

FRIENDS OF PASSAIC COUNTY PARKS, INC.
October 30, 2017 Meeting

MEETING MINUTES

Members present :

1. County Administrator Designee: Matthew P. Jordan, Esq.
2. Director of Parks and Recreation Darryl Sparta
3. Jeffrey Buonforte
4. Vice Chairman George Silva
5. Kelly Pascrell
6. Chairwoman Alice Szepietowski

Members Absent :

1. Freeholder Director Designee John W. Bartlett, Esq.
2. Director of Cultural and Historic Affairs Kelly Ruffel
3. Robert Spiotti

A roll call brought the meeting to order at 5:03 PM.

A motion was made by Buonforte and seconded by Jordan to approve the minutes from the September 6, 2017 meeting.

Motion passed unanimously.

The Board discussed meeting dates for 2018. Moving forward, unless otherwise noted, all meetings will take place at the Dey Mansion in Wayne.

A Resolution rejecting all bids for RFP-17-012 was considered. RFP-17-012 was a request for proposals related to the efforts to host a 5K race in the Passaic County Park System. Jordan explained to the Board that this is a house keeping item since the one (1) bid received exceeded the budgeted amount for this event.

A motion was made by Silva and seconded by Buonforte to adopt the resolution rejecting all bids for RFP-17-012.

Motion passed unanimously.

A discussion ensued among the Board with respect to the disc golf course being built at Rifle Camp Park with funding received by the FOPCP from a Horizon Foundation grant. Jordan explained that the Freeholders, after hearing concerns from constituents, wanted to explore alternate sites for the course. Specifically, the Preakness Valley Golf Course. Sparta explained to the Board that he, the disc golf course designer, and Ron Farr, are going to explore the feasibility of relocating the disc golf course to the PVGC. Sparta will present a report to the County

Administrator by the end of the year, and based upon the report, a final determination for the disc golf course will be made.

A new logo and banner is being designed by Ruffel. She will email the Board options following the meeting.

Jordan explained to the Board that specifications are being finalized and will be issued in the form of a request for proposals for the commissioning of an artist to construct and install a monument of General Marquis de Lafayette at the Goffle Brook Park in Hawthorne. Once bids are received, they will be presented to the Board for consideration.

Jordan presented a budget report for the Dey Mansion Wine & Cheese Fundraiser held earlier in the year. The event raised eight hundred ninety eight and ninety five cents (\$898.95) and was enjoyed by all who attended.

The Board discussed hosting the Dey Mansion event, along with another fundraiser at another location, possibly the Lambert Tower or Lambert Castle. The plan would be to have one in the Spring and one in the Fall.

Jordan informed the Board that the date for the 2018 Passaic County Fair has been set for August 16 to August 19.

The marketing brochure for the Memorial Bench and Tree Program is being finalized. It will also be emailed to the Board for review by Ruffel.

Jordan gave a report on the status of the FOPCP's bank accounts. Additionally, he presented a budget for 2018, encompassing the spending for the non-profit. A motion was made by Buonforte and seconded by Pascrell to adopt the 2018 Budget as presented.

Motion passed unanimously.

At 5:30 PM, Trustee Buonforte had to leave to attend another appointment.

Budget reports for the Oktoberfest event that was held at the Garret Mountain Reservation and Paws in the Park at the Goffle Brook Park were presented to the Board. Both events were great successes and drew big crowds. Jordan noted that the proceeds from the Paws in the Park event will be put towards purchasing bullet proof vests for the K-9 dogs used by the Passaic County Sheriff's Department.

A receipt was presented from Home Depot for reimbursement to Rachel Deflumeri of the Rutgers Cooperative for purchasing materials for the K-9 monument the Board helped fund last year. A motion was made by Silva and seconded by Jordan to reimburse Deflumeri ninety seven dollars and forty cents (\$97.40).

Motion passed unanimously.

Payment was remitted to the New Jersey Attorney General Legalized Game of Chance Control Commission in the amount of one hundred dollars (\$100.00) representing the annual fee for having a raffle license. Jordan requested a motion ratifying the payment. A motion was made by Silva and seconded by Pascrell ratifying the payment.

Motion passed unanimously.

Project Management Agreements with respect to the Garret Mountain Reservation Deer Fence Project and Goffle Brook Park Athletic Field Improvement Project were discussed. Jordan and Sparta explained to the Board that it was necessary to approve these PMA's with the County so that appropriate County personnel could manage the construction and execution, and fulfill all of the requirements to Green Acres, who is partially funding both with grant awards.

A motion was made by Pascrell and seconded by Silva approving a resolution authorizing the Chairwoman to execute the two (2) Project Management Agreements with the County of Passaic.

Motion passed unanimously.

The Board considered a resolution for the approval of a grant application to the 1772 Foundation for the Dey Mansion Garden Restoration Project. A motion was made by Pascrell and seconded by Jordan adopting the Resolution.

Motion passed unanimously.

An Agreement with the Barwick Group from Wayne was presented to the Board. The Barwick Group is a marketing firm that runs 5K and other types of races, and can assist the FOPCP in hosting a race in or around the Passaic County Park System.

A motion was made by Silva and seconded by Pascrell to authorize the Chairwoman to execute the Agreement with the Barwick Group.

Motion passed unanimously.

A brief discussion regarding events for 2018 ensued.

A motion to adjourn was made by Jordan and seconded by Silva.

The meeting adjourned at 5:56 PM.