



**Passaic County Youth Services Commission
July 19, 2023, Minutes**

Voting members present:

1. Cynthia Heller
2. Hon. Latoyia Jenkins on behalf of Hon. Yolanda Adrianzen
3. Jaimie Brogan on behalf of Melanie Nowling, Esq.
4. Myrna Villanueva on behalf of Dawn Moody
5. Felicia Murray on behalf of Whitney Young
6. Jaimie Jackett on behalf of Kesha Drakeford
7. Bart Chou
8. Arti Kakkar
9. La'Quan Hargrove
10. Donna Glinkin
11. Detective Alejandra Valdez on behalf of D/Sgt. Laila Cristobal
12. D/Sgt. Kelly Pacelli
13. Kerry Klug
14. Cristina Barnes-Lee

Voting members absent:

1. Commissioner Orlando Cruz
2. Susan Butterfield
3. Jason Harding
4. Bridget Thomas-Smith
5. Jayna Patel, Esq.
6. Dr. Jason Williams
7. Humberto Cuadrado
8. Duwan Bogert
9. Dr. Sybil Schreiber
10. Mabel Elmore
11. James Sawyer
12. Carolyn McCombs
13. Marqweesha Guthrie
14. Jeannette Pimentel

Others present:

1. Le'Var Starr
2. Francine Vince
3. Marilyn DelValle
4. Jenny Vuksic
5. Shannon Ferray
6. Amanda Compton-Dover
7. Marlene Mercado
8. Patty Morton
9. Massiel Sanabria
10. Laura McCarthy

The meeting was called to order by Heller, at 12:31 PM.

The open Public Meeting Act was read by Vuksic

Reports:

Monitoring Committee Report: DelValle reported that the next monitoring sub-committee meeting will be on July 25, 2023 @ 2:30 PM and they are still looking for volunteers (an email was sent out to the Youth Services Commission email serve). Starr further stated that they will be reviewing and looking for approval from the Youth Services Commission for the Youth Leadership Retreat, and Youth Services Bureau (Transitional Specialist and Evening Reporting and Wellness Center) programs. Vuksic added that Big Brother Big Sister will also be reviewed and recommended to be voted on as well.

Planning Committee Report: Vince reported that the committee met on Tuesday, July 11, 2023 at 1:00 PM and stated that the reporting guidelines should be coming out by the end of the month and the due date was pushed back to mid November. The planning committee was taking a look at data that they are collecting from the surveys that were sent out but they have not gotten a huge return. They are currently looking at other ways to get more surveys in. The committee is also looking at the JDAI (Juvenile Detention Alternative Initiative) report for data to fill in the gaps and reaching out to other members. Planning members may reach out to folks to collect data.

JDAI (Juvenile Detention Alternative Initiative) Committee Report: Judge Jenkins stated that they did not have anything to report on. Starr reported that Nowling sent JJC a letter stating that they will not be going out for Innovations Funding this year and would like to add that into our planning conversation to see if we can absorb the existing programs under JDAI.

Chair Report: Heller reported that today's and the August meetings will be held via TEAMS since there are a lot of people on vacation and it is easier to get a quorum via TEAMS during Summer hours.

Commissioner's Report: Commissioner Cruz was not present.

Youth Services Commission Administrator's Report: Starr reported that the Youth Services Commission meetings will not be cancelled during the Summer since they have to be prepared for the RFP rollout and have items approved.

- Asked the group to send in narratives of problem areas in gaps and services in the community and send that information or synopsis to the Juvenile Administration Division so that we in turn can formulate that information into a document that will be acceptable to JJC (Juvenile Justice Commission).

- We are still not in receipt of the Plan and will continue to communicate with JJC to receive those documents so that we can properly plan as there are deadlines and requests for RFP's to move forward.

Announcements:

Heller announced the opening of The Circle, where they had a ribbon cutting event on June 27, 2023 and is currently being utilized by the Lyfepreneur Program where they are working with 10-12 youths and are working on some business development skills and meet twice a week. Heller further stated that The Circle is open and available for community meetings for groups that relate to our youth. If anyone is interested in scheduling a meeting there they can reach out to The Circle of Care/ Community Resource Department and they will guide you through the process.

Roll call was made once we had a quorum

Hon. Yolanda Adrianzen, Alt. Hon. Latoyia Jenkins	Present
Melanie Nowling, Esq., Alt. Jaimie Brogan	Present
Dawn Moody, Alt. Myrna Villanueva	Present
Commissioner Orlando Cruz	Absent
Jason Harding	Absent
Whitney Young, Alt. Felicia Murray	Present
Jeannette Pimentel	Absent
Bart Chou	Present
Arti Kakkar	Present
Kesha Drakeford, Alt. Jaimie Jackett	Present
Bridget L. Thomas Smith	Absent
Mabel Elmore	Absent
Donna Glinkin	Present
D/Sgt. Laila Cristobal, Alt. D/Alejandra Valdez	Present
Duwan Bogert	Absent
Cynthia Heller	Present
La'Quan Hargrove	Present
Humberto Cuadrado	Absent
D/Sgt. Kelly Pacelli	Present
James Sawyer	Absent
Carolyn McCombs	Absent
Jayna Patel	Absent
Marqweesha Guthrie	Absent
Cristina Barnes-Lee	Present
Kerry Klug	Present
Susan Butterfield	Absent

Allocations Committee Report: Starr reported that the committee met, reviewed and recommended the Center for Family Resources PSESE (Parenting Support and Education and Sexting) budget modification request to increase their budget of \$4,491 under SCP (State Community Partnership) with an additional \$2,883 which will come from SCP Unallocated dollars. This will bring their total award under State Community Partnership to \$7,374. This year the number of requests from Stationhouse Adjustment for Cyberbullying Programs exceeded the program's ability to provide the Educational Program with the budget allocated. The program has not yet met its level of service. After consultation with the YSC, it was determined that the program should continue to offer programs to meet the needs of the community and partners. The budget modification is being requested so as not interrupt service delivery in particular

to the number Stationhouse Adjustment Programs anticipated to be offered this year (total of 7). In order to meet the need of Stationhouse Adjustment and 4 auditorium style presentations, *please see attachment*.

A motion was made by Klug and seconded by Murray to approve the budget modification to increase CFFS/PSESE program dollars for an additional \$2,883 under State Community Partnership which will come from SCP unallocated dollars.

Hon. Yolanda Adrianzen, Alt. Hon. Latoyia Jenkins	Abstained
Melanie Nowling, Esq., Alt. Jaimie Brogan	Yes
Dawn Moody, Alt. Myrna Villanueva	Yes
Whitney Young, Alt. Felicia Murray	Yes
Bart Chou	Yes
Arti Kakkar	Yes
Kesha Drakeford, Alt. Jaimie Jackett	Yes
Donna Glinkin	Abstained
D/Sgt. Laila Cristobal, Alt. D/Alejandra Valdez	Yes
Cynthia Heller	Yes
La'Quan Hargrove	Yes
D/Sgt. Kelly Pacelli	Yes
Cristina Barnes-Lee	Yes
Kerry Klug	Yes

Motion passed with 12 yeses and 2 abstentions.

The Allocation Sub-Committee also reviewed, approved, and recommended D.S. Alliance, LLC that send a proposal for a new pilot program to provide cultural literacy, music, and African Dance Workshop which will be provided to 200-250 youths enrolled in the St. Lukes Community Development Center for a total of \$17,449.50. The proposal was tabled due to the commission needing further clarification on hours and total number of weeks. Starr stated that we will leave the proposal with the committee and present it to the Allocations Sub-Committee to revisit once the agency clarifies the commission's questions.

Approval of Minutes: Dated June 21, 2023

Klug moved and Villanueva seconded to approve the minutes dated June 21, 2023.
All in favor, motion approved

Meeting was adjourned by Heller
Meeting adjourned at 1:14 PM

The next Youth Services Commission meeting will be on **August 16, 2023 @ 12:30 PM via TEAMS**

Attest: Marilyn DelValle