

**FRIENDS OF PASSAIC COUNTY PARKS, INC.**  
**October 6, 2016 Meeting**

**MEETING MINUTES**

**Members present :**

1. County Administrator Designee: Matthew P. Jordan, Esq.
2. George Silva
3. Jeffrey Buonforte
4. Kelly Ruffel
5. Vice Chairwoman Alice Szepietowski
6. Chairwoman Meaghan Tuohey, Esq.

**Members Absent :**

1. Robert Spiotti, Esq.
2. Kelly Pascrell
3. Jamie Dykes
4. Director of Parks Nick Roca
5. Freeholder John W. Bartlett, Esq.

A roll call brought the meeting to order at 5:15 PM.

A motion was made by Secretary-Treasurer Jordan and seconded by Vice-Chairwoman Szepietowski to approve the minutes of the September 1, 2016 meeting.

Motion passed unanimously.

Trustee Ruffel discussed the progress of the WPA posters, specifically the prospect of the posters being sold at the Great Falls National Historical Park Visitor's Center. Ruffel will keep the Board informed and continue discussions to finalize a potential agreement.

Secretary-Treasurer presented the grant agreement with the Horizon Foundation for twenty thousand dollars (\$20,000.00) to build a Frisbee disc golf course at the Rifle Camp Park.

A motion was made to ratify Secretary-Treasurer Jordan's execution of same.

Secretary-Treasurer Jordan and Trustee Buonforte gave an update on the golf outing scheduled for Monday, October 17<sup>th</sup>. Lakeland Bank is the corporate sponsor and Alaimo Engineering is the lunch sponsor.

The Memorial Bench and Tree Program was discussed by Vice-Chairwoman Szepietowski, including changing the focus of the program to "adopt-a-bench".

Secretary-Treasurer Jordan gave a financial report, and a motion was made by Trustee Silva and seconded by Trustee Ruffel to pay invoices related to the Paws in the Park event hosted at the Goffle Brook Park.

Motion passed unanimously.

Secretary-Treasurer Jordan asked for a motion to add Trustee Ruffel as a second signatory on the Board's bank accounts. The motion was made by Trustee Silva and seconded by Vice-Chairwoman Szepietowski.

Motion passed unanimously.

Trustee Ruffel discussed the grant application to the 1772 Foundation to replace the roofs on historic structures located near the Dey Mansion. The resolution approving the application and approving a fifteen thousand dollar (\$15,000.00) match was made by Secretary-Treasurer Jordan and seconded by Trustee Silva.

The Resolution was approved unanimously.

A motion to adjourn was made by Secretary-Treasurer Jordan and seconded by Trustee Ruffel.

Motion passed unanimously and the meeting adjourned at 5:40 PM.