

FRIENDS OF PASSAIC COUNTY PARKS, INC.
June 15, 2017 Meeting

MEETING MINUTES

Members present :

1. Freeholder Director Designee John W. Bartlett, Esq.
2. County Administrator Designee: Matthew P. Jordan, Esq.
3. Director of Parks and Recreation Darryl Sparta
4. Director of Cultural and Historic Affairs Kelly Ruffel
5. Robert Spiotti
6. Jamie Dykes
7. Jeffrey Buonforte
8. Vice Chairman George Silva
9. Chairwoman Alice Szepietowski

Members Absent :

1. Kelly Pascrell

A roll brought the meeting to order at 5:10 PM at the Dey Mansion. Unless otherwise noted, all future meetings will take place at the Dey Mansion in Wayne.

A motion was made by Silva and seconded by Jordan to approve the minutes of the May 1, 2017 meeting.

Motion passed unanimously, with abstentions from Spiotti and Buonforte.

The Board discussed the need for volunteers at the summer concerts and movies in the parks. All those interested in volunteering should contact Kelly Ruffel or Jan Northrop. Freeholder Bartlett discussed creating a promotional video for social media for both events.

Responses to the Dey Mansion logo contest were reviewed. Generally, the Board liked the submittal of Christine Fontanazza from Haledon. Kelly Ruffel is going to reach back out to her with some edits, and once finalized and approved by the Board, forward to the Freeholder Public Works Committee for review.

A motion was made by Silva and seconded by Bartlett to authorize the issuance of the three hundred dollar (\$300.00) prize to Fontanazza for winning the contest.

Motion passed unanimously.

It was suggested that the Friends host an awards ceremony for Fontanazza for winning the contest, possibility at the ribbon cutting for the Visitor Center under construction outside the Dey Mansion.

The 2016 Friends of Passaic County Parks, Inc. Audit that was previously distributed to the Board was briefly discussed. A motion to approve and accept the audit was made by Buonforte and seconded by Spiotti.

Motion passed unanimously.

A discussion ensued regarding a fundraiser for the fall, including a wine tasting event at the Dey Mansion. The Board listed September 13, 2017 at 5:30 PM as the date for the event. A motion was made by Bartlett and seconded by Silva to authorize up to one thousand dollars (\$1,000.00) to be spent on this fundraiser.

Motion passed unanimously.

Jordan gave an update on the fundraising for the Passaic County Fair, including Toys R' Us signing on as a sponsor.

Jordan presented the budget for the 2017 Passaic County Fair. After a brief discussion on various line items, a motion was made by Buonforte and seconded by Silva to approve the budget.

Motion passed unanimously.

Jordan gave an update on the Friends' two bank accounts.

An agreement was sent to the Friends from the New Jersey Cultural Trust that needs to be executed in order to be a qualified organization for grants. A motion was made by Silva and seconded by Buonforte authorizing Jordan to execute the agreement.

Motion passed unanimously.

A motion was made by Bartlett and seconded by Jordan to authorize a grant application to the Horizon Foundation to install exercise equipment at the Garret Mountain Reservation.

Motion passed unanimously.

A motion was made by Buonforte and seconded by Jordan to authorize an application to the PetSafe Bark for Your Park Contest for improvements to the Goffle Brook Park Dog Park.

Motion passed unanimously.

A RFP for a vendor to host a Passaic County Race Series in 2018 was included in the agenda packet within and around the Passaic County Park System. Jordan described it as another event like the movies and concerts that can grow the programming offered in the parks. Buonforte mentioned

partnering with another charity and splitting the monies raised to draw more participants.

A motion was made by Jordan and seconded by Sparta to authorize issuing the RFP for the 2018 Passaic County Race Series.

Jordan discussed possibility hosting a wiffle ball tournament within the Passaic County Park System - he is going to gather more information and determine the costs and interest.

Motion passed unanimously.

A motion was made by Bartlett and seconded by Jordan to adjourn at 6:10 PM.

Motion passed unanimously.