

**FRIENDS OF PASSAIC COUNTY PARKS, INC.
May 2, 2023 Meeting**

MEETING MINUTES

Members Present:

1. Director of Cultural & Historic Affairs Kelly Ruffel
2. Chairwoman Alice Szepletowski
3. Vice-Chairman George Silva
4. Linda Nardone
5. Pat O'Connor
6. Kelly Pascrell

Members Absent:

7. Commissioner John Bartlett
8. County Administrator Designee: Marc Seemon
9. Director of Parks and Recreation Designee

A roll call brought the meeting to order at 5:09 PM.

Ruffel made the announcement of the Open Public Meetings Act.

A motion was made by Nardone and seconded by Silva to open the public portion.

Motion passed unanimously.

No one from the public was present.

A motion was made by Nardone and seconded by Pascrell to close the public portion.

Motion passed unanimously.

A motion was made by Silva and seconded by Nardone to approve the minutes of the March 7, 2023 meeting.

Motion to approve the minutes as amended passed with one abstention by Pascrell.

Under Old Business was the rebid package for the Rea House Historic Landscape project.

A motion was made by Silva and seconded by O'Connor to approve the package.

Motion passed unanimously.

Under Committee Reports, Ruffel reported that the revised Memorial Bench and Tree Program materials have been completed. Silva requested that materials be made available in hardcopy as well as online.

For Fundraising, Ruffel reported that the annual Wine and Cheese event will be held July 22 from 4:00 to 6:00 p.m. There is no rain date. The event will be held inside if necessary.

On the Passaic County Fair it was reported that \$60,000 had been raised to date, that 50/50 tickets would be made available for sale in advance as well as at the Fair, and that the winner would be chosen on Sunday.

Under Programs and Events, there was discussion of the rescheduling of Art in the Park to September 16th and 17th. There was also a reminder that the Book Festival is June 10th.

Under Treasurer's Report, Ruffel gave an update on the state of the bank accounts. Accounts are in good standing. An update was also provided on the status of the Charity Registration renewal. Despite the slow response to our filing, we are in good standing. The 2022 audit was presented.

Under New Business, an authorization to apply to the Passaic County Cultural and Heritage Council for a Historic Partnership Program Grant was discussed. The grant will be used to cover the cost of materials to produce and install panels describing the history of the County park system. During the discussion a typographical error on page two of resolution 23-05 was found and corrected.

A motion was made by Nardone and seconded by O'Connor to approve resolution 23-05 as amended.

Motion passed unanimously.

A motion was made by Nardone and seconded by O'Connor to adjourn.

Motion passed unanimously.

The meeting adjourned at 6:04 PM.

/ s / Kelly C. Ruffel
Secretary, Friends of Passaic County Parks, Inc.