

FRIENDS OF PASSAIC COUNTY PARKS, INC.
April 18, 2016 Meeting

MEETING MINUTES

Members present :

1. County Administrator Designee: Matthew P. Jordan, Esq.
2. Director of Parks Nick Roca
3. Jeffrey Buonforte
4. Chairwoman Meaghan Tuohey, Esq.
5. Vice Chairwoman Alice Szepietowski
6. George Silva

Members Absent :

1. Freeholder Director Designee: John W. Bartlett, Esq.
2. Jamie Dykes
3. Robert Spiotti, Esq.
4. Kelly Pascrell

A roll call brought the meeting to order at 5:39 PM. Jan Northrop from the Parks and Recreation Department was also present.

A motion was made by Vice-Chairwoman Szepietowski and seconded by Trustee Buonforte to approve the minutes of the February 29, 2016 meeting.

Motion passed unanimously.

The Board discussed the proposals received from the January 29, 2016 RFP for WPA-style posters for the Passaic County Park System.

A motion was by Vice-Chairwoman Szepietowski and seconded by Trustee Buonforte to approve the proposal from Mr. Bill Opper and authorize the Chairwoman to execute the agreement, with an added clause ensuring the Board of Trustees had final approval of the poster designs.

Motion passed unanimously

Trustee Buonforte and Secretary-Treasurer Jordan discussed the April 14, 2016 meeting of the Fundraising Committee. Ideas included a golf outing in October and an Oktoberfest event at the Lambert Tower. Per an email received prior to the meeting, Trustee Pascrell is pricing out options, and a fall fundraiser will be finalized before the next Board of Trustees meeting.

Secretary-Treasurer Jordan gave an update on the 2016 Passaic County Fair and Memorial Bench and Plaque purchased at the Goffle Brook Park. A ceremony is being planned and the Board and Freeholders will be invited to attend.

Secretary-Treasurer Jordan gave an update on the bank account, \$15,000 grant from the Board of Chosen Freeholders, and status of the 50/50 license for the Fair.

A motion was made by Trustee Silva and seconded by Vice-Chairwoman Szepietowski to open another bank account with TD Bank to comply with N.J.A.C. 13:47-6.2(b) as required by the New Jersey Attorney General Division of Consumer Affairs.

Secretary-Treasurer Jordan distributed an updated budget and sponsorship donations thus far for the Fair.

A motion was made by Trustee Buonforte and seconded by Trustee Silva to ratify Trustee and Chairman of the Passaic County Fair Chairman Jamie Dykes' signature on the contract to retain New Jersey Valley Amusements for the amusements rides at the Fair.

Motion passed unanimously.

A motion was made by Vice-Chairwoman Szepietowski and seconded by Trustee Roca to authorize Fair Chairman Dykes' to execute the agreement to retain International Fireworks Manufacturing Company to produce the firework shows on Friday and Saturday at the Fair.

Motion passed unanimously.

A motion was made by Trustee Silva and seconded by Trustee Buonforte to authorize Secretary-Treasurer Jordan to remit payment for invoices related to the Chess Tournament at the Fair.

Motion passed unanimously.

Under new business, the Paws in the Parks event being put together by Freeholder Sandi Lazzara was discussed. It will be October 8th at Goffle Brook Park. More details to come at future meetings.

Secretary-Treasurer Jordan discussed buying 8 x 8 canopies for the Fair. He will circulate quotes for final approval in the coming weeks.

A motion to adjourn was made at 6:20 PM by Trustee Silva and seconded by Trustee Roca.

Motion passed unanimously.