



**Passaic County Youth Services Commission
May 17, 2023, Minutes**

Voting members present:

1. Cynthia Heller
2. Susan Butterfield
3. Honorable Rudolph Filko
4. Commissioner Orlando Cruz
5. Melanie M. Nowling, Esq.
6. Jason Harding
7. Cynthia Williams on behalf of Duwan Bogert
8. D/Sgt. Laila Cristobal
9. Bart Chou
10. Dawn Moody
11. Kerry Klug
12. La'Quan Hargrove
13. Donna Glinkin
14. Carolyn McCombs
15. Cristina Barnes-Lee
16. Dr. Sybil Schreiber
17. Mabel Elmore

Voting members absent:

1. Arti Kakkar
2. James Sawyer
3. Humberto Cuadrado
4. Jayna Patel, Esq.
5. D/Sgt. Kelly Pacelli
6. Whitney Young
7. Bridget L. Thomas-Smith
8. Jeannette Pimentel
9. Jason Williams

Others present:

1. Judge Yolanda Adrianzen
2. Judge Latoyia Jenkins
3. Francine Vince
4. Tashai McFarlane
5. Marilyn DelValle
6. Laura McCarthy
7. Rachel Kinne
8. Indira Castillo
9. Lakisha Chambers

The meeting was called to order by Heller, at 12:40 PM.

Introductions were made and the Honorable Judge Rudolph Filko announced that this will be his last meeting with the YSC since he will be the new Assignment Judge starting on May 31, 2023. Judge Yolanda Adrianzen will be the new Presiding Judge and Judge Lotoyia Jenkins will be our new Juvenile Judge for Passaic County.

Hon. Rudolph A. Filko	Present
Melanie Nowling, Esq.	Present
Dawn Moody	Present
Commissioner Orlando Cruz	Present
Jason Harding	Present
Whitney Young	Absent
Jeannette Pimentel	Absent
Bart Chou	Present
Arti Kakkar	Absent
Kesha Drakeford Alt. Jaime Jackett	Present
Bridget L. Thomas Smith	Absent
Mabel Elmore	Present
Donna Glinkin	Present
D/Sgt. Laila Cristobal	Present
Duwan Bogert Alt. Cynthia Miller	Present
Cynthia Heller	Present
La'Quan Hargrove	Present
Humberto Cuadrado	Absent
D/Sgt. Kelly Pacelli	Absent
James Sawyer	Absent
Carolyn McCombs	Present
Jayna Patel	Absent
Marqweesha Guthrie	Absent
Cristina Barnes-Lee	Present
Kerry Klug	Present
Susan Butterfield	Present

Approval of Minutes: Dated February 15, 2023, and April 19, 2023

Butterfield moved and Klug seconded to approve the minutes dated February 15, 2023.
Motion carried

Filko moved and Butterfield seconded to approve the minutes dated April 19, 2023.
Motion carried

New Business: City of Paterson, Police Department – Budget Modification Request

The City of Paterson, Police Department is requesting a budget modification requesting a total of \$34,890.00 for the following:

- An additional \$7,740 to provide breakfast and lunch (3 programs) for their juveniles for 39 sessions.
- An additional \$2,700 for instructor fees.
 - Three Art Therapy sessions @ \$300 per session (instructor fee/supplies included)
 - Three cooking/nutrition sessions which includes 2 instructors @ \$50 each per hour includes prep time (2hrs) and instruction time (4hrs) @ \$600 per session (supplies not included) (recurring amount)
- An additional \$1,700 to provide 3 graduation ceremonies (1 for each session) at the Fabian theatre for the youth to watch a movie and have a catered celebratory luncheon and cake.
- An additional \$22,250 for a one-time purchase of (2) One Simple Decision Driving simulators for their DUI session. *See attachments.*

Their total allocation is currently \$53,069: \$26,533 (SCP) and \$26,536 (FC) with the additional \$34,890 this will bring their total to: \$87,959: \$61,423 (SCP) and \$26,536 (FC).

The \$34,890 will come out of (profile #15, unallocated funds under SCP).

A motion was made by Cristobal and seconded by Klug to approve the City of Paterson, Police Department's budget modification request in the amount of \$34,890.

Hon. Rudolph A. Filko	Abstained
Melanie Nowling, Esq.	Yes
Dawn Moody	Yes
Commissioner Orlando Cruz	Yes
Jason Harding	Yes
Bart Chou	Yes
Kesha Drakeford Alt. Jaime Jackett	Yes
Mabel Elmore Alt. Lakeisha Chambers	Yes
Donna Glinkin	Yes
D/Sgt. Laila Cristobal	Yes
Duwan Bogert Alt. Cynthia Miller	Yes
Cynthia Heller	Yes
La'Quan Hargrove	Yes
Carolyn McCombs	Yes
Susan Butterfield	Yes
Sybil Schreiber	Yes
Kerry Klug	Yes
Cristina Barnes-Lee	Yes

Motion carried with 17 yeses and 1 abstention.

Reports:

Monitoring Committee, McFarlane stated that the committee met on May 16, 2023 @ 1PM and reviewed 7 monitoring visits: HSHD, Case Expediter, Mental Health Center of Passaic, PEEP, FCIU, Passaic Local & Regional SHAPS and all 7 were approved by the committee. There are two pending monitoring visits M&S Psychotherapy and City of Paterson, Police Department.

Allocations Committee, Nowling stated that the committee discussed the budget modification request from the City of Paterson, Police Department and all members were in favor of it.

Planning Committee: McCombs stated that they still need more data for their Planning Sub-Committee and would like to send out the surveys once more to see if they receive more surveys from programs, families, and youth. Compton-Dover further stated that the planning committee may reach out to providers to get data from within their own agency and/or office.

Dutton expressed the need for services in upper Passaic County and wanted to see if there is anything that the group (Planning Committee) can do to move that, and it would be greatly appreciated.

Youth Services Commission Administrators,

- Starr stated that they met with the RTJ stirring committee today, Wednesday, May 17, 2023, and their next meeting will be on June 21, 2023 @ 9:30 AM. The group is tasked with their RTJ (Restorative Transformative Justice) HUB.
- The County is in the process of recommending and hiring a RTJ Coordinator for this role and has interviewed and recommended an individual and is waiting for approval.
- We were able to coordinate and complete 2 training courses for their Restorative Practices “Peace Circles” that was done by the Paterson Education Fund. All individuals that completed their training will receive certification to initiate and run peace circles.
- There are 2 more trainings available and will be run by the Paterson Healing Collective located at 100 Hamilton Plaza, 6th Floor, Paterson, NJ 07505:
 - June 14, 2023, from 10-3 PM (Theoretical Restorative & Transformative Practices Training)
 - June 28, 2023, from 10-3 PM (Reimagining Justice Training)
- Starr stated that we are intending to apply for 2024 JDAI (Juvenile Detention Alternative Initiative) Innovations Funding, the letter of intent is due to JJC (Juvenile Justice Commission) on June 2, 2023, and the application is due on August 4, 2023. *JDAI discussion continued followed by lengthy discussion regarding Upper Passaic County- lack of programming.*
- Starr stated for all folks to send out surveys to everyone and complete them for research and data purposes for their 3-year Comprehensive Plan.
- If anyone is interested in attending any RTJ meetings please contact Le’Var Starr levars@passaiccountyj.org or Marilyn DelValle @ marilynd@passaiccountynj.org
- Starr stated that we are looking for some professionals to help us make this year’s Youth Services Conference exceptional.
- The next Lunch & Learn will be on June 21, 2023, from 12- 3 PM, Jessica Taub will give a full RTJ (Restorative Transformative Justice) training. *Location will be @ 401 Grand Street, 2nd Floor, Room 220, Commissioner’s Boardroom, Paterson, NJ, 07505.*

JJC (Juvenile Justice Commission) Compton-Dover did not have anything to report on.

Juvenile Detention Alternatives Initiative, Nowling stated that it was discussed already during the YSC Administrators report.

Chair report, the chairs did not have any updates.

Commissioner's Report, Commissioner Cruz reported that on Friday, May 19, 2023 @ 11:00 AM there will be a ribbon cutting ceremony at Hinchcliffe Stadium followed by their Grand Opening (community event) that evening where there will be live music and food. Those interested please make sure to go to the City of Paterson website/Facebook page and scan flyers QR code to attend. Please note that there are 2 different QR codes for each event that day.

Announcements:

- Dutton announced that they received a one-time funding from the Children's System of Care to support extended wait times for out-patient services and other unmet mental health needs for our County and have identified one of those programs to be providing mental health counseling for individuals short-term services to CMO (Care Management Organization) youth at the Juvenile Detention Center.
- Dutton announced that they will be having their Mental Health Awareness Event this week on Saturday, May 20, 2023, and it is called "Healthy Body, Healthy Mind". This event was organized along with Bergen and Hudson counties.
- Dutton concluded by announcing that their Youth Center is almost ready to go and is located at the Center City Mall in Paterson, NJ. An invitation will be sent out in the last week of June for folks to attend the ribbon cutting ceremony.
- Elmore announced that they are looking for individuals (directors) to run their youth programs at the Newark YMCA.
- Moody expressed on the record that the Probation Division is having difficulty starting their programs due to them not receiving their 2023 Grant Agreement from County Counsel. They are not able to start programming, nor will the Treasury Department release their funding until it is received and is looking to the Youth Services Commission to see if they can help solve this problem.

Motion to adjourn

Filko moved and Klug seconded to adjourn the meeting.

Meeting adjourned at 1:35 PM

The next Youth Services Commission meeting/ "Lunch & Learn will be on June 21, 2023 @ 12:00 PM in person, 401 Grand Street, 2nd Floor, Commissioner's Boardroom, Paterson, NJ 07505

Attest:

Marilyn DelValle