

**FRIENDS OF PASSAIC COUNTY PARKS, INC.**  
**January 25, 2016 Meeting**

**MEETING MINUTES**

**Members present:**

1. Freeholder Director Designee: John W. Bartlett, Esq.
2. County Administrator Designee: Matthew P. Jordan, Esq.
3. Director of Parks Nick Roca
4. Jeffrey Buonforte
5. Jamie Dykes
6. Chairwoman Meaghan Tuohey, Esq.

**Members Absent:**

1. Alice Szepietowski
2. Robert Spiotti, Esq.
3. George Silva
4. Kelly Pascrell

A roll call brought the meeting to order at 5:35 PM.

A motion was made by Trustee Bartlett and seconded by Trustee Dykes to approve the minutes of October 5, 2015 meeting of the Friends of Passaic County Parks, Inc. Board of Trustees.

Motion passed unanimously.

Per a letter from Freeholder Director TJ Best, Freeholder Bartlett was appointed as the Freeholder Designee to the Board of Trustees for 2016.

Chairwoman Meaghan Tuohey asked that the reorganization of the Board be tabled until Trustees can be consulted on filling leadership positions.

A motion was made by Trustee Dykes and seconded by Trustee Bartlett to table Part 3, Items B through E until the next meeting of the Board.

Motion passed unanimously

Trustees discussed fundraising for 2016 and the creation of a Fundraising Committee. A motion was made by Trustee Jordan and

seconded by Trustee Bartlett to appoint Trustees Buonforte, Spiotti, and Pascrell to the Fundraising Committee for 2016.

Motion passed unanimously.

The 2016 Passaic County Fair was discussed. Thereafter, a motion was made by Trustee Roca and seconded by Trustee Buonforte to appoint Trustee Dykes as the Chairman of the 2016 Passaic County Fair.

Motion passed unanimously.

The Memorial Bench and Tree Program was discussed at length, including Trustee Jordan informing the Board of recent orders by individuals purchasing memorial benches and trees.

Trustee Buonforte made a motion that was seconded by Trustee Bartlett to set the rates for Memorial Benches at \$2,500 and Memorial Trees at \$1,250.

Motion passed unanimously.

Trustee Jordan brought up the need to amend by the by-laws to reflect a dissolution clause requested by the IRS. Jordan made the motion to amend the by-laws that was seconded by Trustee Dykes.

Motion passed unanimously.

Trustee Jordan updated the Board on several matters, including Horizon Foundation moving forward with disbursing the \$39,000 for fitness equipment at Weasel Brook Park, grant applications, and correspondence from the NJ Historic Trust and the IRS. The IRS letter indicated that the retroactive reinstatement of non-profit exempt status had been approved.

Additionally, Jordan updated the Board on a plan to add certain documents and information relating to Board business on the County of Passaic website and to develop a RFP for marketing and design services to promote the Park System.

Jordan made a motion to adjourn at 6:30 PM that was seconded by Dykes.

Motion passed unanimously.