting at 6:26 PM.

Motion passed unanimously.