



**Passaic County Youth Services Commission  
June 21, 2023, Minutes**

**Voting members present:**

1. Cynthia Heller
2. Susan Butterfield
3. Hon. Latoyia Jenkins on behalf of Hon. Yolanda Adrianzen
4. Melanie Nowling, Esq.
5. Myrna Villanueva on behalf of Dawn Moody
6. Jason Harding
7. Whitney Young
8. Jenny Sierra on behalf of Jeannette Pimentel
9. Bart Chou
10. Danielle Petillo on behalf of Arti Kakkar
11. Lakeisha Chambers on behalf of Mabel Elmore
12. La'Quan Hargrove
13. Laura McCarthy on behalf of Donna Glinkin
14. Cynthia Miller on behalf of Duwan Bogert
15. Humberto Cuadrado
16. D/Sgt. Kelly Pacelli
17. Jayna Patel, Esq.
18. Sybil Schreiber
19. Kerry Klug
20. Cristina Barnes-Lee
21. Jason Williams

**Voting members absent:**

1. Commissioner Orlando Cruz
2. Kesha Drakeford
3. Bridget Thomas-Smith
4. D/Sgt. Laila Cristobal
5. James Sawyer
6. Carolyn McCombs
7. Marqweesha Guthrie

**Others present:**

1. Marilyn DelValle
2. Jenny Vuksic
3. Amanda Compton-Dover
4. Lisa Cieplechowicz
5. Mariene Mercado
6. Judge Rodney Thompson
7. Alina Cabrera
8. Ana Delarosa
9. Arnita Trahan
10. Claireth Bolanos
11. Cynthia Alameda
12. Darrin Wilson
13. Felicia Murray
14. Jaimie Brogan
15. Jean McMurray
16. Kym Jones
17. Lisa McKoy
18. Paulina Dutton
19. Shari Durham
20. Stephanie Drag
21. William Henry

The meeting was called to order by Heller, at 12:15 PM.

Roll call was made immediately after the meeting was called to order.

Hon. Yolanda Adrianzen Alt. Hon. Latoyia Jenkins	Present
Melanie Nowling, Esq.	Present
Dawn Moody Alt. Myrna Villanueva	Present
Commissioner Orlando Cruz	Absent
Jason Harding	Present
Whitney Young	Present
Jeannette Pimentel Alt. Jenny Sierra	Present
Bart Chou	Present
Arti Kakkar Alt. Danielle Petillo	Present
Kesha Drakeford	Absent
Bridget L. Thomas Smith	Absent
Mabel Elmore Alt. Lakisha Chambers	Present
Donna Glinkin Alt. Laura McCarthy	Present
D/Sgt. Laila Cristobal	Absent
Duwan Bogert Alt. Cynthia Miller	Present
Cynthia Heller	Present
La'Quan Hargrove	Present
Humberto Cuadrado	Present
D/Sgt. Kelly Pacelli	Present
James Sawyer	Absent
Carolyn McCombs	Absent
Jayna Patel	Present
Marqweesha Guthrie	Absent

Cristina Barnes-Lee	Present
Kerry Klug	Present
Susan Butterfield	Present

**Approval of Minutes:** Dated May 17, 2023

Klug moved and Butterfield seconded to approve the minutes dated May 17, 2023.  
Motion carried

**New Business:** 2 Budget Modifications-1/3 Set-Aside to add and increase Juvenile Officer, Darrin Wilson, increase (COLA) Juvenile Officer, Joseph Adingra, and increase MDT Coordinator/Case Expediter, La’Quan Hargrove.

Heller stated that the Allocations Sub-Committee met, reviewed, and approved 2 budget modifications. They also made recommendations for them both to be voted on at today’s YSC meeting.

1. The Passaic County High Supervision/Home Detention program requested additional funding in the amount of \$8,066 as a program expansion to include Juvenile Officer, Darrin Wilson, and a cost-of-living increase for Juvenile Officer Joseph Adingra derived from an increase in 1/3 set-aside and monitoring results. The program expansion will allow 1 additional officer in the amount of (\$5,776). The additional officer’s primary responsibility will be to monitor and supervise youth who have reached disposition but require temporary electronic supervision as youth transition into dispositional programs or dispositional supervision, the officer will also monitor and supervise youth who require electronic monitoring in lieu of violations of probation or community-based programs as ordered by the Family Court Judge. The Passaic County High Supervision/Home Detention Program also requests additional funding in the amount of \$2,290 as a cost-of -living increase for Juvenile Officer Joseph Adingra. The additional funding will come from the unspent dollars within the 1/3 set aside.

Please note, the total amount in our original budget also speaks to equipment purchases for the electronic monitoring bracelet at the cost of (\$42,115).

The total amount requested is \$8,066: \$5,776 for additional Officer Darrin Wilson, and \$2,290 for a cost-of-living increase for Officer Joseph Adingra

2. The Passaic County Case Expediter/MDT Coordinator program requests additional funding in the amount of \$10,386 as a program expansion and a cost-of-living increase for MDT Coordinator/Case Expediter La'Quan Hargrove derived from our increase in 1/3 set aside. The program expansion will allow for the MDT Coordinator/Case Expediter to work in a preventive capacity via an expansion in additional community outreach, which can include conflict resolution circles or positive peer counseling circles as well. The primary purpose of the case expediter is to ensure that all multi-disciplinary parties are working toward appropriate and expedient treatment-based programming to facilitate release to alternative supervision.

A motion was made by Nowling and seconded by Pacelli to approve the 2-budget modification under 1/3 set-aside.

Hon. Yolanda Adrianzen Alt. Hon. Latoyia Jenkins	Abstained
Melanie Nowling, Esq.	Yes
Dawn Moody Alt. Myrna Villanueva	Yes
Jason Harding	Abstained

Whitney Young	Yes
Jeannette Pimentel Alt. Jenny Sierra	Yes
Bart Chou	Abstained
Arti Kakkar Alt. Danielle Petillo	Abstained
Mabel Elmore Alt. Lakisha Chambers	Yes
Donna Glinkin Alt. Laura McCarthy	Yes
Duwan Bogert Alt. Cynthia Miller	Abstained
Cynthia Heller	Yes
La'Quan Hargrove	Abstained
Humberto Cuadrado (was not here at time of vote)	
D/Sgt. Kelly Pacelli	Yes
Jayna Patel	Yes
Cristina Barnes-Lee	Yes
Kerry Klug	Yes
Susan Butterfield	Yes

Motion carried with 12 yeses and 7 abstentions

**Reports:**

Monitoring Committee: Starr reported that 10 monitoring reviews were completed, and the following are scheduled:

- Youth Services Bureau:
  - Evening Reporting and Wellness Center Program
  - Transitional Specialist Program
- Youth Leadership Retreat
- Grades4life (looking for volunteers)

Starr also reported that the following programs still must be scheduled:

- City of Paterson, Police Department
- New Destiny Family Success Center
- M&S Psychotherapy:
  - Evaluations Program
- Probation:
  - Life Skills Program
  - Girlz Group/POP (Probation Orientation Program)

Planning Committee: The report was tabled due to the chair and co-chair not being present.

Meeting was adjourned by Heller  
Meeting adjourned at 12:30 PM

Lunch & Learn- Presentation by New Jersey Bar Foundation: Restorative Transformative Justice

The next Youth Services Commission meeting will be on **July 19, 2023 @ 12:30 PM via TEAMS**

Attest: Marilyn DeValle