



County of Passaic

Administration Building
401 Grand Street, Paterson, New Jersey

OFFICE OF THE COUNTY ENGINEER

ROOM 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.
County Engineer

APPLICATION FOR STREET CLOSING

Date of Application: _____

Applicant/ Organization: _____

Contact Person: _____ Telephone #: _____

Email Address: _____

Mailing Address: _____
Street City Zip Code

Reason for Closure: _____

Street Name: _____ Municipality: _____

Road section to be closed: From: _____ To: _____

Direction(s) of traffic affected: _____

Dates(s), time(s) and rain date(s) of street closing: _____

Approved by: _____ Date: _____

INSTRUCTIONS & NOTES:

1. Application must be submitted at least three (3) weeks in advance of the road closure.
2. Submit a Traffic Control Plan, showing how the road will be closed, proposed detours and all proposed traffic control devices and signs.
3. Provide written concurrence (letter or email) from the agency having jurisdiction over any street proposed as a detour route, other than County road.
4. Provide a copy of written approval (letter or email) from the municipal police department.
5. Include a copy of liability insurance, naming Passaic County as an additional insured.
6. Advance notice signs must be posted at least one week prior to the road closure.
7. For questions regarding the application package, call the County Engineer at (973) 881-4450.
8. Ten (10) business days must be allowed for processing the permit. The County may request additional information on revision to the application package, before the permit is issued.
9. Mail the applications package (no fee required) to: County Engineer, 401 Grand Street, Room 524, Paterson, NJ 07505; or application package may be emailed to engineeringpermits@passaiccountynj.org.